

**HARRISBURG SCHOOL DISTRICT
1601 STATE STREET
HARRISBURG, PENNSYLVANIA 17103**

LEASE OF SCHOOL FACILITIES

The Blessed 2Gene Inc
(Name of Organization)
of 301 Chestnut St Hbg, Pa 17101
(Address of Organization)

in consideration of permission granted by the Board of School Directors of the Harrisburg School District to use the

John Harris Steps
(Designate School Facility to be Used)

on 11/22/20 agrees to be governed by the following policies set forth
(Date)

in the attached document regulations and to assume the obligations therein provided that the lessors agree:

1. To enter and leave the school building or facility through doors designated by the building monitor or security officer.
2. To confine the activities of the organization to the room or space provided for its use and to ensure that individuals do not enter other areas or rooms except restroom facilities.
3. To indemnify the Harrisburg School District for loss or damage to real or personal property resulting from any cause whatsoever, through use of the school facility.
4. To pay the Harrisburg School District in accordance with the attached schedule:

Rental Fee	\$ _____
Custodial Fee	\$ _____
Monitor Fee	\$ _____
Security Deposit	\$ _____
Security Fee	\$ _____
TOTAL	\$ _____

5. To present to the Chief Operations Administrator, at least twenty (20) days before the activity, a Certificate of Liability Insurance absolving the school district from liability for personal injury incurred in using the facility.
6. Each and every one of the terms and conditions set forth in Board Policy No. 707, Use of School Facilities, regarding use of school facilities is incorporated in this Lease by reference.

Having read and understood the attached policies as set forth by the Harrisburg School District's "Policy on Use of School Facilities," we hereby agree to abide by all rules and regulations in said policy and willingly affix our signatures.

9/8/2020
(Date)

BY: Blessed 2 Give 1n
(Name of Organization)

[Signature]
(Signature of Authorized Officer)

ATTEST

Please sign two (2) copies and return one (1) copy, with remittance, to the Chief Operations Administrator, the Harrisburg School District, Administration Building, 1601 State Street, Harrisburg, PA 17103.

.....

**HARRISBURG SCHOOL DISTRICT
AGREEMENT - USE OF FACILITIES
OUTSIDE ORGANIZATIONS/GROUPS**

NAME OF ORGANIZATION/GROUP (Please Print) Blessed 2 Givelin
ADDRESS 301 Chestnut St CITY Hbg STATE PA ZIP 17101
FACILITY REQUESTED John Harris Steps
(BUILDING/TYPE OF ROOM i.e., auditorium, gym)
DATE(S) 11/2 through DAY(S) OF WEEK Sunday
BEGINNING TIME 11am ENDING TIME 1pm
REASON FOR USE Pass out Turkeys
FEES/COSTS (If any, to participants)
RESPONSIBLE PERSON IN CHARGE Carla Johnson
DAYTIME PHONE NUMBER OF RESPONSIBLE PERSON 717-829-310

REQUIREMENTS FOR USE

A Certificate of Insurance must be on file in the Secretary's Office prior to date of use. The minimum amount of insurance is \$300,000 combined aggregate. (Covers everyone in the group for personal injury and property damages by anyone in the group.)

COSTS

Costs of facility rental, custodial service and security varies. Please refer to Policy 707 for fee schedules. Policy 707 may be obtained from the Board Secretary's Office, (717-703-4066). Additional costs will be incurred by any group where it is necessary for the custodian to make any unusual clean-up. A custodial fee will be incurred for use of facilities on weekends. The Board will not entertain any requests for a waiver of fees.

LOSS OF USE

The following behavior and/or conditions are forbidden on school district property and will cause the organization/group to lose the use of school facilities:

- | | |
|--|--------------------------------|
| - Use of alcoholic beverages and/or drugs | - Smoking |
| - Use of firecrackers or any flammable object | - Not staying in assigned area |
| - Not replacing school equipment as found after group activity is finished | - Vandalism |

I, the undersigned, have read the aforementioned and understand that any infraction by my organization/group could cause it to forfeit the use of Harrisburg School District facilities.

SIGNATURE OF RESPONSIBLE PERSON

PRINT NAME OF RESPONSIBLE PERSON

TITLE

PRINT ADDRESS OF RESPONSIBLE PERSON

.....
The following individuals are required to review the request prior to final approval/denial being provided.

Building Principal: _____

Athletic Director (where applicable): _____

Supervisor of Facilities: _____

Chief Operations Administrator: _____

NOTIFICATION OF DECISION

Board Approval: Yes _____ No _____

Board Secretary: _____

Report: _____

Date: _____