

CONTRACT SUMMARY
Finance Committee / Board Approval

Vendor: Food Service Connections

Contract Title / Service: Food Service Consulting Services

Department / Program: Food Service

Contract Term: September 14, 2026 (or mutually agreed-upon date) through June 30, 2027, with a one-year extension if requested/required.

1. Purpose of Agreement

This agreement provides consulting services to evaluate the District's current food service program and work with food service leadership and staff to strengthen overall operations. The consultant will initially focus on the High School program, including breakfast and lunch service, menu and à la carte offerings, staffing, operational efficiencies, kitchen and cafeteria layout, equipment, compliance, customer service, and marketing. Following the initial evaluation, consulting support may include menu and recipe development, scratch and speed-scratch cooking, student focus groups, operational efficiencies, leadership training, and program sustainability

2. Cost Summary

Services	Rate
Consulting Services	\$140/hr
Maximum Visit Length	7 hours /day
Max Per Full Day Visit	\$980
Mileage Reimbursement	Current mileage rate (.76)

The engagement begins with four onsite visits at the High School, followed by weekly or bi-weekly visits to support implementation of identified goals.

Dollar Change:

Billing Terms: Monthly invoicing

Funding Source: General Fund

3. Administration Notes

The agreement may be terminated by either party with seven days' written notice, with the District responsible only for services and applicable expenses incurred prior to termination.



CONSULTING SERVICES AGREEMENT

THIS AGREEMENT (“Agreement”) is executed on August 3, 2026 (the “Effective Date”) by and between **Food Service Connections**, with a principal place of business at 316 Maple Avenue Millersville, PA 17551 (the “Consultant”), and **New Hope-Solebury School District**, with a principal place of business at 180 West Bridge Street, New Hope, PA 18938 (the “Client”).

Background.

The Consultant is engaged in the business of providing training and program reviews to the school food service industry for compliance and the safe, effective handling of food, training on federal regulations relating to School Breakfast Programs, National School Lunch Programs, and business-consulting services related thereto. The Client wishes to retain the Consultant for the purpose of providing certain services, and the Consultant wishes to provide such services specified herein, all on the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the foregoing Background and the mutual covenants contained herein, and intending to be legally bound, the Consultant and the Client hereby agree as follows:

1. Engagement. As of the effective Date, the Client hereby engages the Consultant to provide certain services as hereinafter provided, and the Consultant accepts such engagement on the terms and conditions set forth in this Agreement.
2. Services of Consultant. The Consultant agrees to provide services for the Client as follows:
 - a. Services **Consulting services to evaluate current food service program and work with food service leadership and team to create new excitement and strengthen all areas of food service operations**
 - b. Start Date, Time: **Monday, 9.14.26 or after on mutually agreed upon date**
 - c. Completion Date: **June 30, 2027 with one year extension if requested/required**
3. Materials. The Client will provide: Documentation and any materials required to support the evaluation process.
4. Compensation. The consultant will start with four (4) onsite visits at the high school to evaluate operations including breakfast and lunch meal service, menu items, a la carte and snack options, efficiencies, cafeteria and kitchen layout, equipment evaluation, compliance, customer service, and marketing, Staffing will also be evaluated with one on one discussions with each team member during the onsite visits. Reports will be shared with the Director of Food Services from each visit with actionable steps to review and goals created for the high school team and, where applicable, the food service department. Following onsite visits, weekly or bi-weekly visits would support the Director and the team in working through



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designated goals including new menu items, recipe development, scratch and speed scratch cooking methods, student focus group meetings, time maximization skills, operational efficiencies, kitchen leadership training and program sustainability.

The Consultant shall be paid a fee of **\$140.00 per hour** with each visit not to exceed 7 hours per day. Mileage from consultant office to school location would be paid at current mileage rate.

5. The Consultant shall provide an invoice for its fee on a monthly basis (unless otherwise set forth herein). The Client shall pay for the services provided within thirty (30) days following receipt of the Consultant's invoice. Any payments not made within such time shall be subject to a late charge of 1-1/2% per month from the due date of payment.
6. Term and Termination. This Agreement is for an indefinite term, and shall terminate upon completion of the services by the Consultant and payment for such services by the Client, and may also be terminated earlier by either party upon at least seven (7) days prior written notice to the other party. In the event of such early termination by the Client, the Consultant shall be entitled to payment in full for all services provided, expenses incurred, and supplies purchased prior to the date of notice of such termination.
7. Independent Contractor Status. Nothing in this Agreement will be construed to constitute the Consultant as an employee, agent, partner or joint venturer of or with the Client, nor shall either party have any authority to bind the other in any respect, it being intended that the Consultant shall, at all times, remain an independent contractor responsible for its own actions and taxes, as noted in Paragraph 8 below.
8. Taxes. The Consultant shall be responsible for payment of all taxes incurred in connection with the compensation received hereunder, and the Client will not:
 - (a) Withhold income taxes or FICA from the Consultant's payments or make income tax or FICA payments on the Consultant's behalf; or
 - (b) Make state or federal unemployment compensation contributions on the Consultant's behalf.

The charges of Consultant for services under this Agreement do not include any state or local sales, use, property, or value added taxes. If the Consultant is required to pay such taxes based on the services provided under this Agreement, such taxes shall be separately billed to the Client.

9. Assignment. This Agreement may not be assigned by the Consultant without the prior written permission of the Client. Otherwise, this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors in interest.
10. Entire Agreement. This Agreement represents the entire agreement between the parties with respect to the subject matter hereof. No change or modification of this Agreement will be



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enforceable against any party unless the same is in writing and signed by the party against whom enforcement is sought.

11. Notices. Any notice or communication required or permitted hereunder will be sufficient if delivered personally, or sent by first class mail, postage prepaid, addressed to the other party at the address set forth in the beginning of this Agreement or at such other address as may hereafter be designated by notice actually delivered and received.
12. Resolving Disputes. In the event of any suit or other legal action between the parties under this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs and expenses incurred in connection therewith in addition to any other relief to which such party may be entitled.
13. Governing Law. This Agreement is entered into and shall be construed in accordance with the laws of the Commonwealth of Pennsylvania.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day and year first above written.

Food Service Connections, LLC

By: Christi A. Beazley 08.03.2026
Christi A. Beazley, Date
President

CLIENT: _____
Date

Print Name: _____

Please returned signed copy via email to:

christi@fsconnections.com