2026 MEETING HIGHLIGHTS

Thursday, January 1, 2026 6:30 PM
Career Seminar Room, 445 Schoolhouse Road, Johnstown, PA 15904

1. **JANUARY HIGHLIGHTS**
2. **FEBRUARY HIGHLIGHTS**
3. **MARCH HIGHLIGHTS**
4. **APRIL HIGHLIGHTS**
5. **MAY HIGHLIGHTS**
6. **JUNE HIGHLIGHTS**
7. **AUGUST HIGHLIGHTS**
8. **SEPTEMBER HIGHLIGHTS**
9. **OCTOBER HIGHLIGHTS**

Greater Johnstown Career and Technology Center

Highlights

January 27, 2026 Regular Meeting

1. **Minutes approved from the December 11, 2025 Reorganizational and Regular Meeting.**

2. **Treasurer's Report and Payment of Bills approved.**

3. **Correspondence:** None

4. **Item for Information only:**
   - **A.** Conference Report:
     - **a.** John S. Augustine II, Administrative Director, CTE Admin Professional Learning & Exploration Program, Dominican Republic, January 15-19, 2025

5. **Approved the Committee of the Whole Agenda, as follows:**
   - **A. ITEMS RELATING TO EDUCATION AND PERSONNEL**
     - **a.** Approved GJCTC's Apartment Program to operate an Extended School Year per students' IEP on the following dates:
       1. July 6 - 10, 2025 9:00 am - 12:00 pm
       2. July 13 -17, 2025 9:00 am - 12:00 pm
     - **b.** Approved the following additions/deletions to GJCTC OAC Committee:
       1. Additions:
          a. Construction Technology - Mark Walker, Building Code Official, Walker Consulting Services
          b. Diesel - Zachary Waggle - Upfit Facility Operations Manager, J & J Truck Bodies
          c. Pre-Teacher - Samatha Litko - Assistant Principal, Greater Johnstown High School
       2. Deletions:
          a. Pre-Teacher - Michael Dadey
          b. Pre-Teacher - Jeff Boyer
     - **c.** Approved a $2.00/hour increase for two (2) GJCTC Secretarial Staff.
     - **d.** Approved the hiring of Ms. Destini Smith for the position of Part-time Cosmetology Aide for the remainder of the 2025-2026 school year. pending receipt of required clearances.
     - **e.** Approved the following as Substitute Cosmetology Instructors for the remainder of the 2025-2026 school year, pending receipt of required clearances.
       1. Ms. Destini Smith
       2. Mrs. Jess Selders
     - **f.** Approved the retirement of Ms. Lisha Knapp, Culinary Arts Instructor, effective October 30, 2026.

   - **B. ITEMS RELATING TO BUDGET AND FINANCE**
     - **a.** Approved the 2026-2027 Projected Secondary Budget to be tentatively adopted and for the mail ballot resolution to be forwarded to the participating school districts' boards for voting on final adoption.

b. Approved the 2026-2027 Projected Adult/Workforce Development Budget and the Non-Secondary Grants and Project Budgets to be tentatively adopted and for the mail ballot resolution to be forwarded to the participating school districts' boards for voting on final adoption.

c. Reviewed the notification from the Pennsylvania Department of Education that a review of the Single Audit Report for GJCTC for the year ended June 30, 2025 with respect to Schedule of Expenditures of Federal Awards was conducted. According to PDE, the Single Audit Report for fiscal year ended June 30, 2025, is approved as being substantially in compliance with 2 CFR, Part 200, Subpart F regulations and other Federal and Commonwealth Policy.

d. Approved GJCTCs withdrawal from the Greater Johnstown Area Schools Healthcare Consortium, effective June 30, 2026. This action is based on the unanimous vote of the Healthcare Consortium participants to extend the withdrawal deadline to February 27, 2026. Be it further resolved that the Director and Financial Officer are authorized to take all necessary steps to provide proper notice of withdrawal to the Greater Johnstown Area Schools Healthcare Consortium and its participating school districts, in accordance with the Consortium's By-Laws, and to grant authority to the Director and Financial Officer to pursue alternate healthcare options for the district.

e. Retroactively approved the 2026 IRS Mileage Reimbursement Rate of 72.5 cents, effective January 1, 2026 and approved GJCTC to automatically use the established IRS Standard Mileage Reimbursement Rate each year. This would eliminate the need for annual Board approval while ensuring we remain aligned with the federally approved rate.

f. Approved a student from a non-participating school district, to attend GJCTC as tuition student for the 2025-2026 school year.

1. Derry Area School District: 11th Grade Student Automotive Technology

C. ITEMS RELATING TO BUILDING AND GROUNDS

a. Approved the quote from Beauty Lawn for Total Vegetation Control and Weed and Feed Control Program for the 2026 growing season.

b. Approved the lease renewal between GJCTC and Uzelac Gymnastics for a period of three (3) years.

D. ITEMS RELATING TO STUDENT ACTIVITIES

a. The SkillsUSA District 9 Competition Results were shared with the board. Students who earned 1st place will advance to the State Competition in Hershey this spring.

6. **Mr. Randy Roxby, Supervisor of Building and Grounds,** reported that the staff have been trained in operating the snow equipment and have been keeping up with snow removal. Mr. Augustine complemented Mr. Roxby and his staff for the dedication shown during the weekend snowstorm. The crew worked on Sunday to clear the parking lot and walkways.

7. **Mrs. Amanda Harrington, Assistant Administrator of Program Operations,** shared the December Student of the Month list.

8. **Mrs. Tricia Rummel, Assistant Director,** reported that the Department of State audited the LPN and Cosmetology programs; students in these programs can receive state licenses. Both programs performed exceptionally well during the review and passed all evaluations without issue.

9. **Mr. John S. Augustine II, Administrative Director,** gave thanks to the Richland School District for the Bocci Ball Tournament that was recently held. Several students in GJCTC Apartment Program and Poly-Tech Program participated in the event.

10. **Mr. Thomas Mitchell, Chief School Administrator,** thanked Fran Kazmierczyk, GJCTC's Adult Education Career Coach, for her participation in Westmont's Parent Night. Mrs. Kazmierczyk shared information on GJCTC High School and Adult Education programs with middle school and ninth grade students and their parents/guardians.

11. **Mr. Ronald Repak, Solicitor,** reported that Pennsylvania's Act 44 requires schools to report within 24 hours of finding a weapon on school grounds, buses, or at school-sponsored events. Effective January 6, 2026, this law ensures prompt transparency regarding safety, even for incidents with no immediate threat or accidental possession.

12. **Mr. Galen George, J.O.C. Chairperson,** reminded all those present to stay warm and remain safe during the current cold weather spell. Additionally, Mr. George reviewed the 2026 Meeting/Subcommittee dates and called for committee volunteers.

13. **The February Regular Meeting is scheduled for Tuesday, February 24, 2026, immediately following the Committee of the Whole Meeting at 6:30 p.m.**

    The Personnel and Negotiations Committee will meet at 5:30 p.m.

STUDENTS OF THE MONTH

DECEMBER 2025

APARTMENT PROGRAM - ORION CLARKE (WH)

AUTO TECHNOLOGY - AMARI MYERS (WH)

COLLISION REPAIR - MAKENZIE SEDLMEYER (R)

CONSTRUCTION TECHNOLOGY - DOMINIC STIFFEY (WH)

COOPERATIVE EDUCATION - WYATT MILLER (WH)

COSMETOLOGY - FAITH BUTLER (W) & KIERA BECKNER (R)

CULINARY ARTS - NOAH VIVIAN (FH)

DIESEL MECHANICS - EMMA STANKO (CT)

PRE-TEACHER PREP - ALEY RUFFING (FH)

GRAPHIC DESIGN - MARIO HUNT (WH)

HEALTH ASSISTANT - KYRA TOMAK (W)
& CADENCE MURRAY (F)

LAB TECHNOLOGY - KENDALL LUCAS (R)

MACHINE SHOP - BRADLEY GIBBONS (WH)

MASONRY - JANALEE LABUDA (S)

POLY-TECHNICAL - ZANE BIER (CT)

WELDING - BRANDON TORQUATO (WH) & JUELZ MITCHELL (F)

Greater Johnstown Career and Technology Center

Highlights

February 24, 2026 Regular Meeting

1. **Minutes approved from the January 27, 2026 Regular Meeting.**

2. **Treasurer's Report and Payment of Bills approved.**

3. **Correspondence:**
   - **A.** Letter from the Conemaugh Township Area School District - Notice of Withdrawal from Greater Johnstown Area Schools Health Consortium
   - **B.** Letter from the Westmont Hilltop School District - Notice of Withdrawal from Greater Johnstown Area Schools Health Consortium

4. **Items for Information only:**
   - **A.** Conference Reports:
     1. Mr. John S. Augustine II - Administrative Director –PACTA Annual Education & Workforce Development Symposium – February 5-6, 2026
     2. Mr. Matthew Zern – Financial Officer –PACTA Annual Education & Workforce Development Symposium – February 5-6, 2026

5. **Approved the Committee of the Whole Agenda, as follows:**
   - **A. ITEMS RELATING TO EDUCATION AND PERSONNEL**
     1. Approved the 07/01/2026 - 06/30/2029 Comprehensive Plan.
     2. Approved the 2026-2027 School Calendar, as presented.
     3. Approved the following OAC Committee members, retroactively to February 16, 2025:
        - **a.** Deletion: Welding Technology: William Walcott - GapVax
        - **b.** Addition: Cosmetology: Jessica Selders, Cosmetologist/Salon Education Director, Studio 801
        - **c.** Addition: Cosmetology: Destini Smith, Cosmetologist/Nail Technician, Lush
        - **d.** Addition: Cosmetology: Linda Blough, Cosmetologist, Hair Designs by Linda
        - **e.** Addition: Machine Tool: Jared Platt, Ripsaw, CEO
        - **f.** Addition: Machine Tool: Jacob Brandau, Owner
        - **g.** Addition: Diversified Occupations: Wayne Wess, Body Shop Manager, Laurel Auto Group
        - **h.** Addition: Diversified Occupations: Brett Reaman, Owner, Reaman's Auto
        - **i.** Addition: Diversified Occupations: Debbie Cover, VP of Talent Acquisition and Employee Development, GapVax
        - **j.** Addition: Diversified Occupations: Pam Gates, Manager of Human Resources, Penn Machine Company, LLC
        - **k.** Addition: Diversified Occupations: Taylor Gontis, Human Resources, J & J Truck Bodies and Trailers
        - **l.** Addition: Diversified Occupations: Jim Hersh, Weld School Instructor, JWFI
        - **m.** Addition: Diversified Occupations: Lynn Clement, Workforce Development

Coordinator, JWFI

n. Addition: Graphic Design: Jonathan Zima, Senior Digital Strategist, VI Marketing Branding

o. Addition: Laboratory Technology: Lisa Zeglin, Quality Assurance Lab Supervisor, Galliker's Dairy

4. Approved the following Conference/Meeting Requests:

a. Mrs. Cathy Tunstall, Special Education Facilitator: 2026 Pennsylvania Department of Education (In-Person) Conference, February 25-27, 2026

b. Mr. Brody Kieta, Welding Instructor: Certified Welding Inspector 1-Week In-Person Seminar/Exam, May 31 – June 5, 2026

c. Ms. Lisha Knapp, Culinary Instructor and Mrs. Joan Pritts, Culinary Aide: PRLAEF (ProStart) (Retroactive), February 23-24, 2026

i. Four (4) Culinary Arts Students will be attending.

5. Retroactively approved Jess Selders as a Part-time Cosmetology Aide for the remainder of the 2025-2026 school year.

6. Retroactively approved due to low enrollment for the February 9, 2026 CDL Class, the involuntary furlough of Mr. Keith Custer, GJCTC's CDL Instructor, effective February 5, 2026, with a return-to-work date of March 26, 2026, contingent upon sufficient enrollment for the March 30, 2026 CDL Class.

7. Approved the retirement of Ms. Sarah Rush, Custodian, effective June 30, 2026.

8. Approved the articulation agreement between Point Park University and GJCTC for students enrolled in the Pre-teacher Preparation Program. Students may earn up to 21 Point Park Undergraduate Credits.

B. ITEMS RELATING TO BUDGET AND FINANCE

1. Approved the minutes resulting from the January 27, 2026 Budget and Finance Committee Meeting.

2. Adopted the 2026-2027 Secondary Budget.

3. Adopted the 2026-2027 Adult/Workforce Development Budget and Non-Secondary Grants and Project Budgets.

4. Approved extending the contract for Zoom phone system and Zoom meetings for a three-year term beginning August 1, 2026.

C. ITEMS RELATING TO BUILDING AND GROUNDS

1. Approved the Use of Facility Requests for Soccer Shots to use athletic field for the months of April and May 2026, on Wednesdays and Thursdays (5:30 pm - 7:30 pm).

2. Approved the lease agreement with Total Control for motorcycle training.

3. Approved the lease agreement with Alleghenies Unlimited Care Providers, Inc. for the rental of 7-11 parking spaces.

4. Approved the Use of Facility Request for Aerium to host Redbird Teacher Sim Training, March 10-11, 2026.

D. ITEMS RELATING TO STUDENT ACTIVITES

1. Approved GJCTC students to begin student fundraising for a 2027 trip with EF Tours for up to 30 students. The cost per student will be approximately $4,500. All funds will be raised by the students.

2. Retroactively approved four (4) Culinary Arts students to attend the PRLAEF (ProStart) Competition in Hershey, PA, February 23-24, 2026.

E. OTHER BUSINESS: None

6. Mr. Randy Roxby, Supervisor of Building and Grounds, reported that in the coming weeks the company that services the solar field will be on site for routine maintenance.

7. **Mrs. Amanda Harrington, Assistant Administrator of Program Operations,** presented the attached Student of the Month Report and stated she will report on the results of the ProStart Competition at the next meeting. Additional building activities have been covered in Mr. Augustine's weekly updates.

8. **Mrs. Tricia Rummel, Assistant Director,** shared with the board the Buddy Poppy Display Contest Project for the South Fork VFW. The project was a collaborative work of the following GJCTC shops: Robotic Tech, Welding, Graphics, Construction Technology, Machine Tool Technology, and Collision Repair Technology. The VFW Buddy Poppy display contest promotes public awareness of the Buddy Poppy program, which honors fallen service members and raises funds for disabled, needy, and widowed veterans.

9. **Mr. John S. Augustine II, Administrative Director,** the JOC Board has been receiving weekly/bi-weekly reports from the Administrative Director. Mr. Augustine noted that at a recent meeting with Mark Leventry, Consultant for the GJCTC Construction Tech Home Building Project, the plot layouts for the three (3) "little houses" were finalized and were being sent to the County for approval. A late April/early May groundbreaking is anticipated.

10. **Mr. Thomas Mitchell, Chief School Administrator,** thanked Mr. Augustine and the students in the Spartan Works Club for accepting the invitation to present at the April WHSD Board Meeting.

11. **Mr. Ronald Repak, Solicitor,** informed the board that the cell phone bill has passed in the Senate and has moved to the House Education Committee. Additionally, he referenced the recent ICTC situation in which a sending school sought to withdraw, as well as the subsequent legal ruling striking down the withdrawal for a subsequent thirteen (13) years.

12. **Mr. Galen George, J.O.C. Chairperson,** had nothing to report.

13. **The March Regular Meeting is scheduled for Tuesday, March 24, 2026, immediately following the Committee of the Whole Meeting at 6:30 p.m.**

    Prior to the meeting, a Building and Grounds Committee meeting will be held at 5:00 p.m., followed by a Personnel and Negotiations Committee meeting at 5:30 p.m.

STUDENTS OF THE MONTH

JANUARY 2026

APARTMENT PROGRAM - JAZMINE WALTERS (WH)

AUTO TECHNOLOGY - ALEXAVIER ST.CLAIR (CT)

COLLISION REPAIR - ISAIAH WIGGINS (WH)

CONSTRUCTION TECHNOLOGY - AARON VELEZ (W)

COOPERATIVE EDUCATION - BELLA PODRASKY (WH)

COSMETOLOGY - KEIRA NEMETH (CT) & ADILYN CRISI (W)

CULINARY ARTS - HUNTER MYERS (WH)

DIESEL MECHANICS - COLTON MAJCHER (GJ)

PRE-TEACHER PREP - AMEENA WHEELER (FH)

GRAPHIC DESIGN - CHASE BENNETHUM (W)

HEALTH ASSISTANT - GRACE MCAFEE (CT)
& AALIYAH RAE ELLIOTT (CT)

LAB TECHNOLOGY - NEYTIRI BENNET (R)

MACHINE SHOP - BRANDON STIGERS (W)

MASONRY - SARA SCHECH (FH)

POLY-TECHNICAL - TRENT BATSON (CT)

WELDING - TROY SHAFFER (R) & AIDEN CHESTNUTWOOD (CT)

Greater Johnstown Career and Technology Center

Highlights

March 24, 2026 Regular Meeting

1. **Prior to the Committee of the Whole Meeting, GJCTC students who earned gold, silver, or bronze at the SkillsUSA District 9 Championship were presented with their pins. Family members were invited to attend the ceremony, followed by a celebratory dinner prepared by the Culinary Arts students for the award recipients and their families.**

2. **Minutes approved from the February 24, 2026 Regular Meeting.**

3. **Treasurer's Report and Payment of Bills approved.**

4. **Correspondence –** None

5. **Items for Information Only**
   - **A.** Post-conference Reports:
     - **a.** ProStart 2026 Invitational Competition - Ms. Lisha Knapp, Culinary Arts Instructor
     - **b.** ProStart 2026 Invitational Competition - Mrs. Joan Pritts, Culinary Arts Aide
     - **c.** 2026 Pennsylvania Department of Education (In-Person) Conference – Ms. Cathy Tunstall, Special Education Facilitator
     - **d.** SkillsUSA Fabrication Competition – Mr. Brody Kieta, Welding Instructor

6. **Approved the Committee of the Whole Agenda, as follows:**
   - **A. ITEMS RELATING TO EDUCATION AND PERSONNEL**
     - **a.** Approved the following conference requests:
       1. Mr. Brody Kieta, Welding Instructor, to attend the SkillsUSA Fabrication Competition with three (3) students, March 9-10, 2026 (Retroactive)
       2. Mr. Joel Yoder and Mrs. Lisha Knapp, SkillsUSA Advisors, to attend the SkillUSA State Competition with 11 students, April 8-10, 2026
     - **b.** Approved the administrative response to the Occupational Advisory Committee's recommendations from the Spring 2026 OAC Meeting.
     - **c.** Approved the administration's recommendation to recall Mr. Keith Custer, CDL Instructor, effective Thursday, March 26, 2026.
     - **d.** Accepted of the resignation of the following GJCTC Employees:
       1. Zac Berkey, Substitute Custodian, effective Wednesday, February 25, 2026
       2. Zachery Blank, Substitute Custodian, effective Friday, February 27, 2026
     - **e.** Approved the intermittent leave under the Family and Medical Leave Act for Employee No. 10429.
     - **f.** Approved BSI as GJCTC's new Health Insurance Broker, through the Public School Health Insurance Cooperative.
     - **g.** Approved the administration's recommendation to go to bid for a CNC Band Saw, to be paid for by the Equipment Grant.

B. ITEMS RELATING TO BUDGET AND FINANCE

- **a.** FYI - The GJCTC has received written notice of the ratification of the Secondary, Adult/Workforce Development Budget and Non-Secondary Grants and Projects Budgets from the Ferndale Area School District. Their meeting was held after the February JOC's meeting. All Budgets were ratified unanimously.
- **b.** Approved the 2026-2027 Adult/Workforce Development Tuition and Fees as presented.
- **c.** Approved the administration's request to solicit bids for the natural gas contract.
- **d.** Approved the administration's request for a one-time donation of $500 to the Richland Volunteer Fire Department.

C. ITEMS RELATING TO BUILDING AND GROUNDS

- **a.** Reviewed the results of GJCTC's 2025-2026 lead water testing.
- **b.** Approved an annual rent increase of 4% for the next three (3) years for all inside GJCTC tenants with rolling leases. Tenants who rent only outside space will have a 2% rent increase for the next three (3) years.

D. ITEMS RELATING TO STUDENT ACTIVITIES

- **a.** Approved the following Conference/Student Field Trip Requests:
  1. Approved three (3) GJCTC Welding Students to attend the SkillsUSA Fabrication Competition, March 9-10, 2026. (Retroactive)
  2. Approved Eleven (11) students to attend the 2026 SkillsUSA Pennsylvania State Championships, April 8-10, 2026.

E. OTHER BUSINESS – None

7. **Mr. Randy Roxby, Supervisor of Building and Grounds,** shared that his team is prepared for the upcoming mowing season and are hoping the winter snow season has finally ended.

8. **Mrs. Amanda Harrington, Assistant Administrator of Program Operations,** presented the attached Student of the Month Report and noted that the seniors will complete their NOCTI written exams April 11-16, followed by the NOCTI Hands-on evaluations April 22-23.

9. **Mrs. Tricia Rummel, Assistant Director,** reported that the PCCD Secondary Grant has been approved. The funds will be used to support the cost of the security guard position.

10. **Mr. John S. Augustine II, Administrative Director,** acknowledged the recent success of GJCTC students in competitions and attributed much of this achievement to the dedication GJCTC faculty demonstrates in supporting their students.

11. **Mr. Thomas Mitchell, Chief School Administrator,** had nothing to report.

12. **Mr. Ronald Repak, Solicitor,** noted, as predicted, an increase in the number of Act 44 notices reported by all schools since the previous month's meeting.

13. **Mr. Galen George, J.O.C. Chairperson**, suggested all board members take a few minutes to drive around the school to see firsthand all the recent improvements. The building looks good, up-to-date and impressive. Mr. Augustine and his team were credited for their dedication and vision. Additionally, during the Building and Grounds Committee's walk through of the East Hills Rec facility, they found the recent update and renovations to be very well done.

14. **Other Business: Dr. Carney commented on the improved appearance of the lot designated for the GJCTC Construction Technology Home Building Project. Mr. Augustine informed the Board that they will soon receive an email containing preliminary drawings of the site layout.**

15. **The April Regular Meeting is scheduled for Tuesday, April 28, 2026, immediately following the Committee of the Whole Meeting at 6:30 p.m. No sub-committee meeting is scheduled for April.**

Greater Johnstown Career and Technology Center

Highlights

April 28, 2026 Regular Meeting

1. **Minutes approved from the March 24, 2026 Regular Meeting.**

2. **Treasurer's Report and Payment of Bills approved.**

3. **Correspondence:** None

4. **Items for Information only:**
   - **A.** Conference Report:
     - **a.** Matt Zern, Financial Aid Officer, PASBO Annual Conference

5. **Approved the Committee of the Whole Agenda, as follows:**
   - **A. ITEMS RELATING TO EDUCATION AND PERSONNEL**
     - **a.** Approved the establishment of an EF Tour Club and Mrs. Shelby Kieta as the unpaid advisor. Mrs. Kieta will be managing the fundraising for the EF Tours overseas trip.
     - **b.** Approved the following Conference/Meeting Requests:
       1. **PACTA Summer Leadership Conference**, July 28-29, 2026
          - **a.** John S. Augustine II, Administrative Director
          - **b.** Tricia Rummel, Assistant Director
          - **c.** Amanda Harrington, Assistant Administrator of Secondary Education
          - **d.** Matthew Zern, Financial Officer
       2. **EF Tours Training,** Summer 2026
          - **a.** Shelby Kieta, EF Tour Club Advisor, Welding/Robotics Instructor
     - **c.** Approved the updated 2026 GJCTC Local Advisory Committee List.
     - **d.** Approved the following staff resignations:
       1. Ms. Cathy Tunstall, from the position of Special Education Facilitator, effective the close of business, May 15, 2026
       2. Mr. Christopher Farabaugh, Diesel Technology Instructor, effective end of the 2025-2026 School Year.
          - **a.** Mr. Farabaugh will remain as an At-will Hourly Auto Inspection Instructor.
     - **e.** Approve Mrs. Serena Bridges to the position of Special Education Facilitator, effective with the start of the 2026-2027 school year.
     - **f.** Approved the hiring of Ms. Megan Miller for the position of Culinary Arts Instructor, effective with the start of the 2026-2027 school year.
     - **g.** Approved the time off without pay request for Christopher Farabaugh, Diesel Technology Instructor, for June 1 - 3, 2026.
     - **h.** Retroactively approved the change in employment status from active to inactive for Mr. Ellis Dixon, Part-time Custodian, effective April 13, 2026.
     - **i.** Approved the hiring of the following substitute custodians:
       1. Tanner Barkley, retroactive to Monday, April 27, 2026
       2. Angela Silk
     - **j.** Approved the three (3) year subscription renewal with VidCruiter INC., effective June 10, 2026 through June 9, 2029.
     - **k.** Approved the renewal of the PSBA All-Access Package for the 2026–2027 school year.
     - **l.** Approved transitioning from BoardDocs to Keystone Agenda for the 2026–2027 school year.

B. ITEMS RELATING TO BUDGET AND FINANCE

a. Approved awarding the bid for a CNC Band saw to Demmler Machinery in the amount of $57,500. This is funded by the Supplemental Equipment Grant.

b. Approved BSI Corporate Benefits as the Broker of Record for both Vision and Dental insurance with no change in cost, provider, or benefits offered, effective immediately or as current arrangements expire and authorize the Administrative Director to sign any agreement.

C. ITEMS RELATING TO BUILDING AND GROUNDS

a. Approved the minutes resulting from the March 24, 2026 Building and Grounds Committee Meeting.

D. ITEMS RELATING TO STUDENT ACTIVITES

a. Approved the establishment of an EF Tour Club.

E. OTHER BUSINESS

6. **Mr. Randy Roxby, Supervisor of Building and Grounds,** shared that he and his team have been focused on grounds and building upkeep, summer project prep, and wrapping up the HVAC project.

7. **Mrs. Amanda Harrington, Assistant Administrator of Program Operations,** presented the attached Student of the Month Report and reported that NOCTI testing concluded the previous week. Additionally, despite the power outage, the Health Assistant CNA Pinning Ceremony took place prior to the board meeting. Mrs. Harrington thanked all who assisted in relocating the ceremony to the front entrance of the school. With the help of many, the seating area was quickly reset, allowing the ceremony to proceed without the need for rescheduling.

8. **Mrs. Tricia Rummel, Assistant Director,** shared with the board the new Graduate Student Spotlight features that have been posted on Facebook. These spotlights highlight graduates from both the adult and high school programs, showcase where they are currently working in their field of study, and provide them with an opportunity to share words of encouragement or wisdom with current and prospective GJCTC students. Mrs. Kazmierczyk has been spearheading this project. These features will be posted periodically, and JOC members are encouraged to reach out to Mrs. Kazmierczyk if they know of a student who should be featured.

9. **Mr. John S. Augustine II, Administrative Director,** acknowledged the recent success of GJCTC Health Assistant students who completed their NOCTI exams, with all students earning scores at the Advanced level. Mrs. Penatzer and Mrs. Able were congratulated for their dedication in preparing students for this achievement. Mrs. Harrington was also recognized for her work in launching the beta testing of the pilot format for online NOCTI proctoring. GJCTC was one of only two CTCs out of 84 in Pennsylvania to utilize this new format. Additionally, he noted that the Personnel Committee continues its work on the future administrative transition.

10. **Mr. Thomas Mitchell, Chief School Administrator,** reported that the PAC met the previous week and discussed the enrollment numbers for the upcoming school year.

11. **Mr. Ronald Repak, Solicitor,** the house project is moving forward as expected. Funds were received and legal fees were reimbursed. The county has approved the plans for the project.

12. **Mr. Galen George, J.O.C. Chairperson**, had nothing to report.

13. **The May Regular Meeting is scheduled for Tuesday, May 26, 2026, immediately following the Committee of the Whole Meeting at 6:30 p.m. There will be a joint Curriculum and Enrollment Committee/Local Advisory Committee meeting at 5:30 p.m. in the Board Room.**

Highlights

MAY 26, 2026 Regular Meeting

1. **Prior to the start of the Committee of the Whole meeting, several graduating senior Culinary Arts students presented a cake they created in honor of Chef Lisha Knapp.**

2. **Minutes approved from the April 28, 2026 Regular Meeting.**

3. **Dr. Richard Knavel, DVM, was re-elected to the position of GJCTC Treasurer for the 2026-2027 fiscal year.**

4. **Treasurer's Report and Payment of Bills approved.**

5. **Correspondence:** A thank you note was received from Lucas Rummel expressing his appreciation for the sponsorship in the Ken Lantzy All-Star Football Game.

6. **Items for Information only:** None

7. **Approved the Committee of the Whole Agenda, as follows**:
   - **A. ITEMS RELATING TO EDUCATION AND PERSONNEL**
     - **a.** Reviewed the current estimated 2026-2027 GJCTC Secondary Enrollment.
     - **b.** Retroactively approved the hiring of Amanda Husar for the position of Part-time Custodian, effective Wednesday, May 11, 2026.
     - **c.** Approved the director's acceptance of the following notice of resignation:
       1. Walter Wadsworth, Secondary Aide, retroactive to Thursday, May 7, 2026.
     - **d.** Acknowledge Jeff Mihalko, President of Restoration Specialties & Supply, Inc, for his generous donation of a Mitutoyo Coordinated Measuring Machine, to the Machine Tool Technology/Advanced Manufacturing Program.
     - **e.** Retroactively approved GJCTC to participate in the Education Leading to Employment and Career Training (ELECT)-Teen Parenting Program, effective May 22, 2026.

   - **B. ITEMS RELATING TO BUDGET AND FINANCE**
     - **a.** Approved the 2026-2027 Tuition Rate for students attending GJCTC from Non–Participating School Districts. The approved rate is $13,159.13.
     - **b.** Approved the 2026-2027 Use of Facility Rate Schedule, effective July 1, 2026.

   - **C. ITEMS RELATING TO BUILDING AND GROUNDS**
     - **a.** Approval of the use of facilities request by R.E.A.C.H.

   - **D. ITEMS RELATING TO STUDENT ACTIVITIES**
     - **a.** Approved the EF Tours Plan of Activities for the time period of May 2026 through March 2027.

8. **Mr. Randy Roxby, Supervisor of Building and Grounds,** his updates were covered in Mr. Augustine's weekly updates.

9. **Mrs. Amanda Harrington, Assistant Administrator of Program Operations,** presented the attached Student of the Month report. Building activities have been covered in Mr. Augustine's weekly updates.

10. **Mrs. Tricia Rummel, Assistant Director,** was not in attendance. Her updates were covered in Mr. Augustine's weekly updates.

11. **Mr. John S. Augustine II, Administrative Director,** has been providing the JOC weekly Administrative Director updates.

12. **Mr. Tom Mitchell, Chief School Administrator,** had nothing to report.

13. **Mr. Ronald Repak, Solicitor,** had nothing to report.

14. **Mr. Galen George, J.O.C. Chairperson,** encouraged all board members to take a drive around the building to observe the completed improvements—from the entrance sign to the new roof and freshly paved parking area. The facility presents a clean, polished, and well-finished appearance. Additionally, he shared that the joint Curriculum/Enrollment and Local Advisory Committee Meeting was held prior to the Committee of the Whole Meeting. The members shared their vision for GJCTC's future. The group agreed on a desire to increase seat time at GJCTC. Their full report will be presented at the June JOC meeting.

15. **The June Regular Meeting is scheduled for Tuesday, June 23, 2026, immediately following the Committee of the Whole Meeting at 6:30 p.m.**

Greater Johnstown Career & Technology Center

Highlights

JUNE 23, 2026 Regular Meeting

1. **Minutes approved from the May 26, 2026 Regular Meeting.**

2. **Treasurer's Report and Payment of Bills approved.**

3. **Correspondence** – None

4. **Items for Information only** – None

5. **Approved the Committee of the Whole Agenda, as follows:**
   - **A. ITEMS RELATING TO EDUCATION AND PERSONNEL**
     - **a.** The Safety and Security Report was reviewed in Executive Session.
     - **b.** Approved the minutes resulting from the joint Local Advisory Committee/Curriculum and Enrollment Committee Meeting, held May 26, 2026.
     - **c.** Approved the following conference/meeting requests:
       1. John S. Augustine, II, Administrative Director
          - i. Future of Career and Technical Education in Pennsylvania, June 22-23, 2026 (Retroactive)
          - ii. Tech & Learning Regional Leadership Summits – Northeast, October 15-16, 2026
     - **d.** Approved beginning July 1, 2026, permission to submit grant proposals for federal and state-funded grants throughout the 2026-2027 school year.
     - **e.** Approved beginning July 1, 2026 the authority of the Director to assign personnel additional working hours, at the approved hourly rates, for curriculum development, staff development, special projects or federal/state funded grants, in writing proposals and accounting the same.
     - **f.** Approved Mrs. Serena Bridges to begin alternative certification for Principal Certification, and title modification to Assistant Principal. Locally to remain the same "Special Education Facilitator".
     - **g.** Ratified the transfer of Tyler Mosorjak, current Polytech Instructor, to the position of Instructor of the Apartment Program, to begin in the 2026-2027 school year.
     - **h.** Ratified the transfer of Amanda Husar, Part-time Custodian, to a full-time custodial position, retroactive to June 8, 2026.
     - **i.** Approved the change in status of the following employee from active to inactive:
       1. Tanner Barkley - Substitute Custodian
     - **j.** Approved continuing the following Ignite Education Staffing Contracts:
       1. Mr. David Lehman, Sr. Secondary Classroom Aide – Construction
       2. Mrs. Jolene Griffith - School Nurse
       3. Mrs. Joan Pritts - Culinary Arts Aide
     - **k.** Approved the Articulation Agreements with the following institutes for the 2026-2027 school year:
       1. Penn Highlands
       2. Greater Johnstown Career and Technology Center's Adult Education Programs
       3. St. Francis University

4. Mount Aloysius

l. Acknowledged and thanked Attorney Ronald Repak for his generous donation of a 2016 Dodge Journey to the Automotive Programs at GJCTC.

B. ITEMS RELATING TO BUDGET AND FINANCE

a. Approved beginning July 1, 2026, permission for GJCTC to participate in the PA Cooperative Technology Purchasing Program, PA State Co-Stars Purchasing Program, Source Well, and PA General Services Surplus Equipment Programs to obtain state contract pricing for purchases for the 2026-2027 fiscal year.

b. Approved the Financial Officer, along with the Auditor, be authorized to make the necessary budgetary transfers, as required by the School Code, to close the books at the end of the 2025-2026 fiscal year.

c. Approved the 2026-2027 loan payment formula, as recommended by PFM Financial Advisors, LLC.

d. Approved the 2026-2027 insurance package from MGI Risk Management.

e. Approved IGS Energy, as the natural gas supplier for the recommended 36-month period of September 2026 through August 2029.

C. ITEMS RELATING TO BUILDING AND GROUNDS

a. Approved the following use of facility requests:

1. Johnstown Animal Welfare Society, "car Cruise-In", August 15, 2026
2. Ferndale Area Jr/Sr High School Cross Country Team, Athletic Field, 6/24, 7/8, 8/5, and 8/19

b. Approved to auction the items listed on the 2026 GJCTC Auction List.

D. ITEMS RELATING TO STUDENT ACTIVITIES – None

6. **Mr. Randy Roxby, Supervisor of Building and Grounds,** his updates were covered in Mr. Augustine's weekly updates.

7. **Mrs. Amanda Harrington, Assistant Administrator of Program Operations,** her building activities have been covered in Mr. Augustine's weekly updates.

8. **Mrs. Tricia Rummel, Assistant Director,** her updates were covered in Mr. Augustine's weekly updates.

9. **Mr. John S. Augustine II, Administrative Director,** has been providing the JOC weekly Administrative Director updates. Mr. Augustine also shared with the Board a letter that had been given to one of the Welcome Team members by a recent graduate of the GJCTC Adult Cosmetology Program. In the letter, the graduate expressed her appreciation for the positive experience she had at GJCTC, noting how meaningful it was to be greeted with a friendly "hello" each morning. She explained that these simple acts of kindness by the GJCTC staff member made her feel welcomed and valued, leaving a lasting impression throughout her educational journey.

10. **Mr. Tom Mitchell, Chief School Administrator,** was not in attendance.

11. **Mr. Ronald Repak, Solicitor,** was not in attendance.

12. **Mr. Galen George, J.O.C. Chairperson,** had nothing to report.

13. **The August Regular Meeting is scheduled for Wednesday, August 5, 2026, immediately following the Committee of the Whole Meeting at 6:30 p.m.**

There will be a Building and Grounds Committee Meeting at 5:30 p.m.

Greater Johnstown Career & Technology Center

Highlights

AUGUST 5, 2026 Regular Meeting

1. **Minutes approved from the June 23, 2026 Regular Meeting.**

2. **Treasurer's Report and Payment of Bills approved.**

3. **Correspondence** – None

4. **Items for Information only**
   - **A. Conference Reports were submitted by the following employees:**
     - **a.** John S. Augustine II, Administrative Director, Future of Career and Technical Education in Pennsylvania (Through a Collaborative Regional Approach)
     - **b.** John S. Augustine II, Administrative Director, PACTA
     - **c.** Tricia Rummel, Assistant Director, PACTA
     - **d.** Amanada Harrington, Assistant Administrator of Program Operations, PACTA
     - **e.** Matthew Zern, Financial Officer, PACTA

5. **Approved the Committee of the Whole Agenda, as follows:**
   - **A. ITEMS RELATING TO EDUCATION AND PERSONNEL**
     - **a.** Approved the Annual Public Notice of Non-Discrimination, as presented.
     - **b.** After the yearly review of Policy 249 Bullying/Cyberbullying Policy, the administration recommends no changes.
     - **c.** Approved the administration's recommendations to immediately begin the utilization of the incoming and outgoing phone recording system.
     - **d.** Approved the following employee resignations/withdrawal of employment offers:
       1. Paul Tresnicky, Lab Technology Instructor, effective August 4, 2026
       2. Gage Hine, Construction Technology Instructor, effective August 5, 2026
       3. Megan Miller, Culinary Arts Instructor, rescinded acceptance of offer of employment
     - **e.** Reviewed the secondary enrollment program numbers. Approved the administration's recommendation to place Collision Repair and Industrial Refinishing on probation (2nd time) and to close Lab Technology based on returning low enrollment.
       1. Based on the Board's discussion, probation and enrollment statuses will be reviewed and updated on a monthly basis moving forward.
     - **f.** Determined the waitlist order per Administrative Regulation 001, for students in GJCTC's Cosmetology and Construction Technology Programs .
     - **g.** Approved Clinical Site Affiliation Agreements with:
       1. Richland Nursing and Rehabilitation Center - LPN
       2. Chan Soon-Shiong Medical Center - LPN
       3. Richland Nursing and Rehabilitation Center – Health Assistant
       4. Concordia at Arbutus Park – Health Assistant
     - **h.** Approved the changes/updates to the 2026-2027 Adult, Secondary and Teacher Handbooks, as presented.
     - **i.** Discussed the ongoing search for a new Diesel Technology Instructor.

j. Approved the involuntary furlough of Mr. Dave Mitchell, GJCTC's MEO Instructor, effective August 6, 2026.

k. Approved Miah McFadden as the Adult Cosmetology Instructor, effective with the start of the 2026-2027 school year.

l. Approved Megan Revesz as a Special Education Instructor, effective with the start of the 2026-2027 school year.

m. Approved Bramlet as the School Security Guard Service for the 2026 – 2027 school year.

n. Approved the Administration's request to fill GJCTC's Guru and CTSO positions for the 2026-2027.

o. Discussed Snow Day Procedures for the 2026 – 2027 school year. Based on the board's discussion, GJCTC will continue to hold traditional snow days.

p. Discussed succession planning for administrative leadership. The Joint Operating Committee will use the Personnel Committee to begin succession planning.

B. ITEMS RELATING TO BUDGET AND FINANCE

a. Approved list of students from non-participating school districts to attend GJCTC as tuition students for the 2026-2027.

b. Approved rental forgiveness for East Hills Recreation in the amount of $4,749.32. This amount reflects five weeks of rental interruption resulting from HVAC and humidity issues experienced during the summer months.

c. FYI: Mr. Zern reviewed the Solar Field Generation and Financial Analysis.

C. ITEMS RELATING TO BUILDING AND GROUNDS

a. Approved the quote from Blue's Fire Extinguisher Service Inc., for the Collision Repair Paint Booth Fire Suppression System.

D. ITEMS RELATING TO STUDENT ACTIVITIES – None

6. **Mr. Randy Roxby, Supervisor of Building and Grounds,** his updates were covered in Mr. Augustine's weekly updates.

7. **Mrs. Amanda Harrington, Assistant Administrator of Program Operations,** her building activities have been covered in Mr. Augustine's weekly updates.

8. **Mrs. Tricia Rummel, Assistant Director,** her updates were covered in Mr. Augustine's weekly updates.

9. **Mr. John S. Augustine II, Administrative Director,** had no additional information to report at the meeting but will continue to provide the Board with weekly updates.

10. **Mr. Tom Mitchell, Chief School Administrator,** had nothing to report.

11. **Mr. Ronald Repak, Solicitor,** during the Committee of the Whole Meeting, Attorney Repak confirmed Mrs. Rummel's discussion on the new Bullying/Cyberbullying procedures that will need to be followed.

12. **Mr. Galen George, J.O.C. Chairperson,** had nothing to report.

13. **The September Regular Meeting is scheduled for Tuesday, September 22, 2026, immediately following the Committee of the Whole Meeting at 6:30 p.m.**

There will be a Personnel Committee Meeting at 5:30 p.m. in the Board Room.

Greater Johnstown Career and Technology Center

Highlights

September 22, 2026 Regular Meeting

1. **Minutes approved from the August 5, 2026 Regular Meeting.**

2. **Treasurer's Report and Payment of Bills approved.**

3. **Correspondence:**
   - **A.** Conference Reports:
     1. Tricia Rummel, Assistant Director - BSI Corporate Benefits: Beyond Limits, September 3, 2026
     2. Matthew Zern, Financial Officer - BSI Corporate Benefits: Beyond Limits, September 3, 2026

4. **Items for Information only:** None

5. **Approved the Committee of the Whole Agenda, as follows:**
   - **A. ITEMS RELATING TO EDUCATION AND PERSONNEL**
     1. Approved the updated Public Noice of Non-Discrimination.
     2. Approved the first reading of the following policy manual updates:
        - **a.** Policy 102: Academic Standards
        - **b.** Policy 103: Discrimination/Harassment Affecting Students
        - **c.** Policy 104: Discrimination/Harassment Affecting Staff
        - **d.** Policy 113.2: Behavior Support
        - **e.** Policy 218: Student Discipline
        - **f.** Policy 218.1: Weapons
        - **g.** Policy 221: Dress and Grooming
        - **h.** Policy 247: Hazing
        - **i.** Policy 801: Public Records
        - **j.** Policy 818: Contracted Services Personnel
        - **k.** Policy 827: Conflict of Interest
     3. Approved the following conference requests:
        - **a.** Zack Buchholz, Cooperative Education Coordinator, 2026 PCEA Conference - Strategies for Success in Work-Based Learning, October 15-16, 2026
        - **b.** Shelby Kieta, SkillsUSA Advisor and Joel Yoder, SkillsUSA Advisor: SkillsUSA Fall Leadership Conference, October 28 – 30, 2026

c. Carissa Penatzer, Health Assistant Instructor, 2025 Strategies Conference, November 13-14, 2025
d. John S. Augustine, Administrative Director, Tricia Rummel, Assistant Director, and Serena Bridges, Assistant Principal: Pathways to Career Readiness: An Education and Workforce Development Symposium, February 9-10, 2027

4. Reviewed GJCTC's current High School enrollment. All programs are fully operational. Collision Repair and Industrial Refinishing was removed from probationary status.
5. Retroactively approved the resignation of Amanda Husar, Part-time Custodian.
6. Retroactively approved the hiring of Dennis Lohr, for the position of Diesel Technology Instructor, effective September 8, 2026.
7. Retroactively approved the hiring of Alexander Prociuk, for the position of Culinary Arts Instructor, effective September 14, 2026.
8. Construction Technology Instructor discussion; interviews are ongoing.
9. Approved the annual Articulation Agreements with the following institutions:
   a. Point Park University
   b. Saint Francis University
10. Retroactively approved the following aides for the 2026-2027 school year:
    a. Gregory Heinlein, effective August 31, 2026 – September 4, 2026
    b. Edward Pfeil, effective September 2, 2026
    c. Jim Revel, effective September 14, 2026 – September 15, 2026
11. Retroactively approved the hiring of Daniel Mack, for the position of Part-time Custodian, effective August 31, 2026.
12. Approved the hiring of Sara Petrondi, for the position of Full-time Custodian, start date during the month of October.
13. Retroactively approved the granting of tenure to the following instructor, effective with the 2026-2027 school year:
    a. Abigail Gerber, Graphic and Digital Media Design Instructor
14. Approved the following mentors for the 2026-2027 school year:
    a. Zack Buchholz, Cooperative Education Coordinator, to mentor: Alexander Prociuk, Secondary Culinary Arts Instructor and Dennis Lohr, Secondary Diesel Technology Instructor.
    b. Carissa Penatzer, Secondary Health Assistant Instructor, to mentor: Kennedy Fry, Secondary Cosmetology Instructor (Year 2) and Mary Potter, Secondary Cosmetology Instructor (Year 2)
    c. Jen Wyant, Secondary Pre-Teacher Prep Instructor, to mentor: Tyler Mosorjak, Special Education Instructor (Year 2) and Megan Revesz, Special Education Instructor.
15. Approved the following 2026-2027 Grow Your Own Contracts (GURU):
    a. 9th Grade Tours - Jen Steele, High School Secretary
    b. Occupational Advisory Committee Guru - Scott Thomas, Secondary Construction Trades Instructor
    c. Adult Education Graduation - Fran Kazmierczyk, Adult Education Career Coach

    d. High School Graduation - Shelby Kieta,
    e. CTSO Guru - Carissa Penatzer, Secondary Health Assistant Instructor
    f. Canvas Guru - Carissa Penatzer, Secondary Health Assistant Instructor
    g. Mentor Program Guru - Zackery Buchholz, Co-Op Coordinator
16. Approved the following 2026-2027 Career and Tech. Student Activity Advisors Contracts:
    a. ProStart - Alex Procuik, Secondary Culinary Arts Instructor
    b. National Technical Honor Society - Jen Weyant, Pre-Teacher Preparation Program and Carissa Penatzer, Secondary Health Assistant Instructor
    c. SkillsUSA - Shelby Kieta, Robotic Tech Instructor, Kelly Abel, Secondary Health Assistant Instructor, and Joel Yoder, Collision Repair and Industrial Refinishing Instructor
    d. Battle Bots - Scott Pritts, Secondary Machine Tool Technology Instructor and Brody Kieta, Welding Instructor
    e. Motor Sport Club - Corey Leahey, Automotive Technology Instructor and Jeremy Hall, Automotive Technology Instructor
17. Approved the title modification for Mrs. Serena Bridges, former Special Education Facilitator, now to be designated as GJCTC's Assistant Principal.
18. Approved the rental contract with 1st Summit Arena for GJCTC's 2027 High School Graduation.
19. Approved the following Additions/Deletions to the Occupational Advisory Committee (OAC):
    a. Cosmetology - Additions
        i. Amy Rummel - Salon Owner - Skeeters
        ii. Emily Albough - Salon Owner - Hair Maiden Salon & Style
    b. Culinary Arts - Addition
        i. Amanda Hogue - Owner - Bites & Brews
    c. Graphics and Digital Media Design - Addition
        i. Bobby Bridges - Owner - Bridges Perspective Photo & Video
    d. Health Assistant - Additions
        i. Michael Donald - DON - Maple Winds Healthcare & Rehabilitation
        ii. Rebecca Christ - HR Manager - Laurel View Village
        iii. James Ahacic - Associate Director - Conemaugh School of Nursing & Allied Health
    e. Health Assistant - Deletions
        i. Bernie Varner - Retired
        ii. Lorrie Douglass - Remove from OAC
        iii. Diane Kurchak - Remove from OAC
20. Recognized the following donations to the school:
    a. Acknowledged and thanked Sherwin-Williams Paint Store for their generous donation of paints, stains, and polyurethanes to GJCTC's Construction Technology Program.
    b. Acknowledged and thanked Linda Kelly for her generous donation of a 2008 Ford Escape to GJCTC's Automotive Program.

21. Discussed student driving at GJCTC, specifically the legal restrictions regarding the number of passengers permitted in a vehicle based on the driver's age and type of driver's license.
22. Approved, per grant guidelines, permission to apply for the $25,000 Agriculture and Youth Program Grant.
23. Approved the "Letter of Agreement" for referrals between GJCTC and the Alternate Community Resource Program.

B. ITEMS RELATING TO BUDGET AND FINANCE

1. Approved two students from non-participating school districts to attend GJCTC as tuition students for the 2026-2027.

C. ITEMS RELATING TO BUILDING AND GROUNDS

1. Approved the minutes resulting from the August 5, 2026 Building and Grounds Committee Meeting.
2. Discussed the HVAC Maintenance Contract – no action taken at this time.
3. Approved the following use of facility request:
    a. The Training and Education Fund - Nurse Aid Training, September 23, 2026 - November 19, 2026 (19 Days)

D. ITEMS RELATING TO STUDENT ACTIVITIES

1. Approved 12 GJCTC High School Students to attend the 2026 SkillsUSA Fall Leadership Conference, October 28-30, 2026.

E. OTHER BUSINESS – None

6. **Mr. Randy Roxby, Supervisor of Building and Grounds, was not in attendance.** Mr. Roxby's updates were covered in Mr. Augustine's weekly updates. Additionally, Mr. Augustine noted that Mr. Roxby has been working closely with TEN and Automative Logic. Congratulations were extended to Mr. Roxby's son, Braxton, on his call-up to Major League Baseball (MLB) to play for the San Francisco Giants.

7. **Mrs. Amanda Harrington, Assistant Administrator of Program Operations,** reported her building activities have been covered in Mr. Augustine's weekly updates. Mrs. Harrington also presented each school board member with photos highlighting their respective GJCTC students who participate in fall extracurricular activities.

8. **Mrs. Tricia Rummel, Assistant Director,** her updates were covered in Mr. Augustine's weekly updates.

9. **Mr. John S. Augustine II, Administrative Director,** highlighted the GJCTC Cooperative Education Program at GJCTC. Currently, GJCTC has 16 Students are out in the workforce, 9 students have completed the requirements to work, and 67 students have expressed a desire to participate in the Co-op Program.

10. **Mr. Thomas Mitchell, Chief School Administrator,** was called away from the meeting to attend to a school emergency. In his absence, Dr. David Lehman, Superintendent of the Forest Hills School District, reported on the strong attendance at the recent Occupational Advisory Committee Meeting. Dr. Lehman also noted that the PAC will discuss student transportation at its next meeting. He recognized GJCTC's Culinary Arts Program and students for the outstanding job they did providing catering services for recent events held at Forest Hills.

11. **Mr. Ronald Repak, Solicitor,** provided a case update on PDE decision regarding habitually truant students who transfer to cyber schools.

12. **Mr. Galen George, J.O.C. Chairperson,** acknowledged Mr. Roxby, Mr. Augustine, Mrs. Rummel, and Mr. Repak for their ongoing work with TEN. TEN has accepted responsibility for not commissioning correctly. Additionally, he is proud of the planning that is taking place in anticipation for the Administrative Team's succession.

13. **The October Regular Meeting is scheduled for Tuesday, October 27, 2026, immediately following the Committee of the Whole Meeting at 6:30 p.m.**

There will be a Budget and Finance Committee Meeting at 5:30 p.m.

Greater Johnstown Career & Technology Center

Highlights

OCTOBER 27, 2026 Regular Meeting

1. **Minutes approved from the September 22, 2026 Regular Meeting.**

2. **Treasurer's Report and Payment of Bills approved.**

3. **Correspondence** – None

4. **Items for Information only:**
   - **A.** Conference Report:
     - **a.** Zackery Buchholz, Cooperative Education Coordinator, Cooperative Education Conference, October 14-15, 2026

5. **Approved the Committee of the Whole Agenda, as follows:**
   - **A. ITEMS RELATING TO EDUCATION AND PERSONNEL**
     - **a.** Approved the second reading of the Policy Manual updates, with no changes from the September meeting.
     - **b.** Approved the retirement agreement for John S. Augustine II, GJCTC's Administrative Director.
     - **c.** Approved the Administrative Director's contract for Tricia Rummel, GJCTC's Assistant Director. Mrs. Rummel will assume the duties of Acting Administrative Director effective August 21, 2027, and Administrative Director effective October 16, 2027.
     - **d.** Retroactively approved the granting of tenure to the following instructor, effective with the 2026-2027 school year:
       1. Kelly Abel, Secondary Health Assistant Instructor
     - **e.** Approved the FMLA request for Employee #10553, effective October 6, 2026, through January 3, 2027.
     - **f.** Approved compensation for Scott Pritts at a rate of $32 per hour to instruct a grant-funded NTMA evening machining class. The rate is consistent with NTMA's compensation recommendation, and GJCTC will be fully reimbursed for the expense.
     - **g.** Approved the hiring of James Buday as a Secondary Construction Technology Instructor.
     - **h.** Retroactively approved the change in employment status for Miah McFadden, currently the Adult Cosmetology Instructor, to serve as the Long-Term Substitute Secondary Cosmetology Instructor and Acting Cosmetology Supervisor, effective October 6, 2026.
     - **i.** Retroactively approved Edward Pfeil, GJCTC Instructional Aide, to serve as a Substitute Instructor for the 2026–2027 school year, effective September 2, 2026.
     - **j.** Retroactively approved the Learning Lamp Aide contracts, effective October 19, 2026.
     - **k.** Retroactively approved the resignation of Daniel Mack from his position as Part-Time Custodian, effective October 13, 2026.
     - **l.** Retroactively approved the hiring of Robert MacIntyre as a Part-Time Substitute Custodian from October 1 through October 13, 2026. Mr. MacIntyre transitioned to the position of Part-Time Custodian effective October 14, 2026.
     - **m.** Approved the administration's recommendation for the addition of two Part-time Secretary positions in lieu of the current Welcome Team structure.
     - **n.** Approved the administration's response to the 2026 Fall Occupational Advisory Committee's

recommendations.

o. Approved the following additions to the Occupational Advisory Committee (OAC):

1. Automotive Technology:
    i. Robert W. Nies, Jr., Business Owner - Deyarmin's Auto Inc.
2. Graphics and Digital Media Design
    i. Cecilia Sobolewski, Social Media Manager - Gold Rush

p. Acknowledged and expressed appreciation to Larry Endler for his generous donation of a 2001 GMC pickup truck to GJCTC's Automotive Programs.

q. FYI – The Administration reviewed the new Administrative Regulation for regarding high school student driving privileges.

r. Approved the proposal submitted by H. F. Lenz Company to provide plumbing and electrical design services for the residential construction project.

B. ITEMS RELATING TO BUDGET AND FINANCE

a. Approved the E-Rate Agreement for the 2027–2028 funding year.

C. ITEMS RELATING TO BUILDING AND GROUNDS - None

D. ITEMS RELATING TO STUDENT ACTIVITIES

a. Approved the Plans of Activities for the following GJCTC Career and Technical Student Organizations (CTSOs):

1. Battle Bots
2. Motorsport Club
3. National Technical Honor Society (NTHS)
4. ProStart
5. SkillsUSA

6. **Mr. Randy Roxby, Supervisor of Building and Grounds,** was not in attendance.

7. **Mrs. Amanda Harrington, Assistant Administrator of Program Operations,** presented the September Student of the Month Report and noted that the Parent Open House was well attended. The event also marked the opening of the Spartan Store, a school spirit store operated by students in the Apartment Program.

8. **Mrs. Tricia Rummel, Assistant Director,** reported that each program area is currently working on its Christmas Village house in preparation for the unveiling of GJCTC's new Christmas Village in November.

9. **Mr. John S. Augustine II, Administrative Director,** expressed his appreciation to the Board for approving his retirement agreement and announced that tickets were available for a beef raffle benefiting the Spartan Global Pathways Club.

10. **Mr. Tom Mitchell, Chief School Administrator,** reported that the October PAC meeting featured presentations by Diana Grosik, Executive Director of the Child Advocacy Center, who discussed programming opportunities for students and administrators, and Alyse Maslonik, CEO of RedefinED School Advancement, who provided information on a Federal Scholarship Tax Credit opportunity.

11. **Mr. Ronald Repak, Solicitor,** informed the Board of the passage of the Sunshine Protection Act of 2026, which establishes stricter requirements for adding last-minute items to public meeting agendas. Mr. Repak also reviewed the new legislation regarding student cell phone use in schools, which will take effect beginning with the 2027–2028 school year.

12. **Mr. Galen George, J.O.C. Chairperson,** was not in attendance. Mr. Dave Hudak, Vice Chairperson, had nothing to report.

13. **The December Regular and Reorganizational Meeting is scheduled for Thursday, December 10, 2026, at 6:30 p.m.**

STUDENTS OF THE MONTH

SEPTEMBER 2026

APARTMENT PROGRAM - JORDAN CARTWRIGHT (WH)

AUTO TECHNOLOGY - KINDRA BOYER (WH)

COLLISION REPAIR - NATALIE GROSS (W)

CONSTRUCTION TECHNOLOGY - BRODY LEPLEY (F)

COOPERATIVE EDUCATION -MACHINE - MASON OTT (CT)

COSMETOLOGY - TESSA ADAMS (WH) & LEILA LUJAN (R)

CULINARY ARTS - JOSEPH HOLBAY (R)

DIESEL MECHANICS -LOGAN CORBETT (FH)

PRE-TEACHER PREP - LARAY DUFFY (CT)

GRAPHIC DESIGN - BLAKE ELLENBERGER (R)

HEALTH ASSISTANT - ADILIA CONCANNON (WH)
& EVA HUGHES (WH)

MACHINE SHOP - KRISTOFER KERN (R)

MASONRY - BLAKE SHAFFER (W)

POLY-TECHNICAL - EMILY PLOWS (W)

WELDING - MARCES GORZELSKY (FH)
& CHANCE WEAVER (CT)