



BOARD POLICY

2024 Care of School Property

POLICY NUMBER

2024

VERSION

v1.8

DOCUMENT STATUS

UNDER-REVIEW

WORKFLOW

Administrative Review

PRINTED

10/16/2026

■ Proposed addition ■ Proposed deletion

Purpose

The Board believes that the school environment should help students learn to respect property, practice responsible care for shared resources, and develop pride in their school community.

Authority

The Board charges each student with responsibility for the proper care and safe handling of all school property, including textbooks, library books, electronic devices (such as laptops and tablets), equipment, and learning supplies entrusted to their use.

When school property is lost, damaged, or defaced, the student and their parent/guardian will be asked to make restitution to cover the cost of repair or replacement. While minor damage or accidental loss is handled as a financial responsibility, deliberate or recurring misuse of school property may be addressed through appropriate school disciplinary procedures or administrative review. [\[1\]](#) [\[2\]](#) [\[3\]](#) [\[4\]](#)

The Board may report to appropriate juvenile authorities any student whose damage of school property is serious or chronic in nature. In no case shall referral to juvenile authorities be made without prior notification to the student's parent/guardian. [\[5\]](#)

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations to implement this policy, which include:

- Rules for the proper care, handling, and accounting of textbooks, library books, technology devices, supplies, and equipment.
- A clear schedule of fees and replacement costs for lost, unreturned, or damaged items.
- Guidelines for notifying parents/guardians regarding any outstanding fees or property replacement costs.

Legal Footnotes

[1] Citation text unavailable — needs review
LEGAL REFERENCE

[2] Citation text unavailable — needs review
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[3] Citation text unavailable — needs review
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[4] Citation text unavailable — needs review
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[5] Citation text unavailable — needs review
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