BOARD OF SCHOOL DIRECTORS' WORK/GENERAL PURPOSES MEETING
Monday, October 5, 2026 - 7:00 PM

The Governor Mifflin School Board meets in public session on the first and third Mondays of each month, at 7:00pm, in the Governor Mifflin Education Center. Alterations to this schedule, due to holidays, inclement weather, etc., will be noted on the district's website.

1. **Meeting Opening**
    1.1. **Call to Order**
    1.2. **Pledge of Allegiance**
    1.3. **Roll Call**
    1.4. **Executive Session Announcement**
2. **Presentations (None scheduled)**
3. **Board Discussion Items**
4. **Public Comment**

Description: Community Agenda Questions; Other Questions/Concerns - *Please complete and submit yellow card to the Board Recording Secretary prior to the start of the meeting*

5. **Board Business (No scheduled items)**
6. **Finance**

    6.1. Budget Transfers
    Description: Requesting Approval for monthly 2026-2027 Budget Transfers, as presented
    Note: Data will be provided on the October 26th Voting agenda

7. **Human Resources (Voting)**

    7.1. **Red Rover Technologies, LLC - Masters Services Agreement**
    Description: Requesting Approval for a Master Services Agreement with Red Rover Technologies, LLC, Exton, PA, for a Human Resources Hiring/Records Management system; cost is an annual fee of $33,500 plus a one-time implementation service fee of $6,000, for a total of $39,500; net cost after applied vendor discount is $33,500, as presented

Agreement for Governor Mifflin School District – Hiring; Records

Governor Mifflin School District
10 S WAVERLY ST, READING, PA, 19607-2642

Prepared For:
Stephanie Seifrit
stephanie.seifrit@gmsd.org

Reference: Q-13972
Quote Expiration Date: 12-27-2026

Red Rover Technologies, LLC
559 W. Uwchlan Ave, Suite 200, Exton, PA 19341

Prepared By:
Rick Bayley
rbayley@redroverk12.com

Pricing*

Item	Annual Price	One-Time Fees	Total
Annual Subscription - Hiring & Records	$33,500	-	$33,500
Implementation Services	-	$6,000	$6,000

*The pricing listed directly above reflects full annual rates and one-time implementation costs. Actual billed amounts may vary due to proration based on your start date. Please refer to the **Billing Schedule** section below for the exact payment amounts and billing timeline.

Total Annual Subscription: $33,500
Quote Total : $39,500

Subscription year: July - June

Additional Terms

Red Rover understands that this agreement is pending full legal and School Board approval which is anticipated on October 19, 2026 even if it is signed prior to the full approval due to the communicated timeline needs.

This order is subject to the terms of the Master Services Agreement attached hereto as Exhibit A.

Red Rover K12	
Name	Dani OShaughnessey
Title	CEO
Email	dani@redroverk12.com
Signature	
Date	

Governor Mifflin School District	
Name	Stephanie Seifrit
Title	Director of Human Resources
Email	stephanie.seifrit@gmsd.org
Signature	
Date	

Billing Schedule**

Item	Total	Invoice Date	Subscription Start Date	Subscription End Date
Annual Subscription - Hiring & Records	$33,500	07-01-2027	07-01-2027	06-30-2028
Implementation Services	$6,000	10-30-2026	-	-

**This schedule outline may include projected future pricing for multiple years to provide visibility and aid in planning. It does not represent a contractual commitment to a multi-year agreement. Future years are optional and only apply if you choose to renew.

Click here to download a copy of our W9

MASTER SERVICES AGREEMENT

Updated 2.4.2026 for Governor Mifflin School District

Red Rover Technologies Holdings, LLC ("**Red Rover**") with an address at **559 W. Uwchlan Ave, Suite 200, Exton, PA 19341** and the customer identified on the Order (as defined below) referencing this Master Services Agreement ("**Customer**") hereby enter into this Master Services Agreement as of the date of the Order referencing this Master Services Agreement. Red Rover and Customer are sometimes referred to herein, individually, as a "**Party**" and, collectively, the "**Parties**".

The terms and conditions of this Master Services Agreement and any appendices, exhibits or attachments attached hereto and referenced herein (together, the "**MSA**") set forth the terms and conditions under which the Parties agree that Customer may purchase, and Red Rover will provide, access to the Red Rover software-as-a-service offerings (the "**Platform**") and any related services (collectively, the "**Service**"), in return for applicable fees (the "**Fees**"), in each case as described in any ordering document issued by Red Rover from time to time in accordance with the MSA and signed by the Parties (an "**Order**"). Each Order referencing the MSA will incorporate the terms of the MSA and constitute the entire agreement between the Parties (hereinafter, the "**Agreement**") with respect to its subject matter.

NOW, THEREFORE, in consideration of the mutual promises and undertakings set forth herein, and for good and valuable consideration, the Parties agree as follows:

1. **Orders.** Orders shall specify the Service being purchased, the quantity, price, applicable dates defining the term of such Order or otherwise, and any other applicable terms. No obligation to furnish or to pay for a subscription to the Service (a "**Subscription**") arises under the Agreement until there is an Order for the Subscription to the Service, and Customer is not authorized to access or use, and shall not have a right to receive the Service unless expressly set forth in an Order. Unless an Order states otherwise, each Order is independent of each other Order (but each Order is part of and integral to the Agreement). Upon the Effective Date, the Parties shall enter into an initial Order for a Subscription to the Service (the "**Initial Order**"). Customer may add Authorized Users to the Subscription for the Service, if applicable, or add Supplementary Services at any point during the Term by adding them to the Service and, in such case, Customer is agreeing that it may be billed by Red Rover for them in the next billing cycle.
2. **Service.**
    A. **Service.** Upon full execution of an Order, unless otherwise specified in the Order, subject to the terms of the Agreement, including, without limitation, Customer's payment of any Fees, Red Rover hereby grants to Customer during the Term, the non-exclusive, non-sublicensable, non-transferable and non-assignable (except as set forth in Section 11(B)), right for any Authorized Users (subject to Section 2(B)) to (i) access, display and use the Service as made available to Customer by Red Rover as described in an Order; (ii) receive Support for the Service during the Term in the manner described in the Agreement, and (iii) use any written, printed or electronic materials published or otherwise made available by Red Rover that relate to the functional, operational and/or performance capabilities of any aspect of the Platform, all as may be updated and redistributed to Customer by Red Rover from time to time ("**Documentation**"), each solely for the internal business or operational purposes of Customer. Customer shall provide the equipment and software (e.g., internet access, third-party software licenses, etc.) required to access the Platform.
    B. **Authorized Users.**
        i. **Definition.** "**Authorized User**" means (a) Customer's employees, and (b) employees of Customer's consultants and contractors that have a written obligation to Customer in advance with respect to the use of any aspect of the Service or Red Rover Confidential Information that are no less protective of Customer, or restrictive upon such consultant or contractor, than the terms of the Agreement are protective of Red Rover, or

restrictive of Customer, with respect to such party's use of the same, (i) who are authorized by Customer to access and use the Service and any Red Rover Confidential Information under the rights granted to Customer pursuant to the Agreement and (ii) for whom access to the Service has been purchased hereunder.

ii. **General.** Customer acknowledges and agrees that different types of Authorized Users may have differing access and/or usage rights with respect to the Service. Customer will be billed on either a flat-fee or per-employee-per-month ("**PEPM**") basis, as set forth in the applicable Order. Unless agreed otherwise, for each Renewal Order Term, the Fees payable by Customer on a PEPM basis shall be proportionately increased or decreased in accordance with the actual number of Authorized Users who used the Service during the preceding year. Customer acknowledges and agrees that, if an Order is for multiple years, the foregoing shall still apply, and any increases in the number of Authorized Users will result in payable amounts proportionate to such number. For Customers billed on a flat fee, rather than PEPM, basis, Customer agrees that in the event of significant user volume increases, Customer and Red Rover shall confer in good faith in order to determine an appropriate adjustment to Fees.

iii. **Service Administrators.** At all times during the Term, Customer must have an employee or employees that has completed administrator training from Red Rover (a "**Service Administrator**"). If a Service Administrator ceases to serve as such, Customer shall promptly provide written notice to Red Rover and have another employee obtain Red Rover Service Administrator training (at Red Rover's then current rates for such training) and be designated as a Service Administrator.

iv. **Third-Party Authorized Users.** Customer may not sublicense, outsource or otherwise grant access to the Service to any third party, including, without limitation, any third-party vendor, nor may any such third party be an Authorized User, without Red Rover's prior written consent.

v. **User IDs.** Except for Customer's Service Administrators where reasonably necessary for administrative or security purposes, Customer will not allow any user ID for the Platform to be used by more than one individual Authorized User unless it has been reassigned in its entirety to another individual Authorized User, in which case the prior Authorized User shall no longer have any right to access or use the user ID. Customer will safeguard its user ID and other security data and methods furnished to Customer in connection with the Service and prevent unauthorized access to or use of the Service.

vi. **Usernames and Passwords.** Customer is solely responsible for approving and provisioning any and all usernames and passwords assigned to or adopted by Customer's Authorized Users in connection with use of the Service. Customer is responsible for all activities that occur as a result of the use of such usernames and passwords. Customer will notify Red Rover promptly of any unauthorized use of such usernames and passwords or any other breach of security related to the Platform or the Service known to Customer.

vii. **Monitoring of Use.** Customer acknowledges and agrees that Red Rover shall have the right (but not the obligation) to monitor Customer's and its Authorized Users' usage of the Service, including the number of Authorized Users and activity within all Customer accounts to confirm Customer's and its Authorized Users' compliance with the terms of the Agreement.

C. **Use Restrictions.** Customer shall not at any time, directly or indirectly, and shall not cause or permit any Authorized Users or other third party to: (i) copy, modify or create derivative works of the Service or Documentation, in whole or in part (except that Customer may copy the Documentation solely in connection with Customer's use of the Service); (ii) rent, lease, lend, sell, license, sublicense, assign, distribute, publish, transfer or otherwise make available the Service or Documentation; (iii) reverse engineer, disassemble, decompile, decode, adapt

or otherwise attempt to derive or gain access to any software component of the Service, in whole or in part; (iv) remove, alter or obscure any proprietary notices in the Service or Documentation; (v) access or use the Service or Documentation for purposes of competitive analysis, the development, provision or use of a competing software service or product, or any other purpose that is to Red Rover's detriment or commercial disadvantage; or (vi) use the Service or Documentation in any manner or for any purpose that infringes upon, misappropriates or otherwise violates any intellectual property right or other right of any person, or that violates any applicable law. All rights not expressly granted to Customer are reserved by Red Rover and its licensors, if any.

D. **Support.** Red Rover will provide Service Administrators with remote support in accordance with Red Rover's standard customer support availability Monday through Friday, during Red Rover's normal business hours, unless indicated otherwise in an Order.

E. **Integration.** At its discretion, Red Rover may make available to Customer certain functionalities and/or processes that facilitate Customer's integration of the Service with other third-party software utilized by Customer. Notwithstanding the foregoing, Customer acknowledges that Red Rover does not control third-party software, and therefore Red Rover cannot and does not guarantee that integrations will always be available or operable and if the third-party provider ceases to make the third-party software available for the Service, Red Rover may cease providing such Service features without entitling Customer to any refund, credit or other compensation.

F. **Suspension.** Notwithstanding anything to the contrary in the Agreement, Red Rover may temporarily suspend Customer's and any Authorized User's access to all or any portion of the Service if: (i) Red Rover reasonably suspects or determines that (A) there is a threat or attack on the Platform; (B) Customer's or any Authorized User's use of the Platform disrupts or poses a security risk; (C) Customer or any Authorized User is using the Platform for fraudulent or illegal activities; or (ii) Customer fails to make a timely payment due under the Agreement within five (5) days of Red Rover's written notice to Customer. Red Rover shall use commercially reasonable efforts to provide written notice of any Service suspension to Customer and to provide updates regarding resumption of access to the Service following any Service suspension. Red Rover will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized User may incur as a result of a Service suspension.

G. **Aggregated Statistics.** Notwithstanding anything to the contrary in the Agreement, Customer acknowledges and agrees that Red Rover may monitor Customer's use of the Service and collect and compile data and information related to Customer's and its Authorized Users' use of the Service that is compiled by Red Rover in an aggregate and anonymized manner, including to compile statistical and performance information related to the provision and operation of the Service ("**Aggregated Statistics**"). Aggregated Statistics do not constitute Customer Data (as defined in Section 6(A)). As between Red Rover and Customer, all right, title, and interest in and to Aggregated Statistics, and all intellectual property rights therein, belong to and are retained solely by Red Rover. Customer acknowledges that Red Rover may compile Aggregated Statistics based on Customer Data and Customer's and Authorized Users' usage of the Service, which Red Rover may use for purposes including, without limitation, operations management, performance analysis, product improvement, and research and development. Customer agrees that Red Rover may (i) make Aggregated Statistics publicly available in compliance with applicable law, and (ii) use Aggregated Statistics to the extent and in the manner permitted under applicable law; provided that Red Rover's use of the Aggregated Statistics does not identify Customer, any Authorized User or Customer's Confidential Information.

H. **Feedback.** If Customer or any Authorized User provides feedback to Red Rover regarding the Service, including but not limited to any suggestions, ideas, enhancement requests,

recommendations or other information relating to the Service provided by Customer or Authorized Users ("**Feedback**"), Red Rover may use the feedback without restriction or obligation. All feedback is provided "as is" and Red Rover will not publicly identify Customer as the source of feedback without Customer's written consent. Feedback does not constitute Customer Data (as defined in Section 6(A)).

I. **Customer Responsibilities.** Customer is solely responsible for maintaining the security and confidentiality of its systems and access credentials to access and use the Service and is responsible and liable for all uses of the Service resulting from access provided by Customer, directly or indirectly. Without limiting the generality of the foregoing, Customer is responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User that would constitute a breach of the Agreement if taken by Customer will be deemed a breach of the Agreement by Customer. Customer shall make all Authorized Users aware of the Agreement's provisions as applicable to such Authorized User's use of the Service (including without limitation the provisions of Red Rover's privacy policy as can be found at www.redroverk12.com ("**Privacy Policy**")), and shall cause Authorized Users to comply with such provisions. Customer represents and warrants that Customer has the authority, including providing appropriate disclosures and obtaining all necessary rights and consents, to provide personal information of Authorized Users to Red Rover for purposes of Red Rover's provision of the Service under the Agreement. Customer acknowledges that the Service is not intended for use by students and agrees that Customer shall not provide personally identifiable student data to Red Rover.

3. **Fees, Invoicing and Payment.**
   A. **Order Term Fees and Invoicing.** All Fees and charges shall be set forth in the applicable Order. The subscription fee for the Service will be invoiced to Customer by Red Rover at the commencement of the applicable Initial Order Term and each Renewal Order Term thereafter unless otherwise stated in the Order.
   B. **Renewal Order Term Fees and Invoicing.** Unless otherwise stated in the Order, (i) subscriptions for the Service renew each July 1unless Customer provides a written non-renewal notice to Red Rover within thirty (30) days after the applicable renewal date and (ii) following the Initial Order Term, Red Rover may increase Fees for each Renewal Order Term subject to the following limitations: Red Rover will not increase fees by more than either (a) 3% percent (%) above the amount of the Initial Order Term or the prior Renewal Order Term, as applicable, or (b) the increase in the CPI-U (Consumer Price Index for all Urban Consumers) for the applicable period, whichever is greater. Customer will receive notice of their annual pricing prior to the applicable renewal date, which notice may be in the form of an invoice reflecting their Fees.
   C. **Payment.** Customer shall pay Red Rover the Fees within thirty (30) days of the invoice date unless otherwise stated in the Order.
   D. **Taxes.** All Fees and any other amounts payable by Customer under the Agreement are exclusive of taxes and similar assessments. Customer is responsible for all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental or regulatory authority on any amounts payable by Customer unless Customer provides Red Rover with a valid applicable tax exemption certificate.
4. **Confidentiality**.
   A. **Standard of Care**. Each Party ("**Receiving Party**") acknowledges and agrees that, during the Term, it may be furnished with or otherwise have access to non-public business information, know-how and/or trade secrets in any form, whether written, electronic, oral or otherwise, that relates to and is disclosed by or on behalf of the other Party ("**Disclosing Party**") or its affiliates, directly or indirectly, to Receiving Party in connection with the Agreement ("**Confidential Information**"). Receiving Party shall exercise the same degree of care and

protection with respect to Confidential Information that it exercises with respect to its own confidential or proprietary information, but in no event shall Receiving Party exercise less than a reasonable standard of care. Receiving Party shall only use, access or disclose Confidential Information as necessary to fulfill its obligations or exercise its rights under the Agreement. Receiving Party shall not directly or indirectly disclose, sell, copy, distribute, republish, create derivative works from, demonstrate or allow any third-party to access any Confidential Information; provided, however, that: (i) Customer may disclose Red Rover's Confidential Information to Customer's Authorized Users who have a need to know it for the purposes of the Agreement; (ii) Red Rover shall have a right to disclose to its employees, affiliates and contractors who have a need to know it and have entered into terms no less protective of the same than the terms of this Section 4; (iii) the Parties may disclose the terms and conditions of the Agreement to their attorneys, accountants, financial institutions, auditors, regulators and other agents in the ordinary course of business, subject to appropriate professional obligations or written confidentiality agreements, (iv) a Party may disclose Confidential Information in accordance with Section 4(B); and (v) all use of Confidential Information shall be subject to all the restrictions set forth in the Agreement.

B. **Compelled Disclosure**. If Receiving Party is compelled by law to disclose Confidential Information, it shall provide Disclosing Party with prior written notice of such compelled disclosure, to the extent legally permitted, and reasonable assistance, at Disclosing Party's cost, if Disclosing Party wishes to contest it.

C. **Exclusions**. The term "Confidential Information" shall not include any information that is or becomes generally available to the public without breach of any obligation by Receiving Party; was known to Receiving Party prior to its disclosure by Disclosing Party without breach of any obligation by Receiving Party; was independently developed by Receiving Party without breach of any obligation owed to Disclosing Party; or is received by Receiving Party from a third-party without breach of any obligation owed to Disclosing Party.

D. **Right to Seek Injunction**. If Receiving Party discloses or uses (or threatens to disclose or use) Confidential Information in breach of the Agreement, Disclosing Party shall have the right, in addition to any other remedies available to it, to seek injunctive relief to enjoin such acts, it being specifically acknowledged by the Parties that any other available remedies are inadequate.

5. **Red Rover Intellectual Property.** As between Customer and Red Rover, Red Rover (and Red Rover's licensors, where applicable) is the exclusive owner of all right, title and interest, including all related intellectual property rights, in and to all aspects of the Service, including without limitation any integrations thereto, and any other Red Rover intellectual property, regardless of any participation or collaboration by Customer in the design, development or implementation of the Service. No title or ownership of intellectual property rights in and to the Service, or any component thereof, is transferred to Customer or any third parties hereunder.

6. **Customer Data; Data Privacy and Security.**

A. **Customer Data**. "**Customer Data**" means information, data and other content, in any form or medium, that is submitted, posted or otherwise transmitted by or on behalf of Customer or an Authorized User in connection with their use of the Service. For the avoidance of doubt, Customer Data does not include any Aggregated Statistics, Feedback or any other information reflecting the access or use of the Service by or on behalf of Customer or any Authorized User.

B. **Customer Owns Customer Data.** As between Red Rover and Customer, Customer owns all right, title and interest in and to Customer Data, which shall never be deemed to be part of the Service, even if delivered or incorporated therewith. Customer shall have sole responsibility, and Red Rover shall have no responsibility whatsoever for, the accuracy, quality, integrity, legality, reliability, appropriateness and intellectual property ownership of Customer Data, and Red Rover shall not review, monitor or check Customer Data except as instructed by Customer in accordance with the Agreement or as otherwise set out in the

Agreement and necessary to provide the Service to Customer. Customer hereby grants to Red Rover a non-exclusive, royalty-free, worldwide license to reproduce, distribute, and otherwise use and display the Customer Data and perform all acts with respect to the Customer Data as may be necessary for Red Rover to provide the Service to Customer.

C. **Customer Data Processing.** Red Rover processes Customer Data utilizing administrative, technical and physical safeguards designed to protect the security, confidentiality and integrity of Customer Data and will not disclose Customer Data to any third party except (i) to Red Rover's affiliates or contractors who are performing services for Red Rover for Red Rover to provide the Service and are subject to written confidentiality requirements no less protective than those contained in Section 4, (ii) to other third parties as Red Rover deems necessary to provide the Service to Customer, or (iii) as required by applicable law. Notwithstanding the foregoing, Red Rover is responsible for any disclosures of Customer Data by Red Rover's affiliates or contractors, and/or other third parties as referenced above to whom Red Rover discloses or transmits Customer Data. Without limiting Red Rover's applicable obligations under this Section 6(C), Customer acknowledges that Red Rover is not responsible for any Customer Data which is delayed, lost, altered, intercepted or stored during the transmission of any data whatsoever across networks not owned and/or operated by Red Rover or its affiliates or contractors, including, but not limited to, the Internet and Customer's local network.

D. **Privacy Policy.** In performing the Service, Red Rover will comply with its Privacy Policy, which is available at www.redroverk12.com and incorporated into the Agreement by reference. The Red Rover Privacy Policy is subject to change at Red Rover's discretion; however, Red Rover privacy policy changes will not result in a material reduction in the level of protection provided for Customer Data during the Order Term.

7. **Term and Termination.**

A. **Agreement Term.** Unless otherwise terminated as provided herein, the Agreement shall commence on the Effective Date and continue until the expiration of all Orders that the Parties have executed (the "**Term**").

B. **Order Term.** For purposes of the Agreement, with respect to any Order the period from the Order start date until the immediately subsequent July 1 (the "**Initial Order Term**") shall be deemed to be the first "year" of the Agreement, regardless of whether such period is equal to or less than three hundred sixty-five (365) days. Unless otherwise specified in an Order, each Order (and any license or subscription rights granted therein) shall commence upon the applicable Order start date and, unless Customer provides a written non-renewal notice to Red Rover not less than thirty (30) days after the immediately subsequent July 1, shall renew each July 1 for one (1)-year renewal terms (any such renewal period shall be referred to collectively as the "**Renewal Order Term**") (together, the Initial Order Term and each Renewal Order Term shall be referred to as the "**Order Term**"). Except as specifically set forth in Sections 7(C), (D) or (E) below, Customer may not terminate an Order at any time in the middle of the Order Term.

C. **Termination for Cause.** In addition to any other express termination right set forth in the Agreement: (i) Red Rover may terminate the Agreement and/or any applicable Order upon written notice to Customer if Customer fails to pay any undisputed amount when due hereunder and such failure continues for a period of ten (10) days after Red Rover's delivery of written notice thereof; or (ii) either Party may terminate the Agreement, effective on written notice to the other Party, if the other Party breaches the Agreement, and such breach is incapable of cure or, being capable of cure, remains uncured to the reasonable satisfaction of the non-breaching Party thirty (30) days after delivery of such notice.

D. **Termination for Insolvency.** Either Party may terminate the Agreement and/or any applicable Order by written notice to the other Party if (i) the other Party takes any step or action in connection with its entering administration, provisional liquidation, or any composition or

arrangement with its creditors (other than in relation to a solvent restructuring or reorganization), being wound up (whether voluntary or by order of the court unless for the purpose of a solvent restructuring or reorganization), having a receiver appointed to any of its assets or ceasing to carry on business or, if the step or action is taken in another jurisdiction, in connection with any analogous procedure in the relevant jurisdiction or (ii) the other Party suspends or ceases, or threatens to suspend or cease, carrying on all or substantially all of its business or operations.

E. **Termination for Non-Appropriation.** In the event that Customer is a public school district or similar public entity for which any payment obligation is dependent upon necessary funds being appropriated, budgeted and otherwise made available to Customer for payment of Fees pursuant to applicable laws and regulations, and funds are not made available for such purpose, Customer may terminate the Agreement upon written notice to Red Rover, in which case Red Rover shall not be obligated to refund any prepaid Fees, but Customer shall not be obligated to pay any future Fees under any Order terminated in accordance with this Section 7(E).

F. **Responsibility of the Parties Upon Termination of Agreement.** Upon expiration or earlier termination of the Agreement, Customer shall immediately discontinue use of the Service. No expiration or termination will affect Customer's obligation to pay all Fees that may have become due before such expiration or termination, or entitle Customer to any refund, except to the extent set forth in Section 7(E).

G. **Customer Data Upon Termination.** Red Rover shall store and retain Customer Data for a period of two (2) years after the expiration or termination of the Agreement unless otherwise required by applicable law. Red Rover shall make Customer Data available in a reasonable format of its choosing upon receipt of a written request from the Customer subject to a reasonable fee based on Red Rover's then-current rates for such services.

8. **Limited Warranties; Disclaimers.**

A. **Red Rover Warranties.**

i. **Limited Warranty.** Red Rover warrants that the Platform will perform substantially in accordance with the specifications set forth in the then-current Documentation and that the Service shall be performed in a good, professional and commercially reasonable manner and it will use individuals with the requisite level of skill and expertise in order to do so. If Customer discovers that any functionality in the Platform fails to conform to the limited warranty provided in this Section 8(A)(i), Customer shall give Red Rover written notice of such nonconformity promptly after discovery and in any event, no later than thirty (30) days after delivery of the Service or any component thereof to Customer.

ii. **Remedy.** Customer's sole remedy for any breach by Red Rover of the warranty provided in Section 8(A)(i) shall be to use reasonable efforts to repair or replace the nonconforming functionality in the Service or provide Customer with an alternative means of accomplishing the desired performance pursuant to Red Rover's provision of support, at Red Rover's expense, as described herein, or re-perform any Service, as applicable, and if Red Rover cannot repair or replace the nonconforming functionality in the Service or provide Customer with an alternative means of accomplishing the desired performance pursuant to Red Rover's provision of support for the Service within a reasonable period of time, or re-perform the Service in a manner that meets with the limited warranty within a commercially reasonable period of time, as applicable, either Party, at its option, may terminate the Agreement and Customer shall receive a refund for the period during which the functionality failed to meet the warranty or a refund for the period during which the Service failed to meet the warranty, as applicable, and a reimbursement for any pre-paid amounts paid by Customer for the remainder of the Order Term.

iii. **Exceptions.** Notwithstanding the above, warranty coverage shall not extend to circumstances in which any failure is the result of the following: (a) Customer is in default or breach of any of its obligations under the Agreement, or (b) any non-conformance of the Service due to (1) Customer's failure to permit the installation/implementation of any update, upgrade or release provided by Red Rover; (2) Customer's negligence, abuse, misapplication or misuse of the Service (including the Customer's failure to operate it in accordance with the Documentation); (3) any repairs, modifications, configurations, customizations or rules set by persons other than Red Rover (i.e., where the issue is determined to be caused by such party); (4) Customer Data; (5) any malicious action on the part of Customer or any third party that gains unauthorized access to the servers and/or workstations of Red Rover's or Customer's devices, including, but not limited to, malware, computer viruses, computer hacking or other compromising of operating system, applications or system data; or (6) any other fault or failure that is not due to a fault or failure of the Service to conform to the warranty that the Service will perform substantially in accordance with the specifications set forth in the then-current Documentation.

B. **Red Rover Warranty Disclaimers.** EXCEPT AS OTHERWISE EXPRESSLY STATED IN THIS SECTION 8, THE SERVICE IS PROVIDED "AS IS" AND RED ROVER AND ITS AFFILIATES MAKE NO WARRANTY OR REPRESENTATION WHATSOEVER, EITHER EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICE, INCLUDING WITH RESPECT TO QUALITY, PERFORMANCE, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, NON-INFRINGEMENT, SYSTEM INTEGRATION, DATA ACCURACY OR ARISING FROM CUSTOM, COURSE OF DEALING, USAGE OF TRADE OR COURSE OF PERFORMANCE, ALL OF WHICH ARE EXPRESSLY DISCLAIMED TO THE FULLEST EXTENT ALLOWABLE BY APPLICABLE LAW. EXCEPT AS EXPRESSLY STATED IN THIS SECTION 8, RED ROVER AND ITS AFFILIATES DO NOT WARRANT THAT THE SERVICE WILL: (I) BE SUITABLE FOR THE PURPOSES OF CUSTOMER OR ITS USERS OR WILL ACHIEVE ANY INTENDED RESULT; (II) OPERATE IN ANY HARDWARE AND SOFTWARE COMBINATIONS OR BE COMPATIBLE OR WORK WITH ANY OTHER GOODS, SERVICES, TECHNOLOGIES, INFORMATION OR MATERIALS; (III) BE COMPLETELY SECURE, ACCURATE, COMPLETE OR FREE OF HARMFUL CODE OR DISABLING CODE; OR (IV) BE UNINTERRUPTED OR ERROR FREE IN ITS OPERATION OR PERFORMANCE.

C. **Customer Warranties.** Customer represents and warrants that: (i) Customer owns all right, title, and interest in and to, or otherwise has obtained all rights, consents, permissions or licenses necessary to grant the use of Customer Data and to otherwise allow the Service access to, or possession, manipulation, processing or use of, Customer Data and any other materials in the manner in which it is doing so, including, without limitation, use of the same with the Service; and (ii) Customer Data will not infringe upon a third party's intellectual property rights.

9. **Limitations on Liability.**

A. This Section 9 sets out the entire financial liability of Red Rover (including any liability for the acts or omissions of Red Rover's affiliates, contractors and licensors) to Customer or its employees, agents, contractors or any third party acting on Customer's behalf arising under or in connection with the Agreement or the Service. Except as expressly provided in the Agreement, Customer agrees that it assumes sole responsibility for results, outputs and values obtained from the use of the Service by Customer and for conclusions drawn from such use. Red Rover shall have no liability for any damage caused by errors or omissions in any information, content, instructions or scripts provided to it by or on behalf of Customer in connection with the Service or any actions taken by Red Rover at Customer's direction.

B. **No Consequential Damages.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT WILL RED ROVER HAVE ANY LIABILITY TO CUSTOMER OR ANY THIRD PARTY FOR ANY LOSS OF PROFITS OR REVENUES, LOSS OF BUSINESS, DEPLETION OF GOODWILL AND/OR

SIMILAR LOSSES, OR LOSS OF CORRUPTION OF DATA OR PURE ECONOMIC LOSS OR FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, COVER OR PUNITIVE DAMAGES, LOSS, COSTS, CHARGES OR EXPENSES, HOWEVER ARISING UNDER THE AGREEMENT, WHETHER AN ACTION IS IN TORT (INCLUDING FOR NEGLIGENCE OR BREACH OF STATUTORY DUTY), CONTRACT, MISREPRESENTATION, RESTITUTION OR ANY OTHER THEORY OF LIABILITY, EVEN IF A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

C. **Maximum Aggregate Liability.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL RED ROVER'S AGGREGATE LIABILITY ARISING OUT OF THE AGREEMENT IN CONTRACT, TORT, MISREPRESENTATION, RESTITUTION OR OTHERWISE, ARISING IN CONNECTION WITH THE PERFORMANCE OR CONTEMPLATED PERFORMANCE OF THE AGREEMENT EXCEED THE TOTAL AMOUNTS ACTUALLY PAID OR PAYABLE BY CUSTOMER TO RED ROVER FOR THE SPECIFIC ORDER UNDERLYING ANY CLAIM BROUGHT DURING THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE INCIDENT GIVING RISE TO THE CLAIM.

D. **Independent Allocations of Risk.** EACH PROVISION OF THE AGREEMENT THAT PROVIDES FOR A LIMITATION OF LIABILITY, DISCLAIMER OF WARRANTIES OR EXCLUSION OF DAMAGES IS TO ALLOCATE THE RISKS OF THE AGREEMENT BETWEEN THE PARTIES. THIS ALLOCATION IS REFLECTED IN THE PRICING OFFERED BY RED ROVER TO CUSTOMER AND IS AN ESSENTIAL ELEMENT OF THE BASIS OF THE BARGAIN BETWEEN THE PARTIES. EACH OF THESE PROVISIONS IS SEVERABLE AND INDEPENDENT OF ALL OTHER PROVISIONS OF THE AGREEMENT. THE LIMITATIONS IN THIS SECTION 9 WILL APPLY NOTWITHSTANDING THE FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY IN THE AGREEMENT.

10. **Indemnification.**

A. **By Red Rover.** Red Rover shall indemnify, defend and hold harmless Customer and its directors, officers, members, managers, employees and representatives (each a "**Customer Indemnitee**") from and against any and all losses or other liabilities incurred by any Company Indemnitee resulting from any demand, claim, suit or action by a third party (an "**Action**") alleging that the Service infringes or misappropriates such third party's U.S. patents, copyrights or trade secrets. This Section 10(A) does not apply to the extent that the alleged infringement or misappropriation arises from: (i) Customer or third-party materials, including Customer Data; (ii) negligence, abuse, misapplication or misuse of the Service by or on behalf of Customer; (iii) use of the Service by or on behalf of Customer that is outside the purpose, scope or manner of use authorized by the Agreement or in any manner contrary to Red Rover's instructions; or (iv) events or circumstances outside of Red Rover's reasonable control (including any third party hardware, software, or system bugs, defects, or malfunctions). This Section 10(A) sets forth Customer's sole remedy and Red Rover's sole liability and obligation for any actual or alleged claims that the Service infringes or misappropriates the intellectual property rights of any third party.

B. **By Customer.** To the maximum extent permitted by applicable law, Customer shall indemnify, defend and hold harmless Red Rover and its directors, officers, members, managers, employees and representatives (each a "**RR Indemnitee**") from and against any and all losses or other liabilities incurred by any RR Indemnitee resulting from any Action alleging that that use of Customer Data infringes the rights of, or has caused harm to, a third-party or any claim to the extent caused by the Service's access to, or possession, manipulation, processing or use of the Customer Data as necessary to provide the Service to Customer.

11. **General.**

A. **Governing Law; Jurisdiction.** The validity, interpretation and performance of, and any dispute arising under, this Agreement shall be governed by the laws of the state where Customer is located, without reference to the choice of law provisions of any jurisdiction. Red Rover and Customer each hereby (i) agrees that any legal proceeding arising out of or relating to the Agreement shall be instituted in the federal and state courts located in the county and state

where Client is located and (ii) consents to the personal and exclusive jurisdiction of such courts, provided that either party may seek injunctive and other equitable relief in any court of competent jurisdiction.

B. **Assignment.** Neither Party may assign any of its rights or obligations under the Agreement, whether by operation of law or otherwise, without the other Party's prior written approval (not to be unreasonably withheld); provided, however, Red Rover may assign the Agreement without consent to (i) a parent or subsidiary, or (ii) in connection with a merger, acquisition, corporate reorganization, change in control, or sale of all or substantially all of its assets. Any purported assignment in violation of this Section 11(B) shall be void. Subject to the foregoing, the Agreement will bind and inure to the benefit of the Parties, their respective successors and permitted assigns.

C. **Authorized Use.** During the Term, Red Rover may publicize the fact that Customer has engaged in the authorized use of the Service and Red Rover may use Customer's name and brand image or trademark according to Customer's published guidelines for such use, but Red Rover will not state or imply that Customer endorses or recommends the Service unless authorized by Customer to do so.

D. **Construction and Interpretation.** The Agreement may be executed and delivered by manual or electronic signature in one or more counterparts, each of which will be deemed to be an original copy of the Agreement and all of which, when taken together, will be deemed to constitute one and the same document. The Parties agree that the Agreement shall be fairly interpreted in accordance with its terms without any strict construction in favor of or against either Party and that ambiguities shall not be interpreted against the drafting Party.

E. **Entire Agreement; No Pre-Printed Forms.** The Agreement comprises the entire agreement between Customer and Red Rover and supersedes all prior or contemporaneous negotiations, discussions or agreements, whether written or oral, between the Parties regarding the subject matter contained herein. Any purchase made under the Agreement is not dependent on the delivery of any future functionality or feature of the Service or any oral or written public comments by Red Rover regarding any future functionality or feature of the Service. Any preprinted or other terms contained on Customer's purchase order or otherwise shall be inapplicable to the Agreement. The United Nations Convention on Contracts for the International Sale of Goods is specifically excluded from application to the Agreement.

F. **Notice.** Any notice delivered pursuant to the Agreement shall be in writing and shall be deemed delivered: (i) upon delivery if delivered in person; (ii) three (3) business days after deposit in the US mail, registered or certified mail, return receipt requested, postage prepaid; or (iii) one (1) business day after deposit with a national overnight courier; in each case addressed to the addresses provided on the applicable Order, or to such other address as may be specified by either Party hereto upon notice given to the other in accordance with this Section.

G. **Force Majeure.** Neither Party shall be liable to the other for any failure or delay in the performance of its obligations for any cause that is beyond the reasonable control of such Party, including, without limitation, acts of God, shortages of supplies, labor or materials, strikes and other labor disputes, storms, floods, acts of war or terrorism, failure of third-party hardware, software, services or networks, failure of service providers, utility blackouts or brownouts, failure of telecommunications or the internet, pandemics and actions by a governmental authority (such as changes in government codes, ordinances, laws, rules, regulations, or restrictions) provided that such Party promptly notifies the other Party of the expected duration of such event.

H. **Amendments.** This Agreement may only be amended, modified or supplemented by an agreement in writing signed by both Parties.

I. **No Waiver of Rights.** No failure or delay by a Party to exercise any right or remedy provided under the Agreement or by law shall constitute a waiver of that or any other right or remedy,

nor shall it prevent or restrict the further exercise of that or any other right or remedy. No single or partial exercise of such right or remedy shall prevent or restrict the further exercise of that or any other right or remedy.

J. **Severability.** If any provision of the Agreement is found by any court or administrative body of competent jurisdiction to be invalid, unenforceable or illegal, then such provision(s) shall be construed, as nearly as possible, to reflect the intentions of the invalid or unenforceable provision(s), with all other provisions remaining in full force and effect. If any invalid, unenforceable or illegal provision would be valid, enforceable or legal if some part of it were deleted, the provision shall apply with whatever modification is necessary to give effect to the commercial intention of the parties.

K. **Survival.** The Parties acknowledge that certain provisions of the Agreement, by their nature and content, are intended to survive and remain in effect beyond the termination or expiration of the Agreement. Without limiting the generality of the foregoing, any provision that: (i) relates to confidentiality; (ii) concerns indemnification, limitation of liability, or allocation of risk; (iii) addresses dispute resolution, governing law, or jurisdiction; (iv) involves payment obligations that accrued prior to termination; (v) relates to intellectual property rights, ownership, or licensing; or (vi) by its express terms or reasonable implication is intended to survive termination, shall survive the termination or expiration of the Agreement and remain binding upon the Parties and their respective successors and permitted assigns.

L. **WAIVER OF JURY TRIAL.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, EACH PARTY IRREVOCABLY AND UNCONDITIONALLY WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF ANY LEGAL ACTION ARISING OUT OF OR RELATING TO THE AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY.

M. **Relationship of the Parties.** No joint venture, partnership, employment or agency relationship exists between Customer and Red Rover as a result of the Agreement or use of the Service.

N. **Third-Party Beneficiaries.** There are no third-party beneficiaries to the Agreement, and the Agreement does not confer any rights on any person or party other than the Parties (and, where applicable, their successors and permitted assigns).

7.2. **Retirements**

Description: Requesting Approval for Retirements, as presented

RETIREMENTS

October 5, 2026

Peters, Jason	- Mifflin Park, Custodial Supervisor; effective November 25, 2026; 17.5 years of service

7.3. **Resignations**

Description: Requesting Approval for Resignations, as presented

RESIGNATIONS

October 5, 2026

Ames, Natalie	- Mifflin Park, Special Education; effective September 23, 2026
Clark, Allison	- Mifflin Park, Librarian; effective November 30, 2026
Gregory, Sydney	- Mifflin Park, Full-time Paraprofessional; effective September 22, 2026
Pinkerton, Jessica	- High School, Part-time Food Service; effective September 18, 2026
Skipper, Cailey	- Middle School, Part-time Paraprofessional; effective September 24, 2026

7.4. **Terminations (none)**

7.5. **Employments**

Description: Requesting Approval for Employments, as presented

EMPLOYMENTS

October 5, 2026

All employments are approved pending the successful and satisfactory completion of new hire documentation, acceptable clearance results, and meeting all employment requirements

Althouse, Kathleen	- Brecknock, Part-time Paraprofessional (re-hire to same position) effective September 8, 2026
Dillon, Jennifer	- Middle School, Part-time Paraprofessional; effective date TBD (new position)
Dix, Roxie	- Middle School, Full-time Paraprofessional; effective October 12, 2026 (replacing Sahara Golden - resignation)
Flores, Samantha	- High School, Full-time Paraprofessional; effective date TBD (new position)
Rapp, Emma	- Brecknock, Part-time Paraprofessional & Noontime Aide; effective September 30, 2026 (replacing Kellie Fonte – position change)
Shupp, Justine	- Mifflin Park, Autistic Support; effective date TBD; Professional contract, B+24, Step 9 (replacing Olivia Reidy - resignation)
Torres, Keiana	- Middle School, Full-time 12-month Secretary; effective date TBD (replacing Megan Grim – resignation)
Trignani, Olivia	- Cumru, Part-time Paraprofessional; effective October 13, 2026 (replacing Rhiannon O'Donnell – position change)
Vazquez, Bailee	- Brecknock, Part-time Paraprofessional; effective date TBD (new position)
Villanueva, Arelen	- High School, Part-time Food Service; effective October 7, 2026 (replacing Daisyamille Gualdarramos DeJesus – position change)

GMIS After-School Self-Care Club
Meeting Tuesdays, 3:50-4:50pm
2026-2027 school year
Tiffany Shuker

GMIS Grade 5 Before-School Art Club
Meeting Tuesdays, 7:15-8:15am
2026-2027 school year
Daniel Bjorkquist

GMIS Grade 6 Before-School Art Club
Meeting Wednesdays, 7:15-8:15am
2026-2027 school year
Daniel Bjorkquist

GMIS Before-School Chess Club
Meeting Fridays, 7:15-8:15am
2026-2027 school year
Daniel Bjorkquist

GMIS After-School Esports Club
Meeting Tuesdays (flexible), 3:50-4:50pm
2026-2027 school year
Jonathan Weinrich

GMIS After-School Lady Mustang STRIDE Club
Meeting Wednesdays, 4:00-5:00pm
2026-2027 school year
Marley Mayer

7.6. **Status Changes**

Description: Requesting Approval for Status Changes, as requested

STATUS CHANGES

October 5, 2026

Gualdarramos DeJesus, Daisyamille	- High School, Part-time Food Service; change in hours from 3.5 to 4/day; effective September 28, 2026 (replacing Jessica Pinkerton – resignation)
Hummel, Meghan	- High School, Guidance Secretary to Mifflin Park, Full-time Paraprofessional; effective October 5, 2026 (replacing Sydney Gregory – resignation)
O'Donnell, Rhiannon	- Cumru, Part-time Paraprofessional; change in hours from 5.75 to 6.25/day; effective September 28, 2026 (replacing Cindia Santana – position change)
Reidy, Olivia	- Mifflin Park, Special Education; Rescinded Resignation – moving from Mifflin Park, Autistic Support to Emotional Support; effective October 19, 2026 (replacing Natalie Ames – resignation)
Straub, Taylor	- GMIS, Grade 5 to Middle School, Associate Principal (teacher-on-assignment status); start date TBD; assignment continues through the end of the 2026-2027 school year; GMEA salary plus $75 per diem (replacing Tanya Frederick – resignation)

7.7. **Leaves of Absence**

Description: Requesting Approval for Leaves of Absence, as presented

LEAVES OF ABSENCE

October 5, 2026

Employee 9999	- Leave of Absence; effective September 21, 2026 – TBD
Employee 6517	- Family Medical Leave; effective October 13 – 19, 2026

7.8. **Tenure Attainments**

Description: Requesting Approval for Tenure Attainments, as presented

TENURE ATTAINMENTS
October 5, 2026

Tenure Attainments effective October, 2026

Fonte, Stefania (Cumru, Pre-K)
Slye, Olivia (High School, Special Education)

7.9. **Degree/Credit Acknowledgements**

Description: Requesting Approval for Masters Attainments/credits earned, as presented

Note - The Board acknowledges these annually, in the month of October

Annual Board Acknowledgement of
Masters Attainments/Credits Earned
October 5, 2026

BACHELORS +24 COLUMN MOVEMENT		
Adkins, Brianna	McClelland, Alexandria	Pochron, Miranda
Gettler, Julia	McCoach, Kaitlyn	Scoboria, Sabina
Jones Garman, Koryn	Ortega, Bernadette	
Kemp, Kristen	Paige, Kim	

MASTERS ATTAINMENTS		
Adams, Paige	Conrad, Ashlee	Hudzik, Zoe
Bialek, Alexis	Eagle, Kristyna	Jones, Reagan
Cocca, Marisa	Hershey, Kylie	Rosenbaum, Josh

MASTERS PLUS COLUMN MOVEMENTS				
Berg, Ashley	M+ 6 to M+12		Reber, Johanna	M+24 to M+30
Berger, Cassidy	M to M +6		Reinoehl, Emily	M +6 to M+12
Boyer, Rebecca	M+12 to M+18		Ross, Kelly	M +6 to M+12
Brumbach, Kristin	M+24 to M+30		Roth, Richard	M to M +6
Carter, Stephanie	M+18 to M+24		Russell, Ashley	M+18 to M+24
Collette, Abby	M to M +6		Schwarz, Leah	M+ 6 to M+12
Collette, Ryan	M to M +6		Shuman, Amy	M+18 to M+24
Cooper, Cecilia	M+12 to M+18		Straub, Taylor	M+12 to M+18
Curry, Allison	M+18 to M+24		Torres, Grace	M +6 to M+12
Davenport, Josh	M+12 to M+18		Troxell, Heather	M+12 to M+18
Davis, Katie	M+ 18 to M+24		Verbeke, Nate	M+18 to M+24
Etzel, Alyssa	M+12 to M+18		Werley, Sabrina	M+18 to M+24
Greisler, Grant	M+12 to M+18		Wright, Kevin	M +6 to M+12
Hayles, Betty	M+12 to M+18		Ziegler, Brook	M to M +6
Hinrichs, Andrew	M +6 to M+12			
Holgate, Jonna	M+18 to M+24			
Kerr, Therese	M +6 to M+12			
Masinick, Natalie	M+24 to M+30			
McGovern, Ryan	M+12 to M+18			
McIntyre, Jillian	M to M +6			
McKinney, Kelly	M +6 to M+12			
Mugar, Susan	M+24 to M+30			
Murphy, Troy	M+24 to M+30			
Newswanger, Ken	M+12 to M+18			
Phillips, Amanda	M+24 to M+30			

7.10. **Professional Development Course Requests**

Description: Requesting Approval for Professional Development Course Requests, as presented

COURSEWORK REQUESTS

October 5, 2026

Bachelors Level

Gettler, Julia	- American College of Education, Course #5313: Empowering Digital Educators in Virtual Environments; Fall, 2026; 3 credits; tuition $867; no reimbursement (GMIS, Special Educaiton)
Mayer, Marley	- American College of Education, Course #5343: Applying The Fundamentals of Literacy; Fall, 2026; 3 credits; Tuition $817; no reimbursement
McCoach, Kaitlyn	- American College of Education, Course #5153: Research Methods; Fall, 2026; 3 credits; tuition $817; Reimbursement $817

Masters Level

Gibbons, JP	- Alvernia University, Course #611: School Law; Fall, 2026; 3 credits; tuition $1,620;reimbursement $1,620 (Middle School, Guidance Counselor)

Total: $3,254

7.11. **MOTION TO APPROVE all Human Resources Agenda Items**
Description: Requesting Approval for all Human Resources Agenda Items, as presented

8. Curriculum/Instruction (No scheduled items)

9. Student Services (No scheduled items)

10. Athletic/Co-Curricular

10.1. **New Coaching Positions**
Description: Requesting Approval for the addition of two new Coaching positions, as follows: (1) Distance Running Assistant Coach for Winter/Indoor Track, and (1) Distance Running Assistant Coach for Spring Track, both for the 2026-2027 school year; stipend is $3,536.78 for each position

11. Operations

11.1. **Varsity Softball Dugout Improvements**
Description: Requesting Approval for the donation and installation of shelving in the Varsity Softball dugout storage area; donation of materials and installation to be provided by the GM High School Softball Club, as presented

Varsity Softball Field Dugout Storage Improvement Proposal 09-22-26

Project: Installation of Storage Shelving in Varsity Field Dugout Closet

Submitted by: Governor Mifflin Softball Program

Purpose: Improve organization, storage capacity, accessibility, and shared use of the existing dugout storage closet.

Project Overview
The Governor Mifflin Softball Program is requesting approval to construct and install shelving within the storage closet located at the Varsity Field dugout.
The current closet is utilized for equipment and supplies associated with both the Governor Mifflin Softball and Field Hockey programs. The proposed shelving would make better use of the closet's available vertical space and provide a more organized and functional storage area for both programs.

An important part of the proposed design is maintaining sufficient open space within the closet for the continued storage of the batting cage nets and other larger equipment. The shelving would be positioned so that it improves storage capacity without eliminating the floor space necessary for these items.

Benefits of the Project
The proposed shelving would:
•Provide improved and more organized storage for both Softball and Field Hockey equipment.
•Maximize the usable space within the existing closet by taking advantage of vertical storage.
•Help keep equipment and supplies off the floor and more easily accessible.
•Maintain adequate space for the batting cage nets and other oversized equipment currently stored in the closet.
•Improve the overall functionality and appearance of a shared athletic storage area.
•Accomplish these improvements with no labor expense to the school district.

Labor & Material Costs
All labor associated with constructing and installing the shelving would be provided by softball program volunteers, pending approval by the school district and compliance with any district requirements.

The Governor Mifflin High School Softball Club can provide the funding for the necessary materials, resulting in no requested material expense to the school district.

Based on the Lowe's Pro material quote provided, the estimated material cost is approximately $211.88, subject to final material needs and pricing at the time of purchase.

Proposed Materials
The shelving would primarily utilize pressure-treated lumber and plywood to create durable storage shelves appropriate for the environment. Fasteners and other necessary construction materials would also be supplied as part of the project.

Final construction and placement would be coordinated to ensure that the shelving does not interfere with existing use of the closet or the storage of the batting cage nets.

Request for Approval
The Governor Mifflin Softball Program respectfully requests permission to move forward with this improvement.

This is a relatively small project that can provide a significant improvement to the organization and usability of the Varsity Field facilities while benefiting multiple Governor Mifflin athletic programs. With volunteer labor and material costs being covered by the HS Softball Club, the project can be completed with minimal impact on district resources.

We would be happy to coordinate the proposed shelving location and design with the Athletic Department and/or Facilities Department prior to construction to ensure the project meets district expectations and requirements.

Thank you for your consideration and continued support of Governor Mifflin Athletics.

11.2. **Intermediate School GAGA Pit**

Description: Requesting Approval for the GMIS PTO's donation of materials to install a 26' GAGA Pit at the Intermediate School; GM Operations Department to install the equipment, as presented

GOVERNOR MIFFLIN SCHOOL DISTRICT

702-AR-1. INTENT TO GIVE GIFT or DONATION FORM

I/We are requesting the Board to accept our intent to provide a gift or donation to the district in order to support and supplement the district's educational and/or student activities program.

Name of individual, group or agency	Governor Mifflin Intermediate School PTO
Contact person of group or agency:	Jennifer Manning
Address:	10 S. Waverly St. Reading PA 19607
Do you wish to remain anonymous?	No
District program, school or grade level recipient	GM Intermediate School
Description and purpose of gift or donation	(1) 26' Gaga Ball Pit Campus Improvements Recess Equipment for Students
Amount of gift or donation	$6,948.00

I attest that there are no encumbrances against this gift to the district.

Jennifer Manning

Donor Signature Date

Superintendent Signature Date

GENERAL RECREATION, INC.

FROM CONCEPT THROUGH COMPLETION, WE DELIVER QUALITY

August 28, 2026

Proposal by:

Stephen F. Hemler
steve@gen-rec.com
717.761.2751

Prepared by:

Michael R. Lacroix
mlacroix@gen-rec.com
204.390.3833

Proposal for:

Governor Mifflin Intermediate School
600 Governor Drive
Shillington, PA 19607

ATTN: Jennifer Manning, PTO Treasurer
610-775-5083
gmispto@gmail.com

Governor Mifflin Intermediate School – GaGa Ball Pit – Supply Only

1	Model # APS-GaGaPit26' c/w (40) 100-border12", (20) 00-GaGaStanchion &	$2,900.00
	Model # APS-ADAGaGaGate c/w (1) 100-GaGa-ADAGateKit & (3) 100-filler12*	
	APS-GaGaPit26' with ADA Gate Opening	
1	Model # APS-GaGaFlooring - Flooring Kit for APS-GaGaPit26'	$3,438.00
	Freight	$610.00
	Subtotal	$6,948.00
	Pennsylvania Sales Tax	EXEMPT
	Grand Total	**$6,948.00**

GENERAL RECREATION, INC.

FROM CONCEPT THROUGH COMPLETION, WE DELIVER QUALITY

Governor Mifflin Intermediate School – GaGa Ball Pit – Supply Only

- Pricing includes only the equipment that is stated above.
- Pricing does not include unloading, storage or installation.
- Terms: Written Purchase Order, Balance Net 30 Days. Or Full Payment With Order.
- Lead Time: 2-3 Weeks from date of order. Includes transit time.
- Prices are quoted for 2026 and are firm until September 29, 2026, only and are subjects to review thereafter.
- Prices are for materials only.
- Standard manufacturer's design, color, specification and construction apply.
- Orders are subject to a cancellation fee.
- The equipment listed is not returnable.

To confirm order, please sign and return to our office.

Signature _____

Post Office Box 440 Newtown Square, Pennsylvania 19073
Office: 717-761-2751 · ***Fax:*** 610-353-5161

11.3. **High School Change Order GC-PCO-99185**

Description: Requesting Ratification for High School Change Order GC-PCO-99185 - construct GWB pocket at the existing window in High School Room F122, per RFI GC176; cost of $1,909.49 to be paid from the Construction Fund, as presented

Governor Mifflin School District Renovations

Job# 197-24

Potential Change Order Summary (Prime Contractor)

Date: 9/21/2026

PCO No.: 99185

PCO Description: Window pockets in F122 and A160A

Prime Contractor	Prime RFCO Number	RFI / ASI Number	Date Received	Description		Proposed Amount
Baver	X-136	RFI 176	9/21/2026	Construct drywall and metal frame windwo pockets in Room F122 and A160A per RFI 176		$ 1,909.49
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
				Subtotal		$ 1,909.49

GRAND TOTAL $ 1,909.49

If approved, this change will add an additional 0.00 calendar days to the Contract Time.

☐ The Prime Contractors listed above have proceeded with the revised work as directed and therefore requests your prompt acceptance of this proposal. Please acknowledge your acceptance of this proposal by signing and returning a copy to us for our records.

☒ The Prime Contractors listed above have NOT proceeded with this work and will only proceed upon written approval of this proposal. Please acknowledge your acceptance of this proposal by signing and returning a copy to us for our records.

Submitted By: Benjamin Ross

Benjamin Ross, Sr. Project Manager

Owner: ✓ Approved ☐ Rejected

☐ Approved As Noted

Owner Name: Tim Ziegler
Chief Operating Officer GMSD

Owner Signature: Tim Ziegler 09-23-26

PROPOSAL NOTES/COMMENTS:

1. The Prime Contractors may request additional compensation, and/or a future time extension, which, in the future, may be justified as the result of this change order's unforeseeable cumulative effect with other change orders.
2. Please refer to any additional qualifications on the attached proposals / backup included from the respective Prime Contractors.

GORDON H BAVER, INC.
CONTRACTORS Since 1960

- General Contractors
- Facility Maintenance
- Construction Management
- Design/Build

CHANGE ORDER

To:	Governor Mifflin School District 10 South Waverly Street Shillington, PA 19607	Date:	September 21, 2026
		C.O. #:	X-136
		Project:	Governor Mifflin HS & MS Renovations
		Job #:	2511
Email:	timothy.ziegler@gmsd.org	Cost Code:	X-136
		Related:	N/A

We hereby agree to make change(s) specified below:
To furnish all the labor, material, equipment and supervision necessary to construct drywall and metal frame window pockets in Rooms F122 & A160A per the Architect's response to the attached RFI GC176.

Project Manager for 1 Hour @ $124.00/Hour:	$	124.00
Supreme Email dated 9/18/26:	$	1,653.00
Total	$	1,777.00
Contractor Fee	$	12.40
Subcontractor Fee	$	82.65
Bond	$	37.44
	$	1,909.49

The contract time will be changed by Zero (0) days.

This Change Order is valid for 30 Calendar Days from Date of Change Order.

Gordon H. Baver, Inc.	SCHRADERGROUP architecture llc	Governor Mifflin School District
September 21, 2026		
Date	Date	Date

ACCEPTED - The above process and specifications of this change order are satisfactory and are hereby accepted.
All work to be performed under the same terms and conditions as specified in original contract unless otherwise stipulated.

NOTE - This change order becomes part of and in conformance with the existing contract.

GORDON H BAVER, INC.
CONTRACTORS Since 1960

187 West Eighth Street
Pennsburg, PA 18073
(215) 679-7988 Office

Project	Governor Mifflin HS/MS Renovations
Owner	Governor Mifflin School District
Architect	SCHRADERGROUP architecture llc
Architect's Project Number	20.008 & 20.009

Request for Information

RFI No: GC- 176

Contractor	Gordon H. Baver, Inc.	Contractor Proj. No:	2511
By	Raymond Orehowsky		
Date	Wednesday, September 2, 2026		
Subject	Window Head in Corridor F122	Requested Priority	
Reference	Drawing # -	Low / Normal / High (Normal)	Note: Please limit urgent requests to those necessary.
	or Spec Section # -		

QUESTION:

Per the attached drawing snippet, the head of the existing window in Corridor F122 is approximately 16" higher than the specified ceiling height of 9'-0". Please advise how we are to finish this new ceiling at the existing window.

Attachments (describe here and attach)	Drawing Snippet

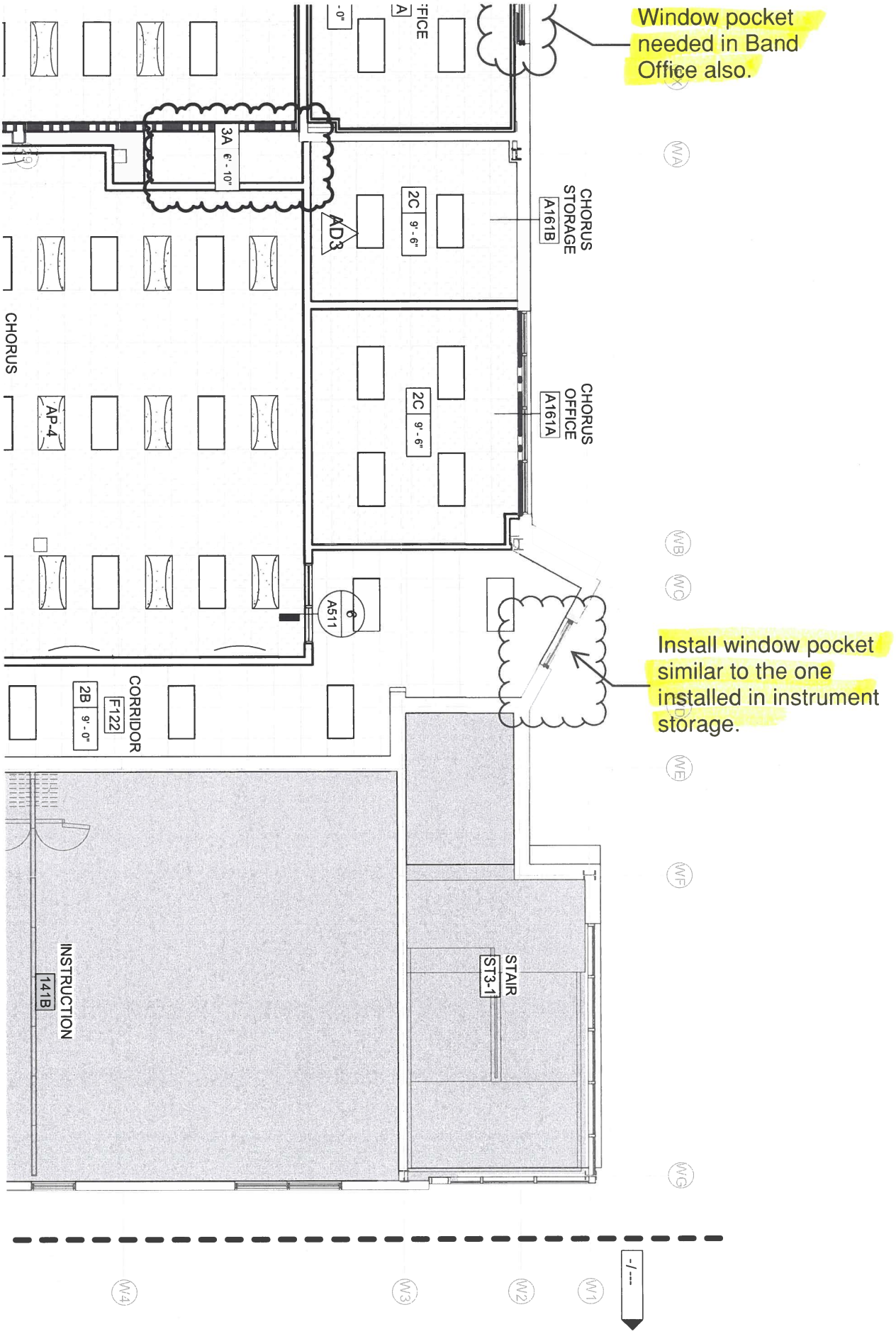
RESPONSE:

Per discussion on site, a window pocket will need to be built up to the existing steel beam. It can be constructed similar to the window pocket in the instrument storage room.

Also discussed on site was the need to install a window pocket in the band office, see mark up on attached plan.

B.Good, 9/14/2026

Attachments (describe here and attach)	


Window pocket needed in Band Office also.
3A 6' - 10"
AD3
2C 9' - 6"
CHORUS STORAGE A161B
CHORUS
AP-4
2C 9' - 6"
CHORUS OFFICE A161A
A511
Install window pocket similar to the one installed in instrument storage.
2B 9' - 0"
F122
CORRIDOR
INSTRUCTION 141B
STAIR ST3-1
WA
WB
WC
WE
WF
WG
W4
W3
W2
W1

Ray Orehowsky

From: George Leonhardt <gleonhardt@supremeceilings.com>
Sent: Friday, September 18, 2026 12:59 PM
To: Ray Orehowsky
Cc: Emily Baver
Subject: RE: Response RFI GC176 - Window Head in Corridor F122 - GMSR

Mat'l= $223.00
Labor=$1,430.00

Total ADD=$1,653.00

This is for both of them combined

George W. Leonhardt, III
President
Supreme Ceilings, Inc.
Phone: 610-374-1200
Fax: 610-374-4977
Cell: 610-780-5962

From: Ray Orehowsky <rorehowsky@Baverinc.com>
Sent: Friday, September 18, 2026 10:50 AM
To: George Leonhardt <gleonhardt@supremeceilings.com>
Cc: Emily Baver <ebaver@Baverinc.com>
Subject: FW: Response RFI GC176 - Window Head in Corridor F122 - GMSR

Did you price up this one?

Raymond M. Orehowsky
Vice President of Construction
187 W Eighth Street
Pennsburg, PA 18073
215-679-7988, Office
267-406-2105, Cell
rorehowsky@baverinc.com

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11.4. **High School Change Order GC-PCO-99186**

Description: Requesting Ratification for High School Change Order GC-PCO-99186 - add Axiom trim to ceiling height transition in the High School Orchestra Room A158, per RFI 173; cost of $1,194.06 to be paid from the Construction Fund, as presented

Governor Mifflin School District Renovations

Job# 197-24

Potential Change Order Summary (Prime Contractor)

Date: 9/21/2026

PCO No.: 99186

PCO Description: Ceiling changes in HS room A158

Prime Contractor	Prime RFCO Number	RFI / ASI Number	Date Received	Description		Proposed Amount
Baver	X-137	RFI 173	9/21/2026	Add axiom trim to transition ceiling height in HS orchestra room A158 per RFI 173		$ 1,194.06
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
				Subtotal		$ 1,194.06

GRAND TOTAL $ 1,194.06

If approved, this change will add an additional 0.00 calendar days to the Contract Time.

☐ The Prime Contractors listed above have proceeded with the revised work as directed and therefore requests your prompt acceptance of this proposal. Please acknowledge your acceptance of this proposal by signing and returning a copy to us for our records.

☒ The Prime Contractors listed above have NOT proceeded with this work and will only proceed upon written approval of this proposal. Please acknowledge your acceptance of this proposal by signing and returning a copy to us for our records.

Submitted By: Benjamin Ross

Benjamin Ross, Sr. Project Manager

Owner: ✓ Approved ☐ Rejected

☐ Approved As Noted

Owner Name: Tim Ziegler
Chief Operating Officer GMSD

Owner Signature: Tim Ziegler 09-23-26

PROPOSAL NOTES/COMMENTS:

1. The Prime Contractors may request additional compensation, and/or a future time extension, which, in the future, may be justified as the result of this change order's unforeseeable cumulative effect with other change orders.
2. Please refer to any additional qualifications on the attached proposals / backup included from the respective Prime Contractors.

GORDON H BAVER, INC.
CONTRACTORS Since 1960

- General Contractors
- Facility Maintenance
- Construction Management
- Design/Build

CHANGE ORDER

To:	Governor Mifflin School District 10 South Waverly Street Shillington, PA 19607	Date:	September 21, 2026
		C.O. #:	X-137
		Project:	Governor Mifflin HS & MS Renovations
		Job #:	2511
Email:	timothy.ziegler@gmsd.org	Cost Code:	X-137
		Related:	N/A

We hereby agree to make change(s) specified below:
To furnish all the labor, material, equipment and supervision necessary to add axiom trim to transition ceiling height in High School Orchestra Room A158 per the Architect's response to the attached RFI GC173.

Project Manager for 1 Hour @ $124.00/Hour:	$	124.00
Supreme Email dated 9/9/26:	$	985.00
Total	$	1,109.00
Contractor Fee	$	12.40
Subcontractor Fee	$	49.25
Bond	$	23.41
	$	1,194.06

The contract time will be changed by Zero (0) days.

This Change Order is valid for 30 Calendar Days from Date of Change Order.

Gordon H. Baver, Inc.	SCHRADERGROUP architecture llc	Governor Mifflin School District
September 21, 2026		
Date	Date	Date

ACCEPTED - The above process and specifications of this change order are satisfactory and are hereby accepted.
All work to be performed under the same terms and conditions as specified in original contract unless otherwise stipulated.

NOTE - This change order becomes part of and in conformance with the existing contract.

GORDON H BAVER, INC.
CONTRACTORS Since 1960

187 West Eighth Street
Pennsburg, PA 18073
(215) 679-7988 Office

Project	Governor Mifflin HS/MS Renovations
Owner	Governor Mifflin School District
Architect	SCHRADERGROUP architecture llc
Architect's Project Number	20.008 & 20.009

Request for Information

RFI No: GC- 173

Contractor	Gordon H. Baver, Inc.	Contractor Proj. No:	2511
By	Raymond Orehowsky		
Date	Friday, August 28, 2026		
Subject	Ceiling Height Issues in Orchestra A158	Requested Priority	
Reference	Drawing # -	Low / (Normal) / High	Note: Please limit urgent requests to those necessary.
	or Spec Section # -		

QUESTION:

Per the attached picture, ductwork and conduit in the southeast corner of High School Orchestra Room A158 will be below the new 10'-6" ceiling height. Please advise if these above ceiling items will be raised or if the ceiling height and configuration will need to be modified.

Attachments (describe here and attach)	Picture

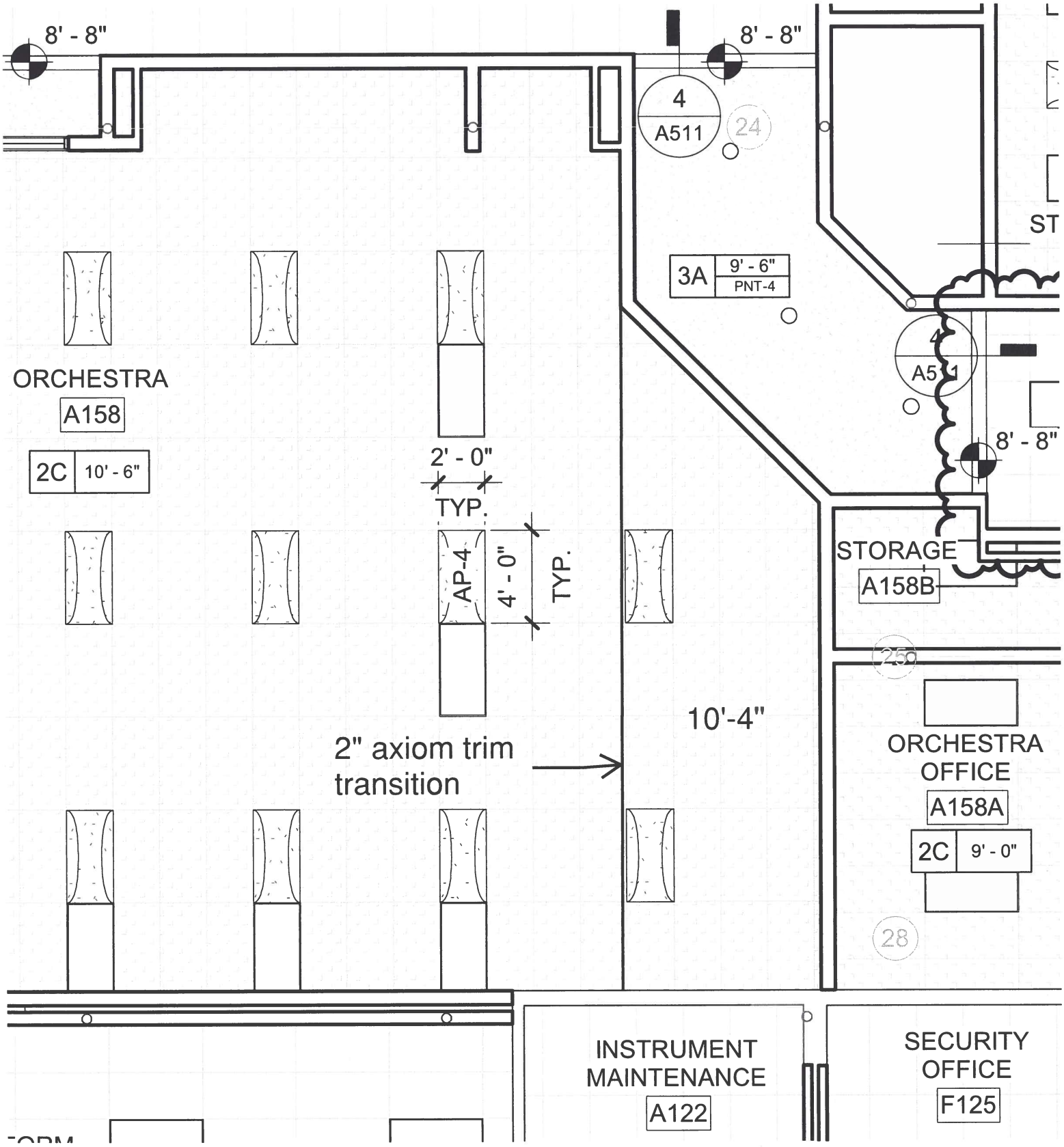
RESPONSE:

Per discussions on site, install the ceiling from the angled corridor wall to the instrument maintenance room wall at 10'-4' (see attached sketch), use a 2" axiom trim for the ceiling height transition.

B.Good, 9/8/2026

Attachments (describe here and attach)	

ROCK RIVER
LEANSAFE


8' - 8"
8' - 8"
4
A511
24
ST
3A
9' - 6"
PNT-4
ORCHESTRA
A158
2C
10' - 6"
2' - 0"
TYP.
AP-4
4' - 0"
TYP.
4
A511
8' - 8"
STORAGE
A158B
25
10'-4"
2" axiom trim
transition
ORCHESTRA
OFFICE
A158A
2C
9' - 0"
28
INSTRUMENT
MAINTENANCE
A122
SECURITY
OFFICE
F125

From: George Leonhardt <gleonhardt@supremeceilings.com>
Sent: Wednesday, September 9, 2026 11:20 AM
To: Emily Baver <ebaver@Baverinc.com>
Subject: RE: Response RFI GC173 - Ceiling Height Issues in Orchestra A158 - GMSR

Price to ADD 2" axiom=
Mat'l= $545.00
Labor=$440.00

Total ADD==$985.00

George W. Leonhardt, III
President
Supreme Ceilings, Inc.
Phone: 610-374-1200
Fax: 610-374-4977
Cell: 610-780-5962

From: Emily Baver <ebaver@Baverinc.com>
Sent: Wednesday, September 9, 2026 8:34 AM
To: George Leonhardt <gleonhardt@supremeceilings.com>
Subject: Response RFI GC173 - Ceiling Height Issues in Orchestra A158 - GMSR

Good Morning,

Attached, please find the Response to RFI GC173.

Thank you,

Emily Reinhart
Senior Project Administrator
187 W Eighth Street
Pennsburg, PA 18073
215-679-7988, x23 Office
ebaver@baverinc.com

SEND INVOICES & BILLING TO AP@BAVERINC.COM
Gordon H. Baver, Inc. is not responsible for any invoices and billing sent to any email other than ap@baverinc.com and cannot guarantee their receipt or payment.

12. **Policy**

12.1. **Second Reading of Policy Revisions**

Description: Requesting a Second Reading of Policy Revisions, as listed
102 - Academic Standards
105 - Curriculum
204.1 - Virtual Attendance & Wellness Checks (New)
209 - Health Examinations/Screenings
246 - School Wellness
249 - Bullying/Cyberbullying
704 - Maintenance
803 - School Calendar
805.2 - School Security Personnel
822 - Automated External Defibrillators (AED)/Cardiopulmonary Resuscitation (CPR)

GOVERNOR MIFFLIN SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: ACADEMIC STANDARDS

ADOPTED: November 21, 2005

REVISED: November 17, 2025
First Reading: September 21, 2026
Second Reading: October 26, 2026

102. ACADEMIC STANDARDS

Purpose

The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education. (1)(2)

Definition

Academic standards - means what a student should know and be able to do at a specified grade level. For purposes this policy, the term **academic standards** encompasses Pennsylvania Core Standards, **Pennsylvania Integrated Standards**, state academic standards and local academic standards. **(2)**(3)

Authority

The Board shall approve academic standards for district students to attain, in the following content areas: (2)

1. English Language Arts (reading, writing, speaking and listening) **– PA Core Standards**
2. Mathematics **– PA Core Standards**
3. Science, Environment, Ecology, Technology and Engineering (Grades K-5) – **PA Integrated Standards**
4. Science, Environment and Ecology (Grades 6-12).
5. Technology and Engineering (Grades 6-12).
6. Social Studies (history, geography, civics and government, economics) – to include **PA Core Standards** reading in history and social studies, and writing for history and social studies.
7. Arts and Humanities.
8. Career Education and Work.

	9. Health, Safety and Physical Education. 10. Family and Consumer Sciences.
Guidelines	The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards. **Such standards require the incorporation of education on social media literacy.** (2)(4)(5) **The district shall address social media literacy by providing instruction to students on the potential health and academic impacts, and safety and security concerns associated with social media use. (9)** The district shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards. (2)(6)(7) Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy. (2)(8) <u>Legal References</u> 1. 22 PA Code 4.11 2. 22 PA Code 4.12 3. 22 PA Code 4.3 4. Pol. 105 5. Pol. 107 6. Pol. 127 7. Pol. 212 8. Pol. 113 9. 24 P.S. 1556

GOVERNOR MIFFLIN SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: CURRICULUM

ADOPTED: November 21, 2005

REVISED: November 17, 2025
First Reading: September 21, 2026
Second Reading: October 26, 2026

	105. CURRICULUM
Purpose	The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, developed and modified on a continuing basis and in accordance with a plan for curriculum improvement. (1)
Definition	For purposes of this policy, **curriculum** shall be defined as a series of planned instruction aligned with established academic standards in each subject that is coordinated, articulated and implemented in a manner designed to result in the achievement of academic standards at the proficient level by all students. (2)(3)**(4)**
Authority	The Board shall be responsible for the curriculum of the district's schools. The curriculum shall be designed to provide students the opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge. (1)(3)**(4)** In order to provide a quality educational program for district students, the Board shall adopt a curriculum plan that includes the requirements for courses to be taught; subjects to be taught in the English language; courses adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic standards. (1)(3)(5)(6)**(7)(8)** <u>Special Instruction/Observances</u> The district's curriculum plan must also include provisions for special instruction and observances to comply with state and federal law including, but not limited to, Constitution Day and Citizenship Day, Arbor Day and the Bill of Rights Week. (20)(21)(22)

Guidelines	The District's curriculum shall provide the following: 1. Continuous learning through effective collaboration among the schools of this district. 2. Continuous access for all students to sufficient programs and services of a library/media facility and classroom collection to support the educational program. **(9)** 3. Guidance and counseling services for all students to assist in career and academic planning. (23) 4. A continuum of educational programs and services for all students with disabilities, pursuant to law and regulation. **(11)** **5.** Language Instruction Educational Program for English Learner students, pursuant to law, regulation and Board policy. (12)**(13)** 6. Compensatory education programs for students, pursuant to law and regulation. 7. Equal educational opportunity for all students, pursuant to law and regulation. **(14)(15)** 8. Career awareness and vocational education, pursuant to law and regulation. **(16)** **9.** Educational opportunities for identified gifted students, pursuant to law and regulation. **(17)** 10. Regular and continuous instruction in required safety procedures. **(18)**
Delegation of Responsibility	As the educational leader of the district, the Superintendent shall be responsible to the Board for the district's curriculum. The Superintendent shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of administrators and teaching staff members.(1) A listing of all curriculum materials shall be made available for the information of parents/guardians, students, staff and Board members. (1)**(19)** With prior Board approval, the Superintendent may conduct pilot programs as deemed necessary to the continuing improvement of the instructional program. The Superintendent shall report periodically to the Board on the status of each pilot program, along with its objectives, evaluative criteria, and costs.

The Board encourages, where it is feasible and in the best interest of district students, participation in state-initiated pilot programs of educational research.

The Board directs the Superintendent to actively pursue state and federal aid in support of research activities.

Legal References

1. 22 PA Code 4.4
2. 22 PA Code 4.3
3. 22 PA Code 4.12
4. Pol. 102
5. 24 P.S. 1511
6. 24 P.S. 1512
7. Pol. 107
8. Pol. 127
9. Pol. 109
11. Pol. 113
12. 22 PA Code 4.26
13. Pol. 138
14. Pol. 103
15. Pol. 103.1
16. Pol. 115
17. Pol. 114
18. Pol. 805
19. Pol. 105.1
20. 24 P.S. 1541-1555
21. 36 U.S.C. 106
22. P.L. 108-447 – P.L. 108-447
23. Pol. 112
31. 24 P.S. 1511

GOVERNOR MIFFLIN SCHOOL DISTRICT

SECTION: STUDENTS

TITLE: VIRTUAL ATTENDANCE & WELLNESS CHECKS

ADOPTED: First Reading: September 21, 2026
Second Reading: October 26, 2026

REVISED:

	204.1. VIRTUAL ATTENDANCE & WELLNESS CHECKS
Purpose	This policy establishes standards for wellness checks for students who receive academic instruction exclusively through the district's virtual instruction program for the full school year. Wellness checks are conducted to verify attendance and to facilitate the safety and well-being of students.
Authority	The Board directs the maintenance of a wellness check process that complies with state law. (1) This policy shall be posted on the district's publicly accessible website. (1)
Definition	**District employee/representative** – a district teacher, administrator or other district representative who is subject to mandated reporter requirements for child abuse under the Child Protective Services Law. (2)(3)
Delegation of Responsibility	The Superintendent or designee shall be responsible for implementing this policy. It shall be the responsibility of the designated district employee/representative to administer wellness check procedures, in accordance with applicable law and this policy.
Guidelines	**Weekly Wellness Checks** Weekly wellness checks must be conducted for each student enrolled in the district's virtual instruction program who receives academic instruction exclusively through virtual means for the full school year. (1) At least once during any week consisting of three (3) or more full or partial academic instructional days, a district employee/representative shall ensure that each student is visibly seen and communicated with in real time, either in-person or through electronic means. (1)

Wellness Check Methods

Acceptable methods of conducting wellness checks include: (1)

1. A student turning on a webcam and the district employee/representative visibly seeing and communicating with the student during synchronous online instruction.

2. Virtual or face-to-face participation by the student in any of the following activities:
   a. Health screenings.
   b. Standardized testing.
   c. Advising sessions.
   d. Tutoring sessions.
   e. In-person, school-sponsored activities chaperoned by a district employee/ representative.

Excused Absence Exemptions

A student may be exempt from a wellness check on the day a check is attempted if the student has an excused absence pursuant to applicable attendance requirements. (1)(4)(5)

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week. If a student has an excused absence for all school days during the same week, the student shall be exempt from the wellness check requirement for that week. (1)(4)(5)

Internet or Power Outage Exemptions

A student may be exempt from a wellness check when the student's household experiences a documented internet or power outage during the day and time of the attempted wellness check. (1)

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week following resolution of the outage. (1)

The student's parent/guardian shall provide documentation of the outage to the district as soon as possible. (1)

Failure to Complete a Required Wellness Check

Within one (1) school day after a student fails to complete a required wellness check, the district shall: (1)

1. Make documented and ongoing efforts to complete the required wellness check and contact the student's parent/guardian using at least two (2) different methods of communication; and

2. Provide written notice to the parent/guardian, in the parent's/guardian's preferred language, stating that the required wellness check has not been completed.

Wellness Review Conference

If the required wellness check is not completed within three (3) school days following the issuance of written notice, the district shall immediately schedule a wellness review conference to occur within one (1) school day. The wellness review conference may be conducted in person or through electronic means. (1)

The wellness review conference will be conducted to: (1)

1. Complete the required wellness check through real-time visual interaction with the student;
2. Reestablish communication with the student and the student's parent/guardian; and
3. Identify interventions to facilitate future participation in wellness checks.

The wellness review conference shall convene as scheduled regardless of whether the student or the student's parent/guardian participates. (1)

In-Person Wellness Check

If a student does not participate in the wellness review conference, the district must conduct an in-person wellness check within twenty-four (24) hours of the scheduled conference, even if this time period falls on a weekend or holiday. (1)

When the district has been unable to reach or obtain a response from the student or the student's parent/guardian, the Superintendent or designee shall consult with the district solicitor for guidance.

Wellness Check Records

The district shall maintain accurate records of all wellness checks, including the date, time, method, and outcome of each check. (1)

District administrators are prohibited from altering attendance records for wellness checks after a wellness check has been performed, except to correct an identified error. (1)

Reporting Requirements

Any district employee/representative who observes any indication of abuse, neglect or harm to a child during a wellness check, wellness review conference, or related contact, the district employee/representative is required to report the concerns in accordance with law and Board policy. (1)(2)(3)

The district shall maintain documentation sufficient to demonstrate compliance with this policy and applicable law. (1)

Such documentation shall be provided to the Pennsylvania Department of Education (PDE) upon request. Failure to comply with such requests may result in: (1)

1. A requirement to report to PDE the date, time and method of each wellness check for each student enrolled exclusively in the district's virtual instruction program.

2. Mandating district educators, administrators and staff to complete child abuse recognition, prevention and reporting training annually.

3. Requiring the district to meet in person with each student enrolled in a virtual instruction program at least once during the school year following the school year in which the district was found to be out of compliance.

4. Prohibiting the district from being awarded a competitive state grant by PDE until the district demonstrates compliance.

<u>Legal References</u>

1. 24 P.S. 1327-A
2. 23 Pa. C.S.A. 6301
3. Pol. 806
4. 24 P.S. 1329
5. Pol. 204

GOVERNOR MIFFLIN SCHOOL DISTRICT

SECTION: STUDENTS

TITLE: HEALTH EXAMINATIONS/ SCREENINGS

ADOPTED: November 21, 2005

REVISED: October 19, 2020
First Reading: September 21, 2026
Second Reading: October 26, 2026

209. HEALTH EXAMINATIONS/SCREENINGS

Authority

In compliance with applicable law and regulations, and Board-approved health and safety plans, the Board shall require that district students submit to health and dental examinations, screenings and health monitoring in order to protect the school community from the spread of communicable disease, to ensure that the student's participation in health, safety and physical education courses meets the student's individual needs, and that the learning potential of each student is not lessened by a remediable physical disability. (1)(2)(3)(4)

Guidelines

Each student shall receive a comprehensive health examination, conducted by the school physician, upon original entry, in sixth grade, and in eleventh grade. (2)(4)(5)

Each student shall receive a comprehensive dental examination, conducted by the school dentist, upon original entry, in third grade, and in seventh grade. (3)(4)(5)

A private health and/or dental examination conducted at the parents'/guardians' request and expense shall be accepted in lieu of the school examination. The district shall accept reports of privately conducted physical and dental examinations completed within one (1) year prior to a student's entry into the grade where an exam is required. (5)

The school nurse or medical technician shall administer, to each student, vision tests, hearing tests, tuberculosis tests **and** other tests deemed advisable, at intervals established by the district. Height and weight measurements shall be used to calculate the student's weight-for-height ratio. (2)(4)(6)

The school nurse or other health care practitioner shall conduct measurements of height and weight for each student for the purpose of tracking growth patterns. Height and weight measurements will be conducted at intervals established by the district and in a manner that protects student confidentiality.

Parents/Guardians have the right to request an exemption from height and weight measurements for their child, and the district must provide notification of the exemption request procedure. (2)(25)

Parents/Guardians of students who are to receive physical and dental examinations or screenings shall be notified. The notice shall include the date and location of the examination or screening and notice that the parents/guardians may attend. The notice shall encourage the parents/guardians to have the examination or screening conducted by the student's private physician or dentist at the parent's/guardian's expense, to promote continuity of care. Such statement may also include notification that the student may be exempted from such examination or screening if it is contrary to the parent's/guardian's religious beliefs. (7)(8)(9)

A student who presents a statement signed by the parent/guardian that a health examination is contrary to the student's or parent's/guardian's religious beliefs shall be examined only when the Secretary of Health determines that facts exist indicating that certain conditions would present a substantial menace to the health of others in contact with the student if the student is not examined for those conditions. (10)(11)

Where it appears to school health officials or teachers that a student deviates from normal growth and development, or where school examinations reveal conditions requiring health or dental care, the parent/guardian shall be notified of the apparent need for a special examination by the student's private physician or dentist. The parent/guardian shall report to the school whether a special examination occurred. If the parent/guardian fails to report whether the examination occurred within a reasonable time after being notified of the apparent need and the abnormal condition persists, appropriate school health personnel shall arrange a special health examination for the student. (2)(4)(12)

In the event that the parent/guardian objects to or refuses to obtain a regular or special health or dental examination or refuses to permit the child to be examined as arranged by the school nurse or school physician, the school nurse, in consultation with the school physician, shall determine whether the student appears to have unaddressed health conditions such that, under the circumstances, the refusal should be reported to the Pennsylvania Department of Health or other appropriate authorities.

Where school health officials or staff have reasonable cause to suspect that a student may be the victim of child abuse, the school employee shall make a report of suspected child abuse in accordance with law and Board policy.
(13)**(14)**

Health Monitoring

The Board directs district staff to monitor student health in accordance with applicable Board policy and the Board-approved health and safety plan. **(15)**

A student may request an alternative method of monitoring as a religious accommodation, and designated district staff shall assess and respond to such request in accordance with applicable law, regulations and Board policy. A request for an accommodation that would unreasonably impair safety or cause undue hardship will not be granted. **(16)**

A student with a health condition that may render a monitoring method ineffective should notify designated staff so that alternative or supplemental methods may be considered. **(16)(17)**

Students who may be exhibiting symptoms that indicate health concerns shall be referred to the school nurse or designated staff for further assessment and response, in accordance with Board policy. **(15)**

Health Records

The district shall maintain for each student a comprehensive health record which includes a record of immunizations and the results of tests, measurements, regularly scheduled examinations and special examinations. (2)

All health records shall be confidential and shall be disclosed only when necessary for the health of the student or when requested by the parent/guardian, in accordance with law and Board policy. (18)**(19)(20)**

The district may disclose information from health records to appropriate parties in connection with an emergency, when necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Board policy. **(15)**(18)**(19)(20)**(21)(22)**(23)**

Designated district staff shall request, from the transferring school, the health records of students transferring into district schools. Staff shall respond to such requests for the health records of students transferring from district schools to other schools. (18)

The district shall destroy student health records only after the student has not been enrolled in district schools for at least two (2) years. (18)**(24)**

Delegation of Responsibility	The Superintendent or designee shall instruct all staff members to continually observe students for conditions that indicate health concerns or disability and to promptly report such conditions to the school nurse or designated staff. (2) **The Superintendent or designee shall ensure that educational information and materials regarding eating disorder awareness and education are made available to students in grades six through twelve. Eating disorder awareness and educational materials must also be posted on the district's website.** (26)(27) The Superintendent or designee shall ensure that notice is provided to all parents/guardians regarding the existence of and eligibility for the Children's Health Insurance Program (CHIP). (12) <u>Legal References</u> 1. 24 P.S. 1401 2. 24 P.S. 1402 3. 24 P.S. 1403 4. 22 PA Code 12.41 5. 24 P.S. 1407 6. 28 PA Code 23.1 7. 24 P.S. 1405 8. 28 PA Code 23.2 9. 20 U.S.C. 1232h 10. 24 P.S. 1419 11. 28 PA Code 23.45 12. 24 P.S. 1406 13. 23 Pa. C.S.A. 6311 14. Pol. 806 15. Pol. 203 16. Pol. 103 17. Pol. 103.1 18. 24 P.S. 1409 19. Pol. 113.4 20. Pol. 216 21. 20 U.S.C. 1232g 22. 34 CFR Part 99 23. Pol. 805 24. Pol. 800 25. 28 PA Code 23.7 26. 24 P.S. 1408 27. 24 P.S. 1426

GOVERNOR MIFFLIN SCHOOL DISTRICT

SECTION: STUDENTS

TITLE: SCHOOL WELLNESS

ADOPTED: May 15, 2006

REVISED: January 21, 2019
First Reading: September 21, 2026
Second Reading: October 26, 2026

	246. SCHOOL WELLNESS
Purpose	The Governor Mifflin School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development, and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.
Authority	The Board adopts this Policy based on the recommendations of the Wellness Committee and in accordance with federal and state laws and regulations. (2)(3) To ensure the health and well-being of all students, the Board establishes that the district shall provide to students: 1. A comprehensive nutrition program consistent with federal and state requirements. 2. Access, at reasonable cost, to foods and beverages that meet established nutritional guidelines. 3. Physical Education courses and opportunities for developmentally appropriate physical activity during the school day. 4. Curriculum and programs for Grades K-12 that are designed to educate students about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.
Delegation of Responsibility	The Superintendent or designee shall be responsible for the implementation and oversight of this policy to ensure each of the district's schools' programs and curriculum are compliant with this policy, related policies and established guidelines or administrative regulations. (2)(3)

Each building principal or designee shall annually report to the Superintendent or designee regarding compliance in his/her school. (3)

Staff members responsible for programs related to school wellness shall report to the Superintendent or designee regarding the status of such programs.

The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to school wellness. The report may include:

1. Assessment of school environment regarding school wellness issues.
2. Evaluation of food services program.
3. Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.
4. Listing of activities and programs conducted to promote nutrition and physical activity.
5. Recommendations for policy and/or program revisions.
6. Suggestions for improvement in specific areas.
7. Feedback received from district staff, students, parents/guardians, community members and the Wellness Committee.

The Superintendent or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include: (2)(3)

1. The extent to which each district school is in compliance with law and policies related to school wellness.
2. The extent to which this policy compares to model Wellness policies.
3. A description of the progress made by the district in attaining the goals of this policy.

	At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; wellness goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued. (3) The district shall annually inform and update the public, including parents/guardians, students and others in the community about the contents, updates and implementation of this policy via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership. (2)(3)
Guidelines	<u>Recordkeeping</u> The district shall retain records documenting compliance with the requirements of the School Wellness policy, which shall include: (3)(4) 1. The written School Wellness policy. 2. Documentation demonstrating that the district has informed the public, on an annual basis, about the contents of the School Wellness policy and any updates to the policy. 3. Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the district to inform the public of their ability to participate in the review. 4. Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy and notification of the assessment results to the public. <u>Wellness Committee</u> The district shall establish a Wellness Committee comprised of, but not necessarily limited to, at least one (1) of each of the following: School Board member, district administrator, district food service representative, student, parent/guardian, school health professional, physical education teacher and member of the public. It shall be the goal that committee membership will include representatives from each school building and reflect the diversity of the community. (2)

The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, implementing and periodically reviewing and updating a School Wellness Policy that complies with law to recommend to the Board for adoption.

The Wellness Committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition education and promotion, physical activity and other school based activities that promote student wellness as part of the policy development and revision process. (3)

Advisory Health Council

An Advisory Health Council may be established by the Superintendent to study student health issues and to assist in organizing follow-up programs. (5)

The Advisory Health Council may examine related research, assess student needs and the current school environment, review existing Board policies and administrative regulations, and raise awareness about student health issues.

The Advisory Health Council may make policy recommendations related to other health issues necessary to promote student wellness.

The Advisory Health Council shall provide periodic reports to the Superintendent or designee regarding the status of its work, as required.

Individuals who conduct student medical and dental examinations shall submit to the Advisory Health Council annual reports and later reports on the remedial work accomplished during the year, as required by law. (5)

Nutrition Education

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences. (6)(7)(8)

Nutrition education in the district shall teach, model**,** encourage and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement.

Nutrition education shall provide all students with the knowledge and skills needed to lead healthy lives. Nutrition education lessons and activities shall be age-appropriate.

	Nutrition curriculum shall teach behavior-focused skills, which may include menu planning, reading nutrition labels and media awareness. School food service and nutrition education classes shall cooperate to create a learning laboratory. Nutrition education shall be integrated into other subjects such as math, science, language arts and social sciences to complement but not replace academic standards based on nutrition education. Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity. The staff responsible for providing nutrition education shall be properly trained and prepared and shall participate in appropriate professional development. The district shall develop standards for such training and professional development. Nutrition education shall extend beyond the school environment by engaging and involving families and the community. <u>Nutrition Promotion</u> Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs. District schools shall promote nutrition through the implementation of Farm to School activities, where possible. Activities may include, but not be limited to, the initiation/maintenance of school gardens, taste-testing of local products in the cafeteria and classroom, classroom education about local agriculture and nutrition, field trips to local farms and incorporation of local foods into school meal programs. District staff shall cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition. District food service personnel shall review and implement research-based, behavioral economics techniques in the cafeteria to encourage consumption of more whole grains, fruits, vegetables and legumes, and to decrease plate waste. Consistent nutrition messages shall be disseminated and displayed throughout the district, schools, classrooms, cafeterias, homes, community and media.

	Consistent nutrition messages shall be demonstrated by avoiding use of unhealthy food items in classroom lesson plans and school staff avoiding eating less healthy food items in front of students. District schools shall offer resources about health and nutrition to encourage parents/guardians to provide healthy meals for their children. <u>Physical Activity</u> District schools shall strive to provide opportunities for developmentally appropriate physical activity during the day for all students. District schools shall contribute to the effort to provide students opportunities to accumulate at least sixty (60) minutes of age-appropriate physical activity daily, as recommended by the Centers for Disease Control and Prevention. Opportunities offered at school will augment physical activity outside the school environment, such as outdoor play at home, sports, etc. Students shall participate daily in a variety of age-appropriate physical activities designed to achieve optimal health, wellness, fitness, and performance benefits. Age-appropriate physical activity opportunities, such as outdoor and indoor recess, before and after school programs, during lunch, clubs, intramurals and interscholastic athletics, shall be provided to meet the needs and interests of all students, in addition to planned physical education. A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained. Extended periods of student inactivity, two (2) hours or more, shall be discouraged. Before and/or after school programs shall provide developmentally appropriate physical activity for participating children. District schools shall partner with parents/guardians and community members and organizations, such as YMCA's, Boys & Girls Clubs, local and state parks, hospitals, etc., to institute programs that support lifelong physical activity. Physical activity shall not be used or withheld as a form of punishment. Students and their families shall be encouraged to utilize district-owned physical activity facilities, such as playgrounds and fields, outside school hours in accordance with established district rules.

	Physical Education A sequential physical education program consistent with State Board of Education curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All District students must participate in physical education. (7)(8)(10) **Instruction involving the collection of a student's height and weight measurements must be conducted in a manner that protects student confidentiality. The calculation of body mass index (BMI) is prohibited.** (10) Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided. Physical Education classes shall be the means through which all students learn, practice and are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity. A comprehensive physical education course of study that focuses on providing students the skills, knowledge and confidence to participate in lifelong, health-enhancing physical activity shall be implemented. A varied and comprehensive curriculum that promotes both team and individual activities and leads to students becoming and remaining physically active for a lifetime shall be provided in the physical education program. Adequate amounts of planned instruction shall be provided in order for students to achieve the proficient level for Health, Safety and Physical Education academic standards. A local assessment system shall be implemented to track student progress on health, Safety and Physical Education academic standards. Students shall be moderately to vigorously active as much time as possible during a physical education class. Documented medical conditions and disabilities shall be accommodated during class. Safe and adequate equipment, facilities and resources shall be provided for physical education courses. Physical Education shall be taught by certified health and physical education staff. Appropriate professional development shall be provided for physical education staff.

Physical Education classes shall have a teacher-student ratio comparable to those of other courses for safe and effective instruction.

Physical activity shall not be used or withheld solely as a form of punishment.

Social Media

A social media literacy program consistent with curriculum regulations and academic standards shall be developed and implemented to address the following: (7)(8)(23)

1. **Mental, psychological and physical effects of social media and mobile device use.**

2. **Potential impacts of social media and mobile device use on academic growth and learning.**

3. **Safe use of social media, including how to recognize suspicious online behavior including, but not limited to:**
   a. **Cyberbullying.**
   b. **Predatory behavior.**
   c. **Potential human trafficking.**

4. **Personal security and privacy on mobile devices.**

Other School-Based Activities

Safe drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day. (11)(12)(13)(24)

Nutrition professionals who meet hiring criteria established by the district and in compliance with federal regulations shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal regulations. (9)(15)(16)(17)

District schools shall provide adequate space, as defined by the district, for eating and serving school meals.

Students shall be provided a clean and safe meal environment.

	Students shall be provided adequate time to eat: ten (10) minutes sit down time for breakfast; twenty (20) minutes sit down time for lunch. Meal periods shall be scheduled at appropriate hours, as required by federal regulations and as defined by the district. (11) Students shall have access to hand washing or sanitizing before meals and snacks. Access to the food service operation shall be limited to authorized staff. Nutrition content of school meals shall be available to students and parents/guardians. Students and parents/guardians may be involved in menu selections through various means, such as taste-testing and surveys. Goals of the School Wellness Policy shall be considered in planning all school based activities. Administrators, teachers, food service personnel, students, parents/guardians and community members shall be encouraged to serve as positive role models through district programs, communications and outreach efforts. The district shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods. The district shall maintain a healthy school environment, including but not limited to indoor air quality, in accordance with the district's healthy learning environment program and applicable laws and regulations. <u>Nutrition Guidelines for All Foods/Beverages in School</u> All foods and beverages available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing obesity. Foods and beverages provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards. (11)(12)(15)(16) Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall offer healthy alternatives in addition to more traditional fare.

Competitive Foods

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers. (3)(18)(19)

Competitive foods are defined as foods and beverages offered or sold to students on school campus during the school day, which are not part of the reimbursable school breakfast or lunch.

For purposes of this policy, **school campus** means any area of property under the jurisdiction of the school that students may access during the school day. (3)(18)

For purposes of this policy, **school day** means the period from midnight before school begins until thirty (30) minutes after the end of the official school day. (3)(18)

The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements. (18)

Fundraiser Exemptions

Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations. (20)

The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. **Exempt fundraisers** are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards. (18)

The district shall establish administrative regulations to implement fundraising activities in district schools, including procedures for requesting a fundraiser exemption.

Non-Sold Competitive Foods

Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district.

If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

1. Rewards and Incentives: Foods and beverages shall not be used as a reward for classroom or school activities unless the reward is an activity that promotes a positive nutrition message (ex. guest chef, field trip to a farm or farmers market, etc).

2. Classroom Parties and Celebrations: Classroom parties shall offer a minimal amount of foods (maximum 2-3 items) containing added sugar as the primary ingredient (ex. cupcakes, cookies) and will provide the following:

a. Fresh fruits/vegetables; and
b. Water, 100 percent juice diluted with water, low-fat milk or nonfat milk.

Food celebrations shall not occur until thirty (30) minutes after the end of the last lunch period.

Shared Classroom Snacks

Shared classroom snacks are not permitted in district schools.

Marketing/Contracting

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations. (3)(18)

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions. (21)

Management of Food Allergies in District Schools

The district shall establish Board policy and administrative regulations to address food allergy management in district schools in order to: (22)

1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.

2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.

3. Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

Safe Routes to School

The district shall cooperate with local municipalities, public safety agency, police departments and community organizations to develop and maintain safe routes to school.

Legal References

2. 42 U.S.C. 1758b
3. 7 CFR 210.31
4. 7 CFR 210.15
5. 24 P.S. 1422
6. 24 P.S. 1513
7. Pol. 102
8. Pol. 105
9. Pol. 808
10. 24 P.S. 1512.1
11. 7 CFR 210.10
12. 7 CFR 220.8
13. 24 P.S. 701
15. 42 U.S.C. 1751
16. 42 U.S.C. 1773
17. 7 CFR 210.30
18. 7 CFR 210.11
19. 7 CFR 220.12
20. Pol. 229
21. 24 P.S. 504.1
22. Pol. 209.1
23. 24 P.S. 1556
24. 24 P.S. 742.1

GOVERNOR MIFFLIN SCHOOL DISTRICT

(next 3-year acknowledgement due October, 2029)

SECTION: STUDENTS

TITLE: BULLYING/CYBERBULLYING

ADOPTED: December 15, 2008

REVISED: December 16, 2024
First Reading: September 21, 2026
Second Reading: October 26, 2026

249. BULLYING/CYBERBULLYING

Purpose

The Board recognizes that bullying **and cyberbullying create** an atmosphere of fear and intimidation, detract from the safe environment necessary for student learning, and may lead to more serious violence. **The Board is committed to providing a safe, positive learning environment for district students that is free from bullying and cyberbullying.**

Definitions

Artificial Intelligence-Generated or Modified Media – means text, code, images, audio or video data that has been created or modified from its original source data through the use of artificial intelligence technology, programs or platforms. (1)

Bullying - means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting, that is severe, persistent or pervasive and has the effect of doing any of the following: (1)

1. Substantially interfering with a student's education; **or**
2. Creating a threatening environment; **or**
3. Substantially disrupting the orderly operation of the school.

Cyberbullying - means bullying through the use of electronic technology or communication, including data, computer software or online platforms, regardless of their origin, using a device, system network, internet service, email, social media or other digital means, including artificial intelligence-generated or modified media. Cyberbullying includes bullying conduct which occurs in a school setting. (1)

School setting - means in the school, on school grounds, in school vehicles, at a designated bus stop, or at any activity sponsored, supervised or sanctioned by the school. (1)

Authority	The Board prohibits all forms of bullying **and cyberbullying** by district students **and requires that this policy be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district website**. (1) The Board encourages students who believe they or others have been bullied to promptly report such incidents to the building principal or designee. The Board directs that complaints of bullying **and cyberbullying** be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of bullying **or cyberbullying** brought pursuant to this policy shall also be reviewed for conduct which may not be proven to be bullying **or cyberbullying** under this policy, but merits review and possible action under other Board policies. (1) <u>Confidentiality</u> Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the district's legal and investigative obligations. <u>Retaliation</u> Reprisal or retaliation relating to reports of bullying **or cyberbullying,** or participation in an investigation of allegations of bullying **or cyberbullying,** is prohibited and shall be subject to disciplinary action.
Delegation of Responsibility	Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying **and cyberbullying.** The Superintendent or designee shall develop administrative regulations to **support** this policy. The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students. (1) The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board. (1)

	District administration shall annually provide the following information with the school safety and security incident report: (1)(2) 1. Board's Bullying**/Cyberbullying** policy. 2. Report of bullying **and cyberbullying** incidents. 3. Information on the development and implementation of any bullying **and cyberbullying** prevention, intervention or education programs.
Guidelines	**Reports of bullying or cyber bullying may be made orally or in writing and may be anonymous, except where made by district staff. Students are encouraged to use the district's reporting form attached to this policy, or to submit a written complaint; however, oral complaints will be accepted, documented and investigated.** **Any individual receiving a complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor any person involved.** **District staff who observe bullying/cyberbullying or receive a report of bullying/cyberbullying shall not conduct an independent investigation but shall take appropriate action to protect the safety of involved students and promptly provide a summary of the observed or reported conduct to the building principal or designee.** **For purposes of this policy, a reporter is an individual, other than district staff, who reports alleged bullying/cyberbullying directed at one or more students. A complainant is the alleged victim or target of the conduct. In some circumstances, the same individual may serve as both reporter and complainant.** **The building principal or designee shall encourage the complainant or reporter to complete the district's designated report form. If, due to age, disability or other incapacity, the complainant or reporter is unable to complete the form, the building principal or designee shall document the report and complete the form on the individual's behalf. If the report is made by someone other than the complainant, the complainant shall be notified promptly, informed of the report, and encouraged to complete the district reporting form.** **As soon as practicable after the receipt of a report of bullying or cyberbullying, the district shall notify the parent(s)/guardian(s) of any student involved in the incident.**

If the complainant, district staff, or other professionals with knowledge of the complainant's health and well-being indicate that notifying a parent/guardian could place the complainant or another person at risk of abuse, neglect or other imminent harm, the building principal, in consultation with the Superintendent and legal counsel, and as appropriate, law enforcement, child welfare authorities and other qualified professionals, may determine whether parental notification should be delayed, as permitted by law. The basis for the delay must be documented, and parent/guardian notification shall occur as soon as legal and safely practicable. (3)(4)

Every report of bullying/cyberbullying shall be reviewed and investigated promptly and sufficiently to address the alleged misconduct, even if the report is anonymous or the complainant requests that no action be taken.

Threat Assessment

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community, or other, district staff shall make a referral to the district's threat assessment team in accordance with applicable law and Board policy. (5)(6)

Discrimination/Harassment

If, at the time of the report or at any time during the investigation of the alleged bullying/cyberbullying, there is reason to believe that the conduct may fall within the provisions of the district's discrimination/harassment policies, the Title IX Coordinator must be promptly notified. Upon notification, the Title IX Coordinator will immediately initiate steps to comply with appropriate policies and procedures. The investigation will be handled as a joint and concurrent investigation to address all applicable allegations and legal requirements. (7)(8)

Investigation Procedures

After determining that the matter does not require handling under Policy 103, the building principal shall determine whether the investigation may be conducted by the principal or designee, or whether the matter must be referred to the Superintendent or another appropriate administrator.

If law enforcement has been notified, a law enforcement report has been filed, or substantiated allegations could result in expulsion, the building principal shall consult with the Superintendent or appropriate administrator, who may seek advice from legal counsel.

Investigations shall be timely, impartial, thorough and comprehensive. The investigation may include:

1. **Interviewing the complainant.**
2. **Interviewing the individual(s) accused of the conduct.**
3. **Interviewing witnesses.**
4. **Reviewing physical, electronic or documentary evidence.**
5. **Reviewing any other relevant information provided during the investigation.**
6. **Conducting any additional inquiry reasonably necessary to determine the facts and address proven misconduct.**

Investigative Findings

The investigator shall prepare findings that summarize the investigation, determine whether the allegations have been substantiated, identify any violation of Board policy or applicable law, and recommend appropriate corrective action.

As soon as practicable after determining that an incident of bullying or cyberbullying has occurred, the district shall notify the parent(s)/guardian(s) of any student involved in the incident, of the determination of the investigation.

The complainant/reporter and the accused shall be informed of the outcome of the investigation within a reasonable period of time, consistent with the Family educational Rights and Privacy Act (FERPA) and other applicable laws. The accused shall not be informed of any individual remedies provided to the complainant. (9)

District Response and Corrective Action

If an investigation results in a finding that bullying or cyberbullying or other misconduct occurred, the district shall take prompt and appropriate corrective action designed to stop the conduct, prevent its recurrent, protect affected students, eliminate any hostile or disruptive environment, and prevent retaliation. (1)

The district shall document corrective actions taken and, when permitted by law, inform the complainant or reporter of responsive measures. District administrators shall monitor the effectiveness of corrective actions and take additional measures when necessary. (1)

If an investigation reveals violations of other Board policies or circumstances requiring additional review, referral, discipline or intervention, the district shall address those matters through the appropriate disciplinary, administrative or support processes.

Any disciplinary action imposed shall be consistent with the Code of Student Conduct, Board policies and administrative regulations, applicable collective bargaining agreements, and state and federal law, and may include: (1)(2)(13)

- **Counseling within the school**
- **Parental conference.**
- **Loss of school privileges.**
- **Transfer to another school building, classroom or school bus.**
- **Exclusion from school-sponsored activities.**
- **Detention.**
- **Suspension.**
- **Expulsion.**
- **Counseling/Therapy outside of school.**
- **Referral to law enforcement officials.**

The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students. (1)(2)(10)

<u>Education</u>

The district shall develop, implement and evaluate bullying prevention and intervention programs and activities. Programs and activities shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying. (1)(11)(12)

School Safety and Security Incidents Report

Annually, by July 31, the Superintendent shall report on the designated form, to the PA Department of Education, all new incidents as required by state law. The report must include the total number of bullying and cyberbullying incidents that occurred during the school year, including the number of cyberbullying incidents suspected to involve artificial intelligence-generated or modified media. (2)(14)

Legal References

1. 24 P.S. 1303.1-A
2. Pol. 805.1
3. 23 Pa. C.S.A. 6301
4. Pol. 806
5. 24 P.S. 1302-E
6. Pol. 236.1
7. Pol. 103
8. Pol. 103.1
9. Pol. 216
10. 22 PA Code 12.3
11. 20 U.S.C. 7188
12. 24 P.S. 1302-A
13. Pol. 236
14. 24 P.S. 1319-B

GOVERNOR MIFFLIN SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: MAINTENANCE

ADOPTED: March 20, 2006

REVISED: January 21, 2019
First Reading: September 21, 2026
Second Reading: October 26, 2026

704. MAINTENANCE

Purpose

Adequate maintenance of buildings, property and equipment is essential to fiscal responsibility and efficient management of district facilities.

Authority

The Board directs that a continuous program of inspection and maintenance of all District buildings, property and equipment be established and implemented. Wherever possible, maintenance shall be preventive. (2)(3)

Delegation of Responsibility

The Superintendent or designee shall develop and supervise a maintenance program which shall include:

1. Regular program of **maintenance, repair and improvement of buildings and facilities.**
2. **Testing lead levels in drinking water.** (3)
3. Critical spare parts inventory.
4. Equipment replacement program.
5. Long-range plans for building modernization and conditioning.

The Superintendent or designee shall develop a maintenance checklist applicable to all district buildings.

The Superintendent or designee shall report annually to the Board regarding the current maintenance and improvement program and projected maintenance needs that include cost analysis.

Legal References

2. 24 P.S. 701
3. 24 P.S. 742.1

GOVERNOR MIFFLIN SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: SCHOOL CALENDAR

ADOPTED: July 17, 2006

REVISED: January 27, 2025
First Reading: September 21, 2026
Second Reading: October 26, 2026

803. SCHOOL CALENDAR

Purpose

The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the district and communication with students, staff, parents/guardians and the school community.

Authority

The Board shall determine annually the days and the hours when the schools will be in session for instructional purposes, in accordance with state law and regulations. This may include, as appropriate, activities qualifying as instructional days or hours, under the direction of certified school employees, for fulfilling the minimum required days or hours of instruction under law, regulations and state guidance. (1)(2)(3)(4)(5)(6)(7)(8)(9)

The school calendar shall normally consist of a minimum of 180 student days OR 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level. (1)(2)(8)(10)

The Board reserves the right to alter the school calendar when it is in the best interests of the district, including in cases of emergency, in accordance with applicable law and regulations. The Board shall take action to establish temporary provisions in cases of emergency, in accordance with law, and shall document such actions with the PA Department of Education, when required. (2)(5)(6)(7)(9))11)(12)(13)(**14**)

Temporary provisions established in accordance with law may include but are not limited to: (1)(2)(5)(6)(7)(8)(9)(12)(13)(**15**)

1. Keeping schools in session such days and hours as the Board deems necessary, which shall include maintaining the requirement for a minimum of 180 student days or 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.

	2. Reducing the length of time of daily instruction for courses and classes. 3. Implementing remote and other alternative methods of delivering instruction under the direction of certified school employees. **Each year, prior to finalizing the school calendar, the Board must discuss the use or potential use of flexible instruction days and remote or virtual instructional days at a public Board meeting.** (7)**(14)**
Delegation of Responsibility	The Superintendent shall annually prepare a school calendar for Board consideration. The Superintendent or designee shall document alterations to the school calendar and any temporary provisions in accordance with law, regulations, guidance from the PA Department of Education and Board policy. (7)**(14)(15)** <u>Legal References</u> 1. 24 P.S. 133 2. 24 P.S. 1501 3. 24 P.S. 1502 4. 24 P.S. 1503 5. 24 P.S. 1504 6. 24 P.S. 1505 7. 24 P.S. 1506 8. 22 PA Code 11.1 9. 22 PA Code 11.2 10. 22 PA Code 4.4 11. 24 P.S. 520 12. 24 P.S. 520.1 13. 24 P.S. 1501.3 14. Pol. 006 15. Pol. 805

GOVERNOR MIFFLIN SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: SCHOOL SECURITY PERSONNEL

ADOPTED: October 19, 2020

REVISED: March 16, 2026
First Reading: September 21, 2026
Second Reading: October 26, 2026

805.2. SCHOOL SECURITY PERSONNEL

Authority

The Board shall employ, contract for and/or assign staff to coordinate the safety and security of district students, staff, visitors and facilities.

The district shall employ or contract for at least one (1) full-time school security personnel who has completed the training required by law and this Board policy, to be on duty during the school day. (1)

The district shall certify to the state School Safety and Security Committee annually that it has met the requirements for school security personnel or has received a waiver, in accordance with applicable law. (1)

Definitions

School Security Personnel – school police officers, school resource officers and school security guards. (2)

Independent Contractor – an individual, including a retired federal agent or retired state, municipal or military police officer or retired sheriff or deputy sheriff, whose responsibilities, including work hours, are established in a written contract with the district for the purpose of performing school security services. (2)

Third-Party Vendor – a company or entity approved by the PA Commission on Crime and Delinquency that provides school security services in accordance with law. (2)

Delegation of Responsibility

The Superintendent shall appoint a school administrator to serve as the School Safety and Security Coordinator, in accordance with law. When a vacancy occurs in the role of the School Safety and Security Coordinator, the Superintendent shall appoint another school administrator to serve as the School Safety and Security Coordinator within thirty (30) days of the vacancy and shall notify the Board regarding the appointment. (3)

The Superintendent or designee shall submit the name and contact information for the appointed School Safety and Security Coordinator to the state's School Safety and Security Committee within thirty (30) days of the appointment. (3)

The School Safety and Security Coordinator shall report directly to the Superintendent, and shall be responsible for the following: (3)

1. Oversee all school police officers (SPOs), school resources officers (SROs), and/or school security guards

2. Review and provide oversight of all Board policies, administrative regulations and procedures related to school safety and security, and ensure compliance with federal and state laws and regulations regarding school safety and security.

3. Coordinate training and resources for students and staff related to situational awareness, trauma-informed approaches, behavioral health awareness, suicide **awareness and prevention,** bullying **and cyberbullying** awareness **and prevention**, substance use awareness, emergency procedures and training drills, and identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with the standards established by the state's School Safety and Security Committee and the requirements of applicable law and regulations. (3)(4)(5)(6)(7)(8)(9)(10)(11)(12)(13)

4. Meet with school employees annually to seek their input on the mandatory school safety and security training. (4)

5. Coordinate a tour of the district's buildings and grounds biennially, or when a building is first occupied or reconfigured, with law enforcement and first responders responsible for protecting and securing the district, to discuss and coordinate school safety and security matters.

6. Serve as the liaison with law enforcement and other state committees and agencies on matters of school safety and security.

7. Serve on the district's threat assessment team(s) and participate in required training and the threat assessment process. (8)(14)

8. Coordinate School Safety and Security Assessments, School Safety and Security grant requirements and respond to School Safety and Security surveys, as applicable. (12)(15)

9. Coordinate school safety and security meetings with school and building leadership, at least on a quarterly basis.

The School Safety and Security Coordinator shall, within one (1) year of appointment, complete required training as specified by the state's School Safety and security Committee for serving in the role of a School Safety and Security Coordinator. This training shall be in addition to other training requirements for school administrators, but shall count toward professional education credit, where applicable. (3)(16)(17)(18)

The School Safety and Security Coordinator must complete any additional continuing education as required by the School Safety and Security Committee. (3)

By June 30 of each year, the School Safety and Security Coordinator shall make a report to the Board at an executive session on the district's current safety and security practices, and identify strategies to improve school safety and security. (3)(19)

The Board directs the School Safety and Security Coordinator to include the following information in the annual report:

1. Threat assessment team information, including verification of compliance with law and regulations, the number and composition of the district's threat assessment team(s), the total number of threats assessed in the past year, and additional information on threat assessment required by the Superintendent or designee, in accordance with Board policy. (8)(14)

2. The number and type(s) of school security personnel contracted or employed by the district, including: (3)

    a. The number of school security personnel that are armed, listed by type(s) of personnel.

    b. The school building at which each school security personnel is assigned, listed by type(s) of personnel.

    c. The training, including the type of training and completion dates, of each school security personnel, listed by type(s) of personnel.

    d. A listing of other individuals utilized by the district for school safety-related duties.

3. An attendance report of the school and building personnel present at each school safety and security meeting, including yearly attendance totals.

4. Reports of required emergency preparedness, fire, bus evacuation and school security drills. (12)

5. Information on required school safety and security training and resources provided to students and staff. (12)

6. Safe2Say Something aggregate data, including a breakdown of Life Safety and Non-Life Safety reports received.

7. Behavioral health and school climate information, including aggregate data from surveys and assessments issued in the district, information on referrals and services accessed by students and families, and identification of additional resources needed in the district. (20)

8. School Safety and Security incident reports for the previous year(s) and/or data collected to date for the current year. (21)

9. Updates regarding the district's Memorandum of Understanding with local law enforcement agencies. (21)

10. Updates to laws, regulations and/or Board policies related to school safety and security.

11. Information on tours, inspections and/or School Safety and Security Assessments of school facilities and programs.

12. Information on grants or funding applied for and/or received in support of school safety and security efforts.

A copy of the report, including the required information on threat assessment and school security personnel, shall be submitted to the state's School Safety and Security Committee. (3)

The Superintendent or designee shall implement job descriptions and procedures to address the responsibilities and requirements specific to each category of school security personnel in carrying out their duties.

School security personnel shall carry weapons, including firearms, in performance of their duties only if, and to the extent, authorized by the Board, including as provided in an agreement with a law enforcement agency for the stationing of a School Police Officer, School Resource Officer or in a contract with an independent contractor or third-party vendor approved by the Board.

Guidelines	<u>School Police Officers</u> The district shall employ and/or contract for one or more school police officers and apply to the appropriate court for appointment and powers of authority, in accordance with the provisions of law. (2)(22)(23)(24)(25)(26) Within thirty (30) days of court approval for appointment of a school police officer, the district shall notify the School Safety and Security Committee and submit a copy of the court's order. (22) School Police Officer (2)(23)(24) 1. A law enforcement officer employed by the district, whose responsibilities, including work hours, are established by the district; or 2. An independent contractor or an individual provided through a third-party vendor who has been appointed in accordance with law, and who meets the requirements of contracted services personnel, in accordance with Board policy. (26) **Background Checks** Prior to receiving an offer of employment, al school police officers shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school police employed by the district and Board policy 818 for school police employed by an independent contractor or third-party vendor. (25)(26)(27)(28)(29)(30) The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school police employed by the district and shall review a background investigation conducted for all school police employed by an independent contractor or third-party vendor. (31)(32) Following an offer of employment, the district shall request the separation record for a school police officer employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency. (33)(34)

Requirements

The district shall annually report the following information regarding school police officers receiving required training to the PA Department of education**,** the School Safety and Security Committee, and the PA Commission on Crime and Delinquency: (35)

1. The district's name and the number of school police offers employed or contracted by the district.

2. The municipalities comprising the district.

3. The date and type of training provided to each school police officer.

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a low enforcement agency, in accordance with applicable law and regulations. (31)(36)

School police officers shall take and subscribe to the Oath of Office required by law. (37)

The district shall request that the court grant the school police officer authority to carry a firearm, in accordance with law. The school police officer shall maintain all applicable firearm license and training requirements, in accordance with law and Board policy. (22)(38)

School police officers shall successfully complete required training, in accordance with law, and other required staff training, included district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to behavior for students with disabilities, in accordance with law, regulations and Board policy. (38)(39)(40)(41)(42)

School police officers shall possess and exercise the following duties: (43)

1. Enforce good order in school buildings, on school buses or vehicles owned or leased by the district, and on school grounds.

2. If authorized by the court, issue summary citations or detain individuals who are in school buildings, on school buses and on school grounds in the district until local law enforcement is notified.

3. If authorized by the court, a school police officer who is a law enforcement officer employed by the district, whose responsibilities, including work hours, are established by the district, may exercise the same powers as exercised under authority of law or ordinance by the police of the municipality in which the school property is located.

School police officers shall wear the assigned shield or badge provided by the district in plain view when on duty. (44)

Legal References

1. 24 P.S. 1316-C
2. 24 P.S. 1301-C
3. 24 P.S. 1309-B
4. 24 P.S. 1310-B
5. Policy 146.1
6. Policy 227
7. Policy 236
8. Policy 236.1
9. Policy 249
10. Policy 333
11. Policy 351
12. Policy 805
13. Policy 819
14. 24 P.S. 1302-E
15. 24 P.S. 1305-B
16. 24 P.S. 1316-B
17. 24 P.S. 1205.1
18. 24 P.S. 1205.5
19. Pol. 006
20. Pol. 235.1
21. Pol. 805.1
22. 24 P.S. 1302-C
23. 24 P.S. 1310-C
24. 24 P.S. 1311-C
25. Pol. 304
26. Pol. 818
27. 24 P.S. 111
28. 24 P.S. 111.1
29. 23 Pa. C.S.A. 6344
30. 23 Pa. C.S.A. 6344.3
31. 44 Pa. C.S.A. 7301
32. 37 Pa. Code 241.5
33. 44 Pa. C.S.A. 7310
34. 37 Pa. Code 241.6

	35. 24 P.S. 1303-C 36. 37 Pa. Code 241.1 37. 24 P.S. 1304-C 38. 24 P.S. 1305-C 39. 22 PA Code 10.23 40. 22 PA Code 14.104 41. 22 PA Code 14.133 42. Pol. 113.2 43. 24 P.S. 1306-C 44. 24 P.S. 1307-C 45. Pol. 909 46. 24 P.S. 1313-C 47. 24 P.S. 1314.C 48. Pol. 907 49. 24 P.S. 1309-C 50. 42 Pa. C.S.A. 8953 51. 53 Pa. C.S.A. 2303

GOVERNOR MIFFLIN SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: AUTOMATED EXTERNAL DEFIBRILLATOR (AED)/ CARDIOPULMONARY RESUSCITATION (CPR)

First Reading: September 21, 2026
Second Reading: October 26, 2026

ADOPTED: July 17, 2006

REVISED: August 18, 2014

822. AUTOMATED EXTERNAL DEFIBRILLATOR (AED)/ CARDIOPULMONARY RESUSCITATION (CPR)

Purpose

The Board is committed to providing a safe and healthy environment for the school community.

Maintaining automated external defibrillator (AED) units and staff trained in cardiopulmonary resuscitation (CPR) in the schools enables responders to deliver early defibrillation and resuscitation to victims.

Definition

Automated external defibrillator (AED) – a portable device that uses electric shock to restore a stable heart rhythm to an individual in cardiac arrest. (1)

Authority

Each school **building** shall have one (1) person **trained and** certified in the use of **an AED and** CPR during **the school day** when school is in session and students are present. (2)(3)

Each school nurse or designee, coach of an athletic activity, marching band director, physical education teacher and athletic trainer in the district must participate in instruction in the use of an AED and CPR and maintain their certification. (2)

The AED units are owned by the district and shall be properly maintained **and tested,** and located in secure and accessible locations.

The district shall have an AED in a readily accessible location for students participating in interscholastic athletics and practices. Individuals trained in the use of an AED and CPR will be present during these times. (4)(5)

The automated external defibrillator (AED) units shall be used in accordance with approved district procedures.

Guidelines	A Core Team shall be trained in CPR and AED procedures by completing a training program offered by approved providers. Members of the team shall be provided opportunities for annual training and retraining. **The district shall make instruction in the use of an AED available to all its employees and volunteers at least once every two (2) years. The instruction is optional and shall be conducted by an approved provider that may be through the internet or other electronic means.** (2) Written guidelines for medical emergencies related to the use of AED units shall be provided to all **employees instructed in the use of an AED.** Responders' use of AED units shall not replace the care provided by emergency medical services (EMS) providers. Patient care shall be transferred to the EMS providers upon their arrival.
Delegation of Responsibility	The Superintendent or designee shall develop and disseminate administrative regulations that detail the use of AED units. **The Superintendent or designee shall annually, by June 30, report to the PA Department of Education detailing the number, condition, age, expiration date and placement of AEDs in each school building.** (6) <u>Legal References</u> 1. 24 P.S. 1401 2. 24 P.S. 1423.1 3. 24 P.S. 1424 4. 24 P.S. 1423.3 5. Pol. 123 6. 24 P.S. 1423.2

SUMMARY OF POLICY REVISIONS
First Reading: September 21, 2026
Second Reading: October 26, 2026

The following policy revisions feature updates from the Omnibus Bill and State Regulations, including new academic standards for the 2026-2027 school year, curriculum, virtual attendance and wellness checks, height and weight measurements, including eating disorder awareness and education, body mass index (BMI), social media literacy, bullying and cyberbullying, lead testing for drinking water, flexible instruction days (FID), and school safety training.

Policy 102 – Academic Standards
This update reflects the requirements of a new section under the PA School Code regarding Social Media Literacy. This law requires that the standards adopted by the State Board of Education, in accordance with Chapter 4 regarding academic standards and instruction, include instruction to students on the potential health and academic impacts, and safety and security concerns associated with social media use. Also included in this update is the Chapter 4 requirement for Personal Finance, and clearer identification of which standards are based on PA Core Standards and PA Integrated Standards.

Policy 105 – Curriculum
Due to specific instructional requirements regarding Physical Education and Social Media, legal citations to reference 24 P.S. Sec. 15-1512.1 and 24 P.S. Sec. 15-1556 have been added to the policy.

Note: Policy 246 – School Wellness (appearing later in this listing) expands upon both of these topics as the issues directly relate to student wellness

Policy 204.1 – Virtual Attendance and Wellness Checks (NEW)
A new section under the PA School Code now requires Weekly Wellness Checks for any student who receives academic instruction exclusively through the district's virtual instruction program for the full school year. The purpose is to ensure that each student is visibly seen and communicated with in real time. Ongoing efforts to complete wellness checks, with accurate recordkeeping, must be made, and documentation demonstrating compliance with law must be provided to PDE upon request.

Policy 209 – Health Examinations/Screenings

This policy has been updated, per Code amendments, to reflect that height and weight measurements of students are to be conducted by the school nurse or other health care practitioner, for purposes of tracking a student's growth pattern – not to calculate body mass index (BMI). Confidentiality must be maintained and parents/guardians must be provided of their right to request an exemption from such measurements. Secondly, a new section of the School Code requires districts to make eating disorder awareness, and education information and materials, available for students in Grades 6 through 12.

Policy 246 – School Wellness

Revisions to this policy address two key elements:

First, the section on Physical Education has been updated to comply with Code amendments regarding the requirement to maintain student confidentiality when instruction involves the collection of a student's height and weight measurements. The use of measurements to calculate a student's body mass index (BMI) is prohibited. Second, a section has been added to address Social Media, in compliance with 24 P.S. Sec. 15-1556: Social Media Literacy Education and Academic Standards. Social media literacy in schools must address mental, psychological and physical effects of social media and mobile device use, personal security and privacy on mobile devices, potential impacts of social media and mobile device use on academic growth and learning, and safe use of social media, including how to recognize suspicious online behavior such as cyberbullying, predatory behavior, and potential human trafficking.

Policy 249 – Bullying/Cyberbullying

As a result of the Omnibus Bill amendments, this policy has been updated to include new definitions for Artificial Intelligence-Generated or Modified Media and Cyberbullying. The policy is also now required to include "procedures for investigating a report of alleged bullying and cyberbullying." Therefore, the separate procedures have been moved directly into the policy content to comply with this requirement. The merging of policy and procedural content resulted in content realignment and additional sections related to Reporting, Investigation and Response to Bullying/Cyberbullying.

Policy 704 – Maintenance

This policy was updated to include a reference to Lead Testing. An option was provided for the addition of testing lead levels in drinking water.

Policy 803 – School Calendar

This policy was updated to comply with new Code amendments regarding Flexible Instruction Days (FID). Required language has been added to reflect that each year, prior to finalizing the school calendar, the Board must discuss the use or potential use of flexible instructional days and remote or virtual instructional days at a public meeting.

Policy 805.2 – School Security Personnel

This policy has been revised to reflect a Code amendment clarifying that the School Safety and Security Coordinator is responsible to coordinate training and resources for staff and students on suicide awareness and prevention, and cyberbullying awareness and prevention.

Policy 822 – Automated External Defibrillators (AED)/Cardiopulmonary Resuscitation (CPR)

This policy has been updated in accordance with Act 17 of 2026, clarifying which individuals in the school entity must maintain their certification in the use of an AED and CPR, as well as optional training opportunities for all employees and volunteers. Information is also now included on the annual report the school entity must make to the PA Department of Education on their AEDs, including the number, condition, age, expiration date, and placement of the AEDs in each school building.

12.2. **First Reading of Policy Revision**

Description: Requesting Approval for a First Reading of Policy Revision, as listed:
226 - Searches

GOVERNOR MIFFLIN SCHOOL DISTRICT

SECTION: STUDENTS

TITLE: SEARCHES

ADOPTED: November 21, 2005

REVISED: August 18, 2014
First Reading: October 26, 2026
Second Reading: November 16, 2026

	226. SEARCHES
Purpose	The primary purpose and justification for any search is the protection of the health, safety and welfare of the students, school property and the educational process. (1)(2) **The district has a compelling interest in protecting and preserving the health, safety and welfare of the school population which, under certain circumstances, may warrant searches of students and their lockers, vehicles or other belongings for the purpose of finding or preventing entry onto school property of controlled substances, weapons or other dangerous materials in a manner that complies with this policy. (3)(4)(5)**
Authority	~~The administration may search a student, student's lockers or student's vehicle and seize any illegal and prohibited materials found. However, when the administration and staff have a REASONABLE SUSPICION that the locker or vehicle contains materials which create a threat to the health, welfare, safety and/or order of the school, a search may be conducted without prior notice.~~ ~~The Board reserves the right to authorize its employees to inspect a student's locker at any time, based on reasonable suspicion, for the purpose of determining whether the locker is being used improperly for the storage of contraband, a substance or object, the possession of which is illegal, or any material that poses a hazard to the safety and good order of the schools. The Board authorizes the administration to conduct random searches of lockers at any time.~~ **School officials have the authority to lawfully search students or their belongings, including lockers, automobiles, electronic devices, purses, backpacks, clothing, and other possessions, without a warrant, when in school, on school grounds, or under school supervision, if there is a reasonable suspicion that the place or thing to be searched contains prohibited contraband, material that would pose a threat to the health, safety, or welfare of the school population, or evidence that there has been a violation of the law, Board policy, or school rules.**

	The scope and extent of searches must be reasonable in relation to the nature of the suspected evidence, contraband, or dangerous material, and to the grounds for suspecting that it may be found in the place or thing to be searched. Such materials may be used as evidence against the student in disciplinary proceedings. **In certain circumstances,** the student ~~will~~ **may** be notified of an imminent locker or vehicle search and given an opportunity to be present. All searches will be conducted by an administrator with a staff member present as a witness**.** The Board establishes that students should keep their assigned lockers closed and locked against incursion by other students. No student may use a locker as a depository for a substance or object which is prohibited by law or district rules, or which constitutes a threat to the health, safety, or welfare of the occupants of the school building or the building itself. **(1)(2)(6)(7)**
Delegation of Responsibility	**The Board authorizes administration to conduct searches of students or their belongings, including lockers, automobiles, electronic devices, purses, backpacks, clothing, and other possessions in accordance with the standards established by this policy.** Students, **parents/guardians, and staff** shall be notified at least annually, or more often if deemed appropriate by administration, concerning the contents of this policy and district procedures. (2) All students are responsible for the contents of assigned lockers and are, therefore, subject to disciplinary procedures **if their assigned lockers are found to contain** ~~which address possession of~~ drugs, alcohol, weapons or incendiary articles. (3)(5) **School lockers may be subject to inspection or cleaning on a periodic or as needed basis as determined by school administration.** The Superintendent or designee shall develop procedures to implement this policy which shall require: 1. The principal or designee shall be present whenever a student locker is inspected. 2. The principal shall open a student's locker for inspection on the request of a law enforcement officer only on presentation of a duly authorized search warrant or on the intelligently and voluntarily given consent of the student. (8) 3. The principal shall be responsible for the safekeeping and proper disposal of any substance, object or material found to be stored in a student's locker, in violation of Board policy or school rules.

	4. The principal shall be responsible for the prompt recording in writing of each locker inspection; such record shall include the reason(s) for the search, persons present, objects found and their disposition. **5. The principal or designee shall be responsible for inspection and responsible investigation of a student's use of the school-issued electronic devices and internet use.** School officials are authorized to search a student's personal possessions or motor vehicle parked on school property when there is reasonable suspicion that the student is violating law, Board policy or school rules, or poses a threat to themselves or the school population.
Guidelines	**<u>Individualized Suspicion Searches</u>** **Students or their belongings, including lockers, automobiles, electronic devices, purses, book bags, clothing, and other possessions may be searched without a warrant when in school, on school grounds, or when otherwise under school supervision, if there is a reasonable suspicion that the place or thing to be searched contains contraband prohibited by school rules or federal or state law, material that would pose a threat to the health, safety or welfare of the school population, or evidence that there has been a violation of the law. The scope and extent of searches must be reasonable in relation to the nature of the suspected evidence, contraband, or dangerous material and to the grounds for suspecting that it may be found in the place or thing to be searched. (2)** **In determining whether reasonable suspicion exists, the principal or designee always should be able to articulate what is being looked for, and why it is thought to be located in the particular place to be searched. The scope of a search should be limited to the place or places the item sought is believed to be.** **Examination by school staff of text messages, call logs, files, images, or other data contained in a student's mobile telephone or other electronic device, without the student's consent, normally constitutes a search that must be justified by reasonable suspicion that those devices may contain material in violation of law, district policy or school rules, evidence of such a violation, or material that poses an imminent threat to the health, safety or welfare of the school population is contained in the particular files, directories, or data located in the device.**

Random or General Searches without Individualized Suspicion

Under certain circumstances, random or general searches of students and their belongings, including student lockers or vehicles parked on school property, shall be conducted during the school day or upon entry into school buildings or school activities, in the absence of suspicion focused on a particular student or students, for the purpose of finding or preventing entry onto school property or activities of controlled substances, weapons, or other dangerous materials. Such searches normally will be conducted in a minimally intrusive manner by using screening methods such as: dogs or other animals trained to detect controlled substances; explosives, or other harmful materials by smell; as well as metal detectors and other technology used to detect prohibited items; screenings and/or pat downs of individuals. When such screening methods provide a reasonable suspicion that particular students, items, or places possess or contain controlled substances, weapons, or other dangerous material, screening may be followed by physical searches of those particular students, items, or places on an individualized basis.

Random or general searches for weapons may be conducted when there are circumstances, information, or events tending to indicate increased likelihood that students may be armed or headed for physical confrontation because of community strife or tensions, or as a continuation or escalation of a prior incident, in or out of school, which threatens to spill over into school, into a school-sponsored activity, or into other times and places that students are under school supervision.

Random or general searches for controlled substances may be conducted when there are circumstances, events, or information tending to indicate significant drug use, possession, or trafficking among students in school.

Random or general searches not based on individualized suspicion must be approved in advance by the Superintendent or designee, in consultation with the district solicitor. Coordination with law enforcement officials will be accomplished as provided in the memorandum of understanding with the applicable law enforcement agency.

Searches upon Consent

Searches may be conducted at any time, with or without reasonable suspicion, if the student has given knowing and voluntary consent specific to the place to be searched.

The administration may establish rules and procedures governing certain privileges enjoyed by students, such as the privilege of parking a vehicle on school grounds, that makes the student's consent to random searches or inspections a condition of access to the privilege. (4)

Searches by or at the Request of Law Enforcement Officials

When searches of students, student belongings, vehicles, or lockers are conducted by or at the request of law enforcement officials, with or without the involvement of school staff, the law enforcement officials are solely responsible for ensuring that a warrant has been issued or that the circumstances otherwise permit the search to be lawfully conducted in accordance with the standards applicable to law enforcement actions. School staff will not interfere with or obstruct searches initiated by law enforcement when the above requirements have been met. School staff may assist law enforcement officials when requested to do so and when represented that a warrant has been issued or that they otherwise have proper authority for lawful search.

Locker and Desk Searches

Student lockers and desks are school property and remain at all times under the control of the school, **and students have no expectation of privacy in their lockers or desks.** Students are expected to assume full responsibility for the security of their lockers. **Searches of lockers and desks will be conducted in accordance with this policy. (1)** ~~The school reserves the right to inspect lockers at any time without notice and without consent.~~

~~Periodic locker inspections will be conducted by the administration at any time during the school year. The search of a particular locker will only be made upon REASONABLE SUSPICION that the student has illegal materials or when there has been a violation of a school rule or regulation.~~

No student may place or keep in a locker any substance or object that is prohibited by law, Board policy, or school rules, or that constitutes a threat to the health, safety, or welfare of the occupants of the school building or the building itself. Prior to an individual locker search or inspection based on reasonable suspicion, the student to whom the locker is assigned shall be notified and be given a reasonable opportunity to be present. However, when there is a reasonable suspicion that a locker contains materials which pose a threat to the health, welfare or safety of the school population, student lockers may be searched without prior notice to the student.

The building principal or designee shall be present when a student's locker is being inspected for cleanliness or searched for contraband. The building principal or designee shall make a written record of each search, including the reason(s) for the search, persons present, objects found, and disposition of any objects removed from the locker. (1)(2)

Personal Searches

~~A student's person or personal property (purse, book bag, jacket, trousers) will be searched whenever the administration has REASONABLE SUSPICION to believe that s/he is in possession of illegal or unauthorized materials.~~

~~A pat down search of a student will be conducted in private by an administrator and a staff member of the same sex. No strip searches will be conducted.~~

Searches involving the removal or examination beneath any clothing of a student, other than jackets, coats, or other outerwear, shall be conducted only by a staff person of the same gender as the student, with at least one (1) other staff person of the same gender as the student, with at least one (1) other staff member of the same gender present as a witness, and in a location assuring privacy from observation by persons not involved in the search or of the opposite sex. Searches involving the removal of undergarments or examination beneath undergarments will not be conducted.

Search Dogs

A drug/explosive detection dog may be used to search student lockers, classrooms and school property at the discretion of the building administrator. The dog must be accompanied by a qualified and authorized handler who will be responsible for the dog's actions. Dogs shall not be used to search students.

Vehicle Searches

Students are granted a permit to park on school grounds as a matter of privilege, not of right. **Student parking privileges are conditioned upon the terms of this policy.** The school retains the authority to conduct routine checks of student vehicles, **in accordance with this policy and state and federal law, including, but not limited to, the use of a drug/explosive detection dog.** . ~~A drug/explosive detection dog may be used to conduct routine checks of student vehicles parked on school property~~.

Interior inspections **of motor vehicles parked on district property will be conducted in accordance with the requirements of this policy and state and federal law** when the administration has a reasonable suspicion that there are illegal or unauthorized materials contained inside the vehicle or a school rule has been violated.

Metal Detectors

School security screening metal detectors ~~shall~~ **may** be used in the district on an as needed basis, when requested by the administrators.

General Provisions

A student who fails to cooperate with a justified suspicion-based search which is reasonable in scope may be presumed to be in possession of the prohibited item sought in the search and subject to disciplinary action for the possession of the same. For purposes of this paragraph, failure to cooperate includes, but is not limited to, a student's refusal to allow the administration to search a bookbag, purse or other item to store personal belongings; a student's refusal to empty their pockets or to remove items that have been placed in their undergarments; a student placing sought after items in their mouth; or a student discarding an item to avoid its recovery.

Any student refusing a search ~~will be suspended and recommended for expulsion from the district.~~ will remain in the custody of school officials until released to a parent/guardian or police officials.

The district may confiscate any items or materials found in student's possession, which possession violates a law, district policy, or school rule, and use the confiscated items and materials as evidence in student disciplinary proceedings or criminal investigations, even if such items or materials were not the original objective of the search or inspection. The principal shall be responsible to ensure that confiscated items or materials are properly inventoried and secured until the conclusion of disciplinary action, if any, and are then properly disposed of if not appropriate to be returned to the student. Items or materials that are evidence of a criminal offense, or that are not lawful for ordinary citizens to possess, will be promptly turned over to law enforcement authorities for custody or disposal.

~~Searches conducted by the administration may include but not be limited to utilization of certified drug dogs, metal detection units, or any device used to protect the health, safety and welfare of the school population.~~

Legal References

1. 24. P.S. 510
2. 22 PA Code 12.14
3. Pol. 218.2
4. Pol. 223
5. Pol. 227
6. PA Const. Art. I Sec. 8
7. U.S. Const. Amend. IV
8. Pol. 225

Commonwealth v. Cass, 551 Pa. 25, 709 A.2d 350, 355-56 (1998)
In re F.B., 555 Pa. 661, 726 A.2d 361, 368 (1999)
Safford Unified School Dist. No. 1 v. Redding, 129 S.Ct. 2633 (U.S. 2009)
Pol. 815

12.3. **Policy Discussion Item**

Description: Jeffrey Litts, Esq., Board Solicitor, will review and provide feedback on a Board member's request for edits to the following policies:
006 - Meetings
010 - Policy Development
011 - Principles for Governance & Leadership
707 - Use of School Facilities

GOVERNOR MIFFLIN SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: MEETINGS

ADOPTED: May 16, 2005

REVISED: December 18, 2023

006. MEETINGS

Parliamentary Authority

All Board meetings shall be conducted in an orderly and business-like manner. Robert's Rules of Order, Newly Revised, including group rules, shall govern the Board in its deliberations in all cases in which it is not inconsistent with law, state regulations or Board procedures. (1) (2)

Quorum

A quorum shall consist of a majority of the members of the Board. No business shall be transacted at a meeting without a quorum, but the school directors present at such a meeting may adjourn to another time. (3)

Presiding Officer

The President shall preside at all Board meetings. In the absence, disability or disqualification of the President, the Vice-President shall act instead. If neither person is present, a school director shall be elected President pro tempore by a majority of those present and voting to preside at that meeting only. Where no such majority is achieved on the first vote, a second vote shall be cast for the two (2) candidates who received the greatest number of votes. (4)(5)(6)(7)

Meeting Notifications

Notice of all open Board meetings, including committee meetings and work sessions, shall be given by publication of the date, place and time of such meetings in the newspaper of general circulation designated by the Board and posting of such notice at the administrative offices of the Board. (8)(9)

1. Notice of regular meetings shall be given by publication and posting of a schedule showing the date, place and time of all regular meetings for the calendar year, at least three (3) days prior to the time of the first regular meeting. (8)(9)

2. Notice of all special meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting, except that such notice shall be waived when a special meeting is called to deal with an actual emergency involving a clear and present danger to life or property. (8)(9)

3. Notice of all rescheduled meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting. (8)(9)

4. Notice of all recessed or reconvened meetings shall be given by posting a notice of the place, date and time of meeting and sending copies of such notice to interested parties. (8)

5. Notice of all open meetings shall be given to any newspaper(s) circulating in Berks County and any radio or television station which so requests. Notice of all open meetings shall be given to any individual who so requests and provides a stamped, addressed envelope for such notification. (9)

Notice of all rescheduled meetings and special meetings shall be given to school directors no later than twenty-four (24) hours prior to the time of the meeting. (9)(10)

<u>Agenda Notifications</u>

The agenda, together with all relevant reports, shall be provided each school director at least three (3) days before the meeting.

The district shall publicly post the agenda for all open meetings of the Board or Board Committees at which deliberation or official action may take place no later than twenty-four (24) hours prior to the time of the meeting, as follows: (9)

1. On the district's website.
2. At the location of the meeting.
3. At the district's administrative office.

The posted agenda shall list each matter of agency business that will or may be the subject of deliberation or official action at the meeting. (9)

Agenda Preparation

It shall be the responsibility of the Superintendent, in cooperation with the Board President, to prepare an agenda of the items of business anticipated to come before the Board at each open meeting.

Order of Business

The order of business for regular meetings and special meetings called for general purposes shall be as follows, unless altered by the President or a majority of those present and voting:

Call to Order
Pledge of Allegiance
Roll Call
Approve Minutes
Approve Treasurer's Report
Approval of Bills Paid
Citizens Addressing the Board
Reports
Agenda Business
Adjournment
Executive Session (may be prior to and/or after regular meeting)

The order of business for other special meetings shall be determined according to the stated purpose of the special meeting.

Additions to the Agenda

The Board may deliberate or take official action on matters not included in a posted agenda only under the following circumstances: (11)

Emergencies – The matter of business relates to a real or potential emergency involving a clear and present danger to life or property. (8)(11)

Business Arising Within Twenty-four (24) Hours Prior to the Meeting - The matter of business has arisen within twenty-four (24) hours prior to the meeting, is de minimis (minor) in nature, and does not involve the expenditure of funds or entering into a contract or agreement. (11)

Business Raised by Residents or Taxpayers During the Meeting – When a matter of Board business is raised by a resident or taxpayer during a meeting: (11)(12**)**

1. The Board may take official action to refer the matter to staff, if applicable, to conduct research and include on a future Board agenda; or

2. If the matter is de minimis (minor) in nature and does not involve the expenditure of funds or entering into a contract or agreement, the Board may take official action on the matter.

Majority Vote – During a meeting, the Board may add a matter of business to the posted agenda by a majority vote of the school directors present and voting. The reason for adding an item to the posted agenda must be announced at the meeting before conducting the vote. Once announced and approved by a majority vote, the Board may take official action on the item of business. The agenda shall be amended to reflect the new item of business and the amended agenda shall be posted to the district's website and the administrative office no later than the first business day following the meeting at which the agenda was amended. The unanimous consent procedure may not be used in place of majority vote for this purpose. (11)

The public posting of agenda requirements and rules for adding items to a posted agenda apply to both regular and special open meetings of the Board. These requirements and rules do not apply to: (9)(11)(13)

1. Conference sessions.
2. Executive sessions.

<u>Regular Meetings</u>

Regular Board meetings shall be open and shall be held at specified places at least once every two (2) months. (2) (14)

<u>Special Meetings</u>

Special meetings may be called for special or general purposes and shall be open except when conducted as an executive session for purposes authorized by law. (2)(5)(10)(15)

The President may call a special meeting at any time and shall call a special meeting upon presentation of the written requests of three (3) school directors. Upon the President's failure or refusal to call a special meeting, such meeting may be called at any time by a majority of the school directors. (5)

No business shall be transacted at any special meeting except that named in the call sent to school directors for such special meeting. (10)

Public Participation

At each open Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment in accordance with law and Board procedures and policy. (2)(12)

Voting

All motions shall require for adoption a majority vote of those school directors present and voting, except as provided by statute or Board procedures.

All votes on motions and resolutions may be by voice vote unless an oral roll call vote is requested by the President or another school director.

Special Voting Requirements

1. Actions requiring the unanimous affirmative vote of all members of the Board remaining in office:

a. Appoint, as Board Secretary, a former school director who has resigned before the expiration of the term for which the director was elected.* (16)(17)

b. Appoint, as Solicitor, a former school director who has resigned before the expiration of the term for which the director was elected.* (16)(17)

2. Actions requiring the affirmative votes of two-thirds of the full membership of the Board:

a. Transferring, during the first three (3) months of the fiscal year, budgeted funds set apart of appropriated to a particular item of expenditure.* (17)(18)(19)

b. Adding or increasing appropriations to meet an emergency or catastrophe.* (17)(19)

c. Hiring, as a teacher, a former school director who has resigned before the expiration of the term for which the director was elected.* (16)(17)

	d. Conveying land or buildings to certain charities or other public agencies without following prescribed valuation procedures or with more favorable financing.*(17)(20) e. Dismissing a tenured professional employee after a hearing.* (17)(23) f. Borrowing in anticipation of current revenue.* (17)(24) g. Incurring temporary debt.*(17)(19)(22) h. Adopting or changing textbooks without the recommendation of the Superintendent.* (17)(25) 3. Actions requiring the affirmative votes of a majority of the full membership of the Board: a. Fixing the length of the school term.* (17) b. Adopting textbooks recommended by the Superintendent.* (17)(26) c. Appointing the district Superintendent and Assistant Superintendent(s).* (17)(27)(28) d. Appointing teachers and principals.* (17) e. Adopting the annual budget.* (17)(29) f. Appointing tax collectors and other appointees.* (17)(30)(31) g. Levying and assessing taxes.* (17)(32) h. Purchasing, selling or condemning land.* (17) i. Locating new buildings or changing the location of old ones.* (17) j. Creating or increasing any indebtedness.* (17) k. Adopting planned instruction. (17)(33) l. Establishing additional schools or departments.* (17) m. Designating depositories for school funds.* (17)(34)(35)

n. Authorizing the transfer of any unencumbered balance, or portion thereof, from one appropriation to another, or from one spending agency to another during the last nine (9) months of the fiscal year.* (17)(19)

o. Entering into contracts of any kind, including contracts for the purchase of fuel or any supplies where the amount involved exceeds $100 (including items subject to bid requirements).* (17)(36)

p. Fixing salaries or compensation of officers, teachers or other appointees of the Board.* (17)

q. Entering into contracts with and making appropriations to the intermediate unit for the district's proportionate share of the cost of services provided or to be provided by the intermediate unit.* (17)

r. Dismissing, after a hearing, a Superintendent, Assistant Superintendent or non-tenured teacher.* (17)(37)(38)

s. Determining the location and amount of any real estate required by the school district for school purposes.* (17)(39)

t. Vacating and abandoning property to which the Board has title.* (17)(40)

u. Appointing a school director to fill a vacancy on the Board. * (17)(41)

v. Calling a special meeting when the President has failed to do so after written request of three (3) members of the Board. (5)

w. Declaring that a vacancy exists on the Board by reason of the failure or neglect of a school director to qualify. (42)

x. Adopting, amending or repealing Board procedures and policy. (43)

y. Approving or denying a charter school application.* (44)

z. Approving or denying a multiple charter school organization application.*(45)

aa. Establishing joint schools or departments.* (46)

<u>Abstention from Voting</u>

A school director shall be required to abstain from voting when the issue involves either one of the following:

1. Conflict of interest under the Ethics Act. (47)(48)(49)

   Prior to the vote being taken, the school director shall verbally disclose the nature of the conflict in public, and shall also provide the Board Secretary with a written memorandum stating the nature of the conflict, which shall be attached to the Board minutes as a public record.

Conflict of Interest – use by a public official of the authority of their office or any confidential information received through their holding public office for the private pecuniary benefit of the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated. The term does not include an action having a de minimis economic impact or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated. (47)

De minimis Economic Impact – an economic consequence which has insignificant effect. (47)

Immediate Family – parent, spouse, child, brother or sister. (47)

Business with which Associated – any business in which the person or a member of the person's immediate family is a director, officer, owner, employee or has a financial interest. (47)

2. Relative recommended for appointment to or dismissal from a teaching position. (23) (50)

Relative – father, mother, brother, sister, husband, wife, son, daughter, stepson, stepdaughter, grandchild, nephew, niece, first cousin, sister-in-law, brother-in-law, uncle, or aunt.

The Board is encouraged to seek the guidance of the district solicitor or the State Ethics Commission for questions related to conflict of interest. (48)(49)

<u>Minutes</u>

The Board shall cause to be made, and shall retain as a permanent record of the district, minutes of all open Board meetings. Said minutes shall be comprehensible and complete and shall show: (51)(52)

1. Date, place, and time of the meeting.

2. Names of school directors present.

3. Presiding officer.

4. Substance of all official actions.

5. Actions taken.

6. Recorded votes and a record by individual members of all roll call votes taken. (53)

7. Names of all residents who appeared officially and the subject of their testimony.

8. Any matter added to a posted agenda, including the substance of the matter, the announced reason and the recorded vote, where applicable. (9)(11)

The Board Secretary shall provide each school director with a copy of the minutes of the last meeting prior to the next regular meeting. (1)

The minutes of Board meetings shall be approved at the next succeeding meeting and signed by the Board Secretary. (54)

Notations and any tape or audiovisual recordings shall not be the official record of a public Board meeting but may be available for public access, upon request, in accordance with Board policy. Any notations and/or audiovisual recordings of a Board meeting shall be retained and disposed of in accordance with the district's records retention schedule. (1)(55)(56)

Recess/Reconvene

The Board may, at any time, recess or reconvene to a reconvened meeting at a specified date and place, upon the majority vote of those present. The reconvened meeting shall immediately take up its business at the point in the agenda where the motion to recess was acted upon. Notice of the reconvened meeting shall be given as provided in Board policy. (8)(9)(57)

Executive Session

The Board may hold an executive session, which is not an open meeting, before; during; at the conclusion of an open meeting; or at some other time.

	The presiding officer shall announce the reason for holding the executive session; the announcement can be made at the open meeting prior to or after the executive session. (13)(15)(58) The Board may discuss the following matters in executive session: 1. Employment issues. 2. Labor relations. 3. Purchase or lease of real estate 4. Consultation with an attorney or other professional advisor regarding potential litigation or identifiable complaints that may lead to litigation. 5. Matters that must be conducted in private to protect a lawful privilege or confidentiality. 6. School safety and security, of a nature that, if conducted in public, would: (15) (a) Be reasonably likely to impair the effectiveness of school safety measures (b) Create a reasonable likelihood of jeopardizing the safety or security of an individual or a school, including a building, public utility, resource, infrastructure, facility or information storage system. Official actions based on discussions held in executive session shall be taken at an open meeting. <u>Work Sessions</u> The Board may meet as a Committee of the Whole in an open meeting to vote on or to discuss issues. Public notice of such meetings shall be made in accordance with Board procedures. (2)(57) A meeting of the Committee of the Whole, not regularly scheduled, may be called at any time by the President; the President shall call such a meeting when requested to do so by school directors. Public notice of the meeting shall be made in accordance with Board procedures. The Board Secretary shall provide notice of a meeting of the Committee of the Whole in accordance with Board procedures. (8)(9)(57)

Committee Meetings

Standing committee meetings may be called at any time by the committee chairperson, with proper public notice, or when requested to do so by five (5) members of the committee. (8)(9)(57)

A majority of the total membership of a committee shall constitute a quorum.

Unless held as an executive session, standing committee meetings shall be open to the public, other school directors, and the Superintendent. (2)

A majority of the committee or the chairperson may invite Board employees, consultants or other persons who have special knowledge of an area under discussion.

**Indicates actions for which the minutes also must reflect how each school director voted.*

Legal References

1. 24 P.S. 407
2. 65 Pa. C.S.A. 701 et seq
3. 24 P.S. 422
4. 24 P.S. 405
5. 24 P.S. 426
6. 24 P.S. 427
7. 24 P.S. 428
8. 65 Pa. C.S.A. 703
9. 65 Pa. C.S.A. 709
10. 24 P.S. 423
11. 65 Pa. C.S.A. 712.1
12. Pol. 903
13. 65 Pa. C.S.A. 707
14. 24 P.S. 421
15. 24 P.S. 425
16. 24 P.S. 324
17. 24 P.S. 508
18. 24 P.S. 609
19. 24 P.S. 687
20. 24 P.S. 707
21. 24 P.S. 671
22. 24 P.S. 634
23. 24 P.S. 1129
24. 24 P.S. 640
25. 24 P.S. 803

	26. Pol. 108 27. 24 P.S. 1071 28. 24 P.S. 1076 29. Pol. 604 30. Pol. 005 31. Pol. 606 32. Pol. 605 33. Pol. 107 34. 24 P.S. 621 35. Pol. 608 36. Pol. 610 37. 24 P.S. 1080 38. 24 P.S. 514 39. 24 P.S. 702 40. 24 P.S. 708 41. 24 P.S. 315 42. Pol. 004 43. Pol. 003 44. 24 P.S. 1717-A 45. 24 P.S. 1729.1-A 46. 24 PS. 1701 47. 65 Pa. C.S.A. 1102 48. 65 Pa. C.S.A. 1103 49. Pol. 827 50. 24 P.S. 1111 51. 24 P.S. 518 52. 65 Pa. C.S.A. 706 53. 65 Pa. C.S.A. 705 54. 24 P.S. 433 55. Pol. 800 56. Pol. 801 57. Pol. 006 58. 65 Pa. C.S.A. 708 24 P.S. 224 24 P.S. 408 24 P.S. 1075 24 P.S. 1077 65 Pa. C.S.A. 1101 et seq Pol. 612

GOVERNOR MIFFLIN SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: POLICY DEVELOPMENT

ADOPTED: May 16, 2005

REVISED:

010. POLICY DEVELOPMENT

Section 1. Purpose

It is the intent of the Board to adopt policies governing the operation, educational programs, and administration of its schools to:

a. Provide for the orderly operation of the school system.

b. Assist the Board in meeting its responsibilities under the School Code.

c. Establish District goals.

d. Facilitate decision making.

e. Clarify Board/Administration relationships.

f. Solve specific problems.

g. Reduce conflict.

Section 2. Adoption of Board Policy

Need for policy may be brought to the Board President by the Superintendent, citizen, student, staff member, and/or Board member.

The Board President refers the policy concern to the Board for discussion and consideration.

After concurrence by the Board that a policy is needed, the President will refer the concern to the Superintendent.

Pol. 006	The Superintendent will be responsible for developing a proposed policy and accompanying administrative procedures with input from appropriate resources such as, but not limited to administrators, GMEA, other staff, citizens, students, PSBA and others. The Superintendent recommends to the Board a proposed policy and any accompanying administrative procedures to be placed on the Board agenda: a. The Board, at a public meeting, will discuss the proposed policy and accompanying administrative procedures. During this meeting, representatives of the administration, GMEA, citizens, students and other groups may be present to express their views to the Board Committee and Superintendent. (First Reading) b. As a result of the Board meeting, the proposed policy and procedures may be referred back to the Superintendent for further studies or, c. The proposed adoption of the policy is formally announced to take place at a subsequent public Board meeting. At this subsequent public Board meeting a second reading of the policy will occur prior to a vote on the proposed adoption of the policy. (Second Reading) Adoption of the policy must be made by majority vote of the full number of members of the Board. Section 3. <u>Updating of Policy</u> It is the function of the Superintendent to review previously adopted policies as deemed appropriate by the Board. When it is appropriate to revise policies, the procedures for adoption, as outlined above, shall apply.

GOVERNOR MIFFLIN SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: PRINCIPLES FOR GOVERNANCE & LEADERSHIP

ADOPTED: January 16, 2006

REVISED: March 2, 2026
(Re-Acknowledgement only; no changes)

011. PRINCIPLES FOR GOVERNANCE & LEADERSHIP

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will . . .

Lead Responsibly

- Prepare for, attend and actively participate in board meetings
- Work together with civility and cooperation, respecting that individuals hold differing opinions and ideas
- Participate in professional development, training and board retreats
- Collaborate with the Superintendent, acknowledging their role as the 10th member of the board and commissioned officer of the commonwealth

Act Ethically

- Never use the position for improper benefit to self or others
- Avoid actual or perceived conflicts of interest
- Recognize that school directors do not possess any authority outside of the collective board
- Accept that when a board has made a decision, it is time to move forward collectively and constructively

Plan Thoughtfully

- Implement a collaborative strategic planning process
- Set annual goals that are aligned with comprehensive plans, recognizing the need to adapt as situations change
- Develop a comprehensive financial plan and master facilities plan that anticipate both short- and long-term needs
- Allocate resources to effectively impact student success

Evaluate Continuously

- Make data-informed decisions
- Evaluate the Superintendent annually
- Conduct a board self-assessment on a recurring basis
- Focus on student growth and achievement
- Review effectiveness of all comprehensive and strategic plan**s**

Communicate Clearly

- Promote open, honest and respectful dialogue among the board, staff and community
- Acknowledge and listen to varied input from all stakeholders
- Promote transparency while protecting necessary confidential matters
- Set expectations and guidelines for individual board member communication

Advocate Earnestly

- Promote public education as a keystone of our commonwealth
- Engage the community by seeking input, building support networks, and generating action
- Champion public education by engaging local, state and federal officials

Govern Effectively

- Establish and adhere to rules and procedures for board operations
- Develop, adopt, revise and review policy routinely
- Align board decisions to policy, ensuring compliance with the PA School Code and other local, state and federal laws
- Remain focused on the role of governance, effectively delegating management tasks to the administration

Pennsylvania School Boards Association
PRINCIPLES FOR GOVERNANCE AND LEADERSHIP

Pennsylvania school boards are committed to providing ***every*** student the opportunity to grow and achieve. Our actions, as elected and appointed board members, ultimately have both short- and long-term impact in the classroom. Therefore, we pledge that we will...

LEAD RESPONSIBLY

- Prepare for, attend and actively participate in board meetings
- Work together with civility and cooperation, respecting that individuals hold differing opinions and ideas
- Participate in professional development, training and board retreats
- Collaborate with the superintendent, acknowledging their role as the 10th member of the board and commissioned officer of the commonwealth

ACT ETHICALLY

- Never use the position for improper benefit to self or others
- Avoid actual or perceived conflicts of interest
- Recognize school directors do not possess any authority outside of the collective board
- Accept that when a board has made a decision, it is time to move forward collectively and constructively

PLAN THOUGHTFULLY

- Implement a collaborative strategic planning process
- Set annual goals that are aligned with comprehensive plans, recognizing the need to adapt as situations change
- Develop a comprehensive financial plan and master facilities plan that anticipates short- and long-term needs
- Allocate resources to effectively impact student success

EVALUATE CONTINUOUSLY

- Make data-informed decisions
- Evaluate the superintendent annually
- Conduct a board self-assessment on a recurring basis
- Focus on student growth and achievement
- Review effectiveness of all comprehensive and strategic plans

COMMUNICATE CLEARLY

- Promote open, honest and respectful dialogue among the board, staff and community
- Acknowledge and listen to varied input from all stakeholders
- Promote transparency while protecting necessary confidential matters
- Set expectations and guidelines for individual board member communication

ADVOCATE EARNESTLY

- Promote public education as a keystone of our commonwealth
- Engage the community by seeking input, building support networks and generating action
- Champion public education by engaging local, state and federal officials

GOVERN EFFECTIVELY

- Establish and adhere to rules and procedures for board operations
- Develop, adopt, revise and review policy routinely
- Align board decisions to policy, ensuring compliance with the PA School Code and other local, state and federal laws
- Remain focused on the role of governance, effectively delegating management tasks to the administration

Represented by the signatures below, adoption of these principles assures the school board and individual school directors adhere to the same principles across our commonwealth.

Adopted on: _____

_____ _____ _____

_____ _____ _____

_____ _____ _____

_____

Updated and Approved by the PSBA Governing Board October 30, 2022

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GOVERNOR MIFFLIN SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: USE OF SCHOOL FACILITIES

ADOPTED: March 20, 2006

REVISED: August 17, 2026

	707. USE OF SCHOOL FACILITIES
Purpose	The Board recognizes that although the primary purpose of the school buildings, facilities and property is to provide students with an appropriate learning environment, the Board may make school facilities available to individuals and community groups without discrimination and in accordance with this policy, provided the use does not interfere with the educational program of the schools. This policy establishes conditions, restrictions and procedures for the use of school facilities for non-school-sponsored purposes.
Authority	The Board directs that use of school facilities may be granted to individuals and community groups for the following types of activities: • Instruction in any branch of education, learning, and the arts, consistent with the district's mission. • Polling places for holding primaries, elections and special elections, as permitted or required by state law. • Recreation, physical training and athletics, including competitive athletic contests for children and adults. • Other activities, as approved by the Superintendent
Delegation of Responsibility	The Superintendent shall ensure that this policy is posted on the district's publicly accessible website. (2) The Superintendent or designee shall implement procedures for requesting and granting permission for use of school facilities and shall distribute the necessary information to individuals affected by them. An application for use of school facilities may be disapproved, because of noncompliance with established policy and procedures, by the Chief Operations Officer.

Guidelines	<u>Application Process</u> An individual or community group requesting permission to use school buildings, facilities or school property must submit an application to the Chief Operations Manager, via the district's electronic request system. It is recommended that requests be submitted 30 days in advance. The application must specify the portion of the school facilities requested for use; proposed activities; number of individuals participating; and the date, time and duration of the proposed event. Along with the completed application, the individual or group must submit the following: • Payment of the specified rental fee. • Evidence of organizational liability coverage, to limits required by district guidelines. • Documentation evidencing the district shall be held harmless by the user for any liability that arises from use of school facilities by the individual or group. • Exceptions may be granted by the Superintendent or designee on a case by case basis. <u>Application Evaluation</u> No application to use school facilities shall be approved if the proposed activity would result in any of the following: • Conflict with any school-sponsored activity. • Access to school facilities closed due to renovations, maintenance, cleaning, the school calendar, or Board action. • Access to school facilities containing equipment or furnishings which would be detrimental to the operation of a district program if damaged or operated by an unqualified operator. • The proposed use would prevent or encumber district personnel from preparing school facilities for their primary purpose, because of the nature or duration of the activity.

Limitations

When individuals and community groups receive approval to use school facilities under this policy, such use shall be conditioned upon strict compliance with the following:

1. Individuals shall not use, access or enter upon any portions of the school facilities or their contents that are not specified in the approved written request form.

2. Individuals shall refrain from any conduct or activities not specifically identified in the approved written request form.

3. All activities must begin after the end of the school day (Monday through Friday).

4. All activities must terminate and all individuals and community group members must exit the school premises by 11:00pm**,** unless expressly authorized by the Superintendent or designee.

5. When advertising or promoting activities held at school facilities, individuals and community groups shall clearly communicate that the activities are not being sponsored by the district.

6. School equipment used in conjunction with requested facilities shall be identified when the application is submitted. Users of school equipment must accept liability for any damage to or loss of equipment that occurs while in their use. Where rules so specify, no equipment may be used except by a qualified operator, provided by the school.

7. Food and drink will not be permitted in the gymnasium, pool or auditorium at any time, unless sold at the site by a GM-sponsored group, and only bottled drinks and candy are permitted. Exception to this rule may be granted by special arrangements in writing.

8. When the kitchen is used, arrangements must be made to have present one or more regular cafeteria employees who will be paid a wage established by the district. The number of cafeteria employees required will be determined by the Food Service Director, based upon the intended use of the kitchen and equipment.

9. When the auditorium is rented, Governor Mifflin stagehands must be used and are to be paid on an hourly basis at a wage established by the district. Arrangements for stagehands should be made with the high school principal. A minimum of one (1) stagehand and an adult supervisor must be employed.

10. Sunday access and/or utilization of district buildings and grounds, including preparation activities, may not begin prior to 12:00 noon. The exception to this policy will be set-up and clean-up of activities associated with the annual "Community Days" event.

11. Gambling, games of chance, lotteries, raffles or other activities requiring a license under the Local Option Small Games of Chance Act are not permitted, unless such activity has been expressly authorized by the Superintendent or designee. (8)(9)

Prohibited Activities

The following activities are strictly prohibited in school facilities when individuals and community groups are granted written permission to use said school facilities: (3)

- Possession, use or distribution of controlled substances prohibited by state or federal law.
- Possession of weapons, with an exception for law enforcement.
- Conduct that would alter, damage or be injurious to any district property, equipment or furnishings
- Conduct that would constitute a violation of the Pennsylvania Crimes Code, and/or state and federal laws and regulations
- Use of tobacco and vaping products, and other e-cigarettes, as defined in the law. (4)(5)(6)(7)

  Products approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is marketed and sold solely for such approved purpose, are permitted, as long as the product is not inhaled.

  - Medical Marijuana products, as prohibited by federal law.
  - Possession, use or distribution of alcoholic beverages.

Violations

The district reserves the right to remove, from district premises, any individual or community group who fails to comply with the terms and conditions of this policy and established procedures. (3)

In the event an individual or community group violates this policy or the terms under which permission was granted to use school facilities, that individual or community group forfeits the right to submit future written requests to use district property, unless otherwise decided by the Board.

Fee Schedule

Use of school facilities for activities directly related to the educational program and district operations shall be without cost to users, except that the user may be responsible for extra custodial fees. A schedule of fees shall be established for the use of school facilities by approved groups. (1)

Legal References:

1. 24 P.S. 775
2. 24 P.S. 510.2
3. 24 P.S. 511
4. 18 Pa. C.S.A. 6306.1
5. 20 U.S.C. 7972
6. 20 U.S.C. 7973
7. Policy 904
8. 10 P.S. 328.101 et seq
9. 61 PA Code 901.701

24 P.S. 779
35 P.S. 637.1 et seq
61 PA Code 901.1
20 U.S.C. 7905
20 U.S.C. 7971 et seq

13. **Technology (No scheduled items)**

14. **Facilities Use (Voting)**

14.1. **Facilities Use Requests**

Description: Requesting Approval for Facilities Use Requests, as presented

FACILITIES USE REQUESTS
October 5, 2026

*PA Mustangs	PA Mustangs Practice Cumru Gym 09-27-26 Sunday 6:00 pm – 7:00 pm No Charge
*GM Youth Field Hockey	Youth Field Hockey Game Multipurpose Field 10-01-26 6:15 pm – 8:45 pm No Charge
*Sherri Freifelder	S'WET with Sherri Freifelder GMIS Natatorium 10-04-26 – 12-06-26 Sundays 1:00 pm – 2:00 pm Rental Fees Apply
*GM Wrestling Club	Berks County Wrestling League Meeting GMACC classroom 202 10-12-26 6:30 pm – 8:30 pm No Charge
Science Explorers	Science Explorers - Science Rocks! Mifflin Park Cafeteria 10-28-26 –11-18-26 Wednesdays 3:30 pm – 4:30 pm No Charge
GM Lacrosse Club	GM LAX Club Practice Multipurpose Field 11-02-26 – 12-16-26 Mondays and Wednesdays 6:00 pm – 7:30 pm No Charge
PA Mustangs	PA Mustangs Fundraiser Sale Middle School Parking Lot 11-15-26 10:00 am – 3:00 pm No Charge

GM Lacrosse Club	Try LAX Day Multipurpose Field 11-21-26 12:00 pm – 2:00 pm No Charge
GM Lacrosse Club	Try LAX Day (rain date) Multipurpose Field 11-22-26 1:00 pm – 3:00 pm No Charge
GM Over 40 Soccer	Over 40 Soccer Games Multipurpose FIeld 11-22-26 5:00 pm – 7:00 pm Rental Fees Apply
GM Lacrosse Club	LAX Clinic Multipurpose Field 11-28-26 12:00 pm – 2:00 pm No Charge
Science Explorers	Science Explorers - Candy Chemistry Brecknock Cafeteria 01-13-27 –02-03-27 Wednesdays 3:30 pm – 4:30 pm No Charge
Science Explorers	Science Explorers - 3-2-1 Blast Off! Brecknock Cafeteria 02-17-27 –03-10-27 Wednesdays 3:30 pm – 4:30 pm No Charge
Science Explorers	Science Explorers - Club Pre-Med! Brecknock Cafeteria 03-31-27 –21-10-27 Wednesdays 3:30 pm – 4:30 pm No Charge

Lady Laxers	Lady Laxers Youth Tournament HS Athletic Fields, Multipurpose Field, Stadium 05-16-26 7:00 am – 8:00 pm *Early Sunday start time exemption requested* Labor Fees Apply

**Items are occurrences that will have begun or occurred prior to Voting meeting.*

14.1.1. **MOTION TO APPROVE all Facilities Use Agenda Items**
Description: Requesting Approval for all Facilities Use Agenda Items, as presented

15. Communications (None received)

16. Right-to-Know Requests (None received)

17. Grant Applications

17.1. BISA Attendance Improvement Fund Grant - Cumru
Description: Mr. Brian Cote, Cumru Principal, has applied for a Berks Initiative for School Attendance (BISA) grant, on behalf of Cumru Elementary, in the amount of $1,000. This grant will supplement and support district initiatives to improve attendance.

GOVERNOR MIFFLIN
SCHOOL DISTRICT

702-AR-2. INTENT TO APPLY FOR GRANT FORM

I/We are requesting the administration approve the following opportunity to apply for a grant. I/We understand that the Board will have the final authority to approve and to accept the grant in order to support and supplement the district's educational and/or student activities program.

Name of individual or group applying for the grant	Brian Cote
Contact / point person, if group	brian.cote@gmsd.org
Building and Department	Cumru Elementary
District program, school, grade level, or class recipient	School Attendance
Name of grant and sponsor organization	BISA Attendance Improvement Grant
Pertinent timelines and deadlines for grant	Due by January 15, 2027
Purpose of the grant as it relates to supplementing and supporting a district program. (Attach grant description, application, budget, and supporting materials)	To improve attendance for all students within Cumru Elementary.
Amount of grant	$1,000
Recurring expenses not associated with grant	0

Approval Process		
Grant requestor signature	Brian L Cote	Date: 9/16/26
Building Principal signature	Brian L Cote	Date: 9/16/26
Assistant Superintendent signature		Date: 9/18/26
CFO signature		Date: 9/18/26
Superintendent signature		Date: 9/21/26

Application Form

BISA Attendance Improvement Fund

The BISA Attendance Improvement Fund provides grants up to $1,000 to support initiatives that improve attendance at Berks County schools. Students who attend school regularly are more likely to do well in school, have access to counselors and other support systems, graduate, find employment, and stay out of trouble with the law. Grants will be awarded to fund a specific program within a specific time frame. Recipients must submit follow-up reports after completion of the proposed programs to share attendance improvement results. Schools with successful programs are encouraged to share their initiatives with other schools.

Applications must be submitted by January 15, 2027 for consideration. All applications will be reviewed by the BISA Attendance Improvement Fund committee. Decisions will be made on an ongoing basis as applications are received.

Before applying, review the Community Foundation's grantee standards on the website.

If you have any questions, contact Adam Void, Scholarship and Education Program Associate, at adamv@bccf.org.

Complete the sections below and click submit to apply.

Your School

Applicant Name*

Enter **your** name here.

Brian Cote

School District*

Name your school district.

Governor Mifflin School District

School*

Name your school.

Cumru Elementary School

Principal*

Provide the **name and email address** of your building principal.

Brian Cote - brian.cote@gmsd.org

Position*

What is **your** position at the school?

Principal

Are you the individual responsible for implementing the attendance improvement program?*

Yes

Program

Program Name*

Name of program.

Cumru Attendance Improvement

In a Nutshell*

Describe your program in one sentence.

Cumru is working to improve overall student attendance.

Targeted Students*

Describe the group of students that will be targeted for this program. Include grade levels or indicate if program will be school-wide. Also include the number of students who will be targeted for this program.

Examples:

a) All students in the building

b) Students who missed 25 or more days the previous year

c) Students who have 10 or more tardies

d) Students whose days of attendance is below 80% of the days this year

All students in the building.

Major Activities*

List the major activities you will undertake to accomplish this program or project. Include specific details regarding how the funding will be used. If awarding incentives to students, how will you determine who will receive the incentives?

Examples:

a) Attendance will be calculated for each homeroom each month. The homeroom in each grade with the best attendance will win a party, popcorn, glow sticks, etc.

b) Targeted students with perfect attendance in a given week will participate in a raffle. Five students will be randomly selected to receive a gift card in the amount of $15.

c) Targeted students who increase their monthly attendance rate to over 90% will receive a gift card in the amount of $25.

d) Targeted students who have 1 or fewer absences a month will be eligible for a drawing for a gift card.

We recognize students at the end of each trimester.
Trimester 1 - 3 or fewer absences
Trimester 2 - 6 or fewer absences
Trimester 3 - 8 or fewer absences

Students are recognized at our School-wide Town Hall meetings and receive an attendance certificate.

Additional Use of Grant Funding:
Monthly Raffles for perfect attendance. Students with perfect attendance will be randomly selected to receive a gift card.

Attendance Tracking*

Explain how you will determine if the incentive improves attendance. Indicate your starting point for the targeted group of students identified. How will you track attendance and measure success for these students? (Schools must track attendance throughout the program to measure improvements.)

Examples:

a) I will compute the attendance % for targeted students each month to see if it improves.

b) I will track the number of students who are eligible for the drawing each month to see if it increases.

c) I will track the number of tardies each student has each week to see if it improves.

compute the attendance % for targeted students each month to see if it improves.

Timing*

What is your schedule or timetable for implementing your program or project?

Start of 26-27 school year.

Request

Program Budget*

What is the total budget for your program?

$1,000.00

Itemized Expenses*

What specific items, activities, and expenses would be funded by this grant request? Attach a line-item budget for your program.

BISA Attendance Grant Tracking Budget - Sheet1.pdf

Amount Requesting*

How much money are you requesting from this grant program? (Grant requests cannot exceed $1,000.)

$1,000.00

Partial Funding*

If we can only grant partial funding for this request, can you still proceed with this program?

Yes

Additional Funding*

If needed, how will you acquire any additional funding necessary to carry out this program? (Respond "N/A" if not needed.)

NA

Submission

Marketing*

How did you hear about this funding opportunity?

The Community Foundation's Website

Thank you for applying to this grant opportunity. Staff will review and follow up with you as necessary.

Due to various email filters potentially blocking communications, be sure to monitor spam folders as well.

You may save and continue later by clicking the save button below. To access the application again, login to the grant portal and look for the "Continue" button for this grant opportunity on your applicant dashboard.

You must click the submit button below before the listed due date to complete your application.

Items	Budget
Gift Cards (Ice Cream, Wawa, Dunkin Donuts, Amazon Giftt Card)	$1,000.00

17.2. GM Education Foundation Mustang Think Big Grant

Description: Mr. Spencer Kelly, Brecknock Grade 4 teacher, has applied to the GM Education Foundation for a Mustang Think Big Grant to support the creation of SparkForge Creations - a 4th grade student-run innovative 3D printing mini-business enterprise, hands-on STEM learning lab, and PBIS positive behavior engine based at Brecknock Elementary. This grant, in the amount of $3,556.55, will support the purchase of 3D printers for the establishment of a permanent, high-capacity multi-printer STEM manufacturing hub at Brecknock Elementary.

GOVERNOR MIFFLIN SCHOOL DISTRICT

702-AR-2. INTENT TO APPLY FOR GRANT FORM

I/We are requesting the administration approve the following opportunity to apply for a grant. I/We understand that the Board will have the final authority to approve and to accept the grant in order to support and supplement the district's educational and/or student activities program.

Name of individual or group applying for the grant	Spencer Kelly
Contact / point person, if group	Spencer Kelly
Building and Department	Brecknock Elementary, 4th Grade Math/Science/Social Studies
District program, school, grade level, or class recipient	4th Grade Math/Science/Social Studies
Name of grant and sponsor organization	SparkForge Creations: A 4th Grade student-run 3D Print Shop for building-wide materials, math manipulatives and PBIS incentives
Pertinent timelines and deadlines for grant	We would like to have 3D printers running in the classroom as soon as possible to maximize the benefit of this program.
Purpose of the grant as it relates to supplementing and supporting a district program. (Attach grant description, application, budget, and supporting materials)	See attached
Amount of grant	$3,556.55
Recurring expenses not associated with grant	Filament, maintenance parts and other simple consumables. 3D printers are also capable of creating their own replacement parts and modifications.

Approval Process

Grant requestor signature		Date: 9/16/26
Building Principal signature		Date: 9/16/26
Assistant Superintendent signature		Date: 9/18/26
CFO signature		Date: 9/18/26
Superintendent signature		Date: 9/21/2026

Mustang Mini-Grant & Think BIG! Grant

spencer.kelly@gmsd.org Switch account

Draft saved

* Indicates required question

Grant Information:

Dollar Amount Requested: *

$3,556.55

Before proceeding, please check with your Building Principal to make sure this request is not something that could be funded by the district. Check the box after discussing. (required) *

- [x] I have received approval to proceed from my building principal.

1) Please briefly describe the project, program, or items for which funds are being requested. What will you do and how will you do it? What do you hope to accomplish? What is your goal? *

PROJECT DESCRIPTION AND ITEMS REQUESTED: SparkForge Creations is an innovative 3D printing mini-business enterprise, hands-on STEM learning lab, and PBIS positive behavior engine based in Room 201 at Brecknock Elementary School under the direction of 4th-grade math and science teacher Mr. Kelly. Requested grant funds ($3,556.55 total) will establish a permanent, high-capacity classroom manufacturing hub by acquiring 3 Bambu Lab P2S Combo 3D Printer units ($2,247.00 total at $749.00 each, plus tax & shipping), 15 Neiko Digital Calipers ($420.00 total at $28.00 each), 15 Amazon Basics Digital Scales ($239.85 total at $15.99 each), 20 Standard PLA Filament 1kg Spools ($399.80 total at $19.99 each), and 10 Specialty PLA Filament 1kg Spools ($249.90 total at $24.99 each).

WHAT WE WILL DO: We will transform abstract textbook math and science concepts into an electric, high-excitement classroom business where 4th graders manage shop operations, apply 4th-grade academic standards using professional engineering tools, and earn classroom STEM Bucks through positive behavior (PBIS) and equal job pay to budget for rewards (shifting from abstract concepts to concrete measurable outcomes).

Simultaneously, our 4th graders will operate a school-wide community service program, printing free, durable hands-on learning tools (such as custom protractors, rulers, fraction equivalence strips, geometric puzzle blocks, and math station fidgets) for teachers and classrooms throughout Brecknock Elementary.

HOW WE WILL DO IT:

1. Daily Schedule and Shift Rotation Logistics: Enterprise operations are embedded directly within our daily 30-minute Math intervention block. During each 30-minute block, students work in two 10 to 15 minute shift rotations (roughly 8 students per rotation). Operating 3 high-speed P2S printers simultaneously allows 100 percent of our 4th graders to perform hands-on shop duties every 2 days without interrupting core instruction. Students will routinely complete a spec sheet that requires rigorous calculation (though with appropriate scaffolds for below grade-level students based on 3rd grade data). Sheets will ask students to collect 3D print data based on a model of their interest, gathering data involving grams of filament used, sums and differences pertaining thereto, conversions to kilograms, pounds, ounces, length, width and height (all in inches, cm, mm and ft) where applicable. In short, students will create a 3D print of a model with the filament of their choice spending STEM bucks (PBIS reward) in order to measure, in every possible way and convert said measurements on a sheet. The more STEM bucks a student earns, the more he or she can print in the desired filament. All data will be tracked and uploaded to an AI facilitated spreadsheet, while students make manual calculations which are PA common core math and science standard aligned. Students select models of their own interest and also gain technical skills beyond 4th grade math standards for authentic enrichment opportunities.

Real example (based on a trial with a 2026-2027 SY 4th grade student):

Student prints a dragon (his item of choice) with a given filament type.
Calculations for student to make based on PA common core standards:
-Grams used, grams remaining, cost in USD, width (mm, cm, in, ft)
-Height (same measurements)
-Length (same measurements)
-Mass (g, kg)
-Displacement (liquid volume, ounces/mL/L)
-Decimals and fractions (conversions) and a host of other applicable measurements with the use of real precision tools, driven by applicable standards.

- Students can also calculate elapsed time of the print, time to the 5 minute mark, and convert temperatures of the 3D printing chamber, bed, filament, and nozzle.
- Humidity (relative) is also measurable. This is a non-exhaustive list of measurable components to this exceptionally useful hobby that garners high student interest and useful application. It also connects to an inexhaustive list of potential future careers. All of the potential skills implied will align to PA common core Math and Science standards aligned with the eligible content areas of the PSSAs.

2. Career Readiness Integration: Students apply for and rotate through 50 specialized workplace positions across 6 functional departments (Design Studio, Order Desk, Finance Desk, Production Planning, Quality Team, and Inventory and Packaging). Students utilize professional tools including digital calipers, precision protractors, G-code slicing software, digital balance scales, and financial ledgers.

3. i-Ready Curriculum and PSSA Eligible Content Alignment (Units 1 to 5): A. i-Ready Unit 1: Whole Number Place Value, Addition and Subtraction (PSSA M04.A-N.1 / PA CC.2.1.4.B.1): Student accountants and inventory managers weigh filament spools on digital scales, calculate multi-digit mass balances in grams, round cent production costs, and reconcile STEM Bucks bankbooks using place-value operations. B. i-Ready Unit 2: Multi-Digit Operations and Algebraic Thinking (PSSA M04.A-N.2, M04.B-O.1-3 / PA CC.2.1.4.B.2, CC.2.2.4.A.1): Energy accountants apply multi-digit multiplication to calculate total filament consumption and printer electrical power draw (110W average power x print hours = kWh), solving multi-step operational cost equations. C. i-Ready Unit 3: Fractions and Decimals (PSSA M04.A-F.1-3, M04.A-N.2 / PA CC.2.1.4.C.1-3): Infill density technicians evaluate internal grid infill percentages (10% to 100%) as equivalent fractions (1/10 to 10/10), calculate fractional spool consumption, and evaluate decimal precision to hundredths for Z-offset layer heights (0.12 to 0.28 mm) and digital caliper tolerances. D. i-Ready Unit 4: Geometry, Lines, Symmetry and Angles (PSSA M04.C-G.1 / PA CC.2.3.4.A.1-3, CC.2.4.4.A.6): CAD designers construct 2D polygons and 3D polyhedral models (prisms, trapezoids), map perpendicular X/Y/Z motion axes, apply line symmetry in digital layout design, and measure overhang angles (>45 degrees) using protractors. E. i-Ready Unit 5: Measurement Conversions, Area, Perimeter, Volume and Data (PSSA M04.D-M.1-3 / PA CC.2.4.4.A.1-3): Logistics teams convert metric units of mass (grams to kg), length (mm to cm), and elapsed time (hours to minutes); compute build plate surface area (256x256 mm = 65,536 sq mm) and bounding volume; and plot production success data on line plots and bar graphs.
4. PA STEELS Science and Technology Integration: Students execute engineering design challenges (3.4.4.A, 3.4.4.B), convert digital designs into G-code machine language (3.4.4.C), evaluate polymer physical properties (3.2.4.A), calculate electrical energy transfer (3.2.4.B), and manage NIOSH-compliant HEPA/carbon air filtration safety (4.1.4.E, 4.2.4.B).
5. PA Common Core ELA Standards Integration: Students write technical candidate statements and catalog descriptions (PA CC.1.4.4.B and E), construct evidence-based trade-off arguments (PA CC.1.4.4.G-I), compose narrative reflection logs on print failures (PA CC.1.4.4.M-P), and present design analytics during bi-weekly business meetings (PA CC.1.5.4.A and D).
6. PBIS and Social-Emotional Learning (SEL) Engine: Positive behavior points in ClassDojo convert 1:1 into STEM Bucks alongside an equal job pay stipend (5 STEM Bucks per role completion) to guarantee economic equity for all learners regardless of academic baseline. Students develop SEL self-management during print troubleshooting, impulse control, teamwork, and written shift handoff reflections.

WHAT WE HOPE TO ACCOMPLISH: We hope to channel the intense excitement that students and families already feel about 3D printing into measurable academic growth. By

connecting textbook math to physical manufacturing, we will boost student engagement, eliminate socioeconomic learning barriers through 100 percent free instructional access, build student self-efficacy, and foster deep pride as 4th graders produce real, lasting learning tools for their school community. Career readiness and the GMSD portrait of a graduate are strong considerations in the development of this all-inclusive program.

OUR ULTIMATE GOAL: Our goal is to establish a permanent, sustainable, and safety-compliant classroom manufacturing hub that bridges 4th-grade academic standards with authentic career readiness, directly cultivating Governor Mifflin's Portrait of a Graduate: Adaptable Problem Solvers, Effective Communicators, Responsible Community Contributors, Critical Thinkers, and Technologically Literate Leaders. Students will leave this classroom with an authentic sense of what it is to be a functional part of an effective business and garner the essential skills required to genuinely become lifelong learners.

2) How will you determine that you have successfully accomplished your goal? *

Success will be evaluated using a comprehensive assessment framework spanning operational ledger data, academic rubrics, financial audits, and SEL growth across our 10 to 15 minute daily shift rotations:

1. SparkForge Operations Workbook Analytics: Quantitative data is tracked across 8 dedicated workbook tabs (Dashboard, Catalog, Orders, Ledger, Accounts, Print Log, Inventory, and Cash). Monthly reporting measures participating student counts, completed units, failed runs logged separately, net filament consumed in grams, print duration hours, and exact production costs across our 3 P2S printer units. These categories are also non-exhaustive, and a number of other domains are certain to be added as student needs and interests arise.
2. PA Core Math and ELA Standards Rubric: Student performance during structured design challenges (Fraction Kits, Angle Badges, Desk Organizers) is scored using a 4-criterion, 16-point rubric evaluating Math Accuracy, Design Testing, Evidence-Based Revision, and Collaboration on a 1 to 4 scale.
3. Career Readiness and SEL Workplace Evaluation: Student growth across the 50 workplace roles is evaluated using a 4-category, 12-point rubric measuring Academic Standard Readiness, Job and Technical Aptitude, Communication and Interviewing, and Responsibility and Teamwork. Roles can be adapted and changed as they would in a professional capacity for any given adult organization.
4. PBIS and SEL Behavior Tracking: Weekly monitoring of classroom positive behavior conversions, student self-reflection handoff notes, and workplace responsibility pledges.
5. Financial and Ledger Reconciliation: Weekly audits verify zero-balance discrepancies between student paper bankbooks and the master workbook ledger (PA CC.2.1.4.B.1), exact filament mass balances down to the gram (PA CC.2.4.4.A.1), and precise execution of the mathematical unit cost formula: Filament Cost ($/g x grams) + Energy Overhead (hours x watts / 1000 x $/kWh) + Consumables + 15% Planning Allowance. Students will have a child-friendly version of the aforementioned components, with teacher provided formulas and scaffolds as needed.

3) Please provide a tentative budget for your request. How will the funds be used? *

The total requested grant funding is $3,556.55 to establish a permanent, high-capacity, multi-printer STEM manufacturing hub in Room 201.

ITEMIZED BUDGET BREAKDOWN:

1. Bambu Lab P2S Combo 3D Printer (Qty: 3 | Unit Price: $749.00 | Total: $2,247.00) Fully enclosed, HEPA and activated-carbon filtered, high-speed 256x256 mm build volume additive manufacturing units equipped with Automatic Material System (AMS) multi-color capability.
2. Neiko Digital Calipers - mm/in Decimal Precision (Qty: 15 | Unit Price: $28.00 | Total: $420.00) Precision metrology instruments for measuring part dimensions, layer gaps, handle ergonomics, and CAD tolerances down to 0.1 millimeter.
3. Amazon Basics Digital Scale (Qty: 15 | Unit Price: $15.99 | Total: $239.85) Precision gram scales for student logistics teams to weigh filament spools before and after prints, tracking exact plastic consumption.
4. Standard PLA Filament - 1kg Spool (Qty: 20 | Unit Price: $19.99 | Total: $399.80) High-quality 1.75 mm PLA filament spools in core colors to supply daily classroom reward orders and school-wide learning tool production.
5. Specialty PLA Filament - 1kg Spool (Qty: 10 | Unit Price: $24.99 | Total: $249.90) Specialty 1.75 mm PLA spools (silk, dual-color, and glow varieties) for advanced student reward choices and prototype testing. GRAND TOTAL: $3,556.55
6.Any other materials needed will be established through routines and practices after the 2026-2027 school year, though the long-term goal remains the stable and minimal funding after the initial investment. In other words, the upfront cost of the printing units, filament and tools is unlikely to recur beyond consumables and parts.

***Of note: 3D printers are capable of printing and manufacturing their own replacement parts when critical components remain functional. In short, an investment in a good 3D printer is an investment in the same repair shop that will keep it running.

LONG-TERM INVESTMENT AND PRINTER JUSTIFICATION: Acquiring three dedicated Bambu Lab P2S Combo units represents a highly strategic, long-term capital investment for Brecknock Elementary and the Governor Mifflin School District. Pilot testing has proven that 3D printing generates unprecedented student motivation and deep standards engagement; however, scaling production to serve entire grade levels and fulfill school-wide teacher requests requires multi-machine capacity.

The Bambu Lab P2S Combo was specifically selected for its industry-leading reliability, minimal upkeep, and exceptional user-friendliness. Parts and accessories are readily available at numerous local brick-and-mortar stores as well as online retailers. Unlike open-frame or legacy DIY printers that suffer from frequent bed misalignment, hotend jams, and complex manual calibration, the P2S features automated bed leveling, active vibration compensation, enclosed thermal control, and intuitive push-button operation. This ensures instructional time is spent on 4th-grade math and engineering concepts rather than machine maintenance. Operating 3 P2S units simultaneously provides the exact throughput required to run two 10 to 15 minute student shifts during our 30-minute daily Math intervention block, ensuring 100 percent student participation every 2 days while building an enduring educational asset that will serve future cohorts of 4th graders year after year.

4) Why is this project important and who is the target population? What is the estimated number of students or families who will benefit? Is this a one-time event or will there be a lasting effect? *

TARGET POPULATION AND BENEFICIARIES: Primary beneficiaries are 4th-grade math and science students in Room 201 at Brecknock Elementary School. Secondary beneficiaries include teachers and students across all grade levels at Brecknock Elementary who receive student-printed protractors, rulers, fraction strips, and geometric manipulatives for their classrooms. All future classes in room 201 and adjacent rooms will directly benefit from the implementation of this plan. Production models and files are not limited to a single grade-level or competency, and the primary limitation is imagination. Because of this, student interest and engagement will power the engine of this project, implying lasting significant effects on the development of student learning processes and outcomes.

EDUCATIONAL EQUITY AND PBIS IMPACT: Traditional textbook learning often leaves abstract math and science concepts feeling disconnected from real life. SparkForge Creations grounds these concepts in a physical manufacturing enterprise. By running two 10 to 15 minute student shift rotations during our 30-minute daily Math intervention block across our 3 P2S units, every student gets hands-on time every 2 days. Tying STEM Bucks to positive behavior effort (PBIS) and equal job pay ensures every learner (regardless of academic starting point) gains equal access to STEM learning and rewards. Instructional tools and design experiences are 100 percent free to all students.

LASTING EFFECT: This program has an enduring impact rather than being a single event. Student workplace roles rotate every two weeks throughout the entire school year. The 3 Bambu Lab P2S printers, 15 digital calipers, and 15 balance scales represent permanent capital equipment that will remain in the classroom to serve future classes. Printed manipulatives remain permanent physical assets in elementary classrooms, while the curriculum framework, digital design files, and Operations Workbook will serve future cohorts of 4th graders year after year.

5) Is there a pertinent timeline or deadline that we should be aware of? *

STRUCTURED 10-DAY LAUNCH SEQUENCE (ENTERPRISE SHIFTS FIT INTO DAILY MATH INTERVENTION BLOCKS):

1. Days 1 to 3: Introduce shop mission, establish credit vs. dollar rules, assign initial 2-week job rotation teams, and process student job applications.
2. Days 4 to 5: Conduct metric measurement tasks using digital calipers during 10 to 15 minute shift rotations, compare digital slice estimates, and practice order workflows across our 3 P2S units. This will establish routines in which students practice end-of-year mathematical and scientific concepts at the beginning of the school year. We are aiming to fully take advantage of how kinesthetic, auditory and visual minds operate.
3. Days 6 to 7: Execute the Fraction Kit design challenge (PA CC.2.1.4.C.1) and calculate unit costs in cents, grams, and hours.
4. Days 8 to 10: Open the first limited 5-hour weekly production window, inspect cooled items, package and deliver orders, and hold the inaugural student business reflection meeting.

BI-WEEKLY WORKPLACE ROTATIONS: Student teams hand off roles and rotate across the 50 workplace positions every two weeks following structured handoff reflection notes. Again, student interests, strengths and weaknesses will determine job placement and which areas of practice are most heavily targeted.

BI-WEEKLY CAPACITY AND PRICING REVIEWS: Review queue wait times, catalog entry prices, and earned credit balance capacity every two weeks to maintain smooth shop operations. Ultimately, students will work together using 4th grade mathematical concepts to maintain a consistent flow of non-profit productions for the benefit of all students at Brecknock Elementary.

6) Please provide any additional information that you feel would be helpful to us in determining the outcome of this grant proposal.

ALIGNMENT WITH GOVERNOR MIFFLIN'S PORTRAIT OF A GRADUATE: Teaching PA Core Math, STEELS Science, ELA, and SEL standards through 10 to 15 minute daily shop shifts directly cultivates students who embody Governor Mifflin's Portrait of a Graduate:

1. Adaptable Problem Solvers: Students analyze print failures, modify digital infill density and geometry, and troubleshoot mechanical parameters through iterative design testing.
2. Effective Communicators: Students write technical candidate statements, author product catalog copy, document role handoff notes, and present design data during business reflection meetings.
3. Responsible Community Contributors: Students operate a service enterprise that manufactures free, durable learning manipulatives for teachers and peers across Brecknock Elementary.
4. Critical and Creative Thinkers: Students bridge artistic 3D design with rigorous mathematical scale factor conversions and physical science constraints.
5. Financially and Technologically Literate Leaders: Students manage ledger balance sheets, compute kilowatt-hour power draw, evaluate unit production costs, and operate cutting-edge additive manufacturing technology.

SAFETY, FEASIBILITY AND FAMILY STEWARDSHIP:

1. Strict NIOSH Environmental Safety Compliance: Printer setup strictly complies with NIOSH recommended safety practices for 3D printer emissions. Bambu Lab P2S machines operate inside fully enclosed units equipped with HEPA and activated carbon filtration, which effectively blocks all VOCs and microplastic particulates. For this reason, these units comply with OSHA and all federal/state and local health and safety standards and do not require external ventilation. I am confident that these machines are not only safe, but also an extremely effective tool for education.
Machine operation, G-code slicing review, and sharp finishing tool handling are controlled exclusively by the classroom teacher.
2. Demonstrated Feasibility and Teacher Investment: I have personally kickstarted pilot testing with my own equipment and materials, establishing that the 50-job rotation, workbook ledger, and curriculum integrations fit seamlessly into our daily intervention schedule and are fully ready for immediate grant deployment. The only tangible change would be to stage the 3d printer units in the classroom in place of my own home, where students can physically interact with the printers, filament and components in place of a video substitute. Having physical 3D printers in the classroom will take this concept from abstract to concrete and facilitate a truly meaningful life-long learning experience.
3. Community and Family Stewardship: Family participation and involvement are highly encouraged, facilitated and supported. Local CAD, engineering, and business professionals are invited to mentor students, and I have several contacts in the field who would be willing to present, speak and teach a my students with appropriate notice. The skillset presented above is again, a non-exhaustive list, and connects to an extensive repertoire of highly flexible and utilitarian proficiencies.

17.3. PDE AG & Youth Program Grant

Description: Kylie Franck, Grade 11, with the support of Mr. Steve Murray and Mr. Rick Lapi, has applied to PDE for an AG & Youth Program Grant in the amount of $7,500 to support the proposed High School AG Club. This initiative will provide hands-on agricultural experiences, preparing students for careers within and beyond the agricultural industry.

GOVERNOR MIFFLIN SCHOOL DISTRICT

702-AR-2. INTENT TO APPLY FOR GRANT FORM

I/We are requesting the administration approve the following opportunity to apply for a grant. I/We understand that the Board will have the final authority to approve and to accept the grant in order to support and supplement the district's educational and/or student activities program.

Name of individual or group applying for the grant	Kylie Franck (Rick Lapi, Steve Murray)
Contact / point person, if group	Rick Lapi
Building and Department	High School
District program, school, grade level, or class recipient	Proposed High School Ag Club
Name of grant and sponsor organization	AG and Youth Program Grant (PDE)
Pertinent timelines and deadlines for grant	October 2, 2026 Grant deadline
Purpose of the grant as it relates to supplementing and supporting a district program. (Attach grant description, application, budget, and supporting materials)	Leaders involved in this initiative are committed to creating meaningful, hands-on agricultural experiences that can benefit students for years to come and prepare them for careers within and beyond the agricultural industry.
Amount of grant	$7500.00
Recurring expenses not associated with grant	$1000.00

Approval Process		
Grant requestor signature	Kylie Franck	Date: 9/21/26
Building Principal signature		Date: 9/28/26
Assistant Superintendent signature		Date: 9/28/26
CFO signature		Date: 9/28/26
Superintendent signature		Date: 9/29/26

Erin Anderson <erin.anderson@gmsd.org>

Ag Club Grant

Rick Lapi <rick.lapi@gmsd.org> Tue, Sep 29, 2026 at 12:09 PM
To: Erin Anderson <erin.anderson@gmsd.org>

The grant funds will used to purchase a chicken coop and supplies and would be operated as a collaborative educational program rather than simply an animal project. A team of high school students would oversee the daily management of the flock as part of an internship and mentoring opportunity. These students would also work with younger students, including elementary students who participate in hatching baby chicks through an embryology program.

The project would create a unique opportunity and pathway connecting students across multiple grade levels:
Elementary Students → Hatching and Learning About Chicks
High School Science Students → Animal and Environmental Science
Woodshop Students → Design and Construction
FCS Students → Nutrition, Food Safety, and Egg-Based Cooking
High School Interns → Leadership, Agriculture, Mentoring, and Animal Care

The long-term goal is to establish a sustainable agricultural education program that gives students practical experience while creating opportunities for mentorship and hands-on experiential learning.

Goals of the program:
The proposed chicken coop program will:

- Provide hands-on agricultural education.
- Create internship and leadership opportunities
- Develop a mentoring relationship between high school and elementary students.
- Connect multiple academic departments through one shared project.
- Teach students responsible animal care and welfare.
- Introduce students to careers in agriculture and the food system.
- Provide opportunities for students to study biology, environmental science, nutrition, construction and sustainability.
- Potentially produce eggs for educational purposes and approved school programs.
- Create a lasting agricultural resource for the school community.

--
Rick Lapi
Instructional Coach

17.4. **NRA Foundation Grant - GM Rifle Team**

Description: This NRA Foundation Grant will support GM's Rifle Team in growing its program through covering costs (beyond what the budget allows) for additional rifles and supplies, as presented

GOVERNOR MIFFLIN SCHOOL DISTRICT

702-AR-2. INTENT TO APPLY FOR GRANT FORM

I/We are requesting the administration approve the following opportunity to apply for a grant. I/We understand that the Board will have the final authority to approve and to accept the grant in order to support and supplement the district's educational and/or student activities program.

Name of individual or group applying for the grant	Rifle team
Contact / point person, if group	Richard Yenser
Building and Department	Athletic Department
District program, school, grade level, or class recipient	Rifle team
Name of grant and sponsor organization	NRA Foundation
Pertinent timelines and deadlines for grant	Due 10/14/25
Purpose of the grant as it relates to supplementing and supporting a district program. (Attach grant description, application, budget, and supporting materials)	The grant allows us to grow the program beyond what our budget would allow. It will give us the opportunity to receive more rifles and/or other range supplies that are very expensive.
Amount of grant	Could be $4000 or more
Recurring expenses not associated with grant	

Approval Process		
Grant requestor signature		Date: 9/29/26
Building Principal signature		Date: 9/29/26
Assistant Superintendent signature		Date: 10/1/26
CFO signature		Date: 10/1/26
Superintendent signature		Date:

NRA Foundation Grant
Governor Mifflin Rifle Team

Supplies to be purchase using Grant Funds

- Air Rifles (possibly two): estimated cost $2125 each
- Target boxes: estimated cost $120
- Shooting glasses: estimated cost $100 per 12-pack



Friends of NRA State Fund Grant Guidelines

Questions? Contact the Grant Department at grantprogram@nrahq.org or 703-267-1429

The Friends of NRA State Fund Grant Program provides supplies, equipment, and financial support to a variety of qualified groups and programs at the local level; geared towards youth, women, law enforcement, veterans, the disabled, and the general public, including:

- General shooting programs
- Competitive shooting
- Education, training and safety
- Hunting and conservation
- Community outreach

Eligible Organizations

All applying organizations must possess a Federal Employer Identification number (EIN) issued by the Internal Revenue Service and be an/a:

- IRS 501 (c) recognized entity (must submit IRS Determination Letter with application)

or

- Federal, State or local government entity (law enforcement, public school, college)

or

- State recognized nonprofit organization (must submit copy of state nonprofit registration)

Applicants shall not discriminate against any member, person, or other user of its facilities or equipment on the basis of age, race, color, sex, or national origin, or any other class protected by applicable law. Applicants are not required to be members of or have association with the NRA to receive funds under this grant program.

Ineligible Organizations

The following organizations are NOT eligible for grants:

- Labor organizations
- Private businesses and enterprises, including LLCs
- Organizations or groups that do not have a Federal Employer Identification Number (EIN) issued by the Internal Revenue Service

- Friends of NRA State Fund Committees
- Individuals

Organizations or groups which have not completed final report requirements from previously-awarded grants may submit an application. However, no awards will be made until all outstanding requirements have been satisfied.

Eligible Projects and Activities for Funding

Grant funding provided by Friends of NRA State Fund Grant Program must meet all requirements and be used to further a charitable purpose as defined by the Internal Revenue Code under section 501(c)(3) and accompanying rules, regulations, and other IRS law and materials. Eligibility and funding amount are determined by the Friends of NRA State Fund Grant Program

Grant requests must conform to, and foster the purposes in the mission, such as:

- Promote, advance, and encourage firearms, the shooting sports, and hunting safety.
- Educate individuals, including the youth of the United States, with respect to firearms, firearms history, participation in the shooting sports, hunting safety, and marksmanship, as well as with respect to other subjects that are of importance to the well-being of the general public.
- Conduct research in furtherance of improved firearms safety and marksmanship facilities and techniques.
- Support activities of the National Rifle Association of America, to the extent that such activities are in furtherance of charitable, educational, or scientific purposes within the meaning of section 501(c)(3) of the Internal Revenue Code which includes activities that are charitable, educational, or foster National or International sports competition.

Organizations that are not a governmental agency or are not recognized by the IRS as a 501(c)(3) entity:

- Must provide a public benefit equal to or in excess of the amount requested.
    - If you seek funding to conduct a program such as a Women on Target event or support of a youth league, and these programs are open to the public, the public benefit is clear.
    - Public benefit may also be shown by the nature of the qualified group benefiting from the project or activity, for example the Boy Scouts, a school, a local law enforcement agency, a veterans group, or other qualified groups may meet this requirement.
    - Projects or activities that further amateur sports competitions may meet the public benefit requirement.
    - Simply being open to the public, and charging the public for use, does not provide a public benefit.

Ineligible for Grant Funding

The following types of projects or items are among those not eligible for State Fund grant funding:

- Deficit financing
    - i.e. payment for something already purchased, work already started or completed, or reimbursement for an event that has already taken place prior to grant approval by the Grant Program
- Projects for commercial ventures, i.e., private businesses
- Projects that require membership in the NRA or in the applying club or group
- Administrative fees, office overhead, advertising, insurance, postage or other similar charges
- Salaries, stipends, or compensation
- Computers, laptops, televisions
- Multi-year funding of projects
    - Requests must be submitted for consideration each year for that year's costs only
- Raffle items or similar prizes of material value
    - The mission of the Grant Program is to support programs, not fundraising activities. Items are only funded that will be used for a 501(c)(3) purpose as part of a program activity. Prizes, such as trophies, ribbons, certificates, medals, for competitive shooting and other similar activities may be allowable.
- Fundraising or sponsorships for organizations not falling within the mission, to include charity shoots held for those purposes
- Landscaping or related equipment
    - i.e. lawnmowers, tractors, weed eaters, snow blowers, etc.
- Vehicles, such as cars, trucks, off-road vehicles or ATVs
- Duty ammunition for law enforcement
    - Only training ammunition can be funded

- Archery-only requests
  - Archery programs may only be considered if they are part of an overarching shooting program OR part of the National Archery in the Schools Program (NASP) OR part of Scholastic 3-D Archery (S3DA)
- Projects for schools, public or private, that fall under the NRA School Shield Program, such as school security improvements or training for security or school staff
  - These must be applied for separately under the NRA School Shield Program
- Projects which are contingent on future funding from the Grant Program to be completed
  - If funds are awarded in one year, there is no guarantee of funding in subsequent years

Frequently Asked Questions

What kinds of projects does the Friends of NRA State Fund Grant Program support?

Grants provide supplies, equipment, and financial support to a variety of programs geared towards youth, women, law enforcement, veterans, the disabled, and the general public, including:

- General Shooting Programs
- Competitive Shooting
- Education, Training and Safety
- Hunting and Conservation
- Community Outreach
- Range Improvement Projects
- Historical Education

Grant funding must be used to further a charitable purpose as defined by the Internal Revenue Code under section 501(c)(3) and accompanying rules, regulations, and other IRS law and materials.

How are grant awards determined?

Applications submitted to the Friends of NRA State Fund Grant Program undergo several rounds of consideration. The Grant Program strives to provide funding to programs that further its mission and that make a difference in the local community. Applications are first considered by the appropriate State Fund Committee. State Fund Committees are composed of volunteers chosen from the individual *Friends of NRA* fundraising committees, and they review applications and make funding recommendations for their regions.

If an application is recommended for funding by the State Fund Committee, it is then sent to the Board of Trustees for final consideration and approval. If approved, the successful applicant will then receive notification of the grant award.

How are grant awards typically disbursed?

In most cases, the Grant Program provides support in the form of program supplies or equipment through its Grant Product Fulfillment Program. The Grant Program works with a number of industry suppliers to provide items needed to operate a variety of programs. In cases where approved requests fall outside of the Grant Product Fulfillment Program, the Grant Program provides direct financial support.

How much does the Grant Program generally award to successful applicants?

The average grant award is approximately $3,000 - $5,000, depending on the State Fund.

Grant Eligibility

Does my organization have to be a 501 (c)(3) tax-exempt charity to apply for a grant?

No, you are not required to be a 501(c)(3) organization to be eligible for a Friends of NRA grant. However, all grants must be for a 501(c)(3) purpose and all grant recipients, other than governmental entities, must be formally recognized as nonprofit organizations by their state or by the IRS.

My organization is a members-only club. Am I eligible to submit an application?

Possibly. If you are not a 501(c)(3) and the only users are your members, you may not be eligible. But, if you are a private membership club that also provides access to qualified groups or provides qualified activities, you may be eligible for funding. To be eligible, you would have to provide a substantial public benefit. Equipment granted for events and programs must be for the purpose of providing a benefit to the public. Range improvement projects must also benefit the public, usually via qualifying groups (see letters of public benefit FAQ).

My organization is a government entity (Law Enforcement Agency, Public Range, Public

School, or University). May I still apply for a grant?

Yes, government entities are eligible and may apply for a Friends of NRA grant.

Public Ranges may be eligible to receive additional funds through separate funding from the NRA.

I am affiliated with a Boy Scout Troop, Venture Crew, or Naval Sea Cadet Unit. Is my organization eligible to apply?

Yes, however the process differs depending on the specific organization. Boy Scout ***Councils*** may apply directly for a grant. However, an application for any individual Venture Crew, Naval Cadet Unit or Boy Scout ***Troop***, must come through a sponsoring organization. Sponsoring organizations must meet grant eligibility requirements to receive funding on behalf of your group. In addition, before applying you should check with your parent organization to determine if there are any restrictions on your proposed grant, including restrictions related to any equipment or other items you may request from the Grant Program.

I am an individual person seeking funding from the Friends of NRA Grant Program. May I apply for a grant?

No, the Grant Program does not provide funding to individuals. However, if you are seeking scholarship assistance, the NRA Family offers a variety of scholarship opportunities.

Requesting a Grant from the Friends of NRA Grant Program

What is the deadline to submit my grant application?

Deadlines vary by State Fund Committee. See state deadlines on Friends of NRA Grants webpage.

Which grant application do I need to complete?

There are two types of grant applications. Based on how you answer one of the first questions, the t*ype of project*, the application software will automatically put you in the correct application.

The General Grant Application is for supplies, equipment, air rifle range supplies and consumables. These are generally in support of an event, educational program, or similar project.

The Range or Capital Improvement Grant Application should be used for requests for permanent improvements to your facility, such as construction projects, road improvements, berm work, and even certain trap machines (commercial grade trap machines are considered to be range improvements). Note that improvements to your overall facility (classrooms, etc.) are also considered to be range improvements.

Completing the Application

What supporting documentation is required to complete the application?

You will need the following pieces of documentation, with additional documents required if applicable.

All Grant Applications:

- *W-9 Form*: An IRS W-9 form must be completed, signed and dated in the past two years.
- *Proof of nonprofit status*:
- *IRS 501(c) Determination letter,* if your organization has a recognized 501(c) IRS
- tax classification *OR*
- *Articles of Incorporation* (if your organization is incorporated) or similar
- governing document(s) *OR*

- *For government agencies, a tax exempt certificate or letter or similar document.*

Grant Catalog ID: all applicants must use the Grant Catalog Request Tool to create your grant request list. Items from the NRA Grant Product Fulfillment Program and all other items, to include range projects, need to use this tool. Once you have created your request, the system will generate a six character alpha numeric ID. This ID will be entered into the application. Please retain this number and keep handy for future use.

Additional Documentation for Range Grant Applications:

- Letters of public benefit from qualifying non-profit entities (at least three).
- Proof of Ownership or Lease for property to which improvements are being made.
- Bylaws
- Financial statement
- Board

I am requesting funds for a range improvement project. The application says I need to provide letters of public benefit. What type of letters do I need to provide?

Range Grant applications require at least three letters of public benefit from qualifying groups i.e., 501(c)(3) organizations such as 4-H or the Boy Scouts, or government entities such as a law enforcement agency. These letters should support the project for which the applying organization is requesting funds and explain how the project is necessary for the group to continue to benefit from the facility.

Letters of public benefit should NOT be letters of thanks for past events or programs, but rather be in support of the project for which you are requesting funds and describe how the letter writer's organization will benefit from the grant.

Letters should be submitted on the supporting organization's letterhead, however if not available, letters should clearly detail the author's organization, position within that organization, and his or her duties. **Letters from for-profit businesses, individuals writing on their own behalf, members of the club or applying organization, or other non-qualifying groups ARE NOT sufficient.**

Submission of letters from non-qualifying groups or individuals could result in a delay of the review of your application. Failure to demonstrate adequate public benefit of your proposal will result in the denial of your application.

Final Reports

Is there a final reporting requirement for grant awards?

Yes. Grant recipients must provide a final report through the online application system detailing the results of the program, number of participants, impact on intended audiences and recognition of Friends of NRA for the award. Final reports are due 30 days after the program end date stated in the initial application, or no later than November 1 of the grant award year, whichever comes first.

My organization has not yet filed a final report from last year. May I still apply for funding for the current cycle?

Yes, you may submit an application; HOWEVER, you must submit all outstanding final reports before your State Fund Committee meets.

Where do I complete my final report?

Final reports are sent to the grant account that was used to submit the original application. Go to the Friends of NRA Grants webpage for links to Final Reports.

Still Have Questions?

Contact the Grant Department at grantprogram@nrahq.org or 703-267-1429

18. **Information Items**
    18.1. What Happened at the BCIU - September 2026
    18.2. BCIU NewsLink - September 2026
    18.3. BCIU Legislative Update - September 2026
    18.4. TCC Board Meeting - September 2026
    18.5. TCC Meeting Summary - September 2026
19. **Closing Comments (Board)**
20. **Meeting Adjournment *(Voice)***