

The Conestoga Valley School Board met in a School Board Meeting at 7:00 pm on Monday, July 20, 2026, in the District Administration Board Room, 502 Mount Sidney Road, Lancaster, PA 17602.

School Board Members Present: Mark Gensel, Idette Groff, Kathy Trowbridge, Dianna Capka, Dr. Diane Martin, Laura Givler and Julie Fisher

School Board Members Absent: Philip Benigno, Philip Eby

Administrators Present: Dr. Daniel Hartman, Adele Huntzinger, Dr. Jill Koser, Adam McGraw, Sarah Schaefer, and Matt Furlong

Administrators Absent: Dr. Don Mann

Others Present: Marilyn Martin, Ken Johnson, Katie O'Dell, Diane Tyson, Todd Lassa, Jeremy Rohrer, Sofya Pangburn, Matthew Prebula, Rebecca Ahearn, Amber Bitterman, Kimberly Brown, Blanca Boglio, Elizabeth Gerlach, Liza Kuhn, Jacob Dadisman, David Brown, Willow Bitterman

Opening/Welcome

Mr. Gensel called the meeting to order at 7:02 pm and welcomed everyone. He then led the Pledge to the flag. Mrs. Martin noted that seven board members were present. Mr. Benigno and Mr. Eby were absent. With a quorum in place, the meeting proceeded.

Mr. Gensel asked if there were any updates or changes to the posted agenda. Mrs. Martin noted there were no changes or updates to the posted agenda.

Mr. Gensel asked for a motion to approve the agenda. Dr. Martin motioned and Ms. Trowbridge seconded. The motion was passed unanimously (7/0).

Commentary on District Activity

Superintendent Comments

Dr. Hartman introduced seven new staff members.

- Sofya Pangburn – 6th grade teacher at GHMS – approved at the 6/15/2026 meeting
- Matthew Prebula – Speech Language Pathologist - approved at the 6/15/2026 meeting
- Rebecca Ahearn – Autistic Support teacher at Brownstown
- Amber Bitterman – LTS 1st semester 2nd grade teacher at Smoketown
- Kimberly Brown – Autistic Support teacher at Leola
- Blanca Boglio – 3rd grade teacher at Fritz
- Elizabeth Gerlach – LTS 1st semester 4th grade at Brownstown

Board Comments

None

Correspondence – Secretary

Mrs. Martin alerted board members to an Induction Week lunch invite. Details were sent via email.

Public/Professional/Staff Input

Public Comment

None

Comments from CVEA

None

Comments from Other Employee Groups

None

Consent Agenda

Mr. Gensel asked for a motion to approve the consent agenda items A through M. Dr. Martin motioned to approve items A through M on the consent agenda. Mrs. Groff seconded. There was a roll call vote and the motion passed unanimously (7/0).

Item A - Approval of the Minutes from June 8 and 15, 2026 meetings.

Item B - Approval of the Financial Reports

1. Treasurer's Report
2. Budgetary Transfers as Enclosed – request to approve in the amount of \$0
3. Payment of Expenditures Requiring Approval – request to approve in the amount of \$3,817,192
4. Quarterly Reports

TREASURER'S REPORT SUMMARY

June 30, 2026

Beginning Cash & Investments May 31, 2026

17,049,059

Receipts

Cash Management, Checking Account:

Daily Deposits, Interest Income 3,743,261

Tax Deposits (430,192)

Federal & State Subsidies 4,953,566

8,266,634

Disbursements

Checking Account 7,679,192

Payroll Account 2,543,018 (10,222,211)

Cash and Investments as of June 30, 2026	<u>15,093,483</u>
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Account Balances June 30, 2026

Cash Management, Checking Account	2,656,419
Payroll Account	65,191
Grant Fund	467,776
Investments	<u>11,904,097</u>
 Total Account Balances	 <u>15,093,483</u>

Expenditures Requiring Approval

General Fund	3,358,345
Food Service	34,533
Construction Fund Series 2022	424,314
 Total	 <u>3,817,192</u>

Item C - Approval of Superintendent's Report

1. RECOMMEND the Board approve the following appointments:
 - a. Milagros Richardson – LTS ELA teacher (J Thomas) for Gerald Huesken Middle School, effective 2026-2027 school year, (pending receipt of all required documentation, clearances and disclosures), BS/Step 1
 - b. Rebecca Ahearn – Autistic Support teacher (Mosso) at Brownstown Elementary School, effective 2026-2027 school year, (pending receipt of all required documentation, clearances and disclosures), BS/Step 7
 - c. Amber Bitterman – LTS 2nd grade teacher (K High) at Smoketown Elementary School, effective 1st semester of 2026-2027 school year, (pending receipt of all required documentation, clearances, and disclosures), BS/Step 1(prorated)
 - d. Diane Thomas – 7th grade Music Teacher (Miles) at Gerald Huesken Middle School, effective 2026-2027 school year, (pending receipt of all required documentation, clearances, and disclosures), MS/Step 12
 - e. Kimberly Brown – Autistic Support teacher (new position) at Leola Elementary, effective 2026-2027 school year, (pending receipt of all required documentation, clearances, and disclosures), MS+30/Step 14
 - f. Alexis Kepley – LTS 7th grade ELA teacher (J Miller) at Gerald Huesken Middle School, effective 1st semester of the 2026-2027 school year, (pending receipt of all required documentation, clearances, and disclosures), BS/Step 1 (prorated)
 - g. Blanca Boglio – 3rd grade teacher (Zeigler) at Fritz Elementary, effective 2026-2027 school year, (pending receipt of all required documentation, clearances, and disclosures), MS/Step 9

- h. Kristi McSherry – Pupil Personnel Services Team Leader SE/Gifted/504 K-5 (Goss) at Smoketown Elementary School, effective 2026-2027 school year, Step 1
 - i. Tara Flick – District Wellness Coordinator (Sload), effective 2026-2027 school year, Step 3
 - j. Emma Williams – 2nd grade teacher (Nonthakan) at Fritz Elementary, effective 2026-2027 school year, (pending receipt of all required documentation, clearances and disclosures), BS/Step 3
 - k. Elizabeth Gerlach – LTS 4th grade teacher (E Miller) at Brownstown Elementary, effective 1st semester of the 2026-2027 school year, (pending receipt of all required documentation, clearances, and disclosures), BS/Step 1 (prorated)
2. RECOMMEND the Board approve the following changes in job descriptions and titles:
- a. Julia Kobie – change from Data and Reporting Specialist at district office to Child Accounting and Data Reporting Specialist at district office, effective July 21, 2026
 - b. Sabrina Castro – change from Registration and Child Accounting Specialist at district office to Registration and Enrollment Specialist at district office, effective July 21, 2026
 - c. Dawn Cabry – change from SET Specialist at Elementary buildings to Positive School Climate MTSS Coordinator at High School, effective 2026-2027 school year
 - d. Karen Wimer – change from Elementary Librarian at Brownstown Elementary School to Library, Media and STEM Specialist (PK-5) at Brownstown Elementary School, effective July 21, 2026
 - e. Michelle Lapp - change from Elementary Librarian at Fritz Elementary School to Library, Media and STEM Specialist (PK-5) at Fritz Elementary School, effective July 21, 2026
 - f. Emily Hoffman - change from Elementary Librarian at Smoketown Elementary School to Library, Media and STEM Specialist (PK-5) at Smoketown Elementary School, effective July 21, 2026
3. RECOMMEND the Board approve the following changes:
- a. Lauren Hedrick – change from 50% TV Studio Advisor at Gerald Huesken Middle School to 100% TV Studio Advisor (G McCarty) at Gerald Huesken Middle School, effective 2026-2027 school year, Step 2
 - b. Emma Zeigler – change from 3rd grade teacher at Fritz Elementary to .5 Instructional Support Teacher (Fleming) at Smoketown Elementary School, effective 2026-2027 school year
 - c. Elena Pritt – change from LTS Learning Support teacher (Eichenlaub) at Gerald Huesken Middle School to LTS Autistic Support teacher (Winegar) at Gerald Huesken Middle School, effective 2026-2027 school year
 - d. Stephanie Sfrisi – change from Foundations teacher at Gerald Huesken Middle School to Learning Support teacher (Pritt/Eichenlaub) at Gerald Huesken Middle School, effective 2026-2027 school year
 - e. Kendel Hinchey – change from TSS K-12 (position eliminated) for District to Foundations teacher (Sfrisi) at Gerald Huesken Middle School, effective 2026-2027 school year
4. RECOMMEND the Board approve the following resignations:
- a. Christine Putt – Board Certified Behavior Analyst K-5 at Smoketown Elementary School, effective August 16, 2026
 - b. Jennifer Schnapf – Health Room Assistant at Fritz and Smoketown Elementary School, effective July 1, 2026
5. RECOMMEND the Board approves the following rescind of offer:
- a. Jack Welch – Seasonal IT technician intern, effective May 19, 2026

6. RECOMMEND the Board approve the title change of position from Board Certified Behavior Analyst to Autistic Support Program Coach and accept the revised position description as attached.
7. RECOMMEND the Board approve the confidential leaves listed in Executive Content.
8. RECOMMEND the Board approve the list of student teachers for 2026-2027:
 - West Chester University
 - Joshua Rios w/ Burnell Smucker from 8/26/2026 – 10/16/2026
 - Lebanon Valley College
 - Emma Sayler w/ Michelle Weaver from 8/25/2026 – 12/4/2026
 - Maria Gittens w/ Christine Colantoni from 8/25/2026 – 12/4/2026
 - Millersville University
 - Separate list attached to agenda for review.
9. RECOMMEND the Board approves the following prospective educator permits as part of Act 86 substitute teaching through STS:
 - a. Ian Marwaha – Millersville University – expected graduation May 2027
 - b. Mackenzie Junot - Millersville University – expected graduation May 2027

Item D – Approval of Student Discipline Action (as per confidential attachment)

Item E - Approval of Second and Final Reading of District Policy 918 – Title I Parent, Caregiver and Family Engagement

Item F – Approval of Second and Final Reading of District Policy 816 – District Social Media

Item G - Approval of CAFCO (Cafeteria Food Cooperative) bid awards through the IU13 Collaborative Purchasing Board for the 2026-2027 School Year

Item H – Approval of Penn Medicine Wellness Agreement

Item I – Approval of PreK Dental Agreement renewal with Union Community Healthcare

Item J – Approval of Special Education Consortium Agreements with IU13
2026-2027 Special Education Services Cost Agreement
2026-2027 Occupational-Physical Therapy Services Agreement
2026-2027 Speech-Language Services Agreement
2026-2027 Contracted Services Agreement with Job Training Services
2026-2027 Special Education Services Agreement

Item K – Approval of Austill’s Contract Renewal (2026-2029)

Item L - Approval of Blue Cap Transportation renewal agreement for 2026-2027

Item M - Approval of Multi-Year Renewal with Securly via IU13 (7/1/2026 – 6/30/2029)

Action/Discussion Agenda

Item A - Budget Update

Adele Huntzinger, CFOO, provided a budget update to the Board regarding the passage of the 2026-2027 Pennsylvania state budget.

Item B – Approval of Cash Escrow Agreement

Mrs. Huntzinger discussed the need for the resolution in relation to the Fritz Elementary School renovation project. Mr. Gensel asked for a motion. Ms. Trowbridge motioned to approve the Resolution authorizing execution and delivery of a financial security in the form of a cash escrow along with other necessary or appropriate for the completion of the Fritz Elementary school project. Dr. Martin seconded. A roll call vote was conducted and the motion passed unanimously (7/0).

Information Agenda

Finance & Operations Report

Banking and Services Updated attached for review. The Business Office provides an investment summary each year outlining the use of investments in compliance with Policy #609 - Investment of School Funds.

Curriculum and Instruction Report

No report this month.

Federal Funds

1. Title IA – Improving Basic Programs
2. Title IIA – Supporting Effective Instruction
3. Title IIIA – Language Instruction for English Learners
4. Title IIIA – Language Instruction for Immigrant Students
5. Title IVA – Student Support and Academic Enrichment

Dr. Hartman reported the consolidated grant application was submitted last week.

Board Reports

IU 13 Reports

No meeting or report this month.

PSBA Report

No written report this month. Mrs. Groff reported the Bilingual Diploma Act was signed into law. The PSBA webinar regarding the state budget was recorded and available on PSBA website for those interested.

Lancaster County Academy Report

No report or meeting this month.

Lancaster County Career and Technology Center

No report.

Construction Team Update

Construction report for Fritz Elementary renovation project was attached for review.

Public Comments

None

Board Matters

Board Comments/Announcements

None

Meeting Dates

Next month's meeting dates are August 10 and 17, 2026.

Adjournment

Mr. Gensel called for a motion to adjourn the meeting to Executive session to review the following items:

- Superintendent's evaluation
- Superintendent's goals for 2026-2027
- CFOO search proposals

Ms. Trowbridge motioned and Dr. Martin seconded. A voice vote was conducted and the motion passed unanimously (7/0). The regular meeting adjourned at 7:24 p.m.

Respectfully Submitted,

Marilyn S. Martin
School Board Secretary