

**Memorandum of Understanding Between the
Harrisburg School District and
River Rock Academy**

Whereas: The Harrisburg School District (hereinafter "HSD") is currently engaged in a three-year contract with River Rock Academy (hereinafter "RRA"), dated April 22, 2025, to provide alternative education and therapeutic support services for students that HSD identifies as needing such support (the "Agreement").

And Whereas: The executed contract is for the 2025-2026, 2026-2027, and the 2027-2028 school years.

And Whereas: RRA programming is currently housed in the Rowland Academy and the HSD will be moving all remaining students in this building to other District buildings. As such, RRA along with some isolated HSD staff members, will be the sole occupants of Rowland Academy. So Therefore: There are numerous items necessary for the day-to-day operation of RRA offerings that need to be identified and planned for within this Memorandum of Understanding ("MOU").

This MOU serves as an addendum to supplement the current Agreement between RRA and HSD.

I. Purpose & Scope

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to program operation within the Rowland Academy building. In particular, this MOU is intended to address the roles and responsibilities of each party in regard to:

- A. Nursing Services
- B. Clerical/Front Office Location
- C. Safety & Security
- D. Technology (IT) Support
- E. Copier Machines
- F. Food Services
- G. Furniture
- H. Office Space
- I. Custodial Services
- J. Phones in classrooms
- K. Keys
- L. Camera & Video
- M. Gymnasium & Auditorium

II. (HSD Responsibilities Under This MOU)

- A. Provide nursing services on a case-by-case basis when necessary (very limited basis). If there are professional development needs necessary for RRA directed by HSD certified school nurse, RRA will pay HSD at an agreed to hourly rate to supervise such professional development.
- B. Safety & Security – HSD will not be providing any security personnel for the building.
- C. IT Support- Every student within the program has access to a device and as such the

need for IT services from the HSD will continue. RRA is responsible for their staff devices but all other technology support is to be provided by the HSD. HSD shall provide internet access to RRA for provision of the services necessary under the Agreement and this MOU.

- D. Food Services- Daily food services will be provided by the HSD. The Rowland building will still be an operational kitchen run by HSD. Process and protocols to access said service will be collaboratively worked out by both parties.
- E. Furniture- The HSD will provide access to furniture with other sections of the Rowland Academy. If the program grows beyond the current scope HSD would be responsible for furniture to service such growth.
- F. Custodial Services- The HSD will provide custodial services three (3) days per week as agreed upon by both parties. This schedule will be in place for a sixty (60) day trial period at which point the two parties will review and determine if more or less services may be needed. Part of the cleaning process will include the gymnasium, which River Rock will have access to throughout the school day.
- G. Phone Services- Beyond the office areas, each classroom should have a functioning phone that is provided and serviced by the HSD.
- H. Camera & Video Services- Services currently provided should remain and be supported by the HSD.

RRA Responsibilities Under this MOU

- A. Clerical/Front Office- RRA will maintain the current front office framework at the entry to the building. RRA will assume responsibility in overseeing this area of the building. The RRA Administrative Assistant will be stationed in this area of the building.
- B. Copiers- RRA will purchase additional copiers to meet the needs of the program. HSD IT support will provide RRA with a list of copiers that can be purchased and then configured by HSD IT personnel.
- C. Office Space- RRA will be responsible for additional office spaces necessary to support the overall program.
- D. Based on enrollment data from the first year and specific needs of the HSD, River Rock has collapsed one elementary class offered in the initial agreement and reallocated said classroom as a middle school class.
- E. Timely Communication and Support for District Provided Transportation- River Rock will communicate in a timely manner the status of discipline referrals from District Transportation. River Rock has been and will continue to provide support as possible to specific transportation runs that have proven problematic.
- F. The Transition Room teacher for the 25-26 school year was transferred into an elementary class and as such, the Transition Class was not provided for the 25-26 school year. River Rock agrees to credit HSD \$75,000 towards the 26-27 contract due to this service not being provided even though it was specifically addressed in the original proposal between River Rock and the Harrisburg School District. The \$75,000 credit will be noted incrementally on specific Invoices for the 26-27 school year.

III. Modifications or Termination

It is mutually understood and agreed by and between the parties that any modifications to this agreement will require consent from both parties. Termination clause follows the same language that is contained in the executed contract for services between HSD and RRA.

IV. Effective Date & Signatures

This MOU shall be in effect upon the signature of both Parties' authorized officials below. It shall be in force from July 1, 2026 to July 1, 2028, at which time a successor contract will take effect if agreed on in writing by both Parties.

_____Date

Brandon Hoff
Vice President of Operations
River Rock Academy

Signature_____

_____Date

Harrisburg School District
Authorized Signer

Signature_____