WEST CHESTER AREA SCHOOL DISTRICT

No. 915AG1

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED:

915.1AG1 Annual Booster Club Registration

Sport/Activity Softball **School Year:** 2026-2027

A. Booster Club Officers:

President: Audrey Carfagno Vice President: Danielle Reitnour

Secretary: Michael Carfagno Treasurer: Chris Reitnour

B. Describe how the above individuals were elected/chosen officers for this booster organization.

These individuals volunteered for leadership positions during the 2023-2024 year, then assumed officer roles in 2024-2025 upon the departure of the previous officers and retained their positions

C. List one (1) contact person for communication with the athletic director or designee.

Name: Chris Reitnour Email: creitnour@gmai.com

Phone (c): 610-812-8269 Phone (w): _____ Phone (h): _____

D. Financial Information:

a. Name of Financial Institution: Truist Bank

b. Designee's to sign checks:

1. Chris Reitnour 2. Audrey Carfagno

c. The two (2) people receiving the bank statements:

1. Chris Reitnour 2. Audrey Carfagno

d. An End of the Season treasurers report must be submitted to the principal or designee within twelve (12) weeks of the end of the season.

e. The organization's recommended maximum limit of carryover money for year is: $ 10000

f. A projected, detailed budget will be presented to the principal or his/her designee with this registration form. This budget must include the anticipated booster dues/fees and the breakdown of how the monies will be used.

D. Special Notes:

1. Please make copies of the Spectator Code of Conduct (915.1AG2) and hand out to every booster member prior to the start of the season.

2. Banquet guidelines- please provide banquet guidelines, which must include a non-alcohol policy.

3. Please provide the following information:

a. Website/link address: No website. Facebook and X accounts-WestChesterHendersonSoftballand@hendysoftball1

b. Webmaster for your Booster organization: No website - Facebook and X accounts run by Chris Reitnour and Danielle Reitnour

4. Concession Stand guidelines:

Food handlers' license must be on file with the principal or designee – Information can be obtained by going to the following website:
http://dsf.chesco.org/health/cwp/view.asp?A=3&QUESTION_ID=603760