

IMPORTANT: This form must be completed and received
30 business days prior to the Committee of the Whole Meeting.

FISCAL YEAR: 26-27

CONTRACT APPROVAL COVER SHEET

Please attach a copy of the contract/agreement (signed and dated by the vendor). Please note that all contracts must be solicitor-reviewed prior to submitting contracts for Board approval.

PLEASE PRINT LEGIBLY

Vendor/Consultant Name: Hollins - Sims Consultation

Start Date: July 1, 2026 End Date: June 30, 2027

Building/Department Name: Student Services

Total Cost of Contract: \$ not to exceed \$30,000

Scope of Work: Consultation Services to Support HB650

in promoting educ. spaces of belonging & enhancing school climate

Funding Source: General | through aligned mts

Budget Account Code 10-2260-000-000-01-10-000-0052

The attached document has been prepared for accuracy and is ready for approval.
Any supporting documentation regarding this request has been attached.

- ☐ Document Submitted by: Kathleen C... Date: 7/10/26
- ☐ Office Director Reviewed: Krista Farmer Date: 7/10/26
- ☐ Superintendent/Designee Reviewed: _____ Date: _____

For Office Use Only:

Notes/Comments: _____

Board of Directors Approval / Denial was obtained on this date: _____

Please note: For questions regarding denial, please speak with your immediate supervisor.



PROPOSAL FOR SERVICES

June 23, 2026 [Proposed timeframe July 1, 2026 - June 30, 2027]

OVERVIEW

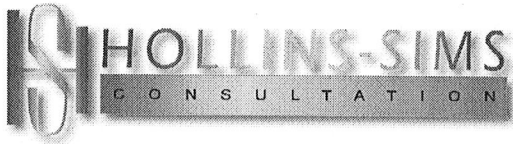
Hollins-Sims Consultation is pleased to submit this proposal for services to support the Harrisburg School District in demonstrating its vision *"to empower ALL students to become high academic achievers and lifelong learners who understand the need for a rigorous and diversified education and who are motivated and prepared to compete and succeed beyond high school graduation in 21st Century global markets."* The following proposal speaks to collaborating with the Harrisburg School District to facilitate and grow educational spaces of belonging and enhanced school climate.

To support the organizational culture and climate of the Harrisburg School District, Hollins-Sims Consultation is primed to facilitate the ongoing work of the current structure throughout the district seeking to create spaces of belonging for every employee, student and collaborative partner. This work will seek to create a place where everyone is appreciated, validated, and treated fairly, while leveraging multi-tiered systems of support (MTSS) through an aligned and integrated framework. Additionally, through district-leadership consultation, Hollins-Sims Consultation is willing and ready to partner with the Harrisburg School District to impact and influence long-term outcomes.

EXPECTED RESULTS

Organizational Benefits

- Result #1: Enhanced sense of belonging and honored dignity throughout the Harrisburg School District at every level of system (student, classroom, school, district, community) through MTSS/PBIS/SEL.
- Result #2: Installation and sustained implementation of an integrated and aligned multi-tiered framework of whole-child supports.
- Result #3: External partners will continuously seek out collaborative opportunities with the Harrisburg School District as an educational organization that represents every learner in the community and demonstrates fidelity of implementation.



PRICING

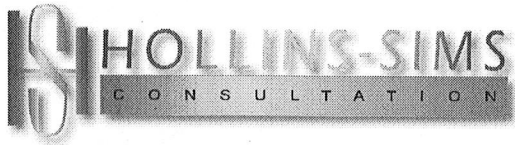
The following table details the pricing for delivery of the services outlined in this proposal. This pricing is valid for 60 days from the date of this proposal:

Services Costs	Price
<i>Coaching/Consultation</i>	
Ongoing Consultation/Check-In Sessions with District-Level MTSS Points of Contact (upon request)	\$350.00/hr
Facilitation of monthly District MTSS Team Meetings – July 1, 2026 - June 30, 2027	\$350.00/hr
Collaboration with CAIU-MTSS team as requested by HBGSD team to align supports and strategically map implementation.	\$350.00/hr
Attendance at building-based PBIS/MTSS team meetings (upon request)	\$350.00/hr
Collaborative meetings with building administrators (Re: PBIS/MTSS efforts)	\$350.00/hr
<i>Professional Learning Opportunities</i>	
On-Site Professional Learning Sessions (upon request)	\$2,000.00 (½ day) \$3,500 (full day)
<i>On-site Environmental Scans</i>	
Environmental Scans of District Buildings + Debrief report per building	\$750.00 per building request

CONCLUSION

Services provided in line with the vision of the district's administrative leadership team are not to exceed \$30,000.00.

Should the proposal be accepted and developed into a formal contract, Hollins-Sims Consultation will require information regarding an invoice schedule for specific services provided (e.g. provide a ½ day on-site professional learning session for \$2,000 - invoice to follow after services rendered). In particular, upon receipt of an invoice, the organization will ensure the invoice will be remitted to Hollins-Sims Consultation 30 days after submission, unless otherwise discussed.



If you have questions on this proposal, feel free to contact Dr. Nikole Hollins-Sims at your convenience by email at info@hollinssimsconsult.com.

Thank you for your consideration,

Dr. Nikole Y. Hollins-Sims
Educational Strategist/Consultant