Field Trip Request Form for Board Approval

WEST JEFFERSON HILLS
WJHSD
WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

~ FIELD TRIP INFORMATION ~

School: TJHS	**Grade(s):** 9-12	
Teacher(s): Emily Leininger & Abby Knouse	**No. of Pupils: 16**	
Day of Trip - October TBD	**Departure Time** TBD	**Return Time** TBD

~ ALL CATEGORIES MUST BE COMPLETED ~

Number of student days missed: 1	**Submittal Date:** 9/22/26	
Location and Trip Itinerary: Always Be Smiling 106 Valley Brook Rd McMurray, PA 15317		
Objectives of Trip: Students will practice social skills, independence, and community participation in an inclusive setting. Students will visit B-Town and participate in activities such as adaptive biking, crafts, outdoor/sensory activities, and vocational experiences.		
Academic Standards to be met as a result of this trip: ELA.EE.SL.9-10.1, ELA.EE.SL.9-10.1b, ELA.EE.SL.11-12.1, ELA.EE.SL.11-12.1c		
Planned follow-up activities: Reflection and class discussion about the activities they participated in and the communication, social, and independence skills they used during the trip.		
Description of Chaperones: 2 LSS teachers 2 Paraeducators 1 SLP	**If Chaperones are NOT employees, plea check box to confirm ALL required clearances are on file.** ☐	**Chaperone-to-Student Ratio:** 5 adults 16 students

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Field Trip Request Form for Board Approval

~ FIELD TRIP INFORMATION ~

School: JHIS		Grade(s): 4th	
Teacher(s): 4th Grade Teachers		No. of Pupils: 272 students	
Day of Trip: M, Th, F	Date of Trip: Nov. 2, 5, 6	Departure Time: 9:00 AM	Return Time

split b/t 3 days

~ ALL CATEGORIES MUST BE COMPLETED ~

Number of student days missed: 1

Submittal Date: 10/2/26

Location and Trip Itinerary:
Braddock's Battlefield History Center
- Guided tour of the center
- Quill Pen writing
- Design and build a fort

Objectives of Trip:
Learn more about the French and Indian War and colonial life on the Frontier.

Academic Standards to be met as a result of this trip:
8.2.4.B Locate historical documents, artifacts, and places critical to PA history.

Planned follow-up activities:
American Revolution CKLA Unit

Description of Chaperones:	If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.	Chaperone-to-Student Ratio:
2 chaperones per class	☑	2:24

~ ESTIMATED COST OF TRIP ~

School District Costs (i.e., subs, transportation, bus requirements: Matthews___- # of Buses 2 per day; Other Vendor ___):
Financed through BBHC - Grant

Detailed Cost to students and/or group:
N/A

How will trip be financed:
All financed through BBHC - Grant

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Please attach contract, proposal or any other information.

Approval

Principal Melissa [signature] Date _____

Date approved by Board: [signature] 10/7/26

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WEST JEFFERSON HILLS
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Field Trip Request Form for Board Approval

~ FIELD TRIP INFORMATION ~

School		Grade(s)	
Thomas Jefferson		10, 11, 12	
Teacher(s)		**No. of Pupils**	
Elizabeth Floyd + Carly Rimel		11	
Day of Trip	**Date of Trip**	**Departure Time**	**Return Time**
Friday	11/13/26	7:15 am	2:00 pm

~ ALL CATEGORIES MUST BE COMPLETED ~

Number of student days missed: 1	**Submittal Date:** 9/28/26
Location and Trip Itinerary: South Fayette High School "Uncommon Conference"	
Objectives of Trip: Leadership Conference, Student-led, connections	
Academic Standards to be met as a result of this trip: Interpersonal communication, presentational skills, networking	
Planned follow-up activities: MSU / International club officers will design presentations.	

Description of Chaperones:	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.** ☐	**Chaperone-to-Student Ratio:**
Elizabeth Floyd Carly Rimel		1:6

~ ESTIMATED COST OF TRIP ~

School District Costs (i.e., substitutes, transportation, bus requirement: Matthews ✓ Other Vendor ____):
1 bus, 1 sub (Floyd)

Detailed Cost to students and/or group: Conference is free w/ lunch included

How will trip be financed: we budgeted

Please attach contracts, proposal or any other information.

Approval

Principal _____ Date 9/30/26

Date approved by Board 10/21/26

Field Trip Request Form For Board Approval

WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

~FIELD TRIP INFORMATION~

School JHIS, McClellan, Gill Hall		**Grade(s)** 2-3	
Teacher(s) Stephanie Shosky		**No. of Pupils** 12	
Day of Trip Wednesday	**Date of Trip** 11/18/26	**Departure Time** 8:30	**Return Time** 1:30

~ALL CATEGORIES MUST BE COMPLETED~

Number of student days missed: 1		**Submittal Date:** October 2, 2026
Location and Trip Itinerary: Heinz History Center		
Objectives of Trip: History Bowl		
Academic Standards to be met as a result of this trip: Teams of 4 students journey through the exhibits of Western PA's past, using their skills outside of the classroom, for a fast-paced day of teamwork, discovery, and history, completing timed-tasks in rotations.		
Planned Follow-Up Activities: Discuss what was learned while completing the exhibits.		
Description of Chaperones: Stephanie Shosky, Gifted Teacher	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.** ☐	**Chaperone-to-Student Ratio:** 1 to 12

~ESTIMATED COST OF TRIP~

School District Costs (i.e., substitutes, transportation, bus requirements: Matthews ___ Other Vendor _):
Registration Fee:$0
Bus Mileage: 11 miles x $1.90 = $20.90
Hours: hours: 6.5 x $34 = $221.00
Total: $ 241.90

Detailed Cost to students and/or group:
$10 per student
$120 total

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How will trip be financed:
Jefferson Hills Intermediate (124351)
Please attach contracts, proposals or any other information

Approval

Principal Melissa McCarthy Date 10/2/26

Date approved by Board: [signature] 10/5/26

Field Trip Request Form For Board Approval

WJHSD
WEST ELIZABETH · JEFFERSON HILLS · PLEASANT HILLS

~FIELD TRIP INFORMATION~

School PHMS, TJHS		**Grade(s)** 6-12	
Teacher(s) Capretto		**No. of Pupils** 40	
Day of Trip Thursday	**Date of Trip** December 10, 2026	**Departure Time** 8:00 a.m.	**Return Time** 2:30 p.m.

~ALL CATEGORIES MUST BE COMPLETED~

Number of student days missed: 1	**Submittal Date:** 10/16/2026	
Location and Trip Itinerary: Departing from PHMS and bringing PHMS students to TJHS. Bring students back to PHMS		
Objectives of Trip: Learn and compete in the FPS problem solving process with students from other schools.		
Academic Standards to be met as a result of this trip: Reading: RA1.3, RA1.4, RA2.3, RA2.4, RA2.5 Science: S8 A1.1, A1.2, A1.3, A2.1		
Planned Follow-Up Activities: The challenges and results of the competition will be discussed. Students will extend knowledge through additional in class lessons in January.		
Description of Chaperones: Andrew Capretto	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.**	**Chaperone-to-Student Ratio:** ☐ 1:40

~ESTIMATED COST OF TRIP~

School District Costs (i.e., substitutes, transportation, bus requirements: Matthews __ Other Vendor __):
Registration Fee: none
Bus Mileage: 7 miles x $1.90 = $13.30
Hours: .5 hours x $34 = $17
Total: $30.30

Detailed Cost to students and/or group:
None

How will trip be financed:
Gifted budget for PHMS(321513)

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Please attach contracts, proposals or any other information

Approval

Principal David Capretto Date 10/19/26

Date approved by Board: E Whse 10/22/26

Field Trip Request Form For Board Approval

WJHSD
WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

~FIELD TRIP INFORMATION~

School PHMS, TJHS		**Grade(s)** 6-12	
Teacher(s) Capretto		**No. of Pupils** 40	
Day of Trip Thursday	**Date of Trip** January 28, 2027	**Departure Time** 8:00 a.m.	**Return Time** 2:30 p.m.

~ALL CATEGORIES MUST BE COMPLETED~

Number of student days missed: 1	**Submittal Date:** 10/16/2026	
Location and Trip Itinerary: Departing from PHMS and bringing PHMS students to TJHS. Bring students back to PHMS		
Objectives of Trip: Learn and compete in the FPS problem solving process with students from other schools.		
Academic Standards to be met as a result of this trip: Reading: RA1.3, RA1.4, RA2.3, RA2.4, RA2.5 Science: S8 A1.1, A1.2, A1.3, A2.1		
Planned Follow-Up Activities: The challenges and results of the competition will be discussed. Students will extend knowledge through additional in class lessons in January.		
Description of Chaperones: Andrew Capretto	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.** ☐	**Chaperone-to-Student Ratio:** 1:40

~ESTIMATED COST OF TRIP~

School District Costs (i.e., substitutes, transportation, bus requirements: Matthews ___ Other Vendor ___):
Registration Fee: none
Bus Mileage: 7 miles x $1.90 = $13.30
Hours: .5 hours x $34 = $17
Total: $30.30
Detailed Cost to students and/or group:
None
How will trip be financed:
Gifted budget for PHMS(321513)

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Please attach contracts, proposals or any other information

Approval

Principal David Capretto Date 10/19/26

Date approved by Board: 10/22/26

Field Trip Request Form For Board Approval

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WEST ELIZABETH · JEFFERSON HILLS · PLEASANT HILLS

~FIELD TRIP INFORMATION~

School PHMS		**Grade(s)** 6-12	
Teacher(s) Andrew Capretto		**No. of Pupils** 30	
Day of Trip TBD	**Date of Trip** February 2027	**Departure Time** 8:00 a.m.	**Return Time** 1:30 p.m.

~ALL CATEGORIES MUST BE COMPLETED~

Number of student days missed: 1	**Submittal Date:** 10/16/2026	
Location and Trip Itinerary: Itinerary to be released in February.		
Objectives of Trip: Compete in the South Hills Literature Festival		
Academic Standards to be met as a result of this trip: R7.A.1, R7.B.2.2, R7, A.2.4, R8.A.1, R8.B.2.2, R8.A,2.4		
Planned Follow-Up Activities: Discuss novels, activities, and questions with both competing and non-competing students.		
Description of Chaperones: Andrew Capretto, Dan Giger,	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.** ☐	**Chaperone-to-Student Ratio:** 1:10

~ESTIMATED COST OF TRIP~

School District Costs (i.e., substitutes, transportation, bus requirements: Matthews ___ Other Vendor __):
Registration Fee: $200
Bus Mileage: 26 miles x $1.90 = $49.40
Hours: 6 hours x $34 = $204.00
Total: $453.40

Detailed Cost to students and/or group:
No cost to students

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How will trip be financed:
Cost will be split between PHMS (321513) and TJHS Gifted Budget

Please attach contracts, proposals or any other information

Approval

Principal David J. Cuva Date 10/19/26

Date approved by Board: Thurse 10/22/26

WEST JEFFERSON HILLS
WJHSD
WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

Field Trip Request Form for Board Approval

~ FIELD TRIP INFORMATION ~

School TJHS		**Grade(s)** 9-12	
Teacher(s) McCLAIN, BETLER, GIGER, MURPHY (principal)		**No. of Pupils** 30-40	
Day of Trip Friday-Monday	**Date of Trip** 3/5-8,2027	**Departure Time** Approx 10am	**Return Time** Approx 10:30pm

~ ALL CATEGORIES MUST BE COMPLETED ~

Number of student days missed:	**Submittal Date:**	
Location and Trip Itinerary: Stowe, Vermont. TJ Outdoors Club event		
Objectives of Trip: Ski Trip		
Academic Standards to be met as a result of this trip: n/a		
Planned follow-up activities: n/a		
Description of Chaperones: Club Sponsors/principal	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.** ☐	**Chaperone-to-Student Ratio:** 1:10

~ ESTIMATED COST OF TRIP ~

School District Costs (i.e., substitutes, transportation, bus requirement: Matthews____ Other Vendor ____):

Cost of two substitute teachers for two full days

Detailed Cost to students and/or group:

See attached

How will trip be financed:

Student self pay

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Please attach contracts, proposal or any other information.

Approval

Principal _____ Date 10/16/26

Date approved by Board:

THOMAS JEFFERSON HIGH SCHOOL
830 OLD CLAIRTON ROAD
JEFFERSON HILLS, PA 15025
PHONE: 412-655-8610
FAX: 412-655-8618
www.wjhsd.net

WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

MR. PETE MURPHY
Principal

DR. ADAM KNARESBOROUGH
Assistant Principal

MS. ALLISON WALDO
Assistant Principal

Dear Dr. Sardon,

Please consider this a request for permission from you and the school board to offer to our student body a ski trip to Vermont in March of 2027. Attached is our tentative itinerary and other specifics.

Mr. McClain and I have run several of these trips over the past couple of years and they have always been met with great anticipation, interest and enthusiasm. Chaperones consist of Dan Giger,Brian McClain, Matt Betler, and Mr. Murphy.

We appreciate your consideration and ask that you respond as soon as possible so that we can finalize our details with our tour contact and begin organizing payment arrangements and fundraising opportunities with the students.

Sincerely,

Dan Giger and Brian McClain
TJ Outdoors Club

It is the policy of the West Jefferson Hills School District to not discriminate on the basis of sex, handicap, age, race, color, and national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 504 and Title VI. For information regarding services, activities, programs, and facilities that are accessible to and usable by handicapped persons or about your rights or grievance procedures, contact the Director of Human Resources at 412-655-8450 x2226.

2027 Ski Trip: Stowe Vermont and Okemo

Pending Board Approval

Dates: March 5th - March 8th

Cost Per Person: If you have **4 people** in your room the **maximum cost is $820**. This number is based on the minimum of **30 students.** The prices will go down based on the number of people that sign up and help pay for the bus. ***If you only have 3 in a room the fee will be $40 more and $100 more per person in rooms with only 2 students.***

Friday March 5th: Depart TJ on the morning of March 5th and travel by bus (McCarter Coach Company) to Doubletree by Hilton in Burlington, VT. We will arrive in the evening and have dinner in the Burlington area. This meal will be the responsibility of the students. You can use the hotel pool and prepare for 3 days of skiing.

Saturday March 6, 2027: Day #1 at Stowe Mountain Resort. We will eat at the hotel and depart in order to arrive for opening time at the resort. We will ski until close and depart around 4:30 for the hotel. We will eat at a pizza place on the way back to the hotel. We will ask the driver to stop at a local grocery store so you can stock up on snacks and supplies. You will have time to relax at the pool and prepare for day #2 at Stowe.

Lunch will be on your own at the resort. Epic Resorts are CASHLESS. You can use Apple Pay, Credit Cards or load funds on an Epic Pass.

Sunday March 7, 2027: Day #2 at Stowe Mountain Resort. We will follow the same plan as Saturday but we will have food delivered to the hotel. We will have an early departure on Monday, so you must have your rooms packed up and organized by the designated time for room check. You can use the rest of the evening to relax at the pool or spend time with friends in the lobby.

Monday March 8th, 2027: We will eat breakfast and depart the hotel by 7:30am. We will travel to Okemo resort. We will have from 9:30 - 1:00 to ski. We will depart from Okemo and travel home. The return trip is approximately 9 hours.

Epic Pass Required: You must purchase an eligible Epic Pass for the dates of use or a season pass that covers the resorts.

- **North East Value Pass: $529**
- **Day passes (must be 32 Resorts list): $299**

Field Trip Request Form For Board Approval

WJHSD
WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

~FIELD TRIP INFORMATION~

School PHMS & TJHS		**Grade(s)** 6-12	
Teacher(s) Andrew Capretto & Female Chaperone		**No. of Pupils** 24	
Day of Trip Friday-Saturday	**Date of Trip** TBD March-April 2027	**Departure Time** 7:00 a.m.	**Return Time** 6:00 p.m.

~ALL CATEGORIES MUST BE COMPLETED~

Number of student days missed: 1	**Submittal Date:** 10/16/2026	
Location and Trip Itinerary: Camp Hill, PA (See Attached Itinerary)		
Objectives of Trip: Compete in the state level of the Future Problem Solving Competition		
Academic Standards to be met as a result of this trip: Reading: RA1.3, RA1.4, RA2.3, RA2.4, RA2.5 Science: S8 A1.1, A1.2, A1.3, A2.1		
Planned Follow-Up Activities: The challenges and results of the competition will be discussed. IF the team wins we will begin preparation for the international level.		
Description of Chaperones: Andrew Capretto -Teacher & Female Parent	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.**	**Chaperone-to-Student Ratio:** 1:12 ☐

~ESTIMATED COST OF TRIP~

School District Costs (i.e., substitutes, transportation, bus requirements: Matthews ___ Other Vendor __):
Registration Fee: 26 people x $155 = $4030 (Includes meals and hotel, depends on # of students)
Rental Vehicle: Approximately $2000
Total: $6030.00

Detailed Cost to students and/or group:
Students will pay for their own lunch on Friday and Saturday.

How will trip be financed:
$3015 from PHMS Gifted Budget & $3015 TJHS Gifted Budget

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Please attach contracts, proposals or any other information

Approval

Principal _____ Date 10/19/26

Date approved by Board: 10/22/26

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Field Trip Request Form for Board Approval

~ FIELD TRIP INFORMATION ~

School PHMS - JHIS		**Grade(s)** 5-6	
Teacher(s) Cenra, Stewart, Myers		**No. of Pupils** 4-8	
Day of Trip Friday	**Date of Trip** 4/2/27	**Departure Time** 7:45 AM	**Return Time** 4:00 PM

~ ALL CATEGORIES MUST BE COMPLETED ~

Number of student days missed: 1		**Submittal Date:** 9/23/26
Location and Trip Itinerary: Shadyside Academy		
Objectives of Trip: PMEA Elementary District Band Fest.		
Academic Standards to be met as a result of this trip: All academic standards are reinforced during the festival.		
Planned follow-up activities: Reinforcement of musical concepts in class.		
Description of Chaperones: Teachers	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.** ☐	**Chaperone-to-Student Ratio:** 1-3

~ ESTIMATED COST OF TRIP ~

School District Costs (i.e., subs, transportation, bus requirements: Matthews___- # of Buses ____; Other Vendor ___):

Substitute Teachers & School Van

Detailed Cost to students and/or group:

None

How will trip be financed:

District Funds

Please attach contract, proposal or any other information.

Approval

Principal _____ Date 9/24/26

Date approved by Board: 9/28/26

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WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

Field Trip Request Form for Board Approval

~ FIELD TRIP INFORMATION ~

School PHMS - JHS		**Grade(s)** 5-6	
Teacher(s) Cenna, Stewart, Myers		**No. of Pupils** 4-8	
Day of Trip Saturday	**Date of Trip** 4/3/27	**Departure Time** 8:00 AM	**Return Time** One Way NA Only

~ ALL CATEGORIES MUST BE COMPLETED ~

Number of student days missed: 0	**Submittal Date:** 9/23/26	
Location and Trip Itinerary: Shadyside Academy		
Objectives of Trip: PMEA Elementary District Band Fest.		
Academic Standards to be met as a result of this trip: All academic standards are reinforced during the festival.		
Planned follow-up activities: Reinforcement of musical concepts in class.		
Description of Chaperones: Teachers	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.** ☐	**Chaperone-to-Student Ratio:** 1-3

~ ESTIMATED COST OF TRIP ~

School District Costs (i.e., subs, transportation, bus requirements: Matthews___- # of Buses ___; Other Vendor ___):

School Van

Detailed Cost to students and/or group:

None

How will trip be financed:

District Frnds

Please attach contract, proposal or any other information.

Approval

Principal David D... Date 9/28/26

Date approved by Board: [signature] 9/28/26

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WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

Field Trip Request Form for Board Approval

~ FIELD TRIP INFORMATION ~

School - Gill Hall Elementary		**Grade(s) 2**	
Teacher(s) Davidson		**No. of Pupils** 140 + 10 teachers	
Day of Trip Friday	**Date of Trip** 4/30	**Dep.Time** 9:00	**Return Time** - 12:15

~ ALL CATEGORIES MUST BE COMPLETED ~

Number of student days missed: .5	**Submittal Date:**
Location and Trip Itinerary: Heinz Hall	
Objectives of Trip: to listen to the Pittsburgh Symphony Present "Meet the Orchestra"	
Academic Standards to be met as a result of this trip: 9.1 D, 9.1 F	
Planned follow-up activities: Study the instrument families	

Description of Chaperones: 2nd grade teachers, music teacher, and any other aids needed	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.**	**Chaperone-to-Student Ratio: 14:1**

~ ESTIMATED COST OF TRIP ~

School District Costs (i.e., subs, transportation, bus requirements: Matthews___- # of Buses 3; Other Vendor ___):
Music substitute for .5 day

Detailed Cost to students and/or group: None

How will trip be financed: TJArts will pay for busses

Please attach contract, proposal or any other information.

Approval

Principal _____ Date 9-28-26

Date approved by Board: 10/1/26

WEST JEFFERSON HILLS
WJHSD
WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

Field Trip Request Form for Board Approval

~ FIELD TRIP INFORMATION ~

School: McClellan Elementary School		**Grade(s): 2**	
Teacher(s): Davidson		**No. of Pupils:** 140 + 10 teachers	
Day of Trip: Friday	**Date of Trip: 4/30/202**	**Departure Time: 9:15 am**	**Return Time: 12:15 PM**

~ ALL CATEGORIES MUST BE COMPLETED ~

Number of student days missed: .5		**Submittal Date: 09/24/2026**
Location and Trip Itinerary: Heinz Hall		
Objectives of Trip: To listen to the Pittsburgh Symphony Present "Meet the Orchestra"		
Academic Standards to be met as a result of this trip: 9.1D, 9.1 F		
Planned follow-up activities: Study the Instrument Families		
Description of Chaperones: Music teacher, 2nd grade teachers, and para support as needed	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.** ☐	**Chaperone-to-Student Ratio:** 14:1

~ ESTIMATED COST OF TRIP ~

School District Costs (i.e., subs, transportation, bus requirements: Matthews___- # of Buses _1__; Other Vendor ___):

Bus Transportation Cost: 20 mi x 2.79 pm x 2 busses = 111.60

3 hours x 51.43 per hour x 2 busses = $ 308.58 **TOTAL: 425.18**

Detailed Cost to students and/or group: **none**

How will trip be financed:

For busses: TJArts

Please attach contract, proposal or any other information.

Approval

Principal _____ Date 9/22/26

Date approved by Board: 9/28/26

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Field Trip Request Form For Board Approval

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WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

~FIELD TRIP INFORMATION~

School PHMS, Jefferson Hills Intermediate		**Grade(s)** 3-8	
Teacher(s) Giger, Capretto, Elementary Gifted		**No. of Pupils** 30	
Day of Trip TBD	**Date of Trip** May 2027	**Departure Time** 8:00 a.m.	**Return Time** 2:00 p.m.

~ALL CATEGORIES MUST BE COMPLETED~

Number of student days missed: 1	**Submittal Date:** 10/16/2026	
Location and Trip Itinerary: Departing from PHMS, traveling to South Park, returning to all home schools		
Objectives of Trip: Compete in the Envirothon Competition for grades 3 though 8.		
Academic Standards to be met as a result of this trip: A.1 1 Explain, interpret, and apply scientific, environmental, or technological knowledge presented in a variety of formats (e.g., visuals, scenarios, graphs).		
Planned Follow-Up Activities: Students will critique and discuss methods used to solve challenges presented at competition.		
Description of Chaperones: Andrew Capretto, Lauren Gazzam, Dan Giger	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.** ☐	**Chaperone-to-Student Ratio:** 1:10

~ESTIMATED COST OF TRIP~

School District Costs (i.e., substitutes, transportation, bus requirements: Matthews ___ Other Vendor _):
Bus Mileage: 10 miles x $1.90 = $19
Hours: 6 hours x $34 = $204.00
Total: $223.00

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Detailed Cost to students and/or group:
None

How will trip be financed:
Cost to be divided among the gifted budgets for PHMS(321513), Jefferson Hills Intermediate (124351)

Please attach contracts, proposals or any other information

Approval

Principal Dan Giger Date 10/19/26

Date approved by Board: 10/22/26

WEST JEFFERSON HILLS
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WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

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Field Trip Request Form for Board Approval

~ FIELD TRIP INFORMATION ~

School Gill Hall ES		**Grade(s)** 1st	
Teacher(s) Murray, Hartbauer, Hampsay, Morgan, Sobkiewicz, Pearson		**No. of Pupils** 115	
Day of Trip Wednesday	**Date of Trip** 5/5/27	**Departure Time** 9:15	**Return Time** 2:30

~ ALL CATEGORIES MUST BE COMPLETED ~

Number of student days missed: 1	**Submittal Date:**
Location and Trip Itinerary: Children's Museum of Pittsburgh for a small group guided tour of the museum	
Objectives of Trip: Explore and investigate light and sound, simple machines, learn about an author, create art and show respect to others in the museum	
Academic Standards to be met as a result of this trip: 1-ps4-q, 1-ps4-3, 9.1.3B 9.1.3H, 2.4.1A, 16.3.5A	
Planned follow-up activities: Write about their experience at the museum, create art project using mediums available at the museum	

Description of Chaperones: PTA members with clearances	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.** ☐	**Chaperone-to-Student Ratio:** 1:5

~ ESTIMATED COST OF TRIP ~

School District Costs (i.e., substitutes, transportation, bus requirement: Matthews 3x Other Vendor ___): 1 Wheel Chair & Life Skills Van.

Detailed Cost to students and/or group: $14 a student, free 23 chaperones

How will trip be financed: PTA for student tickets, district will provide transportation

Please attach contracts, proposal or any other information.

Approval

Principal _____ Date 10-14-24

Date approved by Board: 10/28/26

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Field Trip Request Form for Board Approval

~ FIELD TRIP INFORMATION ~

School PHMS - TJHS		**Grade(s)** 8-9	
Teacher(s) Cenna, Dawson		**No. of Pupils** 4-8	
Day of Trip Friday	**Date of Trip** 5/7/27	**Departure Time** 7:45 AM	**Return Time** 4:00 PM

~ ALL CATEGORIES MUST BE COMPLETED ~

Number of student days missed: 1	**Submittal Date:** 9/23/26	
Location and Trip Itinerary: Mt. Lebanon H.S.		
Objectives of Trip: PMEA Junior High District Band West		
Academic Standards to be met as a result of this trip: All academic standards are reinforced during the Festival.		
Planned follow-up activities: Reinforcement of musical concepts in class.		
Description of Chaperones: Teachers	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.** ☐	**Chaperone-to-Student Ratio:** 1-4

~ ESTIMATED COST OF TRIP ~

School District Costs (i.e., subs, transportation, bus requirements: Matthews___- # of Buses ____; Other Vendor ___):

Substitutes, School Van,

Detailed Cost to students and/or group:

None

How will trip be financed:

District Funds

Please attach contract, proposal or any other information.

Approval

Principal David Lucas Date 9/28/26

Date approved by Board: 9/28/26

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Field Trip Request Form for Board Approval

~ FIELD TRIP INFORMATION ~

School PHMS - TJHS		**Grade(s)** 8, 9	
Teacher(s) Cenna, Dawson		**No. of Pupils** 4-8	
Day of Trip Saturday	**Date of Trip** 5/8/27	**Departure Time** 8:00 AM	**Return Time** NA (One Way Transit)

~ ALL CATEGORIES MUST BE COMPLETED ~

Number of student days missed: 0	**Submittal Date:** 9/23/26	
Location and Trip Itinerary: Mt. Lebanon H.S.		
Objectives of Trip: PMEA Junior High District Band West.		
Academic Standards to be met as a result of this trip: All academic standards are reinforced during the Festival.		
Planned follow-up activities: Reinforcement of musical concepts in class.		
Description of Chaperones: Teachers	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.** ☐	**Chaperone-to-Student Ratio:**

~ ESTIMATED COST OF TRIP ~

School District Costs (i.e., subs, transportation, bus requirements: Matthews___- # of Buses ____; Other Vendor ___):

School Van

Detailed Cost to students and/or group:

None

How will trip be financed:

District Funds

Please attach contract, proposal or any other information.

Approval

Principal Daniel D [signature] Date 9/28/26

Date approved by Board: [signature] 9/28/26

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Field Trip Request Form for Board Approval

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~ FIELD TRIP INFORMATION ~

School: JHIS		**Grade(s): 4th Grade**	
Teacher(s): 4th Grade Homeroom Teachers		**No. of Pupils: 273**	
Day of Trip: Tuesday, Wednesday, and Thursday Tu-5-18 W-5-19 Th-5-20	**Date of Trip: May 18 (4 classes) May 19 (4**	**Departure Time: 8:45 a.m.**	**Return Time: 2:15 p.m.**

~ ALL CATEGORIES MUST BE COMPLETED ~

Number of student days missed: 1 **Submittal Date: September 23, 2026**

Location and Trip Itinerary:
JA BizTown
90 Emerson Lane Suite 1403
Bridgeville, PA 15017

Objectives of Trip:
Students will follow a real-life simulation and learn what it is like to be an adult and have a job. They will also learn how to deposit and withdraw money from the bank.

Academic Standards to be met as a result of this trip:
6.1.4.B. Recognize the difference between basic needs and wants. Explain the role of producers in making goods and providing services.

6.2.4.D. Explain the role of buyers and sellers in determining prices of products.

6.2.4.G. Explain the three basic questions all economic systems must answer. • What to produce? • How? • For whom?

Planned follow-up activities:
Students will complete a reflection after the field trip explaining what they liked most, what was most challenging. They will also reflect on their job and explain what they liked/disliked about their job.

Description of Chaperones:	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.**	**Chaperone-to-Student Ratio: 20-25 chaperones**
PTA Parents		

~ ESTIMATED COST OF TRIP ~

School District Costs (i.e., subs, transportation, bus requirements: Matthews___- # of Buses _8_; Other Vendor ___):

Tuesday, May 18 - 3 buses
Wednesday, May 19- 3 buses
Thursday, May 20 - 2 buses

Detailed Cost to students and/or group:

How will trip be financed:
PTA Funded field trip

Please attach contract, proposal or any other information.

Approval

Principal Dr. Melissa McCarthy Date 9/23/24

Chris 9/28/24

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Field Trip Request Form for Board Approval

~ FIELD TRIP INFORMATION ~

School: JHIS		Grade(s): 5th grade	
Teacher(s): All 5th Grade		No. of Pupils: Approx 350 students + chaperones	
Day of Trip: Wednesday	Date of Trip: 5/26/27	Departure Time: 9:00	Return Time: 1:30

~ ALL CATEGORIES MUST BE COMPLETED ~

Number of student days missed: 1 **Submittal Date:** 9-21-26

Location and Trip Itinerary:
Dave & Busters - Homestead

Objectives of Trip:
To promote team building + build friendships/social skills amongst 5th grade cbs

Academic Standards to be met as a result of this trip:
A culminating activity to our years together at JHIS

Planned follow-up activities:

Description of Chaperones:	If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.	Chaperone-to-Student Ratio:
PTA parents	☑	

~ ESTIMATED COST OF TRIP ~

School District Costs (i.e., subs, transportation, bus requirements: Matthews___- # of Buses ___; Other Vendor ___):
Teachers + parents ride bus - chaperones drive

Detailed Cost to students and/or group:

How will trip be financed: Fundraising

Please attach contract, proposal or any other information.

Approval

Principal Dr. Melissa Thomas Date 9-23-26

Date approved by Board: 9/28/26

Field Trip Request Form For Board Approval

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~FIELD TRIP INFORMATION~

School TJHS & PHMS		**Grade(s)** 6-9	
Teacher(s) Andrew Capretto & 2nd Staff Member		**No. of Pupils** 12	
Day of Trip Wednesday - Sunday	**Date of Trip** 6/9/27 to 6/13/27	**Departure Time** 4:00 a.m.	**Return Time** 11:00 p.m.

~ALL CATEGORIES MUST BE COMPLETED~

Number of student days missed: 0	**Submittal Date:** 10/16/2026	
Location and Trip Itinerary: Indiana University (Bloomington) (Itinerary will be released in May)		
Objectives of Trip: Compete in the **International level** of the Future Problem Solving Competition. Meet, share, and interact with students from around the world.		
Academic Standards to be met as a result of this trip: Reading: RA1.3, RA1.4, RA2.3, RA2.4, RA2.5 Science: S8 A1.1, A1.2, A1.3, A2.1		
Planned Follow-Up Activities: The challenges and results of the competition will be discussed with other students who will compete again next year.		
Description of Chaperones: Andrew Capretto Female Parent	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.** ☐	**Chaperone-to-Student Ratio:** 1:6

~ESTIMATED COST OF TRIP~

School District Costs (i.e., substitutes, transportation, bus requirements: Matthews __ Other Vendor __):
Registration Fee: 8 PHMS students x $775 = $6200 + One Chaperone $700=$6900 (Includes meals and hotel); 4 TJHS students x $775 = $3100 + One Chaperone $700 = $3800
Transportation: Personal Vehicles or Possibly School Van
PHMS Total: $1,000 TJHS Total: $1,000

Detailed Cost to students and/or group:
Students will pay for their own food on Thursday and Sunday.

How will trip be financed:
TJHS=$1000 & PHMS=$1000 Gifted Budgets & Fundraising

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Approval

Principal _____ Date 10/19/26

Date approved by Board: 10/22/26