



IMPORTANT: This form must be completed and received
30 business days prior to the Committee of the Whole Meeting.

FISCAL YEAR: 26-27

CONTRACT APPROVAL COVER SHEET

Please attach a copy of the contract/agreement (signed and dated by the vendor). Please note that all contracts must be solicitor-reviewed prior to submitting contracts for Board approval.

PLEASE PRINT LEGIBLY

Vendor/Consultant Name: River Rock Academy

Start Date: July 1, 2026 End Date: June 30, 2027

Building/Department Name: Rowland

Total Cost of Contract: \$ N/A

Scope of Work: Mou to existing contract

Funding Source: _____

Budget Account Code _____

The attached document has been prepared for accuracy and is ready for approval.
Any supporting documentation regarding this request has been attached.

☐ Document Submitted by: Kathy Can

Date: 7/10/26

☐ Office Director Reviewed: Joyce Palmer

Date: 7/10/26

☐ Superintendent/Designee Reviewed: _____

Date: _____

For Office Use Only:

Notes/Comments: _____

Board of Directors Approval / Denial was obtained on this date: _____

Please note: For questions regarding denial, please speak with your immediate supervisor.

**Memorandum of Understanding Between the
Harrisburg School District and
River Rock Academy**

Whereas: The Harrisburg School District (hereinafter “HSD”) is currently engaged in a three-year contract with River Rock Academy (hereinafter “RRA”), dated April 22, 2025, to provide alternative education and therapeutic support services for students that HSD identifies as needing such support (the “Agreement”).

And Whereas: The executed contract is for the 2025-2026, 2026-2027, and the 2027-2028 school years.

And Whereas: RRA programming is currently housed in the Rowland Academy and the HSD will be moving all remaining students in this building to other District buildings. As such, RRA along with some isolated HSD staff members, will be the sole occupants of Rowland Academy. So Therefore: There are numerous items necessary for the day-to-day operation of RRA offerings that need to be identified and planned for within this Memorandum of Understanding (“MOU”).

This MOU serves as an addendum to supplement the current Agreement between RRA and HSD.

I. Purpose & Scope

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to program operation within the Rowland Academy building. In particular, this MOU is intended to address the roles and responsibilities of each party in regard to:

- A. Nursing Services
- B. Clerical/Front Office Location
- C. Safety & Security
- D. Technology (IT) Support
- E. Copier Machines
- F. Food Services
- G. Furniture
- H. Office Space
- I. Custodial Services
- J. Phones in classrooms
- K. Keys
- L. Camera & Video
- M. Gymnasium & Auditorium

II. (HSD Responsibilities Under This MOU)

- A. Provide nursing services on a case-by-case basis when necessary (very limited basis). If there are professional development needs necessary for RRA directed by HSD certified school nurse, RRA will pay HSD at an agreed to hourly rate to supervise such professional development.
- B. Safety & Security – HSD will not be providing any security personnel for the building.
- C. IT Support- Every student within the program has access to a device and as such the

IV. Effective Date & Signatures

This MOU shall be in effect upon the signature of both Parties' authorized officials below. It shall be in force from July 1, 2026 to July 1, 2028, at which time a successor contract will take effect if agreed on in writing by both Parties.

_____Date

Brandon Hoff
Vice President of Operations
River Rock Academy

Signature_____

_____Date

Harrisburg School District
Authorized Signer

Signature_____