ALLEGHENY INTERMEDIATE UNIT

To: ESL School District Administrators / TransPerfect Subscribers

From: Dr. Kelly A. Noyes
Program Director of Educational Support Services
K–12 ESL, Non-Public Schools Program, and Federal Programs

Date: November 6, 2026

Subject: Memorandum of Understanding Re: Telephone Interpretation Services

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The K–12 English as a Second Language Department of the Allegheny Intermediate Unit (AIU) has entered into a contractual agreement with TransPerfect Remote Interpreting to provide telephone interpretation services for non-English-speaking parents and families in participating school districts.

Each school district participating in this joint purchasing opportunity, effective **February 10, 2027**, agrees to the following terms:

- **Term of Service:** A 12-month commitment beginning February 10, 2027, through February 9, 2028.
- **Annual Fee**: An annual fee of $120 ($10/month) paid to the AIU K–12 ESL Department. This fee covers operating costs, contractual minimums, and administrative fees. *(Invoice to follow.)*
- **Standard Usage Rates**: Districts will be billed for actual usage at the following contracted rates:

	Per minute
Spanish	$0.70
All other languages	$0.85
American Sign Language (video)	$3.00
Video – All other languages	$1.25

- **Written Translation Services:** Consortium members also have access to written document translation services at discounted consortium rates. Quotes for written translation are provided free of charge. These services are to be arranged directly between the district and TransPerfect Remote Interpreting.

District Participation Acknowledgment

The Hatboro-Horsham School District:

☑ **Agrees** to the terms outlined above and elects to participate in this joint purchasing opportunity.

☐ **Does not agree** to the terms outlined above and declines to participate in this opportunity.

Signature: _____ Date: 11/6/2024

Printed Name: Bill Stone, Director of Business Affairs

Billing Information
Please send invoices to the following contact:

Name: Andrei McLaurin

Title: Director of Educational Programming

Address: 227 Meetinghouse Rd, Suite 100, Horsham, PA 19044

Email: AMcLaurin@Hatboro-horsham.org