IU Monthly Meeting

Monday, September 14, 2026 7:00 p.m.
Schuylkill Technology Center - South Campus / Conference Room, 15 Maple Avenue, MarLin, PA 17951

1. **Meeting Opening**

1.A. Call to Order

1.B. Roll Call

1.C. Committee Meeting

2. **Addenda/Corrections**

3. **Approval of Minutes**

4. **Administrative Update**

5. **Public Comments/Correspondence**

6. **Finance**

6.A. Financial Reports

6.B. 21st Century Community Learning Centers

6.C. 2026-2027 Budgets

6.D. Capital Expenditures Fund Transfer

7. **Personnel**

7.A. Retirement

7.B. Resignations

7.C. Employment

7.D. Employment - Long Term Substitute Teacher

7.E. Transfers

7.F. Permission to Employ

7.G. Authorization to Revise Job Descriptions

7.H. Job Descriptions

7.I. Title Change — Director of Internal Operations

7.J. Leave of Absence — Leave without Pay

7.K. Leave of Absence - Family Medical Leave Act

7.L. Professional Employee Tenure

7.M. Certification | Track Change

7.N. Mentors

7.O. Transition Support

7.P. Applications

8. **Contracts/Agreements**

8.A. Title I Agreements

8.B. Catapult Title I Agreement

8.C. Lease Agreement — Schuylkill Haven Area School District

8.D. Medley Learning

8.E. Title IIA

8.F. JKM Training, Inc. - Safe Crisis Management Recertification Training

8.G. Special Education — Occupational Therapy Services

8.H. Transportation - Driver Rates and Revisions

8.I. David M. Steranko - School Bus Driver Instructor

9. **Policy/Procedure/Protocol**

9.A. LIEP Handbook

9.B. Policy — First Reading

10. **Facility Use**

10.A. Facility Use — Soccer Field

11. **Informational Items**

11.A. Water Testing for Lead

11.B. AESA Annual Conference

12. **Upcoming Meeting Dates**

12.A. Board Meeting

13. **Adjournment**

SCHUYLKILL INTERMEDIATE UNIT 29
MONTHLY CASH REPORT

		PSDLAF #8176 GF CHECKING	PSDLAF #8168 PR CHECKING	PSDLAF #1247 GF	PSDLAF #4401 CAP RESERVE	PSDLAF #3377 REVTRAK	M&T #6145 GF	M&T #6153 SPECIAL ED	M&T #9298 CHECKING	
BALANCE AS OF	6/30/2026	$ 183,537.11	109,634.09	$ 11,238,300.05	$ 1,010,145.09	$ 40,084.73	$ 5,336.92	$ 28,346.02	$ 2,138.10	
RECEIPTS:										
Deposits			-	697,993.05		4,800.00	25.00		-	
Transfers		1,735,043.48	1,254,559.35			-		-	-	2,989,602.83
Interest		1,836.05	895.51	28,019.04	3,058.17	123.68	0.46	2.40	0.18	
Adjustments				-	-	-	-	-	-	
		1,736,879.53	1,255,454.86	726,012.09	3,058.17	4,923.68	25.46	2.40	0.18	
EXPENDITURES:										
Cash Disbursements		(1,729,086.92)	(477,108.44)	-	-	-			-	
Payroll		-	(794,768.24)	-	-	-	-	-	-	
ACH		(5,956.56)		(17,664.82)		(306.19)	-	-	-	
Transfers				(2,953,189.51)	(36,413.32)			-	-	(2,989,602.83)
Adjustments				-	-	-	-	-	-	
		(1,735,043.48)	(1,271,876.68)	(2,970,854.33)	(36,413.32)	(306.19)	-	-	-	
BALANCE AS OF	7/31/2026	$ 185,373.16	93,212.27	$ 8,993,457.81	$ 976,789.94	$ 44,702.22	$ 5,362.38	$ 28,348.42	$ 2,138.28	$ -
		ok	ok	ok	ok	ok	ok	ok	ok	

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GF Checking PSDLAF **Payment Dates:** 07/01/2026 - 07/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount	
0000168810	07/02/2026	AMTRUST NORTH AMERICA	WORKERS COMP		22,288.00	
0000168811	07/02/2026	AESA	DUES & FEES		1,185.00	
0000168812	07/02/2026	BRAINPOP LLC	26/27 School Year - BrainPOP software renewal for Blue Mountain School Dist		5,883.68	
0000168813	07/02/2026	CONEXUS	REPAIRS & MAINT BLDG		742.50	#
0000168814	07/02/2026	PABLO CULP	Other Prof Ed Serv		250.00	
0000168815	07/02/2026	DEFINED LEARNING LLC	26/27 School Year - Defined Learning software renewal - IU29/ Districts		1,555.00	
0000168816	07/02/2026	DAUPHIN ELECTRIC	26/27 School Year - Renewal of phone support - 4 year coverage		14,361.60	
0000168817	07/02/2026	ACTIVE INTERNET TECHNOLOGIES, LLC	26/27 School Year - IU29 Website with Finalsite		3,078.00	
0000168818	07/02/2026	GRAINGER INC	GENERAL SUPP		330.46	#
0000168819	07/02/2026	ISAFE ENTERPRISES LLC	Technical Services		2,999.00	
0000168820	07/02/2026	INTEGRA ONE	26/27 RWAN firewall renewals for districts	26/27 RWAN firewall renewals	91,679.32	
0000168821	07/02/2026	ITC GLOBAL NETWORKS, LLC	COMMUNICATIONS	GENERAL SUPP	344.12	
0000168822	07/02/2026	JAMF SOFTWARE, LLC	26/27 School Year - Mobile Device Management Licenses		3,564.00	
0000168823	07/02/2026	NOTABLE INC (KAMI)	26/27 School Year - Kami software renewal for Mahanoy Area	26/27 School Year - Kami software renewal for Blue Mountain	3,763.50	
0000168824	07/02/2026	AMY KETNER	Other Prof Ed Serv		200.00	
0000168825	07/02/2026	LANCASTER LEBANON IU #13	26/27 School Year - Adobe VIP renewal for IU29	26/27 School	2,385.00	
0000168826	07/02/2026	LAZEL INC	26/27 - Learning A-Z renewal for Maple Avenue Campus		2,870.00	
0000168827	07/02/2026	LVHN FINANCE	Other Prof Ed Serv	OTHER PROF. SVC.	400.00	#
0000168828	07/02/2026	SHERRY MOYER	CONTRACTED CARRIERS		769.50	#
0000168829	07/02/2026	NUTRITION, INC.	FOOD SVCS FOOD COSTS		20,855.00	

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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0000168830	07/02/2026	PARENT SQUARE	26/27: IU29 and STC all call/notification system for 26/27		4,216.86	
0000168831	07/02/2026	PINE GROVE AREA SCHOOL DISTRICT	PASS THRU		260,897.66	#
0000168832	07/02/2026	PSBA - ACCOUNTS RECEIVABLE	DUES & FEES		7,202.00	
0000168833	07/02/2026	R&J TRANSPORTATION INC.	CONTRACTED CARRIERS		1,650.00	#
0000168834	07/02/2026	ROCHE FINANCIAL	NONCATEGORICAL		889.20	
0000168835	07/02/2026	ROHRER BUS SERVICE	CONTRACTED CARRIERS		515.00	#
0000168836	07/02/2026	SCHUYLKILL CO. SCHOOL EMPLOYEE	NONCATEGORICAL		537,225.00	
0000168837	07/02/2026	SCHUYLKILL CONNECTS	Other Prof Ed Serv		2,000.00	
0000168838	07/02/2026	SELTZER GROUP PARTNERS LLC	NONCATEGORICAL		156,014.15	
0000168839	07/02/2026	SUNOCO UNIVERSAL FLEET	GASOLINE		948.91	#
0000168840	07/02/2026	TRI-VALLEY SCHOOL DISTRICT	PASS THRU		156,598.71	#
0000168841	07/02/2026	WALTER T TRUANCE	CONTRACTED CARRIERS		1,533.00	#
0000168842	07/02/2026	TSA CONSULTING GROUP INC	OTHER EMPLOYEE BENEFITS		13,500.65	
0000168843	07/02/2026	BY THE NUMBERS	Other Prof Ed Serv		3,105.00	
0000168844	07/02/2026	ZSPACE INC	26/27 School Year - zSpace subscription renewal for Maker Space Lab laptops		2,819.16	
0000168845	07/02/2026	HSLC	GENERAL SUPP		250.00	
0000168846	07/13/2026	AMAZON CAPITAL SERVICES	GENERAL SUPP	Enc Transfer from FY26 CSO	4,271.22	#
0000168847	07/13/2026	BAYADA HOME HEALTH CARE INC	OTHER PROF. SVC.		420.00	
0000168848	07/13/2026	CRAIG BUFFINGTON	TRAVEL		137.75	#
0000168849	07/13/2026	CASELLA WASTE SYSTEMS INC	DISPOSAL SVC.		682.49	#
0000168850	07/13/2026	CLEAR PATH PEDIATRIC THERAPY LLC	Other Prof Ed Serv		5,208.00	

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0000168851	07/13/2026	COMCAST	COMMUNICATIONS		18,537.64	
0000168852	07/13/2026	EASY WAY SAFETY SERVICE	GENERAL SUPP		830.00	
0000168853	07/13/2026	EMERGENT	Enc Transfer from FY26 Red Hat Enterprise Renewal		878.00	#
0000168854	07/13/2026	FRASER ADVANCED INFO. SYSTEMS	CORE	EI	2,474.77	
0000168855	07/13/2026	FROMM ELECTRIC SUPPLY CORP	GENERAL SUPP		62.59	
0000168856	07/13/2026	GOVCONNECTION INC	Enc Transfer from FY26 Replacement laptops for TAC staff	Enc Transfer from FY26 Portable monitors for IU29 staff	6,237.00	#
0000168857	07/13/2026	HADESTY'S	GENERAL SUPP		226.76	#
0000168858	07/13/2026	INTERSTATE TAX SERVICE INC.	OTHER PURCH PROF SVC		330.00	
0000168859	07/13/2026	JKM TRAINING INC	Other Prof Ed Serv		84.95	#
0000168860	07/13/2026	LANGUAGE LINE SERVICES, INC.	Other Prof Ed Serv		15.75	#
0000168861	07/13/2026	LEADER SERVICES	Other Prof Ed Serv	Technical Services	1,403.50	#
0000168862	07/13/2026	LOWE'S HOME CENTERS INC	GENERAL SUPP		207.53	#
0000168863	07/13/2026	MATTERA CONSTRUCTION INC	REPAIRS & MAINT BLDG		500.00	
0000168864	07/13/2026	MINERSVILLE AREA SCHOOL DISTRICT	Other Prof Ed Serv	CONTRACTED CARRIERS	3,341.79	
0000168865	07/13/2026	VICTOR E MUNCY INC	MAINT - EQUIP.		400.00	
0000168866	07/13/2026	NORTH SCHUYLKILL SCHOOL DISTRICT	Other Prof Ed Serv		29,847.37	
0000168867	07/13/2026	POTTSVILLE AREA SCHOOL DISTRICT	Other Prof Ed Serv		4,416.10	
0000168868	07/13/2026	NEPA -REPUBLICAN-HERALD	Other Advertising		363.00	#
0000168869	07/13/2026	SAINT CLAIR AREA SCHOOL DISTRICT	Other Prof Ed Serv	CONTRACTED CARRIERS	5,300.49	
0000168870	07/13/2026	SCHUYLKILL HAVEN AREA SCHOOL DISTRICT	Other Prof Ed Serv		8,017.53	

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0000168871	07/13/2026	SCH HAVEN AREA SCHOOL DISTRICT	RENT LAND BUILDINGS		850.00	
0000168872	07/13/2026	THE SHERWIN-WILLIAMS COMPANY	GENERAL SUPP		2,572.50	#
0000168873	07/13/2026	SUNBELT STAFFING, LLC	Other Prof Ed Serv		2,768.50	#
0000168874	07/13/2026	TAMAQUA AREA SCHOOL DISTRICT	RENT LAND BUILDINGS		850.00	
0000168875	07/13/2026	TRI-VALLEY SCHOOL DISTRICT	RENT LAND BUILDINGS		850.00	
0000168876	07/13/2026	WILLIAMS VALLEY SCHOOL DISTRICT	Other Prof Ed Serv	GENERAL SUPP	2,347.02	
0000168877	07/13/2026	JENNIFER WONN OETTL	BOOKS & PERIOD		149.00	#
0000168878	07/13/2026	INSTRUCTIONAL ACCOUNT	GENERAL SUPP		144.53	#
0000168879	07/13/2026	LANCASTER-LEBANON IU 13	TRAVEL		175.00	
0000168880	07/13/2026	UNITED STATES TREASURY	DUES & FEES		1,075.70	
0000168881	07/16/2026	AMAZON CAPITAL SERVICES	Enc Transfer from FY26 teacher supplies	GENERAL SUPP	6,318.24	#
0000168882	07/16/2026	AMTRUST NORTH AMERICA	WORKERS COMP		14,696.00	
0000168883	07/16/2026	BAYADA HOME HEALTH CARE INC	OTHER PROF. SVC.		210.00	#
0000168884	07/16/2026	BOYER'S FOOD MARKET	GENERAL SUPP		89.96	#
0000168885	07/16/2026	ENCORE FIRE PROTECTION	MAINT - EQUIP.		2,357.50	
0000168886	07/16/2026	EDHELPER.COM	Enc Transfer from FY26 teacher supplies		239.88	#
0000168887	07/16/2026	J C EHRLICH CO	REPAIRS & MAINT BLDG		766.05	
0000168888	07/16/2026	FROMM ELECTRIC SUPPLY CORP	GENERAL SUPP		2,260.02	
0000168889	07/16/2026	GRAINGER INC	GENERAL SUPP		430.39	
0000168890	07/16/2026	GROOD'S FOOD SERVICE	MEALS		500.00	
0000168891	07/16/2026	MYSTIC SCREEN PRINTING & EMBROIDERY	Other Advertising		657.00	

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0000168892	07/16/2026	NEXT CENTURY INC	Other Prof Ed Serv		6,573.29	#
0000168893	07/16/2026	KELLY SERVICES	Other Prof Ed Serv		1,678.55	#
0000168894	07/16/2026	PURE WATER TECHNOLOGY OF CENTRAL PA	GENERAL SUPP		445.75	
0000168895	07/16/2026	THE SHERWIN-WILLIAMS COMPANY	GENERAL SUPP		931.20	
0000168896	07/16/2026	SPECTROTEL	COMMUNICATIONS		416.83	
0000168897	07/16/2026	SUNBELT STAFFING, LLC	Other Prof Ed Serv		1,265.00	
0000168898	07/16/2026	SWEET STEVENS KATZ & WILLIAMS	OTHER PROF. SVC.		620.00	#
0000168899	07/16/2026	VERIZON WIRELESS	EVETTE POGIRSKI	570-728-4227 OUTREACH	2,505.52	#
0000168900	07/16/2026	WORTHINGTON DIRECT	Enc Transfer from FY26 school supplies		2,044.80	#
0000168901	07/16/2026	CELESTE Y BAILEY	Other Prof Ed Serv		350.00	
0000168902	07/21/2026	JACQUELINE WAPINSKY	GENERAL SUPP		600.00	
0000168903	07/30/2026	AMAZON CAPITAL SERVICES	GENERAL SUPP		1,533.63	#
0000168904	07/30/2026	TARA APPLEGATE	TRAVEL		57.00	
0000168905	07/30/2026	BAYADA HOME HEALTH CARE INC	OTHER PROF. SVC.		3,395.00	#
0000168906	07/30/2026	CHRISTINE BENSHOFF	GENERAL SUPP		113.38	
0000168907	07/30/2026	BERKS COUNTY IU #14	DUES & FEES		1,200.00	
0000168908	07/30/2026	ELIZABETH BRENSINGER	TRAVEL		907.55	#
0000168909	07/30/2026	BRIGHTLY SOFTWARE, INC.	26/27: Software used for maintenance tickets and event booking		3,683.60	
0000168910	07/30/2026	CATAPULT LEARNING	Other Prof Ed Serv		27,100.27	#
0000168911	07/30/2026	PABLO CULP	Other Prof Ed Serv		750.00	
0000168912	07/30/2026	PEIFER FIRE PROTECTION INC	REPAIRS & MAINT BLDG		1,347.77	

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0000168913	07/30/2026	DISCOVERY EDUCATION	PARTS MICRO REPAIR		26,125.00
0000168914	07/30/2026	GLORIA FREHAFER	CONTRACTED CARRIERS		1,155.00
0000168915	07/30/2026	J C EHRLICH CO	REPAIRS & MAINT BLDG		2,100.00
0000168916	07/30/2026	CAITLYN EIFERT	GENERAL SUPP		1,285.00
0000168917	07/30/2026	EVERWAY, LLC	teacher supplies		1,650.96
0000168918	07/30/2026	FROMM ELECTRIC SUPPLY CORP	GENERAL SUPP		865.40
0000168919	07/30/2026	GLOBAL PAYMENTS	DUES & FEES		34.99
0000168920	07/30/2026	GOVCONNECTION INC	26/27 School Year: Replacement visitor management system	26/27 School Year : Replacement visitor management system	29,443.55
0000168921	07/30/2026	GRAINGER INC	GENERAL SUPP		285.20
0000168922	07/30/2026	KIMBERLY GROODY	Other Prof Ed Serv		2,250.00
0000168923	07/30/2026	GREGORY D HOAK, JR	Other Prof Ed Serv		400.00
0000168924	07/30/2026	DONALD HOLOHAN	CONTRACTED CARRIERS		1,436.00
0000168925	07/30/2026	LJC DISTRIBUTOR FULLER BRUSH	GENERAL SUPP		2,243.20
0000168926	07/30/2026	MAMMOTH MATERIALS	GENERAL SUPP		300.00
0000168927	07/30/2026	MATTERA CONSTRUCTION INC	Enc Transfer from FY26 Library partition	REPAIRS & MAINT BLDG	12,950.00 #
0000168928	07/30/2026	TAYLOR MISKE	OTHER EMPLOYEE BENEFITS		675.00
0000168929	07/30/2026	JESSE MOGLE	OTHER PROF. SVC.		2,500.00
0000168930	07/30/2026	VICTOR E MUNCY INC	REPAIRS & MAINT BLDG		510.00
0000168931	07/30/2026	NUTRITION, INC.	FOOD SERVICE - NON-FOOD COSTS	FOOD SVCS FOOD COSTS	6,693.20
0000168932	07/30/2026	PPL ELECTRIC UTILITIES	ENERGY		23,748.07
0000168933	07/30/2026	SHERRI L PADELSKY-QUANDEL	CONTRACTED CARRIERS		2,609.00
0000168934	07/30/2026	PENTELEDATA	COMMUNICATIONS		92.95

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0000168935	07/30/2026	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	COMMUNICATIONS		1,081.71	
0000168936	07/30/2026	ERIN PORTLAND	TRAVEL		94.25	#
0000168937	07/30/2026	POTTER'S FARM LLC	Other Prof Ed Serv		350.00	
0000168938	07/30/2026	PSBA - ACCOUNTS RECEIVABLE	TRAVEL		1,098.00	
0000168939	07/30/2026	QUANDEL CONSTRUCTION GROUP LLC	OTHER PROF. SVC.		16,813.32	
0000168940	07/30/2026	R&J TRANSPORTATION INC.	CONTRACTED CARRIERS		1,050.00	
0000168941	07/30/2026	RAVINE TRANSPORTATION INC.	CONTRACTED CARRIERS		2,926.00	
0000168942	07/30/2026	SCHUYLKILL IU 29	Other Prof Ed Serv	GENERAL SUPP	168.77	
0000168943	07/30/2026	SCHUYLKILL HAVEN DMV	GENERAL SUPP		43.50	
0000168944	07/30/2026	SCHUYLKILL PAVING, INC.	LAND & IMPROVEMENTS		19,600.00	
0000168945	07/30/2026	SONOVA USA INC	Enc Transfer from FY26 Assistive Device		1,114.99	#
0000168946	07/30/2026	DEBORAH A STIVERS	Other Prof Ed Serv		675.00	#
0000168947	07/30/2026	SUNBELT STAFFING, LLC	Other Prof Ed Serv		4,129.22	
0000168948	07/30/2026	TRANSFR INC	TECHNOLOGY SUPPLIES & FEES	GENERAL SUPP	24,000.00	
0000168949	07/30/2026	WALTER T TRUANCE	CONTRACTED CARRIERS		2,475.00	
0000168950	07/30/2026	TSA CONSULTING GROUP INC	OTHER EMPLOYEE BENEFITS		13,225.00	

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10 - GENERAL FUND	**651,080.85**
23 - CORE/ FEDERAL STATE	**843,615.98**
24 - SPECIAL ED TRANS FUND	**20,039.53**
26 - EARLY INTERVENTION PROG	**128,302.30**
39 - CAPITAL RESERVE FUND	**36,413.32**
51 - FOOD SVC FUND	**27,548.20**
58 - OTHER ENTERPRISE FUNDS	**22,086.74**
Grand Total All Funds	**1,729,086.92**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**0.00**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**1,729,086.92**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**1,729,086.92**

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0000225518	07/03/2026	SCHUYLKILL COUNTY SCHOOL EMPLOYEES	DED: HSA - Full Payroll Pay Date: 7/3/2026		4,931.00
0000225525	07/17/2026	SCHUYLKILL COUNTY SCHOOL EMPLOYEES	DED: HSA - Full Payroll Pay Date: 7/17/2026		4,881.00
0000225527	07/31/2026	SCHUYLKILL COUNTY SCHOOL EMPLOYEES	DED: HSA - Full Payroll Pay Date: 7/31/2026		4,881.00
0000225528	07/29/2026	HAB-LST	NONCATEGORICAL		2,424.00
0000225529	07/31/2026	SCHUYLKILL COUNTY SCHOOL EMPLOYEES	DED: 125 COPAY TEACH - Full Payroll Pay Date: 7/17/2026	DED: 125 COPAY TEACH - Full Payroll Pay Date: 7/3/2026	12,783.00
0000225530	07/31/2026	TSA CONSULTING GROUP INC.	DED: ROTH 403B KADES - Full Payroll Pay Date: 7/31/2026	DED: ROTH 403B KADES - Full Payroll Pay Date: 7/3/2026	19,251.31
0000225531	07/31/2026	PSEA SCHUYLKILL COUNTY IU 29	DED: PROF DUES - Full Payroll Pay Date: 7/31/2026	DED: PROF DUES - Full Payroll Pay Date: 7/17/2026	6,769.05
0000225532	07/31/2026	IUESPA	DED: NON-PROF DUES - Full Payroll Pay Date: 7/31/2026	DED: NON-PROF DUES - Full Payroll Pay Date: 7/17/2026	586.50
0000225533	07/31/2026	NORTH AMERICAN BENEFITS COMPANY	DED: LONG TERM DIS - Full Payroll Pay Date: 7/31/2026	DED: LONG TERM DIS - Full Payroll Pay Date: 7/17/2026	1,379.19
0000225534	07/31/2026	SCHUYLKILL UNITED WAY	DED: UNITED WAY - Full Payroll Pay Date: 7/17/2026	DED: UNITED WAY - Full Payroll Pay Date: 7/3/2026	304.00
0000225535	07/31/2026	HAB-DLT (ER)	DED: BERK WAGE GARN - Full Payroll Pay Date: 7/31/2026	DED: BERK WAGE GARN - Full Payroll Pay Date: 7/17/2026	1,287.43
0000225536	07/31/2026	AMERICAN HERITAGE LIFE INSURANCE CO	DED: Life/LTC - Full Payroll Pay Date: 7/31/2026	DED: Life/LTC - Full Payroll Pay Date: 7/17/2026	1,810.29
0000225537	07/31/2026	STATEWIDE TAX RECOVERY	DED: Statewide Tax - Full Payroll Pay Date: 7/3/2026	DED: Statewide Tax - Full Payroll Pay Date: 7/31/2026	724.45
* 0EIT072926	07/29/2026	BERKHEIMER ASSOC	NONCATEGORICAL		26,952.37
* AF00000731	07/31/2026	AFLAC	DED:[AFLAC CANCER] AFLAC CANCER PLAN - Pay Date: 7/31/2026	DED:[AFLAC CANCER] AFLAC CANCER PLAN - Pay Date: 7/17/2026	5,313.09
* ET00000703	07/03/2026	IRS	Purpose: EE FED Pay Date: 7/3/2026	Purpose: EE SS Pay Date: 7/3/2026	81,412.95
* ET00000717	07/17/2026	IRS	Purpose: EE FED Pay Date: 7/17/2026	Purpose: EE SS Pay Date: 7/17/2026	83,073.89
* ET00000731	07/31/2026	IRS	Purpose: EE FED Pay Date: 7/31/2026	Purpose: EE SS Pay Date: 7/31/2026	87,346.35

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PY - PAYROLL PSDLAF **Payment Dates:** 07/01/2026 - 07/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* RE00000731	07/31/2026	PSERS	Purpose: EE RETP Pay Date: 7/31/2026	Purpose: EE RETP Pay Date: 7/17/2026	80,887.03
* ST00000703	07/03/2026	PA DEPT OF REVENUE	Purpose: EE STPA Pay Date: 7/3/2026		11,160.07
* ST00000717	07/17/2026	PA DEPT OF REVENUE	Purpose: EE STPA Pay Date: 7/17/2026		11,331.88
* ST00000731	07/31/2026	PA DEPT OF REVENUE	Purpose: EE STPA Pay Date: 7/31/2026		11,850.01
* UC07292026	07/29/2026	PA UNEMPLOYMENT COMPENSATION FUND	NONCATEGORICAL		1,812.13
* VOYA000703	07/03/2026	VOYA	Purpose: EE RETD Pay Date: 7/3/2026	Purpose: ER RETD Pay Date: 7/3/2026	4,590.18
* VOYA000717	07/17/2026	VOYA	Purpose: EE RETD Pay Date: 7/17/2026	Purpose: ER RETD Pay Date: 7/17/2026	4,549.56
* VOYA000731	07/31/2026	VOYA	Purpose: EE RETD Pay Date: 7/31/2026	Purpose: ER RETD Pay Date: 7/31/2026	4,816.71

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PY - PAYROLL PSDLAF **Payment Dates:** 07/01/2026 - 07/31/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

10 - GENERAL FUND	**26,453.08**
23 - CORE/ FEDERAL STATE	**44,774.17**
26 - EARLY INTERVENTION PROG	**19,192.00**
58 - OTHER ENTERPRISE FUNDS	**1,417.46**
71 - PAYROLL FUND	**385,271.73**
Grand Total All Funds	**477,108.44**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**415,096.22**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**62,012.22**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**477,108.44**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

A. Grants

21st Century Community Learning Centers -COHORT 11

Payment to the district as listed for instructional services and supplies utilized during the month of July for the 2026-2027 after school program. The 21st CCLC Cohort 11 grant covers all costs.

District	Amount
North Schuylkill School District (2 Sites)	$5,585.00 (June)
Saint Clair School District	$5,374.19
Schuylkill Haven Area School District	$7,480.91

21st Century Community Learning Centers -COHORT 12

Payment to the district as listed for instructional services and supplies utilized during the month of July for the 2026-2027 after school program. The 21st CCLC Cohort 12 grant covers all costs.

District	Amount
Minersville School District	$
Pine Grove School District	$
Schuylkill Haven Area School District	$9,151.38
Tri-Valley School District	$19,979.32 (Mar-July)

Afterschool Programming Grant – State Funding

Payment to the district as listed for instructional services and supplies utilized during the month of July for the 2026-2027 after school program. The PDE State Funding covers all costs.

District	Amount
North Schuylkill School District	$17,047.95
Pottsville Area School District	$
Williams Valley School District	$

Board Approved: September 14, 2026

Schuylkill Intermediate Unit 29

Serving the Needs of Education

JOB TITLE: Staff Accountant

JOB ASSIGNMENT: SCIU

JOB DEFINITION: The Staff Accountant is responsible for interpreting and applying policies, procedures, regulations, and financial information. Strong written and verbal communication, mathematical, analytical, organizational, and problem-solving skills. Ability to manage multiple priorities, meet deadlines, maintain accuracy, and handle confidential information with discretion.

ESSENTIAL DUTIES AND RESPONSIBILITIES:
Duties of this position include, but are not limited to:

1. Assist the Business Manager in overseeing the business office operation and assume the general accounting functions of the Schuylkill Intermediate Unit (IU29) and Schuylkill Technology Center (STC) according to the Pennsylvania Public School Accounting Code and Generally Accepting Accounting Principles (GAAP).
2. Continuously project and monitor all IU29 and STC expenditures and revenues and alert the Business Manager of any potential financial shortfall, well in advance of a shortfall actually occurring, so that appropriate measures may be implemented.
3. Develop, maintain, and supervise IU29 and STC financial records. Interpret and implement accounting procedures to ensure the proper management of the IU29 and STC budgets so that they are in conformance with the Pennsylvania School Code, Pennsylvania School Accounting System, Pennsylvania Department of Education guidelines, IU Board Policy, and regulations and guidelines of other funding agencies.
4. Assist the Business Manager in short range and long range financial planning of the IU29 and STC programs. Advise program directors and others, who assist in the budget building process, of their roles in short range and long range financial planning.
5. Assist the Business Manager to train and supervise the Business Office staff and other personnel as assigned.
6. Assist the Business Manager in overseeing the operation of the Financial Aid Office (if applicable).
7. Maintain open lines of communication with various state agency personnel (i.e., Pennsylvania Department of Education, Comptroller's Office, Department of the Auditor General, etc.)
8. Consult with the Business Manager in the preparation of IU29 and STC budgets, purchasing procedures, fixed asset and inventory accounting.
9. Assist the Business Manager in preparing information pertaining to the negotiation process with teachers' associations and support staff association and in discussions with representatives of the Act 93 and Compensation Plan Support Staff groups.
10. Prepare for, participate in, and respond to all matters with local, state, and federal auditors before, during, and after audits relating to the IU29 and STC programs.

11. Prepare audit workpapers, financial statements in accordance with GASB 34 and GASB 45, fixed asset schedules, and Management's Discussion and Analysis for IU29, STC, and Schuylkill County School Employees Health & Welfare Trust.
12. Assist the Business Manager in overseeing daily operation of IU29 and STC program business affairs.
13. Oversee IU29 and STC program payroll functions. Reviewing quarterly reports and end-of-year reports. Oversee procedures for the payment of payroll deductions and reconcile payroll liabilities/expenses.
14. Oversee IU29 and STC food service program fund accounting functions. Review and reconcile general ledger, revenue, expenditure reports, and all bills for payment prior to data entry process to insure proper fund accounts are being used.
15. Oversee and perform the proper recording of transactions in the financial information system (FIS).
16. Assure that records are consistent with local, state, and federal auditing requirements.
17. Assist in the preparation of all IU29 and STC budgets.
18. Assure accurate and timely submission of all quarterly and final grant expenditure reports.
19. Assure accurate and timely submission of IU29 and STC annual financial reports (AFR) as required by GASB 34.
20. Prepare supporting worksheets and schedules for IU29 and STC funds.
21. Meet with IU29 and STC program directors, PDE personnel and others, as necessary, to discuss grants and budget submissions and oversee submission of budgets to appropriate grant agencies.
22. Perform accounting functions such as reversing prior year accruals; allocating unemployment, workers' compensation, and liability insurance among programs; allocating social security and retirement revenue/expense among programs; entering budgets into FIS; carrying over balances each year in FIS; and completing monthly bank reconciliations and board reports.
23. Reviews trial balances and flex reports with program directors to determine if budget revisions are necessary.
24. Prepare journal entries to record indirect cost/administrative fees.
25. Complete budget transfers/revisions in FIS.
26. Assist with the ACCESS Program and reimbursements.
27. Maintain Chart of Accounts per PA Manual of Accounting. Review budgets for compliance with directives from PDE by function, object, and funding source. Informs program directors and staff of changes to the Chart of Accounts.
28. Assume other daily accounting responsibilities as assigned by the Business Manager.
29. Oversee IU29 and STC food service operations and complete end-of-year reporting.
30. Maintain the accounting records for the Schuylkill County School Employees' Health and Welfare Trust.
31. Perform all other duties as assigned by the Business Manager or designee

EDUCATION, EXPERIENCE AND SKILLS REQUIRED:

1. Minimum of a bachelor's degree in accounting or related field of study. Accounting experience is required.
2. Three to five years of progressive experience in Pennsylvania public school business and

administrative functions preferred.
3. Knowledge of Fund Accounting, Single Audit Procedures, and Annual Financial Reporting.
4. Experience using CSIU Financial Information System (FIS) fund accounting software is preferred.
5. Knowledge of budgeting, financial reporting, bidding/procurement, food service, and transportation operations desired.
6. Must be detail-oriented with solid project management skills, strong communication skills, able to work effectively with staff and interact positively with representatives from the community.
7. Proficient typing skills, computer experience and knowledge of Microsoft Office (MS Word, Excel, Access).

ADDITIONAL ELIGIBILITY QUALIFICATIONS:

- Current, approved Act 34 (PA State Police), Act 151 (PA Child Abuse Registry) and Act 114-FBI Fingerprint clearances are required and must be renewed at appropriate, specific intervals pursuant to Act 153 of 2014 (revised Act 15 of 2015).
- Current, approved Act 126 Mandated Reporter Training certificate showing completion of a minimum of three (3) hours of training every five (5) years.

PHYSICAL REQUIREMENTS:

1. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position.
2. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.
3. This is an active position requiring the ability to stoop, kneel, crouch, crawl, reach, stand, walk, and have the ability to lift and/or move objects up to 50 lbs.; verbal and hearing skills to effectively communicate; visual acuity to oversee projects, and make observations. Work is done mainly indoors but could include outside tasks.

TIME AND SITE REQUIREMENTS:

1. This is a full-time position based on 1,800 hours, 12-month work schedule. This includes vacation, sick and personal time off. The specific work hours, daily schedule, and work year shall align with those established for the employee's representative group as outlined in the applicable agreement or administrative guidelines. Adjustments to the work schedule may occasionally be required to meet program or organizational needs. Attendance at work is a requirement of this position; any and all absences must be approved by the immediate supervisor.
2. Must have transportation to work locations.

SCIU PROPERTY AND CONFIDENTIALITY REQUIREMENTS:

1. All property, including intellectual property, materials, equipment or actual products and services developed or accrued as part of the job duties and responsibilities listed above, is the property of SCIU. It may not be used for personal profit or gain and will be relinquished to SCIU upon termination of employment from the SCIU.
2. The person employed in this position shall maintain confidentiality regarding the personal and private information about clients and coworkers, programs and services and any other proprietary information accrued as a result of SCIU employment or as required by state or federal laws and regulations.

3. The position holder must be able to perform the essential job functions with or without reasonable accommodation. It is the responsibility of the employee to inform their supervisor and the Director of Human Resources of all reasonable accommodation that will be required.

Employee and supervisor signatures indicate receipt of job description. This document is not an employee contract, nor does it imply a guarantee of continued employment in this position.

I have read and understand my job description as outlined above.

_____	X_____	_____
Employee Name (Print)	Employee Signature	Date
_____	X_____	_____
HR Name (Print)	HR Signature	Date
_____	X_____	_____
Supervisor Name (Print)	Supervisor Signature	Date

Board Approved:

JOB TITLE: Director of Internal Operations

JOB DEFINITION: The Director of Internal Operations provides leadership, coordination, and oversight of human resources, facilities, maintenance, and other internal operational functions of the Schuylkill Intermediate Unit. The position supports effective organizational operations through the administration of personnel functions, employee relations, regulatory compliance, facilities management, organizational procedures, and internal systems.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Duties of this position include, but are not limited to:

- **Human Resources and Personnel Operations**
    - Provide leadership, oversight, and coordination of human resources functions, including employment processes, employee benefits, personnel records, employee relations, and other personnel-related functions.
    - Coordinate personnel processes throughout the employment cycle, including onboarding, orientation, transfers, leaves, retirements, separations, and other employment changes.
    - Ensure personnel records and required employment documentation are appropriately maintained in accordance with applicable laws, regulations, policies, and contractual requirements.
    - Support administration in matters involving employee relations, discipline, collective bargaining agreements, grievances, and other personnel matters.
    - Coordinate workers' compensation functions and personnel information necessary for accurate and timely payroll processing.
    - Coordinate the development, implementation, maintenance, and review of organizational policies, procedures, job descriptions, employee handbooks, and related administrative practices.
    - Monitor applicable federal and state requirements and coordinate required human resources compliance activities and reporting.
    - Provide guidance and support to the Business Office/Human Resource Assistant throughout each step of the payroll process, ensuring accuracy, timeliness and compliance with established procedures.
    - Provide guidance and support to administrators and employees regarding human resources policies, procedures, and practices.
- **Facilities and Operations**
    - Provide administrative oversight and direction for maintenance and facilities operations of the Schuylkill Intermediate Unit.

- Supervise and provide directions to the Maintenance Supervisor in the coordination of maintenance and facilities operations.
- Coordinate with the Maintenance Supervisor to identify, prioritize, and address building, grounds, equipment, maintenance, and facility needs.
- Coordinate and monitor facility-related contracts, inspections, testing, preventative maintenance, monitoring services, and other recurring services necessary for the safe and effective operation of IU facilities.
- Serve as a primary organizational point of contact with contractors, vendors, consultants, and service providers and monitor work to ensure projects and services are completed in a timely, efficient, and satisfactory manner.
- Ensure assigned facility purchases, contracted services, and projects are coordinated in accordance with applicable procurement and bidding requirements, Board policies, and established organizational procedures.
- Coordinate procurement activities for assigned facility and operational needs, including obtaining quotes, assisting with specifications and scopes of work, coordinating required bidding processes, and reviewing proposals in collaboration with the Business Manager and other appropriate personnel.
- Assist the Executive Director and Business Manager in identifying, prioritizing, and planning for facility and operational expenditures and budgetary needs.
- Support the Executive Director and Business Manager in the planning and coordination of major facility improvements, renovations, capital projects, and other significant facility initiatives, including coordination with contractors, consultants, staff, and other stakeholders.
- Maintain appropriate records and documentation related to facility contracts, inspections, projects, procurement activities, and contracted services.

- **Organizational Leadership and Internal Operations**
  - Supervise, support, and evaluate assigned internal operations personnel.
  - Coordinate assigned operational functions and review internal processes, procedures, and systems to promote organizational efficiency, accountability, consistency, and continuity.
  - Collaborate with administrators, professional staff, support staff, contractors, vendors, and outside organizations in carrying out assigned responsibilities.
  - Prepare and maintain reports, records, and other information required by the Executive Director, Business Manager, Board, governmental agencies, or other appropriate parties.
  - Attend Board meetings and other meetings as requested by the Executive Director.
  - Perform other related duties as assigned by the Executive Director or designee.

EDUCATION, EXPERIENCE, AND SKILLS REQUIRED:

- Bachelor's degree required.
- Minimum of three (3) years of human resources, administrative, and/or operational experience required.

- Working knowledge of human resources, employee relations, employee benefits, facilities and organizational operations, and applicable compliance requirements.
- Knowledge of the Pennsylvania School Code, certification requirements, education law, and public-sector procurement requirements preferred.
- Strong verbal, written, analytical, decision-making, interpersonal, organizational, and leadership skills.
- Ability to supervise personnel, coordinate multiple functions and priorities, and work effectively and cooperatively with administrative, professional, and support staff.
- Ability to exercise sound judgment and maintain the highest level of confidentiality.
- Proficiency in Microsoft Office and web-based applications required; CSIU software experience preferred.
- Valid Pennsylvania Driver's License required.

ADDITIONAL ELIGIBILITY QUALIFICATIONS:

- Current, approved Act 34 (PA State Police), Act 151 (PA Child Abuse Registry) and Act 114-FBI Fingerprint clearances are required and must be renewed at appropriate, specific intervals pursuant to Act 153 of 2014 (revised Act 15 of 2015).
- Current, approved Act 126 Mandated Reporter Training certificate showing completion of a minimum of three (3) hours of training every five (5) years.

PROGRAM/CLASSIFICATION:

- ACT 93

REPORTS TO:

- Executive Director

METHOD OF EVALUATION:

- Performance of the job will be evaluated annually by the Executive Director in accordance with the provisions of the Board's policy on evaluation of personnel.

SUPERVISORY RESPONSIBILITY:

- Maintenance Supervisor
- Coordinator of Internal Operations and Data Quality
- Other assigned personnel

TERMS OF EMPLOYMENT:

- This is a full-time position based on 1,800 hours, 12-month work schedule. This includes 10 paid holidays established in the approved CBA. This includes vacation, sick and personal time off. The specific work hours, daily schedule, and work year shall align with those established for the employee representative group as outlined in the applicable agreement or administrative guidelines. Adjustments to the work schedule may occasionally be required to meet program or organizational needs. Attendance at work is a requirement of this position; all absences must be approved by the immediate supervisor.
- Must have transportation to work locations.

PHYSICAL REQUIREMENTS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position.
- Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.
- This is an active position requiring the ability to stoop, kneel, crouch, crawl, reach, stand, walk, and have the ability to lift and/or move objects up to 50 lbs.; verbal and hearing skills to effectively communicate; visual acuity to oversee projects, and make observations. Work is done mainly indoors but could include outside tasks.
- The position requires the ability to move throughout IU facilities and grounds, access facility and project areas, communicate effectively with employees, contractors, and others, and visually observe facilities, projects, and operational conditions. Work is performed primarily indoors but may include outdoor activities and visits to construction, maintenance, or other facility work areas.

IU29 PROPERTY AND CONFIDENTIALITY REQUIREMENTS:

- All property, including intellectual property, materials, equipment or actual products and services developed or accrued as part of the job duties and responsibilities listed above, is the property of IU29. It may not be used for personal profit or gain and will be relinquished to IU29 upon termination of employment from IU29.
- The person employed in this position shall maintain confidentiality regarding the personal and private information about clients and coworkers, programs and services, and any other proprietary information accrued as a result of IU29 employment or as required by state or federal laws and regulations.
- The position holder must be able to perform the essential job functions with or without reasonable accommodation. It is the responsibility of the employee to inform their supervisor and Human Resources of all reasonable accommodations that will be required.

Employee and supervisor signatures indicate receipt of the job description. This document is not an employee contract, nor does it imply a guarantee of continued employment in this position.

I have read and understand my job description as outlined above.

_____	X_____	_____
Employee Name (Print)	Employee Signature	Date
_____	X_____	_____
HR Name (Print)	HR Signature	Date
_____	X_____	_____
Supervisor Name (Print)	Supervisor Signature	Date

2026-2027 TITLE I
LETTER OF AGREEMENT
between
Shenandoah Valley School District
and
Schuylkill Intermediate Unit

This agreement is made and entered into as of the 14th day of September, 2026, by and between Shenandoah Valley School District and the Schuylkill Intermediate Unit.

1. TERM

The Term of this Agreement shall commence on August 24, 2026, and terminate on May 28, 2027.

2. DESCRIPTION

Upon the terms and conditions set forth herein, Shenandoah Valley School District requests that Schuylkill Intermediate Unit provide remedial reading and/or remedial math instructional services in accordance with the Title I Math and Reading Program at any or all of the following Non - Public Schools:

Assumption BVM School, Pottsville
Saint Nicholas School, Minersville
Saint Jerome Regional School, Tamaqua

Shenandoah Valley School District and the other districts in the Schuylkill Intermediate Unit Consortium agree to pool funds for instruction in the private schools. The pooled funds are used to serve the private school students most at risk who reside in participating school attendance areas regardless of the amount of funds that was generated based on the number of children from low-income families attending that private school during the 2026-2027 school year.

BOX 130, 17 MAPLE AVENUE, MAR LIN, PA 17951-0130 • (570) 544-9131 • FAX (570) 544-2169
"We are an Equal Rights and Opportunity Intermediate Unit."

3. FEES AND PAYMENT

- In consideration of the services mutually agreed upon as described herein, Shenandoah Valley School District shall pay the Schuylkill Intermediate Unit an hourly rate of $76.00 per Program Hour for the provision of services over the term. Hourly rate is per scheduled teacher hour. Teacher hours include all hours required to operate the program including but not limited to direct service time with students, prep time, parent conferences, and team meetings. Total compensation from funds received in 2026-2027 school year due to the Schuylkill Intermediate Unit is not to exceed **$8,591.89**. In addition, Shenandoah Valley School District agrees to pay the Catapult Learning 11% administrative fee as determined by Title I funds generated for students demonstrating academic need for Title I services during the 2026-2027 school year.

- The Schuylkill Intermediate Unit shall invoice the Shenandoah Valley School District on the first day of each month beginning September 1, 2026 and ending June 14, 2027.

4. SCHUYLKILL INTERMEDIATE UNIT RESPONSIBILITIES

4.1 Contract with a third party professional educational service provider to:

- Provide instructional services in mathematics by a certified teacher, as required by Title I.

- Provide instructional services in reading by a certified teacher, as required by Title I.

- Provide supervision for all instructional personnel.

- Use appropriate evaluation testing/screening procedures and materials.

- Provide small group supplemental reading instruction for eligible private school students.

- Provide small group supplemental math instruction for eligible private school students.

- Pay salary and all benefits for the reading teachers and math teachers.

- Provide reading and math materials that supplement regular instruction.

- Provide diagnostic testing instruments.

- Provide remedial services to approximately seven (7) students during the 2026-2027 school year beginning August 24, 2026 and ending on May 28, 2027.

- Any other responsibilities necessary to conduct the program as intended.

- Conduct diagnostic and benchmark testing as needed for eligible private school students.

- Maintain records of assessment data, instructional activities and attendance for students serviced.

- Meet with parents for conferences as required.

- Provide a progress report at the end of the school year for each student served.

- Provide the Shenandoah Valley School District with the data necessary to complete their Title I responsibilities.

- Meet with private school administrators twice annually to review services provided to their students.

- Provide the Shenandoah Valley School District access to the program at any time.

- Provide the Shenandoah Valley School District access to the Title I program when in operation.

- Provide the Shenandoah Valley School District with a narrative of services provided including teachers' names, length of sessions and number of sessions per week. The Schuylkill Intermediate Unit shall provide approval in writing prior to Catapult Learning's expenditure of funds for materials applicable to the Title I program.

- Services provided shall be secular, neutral and non-ideological.

5. SCHOOL DISTRICT RESPONSIBILITIES

- Provide the Schuylkill Intermediate Unit with the preliminary non-public Title I allocation prior to July 1, 2027.

- Provide the Schuylkill Intermediate Unit with addresses of students who reside in their Title I attendance areas and attend non-public or private schools.

- Provide the Schuylkill Intermediate Unit with an outline of the local assessment plan.

- Inform the Schuylkill Intermediate Unit of any and all circumstances that may directly or indirectly affect the performance of this agreement, including changes in the original funding allocation within three (3) days of the district receiving notification from the Pennsylvania Department of Education.

- Inclusion of Catapult Learning teachers who provide Title I services to non-public and private school students in the professional development provided for the teachers who provide Title I services to students who attend the public schools in their district.

- Inclusion of the parents of students who attend non-public or private schools and receive Title I services in the parent involvement activities afforded to the parents of students who attend public schools and receive Title I services.

- All additional responsibilities as outlined in the Title I Non-regulatory Guidance document.

6. MISCELLANEOUS

- The Schuylkill Intermediate Unit shall require the private professional educational service provider to provide proof of insurance for Workers Compensation, Liability and Property Damage.

- The Schuylkill Intermediate Unit shall indemnify, defend and hold harmless the Shenandoah Valley School District from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the Shenandoah Valley School District, its officials, agents or employees.

- The Shenandoah Valley School District shall indemnify, defend and hold harmless the Schuylkill Intermediate Unit from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the Schuylkill Intermediate Unit, its officials, agents or employees.

- This contract may be modified if the Elementary and Secondary Education Act (ESEA) is reauthorized at any time during the performance period of this agreement.

- The district may withhold payments if requirements of this agreement are not met.

The parties have entered into this Agreement as of the effective date first above written:

Shenandoah Valley School District	**Schuylkill Intermediate Unit**
_____	_____
Shenandoah Valley Board President	Schuylkill Intermediate Unit Board President
Attest:	Attest:
_____	_____
Shenandoah Valley Board Secretary	Schuylkill Intermediate Unit Board Secretary
_____	_____
Date	Date

2026-2027 TITLE I
LETTER OF AGREEMENT
between
Tamaqua Area School District
and
Schuylkill Intermediate Unit

This agreement is made and entered into as of the 14th day of September, 2026, by and between Tamaqua Area School District and the Schuylkill Intermediate Unit.

1. TERM

The Term of this Agreement shall commence on August 24, 2026, and terminate on May 28, 2027.

2. DESCRIPTION

Upon the terms and conditions set forth herein, Tamaqua Area School District requests that Schuylkill Intermediate Unit provide remedial reading and/or remedial math instructional services in accordance with the Title I Math and Reading Program at any or all of the following Non - Public Schools:

Assumption BVM School, Pottsville
Saint Jerome Regional School, Tamaqua
Saint Nicholas School, Minersville

Tamaqua Area School District and the other districts in the Schuylkill Intermediate Unit Consortium agree to pool funds for instruction in the private schools. The pooled funds are used to serve the private school students most at risk who reside in participating school attendance areas regardless of the amount of funds that was generated based on the number of children from low-income families attending that private school during the 2026-2027 school year.

3. FEES AND PAYMENT

- In consideration of the services mutually agreed upon as described herein, Tamaqua Area School District shall pay the Schuylkill Intermediate Unit an hourly rate of $76.00

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per Program Hour for the provision of services over the term. Hourly rate is per scheduled teacher hour. Teacher hours include all hours required to operate the program including but not limited to direct service time with students, prep time, parent conferences, and team meetings. Total compensation due to the Schuylkill Intermediate Unit is not to exceed **$13,420.72**. In addition, Tamaqua Area School District agrees to pay the Catapult Learning 11% administrative fee as determined by Title I funds generated for students demonstrating academic need for Title I services during the 2026-2027 school year.

- The Schuylkill Intermediate Unit shall invoice the Tamaqua Area School District on the first day of each month beginning September 1, 2026 and ending June 14, 2027.

4. SCHUYLKILL INTERMEDIATE UNIT RESPONSIBILITIES

4.1 Contract with a third party professional educational service provider to:

- Provide instructional services in mathematics by a certified teacher, as required by Title I.
- Provide instructional services in reading by a certified teacher, as required by Title I.
- Provide supervision for all instructional personnel.
- Use appropriate evaluation testing/screening procedures and materials.
- Provide small group supplemental reading instruction for eligible private school students.
- Provide small group supplemental math instruction for eligible private school students.
- Pay salary and all benefits for the reading teachers and math teachers.
- Provide reading and math materials that supplement regular instruction.
- Provide diagnostic testing instruments.
- Provide remedial services to approximately twelve (12) students during the 2026-2027 school year beginning August 24, 2026 and ending on May 28, 2027.
- Any other responsibilities necessary to conduct the program as intended.
- Conduct diagnostic and benchmark testing as needed for eligible private school students.
- Maintain records of assessment data, instructional activities and attendance for students serviced.

- Meet with parents for conferences as required.

- Provide a progress report at the end of the school year for each student served.

- Provide the Tamaqua Area School District with the data necessary to complete their Title I responsibilities.

- Meet with private school administrators twice annually to review services provided to their students.

- Provide the Tamaqua Area School District access to the program at any time.

- Provide the Tamaqua Area School District access to the Title I program when in operation.

- Provide the Tamaqua Area School District with a narrative of services provided including teachers' names, length of sessions and number of sessions per week. The Schuylkill Intermediate Unit shall provide approval in writing prior to Catapult Learning's expenditure of funds for materials applicable to the Title I program.

- Services provided shall be secular, neutral and non-ideological.

5. SCHOOL DISTRICT RESPONSIBILITIES

- Provide the Schuylkill Intermediate Unit with the preliminary non-public Title I allocation prior to July 1, 2027.

- Provide the Schuylkill Intermediate Unit with addresses of students who reside in their Title I attendance areas and attend non-public or private schools.

- Provide the Schuylkill Intermediate Unit with an outline of the local assessment plan.

- Inform the Schuylkill Intermediate Unit of any and all circumstances that may directly or indirectly affect the performance of this agreement, including changes in the original funding allocation within three (3) days of the district receiving notification from the Pennsylvania Department of Education.

- Inclusion of Catapult Learning teachers who provide Title I services to non-public and private school students in the professional development provided for the teachers who provide Title I services to students who attend the public schools in their district.

- Inclusion of the parents of students who attend non-public or private schools and receive Title I services in the parent involvement activities afforded to the parents of students who attend public schools and receive Title I services.

- All additional responsibilities as outlined in the Title I Non-regulatory Guidance document.

6. MISCELLANEOUS

- The Schuylkill Intermediate Unit shall require the private professional educational service provider to provide proof of insurance for Workers Compensation, Liability and Property Damage.

- The Schuylkill Intermediate Unit shall indemnify, defend and hold harmless the Tamaqua Area School District from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the Tamaqua Area School District, its officials, agents or employees.

- The Tamaqua Area School District shall indemnify, defend and hold harmless the Schuylkill Intermediate Unit from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the Schuylkill Intermediate Unit, its officials, agents or employees.

- This contract may be modified if the Elementary and Secondary Education Act (ESEA) is reauthorized at any time during the performance period of this agreement.

- The district may withhold payments if requirements of this agreement are not met.

The parties have entered into this Agreement as of the effective date first above written:

Tamaqua Area School District	**Schuylkill Intermediate Unit**
_____	_____
Tamaqua Area Board President	Schuylkill Intermediate Unit Board President
Attest:	Attest:
_____	_____
Tamaqua Area Board Secretary	Schuylkill Intermediate Unit Board Secretary
_____	_____
Date	Date

2026-2027 TITLE I
LETTER OF AGREEMENT
between
Saint Clair Area School District
and
Schuylkill Intermediate Unit

This agreement is made and entered into as of the 14th day of September, 2026, by and between Saint Clair Area School District and the Schuylkill Intermediate Unit.

1. **TERM**

   The Term of this Agreement shall commence on August 24, 2026, and terminate on May 28, 2027.

2. **DESCRIPTION**

   Upon the terms and conditions set forth herein, Saint Clair Area School District requests that Schuylkill Intermediate Unit provide remedial reading and/or remedial math instructional services in accordance with the Title I Math and Reading Program at any or all of the following Non - Public Schools:

   Assumption BVM School, Pottsville
   Saint Nicholas School, Minersville
   Saint Jerome Regional School, Tamaqua

   Saint Clair Area School District and the other districts in the Schuylkill Intermediate Unit Consortium agree to pool funds for instruction in the private schools. The pooled funds are used to serve the private school students most at risk who reside in participating school attendance areas regardless of the amount of funds that was generated based on the number of children from low-income families attending that private school during the 2026-2027 school year.

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3. FEES AND PAYMENT

- In consideration of the services mutually agreed upon as described herein, Saint Clair Area School District shall pay the Schuylkill Intermediate Unit an hourly rate of $76.00 per Program Hour for the provision of services over the term. Hourly rate is per scheduled teacher hour. Teacher hours include all hours required to operate the program including but not limited to direct service time with students, prep time, parent conferences, and team meetings. Total compensation due to the Schuylkill Intermediate Unit is not to exceed **$535.00**. In addition, Saint Clair Area School District agrees to pay the Catapult Learning 11% administrative fee as determined by Title I funds generated for students demonstrating academic need for Title I services during the 2026-2027 school year.

- The Schuylkill Intermediate Unit shall invoice the Saint Clair Area School District on the first day of each month beginning September 1, 2026 and ending June 14, 2027.

4. SCHUYLKILL INTERMEDIATE UNIT RESPONSIBILITIES

4.1 Contract with a third party professional educational service provider to:

- Provide instructional services in mathematics by a certified teacher, as required by Title I.

- Provide instructional services in reading by a certified teacher, as required by Title I.

- Provide supervision for all instructional personnel.

- Use appropriate evaluation testing/screening procedures and materials.

- Provide small group supplemental reading instruction for eligible private school students.

- Provide small group supplemental math instruction for eligible private school students.

- Pay salary and all benefits for the reading teachers and math teachers.

- Provide reading and math materials that supplement regular instruction.

- Provide diagnostic testing instruments.

- Provide remedial services to approximately one (1) student during the 2026-2027 school year beginning August 24, 2026 and ending on May 28, 2027.

- Any other responsibilities necessary to conduct the program as intended.

- Conduct diagnostic and benchmark testing as needed for eligible private school students.

- Maintain records of assessment data, instructional activities and attendance for students serviced.

- Meet with parents for conferences as required.

- Provide a progress report at the end of the school year for each student served.

- Provide the Saint Clair Area School District with the data necessary to complete their Title I responsibilities.

- Meet with private school administrators twice annually to review services provided to their students.

- Provide the Saint Clair Area School District access to the program at any time.

- Provide the Saint Clair Area School District access to the Title I program when in operation.

- Provide the Saint Clair Area School District with a narrative of services provided including teachers' names, length of sessions and number of sessions per week. The Schuylkill Intermediate Unit shall provide approval in writing prior to Catapult Learning's expenditure of funds for materials applicable to the Title I program.

- Services provided shall be secular, neutral and non-ideological.

5. SCHOOL DISTRICT RESPONSIBILITIES

- Provide the Schuylkill Intermediate Unit with the preliminary non-public Title I allocation prior to July 1, 2027.

- Provide the Schuylkill Intermediate Unit with addresses of students who reside in their Title I attendance areas and attend non-public or private schools.

- Provide the Schuylkill Intermediate Unit with an outline of the local assessment plan.

- Inform the Schuylkill Intermediate Unit of any and all circumstances that may directly or indirectly affect the performance of this agreement, including changes in the original funding allocation within three (3) days of the district receiving notification from the Pennsylvania Department of Education.

- Inclusion of Catapult Learning teachers who provide Title I services to non-public and private school students in the professional development provided for the teachers who provide Title I services to students who attend the public schools in their district.

- Inclusion of the parents of students who attend non-public or private schools and receive Title I services in the parent involvement activities afforded to the parents of students who attend public schools and receive Title I services.

- All additional responsibilities as outlined in the Title I Non-regulatory Guidance document.

6. MISCELLANEOUS

- The Schuylkill Intermediate Unit shall require the private professional educational service provider to provide proof of insurance for Workers Compensation, Liability and Property Damage.

- The Schuylkill Intermediate Unit shall indemnify, defend and hold harmless the Saint Clair Area School District from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the Saint Clair Area School District, its officials, agents or employees.

- The Saint Clair Area School District shall indemnify, defend and hold harmless the Schuylkill Intermediate Unit from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the Schuylkill Intermediate Unit, its officials, agents or employees.

- This contract may be modified if the Elementary and Secondary Education Act (ESEA) is reauthorized at any time during the performance period of this agreement.

- The district may withhold payments if requirements of this agreement are not met.

The parties have entered into this Agreement as of the effective date first above written:

Saint Clair Area School District

Saint Clair Area Board President

Attest:

Saint Clair Area Board Secretary

10/7/26
Date

Schuylkill Intermediate Unit

Schuylkill Intermediate Unit Board President

Attest:

Schuylkill Intermediate Unit Board Secretary

9/14/26
Date

2026-2027 TITLE I
LETTER OF AGREEMENT
between
Mahanoy Area School District
and
Schuylkill Intermediate Unit

This agreement is made and entered into as of the 14th day of September, 2026, by and between Mahanoy Area School District and the Schuylkill Intermediate Unit.

1. **TERM**

   The Term of this Agreement shall commence on August 24th, 2026, and terminate on May 28th, 2027.

2. **DESCRIPTION**

   Upon the terms and conditions set forth herein, Mahanoy Area School District requests that Schuylkill Intermediate Unit provide remedial reading and/or remedial math instructional services in accordance with the Title I Math and Reading Program at any or all of the following Non - Public Schools:

   Assumption BVM School, Pottsville
   Saint Jerome Regional School, Tamaqua
   Saint Nicholas School, Minersville

   Mahanoy Area School District and the other districts in the Schuylkill Intermediate Unit Consortium agree to pool funds for instruction in the private schools. The pooled funds are used to serve the private school students most at risk who reside in participating school attendance areas regardless of the amount of funds that was generated based on the number of children from low-income families attending that private school during the 2026-2027 school year.

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3. FEES AND PAYMENT

- In consideration of the services mutually agreed upon as described herein, Mahanoy Area School District shall pay the Schuylkill Intermediate Unit an hourly rate of $76.00 per Program Hour for the provision of services over the term. Hourly rate is per scheduled teacher hour. Teacher hours include all hours required to operate the program including but not limited to direct service time with students, prep time, parent conferences, and team meetings. Total compensation due to the Schuylkill Intermediate Unit is not to exceed **$10,082.88**. In addition, Mahanoy Area School District agrees to pay the Catapult Learning 11% administrative fee as determined by Title I funds generated for students demonstrating academic need for Title I services during the 2026-2027 school year.

- The Schuylkill Intermediate Unit shall invoice the Mahanoy Area School District on the first day of each month beginning September 1, 2026 and ending June 14, 2027.

4. SCHUYLKILL INTERMEDIATE UNIT RESPONSIBILITIES

4.1 Contract with a third party professional educational service provider to:

- Provide instructional services in mathematics by a certified teacher, as required by Title I.

- Provide instructional services in reading by a certified teacher, as required by Title I.

- Provide supervision for all instructional personnel.

- Use appropriate evaluation testing/screening procedures and materials.

- Provide small group supplemental reading instruction for eligible private school students.

- Provide small group supplemental math instruction for eligible private school students.

- Pay salary and all benefits for the reading teachers and math teachers.

- Provide reading and math materials that supplement regular instruction.

- Provide diagnostic testing instruments.

- Provide remedial services to approximately seven (7) students during the 2026-2027 school year beginning August 24, 2026 and ending on May 28, 2027.

- Any other responsibilities necessary to conduct the program as intended.

- Conduct diagnostic and benchmark testing as needed for eligible private school students.

- Maintain records of assessment data, instructional activities and attendance for students serviced.

- Meet with parents for conferences as required.

- Provide a progress report at the end of the school year for each student served.

- Provide the Mahanoy Area School District with the data necessary to complete their Title I responsibilities.

- Meet with private school administrators twice annually to review services provided to their students.

- Provide the Mahanoy Area School District access to the program at any time.

- Provide the Mahanoy Area School District access to the Title I program when in operation.

- Provide the Mahanoy Area School District with a narrative of services provided including teachers' names, length of sessions and number of sessions per week. The Schuylkill Intermediate Unit shall provide approval in writing prior to Catapult Learning's expenditure of funds for materials applicable to the Title I program.

- Services provided shall be secular, neutral and non-ideological.

5. SCHOOL DISTRICT RESPONSIBILITIES

- Provide the Schuylkill Intermediate Unit with the preliminary non-public Title I allocation prior to July 1, 2027.

- Provide the Schuylkill Intermediate Unit with addresses of students who reside in their Title I attendance areas and attend non-public or private schools.

- Provide the Schuylkill Intermediate Unit with an outline of the local assessment plan.

- Inform the Schuylkill Intermediate Unit of any and all circumstances that may directly or indirectly affect the performance of this agreement, including changes in the original funding allocation within three (3) days of the district receiving notification from the Pennsylvania Department of Education.

- Inclusion of Catapult Learning teachers who provide Title I services to non-public and private school students in the professional development provided for the teachers who provide Title I services to students who attend the public schools in their district.

- Inclusion of the parents of students who attend non-public or private schools and receive Title I services in the parent involvement activities afforded to the parents of students who attend public schools and receive Title I services.

- All additional responsibilities as outlined in the Title I Non-regulatory Guidance document.

6. MISCELLANEOUS

- The Schuylkill Intermediate Unit shall require the private professional educational service provider to provide proof of insurance for Workers Compensation, Liability and Property Damage.

- The Schuylkill Intermediate Unit shall indemnify, defend and hold harmless the Mahanoy Area School District from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the Mahanoy Area School District, its officials, agents or employees.

- The Mahanoy Area School District shall indemnify, defend and hold harmless the Schuylkill Intermediate Unit from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the Schuylkill Intermediate Unit, its officials, agents or employees.

- This contract may be modified if the Elementary and Secondary Education Act (ESEA) is reauthorized at any time during the performance period of this agreement.

- The district may withhold payments if requirements of this agreement are not met.

The parties have entered into this Agreement as of the effective date first above written:

Mahanoy Area School District

Mahanoy Area Board President

Attest:

Mahanoy Area Board Secretary

9-24-26

Date

Schuylkill Intermediate Unit

Schuylkill Intermediate Unit Board President

Attest:

Schuylkill Intermediate Unit Board Secretary

9/14/26

Date

2026-27 TITLE I
LETTER OF AGREEMENT
between
Panther Valley School District
and
Schuylkill Intermediate Unit

This agreement is made and entered into as of the 14th day of September, 2026, by and between Panther Valley School District and the Schuylkill Intermediate Unit.

1. **TERM**

   The Term of this Agreement shall commence on August 24, 2026, and terminate on May 28, 2027.

2. **DESCRIPTION**

   Upon the terms and conditions set forth herein, Panther Valley School District requests that Schuylkill Intermediate Unit provide remedial reading and/or remedial math instructional services in accordance with the Title I Math and Reading Program at any or all of the following Non - Public Schools:

   Assumption BVM School, Pottsville
   Saint Jerome Regional School, Tamaqua
   Saint Nicholas School, Minersville

3. **FEES AND PAYMENT**

   - In consideration of the services mutually agreed upon as described herein, Panther Valley School District shall pay the Schuylkill Intermediate Unit an hourly rate of $76.00 per Program Hour for the provision of services over the term. Hourly rate is per scheduled teacher hour. Teacher hours include all hours required to operate the program including but not limited to direct service time with students, prep time, parent conferences, and team meetings. Total compensation due to the Schuylkill Intermediate Unit is not to exceed **$18,061.26**. In addition, Panther Valley School District agrees to pay the Catapult Learning 11% administrative fee as determined by Title I funds generated for students demonstrating academic need for Title I services during the 2026-2027 school year.

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- The Schuylkill Intermediate Unit shall invoice the Panther Valley School District monthly throughout the 2026-27 school year.

4. SCHUYLKILL INTERMEDIATE UNIT RESPONSIBILITIES

4.1 Contract with a third party professional educational service provider to:

- Provide instructional services in mathematics by a certified teacher, as required by Title I.
- Provide instructional services in reading by a certified teacher, as required by Title I.
- Provide supervision for all instructional personnel.
- Use appropriate evaluation testing/screening procedures and materials.
- Provide small group supplemental reading instruction for eligible private school students.
- Provide small group supplemental math instruction for eligible private school students.
- Pay salary and all benefits for the reading teachers and math teachers.
- Provide reading and math materials that supplement regular instruction.
- Provide diagnostic testing instruments.
- Provide remedial services to up to fifteen (15) eligible students during the 2026-27 school year throughout May 28, 2027.
- Any other responsibilities necessary to conduct the program as intended.
- Conduct diagnostic and benchmark testing as needed for eligible private school students.
- Maintain records of assessment data, instructional activities and attendance for students serviced.
- Meet with parents for conferences as required.
- Provide a progress report at the end of the school year for each student served.
- Provide Panther Valley School District with the data necessary to complete their Title I nonpublic responsibilities.

- Meet with private school administrators twice annually to review services provided to their students.

- Provide Panther Valley School District access to the program at any time.

- Provide Panther Valley School District access to the Title I nonpublic program when in operation.

- Provide Panther Valley School District with a narrative of services provided including teachers' names, length of sessions and number of sessions per week. Upon request, a list of expenditures shall be provided to the districts prior to July 31, 2027

- Services provided shall be secular, neutral and non-ideological.

5. SCHOOL DISTRICT RESPONSIBILITIES

- Inform the Schuylkill Intermediate Unit of any and all circumstances that may directly or indirectly affect the performance of this agreement, including changes in the original funding allocation within three (3) days of the district receiving notification from the Pennsylvania Department of Education.

- Inclusion of Catapult Learning teachers who provide Title I services to non-public and private school students in the professional development provided for the teachers who provide Title I services to students who attend the public schools in their district.

- Inclusion of the parents of students who attend non-public or private schools and receive Title I services in the parent involvement activities afforded to the parents of students who attend public schools and receive Title I services.

- All additional responsibilities as outlined in the Title I Non-regulatory Guidance document.

6. MISCELLANEOUS

- The Schuylkill Intermediate Unit shall require the private professional educational service provider to provide proof of insurance for Workers Compensation, Liability and Property Damage.

- The Schuylkill Intermediate Unit shall indemnify, defend and hold harmless the Panther Valley School District from any and all losses, damages, claims or costs,

including attorney's fees, arising from any act or omission of the Panther Valley School District, its officials, agents or employees.

- The Panther Valley School District shall indemnify, defend and hold harmless the Schuylkill Intermediate Unit from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the Schuylkill Intermediate Unit, its officials, agents or employees.

- This contract may be modified if the Elementary and Secondary Education Act (ESEA) is reauthorized at any time during the performance period of this agreement.

- The district may withhold payments if requirements of this agreement are not met.

The parties have entered into this Agreement as of the effective date first above written:

Panther Valley School District

Board President

Attest:

Board Secretary

8/19/26
Date

Schuylkill Intermediate Unit 29

Board President

Attest:

Board Secretary

9/14/26
Date

2026-2027 TITLE I
LETTER OF AGREEMENT
between
Pottsville Area School District
and
Schuylkill Intermediate Unit

This agreement is made and entered into as of the 14th day of September, 2026, by and between Pottsville Area School District and the Schuylkill Intermediate Unit.

1. **TERM**

The Term of this Agreement shall commence on August 24th, 2026, and terminate on May 28th, 2027.

2. **DESCRIPTION**

Upon the terms and conditions set forth herein, Pottsville Area School District requests that Schuylkill Intermediate Unit provide remedial reading and/or remedial math instructional services in accordance with the Title I Math and Reading Program at any or all of the following Non - Public Schools:

Assumption BVM School, Pottsville
Saint Jerome Regional School, Tamaqua
Saint Nicholas School, Minersville

Pottsville Area School District and the other districts in the Schuylkill Intermediate Unit Consortium agree to pool funds for instruction in the private schools. The pooled funds are used to serve the private school students most at risk who reside in participating school attendance areas regardless of the amount of funds that was generated based on the number of children from low-income families attending that private school during the 2026-2027 school year.

3. **FEES AND PAYMENT**

- In consideration of the services mutually agreed upon as described herein, Pottsville Area School District shall pay the Schuylkill Intermediate Unit an hourly rate of $74.00 per Program Hour for the provision of services over the term. Hourly rate is per

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scheduled teacher hour. Teacher hours include all hours required to operate the program including but not limited to direct service time with students, prep time, parent conferences, and team meetings. Total compensation due to the Schuylkill Intermediate Unit is not to exceed **$13,001.80.** In addition, Pottsville Area School District agrees to pay the Catapult Learning 11% administrative fee as determined by Title I funds generated for students demonstrating academic need for Title I services during the 2026-2027 school year.

- The Schuylkill Intermediate Unit shall invoice the Pottsville Area School District on the first day of each month beginning September 1, 2026 and ending June 14, 2027.

4. SCHUYLKILL INTERMEDIATE UNIT RESPONSIBILITIES

4.1 Contract with a third party professional educational service provider to:

- Provide instructional services in mathematics by a certified teacher, as required by Title I.
- Provide instructional services in reading by a certified teacher, as required by Title I.
- Provide supervision for all instructional personnel.
- Use appropriate evaluation testing/screening procedures and materials.
- Provide small group supplemental reading instruction for eligible private school students.
- Provide small group supplemental math instruction for eligible private school students.
- Pay salary and all benefits for the reading teachers and math teachers.
- Provide reading and math materials that supplement regular instruction.
- Provide diagnostic testing instruments.
- Provide remedial services to approximately eighteen (18) students during the 2026-2027 school year beginning August 24, 2026 and ending on May 28, 2027.
- Any other responsibilities necessary to conduct the program as intended.
- Conduct diagnostic and benchmark testing as needed for eligible private school students.
- Maintain records of assessment data, instructional activities and attendance for students serviced.

- Meet with parents for conferences as required.
- Provide a progress report at the end of the school year for each student served.
- Provide the Pottsville Area School District with the data necessary to complete their Title I responsibilities.
- Meet with private school administrators twice annually to review services provided to their students.
- Provide the Pottsville Area School District access to the program at any time.
- Provide the Pottsville Area School District access to the Title I program when in operation.
- Provide the Pottsville Area School District with a nairative of services provided including teachers' names, length of sessions and number of sessions per week. The Schuylkill Intermediate Unit shall provide approval in writing prior to Catapult Learning's expenditure of funds for materials applicable to the Title I program.
- Services provided shall be secular, neutral and non-ideological.

5. SCHOOL DISTRICT RESPONSIBILITIES

- Provide the Schuylkill Intermediate Unit with the preliminary non-public Title I allocation prior to July 1, 2027.
- Provide the Schuylkill Intermediate Unit with addresses of students who reside in their Title I attendance areas and attend non-public or private schools.
- Provide the Schuylkill Intermediate Unit with an outline of the local assessment plan.
- Inform the Schuylkill Intermediate Unit of any and all circumstances that may directly or indirectly affect the performance of this agreement, including changes in the original funding allocation within three (3) days of the district receiving notification from the Pennsylvania Department of Education.
- Inclusion of Catapult Leaming teachers who provide Title I services to non-public and private school students in the professional development provided for the teachers who provide Title I services to students who attend the public schools in their district.
- Inclusion of the parents of students who attend non-public or private schools and receive Title I services in the parent involvement activities afforded to the parents of students who attend public schools and receive Title I services.

- All additional responsibilities as outlined in the Title I Non-regulatory Guidance document.

6. MISCELLANEOUS

- The Schuylkill Intermediate Unit shall require the private professional educational service provider to provide proof of insurance for Workers Compensation, Liability and Property Damage.

- The Schuylkill Intermediate Unit shall indemnify, defend and hold harmless the Pottsville Area School District from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the Schuylkill Intermediate Unit, its officials, agents or employees.

- The Pottsville Area School District shall indemnify, defend and hold harmless the Schuylkill Intermediate Unit from any and aH losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the Pottsville Area School District, its officials, agents or employees.

- This contract may be modified if the Elementary and Secondary Education Act (ESEA) is reauthorized at any time during the performance period of this agreement.

- The district may withhold payments ifrequirements of this agreement are not met.

- Nothing in the indemnification section of this Agreement shall be construed to waive the immunities or expand the limitations on liability granted to the District and/or the Intermediate Unit under the Political Subdivision Torts Claims Act.

- This agreement may be terminated by either party upon 30 days written notice.

The parties have entered into this Agreement as of the effective date first above written:

Pottsville Area School District

Pottsville Area Board President

Attest:

Schuylkill Intermediate Unit

Schuylkill Intermediate Unit Board President

Attest:

Pottsville Area Board Secretary

10-21-2026
Date

Schuylkill Intermediate Unit Board Secretary

Date

COPY

2026-27 TITLE I
LETTER OF AGREEMENT
between
Blue Mountain School District
and
Schuylkill Intermediate Unit

This agreement is made and entered into as of the 14th day of September, 2026, by and between Blue Mountain School District and the Schuylkill Intermediate Unit.

1. TERM

The Term of this Agreement shall commence on August 24th, 2026, and terminate on May 28, 2027.

2. DESCRIPTION

Upon the terms and conditions set forth herein, Blue Mountain School District requests that Schuylkill Intermediate Unit provide remedial reading and/or remedial math instructional services in accordance with the Title I Math and Reading Program at any or all of the following Non - Public Schools:

Assumption BVM School, Pottsville
Saint Jerome Regional School, Tamaqua
Saint Nicholas School, Minersville

3. FEES AND PAYMENT

- In consideration of the services mutually agreed upon as described herein, Blue Mountain School District shall pay the Schuylkill Intermediate Unit an hourly rate of $76.00 per Program Hour for the provision of services over the term. Hourly rate is per scheduled teacher hour. Teacher hours include all hours required to operate the program including but not limited to direct service time with students, prep time, parent conferences, and team meetings. Total compensation due to the Schuylkill Intermediate Unit is not to exceed **$1,240.54.** In addition, Blue Mountain School District agrees to pay the Catapult Learning 11% administrative fee as determined by Title I funds generated for students demonstrating academic need for Title I services during the 2026-2027 school year

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- The Schuylkill Intermediate Unit shall invoice the Blue Mountain School District monthly throughout the 2026-27 school year.

4. SCHUYLKILL INTERMEDIATE UNIT RESPONSIBILITIES

4.1 Contract with a third party professional educational service provider to:

- Provide instructional services in mathematics by a certified teacher, as required by Title I.
- Provide instructional services in reading by a certified teacher, as required by Title I.
- Provide supervision for all instructional personnel.
- Use appropriate evaluation testing/screening procedures and materials.
- Provide small group supplemental reading instruction for eligible private school students.
- Provide small group supplemental math instruction for eligible private school students.
- Pay salary and all benefits for the reading teachers and math teachers.
- Provide reading and math materials that supplement regular instruction.
- Provide diagnostic testing instruments.
- Provide remedial services to up to one (1) eligible student during the 2026-27 school year throughout May 28, 2027.
- Any other responsibilities necessary to conduct the program as intended.
- Conduct diagnostic and benchmark testing as needed for eligible private school students.
- Maintain records of assessment data, instructional activities and attendance for students serviced.
- Meet with parents for conferences as required.
- Provide a progress report at the end of the school year for each student served.
- Provide Blue Mountain School District with the data necessary to complete their Title I nonpublic responsibilities.

- Meet with private school administrators twice annually to review services provided to their students.
- Provide Blue Mountain School District access to the program at any time.
- Provide Blue Mountain School District access to the Title I nonpublic program when in operation.
- Provide Blue Mountain School District with a narrative of services provided including teachers' names, length of sessions and number of sessions per week. Upon request, a list of expenditures shall be provided to the districts prior to July 31, 2027.
- Services provided shall be secular, neutral and non-ideological.

5. SCHOOL DISTRICT RESPONSIBILITIES

- Inform the Schuylkill Intermediate Unit of any and all circumstances that may directly or indirectly affect the performance of this agreement, including changes in the original funding allocation within three (3) days of the district receiving notification from the Pennsylvania Department of Education.
- Inclusion of Catapult Learning teachers who provide Title I services to non-public and private school students in the professional development provided for the teachers who provide Title I services to students who attend the public schools in their district.
- Inclusion of the parents of students who attend non-public or private schools and receive Title I services in the parent involvement activities afforded to the parents of students who attend public schools and receive Title I services.
- All additional responsibilities as outlined in the Title I Non-regulatory Guidance document.

6. MISCELLANEOUS

- The Schuylkill Intermediate Unit shall require the private professional educational service provider to provide proof of insurance for Workers Compensation, Liability and Property Damage.
- The Schuylkill Intermediate Unit shall indemnify, defend and hold harmless the Blue Mountain School District from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the Blue Mountain School District, its officials, agents or employees.

- The Blue Mountain School District shall indemnify, defend and hold harmless the Schuylkill Intermediate Unit from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the Schuylkill Intermediate Unit, its officials, agents or employees.

- This contract may be modified if the Elementary and Secondary Education Act (ESEA) is reauthorized at any time during the performance period of this agreement.

- The district may withhold payments if requirements of this agreement are not met.

The parties have entered into this Agreement as of the effective date first above written:

Blue Mountain School District

Board President

Attest:

Board Secretary

9/28/2026
Date

Schuylkill Intermediate Unit 29

Board President

Attest:

Board Secretary

9/14/26
Date

2026 - 2027 TITLE I PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement is made and entered into as of the 14th day of September, 2026, by and between Schuylkill Intermediate Unit and Catapult Learning, LLC, herein after referred to as "Catapult Learning."

In consideration of the mutual covenants and conditions set forth in this Agreement, the parties agree as follows:

1. TERM

The term of this agreement shall commence on August 24, 2026 and terminate on May 28, 2027, unless earlier terminated in accordance with Section 6 of this agreement.

2. DESCRIPTION OF PROFESSIONAL SERVICES

2.1 Upon the terms and conditions set forth herein, Catapult Learning shall provide Title I reading and mathematics to nonpublic school student services in the following school districts:

Blue Mountain School District
Jim Thorpe Area School District
Mahanoy Area School District
Minersville Area School District
North Schuylkill School District
Pottsville Area School District
Saint Clair Area School District
Shenandoah Valley School District
Schuylkill Haven Area School District
Tamaqua Area School District
Panther Valley School District (to students attending a Schuylkill County school)

2.2 Services will generally be provided at the school facility. When necessary, Catapult may deliver the Program, in whole or in part, via distance learning to the extent practicable, without any additional consent or authorization, using programs, systems, teaching techniques, diagnostic tests, evaluation, academic courses and materials adapted for distance learning at the fees, rates and payment schedules as set forth in this Agreement. In circumstances of government mandated actions impacting school operations, Catapult shall make reasonable good faith efforts to provide continuous education via distance learning.

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2.3 Personnel who provide services in the Catapult Learning program shall at all times remain Catapult Learning employees, subject to Catapult's ultimate control and authority, including on issues of teacher conduct, discipline and termination.

2.4 The participating school districts understand that Catapult Learning has a substantial interest and role in overseeing and maintaining the quality of the Catapult Learning program. In that regard, the participating school districts will consult with the non-public schools served to determine the method used for identification of students who will participate in the program. The Schuylkill Intermediate Unit will adhere to all responsibilities set forth herein in order to assist Catapult in ensuring the quality of instruction delivered, which is material to the satisfactory performance of this agreement.

2.5 Catapult Learning shall provide remedial services to a maximum of 70 students during the 2026-27 school year beginning August 24, 2026 and ending May 28, 2027.

2.6 Catapult Learning shall provide, prior to September 30, 2026, a listing of administrative costs including name, salary and service provided by each employee.

2.7 Catapult Learning shall provide definitions and uses for administrative, instructional and professional development costs prior to September 30, 2026.

2.8 Catapult Learning shall comply with all regulations as outlined in the current Title I Non-regulatory Guidance document.

2.9 Prior to October 1, 2026, Catapult Learning shall provide a list of faculty meetings and professional development activities that will be conducted throughout the 2026-27 school year.

2.10 Prior to October 1, 2026, Catapult Learning shall provide a narrative of services provided including length of sessions, number of sessions per month and instructors' names.

2.11 Catapult Learning shall provide teacher schedules prior to September 30, 2026. All revisions shall be reported to the Director of Curriculum Services at the Schuylkill Intermediate Unit within five (5) calendar days.

2.12 Catapult Learning shall provide copies of sign-in forms for all professional development activities and faculty meetings.

2.13 Meetings of appropriate Catapult Learning and Schuylkill Intermediate Unit staff shall be conducted as necessary to review compliance of this agreement and the Title I Non-regulatory Guidance.

2.14 Near the completion of the 2026-27 school year, Catapult teachers shall review the testing results of all remedial reading and mathematics students receiving Title I services to determine their academic growth. The agreed upon expected academic growth is 3 NCE gains in reading and 5 NCE gains in mathematics. Special Needs students and students with IEPs are exempt from this growth standard and will be reported separately.

2.15 Assessment for eligibility for Title I services for K – 2 students shall consist of DIBELS for reading and the Catapult Learning Criteria Referenced Test for mathematics. For grades 3 – 8, the Iowa Tests of Basic Skills (IBTS) and the Catapult Learning CLCCIT norm-referenced tests will be used to determine eligibility. All assessment results shall be provided to the Schuylkill Intermediate Unit prior to June 30, 2027 in a completed chart format that includes data for every child served during the agreement period.

2.16 End of the Year Report will provide a cumulative summary of the students served, a progress report for each student served, the overall instructional gains of students served and the parent and school staff interactions throughout the school year. Catapult Learning shall deliver this report to the Schuylkill Intermediate Unit contact by June 30, 2027.

2.17 Services provided shall be secular, neutral and non-ideological.

2.18 Catapult Learning will comply with all Title I Statutory and Regulatory requirements.

3. FEES AND PAYMENTS

3.1 In consideration of the services, materials and equipment provided by Catapult Learning as described herein, the Schuylkill Intermediate Unit shall pay Catapult and hourly rate of $76.00 per Program Hour for the provision of services over the term. Hourly Rate is per scheduled teacher hour. Teacher hours include all hours required to operate the program including but not limited to direct service time with students, prep time, parent conferences, and team meetings. Total compensation due to Catapult Learning is not to exceed **$79,558.72**. It is understood by both parties that this is a preliminary allocation and Catapult shall understand that this allocation may be revised by ten percent (10%) more or less than the preliminary allocation. It is understood that, if the allocation is reduced, it may result in reduced service time to the non-public schools. If, at a later date it is revised by the Pennsylvania Department of Education, the Schuylkill Intermediate Unit will notify Catapult Learning within five (5) calendar days of notification. In addition, the Schuylkill Intermediate Unit shall pay to Catapult

Learning an administrative fee of eleven percent (11%) of the above-described sum, as it may be adjusted from time to time.

3.2 Payment shall be made by the Schuylkill Intermediate Unit on a monthly basis. Each payment will be based on services rendered during the previous month. Catapult Learning invoices received by the Schuylkill Intermediate Unit prior to the fifteenth (15^{th}) day of the month will be paid following the Schuylkill Intermediate Unit 29 monthly Board meeting.

3.3 Monthly invoices, sent to the Director of Curriculum Services at the Schuylkill Intermediate Unit 29, shall include itemization of purchases over $500.00 and the following items will be provided to the Schuylkill Intermediate Unit 29 whenever they are needed for monitoring purposes: supervisor's salary and office, travel, telephone, postage, mailings, capital and professional development expenses as well as Catapult Learning's eleven percent (11%) administrative fee. The Schuylkill Intermediate Unit must approve all expenditures over $500.00 in writing prior to purchase.

3.4 During the term of this agreement for a period of twelve (12) months thereafter (the "Non-solicitation Period"), the Schuylkill Intermediate Unit agrees not to, either directly or indirectly through a third party, hire, attempt to hire, nor solicit for employment any Catapult Learning employee unless such solicitation is agreed upon in advance and in writing by Catapult Learning. In the event Schuylkill Intermediate Unit solicits a Catapult Learning employee for hire pursuant to written permission from Catapult Learning during the term of this agreement and for twelve (12) months, thereafter, and the Catapult Learning employee accepts a position with Schuylkill Intermediate Unit, the Schuylkill Intermediate Unit agrees to pay Catapult Learning a commission of thirty percent (30%) of the employee's base salary at the time the employee accepts employment. The commission is non-refundable even if the employee does not remain employed with the Schuylkill Intermediate Unit for any length of time and no matter the reason why the employee separates employment with Schuylkill Intermediate Unit.

3.5 Catapult Learning may assess late payment charges equal to one and one-half percent (1.5%) per month or portion thereof that any amount payable by the Schuylkill Intermediate Unit hereunder remains outstanding after payment thereof is due.

3.6 The Schuylkill Intermediate Unit may withhold payment if requirements are not met until such time as Catapult Learning has complied with all such requirements.

4. CONFIDENTIAL AND PROPRIETARY INFORMATION

4.1 The Schuylkill Intermediate Unit and the participating school districts acknowledge that Catapult Learning programs, courses and diagnostic tests are

proprietary in nature and the confidential and exclusive property of Catapult Learning, and that the Schuylkill Intermediate Unit and participating school districts have no right by virtue of this agreement or otherwise, to have access to or to disclose said property, except as may be required for monitoring purposes, in which case, prior written approval of disclosure must be obtained from an office of Catapult Learning. Catapult Learning is aware that this agreement and various other documents may be disclosed in accordance with requests made under the Pennsylvania Open Records Law or similar statutes.

4.2 In the event that any proprietary or confidential information is disclosed, intentionally or otherwise to the Schuylkill Intermediate Unit and participating school districts, its employees, agents or assigns, the Schuylkill Intermediate Unit and participating school districts agree to hold same in strictest confidence and not to disclose same to any other person for any reasons nor utilize same within the Schuylkill Intermediate Unit and participating districts without prior written approval by Catapult Learning.

4.3 The Schuylkill Intermediate and participating school districts further agree to use all efforts at its disposal to assure that its employees, agents or assigns are aware of the confidential and proprietary nature of the subject matter and do not disclose same to any other person for any reason nor utilize same without prior written approval by Catapult Learning. The Schuylkill Intermediate Unit and participating school districts acknowledge that unauthorized disclosure of Catapult Learning proprietary and confidential information may cause Catapult Learning irreparable harm and may entitle Catapult Learning to injunctive relief in a court of competent jurisdiction.

5. STUDENT RECORDS

Student records, "Catapult Student Records" for the purpose of this agreement, shall constitute all Catapult Learning tests, attendance records and student diagnostic summaries. Catapult Learning shall maintain the confidentiality of all students' records in compliance with applicable federal and state laws. Catapult Learning will hold student records for a period no less than six (6) years or until the program ends, whichever is longer.

6. BREACH AND TERMINATION

6.1 This agreement may be terminated by either party if the other party is in breach of any material provision of this agreement, but only after written notice of default and an opportunity to cure has been given to the breaching party. The notice of default must give the breaching party an opportunity to cure of at least sixty (60) days in the case on a non-monetary default and at least ten (10) days in the case of monetary default. If the breaching party has not cured the breach before the cure date stated in the notice of default, the party giving notice may terminate this agreement by giving the breaching party written notice of termination stating the

date on which the termination is to be effective. Notwithstanding the delivery of a notice of default or notice of termination under this section, the parties shall continue to observe and perform their respective obligations under this agreement until the effective date of termination.

6.2 In the event either party elects to terminate this agreement pursuant to Section 6.1, Catapult Learning shall be entitled to an equitable adjustment hereunder. Said equitable adjustment shall include all fees for services rendered up to the date of termination and costs reasonably incurred by Catapult Learning in connection with such termination. If adequate notice is not provided in accordance with Section 6.1, Catapult Learning shall also be entitled to payment of any fees that would have been earned during the balance of the notice period.

7. INDEMNIFICATION

7.1 Schuylkill Intermediate Unit shall indemnify Catapult Learning against and from all third-party costs, expenses, damages, injury or loss, specifically excluding any incidental, consequential, special or punitive damages to which Catapult Learning may be subject ("Catapult Losses") by reason of any wrongdoing, misconduct, want of care, skill, negligence or default by Schuylkill Intermediate, its agents, employees or assigns, in the execution or performance of this agreement. The forgoing indemnity obligation shall not apply to the extent that the Catapult Losses were called by the sole negligence or willful misconduct of Catapult.

7.2 Catapult Learning shall indemnify Schuylkill Intermediate Unit against and from all third-party costs, expenses, damages, injury or loss, specifically excluding any incidental, consequential, special or punitive damages to which the Schuylkill Intermediate Unit may be subjected ("Schuylkill Loses") by reason of any wrongdoing, misconduct, want of care, skill, negligence or default by Catapult Learning, its agents, employees or assigns, in the execution or performance of this agreement. The foregoing indemnity obligation shall not apply to the extent the Schuylkill Losses were caused by the sole negligence or willful misconduct of Schuylkill Intermediate Unit.

7.3 In the event that any action, suit, proceeding or investigation relating hereto or to the transactions contemplated by this agreement is commenced, the parties hereto agree to immediately notify each other in writing of the pending action, suit, proceeding or investigation and to cooperate to the extent possible to defend against and respond thereto and make available to each other such personnel, witnesses, books, records, documents or other information within its control that are reasonably necessary or appropriate for such defense. Neither Catapult nor Schuylkill Intermediate Unit shall in any event be liable for any indirect, consequential, loss of profits or revenue, enhanced damages or punitive damages, even if Catapult or the Schuylkill Intermediate Unit has been advised of the possibility of such damages. Notwithstanding anything to the contrary in this

agreement, the provisions shall not be construed as a waiver of any of the rights, privileges, or immunities that Schuylkill Intermediate Unit is entitled to under the Political Subdivision Tolls Claim Act or other statutes of the Commonwealth of Pennsylvania.

8. INSURANCE

8.1 Catapult Learning maintains and keeps in force such insurance as workmen compensation, liability and property damage, as will protect it from claims under Workman's Compensation Acts and also such insurance as will protect it and Schuylkill Intermediate Unit from any other claims for damages for personal injury, including death and claims for damages to any property of Schuylkill Intermediate Unit or of the public, which may arise from operations under this agreement, whether such operations be by Catapult Learning or by any subcontractor or anyone directly or indirectly employed by any of them.

8.2 Catapult shall maintain and keep in force liability insurance which shall under no circumstance be no less than one million dollars ($1,000,000) per occurrence and two million dollars ($2,000,000) in the aggregate. The amount of property damage insurance shall not be less than one million dollars ($1,000,000).

8.3 Schuylkill Intermediate Unit will maintain and keep in force such insurance as compensation, liability and property damage, as will protect it from claims under Workman's Compensation Acts and also such insurance as will protect it and Catapult Learning from any other claims for damages for personal injury, including death and claims for damages to any property of Catapult Learning, which may arise from operations under this agreement, whether such operations be by Schuylkill Intermediate Unit or by any subcontractor or anyone directly or indirectly employed by any of them.

8.4 Upon request, both parties shall exchange proofs of insurance coverage as necessitated in Sections 8.1, 8.2 and 8.3 of this agreement.

9. STATUS CHANGE

9.1 Catapult Learning shall inform the Schuylkill Intermediate Unit of any and all circumstances that may impede the progress of the work or inhibit the performance of this agreement including, but not limited to, bankruptcy, dissolution or liquidation, merger sale of business, assignment, etc. within five (5) calendar days of the change.

9.2 Catapult Learning shall inform Schuylkill Intermediate Unit of any and all circumstances that may directly or indirectly affect the performance of this agreement, including, but not limited to, change in administration, change in

teaching staff, etc. within five calendar days of the change and schedule a meeting within thirty (30) days of the change.

9.3 In the case of a change in Catapult Learning personnel, Catapult Learning shall notify the Schuylkill Intermediate Unit contact within five (5) days of the change and schedule a meeting within thirty (30) days of the start of the change. In the event that it is necessary to replace a teacher, every effort will be made to hire a highly qualified teacher. If this is not possible, the minimum requirement will be a certification in education.

9.4 In addition, the Schuylkill Intermediate Unit shall inform Catapult Learning of any and all circumstances which may directly or indirectly affect the performance of this agreement, including, but not limited to, change in administration, decrease in original funding sources, etc. within thirty (30) days of the change.

9.5 In the case of a change in Schuylkill Intermediate Unit school administration, specifically in program supervision, the Schuylkill Intermediate Unit shall notify Catapult Learning within five (5) days and schedule a meeting with Catapult Learning management and the new supervisor within thirty (30) days of the change.

9.6 This agreement may be modified if there is a reauthorization of the Elementary and Secondary Education Act (ESEA) during the performance period of the agreement.

10. NOTICES

10.1 All notices required or permitted to be given under this agreement shall be in writing and shall be deemed to have been given to the party to whom intended if (i) delivered (with an acknowledgement) by hand, (ii) sent by facsimile machine or (iii) sent by certified or registered mail postage pre-paid, return receipt requested. Any notice so delivered or sent shall be deemed to have been duly given on the date of receipt.

10.2 Until changed by notice in the manner specified above, the addresses and telephone numbers of the parties to this agreement for purposes of this paragraph shall be:

FOR SCHUYLKILL INTERMEDIATE UNIT
Annie Milewski
Director of Curriculum Services
Schuylkill Intermediate Unit 29
17 Maple Avenue
P O Box 130
Mar Lin, PA 17951-0130
Telephone: (570) 544-9131 ext. 1227

FOR CATAPULT LEARNING
Contract Department
Catapult Learning, LLC
150 Rouse BLVD, Suite 210
Philadelphia, PA 19112

Telephone: (856) 831-7909

11. MISCELLANEOUS

11.1 Force Majeure. Neither party will be liable to the other party hereunder or in default under this agreement for failures of performance resulting from acts or events beyond the reasonable control of such party, including, by way of example and not limitation, acts of God, disease outbreak or widespread illness, computer virus attack or infiltration, civil disturbances, war and strikes.

11.2 No Agency. Nothing in this agreement shall be deemed to create or give rise to a partnership or joint venture between the parties. Neither party shall have the authority to, or shall attempt to, bind or commit the other party for any purpose except as expressly provided herein.

11.3 Applicable Law. In providing all services under this agreement, Catapult Learning shall abide by all applicable federal, state and local statutes, ordinances, rules, regulations and standards, as well as the standards and requirements imposed upon the Schuylkill Intermediate Unit by federal and/or state agencies providing funding to the Schuylkill Intermediate Unit for the purposes of Catapult Learning services.

11.4 Governing Law. This agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania.

11.5 Non-discrimination. Catapult is an equal opportunity employer. It conducts all business activities, including hiring, without regard to age, race, color, sex, disability, martial status, national origin, citizenship status or other legally protected category.

11.6 No Waiver. No failure on the part of either party to exercise, no delay in exercising and no course of dealing with respect to any right, power or privilege under this agreement shall operate as a waiver thereof, nor shall any single or partial exercise of any such right, power or privilege preclude any other or further exercise thereof or the exercise of any other right, power or privilege.

11.7 Entire Agreement. This agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and all previous agreements or discussions between the parties relating to the subject matter hereof, written or oral, are hereby terminated and/or superseded by this agreement. This agreement may be amended or modified only by a written instrument signed by both parties. If any provision of this agreement is held invalid, the validity of the remainder of this agreement shall not be affected. This agreement may be executive simultaneously in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

11.8 Publicity. Each party may disclose the existence, subject matter, size and/or value of this agreement in press releases and public announcements and in such

connection may refer by name to the other party, subject to the other party's consent which consent shall not be unreasonably withheld. Catapult Learning is aware that this agreement and various other documents may be disclosed in accordance with requests made under the Pennsylvania Open Records Law or similar statutes.

11.9 Number and Gender. Whenever the singular number is used in this agreement and when required by the context, the same shall include the plural and the masculine gender shall include the feminine and neutral genders.

11.10 Binding Effect. This agreement will be binding upon the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF, the parties hereto have entered into this agreement as of the effective date first written above.

SCHUYLKILL INTERMEDIATE UNIT	**CATAPULT LEARNING, LLC**
By: _____	_____
Title: _____	_____
Date: _____	_____

LEASE AGREEMENT

THIS AGREEMENT, made as of 12th day of August 2026, by and between **SCHUYLKILL HAVEN AREA SCHOOL DISTRICT,** hereinafter referred to as "Lessor"

AND

SCHUYLKILL INTERMEDIATE UNIT 29, hereinafter referred to as "Lessee".

NOW, THEREFORE, witnesseth, that the Lessor does remise and let to the Lessee for the purpose of conducting a pre-school instructional program, Classroom No. 106, situated in the Schuylkill Haven Elementary Center, Schuylkill Haven, Schuylkill County, Pennsylvania ("demised premises").

TO HAVE AND TO HOLD, unto the Lessee for the term of twelve (12) months, commencing the 1st day of July, 2026, through the 30th day of June, 2027, together with the right to sublet or assign the demised premises to such other person, firm or corporation, in whole or in part, only as the Lessor may in writing approve.

IN CONSIDERATION WHEREOF, and the mutual promises, covenants, and agreements herein contained, with the intent to be legally bound hereby, it is agreed by and between the parties hereto, as follows:

1. That the Lessee for the term of this Lease shall pay to the Lessor rental for the said premises payable without previous demand in the amount of Ten Thousand Two Hundred ($10,200) Dollars per year as the minimum annual rental, which sum shall be payable in twelve (12) equal consecutive monthly installments of Eight Hundred Fifty ($850.00) Dollars, payable in advance.

2. Lessee agrees to use the demised premises only for the purposes of conducting preschool instructional programs and for no other purpose without the Lessor's written consent.

3. If Lessee wishes to extend this Lease Agreement, it must deliver to the Lessor written notice of its intention to extend prior to sixty (60) days before the Lease expiration date. Absent such notice, the lease shall terminate. In the event Lessee gives notice extend, Lessor shall have thirty (30) days to notify the Lessee whether it agrees to the extension. Absent notice by the Lessor within thirty (30) days that is does not agree to the extension the Lease shall be renewed. If the Lessor does not object, there will be a renewal of this Lease for a further term of one (1) year, and every further lawful continuance in accordance with the procedure set forth above shall be deemed a further renewal of a like term to end in like manner. Every renewal or holding over shall be subject to all conditions and provisions of this Lease Agreement.

4. Any permanent capital improvements to the demised premises must have the approval premises must have the approval in writing of the Lessor prior to the improvements being made. These improvements shall become the property of the Lessor upon termination of this Lease Agreement.

5. A. Lessee agrees that Lessor, its employees and agents, shall not be liable to Lessee and Lessee hereby releases Lessor from any liability, for any personal injury, loss of income or damage to or loss of persons or property in or about the demised premises from any cause whatsoever unless such damage, loss or injury results from the negligence of Lessor, its officers, employees or agents. Lessor, its employees and agents shall not be liable to Lessee for any such damage or loss, whether or not such damage or loss so results from such negligence, to the extent Lessee is compensated by Lessee's insurance.

B. Lessee shall defend, indemnify, save and hold harmless ("Indemnify") Lessor, its agents and employees, from and against all liabilities, obligations, damages, penalties, claims, causes of action, costs, charges and expenses, including reasonable attorneys' fees, court costs, administrative costs, and costs of appeals which may be imposed upon or incurred by or asserted by reason of any one or more of the following which shall occur during the term of this Lease, or during any period of time prior to the commencement of the Lease when Lessee may have been given access to or possession of all or any portion of the demised premises: (1) any work or act done in, on or about the demised premises or the Building or any part of it at the direction of or caused by Lessee, its agents, contractors, subcontractors, servants, employees, licensees or invitees, unless such work or act is done or performed by Lessor or its agents or employees; or (2) any negligence or other wrongful act or omission on the part of Lessee or any of its agents, contractors, subcontractors, servants, employees, sublessees, licensees or invitees; or (3) any accident, injury or damage to any persons or property occurring in, on or about the demised premises or any part of it, unless caused by the negligence of Lessor, its employees or agents; or (4) any failure on the part of Lessee to perform or comply with any of the covenants, agreements, terms, provisions, conditions or limitations contained in this Lease on its part to be performed or complied with. The obligation of Lessee to indemnify Lessor contained in this section shall not be limited as to the amount or type of damages, compensation or benefits payable by or for Lessee, its agents or contractors under workers' or workman's compensation acts, disability benefit acts or other employee benefits acts.

6. Lessee, at its expense, shall maintain during the term comprehensive general liability insurance, having a limit for any one occurrence of not less than One Million ($1,000,000.00) Dollars naming Lessor as an additional insured for personal injury, bodily injury, death, disease and damage or injury to or destruction of property (including its loss of use) occurring upon, in, or about the demised premises. Lessee shall also maintain such other insurance in form and amount as Lessor may reasonably require.

7. In the event the Lessee shall abandon or vacate the premises before the expiration of the term of this Lease, the Lessor may, at its own option, declare the Lease forfeited forthwith.

8. Lessee shall not assign this Agreement without the written consent of the Lessor first had and obtained. No subletting or leasing of the demised premises or any portion thereof by the Lessee to a third party shall be valid without the written consent of the Lessor.

9. The Lessee shall have the right to equip the demised premises all furniture and equipment necessary to carry on its contemplated use of the demised premises, and the Lessee, at the end of the term, may remove the same.

10. This Lease sets forth all the promises, agreements, conditions, and understandings between the Lessor and the Lessee relating to the demised premises and there are no promises, agreements, conditions or understandings either oral or written between them other than are herein set forth. It is further understood and agreed that except as hereinafter provided, no subsequent alteration, amendment, change or addition to this Lease shall be binding upon the Lessor or the Lessee unless reduced to writing and signed by both.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed the day and year first above written.

SCHUYLKILL HAVEN AREA SCHOOL DISTRICT	**SCHUYLKILL INTERMEDIATE UNIT 29**
By: _____	By: _____
Attest: _____	Attest: _____

Medley

ORDER FORM

Prepared by: Kendra Nwosu

Date: 09/09/2026

Agreement Term: 12 months

Subscription Start Date: 09/01/2026

Payment Terms: net 30; invoiced upon signature

Subscription End Date: 08/31/2027

Order Form Expiration Date: 09/30/2026

CUSTOMER
Schuylkill Intermediate Unit 29 17 Maple Avenue Mar Lin, Pa 17951 570-544-9131 ext. 1214

DESCRIPTION	**LICENSES**	**AMOUNT**
Medley Learning annual license covering up to 80 multilingual learners, with onboarding assistance and standard support included.	**80**	**$2,800.00**
Schuylkill Technology Centers	**20**	**$700.00**
Pine Grove Area School District	**10**	**$350.00**
Tamaqua Area School District	**50**	**$1,750.00**

Terms and Conditions: This Order Form and the product and service ordered hereunder are subject to the Medley Learning, LLC Terms of Service attached to this Order Form as Exhibit A. This Order Form is not effective until it is signed by all parties. By the signature below, Customer represents that it has read, understood and agrees to be bound by the Agreement.

IN WITNESS WHEREOF, the parties have caused this Order Form to be executed by their duly authorized representatives.

CUSTOMER	**MEDLEY LEARNING LLC**
Signature: Anthony Scafi **Name:** Anthony Scafi **Title:** Executive Director	**Signature:** **Name:** Brandon Cardet-Hernandez **Title:** CEO

Date:	Date:

EXHIBIT A

Terms of Service

These TERMS OF SERVICE ("Terms") are expressly incorporated into and made a part of that certain Software License Agreement by and between Medley Learning LLC. (Medley) and Customer. Capitalized terms used but not defined herein shall have the meanings given to them in the Software License Agreement.

1. License Grant

Subject to the terms and conditions of this Agreement, Medley hereby grants to Customer, and Customer hereby accepts, a personal, non-transferable, non-sublicenseable, revocable, non-exclusive, limited right and license to allow Administrative Users (as defined in Section 2 below) and End Users (as defined in Section 3 below) to access and use the specific Medley software bundles identified in the Order Form (the "Software"), solely during the period beginning upon the start of the License Term (as defined in the Order Form) and ending upon the expiration of Term (as defined in Section 7 below), and solely for the purposes expressly permitted in this Agreement.

2. Administrative Users

Medley will issue to the Customer administrator who will run and/or supervise the courses offered by the Software (the "Main Administrator") a username and associated password required for access to and administration of the Software. The Main Administrator will then be permitted to create usernames and passwords for additional Customer administrators who will assist the Main Administrator in running and/or supervising the courses offered by the Software ("Additional Administrators"). The Main Administrator and all Additional Administrators will be referred to collectively herein as "Administrative Users."

3. End Users

Administrative Users may create usernames and passwords for permitted end users of the Software (in accordance with Section 4) that will allow such end users to access and use the Software. All end users who receive such usernames and passwords will be referred to herein as "End Users." Administrative Users (i) shall grant such usernames and passwords solely to permitted End Users in accordance with Section 4, and (ii) shall not grant usernames and passwords to a number of End Users that exceeds the maximum number of End Users permitted in the Order Form.

4. Scope of License.

a. Permitted End Users. Customer and Customer's Administrative Users shall access and use the Software solely for the Customer's internal operations, solely for the benefit of the Customer's permitted End Users and solely for the purpose of administering courses offered by the Customer using the Software to permitted End Users. By way of example: if Customer is a single school, Customer shall use the Software solely for the benefit of students enrolled at the school and such students shall be the sole End Users of the Software; if Customer is a school district, Customer shall use the Software solely for the benefit of the students enrolled in the school district and such students shall be the sole End Users of the Software; if Customer is a clinic, Customer shall use the Software solely for the benefit of the clients enrolled in the clinic and such clients shall be the sole End Users of the Software; if the Customer is a vision specialist, Customer shall use the Software solely for the benefit of the patients affiliated with the vision specialist's practice and such patients shall be the sole End Users of the Software; if the Customer is a private (for profit) organization, Customer shall use the Software solely for the benefit of the clients enrolled in Medley® courses through the organization and such clients shall be the sole End Users of the Software. Such permitted End Users may access and use the Software solely for the purpose of taking courses offered by the Customer using the Software. Failure to adhere to the Agreement may result, in addition to all other rights and remedies available to Medley, in additional usage fees. b. Permitted Access. Customer shall not, and Customer shall ensure that its Administrative Users and End Users do not, divulge, sublicense or otherwise transfer to any third party any user names or passwords for the Software. Customer shall be solely responsible for the actions and inactions of its Administrative Users and End Users, and for maintaining the integrity, security and confidentiality of the usernames

and passwords for the Software. Customer shall advise Medley immediately if any of the usernames or passwords for the Software have been compromised.

5. Restrictions
Except as may be otherwise expressly permitted in another agreement with Medley to which Customer is a party, Customer may not: (i) modify or create any derivative works of the Software, including customization, translation or localization; (ii) decompile, disassemble, reverse engineer, or otherwise attempt to derive the source code for the Software; (iii) redistribute, encumber, sell, rent, lease, sublicense, or otherwise transfer or make the Software available to any third party; (iv) remove or alter any trademark, logo, copyright or other proprietary notices, legends, symbols or labels in the Software; (v) publish any results of benchmark tests run on the Software to a third party without Medley's prior written consent; (vi) create software that is substantially similar to the Software; or (vii) during the Term and for a period of three (3) years thereafter, create any software that competes with the Software. The Software may contain links to third-party websites. Linked websites are not under Medley's control, and Medley is not responsible for their content or Customer's use of the third-party website.

6. Suspension of Access
In addition to Medley's right to terminate this Agreement under Section 8 below, Medley may terminate Customer's access to the Software upon notice to Customer if Customer fails to pay any fees due to Medley on a timely basis or breaches any material provision of this Agreement.

7. Term
The term of this Agreement will begin on the Effective Date identified on the Order Form and, unless earlier terminated in accordance with Section 8, terminate upon the expiration of the License Term identified on the Order Form (the "Term").
8. Termination.
a. Termination For Breach. Medley may terminate this Agreement if Customer violates any material provision of this Agreement and fails to cure that violation within ten (10) days after its receipt of written notice from Medley identifying the violation. b. Effect of Termination. Upon expiration or earlier termination of this Agreement for any reason, all rights granted to Customer under this Agreement shall immediately terminate, Customer (including all Administrative Users and End Users) shall have no further right to access or use the Software and Customer must promptly cease all use of the Software. As soon as commercially reasonable (but in no event more than thirty (30) days following termination), Customer shall return to Medley or destroy, at Customer's expense, all documentation relating to or derived from the Software. c. Survival. Any provisions of the Agreement which by their nature or express terms should survive termination or expiration shall survive termination or expiration including, without limitation, Sections 5, 8, 10, 11, 12 and Sections 14 through 21 of these Terms.

9. Technical Assistance
During the Term, Medley personnel shall be available from 9:00 a.m. to 5:00 p.m. ET to provide Customer a reasonable amount of technical assistance regarding use of the Software by telephone, email or other web based communication tools.

10. License Fees
In consideration for the rights and licenses granted to Customer herein, Customer shall pay Medley the fees set forth in the Order From. All fees are in U.S. Dollars and are non-refundable. Unless otherwise provided in the Order Form, all fees shall be due and payable within thirty (30) days of Customer's receipt of an invoice from Medley.

11. Additional Fees
Customer acknowledges and agrees that there may be features or additional services made available by Medley for additional fees. If Customer chooses to utilize such features or services, Customer agrees to be bound by any additional terms and conditions governing the use of such features or services and to pay all additional fees related to such features or services. These fees may relate to technical support contracts, user orientation training, information back ups, additional program access or other program enhancements.

12. Proprietary Rights
The Software is the sole property of Medley and its licensors. All right, title and interest in and to the Software and all intellectual property rights therein shall remain exclusively with Medley and its licensors. Customer acknowledges such right, title and interest of Medley and its licensors and will not take any action to jeopardize, limit or interfere in

any manner with Medley and its licensors' ownership of or rights with respect to the Software. Customer further acknowledges the Software is protected by copyright and other intellectual property laws and by international treaties.

13. Scheduled Maintenance for Online Customers
Medley will perform routine maintenance on the servers used to run the Software. Such routine maintenance often requires taking the servers and the Software off-line. Medley estimates that it will require at least one hour of server and Software unavailability per month for such routine maintenance. Medley will provide advance notice of such routine maintenance on Medley's website when possible. Server and Software unavailability associated with such routine maintenance shall not be included in any server or Software uptime calculations. Medley will use commercially reasonable efforts to perform such routine maintenance during off-peak hours.

14. DISCLAIMER OF WARRANTY
EXCEPT AS EXPRESSLY PROVIDED IN SECTION 13 ABOVE, THE SOFTWARE AND ALL DATA, AND CONTENT AVAILABLE THROUGH THE SOFTWARE ARE PROVIDED "AS IS" AND ON AN "AS AVAILABLE" BASIS, WITHOUT WARRANTY OR CONDITION OF ANY KIND, EITHER EXPRESS OR IMPLIED, AND Medley EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, INCLUDING WITHOUT LIMITATION WARRANTIES THAT THE SOFTWARE IS FREE OF DEFECTS, VIRUS FREE, ABLE TO OPERATE ON AN UNINTERRUPTED BASIS, MERCHANTABLE, FIT FOR A PARTICULAR PURPOSE OR NON-INFRINGING. THE ENTIRE RISK AS TO THE RESULTS ACHIEVED WITH THE SOFTWARE IS BORNE BY CUSTOMER. IN ADDITION, THE SECURITY MECHANISMS IMPLEMENTED BY THE SOFTWARE HAVE INHERENT LIMITATIONS, AND CUSTOMER MUST DETERMINE THAT THE SOFTWARE SUFFICIENTLY MEETS ITS REQUIREMENTS. THIS DISCLAIMER OF WARRANTY CONSTITUTES AN ESSENTIAL PART OF THIS AGREEMENT. NO USE OF THE SOFTWARE IS AUTHORIZED HEREUNDER EXCEPT UNDER THIS DISCLAIMER.

15. EXCLUSION OF CONSEQUENTIAL DAMAGES
NEITHER Medley, NOR ITS EMPLOYEES, DISTRIBUTORS, RESELLERS, DIRECTORS OR AGENTS SHALL BE LIABLE TO CUSTOMER OR ANYONE ELSE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE OR EXEMPLARY DAMAGES, INCLUDING BUT NOT LIMITED TO LOST PROFITS AND LOST DATA, IN ANY WAY ARISING OUT OF OR RELATING TO THIS AGREEMENT, EVEN IN THE EVENT Medley, ITS EMPLOYEES, DISTRIBUTORS, RESELLERS, DIRECTORS OR AGENTS HAVE BEEN ADVISED AS TO THE POSSIBILITY OF SUCH DAMAGES. BECAUSE SOME STATES OR JURISDICTIONS DO NOT ALLOW THE EXCLUSION OR THE LIMITATION OF LIABILITY FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES, IN SUCH STATES OR JURISDICTIONS, TO LIABILITY SHALL BE LIMITED TO THE EXTENT PERMITTED BY LAW.

16. LIMITATION OF LIABILITY
THE ENTIRE COLLECTIVE LIABILITY OF Medley, ITS EMPLOYEES, DISTRIBUTORS, RESELLERS, DIRECTORS AND AGENTS UNDER ANY PROVISION OF THIS AGREEMENT SHALL NOT EXCEED IN THE AGGREGATE THE SUM OF THE FEES CUSTOMER ACTUALLY PAID TO Medley PURSUANT TO THIS AGREEMENT FOR ACCESS TO AND USE OF THE SOFTWARE IN THE PRIOR TWELVE (12) MONTH PERIOD. BECAUSE SOME STATES OR JURISDICTIONS DO NOT ALLOW THE EXCLUSION OR THE LIMITATION OF LIABILITY FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES, IN SUCH STATES OR JURISDICTIONS, Medley LIABILITY SHALL BE LIMITED TO THE EXTENT PERMITTED BY LAW.

17. User Data
The Software will automatically send information from Administrative Users and End Users back to the servers operating the Software. Medley, and its authorized resellers, sales representatives and agents, may use the non-user identifiable portions of this data, for purposes including improvements to Medley programs, educational research and promotional purposes. The information may include, for example, data relating to the performance of End Users within the various programs in the Software, conflicts or errors encountered during the download and install process, and conflicts created during the download and install process based on the hardware configuration encountered. Customer has sole responsibility for maintaining student records and monitoring student, teacher, class and school (in the case of district sales) additions, edits and deletes.

18. Customer Representations
Customer represents and warrants to Medley that Customer has the adequate legal capacity to enter into this Agreement and to use and authorize Medley to use (as contemplated by this Agreement) all data uploaded to the Software by Customer, Administrative Users and End Users. Customer further represents and warrants that Customer will use the Software only for lawful purposes and in accordance with this Agreement, and that Customer will not use the Software to violate any law, regulation or ordinance or any right of Medley including, without limitation, any right of privacy, publicity, copyright, trademark, or other intellectual property right.

19. Injunctive Relief
Customer acknowledges that the Software contains Medley proprietary and confidential information, and that disclosure of such information to any third party or misuse of the Software is both (i) expressly prohibited and (ii) will give rise to irreparable injury to Medley, inadequately compensable in damages. Accordingly, Medley may seek and obtain injunctive relief against the breach or threatened breach of the foregoing undertakings, in addition to any other legal remedies that may be available.

20. Miscellaneous
(a) This Agreement shall be governed by the laws of the State of Massachusetts, U.S.A., excluding its conflict of law provisions. (b) Customer expressly agrees that the exclusive jurisdiction and venue for any claim or dispute arising from the use of the Software or this Agreement resides in the federal and state courts located in the State of Vermont. (c) This Agreement shall not be governed by the United Nations Convention on Contracts for the International Sale of Goods. (d) If any part of this Agreement is held invalid or unenforceable, that part shall be construed to reflect the Parties' original intent, and the remaining portions remain in full force and effect. (e) The controlling language of this Agreement is English. If Customer has received a translation into another language, it has been provided for Customer's convenience only. (f) A waiver by either party of any term or condition of this Agreement or any breach thereof, in any one instance, shall not waive such term or condition or any subsequent breach thereof. (g) Customer may not assign or otherwise transfer by operation of law or otherwise this Agreement or any rights or obligations herein except in the case of a merger or the sale of all or substantially all of Customer's assets to another entity, and any attempted assignment or transfer in violation of this Section 20(g) shall be null and void. (h) This Agreement shall be binding upon and shall inure to the benefit of the Parties, their successors and permitted assigns. (i) If any dispute arises under this Agreement, the substantially prevailing Party shall be reimbursed by the other Party for any and all

reasonable legal fees and costs associated therewith. (j) Medley may use Customer's name in any customer reference list or in any press release issued by Medley regarding the licensing of the Software and/or provide Customer's name and the names of the Software licensed by Customer to third parties.

21. Entire Agreement
This Agreement constitutes the entire agreement and understanding between the Parties with respect to the subject matter of this Agreement and supersedes all prior proposals, discussions, other oral communications, written communications and agreements with respect to such subject matter. This Agreement may be modified only by mutual written agreement of the Parties.

LETTER OF AGREEMENT
Between
Tamaqua Area SCHOOL DISTRICT
and
THE SCHUYLKILL INTERMEDIATE UNIT

Title IIA Nonpublic Programs and Services

This agreement is made and entered into as of the14th day of September, 2026, by and between the **TAMAQUA AREA SCHOOL DISTRICT** (hereinafter referred to as the "School District") and the **SCHUYLKILL INTERMEDIATE UNIT, SIU.**

1. TERM

The Term of this Agreement shall commence on September 14, 2026 and terminate when the 2026-2027 funds are expended.

2. DESCRIPTION

Upon the terms and conditions set forth herein, Tamaqua Area School District requests that the SIU provide Title IIA services in accordance with ESSA Nonpublic requirements for Title IIA programs and services at participating nonpublic schools listed in the attached intent to participate document.

Such services will be secular, neutral, and non-ideological. The Schuylkill Intermediate Unit agrees to comply with all Title IIA statutory and regulatory requirements.

3. FEES AND PAYMENT

3.1 In consideration of the services mutually agreed upon as described herein, Tamaqua Area School District shall pay the Schuylkill Intermediate Unit **$16,379** as determined by its allocation.

3.2 The Schuylkill Intermediate Unit shall invoice the School District for the amounts expended biannually.

3.3 The Schuylkill Intermediate Unit will charge the state-approved IU29 indirect cost rate of 8% to the total allocation of Title IIA funds for the 2026-27 school year.

4. SCHUYLKILL INTERMEDIATE UNIT RESPONSIBILITIES:

4.1 To provide services as outlined in the attached statement of work

4.2 To ensure all financial and legal responsibilities involved in providing professional development services

4.3 Any other responsibilities necessary to conduct the program as intended

4.4 Provide the Tamaqua Area School District with the data necessary to complete their Title IIA nonpublic responsibilities

4.5 Provide the Tamaqua Area School District access to the program at any time

5. SCHOOL DISTRICT RESPONSIBILITIES

5.1 Provide the SIU names of the participating nonpublic schools and their allocations

5.2 Inform the Schuylkill Intermediate Unit of any and all circumstances which may directly or indirectly affect the performance of this Agreement, including changes in the original funding allocation

6. MISCELLANEOUS

6.1 The Schuylkill Intermediate Unit maintains and keeps in force such insurance as Workers' Compensation, Liability, and Property Damage.

6.2 The Schuylkill Intermediate Unit shall indemnify, defend, and hold harmless the Tamaqua Area School District from any and all losses, damages, claims, or costs, including attorney's fees, arising from any act or omission of the SIU, its officials, agents, or employees.

The Tamaqua Area School District assures the Schuylkill Intermediate Unit that all meaningful consultation between the Tamaqua Area School District and the nonpublic schools needed to set up this agreement has been completed prior to the effective date of this agreement.

The Tamaqua Area School District and the Schuylkill Intermediate Unit acknowledge that it may be necessary to modify this Agreement if there are updates as a result of ESSA during the performance period of the contract.

The parties have entered into this Agreement as of the Effective Date first above written:

Tamaqua Area School District

Signature:_____

Dr. Steve Toth

Title: Superintendent

Date: _____

Schuylkill Intermediate Unit

Signature:_____

Dr. Anthony Serafini

Title: Executive Director

Date: _____

SAFE CRISIS MANAGEMENT

JKM TRAINING, INC. ◆ 1710 RITNER HWY, STE 1 ◆ CARLISLE, PA 17013

TRAINING CONTRACT

PROGRAM	SCM Instructor Recertification -Combined Online Theory/1-day ESPI
DATES	November 23, 2026
TIMES	8:30 am – 4:30pm
PARTICIPANT #S	
ORGANIZATION/SCHOOL	Schuylkill Intermediate Unit #29
ADDRESS	17 Maple Ave, PO Box 130
CITY, STATE, ZIP	Mar Lin, PA 17951
CONTACT	Dr. Rene Evans
CONTACT TELEPHONE	Work #: 570-544-9131, EXT. 1211 Cell#:
CONTACT EMAIL	revans@iu29.org
JKM INSTRUCTOR	Chris Rahn
PRICING	$2195.00 plus instructor expenses for in person training ▪ Plus $155/person for Online Recertification course. Instructor Expenses Include: ▪ Mileage: $.76/mi (or current federal rate) ▪ Lodging, Airfare, Parking, Rental Car, Fuel, Taxi Service, Tolls (all at actual cost) ▪ Stayover Days: $150/day (applicable only when instructor must stay over the weekend or additional days due to travel)

TRAINING LOCATION:				
	x	Same As Above		Different Location – please fill in
LOCATION				
PHYSICAL ADDRESS				
CITY, STATE, ZIP				
ONSITE CONTACT				
CONTACT TELEPHONE	Cell #:		Alternate#:	

LODGING:				
		Applicable – please fill in		Not Applicable – Instructor commuting
LODGING				
ADDRESS				
CITY, STATE, ZIP				
TELEPHONE				

ORGANIZATION/SCHOOL MUST SUPPLY
(Please refer to attached room illustration)

SCM Theoretical Training:

- ☐ Yes, we have an LCD Projector onsite for your use
- ☐ No, we do not have an LDC Projector onsite

- Classroom space (desks/tables): **1 table/chairs per 5 participants**
- Projection screen & long table in front of room with extension cord & power strip for JKM Training, Inc. laptop
- Additional long table in front of room for SCM materials
- Newsprint pad & easel with markers

SCM Emergency Safety Physical Intervention Training:

- Adequate space for physical intervention instruction **(100 sqft. per trainee)**
- Room should be completely empty
- Flooring should be clean carpeting or exercise mats
- Hydration (water)
- Trainees are encouraged to bring **knee pads**

CONTRACT TERMS:

Contract must be signed, dated, and returned at least 30 days prior to program, unless program was set up to be provided within 30days, In such case, contract must be returned as soon as possible. JKM Training, Inc. will not provide training without a signed contract. The number of participants listed on the contract is firm, unless mutually agreed upon otherwise in writing by both parties. If Organization/School increases the number of participants above the 20 participant maximum, each participant over the maximum will be charged at the following rate: 5-day Workshop: $375/person, 3-day Workshop: $225/person, 2-day Workshop: $150/person, 1-day Workshop: $75/person. Final roster/participant count must be provided to JKM Training, Inc. at least 10 days prior to start of training date. If the number of participants increase after JKM Training, Inc. has shipped materials for training program, Organization/School will assume any additional shipping costs as required. Invoicing will occur after the program has ended; Organization/School has 30 days to submit payment before finance charges (1.5%/month) will be assessed.

CANCELLATION POLICY:

Organization/School has up to 30 days prior to the training date to cancel the program without incurring cancellation fees. If the Organization/School cancels training less than 30 days prior to the training date, cancellation fees shall be assessed as follows: 30-20 days prior 10% cancellation fee. 20-10 days prior – 25% cancellation fee. Less than 10 days prior – 50% cancellation fee. Fees only apply when JKM Training, Inc. is not able to re-book the dates with another training program.

FORCE MAJURE:

The performance of this contract by either party is subject to acts of God, war, government regulation, disaster, civil disorders, or other emergency making it illegal or impossible to provide the training facilities or to hold the training/workshop. This contract may be terminated for any one or more such reasons by written notice from one party to the other. In the event of such an occurrence, both parties agree to use their best efforts to reschedule the training/workshop to a mutually agreeable time.

SAFETY IN THE TRAINING POLICY:

- Organization/School is responsible for the occupational health of its participants.
- Organization/School shall clearly indicate to participants of the training the physical requirements of the course at least two (2) weeks prior to the start date of the training program. Participants must understand that this training includes practice of emergency safety physical intervention which includes physical contact, movement and risk of injury.
- Organization/School shall clearly indicate to participants they are to follow the directions given by JKM Training, Inc. instructors as well as the rules of conduct indicated in the participant's workbook and manual.
- Organization/School shall advise it participants on wearing proper attire (exercise clothing and sneakers).
- Organization/School shall assess all participants to assure they are physically able to participate in the training program prior to the start of the training program.
- Organization/School shall ensure that its employees know they are legally required to report any factors that may increase risk of injury during training. These physical conditions include but are not limited to pregnancy, heart conditions, brittle bones or personal circumstances.
- Organization/School understands that JKM Training, Inc. reserves the right to exclude anyone deemed unsuitable for training on the basis of health, physical status or unprofessional attitude.
- JKM Training, Inc. does not guarantee that the techniques and methods taught in this program comply with all local laws, policy or regulations governing individuals using them. Organization/School should verify this compliance with the appropriate authorities.
- JKM Training, Inc., its owners, and instructors assume no liability for injuries, loss, or damages associated with the misuse, or incorrect application of skills and techniques taught in the program or illegal or inappropriate use of the same whether or not such injury, loss or damage is foreseeable.
- Organization/School shall indemnify, hold harmless and defend JKM Training, Inc. from and against any and all costs, expenses (including reasonable counsel fees), liabilities, losses, damages, suits, action, fines, penalties, claims or demands of any kind and asserted by or on behalf of any person, entity or governmental authority arising out of or in any way connected with this training contract.

SAFE CRISIS MANAGEMENT POLICY REQUIREMENTS FOR CONTRACTED ORGANIZATION/SCHOOL:

Below are the policy requirements for the successful implementation of Safe Crisis Management in service agencies and schools. Organization/Schools utilizing JKM Training, Inc. for the training of personnel as SCM Instructors or for the training of direct service staff in SCM, through this contract, must agree to create policies congruent with those indicated below.

Training Policy:

- Establish Safe Crisis Management as the intervention model staff will use.
- Establish which staff must be trained (suggested all direct contact staff be trained) - comply with all governing bodies.
- The training content
  - Standard SCM curriculum.
  - If using emergency safety physical interventions, a minimum of 3 standing techniques (including extended arm assist with the possibility of multiple-person assists).
  - If using emergency safety physical interventions and policy permits seated/kneeling assists, must teach at least one assist to a seated/kneeling assist.
  - If using emergency safety physical interventions and policy permits floor assists, must teach at least one supine or side assist (cannot teach prone assists only). If floor assists are taught, then instructors must teach how to move from the floor to the seated assist.
  - Emergency safety physical interventions must be size and age appropriate.
  - Any alterations to the standard SCM curriculum must be preauthorized in writing by JKM Training, Inc.

- Time requirements
  - Must comply with all governing bodies and according to best practice standards.
  - Length and frequency of training is dictated by regulations or standards, staff numbers, experience level, etc.
    - Recommended 18 training hours for the staff certification class.
    - Recommended 12 training hours for the staff recertification class.
    - Ongoing training is highly recommended to minimize learning drift (monthly, quarterly).
- Delivery requirements
  - SCM must be delivered by a certified instructor.
  - *SCM must have adequate time and space for physical intervention skills practice.*
  - JKM Training, Inc. recommends co-facilitation and at least one instructor for every twelve participants.
- Proficiency requirements
  - SCM requires both written and physical skills (assuming emergency safety physical interventions have been taught) testing to verify learning.
  - Failure to pass required testing must have supervisory follow-up. Retraining should be required for those who do not demonstrate appropriate proficiencies. Indicate how many times a staff may be retrained if they continue to fail. Attendance and proficiency measurement must be documented.

Intervention Policy:

- Organization/School's mission
- The conditions requiring emergency safety interventions (harm to self or others) – emphasized as a last resort option.
- Interventions must follow the least restrictive alternative principle.
- Intervention methodology (prevention, de-escalation, emergency safety and after incident).
- Establish which emergency safety physical interventions are permitted for use.
- Adherence to an individual's behavior support plan during any emergency safety intervention.
- A clear indication as to who can physically intervene.
- *A clear substitution procedure during emergency safety physical interventions.*
- Monitoring and documentation requirements.
- A clear release process during emergency safety physical interventions.
- Documentation that staff have attended training and demonstrated competency and acceptance of the intervention policy.
- Whenever possible, a supervisor or designee be present and approve the use of emergency safety interventions.
- Duration limitations for emergency safety physical interventions should not exceed state law or established accreditation requirements. JKM Training, Inc. requires a time limit of five minutes for prone interventions and a ten minute time limit for all other interventions. Distress factors should be monitored during and after any intervention.
- Adopt goals to reduce the use and duration of emergency safety interventions.

Supervision Policy:

- Should provide supervisors with a clear expectation of the SCM related duties.
- Supervisors should teach, support, monitor and enforce SCM performance expectations.
- Supervisor should be able to identify SCM curriculum priorities; set performance expectations accordingly; observe/review employee performance; provide reinforcement or corrective action; revise SCM priorities as needed.

Documentation Policy:

- Should address staff's responsibility to complete accurate incident reports.
- All documentation should be completed prior to the end of the staff's workday.

Evaluation Policy:

- Organization/School should establish an incident review process (often reviewed in a safety or incident review committee).

Customer Signature

Date 9/16/2026

Jennifer Todaro
Director of Programs

August 5, 2026

Date

Please Review, Sign and Return

AGREEMENT

ST. JOSPEH'S CENTER for SPECIAL LEARNING located at 302 Randel Street, Schuylkill Haven, PA 17972, hereinafter referred to as "Client" and **SCHUYLKILL INTERMEDIATE UNIT,** located at 17 Maple Avenue, Mar Lin, PA 17951, hereinafter referred to as "Contractor".

WITNESSETH:

WHEREAS, St. Joseph's Center for Special Learning is in need of a contractor to provide Occupational Therapy Services (OT/COTA) in accordance with the Scope of Work attached hereto as Exhibit "A".

WHEREAS, Contractor has agreed to serve in said capacity; and

WHEREAS, both St. Joseph's Center for Special Learning and Contractor desire to embody the terms and conditions into this written agreement.

NOW THEREFORE, in consideration of the mutual promises contained in this Agreement, the parties hereto, intending to be legally bound, hereby agree as follows:

1. **THE RELATIONSHIP**

Client hereby engages the services of Contractor under the terms and conditions hereinafter provided and accepts such engagement in accordance with the terms and conditions hereinafter provided (the "Services").

Client and Contractor are independent contractors to each other under this Agreement. Nothing in this Agreement is intended nor is to be construed so as to constitute the parties as partners or participants in a joint venture with respect to this Agreement or any of the matters contemplated hereby. Neither of the parties hereto shall be construed to be an employee, representative, or agent of the other party, and no party has any express or implied right or authority to make any representations or warranties or assume or create any obligations or responsibilities on behalf of or in the name of the other party to any entity or person. Contractor will not be considered an employee of Client for the purposes of any benefits, including but not limited to Unemployment Compensation, Workers Compensation, Social Security, Federal and State Withholding taxes. Contractor shall receive an IRS-1099 at the end of the calendar year for services rendered. Contractor shall be solely responsible for paying Contractor's own federal, state, and local income taxes, and any and all other payments incurred by Contractor in the performance of Services pursuant to this Agreement. Client has no authority hereunder to assume or create any obligation or responsibility, express or implied, on behalf of or in the name of Contractor or to bind Contractor in any way whatsoever. To the extent that the parties would be determined to be joint employers, Contractor agrees to indemnify, defend, and hold harmless Client from and against any and all liabilities flowing from such status as a purported joint employer.

2. TERM

This Agreement shall become effective on September 1, 2026, and shall remain in effect until June 30, 2027, unless earlier terminated. The parties acknowledge that services provided prior to execution, beginning September 1, 2026, are covered under this Agreement.

3. TERMINATION

Either party may terminate upon thirty (30) days' written notice. Either party may terminate for cause if a breach is not corrected within thirty (30) days.

4. FEES AND EXPENSES

Payment will be made upon invoice submission. Each invoice must include dates, locations, and hours worked. The rate for services for Occupational Therapy Services (OT/COTA):

- OT: $84.00 per hour
- COTA: $70.00 per hour

5. INVOICE AND PAYMENT

Payment will be made within thirty (30) days of receipt of invoice.

6. OWNERSHIP

Contractor retains ownership of all services and deliverables. St. Jospeh's Center for Special Learning is granted a non-exclusive right to use them.

7. INDEMNIFICATION

a. Contractor shall indemnify and hold harmless Client and its directors, employees, agents and servants, from and against all suits, claims, actions, liabilities, losses, costs and expenses (including, but not limited to, reasonable attorneys' fees and the costs of litigation), of every kind, asserted by any third party, by reason of any breach, violation, or nonperformance of any term or condition on the part of Contractor hereunder, or on account of injuries to persons or damage to property when any such damage or injury is caused by any act or omission, whether negligent, willful, or otherwise, of Contractor or its subcontractors. Nothing in this Section shall require that Contractor indemnify, defend, or hold harmless Client for Client's own acts or omissions.

b. Client shall indemnify and hold harmless, and upon request, defend, Contractor and its directors, employees, agents and servants, from and against all suits, claims, actions, liabilities, losses, costs and expenses (including, but not limited to, reasonable attorneys' fees and the costs of litigation), of every kind, asserted by any third party, by reason of any breach, violation, or nonperformance of any term or condition on the part of Client hereunder, or on account of injuries to persons or damage to property when any such damage or injury is caused by any act

or omission, whether negligent, willful, or otherwise, of Client. Nothing in this Section shall require that Client indemnify, defend, or hold harmless Contractor for the acts or omissions of Contractor or Contractor's subcontractors.

c. Nothing in this Agreement shall require one party to indemnify or defend the acts or omissions of a third party (with the exception of an indemnifying party's agents, employees, representatives, or subcontractors), arising out of, related to, or in connection with this Agreement.

d. This Section shall survive the termination or expiration of this Agreement with respect to any claims or liability accruing prior to such termination.

8. CLEARANCES

As a Pennsylvania education agency, Contractor complies with the Pennsylvania School Code, the Pennsylvania Department of Education (PDE), and any other rules and/or regulations regarding the hiring and administration of personnel. All Contractor staff members and independent consultants who may be assigned to work with Contractor have met applicable standards regarding the completion of background checks and clearances, including Act 34-PA State Police Criminal Record (State Police via the Epatch system), Act 151 – PA Child Abuse History (DHS via the Compass system), and Act 114 -FBI fingerprint clearance (PDE via the IdentoGO system). Client agrees to perform the same background checks and clearances.

9. NOTICES

If to Contractor:
Schuylkill Intermediate Unit
17 Maple Avenue, Mar Lin, PA 17951
Attn: Dr. Anthony Serafini
aserafini@iu29.org

If to St. Joseph's Center for Special Learning
302 Randel Street, Schuylkill Haven, PA 17972
Attn: Mr. Robert Giba
rgiba@stjosephctr.com

10. FORCE MAJEURE

Neither party will be liable for any failure to fulfill its obligations under this Agreement (except for the payment of money) or for delays in performance due to causes beyond its reasonable control, including, but not limited to, acts of God, acts or omissions of the other party, man-made or natural disasters, pandemics, epidemics, viral outbreaks, strikes, delays in transportation or inability to obtain labor or materials through its regular sources. The time for performance of any such obligation shall be extended for the time period lost by reason of the delay.

11. CONFIDENTIALITY

Information and materials provided by either party are of a confidential nature. Except as otherwise required by law, neither party may use or disclose the other party's confidential information and/or materials for any purpose other than the performance of the Services pursuant to this Agreement without the other party's prior written consent. Each party shall return the other party's material to said other party promptly upon termination of this Agreement or earlier if requested by said other party.

12. GOVERNING LAW

This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania.

13. SEVERABILITY

If any provision is deemed invalid, the remainder shall remain in effect.

14. COUNTERPARTS

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. The delivery of a facsimile signature or e-mail signature shall have the same force and effect as the delivery of an original signature.

15. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement and understanding between the parties concerning the subject matter to which it expressly or implicitly pertains. It supersedes and rescinds all prior or contemporary agreements or understandings and can be modified only in writing executed by the parties.

[*signature page follows*]

IN WITNESS WHEREOF, the parties hereto, desiring to be legally bound hereby, have caused this Agreement to be executed and delivered as of the respective dates set forth below their signatures.

St. Joseph's Center for Special Learning

Mr. Robert Giba
Principal
Date: 9/2/26

SCHUYLKILL INTERMEDIATE UNIT

Dr. Anthony Serafini
Executive Director
Date: 9/16/2026

EXHIBIT A

Scope of Work

Contracted Organization: St. Joseph's Center for Special Learning

Organization Contact Person: Mr. Robert Giba

Effective Start Date: September 1, 2026

End Date: June 20, 2027

Project Description:

The Schuylkill Intermediate Unit will provide contracted Occupational Therapy Services (OT/COTA) to students within the St. Joseph's Special Learning Center.

Deliverables:

Occupational Therapy Services at $84.00 per hour for licensed OT and/or $70.00 per hour for certified COTA from September 1, 2026, through June 30, 2027.

Language Instruction Education Program

Handbook

2026-2027 School Year

Draft April 2026

Schuylkill Intermediate Unit 29

Position Title: English as a Second Language Program Instructor (updated 1/2021)

Qualifications: Minimum – Bachelor's Degree in Education and
Instructional I or II and
Program Specialist ESL Certificate or commitment to complete
Program Specialist ESL certificate requirements.

Reports to: ESL Coordinator

Responsibilities:

1. Create cultural awareness and knowledge of multicultural and multilingual learners and families.
2. Understand and implement the current methods and techniques based on Teachers of English to Speakers of other Languages (TESOL) principles in working with culturally and linguistically diverse students/families.
3. Possess a knowledge of various cultures, and their comparisons, as related to our communities, businesses, languages, education, etc.
4. Facilitate the English Learners' (EL) family understanding of and collaboration with ESL and other school staff.
5. Possess knowledge and deliver the required, extensive family involvement opportunities to assist in the development of the ELs' projected service plan.
6. Develop, implement, and evaluate a variety of curricular and instructional activities for culturally and linguistically diverse students.
7. Implement the adaptations required for learners with diverse needs.
8. Use computer technology and graphics to facilitate EL student learning.
9. Assist EL students in learning communication methods and practices to assist their verbal and non-verbal understanding, skills, and attitudes.
10. Provide meaningful learning content to support the ELs' culture and community diversity.
11. Select and design teaching resources and lesson plans based on individual differences in language proficiency and the dominant language testing of ELs.
12. Employ various communications, instructional methods, and strategies to meet the specific instructional needs of ELs in their learning process.
13. Provide and strengthen opportunities to permit students to work collaboratively in small groups.
14. Develop the capacity to design and develop EL programs and service plans to teach language through the use of the content, connections, and community concepts.

15. Use effective measurements of the ELs' success in language acquisition and content learning.
16. Understand and implement multiple evaluation techniques to assess the various curricular and instructional activities used for EL students.
17. Assess the school's support services aiding the ELs' requirements.
18. Provide regular parental involvement in working with the interpretation and assessment of the EL child's accomplishments and needs.

Method of Evaluation:

The ESL Program Instructor shall be evaluated annually during the school year based on the policies of the Schuylkill Intermediate Unit Board of Directors

Terms of Employment:

- Full-time and Part-time, as needed, mileage compensated from assignment to assignment.
- No travel compensation from home to 1st assignment or last assignment to home.
- Based on ESL experience and certification status.

Schuylkill IU 29 ESL Consortium Program of Services
Instructional Program

1) School Districts contract with the Schuylkill Intermediate Unit to provide language instruction to English Learners (EL) according to the district's LIEP Plan and Curriculum.
2) The total number of hours of English Language Development (ELD) instruction varies according to students' needs and language proficiency level. ELD instructional time is determined by the results of the intake interview and initial assessments. Those qualified as ELs receive instruction as follows:
   a) Students designated as WIDA Level 1 receive up to ten hours of weekly ELD instruction, depending on a district's schedule
   b) Students designated as WIDA Level 2 -5 receive up to five hours of weekly ELD instruction depending on a district's schedule
3) According to the Basic Education Circular (BEC) for Educating English Learners, all district members are responsible for accommodations and modifications for ELs on a daily basis.

Cross-Cultural Instruction

1) ESL instructors hired by the Schuylkill Intermediate Unit and the district are responsible for assisting ELs with cultural and school assimilation.

Pupil Personnel Services

1) Orientation for students and their families
   a) The district notifies parents and students of language proficiency testing, testing results, and instructional recommendations.
      i) Translated documents and interpreters are used in the mode and method requested by the parent.
      ii) Parents are made fully aware of the instruction being provided to their students and how they may communicate questions and concerns to the ESL teacher or the school district.

2) District Responsibilities
   a) Counseling, testing (other than ELP testing), psychological services, health services, and special education services are provided by individual school districts when necessary.
      i) ESL instructors notify appropriate district personnel when one of the aforementioned areas may be in need of assessment.

In-service Training for ESL Staff

1) ESL instructors are provided in-service instruction in the latest educational laws, trends, and techniques throughout the school year in the form of monthly ESL meetings.
2) ESL instructors are encouraged to participate in Continuing Professional Education Courses and workshops as they become available.

In-service Training in Awareness for Other School Staff

1) Training in ELD instruction for content area teachers is the responsibility of school districts and may be in conjunction with Schuylkill Intermediate Unit 29.
2) The Schuylkill Intermediate Unit notifies the school district administration of Continuing Professional Education Opportunities as they become available.
3) ESL instructors provide consultative support for content area teachers when necessary.
4) The Schuylkill Intermediate Unit provides training related to meeting the needs of diverse learners to all teachers in the IU 29 Induction Program.

Community Involvement

1) Communication with the homes/parents:
   a) Quarterly anecdotal progress reports are developed by ESL instructors to be shared with administration, content area teachers, and parents.
   b) This information is provided in English, and school districts are responsible for communicating the information in the native language of the parents if necessary.
      i) The Intermediate Unit maintains a list of translators/interpreters, and districts may contract the IU Supervisor of ESL for services.
      ii) All districts have access to a web-based library of translated documents (provided by PDE) related to ESSA and School Administration.

c) ESL instructors attend conferences initiated by parents or school districts, and interpreters are present when necessary. ESL instructors are members of the IEP team and provide input into the evaluation and IEP.
d) ESL instructors will confer with administration, parents, and content area teachers when necessary.
e) ESL instructors will engage in parent communication throughout the school year and log that time.

Part-time Hourly Rate Schedule

Hourly Rate Schedule:

$18.50 per hour	Program Specialist ESL Emergency Permit Certification
$20.00 per hour	Program Specialist ESL Certification or 1-year ELD Experience
$21.00 per hour	Program Specialist ESL Certification and 2 years ELD Experience
$22.00 per hour	Program Specialist ESL Certification and 3 years ELD Experience
$23.00 per hour	Program Specialist ESL Certification and 4 years ELD Experience
$24.00 per hour	Program Specialist ESL Certification and 5 years ELD Experience
$26.00 per hour	Program Specialist ESL Certification and 7 years ELD Experience
$28.00 per hour	Program Specialist ESL Certification and 10 years ELD Experience
$30.00 per hour	Program Specialist ESL Certification and 15 years ELD Experience

Experiential Increase Explanation: An individual employed prior to the 90th day of an academic school year will be considered to have completed one (1) year of experience at the conclusion of said year. All experiential increases will take effect on the first day of the following academic school year.

Mileage Reimbursement: Mileage reimbursement from assignment to assignment will be compensated according to the current approved IRS rate.

Time and District Log Procedure

Part-time Instructors

Part-time ESL Instructors will submit time detailing hours worked on a bi-weekly basis. Time submissions will include *instructional* hours, *collaboration* hours, and *training* hours. In addition to hourly time submission, instructors will complete bi-weekly district logs, which will include instructional hours only and will be used to generate quarterly billings for itinerant services.

Time Submission Dates:

Part-time Instructors must input times into the FIS system by noon on Friday. A schedule of submission dates will be provided at the beginning of the school year or at the time of employment.

Full -time Instructors will have a schedule of 7 hours 5 days a week for 190 days.

District Log:

1) District Logs are available from the Supervisor of ESL of the Curriculum Services Department and are to be completed bi-weekly, detailing instructional hours by both full and part-time instructors.

Collaboration Guidelines:

All ESL instructors provide consultative support for content area teachers and collaborate with parents. All ESL instructors must maintain two logs describing the use of collaboration time with teachers and parents, respectively. Part-time Instructors hours should be logged in the FIS system with the date and time, and listed as COLLABORATION as well as in the teacher and parent logs. The amount of collaboration time is based on the number of student contact hours. Professional judgment should be exercised to determine the appropriate amount of collaboration time.

LEIP Collaboration Time Guidelines

Student Contact	Collaboration
20 – 22 student contact hours/week (Total hours not to exceed 25 hours per week)	3–4 collaboration hours/week
15 – 19 student contact hours/week	2 –3 collaboration hours/week
10 – 14 student contact hours /week	2 collaboration hours/week
Under 10 student contact hours/week	1 collaboration hour/week

BOARD POLICY

008 Organizational Chart

POLICY NUMBER	ADOPTED	REVISED	VERSION
008	1/5/2006	11/2/2026	v1.4
DOCUMENT STATUS	**PRINTED**		
UNDER-REVIEW	9/10/2026		

Delegation of Authority

The Executive Director shall maintain and update an organizational chart for the Intermediate Unit that reflects the administrative and reporting structure of the organization.

Purpose

The organizational chart may be revised by the Executive Director as necessary to reflect changes in positions, responsibilities, reporting relationships, and organizational needs.

Legal References

No additional references listed.