



Minutes of Special Voting Session

The Board of School Directors Warwick School District

A Special Voting Session of the Board of School Directors of Warwick School District was held Tuesday, October 6, 2026, beginning at 7:00 PM in the Warwick School District Board Room, 301 West Orange Street, Lititz, PA 17543.

1. PUBLIC COMMENT IN BOARD MEETINGS

A special voting meeting of the board is primarily for the purpose of personnel or other necessary items of business. This voting session is a normal occurrence each year in order to ensure that we are as close to fully staffed as possible. This meeting was open to the public to attend in person.

As per board policy 903: Public Participation in Board Meetings - anyone who wished to speak at a board meeting were be asked to sign up by 3:30 p.m. on the day of the board meeting. Sign-ups can be completed by emailing school board secretary, Mrs. Janice Boyer, at boardsecretary@warwicksd.org, or by calling (717) 626-3700, ex. 7007.

Board meetings are designed for the district to be able to conduct business and should be places of appropriate decorum, and treated with the same respect as a legal proceeding. All those in attendance must recognize their personal behavior cannot interfere with, or otherwise disturb, the intended purpose of these meetings. Additionally, we are setting an example for the students of our district. Students may be physically or virtually present at any time.

The school board respects the right of taxpayers and residents to speak, but public comment is not a forum to interfere with, or disrupt, the purpose of these meetings. Your cooperation with these expectations is appreciated.

2. WELCOME

2.A. Call to Order

Mr. Landis, Vice-President, called the meeting to order at approximately 7:00 p.m.

2.B. Pledge of Allegiance

2.C. Roll Call

The Board Secretary called the roll of the Board: Michael Brown, James Koelsch, Scott Landis, Angie Lingo, Jerry Steinman, Reggie Weaver, Dr. Kirk Wolfe, Daniel Woolley, and Trent Goodhart, Student Representative, were present. Emily Zimmerman was absent.

Others attending the meeting in person: Dr. Jason Reifsnyder, Superintendent; Dr. Melanie Calender, Assistant Superintendent; Dr. Steve Szobocsan, Assistant Superintendent; Jennifer Snyderman, Chief Financial Officer and Board Treasurer; Janice Boyer, Board Secretary; Noelle Brossman; Beth Hartranft; Melissa Weitzel; and Tom Shumaker.

The following individuals were in attendance at the meeting and utilized the sign in sheets provided:

Norah Nickens	Tim Jackson	Molly Zelewicz	Kimberly Regennas
Teresa Goodhart			

3. PRESENTATIONS

GAPP Presentation - Molly Zelewicz & HS Students

Mrs. Zelewicz along with Norah Nickens and Tim Jackson shared details of their recent trip to Germany during the Summer of 2026. The GAPP exchange taking place for 37 years and is a valuable part of the German studies at the High School.

4. RECOGNITION OF CITIZENS ON AGENDA ITEMS

Board Policy 903 addresses public participation at meetings and can be found using this [LINK](#).

The following individuals contacted the school board secretary and indicated their desire to address the board with comments regarding motions on the Agenda. Individual addresses were verified by the school board secretary prior to the meeting.

NONE

5. APPROVAL OF AGENDA

It was recommended that the Board approve the Agenda as proposed:

Mr. Woolley moved, Mr. Koelsch seconded, the motion to approve the agenda as presented.
Motion passed 8-0

6. APPROVAL OF MINUTES FROM SEPTEMBER 15, 2026

It was recommended that the Board approve the Minutes from the regular meeting of September 15, 2026, as attached.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the Minutes of the [regular meeting](#) of September 15, 2026 as presented.
Motion passed 8-0

7. ACTION ITEMS

7.A. Personnel Actions

7.A.1. Resignation(s)

It was recommended that the board approve the resignation of the following individual(s):

Non-Instructional

Name	Building	Position	Effective Date
Elizabeth Buckwalter	JRB	Student Support Assistant	9/18/26

Mr. Woolley moved, Mr. Koelsch seconded, the motion to approve the resignation of the individual(s) named above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley

Abstain: None

Nays: None

Absent: Mrs. Zimmerman

7.A.2. New Hires

It was recommended that the Board approve the election of the following individuals subject to all pre-employment requirements, clearance checks, and release from current employer (*if applicable*), as presented:

Instructional - LTS

Name	Building(s)	Position	Annual Salary	Effective Date
Tristan Rittenbaugh	JB	Long-term Substitute (LTS) Grade 3 Teacher	\$66,514.00	Pending receipt of the appropriate paperwork

Non-Instructional

Name	Building(s)	Position	Hourly Rate	Effective Date
Dynasty Arenas	LE	Student Support Assistant (5.75 hours/day)	\$16.34	Pending receipt of the appropriate paperwork
Brianna Dill	WHS	Special Programs Assistant (5.75 hours/day)	\$17.84	Pending receipt of the appropriate paperwork
Donna Getz	JRB	Student Support Assistant (5.75 hours/day)	\$18.21	Pending receipt of the appropriate paperwork
Claire Gockley	WHS	Building Services employee (2nd shift) (4.0 hours/day)	\$17.31	Pending receipt of the appropriate paperwork
Lance McDaniel	LE	Food & Nutrition Services Assistant (4.0 hours/day)	\$15.32	Pending receipt of the appropriate paperwork
Cristina Pickel	WMS	Food & Nutrition Services Assistant (3.0 hours/day)	\$17.07	Pending receipt of the appropriate paperwork
Rachael Schneider	LE	Special Programs Assistant (5.75 hours/day)	\$19.74	Pending receipt of the appropriate paperwork
Kylie Zimmerman	LE	Student Support Assistant (5.75 hours/day)	\$16.43	Pending receipt of the appropriate paperwork

*includes toileting differential

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the election of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley

Abstain: None

Nays: None

Absent: Mrs. Zimmerman

7.A.3. Supplemental/Extra-Duty Contracts (coaches, club advisors, etc.)

It was recommended that the Board approve the Supplemental/Extra-Duty Contracts (coaches, club advisors, etc.) of the following individual(s):

Supplemental/Extra-duty

Name	Building(s)	Position	Step/Annual Salary	Effective Date
Ann Ahlers	WHS	Musical Producer	Eb% / \$3,074.00	10/7/2026
Jonathan Bisaha	WHS	Assistant Wrestling Coach	Bb10 / \$5,909.00	10/7/2026
Grace Kahmer	WHS	Drama Producer	Ea1 / \$2,135.00	pending receipt of the appropriate paperwork
Emma Klimowicz	JB, JRB, KH, & LE	Elementary Orchestra Director	Fc1 / \$601.00 per bldg	8/26/2026
Holly Klock	JB	Tech Resource	Fb1 / \$801.00	10/7/2026
Timothy Thompson	JB	Elementary Band Director	Fc% / \$1,000.00	8/26/2026

Mr. Woolley moved, Mr. Steinman seconded, the motion to approve the supplemental/extra-duty contracts for the individual(s) named above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley

Abstain: None

Nays: None

Absent: Mrs. Zimmerman

7.A.4. Classroom Monitor(s)

It was recommended that the Board approve the election of the individuals listed below as Classroom Monitor, effective October 7, 2026, until a resignation is submitted or active status is changed by the district:

Teaa Alleman	Kathryn Leaman
Kimberly Herr	Denise Robbins
Holly Leakway	Courtney Schoenberger

Mr. Weaver moved, Mr. Woolley seconded, the motion to approve the individuals named above as classroom monitors.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley
Abstain: None
Nays: None
Absent: Mrs. Zimmerman

7.A.5. District Approved Photographer(s)

It was recommended that the Board approve the election of the individual listed below as a district approved photographer, effective October 7, 2026, until a resignation is submitted or active status is changed by the district:

Ethan Spayde

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the individual named above as a district approved photographer.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley
Abstain: None
Nays: None
Absent: Mrs. Zimmerman

7.A.6. Volunteer Coach(es)

It was recommended that the Board approve the election of the individuals listed below as volunteer coaches, effective October 7, 2026, until a resignation is submitted or active status is changed by the district:

<u>NAME</u>	<u>SPORT</u>
Angie Borden	Wrestling
Jack Borden	Wrestling
Dean Hershey	Bowling
Jeremiah Warner	Wrestling

Mr. Woolley moved, Mr. Steinman seconded, the motion to approve the individuals named above as volunteer coaches.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley
Abstain: None
Nays: None
Absent: Mrs. Zimmerman

7.A.7. Change of Status Request(s)

It was recommended that the board approve the change of status requests for the following individuals:

Instructional

Name	From	Building(s)	To	Building(s)	Effective Date	Updated Rate
Taylor Capoferri	Speech/Language Pathologist	WHS (100%)	Speech/Language Pathologist	WHS (90%) / JB (10%)	10/21/2026	
Daniel Long	Health/Physical Education Teacher	WHS (80%) / WMS (20%)	Health/Physical Education Teacher	WMS (100%)	on the first day of the first semester of the 2026/2027 school year.	

Non-Instructional

Name	From	Building(s)	To	Building(s)	Effective Date	Updated Hourly Rate
Jennifer Cressman	Food & Nutrition Services Assistant (5.0 hours/day)	WMS	Food & Nutrition Services Assistant (5.5 hours/day)	WMS	9/8/2026	
Katie Davis	Food & Nutrition Services Assistant (4.25 hours/day)	LE	Food & Nutrition Services Head Cook (7.0 hours/day)	LE	9/23/2026	\$16.55
Jaclyn Heintzelman	Food & Nutrition Services Assistant (4.5 hours/day)	LE	Food & Nutrition Services Assistant (5.75 hours/day)	LE	9/28/2026	

Supplemental/Extra-duty

Name	From	Building(s)	To	Building(s)	Effective Date	Annual Salary
Marty Meier	TSA Club Advisor (50%)	WHS	TSA Club Advisor (100%)	WHS	8/26/2026	Fb9 / \$1,314.00

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the change of status requests of the individuals named above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley

Abstain: None

Nays: None

Absent: Mrs. Zimmerman

7.A.8. Approval of Board Committee Appointment(s)

It was recommended that the Board approve the appointment of the following individuals as Community Representatives for the Board Committee listed below, effective October 7, 2026:

Education Committee

Krista Kramer

Dr. Margot Kusinski

Mrs. Lingo moved, Dr. Wolfe seconded, the motion to approve the appointment of the individuals as Community Representatives of the Board Committee, as presented above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley

Abstain: None

Nays: None

Absent: Mrs. Zimmerman

8. APPROVAL OF SCHOOL BUS & VAN DRIVERS

It was recommended that the Board approve the individuals listed as school bus and van drivers for the 2026/2027 school year, as presented on the attachment.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the school bus & van drivers as presented above.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley

Abstain: None

Nays: None

Absent: Mrs. Zimmerman

A motion was made by Mr. Woolley to rescind the approval of the above motion (#8) and revote on it as the list of approved van drivers for Shultz Transportation included Mr. Brown. Mr. Koelsch seconded this motion.

On voice vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley

Abstain: None

Nays: None

Absent: Mrs. Zimmerman

A motion was made by Mr. Woolley and Mr. Weaver seconded, a motion to re-approve the school bus & van drivers as presented above. Mr. Brown abstained from this approval since he is listed as a van driver for Shultz Transportation.

On voice vote:

Ayes: Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley

Abstain: Mr. Brown (*a copy of the signed abstention form is included with these Minutes*)

Nays: None

Absent: Mrs. Zimmerman

9. APPROVAL OF LEARNING OPPORTUNITIES GROUP (LOG) CONTRACT

It was recommended that the board approve the contract with Learning Opportunities Group (LOG) for Assistant Principal services at John R. Bonfield Elementary and John Beck Elementary Schools as presented on the attachment.

Mrs. Lingo moved, Mr. Woolley seconded, the motion to approve the contract with Learning Opportunities Group (LOG) as presented above.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley

Abstain: None

Nays: None

Absent: Mrs. Zimmerman

10. APPROVAL OF LETTER OF AGREEMENT FOR TITLE III SERVICES

It was recommended that the Board approve the grant agreement for Title III expenditures with the Lancaster-Lebanon Intermediate Unit 13 in the amount of \$3,664.00, as set forth in the attachment.

Mr. Woolley moved, Mr. Weaver seconded, the motion to approve the grant agreement for Title III expenditures with the Lancaster-Lebanon Intermediate Unit 13 as presented above.

On roll call vote:

Ayes: Mr. Brown, Mr. Koelsch, Mr. Landis, Mrs. Lingo,
Mr. Steinman, Mr. Weaver, Dr. Wolfe, Mr. Woolley

Abstain: None

Nays: None

Absent: Mrs. Zimmerman

11. INFORMATION

NONE

12. EXECUTIVE SESSION

There was no Executive Session held this evening due to a lack of discussion items.

Mr. Landis shared that the board met on September 28, 2026 with regard to an ongoing personnel matter. Additional meetings will be held until the matter has reached a resolution.

13. COMMENTS OR QUESTIONS FROM BOARD MEMBERS OR CITIZENS

Please note that public comment will take place following the Committee of the Whole meeting which will take place immediately following this voting session.

14. ADJOURNMENT

There being no further business, Mr. Goodhart moved to adjourn the meeting. Mr. Weaver seconded the motion and the meeting adjourned at 7:21 p.m. (8-0)

Respectfully submitted,

Janice Boyer, Board Secretary