

FRESH FRUIT AND VEGETABLE PROGRAM (FFVP)
2026-2027 Addendum to Policy Statement/Agreement and Grant Allocation

This agreement is between the Pennsylvania Department of Education (PDE) and **Harrisburg City School District** (School Food Authority). This agreement is effective until June 30, 2027, and may be renewed at the discretion of PDE.

The undersigned has the authority to enter into this Agreement to participate in the Fresh Fruit and Vegetable Program (Program) as authorized by *The Food, Conservation, and Energy Act of 2008*.

- A. It is mutually agreed between the State Agency and School Food Authority that:
1. The School Food Authority agrees that the funds will only be used for the purposes authorized by *The Food, Conservation, and Energy Act of 2008*.
 2. The School Food Authority agrees to abide by all of the requirements for administering the Program as stated in *The Food, Conservation, and Energy Act of 2008*.
 3. The School Food Authority agrees to provide funds to the approved school(s): **Melrose School** under its jurisdiction for the service of approved fresh fruits and vegetables in accordance with Local, State, and Federal regulations and requirements.
 4. The School Food Authority agrees that the schools identified in Section 3 of this paragraph will implement the Program in accordance with the plan outlined in the signed Application for the Fresh Fruit and Vegetable Program.
- B. General Conditions
1. This Agreement is non-transferable.
 2. Neither PDE nor the School Food Authority has an obligation to renew this agreement.

Allocation Details:

PDE has awarded **Harrisburg City School District, Melrose School**, a Program grant in the amount of **\$36,778.00** for the **July 1, 2026, to June 30, 2027**, grant year. This total fund will cover about \$74 per enrolled student for the school year. Schools must make the PDE Program Contact (below) aware of significant enrollment changes. When informed of enrollment changes, PDE will evaluate the information provided. Approval of any changes in allocations would depend on available funds.

Program schools are expected to operate according to the implementation plan as stated on the Program application. Changes must be discussed with PDE.

- Schools are expected to begin the Program at the **start of the school year** and operate the Program a minimum of three days a week throughout the school year, serving fruits and vegetables equally to all elementary students.
- Schools are permitted to utilize no more than 10 percent of the total award amount toward administrative purchases (administrative labor; large equipment must be pre-approved by PDE) at any point during the school year. Any administrative allowance not spent on large equipment or labor can be used to purchase fresh produce.
- Program funds are provided through reimbursement after monthly claims are submitted in CN PEARS.

Harrisburg City School District
Melrose School
115222752

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July 1-September 30, 2026 allotment: **\$3,976.00**

October 1, 2026-June 30, 2027 allotment: **\$32,802.00**

Total: **\$36,778.00**

Administrative amount allowable: **\$3,677.80** (used for purchasing large equipment and for paying administrative labor; not a separate allocation, but rather an allowance within above grant)

Record the figures above.

Printed Name of Chief Administrative Officer

Signature of Chief Administrative Officer **Date**

Printed Name of Food Service Director

Signature of Food Service Director **Date**

Printed Name of CN PEARS Contact

Signature of CN PEARS Contact **Date**

Printed Name of FFVP Contact

Signature of FFVP Contact **Date**

Print pages one and two of this form. Obtain ALL signatures in **BLUE** ink.

Scan both pages of this form and upload **as a pdf** to this school's 2026-2027 Fresh Fruit and Vegetable Program application, Reporting, Uploads section in eGrants by Friday, **September 18, 2026**. Resubmit the eGrants application after uploading the document.

Questions can be directed via email to: ra-ffvp@pa.gov.

Pennsylvania Department of Education Use Only

(PDE Signature)

(Date)

(Printed Name)

State Director, Child Nutrition Programs, or designee
(Title)

THIS ARRANGEMENT does not constitute the entire agreement between the parties with respect to subject matter thereof.

Revised August 2026