



EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109
610-841-7044 | fax 610-841-7187 | www.ee-schools.org

BOARD OF TRUSTEES MEETING

Public Meeting

MEETING MINUTES

June 25, 2026

A public meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:00 pm on June 25, 2026 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

Trustees Attending:

Barry Dobil – not present
Ty Reed – not present
Dr. Betsy Swope – present
Tracy Becker – present
Ed Duborg – present
Jose Torres - present

Invited Attendees:

Robert Lysek, CEO – present
Dr. Selma Chehouri Abi-Daher, CFO – present
Kim Bjorkman – Secretary to Board – present

Invited Attendees (continued):

Stephanie Kobal - Counsel – present
Michael Ricciutti – CSO – not present
Kiersten Yeakel – CAO – present
Nicholas Diaz – Principal – present
Tamara Klas – Principal – not present
Matthew Wilttrout – Principal – not present
Student Representative – n/a

Visitors:

n/a

ITEM ONE - CALL TO ORDER

Board Vice President Dr. Betsy Swope called the meeting to order at 6:02 pm. EEACS Board Meeting dates were posted for public announcement in the Tuesday, July 1, 2026 edition of The Morning Call in accordance with the Pennsylvania Sunshine Act 65. Dr. Swope reported that prior to the meeting, an Executive Session was held for discussion of personnel and safety matters with no votes having been taken. The meeting was opened with the Pledge of Allegiance followed by a roll call of the Board of Trustee Members.

ITEM TWO - APPROVAL OF JUNE 25, 2026 AGENDA ITEMS

The Board was provided with a copy of the Agenda on Friday, June 12, 2026. Dr. Swope asked for a motion to accept the Agenda as written. Mr. Duborg motioned to approve the Agenda as written and Mr. Torres seconded. The Agenda was approved unanimously.

ITEM THREE - APPROVAL OF MAY 28, 2026 – BOARD MEETING MINUTES

The Board was provided with a draft of the Minutes for the May 28, 2026 on Friday, June 12, 2026. Dr. Swope asked for a motion to approve the May Minutes as written. Mrs. Becker motioned to approve the Minutes and Mr. Duborg seconded. The Minutes were approved unanimously.



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ITEM FOUR - PRESENTATIONS/DISCUSSIONS

- a. **CEO's Report** was presented by Robert Lysek, CEO. Mr. Lysek stated that the elementary playground should be completed at the end of July and the stadium in September. The school is currently prepping for the start of summer school. Zero Eyes camera/weapon detection system has been engaged. LVHN will be expanding their relationship with the school by branding the stadium. The new staff of the month was Dayci Jimenez Paulus from Food Services. The golf outing was been rescheduled to Tuesday, June 30th. Saquan Barkley visited the school and was a successful event. Tom Brady was present at one of the events held in the school gym.
- b. **Financial Report** – Dr. Selma Chehouri Abi-Daher, CFO, supplied the Board with the May financial report on Friday, June 12, 2026. There were no additions or corrections to the report and it was submitted to record. The financial reports will be placed on file for audit.
- c. **Chief Staff Officer Report** was not presented.
- d. **Chief Academic Officer Report** was presented by Kiersten Yeakel, CAO. Ms. Yeakel stated that the school is finalizing the curriculum mapping plans. The lesson plans can be strategically developed by teachers and evaluated by the administrators in Math and Social Studies. The school is wrapping up state submissions from the Keystone and PSSA testing. Applications for Title 1-4 are almost ready to submit. The Title 1 School-wide plan, the annual report, and stakeholder meetings are being planned out for the upcoming school year.
- e. **Elementary School (K-4) School Report** was presented by Nicholas Diaz, Elementary School Principal. Mr. Diaz stated that the third and fourth grade students finished off the school year with a field trip to Bicentennial Park. June 8th the Kindergarten graduation was held in which 120 students graduated and will be ready to attend first grade next year. During the month of May there was a schoolwide attendance competition. The grade level with the highest average student attendance had the opportunity to “slime the principal”. Kindergarten screenings have been completed. The summer school program will begin on July 6th.
- f. **Middle School (5-8) School Report** was not presented.
- g. **High School (9-12) School Report** was presented by Mr. Lysek on behalf of Matthew Wiltrout, High School Principal. Mr. Lysek stated that there was a total of 111 seniors that graduated on June 9th. All seniors have a post-secondary plan, which is a 4-year college, community college, trade school, military, or entering the work force. A total of ten seniors received scholarships from the proceeds of the golf outing. The Ruhle family gave out a total of \$15,000 in scholarship money for students that will be attending a trade school. LVHN have out more than \$57,000 in scholarships to 23 seniors that interned for them this year.
- h. **Student Representative Report** was not presented.

ITEM FIVE – PUBLIC COMMENT ON AGENDA RELATED ITEMS



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Dr. Swope opened the floor to the submission of public comments on Agenda items, but none were submitted.

ITEM SIX – NEW BUSINESS

a) Dr. Swope asked for a motion to approve the following eight resolutions:

- a. Approve the 2026-2027 Employee Benefit Insurance Plan
- b. Approve the 2026-2027 School Budget
- c. Approve the Charter Annual Report Affirmation – 2026
- d. Re-elect Board Trustee – Barry Dobil
- e. Re-elect Board President – Barry Dobil
- f. Approve Policy 4011 Vol I 2026 – Purchases Budgeted
- g. Approve Policy 4026 Vol III – Federal Fiscal Compliance
- h. Approve Amendment to Lease Agreement

Mr. Torres motioned to approve, and Mrs. Becker seconded the motion. The approval of all eight resolutions was approved unanimously with no discussion.

ITEM SEVEN - DISCUSSION AND ANNOUNCEMENTS FROM THE BOARD OF TRUSTEES

Dr. Swope opened the floor to the Board for discussion and/or announcements. Dr. Swope on behalf of the Trustees offered her appreciation for Barry Dobil and his dedicated support, he has been an extremely committed, solid, and viable individual; the school is lucky to have his continued service on the Board. Dr. Dobil has been a great mentor and has served the school since it's inception.

ITEM EIGHT – PUBLIC COMMENT ON NON-AGENDA RELATED ITEMS

Dr. Swope opened the floor to the submission of public comments, but none were submitted.

ITEM NINE - ADJOURNMENT

With the completion of all Agenda items, Dr. Swope asked for a motion to adjourn the meeting. Mr. Duborg motioned to adjourn. Mrs. Becker seconded the motion, and the meeting was adjourned at 6:23 pm. The next Board Meeting will be held on Thursday, July 23, 2026 at 6:00 pm.