Working Session Meeting Agenda

Pleasant Valley School District

A Working Session Meeting of the Pleasant Valley School District will be held Thursday, August 13, 2026, beginning at 6:00 PM Pleasant Valley Administration Building Board Room, 2233 Route 115, Suite 100, Brodheadsville, PA 18322.

1. **Operations**
   - 1.A. Construction Project Update 3
   - 1.B. Updated Traffic Pattern for the 2026-27 School Year 11
2. **Finance**
   - 2.A. Capital Funds Report - May, June, and July 2026 12
     Description:
     Capital Reserve Report 05/31/2026 - $23,192,965.26
     Capital Reserve Report 06/30/2026 - $23,289,189.74
     Capital Reserve Report 07/31/2026 - $23,390,298.63

     Bond 2023, 2024 & 2025 Consolidated Report 05/31/2026 — $3,214,895.31
     Bond 2023, 2024 & 2025 Consolidated Report 06/30/2026 — $3,584,688.88
     Bond 2023, 2024 & 2025 Consolidated Report 07/30/2026 — $3,831,416.84
   - 2.B. EBTEP Financial Reports - April and May 2026 18
   - 2.C. Diesel/Gasoline Tank Conversion 24
   - 2.D. Coffee Pilot Revenue Results
   - 2.E. 2026-2027 Student Activity Guidelines 27
   - 2.F. Cafeteria Meal Totals - School Year 2025-2026 81
3. **Education/Curriculum**
   - 3.A. 2026 -27 Handbooks 82
     Description:
     1. PVHS/PVMS 2026-27 Student-Parent Handbook
     2. PVIS/PVES 2026-27 Student-Parent Handbook
     3. Student Athletics Handbook
     4. Technology Handbook
   - 3.B. Program of Studies Addendum 272
   - 3.C. Discard of instructional materials and textbooks
     Description: Requesting to identify, remove, and discard outdated instructional materials and textbooks across all district buildings. Specifically, permission is sought to dispose of items older than 15 years. Discarding these materials will ensure student learning resources consistently reflect current state standards and best practices.
   - 3.D. Acadience - PVI Grade 3 274
     Description: Acadience licenses are being purchased for grade 3 and for students in grades 4 and 5 who need screening for reading. This purchase puts us ahead of the Act

47 compliance requirements for a K-3 universal reading screener.
3.E. Hive - PVI Math - Supplemental 275
3.F. Code HS - Pro Teacher License - MS STEM 276
3.G. Informational - Comp Plan Update
3.H. Informational - HMH Review
4. **Transportation**
5. **Technology**
6. **Policy**
6.A. 1. Policy 915.1 School District Logo
6.B. Policy 111 Lesson Plans - 111-AR-1 278
Policy 111 Lesson Plans - 111-AR-2
Description: We are having our teachers reflect on their instructional practices through this administrative regulation, focusing on literacy for the upcoming school year.
7. **Superintendent's Report**
7.A. Building Facilities Request
Description: Do we need Board approval for Facilities request?
- Rescheduled Master Library Meeting to After August Working Session
- Consider revising Policy 707

7.B. Informational - Classroom Walkthrough Form 281
7.C. District Goals 282
8. **Security**
8.A. Purchase Security Vest from Atlantic Tactical 283
9. **Athletics**
9.A. TMobile Update
9.B. Arbiter Update
9.C. Uniform Update
9.D. Hall of Fame Update
9.E. Ticket Pricing 288
10. **Other**

Pleasant Valley School District

High School Renovations and Additions

August 13, 2026, Project Update

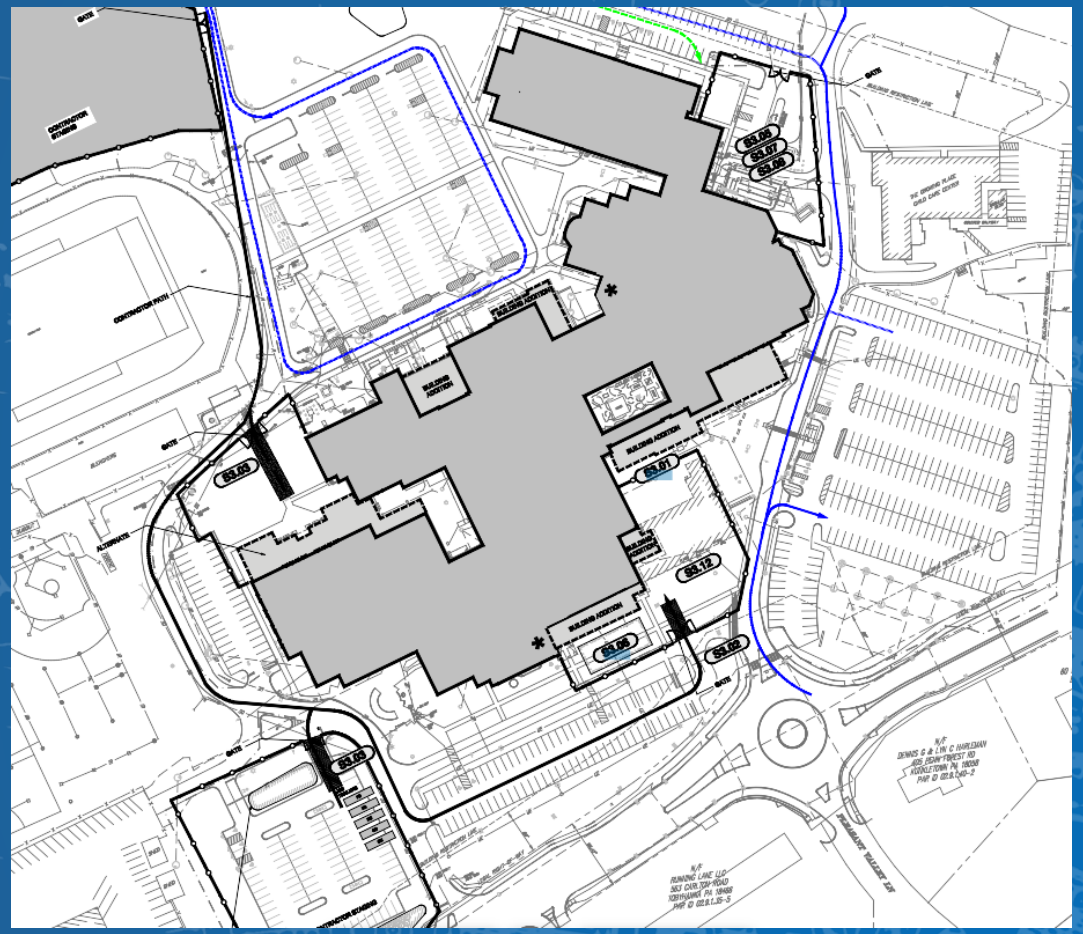


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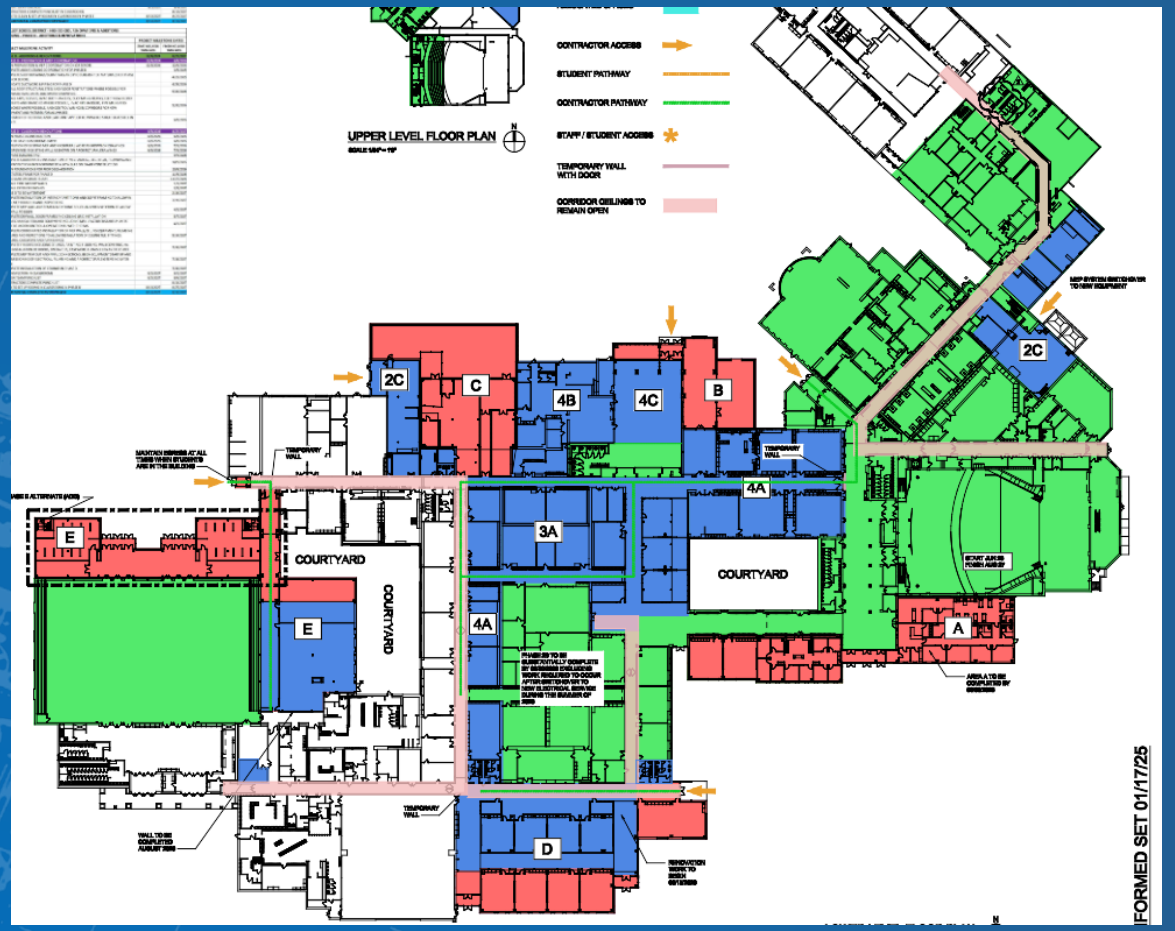
CHA kcba Architects

Current Phases of Construction

Site Phase 3



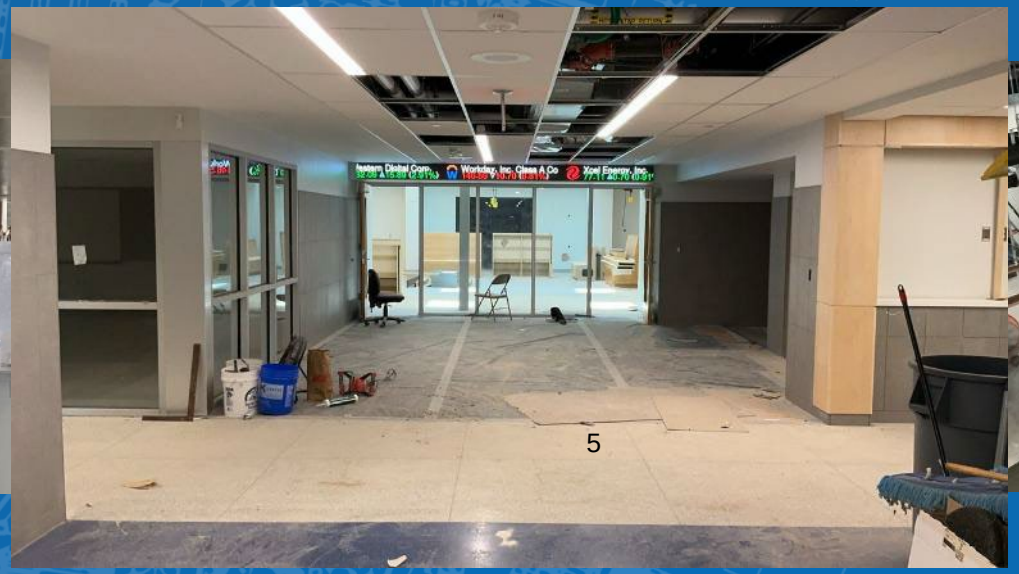
Building Phases: A, B, C, D, E, 2C, 3A, 4A, 4B, 4C



Interior Construction Activities

- Installation of casework and millwork continues throughout classrooms and corridors
- Installation of finishes including ceilings, flooring, and painting continue throughout
- Kitchen/serving area finishes and equipment installation continue.
- Installation of low voltage systems including data, fire alarm, and paging continues
- Installation of mechanical equipment, ductwork, and piping continues.
- Start up of equipment of equipment continues.

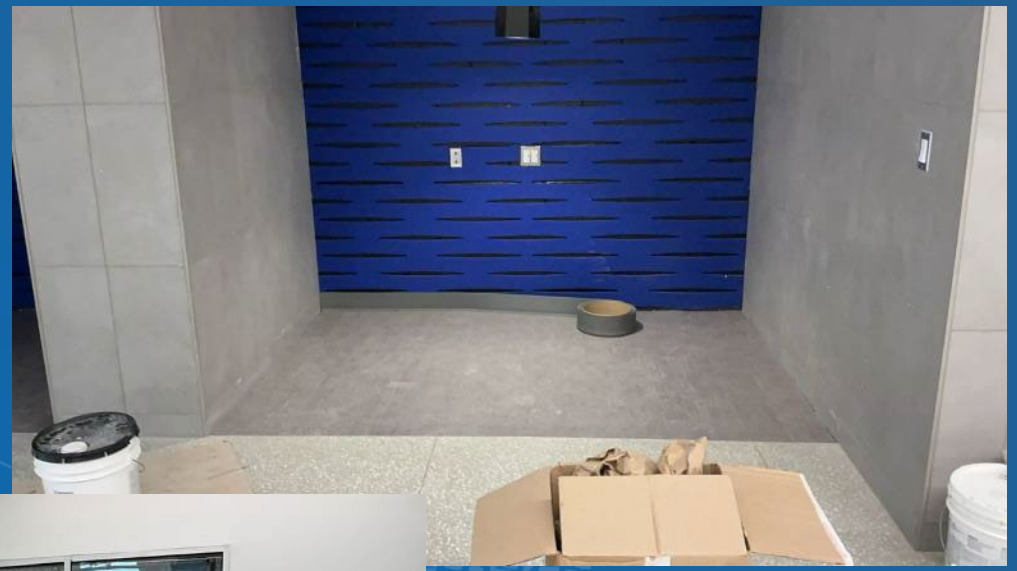






Interior Construction Activities











Exterior Construction Activities

- Exterior brick and metal panels completed for admin and cafeteria additions
- Aluminum window installation continues throughout
- Sidewalk and curbing continues throughout
- Power transfer with PPL is completed.
- Installation of fire suppression pump house







Exterior Construction Activities







Progress Update

School District: Pleasant Valley School District

Report Submission Date: July 31, 2026

Project Name: High School Renovations

Project Number: 290003

Report Author: Ashley Poglese

Overall Project Schedule Status	2025						2026						2027						% Complete	Status Comments
	J-F	M-A	M-J	J-A	S-O	N-D	J-F	M-A	M-J	J-A	S-O	N-D	J-F	M-A	M-J	J-A	S-O	N-D		
Phase A - Administration Addition																			98%	Punchlist work is in progress
Phase B - Cafeteria Addition																			90%	MEP devices and finishes ongoing.
Phase C - Mechanical Room Addition																			90%	Equipment starts ongoing.
Phase 1A - Auditorium, library, band room, choral, & classrooms renovations																			99%	Punch list work and scope changes are being completed
Phase 1B - Cafeteria toilet room renovations																			99%	Punchlist work ongoing
Phase 2B - Classroom renovations																			90%	Installing millwork and casework
Phase 2C - Mechanical rooms renovations																			75%	Preparing to pour the AHU pads
Phase 4C - Cafeteria renovations																			90%	MEP devices and finishes ongoing.
Phase 2A - Upper classroom renovations																			99%	Punchlist work ongoing.
Phase D1 - Demolition																			100%	Demolition is complete
Phase 3A -Classroom renovations																			90%	Casework is being installed and floor base
Phase 4B - Kitchen Renovations																			90%	MEP devices and finishes ongoing.
Phase 4A - Classroom renovations																			90%	Casework and finishes ongoing.
Phase D - Classroom Additions																			15%	Walls are being laid out along the corridor
Phase E - Athletic wing Additions																			15%	CMU demising walls are nearly complete
Phase 5A - Art wing renovations																			5%	Casework demolition is in progress
Phase 5B - Athletic renovations																			0%	
Phase 5C - JC Mills renovations																			20%	Sprinkler sys., speakers, and fire alarm are c
Phase S1 -Site work 2025																			95%	Wearing course scheduled summer 2027
Phase S2 - Site work 2025/2026																			40%	Concrete sidewalks and curb are in progress
Phase 3S3 - Site work 2026/2027																			0%	

Issues Resolved

The PPL power transfer schedule will allow for decommissioning the existing generators early August. This will allow the General Contractor to do Gym Courtyard underground work without needing to protect the existing generator (scheduled for removal).

The new walkin cooler/freezer combination unit requires access to pipes and utilities above the unit. Two roof access locations were added so maintenance can be performed without having to get in the cavity between the roof deck and cooler.

Issues in Progress

The structural steel sequence for the Classroom Addition needs to be carefully coordinated. A section of roof will be removed to allow for new steel reinforcing. The steel erectors will fasten the new roof deck as soon as steel is installed.

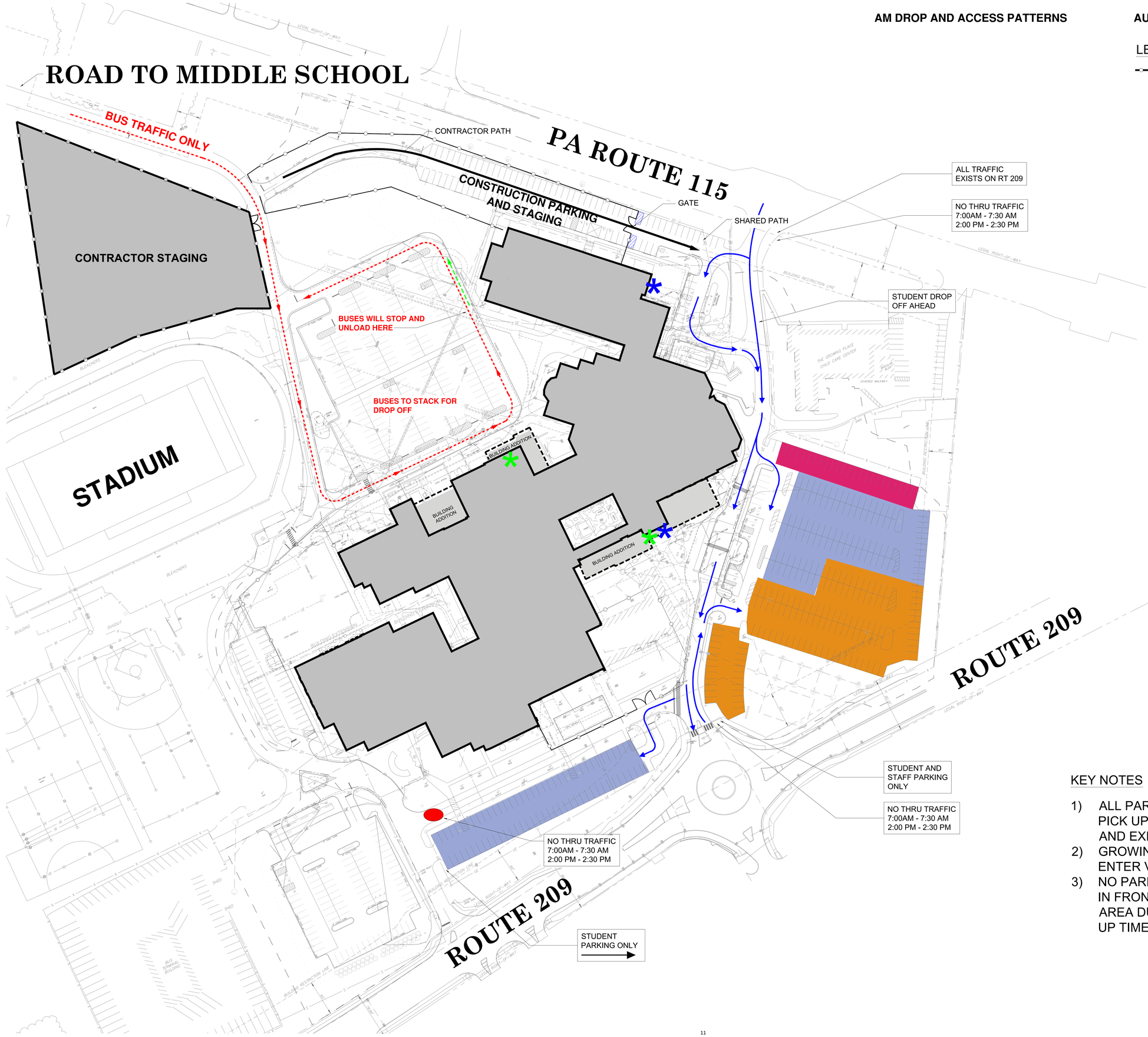
Parking and traffic patterns need to be finalized for next year. A meeting is scheduled with the District for mid-July.

Next Steps

- Exterior sidewalks, curbs, and paving.
- Interior finishes throughout additions and renovated spaces.
- Mechanical and electrical equipment start up.
- Site work including stormwater, temp roads, and addition D foundation.
- Coordinate with PVSD:
  - PVSD technology and furniture install in new spaces.
  - Future traffic plans for 26/27 school year.

AM DROP AND ACCESS PATTERNS

AUGUST 2025 - JUNE 2026



LEGEND

- TEMPORARY CONSTRUCTION FENCE
- CONTRACTOR PATH DURING DEMO AND CONSTRUCTION
- NEW BUILDING ADDITION
- DISTRICT STAFF AND STUDENT DRIVERS PATH DURING DEMO AND CONSTRUCTION
- ACCESIBLE BUS PATH DURING DEMO AND CONSTRUCTION
- BUS TRAFFIC ONLY, NO PARENT/STAFF ENTRY
- PARENT DROP OFF / PICKUP
- STAFF PARKING
- STUDENT PARKING
- GROWING PLACE PARKING
- * STAFF ENTRANCE
- * STUDENT ENTRANCE

KEY NOTES

1) ALL PARENT DROP OFF AND PICK UP WILL ENTER FROM 115 AND EXIT ONTO 209
2) GROWING PLACE PARENTS TO ENTER VIA 115 AND EXIT VIA 209
3) NO PARENT THROUGH TRAFFIC IN FRONT OF THE MAIN OFFICE AREA DURING DROP OFF/PICK UP TIMES

SITE PLAN

SCALE 1" = 60'

N

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CHA
ONE EAST BROAD STREET
SUITE 310 - BETHLEHEM, PA 18018
610.865.3000 www.chasolutions.com

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT OR LAND SURVEYOR, TO ALTER ANY ITEM ON THIS DOCUMENT BEARING THE STAMP OF A LICENSED PROFESSIONAL IN ACTIVE. THE ALTERING ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT OR LAND SURVEYOR SHALL ADD TO THE DOCUMENT THE NOTATION 'ALTERED BY' FOLLOWED BY THEIR SIGNATURE, THE DATE OF SUCH ALTERATION, AND A SPECIFIC DESCRIPTION OF THE ALTERATION.

PLEASANT VALLEY HIGH SCHOOL ADDITIONS AND RENOVATIONS
FOR THE
PLEASANT VALLEY SCHOOL DISTRICT
TOWNSHIP OF CHESTNUTHILL
MONROE COUNTY, PA

Submittal / Revision	Apv	By	Date

SITE PHASE PLANS - PHASE 2

Designed By:	Drawn By:	Checked By:
XXX	AEV	JGH
Issue Date:	Project No.:	Scale:
XX/XX/XX	290003	AS SHOWN

Drawing No.:

PH-S-2

Sheet XX of XX

File: V:\PROJECTS\89\A132\PROJ\100&299 - SCHOOLS\299 - PLEASANT VALLEY SCHOOL DISTRICT_290003 - PVSD HS RENOVATIONS\CAD\TRAFFIC PLAN\290003 - TRAFFIC PLAN ARP EDITS.DWG
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PLEASANT VALLEY SCHOOL DISTRICT
Capital Reserve Fund
May 31, 2026

DATE	PROJECT DESCRIPTION	VENDOR	YEAR	SOURCES	CONTRACT COST	CHANGE ORDERS	TOTAL COST	EXPENDITURES	REMAINING BALANCE
Sources of Funds:									
5/31/2026	Account Balances:						-		
	Capital Reserve Fund			$ 274,647.32					
	Certificates of Deposit			$ 863,090.43					
	Transfers from General Fund			$ 34,811,571.50					
	Interest			$ 2,776,504.92					
	Other Sources	Reimbursement from 2018 Bond Fund		$ 245,000.00					
		Reimbursement from PennDot		-					
		FNB Digital Scoreboard Sponsorship		54,728.00					
Uses of Funds:									
	Turf field replacement	Barry Isett	2018-2019		$ 32,400.00	3,292.16	35,692.16	35,692.16	-
	Turf field replacement	Field Turf	2019-2020		$ 860,551.00	(12,033.07)	848,517.93	848,517.93	-
	High School Roof Replacement	Tremco through Bond Fund	2018-2019		$ 245,000.00		245,000.00	245,000.00	-
	Mold Remediation	Belfor USA	2018-2019		$ 1,113,458.02		1,113,458.02	1,113,458.02	-
	PVE Playground Sitework	Recreation Resource	2023-2024		$ 127,533.23	(4,650.35)	122,882.88	122,882.88	-
	PVI Playground Sitework	Recreation Resource	2023-2024		$ 219,147.00	(26,211.00)	192,936.00	192,936.00	-
	High School Renovation Architect	KCBA Architects	2023-2024		$ 3,550,000.00	200,000.00	3,750,000.00	3,229,483.95	520,516.05
	High School Renovation Architect Reimbursables	KCBA Architects = Not to Exceed $20,000	2023-2024		$ 20,000.00		20,000.00	16,899.25	3,100.75
	Team Room Addition	Lobar	2024-2025		$ 3,181,700.00		3,181,700.00	-	3,181,700.00
	Gym Floor, Bleachers, Divider Curtain, Scoreboards & Volleyball Acces.	Lobar	2024-2025		$ 1,574,900.00		1,574,900.00	-	1,574,900.00
	Paving	Lobar	2024-2025		$ 492,000.00		492,000.00	-	492,000.00
	Wire Mold & Specialty Lighting	Lobar	2024-2025		$ 39,000.00		39,000.00	-	39,000.00
	Earthwork, Sod, Rekey Hardware & Brick Flashing	Lobar	2024-2025		$ 846,500.00		846,500.00	-	846,500.00
	PVE Carpeting Replacement	Spectrum Flooring	2024-2025		$ 35,980.03		35,980.03	35,980.03	-
	ReKeying District Buildings	James Doorcheck	2024-2025		$ 181,312.98		181,312.98	181,312.98	-
	Boardroom Audio/Visual/Streaming Upgrade	CDW	2024-2025		$ 37,688.67		37,688.67	37,688.67	-
	MS Staff Replacement Furniture	Premier Environments /Corbett/Exemplis	2024-2025		$ 264,928.46		264,928.46	256,143.80	8,784.66
	PVI Staff Replacement Furniture	Premier Environments /Corbett/Exemplis	2025-2026		$ 300,000.00		300,000.00	-	300,000.00
	PVE Staff Replacement Furniture	Premier Environments /Corbett/Exemplis	2025-2026		$ 300,000.00		300,000.00	-	300,000.00
	PVI Chiller Replacement - Construction Management Fee	CHA Consulting	2026-2027		$ 69,090.00		69,090.00	69,090.00	-
	Digital Scoreboard for Stadium - FNB Sponsorship	Digital Scoreboard	2025-2026		$ 273,640.00		273,640.00	273,640.00	-
	Open Gate Metal Detectors	School Specialty	2025-2026		$ 58,202.00		58,202.00	58,202.00	-
	PVI Chiller Replacement Project	Myco Mechanical	2026-2027		$ 987,000.00		987,000.00	45,490.50	941,509.50
	PVE Teacher Mobile Storage Cart Furniture	Lakeshore Learning Supplies	2025-2026		$ 121,524.00		121,524.00	66,838.20	54,685.80
	PVE Teacher Furniture	Premier Environments	2025-2026		$ 327,014.78		327,014.78	-	327,014.78
	PVSD MS HVAC Upgrades	CHA Consulting	2026-2027		$ 413,609.00		413,609.00	103,402.25	310,206.75
Total				**$ 39,025,542.17**	**15,672,179.17**	**160,397.74**	**15,832,576.91**	**6,932,658.62**	**8,899,918.29**
	Account Balance (Total sources less expenditures)			**$32,092,883.55**					
	Capital Reserve Funds Available (Account Balance less allocated costs)			$23,192,965.26					
	Accounts Reconcilation								
	Capital Reserve Fund- First Northern			$ 32,092,883.55					
	Total of All Accounts			**$ 32,092,883.55**					
	Account Balance			**$32,092,883.55**					
	Variance (must equal zero)			$ -					

PLEASANT VALLEY SCHOOL DISTRICT
Capital Reserve Fund
June 30, 2026

DATE	PROJECT DESCRIPTION	VENDOR	YEAR	SOURCES	CONTRACT COST	CHANGE ORDERS	TOTAL COST	EXPENDITURES	REMAINING BALANCE
Sources of Funds:									
6/30/2026	Account Balances:						-		
	Capital Reserve Fund			$ 274,647.32					
	Certificates of Deposit			$ 863,090.43					
	Transfers from General Fund			$ 34,811,571.50					
	Interest			$ 2,872,729.40					
	Other Sources	Reimbursement from 2018 Bond Fund		$ 245,000.00					
		Reimbursement from PennDot		-					
		FNB Digital Scoreboard Sponsorship		54,728.00					
Uses of Funds:									
	Turf field replacement	Barry Isett	2018-2019		$ 32,400.00	3,292.16	35,692.16	35,692.16	-
	Turf field replacement	Field Turf	2019-2020		$ 860,551.00	(12,033.07)	848,517.93	848,517.93	-
	High School Roof Replacement	Tremco through Bond Fund	2018-2019		$ 245,000.00		245,000.00	245,000.00	-
	Mold Remediation	Belfor USA	2018-2019		$ 1,113,458.02		1,113,458.02	1,113,458.02	-
	PVE Playground Sitework	Recreation Resource	2023-2024		$ 127,533.23	(4,650.35)	122,882.88	122,882.88	-
	PVI Playground Sitework	Recreation Resource	2023-2024		$ 219,147.00	(26,211.00)	192,936.00	192,936.00	-
	High School Renovation Architect	KCBA Architects	2023-2024		$ 3,550,000.00	200,000.00	3,750,000.00	3,265,056.35	484,943.65
	High School Renovation Architect Reimbursables	KCBA Architects = Not to Exceed $20,000	2023-2024		$ 20,000.00		20,000.00	17,015.25	2,984.75
	Team Room Addition	Lobar	2024-2025		$ 3,181,700.00		3,181,700.00	-	3,181,700.00
	Gym Floor, Bleachers, Divider Curtain, Scoreboards & Volleyball Acces.	Lobar	2024-2025		$ 1,574,900.00		1,574,900.00	-	1,574,900.00
	Paving	Lobar	2024-2025		$ 492,000.00		492,000.00	-	492,000.00
	Wire Mold & Specialty Lighting	Lobar	2024-2025		$ 39,000.00		39,000.00	-	39,000.00
	Earthwork, Sod, Rekey Hardware & Brick Flashing	Lobar	2024-2025		$ 846,500.00		846,500.00	-	846,500.00
	PVE Carpeting Replacement	Spectrum Flooring	2024-2025		$ 35,980.03		35,980.03	35,980.03	-
	ReKeying District Buildings	James Doorcheck	2024-2025		$ 181,312.98		181,312.98	181,312.98	-
	Boardroom Audio/Visual/Streaming Upgrade	CDW	2024-2025		$ 37,688.67		37,688.67	37,688.67	-
	MS Staff Replacement Furniture	Premier Environments /Corbett/Exemplis	2024-2025		$ 264,928.46		264,928.46	256,143.80	8,784.66
	PVI Staff Replacement Furniture	Premier Environments /Corbett/Exemplis	2025-2026		$ 300,000.00		300,000.00	-	300,000.00
	PVE Staff Replacement Furniture	Premier Environments /Corbett/Exemplis	2025-2026		$ 300,000.00		300,000.00	-	300,000.00
	PVI Chiller Replacement - Construction Management Fee	CHA Consulting	2026-2027		$ 69,090.00		69,090.00	69,090.00	-
	Digital Scoreboard for Stadium - FNB Sponsorship	Digital Scoreboard	2025-2026		$ 273,640.00		273,640.00	273,640.00	-
	Open Gate Metal Detectors	School Specialty	2025-2026		$ 58,202.00		58,202.00	58,202.00	-
	PVI Chiller Replacement Project	Myco Mechanical	2026-2027		$ 987,000.00		987,000.00	97,213.50	889,786.50
	PVE Teacher Mobile Storage Cart Furniture	Lakeshore Learning Supplies	2025-2026		$ 121,524.00		121,524.00	66,838.20	54,685.80
	PVE Teacher Furniture	Premier Environments	2025-2026		$ 327,014.78		327,014.78	-	327,014.78
	PVSD MS HVAC Upgrades	CHA Consulting	2026-2027		$ 413,609.00		413,609.00	103,402.25	310,206.75
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	Account Balance (Total sources less expenditures)			**$32,101,696.63**					
	Capital Reserve Funds Available (Account Balance less allocated costs)			$23,289,189.74					
	Accounts Reconcilation								
	Capital Reserve Fund- First Northern			$ 32,101,696.63					
	Total of All Accounts			**$ 32,101,696.63**					
	Account Balance			**$32,101,696.63**					
	Variance (must equal zero)			$ -					

PLEASANT VALLEY SCHOOL DISTRICT
Capital Reserve Fund
July 31, 2026

DATE	PROJECT DESCRIPTION	VENDOR	YEAR	SOURCES	CONTRACT COST	CHANGE ORDERS	TOTAL COST	EXPENDITURES	REMAINING BALANCE
Sources of Funds:									
7/31/2026	Account Balances:						-		
	Capital Reserve Fund			$ 274,647.32					
	Certificates of Deposit			$ 863,090.43					
	Transfers from General Fund			$ 34,811,571.50					
	Interest			$ 2,973,838.29					
	Other Sources	Reimbursement from 2018 Bond Fund		$ 245,000.00					
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	High School Roof Replacement	Tremco through Bond Fund	2018-2019		$ 245,000.00		245,000.00	245,000.00	-
	Mold Remediation	Belfor USA	2018-2019		$ 1,113,458.02		1,113,458.02	1,113,458.02	-
	PVE Playground Sitework	Recreation Resource	2023-2024		$ 127,533.23	(4,650.35)	122,882.88	122,882.88	-
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	High School Renovation Architect Reimbursables	KCBA Architects = Not to Exceed $20,000	2023-2024		$ 20,000.00		20,000.00	17,015.25	2,984.75
	Team Room Addition	Lobar	2024-2025		$ 3,181,700.00		3,181,700.00	-	3,181,700.00
	Gym Floor, Bleachers, Divider Curtain, Scoreboards & Volleyball Acces.	Lobar	2024-2025		$ 1,574,900.00		1,574,900.00	-	1,574,900.00
	Paving	Lobar	2024-2025		$ 492,000.00		492,000.00	-	492,000.00
	Wire Mold & Specialty Lighting	Lobar	2024-2025		$ 39,000.00		39,000.00	-	39,000.00
	Earthwork, Sod, Rekey Hardware & Brick Flashing	Lobar	2024-2025		$ 846,500.00		846,500.00	-	846,500.00
	PVE Carpeting Replacement	Spectrum Flooring	2024-2025		$ 35,980.03		35,980.03	35,980.03	-
	ReKeying District Buildings	James Doorcheck	2024-2025		$ 181,312.98		181,312.98	181,312.98	-
	Boardroom Audio/Visual/Streaming Upgrade	CDW	2024-2025		$ 37,688.67		37,688.67	37,688.67	-
	MS Staff Replacement Furniture	Premier Environments /Corbett/Exemplis	2024-2025		$ 264,928.46		264,928.46	256,143.80	8,784.66
	PVI Staff Replacement Furniture	Premier Environments /Corbett/Exemplis	2025-2026		$ 300,000.00		300,000.00	-	300,000.00
	PVE Staff Replacement Furniture	Premier Environments /Corbett/Exemplis	2025-2026		$ 300,000.00		300,000.00	300,000.00	-
	PVI Chiller Replacement - Construction Management Fee	CHA Consulting	2026-2027		$ 69,090.00		69,090.00	69,090.00	-
	Digital Scoreboard for Stadium - FNB Sponsorship	Digital Scoreboard	2025-2026		$ 273,640.00		273,640.00	273,640.00	-
	Open Gate Metal Detectors	School Specialty	2025-2026		$ 58,202.00		58,202.00	58,202.00	-
	PVI Chiller Replacement Project	Myco Mechanical	2026-2027		$ 987,000.00		987,000.00	130,333.50	856,666.50
	PVE Teacher Mobile Storage Cart Furniture	Lakeshore Learning Supplies	2025-2026		$ 121,524.00		121,524.00	121,524.00	-
	PVE Teacher Furniture	Premier Environments	2025-2026		$ 327,014.78		327,014.78	27,014.78	300,000.00
	PVSD MS HVAC Upgrades	CHA Consulting	2026-2027		$ 413,609.00		413,609.00	206,804.50	206,804.50
Total				**$ 39,222,875.54**	**15,672,179.17**	**160,397.74**	**15,832,576.91**	**7,538,292.85**	**8,294,284.06**
	Account Balance (Total sources less expenditures)			**$31,684,582.69**					
	Capital Reserve Funds Available (Account Balance less allocated costs)			$23,390,298.63					
	Accounts Reconcilation								
	Capital Reserve Fund- First Northern			$ 31,684,582.69					
	Total of All Accounts			**$ 31,684,582.69**					
	Account Balance			**$31,684,582.69**					
	Variance (must equal zero)			$ -					

PLEASANT VALLEY SCHOOL DISTRICT
Consolidated Bond Fund
May 31, 2026

DATE	PROJECT DESCRIPTION	VENDOR	YEAR	SOURCES	CONTRACT COST	CHANGE ORDERS	AWARDED GRANTS	DISCOUNTS TAKEN	TOTAL COST	EXPENDITURES	REMAINING BALANCE
Sources of Funds:											
5/31/2026	Account Balances:								$ -		
	2023 Bond Issue - PSDLAF Account			$14,774,438.34							
	2023 Interest			1,515,085.38							
	2024 Bond Issue - PSDLAF Account			14,797,433.71							
	2024 Interest			1,082,543.52							
	2025 Bond Issue - PSDLAF Account			40,000,240.35							
	2025 Interest			765,432.57							
	Public Improvement Grant			251,699.00							
	Reimbursement from PennDot			19,000.00							
Uses of Funds:											
	Plumbing Contract for HS Renovation	Myco Mechanical	2024-2025		$ 5,551,000.00	$ 130,350.81			$ 5,681,350.81	$ 3,349,330.77	$ 2,332,020.04
	Asbestos Contract for HS Renovation	Sargent Enterprises	2024-2025		$ 576,324.00		$ 264,987.00		$ 311,337.00	$ 66,492.00	$ 244,845.00
	Builder's Risk Insurance	CM Regent	2024-2025		$ 291,366.00				$ 291,366.00	$ 291,366.00	$ -
	Construction Management Fee	CHA Consulting	2024-2025		$ 1,615,892.77				$ 1,615,892.77	$ 210,000.00	$ 1,405,892.77
	HVAC Testing & Balancing	Butler Balancing	2024-2025		$ 130,000.00				$ 130,000.00	$ 9,000.00	$ 121,000.00
	Data Equipment	Lobar	2024-2025		$ 200,000.00				$ 200,000.00	$ -	$ 200,000.00
	Classroom Technology	Lobar	2024-2025		$ 300,000.00				$ 300,000.00	$ 35,279.58	$ 264,720.42
	Cameras & WAP	Lobar	2024-2025		$ 640,000.00				$ 640,000.00	$ 2,910.00	$ 637,090.00
	Movable Furniture & Equipment	Lobar	2024-2025		$ 1,000,000.00	$ 600,000.00			$ 1,600,000.00	$ 586,208.19	$ 1,013,791.81
	Electric Utilities	Lobar	2024-2025		$ 40,000.00				$ 40,000.00	$ 16,148.93	$ 23,851.07
	Electric Contract for HS Renovation	Wind Gap Electrical	2024-2025		$ 14,265,793.36	$ 71,203.00	$ 91,306.00		$ 14,245,690.36	$ 6,983,485.39	$ 7,262,204.97
	Mechanical Contract for HS Renovation	Myco Mechanical	2024-2025		$ 13,894,000.00		$ 334,164.00		$ 13,559,836.00	$ 9,079,266.95	$ 4,480,569.05
	General Contract for HS Renovation	Lobar Inc	2024-2025		$ 31,503,605.23	$ 263,108.02	$ 574,530.00		$ 31,192,183.25	$ 17,154,950.62	$ 14,037,232.63
	High School Land Survey	LVL Engineering Group	2023-2024		$ 1,548.27				$ 1,548.27	$ -	$ 1,548.27
	Asbestos, PCB Lead Abatement Testing Services (not to exceed)	Element Environmental Solutions Inc	2023-2024		$ 50,055.35				$ 50,055.35	$ 2,930.30	$ 47,125.05
	Geotechnical Investigation - Phase 1	Kleinfelder Inc	2024-2025		$ 18,900.25				$ 18,900.25	$ 5,678.25	$ 13,222.00
	Geotechnical Construction Testing - Phase 2	Kleinfelder Inc	2024-2025		$ 72,244.00				$ 72,244.00	$ -	$ 72,244.00
	Legal Costs - HS Renovation Project	Fox Rothschild	2024-2025		$ 34,073.50				$ 34,073.50	$ -	$ 34,073.50
	HS Tile Testing	LGM and Associates	2025-2026		$ 6,500.00				$ 6,500.00	$ 3,450.00	$ 3,050.00
Total				**$73,205,872.87**	**$70,191,302.73**	**$ 1,064,661.83**	**$ 1,264,987.00**		**$ 69,990,977.56**	**$ 37,796,496.98**	**$ 32,194,480.58**
	Account Balance (Total sources less expenditures)			**$35,409,375.89**							
	Bond Fund Available Funds (Account Balance less allocated costs)			$3,214,895.31							
	Accounts Reconcilation										
	2023 PSDLAF Investment Account			$ 11,202,618.39							
	2023 FNB			$ 363,458.21							
	2024 PSDLAF Investment Account			$ 14,163,015.46							
	2024 FNB			$ 27,066.60							
	2025 PSDLAF Investment Account			$ 9,413,829.38							
	2025 FNB			$ 239,387.85							
	Total of All Accounts			**$ 35,409,375.89**							
	Account Balance			$35,409,375.89							
	Variance (must equal zero)			$ -							

PLEASANT VALLEY SCHOOL DISTRICT
Consolidated Bond Fund
June 30, 2026

DATE	PROJECT DESCRIPTION	VENDOR	YEAR	SOURCES	CONTRACT COST	CHANGE ORDERS	AWARDED GRANTS	DISCOUNTS TAKEN	TOTAL COST	EXPENDITURES	REMAINING BALANCE
Sources of Funds:											
6/30/2026	Account Balances:								$ -		
	2023 Bond Issue - PSDLAF Account			$14,774,438.34							
	2023 Interest			1,673,570.82							
	2024 Bond Issue - PSDLAF Account			14,797,433.71							
	2024 Interest			1,198,910.67							
	2025 Bond Issue - PSDLAF Account			40,000,240.35							
	2025 Interest			860,373.55							
	Public Improvement Grant			251,699.00							
	Reimbursement from PennDot			19,000.00							
Uses of Funds:											
	Plumbing Contract for HS Renovation	Myco Mechanical	2024-2025		$ 5,551,000.00	$ 130,350.81			$ 5,681,350.81	$ 3,349,330.77	$ 2,332,020.04
	Asbestos Contract for HS Renovation	Sargent Enterprises	2024-2025		$ 576,324.00		$ 264,987.00		$ 311,337.00	$ 66,492.00	$ 244,845.00
	Builder's Risk Insurance	CM Regent	2024-2025		$ 291,366.00				$ 291,366.00	$ 291,366.00	$ -
	Construction Management Fee	CHA Consulting	2024-2025		$ 1,615,892.77				$ 1,615,892.77	$ 210,000.00	$ 1,405,892.77
	HVAC Testing & Balancing	Butler Balancing	2024-2025		$ 130,000.00				$ 130,000.00	$ 9,000.00	$ 121,000.00
	Data Equipment	Lobar	2024-2025		$ 200,000.00				$ 200,000.00	$ -	$ 200,000.00
	Classroom Technology	Lobar	2024-2025		$ 300,000.00				$ 300,000.00	$ 35,279.58	$ 264,720.42
	Cameras & WAP	Lobar	2024-2025		$ 640,000.00				$ 640,000.00	$ 2,910.00	$ 637,090.00
	Movable Furniture & Equipment	Lobar	2024-2025		$ 1,000,000.00	$ 600,000.00			$ 1,600,000.00	$ 586,208.19	$ 1,013,791.81
	Electric Utilities	Lobar	2024-2025		$ 40,000.00				$ 40,000.00	$ 16,148.93	$ 23,851.07
	Electric Contract for HS Renovation	Wind Gap Electrical	2024-2025		$ 14,265,793.36	$ 71,203.00	$ 91,306.00		$ 14,245,690.36	$ 6,983,485.39	$ 7,262,204.97
	Mechanical Contract for HS Renovation	Myco Mechanical	2024-2025		$ 13,894,000.00		$ 334,164.00		$ 13,559,836.00	$ 9,079,266.95	$ 4,480,569.05
	General Contract for HS Renovation	Lobar Inc	2024-2025		$ 31,503,605.23	$ 263,108.02	$ 574,530.00		$ 31,192,183.25	$ 17,154,950.62	$ 14,037,232.63
	High School Land Survey	LVL Engineering Group	2023-2024		$ 1,548.27				$ 1,548.27	$ -	$ 1,548.27
	Asbestos, PCB Lead Abatement Testing Services (not to exceed)	Element Environmental Solutions Inc	2023-2024		$ 50,055.35				$ 50,055.35	$ 3,745.15	$ 46,310.20
	Geotechnical Investigation - Phase 1	Kleinfelder Inc	2024-2025		$ 18,900.25				$ 18,900.25	$ 6,456.50	$ 12,443.75
	Geotechnical Construction Testing - Phase 2	Kleinfelder Inc	2024-2025		$ 72,244.00				$ 72,244.00	$ -	$ 72,244.00
	Legal Costs - HS Renovation Project	Fox Rothschild	2024-2025		$ 34,073.50				$ 34,073.50	$ -	$ 34,073.50
	HS Tile Testing	LGM and Associates	2025-2026		$ 6,500.00				$ 6,500.00	$ 3,450.00	$ 3,050.00
Total				**$73,575,666.44**	**$70,191,302.73**	**$ 1,064,661.83**	**$ 1,264,987.00**		**$ 69,990,977.56**	**$ 37,798,090.08**	**$ 32,192,887.48**
	Account Balance (Total sources less expenditures)			**$35,777,576.36**							
	Bond Fund Available Funds (Account Balance less allocated costs)			$3,584,688.88							
	Accounts Reconcilation										
	2023 PSDLAF Investment Account			$ 11,360,012.75							
	2023 FNB			$ 364,549.29							
	2024 PSDLAF Investment Account			$ 14,279,301.36							
	2024 FNB			$ 27,147.85							
	2025 PSDLAF Investment Account			$ 6,480,978.10							
	2025 FNB			$ 3,265,587.01							
	Total of All Accounts			**$ 35,777,576.36**							
	Account Balance			$35,777,576.36							
	Variance (must equal zero)			$ -							

PLEASANT VALLEY SCHOOL DISTRICT
Consolidated Bond Fund
July 31, 2026

DATE	PROJECT DESCRIPTION	VENDOR	YEAR	SOURCES	CONTRACT COST	CHANGE ORDERS	AWARDED GRANTS	DISCOUNTS TAKEN	TOTAL COST	EXPENDITURES	REMAINING BALANCE
Sources of Funds:											
7/31/2026	Account Balances:								$ -		
	2023 Bond Issue - PSDLAF Account			$14,774,438.34							
	2023 Interest			1,750,104.72							
	2024 Bond Issue - PSDLAF Account			14,797,433.71							
	2024 Interest			1,226,080.23							
	2025 Bond Issue - PSDLAF Account			40,000,240.35							
	2025 Interest			1,003,398.05							
	Public Improvement Grant			251,699.00							
	Reimbursement from PennDot			19,000.00							
Uses of Funds:											
	Plumbing Contract for HS Renovation	Myco Mechanical	2024-2025		$ 5,551,000.00	$ 130,350.81			$ 5,681,350.81	$ 3,660,874.84	$ 2,020,475.97
	Asbestos Contract for HS Renovation	Sargent Enterprises	2024-2025		$ 576,324.00		$ 264,987.00		$ 311,337.00	$ 66,492.00	$ 244,845.00
	Builder's Risk Insurance	CM Regent	2024-2025		$ 291,366.00				$ 291,366.00	$ 291,366.00	$ -
	Construction Management Fee	CHA Consulting	2024-2025		$ 1,615,892.77				$ 1,615,892.77	$ 350,000.00	$ 1,265,892.77
	HVAC Testing & Balancing	Butler Balancing	2024-2025		$ 130,000.00				$ 130,000.00	$ 9,000.00	$ 121,000.00
	Data Equipment	Lobar	2024-2025		$ 200,000.00				$ 200,000.00	$ 97,356.99	$ 102,643.01
	Classroom Technology	Lobar	2024-2025		$ 300,000.00				$ 300,000.00	$ 35,279.58	$ 264,720.42
	Cameras & WAP	Lobar	2024-2025		$ 640,000.00				$ 640,000.00	$ 2,910.00	$ 637,090.00
	Movable Furniture & Equipment	Lobar	2024-2025		$ 1,000,000.00	$ 600,000.00			$ 1,600,000.00	$ 663,507.19	$ 936,492.81
	Electric Utilities	Lobar	2024-2025		$ 40,000.00				$ 40,000.00	$ 16,148.93	$ 23,851.07
	Electric Contract for HS Renovation	Wind Gap Electrical	2024-2025		$ 14,265,793.36	$ 71,203.00	$ 91,306.00		$ 14,245,690.36	$ 8,393,817.28	$ 5,851,873.08
	Mechanical Contract for HS Renovation	Myco Mechanical	2024-2025		$ 13,894,000.00		$ 334,164.00		$ 13,559,836.00	$ 9,521,826.86	$ 4,038,009.14
	General Contract for HS Renovation	Lobar Inc	2024-2025		$ 31,503,605.23	$ 263,108.02	$ 574,530.00		$ 31,192,183.25	$ 20,741,904.60	$ 10,450,278.65
	High School Land Survey	LVL Engineering Group	2023-2024		$ 1,548.27				$ 1,548.27	$ -	$ 1,548.27
	Asbestos, PCB Lead Abatement Testing Services (not to exceed)	Element Environmental Solutions Inc	2023-2024		$ 50,055.35				$ 50,055.35	$ 13,755.95	$ 36,299.40
	Geotechnical Investigation - Phase 1	Kleinfelder Inc	2024-2025		$ 18,900.25				$ 18,900.25	$ 8,935.00	$ 9,965.25
	Geotechnical Construction Testing - Phase 2	Kleinfelder Inc	2024-2025		$ 72,244.00				$ 72,244.00	$ -	$ 72,244.00
	Legal Costs - HS Renovation Project	Fox Rothschild	2024-2025		$ 34,073.50				$ 34,073.50	$ -	$ 34,073.50
	HS Tile Testing	LGM and Associates	2025-2026		$ 6,500.00				$ 6,500.00	$ 3,450.00	$ 3,050.00
Total				**$73,822,394.40**	**$70,191,302.73**	**$ 1,064,661.83**	**$ 1,264,987.00**		**$ 69,990,977.56**	**$ 43,876,625.22**	**$ 26,114,352.34**
	Account Balance (Total sources less expenditures)			**$29,945,769.18**							
	Bond Fund Available Funds (Account Balance less allocated costs)			$3,831,416.84							
	Accounts Reconcilation										
	2023 PSDLAF Investment Account			$ 11,435,385.34							
	2023 FNB			$ 365,710.60							
	2024 PSDLAF Investment Account			$ 14,306,384.43							
	2024 FNB			$ 27,234.34							
	2025 PSDLAF Investment Account			$ 3,554,822.20							
	2025 FNB			$ 256,232.27							
	Total of All Accounts			**$ 29,945,769.18**							
	Account Balance			$29,945,769.18							
	Variance (must equal zero)			$ -							

Reserve Balances
2025-2026

	Member Reserves 06/30/25	Net Current Operations	Member Reserves 04/30/26	% Change
Bethlehem Vo-Tech	$ 3,080,317.81	(309,326.67)	$ 2,770,991.14	-10.0%
Career Institute of Technology	1,214,558.58	185,844.87	1,400,403.45	15.3%
Colonial Intermediate Unit 20	9,360,267.30	(206,437.72)	9,153,829.58	-2.2%
Delaware Valley SD	13,899,376.28	(327,774.49)	13,571,601.79	-2.4%
East Stroudsburg Area SD	6,362,116.18	(4,462,895.11)	1,899,221.07	-70.1%
Interest Reserve Fund	1,726,031.35	(32,972.61)	1,693,058.74	-1.9%
Monroe County Tech Institute	1,306,354.67	(55,992.07)	1,250,362.60	-4.3%
Nazareth Area SD	7,386,887.00	(775,191.04)	6,611,695.96	-10.5%
Northampton Area SD	6,928,398.11	(1,410,353.07)	5,518,045.04	-20.4%
Pen Argyl Area SD	6,050,754.18	(506,666.86)	5,544,087.32	-8.4%
Pleasant Valley SD	5,183,011.04	538,180.07	5,721,191.11	10.4%
Stroudsburg Area SD	10,061,243.66	(1,867,752.78)	8,193,490.88	-18.6%
Wilson Area SD	3,672,745.91	(386,140.67)	3,286,605.24	-10.5%
	$ 76,232,062.07	$ (9,617,478.15)	$ 66,614,583.92	
Member Reserves	$ 74,506,030.72	$ (9,584,505.54)	$ 64,921,525.18	-12.9%
Interest Reserve	1,726,031.35	(32,972.61)	1,693,058.74	-1.9%
	$ 76,232,062.07	$ (9,617,478.15)	$ 66,614,583.92	-12.6%

06/01/2026
09:36
Month Ending - 04/30/2026

EMPLOYEE BENEFIT TRUST
Pleasant Valley School
Monthly Financial Report

ptmthfin

	July	August	September	October	November	December	January	February	March	April	May	June	Year-To-Date
Beginning Balance	**5,183,011.04**	**5,307,466.82**	**5,647,549.68**	**5,750,307.08**	**6,113,054.26**	**6,337,705.41**	**6,009,929.59**	**5,868,787.48**	**6,168,857.76**	**6,231,705.49**	**0.00**	**0.00**	**5,183,011.04**
Regular Funding	1,059,961.00	1,057,924.49	1,047,063.08	1,063,761.65	1,061,725.14	1,066,028.87	1,072,367.80	1,076,518.53	1,068,366.51	1,070,553.40	0.00	0.00	**10,644,270.47**
Funding - Self Pays	16,873.08	14,775.63	21,010.03	21,010.03	21,010.03	21,010.03	21,010.03	23,107.48	21,010.03	21,010.03	0.00	0.00	**201,826.40**
Health Funding	1,076,834.08	1,072,700.12	1,068,073.11	1,084,771.68	1,082,735.17	1,087,038.90	1,093,377.83	1,099,626.01	1,089,376.54	1,091,563.43	0.00	0.00	**10,846,096.87**
Funding - Cobra	18,892.40	16,825.75	14,757.39	14,757.39	16,824.04	14,752.63	14,715.85	14,836.41	12,830.04	12,830.04	0.00	0.00	**152,021.94**
Cobra Funding	18,892.40	16,825.75	14,757.39	14,757.39	16,824.04	14,752.63	14,715.85	14,836.41	12,830.04	12,830.04	0.00	0.00	**152,021.94**
PA Trust	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,531.61	0.00	0.00	**4,531.61**
PA Trust Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,531.61	0.00	0.00	**4,531.61**
Cat Fund Reimbursement	88,257.01	0.00	0.00	0.00	61,440.86	61,859.65	41,079.69	81,275.08	40,957.92	3,951.72	0.00	0.00	**378,821.93**
Cat Fund Reimbursement RX	18,270.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,483.68	17,668.99	0.00	0.00	**51,423.34**
Cat Fund Reimbursement	106,527.68	0.00	0.00	0.00	61,440.86	61,859.65	41,079.69	81,275.08	56,441.60	21,620.71	0.00	0.00	**430,245.27**
ERC Experience Refund	0.00	0.00	0.00	46,752.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**46,752.09**
ERC Experience Refund	0.00	0.00	0.00	46,752.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**46,752.09**
Interest	17,572.99	16,418.40	19,378.10	23,488.66	17,740.03	10,114.34	10,913.52	30,700.14	13,050.09	7,919.06	0.00	0.00	**167,295.33**
Interest	17,572.99	16,418.40	19,378.10	23,488.66	17,740.03	10,114.34	10,913.52	30,700.14	13,050.09	7,919.06	0.00	0.00	**167,295.33**
Total Revenue	**1,219,827.15**	**1,105,944.27**	**1,102,208.60**	**1,169,769.82**	**1,178,740.10**	**1,173,765.52**	**1,160,086.89**	**1,226,437.64**	**1,171,698.27**	**1,138,464.85**	**0.00**	**0.00**	**11,646,943.11**
Claims-Medical	785,305.79	488,708.51	568,231.68	479,027.34	716,708.90	877,875.64	902,460.72	579,403.02	758,762.53	1,194,289.03	0.00	0.00	**7,350,773.16**
Medical Claims	785,305.79	488,708.51	568,231.68	479,027.34	716,708.90	877,875.64	902,460.72	579,403.02	758,762.53	1,194,289.03	0.00	0.00	**7,350,773.16**
Claims - Dental	25,942.77	33,042.37	40,329.45	25,668.18	22,247.49	29,189.60	34,105.31	33,049.47	37,939.54	39,464.79	0.00	0.00	**320,978.97**
Dental Claims	25,942.77	33,042.37	40,329.45	25,668.18	22,247.49	29,189.60	34,105.31	33,049.47	37,939.54	39,464.79	0.00	0.00	**320,978.97**
Claims - Drug	302,219.94	286,020.41	282,977.28	356,051.93	267,536.90	397,142.92	270,238.03	282,457.78	259,250.60	358,218.04	0.00	0.00	**3,062,113.83**
Drug Claims	302,219.94	286,020.41	282,977.28	356,051.93	267,536.90	397,142.92	270,238.03	282,457.78	259,250.60	358,218.04	0.00	0.00	**3,062,113.83**
BC NEPA Drug Rebates	-105,371.57	-100,343.99	-4,456.27	-212,423.12	-145,737.67	-127,772.72	-90,852.36	-121,090.22	-107,741.00	-107,431.35	0.00	0.00	**-1,123,220.27**
Drug Formulary Rebate	-105,371.57	-100,343.99	-4,456.27	-212,423.12	-145,737.67	-127,772.72	-90,852.36	-121,090.22	-107,741.00	-107,431.35	0.00	0.00	**-1,123,220.27**
Premiums - Vision	1,486.62	1,495.96	1,489.61	1,565.81	1,529.02	1,465.68	0.00	0.00	0.00	3,057.84	0.00	0.00	**12,090.54**
Vision Premiums	1,486.62	1,495.96	1,489.61	1,565.81	1,529.02	1,465.68	0.00	0.00	0.00	3,057.84	0.00	0.00	**12,090.54**
Admin Fee - Medical	30,076.99	0.00	53,039.57	35,891.97	32,432.44	72,764.32	0.00	30,023.68	36,874.05	39,773.95	0.00	0.00	**330,876.97**
Admin Fee - Dental	0.00	993.45	1,000.85	1,004.55	989.75	1,000.85	995.30	973.70	979.15	979.20	0.00	0.00	**8,916.80**
Admin Fee - Drug	2,299.00	0.00	968.11	800.54	798.86	1,009.93	0.00	1,514.47	2,582.27	1,797.49	0.00	0.00	**11,770.67**
Admin Fee - CIU-20	0.00	0.00	0.00	1,665.36	0.00	5,009.04	3,350.16	1,671.84	1,671.84	1,681.56	0.00	0.00	**15,049.80**
Adminstrative Expenses	32,375.99	993.45	55,008.53	39,362.42	34,221.05	79,784.14	4,345.46	34,183.69	42,107.31	44,232.20	0.00	0.00	**366,614.24**
Stop Loss Premium	0.00	0.00	0.00	61,906.16	0.00	186,200.24	124,534.96	62,147.04	62,147.04	62,508.36	0.00	0.00	**559,443.80**
Stop Loss Premium, PA Trust	0.00	0.00	0.00	61,906.16	0.00	186,200.24	124,534.96	62,147.04	62,147.04	62,508.36	0.00	0.00	**559,443.80**
Cat Fund Premium	35,519.55	39,969.15	39,891.54	39,891.54	40,124.37	40,124.37	40,124.37	40,046.76	40,046.76	40,279.59	0.00	0.00	**396,018.00**

06/01/2026
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Month Ending - 04/30/2026

EMPLOYEE BENEFIT TRUST
Pleasant Valley School
Monthly Financial Report

ptmthfin

	July	August	September	October	November	December	January	February	March	April	May	June	Year-To-Date
Cat Fund Premium RX	11,031.30	14,250.05	14,222.38	14,222.38	14,305.39	14,305.39	14,305.39	14,277.72	14,277.72	14,360.73	0.00	0.00	**139,558.45**
Cat Fund Premium	46,550.85	54,219.20	54,113.92	54,113.92	54,429.76	54,429.76	54,429.76	54,324.48	54,324.48	54,640.32	0.00	0.00	**535,576.45**
Other Contracted Services	1,988.31	1,725.50	1,757.00	1,750.00	1,753.50	1,767.50	1,884.68	1,892.10	1,895.81	0.00	0.00	0.00	**16,414.40**
Contracted Services	1,988.31	1,725.50	1,757.00	1,750.00	1,753.50	1,767.50	1,884.68	1,892.10	1,895.81	0.00	0.00	0.00	**16,414.40**
Legal Fees	0.00	0.00	0.00	0.00	0.00	432.58	82.44	0.00	164.23	0.00	0.00	0.00	**679.25**
Legal	0.00	0.00	0.00	0.00	0.00	432.58	82.44	0.00	164.23	0.00	0.00	0.00	**679.25**
Insurance	1,781.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**1,781.47**
Insurance	1,781.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**1,781.47**
PCORI Fees	3,091.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**3,091.20**
Dues & Fees	0.00	0.00	0.00	0.00	0.00	1,026.00	0.00	0.00	0.00	0.00	0.00	0.00	**1,026.00**
Other Expenses	3,091.20	0.00	0.00	0.00	0.00	1,026.00	0.00	0.00	0.00	0.00	0.00	0.00	**4,117.20**
Employee Programs	0.00	0.00	0.00	0.00	1,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**1,400.00**
Employee Programs	0.00	0.00	0.00	0.00	1,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**1,400.00**
Total Expenses	**1,095,371.37**	**765,861.41**	**999,451.20**	**807,022.64**	**954,088.95**	**1,501,541.34**	**1,301,229.00**	**926,367.36**	**1,108,850.54**	**1,648,979.23**	**0.00**	**0.00**	**11,108,763.04**
Ending Balance	**5,307,466.82**	**5,647,549.68**	**5,750,307.08**	**6,113,054.26**	**6,337,705.41**	**6,009,929.59**	**5,868,787.48**	**6,168,857.76**	**6,231,705.49**	**5,721,191.11**	**0.00**	**0.00**	**5,721,191.11**

Reserve Balances
2025-2026

	Member Reserves 06/30/25	Net Current Operations	Member Reserves 05/31/26	% Change
Bethlehem Vo-Tech	$ 3,080,317.81	(235,135.27)	$ 2,845,182.54	-7.6%
Career Institute of Technology	1,214,558.58	143,275.51	1,357,834.09	11.8%
Colonial Intermediate Unit 20	9,360,267.30	(708,810.60)	8,651,456.70	-7.6%
Delaware Valley SD	13,899,376.28	(1,145,950.94)	12,753,425.34	-8.2%
East Stroudsburg Area SD	6,362,116.18	(1,993,353.39)	4,368,762.79	-31.3%
Interest Reserve Fund	1,726,031.35	(43,600.71)	1,682,430.64	-2.5%
Monroe County Tech Institute	1,306,354.67	(120,291.31)	1,186,063.36	-9.2%
Nazareth Area SD	7,386,887.00	(789,717.94)	6,597,169.06	-10.7%
Northampton Area SD	6,928,398.11	(1,651,172.01)	5,277,226.10	-23.8%
Pen Argyl Area SD	6,050,754.18	(677,953.24)	5,372,800.94	-11.2%
Pleasant Valley SD	5,183,011.04	1,006,562.75	6,189,573.79	19.4%
Stroudsburg Area SD	10,061,243.66	(1,798,590.17)	8,262,653.49	-17.9%
Wilson Area SD	3,672,745.91	(59,172.97)	3,613,572.94	-1.6%
	$ 76,232,062.07	$ (8,073,910.29)	$ 68,158,151.78	
Member Reserves	$ 74,506,030.72	$ (8,030,309.58)	$ 66,475,721.14	-10.8%
Interest Reserve	1,726,031.35	(43,600.71)	1,682,430.64	-2.5%
	$ 76,232,062.07	$ (8,073,910.29)	$ 68,158,151.78	-10.6%

07/15/2026
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Month Ending - 05/31/2026

EMPLOYEE BENEFIT TRUST
COMBINED
Monthly Financial Report

ptmthfin

	July	August	September	October	November	December	January	February	March	April	May	June	Year-To-Date
Admin Fee - CIU-20	0.00	0.00	0.00	18,490.68	0.00	55,838.16	37,315.08	18,733.68	18,701.28	18,694.80	18,707.76	0.00	**186,481.44**
Adminstrative Expenses	351,824.03	183,673.48	430,671.62	-154,026.71	339,896.99	599,103.61	157,911.83	261,768.08	375,132.67	473,797.22	252,391.17	0.00	**3,272,143.99**
Stop Loss Premium	0.00	0.00	0.00	687,351.08	0.00	2,075,662.96	1,387,107.48	696,384.08	695,179.68	694,938.80	695,420.56	0.00	**6,932,044.64**
Stop Loss Premium, PA Trust	0.00	0.00	0.00	687,351.08	0.00	2,075,662.96	1,387,107.48	696,384.08	695,179.68	694,938.80	695,420.56	0.00	**6,932,044.64**
Cat Fund Premium	322,762.12	339,030.06	337,845.03	337,845.03	340,654.69	339,918.26	340,597.93	342,193.88	341,347.04	340,973.76	340,970.74	0.00	**3,724,138.54**
Cat Fund Premium RX	99,447.57	124,465.26	124,040.23	124,040.23	124,997.75	124,776.16	125,035.31	125,593.78	125,276.72	125,123.04	125,127.88	0.00	**1,347,923.93**
Cat Fund Premium	422,209.69	463,495.32	461,885.26	461,885.26	465,652.44	464,694.42	465,633.24	467,787.66	466,623.76	466,096.80	466,098.62	0.00	**5,072,062.47**
Accounting Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,750.00	0.00	0.00	0.00	0.00	**6,750.00**
Contracted Serices - COBRA	0.00	1,966.85	1,963.60	1,963.60	1,960.35	1,957.10	1,957.10	1,973.35	1,977.10	1,953.85	1,957.10	0.00	**19,630.00**
Other Contracted Services	22,768.00	20,143.00	20,278.50	20,313.00	20,351.50	20,381.50	21,616.20	21,611.20	21,640.88	380.00	21,317.95	0.00	**210,801.73**
Contracted Services	22,768.00	22,109.85	22,242.10	22,276.60	22,311.85	22,338.60	23,573.30	30,334.55	23,617.98	2,333.85	23,275.05	0.00	**237,181.73**
Legal Fees	0.00	0.00	0.00	0.00	0.00	4,773.00	1,311.50	215.00	2,945.50	0.00	5,224.50	0.00	**14,469.50**
Legal	0.00	0.00	0.00	0.00	0.00	4,773.00	1,311.50	215.00	2,945.50	0.00	5,224.50	0.00	**14,469.50**
Insurance	19,808.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**19,808.00**
Insurance	19,808.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**19,808.00**
Actuarial Services	0.00	0.00	0.00	0.00	6,700.00	8,926.71	8,325.00	0.00	11,125.00	6,575.00	88,650.00	0.00	**130,301.71**
Actuarial Services	0.00	0.00	0.00	0.00	6,700.00	8,926.71	8,325.00	0.00	11,125.00	6,575.00	88,650.00	0.00	**130,301.71**
PCORI Fees	34,653.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**34,653.64**
Dues & Fees	0.00	402.00	0.00	0.00	0.00	9,608.00	0.00	0.00	0.00	0.00	0.00	0.00	**10,010.00**
Other Expenses	34,653.64	402.00	0.00	0.00	0.00	9,608.00	0.00	0.00	0.00	0.00	0.00	0.00	**44,663.64**
Employee Programs	787.50	0.00	0.00	787.50	16,194.01	3,625.30	4,581.00	0.00	5,498.22	787.50	12,628.10	0.00	**44,889.13**
Employee Programs	787.50	0.00	0.00	787.50	16,194.01	3,625.30	4,581.00	0.00	5,498.22	787.50	12,628.10	0.00	**44,889.13**
Computer Software	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**1,000.00**
Meeting Refreshments	0.00	0.00	0.00	36.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**36.25**
Management Expenses	0.00	0.00	0.00	36.25	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**1,036.25**
Total Expenses	**9,969,151.04**	**12,921,575.11**	**14,300,786.01**	**10,451,601.93**	**12,057,707.55**	**16,760,423.64**	**13,238,424.82**	**11,273,059.45**	**18,733,763.49**	**15,233,036.43**	**14,911,321.61**	**0.00**	**149,850,851.08**
Ending Balance	**76,551,228.25**	**74,835,145.82**	**71,987,235.03**	**73,768,695.54**	**74,967,300.08**	**72,670,764.26**	**72,199,699.56**	**73,762,704.94**	**69,482,231.97**	**64,888,552.57**	**66,432,120.43**	**0.00**	**66,432,120.43**

07/17/2026
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Month Ending - 05/31/2026

EMPLOYEE BENEFIT TRUST
Pleasant Valley School
Monthly Financial Report

ptmthfin

	July	August	September	October	November	December	January	February	March	April	May	June	Year-To-Date
Beginning Balance	**5,183,011.04**	**5,307,466.82**	**5,647,549.68**	**5,750,307.08**	**6,113,054.26**	**6,337,705.41**	**6,009,929.59**	**5,868,787.48**	**6,168,857.76**	**6,231,705.49**	**5,721,191.11**	**0.00**	**5,183,011.04**
Regular Funding	1,059,961.00	1,057,924.49	1,047,063.08	1,063,761.65	1,061,725.14	1,066,028.87	1,072,367.80	1,076,518.53	1,068,366.51	1,070,553.40	1,074,860.86	0.00	**11,719,131.33**
Funding - Self Pays	16,873.08	14,775.63	21,010.03	21,010.03	21,010.03	21,010.03	21,010.03	23,107.48	21,010.03	21,010.03	21,010.03	0.00	**222,836.43**
Health Funding	1,076,834.08	1,072,700.12	1,068,073.11	1,084,771.68	1,082,735.17	1,087,038.90	1,093,377.83	1,099,626.01	1,089,376.54	1,091,563.43	1,095,870.89	0.00	**11,941,967.76**
Funding - Cobra	18,892.40	16,825.75	14,757.39	14,757.39	16,824.04	14,752.63	14,715.85	14,836.41	12,830.04	12,830.04	10,793.53	0.00	**162,815.47**
Cobra Funding	18,892.40	16,825.75	14,757.39	14,757.39	16,824.04	14,752.63	14,715.85	14,836.41	12,830.04	12,830.04	10,793.53	0.00	**162,815.47**
PA Trust	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,531.61	34,374.05	0.00	**38,905.66**
PA Trust Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,531.61	34,374.05	0.00	**38,905.66**
Cat Fund Reimbursement	88,257.01	0.00	0.00	0.00	61,440.86	61,859.65	41,079.69	81,275.08	40,957.92	3,951.72	183,537.86	0.00	**562,359.79**
Cat Fund Reimbursement RX	18,270.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,483.68	17,668.99	17,668.99	0.00	**69,092.33**
Cat Fund Reimbursement	106,527.68	0.00	0.00	0.00	61,440.86	61,859.65	41,079.69	81,275.08	56,441.60	21,620.71	201,206.85	0.00	**631,452.12**
ERC Experience Refund	0.00	0.00	0.00	46,752.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**46,752.09**
ERC Experience Refund	0.00	0.00	0.00	46,752.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**46,752.09**
Interest	17,572.99	16,418.40	19,378.10	23,488.66	17,740.03	10,114.34	10,913.52	30,700.14	13,050.09	7,919.06	24,056.96	0.00	**191,352.29**
Interest	17,572.99	16,418.40	19,378.10	23,488.66	17,740.03	10,114.34	10,913.52	30,700.14	13,050.09	7,919.06	24,056.96	0.00	**191,352.29**
Total Revenue	**1,219,827.15**	**1,105,944.27**	**1,102,208.60**	**1,169,769.82**	**1,178,740.10**	**1,173,765.52**	**1,160,086.89**	**1,226,437.64**	**1,171,698.27**	**1,138,464.85**	**1,366,302.28**	**0.00**	**13,013,245.39**
Claims-Medical	785,305.79	488,708.51	568,231.68	479,027.34	716,708.90	877,875.64	902,460.72	579,403.02	758,762.53	1,194,289.03	554,839.49	0.00	**7,905,612.65**
Medical Claims	785,305.79	488,708.51	568,231.68	479,027.34	716,708.90	877,875.64	902,460.72	579,403.02	758,762.53	1,194,289.03	554,839.49	0.00	**7,905,612.65**
Claims - Dental	25,942.77	33,042.37	40,329.45	25,668.18	22,247.49	29,189.60	34,105.31	33,049.47	37,939.54	39,464.79	30,213.78	0.00	**351,192.75**
Dental Claims	25,942.77	33,042.37	40,329.45	25,668.18	22,247.49	29,189.60	34,105.31	33,049.47	37,939.54	39,464.79	30,213.78	0.00	**351,192.75**
Claims - Drug	302,219.94	286,020.41	282,977.28	356,051.93	267,536.90	397,142.92	270,238.03	282,457.78	259,250.60	358,218.04	271,834.06	0.00	**3,333,947.89**
Drug Claims	302,219.94	286,020.41	282,977.28	356,051.93	267,536.90	397,142.92	270,238.03	282,457.78	259,250.60	358,218.04	271,834.06	0.00	**3,333,947.89**
BC NEPA Drug Rebates	-105,371.57	-100,343.99	-4,456.27	-212,423.12	-145,737.67	-127,772.72	-90,852.36	-121,090.22	-107,741.00	-107,431.35	-96,193.54	0.00	**-1,219,413.81**
Drug Formulary Rebate	-105,371.57	-100,343.99	-4,456.27	-212,423.12	-145,737.67	-127,772.72	-90,852.36	-121,090.22	-107,741.00	-107,431.35	-96,193.54	0.00	**-1,219,413.81**
Premiums - Vision	1,486.62	1,495.96	1,489.61	1,565.81	1,529.02	1,465.68	0.00	0.00	0.00	3,057.84	3,080.25	0.00	**15,170.79**
Vision Premiums	1,486.62	1,495.96	1,489.61	1,565.81	1,529.02	1,465.68	0.00	0.00	0.00	3,057.84	3,080.25	0.00	**15,170.79**
Admin Fee - Medical	30,076.99	0.00	53,039.57	35,891.97	32,432.44	72,764.32	0.00	30,023.68	36,874.05	39,773.95	0.00	0.00	**330,876.97**
Admin Fee - Dental	0.00	993.45	1,000.85	1,004.55	989.75	1,000.85	995.30	973.70	979.15	979.20	993.60	0.00	**9,910.40**
Admin Fee - Drug	2,299.00	0.00	968.11	800.54	798.86	1,009.93	0.00	1,514.47	2,582.27	1,797.49	1,383.75	0.00	**13,154.42**
Admin Fee - CIU-20	0.00	0.00	0.00	1,665.36	0.00	5,009.04	3,350.16	1,671.84	1,671.84	1,681.56	1,688.04	0.00	**16,737.84**
Adminstrative Expenses	32,375.99	993.45	55,008.53	39,362.42	34,221.05	79,784.14	4,345.46	34,183.69	42,107.31	44,232.20	4,065.39	0.00	**370,679.63**
Stop Loss Premium	0.00	0.00	0.00	61,906.16	0.00	186,200.24	124,534.96	62,147.04	62,147.04	62,508.36	62,749.24	0.00	**622,193.04**
Stop Loss Premium, PA Trust	0.00	0.00	0.00	61,906.16	0.00	186,200.24	124,534.96	62,147.04	62,147.04	62,508.36	62,749.24	0.00	**622,193.04**
Cat Fund Premium	35,519.55	39,969.15	39,891.54	39,891.54	40,124.37	40,124.37	40,124.37	40,046.76	40,046.76	40,279.59	40,434.81	0.00	**436,452.81**

Pleasant Valley School District
District Planning Meeting – August 13, 2026
Diesel/Gas Tank Conversion

The Problem: Bus compound, Security/Police & Maintenance all have gas powered vehicles – currently using gas cards at the gas station - price of $4.20 per gallon

The Solution: Pleasant Valley has two 10,000 gallon underground tanks at the bus compound – both contain diesel fuel for bus transportation; PV could convert the rear underground diesel tank to an unleaded gasoline tank; PV could then participate in the unleaded gasoline consortium bid that occurs in Nov/Dec; currently a locked price of $2.35 per gallon for the 26-27 school year

The Result: More efficient monitoring of gasoline usage; significant savings for the District

Pleasant Valley School District
District Planning Meeting – August 13, 2026
Diesel/Gas Tank Conversion

School Year	***Total Spent***	***Average $$ per gallon***	***Consortium locked in price per gallon***
2025-2026	$154,721.40	$3.68	$2.31
2024-2025	$137,713.35	$3.20	$2.67
2023-2024	$92,780.75	$3.40	$2.57
2022-2023	$98,185.17	$3.63	$2.58

Pleasant Valley School District
District Planning Meeting – August 13, 2026
Diesel/Gas Tank Conversion

- PV uses about 40,000 gallons of unleaded fuel per school year at market price:
  - $4.20 x 40,000 = $168,000
- The 2026-2027 consortium price is locked at
  - $2.35 x 40,000 = $94,000
- Total savings of $74,000 less conversion amount of $16,000 = $58,000 first year, then $74,000 following years

PLEASANT VALLEY SCHOOL DISTRICT



STUDENT ACTIVITIES GUIDELINES

2233 Route 115, Suite 100
Brodheadsville, PA 18322
570-402-1000

Table of Contents

I. The Law 1

II. Policy 1

III. Management 1
- General Principles 1
- Organization 2
- Types of Student Activity Funds 2
- Specific Activities Accounts 3
- Other Related Funds 3
- School Affiliated Organization 3

IV. General Operating Procedures 3
- Use of Activity Funds 3
- Initiating Accounts/Terminating Accounts 4
- Unused Funds 4
- Cash Payments 4
- Signatures on Checks 4
- Interest Income 4
- Revenue Controls 5
- Fundraising 5
- Loans and Purchases 5
- Bidding/Quotations 6
- Contracts 6
- Sales Tax 6
- Employee Compensation 7
- Record Keeping 7
- Membership 7
- Advisors 7
- Meetings and Activities 8
- Parties, Refreshments and Banquets 8
- Awards and Gifts 8
- Initiations/Hazing 8
- Publicity 9
- Records 9
- Public Performances 9

V. Fundraising Activities 9

VI. Finances 10
Accounts 11
Business Procedures 11
Moneys 11
Purchase of Merchandise & Services..... 11
Payment of Merchandise & Services 12
Interest Income..... 12
Account Ledger 12
Auditing Accounts..... 13

VII. Club Advisor How to Guideline .....

Appendix A: Section 511 PA School Code

Appendix B: Pleasant Valley School District Policy 618
Student Activity/Special Purpose Funds

Appendix C.1: Frontline Central PV - Fundraiser Request Form

Appendix C.2: Request for Fundraiser

Appendix D: Student Activity Purchase Order

Appendix E: Section 8-807 .1 PA School Code Purchase of Supplies

Appendix F: Student Activity Deposit Slip

Appendix G: Pleasant Valley School District Policy 246 Student Wellness

Club Advisor How to Guideline

I. THE LAW

The legislative mandate for student activities is contained in Section 511 of the Public School Code of 1949 (24 P.S. §5-511), which is re-printed in Appendix A. The first sentence of Section 511(a) states the responsibility of the Board of Education. It indicates that "the board of school directors...shall prescribe, adopt and enforce such reasonable rules and regulations as it may deem proper, regarding (1) the management, supervision, control or prohibition of...activities related to the school program, including raising and disbursing funds for any or all such purposes, and for scholarships and (2) the organization, management, supervision, control, financing or prohibition of organizations, clubs, societies and groups of the members or any class or school..."

The School Code further indicates that every school district should have a policy for Student Activity Funds which provides the requirements of Section 51l (a).

II. POLICY

The fundamental responsibility of the Board of Education is to adopt a policy relating to student activities. The Pleasant Valley School District Board of Education has complied with School Code requirements in adopting Policy 618. It is the responsibility of all student activity advisors to adhere to the guidelines established in this policy (Appendix B).

The Pleasant Valley School District Board of Education encourages students to participate in worthwhile student organizations and activities. Students will gain skills by working effectively together in democratic groups.

III. MANAGEMENT

It is fundamental that management of student activities should be organized to best serve the interest of the students of Pleasant Valley School District. The management must be done within the framework of various state laws and regulations, board policy and any applicable administrative rules and regulations

General Principles

1. Student Activity Funds must be administered in accordance with Board Policy 618.
2. Student Activity Funds must be used to finance a program of activities not part of the regular curriculum. They are not to be used to circumvent management or purchasing decisions that were made for the school district.

3. Student Activity Funds must be used for student activity purposes and for those students currently in school.
4. Student Activity Funds are to be collected and disbursed under the general direction of the building principal, assistant superintendent and business manager. The building principal should be involved in the decision making process with the student groups and faculty members who are responsible for generating revenue for approved projects.
   Participation by students must be supported by student signatures on purchase orders, requisitions and check requests.
5. Student Activity Funds must be managed in accordance with sound business practices. Accounting for all student activity money will be done in the business office. No principal, faculty advisor or other employee should maintain a checking account or other cash fund for students. All accounts are to be under the control of the business office and signatures on checking accounts are to be from central administration.

Organization

The organizational hierarchy and responsibilities are:

1. The Board of Education is responsible for the establishment of a Student Activity Policy which is in compliance with all applicable state laws.
2. The Superintendent is responsible for implementing this board-established policy.
3. The Principal of each building and the Assistant Superintendent are responsible for working with students and faculty in implementing the policy.
4. The Business Manager is responsible for appropriate accounting procedures and for internal auditing.
5. The Faculty Advisor and Business Manager are responsible for maintaining required fiscal records for each student activity account.
6. Faculty Advisors are responsible for working with students in the activity and for adhering to board policy.
7. Students are required to participate in the fiscal management of the activities in which they participate. All Student Activity groups must have student officers, including a treasurer, who is to work with the faculty advisor in all fiscal matters.

Types of Student Activity Funds

Student activities, for the most part, are to be operated through a Student Activity Fund with separate budget accounts for different activities.

Student Activity Fund

The Student Activity Fund is operated through the district business office. It will have the following types of accounts:

Specific Activities Accounts

These accounts are operated by student organizations and classes under the supervision of a faculty advisor. Other accounts included here may include specific activities such as school store accounts (see section concerning sales tax requirements).

The Pleasant Valley School District does not operate a Principal's Account. All student activity revenue is to be generated through a specific activity which is to be accounted for within the specific account.

Other Related Funds

SCHOOL -AFFILIATED ORGANIZATIONS (School-Affiliated Organizations or SAO's)

SAO Funds include faculty accounts, booster club accounts, PTO accounts, band parents' accounts, etc. These funds are NOT school accounts. While these groups support children and provide many financial opportunities for students, these groups must operate independently of the school district and the Student Activity Funds. These groups should be independently incorporated as 501(c)3 organizations and maintain their own officers, bank accounts and tax-exempt status.

IV. GENERAL OPERATING PROCEDURES

USE OF ACTIVITY FUNDS

Student Activity Funds are earned by the students and used for student activities. These monies must be designated for student purposes and restricted to use for those students currently in school. Student Activity Funds **are not** to be used for the following:

1. Small cash and check needs of other funds and organizations, such as an athletic fund or parent organization (PTO, booster groups, etc.). Funds not derived from the students must be recorded elsewhere and not commingled with the Student Activity Funds.
2. School district charges such as library book fines and charges for student examinations. These receipts are to be deposited into the General Fund.
3. Donations to students or parent groups.
4. Expenditures for refreshments served at school district sponsored parent events, receptions for community members and/or staff or other expenditures not made to benefit students.

Student Activity Funds, generally, should be used to finance a program of activities not part of the regular curriculum. They are not to be used to circumvent management or purchasing decisions made for the school district by the board or administration.

INITIATING ACCOUNTS/TERMINATING ACCOUNTS

New accounts are established through the business office upon approval of the Board of Education. Requests for new accounts should be made by building principals in writing with a description of the purpose of the new account. New accounts are not to be established solely for individual charitable drives.

Termination of student activity accounts may occur upon approval by the Board of Education. This type of request should be made by the building principal through the business manager and should be in writing. Such approval must include disposition of any remaining moneys in the account. Disposition of funds must be in accordance with the following Unused Funds Guidelines.

UNUSED FUNDS

When the interest or membership in a student club or organization declines to the point where activities cease or a senior class nears graduation, a decision must be made about the disposition of any remaining funds in those activities. The graduating class or disbanding club or organization must use for or commit to a proper school-related purpose the unexpended balance of its account prior to graduation or dissolution or as soon as reasonably possible thereafter. Funds shall not be held in the student activity fund for reunions or other postgraduate affairs on any class.

The Board shall approve the disbanding of any organization. Unused funds shall be prorated based on the balances of other student activity funds within that building.

CASH PAYMENTS

All payments for Student Activity Fund purchases must be made by check. **No expense is to be paid in cash.**

SIGNATURES ON CHECKS

Two signatures shall be required on all checks. Checks for Student Activity Fund purchases will be issued by the business office upon receipt of appropriate paperwork, including but not limited to, approved purchase order and receipted invoice.

INTEREST INCOME

All money in the Student Activity Fund will be deposited in interest-bearing accounts or other interest-bearing investments permitted by School Code. Interest shall be pro-rated to each active account at the close of the fiscal year based upon the average annual balance in each active account.

REVENUE CONTROLS

The following guidelines must be followed by district personnel to ensure the greatest level of protection for all Student Activity Funds:

1. Receipts will be written by business office personnel when money is received. A reconciliation will be conducted by the school district depository with a corrected receipt (if necessary) forwarded to the faculty advisor for the account's records.
2. Cash receipts should be delivered to the business office by the student activity fund advisor upon receipt. These funds will be deposited into the bank in a timely manner. **Under no circumstances should cash deposits be delivered through the district's inter-office mail system**. Ultimately, the activity faculty advisor will be held accountable for receipts lost due to inappropriate delivery to the business office.
3. All student activity receipts should be maintained in the building safe until delivery to the business office. Large amounts of deposits should be delivered to the business office as soon as possible to discourage theft.

FUNDRAISING

All fundraisers must be coordinated between the student club or organization, the building principal and the assistant superintendent to ensure that the community is not inundated with sales at one time. Projects must be established in advance of approvals for fundraisers. Faculty advisors and student officers must complete the PV Fundraiser Request form, located on Frontline Central (Appendix C.1). If you are completing the form for an SAO or PTO group, please use a Request for Fundraiser paper form located in Appendix C.2.

Fundraisers involving competitive foods as defined by board policy 246, Student Wellness (Appendix G) must also comply with the requirements and exemptions as proscribed.

Faculty advisors should be careful that fundraisers conducted for specific charitable contributions are so noted. These funds should be disbursed by the business office to the specified charitable organization upon completion of the fundraising event and receipt of the completed student activity purchase order (Appendix D) proper paperwork requesting disbursement of the funds.

LOANS AND PURCHASES

It is unlawful to use the Student Activity Fund to make privileged or tax-free purchases for any school employee or other person. They also cannot be used to make loans for any purpose.

Purchases should be initiated by the issuance of a Student Activity Fund Purchase Order, a copy of which is found in Appendix D. The purchase order is pre-printed and pre-numbered. The purchase order should be completed by the faculty advisor and/or student officer and signed by the faculty advisor and student officer. No purchase order will be honored without the signature of a student officer of the club or organization. The signed purchase order shall be forwarded to the principal for his/her review and signature. Upon approval by the principal, the purchase order shall be forwarded to assistant superintendent and business manager for their approvals. No

purchase order will be honored without the signature of the business manager or his/her representative.

BIDDING/QUOTATIONS

Student Activity Fund purchases are subject to the same limitations as are General Fund purchases. All purchases of materials or supplies by any organization, club, class or group be made in accordance with the requirements of 24 P.S. §8-807.1. A copy of this requirement is found in Appendix E. In essence, this requirement is that materials and supplies costing $18,500 (index adjusted annually) or more are subject to the competitive bidding and advertising requirements of the School Code. Materials and supplies costing more than $10,000, but less than the bidding threshold as described above, are subject to written or telephonic price quotations from at least three qualified and responsible vendors. All purchases shall be made from the lowest responsible vendor on the basis or price, quality and service.

It is important to note that services such as those of prom hotels, music groups and fundraising companies are not subject to the bidding/quotation requirements.

CONTRACTS

Student groups may obligate themselves by contract. These contracts must be reviewed by the principal, assistant superintendent for professional and support personnel, business manager and legal counsel. Proper school board approval must be obtained for all service contracts.

SALES TAX

The purchase of property or services for use by school clubs or organizations in connection with their activities is tax exempt under the school district's tax exemption number.

Items purchased for re-sale to raise funds are subject to applicable sales tax at the time of purchase or at the time of sale. Pleasant Valley requires that the sales tax be paid to the vendor at the time of the purchase of the items for resale, and that the sales tax be added to the price of the item sold to the customer. The only exception to this requirement is for the sale of yearbooks and memory books. On these items, the organization must collect the proper sales tax and remit it to the Pennsylvania Department of Revenue through the business office.

Sales from a school store are taxable sales, which would require the collection, accounting and remission of the tax directly to the Pennsylvania Department of Revenue. Any intent to open a school store must receive approval from the building principal, business manager and Board of Education prior to operation.

Sales by school-related organizations who are totally independent from the school, such as PTOs and band parents, cannot use the school district's tax exemption number in connection with

purchases they make. Pleasant Valley takes no responsibility for remitting sales tax that may be collected or which is due and owing from this type of transaction.

EMPLOYEE COMPENSATION

All school district employees who provide services for Student Activity Funds must be paid through payroll with regular deductions. These earnings are subject to income tax withholding, social security, retirement contributions, worker's compensation act assessments and any other federal, state and local deduction that may be required from time to time.

RECORD KEEPING

All student activity accounts are established on a self-sustaining basis. No purchase shall be made without sufficient funds in the account to cover the purchase. Each activity account advisor shall review their monthly transaction report provided by the business office and report any discrepancies to the business office within 5 days of receipt. At year-end, all student activity accounts are subject to annual audit, with adjustments made as deemed necessary by the district auditors. Faculty and student advisors will be provided with these adjustments in order to maintain accurate records.

MEMBERSHIP

Membership in student organizations is open to all students, either through election, selection or choice. Participation in academically related and special interest clubs is available to all students who choose to belong. Membership based on election is allowable only in Student Government and Class Boards. Membership by selection is allowable for such groups as Honor Society, or other clubs that require some level of achievement. The selection is governed by the Philosophy or Purpose of the Activity.

It is the intent of the Board of Education that the students involved in the various activities sponsored by the district shall have a voice in the running of the activities. To this end, each club, activity or organization is required to have officers elected by the students participating in the activity.

ADVISORS

Each organization will be guided by an employee or approved volunteer of the Pleasant Valley School District who shall be duly appointed by the Board of Education and shall be designated as the organization advisor. The duties of the advisor shall include, but not be limited to:

1. Generate interest in the organization among the student body;
2. Conduct elections of officers of the organization;

3. Call and organize meetings as necessary to conduct the business of the group;
4. Provide guidance and assistance to students as necessary;
5. Approve all receipts, disbursements or transfers of funds of the organization before they are made;
6. Ensure that all activities of the organization are in compliance with district, state and federal regulations and policies.

Central administration shall be available to the sponsoring building administrator for advice and consultation.

MEETINGS AND ACTIVITIES

Regular meetings are a basic requirement of any organization. It is expected that all meetings and activities of the student organizations will be held on school property and that school regulations will be followed at all times. The advisor is to be present at all meetings and activities of the organization.

Transportation – The afterschool activities bus will run on Tuesdays and Thursdays starting in September. The annual time frame that this will occur is the Tuesday following Labor Day, ending the second Thursday in May.

PARTIES, REFRESHMENTS AND BANQUETS

Organization funds should not be used to provide parties or refreshments for members with the exception of formal initiation ceremonies or meetings to which parents or community members are invited. All contracts with outside agencies, e.g. food prices, room rental, entertainment, etc., must be signed, at a minimum, by the organization advisor, student officers and building administrator.

AWARDS AND GIFTS

Organizations where membership is determined on the basis of objectively measured performance (such as cheerleaders), election or petition (such as Student Council), or faculty selection (such as Honor Society), may use club funds to purchase emblems or membership for students. Where membership is by choice, club funds may not be expended for this purpose. Modest expenditures for awards shall be permitted with final authorization from central administration. Gifts to persons are not permitted, unless it is the choice of the members for things such as bereavement flower arrangements. Donations to non-profit groups are permitted provided that the funds were raised for this specific purpose.

INITIATIONS/HAZING

Formal initiation ceremonies with parents and invited friends are encouraged. Informal initiation ceremonies that embarrass or ridicule prospective members are prohibited. Hazing in any form is prohibited. Advisors are responsible for the safety and well-being of students and the protection of school property.

PUBLICITY

Approved student organizations may secure publicity for their activities through the morning announcements, posters, school newspaper, school television or other approved district procedures, with the approval of such materials by the building administrator. Publicity to be released to community media must be approved by the building administrator and all costs for such advertising must be included as a part of the organization's budget and expenditures.

RECORDS

Minutes of meeting should be kept. Since students and advisors change, the organization should have complete records and a file of all business and financial transactions secured with the Business Office.

PUBLIC PERFORMANCES

Public performances are an integral part of a student's educational experience. Rehearsal and performance schedules should not affect any student's academic performance. The scheduling of rehearsal and production dates, times and building location should be made with the building principal and director of buildings and grounds to ensure there is no conflict of dates or locations requested.

The organization/activity advisor is legally responsible for the safety and welfare of the students participating. This responsibility requires the advisor's presence at all rehearsals and performances in the respective activity, and the advisor and/or an administrator must remain until all students have left school property.

It is wise for the advisor and student members to develop a budget prior to the initiation of any performance to include all anticipated revenue and expenditures. This document will help to ensure that enough funds are generated to cover all expenses. If an admission cost is required, all tickets must be serially numbered and accounted for. A financial report should be submitted to the building administrator within two weeks after the production.

V. FUNDRAISING ACTIVITES

Organizations may engage in fundraising activities to provide funds to meet their objectives. With the exception of service groups, school organizations may not have as their major purpose the raising of money.

All fundraising activities must have the approval of the student membership, advisor, building principal and central office administration. Advisors must conduct research regarding the reliability of the product and the company selling fundraisers. General purchasing procedures must be followed when ordering fundraising items. When selecting a company and product, consideration should be given to the reputation of the company and of the item, delivery, return, shipping costs, previous success with sales, etc.

In any sales transaction where the item sold is promised for future delivery, the buyer must be given a written receipt by the seller. The receipt should include the name of the organization, the item(s) to be delivered, anticipated delivery date, and the name of the advisor in case of any questions. In all other transactions, the buyer will receive merchandise in exchange for money.

All moneys are to be delivered to the Business Office for bank deposit either by the close of the school day on which they are collected or within a reasonable time depending on the timing of the sales. Moneys deposited should reference the organization and include a listing of the individuals money was collected from with the related amounts collected. The advisor will receive a receipt from the Business Office for this deposit and will keep this receipt on file for organization records. The deposit shall be forwarded to the school district's depository by the Business Office, with the bank deposit slip becoming the official record of the deposit. In the event that the organization's record of deposit and the bank record of deposit differ, the bank record of deposit shall prevail.

Advisors are responsible for returning all unsold items and for getting a credit from the company.

All invoices for items normally subject to sales tax must include the sales tax as a part of the total purchase price for fundraising sales. The only exception will be for annual yearbook or memory book sales. For those items, the Business Office will forward sales tax to the PA Department of Revenue based upon sales records provided by the organization advisor. Applicable sales tax will be charged back to the organization.

VI. FINANCES

Student organizations and activities occasionally have need for financial income to carry out their goals, purposes, activities and functions. In order to ensure compliance with all local, state and federal accounting regulations, the Board of Education has determined that while each organization is responsible for maintaining records of activities, all audited transactions shall be located within the Business Office. Collections and deposits of moneys, purchases and payment

must have involvement by the student members, officers and advisor, with official records being kept in the Business Office.

Two signatures of central office administration shall appear on all checks written against any activity account. Appropriate signature authorizations must be on file with the bank to ensure compliance. Three individuals from central office administration may be designated as signatories on the account to ensure two signatures are available when checks are issued.

Deposits and expenditures should be monitored and authorized by students within each organization. The advisor of the organization will be held responsible for controls of deposit and receipts and ensuring that expenditures are in compliance with all district, local, state and federal regulations.

ACCOUNTS

Every organization and activity which will be involved with the handling of money (regardless of amount and reason) must keep that money deposited in the appropriate activity account. The sponsoring advisors and final participating students should plan to review and eliminate balances which were left in inactive accounts and resolve deficits by the end of the fiscal year. Every attempt should be made to have the retiring organization designate their intended purpose of any remaining unexpended balance of funds prior to the end of the fiscal year.

BUSINESS PROCEDURES

Moneys

All money collected for any reason should be deposited daily. Money is not to be taken home for "safe keeping" or left in desk drawers or file cabinets. Moneys must be kept in the school safe or brought to the district business office for deposit.

No payment for expenses of the activity is to be made from the cash or receipts of the activity. Expenses must be paid by the business office by check with proper substantiation

Each deposit must have the following information: *Date of deposit, activity/organization's name, advisor's name, the breakdown of the money, reasons for collection, dates of collection, and student and advisor signatures which verify the amount being deposited.*

Final verification of the deposit rests with the district depository.

Purchase of Merchandise and Services

The Board of Education does not permit the district to purchase items from district employees or their immediate family members (spouse and/or minor children).

All anticipated purchases should be made on a district-approved purchase order. This purchase order must have the purchases itemized and must have the signed authorization of the activity advisor and student representative. A copy of this purchase order must be attached to final invoices when presented for a check request for payment.

Payment of Merchandise and Services

"Payment" simply means taking money out of the activity account in order to pay for goods or services. Following the procedures outlined in this booklet will protect the advisor from questions about intentions and purposes of payments.

All payments made for merchandise and/or services will be made by check from the appropriate activity account.

Every item submitted for payment must have substantiation. It is necessary to show proof that any money being withdrawn from any account is justified, that the payee does exist and that the transaction if legitimate. Letters or correspondence, bills of sale, sales slips, or any other documentation can be used as proof of a valid payment request.

Payment can be made only from an **original invoice**; statements or summaries are not acceptable.

Many times, a school organization will be involved in hiring and payment for services such as assemblies, entrance fees or disc jockeys. Copies of contracts, registration forms or letters of correspondence will service as substantiation.

Interest Income

Activities fund balances will be deposited in interest-bearing accounts or otherwise invested in interest-earning investments permitted by School Code. Because Section 5l l(d) of the Public School Code of 1949 provides that student activities funds "remain the property of the respective school, class, organization, club, society or group", the interest earnings shall be prorated and distributed yearly to the depositor organizations which maintain a positive year-end balance.

Account Ledger

All bookkeeping of financial transactions (deposits, purchases, payments and transfers) will be recorded at the district business office. This financial information shall service as the official financial record and will be subject to a yearly audit. For a valid learning experience, the students should keep their own set of books and not rely entirely on the business office reports. It is recommended that the activity advisor and student representative meet with business office personnel periodically to review the official records of their organization/activity.

Auditing Accounts

The designated district audit firm will conduct an annual audit on all activity accounts and check on business procedures for those accounts. The auditors will be especially concerned with:

1. Listing of student officers for the organization/activity.
2. Conformity and consistency in student and advisor authorization for purchases and payments.
3. Proper substantiation for all payments.
4. Proper approvals for payments made.
5. Each activity is following the procedures established by the district.

Steps for a Club Advisor

1. Apply for the Club/Activity via Frontline Club/Advisor Job Postings
    a. Positions are posted in May of the previous year
    b. Once your application has been submitted and you are chosen for the position, your name will be submitted to the School Board for approval
2. Once you are Board Approved you will need to go into Frontline and fill out the Club/Activities Form before starting the Club/Activity. Club/Activity Forms
3. In this form, you will indicate the Club/Activity name, Building, meeting days/dates, and the times the club will meet. Also the anticipated number of students and the Facility Use Request.
4. Your building's Club/Activity administrator will approve your form and once that is complete, you can begin your Club/Activity. Please remember to get permission forms from all students, and to take attendance at EACH meeting. (You will need to submit the attendance paperwork with your time sheet completed and End of the Year Report to be paid).

Thank you for your commitment to our students!

Pleasant Valley School District

STUDENT APPLICATION & PARENT/GUARDIAN CONSENT

for Participation in Club, Intramural, or Non-Athletic Team Activity

Student Name: _____ Grade: _____
(Please Print)

I hereby make application to participate in _____
(Club/Activity)

on _____.
(Day(s) of the Week)

_____ ____/____/____
Student Signature Date

Parent/Guardian consent is required for student to participate in the above-named activity.

I, _____, parent/guardian of _____
Please PRINT *Parent/Guardian Full Name* *Student Full Name*

give permission for _____ to participate in _____
Student First Name *Activity*

after school on _____.
Day/s of the Week

I am aware that transportation will not be provided and I will be responsible for picking up the student or making arrangements to have the student picked up.

Parent/Guardian Phone _____ | _____ | _____
HOME CELL WORK/OTHER

Emergency Contact Name: _____ Phone: _____

I recognize that hazards may be encountered and neither the school nor any school authority will be held responsible in case of personal injury.

Parent/Guardian, please initial one of the following:

_____ I have already purchased school insurance for my child this school year.

_____ I have other insurance coverage as indicated below:

Name of Insurance Carrier _____

Policy/Agreement Number _____

Parent/Guardian Signature: _____ Date: _____/_____/_____

Club/Intramural/Non-Athletic Activity

Advisor/Co-Advisor Time Sheet

Name: _____ **Activity:** _____

Position: ☐ **Advisor** ☐ **Co-Advisor**

DATE	TIME IN	TIME OUT	# of HOURS	# STUDENTS IN ATTENDANCE

DATE	TIME IN	TIME OUT	# of HOURS	# STUDENTS IN ATTENDANCE

TOTAL HOURS: _____

At the conclusion of your club/activity, this form along with the club/activity participation report, the student attendance record, and the Payment Distribution Summary must be completed and forwarded to the Assistant Principal (or Director of Athletics, if PIAA.)

Advisor Signature _____ **Date Submitted** _____

Club/Activity End of Year Report

Due May 1st

*Must be completed to receive compensation

Name: _____ Date Submitted: _____

Description of Club/Activity Accomplishments:

_____

_____

_____

_____

Number of Students who consistently participated in Club/Activity: _____

Club Met (*minimum 1 time per month*):

Times per Month	Months From - To	Time *i.e. 3:00 – 4:00 PM*	Building	Location *i.e. Computer Lab*

Events/Field trips that occurred:

_____

_____

_____

_____

Community Service Project (*if applicable*)

Name of Project: _____ Date: _____

Brief Description of what took place: _____

_____

_____

Signature: _____ Date: _____

Thank you for supporting our students!

Appendix A:
Section 511 PA School Code

Section 511. School Athletics, Publications, and Organizations.--

(a) The board of school directors in every school district shall prescribe, adopt, and enforce such reasonable rules and regulations as it may deem proper, regarding (1) the management, supervision, control, or prohibition of exercises, athletics, or games of any kind, school publications, debating, forensic, dramatic, musical, and other activities related to the school program, including raising and disbursing funds for any or all of such purposes and for scholarships, and (2) the organization, management, supervision, control, financing, or prohibition of organizations, clubs, societies and groups of the members of any class or school, and may provide for the suspension, dismissal, or other reasonable penalty in the case of any appointee, professional or other employe, or pupil who violates any of such rules or regulations.

(b) Any school or any class activity or organization thereof, with the approval of the board, may affiliate with any local, district, regional, State, or national organization whose purposes and activities are appropriate to and related to the school program.

(b.1) Private schools shall be permitted, if otherwise qualified, to be members of the Pennsylvania Interscholastic Athletic Association except that private schools located in cities of the second class which are members of the Pennsylvania Interscholastic Athletic Association shall, if they so elect, be assigned to a district or section outside of the geographical boundary of the second class city but contiguous thereto, and shall participate in Pennsylvania Interscholastic Athletic Association sponsored athletic contests in that section. The association shall not prohibit a private school from being a member solely on the grounds that the coach or a member of the coaching staff of any athletic team is not a teacher, or professional employe, either full-time or part-time, at such private school, except that this provision shall not apply to coaches or members of the coaching staff initially employed after January 1, 1965. ((b.1) amended June 26, 1974, P.L.370, No.125)

(c) The board of school directors may (1) permit the use of school property, real or personal, for the purpose of conducting any activity related to the school program, or by any school or class organization, club, society, or group, (2) authorize any school employe or employes to manage, supervise and control the development and conduct of any of such activities, (3) employ or assign any school employe to serve in any capacity in connection with any of such activities.

(d) Notwithstanding the use of school property or personnel, it shall be lawful for any school or any class or any organization, club, society, or group thereof, to raise, expend, or hold funds, including balances carried over from year to year, in its own name and under its own management, under the supervision of the principal or other professional employe of the school district designated by the board. Such funds shall not be the funds of the school district but shall remain the property of the respective school, class, organization, club, society, or group. The treasurer or custodian of such funds shall furnish to the school district a proper bond, in such amount and with such surety or sureties as the board shall approve, conditioned upon the faithful performance of his duties as treasurer or custodian. The premium of such bond, if any, shall be paid from the fund or funds secured thereby or from the funds of the school district, at the discretion of the board. The treasurer or custodian shall be required to maintain an accounting system approved by the board,

https://www.legis.state.pa.us/cfdocs/legis/LI/uconsCheck.cfm?txtType=HTM&yr=1949&sessInd=0&smthLwInd=0&act=14&chpt=5&sctn=11&subsctn=0

shall deposit the funds in a depository approved by the board, shall submit a financial statement to the board quarterly or oftener, at the direction of the board, and shall submit the accounts to be audited in like manner as the accounts of the school district.

(e) All purchases of materials or supplies made by any organization, club, society or group or by any school or class shall be made by the purchaser in accordance with the requirements of section 807.1. ((e) amended June 29, 2002, P.L.524, No.88)

(f) The board of school directors of any district is hereby authorized to appropriate any monies of the district for the payment of medical and hospital expenses incurred as a result of participation in such athletic events or games, practice or preparation therefor, or in transportation to or from such athletic events or games, or the practice or preparation therefor, and for the purchase of accident insurance in connection with such participation and transportation. ((f) added Apr. 22, 1949, P.L.726, No.178)

(511 amended Apr. 14, 1949, P.L.460, No.85)

https://www.legis.state.pa.us/cfdocs/legis/LI/uconsCheck.cfm?txtType=HTM&yr=1949&sessInd=0&smthLwInd=0&act=14&chpt=5&sctn=11&subsctn=0

Appendix B:

Pleasant Valley School District
Policy 618 - Student Activity/Special Purpose Funds

Appendix B: Pleasant Valley School District - Policy 618 Student Activity/Special Purpose Funds

Book	Policy Manual
Section	600 Finances
Title	Student Activity Funds
Code	618
Status	Active
Legal	1. 24 P.S. 511 2. Pol. 811 3. 24 P.S. 440.1 4. 24 P.S. 623 5. Pol. 608 6. 24 P.S. 807.1 7. Pol. 619 Pol. 000
Adopted	January 25, 2018
Last Revised	March 9, 2023

Purpose

The Board recognizes that student activities provide a valuable learning experience for students both from the specific activity and from the related fundraising, control, and disposition of funds associated with a club, society, organization, and class operations. The Board also recognizes the need to establish financial supervision and controls for the administration of such funds, as well as special purpose funds that are created to benefit students and/or the community. It is the intent of the Board that such funds raised by a student activity or organization within the district are to be used solely for the benefit of the activity or organization which raised the funds.

Definitions

For purposes of this policy, **student activity funds** shall include the funds of Board-approved student groups. Student activity funds shall be raised by students and expended for purposes related to the activity, with student participation in the decision-making process regarding these areas.

For purposes of this policy, **special purpose funds** shall include, but are not limited to, adult education, scholarship funds, and other such self-sustaining activity.

Authority

In no instance are student activity funds to be used to supplant or replace allocations of the general fund, nor does the Board intend that student activity funds shall become the source of funds to be used at the discretion of any one individual to cover expenditures for which no other provision has been made through the normal budgetary process.

The objective of this policy, therefore, is to establish a consistent, district-wide policy for the establishment, control, and management of various student activity and/or special purpose funds authorized by the Board.[1]

Delegation of Responsibility

The Superintendent or designee is responsible for developing and implementing administrative regulations governing student activity funds.

The building administrator is responsible for working with students and advisors and implementing policies and procedures. The Business Manager shall serve as custodian of the funds and shall countersign all checks drawn upon them. Business office personnel who are responsible for student activity funds shall be bonded.[2]

Activity advisors are responsible for working with students in assigned activities and ensuring compliance with policy and administrative regulations by the student organization.

For student activity funds, the organization's student treasurer and faculty advisor are responsible for maintaining records of all funds collected and disbursed and submitting required reports to the building administrator, who in turn shall submit reports to the business office.

Guidelines

Each student activity covered by this policy must be recognized and budgeted by the student organization before funds can be collected or disbursed in the name of the group.

All student activities or special purpose funds shall be on a self-sustaining basis, except for situations approved by the Board.

Funds of any student body organization may be deposited or invested in banks whose accounts are insured by FDIC or investment certificates or withdrawable shares in state-chartered savings and loan associations doing business in-state and insured by FDIC or FSLIC.[3][4]

All funds collected by student organizations shall be deposited in a student activities fund in a bank designated by the Board. No school-sponsored student organization is permitted to establish an account separate from the student activities fund.[1][5]

Funds collected shall be turned in to the custodian of the fund before the end of each school day, and they shall be safeguarded until deposited as soon as possible.

Records shall be maintained of the receipt and disbursement of all funds in designated accounts, according to the bylaws of the activity involved.[1]

Disbursements from such funds shall be made only by check upon the request of the authorized advisor and the approval of the fund custodian. Disbursements shall be supported by invoices or verified documentation. All checks shall be signed by two (2) individuals authorized to approve such disbursements.

All purchases of materials or supplies by any organization, club, society or group, or by any school or class shall be made by the purchaser in accordance with the requirements of law.[1][6]

Funds may be comingled as necessary to provide for the most effective handling and investment, provided that the business office maintains accurate individual accounting records and apportions investment earnings to each of the activity accounts on a prorated basis.

All funds shall be of an exchange nature, and large balances should not be permitted to accumulate. Money should not be raised or collected unless there is a definite purpose for doing so.

All funds accumulated in the name of a specific activity must be closed out annually, and any residual funds shall revert to the same group for the following school year.[1]

A financial report of the condition of each student activity fund shall be submitted to the Board at least quarterly.[1]

The student activity fund shall be audited annually during the district's established audit.[7]

The Board approval of the disbanding of any organization shall include the disposition of any funds being held in the name of the organization.

Graduating Classes

Upon graduation, the funds raised by each class and remaining unspent shall be distributed in a manner consistent with the wishes of the class officers. The building administrator or designee shall counsel the officers with regard to a suitable and appropriate class gift.

Funds shall not be held in the student activity fund for reunions or other postgraduate affairs on any class.

Graduating classes will also be given a reasonable period of time after graduation to make a decision about the disposition of their unused class account balance. This time period is not to exceed two (2) years from the date of graduation.

The funds can be used toward the purchase of assets for the school district or for another educational program designated by the graduating class and approved by the former advisor and building administrator. The funds cannot be transferred to their own class bank account for class reunions, etc. Every effort will be made to expend the funds prior to graduation, but in no case will these funds be retained beyond two (2) years from the date of graduation. If the appropriate members of the graduating class cannot make a decision as to the disposition of funds, the principal will organize a committee consisting of representatives from the Student Government Association and faculty advisors who in turn will make and document the decision as to the disposition of these funds. The disposition of funds will be in honor of that particular graduating class.

Appendix C.2

Request for Fundraiser Form

APPENDIX C.1 - Frontline Central
PV Fundraiser Request Form

https://app.frontlineeducation.com/ec-overview/employee

PV Fundraiser Request

Sent Today At 8:39 AM By ADVISOR

Workflow Step 1 | Form Entry | ADVISOR

Fundraiser Request Forms must be filled out by the Advisor/Coach.

Advisor/Coach First Name* Advisor/Coach Last Name*

Group:*
--

Grade/Program*
--

Building*
--

Activity/Event:*
--

Describe the Activity/Event:*

Items to be Sold:*
--

Requested Start Date of Activiity/Event/Sale:*
--

Request End Date of Activity/Event/ Sale:*
--

Number of Students Involved:*
--

Earning Goal: $*
--

Company working with:*
Pleasant Valley SD

Cost Involved: $*
--

Mock-up of item to be Sold:

☐ N/A ☐ Attached

File Upload(s)

If items to be sold are designed or created for this fundraiser, i.e. T-shirts, a complete mock-up of the item(s) must be attached.

No files uploaded

Maximum file size: 50 MB

Signed Contract:*

☐ N/A* ☐ Completed & Attached*

File Upload(s)

Upload Signed Contract Here

No files uploaded

Maximum file size: 50 MB

Will district facilities be needed?*

○ Yes ○ No

If yes, which facility?

--

Time*

--

Facility Use Request Submitted*

○ N/A ○ Yes

Facility Use Request Completed Online by:

--

Athletic Approval | Review & Approve (Or Deny) | Director of Athletics

Please Sign*

Date

Facility Approval | Review & Approve (Or Deny) | RANDY SMALE

Please Sign*

Date

Business Office Approval | Review & Approve (Or Deny) | Assistant Business Manager

Please Sign*

Date

Conclusion of Fundraiser | Form Entry | ADVISOR

This section MUST be completed at the conclusion of the fundraiser. A copy of this form with the section below filled out, must be submitted to the Business Office and funds should be deposited into the respective bank account ON THE NEXT BUSINESS DAY.

Name of item sold:*

Unit cost:*

Amount item was sold for:*

Number of items sold:*

Money collected:*

Profit:*

File Upload(s)

Please attach a copy of the approved form to the Student Activity Purchase Order when submitting to the Business Office for payment to the caritable organization your group has chosen. The donation will not be processed without it.*

No files uploaded

Amount Deposited*

Total Account Balance*

Please Sign*

Date*

Appendix C.1:

Frontline Central PV – Fundraiser Request Form

APPENDIX C.2 - Request for Fundraiser Form

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, Pennsylvania

FUNDRAISER APPROVAL & PROCEDURES

1. Any club or sports team wishing to hold a fundraiser must complete and submit the Fundraiser Request form.
    - Sports Teams: the form MUST be completed by the booster president or treasurer.
        - *In the event a sports team does NOT have a booster club, the sports team must have an officer of the All Sports Club (ASC) complete the fundraising form.*

    - Clubs: Advisors MUST complete the form

*Refer to **Policy 229 Student Fundraising** to verify the number of fundraisers your team or club is permitted to hold each school year (July 1 - June 30).*

2. The fundraiser forms must be submitted to Lisa Undari in the Athletics Office, **at least fifteen (15) days prior** to the start of the fundraiser.
    - Forms will be reviewed and signed by either Jim Korcienski or Lisa Undari.

3. From the Athletic Office, the signed form will be sent to the Director of Operations, if a Pleasant Valley Facility is being requested.

4. The building assistant principal will review the list of the requested fundraisers that will be shared by Lisa Undari.

5. Once the fundraiser has been approved, the advisor, booster club president/treasurer, or ASC officer will be notified via email.

6. Fundraisers may **not** be advertised until the approval email is received.

7. If the approved dates change, for any reason, the Athletics Office **must** be notified.

8. When the fundraiser concludes, all money **must** be deposited to the respective bank account on the next business day.
    - The bottom portion of the approved fundraising form **must** be completed and submitted to the Business Office **and** the Athletic Office via drop-off or email.
        - *District Office hours - 7:00 AM – 4:00 PM Monday thru Friday;*
            - *eilber.donna@pvbears.org*
        - *Athletic Office hours - 7:00 AM – **3:00 PM** Monday thru Friday*
            - *undari.lisa@pvbears.org*

9. If this process, or any part of it, including completion of the fundraising form at the conclusion of the event, is not followed, future fundraisers and/or their approvals will be in jeopardy.

10. If a Small Game of Chance License is required for this event and you will not be utilizing the ASC's license, please complete page 2. You **must** also include a copy of the license you will be using, as well as the name of the officer who will be present at the fundraiser.

PLEASANT VALLEY SCHOOL DISTRICT

2026-2027

REQUEST for FUNDRAISER – Page 1

THIS FORM MUST BE SUBMITTED FOR APPROVAL AT LEAST FIFTEEN (15) DAYS BEFORE THE FUNDRAISER MAY BEGIN.

Per Policy 229: Adult authorized by coach or advisor must be present at all fundraisers. Treasurer must be present whenever money is exchanged.

Group/Tier: _____ **Grade/Program**_____

SAO Rep: _____ **Building** _____

Activity/Event: _____ **Items to be Sold:** _____

If items to be sold are designed or created for this fundraiser, i.e. T-shirts, ***a complete mock-up of the item(s) must be attached to this application****.*

Describe the Activity/Event: _____

Requested Date(s) of Activity/Event/Sale: ***(Start)***_____ ***(End)***_____ *Any date change* ***must*** *be reported to the Athletics Office.*

Number of Students Involved:_____ **Earning Goal: $**_____

Company working with:_____ **Cost Involved: $**_____

Signed Contract: *(✓)* _____N/A _____ Completed & Attached **Mock-up of Item to be Sold:** *(✓)* _____N/A _____ Attached

Will district facilities be needed? _____ **If yes, which facility?** _____**Time** _____

Facility Use Request Submitted: *(✓)*_____ N/A _____ Completed Online by: _____

If a Small Game of Chance License is needed, will your group/tier be utilizing the ASC license: *(Y)*_____ ***(****N*) _____ (If no, please submit page 2)

SAO REP - BOOSTER PRESIDENT or TREASURER - ALL SPORTS CLUB:

Signature indicates Policy 229 and all rules and procedures have been read, are understood, and will be followed.

Signature: _____ Position: _____

Email: _____ Phone:_____

APPROVALS:

If district facility is used

1. **Athletic Office:** _____ _____ **2. Director of Operations:** _____ _____
   Initial Date Initial Date

3. Assistant Business Manager: _____ _____
Initial Date

NON-Student Affiliated Organizations: Funds from this activity may be contributed to: United Way, American Red Cross, PVEN, Special Olympics, or other charitable organization(s). Please identify the organization(s) here: _____

Please attach a copy of this approved form to the Student Activity Purchase Order *when submitting to the business office for payment to the charitable organization your group has chosen. The donation will not be processed without it.*

This section **MUST** be completed at the conclusion of the fundraiser. A copy of this form with the section below filled out, must be submitted to the Business Office **and** the Athletic Office via drop-off or email. Funds should be deposited into the respective bank account **on the next business day**.

Items Sold	Unit Cost	Sold for $	# Sold	Collected	Profit

Amount Deposited: $_____ **Total Account Balance: $**_____

SAO Rep - Booster President or Treasurer – ASC Officer Signature _____

FUNDRAISER SMALL GAMES OF CHANCE INFORMATION – Page 2

THIS FORM MUST BE SUBMITTED FOR APPROVAL WHEN USING A SMALL GAME OF CHANCE LICENSE OTHER THAN THE SUGGESTED ALL-SPORTS CLUB'S LICENSE.

Small Game of Chance Officer Information:

Name: _____ **Date:** _____

Address: _____

_____

Phone #: _____

I, _____**, the Small Game of Chance Officer, will be present on the following**

Date(s): _____ **for** _____**.**

Please sign and date:

Small Game of Change Officer: _____ **Date:** _____

Booster Club President: _____ **Date:** _____

Appendix D

Student Activity Purchase Order

Appendix D: Student Activity Purchase Order

Activities Purchase Order # A

PLEASANT VALLEY STUDENT ACTIVITIES

Order Firm / Address _____

Advisor _____
Activity _____
Building _____
Date _____

Advisor Signature _____

Student Signature _____

Office Use Only

Approved ☐ _____
Approved ☐ _____
Approved ☐ _____
Not Approved ☐ _____

Quantity	Description	Cost

Advisor's Signature indicating check receipt _____

Appendix E

Section 8-807.1
PA School Code – Purchase of Supplies

Section 807.1. Purchase of Supplies.--(a) ((a) deleted by amendment)

(a.1) ((a.1) deleted by amendment)

(a.2) All furniture, equipment, textbooks, school supplies and other appliances for the use of the public schools costing, subject to adjustment under section 120, a base amount of eighteen thousand five hundred dollars ($18,500) or more shall be purchased by the board of school directors only after due advertisement as hereinafter provided. Supplies costing, subject to adjustment under section 120, a base amount of eighteen thousand five hundred dollars ($18,500) or more shall be purchased by the board of school directors only after public notice has been given by advertisement once a week for three (3) weeks in not less than two (2) newspapers of general circulation. In any district where no newspaper is published, said notice may, in lieu of such publication, be posted in at least five (5) public places.

(a.3) Written or telephonic price quotations from at least three (3) qualified and responsible vendors shall be requested by the board of school directors for all purchases of supplies that exceed a base amount of ten thousand dollars ($10,000), subject to adjustment under section 120, but are less than the amount requiring advertisement and competitive bidding, or, in lieu of price quotations, a memorandum shall be kept on file showing that fewer than three (3) qualified vendors exist in the market area within which it is practicable to obtain quotations. A written record of telephonic price quotations shall be made and shall contain at least the date of the quotation, the name of the vendor and the vendor's representative, the supplies which were the subject of the quotation and the price of the supplies. Written price quotations, written records of telephonic price quotations and memoranda shall be retained for a period of three years.

(b) ((b) deleted by amendment)

(b.1) The board of school directors shall accept the bid of the lowest responsible bidder, kind, quality, and material being equal, but shall have the right to reject any and all bids or select a single item from any bid. The board of school directors in any district may authorize or appoint the secretary of the board or other executive as purchasing agent for the district, with authority to purchase supplies that cost a base amount of less than eighteen thousand five hundred dollars ($18,500), subject to adjustment under section 120.

(c) The following shall be exempt from the above provisions: maps, music, globes, charts, educational films, filmstrips, prepared transparencies and slides, pre-recorded magnetic tapes and disc recordings, textbooks, games, toys, prepared kits, flannel board materials, flash cards, models, projectuals and teacher demonstration devices necessary for school use.

(d) ((d) deleted by amendment)

(e) No board of school directors shall evade the provisions of this section as to advertising for bids or purchasing materials piecemeal for the purpose of obtaining prices under the base amount of eighteen thousand five hundred dollars ($18,500), subject to adjustment under section 120, upon transactions which should, in the exercise of reasonable discretion and prudence, be conducted as one transaction amounting to more than a base amount of eighteen thousand five hundred dollars ($18,500), subject to adjustment under section 120. This provision is intended to make unlawful the practice of evading advertising requirements by making a series of purchases or contracts each for less than the advertising requirement price, or by making several simultaneous purchases or contracts each below said price, when in either case

the transaction involved should have been made as one transaction for one price.

(807.1 amended June 30, 2012, P.L.684, No.82)

Compiler's Note: See section 34 of Act 82 of 2012 in the appendix to this act for special provisions relating to applicability.

Compiler's Note: Section 5 of Act 97 of 2011, which amended section 807.1, provided that Act 97 shall apply to contracts and purchases advertised on or after January 1 of the year following the effective date of section 5.

Appendix F

Student Activity Deposit Slip

STUDENT ACTIVITY DEPOSIT SLIP

Date of Deposit: _____

Activity Name: _____

Advisor's Name: _____

School:_____

Reason & Dates of Collections of Monies: _____
_____

Advisor's Signature Verifying Total Amt Of Deposit: _____

CASH: _____

COIN: _____
(must be counted and not wrapped)

CHECKS: _____
(list below – 6 or more needs adding machine tape to be attached)

TOTAL DEPOSIT: _____
Listing of Checks:

Last Name	Check #	Amount

STUDENT ACTIVITY DEPOSIT SLIP

Date of Deposit: _____

Activity Name: _____

Advisor's Name: _____

School:_____

Reason & Dates of Collections of Monies: _____
_____

Advisor's Signature Verifying Total Amt Of Deposit: _____

CASH: _____

COIN: _____
(must be counted and not wrapped)

CHECKS: _____
(list below – 6 or more needs adding machine tape to be attached)

TOTAL DEPOSIT: _____
Listing of Checks:

Last Name	Check #	Amount

Appendix G

Pleasant Valley School District
Policy 246 - Student Wellness

Appendix G: Pleasant Valley School District Policy 246 - Student Wellness

Book	Policy Manual
Section	200 Pupils
Title	Student Wellness
Code	246
Status	Active
Legal	1. 42 U.S.C. 1758b 2. 7 CFR 210.31 3. 7 CFR 210.15 4. 24 P.S. 1422 5. 24 P.S. 1513 6. Pol. 102 7. Pol. 105 8. Pol. 808 9. 24 P.S. 1512.1 10. 7 CFR 210.10 11. 7 CFR 220.8 12. 24 P.S. 701 13. 24 P.S. 742 14. 42 U.S.C. 1751 et seq 15. 42 U.S.C. 1773 16. 7 CFR 210.30 17. 7 CFR 210.11 18. 7 CFR 220.12 19. Pol. 229 20. 24 P.S. 504.1 21. Pol. 209.1 7 CFR Part 210 7 CFR Part 220 24 P.S. 1337.1 24 P.S. 1422.3 P.L. 111-296 Pol. 103 Pol. 103.1

Adopted March 24, 2016

Last Revised May 8, 2024

Purpose

The Pleasant Valley School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

Authority

The Board adopts the Student Wellness policy based on the recommendations of the School Health Council and in accordance with federal and state laws.[1][2]

To ensure the health and well-being of all students, the Board establishes that the district shall provide to students:

1. A comprehensive nutrition program consistent with federal and state requirements.
2. Access at reasonable cost to foods and beverages that meet established nutritional guidelines.
3. Physical education courses and opportunities for developmentally appropriate physical activity during the school day.
4. Curriculum and programs for grades K-12 that are designed to educate students about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.

Delegation of Responsibility

The Superintendent or designee shall be responsible to monitor each of the district's schools, programs and curriculum to ensure compliance with this policy, related policies and established guidelines or administrative regulations.[1][2]

Each building administrator or designee shall report to the Superintendent or designee regarding compliance in his/her school.[2]

Staff members responsible for programs related to student wellness shall report to the Superintendent or designee regarding the status of such programs.

The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to student wellness. The report may include:

1. Assessment of school environment regarding student wellness issues.
2. Evaluation of food services program.
3. Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.

4. Listing of activities and programs conducted to promote nutrition and physical activity.

5. Recommendations for policy and/or program revisions.

6. Suggestions for improvement in specific areas.

7. Feedback received from district staff, students, parents/guardians, community members and the Wellness Committee.

The Superintendent or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:[1][2]

1. The extent to which each district school is in compliance with law and policies related to school wellness.

2. The extent to which this policy compares to model wellness policies.

3. A description of the progress made by the district in attaining the goals of this policy.

At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; wellness goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued.[2]

The district shall annually inform and update the public, including parents/guardians, students and others in the community, about the contents, updates and implementation of this policy via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how to access the Student Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the Student Wellness policy; and a means of contacting Wellness Committee leadership.[1][2]

Guidelines

Recordkeeping

The district shall retain records documenting compliance with the requirements of the Student Wellness policy, which shall include:[2][3]

1. The written Student Wellness policy.

2. Documentation demonstrating that the district has informed the public, on an annual basis, about the contents of the Student Wellness policy and any updates to the policy.

3. Documentation of efforts to review and update the Student Wellness policy, including who is involved in the review and methods used by the district to inform the public of their ability to participate in the review.

4. Documentation demonstrating the most recent assessment on the implementation of the Student Wellness policy and notification of the assessment results to the public.

Wellness Committee

The district shall establish a Wellness Committee comprised of, but not necessarily limited to, at least one (1) of each of the following: School Board member, district administrator, district food service representative, student, parent/guardian, school health professional, physical education teacher and member of the public. It shall be the goal that committee membership will include representatives from each school building and reflect the diversity of the community.[1]

The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, implementing and periodically reviewing and updating a Student Wellness policy that complies with law to recommend to the Board for adoption.

The Wellness Committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition education and promotion, physical activity and other school based activities that promote student wellness as part of the policy development and revision process.[2]

Advisory Health Council

An Advisory Health Council may be established by the Superintendent to study student health issues and to assist in organizing follow-up programs.[4]

The Advisory Health Council may examine related research, assess student needs and the current school environment, review existing Board policies and administrative regulations, and raise awareness about student health issues.

The Advisory Health Council may make policy recommendations to the Board related to other health issues necessary to promote student wellness.

The Advisory Health Council may survey parents/guardians and/or students; conduct community forums or focus groups; collaborate with appropriate community agencies and organizations; and engage in similar activities, within the budget established for these purposes.

The Advisory Health Council shall provide periodic reports to the Superintendent or designee regarding the status of its work, as required.

Individuals who conduct student medical and dental examinations shall submit to the Advisory Health Council annual reports and later reports on the remedial work accomplished during the year, as required by law.[4]

Nutrition Education

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences.[5][6][7]

Nutrition education in the district shall teach, model, encourage and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement.

Nutrition education shall provide all students with the knowledge and skills needed to lead healthy lives.

Nutrition education lessons and activities shall be age-appropriate.

Nutrition curriculum shall teach behavior-focused skills, which may include menu planning, reading nutrition labels and media awareness.

School food service and nutrition education classes shall cooperate to create a learning laboratory.

Nutrition education shall be integrated into other subjects such as math, science, language arts and social sciences to complement but not replace academic standards based on nutrition education.

Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.

The staff responsible for providing nutrition education shall be properly trained and prepared and shall participate in appropriate professional development. The district shall develop standards for such training and professional development.[8]

Nutrition education shall extend beyond the school environment by engaging and involving families and the community.

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

District staff shall cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition.

District food service personnel shall review and implement research-based, behavioral economics techniques in the cafeteria to encourage consumption of more whole grains, fruits, vegetables and legumes, and to decrease plate waste.

Consistent nutrition messages shall be disseminated and displayed throughout the district, schools, classrooms, cafeterias, homes, community and media.

Consistent nutrition messages shall be demonstrated by avoiding use of unhealthy food items in classroom lesson plans and school staff avoiding eating less healthy food items in front of students.

District schools shall offer resources about health and nutrition to encourage parents/guardians to provide healthy meals for their children.

Physical Activity

District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

District schools shall contribute to the effort to provide students opportunities to accumulate at least sixty (60) minutes of age-appropriate physical activity daily, as recommended by the Centers for Disease Control and Prevention. Opportunities offered at school will augment physical activity outside the school environment, such as outdoor play at home, sports, etc.

Students shall be encouraged to participate daily in a variety of age-appropriate physical activities designed to achieve optimal health, wellness, fitness and performance benefits.

Age-appropriate physical activity opportunities, such as outdoor and indoor recess, before and after school programs, during lunch, clubs, intramurals and interscholastic athletics, shall be provided to meet the needs and interests of all students, in addition to planned physical education.

A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.

Extended periods of student inactivity shall be discouraged.

Physical activity breaks shall be provided for elementary students during classroom hours.

Before and/or after-school programs shall provide developmentally appropriate physical activity for participating children.

District schools shall partner with parents/guardians and community members and organizations, such as YMCAs, Boys & Girls Clubs, local and state parks, hospitals, etc., to institute programs that support lifelong physical activity.

Physical activity shall not be used or withheld as a form of punishment.

District schools shall promote physical activity through encouragement of walking and biking as a means of transportation to and from school.

Students and the community shall have access to utilize district-owned physical activity facilities, such as playgrounds and fields, outside school hours in accordance with established district rules.

Physical Education

A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education.[6][7][9]

Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided.

Physical education classes shall be the means through which all students learn, practice and are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity.

A comprehensive physical education course of study that focuses on providing students the skills, knowledge and confidence to participate in lifelong, health-enhancing physical activity shall be implemented.

A varied and comprehensive curriculum that promotes both team and individual activities and leads to students becoming and remaining physically active for a lifetime shall be provided in the physical education program.

Adequate amounts of planned instruction shall be provided in order for students to achieve the proficient level for the Health, Safety and Physical Education academic standards.

A local assessment system shall be implemented to track student progress on the Health, Safety and Physical Education academic standards.

Students shall be moderately to vigorously active as much time as possible during a physical education class. Documented medical conditions and disabilities shall be accommodated during class.

Safe and adequate equipment, facilities and resources shall be provided for physical education courses.

Physical education shall be taught by certified health and physical education teachers.

Appropriate professional development shall be provided for physical education staff.

Physical activity shall not be used or withheld solely as a form of punishment.

Other School Based Activities

Drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.[10][11][12][13]

Nutrition professionals who meet hiring criteria established by the district and in compliance with federal regulations shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal regulations.[8][14][15][16]

District schools shall provide adequate space, as defined by the district, for eating and serving school meals.

Students shall be provided a clean and safe meal environment.

Students shall be provided adequate time to eat: ten (10) minutes sit down time for breakfast; twenty (20) minutes sit down time for lunch.

District schools may implement alternative service models to increase school breakfast participation where possible, such as breakfast served in the classroom, "grab & go breakfast" and breakfast after first period to reinforce the positive educational, behavioral and health impacts of a healthy breakfast.

Meal periods shall be scheduled at appropriate hours, as required by federal regulations and as defined by the district.[10]

Students shall have access to hand washing or sanitizing before meals and snacks.

Access to the food service operation shall be limited to authorized staff.

Nutrition content of school meals shall be available to students and parents/guardians upon request.

Students and parents/guardians may be involved in menu selections through various means, such as taste testing and surveys.

The district shall provide appropriate training to all staff on the components of the Student Wellness policy.

Goals of the Student Wellness policy shall be considered in planning all school based activities.

Fundraising projects submitted for approval shall be supportive of healthy eating and student wellness.

Administrators, teachers, food service personnel, students, parents/guardians and community members shall be encouraged to serve as positive role models through district programs, communications and outreach efforts.

The district shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods.

The district shall maintain a healthy school environment, including but not limited to indoor air quality, in accordance with the district's healthy learning environment program and applicable laws and regulations.

Nutrition Guidelines for All Foods/Beverages at School

All foods and beverages available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing obesity.

Foods and beverages provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards.[10][11][14][15]

Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall offer healthy alternatives in addition to more traditional fare.

Competitive Foods -

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers.[2][17][18]

Competitive foods are defined as foods and beverages offered or sold to students on school campus during the school day, which are not part of the reimbursable school breakfast or lunch.

For purposes of this policy, **school campus** means any area of property under jurisdiction of the school that students may access during the school day.[2][17]

For purposes of this policy, **school day** means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.[2][17]

The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.[17]

Fundraiser Exemptions -

Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations.[19]

The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. **Exempt fundraisers** are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.[17]

The district shall establish administrative regulations to implement fundraising activities in district schools, including procedures for requesting a fundraiser exemption.

Non-Sold Competitive Foods -

Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district.

If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

1. Rewards and Incentives:

    a. Foods and beverages shall not be used as a reward for classroom or school activities unless the reward is an activity that promotes a positive nutrition message (e.g.,

guest chef, field trip to a farm or farmers market, etc.).

2. Classroom Parties and Celebrations:

    a. Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages should only be brought in when requested for scheduled parties.

    b. Classroom parties shall offer a minimal amount of foods (maximum 2-3 items) containing added sugar as the primary ingredient (e.g., cupcakes, cookies) and will provide the following:

        i. Fresh fruits/vegetables; and

        ii. Water, 100 percent juice, 100 percent juice diluted with water, low-fat milk or nonfat milk.

    c. When possible, foods/beverages for parties and celebrations shall be provided by the food service department to help prevent food safety and allergy concerns.

    d. All foods brought into school by parents/guardians/students during school hours which are to be shared among students i.e. birthdays/class parties must follow district guidelines, must be purchased in stores, prepacked/sealed and must contain a complete list of the ingredients on the package. Students are not permitted to bring in shared items unless discussed with a teacher/staff member prior.

    Ingredients are to be checked by a staff member prior to being passed out due to potential allergens. Homemade goods are prohibited to be shared amongst the class. Foods from outside sources, such as homemade, and fast food items will not be made available to anyone other than the student from whose home it was sent.

3. Shared Classroom Snacks:

    a. Shared classroom snacks are not permitted in district schools unless they are approved by the building administration and are instructionally relevant.

    b. Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages will be shared in the classroom for instructional/educational purposes relevant to the curriculum.

The district shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods.

Marketing/Contracting -

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations.[2][17]

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions.[20]

Management of Food Allergies in District Schools

The district shall establish Board policy and administrative regulations to address food allergy management in district schools in order to:[21]

1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.

2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.

3. Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

Safe Routes to School

The district shall assess and, to the extent possible, implement improvements to make walking and biking to school safer and easier for students.

The district shall cooperate with local municipalities, public safety agency, police departments and community organizations to develop and maintain safe routes to school.

District administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.

Breakfast								Al A Carte					
Month	***2025-2026 Meals Served***	***2025-2026 Operating Days***		***2024-2025 Meals Served***	***2024-2025 Operating Days***			***Month***	***2025-2026 Meals Served***	***2025-2026 Operating Days***		***2024-2025 Meals Served***	***2024-2025 Operating Days***
August	5,190	4		6,205	4			August	$ 2,891.75	4		$ 2,919.15	4
September	24,114	20		20,386	19			September	$ 23,702.10	20		$ 22,322.40	19
October	29,525	22		24,542	21			October	$ 28,013.65	22		$ 27,766.70	21
November	19,905	15		15,378	13			November	$ 17,922.65	15		$ 16,796.55	13
December	13,345	13		13,133	13			December	$ 14,703.20	13		$ 16,273.60	14
January	18,473	17		19,445	19			January	$21,772.25	17		$ 24,152.25	19
February	19,688	16		18,746	17			February	$20,379.70	16		$ 23,654.25	17
March	25,271	20		24,185	20			March	$ 24,679.45	20		$ 27,210.60	20
April	23,806	19		21,748	18			April	$ 24,961.55	19		$ 26,524.05	19
May	26,901	19		25,555	21			May	$ 24,911.45	20		$ 28,055.20	21
June	3,962	16		0	0			June	$ 4,489.05	3		$ 602.10	13
Lunch								After School Snacks					
Month	***2025-2026 Meals Served***	***2025-2026 Operating Days***		***2024-2025 Meals Served***	***2024-2025 Operating Days***			***Month***	***2025-2026 Meals Served***	***2025-2026 Operating Days***		***2024-2025 Meals Served***	***2024-2025 Operating Days***
August	9,415	4		9,256	4			August	1,024	4		925	4
September	50,039	20		47,672	19			September	8,070	20		6,443	19
October	56,842	22		57,300	21			October	7,181	22		8,681	21
November	38,337	15		34,038	13			November	5,307	15		3,838	13
December	33,153	13		36,434	14			December	2,427	11		5,487	14
January	43,826	17		48,727	19			January	5,232	17		10,748	19
February	40,995	16		43,374	17			February	3,281	15		10,771	17
March	50,820	20		51,822	20			March	8,596	20		16,388	20
April	48,741	19		48,899	19			April	8,682	19		20,427	19
May	50,415	20		53,544	21			May	2,309	14		12,990	21
June	10,436	16		1,289	13			June	17	1		1,409	13

2026-2027
STUDENT-PARENT HANDBOOK (K-5)



PLEASANT VALLEY SCHOOL DISTRICT
BRODHEADSVILLE, PA 18322

EXCELLENCE IN EDUCATION: A COMMUNITY COMMITMENT

Table of Contents

Welcome Message **5**
District Contact Information **6**
Pleasant Valley Elementary School 6
Pleasant Valley Intermediate School 6
District Office 6
Pleasant Valley K-5 Student-Parent Handbook **7**
General Information 7
School Hours **7**
Daily Schedules **7**
PVE Bell Schedule 8
PVI Bell Schedule 9
Six Day Cycle 9
~~Remote Instructional Days (R.I.D.)~~ Virtual Days 10
PVE Early Dismissal/Delayed Opening/Remote Schedules 10
PVI Early Dismissal/Delayed Opening/Remote Schedules 11
Unscheduled School Closings/Early Dismissal/Delayed School Opening 11
Safety and Transparency 11
Programs and Procedures **13**
Cafeteria Program 13
Birthday Treats 13
Flag Salute 14
Gift Buying (Board Policy 322) 14
School Supplies 14
Metal Waterbottles 14
Lost and Found 14
School Pictures 14
School Bus Transportation 15
Use of Personal Electronic Equipment (Board Policy No.237) 17
Inappropriate Article 17
Attendance **17**
Attendance and Absences 17
Truancy Process 18
Educational Trips (Board Policy No. 204) 18
Tardiness 18
Sign in/Sign out Sheet 19
Dress and Grooming Guidelines (Board Policy No. 221) **19**
Positive Behavior/Code of Conduct **20**
School-Wide Positive Behavior Support 20
Elementary Student Code of Conduct 21
Honor Code 22
Discipline Code 22

Act 44 **34**
Safety and Security **36**
Student Identification 36
Emergency Procedures 36
Custody 36
McKinney-Vento Homeless Education Program 36
Student Records 37
Video Surveillance (Board Policy No. 226.1, 709, and 810.2) 37
Volunteers **38**
Volunteers (Board Policy No. 916) 38
Parent Teacher Organization (PTO) (Board Policy No. 916) 38
Academic Instruction **39**
Reading / Language Arts 39
Mathematics 39
Science 39
Social Studies 40
Special Areas 40
Educational Resources **41**
Online Resources 41
Seesaw K-2 41
Google Classroom 3-5 41
Instructional Grouping and Student Placement 41
Field Trips 42
Homework 42
Support Services **42**
Multidisciplinary Team 42
Special Education and Gifted Services 42
English Learners (EL) 42
Multi-tiered System of Suppor (MTSS)/Student Assistance Program (SAP) 43
School Counselors 43
Title I 43
Student Evaluation and Record-keeping **43**
Assessment 43
Parent-Teacher Communication **44**
Conferences 44
Progress Reports and Report Cards 44
Grading 44
Honor Rolls 44
Home-School Communication 44
Parent Portal: PowerSchool 45
Building Websites 45
Seesaw 45

ClassDojo 45
Automatic Phone Calls/Emails 45
Student Health 46
State-Mandated Reporting Requirements 46
Health Services 46
What Happens in the Health Room (Board Policy No. 203) 46
State-Mandated Screening Tests (Board Policy No. 209.1) 47
Severe Allergies 47
Medication (Board Policy No. 210 and 210.1) 48
Immunization Requirements (Board Policy No. 203) 48
Exclusion From School 49
Medical Exemptions 50
Religious Exemptions 50
Physical and Dental Exams 50
Elementary Professional Development School Partnership 50

Welcome to the Pleasant Valley School District K-5 Student-Parent Handbook!

On behalf of Pleasant Valley Elementary School and Pleasant Valley Intermediate School, we're thrilled to partner with you for the 2026-2027 school year. This handbook is your essential guide to our schools, providing important information about policies, procedures, and programs for students in Kindergarten through Grade 5.

We believe that a strong partnership between home and school is key to a child's success. This handbook aims to be a valuable resource, helping you understand daily operations, academic expectations, and support services available to your child. We encourage you to read it thoroughly and keep it handy throughout the school year.

Together, we can foster an environment of "Excellence in Education: A Community Commitment" for every student.

Contact Information

Pleasant Valley Elementary School (PVE) - Grades K-2

- **Main Office:** 570-402-1000 X 6001
  - **Principal:** Roger Pomposello
  - **Assistant Principal:** Sarah Adams
  - **Dean of Students:** Renee Moore
- **School Counselors:**
  - **Kindergarten:** Emily Murphy
  - **Grade 1:** Jillian Hansen
  - **Grade 2:** Katie Everson
- **Health Office:** 570-402-1000 X 6061
  - **School Nurse:** Sabreena Tichy
- **Attendance Email:** pveattendance@pvbears.org
- **Parent Pickup Email:** pveparentpickup@pvbears.org

Pleasant Valley Intermediate School (PVI) - Grades 3-5

- **Main Office:** 570-402-1000 X 3001
  - **Principal:** Sabrina Albright
  - **Assistant Principal:** Lauryn Bencker
  - **Dean of Students:** Thomas Dudley
- **School Counselors:**
  - **Grade 3:** Nicole Moore
  - **Grade 4:** Julie Romanisko
  - **Grade 5:** Rachel Below
- **Health Office:** 570-402-1000 X 3061
  - **School Nurse:** Dawn Kieffer
- **Attendance Email:** pviattendance@pvbears.org
- **Parent Pickup Email:** pviparentpickup@pvbears.org

District Office

- **Main Number:** 570-402-1000
- **Director of Special Education:** Christine Deutch X 8310
- **Supervisor of Transportation:** Deena Boyne X 1279
- **Child Accounting Office (McKinney-Vento):** Lauren Nelson X 1215
- **Director of Technology & Innovation/PV Bears Academy Principal:** Jason Van Voorhis X 8452
- **Pleasant Valley Bears Academy:** Ariana Leibenguth (School Counselor) X 4011

General Information

- **District Calendar:** The full Pleasant Valley School District calendar is available online at www.pvbears.org. Please refer to it for important dates, holidays, and school closures.
- **PowerSchool & Annual Information Update: PowerSchool** is your primary source for your child's academic information, including grades, attendance, and emergency contacts. You **must update your child's parent and emergency contact information annually** through the Parent Portal. If any changes occur during the year, please inform the school immediately. Visit our website for instructions on creating a Parent Portal account if you haven't already.

School Hours & Daily Schedules

PVSD Arrival, Start, and Dismissal Snapshot

Pleasant Valley School District

Teacher & Student Arrival, Start, and Dismissal Times

2026 – 2027

REGULAR SCHOOL DAY:	PVE	PVI	PVM	PVH
Teacher Arrival	8:30 AM	8:15 AM	7:05 AM	6:55 AM
Student Arrival	9:00 AM	8:45 AM	7:30 AM	7:15 AM
Class Start Time	9:10 AM	8:55 AM	7:40 AM	7:30 AM
Student Dismissal	3:45 PM	3:30 PM	2:30 PM	2:20 PM
Teacher Dismissal	4:00 PM	3:45 PM	2:35 PM	2:25 PM

* 3 SCHEDULED HALF DAYS: 11/20/26, 12/23/26, 3/24/27	PVE	PVI	PVM	PVH
Teacher Arrival	8:30 AM	8:15 AM	7:05 AM	6:55 AM
Student Arrival	9:00 AM	8:45 AM	7:30 AM	7:15 AM
Class Start Time	9:10 AM	8:55 AM	7:40 AM	7:30 AM
Student Dismissal	11:50 AM	11:40 AM	10:40 AM	10:30 AM
Teacher Dismissal	12:15 PM	12:00 PM	10:50 AM	10:40 AM

PVE School Hours Grades K-2

- **School Hours:** Students attend school from 9:10 AM to 3:45 PM.
- **Student Arrival:** Parent drop-off opens at **9:01 AM**. Students are not permitted in the building before this time. To ensure your child is on time for instruction, we recommend dropping them off by **9:07 AM**. All students arriving after 9:10 AM must be signed in at the Main Office by a parent/guardian.

PVE Daily Schedule

PVE Daily Bell Schedule		
Period	**Begin**	**End**
Student Arrival & Breakfast	9:01 AM	9:10 AM
Homeroom	9:10 AM	9:20 AM
Period 1	9:21 AM	9:56 AM
Period 2	9:58 AM	10:33 AM
Period 3	10:35 AM	11:10 AM
Period 4	11:12 AM	11:47 AM
Period 5	11:49 AM	12:24 PM
Period 6	12:26 PM	1:01 PM
Period 7	1:03 PM	1:38 PM
Period 8	1:40 PM	2:15 PM
Period 9	2:17 PM	2:52 PM
Period 10	2:54 PM	3:29 PM
Homeroom	3:29 PM	3:45 PM

PVI School Hours Grades 3-5

- **School Hours: Students attend school from 8:55 AM to 3:30 PM.**
- **Student Arrival:** Parent drop-off opens at **8:45 AM**. Students are not permitted in the building before this time. All students must be dropped off and seated in their classroom ready for instruction by **8:55 AM**. All students arriving after 8:55 AM must be signed in at the Main Office by a parent/guardian.

PVI Daily Schedule

PVI Daily Bell Schedule		
Period	**Begin**	**End**
Student Arrival & Breakfast	8:45 AM	8:55 AM
Homeroom	8:55 AM	9:10 AM
Period 1	9:10 AM	9:45 AM
Period 2	9:47 AM	10:22 AM
Period 3	10:24 AM	10:59 AM
Period 4	11:01 AM	11:36 AM
Period 5	11:38 AM	12:13 PM
Period 6	12:15 PM	12:50 PM
Period 7	12:52 PM	1:27 PM
Period 8	1:29 PM	2:04 PM
Period 9	2:06 PM	2:41 PM
Period 10	2:43 PM	3:18 PM
Homeroom	3:18 PM	3:30 PM

Six-Day Cycle: The school schedule operates on a six (6) day cycle, designated as Day 1 through Day 6. This cycle repeats on the seventh school day. Any days lost due to inclement weather or vacations will be skipped, and the six-day cycle will continue without interruption. This means that if Day 3 is a snow day, the next school day will be Day 4.

Virtual Days

It may be necessary to have a Virtual Day throughout the year. If an virtual day is called, students are expected to participate in virtual learning. Guidance on whether school will be closed or if a Virtual Day will be used will be

provided via district communication. ~~All virtual days will run on a **one-hour delay schedule**.~~

Student Expectations for Virtual Days

- Find a quiet and calm space.
- Be prepared with all necessary materials.
- Be on time or early for your Google meet.
- Mute yourself as you come into the Google Meet and remain muted unless otherwise instructed.
- Don't forget to turn your cameras on! This is a PVSD requirement so we can take attendance. If your camera is giving you trouble, make sure you put in a technology ticket so the tech department can help you fix it.
- Be respectful.
- Take care of your electronic devices.
- Code of Conduct will be in effect for behavior purposes.
- Dress and Grooming Guidelines will apply.

PVE Virtual Day Schedule

2026 – 2027 PVE Virtual Day Schedule		
Period	**Time**	**Transition**
PREP	**8:30 - 9:30**	
1	9:30 **Student Start of Day**	
Live ELA Instruction	9:30 - 12:00	Coordinated with HR Teacher, 30 min LIVE instruction ELA/Math and Related Arts. Office Hours will be held throughout the day.
Office Hours		
Live MATH Instruction		
Office Hours		
LUNCH	**12:00 - 12:30**	
Open Virtual Meeting time with students or parents / Virtual Non-instructional Staff PD	**12:30 - 4:00**	

PVI Virtual Day Schedule

2026 – 2027 PVI Virtual Day Schedule – (No Bear Block)				
Period		Start Time	End Time	Transition (minutes)
Teacher Prep Time		8:15 AM	9:15 AM	
Period 1		9:15 AM	9:48 AM	5 Minutes
Period 2		9:53 AM	10:26 AM	5 Minutes
Period 3		10:31 AM	11:04 AM	5 Minutes
Period 4 Grade 3 Lunch	Lunch Teams 3A, 3F, 3E	11:09 AM	11:42 AM	5 Minutes
Period 5 Grade 3 Lunch	Lunch Teams 3B, 3C, 3D, 3G	11:47 AM	12:20 PM	5 Minutes
Period 6 Grade 5 Lunch	Lunch Teams 5A, 5B, 5E	12:25 PM	12:58 PM	5 Minutes
Period 7 Grade 4/5 Lunch	Lunch Teams 5C, 5D, 4D, 4E	1:03 PM	1:36 PM	5 Minutes
Period 8 Grade 4 Lunch	Lunch Teams 4A, 4B, 4C	1:41 PM	2:14 PM	5 Minutes
Period 9		2:19 PM	2:52 PM	
Open Virtual Meeting Time for Students or Parents/Virtual Non-Instructional Staff PD		2:52 PM	3:45 PM	

Unscheduled School Closings/Early Dismissal/Delayed School Opening: Information regarding school closings, early dismissals, or delayed openings due to weather or emergencies will be announced via:

- Local television and radio stations
- District website (www.pvbears.org)
- Social media
- **Automated calls to all families.** Please ensure your contact information in PowerSchool is up-to-date to receive these critical alerts.
- **Early Dismissal Plan:** Parents/guardians should always have an early dismissal plan in place for their child in case of an emergency during the school day.
- School days lost for these reasons will be made up according to the school calendar, as decided by the Board of Education.

Safety and Transparency: Our Weather Decision-Making Process

As we continue our season of unpredictable weather, I want to share the process we use to decide whether to delay or close school due to inclement weather. In Pleasant Valley, our relationship is built on honesty and trust, and I believe that being transparent about these difficult decisions is the best way to support our students, staff, and parents.

Our primary goal is simple: to keep our children and staff safe while providing you with timely information

Safety is Our North Star

Every decision is viewed through the lens of safety. When inclement weather is on the horizon, we aren't just looking at the potential of snow on the ground; we are evaluating:

· Road Conditions: Our transportation team begins evaluating road conditions as early as 3:00 AM, specifically checking rural routes and hills that can be treacherous for heavy buses. Since our school district covers over 110 square miles, we must also consider how the weather impacts different areas in our community.

· The "Human Factor": We consider children waiting at bus stops in extreme wind chills, parents transporting their children to school, and our less-experienced teen drivers navigating a route to school with potential icy patches. Also, when considering the possibility of having an early dismissal, we must consider if families will be home when our students are dropped off.
· Building Status: We ensure our schools are warm and that parking lots and sidewalks are safely cleared and salted for arrival and departure.

Snow isn't our only concern; extreme cold introduces a different set of risks that we take very seriously:
· Negative Wind Chills: When wind chills reach dangerous levels (typically exceeding -20°F), the risk of frostbite for students waiting at bus stops becomes a serious safety concern.
· Bus Fleet Reliability: Most of our buses run on diesel fuel, which can "gel" or thicken in sub-zero temperatures, causing engines to stall. While we utilize block heaters and fuel additives, extrem cold weather can still compromise the reliability of our fleet.

Decisions Based on Available Information
Weather forecasting is an inexact science. Occasionally, a storm may shift or dissipate after a call has been made. However, *we must make our decisions based on the best information available at that moment in time*. Once the decision is made to close or delay, we commit to it to ensure consistency for our families and staff.

Since many families receive weather-related notifications from the National Weather Service, it is helpful to understand what each of the three tiers represents:
· **Advisory** – *Be Aware* – weather may be a significant inconvenience
· **Watch** – *Be Prepared* – potential hazardous weather is likely to occur, but timing and location are not specific
· **Warning** – *Take Action* - weather hazard is most likely to occur and could pose a threat to safety, timing, and location is likely to be accurate

The Importance of Timely Communication
I understand that a change from our typical school day is a significant disruption to your work schedules and childcare arrangements. Because I value your time, I prioritize making a decision as early as possible, and in some cases, I can make the decision the evening before the inclement weather occurs.
· Our goal is to communicate a closure or delay to our staff and families by 5:30 AM. To achieve this, we rely on multiple sources of data from the National Weather Service, Monroe County Emergency Services, and feedback from our townships and superintendents in both Monroe County and our Intermediate Unit.

How We Will Reach You
When a decision is made, we will immediately notify you through:
· Phone call through PowerSchool's School Messenger: Our primary and fastest method of contact · District Website & Social Media: Real-time updates posted to our official home page - www.pvbears.org · Local Media: Updates sent to regional news and radio stations

Thank you for your continued partnership and for trusting us with the safety of your children. We are in this together, and our priority remains keeping our students safe, warm, and ready to learn!

~~PVE Early Dismissal/Delayed Opening/Remote Schedules~~

~~PVE Early Dismissals/Delayed Opening/Remote Schedules~~					
~~2 Hour Delay~~		**~~1:40 Early Dismissal~~**		**~~Remote Learning~~**	
~~Arrival~~	~~11:01-11:10~~	~~Arrival~~	~~9:01-9:10~~	~~Teacher Prep~~	~~8:30-9:30am~~

AM HR	11:10-11:12	AM HR	9:10-9:20	Start of student day	9:30am
Rotating Pd.	11:12-11:47	Rotating Pd	9:21-9:56		
Period 4	11:49-12:24	Period 3	9:58-10:33	Live ELA Instruction Office Hours Live Math Instruction Office Hours	9:30-12:00pm
Period 5	12:26-1:01	Period 4	10:35-11:10		
Period 6	1:03-1:38	Period 5	11:12-11:47		
Period 7	1:40-2:15	Period 6	11:49-12:24		
Rotating Pd.	2:17-2:52	Period 7	12:26-1:01		
Rotating Pd.	2:54-3:29	Rotating Pd.	1:03-1:38	Lunch	12:00-12:30pm
PM HR	3:29-3:45	Homeroom	1:40-1:45	Teacher Office Hours and Seesaw Feedback	12:30-4:00pm
Dismissal	3:45	Dismissal	1:45		

PVI Early Dismissal/Delayed Opening/Remote Schedules

PVI Early Dismissals/Delayed Opening/Remote Schedules						
2 Hour Delay		**11:40 Half-Day Dismissal**		**Virtual Day**		
Arrival/HR	10:45-11:05	Arrival/HR	8:45-9:10	TEACHER PREP 8:15-9:15		
Period 4	11:07-11:29	Period 4	9:12-9:22	Period 2 *Start of Student Day*	9:15-9:48	5 Min Transition
Period 2	11:31-11:53	Period 2	9:24-9:34	Period 3	9:53-10:25	5 Min Transition
Period 3	11:55-12:17	Period 3	9:36-9:46	Period 4	10:30-11:03	5 Min Transition
Period 1	12:19-12:41	Period 1	9:48-9:58	Period 5	11:08-11:40	5 Min Transition
Period 5	12:43-1:05	Period 5	10:00-10:10	LUNCH/Screen Time Break for Students 11:45-12:15		
Period 9	1:07-1:29	Period 9	10:12-10:22	Period 6	12:20-12:53	5 Min Transition
Period 10	1:31-1:53	Period 10	10:24-10:34	Period 7	12:58-1:30	5 Min Transition
Period 8	1:55-2:17	Period 8	10:36-10:46	Period 8	1:35-2:08	5 Min Transition
Period 6	2:19-2:41	Period 6	10:48-10:58	Period 9	2:13-2:45	X
Period 7	2:43-3:05	Period 7	11:00-11:10	Open Virtual Meeting time with students or parents/ Virtual Non-instructional Staff PD 2:45-3:45		
Homeroom	3:07-3:45	Homeroom	11:12-11:40			
Dismissal	3:45	Dismissal	11:40			

Programs and Procedures

Cafeteria Program

- Pleasant Valley School District partners with Whitsons Culinary Group to provide healthy school meals. Healthy meals are crucial for student learning and knowledge retention.
- Whitsons offers age-appropriate lunch menu options, with more choices for older students as they learn to make healthier decisions. Special dietary needs can be accommodated; please contact the school nurse or cafeteria staff.
- **For the 2026-27 school year, breakfast and lunch are free for all students.** The prices below reflect the cost of a **second meal**.

Elementary Buildings - Cost for Breakfast

- 1st Breakfast Meal – Free
- Daily = **$1.60**
- ~~Reduced = **$0.30** **no assistance provided for second breakfast~~
- Milk Only = **$0.50**

Elementary Buildings - Cost for Lunch

- 1st Lunch Meal – Free
- Daily = **$2.85**
- Reduced = **$0.40**
- Milk Only = **$0.50**

- Monthly menus are included in the monthly newsletter and can be accessed on the school district website at https://www.fdmealplanner.com/.
- Parents/guardians can monitor their child's lunch account and make online payments via the school district website.
- **Free and Reduced Meals:** Under the federally funded National School Lunch Program, free and reduced breakfast and lunches are available for qualifying students. You can apply, submit, and track your application status through the SchoolCafe website at https://www.schoolcafe.com/. You can also manage balances, make payments, view purchase history, and receive low balance alerts.

Birthday Treats/Celebration

K-5 Birthday Treat/Class Party Procedures As per Board Policy 209.1 and Board Policy 246, all foods brought into school by parents/guardians/students during school hours which are to be shared among students i.e. birthdays/class parties must follow district guidelines, be purchased in stores, prepacked/sealed and contain a complete list of the ingredients on the package. Students are not permitted to bring in shared items unless discussed with a teacher/staff member prior to doing so.

Ingredients are to be checked by a staff member prior to being passed out due to potential allergens. Homemade goods are prohibited to be shared amongst the class. Foods from outside sources, such as homemade items, and fast food items will not be made available to anyone other than the student from whose home it was sent.

- When planning to send in birthday treats or party treats, the parent/guardian should provide communication to the teacher at least 24 hours in advance, prior to purchasing the snacks. This will ensure that snacks/treats purchased are free of any prohibited allergens/ingredients for that classroom.
- On the day of distribution, the birthday treats (following the district guidelines above), will be provided to the classroom teacher for inspection of ingredients. In reviewing the ingredient listing, teachers will check for allergens.
    - Students who have allergies will be permitted to eat their own snack in the event that they are not able to eat the provided treat due to an allergen. If a food allergy is severe and requires additional precautions, medical documentation must be provided to a school nurse outlining the necessary precautions that the school must take. Please see Policy 209.1 for detailed information.
    - Certain classrooms have been deemed “allergen free classrooms.” Communication is sent home to these classrooms, specifically outlining which types of allergens are prohibited from entering the classroom as well as procedures for snack time and snack distribution. For example, a room may be designated as “peanut free” if there is a student in the room with a documented, life threatening allergy to peanuts. In these situations, only birthday treats in compliance with allergen guidelines will be permitted.
- Teachers will have the autonomy to distribute the birthday treats at a time in the day when it is most convenient. Treats will be distributed in the classroom for close monitoring, not in the cafeteria. Prior to distribution, the teachers must check the ingredient label. Students are prohibited from passing out birthday treats or any other food products without teacher permission.

Flag Salute and Pledge of Allegiance (Board Policy 807)

- It is the responsibility of every citizen to show proper respect for his or her country and its flag. Students may decline to recite the Pledge of Allegiance and may refrain from saluting the flag, based on personal belief or religious convictions.
- Students who choose not to participate shall respect the rights of classmates who wish to participate.
- A student who chooses not to participate may either stand or sit, remaining respectfully silent.

Gift Buying (Board Policy 322)

- Pleasant Valley School District discourages staff members from receiving gifts from students.

School Supplies

- All student supplies will be purchased by the district. Families will only need to supply a backpack and lunchbox.

Metal Water Bottles

- Students will NOT be permitted to bring metal water bottles to school this year. Plastic water bottles however, are still permissible.

Lost and Found

- A lost and found area is maintained in each school building. Please check regularly for lost items. Unclaimed items will be donated at the end of each semester.

School Pictures

- Individual and/or group pictures are taken as a school service in the fall and spring. Purchase of these pictures is optional.

School Bus Transportation

- Our school district partners with First Student (570-402-2282) to provide safe and efficient school bus transportation. For questions or concerns, contact our district transportation liaison at 570-402-1000 ext. 1279.
- The school bus is an extension of the classroom. Students are expected to maintain the same behavioral expectations on the bus as in school.

- **Student Expectations:**
  - Follow the bus driver's directions.
  - Sit safely in the seat with their back against the back of the seat.
  - Stay seated until the assigned stop.
  - Face the front of the bus.
  - Keep hands, feet, and all items within their personal space and inside the bus.
  - Keep the main aisle clear.
  - Maintain a quiet voice and use appropriate language.
  - No eating or drinking on the bus.

- **Video and Audio Recording:** As per PVSD Board Policies No. 226.1 and No. 810.2, video and audio recording equipment is used on district-owned, operated, or contracted school buses/vehicles to maintain discipline and ensure safety. Audio recording is prohibited on buses not used for school-related purposes.

- **Bus Issues:** If you have any issues with your student's bus or bus stop location, please complete the necessary forms via PowerSchool. Allow **72 hours** for a response.

PLEASANT VALLEY SCHOOL DISTRICT SCHOOL BUS SAFETY:



A SHARED RESPONSIBILITY

Our Commitment to Student Safety

The safety of our students is our highest priority, especially when they are traveling on our school buses. The Pleasant Valley School District is committed to providing a secure and reliable transportation service for all students. While we strive for a perfectly safe environment, we recognize that incidents can occasionally occur on school buses. Knowing that bus transportation is a "privilege, not a right," we expect all students to adhere to our bus safety expectations. By making good decisions, we can maintain a safe school environment and positive learning experiences.

Implementation of Progressive Discipline

If a student cannot follow bus safety rules, "Progressive Discipline" WILL be implemented which may result in the temporary or permanent removal from school bus transportation during the academic year at the discretion of the Dean of Students and/or Building Administration.

Regarding Disruptive Behavior: This includes, but is not limited to, excessive noise, cursing, yelling, throwing objects, playing music loudly, using speakerphone for calls, recording video, video calls, refusing to stay seated and/or remain in an assigned seat, and not exiting the bus safely.

- Students will typically receive a temporary removal from the privilege of riding the bus to and from school.
- Continuous acts of disruptive behavior will result in increased durations of school bus removal, ranging from a 1-day removal to a 3-day removal, or up to a 1-month removal.

Regarding Extreme Behavior: This includes, but is not limited to, vandalism or damage to bus property, physical altercations, bullying, and the possession of prohibited or illegal items.

- Students will typically receive immediate removal from the privilege of riding the bus to and from school.
- Removal from the bus will include longer durations of time such as a quarter, a semester, or a full academic year.

A Request for Parental Cooperation

Parents and Guardians, we request the cooperation of all parents in helping us maintain a safe and orderly environment on our school buses. Your partnership is invaluable in reinforcing positive behavior and ensuring the well-being of all students. We ask that you:

- Please discuss the importance of bus safety rules with your children.
- Encourage your children to follow the bus driver, who is responsible for their safety.
- Review the consequences for infractions with your children to help them understand the importance of good behavior.
- If you have any concerns or observe any unsafe behavior, please contact the school administration or transportation department immediately.

By working together, we can ensure that our school buses remain a safe and secure mode of transportation for every student.

Help us to maintain safe travels to and from school.

For more information: www.pvbears.org *JK/kf 1-13-26*

Use of Personal Electronic Equipment (Board Policy No. 237)

- Students in grades K-12 are expected to follow the Electronic Device policy regarding the use of electronic devices while on school property. This policy ensures a safe and secure educational environment focused on learning.
- For specific details, please refer to Pleasant Valley School District Policy No. 237, Electronic Devices, available on the district website.

Inappropriate Article

- Items not directly associated with the educational program and reasonably necessary for the student's participation in school shall NOT be brought to school or any school activity or program. This includes items that could disrupt the learning environment or pose a safety risk. Metal water bottles/cups are prohibited.

Attendance

Attendance and Absences (School Board Policy 204)

- Compulsory attendance applies to all students from entry into school (no later than six years old) until they turn 18 years of age.
- **Reporting Absences:** Any time a student is absent, a **written excuse** must be sent to the office within **three (3) days** of the absence.
  - **Required Information for Excuse:**
    - Child's first and last name
    - Teacher's name
    - Date(s) of the absence
    - Reason for the absence
    - Legible signature of parent/guardian
  - **Email Excuses**
    - PVE: pveattendance@pvbears.org
    - PVI: pviattendance@pvbears.org
- Absences are considered unlawful unless a written excuse is received within three days.
- **Doctor's Excuse:** All absences beyond **ten (10) cumulative days** shall require an excuse from a licensed practitioner or will be marked as unlawful.
- **Reasonable Cause for Absence:** The following conditions are considered reasonable cause for absence:
- **Reasonable Cause for Absence:** The following conditions are considered reasonable cause for absence:
  - Illness (including dismissal by district staff for health reasons).
  - Obtaining professional health care or therapy services.
  - Quarantine.
  - Family emergency.
  - Recovery from an accident.
  - Required court attendance.
  - Death in the family.
  - Participation in a statewide or countywide 4-H, FFA, or combined group project (with prior written request).
  - Participation in a musical performance with a national veterans' organization for an event or funeral (with signed excuse provided prior to absence).
  - Observance of a religious holiday (with prior written request).
  - **Non-School Sponsored Educational Tours or Trips (Educational Trips):** See below for specific conditions.
  - Other urgent reasons, including circumstances related to homelessness and foster care.
- The district may limit the number and duration of non-school sponsored educational tours or trips.

Truancy Process

Three Unlawful Absences

- A 3-Day Unlawful Absence Notice is mailed to students' residences.

Six Unlawful Absences

- Parents/guardians will be asked to participate in a School Attendance Improvement Conference (SAIC) to develop a School Attendance Improvement Plan (SAIP)
- A 6-Day Unlawful Absence Notice is mailed to students' residences along with the completed SAIP.

After SAIP is Created

- If 3 or more unlawful absences are accrued after the SAIP, citations will be issued under to parents/guardians
- The student and parent will be required to attend a truancy conference with a Magisterial District Judge.

Citations and Fines

- Parents will be referred to the District Magistrate for citation and fines. Children and youth may also be notified.

Educational Trips (Board Policy No. 204)

- For any educational trip during the school year, requests must be submitted to the attendance office at least **10 days in advance** on the approved district form.
- No student may spend more than a total of **five (5) school days** on an approved educational trip in any given school year, unless prior approval is received from the Superintendent or designee. All pre-approved trips will be recorded as excused absences.
- Assigned school work will be due on the day of return to school. Make-up tests and quizzes must be scheduled within a time period that is equivalent to the number of school days of the trip.
- The form to request approval can be found on the district website or at your school's attendance office.

Tardiness

- It is important that all students arrive at school on time.
- If a student is tardy, the parent/guardian will be asked to provide a written excuse.
- For grades K through 5, students who are tardy **must be accompanied into the building by an adult** and signed in at the Main Office. Do not allow tardy students to enter unaccompanied.
- A record of arrival time and reason for late arrival will be maintained. Accumulated tardy minutes may result in truancy proceedings.

Sign In/Sign Out Procedures

- When a student arrives late to school or is signed out early, proper documentation must be completed in the school's main office. **Proper identification will be required.**
- Parents/guardians are discouraged from signing their children out before regular dismissal time to minimize the loss of instructional time.
- Any visitor entering the building will also be required to sign in and out and show proper identification.

Dress and Grooming Guidelines (Board Policy No. 221)

The Pleasant Valley School District's dress and grooming guidelines apply to all students. These guidelines are in place to ensure a safe, healthy, and focused learning environment for everyone.

- Students found in violation of these guidelines will be asked or sent home to change, and disciplinary consequences may be applied.
- If a student's dress poses a danger to health, safety, or welfare, or creates a distraction to the learning environment, the administration will request that the student change their clothing.
- A violation of the dress code may result in disciplinary action.

Please adhere to the policy and dress appropriately for an educational setting.

General Guidelines:

- **Appropriate Sizing:** Clothing must be appropriately sized for the student (no more than one regular size larger than actual measurements). Bottoms should not be excessively tight, baggy, sagging, or undersized.
- **Good Repair:** All garments must be in good repair, without holes, rips, or slashes.

Lower Garments:

- **Acceptable:** Jeans, khaki pants, athletic pants, yoga pants (leggings), dresses, and skirts are all acceptable.
- **Length:** Lower garments must cover approximately three-quarters of the thigh and cannot reveal undergarments. Shorts, dresses, and skirts should maintain an appropriate fit and length while walking, sitting, reaching, and bending over.
- **Fit:** Lower garments must be worn at the hip without sagging.
- **Prohibited:** Cut-off shorts are not permitted.

Upper Garments (Shirts):

- **Coverage:** Must cover the shoulder, torso, and midriff.
- **Fit:** Must not be excessively tight or low cut from the collar.
- **Hem:** Shirt hems must fall below the waistband of lower garments.
- **Undergarments:** Upper garments cannot reveal undergarments.
- **Hoodies:** Sweatshirt hoodies are acceptable to wear inside the building, but **hoods may not be worn on the head at any time.**

Prohibited Clothing and/or Jewelry:

- Items that promote or reference drugs, alcohol, or tobacco (including advertisements for alcohol products).
- Gun or weapon-related apparel.
- Clothing or accessories that may be gang-related, vulgar, obscene, or contain profane pictures or sayings.
- Double-meaning slogans.
- Clothing that is overly suggestive or revealing.
- Articles of clothing in which undergarments are deliberately exposed.
- Clothing or jewelry that promotes or makes reference to cult or satanic activity.
- Clothing or jewelry that promotes or makes reference to weapons, violence, gang affiliation, sex, sexism, sexuality, political messages, and/or ethnic/racial prejudices.
- Clothing or jewelry with suggestive themes and/or obscene pictures, words, or gestures.

Shoes:

- **Safety:** Footwear must be a matching pair and intact.
- **Straps/Laces:** Sandals or clogs must have a back strap, and footwear with shoelaces must be tied.

Hats:

- Hats are **not acceptable to wear inside the building** at any time unless permitted as part of an announced school spirit theme.

Specialized Clothing:

- Students may be required to wear specific types of clothing while participating in physical education classes, technical education classes, science laboratories, family consumer science classes, and/or extracurricular activities.

For more detailed information, please refer to **Board Policy No. 221** on the district website.

Positive Behavior/Code of Conduct

School-Wide Positive Behavior Support (PBS)

A major function of school is to assist in the development of responsible behavior in all students and support students in accepting responsibility for their own actions. Schools are designed for learning, and responsible behavior is an integral part of the overall learning environment. The promotion of responsible behavior is enhanced through our Positive Behavior Support (PBS) Program, with support from the community, parents/guardians, and other students.

Parents/guardians are encouraged to join the elementary faculty and staff in reinforcing and supporting positive and respectful behavior. The PBS program is implemented in grades K-5 to help students make the best choices regarding their behavior. The building expectations are as follows:

PVE	PVI
• **P**repared to Learn • **A**lways Be Respectful • **W**inning Choices • **S**afety First	• **B**e Responsible • **E**ngage everywhere • **A**ct Safely • **R**espect yourself and others

Students meeting these expectations are randomly rewarded with **Bear Paws (PVE)** or **Bucks (PVI)** and may redeem these tickets for various rewards throughout the school year.

The Pleasant Valley School District has an established Board policy outlining a progressive discipline model for handling student behavior. Parents/guardians should become familiar with these policies and procedures. All school district policies are available on the school district website at www.pvbears.org for your reference.

Elementary Student Code of Conduct

We take great pride in our schools and the behavior of our students. Courtesy is to be observed at all times and in all situations, without exception. To provide a positive learning experience where all students can receive the best education possible in a safe and orderly setting, certain types of behavior are prohibited. Actions that reflect negatively on our schools are taken seriously and addressed immediately.

Along with the rights established for each student come certain responsibilities, which include:

- Regular attendance.
- Conscientious effort in classroom work and homework.
- Conformance to Board policies and school rules and regulations.
- Respect for the rights of teachers, students, administrators, and all others involved in the educational process.
- Expression of ideas and opinions in a respectful manner.

It shall be the responsibility of the student to:

- Be aware of all policies, rules, and regulations for student behavior and conduct themselves accordingly. Each student shall assume that, until a rule is waived, altered, or repealed in writing, it is in effect.
- Volunteer information in matters relating to the health, safety, and welfare of the school community and the protection of school property.
- Dress and groom to meet standards of safety and health, and not to cause substantial disruption to the educational processes.

- Assist the school staff in operating a safe school.
- Comply with federal, state, and local laws.
- Exercise proper care when using district facilities, school supplies, and equipment.
- Attend school daily and be on time to all classes and other school functions.
- Make up work when absent from school.
- Pursue and attempt to satisfactorily complete the courses of study prescribed by local school authorities.
- Report accurately in student media.
- Not use obscene language in student media or on school property.

Violations of this policy may result in disciplinary action, consistent with the Code of Student Conduct and Board policy.

Students and Parents/Guardians are encouraged to refer to the Pleasant Valley School District website at www.pvbears.org to review the Pleasant Valley School District School Board Policies, specifically **Student Rights and Responsibilities (Board Policy No. 235)** and all information in the **Pupil Section 200** related to the Student Code of Conduct.

Honor Code

The Pleasant Valley School District believes that the honest pursuit of academic excellence leads to self-satisfaction, awareness, positive self-image, and integrity. This pursuit stems from the student's responsibility to acquire knowledge. This honor code reflects the belief that all students are capable of the honest pursuit of academic knowledge through research, homework, classwork, testing, and all other methods used by the faculty to assist and assess student progress. We recognize that some students may feel pressure to circumvent the learning process through actions such as communicating answers with others, unauthorized use or acquisition of material, and/or submitting the work of others as their own. Such actions are in violation of this Honor Code.

Discipline Code

To conduct oneself appropriately in school, students must learn basic discipline guidelines from both the school and home. Discipline is viewed as important and necessary by students, parents/guardians, and the school.

Unacceptable forms of student behavior are categorized into three levels, with final decisions regarding disciplinary action made at the discretion of the administration. Disciplinary action and/or privilege denial may be accelerated for repeat offenders or due to the severity of the offense(s).

Repeat Disciplinary Behavior: If a student consistently demonstrates disciplinary behaviors throughout the school year, they may be placed on a Behavior Contract.

The following charts list types of infractions and consequences for the first three offenses at each level of student misbehavior.

LEVEL I Infractions

Acts of misbehavior typically resolved by the classroom teacher and/or principal or designee.

Code	Glossary of Disciplinary Infractions	1st Offense	2nd Offense	3rd Offense	4th+ Offense
101	**Abuse of Hall Pass:** Not arriving/returning from a designated location in a timely fashion, or making purposeless stops/veering off course.	Contact Home / Submit Referral in SIS	1 Detention	2 Detentions	Level II - Insubordination
102	**Tardy to Class:** Arriving after the bell without a pass from the previous teacher.	Contact Home / Submit Referral in SIS	(3rd Tardy) 1 Detention	(6th Tardy) 2 Detentions	(9th Tardy) 3 Detentions; Level II - Insubordination
103	**Unexcused Tardy to School:** Arriving after the start of the school day. *(K-5 Not applicable for accumulation beyond school day start; see PVE/PVI school hour rules for K-5 tardiness).*	Contact Home / Submit Referral in SIS	(3rd Tardy) 1 Detention	(6th Tardy) 2 Detentions	(9th Tardy) 3 Detentions; Level II - Insubordination
104	**Unprepared for Class:** Not having proper books, Chromebook, and supplies needed for full class participation. *(K-5: 2+ offenses resolved per administrative discretion determined by seriousness and relation to other infractions).*	Contact Home / Submit Referral in SIS	Warning	1 Detention	2 Detentions; Level II - Insubordination
105	**ID Violation:** Not producing an ID upon request of a school official. *(K-5: 2+ offenses resolved per administrative discretion determined by seriousness and relation to other infractions).*	Contact Home / Submit Referral in SIS	Warning	1 Detention	2 Detentions; Level II - Insubordination
106	**Dishonesty:** Lack of truth, honesty, trustworthiness, and/or forgery.	Contact Home / Submit Referral in SIS	Administrative Discretion: Warning to 10 Day OSS (Determined by seriousness and		

			relation to other discipline infractions)		
107	**Cheating/Plagiarism:** Taking someone else's work or ideas and passing them off as one's own.	Contact Home / Submit Referral in SIS	Teacher discretion: "Zero on assignment"	Administrative Discretion: Warning to 3 Day ISS	
108	**Display/Public Affection:** Acts of physical intimacy (e.g., kissing) in view of others.	Contact Home / Submit Referral in SIS	Administrative Discretion: Warning to 2 Detentions (Determined by seriousness and relation to other discipline infractions)		Level II - Insubordination
109	**Violation of Bus Rules & Regulations:** Any behavior deemed inappropriate, distracting, or unsafe in a moving environment. Any bus suspension connected to an OSS infraction starts after the OSS. Any absence due to not being bused will be considered unlawful.	Administrative Discretion: a. Warning to 10 Day OSS b. Bus Transportation suspended c. Possible School Police (Determined by seriousness and relation to other discipline infractions)			
110	**Dress Code Violation:** Violation of Policy 221. Student removed from class, sent to office, issued written warning, given opportunity to change. If compliant clothing not available, parent contacted. Student may be removed from class for rest of day for offensive items. Violations beyond 3rd offense in a school year will incur "Level II insubordination and up to Level III insubordination" disciplinary consequences.	Contact Home / Submit Referral in SIS	Warning	1 Detention / or ISS	2 Detentions / or ISS; Level II - Insubordination
111	**Misuse of Technology:** Excessive or problematic use of technology detrimental to student, recipient, school, or third parties.	Determined by seriousness: Loss of technology privileges to school discipline based on seriousness.			

112	**Inappropriate Article:** Items not directly associated with the educational program and not reasonably necessary for student's participation in school.	Contact Home / Submit Referral in SIS	Warning	1 Detention / or ISS	2 Detentions / or ISS; Level II - Insubordination
113	**Classroom Disruption:** Behavior likely to substantially or repeatedly interfere with class conduct.	Contact Home / Submit Referral in SIS	Warning	1 Detention / or ISS	2 Detentions / or ISS; Level II - Insubordination
114	**Gambling:** Playing a game of chance for money or other stakes.	Administrative Discretion: Warning to 10 Day OSS; Possible School Police (Determined by seriousness and relation to other discipline infractions)			
115	**Detention Cut:** Not reporting to assigned after-school detention or securing prior permission to reschedule.	Administrative Discretion: Warning to 2 Days OSS (Determined by seriousness and relation to other discipline infractions)			Level II - Insubordination

LEVEL II Infractions

Misbehaviors that, due to their seriousness or frequency, require disciplinary action by the principal or designee. Repeated Level I offenses may lead to Level II consequences.

- **Repeated offenses from Level I infractions:** May lead to the development of a behavior plan/Child Find that can include, but is not limited to: hallway restriction, parking privileges, grade level privileges, etc.

Code	Glossary of Disciplinary Infractions	1st Offense	2nd Offense	3rd Offense	4th+ Offense
200	**Insubordination:** Continual defiance of a Level I Infraction.	1 Day ISS	2 Days ISS	Level III - Insubordination	

201	**Class Cut:** Absent oneself from a class or other mandatory event.	1 Day ISS	2 Days ISS	3 Days ISS - 1 Day OSS	Level III - Insubordination
202	**Computer, Network, and Internet Use Policy Violation:** Refer to the PVSD Technology Handbook & Policy 815-7 Acceptable Use Policy.	Administrative Discretion: Warning to 10 Days OSS; Possible School Police (Determined by seriousness and relation to other discipline infractions)			
203	**Inappropriate Conduct:** Engaging in behavior that a reasonable person would not do, violating the Code of Student Conduct (e.g., inappropriate care of school property, inappropriate expression/action, profanity).	Administrative Discretion: Warning to 10 Days OSS; Possible School Police (Determined by seriousness and relation to other discipline infractions)			
204	**Disobedience:** Not following direction of a school official or someone in authority.	Administrative Discretion: 1 Day ISS to 10 Days OSS; Possible School Police (Determined by seriousness and relation to other discipline infractions)			
205	**Encourage/Instigate Fight:** Prompting, provoking, influencing, and/or triggering a fight.	Administrative Discretion: 1 Day ISS to 10 Days OSS; Possible School Police (Determined by seriousness and relation to other discipline infractions)			
206	**Forgery:** Falsely making, completing, signing, or altering a written document.	Administrative Discretion: 1 Day ISS to 10 Days OSS; Possible School Police (Determined by seriousness and relation to other discipline infractions)			
207	**Propelling a Projectile:** Fired, thrown, or otherwise propelled object.	Administrative Discretion: 1 Day ISS to 10 Days OSS; Possible School Police (Determined by seriousness and relation to other discipline infractions)			
208	**Violation of Student Expression/Distribution & Posting of Materials:** Publicly displaying non-school materials on school property or at school-sponsored events (e.g., affixing to walls, lockers, websites) without prior permission from the building Principal.	Administrative Discretion: Warning to 10 Days OSS; Possible School Police (Determined by seriousness and relation to other discipline infractions)			
209	**Inappropriate Use of Electronic Communications Devices:** Devices visible, used, or turned on during the school day without prior permission (e.g., talking, texting, airdropping).	Administrative Discretion: Warning to 10 Days OSS; Possible School Police (Determined by seriousness and relation to other discipline infractions)			

210	**Open Lewdness:** Any lewd act likely to be observed by others who would be affronted or alarmed.	Administrative Discretion: 3 to 10 Days OSS; Possible Expulsion; Possible School Police (Determined by seriousness and relation to other discipline infractions)	
211	**Possession of Mace or Self-Defense Spray**	First Offense w/o Use 5 Days OSS	2nd or subsequent offenses 10 Days OSS
212	**False Reporting / Falsification of Information:** Intentionally making a false, misleading, or unfounded statement, report, or allegation to school staff, administrators, or school police/security. -	Administrative Discretion: Warning to 10 Days OSS: Possible School Police (Determined by seriousness and relation to other discipline infractions)	

LEVEL III Infractions

Misbehaviors that are extremely serious, highly disruptive, and/or illegal or criminal in nature, addressed by the principal or designee. When a suspension exceeds three (3) school days, the student and parent/guardian will be offered an informal hearing within the first five (5) days of the suspension. Threat assessments may also be conducted.

- **Repeated offenses from Level II infractions:** May lead to a reevaluated behavior plan that can include, but is not limited to: hallway restriction, parking privileges, grade level privileges, etc.

Code	Glossary of Disciplinary Infractions	Offense (All offenses are subject to administrative discretion unless otherwise specified)
300	**Insubordination:** Continual defiance of a Level II Infraction.	1 Day OSS (1st Offense) / 2 Days OSS (2nd Offense) / Minimum 5 Days OSS/Possible alternative educational placement (3rd Offense)

301	**Simple Assault on Student:** Unlawful physical attack by one student on another without a weapon or severe injury.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
302	**Aggravated Assault on Student:** Unlawful attack using or displaying a weapon, or resulting in severe bodily injury (e.g., broken bones, loss of teeth, internal injury, severe lacerations, loss of consciousness). Includes assault with disease (e.g., biting, spitting if offender is aware of deadly disease).	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
303	**Simple Assault on Staff:** Unlawful physical attack by a student on staff without a weapon or severe injury.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
304	**Aggravated Assault on Staff:** Unlawful attack using or displaying a weapon on staff, or resulting in severe bodily injury. Includes assault with disease.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
305	**Rape:** Refer to associated Crimes Code Citation for specific details (§31221).	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
306	**Involuntary Deviate Sexual Intercourse:** Refer to associated Crimes Code Citation for specific details (§3123).	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
308	**Sexual Assault:** Refer to associated Crimes Code Citation for specific details (§3124.1).	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
309	**Aggravated Indecent Assault:** Refer to associated Crimes Code Citation for specific details (§3125).	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)

310	**Indecent Assault:** Touching another person's sexual or intimate parts without consent.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
311	**Indecent Exposure:** Exposing genitals in public or where likely to offend/alarm others.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
314	**Sexual Harassment-Title IX:** Discrimination based on submission/rejection of sexual advances, or creating a hostile/intimidating educational environment due to sexual issues/activity.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
315	**Racial/Ethnic Intimidation:** Malicious intent toward another individual or group based on actual or perceived race, color, religion, national origin, ancestry, mental or physical disability, sexual orientation, gender, or gender identity.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
316	**All Other forms of Harassment/Intimidation:** Repeated acts with intent to harass, annoy, or alarm another person.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
317	**Fighting (Mutual Altercation):** Student confrontation with another student where altercation is mutual, requiring physical restraint or resulting in injury/property damage. Does not include verbal confrontations or minor altercations.	5 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
318	**Minor Altercation:** Incident involving a single offender committing a minor violent act without retaliation from the other individual, not escalating to a fight or assault.	5 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
319	**Stalking:** Engaging in a course of conduct or repeatedly committing acts towards another person (including following)	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)

	with intent to cause fear of bodily injury or substantial emotional distress.	
320	**Kidnapping/Interference with Custody of Child:** Unlawful removal, restraining, or confinement of an individual by force, threat, or deception. Includes hostage taking. (Not applicable to a parent violating a court order regarding custody for this purpose).	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
321	**Unlawful Restraint:** Knowingly and intentionally restraining another person without consent or legal justification.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
322	**Threatening School Staff/Student:** Unlawfully placing another person in fear of bodily harm through verbal threats or intimidation (physical, verbal, written, or electronic) without displaying a weapon or actual physical attack. Includes stalking.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
323	**Physical Aggression/Altercation:** Any physical act intended to cause harm to another person or group.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
324	**Robbery:** Unlawful intent to commit a felony or theft against a person.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
325	**Theft:** Unlawfully taking or exercising unlawful control over another's property with intent to deprive them of it.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
326	**Attempt/Commit Murder/Manslaughter:** Intentionally, knowingly, recklessly, or negligently attempting to cause the death of a human being.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)

327	**Bullying (Policy 249):** Intentional electronic, written, verbal, or physical act or series of acts directed at another student(s) in a school setting that is severe, persistent, or pervasive and substantially interferes with education, creates a threatening environment, or disrupts orderly school operation. (Clearly involves intent to harm and intensity/duration; not mutual teasing).	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
330	**Burglary:** Unlawful entry into a building or structure with intent to commit a felony or theft. Includes attempts.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
331	**Arson:** Unlawful and intentional damage or attempted damage to property by fire or incendiary device (e.g., matches, lighters, fireworks, Molotov cocktails). Does not include simple act of lighting a match.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
332	**Vandalism:** Unlawful desecration of a building or structure with intent to commit damage.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
333	**Criminal Trespass:** Intentionally entering or remaining unlawfully on school property without authorization.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
334	**Rioting:** Taking part in a violent public disturbance.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
335	**Bomb Threat:** Communicating (directly or indirectly) a bomb threat with intent to terrorize, cause evacuation, or serious public inconvenience.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)

336	**Terroristic Threat (excluding bomb threat):** Communicating a threat to commit violence, cause evacuation, or serious public inconvenience. Includes indirect (generalized) and direct (specific) threats.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
337	**Failure to Disperse Upon Official Order:** Refusing or failing to disperse when ordered by School Police, School Staff/Official enforcing the law.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
338	**Disorderly Conduct:** Intent to cause public inconvenience, annoyance, or alarm, or recklessly creating risk thereof, by engaging in fighting/threatening, making unreasonable noise, using obscene language/gestures, or creating a hazardous/physically offensive condition without legitimate purpose.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
347	**Possession of a Controlled Substance:** Any drug listed in Controlled Substance Act, or any substance intended to alter mood, or un-registered medication. Includes drug paraphernalia. Also covers Use/Sale/Distribution or Acting Under the Influence.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Drug & Alcohol Counseling; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
349	**Possession of Alcohol:** Any alcohol or malt beverage. Also covers Use/Sale/Distribution or Acting Under the Influence.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Drug & Alcohol Counseling; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
350	**Possession, Use, or Sale of Tobacco or Other Nicotine/Drug Delivery Service:** Includes cigarettes, cigars, pipes, smoking/vaping products, smokeless tobacco.	1st Offense: 1 day OSS + school police/citation; 2nd Offense: 2 days OSS + school police/citation; 3rd Offense: 3 days OSS + school police/citation; 4th+ Offense: Administration discretion.
351	**Cyberbullying (Policy 249):** Bullying behavior occurring on the Internet or via Social Media. Involves intent to harm and intensity/duration, not mutual teasing.	1 to 10 Days OSS (Determined by seriousness and relation to other discipline infractions)

353	**Possession, Use, or Sale of a Vaping Material:** (Duplicate of 350, ensure consistency or merge).	1st Offense: 1 day OSS + school police/citation; 2nd Offense: 2 days OSS + school police/citation; 3rd Offense: 3 days OSS + school police/citation; 4th+ Offense: Administration discretion.
354	**Possession of A Weapon:** Possessing a weapon on school property or transportation. Weapon defined as firearm, explosive, force-impacting device, knife, sharp utensil, or any article likely to produce death or great bodily harm. Includes replicas.	Expulsion of not less than one year
355	**Possession of look-a-like weapons (w/o intent):** Any item that represents and/or looks like a weapon (e.g., replicas, plastic items).	Expulsion of not less than one year
356	**Verbal Aggression/Altercation:** Any verbal act intended to cause harm to another person or group.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
357	**Prohibited Item of a Dangerous Nature:** Items, devices, materials considered hazards or disruptive to education, not directly associated with the educational program.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
358	**Violation of Audio & Video Recording on School Property and School District Buses/Vehicles:** Use of electronic devices to record audio/video in violation of law and Board Policy #815, including misuse that negatively impacts reputation or involves inappropriate recording/posting of staff/students.	1 to 10 Days OSS; Possible School Police/State Police Involvement; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)
359	**Brazen Insubordination:** Bold, shameless, and continual defiance of authority; refusal to obey orders.	1 day OSS to 10 Days OSS; Possible Expulsion (Determined by seriousness and relation to other discipline infractions)

LEVEL IV Infractions

Habitual offenders of Level III infractions will be referred to the Board of School Directors for an expulsion hearing. A threat assessment may be conducted in addition to disciplinary actions.

Habitual offenders are defined as:

- Students who have exceeded the category of 5-10 days of suspension during the current school year for a specific Level III infraction.
- Students who have exceeded five (5) separate suspensions during the current school year for any combination of Level III infractions.

Act 44 of 2025: Frequently Asked Questions

1. What is Act 44 of 2025?
Act 44 is a Pennsylvania state law that took effect on **January 6, 2026**. It mandates that school districts notify parents, guardians, and staff within **24 hours** of any weapon-related incident involving students or staff. This applies to incidents occurring:

- On school property.
- At school-sponsored events.
- On district-provided transportation.

2. Who will receive these notifications?

- **Building-Level Incidents:** Notifications will be sent to all parents/guardians and employees assigned to the specific building where the incident occurred.
- **Major Incidents:** The District may issue district-wide notifications for "major incidents" that pose a broader threat to the safety and well-being of the community.
- **Off-Site Incidents:** For incidents occurring during transportation or at school-sponsored activities, notifications will be shared with all relevant staff and families.

3. Why is the District sending communications on non-active threats?
The District's expectations and procedures regarding weapons on school property have not changed. What has changed is the requirement under Act 44 to notify families and staff about weapon-related incidents, even when there is no active threat to schools, students or staff.

4. The Tiered Classification System
To ensure communications are clear and reflect the actual level of risk, Pleasant Valley School District utilizes a three tiered system:

Tier	Classification	Description	Examples	Parent/Guardian/ Staff Notification
Tier 1	**Minimal Impact**	Items that meet the legal definition of a weapon but were possessed without harmful intent and posed no risk.	A pocketknife left in a backpack after a weekend trip; a plastic costume prop.	**Building Specific**
Tier 2	**Elevated Concern**	Items capable of causing harm that were visible or used irresponsibly, though not used to threaten or injure others.	A box cutter shown to another student; a realistic-looking replica weapon.	**Building Specific**
Tier 3	**Major Incident**	Serious incidents involving firearms, high-risk weapons, or any item used in a threatening manner.	Firearms (including BB or airsoft guns); weapons used to intimidate others.	**Districtwide**

5. What information will be included?
In compliance with the Pennsylvania School Code, each notification will provide:

- The **date and location** of the incident.

- A **brief description** of the incident.
- Whether the District in collaboration with law enforcement, has determined that there is an active threat.

6. If I receive a notification, does that mean that our schools are less safe?
No. Our district's priority has always been the safety of our students and staff. Over the past four years, we have taken proactive measures including increasing our police and security throughout the district, adding weapon detection systems, utilizing Safe2Say and maintaining positive relationships with students, staff and parents to ensure "community policing" where everyone in our community is responsible for the safety of each other. Pleasant Valley School District has always responded immediately to safety concerns and notified families when there was a serious risk. *The change is about communication requirements, not an increase in incidents.*

7. Why are the notifications brief?
Due to state and federal privacy laws—specifically the **Family Educational Rights and Privacy Act (FERPA)**—the District cannot share:

- Specific names or identifying information of those involved.
- Granular details regarding the disciplinary actions taken.

8. How are weapons defined?
According to School Board Policy 218.1 and the Pennsylvania School Code, a "weapon" includes, but is not limited to:

"Any knife, cutting instrument, cutting tool, nunchaku, firearm, shotgun, rifle, replica of a weapon, or any other tool, instrument, or implement capable of inflicting serious bodily injury."

Note: The law requires notification even for non-threatening items, such as a butter knife packed in a lunchbox.

9. Does a notification mean my child is in danger?
Not necessarily. Many incidents do not pose a functional threat to the school community. If law enforcement determines there is no ongoing danger, the notification will explicitly state this. If an active threat exists, the District will provide immediate instructions and regular updates.

Please keep in mind, the increase in notifications is a result of **new legal requirements**, not a decrease in school safety. The District continues to utilize weapon detection systems, school police, and the *Safe2Say* program to maintain a secure environment.

10. How will notifications be delivered?
All alerts will be sent through the district's communication system, **PowerSchool's SchoolMessenger**. Please ensure your contact information is up to date in the PowerSchool portal.

11. Who can I contact with additional questions?
Please contact your school's principal or the District Office at 570-402-1000. We are here to help you navigate these changes and keep our community informed.

Safety and Security

Student Identification

- While on school district property, all students **must wear and visibly display their current district-issued photo identification** on a break-away lanyard. This ID should be worn on the front of their outer garment between the shoulders and waist.
- Students may also be required to wear their ID during off-campus school-sponsored activities.
- Students must immediately present their photo ID to any administrator, teacher, school employee, or transportation worker upon request.
- Students are responsible for reporting lost, damaged, or stolen identification cards immediately to a teacher, security officer, or administrator.
- **Under no circumstances shall a student alter a student ID card.**
- Two (2) IDs will be issued to each student at no cost. Students will be charged for each replacement ID or lanyard due to replacement costs.

Emergency Procedures

- Parents/Guardians will be notified immediately in the event of an emergency.
- However, sick or injured children will **not** be sent home on the school bus.
- If parents/guardians cannot be reached, an emergency contact person designated by the parent/guardian who must be listed in PowerSchool will be contacted.
- **It is crucial that your child's emergency contact information in PowerSchool is always up-to-date and accurate.** You can update this information via www.pvbears.org, the PowerSchool Parent app, or by contacting your child's school main office.
- For address changes, parents/guardians must go to the district registration office (adjacent to the middle school).

Custody

- If there is a court order regarding the parental rights of your child, a copy of the order should be submitted to the district registration office immediately. This copy will be filed in the child's student record.
- Without a court order, both parents have equal access to the child and the child's records.

McKinney-Vento Homeless Education Program

The Education for Homeless Children and Youth (EHCY) program, authorized under Title VII-B of the McKinney-Vento Homeless Assistance Act, is designed to address challenges faced by homeless children and youths in enrolling, attending, and succeeding in school.

- The McKinney-Vento Act ensures that each homeless child and youth has equal access to the same free, appropriate public education, including preschool, as other children and youths. They must have access to necessary educational and related services to meet state academic standards and may not be separated from the mainstream school environment.
- The district's liaison will identify homeless children, youth, and families through coordinated activities with other entities.

When a student is identified as being McKinney-Vento eligible, staff will:

- Assist with enrollment, monitor school attendance, and arrange transportation (K-8 students).
- Provide school supplies and other school-related materials as needed.
- Advocate for and support students and families through school and home visits.
- Set clear expectations for student behavior, attendance, and academic performance.
- Assist students/families with access to community services.

- Assist students/families with access to tutoring, special education, and English language learner resources.
- Assist students so that they can participate in sports, field trips, and school activities.

For additional information, please contact the Child Accounting Office at 570-402-1000 Ext. 1215.

Student Records

- Records are maintained to support the educational process and for the convenience of current and former students.
- Parents/Guardians or current students (if over 18 years of age) may review records through the school office.
- A procedure exists for correction, addition, or challenge of the record.
- Permission from the parent/guardian or student (if over 18) is needed for release of records outside the school district, with exceptions for student transfers, subpoenas, post-secondary school admission, and directory information sought in emergencies or police matters.
- Specific additional policy information regarding student records may be accessed on the Pleasant Valley School District website at www.pvbears.org.

Video Surveillance (Board Policy No. 226.1, 709, and 810.2)

- Video surveillance cameras are used in public areas to record activities on school property (Policy No. 709).
- The use of video and audio recording equipment supports efforts to maintain discipline and ensure the safety and security of all students, staff, contractors, and others being transported on district-owned, operated, or contracted school buses or vehicles (Policy No. 810.2).
- Surveillance promotes order, safety, security, and property of students, staff, and others.
- Recordings may be used for review of incidents and as evidence for disciplinary and/or legal action (Policy No. 226.1).
- For more information, see Board Policies No. 226.1, 709, and 810.2.

Volunteers

Volunteers (Board Policy No. 916)

A volunteer is an adult who voluntarily offers services to the district without compensation, playing a more involved role than a visitor. Volunteers are not considered school employees.

- If you are interested in volunteering, please contact the main office at PVE: 570-402-1000 x 6001 or PVI: 570-402-1000 x 3001.
- All volunteers must complete a volunteer application and submit the required clearances to the building principal. After review by the principal, paperwork will be sent to Human Resources (HR) for approval.
- HR must receive all appropriate volunteer paperwork at least **one week before** the event for which the person wishes to volunteer. **Approval is necessary before starting any volunteer work.**
- Volunteer clearances must be current within one year of application.
- A TB test is required within three months of the volunteer application date.

****Once approved, volunteer clearances remain valid for five years, provided the volunteer participates at least once per school year.****

The following clearances must be completed prior to volunteering:

- **PA Child Abuse History Certification:** Must be less than sixty (60) months old.
- **PA State Police Criminal History Record Information:** Must be less than sixty (60) months old.
- **Disclosure Statement for Volunteers:** A sworn or affirmed statement that the applicant has not been disqualified from service due to conviction of designated criminal offenses or being listed as a perpetrator in a founded report of child abuse.
- **Federal Criminal History Report:** Required if the volunteer has been a PA resident for less than 10 years.
- **Tuberculosis Test:** Screened in accordance with the PA Department of Health (less than three (3) months old.

For more information, see **Board Policy No. 916**.

Parent Teacher Organization (PTO) (Board Policy No. 916)

We value parent volunteers in supporting the success of our school community. The PTO is a parent/guardian volunteer organization that fosters collaboration between home, school, and community for the benefit of our children.

- In the past, the PTO has provided playground equipment, books for the school library, technology, school-wide and classroom celebrations, Holiday Shoppe, a school store, and various after-school social events for students and families. Many individuals also generously volunteer their time to tutor students and assist with special school events.
- PVE and PVI hold joint monthly PTO meetings. Please check your school calendar for specific dates, times, and locations.
- All parents/guardians are encouraged to attend these meetings to learn about school activities and provide support for our children. All parents are welcome to attend and contribute.
- To sign up to volunteer, please contact your child's classroom teacher or the main office of your child's school.

For more information, see **Board Policy No. 916**.

Academic Instruction

Reading / Language Arts

It is the goal of the Pleasant Valley School District to provide students with rigorous instructional opportunities aligned with the Pennsylvania Core Standards. PVE and PVI uses **HMH IntoReading** as our core reading program for students in Kindergarten through 5th grade. IntoReading is a comprehensive program designed to build strong readers and writers.

This curriculum resource aims to foster confident readers who possess strong foundational skills and a rich vocabulary, enabling them to comprehend complex texts effectively. The program focuses on:

- ***Phonemic Awareness and Phonics:*** Systematic and explicit instruction to build strong decoding skills.
- ***Fluency:*** Strategies and practice to help students read accurately, quickly, and with expression.
- ***Vocabulary:*** Direct instruction and opportunities to expand word knowledge.
- ***Comprehension:*** Engaging texts and activities to foster deep understanding and critical thinking.
- ***Writing:*** Through writer's workshops, mentor texts, and integrated grammar practice, students develop critical thinking and writing skills.
- ***Differentiated Instruction:*** Resources and approaches to meet the diverse needs of all learners based on diagnostic assessment data and classroom performance.
- **Benchmark Assessments:** Every student receives a benchmark screening assessment three times per school year. This data, combined with classroom performance and ongoing assessment, helps teachers and administrators identify each student's instructional needs.

Mathematics

- The Pleasant Valley elementary schools implement the **Ready Classroom series by Curriculum Associates**. This instruction is designed to meet the needs of all students while aligning with the Pennsylvania Core Standards.
- **Differentiated Instruction:** Our highly differentiated instruction targets specific student needs based on diagnostic assessment data and classroom performance. Through iReady, every student receives a benchmark assessment three times per year, used in conjunction with classroom performance and ongoing assessment to identify instructional needs.

  Eight Practices of Mathematics:

  1. Make sense of problems and persevere in solving them.
  2. Reason abstractly and quantitatively.
  3. Construct viable arguments and critique the reasoning of others.
  4. Model with mathematics.
  5. Use appropriate tools strategically.
  6. Attend to precision.
  7. Look for and make use of structure.
  8. Look for and express regularity in repeated reasoning.

Science

- **Grades K-2:** Science instruction focuses on inquiry-based learning opportunities integrated into literacy and math instruction.
- ~~**Grades 3-5:** Science instruction reflects the Next Generation Science Standards and the Pennsylvania Department of Education Framework, studying Life, Physical, Earth, and Space Sciences, as well as Technology. Students engage in practices to deepen content knowledge and apply learning in an inquiry and experiential-based environment.~~

  ~~**Eight Practices of Science and Engineering:**~~

  1. ~~Asking questions (for science) and defining problems (for engineering).~~
  2. ~~Developing and using models.~~
  3. ~~Planning and carrying out investigations.~~
  4. ~~Analyzing and interpreting data.~~
  5. ~~Using mathematics and computational thinking.~~
  6. ~~Constructing explanations (for science) and designing solutions (for engineering).~~
  7. ~~Engaging in argument from evidence.~~
  8. ~~Obtaining, evaluating, and communicating information.~~

- **Grades 3–5 Science:** Our Grades 3–5 science curriculum utilizes *Twig Science*, an inquiry- and phenomena-based program aligned with NGSS and Pennsylvania state standards. Students step into the roles of scientists and engineers as they explore Life, Physical, Earth, Space, and Technology concepts through hands-on labs and digital media. Across all units, students actively apply the **Eight Science and Engineering Practices**:
  - Asking questions and defining problems
  - Developing and using models
  - Planning and carrying out investigations
  - Analyzing and interpreting data
  - Using mathematics and computational thinking
  - Constructing explanations and designing solutions
  - Engaging in argument from evidence
  - Obtaining, evaluating, and communicating information

Social Studies

- The primary objective of the K-5 Social Studies program is to facilitate students in attaining a deeper comprehension of themselves and others within the context of a global society.
- These learning opportunities are integrated throughout literacy instruction in grades K-5.
- In grades 3-5, tailored content and processes are also delivered in dedicated Social Studies classes.
- All social studies instruction is designed to align with the "Big Ideas" delineated in Pennsylvania Core Standards

Special Areas

The following table outlines the periods per six-day cycle for Special Area subjects:

Subject	Kindergarten	First Grade	Second Grade	Third Grade	Fourth Grade	Fifth Grade

Art	1 period per 6-day cycle	1 period per 6-day cycle	1 period per 6-day cycle	1 period per 6-day cycle	1 period per 6-day cycle	1 period per 6-day cycle
Health and Physical Education	2 periods per 6-day cycle	2 periods per 6-day cycle	2 periods per 6-day cycle	3 periods per 6-day cycle	3 periods per 6-day cycle	3 periods per 6-day cycle
Music	1 period per 6-day cycle	1 period per 6-day cycle	1 period per 6-day cycle	1 period per 6-day cycle	1 period per 6-day cycle	1 period per 6-day cycle
Library	1 period per 6-day cycle	1 period per 6-day cycle	1 period per 6-day cycle	X	X	X
STEM (Science, Technology,Engineering, Mathematics)	1 period per 6-day cycle	1 period per 6-day cycle	1 period per 6-day cycle	X	X	X
Technology	X	X	X	1 period per 6-day cycle	1 period per 6-day cycle	1 period per 6-day cycle

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Educational Resources

Online Resources

The Pleasant Valley School District values providing easy access to information and materials that help parents/guardians support their children.

- Visit the **Pleasant Valley School District website** (www.pvbears.org) for district information, including the school calendar, policies, services, activities, and links to each school.
- Stay up-to-date on current events and news by following the **Pleasant Valley School District Facebook page**.

Seesaw (K-2)

- **Seesaw**, an online learning platform, will be used for remote learning if necessary and serves as a primary means of communication with families.
- Families will receive login information from their child's teacher.

Google Classroom (3-5)

- The district will be using **Google Classroom** as its primary Learning Management System (LMS). This platform serves as a central hub for all instructional materials.
- Students will use their **PVBears accounts** to access their Google Classroom.

- **Parents** can get *email summaries* of student work in Google Classroom through *guardian access,* detailing missing work, upcoming assignments, and announcements. Request access from your child's teacher.
- Google Classroom does offer features for teachers to record grades; however, please be aware that it's utilized solely as a LMS. *PowerSchool is the official student information management system and the definitive record of your student's grades and academic progress.* **For a complete, accurate, and official record of your student's performance, please consult PowerSchool.**

Instructional Grouping and Student Placement

The Pleasant Valley School District's rationale for grouping students is to create a classroom environment conducive to learning and teaching, maximizing instructional time and recognizing that students learn from each other as well as from the teacher.

- We value any information you feel is important for your child's placement, but **we cannot honor requests for specific teachers**.
- **Types of information you may want to share:**
    - Health or medical needs
    - Family changes
    - Peer interactions
    - Specific social, emotional, or educational needs
    - Learning style
- Please contact the School Counseling Department at the school your child(ren) will be attending to discuss or share this information.

Field Trips

- Field trips are a planned part of the instructional program at each grade level and support academic goals.
- **Parent/Guardian permission notes are required** for students to participate, as they will be leaving school property.
- Since safety is a priority, parents/guardians may be asked to attend field trips as chaperones.

Homework

- Homework is a vital part of the instructional process, designed to give your child the opportunity to practice learned skills independently.
- The classroom teacher determines the amount and content of homework, which will vary by content area and grade level.
- If your child has difficulty completing assigned homework or if you have any questions, please contact their classroom teacher(s).

Support Services

Multidisciplinary Team

- The Multidisciplinary Team consists of school professionals, parents/guardians, and community agencies who collaborate to determine appropriate programming for individual students.
- This team is most commonly involved in determining programming for students with special needs.

Special Education and Gifted Services

- The Pleasant Valley School District is an inclusive school district, educating students with disabilities and special needs alongside their non-disabled peers to the maximum extent possible.
- The district, either directly or through agencies like Colonial Intermediate Unit 20, provides Special Education services for children with special needs.
- Please contact your child's school counselor if you have any questions about special education services.

English Learners (EL)

- The Pleasant Valley School District provides an English Learner (EL) curriculum for qualifying students.
- English learners are identified through a Home Language Survey during registration, followed by a screening process to identify students needing EL support.
- At the elementary level, the EL program provides a communication program in English to enable students to fully participate in their educational experience, daily lives, and community.

  Objectives of the EL Program:

  - To develop basic interpersonal skills and cognitive academic language proficiency in English.
  - To develop proficiency in the language domains of speaking, listening, comprehension, reading, and writing from a whole language approach.
  - To develop competence in intercultural interactions.
  - To provide ELs with opportunities to share their language and culture with their peers.
  - To encourage participation in the full range of instructional activities in the mainstream curriculum and extracurricular activities.

~~Child Study Team (CST)~~ Multi-Tiered System of Supports (MTSS) / Student Assistance Program (SAP)

- Teachers monitor students' academic and/or behavioral progress through benchmark assessments, progress monitoring, and observation.
- When students need additional support to reach their potential, the ~~Child Study Team (CST)~~ Multi-Tiered System of Supports (MTSS) or Student Assistance Program (SAP) offers team approaches to developing plans based on student data.
- Parents/guardians are a part of this process through communication with the classroom teacher and/or teams.

School Counselors

- Our elementary school has several individuals dedicated to providing your child with the best learning experiences.
- School counselors support students individually, in small groups, and in the classroom setting.
- They also consult with teachers, parents/guardians, and building administration regarding children's academic, social, and/or emotional growth.
- For more information on the school counselor's role, please call the guidance office at 570-402-1000 x 6011 (PVE) or x 3011 (PVI).

Title I

- Title I is a federal program that ensures all children have a fair, equal, and significant opportunity to obtain a high-quality education and meet challenging state academic standards.
- Title I funding provides instructional materials to support all students in meeting grade-level academic benchmarks.
- Parents/guardians are encouraged to be a part of the Title I school-wide planning committee at PVE/PVI and are invited to attend the fall and spring Title I meetings, as well as parent and family engagement events.
- See the district website for more information.

Student Evaluation and Record-keeping

Assessment

The Pleasant Valley School District uses local, nationally normed, and statewide assessments throughout the school year. Assessment information is used to:

- Provide information to the Board of Education and the community on students' educational attainment/measured ability, and to comply with federal or state mandates.
- Provide in-school performance information to teachers, students, and families for educational planning.
- Provide school educators with information on student performance in specific curricular areas for curriculum planning, modification, and annual determination of academic progress.
- Provide educators with information about individual students to make informed decisions about appropriate instructional interventions.
- Assist educators in the strategic planning process.

Parent-Teacher Communication

Conferences

- Parents/guardians will have the opportunity to attend parent-teacher conferences during the school year. All parents/guardians are encouraged to attend.
- Conferences will be approximately 10-15 minutes and may include individual teachers and/or teams of professional and support staff.
- District-wide conferences will be held in the fall.
- You may schedule a conference with your child’s teacher at any time during the school year by reaching out directly to the teacher.

Progress Reports and Report Cards

- In addition to parent-teacher conferences, information regarding student progress is available via PowerSchool.
- At the conclusion of each marking period, parents/guardians can access a report of their child’s progress via PowerSchool.

Grading - PVSD Grading Scale

- **A:** 92 – 100
- **B:** 83 – 91
- **C:** 74 – 82
- **D:** 65 – 73
- **F:** Below 65
- **I:** Incomplete

Honor Rolls (Beginning in Grade 3):

- **Distinguished Honor Roll:** Average of all marks is 92 or higher, with no grade lower than an 85 in any one subject.
- **Honor Roll:** Average of all grades is 87 or higher, with no grade lower than 80 in any one subject.

Home-School Communication

Effective communication between home and school is crucial for student success. Here are some suggestions for fostering the best communication:

Things to Remember About Communication:

- Good communication is specific, honest, succinct, and courteous.
- Things are not always interpreted the way the writer or speaker intends; how something is said can be more important than what is said.
- People often have different perceptions of the same situation. It is wise to verify information before drawing conclusions.
- Children's home behavior may or may not be consistent with their school behavior.
- There can be no communication without listening.
- All people need to hear good news and compliments.
- Teachers and parents/guardians are working together for the same results—happy, healthy, educated children.

Parent Portal: PowerSchool

- Parents/guardians are encouraged to utilize PowerSchool to track their child's academic progress.
- Should you ever have questions regarding your child's progress, please contact his or her teacher or school counselor.

Building Websites

- Parents/guardians can visit the PVE and PVI websites to view upcoming events and school news.
- Access the websites at: https://pves.pvbears.org/ and https://pvis.pvbears.org/

Seesaw (PVE K-2)

- Pleasant Valley Elementary School uses the free application **Seesaw** for much of its school communication.
- To receive communications through Seesaw, please refer to the information provided by your child's teacher or contact the PVE office at 570-402-1000 x 6018.

ClassDojo (PVI 3-5)

- Pleasant Valley Intermediate School uses **ClassDojo**, a free application, for much of its school communication.
- To receive communications through ClassDojo, please refer to the information provided by your child's teacher or contact the PVI office at 570-402-1000 x 3001.

Automatic Phone Calls/Emails

- Automatic emails are sent on Sunday evenings, and calls/emails are sent throughout the school year to share special information with families.
- If you do not receive these phone calls/emails, please call the main office to ensure your primary contact information is up to date.

Student Health

State-Mandated Reporting Requirements

- All school district employees are required under state law to report any suspected incidents of child abuse and/or neglect.

Health Services

The school health services team, comprising the certified school nurse, health room technician, school physician, and school dentist, primarily focuses on promoting student health and well-being. Students and their families play a crucial role in maintaining good health. Encouraging healthy habits—such as consuming nutritious food, getting sufficient rest and regular exercise, and practicing good hygiene (e.g., frequent hand washing)—can significantly contribute to overall well-being and reduce the risk of transmitting illnesses like colds.

What Happens in the Health Room (Board Policy No. 203)

1. Students must obtain permission from school staff to use the health room, except in a medical emergency.
2. Upon entering the health room, all students with illnesses, injuries, or medication needs will be assessed and care will be prioritized based on the urgency of their complaint. Medical emergencies will always take priority.
3. After evaluation by one of the nurses, one of the following will occur:
    - The problem will be treated, and the student will return to class.
    - The student will rest, and return to class if their condition improves.
    - Parent(s)/guardian(s) will be contacted by the nurse about the illness or injury, and a decision will be made if the student will return to class or go home. **Reasons a student may need to be sent home include:** fever over 100.4◦F, vomiting, diarrhea three times in a day, severe injury, a contagious condition, or illness at the nurse's discretion. If the illness or injury requires medical care, it is the responsibility of the parent(s)/guardian(s) to arrange for further care. 911 will be called by the school nurse when medically necessary.
    - The student may present with an infection or condition requiring follow-up with a physician or treatment at home (e.g., pinkeye). The nurse will inform the parent(s)/guardian(s) of the specific requirements for return to school.

4. Students may be excluded from school for additional designated symptoms or signs of infectious conditions based on health monitoring by the school nurse or other designated staff, in accordance with guidance from the PA Department of Health or other state/local health officials, and the Board-approved health and safety plan. Students excluded for such symptoms will be readmitted when the school nurse or physician is satisfied the condition is not communicable, or when a physician provides a statement that the student has recovered or is noninfectious, or when other designated criteria are met.
5. Injuries that happen at home should primarily be taken care of at home. If a student is seen in the health room for home injuries, the nurse will provide care based on the complaint.

For more information, see **Board Policy No. 203**.

State-Mandated Screening Tests (Board Policy No. 209.1)

1. Height, weight, and vision screenings are conducted yearly.
2. Hearing screenings are completed in grades K-3, 7th, and 11th. They are also completed for all new and transfer students at the elementary level.
3. **Physical examinations** are required by the Pennsylvania School Health Act for all original entry (K, 1), 6th, and 11th-grade students, and transfer students without documentation of a completed physical examination. Student-athletes, as per PIAA regulations, also require a healthcare provider to complete an examination form. Parents/guardians can have these examinations completed by their private physician or by the school physician. School exams do not provide the necessary immunizations needed for 7th and 11th grade.
4. The Pennsylvania School Health Act requires **dental examinations** for all original entry (K, 1), 3rd, and 7th-grade students, and transfer students without documentation of a completed dental examination. Parents/guardians can have these examinations completed by their private dentist, the school mobile dentist program, or the school dentist.

Severe Allergies

The school district recognizes that some students have severe allergies and that maintaining a safe school environment depends on the coordination of parents/guardians, health professionals, students, and staff to minimize allergen contact and prepare an action plan if a child is exposed.

- It is the parent/guardian's responsibility to notify the child's building nurse of any severe allergy.
- The parent/guardian must submit a medical statement form confirming the severe allergy, signed by a certified physician, physician assistant, or nurse practitioner. This medical statement must be updated yearly to ensure appropriate accommodations.
- For a child with a severe food allergy, parents/guardians should maintain a supply of safe snacks at school and/or with the child for appropriate use.
- While the school district provides necessary accommodations and services for a student with severe allergies to attend school safely, it is **not required to provide medication or personal devices**; this is the responsibility of parents/guardians.
- If a child's medical condition changes and new/revised accommodations are needed, parents/guardians must provide this information to the school.

For more information, see **Board Policy No. 209.1 and accompanying regulations**.

Classroom Allergy Protocols: Dangerous allergies can be triggered by certain types of food or other substances. If a child with such an allergy eats or even touches certain food items, or foods processed in a facility with these products, they may have a life-threatening reaction. Other substances, such as perfumes, can produce similar reactions. Therefore, in classrooms where a child has a severe allergy, the following steps are implemented to help limit the affected student's exposure to these risky foods or other substances:

- A food or other substance identified as an allergen to a specific student **may not be brought into any classroom** where the child is assigned, whether the child is present or not.
- If a student brings an allergen into the classroom and the teacher discovers it, arrangements will be made to ensure the allergic child is not exposed.

We understand these steps may be inconvenient, but we trust that you understand the seriousness of this issue. We are all committed to ensuring the safety of Pleasant Valley School District students.

Medication (Board Policy No. 210 and 210.1)

- Whenever possible, parents/guardians are requested to administer medication at home. Every effort should be made to schedule medication administration outside of school hours to minimize disruption to the student's school day and maximize participation in the learning process.
- No medication will be dispensed by school district personnel unless the parent/guardian provides the certified school nurse or health room technician with proper authorization and medication, as stated in **School Board Policy No. 210**. Please refer to the policy in its entirety for complete information.

Students requiring medication during school hours must have authorization from their physician on file in the nurse's office. This authorization must include the following:

- Date
- Full name of student
- Name of medication
- Prescribed dosage
- Time schedule for administration
- Length of time (duration) to be given
- Diagnosis
- Possible side effects
- Additional medication currently prescribed
- Special conditions
- Signature of physician, and address and telephone number (including fax number, if possible).
- Orders signed by a certified registered nurse practitioner (C.R.N.P.) must include an official office stamp or be submitted on official office letterhead that includes the name and address of the physician.
- Signature of parent(s)/guardian(s)
- Medication must be in the **original container from the pharmacy/doctor**, clearly labeled with the full name of the student and the medication name/dosage.
- To ensure student safety, all medications (including EpiPens, Twinject, asthma inhalers, insulin "pump" administered medications) and supplies classified as "sharps" (e.g., syringes with needles, lancets) **must be brought to school by a parent/guardian** and given directly to the school nurse or health room technician.
- All medication to be taken during school hours must have the accompanying **Authorization for Medication During School Hours (No. 210-AR) form** on file in the nurse's office.

Self-Administration of Emergency Medication:

- Students may transport emergency medications to and from school (e.g., asthma inhalers, Epi-Pens, Twinject, insulin "pump"-administered medications) once proper authorization is on file in the nurse's office.
- If a parent/guardian requests that their child be permitted to carry/self-administer medication as per the physician's order, the medication must be in a properly labeled pharmacy container with the student's name.

- The parent/guardian must accept legal responsibility if the medication is lost, given to, or taken by someone other than their child.
- The parent/guardian must also acknowledge that the school district has no legal responsibility to ensure the medication is taken or for the benefits or consequences of the student administering their own medication.
- Medication for self-administration must be labeled with the student's name and signed/dated by the certified school nurse or health room technician indicating authorization to carry and self-administer.
- The student is responsible for keeping the medication in a secure location.
- The right to self-carry medication may be revoked if the student mishandles the medication.
- Students in possession of over-the-counter, prescription, or other types of drugs not registered with the certified school nurse or health room technician will be considered in violation of the school district's drug and alcohol policy and subject to disciplinary action.
- Parents/guardians must pick up any unused medication by the last day of the school year. Unused medication not picked up by this time will be discarded.
- The Pennsylvania Public School Code, Section 1414.2(g), allows parents/guardians to request an exemption from administering an epinephrine auto-injector for their student. To request this exemption, contact the school nurse to discuss this decision, review the opt-out form, and sign it in the nurse's presence.

For more information, see **Board Policy No. 210 and 210.1**.

Immunization Requirements (Board Policy No. 203)

Under the regulations of the Pennsylvania Department of Health, children in all grades (K-12) are required to provide proof of having received the following immunizations or immunity prior to school admission. Students entering Kindergarten will have **5 days** from the first day of school to provide documentation.

Immunizations Required for K-12 Entry:

- **4 doses of tetanus, diphtheria, and acellular pertussis** (DTaP, DTP, DT, or Td). One dose must be administered no more than 4 days prior to the fourth birthday.
- **4 doses polio vaccine.** The 4th dose must be on or after the 4th birthday and at least 6 months after the previous dose. If the 3rd dose was administered on or after age 4, a 4th dose is not required.
- **2 doses of measles, mumps, rubella** (MMR). The 1st dose must be given on or no more than 4 days prior to the first birthday.
- **3 doses of hepatitis B vaccine.** There must be at least 24 calendar days between dose 1 & 2, 2 months between dose 2 & 3, and a minimum of 4 months between dose 1 & 3. Dose 3 must be given at age 24 weeks or greater.
- **2 doses of varicella vaccine** (chickenpox). The 1st dose must be given on or no more than 4 days prior to the first birthday. OR chickenpox immunity proven by laboratory testing or a written statement of history of chickenpox disease from a physician. The second varicella dose must be at least 29 days after the first one. (Note: There must be 28 days between the MMR and Varicella Vaccine if they are not given on the same day).

ADDITIONAL Immunization Requirements for 7th through 12th Grade Attendance:

- **2 doses of meningococcal conjugate vaccine (MCV).** The first dose is given between 11-15 years of age; a second dose is required at age 16 or entry into 12th grade. If the first dose was given at 16 years of age or older, only one dose is required.
- **1 dose of tetanus, diphtheria, acellular pertussis (Tdap).**

Students must have the Tdap and first MCV to be able to enter 7th grade.

For more information, see **Board Policy No. 203**.

Exclusion From School (Immunizations)

- If you have provided evidence of at least one dose of each required vaccine, your child may attend school provisionally after a "plan for completion of the required doses" has been provided.
- Your child must comply with current immunization law, which requires completion of required immunizations or a medical certificate completed by a physician, certified registered nurse practitioner, physician assistant, or local health department.
- Any student who does not complete the required immunizations will be excluded from school until the requirement is met.

Medical Exemptions (Immunizations)

- Children need not be immunized if a family physician (M.D. or D.O.) provides a written statement that immunization may be detrimental to the child's health.
- When the physician determines that immunization is no longer detrimental, the child will then be required to comply with the above immunization requirements.

Religious Exemptions (Immunizations)

- Children need not be immunized if the parent/guardian or emancipated child objects in writing to the immunizations on religious grounds, or on the basis of strong moral or ethical conviction similar to a religious belief.
- The statement must be written on the back of the child's "Certificate of Immunization" located in the school nurse's office.

Physical and Dental Examinations

Under Pennsylvania state law, specific grades are required to submit updated health records:

Physical Examinations are REQUIRED for students entering: Kindergarten, 1st Grade, 6th Grade, 11th Grade, and all new students. Private physical exams will be accepted from 1 year before the current school year.

Dental Examinations are REQUIRED for students entering: Kindergarten, 1st Grade, 3rd Grade, 7 th Grade, and all new students. Private dental exams and will be accepted from 1 year before the current school year.

- Compliance Deadline for incoming Kindergarten Students: August 31, 2026
- Compliance Deadline for 1 st -11 th Grade Students: December 31, 2026
- Compliance Deadline for New Students: 60 days from start date

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Elementary Professional Development School Partnership

For many years, the Pleasant Valley School District and East Stroudsburg University have partnered in the development of a Professional Development School (PDS) Collaborative. The goals of the PDS are to:

- Enhance the learning of all children.
- Prepare more effective beginning teachers.
- Provide ongoing professional development for veteran teachers and university faculty.

As part of the PDS collaborative, a student intern from ESU may be teaching in your child's classroom. The intern will spend a semester under the supervision of a mentor teacher and a university-based supervisor. The mentor teacher and intern will often engage in teaching together, which results in children receiving more individualized attention.

For more information about the Professional Development School Collaborative partnership, please contact the building administration.





Technology Handbook
Pleasant Valley School District



2026-2027 School Year

Pleasant Valley School District
Brodheadsville, PA 18322

Mr. Jason Van Voorhis
Director of Instructional Technology and Innovation

Mr. Charles Tomori
Technology Coordinator

Mr. Alex Strenchock
Network Administer

Excellence in Education: A Community Commitment

TABLE OF CONTENTS

SECTION 1: INTRODUCTION & ACCEPTABLE USE POLICY 1
1.1 Program Overview & Purpose 1
Agreement & Policy Acknowledgments
1.2 Children's Internet Protection Act (CIPA) Compliance 2
1.3 Network & Digital Etiquette 2
1.4 Operating System & Security 3
SECTION 2: DEVICE DISTRIBUTION, RETURN, & CARE 3
2.1 Receiving & Returning Your Device 4
2.2 Care & Handling Guidelines 4
2.3 Screen Protection 4
SECTION 3: DAILY USE, SUPPORT, & FINANCIAL RESPONSIBILITY 5
3.1 Daily Device Expectations 5
3.2 Technical Support, Repairs & Lost/Stolen Protocol 5
Lost or Stolen Device Reporting Protocol: 6
3.3 Accidental Damage Protection (ADP) & Financial Responsibility 6
District-Provided ADP 6
Exclusions, Denied Claims, & Financial Liability 6
Device Replacement Value & Depreciation Schedule 7
SECTION 4: ACKNOWLEDGMENT & BOARD POLICIES 7
4.1 Passive Agreement Acknowledgment 8
4.2 Related Board Policies & Documentation 8
The PVSD Device Responsibility Agreement (DRA): 8

SECTION 1: INTRODUCTION & ACCEPTABLE USE POLICY

1.1 Program Overview & Purpose

Welcome to technology in the Pleasant Valley School District! As part of our **commitment to excellence in education**, every K–12 student is provided with a district-owned device, protective case, and charging accessory to support seamless learning both in the classroom and at home.

Through the ethical use of technology, our learning community will be empowered to take intellectual risks, explore new ideas, and advance educational experiences and skills essential for meaningful participation in a global community.

This handbook outlines the essential **terms and conditions for the acceptance, use, and care** of all distributed district devices. Together, as a community committed to growth and safety, we look forward to an inspiring and innovative school year!

Because all students receive a district device, **personal computing devices from home are not permitted, and bringing personal devices may result in disciplinary action if this policy is not followed.**

- **Pleasant Valley Bears Academy (PVBA) Exemption:** Students enrolled in the Pleasant Valley Bears Academy (PVBA) are the only students authorized to use a personal device while attending school from home.
- **Opt-Out Notification:** Participation using a personal device requires written notification from the parent/guardian stating that they elect to use their own equipment so the District does not issue a PVSD device.
- **Transitioning Out of PVBA:** If a student leaves the PVBA program and returns to in-person instruction (or needs a district device), it is the parent/guardian's responsibility to notify the District in advance so a district device can be prepared and issued.

The use of district technology is a privilege, not a right. Unauthorized or inappropriate use, including any violations of the guidelines, may result in cancellation of the privilege, disciplinary action consistent with the Student Handbook, and/or civil or criminal liability. Students must comply with Board Policies 237, 815, and Administrative Regulation 815.7.

Agreement & Policy Acknowledgments

- **Acceptable Use Policy (AUP):** The AUP is maintained in district policy and is passively agreed to by attending the Pleasant Valley School District. This policy can be found on our District Website’s Policy Page.
- **Device Responsibility Agreement (DRA):** Acceptance of the DRA occurs passively when parents/guardians complete the mandatory Annual Contact and Agreements Form before the start of each school year. Likewise, parents/guardians of newly enrolled students agree to the DRA through this same form during the enrollment process.

1.2 Children's Internet Protection Act (CIPA) Compliance

In compliance with the Children's Internet Protection Act (CIPA) [47 U.S.C. § 254(h) and (l)] and the Protecting Children in the 21st Century Act, PVSD enforces technology protection measures (content filters) across all district technology resources and network connections. These protection measures block or filter visual depictions and material that are obscene, child pornography, or harmful to minors.

Pursuant to federal regulations, the District maintains an Internet Safety Policy that enforces:

- **Filtering & Protection:** Measures designed to restrict minor access to inappropriate, explicit, or harmful matter on the internet.
- **Monitoring:** Supervision and monitoring of the online activities of minors while utilizing district networks, devices, or communication tools.
- **Safety & Security:** Protection of minors using direct electronic communications (e.g., email), prevention of unauthorized online access (including "hacking" or other unlawful activities), and prevention of unauthorized disclosure, use, or dissemination of personal information regarding minors.
- **Digital Citizenship:** Education for minors regarding appropriate online behavior, including interactions on social networking websites and chat rooms, as well as cyberbullying awareness and response.

1.3 Network & Digital Etiquette

The District utilizes content filters, classroom management software, and safety monitoring tools to assist with appropriate educational use. Network access is subject to the following guidelines:

- **Educational Purpose & Domain Access:** District technology and user accounts associated with the district's domain are provided for school-related work, communication, and research. Students will primarily log in using their domain credentials; however, sign-in access for other approved domains (e.g., neighboring educational institutions or authorized partner programs) is permitted where required for academic instruction. Commercial, political, or unauthorized gaming uses are strictly prohibited.
- **School Accounts on Personal Devices:** While the District cannot physically prevent students from adding their school-issued domain accounts to personal devices (such as personal smartphones, tablets, or home computers), students and families are strongly discouraged from doing so.
- **Security Rights:** PVSD reserves the right to enforce security policies and access controls on any school-provided account, regardless of the physical device on which the account is accessed.
- **Core Reminder:** School-issued devices are provided specifically to handle all educational tasks safely and securely. District technology resources and accounts are intended for school use only, which is why a dedicated district device is provided to every student.

- **Account Security & Privacy:** Students must keep their passwords confidential and log off when leaving devices unattended. Network activity, files, and emails are not private and may be monitored or inspected by district staff at any time.
- **Student Account Data Retention:** When a student becomes inactive in the District (due to graduation, withdrawal, or transfer), the student's district-issued Google account and associated digital data will be preserved for 60 calendar days. Following this 60-day grace period, all account data and files may be permanently purged/removed from District servers and Google Cloud storage. Departing students are strongly encouraged to transfer any personal schoolwork or files to a personal Google account prior to leaving the district.
- **Digital Behavior & Cyberbullying:** Students must remain polite, courteous, and respectful. Intimidation, bullying, cyber behavior violations, or unauthorized electronic recordings of staff or students without prior consent are strictly prohibited.
- **Personal Safety:** Never share personal details (names, addresses, phone numbers) or account passwords online. Unapproved chat rooms and social media platforms are restricted and can result in disciplinary action.
- **Hardware & Software Integrity:** Peripherals or unauthorized hardware/software may not be added to devices or the network. Only flash drives or cameras for instructional activities are allowed. Data is expected to be saved to Google Cloud storage, not local hard drives. PVSD is not responsible for any data loss for not abiding by this expectation.
- **Copyright & Citations:** All digital content must be assumed copyrighted. Proper citations are required for all internet sources in academic work.

1.4 Operating System & Security

- **ChromeOS & Protective Software:** Devices operate on ChromeOS and update automatically upon startup. District devices utilize specialized software designed to block inappropriate content, flag safety/risk concerns, and provide classroom management tools for teachers.
- **Account Security Across Devices:** PVSD security protocols, monitoring rules, and access policies apply directly to the student's domain account. Logging into a district account on a non-district personal device subjects that account session to district security and administrative controls. Students are encouraged to keep all schoolwork and account activity strictly on their district-issued device.
- **System Integrity:** Students are prohibited from installing alternate operating systems, modifying hardware, or tampering with security and filtering settings. Unauthorized modifications will result in disciplinary action and repair fees.
- **Built-in Defense:** Devices utilize multi-layered security including verified boot, sandboxing, and cloud data encryption to protect against malware and security risks.

SECTION 2: DEVICE DISTRIBUTION, RETURN, & CARE

2.1 Receiving & Returning Your Device

- **Distribution:** Devices are issued to all K–12 students upon district enrollment and replaced upon entering their 5th and 9th grade enrollment. Completion of the annual contact and agreements forms is required; failure to complete these forms may result in the temporary disabling of the student's device until the forms are submitted.
- **PVBA Students**
    - First-time enrolling students: Parent/Guardian will be notified when their child's assigned device is ready for pickup with further instructions.
    - Returning to in-person instruction: If a student leaves the PVBA program and returns to in-person instruction (or needs a district device), it is the parent/guardian's responsibility to notify the District in advance so a district device can be prepared and issued.
- **Return Process:** Students keep their issued devices year-round. Devices and peripherals are only collected when a student is graduating, withdrawing/transferring from PVSD, or during a scheduled district-wide device refresh.
- **Unreturned Devices & Restitution:** Any device not returned when the student is no longer enrolled will be considered stolen property, and law enforcement agencies will be notified. Additionally, failure to return the device and all district-issued peripherals (e.g., charger, case) can result in a requirement for full financial restitution and/or disciplinary action.
- As a courtesy, students are offered a one-time replacement for chargers and cases per device refresh cycle; free of charge.
- **Inspection:** Devices will be inspected upon collection or repair. Students/parents may be held financially responsible for damage beyond normal wear and tear.

2.2 Care & Handling Guidelines

Students are responsible for the general care of their issued device. Defacing or mistreating a device may result in disciplinary action and repair costs.

- **Identification:** District asset tags and student identification tags must remain attached and unaltered at all times. Removing or altering tags will result in disciplinary action.
- **Physical Integrity:** Devices and cases must remain free of any writing, drawings, or stickers. Cords, cables, and removable storage devices must be inserted carefully.
- **Transport & Fluid Safety:** Devices must always be carried inside the district-issued transport case. Devices must never be stored or carried alongside food or drinks that could spill during transit. Never carry or move a device by lifting it by the screen.
- **Unattended Storage:** Devices should never be left in cars, unlocked lockers, or unsupervised areas (cafeterias, gyms, hallways, or unlocked classrooms). Store devices in locked lockers or designated safe classroom locations when not in use.

2.3 Screen Protection

Device screens are particularly sensitive to pressure and physical damage:

- **Lid Safety:** Always ensure the keyboard and screen area are completely clear of all debris, papers, pencils, or objects before closing the lid.
- Do not lean on or place heavy items on top of the device when it is closed or stored in a locker.
- Do not poke the screen with objects or place the device near strong magnetic fields or high electrical currents.
- Clean the screen only with a soft, dry microfiber cloth or anti-static cloth. Never use cleaning solvents, as they can permanently damage the screen.

SECTION 3: DAILY USE, SUPPORT, & FINANCIAL RESPONSIBILITY

3.1 Daily Device Expectations

- **Daily Readiness:** Students are responsible for bringing their district-issued device to school fully charged every day.
- **Devices Left at Home:** If a student leaves their device at home, no loaner device will be issued. The student is responsible for completing any classroom assignments through modified non-digital means where possible and must make up any work that cannot be completed without their device.
- **Audio & Media:** Device audio must remain muted at all times unless permission is granted by a teacher for instructional purposes. All types of media and imagery used on this device must be school-appropriate.
- **Printing:** To minimize paper and ink waste, the district emphasizes digital sharing via Google Workspace and email. Printing is only available for staff and faculty. In the event printing is necessary for classroom use, the teacher will make the appropriate accommodations.

3.2 Technical Support, Repairs & Lost/Stolen Protocol

- **Reporting Repair Issues:** If a device breaks or fails to function properly, the student must visit their building's designated Help Desk located in the library of each building to submit a repair request.
- **Prohibition of Third-Party Repairs:** Students and families must never attempt to repair a broken device or take it to an outside computer repair service. Outside repairs void vendor warranties and may result in full repair or replacement charges.
- **Loaner Device Eligibility & Retention:** Loaner devices are only issued when a student's assigned device is officially submitted for hardware repair or reported lost/stolen.
- **Loaner Retention:** Students will retain their issued loaner device continuously until their original device has been fully repaired or until the lost/stolen investigation is resolved.
- **Loaner Protection Notice:** Students are fully responsible for the care of their loaner device. If a loaner device is damaged, lost, or stolen, an additional loaner device is not guaranteed.

Lost or Stolen Device Reporting Protocol:

1. **Immediate Reporting:** Lost or stolen devices must be reported to the building Help Desk or building administration immediately.
2. **Parent Notification:** Upon receiving the report, the Technology Department or school staff will notify the student's parent/guardian so they are aware of the situation.
3. **Search Window & Loaner Delay:** A 24-hour waiting period is initiated before issuing a replacement/loaner device to allow the student and parents adequate time to locate the device at home, in a vehicle, or in school.
4. **Investigation & Loaner Issuance:** After the 24 hours have lapsed, a loaner device will be issued to the student, and the district Security Team will be formally notified to conduct an investigation.

3.3 Accidental Damage Protection (ADP) & Financial Responsibility

District-Provided ADP

To alleviate financial burden on families, the Pleasant Valley School District provides Accidental Damage Protection (ADP) for all district-issued student devices. Under this policy, true accidental damages occurring during standard educational use are covered at no cost to the parent/guardian.

Exclusions, Denied Claims, & Financial Liability

ADP coverage is subject to vendor terms and conditions. Financial responsibility will shift to the student's parent/guardian at the discretion of the district in cases of:

- **Intentional Damage or Abuse:** Physical destruction, defacing, or deliberate mishandling.
- **Repetitive Damage History:** Multiple or recurring damage claims occurring beyond reasonable standards.
- **Negligence or Violation of Care Guidelines:** Damages resulting from failure to adhere to handling guidelines (e.g., carrying without the protective case, liquid damage from food/drink transport, or closing the lid on objects).

If a repair claim is denied by our warranty vendor due to intent, abuse, or excessive damage history, the parent/guardian will be billed for the actual cost of repairs as determined by the warranty vendor's denied claim invoice, and additional disciplinary action may be applied based on severity.

Device Replacement Value & Depreciation Schedule

If an assigned device is lost, stolen, destroyed, or damaged beyond repair through negligence or intentional acts, replacement fees are assessed using a standard depreciation scale based on a 5-to-6 year device refresh cycle.

Original device value depreciates by 25% after each year of ownership, subject to a minimum charge threshold:

Device Age / Year in Service	Replacement Cost (% of Original Value)
Year 1	100% of replacement cost
Year 2	75% of original replacement cost
Year 3	50% of original replacement cost
Year 4+	25% of original replacement cost (Minimum $50 fee)

- **Minimum Charge:** Once a device reaches or exceeds Year 4 of service, the replacement fee will not be less than $50.
- **Return Exemption:** As long as the assigned district device is returned in working condition at the end of enrollment/refresh, no replacement charges will be issued.

SECTION 4: ACKNOWLEDGMENT & BOARD POLICIES

4.1 Passive Agreement Acknowledgment

Please note that physical signatures are not collected for this handbook or its underlying policies. Attendance in the Pleasant Valley School District and the completion of annual registration materials constitute agreement to the terms outlined in this document.

Specifically, this Technology Handbook, the Acceptable Use Policy (AUP), and the Device Responsibility Agreement (DRA) are passively agreed to when a parent/guardian completes the mandatory Annual Contact and Agreements Form before the start of each school year, or during the initial enrollment process for newly registered students.

4.2 Related Board Policies & Documentation

By completing the required district registration forms, parents, guardians, and students acknowledge receipt of and compliance with:

The PVSD Device Responsibility Agreement (DRA):

> As the parent or legal guardian, I have read, understand, and agree that my student shall comply with PVSD Policy 815 and the terms and conditions of this agreement (Technology Handbook). I understand that utilization of the device is a privilege and

can be revoked if misused. I understand that if the device is damaged, lost, or stolen, my student and/or I will be responsible for reimbursing the district for the cost of the repair or replacement. By signing below, I agree to indemnify and hold harmless the school and the school district that provides a device to my student, against all claims, damages, losses and costs, of whatever kind, that may result from my student's use of said device or violation of the foregoing terms of use. Further, I accept full responsibility for supervision of my student's use of the district-owned device, if and when such access is not in the school setting. I hereby permit my child or ward to have possession of and use a device authorized and issued by the Pleasant Valley School District, and I agree to the aforementioned terms of use.

- **Board Policy 237:** Student Electronic Devices
- **Board Policy 815:** Acceptable Use of Internet, Computers, and Network Resources
- **Administrative Regulation 815.7:** Student Network and Internet Safety

Pleasant Valley School District

Brodheadsville, PA 18322

ATHLETICS ~~& ACTIVITIES~~ HANDBOOK

Excellence in Education: A Community Commitment

TABLE OF CONTENTS

ORGANIZATION. 4
EQUAL RIGHTS AND OPPORTUNITIES POLICY 4
DEFINITION OF PROGRAMS 5
PHILOSOPHY AND GOALS 5
- Philosophy 5
- Goals for Coaches/Directors/Advisors 5
- Goals of Participation 6
- Relationship with the Community 6

ROLES OF ATHLETICS IN SCHOOLS 6
PIAA GUIDELINE FOR ATHLETIC ELIGIBILITY 7
SPORTS AND EPC APPROVED ACTIVITIES 7
ACTIVITIES/CLUBS 8
RULES AT SCHOOL-SPONSORED EVENTS 9
GENERAL GUIDELINES 10
After-School Guidelines 10
- High

School 10
Middle School 10
Consequences for Noncompliance Regarding After School Guidelines 11
Banquets and Similar Functions 12
Charter School Students 12
Closing of School and the Cancellation of Events or Practices/Rehearsals 12
Concussion 13
Sudden Cardiac Arrest Prevention Act 14
Tryout Procedures/Team Evaluation 14
Disclosure of Interscholastic Athletic Opportunities 15
Dual Sport Participation by Student-Athletes 15
Duties and Responsibilities 17
Board of Education 17
Assistant Superintendent 17
Principal 17
Director of Athletics 18

Student-Participants and their Head Coach/Director/Advisor 18
Student Spectators 18
Custodians and Maintenance Personnel 18
Early Class Dismissal 19
Eligibility 19
Academic and Curricular Requirements 20
After-school Athletic/Activity Participation Eligibility 21
Requirements for Student-Participants 21
Athletics 21
PIAA Attendance Regulations 22
Equipment 22
Expectations for Student-Participants 23

TABLE OF CONTENTS CONTINUED

Foreign Exchange Students 23
Fundraising 23
Hazing 23
Home Education Students 24

Injuries 24
Insurance 26
NCAA Clearinghouse 26
Off-Campus Activities 27
Off-season: Intramurals, Summer Leagues and Other Off-season Participation 27
Overnight Event Guidelines 28
Physical Examinations 29
“Playing Up” a Level 29
Practices for Sports: The Six-Day Rule 29
Procedure for Reporting and Handling Student Conduct Violations 30
Security/Access to Facilities 30
Student Managers and Student Volunteers 31
Supervision 32
Transportation 32
AWARDS AND RECOGNITION 33
Athletics 33
Marching Band .....

34
Disclaimer.....
34

ORGANIZATION
Pleasant Valley School District Board of Education

Superintendent of Schools
Dr. James R. Konrad

High School ~~Co-~~Principal~~s~~
~~Mr. Jonathan Ayre~~
Mr. Brian Boylan

Middle School Principal
~~Ms. Kendal Askins~~
Mr. Timothy McCutchen

Director of Athletics
Mr. James Korcienski

Athletics Secretary
Mrs. ~~Lorrie Anderson~~ Lisa Undari

~~**Event Supervisors**~~ Athletic Coordinators
Ms. Nadia Gauronsky – Middle School
Mr. Tim Hinton – High School

Athletic Office
(570) 402-1000 ext. 4100

~~**Activities/Clubs Supervisor(s)**~~ Building Assistant Principals

High School Assistant Principal
~~Mrs. Jamie Rockwell~~
Ms. Amber Chiafulio
Dr. Zachary McMichael
Mr. Matthew Martino

Middle School Assistant Principal
Mrs. Josephine Fields
Mr. Ramon Rodriguez

EQUAL RIGHTS AND OPPORTUNITIES POLICY

The Pleasant Valley School District is an equal rights and opportunities education institution and does not discriminate on the basis of race, color, national origin/ethnicity, gender, age, disability, sexual orientation, union membership, religion, or any other legally protected classification in its admissions, educational programs, activities, or employment policies. Publication of this policy is in accordance with state and federal laws including the Americans with Disabilities Act, Title VI, Title IX of the Education Amendments Act of 1972 and Section 504 of the Rehabilitation Act of 1973 and the Amendments of 1974 State laws and PA Department of Education regulations concerning equal rights and opportunities. The Pleasant Valley School District's commitment to non-discrimination extends to students, employees, prospective employees, and the community. For information regarding civil rights or grievance procedures, services, activities and facilities that are accessible to and usable by persons with disabilities, in addition to all other inquiries, please contact the Assistant Superintendent for Personnel and General Administration and Title IX and Section 504 Coordinator, who is located in the Pleasant Valley School District Administration Building, 2233 Route 115, Suite 100, Brodheadsville, PA 18322, (570)402-1000 Ext. 1209.

DEFINITION OF PROGRAMS

The Pleasant Valley School District offers athletic ~~and activity~~ program~~s~~ that are sponsored or approved by the Board of Education. The program of interscholastic athletics includes all activities relating to competitive or exhibition sport contests, games or events involving individual students or teams of students when such events occur between schools within this school district or outside this school district. ~~The program of extracurricular activities is conducted wholly or partly outside the regular school day; are marked by student participation in the processes of initiation, planning, organizing, and execution; and are equally available to all students enrolled in school district schools or entitled to participate under applicable law and/or Board of Education policy and who voluntarily elect to participate.~~

It is the policy of the school district to offer opportunities for participation in programs of athletics ~~and activities~~ to male and female students on as equal a basis as is practicable and in accordance with laws and regulations.

PHILOSOPHY AND GOALS

The school district's program of athletics ~~and activities~~ is an important part of the educational process. Our students are encouraged to take part in athletics and activities as either a participant or a spectator. Our community is encouraged to support our programs through such things as attending events and/or joining the PV All-Sports Club and other supporting organizations. Our aim is to develop high quality student-athletes ~~and student performers~~, with an emphasis on educational values such as sportsmanship, citizenship, a healthy lifestyle and scholastic attainment. Our athletic ~~and activity~~ program~~s~~ should also help enhance school morale and provide a means for helping to build self-esteem for our students.

Philosophy

1. Athletics ~~and activities~~ are first and foremost educational.
2. Athletics ~~and activities~~ should promote pride in one's school, one's community and oneself.
3. All visiting schools should be treated hospitably as guests.
4. School policies are to be consistently applied so as not to provide student-participants with special privileges.
5. Citizenship, sportsmanship, fair play, and a respect for the activity in which the student is participating should be goals of all student-participants and their coaches~~/directors/advisors~~.
6. Every effort should be made to provide the best coaching/direction/advisement, facilities and equipment possible within the economic constraints of the school district's budget.

Goals for Coaches~~/Directors/Advisors~~

The goals for our school district coaches~~/directors/advisors~~ include instructing student participants in the fundamental skills, strategies, and training necessary for them to realize a degree of individual and team/group success and ensuring that student-participants receive instruction that will lead to the formation of positive values, sportsmanship and citizenship, pride of accomplishment, acceptable behavior, self-discipline, self-confidence and competitive spirit,

while serving as role models within the school and community.

Goals of Participation

1. Student-participants should develop character-building attributes such as, but not limited to:
   a. Academic performance and integrity
   b. A respect for others
   c. Sportsmanship
   d. Citizenship
   e. A strong work ethic
   f. Teamwork

2. Student-participants should pursue and enjoy the activity to the point that they:
   a. Feel they have made a positive contribution to the program.
   b. Learn and develop fundamental skills in their chosen activity.
   c. Wish to participate again in successive years.

Relationship with the Community

1. School athletics ~~and activities~~ should furnish a recreational opportunity for the general public.
2. It is important that the community understands that the program of athletics ~~and activities~~ is conducted for the benefit of students.
3. The community should judge the success of an activity on the number of student participants, new skills acquired through participation, the importance of participation in the development of the student, and the teaching of good citizenship and sportsmanship.
4. The community should constantly keep in mind that competitions and performances are part of the school program and therefore are governed by the school's mission, philosophies, policies, rules and regulations.
5. The community is reminded that the responsibility for and oversight of school athletics ~~and activities~~ rest entirely with school officials.

Role of Athletics in Schools

The athletic program compliments life skills learned in the classroom. Organization, time management, integrity, a strong work ethic, perseverance, and a commitment to excellence are a partof daily athletic interactions.

1. The athletic program teaches student-athletes the importance of respect and professionalism. Through appearance, communication, and good sportsmanship, student-athletes learn the impact of their actions and behaviors on others.
2. The athletic program provides student-athletes with strict practice schedules during seasons, and voluntary workouts before and after school during the off-season allowing students to strengthen their bond with peers, coaches and the school.
3. Athletic events allow the school and community to come together in support of all teams.
4. The athletic program aids in the development of school pride through organized competitions, logos, defined colors, mascots, uniforms, and adequate facilities.

Pennsylvania Interscholastic Athletic Association (PIAA) Guideline for Athletic Eligibility

The Pleasant Valley School District has adopted and supports the eligibility standards as set by the Constitution and By-Laws of the Pennsylvania Interscholastic Athletic Association (PIAA).

In order to be eligible for participation, all student-athletes must:

- Meet age requirements and period of participation guidelines.
- Be an amateur in that sport.
- Be enrolled in and in full-time attendance at a PIAA member school, a Charter or CyberCharter School, or be home-schooled.
- Students enrolled in a Faith-Based school that do not offer certain sports and are not in a co-op with another PIAA member school can participate in that sport.
- Have consent of parent or guardian to include a completed Comprehensive Initial Pre-Participation Physical Evaluation (CIPPE) Form.
- Meet transfer guidelines, when applicable.
- Adhere to outside participation, out of season participation, and all-star contest guidelines,when applicable.
- Meet academic and curricular requirements.

The PIAA website can be accessed from the ***Resources*** tab on the PVSD Athletic Webpage.

SPORTS AND EPC APPROVED ACTIVITIES

Students at Pleasant Valley have the opportunity to participate in the following approved sports and approved EPC approved activities:

Fall	**Winter**	**Spring**
Cheerleading	Cheerleading/Competitive Spirit	Baseball
Cross Country	Basketball, Boys'	Softball
Field Hockey	Basketball, Girls'	Lacrosse, Boys'
Football	Wrestling, Boys'	Lacrosse, Girls'
Golf	Wrestling, Girls'	Tennis, Boys'
Soccer, Boys'	Chess	Track & Field, Boys'
Soccer, Girls'	Scholastic Scrimmage	Track & Field, Girls'
Tennis, Girls'		Mock Trial
Volleyball, Girls'		Science Olympiad
Speech and Debate		
Model United Nations		
Marching Band		

Students at Pleasant Valley Middle School have the opportunity to participate in the following PIAA approved sports:

Fall	Winter	Spring
Cross Country	Basketball, Boys'	Baseball
Field Hockey	Basketball, Girls'	Softball
Football	Wrestling	Soccer, Girls'
Soccer, Boys'		~~Track & Field, Coed~~
Volleyball, Girls'		Track & Field, Boys'
		Track & Field, Girls'
		Lacrosse, Boys'
		Lacrosse, Girls'

~~ACTIVITIES/CLUBS~~

~~High School~~

~~Students at Pleasant Valley High School have the opportunity to participate in the following high school activities/clubs. High School activities/clubs are handled by Mrs. Jamie Rockwell, Assistant Principal.~~

~~Aevidium Club~~	~~imProV Club~~
~~Animation Club~~	~~International Thespian Society (Theater Honor Society) Troupe 6805~~
~~Art Honor Society~~	~~Jazz Band~~
~~Class Advisor – Junior Class~~	~~Key Club~~
~~Class Advisor – Senior Class~~	~~Leo Club~~
~~Class Advisor – Sophomore Class~~	~~Literary Magazine~~
~~Class Advisor – Freshman Class~~	~~Math Club~~
~~Dance Club~~	~~Math Honor Society/Mu Alpha Theta~~
~~Diversity Club~~	~~Music Honor Society~~
~~DOOS Club~~	~~Musical, Spring~~
~~Drama Club~~	~~Newspaper Club~~
~~Drone Club~~	~~Pep Band~~
~~Envirothon Club~~	~~SADD Club~~
~~FBLA Club~~	~~Shakey's Club~~
~~English National Honor Society/ Epsilon Lambda Alpha~~	~~Social Studies Honor Society/Rho Kappa~~
~~GAPP/German National Honor Society/ Delta Epsilon Phi~~	~~Student Government Club~~
~~Gender and Sexuality Alliance Club~~	~~Video Club~~
~~Graphic Novel Society Club~~	~~Woodwind Ensemble Club~~
~~Honor Society Advisor, Senior~~	~~Yearbook Club~~

~~HOSA Club~~

~~Middle School~~

~~Students at Pleasant Valley Middle School have the opportunity to participate in the following middle school activities/clubs. Middle School activities/clubs are handled by Mrs. Josephine Fields, Assistant Principal.~~

~~Art Club~~	~~Musical~~
~~Chess Club~~	~~Newspaper Club~~
~~Computer Club~~	~~Scholastic Scrimmage Club~~
~~Diversity Club~~	~~Sewing/Crochet Club~~
~~Drama Club~~	~~Student Government Club~~
~~Ecology Club~~	~~Woodwind Ensemble~~
~~Art Club~~	~~Musical~~
~~Honor Society, Junior~~	~~Yearbook Club~~
~~Jazz Band~~	

RULES AT SCHOOL-SPONSORED EVENTS

The Pleasant Valley School District is firmly committed to the belief that student competition and/or performance are a vital part of our educational program.

In athletics, the Eastern Pennsylvania Conference expects its member schools to exhibit only the highest standards of sportsmanship. Additionally, the Pennsylvania Interscholastic Athletic Association (PIAA) and District XI impose upon the school the responsibility for the control of spectators and the protection of all in attendance at events, regardless of whether those events are held at “home” or “away”. The PIAA can impose various penalties on schools that fail to control spectators and/or protect those in attendance at events. Similar expectations are held for those attending performances or other competitions. To this end, the school district has set forth specific rules for conduct at all school-sponsored events, held “home” or “away”, whether they are athletic or other types of performance or competition, which are as follows:

1. The possession, distribution and/or use of alcoholic beverages or controlled substances on school property is strictly prohibited. All violators will be prosecuted and banned from school premises.
2. Anyone believed to be intoxicated and/or under the influence of a controlled substance And/or exhibiting behavior unbecoming a spectator will be ejected from the premises and, if uncooperative and/or abusive, can be subject to prosecution.
3. The possession, distribution and/or use of tobacco on school property are strictly prohibited.
4. Acts of physical aggression of any type will not be tolerated and can lead to ejection and possible prosecution.

5. Players, participants, coaches, directors, advisors and spectators must refrain from the use of foul, abusive and/or abrasive language. Profanity of any type can be cause for immediate removal from school property. This includes group cheers that are, in the estimation of school officials, offensive, obnoxious and/or demeaning towards students and/or other persons.
6. Insults directed at players, participants, coaches, directors, advisors or officials can lead to ejection from the school premises.
7. The unauthorized throwing of objects is strictly prohibited and can lead to ejection.
8. Home and visiting spectators are to remain in designated areas.
9. All spectators must remain off the playing/performance area at all times.

GENERAL GUIDELINES

After-School Guidelines

High School

Students, who are involved in clubs, organizations, authorized tutoring sessions, and afterschool activities like sports, band, chorus and intramurals**,** may remain after school only during times when their activity is meeting. Other students may need to remain after school to fulfill an assigned detention obligation. Students who are not participating in the aforementioned activities are not permitted to remain at school after hours unless they have obtained permission from the principal or designee and have provided written, signed parental permission and/or acceptable parental permission has been obtained by the principal or designee.

The following rules are designed to maintain a safe and orderly environment during after school hours:

- Only those students authorized to participate in an afterschool activity, and are doing so, may remain on school property after regular school hours.
- All other students will be required to either take their assigned school-sponsored transportation home, be picked up by their parent/guardian after school in accordance with parent pick-up procedures, or vacate school premises via other appropriate means. Students wishing to attend an event after school must first leave the school premises either via their assigned school-sponsored transportation, parent pick-up or other appropriate means. They may then return for the event.
- Students staying after school to participate in on-site activity must report directly to that activity at the conclusion of school. Failure to do so can result in disciplinary consequences, which could include removal from the team, club or activity.
- Any student spectator who is still on site for more than one-half (1/2) hour after an activity or event has concluded may be excluded from further participation or attendance at after school events or activities and is subject to disciplinary consequences. Violation of any of the above rules can result in disciplinary consequences, up to and including suspension or expulsion, depending upon severity.

Middle School

Students who are involved in clubs, organizations, authorized tutoring sessions, and after school activities like sports, band, chorus and intramurals, may remain after school only during times

when their activity is meeting. Students who are not participating in the aforementioned activities are not permitted to remain at school after hours unless they have obtained permission from the principal or designee and have provided written, signed parental permission and/or acceptable parental permission has been obtained by the principal or designee.

The following rules are designed to maintain a safe and orderly environment during after school hours:

- Only those students authorized to participate in an afterschool activity, and are doing so, may remain on school property after regular school hours.
- All other students will be required to either take their assigned school sponsored transportation home or be picked up by their parent/guardian after school in accordance with parent pick up procedures.
- Middle School students will be picked up only on middle school property by a parent/guardian or another acceptable person designated by the parent/guardian.
- All other students will board their assigned school sponsored transportation vehicle to go home or to an approved child care.
- Students wishing to attend an event after school must first leave the school premises either via their assigned school sponsored transportation or parent pick up. They may return to school premises to attend the event.
- Students will only be permitted to walk to the high school if they are playing a high school sport and with parental consent. In the case of inclement weather, a shuttle will be provided.
- Students staying after school to participate in on site activity must report directly to that activity at the conclusion of school. Failure to do so can result in disciplinary consequences, which could include removal from the team, club or activity.
    - Any student spectator who is still on site for more than one-half (1/2) hour after an activity or event has concluded and/or any student who arrives to participate in or attend an event or activity an inordinate amount of time prior to the start of the event or activity, may be excluded from further participation or attendance at afterschool events or activities and is subject to disciplinary consequences. Violation of any of the above rules can result in disciplinary consequences, up to and including suspension or expulsion, depending upon severity.

Consequences for Noncompliance Regarding After-school Guidelines

Any student found on school property after school, who is not authorized to be involved in an afterschool activity or received permission as required above and/or is acting in violation of any of the above rules and/or school rules, will be escorted to the school office to call their parent/guardian for immediate pick-up. Disciplinary consequences will apply as follows:

- First Offense: Written Warning
- Second Offense: One day of ISS and a ban from attending afterschool activities for at **least forty-five (45) school days unless authorized by the principal or designee.**
- **Subsequent Offenses: OSS in progressive steps and a ban from attending all afterschool** activities for the remainder of the school year unless authorized by the principal or designee.

- In cases whereby the student commits any additional disciplinary infraction while on school property after school hours, that student may receive disciplinary consequences as per the school code of conduct, which could include expulsion.

Banquets and Similar Functions

All banquets and/or similar functions related to school district athletics and activities are to be scheduled by the coach/director/advisor and ~~be held on campus~~ follow Policy No. 915, must receive all applicable approvals, and must be scheduled in accordance with all school policies, rules and regulations. Such events are to be conducted in accordance with the school's mission, philosophies, policies and regulations. Comments made with regard to student-participants are to be brief and of a positive, constructive nature.

Charter School Students

As per Board of Education Policy No. 140.1, charter and cyber charter school students shall be given an equal opportunity to compete for positions in extracurricular activities and interscholastic athletic programs. In order to be eligible to participate, the charter school student must meet the same eligibility criteria required of students enrolled in school district schools. Charter school students interested in participation should be referred to the Director of Athletics.

Closing of School and the Cancellation of Events or Practice~~/Rehearsals~~

When school is dismissed early due to inclement weather, all scheduled events and practices~~/rehearsals~~ will be canceled and rescheduled at a later date. If weather and traveling conditions improve sufficiently on a day when school has been closed due to inclement weather, a varsity athletic coach ~~or high school director~~/advisor may consider holding an elective practice only after securing permission from the Director of Athletics. If a practice~~/rehearsal~~ is approved, practice will be optional. A student-participant is not to be penalized for failing to appear for such a practices~~/rehearsals~~. Obviously, the utmost discretion must be used in deciding to hold such a practice, and student-participants must be made clearly aware that their participation is voluntary. Safety of the student-participants and staff must be the prime concern. A decision to hold an event (e.g., game or performance) will be made by the Superintendent.

In cases whereby a student-competitor, student-athlete and/or full team/activity/club/organization sponsored by the school district qualifies for PIAA, or other appropriate organization's district-level and/or regional-level and/or state-level competition to be held on (a) day(s) when school is not in session or has been dismissed early due to inclement weather or recognized emergency, the Superintendent or designee shall determine whether that student competitor, student-athlete and/or full team/activity/club/organization will be transported to said competition by the school district.

In cases whereby the Superintendent or designee has deemed it unsafe to transport a student competitor, student-athlete and/or full team/activity/club/organization representing the school

district to said competition, a student's parent/guardian may transport their student to the competition, but such a decision is entirely that of the parent/guardian and the school district assumes no responsibility for such an arrangement. Transportation to such competitions provided by faculty and/or volunteer parents/guardians in their private vehicles will not be considered. No student shall be permitted to transport him/herself and/or any other student to or from the site of such a competition.

Practice is permitted on in-service days once the coach/director/advisor has fulfilled his/her professional responsibilities.

Concussions

The school will hold an informational meeting prior to the start of each athletic season for all competitors regarding concussions and other head injuries, the importance of proper concussion management, and how mandatory preseason baseline assessments can aid in the evaluation, management and recovery process. In addition to the student-athletes, such meetings may include parents/guardians, coaches, other appropriate school officials, physicians, neuropsychologists, athletic trainers and physical therapists. Each school year, prior to participation in an athletic activity, every student-athlete and his/her parent/guardian shall sign and return the acknowledgement of receipt and review of the *Concussion and Traumatic Brain Injury Information Sheet*.

Board of Education Policy Nos. 122, 123 and 123.1 and accompanying regulations are to be followed.

A. Removal from Play
   A student who, as determined by a game official, coach from the student's team, certified athletic trainer, licensed physician, licensed physical therapist or other official designed by the school district, exhibits signs or symptoms of a concussion or traumatic brain injury while participating in an athletic activity shall be removed by the coach from participation at that time.

B. Return to Play
   The coach shall not return a student to participation until the student is evaluated and cleared for return to participation in writing by an appropriate medical professional. The school district may designate a specific appropriate medical professional(s) to provide written clearance for return to participation.

C. Training
   All coaches shall annually, prior to coaching an athletic activity, complete a concussion management certification training course offered by the Centers for Disease Control and Prevention, the National Federation of State High School associations or another provider approved by the PA Department of Health.

D. Penalties
   A coach found in violation of the provision of this policy related to removal from play and return to play shall be subject to the following penalties:
   1. For a first violation, suspension from coaching any athletic activity for the remainder of the season.

2. For a second violation, permanent suspension from coaching any athletic activity.

Sudden Cardiac Arrest Prevention Act

The Sudden Cardiac Arrest Prevention Act establishes standards for preventing sudden cardiac arrest and death in student-athletes. The law sets requirements for removing a student from an athletic activity and specifies conditions as to when the student can return to participation in the athletic activity. The law also establishes minimum penalties for any coach found to be in violation of either the removal from play or return to participation requirements. All coaches, including volunteers, are required to complete a sudden cardiac arrest training course offered by a provider approved by the Pennsylvania Department of Health prior to coaching any athletic activity. The Pennsylvania Department of Health has developed a brief training document on sudden cardiac arrest prevention. This document can be accessed at: http://www.portal.health.state.pa.us/portal/server.pt/community/schools/14130/sudden_cardiac_arrest/556695 (Under Approved Curricula, click on Approved SCA Training). This is the approved training that coaches must review to comply with the requirements of Act 59. A more comprehensive training course will be available at a later date.

Prior to participation in an athletic activity, each student and his/her parent or guardian are required to sign and return to the school acknowledgment of receipt and review of a *Sudden Cardiac Arrest Symptoms and Warning Signs Information Sheet*. The requirements of the Sudden Cardiac Arrest Prevention Act apply not only to interscholastic athletics, but also any other athletic practice, contest or competition that is sponsored or associated with the school. Board of Education Policy Nos. 122. Extracurricular Activities and 123. Interscholastic Athletics were revised to include a statement regarding the student and parental responsibility for signing and returning the acknowledgement of receipt and review of the *Sudden Cardiac Arrest Symptoms and Warning Signs Information Sheet*.

Board of Education Policy Nos. 122, 123 and 123.2 are to be followed.

Additionally, the school may hold an informational meeting prior to the start of each athletic season for all competitors regarding the symptoms and warning signs of sudden cardiac arrest. In addition to the student-athletes, such meetings may include parents/guardians, coaches, other appropriate school officials, physicians, pediatric cardiologists, and athletic trainers. Each school year, prior to participation in an athletic activity, every student-athlete and his/her parent/guardian shall sign and return the acknowledgement of receipt and review of the *Sudden Cardiac Arrest Symptoms and Warning Signs Information Sheet*.

Tryout Procedures/Team Evaluation

The following guidelines must be observed:

1. Cuts can only be made after a minimum of three (3) days of practice/rehearsal.
2. Coaches~~/Directors/Advisors~~ must use specific written criteria and a skills checklist/rubric,

which must be approved by the Director of Athletics.

3. If a student-participant is cut from a program, the opportunity for a face-to-face individual conference between the student-participant and the coach~~/director/advisor~~ must be provided and shall include constructive feedback as to the student-participant's performance, offering suggestions on how to improve areas of weakness.
4. Coaches~~/Directors/Advisors~~ should keep the maximum number of student-participants possible on their rosters and the number decided upon must be approved in advance by the Director of Athletics.
5. The minimum number of student-participants to be kept on a roster shall be enough for such purposes as scrimmaging and having an adequate number of auxiliary participants available.

Disclosure of Interscholastic Athletic Opportunities

Beginning on October 15, 2013 and annually thereafter by October 15th each school entity is required to submit to the PA Department of Education (PDE) the athletic opportunity and treatment data for male and female secondary students through a disclosure form established by the PDE. The form will be available on PDE's website. The school entity is required to make a copy of the completed disclosure form available for public inspection during regular business hours and on the school entity's website.

In addition, Board of Education Policy No. 123
Interscholastic Athletics has been updated with the requirements for disclosure of interscholastic athletic opportunities.

Dual Sport Participation by Student-Athletes

Student-athletes may be allowed to participate in two (2) in-season sports during the same PIAA defined season. Upon request, coaches will notify the student-athlete of the dual sport participation process. It is then the responsibility of the student-athlete to secure an application from the Director of Athletics; to ensure the proper completion of all necessary paperwork; and to meet the necessary criteria. Only student-athletes who have properly completed the application process and obtained appropriate approval are eligible to participate in dual sports tryouts. This includes satisfying all stipulations set forth below as per Policy No. 123-AR-3.

A. General Guidelines
   1. Upon request, coaches will notify the student-athlete of the dual sport participation process.
   2. It is the responsibility of the student-athlete to secure an application from the Director of Athletics, to ensure the proper completion of all necessary paperwork and to meet the necessary criteria.
   3. Coaches will comply with established dual sport participation guidelines.

B. Application Process for Dual Sport Participation
   The following criteria must be met for a student-athlete to apply for dual sport participation:
   1. The *PIAA Comprehensive Initial Pre-Participation Physical Evaluation* Sections 1

through 6 must be completed and signed for both sports, which will indicate dual sport participation.

2. A *Dual Sport Participation Application* must be properly completed and signed and must indicate the primary sport.
3. The student-athlete must meet the academic eligibility requirements set by the PIAA and the Pleasant Valley School District.
4. The application is good for only one (1) sports season (fall, winter or spring) during only one (1) school year. A new application must be completed for any subsequent season or school year.

C. Tryout Procedure for Dual Sport Participation

Only student-athletes who have properly completed the above application process will be eligible to participate in the dual sport tryout process.

1. Tryouts will be held at the discretion of the coach of the primary sport. Only student-athletes in grades 9–12 will be eligible for dual sport participation tryouts.
2. Only two (2) student-athletes from a primary sport team are allowed to dual participate on the same secondary sport team. If the secondary sport coach would like to add more dual sport participants from the same primary sport to his/her team, a written request must be made to the primary sport coach and all appropriate paperwork must be properly completed.
3. The secondary sport coach will notify the primary sport coach of any student-athlete(s) selected to participate on the secondary sport coach's team and will initiate the process of developing participation guidelines.

D. Coaching Guidelines for Dual Sport Participation

1. Only student-athletes who have properly completed the application process with all required documentation and participate in tryouts will be eligible for possible selection to be a dual sport participant.
2. Student-athletes must attend all games of their primary sport. This includes times when weather-related postponements cause a conflict.
3. The coach of the primary sport must agree with the scheduling of any practice time for the student-athlete to participate in a secondary sport.
4. The coach of the primary sport will determine those events in which a dual participant will compete. (e.g., running, throwing, pitching, etc.).
5. In the event of an evening contest, transportation must be provided by the student-athlete's parent(s)/guardian(s) when he/she cannot be released from their primary sport in time to ride on the team bus. Return transportation back to Pleasant Valley will be provided on the team bus.
6. Student-athletes disqualified for participation in any sport due to discipline by a coach, PIAA official, or administration cannot participate in any other sport.
7. For football, the only position a dual sport student-athlete can participate in is the kicker position, which includes field goals, extra points, kicking off and punting.
8. Once a student-athlete has been selected for dual participation, the coaches involved must complete the *Dual Sport Participation Individual Student Athlete Guidelines* form, committing to writing such things as, but not limited to, practice requirements, game/meet

requirements, the effects of postponement of events, and any other pertinent stipulations. The completed form must be submitted to the Director of Athletics and building principal for approval prior to student-athlete participation.

9. Conflicts not resolved by the coaches will be addressed by the Director of Athletics and the building principal.
10. Once a primary and secondary sport is declared, that decision cannot be changed without the proper completion of a new *Dual Sport Participation Application* (all signatures required). If the coaches, the building principal, and the Director of Athletics do not all agree to the changes, the original form remains in effect.

Duties and Responsibilities

Board of Education

The Board of Education sets policy with regard to the conducting of the school district's athletic and activity programs. The Board of Education offers opportunities for participation in programs to male and female students on as equal of a basis as is practicable and in accordance with laws and regulations. The Board of Education requires that all facilities utilized in its programs, whether or not the property of the Board of Education safe guard both players/performers and spectators and are kept free from hazardous conditions. The Board of Education also determines the standards of eligibility to be met by all students participating in its athletic and activity programs. Such standards shall require that each student, before participating in any interscholastic athletic activity, to be covered by student's accident insurance: be free of injury; and undergo a physical examination by a license physician.

Assistant Superintendent

The Assistant Superintendent oversees all phases of the athletic and activity programs. He/She delegates his/her authority for the day-to-day administration of these programs to the Director of Athletics.

Principal

The principal is the leader responsible for all athletics and activities offered by the school. He/She oversees those programs in a manner that allows all eligible students the opportunity to enjoy a positive educational experience through participation.

The principal of each school, in all manners pertaining to his/her school's interscholastic athletic and/or activities programs, is responsible to the Board of Education, PIAA, District XI, league, and other applicable governing bodies. Although the principal may delegate some of these duties, such delegation does not relieve him/her of responsibility for any infraction by the school involving the policies, regulations, constitution and/or by-laws of the Board of Education, PIAA, District XI, league, or other applicable governing bodies. The principal or designee, in conjunction with the school district's Director of Athletics when applicable, shall review and determine the length of athletic sessions, number per week, and other limitations deemed reasonably necessary. The principal or designee, in conjunction with the school district's building assistant principal when applicable, shall review and determine the length of activity sessions, number per week, and other limitations deemed reasonably necessary.

Director of Athletics

The Director of Athletics oversees the efficient operation of the school district's athletic programs. The Director of Athletics is responsible for the implementation of the policies, regulations, constitution and/or by-laws of the school district, league, PIAA, District XI, and other applicable organizations and serves as the school district's representative for league, District XI, PIAA, and other applicable organizational concerns, as is appropriate in conjunction with the school principal.

Student-Participants and their Head Coach/ Director/Advisor

All participants in all school district athletics shall be required to sign *No. 123-AR-2. PVSD Student-Athlete Agreement* prior to being allowed to try out, practice or compete/participate. It is the responsibility of the Head Coach to assure that no PVSD student-athlete tries out, practices or participates who has not read and signed that document. Likewise, all participants in school district marching band and/or other music-related or performing arts co-curricular/extracurricular activities shall be required to sign *No. 122-AR-1. PVSD Student Musician/Student-Performer Agreement* prior to being allowed to try out, practice/rehearse or compete/perform/participate. It is the responsibility of the director/advisor to ensure that no PVSD student musician/student-performer tries out practices or participates that has not read and signed that document. All candidates for interscholastic sports must have met pre-participation physical examination requirements prior to participating in any sport. The school district provides the opportunity for free examinations in school. In addition to the examination, Pleasant Valley requires an athlete's code (see previous paragraph), a health survey and a PIAA card, all of which must be completed by the parent/guardian and candidate prior to the physical examination.

See also the previous section titled RULES AT SCHOOL-SPONSORED EVENTS *for additional information and guidelines.*

Student Spectators

Students' conduct as spectators helps determine the quality of sportsmanship of our school, which reflects upon the reputation of Pleasant Valley. Therefore, it is expected that they:

1. Know and demonstrate the fundamentals of sportsmanship.
2. Respect, cooperate and respond enthusiastically and appropriately to cheerleaders.
3. Respect the property of the school and the authority of school officials.
4. Show respect for an injured player when they are removed from the contest.
5. Never criticize coaches or players for the loss of a game.
6. Respect the judgment of game officials or referees.
7. Refrain from using offensive, obscene or vulgar language or gestures.
8. Respect the efforts of all participants (home or visitor).
9. Conduct themselves with proper respect during public address announcements and the playing of the National Anthem.

The school district has the right to restrict students from attending or participating in any athletic activities. *See also the previous section titled* RULES AT SCHOOL-SPONSORED EVENTS *for additional information and guidelines.*

Custodians and Maintenance Personnel

Custodians and maintenance personnel perform a vital service to athletics and activities. Well maintained facilities don't happen by accident. These staff members deserve our gratitude and respect. Work cooperatively with them at all times and try to accommodate their needs as much as possible.

Early Class Dismissal

Early class dismissal is to be kept at a minimum and approved by the school principal or designee. It is the responsibility of the Director of Athletics to prepare a transportation schedule for each activity which lists departure times. That schedule will be shared with each coach/director/advisor for necessary changes prior to sending it to transportation. Coaches/Directors/Advisors are not to make changes, except in cases of emergency. These times may not be altered without the permission of the Director of Athletics.

Eligibility

All student-participants are required to abide by all policies, guidelines, regulations and rules established by the school district, the coach/director/advisor, and appropriate governing bodies (e.g., PIAA). A copy of all such policies, guidelines, regulations and rules can be obtained from the Office of Athletics.

While we believe athletics and activities to be an integral part of the school experience, a student's first responsibility is to his/her academic work. Therefore, we have established requirements for purposes of eligibility. Participation in activities and/or interscholastic athletics is dependent upon the student's maintaining an appropriate academic standing in his/her class work. Each Friday the eligibility report will be run and distributed to all coaches, and will not be run until the following week. It is the student athlete's responsibility to insure all assignments and course work are completed to date and turned in so the teacher can grade and update prior to the report. Any student not passing the required credits/classes will be declared ineligible for further participation until passing averages have been re-attained. Academic eligibility will be monitored on a weekly basis. Any student who has been deemed academically ineligible may be at practice/rehearsal only for the purpose of maintaining proper conditioning or the like. He/she may not participate in any practice/rehearsal, in skill work, in performances, or in competition during the period of ineligibility. Said ineligibility period will last for one (1) full week (*Sunday* through the following *Saturday*).

It must be emphasized that students involved in activities and/or interscholastic athletics carry a great responsibility in representing the school, wherever they are. The manner in which they carry themselves determines, in good measure, the reputation of our programs. All student conduct shall be in accordance with all applicable school rules, regulations, procedures and/or policies.

All student-athletes and/or student-musicians must complete either the *PVSD Student-Athlete Agreement* (No. 123-AR-2) and/or the *PVSD Student-Musician/Student-Performer Agreement* (No. 122-AR-1) prior to being allowed to try out, practice/rehearse, or

compete/perform/participate.

Charter, cyber charter and home education students are also required to follow Policy Nos. 140.1 and 137.

Academic and Curricular Requirements

High School

1. The student must pursue a curriculum defined and approved by his/her principal as a full-time curriculum.
2. Students failing two (2) or more classes including both core area and special area classes, on a weekly basis will be ineligible to participate from the following Sunday through Saturday immediately following the next Friday as of which they have the ability to have their eligibility recertified.
3. Students who attend MCTI cannot be failing more than one credit. So, any student who is failing MCTI program will be ineligible. Ninth graders will have 4 academic classes as well as their MCTI shop which is worth three (3) credits. A ninth grader who is failing more than one (1) core class or their shop will be ineligible.
4. If students are failing two (2) or more classes at the distribution of report cards, they will be ineligible for fifteen (15) school days. i.e. Fall Season - Marking Period 4 of the previous year. Winter – Marking Period 2 of current school year. Spring – Marking Period 3 of current school year.
5. As per Board Policy 122 student athletes that have neglected to hand in their uniforms or other school district issued equipment for a particular sport will be ineligible to participate in their next athletic season until the obligation is fulfilled or they hand in what they owe.

Grade 7 & 8

1. Students failing two (2) or more classes as of each Friday during the grading period, including both core area and special area classes, on a weekly basis will be ineligible to participate from the following Sunday through the Saturday immediately following the next Friday as of which they have the ability to have their eligibility recertified.
2. If students are failing two (2) or more classes at the distribution of report cards, they will be ineligible for fifteen (15) school days. i.e. Fall Season - Marking Period 4 of the previous year. Winter – Marking Period 2 of current school year. Spring – Marking Period 3 of current school year.
3. As per Board Policy 122 student athletes that have neglected to hand in their uniforms or other school district issued equipment for a particular sport will be ineligible to participate in their next athletic season until the obligation is fulfilled or they hand in what they owe.

NCAA

The most demanding academic eligibility requirements are found in the NCAA (National Collegiate Athletic Association) which encompasses over 1,200 institutions. These requirements help prepare student-athletes for the rigorous academic schedule they will encounter in college. The best preparation is a solid foundation at the high school level. Remember, the odds of a high

school athlete making it to the professional level are astronomical! What really matters in the long run is receiving a good college education. Each NCAA member institution has its own admission requirements and meeting the NCAA minimum academic requirements does NOT guarantee admission into a particular college.

After-school Athletic/Activity Participation Eligibility

In order to be eligible to participate in interscholastic athletics and/or other after-school activities, including practices and/or rehearsals, students must be in school on the day of the activity and must be signed in to school no later than ~~9:20~~ 9:30 AM at the PV High School, ~~9:21~~ 9:40 AM at the PV Middle School, and must complete at least the equivalent of one-half (½) day of attendance. The principal or designee may take into account extenuating circumstances with regard to this rule. Detentions are not considered after-school activities with regard to these rules and students are expected to attend all detentions on the day scheduled.

No student on any type of suspension or expulsion may attend or participate in any school-sponsored activity or be on school property, including school-sponsored conveyances, during the period of the suspension or expulsion.

Requirements for Student-Participants

No student may participate in interscholastic athletics that has not:

1. Have completed ~~Family ID~~ Arbiter Registration and undergone a physical examination, as is required, in accordance with PIAA requirements each season prior to any athletic participation.
2. Met the requirements for academic eligibility.
3. Had the *Student-Athlete Agreement* or the *Student-Musician/Student-Performer Agreement, the PVSD Student-Participation Emergency Card*, and the *PVSD Accident Insurance Policy* (as is applicable) properly completed, signed and submitted on Arbiter Registration.
4. Maintained a record of academic proficiency sufficient to ensure that participation in athletics/activities will not interfere with academic achievement.
5. Adhered to all attendance requirements.
6. Complied with the requirements of the *Athletic and Activities Handbook, K-12 Student-Parent Handbook*, and all applicable School Board policies and administrative regulations.
7. Returned all school equipment previously used.
8. Adhered to all applicable discipline standards.

Athletics

No student-athlete shall be permitted to participate in a second sport after having withdrawn from a sport that takes place during the same sports season, except in the following cases:

1. When such withdrawal takes place at least one (1) week prior to the first publicly scheduled event for the sport from which the student is withdrawing.
2. When the student is asked to withdraw from the sport for a reason other than a disciplinary reason.
3. When the student requests permission to withdraw with the coach's approval.
4. When a student is "cut" from a sport.

In sports such as football, field hockey, basketball and wrestling, where league, district and state tournament activities may cause the season to intrude upon the beginning of the following sports season, student-athletes shall be permitted to join the new sport after the completion of the tournament, or before the completion of the tournament if they are not a member of a varsity team participating in a district or state tournament.
No student wishing to take part in another sport shall be held back from participation in that sport by a coach wishing to extend the season of his/her sport under the technicality of tournament play extending said season; though, under certain circumstances, a minimum number of varsity players may be retained, or a minimum number of junior varsity players may be moved up to varsity status, for the purpose of providing competition in preparation for tournament play. However, the building principal or designee reserves the right to make the final decision in any disputed cases wherein abuse of this policy has been claimed by a coach or student.

PIAA Attendance Regulations
A student who has been absent from school during a semester for a total of twenty (20) or more school days, shall not be eligible to participate in an Inter-School Practice, Scrimmage, or Contest until the student has been in attendance for a total of forty-five (45) school days following the student's twentieth (20^{th}) day of absence.

The following absences may be waived by the District XI Committee:
A. Days when the student was required to serve as the primary caregiver to a member of the student's immediate family or a near relative or a death in that student's immediate family or of a near relative, both as defined in Section 1154 of the Public School Code of 1949, as amended;
B. Days when the student was absent due to the student's compliance with a court subpoena;
C. Days when the student was confined by quarantine;
D. Days when the student attended a religious activity/function which the church requires its members to attend;
E. Days when the student has an excused absence of five (5) or more school days due to the same confining illness or injury. If the establishment of any requirement necessary for the District XI Committee to exercise its discretion to grant a waiver of five (5) or more excused absences results from illegal conduct on the part of the student, other than absences during which the student, without their having been a criminal conviction or an adjudication of delinquency, is admitted to a substance abuse treatment facility, the District XI Committee shall not grant the waiver. Attendance at summer school does not count toward the forty-five (45) school days required. Absence from school for an entire semester, or for several semesters, shall disqualify a student for the same period as stated in this Section.

Equipment
All students who are issued equipment for participation in athletics, band, and/or activities must return this equipment to the head coach/director/advisor of the sport or activity at the conclusion of the season. All obligations for the return of equipment must be met before being eligible to participate in any such activity in the future. Failure to fulfill such obligations may also prevent

participation in other co-curricular activities and could preclude the student from participating in graduation exercises and/or other school-sponsored social events. In cases whereby the obligation has not been satisfied after repeated attempts to obtain such, the school district may file charges with the district magistrate.

Expectations for Student-Participants

All student-participants are expected to participate in scheduled rehearsals, practices, performances and competitions:

1. Student participants shall take part in every rehearsal, practice, performance or competition unless Disciplinary consequences, absence from school or absence from practice/rehearsal prohibits such participation.
2. As is applicable, participation shall consist of meaningful time, not equal playing time.

Foreign Exchange Students

A foreign exchange student who wishes to participate on an athletic team must complete the *PIAA Foreign Exchange Student Eligibility Agreement* that is available in the Office of Athletics. That form will then be forwarded to the District XI Chairperson for approval.

Fundraising

Fundraising activities conducted within the school district by pupils using names related to the school district or any of its respective schools and by school-affiliated organizations shall be conducted in compliance with the parameters of the school district's mission, goals, regulations, procedures and policies. The appropriate permission for fundraiser form must be completed and approved by all appropriate parties as listed on the form. Fundraising shall have a specific purpose, which must fall within the parameters of the school district's mission, goals, regulations, procedures and policies and which must be stated on the appropriate permission for fundraiser form. An adult authorized by the coach or advisor must be present at all fundraisers. The SAO Treasurer must be present whenever money is exchanged. Fundraising projects conducted on school property must follow Board of Education policy No. 707 regarding facilities usage.

Profits derived from any sale/drive/event conducted by a school group or SAO shall be used only to benefit the students directly or through school-affiliated organizations, or for worthy purposes designated by the students through their governmental structure and as approved by the building principal. Money spent by the SAO shall be agreed upon by the SAO and the coach/director/advisor, who shall ensure that such expenditure is within the mission and the policies, regulations, guidelines and procedures of the school and school district.

Hazing

The school district does not condone any form of initiation or harassment, known as hazing, as part of any school-sponsored student activity and the Board of Education directs that no administrator, coach, director, advisor, adult in charge, volunteer or school district employee shall permit, condone, overlook, ignore, or tolerate any form of hazing. Likewise, no student, coach, director, advisor, adult in charge, volunteer or school district employee shall plan, direct, encourage, assist or engage in any hazing activity. Any hazing activity, whether by an individual or a group, shall be presumed to be a forced activity, even if a student willingly participates. In

fact, willing participation in hazing activities is strictly prohibited and those students identified as willing participants may be subject to disciplinary consequences.

Board of Education Policy No. 247 defines hazing as any activity that recklessly or intentionally endangers the mental health, physical health or safety of a student or causes willful destruction or removal of public or private property for the purpose of initiation or membership in or affiliation with any organization recognized by the Board of Education. The school district will investigate all complaints of hazing and will administer appropriate discipline to any individual who violates this policy.

Students who have been subjected to hazing are urged to promptly report such incidents, orally or in writing, to the school principal or his/her designee, the Director of Athletics, or other appropriate school district staff. Then, appropriate school district administrators shall conduct a timely, impartial, thorough, and comprehensive investigation of the alleged hazing and, if the investigation results in a substantiated finding of hazing, the school principal shall recommend appropriate disciplinary action, as circumstances warrant, in accordance with the school code of conduct. Additionally, the student may be subject to disciplinary action by the coach/director/advisor or adult in charge up to and including removal from the activity. If the investigation results in a substantiated finding that a coach/director/advisor or adult in charge affiliated with the activity planned, directed, encouraged, assisted, condoned or ignored any form of hazing, s/he will be disciplined appropriately. Such discipline could include dismissal from the position as coach/director/advisor or adult in charge.

Home Education Student

As per Board of Education Policy No. 137, home education students have an equal opportunity to participate in extracurricular activities and interscholastic athletic programs and/or to compete for positions in such activities and programs as students enrolled in school district schools. In order to be eligible to participate, the home education students must meet the same eligibility criteria required of students enrolled in school district schools Home education students interested in participation should be referred to the Director of Athletics.

Injuries

When participating in any activity or program, accidents can happen and injuries can occur. In fact, by its very nature, competitive athletics may put student-athletes in situations where serious, catastrophic and even fatal accidents may occur. In many cases, participation in athletics can result in violent physical contact among participants. The use of equipment may result in accident and/or injury. Strenuous physical exertion and other exposures may also result in injury to the student-athlete.

Likewise, under some circumstances, involvement in marching band and/or other music-related and/or performance-related co-curricular/extracurricular activity may put student-musicians/student-performers in situations where risk of injury is present and whereby serious, catastrophic and even fatal accidents may occur. The use of equipment may result in accident and/or injury and strenuous physical exertion and other exposures may also result in injury to the student-musician/ student-performer.

Necessary precautions are taken to help avoid injury. However, when injuries occur they must be

handled properly and necessary precautions taken to help avoid reoccurrence.
Precautions:
All student-participants must have signed parental permission forms on file before they participate.

- All student-athletes must have physical examinations before they are allowed to participate.
- Coaches should not play over-fatigued players.
- Care must be taken to match sizes and ages of participants when practicing/rehearsing.
- Student-participants must be advised to tell a coach/director/ advisor and/or trainer if they think they may be injured.

Whenever a student-participant is injured, common sense and good judgment should be the rule of thumb.

In addition, the following is recommended:

1. When a student-participant is injured at an athletic practice or home event, the trainer will be responsible for initial assessment of the injury and for providing first aid. Upon completion of this assessment, the trainer will determine if the student-participant may or may not return to practice, and the coach will be notified of this decision. The trainer is responsible for directing the emergency care of the student.
2. When there is an injury to a member of the visiting team at a home event, the trainer will assist only if requested by the coach/director/advisor of that team. If the trainer is not present, the PV coach is responsible for providing assistance to the visiting team if it is requested. (E.g. placing a call for emergency services).
3. When a student-participant is injured during an away event, the coach must check with the student-participant regarding the injury and, if our trainer is present, seek the advice of him/her.

   If our trainer is not present, the coach should seek the advice of the home team's trainer and, if necessary, consult with a doctor if one is present. If it is decided that the student-participant is to be taken to a hospital, the coach should ascertain whether or not the parent(s)/guardian(s) are present at the event. If a parent/guardian is present at the event, our coach should insist that the parent/guardian accompany the injured student-participant to the hospital and the coach should remain with his/her team. In the event that no parent/guardian is present at the away event and a trainer is present or more than one coach is present, the trainer or one of the coaches must accompany the injured student-participant to the hospital. Upon arrival at the hospital, the trainer or coach must try to contact the parent/guardian as soon as practicable. In the case where there is only one coach and our trainer is not present and available to travel with the student-participant, then the coach must stay with his/her team and rely on medical assistance from the host school. The coach should ask the host school trainer or ambulance attendant to take the injured student participant to the hospital and try to contact the parent/guardian. In all cases, at the conclusion of the event the coach must contact the parent/guardian and must ensure that arrangements have been made for the supervision and/or safe return of the injured student-participant. He/She must also contact the Director of Athletics for any further instruction or assistance if needed. Under no circumstances should the student-participant be left at the hospital without assurance that proper arrangements have been made for the student-participant's supervision and/or safe

return home.

Insurance

For the students who participate in interscholastic athletics, marching band, and cheerleading, the school district has purchased a Student Accident Insurance Policy. In some cases, medical expenses may need to be submitted to the parent's/guardians private insurance carrier. After the private carrier has paid their portion, any unpaid balance may be submitted to the school district's insurance carrier for consideration of coverage. Coverage will apply on a usual and customary basis. It is important that both private and school insurance carriers are notified at the time of the accident because most companies have time limitation for submitting initial claims. The athletic trainer will fill out an incident report documenting the injury and will submit to the proper channels in a timely manner.

NCAA Eligibility Center

The Pleasant Valley School District is committed to providing our student athletes the information and resources necessary to participate in collegiate athletics. The Pleasant Valley High School's NCAA Eligibility Team will help ensure that all students/families are provided with the information and knowledge necessary to meet the NCAA Eligibility requirements for Division I, ~~and~~ Division II athletics, and Division III.

~~* If you are planning to attend a Division III school, you do not need to register with the NCAA Eligibility Center. Division III schools set their own admissions standards.~~

PVHS NCAA Eligibility Team

- Student Athlete
- Parent/Guardian
- PVHS Principal
- PVSD Director of Athletics/Designee
- PVSD Coaches
- PVHS NCAA Liaison
- PVHS School Counselors

It is the responsibility of each student athlete/family to be aware of NCAA Initial Eligibility guidelines. It is our hope to provide you with all the information, resources, and guidance to follow your collegiate athletic aspirations and prevent those students that ARE athletically eligible from being deemed academically ineligible. Your success depends upon realistic evaluations of your ability, both in the class room and in the sports arena.

All student athletes and their families will be invited to (2) two meetings per year, (1) one after the fall sports season and (1) one after the winter sports season where members of the NCAA

Eligibility Team will provide information regarding NCAA eligibility. Participants will be provided with a copy of the PVHS: College Bound Student-Athlete Eligibility Guide. The Athletic Web Page will be reviewed which contains a plethora information, resources, forms, and guides.

The following documents will provide a brief overview of the NCAA eligibility process:

- PVHS NCAA Approved Core Classes
- Division 1 Academic Requirements
- Division 2 Academic Requirements

Off-Campus Activities
School district policy applies to student conduct that occurs off school property and would otherwise violate the code of student conduct if any of the following circumstances exist:

1. The conduct occurs during the time the student is traveling to and from school or traveling to and from school-sponsored activities, whether or not via school district furnished transportation.
2. The student is a member of a school-sponsored activity and has been notified that particular off-campus conduct could result in exclusion from such activities.
3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school.
4. The conduct has a direct nexus to attendance at school or a school-sponsored activity; for example, a transaction conducted outside of school pursuant to an agreement made in school that would violate the Code of Student Conduct if conducted in school.
5. The conduct involves the theft or vandalism of school property.
6. There is otherwise a nexus between the proximity or timing of the conduct in relation to the students' attendance at school or school-sponsored activities.

Communication
The school district provides each coach/advisor a subscription to *TeamSnap*. All coaches will communicate with Student Athletes/Participants and their parent or guardian using the *TeamSnap* App. Parent and Guardians are encouraged to download the App and join the respective team or activity.

Off Season: Intramurals, Summer Leagues and Other Off-Season Participation
Coaches/Directors/Advisors wishing to enhance their team or activity through student participation in intramurals, camps and summer league play must follow PIAA regulations or other school district or governing body policies and regulations for out-of-season participation. The following school district guidelines must also be followed:

Intramurals
1. All appropriate paperwork, including that required as per Board of Education Policy No. 707 and accompanying regulations, must be properly completed and meet all deadlines, as must an *Application for Athletics/Activities Intramural Advisor*, which must be pre-approved by the, Director of Athletics, building principal and the

Assistant Superintendent prior to any program being run.

Any advisor must have clearances and be approved by the Board of Education prior to operating an intramural program.

2. No student-participant can be required or led to believe they are required to participate in an activity, intramural, or training session outside the defined season.
3. All intramural programs must be made available to all applicable school district students, not just the student participants from a specific team or activity.

Summer Leagues and Other Off-season Participation

1. The school district may not sponsor a team outside of the regular season, although a team can be named "Pleasant Valley" which is a recent rule change by the P.I.A.A.
2. Student-participants are not permitted to use Pleasant Valley game uniforms.
3. No student-participant can be required or led to believe they are required to participate in a sport, activity or training session outside the defined season.
4. The school district does not offer insurance coverage for any out-of-season injuries.

Overnight Event Guidelines

Pursuant to Board of Education Policy No. 121 and its accompanying administrative regulations, teams/groups may be allowed to participate in overnight events. In all cases, the regular education program shall be given top priority. Therefore, whenever possible, overnight events should be attended when school is not in session. However, since it is not always possible to schedule overnight events during weekends or periods of vacation, the Board of Education, at its discretion, may approve such trips. Thus, the following must be adhered to:

1. In the event that a contest/competition is on the published schedule for a particular team/group/ organization, the head coach/advisor/director is responsible for making a formal request to the Director of Athletics in order to make arrangements for overnight accommodations should it be determined that there is a need for such accommodations. With the approval of the building principal and the Director of Athletics (if the site of the event is deemed to be of a great enough distance to warrant an overnight stay), the request will be placed before the Board of Education for approval. The head coach/advisor/director will be responsible to see that all appropriate required paperwork is submitted by student-participants and their parent(s)/ guardian(s). Copies of such paperwork are to be kept on file by the building principal and/or his/her designee and the Director of Athletics.

2. In the event that individual student-participants and/or full teams/clubs/organizations representing the school district qualify for PIAA, PMEA or other appropriate organization's district-level and/or regional-level and/or state-level competition that may require overnight accommodations and if the site of the event is deemed to be of great enough distance to warrant an overnight stay, the Director of Athletics shall seek Board of Education approval on, at a minimum, a yearly basis for the authority to review and approve arrangements for such overnight accommodations. The head coach/advisor/director will be responsible to see that all appropriate required paperwork is submitted by students participants and their parent(s)/guardian(s). Copies of such paperwork are to be kept on file by the principal and/or his/her designee and the Director of Athletics.

3. The principal and/or his/her designee shall recommend approval or disapproval of each proposed event taking into consideration the purpose, itinerary, and duration of each proposed trip. Each event is to be properly planned, related to the curriculum or purpose of the sport or activity, and followed up by appropriate activities that enhance its usefulness. No prior commitments, promises or announcements are to be made relative to an event by the coach/advisor/director before necessary written approvals have been obtained.

4. Coaches/Directors/Advisors are to read Board of Education Policy No. 121 and its accompanying regulations to accurately determine those guidelines and procedures that may pertain to their particular sport or activity.

All chaperones for any overnight trips must provide an Act 34 Criminal history Report, an Act 151 Clearance Statement, and an FBI Federal Criminal History Record.

Physical Examinations

All student-athletes are required to have a physical examination each season prior to any athletic participation. The school district provides the opportunity for a physical examination for all student-athletes prior to each season. If a student-athlete does not avail himself/herself of this examination, it will be his/her responsibility to secure a physical examination at his/her own expense.

Each sports team will be assigned a specific date and time for their physical examinations and it is the responsibility of the coaching staff of that sport to supervise student-athletes and help ensure the proper completion of appropriate paperwork during those physical exams. The form used for the physical must be the PIAA Comprehensive Initial Pre-participation Physical Evaluation (CIPPE) form.

Head coaches are responsible to see that no student-athlete participates without the properly signed physical exam and parental permission forms, as well as any other required paperwork.

"Playing Up" a Level

When and where applicable, student-athletes are "moved up" to the next program or level (i.e., from a freshman team to a JV or varsity team) when their skill level makes such participation a possibility (i.e., they shall only be moved when their skill level is significantly above the other student-participants in their respective grade level or program and such a move is projected to yield a positive outcome). The player should experience meaningful playing time if moved up a level. Prior to moving a student-participant up a level, a meeting between the parent(s)/guardian(s) and the coach must be held and signed parental permission must be obtained.

Practices for Sports: The Six-Day Rule

PIAA guidelines provide that athletic contests and practices be limited to six (6) days per calendar week during the regular season. Each member school is free to determine which day of the week it will select as the day on which no interscholastic athletic competition or practice will be held. In general, at Pleasant Valley, that day will be on Sunday. If a coach would like to have a practice

on Sunday, they must get approval by the Director of Athletics prior to the date of the practice. Also, the coach must provide for a day off during the next week before the following Sunday.

Procedure for Reporting and Handling Student Conduct Violations

Student-participants are expected to follow all rules set forth in *No. 123-AR-2, PVSD Student-Athlete Agreement* or *No. 122-AR-1, PVSD Student-Musician/Student-Performer Agreement* prior to being allowed to try out, practice or compete/participate, as well as any rules set forth in the *PVSD K-12 Student-Parent Handbook*. Insubordination and/or disrespectful behavior toward a coach or other staff member could result in dismissal from the team. This decision will be made in conjunction with the coach, Director of Athletics, and building principal.

1. All actions taken regarding potential disciplinary violations must be conducted in a spirit of fundamental fairness.
2. If an infraction is indicated, the coach/director/advisor should notify the Director of Athletics and school principal or designee, who will investigate the alleged violation.
3. If the investigation indicates a violation has occurred, informal due process must be afforded the student-participant, who must be given the opportunity to respond to the charges. The student-participant's parent(s)/guardian(s) should also be informed of the violation and potential consequences. Decisions regarding disciplinary actions made must be communicated to the student-participant's parent(s)/guardian(s).
4. If, after the investigation, it is deemed necessary to suspend or dismiss the student-participant from participation, the suspension or dismissal should take place immediately, with the decision being communicated to the parent(s)/guardian(s). The coach/director/advisor shall provide the Director of Athletics and principal with written notice stating the reasons for the proposed action, prior to taking such action.

Any punitive action taken by a coach/director/advisor against a student who has received a Board of Education or administrative ruling in their favor will be regarded as a violation of school district policy by said coach/director/advisor. Punitive actions may be defined as, but not restricted to, the denial of:

1. Athletic letters
2. Awards
3. Trophies
4. All-star play
5. Recommendations
6. Participation in the activity, as well as recognition ceremonies such as banquets, scholar-athlete events, etc.
7. The right to participate the following year in all sports of his/her choice.

Security/Access to Facilities

In conjunction with the philosophy of "safe schools", it is important that doors remain properly secured at all times. All coaches/directors/advisors and student-participants are required to aid in this effort to keep our schools safe. At no time is a door to be "propped open" and doors that require locking must be locked at all times that such is required. In addition,

coaches/directors/advisors are to be aware of facility and playing field security prior to and after use, and must also ensure that all lights and/or equipment are turned on or off accordingly. Coaches/Directors/Advisors should be last to leave the facility after a practice/rehearsal or event/performance/ competition. Coaches/Directors/Advisors should instruct student-participants not to enter facilities before a coach/director/advisor has arrived.

Coaches/Directors/Advisors are responsible for taking all necessary precautions possible to help ensure their keys or access devices are not lost or stolen. At no time should coaches/directors/ advisors copy keys or access devices, lend keys or access devices to unauthorized individuals, or give keys or access devices to students to use for any reason. Should a key or access device be lost or stolen, it is to be reported to the Director of Athletics immediately. Upon resignation or departure, all keys or access devices must be turned over to the Director of Athletics.

While the school district is not responsible for the loss or damage of the personal property and student assigned technology, the best defense against theft is educating student-participants in this regard and offering opportunities and suggestions for properly securing their personal possessions which may include, but not be limited to:

1. Encouraging student-participants not to carry large sums of money or wear expensive jewelry to practice/rehearsals or events.
2. Encourage students to sign out a combination lock to use on their assigned locker in the team room.

Student Managers and Student Volunteers

Student managers and student volunteers can be an important part of a team or activity and their hard work contributes to the smooth functioning of practices/rehearsals sessions and events. For these reasons, these students should be shown the same respect and consideration as any member of a team or activity.

It is important that coaches/directors/advisors realize that these students are not assistant coaches/directors/advisors and are not to serve in any supervisory capacity. The amount of responsibility given to these students must be weighed carefully. Under no circumstances should these students be given responsibility of securing buildings or acting the absence of a coach/director/advisor. Student managers are held to the same standards as other extracurricular participants in regards to academic eligibility, attendance, and behavior.

Removal from Play

A student who, as determined by a game official, coach from the student's team, certified athletic trainer, licensed physician, or other official designed by the school district, exhibits signs or symptoms of sudden cardiac arrest while participating in an athletic activity shall be removed by the coach from participation at that time and a school official or trainer will call 911.

Any student known to have exhibited signs or symptoms of sudden cardiac arrest prior to or following an athletic activity shall be prevented from participating in athletic activities.

Return to Play
The coach shall not return a student to participation until the student is evaluated and cleared for return to participation in writing by a licensed physician, certified registered nurse practitioner or cardiologist. The Board of Education may designate a specific appropriate medical professional(s) to provide written clearance for return to participation.

Training
All coaches, including volunteers, shall annually, prior to coaching an athletic activity, complete sudden cardiac arrest training course offered by a provider approved by the PA Department of Health.

Penalties
After July 29, 2014, a coach found in violation of the provision of this policy related to removal from play and return to play shall be subject to the following penalties:

1. For a first violation, suspension from coaching any athletic activity for the remainder of the season.
2. For a second violation, suspension from coaching any athletic activity.

Supervision
Student-participants must be properly supervised at all times. This includes as practice/rehearsal and competition areas, locker room, and band room and other facilities, as well as student pick-up and other designated areas where student-participants wait for rides. All coaches/directors/advisors are responsible for supervision. If practice is not immediately after dismissal students must leave the school and return at the designated time and cannot remain on school property. Coaches/Directors/Advisors should make themselves visible in all areas as much as possible. Coaches/Directors/Advisors should be last to leave the facility after a practice/rehearsal or event/performance/competition. At no time should coaches/directors/advisors give building keys to students to use for any reason.

To protect both our student-athletes and your program, please ensure you are utilizing your approved volunteers according to the following guidelines:

- **Assign Specific Roles:** Clearly define their duties for both practices and games so there is no ambiguity about their responsibilities.
- **Pair with Paid Staff:** Always pair a volunteer with a paid member of your coaching staff to supervise and monitor their interactions with players, parents, and opponents.
- **Establish an Escalation Chain:** Remind volunteers that if any issue or conflict arises, they must immediately bring it to your attention rather than trying to handle it themselves.
- **Maintain Program Alignment:** Volunteers must strictly adhere to your instructional plans, coaching philosophy, and culture expectations. They should not deviate from your established system.
- **Enforce Out-of-Session Boundaries:** Ensure volunteers do not overstep their roles outside of official practices and games (e.g., unofficial communications, side meetings, or unauthorized group chats).

Transportation
Transportation for all off-campus events, scrimmages and practices/rehearsals (when needed) will be arranged by the Director of Athletics. The head coach/director/advisor must provide all required information to the Office of the Director of Athletics to schedule means for transporting student-participants. It is imperative that all applicable deadlines be met when requesting transportation.

Bus conduct must be closely supervised at all times. Infractions of proper bus conduct should be reported to the school principal or designee for appropriate disciplinary action.

1. Student-participants are expected to use whatever transportation is provided to them by the school district, both to and from competitions, scrimmages, or events.
2. All school rules and regulations are in effect anytime a student-participant is being transported by school-sponsored transportation. Infractions of school rules will be dealt within the same manner as the administration deals with school-time violations.
3. Student-participants and coaches/directors/advisors should dress appropriately for travel, acting as representatives of the school district. The head coach/director/advisor will decide on a proper dress code for his/her student-participants and include it in his/her rules and regulations to be signed by the student-participant and parent(s)/guardian(s) prior to the start of the season. A coach/director advisor should always be present on a school-sponsored conveyance when one of his/her teams or activities is being transported. It is preferred that the head coach/director/advisor accompany the conveyances being used at all times. If the head coach/director/advisor cannot do so, for some valid reason, the Director of Athletics must be made aware of the situation in advance.
4. It is recognized that there will be times when extenuating circumstances may make it necessary for a student-participant to travel to or from an event separately from the team/group. In the event that a student-participant needs to travel separately from the team/group, a permission note from his/her parent/guardian must be presented to the school principal or designee in advance. The school principal or designee must sign the note if approved and the note will be filed in the school office for future reference. A copy will be provided to the coach/director/advisor.
5. Coaches/Directors/Advisors are permitted to allow student-participants to travel separately from the team/group only if they have in their possession a permission note that has been signed by a school administrator. However, student-participants will only be permitted to ride with their own parent/guardian and it is the responsibility of the coach/director/advisor to make visual contact with the parent/guardian of the student-participant to ensure that is who the student participant is leaving with. The coach/director/advisor may use his/her discretion in case of an emergency. However, the coach/director/advisor should still get a permission note signed by the parent/guardian and make visual identification of the individual before permitting the student-participant to depart separately from the team/group. The coach/director/advisor should also inform the Director of Athletics as soon as possible that an emergency exception was made for an individual. The Director of Athletics shall inform the school principal of the exception.

An after school activities bus will run on Tuesdays and Thursdays starting in September. The

annual timeframe that this will occur is the Tuesday following Labor Day, ending on the 2nd Thursday in May. Times and pickup locations will be communicated to coaches when received by the Athletic Office.

AWARDS AND RECOGNITION

Athletics

There will be only one (1) chenille "PV" letter awarded to a student for the entire year and only one of its types to be awarded to the student throughout a high school career. A student initially awarded a letter will also receive a pin specific to the sport to which they have earned the letter. The student who participates in a second or third year of competition on the same level and earns his/her varsity letter will be awarded a certificate indicating his/her accomplishments along with a bar for each year they earned the letter. Any student who earns 4 letters in the same sport will receive a blanket. All seniors who have been awarded a varsity letter in their senior year will be presented a plaque indicating their service to the athletic program. Certificates of athletic achievement will be awarded to participants in sports at the junior varsity and freshman levels.

The following are the specifications for the letter awarded to the student on each participating level. Coaches may not award letters to student-athletes who have not fulfilled the following criteria, unless an exception is petitioned to and approved by the Director of Athletics and the building principal. Each case of unique and extenuating circumstances will be evaluated on its own merit.

- Football, Basketball, Field Hockey, Soccer and Lacrosse: The student-athlete must play one quarter/half over half of the total number of quarters/half of season of play except back-up soccer goalies that are judged by their value to the team.
- Baseball and Softball: The student-athlete must complete one (1) inning over one-half (1/2) the total innings of the season except pitchers and designated hitters, who are judged by their value to the team.
- Golf: The student-athlete must have played in over one-half (1/2) of the matches.
- Cross-Country: The student-athlete must place in at least one-half (1/2) of the league meets.
- Wrestling (Boys and Girls): The student-athlete must earn eighteen (18) team points in competition ~~or~~ wrestle in one-half (1/2) of the matches, or place in the PIAA individual tournament.
- Tennis: The student-athlete must participate in at least one-half (1/2) of the matches in the season.
- Track and Field: The student-athlete must ~~earn an average of twelve (12) points per meet or have participated in 75% of the meets.~~ accumulate at least twenty (20) points during the season, have participated in 75% of the meets and placed in half of those, or qualify for EPC and District XI meet.
- Volleyball: The student-athlete must play in one game over one-half (1/2) of the total number of matches in the season.
- Cheerleading: The student athlete must complete 2 of the 3 full seasons (Fall sideline, Winter sideline. or Winter Competition)

Marching Band

- First-year Participants: Those who participate for the entire season receive a PV letter.
- Second-year Participants: Those who participate for the entire season receive a gold pin that spells out the word "BAND".
- Third-year Participants: Those who participate for the entire season receive a gold pin that is in the shape of a lyre.
- Fourth-year Participants: Those who participate for the entire season receive a large gold bar.

Disclaimer

In the event of a global pandemic the aforementioned policies and procedures are subject to change at the discretion of the Board of Education and Superintendent or designee.

2026-2027

STUDENT-PARENT HANDBOOK (6-12)



PLEASANT VALLEY SCHOOL DISTRICT
BRODHEADSVILLE, PA 18322

EXCELLENCE IN EDUCATION: A COMMUNITY COMMITMENT

Table of Contents

District Contact Information **5**
- Pleasant Valley District Office 5
- Pleasant Valley Middle School (Grades 6-8) 5
- Pleasant Valley High School (Grades 9-12) 6

Introduction **7**

General Information **7**
- District Calendar 7
- PowerSchool 7
- Equal Rights and Opportunity Policy 7

School Hours and Daily Schedules **8**
- PVM School Hours 8
- PVM Daily Schedule 8
- PVH School Hours 8
- PVH Daily Schedule 9
- Flexible Instruction Days (F.I.D.) 9
  - Student Expectations for Flexible Instructional Days 9
  - PVM Flexible Instructional Day (F.I.D.) Schedule 10
  - PVH Flexible Instructional Day (F.I.D.) Schedule 10
- Unscheduled School Closings/Early Dismissal/Delayed School Opening 11

Programs and Procedures **11**
- Cafeteria Program 11
  - Cost of Meals 11
- Flag Salute and Pledge of Allegiance (Board Policy 807) 12
- Gift Buying (Board Policy 322) 12
- Lost and Found 12
- School Pictures 12
- Distribution of Literature, Leaflets and Newspapers (School Board Policy 220, 218) 12
- Bulletin Boards / Student Posting Areas 12
- Military Access (School Board Policy 250) 13
- School Bus Transportation 13
  - Student Expectations 13
- Lockers (School Board Policy 226) 13
- Use of Personal Electronic Equipment (Board Policy No. 237) 14
- Inappropriate Articles 14

Attendance **15**
- Attendance and Absences (School Board Policy 204) 15
- Truancy Procedures (School Board Policy No. 204) 16
- Educational Trips (Board Policy No. 204) 16
- Tardiness 17
- Sign In/Sign Out Procedures 17

Early Dismissals 17
Dress and Grooming Guidelines (Board Policy No. 221) 17
Academic Program & Instructional Supports 19
Honor Code & Academic Integrity 19
Program of Studies 19
Required Assessments and Courses 19
PVMS (Grades 6-8) Required Courses 19
PVMS (Grades 6-8) Required Assessments 20
PVHS (Grades 9-12) Required Assessments and Courses 20
Course and Schedule Changes 21
PVMS (Grades 6-8) Course/Schedule Changes 21
PVHS (Grades 9-12) Course/Schedule Changes 21
Graduation Requirements and Honors 21
High School Credit 21
Credit Recovery 21
Summer School 21
Pleasant Valley Middle School (PVMS) Student Eligibility for Summer School 22
PVH Graduation Honors 22
PVH Graduation/Commencement 22
PVH Graduation Cords and Stoles 22
PVH Early Graduation (School Board Policy 217) 22
PVH Transfer Credit 23
PVH Auditing of Courses (Grades 9-12) 23
PVH/M Honor Roll 23
PVH 9th-11th Grade Academic Awards 23
PVH Senior “Triple A” Awards 23
Service 23
Academic Awards 23
PVMS/PVHS School Libraries 24
Educational Resources 24
Online Resources 24
Google Classroom 24
PowerSchool: Student Records and Information Management 25
Use of Generative Artificial Intelligence in Education (School Board Policy 815.1) 25
Instructional Grouping and Student Placement 26
Field Trips 26
Homework 26
Homework/Class Work/ Make-Up Procedure 27
Homework Request 27
Support Services 27
Multidisciplinary Team 27

Special Education and Gifted Services 27
English Learners (EL) 27
Child Study Team (CST)/Student Assistance Program (SAP) 29
Child Study Team (CST) 29
Student Assistance Program (SAP) 29
School Counselors 29
Student Activities 29
PVHS Student Activities 29
Honor Society 31
High School Dances 32
Homecoming and Senior Prom 32
PVMS Student Activities 32
National Junior Honor Society 33
Dances (School Board Policy 707) 34
Middle School Dance Eligibility 34
Student Evaluation and Record Keeping 34
Assessment 34
Northwest Evaluation Association Measures of Academic Progress (NWEA MAP Growth) 35
PSSA 35
Keystones 35
Grading and Reporting Policies 36
Student Records 36
Grade Reporting & PowerSchool 36
Grading Policy 36
Home-School Communication 37
Conferences 37
Parent Portal: PowerSchool 37
Building Websites 37
Automatic Phone calls/Emails 37
Progress Reports and Report Cards 38
Student Health 38
State Mandated Reporting Requirements 38
Health Services 38
What Happens in the Health Room 38
State-Mandated Screening Tests 39
Severe Allergies (School Board Policy 113) 39
Medication Policy 40
Immunization Requirements 42
K-12 immunization requirements for attendance: 42
7th-12th Grade Additional Immunizations Required for Attendance: 42

Exclusion From School 43
Medical Exemptions 43
Religious Exemptions 43
Student Accident Insurance (School Board Policy 211) 43
Safety and Security 43
Student Identification 43
Emergency Procedures 44
Custody 44
McKinney-Vento Homeless Education Program 44
Metal Detection & Video Surveillance (School Board Policy 218.1, 218.3, 226.1) 45
Metal Detection 45
Video Surveillance (Board Policy No. 226.1, 709, and 810.2) 45
Searches (School Board Policy 218.1, 218.3, 226) 45
Reasonable Force (School Board Policy 218) 46
Student Discipline 46
Impact of Disciplinary Actions 46
Lunch Detention 47
Detention 47
In-School Suspension (ISS) 47
Out-of-School Suspension (OSS) 47
Expulsion 48
Chronic Disciplinary Issues and Habitual Offenders 48
Discipline Infractions 48
Use of Communication Devices, Cellular Telephones, and Other Devices (School Board Policy No. 237) 48
Use of Certain Hand-held Electronic Devices 49
Leaving the School Building/Premises Without Permission 49
Theft 49
Code of Conduct 50
Repeat Disciplinary Behavior 50
Behavior Contract 50
Cell Phone Contract 50
Pleasant Valley Middle & High School Code of Conduct: Infractions/Actions 51
Volunteers 73
Volunteers (Board Policy No. 916) 73
Parent Teacher Organization (PTO) 73
PVM Parent Teacher Organization (PTO) (Board Policy No. 916) 73

District Contact Information

Pleasant Valley District Office

2233 Route 115, Suite 100 Brodheadsville, PA 18322	570-402-1000 ext. 1199
Superintendent of Schools:	Dr. James Konrad
Assistant Superintendent:	Dr. Rae Lin Howard
Director of Human Resources:	Ms. Lori Fulmer
Business Manager:	Mrs. Tammy Smale
Director of Operations:	Mr. Randy Smale
Supervisor of Curriculum & Instruction:	Ms. Bernadette Fierro
Supervisor of Curriculum & Instruction:	~~Mr.~~Dr. Jonathan Ayre
Director of Instructional Technology and Innovation:	Mr. Jason Van Voorhis
District Technology Coordinator:	Mr. Chuck Tomori
Director of Special Education:	~~TBD~~Mrs. Christine Deutsch
Assistant Director of Special Education:	Bron Leupold
District Registration Office:	Mrs. Jodi Swanson 570-402-1000 x 8010
District Transportation Liaison:	Mrs. Deena Boyne 570-402-1000 x 1279

Pleasant Valley Middle School (Grades 6-8)

2233 Route 115 Brodheadsville, PA 18322	570-402-1000 ext. 2001
PVM Administration	
Principal	Mr. Tim McCutchan
Assistant Principal	Mrs. Josephine Fields
Assistant Principal	Mr. Ramón Rodriguez
Dean of Students	Mr. Christopher Chandler

School Counselors	570-402-1000 ext. 2011
Grade 6:	~~Mrs. Sheri Fallon~~Mrs. Sarah Rodvelt
Grade 7:	~~Mrs. Cathleen Schultz~~Mrs. Sherri Fallon
Grade 8:	~~Mrs. Sarah Rodvelt~~Mrs. Cathleen Schultz
Health Office	570-402-1000 ext. 2061
School Nurse	Mrs. Amy Krasniqi
Attendance Office	570-402-1000 ext. 2018 pvmsattendance@pvbears.org

Pleasant Valley High School (Grades 9-12)

1671 Route 209 Brodheadsville, PA 18322	570-402-1000 ext. 4001
PVH Administration	
Principal:	Mr. Brian Boylan
Assistant Principal:	Ms. Amber Chiafulio
Assistant Principal:	~~Ms. Ariella Mease~~Mr. Matt Martino
Assistant Principal:	Dr. Zachary McMichael
School Counselors:	570-402-1000 ext. 4011
Letters A - Dir:	Ms. Cevrina Vazquez
Letters Dis - Kur:	Ms. Kristen Stanchina
Letters Kus – Rice:	Ms. Carley Hartzell
Letters Rich – Z:	Ms. Payton Storms
MCTI Students:	Mr. Brian Morgan
Health Office:	570-402-1000 ext. 4061
School Nurse:	Ms. Rachel Borger
Attendance Office:	570-402-1000 ext. pvhsattendance@pvbears.org
Athletic Office	570-402-1000 ext. 4100

Director of Athletics	Mr. James Korcienski
High School Athletic Coordinator	Mr. Timothy Hinton

Introduction

On behalf of Pleasant Valley Middle School and Pleasant Valley High School, we're thrilled to partner with you for the ~~2025-2026~~2026-2027 school year. This handbook is your essential guide to our schools, providing important information about policies, procedures, and programs for students in grades 6-12.

We believe that a strong partnership between home and school is key to a child's success. This handbook aims to be a valuable resource, helping you understand daily operations, academic expectations, and support services available to your child. We encourage you to read it thoroughly and keep it handy throughout the school year.

Together, we can foster an environment of "Excellence in Education: A Community Commitment" for every student.

General Information

District Calendar

The Pleasant Valley School District calendar is available online and is sent home with students at the start of the school year. This calendar contains the dates of all-important district-wide functions and general information for parents/guardians and community members. The district calendar also includes the days that are designated as “snow make-up days” when school is canceled due to inclement weather. The district plans to utilize remote instructional days as a method to provide continuity of education. These days will be announced as they are determined.

PowerSchool

PowerSchool is your primary source for your child's academic information, including grades, attendance, and emergency contacts. You must update your child's parent and emergency contact information annually through the Parent Portal. If any changes occur during the year, please inform the school immediately. Visit our website for instructions on creating a Parent Portal account if you haven't already

Equal Rights and Opportunity Policy

Pleasant Valley School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin/ethnicity, gender, age, disability, sexual orientation or religion in its admissions, educational programs, activities, or employment policies. Publication of this policy is in accordance with state and federal laws including the Americans with Disabilities Act, Title VI, Title IX of the Education Amendments Act of 1972 and Section 504 of the Rehabilitation Act of l973. Requests for information regarding services, activities and facilities that are accessible to and usable by persons with disabilities, in addition to all other

inquiries, should be directed to the Director of Human Resources. This individual serves as Title IX and Section 504 Coordinator and is located in the Pleasant Valley District Administration Building, Route 115, Brodheadsville, Pennsylvania, 18322. (570) 402-1000, ext. 1209.

School Hours and Daily Schedules

[IMAGE BELOW NEWLY ADDED]

Pleasant Valley School District

Teacher & Student Arrival, Start, and Dismissal Times

2026 – 2027

REGULAR SCHOOL DAY:	PVE	PVI	PVM	PVH
Teacher Arrival	8:30 AM	8:15 AM	7:05 AM	6:55 AM
Student Arrival	9:00 AM	8:45 AM	7:30 AM	7:15 AM
Class Start Time	9:10 AM	8:55 AM	7:40 AM	7:30 AM
Student Dismissal	3:45 PM	3:30 PM	2:30 PM	2:20 PM
Teacher Dismissal	4:00 PM	3:45 PM	2:35 PM	2:25 PM

* 3 SCHEDULED HALF DAYS: 11/20/26, 12/23/26, 3/24/27	PVE	PVI	PVM	PVH
Teacher Arrival	8:30 AM	8:15 AM	7:05 AM	6:55 AM
Student Arrival	9:00 AM	8:45 AM	7:30 AM	7:15 AM
Class Start Time	9:10 AM	8:55 AM	7:40 AM	7:30 AM
Student Dismissal	11:50 AM	11:40 AM	10:40 AM	10:30 AM
Teacher Dismissal	12:15 PM	12:00 PM	10:50 AM	10:40 AM

PVM School Hours

- Pleasant Valley Middle School students are expected to report to school no later than 7:40 AM. Tardy students must report directly to the main office in order to sign in. Students who do not sign in will be considered absent for the day.
- Middle School students participating in athletics and activities must arrive at school by 9:40 AM to be eligible to participate in after-school athletics and/or activities for the day.

PVM Daily Schedule

PVM Daily Bell Schedule Students can enter the building at 7:30 AM		
Period	**Begin**	**End**
Student Arrival & Breakfast	7:30 AM	7:40 AM
Homeroom/Period 1	7:40 AM	8:33 AM
Period 2	8:36 AM	9:24AM
Period 3	9:27 AM	10:15AM
Period 4	10:18 AM	11:06 AM 6th Grade Lunch (10:31AM-11:06 AM)
Period 5	11:09 AM	11:57 AM 7th Grade Lunch (11:22 AM-11:57 AM)
Period 6	12:00 PM	12:48 PM 8th Grade Lunch (12:13 PM- 12:48PM)
Period 7	12:51 PM	1:39 PM
Period 8	1:42 PM	2:30 PM

PVM Daily Bell Schedule Students can enter the building at 7:25 AM		
~~**Period**~~	~~**Begin**~~	~~**End**~~
~~Student Arrival & Breakfast~~	~~7:25 AM~~	~~7:40 AM~~
~~Homeroom~~	~~7:40 AM~~	~~7:48 AM~~
~~Period 1~~	~~7:51 AM~~	~~8:40 AM~~
~~Period 2~~	~~8:43 AM~~	~~9:32 AM~~
~~Period 3~~	~~9:35 AM~~	~~10:10 AM~~
~~Period 4~~	~~10:13 AM~~	~~11:02 AM~~ ~~(6th Grade lunch)~~
~~Period 5~~	~~11:05 AM~~	~~11:54 AM~~ ~~(7th Grade lunch)~~

~~Period 6~~	~~11:57 AM~~	~~12:46 PM (8th Grade lunch)~~
~~Period 7~~	~~12:49 PM~~	~~1:38 PM~~
~~Period 8~~	~~1:41 PM~~	~~2:30 PM~~

PVH School Hours

- Pleasant Valley High School students are expected to report to period 1 by 7:30 AM. Any student reporting after 7:30 AM must report directly to the designated attendance area (to be determined each year) in order to sign in. Students that are not in their period 1 class by 7:30 AM are considered late to school.
- Students participating in athletics and activities must arrive at school by 9:30 AM to be eligible to participate that day.

PVH Daily Schedule

PVH Daily Bell Schedule Students can enter the building at 7:15 AM		
Period	**Begin**	**End**
Student Arrival & Breakfast	7:15 AM	7:30 AM
Period 1	7:30 AM	8:21 AM
Period 2	8:26 AM	9:12 AM
Period 3	9:17 AM	10:03 AM
Period 4	10:08 AM	10:54 AM
Period 5	10:59 AM	~~12:33 PM (with lunch)~~12:37 PM (with lunch)
Period 6	~~12:38 PM~~ 12:42 AM	~~1:24 PM~~ 1:28 PM
Period 7	~~1:29 PM~~ 1:33 PM	~~2:15 PM~~ 2:20 PM

Flexible Instruction Days (F.I.D.)

Flexible Instructional Days may be called throughout the year. If a Flexible Instructional Day is used, students are expected to participate in flexible learning that day. Guidance will be provided to families via district communication whether school will be closed or if a Flexible Instructional Day will be used. We identify them as Flexible Instructional Days (F.I.D.). All days classified as F.I.D. will run on a one-hour delay schedule.

Student Expectations for Flexible Instructional Days

- Find a quiet and calm space.
- Be prepared with all necessary materials.
- Be on time or early for your Goolge meet.

- Mute yourself as you come into the Google Meet and remain muted unless otherwise instructed.
- Turn your camera on - this is a PVSD requirement for taking attendance. If your camera is giving you trouble, make sure you put in a technology ticket so the tech department can help you fix it.
- Be appropriate when typing in the comments.
- Be respectful.
- Take care of your electronic devices.
- Code of Conduct will be in effect for behavior purposes.
- Dress and Grooming Guidelines will apply.
- Follow the PBIS expectations.

PVM Flexible Instructional Day (F.I.D.) Schedule

PVMS FID SCHEDULE		
Period	**Time**	**Transition**
TEACHER PREP	**7:05 am - 8:05 am**	
1	8:05-8:42 am **Student Start of Day**	5Minutes
2	8:47-9:24 am	5Minutes
3	9:29-10:06 am	5Minutes
4	10:11-10:48 am	5Minutes
5	10:53-11:30 am	5 Minutes
6	11:35-12:12 pm	5Minutes
7	12:17-12:54 pm	5 Minutes
8	12:59-1:36 pm	5Minutes
Open Virtual Meeting time with students or parents / Virtual Non-instructional Staff PD	**1:36 - 2:35 pm**	

PVMS RID SCHEDULE		
Period	Time	Transition
TEACHER PREP	7:05 am - 8:05 am	
1	8:10 am - 8:30 am Student Start of Day	10 Minutes
2	8:40 am - 9:00 am	10 Minutes
3	9:10 am - 9:30 am	10 Minutes
4	9:40- 10:00 am	10 Minutes
5	10:10 am - 10:30 am	10 Minutes
6	10:40 am - 11:00 am	10 Minutes
7	11:10 am - 11:30 am	10 Minutes
8	11:40 am - 12:00 pm	10 Minutes
LUNCH	12:10 pm - 12:40 pm	
OFFICE HOURS	12:40 pm - 2:35 pm	

PVH Flexible Instructional Day (F.I.D.) Schedule

2026 – 2027 PVHS FID Schedule		
Period	Time	Transition
PREP	6:55 - 7:55	
1	7:55 - 8:32 Student Start of Day	5 Minutes
2	8:37 - 9:14	5 Minutes
3	9:19 – 9:56	5 Minutes

4	10:01 - 10:38	5 minutes
LUNCH	**10:43 - 11:13**	5 Minutes
5	11:18 - 11:55	5 Minutes
6	12:00 - 12:37	5 Minutes
7	12:42 - 1:19	
Open Virtual Meeting time with students or parents / Virtual Non-instructional Staff PD	**1:19 - 2:25**	

~~PVHS FID SCHEDULE~~		
~~Period~~	~~Time~~	~~Transition~~
~~TEACHER PREP~~	~~6:55 am - 7:55 am~~	
~~1~~	~~8:00 am - 8:20 am~~ ~~Student Start of Day~~	~~10 Minutes~~
~~2~~	~~8:30 am - 8:50 am~~	~~10 Minutes~~
~~3~~	~~9:00 am - 9:20 am~~	~~10 Minutes~~
~~4~~	~~9:30 am - 9:50 am~~	~~10 Minutes~~
~~5~~	~~10:00 am - 10:20 am~~	~~10 Minutes~~
~~6~~	~~10:30 am - 10:50 am~~	~~10 Minutes~~
~~7~~	~~11:00 am - 11:20 am~~	~~10 Minutes~~
~~LUNCH~~	~~11:30 pm - 12:00 pm~~	
~~OFFICE HOURS~~	~~12:00 - 2:25 pm~~	

Unscheduled School Closings/Early Dismissal/Delayed School Opening

Unfavorable weather conditions or other emergencies require school closings, early dismissals, or delayed openings periodically throughout the school year. Information will be announced by local television and radio stations, the district website (www.pvbears.org), social media, and an automated call to all families of students attending Pleasant Valley

School District. Please make sure that your correct contact information is up to date in PowerSchool so you are receiving automated calls at the appropriate phone number(s).

Parents/Guardians should always prepare for the possibility of school closings that may occur during the school day. Please make sure that your child has an early dismissal plan. Your child may need to go home if an emergency develops at school. School days lost for such reasons will be made up according to the school calendar, as decided by the Board of Education.

Weather-Related Closures & Delays

Every decision we make during severe weather prioritizes student and staff safety. When evaluating potential delays or closures, we look far beyond just snow on the ground and assess several critical factors:

- **Road Conditions:** Our team begins checking our 110-square-mile district as early as 3:00 AM, focusing on rural routes and steep hills.
- **Student & Family Safety:** We consider the risks for children waiting at bus stops, teen drivers navigating icy patches, and whether families will be home to receive students during an early dismissal.
- **Facility Readiness:** We ensure our buildings are warm and that parking lots and sidewalks are safely cleared and salted.
- **Extreme Cold Risks:** We monitor for dangerous wind chills (exceeding -20°F) that cause frostbite, as well as sub-zero temperatures that can cause our diesel buses to stall.

When & How We Will Notify You

We understand that schedule changes disrupt your workday and childcare routines. We prioritize making decisions as early as possible—sometimes the night before, but generally with a goal to notify you by **5:30 AM**.

Once a decision is made, we will immediately alert you through:

- **Phone Calls:** PowerSchool's School Messenger (our fastest, primary method).
- **Online:** Our official website (www.pvbears.org) and social media pages.
- **Local Media:** Regional news and radio stations.

NOTE: High School Diversified Occupations Students: On days when the high school follows a condensed bell schedule (such as AM or PM Bear schedules, 2 hr delays, etc), students are **not permitted** to leave at their regular DO dismissal times. Please contact your employer in advance to inform them that you will be arriving late. This is the student's responsibility.

Programs and Procedures

Cafeteria Program

Pleasant Valley School District partners with Whitsons Culinary Group to provide healthy school meals. Healthy meals are crucial for student learning and knowledge retention.

Whitsons offers age-appropriate lunch menu options, with more choices for older students as they learn to make healthier decisions. Special dietary needs can be accommodated; please contact the school nurse or cafeteria staff.

Cost of Meals

For the ~~2025-26~~2026-2027 school year, breakfast and lunch are free for all students. The prices below reflect the cost of a second meal.

Secondary Buildings - Cost for Breakfast

- 1st Breakfast Meal - Free
- 2nd Meal - $1.60
- Milk Only - ~~$0.50~~$0.75

Secondary Buildings - Cost for Lunch

- 1st Lunch Meal - Free
- 2nd Meal - $2.95
- Milk Only - ~~$0.50~~$0.75

- Monthly menus are included in the monthly newsletter and can be accessed on the school district website at https://www.fdmealplanner.com/.
- Parents/guardians can monitor their child's lunch account and make online payments via the school district website.
- Free and Reduced Meals: Under the federally funded National School Lunch Program, free and reduced breakfast and lunches are available for qualifying students. You can apply, submit, and track your application status through the SchoolCafe website at https://www.schoolcafe.com/. You can also manage balances, make payments, view purchase history, and receive low balance alerts.
- NOTE: Students are not allowed to have any type of food delivered to the school from an outside party (Uber eats, door dash, etc) Food delivered to the school will be discarded upon arrival. If a parent drops off food, Students will not be permitted to leave class to pick up food, the student must pick it up during lunch hours only.

Flag Salute and Pledge of Allegiance (Board Policy 807)

- It is the responsibility of every citizen to show proper respect for his or her country and its flag. Students may decline to recite the Pledge of Allegiance and may refrain from saluting the flag, based on personal belief or religious convictions.

- Students who choose not to participate shall respect the rights of classmates who wish to participate.
- A student who chooses not to participate may either stand or sit, remaining respectfully silent.

Gift Buying (Board Policy 322)

- Pleasant Valley School District discourages staff members from receiving gifts from students.

Lost and Found

- A lost and found area is maintained in each school building. Please check regularly for lost items. ~~U~~Middle school's unclaimed items will be donated at the end of each ~~semester~~marking period.

School Pictures

- Individual and/or group pictures are taken as a school service in the fall and spring. All students must be photographed for school district student IDs and for school safety. Purchase of these pictures is optional.

Distribution of Literature, Leaflets and Newspapers (Board Policy 220, 218)

Students have the right to express themselves unless such expression is likely to or does materially or substantially interfere with the educational process, including school activities, school work, or discipline and order on school property or at school-sponsored events; threatens serious harm to the school or community; encourages unlawful activity; or interferes with another's rights. Any printed material or expressive paraphernalia that students wish to distribute in schools must first be submitted to the principal of the school along with a plan of distribution.

Bulletin Boards / Student Posting Areas

All material to be posted on the Student Bulletin Board/Posting Area must attach the name of the student or student group sponsoring the material. The name of at least one person who can be contacted immediately, must be included. Any school-sponsored or school-related student group wishing to post any material must submit such material to its faculty advisor, who shall approve its contents and facilitate its submission to the building principal or designee at least one (1) day prior to the requested date of posting. Identification of at least one (1) responsible person in such a student group will be required upon submission for approval. If the principal or designee, after reviewing such material, believes it contains prohibited matter, she/he shall notify the student group.

Military Access (Board Policy 250)

According to statute, military recruiters have access to students and to their names, addresses, and telephone numbers (if published). If you do not wish military recruiters to access your child's

information, please indicate in writing by completing the Parent Notification Form and returning to the school by the due date.

School Bus Transportation

Our school district partners with First Student (570-402-2282) to provide safe and efficient school bus transportation. For questions or concerns, contact our district transportation liaison at 570-402-1000 X 1279.

The school bus is an extension of the classroom. Students are expected to maintain the same behavioral expectations on the bus as in school.

Student Expectations

1. Follow the bus driver's directions.
2. Sit safely in the seat with their back against the back of the seat.
3. Stay seated until the assigned stop.
4. Face the front of the bus.
5. Keep hands, feet, and all items within their personal space and inside the bus.
6. Keep the main aisle clear.
7. Maintain a quiet voice and use appropriate language.
8. No eating or drinking on the bus.
9. Follow the PBIS bus/parking expectations.

Video and Audio Recording: As per PVSD Board Policies No. 226.1 and No. 810.2, video and audio recording equipment is used on district-owned, operated, or contracted school buses/vehicles to maintain discipline and ensure safety. Audio recording is prohibited on buses not used for school-related purposes.

Bus Issues: If you have any issues with your student's bus or bus stop location, please complete the necessary forms via PowerSchool. Allow 72 hours for a response.

Our Commitment to Student Safety

The safety of our students is our highest priority, especially when they are traveling on our school buses. The Pleasant Valley School District is committed to providing a secure and reliable transportation service for all students. While we strive for a perfectly safe environment, we recognize that incidents can occasionally occur on school buses. Knowing that bus transportation is a "privilege, not a right,"and any misbehavior may result in the suspension or loss of riding privileges. We expect all students to adhere to our bus safety expectations. By making good decisions, we can maintain a safe school environment and positive learning experiences.

Implementation of Progressive Discipline

If a student cannot follow bus safety rules, “Progressive Discipline” WILL be implemented which may result in the temporary or permanent removal from school bus transportation during the academic year at the discretion of the Dean of Students and/or Building Administration.

Disruptive Behavior

- This includes, but is not limited to, excessive noise, cursing, yelling, throwing objects, playing music loudly, using speakerphone for calls, recording video, video calls, refusing to stay seated and/or remain in an assigned seat, and not exiting the bus safely.
- Students will typically receive a temporary removal from the privilege of riding the bus to and from school.
- Continuous acts of disruptive behavior will result in increased durations of school bus removal, ranging from a 1-day removal to a 3-day removal, or up to a 1-month removal.

Extreme Behavior

- This includes, but is not limited to, vandalism or damage to bus property, physical altercations, bullying, and the possession of prohibited or illegal items.
- Students will typically receive immediate removal from the privilege of riding the bus to and from school.
- Removal from the bus will include longer durations of time such as a quarter, a semester, or a full academic year.

A Request for Parental Cooperation

Parents and Guardians, we request the cooperation of all parents in helping us maintain a safe and orderly environment on our school buses. Your partnership is invaluable in reinforcing positive behavior and ensuring the well-being of all students. We ask that you:

- Please discuss the importance of bus safety rules with your children.
- Encourage your children to follow the bus driver, who is responsible for their safety.
- Review the consequences for infractions with your children to help them understand the importance of good behavior.
- If you have any concerns or observe any unsafe behavior, please contact the school administration or transportation department immediately.

By working together, we can ensure that our school buses remain a safe and secure mode of transportation for every student.

NOTE: Attention MCTI Students: Please remember that the buses to the Monroe Career and Technical Institute leave promptly at their scheduled times every day. It is your responsibility to be on the bus before it departs. If you do miss the bus, you must report directly to the main office immediately. Failing to report to the office after missing your bus will lead to disciplinary action, which may include suspension and a truancy report filed with MCTI.

Lockers (Board Policy 226)

School lockers will be provided in which to store coats, books and other school-related materials. All lockers are the property of the Pleasant Valley School District and students shall have no expectation of privacy concerning their lockers. Lockers may be inspected at any time by school officials. Illegal material will be confiscated. Students are not to share a locker unless assigned by the office. Lockers are only provided for student use. Students are to keep their assigned lockers closed and locked against incursion by other students. The school accepts no responsibility if students give locker combinations to other students. No student may use a locker as a depository for a substance or object which is prohibited by law or school district regulations or policies, or which constitutes a threat to the health, safety, or welfare of the occupants of the school building or the building itself. The school assumes no responsibility for locker contents. All hall lockers have combinations and students are required to keep their combination a secret. Therefore, anything stolen from these lockers is the responsibility of the student and not of the school. Students with lockers in need of repair must fill out a locker repair request form in the office. The Board reserves the right to authorize its employees to inspect the student's locker at any time for the purpose of determining whether the locker is being improperly used for the storage of contraband, a substance or object the possession of which is illegal, or any material that is deemed to pose a hazard to the safety and good order of the schools. Signs are posted in locker areas to inform students of rules regarding locker privacy and searches.

Gym lockers are available for all students to use during their assigned gym classes. In cases where the locker has no built-in combination lock, students are responsible for providing locks to secure lockers during their gym class, as well as the removal of these locks at the conclusion of their daily Physical Education classes. All students will be provided with a gym locker in which to keep their belongings. Students are to keep their assigned lockers closed and locked against incursion by other students, but no student may use a locker as a depository for a substance or object which is prohibited by law or school district regulations, or which constitutes a threat to the health, safety, or welfare of the occupants of the school building or the building itself. All lockers are to be kept locked. Stolen property is, therefore, not the responsibility of the school but that of the student. The Board reserves a right to authorize its employees to inspect the student's locker at any time for the purpose of determining whether the locker is being improperly used for the storage of contraband, a substance or object the possession of which is illegal, or any material that poses a hazard to the safety and good order of the schools.

Use of Personal Electronic Equipment (Board Policy No. 237)

Students in grades K-12 are expected to follow the Electronic Device policy regarding the use of electronic devices while on school property. This policy ensures a safe and secure educational environment focused on learning.

Wearable electronic devices: In accordance with Policy 237, smart glasses/smart watches/smart rings and similar wearable recording technologies are strictly prohibited inside the school building. All students in grades K-12 are expected to follow the district's Electronic

Device policy regarding the possession and use of these items while on school property. Prohibiting these devices protects student privacy and ensures we maintain a safe, secure educational environment focused entirely on learning without unnecessary distractions.

***Students who desire to bring personal communication devices, such as cell phones, ear buds and smart watches into the school building, during the school day, must have the devices on silent mode. These devices shall not be used during instructional time during the school day. Exceptions to this rule can be made only upon the approval of the Superintendent or designee. Student possession of certain hand-held communication devices while on school property and/or while using district-operated and/or district-sponsored transportation may be permitted in accordance with district rules and administrative regulations.*[1]

Unauthorized Recording of Incidents: In the event of an altercation or other inappropriate incident, administration will review school surveillance footage. Any student identified as recording or photographing the event will face disciplinary action.

For specific details, please refer to Pleasant Valley School District Policy No. 237, Electronic Device, available on the district website.

Inappropriate Articles

Items not directly associated with the educational program and reasonably necessary for the student's participation in school shall NOT be brought to school or any school activity or program. This includes items that could disrupt the learning environment or pose a safety risk. Metal water bottles/cups are prohibited.

For safety and cleanliness, open containers, outside beverage cups (including "to-go" coffee, smoothie cups, and cans), glass/metal bottles, or beverage containers of any kind are strictly prohibited inside the school building at all times, including during morning arrival; any unauthorized drinks will be confiscated and disposed of.

Use of Metal Detectors (Board Policy 218.3)

PVM and PVH use metal detectors to ensure student safety. We will make every effort to ensure that the process goes smoothly and efficiently. If your child has never experienced this process before, please help us in reminding them that their use is preventative and does not mean that there is anything to be alarmed about. We will also share this information with our students here at school. To facilitate this process, please remember that aerosol containers (perfume, body spray, cologne, hair spray, etc.) are a prohibited item that will be confiscated ~~and disposed of by administration.~~ If the item is not picked up within 2 weeks, the item(s) will be disposed of by administration. Any student that continues to violate these expectations may receive disciplinary consequences.

- Any medication or supplements discovered during metal detector screenings will be confiscated and, depending on the type of medication, may require a parent or guardian to come to the school to retrieve it.
- Students may not transport tools or equipment on PV or MCTI school buses. All such items are expected to remain on the MCTI campus. In the event that tools or equipment must be taken home, a parent or guardian must provide the transportation. Any tools or

equipment found during metal detector screenings will be confiscated and must be picked up by a parent or guardian.

Attendance

Attendance and Absences (Board Policy 204)

Compulsory attendance applies to all students from entry into school (no later than six years old) until they turn 18 years of age.

Any time a student is absent, a written excuse must be sent to the office within three (3) days of the absence. Required Information for Excuse:

- Child's first and last name
- Teacher's name
- Date(s) of the absence
- Reason for the absence
- Legible signature of parent/guardian

Excuses may be emailed to pvmsattendance@pvbears.org and pvhsattendance@pvbears.org. Absences shall be treated as unexcused until the district receives a written excuse explaining the absence, to be submitted within three (3) days of the absence.

Doctor's Excuse: All absences beyond ten (10) cumulative days shall require an excuse from a licensed practitioner.

Reasonable Cause for Absence: The following conditions are considered reasonable cause for absence:

1. Illness (including dismissal by district staff for health reasons).
2. Obtaining professional health care or therapy services.
3. Quarantine.
4. Family emergency.
5. Recovery from an accident.
6. Required court attendance.
7. Death in the family.
8. Participation in a statewide or countywide 4-H, FFA, or combined group project (with prior written request).
9. Participation in a musical performance with a national veterans' organization for an event or funeral (with signed excuse provided prior to absence).
10. Observance of a religious holiday (with prior written request).
11. Non-School Sponsored Educational Tours or Trips (Educational Trips): See below for specific conditions.
12. Other urgent reasons, including circumstances related to homelessness and foster care.

PVM and PVH will accept a maximum of 10 parent excuse notes during the year. After that, excuses must have a doctor's note or they will be marked unlawful.

The district may limit the number and duration of non-school sponsored educational tours or trips, college or postsecondary institution visits for which excused absences may be granted to a student during the school year.

Truancy Procedures (Board Policy No. 204)

Truancy Procedures

Step 1: When your child accumulates 3 unlawful absences, a 3-Day Unlawful Absence Notice will be mailed home to your residence.

Step 2: When your child accumulates 6 unlawful absences, parents/guardians will be asked to participate in a School Attendance Improvement Conference (SAIC) with the child and a school administrator. During this conference, a School Attendance Improvement Plan (SAIP) will be developed for the student. A 6-Day Unlawful Absence Notice will be mailed to the student's residence along with the completed SAIP.

Step 3: When your child accumulates 3 or more unlawful absences after the SAIP, citations will be issued under state law to students who are 17 years or younger. Parents/guardians and the student will be required to attend a truancy conference with a Magisterial District Judge.

Step 4: Parents will be referred to the District Magistrate for citation and fines. Children & Youth may also be notified.

College Visit (Board Policy No. 204)

Students will be allowed to complete college visitation while in the 11th and 12th grades, with the following expectations:

1. To be eligible under this section, the student's parent/guardian must make a written application on the College Visitation Request form provided by the district at least ten (10) days prior to the visitation. It is recommended that the district approval for college visitation during the school year be obtained prior to finalizing travel plans (i.e., plane tickets, hotel reservations, etc.). Failure to submit the request prior to ten (10) days in advance may result in denial of the trip by administration.
2. The principal will review the college visitation request and consider other information (i.e., student attendance record) pertinent to the approval of the subsequent student absences. When appropriate, the principal will give permission for such trips. Failure to get written administrative approval for college visitations that result in absence(s) from school will result in an unexcused absence.
3. Eleventh (11th) grade students will be permitted a total of two (2) absences during the school year for college visitations. Parents/Guardians must provide verification of such college visitations to the high school attendance office as an attachment to this completed, signed document as part of the approval process before traveling for the

college visit. A letter from the admissions office or student recruitment office of the respective college documenting the visit is acceptable. Electronic proof of registration for a college open house or equivalent event is also acceptable. The student is responsible to make up all school work missed during such absences.

4. Twelfth (12th) grade students will be permitted a total of four (4) absences during the school year for college visitations. Parents/Guardians must provide verification of such college visitations to the high school attendance office as an attachment to this completed, signed document as part of the approval process before traveling for the college visit. A letter from the admissions office or student recruitment office of the respective college documenting the visit is acceptable. Electronic proof of registration for a college open house or equivalent event is also acceptable. The student is responsible to make up all school work missed during such absences.

Educational Trips (Board Policy No. 204)

For any educational trip during the school year, requests must be submitted to the attendance office at least 10 days in advance on the approved district form. No student may spend more than a total of five (5) school days on an approved educational trip in any given school year, unless prior approval is received from the Superintendent or designee. All pre-approved trips will be recorded as excused absences.

~~Assigned school work will be due on the day of return to school. Make-up tests and quizzes must be scheduled within a time period that is equivalent to the number of school days of the trip.~~

The student is expected to make arrangements with his/her teacher to obtain and complete work missed. Students are to complete all makeup work within the number of days commensurate with the number of days absent (i.e., one (1) excused absence day allows for one (1) day to makeup work) from the date of their return to school, or they will receive a zero (0) for the incomplete work. Make-up tests and quizzes must be scheduled within a time period that is equivalent to the number of school days of the trip. The form to request approval can be found on the district website or at your school's attendance office.

Tardiness

It is important that all students arrive at school on time. If a student is tardy, the parent/guardian will be asked to provide a written excuse. A record of arrival time and reason for late arrival will be maintained. ~~PVH~~PVMS and PVHS will accept a maximum of 5 parent notes for excused tardies per semester. After that, tardies will be considered unexcused and a contact home will be made.

When unexcused tardies accumulate, the Code of Conduct will be implemented to issue consequences to the student.

Sign In/Sign Out Procedures

When a student arrives late to school or is signed out early, documentation must be completed in the school's main office. Proper identification will be required. Parents/guardians are discouraged from signing their children out before regular dismissal time to minimize the loss of instructional time. Any student that leaves school early without signing out will face disciplinary consequences and potential loss of parking privileges.

In addition, any visitor entering the building will also be required to sign in and out and show proper identification.

Students, regardless of the reason(s), are not permitted to leave the school building or premises at any time without obtaining permission from the administration, nurse, or principal's designee. If no signed note is provided and a parent/guardian is picking their child up, both child and parent/guardian must properly sign out in the designated area. Students not conforming to these rules may be classified as absent unexcused and subject to disciplinary action for leaving school unauthorized. It is recommended that all attempts be made to arrange all appointments during non-school hours. Students who are 18 years of age will only be permitted to sign out independently with written parent permission for a valid reason.

NOTE: Students leaving school early for Diversified Occupations and Dual Enrollment must sign out at the main office every day.

Early Dismissals

~~Students, regardless of the reason(s), are not permitted to leave the school building or premises at any time without obtaining permission from the administration, nurse, or principal's designee. If no signed note is provided and a parent/guardian is picking their child up, both child and parent/guardian must properly sign out in the designated area. Students not conforming to these rules may be classified as absent unexcused and subject to disciplinary procedures for leaving school unauthorized. It is recommended that all attempts be made to arrange all appointments during non-school hours. Students who are 18 years of age will only be permitted to sign out independently with written parent permission for a valid reason. Notes must be received to the attendance office for a dismissal no later than 9:00 AM.~~

Students may not leave the school before dismissal time unless the school administration has received a written parental/guardian request that they be allowed to do so or a parent/guardian and/or parent's/guardian's designee comes to the school to pick up the child at the requested time of release.

The request must include the student's name, date, time, reason for request, parental/guardian signature, and a telephone number at which the parent/guardian can be reached. Each school shall set up procedures to validate requests for early dismissal to assure that children are released only for proper reasons and into proper hands.

Parents/Guardians are encouraged to return your child to school after a regular appointment and prior to regularly scheduled student dismissal. Established sign in/out procedures should be followed at this time.

NOTE: When parents are separated and a court order regarding custody exists, considerable caution should be taken in excusing students. Custody orders of the court must be on file in the school office. It is the responsibility of the custodial parent to have the most current court order on file.

In order to participate in an after-school sponsored activity or event, students must be in attendance at least one half (1/2) of the school day unless approved by the principal.

No student will be released from school to go with any adult unless they are identified in the Student Information System (PowerSchool) under School Pickup. It is the parents responsibility to ensure PowerSchool is updated.

1. Proper identification will be required.
2. The reason for requesting the release. (The principal may ascertain the validity of the excuse.)

PVMS and PVHS will accept a maximum of 5 parent notes for excused early dismissals per semester. After that, early dismissals will be considered unexcused and a contact home will be made.

When unexcused early dismissals accumulate, the Code of Conduct will be implemented to issue consequences to the student.

Dress and Grooming Guidelines (Board Policy No. 221)

The Pleasant Valley School District dress and grooming guidelines apply to all students. Students in violation of the guidelines will be asked/sent home to change and disciplinary consequences will be applied. When a student's dress is representative of a danger to his/her health, safety, or welfare or creates a distraction to the learning environment, the administration will request that the student change his/her clothing. A violation of the dress code may result in disciplinary action.

Please adhere to the policy and dress appropriately for an educational setting. Clothing must be appropriately sized for the student; that is, they are to be no more than one (1) regular size larger than the student actually measures. It also means that bottoms are not to be tight. Extra wide, extra full, extra-long, baggy, or sagging bottoms, as well as tight and/or undersized bottoms, are not permitted.

- Jeans, khaki pants, athletic pants, yoga pants (leggings), dresses, and skirts are all acceptable lower garments.
    - All garments must be in good repair and not have any holes or rips.
    - Lower garments must fit and be an appropriate length as defined as covering
    - approximately three-quarters of the thigh and cannot reveal undergarments. Shorts,

    - dresses, and skirts should maintain an appropriate fit and length while walking, sitting, reaching, and bending over.
    - Lower garments must be worn at the hip without sagging.
    - Cut-off shorts are not permitted.
- Upper Garments (shirts) must be in good repair and not have holes, rips, or slashes.
    - Upper garments must cover the shoulder, torso, and midriff and must not be excessively tight or low cut from the collar. Shirt hems must fall below the waistband of lower garments. Upper garments cannot reveal undergarments.
    - Sweatshirt hoodies are acceptable to wear inside of the building, but hoods may not be worn on the head at any time.
- Clothing and/or jewelry that are not permitted include
    - Items that promote or reference drugs, alcohol or tobacco.
    - Articles of clothing or accessories imprinted with messages pertaining to drugs or alcohol.
    - Any advertisement for any alcohol product or establishment which deals with alcohol.
    - Gun or weapon-related apparel.
    - Clothing or accessories that may be gang-related, vulgar, obscene or contain profane pictures or sayings.
    - Double-meaning slogans.
    - Clothing that is overly suggestive or revealing.
    - Articles of clothing in which undergarments are deliberately exposed to view.
    - Clothing or jewelry that promotes or makes reference to cult or satanic activity.
    - Clothing or jewelry that promotes or makes reference to weapons, violence, gang affiliation, sex, sexism, sexuality, political messages, and or ethnic/racial prejudices.
    - Clothing or jewelry with suggestive themes and or obscene pictures, words, or gestures.
- Shoes
    - As a safety measure, footwear must both be of the same pair and intact.
    - Sandals or clogs must have a back strap, and footwear with shoelaces must be tied.
- Hats are not acceptable to wear inside the building at any time unless permitted as part of an announced school spirit theme.

When a student's dress is representative of a danger to his/her health, safety, or welfare or creates a distraction to the learning environment, the administration will request that the student change his/her clothing. A violation of the dress code may result in disciplinary action.

Students may be required to wear specific types of clothing while participating in physical education classes, technical education classes, science laboratories, family consumer science classes, and or extracurricular activities.

For more information, see Board Policy No. 221.

Digital Hall Pass Policy for eHallPass by Securly

Our school utilizes eHall Pass (recently rebranded as Securly Pass), a cloud-based digital system that replaces traditional paper passes. Students must use their school-issued Chromebooks to request permission before leaving the classroom. It is mandatory for all students to have an active digital pass while in the hallways during the school day. Any student found without an approved pass will be subject to disciplinary action.

Academic Program & Instructional Supports

Honor Code & Academic Integrity

It is the belief in the Pleasant Valley School District that the honest pursuit of academic excellence will lead to self-satisfaction, awareness, image, and integrity. The belief in self-actualization through the learning process stems from the student responsibility to pursue knowledge. This honor code represents the belief that all students are capable of the honest pursuit of academic knowledge through research, homework, class work, testing, and all other methods used by the faculty to assist and assess student progress. Unfortunately, some students feel the pressure and need to circumvent the learning process by doing such things as communicating answers with another, the unauthorized use or acquisition of material, and/or using the work of others and submitting this work as their own.

Program of Studies

The Pleasant Valley Middle School and High School Program of Studies documents are available online and in the MS/HS guidance offices. The High School Program of Studies details graduation requirements and available course offerings.

Required Assessments and Courses

Benchmarking with NWEA Assessments

Purpose and Expectations: During the academic year, students participate in the NWEA assessment. While the school calendar includes numerous evaluations, the NWEA serves a distinct educational purpose separate from standard classroom examinations. The following outlines the objective of this assessment and the expectations for student participation.

Measuring Academic Growth: Unlike traditional unit tests designed to yield a specific course grade, the NWEA assessment measures longitudinal academic growth. It is an adaptive tool intended to quantify the progress a student has made over the course of

the school year. The assessment highlights areas of academic excellence while simultaneously identifying specific subjects or skills that may require targeted academic support.

Instructional Impact: Faculty and administration utilize NWEA data to gain a comprehensive understanding of each student's unique learning profile. This information is vital for differentiating instruction and refining curriculum delivery within the classroom. Furthermore, the assessment results inform academic advising, assist in appropriate course placement, and ensure the institution provides the precise resources necessary for secondary and post-secondary success.

Expectations for Student Effort: Because the NWEA results directly dictate how faculty allocate resources and adapt instructional strategies, it is imperative that students approach this assessment with focus and diligence. Providing your maximum effort yields an accurate representation of your true academic proficiency. This precise data enables the school to effectively tailor its educational approach and provide the individualized support necessary to advance your academic trajectory.

PVMS (Grades 6-8) Required Courses

Grade 6 Core Classes	**Grade 7 Core Classes**	**Grade 8 Core Classes**
English	English	English
Math	Math	Math
Science	Science	Science
Ancient World History	American History I	American History II

Grade 6 Required Electives	**Grade 7 Required Electives**	**Grade 8 Required Electives**
Computer Technology	Computer Technology	Information Processing
General Music	General Music	Health
Global Connections	Health	Physical Education
Health	Physical Education	Exploratory Spanish
Physical Education	Introduction to Spanish	Visual Arts
Visual Arts	Visual Arts	

NOTE: This is not a comprehensive list of all electives offered; it only lists required electives.

PVMS (Grades 6-8) Required Assessments

The annual Pennsylvania System School Assessment (PSSA) is a standards-based assessment that helps students, parents, educators, and citizens understand student and school performance related to academic standards proficiency. These standards in English Language Arts, Mathematics, and Science and Technology outline what students should know and be able to do at various grade levels. School districts have the flexibility to design curriculum and instruction to ensure students meet or exceed these expectations.

Every Pennsylvania student in grades 3 through 8 is assessed in English Language Arts and Math. Every Pennsylvania student in grades 4 and 8 is assessed in Science.
Individual student scores, provided only to their schools, help teachers identify students who may need additional educational opportunities. School scores provide information for schools and districts to discuss and plan curriculum and instruction improvements. In accordance with §4.51(a)(4) of the PA School Code, the State Board of Education approved specific criteria for advanced, proficient, basic, and below basic performance levels.

PVHS (Grades 9-12) Required Assessments and Courses

Students should follow the high school program of studies for all required courses needed to fulfill graduation. The Keystone Exams meet federal accountability criteria for high school under ESSA. Students must take these exams for federal accountability purposes, as failure to do so affects the Local Education Agency (LEA) and school's participation rate. These are end-of-course assessments that measure proficiency in Algebra I, Literature, and Biology. All students are expected to participate in all three exams by the end of their junior year.

All students must meet requirements under 1 of 5 accepted Graduation Pathways outlined by PDE. The primary pathways available involve demonstrating proficiency in the Keystone Exams, and PVHS will support students by remediating and reassessing. Achieving one of the alternative pathways to graduation does not excuse a student from taking the 3 Keystone Exams.

Course and Schedule Changes

PVMS (Grades 6-8) Course/Schedule Changes

Schedule changes (dropping or adding a class) are permitted under these conditions:

- A required class is missing from the schedule.
- Two classes are scheduled at the same time.
- Any other requests to drop or add a class must be discussed with the school counselor.

PVHS (Grades 9-12) Course/Schedule Changes

Schedule changes (dropping or adding a class) are allowed under these conditions:

- A required class is missing from the schedule.

- Two classes are scheduled at the same time.

Graduation Requirements and Honors

To view the Pleasant Valley School District graduation requirements, please click on the hyperlink that corresponds with your student's anticipated year of graduation:

Class of 2026 **Class of 2027** **Class of 2028and beyond** ~~**Class of 2029**~~

High School Credit

High school credit is exclusively awarded for courses successfully completed at Pleasant Valley High School (PVHS) in grades 9-12. No high school or graduation credit will be given for courses taken at Pleasant Valley Middle School (PVMS).

Credit Recovery

Beginning with the 2026-2027 school year, credit recovery options will be available to all Pleasant Valley High School students, including those enrolled in our traditional "brick and mortar" programs and the PV Bears Academy. Please note that a fee of ~~at least~~ $200 for half credit and $400 for full credit will be charged for all credit recovery courses.

Credit recovery is available only to students in grades 9-12.

Summer School

Summer school provides an opportunity for students in grades 7-12 to remediate courses. Please note that there are no summer school course offerings available for students in grade 6. All summer school courses are subject to a fee of ~~at least~~ $200 for half credit and $400 for full credit.

~~Pleasant Valley Middle School (PVMS) Student Eligibility for Summer School~~

~~Students seeking to remediate Middle School courses must meet eligibility requirements. To be eligible for summer school, Pleasant Valley Middle School (PVMS) students must have a final average of 50% or higher in the core subject course they wish to remediate. Core subjects include English Language Arts, Math, Science, and Social Studies. Middle school students are limited to remediating a maximum of two courses during the summer school session~~

Student Eligibility for Summer School

To be eligible for summer school remediation, PVMS and PVHS students must meet specific academic criteria. Students must have earned a final average of at least 50% in a core subject–defined as English, Math, Science, or Social Studies–that they intend to retake.

Additionally, students are restricted to remediating a maximum of two courses per summer session, unless prior administrative approval is granted to exceed this limit.

PVH Graduation Honors

We recognize graduating seniors with three categories of academic honors based on their mark averages for all grades earned at Pleasant Valley High School (grades 9, 10, 11, and the first semester and first marking period of the second semester of grade 12). Special honor seals will be affixed to the diplomas of eligible graduates, and they will be recognized during the annual commencement exercises with special regalia.

- Summa Cum Laude: 96 - 100
- Magna Cum Laude: 92 - 95.99
- Cum Laude: 85 - 91.99

To be eligible for graduation honors, students must have been enrolled in the Pleasant Valley School District for at least four (4) semesters (with at least two [2] of those in their senior year) and have earned at least twelve (12) credits taking Pleasant Valley School District courses.

Eligibility for Valedictorian and Salutatorian honors is limited to students continuously enrolled at the district's high school for three (3) or more school years immediately prior to graduation. The Valedictorian will be the student with the highest weighted GPA once senior grades are complete. The Salutatorian will be the student with the second-highest weighted GPA after senior grades are finalized.

PVH Graduation/Commencement

~~Students must meet all financial and/or disciplinary obligations to participate in graduation/commencement practice and the ceremony. Additionally, appropriate behavior is expected at all practices for participation in the ceremony. Students must complete all academic requirements before the graduation date to be eligible to participate.~~

To ensure students are eligible to receive a diploma, all seniors must have the following items completed. Please note that several of these are official, state-mandated requirements established by the Pennsylvania Department of Education (PDE):

- **Keystone Graduation Pathways (Act 158 of 2018)**: In alignment with PDE statewide graduation requirements, students must demonstrate postsecondary preparedness through one of the five approved pathways (Keystone Proficiency, Keystone Composite, Alternate Assessment, Evidence-Based, or Career & Technical Education).
- **Civics Assessment (Act 35 of 2018)**: In accordance with state law, all students must successfully complete a locally developed assessment of U.S. history, government, and civics.
- **Career Readiness Portfolio (Chapter 339):** As per the PDE's Career Education and Work (CEW) Standards, students must have a finalized career portfolio containing the required artifacts that demonstrate successful career exploration and preparation.
- **Local District Requirements:** Students must successfully fulfill all standard credit and course requirements set forth by the Pleasant Valley School District Board of Education.

PVHS Commencement Information

- No student will be allowed to participate in Graduation Practice or the Graduation Ceremony until all financial obligations are met.
- Students who ~~misbehave~~ violate the code of conduct during Graduation Practice or during the Graduation Ceremony will not be allowed to participate and will be removed from the practice and/or the ceremony and diplomas will be withheld.
- Any students with an inappropriate device or who demonstrate inappropriate behavior during practice, pre-ceremony, and graduation will be immediately removed from the ceremony. There will be no appeal to be reinstated.
- Student attendance is mandatory for all seniors at all graduation practices including the graduation walk. Students must be on time for all practices which begin at 8:00 A.M. and will go through metal detectors. If any extenuating medical or emergency circumstances arise that prevent your presence, please contact the building Principal.

PVH Graduation Cords and Stoles

Pleasant Valley School District permits students enlisting in any branch of the military to wear their service-specific cords and stoles at graduation. This is a special exception to our policy that otherwise requires all honor cords and stoles to be affiliated with Pleasant Valley School District programs and achievements.

PVH Early Graduation (Board Policy 217)

For students accepted by a college at the completion of their junior year, a diploma will be awarded upon satisfactory completion of their first year of college as a full-time matriculated student. Application forms and guidelines are available on the Pleasant Valley School District website and in the guidance office.

PVH Transfer Credit

Any transfer credit or college course credit grades will not be calculated into the student's cumulative average.

PVH Auditing of Courses (Grades 9-12)

High school courses can be audited, allowing students to engage with course content and activities. However, auditing generally does not award credit for graduation. Any student approved for audit enrollment must agree to fully participate in all course requirements as if they were enrolled for credit.

PVH Option to Take Additional Credits Beyond the School Day

There is a possibility that students may desire to take courses above and beyond the school day schedule. Specific limitations apply, so please speak with your child's guidance counselor to

determine if this option is appropriate. If courses are approved, they are offered at cost to the family, according to the following:

Full credit courses: $670.00
Half credit courses: $335.00

~~PVH/M~~ Honor Roll

The following criteria determine eligibility for the honor roll:

- A Distinguished Honor Roll student will have an average of all marks 92% or higher and no grade lower than 85% in any single subject.
- A Regular Honor Roll student will have an average of all grades 87% or higher and no grade lower than 80% in any single subject.

Students in grades 9-12 must carry a minimum of seven (7) credits.

For students carrying 3.5 unit courses (such as MCTI students), multiple quality points will be awarded to the grade. The guidance department and administration determine academic honor standing at the end of each marking period. Honor standing announcements will be indicated on the student's report card.

PVH 9th-11th Grade Academic Awards

Departments will provide awards to outstanding students in grades 9-11.

PVH Senior "Triple A" Awards

Academic, Athletic, and Performing Art awards will be presented to outstanding students in grade 12.

Service

A Senior Principal's Award is based on school service.

Academic Awards

The top 10 students with the highest academic average from grades 9-12 will have their names placed on our Academic Wall of Fame. The determination of graduating seniors for the Top 10 Wall of Fame is made by compiling averages from grades 9, 10, 11, and 12 earned within the Pleasant Valley School District.

PVM/PVH School Libraries

Our school libraries at Pleasant Valley provide a rich collection of books, eBooks, periodicals, and digital resources to support your learning. Through the district website, you can access various online subscription services for current and reliable information. Passwords for remote access are available.

You can log in to the online catalog with your PV username and password to manage your library account.

The library is an academic space, and all general school rules apply. For more details on library services, policies, and research guidelines, check out the Library Handbook in PDF format on the library's website, or pick up a print copy in either school library.

Educational Resources

Online Resources

The Pleasant Valley School District values the ease of access to information and materials that help parents/guardians support their children. On the Pleasant Valley School District website (www.pvbears.org), you can find district information, including the school calendar, policies, services, activities, and links to each of the schools in the district. You can access the Pleasant Valley School District Facebook page to stay up-to-date on current events and related news.

Varsity Tutor

Pleasant Valley has partnered with Varsity Tutors to provide unlimited, live support from highly qualified tutors, self-study resources, and engaging extracurricular classes. There is unlimited, real-time tutoring in all core subjects. Students and experts chat live using a shared whiteboard where they can edit documents, calculate equations, share files, and more. For more information please visit the Pleasant Valley High School webpage, click on “Academics” then click on “Varsity Tutor”. Varsity Tutor Frequently Asked Questions.

Google Classroom

The district will be using Google Classroom as its primary Learning Management System (LMS). This platform serves as a central hub for all instructional materials. Students will use their PVBears accounts to access instructional content, important announcements, and communicate directly with teachers. Parents don't have direct access to Google Classroom itself, but can receive email summaries of their student's work through guardian access. These summaries provide valuable information on missing work, upcoming assignments, and announcements. To request guardian summaries, please reach out to your child's teacher.

Additionally, Google Classroom does offer features for teachers to record grades; however, please be aware that it's utilized solely as a learning management system. PowerSchool is the official student information management system and the definitive record of your student's grades and academic progress. For a complete, accurate, and official record of your student's performance, please consult PowerSchool.

PowerSchool: Student Records and Information Management

PowerSchool is the official Student Information Management system used by the Pleasant Valley School District. This comprehensive platform serves as the central repository for all official student data, including academic records, attendance, and important contact information.

Parents and guardians are strongly encouraged to consult PowerSchool regularly to stay informed about their student's up-to-date attendance records and academic progress, including grades and assignments. Furthermore, PowerSchool is where you will find and need to update important forms and contact information annually to ensure we have the most accurate details for your student.

Use of Generative Artificial Intelligence in Education (Board Policy 815.1)

The use of Generative AI by students to complete assignments or assessments shall only be allowed to the extent stated and outlined by the teacher for the individual assignment or course. Students shall be notified in advance of the parameters for use of Generative AI in assignments and assessments.

Teachers shall outline the use of Generative AI tools and resources in their required lesson plans.

The Board recognizes the capacity of AI to complete many student assignments. In doing so, AI has the potential to upend traditional academic honesty and plagiarism standards.

Pleasant Valley School District (PVSD) does not recognize work created by Artificial Intelligence (AI) tools as a student's own work, and such work should be cited in the bibliography. In the case of AI tools and other software, the company/creator of the software is considered the author, when directly quoting an AI-generated response, you do not need to include a page or paragraph number, students must refer to the required type of citation requested by the instructor (MLA, Chicago, APA, etc.) for additional citation style. If there is a question as to the authenticity of an assignment, an AI checker will be used to verify the authenticity of said paper. To ensure the accuracy of the authenticity check, additional resources like the original online document the assignment was typed into, might be required to be shared through Google if not required for the assignment. If it is determined that the student misused AI, they may have the assignment returned and be required to complete the entire assignment again; if not redone, the student will receive a zero.

The Board permits the use of AI detection tools as an aid to identify potential academic integrity issues, but prohibits reliance on results from AI detection tools as the sole determination of academic integrity.

Essentially, the use of any AI for improper or nefarious reasons such as impersonating any school entity (ex. administration, staff, educators, students) and/or plagiarism of any type, is subject to discipline.

It is the responsibility of all teachers to provide students with notice of whether AI use is permitted on a particular assignment or project. Teachers should use the following scale for guidance:

No AI Use	The assignment is completed independently without the assistance of AI.	No disclosure required.
AI-Assisted Idea Generation	AI is used for brainstorming and generating ideas only.	No disclosure required.
AI-Assisted Editing	AI is used to edit or refine student work, but not to generate content.	Student must disclose how AI was used.

Failure to comply with this policy or district rules regarding appropriate use of Generative AI including, but not limited to, acceptable use of computer and network resources, shall result in usage restrictions, loss of access privileges, disciplinary action and/or referral to legal authorities.

Instructional Grouping and Student Placement

The Pleasant Valley School District's rationale for grouping students is to create a classroom environment that is conducive to learning and teaching. Our goal is to maximize the use of instructional time and take into consideration that students learn from each other as well as from the teacher. We always value information you may feel is important to the placement of your child, but cannot honor requests for specific teachers. The types of information you may want to share are:

- Health or medical needs
- Family changes
- Peer interactions
- Specific social, emotional, or educational needs
- Learning style

Please contact the School Counseling Department at the school your child(ren) will be attending to discuss or share this information.

Field Trips

Field trips are a planned part of the instructional program at each grade level and support academic goals. Parent/Guardian permission notes to participate are required because students will be leaving school property. Since safety is a priority, parents/guardians may be asked to attend field trips as chaperones.

Homework

Homework is a vital part of the instructional process. It is designed to give your child the opportunity to practice learned skills independently. The classroom teacher determines the amount of homework and the content which will vary depending on the content area and grade. If your child has difficulty completing the assigned homework or if you have any questions, please contact your child’s classroom teacher(s).

Homework/Class Work/ Make-Up Procedure

After returning from an absence, students need to contact his/her individual teachers in order to determine what homework, class work, and tests were missed, and it is the responsibility of the student to see that the work and tests are completed and handed in. Students who attend band, chorus, or athletic events are responsible for finding out and making up any work or tests they missed during lessons, rehearsals and/or events. As a rule, students will have the number of school days equal to the number of excused absences to complete the homework. Any work not completed within that time frame will be assigned a failure (F). Except in the case of approved educational trips, in which work must be requested in advance of the trip and must be turned in upon return.

Homework Request

Parents may contact the school to secure any assignments that can be completed during an absence. Assignments will be available within forty-eight (48) hours from the time of the request. Parents/Guardians are responsible to see that assignments are picked up at the school when they have been requested. Students are encouraged to have reliable classmates share any information regarding missed work. Students are expected to work on and complete assignments when they are requested and sent home during an absence. Students are also expected to complete assignments when work is requested before or during an approved vacation which occurs on regular school days.

Final Exams

Attendance on scheduled final examination days is mandatory. If a student is absent on the day of a final exam, official medical documentation (a medical note) must be provided in order to sit for a make-up exam. If a student is absent for both the regular final exam day and the scheduled make-up exam day, they will be assigned a failure (F) for the final exam.

Support Services

Multidisciplinary Team

The Multidisciplinary Team refers to the team of school professionals, parents/guardians, and community agencies that work together to determine appropriate programming for individual students. This team is most commonly used when determining the programming for students with special needs.

Special Education and Gifted Services

The Pleasant Valley School District is an inclusive school district. This means that students with disabilities and special needs are educated alongside their non-disabled peers to the maximum extent possible. The Pleasant Valley School District, either directly or through various other education agencies, including Colonial Intermediate Unit 20, provides Special Education

services that may be required for children with special needs. Please contact your child's school counselor if you have any questions about special education services.

English Learners (EL)

The Pleasant Valley School District provides an English Learner (EL) curriculum for our students who qualify. English learners are identified through a Home Language Survey at the time of registration. A screening process identifies students in need of EL support. At the elementary level, the EL program provides English Learners with a communication program in English that will enable them to fully participate in their educational experience in our schools, in their daily lives, and in our community. The objectives of our program include the following:

1. To develop basic interpersonal skills and cognitive academic language proficiency in English.
2. To develop proficiency in the language domains of speaking, listening, comprehension, reading, and writing from a whole language approach.
3. To develop competence in intercultural interactions
4. To provide EL's with opportunities to share their language and culture with their peers.
5. To encourage participation in the full range of instructional activities in the mainstream curriculum and extracurricular activities in the school.

Child Study Team (CST)/Student Assistance Program (SAP)

Child Study Team (CST)

Teachers monitor students' academic and/or behavioral progress through benchmark assessments, progress monitoring, and observation. There are times when students may need additional support to reach their potential. These processes are team approaches to developing plans based on student data. Parents/Guardians are a part of this process through communication with the classroom teacher and/or teams.

Student Assistance Program (SAP)

The Student Assistance Program (SAP) helps students dealing with school problems caused by issues such as home life, relationships, substance use, depression, or other mental health challenges.

Anyone can make a confidential referral—students, teachers, parents, administrators, or support staff. The SAP Team gathers relevant school information (attendance, discipline, academics, health reports) and connects students with appropriate county agencies or guidance services. This might include support groups or individual counseling.

Parents/guardians can refer a student by calling:

- PV High School: (570) 402-1000, ext. 4011
- PV Middle School: (570) 402-1000, ext. 2011

School Counselors

Our counseling services are here to support your child's overall growth and educational journey. Our dedicated counseling staff helps students develop the **knowledge, skills, and self-reliance** they need to make sound decisions and navigate personal and social adjustments successfully. Our school counselors support students individually, in small groups, and in the classroom setting. They also consult with teachers, parents/guardians, and the building administration regarding children's academic, social, and/or emotional growth. If you would like further information regarding the school counselor's role, please call the guidance office at 570-402-1000 ext. 2011 (PVM) OR 4011 (PVH)

Student Activities

PVHS Student Activities

We believe that being involved in activities outside of the classroom is a vital part of a complete education. Pleasant Valley High School offers a wide range of co-curricular activities to all students. Some activities may have specific requirements to join.

For full details on our athletic and co-curricular programs, please refer to the Pleasant Valley School District Athletics and Activities Handbook, which is available online. This handbook contains all important general information for parents, guardians, and community members.

All student participants are expected to follow every policy, guideline, regulation, and rule set by the school district, the coach/director/advisor, and relevant governing bodies (like PIAA, District XI, etc.). You can get a copy of these from the Office of Athletics and Activities.

To learn more about specific activities and any entry requirements, please contact the individual group advisors or coaches.

See the list of activities below:

SPORTS	**CLUBS**	**CLUBS**
Baseball - Varsity/JV	Aevidum	National German Honor Society/GAPP
Boys' Basketball - Varsity/JV/Freshman	Art Honor Society	National Honor Society
Girls' Basketball - Varsity/JV/Freshman	A/V Club	National HOSA
Cheerleading - Varsity/JV	Chess Club	National Key Club
Cross Country - Varsity	Dance Club	National Leo Club
Field Hockey - Varsity/JV	Debate Club	National Math Honor Society/Mu Alpha Theta

SPORTS	CLUBS	CLUBS
Football - Varsity/JV/Freshman	Diversity Club	National Music Honor Society
Golf - Varsity	Drama Club	Pep Band
Boys' Lacrosse - Varsity/JV	Environthon	SADD
Girls' Lacrosse - Varsity/JV	FBLA	Scholastic Scrimmage
Boys' Soccer - Varsity/JV	Future Teachers Club	School Musical
Girls' Soccer - Varsity/JV	Graphic Novel Society	Shakey's Club
Softball - Varsity/JV	Jazz Band	Stage Crew
Boys' Tennis - Varsity/JV	Literary Magazine	Student Government
Girls' Tennis - Varsity/JV	Math Club	Ski club
Track - Varsity	E-Sports	Video Club
Volleyball - Varsity/JV		Woodwind Ensemble
Wrestling - Varsity/JV		Yearbook

Honor Society

Membership in the National Honor Society (NHS) is both an honor and a significant responsibility. Students selected for membership must demonstrate the highest qualities in scholarship, leadership, service, and character.

The Pleasant Valley High School chapter of the National Honor Society aims to:

- Create enthusiasm for scholarship.
- Stimulate a desire to render service.
- Promote worthy leadership.
- Encourage the development of character in all students.

These four qualifications define an NHS member:

Scholarship

To be eligible for candidacy, students must be in the sophomore, junior, or senior class and have a minimum cumulative grade point average (GPA) of 92% based on all high school credits earned. (This includes high school credits earned in 7th and 8th grade.) This scholastic achievement is the minimum standard for admission. Students who meet or exceed this standard may be considered for election based on their service, leadership, and character.

If a member's cumulative GPA falls below 92%, they will receive written notice. Only one warning period is allowed. If the GPA remains below 92% for one or more marking periods before graduation, the member is entitled to a hearing before the Faculty Council before dismissal. A member being considered for dismissal can explain any mitigating circumstances to the Faculty Council. If dismissed by a majority vote of the Faculty Council, the student is permanently ineligible for NHS membership. Violation of the Honor Code may also result in dismissal from the National Honor Society.

Leadership

Demonstrating leadership is crucial for selection. Leadership can be shown by holding offices in school or community activities, or by chairing or serving on vital committees that significantly contribute to school or community activities.

Service

The service criterion is often defined by a candidate's contributions to the school, classmates, and/or the community.

Character

To illustrate good character, candidates must obtain the signatures of three community members who will attest to their good character.

For a much more detailed explanation of the expectations for scholarship, leadership, service, and character, please refer to the National Honor Society Application. You can download the application from the High School website (under the Athletics/Activities/National Honor Society section) or obtain a hard copy from the Athletics and Activities Office or the National Honor Society Advisor.

School Events/Activities Participation

Students will lose the privilege to attend school events and activities (such as dances, rallies, and special events) if they meet any of the following conditions within a 45-day window leading up to the event. Privileges may be reinstated at the administration's discretion.

- Receiving a citation for truancy or excessive unexcused absences.
- Maintaining poor academic standing (failing two or more classes based on prior week's grades)
- Receiving 3 or more days of Out-of-School Suspension (OSS)
- Receiving 5 or more days of In-School Suspension (ISS)
- Accumulating a combined total of 5 or more day of ISS and/or OSS.

High School Dances

Regulations for school dances are the same as for any school activity. Students absent from school may not attend a dance scheduled on the same day unless permission is granted by the principal, assistant principal, or designee.

Pleasant Valley dances are closed to the general public. Only students currently enrolled at Pleasant Valley School District in grades 9-12 are allowed at school-sponsored dances. Outside guests are not permitted, with the exception of the Senior Prom and Homecoming (see more

information below). For all school-sponsored dances (on or off school premises), once students and guests have entered the building for the dance, they may not leave and return.

Homecoming and Senior Prom

The Fall Ball and Senior Prom are highlights of the school social year, usually held at a neighboring resort or in a school district gymnasium, and are formal events.

These are school-sponsored functions, and all participants are subject to all school regulations. No educational trips will be afforded the week after the prom. Students must provide a doctor's note if absent on the first school day after the prom.

For the Prom, 12th-grade students may, with administration permission, invite a guest under the age of 21 (including PV students in grades 9, 10, and 11).

Students attending the Homecoming and Senior Prom with invited guests must complete permission slips that include the following information:

- A photocopy of the guest's license or equivalent identification. Guests cannot be over the age of 21 before the first day of school of the current year.
- If the guest is a student, provide their name and school location.
- Guest's name, address, and telephone number.
- Guest's signature on the permission slip.

PVMS Student Activities

Pleasant Valley Middle School offers a wide range of co-curricular activities available to all students. Some activities may have specific entry requirements and can supplement the academic program.

The Pleasant Valley School District Athletics and Activities Handbook is available online and contains important general information for parents, guardians, and community members regarding our athletic and activity programs. All student participants must follow the policies, guidelines, regulations, and rules set by the school district, the coach/director/advisor, and appropriate governing bodies (e.g., PIAA, District XI). Copies of these rules can be obtained from the Office of Athletics and Activities.

Students should contact group advisors/coaches for more information. Please visit the school's website for an updated list of available sports and clubs.

See the list of Middle School sports and activities below:

Sports 7th and 8th grade Students at Pleasant Valley Middle School have the opportunity to participate in the following PIAA approved sports:	**Clubs** All students at Pleasant Valley Middle School have the opportunity to participate in the following clubs/activities:
Baseball	Computer Club

Basketball, Boys' Basketball, Boys' Cross Country Field Hockey Football Soccer, Boys' Soccer, Girls' Softball Track & Field, Coed Volleyball, Girls' Wrestling	Digital Media Club Diversity Club Drama Set Design Ecology Club National Honor Society Jazz Band Musical Set Design Sewing/Crochet Club Student Government Woodwind Ensemble Yearbook Chess Club Esports

National Junior Honor Society

Membership in the National Junior Honor Society (NJHS) is both an honor and a responsibility. Students elected to membership must demonstrate the highest qualities of scholarship, leadership, service, and character.

The Arthur A. Smith Chapter of the National Junior Honor Society was founded to:

- Create enthusiasm for scholarship.
- Stimulate a desire to render service.
- Promote leadership.
- Develop character.
- Encourage citizenship.

To be eligible for membership, a student must meet specific criteria during their seventh-grade year:

- A cumulative average of at least 94% (with double weight for the five major subjects).
- No individual grade below 85% in *each* of the four marking periods.
- Demonstrate qualities of service, leadership, character, and citizenship, and receive teacher recommendations.

Students meeting these standards will be inducted into the National Junior Honor Society in their eighth-grade year.

Once inducted, a student's grades will be evaluated each marking period. Members are expected to maintain a cumulative average of at least 92%. Violations of any National Junior Honor Society standards may result in probation and/or dismissal.

Note: In accordance with the National Junior Honor Society Constitution, cumulative averages and individual grades are not rounded up.

Dances (Board Policy 707)

If dances are held at Pleasant Valley Middle School, specific rules and regulations must be followed:

- Student groups sponsoring a dance need at least ten (10) chaperones and must organize the event at least four (4) weeks in advance. You'll also need to complete the appropriate facility use forms.
- Dances will be held in the cafeteria or gym, and require formal approval from the administration.

PVMS dances are school-sponsored functions, and all participants are subject to all school regulations. Regulations for school dances are the same as for any school activity. Students absent from school may not attend a dance scheduled on the same day unless permission is granted by the principal, assistant principal, or designee.

Valley Middle School dances are closed to the general public. Only students currently enrolled at Pleasant Valley Middle School in grades 6-8 are allowed at school-sponsored dances.

Middle School Dance Eligibility

Student attendance and participation in school dances are privileges, not rights, and are subject to academic and disciplinary review by the administration. To be eligible, students must be in good academic standing. Students who do not meet academic expectations or fail to uphold the school's code of conduct may be placed on privilege denial, rendering them ineligible to attend school dances. This policy ensures that school events remain a positive and safe environment for all students and reflects our commitment to academic excellence and responsible conduct.

Student Evaluation and Record Keeping

Assessment

The Pleasant Valley School District uses local, nationally normed, and statewide assessments throughout the school year. The assessment information is used to:

1. Provide information to the Board of Education and the community on the level of education attainment/measured ability of students in the Pleasant Valley School District and comply with various federal or state mandates.
2. Provide information on in-school performance to teachers, students, and families for the purposes of educational planning.

Northwest Evaluation Association Measures of Academic Progress (NWEA MAP Growth)

NWEA MAP Growth is a nationally normed, standardized achievement test that offers a personalized approach to assessing student knowledge. Unlike traditional tests, it's computer-adaptive, meaning it adjusts to each student's responses. If your child answers a question correctly, the next one becomes a bit more challenging; if they answer incorrectly, it gets a bit easier. This unique design allows us to accurately measure what students know and pinpoint what they're ready to learn next, without overwhelming them.

MAP Growth is considered a Universal Screener since it will be administered to all PV students in grades K-12. Universal Screeners act as an early warning system, enabling educators to provide timely and targeted support, ultimately aiming to improve educational outcomes for all

students. NWEA MAP Growth assessments are interim and formative, designed to measure student growth in math, reading, and science throughout the school year. They are not annual summative assessments like the PSSAs or Keystone Exams.

PSSA

The annual Pennsylvania System School Assessment is a standards-based, criterion-referenced assessment which provides students, parents, educators and citizens with an understanding of student and school performance related to the attainment of proficiency of the academic standards. These standards in English Language Arts, Mathematics, and Science and Technology identify what a student should know and be able to do at varying grade levels. School districts possess the freedom to design curriculum and instruction to ensure that students meet or exceed the standards' expectations.

Every Pennsylvania student in grades 3 through 8 is assessed in English Language Arts and Math. Every Pennsylvania student in grades 5 and 8 is assessed in science.

Individual student scores, provided only to their respective schools, can be used to assist teachers in identifying students who may be in need of additional educational opportunities, and school scores provide information to schools and districts for curriculum and instruction improvement discussions and planning.

Keystones

The Keystone exams meet the federal accountability criteria of ESSA for the high school level. Students must take the Keystone Exams for purposes of federal accountability. Failure to do so will affect a Local Education Agency (LEA) and school's participation rate.

The Keystone exams were created to replace the Grade 11 PSSA and serve as one component of Pennsylvania's statewide high school graduation requirement. Keystone Exams will help school districts guide students toward meeting state standards. The exams are end-of-course assessments designed to assess proficiency in the subject areas of Algebra I, Literature, and Biology.

Grading and Reporting Policies

Student Records

Records are kept to support the educational process and for the convenience of current and former students. Parents/guardians or current students can review records through the school office where the student attends.

There is a procedure for correction, addition, or challenge of the record when permission from the parent/guardian or the student (if over 18 years of age) is needed for release of records outside the school district. Exemptions are as follows: if the student transfers out of the school district, if the school district receives a subpoena, if the student seeks admission to a

post-secondary school, and if the directory information is sought in the case of an emergency or police matter. Specific additional policy information may be accessed on the Pleasant Valley School District website.

Legal parents/guardians and students 18 years or older have the right to review information in the child's or their own permanent record folder. Others may access student records with written permission from the parent/guardian (or student, if 18 or older). If you're interested, you can make arrangements with your child's teacher, school counselor, or building administrator. For additional specific policy information regarding student records, please visit the Pleasant Valley School District website at www.pvbears.org.

Grade Reporting & PowerSchool

Information regarding student progress is available via PowerSchool. At the conclusion of each marking period, parents/guardians can receive a report of their child's progress via PowerSchool. Report cards are issued every nine (9) weeks. Tentative dates are listed on the school district calendar. Parents/guardians are strongly encouraged to schedule meetings with teachers to discuss their child's progress. Student academic performance is also available to parents/guardians online through PowerSchool on the school district website.

Grading Policy

The following information outlines our numerical grading policy:

- Any grade average below 65% is a failing grade.
- ~~A student absent on the day of a final exam must provide an acceptable excuse note for the absence. Otherwise, a grade of "0" will be recorded for the exam.~~
- If you are absent or tardy on the day of the final exam, you may take it on the designated makeup day, provided you submit a medical note by the following day. Failure to provide documentation will result in an exam grade of zero. The administration reserves the right to make exceptions for individual extenuating circumstances.
- For each one (1.0) credit course, the final grade is determined by averaging the four (4) marking period grades and the final exam, with the final exam counting for 20% of the final average. Some 1-credit courses may have a Midterm (10%) and a Final (10%).
- For each half (0.5) credit course, the final grade is determined by averaging the marking period grades and the final exam, with the final exam counting for 20% of the final average.
- Alphabetic and numeric grade equivalents are as follows:

Alpha Equivalent	Numeric Marks	Quality Points	Definition
A	92-100	4.00	Excellent
B	83-91	3.00	Above Average
C	74-82	2.00	Average

Alpha Equivalent	Numeric Marks	Quality Points	Definition
A	92-100	4.00	Excellent
D	65-73	1.00	Below Average
F	0-64	0.00	Failure
P	n/a	n/a	Pass

Home-School Communication

Conferences

Parents/guardians will have the opportunity to attend parent-teacher conferences during the school year. All parents/guardians are encouraged to attend. The conferences will be approximately 10-15 minutes and may include individual and/or teams of professional and support staff. In the fall, district-wide conferences will be held. At any time during the school year, if you want to schedule a conference with your child's teacher, please reach out to the teacher and schedule one.

Parent Portal: PowerSchool

Parents/guardians are encouraged to utilize PowerSchool to track their child's academic progress. Should you ever have any questions regarding your child's progress in school, please contact his or her teacher or school counselor.

Building Websites

Parents/guardians can visit the PVE and PVI websites to view upcoming events and news related to the school. The website can be accessed at pvms.pvbears.org and pvhs.pvbears.org

Automatic Phone calls/Emails

Automatic emails are sent on Sunday evenings, and calls/emails are sent throughout the school year to share special information with families. If you do not receive these phone calls/emails from us, please call the main office to ensure that your primary contact information is up to date.

Progress Reports and Report Cards

In addition to parent-teacher conferences, information regarding student progress is available via PowerSchool. At the conclusion of each marking period, parents/guardians can receive a report of their child's progress.

Student Health-Related Information

State Mandated Reporting Requirements

All school district employees are required under state law to report any suspected incidents of child abuse and/or neglect.

Health Services

The school health services team consists of the certified school nurse, health room technician, school physician and school dentist. The team works together with a primary focus of helping all students to stay as healthy as possible. However, we could never do as much as the student and his/her family can. Health habits such as eating nutritious food, getting adequate rest and exercise daily, plus practicing good hygiene such as frequent hand washing to decrease the risk of transmitting illness such as colds, will go a long way towards staying healthy.

What Happens in the Health Room

1. Students need to obtain permission from school staff to go to the health room except in an emergency.

2. Upon entering the health room, all students with illnesses, injuries, or medication needs will be assessed and care given based on the priority of their complaint. Medical emergencies will take priority.

3. After evaluation by the nurse, the following will occur:

    a. The problem will be treated and the student will return to class.

    b. The student will rest and return to class if condition improves.

    c. Parent(s)/guardian(s) will be contacted by the nurse about the illness or injury and a decision will be made if the student will return to class or go home. Reasons a student may need to be sent home include fever over 100.4℉, vomiting, diarrhea three times in a day, severe injury, a contagious condition, or illness at the nurse's discretion. In the event that the illness or injury requires medical care, it is the responsibility of the parent(s)/guardian(s) to arrange for further care. 911 will be called by the school nurse when medically necessary.

    d. The student may present to the nurse's office with an infection or condition that requires follow-up either with a physician or treatment at home (pinkeye, etc.). The nurse will inform the parent(s)/guardian(s) of the specific requirement for return to school. The nurse will inform the parent(s)/guardian(s) of the specific requirement for return to school.

        Students may be excluded from school for additional designated symptoms or signs of infectious conditions based on health monitoring by the school nurse or other designated staff, in accordance with guidance and communications from the PA Department of Health or other state or local

health officials, and the Board-approved health and safety plan. Students who have been excluded for such symptoms will be readmitted when the school nurse or physician is satisfied that the condition is not communicable, when the student presents a statement from a physician that the student has recovered or is noninfectious, or when other designated criteria set forth in guidance from state or local health officials has been met.

4. Injuries that happen at home should be taken care of at home. If the student is seen in the health room for home injuries, the nurse will provide care based upon the complaint.

For more information, see Board Policy No. 203.

State-Mandated Screening Tests

1. Height, weight, and vision screenings are done on a yearly basis.

2. Hearing screenings are completed in grades K-3, 7th and 11th. Hearing screenings are completed for all new and transfer students at the elementary level.

3. Physical examinations are required by the Pennsylvania School Health Act for all original entry (K,1) , 6th, and 11th grade students and transfer students who do not have documentation of a completed physical examination. Student-athletes, as per PIAA regulations, are also required to have a health care provider complete an examination form. Parents/guardians have the opportunity to have these examinations completed by their private physician or by the school physician. If students do not have this exam completed by December 1st of that school year, they will not be allowed to return to school January 1st of that school year and absences will be deemed “unlawful”.

4. Dental examinations are required by the Pennsylvania School Health Act for all original entry (K, 1), 3rd, and 7th grade students and transfer students who do not have documentation of a completed dental examination. Parents/guardians have the opportunity to have these examinations completed by their private dentist or by the school dentist.If students do not have this exam completed by December 1st of that school year, they will not be allowed to return to school January 1st of that school year and absences will be deemed “unlawful”.

   NOTE: All students in Pennsylvania qualify for CHIP (Children’s Health Insurance Program) and therefore we are strongly adhering to this requirement. In addition, we will be communicating with families throughout the summer to make these expectations clear and to communicate opportunities to assist families, such as the scheduling of an immunization van at the school.

*Severe Allergies (*Board Policy 209.1 and 246)

The school district recognizes that some students will have severe allergies and that, in order to maintain a safe school environment for students, the school district depends upon the coordination of parents/guardians, health professionals, students, and staff to minimize contact with the allergen and prepare a plan of action in the event the child is exposed to the allergen.

It is the responsibility of the parent/guardian to notify the child's building nurse of the severe allergy. The parent/guardian must submit to the school district a medical statement form confirming the severe allergy and signed by a certified physician, physician assistant, or nurse practitioner.

For a child with a severe food allergy, parents/guardians shall maintain a supply of safe snacks at the school and/or with the child for appropriate use in school. A list of safe snacks is available on the building webpage.

Although the school district shall provide the necessary accommodations and services to enable a student with severe allergies to attend school safely, the school district is not required to provide medication or personal devices – that is the responsibility of the parents/guardians or others.

When parents/guardians have information that the child's medical condition has changed and that the change may indicate new and/or revised accommodations necessary to safeguard the child, parents/guardians shall provide such information to the school. For more information, see School Board Policy No. 113.4 and accompanying regulations.

Dangerous allergies can be triggered by certain types of food or other substances. If a child with such an allergy eats or even touches certain food items or foods processed in a facility with these products, the child may have a life-threatening reaction. Other substances, such as perfumes, can produce similar reactions. Therefore, in classrooms where a child has a severe allergy, we are putting in place these steps to help limit an affected student's exposure to these risky foods or other substances:

- A food or other substance that has been identified as being an allergen to a specific student may not be brought into any classroom to where the child is assigned, whether he/she is in the classroom or not.
- If an allergen is brought into the classroom by a student and it is discovered by the teacher, arrangements will be made to ensure that the child is not exposed to the allergen.

We know that these steps may be inconvenient, but we trust that you understand how serious this issue is. We all want students at the Pleasant Valley School District to be safe.

Medication Policy (Board Policy 210 & 210.1)

Whenever possible, parents/guardians are requested to administer medication at home. Every effort should be made by the parents/guardians and their physician or certified nurse practitioner to schedule the administering of medication, when viable, at times during which the student is not in school, thus eliminating disruption to the student's school day and maximizing his/her participation in the learning process.

No medication will be dispensed by any school district personnel unless the parent/guardian provides the certified school nurse or health room technician with the proper authorization and medication as stated in School Board Policy No. 210. Please see the policy in its entirety for complete information.

- Students requiring medication during school hours must have authorization from their physician on file in the nurse's office and the authorization must include the following:
    - Date

- Full name of student
- Name of medication
- Prescribed dosage
- Time schedule for administration
- Length of time (duration) to be given
- Diagnosis
- Possible side effects
- Additional medication currently prescribed
- Special conditions
- Signature of physician and address and telephone number (including fax number, if possible).
- Orders signed by a certified registered nurse practitioner (C.R.N.P.) must include an official office stamp or be submitted on official office letterhead that includes the name and address of the physician.
- Signature of parent/guardian

Medication must be in the original container from the pharmacy/doctor. The container must be clearly labeled with the student's full name and the medication name/dosage.

To ensure the safety of all students, all medication – except EpiPens, Twinject, asthma inhalers, "pump"-administered medications such as insulin – and supplies needed for administration of medication that include any item that is classified as a "sharp" (e.g. syringes with needles, lancets, etc.) must be brought to school by a parent/guardian and given directly to the school nurse or health room technician. All medication to be taken during school hours must have the accompanying Authorization for Medication During School Hours form on file in the nurse's office.

Students may transport emergency medications to and from school (asthma inhalers, Epi-Pens, Twinject, "pump"-administered medications such as insulin) once proper authorization is on file in the nurse's office. In cases where the parent/guardian requests that their child be permitted to carry/self-administer medication as per the order of the physician, the medication must be in a properly labeled pharmacy container with the student's name and the parent/guardian must accept the legal responsibility should the medication be lost, given to or taken by a person other than their child. The parent/guardian must also acknowledge that the school district has no legal responsibility to ensure that the medication is taken or when the above-named student administers his/her own medication and bears no responsibility for the benefits or consequences of the administration of the medication. The medication for self-administration by the student must be labeled with the student's name and signed and dated by the certified school nurse or health room technician that the student has authorization to carry and self-administer. The student will be responsible for keeping the medication in a secure location.

Students in possession of over-the-counter, prescription or other types of drugs which have not been registered with the certified school nurse or health room technician will be considered to be in violation of the school district's drug and alcohol policy and will be subject to disciplinary action.

Parents/Guardians must pick up any unused medication by the last day of the school year. Any unused medication that is not picked up by this time will be discarded.

The Pennsylvania Public School Code, Section 1414.2(g) allows parents/guardians to

request an exemption to the administration of an epinephrine auto-injector for their student. In order to request this exemption, contact the school nurse to make an appointment to discuss this decision, review and sign the opt-out form.

Parents/guardians wishing to choose this option should meet with the school nurse to discuss their

decision and then review and sign the opt-out form in the school nurse's presence.

For more information, see Board Policy No. 210 and 210.1

Immunization Requirements

Under the regulations of the Pennsylvania Department of Health, children in all grades (K-12) will be required to provide proof of having received immunizations or immunity prior to being admitted to school

K-12 immunization requirements for attendance:

- 4 doses of tetanus, diphtheria and acellular pertussis* (1 dose administered no greater than 4 days prior to the fourth birthday)
- 4 doses polio vaccine (4th dose on or after 4th birthday and at least 6 months after previous dose given)
- 2 doses of measles, mumps, rubella**(1st dose given on or no greater than 4 days prior to the first birthday)
- 3 doses of hepatitis B vaccine (There must be at least 24 calendar days between dose 1 & 2, 2 months between dose 2 & 3 and a minimum of 4 months between dose 1 & 3, dose 3 must be given at age 24 weeks or greater.)
- 2 doses of varicella vaccine*** (1st dose given on or no greater than 4 days prior to the first birthday) or chickenpox immunity proven by laboratory testing or a written statement of history of chickenpox disease from a physician. The second varicella must be at least 29 days after the first one.

*Usually given as DTaP, DTP or DT or Td.
**Usually given as MMR.
***There must be 28 days between the MMR and VV if they are not given on the same day.

7th-12th Grade Additional Immunizations Required for Attendance:

- 2 doses of meningococcal conjugate vaccine (MCV)
- First dose is given 11-15 years of age; a second dose is required at age 16 or entry into 12th grade.
- If the dose was given at 16 years of age or older, only one dose is required.

- 1 dose of tetanus, diphtheria, acellular pertussis (Tdap).
- Students must have the Tdap and first MCV to be able to enter 7th grade.

Exclusion From School

In accordance with the above regulation, since you have provided evidence of at least one dose of each vaccine, your child may attend school provisionally after “A plan for completion of the required doses” has been provided. Your child must comply with current immunization law which requires completion of required immunizations or provide a medical certificate completed by a physician, certified registered nurse practitioner, physician assistant or local health department. Any student who does not complete the required immunizations will be excluded from school until the requirement is met.

Medical Exemptions

Children need not be immunized if the family physician (M.D or D.O.) provides a written statement that immunization may be detrimental to the health of the child. When the physician determines that immunization is no longer detrimental to the health of the child, the child will have to comply with the above immunization requirements.

Religious Exemptions

Children need not be immunized if the parent/guardian or emancipated child objects in writing to the immunizations on religious grounds, or on the basis of strong moral or ethical conviction similar to a religious belief. The statement must be written on the back of the child’s “Certificate of Immunization” located in the school nurse’s office.

Student Accident Insurance

The Board provides parents/guardians the opportunity to purchase insurance coverage for injury resulting from accidents sustained by students in school for activities other than interscholastic sports. This optional, voluntary K-12 accident insurance plan is designed to help supplement any current insurance you have by satisfying deductibles or coinsurance requirements or limiting the possible financial impacts of an injury if your child has no other insurance. This insurance applies the Usual, Customary, and Reasonable (UCR) coverage. Brochures for the purchase of this insurance can be downloaded from the Pleasant Valley School District website at www.pvbears.org\Parents/StudentAccidentInsurance. There are options for School Time Coverage or 24 hour coverage. The brochure includes the enrollment information, costs, and instructions for payment. You will deal directly with A-G Administrators when purchasing this insurance. Details are provided in the Brochure.

Safety and Security

Student Identification

While on school district property, all students must wear and visibly exhibit, in the front of his/her outer garment between the shoulders and the waist, their current district issued photo identification on a break-away lanyard issued by the school district. Students may also be required to wear their school district ID when participating in an off-campus school-sponsored

activity. At any time, students may be required to immediately present their photo ID to an administrator, teacher, and other school employee or transportation worker. Students are responsible to report lost, damaged, or stolen identification cards immediately upon discovery to a teacher, security officer, or administrator. Under no circumstances shall a student alter a student ID card. Two (2) IDs and (2) lanyards will be issued to each student at no cost. Due to replacement costs, students will be charged for each replacement ID or lanyard.

Emergency Procedures

Parents/Guardians will be notified immediately in the event of an emergency. However, sick or injured children will not be sent home on the school bus. If parents/guardians cannot be reached, an emergency contact person designated by the parent/guardian will be contacted.

It is very important that your child's emergency contact information is up-to-date and accurate. If you need to change your child's emergency contact information, this may be done on the PowerSchool Parent Portal by going to www.pvbears.org, the PowerSchool Parent app, or by contacting the main office of your child's school. Parents/Guardians must go to the registration office (adjacent to the middle school) to change their address.

Custody

If there is a court order regarding the parental rights of your child, the court order should be submitted to the district registration office immediately. A copy will be made and filed in the child's student record. Without a court order, both parents have equal access to the child and the child's records.

McKinney-Vento Homeless Education Program

MCKINNEY-VENTO HOMELESS ASSISTANCE ACT: The Education for Homeless Children and Youth (EHCY) program is authorized under Title VII-B of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et seq.) (McKinney-Vento Act). The McKinney-Vento Act was originally authorized in 1987 and most recently reauthorized in December 2015 by the Every Student Succeeds Act (ESSA). The McKinney-Vento Act is designed to address the challenges that homeless children and youths have faced in enrolling, attending, and succeeding in school.

Under the McKinney-Vento Act, educational agencies must ensure that each homeless child and youth has equal access to the same free, appropriate public education, including a public preschool education, as other children and youths. Homeless children and youths must have access to the educational and related services that they need to enable them to meet the same challenging state academic standards to which all students are held. In addition, homeless students may not be separated from the mainstream school environment. Local Educational Agencies are required to review and undertake steps to revise laws, regulations, practices, or policies that may act as barriers to the identification, enrollment, attendance, or success in school of homeless children and youths.

The law indicates that the LEA liaison shall ensure that all homeless children, youth and families are identified through coordinated activities with other entities.

When a student is identified as being McKinney-Vento eligible, staff will:

- Assist with enrollment, monitor school attendance, and arrange transportation (Kg-8 students).
- Provide school supplies and other school related materials as needed.
- Advocate for and support students and families through school and home visits.
- Set clear expectations for student behavior, attendance, and academic performance.
- Assist students/families with access to community services.
- Assist students/families with access to tutoring, special education, and English language learner resources.
- Assist students so that they can participate in sports, field trips, and school activities.

For additional information, please contact the Child Accounting Office at 570-402-1000 ext. 1215

Metal Detection & Video Surveillance (Board Policy 218.1, 218.3, 226.1)

Metal Detection

To ensure a safe environment for everyone, metal detection equipment may be used for comprehensive or random searches at school, school programs, or school activities, on or off school property. If an individual refuses to cooperate with scanning procedures, appropriate disciplinary action will be taken, including denial of access to or participation in the event or activity.

Video Surveillance (Board Policy No. 226.1, 709, and 810.2)

Video surveillance may occur on any school property or transportation vehicle at any time. Video surveillance cameras are used in public areas to record activities on school property (Policy No. 709).

The use of video and audio recording equipment supports efforts to maintain discipline and ensure the safety and security of all students, staff, contractors, and others being transported on district-owned, operated, or contracted school buses or vehicles (Policy No. 810.2).

Surveillance promotes order, safety, security, and property of students, staff, and others.

Recordings may be used for review of incidents and as evidence for disciplinary and/or legal action (Policy No. 226.1).

For more information, see Board Policies No. 226.1, 709, and 810.2.

Searches (School Board Policy 218.1, 218.3, 226)

School district personnel may lawfully search students or their belongings (lockers, cars, electronic devices, bags, clothing, etc.) without a warrant if there is reasonable suspicion of a threat to the health, safety, or welfare of the student or the school population. This policy applies whenever students and/or their belongings are at school, on school property, at school-sponsored functions (on or off campus), on school transportation, or otherwise under school supervision.

Additionally, the school district may conduct reasonable suspicionless searches in certain circumstances if there's a threat to the school's health, safety, or welfare. The reasonableness of the search depends on factors like student privacy, search type, immediacy of the threat, and the search's effectiveness. Examples of threats include, but are not limited to, reasonable suspicion of a student possessing:

- Weapons, drugs, or drug paraphernalia
- Stolen property
- Pornographic or other inappropriate material
- "Sexting" photos or using electronic devices for bullying or threatening messages.

The results of searches can be used as evidence in disciplinary, juvenile, or criminal proceedings. Students will generally be notified and given a chance to be present during a search, unless urgent circumstances make it impractical. Parents/guardians will be notified as soon as possible.

Lockers, desks, and other facilities provided to students are school district property and are subject to search. (See also the "Hall Lockers" section for more details.)

The school district also uses metal detectors to help maintain a safe environment and cooperates with law enforcement, sometimes partnering with them to use canine searches for drugs or illegal items on premises.

Reasonable Force (School Board Policy 218)

As per PA School Code and Board policy, school staff and authorities may use reasonable force under any of the following circumstances:

- To quell a disturbance.
- To obtain possession of weapons or other dangerous objects.
- For self-defense.
- For the protection of persons or property.

Student Discipline

Effective discipline at Pleasant Valley School District serves two main purposes: to prevent future misbehavior and to be a learning experience for students. We want students to understand *why* rules exist and *why* they are important to follow.

Impact of Disciplinary Actions

Students should know that disciplinary incidents can result in losing privileges. This includes, but isn't limited to, exclusion from school, club, or athletic events, confiscation of parking passes, or personal electronic devices.

Lunch Detention

Lunch Detention (PVH ~~& PVM~~): Lunch detentions are assigned by building staff.

- Lunch Detentions are held every day Monday through Friday.
- Students are not permitted to be on their cellular device during Lunch Detention.
- Students will be given a bagged lunch.
- Students cannot reschedule lunch detentions.

Detention

Detention (PVH & PVM): Detentions are assigned by the administration. ~~At PVH, or some minor (Level 1) rule violations, teachers can also assign detentions.~~

- Detentions are held on Tuesdays or Thursdays, after school, or on a Saturday
- After school detentions are scheduled for two (2) hours
- Transportation is available for students assigned after-school detention.
- If you need to reschedule a detention due to a medical appointment, you must do so at least 24 hours before the scheduled date.

In-School Suspension (ISS)

Students assigned to In-School Suspension (ISS) must report directly to the ISS room upon arrival at school.

- Attendance will be taken.
- Students will remain in the ISS room until the end of the school day.
- Students will receive a bagged lunch.
- Students are not permitted to be on their cellular device during ISS.
- Time missed due to late arrival/early dismissal will be made up.
- Students assigned ISS cannot participate in any after-school athletics and activities on that day.

Note for High School Students: If you have Diversified Occupation, MCTI, or Cooperative Education, you will forfeit these privileges on the days of your suspension. This also includes participation in after-school activities, clubs, or sports.

Out-of-School Suspension (OSS)

Students may be excluded from school if the seriousness or repeated nature of an offense warrants it. Exclusion can be a suspension or expulsion.

- An Out-of-School Suspension means exclusion from school by a principal or designee for a period of one (1) to ten (10) consecutive days.

- For any suspension exceeding three (3) school days, an informal hearing will be held, which the student and parents/guardians may attend.

During any type of suspension or expulsion, students cannot attend or participate in any school-sponsored activity or be on school property, including school transportation, unless they have written permission from the superintendent or designee.

Teachers will provide access to school work missed during the suspension. It is the student's responsibility to get any missed work from their teachers.All work is due when the student fulfills the suspension. ~~A suspended student will have the same number of school days to complete missed classwork, tests, examinations, and assignments as the number of school days they were suspended.~~

Expulsion

Expulsion means exclusion from school for an offense for a period exceeding ten (10) school days, and it may result in permanent removal from school rolls.

- Expulsion only occurs after a Board of Education action, preceded by a recommendation from the Principal to the Superintendent of Schools.
- The student is given a due process hearing before the Board of Education, in accordance with Sections 12.6 and 12.8 of the PA School Code.
- Expelled students are prohibited from being on school premises, including school transportation, and from participating in or attending school-sponsored activities, unless they receive written permission from the principal or designee.

Chronic Disciplinary Issues and Habitual Offenders

Students who repeatedly violate school policies, rules, and/or regulations may, after due process and deemed appropriate by administration, be placed in an alternative education program at an off-site facility or face expulsion.

You may be considered a habitual offender if:

- You have exceeded 5-10 days of suspension during the current school year for a specific Level 3 infraction.
- You have had five (5) separate suspensions during the current school year for any combination of Level 3 infractions.

Drug & Alcohol Counseling

As an alternative to more severe disciplinary action, the school district offers drug and alcohol counseling for first-time offenders of nicotine vape, alcohol, tobacco, THC, or other controlled substance-related policies. This is a strictly one-time opportunity, and students who choose this option are required to successfully complete the entire program. (See discipline codes 333, 334, 335, and 337).

Discipline Infractions

Use of Communication Devices, Cellular Telephones, and Other Devices (Board Policy 237)

Student use of communication devices (like cell phones) is prohibited from the time you enter the school building until you exit it. While in the school facility, such devices must be turned off or inoperable and out of sight. Exceptions require approval from the building principal or designee.

No other use of a cell phone or communication device is permitted, including taking photographs, audio, or video recordings. All ringers or audible alerts must be turned off or disabled and out of sight. If you have any questions about appropriate use, please ask a staff member for guidance or permission first.

Note: Using a cell phone to send or display things like assessment answers, embarrassing pictures, or texts may lead to disciplinary consequences beyond those listed, in accordance with the school's code of conduct and district policy, and may result in law enforcement referral.

Use of Certain Hand-held Electronic Devices

The school district allows students to possess certain hand-held electronic devices on school property or school transportation. However, their use is **prohibited while in the school facility during school hours or when participating in a school-sponsored event**, unless approved by the building principal or designee.

If an unapproved personal hand-held electronic device is seen or heard, you may face disciplinary action, including confiscation of the device. These devices must be turned off or inoperable and remain out of sight, even if stored in a backpack, locker, or other hidden area.

For students participating in after-school activities, permission may be granted to use a hand-held electronic device for school-related functions, text messaging, private music listening (with earphones), or other similar inaudible purposes. No other use, including photography, audio, or video recording, is permitted. All audible signals must be turned off or disabled. If you have questions about a device or its use, seek guidance/permission from the building principal or designee before possessing or using it.

Note: These rules apply to all students in all school settings, including facilities, property, school-sponsored events, and transportation vehicles. Students attending MCTI or alternative education facilities must also follow any additional rules and regulations regarding device possession imposed by those facilities.

Leaving the School Building/Premises Without Permission

Students are not permitted to leave the school building, premises, or transportation for illness or any other reason without proper authorization from administration or school personnel. Violators may be suspended, and secondary driving privileges may be suspended temporarily or permanently.

Note: Students who leave school premises, including transportation, without proper authorization and then return are subject to search.

When PVM & PVH students are staying after school for a school-sponsored event, they are still considered under the supervision of school staff. As a result, students are not permitted to leave the campus for any reason until they are leaving at the end of the activity/event.

Theft

Our policy on theft aims not only to warn and deter but also to punish those responsible for theft, regardless of how minor. This rule is applied to the fullest extent possible.

- If a stolen item cannot be recovered or is damaged, the student responsible for the theft is responsible for restitution (paying for the item).
- In the cafeteria food line, all items must be on your tray or clearly visible for purchase. Items placed in pockets, carrying bags, or other concealed areas will be considered an attempted theft, and the student will be disciplined accordingly.

For more information on policies regarding Weapons, Terroristic Threats, Gangs, Tobacco & Vaping Products, Care of School Property, Searches, Video Surveillance/Recordings, Controlled Substances/Paraphernalia, and Bullying/Cyberbullying, please find the details on Policy main (PVSD Policy Manual).

Act 44 of 2025: Frequently Asked Questions

1. What is Act 44 of 2025?

Act 44 is a Pennsylvania state law that took effect on **January 6, 2026**. It mandates that school districts notify parents, guardians, and staff within **24 hours** of any weapon-related incident involving students or staff. This applies to incidents occurring:

· On school property.
· At school-sponsored events.
· On district-provided transportation.

2. Who will receive these notifications?

· **Building-Level Incidents:** Notifications will be sent to all parents/guardians and employees assigned to the specific building where the incident occurred.
· **Major Incidents:** The District may issue district-wide notifications for "major incidents" that pose a broader threat to the safety and well-being of the community.
· **Off-Site Incidents:** For incidents occurring during transportation or at school-sponsored activities, notifications will be shared with all relevant staff and families.

3. Why is the District sending communications on non-active threats?

The District's expectations and procedures regarding weapons on school property have not changed. What has changed is the requirement under Act 44 to notify families and staff about weapon-related incidents, even when there is no active threat to schools, students or staff.

4. The Tiered Classification System

To ensure communications are clear and reflect the actual level of risk, Pleasant Valley School District utilizes a three tiered system:

Tier	Classification	Description	Examples	Parent/Guardian/ Staff Notification
Tier 1	**Minimal Impact**	Items that meet the legal definition of a weapon but were possessed without harmful intent and posed no risk.	A pocketknife left in a backpack after a weekend trip; a plastic costume prop.	**Building Specific**
Tier 2	**Elevated Concern**	Items capable of causing harm that were visible or used irresponsibly, though not used to threaten or injure others.	A box cutter shown to another student; a realistic-looking replica weapon.	**Building Specific**
Tier 3	**Major Incident**	Serious incidents involving firearms, high-risk weapons, or any item used in a threatening manner.	Firearms (including BB or airsoft guns); weapons used to intimidate others.	**Districtwide**

5. What information will be included?

In compliance with the Pennsylvania School Code, each notification will provide:

· The **date and location** of the incident.
· A **brief description** of the incident.
· Whether the District in collaboration with law enforcement, has determined that there is an active threat.

6. If I receive a notification, does that mean that our schools are less safe?

No. Our district's priority has always been the safety of our students and staff. Over the past four years, we have taken proactive measures including increasing our police and security throughout the district, adding weapon detection systems, utilizing Safe2Say and maintaining positive relationships with students, staff and parents to ensure "community policing" where everyone in our community is responsible for the safety of each other. Pleasant Valley School District has always responded immediately to safety concerns and notified families when there was a serious risk. *The change is about communication requirements, not an increase in incidents.*

7. Why are the notifications brief?

Due to state and federal privacy laws—specifically the **Family Educational Rights and Privacy Act (FERPA)**—the District cannot share:

· Specific names or identifying information of those involved.
· Granular details regarding the disciplinary actions taken.

8. How are weapons defined?

According to School Board Policy 218.1 and the Pennsylvania School Code, a "weapon" includes, but is not limited to:

"Any knife, cutting instrument, cutting tool, nunchaku, firearm, shotgun, rifle, replica of a weapon, or any other tool, instrument, or implement capable of inflicting serious bodily injury."

Note: The law requires notification even for non-threatening items, such as a butter

knife packed in a lunchbox. **9. Does a notification mean my child is in danger?**

Not necessarily. Many incidents do not pose a functional threat to the school community. If law enforcement determines there is no ongoing danger, the notification will explicitly state this. If an active threat exists, the District will provide immediate instructions and regular updates.

Please keep in mind, the increase in notifications is a result of **new legal requirements**, not a decrease in school safety. The District continues to utilize weapon detection systems, school police, and the *Safe2Say* program to maintain a secure environment.

10. How will notifications be delivered?

All alerts will be sent through the district's communication system, **PowerSchool's SchoolMessenger**. Please ensure your contact information is up to date in the PowerSchool portal.

11. Who can I contact with additional questions?

Please contact your school's principal or the District Office at 570-402-1000. We are here to help you navigate these changes and keep our community informed.

Code of Conduct

To behave appropriately in school, students must understand basic discipline guidelines from both the school and home. Discipline is important and necessary for students, parents/guardians, and the school.

Unacceptable student behaviors are organized into three categories:

- **Level I:** Misbehavior typically resolved by the classroom teacher and/or principal or designee.
- **Level II:** More serious or frequent misbehaviors requiring disciplinary action by the principal or designee.
- **Level III:** Extremely serious, highly disruptive, illegal, or criminal misbehaviors addressed by the principal or designee.

The final decisions regarding the type of infraction, its pervasiveness/severity, and the disciplinary consequences are at the administration's discretion. In all cases, disciplinary action

or privilege denial may be **accelerated for repeat offenders** or due to the **severity of the offense(s)**.

Repeat Disciplinary Behavior

If a student continues to demonstrate disciplinary behaviors throughout the school year, they may be placed on a Behavior Contract.

Students who accumulate three or more days of out-of-school suspension (OSS) will be required to enter into a behavioral contract. Upon returning to school, a meeting with an administrator, the student, and the parent will be scheduled, during which the behavioral contract will be reviewed and signed. Students are not permitted to return to classes until this meeting has occurred. Please note that the contract remains valid regardless of whether the student chooses to sign it. The school will help the student and parent find the most appropriate educational placement within the Pleasant Valley School District.

Behavior Contract

If a student breaks their behavior contract and there's evidence of repetitive issues at school, the school will help the student and parent find the most appropriate educational placement within the Pleasant Valley School District.

Cell Phone Contract

The purpose of this contract is to help students understand that classrooms are for learning, and students must be fully engaged to reach their potential. For this reason, cell phone use during instructional time is not allowed. This contract will be implemented upon the 4th offense of School Board Policy 237.

Hall Restriction Contract

Students who cut classes, abuse hall passes, or arrive tardy to class repeatedly despite initial interventions may be placed on hall restriction for a length of time determined by administration. Students on hall restriction must always go to all classes, bathrooms, offices, etc. with a security officer - no exceptions. Students will sign a hall restriction contract to confirm that they understand the expectations for compliance with hall restriction procedures. Failure to comply may result in a disciplinary referral coded under Level 3 Insubordination.

No-Contact Contract

In cases where two or more students have engaged in behavior that causes safety concerns, stifles the education process for themselves or others, or otherwise violates the code of conduct, those students may be asked to sign no-contact agreements with the written consent of their parents/guardians. PVHS and PVMS will also strongly encourage the signing of no-contact agreements by all parties - including alleged victims and perpetrators - in incidents of bullying, harassment, and other types of wrongful actions committed by one student against another student. The purpose behind these agreements is to keep all students safe and comfortable in school. The administration can accomplish this more effectively when all students sign agreements, regardless of their roles or degrees of wrongdoing in an incident. No-contact agreements cover all kinds of verbal, non-verbal, and physical contact. This includes go-betweens and all digital communication. Students who sign no-contact agreements and objectively violate the terms will be subject to disciplinary action coded under Level 3 Insubordination or Harassment, which could result in Out-of-School Suspension and possible police involvement.

The chart on the following pages lists the types of infractions and consequences for the first 4 offenses of each infraction at each level of student misbehavior.

Level I Infractions Misbehaviors typically resolved by the classroom teacher and/or principal or designee. Note: Any infraction resulting in 3 days of OSS or more may result in a behavior contract and/or privilege denial					
Code	**INFRACTIONS**	**1st Offense**	**2nd Offense**	**3rd Offense**	**4th Offense**
101	**Tardy to Class-** Arriving up to 5 mins. after the bell to class without a valid pass.	1st Tardy- Teacher Verbal Warning	2nd Tardy- Teacher Verbal Warning Contact Home	Tardies 3/4/5- Detention	6th Tardy- ISS Level 2- Insubordination
102	**Unexcused Tardy to School-** Arriving after the start of the school day.	1st Tardy- Verbal Warning	2nd Tardy- Verbal Warning Contact Home	Tardies 3/4/5- Detention OR Parking Pass revoked for 2 weeks	6th Tardy ISS Level 2- Insubordination OR Parking Pass revoked for the semester
103	**Unprepared for Class-** Not having the proper supplies needed to participate fully in class.	Teacher Verbal Warning Student Conf.	Teacher Verbal Warning Contact Home	Detention	ISS Level 2- Insubordination
104	**ID Violation-** Not displaying student ID properly.	Teacher Verbal Warning Temporary ID	Teacher Contact Home Verbal Warning Temporary ID	Detention	ISS Level 2- Insubordination
105	**Cheating/Plagiarism-** Taking someone else's work or ideas and passing them off as one's own. This includes the inappropriate use of Artificial Intelligence (AI).	Teacher contacts home. Teacher discretion - "Zero on assignment" Administrative Discretion - Warning to 3 Day ISS			
106	**Display/Public Affection-** Acts of physical intimacy such as kissing in the view of others.	Verbal Warning Student Conference	Verbal Warning Contact Home	Detention	ISS Level 2- Insubordination

107	**Violation of Bus Rules–** Failure to follow bus rules. 1. Follow the bus driver's directions 2. Sit safely in the seat facing front with back to the back of the seat 3. Stay seated until assigned stop 4. Keep hands, feet and all items within their personal space and inside the bus 5. Keep main aisle clear 6. Maintain a quiet voice and use appropriate language 7. No eating or drinking on the bus 8. Follow the PBIS bus/parking lot matrix. 9. Students are prohibited from transporting tools or equipment on MCTI buses; all such items must remain at MCTI. If tools/equipment must be taken home, a parent or guardian is required to transport them. NOTE: The school bus is an extension of the classroom. Students are expected to maintain the same behavioral expectations on the school bus as in school. Bus suspensions connected to an OSS infraction will start at the completion of the OSS. Absences related to not being bused into school will be considered unlawful. Administrative Discretion - *Determined by seriousness and relation to other discipline infractions	Verbal Warning-Detention	1-2 Day Bus Suspension	3-4 Day Bus Suspension	5 Days-Bus Transportation Suspended Possible School Police

108	**Dress Code Violation-** A student found to be in violation of Policy 221 will be removed from class and sent to the office. The student will be issued a written warning and given the opportunity to change from non-compliant clothing into compliant clothing. If the student does not have compliant clothing to change into, the parent will be contacted to bring such clothing for the student. A student may change from non-compliant clothing to compliant clothing provided by the school, when available. If the parent cannot be contacted and/or is unable to bring such clothing, the student may be removed from class for the remainder of the day for offensive items. Violations in excess of the 3rd offense in any one school year will also carry the infraction of “Level II insubordination and up to Level III insubordination” and shall be issued disciplinary consequences.	Written Warning Contact Home Change of Dress required	1 Detention Change of Dress required	2 Detentions Change of Dress required	ISS Level 2- Insubordination
109	**Inappropriate Article-** Items not directly associated with and reasonably necessary for the student’s participation in the school program shall NOT be brought to school or to any school activity or	Administrative Discretion: - Warning to 10 Day OSS - Possible School Police *Determined by seriousness and relation to other discipline infractions.			

	program.				
110	**Classroom/ Hallway Disruption-** Behavior that interferes with the educational process. Includes disrespectful behavior that requires redirection from school personnel and horseplay not resulting in injury.	1st- Teacher Verbal Warning & Student Conference	2nd: Teacher Verbal Warning & Contact Home	3rd: Detention	4th: Detention 5th: 1 day ISS. Level 2- Insubordination
111	**Gambling-** Participation in any games of chance involving money or other stakes which relies on chances for the monetary advantage of one participant at the expense of others.	Administrative Discretion: - Warning to 10 Day OSS - Possible School Police *Determined by seriousness and relation to other discipline infractions.			
112	**Unauthorized ~~use~~Possession of Electronic Devices during Instructional Time-** The ~~use~~ possession of unauthorized electronic devices during instructional time that disrupts the educational environment (cellular devices, earbuds, video games, etc).	1st offense- Verbal Warning Teacher Student Conference	2nd Offense- Referral to office. Teacher Contacts Home. Electronic Device is confiscated by the administration until the end of the school day. Student will pick up the electronic device at the end of the school day.	3rd Offense- Referral to office. Teacher Contacts Home. Electronic Device is confiscated by the administration until the end of the school day. Student will pick up the electronic device at the end of the school day.	4th Offense- Referral to office. Teacher Contacts Home. Electronic Device is confiscated by the administration until the end of the school day. Parent/Guardian will pick up the electronic device at the end of the school day. Cell Phone Contract is implemented 5th Offense Level 2 - Insubordination

		NOTE: Use of a cell phone to send and/or display such things as, but not limited to, answers on assessments or embarrassing/inappropriate pictures or text may result in disciplinary consequences beyond those listed above and in accordance with the school's code of conduct and school district policy, and may result in referral to law enforcement.			
Level II Infractions Repeated offensives from Level 1 infractions: Behavior plan- not limited to: Hallway restriction, loss of privileges,etc. Note: Any infraction resulting in 3 days of OSS or more may result in a behavior contract and/or privilege denial					
Code	**INFRACTIONS**	**1st Offense**	**2nd Offense**	**3rd Offense**	**4th Offense**
200	**Insubordination Level 2-** Continual defiance of a Level 1 infraction or failing to follow a directive after being personally notified by any school employee during any period of time when being subject to the authority of such school personnel.	Administrative Discretion: - Warning to 10 Day OSS - Possible School Police *Determined by seriousness and relation to other discipline infractions.			
201	**Skipping Class/ School-** Being late to class by more than 5 minutes,abusing a hall pass or leaving school grounds during the instructional day, and/or being in an unauthorized area without prior approval from school personnel.	Administrative Discretion: - Warning to 10 Day OSS *Determined by seriousness and relation to other discipline infractions.			
202	**Computer, Network, and Internet Use Policy Violation-** Refer to the PVSD Technology Handbook & Policy 815-7 Acceptable use policy.	Administrative Discretion: - Warning to 10 Day OSS - Possible School Police *Determined by seriousness and relation to other discipline infractions.			

203	**Inappropriate/ Disruptive Conduct-** Behavior that violates the Code of Student Conduct, not limited to profanity directed at another ~~person~~student/staff member, inappropriate expression/action, including depictions of violence, inappropriate care of school property, using passive resistance, noise, threat, fear, intimidation, coercion, force, violence, or any other conduct that causes the disruption of any process of the school, or urging any other student to engage in such conduct which unreasonably impairs the educational process.	Administrative Discretion: - Warning to 10 Day OSS - Possible School Police *Determined by seriousness and relation to other discipline infractions or behavior resulting in injury.
204	**Forgery-** Falsely making, completing, signing or altering a written document.	Administrative Discretion: - Warning to 10 Day OSS - Possible School Police *Determined by seriousness and relation to other discipline infractions.
205	**Violation of Student Expression/Distribution & Posting of Materials-** Publicly displaying non-school materials on school property or at school sponsored events, including walls, doors, bulletin boards, easels, the outside of lockers; on district-sponsored or student websites, through other school district-owned technology etc. without receiving prior permission from the building Principal.	Administrative Discretion: - Warning to 10 Day OSS - Possible School Police *Determined by seriousness and relation to other discipline infractions.
~~**206**~~	~~**Inappropriate Use of Electronic Communications Devices–** Devices that are visible, used or turned on during the school day without prior permission being granted by the building principal (or designee), this~~	~~Administrative Discretion: - Warning to 10 Day OSS - Possible School Police *Determined by seriousness and relation to other discipline infractions.~~

	~~includes students talking, texting and/or airdropping on any device during the day.~~				
206	**Possession of Mace or Self-Defense Spray**	First Offense w/o Use 5 Days OSS	2nd and subsequent offenses 10 Days OSS	Any use of mace or self-defense spray on PVSD property 10 Days OSS	
207	**Open Lewdness-** Any lewd act which a student knows is likely to be observed by others who would be affronted or alarmed.	Administrative Discretion: - 3 to 10 Days OSS - Possible Expulsion - Possible School Police *Determined by seriousness and relation to other discipline infractions.			
208	**Skipping Detention-** Not reporting to assigned after-school detention nor securing prior permission to reschedule.	ISS	2 Days ISS	OSS	Level III-Insubordination
209	**Cell Phone Insubordination** - When a student refuses to hand in their cell phone and/or any unauthorized electronic device as part of the Level 1 consequences of inappropriate use, or as part of violating the Cell Phone Contract	1 day OSS	2 days OSS	3 days OSS	4 days OSS 5th Offense: 5 days OSS
210	**Excessive Unexcused Absences - Student Drivers** with a high number of unlawful (UNL) absences	UNL #3 - Warning	UNL #6 - Pass revoked for 2 weeks	UNL #9 - pass revoked for semester	
211	**Tardy to School - Student Drivers** who arrive after the start of the school day				
212	**Unauthorized Parking with a Pass** - Including but not limited to: using your pass but without your registered vehicle, using your vehicle but parking				

	in another spot,				
213	**Unauthorized Parking without a Pass** - Includes any type of parking violation where the person responsible for the vehicle on campus does not have parking privileges				
214	**Parking Pass Violation** - the improper use of a pass by defacing the pass, changing the pass number, giving/receiving a pass from someone else, and/or the possession/distribution of a stolen pass				
215	**Careless/Reckless Driving** - conducting the vehicle in a manner that puts the safety of self and/or others at risk, either unintentionally through negligence or intentionally with known disregard for the risks				
217	**Reckless/Careless Treatment of School-Issued Devices**: Any unintentional damage to district-owned technology through negligence or a careless mistake, and/or any intentional damage with known disregard for the risks. Note: The Technology Department insurance plan covers normal use, accidental cracked screens, and other basic repairs resulting from wear on the device. This infraction refers to incidents beyond this coverage, from intentional damage to recurring incidents due to carelessness. Any damage deemed as intentional will not be covered by insurance and therefore	Warning and contact home and repairs/replacements made @ cost to the student (if damage is deemed intentional)	1 day ISS and repairs/replacements made @ cost to the student	2 days ISS and repairs/replacements made @ cost to the student	

	will be at the student's cost - even on the first offense.				
218	**False Reporting/Falsification of Information:** Intentionally making a false, misleading, or unfounded statement, report, or allegation to school staff, administrators, or school police/security - This includes, but is not limited to, the intentional and objectively false accusation or denial of the following student handbook infractions regarding oneself or others: electronic device use, inappropriate/disruptive conduct, vaping, fighting, skipping class, bullying, all forms of harassment and intimidation, and recording video.	Administrative Discretion: Warning to 10 Days OSS: Possible School Police (Determined by seriousness and relation to other discipline infractions)			
Level III Infractions Repeated offensives from Level 2 infractions: Behavior plan- not limited to: Hallway restriction, loss of privileges,etc. Note: Any infraction resulting in 3 days of OSS or more may result in a behavior contract and/or privilege denial					
Code	**INFRACTIONS**	**1st Offense**	**2nd Offense**	**3rd Offense**	**4th Offense**
300	**Insubordination Level 3-** Continual defiance of a Level 2 Infractions.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.			
301	**Simple Assault on Student-** The unlawful physical attack by one student upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.			

302	**Aggravated Assault on Student-** An unlawful attack by one person upon another in which the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious, severe, or aggravated bodily injury. Includes assault with disease (as in cases when the offender is aware that he/she is infected with a deadly disease) by biting, spitting, etc.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
303	**Simple Assault on Staff-** The unlawful physical attack by one student upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
304	**Aggravated Assault on Staff-** An unlawful attack by one person upon another in which the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious, severe, or aggravated bodily injury. This also includes assault with disease (as in cases when the offender is aware that he/she is infected with a deadly disease) by biting, spitting, etc.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
305	**Rape-** Refer to the associated Crimes Code Citation for specific details – §31221.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.

306	**Involuntary Deviate Sexual Intercourse-** Refer to the associated Crimes Code Citation for specific details §3123.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
307	**Sexual Assault-** Refer to associated Administrative Discretion: Crimes Code Citation for specific details -- §3124.1.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
308	**Aggravated Indecent Assault-** Refer to associated Crimes Code Citation for specific details -- §3125.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
309	**Indecent Assault-** A person that commits Indecent Assault by touching the complainant's sexual or intimate parts with sexual or intimate parts of the person without consent.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
310	**Indecent Exposure-** A person that exposes his or her genitals in any public place or in any place where there are present other persons under circumstances in which he or she knows or should know that this conduct is likely to offend, affront or alarm.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
311	**Sexual Harassment-Title IX-** Discrimination against a student based on the student's submission or rejection of sexual advances and/or requests or creating an atmosphere of harassment based on sexual issues/activity. The unwelcome sexual advances, requests for sexual	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.

	favors, other physical or verbal conduct or communication of a sexual nature, and any other gender based harassment which has the purpose or effect to interfere with the individual performance, work environment, or participation in school-sponsored activities, or creates an intimidating, hostile, or offensive educational environment.	
312	**Racial/Ethnic Intimidation-** Students commit the offense of ethnic intimidation if, with malicious intention toward the actual or perceived race, color, religion, national origin, ancestry, mental or physical disability, sexual orientation, gender, or gender identity of another individual or group of individuals. Intimidation includes the use of demeaning language/namecalling associated with an identified group (slurs)	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
313	**All Other forms of Harassment/Intimidation-** Repeatedly commits acts with the intent to harass, annoy, or alarm another person. Intimidation includes the use of demeaning language/namecalling associated with an identified group (slurs)	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
314	**Fighting (Mutual Altercation)-** Confrontation with another student in which the altercation is mutual, requiring physical restraint or resulting in injury or property damage. Mutual participation in a	Administrative Discretion: - 5 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.

	fight involving physical violence, where there is no one main offender and no major injury. This does not include verbal confrontations, physical aggression, or other minor alterations.	
315	**Minor Altercation-** An incident which involves a single offender who commits a minor violent act against another individual and the other individual does not respond and the incident does not elevate to a more severe type of incident such as a fight or assault (e.g., “Student A” strikes “Student B” resulting in little injury and “Student B” does not retaliate).	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
316	**Stalking-** A person engages in a course of conduct or repeatedly commits acts towards another person, including following the person without proper authority, with the intent to place such person in reasonable fear of bodily injury or to cause substantial emotional distress	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
317	**Kidnapping/Interference with Custody of Child-** The removal, restraining, or confinement of an individual by another through force, threat, or deception, or (if a person is under 14 years old) without consent of a parent, guardian, or school. Kidnapping/abduction includes hostage taking. A parent taking a child in violation of a court order, although it may be a crime, is not kidnapping for this purpose.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.

318	**Unlawful Restraint-** When one person knowingly and intentionally restrains another person without that person's consent and without legal justification.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
319	**Threatening School Staff/Student-** To unlawfully place another person in fear of bodily harm through verbal threats or intimidation (physical, verbal, written, or electronic (e.g., internet) threat or intimidation) without displaying a weapon or subjecting the person to actual physical attack; stalking (i.e., secretly or stealthily pursuing another, spying on or watching another person, with or without the intent to harm, frighten, or coerce) should be included.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
320	**Physical Aggression/Altercation–** Any physical act intended to cause harm to another person or a group of people	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
321	**Robbery-** The unlawful intent to commit a felony or theft against a person.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
322	**Theft-** A person unlawfully takes, or exercises unlawful control over, property of another with intent to deprive him thereof.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.

323	**Attempt/Commit Murder/Manslaughter-** When a person intentionally, knowingly, recklessly, or negligently attempts to cause the death of a human being.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
324	**Bullying-** By law, "bullying" shall mean an intentional electronic, written, verbal, or physical act, or a series of acts: (1) directed at another student or students; (2) which occurs in a school setting; (3) that is severe, persistent or pervasive; and (4) that has the effect of doing any of the following: (i.) substantially interfering with a student's education; (ii.) creating a threatening environment; or (iii.) substantially disrupting the orderly operation of the school; and "school setting" shall mean in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school. The behavior can be either overt or covert in nature utilizing various methods of communication. The term bullying should not be used when there is a mutual confrontation between two	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.

	students or groups of students. Behavior is clearly bullying when: (1) there is intent to harm - the perpetrator appears to find pleasure in taunting and continues even when the target's distress is obvious. Mutual "teasing" should not be confused with bullying behavior and (2) there is intensity and duration - the taunting continues over a period of time, and is not welcomed by the target. (School Board Policy 249)	
325	**Burglary-** The unlawful entry into a building or other structure with the intent to commit a felony or theft. It is not necessary that force be used in gaining entry, neither is it necessary that property loss occur. Attempts to unlawfully enter a structure without expressed permission are also counted in this category.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
326	**Arson-** Damaging or attempting to damage any real or personal property by fire or incendiary device. Setting a fire (by match, lighter, fireworks, firecrackers, trash can fires, Molotov cocktails, or any other incendiary device) providing aid, counsel or pay toward the same. This does not include a simple act of lighting a match.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.

327	**Vandalism-** The unlawful desecration of a building or other structure with the intent to commit damage.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
328	**Criminal Trespass-** Intentionally entering or remaining unlawfully on school property, with authorization	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
329	**Rioting-** Taking part in a violent public disturbance.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
330	**Bomb threat-** Communicating, either directly or indirectly, a bomb threat to: (1) commit any crime of violence with intent to terrorize another; (2) cause evacuation of a building, place of assembly or facility of public transportation; or (3) otherwise cause serious public inconvenience, or cause terror or serious public inconvenience with reckless disregard of the risk of causing such terror or inconvenience. The term “communicates” means, conveys in person or by written or electronic means, including telephone, electronic mail, Internet, facsimile, telex and similar transmissions.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.

331	**Terroristic Threat (excluding bomb threat)-** Communicating a threat to: (1) commit any crime of violence with intent to terrorize another; (2) cause evacuation of a building, place of assembly or facility of public transportation; or (3) otherwise cause serious public inconvenience, or cause terror or serious public inconvenience with reckless disregard of the risk of causing such terror or inconvenience. The term "communicates" means, conveys in person or by written or electronic means, including telephone, electronic mail, Internet, facsimile, telex and similar transmissions. Includes: Indirect Terroristic Threat (does not specify the means and is simply a generalized statement or threat) Direct Terroristic Threat (describes the means and the specific individual(s) targeted)	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
332	**Disorderly Conduct-** Intent to cause public inconvenience, annoyance or alarm, or recklessly creating a risk thereof, he/she: (1) engages in fighting or threatening, or in violent or tumultuous behavior; (2) makes unreasonable noise; (3) uses obscene language, or obscene gesture; or (4) creates a hazardous or physically offensive condition by any act which serves no legitimate purpose of the actor (5) throwing items potentially creating	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Drug & Alcohol Counseling - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.

	an unsafe environment for others (6) instigating a fight/altercation by encouraging or triggering negative behavior	
333	**Possession/use/under the influence of a Controlled Substance-** Any drug listed in the Controlled Substance, Drug, Device and Cosmetic Act or the Comprehensive Drug Abuse Prevention and Control Act or PA Drug Device and Cosmetic Act, as a controlled substance, chemical abused substance or medication for which a prescription is required under law and/or any substance which is intended to alter mood. Not limited to, marijuana, hashish, chemical solvents, glue, “look alike” substances, and any capsule or pill not registered with the school nurse, annotated within the student’s health record and then given in accordance with the District’s Policy for the administration of medication to students in school. Drug Paraphernalia – Any utensil or item which, in the school’s reasonable judgment, is commonly associated with the use of drugs, alcohol or mood-altering substances. Not limited to, roach clips, pipes, and bowls. Includes: Possession of a Controlled Substance Using/Sale/Distribution or Acting Under the Influence of a Controlled Substance	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Drug & Alcohol Counseling - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.

334	**Possession of Alcohol-** Any alcohol or malt beverage. Examples include, but are not limited to, beer, wine, and liquor. Includes: Possession of Alcohol Using/Sale/Distribution or Acting Under the Influence of Alcohol .	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Drug & Alcohol Counseling - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.			
335	**Possession, Use, or Sale of Tobacco or Other Nicotine/Drug Delivery Service-** Tobacco includes a lighted or unlighted cigarette, cigar, pipe, or other smoking/vaping product or materials; and smokeless tobacco in any form (snuff, chewing tobacco, etc.).	1 day OSS School Police Citation	2 days OSS School Police Citation	3 days OSS School Police Citation	Administrative discretion.
336	**Cyberbullying-** The term cyberbullying is being used to describe bullying behavior which occurs on the Internet or via Social Media. The term bullying should not be used when there is a mutual confrontation between two students or groups of students. Behavior is clearly bullying when: (1) there is intent to harm - the perpetrator appears to find pleasure in taunting and continues even when the target's distress is obvious. Mutual "teasing" should not be confused with bullying behavior and (2) there is intensity and duration - the taunting continues over a period of time, and is not welcomed by the target (Policy 249).	Administrative Discretion - 1 to 10 Days OSS *Determined by seriousness and relation to other discipline infractions.			

337	**Possession, use, or sale of a vaping material-** Tobacco includes a lighted or unlighted cigarette, cigar, pipe, or other smoking/vaping product or materials; and smokeless tobacco in any form. *PVSD will not issue a citation to students who complete the INDEPTH program within 30 days of the offense. INDEPTH is an alternative program to a citation that educates young people about the risk factors and dangers of nicotine addiction, as well as ways to quit vaping. Students will complete this program during ISS. The course will be taught by Carbon Monroe Pike Drug & Alcohol Commission Inc. (CMPDA).	1 day OSS School police citation OR 1 day OSS 1 day ISS & Vape Education Course*	2 days OSS School police citation	3 days OSS School police citation	Administrative discretion
338	**Possession of A Weapon-** Possession of a weapon on school grounds or in any conveyance providing transportation to and from educational institutions. A weapon is defined as: Any firearm or explosive device; force-impacting device; knife or sharp-edged or sharp-pointed utensil, device or tool; or any article, instrument or substance which can or is likely to produce death or great bodily harm. Not limited to: BB/Pellet Gun, Explosive (Bomb, Missile, etc.,) Rifle/Shotgun, Knife, Cutting Instrument (Razor, box cutter, etc.) Handgun, Other Firearm or Weapon, Replica Other Weapon. Board Policy 218.1	Expulsion of not less than one year..			

339	**Possession of look-a-like weapons (w/o intent)-** Any item that represents and / or looks like a weapon. (but not limited to replicas, plastic items, etc.)	Expulsion of not less than one year
340	**Verbal Aggression/Altercation-** Any verbal act intended to cause harm to another person or a group of people.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
341	**Prohibited Item of a Dangerous Nature-** Items, devices, materials which others or which could interfere with the educational process are prohibited in school. Items not directly associated with the educational program and reasonably necessary for the student's participation in the school program shall NOT be brought to school or to any school activity or program.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.
342	**Violation of Audio & Video Recording-on School Property and School District Buses/Vehicles-** Electronic devices that have the capability to record audio and/or video being used by students in violation of applicable law and Board Policy #815; including the misuse of devices that negatively impacts other people, or defames their reputation to include inappropriate recording and/or posting of staff and students within the school environment.	Administrative Discretion: - 1 to 10 Days OSS - Possible School Police/State Police Involvement - Possible Expulsion *Determined by seriousness and relation to other discipline infractions.

343	**Refusal to Cooperate with Search Procedures.** In Pennsylvania public schools, a search of a student or their belongings by school officials is generally permissible under federal and state law if there is **reasonable suspicion** that the search will uncover evidence that the student has violated or is violating either the law or school rules. This reasonable scope can, in situations where there is reasonable suspicion of a health or safety emergency, extend to checking a student's vitals. Includes but is not limited to: Refusal to Cooperate with Search Procedures, Non-Compliance with Search Requests, Obstructing School Safety and Search Protocols, Failure to Submit to Authorized Searches. See Board Policy.	**1st Offense** - 10 Days OSS	**2nd Offense +** Administrative Discretion: 10 days OSS up to Possible Expulsion

Volunteers

Volunteers (Board Policy No. 916)

A volunteer is an adult who plays a more involved role than a visitor, voluntarily offering their services to the district without compensation. They are not considered school employees. If you're interested in volunteering, please get in touch with the main office at PVM: 570-402-1000 x 2001 or PVH: 570-402-1000 x 4001.

All volunteers must complete a volunteer application and submit the required clearances to the building principal. Once reviewed by the building principal the paperwork will be sent to Human Resources (HR) for approval. HR must receive all appropriate volunteer paperwork at least one week before the event for which the person wishes to volunteer. Approval is necessary before starting any volunteer work.

The following clearances must be completed prior to volunteering:

- PA Child Abuse History Certification, - which must be less than sixty (60) months old.
- PA State Police Criminal History Record Information - which must be less than sixty (60) months old.
- Disclosure Statement for Volunteers - which is a statement swearing or affirming the applicant has not been disqualified from service by reason of conviction of designated criminal offenses or being listed as the perpetrator in a founded report of child abuse.
- Federal Criminal History Report (if the volunteer has been a PA resident for less than 10 years) Tuberculosis Test screened in accordance with PA Department of Health.

For more information, see Board Policy No. 916

Parent Teacher Organization (PTO)

PVM Parent Teacher Organization (PTO) (Board Policy No. 916)

We need parent volunteers to support the success of the school community. The PTO is a parent/guardian volunteer organization that provides an opportunity for the home, school, and community to work together for our children. In the past, the PTO has provided our students with playground equipment, books for the school library, technology, school-wide and classroom celebrations, Holiday Shoppe, school store, and various after-school social events for both students and families. Additionally, many individuals generously volunteer their time to tutor students and assist with special events at school.

PVM holds monthly PTO meetings. Check your school calendar for dates and times of PTO meetings at each school. All parents/guardians are encouraged to attend the meetings at their child’s(ren’s) school. Your attendance at these meetings is important both to learn about what is going on in our schools and to provide support to the children. Any and all parents are welcome to come and give their support. Please contact your child’s(ren’s) classroom teacher or the main office of your child’s(ren’s) school to sign up to volunteer.

PVMS Addendum to Program of Studies

1. Disciplinary Literacy to replace WIN
    a. **Course Description**: Disciplinary Literacy, which all students will take as a 9-week rotation integrated across their four core content areas of English Language Arts (ELA), Mathematics, Science, and Social Studies. This course goes beyond general reading and writing skills, focusing instead on how an expert in a specific discipline—such as a scientist, historian, mathematician, or literary expert—uses specialized knowledge and abilities to read, write, think, and communicate. Disciplinary literacy skills are unique to each subject; this course presumes that different kinds of texts require distinct strategies, meaning students will not just learn about a discipline, but will actually learn to read, write, speak, and listen the same way the experts do. By receiving dedicated instruction within each of these four core areas during the 9-week rotation, students will be equipped with the advanced, specialized literacy tools necessary to think deeply and communicate effectively throughout the entire curriculum.
    b. **Rationale**: As students progress into advanced coursework, specific reading routines and strategies are needed to navigate the highly specialized texts found in secondary education. This 9-week Disciplinary Literacy rotation addresses this challenge by explicitly teaching students how to read, write, speak, and listen like experts within the four core content areas. By embedding explicit instruction within English, Math, Science, and Social Studies, students learn to actively map complex text structures, organize specialized data, and generate higher-level questions tailored to each subject. This approach transforms students from passive readers into strategic, independent thinkers. Ultimately, this course equips students with the tools necessary to improve their literacy skills across the entire curricula.
2. STEM replacing Exploring Technology 6, 7, 8
    a. **Course Description**: Designed for middle school students in grades 6-8, this highly engaging 9-week STEM course delivers inquiry-based instruction that immerses students in the engineering design process from concept to creation. Working in an inclusive, collaborative learning environment where safety is paramount, students gain hands-on experience utilizing cutting-edge digital fabrication technologies—including 3D printers, laser cutters, robotics, and foundational industrial tools—to solve real-world problems. Fully aligned with Pennsylvania Academic Standards and the new Science, Technology & Engineering, Environmental Literacy & Sustainability (STEELS) standards, the curriculum emphasizes critical thinking, spatial reasoning, and collaborative design. Through hands-on prototyping and technical skill-building, students foster an innovative mindset while developing the foundational competencies essential for college and career readiness in high-demand STEM fields.
    b. **Rationale**: In today's rapidly evolving technological landscape, middle school represents a crucial window for engaging students in hands-on STEM disciplines before academic and career pathways begin to solidify. This STEM course fulfills a vital need in modern education by transitioning students from passive consumers of technology to active creators and problem solvers. By providing early access to advanced fabrication tools like 3D printers, laser cutters, and robotics, the course demystifies complex technical concepts and bridges the gap between theoretical science and practical application. Furthermore, it directly addresses critical workforce demands by aligning with PA STEELS standards to instill spatial reasoning, technical safety, and collaborative resilience. Ultimately, this course equips young learners with the confidence and

high-order skills required to thrive in high-tech high school programs and future college and career avenues.

3. Band and Chorus:
    a. **Remove**: Band and Chorus at the middle school meet during the grade-level WIN (What I Need) period, with instruction provided on a rotating basis to accommodate other academic commitments. These programs are designed for students with prior experience at the intermediate level, as well as those who are new to the music program. No auditions are required for participation, and students are expected to attend both rehearsals and performances. Band and Chorus members will perform at least two after-school performances during the school year, offering valuable opportunities for musical growth and community involvement.
    b. **Note**: Please note that while the core curriculum and structure of the Band and Chorus programs remain unchanged, we are updating how music courses are scheduled to better support student learning.
    c. **Addition**: Scheduling Band and Chorus 6, 7, 8
        i. Band and Chorus will now be offered as full-year courses taken during an elective period, allowing participating students to engage in music without missing valuable core instruction in English Language Arts, Math, Science, or Social Studies. Students who wish to participate in both Band and Chorus can do so through their scheduled elective blocks, on a rotating basis. Importantly, all students will continue to take their required elective courses in Health, Physical Education, Art, and Computer Technology, ensuring a well-rounded academic experience.

Quote #1738
Additional Reading Licenses 2026-2027

School Year(s)
2026 - 2027

Prepared July 23, 2026
Expires January 23, 2027

Pleasant Valley School District
2233 Route 115 STE 100
Brodheadsville, Pennsylvania 18322

Bernadette Fierro
fierro.bernadette@pvbears.org

Acadience Reading

Product Code	Product Name	List Price	Quantity	Total Price
ALORK6INDL	Acadience® Learning Online: Reading K-6 Digital Administration	$9.45	400	$3,780.00

Total License Quantity:	**400**
Acadience® Reading	**$3,780.00**
Tax:	**$0.00**
1 Year Total:	**$3,780.00**

Use of our digital products, such as Acadience Learning Online (ALO) are subject to the Acadience Digital Products Terms of Service available at **acadiencelearning.org/digital-products-terms-of-service**.

Sales tax will be calculated based on your local tax jurisdiction and may change from the quote to the final invoice due to tax law updates. Tax exempt accounts must provide a valid tax exemption certificate prior to being invoiced. Email your tax exempt certificate to **finance@wilsonlanguage.com**.

To submit your order, lock in this quote in ALO and send an associated purchase order to **eorders@wilsonlanguage.com**. License term is July 1 to June 30 of the school year(s) indicated. The purchase of licenses is non-refundable. Each student assessed consumes a license, and licenses are non-transferable. All prices are USD.

Questions? Email us at info@acadiencelearning.org.

Invoice

Invoice number **4E934BDC-10758**
Date of issue July 23, 2026
Date due August 6, 2026

Number Hive

1 The Green
Richmond
TW9 1PL
United Kingdom
+44 7500 138464
admin@numberhive.org

Bill to

Jonathan Ayre
Pleasant Valley School District
2233 Route 115
Brodheadsville, Pennsylvania 18322
United States
+1 570-402-1000
chris@numberhive.app

$299.99 USD due August 6, 2026

Pay online

Description	Qty	Unit price	Amount
School Hive Subscription (1 Year)	1	$299.99	$299.99

Subtotal	$299.99
Total	$299.99
Amount due	**$299.99 USD**

Older versions of this invoice have been voided: 4E934BDC-10757

CodeHS

CodeHS Order Form

Contract #37526
Customer: Pleasant Valley Sd
ATTN: Jonathan Ayre
2233 Route 115
Brodheadsville, PA 18322

Order Summary

Start Date	07/01/2026	**Total Amount**	$3,750.00
End Date	06/30/2027	**Billing Frequency**	Annual
Term	12 months	**Payment Method**	Check, Bank Transfer
Payment Terms	Net 30	**Auto Renewal**	No
Currency	USD	**Integrations**	None

Pricing Summary

Items	Start Date	End Date	Quantity	Price	Total Price
Pro Teacher License MS (District)	07/01/2026	06/30/2027	1	$3,750.00	$3,750.00
Total					**$3,750.00**

Total fee under this Order Form: $3,750.00

Prepared By: Nathan Huber

Effective Date: 07/23/2026

Description of Licenses:
Pro Teacher License MS (District): This license provides Pro access to 1 teacher, and all of their sections and students. This includes District level features.

Order Form and Obligations under the Master Service Agreement

Upon signature by Customer and CodeHS, this Order Form shall become legally binding.

This Order Form is governed by the CodeHS Master Service Agreement found at https://codehs.com/legal/msa, unless (i) Customer has a written subscription agreement executed by CodeHS for the order, in which case such written subscription agreement will govern or (ii) otherwise set forth herein.

Payment Terms: You agree to pay to CodeHS the total fee set forth on this Order Form according to the billing terms and payment method in the Order Summary. The invoice will be issued upon signing unless otherwise specified.

Address:
CodeHS
747 N LaSalle #500
Chicago, IL 60654
Phone: (415) 889-3376

By signing an agreement with CodeHS, I represent that I am authorized to bind the organization for which I am signing.

Customer

Signature _____

Name _____

Title _____

Date _____

CodeHS, Inc.

Signature Meg Fiorentini

Name Meg Fiorentini

Title Director of Sales

Date 07 / 23 / 2026

Weekly Reflection and Lesson Plans

Answer questions in specific building Google Form

Weekly lessons are due Monday before students arrive at school during the current instructional week.

Each week, you should reflect on student mastery, identify trends, and align upcoming instruction to target standards for increased student achievement.

Use the Standards Aligned System (SAS) website www.pdesas.org to develop your weekly lesson plans.

After this form is submitted, you will receive your responses in an email which you can print and place in your yellow "Staff Resources Binder" which should be on your teacher desk.

- Week of:
- Last Name:
- First Name:
- Grade/Content Area:

1. When reflecting on this past week, what specific standards or concepts did students' master? How do you know? What does your data show?
2. When reflecting on this past week, what specific standards or concepts did students' struggle with? How do you know? What does your data show?
3. When looking ahead at this week's lessons, what instructional strategies will you incorporate to improve student learning and achievement? Check all that apply.
    - ✓ Check for understanding
    - ✓ Flexible grouping
    - ✓ Structure direct and explicit instruction
    - ✓ Modeling "Think-Alouds"
    - ✓ Think-Pair-Share or Turn and Talk
    - ✓ Peer collaboration
    - ✓ Implement Differentiated Scaffolding
    - ✓ Targeted small group intervention
    - ✓ Other
4. Standards Alignment: Copy and paste the primary standard(s) from the PDE Standards Aligned System (SAS) that you will be covering for the upcoming week.
5. Every teacher is a literacy teacher. Literacy can be defined as to how to read, how to write, how to think, how to create, how to analyze and how to problem solve in a discipline/content area. Describe how you will incorporate literacy into your daily instruction for the upcoming week.

- ➢ List Monday's Essential Question(s), Learning Objectives, Learning Activities and Data Collection (If school is closed, write "No School")
- ➢ List Tuesday's Essential Question(s), Learning Objectives, Learning Activities and Data Collection (If school is closed, write "No School")
- ➢ List Wednesday's Essential Question(s), Learning Objectives, Learning Activities and Data Collection (If school is closed, write "No School")
- ➢ List Thursday's Essential Question(s), Learning Objectives, Learning Activities and Data Collection (If school is closed, write "No School")
- ➢ List Friday's Essential Question(s), Learning Objectives, Learning Activities and Data Collection (If school is closed, write "No School")

Pleasant Valley Lesson Plans

Teacher: **Course:** **Grade(s)**

	Monday **Date:**	**Tuesday** **Date:**	**Wednesday** **Date:**	**Thursday** **Date:**	**Friday** **Date:**
Essential Question					
Learning Objective(s)					
Learning Activities **Warm Up, I do,** **We do, You do** **Checking for** **Understanding,** **Flexible Grouping**					
Data Collection					

Pleasant Valley School District

Classroom Walkthrough Form

Teacher's Name: _____ Date: _____ Administrator: _____

Class:_____ Period:_____ Time:____ - _____ Number of Students:_____

Domain 2: Classroom Environment	**Domain 3: Instruction**
2a – Creating an Environment of Respect & Rapport	3a – Communication with Students
2b – Establishing a Culture for Learning	3b – Using Questioning & Discussion Techniques
2c – Managing Classroom Procedures	3c – Engaging Students in Learning
2d – Managing Student Behavior	3d – Using Assessment in Instruction
2e – Organizing Physical Space	3e – Demonstrating Flexibility & Responsiveness

Brief Description of Lesson Observed

Whiteboard Configuration	**Checking for Understanding**	**Flexible grouping**
○ Observed ○ NOT observed ○ N/A Grades k-2	○ Observed ○ NOT observed	○ Observed ○ NOT observed

The teacher is

The students are

Evidence of Literacy

I enjoyed, I wonder, I would like to see…

Administrator's Name: _____ Signature: _____ Date: _____

Teacher's Name: _____ Signature: _____ Date: _____



Pleasant Valley School District Goals

Pleasant Valley School District strives to:

1. ***Improve student performance and achievement.***

2. ***Provide a safe and positive school environment for all students and personnel.***

3. ***Expand methods for effective and open communication with our stakeholders.***

4. ***Design and deliver a comprehensive staff development program for all personnel to ensure a cycle of continuous growth and improvement.***

5. **Meet the long-range needs of our students through continuous assessment of facilities and personnel.**

Quote

Atlantic Tactical
3319 Anvil Place
Raleigh, NC 27603
TEL: 800-781-2677

Quote Number: QTE75-000011996-2
Quote Date: 6/25/2026

Sold To:
Pleasant Valley School District
2233 Route 115
Suite 100
BRODHEADSVILLE, PA 18322
USA

Ship To:
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Suite 100
BRODHEADSVILLE, PA 18322
USA

Customer PO	Bronson			
Reference	ARMOR & OUTER CARRIERS			
Customer ID	**Payment Terms**	**Shipping Method**	**Sales Rep**	**Sales Taker**
3217859	NET30EMAIL	SHIP	Derrick Watford	Lori Franco

#	Part Number	Description	Contract #	QTY	U/M	Unit Price	Discount	Ext Price
1.00	1219784-M	Safariland 1219784-M SX Level II A7 - Male Panel Set CHIEF RODNEY BRONSON SIZE 2413-2215 DEP CHIEF VAN SCOTT SIZE 2613-2616 WILLIAM ALEXANDER SIZE 2413-2416	PASC ARMOR 4400024880	3.00	EA_AT	$ 1,153.13	$ 0.00	$ 3,459.39
2.00	1001628	Safariland 1001628 IMPAC HT 5X8 Single Curve Rectangle	PASC ARMOR 4400024880	3.00	EA_AT	$ 138.38	$ 0.00	$ 415.14
3.00	1220902-58	Safariland 1220902-58 Soft Trauma Plate 5 X 8	PASC ARMOR 4400024880	3.00	EA_AT	$ 36.90	$ 0.00	$ 110.70
4.00	1364296-6885-Wolf Gr	EXT Uniform AWS Carrier, Front Opening, EXT Uniform AWS Carrier, Front Opening, COLOR: Wolf Grey ID Attachment: YES Badge Shape: OVAL Name Loop: YES Drag Strap: Internal YES Back ID Attachment: YES Color: WG2	PASC ARMOR 4400024880	3.00	EA_AT	$ 402.83	$ 0.00	$ 1,208.49
5.00	1223589-BS WG PATCH	ID Patch - Small 5 x 2 BLANK Wolf Grey Color: W2 GY	PASC ARMOR 4400024880	3.00	EA_AT	$ 9.23	$ 0.00	$ 27.69
5.00	HEAT PRESS	HERAT APPLIED LETTERING COLOR: WHITE / FONT: SCREENED FRANKLIN GOTHIC / TO READ: PVSD POLICE	PASC ARMOR 4400024880	3.00	EA_AT	$ 0.00	$ 0.00	$ 0.00

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6.00	1223589-BL WG PATCH	ID Patch - Large 8.5 x 3 BLANK Wolf Grey Color: W2 GY	PASC ARMOR 4400024880	3.00	EA_AT	$ 9.23	$ 0.00	$ 27.69
6.00	HEAT PRESS	HERAT APPLIED LETTERING COLOR: WHITE / FONT: SCREENED FRANKLIN GOTHIC / TO READ: (LINE 1) PLEASANT VALLEY (SIZE .875") (LINE 2) SCHOOL POLICE (SIZE 1.625")	PASC ARMOR 4400024880	3.00	EA_AT	$ 0.00	$ 0.00	$ 0.00
7.00	1219784-U	Safariland 1219784-U SX Level II A5 - Female Unstructured Panel Set 2613-2613 (	PASC ARMOR 4400024880	1.00	EA_AT	$ 1,153.13	$ 0.00	$ 1,153.13
8.00	1220902-57	Safariland 1220902-57 Soft Trauma Plate 5 X 7	PASC ARMOR 4400024880	1.00	EA_AT	$ 36.90	$ 0.00	$ 36.90
9.00	1001618	Safariland 1001618 IMPAC HT 5X7 Single Curve Rectangle	PASC ARMOR 4400024880	1.00	EA_AT	$ 138.38	$ 0.00	$ 138.38
10.00	1364296-6885-Black	EXT Uniform AWS Carrier, Front Opening, ID Attachment: YES Badge Shape: OVAL Name Loop: YES Drag Strap: Internal YES Back ID Attachment: YES Color: BK	PASC ARMOR 4400024880	1.00	EA_AT	$ 402.83	$ 0.00	$ 402.83
11.00	1223589-BL BK PATCH	ID Patch - Large 8.5 x 3 BLANK Black Color: BK	PASC ARMOR 4400024880	1.00	EA_AT	$ 9.23	$ 0.00	$ 9.23
11.00	HEAT PRESS	HERAT APPLIED LETTERING COLOR: WHITE / FONT: SCREENED FRANKLIN GOTHIC / TO READ: (ILINE 1) PLEASANT VALLEY (SIZE .875") (LINE 2) SECURITY (SIZE 1.625")	PASC ARMOR 4400024880	1.00	EA_AT	$ 0.00	$ 0.00	$ 0.00

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12.00	1223589-BS BK PATCH	ID Patch - Small 5 x 2 BLANK Black Color: BK	PASC ARMOR 4400024880	1.00	EA_AT	$ 9.23	$ 0.00	$ 9.23
12.00	HEAT PRESS	HERAT APPLIED LETTERING COLOR: WHITE / FONT: SCREENED FRANKLIN GOTHIC / TO READ: PVSD SECURITY	PASC ARMOR 4400024880	1.00	EA_AT	$ 0.00	$ 0.00	$ 0.00
13.00	2033848	Product - TPP 42DCSCWG HIGH SPEED GEAR Uniform Line Chained Handcuff Pouch S&W Ambidextrous #42DCSCWG	PASC 4400028687 LessLeath&Duty	3.00	EA_AT	$ 26.10	$ 0.00	$ 78.30
14.00	2033848	Product - TPP Z9-4034-GRY-TEK ZERO 9 Double Mag Case Traditional OTHER 9/40 Wolf Grey Tek-Lok #Z9-4034-GRY-TEK		3.00	EA_AT	$ 38.90	$ 0.00	$ 116.70
15.00	2033848	Product - TPP Z9-5010-GRY-MLK ZERO 9 Portable Radio NX-5000 (All Batteries) Wolf Grey Molle Loks Z9-5010-GRY-MLK		3.00	EA_AT	$ 45.28	$ 0.00	$ 135.84
16.00	2033848	Product - TPP Z9-4060-GRY-MLK ZERO 9 Zero9 TQ Case Multi TQ Case Wolf Grey Molle Loks Z9-4060-GRY-MLK		3.00	EA_AT	$ 41.45	$ 0.00	$ 124.35
17.00	42DCSCBK	HIGH SPEED GEAR 42DCSCBK	PASC 4400028687 LessLeath&Duty	1.00	EA_AT	$ 26.20	$ 0.00	$ 26.20
18.00	2033848	Product - TPP Z9-4034-BLK-MLK ZERO 9 Double Mag Case Traditional OTHER 9/40 Plain Black Molle Loks #Z9-4034-BLK-MLK		1.00	EA_AT	$ 35.71	$ 0.00	$ 35.71
19.00	2033848	Product - TPP Z9-5010-BLK-MLK	285	1.00	EA_AT	$ 42.09	$ 0.00	$ 42.09

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		ZERO 9 Portable Radio NX-5000 (All Batteries) Plain Black Molle Loks #Z9-5010-BLK-MLK						
20.00	2033848	Product - TPP Z9-4060-BLK-MLK ZERO 9 Zero9 TQ Case Multi TQ Case Plain Black Molle Loks #Z9-4060-BLK-MLK		1.00	EA_AT	$ 38.28	$ 0.00	$ 38.28
21.00	2013631	CUSTOM NAMETAPES - SIZED TO FIT Size: 5” x 1” Tape Material and Color: WOLF GREY Font: Embroidered Franklin Gothic Font Color: Snow White #2297 Font Size: ½” TO READ: RANK & LAST NAME Apply Velcro Hook To Back Of Nametape CHIEF BRONSON ASST. CHIEF SCOTT OFC. ALEXANDER		3.00	EA_AT	$ 10.00	$ 0.00	$ 30.00
22.00	2013631	CUSTOM NAMETAPES - SIZED TO FIT Size: 5” x 1” Tape Material and Color: BLACK Font: Embroidered Franklin Gothic Font Color: Snow White #2297 Font Size: ½” TO READ: RANK & LAST NAME Apply Velcro Hook To Back Of Nametape SO. WEISS		1.00	EA_AT	$ 10.00	$ 0.00	$ 10.00
23.00	8381-12-XL-35	FlexPro LS ARMORSKIN BASE SHIRT 8381-12-XL-35 Color: GY1 Size: XL 35	PASC COSTARS 012-E22-243	12.00	EA_AT	$ 65.51	$ 0.00	$ 786.12
24.00	8382-12-XL-REG	FlexPro ARMORSKIN BASE SHIRT 8382-12-XL-REG Color: GY1 Size: XL R	PASC COSTARS 012-E22-243	12.00	EA_AT	$ 58.49	$ 0.00	$ 701.88

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25.00	8381W-4-2XL-REG	FlexPro LS ARMORSKIN BASE SHIRT (WOMEN'S) 8381W-4-2XL-REG Color: DN Size: 2XL	PASC COSTARS 012-E22-243	4.00	EA_AT	$ 72.06	$ 0.00	$ 288.24
26.00	2033848	Product - TPP RYNO		4.00	EA_AT	$ 41.31	$ 0.00	$ 165.24

RYNO GEAR 100% POLYESTER JERSRY KNIT TWO TONE SECURITY BIKE PATROL POLO SHIRTS
ROYAL BLUE/BLACK/SECURITY
SIZE: XX-LARGE

Subtotal:	$ 9,577.75
Sales Tax:	$ 0.00
Total Amount:	**$ 9,577.75**

Varsity Ticket Prices

Athletic Department



PV BEARS



PLEASANT VALLEY



GO BEARS!

Current Ticket Prices

APPLICABLE SPORTS: Varsity Football • Varsity Wrestling • JV/Varsity Combo Basketball

Single Tickets

Online Prices

- Adult: **$5.00**
- Current Students: **Free with ID**
- Visiting Students: **$3.00**

Passes & Discounts

Season Passes

Available with built-in discount:

- Cost formula: **# of home games minus one game discount**

Yearly Sports Pass

Year-round access pass:

- Cost formula: **total # of home games minus $20**

Special Packages

Four-Pack Tickets

Promotional package option to boost fan attendance:

- **4 tickets for the price of 3** per game
- Great promotional discount for families and groups

Current Ticket Prices: Monroe County Schools

Stroudsburg

ONLINE PRICES

- Adult: **$8.00**
- Current Student: **Free w/ ID**
- Away Student: **$6.00**
- Fees: *Passed to purchaser*

GATE SALES

- Adult: **$10.00**
- Away Student: **$7.00**

ADMISSION SPORTS

Varsity Football, Varsity Wrestling, Varsity Basketball

East Stroudsburg N & S

ONLINE PRICES

- Adult: **$5.00**
- Current Student: **Free w/ ID**
- Away Student: **$3.00**
- Fees: *Passed to purchaser*

GATE SALES

- Adult: **$5.00**
- Student: **$3.00**

ADMISSION SPORTS

Varsity Football, Varsity Wrestling, JV & Varsity Basketball

Pocono Mountain E & W

ONLINE PRICES

- Adult: **$5.00**
- Current Student: **Free w/ ID**
- Away Student: **$3.00**
- Fees: ***SD absorbs fee***

GATE SALES

- Adult: **$5.00**
- Student: **$3.00**

ADMISSION SPORTS

Varsity Football, Varsity Wrestling, Varsity Basketball

Recommendation of Ticket Prices

RECOMMENDED FOR: Varsity Football • Varsity Wrestling • JV/Varsity Combo Basketball

Single Tickets

Online Prices (Current)

- Adult: **$5.00**
- Local Student: **Free w/ ID**
- Visiting Student: **$3.00**

Gate & Last-Hour Sales

Applies both online and cash sales starting 1 hour prior to each event.

- Adult: **$8.00**
- Visiting Student: **$6.00**

Passes & Memberships

Season Passes

Continue offering season passes with a built-in discount:

- **Cost formula:** Total # of home games minus one game discount.

Yearly Sports Pass

Continue yearly pass availability for maximum value:

- **Cost formula:** Total # of home games minus $20 discount.

Special Packages

Four-Pack Tickets

Continue promotional group pricing to boost game attendance:

- **4 tickets for the price of 3** per game.
- Great option for families, groups, and casual fans.

Note: All recommendation options are structured to maintain consistent, accessible athletic gate entries while incentivizing advance online ticket and pass purchases.

Key Takeaways

Funding District Officials

Admission sales go directly to help supplement paying officials for all sports played in the district.

Managing Rising Costs

Official athletic hosting and officiating costs continue to increase year over year.

Locked-In Presale Rates

Presales will offer fans the same ticket prices they have had in the past.

Encourage Online Purchases

Active promotion and encouragement of online ticket sales prior to events.

Passes & Bundles Available

Fans will continue to have season pass opportunities and bundle packages.