SPRING GROVE AREA SCHOOL DISTRICT
LEARNING WITHOUT LIMITS

MEMORANDUM

TO:	**Spring Grove Area Board of School Directors**
FROM:	**Dr. Daphne Kirkpatrick, Superintendent**
PREPARED BY:	**Hope Weiss, Director of Human Resources**
DATE:	**October 28, 2026**
SUBJECT:	**Request for Hope Weiss and Tracie Kerfoot to attend the 41st Annual PASPA Conference, February 24-27, 2027**

Hope Weiss and Tracie Kerfoot, Human Resources Department personnel, are requesting the Board's consideration to attend the 41st Annual Pennsylvania Association of School Personnel Administrators (PASPA) Conference. Attendance at the PASPA conference ensures that the district stays aligned with current legal, contractual, and human resource management practices in Pennsylvania public education. The sessions directly support ongoing efforts to improve staff recruitment, streamline operations, and manage district risk.

Conference Details

- **Event Name:** 41st Annual PASPA Conference
- **Dates:** Wednesday, February 24, 2027 – Friday, February 26, 2027
- **Location / Venue:** Penn Stater Hotel & Conference Center, 215 Innovation Blvd, State College, PA 16803
- **Duration:** 3 Days (2 Nights)

Estimated total cost: $1,666

Cost Breakdown (Per Attendee)

- **Conference Registration Fee:**
  - PASPA Member Rate: $495.00

(Note: Onsite registration includes conference sessions, breakfast (3 days), lunch on Wednesday and Thursday and the President's Night Out on Thursday night.)

- **Lodging / Hotel Stay:**
  - Hotel: Penn Stater Hotel & Conference Center (On-site)
    - Standard Group Rate: Estimated $169.00 per night
    - Duration: 2 Nights (Check-in: Feb 24, 2027)
    - Check-out: Feb 26, 2027
    - Total Room Cost (2 Nights): $338.00 per room

- **Estimated Total Cost Per Attendee:**
    - Registration ($495.00) + Lodging ($338.00) = $833.00 (and travel mileage)

Following the Board's review at the November 9th DSF, the Board will be asked to consider a recommendation for approval at the November 23rd Regular Voting Meeting.

Thank you for your consideration and support in continuing professional development for the HR team. If you have any questions, feel free to reach out to Dr. Kirkpatrick.