



LETTER OF AGREEMENT

TO: Keenan Lee
ELD Data and Assessment Coordinator
Harrisburg School District
1010 N. 7th Street
Harrisburg, PA 1710

FR: Sam Tower
Executive Director
Stockton Rush Bartol Foundation
1501 Cherry Street
Philadelphia, PA 19102

DATE: July 13th, 2026

This will confirm our agreement that the Bartol Foundation will provide the following training and follow-up session for the participating teachers and staff from the Harrisburg School District:

Session #1: In-Person Training - Creative Spacemaking and Human-Centered Gathering

- DATE AND TIME: August 4th from 9am - 1pm EST
- FACILITATOR: Betsaleel "Bets" Charmelus
- PARTICIPANTS: Up to 18 participants
- FEE: \$2,500
- LOCATION: To be provided by the Harrisburg School District

Session #2: Fall Virtual Support Session (2-hours)

- DATE: September 21st, from 4pm - 6pm EST
- FACILITATORS: Betsaleel "Bets" Charmelus
- PARTICIPANTS: Up to 18 participants
- FEE: \$500
- LOCATION: Zoom

SESSION DESCRIPTIONS AND GOALS:

To support the Harrisburg School District as their teachers and staff steward young learners and families, the facilitator will guide participants through the sessions described below with the noted goals:

Creative Spacemaking and Human-Centered Gathering:

In a world where connection can feel fleeting, this workshop offers a new approach to bringing people together. Creative Spacemaking and Human Centered Gathering blends trauma-informed facilitation, somatic practices, and creative exploration to transform how we



think about gathering – whether in classrooms, community spaces, Zoom rooms, or living rooms! Through engaging, artful methods, participants will be able to design spaces that cultivate connections, build trust, and leave a lasting impact.

Session Goals:

- Begin with a foundation of how to create a welcoming, supportive space and foster trust among a group;
- Explore how to create cross cultural connections between students from different cultural backgrounds in the classroom and beyond;
- Experience presented practices firsthand through a hands-on creative arts engagement;
- Examine these concepts for application beyond the classroom, to strengthen the school community as a foundation for belonging;
- Begin to create a shared vocabulary among teachers and staff for how they approach community building with their learners and families through a trauma-informed lens;
- Engage in opportunities to look at the above through student scenarios provided by the Harrisburg School District.

As a follow-up to the in-person training, the Bartol facilitator will host a Zoom Support Session after the school year has begun so that participating teachers and staff can ask questions and discuss challenges in real time based on their experiences with students and families.

TRAVEL

The Harrisburg School District will reimburse the Bartol Foundation for mileage to and from the training location at the current IRS mileage rate of 72.5 cents per mile. This totals \$153.70.

PAYMENT SCHEDULE

Payment must be made no later than one week after the conclusion of the training via check or ACH transfer. An invoice will be provided through Bill.com.

INTELLECTUAL PROPERTY

Out of respect for the knowledge and preparation of the facilitator and the Bartol Foundation, this workshop and presentation slides may not be recorded or disseminated beyond those attending at the agreed upon time/date. If requested, we will share an outline of resources with participants for whom we receive email addresses after the workshops are complete.

Please sign below in acceptance of this agreement or let me know of any changes. We welcome the opportunity to work with you on this important topic.



Ms. Roslyn Copeland
Harrisburg School District Board President

Date

Sam Tower
Executive Director of the Bartol Foundation

Date