



Nulton Diagnostic Treatment Center

Child-Adolescent Partial Hospitalization Program
608 East Pitt Street • Bedford, PA 15522
(814)624-3121 • Fax: (814) 624-2403

Memorandum of Understanding

This Memorandum of Understanding (MOU) is for the 2026-2027 school year between the Nulton Diagnostic & Treatment Center (NDTC) Child-Adolescent Partial Hospitalization Program (CPHP) and the **Richland School District** (District) regarding all District students attending the NDTC CPHP.

The CPHP, a mental health treatment program/placement, operates 5 days per week from the hours of 8:15 a.m. to 2:15 p.m. at 608 East Pitt Street, Bedford, PA. During the school year, the CPHP will follow the Bedford Area School District calendar; a copy of this calendar will be provided to the District.

Upon the District making a referral to the CPHP (please see referral requirements later in this MOU), the CPHP will schedule the student for a comprehensive psychological or psychiatric evaluation to determine medical necessity criteria for admission. The cost of this evaluation will be covered by the student's insurance.

Once the evaluation process is completed, and our Medical Director approves/recommends CPHP admission, an initial treatment team meeting will be scheduled with the student, family, and all other involved team members who are able to attend. This meeting will establish treatment goals for the student, including expectations for what needs to be accomplished in order to return to their home school. 20 Day Treatment Review Meetings will then be scheduled monthly, and CPHP will invite the District to these meetings. A copy of the student's CPHP treatment plan will be available one week after being established/updated and can be shared with the school upon request.

Students who participate in NDTC's CPHP will receive the following:

- 3 hours of group therapy on a daily basis taught by Mental Health Workers, using a variety of therapy methods, and supervised by the Program Director, Therapist, and Medical Director.
- 3 hours of education on a daily basis:
 - For students at kindergarten to 6th grade academic level, this will include individualized and group instruction developed by a Master Level Teacher.
 - For students at 7th to 12th grade academic level, curriculum will be based on a combination of hands-on learning activities and online curriculum aligned with the PA Common Core standards, with the supervision of a Level 1 Certified Teacher.
 - Interventions as listed in a student's IEP or 504 plan, within the scope and limits of the CPHP treatment program, with the supervision of the Richland School District Special Education.
 - Ongoing support to develop appropriate classroom behavior.
 - Opportunity to work on individualized student projects or curriculum that is District specific. This may be arranged on a case-by-case basis, with rubric and any needed materials or login information supplied by the District.
- Individual therapy on an as-needed basis to supplement group therapy, at the CPHP site.
- 20 Day Treatment Plan reviews, which include review of treatment goals and academic progress.

- Monthly Psychiatric Medication Management appointments.
- Development/revision of a student's IEP to correspond to NDTC's CPHP classroom guidelines and expectations as applicable and approved by District
- Participation and hosting of all IEP meetings that are needed during the time that a student is active in the CPHP
- Having behavioral displays of violence to peers or staff
 - If a behavior or incident warrants an emergency IEP meeting, the school will be contacted within 24 hours of the incident and a meeting will be scheduled at the treatment team's convenience within 10 days. If the incident can be managed with a treatment team meeting in lieu of an IEP meeting, the same timeline and process would apply.
- If a student displays threatening acts of violence, toward peers or staff an emergency meeting will be called with the corresponding school district.
 - If the behavior or incident warrants an emergency IEP meeting, the school will be contacted within 24 hours of the incident and a meeting will be scheduled at the school district's convenience within 3 days. The student will be suspended until a meeting is held regarding a decision on their continuance or discharge.
- A report of student CPHP attendance sent to the school monthly, using the number and/or email listed on the NDTC School District Information Sheet
- A monthly bill, sent to the school by the 20th of the month for the previous month, using the address listed on the NDTC School District Information Sheet
- Student report cards are distributed in accordance with the Bedford School District's schedule.
- A discharge plan to be developed at least 20 treatment days in advance of a student's transition, providing the discharge is anticipated and not sudden. The typical discharge goal for most students should be a return to the student's home school.
- At discharge, NDTC CPHP will provide the school district each student's progress report information, final attendance, and grades within 10 days of a student's planned transition back to their home school. If the school requests that CPHP complete a District feedback form, it should be sent to the CPHP at least 10 days prior to when the child is to be discharged.

Richland School District agrees:

- To provide transportation to and from the student's home to the NDTC CPHP in Bedford
 - If the District is not in session on a day the CPHP is in session, the district has the option to still transport the student to the CPHP, but is not required to do so
 - If the District is in session on a day the CPHP is not in session, the student is not to be transported to the CPHP
- To provide referrals to the CPHP that include the following required information:
 - Fully completed NDTC Referral Form
 - All IEP's, 504, or other behavior support plans in effect currently or within the past year
 - Most recent Evaluation Report, if one exists
 - If applicable, disciplinary records from the past 12 months
 - A point person designated for verbal/written correspondences needed for each participating student.
- To provide the CPHP with written feedback, using the NDTC CPHP Feedback Form, within 10 days of a student's IEP update.
- To provide a minimum of 10-day's advanced notice of the need for feedback from the CPHP when a student is scheduled to transition back to their home school. The feedback form will assist in the school district's

revision of the child's IEP to correspond to their own classroom guidelines and expectations.

- To participate in the 20 Day Treatment Plan Reviews and other team meetings that are needed regarding the student, as much as possible, in person or via conference call.
- To provide to the CPHP an initial District student calendar along with a completed NDTC School District Information Sheet, at least 2 weeks prior to the start of school
- To pay NDTC \$77.25 per day educational fee per each student that is in attendance from the District.
- The District will pay NDTC invoices within 30 days of receipt and will send the payment to Nulton Diagnostic & Treatment Center, 214 College Park Plaza, Johnstown, PA 15904
- If the student's medical insurance does not cover the other costs of CPHP, a meeting will be scheduled with the appropriate parties and a cost for the student to continue at the CPHP will be discussed. Once agreed upon, a separate Memorandum of Understanding will be completed for that specific student if applicable (see next section).

Special Considerations

- In the event that a student loses private and Medical Assistance insurance, the District will be notified by the CPHP the same day the CPHP is aware of the loss of coverage. The District agrees to provide to the CPHP a contact number to call after regular school hours to ensure that the school is notified and transportation to and from the CPHP is cancelled until insurance is re-secured or other placement arrangements have been made.
- Should an alternate source of payment for CPHP be secured by the District, the following rates will be in effect*:
 - 3.5 or more hours per day - \$154.50 per day
 - 3 or less hours per day - \$77.25 per day
 - Times to be tracked using the daily progress sheet and the encounter form.

**Any special consideration rates funded by the District will replace the \$77.25 per day fee for students who do not have insurance that covers CPHP.*

A District designee and the CPHP Director will also be available for consultation between both parties during the entire placement of the student.

Should a student require a plan for services outside the scope of this MOU, an individualized MOU for that student will be developed in collaboration with the District.

Electronic Signature

The parties acknowledge and agree that this Agreement may be executed by electronic signatures, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. Without limitation, "electronic signature" shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature

Administrator (please print name)
Richland School District

Signature

Date

Tyler Torchia CFO/COO

Nulton Diagnostic & Treatment Center

Signature

Date