

Central Bucks School District Policy Committee Meeting

Thursday, October 8, 2026 6:00 PM

Board Room: Educational Services Center, 16 Welden Drive, Doylestown, PA 18901

1. CALL TO ORDER

2. PUBLIC COMMENT

3. REVIEW OF PREVIOUS MEETING REPORT

4. POLICIES FOR FIRST READ

4.A. Policy 220 Student Expression/Distribution and Posting of Materials

4.B. Policy 222 Tobacco and Vaping Products

4.C. Policy 223 Use of Bicycles and Motor Vehicles

4.D. Policy 224 Care of School Property

4.E. Policy 225 Relations with Law Enforcement Agencies

4.F. Policy 228 Student Government

4.G. Policy 230 Public Performances by Students

5. POLICIES FOR SECOND READ

5.A. Policy 123.3 Athletic Trainers

5.B. Policy 210 Use of Medications

6. ADJOURNMENT

6.A. Next scheduled Policy Committee Meeting:
November 12, 2026

Central Bucks School District
Policy Committee Meeting Report
Wednesday, September 30, 2026
6:00 p.m.

**Meeting location: CBSD Educational
Services Center Board Room
16 Welden Drive
Doylestown, PA 18901**

In Attendance:

Karen Smith, Chairperson
Katrina Filiatrault, Committee member
Susan Gibson, Committee member
David Comalli, Board member
Rick Haring, Board member
Daniel Kimicata, Board member
Amanda O'Connor, Board member
Heather Reynolds, Board member
Joanna Wexler, Ph.D., Superintendent
Charles Malone, Ed.D., Assistant Superintendent
Kevin Spencer, Director of Operations
Thomas Hanna, Capital Projects Manager
Wayne Gehris, Chief Financial Officer
Peter Amuso, Solicitor
Stephanie Radcliffe, Board Secretary

1. CALL TO ORDER: Chairperson Smith called the meeting to order at 6:04 p.m. Prior to Public Comment, Mrs. Reynolds read aloud this prepared speech:
“First, I want to thank everyone for being here tonight, and everyone who has taken the time over the past several months to attend meetings, send emails, make calls, and share your thoughts with us. We’ve heard a lot of different perspectives, and I, for one, am grateful for that. At the end of the day, I think we all agree on the most important thing: we want what is best for our students. We want them to be safe, we want them learning in quality facilities, and we want to be responsible stewards of the taxpayers’ dollars that make all of this possible. As you know, we’ve been discussing the idea of a Responsible Contractor Policy, or RCP, on and off since February, and much more robustly over the past several months. I think a lot of good has come out of those meetings. We will undoubtedly come out of this with a stronger, safer, and more clearly defined process for how Central Bucks approaches construction bidding and what we mean when we say we want responsible contractors working on our projects. That will likely not result in a policy called an RCP, as we are likely to move away from some of the core components of the original proposal. Tonight, rather than revisit the RCP itself, we’ve asked our administrators to walk us through our current bidding process, identify where there are gaps, and talk about where and how we can strengthen it. And again, I want to highlight something really important about the process we’ve gone through. We brought an idea forward. We debated it openly. We listened to our community, our administrators, and other districts. We asked questions, considered different perspectives, and were willing to change our thinking as we learned more. That is what good governance looks like. We are nine individual board members, and we don’t have to, nor do we, agree on everything. In fact, healthy boards shouldn’t. Our responsibility is to come together, take in and consider all of the

information available to us, listen to one another, work through any differences, and make the decision we believe is best for Central Bucks, our students, our staff, our taxpayers, and our community. That's what we're here to continue to do tonight."

2. PUBLIC COMMENT

- Greg Bankos, Plumstead, spoke about fund balance and about policies that have not shown reduced costs to taxpayers.
- Jim Zeek, Buckingham, spoke in support of a Responsible Contractor Policy.
- Ian Lewis of PAFFC spoke in support of a Responsible Contractor Ordinance.
- Ryan Murphy, Warrington, spoke in support of a Responsible Contractor Policy.
- Carla Grabianowski, Plumstead, spoke about Dr. Wexler's priority of fiscal responsibility, formalized apprenticeship programs, and asked why the Board is bringing a Responsible Contractor Policy up.

3. REVIEW OF PREVIOUS MEETING REPORT

4. INFORMATION AND DISCUSSION ITEM: PROJECT BIDDING PROCESSES

Mr. Spencer presented to the Committee regarding strengthening Bidder qualifications. Mr. Spencer highlighted the district's broad qualification framework, which are addressed in the district's current Project Manual. Once a Bid is received, its security, surety, qualifications, financial disclosure, and non-collusion documents are evaluated. Mr. Spencer shared that nine of the ten responsibility certification themes in a previously discussed Responsible Contractor Policy already exist in the district's Project manual. These include Licenses/certifications, bonding/insurance, past/professional/legal standing, prevailing wage, and firm qualifications; the theme not included in the district's current Project Manual is Class A apprenticeship. Mr. Spencer discussed how construction Bonds protect the district-the Performance Bond guarantees faithful performance to job completion; the Payment Bond protects labor and materials; the Maintenance Bond secures corrections after the job is finished. Mr. Spencer discussed current safety requirements and job meeting reviews.

The Committee and board members held robust discussion surrounding the bidding process, including managing change orders, reviewing standard contract language, deadline schedules, verifying Bid documents, bonds and insurance, the pre-Bid certification process, and asked about OSHA 30 on-site supervisors and adding a requirement for a percentage of OSHA 10 certified workers. The Committee and board members discussed memorializing criteria in current Policy 610 or possibly adding a second policy surrounding the Bidding process, and about adding a step to verify the attestations made by Bidders prior to awarding Bids.

5. ADJOURNMENT: The meeting was adjourned at 7:26 p.m.

5.A. Next scheduled Policy Committee Meeting: October 8, 2026

POLICY 220

Student Expression/Dissemination of Materials

REDLINE DRAFT FOR CONSIDERATION

Policy Number	220	Status	Draft Redline
Base Policy	Adopted 4/8/2014; revised 4/14/2020	Model Reference	PSBA Revision 3/22 (2022)

REDLINE KEY: ~~Red strikethrough~~ indicates proposed deletion. Black underline indicates proposed addition. Unmarked text is retained or repositioned without substantive change.

Drafting note: This draft uses the current CBSD policy as the baseline and incorporates the recommended PSBA modernization while retaining the district's two-school-day advance submission period. A proposed 220-AR-1 is included on a new page to establish consistent review and dissemination procedures. Solicitor review is recommended before adoption.

Purpose

~~The right of public school students to freedom of speech is guaranteed by the Constitution of the United States and the constitution of the Commonwealth. The Board respects the right of students to express themselves in word or symbol and to distribute and post materials in areas designated for posting as a part of that expression. The Board also recognizes that the exercise of that right must be limited by the district's responsibility to maintain a safe and orderly school environment and to protect the rights of all members of the school community.~~ The right of public school students to freedom of speech is guaranteed by the Constitution of the United States and the Constitution of the Commonwealth. The Board respects the right of students to express themselves in word or symbol and to disseminate nonschool materials to others as part of that expression. The Board also recognizes that the exercise of that right is not unlimited and must be balanced with the district's responsibility to maintain a safe and orderly school environment and protect the rights of all members of the school community.

~~This policy addresses student expression in general and distribution and posting of materials that are not part of district-sponsored activities. Materials sought to be distributed or posted as part of the curricular or extracurricular programs of the district shall be regulated as part of the school district's educational program.~~ This policy addresses student expression in general as well as dissemination of expressive materials that are not part of district-sponsored activities (nonschool materials). This policy does not apply to materials sought to be disseminated as part of the curricular or extracurricular programs of the district, which shall be regulated separately as part of the school district's educational program.

Definitions

~~Distribution means students issuing nonschool materials to others on school property or during school-sponsored events; placing materials upon desks, tables, on or in lockers; or engaging in any other manner of delivery. Posting means publicly displaying nonschool materials on school property or at school-sponsored events, including on walls, doors, bulletin boards, easels, lockers, district-sponsored or student websites, or district-owned technology. For purposes of this policy, dissemination means students distributing or publicly displaying nonschool materials to others:~~

1. On school property or during school-sponsored activities by placing such materials upon desks, tables, on or in lockers, walls, doors, bulletin boards or easels; by handing out such materials to other persons; or by any other manner of delivery to others.
2. At any time or location when creating or sending information using email, websites, online platforms, social media channels or other technological means that are owned, provided or sponsored by the school district.

Expression means verbal, written, technological or symbolic representation or communication.

~~Nonschool materials means any printed, technological or written materials meant for posting or general distribution that are not prepared as part of the curricular or approved extracurricular programs of the district. This includes, but is not limited to, fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, personal websites and the like.~~ Nonschool materials means any printed, technological or written materials, regardless of form, source or authorship, that are not prepared as part of the curricular or approved extracurricular programs of the district. This includes, but is not

limited to, fliers, invitations, announcements, pamphlets, posters, online discussion areas and digital bulletin boards, personal websites and the like.

Authority

Limitations on Student Expression

~~Students have the right to express themselves unless such expression is likely to or does materially or substantially interfere with the educational process, including school activities, school work, discipline, safety and order on school property or at school functions; threatens serious harm to the school or community; encourages unlawful activity; or interferes with another's rights.~~ Students have the right to express themselves unless such expression is likely to or does materially and substantially disrupt or interfere with the educational process, including school activities, school work, discipline, safety and order on school property or at school functions; threatens serious harm to the school or community; encourages unlawful activity; or interferes with another's rights. Student expression is prohibited to the extent that it:

1. Violates federal, state or local laws, **Board policy or district rules or procedures**;
2. Is defamatory, obscene, lewd, vulgar or profane;
3. Advocates the use or advertises the availability of any substance or material that may reasonably be believed to constitute a direct and serious danger to the health or welfare of students, such as tobacco/vaping products, alcohol or illegal drugs;
4. Incites violence, advocates use of force or threatens serious harm to the school or community;
5. Materially and substantially disrupts or interferes with the educational process, such as school activities, school work, discipline, safety and order on school property or at school functions;
6. Interferes with, or advocates interference with, the rights of any individual or the safe and orderly operation of the schools and their programs; or
7. Violates written district procedures on time, place and manner for dissemination of otherwise protected expression.

~~Spontaneous student expression that is otherwise protected speech is not prohibited by this policy.~~

~~Student expression that occurs on school property or at school-sponsored events is fully governed by this policy. In addition, off-campus or after-hours expression is governed by this policy if it constitutes unprotected expression and does or is likely to materially or substantially interfere with the educational process, threatens serious harm, encourages unlawful activity, or interferes with another's rights.~~ Student expression that occurs on school property or at school-sponsored events, or occurs at any time or place when created or communicated using district-provided equipment, email, websites or other technological resources, is subject to this policy. The limitations, prohibitions and requirements of this policy shall apply to expression outside those circumstances only when and to the extent that the out-of-school expression:

1. Incites violence, advocates use of force or otherwise threatens serious harm directed at students, staff or the school environment;
2. Materially and substantially disrupts or interferes with the educational process, such as school activities, school work, discipline, safety and order on school property or at school functions; or
3. Interferes with, or advocates interference with, the rights of any individual or the safe and orderly operation of the schools and their programs.

Dissemination of Nonschool Materials

~~The Board requires that distribution and posting of nonschool materials shall occur only at the places and during the times set forth in written procedures.~~ The Board requires that dissemination of nonschool materials shall occur only at the places and during the times set forth in written procedures. Such procedures shall permit the safe and orderly operation of schools while recognizing the rights of students to engage in protected expression.

~~The Board requires that students who wish to distribute or post nonschool materials on school property shall submit them at least two (2) school days in advance of planned distribution or posting to the building principal or designee, who shall forward a copy to the Superintendent or designee.~~ The Board requires that students who wish to disseminate nonschool materials on school property shall obtain approval by submitting them at least two (2) school days in advance to the building principal or designee, who shall forward a copy to the Superintendent or designee. **Spontaneous student expression will not require such prior submission.**

~~If the nonschool materials contain unprotected expression as stated in this policy, the building principal or designee shall notify the students that they may not post or distribute the materials because the materials constitute a violation of Board policy. If the nonschool materials include matters prohibited by unprotected speech as described in this policy and~~

applicable law, the building principal or designee shall promptly notify the students of the nature of the violation and that they may not disseminate the materials until the violation is corrected and the materials are resubmitted for approval.

~~If notice is not given during the period between submission and the time for the planned distribution or posting, students may proceed with the planned distribution or posting, provided they comply with written procedures. Students may still be ordered to desist if the materials are later found to be unprotected expression.~~ If notice of disapproval is not given during the period between submission and the time for planned dissemination, students may consider the request approved and proceed as requested, subject to all established time, place and manner procedures. Students may nonetheless be directed to cease or suspend dissemination if the materials or their dissemination are later determined to violate this policy or implementing procedures.

Students who disseminate printed nonschool materials shall be responsible for clearing any litter that results from their activity and shall schedule the event so they do not miss instructional time.

~~If a school building has an area where individuals are allowed to post nonschool materials, students may post such items as well if the materials do not constitute unprotected expression and are submitted for prior review. Such materials shall be officially dated, and the district may remove the materials within ten (10) days of posting or another reasonable time stated in procedures.~~ Printed nonschool materials displayed in a fixed location of a school building shall bear the date when placed in each location. The district may remove the materials and shall be removed within ten (10) days of after posting or another reasonable time stated in applicable procedures.

Review of Student Expression

~~The review for unprotected expression shall be reasonable and not calculated to delay distribution.~~ Review of nonschool materials proposed for dissemination shall be conducted promptly so as to avoid unreasonable delay in dissemination.

School officials shall not censor or restrict nonschool materials or other student expression ~~solely~~ because the expression is critical of the school or its administration, or because the views expressed are unpopular or may make people uncomfortable.

~~Student-initiated religious expression is permissible and shall not be prohibited except as to time, place and manner of distribution, or if the expression violates another part of this policy.~~ Student-initiated religious expression is permissible and, apart from reasonable time, place and manner requirements, shall not be restricted unless the expression violates another aspect of this policy for reasons independent of the religious nature of its content.

An appeal of the reviewer's decision may be made to the Superintendent and then to the Board in accordance with Board policy and district procedures.

Discipline and Other Consequences

~~The Board reserves the right to prohibit the posting or distribution of nonschool materials containing unprotected expression, to stop unprotected expression when it occurs, and to discipline students. Where expression occurs off campus and away from school functions, a nexus between the unprotected expression and a material and substantial disruption of the school program must be established.~~ When student dissemination of nonschool materials or other student expression violates this policy, the building principal or designee may determine what, if any, disciplinary or other consequences should be imposed. Disciplinary action shall be consistent with applicable Board policy and the Code of Student Conduct. Students who engage in truly "spontaneous" expression that is unplanned and that is otherwise protected will not be disciplined solely for failing to obtain prior approval. For out-of-school expression, the district shall document the specific basis for its authority under this policy, including the nature and extent of any material and substantial disruption, serious threat or interference with the rights of others, and the connection between the expression and the school environment.

Delegation of Responsibility

~~The Superintendent or designee shall assist the building principal in determining the designation of the places and times non-school materials may be distributed in each school building.~~ The Superintendent or designee shall assist the building principal in designating the places and times nonschool materials may be disseminated in each school building. Such designations may account for student traffic and shall limit dissemination to noninstructional times.

~~The building principal or designee may determine disciplinary action for students who distribute or post nonschool materials in violation of this policy and district procedures, or who continue unprotected expression after being directed to desist.~~ The Superintendent or designee shall ensure that building principals and other staff involved in reviewing proposed nonschool materials or evaluating potential violations receive training regarding applicable legal standards and district procedures. Training shall emphasize the limitations on school officials' authority to regulate out-of-school student expression and the need to document the specific nature, extent and cause of any claimed disruption or interference with the school environment.

This Board policy and any procedures written to implement it shall be referenced in student handbooks so students can access them for further information.

Legal References

- U.S. Const. amend. I
- Pa. Const. art. I, sec. 7
- 22 Pa. Code §§ 12.2 and 12.9
- 24 P.S. §§ 5-510 and 5-511
- Mahanoy Area School District v. B.L., 594 U.S. 180 (2021)
- Tinker v. Des Moines Independent Community School District, 393 U.S. 503 (1969)

Policy References

Policy 218 - Student Discipline; Code of Student Conduct; 220-AR-1 - Dissemination of Nonschool Materials and Review of Student Expression.

220-AR-1

Dissemination of Nonschool Materials and Review of Student Expression

NEW ADMINISTRATIVE REGULATION | ALL TEXT PROPOSED

Redline treatment: Because no existing CBSD administrative regulation for Policy 220 has not been created, all provisions below are shown as proposed additions in black underline.

Purpose

This administrative regulation establishes consistent procedures for student dissemination of nonschool materials and administrative review of student expression under Policy 220. These procedures are intended to protect student expression while maintaining safe and orderly school operations.

Scope

This regulation applies to student dissemination of nonschool materials on school property, during school-sponsored activities, or through district-owned, district-provided or district-sponsored technological resources. It does not govern school-sponsored curricular or extracurricular publications and communications, which are regulated as part of the district educational program.

Submission for Prior Review

A student who wishes to disseminate nonschool materials on school property shall submit the following to the building principal or designee at least two (2) school days before the proposed dissemination:

1. A complete copy of the material in the form in which it will be disseminated;
2. The student's name and school;
3. The proposed date, time, location and method of dissemination;
4. The approximate number of copies or expected scope of digital dissemination; and
5. The name of at least one responsible student when materials are submitted on behalf of a student group.

A student may submit materials electronically or in another format designated by the building principal. The principal or designee shall note the date and time received and promptly forward a copy to the Superintendent or designee.

Administrative Review

The building principal or designee shall review the material promptly and may consult the Superintendent or designee and legal counsel. Review shall be limited to the standards in Policy 220 and shall not be based ~~solely~~ on disagreement with the viewpoint expressed, criticism of the district or its employees, the popularity of the message, or the religious, political or philosophical nature of the content.

The reviewer shall consider the content of the material and the proposed time, place and manner of dissemination. A prediction of disruption must be supported by specific facts and reasonable inferences, not by undifferentiated fear, anticipated discomfort or a desire to avoid controversy.

Decision and Notice

The building principal or designee shall provide the student a decision before the proposed dissemination whenever the material was timely submitted. The decision shall be one of the following:

1. Approved as submitted;
2. ~~Approved with reasonable time, place or manner conditions;~~
3. Returned for correction of an identified violation and resubmission; or
4. Disapproved because the material or proposed dissemination violates a specific provision of Policy 220 ~~or this regulation.~~

All approvals will be subject to reasonable, equally applied time, place, and/or manner restrictions.

A decision that conditions, returns or disapproves materials shall identify the specific policy or procedural basis and briefly explain the facts supporting the determination. If notice of disapproval is not provided within the review period, the student may proceed as requested, subject to Policy 220 and this regulation.

Time, Place and Manner

Approved dissemination shall occur during noninstructional time and in locations designated by the building principal. Designations shall be ~~reasonably and equally~~ applied without regard to viewpoint and may account for pedestrian traffic, entrances and exits, transportation areas, meal service, safety, supervision and the orderly operation of school programs.

- Dissemination may not block or impede hallways, doors, stairs, accessible routes, bus-loading areas or emergency access.
- Students may not enter classrooms or interrupt instruction to disseminate materials without the teacher's and principal's approval.
- Materials may not be placed on vehicles, in mailboxes, in lockers or on desks or other property without authorization.
- Students may not pressure, intimidate or require another person to accept material.
- Students shall remove litter resulting from printed materials and leave the area in an orderly condition.
- The district may establish reasonable ~~and equally applied~~ limits on the duration and physical method of dissemination, but may not use such limits to suppress a particular viewpoint.

Fixed Displays and Bulletin Boards

The building principal may designate bulletin boards or other fixed locations for student nonschool materials. Approved materials shall be officially dated when posted and ~~may be~~ removed after ten (10) calendar days ~~or another reasonable period established for the location~~. Space and duration limits shall be administered consistently and without regard to viewpoint.

Materials placed in an unauthorized location may be removed. When practicable, the material shall be retained briefly so the responsible student may retrieve it and receive information about the approval process.

Digital Dissemination Using District Resources

Student use of district email, websites, learning platforms, digital bulletin boards, social media channels or other district-sponsored technology to disseminate nonschool materials requires compliance with Policy 220, applicable acceptable-use requirements and administrator-approved procedures for the platform.

- Students may not use another person's account, conceal authorship or misrepresent that the district sponsors or endorses nonschool material.
- Students may not bypass technical controls or use unauthorized mass-distribution lists.
- Approval to use a district platform does not constitute district endorsement of the message.
- The district may apply neutral technical limits relating to file size, format, frequency, account permissions, cybersecurity and system capacity.

Spontaneous Expression

This regulation does not require advance submission of spontaneous student expression that is otherwise protected and is not a planned dissemination of nonschool materials. School officials may respond when spontaneous expression violates Policy 220 or materially interferes with safety or the orderly operation of school.

Direction to Cease or Suspend Dissemination

A school official may direct a student to cease or suspend dissemination when the material or the manner of dissemination violates Policy 220, this regulation or an approved condition. The official shall identify the reason for the direction and notify the building principal or designee promptly. When the concern can be corrected through a narrower time, place or manner adjustment, that option should be considered before complete prohibition.

Appeal

A student may appeal a disapproval or condition to the Superintendent or designee by submitting the material, the building-level decision and a brief statement of the reason for appeal. The Superintendent or designee shall review the matter promptly and issue a written decision. A further appeal may be made to the Board in accordance with applicable Board procedures. Pending appeal, the challenged dissemination shall not proceed unless authorized by the reviewer.

Documentation

The building principal or designee shall maintain a record of submissions, decisions, conditions, appeals and significant enforcement actions. When district authority is asserted over out-of-school expression, the administrator shall document the specific expression, the nature and extent of the disruption, threat or interference, and the connection to the school environment.

Discipline and Other Consequences

Disciplinary action shall be considered separately from the decision whether materials may be disseminated and shall be imposed only in accordance with Policy 218 and the Code of Student Conduct. A student shall not be disciplined solely for submitting materials for review, expressing an unpopular viewpoint, criticizing the school or requesting an appeal in good faith.

Annual Building Procedures and Notice

Each building principal shall identify the person or office that receives submissions, approved dissemination times and locations, designated posting areas and any platform-specific procedures. Policy 220 and this regulation shall be referenced in student handbooks and made reasonably accessible to students and families.

Administrator Training

Administrators and other staff responsible for reviewing student expression shall receive periodic guidance regarding Policy 220, this regulation, applicable legal standards, viewpoint neutrality, documentation and the limits of district authority over out-of-school expression.

Draft for Policy Committee consideration | October 8, 2026 | Legal review

POLICY 222

Tobacco and Vaping Products

REDLINE DRAFT FOR CONSIDERATION

Policy Number	222	Status	Draft Redline
Base Policy	Adopted 7/23/2002; revised 8/31/2021	Model Reference	PSBA Revision 5/24 (2024)

REDLINE KEY: ~~Red strikethrough~~ indicates proposed deletion. Black underline indicates proposed addition.

Unmarked text is retained or repositioned without substantive change.

Drafting note: *This draft uses active CBSD Policy 222 as the baseline and incorporates the substantive provisions in the PSBA Revision 5/24. It retains district-specific references where appropriate and adds a proposed administrative regulation to support consistent implementation.*

Purpose

~~The Board recognizes that tobacco and vaping products, including the product marketed as Juul and other electronic cigarettes, present a health and safety hazard that can have serious consequences for users, nonusers and the school environment. The purpose of this policy is to prohibit student possession, use, purchase and sale of tobacco and vaping products, including Juuls and other electronic cigarettes on school property and/or at school-related events.~~ The Board recognizes that tobacco and vaping products, including electronic cigarettes, present a health and safety hazard that can have serious consequences for users, nonusers and the school environment. The purpose of this policy is to prohibit student possession, use, purchase and sale of tobacco and vaping products.

Definitions

~~State law defines the term tobacco product to broadly encompass not only tobacco but also vaping products including Juuls and other electronic cigarettes (e-cigarettes).~~ For purposes of this policy, tobacco product encompasses not only tobacco but also vaping products, including electronic cigarettes (e-cigarettes).

Tobacco products, for purposes of this policy and in accordance with state law, shall include:

1. Any product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means, including, but not limited to, a cigarette, cigar, little cigar, chewing tobacco, pipe tobacco, snuff and snus.
2. Any electronic device that delivers nicotine or another substance to a person inhaling from the device, including, but not limited to, electronic nicotine delivery systems, an electronic cigarette, a cigar, a pipe and a hookah.
3. Any product containing, made or derived from tobacco, whether in its natural or synthetic form, or nicotine, whether in its natural or synthetic form, that is regulated by the United States Food and Drug Administration as a deemed tobacco product.
4. Any component, part or accessory of a product or electronic device included in this definition, whether or not sold separately.

Authority

~~The Board prohibits possession, use, purchase or sale of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes, regardless of whether such products contain tobacco or nicotine, by or to students at any time in a school building; on school buses or other vehicles that are owned, leased or controlled by the school district; on property owned, leased or controlled by the school district; or at school-sponsored activities that are held off school property.~~ The Board prohibits possession, use, purchase or sale of tobacco products, regardless of whether such products contain tobacco or nicotine, by or to students at any time in a school building; on school buses or other vehicles owned, leased or controlled by the district; on property owned, leased or controlled by the district; or at school-sponsored activities held off school property.

The Board prohibits student possession or use of products marketed and sold as tobacco cessation products or for other therapeutic purposes, except as authorized under Policy 210, Use of Medications.

The Board prohibits student possession of any form of medical marijuana at any time in a school building; on school buses or other vehicles owned, leased or controlled by the district; on property owned, leased or controlled by the district; or at school-sponsored activities held off school property.

~~The Board authorizes the confiscation and disposal of products prohibited by this policy.~~ The Board authorizes the confiscation and disposal of tobacco products prohibited by this policy.

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required by state and federal laws and regulations, applicable Board policies and the district memorandum of understanding with law enforcement.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations to implement this policy.

~~The Superintendent or designee shall notify students, parents/guardians and staff about the Board's tobacco and vaping products policy by publishing information in student handbooks, parental newsletters, school calendar, posters, and by other efficient methods, such as posted notices, signs and on the district website.~~ The Superintendent or designee shall notify students, parents/guardians and staff about this policy through student handbooks, district communications, posted notices, signs, the district website and other effective methods.

Reporting

The Superintendent or designee shall notify the parent/guardian of a student directly involved in an incident involving possession, use, purchase or sale of a tobacco product immediately, as soon as practicable. The parent/guardian shall be informed whether the law enforcement agency having jurisdiction over the school property has been or may be notified. Attempts to reach the parent/guardian shall be documented.

The Superintendent shall annually, by July 31, report incidents of student possession, use or sale of tobacco products to the Pennsylvania Department of Education on the required form.

The Superintendent or designee may report incidents involving student possession, use or sale of tobacco products to the law enforcement agency having jurisdiction in accordance with state law and regulations, the district memorandum of understanding with law enforcement and applicable Board policies.

Guidelines

A student who violates this policy may be subject to prosecution initiated by the district and, if convicted, may be required to pay a fine for the benefit of the district, plus court costs. In lieu of a fine, the court may admit the student to an adjudication alternative.

School counselors or other designated staff shall provide students who violate this policy with information regarding available tobacco and nicotine cessation programs.

Tampering with a device installed to detect the use of tobacco products constitutes a violation of this policy and may result in disciplinary action.

Legal References

- 18 Pa. C.S. § 6305
- 18 Pa. C.S. § 6306.1
- 20 U.S.C. § 7973
- 22 Pa. Code §§ 10.2, 10.22, 10.23 and 10.25
- 24 P.S. §§ 13-1306.2-B and 13-1319-B
- 20 U.S.C. § 1400 et seq.

Policy References

- Policy 103.1 - Nondiscrimination of Students Eligible for Special Education Services
- Policy 113.1 - Discipline of Students With Disabilities
- Policy 113.2 - Behavior Support
- Policy 210 - Use of Medications
- Policy 218 - Student Discipline
- Policy 227 - Controlled Substances/Paraphernalia
- Policy 805.1 - Relations With Law Enforcement Agencies
- 222-AR-1 - Response to Student Tobacco and Vaping Product Violations

222-AR-1

Response to Student Tobacco and Vaping Product Violations

NEW ADMINISTRATIVE REGULATION | ALL TEXT PROPOSED

Drafting note: *Because no current CBSD administrative regulation was provided, all text below is proposed new language. The regulation operationalizes Policy 222 while preserving administrative judgment and required disability protections.*

Purpose

This administrative regulation establishes a consistent process for responding to suspected or confirmed student possession, use, purchase or sale of tobacco and vaping products prohibited by Policy 222.

Immediate Response

1. Address any immediate health or safety concern and contact the school nurse or emergency services when warranted.
2. Direct the student to surrender the suspected tobacco or vaping product and related components. Staff shall not direct a student to activate, inhale from or otherwise manipulate a suspected device.
3. Secure confiscated items in accordance with building procedures and limit handling to the extent practicable.
4. Notify the building principal or designee and document the circumstances of the incident.
5. Apply reasonable precautions when an item appears damaged, overheated, leaking or otherwise hazardous, and contact appropriate district personnel.

Administrative Review

- The administrator shall provide the student an opportunity to explain the circumstances and shall review reasonably available information.
- The administrator shall determine whether the item falls within Policy 222 and whether other policies may apply, including Policy 227 when a device or substance may involve controlled substances or paraphernalia.
- Searches of students or belongings shall be conducted only in accordance with applicable law, Board policy and district procedures.
- For a student with a disability, including a student for whom an evaluation is pending, the administrator shall consult appropriate student services personnel and comply with applicable procedural protections.

Parent/Guardian Notification

The parent/guardian of a student directly involved shall be notified immediately, as soon as practicable. The administrator shall explain the known circumstances, the item confiscated, the anticipated school response and whether law enforcement has been or may be notified. Attempts to reach the parent/guardian shall be documented.

Law Enforcement and Required Reporting

Referral to law enforcement shall be determined in accordance with applicable law and regulations, the district memorandum of understanding with law enforcement and Policy 805.1. The administrator shall not represent that referral or prosecution is automatic when the governing authority provides discretion.

Incidents shall be recorded using district reporting procedures so the Superintendent or designee can complete the annual school safety and security incidents report required by law.

Discipline and Support

Consequences shall be assigned in accordance with Policy 218, the Code of Student Conduct and applicable protections for students with disabilities. The response should account for the nature of the conduct, available evidence, prior related violations and safety considerations.

The student shall be provided information about available tobacco or nicotine cessation resources. When appropriate, the administrator may coordinate support through the school counselor, nurse, student assistance program or other designated staff.

Confiscation, Storage and Disposal

- Confiscated products shall be labeled and secured in a location designated by the building principal.
- Access shall be limited to authorized personnel, and transfer or disposal shall be documented.
- Products shall not be returned to the student. Disposition shall follow applicable law, district procedures and any direction from law enforcement.
- If a device may contain evidence of another violation or offense, it shall be preserved and handled in accordance with applicable procedures.

Tampering With Detection Devices

A student who disables, obstructs, damages or otherwise tampers with a device installed to detect tobacco or vaping product use may be subject to disciplinary action under Policy 222, Policy 218 and the Code of Student Conduct. Staff shall document the conduct and any resulting damage or disruption.

Communication and Prevention

Building administrators shall ensure that students and families receive notice of Policy 222 and applicable consequences through handbooks, district communications or other established methods. Prevention and cessation information should be shared periodically in an age-appropriate manner.

POLICY 223

Use of Bicycles, Electric Bicycles and Motor Vehicles

REDLINE DRAFT FOR POLICY COMMITTEE CONSIDERATION

Policy Number	223	Status	Draft Redline
Base Policy	Adopted 7/23/2002; revised 5/22/2018	Draft Source	Clean draft incorporating reviewer edits

REDLINE KEY: ~~Red-strikethrough~~ indicates proposed deletion. Black underline indicates proposed addition. Unmarked text is retained.

Drafting note: *This draft redline version uses current CBSD Policy 223 as the baseline, modernizes the policy to address electric bikes and similar devices, and places operational requirements in a new administrative regulation.*

Purpose

~~The Board regards the use of bicycles and motor vehicles for travel to and from school by students as an assumption of responsibility by parents/guardians and students.~~ The Board recognizes that students may use bicycles, electric bicycles and motor vehicles for transportation to and from school. Such use is a privilege and constitutes an assumption of responsibility by students and their parents/guardians. The Board seeks to establish reasonable requirements that support student safety and the orderly operation on district property.

Definitions

For purposes of this policy, an electric bicycle (e-bike) means a bicycle equipped with operable pedals and an electric motor that meets applicable requirements of Pennsylvania law and district administrative regulations.

Similar device means a scooter, skateboard, roller skates, roller blades, motorized board, electric dirt bike, personal mobility device or other device used for personal transportation that is not a bicycle, approved e-bike or licensed motor vehicle.

Authority

~~The Board shall permit the use of bicycles by students in accordance with district administrative regulations, provided that students have been granted permission by the building principal and have obtained parental permission to ride a bicycle to school.~~ The Board shall permit students to use bicycles in accordance with this policy and applicable administrative regulations, provided that students have obtained parent/guardian permission and any approval required by the building principal or designee.

The Board shall permit eligible high school students who are at least sixteen (16) years of age to use approved e-bikes in accordance with this policy, applicable law and administrative regulations. Elementary and middle school students shall not operate e-bikes on district property at any time, including outside regular school hours.

~~The Board shall permit the use of motor vehicles by secondary students in accordance with district administrative regulations, provided that such students are licensed drivers, have followed established procedures and obtained the required permit, and have been granted permission by the building principal to drive a motor vehicle on school grounds.~~ The Board shall permit eligible secondary students to operate motor vehicles in accordance with applicable law, Board policy and district procedures, provided that the student is properly licensed, has completed established procedures, has obtained any required permit and has authorization from the building principal or designee.

Motorized or electric scooters, electric dirt bikes, motorized skateboards and other motorized personal transportation devices that do not qualify as approved e-bikes or registered motor vehicles are prohibited on district property. The use of non-motorized scooters, skateboards, roller skates and roller blades shall be governed by administrative regulations.

The district may restrict or prohibit any device when its design, condition or use presents a safety concern, disrupts school operations or does not comply with law or district requirements.

~~The Board shall not be responsible for motor vehicles that are lost, stolen, or damaged, or for injuries arising from their use.~~ The district shall not be responsible for bicycles, e-bikes, motor vehicles or similar devices that are lost, stolen or damaged, or for injuries arising from their use, except as otherwise provided by law.

Delegation of Responsibility

~~The Superintendent or designee shall disseminate administrative regulations for operating and parking of authorized bicycles and motor vehicles to affected students.~~ The Superintendent or designee shall develop and disseminate administrative regulations governing authorized devices, student eligibility, operation, parking, storage, safety expectations, parent/guardian acknowledgment and revocation of privileges.

~~The Superintendent or designee shall establish standards for granting permits, which contain the warning that infraction of rules may result in revocation of the permit.~~ The building principal or designee shall implement and enforce this policy and applicable administrative regulations. Authorization or privileges may be denied, suspended or revoked when a student violates law, Board policy, district procedures or reasonable safety directives.

Legal References

- 24 P.S. § 7-779
- 24 P.S. § 5-510
- 75 Pa. C.S. § 102
- 75 Pa. C.S. § 3514 and other applicable provisions of the Pennsylvania Vehicle Code

Policy References

- Policy 218 - Student Discipline
- Policy 810 - Transportation
- 223-AR-1 - Use of Bicycles, Electric Bicycles and Similar Devices

223-AR-1

Use of Bicycles, Electric Bicycles and Similar Devices

ALL TEXT PROPOSED

Redline treatment: Because CBSD does not currently have an administrative regulation for this policy, the provisions below represent a newly created administrative regulation.

Purpose

This administrative regulation establishes requirements for the safe use, operation, parking and storage of bicycles, electric bicycles and similar transportation devices by students on district property.

Definitions

Bicycle: A human-powered vehicle propelled by pedals.

Approved Electric Bicycle (E-Bike): A bicycle equipped with fully operable pedals and an electric motor that meets applicable Pennsylvania requirements, including a weight of less than one hundred (100) pounds, a motor rated at no more than 750 watts and a maximum speed of no more than twenty (20) miles per hour when powered by the motor.

Electric Dirt Bike: An electric-powered cycle without fully operable pedals for human propulsion or a device manufactured or designated for off-road use.

Motor Vehicle: A vehicle requiring licensure, registration, insurance, inspection or a student parking permit under applicable law or district procedures.

Motorized or Electric Scooter: A wheeled device with handlebars and a platform designed to be stood upon and powered in whole or in part by a motor.

Similar Device: A non-motorized scooter, skateboard, roller skates, roller blades, motorized board, personal mobility device or other device used for personal transportation.

School Property: Buildings, grounds, access roads, parking areas, sidewalks, athletic areas and other property owned, leased or controlled by the district.

Permitted and Prohibited Devices

Elementary and middle school students may ride traditional bicycles to school with parent/guardian permission and any building-level approval required by the principal or designee. Elementary and middle school students may not operate e-bikes on district property at any time, including before or after school, on weekends or during other nonschool hours.

High school students who are at least sixteen (16) years of age may ride an approved e-bike to school, subject to applicable law and the requirements of this regulation. Traditional bicycles may be used by high school students with parent/guardian permission and any required building-level approval.

Motorized or electric scooters, electric dirt bikes, motorized skateboards and other motorized personal transportation devices are prohibited on district property unless the device qualifies as an approved e-bike, is a properly registered motor vehicle operated in accordance with district parking procedures, or is authorized as a mobility accommodation.

Non-motorized scooters, skateboards, roller skates and roller blades may be used only for transportation to and from school when authorized by the building principal. They may not be operated during the school day or inside school buildings.

Nothing in this regulation shall restrict the authorized use of a mobility device by an individual with a disability.

Permission and Registration

- A student must obtain parent/guardian permission before riding a bicycle, approved e-bike or similar authorized device to school.

- For an elementary student, parent/guardian permission shall include acknowledgment that the parent/guardian has determined that the student possesses the maturity, judgment and bicycle-riding skills necessary to travel safely to and from school.
- The building principal may require annual registration, identifying information, or acknowledgment of district rules before granting permission.
- A high school student seeking to use an e-bike must provide information reasonably requested by the district to verify that the student is at least sixteen (16) years of age and that the device qualifies as an approved e-bike.
- Permission is specific to the student and device and may not be transferred.

Operating Requirements

1. Obey applicable state and local laws and all directions from school officials.
2. Yield to pedestrians and operate at a safe speed.
3. Use school roadways and other routes designated by the administration.
4. Dismount and walk the device on sidewalks, walkways, courtyards, at building entrances, in parking areas and in other locations designated by the administration.
5. Not operate a bicycle, e-bike or similar device inside a school building or during the school day unless specifically authorized.
6. Not carry a passenger unless the device and applicable law permit a passenger.
7. Not operate recklessly, perform stunts or use the device in a manner that endangers persons or property.
8. Use required safety equipment and comply with applicable helmet laws.
9. Not use headphones, mobile devices or other distractions while operating the device on district property.

Parking, Storage and Charging

- Devices must be parked only in a designated bicycle rack or other location approved by the building principal.
- Students are responsible for locking and securing their devices.
- Devices may not block entrances, exits, sidewalks, fire lanes, accessible routes or emergency access.
- E-bike batteries and batteries for other personal transportation devices may not be removed, stored or charged anywhere on district property, including inside buildings and on district grounds.
- The district may relocate or remove a device when necessary to address immediate safety, access, or operational concern.

Device Condition and Modification

A device must be maintained in safe operating condition. The district may deny use of a device that appears damaged, altered or capable of operation inconsistent with applicable law or district requirements. Students may not modify or bypass a manufacturer-installed speed limitation or safety feature for purposes of operating the device on district property.

Violations and Revocation of Privileges

The building principal or designee may issue a warning or suspend or revoke a student's privilege to bring or operate a device on district property for unsafe operation, failure to follow directions, or violation of law, Board policy, the Code of Student Conduct or this regulation. The parent/guardian shall be notified when a privilege is suspended or revoked.

Disciplinary action, when appropriate, shall be administered in accordance with Policy 218 and the Code of Student Conduct.

Loss, Theft, Damage and Liability

Students bring bicycles, e-bikes and similar devices onto district property at their own risk. The district does not assume responsibility for loss, theft, vandalism or damage, except as otherwise provided by law.

Administrative Exceptions

The Superintendent or designee may impose additional building-specific restrictions based on site conditions, student safety, disability accommodations, changes in law or operational needs. Exceptions shall not authorize a device or activity prohibited by applicable law. Building-specific requirements shall be communicated to affected students and parents/guardians.

Draft for Policy Committee consideration | October 8, 2026 | Legal review

POLICY 224

Care of School Property

REDLINE DRAFT FOR CONSIDERATION

Policy Number	224	Status	Draft Redline
Base Policy	Adopted 7/23/2002; revised 5/22/2018	Model Reference	No separate PSBA version located

REDLINE KEY: ~~Red strikethrough~~ indicates proposed deletion. Black underline indicates proposed addition. Unmarked text is retained or repositioned without substantive change.

Drafting note: *This draft uses active CBSD Policy 224 as the baseline and proposes targeted modernization for clarity, due process, accountability and consistent implementation. A new 224-AR-1 is included.*

Purpose

~~The Board believes that the schools should help students learn to respect property and develop feelings of pride in community institutions.~~ The Board believes that students should learn to respect public property and properly care for school buildings, grounds, technology, instructional materials, supplies and equipment. The district will promote responsible use of school property while applying fair and consistent procedures when property is lost, damaged, destroyed or defaced.

Definitions

For purposes of this policy, school property includes district-owned, leased or controlled buildings, grounds, vehicles, technology, instructional materials, supplies, equipment and other tangible or digital resources entrusted to a student or made available for student use.

Damage includes destruction, defacement, alteration, misuse or other impairment of school property beyond ordinary wear resulting from authorized use.

Authority

~~The Board charges each student in the district's schools with responsibility for the proper care of the school property, school supplies and equipment entrusted to the student's use.~~ The Board charges each student with responsibility for the proper care and authorized use of school property entrusted to the student or made available for the student's use.

~~It is the policy of the Board that students who willfully cause damage to school property shall be subject to disciplinary measures. Students and others who damage or deface school property may be prosecuted and punished under law. Parents/Guardians shall be held accountable for the actions of their child.~~ A student who intentionally, recklessly or through prohibited misuse damages, destroys, defaces, loses or fails to return school property may be subject to disciplinary action, restitution and other consequences authorized by law and Board policy. The district may seek reimbursement from a student or parent/guardian to the extent permitted by law. Ordinary wear resulting from authorized use shall not be treated as damage under this policy.

~~The Board may report to appropriate juvenile authorities any student whose damage of school property is serious or chronic in nature. In no case shall referral to juvenile authorities be made without prior notification to the student's parent/guardian.~~ The district may report serious, repeated or potentially criminal damage to appropriate law enforcement or juvenile authorities in accordance with applicable law, the district memorandum of understanding with law enforcement and Board policy. The student's parent/guardian shall be notified before a referral is made, unless notification is prohibited by law or would compromise an immediate safety or law-enforcement response.

Before restitution, discipline or referral is imposed, the student shall be informed of the concern and given an opportunity to provide relevant information. The district shall consider the available evidence, the nature of the conduct, the condition and age of the property, and whether the loss or damage resulted from ordinary wear, accident, negligence, intentional conduct or prohibited misuse.

In determining appropriate corrective action or restitution, the district shall consider the student's age, developmental level, prior history, intent, and ability to understand and follow expectations related to the use of school property.

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall comply with applicable state and federal laws, regulations and Board policies.

Delegation of Responsibility

~~The Superintendent or designee shall develop administrative regulations to implement this policy that include:~~ The Superintendent or designee shall develop administrative regulations to implement this policy, including:

1. Procedures for issuing, inventorying, safeguarding, returning and accounting for textbooks, technology, supplies and equipment.
2. A schedule or method for determining charges for lost, destroyed or damaged property, including consideration of age, condition, repair cost, replacement cost and ordinary wear.
3. Notice, review and appeal procedures for disputed charges.
4. Procedures for documenting significant incidents, restitution, referrals and disposition of recovered property.

~~The Superintendent shall submit a report on incidences of vandalism to the Board on each occurrence. Vandalism reports shall include the number and kind of incident, cost to the district, and related information the Superintendent deems necessary.~~ The Superintendent or designee shall report significant incidents of vandalism to the Board in a manner and frequency determined appropriate based on the seriousness, cost, operational impact or public-safety implications of the incident. Reports shall protect confidential student information and may include the nature of the incident, estimated cost, operational impact and corrective action.

Legal References

- 24 P.S. § 7-777
- 24 P.S. § 13-1338
- 24 P.S. § 1-109
- 24 P.S. § 8-801

Policy References

- Policy 113.1 - Discipline of Students With Disabilities
- Policy 218 - Student Discipline
- Policy 233 - Suspension and Expulsion
- Policy 805.1 - Relations With Law Enforcement Agencies
- Policy 815 - Acceptable Use of Electronic Resources
- 224-AR-1 - Care, Loss and Damage of School Property

224-AR-1

Care, Loss and Damage of School Property

NEW ADMINISTRATIVE REGULATION | ALL TEXT PROPOSED

Redline treatment: Because no existing CBSD administrative regulation was located, all provisions below are newly drafted proposals.

Purpose

This administrative regulation establishes consistent procedures for issuing, safeguarding, reporting, reviewing, charging for and returning school property entrusted to students.

Student and Family Responsibilities

- Use school property only for authorized educational or school-related purposes.
- Exercise reasonable care and follow staff directions, manufacturer guidance and applicable district rules.
- Keep assigned property secure and not lend, transfer, alter or permit another person to use it unless authorized.
- Promptly report loss, theft, malfunction or damage to a teacher, administrator or other designated employee.
- Return assigned property by the established deadline and in substantially the same condition in which it was issued, except for ordinary wear.

Issuance and Inventory

- Schools shall maintain reasonable records of property assigned to individual students when accountability is necessary.
- At issuance, the district may document identifying information, condition and included accessories.
- Students and parents/guardians shall receive notice of applicable care expectations, return deadlines and potential financial responsibility.
- When practicable, a student should report accurately documented pre-existing damage promptly after issuance.

Reporting Loss, Theft or Damage

1. The student or parent/guardian shall notify the school promptly after discovering loss, theft or damage.
2. The employee receiving the report shall document the date, item, circumstances and known condition.
3. The building administrator or designee may request relevant information and inspect the item.
4. Suspected theft, intentional damage or a safety hazard shall be referred promptly to the building principal or designee.

Administrative Review

The administrator or designee shall review reasonably available information before determining responsibility. The student shall be informed of the concern and given an opportunity to explain the circumstances. The review should distinguish ordinary wear, manufacturing defect or accidental damage from negligence, prohibited misuse, intentional damage, theft or failure to return property.

When technology is involved, the administrator may consult Information Technology staff regarding device condition, repair feasibility, usage records and warranty coverage, consistent with applicable privacy requirements and Board policy.

Determining Charges

- No charge shall be assessed for ordinary wear resulting from authorized use.
- Charges should reflect the district's actual and reasonable loss and may consider repair cost, replacement cost, age, condition, depreciation, warranty or insurance coverage, and missing accessories.
- A standard fee schedule may be used when it reasonably reflects district cost and is reviewed periodically.
- The district shall not impose duplicate recovery for the same loss.
- Financial hardship shall not eliminate accountability but may be addressed through payment arrangements, approved alternatives or other measures authorized by the Superintendent or designee.

Notice and Review of Charges

1. The parent/guardian shall receive written notice identifying the property, basis for responsibility, amount charged and return or payment instructions.
2. A parent/guardian may request administrative review within ten (10) school days of the notice unless additional time is approved for good cause.
3. The building principal or designee shall review the available information and provide a written determination.
4. A further appeal may be submitted to the Superintendent or designee within ten (10) school days of the building-level determination. The Superintendent or designee's decision shall be final.

Restitution and School Participation

The district may pursue restitution or other lawful collection measures. Students shall not be excluded from required instruction or denied access to educational records in a manner inconsistent with law. Any restriction involving optional privileges, activities or future property issuance must be authorized by Board policy, applied consistently and account for student access to required educational programming.

Discipline and Referral

Consistent with Policy 218 and the Code of Student Conduct, restitution may be imposed in addition to appropriate disciplinary consequences.

Serious, repeated or potentially criminal conduct may be referred to law enforcement or juvenile authorities in accordance with applicable law, Policy 805.1 and the district memorandum of understanding with law enforcement. Parent/guardian notification shall occur as required by Policy 224.

For a student with a disability, including a student for whom an evaluation is pending, all applicable procedural protections shall be observed.

Recovered Property and Refunds

If property is recovered after payment, the district shall determine whether a refund or adjustment is appropriate based on the condition of the recovered item and the district's actual remaining loss. Any refund shall follow district financial procedures.

Documentation and Board Reporting

The school or appropriate district facilities administrator shall maintain records sufficient to support inventory control, disputed charges, restitution and required reporting. Significant vandalism incidents shall be reported to the Superintendent or designee for determination of appropriate Board notification. Student-identifying information shall remain confidential except as permitted by law.

POLICY 225

Relations With Law Enforcement Agencies

REDLINE DRAFT FOR CONSIDERATION

Policy Number	225	Status	Draft Redline
Base Policy	Adopted 7/23/2002; revised 5/8/2018	Model Reference	No PSBA version available in CBSD portal

REDLINE KEY: ~~Red strikethrough~~ indicates deletion. Blue underline indicates addition. Unmarked text is retained.

Drafting note: *This draft uses active CBSD Policy 225 as the baseline. Proposed changes modernize procedures for law enforcement interviews, arrests, emergencies, parent/guardian notification, student records, disability protections and documentation. Solicitor review and alignment with the current law enforcement memorandum of understanding are recommended before adoption.*

Purpose

~~The Board recognizes that compulsory attendance laws impose on the Board the custodianship of district students while they are present in the schools.~~ The Board recognizes its responsibility for the supervision, safety and welfare of students while they are under district jurisdiction. This policy establishes expectations for district cooperation with law enforcement agencies while protecting student rights, maintaining school safety and minimizing unnecessary disruption to the educational environment.

Authority

~~It shall be the policy of the Board that cooperation with law enforcement agencies is essential for the protection of students and staff, for maintaining a safe environment in schools, and for safeguarding district property.~~ The Board supports appropriate cooperation with law enforcement agencies for the protection of students and staff, maintenance of a safe school environment and safeguarding of district property. Such cooperation shall be consistent with applicable law, the district memorandum of understanding with law enforcement, Board policy and the individual circumstances presented.

Except in an emergency or when otherwise required by law, law enforcement interviews and arrests should be conducted away from school and outside instructional time when reasonably practicable.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations governing law enforcement access to students, interviews, arrests, emergencies, parent/guardian notification, student records, documentation and coordination with the district memorandum of understanding with law enforcement.

The building principal or designee shall serve as the primary school contact for law enforcement activity involving students unless an emergency requires immediate action.

Guidelines

Law Enforcement Interviews

~~When police request permission to interrogate a student at school, the principal shall inform the Superintendent, determine why such interrogation could not occur at the student's home, and attempt to inform the student's parents.~~ When a law enforcement officer requests to interview a student at school, the building principal or designee shall verify the officer's identity and authority, determine the purpose and urgency of the request, notify the Superintendent or designee and follow applicable law and district administrative regulations. Parent/guardian

notification shall occur as required by law and district procedures, unless notification is prohibited by law or would compromise an immediate safety or law enforcement response.

~~Whenever the Superintendent or designee has determined that the police have a legitimate purpose in interrogating a student within the school building, the principal or a representative shall be present throughout the proceedings.~~ A district administrator shall be present during an interview when permitted by law and not inconsistent with the student's rights, the nature of the investigation or a lawful directive of law enforcement. A district employee shall not act as the student's legal representative, provide legal advice or interfere with lawful law enforcement activity.

Arrest or Removal From School

~~When the police request permission to arrest a student at school, the principal shall inform the Superintendent, attempt to inform the student's parents, and request and inspect the arrest warrant.~~ When law enforcement seeks to arrest or remove a student from school, the building principal or designee shall verify the officer's identity and authority, notify the Superintendent or designee and request available documentation supporting the action. District staff shall not obstruct lawful law enforcement activity. Parent/guardian notification shall occur as soon as practicable unless notification is prohibited by law or directed otherwise by law enforcement.

~~No student shall be released to police authorities without an official warrant and appropriate evidence or written parental permission, except in the event of emergency or for the protection of life or property, as determined by the principal.~~ A student may be released to law enforcement when required or authorized by law, pursuant to valid legal process, with parent/guardian authorization, or when immediate action is necessary to protect life or safety. The principal or designee shall document the basis for the release and the identity of the receiving officer.

Students With Disabilities

When law enforcement activity involves a student with a disability, including a student for whom an evaluation is pending, the district shall comply with applicable state and federal laws, regulations and Board policies. Appropriate student services personnel shall be consulted when practicable and consistent with emergency needs and lawful directives.

Student Records and Confidentiality

Requests for student records or personally identifiable information shall be handled in accordance with applicable privacy law, Board policy, lawful process and applicable memoranda of understanding between the district and law enforcement agencies. District employees shall disclose only information authorized or required by law and shall document the request and disclosure.

Documentation

The building principal or designee will document in the student record whenever there is a law enforcement interaction involving the student, while maintaining confidentiality as required by law.

Legal References

- 24 P.S. § 13-1303-A
- 22 Pa. Code Chapter 10
- 20 U.S.C. § 1232g; 34 C.F.R. Part 99
- 20 U.S.C. § 1400 et seq.; 34 C.F.R. Part 300

Policy References

- Policy 103.1 - Nondiscrimination of Students Eligible for Special Education Services
- Policy 113.1 - Discipline of Students With Disabilities
- Policy 204 - Attendance
- Policy 216 - Student Records
- Policy 218 - Student Discipline
- Policy 236.1 - Threat Assessment

- Policy 805.1 - Relations With Law Enforcement Agencies
- 225-AR-1 - Law Enforcement Contact With Students

225-AR-1

Law Enforcement Contact With Students

NEW ADMINISTRATIVE REGULATION | ALL TEXT PROPOSED

Redline treatment: All provisions below are newly drafted.

Purpose

This regulation establishes procedures for law enforcement interviews, arrests, emergency actions, records requests and other contacts involving students while under district jurisdiction.

Initial Administrative Response

1. Direct the officer to the building principal or designee unless immediate action is required.
2. Verify the officer's identity, agency and contact information.
3. Determine the stated purpose, legal authority, urgency and requested location of the contact.
4. Notify the Superintendent or designee when practicable.
5. Limit disruption and protect the privacy and safety of students and staff.

Interviews of Students

Before an interview at school, the principal or designee shall determine whether the student is a witness, victim, suspect or subject of protective action to the extent that law enforcement may disclose that information. The administrator shall ask whether the interview can occur after school or at another location without compromising safety or the investigation.

- The principal or designee shall notify the student's parent/guardian when law enforcement requests to interview the student at school. The interview shall not take place until the parent/guardian is present or authorizes the interview to proceed without their presence, unless notification or parental involvement is prohibited by law or the responsible law enforcement agency directs that notification be delayed.
- The student shall not be compelled by district staff to answer law enforcement questions.
- A district administrator shall remain present when permitted and appropriate, but shall not provide legal advice or waive rights on behalf of the student or parent/guardian.
- Interviews shall occur in a private location and be limited to the time reasonably necessary.
- If the student requests a parent/guardian or attorney, the administrator shall communicate the request to the officer and avoid interfering with the lawful process.

Arrest or Removal

1. Verify the officer's identity and request to review available legal process or other authority supporting the arrest or removal.
2. Do not physically interfere with lawful law enforcement action.
3. Notify the Superintendent or designee and the parent/guardian as soon as practicable, unless notification is prohibited or delayed by lawful direction.
4. Arrange the transfer in a manner that reasonably protects student privacy and minimizes disruption, when circumstances permit.

5. Record the officer's name, agency, time of departure, destination if provided, and property transferred with the student.

Emergency Situations

In an emergency involving an immediate threat to life or safety, staff shall prioritize emergency response procedures and lawful directions from law enforcement. Steps that are not feasible during the emergency shall be completed as soon as conditions permit.

Child Abuse, Protective Custody and Other Specialized Matters

When contact involves suspected child abuse, protective custody, a court order, a missing child, a threat assessment or another specialized legal process, administrators shall follow the applicable law, Board policy and established district protocol. The administrator shall consult the Superintendent or designee and district solicitor when circumstances permit.

Students With Disabilities

When practicable, the principal or designee shall consult appropriate student services personnel regarding communication, disability-related needs and required procedural protections. District staff shall not interfere with emergency action or lawful law enforcement authority.

Records and Information Requests

- Refer requests for education records, video, electronic information or other student information to the designated district administrator.
- Require a subpoena, court order, consent or other lawful basis when applicable.
- Apply any legally required notice or response period.
- Document the information disclosed and the authority supporting disclosure.
- Do not provide access to records beyond the scope of the lawful request or authorization.

Documentation

The principal or designee shall complete a confidential record of significant law enforcement contact, including the date, time, location, student, officer and agency, stated purpose, legal authority presented, persons present, parent/guardian contacts, records disclosed and disposition. Records shall be maintained and disclosed in accordance with district retention and confidentiality requirements.

Staff Responsibilities

Employees shall immediately refer nonemergency law enforcement requests involving students to an administrator. Employees shall not obstruct an officer, provide legal advice, promise confidentiality, consent on behalf of a student or disclose student information unless authorized by law and district procedure.

POLICY 228

Student Government

REDLINE DRAFT FOR CONSIDERATION

Policy Number	228	Status	Draft Redline
Base Policy	Adopted 7/23/2002; reviewed 6/12/2018	Model Reference	No PSBA version available in CBSD portal

REDLINE KEY: ~~Red strikethrough~~ indicates proposed deletion. Black underline indicates proposed addition. Unmarked text is retained.

Drafting note: *The proposed changes modernize the policy, preserve student voice, establish equitable access, clarify advisory oversight, and place operational procedures in a new administrative regulation.*

Purpose

~~The Board acknowledges the importance of offering students the opportunity to participate in self-government within the schools.~~ The Board recognizes the value of providing students meaningful opportunities to participate in student government (**or student council which is interchangeable**) and contribute to the life of their schools. Student government supports leadership development, civic learning, responsible decision-making and constructive student voice.

~~The purpose of student government shall be to:~~ Student government shall:

~~Develop student leadership.~~ Develop student leadership and responsible participation in school communities.

~~2. Provide a learning experience in democratic decision-making.~~ Provide an age-appropriate learning experience in representative and democratic decision-making.

~~3. Offer another avenue toward the realization of district goals.~~ Provide a structured avenue for students to identify concerns, propose ideas, support school improvement and advance district goals.

Authority

~~The Board directs that students shall have the right to organize, conduct meetings, elect officers and representatives, and petition the Board.~~ Students may organize student government, conduct meetings, elect officers and representatives, communicate recommendations to school administration and petition the Board, subject to applicable law, Board policy and reasonable district procedures governing time, place, manner, safety and the orderly operation of schools.

~~The Board will recognize the Student Council as the official voice of the student body for students in grades 7 through 12.~~ The Board recognizes the authorized student government/council organization in each school as a representative voice of the student body. Student government does not displace the right of individual students or student groups to express views or petition the Board in accordance with Board policy and law.

~~The Board shall appoint a qualified member of the faculty to serve as an advisor for student government activities.~~ The building principal shall appoint a qualified district employee to serve as advisor to each authorized student government organization. The advisor shall provide guidance and supervision without directing student viewpoints or decisions, except as necessary to ensure compliance with law, Board policy, school rules and fiscal requirements.

Guidelines

Student government organizations should be guided by a written constitution or bylaws developed with student participation and reviewed with the building principal or designee. The governing document may address matters

such as membership, elections, officer responsibilities, meetings, vacancies, committees, financial procedures and amendments, while allowing reasonable flexibility based on the needs and traditions of the school.

Student government participation, voting, and eligibility for office shall be available without unlawful discrimination. Any eligibility requirements shall be written, educationally related, applied consistently and communicated before nominations or elections.

Student government recommendations are advisory unless authority is expressly delegated by the Board or administration. Final authority over district operations, curriculum, personnel, student discipline, safety, budget and policy remains with the Board and district administration.

Student government meetings and activities shall be conducted under appropriate district supervision and in a manner that does not materially disrupt instruction or school operations.

All funds raised, received or expended by student government shall be administered in accordance with Board policy, district procedures and applicable law. Student government may not enter contracts, open financial accounts or obligate the district without prior authorization.

Delegation of Responsibility

~~The Superintendent or designee shall establish rules and regulations to implement this policy which:~~ The Superintendent or designee shall develop administrative regulations to implement this policy that:

~~Invite the participation of students in their formulation.~~ Invite meaningful student participation in the development and periodic review of student government procedures.

~~2. Assure that all students have equal access to the student government and an equal opportunity to vote and hold office.~~ Promote equitable access to participation, voting, and candidacy, consistent with lawful and uniformly applied eligibility requirements.

~~3. Require fiscal accountability and adherence to Board policy for all financial aspects of student government activity.~~ Require fiscal accountability, administrative approval, and adherence to Board policy for all financial aspects of student government activity.

Establish procedures for elections, meetings, advisor responsibilities, student proposals, records, communications, complaints and appeals, with appropriate reference to any constitution or bylaws used to guide student government operations.

Legal References

- 24 P.S. § 5-511

Policy References

- Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Students
- Policy 122 - Extracurricular Activities
- Policy 218 - Student Discipline
- Policy 220 - Student Expression/Dissemination of Materials
- Policy 618 - Student Activity Funds
- Policy 903 - Public Participation in Board Meetings
- 228-AR-1 - Student Government Operations

228-AR-1

Student Government Operations

NEW ADMINISTRATIVE REGULATION | ALL TEXT PROPOSED

Purpose

This administrative regulation establishes consistent expectations for student government organization, elections, meetings, representation, advising, finances and communication with school and district leadership.

Authorization and Governing Documents

1. Each secondary school may maintain an authorized student government organization representing the student body, consistent with school needs and established practices.
2. A written constitution or bylaws may be used to guide the organization's operations. The document should reflect the organization's structure and practices while allowing reasonable flexibility for the school.
3. When used, the constitution or bylaws may be reviewed periodically with student participation and shared with the building principal or designee to support general consistency with Board policy, district procedures and school operations.
4. Revisions to a constitution or bylaws should follow the process identified in the document, when applicable, and be shared with the building principal or designee before implementation.

Membership, Voting and Candidacy

- Students within the grades represented by the organization should have reasonable opportunities to participate and vote, consistent with the organization's structure, school practices and any applicable constitution or bylaws.
- Eligibility expectations for office or representation should be communicated in advance and applied in a fair and consistent manner.
- Eligibility considerations may include enrollment, attendance, conduct, academic standing or fulfillment of office responsibilities when educationally related and appropriate for the school. Such considerations may be reflected in the constitution, bylaws or other established student government procedures.
- Participation, voting and candidacy shall be administered in a manner consistent with applicable law and Board policy and without unlawful discrimination.
- Reasonable accommodations shall be provided as required by law and Board policy to support access for students with disabilities.

Elections

1. Publish offices, eligibility requirements, nomination procedures, campaign rules and the election timeline before nominations open.
2. Provide candidates an equal opportunity to communicate with voters through approved methods.
3. Require campaign materials and activities to comply with Policy 220, school rules and reasonable time, place and manner restrictions.
4. Use a voting method that supports ballot integrity, student privacy and accurate results.
5. Separate vote administration and counting from candidate control and document certified results.

6. Establish a prompt process for reporting and reviewing alleged election irregularities.

Officers, Vacancies and Removal

The constitution or bylaws shall define officer duties, terms, succession and procedures for vacancies. Removal from office may occur only for stated grounds and through a fair process that provides notice of the concern and an opportunity for the student to respond. Any disciplinary consequence shall be handled separately under applicable Board policy and the Code of Student Conduct.

Meetings and Records

- Meetings shall occur at approved times and locations under advisor supervision.
- The organization shall use an agenda and maintain concise minutes recording attendance, motions, votes and assigned actions.
- Records shall be retained in a location designated by the principal and transferred to incoming officers and advisors.
- Student government records are district records and shall be handled in accordance with applicable confidentiality and retention requirements.

Advisor Responsibilities

- Support student planning, leadership development and compliance with governing documents.
- Ensure appropriate supervision and student safety.
- Review proposed activities, communications and expenditures for compliance with policy and procedure.
- Avoid directing student viewpoints or controlling decisions solely because a viewpoint is unpopular or critical of school administration.
- Refer unresolved legal, fiscal, safety or policy questions to the principal or designee.

Student Proposals and Administrative Response

Student government may submit recommendations to the building principal or designee regarding school climate, student activities, facilities, procedures and other matters affecting students. The administration shall acknowledge significant written proposals and provide a response within a reasonable period. A response may approve, deny, modify or refer the proposal and should explain material legal, safety, fiscal or operational considerations.

Student government may request an opportunity to present a matter to district administration or petition the Board in accordance with Board policy and established meeting procedures. Student government does not independently direct district employees or commit district resources.

Finances – In coordination with the Faculty Advisor:

1. Prepare an annual budget or spending plan for administrative approval.
2. Deposit, safeguard and disburse funds through district-approved student activity accounts.
3. Obtain required approvals before purchases, fundraising, contracts or commitments.
4. Maintain invoices, receipts, approvals and other supporting records.
5. Provide periodic financial reports to members and the advisor.
6. Comply with Policy 618 and all district purchasing, fundraising and audit procedures.

Communications and Digital Platforms

Student government communications using district systems, school publications, websites or social media shall comply with Board policy, district procedures and advisor oversight. Students may not create an account or represent that they speak for the district without authorization. Access credentials for approved accounts shall be maintained through district procedures and may not be controlled solely by an individual student.

Complaints and Appeals

A student may raise a concern regarding access, eligibility, elections, officer removal or application of the governing document with the advisor or principal. The principal or designee shall review the concern and provide a timely response. An appeal may be submitted to the Superintendent or designee within ten (10) school days of the building-level decision. The Superintendent or designee's decision shall be final.

Annual Review and Transition

At the conclusion of each school year, the advisor and student officers shall review the organization's activities, finances, records and recommendations for the next year. Outgoing officers shall transfer records, account information and pending matters through the advisor to incoming officers.

Draft for Policy Committee consideration | October 8, 2026 | Legal review

POLICY 230

Public Performances by Students

REDLINE DRAFT FOR CONSIDERATION

Policy Number	230	Status	Draft Redline
Base Policy	Adopted 7/23/2002; revised 8/26/2008; reviewed 6/12/2018	Model Reference	No PSBA version available in CBSD portal

REDLINE KEY: ~~Red strikethrough~~ indicates proposed deletion. Black underline indicates proposed addition. Unmarked text is retained.

Drafting note: *The proposed revisions clarify approval, supervision, participation, compensation, student welfare, accessibility and operational expectations. A new 230-AR-1 is included.*

Purpose

~~The Board recognizes the value of students sharing their talents and skills with the community through student participation and performances in public events.~~ The Board recognizes the educational and community value of students sharing their talents, skills and learning through school-sponsored public performances. Such opportunities shall support the educational program and protect student safety, access and well-being.

Definitions

For purposes of this policy, public performance means a school-sponsored presentation, exhibition, production, concert, ceremony, competition, demonstration or similar event in which students perform or present before an audience outside the regular classroom setting, whether on or off district property.

School-sponsored means approved, supervised or represented by the district or a district school, program, course, activity or organization.

Authority

~~The Board endorses public performances by students when they constitute a learning experience that contributes to the educational program; they do not interfere with other scheduled activities; and the circumstances of the event do not pose a threat to the health, safety or well-being of the students who are involved.~~ The Board authorizes school-sponsored public performances when they provide an appropriate educational or cocurricular experience, are compatible with other school activities, and can be conducted with reasonable safeguards for student health, safety, dignity and well-being.

Public performances shall comply with applicable law, Board policy and district procedures relating to student supervision, attendance, transportation, accessibility, student records and privacy, use of facilities, fundraising and financial activity.

Participation shall not be conditioned on payment of an unauthorized fee or on the student's or family's ability to purchase special clothing, equipment or other items. The district may establish reasonable program requirements and may provide alternatives or assistance when appropriate.

Delegation of Responsibility

~~All requests for public performances by student groups require the approval of the principal.~~ School-sponsored public performances shall be approved in advance by the building principal or designee. Recurring performances conducted as part of an established course, activity or annual program may be approved collectively on an annual basis, with additional review when material circumstances change.

Guidelines

~~When public performances are scheduled as a regular part of a planned course of instruction taken for credit, students shall be informed in advance of their obligation to participate; and they will be excused from participation only in accordance with the rules and procedures governing school attendance.~~ When a public performance is a stated requirement of a course taken for credit, students and parents/guardians shall receive advance notice of the participation expectations. Absences shall be addressed under Policy 204 and applicable attendance procedures. When warranted by disability, health, religious, safety or other legally protected considerations, the district shall evaluate reasonable accommodations or an appropriate alternative assignment.

For cocurricular or extracurricular performances, participation shall be voluntary unless a participation expectation has been clearly established as a condition of membership and communicated before the student joins the activity.

~~No student, group of students, or employees of this Board may receive compensation for a public performance of students organized as school representatives.~~ Students and employees shall not personally receive compensation for a school-sponsored public performance unless specifically authorized by the Superintendent or designee and permitted by law, Board policy, collective bargaining agreements and district procedures. Approved payments, honoraria or donations shall be processed through district accounts or authorized student activity accounts.

~~The interests of students shall be protected and guarded against exploitation.~~ The district shall protect students from exploitation, inappropriate commercial use, unreasonable demands, unsafe conditions and unauthorized use of student names, images, recordings or creative work. Publicity, recording, broadcasting and commercial sponsorship shall comply with applicable law, Board policy and parent/guardian permissions.

The district may modify, postpone or cancel a performance when necessary because of safety, weather, transportation, staffing, legal, operational or educational concerns.

Legal References

- 24 P.S. § 5-511

Policy References

- Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Students
- Policy 121 - Field Trips
- Policy 122 - Extracurricular Activities
- Policy 204 - Attendance
- Policy 210 - Use of Medications
- Policy 216 - Student Records
- Policy 618 - Student Activity Funds
- Policy 707 - Use of School Facilities
- Policy 810 - Transportation
- 230-AR-1 - Public Performances by Students

230-AR-1

Public Performances by Students

NEW ADMINISTRATIVE REGULATION | ALL TEXT PROPOSED

Purpose

This administrative regulation establishes consistent procedures for reviewing, approving and supervising school-sponsored public performances by students.

Approval Request

The staff sponsor shall submit an annual request to the building principal or designee for recurring performances associated with an established course, activity or program. A separate request shall be submitted for a new or substantially different performance, or when material changes warrant additional review. Requests shall be provided sufficiently in advance to permit appropriate planning and shall include, as applicable:

1. Purpose and educational or cocurricular connection.
2. Date, time, location, duration and sponsoring organization.
3. Participating students, staff sponsors and proposed adult supervision.
4. Transportation, accessibility, health, security and emergency considerations.
5. Expected costs, fundraising, ticketing, compensation, donations or sponsorship.
6. Parent/guardian notice and permission requirements.
7. Recording, livestreaming, photography, publicity or media participation.
8. Potential conflicts with instruction, assessments or other scheduled activities.

Administrative Review

- The principal or designee shall determine whether the performance supports the educational program or an approved student activity.
- Approval shall consider student safety, supervision, instructional impact, transportation, site conditions, accessibility, cost, legal requirements and consistency with Board policy.
- The principal may consult district administration, Safety and Security, Operations, Transportation, Student Services, Communications, the school nurse or legal counsel when appropriate.
- Approval may include reasonable conditions and may be withdrawn if material circumstances change or required conditions are not met.

Participation and Notice

Students and parents/guardians shall receive timely information regarding the performance, participation expectations, schedule, location, transportation, attire, costs, supervision and any special conditions.

Parent/guardian permission shall be obtained when required by Board policy, district procedure, the nature or location of the event, transportation arrangements, recording or publicity plans, or student health and safety considerations.

A course-based performance requirement shall be communicated in the course description, syllabus or other advance notice when practicable. A student requesting an accommodation or alternative shall be referred to the appropriate administrator and student services personnel for individualized review.

Supervision and Student Safety

1. Designate an employee sponsor to supervise students and ensure compliance with the approved plan.
2. Use reasonable procedures to account for students before departure, throughout the event, and at release or return.

3. Provide supervision appropriate to the students' ages, group size, setting, travel arrangements, and identified risks.
4. Plan in advance for student health needs, medications, accessibility, and emergency contacts.
5. Address sensory, environmental, and behavioral factors that may affect student comfort, participation, or self-regulation.
6. Follow district emergency procedures and promptly report injuries, incidents, or significant departures from the approved plan.
7. Release students only through approved arrangements communicated to their families.

Transportation and Travel

District transportation shall be used when required by Board policy or district procedure. Any alternative transportation arrangement must receive advance administrative approval and comply with applicable permission, insurance and student release requirements. Overnight or extended travel shall also comply with Policy 121 and related procedures.

Content, Student Dignity and Accessibility

Performance content, costuming, staging and student assignments shall be age-appropriate, educationally suitable and consistent with Board policy. Staff shall avoid assignments that unnecessarily expose a student to humiliation, exploitation, unsafe conditions or disclosure of confidential information.

The district shall provide access and reasonable accommodations as required by law. Staff shall consult appropriate student services personnel when a student's disability, health plan or language access needs may affect participation.

Recording, Publicity and Student Information

- Use of student names, images, recordings or creative work shall comply with district permissions, student-record requirements and communications procedures.
- Livestreaming, commercial recording or distribution beyond ordinary school communications requires advance administrative approval.
- Outside media requests shall be referred to the district Communications Office or other designated administrator.
- Student contact information and other nonpublic information shall not be disclosed without authorization.

Financial Activity, Compensation and Sponsorship

1. All ticket sales, donations, honoraria, fundraising and expenditures shall be processed through district-approved accounts and procedures.
2. Students and employees may not personally retain payment for representing the school or district unless specifically authorized.
3. Commercial sponsorship, advertising or use of a performance to promote an outside entity requires advance approval.
4. No agreement may obligate the district or grant rights to recordings, names, logos or student work without authorized review and approval.

Attendance and Missed Instruction

Staff shall minimize loss of instructional time and coordinate student absences in advance. Students remain responsible for missed work under applicable school procedures. Participation in an approved performance shall be recorded consistently with district attendance procedures.

Cancellation or Modification

The principal, Superintendent or designee may modify, postpone or cancel a performance because of weather, transportation, staffing, safety, public health, legal, operational or educational concerns. The staff sponsor shall communicate changes promptly to affected students and families.

Post-Event Responsibilities

- Account for participating students and district property.
- Submit receipts, deposits and financial records promptly.
- Document injuries, safety incidents or significant concerns.
- Review the event when practical to identify needed improvements for future performances.

Draft for Policy Committee consideration | October 8, 2026 | Legal review



BOARD POLICY

123.3 Athletic Trainers

POLICY NUMBER	VERSION	DOCUMENT STATUS	WORKFLOW
123.3	v1.1	DRAFT	Administrative Review
PRINTED			
9/3/2026			

Purpose

The Board is committed to protecting and enhancing the health and welfare of the District’s student athletes by providing the highest quality and most expedient health care.

The Board recognizes that athletic trainers are part of a team of healthcare professionals to work with student athletes to prevent, treat, and rehabilitate injuries and medical conditions with the ultimate goal of returning student-athletes to the activity they enjoy as safely and quickly as possible.

Definitions

Athletic training services are the management and provision of healthcare services under the direction of a licensed physician. Services shall include: [1][2]

1. The rendering of emergency care, development of injury prevention programs and providing appropriate preventative and supportive devices for the student athlete.
2. The assessment, management, treatment, rehabilitation and reconditioning of the student athlete whose conditions are within the professional preparation and education of a licensed athletic trainer.
3. The use of modalities, such as: mechanical stimulation, heat, cold, light, air, water, electricity, sound, massage and the use of therapeutic exercise, reconditioning exercise and fitness programs.
4. Services do not include surgery, invasive procedures or prescription of any medication or controlled substance.

Licensed athletic trainer shall mean a person who is licensed to perform athletic training services by the Board or the State Board of Medicine. [1][2]

Written Protocol shall mean: [1][2]

A written agreement or other document developed in conjunction with one or more supervising physicians, which identifies and is signed by the supervising physician and the licensed athletic trainer, and describes the manner and frequency in which the licensed athletic trainer regularly communicates with the supervising physician and includes standard operating procedures, developed in agreement with the supervising physician and licensed athletic trainer, that the licensed athlete

supervising physician.

✓

Policy saved — content, tracked changes, comments

Guidelines

Requirements for Athletic Trainers

All athletic trainers either employed or contracted by the District must hold an active athletic trainer license through the Pennsylvania Board of Medicine and maintain athletic trainer certification through the Board of Certification for the Athletic Trainer (BOC).

The athletic trainers will keep current on all continuing education requirements and must maintain CPR/AED certification to maintain certification and licensure.

Athletic trainers must comply with all applicable state laws and regulations and adhere to professional standards and best practices, including, but not limited to, the following:

1. The State of Pennsylvania Board of Athletic Training Statutes in the Commonwealth of Pennsylvania State, including the Osteopathic Medical Practice Act, as amended by Act 123 of 2011, and the Medical Practice Act, as amended by Act 124 of 2011 [3][4];
2. The Board of Certification, Inc. Standards of Professional Practice, and
3. The National Athletic Trainers' Association Code of Ethics.

Compliance with the P.I.A.A.

As all district secondary (grades 7-12) interscholastic sports programs are governed by the Pennsylvania Interscholastic Athletic Association (P.I.A.A.), athletic trainers must follow the current P.I.A.A. practices and procedures outlined in the P.I.A.A. Sports Medicine Guidelines. [5]

Injury/Illness Management

Student athletes that report to the licensed athletic trainers with an injury or illness will be evaluated and assessed to determine the appropriate medical plan of action. Based on the athletic trainer's reliance on the guidelines and practices listed in this policy, clinical judgement, and severity of medical condition, the student may be required to consult with a licensed physician for further evaluation.

If a student-athlete is required to see a licensed physician for an injury or illness that affects their athletic participation or physical activity, written medical clearance from the licensed physician must be obtained before returning to the activity.

Athletic trainers shall supervise the rehabilitation and treatment of student-athletes following an injury in accordance with physician orders and this policy. Trainers may communicate with physicians, coaches, school nurses, academic staff, and administrators to ensure all parties involved in the care or physical wellness of the student have accurate information.

Practice Standards

Athletic trainers shall comply with the following practices: [1][2]

1. Ensure that the student-athlete has secured a dentist or podiatrist or is subject to a written pro
 2. Comply strictly with conditions or restrictions l
- placed on the athletic training services rendered



Policy saved — content, tracked changes, comments

3. Ensure that the student-athlete has undergone a medical diagnostic examination or has had the results of a recently performed medical diagnostic examination reviewed by the referring physician, dentist or podiatrist.
4. Keep a copy of the referral or prescription and the results of the medical diagnostic examination in the student's file.
5. Consult promptly with the referring physician, dentist or podiatrist regarding a new ailment or condition or a worsened ailment or condition of the student-athlete.
6. Consult with the referring physician, dentist or podiatrist upon request of either the referring physician, dentist or podiatrist or the student-athlete.
7. Refer student-athletes with conditions outside the scope of athletic training services to a licensed physician, dentist or podiatrist.
8. In the event of more significant injuries, such as Concussion and/or matters that require further medical attention, the athletic trainer will report each incident to , to a parent/guardian and to the school Athletic Director
9. When a student-athlete requires immobilization devices, medical treatment, or activity restrictions that affect participation during the school day and require school-based accommodations, written medical documentation shall be provided to the school health team. Any documentation originating from the licensed athletic trainers that includes school-day medical-related restrictions shall be issued in accordance with the athletic trainer's written protocols and standing orders under the supervision of district's contracted sports medicine physician and shall include the physician's signature. The documentation shall specify the student's condition, restrictions, and anticipated duration. A written medical clearance releasing the student from such restrictions shall be provided to the school nursing team before the student returns to unrestricted participation.

Records Management

Trainers will keep up-to-date documentation of all student-athlete injuries, illnesses, and treatments. The retention of said documents shall be dictated by board policy and state law.

Legal

1. 49 Pa. Code § 18.501 et. seq.
2. 49 Pa. Code § 25.701 et. seq.
3. Act 123 of 2011
4. Act 124 of 2011
5. District Coaches' Code of Ethics and Coaches' Handbook/Resource Guide

Legal References

No additional references listed.





POLICY

210 Use of Medications

POLICY NUMBER	ADOPTED	REVISED	VERSION
210	11/22/2005	4/24/2018	v1.2
DOCUMENT STATUS	PRINTED		
DRAFT	10/1/2026		

Purpose

The district shall not be responsible for diagnosis of student illness. The administration of prescribed medication in accordance with the direction of a parent/guardian and licensed prescriber to a student during school hours will be permitted only when failure to take such medicine would jeopardize the health of the student or the student would not be able to attend school if the medicine were not made available during school hours.

Medication will be administered accordance with the guidelines promulgated by the Pennsylvania Department of Health regarding the administration of medication in schools.

Definitions

For purposes of this policy, **medication** shall include all medicines prescribed by a licensed healthcare provider , any over-the-counter medication including minerals, supplements, and herbal medications.

Licensed healthcare provider means any person licensed to administer medication, and includes licensed physicians (MD and DO), podiatrists, optometrists, certified registered nurse practitioners, and physicians' assistants.

Licensed nurse shall be defined as any person licensed to administer medication such as a registered or licensed practical nurse.

Certified personnel shall be defined as any school staff who is trained and certified to administer emergency medications upon completion of Pennsylvania State approved training programs.

Possession shall include carrying, storing, or controlling medication or equipment necessary for administration of medication.

Self-administration shall mean a student's pre-approved (by the District) administration of medication in accordance with a prescription or written instructions from licensed healthcare provider, parent/guardian approval, and successful completion of a self-carry competency with the school's licensed nurse.

Authority

The Pennsylvania Department of Health has developed certain guidelines for the administration of medicine in schools. Those guidelines, as may be amended from time to time, are incorporated in the accompanying Administrative Regulations.

Before any medication may be administered to or by any student during school hours, the Board shall require the proper completion of the Medication Dispensing Form. Failure of a parent/guardian to provide the documentation will require the parent/guardian to make himself/herself available in the schools to personally dispense the medication.^{[1][2][3]}

Delegation of Responsibility

The Superintendent or designee, in consultation with school nurse staff, shall develop Administrative Regulations implementing this Policy consistent with the guidelines outlined below, which shall address the following topics:

1. Procedures that District staff and a parent/guardian must follow before any medication will be administered to a student in accordance with this Policy;
2. Guidelines regarding the storage and maintenance of medications stored on District property, and;
3. Record-keeping for medications dispensed by licensed nurses and certified personnel.

All medications shall be administered by a licensed nurse, certified personnel, or shall be self-administered as set forth in this policy.

The administration of non-emergency medication to a student may not be delegated to other school personnel such as a teacher, principal, or other administrator.

Any district employee involved in administering or supervising of the self-administration of emergency medication (i.e. an EpiPen) shall receive appropriate training from the licensed school nurse before engaging in this activity.

Guidelines

The district shall inform all parents/guardians, students and staff about this policy and procedures governing the administration of medications.

Any student-specific medication to be administered by licensed nursing staff, including both prescription and over-the-counter medications, must be delivered directly to the school health office by an adult.

Medications to be administered must be accompanied by a completed Medication Dispensing Form signed by both the parent/guardian and the healthcare provider.

Medications (or supplements) in plastic bags, unlabeled containers, bottles, or syringes, aluminum foil, envelopes, old pill bottles, or bottles labeled for another family member will not be accepted nor administered. Only a 30-day supply of medication will be accepted at a time. Medications that are more than one (1) year old or that contain an expiration date which has passed will not be accepted nor administered.

With parent/guardian written consent, and under the direction of the District's Medical Director, a licensed nurse is permitted to administer over-the-counter medication including Acetaminophen, Ibuprofen, Calcium Carbonate, and Diphenhydramine.

Students shall not carry or otherwise possess prescription or nonprescription medication on school property, at any school-sponsored activity, or on a conveyance providing transportation to or from a school or school-sponsored activity at any other time, unless expressly permitted by this Board Policy.

Any medication given during school hours must be documented on an individual student medication record, which becomes part of the student's School Health Record. The information to be included on each student encounter for medication administration is incorporated in the accompanying Administrative Regulations.

All controlled medications must be counted between nursing staff and the parent/guardian and recorded on the student's medication log.

All medication is to be stored in a locked cabinet and accessible to only licensed nurses and certified personnel. Emergency medication for anaphylaxis, asthma, as well as emergency medication to be administered to an individual believed or suspected to be experiencing an opioid overdose may be stored in an unlocked, but secure, location.

In cases where the Medication Dispensing Form is not available and administration of the medication is necessary, licensed nurses may obtain verbal orders from the attending physician by phone. Such verbal order must be documented by the licensed nurse on a verbal order form and uploaded to the student's health record. In order for the medication to be administered the following day, a completed Medication Dispensing Form must be made available by the parent/guardian.

Student Self-Administration

In accordance with Act 187 of the School Code and CBSD procedures, students requiring rescue inhalers and Epi-Pens may be permitted to carry and self-administer medications with a signed physician's order, parental permission and adherence to this district medication policy and according to the accompanying Administrative Regulations.

If the licensed nurse, in their professional judgment and assessment, believes that the student is not capable of safely carrying and/or administering the emergency medication, they will contact the parent/guardian, licensed prescriber, and the District Medical Director, if needed. In these situations, the decision of the District Medical Director shall be final.

To self-administer medication, the student must meet the following criteria:

1. Respond to and visually recognize his/her name.
2. Identify his/her medication.
3. Recognize and verbalize the signs & symptoms of an emergent episode.
4. Demonstrate the proper technique for self-administration of the emergency medications.

5. Demonstrate a responsible and cooperative attitude in all aspects of medication self-administration.

The student shall be made aware that the asthma inhaler or epinephrine auto-injector is intended for their use only and may not be shared with other students. Students are prohibited from sharing, giving, selling, or using an asthma inhaler or epinephrine auto-injector in any manner other than for which it is prescribed during school hours, at any time while on school property, at any school-

sponsored activity, and during the time spent traveling to and from school or school-sponsored activities.

Violations may result in loss of privileges to self-carry the asthma inhaler or epinephrine auto-injector and disciplinary action in accordance with board Policy and any applicable student handbook or Code of Conduct.

Students cannot be denied access to school-sponsored activities due to the need for the administration of medication.

In the case of a school trip, the District may ask a parent/guardian to accompany their child but cannot require the parent/guardian to do so. Considerations when planning for medication administration during school-sponsored programs and activities include but are not limited to:

1. Assigning licensed nurses or certificated personnel to be available;
2. Addressing with parents/guardians the possibility of obtaining from the licensed prescriber a temporary order to change the time of dose;
3. Asking the parent/guardian to designate an adult (non-employee) to accompany the child on the field trip to administer the medication (i.e. family member, family friend, neighbor, etc.)

Any parent/guardian or parent/guardian-designated person who will attend a school-sponsored activity or field trip for the purposes of student administration medication must have the proper clearances on file with the District.

The nurse will evaluate each request for medication administration based upon medical need , receipt of written orders and documentation of student's correct procedure/technique by the student's licensed prescriber and receipt of parent request. Specific plans may be developed considering individual student health care needs and school implementation.

Legal Footnotes

[1] 1949 Act 14
LEGAL REFERENCE

[2] 1949 Act 14
LEGAL REFERENCE