

SUSQUEHANNA TOWNSHIP SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

122-AR-6. REQUEST TO ESTABLISH STUDENT ACTIVITY

NAME OF ORGANIZED STUDENT ACTIVITY: Journalism Club (The 101)
Student-run news site through Google Sites.

PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)
It will give students an opportunity to hone writing skills/communication skills
through "news" events that are relevant to students at STHS.

BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.) It will provide a creative outlet that allows viewers to
read about events and culture here at STHS through the eyes
of the students.

LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) This would be a once a
week after school club that meets in Room 101. It's a
small group of students to start, but we would expect it to grow.
Mr. Smith would be advisor, with an appointed student editor.

FACULTY ADVISOR: (Name and Subject)
Brett Smith, English

FUNDRAISING:

- Will this organization raise funds? ☒ No ☐ Yes
- If yes, briefly describe typical fundraising activities and who will be involved.

USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.) _____

FINANCIAL DEPENDENCE:

- Will this organization require facilities or equipment to be provided by the school?
☒ No ☒ Yes
- If yes, briefly describe the assistance needed and whether it is a continuing, year-to-year need. We would use a classroom and school provided laptops. This would continue for the existence of the club.

FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fundraising, expenditure and/or transfer decisions will be made.) _____

I would ask for a stipend on par with other club advisors that will put in significant time and energy to the students.

- ♦ Attach a copy of the Constitution or Bylaws that will govern this student activity.

<u>Brett Smith</u>	<u>5/21/26</u>
Request Submitted by	Date Submitted
<u>[Signature]</u>	<u>6/5/2026</u>
Approved by	Date Approved
(Building Principal)	

SCHOOL BOARD ACTION

This request was ☒ Approved ☐ Denied by the School Board at its meeting held on _____

Reasons for disapproval or qualifications of approval, if applicable, are as follows: _____

High School Journalism Club Constitution & By-Laws

Article I – The 101

The name of this organization will be “The 101.” This is in reference to the room number where students and advisor will meet.

Article II – Purpose

The purpose of the Journalism Club is to:

- Promote student journalism and ethical reporting.
- Develop skills in writing, photography, editing, media production, and creativity.
- Support the created website.
- Encourage student voice, leadership, and collaboration.
- Provide opportunities for professional growth and community involvement.

Article III – Membership

Section 1. Membership shall be open to all students currently enrolled at the high school.

Section 2. Members are expected to:

- Attend meetings regularly.
- Participate respectfully and responsibly.
- Contribute to club projects and publications.

Section 3. No student will be denied membership on the basis of race, color, national origin, sex, disability, religion, or other protected status.

Article IV – Officers

Section 1. The officers of the club shall include:

- Advisor
- Student Editor
- Assistant Student Editor
- Student Reporter

Section 2. Officers shall:

- Be appointed by Advisor.

- Maintain good academic and disciplinary standing.

Article V – Meetings

The club shall meet regularly during the school year at times approved by the faculty advisor and school administration.

Article VI – Advisor

A faculty member approved by the school administration shall serve as advisor to provide guidance and supervision.



