

Voya BLD 0010

Week 1 Week 2

Pay of: 8/28/2026

Emp #	Hours	Hours	Total	Rate
HS 1681	25.00	17.00	42.00	13.71
EC 2011			0.00	13.50
EC 110	25.00	25.00	50.00	17.05
EC 499	22.50	22.50	45.00	17.05
HS 1909	25.00	25.00	50.00	13.71
EC 1567			0.00	13.71
EC 1751	25.00	20.00	45.00	13.71
EC 1939	22.50	22.50	45.00	13.71
HS 1815	25.00	25.00	50.00	13.71
EC 434	25.00	25.00	50.00	17.05
HS 1571			0.00	13.71
EC 1902	3.50	25.00	28.50	13.71
	25.00	24.00	49.00	12.96
MS 1669	25.00	24.00	49.00	13.71
	248.50	255.00	503.50	

14

11

summer

\$7,350.54

503.50

First day 5/5/26
Last pay 8/28/26

Em	Hours	Hours	Total	Rate
ADMIN 19	20.00	20.00	40.00	12.52
ADMIN 19	20.00	25.00	45.00	12.52
ADMIN 19	29.00	27.00	56.00	12.52
ADMIN 19	5.00	12.00	17.00	12.52
ADMIN 19	25.00	13.00	38.00	12.52
ADMIN 19	37.50	12.50	50.00	12.52
ADMIN 19	0.00	0.00	0.00	12.52
ADMIN 19	0.00	18.00	18.00	12.52
ADMIN 19	15.00	15.00	30.00	12.52
ADMIN 19	20.00	15.00	35.00	12.52
ADMIN 19	25.00	25.00	50.00	12.52
ADMIN 19	25.00	20.00	45.00	12.52
ADMIN 19	25.00	25.00	50.00	12.52
ADMIN 19	25.00	12.50	37.50	12.52
ADMIN 19	31.00	13.50	44.50	12.52
ADMIN 19	0.00	0.00	0.00	12.52
ADMIN 19	8.00	5.00	13.00	12.52
ADMIN 19	25.00	25.00	50.00	12.52
ADMIN 19	19.00	16.50	35.50	12.52
ADMIN 19	25.00	25.00	50.00	12.52
	379.50	325.00	704.50	

\$500.80

\$563.40

\$701.12

\$212.84

\$475.76

\$626.00

\$0.00

\$225.36

\$375.60

\$438.20

\$626.00

\$563.40

\$626.00

\$469.50

\$557.14

\$0.00

\$162.76

\$626.00

\$444.46

\$626.00

\$8,820.34

1208.00

\$16,170.88

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8-3-86	7:00	12:00		5	HS	Cleaner
8-4	7:00	12:00		5	HS	Cleaner
8-5	7:00	12:00		5	HS	Cleaner
8-6	7:00	12:00		5	HS	Cleaner
8-7	7:00	12:00		5	HS	Cleaner
				25		
			Week 1 Total			
8-10-86	7:00	12:00		5	HS	Cleaner
8-11-86	7:00	9:00		2	HS	Cleaner
8-12-86	7:00	12:00		5	HS	Cleaner
8-13-86	—	—				
8-14-86	7:00	12:00		5	HS	Cleaner
			Week 2 Total	17		
TOTAL HOURS				42		

Print Employee

Employee Sig

Certification of

Approved for Pa

Date:

8-3

Date:

8-10

Date:

8-17-86

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8-3	7:00	12:00		5	EC	Cleaner
8-4	7:00	12:00		5		
8-5	7:00	12:00		5		
8-6	7:00	12:00		5		
8-7	7:00	12:00		5		
			Week 1 Total	25		
8-10	7:00	12:00		5		
8-11	7:00	12:00		5		
8-12	7:00	12:00		5		
8-13	7:00	12:00		5		
8-14	7:00	12:00		5		
			Week 2 Total	25		
TOTAL HOURS				50		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date:

Date:

Date:

8-14-26

8-17-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/3/26	6:00	10:30		4.5	Adm.	cleaner
8/4	6:00	10:30		4.5		
8/5	6:00	10:30		4.5		
8/6	6:00	10:30		4.5		
8/7	6:00	10:30		4.5		
			Week 1 Total	22.5		
8/10	6:00	10:30		4.5		
8/11	6:00	10:30		4.5		
8/12	6:00	10:30		4.5		
8/13	6:00	10:30		4.5		
8/14	6:00	10:30		4.5		
			Week 2 Total	22.5		
TOTAL HOURS				45		

Print Employee Name _____

Employee Signature _____

Certification of Hours _____

Approved for Payment _____

Date: Aug 14, 2026

Date: _____

Date: 8-17-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/3/26	7:00	12:00	—	5	H.S	Cleaner
8/4/26	7:00	12:00	—	5	H.S	Cleaner
8/5/26	7:00	12:00	—	5	H.S	Cleaner
8/6/26	7:00	12:00	—	5	H.S	Cleaner
8/7/26	7:00	12:00	—	5	H.S	Cleaner
			Week 1 Total	25		
8/10/26	7:00	12:00		5	H.S	Cleaner
8/11/26	7:00	12:00		5	H.S	Cleaner
8/12/26	7:00	12:00		5	H.S	Cleaner
8/13/26	7:00	12:00		5	H.S	Cleaner
8/14/26	7:00	12:00		5	H.S	Cleaner
			Week 2 Total	25		
TOTAL HOURS				50		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date:

Date:

Date:

8/14/26

8-17-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8-3-26	7:00	12:00		5	EC	cleaner
8-4-26	7:00	12:00		5		
8-5	7:00	12:00		5		
8-6	7:00	12:00		5		
8-7	7:00	12:00		5		
			Week 1 Total	25		
8-10	7:00	12:00		5		
8-11	7:00	12:00		5		
8-12	7:00	12:00		5		
8-13				5		
8-14	7:00	12:00		5		
			Week 2 Total	25		
TOTAL HOURS				45		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date:

8-14-26

Date:

Date:

8-17-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8-3-26	7:00	11:30		4½	M.S.	cleaner
8-4-26	7:00	11:30		4½	M.S.	cleaner
8-5-26	7:00	11:30		4½	M.S.	cleaner
8-6-26	7:00	11:30		4½	M.S.	cleaner
8-7-26	7:00	11:30		4½	M.S.	cleaner
			Week 1 Total	22½		
8-10-26	7:00	11:30		4½	M.S.	cleaner
8-11-26	7:00	11:30		4½	M.S.	cleaner
8-12-26	7:00	11:30		4½	M.S.	cleaner
8-13-26	7:00	11:30		4½	M.S.	cleaner
8-14-26	7:00	11:30		4½	M.S.	cleaner
			Week 2 Total	22½		
TOTAL HOURS				45		

Print Employee Name _____

Employee Signature _____

Date: Aug. 14, 2026

Certification of Hours _____

Date: _____

Approved for Payment _____

Date: 8-27-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/3/26	7:00	12:00		5	H.S.	Cleaner
8/4/26	7:00	12:00		5	H.S.	Cleaner
8/5/26	7:00	12:00		5	H.S.	Cleaner
8/6/26	7:00	12:00		5	H.S.	Cleaner
8/7/26	7:00	12:00		5	H.S.	Cleaner
			Week 1 Total	25		
8/10/26	7:00	12:00		5	H.S.	Cleaner
8/11/26	7:00	12:00		5	H.S.	Cleaner
8/12/26	7:00	12:00		5	H.S.	Cleaner
8/13/26	7:00	12:00		5	H.S.	Cleaner
8/14/26	7:00	12:00		5	H.S.	Cleaner
			Week 2 Total	25		
TOTAL HOURS				50		

Print Employee Name _____

Employee Signature _____

Certification of Hours _____

Approved for Payroll _____

Date: 8/14/26

Date: _____

Date: 8-17-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8-3	7:00	12:00		5	EC	Cleaner
8-4	7:00	12:00		5		
8-5	7:00	12:00		5		
8-6	7:00	12:00		5		
8-7	7:00	12:00		5		
			Week 1 Total	25		
8-10	7:00	12:00		5		
8-11	7:00	12:00		5		
8-12	7:00	12:00		5		
8-13	7:00	12:00		5		
8-14	7:00	12:00		5		
			Week 2 Total	25		
TOTAL HOURS				50		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date:

Date:

Date:

8-14-26

8-17-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/3/26	4:03pm.	5:17pm.		1hr 14mins		Vector
8/5/26	7:49a.m.	10:05a.m.		2hrs 16mins		Training
	Week of 8/3/26: VACATION					
			Week 1 Total	3hrs 30mins		
8/10/26	7:00	12:00		5hrs	EC	Cleaner
8/11/26	7:00	12:00		5hrs	↓	↓
8/12/26	7:00	12:00		5hrs		
8/13/26	7:00	12:00		5hrs		
8/14/26	7:00	12:00		5hrs		
			Week 2 Total	25		
TOTAL HOURS				28hrs 30mins		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payroll

Date:

Date:

Date:

8/14/26

8-17-26

Employee Time Sheet

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/3	7	12		5 11	MS	cleaner
8/4	7	12		5	MS	cleaner
8/5	7	12		5	MS	cleaner
8/6	7	12		5	MS	cleaner
8/7	7	12		5	MS	cleaner
			Week 1 Total	25		
8/10	7	12		5	MS	cleaner
8/11	7	12		5	MS	cleaner
8/12	7	12		5	MS	cleaner
8/13	7	12		5	MS	cleaner
8/14	7	11		4	MS	cleaner
				24 1		
			Week 2 Total	24		
TOTAL HOURS				49		

Print Employee Name

Employee Signature

Date:

8/14/26
8-17-26

Employee Time Sheet

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8-3-26	7:00	12:00		5	LAMS	Cleaner
8-4-26	7:00	12:00		5	V	
8-5-26	7:00	12:00		5		
8-6-26	7:00	12:00		5		
8-9-26	7:00	12:00		5		
			Week 1 Total	25		
8-10-26	7:00	12:00		5	V	
8-11-26	7:00	12:00		5		
8-12-26	7:00	12:00		5		
8-13-26	7:00	12:00		5		
8-14-26	7:00	11:00		4		
			Week 2 Total	24		
TOTAL HOURS				49		

Print Employee Name

Employee Signature

Date: 8-14-26
8-19-26

Employee Time Sheet

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8-3	7am	12pm		5	MS	Cleaner
8-4	7am	12pm		5		
8-5	7am	12pm		5		
8-6	7am	12pm		5		
			Week 1 Total	20		
8-10	7am	12pm		5	MS	Cleaner
8-11	7am	12pm		5		
8-12	7am	12pm		5		
8-14	7am	12pm		5		
			Week 2 Total	20		
TOTAL HOURS				40		

Print Employee Name

Employee Signature

Date:

08/14/26
8-17-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/3/20	7am	12pm		5	EC	Cleaner
Not here						
8/6/20	7am	12pm	—	5	EC	Cleaner
8/10/20	7am	12pm	—	5	EC	Cleaner
8/17/20	7am	12pm	—	5	EC	Cleaner
			Week 1 Total	20		
8/10/20	7am	12pm	—	5	EC	Cleaner
8/11/20	7am	12pm	—	5	EC	Cleaner
8/12/20	7am	12pm	—	5	EC	Cleaner
8/13/20	7am	12pm	—	5	EC	Cleaner
8/14/20	7am	12pm	—	5	EC	Cleaner
			Week 2 Total	25		
TOTAL HOURS				45		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date:

Date:

Date:

8/10/20

8-17-20

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/3	7am	12pm	-	5	MS	Summer cleaner
8/4	7am	2pm	-	7	MS	cleaner
8/5	7am	1pm	-	6	MS	cleaner
8/6	7am	1pm	-	6	MS	cleaner
8/7	7am	12pm	-	5	MS	cleaner
			Week 1 Total	29 hrs		
8/10	7am	12pm	-	5	MS	Summer cleaner
8/11	7am	12pm	-	5	MS	cleaner
8/12	7am	1pm	-	6	MS	cleaner
8/13	7am	12pm	-	5	MS	cleaner
8/14	7am	1pm	-	6	MS	cleaner
			Week 2 Total	27 hrs		
TOTAL HOURS				56 hrs		

Print Employee

Employee Sig

Approved for Pa

Date: 8/04/26

Date: 8-17-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/10	7	12	0	5	EC	
			Week 1 Total	5		
8/10	7	12	0	5		
8/11	7	8	0	1		
8/12	7	11	0	4		
8/13	7	8	0	1		
8/14	7	8		1		
			Week 2 Total	12		
TOTAL HOURS				17		

Print Employee Name _____

Employee Signature _____

Approved for Payment _____

Date: 08/12/2026

Date: 8-17-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
3/26	7	12		5	MS	Cleaner
4/26	7	12		5	MS	Cleaner
5/26	7	12		5	MS	Cleaner
6/26	7	12		5	MS	Cleaner
7/26	7	12		5	MS	Cleaner
8/26						
9/26						
			Week 1 Total	25		
12/26	7	12		5	MS	Cleaner
13/26	7	8		1	MS	Cleaner
14/26	7	8		1	MS	Cleaner
10/26	7	12		5	MS	Cleaner
11/26	7	8		1	MS	Cleaner
				M		
			Week 2 Total	13		
TOTAL HOURS				38		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date:

Date:

Date:

8-17-26

8.17.26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/3	7:00	2:30	12	7.5	BG	grounds
8/4	7:00	2:30	12	7.5	BG	grounds
8/5	7:00	2:30	12	7.5	BG	grounds
8/6	7:00	2:30	12	7.5	BG	grounds
8/7	7:00	2:30	12	7.5	BG	grounds
			Week 1 Total	37.5		
8/10	7:00	2:00	12	7	BG	grounds
8/12	7:00	12:30		5.5	BG	grounds
			Week 2 Total	12.5		
TOTAL HOURS				50		

Print Employee Name

Employee Signature

Approved for Payment

Date:

Date:

8/3

8-17-24

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
			Week 1 Total			
8/10	7:00	2:00	12	7	BG	Maintenance
8/11	7:00	10:00		3	BG	Maintenance
8/12	7:00	1:00	12	6	BG	Maintenance
8/13	7:00	8:00		1	BG	Maintenance
8/14	7:00	8:00		1	BG	Maintenance
			Week 2 Total	18		
TOTAL HOURS				18		

Date: 8-17-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/3	7am	12pm	—	5	EC	Summer Cleaner
8/4						
8/5	7am	12pm	—	5	EC	Summer Cleaner
8/6	7am	12pm	—	5	EC	Summer Cleaner
8/7						
			Week 1 Total	15		
8/10						
8/11	7am	12pm	—	5	EC	Summer Cleaner
8/12	7am	12pm	—	5	EC	Summer Cleaner
8/13	7am	12pm	—	5	EC	Summer Cleaner
8/14						
			Week 2 Total	15		
TOTAL HOURS				30		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payroll

Date:

Date:

Date:

8/14/26

8-17-26

Employee Time Sheet

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/3/26	7:00	12:00		5	MS	summer cleaner
8/4/26	7:00	12:00		5	MS	summer cleaner
8/5/26	7:00	12:00		5	MS	summer cleaner
8/6/26	7:00	12:00		5	MS	summer cleaner
			Week 1 Total	20		
8/10/26	7:00	12:00		5	MS	summer cleaner
8/11/26	7:00	12:00		5	MS	summer cleaner
8/13/26	7:00	12:00		5	MS	summer cleaner
			Week 2 Total	15		
TOTAL HOURS				35		

Print Employee Name

Employee Signature

Date:

8/13/26
8:17-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/3/26	7	12		5	ec	cleaner
8/4/26	7	12		5	ec	cleaner
8/5/26	7	12		5	ec	cleaner
8/6/26	7	12		5	ec	cleaner
8/7/26	7	12		5	ec	cleaner
			Week 1 Total	25		
8/10/26	7	12		5	ec	cleaner
8/11/26	7	12		5	ec	
8/12/26	7	12		5	ec	
8/13/26	7	12		5	ec	
8/14/26	7	12		5	ec	
			Week 2 Total	25		
TOTAL HOURS				50		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date: 8/14/26

Date:

Date: 8-17-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8-3-26	7AM	12PM		5	MS	Cleaner
8-4-26	7AM	12PM		5	MS	Cleaner
8-5-26	7AM	12PM		5	MS	Cleaner
8-6-26	7AM	12PM		5	MS	Cleaner
8-7-26	7AM	12PM		5	MS	Cleaner
			Week 1 Total	25		
8-10-26	7AM	12PM		5	MS	Cleaner
8-11-26	7AM	12PM		5	MS	Cleaner
8-13-26	7AM	12PM		5	MS	Cleaner
8-14-26	7AM	12PM		5	MS	Cleaner
			Week 2 Total	20		
TOTAL HOURS				45		

Print Employee Name

Employee Signature

Certification of Hours

Approved for Payment

Date:

Date:

Date:

8-14-26

8-17-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/3	7	12		5	EC	
8/4	7	12		5	EC	
8/5	7	12		5	EC	
8/6	7	12		5	EC	
8/7	7	12		5	EC	
			Week 1 Total	25		
8/10	7	12		5	EC	
8/11	7	12		5	EC	
8/12	7	12		5	EC	
8/13	7	12		5	EC	
8/14	7	12		5	EC	
			Week 2 Total	25		
TOTAL HOURS				50		

Print Employee Name

Employee Signature

Approved for Payment

Date:

Date:

8/14

8-17-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/3/26	7:00	12:00		5	ES	Cleaner
8/4/26	7:00	12:00		5	ES	Cleaner
8/5/26	7:00	12:00		5	ES	Cleaner
8/6/26	7:00	12:00		5	ES	Cleaner
8/7/26	9:00	2:00		5	ES	Cleaner
			Week 1 Total	25		
8/10/26	7:00	12:00		5	ES	Cleaner
8/11/26				0		
8/12/26	7:00	12:00		5	ES	Cleaner
8/13/26				0		
8/14/26	7:00-8:00	1:00-2:30		2.5	ES HS	Cleaner
			Week 2 Total	12.5		
TOTAL HOURS				37.5		

Print Employee Name:

Employee Signature:

Approved for Payment:

Date:

Date:

8/7/26

8-17-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/3/26	7:00	2:30		3 1/2	B 6	summer utility worker
8/4/26	7:00	12:00		5	B 6	summer utility worker
8/5/26	7:00	2:30		7 1/2	B 6	summer utility worker
8/6/26	7:00	2:30		7 1/2	B 6	summer utility worker
8/7/26	7:00	2:30		7 1/2	B 6	summer utility worker
			Week 1 Total	31		
8/10/26	7:00	1:00		6	B 6	summer utility worker
8/12/26	7:00	12:30		5 1/2	B 6	summer utility worker
8/14/26	12:30	2:30		2	B 6	summer utility worker
			Week 2 Total	13 1/2		
TOTAL HOURS				44.5		

Print Employee Name

Employee Signature

Approved for Payment

Date: 8/14/26

Date: 8.17.26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/3	7:00 AM 11:00 AM	8:00 AM 2:30 PM	1/2 hr	4	BG	Grounds
8/4	7:00 AM	8:00 AM		1	BG	Grounds
8/5	7:00 AM	8:00 AM		1	BG	Grounds
8/6	7:00 AM	8:00 AM		1	BG	Grounds
8/7	7:00 AM	8:00 AM		1	BG	Grounds
			Week 1 Total	8		
8/10	7:00 AM	8:00 AM		1	BG	Grounds
8/11	7:00 AM	8:00 AM		1	BG	Grounds
8/12	7:00 AM	8:00 AM		1	BG	Grounds
8/13	7:00 AM	8:00 AM		1	BG	Grounds
8/14	7:00 AM	8:00 AM		1	BG	Grounds
			Week 2 Total	5		
TOTAL HOURS				13		

Print Employee Name _____

Employee Signature _____

Approved for Payment _____

Date: 8/17/26

Date: 8-17-26

Employee Time Sheet

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
	7:00	12:00		5	MS	Summer Cleaner
	7:00	12:00		5	MS	Summer Cleaner
	7:00	12:00		5	MS	Summer Cleaner
	7:00	12:00		5	MS	Summer Cleaner
	7:00	12:00		5	MS	Summer Cleaner
	7:00	12:00		5	MS	Summer Cleaner
			Week 1 Total	25		
	7:00	12:00		5	MS	Summer Cleaner
	7:00	12:00		5	MS	Summer Cleaner
	7:00	12:00		5	MS	Summer Cleaner
	7:00	12:00		5	MS	Summer Cleaner
	7:00	12:00		5	MS	Summer Cleaner
	7:00	12:00		5	MS	Summer Cleaner
			Week 2 Total	25		
			TOTAL HOURS	50		

Print Employee Name

Employee Signature

08/14/26
8-12-26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/3/26	7am	12pm	-	5	Ec	cleaner
8/5/26	8am	12:30pm	-	4.5	Ec	cleaner
8/6/26	8am	12:30pm	-	4.5	Ec	cleaner
8/7/26	7am	12pm	-	5	Ec	cleaner
			Week 1 Total	19		
8/10/26	7am	12pm	-	5	Ec	cleaner
8/13/26	7am	12:00pm	-	5	Ec	cleaner
8/14/26	7am	2:30pm	-	6.5	Ec	cleaner
			Week 2 Total	11.50		
TOTAL HOURS				35.50		

Print Employee Name: _____

Employee Signature: _____

Date: 8-3-26

Certification of Hours: _____

Immediate Supervisor

Date: _____

Approved for Payment: _____

Superintendent or Business Administrator

Date: _____

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
8/3/26	7:00	12:00	—	5	EC	Summer Worker
8/4/26	7:00	12:00	—	5	EC	Summer Worker
8/5/26	7:00	12:00	—	5	EC	Summer Worker
8/6/26	7:00	12:00	—	5	EC	Summer Worker
8/7/26	7:00	12:00	—	5	EC	Summer Worker
			Week 1 Total	25		
8/10/26	7:00	12:00	—	5	EC	Summer Worker
8/11/26	7:00	12:00	—	5	EC	Summer Worker
8/12/26	7:00	12:00	—	5	EC	Summer Worker
8/13/26	7:00	12:00	—	5	EC	Summer Worker
8/14/26	7:00	12:00	—	5	EC	Summer Worker
			Week 2 Total	25		
TOTAL HOURS				50		

Print Employee Name

Employee Signature

Approved for Payment

Date: 8/14/26

Date: 8-17-26