Agenda of Regular Meeting

The Board of School Directors
Pen Argyl Area School District

A Regular Meeting of the School Directors of Pen Argyl Area School District will be held Tuesday, September 22, 2026, beginning at 7:00 PM Russell H. Roper Auditorium, 1620 Teels Rd, Pen Argyl, PA 18072.

1. **Call to Order**
Description: Pledge of Allegiance

2. **Roll Call**
Description:
Mrs. Christine Albanese
Mr. John Dally, Jr.
Mr. James Frey
Mr. Ethan Habrial
Mr. Jason Keenhold
Mr. Thomas Knorr
Mr. Jeff Moyer
Mrs. Megan Pultz
Mr. Robert Rutt

Student Representatives:
Brody Hannick
Kayla Gloth

3. **Presentations**
4. **Discussion Items**
5. **Approval of Minutes**
6. **Financial Reports**
7. **Payment of Bills**
8. **Committees**
Description:
Athletic Committee - Jason Keenhold, Chair
Buildings and Grounds Committee - John Dally, Jr., Chair
Curriculum Committee - Thomas Knorr, Chair
Policy Committee - Christine Albanese, Chair
Technology Committee - Robert Rutt, Chair

9. **Public Comment**
10. **Commendations**

11. **Finance**
12. **Personnel**

12.A. Resignations

Description:

1. Michael Peck - Director of Technology - effective 9/25/26
2. Tessie Gloth - Aide - effective 8/24/26
3. Harold Eckhart - PT Custodian/Van Driver - effective 9/7/26

12.B. Resignation/Retirement

Description:

4. Mary Kessler - PAHS Guidance Secretary - effective 11/6/26

12.C. Approval of FMLA's

Description:

5. FMLA for employee #26-317875 from 12/15/26 through the end of the 26/27 school year.
6. FMLA for employee #26-693466 from 8/24/26 through 2/24/27.
7. FMLA for employee #26-156935 from 8/25/26 through 12/31/26.
8. FMLA for employee #26-793481 from 9/8/26 through 9/7/27.

12.D. Appointment

Description:

9. Michael Gillmer - Director of Technolgy replacing Michael Peck at an annual salary of $108,000 (prorated) effective 9/28/26.

12.E. Appointments

Description:

10. Abigail Dowling - Teacher WGMS - replacing Emily Wentz at a salary of $58,000 (St. 2, Cl. 1) effective 8/25/26.
11. Caila Landis - LTS Teacher WGMS replacing Nicole Ryan at a salary of $58,000 (St. 2 Cl. 1), effective 8/25/26.
12. Jacqueline Henchy - Induction Teacher for Abigail Dowling at a salary of $2,084 (4 Pts.) effective 8/25/26.
13. Jacqueline Henchy - Induction Teacher for Caila Landis at a salary of $2,084 (4 Pts.) effective 8/25/26.
14. Jeremy Pinkerton - PT Night Custodian/Van Driver replacing Wendy Kolb at an hourly rate of $29.51 effective 9/23/26.
15. *Kelly Tsai - Teacher PES - replacing Ashley Rundle at a salary of $61,000 (Prorated, St. 2, Cl. 4) effective upon release from her current employer.
16. Jessica Italiani - Induction Teacher for Kelly Tsai at a salary of $2,084 (Prorated, 4 Pts.) effective upon Kelly's release from her current employer.

17. Abigail Rochlin - Staging Director - replacing Timothy Kirk at a salary of $1,563.00 (Prorated, 3 Pts, St. 1, Yr. 1) effective 9/23/26.
18. Rachel Barilla - PT Night Custodian/Van Driver replacing Harold Eckhart at an hourly rate of $29.51 (90% payable first 45 work days) effective 9/23/26.
19. *Mackenzie Fred - School Social Worker - PAHS - replacing Claire Kresge at a salary of $61,000 (prorated, St. 2, Cl. 4) effective tbd.
20. Eric Sampson - Induction Teacher for Mackenzie Fred at a salary of $2,084 (Prorated, 4 Pts.) effective tbd.
21. *Mia Bulmer - School Social Worker - WGMS - replacing Joshua May at a salary of $61,000 (prorated, St. 2, Cl. 4) effective tbd.
22. Colleen Iannetta - Induction Teacher for Mia Bulmer at a salary of $2,084 (Prorated, 4 Pts.) effective tbd.

*Pending receipt of all required paperwork. It is understood that employment is provisional until all required paperwork is received, based on the requirements of the Public Employee Relations Act and the Pennsylvania Department of Education.

12.F. Volunteers — "Parents Matter"

Description:

23. Katlynn Stanmets
24. Marissa Steckel
25. Sibela Safiev
26. Jessica Gruver
27. Logan Lees
28. Amy DaSilva
29. Ruth Malenda
30. Sydney Fink

12.G. Changes In Positions

Description:

31. Kristy Zaleski from WGMS Pupil Services Secretary to PAHS Guidance Secretary replacing Mary Kessler at an hourly rate of $30.56 effective 9/8/26.
32. Bertila Gutierrez from PT Aide to FT aide replacing Tessie Gloth at an hourly rate of $24.17 (90% payable first 45 work days) effective 9/8/26.

12.H. Change in Job Classification

Description:

33. Sienna Sky from FT Aide to WGMS Special Education Secretary replacing Kristy Zaleski at an hourly salary of $29.34 (90% payable the first 45 work days) effective 9/21/26.

12.I. Appointment of PAASD Emergency Substitute Teachers

Description:

34. Zubeyda Avci

35. Philomena Reduzzi
36. James Tamborelli
37. Parker Flamisch

12.J. Salary Classification Changes

Description:

38. Tyler Horton from Class 1 Step 2 to Class 2, effective 8/25/26, the salary will be $59,000.
39. Erin Cain from Class 4 Step 18 to Class 5, effective 8/25/26, the salary will be $94,000.
40. Amber Cherry from Class 1 Step 2 to Class 2, effective 9/2/26, the salary will be $59,000(prorated).
41. Nicole Costello from Class 4 Step 2 to Class 5, effective 9/2/26, the salary will be $62,000(prorated).
42. Nicolette Kessler from Class 2 Step 2 to Class 4, effective 8/25/26, the salary will be $61,000.

13. **Buildings and Grounds**
14. **Board Governance and Operations**

14.A. Approval of Staff/Coaching Van Drivers

Description:

43. Nate Roberts - asst. athletic director/van driver
44. Tim Egan - athletic director/van driver
45. Ryan Manning - coach/van driver
46. Thomas Mertz - coach/van driver
47. Jason Davis - coach/van driver
48. Gary Rute - coach/van driver
49. Franklin DiFelice - coach/van driver
50. Steffani Smith - teacher/driver
51. Jason Oakley - teacher/driver

14.B. Approval of Revised Job Descriptions

Description:

52. Director of Technology
53. Supervisor of Technology Information Services
54. High School Guidance Secretary
55. Special Education Secretary
56. District Custodial Personnel

14.C. Approval of the MOU between Pen Argyl Area School District and Hope UCC

15. **Program**
16. **Administrator's Notes**

16.A. Enrollment in Our Schools

Description:

Enrollment By Grade		Enrollments By Entity	
K	95	Elementary Total K-6	712
1	114	Secondary Total 7-12	626
2	98		
3	104	Enrollment last year	1,389
Total K-3	411	Enrollment this year	1,338
		Includes PAACA	15
4	96	PES	0
5	111	WGMS	6
6	94	PAHS	9
7	99		
8	108	Out of District Placements	47
Total 4-8	508	Out of District Cyber School	64
		Out of District Charter School	26
9	87		
10	116		
11	116		
12	100		
Total 9-12	419		

16.B. Building Usage

Description:

Name	Building	Date
Families First	WGMS Front	Monthly

Name	Building	Date
	Lobby/Library	
Pen Argyl PTO	WGMS Library	Every 2 Months
Pen Argyl PTO	PES and WGMS	9/15 and 10/9
Pen Argyl PTO	WGMS Outside	10/16/26
Pen Argyl PTO	WGMS Gym	4/9/27
Pen Argyl PTO	PES	12/4/26
Pen Argyl PTO	PES	1/15/27
Pen Argyl PTO	PES	2/19/27
Pen Argyl PTO	WGMS Gym	3/19/27
Pen Argyl PTO	PES Cafeteria	3/20/27
Pen Argyl PTO	PES Cafeteria	4/16/27
Green Knight Touchdown Club	PAHS Parking Lot	9/19/26
PAHS Leo Club	PAHS Parking Lot	10/18/26
Green & White Youth Assoc Competition Cheer Practice	PAHS C Gym	Varied Dates
Four Diamonds - PSU Mini-Thon Conference	PAHS Media Center	11/21/26

16.C. Meetings
Description:

Name	Conference/Location	Date
Nicole Ryan	SAP Training	9/16-9/17/26
Nolan Gerencser	ACT 45 - PDE Virtual	9/13-11/7/26
Amber Krisukas	Act 45 - PDE Virtual	10/6-10/8/26

Name	Conference/Location	Date
Elizabeth Doll	POWER Library - CIU21	10/30/26
Barbara Silliman	Certification Requirements - Monroe CIT	9/11 & 9/25/26

16.D. Administrative/Board Comments

17. **Curriculum Notes**

Regular Meeting
Tuesday, August 11, 2026 7:00 PM Eastern

Russell H. Roper Auditorium
1620 Teels Rd
Pen Argyl, PA 18072

Christine Albanese:	Present
John Dally:	Present
James Frey:	Present
Ethan Habrial:	Present
Jason Keenhold:	Present
Thomas Knorr:	Present
Jeff Moyer:	Present
Megan Pultz:	Present
Robert Rutt:	Present

Present: 9.

1. Call to Order

2. Roll Call

Mr. Rutt asked for a point of order, noting that the July Board meeting minutes were not on the agenda for approval. Mr. Freeman responded that when there are two Board meetings in a month, approval of the prior month's meeting minutes always occurs at the second meeting, which is the case now. The July minutes are on the August 18 Board meeting agenda.

3. Presentations

There were no presentations.

4. Discussion Items

There were no discussion items.

5. Committees

Athletic Committee - Mr. Keenhold reported that the last meeting occurred on Aug 5th. Fall sports started this week. The weather was not the best, but the teams got in good work. Mr. Keenhold shared that Mr. Eagan is holding a booster club best practices seminar on August 20th at 6pm at the PAHS Media Center. Wind Gap Park is moving soccer to the bottom field for this season for maintenance to occur on the upper baseball field. The padding in the high school gym was received, but there were errors with the color. Mr. Keenhold stated that the error will be taken care of at no extra cost by the installation company. The next committee meeting is Nov 4th at 6pm.

Building and Grounds Committee - Mr. Dally reported that the next meeting is to occur tomorrow, Aug 12th at the WGMS. Mr. Dally shared that we received quotes for the repairs on the tennis courts and a reduction in price for press box renovation. Mr. Dally explained that this

reduction will pay for the repairs on the tennis courts.

Curriculum Committee - Mr. Knorr reported that there will be a superintendent information session on Wednesday Aug 19th at 6pm. Mr. Knorr shared that there will be a presentation of test scores and a discussion of each building's goals for the year. He relayed that this is an information session for the board and will not be open to the public.

Policy Committee - Mrs. Albanese reported that at the last meeting, Mr. Freeman demonstrated the new PSBA portal designed to make policies straightforward and easily available. The committee also approved several policies, including exclusion from instruction, dress and grooming, working periods, threat assessment, purchasing and bidding, district audit, purchases budgeted, Safe2Say Something, relationship with law enforcement, and school security personnel. The next meeting is to be held Oct 26th.

Technology Committee - Mr. Rutt reported that the next meeting will be held Sept 10th at 4pm.

6. Public Comment
There was no public comment.

7. Commendations
There were no commendations.

8. Finance
There were no financial reports.

9. Personnel
9.A. Resignations
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve these resignations.

Heather Lilly - Principal - PES - effective 8/5/26

Meghan Kutzler - Teacher - PAHS - effective upon finding a suitable replacement within 60 days

Amanda Crouse - Teacher - WGMS - effective upon finding a suitable replacement within 60 days

Meghan Kutzler - Online Primary Contact (Virtual Coordinator) - PAASD - effective 9/11/26.

This motion, made by Christine Albanese and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

9.B. Appointment of Interim Plainfield Elementary School Principal

THE ADMINISTRATION RECOMMENDS to the Board that the Board approve Amber Krisukas as Interim Plainfield Elementary Principal effective from 8/12/26 through 6/30/27 at a prorated salary of $107,000.

This motion, made by Thomas Knorr and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

9.C. Appointment of Interim Pen Argyl High School Assistant Principal
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the appointment of Nicole Ryan as Interim Pen Argyl High School Assistant Principal as per the attached MOU, effective from 8/12/26 through 6/30/27 at a prorated salary of $87,000.

This motion, made by Thomas Knorr and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

9.D. Appointments
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve these appointments.
Roger Green - FT Day Custodian/Van Driver replacing James Frable at an hourly rate of $30.67, effective 8/12/26.

Jason Oakley - Induction Teacher for Carly Kappler at a prorated salary of $2,084 (4 Pts., Yr. 1 St. 1) effective 8/25/26-1/12/27.

Cassie Farensbach - 3rd Grade/Social Studies Coordinator - replacing Dailynn McKeague at a salary of $3,907.50 (7.5 Pts., Yr. 1, St. 1) effective 8/25/26.

Makayla Sprague - STEM Asst. Advisor - PES - replacing Alexis Flick at a salary of $2,344.50 (4.5 Pts., Yr. 1, St. 1) effective 8/25/26.

Erica Watson - Teacher PAHS - replacing Meghan Kutzler at a prorated salary of $61,000 (St. 2, Cl. 4) effective upon release from her current employer.

Lisa Flynn - Induction Teacher for Erica Watson at a prorated salary of $2,084 (4 pts.) effective upon Ms. Watson's release from her current employer.

This motion, made by Jason Keenhold and seconded by Christine Albanese, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold:

Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

9.E. Salary Classification Changes
THE ADMINISTRATION RECOMMENDS to the Board that Board approve these Salary Classification Changes.

Cassie Farensbach From Class 3 Step 7 to Class 4, effective 8/25/26, the salary will be $71,000.

Thomas Rissmiller From Class3 Step 2 to Class 4, effective 8/25/26, the salary will be $61,000.
This motion, made by Jason Keenhold and seconded by Christine Albanese, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

9.F. Appointment of PAASD Emergency Substitute Teachers
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the appointment of the substitute teachers certified for one year by the PA Department of Education through the Pen Argyl Area School District Emergency Substitute Training Program.

Christine Compton

Ian Sabatine.

This motion, made by Jason Keenhold and seconded by Christine Albanese, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

9.G. Reappointment of PAASD Emergency Substitute Teachers
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the reappointment of the substitute teachers certified for one year by the PA Department of Education through the Pen Argyl Area School District Emergency Substitute Training Program.

Ryan Dennis

Corinne Groff

Mary Lee Miller

Elizabeth Nasatka

Jeffrey Pfeiffer

Janice Smith

Gulay Yurekli

This motion, made by Jason Keenhold and seconded by Christine Albanese, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

9.H. Reappointment of CIU20 Emergency Substitute Teachers
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the reappointment of the substitute teachers certified for one year by the PA Department of Education through the CIU20 Emergency Substitute Training Program.

Lisa Hamm

Joann Kutz.

This motion, made by Jason Keenhold and seconded by Christine Albanese, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

9.I. Athletic Resignation
THE ATHLETIC COMMITTEE RECOMMENDS to the Board that the Board accept this resignation .

Logan Parkhurst - Co-Asst. Boys Soccer - effective immediately.

This motion, made by Jason Keenhold and seconded by Christine Albanese, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

9.J. Athletic Volunteer Coaches
THE ATHLETIC COMMITTEE RECOMMENDS to the Board that the Board approve the Volunteer Coaches for the 2026/27 school year.

*Travis Carroll - Volunteer Girls Basketball - Supervisor John Stecz

Natalie Hagan - Volunteer Girls Volleyball - Supervisor Natasha Chromey *Pending receipt of all required paperwork.

This motion, made by Jason Keenhold and seconded by Christine Albanese, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

9.K. Athletic Appointment

THE ATHLETIC COMMITTEE RECOMMENDS to the Board that the Board approve the Head Softball Coach for the 2026/27 school year.

*Richard Kessler - Head Softball - *Salary (15 Pts., Yr. 1, St. 1) *As per the 2026/27 Supplemental Salary Schedule **Pending Receipt of all required paperwork.
This motion, made by Thomas Knorr and seconded by James Frey, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

9.L. Athletic Changes in Position

THE ATHLETIC COMMITTEE RECOMMENDS to the Board that the Board approve the changes in position for the 26/27 school year.

William Rogers - Co-Asst. (Boys) Soccer - *Salary (4.5 Pts., Yr. 1, St. 1)

Brendan Kantor - Co-Asst. (Boys) Soccer - *Salary (4.5 Pts., Yr. 1, St. 1) *As per the 2026/27 Supplemental Salary Schedule.

This motion, made by Christine Albanese and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

9.M. Approval of Supplemental Positions

THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the attached Supplemental Positions for the 2026/27 school year.

This motion, made by Jason Keenhold and seconded by Christine Albanese, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

10. Buildings and Grounds

None

11. Board Governance and Operations

11.A. Approval of 2026/27 Transportation Routes
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the 2026/27 Transportation Routes.

This motion, made by Christine Albanese and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

Mrs. Pultz asked if next year will be in digital format. Mr. Freeman replied yes.

11.B. Approval of Krise Bus Drivers for the 26/27 School Year
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the bus drivers for the 2026/27 school year.

Drivers

Kelly Barthomew
Mason Fairchild
Louis Felix
Katherine Gonzalez
Gary Hahn
Jill Hahn
Michael Hamm
John Hann
Carol Lamas
Tamara Lenig
Lena Reinert
James Shoemaker
David Silfies Jr
Rachel Stopfer
William Trauger
DarLyne Turko
Angelo Zambone

Subs

James Cressman
Nicholas DiPasquale
Steven Hendricks
Charles Schoeneberger
Angelo Zambone

Drivers from Other Terminals

Brian Geiger
Charlene Keller
Lisa Schroy.

This motion, made by Christine Albanese and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

11.C. Approval of Van Drivers/Aides
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the van drivers/aides for the 2026/27 school year.
Dana Farace

Mindy Caiazzo

Steven Gulotta

Colleen Keselica

Louis Kootsares

Kathleen Lane

Mikelin Martino

Mikal Sabatine

Christi Scott.

This motion, made by Christine Albanese and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

11.D. Approval of Staff/Coaching Van Drivers
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the staff/coaching van drivers for the 2026/27 school year.

Jessica Goyette - teacher/van driver

John Stecz - coach/van driver

This motion, made by Christine Albanese and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

11.E. Approval of Transportation Contracts
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the transportation contractors to be utilized on an as-needed basis for Pen Argyl School District student trips.

Krise Transportation, Inc.
J&J Luxury Transportation (Mainstream Leasing)
US Tours
Palmeri Transportation
Easton Coach Co.
Trans-Bridge Lines, Inc.
Jennings Transportation Corp.

This motion, made by Christine Albanese and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

11.F. Approval of PAASD/Valley Youth House Memorandum of Agreement
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the attached Memorandum of Agreement between the Pen Argyl Area School District and Valley Youth House, to deliver the Cognitive Behavioral Intervention for Trauma in School (CBITS) and/or the Bounce Back programs within Pen Argyl Area School District, with funding provided to Valley Youth House by the Northampton County Department of Drug and Alcohol.

This motion, made by Christine Albanese and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

Mr. Rutt expressed disappointment that there is nothing stating a standard of computer security for contractors. Mr. Freeman agreed to have this looked into and will report back with specific information.

11.G. Tentative Adoption of Revisions to Board Policies
THE POLICY COMMITTEE RECOMMENDS to the Board that the Board tentatively adopt the revisions to the following Board Policies as assisted by PSBA.

105.2 - Exemption from instruction

221 - Dress and Grooming
236.1 - Threat Assessment
325 - Dress and Grooming
332 - Working Periods
610 - Purchases Subject to Bid/Quotation
611 - Purchases Budgeted
619 - District Audit
805.1 - Relations with Law Enforcement Agencies
805.2 - School Security Personnel.

This motion, made by Christine Albanese and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Nay, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 8, Nay: 1

Mr. Habrial stated that he is not happy with the platform yet due to the fact he has had trouble downloading documents and now there are two steps versus one to do so. He expressed that he is looking for improvement. Mr. Dally stated his works and the policies do pop up when clicked on.

12. Program
12.A. Request for Approval for Potential High School Music Department Overnight Trips
THE HIGH SCHOOL PRINCIPAL AND MUSIC DEPARTMENT RECOMMENDS to the Board that the Board approve the potential overnight trips for the High School Music Department for the 2026/27 school year.

January 14-16, 2027 PMEA District Band
January 28-30, 2027 PMEA District Chorus
February 4-6, 2027 PMEA District Orchestra
February 18-20, 2027 PMEA Region Band
March 4-6, 2027 PMEA Region Chorus
March 11-13, 2027 PMEA Region Orchestra
April 14-17, 2027 PMEA All State Conference

The above music festivals may have students participate pending their auditions to the ensembles.

This motion, made by Christine Albanese and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

12.B. Request for Approval for Potential Overnight Athletic Trips

THE ATHLETIC COMMITTEE RECOMMENDS to the Board that the Board approve the potential overnight athletic trips for the High School Athletic Program for the 2026/27 school year.

Oct. 19-21, 2026 PIAA State East Regional Golf Tournament in State College, PA
Oct. 30-31, 2026 PIAA State Girls Team Tennis Tournament in Hershey, PA
Nov. 6-7, 2026 PIAA State Girls Singles/Doubles Tournament in Hershey, PA
Nov. 7, 2026 PIAA State Cross Country Meet in Newville, PA
Nov. 20-21, 2026 PIAA State Soccer Championships, Pittsburgh, PA
Nov. 20-21, 2026 PIAA Girls Volleyball Championships, Loretto, PA
Jan. 8-9, 2027 PIAA State Competitive Spirit Championships, Johnstown, PA
Dec. 4-5, 2026 Pottstown Invitational Wrestling Tournament, Pottstown, PA
Jan. 8-9, 2027 Battle at Valley Forge Wrestling Tournament, Valley Forge, PA
Jan. 28-30, 2027 Ultimate Warrior Wrestling Tournament, Morrisdale, PA
Feb. 10-13, 2027 PIAA State Swimming & Diving Competition, Lewisburg, PA
Feb. 12-13, 2027 PIAA State Team Wrestling Tournament, Johnstown, PA
March 5-6, 2027 PIAA State SE Regional Individual Wrestling Tournament, TBD
March 11-13, 2027 PIAA State Wrestling Individual Tournament in Hershey, PA
March 18-20, 2027 PIAA State Team Basketball Tournament in Hershey, PA
May 21-22, 2027 PIAA State Boys Team Tennis Tournament in TBD
May 28-29, 2027 PIAA State Boys Individual Tennis Tournament in TBD
May 28-29, 2027 PIAA State Track and Field Meet in TBD
June 17-18, 2027 PIAA State Baseball Tournament in TBD
June 17-18, 2027 PIAA State Softball Tournament in TBD

The above tournaments may have athletes participate and the athletes will be under the direct supervision of their coaches or their parents.

This motion, made by Thomas Knorr and seconded by Christine Albanese, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

13. Administrator's Notes

Mrs. Albanese shared a topic on overnight sports trips discussed at the August 5th Athletic Committee meeting. She stated that the full board will be asked to propose or deny a new 66k budget item for athletic trips. Mrs. Albanese expressed that trips should be supported by booster clubs and fundraising. She also expressed that she is concerned it will create a precedent for other groups that will push spending too far. She raised the point that the District’s teacher salaries are below other districts, but we are looking to contribute to athletic trips in the meantime. She added that participating athletes should not rely on a new allocation of taxpayer money. She also shared that Pen Argyl is the only Lehigh Valley district considering doing this. Mrs. Albanese reiterated to the Board that the Board has a responsibility to protect the taxpayer's money and a distinction must be made between education and athletics. She closed by asking each member to give serious consideration before casting a vote next week.

Mr. Habriel shared that he agrees with Mrs. Albanese.

Mr. Dally asked if communication was sent out about the Aug 19th superintendent information session to review PSSA and Keystone results. Mr. Freeman said that Mrs. Dillon emailed the Board some time ago and announced the upcoming meeting at the July Board meeting. Mr. Knorr asked if Board members can receive advanced results of test scores. Mr. Freeman replied that he can get this information for them as requested. Mr. Knorr asked for the Keystone scores, and Mr. Freeman asked Mrs. Dillon and Mrs. Fisher to follow up with him.

Mr. Knorr shared that he had a meeting to discuss how the state special education funding is calculated with Mrs. Adams. He discussed why the district receives less state funding than certain nearby districts - specifically Whitehall - referencing district enrollments, special education services, and income measures, along with other variables. He went on to state the school funding formula had been found to be unconstitutional, but expressed frustration with the lack of a definitive implementation timeline for changes.

Mrs. Krisukas extended a thank you to Mr. Gerencser for his mentorship over the last three-and-one-half years, where he paved the way for her next role. She also thanked the Board for the vote of confidence in her. An ice cream social with ice cream donated by Fidelity Bank is scheduled for Aug 20th at 6pm. Custodians and maintenance have gotten the buildings ready to go, with the last waxing happening tomorrow. Mrs. Krisukas was excited to welcome the new green knights as they checked in with families to do paperwork.

Mr. Smerdon extended congratulations to new hires. He reported that the building is looking better and a lot of work has been done in the 4th grade area. The 8th grade area also looks fantastic. Mr. Smerdon has witnessed many staff members already decorating their rooms and the new teachers are excited. He expressed that the middle school is getting ready for their new year ideas to be presented on Aug 19th. He also reported that the 3rd graders coming to 4th grade are very excited.

Mr. Gerencser shared that the 2026 yearbooks have arrived, and the Board members will receive copies next week at the board meeting. He extended congratulations to Coach Kessler, Mrs. Watson, Ms. Fisher, Mrs. Krisukas, and Ms. Ryan. He expressed that he is very happy for Mrs. Krisukas and noted that Plainfield is getting a great administrator. The High School would not be the place it is today without her.

Mr. Freeman closed by congratulating all new hires.

14. Curriculum Notes
None.

Adjourned 7:51

Regular Meeting
Tuesday, August 18, 2026 7:00 PM Eastern

Russell H. Roper Auditorium
1620 Teels Rd
Pen Argyl, PA 18072

Christine Albanese:	Present
John Dally:	Present
James Frey:	Present
Ethan Habrial:	Present
Jason Keenhold:	Present
Thomas Knorr:	Present
Jeff Moyer:	Present
Megan Pultz:	Present
Robert Rutt:	Present

Present: 9.

1. Call to Order

2. Roll Call

Mrs. Pultz stated that there was an executive session held before the meeting for personnel reasons.

Mrs. Pultz noted that there was a carry in to the agenda: 14.F Approval of Krise Bus Driver for the 26/27 School Year. She requested a motion and second to add item 14.F to the agenda.

This motion, made by James Frey and seconded by Christine Albanese, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

3. Presentations

There were no presentations

4. Discussion Items

5. Approval of Minutes

5.A. Minutes of July 21, 2026
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the attached minutes for the July 21, 2026 School Board Meeting.

This motion, made by Jason Keenhold and seconded by James Frey, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

6. Financial Reports
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the attached financial reports.

This motion, made by John Dally and seconded by James Frey, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

7. Payment of Bills
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the attached Payment of Bills for August 2026.

This motion, made by Christine Albanese and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

8. Committees

Athletic Committee- Mr. Keenhold reported that the next meeting will be held Nov 4th at the HS Media Center.

Building & Grounds - Mr. Rutt reported that the committee met on Aug 12th. WGMS gave an update on building usage and a presentation was made by Chris Hoffer from Alloy 5 with an update on the press box project. The original proposed cost significantly dropped, and the committee voted to move forward to place the updated quote on the agenda for tonight. The committee also discussed having some of the money from the press box savings be used for repair of tennis courts and a pressure wash by the same company to preserve the warranty. Mr. Rutt shared that the finance reports were read, and Mr. Rutt shared that the HS kitchen renovation was completed. The Plainfield sign permit has been approved, and the parts have been ordered. The press box, if a new quote is approved, could be started in Nov with an estimated completion in March 2027. The Alumni wall was discussed regarding finishing off the wall with the bricks on hand. The Plainfield HVAC project is still awaiting response on the grant from PDE. The HS gym padding came in incorrectly, however the company will be installing corrected padding free of charge. The sidewalk patching has been done by Mr. Rutt, and the WGMS playground was discussed. For the playground, a wishlist of equipment needs to be determined based on the Plainfield playground while taking into consideration a cost increase with regard to inflation. This project is still only in the design phase. Mr. Rutt reported that the

district office HVAC project is complete and everyone is happy. Fast signs decals were discussed, and the current quotes are $21,000 for WGMS and $9,000 for Plainfield. Concerns were expressed about durability issues that need to be taken into consideration before approval. The NDPES permit is in the process of being closed out and is currently dovetailed into the press box project. The next meeting is to be held Sept 16th.

Curriculum Committee - Mr. Knorr reported that there will be a meeting tomorrow to discuss assessments and building goals at 6pm at the WGMS library.

Policy Committee- Mrs. Albanese reported that the final adoption of revisions to policies are on the agenda for tonight. The next meeting is to occur on October 26th.

Tech Committee- Mr. Rutt reported that the next meeting is scheduled for September 10th.

9. Public Comment

Mr. Seth Shank, a representative for the Diamond Club baseball booster team, requested approval for a Myrtle Beach baseball camp trip. The upcoming trip would offer development of play as opposed to just a tournament. The experience would provide practice, plus game time. Mr. Shank shared that these trips develop teamwork, leadership skills, team cohesion, accountability, school pride, and community engagement. He noted that academics would be a priority with scheduled study blocks provided during the trip. Student safety would be provided with supervised lodging, transportation, and chaperons always present. Mr. Shank shared that this trip is a minimal cost to the School District as the club has fundraised. He closed stating that the trip supports social development for the students.

Caden Vishnesky, a four-year baseball player and former student, asked for support to fund a spring trip to Myrtle Beach. Mr. Vishnesky shares that competing against outside teams accelerates growth and unity. During these trips he referenced the shared meals between teammates, building trust, mentoring younger players, investing in character development, and Pen Argyl pride.

Mr. Chris Eckhart, head baseball coach, spoke asking for help financing the Myrtle Beach baseball camp trip next year. He shared that the trip is more than playing a game. It's about bonding and kids getting together that normally wouldn't. The trip provides a spring training event that consists of 2 scrimmages for the PIAA season and practice time each day is for 2 hours, minimum. Mr. Eckhart shares that it is tough to get real practice in the Northeast because of the weather, so this trip is especially beneficial.

Ms. Jenna Rutt shared that her son was a freshman last year and has played baseball since the age of 6. He went on the trip last year and the bonding experience made a stronger team. The connections made in Myrtle Beach came back to PA and made a difference on the field. As a mom, Ms. Rutt believes this trip is important for the boys to experience.

10. Commendations
There were no commendations

11. Finance

11.A. Approval to Advertise for the Purchase of (3) three 2025 or newer 10-passenger vans
THE ADMINISTRATION RECOMMENDS to the Board that Board approve the advertisement of bids for the purchase of (2) two 2025 or newer 10-passenger vans for student transportation and (1) one 2025 or newer 10-passenger van for athletics.

This motion, made by John Dally and seconded by James Frey, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

12. Personnel

12.A. Resignation
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve this resignation.

Emily Wentz - Teacher - WGMS - effective upon finding a suitable replacement within 60 days.

This motion, made by Thomas Knorr and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

12.B. Appointments
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve these appointments.

Wendy Kolb - FT Night Custodian/Van Driver replacing Roger Green at an hourly rate of $31.42, effective 8/19/26.

Morgan Adams - Associate Nurse at an hourly rate of $30.00, effective 8/25/26.

Elizabeth Ilardi - Coordinator for Pen Argyl Virtual Academy replacing Meghan Kutzler at a prorated salary of $10,941 (21 Pts., St. 1, Yr. 1).

This motion, made by Thomas Knorr and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

12.C. Salary Classification Change
THE ADMINISTRATION RECOMMENDS to the Board that Board approve the salary classification change.

Alexis Flick from Class 2 Step 2 to Class 4, effective 8/25/26, the salary will be $61,000.

This motion, made by Thomas Knorr and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

12.D. Approval of FMLA
THE ADMINISTRATION RECOMMENDS to the Board that Board approve the FMLA. FMLA for employee #26-000362 from 7/30/26-9/22/26.
This motion, made by Thomas Knorr and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

13. Buildings and Grounds

13.A. Approval of renovations to the Press Box
THE BUILDINGS AND GROUNDS COMMITTEE RECOMMENDS to the Board that Board approve Lobar Associates Construction to perform renovations to the Press box at a cost of $525,079.86 through JOC Contract KPN-2026JOCC-46. Note: The original high end quote for this project was $691,200 which was budgeted in the 26/27 budget approved on May 12, 2026.

This motion, made by Jason Keenhold and seconded by John Dally, Carried.

Mr. Habrial stated that he believed the money could be better used elsewhere and that patching the roof would suffice.

Mrs. Pultz replies that the pressbox houses all of the electronics for the field/scoreboard and currently is not ADA compliant. Mrs. Pultz agreed with Mr. Habrial that it is a lot of money but believes it cannot be patched any longer.

Mr. Habrial replied that he recommenced a good patching company and it was turned down.

Ethan Habrial: Nay, Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 8, Nay: 1
Ethan Habrial: Nay

13.B. Approval of repairs to Tennis Court

THE BUILDINGS AND GROUNDS COMMITTEE RECOMMENDS to the Board that Board approve ATC Corp to repair the tennis court at a cost of $17,748 as well as power wash at a cost of $8,270 to be paid from the savings on the revised press box quote.

This motion, made by Thomas Knorr and seconded by Christine Albanese, Carried.

Mr. Dally requested confirmation that this repair is due to a tree that fell. He then asked if we are turning this in to insurance to see if there can be reimbursement.

Mrs. Adams replied that the District will turn the repair in to insurance to see if we can be reimbursed.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

14. Board Governance and Operations

14.A. Approval of Krise Bus Drivers for the 26/27 School Year
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the bus drivers for the 2026/27 school year.

Drivers

Andrew Lenig

*Elizabeth Chesner *
It is understood that employment is provisional until all required paperwork is received.

This motion, made by Christine Albanese and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

14.B. Final Adoption of Revisions to Board Policies
THE POLICY COMMITTEE RECOMMENDS to the Board that the Board adopt the revisions to the following Board Policies as assisted by PSBA.

105.2 - Exemption from instruction
221 - Dress and Grooming
236.1 - Threat Assessment
325 - Dress and Grooming
332 - Working Periods
610 - Purchases Subject to Bid/Quotation
611 - Purchases Budgeted

619 - District Audit
805.1 - Relations with Law Enforcement Agencies
805.2 - School Security Personnel.

This motion, made by Christine Albanese and seconded by Robert Rutt, Carried.

Mr. Habrial shared that he disagrees with the PSBA.

Ethan Habrial: Nay, Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 8, Nay: 1
Ethan Habrial: Nay

14.C. Approval of Updated 26/27 School Calendar.
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the updated 2026/27 School Calendar.

This motion, made by Jason Keenhold and seconded by Jeff Moyer, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

14.D. Approval of the procedures for Day or Overnight Sports Trips Unaffiliated with PIAA Season Procedures

THE ATHLETIC COMMITTEE RECOMMENDS to the Board that the Board approve the attached procedures for Day or Overnight Sports Trips Unaffiliated with PIAA Season.

This motion, made by Jason Keenhold and seconded by Christine Albanese, Carried.

Mr. Frey shared that the school district is meant to be fiscally responsible, give students better experiences, and involve the community. He mentioned he has heard concerns about this proposal being a burden on taxpayers. However, he has documented that it will not affect taxpayers in any way or affect the budget. Passing this will have a big impact on students, and it is a small stipend to support athletes compared to the large amount we have paid for the Alumni Wall. He also shared concerns he heard that this could open up the district to nine other entities asking for money, which he shared would not be a factor in raising taxes. He reiterated that the district will be budgeting for the worst-case scenario being $66,000. Mr. Frey mentioned he has heard that others feel booster clubs should be raising money, and he said that from the public comment tonight it shows that they are. These clubs are not asking for the full amount of the trip, just for support to offset costs for some less fortunate students. The degree of difficulty passing this should not be a factor. Mr. Frey further explained that he has heard the argument that no other district does this, but we don't have to do what every other district does. He gave the example that Pen Argyl graduates in May while no other district does. Mr. Frey commented that the athletic committee spends tons of time on issues of this nature and, despite their

recommendation, they get turned down at board level. He closed by congratulating the young man who spoke at public comment and said that he supports this as it poses no burden to taxpayers.

Mr. Knorr asked Mr. Freeman to confirm that tonight the Board is merely voting on procedures for approving trips. We are not approving the baseball trip at this time.

Mr. Freeman stated that is correct because the baseball team has yet to present the trip to the Athletic Committee.

Mrs. Albanese spoke and told the board that the total budget reallocates $66,000 in funds within our budget and remains a part of the budget going forward. She feels the responsibility of funding should be kept on those that the money benefits. By passing this, it will likely extend to other groups, like band. This weighs against other priorities, such as teacher renegotiations, and we should be mindful that this is a commitment of public money. The students should have responsibility, like they did with the senior country junction trip, which had no district monetary support. Mrs. Albanese shared that she fully supports student athletes and would personally donate, but doesn't think it is appropriate for the District to assume financial responsibility.

Mr. Rutt raised the question whether or not there is a limit on the number of trips a team can take in a year and will each trip be submitted for reimbursement. Mr. Rutt mentioned that he feels the new procedures are biased, stating no reference to fine arts, music, chorus, travel club, or drama. The entire intent of the new procedures is to alleviate fundraising pressure on parents and students. However, it is currently excluding several deserving groups. Mr. Rutt shared that travel and drama clubs do not have booster clubs. He suggested to the board that this issue be tabled and the procedures be rewritten for all students, then reintroduced to the Board at a future date.

Mr. Dally shared that he supports extracurricular activities and sports but cannot support the financial contribution by the District. He stated that he is in support of providing uniforms and other items. Mr. Dally shared that he agrees with Mr. Rutt that it does appear that other groups are not able to participate.

Mr. Keenhold also agreed with Mr. Rutt that the procedures need to be spelled out further so that a team cannot request multiple trips. The document should be more specific in the wording.

Mr. Rutt referred to bullet point 2 and 3 where the word “trip(s)” is used. It should be written as singular.

Mr. Keenhold felt that the administration may need to clean up the document.

Mrs. Pultz commented that this is located in the athletic handbook and is targeted to sports. If other groups want to be involved, they have to come to the Board to ask for help. If they come to the Board, we can address it at that time. Mrs. Pultz shared that the athletic teams must come to the Athletic Committee, and they can say “no” to multiple trips. Mrs. Pultz stated that the policy as written is low risk. She said that the Board had just approved a half a million dollar press box, so there should be no reason the Board is not able to approve $66,000. Students should come

first, and as a board member, she thought the Board should approve as is.

Mr. Habrial recalls that when the cheerleaders came to the Board, they were asking for the coach back, not money. He felt that if the boosters really want to go on a trip, they shouldn't have to ask the Board for the money; they should raise it.

Mrs. Pultz asks what the current poverty level is in the District.

Mr. Habrial replied that it is over 50%.

Mr. Knorr reminded the Board that they can disapprove anything at any time.

Mr. Rutt raised concern that the procedures document doesn't mention the $66,000 cap, and the clubs will not know there is a cap.

Mrs. Pultz responded that the administration and Board know about the $66,000 budget cap and would simply not vote to approve any trips that would exceed $66,000 total spending.

Mr. Rutt felt there needs to be a section in the procedures to tell the clubs about the $66,000 budget cap. He reiterated that the document needs to be rewritten.

Mr. Fry asks how many groups have come to the Board asking for financial support for a trip.

Mr. Freeman replied that there has been just one request from the baseball team.

Mr. Frey stated that the Board shouldn't be biased and should try to decide today what they want to do about the procedures. Mr. Frey shared that the Board should vote tonight.

Mr. Knorr shared with the Board that it is not $6,000, it's up to $6,000, and not all requests would hit the maximum reimbursement level. He said that the Board has a motion on the floor, so they have to vote.

Mr. Dally called the question.

Role Call Vote:
Christine Albanese: Nay, John Dally: Nay, Ethan Habrial: Nay, Robert Rutt: Nay, James Frey: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea
Yea: 5, Nay: 4

14.E. Establishment of Scholarship
THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the establishment of the Mama P Spirit Scholarship on behalf of the Pietraszkiewicz Family and the attached Terms and Agreement.

This motion, made by Christine Albanese and seconded by Robert Rutt, Carried.

Mrs. Pultz thanked Mrs. Adams for the work on the scholarship.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

14.F. Carry In

Approval of Krise Bus Driver for the 26/27 School Year

THE ADMINISTRATION RECOMMENDS to the Board that the Board approve the bus driver for the 26/27 School Year.

Jeremy Setzer

This motion, made by Christine Albanese and seconded by Jason Keenhold, Carried.

Christine Albanese: Yea, John Dally: Yea, James Frey: Yea, Ethan Habrial: Yea, Jason Keenhold: Yea, Thomas Knorr: Yea, Jeff Moyer: Yea, Megan Pultz: Yea, Robert Rutt: Yea
Yea: 9, Nay: 0

15. Program

16. Administrator's Notes

16.A. Enrollment in Our Schools

16.B. Building Usage

16.C. Meetings

16.D. Administrator/Board Comments

Mr. Rutt asks if 16.A showed the current kindergarten enrollment.

Mr. Freeman replied that this is current as of lat last week when the agenda was finalized, with possibly a few more pending. Mrs. Krisukas confirmed.

Mrs. Albanese reported that CIT JOC held a meeting last Thursday. Despite resignations due to salary, they had great applicants for the open positions. CIT also hired a new business manager who is being held by Weatherly School District. In the meantime, there is someone temporarily filling the vacancy. The next JOC meeting is scheduled for Sept 10th.

Mr. Knorr shared that state funding is deferring the fact that the state is not properly funding Districts.

Mrs. Pultz reported that the COGS has to reschedule the scavenger hunt due to conflicts with the current date of 8/29, with a future date to be determined. Mrs Pultz also thanked Dr. Peck for printing out a tutorial of the new platform for the Board agenda and helping them learn how to use it.

Mr. Smerdon thanked the Board for their support throughout the summer and is grateful for custodial and maintenance preparing the buildings for the new school year. The 8th grade hallways look wonderful, and are shiny and bright. The ice cream social is scheduled and the elementary and middle school is invited as well as staff. The social is to occur this Thursday at 6pm. WGMS open house is scheduled for Tuesday next week.

Mr. Gerencser reported that yearbooks were distributed to the board to keep. The students did a wonderful job. The high school looks great, and Mr. Gerencser echoed the remarks of Mr. Smerdon. The high school lobby's new LED bulbs look great. Mr. Gerencser thanked the student custodians. The high school has its open house next Thursday at 5pm. The first football game is scheduled for Aug 29 against Old Forge.

Mrs. Krisukas shared that the teachers are excited and back in the building planning lessons. She thanked Mrs. Zaimova, Mrs. Dillon, and Mrs. Viglione for having been a great resource for the transition.

Mr. Freeman closed the meeting by thanking maintenance and custodial staff for putting in a ton of work making the buildings look great. He also commends the administrative team for making the switch to Qmlativ and undergoing the shuffle during the summer. He shared that Pen Argyl is ready for a great start to the school year.

17. Curriculum Notes

Adjourned 8:18 PM

Treasurer's Report
September 16, 2026

Checking Account:

Balance:	August 12, 2026				15,096,217.65
Receipts:					
Taxes-	Realty Transfer	37,099.99			
	Pen Argyl	584,730.64			
	Plainfield	1,715,760.52			
	Wind Gap	614,448.10			
	Earned Income	277,975.42			
	Delinquent	69,103.24	3,299,117.91		
State Subsidy			2,469,147.74		
Federal Programs			139,213.89		
Cafeteria Subsidy			-		
Refunds			30,636.45		
Rental			-		
Interest			51,884.96		
Donation			500.00		
Fines			1,288.07		
Tuition			-		
Transfer from Cap Res			-		5,991,789.02
Total Cash Available					21,088,006.67
Expenditures					
Bills & Payroll Since	8/12/2026		554,861.64		
May Bills and Payroll			2,422,349.26		
To Cap Res			-		2,977,210.90
Balance:	September 16, 2026				18,110,795.77

Total Capital Reserve

Capital Reserve (unreserved)	11,558,959.84	
Interest	44,412.28	
Alumni Assoc Engraving Fee	472.50	
Alloy 5 - HS Press Box	(4,134.38)	
PQ Energy Services- Add Fishbowl area to Bridge Entry	(3,363.00)	
PQ Energy Services- Add Keyboard at Gym Entrance	(992.00)	
PQ Energy Services- MS Retrofitted Unit Vent	(27,000.00)	
PQ Energy Services- MS Classrooms 907/908	(11,548.00)	
PQ Energy Services- MS New Unit Vent 4th Grade	(20,500.00)	
From GF		
Total Working Capital(Unreserved)	11,536,307.24	
Designated for Future Capital Projects	2,564,047.00	
Balance Unreserved and Designated	14,100,354.24	
Computer Funds	553,043.30	
From GF		
Reimb GF		
Erate Reimbursement		
Total Computer Funds	553,043.30	
Total Capital Reserve		14,653,397.54

Function Summary (Exp/Rev)

Fiscal Year: 2026-2027
Month: September

Pen Argyl Area School District

Function	BS Rv Src Func Description	YTD Revised Budget Amount	YTD Activity	YTD Encumbrance	YTD Balance
1100	REG PROGRAMS-ELEM / SECOND	0.00	-113.62	0.00	113.62
1110	REGULAR PROGRAMS	14,557,645.00	1,291,731.71	113,096.49	13,152,816.80
1190	FEDERALLY FUNDED REGULAR PRGRM	170,000.00	31,151.00	0.00	138,849.00
1211	LIFE SKILLS	257,500.00	0.00	0.00	257,500.00
1221	DEAF/HEARING IMPAIRED SUPPORT	10,000.00	0.00	0.00	10,000.00
1224	VISUALLY IMPAIRED	1,500.00	0.00	0.00	1,500.00
1225	SPEECH AND LANGUAGE IMPAIRED	330,189.00	21,214.96	0.00	308,974.04
1231	EMOTIONAL SUPPORT	293,000.00	0.00	0.00	293,000.00
1233	AUTISTIC	501,500.00	0.00	0.00	501,500.00
1241	LEARNING SUPPORT - PUBLIC	3,701,385.00	224,552.08	0.00	3,476,832.92
1243	GIFTED PROGRAM	151,861.00	8,564.78	0.00	143,296.22
1260	PHYSICAL SUPPORT	35,000.00	0.00	0.00	35,000.00
1270	MULTI-HANDICAPPED SUPPORT	35,000.00	0.00	0.00	35,000.00
1280	EARLY INTERVENTION	25,000.00	0.00	0.00	25,000.00
1290	OTHER SERVICES	1,023,050.00	6,339.93	0.00	1,016,710.07
1390	OTHER VO-ED PROGRAMS	775,968.00	266,636.36	0.00	509,331.64
1420	SUMMER SCHOOL	124,434.00	54,588.11	0.00	69,845.89
1430	HOMEBOUND INSTRUCTION	42,568.00	0.00	0.00	42,568.00
1450	INST'L PRGMS OUTSD EST SCHL DY	10,734.00	0.00	0.00	10,734.00
1500	NONPUBLIC SCHOOL PROGRAMS	10,000.00	3,900.00	0.00	6,100.00
1690	OTHER ADULT EDUCATION PROGRAM	4,000.00	0.00	0.00	4,000.00
1693	COMMUNITY COLLEGE SPONSORSHIP	276,857.00	74,484.26	0.00	202,372.74
1700	COMM/JR COLLEGE EDUC PROGRAMS	10,000.00	0.00	0.00	10,000.00
		22,347,191.00	1,983,049.57	113,096.49	20,251,044.94
2100	SUPPORT SERVICES PUPIL PERSON	375.00	0.00	0.00	375.00
2120	GUIDANCE SERVICES	900,798.00	138,030.64	-1,326.70	764,094.06
2140	PSYCHOLOGICAL SERVICES	233,911.00	8,962.99	0.00	224,948.01
2160	SOCIAL WORK SERVICES	103,391.00	546.69	0.00	102,844.31
2170	STUDENT ACCOUNTING SERVICES	38,941.00	20,082.10	0.00	18,858.90
2190	OTHER PUPIL PERSONNEL SERVICES	121,632.00	2,250.00	0.00	119,382.00
2230	EDUCATNL TV SERVICES	3,500.00	0.00	0.00	3,500.00
2250	SCHOOL LIBRARY SERVICES	245,548.00	34,788.49	3,117.81	207,641.70
2260	INSTRU'L/CURRICLM DEVELOP SER	897,439.00	168,429.78	0.00	729,009.22
2271	INSTR'L STAFF DVLPMT/CERTIFIED	201,075.00	58,795.15	0.00	142,279.85
2272	INSTR'L STAFF DVLPMT/NON-CRTFD	100.00	0.00	0.00	100.00
2310	BOARD SERVICES	26,350.00	21,800.09	0.00	4,549.91
2320	BOARD TREASURER SERVICES	554.00	100.00	0.00	454.00
2330	TAX ASSESSMT COLLECTN SERVICE	140,317.00	22,163.52	0.00	118,153.48
2350	LEGAL AND ACCOUNTING SERVICES	126,500.00	8,598.75	0.00	117,901.25
2360	OFFICE OF SUPT (EX DIR) SERVS	622,519.00	108,889.89	265.00	513,364.11
2380	OFFICE OF PRINCIPAL SERVICES	1,695,116.00	364,693.27	1,101.24	1,329,321.49
2390	OTHER ADMINISTRATIVE SERVICES	0.00	83.33	0.00	-83.33
2420	MEDICAL SERVICES	250.00	0.00	0.00	250.00
2430	DENTAL SERVICES	500.00	0.00	0.00	500.00

Function Summary (Exp/Rev)

Fiscal Year: 2026-2027
Month: September

Pen Argyl Area School District

Function	BS Rv Src Func Description	YTD Revised Budget Amount	YTD Activity	YTD Encumbrance	YTD Balance
2440	NURSING SERVICES	402,020.00	38,168.51	0.00	363,851.49
2450	NONPUBLIC HEALTH SERVICES	8,684.00	0.00	0.00	8,684.00
2490	OTHER HEALTH SERVICES	13,250.00	0.00	0.00	13,250.00
2511	SUPERVISION OF FISCAL SERVICES	673,685.00	144,192.42	-1,739.00	531,231.58
2514	PAYROLL SERVICES	94,229.00	20,412.27	0.00	73,816.73
2611	SUPERVISOR OPERATION/MAINT	605,548.00	140,939.95	0.00	464,608.05
2620	OPERATION OF BUILDING SERVICE	2,531,651.00	413,654.70	9,894.63	2,108,101.67
2630	CARE & UPKEEP GROUNDS SERVICE	42,243.00	3,000.00	0.00	39,243.00
2650	VEHICLE OPER/MAINT SERVICES	23,870.00	2,291.72	0.00	21,578.28
2660	SAFETY & SECURITY SERVICES	311,183.00	49,662.15	-1,910.67	263,431.52
2711	SUPERVISON STUDENT TRANSP	45,268.00	7,744.42	0.00	37,523.58
2720	VEHICLE OPERATION SERVICES	1,183,059.00	14,181.89	0.00	1,168,877.11
2740	VEHICLE SERVNG/MAINTEN SERVS	2,696.00	2,450.07	0.00	245.93
2750	NONPUBLIC TRANSPORTATION	176,078.00	7,735.95	0.00	168,342.05
2790	OTHR STUDENT TRANSPORT SERVS	578,694.00	12,324.68	0.00	566,369.32
2818	SYSTEM WIDE TECHNOLOGY	762,992.00	190,743.81	0.00	572,248.19
2834	STF DVLPMT/NON-INSTR CERTIFIED	32,291.00	4,806.00	0.00	27,485.00
2836	STF DVLPMT/ NON-INSTR NON-CRTF	9,450.00	300.00	0.00	9,150.00
2839	OTHER STAFF SERVICES	3,500.00	0.00	180.00	3,320.00
2910	SUPPORT SRVCS NOT LISTED	13,500.00	0.00	0.00	13,500.00
		12,872,707.00	2,010,823.23	9,582.31	10,852,301.46
3210	SCH SPONSORED STUDENT ACTIVIT	213,642.00	11,204.85	0.00	202,437.15
3250	SCHOOL SPONSORED ATHLETICS	1,380,270.00	32,536.50	1,576.22	1,346,157.28
3390	OTHER COMMUNITY SERVICES	9,000.00	166.67	0.00	8,833.33
		1,602,912.00	43,908.02	1,576.22	1,557,427.76
5100	DEBT SERVICE	119,000.00	0.00	0.00	119,000.00
5130	REFUND OF PRIOR YEAR REVENUE	10,000.00	60.83	0.00	9,939.17
5230	CAPITAL PROJ FUND TRANSFERS	2,000,000.00	0.00	0.00	2,000,000.00
5900	BUDGETARY RESERVE	94,790.00	0.00	0.00	94,790.00
		2,223,790.00	60.83	0.00	2,223,729.17
Account Monthly Activity Grand Totals:		39,046,600.00	4,037,841.65	124,255.02	34,884,503.33

Function Summary (Exp/Rev)

Fiscal Year: 2026-2027
Month: September

Pen Argyl Area School District

Function	BS Rv Src Func Description	YTD Revised Budget Amount	YTD Activity	YTD Encumbrance	YTD Balance
6000	REVENUE FROM LOCAL SOURCES	0.00	-251,623.90	0.00	-251,623.90
6111	CURRENT REAL ESTATE TAXES	16,975,060.00	-2,660,891.18	0.00	14,314,168.82
6112	INTERIM REAL ESTATE TAXES	43,622.00	-1,246.17	0.00	42,375.83
6113	PUBLIC UTILITY REALTY TAX	20,465.00	0.00	0.00	20,465.00
6114	PAYMTS IN LIEU OF CURRNT TAXS	1,225.00	-874.92	0.00	350.08
6151	CURRENT EARNED INC TAX - 511	3,427,040.00	-832,661.31	0.00	2,594,378.69
6153	CURRENT REALTY TRSF TAX-511	285,896.00	0.00	0.00	285,896.00
6411	DELINQUENT REAL ESTATE TAXES	903,356.00	-72,717.13	0.00	830,638.87
6420	DELINQUENT PER CAP TAX - 679	0.00	-11.00	0.00	-11.00
6441	DELINQUENT PER CAP TAX - 511	0.00	-11.00	0.00	-11.00
6510	INTEREST ON INVESTMENTS	300,000.00	-102,780.32	0.00	197,219.68
6710	ADMISSIONS	40,000.00	0.00	0.00	40,000.00
6832	FEDERAL IDEA REV/RECD PASS THR	263,471.00	0.00	0.00	263,471.00
6910	RENTALS	2,000.00	998.38	0.00	2,998.38
6920	CONTRIBUT/DONATNS PRIVATE SRE	61,000.00	0.00	0.00	61,000.00
6944	RECEIPTS FROM OTHER LEAS IN PA	16,000.00	0.00	0.00	16,000.00
6999	MISC REVENUE	4,700.00	-2,999.57	0.00	1,700.43
6000	REVENUE FROM LOCAL SOURCES	22,343,835.00	-3,924,818.12	0.00	18,419,016.88
7111	BASIC ED FUNDING - FORMULA	6,331,740.00	-945,365.00	0.00	5,386,375.00
7160	TUITION-ORPHANS, 1305, 1306	102,252.00	0.00	0.00	102,252.00
7271	SPEC ED FUND OF SCHL AGE PUPLS	1,455,456.00	-222,743.00	0.00	1,232,713.00
7311	PUPIL TRANSPORTATION SUBSIDY	570,129.00	-57,508.00	0.00	512,621.00
7312	NONPUB/CHARTER PUPIL TRANSP SU	21,945.00	0.00	0.00	21,945.00
7331	STATE REIMB. FOR HEALTH SERVIC	30,000.00	0.00	0.00	30,000.00
7340	STATE PROPERTY TAX RED. ALLOC	1,208,558.00	-604,279.00	0.00	604,279.00
7362	PCCD MNTL HLTH & SFTY/SECURITY	121,632.00	-9,951.25	0.00	111,680.75
7531	RTL Block Grant Foundation	256,790.00	0.00	0.00	256,790.00
7532	Adequacy Supplement	50,000.00	0.00	0.00	50,000.00
7810	REVENUE FOR FICA PMTS	640,738.00	0.00	0.00	640,738.00
7820	REVENUE RETIREMENT PMTS	2,717,184.00	0.00	0.00	2,717,184.00
		13,506,424.00	-1,839,846.25	0.00	11,666,577.75
8514	ESEA, TITLE I	170,000.00	-1,255.75	0.00	168,744.25
8515	TITLE II, ESEA	30,000.00	0.00	0.00	30,000.00
8517	TITLE IV	0.00	-1,281.42	0.00	-1,281.42
8810	MEDICAL ASSISTANCE SUBSIDY	30,000.00	0.00	0.00	30,000.00
		230,000.00	-2,537.17	0.00	227,462.83
9351	FOOD SERVICE FUND TRANSFER	25,000.00	0.00	0.00	25,000.00
		25,000.00	0.00	0.00	25,000.00
Account Monthly Activity Grand Totals:		36,105,259.00	-5,767,201.54	0.00	30,338,057.46

Student Activities Fund

		Balance 06/30/26	Debits	Credits	Balance 09/01/26
010	Athletic Account	206,065.31	-	-	206,065.31
001	Class of 2026	28,505.27	-	-	28,505.27
002	Golf	702.00	-	-	702.00
004	Class of 2027	1,382.54	95.87	-	1,478.41
005	PAHS Travel Club	246.83	-	-	246.83
006	Class of 2028	13,211.49	95.87	-	13,307.36
008	Do Something	284.21	-	-	284.21
009	Class of 2029	14,896.58	95.87	-	14,992.45
012	General Account	18,109.72	-	-	18,109.72
014	HS FBLA	1,929.33	-	-	1,929.33
016	Leo Club	186.33	-	-	186.33
017	WGMS Drama Club	5,028.17	-	-	5,028.17
019	Green Echo	777.59	-	-	777.59
021	Aevidum	412.10	-	-	412.10
027	Varsity Club	13,019.63	-	-	13,019.63
028	Mini-Thon	1,151.65	-	-	1,151.65
030	PAHS Yearbook	26,989.76	-	-	26,989.76
031	Class of 2032	-	7,847.33	-	7,847.33
032	Class of 2030	5,831.73	95.87	-	5,927.60
046	WG Gifted	219.86	-	-	219.86
053	Band	3,207.63	-	-	3,207.63
055	PAHS Drama Club	12,367.53	-	-	12,367.53
057	WG Yearbook	3,811.24	-	-	3,811.24
064	WGMS Ski Club	3,269.09	-	-	3,269.09
065	Student Government	22,001.05	-	-	22,001.05
076	Girls Tennis	413.68	-	-	413.68
078	SADD Chapter	510.51	-	-	510.51
079	WGMS Student Gov.	-	-	-	-
081	Class of 2031	11,257.66	95.87	-	11,353.53
087	HS Cheerleaders	247.89	-	-	247.89
033	Class of 2033	5,409.20	95.87	-	5,505.07
034	Class of 2034	6,395.85	95.87	-	6,491.72
035	Class of 2035	5,109.90	95.87	-	5,205.77
036	Class of 2036	4,749.00	95.87	-	4,844.87
037	Class of 2037	3,276.18	95.87	-	3,372.05
038	Class of 2038	1,635.66	95.87	-	1,731.53
039	Class of 2039	-	95.86	-	95.86
		422,612.17	8,997.76	-	431,609.93

GF List of Bills

Check No.	Amount	Name on Check
87597	1,763.88	CM REGENT, LLC
87598	212,502.53	EMPLOYEE BENEFIT TR OF EASTERN PENNA
87599	12,802.20	INTEGRAONE
87600	25,401.26	MET-ED
87601	768.00	MYERS, BENNER CORPORATION
87602	1,619.72	PAWC
87603	315.56	SERVICE ELECTRIC CABLE TV
87604	233.24	UGI ENERGY SERVICES, LLC
87605	1,388.16	VISION BENEFITS OF AMERICA
87609	250.00	COUNTY OF NORTHAMPTON
87610	623,275.67	PEN ARGYL AREA SCHOOL DISTRICT
87611	272.75	AHOLD FINANCIAL SERVICES
87612	1,417.50	ALLOY5 ARCHITECTURE
87613	2,640.00	ALLSTATE SEPTIC SYSTEMS, LLP
87614	6,031.86	AMAZON CAPITAL SERVICES
87615	107.30	AMERIFLEX*
87616	1,770.00	ASTOUND BROADBAND
87617	60.12	AT&T MOBILITY
87618	2,087.36	BATH SUPPLY CO INC
87619	750.00	JOSEPH BAUMGARTNER
87620	351.75	BLICK ART MATERIALS
87621	4,320.00	BUCKS COUNTY INTERMEDIATE UNIT #22
87622	3,493.50	ERIN E CAIN
87623	1,559.71	CAPITOL ACE HARDWARE
87624	64,664.00	CAREER INSTITUTE OF TECHNOLOGY
87625	365.21	CASCADE SCHOOL SUPPLIES, INC
87626	8,124.24	CENGAGE LEARNING INC.
87627	3,204.00	AMBER J CHERRY
87628	4,360.00	CHRIN HAULING, INC
87629	1,822.39	CM REGENT, LLC
87630	14,493.91	COLONIAL INTERMEDIATE UNIT 20
87631	11,111.06	COLONIAL SCHOOL DISTRICT
87632	1,500.00	NICOLE L COSTELLO
87633	977.76	CURRICULUM ASSOCIATES LLC
87634	975.00	DE-CLOG
87635	393.07	JOHN DUFFY
87636	187.59	EAST LAWN SUPPLY CO INC
87637	15,579.00	EAST STROUDSBURG UNIVERSITY
87638	14,459.01	EASTON AREA SCHOOL DISTRICT
87639	2,875.00	ELA GROUP, INC.
87640	228,283.93	EMPLOYEE BENEFIT TR OF EASTERN PENNA
87641	4,171.97	EPS LEARNING
87642	395.00	FLOWER ESSENCE
87643	2,942.07	FRASER ADVANCED INFORMATION SYSTEMS
87644	179.00	GREG FREEMAN

87645	3,054.50	GRAINGER
87646	103.46	SHANON L HALL
87647	12,374.00	HEGGERTY
87648	250.86	HENISE TIRE SERVICE INC
87649	369.75	HILLTOP SALES AND SERVICE, INC
87650	150.49	HILLYARD/MID ATLANTIC
87651	366.77	HOME DEPOT CREDIT SERVICES *
87652	1,935.00	TYLER J HORTON
87653	25,380.00	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO
87654	1,500.00	HUMMER TURFGRASS SYSTEMS, INC
87655	3,813.75	INTEGRAONE
87656	550.00	INTEGRATED SYSTEMS CORPORATION
87657	4,688.00	IXL LEARNING
87658	479.60	JOHNSTONE SUPPLY - THE WALLACE GROUP
87659	4,420.80	JUNIOR LIBRARY GUILD
87660	2,250.00	K/S CONSULTANTS, INC.
87661	2,906.98	KEN'S AUTO
87662	2,714.50	KING SPRY
87663	195.86	ALEXIS E KING
87664	7,560.00	KRISE TRANSPORTATION, INC.
87665	7,976.00	SCOTT W KUPEC
87666	278.08	KURTZ BROTHERS
87667	660.00	KUTA SOFTWARE LLC
87668	157,816.03	LIBERTY DOOR SYSTEMS
87669	7,650.00	LINCOLN INVESTMENT PLANNING INC
87670	4,549.50	MACMILLAN HOLDINGS LLC
87671	117.50	MARSHALL,DENNEHEY,WARNER,COLEMAN&GOG
87672	119.94	IRENE MATLOCK
87673	757.22	MEIER SUPPLY CO, INC
87674	44.80	NATIONAL ART AND SCHOOL SUPPLIES
87675	730.58	NATIONAL PRINCIPALS ASSOCIATION
87676	30.50	NORTH EAST PARTS GROUP LLC
87677	46,142.84	NORTHAMPTON COUNTY AREA COMM COLLEGE
87678	2,046.46	ORIENTAL TRADING COMPANY, INC
87679	605.00	PA PRINCIPALS ASSOCIATION
87680	2,825.46	PAWC
87681	1,709.20	MARGARET PETIT
87682	2,000.00	PITNEY BOWES BANK, INC RESERVE ACCT
87683	248.19	PITNEY BOWES INC.
87684	1,557.31	PROQUEST LLC
87685	234.78	PYRAMID SCHOOL PRODUCTS
87686	2,585.53	QUILL CORPORATION
87687	18,975.00	R.J. MCCARVILLE ASSOCIATES, LTD
87688	185.00	REIMER BROTHERS, INC
87689	1,395.31	NATHAN T ROBERTS
87690	850.00	ROCKET MATH, LLC
87691	12.00	S & S WORLDWIDE, INC.
87692	62,657.10	S.J. THOMAS COMPANY, INC
87693	11,253.06	SALISBURY TOWNSHIP SCHOOL DISTRICT

87694	14,700.00	SAVVAS LEARNING COMPANY
87695	1,208.85	SCHOOL HEALTH CORPORATION
87696	168.09	SCHOOL SPECIALTY, LLC
87697	206.50	SCRIPPS NATIONAL SPELLING BEE
87698	1,800.00	SECURLY, INC
87699	5,366.29	SELECT SALES
87700	315.56	SERVICE ELECTRIC CABLE TV
87701	309.00	SERVICE ELECTRIC CABLE TV &
87702	1,355.00	SHOP SPECIALTIES, INC
87703	1,063.26	DAVID SISOLAK
87704	755.18	SKELLY'S SPECIALTY ENGRAVING
87705	8,275.00	SKYWARD, INC
87706	23,633.33	SLATE BELT REGIONAL POLICE DEPT
87707	1,400.00	SSM
87708	455.00	ST. LUKE'S OCCUPATIONAL MEDICINE
87709	231.25	STAPLES, INC.
87710	69,444.68	SUPER HEAT, INC
87711	4,806.00	HILARY A SWANTON-RICHARDS
87712	1,347.00	TECH TO SCHOOL
87713	82.57	THE ART STORE
87714	902.84	THE SHERWIN-WILLIAMS CO
87715	600.00	T-MOBILE
87716	2,184.32	UGI ENERGY SERVICES, LLC
87717	966.23	UGI UTILITIES, INC.
87718	1,460.27	VISION BENEFITS OF AMERICA
87719	638.00	VOYAGER SOPRIS LEARNING
87720	2,147.52	WEX BANK
87721	49.61	WILLIAM H SADLIER, INC
87722	516.39	WILLIAM V MACGILL & CO
87724	320.78	WIND GAP ELECTRIC, INC
202400654	553,924.56	PEN ARGYL AREA SCHOOL DISTRICT
202400655	578,203.75	PEN ARGYL AREA SCHOOL DISTRICT
128 Total Checks	**Grand Totals:**	**2,976,158.82**

Checks Issued

Bank Account: SA-AF — **Pen Argyl Area School District**

Check No.	Name on Check	Amount
22538	ABARTA COCA COLA BEVERAGES LLC	515.54
22539	AHOLD FINANCIAL SERVICES	168.81
22540	BANGOR PARENTS WRESTLING CLUB	375.00
22541	BSN SPORTS, LLC	1,739.76
22542	C J WAGNER BOWLING SUPPLIES	932.75
22543	CONCORD THEATRICALS CORP	2,371.48
22544	CORPORATE IMAGES	143.00
22545	EASTERN PA FOOTBALL CONFERENCE	100.00
22546	INSTANT REPLAY SPORTING GOODS, INC	1,247.40
22547	JAID'S LOUNGE, ING	1,550.00
22548	KRISE TRANSPORTATION, INC.	408.00
22549	L J ZUCCA INC	1,310.43
22550	POTTSTOWN WRESTLING	500.00
22551	PSFCA-BIG 33	225.00
22552	SCOREVISION, LLC	5,000.00
22553	TEAM FITZ GRAPHICS	4,038.00
	16 Total Checks	**Grand Totals:** **20,625.17**

QUALIFICATIONS AND DUTIES OF THE DIRECTOR OF TECHNOLOGY

QUALIFICATIONS:

1. An Associates or Bachelor's (preferred) degree in Management Information Technology or Computer Science.
2. Act 34 and 151 and FBI Clearances
3. In-depth knowledge of operating systems, productivity software and network technologies.
4. Industry Standard Certifications and 3+ years of industry experience desired.
5. In-depth knowledge of operating systems (Windows and Chrome).
6. In-depth knowledge of industry networking equipment and technologies including distribution frames, routers, switches, access points, and next generation firewalls.
7. In-depth knowledge of internet protocols and network communications
8. Good organizational skills.
9. Ability to collaborate effectively in a team environment and in cross-functional teams.
10. Ability to assist with identifying, assessing, and establishing a priority for district technology needs.
11. Ability to communicate technical concepts to a non-technical audience.
12. Have a valid driver's license.
13. Ability to lift 35 to 50 pounds.

TERM OF EMPLOYMENT: 12-Month Contract

RESPONSIBLE TO: Superintendent

PRIMARY FUNCTION: The Director of Technology provides strategic and operational leadership for the district's technology infrastructure, ensuring safe, reliable, secure, and scalable systems that support teaching, learning, and business operations district-wide. This position is responsible for the district's network architecture, servers, hardware lifecycle, data security, and infrastructure planning, and provides supervisory guidance to the Supervisor of Desktop Support Services and the Supervisor of Technology Information Services to ensure end-user support and instructional technology initiatives are aligned with the district's overall technology strategy. The Director serves as the district's primary technology decision-maker, working closely with district leadership, building administrators, and the Board of Education to plan, budget for, and implement technology systems that meet current and future district needs.

SPECIFIC DUTIES AND RESPONSIBILITIES:

1. Provide leadership and support in monitoring and shaping the direction of the district technology services
2. Prepare the annual technology budget
3. Design, implement, and maintain the district's wide area network (WAN), local area networks (LAN), wireless infrastructure, and internet connectivity across all buildings.
4. Oversee all servers, virtualization environments, storage systems, and data center/closet infrastructure, ensuring high availability, redundancy, and disaster recovery capability.
5. Manage district-wide hardware lifecycle planning, including procurement, deployment, refresh cycles, and asset inventory for servers, network equipment, computers, and peripherals.
6. Establish and enforce cybersecurity policies, including firewalls, endpoint protection, access controls, data backup, and incident response, in compliance with FERPA, CIPA, COPPA, and state student data privacy laws.
7. Monitor system performance and capacity, proactively identifying and resolving infrastructure risks before they impact operations.
8. Oversee telecommunications systems (VoIP, emergency communications, bell/PA systems as applicable) in coordination with facilities.
9. Represent the district with community members, community leaders, representatives of higher education and other agencies in matters related to joint technology projects.
10. Chair the district Technology Committee.
11. Maintain current knowledge of technology issues and share information with appropriate administrators and staff members.
12. Oversees all operations of the district’s Technology Department, including:
    a. Infrastructure
    b. Student and Employee Information Systems (SIS)
    c. Software access, use, and integration
    d. End-user support
    e. Staff supervision
    f. Budget and purchasing
    g. Developing, maintaining, and implementing district technology plans and initiatives
13. Perform other duties as assigned.

The duties and responsibilities listed in this job description generally cover the nature and level of work being performed by individuals assigned to this position. This is not intended to be a complete list of all duties, responsibilities, and skills required.

QUALIFICATIONS AND DUTIES OF THE SUPERVISOR OF TECHNOLOGY INFORMATION SERVICES

QUALIFICATIONS:

1. Instructional Technology Certificate and a minimum of 5 years classroom experience.
2. Possess current Act 34, 151 and FBI Clearances.
3. Specialized training in the instructional use of computers and related technologies.
4. Demonstrated understanding of hardware and software evaluation methods as well as the integration of technology into the curriculum.
5. Knowledge of Internet operations and implications for K-12 education.
6. Works well with others.
7. Ability to physically move freely throughout the school setting.
8. Have the visual acuity to read large amounts of literature and correspondence.
9. Capability to communicate with staff, students, and community.
10. Ability to communicate technological concepts to a non-technical audience; to communicate the district's vision for the future of technology in all of its schools.
11. Ability to identify, assess and establish a priority for district technology needs.
12. Have a valid driver's license.
13. Ability to lift 35 to 50 pounds.
14. Good organizational, interpersonal & leadership skills.
15. Experience with current instructional technologies being used by the district.
16. Ability to work under general supervision.
17. Strong ability to manage multiple issues at once.
18. Possess knowledge of current needs in the classroom and of higher education.
19. A strong background and experience with technology integration in the teaching and learning process.

TERM OF EMPLOYMENT: 12-Month Contract

RESPONSIBLE TO: Director of Technology

GENERAL FUNCTION: To ensure the effective use of technology within the School District environment and coordinate with the District Technology Director in making district technology decisions.

SPECIFIC DUTIES AND RESPONSIBILITIES:

1. Direct the integration of technology into the classroom and support functions.
2. Research, evaluate, and implement relevant new and emerging technology and concepts.
3. Supervise, maintain and diagnose malfunctions in the district software suite, including the student management system, digital textbooks, and other district learning softwares.

4. Coordinate the evaluation, implementation, configuration, adoption, support, and periodic review of district instructional and administrative software platforms in collaboration with appropriate stakeholders.
5. Update district software databases from year to year.
6. Represent the district with community members, community leaders, representatives of higher education and other agencies in matters related to joint technology projects.
7. Maintain contacts with vendors.
8. Research and apply for grants.
9. Design and coordinate differentiated technology professional development for instructional staff, administrators, support personnel, and other stakeholder groups, including onboarding, ongoing training, coaching, resource development, and follow-up support.
10. Oversee the planning and implementation of community education workshops within the District as needed.
11. Lead the implementation, evaluation, and continuous improvement of instructional technology initiatives aligned with district curriculum, instructional priorities, and strategic goals.
12. Coordinate the district's exploration, evaluation, responsible adoption, and instructional implementation of artificial intelligence and other emerging technologies, including staff professional development, student digital/AI literacy, pilot programs, and evaluation of instructional impact.
13. Work with district administrators to develop and implement procedures to provide equitable access to the district's technology resources.
14. Attend technology trainings related to this position.
15. Serve on the District Technology Committee.
16. Keep current in the field and remain up-to-date in pertinent literature, research, and practices and report to the Director of Technology and District Office Administrative Staff.
17. Respond to relevant software helpdesk issues.
18. Assist in the development, review, communication, and implementation of district policies, administrative procedures, guidelines, and practices related to educational technology, digital citizenship, artificial intelligence, responsible technology use, and student access.
19. Perform other duties as assigned by the Director of Technology and District Office Administrative Staff.
20. Attend all School Board meetings, and upon request, other committee meetings.

QUALIFICATIONS AND DUTIES OF THE HIGH SCHOOL COUNSELOR SECRETARY

QUALIFICATIONS:

In addition to the General Qualifications and Duties for All District Secretarial Staff (GDAAE), the High School Counselor Secretary must perform secretarial duties and provide technical assistance to facilitate an effective learning climate for all students; daily routines shall serve as a means of achieving high expectations for all students. Candidates must possess a High School Diploma (*or GED equivalent*), be fluent in components of Google Suite (*Docs, Forms, Sheets, Slides*), enthusiastically endeavor to learn the District's/school's specific student management system, have experience or demonstrate skill in filing, mail handling, professional email procedures, professional telephone etiquette, and general office practice.

TERM OF EMPLOYMENT: 12-month contract

REPORT TO: High School Principal

POSITION SUMMARY:

This position is a basic secretarial position with particular involvement with students and student records.

DUTIES/RESPONSIBILITIES:

- Demonstrates proficiency in the performance of duties requiring secretarial skills that allow the Counseling Office to operate smoothly and service to continue to facilitate learning.
- Inventories supplies and equipment and initiates requisitions for new items in accordance with the district-wide purchasing procedure for the Counseling Office under the supervision of the counselor(s).
- Uses and distributes supplies cost-efficiently.
- Assists counselors in using office time effectively by scheduling appointments, report deadlines, and/or the calendar of events to meet priorities for instructional activities and monitoring in a timely manner.
- Demonstrates courtesy and friendliness and is generally efficient in serving students, parents, staff, and campus guests. Handles incoming and outgoing calls in the approved manner and documents them appropriately.
- Assists in gathering data for records and reports as needed by the counseling staff.
- Assists in supervising and maintaining confidentiality regarding both cumulative and permanent students' records, attendance, and grades.
- Provides information about grading procedures to faculty and staff, in conjunction with school counselors.

- Prepares report cards for electronic dissemination and assists in the determination of Honor Roll, Class Rank, and other academic achievements.
- Prepares transcripts and records for colleges and other schools. This includes mailing, emailing, and/or faxing this information.
- Provides assistance and supervises the flow of information to and from the Counseling Office.
- Updates occupational and educational materials found in the Counseling Office.
- Assists the counselor(s) with the digital input of schedules into the District/school student management system and the printing of schedules for dissemination.
- Notifies faculty and staff about important grading deadlines (e.g., end of marking periods/semesters) and communicates deadlines for grade implementation together with administration and counselor(s).
- Adheres strictly to the District registration process for students both entering and withdrawing from the District/school.
- Provides technical assistance on paperwork, e.g., letters of recommendation, scholarship materials, campus bulletins, and verification lists for scheduling and master student lists.
- Prepares, distributes, collects, and alphabetizes teacher recommendation letters upon students' request.
- Assists the Career Institute of Technology with the processing of student applications and withdrawals.
- Assists with creating and collecting ASVAB, PSAT, and AP testing permission and payment forms.
- Helps organize the distribution and return of scholarship applications for seniors.
- Assists with the planning and preparation of Senior Awards Night, including the production of letters to be placed in envelopes used that evening.
- Prepares the scholarship section of the graduation bulletin.
- Acts as the direct contact for college admission representatives/vocational schools/Armed Services recruiters to meet with students/counselor(s) or hold an informational assembly.
- Initiates a routine for system support on clerical tasks to facilitate more time for counselors to meet academic counseling priorities.
- Adheres to proper channels when communicating ideas, problems, and related matters.
- Displays cooperativeness in working with fellow faculty/staff members in performing assigned duties.
- Performs all other duties related to the efficient operation of the Pen Argyl Area High School Counseling Office as determined by the building Principal.
- Completes other tasks as assigned by the administrator.

Policy

Date Adopted: August 23, 1988
Date Revised: August 18, 1998
Date Revised:

QUALIFICATIONS AND DUTIES OF THE SPECIAL EDUCATION SECRETARY

The special education secretary must be a High School graduate and be able to demonstrate computer skills, phone etiquette, time management, and clerical skills.

TERM OF EMPLOYMENT: 12-Month Contract

REPORTS TO: Supervisor of Special Education

POSITION SUMMARY:

This position is a basic secretarial position with particular involvement with student records. Knowledge of current special education regulations and procedures is desired.

SPECIFIC DUTIES:

I. Clerical

A. Perform basic secretarial and office procedures such as typing, filing, scanning, emailing, making and answering telephone calls and mail distribution.
B. Type and disseminate all correspondences as assigned by the Supervisor of Special Education.

II. Special Responsibilities

A. Create and maintain yearly spreadsheets for monitoring compliance with evaluations, reevaluations, IEPs, GIEPs, Chapter 15/504 plans, progress reports, graduates, out of district placements, transfer students, withdrawals, FBAs and other needs, as assigned.
B. Maintain accurate student records for special education, gifted and Chapter 15 in the district's on-line student information system.
C. Complete and disseminate forms to staff, parents, and others as requested.
D. Possess knowledge of Special Education Standards and Regulations and Special Education Terminology.
E. Complete Medical Access paperwork following provided due dates.
F. Assist with review of special education PIMS reports.
G. Assist with obtaining records for transfer students and send requested withdrawal records for students.

III. Communications

A. Be responsible for answering all calls that come into the office.

B. Be responsible for disseminating messages to staff members and administration.

IV. Staff Relations

A. Communicate with staff so as to maintain a high level of morale.

B. Distribute, process, and return when necessary various forms needed for school and district operation.

V. Pupil Relations

A. Keep exceptional student record files current. Process student records as required.

VI. Administrative Relationships

A. Type reports and forms.

B. Maintain confidentiality of discussions with administrator.

C. Complete other tasks assigned by the administrator.

QUALIFICATIONS AND DUTIES OF DISTRICT CUSTODIAL PERSONNEL

QUALIFICATIONS:

- Minimum High School Diploma
- Ability to read basic operating instructions and write reports.
- Ability to lift (60) pounds.
- Demonstrate aptitude for successful completion of tasks.
- Possess the knowledge and capability necessary to perform cleaning and upkeep duties.
- Must possess good health, physical, and emotional stamina to perform custodial work.
- Must be mature and possess attributes to work harmoniously, effectively, and efficiently with the school faculty, staff, parents, students, and community.

TERM OF EMPLOYMENT: 12-month contract

REPORT TO: Building Principal/Maintenance Supervisor

POSITION SUMMARY:

This position is a basic custodial position. This person will also assist with grounds maintenance and perform some additional light maintenance tasks.

DUTIES/RESPONSIBILITIES:

- Complete the cleaning schedule for the assigned areas, which may include other buildings, according to the provided frequency requirements. The cleaning schedules for all buildings will be determined by the Supervisor of Buildings and Grounds and Building Principal.
- Know the schedule for all assigned areas; look for ways to improve it.
- Have a basic understanding of the chemicals and processes used in the cleaning schedule.
- Maintain a positive service attitude with all staff and student personnel.
- Routinely inspect the areas outlined in the schedule for potential personnel and safety hazards, and report any identified hazards to the supervisor or assistant supervisor.
- Clean kitchen areas (High School, Plainfield, and Wind Gap)
- Help students with locker problems
- Mow grass (High School, Plainfield, and Wind Gap)
- Pull weeds (Plainfield, Wind Gap, High School)

- Replace light bulbs
- Operate heat, ventilation, and air conditioning
- Set up gymnasium (Wind Gap, High School, Plainfield)
- Put up/take down flag
- Prepare for graduation (High School)
- Prepare auditorium for assemblies
- Clean catch basins
- Clean and lubricate small equipment
- Check fire extinguishers and hoses
- Snow removal
- Run auxiliary generators
- Check oil level
- Check in freight delivery
- Place bleachers when necessary
- Receive and distribute supplies and freight deliveries
- Perform other custodial tasks as assigned by the building principal
- General supply distribution
- Clean up all schools after public use of building
- Check functionality and status of AED machines on a weekly basis

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into as of September 22, 2026, by and between Pen Argyl Area School District ("District") with offices at 1620 Teels Road, Pen Argyl, PA 18072 and Hope United Church of Christ, located at 701 Cherry Street, Wind Gap, PA 18091 ("Evacuation Site"). The District and Evacuation Site may hereinafter be individually referred to as a "Party" and collectively the "Parties."

RECITALS

WHEREAS, the District has established a comprehensive disaster response and emergency preparedness plan (the "Plan"); and

WHEREAS, the District's Plan identifies a need for a safe location to which students and staff may be relocated in the event of a disaster or emergency; and

WHEREAS, the Evacuation Site has sufficient space available to accommodate students and staff from the District's Middle School in the event of such an evacuation; and

WHEREAS, the District desires to designate the Evacuation Site as a temporary evacuation location for students and staff from the identified school building in the event of an emergency or disaster; and

WHEREAS, the Evacuation Site is willing and able to permit the use of its facilities for such purposes, subject to the terms and conditions set forth in this MOU.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and intending to be legally bound, the Parties agree as follows:

1. **PURPOSE.** The purpose of this MOU is to establish the terms and conditions under

which the Evacuation Site may be used as a temporary evacuation location for students, staff, and authorized individuals of the District in the event of an emergency, disaster, or other circumstance requiring evacuation of District facilities.

2. **TERM.** This MOU commences on the Effective Date and continues in effect, unless modified or terminated earlier by either Party with written notice in accordance with the terms herein. Either Party may terminate this MOU by providing 90 days' prior written notice to the other Party.

3. **CONDITIONS OF USE.** Use of the Evacuation Site shall be limited to emergency evacuation purposes only. The District shall notify the Evacuation Site as soon as reasonably practical when use of the site is required.

4. **RESPONSIBILITIES OF THE DISTRICT.**

   a. The District shall determine when evacuation of District facilities is required pursuant to the District's Plan and shall notify the Evacuation Site's designated contact as soon as practicable under the circumstances.

   b. The District shall arrange for and provide transportation for students and staff from the affected District facility or facilities to the Evacuation Site and, when appropriate, back to District facilities or to another approved location, in accordance with the Plan and available resources.

   c. The District shall ensure the orderly use of the Evacuation Site, including using reasonable efforts to limit access to authorized District students, employees and staff, and complying with any reasonable facility rules communicated by the Evacuation Site; provided, however, that the District shall not be responsible for the actions or presence of third parties not under its control.

d. The District shall comply with all applicable federal, state, and local laws, regulations, and safety requirements, as well as District policies, in connection with the District's use of the Evacuation Site.

e. The District shall be solely responsible for the supervision and control of its students, staff, agents, and representatives while using the Evacuation Site.

f. The District shall maintain appropriate insurance coverage, including but not limited to: Comprehensive General Liability Insurance in the amount of $1,000,000 for each occurrence and in the aggregate-bodily injury and $1,000,000 for each occurrence and in the aggregate-property damage; Automobile General Liability Insurance in the amount of $1,000,000 combined single limit for bodily injury and property damage; Workers' Compensation and Employers' Liability in the minimum amounts required by law, and no less than $100,000 for each accident, $500,000 for disease, and $100,000 for disease for each employee; Umbrella/Excess Liability in the amount of $5,000,000 per occurrence and in the aggregate. If the coverage is written on a claims-made basis, then upon termination of such coverage the District shall provide the District with evidence of "tail" coverage and/or an "extended reporting period" of sufficient duration for the insured's reasonably foreseeable exposures to loss and/or liabilities arising from this Agreement. The District shall provide Evacuation Site with a certificate of insurance evidencing such coverage, naming Evacuation Site as an additional insured, prior to the commencement of this MOU.

g. The District shall indemnify, defend and save the Evacuation Site harmless against and from any and all causes of action, by or on behalf of any person or

entity arising from the District's use of the Evacuation Site arising from the gross negligence or willful misconduct of the District or any of its agents, contractors, servants, students or employees.

5. **RESPONSIBILITIES OF EVACUATION SITE.**

a. The Evacuation Site shall provide the District access to the Evacuation Site in the event of a disaster or emergency in accordance with the terms of this MOU. This access includes providing the District Superintendent or their designee with a key code, key, or other means of accessing the Evacuation Site, upon signature of this MOU by both Parties. The Evacuation Site shall immediately notify the District if access codes/keys have changed at any time during the term of this MOU.

b. The Evacuation Site shall maintain the Evacuation Site in a reasonably safe condition for use by the District.

c. The Evacuation Site shall indemnify, defend and save the District harmless against and from any and all causes of action, by or on behalf of any person or entity arising from the District's use of the Evacuation Site arising from the gross negligence or willful misconduct of Evacuation Site or any of its agents, contractors, servants or employees.

d. As it applies to the control, care, and management of District students, the Evacuation Site and its employees, agents and contractors shall defer to District officials/employees/agents at all times during evacuation hereunder. The Evacuation Site and its employees, agents and contractors shall have no responsibility or obligation for the care or control of District students during an

evacuation, except as specifically set forth herein (e.g., obligation to maintain a safe premises).

6. **IMMUNITY.** Nothing in this Agreement shall be construed to waive or limit the immunities and protections afforded the District under Pennsylvania's Political Subdivision Tort Claims Act.

7. **ASSIGNMENT.** Neither Party may assign, delegate, or otherwise transfer any of its rights or obligations under this MOU without the prior written consent of the other Party.

8. **GOVERNING LAW.** This MOU shall be governed by and interpreted in accordance with the laws of the Commonwealth of Pennsylvania, without regard to its conflict of law principles. The Parties agree to submit to the exclusive jurisdiction of the Northampton County Court of Common Pleas or the U.S. District Court for the Eastern District of Pennsylvania for any action in law or equity to interpret, enforce, or defend a breach thereof or action seeking a declaratory judgment or injunction.

9. **FORCE MAJEURE.** No Party to this MOU shall be responsible to the other Party for non-performance or delay in performance of the terms or conditions of this MOU due to acts of God, pandemics, epidemics, acts of government, war, riots, strikes, accidents and transportation, or other causes beyond the reasonable control of such Party.

10. **PREVAILING PARTY.** In the event that either Party breaches any provision of this MOU, and the other Party retains counsel to enforce any provision hereof, the breaching Party shall pay the enforcing Party's reasonable counsel fees and costs incurred in the enforcement hereof.

11. **SEVERABILITY.** All agreements and covenants contained in this MOU are

severable, and in the event any of them are held to be invalid by any competent court, this MOU will be interpreted as if such invalid agreements or covenants were not contained in this MOU.

12. **AUTHORITY.** The Parties executing this MOU represent and warrant to each other that they have the full right, power, capacity and authority to execute and deliver this MOU, and that they have duly and properly performed all acts required to authorize them to carry out this MOU and the transactions contemplated by it.

13. **BINDING AGREEMENT.** Each Party hereto binds itself, its partners, successors, assigns and legal representatives to the other Party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the MOU.

IN WITNESS WHEREOF and intending to be legally bound, the Parties have duly executed this Agreement as of the date(s) set forth below.

DISTRICT

_____

9/14/2026

Date

EVACUATION SITE

_____ PARISH BOARD president

9-14-2026

Date