

Fmx # 307177

**Dover Area School District
Proposed School Sponsored Field trip**

Trips requiring Board approval must be submitted 45 days in advance. All other forms must be submitted at least 10 days in advance.

Teacher/Coordinator Name: Marsh
 Group/Grade Level Attending: FFA (9-12) # of Students Attending up to 9
 Title of Event: PA FFA State Legislative Leadership Conference (SLLC)
 Location of Trip: Sheraton Hotel, Harrisburg
 Date(s) of Trip: Sunday, March 14 - Tuesday, March 16 Distance (one way) 35 Miles
 Departure/Return Location: Administration Building or HS Departure Time: 2 PM Sunday Return Time: 3 PM Tuesday
 Transportation: 1 large Vans Buses Date Requested

Nurse Required (Consult building nurse) ☐ Yes ☒ No

If Yes, is parent accompanying on field trip? ☐ Yes ☒ No

If parent not able to accompany field trip, contact administration building to see if a nurse is available.

Spoke with N/A at Admin Date N/A

Substitute Required ☒ Yes ☐ No

If Yes, please list date(s) and enter into AESOP after approved.

March 15 and 16, 2027

Does this trip occur during instruction time? ☒ Yes ☐ No

Is this trip considered optional for students? ☒ Yes ☐ No

Is this trip considered solely co-curricular? ☒ Yes ☐ No

Need Board Approval Checklist		
Overnight Stay	☒ Yes	☐ No
Over 65 Miles one way	☐ Yes	☒ No
Must be submitted 45 days prior to date of field trip		

Expense	Amount	# of Students	# of Staff	Total	District Funds	Budgeted	Non-District Funds	Funding Source
Admission	\$75.00	9	1	\$750.00	☐	☐	☒	FFA Student Activities Account
Meals/Incidentals				\$0.00	☐	☐	☐	
Lodging	\$135.00	9	1	\$1,350.00	☐	☐	☒	Students pay individually. FFA Student Activities Account pays for Staff.
Travel/transportation	\$58.00			\$58.00	☒	☒	☐	1300 580 000 30 0830
Substitute fees	\$250.00		1	\$250.00	☒	☒	☐	1380 122 000 30 0830
Other: Ticket for show				\$0.00	☐	☐	☐	
Other				\$0.00	☐	☐	☐	

Total Trip Cost	\$2,408.00	Total District Cost	\$308.00
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Chaperones (Please list chaperones):

Britney Marsh

Adult to Student Ratio: A minimum of ONE adult chaperone per 9 Students

☒ I understand the District requires anyone traveling on this trip who is not a current DASD student to have proper criminal, child abuse clearances and FBI clearances. Said clearances must be submitted to the approving principal at least seventy-two (72) hours prior to the date of the trip.

[Signature] 9/11/26
 Coordinating Teacher/Advisor Signature Date

Administrative Approval		
<u>[Signature]</u>	<u>9/14/26</u>	☒ Approved ☐ Denied
Principal Approval Signature	Date	
<u>[Signature]</u>	<u>9/15/2026</u>	☒ Approved ☐ Denied
Assistant Superintendent Approval Signature	Date	
		☐ Approved ☐ Denied
Transportation Approval Signature (if requesting district transportation)	Date	
		☐ Approved ☐ Denied
Board Approval (if Required)	Date	

1 Please write the specific course objective and/or standard to which the field trip applies:

PA CIP 1.0000 General Agriculture

- 503 Create short and long-term SMART goals.
- 504 Participate in FFA.
- 505 Perform leadership tasks associated with citizenship.
- 506 Demonstrate oral, written, and verbal skills necessary for employment.
- 507 Research career opportunities within agriculture.
- 508 Create a plan to achieve career goals and priorities.

2 Briefly describe activities or attach activity guide sheets that students will be doing during this field trip.

Students will work in a simulation of the state legislature to provide feedback on agricultural bills currently on the floor for discussion. Their feedback will be provided to the current legislators for review. Students will also participate in community service events and have a breakfast with state Senators and Representatives.

3 How will you evaluate the degree to which students have mastered the course objective or standard in #1. List any applicable follow-up activities planned.

Members who participate will be expected to bring what they have learned back to our FFA Chapter.