CENTRAL BUCKS SCHOOL DISTRICT NOTICE TO BIDDERS

Sealed bids will be received by the Central Bucks School District at the Operations Center, 320 West Swamp Road, Doylestown, Pa, 18901, **October 20th, 2026 at 2:00 PM SHARP,** prevailing local time at which time bids will be publicly opened and read aloud for the following:

BID # 2027-004

SNOW REMOVAL SERVICES

CENTRAL BUCKS SCHOOL DISTRICT

All bid documents and solicitation details will be available September 29th, 2026 at no cost. Documents may be obtained at the Central Bucks School District Operations Center, 320 West Swamp Road, Doylestown, Pa, 18901, Monday through Friday, between the hours of 8:00 AM and 3:00 PM or via the district purchasing website at Bids/Requests for Proposal.

Questions concerning the bid shall be submitted to the Director of Operations, Kevin Spencer, at the Central Bucks School District Operations Center, 320 West Swamp Road, Doylestown, Pa 18901 by phone (267) 893-4036, or email (kspencer@cbsd.org).

Proposals shall conform to all other requirements as more fully set forth in the bidding documents. The Central Bucks School Board reserves the right to reject any or all bids, waive any informality in any bid, to eliminate or reduce items or quantities, and exercise its judgment as to the comparative merit of the products and services offered.

Stephanie Radcliffe, Board Secretary
Central Bucks School District

INSERTION DATES:
September 29th, 2026
October 6th, 2026
October 13th, 2026

CENTRAL BUCKS SCHOOL DISTRICT
REQUEST FOR PROPOSAL 2026-2027 SNOW REMOVAL SERVICES

This request for proposal is to provide a bid for Snow Removal Services, based on the terms defined herein, to Central Bucks School District (the District). This request for proposal details the required terms and scope of work. Contractors should read this entire request for proposal carefully, as this will form the basis of the contractual agreement with the District. Failure to comply with these terms may provide grounds for termination of the contract agreement.

General Terms and Scope

1. The project scope of work is identified in **Attachment A**.

2. The Contractor's bid shall be submitted on the **Snow Removal Bid Forms** provided in **Attachment A**. The Contractor shall furnish all supervision, labor, materials, and equipment necessary to perform all services required by the scope of work in Attachment A.

3. The Conditions of the bid noted in **Attachment B** shall be considered part of the Contract.

4. The successful contractor shall keep and maintain insurance during the life of this agreement. See **Attachment C** – Insurance Requirements for additional information.

5. The contractor shall assume full responsibility and liability for compliance with all applicable codes and regulations and the health and safety during the execution of work. Where there is a conflict between applicable regulations, the most current and stringent will apply.

6. Vehicles used by the contractor shall be clearly identifiable with a company name and the BU number issued by Commonwealth of Pennsylvania. All vehicles must be locked when unattended on district property.

7. Upon selection of a contractor and award by the District Board of Directors, a Purchase Order shall be issued, and include the terms and conditions contained in this Request for Proposal, shall serve as the basis of a contract. No rights shall accrue to person submitting a bid/proposal until such bid/proposal has been accepted.

8. The Bid Forms in Attachment A shall serve as the Schedule of Values (SOV), itemizing the total hourly rate cost of each group of schools. The SOV shall serve as the basis for invoicing.

9. Payment for contract services shall be billed after each storm event. Payment will be issued within 45 days following the Ordering Officer's approval of invoices submitted to the District's Operations Center. Any discrepancies identified by the Ordering Officer between the SOV and the actual work completed shall be reviewed and rectified prior to approval.

10. Failure to meet any of the terms of this RFP will be considered grounds for termination of the contract. Should the District find it necessary to cancel the contract, the District will provide the contractor no

less than thirty (30) days' notice of termination and the contractor will only be compensated for services rendered through the date of termination.

11. Should at any time the District become dissatisfied with the snow removal services, the Ordering Officer shall notify the Contractor in writing regarding problems that occurred. The notice will detail the problems and site(s) that is experiencing the problems. The Contractor will be required to contact the Ordering Officer to discuss possible solutions, and the Contractor will be given a date by which a written response with the proposed solutions must be submitted.

12. **Bid Submission -** A completed bid including all required Attachments shall be submitted as follows:
    a. Submission deadline – 2:00 PM, October 5, 2026.
    b. Submit Kevin Spencer, District Operation Supervisor, CBSD Operations Center, 320 W. Swamp Road, Doylestown, PA 18901
    c. Submission requirements – include the following Attachments:
        i. Bid Form – Attachment A
        ii. Certificate of Insurance covering requirement of Attachment C
        iii. Completed Non- Collusion Affidavit – Attachment D iv. Public Works Employment Verification Form – Attachment E
        v. Bidder Certification of Proposal form – Attachment F

Attachments:

A – Scope of Work
B - Conditions of the RFP
C – Insurance Requirements
D – Non-Collusion Affidavit
E – Public Works Employment Verification Form
F – Bidder Certification of Proposal form

Kevin Spencer
kspencer@cbsd.org
Central Bucks School District
320 West Swamp Road
Doylestown, PA 18901
Office: 267-893-4020
Cell: 267-643-5823

ATTACHMENT A
SCOPE OF WORK
2026-2027 Snow Removal Services

1. <u>Purpose</u>:

The purpose of this specification is to describe the requirements for snow removal within the Central Bucks School District (CBSD).

<u>Contractors will be used whenever snow accumulation is plowable. CBSD will be performing all deicing with our staff, at all sites, and minor snow removal in house.</u>

The scope of this specification includes but is not limited to the following facilities categorized in groups to be bid on. Central Bucks school district covers the Boroughs of: Chalfont, Doylestown and New Britian and Buckingham Township, Doylestown Township, Plumstead Township, Warrington Township, Warwick Township, and New Britian Township, Bucks County.

Group A-

- **East High School-** 2804 Holicong Road Doylestown, Pa 18902
- **Holicong Middle School-** 2900 Holicong Road Doylestown, Pa 18902
- **Buckingham Elementary School-** 2414 Durham Road Doylestown, Pa 18912

Group B-

- **West High School-** 375 West Court Street Doylestown, Pa 18901
- **Lenape Middle School-** 313 West State Street Doylestown, PA 18901
- **Doyle Elementary School-** 260 North West Street Doylestown, Pa 18901
- **Simon Butler Elementary School-** 200 Brittany Dr Chalfont, Pa 18914

Group C-

- **South High School-** 1100 Folly Road Warrington, Pa 18976
- **Mill Creek Elementary School-** 638 Bellflower Boulevard Warrington, Pa 18976
- **Florence D. Titus Elementary School-** 2333 Lower Barness Road Warrington, Pa 18976
- **John Barclay Elementary School-** 2015 Palomino Drive Warrington, Pa 18976

Group D-

- **Cold Springs Elementary School-** 4150 Durham Road Doylestown, Pa 18902
- **Tohickon Middle School-** 5051 Old Easton Road Doylestown, Pa 18902
- **Gayman Elementary School-** 4440 Point Pleasant Pike Doylestown, Pa 18902
- **Groveland Elementary School-** 1100 North Easton Road Doylestown, Pa 18902

Group E-

- **Tamanend Middle School-** 1492 Stuckert Road Warrington, Pa 18976
- **Jamison Elementary School-** 2090 Land Road Jamison, Pa 18929
- **Warwick Elementary School-** 1340 Almshouse Road Jamison, Pa 18929
- **Bridge Valley Elementary School-** 2280 Sugar Bottom Road Furlong, Pa 18925

Other Sites- CBSD may request equipment and operators to assist with snow removal in the event of heavy snows or because of in-house equipment failures. A contractor may provide unit cost pricing for equipment/ operator rental even if not submitting a bid on site-specific snow removal or services.

2. Contract Period

The contract period for this work shall be a one year contract noted below as **Year 1 .** The work period for this contract is as follows and each snow/ice event must be completed in accordance with the timelines outline in the bid documents. At the discretion of Central Bucks School District, the contract may be extended for **Year 2** and **Year 3**. The Central Bucks School District reserves the right to cancel the contract at any time for its convenience upon thirty (30) days written notice to the contractor.

Year 1	November 23, 2026 - June 30, 2027
Year 2	July 1, 2027 – June 30, 2028
Year 3	July 1, 2028 - June 30, 2029

3. Contract Pricing

The Contract will be based on unit pricing. The unit pricing will include furnishing all supervision, labor, and equipment necessary to perform all services required by the scope of work in Attachment A. The Bid Forms in Attachment A shall establish the unit pricing, itemizing the total hourly rate cost of each group of schools.

4. Ordering Officer:

The Central Bucks School District Ordering Officer is the individual responsible for ordering the work detailed under this contract. Work performed at the direction of others will not be acknowledged and paid for.

For this contract, the following individuals are designated as Ordering Officers:

Primary:	**Kevin Spencer, CBSD Director of Operations**
	Office: 267-893-4036
	Cell: 267-643-5823
1st Alternate:	**Open Position: CBSD District Facilities Manager**
	Office:
	Cell:
2nd Alternate:	**Brian Ritrovato, CBSD Operations Supervisor**
	Office: 267-893-4000
	Cell: 610-7160-3343

5. Supervision and Control.

The contractor has the right and duty to supervise and control personnel and equipment. CBSD has the right to inspect snow-plowing operations and notify the Contractor of any problems, errors, lack of performance, or non-performance. CBSD requires the contractor to us the most efficient and cost

effective piece of equipment for each storm. CBSD reserves the right to require that the contractor replace and/or provide specific equipment. If the contractor is required to re-plow driveways and/or parking lots due to poor performance, the hours required to re-perform the work shall not be paid for. Re-plowing due to blowing or drifting snow or other factors not within the contractor's control shall not fall under this clause.

6. Quality Assurance

The contractor shall:

a. Engage only certified, trained, skilled and experienced staff properly trained to ensure that all services provided under this contract are expeditiously and safely completed.
b. The contractor shall maintain sufficient service vehicles and trained personnel to ensure completed performance of this contract during the specified periods.
c. Contractor shall submit to the district the qualifications of any subcontractor that they intend to use to fulfill the contract. The district reserves the right to reject subcontractors based on past experience or poor performance by that subcontractor for the district in the past.

7. Field Measurements

It is the contractor's responsibility to verify all measurements and quantities for this contract.

8. Submittals

The contractor shall submit details on the available equipment itemized in the Bid Form:

9. Details of the Work

Contractor's services will be used when and as needed. The Central Bucks School District will be performing all deicing, at all sites.

a. The contractor shall provide all necessary labor, equipment, fuel, repairs and management services for snow removal services within CBSD as described herein. All services shall be in such a manner as to be in compliance with all applicable state, county and municipal requirements and regulations. The Contractor is an independent entity and not an employee or agent of the School District. The contractor is required to have and show proof of liability insurance and worker's compensation insurance.

b. Snow removal services shall include snow plowing, removal and disposal of snow in certain locations, removal of ice and ice build-ups, ensuring proper and safe access to parking lots and roadways during normal hours of operation.

c. **Prior to the first snowfall to avoid the possibility of damaging curbing, shrubs, manholes, fencing, guard rails, electrical junction boxes and any other areas that are susceptible to damage because they are easily concealed by snowfall, shall be staked out (clearly marked/identified)**

by the Contractor. The Contractor shall be responsible for maintaining these markers during the winter season. Reinforcing bars or sharp objects are prohibited.

d. Plowing is to be started within two hours after notification by CBSD Operations staff. It is not at the contractor's discretion when snow removal activities should commence. In all cases, the Contractor shall call and notify CBSD when commencing snow plowing operations at any location.

e. The Contractor is responsible to repair, replace, or shall be charged for any damage to CRSD property and/or equipment caused by the contractor's snow plowing equipment.

f. The Contractor shall furnish with each separate piece of equipment, capable licensed drivers in sufficient numbers as to operate the equipment efficiently. The Contractor shall furnish additional drivers to relieve the regular drivers when extended periods of work require.

g. The equipment, before being accepted for actual work, must be in proper mechanical condition and fully equipped as required, for efficient operation; must be properly registered and insured in accordance with the laws of the Commonwealth of Pennsylvania and be equipped with accessories as required to meet the existing traffic conditions.

h. Snow must be completely removed from the receiving and dumpster areas.

i. Piling of snow at edges of parking lots and drives must be in places where run off will not refreeze and create a hazardous situation. CBSD will give locations if this is not applicable in certain locations.

j. Snow is not to be piled as to obstruct sightlines at parking lot or driveway intersections and contractor shall not pile snow to visually block traffic signs.

k. In the case that snow needs to be removed from site CBSD will direct the contractor on where to move piles to accommodate the school and to not hinder parking and daily operations of the District and or school days to commence.

l. **Parking spots/Handicap ramps shall be fully cleared. Do not pile snow in areas that will block handicapped accessible ramps.**

10. <u>CBSD Requirements:</u>

a. Emergency Service times must be available for 2-hour delays and early dismissal to maintain properties so transportation of students from sites can occur.

b. Minimum 15 years' experience with snow removal and at least one reference stating this.

c. Contractor must be able to clear schools and make buildings accessible within six (6) hours after the storm has ended unless deemed state of emergency. This will be discussed between the contractor and CBSD on occurrence.

d. Contractor must be able to remove snow from site if deemed necessary by CBSD to help maintain access to the buildings. CBSD will give contractor notification as to where snow can be moved too.

11. Requirements at Specific Locations:

CBSD shall perform deicing at all locations at its discretion. Contractors need to notify CBSD when De-icing material can be applied. Contractors are required to mobilize at the specific site within Two (2) hour of notification.

A. **East High School-** 2804 Holicong Road Doylestown, Pa 18902
Holicong Middle School- 2900 Holicong Road Doylestown, Pa 18902
Buckingham Elementary School- 2414 Durham Road Doylestown, Pa 18912
Work includes:
1. Parking Lots and Drives as shown on Exhibit

B. **CB West High School-** 375 West Court Street Doylestown, Pa 18901
Lenape Middle School- 313 West State Street Doylestown, PA 18901
Doyle Elementary School- 260 North West Street Doylestown, Pa 18901
Simon Butler Elementary School- 200 Brittany Dr Chalfont, Pa 18914
Work includes:
1. Parking Lots and Drives as shown on Exhibit

C. **South High School-** 1100 Folly Road Warrington, Pa 18976
Mill Creek Elementary School- 638 Bellflower Boulevard Warrington, Pa 18976
Florence D. Titus Elementary School- 2333 Lower Barness Road Warrington, Pa 18976
John Barclay Elementary School- 2015 Palomino Drive Warrington, Pa 18976
Work includes:
1. Parking Lots and Drives as shown on Exhibit

D. **Cold Springs Elementary School-** 4150 Durham Road Doylestown, Pa 18902
Tohickon Middle School- 5051 Old Easton Road Doylestown, Pa 18902
Gayman Elementary School- 4440 Point Pleasant Pike Doylestown, Pa 18902
Groveland Elementary School- 1100 North Easton Road Doylestown, Pa 18902
Work includes:
1. Parking Lots and Drives as shown on Exhibit

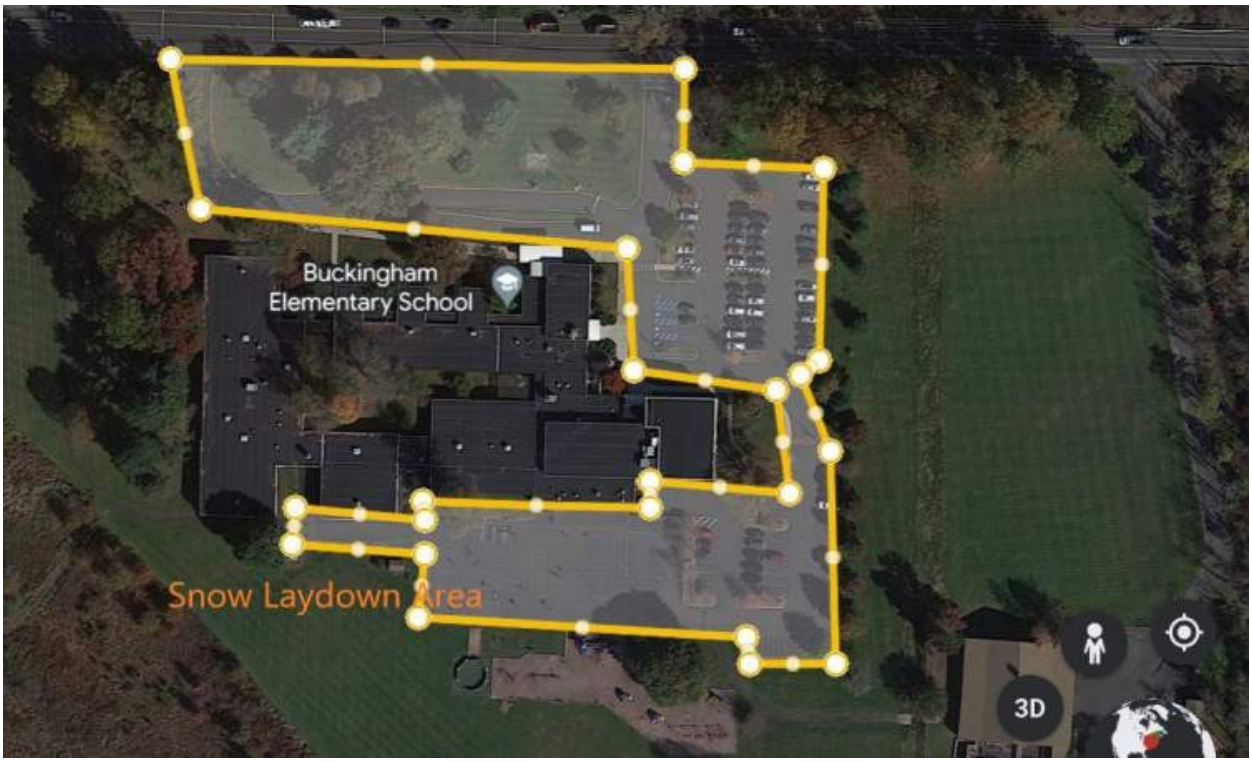
E. **Tamanend Middle School-** 1492 Stuckert Road Warrington, Pa 18976
Jamison Elementary School- 2090 Land Road Jamison, Pa 18929
Warwick Elementary School- 1340 Almshouse Road Jamison, Pa 18929
Bridge Valley Elementary School- 2280 Sugar Bottom Road Furlong, Pa 18925
Work includes:
1. Parking Lots and Drives as shown on Exhibit

Other Sites – CBSD may require the services of contractors for snow at other sites including but not limited to the following:

- **Paul W. Kutz Elementary School-** 1950 Turk Rd Doylestown, Pa 18901

- **Linden Elementary School-** 480 Linden Ave Doylestown, Pa 18901
- **Pine Run Elementary School-** 383 West Butler Ave New Britian, Pa 18901
- **Unami Middle School-** 160 South Moyer Road Chalfont, Pa 18914
- **16 Weldon Education Center-** 16 Weldon Drive Doylestown, Pa 18901
- **20 Weldon Administration Building-** 20 Weldon Drive Doylestown, Pa 18901
- **Operations Center-** 320 West Swamp Road Doylestown, Pa 18901

Group A



Buckingham Elementary School



Holicong Middle School & CB East High School



CB East High School Snow Storage Area

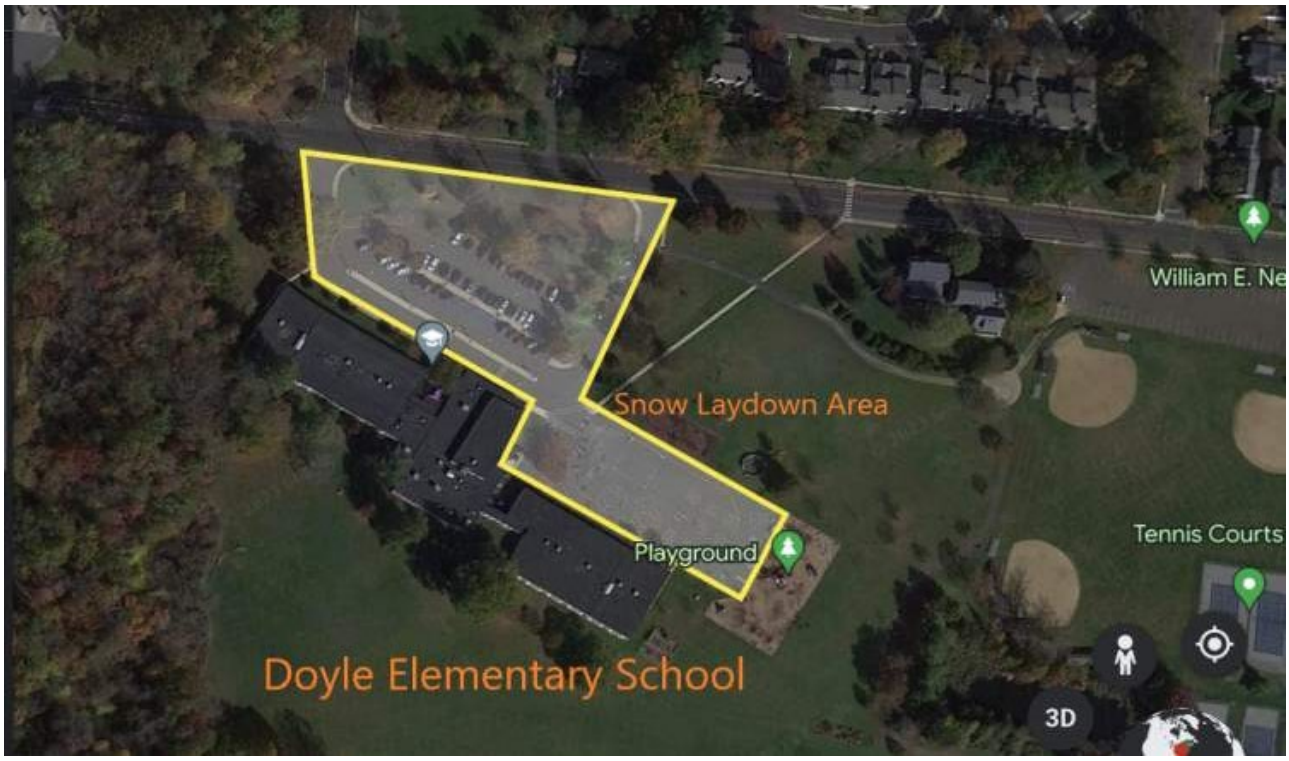
Group B



CB West High School



Lenape Middle School



Doyle Elementary School



Simon Butler Elementary School

Group C



CB South High School



Mill Creek Elementary School



John Barclay Elementary School



Titus Elementary School

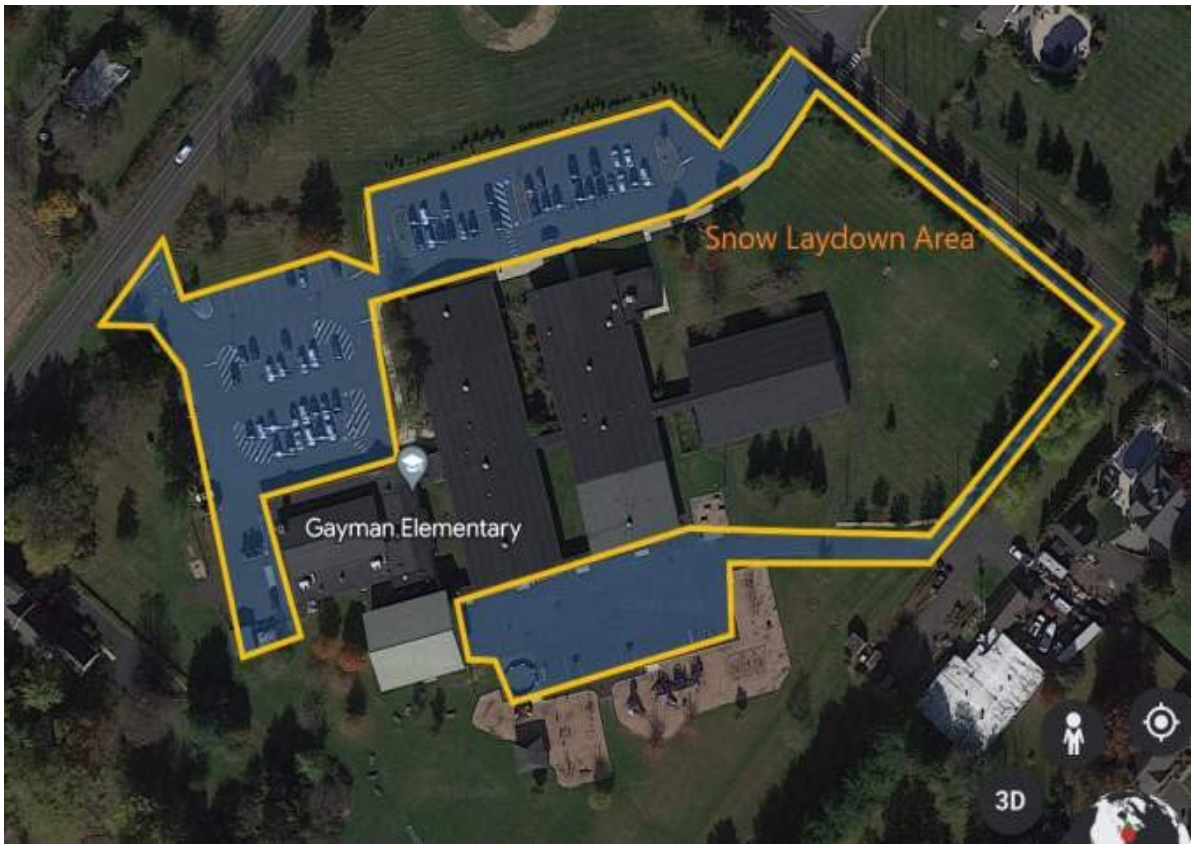
Group D



Cold Spring Elementary School



Tohickon Middle School



Gayman Elementary School

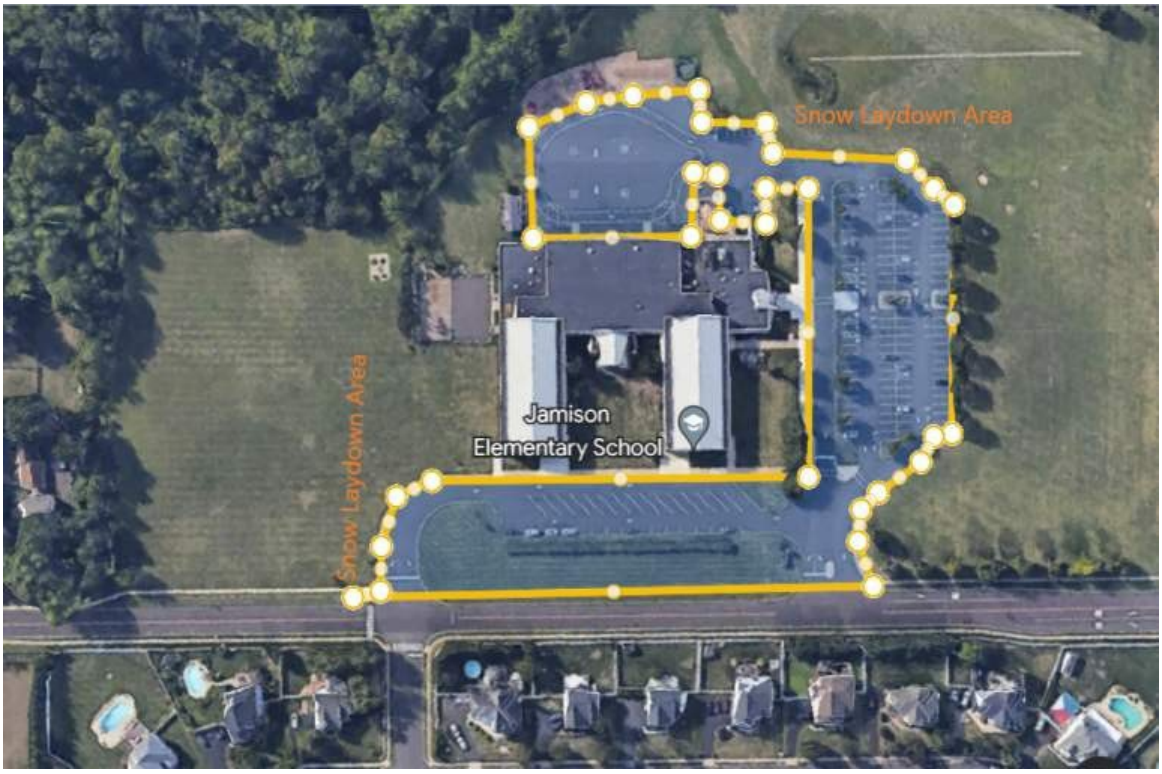


Groveland Elementary School

Group E



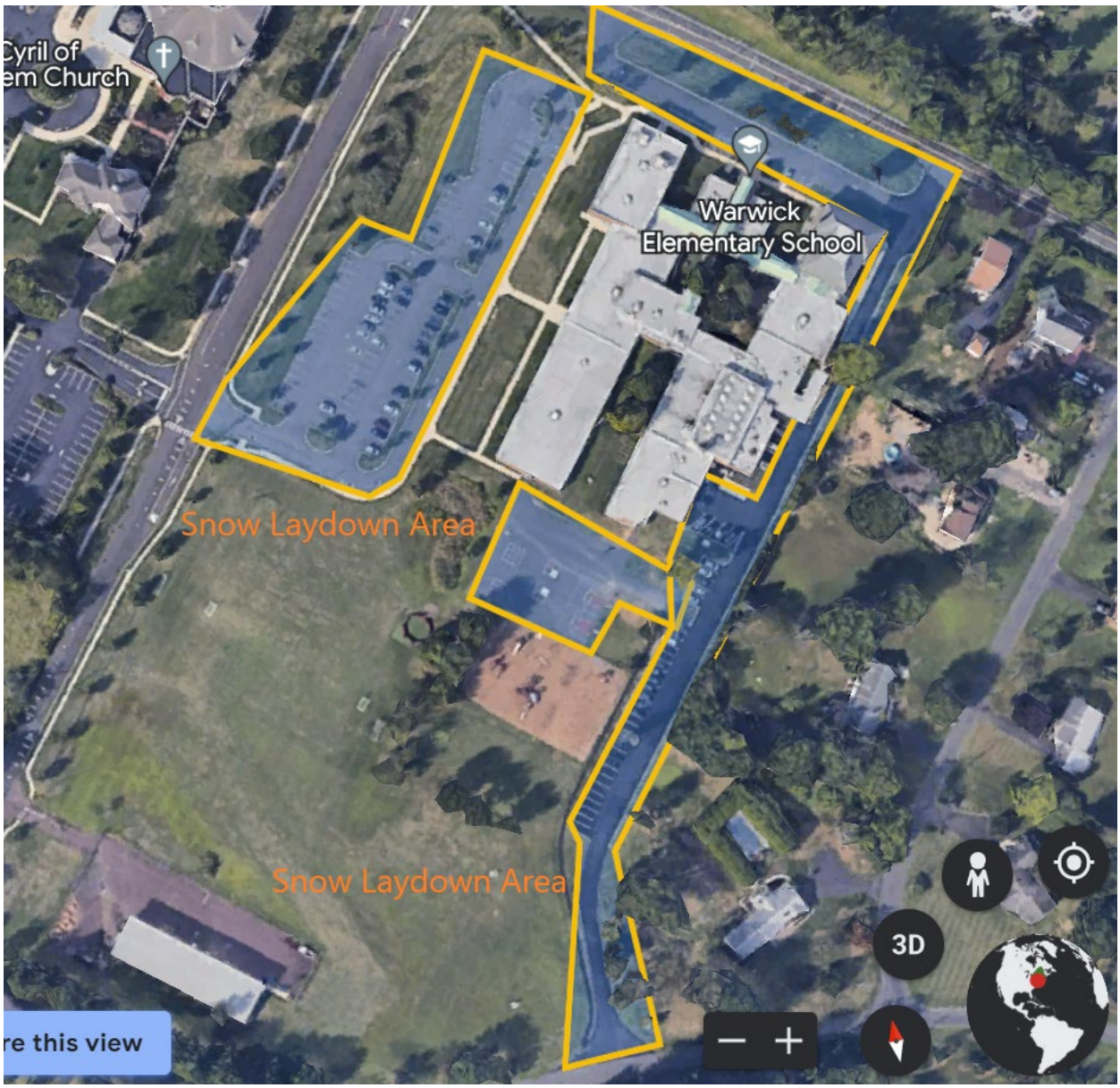
Tamanend Middle School



Jamison Elementary School



Bridge Valley Elementary School



Warwick Elementary School

Snow Removal Services

SNOW REMOVAL BID FORM WINTER 2026-2027, 2027-2028, 2028-2029

Note: One Contractor will be awarded for each Group. Contractors may be awarded multiple groups. Contractors can bid on any or all the group locations they feel best suited to service. Contractors may bid on providing equipment and operator on an hourly basis without providing pricing for site specific snow removal services. Snow removal services for each year designated are from 7/1 – 6/30 of the years listed.

Contractors shall provide unit costs for various services. If the district does not receive bids for certain schools, CBSD reserves the right to award snow removal services at those locations did not receive bids based on the unit costs provide by the contractor in this bid.

CBSD will de-ice all sites with district staff at its discretion.

Bidders shall **total the hourly rates from their unit cost table for items 1 through 6** and enter the amount in the boxes below for the groups they are bidding on.

Snow Removal Group	26-27	27-28	28-29
Group A **East High School:** 2804 Holicong Road Doylestown, Pa 18902 **Holicong Middle School:** 2900 Holicong Road Doylestown, Pa 18902 **Buckingham Elementary School:** 2414 Durham Road Doylestown, Pa 18912			
Group B **CB West High School:** 375 West Court Street Doylestown, Pa 18901 **Lenape Middle School:** 313 West State Street Doylestown, PA 18901 **Doyle Elementary School:** 260 North West Street Doylestown, Pa 18901 **Simon Butler Elementary School:** 200 Brittany Dr Chalfont, Pa 18914			
Group C **South High School:** 1100 Folly Road Warrington, Pa 18976 **Mill Creek Elementary School:** 638 Bellflower Boulevard Warrington, Pa 18976 **Florence D. Titus Elementary School:** 2333 Lower Barness Road Warrington, Pa 18976 **John Barclay Elementary School:** 2015 Palomino Drive Warrington, Pa 18976			
Group D **Cold Springs Elementary School:**			

4150 Durham Road Doylestown, Pa 18902 **Tohickon Middle School:** 5051 Old Easton Road Doylestown, Pa 18902 **Gayman Elementary School:** 4440 Point Pleasant Pike Doylestown, Pa 18902 **Groveland Elementary School:** 1100 North Easton Road Doylestown, Pa 18902			
Group E **Tamanend Middle School:** 1492 Stuckert Road Warrington, Pa 18976 **Jamison Elementary School:** 2090 Land Road Jamison, Pa 18929 **Warwick Elementary School:** 1340 Almshouse Road Jamison, Pa 18929 **Bridge Valley Elementary School:** 2280 Sugar Bottom Road Furlong, Pa 18925			

Unit Cost Hourly Rates for Snow Removal Services

Equipment Rate with Operator		**2026-2027**	**2027-2028**	**2028-2029**
1. 4WD Pickup Truck with snowplow Blade Width _____Ft (F250, C20, 10,000# GVWR or smaller)		**$__ ___**	**$_____**	**$ _____**
2. Skid Steer	**Bucket _____CY**	**$_____**	**$_____**	**$_____**
3. Skid Steer	**Box _____CY**	**$_____**	**$_____**	**$_____**
4. Backhoe with loader	**Size _____HP**	**$_____**	**$_____**	**$_____**
5. Backhoe w/ box	**Box Width _____FT**	**$_____**	**$_____**	**$_____**
6. Tri- Axel Dump Truck		**$_____**	**$_____**	**$_____**
7. Rubber tire loader	Bucket _____CY	$_____	$_____	$_____
8. Rubber tire loader w/box	Box Width _____FT	$_____	$_____	$_____
Total Hourly Rate lines 1-6		**$_____**	**$_____**	**$_____**

Contractor Name: _____

Contractor Email: _____ Contractor Cell Phone: _____

ATTACHMENT B

Conditions of the RFP

2026-2027 Snow Removal Services

1. Bids/proposals will remain in affect for a period of not less than ninety (90) days from the date of the opening. No bidder may withdraw their bid for a period of ninety (90) days after the date set for the opening thereof.
2. The Board of School Directors of the Central Bucks School District (referenced throughout these instructions as "the District") reserves the right to waive any formalities or irregularities, and also reserves the right to reject any and all bids/proposals, to divide a bid/proposal in the best interest of the District, to eliminate, reduce or increase items and/or quantities and to exercise judgment as to the comparative merits of the products or services offered.
3. No rights shall accrue to any person submitting a bid/proposal until such bid/proposal has been accepted, and a contract awarded, and such contract completely executed in writing by both parties.
4. The successful bidder shall not assign, transfer, or sublet the ensuing contract, or any portion thereof, to others without written consent of the District. Any intention or desire to assign, transfer, or sublet must be stated in the bid/proposal as supplementary information, along with particulars as to the arrangement contemplated.
5. All bids/proposals must comply with all laws of the Commonwealth of Pennsylvania. These laws include, but are not limited to, those relating to equal employment opportunities in contracts and certification of U.S. manufactured steel in certain products, and Act 34 and act 151 background check of personnel and Federal Criminal History Act 114 where applicable as well as Act 126 Evidence of Child Abuse Training.
6. Applicable laws and regulations shall be considered a part of these instructions and specifications, and any ensuing contract.
7. Successful bidders must comply with the "Right to Know Laws" and supply the District with, as part of any product(s) or service(s) provided, MATERIAL SAFETY DATA SHEETS, where applicable. The District will not be responsible for payment of invoices unless the successful bidder complies with this request.
8. DISCRIMINATION PROHIBITED – According to Section 755, Public School Code of Pennsylvania, 1949, as amended, the successful bidder agrees:
    1. That in the hiring of employees for the performance of work under this contract, or any subcontract hereunder, no contractor, subcontractor, or any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed or color, discriminate against any citizen of the Commonwealth of Pennsylvania who is qualified and available to perform the work to which the employment relates.
    2. No contractor, subcontractor, nor any person acting on his behalf, shall in any manner discriminate against or intimidate any employee hired for the performance of work under his/her contract on account of color, race, creed or gender.

3. That there be deducted from the amount payable to the contractor under this contract, a penalty of five dollars ($5.00) for each person for each calendar day during which such person has been discriminated against, or intimidated, in violation of the provisions of this contract.

4. This contract may be cancelled or terminated by the District, and all money due or to become due hereunder may be forfeited, for a second or any subsequent violation of the terms or conditions of this portion of the contract.

9. HUMAN RELATION ACT – The provisions of the Pennsylvania Human Relation Act 222 of October 27, 1955 (P.L. 744 (43 P.S., Section 951, et. seq.) of the Commonwealth of Pennsylvania Human Relation Contract Compliance, 16 PA. Code Chapter 49, that prohibits discrimination because of race, color, religious creed, ancestry, age, sex, national origin, handicap or disability, by employers, employment agencies, labor organizations, contractors and others. The contractor shall agree to comply with provisions of the Act, as amended, that is part of this specification. Your attention is directed to the language of the Commonwealth's non-discrimination clause in 16 PA Code 349.101.

10. Without comprising the rights stipulated in these instructions, the District encourages bidders' suggestions which will achieve reduced costs or improved value, and encourages alternate bids/proposals which, in the bidders judgment, afford the District the opportunity to achieve such objectives.

11. The bidder agrees, if awarded a contract, to furnish and deliver the specified items(s)/service(s) at such time, at such places, and in such quantities as specified, and that item(s)/service(s) shall be subject to the inspection and/or approval of the District. In the event that any item(s)/service(s) are rejected as unsuitable/unacceptable or not in conformity with the specifications, item(s)/service(s) of proper/acceptable quality, as set forth in the specifications, shall be furnished in the place thereof at the expense of the successful bidder.

12. The Central Bucks School District provides a smoke-free environment for it's students, staff and general public. NO SMOKING is permitted in any building or on the grounds of any District building.

13. In the event the successful bidder neglects or refuses to furnish and deliver the item(s)/service(s) or any part thereof as provided in the specifications, or to replace any which are rejected as stated in the preceding paragraph, the District is authorized and empowered to purchase such item(s)/service(s) from other sources in such quantities and in such a manner as it shall select, at the expense of the successful bidder, or to cancel the successful bidder's contract, reserving to itself never-the-less, all rights for any damages which may be incurred by the District.

14. All bids/proposals shall be itemized, priced, totaled and summarized per the format as stipulated or provided with these instructions. Such format will be adhered to strictly or the bid/proposal will be rejected.

15. Changes, alterations or interlineations in any preprinted or formatted bid/proposal will not be accepted. Any clarifications, comments or elaborations may be submitted as an attachment (supplement) to the bid/proposal and must be identified clearly as to the content and intent.

16. Various materials and products may be specified by brand, trade name or description to establish a standard of quality and cost for bid purposes. It is not the intent to limit the bidder, the bid or the evaluation of the bid to any one material or product specified but rather to describe the minimum standard that is desired and acceptable. A material or product of lesser quality would not be

acceptable. Where proprietary names are used, whether or not followed by the words "or District approved equal", they shall be subject to equals only as approved by the owner, engineer and/or architect. A bid containing an alternative may be accepted but, if an award is made to that bidder, the bidder will be required to replace any alternatives which do not meet the specifications. **Complete specifications, manufacturer's catalogs, etc. must be provided for any product offered as an "alternate". Failure to provide this information will result in no consideration being given to the "alternate" offered.**

17. In accordance with Act 3 of the 1978 General Assembly of the Commonwealth of Pennsylvania, if any steel or steel products are to be used or supplied in the performance of the contract, only those produced in the United States as defined therein shall be used or supplied in the performance of the contract or any subcontracts there under.
18. In the event of any discrepancy between unit prices and extension, the unit price will govern.
19. All bids/proposals must be firm prices, unless otherwise specifically provided in the bid request. Pricing which is not firm, involves any escalation, subsequent adjustment, adder, or other contingency, will be rejected as non-responsive.
20. The prices in your bid/proposal shall be NET prices and must include ALL shipping, handling and delivery cost. The District reserves the right to refuse any delivery where the shipping charges are not prepaid by the bidder, unless otherwise stipulated in the bid instructions.
21. SALES AND USE TAXES /FEDERAL EXCISE TAXES – If the item subject of this bid is subject to State Sales Tax / Federal Excise Tax, the District will provide evidence of tax exempt status.
22. Under the provisions of Act 138 of 1994, Central Bucks School District will issue payment within the prescribed time established by the Act. Payment will be made upon receipt of all goods/services being received and complete unless as otherwise stated by contract documents or other mutually agreed terms. In the event of a dispute arising over the quality or quantity of goods/services received, payment may be suspended pending resolution of the dispute.
23. Any changes, alterations or additions to this information will be detailed in the specifications that are part of this bid.

ATTACHMENT C Insurance Requirements Snow Removal Services

The contractor shall keep and maintain the insurance during the life of this agreement. The minimum limits of liability shall be as follows or greater where required by law:

Workers Compensation

Coverage A	Statutory
Employers Liability-Coverage B	$ 500,000 each accident
	$ 500,000 disease - policy limit
	$ 500,000 disease - each employee

Comprehensive General Liability including Premises Liability, Products/Completed Operations Liability, Broad Form Property Damage, Explosion, Collapse and Underground Hazard (XCU) for contractors performing excavating, trenching and backfilling, Owners and Contractor Protective, and Contractual Liability including specific provisions for the contractor's obligations under Article 3.18 Indemnification. Products and Completed Operations insurance shall be maintained for a minimum period for at least two (2) years after either ninety (90) days following substantial completion of the project or final payment. General Liability Aggregate limits to apply on a "per project" basis.

$1,000,000 per occurrence
$1,000,000 products/completed operations
$1,000,000 personal/advertising injury
$2,000,000 general aggregate

Business Automobile Liability $1,000,000 Combined Single Limit

Coverage to include owned, hired and non-owned vehicles used by contractor and sub-contractors.

Excess/Umbrella Liability $5,000,000 each occurrence/aggregate

Such coverage shall be in excess of the general liability, automobile liability, and employer's liability as required by this contract.

Additional requirements:

1. Coverage must be primary and non-contributory to any insurance coverage Central Bucks School District may carry.
2. The Certificate must indicate a firm 30-day Notice of Cancellation or Material Change in Coverage.
3. New Certificates should be furnished from the insurance agent/broker automatically upon coverage renewal and sent to Central Bucks School District.
4. The company should have a pollution / hazardous spill policy of at least $1,000,000 per occurrence.
5. The Certificate must show Central Bucks School District as an additional insured on the General Liability policy. A copy of the policy endorsement showing additional insured status and any other special policy provisions which may exclude or limit our insured position must be attached to the Certificate.
6. Coverages must be written on an occurrence basis and shall be maintained without interruption from the date of commencement of the work until the date of final payment and termination of any coverage required to be maintained after final payment and, with respect to the

Contractor's completed operations coverage, until the expiration of the period for correction of work or for such other period for maintenance of completed operations coverage as specified in the contract documents.

7. The contractor's insurance policies shall be placed with insurance companies holding an A.M. Best Rating of A-/VIII or better.

Attachment D

NON-COLLUSION AFFIDAVIT

2026-2027 Snow Removal Services

INSTRUCTIONS FOR NON-COLLUSION AFFIDAVIT

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this bid. According to the Pennsylvania Anti Bid-Rigging Act, 73 P.S. §§ 1611 et. seq., governmental agencies may require Non-Collusion Affidavits to be submitted together with bids.

2. This Non-Collusion Affidavit must be executed by the member, officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.

3. Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval or submission of the bid.

4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.

5. The term "complementary bid" as used in the Affidavit has the meaning commonly associated with that term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.

6. Failure to file an Affidavit in compliance with these instructions may result in disqualification of the bid

Contract/Bid No. _____

State of _____:

County of _____:

I state that I am _____ [Title] of

Attachment D

NON-COLLUSION AFFIDAVIT

2026-2027 Snow Removal Services

_____ [Name of Firm], and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this bid for the **Central Bucks School District 2023-2024 Snow Removal Services**.

I state that:

1. The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder.

2. Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.

3. No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.

4. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.

5. _____ [Name of Firm], its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

Any affidavits stating that the bidder or any of its affiliates, subsidiaries, officers, directors and employees have been convicted or found liable for any act, prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract within the last three years, does not prohibit the Central Bucks School District from accepting a bid from or awarding a contract to the bidder, but may be a ground for consideration on the question whether the District should decline to award a contract to that bidder on the basis of lack of responsibility.

I state that _____ [Name of firm] understands and acknowledges that the above representations are material and important, and will be relied on by the Central Bucks School District in awarding the contracts for which this bid is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the Central Bucks School District of the true facts relating to the submission of bids for this contract

Attachment D

NON-COLLUSION AFFIDAVIT

2026-2027 Snow Removal Services

_____

(Bidder Name)

_____

(Company Position)

SWORN TO AND SUBSCRIBED
BEFORE ME THIS _____ DAY
OF _____, 2023.

_____ Seal

Notary Public

My commission expires _____

ATTACHMENT E

PUBLIC WORKS EMPLOYMENT VERIFICATION FORM

2026-2027 Snow Removal Services

COMMONWEALTH OF PENNSYLVANIA

PUBLIC WORKS EMPLOYMENT VERIFICATION FORM

Date _____

Business or Organization Name (Employer)_____

Address _____

City _____ State_____ Zip Code _____

Contractor Subcontractor (check one)

Contracting Public Body _____

Contract/Project No _____

Project Description _____

Project Location _____

As a contractor/subcontractor for the above referenced public works contract, I hereby affirm that as of the above date, our company is in compliance with the Public Works Employment Verification Act ('the Act') through utilization of the federal E-Verify Program (EVP) operated by the United States Department of Homeland Security. To the best of my/our knowledge, all employees hired post January 1, 2013 are authorized to work in the United States.

It is also agreed to that all public works contractors/subcontractors will utilize the federal EVP to verify the employment eligibility of each new hire within five (5) business days of the employee start date throughout the duration of the public works contract. Documentation confirming the use of the federal EVP upon each new hire shall be maintained in the event of an investigation or audit.

I, _____, authorized representative of the company above, attest that the information contained in this verification form is true and correct and understand that the submission of false or misleading information in connection with the above verification shall be subject to sanctions provided by law.

_____

Authorized Representative Signature

CENTRAL BUCKS
SCHOOL DISTRICT

ATTACHMENT F BIDDER CERTIFICATION OF PROPOSAL 2026-2027 Snow Removal Services

Contract: Central Bucks School District Snow Removal Services
Address: Central Bucks School District Operations Department
320 W. Swamp Road
Doylestown, PA 18901

Bid Due Date: October 5, 2026 by 2:00 PM

Bid Security Requirements: None

The following documents MUST be provided as part of your quotation. Failure to provide any of these documents will disqualify your quotation.

a. Bid Form(s) – Attachment A
b. Insurance Certificate see Attachment C
c. Completed Non- Collusion Affidavit – Attachment D
d. Public Works Employment Verification Form – Attachment E
e. Bidder Certification of Proposal form – Attachment F

CERTIFICATION OF SIGNATURE

THIS IS TO CERTIFY THAT THE PERSON SIGNING AND/OR SUBMITTING THE ATTACHED QUOTATION TO CENTRAL BUCKS SCHOOL DISTRICT FOR:

COMPANY NAME: _____

ADDRESS: _____

DATE: _____

TELEPHONE NUMBER:

SIGNATURE (written in ink):_____

SIGNATURE (typewritten):_____

IS AN OWNER _____ OFFICER AGENT_____

AND THAT HE/SHE IS FULLY AUTHORIZED TO SUBMIT SUCH QUOTATION ON THEIR BEHALF