Dallastown Area School District
11/5/26 POLICY COMMITTEE MEETING MINUTES

Thursday, November 5, 2026 ▪ 6:00 PM
AD Board Room, 700 New School Lane, Dallastown, PA 17313

1. **ROLL CALL / WELCOME - Mr. Pierce**

The Policy Committee Meeting was called to order at 6:02 PM by Policy Committee Chair, Mr. Eric Pierce.

Attendance:

Eric R. Pierce, Committee Chair
Dina M. Aubel, Committee Member
Albert C. Granholm, Committee Member
Anthony J. Pantano, Ex Officio Member
Dr. Joshua A. Doll, Superintendent
Dr. Erin M. Heffler, Assistant Superintendent
Abigail Guenther, Solicitor, McNees Wallace & Nurick LLC
Heidi A. Beck, Assistant Board Secretary

Others noted on the attached attendance sheet.

Policy Committee 11.05.26 Attendance Sheet

2. **COMMENTS FROM THE PUBLIC**
There were no public comments.

3. **POLICIES FOR DISCUSSION - Dr. Heffler / Mr. Pierce**

Dr. Erin Heffler presented the policy packet and reviewed questions raised by the Policy Committee regarding proposed policy updates and administrative regulations.

- **Policy 210 (Page 2, Paragraph 1, Sentence 2) - Medications**
  - **Discussion:** Clarification was sought regarding the restriction of medications. A revision was suggested to adjust the wording to *"... only permitted when the Doctor/Parents/School Nurse determined it is in the best interest of the student."*
  - **Outcome:** Following discussion, the committee decided to maintain the proposed wording as written (no change).

- **Policy 210 (Page 4, Paragraph 3) - Medications**
  - **Discussion:** Clarification was requested on whether herbals, teas, vitamins, and supplements are prohibited on campus or if district staff are simply barred from administering them.
  - **Explanation:** Clarified that this policy strictly addresses FDA-approved medications administered by health staff. Health staff will consult medical personnel if any questionable medication arises.
  - **Outcome:** The proposed wording will remain (no change).

- **Administrative Regulation 121-AR-3 (Page 14, Item 3) - District Field Trip Nursing Guidelines**
    - **Discussion:** The committee reviewed a suggestion to add phrasing after the last comma in Item 3. Separately, a question was raised regarding total annual district expenditures for nurses attending field trips.
    - **Outcome:** The committee agreed to insert the words "who is," revising the text to read: *"... child while on the FT who is responsible for carrying the medication and administering it to the child."* Nursing costs for field trips may be reviewed during the budget timeline and do not affect this AR.
- **Administrative Regulation 121-AR-3 (Pages 14-15) - District Field Trip Nursing Guidelines**
    - **Presentation:** The Assistant Superintendent presented a revised version of 121-AR-3 updating Item 4 and Item 1 under *Special Considerations* to remove specific agency names and maintain generalized language.

Meeting Note: A brief recess was called at 6:38 PM. The meeting was reconvened at 6:40 PM.

- **Policies 342, 442, and 542 (Pages 16, 18, 20) - Jury Duty**
    - **Discussion:** The committee considered changing the final sentence phrase from "return to work" to "receiving proof of payment."
    - **Outcome:** Following discussion, the committee agreed to make no changes; the text remains as written.
- **Administrative Regulation 437-AR (Page 22) - Military Differential Compensation for Active Service**
    - **Discussion:** Questions were raised regarding salary status for employees not in good standing, whether good standing should impact military service differential reimbursement under USERRA/state law, and the rationale for the 30-day reimbursement timeline.
    - **Explanation:** The Solicitor clarified that offering differential reimbursement based on employee standing is at the employer's discretion.
    - **Outcome:** For clarification, the committee agreed to add the phrase "during the same period" to the end of paragraph one.
- **Policies 533 and 543 (Pages 24 & 26) - Professional Growth Guidelines and Paid Holidays**
    - **Discussion:** Confirmation was requested on whether Policies 533 and 543 are being retired per recommendations.
    - **Explanation:** Human Resources and the Solicitor recommended retiring both policies because they lack inception or review dates and their terms are addressed annually in the employee handbook.
    - **Outcome:** The committee agreed to retire Policies 533 and 543.

Policy Packet 10.26.26 FINAL - For Policy Committee Meeting

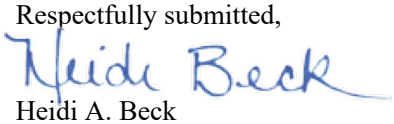
4. **NEXT POLICY COMMITTEE MEETING - Mr. Pierce**
   Mr. Pierce called attention to the next Policy Committee Meeting date of March 4, 2027.

5. **BOARD / COMMENTS FROM THE PUBLIC**
   There were no Policy Committee or public comments.

6. **ADJOURNMENT**

The meeting was adjourned by Mr. Eric Pierce at 6:53 PM.

Respectfully submitted,



Heidi A. Beck
Assistant Board Secretary