

Legislative Meeting

Tuesday, September 8, 2026 7:00 PM

Penn-Trafford High School, Room 106/107, 3381 Route 130, Harrison City, PA 15636

1. OPENING ITEMS

1.A. Call to order - Pledge of Allegiance

1.B. Roll call

1.C. Special Reports

1.D. Information - Dr. Harris

1.E. Recognition of visitors

2. OLD BUSINESS

3. EXECUTIVE SESSION

4. CONSENT AGENDA

4.A. Items to be removed from the consent agenda for separate action

4.B. Consent agenda motion

5. CONSENT AGENDA ITEMS

5.A. CONSENT - GENERAL MOTIONS

5.A.1. Treasurer's Report

5.A.2. Payment of bills

5.A.3. Approve minutes of the legislative meeting

5.A.4. Approve minutes of the Work Session with Action

5.B. CONSENT - BUDGET AND FINANCE

5.B.1. Approve proposed activities and budgets for student organizations

5.B.2. Name banks as depositories

5.B.3. Grant permission to advertise jointly for the purchase of supplies

5.B.4. Authorize representatives to the WIU Joint Purchasing Consortium

5.C. CONSENT - PERSONNEL AND CURRICULUM

5.C.1. Approve personnel agenda

5.D. CONSENT - POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II

5.D.1. Give final approval to board policies and administrative regulations

6. ATHLETIC AND EXTRACURRICULAR (Dr. Koscho)

6.A. Approve extracurricular personnel

7. PERSONNEL AND CURRICULUM (Mr. Otto)

7.A. Employ personnel

8. ADJOURNMENT

PENN TRAFFORD SCHOOL DISTRICT
HARRISON CITY, PA 15636
AUGUST 2026
Treasurer's Report

GENERAL FUND ACCOUNT

Balance as of July 31, 2026 **\$98,984.61**

DEPOSITS:

Ed Sheehy - TC - Penn Twp Real Estate Taxes	\$3,956,518.98
Comm of Pa - Basic Education Funding	\$2,324,731.81
Transfer of Funds from PSDLAF Account	\$1,100,000.00
Comm of Pa - Property Tax Relief Payment	\$889,880.00
Comm of Pa - Social Security	\$294,234.12
Keystone Collections - TC - Trafford Boro Real Estate Taxes	\$237,003.90
Comm of Pa - S D Transportation	\$127,202.00
Westmoreland Intermediate Unit - IDEA B Allocation - 2024-2025 CCEIS Reimb.	\$102,698.00
PTSD - Payroll Acct - Transfer Employees Insurance Benefits	\$96,437.56
Technology Payments	\$73,980.00
Frank Schiefer- Deed Transfer Taxes for July 2026	\$69,703.45
Comm of Pa - Title I Improving Basic Programs	\$53,911.20
Berkheimer - Per Capita Tax	\$41,341.86
Comm of Pa - Title II Improving Teacher Quality	\$26,955.60
HS Football Scoreboard Advertisements	\$20,000.00
Reimbursement of Insurance Premiums by Retired Employees	\$17,728.01
Berkheimer - Occupation Tax	\$17,625.09
Pennwood Cyber Charter School Refund	\$8,379.15
Ed Sheehy - TC - Local Services Tax	\$5,779.10
PPG Foundations Grants	\$4,000.00
Suzanne Dreistadt - TC - Penn Boro Real Estate Taxes	\$3,377.07
Gas Well Royalties / LST Dist. / USPS Rent / WCA Rent	\$3,340.89
Refunds / Reimbursements / Donations / Records Payment / Misc.	\$2,890.52
District Logo Licenses	\$1,500.00
Attendance Fines / Back Pack Program / Student Obligations / Pre-School Registration	\$1,494.38
	\$9,579,697.30
Checks Written/Wires Sent	\$5,511,915.92
Voided Checks	\$197.00

BOOK BALANCE AS OF AUGUST 31, 2026 **\$4,067,978.38**

BUILDING IMPROVEMENT FUND

Balance as of July 31, 2026 **\$97,680.71**

Deposits \$286.84

Checks Written \$0.00

BUILDING IMPROVEMENT FUND BALANCE AS OF AUGUST 31, 2026 **\$97,967.55**

CAPITAL PROJECTS ACCOUNT

Balance as of July 31, 2026 **\$166,364.27**

Deposits \$270.42

Checks Written \$134,983.84

CAPITAL PROJECTS BALANCE AS OF AUGUST 31, 2026 **\$31,650.85**

Investments

PLGIT PLUS	\$ 393,449.88	Variable	3.580%
PSDLAF MAX	\$ 7,409,144.22	Variable	3.457%
CD's	\$ 1,170,076.90	Fixed	3.604%

RECOMMENDATIONS FOR BOARD APPROVAL

September 8, 2026

APPROVE SUBSTITUTE TEACHERS

Name	Certifications	Building	Hourly Rate	Notes
Riley Kapusta	Pk-4	District	\$155/day	
Vanessa Bauer	Math 7-12	District	\$155/day	
Julie Kruszewski	Pk-4	District	\$155/day	
Jocelyn Kaup	Em Cert	District	\$155/day	
Bronwyn Sodrosky	Math 7-12	District	\$155/day	Retired Teacher

APPROVE SUBSTITUTE SUPPORT PERSONNEL

Name	PCA	Clerk	Custodian	Library Aid	Lunch Aid	Avail to work @ which buildings?	Hourly Rate	Notes
Michelle Brusco		X		X	X	District	Varies	

APPROVE HIRES

Name	Position	Building	Salary	Start Date
VOLUNTEERS - ATHLETIC/EXTRACURRICULAR				
Colby Houck	Volunteer Boys Lacrosse	District	N/A	08/24/2026
Sean Kelly	Volunteer Boys Basketball	District	N/A	08/19/2026
Brennen Neubauer	Volunteer Boys Soccer	District	N/A	08/26/2026
Robert Breze	Volunteer Bowling	District	N/A	08/26/2026
Sam Guzik	Volunteer Football	District	N/A	08/31/2026
Parker Gable	Volunteer Ice Hockey	District	N/A	09/02/2026
Corey Mentch	Volunteer Ice Hockey	District	N/A	09/02/2026
HIRING - PERSONNEL				
Jamie Shaffer	Mentor/ Jeanie Buchman	MC	\$500.00	08/24/2026
Dorothy Sullivan	Mentor/ Sarah Eisenhuth	HP	\$500.00	08/24/2026
Denise Doyle	Mentor/ Deana Rocca	TE	\$500.00	08/24/2026
Jennifer Leitch	SLA	MC	\$32,000 yr	26/27 School Yr
Riley Kapusta	Supersub	HP	\$170/day	08/26/2026-05/24/2027
Michelle Krieger	Supersub	HP	\$170/day	08/26/2026-05/24/2027
Sydney Matijevic	Super Sub	SE	\$170 per day	08/26/2026-05/24/2027
Vanessa Bauer	Supersub	PMS	\$170/day	08/26/2026-05/24/2027
Connor Domke	SuperSub- Media Center	HS	\$170 per day	08/26/2026-05/24/2027
Jocelyn Kaup	Supersub	LG	\$170 per day	08/26/2026-09/30/2026
Julie Kruszewski	SuperSub	LG	\$170 per day	08/26/2026-09/30/2026

APPROVE RETIREMENTS & RESIGNATIONS

Name	Position	Building	Effective Date	Notes
RETIREMENTS & RESIGNATIONS - PERSONNEL				
Christian Tomko	PCA	TMS	08/17/2026	Resigned
Nicole Bon	SLA	MC	08/17/2026	Resigned
Nate Smith	Coach- Wrestling	District	08/15/2026	Resigned

Olivia Nicassio	SuperSub	HP	08/20/2026	Resigned
Leslie O'Connell	Job Coach	HS	08/24/2026	Resigned
Zach Sussala	JV Baseball- Head Coach	District	08/26/2026	Resigned
Kyler Doran	Ice Hockey - Volunteer	District	08/28/2026	Resigned
Marcus Moffa	Ice Hockey - Volunteer	District	08/28/2026	Resigned

APPROVE LEAVES

Employee Number	Dates	Type of Leave	Long Term Sub
#972	08/24/2026-09/24/2026	LOA	TBD
#3271	08/26/2026- 05/26/2027	FMLA	Intermittent

APPROVE STUDENT TEACHERS AND INTERNS / PRACTICUM / FIELD EXPERIENCE PLACEMENTS

Student Teacher / Intern Name	University / College	Cooperating Teacher(s)	Building	Subject/Grade	Dates	Notes
Seth Stevens	Seton Hill	Mr. McClintock	MC	Elem	08/26/2026-10/16/2026	Observation Only
Caitlyn Noel	Pitt	Miranda Frye	HS	Spec Ed	08/26/2026-01/01/2027	
Megan Cassaday	Pitt/Gbg	RN Nurse Staff	District	Nursing	09/01/2026-05/24/2027	Practicum