CENTRAL BUCKS SCHOOL DISTRICT FINANCE AND OPERATIONS COMMITTEE MEETING REPORT
Thursday, August 13, 2026
7:00 p.m.
Location: Central Bucks School District Educational Services Center
16 Welden Drive, Doylestown, PA 18901

In Attendance:
Daniel Kimicata, Chairperson pro tempore
David Comalli, Committee member
Katrina Filiatrault, Board member
Susan Gibson, Board member
Amanda O'Connor, Board member
Heather Reynolds, Board member
Karen Smith, Board member
Joanna Wexler, Ph.D., Superintendent
Charles Malone, Ed.D., Assistant Superintendent for Secondary Education
Helen Zaleski, Ed.D., Assistant Superintendent for Elementary Education
Wayne Gehris, Chief Financial Officer
Barbara Markowitz, Finance Manager
Thomas Hanna, Capital Projects Manager
Peter Amuso, Solicitor
Stephanie Radcliffe, School Board Secretary

CALL TO ORDER: The meeting was called to order at 7:24 p.m.

PUBLIC COMMENT: There was no public comment at the August 13, 2026 committee meeting.

REVIEW OF PREVIOUS MEETING REPORT: The report from the pervious committee meeting was reviewed.

FINANCE RECOMMENDATIONS FOR APPROVAL AT NEXT SCHOOL BOARD MEETING

Approval of Independent Contractor Agreement: Expert Witness – This independent contractor agreement with Kelle Heim-McCloskey is for expert witness services in the amount of $300.00 per hour. The Committee agrees to move this item to the full board for a vote.

Approval of Kelly Services Pricing Effective August 2026 – Kelly Education will provide Personal Care Assistants at hourly rates of $20.84 and $22.09. The fee for hiring a Kelly-assigned employee will vary between $2,500.00 and $9,000.00, depending upon days worked. The Committee agrees to move this item to the full board for a vote.

Approval of Letter of Engagement with Grand River Solutions for Title IX Services – This letter of engagement with Grand River Solutions for Title IX services includes a breakdown rate of costs, depending on services rendered. The rate sheet is included with the attachment on the committee agenda. The Committee agrees to move this item to the full board for a vote.

Approval of Weglot subscription for Communications Department in the amount of $10,500.00 – This Weglot subscription is a renewal of translation services used on the district website. The Committee agrees to move this item to the full board for a vote.

Approval of a 3-Year Musical Instrument Repair & Maintenance Contract with Russo Music Center, Inc. in the Amount of $40,000.00 – Administration recommends awarding a $40,000.00, three-year Bid for musical instrument repair and maintenance to Russo Music Center, Inc. The Committee agrees to move this item to the full board for a vote.

Acceptance of Inheritance from Parry Estate – George R. Parry bequeathed art which was sold at auction. Administration recommends accepting the $185,00.00 that the art brought at auction. There are no parameters as to its use. Mrs. Gibson requests that a stakeholder committee be formed to help decide where to allocate the funds. The Committee agrees to move this item to the full board for a vote.

Approval of Settlement – Mr. Amuso shared that this $25,000.00 asbestos Settlement will be covered by insurance. The Committee agrees to move this item to the full board for a vote.

Treasurer's Report and Investment Portfolio for May and June 2026 – Mrs. Markowitz presented the June 2026 Treasurer's Report and Investment Portfolio Reports to the Committee. The May 2026 reports are also on the agenda for review. Mr. Kimicata spoke about timing for receiving state funds. The Committee agrees to move this item to the full board for a vote.

FINANCE INFORMATION ITEMS

Budget Variance Forecast for the 2025-2026 School Year – Mr. Gehris discussed the variance reports; to view the Budget Variance Forecast, please refer to the attachment on the August 13, 2026 committee agenda.

OPERATIONS RECOMMENDATIONS FOR APPROVAL AT NEXT SCHOOL BOARD MEETING

Approval of Johson Controls Inc. Building Automation System (BAS) Server and BAS Panel Upgrades for District Wide HVAC System Controls – Administration recommends approval of the $240,795.00 proposal from Johnson Controls, Inc. for upgrades to the BAS server and 14 control panels for the HVAC system across the network. The Committee agrees to move this item to the full board for a vote.

Approval of 1-800-Water-Damage services for fire and water damage cleaning and restoration work related to CB South fire damage – Administration recommends approval of the estimates from 1-800-Water-Damage-of-Newtown for the cleaning and restoration services related to the May 18, 2026 fire at CB South. Restoration work is estimated to be complete by August 15, 2026. The total estimate for both cleaning and restoration is $438,431.63. The Committee agrees to move this item to the full board for a vote.

OPERATIONS INFORMATION ITEMS

Realignment Construction Update – Mr. Hanna shared an update and photographs on grade realignment construction at CB East, CB South, CB West, and Mill Creek Elementary Schools. Mr. Hanna discussed terrazzo flooring which will be ground down and polished over the winter break. Mrs. Smith discussed sending communication out about building updates; Mr. Gehris confirmed that Mr. Petitti is working on a communication message right now. Mrs. Smith spoke about plaques for the building additions. The presentation is attached to the August 13, 2026 committee agenda for review.

Capital Projects Update – Mr. Hanna shared a list of Capital Projects updates with the Committee. The full list is attached to the committee agenda.

TRANSPORTATION AND FOOD SERVICE

Approval of First Student Drivers – First Student presents five new employees for board approval. The Committee agrees to move this item to the full board for a vote.

ADJOURNMENT: The meeting was adjourned at 8:23 p.m.

The next scheduled Finance & Operations Committee Meeting will be held on September 10, 2026.