

KEYNOTE SPEAKER AGREEMENT

This Agreement is made on July 24, 2026, between:

Katherine Martinko
Box 1634, Port Elgin ON, N0H 2C0
519-389-8672 | knmartinko@gmail.com

Herein after the "Speaker"

AND

Hallowell Elementary School
501 West Moreland Avenue
Horsham, PA 19044
Point of Contact: Steve Glaize, principal
sglaize@hatboro-horsham.org | 215-420-5901

Herein after the "Client"

1. Event Details

- **Event Title:** "Reclaiming Childhood: How to Manage Screen Time" (TBD)
- **Event Date:** Monday, December 7, 2026
- **Event Location:** 2 virtual presentations (Client will set up, manage, and provide links)
- **Duration of Speech:** One 45-minute student presentation + one 45-minute parent presentation (with optional Q&A)
- **Time of Speech:** Afternoon + evening (TBD)

2. Speaker's Responsibilities

The Speaker agrees to:

1. Complete a conference call with the Client ahead of the event, if desired, at a mutually agreeable date and time, to determine the themes and presentation style and/or to do a tech test.
2. Deliver 2 talks on the topic of managing kids' screen time—one for students, one for parents.
3. Provide any required pre-event materials (e.g., slides, promotional bio, headshot, etc.) to the Client when requested.
4. Be at the venue at least 1 hour in advance of the event to be familiar with the location, learn the event flow, and test audio/visual quality, if applicable.

3. Client's Responsibilities

The Client agrees to:

1. Provide the Speaker with all necessary event details, including the event schedule, full agenda, notable guests, list of all other speakers, their bios and their themes, audience profile, and technical requirements, no later than November 23, 2026 (if applicable).
2. Ensure all necessary equipment for the Speaker's presentation are available and functioning.
3. Provide the Speaker with a table and chair for book sales before or after speech, if applicable.
4. Provide Speaker with a podium, microphone, projector, and proper connectors for a PowerPoint presentation on a MacBook Air, if applicable.
5. Provide compensation as described below.

4. Compensation

Breakdown	Pricing (USD Dollars)
1. Speaker Honorarium	\$2,500.00
Total (Inclusive of All Taxes)	\$2,500.00

5. Payment Policy

- a) The Client agrees to provide the Speaker with a total honorarium of \$2,500.00 USD. The Speaker shall receive an advance of \$500.00 USD, and the full balance of the payment shall be due upon completion of the event.
- b) Any reimbursements or pending payments shall be processed on the basis of the mutual understanding and discretion of both parties. However, the Speaker shall have the final say in their sole and absolute discretion.
- c) The Payment shall be made in USD through check or electronic funds transfer. Bank account details can be provided, or check presented in person on the day of the event. Reimbursement for pending payments shall occur through EFT.
- d) If the payments are not made within 5 days upon completion of the event, the Speaker has the option to consider the Client in breach of this Contract and claim a late penalty of \$150.00. The Speaker shall issue such claims in writing to the Client Point of Contact mentioned above.

6. Cancellations and Rescheduling

- a) **By the Client:** If the Client cancels or reschedules the event within 45 days of the scheduled event date, the advance (if applicable) will be forfeited by the Client. If the event is canceled more than 45 days in advance, the Speaker agrees to refund 50% of the advance and will return it within 30 days.
 - i. If there is technical malfunction on the day of the event or during the event, at no cause of the Speaker, whereby the Speaker is not able to present or complete the presentation, the full amount due shall be payable to the Speaker as though the event and all requirements of the Speaker had been met and completed in full.
- b) **By the Speaker:** If the Speaker is unable to attend the event due to illness or unforeseen circumstances, the Speaker will make every effort to provide a suitable replacement. If no replacement can be found, the Speaker will refund all fees paid by the Client.

7. Audio/Visual Recording and Distribution

The Client may make a single audio-visual recording of the keynote presentation, provided the Speaker is notified in advance in writing. If a recording is made, the master copy of the recording shall reach the Speaker within 5 days after the completion of the event. The Client shall keep the recording for internal use only and shall not sell these copies. Should the Client wish to make other recordings or distribution arrangements (inclusive of using recording clips on any promotional materials or website of the organization), the Client shall seek written permission from the Speaker, said permission shall be in the Speaker's sole discretion.

8. Intellectual Property

The Speaker retains all rights to the content of the keynote speech, including but not limited to presentation slides, materials, and intellectual property related to the materials and speech. The Client may not claim ownership over such intellectual property. The Client may not reproduce or distribute the speech or materials without the Speaker's prior written consent.

9. Backstage Guests

The Speaker agrees to notify the Client in advance about such guests who shall be using the backstage. The guests shall conform to the decorum of the event.

10. Liability and Insurance

The Speaker is not liable for any damage, loss, or injury caused by the Client or attendees. The Client agrees to provide adequate insurance coverage for the event, safeguarding the Speaker against any claims resulting from injuries and or damages or property and person at the event. The Speaker is not responsible for technical failures or equipment malfunctions during the event.

11. Confidentiality

Both parties agree to maintain the confidentiality of any confidential information shared in connection with the Event, including proprietary information, financial details, and trade secrets.

12. Governing Law

This agreement shall be governed by and construed in accordance with the laws of Ontario and the laws of Canada applicable therein. The parties agree that any action under or for the enforcement of this agreement may be brought in the courts of Ontario, and the parties attorn to the exclusive jurisdiction of those courts.

13. Force Majeure

Neither party shall be held liable for any failure to perform its obligations under this Agreement if such failure is caused by an event of force majeure, including but not limited to natural disasters, strikes, pandemics, government actions, or other unforeseeable events beyond their control.

14. Relationship of the Parties

The Speaker, in performance of this Contract, shall act in the capacity of an independent contractor and not as a partner, agent or employee of the Client.

15. Miscellaneous

This Agreement may be amended only in writing, signed by both parties. Any disputes arising from this Agreement will be resolved through mediation or, if necessary, arbitration.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

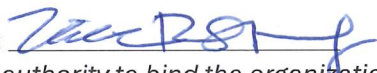
Speaker Name: Katherine Martinko



Signature: _____

Date: July 24, 2026

Client Name: Hatboro-Horsham School District

Signature: 
I have the authority to bind the organization

Date: 8/5/2026