Legislative Meeting

Monday, August 17, 2026 7:00 PM
Penn-Trafford High School, Room 106/107, 3381 Route 130, Harrison City, PA 15636

1. **OPENING ITEMS**

1.A. Call to order - Pledge of Allegiance

1.B. Roll call

1.C. Information - Dr. Harris

1.D. Recognition of visitors

2. **OLD BUSINESS**

3. **EXECUTIVE SESSION**

4. **CONSENT AGENDA**

4.A. Items to be removed from the consent agenda for separate action

4.B. Consent agenda motion

5. **CONSENT AGENDA ITEMS**

5.A. CONSENT - General Motions

5.A.1. Treasurer's Report

5.A.2. Payment of bills

5.A.3. Approve minutes of the legislative meeting

5.A.4. Approve minutes of the Work Session with Action

5.B. CONSENT - Athletic and Extracurricular

5.B.1. Approve volunteer coaches

5.C. CONSENT - Budget and Finance

5.C.1. Approve contributions to area libraries

5.D. CONSENT - Emp. Relations, Negotiations, Transportation

5.D.1. Approve bus drivers and monitors

5.E. CONSENT - Food Service

5.E.1. Approve cafeteria personnel

5.E.2. Adopt resolution regarding “Free and Reduced Lunch Program”

5.E.3. Approve milk supplier

5.F. CONSENT - Personnel and Curriculum

5.F.1. Designate official raters

5.F.2. Approve staff assignments

5.F.3. Approve student handbooks

5.F.4. Approve substitute teachers and support personnel

5.F.5. Approve personnel agenda

5.F.6. Approve 2026-2027 Title I Non-Public Services agreement

5.F.7. Approve Student Assistance Program agreement

5.F.8. Approve Drug and Alcohol Liaison Initiative Agreement

5.F.9. Approve behavioral health services agreement

5.F.10. Approve conference

5.F.11. Amend Business Manager contract

5.F.12. Approve Early Admission

5.G. CONSENT - Policy, Public Relations, Legislative, Title II

5.G.1. Tentatively approve board policy

5.H. CONSENT - Taxes, Insurance, Census

5.H.1. Award Athletic/Sports Insurance coverage

5.H.2. Revise Homestead and Farmstead Exclusion Resolution

5.H.3. Exonerate taxes

6. **ATHLETIC AND EXTRACURRICULAR (Dr. Koscho)**

6.A. Employ fall athletic and year-round extracurricular personnel

7. **PERSONNEL AND CURRICULUM (Mr. Otto)**

7.A. Employ personnel

7.B. Approve Assistant Superintendent agreement

8. **BUDGET AND FINANCE (Mr. Leonard)**

8.A. Approve purchase of Safety Communications System

9. **ADJOURNMENT**

PENN TRAFFORD SCHOOL DISTRICT
HARRISON CITY, PA 15636
JUNE 2026
Treasurer's Report

GENERAL FUND ACCOUNT

Balance as of May 31, 2026	**$338,406.11**
DEPOSITS:	
Transfer of Funds from PSDLAF Account	$5,600,000.00
Comm of Pa - Basic Education Funding	$3,904,217.38
Comm of Pa - Retirement	$1,321,476.26
Comm of Pa - S D Special Ed	$749,692.13
Treasurer's Office of W Cty - 2nd Qtr. 2026 Tax Distribution	$216,044.57
Comm of Pa - S D Transportation	$185,218.75
PTSD - Payroll Acct - Transfer Employees Insurance Benefits	$92,498.87
Frank Schiefer- Deed Transfer Taxes for May 2026	$52,185.61
Comm of Pa - Title I Improving Basic Programs	$28,390.60
Comm of Pa - N P Transportation	$26,757.00
Reimbursement of Insurance Premiums by Retired Employees	$18,773.73
Attendance Fines / Back Pack Program / Student Obligations / Pre-School Registration	$17,116.43
Comm of Pa - Sectn 1305 & 1306	$13,507.91
Refunds / Reimbursements / Donations / Records Payment / Misc.	$12,326.32
Casino Fundraiser - High School	$12,008.00
Comm of Pa - Title II Improving Teacher Quality	$5,306.47
Ed Sheehy - TC - Local Services Tax	$4,679.03
Ed Sheehy - TC - Penn Twp Real Estate Taxes	$3,164.90
Technology Payments	$1,953.00
Gas Well Royalties / LST Dist. / USPS Rent / WCA Rent	$1,814.13
Michael Radakovich - TC - Manor Boro Real Estate Taxes	$627.50
Berkheimer - Per Capita Tax	$182.00
Berkheimer - Occupation Tax	$91.00
	$12,606,437.70
Checks Written/Wires Sent	**$11,779,950.72**
Voided Checks	**$0.00**
BOOK BALANCE AS OF JUNE 30, 2026	***$826,486.98***

BUILDING IMPROVEMENT FUND

Balance as of May 31, 2026		**$97,123.10**
Deposits	$274.47	
Checks Written	$0.00	
BUILDING IMPROVEMENT FUND BALANCE AS OF JUNE 30, 2026		***$97,397.57***

CAPITAL PROJECTS ACCOUNT

Balance as of May 31, 2026		**$295,631.01**
Deposits	$837.34	
Checks Written	$40,482.61	
CAPITAL PROJECTS BALANCE AS OF JUNE 30, 2026		***$255,985.74***

Investments

PLGIT PLUS	$ 391,070.86	Variable	3.560%
PSDLAF MAX	$ 4,199,253.16	Variable	3.438%
CD's	$ 6,951,806.18	Fixed	3.585%

PENN TRAFFORD SCHOOL DISTRICT
HARRISON CITY, PA 15636
JULY 2026
Treasurer's Report

GENERAL FUND ACCOUNT

Balance as of June 30, 2026	**$826,486.98**

DEPOSITS:

Transfer of Funds from PSDLAF Account	$1,500,000.00
Comm of Pa - S D Special Ed	$456,311.00
PTSD - Payroll Acct - Transfer Employees Insurance Benefits	$95,907.68
Frank Schiefer- Deed Transfer Taxes for June 2026	$70,383.26
Keystone Collections - TC - Trafford Boro Real Estate Taxes	$56,125.57
Administration Building Rent	$46,868.26
Technology Payments	$29,650.00
Comm of Pa - Title I Improving Basic Programs	$28,390.60
Reimbursement of Insurance Premiums by Retired Employees	$23,796.19
Refunds / Reimbursements / Donations / Records Payment / Misc.	$15,526.50
Ed Sheehy - TC - Penn Twp Real Estate Taxes	$6,753.14
Comm of Pa - Title II Improving Teacher Quality	$5,306.42
HS Football Scoreboard Advertisements	$5,000.00
Gas Well Royalties / LST Dist. / USPS Rent / WCA Rent	$2,833.13
Summer Recovery 2026	$1,950.00
Berkheimer - May & June 2026 Delinquent Taxes	$1,899.19
Attendance Fines / Back Pack Program / Student Obligations / Pre-School Registration	$653.57
Ed Sheehy - TC - Local Services Tax	$367.25
Berkheimer - Per Capita Tax	$166.30
Berkheimer - Occupation Tax	$85.60
	$3,174,460.64

Checks Written/Wires Sent	**$3,087,026.03**
Voided Checks	**$11,550.00**

BOOK BALANCE AS OF JULY 31, 2026	***$98,984.61***

BUILDING IMPROVEMENT FUND

Balance as of June 30, 2026		**$97,397.57**
Deposits	$283.14	
Checks Written	$0.00	
BUILDING IMPROVEMENT FUND BALANCE AS OF JULY 31, 2026		***$97,680.71***

CAPITAL PROJECTS ACCOUNT

Balance as of June 30, 2026		**$255,985.74**
Deposits	$725.13	
Checks Written	$90,346.60	
CAPITAL PROJECTS BALANCE AS OF JULY 31, 2026		***$166,364.27***

Investments

PLGIT PLUS	$ 392,256.59	Variable	3.570%
PSDLAF MAX	$ 4,371,083.06	Variable	3.423%
CD's	$ 3,465,762.07	Fixed	3.589%

RECOMMENDATIONS FOR BOARD APPROVAL

August 17, 2026

APPROVE SUBSTITUTE TEACHERS				
Name	**Certifications**	**Avail to work @ which buildings?**	**Hourly Rate**	**Notes**
Tessa Rupp	Pk-4	District	$155/day	
Ashley Bodnar	English 7-12	District	$155/day	
Elisabeth Staker	Pk-4	District	$155/day	
Amelia Bach	Pk-4 Gr 4-8 (all sub 4-6, math 7-8)	District	$155/day	
Natalie Lippa	Pk-4 Pk-12 Family and Consumer Sciences	District	$155/day	
Sydney Matijevic	Pk-4	District	$155/day	
Marisa Kulyk	Pk-4	District	$155/day	
Kara Sweatt	Pk-4	District	$155/day	
Olivia Katona	Emergency Certified	District	$155/day	
Micheal Cleland	Elem	District	$155/day	retired teacher
Rebecca Trentin	pk-4	District	$155/day	

APPROVE SUBSTITUTE SUPPORT PERSONNEL								
Name	**PCA**	**Clerk**	**Custodian**	**Library Aid**	**Lunch Aid**	**Avail to work @ which buildings?**	**Hourly Rate**	**Notes**
Matthew Byers			X			District	$15/hr	Band Equipment Driver
Allison Montenary	X					District	$14.50/hr	

APPROVE HIRES					
Name	**Position**	**Building**	**Salary**	**Start Date**	**Notes**
HIRING - ATHLETIC/EXTRACURRICULAR					
Hailey Sadvary	Lifeguard	District	$15/hr	06/17/2026	
Sean Kelley	Assistant Varisity Football Coach	District	$6,899	06/22/2026	
Sarah McCallion	Asst Field Hockey Coach	District	$1,200	26/27 Season	
Nathan Goggin	Asst Field Hockey Coach	District	$3,651	26/27 School Year	
Eric Reger	Asst Track Coach	District	$5,420	26/27 School Year	
Beth Miller	Asst Varisty Field Hockey	District	$3,651	26/27 School Year	
Sue Schrinel	PSSA Testing Coordinator	PMS	$3,050	08/21/2026	
VOLUNTEERS - ATHLETIC/EXTRACURRICULAR					
Dan Obremski	Volunteer Field Hockey	District	N/A	06/16/2026	
Greg Rager	Volunteer Track and Cross Country	District	N/A	07/20/2026	
John M Robbins	Volunteer Head Boys Lacrosse Coach	District	N/A	07/16/2026	
David Alexander	Volunteer Girls Lacrosse	District	N/A	07/27/2026	
Ryan Terhorst	Volunteer Middle School Girls Soccer	District	N/A	07/20/2026	
Carter Scholze	Volunteer Ice Hockey Coach	District	N/A	06/18/2026	
Glen Scholze	Volunteer Ice Hockey JV Head Coach	District	N/A	06/18/2026	
Travis McKillop	Volunteer Wrestling Coach	District	N/A	08/03/2026	
Brian Bowker	Volunteer Bowling	District	N/A	08/12/2026	
HIRING - PERSONNEL					
Approved at the August 10, 2026 board meeting:					
Melanie Johns	6th Grade ELA/SS Teacher	PMS	$56,500	08/21/2026	
Jenna Jessup	Teacher- Emotional Support	LG	$54,583.00	08/21/2026	26/27 School Yr
Jamie Witek	Head Teacher	TE	$5,437.00	25/26 School Year	Retro
Olivia Burk	School Psychologist	District	$70,000 prorated	07/06/2026	
Conor Cortazzo	SLA	TE	$32,000/year	26/27 School Year	
Katie Crompton	SLA	HP	$32,000/year	26/27 School Year	
Ellen Blahovec	SLA	HP	$32,000/year	26/27 School Year	
Whitney Robosky	SLA	HP	$32,000/year	26/27 School Year	
Marissa Auel	SLA	LG	$32,000/year	26/27 School Year	
Elisabeth Staker	SLA	LG	$32,000/year	26/27 School Year	

Nicole Bon	SLA	MC	$32,000/year	26/27 School Year	
Emma Little	SLA	MC	$32,000/year	26/27 School Year	
Alexis Buzzard	SLA	SE	$32,000/year	26/27 School Year	
Colette Mitchell	SLA	SE	$32,000/year	26/27 School Year	
Jacqueline Aquilio	SLA	SE	$32,000/year	26/27 School Year	
Megan Martin Ivory	SLA	TE	$32,000/year	26/27 School Year	
Allison Prady	SLA	MC	$32,000/year	26/27 School Year	
Kalina Jubec	SPECIA	MC	$32,000/year	26/27 School Year	
Jolene McGuirk	SPECIA	MC	$32,000/year	26/27 School Year	
Dylan Stewart	SPECIA	PTHS	$32,000/year	26/27 School Year	
Madeline Schuck	SPECIA	HP	$32,000/year	26/27 School Year	
Lindsey Stokes	SPECIA	SE	$32,000/year	26/27 School Year	
Olivia Nicassio	Supersub	HP	$170/day	26/27 School Year	
Jennifer Leitch	Supersub	HP	$170/day	26/27 School Year	
Brooke Timko	Supersub	LG	$170/day	26/27 School Year	
Michelle Krieger	Supersub	LG	$170/day	26/27 School Year	
Denise Bell	Supersub	MC	$170/day	26/27 School Year	
Amelia Bach	Supersub	MC	$170 per day	26/27 School Year	
Emily Myers	Supersub	MC	$170/day	26/27 School Year	
Steffany Froggatt	Supersub	SE	$170/day	26/27 School Year	
Kathryn Hines	Supersub	SE	$170/day	26/27 School Year	
Stefanie Kravetz	Supersub	SE	$170/day	26/27 School Year	
Julianna DeZorzi	Supersub	TE	$170/day	26/27 School Year	
Megan Gent	Supersub	PMS	$170/day	26/27 School Year	
Allison Pierce	Supersub	PMS	$170/day	26/27 School Year	
Jenna Johnson	Supersub/Tutor	TMS	$170/day	26/27 School Year	
Justin Stott	Supersub	TMS	$170/day	26/27 School Year	
Heather Tullis	Supersub	TMS	$170/day	26/27 School Year	
Haley Brenny	Supersub - Media Center	PTHS	$170/day	26/27 School Year	
Beth Mols	Supersub	PTHS	$170/day	26/27 School Year	
Ashley Bodnar	Supersub - English	PTHS	$170/day	26/27 School Year	
Patrick Schall	Supersub - SS	PTHS	$170/day	26/27 School Year	
Shelby Miller	Supersub - Biology	PTHS	$170/day	26/27 School Year	
Kathryn Schohn	Fellow	SE/HP	$170/day	26/27 School Year	
Shawn McSwiggen	Fellow- St. Vincent	TMS	5th consecutive day is $170 per day	26/27 School Year	
Brayden Boggs	Fellow- St. Vincent	PMS	5th consecutive day is $170 per day	26/27 School Year	
Kristina Matthews	Reach Forward- Seton Hill	SE	5th consecutive day is $170 per day	26/27 School Year	
Christina Wingfield	Reach Forward- Seton Hill	LG	5th consecutive day is $170 per day	26/27 School Year	
For approval at August 17, 2026 I					
Angelina Pepe	SuperSub	TE	$170 per day	08/24/2026-05/28/2027	
Renee Falce	PCA	PMS	$16.09/hr	08/24/2026	
Kathryn Hines	SPECIA/ SLA	LG	$32,000 yr.	08/24/2026	
Joshua Thornton	Fellow	PMS	5th Consecutive Day $170 per day	08/24/2026	
Hunter Bergman	Fellow	TMS	5th Consecutive Day $170 per day	08/24/2026	
Miles Edmiston	Mentor / Melanie Johns	PMS	$500.00	08/24/2026	

APPROVE RETIREMENTS & RESIGNATIONS				
	Position	**Building**	**Effective Date**	**Notes**
RETIREMENTS & RESIGNATIONS - PERSONNEL				
Kate Datz	Testing Coordinator	PMS	06/22/2026	Resign
Aidan Provins	Fellow	TMS	06/30/2026	Resign
Jacob Yant	SLA	SR	06/30/2026	Resign

Maeanne Harr	PCA	PMS	07/12/2026	Resign
Deleana Derenzo	SuperSub	MC	07/27/2026	Resign
Amy Passante	SLA	MC/TE	07/28/2026	Resign
Gary Bacco	Cross Country Coach	District	07/27/2026	Resign
Emily Rumon	SLA	MC	07/31/2026	Resign
Kristin Fry	PCA	TE	08/03/2026	Resign
Matthew Bilinsky	Asst Track Coach	District	08/04/2026	Resign
Allison Montenary	PCA	PMS	08/10/2026	Resign
Kristina Matthews	Reach Foward	SR	08/10/2026	Declined
Brayden Boggs	Fellow	PMS	08/13/2026	Declined Offer
Haley Brenny	Media Center	HS	08/11/2026	Resign

APPROVE LEAVES

Employee Number	Dates	Type of Leave	Long Term Sub
3791	08/04/2026-09/04/2026	LOA	
3443	08/24/2026-05/28/2027	FMLA	N/A
3059	07/08/2026-TBD	WC	N/A
1277	07/16/2026-07/30/2026	LOA	N/A

APPROVE STUDENT TEACHERS AND INTERNS / PRACTICUM / FIELD EXPERIENCE PLACEMENTS

Student Teacher / Intern Name	University / College	Cooperating Teacher(s)	Building	Subject/Grade	Dates	Notes
Leah Robbins	Pitt/Gbg	CSN Nurses	District	Nursing	08/24/2026-05/26/2027	Nurse Practium
Hailey Wells	Pitt/Gbg	CSN Nurses	District	Nursing	08/24/2026-05/26/2027	Nurse Practium
Mariama Thiam	Pitt/Gbg	CSN Nurses	District	Nursing	08/24/2026-05/26/2027	Nurse Practium

PENN-TRAFFORD SCHOOL DISTRICT
HOMESTEAD AND FARMSTEAD EXCLUSION
RESOLUTION
2026-2027

RESOLVED, by the Board of School Directors of the Penn-Trafford School District (School District), that homestead and farmstead exclusion real estate tax assessments reductions are authorized for the school year beginning July 1, 2026 under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. **Amount available for homestead and farmstead real estate tax reduction**. The following amount is available for the homestead and farmstead real estate tax reduction for the school year beginning July 1, 2026:

a. **Gaming tax funds**. The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the 2026-2027 school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of $1,779,760.37.

2. **Approved homesteads/farmsteads**. Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), Allegheny County and Westmoreland County have provided the School District with a certified report listing approved homesteads and approved farmsteads. The number of approved homestead and approved farmsteads within the School District is 7,647.

3. **Real estate tax reduction calculation.** The Board of School Directors has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the above Gaming tax funds, paragraph 1(a), amount available during the 2026-2027 school year for real estate tax reduction of $1,779,760.37 by the combined approved homesteads and farmsteads, above paragraph 2(c) aggregate number of 7,647, the maximum real estate tax reduction amount applicable to each approved homestead and approved farmstead is $232.52.

4. **Homestead exclusion calculation**. Dividing the above paragraph 3 maximum real estate tax reduction amount of $232.52 the School District real estate tax rate that is in effect as of July 1, 2026 shall equal the maximum real estate assessed value reduction to be reflected on the tax notices as a homestead exclusion for each approved homestead, and shall equal the maximum real estate assessed value reduction to be reflected as a farmstead exclusion for each approved farmstead.

5. **Homestead/farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the Allegheny County or Westmoreland County established assessed value of the homestead, or (b) the above paragraph 4 maximum real estate assessed value reduction for approved homesteads. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the Allegheny County or Westmoreland County established assessed value of the farmstead, or (b) the above paragraph 4 maximum real estate assessed value reduction for approved farmsteads. For purposes of this Resolution,

"approved homestead" and "approved farmstead" shall mean homesteads and farmsteads listed in the report referred to in above paragraph 2 and received by the School District from the Allegheny County or Westmoreland County Office of Property Assessments on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341 (g) (3), based on homestead/farmstead applications filed with the Allegheny County or Westmoreland County Office of Property Assessments on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the 2026-2027 school year, which shall be issued on or promptly after July 1, and will not apply to interim tax notices.

Adopted at a meeting of the Board of School Directors of the Penn-Trafford School District on the 15th day of June 2026 and amended this 17th day of August 2026.

By: Attest:

_____ _____

President, Board of School Directors Board Secretary

CERTIFICATION

I, Rebecca Rodriguez, Secretary of the Penn-Trafford School District, do hereby certify that the above Resolution is true and correct copy of the Resolution duly passed by the Directors of the Penn-Trafford School District on this 15th day of June 2026 and amended this 17th day of August 2026.

_____
Rebecca Rodriguez