Agenda of Working Meeting

The Board of Trustees
Hempfield Area School District

A Working Meeting of the Board of Trustees of Hempfield Area School District will be held Monday, June 22, 2026, beginning at 7:00 PM Administration Board Room, 4347 Route 136, Greensburg, PA 15601.

1. **MEETING OPENING**

   1.A. Call to Order

   1.B. Pledge of Allegiance

   1.C. Roll Call - Board Secretary

   1.D. Notice of Executive Sessions

   1.E. Mission Statement: *"The Hempfield Area School District, in its commitment to excellence, shall engage and educate all students for personal success through a shared responsibility with the student, family, and community in a safe, secure, and nurturing environment."*

2. **STUDENT REPRESENTATIVES (September 2026)**
Description: Joseph Coldren (Pres), Student Council; Katie Wentzel (VP), Student Council

3. **SUPERINTENDENT'S REPORT**
Review of Final General Fund Budget for 2026-27 Fiscal Year.

4. **HEARING OF CITIZENS (Agenda Items)**

5. **BOARD SECRETARY'S REPORT - Dr. S. Learn (VP)**

   5.A. Approval of the May 26, 2026, Board Meeting Minutes.
   Recommended Motion(s):
   Motion to approve the May 26, 2026, Board Meeting Minutes.

6. **BUILDINGS & GROUNDS/TRANSPORTATION - V. DeAugustine (Chair), M. Alfery, L. Stevens**

   6.A. Approval to extend the current Agreement with Quantum Controls Group, LLC.
   Recommended Motion(s):
   Motion that approval be given to extend the current Agreement with Quantum Controls Group, LLC for the monthly maintenance services required for the District's HVAC Controls in the Grand Total Amount of $22,740.00 ($1,895.00 X 12 months) for the period of July 1, 2026 through June 30, 2027.

7. **EDUCATION - J. Bretz (Chair), M. Alfery, J. Stape, T. Miller**

7.A. Approval of the 2026-27 Service Agreement with Clelian Heights.
Recommended Motion(s):
Motion to approve the Service Agreement with Clelian Heights for the purpose of furnishing Licensed Private Academic School Services for the 2026-2027 school year.

7.B. Approval of the Independent Contractor Agreement with the Western PA School for the Deaf.
Recommended Motion(s):
Motion to approve the Independent Contractor Agreement with Western PA School for the Deaf for the purpose of providing services for students with IEPs.

7.C. Approval of the Agreement with Instructure, Inc. for the purpose of Transcripts and other Implementations.
Recommended Motion(s):
Motion to approve the Instructure, Inc. Agreement for the purpose of implementation of transcripts and other programs.

7.D. Approval of the Achieving True Self Linkage Agreement.
Recommended Motion(s):
Motion to approve the Linkage Agreement with Achieving True Self for the purpose of providing Applied Behavior Analysis (ABA).

7.E. Approval of Addendum #9 for the Agreement with Pressley Ridge Greensburg.
Recommended Motion(s):
Motion to approve Addendum #9 to the Contractual Agreement with Pressley Ridge Greensburg for the purpose of providing emotional support services for the 2026-27 school year.

7.F. Approval of the Civic Bell Agreement.
Recommended Motion(s):
Motion to approve the contract with Civic Bell to provide student residency verification services for enrollment.

7.G. Approval of the Memorandum of Understanding with the Allegheny Intermediate Unit.
Recommended Motion(s):

Motion to approve the Memorandum of Understanding grant initiatives for the 2026-27 school year.

8. **PERSONNEL - J. Stape (Chair), V. DeAugustine, D. Graft**

8.A. Approval of Leaves of Absence

Description:

Employee #3766 leave of absence extension effective May 27, 2026, through tentatively October 1, 2026 (unpaid).

Recommended Motion(s):

Motion to approve all Leaves of Absence as presented.

8.B. Approval of Resignations & Retirements

Description:

Retirements:

1. Donna Loy, PIMS Coordinator in Central Administration effective at the end of the workday on July 31, 2026.

Resignations:

1. Jarred Slater, School Police at West Hempfield Middle School, effective at the end of the workday on June 7, 2026.

2. Luke Levendosky, Math Teacher at Wendover Middle School, effective June 9, 2026.

Recommended Motion(s):

Motion to approve all Resignations and Retirements as presented.

8.C. Approval of Employment

Description:

1. Christopher Uphold - Math Teacher (Bachelor's scale, step 2) at West Hempfield Middle School, effective August 17, 2026. The terms and conditions are in accordance with the HAEA Collective Bargaining Agreement. (Replacing a retirement)

2. Julia Hoffner - Special Education Teacher (Bachelor's scale, step 3) at West Hempfield Middle School, effective August 17, 2026. The terms and conditions are in accordance with the HAEA Collective Bargaining Agreement. (Replacing a retirement)

3. Dallys Clark - Special Education Teacher (Bachelor's scale, step 1) at Stanwood Elementary School, effective August 17, 2026. The terms and conditions are in accordance with the HAEA Collective Bargaining Agreement. (Replacing a retirement)

4. Delaney Marzina - Elementary Teacher (PreK) (Bachelor's scale, step 1) at Fort Allen Elementary School, effective August 17, 2026. The terms and conditions are in accordance with the HAEA Collective Bargaining Agreement. (Replacing a retirement)

5. **Elizabeth Callahan -** Elementary Teacher (PreK) (Bachelor's scale, step 1) at Stanwood Elementary School, effective August 17, 2026. The terms and conditions are in accordance with the HAEA Collective Bargaining Agreement. (Replacing a retirement)

6. **Taylor Germovsek -** Elementary Teacher (Grade 1) (Bachelor's scale, step 2) at West Hempfield Elementary School, effective August 17, 2026. The terms and conditions are in accordance with the

HAEA Collective Bargaining Agreement. (Replacing a retirement)
7. Sharon Lohr - Elementary Teacher (Grade 3) (Bachelor's scale, step 3) at Stanwood Elementary School, effective August 17, 2026. The terms and conditions are in accordance with the HAEA Collective Bargaining Agreement. (Replacing a retirement)
8. **Erika Christeleit -** Elementary Teacher (Grade 5) (Bachelor's scale, step 1) at West Point Elementary School, effective August 17, 2026. The terms and conditions are in accordance with the HAEA Collective Bargaining Agreement. (Replacing a retirement)
9. **Brienna Boggio -** Elementary Teacher (Grade 5) (Bachelor's scale, step 2) at Fort Allen Elementary School, effective August 17, 2026. The terms and conditions are in accordance with the HAEA Collective Bargaining Agreement. (Replacing a retirement)
10. Lauren Blantney - 1-Year LTS Social Studies Teacher (Master's scale, step 3) at West Hempfield/Wendover Middle Schools, effective August 17, 2026. The terms and conditions are in accordance with the HAEA Collective Bargaining Agreement. (Replacing a retirement)
11. Tanner Carr- 1-Year LTS Social Studies Teacher (Bachelor's scale, step 1) at Wendover Middle School, effective August 17, 2026. The terms and conditions are in accordance with the HAEA Collective Bargaining Agreement. (Replacing a retirement)
12. Robbie Belton, Full-time 12-month Custodian at the High School effective upon release from current position. The terms and conditions are in accordance with the Hempfield Area Educational Support professionals PSEA Collective Bargaining Agreement
13. Carrie Simpson, Full-time 10-month Paraprofessional at Wendover Middle School effective August 17, 2026. The terms and conditions are in accordance with the Hempfield Area Educational Support professionals PSEA Collective Bargaining Agreement
14. Jayde Lowry, Full-time 10-month Paraprofessional at West Hempfield Middle School effective August 17, 2026. The terms and conditions are in accordance with the Hempfield Area Educational Support professionals PSEA Collective Bargaining Agreement
15. Emily Korinek, Full-time 10-month Paraprofessional at West Hempfield Elementary School effective August 17, 2026. The terms and conditions are in accordance with the Hempfield Area Educational Support professionals PSEA Collective Bargaining Agreement
16. Heather Welch, Full-time 10-month Paraprofessional at Fort Allen Elementary School effective August 17, 2026. The terms and conditions are in accordance with the Hempfield Area Educational Support professionals PSEA Collective Bargaining Agreement.
17. Jessica Smith, Full-time 10-month Paraprofessional at Harrold School effective August 17, 2026. The terms and conditions are in accordance with the Hempfield Area Educational Support professionals PSEA Collective Bargaining Agreement
18. That approval be given to employ the following individuals to provide the depicted services during the Special Education Extended School Year (ESY) program to participating students, as needed:

A. Teaching Staff (to be paid $38.00 hr. EPES hourly rate per HAEA contract): Emily Smith

B. Paraprofessionals (to be paid hourly rate earned during 2025-2026 school year per support contract): Melinda Wilkinson

C. Western Pennsylvania School for Blind Children (WPSBC) (paid based on our yearly contract): Kimberly Palmer- Vision Teacher- Instruction in the Home

D. Personal Care Assistant through ESS:

Katie McGrath
Sommer Pellegrino
Jayde Lowry
Zia Stipp
Leanea Cooper
Patrick Ace-Feher
Lisa Echenrode
Kara Kefflefinger
Katie Brewster
Mark Smartnick

Adam Clark
Marsha Alcom
19. <u>Temporary IT summer intern worker(s) be approved at $12.50 per hour. Schedule to be set by the district:</u> Jackson Petrosky
20. Substitutes list be approved, as needed:
Michael Chavonec - Certification: Science
Nicole Mathias - Certification: PreK-4

Recommended Motion(s):
Motion to approve all Employment as presented.

8.D. Approval of Transfers

8.E. Approval of Other Personnel items

Description:

1. Approval to eliminate the following position(s) through attrition for the 2026-2027 school year:
(1 position) Athletic Trainer - High School
(1- Position) Building Aide (Science Kits) - Stanwood Elementary

2. Approval be granted for administration to create the following positions in the 2026-2027:
(1 position) - Physical Education Teacher/Strength and Conditioning - High School
(1 position) - Transition Coordinator/Spec Ed Cyber Case Manager - High School
(5 - positions) Personalized Learning Facilitators - District-wide

3. That John Johnson be employed to serve as a School Police Officer effective upon court appointment and oath of office in accordance with the Pennsylvania School Code and the terms and conditions in the School Security Plan;
Whereas the District, pursuant to the Public School Code of 1949, as amended, 24 PS 13-1302 (c), has petitioned the Westmoreland County Court of Common Pleas to appoint John Johnson as a School Police Officer within the District;
Whereas upon approval of the Court Order, the Court of Common Pleas of Westmoreland County will approve John Johnson as School Police Officer and grant him the power to arrest as provided in 24 P.S. 13-1306- (c) (2), the authority to issue citations for summary offense as provided in 24 P.S. 13-1306 (c) (3), the authority to detain students until the arrival of local law enforcement, or any combination thereof, and to be authorized to carry a firearm, taser and pepper spray while performing his duties as a School Police Officer.

Recommended Motion(s):
Motion to approve all Personnel Items as presented.

9. **SUPPLEMENTALS - M. Alfery (Chair), T. Miller, D. Graft**

9.A. Approval of all Supplementals

Description: 1. That the following supplemental contract resignation be approved and accepted:
a) Cross Country 7th/8th Grade Assistant Coach - Patrick Thomas
b) Tennis Assistant Girls Coach - Susan Stas

2. That the following supplemental contracts be approved and authorized for the 2026-2027 fiscal year:

Position	Recommendation		2026-2027 Salary Amount
Ticket Manager	Karen Sternick	Teacher	$3,865
Middle School Athletic Director	Roy Reese	Teacher	$3,801
Equipment Manager	Jim Biondi	Teacher	$4,609
Event Coordinator (Fall, Winter and Spring seasons)	Thomas Evans	Non-teacher	$8,408
Field Hockey Assistant Coach	McKenzi Selchan	Non-teacher	$3,311
Field Hockey 7th/8th	Mackenna Leonida	Non-teacher	$2,396
Tennis Head Girls Coach	Susan Stas	Teacher	$3,765
Cheerleading Head Varsity Coach	Suzy Mayer	Non-teacher	$4,197
Football Varsity Assistant Coach	Dave Murray	Teacher	$5,648
Volleyball Girls Varsity Head Coach	Kaelyn Staples-Klasnic	Non-teacher	$4,518
Basketball Head Varsity Boys Coach	Austin Butler	Non-Teacher	$8,786
Basketball Assistant Varsity Boys Coach	Bryce Butler	Non-Teacher	$5,271
Basketball,JV Boys Coach	Dante Rizzo	Non-Teacher	$4,308
Basketball Head Varsity Girls Coach	Robert Madison	Non-Teacher	$8,786
Basketball Assistant Varsity Girls Coach	Bill Wentzel	Non-Teacher	$5,271
Basketball,JV Girls Coach	Tiffany Lingenfelter	Non-Teacher	$4,308
Indoor Track and Field High School	Melissa White	Teacher	$1,767
Swimming/Diving Head Varsity Coach	Kevin Clougherty	Teacher	$6,275
Swimming/Diving Assistant Varsity Coach (Split)	Min "Amy" Gong and Tanner Popasill	Non-Teacher	$3,765
Swimming/Diving Assistant Varsity Coach	Lilly Holsey	Non-Teacher	$3,765
Wrestling Head High School Coach	Brian Kapusta	Non-Teacher	$7,952

Wrestling Assistant High School Coach	Roy Reese	Non-Teacher	$4,859
Wrestling Assistant High School Coach	Chad Falo	Non-Teacher	$4,859
Wrestling Junior High Head Coach	Jesse Giallonardo	Non-Teacher	$4,418
Band Director - High School	Patrick Kealey	Teacher	$5,786
Band Director Assistant - High School	Nancy Flinner	Non Teacher	$3,456
Band Director Middle School Wendover	Elinor Kurtiak	Teacher	$2,409
Band Director Middle School West Hempfield	Brian Hopkins	Teacher	$2,409
Colorguard Majorette Instructor - High School	Ali Troutman	Non Teacher	$3,019
Junior Class Sponsor - High School	Karen Sternick	Teacher	$2,144
Jazz Ensemble Director Advanced - High School	Patrick Kealey	Teacher	$3,950
National Honor Society - High School	Becky Franklin and Natalie Fetterman	Teacher	$3,138
World Language Sponsor French - High School	Heidi Benson Harden	Teacher	$1,506
World Language Sponsor German - High School	Erica Shafran	Teacher	$1,506
World Language Sponsor Spanish - High School	Stephanie Onufer	Teacher	$1,506
Science National Honor Society - High School	Tom Harden	Teacher	$1,506
Social Studies National Honor Society - High School	Jill Sweeny	Teacher	$1,506
National Art Honor Society - High School	Emily Daignault and Tom Billeck	Teacher	$1,506
Math National Honor Society - High School (created Dec 2023)	Heather Ridenour and Shannon Nesser (Split)	Teacher	$1,506
FBLA and National Business Honor Society - High School	Dora Morelli	Teacher	$1,506
English National Honor Society - High School	Ashley Testa	Teacher	$1,506
Fall Play Director - High School	James Steeley	Teacher	$2,144
Spring Play Director - High School	Katie Kertoy	Teacher	$1,868
Spring Play Director Assistant - High	Eligiah Gilbert	Teacher	$1,298

School			
Spring Musical Director	Katie Kertoy and Eligiah Gilbert	Teacher	$3,567
Choral Director - High School	David Emanuelson	Teacher	$3,333
Choral Director - Middle School Wendover	Cassidy Ayers	Teacher	$2,241
Choral Director - Middle School West Hempfield	Dan Lauritzen	Teacher	$2,241
Newspaper Sponsor - High School	Ashley Testa	Teacher	$2,510
Student Council - High School	Katie Kertoy	Teacher	$2,540
Student Council - Harrold School	Danielle Ali and Lis Blahovec	Teacher	$1,650
Student Council - Middle School West Hempfield	Molly Blasko	Teacher	$1,650
Treasurer - High School	Dora Morelli	Teacher	$2,260
Treasurer - School Harrold	Patrick Valenti	Teacher	$2,008
Treasurer - Middle School Wendover	Julie Razza	Teacher	$2,008
Treasurer - Middle School West Hempfield	Cheryl Bengel	Teacher	$2,008
Yearbook Sponsor - High School	Jim Steeley	Teacher	$3,451
Yearbook - Middle School Wendover (Split)	Alex von Briel and Lindsey Kutz (Split)	Teacher	$1,747
Yearbook - Middle School West Hempfield	Adam Namie	Teacher	$1,747
Speech and Debate - High School	Cory Cullen	Teacher	$3,217
Bots IQ	Craig Siniawski	Teacher	$2,430

3. That the following supplemental contracts be eliminated effective June 30, 2026

Chairperson - Art K-12	Chairperson - Science 6-8
Chairperson - Business K-12	Chairperson - Social Studies 9-12
Chairperson - English 9-12	Chairperson - Social Studies 6-8
Chairperson - Fam & Cons Science 7-12	Chairperson - Special Ed 6-8
Chairperson - Gifted - K-12	Chairperson - Special Ed 9-12
Chairperson - Guidance K-12	Chairperson - Speech & Hearing K-12
Chairperson - Health & PE K-12	Chairperson - Technology Education 6-12
Chairperson - Library Dept. K-12	Chairperson - World Language 6-12
Chairperson - Math 9-12	Chairperson Grade Level - Pre-K
Chairperson - Math 6-8	Chairperson Grade Level - Kindergarden
Chairperson - Music K-12	Chairperson Grade Level - Grade 1
Chairperson - Nursing K-12	Chairperson Grade Level - Grade 2

Chairperson - Reading K-5	Chairperson Grade Level - Grade 3
Chairperson - ELA 6-8	Chairperson Grade Level - Grade 4
Chairperson - Science 9-12	Chairperson Grade Level - Grade 5

4. The following individuals be paid for the extended athletic season as depicted below:

Sport	Coach	$ Amount	No. Weeks
Baseball	Tim Buzzard	$200.00	2
Baseball	Dean Minerva	$100.00	2
Softball	Tina Madison	$500.00	5
Softball	Bobby Madison	$250.00	5
Lacrosse-Boys	Mike DeMatt	$100.00	1
Lacrosse-Boys	Ben Wentzel	$ 50.00	1
Tennis-Boys	Sue Stas	$100.00	1
Track & Field	Ron Colland	$200.00	2
Track & Field	LaRoyal Wilson	$100.00	2
Track & Field	Dave Murray	$100.00	2
Track & Field	Jeff Mayo	$100.00	2
Track & Field	Melissa White	$100.00	2
Track & Field	Gene Brisbane	$100.00	2
Track & Field	Larry Williams	$100.00	2
Boys Volleyball	Dakoda Fickus	$100.00	1
Boys Volleyball	Rob Wetten	$ 50.00	1

Recommended Motion(s):
Motion to approve all supplementals as presented.

10. **POLICY - T. Miller (Chair), J. Bretz, J. Stape**

10.A. Approve policies for 2nd reading after 30-day review.
Description:
A. 2nd Read of Policies after 30-day review:
Policy #827-Conflict of Interest
Policy #610-Purchases Subject to Bid-Quotation
Policy #611-Purchases Budgeted
Recommended Motion(s):
Motion to approve the policies for 2nd read after 30-day review.

10.B. Approval of Fundraisers

Description: West Hempfield Middle School - 7th Grade Team
Chipotle Spirit Night receiving a portion of proceeds of sales. Sept 9, 2026.
Amount expected to raise: $200 to purchase rewards for the 7th-grade token economy system.

West Hempfield Middle School - 7th Grade Team
Jersey Mike's Spirit Night receiving a portion of proceeds of sales. Oct 13, 2026.
Amount expected to raise: $200 to purchase rewards for the 7th-grade token economy.

West Hempfield Middle School - 7th Grade Team
Chick-fil-A Spirit Night receiving a portion of proceeds of sales. Nov 10, 2026.
Amount expected to raise: $200 to purchase rewards for the 7th-grade token economy.

West Hempfield Middle School - 7th Grade Team
Red Robin Spirit Night receiving a portion of proceeds of sales. Dec 8, 2026.
Amount expected to raise: $200 to purchase rewards for the 7th-grade token economy.

West Hempfield Middle School - 7th Grade Team
Applebee's Spirit Night receiving a portion of proceeds of sales. Jan 12, 2027.
Amount expected to raise: $200 to purchase rewards for the 7th-grade token economy.

West Hempfield Middle School - 7th Grade Team
Panera Bread Spirit Night receiving a portion of proceeds of sales. Feb 9, 2027.
Amount expected to raise: $200 to purchase rewards for the 7th-grade token economy.

Stanwood Elementary School - CPAT
Stanwood T-shirt sales $10-$20. Sept 01-30, 2026
Amount expected to raise: $200 for future events and activities benefiting Stanwood students & staff.

Stanwood Elementary School - CPAT
Color Run Fundraiser: Students collect donations for the run. Aug 21, 2026 - Sept 09, 2026
Amount expected to raise: $20,000 for future events and activities benefiting Stanwood students & staff.

Stanwood Elementary School - CPAT
Food Trucks for Mid-Summer Check-in Event July 15, 2026
Amount expected to raise: $300 for future events and activities benefiting Stanwood students & staff.

Stanwood Elementary School - CPAT
Back to School Party $1-$20. August 21, 2026
Amount expected to raise: $500 for future events and activities benefiting Stanwood students & staff.

Stanwood Elementary School - Stanwood Library
Scholastic Book & Product Sale. Nov 6 - 20, 2026
Amount expected to raise: $6,000 for the purchase of books for students, classrooms, and library.

Stanwood Elementary School - Stanwood Library
Change War Donations. Oct 19 - 23, 2026
Amount expected to raise: $4,000 for the purchase of books for students, classroom, and library.

Maxwell Elementary School - Elementary HEP
$1 Selling Wilson Candy. October 2026
Amount expected to raise: $1,000 to be used for Grades 3-5 field trips in the 2026-27 school year.

Maxwell Elementary School - Elementary HEP
$10- $100. Selling Sarris Candy. November 2026
Amount expected to raise: $3,000 to be used for Grades 3-5 field trips in the 2026-27 school year.

Wendover - Library Helpers
$1- $30. Scholastic Book Fair. October 5-9, 2026
Amount expected to raise: $1,000 to be used for supplies, books, and incentives for the students and library.

West Hempfield Middle School - Library Helpers
$1- $30. Scholastic Book Fair. October 19-23, 2026
Amount expected to raise: $1,000 to be used for supplies, books, and incentives for the students and library.

Hempfield Area High School - Spanish Honor Society
Spirit nights at Chipotle and Panera. Fall & Spring of 2026-27 school year.
Amount expected to raise: approx. $200 - $300 per event to help support events throughout the school year.

Hempfield Area High School - German, Holocaust, and WWII Classes
Selling popcorn, pizza, snacks, and candles $1 - $22. Sept 01-Nov 5, 2026.
Amount expected to raise: $700 to defray costs of the Washington, D.C. trip.

Hempfield Area High School - Language & NHS Clubs
Selling chocolate, calendars, and snacks $.50 - $4. Sept 5, 2026 - May 25, 2027.
Amount expected to raise: $1,000 to defray costs such as trips, cords, plaques, and certificates.

Hempfield Area High School - Language & NHS Clubs
Selling Little Caesars pizza kits. $22-$25. Sept 2026 - May 2027

Amount expected to raise: $500 to defray costs of dues, events, honor cords, etc.

Hempfield Area High School - Caring Hands/Unified Sports.
Bocce Tournament. $10 pp or $80/team. Oct 2026
Amount expected to raise: $1,200 to split between Unified Sports and a donation to Special Olympics, PA.

Hempfield Area High School - Band Parents Association
26-27 Band Festival-selling concessions, basket raffles, admission, and candy grams - September 12, 2026.
Amount expected to raise: $15-20,000 to supplement the district funding to provide the music education program for students.
A small game of chance certificate was received.

Fort Allen Elementary - Fort Allen Library
$1-$20. Shopping event for students during library classes. Oct 19-23, 2026
Amount expected to raise: $8,000 to raise funds for library books and materials used by the library.

Hempfield Area High School - Band Parents Association
Submarine Sandwich Sales - $10/ea. August 2026 through May 2027.
Amount expected to raise: $7-9,000 to go towards funds for the annual spring trip.

West Hempfield Middle School - 8th Grade
$2 Candy Bar Fundraiser. September 04-21, 2026
Amount expected to raise: $36 profit/case to help cover costs for the Fort Ligonier field trip.
Recommended Motion(s):
Motion to approve all fundraisers as submitted.

10.C. Approval of an overnight field trip.
Recommended Motion(s):
Motion to approve overnight field trip as presented.

11. **FINANCE - T. Miller (Chair), L. Stevens, D. Graft**

11.A.
Approval of Monthly Financial Reports
Description: 1. That the Depository Report for the month of May 2026 be approved as submitted.
2. That the Tax Collectors Report for the month of May 2026, be approved as submitted.
3. That the List of Bills and Payments for the month of June, 2026, in the amount of $TBD, be approved as submitted.
4. That the Activity Statements received for approval in the month of June 2026, be approved as submitted

5. That the General Fund Budget Transfers for the month of June 2026, be approved as submitted.
Recommended Motion(s):
Motion to approve the Monthly Finance Reports as submitted.

11.B. Approval to exempt Christopher S. Gaydos from the payment of real property taxes.
Recommended Motion(s):
Motion that approval be given to exempt Christopher S. Gaydos from the payment of real property taxes for a period of five (5) years that become due on or after April 9, 2026 per the Pennsylvania Department of Military and Veterans Affairs ruling for Disabled Veterans through the State Veterans' Commission.

11.C. Approval of the Food Service A la Carte prices for 2026-27.
Recommended Motion(s):
Motion that the Food Service A la Carte Prices and Recommended Price Increases for the 2026-2027 fiscal year as collected in the Food Service Fund be approved.

11.D. Approval to extend the current Agreement with Walsworth Yearbooks.
Recommended Motion(s):
That approval be given to extend the current Agreement with Walsworth Yearbooks to provide secondary school yearbook services for the 2026-2027, 2027-2028, and 2028-2029 school years.

11.E. Approval to authorize payment of 2025-26 bills and payments for the General and Food Service Funds.
Recommended Motion(s):
Motion that approval be given to authorize the payment of all applicable remaining 2025-2026 fiscal year bills and payments for the General Fund, GOB 2022 Fund, and the Food Service Fund.

11.F. Approval to authorize the payment of July 2026–27 bills and payments for the General and Food Service Funds.
Recommended Motion(s):
Motion that approval be given to authorize the payment of all applicable July 2026-2027 fiscal year bills and payments for the General Fund, GOB 2022 Fund, and the Food Service Fund.

11.G. Approval be given to open four new First National Bank checking accounts.

Recommended Motion(s):
Motion that approval be given to authorize the opening of four new First National Bank checking accounts to enable the utilization of the First National Bank online merchant services for electronic payments and approval of all required paperwork required to assist with the creation of the new checking accounts and the new electronic payment service.

11.H. Approval to purchase new replacement equipment for the Food Service department.
Recommended Motion(s):
Motion that approval be given to purchase and to pay for the purchase of New Replacement Equipment for the Food Service Department from the vendors depicted at the corresponding amounts depicted for the applicable school buildings depicted through the Food Service Fund in the grand total amount of $150,347.00.

11.I. Approval to award bids to the lowest responsible bidders for the Food Service department.
Recommended Motion(s):
Motion that approval be given to award the bids and to pay for the purchase of one (1) Freezer and Cooler Equipment to To Be Determined (the lowest responsible bidder meeting all required District bid specifications) in the bid amount of $To Be Determined and one (1) Walk-in Cooler to To Be Determined (the lowest responsible bidder meeting all required District bid specifications) in the bid amount of $To Be Determined for the Food Service Department through the Food Service Fund in the grand total bid amounts of $To Be Determined.

11.J. Approval of the donation of funds received from First National Bank for a portion of cost of the High School Homecoming Dance.
Recommended Motion(s):
Motion that the donation of funds received from First National Bank in the amount of $10,000.00 to sponsor a portion of the total cost for the High School Homecoming Dance to be held at LIVE Casino be accepted by the District and applied to the total cost of the Dance during the 2026-2027 fiscal year.

11.K. Approval of the donation of funds, received from entities and individuals for the High School BOTS IQ Competition, be accepted.
Recommended Motion(s):
Motion that the donation of funds received from the various Entities & Individuals in the grand total amount of $24,800.00 to pay for the High School BOTS IQ National Competition trip to Colorado be accepted by the District and applied to the total cost of the trip during the 2025-2026 fiscal year.

11.L. Approval of the Preliminary Federal Funds for Title Programs.
Recommended Motion(s):
Motion that the Preliminary Federal Funds in the grand total amount of $1,189,705.00 for the 2026-2027 fiscal year for the following Title Programs in the corresponding amounts be approved to accept and to expend: Title I: $976,820.00 Title II: $142,562.00 Title IV: $ 70,323.00

12. **ATHLETICS - M. Alfery (Chair), V. DeAugustine, D. Graft**
13. **BOARD SAFETY & SECURITY - M. Alfery (Chair), T. Miller, L. Stevens**
14. **TECHNOLOGY - J. Bretz (Chair), M. Alfery, T. Miller, J. Stape**
15. **SCHOOL BOARD - Jerry Radebaugh (Pres.), Dr. Scott Learn (VP)**

15.A. Approval of the General Fund Budget Resolution for the 2026-2027 school year.
Description:
WHEREAS, the Board of School Directors of the Hempfield Area School District has heretofore prepared and given due public notice of the proposed budget of the amount of funds that will be required by the Hempfield Area School District in its several departments for the 2026-2027 fiscal year of said District commencing July 1, 2026; and
WHEREAS, by a single resolution, the Board of School Directors of the Hempfield Area School District adopts the Budget for the school year beginning on July 1, 2026, authorizes expenditures and levies taxes pursuant to the Local Tax Enabling Act; and
WHEREAS, the Local Tax Enabling Act taxes are continued in force for the succeeding school year by continuing resolution;
NOW THEREFORE, IT IS HEREBY RESOLVED, that the Board of School Directors of the Hempfield Area School District, Westmoreland County, Pennsylvania, hereby adopts the annual Budget of and for said District for the fiscal year commencing July 1, 2026, and more fully set forth in a separate document presented at this meeting and filed with the minutes thereof;
And
Further, that said Board of School Directors hereby authorizes the expenditure of One Hundred Eighteen Million, Seven Hundred Forty Thousand Dollars ($118,740,000) during the school fiscal year July 1, 2026, through June 30, 2027, as more particularly and fully detailed in the Final General Fund Budget as aforesaid;
And
Further, that said Board of School Directors does hereby levy a real estate tax of Ninety-Nine and one tenths (99.1) mills per dollar (being $9.91 per hundred dollars) of the assessed valuation on all real estate within the Hempfield Area School District (pursuant to the authority of "The Public School Code of 1949," as amended) for the school fiscal year as aforesaid;
And
Further, the said Board of School Directors intends to continue the following taxes heretofore levied pursuant to the authority of "The Local Tax Enabling Act," as amended: (1) Realty Transfer Tax - 1% (effective rate 1/2%); and (2) Local Services Tax

(formerly Emergency and Municipal Services Tax and Occupational Privilege Tax) - $5.00; and (3) Per Capita Tax - $5.00; and (4) Earned Income Tax - 1% (effective rate 1/2%); and that said taxes as levied, continue and intended to be levied shall provide revenue for the expenditures authorized above.

Recommended Motion(s):

Motion to approve the General Fund Budget Resolution for the 2026-2027 school year.

15.B. Approval of the Resolution implementing the Homestead and Farmstead Exclusion.

Recommended Motion(s):

Motion that the Resolution implementing the Homestead and Farmstead Exclusion for the Fiscal Year 2026-2027 in accordance with Act 1 of Special Session of 2006, be approved.

15.C. Approval of the Food Service Fund Budget for the 2026-2027 fiscal year.

Recommended Motion(s):

Motion that the Food Service Fund Budget for the 2026-2027 fiscal year in the amount of $4,311,000.00 in Total Revenues and $4,311,000.00 in Total Expenditures with the utilization of $1,265,289.00 in Unrestricted Net Position be approved and adopted.

16. **COMMITTEE REPORTS**
    - 16.A. District Safety & Security - Mrs. Lindsay Stevens
    - 16.B. Drug Awareness & Prevention - Mr. Mike Alfery
    - 16.C. Foundation Funds Committee - Dr. Scott Learn
    - 16.D. Greensburg-Hempfield Area Library - Mrs. Jennifer Bretz
    - 16.E. Central Westmoreland Career and Technology Center - Dr. Scott Learn
    - 16.F. Westmoreland Intermediate Unit - Mrs. Jennifer Bretz
17. **HEARING OF CITIZENS (Non-Agenda Items)**
18. **MEETING CLOSING**
    - 18.A. Adjournment

HASD SCHOOL BOARD OF DIRECTORS
Tuesday, May 26, 2026
Voting Meeting
7:00 PM
Location: 4347 Route 136, Greensburg, PA 15601

A. MEETING OPENING
Procedural: 1. Call to Order
Mr. Jerry Radebaugh called the meeting to order at 7:10 PM.

Procedural: 2. Pledge of Allegiance

Procedural: 3. Roll Call - Board Secretary
Members Present: Mr. Mike Alfery, Mrs. Jennifer Bretz, Mr. Daniel Graft, Mrs. Tracy Miller, Mrs. Jennifer Stape, Mrs. Lindsay Stevens, Dr. Scott Learn, and Mr. Jerry Radebaugh
Not Present: Mr. Vince DeAugustine

Procedural: 4. Notice of Executive Sessions
Mr. Jerry Radebaugh announced that the board met in executive session, prior to tonight's meeting on Tuesday, May 26, 2026, from 6:00 PM to 6:55 PM, to discuss contracts and personnel.

Procedural: 5. Mission Statement "The Hempfield Area School District, in its commitment to excellence, shall engage and educate all students for personal success through a shared responsibility with the student, family, and community in a safe, secure, and nurturing environment".

B. STUDENT REPRESENTATIVES (Attend Voting Meetings)
Information: 1. Landan Kalp, President, Student Council; Arianna Gray, Vice President, Student Council.

C. SUPERINTENDENT'S REPORT

D. HEARING OF CITIZENS (Agenda Items)

E. BOARD SECRETARY'S REPORT- S. Learn (VP)
Minutes: 1. Approval of the April 20, 2026 Board Meeting Minutes.

Minutes: 2. Approval of the May 18, 2026 Board Meeting Minutes.

Dr. Scott Learn moved to approve the minutes from the April 20, 2026, and May 18, 2026, agenda meetings, as presented. Motion was seconded by Mrs. Jennifer Bretz, and being put to a vote, carried, vote being polled as follows:
Ayes: Mr. Mike Alfery, Mrs. Jennifer Bretz, Mr. Daniel Graft, Mrs. Tracy Miller, Mrs. Jennifer Stape, Mrs. Lindsay Stevens, Dr. Scott Learn, and Mr. Jerry Radebaugh
Nays: None

F. BUILDINGS & GROUNDS/TRANSPORTATION- V. DeAugustine (Chair), M. Alfery, L. Stevens
Action: 1. Approval to hire Barry Islett & Associates, Inc. to perform testing for the additions and renovations of the Hempfield Area Senior High School.
Recommended Action: Motion that approval be given to hire Barry Isett & Associates, Inc. to perform the Construction Materials Testing, HVAC Systems Testing Adjusting & Balancing, Indoor Air Quality Testing, and Monitoring & Reporting Services for the additions and renovations of the Hempfield Area Senior High School in the total estimated amount of $560,673.00 for all services and estimated reimbursable expenses to be paid from the District's GOB 2022 Fund pending Solicitor review and approval.

Action: 2. Approval to hire Allen + Shariff Corp to perform Commissioning Services for the additions and renovations of the Hempfield Area Senior High School.
Recommended Action: That approval be given to hire Allen + Shariff Corporation to perform the Commissioning Services for the additions and renovations of the Hempfield Area Senior High School in the total estimated amount of $190,400.00 for all services and estimated reimbursable expenses to be paid from the District's GOB 2022 Fund.

Action: 3. Approval of awarding bids to demolish and remove debris from the District's Bus Garage and old Food Service buildings to the lowest responsible bidder.
Recommended Action: Motion that approval be given to award the bids received to demolish and to remove the applicable debris from the wind-damaged portion of the District's Bus Garage Building and the District's old Food Service building to the lowest responsible bidder listed in each of the following bid categories as follows:

Action: 4. Approval of authorization for the Superintendent to approve change orders.
Recommended Action: Motion that approval be given to authorize the Superintendent to initially approve change orders up to a maximum total amount of $50,000.00 each in order to avoid any contractor delays and to keep the High School Project construction work moving with ALL change orders ultimately to be approved by the Board prior to inclusion on any contractor pay applications and subsequent payment made by the District from the District's GOB 2022 Fund.

Action: 5. *New Item: Approval to purchase a Tow Behind Lift from Certified Lift Specialists.
Recommended Action: Motion that approval be given to purchase and to pay for one (1) new 2026 Haulotte 4527A Tow Behind Boom Lift from Certified Lift Specialists, Inc. through the COSTARS Purchasing Program in the total amount of $41,295.00, which will be paid from Unassigned Fund Balance in the District's General Fund Budget for the 2025-2026 fiscal year.

Mr. Mike Alfery made the motion to approve motions/actions #1 through #5, as presented. Motion seconded by Mrs. Tracy Miller, and being put to a vote, carried, vote being polled as follows:
Ayes: Mr. Mike Alfery, Mrs. Jennifer Bretz, Mr. Daniel Graft, Mrs. Tracy Miller, Mrs. Jennifer Stape, Mrs. Lindsay Stevens, Dr. Scott Learn, and Mr. Jerry Radebaugh
Nays: None

G. EDUCATION- J. Bretz (Chair), M. Alfery, J. Stape, T. Miller
Action: 1. Approval of the agreement with Adelphoi Education for providing academic and behavioral health needs for students.
Recommended Action: Motion to approve the agreement between Hempfield Area School District and Adelphoi Education for the purpose of providing academic and behavioral health support to students and families in the district, for the 2026-2027 school year.

Action: 2. Approval of the agreement with Robert Ketterer Charter School for alternative educational services.
Recommended Action: Motion that the agreement between Hempfield Area School District and Robert Ketterer Charter School, for the purpose of providing student alternative educational services for the 2026-2027 school year, be approved.

Action: 3. Approval of the agreement with New Directions for the purpose of providing intensive therapeutic services.
Recommended Action: Motion to approve the agreement between Hempfield Area School District and New Directions for the purpose of providing intensive therapeutic services for students for the 2026-27 school year.

Action: 4. Approval of the agreement with Indiana University of PA for student teaching field experience.
Recommended Action: Motion that the agreement between Hempfield Area School District and The Indiana University of Pennsylvania (IUP), for educator & clinician preparation practical field experience, be approved.

Action: 5. Approval of the agreement with Merakey for the purpose of providing autism and/or emotional services.
Recommended Action: Motion to approve the agreement between Hempfield Area School District and Merakey for the purpose of providing educational services to district school-age children with Autism and/or Emotional Disturbances for the 2026-2027 school year.

Action: 6. Approval of the agreement with Westmoreland Case Management & Supports, Inc. (WCSI) for operation of the SAP program.
Recommended Action: Motion to approve the agreement between Hempfield Area School District and Westmoreland Case Management & Supports, Inc., for the purpose of providing the Student Assistance Program (SAP) for the 2026-2027 school year.

Action: 7. Approval of the agreement with New Story Schools for the purpose of providing certain educational and related services.
Recommended Action: Motion to approve the agreement between Hempfield Area School District and New Story Schools for the purpose of providing certain educational and related services for certain identified students in the District.

Action: 8. Approval for a Hempfield Area ninth-grade student to attend Derry Area High School for their Agriculture/Horticulture Program.
Recommended Action: Motion to approve a Hempfield Area ninth-grade student to attend Derry Area High School for their Agriculture/Horticulture (AG) Program.

Action: 9. Approval of the Teach FX Partnership Agreement for the purpose of enhancing professional learning.
Recommended Action: Motion to approve the partnership agreement between the Hempfield Area School District and TeachFX for the purpose of enhancing professional instructional improvement

Action: 10. *New Item: Approval of the agreement with Camco Physical and Occupational Therapy, LLC, for the purpose of providing services to exceptional children in the school district.
Recommended Action: Motion to approve the agreement between the Hempfield Area School District and Camco Physical and Occupational Therapy, LLC, for the purpose of providing rehabilitation services (physical and occupational therapy) to exceptional children attending Hempfield Area School District, for the 2026-2027 school year.

Mrs. Jennifer Bretz made the motion to approve motions/actions #1 through #10, as presented. Motion seconded by Mrs. Jennifer Stape, and being put to a vote, carried, vote being polled as follows:
Ayes: Mr. Mike Alfery, Mrs. Jennifer Bretz, Mr. Daniel Graft, Mrs. Tracy Miller, Mrs. Jennifer Stape, Mrs. Lindsay Stevens, Dr. Scott Learn, and Mr. Jerry Radebaugh
Nays: None

H. PERSONNEL- J. Stape (Chair), V. DeAugustine, D. Graft
Action: 1. Approval of Leaves of Absence
Recommended Action: Motion to approve Leaves of Absence as presented.

Action: 2. Approval of Resignations & Retirements
Recommended Action: Motion to approve Resignations and Retirements as presented.

Action: 3. Approval of Employment
Recommended Action: Motion to approve all Employment as presented.

Action: 4. Approval of Transfers
Recommended Action: Motion to approve all Transfers as presented.

Action: 5. Approval of other Personnel items
Recommended Action: Motion to approve other Personnel items, as presented.

Mrs. Jennifer Stape made the motion to approve motions/actions #1 through #5, as presented. Motion seconded by Mr. Mike Alfery, and being put to a vote, carried, vote being polled as follows:
Ayes: Mr. Mike Alfery, Mrs. Jennifer Bretz, Mr. Daniel Graft, Mrs. Tracy Miller, Mrs. Jennifer Stape, Mrs. Lindsay Stevens, Dr. Scott Learn, and Mr. Jerry Radebaugh
Nays: None

I. SUPPLEMENTALS- M. Alfery (Chair), T. Miller, D. Graft
Action: 1. Approval of Supplementals
Recommended Action: Motion to approve all Supplementals as submitted.

J. ATHLETICS- M. Alfery (Chair), V. DeAugustine, D. Graft

K. FINANCE- T. Miller (Chair), L. Stevens, D. Graft
Action: 1. Approval of Monthly Financial Reports
Recommended Action: Motion to approve the Monthly Financial Reports as submitted.

Action: 2. Approval to award the bid for multi-purpose paper, for the 2026-27 fiscal year, to the lowest responsible bidder.
Recommended Action: Motion that approval be given to award the lotted bid for Multi-Purpose Paper and purchase the items, per the school district's quantity request, at the referenced prices from W.B. Mason, the party indicated whom the Westmoreland Intermediate Unit Joint Purchasing Consortium has recommended as the lowest responsible bidder meeting or equaling specifications for the 2026-2027 fiscal year.

Action: 3. Approval to award the bid for school supplies, for the 2026-27 fiscal year, to the lowest responsible bidder.
Recommended Action: Motion to approve awarding the 2026-2027 fiscal year school supplies for Art, Electrical, Janitorial, Phys Ed, Print Shop, Science, and Tech Ed., to the lowest responsible bidders who meet specifications.

Action: 4. Approval of Food Service pricing for the 2026-2027 fiscal year.
Recommended Action: Motion to approve Food Service pricing for the 2026-2027 fiscal year.

Action: 5. Approval of District-Issued Chromebooks costs/fees for the 2026-27 school year.
Recommended Action: Motion that the students requesting a District-issued Chromebook for the 2026-2027 fiscal year be charged a non-refundable insurance fee of $25.00 for a single student, $40.00 for two students, and $60.00 for three or more students, to cover unintentional and non-negligent damage that may occur to the device, be approved. Damage that is considered to be intentional or negligent is not covered by this insurance.

Action: 6. Approval to accept and distribute State Gaming Tax Funds to Homestead/Farmstead properties.
Recommended Action: Motion that approval be granted to accept and to distribute State gaming tax funds in the total amount of $2,191,265.77 to the qualified Homestead/Farmstead properties located in the District for the 2026-2027 fiscal year.

Action: 7. Approval of appointed Depositories for the 2026-27 school year.
Recommended Action: Motion to approve the appointment of the noted depositories for the 2026-27 fiscal year.

Action: 8. Approval for the investment of excess District funds with one or more of the District's depositories for the 2026-27 fiscal year.
Recommended Action: Motion that approval be given (in accordance with Section 440.1 of the Pennsylvania Public School Code) for the investment of excess District funds with one or more of the District's depositories of record, in accordance with the collateralization requirements established by the Pennsylvania School Code, during the 2026-2027 fiscal year.

Action: 9. Approval of individual's signatures to be authorized on checking accounts for the district for the 2026-27 fiscal year.
Recommended Action: That approval be given for the following individual's signatures to be authorized on the respective checking accounts for the Hempfield Area School District during the 2026-2027 fiscal year: General Fund, Payroll Account, Special Tax Accounts, Food Service Account, & GOB 2022 Construction - Board President, Board Secretary, and Business Manager. Activity Funds - Principal, Activity Treasurer, Board Secretary, and Business Manager.

Action: 10. Approval to appoint Paul A. Schott as Board Treasurer for the 2026-27 fiscal year.
Recommended Action: Motion that approval be given to appoint Paul A. Schott as Board Treasurer for the 2026-2027 fiscal year

Action: 11. Approval of the final Federal Fund adjustments for the 2025-2026 fiscal year.
Recommended Action: Motion that the final Federal fund adjustments for the 2025-2026 fiscal year for the following Title Programs and corresponding amounts be approved: Title I: $932,365.00 Title II: $141,788.00 Title IV: $ 71,330.00

Action: 12. Approval to accept the preliminary Pre-K Counts State Grant funding award for the 2026-27 fiscal year.
Recommended Action: Motion that the Preliminary State Pre-K Counts Grant Funding amount of $645,000.00 be approved to accept and to expend for the 2026-2027 fiscal year.

Action: 13. Approval to lease 1,200 Apple iPads from Apple Financial Services.
Recommended Action: Motion that approval be given to lease 1,200 Apple iPads from Apple Financial Services for K-2 students beginning with the 2026-2027 fiscal year for a lease period of four fiscal years in the amount of $144,058.30 per fiscal year for a grand total amount of $576,233.20 and approval of the Board Resolution authorizing the Business Manager to execute all required documents to complete the Lease.

Action: 14. Approval of the Keytex Energy recommendation through the WIU for the term 09/01/26 to 08/31/27.
Recommended Action: Motion that approval be given for the Keytex Energy recommendation through the Westmoreland Intermediate Unit Joint Purchasing Natural Gas Consortium group for the District's remaining 25% commodity portion of the total natural gas rates of $3.463 per DTH for the term of 9/1/26 to 8/31/27 on the Peoples Natural Gas Company system with United Energy Trading, LLC during the entire commodity term (except as indicated above) which began on 9/1/25 and runs through 8/31/28. The basis portion of the total natural gas rate was previously locked in at ($0.482) per DTH for the same entire commodity term. The above commodity price is the final amount accepted by a majority of Consortium group members and was locked in by Keytex Energy on 4/27/26.

Action: 15. Approval of the Keytex Energy recommendation through the WIU for the term 05/01/26 - 12/31/27.
Recommended Action: Motion that approval be given for the Keytex Energy recommendation through the Westmoreland Intermediate Unit Joint Purchasing Natural Gas Consortium group for the District's remaining 25% commodity portion of the total natural gas commodity rate of $3.74 per DTH for the term of 5/1/26 to 12/31/27 on the Columbia Gas of Pennsylvania system with Snyder Brothers Inc. during the entire commodity term (except as indicated above) which began on 9/1/25 and runs through 8/31/28. The basis portion of the total natural gas rate was previously locked in at ($0.19) per DTH for the same entire commodity term. The above commodity price is the final amount accepted by a majority of Consortium group members and was locked in by Keytex Energy on 4/27/26.

Action: 16. *New Item: Approval of bid to purchase a Double Stack Oven for Fort Allen Elementary.
Recommended Action: Motion that approval be given to award the bid and to pay for the purchase of one (1) Double Stack Combination Oven for Fort Allen Elementary School to Trimark SS Kemp (the lowest responsible bidder meeting all required District bid specifications) in the total bid amount of $39,630.00 to be paid from the District's Food Service Fund.

Action: 17. *New Item: Approval to authorize insurance coverage renewals with insurance providers.
Recommended Action: Motion that approval be given to authorize the applicable renewals and the premium payments for the District's business, workers' compensation, sports accident, builders' risk, and other related types of insurance coverages with the corresponding insurance providers, effective for the period of July 1, 2026, through June 30, 2027.

Mrs. Tracy Miller made the motion to approve motions/actions #1 through #17, as presented. Motion seconded by Mrs. Jennifer Bretz, and being put to a vote, carried, vote being polled as follows:
Ayes: Mr. Mike Alfery, Mrs. Jennifer Bretz, Mr. Daniel Graft, Mrs. Tracy Miller, Mrs. Jennifer Stape, Mrs. Lindsay Stevens, Dr. Scott Learn, and Mr. Jerry Radebaugh
Nays: None

L. BOARD SAFETY AND SECURITY- M. Alfery (Chair), T. Miller, L. Stevens

Action: 1. Approval of the MOU with the Pennsylvania State Police regarding Act 47 of 2025.
Recommended Action: Motion to approve the MOU between Hempfield Area High School and the Pennsylvania State Police acknowledging requirements of notification under Act 47 of 2025.

Mr. Mike Alfery made the motion to approve motion/action #1, as presented. Motion seconded by Mrs. Jennifer Stape, and being put to a vote, carried, vote being polled as follows:
Ayes: Mr. Mike Alfery, Mrs. Jennifer Bretz, Mr. Daniel Graft, Mrs. Tracy Miller, Mrs. Jennifer Stape, Mrs. Lindsay Stevens, Dr. Scott Learn, and Mr. Jerry Radebaugh
Nays: None

M. POLICY- T. Miller (Chair), J. Bretz, J. Stape
Action, Reports: 1. Approval of the 1st Read of Policies to go on agenda for 30-day review.
Recommended Action: Motion to approve the 1st Read of policies to go on 30-day review.

Action: 2. Approval of the 2nd Read Policies following 30-day review.
Recommended Action: Motion to approve the 2nd Reading of policies following 30-day review.

Action: 3. Approval of Fundraisers
Recommended Action: Motion to approve all Fundraisers as presented.

Action: 4. Approval of an overnight field trip for the High School BOTS IQ Team to travel to Ohio for competition.
Recommended Action: Motion to approve the overnight field trip for the High School BOTS IQ Team to travel to Springfield, Ohio, to compete against top schools across multiple states, at an XtremeBots-NRL Affiliate Competition.

Action: 5. Approval of an overnight field trip for the High School BOTS IQ Team to travel to Colorado for competition.
Recommended Action: Motion to approve the overnight field trip for the High School BOTS IQ Team to travel to Colorado Springs, Colorado, to compete in the National Robotics League Championship.

Action: 6. Approval of an overnight field trip for the High School Choral Program to travel to New York City for a "Broadway Classroom" experience.
Recommended Action: Motion to approve an overnight field trip to New York City for the High School Choral Program for a "Broadway Classroom" experience to further learn about performance skills with Broadway actors.

Mrs. Tracy Miller made the motion to approve motions/actions #1 through #6, as presented. Motion seconded by Mr. Mike Alfery, and being put to a vote, carried, vote being polled as follows:
Ayes: Mr. Mike Alfery, Mrs. Jennifer Bretz, Mr. Daniel Graft, Mrs. Tracy Miller, Mrs. Jennifer Stape, Mrs. Lindsay Stevens, Dr. Scott Learn, and Mr. Jerry Radebaugh
Nays: None

N. TECHNOLOGY- J. Bretz (Chair), M. Alfery, T. Miller, J. Stape

O. SCHOOL BOARD- Jerry Radebaugh (President); Scott Learn (Vice President)
Action: 1. Approval of the expulsion for student #915487 for the remainder of the 2025-2026 school year.
Recommended Action: Approval that the Board of Education of the Hempfield Area School District, after discussing a student discipline in an executive meeting, moves that student #915487 be expelled, and not be eligible for readmission to the Hempfield Area School District, until the second semester of the 2026-2027 school year.

Action: 2. Approval of the adoption of the proposed final General Fund Budget for the 2026-27 fiscal year.
Recommended Action: Motion that the Proposed Final General Fund Budget for the 2026-2027 fiscal year, which includes a 3.99 Mill increase in the real estate tax millage and the utilization of $260,000.00 in Unassigned Fund Balance resulting in Total Revenues of $118,740,000.00 and Total Expenditures of $118,740,000.00, be adopted. This Proposed Final General Fund Budget will be placed on review via the Form PDE-2028 on the District's website. The Final General Fund Budget will be adopted and the final millage rate will be adopted on Monday, June 29, 2026.

Action: 3. Approval of the agreement with Keystone Agenda, replacing BoardDocs, for District agenda and policy services.
Recommended Action: Motion to approve the agreement between Hempfield Area School District and PSBA, Keystone Agenda, replacing BoardDocs as the District's agenda management and policy services provider, as a result of the phasing out of the current BoardDocs agenda service platform.

Action: 4. Approval of the House Bill No. 41 Support Resolution: Interscholastic Athletics
Recommended Action: Motion to approve the Support Resolution-House Bill No. 41, which would establish a mechanism for the PIAA to create separate playoffs for boundary and non-boundary schools in post-season games.

Action: 5. Approval of an out-of-district student to attend HASD as a non-resident tuition student for the 2026-27 school year.
Recommended Action: Motion to approve an out-of-district student to attend the Hempfield Area School District as a tuition student for the 2026-2027 school year.

Dr. Scott Learn made the motion to approve motions/actions #1 through #5, as presented. Motion seconded by Mrs. Jennifer Stape, and being put to a vote, carried, vote being polled as follows:
Ayes: Mr. Mike Alfery, Mrs. Jennifer Bretz, Mr. Daniel Graft, Mrs. Tracy Miller, Mrs. Jennifer Stape, Mrs. Lindsay Stevens, Dr. Scott Learn, and Mr. Jerry Radebaugh
Nays: None

P. COMMITTEE REPORTS

Information: 1. District Safety & Security-Lindsay Stevens

Information: 2. Drug Awareness & Prevention- Mr. Mike Alfery

Information: 3. Foundation Funds Committee- Dr. Scott Learn

Information: 4. Greensburg-Hempfield Area Library- Mrs. Jennifer Bretz

Information: 5. Central Westmoreland Career and Technology Center- Dr. Scott Learn

Information: 6. Westmoreland Intermediate Unit- Mrs. Jennifer Bretz

Q. HEARING OF CITIZENS (Non-Agenda Items)

R. MEETING CLOSING
Action: 1. Adjournment
Recommended Action: Motion to Adjourn

Dr. Scott Learn made the motion to adjourn the meeting at 8:15 PM. Motion seconded by Mr. Mike Alfery, and being put to a vote, carried, vote being polled as follows:
Ayes: Mr. Mike Alfery, Mrs. Jennifer Bretz, Mr. Daniel Graft, Mrs. Tracy Miller, Mrs. Jennifer Stape, Mrs. Lindsay Stevens, Dr. Scott Learn, and Mr. Jerry Radebaugh
Nays: None

President_____

Secretary_____

Clelian Heights

An exceptional place
for exceptional people

135 Clelian Heights Lane • Greensburg, PA 15601-6665 • (724) 837-8120 • Fax (724) 837-6480

School Year 2026-2027 Service Agreement

This agreement is made on May 1, 2026, by and between the Hempfield Area School District, whose principal place of business is Greensburg, PA and Clelian Heights, Inc, whose principal place of business is 135 Clelian Heights Lane, Greensburg, PA 15601 who intend to be legally bound hereby, for the purposes of furnishing Licensed Private Academic School Services for the 2026-2027 school year. Act 48 of 1999 permits Hempfield Area School District to contract with Clelian Heights, Inc, a non-profit organization approved by the Department of Education to operate a Licensed Private Academic School program for children with Intellectual and Developmental Disabilities. Clelian Heights School is governed by the State Board of Private Academic Schools regulations (Chapter 51, General Provisions, and Chapter 59, Special Education Schools).

Our Extended School Year (ESY) program fees will be the same rate for June 2027 and July 2027, please see rates below.

Now, therefore, in consideration of the mutual promises contained herein, the parties intending to be bound hereby, it is mutually understood and agreed as follows:

I. Educational services shall be provided in compliance with the regulations of The State Board of Private Academic Schools.
II. Transportation of students to and from their homes shall be the responsibility of the Hempfield Area School District.
III. Clelian Heights School, as a program of Clelian Heights Inc., is insured for all liability and sending district is held harmless for issues of liability that may occur during the school day.
IV. The Hempfield Area School District is responsible for cost for instruction and administration of the instructional program for their students. Fees for Clelian Heights School, a Licensed Private Academic School for the 2026-2027 school year are as follows:

School Year 2026-2027 Fees:

Tuition: $35,271.00 per year
$3,919.00 per month

Clelian Heights

An exceptional place
for exceptional people

Clelian Heights

135 Clelian Heights Lane • Greensburg, PA 15601-6665 • (724) 837-8120 • Fax (724) 837-6480

Extended School Year (ESY) – June 2027 & July 2027:

Registration Fee/Activity Fee: $225.00
Fee Per Day: $275.00

Other Fees (where applicable):

Personal Care Assistant & Substitutes: $330 per day

Nurse: $7.00 per minute (direct & indirect)

Therapy Rates – Speech, Occupational and Physical:

Group	$5.50 per minute
Individual	$7.50 per minute
Evaluation	$7.50 per minute
Indirect	$5.00 per minute

Social Work/Counseling Rates:

Social Work/Counseling – $5.50 per minute

Behavioral Specialist Consultant Rates:

Behavioral Specialist Consultant (BSC) -- $7.50 per minute

In witness whereof, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

Date	School District Superintendent
5/4/2026	Sr. Charlene Celli
Date	Executive Director of Clelian Heights School

Clelian Heights

An exceptional place for exceptional people

135 Clelian Heights Lane • Greensburg, PA 15601-6665 • (724) 837-8120 • Fax (724) 837-6480

School Year 2026-2027 Service Agreement

This agreement is made on May 1, 2026, by and between the Hempfield Area School District, whose principal place of business is Greensburg, PA and Clelian Heights, Inc, whose principal place of business is 135 Clelian Heights Lane, Greensburg, PA 15601 who intend to be legally bound hereby, for the purposes of furnishing Licensed Private Academic School Services for the 2026-2027 school year. Act 48 of 1999 permits Hempfield Area School District to contract with Clelian Heights, Inc, a non-profit organization approved by the Department of Education to operate a Licensed Private Academic School program for children with Intellectual and Developmental Disabilities. Clelian Heights School is governed by the State Board of Private Academic Schools regulations (Chapter 51, General Provisions, and Chapter 59, Special Education Schools).

Our Extended School Year (ESY) program fees will be the same rate for June 2027 and July 2027, please see rates below.

Now, therefore, in consideration of the mutual promises contained herein, the parties intending to be bound hereby, it is mutually understood and agreed as follows:

I. Educational services shall be provided in compliance with the regulations of The State Board of Private Academic Schools.
II. Transportation of students to and from their homes shall be the responsibility of the Hempfield Area School District.
III. Clelian Heights School, as a program of Clelian Heights Inc., is insured for all liability and sending district is held harmless for issues of liability that may occur during the school day.
IV. The Hempfield Area School District is responsible for cost for instruction and administration of the instructional program for their students. Fees for Clelian Heights School, a Licensed Private Academic School for the 2026-2027 school year are as follows:

School Year 2026-2027 Fees:

Tuition: $35,271.00 per year
$3,919.00 per month

Clelian Heights

An exceptional place for exceptional people

Clelian Heights

135 Clelian Heights Lane • Greensburg, PA 15601-6665 • (724) 837-8120 • Fax (724) 837-6480

Extended School Year (ESY) – June 2027 & July 2027:

Registration Fee/Activity Fee: $225.00
Fee Per Day: $275.00

Other Fees (where applicable):

Personal Care Assistant & Substitutes: $330 per day

Nurse: $7.00 per minute (direct & indirect)

Therapy Rates – Speech, Occupational and Physical:

Group	$5.50 per minute
Individual	$7.50 per minute
Evaluation	$7.50 per minute
Indirect	$5.00 per minute

Social Work/Counseling Rates:

Social Work/Counseling – $5.50 per minute

Behavioral Specialist Consultant Rates:

Behavioral Specialist Consultant (BSC) -- $7.50 per minute

In witness whereof, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

Date	School District Superintendent
5/4/2026	Sr. Charlene Cell
Date	Executive Director of Clelian Heights School

Programs of Western Pennsylvania School for the Deaf
300 East Swissvale Avenue, Pittsburgh, PA 15218

INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is made and entered into this _____ day of _____, between *The Western PA School for the Deaf,* having its principle place of business at 300 East Swissvale Avenue, Pittsburgh, PA 15218 (herein referred to as "WPSD") and the _____, with an address of _____(herein referred to as "School.")

RECITALS

WHEREAS, WPSD owns and operates a non-profit service organization at the address set forth above, and School desires to have the following services performed for Schools institution.

WHEREAS, WPSD agrees to perform these services for School under the terms and conditions set forth in the Agreement.

In consideration of the mutual promises set forth herein and other good and valuable consideration, it is expressly agreed by and between WPSD and School:

SECTION ONE
Description of Work

The work to be performed by WPSD includes all services to include the following:

A.) The services provided by WPSD to School will be of an hourly nature and will be defined in each student's Individualized Education Program (IEP). The type and scope of the hourly services is defined on a case-by-case basis. There will not be a guaranteed amount of hours.

B.) WPSD can provide an itinerant level of student support and instruction that includes a range of services based on individual student needs. Itinerant duties may include providing professional recommendations to others, consulting IEP team members to implement effective instruction, or providing direct instruction to DHH students. The Itinerant is a certified teacher of the deaf and can address DHH program needs related to training, evaluation, assessment, data collection, special education report writing, and IEP implementation related to deaf education. The student's IEP team would define and agree upon appropriate student services and supports.

C.) WPSD will perform services in accordance with this contract at locations to be mutually arranged between WPSD and School. In addition, WPSD may perform services on the telephone, video conference, and through electronic mail and at such other places as necessary to perform these services in accordance with this agreement and as directed by School.

SECTION TWO
Payment

WPSD's pay rate is as follows:

WPSD will be reimbursed at the rate of One Hundred Twenty-Five (125) dollars per hour **(billed in fifteen (15) minute increments)** as identified in Appendix A – Fee Schedule, **for clerical, planning, direct service and travel time. WPSD will be reimbursed One Hundred Twenty-Five (125) dollars for each scheduled location visit when WPSD is not provided twenty-four (24) hours advanced notice of student being unavailable.** This hourly rate will include travel time compensation between buildings, if necessary for work performed in accordance with this agreement. **School will reimburse WPSD for Time and Vehicle Mileage incurred in commuting to the first location within the district. School will reimburse WPSD for Time and Vehicle Mileage incurred when driving between buildings/locations within the district. School will reimburse WPSD for any supplies purchased by WPSD on behalf of the School, as agreed upon by the School.** WPSD shall submit a monthly invoice to School for services rendered. School will reimburse for services rendered within thirty (30) days of invoicing.

SECTION THREE
Relationship of Parties

WPSD and School agree that neither party to this Agreement shall be construed to be an employee, employer, agent or representative of the other, nor will either party have an expressed or implied right of authority to assume or create any obligation or responsibility on behalf of, or in the name of, the other party.

SECTION FOUR
Insurance

WPSD staff shall maintain in effect the following insurance coverage at all times during the term of this Agreement by an insurance company licensed to conduct business in the Commonwealth of Pennsylvania:

- Worker's Compensation covering WPSDs liability under the Worker's Compensation Act of the Commonwealth of PA, as amended,
- Commercial General Liability insurance endorsed to include School as an Additional Insured. The limit applicable to this insurance shall be $1,000,000 per occurrence,
- Automobile liability insurance covering all owned, hired, and non-owned vehicles with a limit of liability of not less than a combined single limit of $300,000 for bodily injury and property damage.

SECTION FIVE
Confidential and Proprietary Information

This section is reciprocal in that WPSD/School each understand that in performing this Agreement, either party may have access to confidential and proprietary information of the other party, including but not limited to names, facts or information about individuals, businesses and families participating in these projects. WPSD/School may also have access to confidential and proprietary information of the other party, possibly including, personnel information, sensitive, confidential, or internal corporate matters and other protected information. It is agreed that the definition of confidential or propriety information includes all documentary, electronic, or oral information made known to WPSD/School through any activity related to this Agreement but shall not include information made available as public information.

WPSD/School agrees not to reveal any confidential or proprietary information and understands that any disclosure shall be considered a breach of this Agreement. WPSD/School agrees that if it receives a subpoena for divulgence of confidential or proprietary information, it shall notify WPSD/School prior to divulgence. WPSD/School shall not divulge, disclose, copy, sell, or otherwise make use of any confidential or proprietary information (including but not limited to the above) of WPSD/School's students, staff, faculty, agents or assigns.

(This section shall survive this Agreement and shall remain in force for seventeen (17) years.)

SECTION SIX
Duration

This Agreement shall be in force for a period beginning July 1, 2026 **and will continue until either party, in writing, ends this agreement in accordance with Section Seven Termination. Any future modifications to this agreement will be conducted under separate cover and agreed to, in writing, by both parties before modifications can take effect. All agreed upon modifications will be considered a part of this basic agreement.**

SECTION SEVEN
Termination

Either party may cancel this Agreement by providing *Thirty (30)* days' written notice to the other party.

SECTION EIGHT
Property Ownership

Ownership of all materials, documents, designs, concepts, data, and other work product provided by WPSD to School, whether in preliminary or final form ("Materials"), remain the sole and exclusive property of WPSD. No transfer of ownership is implied or granted by delivery of such Materials. School is granted a limited, non-exclusive, non-transferable license to use the Materials solely for the purposes outlined in this Agreement.

Except as expressly provided herein, WPSD retains all right, title, and interest, including all intellectual property rights, in and to any Materials supplied to School. Any use, reproduction, modification, or distribution of the Materials beyond the scope of this Agreement requires prior written consent from WPSD.

SECTION NINE
Equal Opportunity

WPSD is an affirmative action/equal opportunity institution. During the performance of this Agreement, WPSD and any subcontractor and their agents and employees, agrees to be bound by all applicable federal and local laws, rules, regulations, orders, instructions and other directives governing equal employment opportunity.

SECTION TEN
Clearances/Medical Requirements

WPSD understands that state law requires Act 34 (PA State Police Criminal Background Check), Act 151 (Dept. of Public Welfare Child Abuse History), Act 114 (Federal Criminal History Record), and Act 24 for anyone who has direct contact with the children. WPSD agrees to provide School with copies of those clearances upon request from School.

SECTION ELEVEN
Governing Law

This Agreement shall be governed by and construed under the laws of the Commonwealth of Pennsylvania.

This Agreement represents the entire agreement of the parties and may not be amended unless the same shall be in writing and signed by the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

THE WESTERN PA SCHOOL FOR THE DEAF

_____	_____
Signature	Signature
_____	_____
Date	Date

Steve Quagliani
Chief Financial Officer

APPENDIX A – FEE SCHEDULE

Service	Activities	Cost Per Hour	Billed
Direct Service	One-on-One with student according to IEP	$125.00	According to IEP
Indirect Service	Lesson planning according to goals in IEP	$125.00	In 15 min increments (generally 15 min per 30 min session)
Consultation	TOD/Audiologist/General Education/SLP/OT/PT/Outside Agency/LEA	$125.00	In 15 min increments
Clerical	Access Billing, LEA Billing, Progress Monitoring, Data Logs	$125.00	In 15 min increments (generally 15 min per 30 min session)
Travel	Within District	$125.00	Billed at state mileage rate per mile. Time is the same rate per hour to include time to locate the student, for school personnel to find WPSD a space to work.

Instructure.

Instructure, Inc.
6330 South 3000 East, Suite 700
Salt Lake City, UT 84121
United States

Order Form

Order: Q-537921-1
Date: 2026-05-21
Order Valid Through: 2026-06-30

Order Form for Hempfield Area School District

Bill to Information

Entity Name: Hempfield Area School District
Address: 4345 STATE ROUTE 136
City: GREENSBURG

State/Province: Pennsylvania

Zip/Postal Code: 15601-6411

Country: United States

Ship to Information

Entity Name: Hempfield Area School District
Address: 4347 Route 136
City: Greensburg

State/Province: Pennsylvania

Zip/Postal Code: 15601

Country: United States

Billing Contact

Name:

Email:

Phone:

Shipping Contact

Name: Paul Ward

Email:

Phone:

Billing Information

Billing Frequency: Annual Upfront
Billing Frequency Term: Non-Recurring items will be invoiced upon signing. Recurring items will be invoiced 30 days prior to the annual start date.

Payment Terms: Net 30

Year 1

Ref	Description	Start Date	End Date	Invoice	Metric	Qty	Price	Amount
S3	Implementation Fee - Transcript Services	2026-07-01	2027-06-30	Non-Recurring	Per Each	1	USD 0.00	USD 0.00
S5	Scribbles Migration - Transcript Services	2026-07-01	2027-06-30	Non-Recurring	Per Each	1	USD 0.00	USD 0.00

Year 1 Transaction Pricing:

Reference	Description	Start Date	End Date	Price
T2	Transcript Services	2026-07-01	2027-06-30	USD 5.00
T4	Transcript Services TPO	2026-07-01	2027-06-30	USD 15.00

Reference	Products	Description
T2	Transcript Services	Learner Type: Alumni Only Delivery Method: Parchment Print and Digital Financing Option: Transaction - Requestor Pay

Products	Description	Qty

Implementation Fee - Transcript Services	A dedicated implementation team will guide you through the setup of your purchased service/s. An implementation meeting will be held where final configuration will be reviewed and training held. The Go-Live date will be scheduled. Applicable documentation will be provided.	1.00
Scribbles Migration - Transcript Services		1.00

Quote Special Terms
Recurring items on this Order Form (other than any 3rd Party Products) shall automatically renew for succeeding terms of 12-month duration at an annual price increase of **5%** unless either party gives the other party 60 days' written notice of its intent not to renew prior to the expiration of the then-current term.

The services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above. provided, however, that Instructure may provide certain implementation related services prior to the first year Start Date at its sole discretion.

Payment Terms - Renewal Order Form: In the event that Customer fails to execute this Order Form prior to the Start Date listed above, all fees shall become due payable upon Customer's receipt of an invoice.

Non-Recurring Expiration: Unless otherwise stated in an applicable Statement of Work or this Order Form, Non-Recurring Products and 3rd Party Products must be completed within 12 months beginning on the later of the last date of signature or the Initial Start Date specified in this Order Form.

Payment Processing Fee: Subject to limitations and prior written approval of Instructure, Customer can add a surcharge to each credential request as a method of cost recovery for some or all of Customer's fees, or an auxiliary revenue source. Due to the processing fees assessed by Instructure's credit card processing vendor, there will be a 20% processing fee on all credit card (including debit) charges in excess of the credential request fee. Instructure will remit to Customer any surcharges (less any processing fees on a monthly basis, no later than 45 days following the end of each calendar month.

Overages: The annual subscription fee is non-refundable, and any credential requests included within the subscription must be used within each annual period of the Term. If the cumulative number of credential requests during an annual period exceeds the subscription's credential request limit, Customer will be charged an overage fee for each additional credential request at the rates specified in the applicable Order Form ("Overage Fee"). Overage Fees will be invoiced by Instructure monthly in arrears for the remainder of the then-current subscription period.

Pricing: Unless otherwise expressly specified in the Order Form, after the first twelve (12) months of the Agreement, Instructure, in its sole discretion, may increase the fees payable for Services under this Agreement annually. Instructure will provide at least sixty (60) days advance notice of such fees increase, which will be effective as of the date in such notice.

Terms and Conditions
Governing Terms: This Order Form shall be governed by the Master Terms and Conditions which can be found here: https://www.instructure.com/policies/mastertermsconditions

Product Supplement Terms: Product Specific Supplements which can be found here: https://www.instructure.com/policies/product-supplements, govern the use of the applicable product and/or feature offerings listed in this Order Form and/or utilized by Customer, and are incorporated into the Master Terms and Conditions.

PURCHASE ORDER INFORMATION	TAX INFORMATION
Is a Purchase Order required for the purchase or payment of the products on this order form? Please Enter (Yes or No):	Check here if your company is exempt from US state sales tax:
If Yes, please enter PO Number:	*Please email all US state sales tax exemption certifications to ar@instructure.com*

Customer purchasing documentation, such as Purchase Orders, shall only be used as proof of acceptance of the Order Form referenced therein, and the associated Master Terms and Conditions. Any terms and conditions included in any such Customer purchasing documentation are hereby expressly disclaimed by Instructure, shall be void and of no effect, and shall in all cases be superseded by the applicable Master Terms and Conditions.

By executing this Order Form, each party agrees to be legally bound by this Order Form.

Hempfield Area School District	
Signature:	_____
Name:	_____
Title:	_____
Date:	_____

Instructure, Inc. (USA/CAN)	
Signature:	_____
Name:	_____
Title:	_____
Date:	_____

LINKAGE AGREEMENT

Achieving True Self
and
Hempfield Area School District

An acceptable agreement of linkage is hereby coordinated between **Achieving True Self (ATS), a company that provides Applied Behavior Analysis (ABA) services in Maryland, Pennsylvania and West Virginia**.

ATS will consider referrals from **Hempfield Area School District** in accordance with its typical intake process, considering an individual's and family's cultural needs, flexibility with scheduling, clinical recommendations and funding sources. ATS will proudly assist referred clients in accessing appropriate levels of care.

In turn, **Hempfield Area School District** will consider referrals from ATS in accordance with its referral procedures and collaborate in the provision of offering a continuum of services for clients in the spirit of best practice.

This agreement shall be effective on the date it is signed and shall continue for two years from the effective date. Either party may terminate this agreement at any time by affording the other party thirty (30) days written notice.

Two agreements are attached for your consideration and signature. Please retain one for your agency's records and return one in the envelope provided.

Please reach out with any questions or concerns. We look forward to supporting the community together as a united front.

04.17.2026

Rick J. Murray, LSW, LBA, BCBA — Date
President/CEO and Founder
Achieving True Self

Signature — Date

Printed Name, Title and Company Represented

8865 Norwin Ave., Ste. 27, #123
N. Huntingdon, PA 15642-2769

16619 Hunters Green Parkway
Hagerstown, MD 21740

364 Patteson Drive, #263
Morgantown, WV 26505

3465 Box Hill Corporate Center Dr.
Abingdon MD 21009

Phone: (866) 287-2036 Fax: (888) 244-1718

ADDENDUM #9 TO THE CONTRACTUAL AGREEMENT

BETWEEN

PRESSLEY RIDGE GREENSBURG

AND

Hempfield Area School District

This Addendum, effective July 1, 2026, extends and modifies the original contract (hereinafter referred to a "Contract") by and between Pressley Ridge and the Hempfield Area School District for the 2026-2027 school year.

As per our original agreement paragraph 12 this agreement shall automatically renew for the succeeding school year unless terminated by Pressley Ridge pursuant to paragraph 5 or 6, or upon thirty (30) calendar days advance written notice delivered to Pressley Ridge by the SD.

By this Addendum, the parties agree to modify said Contract as follows:

P.3 - Pressley Ridge will invoice SD on a semester basis for all students enrolled at a semester rate per student of Twenty-Two Thousand, Five Hundred Dollars and 00/100 Cents ($22,500).

P.5 Revised - SD shall be obligated to pay for all services provided by Pressley Ridge pursuant to this Agreement through and including the earlier of (a) the date the student is discharged to SD for nonpayment; (b) the termination of services to the student as provided in paragraph 6, below; or (c) the completed transition of the student to a different facility or school pursuant to a change in placement pursuant to a valid IEP; or (d) the disenrollment of the student from the SD.

Add P.7.c - Act 34, Act 33 and Act 151 Clearances, TB Tests and Physicals. Pressley Ridge agrees that it will comply with the provisions of Act 34, Act 33 and Act 151 at its sole expense, which requires child abuse history and criminal background checks of independent contractors and their employees who have direct contact with children. Pressley Ridge will comply with regulations surrounding TB test and physicals for staff.

Remove P.8 - SD agrees that it, through its employees or representatives, will never disparage the services or otherwise impugn Pressley Ridge, its Board of Directors, its employees or its clients

All the other terms, conditions, requirements, and provisions of said existing contract remain in force and effect.

IN WITNESS WHEREOF, the Parties have voluntarily and with full knowledge executed this Agreement addendum the date and year first above written.
BY:

_____	_____ : _____
Doug Mullins	Name:
Chief Financial Officer	Title:
Pressley Ridge	School District:
Date: _____	Date: _____

SAAS SERVICES ORDER FORM

Customer: Hempfield Area School District	Contact: Jamie Schmidt
Address: 4347 Route 136, Greensburg, PA 15601	Email: schmidtj@hasdpa.net

Services:

CivicBell Platform:

(1) Single and bulk/batch verification interfaces, including dual-address review and McKinney-Vento support*
(2) Public-facing portal for residency verification during enrollment or annual update*
(3) REST API and Google Sheets & Excel integration *
(4) Investigation tools for person, phone, and address searches
(5) User management for staff and additional accounts with ability to limit access
(6) Verification & Investigation Logs
(7) School Locator™ — public-facing address-to-attendance-zone mapping

* Requires an active CivicBell Verification bundle

CivicBell Verification Bundle:

(1) Authoritative identity & residency confirmation: name, address, school district, phone, and school attendance zone; using data sources including but not limited to credit bureaus, USPS®, and phone networks

Services Fees: (per year, payable 12 months in advance, subject to the terms of Section 4 herein)

CivicBell Platform Fee: $3,000

+ CivicBell Verification Bundle (S — 3,000 verifications): $3,810

+ One-time onboarding fee: $500

= Initial total service term fee: $7,310

Service Term:

- Initial service term is 1 year/12 months from 07/01/2026 – 06/30/2027
- Either party may terminate this Agreement and all of its rights hereunder by providing the other party 60-day prior written notice. Autorenewal subject to Section 5 herein.

Service Capacity:

CivicBell Platform: Enrollment/annual update portal, School Locator™, REST API access, Google Sheets & Excel integration, user management, and verification & investigation logs have unlimited capacity included with the Platform Fee.

Investigation within the CivicBell Platform: Unlimited investigation queries (person, phone, and address lookups) are included with the CivicBell Platform Fee, subject to fair-use provisions. Investigation query access may be throttled to two (2) queries per hour if usage materially exceeds the district's total enrollment count in a contract year.

CivicBell Verification Bundle: 3,000 credit-bureau-backed verifications included per contract year as specified in the Bundle above. If Customer exceeds the included verifications, Company will bill at a rate of $2.00 per additional verification unless Customer purchases another bundle. This limit resets at the beginning of each annual contract.

Support and Maintenance: Company will provide up to two (2) hours of support and maintenance services quarterly at no additional cost. Any support requested beyond the two-hours quarterly allotment will be billed at a rate of $250 per hour.

SAAS SERVICES AGREEMENT

This SaaS Services Agreement ("Agreement") is entered into on 06/08/2026 (the "Effective Date") between CivicBell, LLC, a Delaware Public Benefit Limited Liability Cooperation ("Company"), and the Customer listed above ("Customer"). This Agreement includes and incorporates the above Order Form, as well as the attached Terms and Conditions and contains, among other things, warranty disclaimers, liability limitations and use limitations. There shall be no force or effect to any different terms of any related purchase order or similar form even if signed by the parties after the date hereof.

CivicBell LLC:

By: _____

Name: Anthony Spaelti

Title: CTO / COO

Hempfield Area School District:

By: Jamie Schmidt
Jamie Schmidt (Jun 8, 2026 12:13:04 EDT)

Name: Jamie Schmidt

Title: Director of Innovation, Strategic Partnerships, & Safety

TERMS AND CONDITIONS

1. SAAS SERVICES AND SUPPORT

1.1 Subject to the terms of this Agreement, Company will use commercially reasonable efforts to provide Customer the Services. As part of the registration process, Customer will identify an administrative user name and password for Customer's Company account. Alternative to a user name and password, Company can also provide an option for Customer to access the Services via a dedicated URL and IP address.

1.2 Subject to the terms hereof, Company will provide Customer with reasonable technical support services in accordance with Company's standard practices and as set forth in the Order Form.

2. RESTRICTIONS AND RESPONSIBILITIES

2.1 Customer will not, directly or indirectly: reverse engineer, decompile, disassemble or otherwise attempt to discover the source code, object code or underlying structure, ideas, know-how or algorithms relevant to the Services or any software, documentation or data related to the Services ("Software"); modify, translate, or create derivative works based on the Services or any Software (except to the extent expressly permitted by Company or authorized within the Services); use the Services or any Software for timesharing or service bureau purposes or otherwise for the benefit of a third; or remove any proprietary notices or labels.

2.2 Further, Customer may not remove or export from the United States or allow the export or re-export of the Services, Software or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign agency or authority. As defined in FAR section 2.101, the Software and documentation are "commercial items" and according to DFAR section 252.227-7014(a)(1) and (5) are deemed to be "commercial computer software" and "commercial computer software documentation." Consistent with DFAR section 227.7202 and FAR section 12.212, any use modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

2.3 Customer represents, covenants, and warrants that Customer will use the Services only in compliance with Company's standard published policies then in effect (the "Policy") and all applicable laws and regulations. Customer hereby agrees to indemnify and hold harmless Company against any damages, losses, liabilities, settlements and expenses (including without limitation costs and attorneys' fees) in connection with any claim or action that arises from an alleged violation of the foregoing or otherwise from Customer's use of Services. Although Company has no obligation to monitor Customer's use of the Services, Company may do so and may prohibit any use of the Services it believes may be (or alleged to be) in violation of the foregoing.

2.4 Customer shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Services, including, without limitation, modems, hardware, servers, software, operating systems, networking, web servers and the like (collectively, "Equipment"). Customer shall also be responsible for maintaining the security of the Equipment, Customer account, passwords (including but not limited to administrative and user passwords) and files, and for all uses of Customer account or the Equipment with or without Customer's knowledge or consent.

3. CONFIDENTIALITY; PROPRIETARY RIGHTS

3.1 Each party (the "Receiving Party") understands that the other party (the "Disclosing Party") has disclosed or may disclose business, technical or financial information relating to the Disclosing Party's business (hereinafter referred to as "Proprietary Information" of the Disclosing Party). Proprietary Information of Company includes non-public information regarding features, functionality and performance of the Service. Proprietary Information of Customer includes non-public data provided by Customer to Company to enable the provision of the Services ("Customer Data"). The Receiving Party agrees: (i) to take reasonable precautions to protect such Proprietary Information, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. The Disclosing Party agrees that the foregoing shall not apply with respect to any information after five (5) years following the disclosure thereof or any information that the Receiving Party can document (a) is or becomes generally available to the public, or (b) was in its possession or known by it prior to receipt from the Disclosing Party, or (c) was rightfully disclosed to it without restriction by a third party, or (d) was independently developed without use of any Proprietary Information of the Disclosing Party or (e) is required to be disclosed by law.

3.2 Customer shall own all right, title and interest in and to the Customer Data, as well as any data that is based on or derived from the Customer Data and provided to Customer as part of the Services. Company shall own and retain all right, title and interest in and to (a) the Services and Software, all improvements, enhancements or modifications thereto, (b) any software, applications, inventions or other technology developed in connection with Implementation Services or support, and (c) all intellectual property rights related to any of the foregoing.

3.3 Notwithstanding anything to the contrary, Company shall have the right collect and analyze data and other information relating to the provision, use and performance of various aspects of the Services and related systems and technologies (including, without limitation, information concerning Customer Data and data derived therefrom), and Company will be free (during and after the term hereof) to (i) use such information and data to improve and enhance the Services and for other development, diagnostic and corrective purposes in connection with the Services and other Company offerings, and (ii) disclose such data solely in aggregate or other de-identified form in connection with its business. No rights or licenses are granted except as expressly set forth herein.

4. PAYMENT OF FEES

4.1 Customer will pay Company the then applicable fees described in the Order Form for the Services in accordance with the terms therein (the "Fees"). If Customer's use of the Services exceeds the Service Capacity set forth on the Order Form or otherwise requires the payment of additional fees (per the terms of this Agreement), Customer shall be billed for such usage and Customer agrees to pay the additional fees in the manner provided herein. Company reserves the right to change the Fees or applicable charges and to institute new charges and Fees at the end of the Initial Service Term or then-current renewal term, upon thirty (30) days prior notice to Customer (which may be sent by email). If Customer believes that Company has billed Customer incorrectly, Customer must contact Company no later than 60 days after the closing date on the first billing statement in which the error or problem appeared, in order to receive an adjustment or credit. Inquiries should be directed to Company's customer support department.

4.2 Company may choose to bill through an invoice, in which case, full payment for invoices issued in any given month must be received by Company thirty (30) days after the mailing date of the invoice. Unpaid amounts are subject to a finance charge of 1.5% per month on any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection and may result in immediate termination of Service. Customer shall be responsible for all taxes associated with Services other than U.S. taxes based on Company's net income.

5. TERM, AUTORENEWAL AND TERMINATION

5.1 Subject to earlier termination as provided below, this Agreement is for the Service Term as specified in the Order Form, and shall be automatically renewed for additional periods of the same duration (collectively, the "Term"), unless either party requests termination at least thirty (30) days prior to the end of the then-current term.

5.2 Prior to the commencement of each Renewal Term, the Customer shall have the right to review the service provided by the Company to ensure continued alignment with the Customer's needs and objectives. Any material changes or new features proposed by the Company for the upcoming Term must be approved in writing by the Customer's designated representative.

5.3 Upon each renewal Term, the fees payable by Customer shall automatically increase by three percent (3%). In addition, Company reserves the right to adjust the fees for any subsequent renewal Term beyond such automatic increase, provided that Company gives Customer written notice of any such additional price increase at least sixty (60) days prior to the expiration of the then-current Term. Customer shall have the right to reject any such additional price increase and opt for early termination as set forth in Section 5.4.

5.4 Either party may also terminate this Agreement upon sixty (60) days' notice to the other party at any time for any or no reason. All sections of this Agreement which by their nature should survive termination will survive termination, including, without limitation, accrued rights to payment, confidentiality obligations, warranty disclaimers, and limitations of liability.

6. WARRANTY AND DISCLAIMER

Company shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Implementation Services in a professional and workmanlike manner. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Company or by third-party providers, or because of other causes beyond Company's reasonable control, but Company shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption. HOWEVER, COMPANY DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES AND IMPLEMENTATION SERVICES ARE PROVIDED "AS IS" AND COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT.

7. LIMITATION OF LIABILITY

NOTWITHSTANDING ANYTHING TO THE CONTRARY, EXCEPT FOR BODILY INJURY OF A PERSON, COMPANY AND ITS SUPPLIERS (INCLUDING BUT NOT LIMITED TO ALL EQUIPMENT AND TECHNOLOGY SUPPLIERS), OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE WITH

RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY OR OTHER THEORY: (A) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY OR CORRUPTION OF DATA OR COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY OR LOSS OF BUSINESS; (B) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (C) FOR ANY MATTER BEYOND COMPANY'S REASONABLE CONTROL; OR (D) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH ALL OTHER CLAIMS, EXCEED THE FEES PAID BY CUSTOMER TO COMPANY FOR THE SERVICES UNDER THIS AGREEMENT IN THE 12 MONTHS PRIOR TO THE ACT THAT GAVE RISE TO THE LIABILITY, IN EACH CASE, WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

8. MISCELLANEOUS

If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable. This Agreement is not assignable, transferable or sublicensable by Customer except with Company's prior written consent. Company may transfer and assign any of its rights and obligations under this Agreement without consent. This Agreement is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements, communications and other understandings relating to the subject matter of this Agreement, and that all waivers and modifications must be in a writing signed by both parties, except as otherwise provided herein. No agency, partnership, joint venture, or employment is created as a result of this Agreement and Customer does not have any authority of any kind to bind Company in any respect whatsoever. In any action or proceeding to enforce rights under this Agreement, the prevailing party will be entitled to recover costs and attorneys' fees. All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by facsimile or e-mail; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified or registered mail, return receipt requested. This Agreement shall be governed by the laws of the State of California without regard to its conflict of laws provisions or principles.

SERVICE AGREEMENT ADDENDUM

for Access to Experian Information Solutions

provided through CivicBell LLC

This Service Agreement Addendum ("Agreement") is entered into as of 06/08/2026 ("Effective Date") set forth below, by and between **CivicBell LLC**, a Delaware public benefit limited liability company ("Reseller" or "CivicBell"), and the entity identified in Section 1 below ("Customer").

CivicBell provides document-free residency verification software to school districts, charter schools, and other public-sector entities. In connection with those services, CivicBell accesses certain identity verification and fraud prevention data from Experian Information Solutions, Inc. ("Experian"), collectively called Experian Services.

By executing this Agreement, Customer agrees to all terms and conditions set forth herein, including all applicable obligations under the Gramm-Leach-Bliley Act ("GLBA"), the Driver's Privacy Protection Act ("DPPA"), and other applicable federal, state, and local laws.

Section 1: Customer Identification & Entity Information

Please complete all fields below. All information must be current and accurate.

Legal Entity Name: Hempfield Area School District

DBA or Other Names: n/a

Physical Address: 4347 Route 136, Greensburg, PA 15601

Public Phone: (724) 834-2590

Website: https://www.hasdpa.net/

Federal EIN / Tax ID: 25-6003843

Year established: X More than 5 years ago _____ 1–5 years ago _____ Less than 1 year ago

Type of Entity:

X Public School District (political subdivision of the state)

_____ Charter School or Private School under 501(c)(3) nonprofit corporation

_____ Charter School Network / Charter Management Organization

_____ Other Public-Sector or Governmental Entity (specify): _____

_____ Other: _____

Principals / Owners (if applicable – otherwise leave blank):

If Customer is a privately held entity, identify all individuals or organizations that hold a 10% or greater ownership or beneficial interest below. ***Public school districts, governmental agencies, and other public entities may leave this section blank.***

Principal / Owner: _____

Principal / Owner: _____

Principal / Owner: _____

Principal / Owner: _____

Sanctions Certification:

Please confirm the following by initialing below. This is a mandatory compliance requirement.

JS JS Customer certifies that NO owners, beneficiaries, governing board members, or controlling entities (whether individuals or organizations) are located in, headquartered in, have a principal place of business in, or organized under the laws of China, Iran, North Korea, Russia, Cuba, or Venezuela.

JS JS Customer certifies that NO owners, beneficiaries, governing board members, or controlling entities (whether individuals or organizations) appear on the Specially Designated Nationals and Blocked Persons List ("SDN List") maintained by the U.S. Department of the Treasury's Office of Foreign Assets Control ("OFAC"), or on any other applicable U.S. government restricted party list.

Technical Providers or Agents (if applicable – otherwise leave blank):

Identify any technical providers, agents, or third-party service providers that will access, transmit, store, or process Experian data on behalf of Customer:

Provider 1: _____

Provider 2: _____

Section 2: Certification of Permissible Purpose & Appropriate Use

Customer certifies that it will access and use the Experian Services solely for the following permissible purpose(s):

JS JS Verification of the identity and residency of parents, guardians, and/or other enrolling adults for the **purpose of preventing fraudulent enrollment** in connection with student enrollment processes under applicable local, state, and federal education laws. Such processes include, but are not limited to, initial enrollment verification, annual re-verification of continuing enrollment eligibility, and boundary compliance reviews conducted as part of enrollment eligibility determinations

Customer's use of the Experian Services for these purposes constitutes a legitimate business need for fraud prevention and identity verification under the Gramm-Leach-Bliley Act (15 U.S.C. §6801 et seq.).

Customer further certifies that:

2.1. Customer will use the Experian Services only to protect or prevent actual or potential fraud, unauthorized transactions, claims, or other liability, in accordance with the Gramm-Leach-Bliley Act (15 U.S.C. §6801 et seq.).

2.2. Customer will NOT use the Experian Services for the granting or denial of credit, for the setting of credit terms or pricing, or to take any adverse action against a consumer based on credit information.

2.3. Customer will NOT use the Experian Services for employment screening, tenant screening, collection purposes, insurance underwriting, or any other purpose that constitutes a "permissible purpose" under the Fair Credit Reporting Act (15 U.S.C. §1681 et seq.).

2.4. Customer will NOT use the Experian Services to identify or solicit potential customers for its products or services.

Section 3: Customer Responsibilities Under the GLBA

Customer acknowledges and agrees to the following responsibilities under the Gramm-Leach-Bliley Act and applicable regulations:

3.1. Customer shall comply with all applicable federal, state, and local statutes, regulations, and rules governing the access, use, storage, and disposal of nonpublic personal information ("NPI").

3.2. Customer shall limit access to Experian data to those employees and authorized agents who have a legitimate business need for such access in connection with the permissible purpose identified in Section 2.

3.3. Customer shall maintain strict internal procedures to ensure that its employees and agents access and use the Experian Services in compliance with this Agreement and applicable law.

3.4. Customer shall treat all data received through the Experian Services as confidential and shall take reasonable steps to maintain appropriate confidentiality and to prevent unlawful dissemination or misuse by its employees, officers, or any other person with access to such data.

3.5. Customer shall not access, transfer, or use the Experian Services or any Experian Proprietary Information outside of the United States or its territories without the express prior written approval of CivicBell and Experian.

Section 4: Prohibition on Resale or Redistribution

Customer certifies and agrees that it:

4.1. Will not further sell, resell, sublicense, lease, distribute, or otherwise transfer the Experian Services or any data or information obtained therefrom to any third party.

4.2. Will use the Experian Services solely for its own internal business purposes in connection with the permissible purpose described in Section 2.

4.3. Will not change, modify, add code to, reverse engineer, disassemble, decompile, or otherwise alter the Experian Services in any manner.

4.4. Will not use, transform, modify, or adapt the Experian Services for any purpose other than as expressly permitted in this Agreement, including use to assist in the development or functioning of any product or service competitive with Experian.

Section 5: Information Security (Experian Policy Attachment 34)

Customer acknowledges Experian's Security Requirements as set forth in Policy Attachment 34, attached hereto as Appendix A. These requirements represent the minimum security requirements acceptable to Experian for any party that receives, processes, or otherwise accesses Experian information.

To the extent Customer accesses Experian data solely through CivicBell's platform, CivicBell's infrastructure satisfies requirements 1 through 7 and requirement 12 of Policy Attachment 34 on Customer's behalf. Customer remains directly responsible for requirements 8 through 11 (Identification and Authentication, Passwords and Accounts, Training and Awareness, and Experian's Right to Audit), including but not limited to:

(i) Ensuring that each user has a uniquely assigned login and does not share credentials;
(ii) Using strong passwords and keeping all access credentials confidential;
(iii) Promptly notifying CivicBell of any suspected unauthorized access to or misuse of the Experian Services; and
(iv) Ensuring that personnel with access to the platform complete CivicBell's standard onboarding and training.

Customer further certifies that it shall implement and maintain a comprehensive written information security program, contained in one or more readily accessible parts, that includes administrative, technical, and physical safeguards appropriate to Customer’s size, complexity, and organizational structure as a public school district or charter school, the nature and scope of Customer’s activities, and the sensitivity of the Experian information provided to Customer by CivicBell.

5.1. Such safeguards shall include the elements set forth in 16 C.F.R. § 314.4 (Standards for Safeguarding Customer Information) and shall be reasonably designed to:

(i) ensure the security and confidentiality of all Experian information provided by CivicBell;
(ii) protect against any anticipated threats or hazards to the security or integrity of such information;
(iii) protect against unauthorized access to or use of such information that could result in substantial harm or inconvenience to any consumer; and
(iv) comply with any additional information security requirements imposed by applicable state or federal law governing public educational institutions, including the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g), to the extent such requirements apply to the Experian information received by Customer.

Section 6: Death Master File Certification

Customer acknowledges that many services containing Experian information also contain information from the Death Master File as issued by the Social Security Administration (“DMF”). Customer hereby:

6.1. Certifies pursuant to Section 203 of the Bipartisan Budget Act of 2013 and 15 C.F.R. § 1110.102 that, consistent with its applicable GLBA use of Experian information, Customer’s use of deceased flags or other indicia within the Experian information is restricted to legitimate fraud prevention or business purposes in compliance with applicable laws, rules, regulations, or fiduciary duty, as such business purposes are interpreted under 15 C.F.R. § 1110.102(a)(1).

6.2. Certifies that Customer will not take any adverse action against any consumer without further investigation to verify the information from the deceased flags or other indicia within the Experian information.

Section 7: Compliance Disclaimer

IN THE EVENT THAT CUSTOMER USES THE SERVICES FOR COMPLIANCE WITH ANY LAW, REGULATION OR SIMILAR REQUIREMENT APPLICABLE TO CUSTOMER, INCLUDING WITHOUT LIMITATION THE RED FLAGS RULES UNDER THE FAIR AND ACCURATE CREDIT TRANSACTIONS ACT OR THE REGULATIONS PURSUANT TO THE OFFICE OF FOREIGN ASSETS CONTROL ("APPLICABLE LAW"), CUSTOMER SHALL BE SOLELY RESPONSIBLE FOR SUCH COMPLIANCE, INCLUDING WITHOUT LIMITATION THE SUFFICIENCY OF THE SERVICES FOR SUCH PURPOSE AND ANY AND ALL SELECTION OF CRITERIA OR ATTRIBUTES USED IN THE SERVICES.

IN ADDITION TO ALL OTHER DISCLAIMERS IN THIS AGREEMENT AND ANY APPLICABLE SCHEDULE, EXPERIAN AND CIVICBELL HEREBY EXPRESSLY DISCLAIM ANY EXPRESS OR IMPLIED WARRANTY OR OTHER ASSURANCE THAT CUSTOMER'S USE OF THE SERVICES WILL BE SUFFICIENT TO COMPLY WITH APPLICABLE LAW, WHETHER OR NOT EXPERIAN AND CIVICBELL HAVE BEEN APPRISED OF SUCH USE. NEITHER EXPERIAN NOR CIVICBELL SHALL BE DEEMED TO HAVE RENDERED TO CUSTOMER ANY LEGAL OR OTHER ADVICE, INCLUDING WITH RESPECT TO CUSTOMER'S SELECTION OF CRITERIA OR ATTRIBUTES.

CUSTOMER WARRANTS THAT IT WILL USE THE SERVICES IN COMPLIANCE WITH APPLICABLE LAW. CUSTOMER SHALL DEFEND AND INDEMNIFY EXPERIAN AND CIVICBELL AND THEIR RESPECTIVE AFFILIATES FOR ANY AND ALL LIABILITIES, COSTS AND EXPENSES AND/OR DAMAGES INCURRED BY EXPERIAN OR CIVICBELL AND/OR THEIR RESPECTIVE AFFILIATES RESULTING FROM ANY NONCOMPLIANCE WITH APPLICABLE LAW BY CUSTOMER.

Section 8: Additional Terms and Conditions

8.1. Audit Rights. Experian and CivicBell shall have the right to audit Customer's use of the Experian Services to assure compliance with the terms of this Agreement. Customer shall fully cooperate with Experian and CivicBell in connection with any such audit and shall provide access to such properties, records, and personnel as may be reasonably required. CivicBell's platform automatically maintains comprehensive logs of all queries, searches, and transactions made in connection with the Experian Services on Customer's behalf. As a result, Customer is not expected to maintain separate audit records, and any audit would ordinarily be satisfied through CivicBell's existing system logs without requiring action by Customer. Notwithstanding the foregoing, Experian and CivicBell reserve the right to request additional information or access from Customer if reasonably necessary to resolve a compliance concern.

8.2. Training. Customer shall ensure that all personnel who will access or use the Experian Services receive adequate training regarding compliance with applicable laws, Experian policies and procedures, and the obligations set forth in this Agreement. CivicBell provides onboarding and training materials as part of its standard implementation process, which are designed to satisfy this requirement for Customer's typical use of the platform. Customer's completion of CivicBell's standard onboarding shall be deemed adequate training for purposes of this section, unless Experian notifies CivicBell of additional training requirements, in which case CivicBell will coordinate with Customer to ensure compliance.

8.3. Experian Policies. Customer shall comply with all current and future Experian policies and procedures as announced, amended, and/or updated by Experian from time to time. CivicBell will provide reasonable notice to Customer of material changes to such policies.

8.4. Proprietary Information. All Experian Services and information provided in connection therewith are and shall remain the exclusive property of Experian. Customer shall not acquire any ownership interest in the Experian Services or any data provided thereunder.

8.5. Indemnification. Customer shall defend, indemnify, and hold harmless Experian, CivicBell, and their respective affiliates, officers, directors, employees, and agents from and against all damages, liabilities, claims, losses, costs, and expenses (including reasonable attorney's fees) arising from Customer's breach of this Agreement or any acts, errors, or omissions of Customer or its employees, agents, or technical providers.

8.6. Limitation of Liability. EXPERIAN MAKES NO REPRESENTATION OR WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THE EXPERIAN SERVICES OR ANY DATA SUPPLIED HEREUNDER, AND EXPRESSLY DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE. NEITHER EXPERIAN NOR CIVICBELL SHALL BE LIABLE FOR INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, PUNITIVE, OR EXEMPLARY DAMAGES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT.

8.7. Term and Termination. This Agreement shall remain in effect for so long as Customer is an active customer of CivicBell utilizing the Experian Services, unless earlier terminated. CivicBell or Experian may terminate this Agreement immediately upon written notice if Customer is in material breach. Upon termination, Customer shall immediately cease using the Experian Services and shall return or destroy all Experian data in its possession within thirty (30) days of termination.

8.8. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, without regard to its conflicts of law doctrine. The parties submit to the exclusive jurisdiction and venue of the federal and state courts located in the County of Sacramento, California. Notwithstanding the foregoing, where Customer is a public entity that is required by applicable state law, regulation, or policy to contract under the laws of its home jurisdiction or to litigate disputes exclusively in its home jurisdiction, the parties may, by mutual written agreement executed prior to or contemporaneously with this Agreement, designate an alternative governing law and/or venue to the extent necessary to comply with such requirement. Any such modification shall be set forth in a written addendum signed by both parties and shall not otherwise alter the terms of this Agreement.

8.9. Severability. If any provision of this Agreement is determined to be invalid or unenforceable, such provision shall be deemed severed, and every other provision shall remain in full force and effect.

Section 9: Execution

By signing below, the undersigned authorized representative of Customer certifies that:

(a) they have read and understand this Agreement in its entirety;

(b) all information provided in Section 1 is true, complete, and accurate;

(c) Customer agrees to be bound by all terms and conditions set forth herein; and

(d) the person signing has full authority to bind Customer to this Agreement.

For CivicBell LLC:

Signature: Anthony Spaelti

Name: Anthony Spaelti

Title: CTO / COO

Date: 06/02/2026

For Customer:

Signature: Jamie Schmidt
Jamie Schmidt (Jun 8, 2026 12:13:04 EDT)

Name: Jamie Schmidt

Title: Director of Innovation, Strategic Partnerships, & Safety

Date: 06/08/2026

Appendix A:
Experian Security Requirements (Policy Attachment 34)

The security requirements included in this document represent the minimum security requirements acceptable to Experian and are intended to ensure that appropriate controls are in place to protect information and systems, including any information that is received, processed, transferred, transmitted, stored, delivered, and/or otherwise accessed in connection with the Experian Services.

As set forth in Section 5 of this Agreement, CivicBell satisfies requirements 1 through 7 and requirement 12 on Customer's behalf. Customer remains directly responsible for requirements 8 through 11.

DEFINITIONS

"Experian Information" means Experian highly sensitive information including, by way of example and not limitation, data, databases, application software, software documentation, supporting process documents, operation process and procedures documentation, test plans, test cases, test scenarios, cyber incident reports, consumer information, financial records, employee records, and information about potential acquisitions, and such other information that is similar in nature or as mutually agreed in writing, the disclosure, alteration or destruction of which would cause serious damage to Experian's reputation, valuation, and/or provide a competitive disadvantage to Experian.

"Resource" means all devices, including but not limited to laptops, PCs, routers, servers, and other computer systems that store, process, transfer, transmit, deliver, or otherwise access the Experian Information.

REQUIREMENTS SATISFIED BY CIVICBELL ON CUSTOMER'S BEHALF

1. **Information Security Policies and Governance.** CivicBell shall have Information Security policies and procedures in place that are consistent with the practices described in an industry standard, such as ISO 27002 and/or this Security Requirements document, which is aligned to Experian's Information Security policy.
2. **Vulnerability Management.** Firewalls, routers, servers, PCs, and all other resources managed by CivicBell (including physical, on-premise or cloud hosted infrastructure) will be kept current with appropriate security specific system patches. CivicBell will perform regular penetration tests to further assess the security of systems and resources. CivicBell will use end-point computer malware detection/scanning services and procedures.
3. **Logging and Monitoring.** Logging mechanisms will be in place sufficient to identify security incidents, establish individual accountability, and reconstruct events. Audit logs will be retained in a protected state (i.e., encrypted, or locked) with a process for periodic review.
4. **Network Security.** CivicBell will use security measures, including anti-virus software, to protect communications systems and network devices to reduce the risk of infiltration, hacking, access penetration by, or exposure to, an unauthorized third party.
5. **Data Security.** CivicBell will use security measures, including encryption, to protect Experian provided data in storage and in transit to reduce the risk of exposure to unauthorized parties.
6. **Remote Access Connection Authorization.** All remote access connections to CivicBell's internal networks and/or computer systems will require authorization with access control at the point of entry

using multi-factor authentication. Such access will use secure channels, such as a Virtual Private Network (VPN).

7. **Incident Response.** Processes and procedures will be established for responding to security violations and unusual or suspicious events and incidents. CivicBell will report actual or suspected security violations or incidents that may affect Experian to Experian within twenty-four (24) hours of confirmation of such violation or incident. Customer shall promptly notify CivicBell of any suspected security violation or incident involving Experian data.

REQUIREMENTS FOR WHICH CUSTOMER IS DIRECTLY RESPONSIBLE

8. **Identification, Authentication and Authorization.** Each user of any Resource will have a uniquely assigned user ID to enable individual authentication and accountability. Access to privileged accounts will be restricted to those people who administer the Resource and individual accountability will be maintained. All default passwords (such as those from hardware or software vendors) will be changed immediately upon receipt.
9. **User Passwords and Accounts.** All passwords will remain confidential and use 'strong' passwords that expire on a regular basis as set out by Customer policies. Accounts will automatically lockout after five (5) consecutive failed login attempts.
10. **Training and Awareness.** Customer shall require all personnel with access to the Experian Services to participate in information security training and awareness sessions at least annually and establish proof of learning for all personnel. Most public school districts and governmental entities already conduct regular cybersecurity awareness training for staff as part of their existing IT compliance programs; such training, together with CivicBell's standard onboarding and training materials, is designed to satisfy this requirement.
11. **Experian's Right to Audit.** Customer shall be subject to remote and/or onsite assessments of its information security controls and compliance with these Security Requirements.

SHARED REQUIREMENT

12. **Bulk Email Communications into Experian.** Neither Customer nor CivicBell will "bulk email" communications to multiple Experian employees without the prior written approval of Experian.

Hempfield – SA178472

Final Audit Report 2026-06-08

Created:	2026-06-02
By:	Anthony Spaelti (anthony@civicbell.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAioW04FqEkLIHkZppA9W6mO4u_r3NzDgQ

"Hempfield – SA178472" History

Document created by Anthony Spaelti (anthony@civicbell.com)
2026-06-02 - 6:06:05 AM GMT- IP address: 54.241.220.115

Document emailed to Anthony Spaelti (anthony@civicbell.com) for signature
2026-06-02 - 6:06:10 AM GMT

Document emailed to schmidtj@hasdpa.net for signature
2026-06-02 - 6:06:10 AM GMT

Document e-signed by Anthony Spaelti (anthony@civicbell.com)
Signature Date: 2026-06-02 - 6:07:17 AM GMT - Time Source: server- IP address: 54.241.220.115 - Signature Appearance Selected: IMAGE

Email viewed by schmidtj@hasdpa.net
2026-06-02 - 3:06:50 PM GMT- IP address: 74.125.210.32

Signer schmidtj@hasdpa.net entered name at signing as Jamie Schmidt
2026-06-08 - 4:13:02 PM GMT- IP address: 164.52.248.139

Document e-signed by Jamie Schmidt (schmidtj@hasdpa.net)
Signature Date: 2026-06-08 - 4:13:04 PM GMT - Time Source: server- IP address: 164.52.248.139 - Signature Appearance Selected: TYPE

Agreement completed.
2026-06-08 - 4:13:04 PM GMT

To: ESL District Liaisons

From: Dr. Kelly A. Noyes
Program Director of Educational Support Services

Jill Santa
Title III Supervisor

Date: May 12, 2026

Subject: Memorandum of Understanding

The 2025-26 AIU Title III Consortium agreed upon grant initiatives for the 2026-27 school year based on the planning meeting held at the Allegheny Intermediate Unit on May 8, 2026:

- A series of professional development opportunities targeting specific areas surrounding EL needs. The series of professional development opportunities will include all stakeholders and will vary in theme, scope, and audience. Expenses may include the cost of speakers and their travel, food costs where applicable, copies and supplies, associated materials such as books and workbooks, as well as up to $150 of reimbursement for substitute teacher costs to allow district staff to attend Title III professional development. This is limited to one reimbursement per district per professional development session. An invoice from the district will be required.
- Reimbursement of 40% of the district allocation up to $4,000 and for districts with an allocation of $20,000 or more, a reimbursement up to $6,000 will be available to provide summer programming, after-school remediation, tutoring (in person or remotely), parent outreach, data collection, curriculum development, technology, educational field experiences, or other supplemental support to the English Learners in the district. Reimbursement will be provided once the member provides the AIU with proof that the allocation has been spent and supplements the education of ELs. This is to be recorded on a reimbursement request form provided by the Consortium Lead.
- The consortium will continue to provide selected supplies, materials, technology, resources, and appropriate training.
- Quarterly Technical Training Sessions for ESL Liaisons/Administrators.
- A Program Coordinator will offer optional half or full day site visits and professional development for individual and district staff initiatives including, but not limited to: Program review, compliance, content area teacher scaffolds and supports, ELD updates for ESL teachers, and any other specific district needs relative to ELs. Visits may be on site or virtual.
- The opportunity to attend a national conference and/or educational training (in-person or virtual) with the consortium providing a reimbursement up to $1,750 for LEAs with under $10,000 allocation and $3,500 for those with over $10,000 allocation. This reimbursement may also be applied toward a class in addition to training or a conference.

- One Title III Event Day for participating districts. If the event is held off-site, bus transportation costs for the day will be reimbursed to participating school districts upon submission of an invoice (Actual cost up to $500.00)

In addition to the above stated initiatives, each member of the Consortium as a recipient of Title III funds agrees to maintain compliance in each of the following areas:

- Following the procedures* for the proper identification of English Learners.
- Following procedures* for parental notification of program placement.
- Following procedures* for consultation with non-public schools, identification of non-public school ELs, reporting of non-pub school students, and providing supplemental support to non-public entities as defined within Title III.
- Administering annual ELD Assessment as defined by the Pennsylvania Department of Education.
- Continuing to monitor the ESL Program for continuous improvement, including the review of appropriate data.
- Maintaining records and complying with all requirements under ESSA as per the Pennsylvania Department of Education.
- Ensuring equity of educational quality and equitable resources for the LEA's ELs.
- Active participation by all Consortium members is important to the overall success of the Consortium and the attainment of performance goals.

*Procedures refer to the requirements set forth by the Pennsylvania Department of Education.

This Memorandum of Understanding is contingent upon the availability and receipt of Title III funding for the 2026–2027 school year. In the event that Title III funds are not awarded, this Memorandum of Understanding shall be considered null and void, and neither party shall be obligated to fulfill the terms outlined herein.

The_____School District is in agreement with the aforementioned initiatives.

The_____School District is NOT in agreement with the aforementioned initiatives and declines participation in the Title III AIU Consortium.

Signature: Date:

_____ _____

Print Name:

_____

Book	Policy Manual
Section	600 Finances
Title	Purchases Subject to Bid/Quotation
Code	610
Status	
Adopted	October 19, 2015
Last Revised	March 8, 2022
Last Reviewed	April 28, 2026

Authority

It is the policy of the Board to obtain competitive bids and price quotations for products and services where such bids or quotations are required by law or may result in monetary savings to the school district.[1][2]

Guidelines

The amounts contained in this policy regarding competitive bid and price quotation requirements are subject to adjustments based on the Consumer Price Index.[1][2][3]

Competitive Bids

When seeking competitive bids, the Board shall advertise once a week for three (3) weeks in not less than two (2) newspapers of general circulation.[1][2]

After due public notice advertising for competitive bids, the Board shall be authorized to:

1. Purchase furniture, equipment, school supplies and appliances costing a base amount of ~~$21,900~~ **$24,500** or more, unless exempt by law.[2]

2. Contract for construction, reconstruction, repairs, maintenance or work on any school building or property having a total cost or value of more than ~~$21,900~~ **$24,500** unless exempt by law.[1]

The Board prohibits the practice of splitting purchases to avoid advertising and bidding requirements.[1][2]

With kind, quality and material being equal, the bid of the lowest responsible bidder meeting bid specifications shall be accepted upon resolution of the Board, unless the Board chooses to reject all bids.[1][2]

The Board recognizes that emergencies may occur when imminent danger exists to persons or property or continuance of existing school classes is threatened, and time for bidding cannot be provided because of the need for immediate action. Bidding decisions in the event of such emergencies shall be made in accordance with existing legal requirements.[1]

Electronic Bidding

The Board shall receive bids electronically for competitive contracts, except for construction and design services, in compliance with applicable laws and Board policy.[4][5]

The district shall electronically maintain the confidentiality of the bid until the bid opening.[5]

Competitive Electronic Auction Bidding

The Board shall adopt a resolution approving the use of competitive electronic auction bidding for contracts for supplies or services, but not for construction or design services.[4][6]

An invitation for bids shall be issued and shall include:[6]

1. Procurement description.

2. All contractual terms, when practical.

3. Conditions applicable to procurement, including a notice that bids will be received in an electronic auction manner.

Public notice and advertisement of the invitation for bids shall be given in the manner required for non-electronic bidding.

Bids shall be accepted electronically at the time and in the manner designated in the invitation for bids.

During the auction, bidders shall be able to review their bid rank or the low bid price, and may reduce their bid prices during the auction.

At the conclusion of the auction, the record of the bid prices received and the name of each bidder shall be open to public inspection.

After the auction period has expired, the district shall grant in writing withdrawal of a bid when the bidder requests relief and presents credible evidence of a clerical mistake due to reasons permitted by law, within the time period established by the district.

The contract shall be awarded within sixty (60) days of the auction by written notice to the lowest responsible bidder, or all bids may be rejected. Extensions of the award date may be made by written, mutual consent of both parties.

Price Quotations

Unless exempt by law, at least three (3) written or telephonic price quotations shall be requested by the Board for:[1][2]

1. Furniture, equipment, school supplies and appliances costing a base amount of more than ~~$11,800~~ **$13,200** but less than ~~$21,900~~ **$24,500**.[2]

2. All contracts for construction, reconstruction, repairs, maintenance or work on any school building or property, having a total cost or value of more than ~~$11,800~~ **$13,200** but less

than ~~$21,900~~ **$24,500**..[1]

If it is not possible to obtain three (3) quotations, a memorandum must be kept on file showing that fewer than three (3) qualified vendors exist in the market area. The written price quotations, written records of telephonic price quotations and memoranda shall be kept on file for three (3) years.

Work Performed by District Maintenance Personnel

The Board may authorize district maintenance personnel to perform construction, reconstruction, repairs or work having a total cost or value of less than ~~$11,800~~ **$13,200**.[1]

Delegation of Responsibility

The Board may grant the Board Secretary or Purchasing Agent the authority to purchase supplies and award contracts in the amount and manner designated by applicable law.[1][2]

Legal

1. 24 P.S. 751
2. 24 P.S. 807.1
3. 24 P.S. 120
4. 62 Pa. C.S.A. 4602
5. 62 Pa. C.S.A. 4603
6. 62 Pa. C.S.A. 4604

62 Pa. C.S.A. 4601 et seq

610-AR-0-PurchSubjToBid-Quot.pdf (85 KB)

Book	Policy Manual
Section	600 Finances
Title	Purchases Budgeted
Code	611
Status	
Adopted	October 19, 2015
Last Revised	March 8, 2022
Last Reviewed	April 28, 2026

Authority

It is the policy of the Board that when funds are available all purchases contemplated within the current budget and not subject to bid shall be made in a manner that ensures the best interests of the district.[1][2]

Delegation of Responsibility

All purchases that are within budgetary limits may be made upon authorization of the Accounts Payable Specialist, Business Manager, Board Secretary, and/or Superintendent, unless the contemplated purchase is for more than ~~$21,900~~ **$24,500,** in which case prior approval by the Board is required.[1][2][3]

All purchase order requests must be referred to the Accounts Payable Specialist, department head, building principal, and Superintendent, who shall check whether the proposed purchase is subject to bid; whether sufficient funds exist in the budget; and whether the material might be available elsewhere in the district.[1][2][3]

Legal

1. 24 P.S. 751
2. 24 P.S. 807.1
3. 24 P.S. 609

24 P.S. 508

611-AR-0-PurchProcedures.pdf (86 KB)

611-AR-1-ReceivingProcedures.pdf (78 KB)

Book	Policy Manual
Section	800 Operations
Title	Conflict of Interest
Code	827
Status	
Adopted	December 8, 2025

Purpose

This policy shall affirm standards of conduct established to ensure that Board members and employees avoid potential and actual conflicts of interest, as well as the perception of a conflict of interest.

Definitions

Confidential information shall mean information not obtainable from reviewing a public document or from making inquiry to a publicly available source of information.[1]

Conflict or **Conflict of interest** shall mean use by a Board member or district employee of the authority of his/her office or employment, or any confidential information received through his/her holding public office or employment, for the private pecuniary benefit of him/herself, a member of his/her immediate family or a business with which s/he or a member of his/her immediate family is associated. The term does not include an action having a de minimis economic impact, or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the Board member or district employee, a member of his/her immediate family or a business with which s/he or a member of his/her immediate family is associated.[1]

For federal purposes, a **conflict of interest** includes when the employee, officer, agent, or Board member, any member of their immediate family, their partner, or an organization that employs or is about to employ any of those individuals, has a financial or other interest in or a tangible personal benefit from an entity considered for a contract.[2]

De minimis economic impact shall mean an economic consequence which has an insignificant effect.[1]

Financial interest shall mean any financial interest in a legal entity engaged in business for profit which comprises more than five percent (5%) of the equity of the business or more than five percent (5%) of the assets of the economic interest in indebtedness.[1]

Honorarium shall mean payment made in recognition of published works, appearances, speeches and presentations, and which is not intended as consideration for the value of such services which are nonpublic occupational or professional in nature. The term does not include tokens presented or provided which are of de minimis economic impact.[1]

Immediate family shall mean a parent, parent-in-law, spouse, child, spouse of a child, brother, brother-in-law, sister, sister-in-law, or the domestic partner of a parent, child, brother or sister. [1]

Business partner shall mean a person who, along with another person, plays a significant role in owning, managing, or creating a company in which both individuals have a financial interest in the company.

Delegation of Responsibility

Each employee and Board member shall be responsible to maintain standards of conduct that avoid conflicts of interest. The Board prohibits members of the Board and district employees from engaging in conduct that constitutes a conflict of interest as outlined in this policy.

Guidelines

All Board members and employees shall be provided with a copy of this policy and acknowledge in writing that they have been made aware of it. Additional training shall be provided to designated individuals.

Disclosure of Financial Interests

No Board member shall be allowed to take the oath of office or enter or continue upon his/her duties, nor shall s/he receive compensation from public funds, unless s/he has filed a statement of financial interests as required by law.[3]

The district solicitor and designated district employees shall file a statement of financial interests as required by law and regulations.[4][5]

Standards of Conduct

The district maintains the following standards of conduct covering conflicts of interest and governing the actions of its employees and Board members engaged in the selection, award and administration of contracts.[2]

No employee or Board member may participate in the selection, award or administration of a contract supported by a federal award if s/he has a real or apparent conflict of interest as defined above, as well as any other circumstance in which the employee, Board member, any member of his/her immediate family, his/her business partner, or an organization which employs or is about to employ any of them, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.[2]

The district shall not enter into any contract with a Board member or employee, or his/her spouse or child, or any business in which the person or his/her spouse or child is associated valued at $500 or more, nor in which the person or spouse or child or business with which associated is a subcontractor unless the Board has determined it is in the best interests of the district to do so, and the contract has been awarded through an open and public process, including prior public notice and subsequent public disclosure of all proposals considered and contracts awarded. In such a case, the Board member or employee shall not have any supervisory or overall responsibility for the implementation or administration of the contract.[1]

When advertised formal bidding is not required or used, an open and public process shall include at a minimum:

1. Public notice of the intent to contract for goods or services;

2. A reasonable amount of time for potential contractors to consider whether to offer quotes; and

3. Post-award public disclosure of who made bids or quotes and who was chosen.

Any Board member or employee who in the discharge of his/her official duties would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his/her interest as a public record in a written statement to be attached to the Board minutes.[1]

No Board member or district employee shall accept an honorarium.[1]

Board members and employees may neither solicit nor accept gratuities, favors or anything of monetary value from contractors or parties to subcontracts, unless the gift is an unsolicited item of nominal value. Gifts of a nominal value may be accepted in accordance with Board policy.[2] [6]

Improper Influence

No person shall offer or give to a Board member, employee or nominee or candidate for the Board, or a member of his/her immediate family or a business with which s/he is associated, anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment based on the offeror's or donor's understanding that the vote, official action or judgment of the Board member, employee or nominee or candidate for the Board would be influenced thereby.[1]

No Board member, employee or nominee or candidate for the Board shall solicit or accept anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment, based on any understanding of that Board member, employee or nominee or candidate that the vote, official action or judgment of the Board member, employee or nominee or candidate for the Board would be influenced thereby.[1]

Organizational Conflicts

Organizational conflicts of interest may exist when due to the district’s relationship with a subsidiary, affiliated or parent organization that is a candidate for award of a contract in connection with federally funded activities, the district may be unable or appear to be unable to be impartial in conducting a procurement action involving a related organization.[2]

In the event of a potential organizational conflict, the potential conflict shall be reviewed by the Superintendent or designee to determine whether it is likely that the district would be unable or appear to be unable to be impartial in making the award. If such a likelihood exists, this shall not disqualify the related organization; however, the following measures shall be applied:

1. The organizational relationship shall be disclosed as part of any notices to potential contractors;

2. Any district employees or officials directly involved in the activities of the related organization are excluded from the selection and award process;

3. A competitive bid, quote or other basis of valuation is considered; and

4. The Board has determined that contracting with the related organization is in the best interests of the program involved.

Reporting Conflicts of Interest

Any perceived conflict of interest that is detected or suspected by any employee or third party shall be reported to the Superintendent. If the Superintendent is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the Board President.

Any perceived conflict of interest of a Board member that is detected or suspected by any employee or third party shall be reported to the Board President. If the Board President is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the Superintendent, who shall report the incident to the solicitor.

No reprisals or retaliation shall occur as a result of good faith reports of conflicts of interest. The district shall provide written notification of such protections to district employees.[7]

The Superintendent or designee shall report in writing to the federal awarding agency or pass-through entity any potential conflict of interest related to a federal award, in accordance with federal awarding agency policy.[8]

Investigation

Investigations based on reports of perceived violations of this policy shall comply with state and federal laws and regulations. No person sharing in the potential conflict of interest being investigated shall be involved in conducting the investigation or reviewing its results.

In the event an investigation determines that a violation of this policy has occurred, the violation shall be reported to the federal awarding agency in accordance with that agency's policies.[8]

Disciplinary Actions

If an investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the district shall take prompt, corrective action to ensure that such conduct ceases and will not recur. District staff shall document the corrective action taken and, when not prohibited by law, inform the complainant.

Violations of this policy may result in disciplinary action ~~for employees~~ up to and including discharge, fines, and possible imprisonment. Disciplinary actions shall be consistent with Board policies, procedures, applicable collective bargaining agreements, and state and federal laws.

Legal

1. 65 Pa. C.S.A. 1101 et seq
2. 2 CFR 200.318
3. Pol. 004
4. 51 PA Code 15.2
5. 65 Pa. C.S.A. 1104
6. Pol. 322
7. 2 CFR 200.217
8. 2 CFR 200.112
9. Pol. 317

Pol. 011

Pol. 319

Pol. 609

Pol. 702

HEMPFIELD AREA SCHOOL DISTRICT
FIELD TRIP REQUEST FORM

SIDE A

Date of Request (At least 60 Days in advance of trip. If not, explain why.) _____

School Name: High School
Teacher(s) Making Request: E. Shafran / B. Adamson
Date(s) of Trip: November 12-13, 2026
Number of Pupils: 24-45
Grade Level(s)/Club/Organization: upper-level German students/WWII & Holocaust students
Destination of Trip: Washington, D.C.
Detailed Purpose of Trip: Students will travel to Washington DC to visit the Holocaust Museum, monuments and museums to learn more about the Holocaust as well as our country

Place of Departure: high school
Departure Time: 6:00 am Nov. 12
Estimated Return Time: 9 pm pm Nov. 13

Overnight Lodging (If yes, complete name, address & phone below) ☐ No ☑ Yes
Name of Lodging: TBD
Address: Washington, DC
Phone: _____

Number of Teachers: 2
Number of Substitutes Needed: 2
Number of Adults (non-teachers): _____
Dates Substitute(s) are Needed: _____

List Names of Teachers Attending Field Trip. ALL Teacher's names MUST be listed.
1. E. Shafran
2. B. Adamson
3.
4.
5.
6.

Total Cost of Trip: $11,400-$16,000 (aprox)
Per Student Cost: $395-$475, enrolldependei
Breakdown Cost for: Food: see itinerary
Admission/Fees: see itinerary
Other explain: _____
Transportation: see itinerary

Method of Fundraising Planned for this Field Trip: candles, popcorn, pizza, snacks

	Signature	Date
Principal/Athletic Director's Authorization		5/27/26
Assistant Superintendent's Authorization		5/28/26
School Board or Superintendent's Authorization*		

*Superintendent signature is required for field trips NOT requiring an overnight stay.

IF DISSAPPROVED, STATE REASON: _____

cc: Building Principal
Teacher Making Request

Check off items listed on Side B as completed and attach documentation to this request form as needed.

Side B

PLEASE NOTE THE FOLLOWING AND PLACE A CHECK MARK IN FRONT OF EACH NOTING THAT THE INFORMATION IS ATTACHED OR THOSE REQUIRING NOTIFICATION HAVE BEEN NOTIFIED.

Items attached

- [x] The Field Trip Request that was submitted to the Principal sixty (60) days prior to the trip. If not, explain why.
- [x] Fundraising Form submitted for approval.
- [x] A correlation of the rationale with Club/Activity Goals or District Planned Courses, including examples of related student activities to be completed before and/or after the trip.
- [x] A detailed student and teacher itinerary documenting how each activity correlates with items in #2. Note any dates that would conflict with school related activities and/or obligations..
- [x] A plan for student study time and provisions for over night security for overnight trips.
- [x] A plan for administering medication. It is the sponsor's responsibility to find an individual to dispense medication. List name(s) of those dispensing the medication. If a nurse is not on the district's volunteer list have the nurse contact Pupil Services. The sponsor may check with the field trip site to determine if personnel are available to dispense medication.
- [ ] Evidence of adequate performance liability insurance for any private contracted services, including transportation.

I am aware that I must complete the following before going on the trip

- [x] District Transportation Form must be completed.
- [x] Notify the cafeteria at least two (2) weeks in advance as to the number of students who will miss lunch on the day of the field trip and make provisions for the students' lunches on that day, if the trip extends through the lunch period.
- [x] Prepare a list of students who are to participate in the trip and present this list to the building principal at least one (1) week in advance.
- [x] Prepare a list of students who are restricted from the field trip and preparations for their programs for the day and give this to the building principal.
- [x] Prepare the students and chaperones who are taking the trip with respect to the purpose, the acceptable type of behavior while traveling and at the destination, the form of recommended attire, and their responsibility to serve as representatives of their school and district.
- [x] Notify the school nurse of the dates for the scheduled field trip at least two (2) weeks in advance.
- [x] Distribute and collect completed Hempfield Area School District Field Trip Permission Form(s) and complete Hempfield Area School District Field Trip Medication Form(s) for students who will need medication during the field trip.
- [x] Send District Field Trip Medication Forms(s) to the school nurse at least eight (8) days prior to the field trip. The school nurse will review the completed Field Trip Medication Form(s) and give directions to the student and parent regarding medication/health services.
- [x] Give all over-the-counter medications/prescription medications to the school nurse three (3) days prior to the field trip.
- [x] Check with your building principal as to other building requirements.
- [x] Complete the Field Trip Evaluation Form and return it to the building principal within ten (10) days of the field trip.

Cultural Connections
Group Tours Incorporated

1-800-724-TRIP
Specializing in customized group tours

The Lincoln Memorial & Reflecting Pool

Washington, D.C.

November 12-13, 2026

Hempfield Area High School

PRELIMINARY ITINERARY

Tour # 111226 HF

Smithsonian Museum of Natural History

Thursday, November 12 Smithsonian Museums, Holocaust Museum, Dinner & National Monuments Walking Tour

Assemble early this morning and depart by **private chartered motorcoach** for the Washington, D.C. (rest stop made en route). Arrive in the Washington mid-day and meet your local guide. Proceed to the National Mall and enjoy a picnic lunch with your group (bring your own brown bag lunch). Then, enjoy the afternoon **visiting the Smithsonian Museums of your choice** including the National Air & Space Museum or National Museum of African – American History (timed reservations required), the National Museum of American Museum and/or the National Museum of Natural History Museum. Later this afternoon, **visit the United States Holocaust Memorial Museum** which depicts the events and history of the Nazi rule of Germany from 1933 to 1945 through an extraordinary collection of photography and film, presented in three sections: The Nazi Rise to Power, the Period of Nazi Rule and the Immediate Aftermath. Then, have dinner with your group at the Elephant & Castle, followed by a **guided walking tour of the National Monuments surrounding the reflecting pool including the Washington Monument, the World War II Monument, and also the Vietnam Veterans, Korean War and Lincoln Monuments.** Proceed to your hotel in northern Virginia and check in. **Overnight in the greater Washington, D.C. area (nighttime security guards included).**

Friday, November 13 Tidal Basin Memorials, White House Photo, Souvenir Shopping & The National Zoo

After **breakfast**, check out and enjoy a **walking tour around the Tidal Basin visiting the MLK, FDR and Jefferson Memorials.** Then, enjoy a photo opportunity of the White House before making a stop for some souvenir shopping. Later this morning, transfer to **the Smithsonian National Zoo**, where you will have the chance to explore the exhibits and see Asian elephants, African lions, Giant Pandas, and new baby Elephant! Time to get l unch (at your own expense) before departing for the return trip later this afternoon. A rest and fast food **dinner stop (own expense) will be made en route.** Estimated time of return is 8-9:00 PM.

See reverse for price, inclusions, registration instructions and additional information.

Tigers at the Smithsonian National Zoo

Cultural Connections
Group Tours Incorporated

1-800-724-TRIP
Specializing in customized group tours

Price, Inclusions, Terms & Travel Protection Options

WASHINGTON, D.C.: November 12-13, 2026

Hempfield Area High School (Tour #111226 HF)

Tour Price:
$475.00 per student (with 24/students/bus)
$425.00 per student (with 32/students/bus)
$395.00 per student (with 40/students/bus)

To Register: **Submit by Monday, ~~June~~ July 15, 2026**

1 – Registration Form to Group Tours, Inc (NOT SCHOOL)

- EMAIL to office@grouptoursinc.com (use PDF Fill-In Form or scan) OR
- MAIL to Group Tours, Inc., 668 Phillips Road, Victor, NY 14564

2 - $50.00 deposit + $25.00 district required travel insurance = $75.00 total

- CREDIT CARD ONLINE at www.grouptoursinc.com (PAY NOW button)
  Mark 'Credit Card Online' on the payment section of your Registration Form
- MAIL CHECK OR MONEY ORDER (payable to 'Group Tours, Inc.')
  Mail to Group Tours Office with Registration Form

*****Please indicate the traveler's name and Tour #111226 HF with all payments***

Payments: Use provided payment coupons to submit the following additional payments:
$100.00 due July 15 & August 15 & September 15, 2026, Balance due October 15, 2026

Price: The price listed is specific to this custom designed itinerary, inclusions, and dates. If any unexpected changes occur relative to the planned itinerary or services, the agency will work with the district administrators and chaperones to make adjustments or substitutions in order to operate the tour within the specified price/budget.

Price Includes: 2-day private charter motorcoach including driver expenses, gratuity, tolls and parking; 1 night hotel accommodations in the greater Washington, D.C. area (students in quad/triples + teacher chaperones in double/twins) including breakfast buffet and private night time security guards; one group dinner, sightseeing per itinerary including the National Zoo, National Monuments, Smithsonian Museums & Holocaust Museum; services of a full time local guide, all taxes & tips.

Not Included: Lunches; dinner on the return trip, spending money, luggage handling, district required travel insurance (25.00).

Program Information & Materials: Final Itinerary will be distributed at an Informational meeting approximately 2-3 weeks prior to tour departure. **Tour Coordinator: Rachel Bourn at (585) 697-3590 or Rachel@grouptoursinc.com**

Cancellation & Refund Policy All cancellations must be made in writing to Group Tours and indicate the traveler's name and group/trip name. Cancellation notices are accepted by mail or email at office@grouptoursinc.com. Refunds will be issued 30 days from the date the cancellation notice is received. Cancellations are subject to the following penalties: on or before July 1 no penalty; July 1-Aug 31 $100.00 penalty; Sept 1-30 $200.00; Oct 1 or after 100% penalty (no refund).

Participant Responsibility: By completing and submitting the Registration Form, the student traveler and his/her family agrees to all the information and terms outlined in this document including the Cancellation & Refund Policy.

Travel Protection: AIG Travel Guard insurance is not included in your program fee but required by your school district. This coverage may provide a full refund of trip program fees (beyond the above Group Tour's refund policy) in the event of cancellation for family or medical emergencies (such as a Covid 19 diagnosis or medically required quarantine) or other covered reasons, such as inclement weather. Please see attached summary of AIG Travel Guard travel insurance. Please note this policy does include 50% 'Cancel For Any Reason' coverage. LIMITATIONS DO APPLY, PLEASE REVIEW CARFEULLY. All travelers MUST pay an additional $25.00 with their tour deposit to purchase this coverage. Insurance payments are made to Group Tours, Inc. by check or credit card online as indicated.

HEMPFIELD AREA SCHOOL DISTRICT
DEPOSITORY REPORT
JUNE 29, 2026 - BOARD MEETING

CASH	FOR THE MONTH OF MAY 2026:	GENERAL FUND	GOB 2022 FUND	FOOD SERVICE FUND	TOTAL BALANCE
FNB - CASH BALANCES AT BEGINNING OF THE MONTH		$ 17,693,543.23	$ 463,330.01	$ 2,018,639.74	
ADD:	DEPOSITS FOR THE MONTH	$ 4,901,592.57	$ 500,113.29	$ 1,061,232.19	
DEDUCT:	DISBURSEMENTS FOR THE MONTH	$ (6,897,351.11)	$ (72,545.57)	$ (437,966.89)	
FNB - BALANCES PER BANK STATEMENT AT END OF THE MONTH		**$ 15,697,784.69**	**$ 890,897.73**	**$ 2,641,905.04**	**$ 19,230,587.46**

INVESTMENTS	INTEREST RATE	INTEREST (5/1/26 TO 5/31/26)	TOTAL INTEREST (7/1/25 TO 5/31/26)	MAY BALANCE	MATURITY DATE
GENERAL FUND:					
PSDLAF - MAX	3.420%	$ 944.61	$ 11,046.60	$ 326,122.65	NOT APPLICABLE
PSDLAF - FULL FLEX POOL (PENFED)	4.200%	$ -	$ -	$ -	**WD BY BANK ON 7/1/25**
PSDLAF - FULL FLEX POOL (BELLCO)	3.590%	$ 8,896.07	$ 101,344.01	$ 2,926,592.30	NOT APPLICABLE
PSDLAF - FULL FLEX POOL (VNB LOC)	3.500%	$ 26,064.80	$ 300,409.55	$ 8,794,452.90	NOT APPLICABLE
FNB - MONEY MARKET ICS SWEEP	3.6600%	$ 8,572.69	$ 98,869.83	$ 2,751,723.24	NOT APPLICABLE
GENERAL FUND INTEREST EARNED FISCAL YEAR TO DATE			**$ 511,669.99**		
GOB 2022 FUND:					
FNB - DEMAND DEPOSIT SLUGS (NET)	3.500%	$ 166,769.49	$ 2,137,998.68	$ 82,752,512.65	NOT APPLICABLE
GOB 2022 FUND INTEREST EARNED FISCAL YEAR TO DATE			**$ 2,137,998.68**		
TOTAL INVESTMENTS (FNB & PSDLAF) CURRENTLY HELD AT END OF THE MONTH				**$ 97,551,403.74**	

HEMPFIELD AREA SCHOOL DISTRICT

GENERAL FUND

TAX COLLECTOR'S REPORTS - MAY 2026

SUBJECT TO FINAL AUDIT

2025-2026

TAX COLLECTIONS:

CURRENT TAXES:	ADAMSBURG	HEMPFIELD	HUNKER	MANOR	NEW STANTON	YOUNGWOOD	TOTALS
PROPERTY	$ -	$ 8,905.47	$ -	$ -	$ -	$ -	$ 8,905.47
PER CAPITA	$ -	$ -	$ -	$ -	$ -	$ -	$ -
LST	$ 159.13	$ 18,235.44	$ 2,711.92	$ 219.32	$ 2,835.47	$ 1,097.28	$ 25,258.56
WAGE	$ 3,294.75	$ 1,150,894.26	$ 5,854.87	$ 15,724.41	$ 71,010.02	$ 67,962.02	$ 1,314,740.33
R/E TRANSFER	$ -	$ 98,242.96	$ -	$ -	$ -	$ -	$ 98,242.96
TOTALS	**$ 3,453.88**	**$ 1,276,278.13**	**$ 8,566.79**	**$ 15,943.73**	**$ 73,845.49**	**$ 69,059.30**	**$ 1,447,147.32**

DELINQUENT TAXES:

REAL ESTATE	$ -
PER CAPITA	$ 3,094.58
LST	$ 1.26
WAGE	$ 14,501.12
TOTAL	**$ 17,596.96**

GRAND TOTAL OF TAX COLLECTIONS **$ 1,464,744.28**

2026-2027 Ala Carte Recommendations
Hempfield Area School District

		Recommended
	2025-2026	2026-2027
Brk Pastry Entree	$1.75	$1.75
Cereal Entree	$1.75	$1.75
Cold Brew Coffee	$2.00	$2.00
Hot Entree Bfast	$1.75	$1.75
Smoothie Entree	$2.00	$2.25
Lunch Entrée	$2.75	$2.75
$3.00 Cookie	$3.00	$3.00
Baked Cookie	$0.50	$0.50
Boba Tea	$3.00	$3.00
Capri Sun	$1.50	$1.50
Cheese Cup	$0.60	$0.75
Donut Pk	$2.75	$2.75
Flavored Water	$1.50	$1.50
Fruit or Veggie	$1.25	$1.25
G2 Gatorade	$2.25	$2.25
Large Soft Pretzel	$2.00	$2.00
Milk	$1.00	$1.00
Nachos with Cheese	$2.00	$2.00
Salad Entree	$2.75	$3.25
Small Pretzel	$1.00	$1.00
SmartSnack Drink	$1.50	$1.50
Snack Chips	$1.25	$1.25
Snack Cracker	$0.75	$0.75
Snack Fruit roll/by foot	$1.00	$1.00
Snack LG Cookie	$2.00	$2.00
Snack Lg Ice Cream	$2.00	$2.25
Snack poptart/nutrigrain	$1.00	$1.00
Snack Rice Krispies	$1.50	$1.50
Snack Sm Ice Cream	$1.50	$1.50
Snack Welch's	$1.25	$1.25
Water 16oz	$1.00	$1.00
Water 8oz	$0.75	$0.75
LG Gatorade	$3.00	$3.00

WALSWORTH YEARBOOKS

Service and Support Plan for

HEMPFIELD AREA SCHOOL DISTRICT

Presented by: Cheryl Franzmann, CJE

2027-2029

Walsworth yearbooks

WHY WALSWORTH?

Schools that choose Walsworth gain a dependable partner committed to quality, education and results that last. That's why we're the most trusted name in yearbooks.

A LONG-TERM PARTNER FOR ADVISERS, STUDENTS AND SCHOOLS.

Walsworth Yearbooks delivers dependable printing, classroom-ready resources and personal support – all from the only family-owned yearbook company now in its fourth generation.

Headquartered in Marceline, Missouri, Walsworth combines small-town values with the resources of a national company serving schools across the country.

WHAT SETS WALSWORTH APART:

- **Family-owned stability:** Family-owned since 1937 and now in the fourth generation of Walsworth family leadership. Because we are not owned by private equity, our decisions focus on advisers, students and long-term quality – not short-term returns.
- **Proven results:** Walsworth supports thousands of schools nationwide, from programs building confidence and consistency to those earning national awards.
- **Adviser-first support:** Real people, real answers and hands-on help all year.
- **Flexible and transparent:** Clear pricing, flexible deadlines and no budget surprises.
- **Student-centered learning:** Tools and curriculum that teach journalism, design and teamwork.

Congratulations to all of our 2025 award-winners!

AT A GLANCE

89+ years of printing excellence

99+ percent average customer service rating

250+ employees with 20-plus years of experience at Walsworth, each an expert in their field

46 CSPA Crowns and NSPA/ACP Pacemakers our schools won in 2026 – the most of any yearbook company

1 focus – yearbook. Yearbook isn't just another product we offer; it's all we do. We're proud to have a devoted yearbook sales team with expertise in journalism, ready to help you.

0 times Walsworth has been bought or sold. We hold ourselves responsible to those who buy the yearbook and the yearbook staffs and advisers who create them.

WALSWORTH YEARBOOKS PROPOSAL

Cheryl Franzmann, CJE | 412.719.1493 | cheryl.franzmann@walsworth.com
walsworthyearbooks.com

Walsworth yearbooks

SUPPORT YOU CAN RELY ON

YOUR PROGRAM PARTNER

NO BUDGET SURPRISES

Walsworth believes in full financial transparency.

How we protect your budget:

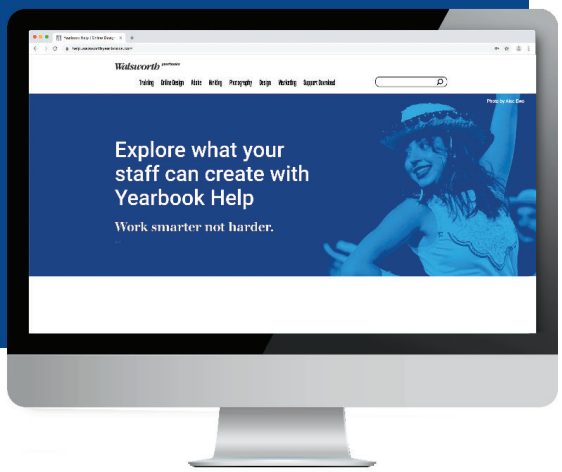
- Clear estimates before production
- No charges without prior approval
- Ongoing budget planning and tracking support
- Itemized cost reviews throughout the year

FEWER DEADLINE HEADACHES

Our flexible deadlines are customized around your school calendar. Online submission, digital proofs and production tracking keep everyone informed and on schedule.

ON-DEMAND YEARBOOK GUIDANCE

In addition to your rep, **yearbookhelp.com** provides guidance on every stage of yearbook creation. Resources are designed to support real classroom needs.



MARKETING SUPPORT

Reach parents and students directly and entice them to buy a yearbook using our valuable resources at **walsworthyearbooks.com/marketing**.

LIVE TECHNICAL SUPPORT

Available Monday-Friday during extended support hours we respond to questions quickly and offer text, chat, email and phone services. In most cases, a support person can be contacted immediately, and most calls are returned within hours. We can be contacted at **computer.support@walsworth.com** or **800.369.1530.**

MEET WALLI - YOUR YEARBOOK COMPANION

Walli is the yearbook industry's first AI chatbot designed to support your staff anytime. Walli is trained exclusively on Walsworth-created resources – not outside web content – ensuring answers are accurate, classroom-appropriate and aligned with real yearbook workflows.

WALLI

Walli provides real-time answers to common questions, helping advisers and students move forward with confidence.

WALSWORTH YEARBOOKS PROPOSAL

Cheryl Franzmann, CJE | 412.719.1493 | cheryl.franzmann@walsworth.com
walsworthyearbooks.com

Walsworth yearbooks

YEARBOOK CREATION MADE MANAGEABLE

DESIGN OPTIONS THAT FIT YOUR PROGRAM

Walsworth supports multiple page creation workflows to fit your program's experience, goals and resources, with built-in safeguards and yearbook-specific enhancements. Our tools save time without sacrificing quality.

Supported options include:

1. Yearbook 360 – Online Design
2. Adobe InDesign® with Walsworth enhancements
3. Stratus for web-based Adobe access

TagGenius – SMARTER PHOTO TAGGING

TagGenius uses facial recognition technology to help staffs quickly and correctly tag students in photos. Advisers remain in control while students save hours of manual work.

tag genius

The result:

- More faces identified
- Stronger coverage
- Less time spent sorting photos and building captions
- Easier Indexing

TECHNOLOGY THAT SUPPORTS LEARNING

Walsworth technology is designed to support collaboration, accountability and instruction. These tools support what students learn in the classroom and help advisers stay organized and confident throughout the year.

- **Web-based access for students with Yearbook 360 – Online Design**
- **Coverage tracking and reporting**
- **Online proofing and corrections**
- **Integrated photo editing tools**
- **Crowdsourcing solutions with Yearbook Snap and Staff Snap**
- **Secure student data protection**

Photos by Kamryn Sanchez and Connor Upchurch

Cheryl Franzmann, CJE | 412.719.1493 | cheryl.franzmann@walsworth.com
walsworthyearbooks.com

TEACHING SUPPORT THAT FITS THE CLASSROOM

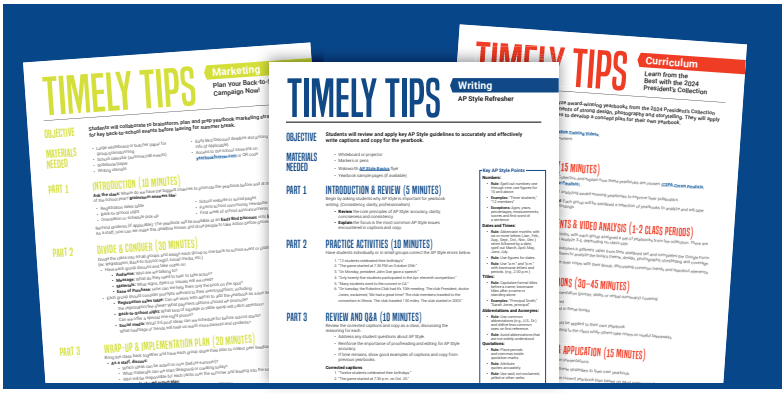
Walsworth provides classroom-friendly curriculum created by former advisers and journalism educators in printed/digital version, video or audio formats.

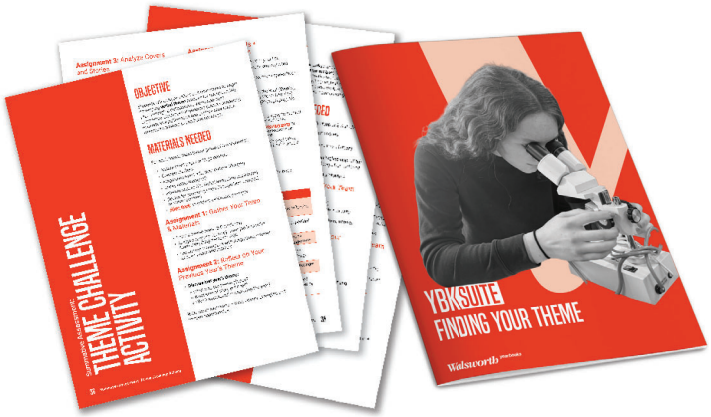
CURRICULUM THAT WORKS

A full *Yearbook Suite* curriculum is available through Walsworth. Whatever you need, we have you covered, from reading units and videos to tests, quizzes, self-assessments and rubrics. Workbooks contain short lessons with activities to get students creating a yearbook faster.

Curriculum includes lessons on

- Theme, writing, design, photography and coverage
- Journalism ethics, law and AI instruction
- Staff management/organization, marketing and more





LEARN FROM RECOGNIZED YEARBOOK LEADERS

Walsworth training includes access to nationally respected journalism educators such as Sabrina Cady, CJE, and Jim Jordan. These experts work directly with advisers and staffs to strengthen storytelling, design and coverage.

Extra support for new advisers:

- Timely Tips Lesson Plans and monthly checklists
- Yearbook Playbook and Yearbook Blueprint resources
- New Adviser Field Guide
- Community support

> "Walsworth truly provides all the tools needed to exceed your goals. My students and I get to continuously work with journalism experts from around the country at workshops, through detailed training videos, on Zoom calls and even in my own classroom. **They've helped me and my students grow in confidence, skill and creativity."**
>
> *Yary Lira, McKinney High School*
> *McKinney, Texas*

WALSWORTH YEARBOOKS PROPOSAL

Cheryl Franzmann, CJE | 412.719.1493 | cheryl.franzmann@walsworth.com
walsworthyearbooks.com

Walsworth yearbooks

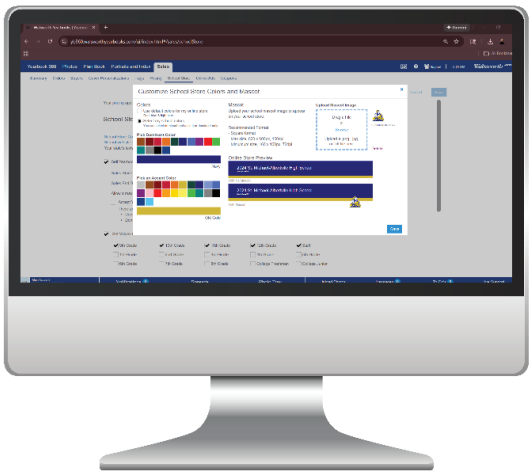
SELL MORE BOOKS WITH LESS STRESS

SELLING YOUR BOOK

Walsworth helps schools increase sales without increasing advisers' workload.

Sales and marketing support includes:

- Online yearbook and ad sales
- Parent Email Program (PEP) to supercharge your sales
- Customized marketing materials
- Spanish marketing resources
- Sales tracking and reporting
- Online yearbook donation options for buyers



"The PEP program has been a seamless way to connect with families about purchasing yearbooks, **and it is taken care of 100% by Walsworth**! Since we started to take advantage of this free service, our yearbook has sold out three years in a row."

Neena Schwartz, Upper Merion Area High School
King of Prussia, Pennsylvania

THE WALSWORTH PLANNING KIT

Every Walsworth school receives a yearly Planning Kit designed to keep staffs organized from start to finish. Tools support planning, ladder development, theme building and sales – all classroom-ready and easy to use.

Your planning kit includes:

- Font and color book
- Yearbook Blueprint Workbook
- Template Catalog
- Educational and sales posters
- Press passes

WALSWORTH YEARBOOKS PROPOSAL

Cheryl Franzmann, CJE | 412.719.1493 | cheryl.franzmann@walsworth.com
walsworthyearbooks.com

Walsworth yearbooks

QUALITY YOU CAN TRUST

PRINTING AND MANUFACTURING

Walsworth is among the top three yearbook printers in the United States, combining national scale with personalized service.

Your yearbook is printed and bound in Marceline, Missouri using modern presses and consistent color standards. Our G7-certified process ensures accurate color and reliable results from proof to final book.

What this means for schools:

- Pages match approved proofs
- Consistent color throughout the book
- No need for on-site press checks

If a problem occurs, Walsworth stands behind the product and works quickly to make it right.

> **Walsworth has my loyalty because of one simple word: quality.** Quality in all areas. Quality of materials. Quality of resources. Quality of care. Quality of customer service. Quality of technology. Quality of relationship. And, of course, the quality of the yearbook. **After 26 years as a yearbook adviser – all with Walsworth – I know there is nothing that can happen that Walsworth wouldn't help with."**
>
> *Andrew Atkins, Nashville Christian School*
> *Nashville, Tennessee*

RESPONSIBLE PRINTING

Walsworth is committed to responsible printing practices, including sustainably sourced materials and efficient production processes. Learn more at **walsworthyearbooks.com/environmental-commitment.**

THE ONLY LIMIT IS YOUR IMAGINATION

CREATIVE, FULLY CUSTOMIZABLE COVERS AND ENDSHEETS

Walsworth offers fully customizable covers and endsheets with professional artist support, allowing schools to create a look that reflects their story and community. From classic designs to premium materials and finishes, schools have the freedom to design covers and endsheets that feel uniquely theirs.

WALSWORTH YEARBOOKS PROPOSAL

Cheryl Franzmann, CJE | 412.719.1493 | cheryl.franzmann@walsworth.com
walsworthyearbooks.com

INSPIRATION, RECOGNITION & RESULTS

SIGNATURE INSPIRATION RESOURCES:

Idea File **magazine:** For more than 35 years, Idea File has delivered practical ideas and real student work written for advisers by advisers and journalism professionals.

Possibilities **book:** Published every other year, Possibilities showcases standout design, photography and coverage from hundreds of Walsworth schools nationwide and acts as a teaching and inspiration resource in the classroom.

Gallery of Excellence and Online Inspiration: Walsworth's Gallery of Excellence and online showcase galleries highlight strong student work from schools across the country, giving staffs accessible recognition and ideas they can use right away.

Recognition that motivates students. Support that helps advisers grow.

Walsworth believes yearbook work should feel meaningful at every level. We provide inspiration, recognition and hands-on training that help staffs improve with confidence.

- **Local workshops:** Hands-on training for advisers and staff members focused on real classroom needs and building connections with like-minded staffs in your area.
- **Adviser Academy:** A virtual, collaborative learning experience designed to support advisers through planning, instruction and leadership, with recordings of the sessions available all year long.
- **The Mike Taylor Elite Weekend Experience:** Advanced training for advisers and editors ready to refine theme, coverage and design and elevate their program.
- **Photo Contest:** Student photographers can enter the Walsworth Photo Contest. Winning and honorable mention images are featured across Walsworth platforms, and winners receive a $250 Visa® gift card.

These experiences help programs grow stronger, more confident and more intentional – no matter their starting point – and they are part of the reason Walsworth schools consistently earn top national honors.

Walsworth schools earn more national recognition than any other publisher – a reflection of support that helps programs grow at every level.

Cheryl Franzmann, CJE | 412.719.1493 | cheryl.franzmann@walsworth.com
walsworthyearbooks.com

PRICING SPECS & REFERENCES

SPECIFICATIONS

High School Yearbook
Book Trim Size: Size 9
Pages: 236
Copies: 1050
Cost: $53,256
Cost/Copy: $50.62

Includes:
Cover: 4-Color, custom cover
Endsheets: 4-Color, custom endsheet
Binding: Smyth-Sewn Binding
Board Weight: 160 pt cover board
Paper: 100# Legend Gloss or Legend Matte Paper

Additional:
4-page increase: $1,258

INCLUSIONS

Middle Schools Yearbook
Book Trim Size: Size 8
Pages: 72
Copies: 400
Cost: $10,096
Cost/Copy: $25.24

Includes:
Cover: 4-Color, custom cover
Endsheets: unprinted white
Binding: Smyth-Sewn Binding
Board Weight: 98 pt cover board
Paper: 80# Legend Gloss or Legend Matte Paper

Additional:
4-page increase: $377

REFERENCES

North Allegheny High School
Sara Tallerico, Adviser
stallerico@northallegheny.org

Franklin Regional High School
Ron Suvak, Principal
rsuvak@franklinregional.k12.pa.us

Kiski Area High School
Sarah Gracey, Adviser
sarah.gracey@kiskiarea.com

Kiski Area Intermediate School
Bob Capanna, Adviser
robert.capanna@kiskiarea.com

J.E. Harrison Middle School (Baldwin)
Heather Bianchi, Adviser
hbianchi@bwschools.net

Jefferson Middle School (Mt. Lebanon)
Ashlee Beckett, Adviser
abeckett@mtlsd.net

MORE THAN A PRINTER

We are a **long-term partner** dedicated to helping advisers succeed, students grow and schools create yearbooks they are proud to share for years to come.

For additional questions, please reach out to Cheryl Franzmann, CJE at cheryl.franzmann@walsworth.com or 412.719.1493. **Thank you for the opportunity to discuss your yearbook needs.**

WALSWORTH YEARBOOKS PROPOSAL

SCHOOL PROJECT	LOCATION	VENDORS	Lowest Quote
Cooler Upgrade	WPT	Douglas Equipment	$ 11,749
Freezer Upgrade	WHE	Allegheny Refrigeration	$ 16,705
Cooler Upgrade	WHE	Allegheny Refrigeration	$ 11,865
Dishwasher - New	WHE	Trimark SS Kemp	$ 18,655
Cooler Upgrade	WHM	Douglas Equipment	$ 11,978
Dishwasher - New	STW	Trimark SS Kemp	$ 22,260
Freezer Upgrade	STW	Douglas Equipment	$ 13,439
Steamer Upgrade	HS	Trimark SS Kemp	$ 21,848
Steamer Upgrade	HS	Trimark SS Kemp	$ 21,848
TOTAL			**$ 150,347**

Source:	Amount:
Twisted Computing	$ 1,500.00
Ed Lasko	$ 400.00
Westmoreland Electric	$ 1,500.00
JP. Kraisinger (2015)	$ 1,000.00
Owen Kraisinger (2017)	$ 250.00
Pittsburgh Chapter NTMF	$ 500.00
Karen & Tony Kistner	$ 150.00
Jim & Kathy Siniawski	$ 250.00
TBrady Services LLC (2012)	$ 1,250.00
Paul Kraisinger	$ 1,000.00
Deven Phillips (2018)	$ 400.00
Tom & Lenora Phillips	$ 250.00
Weeter Family	$ 320.00
Joan & Edward Filipiak	$ 150.00
Frosty Shack Fundraiser Night	$ 200.00
Jim Shorkey	$ 500.00
FS-Elliott	$ 2,500.00
Catalyst Connections	$ 2,000.00
McKinley Architects	$ 2,000.00
Crabtree	$ 1,500.00
Mike Baker Nutrition Group	$ 100.00
WHVFD	$ 500.00
Tower Engineering	$ 1,000.00
Jerome & Alison Kraisinger	$ 250.00
NTMA	$ 3,000.00
Katie Kertoy	$ 50.00
Hochendoner/Sinnamond Family	$ 25.00
Bosanac Garage Doors	$ 155.00
JAW Lawncare (2025)	$ 350.00
Cody Wassel (2014)	$ 150.00
Alex Pedder (2013)	$ 100.00
Nathan & Janeen Blackert	$ 100.00
Eric Claney (2015)	$ 500.00
The Sternick Family	$ 200.00
Ward Family	$ 100.00
Drew Kraisinger	$ 250.00
Darla Bryant	$ 50.00
Mike & Raissa Woodside	$ 100.00
Hunter Maholic (2016)	$ 200.00
Total Raised:	**$ 24,800.00**

RESOLUTION IMPLEMENTING THE HOMESTEAD AND FARMSTEAD EXCLUSION FOR FISCAL YEAR 2026-2027 IN ACCORDANCE WITH ACT 1 OF SPECIAL SESSION OF 2006.

Hempfield Area School District
4347 Route 136
Greensburg, PA 15601

The Hempfield Area School District, Westmoreland County, Pennsylvania ("District"), is authorized to implement the homestead and farmstead exclusion for the 2026-2027 fiscal year for eligible properties pursuant to Act 1 of Special Session of 2006 ("Act 1"); and

The Commonwealth of Pennsylvania has announced that the District will receive a property tax reduction allocation of $2,191,265.77 for the 2026-2027 fiscal year. There is no undistributed amount from the 2025-2026 homestead and farmstead exclusion calculation that is being added into the 2026-2027 calculation. The total amount of funds available for the 2026-2027 homestead and farmstead calculation is $2,191,265.77; and

Under Section 342 of Act 1, the District calculates the homestead and farmstead exclusion based upon the best available information for the purpose of reducing school district property taxes. The calculations are based upon the amount of the property tax reduction allocation and the information provided by the Westmoreland County Assessment Office; and

According to the certified information on May 1, 2026 provided to the District by the Westmoreland County Assessment Office, there are 12,963 eligible homestead properties and 51 eligible farmstead properties located within the District; and

The Board of School Directors has reviewed its options and has chosen to proceed in the manner reflected in this Resolution for the 2026-2027 fiscal year.

RESOLVED, that the homestead and farmstead exclusions be implemented within the Hempfield Area School District as follows:

1. Taxpayers with eligible homestead or farmstead property approved by the County Assessment Office under the requirements of Act 1 are eligible to receive exclusions on school real property taxes;

2. The farmstead exclusion amount shall be equal to the homestead exclusion amount;

3. The District has calculated the dollar amount of the homestead exclusion to be $168.57 and the dollar amount of the farmstead exclusion to be $168.57 based on a real estate tax rate of 99.10 mills; and,

4. The District has calculated the assessed value of the homestead exclusion to be $1,701.00 and the assessed value of the farmstead exclusion to be $1,701.00 based on a real estate tax rate of 99.10 mills; and,

5. The District Administration is authorized to take all steps necessary to implement the homestead and farmstead exclusion amounts described in this Resolution and under Act 1, including but not limited to preparation of the real estate tax bills indicating the original amount of tax liability, the amount of the exclusion, the net amount of tax due and the required tax notices.

Certificate of Adoption: The undersigned certifies that the above Resolution was adopted at a public meeting on June 29, 2026.

_____

Jennifer Krivus, Board Secretary