Teaching, Learning & Equity Committee Meeting

Monday, November 16, 2026 6:30 PM
Spellman Education Center Board Room/Livestream, 782 Springdale Drive, Exton, PA 19341

A.	**OPENING**	
A.1.	Call to Order	**Speaker(s):** Director Parkinson
A.2.	Roll Call	
B.	**PUBLIC COMMENT**	
B.1.	Public Comment Protocol	
B.2.	Public Comment	
C.	**MEETING MINUTES APPROVAL**	
C.1.	Approval of October 19, 2026, Teaching, Learning & Equity Committee Meeting Minutes	

WEST CHESTER AREA SCHOOL DISTRICT

Teaching, Learning & Equity Committee Meeting
Monday, October 19, 2026 6:30 PM
Spellman Education Center Board Room/Livestream
782 Springdale Drive
Exton, PA 19341

A. OPENING

A.1. Call to Order

- Director Parkinson called the meeting to order at 6:33 pm

A.2. Roll Call

- Committee members present: Director Parkinson (chair), Director Campbell, Director Dietre, Director Frey
- Other Board members present: President Durnell, Vice President Bevilacqua, Director Jackson, Director Lahm, Director Fleming
- Administrators present: D. Christopher, J. Conley, S. Missett, J. McGowan, K. Reynolds, M. Schwemler, K. Walker, S. Ryan, K. Foresyth

B. PUBLIC COMMENT

Name	Agenda Topic
Judy DiFonzo	Calendar and secondary schedule
Nancy Wood	Secondary schedule – instructional time
Michelle Chan	Secondary schedule – evidence?
Karen Seaman	Secondary schedule – lack of communication to students, class offerings

C. MEETING MINUTES APPROVAL

C.1. Approval of September 22, 2026 Teaching, Learning & Equity Committee Meeting Minutes **4-0**

D. ACTION ITEMS

D.1. Calendar 2027-2028 School Year First Reading - Dr. Missett **4-0**

D.2. October 2026 AP & Collegiate Opportunities Update - Dr. Brown **4-0**

E. DISCUSSION ITEMS

E.1. High School and Middle School Schedules Updates - Dr. Conley 7:14 – 7:41 questions ended at 8:10 pm

E.2. Screen Time - Mr. McGowan 8:10 – 8:24 questions ended at 8:33 pm

F. MONTHLY ROUTINE ITEMS (these are not voted on by the committee, however, they will appear on the Board Consent Agenda)

G. NEXT MEETING DATE ANNOUNCEMENT

G.1. The next Teaching, Learning & Equity Committee meeting is on November 16, 2026

H. ADJOURNMENT 8:33 pm

D. **ACTION ITEMS**

D.1. Calendar 2027-2028 School Year Second Reading

November 16, 2026

2027-2028 School Board Calendar (DRAFT- Second Reading)

August 2027

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Student 2 Teacher 6
Student 2 Teacher 6

September 2027

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Student 20 Teacher 21
Student 22 Teacher 27

October 2027

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Student 19 Teacher 19
Student 41 Teacher 46

November 2027

S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	12	19	20
21	22	23	24	25	26	27
18	29	30				

Student 18 Teacher 20
Student 59 Teacher 66

December 2027

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Student 17 Teacher 17
Student 76 Teacher 83

January 2028

S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Student 20 Teacher 20
Student 96 Teacher 103

February 2028

S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29				

Student 20 Teacher 20
Student 116 Teacher 123

March 2028

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Student 22 Teacher 23
Student 138 Teacher 146

April 2028

S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Student 16 Teacher 17
Student 154 Teacher 163

May 2028

S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Student 21 Teacher 21
Student 175 Teacher 184

June 2028

S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Student 7 Teacher 7
Student 182 Teacher 191

- New Teacher Induction
- Teacher Inservice, schools closed
- Half-Day, PM Teacher Inservice
- Schools Closed
- First Day of School
- Last Day of School
- End of Secondary Marking Periods
- End of Elementary Trimesters
- Parent Conferences - March only Elem
- Snow Day
- Parent Conferenece - Half Day for Teachers

Total Days - Students: 182 Teacher: 191

Date	Holiday
Sep 6	Labor Day
Oct 2	Rosh Hashana
Oct 11	Yom Kippur
Oct 29	Diwali
Nov 2	Election Day
Nov 25	Thanksgiving

Date	Holiday
Dec 24	Christmas Eve
Dec 25	Christmas Day
Dec 31	New Year's Eve
Jan 1	New Year's Day
Jan 17	MLK Jr. Day
Feb 21	President's Day

Date	Holiday
Jan 27	Ramadan
Feb 27	Eid Al Fitr
Apr 16	Easter
May 5	Eid Al-Adha
May 29	Memorial Day
Jun 19	Juneteenth

D.2. High School Course Proposals for 2027-2028 School Year

New Course Proposals & Curriculum Updates

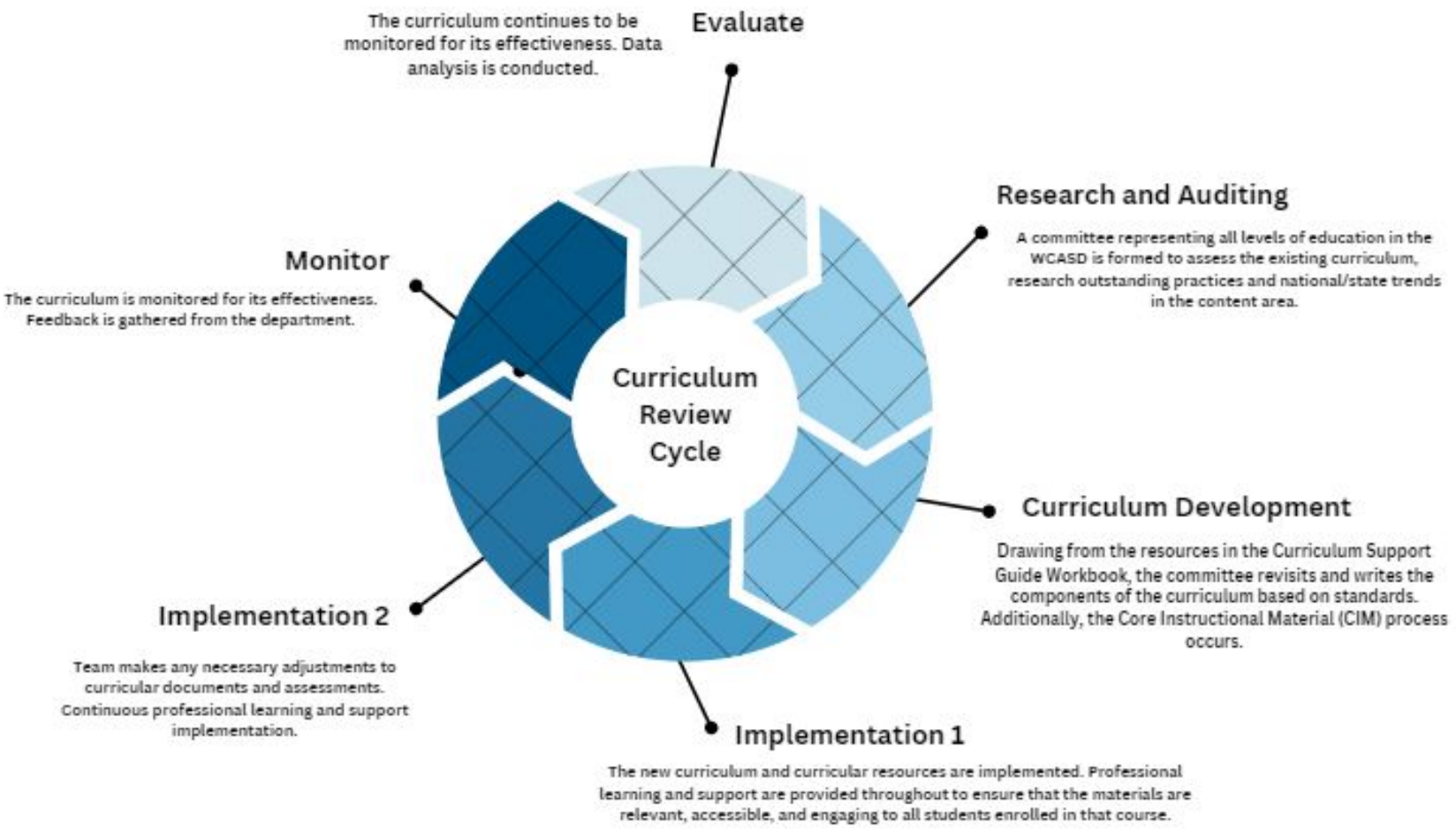
Department of Teaching, Learning, & Equity
November 2026

Agenda

- Curriculum Review Cycle
- High School: New Courses
- High School: Curriculum Updates

Curriculum Review Cycle

Dr. Stephen Brown


Evaluate
The curriculum continues to be monitored for its effectiveness. Data analysis is conducted.
Research and Auditing
A committee representing all levels of education in the WCASD is formed to assess the existing curriculum, research outstanding practices and national/state trends in the content area.
Curriculum Development
Drawing from the resources in the Curriculum Support Guide Workbook, the committee revisits and writes the components of the curriculum based on standards. Additionally, the Core Instructional Material (CIM) process occurs.
Implementation 1
The new curriculum and curricular resources are implemented. Professional learning and support are provided throughout to ensure that the materials are relevant, accessible, and engaging to all students enrolled in that course.
Implementation 2
Team makes any necessary adjustments to curricular documents and assessments. Continuous professional learning and support implementation.
Monitor
The curriculum is monitored for its effectiveness. Feedback is gathered from the department.
Curriculum Review Cycle

Curriculum Cycle

	2023-24 SY	2024-25 SY	2025-26 SY	2026-27 SY	2027-28 SY	2028-29 SY
K-12 Social Studies, K-12 Library	Monitor	Evaluate	Research & Auditing	Development	Implementation 1	Implementation 2
K-12 Science, 6-12 Tech Ed	Research & Auditing	Development	Implementation 1	Implementation 2	Monitor	Evaluate
K-12 Math, 6-12 Comp Sci, 9-12 Business Ed	Implementation 2	Monitor	Evaluate	Research & Auditing	Development	Implementation 1

Curriculum Cycle, Continued

	2023-24 SY	2024-25 SY	2025-26 SY	2026-27 SY	2027-28 SY	2028-29 SY
K-12 Art, K-12 Music, 6-12 FCS	Development	Implementation 1	Implementation 2	Monitor	Evaluate	Research & Auditing
7-12 World Language; K-12 Health & PE; K-12 Counseling & Nursing	Research & Auditing	Development	Implementation 1	Implementation 2	Monitor	Evaluate
K-12 English Language Arts / Reading; ESL	Evaluate	Research & Auditing	Development	Implementation 1	Implementation 2	Monitor

High School Course Proposals & Updates

Mrs. Kara Bailey
Dr. Dina Dormer
Mr. Ian Kerr
Dr. Eddie Otto
Dr. Madison Weary

High School Course Proposals & Updates

Grades 9 - 12

Course Proposal

- **11th Grade Fall Semester Early American Literature**

Course Title: Early American Literature: Voices and the American Story

Course Description:
This course explores the development of American literature from Indigenous oral traditions and perspectives through the literature of early America. Students will examine how writers and storytellers represent identity, community, land, freedom, power, and belonging while considering whose voices have shaped, challenged, and expanded the American story. Through Indigenous voices, early American texts, and multiple perspectives on the nation's beginnings, students will analyze how historical and cultural contexts influence literature.

Course Topics:

- Indigenous Literature & Oral Traditions
- Early American Voices
- Revolutionary Literature & the American Idea
- Expanding the American Voice

Course Proposal

- **11th Grade Spring Selectives**

Course Title: American Literature: Self and Society Literature

Course Description:
Self and Society Literature will explore human agency/autonomy within American Society through diverse voices. Students will use a variety of literary lenses to explore how writers develop a sense of themselves within the context of a cultural-social moment.

Course Topics:

- Industrialism
- Harlem Ren/Modernism
- Women's/Civil Rights Movement
- Contemp. Lit Circles/ Narrative Writing (College Essay)

Course Proposal

- **11th Grade Spring Selectives**

Course Title: American Literature: Cultural Evolution Lit

Course Description:
Cultural Evolution Literature will explore the way each literary era attempts to resolve the tensions of the previous. Students will use a variety of literary lenses to explore how each time period in American literature is a reaction to the previous one.

Course Topics:

- Industrialism
- Harlem Ren/Modernism
- Women's/Civil Rights Movement
- Contemp. Lit Circles/ Narrative Writing (College Essay)

Course Proposal

- **11th Grade Spring Selectives**

Course Title: American Literature: Coming of Age Literature

Course Description:
Coming of Age Literature will explore the evolution of the individual as they meet the challenges of each stage of life. Students will use a variety of literary lenses to explore how American literature captures the process as humans outgrow themselves.

Course Topics:

- Industrialism
- Harlem Ren/Modernism
- Women's/Civil Rights Movement
- Contemp. Lit Circles/ Narrative Writing (College Essay)

Course Proposal

- **12th Grade Fall Semester Language & World Literature**

Course Title: Language and World Literature: Voices & Myths

Course Description:
This course examines how language shapes literature, identity, power, and culture across time and geography. Students read foundational and contemporary world texts and myths, comparing how voices and stories travel across cultures, languages, and media. Through close reading, discussion, research, analytical writing, and multimodal composition, students explore translation, cultural context, storytelling traditions, and the ways literature can reflect or challenge systems of power.

Course Topics:

- Language, Identity & the Power of Storytelling
- Epic, Myth and Oral Traditions across Cultures
- Global Modernism, Translation & Literary Form
- Multilingualism, & Digital Literature

Course Proposal

- **12th Grade Spring Semester Selectives**

Course Title: Literature Through the Decades

Course Description:
This course examines American literature from the 1960s through the early 21st century. Students read fiction, nonfiction, poetry, and drama alongside selected music, art, and film to understand how writers respond to the events and ideas of their time. The course emphasizes close reading, discussion, research, and analytical writing while helping students make connections among literature, history, and culture.

Course Topics:

- 1960s: Literature in a Changing America
- 1970s: New Voices and Changing Perspectives
- 1980s & 1990s: Literature, Media and Everyday Life
- 2000s and 2010s: Literature in a Connected World

Course Proposal

- **12th Grade Spring Semester Selectives**

Course Title: Sports in Literature

Course Description:
This course explores how writers use sports to tell stories about competition, perseverance, teamwork, leadership, and personal growth. Students read fiction, nonfiction, poetry, and journalism while considering how athletes, teams, and sporting events are represented in literature and media. The course emphasizes close reading, discussion, research, and clear written communication.

Course Topics:

- Family, Character, and the Pursuit of Excellence
- Sports Writing, Advertising, and Persuasion
- Opportunity, Risk, and Change in Modern Sports
- The Athlete’s Journey in Fiction and Nonfiction

Course Proposal

- **12th Grade Spring Semester Selectives**

Course Title: Literature and Film

Course Description:
This course examines how stories change when they move from the page to the screen. Students read literary works, view selected film adaptations, and compare how authors and filmmakers develop character, setting, plot, point of view, and theme. The course emphasizes close reading, visual analysis, discussion, and writing about the choices made in different forms of storytelling.

Course Topics:

- Early Cinema and Literary Adaptations
- Surrealism in Literature and Film
- World Literature, Film, and Mid-Century Storytelling
- Document, Nonfiction, and Multimedia

Courses being Retired & Revised- English

- **Revised**
  - African American Literature
    - 11th & 12th Grade Selective and Elective option

- **Retired**
  - British Literature
    - Becoming World Literature
  - Human Endeavors, Conflict Literature, Humanities, Contemporary Literature

Course Proposal

- **TCHS Social Studies - 11th & 12th Grade**

Course Title: TCHS Integrated American History & Government/Economics

Course Description:
Designed to expand equitable access to TCHS pathways, this course allows students to meet required Social Studies learning while accommodating the scheduling demands of half-day technical programs and required academic supports. Students integrate American History, Government, and Economics through the study of major events, constitutional government, civic participation, public policy, and the economy from the Progressive Era to the present.

Course Topics:

- Foundations of the American Government & the Constitution
- Industrial America, Progressivism & the Changing Role of Government
- America Becomes a World Power
- Boom, Bust & Government Response
- World War II & American Power
- Cold War America
- Civil Rights, Civil Liberties & Constitutional Change
- Vietnam, Protest & Trust in Government
- Congress, the Presidency & the Courts
- Federalism, State & Local Government
- Contemporary America, Economics & Public Policy

Course Proposal - Art

Course Title: Art Workshop: Craft & Community (Semester)

Course Description (See link above for more information):

This course would provide a meaningful beginner option into art without requiring a portfolio or prior experience, while also offering an option for students seeking an art credit or a single-semester elective. It would add flexibility to our current schedule while creating another pathway for students to participate in the visual arts. The goal is to expand access without lowering expectations.

Art Workshop: Community & Craft is a year-long introductory visual arts course that explores art through collaborative studio experiences and hands-on creative inquiry. Students investigate how artists contribute to communities by creating meaningful visual experiences that reflect cultural traditions, craftsmanship, shared stories, and contemporary perspectives.

Unit 1: Building Our Creative Community

- **Big Idea: Artists work together to create positive communities.**

Unit 2: Design in 2D

- **Big Idea: Artists use visual elements to communicate ideas.**

Unit 3: Sculpture and 3D Exploration

- **Big Idea: Artists transform materials into three-dimensional forms.**

Unit 4: Art for Others

- **Public Art and Placemaking - Artists as Community Builders**

Unit 5: Nature, Observation, and Design

- **Big Idea: Artists find inspiration in the natural world.**

Unit 6: Personal Voice and Choice

- **Big Idea: Artists make choices to express their unique ideas.**

Unit 7: Exhibition, Reflection, & Recognitions

- **Big Idea: Artists share their work and learn from others.**

Course Proposal - Music

Course Title: Music Production (Semester)

Course Description (See the link above for more details and equipment/PD budgetary requirements):

Music Production & Technology is a hands-on course that builds upon skills introduced in middle school music production, including DAW operation, MIDI, music theory, composition, recording, audio effects, arrangement, and basic mastering.

Students will strengthen these foundational skills through more advanced production techniques, creative projects, and independent work. The course emphasizes musical creativity, technical proficiency, critical listening, collaboration, and an understanding of music production careers.

Students will apply their learning by creating original compositions, beats, remixes, or collaborative productions. Instruction will accommodate varying experience levels while encouraging continued skill development.

- **Unit 1: DAW Workflow**
  a. Build on session setup, tempo, sample rate, and bit depth.
  b. Develop file management, routing, organization, and efficient workflows.
- **Unit 2: MIDI, Music Theory, and Composition**
  - Expand MIDI programming, virtual instruments, and MIDI effects.
  - Explore harmony, melody, rhythm, and advanced arrangement.
- **Unit 3: Sound Design and Audio Effects**
  - Build on EQ, compression, reverb, delay, distortion, and modulation.
  - Explore synthesis, sampling, sound layering, and creative processing.
- **Unit 4: Recording and Audio Editing**
  a. Expand microphone techniques and gain staging.
  b. Practice recording, editing, comping, and noise reduction.
- **Unit 5: Mixing and Mastering**
  - Develop skills in automation, panning, signal processing, and mix balance.
  - Explore reference tracks, loudness, and final audio exports.
- **Unit 6: Final Production Project**
  - Create an original composition, beat, remix, or collaborative production.
  - Apply the full production process and present the finished work.

Course Update - Art

Course Title Change: Change from Sculpture/3D Design (1-3) to Ceramics & 3D Materials (1-3)

Equipment Need: We will need to purchase 19 more pottery wheels district-wide

Change Rationale: This is a course title change and time allocation change. Students will spend more time throwing on the pottery wheel than they did previously and this will allow for a more equitable experience surrounding pottery cross-district.

Course Proposal - Business

Course Title: Supply Chain & Logistics (Semester)

Course Description (See link above for more information):

Every product we use depends on a complex network of people, processes, and technology that most of us never see. Supply Chain and Logistics pulls back the curtain on this hidden system and introduces students to one of the fastest-growing and most essential fields in the global economy. Throughout this course students will develop critical thinking, problem solving, collaboration, and professional communication skills. Case studies, simulations, data analysis, and hands-on projects will allow students to learn how companies balance cost, speed, quality, and sustainability while delivering products right to our doors.

Unit 1: Foundations of Supply Chain: Supply chains connect people, businesses, and resources to deliver products and services to consumers.

Unit 2: Procurement and Sourcing: Businesses make strategic decisions about where/how to obtain materials and resources to balance cost, quality, and reliability.

Unit 3: Inventory Management: Effective inventory management helps businesses balance supply and demand while minimizing costs and waste.

Unit 4: Transportation & Distribution: Businesses design efficient transportation and distribution systems to move products from suppliers to consumers.

Unit 5: Global Trade and International Relations: Global supply chains are shaped by international trade, economic relationships, cultural differences, and government policies.

Unit 6: Technology, Data Analysis, & Automation: Technology and data help businesses make informed decisions, improve efficiency, and solve complex supply chain challenges.

Unit 7: Risk, Resilience, and Sustainability: Businesses anticipate challenges, adapt to disruptions, and make responsible decisions to create resilient and sustainable supply chains.

Unit 8: Supply Chain Design Challenge w/ Career Exploration: Supply chain management offers diverse career pathways that require problem-solving and innovation.

On the Horizon - Social Studies:

- **AP African American Studies**

Course Description: An interdisciplinary high school course and examination offered by the College Board that explores the history, culture, literature, art, and politics of African Americans and the global African diaspora. Skills focus on applying disciplinary knowledge, source analysis, and argumentation.

Course Topics:

Unit 1: Origins of the African Diaspora (~900 BCE–16th century)

Unit 2: Freedom, Enslavement, and Resistance (16th century–1865)

Unit 3: The Practice of Freedom (1865–1940s)

Unit 4: Movements and Debates (1940s–2000s)

Thank you for your continued support of the WCASD!

D.3. Approval of Booster Registration and Recognized Athletic Groups

WEST CHESTER AREA SCHOOL DISTRICT

No. 915AG1 ADMINISTRATIVE GUIDELINE APPROVED: August 1, 2015 REVISED:

915.1AG1 Annual Booster Club Registration

Sport/Activity School Year:

A. Booster Club Officers:

President: Amanda Gianni

Vice President: Matt Wilson

Secretary: Kathleen Parsons

Treasurer: Vicki Getzick

B. Describe how the above individuals were elected/chosen officers for this booster organization.
They were selected by previous board

C. List one (1) contact person for communication with the athletic director or designee.

Name:Amanda Gianni Email: agianni02@gmail.com

Phone (c):302-898-2425

D. Financial Information:

a. Name of Financial Institution: Truist Bank

b. Designee's to sign checks:

1.Amanda Gianni

2. Vicki Getzick

c. The two (2) people receiving the bank statements:

1.Amadna Gianni 2. Vicki Getzick

d. An End of the Season treasurers report must be submitted to the principal or designee within twelve (12) weeks of the end of the season.

e. The organization's recommended maximum limit of carryover money for year is: $ 10K

f. A projected, detailed budget will be presented to the principal or his/her designee with this registration form. This budget must include the anticipated booster dues/fees and the breakdown of how the monies will be used.

D. Special Notes:

1. Please make copies of the Spectator Code of Conduct (915.1AG2) and hand out to every booster member prior to the start of the season.

2. Banquet guidelines- please provide banquet guidelines, which must include a non-alcohol policy.

3. Please provide the following information:

a. Website/link address: N/A

b. Webmaster for your Booster organization: N/A

4. Concession Stand guidelines:

Food handlers' license must be on file with the principal or designee – Information can be obtained by going to the following website: http://dsf.chesco.org/health/cwp/view.asp?A=3&QUESTION_ID=603760

WEST CHESTER AREA SCHOOL DISTRICT

No. 915AG1

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED:

915.1AG1 Annual Booster Club Registration

Sport/Activity Girls Flag Football **School Year:** Spring 2027

A. Booster Club Officers:

President: Connie Bernard Vice President: Stephanie Beaver

Secretary: _____ Treasurer: _____

B. Describe how the above individuals were elected/chosen officers for this booster organization.

Dedicated parents who are eager to do fundraising in order for the new exciting sports program to be successful. (Note: This year once teams are formed or confidence in players - we will fill in the board.)

C. List one (1) contact person for communication with the athletic director or designee.

Name: Connie Bernard Email: connie@seamlesseventsinc.com

Phone (c): 610-733-2077 Phone (w): _____ Phone (h): _____

D. Financial Information:

a. Name of Financial Institution: Firstrust

b. Designee's to sign checks:

1. Constance M Bernard 2. _____

c. The two (2) people receiving the bank statements:

1. Constance M Bernard 2. Stephanie Beaver

d. An End of the Season treasurers report must be submitted to the principal or designee within twelve (12) weeks of the end of the season.

e. The organization's recommended maximum limit of carryover money for year is: $ 3,000

f. A projected, detailed budget will be presented to the principal or his/her designee with this registration form. This budget must include the anticipated booster dues/fees and the breakdown of how the monies will be used.

D. Special Notes:

1. Please make copies of the Spectator Code of Conduct (915.1AG2) and hand out to every booster member prior to the start of the season.

2. Banquet guidelines- please provide banquet guidelines, which must include a non-alcohol policy.

3. Please provide the following information:

a. Website/link address: www.wcegirlsflagfootball.com

b. Webmaster for your Booster organization: Connie Bernard (thru 2028)

4. Concession Stand guidelines:

Food handlers' license must be on file with the principal or designee – Information can be obtained by going to the following website:
http://dsf.chesco.org/health/cwp/view.asp?A=3&QUESTION_ID=603760

WEST CHESTER AREA SCHOOL DISTRICT

No. 915AG1

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED:

915.1AG1 Annual Booster Club Registration

Sport/Activity WC East Girls Lacrosse **School Year:** 2026-27

A. Booster Club Officers:

President: Lisa Krause Vice President: Maureen Chisholm

Secretary: _____ Treasurer: John Gallo

B. Describe how the above individuals were elected/chosen officers for this booster organization.

C. List one (1) contact person for communication with the athletic director or designee.

Name: Lisa Krause Email: lisankrause46@yahoo.com

Phone (c): 610-742-6921 Phone (w): _____ Phone (h): _____

D. Financial Information:

a. Name of Financial Institution: TD Bank

b. Designee's to sign checks:

1. John Gallo 2. Lisa Krause

c. The two (2) people receiving the bank statements:

1. John Gallo 2. Lisa Krause

d. An End of the Season treasurers report must be submitted to the principal or designee within twelve (12) weeks of the end of the season.

e. The organization's recommended maximum limit of carryover money for year is: $ 4,000

f. A projected, detailed budget will be presented to the principal or his/her designee with this registration form. This budget must include the anticipated booster dues/fees and the breakdown of how the monies will be used.

D. Special Notes:

1. Please make copies of the Spectator Code of Conduct (915.1AG2) and hand out to every booster member prior to the start of the season.

2. Banquet guidelines- please provide banquet guidelines, which must include a non-alcohol policy.

3. Please provide the following information:

a. Website/link address: Instagram: @wcegirlslax

b. Webmaster for your Booster organization: Kim Kenworthy

4. Concession Stand guidelines:

Food handlers' license must be on file with the principal or designee – Information can be obtained by going to the following website:
http://dsf.chesco.org/health/cwp/view.asp?A=3&QUESTION_ID=603760

WEST CHESTER AREA SCHOOL DISTRICT

No. 915AG1

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED:

915.1AG1 Annual Booster Club Registration

Sport/Activity Indoor Track **School Year:** 2026-27

A. Booster Club Officers:

President: Steve Joslin Vice President: Alishia Joslin

Secretary: _____ Treasurer: Matt Kaplan

B. Describe how the above individuals were elected/chosen officers for this booster organization.

No one else wanted the job

C. List one (1) contact person for communication with the athletic director or designee.

Name: Steve Joslin Email: Steven.joslin@gmail.com

Phone (c): 4849474416 Phone (w): _____ Phone (h): _____

D. Financial Information:

a. Name of Financial Institution: TD Bank

b. Designee's to sign checks:

1. No checks 2. _____

c. The two (2) people receiving the bank statements:

1. Steve Joslin 2. Matt Kaplan

d. An End of the Season treasurers report must be submitted to the principal or designee within twelve (12) weeks of the end of the season.

e. The organization's recommended maximum limit of carryover money for year is: $ 10000

f. A projected, detailed budget will be presented to the principal or his/her designee with this registration form. This budget must include the anticipated booster dues/fees and the breakdown of how the monies will be used.

D. Special Notes:

1. Please make copies of the Spectator Code of Conduct (915.1AG2) and hand out to every booster member prior to the start of the season.

2. Banquet guidelines- please provide banquet guidelines, which must include a non-alcohol policy.

3. Please provide the following information:

a. Website/link address: N/A

b. Webmaster for your Booster organization: N/A

4. Concession Stand guidelines:

Food handlers' license must be on file with the principal or designee – Information can be obtained by going to the following website:
http://dsf.chesco.org/health/cwp/view.asp?A=3&QUESTION_ID=603760

WEST CHESTER AREA SCHOOL DISTRICT

No. 915AG1

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED:

915.1AG1 Annual Booster Club Registration

Sport/Activity Softball **School Year:** 2026-27

A. Booster Club Officers:

President: Lauren Douglas Vice President: Corrin Howard

Secretary: Janine Catanch Treasurer: _____

B. Describe how the above individuals were elected/chosen officers for this booster organization.
Volunteered and worked with last year's boosters in preparation for this year.

C. List one (1) contact person for communication with the athletic director or designee.

Name: Lauren Douglas Email: Laurengoldschmid@gmail.com

Phone (c): 610-716-2811 Phone (w): _____ Phone (h): _____

D. Financial Information:

a. Name of Financial Institution: Trust

b. Designee's to sign checks:

1. Lauren Douglas 2. Corrin Howard

c. The two (2) people receiving the bank statements:

1. Lauren Douglas 2. Corrin Howard

d. An End of the Season treasurers report must be submitted to the principal or designee within twelve (12) weeks of the end of the season.

e. The organization's recommended maximum limit of carryover money for year is: $ 4000

f. A projected, detailed budget will be presented to the principal or his/her designee with this registration form. This budget must include the anticipated booster dues/fees and the breakdown of how the monies will be used.

D. Special Notes:

1. Please make copies of the Spectator Code of Conduct (915.1AG2) and hand out to every booster member prior to the start of the season.

2. Banquet guidelines- please provide banquet guidelines, which must include a non-alcohol policy.

3. Please provide the following information:

a. Website/link address: _____

b. Webmaster for your Booster organization: _____

4. Concession Stand guidelines:

Food handlers' license must be on file with the principal or designee – Information can be obtained by going to the following website:
http://dsf.chesco.org/health/cwp/view.asp?A=3&QUESTION_ID=603760

WEST CHESTER AREA SCHOOL DISTRICT

No. 915AG1

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED:

915.1AG1 Annual Booster Club Registration

Sport/Activity Swim & Dive **School Year:** 26-27

A. Booster Club Officers:

President: Dee Shupard Vice President: _____

Secretary: _____ Treasurer: Amy Zeminski

B. Describe how the above individuals were elected/chosen officers for this booster organization.

Volunteer Positions

C. List one (1) contact person for communication with the athletic director or designee.

Name: Dee Shupard Email: wceastswimanddive@gmail.com

Phone (c): 610-529-9259 Phone (w): _____ Phone (h): _____

D. Financial Information:

a. Name of Financial Institution: Wells Fargo

b. Designee's to sign checks:

1. Amy Zeminski 2. _____

c. The two (2) people receiving the bank statements:

1. Amy Zeminski 2. _____

d. An End of the Season treasurers report must be submitted to the principal or designee within twelve (12) weeks of the end of the season.

e. The organization's recommended maximum limit of carryover money for year is: $ 1500

f. A projected, detailed budget will be presented to the principal or his/her designee with this registration form. This budget must include the anticipated booster dues/fees and the breakdown of how the monies will be used.

D. Special Notes:

1. Please make copies of the Spectator Code of Conduct (915.1AG2) and hand out to every booster member prior to the start of the season.

2. Banquet guidelines- please provide banquet guidelines, which must include a non-alcohol policy.

3. Please provide the following information:

a. Website/link address: _____

b. Webmaster for your Booster organization: _____

4. Concession Stand guidelines:

Food handlers' license must be on file with the principal or designee – Information can be obtained by going to the following website:
http://dsf.chesco.org/health/cwp/view.asp?A=3&QUESTION_ID=603760

WEST CHESTER AREA SCHOOL DISTRICT

No. 915AG1

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED:

915.1AG1 Annual Booster Club Registration

Sport/Activity Softball **School Year:** 2026-2027

A. Booster Club Officers:

President: Audrey Carfagno Vice President: Danielle Reitnour

Secretary: Michael Carfagno Treasurer: Chris Reitnour

B. Describe how the above individuals were elected/chosen officers for this booster organization.

These individuals volunteered for leadership positions during the 2023-2024 year, then assumed officer roles in 2024-2025 upon the departure of the previous officers and retained their positions

C. List one (1) contact person for communication with the athletic director or designee.

Name: Chris Reitnour Email: creitnour@gmai.com

Phone (c): 610-812-8269 Phone (w): _____ Phone (h): _____

D. Financial Information:

a. Name of Financial Institution: Truist Bank

b. Designee's to sign checks:

1. Chris Reitnour 2. Audrey Carfagno

c. The two (2) people receiving the bank statements:

1. Chris Reitnour 2. Audrey Carfagno

d. An End of the Season treasurers report must be submitted to the principal or designee within twelve (12) weeks of the end of the season.

e. The organization's recommended maximum limit of carryover money for year is: $ 10000

f. A projected, detailed budget will be presented to the principal or his/her designee with this registration form. This budget must include the anticipated booster dues/fees and the breakdown of how the monies will be used.

D. Special Notes:

1. Please make copies of the Spectator Code of Conduct (915.1AG2) and hand out to every booster member prior to the start of the season.

2. Banquet guidelines- please provide banquet guidelines, which must include a non-alcohol policy.

3. Please provide the following information:

a. Website/link address: No website. Facebook and X accounts-WestChesterHendersonSoftballand@hendysoftball1

b. Webmaster for your Booster organization: No website - Facebook and X accounts run by Chris Reitnour and Danielle Reitnour

4. Concession Stand guidelines:

Food handlers' license must be on file with the principal or designee – Information can be obtained by going to the following website:
http://dsf.chesco.org/health/cwp/view.asp?A=3&QUESTION_ID=603760

WEST CHESTER AREA SCHOOL DISTRICT

No. 915AG1

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED:

915.1AG1 Annual Booster Club Registration

Sport/Activity Baseball **School Year:** 2026-2027

A. Booster Club Officers:

President: Kristora Shuffler Vice President: Kelly Rowe

Secretary: _____ Treasurer: Joe Cugini.

B. Describe how the above individuals were elected/chosen officers for this booster organization.

All officers were recommended and accepted the positions based upon volunteering, on behalf of Boosters Parents.

C. List one (1) contact person for communication with the athletic director or designee.

Name: Kristora Shuffler Email: Kmshufflera yahoo.com

Phone (c): 215868-6786 Phone (w): 215467-1143 Phone (h): 215868-6786

D. Financial Information:

a. Name of Financial Institution: TD Bank

b. Designee's to sign checks:

1. Joe Cugini 2. Kristora Shuffler

c. The two (2) people receiving the bank statements:

1. Joe Cugini. 2. Kristora Shuffler

d. An End of the Season treasurers report must be submitted to the principal or designee within twelve (12) weeks of the end of the season.

scanned/emailed 9-10-26 KS/SC.

e. The organization's recommended maximum limit of carryover money for year is: $ 15,000.00

f. A projected, detailed budget will be presented to the principal or his/her designee with this registration form. This budget must include the anticipated booster dues/fees and the breakdown of how the monies will be used.

D. Special Notes:

1. Please make copies of the Spectator Code of Conduct (915.1AG2) and hand out to every booster member prior to the start of the season.

2. Banquet guidelines- please provide banquet guidelines, which must include a non-alcohol policy.

3. Please provide the following information:

a. Website/link address: N/A

b. Webmaster for your Booster organization: N/A

4. Concession Stand guidelines:

Food handlers' license must be on file with the principal or designee – Information can be obtained by going to the following website:
http://dsf.chesco.org/health/cwp/view.asp?A=3&QUESTION_ID=603760

WEST CHESTER AREA SCHOOL DISTRICT

No. 915AG1

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: 12/15/2025

915.1AG1 Annual Booster Club Registration

Sport/Activity Rustin Boys Basketball **School Year:** 2026-2027

A. Booster Club Officers:

President:	Neil Jaross	Email:	jarossn@yahoo.com
Vice President:	Kim Loan Gotto	Email:	klgotto@gmail.com
Secretary:	Amy Jaross / Val Dzadios	Email:	ajaross@verizon.com
Treasurer:	Chris Ward	Email:	cwardphilly@gmail.com

B. Describe how the above individuals were elected/chosen officers for this booster club.

Parent Meeting. Volunteers Voted into position

C. List one (1) contact person for communication with the athletic director or supervising administrator.

Name: Neil Jaross Email: jarossn@yahoo.com

Phone (c): 215-518-7397

D. Financial Information:

1. Name of Financial Institution: Truist Bank
2. Designees' to sign checks:
   1. Chris Ward 2. Neil Jaross
3. The two (2) people receiving the bank statements:
   1. Chris Ward 2. Neil Jaross

4. A treasurer's report must be submitted to the athletic director or supervising administrator by June 30th. An audit report must be submitted to the athletic director or supervising administrator by July 31st.
5. The booster club's recommended maximum limit of carryover money for year is: $<2000

E. Special Notes:

1. Please make copies of the Spectator Code of Conduct (915.1AG2) and hand out to every booster member prior to the start of the season.

2. Banquet guidelines. Please provide banquet guidelines, which must include a no alcohol policy.

3. Please provide the following information about the booster club:

a. Website address: NA
c. Webmaster's Email: NA
d. Social Media Handles: @RustinBoysHoops
e. Social Media Manager: Coach Mike Ouimette
f. Social Media Manager's Email: NA

4. Concession Stand:

A Food managers license or other license or certification required by the Chester County Health Department must be on file with the athletic director or supervising administrator. Information can be obtained by going to the following website: https://www.chesco.org/896/Certified-Food-Manager-Program

WEST CHESTER AREA SCHOOL DISTRICT

No. 915AG1

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED:

915.1AG1 Annual Booster Club Registration

Sport/Activity Girls Flag Football **School Year:** 2026-27

A. Booster Club Officers:

President: Kathleen McCune Vice President: _____

Secretary: Jen Blair Treasurer: Greg DeMarco

B. Describe how the above individuals were elected/chosen officers for this booster organization.

Volunteered, we will be looking for a VP to join this year.

C. List one (1) contact person for communication with the athletic director or designee.

Name: Kathleen Email: kathleenmccune@verizon.net

Phone (c): 610-331-2773 Phone (w): n/a Phone (h): _____

D. Financial Information:

a. Name of Financial Institution: Chase Bank

b. Designee's to sign checks:

1. Greg DeMarco 2. Kathleen McCune

c. The two (2) people receiving the bank statements:

1. Greg DeMarco 2. Jen Blair

d. An End of the Season treasurers report must be submitted to the principal or designee within twelve (12) weeks of the end of the season.

e. The organization's recommended maximum limit of carryover money for year is: $ 1,500

f. A projected, detailed budget will be presented to the principal or his/her designee with this registration form. This budget must include the anticipated booster dues/fees and the breakdown of how the monies will be used.

D. Special Notes:

1. Please make copies of the Spectator Code of Conduct (915.1AG2) and hand out to every booster member prior to the start of the season.

2. Banquet guidelines- please provide banquet guidelines, which must include a non-alcohol policy.

3. Please provide the following information:

a. Website/link address: _____

b. Webmaster for your Booster organization: _____

4. Concession Stand guidelines:

Food handlers' license must be on file with the principal or designee – Information can be obtained by going to the following website:
http://dsf.chesco.org/health/cwp/view.asp?A=3&QUESTION_ID=603760

WEST CHESTER AREA SCHOOL DISTRICT

No. 915AG1

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED:

915.1AG1 Annual Booster Club Registration

Sport/Activity Lacrosse **School Year:** 2026-2027

A. Booster Club Officers:

President: Jennifer Cappelli Vice President: Kathy Batchelor

Secretary: Melissa Moritsch Treasurer: Dave McClain

B. Describe how the above individuals were elected/chosen officers for this booster organization.

Per the RGL Booster Board bylaws, the Vice President automatically assumes the role of President upon a vacancy, Jennifer Cappelli was Vice President last year. Treasure / Dave McClain was chosen to assume the treasure role and VP and Secetaty roles were elected at our annual meeting.

C. List one (1) contact person for communication with the athletic director or designee.

Name: Jennifer Cappelli Email: jh2jc@comcast.net

Phone (c): 215-221-9705 Phone (w): _____ Phone (h): _____

D. Financial Information:

a. Name of Financial Institution: _____

b. Designee's to sign checks:

1. _____ 2. _____

c. The two (2) people receiving the bank statements:

1. _____ 2. _____

d. An End of the Season treasurers report must be submitted to the principal or designee within twelve (12) weeks of the end of the season.

e. The organization's recommended maximum limit of carryover money for year is: $ _____

f. A projected, detailed budget will be presented to the principal or his/her designee with this registration form. This budget must include the anticipated booster dues/fees and the breakdown of how the monies will be used.

D. Special Notes:

1. Please make copies of the Spectator Code of Conduct (915.1AG2) and hand out to every booster member prior to the start of the season.

2. Banquet guidelines- please provide banquet guidelines, which must include a non-alcohol policy.

3. Please provide the following information:

a. Website/link address: _____

b. Webmaster for your Booster organization: _____

4. Concession Stand guidelines:

Food handlers' license must be on file with the principal or designee – Information can be obtained by going to the following website:
http://dsf.chesco.org/health/cwp/view.asp?A=3&QUESTION_ID=603760

WEST CHESTER AREA SCHOOL DISTRICT

No. 915AG1

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED:

915.1AG1 Annual Booster Club Registration

Sport/Activity Boys Tennis **School Year:** 2026-27

A. Booster Club Officers:

President: Alexandra Bula Vice President: Jessica O'Connor

Secretary: _____ Treasurer: Brian DiBiase

B. Describe how the above individuals were elected/chosen officers for this booster organization.

Volunteers

C. List one (1) contact person for communication with the athletic director or designee.

Name: Alexandra Bula Email: jessyabula@yahoo.com

Phone (c): 847-867-2063 Phone (w): _____ Phone (h): _____

D. Financial Information:

a. Name of Financial Institution: PNC Bank

b. Designee's to sign checks:

1. Brian DiBaise 2. Alexandra Bula

c. The two (2) people receiving the bank statements:

1. _____ 2. _____

d. An End of the Season treasurers report must be submitted to the principal or designee within twelve (12) weeks of the end of the season.

e. The organization's recommended maximum limit of carryover money for year is: $ _____

f. A projected, detailed budget will be presented to the principal or his/her designee with this registration form. This budget must include the anticipated booster dues/fees and the breakdown of how the monies will be used.

D. Special Notes:

1. Please make copies of the Spectator Code of Conduct (915.1AG2) and hand out to every booster member prior to the start of the season.

2. Banquet guidelines- please provide banquet guidelines, which must include a non-alcohol policy.

3. Please provide the following information:

a. Website/link address: _____

b. Webmaster for your Booster organization: _____

4. Concession Stand guidelines:

Food handlers' license must be on file with the principal or designee – Information can be obtained by going to the following website:
http://dsf.chesco.org/health/cwp/view.asp?A=3&QUESTION_ID=603760

WEST CHESTER AREA SCHOOL DISTRICT

No. 915AG1

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED:

915.1AG1 Annual Booster Club Registration

Sport/Activity Track and Field **School Year:** 2026-2027

A. Booster Club Officers:

President: Hemali Shah Vice President: Melissa Wright

Secretary: Bernadette G, Jenn Gossman Treasurer: Kelly Betchyk

B. Describe how the above individuals were elected/chosen officers for this booster organization.

All officers are are working in a copresident capacity.

C. List one (1) contact person for communication with the athletic director or designee.

Name: Hemali Shah Email: hshah8643@gmail.com

Phone (c): 610.453.3506 Phone (w): _____ Phone (h): _____

D. Financial Information:

a. Name of Financial Institution: TD Bank

b. Designee's to sign checks:

1. Kelly Betchyk 2. _____

c. The two (2) people receiving the bank statements:

1. Kelly Betchyk 2. _____

d. An End of the Season treasurers report must be submitted to the principal or designee within twelve (12) weeks of the end of the season.

e. The organization's recommended maximum limit of carryover money for year is: $ 5K

f. A projected, detailed budget will be presented to the principal or his/her designee with this registration form. This budget must include the anticipated booster dues/fees and the breakdown of how the monies will be used.

D. Special Notes:

1. Please make copies of the Spectator Code of Conduct (915.1AG2) and hand out to every booster member prior to the start of the season.

2. Banquet guidelines- please provide banquet guidelines, which must include a non-alcohol policy.

3. Please provide the following information:

a. Website/link address: _____

b. Webmaster for your Booster organization: _____

4. Concession Stand guidelines:

Food handlers' license must be on file with the principal or designee – Information can be obtained by going to the following website:
http://dsf.chesco.org/health/cwp/view.asp?A=3&QUESTION_ID=603760

WEST CHESTER AREA SCHOOL DISTRICT

No. 915AG1

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED:

915.1AG1 Annual Booster Club Registration

Sport/Activity Softball **School Year:** 2026-27

A. Booster Club Officers:

President: Jamie Grant Vice President: Danielle Skupp

Secretary: Aimee Palotas Treasurer: Christine Kelley

B. Describe how the above individuals were elected/chosen officers for this booster organization.

Volunteers

C. List one (1) contact person for communication with the athletic director or designee.

Name: Jamie Grant Email: jmgrant616@gmail.com

Phone (c): 610-357-1325 Phone (w): _____ Phone (h): _____

D. Financial Information:

a. Name of Financial Institution: Truist

b. Designee's to sign checks:

1. Christine Kelley 2. Jamie Grant

c. The two (2) people receiving the bank statements:

1. Christine Kelley 2. Jamie Grant

d. An End of the Season treasurers report must be submitted to the principal or designee within twelve (12) weeks of the end of the season.

e. The organization's recommended maximum limit of carryover money for year is: $ _____

f. A projected, detailed budget will be presented to the principal or his/her designee with this registration form. This budget must include the anticipated booster dues/fees and the breakdown of how the monies will be used.

D. Special Notes:

1. Please make copies of the Spectator Code of Conduct (915.1AG2) and hand out to every booster member prior to the start of the season.

2. Banquet guidelines- please provide banquet guidelines, which must include a non-alcohol policy.

3. Please provide the following information:

a. Website/link address: _____

b. Webmaster for your Booster organization: _____

4. Concession Stand guidelines:

Food handlers' license must be on file with the principal or designee – Information can be obtained by going to the following website:
http://dsf.chesco.org/health/cwp/view.asp?A=3&QUESTION_ID=603760

WEST CHESTER AREA SCHOOL DISTRICT

No. 915AG1

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: 12/15/2025

915.1AG1 Annual Booster Club Registration

Sport/Activity Swimming **School Year:** 2026 2027

A. Booster Club Officers:

President: Miriam Khatib Email: miriamkhatib@comcast.net
Vice President: _____ Email: _____

Secretary: _____ Email: _____
Treasurer: Julie Libke Email: jibke215@gmail.com

B. Describe how the above individuals were elected/chosen officers for this booster club.

Individuals volunteered and determined roles amoung ourselves.

C. List one (1) contact person for communication with the athletic director or supervising administrator.

Name: Miriam Khatib Email: miriamkhatib@comcast.net

Phone (c): 484 467 7955

D. Financial Information:

1. Name of Financial Institution: Truist Bank
2. Designees' to sign checks:
   1. Julie Libke 2. Miriam Khatib
3. The two (2) people receiving the bank statements:
   1. Julie Libke 2. Miriam Khatib

4. A treasurer's report must be submitted to the athletic director or supervising administrator by June 30th. An audit report must be submitted to the athletic director or supervising administrator by July 31st.
5. The booster club's recommended maximum limit of carryover money for year is: $5,000.00

E. Special Notes:

1. Please make copies of the Spectator Code of Conduct (915.1AG2) and hand out to every booster member prior to the start of the season.

2. Banquet guidelines. Please provide banquet guidelines, which must include a no alcohol policy.

3. Please provide the following information about the booster club:

a. Website address: https://sites.google.com/view/rustinswimanddive/
c. Webmaster's Email: mcoley@wcasd.k12.pa.us
d. Social Media Handles: _____
e. Social Media Manager: _____
f. Social Media Manager's Email: _____

4. Concession Stand:

A Food managers license or other license or certification required by the Chester County Health Department must be on file with the athletic director or supervising administrator. Information can be obtained by going to the following website: https://www.chesco.org/896/Certified-Food-Manager-Program

WEST CHESTER AREA SCHOOL DISTRICT

No. 915AG1

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: 12/15/2025

915.1AG1 Annual Booster Club Registration

Sport/Activity Rustin Boys Wrestling **School Year:** 2026-27

A. Booster Club Officers:

President: Stephanie Cleck Email: Cleckfamily@gmail.com
Vice President: _____ Email: _____

Secretary: Alicia Corp Email: Alicia222@comcast.net
Treasurer: _____ Email: _____

B. Describe how the above individuals were elected/chosen officers for this booster club.

Alicia and Stephanie volunteered for the positions no one was opposed.

C. List one (1) contact person for communication with the athletic director or supervising administrator.

Name: Alicia Corp Email: Alicia222@comcast.net

Phone (c): (610) 329-6824

D. Financial Information:

1. Name of Financial Institution: First Resoure Bank
2. Designees' to sign checks:
   1. Anne Marie O ' Rourke 2. Pam Baldesari
3. The two (2) people receiving the bank statements:
   1. Anne Marie O ' Rourke 2. Pam Baldesari

4. A treasurer's report must be submitted to the athletic director or supervising administrator by June 30th. An audit report must be submitted to the athletic director or supervising administrator by July 31st.
5. The booster club's recommended maximum limit of carryover money for year is: $1500

E. Special Notes:

1. Please make copies of the Spectator Code of Conduct (915.1AG2) and hand out to every booster member prior to the start of the season.

2. Banquet guidelines. Please provide banquet guidelines, which must include a no alcohol policy.

3. Please provide the following information about the booster club:

a. Website address:
c. Webmaster's Email:
d. Social Media Handles: Wc_rustin_wrestling
e. Social Media Manager: Aston White
f. Social Media Manager's Email: awhite1@wcasd.k12.pa.us

4. Concession Stand:

A Food managers license or other license or certification required by the Chester County Health Department must be on file with the athletic director or supervising administrator. Information can be obtained by going to the following website: https://www.chesco.org/896/Certified-Food-Manager-Program

West Chester Area School District

Annual Application for Recognition and Athletic Group Status Directions

Any athletic group seeking recognition and group status from the West Chester Area School District must complete this form and agree to comply with the attached West Chester Area School District Requirements for Recognition of Athletic Groups.

Completed applications must be returned at least two months before the expected starting date accompanied by the following:

1. A copy of the current group rules and regulations; and
2. The Hold Harmless and Indemnification Agreement signed by the advisor/coach and the group president.

Information Required

a. Name of Group Rustic Indoor Color Guard

b. Name of Advisor/Coach Emma Rodesblatt

c. Name of Group President Kevin Hill

d. Name of Activity or Sport Color Guard

e. Name of general liability insurance carrier The Hartford

f. Name of directors' and officers' insurance carrier The Hartford

10/15/2026
Date

West Chester Area School District

The High School Athletic Group

Hold Harmless and Indemnification Agreement

Indoor Color Guard Group ("Group") agrees to the following in consideration of its receipt of official group status from the Board of School Directors of West Chester Area School District ("WCASD").

1. The Group agrees to indemnify and hold WCASD as well as WCASD's Directors, agents, and employees harmless of any and all liability arising from or based upon the activities of the Group.

2. Liability includes any loss, damage, expense, causes of actions, lawsuits, claims, or judgments, including attorney's fees, and includes but is not limited to injuries to person or property.

3. The Group shall, at its own cost and expense, defend any and all lawsuits which may be brought against WCASD whether that lawsuit is brought against WCASD alone or in conjunction with others.

4. The Group shall satisfy, pay, and discharge any and all judgments and fines that may be recovered against WCASD in any lawsuit referenced in paragraph 3 above.

5. WCASD shall give the Group written notice of any claim or demand or lawsuit.

Intending to be legally bound, the Group agrees to the foregoing.

Group President

Advisor/Coach

Date

IDFAC-E (3)

West Chester Area School District

Athletic Group Advisor/Coach Agreement

I, Emma Hodesblatt, Advisor/Coach for Indoor Color Guard, have received and reviewed the West Chester Area School District Requirements for Recognition of Athletic Groups attached to this application and agree to abide by those requirements.

Emma Hodesblatt
Advisor/Coach

Commonwealth of Pennsylvania

County of Chester

On this the 15 day of October 2020, before me, Rebecca Chantry, the undersigned officer, personally appeared, Emma Hodesblatt known to me to be the person whose name is subscribed to this document, and acknowledged that she/he executed the same for the purposes therein contained.

In witness whereof, I hereto set my hand and official seal.

Notary Public

Commonwealth of Pennsylvania - Notary Seal
REBECCA L CHANTRY - Notary Public
Chester County
My Commission Expires February 1, 2021
Commission Number 1390630

IDFAC-E (4)

West Chester Area School District

Athletic Group President Agreement

I, Kevin Hill, Group President for Indoor Color Guard, have received and reviewed the West Chester Area School District Requirements for Recognition of Athletic Groups attached to this application and agree to abide by those requirements.

Group President

Commonwealth of Pennsylvania

County of Chester

On this the 15 day of October 2026, before me, Rebecca Chantry, the undersigned officer, personally appeared, Kevin Hill known to me to be the person whose name is subscribed to this document, and acknowledged that she/he executed the same for the purposes therein contained.

In witness whereof, I hereto set my hand and official seal.

Notary Public

Commonwealth of Pennsylvania - Notary Seal
REBECCA L CHANTRY - Notary Public
Chester County
My Commission Expires February 1, 2029
Commission Number 1390630

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/22/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Rick Moser
Westtown Insurance Group 1517 McDaniel Drive West Chester, PA 19380	PHONE (A/C, No, Ext): (610) 738-9400 FAX (A/C, No): (610) 738-9404 E-MAIL ADDRESS: rick@westtowninsurance.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Property and Casualty Insurance Company of Hartford	34690
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Rustin Indoor Color Guard
322 Sissinghurst Dr
West Chester, PA 19382-7231

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. *LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. ***Not Applicable in WY**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			44 SBM BX6XVY	11/17/2026	11/17/2027	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N [ ] N / A If yes, describe under DESCRIPTION OF OPERATIONS below						[ ] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Business Liability Coverage Part includes Blanket Additional Insured By Contract endorsement, Form SL 30 32 06 21, subject to the terms and conditions of the policy.

Employment Practices Liability (Claims-Made): $25,000 Each Claim / $25,000 Annual Aggregate.

CERTIFICATE HOLDER

FOR PROOF OF INSURANCE PURPOSES

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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West Chester Area School District

Annual Application for Recognition and Athletic Group Status Directions

Any athletic group seeking recognition and group status from the West Chester Area School District must complete this form and agree to comply with the attached West Chester Area School District Requirements for Recognition of Athletic Groups.

Completed applications must be returned at least two months before the expected starting date accompanied by the following:

1. A copy of the current group rules and regulations; and
2. The Hold Harmless and Indemnification Agreement signed by the advisor/coach and the group president.

Information Required

a. Name of Group Rustin Hockey Club Inc.

b. Name of Advisor/Coach Chris Francis

c. Name of Group President Bruce Bley

d. Name of Activity or Sport Ice Hockey

e. Name of general liability insurance carrier Acord Corporation/ USA Hockey

f. Name of directors' and officers' insurance carrier Great American Insurance Group

6/1/2022 to 6/01/2028
Date

West Chester Area School District

The High School Athletic Group

Hold Harmless and Indemnification Agreement

Rustin Hockey LLC Group ("Group") agrees to the following in consideration of its receipt of official group status from the Board of School Directors of West Chester Area School District ("WCASD").

1. The Group agrees to indemnify and hold WCASD as well as WCASD's Directors, agents, and employees harmless of any and all liability arising from or based upon the activities of the Group.

2. Liability includes any loss, damage, expense, causes of actions, lawsuits, claims, or judgments, including attorney's fees, and includes but is not limited to injuries to person or property.

3. The Group shall, at its own cost and expense, defend any and all lawsuits which may be brought against WCASD whether that lawsuit is brought against WCASD alone or in conjunction with others.

4. The Group shall satisfy, pay, and discharge any and all judgments and fines that may be recovered against WCASD in any lawsuit referenced in paragraph 3 above.

5. WCASD shall give the Group written notice of any claim or demand or lawsuit.

Intending to be legally bound, the Group agrees to the foregoing.

B— A[illegible]

Group President

Chris Francis

Advisor/Coach

8/13/2026

Date

IDFAC-E (3)

West Chester Area School District

Athletic Group Advisor/Coach Agreement

I, JOHN FRANCIS, Advisor/Coach for BOSTON ICE HOCKEY CLUB, have received and reviewed the West Chester Area School District Requirements for Recognition of Athletic Groups attached to this application and agree to abide by those requirements.

Advisor/Coach

Commonwealth of Pennsylvania

County of Delaware

On this the 13 day of Aug, 2020, before me, Sharon Angelaccio the undersigned officer, personally appeared, John C Francis known to me to be the person whose name is subscribed to this document, and acknowledged that she/he executed the same for the purposes therein contained.

In witness whereof, I hereto set my hand and official seal.

Notary Public

Sharon L. Angelaccio

Commonwealth of Pennsylvania - Notary Seal
Sharon L. Angelaccio, Notary Public
Delaware County
My commission expires April 7, 2021
Commission number 1003053
Member, Pennsylvania Association of Notaries

IDFAC-E (4)

West Chester Area School District

Athletic Group President Agreement

I, Bruce A. Bley, Group President for Rustin Hockey Inc.

_____, have received and reviewed the West Chester Area School District Requirements for Recognition of Athletic Groups attached to this application and agree to abide by those requirements.

Group President

Commonwealth of Pennsylvania

County of Delaware

On this the 13 day of August 2024, before me, Melissa Castagliuolo, the undersigned officer, personally appeared, Bruce A Bley known to me to be the person whose name is subscribed to this document, and acknowledged that she/he executed the same for the purposes therein contained.

In witness whereof, I hereto set my hand and official seal.

Melissa Castagliuolo
Notary Public

Commonwealth of Pennsylvania - Notary Seal
Melissa Castagliuolo, Notary Public
Delaware County
My commission expires June 25, 2028
Commission number 1445954
Member, Pennsylvania Association of Notaries

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 08/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Willis Towers Watson Southeast, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	CONTACT NAME: Contact your USA Hockey Assigned Risk Manager PHONE (A/C, No, Ext): · FAX (A/C, No): · E-MAIL ADDRESS: ·
INSURED USA Hockey, Inc. and its Member Leagues, Teams & Organizations and USA Hockey Affiliates 1775 Bob Johnson Drive Colorado Springs, CO 80906	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A : Pennsylvania Manufacturers' Association In 12262 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** W40147857 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR X Participant Legal Liability X Included GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			302501-13-12-76-8	09/01/2025	09/01/2026	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 5,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
							Part Legal Liability	$ Included
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						☐ PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

All West Chest HS Ice Hockey teams

CERTIFICATE HOLDER

West Chester Area School District
820 Paoli Pike
West Chester, PA 19380

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

John Bean

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SR ID: 28325992 BATCH: 4104574

E. **DISCUSSION ITEMS**

F. **MONTHLY ROUTINE ITEMS (these are not voted on by the committee, however, they will appear on the Board Consent Agenda)**

Field Trip Request

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

November 2, 2026

Grade/Subject/Club Science Olympiad

Grade 9	Grade 10	Grade 11	Grade 12
✓	✓	✓	✓

Trip Type
Out of State, Competition

Overnight Trip
Yes

Trip Date - Expected Departure
Friday, November 13, 2026 08:00 AM

Trip Date - Expected Return
Saturday, November 14, 2026 09:30 PM

How is this related to curriculum?
Students will have the opportunity to compete in events relating to various types of science.

Objectives of the proposed trip
This is an invitational that will allow students to prepare for the Regional competition in the spring.

What are the planned activities to assist students who require financial assistance
Fundraising activities

Transportation Type
Coach

Pupils	Chaperones	Staff/Teachers/Nurse
15	0	2

Names of Staff / Teacher / Chaperone / Nurse		Is staff driving students	Building
Katherine Helmich	Teacher	No	EHS
Katelyn Daggan	Teacher	No	EHS

Type	Place	Street	City	State	Time
Leaving From	East High School	450 Ellis Ln	West Chester	PA	08:00 AM
Destination	Cornell University	616 Thurston Avenue	Ithaca	NY	05:00 PM
Returning to	East High School	450 Ellis Ln	West Chester	PA	09:30 PM

Additional Staff Needed

Full Day Substitute(s)	$404.26
Total	**$404.26**

Bussing Cost

$0

Funds Collected per Pupil

210

Additional/Pupil Costs Total

1210

Grand Total Trip Cost By District

$1914.26

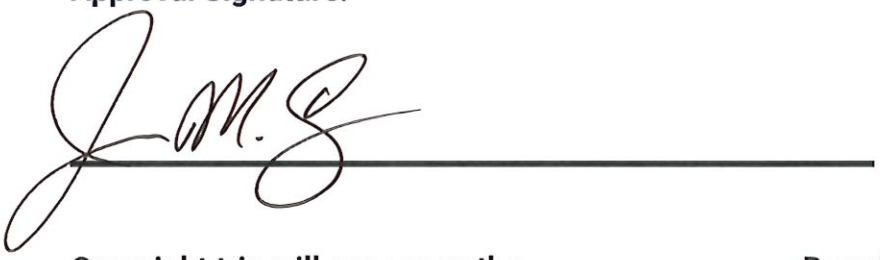
Covered by Additional Funding (no approval needed)

$0.00

Requested Travel Advance

300

Approval Signature:



Overnight trip will appear on the _____ Board Consent Agenda

Field Trip Request

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Friday, October 16, 2026

Grade/Subject/Club Model U.N.

Grade 9	Grade 10	Grade 11	Grade 12
✓	✓	✓	✓

Trip Type
In State

Overnight Trip
Yes

Trip Date - Expected Departure
Thursday, January 21, 2027 12:00 PM

Trip Date - Expected Return
Sunday, January 24, 2027 12:45 PM

How is this related to curriculum?
The conference provides and opportunity to learn and practice research, leadership, networking, and critical thinking as they simulate conflict resolution.

Objectives of the proposed trip
Students will compete with over 2000 peers to grow as global leaders and thinkers.

Transportation Type
Bus

Bus Company
Krapfs

Pupils	Chaperones	Staff/Teachers/Nurse
25	0	2

Names of Staff / Teacher / Chaperone / Nurse		Is staff driving students	Building
Jennifer Rose	Teacher	No	HHS
TBD	Teacher	No	HHS

Type	Place	Street	City	State	Time
Leaving From	Henderson High School	400 Montgomery Ave	West Chester	PA	12:00 PM
Destination	Philadelphia Marriott Downtown Hotel	1200 Filbert St	Philadelphia	pa	01:00 PM
Leaving From	Philadelphia Marriott Downtown	1200 Filbert St	Philadelphia	PA	12:45 PM
Destination	Henderson High School	400 Montgomery Ave	West Chester	PA	02:00 PM

Additional Staff Needed

Full Day Substitute(s)	$808.52
Total	**$808.52**

Buses/Rentals/Coaches/Van/ Car Rental

# of vehicles	# of days	Daily Cost per bus
1	2	268.22

Funds Collected per Pupil
420.00

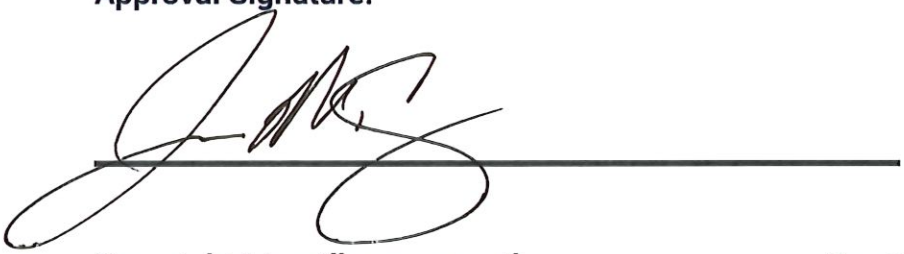
Additional/Pupil Costs Total
11660

Covered by Additional Funding (no approval needed)
2504.96

Bussing Cost
$536.44

Grand Total Trip Cost By District
$13004.96

Approval Signature:



Overnight trip will appear on the _____ Board Consent Agenda

Field Trip Request

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Tuesday, October 20, 2026

Grade/Subject/Club Girls Tennis

Grade 9	Grade 10	Grade 11	Grade 12
-	✓	✓	✓

Trip Type
Competition

Overnight Trip
Yes

Trip Date - Expected Departure
Thursday, November 5, 2026 08:30 AM

Trip Date - Expected Return
Sunday, November 8, 2026 08:30 AM

What are the planned activities to assist students who require financial assistance
NA

Special Instructions / additional Information (rain dates, etc)
2026 PIAA State Tennis Championship held at Hershey Racquet Club on Friday, November 6th-8th

Transportation Type
Van/Car Rental

Bus Company
Enterprise Car Rental

Pupils	Chaperones	Staff/Teachers/Nurse
5	0	2

Names of Staff / Teacher / Chaperone / Nurse		Is staff driving students	Building
Peter Sok	Coach	Yes	HHS

Type	Place	Street	City	State	Time
Leaving From	Henderson HS	400 Montgomery Avenue	West Chester	PA	02:30 PM

Additional Staff Needed

Full Day Substitute(s)	$202.13
Total	**$202.13**

Buses/Rentals/Coaches/Van/ Car Rental

# of vehicles	# of days	Daily Cost per bus
1	3	168.14

Funds Collected per Pupil
$0.00

Additional/Pupil Costs Total
1567

Covered by Additional Funding (no approval needed)
$0.00

Bussing Cost
$504.42

Grand Total Trip Cost By District
$3073.55

Requested Travel Advance
800 LS

Approval Signature:

Overnight trip will appear on the 11/23/2026 **Board Consent Agenda**

Field Trip Request

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Monday, November 2, 2026

Grade/Subject/Club Girls' Cross Country

Grade 9	Grade 10	Grade 11	Grade 12
-	✓	✓	-

Trip Type
In State

Overnight Trip
Yes

Trip Date - Expected Departure
Friday, November 6, 2026 09:00 AM

Trip Date - Expected Return
Saturday, November 7, 2026 05:00 PM

How is this related to curriculum?
We're competing for a State Championship.

Objectives of the proposed trip
To compete well.

What are the planned activities to assist students who require financial assistance
NA

Transportation Type
Van/Car Rental

Bus Company
Enterprise

Pupils	Chaperones	Staff/Teachers/Nurse
8	0	3

Names of Staff / Teacher / Chaperone / Nurse		Is staff driving students	Building
Kevin Kelly, Bryan Johnson, Jon Mazzio	Teacher	Yes	HHS

Type	Place	Street	City	State	Time
Leaving From	Henderson	400 Montgomery AVe	West Chester	Pennsylvania	09:00 AM
Destination	Big Springs HS	100 Mount Rock Road	Newville	pa	01:00 PM
Destination	Fairfield Inn and Suites	1528 Commerce Ave	Carlisle	pa	04:00 PM
Destination	big Springs HS	100 Mount Rock Road	Newville	pa	08:30 AM
Returning to	HHS	400 Montgomery ave	West Chester	Pennsylvania	05:00 PM

Additional Staff Needed

Full Day Substitute(s)	$404.26
Total	**$404.26**

Buses/Rentals/Coaches/Van/ Car Rental

# of vehicles	# of days	Daily Cost per bus
1	2	207.68

Funds Collected per Pupil
$0.00

Additional/Pupil Costs Total
2055.66

Covered by Additional Funding (no approval needed)
$0.00

Bussing Cost
$415.36

Grand Total Trip Cost By District
$4930.94

Requested Travel Advance
2055.66 LS

Approval Signature:



Overnight trip will appear on the Nov. 23, 2026 **Board Consent Agenda**

Field Trip Request

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Tuesday, October 13, 2026

Grade/Subject/Club Boys Golf

Grade 9	Grade 10	Grade 11	Grade 12
-	-	-	✓

Trip Type
Competition

Overnight Trip
Yes

Trip Date - Expected Departure
Saturday, October 17, 2026 09:30 AM

Trip Date - Expected Return
Tuesday, October 20, 2026 07:00 PM

Transportation Type
Van/Car Rental

Bus Company
No bus needed

Pupils	Chaperones	Staff/Teachers/Nurse
4	0	1

Names of Staff / Teacher / Chaperone / Nurse		Is staff driving students	Building
Mike Orenshaw	Coach	Yes	HHS

Type	Place	Street	City	State	Time
Leaving From	Henderson High School	400 Montgomery Avenue	West Chester	PA	09:30 AM
Returning to	Henderson High School	400 Montgomery Avenue	West Chester	PA	07:00 PM

Additional Staff Needed

Full Day Substitute(s)	$404.26
Total	**$404.26**

Buses/Rentals/Coaches/Van/ Car Rental

# of vehicles	# of days	Daily Cost per bus
1	4	179

Funds Collected per Pupil
$0.00

Additional/Pupil Costs Total
2730

Covered by Additional Funding (no approval needed)
$0.00

Bussing Cost
$716

Grand Total Trip Cost By District
$4650.26

Requested Travel Advance
$950 LS

Approval Signature:

Overnight trip will appear on the _____ Board Consent Agenda

Field Trip Request

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Thursday, October 15, 2026

Grade/Subject/Club HHS DECA

Grade 9	Grade 10	Grade 11	Grade 12
✓	✓	✓	✓

Trip Type
In State, Competition

Overnight Trip
Yes

Trip Date - Expected Departure
Wednesday, February 17, 2027 08:00 AM

Trip Date - Expected Return
Friday, February 19, 2027 01:00 PM

How is this related to curriculum?
Business & Marketing students will compete at the PA DECA State competition to determine if they move on to Nationals

Objectives of the proposed trip
Present projects and presentations on a category of their choosing to state level judges with the goal of placing in the top 5 of their category and securing an invitation to the National Level Tournament.

Transportation Type
Coach

Pupils	Chaperones	Staff/Teachers/Nurse
80	0	3

Names of Staff / Teacher / Chaperone / Nurse		Is staff driving students	Building
Lucas VanEmburg	Teacher	No	HHS
Daniel Shoup	Teacher	No	HHS
Megan Archey	Teacher	No	HHS

Type	Place	Street	City	State	Time
Leaving From	HHS	400 Montgomery Ave	West Chester	PA	08:00 AM
Destination	Hershey Lodge	325 University Dr	Hershey	PA	10:00 AM
Returning to	HHS	400 Montgomery Ave	West Chester	PA	01:00 PM

Additional Staff Needed

Full Day Substitute(s)	$606.39
Total	**$606.39**

Bussing Cost

$0

Funds Collected per Pupil

350.00

Additional/Pupil Costs Total

27393.61

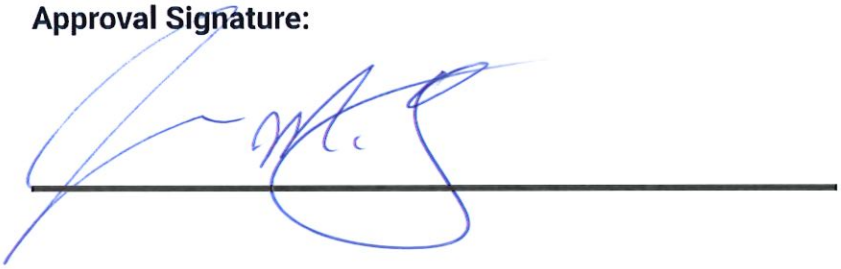
Grand Total Trip Cost By District

$28000

Covered by Additional Funding (no approval needed)

$0.00

Approval Signature:



Overnight trip will appear on the _____ Board Consent Agenda

Field Trip Request

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Thursday, October 15, 2026

Grade/Subject/Club HHS DECA

Grade 9	Grade 10	Grade 11	Grade 12
-	-	✓	✓

Trip Type
Out of State, Competition

Overnight Trip
Yes

Trip Date - Expected Departure
Saturday, April 17, 2027 08:00 AM

Trip Date - Expected Return
Wednesday, April 21, 2027 08:00 AM

How is this related to curriculum?
Business & Marketing students will compete at the highest level of DECA competition in the world utilizing all of the business knowledge they have accumulated throughout their high school career.

Objectives of the proposed trip
Present projects & presentations to Inter-national level judges after they have qualified through the District and State Levels.

What are the planned activities to assist students who require financial assistance
Fundraising throughout the school year.

Special Instructions / additional Information (rain dates, etc)
Parents will drop off students to the Philly airport on that Saturday Morning. Competition will take place at the Disneyland Convention Center next to the resort. Students will return to West Chester that Wednesday.

Transportation Type
Parent Provided, Airplane

Pupils	Chaperones	Staff/Teachers/Nurse
5	0	1

Names of Staff / Teacher / Chaperone / Nurse		Is staff driving students	Building
Daniel Shoup		No	HHS

Type	Place	Street	City	State	Time
Leaving From	PHL International Airport	8500 Essington Ave	Philadelphia	PA	08:00 AM
Destination	Disneyland Resort	1313 Disneyland Drive	Anaheim	CA	04:00 PM
Returning to	HHS	400 Montgomery Ave	West Chester	PA	03:00 PM

Additional Staff Needed

Full Day Substitute(s)	$606.39
Total	**$606.39**

Bussing Cost

$0

Funds Collected per Pupil

1500.00

Additional/Pupil Costs Total

6893.61

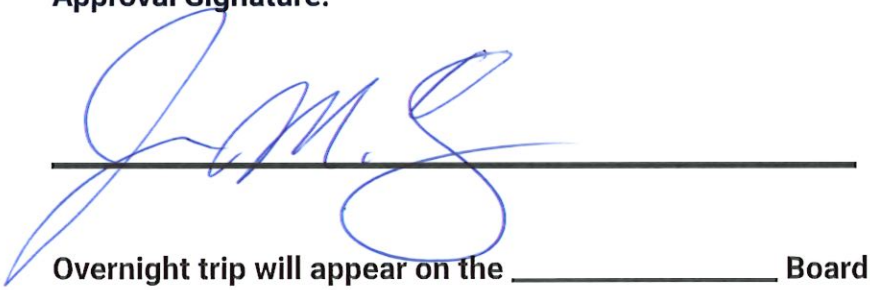
Grand Total Trip Cost By District

$7500

Covered by Additional Funding (no approval needed)

$0.00

Approval Signature:



Overnight trip will appear on the _____ Board Consent Agenda

WEST CHESTER AREA SCHOOL DISTRICT
APPLICATION TO ESTABLISH ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 10/14/26

Check appropriate box:

☑ Student Activity Account (Fund 50)

☐ Trust Account (Fund 51)

Building: Henderson

Name of Account: Honoring Legacies (ESMF)

State the purpose for which this account is intended:

To further the promotion and awareness of Kindness and Community in Memory of Ellen Salerno

List Source(s) of revenue:

Fundraisers

List types of expenses to be incurred:

to be determined

How long do you plan to keep this account active: indefinate

Aashritha Raghavendran — Student Officer's Signature

Aashritha Raghavendran — Student Officer's Name Printed

Cindy Jakubowski — Faculty Sponsor's Signature

Cindy Jakubowski — Faculty Sponsor's Name Printed

Principal's Signature

Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was: ☐ APPROVED ☐ DISAPPROVED

by the Board of Education at their meeting held on : _____
Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

Board Secretary's Signature

Date

1 copy Director of Secondary Education, 1 copy returned to Principal, 1 copy to Business Office

See Back

Form A – Application to Establish Account

This is to re-establish an account that was just closed.

WEST CHESTER AREA SCHOOL DISTRICT
Application to Establish Account

Note: All funds collected by student organizations shall be deposited in an activity fund in a bank designated by the Board. No school-sponsored student organization is permitted to establish an account separate from the WCASD activities fund.

Date: 10/20/2026

Check appropriate box:
- [x] Student Activity Account (Fund 50)
- [ ] Trust Account (Fund 51)

Building: HHS

Name of Account: Kids Against Cancer

State the purpose for which this account is intended: raise awareness and money for cancer research

List source(s) of revenue: bake sales, donations

List types of expenses to be incurred: donations

How long do you plan to keep this account active? 3 years

By signing below, you acknowledge that you have read Board Policies 618 and 618AG1 Student Activity Funds and will adhere to these policies.

Bryan Kratz
Student Officer's Signature

Bryan Kratz
Student Officer's Name Printed

Taegan Clifford
Faculty Sponsor's Signature

Taegan Clifford
Faculty Sponsor's Name Printed

Principal's Signature

Signature of Asst. Superintendent/Dir. of El. Ed.

BOARD ACTION

This request was:
- [ ] APPROVED
- [ ] DISAPPROVED

by the West Chester Area School Board at their meeting held on: _____
meeting date

Reason(s) for disapproval or qualifications of approval, if applicable, were as follows:

Board Secretary's Signature

Date

Form A – Application to Establish Account

WEST CHESTER AREA SCHOOL DISTRICT
Application to Establish Account

Note: All funds collected by student organizations shall be deposited in an activity fund in a bank designated by the Board. No school-sponsored student organization is permitted to establish an account separate from the WCASD activities fund.

Date: 11-6-26

Check appropriate box:
- [x] Student Activity Account (Fund 50)
- [ ] Trust Account (Fund 51)

Building: Henderson High School

Name of Account: HHS Mini-Thon

State the purpose for which this account is intended: To handle and store both donations and event funds.

List source(s) of revenue: Fundraisers

List types of expenses to be incurred: Entertainment Fees

How long do you plan to keep this account active? Indefinitely

By signing below, you acknowledge that you have read Board Policies 618 and 618AG1 Student Activity Funds and will adhere to these policies.

Student Officer's Signature

Lily Prosser
Student Officer's Name Printed

Faculty Sponsor's Signature

Kathleen Clunc
Faculty Sponsor's Name Printed

Principal's Signature

Signature of Asst. Superintendent/Dir. of El. Ed.

BOARD ACTION

This request was:
- [ ] APPROVED
- [ ] DISAPPROVED

by the West Chester Area School Board at their meeting held on: _____
meeting date

Reason(s) for disapproval or qualifications of approval, if applicable, were as follows:

Board Secretary's Signature

Date

G. **NEXT MEETING DATE ANNOUNCEMENT**

G.1. The next Teaching, Learning & Equity Committee meeting is on January 19, 2027

H. **ADJOURNMENT**

H.1. Committee Chair calls the meeting to a close