

# Agenda of Working Meeting

## The Board of Trustees Hempfield Area School District

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A Working Meeting of the Board of Trustees of Hempfield Area School District will be held Monday, October 19, 2026, beginning at 7:00 PM Administration Board Room, 4347 Route 136, Greensburg, PA 15601.

### 1. MEETING OPENING

1.A. Call to Order

1.B. Pledge of Allegiance

1.C. Roll Call - Board Secretary

1.D. Notice of Executive Sessions

1.E. Mission Statement: *"The Hempfield Area School District, in its commitment to excellence, shall engage and educate all students for personal success through a shared responsibility with the student, family, and community in a safe, secure, and nurturing environment"*.

### 2. STUDENT REPRESENTATIVES (attend voting meetings)

#### Description:

Joseph Coldren, Student Council President; Katie Wentzel, Student Council Vice President.

### 3. SUPERINTENDENT'S REPORT

### 4. HEARING OF CITIZENS (Agenda Items)

### 5. BOARD SECRETARY'S REPORT - Dr. S. Learn (VP)

5.A. Approval of the September 28, 2026, board meeting Minutes.

#### Recommended Motion(s):

Motion to approve the minutes from the September 28, 2026 board meeting.

### 6. BUILDINGS & GROUNDS/TRANSPORTATION - V. DeAugustine (Chair), M. Alfery, L. Stevens

6.A. Approval of two Change Order items.

#### Recommended Motion(s):

Motion that approval be given for the attached List of two (2) change order items and corresponding amounts to the applicable two (2) contractors for the additions and renovations of the Hempfield Area Senior High School as depicted in the grand total amount of \$26,545.50 for the month of October 2026 and to be paid from the Project's planned Contingency Fund contained in the District's GOB 2022 Fund.

6.B. Approval to hire Professional Service Industries, Inc. for asbestos.

#### Recommended Motion(s):

Motion that approval be given to hire Professional Service Industries, Inc. to provide the required on-site project asbestos sampling, testing, monitoring, and final air clearance testing for the additions and renovations of the Hempfield Area Senior High School for the applicable rates as depicted in their Agreement (pending Solicitor review) with the District and to be paid from the District's GOB 2022 Fund

**7. EDUCATION - J. Bretz (Chair), M. Alfery, J. Stape, T. Miller**

7.A. Approval of the College-in-High School Agreement with Westmoreland Community College.

**Recommended Motion(s):**

Motion to approve the Agreement with Westmoreland Community College for its College-in-High School program, which allows eligible high school students to fulfill secondary school graduation requirements.

7.B. Approval of UPMC Western Behavioral Agreement.

**Recommended Motion(s):**

Motion to approve the non-binding referral agreement with UPMC Adolescent Walk-In Center, at no cost to the District, for the utilization of services by students experiencing crisis.

**8. PERSONNEL - J. Stape (Chair), V. DeAugustine, D. Graft**

8.A. Approval of Leaves of Absence

**Description:**

**Employee #4219:** leave of absence effective January 19, 2026, through June 4, 2027 (unpaid). This is an extension of a previously approved leave.

**Employee #2587:** leave of absence effective September 21, 2026, through October 27, 2026 (tentative). (paid)

**Employee #4357:** leave of absence effective October 12, 2026, through October 23, 2026 (paid). This is an extension of a previously approved leave.

**Employee #4637:** leave of absence effective October 12, 2026, through October 23, 2026. (paid)

**Recommended Motion(s):**

Motion to approve all Leaves of Absence, as presented.

8.B. Approval of Resignations & Retirements

**Description:**

**Resignation:**

**1. Emily Hardy:** Special Education Teacher at Fort Allen Elementary School, effective on the agreed-upon release date, but no later than December 4, 2026.

**Recommended Motion(s):**

Motion to approve all Resignations and Retirements, as presented.

8.C. Approval of Employment

**Description:**

**Leanne Byers:** 10-month Custodian (Floater ), district-wide, effective October 7, 2026. The terms and conditions are in accordance with the Hempfield Area Educational Support Personnel PSEA Collective Bargaining Agreement.

**Autumn Lauritzen:** Part-time Building Aide at West Hempfield Elementary School, effective October 6, 2026. The terms and conditions are in accordance with the Hempfield Area Educational Support Professionals PSEA Collective Bargaining Agreement.

**Tina Stewart** -2nd Semester LTS English Teacher (Masters scale, step 2) at the High School, effective January 18, 2027 through June 4, 2027. The terms and conditions are in accordance with the HAEA Collective Bargaining Agreement. (Replacing a teacher who is on leave and this is a continuation from the first semester)

**Substitutes list be approved, as needed:**

**Sydney Sapir**

**Charles Angus**-Substitute Custodian

**Recommended Motion(s):**

Motion to approve all Employment as presented.

**8.D. Approval of Transfers****Description:**

**Tyler Warden:** Assistant to the Athletic Director to Interim Athletic Director effective September 26, 2026, through the period of employment of a new Athletic Director. He will continue to receive his salary plus a daily rate increase of \$50 and benefits as per the Act 93 Plan while serving in this capacity. (This is a temporary position and a continuation of a previously approved motion.)

**Erin Sidun:** Special Education Secretary to interim PIMS Coordinator in Central Administration effective November 1, 2026 through December 31, 2026 at an hourly rate of \$23.00 All other terms and conditions of employment shall remain in accordance with the Secretarial Salary and Fringe Benefit Plan.

**Recommended Motion(s):**

Motion to approve all Transfers as presented.

**8.E. Approval of other Personnel items.****Description:**

1. Approval be granted for administration to create the following position in the 2026-2027:

(1 position) - Temporary LTSReading/Elementary Teacher at West Point effective November 1, 2026, through June 4, 2027. This position is supporting a pilot program at Maxwell Elementary School.

2. That the Agreement between QUESTEQ Educational Technology Management and the Hempfield Area School District to provide Pennsylvania Information Management System (PIMS) consulting services be extended through December 31, 2026.

Note: The original contract was May 11, 2026, through October 31, 2026.

3. That the following individuals be approved as bus drivers employed through DMJ for the 2026-2027 school year:

**Michael J Vallozzi**

**Nancy Sanner**

4. That the following individuals be approved as personal care assistants employed through ESS for the 2026-2027 school year:

**Abigail Porter**

**Deanna Dick**

**Brooke Neiderhiser**

**Anna Feick**

**Recommended Motion(s):**

Motion to approve Other Personnel Items as presented.

**9. SUPPLEMENTALS - M. Alfery (Chair), T. Miller, D. Graft****9.A. Approval of Supplementals****Description:**

1. That the following supplemental contracts be created, effective October 1, 2026:

**Supplemental Contract Position, \$2026-27 Salary**

School Nurse Department Liaison (1 position), \$2,500  
Speech Department Liaison (1 position), \$2,500  
LLL- Special Education - Location TBD, \$5,000

2. That the following supplemental contract resignations be approved and accepted:

National Art Honor Society - High School - **Tom Billeck**  
Basketball Assistant Varsity Girls Coach - **Bill Wentzel**

3. That the following supplemental contracts be approved:

**Supplemental Contract Position, Name - \$2026-27 Salary**

National Art Honor Society-HS, **Emily Diagnault** - \$1,506  
LLL - Wendover MS - Position #1, **Holly Hallman** - \$5,000  
Basketball Head 9th Gr Boys Coach, **James Kiesel** - \$4,393  
Basketball Asst Varsity Girls Coach, **Charles Humphries** - \$5,271  
Basketball 8th Gr Silver Girls Coach, **Jessica Peterson** - \$3,640  
Basketball 7th Gr Silver Girls Coach, **Charles Humphries** - \$3,640  
Rifle Head Coach, **Andrew Auckerman** - \$3,865  
Indoor Track and Field-HS, **Kaly Homa** - \$1,988

**10. POLICY - T. Miller (Chair), J. Bretz, J. Stape**

10.A. Approval of all Fundraisers as presented.

**Description:**

**Fort Allen Elementary - Art Class**

Selling merchandise with students' artwork. End of Nov. 2026 to Dec. 2026.

Amount expected to raise: \$800 to help with the purchase of supplies for the art room.

**Hempfield Area High School - Theatre Parent Company**

Lottery ticket sales, bingo event, merchandise sales, concessions. Feb. 24 - 28, 2027.

Amount expected to raise: \$6,000 to go to the booster program for T-shirts, meals, and musical materials.

(A small games-of-chance certificate was obtained).

**Hempfield Area High School - Choir of Hempfield Area Assoc. Parent Company**

Product and ticket sales.

Selling food products (Bundt cakes, pie shoppe, pepperoni rolls) and lottery tickets. Nov. 2026 - Mar. 2027.

Amount expected to raise: varies and will go to student funds for trip and show choir.

(A small games-of-chance certificate was obtained).

**Stanwood Elementary School - CPAT w/Aspiring Educators**

AM drive-thru Coffee Sale. Periodically throughout the 2026-27 school year.

Amount expected to raise: \$100 to go towards future events and activities benefiting Stanwood students and staff.

**Stanwood Elementary School - CPAT**

Candy Donations - \$5 donations from Stanwood staff and families. Sept. 21 through Oct. 25, 2026.

Amount expected to raise: \$200 to be used to help contribute to the cost of the Grandparents' Breakfast event at Stanwood.

**Hempfield Area High School - Hempfield Baseball Parents Club**

Chick-Fil-A Spirit Night's receiving a portion of sales. Oct. 13 and Dec. 7, 2026.

Amount expected to raise: \$1,000 total, to be used for spring equipment, team supplies, and snacks.

**Hempfield Area High School - Hempfield Baseball Parents Club**

Selling Raffle Tickets. Oct. 14 - Nov. 27, 2026.

Amount expected to raise: \$2,000 to be used for spring equipment, team supplies, and snacks.

(A small games-of-chance certificate was obtained.)

**West Hempfield Middle School - WHM PTA**

Wilsons Candy catalog and online sales. Nov. 09, 2026.

Amount expected to raise: \$1,500 to go towards student engagement, including a spring activity and PBIS items.

**Hempfield Area - Wrestling Boosters Club**

Raffle Tickets, Tip Boards, and Clear the Mat Board. Nov. 2026 - Jan. 2027.

Amount expected to raise: \$3,300 to benefit the needs of the wrestlers, including tournaments, hotels, food, gifts, etc.

**Hempfield Area High School - Bots IQ Team**

Holding a Bingo Night at West Point VFD, including basket raffles. Nov. 20, 2026.

Amount expected to raise: \$5,000 - \$8,000 to support BotIQ Team expenses.

(A small games-of-chance certificate/license is provided by the West Point VFD)

**Recommended Motion(s):**

Motion to approve all fundraisers, as presented.

10.B. Approval of Overnight Field Trip to Italy

**Description:**

**Recommended Motion(s):**

Motion to approve the Northern Italy trip for high school students in June of 2028 through the Global Tours Educational Travel Program.

11. **FINANCE - T. Miller (Chair), L. Stevens, D. Graft**

11.A. Approval of Monthly Financial Reports

**Description:**

1. That the *List of Bills and Payments* for the month of October 2026, in the total amount of \$ \_\_\_ TBD \_\_\_, be approved as submitted.
2. That the *Depository Report* for the month of September 2026 be approved as submitted.
3. That the *Tax Collector's Report* for the month of September 2026 be approved as submitted.
4. All *Activity Statements* received for approval in the month of October 2026 be approved as submitted.
5. That the *General Fund Budget Transfers* for the month of October 2026 be approved as submitted.

**Recommended Motion(s):**

Motion to approve all Monthly Financial Reports, as presented.

11.B. Approval for the Business Manager to work with Keytex Energy to acquire electricity.

**Recommended Motion(s):**

Motion that approval be given to authorize Paul Schott (Business Manager) to work with Keytex Energy to acquire electricity commodity pricing options and to lock in a fixed price per kWh with a To Be Determined electricity vendor for a To Be Determined period of time based on pricing options received from electricity vendors as well as the current commodity market conditions for electricity procurement.

11.C. Approval of authorization of payment of bills and funds.

**Recommended Motion(s):**

Motion that approval be given to authorize the payment of all applicable November 2026 Bills and Payments for the General Fund, the GOB 2022 Fund, and the Food Service Fund.

11.D. Approval that the donation from the HASD Class of 2010 be accepted.

**Recommended Motion(s):**

Motion that the donation of funds received from the HASD Class of 2010 in the amount of \$238.00 be accepted to pay for a portion of the outstanding student lunch debt at the

West Hempfield Elementary School in the District's Cafeteria Fund for the 2026-2027 fiscal year.

11.E. Approval to enter into an Agreement with New York Life Insurance Company.

**Recommended Motion(s):**

Motion that approval be given to enter into an Agreement with the New York Life Insurance Company to make available voluntary whole life insurance coverage at the individual employee's cost with no cost to the District.

12. **ATHLETICS - M. Alfery (Chair), V. DeAugustine, D. Graft**

13. **BOARD SAFETY & SECURITY - M. Alfery (Chair), T. Miller, L. Stevens**

14. **TECHNOLOGY - J. Bretz (Chair), M. Alfery, T. Miller, J. Stape**

15. **SCHOOL BOARD - Jerry Radebaugh (Pres.), Dr. Scott Learn (VP)**

15.A. Approval to purchase and pay for the annual Enterprise License.

**Recommended Motion(s):**

Motion that approval be given to purchase and to pay for the annual Enterprise License for NetID software to remotely manage the District's twelve (12) OPENGATE AI Weapons Detectors from CEIA USA, LTD. Through the COSTARS State Purchasing Program in the total amount of \$18,000.00 to be paid from the District's 2026-2027 fiscal year PCCD School Safety & Mental Health State Grant received in the General Fund.

15.B. Approval to enter into an Intergovernmental Cooperation Agreement with Hempfield Township.

**Recommended Motion(s):**

Motion that approval be given to enter into an Intergovernmental Cooperation Agreement with Hempfield Township for the purchase of Road Salt and Anti-Skid Material at the applicable rates as depicted in their Intergovernmental Cooperation Agreement (pending Solicitor review) with the District and to be paid from the District's General Fund.

16. **COMMITTEE REPORTS**

16.A. District Safety & Security - Mrs. Lindsay Stevens

16.B. Drug Awareness & Prevention - Mr. Mike Alfery

16.C. Foundation Funds Committee - Dr. Scott Learn

16.D. Greensburg-Hempfield Area Library - Mrs. Jennifer Bretz

16.E. Central Westmoreland Career and Technology Center - Dr. Scott Learn

16.F. Westmoreland Intermediate Unit - Mrs. Jennifer Bretz

17. **HEARING OF CITIZENS (Non-Agenda Items)**

## **18. MEETING CLOSING**

### **18.A. Adjournment**

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# Regular Meeting

**Monday, September 28, 2026 7:00 PM**

Administration Board Room, 4347 Route 136, Greensburg, PA 15601

## 1. MEETING OPENING

### 1.A. Call to Order

Mr. Jerry Radebaugh called the meeting to order at 7:09 PM.

### 1.B. Pledge of Allegiance

### 1.C. Roll Call - Board Secretary

Members Present: Mr. Mike Alfery, Mrs. Jennifer Bretz, Mr. Vince DeAugustine, Mr. Daniel Graft, Mrs. Tracy Miller, Mrs. Jennifer Stape, Mrs. Lindsay Stevens, Dr. Scott Learn, and Mr. Jerry Radebaugh

Not Present: None

### 1.D. Notice of Executive Sessions

Mr. Jerry Radebaugh announced that the board met in an executive session, prior to tonight's meeting, from 6:00 PM to 7:05 PM to discuss contracts and personnel.

### 1.E. Mission Statement: *"The Hempfield Area School District, in its commitment to excellence, shall engage and educate all students for personal success through a shared responsibility with the student, family, and community in a safe, secure, and nurturing environment".*

## 2. STUDENT REPRESENTATIVES (attend voting meetings)

Joseph Coldren, Student Council President; Katie Wentzel, Student Council Vice President

## 3. SUPERINTENDENT'S REPORT

### 3.A. Recognition of September Spartans of the Month

FTA - Taylor Carnes

MAX - Maxx Cline

STW - Morgan Nave

WHE - Raylan Gilbert

WPT - Brooks Quinn

WEN - Arie Guinen

WHM - Liliana Chillinsky

HAR - Max White

HS - Jacob Buchholz

## 4. HEARING OF CITIZENS (Agenda Items)

## 5. BOARD SECRETARY'S REPORT - Dr. S. Learn (VP)

Approval of Board Meeting Minutes

**Motion to approve the minutes from the August 17, 2026, and September 21, 2026, board meetings.**

*Dr. Scott Learn moved to approve motion #5, as presented. Motion seconded by Mrs. Jennifer Bretz, and being put to a vote, carried, vote being polled as follows:*

*Ayes: Mike Alfery Jennifer Bretz, Vince DeAugustine, Daniel Graft, Scott Learn, Tracy Miller, Jerry Radebaugh, Jennifer Stape and Lindsay Stevens.*

*Nays:*

## 6. BUILDINGS & GROUNDS/TRANSPORTATION - V. DeAugustine (Chair), M. Alfery, L. Stevens

### 6.A. Approval for the change order items and corresponding amounts to the applicable contractors.

**Motion that approval be given for the attached list of seven change order items and corresponding amounts to the applicable contractors as depicted in the total amount of \$86,256.70 and to be paid from the District's GOB 2022 Fund.**

### 6.B. Approval to purchase new furniture from W.B. Mason Interiors through PA CoStars State Purchasing Contract.

**Motion that approval be given to purchase new furniture from W.B. Mason Interiors through the PA CoStars State Purchasing Contract number 035E22-157 in the total amount of \$1,765,668.55 for the High School Project and to be paid from the District's GOB 2022 Fund.**

### 6.C. Approval of the installation of new wall panels along the front of the gym.

**Motion that approval be given to install new wall panels along the front of the gym wall in the amount of \$56,496.00 and to install new soffit panels under the bus access canopy roofs in front of the school building in the amount of \$134,356.00 at the Fort Allen Elementary School as two change orders through the Garland Company, Inc. and David M. Maines Roofing, Inc. through the CoStars State Purchasing Program in the grand total amount for these two change orders of \$190,852.00 and to be paid from the GOB 2022 Fund.**

*Mr. Vince DeAugustine moved to approve motions 6.A through 6.C, as presented. Motion seconded by Mr. Mike Alfery, and being put to a vote, carried, vote being polled as follows: Ayes: Mike Alfery Jennifer Bretz, Vince DeAugustine, Daniel Graft, Scott Learn, Tracy Miller, Jerry Radebaugh, Jennifer Stape and Lindsay Stevens.  
Nays: None*

**7. EDUCATION - J. Bretz (Chair), M. Alfery, J. Stape, T. Miller**

Approval of the WIU Master Services Agreement for the 2026-27 school year.

**Motion that the Master Services Agreement with the Westmoreland Intermediate Unit for applicable services required by the District be approved for the 2026-27 school year.**

**7.A. Approval of Hempfield Area FIP (Family Involvement Plan)**

Approval of the Hempfield Area School District's Pre-K Counts Family Involvement Plan (FIP) for the 2026-27 school year.

**Motion that the District's PA Pre-K Counts Family Involvement Plan (FIP) be approved for the 2026-27 school year.**

**7.B. \*New\* Approval of the River Academy of Excellence Master Student Education Agreement.**

River Academy is a private academic school which provides instruction to students with educational needs referred to by the District.

**Motion to approve the River Academy of Excellence 2026-27 Master Student Education Agreement.**

*Mrs. Jennifer Bretz, moved to approve motions 7.A and 7.B, as presented. Motion seconded by Mrs. Jennifer Stape, and being put to a vote, carried, vote being polled as follows:*

*Ayes: Mike Alfery Jennifer Bretz, Vince DeAugustine, Daniel Graft, Scott Learn, Tracy Miller, Jerry Radebaugh, Jennifer Stape and Lindsay Stevens.*

*Nays: None*

**8. PERSONNEL - J. Stape (Chair), V. DeAugustine, D. Graft**

**8.A Approval of Leaves of Absence**

**1. Employee #477** leave of absence effective November 1, 2026 through December 23, 2026. This is a continuation of a previously approved leave (paid).

**2. Employee #21** leave of absence effective August 17, 2026 through September 14, 2026.

**3. Employee #855** sabbatical leave of absence in accordance with the PA school code effective August 17, 2026 through January 15, 2027.

**4. Employee #4060** leave of absence effective tentatively November 9, 2026, through April 9, 2027. (partially paid)

**5. Employee #3792** leave of absence effective September 8, 2026 through December 1, 2026.

**6. Employee #1769** leave of absence extension effective August 8, 2026 through tentatively November 30, 2026 (unpaid).

**\*new\* 7. Employee #4326** leave of absence effective tentatively October 5, 2026 through April 09, 2027. (partially paid)

**Motion to approve all Leaves of Absence as presented.**

**8.B. Approval of Resignations & Retirements**

**Resignation:**

**1. Alison Iezzi**, Part-Time Building Aide at West Hempfield Middle School effective September 11, 2026.

**2. Susan Williams** - 10-month custodian at Harrold School effective at the end of the workday on October 7, 2026.

**Retirement:**

**1. Jody Schmitt**, Reading Teacher at Fort Allen Elementary School effective at the end of the workday on January 15, 2027.

**Motion to approve all Resignations and Retirements as presented.**

**8.C Approval of Employment**

**1. Stacy Cook**, Full-time 10-month Paraprofessional at West Hempfield Elementary School effective upon release from current position. The terms and conditions are in accordance with the Hempfield Area Educational Support professionals PSEA Collective Bargaining Agreement.

**2. Tirsha Tokarsky**, Full-time 10-month Paraprofessional at Wendover Middle School effective upon release from current position. The terms and conditions are in accordance with the Hempfield Area Educational Support professionals PSEA Collective Bargaining Agreement.

- 3. Kara Hefflefinger**, Full-time 10-month Paraprofessional at West Hempfield Middle School effective September 8, 2026. The terms and conditions are in accordance with the Hempfield Area Educational Support Professionals PSEA Collective Bargaining Agreement
- 4. Raechel Guzik**, Full-time 12-month Administrative Assistant - Pupil Services and Special Education at the High School effective upon release from current position. The terms and conditions are in accordance with the Hempfield Area Administrative Assistant Salary and Benefit Plan
- 5. Chase Kaylor**, Full-time 12-month Maintenance (Electrical Technician, Journeyman), District-wide, effective upon release from current position. The terms and conditions are in accordance with the Hempfield Area Educational Support Personnel - Maintenance - PSEA Collective Bargaining Agreement.
- 6. Jady Zemba** - 1st Semester LTS Science Teacher (Bachelor's scale, step 1) at Harrold School effective August 17, 2026 through January 15, 2027. The terms and conditions are in accordance with the HAEA Collective Bargaining Agreement. (Replacing a teacher who is on leave)
- 7. Alison Iezzi**, temporary 10-month administrative assistant at West Hempfield Middle School effective September 14, 2026 through June 11, 2027 at an hourly rate of \$20. Other terms and conditions in accordance with the administrative assistance plan.
- 8. Judy Brown and Deb Richards**, shared temporary interim HR assistant in Central Administration effective October 1, 2026 through tentatively January 15, 2027 at an hourly rate of \$20.
- 9. Substitutes list be approved, as needed:**
- Candace Clark**- PreK-4
- William Barber**- Social Studies 7-12
- Julie Kruszewski**- PreK- 4
- Tanya Gaudino**- FACS
- Emine Pehlivan**- ESL
- Julian Jones**- Phys. Ed
- Angela West**- PreK-4
- Andrea Hager**- Nurse
- Richard Ali**- Math
- Motion to approve all employment as presented.**

**8.D Approval of Transfers**

**8.E. Approval of other Personnel items**

1. Approval be granted for administration to create the following position in the 2026-2027 school year:  
**(1 position) - Paraprofessional at West Hempfield Elementary School.**
2. That the following individuals be approved as bus drivers employed through DMJ for the 2026-2027 school year:
- Michael Woodmancy**
- Wayne Labancz**
- Ethan Crider**
- Solomon Howard**
- Shelly Reese**
- Charles Edwards**
- Angela Bruce**
- Josh Karan**
- John Rady**
- Diana Taylor**
- Justin Errett**
3. That the following individuals be approved as personal care assistants employed through ESS for the 2026-2027 school year:
- Betty Webb**
- Diamond Cuff**
- Kandi Miller**
- Belinda Good**
- Amber Mirachin**
- Mrs. Jennifer Stape, moved to approve motions 8.A through 8.E, as presented. Motion seconded by Mrs. Jennifer Stape, and being put to a vote, carried, vote being polled as follows:*
- Ayes: Mike Alfery Jennifer Bretz, Vince DeAugustine, Daniel Graft, Scott Learn, Tracy Miller, Jerry Radebaugh, Jennifer Stape and Lindsay Stevens.*
- Nays: None*

**9. SUPPLEMENTALS - M. Alfery (Chair), T. Miller, D. Graft**

**1. That the following supplemental contract resignations be approved and accepted:**

Volleyball Head 9th Grade Girls Coach Susan Gibala

Football 8th Assistant Coach Charles Christman

**2. That the following supplemental contracts be approved:**

|                                   |                   |         |
|-----------------------------------|-------------------|---------|
| AOL - Grade 1                     | Debbie Stough     | \$2,500 |
| AOL - Grade 3                     | Stacy Giles       | \$2,500 |
| AOL - Special Education Prek-5    | Heather Fisher    | \$2,500 |
| AOL - K-5 Reading (Title I Grant) | Cathy Egnor       | \$2,500 |
| AOL- 6-12 English                 | Nicole McCullough | \$2,500 |
| AOL- Special Education Secondary  | Roberta Springer  | \$2,500 |
| AOL- Gifted                       | Michelle Kozubal  | \$2,500 |

|                                   |                 |         |
|-----------------------------------|-----------------|---------|
| AOL - K-12 Music, Pys Ed and FACS | Caitlyn McGaugh | \$2,500 |
| AOL - K-12 BCIT and Tech Ed       | John Testa      | \$2,500 |
| AOL - K-12 Art and Library        | Tom Billeck     | \$2,500 |

**\*new\*:**

|                                              |                 |         |
|----------------------------------------------|-----------------|---------|
| LLL- High School - Position 1                | Ashley Testa    | \$5,000 |
| LLL - High School Position 2                 | Tom Harden      | \$5,000 |
| LLL - High School - Position 3               | OPEN            | \$5,000 |
| LLL - Harrold School - Position 1            | Lisa Blahovec   | \$5,000 |
| LLL - West Hempfield Middle - Position 2     | Shalane Baker   | \$5,000 |
| LLL - Wendover Middle - Position 1           | OPEN            | \$5,000 |
| LLL - Wendover Middle - Position 2           | OPEN            | \$5,000 |
| LLL - Maxwell Elementary - Position 1        | Jackie Nestor   | \$5,000 |
| LLL - Maxwell Elementary - Position 2        | Lindsey Bova    | \$5,000 |
| LLL - Fort Allen Elementary - Position 2     | OPEN            | \$5,000 |
| LLL - Stanwood Elementary - Position 1       | Julie Thomas    | \$5,000 |
| LLL - Stanwood Elementary - Position 2       | Stacey Walling  | \$5,000 |
| LLL - West Hempfield Elementary - Position 1 | Alexis Dominy   | \$5,000 |
| LLL- West Hempfield Elementary - Position 2  | Amy Weber       | \$5,000 |
| LLL - West Point Elementary - Position 1     | Jennifer Spisak | \$5,000 |
| LLL - West Point Elementary - Position 2     | Stacy Giles     | \$5,000 |

**3. That the following supplemental contract be approved and authorized for the 2026-2027 fiscal year:**

| Position                                 | Recommendation                      |             | 2026-2027 Salary Amt |
|------------------------------------------|-------------------------------------|-------------|----------------------|
| Volleyball Head 9th Grade Girls Coach    | Dominic Hipps                       | Teacher     | \$2,510.00           |
| Band Director Assistant - High School    | Maxwell Carter                      | Non-teacher | \$3,456.00           |
| Spring Musical Art Director              | Sarah Bender                        | Non-Teacher | \$1,062.00           |
| Spring Musical Choreographer             | Katie Kertoy                        | Teacher     | \$1,546.00           |
| Spring Musical Piano Accompanist         | David Emanuelson                    | Teacher     | \$667.00             |
| Spring Musical Pit Conductor             | David Emanuelson                    | Non-teacher | \$1,467.00           |
| Spring Musical Vocal Director            | David Emanuelson                    | Teacher     | \$1,713.00           |
| Yearbook - Harrold School                | Kim Haile and Lisa Blahovic (Split) | Teachers    | \$1,747.00           |
| Senior Class Sponsor - High School       | Susan Stas                          | Teacher     | \$2,414.00           |
| Student Council - Middle School Wendover | Claudine Fiorino and Jamey Caldwell | Teacher     | \$1,650.00           |
| Cross Country Assistant 7th & 8th Coach  | Laura McCracken                     | Non-teacher | \$1,883.00           |
| Basketball Head Varsity Girls Coach      | Jessica Peterson                    | Non-Teacher | \$8,786              |

*Mr. Mike Alfery moved to approve motion #9 (1-3), as presented. Motion seconded by Mrs. Jennifer Stape, and being put to a vote, carried, vote being polled as follows:*  
*Ayes: Mike Alfery Jennifer Bretz, Vince DeAugustine, Daniel Graft, Scott Learn, Tracy Miller, Jerry Radebaugh, Jennifer Stape and Lindsay Stevens.*  
*Nays: None*

**10. POLICY - T. Miller (Chair), J. Bretz, J. Stape**

**10.A Approval of Fundraisers**

**Hempfield Area High School - Choral Parents of Hempfield Area**

Selling "DoubleGood" popcorn (online). Oct 1-3, 2026.  
Amount expected to raise: \$5,000 to help defray the cost of performance trip(s) for the Choir.

**Hempfield Area High School - Choral Parents of Hempfield Area**

Selling "Sarris Candy" (through website). Nov 15 - Dec 15, 2026.  
Amount expected to raise: \$2,000 to help defray the cost of performance trip(s) for the Choir.

**Hempfield Area High School - Choral Parents of Hempfield Area**

Selling "That's A Wrap Pepperoni Rolls". Feb 1-28, 2027.  
Amount expected to raise: \$5,000 to help defray the cost of performance trip(s) for the Choir.

**Hempfield Area High School - Choral Parents of Hempfield Area**

Selling "Delgrosso's" pizza. Nov 1-30, 2026.  
Amount expected to raise: \$1,500 to help defray the cost of performance trip(s) for the Choir.

**Hempfield Area High School - Choral Parents of Hempfield Area**

Selling "Nothing Bundt Cakes". Jan 1-31, 2027.  
Amount expected to raise: \$2,000 to help defray the cost of performance trip(s) for the Choir.

**Hempfield Area High School - Choral Parents of Hempfield Area**

Holding a Bake Sale during the Winter Concert. Dec 4, 2026.  
Amount expected to raise: \$250 to help defray the cost of performance trip(s) for the Choir.

**Hempfield Area High School - Choral Parents of Hempfield Area**

Online Spirit Wear sale through "Dominic's Sporting Goods". Sept. 1-30, 2026.  
Amount expected to raise: \$500 to help defray the cost of performance trip(s) for the Choir.

**Hempfield Area High School - Choral Parents of Hempfield Area**

Holding a Bake Sale for the Spring Concert. Apr 16, 2027.  
Amount expected to raise: \$250 to help defray the cost of performance trip(s) for the Choir.

**Hempfield Area High School - Hempfield Baseball Parents Club**

Selling Mums. Aug 8 - Sept 7, 2026.

Amount expected to raise: \$1,200 to help with the costs of baseball equipment, team supplies, snacks, etc.

**Hempfield Area High School - Hempfield Girls Field Hockey Boosters Club**

Selling Raffle Tickets. Sept 21, 2026.

Amount expected to raise: \$5,000 to help with the costs of the banquet, food, and help support off-season skills work.

(A small games-of-chance certificate was obtained).

**Harrold - Student Council**

Selling Chocolate Bars/Pretzels. Fall of 2026.

Amount expected to raise: \$2,000 to be used for activities at Harrold and student rewards.

**Wendover - Critters & Cultivators**

Selling "Country Meats" Jerky Sticks. August 2026 -May 2027.

Amount expected to raise: \$150 to help support the studio.

**\*change\* Wendover Middle School - Student Council**

Selling cookie dough and various gift items. September 2026.

Amount expected to raise: \$10,000 to be used for a variety of school activities, clubs, and studios.

**West Point Elementary - West Point PTS**

Spirit Nights, receiving a portion of sales for that day:

The Parlor (8/17/26); Urban Air (05/06/26); and Playa Bowls (5/06/27).

Amount expected to raise: \$100/event to be used to defray the costs of events/activities in the school, including field trips.

**West Point Elementary - West Point PTS**

Families will participate in Craft Night. 10/02/26.

Amount expected to raise: \$100 to be used to defray the costs of events/activities in the school, including field trips.

**Stanwood Elementary - Stanwood CPAT**

Spirit Days, receiving a portion of proceeds of sales on the dates provided at the following venues:

**Baldy's Pizza**, 10/6/26. Amt. expected to raise: \$500

**Chic-fil-A**, 12/10/26. Amt. expected to raise: \$300

**Millie's Ice Cream**, 11/13/26. Amt. expected to raise: \$400

**Statlers**, 09/26/26. Amt. expected to raise: \$300

All proceeds to be used for future events/activities benefiting STW students and staff.

**Stanwood Elementary - Stanwood CPAT**

Selling "Marianna's Subs". 03/15/27 - 04/16/27

Amount expected to raise: \$8500 to be used for future activities benefiting STW students and staff.

**Stanwood Elementary - Stanwood CPAT**

Spirit Wear Fundraiser. 10/12/26 - 11/15/26.

Amount expected to raise: \$400 to be used for future activities benefiting STW students and staff.

**Stanwood Elementary - Stanwood CPAT**

Field Day T-Shirt Fundraiser. 04/12/27 - 05/15/27.

Amount expected to raise: \$200 to be used for future activities benefiting STW students and staff.

**Stanwood Elementary - Stanwood CPAT**

Kennywood Platinum Pass Raffle. \$20/ticket. 10/01/26 - 11/28/26.

Amount expected to raise: \$1,500 to be used for future activities benefiting STW students and staff.

A small games-of-chance certificate was obtained.

**Stanwood Elementary - Stanwood CPAT**

Glow & Snow Winter Event. Charging admission and involving raffles and auctions. 12/04/26.

Amount expected to raise: \$3,000 to be used for future activities benefiting STW students and staff.

(A small games-of-chance certificate was obtained).

**Stanwood Elementary - Stanwood CPAT**

AM Drive-Thru Coffee Sale - 09/15/26.

Amount expected to raise: \$200 to be used for future activities benefiting STW students and staff.

**West Hempfield Middle School - Wind Ensemble and Select Chorus**

Selling various types of food. 10/2/26 - 11/5/26.

Amount expected to raise: \$2,000 - \$5,000 to be used for band/chorus adjudication at Kennywood on 05/21/27.

**Hempfield Area High School - Girls Volleyball**

Hold a "Volley for Cure" event which includes raffles, 50/50, bake sale. 10/8/26. Amount expected to raise: \$1,000 to be used to support Freshman, JV, and Varsity Volleyball teams.

A small games-of-chance certificate was obtained.

**Hempfield Area High School - Girls Volleyball**

Hold a Youth Volleyball Camp. 09/26/26.

Amount expected to raise: \$7,500 to be used to support Freshman, JV, and Varsity Volleyball teams.

A small games-of-chance certificate was obtained.

**Hempfield Area High School - Mini-THON. The 2026-27 Senior Class**

Hold a 12-hour Dance Drive raising funds through contributions toward students' efforts. 08/08/26 - 03/19/27.

Amount expected to raise: Goal is to beat last year's record of \$73,478.32

**West Point Elementary - West Point PTS**

Holding a Bingo event for the community. 11/29/26.

Amount expected to raise: \$2,000 to be used to pay for the 5th grade "Farewell" and to defray costs of the 5th grade field trip.

A small games-of-chance certificate was obtained.

**West Point Elementary - West Point PTS**

Holding various events such as Spirit Wear Sale, 50/50 tickets, raffle, and food trucks. 10/07/26

Amount expected to raise: \$500 - \$2,000 to pay for budget deficiency.

A small games-of-chance certificate was obtained.

**West Hempfield Elementary - WHE school store committee**

Students have the opportunity to purchase school supplies and motivating items throughout the year. 11/1/26 - 05/31/27.

Amount expected to raise: \$500 to be used to sustain school store supplies and materials for 3D printers for staff and students to utilize.

**Stanwood Elementary - Stanwood Art (K-5)**

Students produce art for purchase, receiving a proceed of sales. October, 2026.

Amount expected to raise: 25% of sales to be used for art supplies and field trips.

**Hempfield Area High School — Senior Class Officers/Senior Class**

Students can purchase parking lot spots to paint. 10/04/26.

Amount expected to raise: \$2,000 to go towards funds for the senior class.

**Fort Allen Elementary - 5th Grade**

Selling "Country Meats" jerky sticks. Currently through June 2027.

Amount expected to raise: \$5,000 to go towards the 5th grade trip to Camp Soles.

**Wendover - Wendover PIE**

Holding events and sales such as Spirit Sale, Gratitude Grams, Fall Accessory Sale, and Seat Cushions. October 2026 - May 2027.

Total amount expected to raise: \$3,000 for funding dances, assemblies, and end-of-year events.

**West Hempfield Middle School - PTA**

Spirit Night Dining, receiving a proceed of sales on the dates provided at the following venues:

**Crumbl Cookie Irwin**, 02/11/27. Amt expected to raise: \$200.

**Bob Evans**, 11/14/26. Amt expected to raise: \$200.

**Roccos Pizza**, 12/29/26. Amt expected to raise: \$200.

**Jersey Mike's**, 01/07/27. Amt expected to raise: \$300.

Proceeds to be used to support Student Enrichment activities, teacher appreciation, and E-sports.

**\*new item\* Stanwood Elementary - Stanwood CPAT**

Feather a Turkey Fundraiser (selling feathers). 11/16/26 - 11/20/26.

Amount expected to raise: \$1,000 to be used for future activities benefiting STW students and staff.

**\*new item\* Stanwood Elementary - Stanwood CPAT**

Gingerbread House Decorating Contest (\$10 per house). 11/09/26 - 12/05/26.

Amount expected to raise: \$200 to be used for future activities benefiting STW students and staff.

**\*new item\* Stanwood Elementary - Stanwood CPAT**

Gold Rush Fundraiser where students buy pots of gold. (\$10 per house). 11/09/26 - 12/05/26.

Amount expected to raise: \$1,000 to be used for future activities benefiting STW students and staff.

**\*new item\* Hempfield Area School District (K-12)-Hempfield Band Parents Association (HBPA).**

Selling \$10 "Chance to Win Millions" tickets along with 50/50 raffles at all the winter and spring band concert dates for 2026-27.

Amount expected to raise: \$100 - \$500 (per school building's concert). Proceeds support the Summer Band Enrichment Camp programming for the 5th-8th grade run by the HBPA.

A small games-of-chance certificate was obtained.

**Motion to approve all fundraisers as presented.**

**10.B HASD Marching Band Overnight Field Trip**

Approval for the Hempfield Area Spartan Marching Band to travel to San Antonio, TX.

**Motion to approve the overnight field trip for the HASD Marching Band to travel to San Antonio, TX, to perform in the Fiesta Flambeau parade.**

**10.C Approval of an eSports Club**

Approval of an e-Sports Club at Hempfield Area High School, which gives the club members the opportunity to compete against other students from other districts in eSports competitions.

**Motion to approve the e-Sports at Hempfield Area High School.**

*Mrs. Tracy Miller, moved to approve motions 10.A through 10.C, as presented. Motion*

*seconded by Mr. Mike Alfery, and being put to a vote, carried, vote being polled as follows:*

*Ayes: Mike Alfery Jennifer Bretz, Vince DeAugustine, Daniel Graft, Scott Learn, Tracy Miller, Jerry Radebaugh, Jennifer Stape and Lindsay Stevens.*

*Nays: None*

**11. FINANCE - T. Miller (Chair), L. Stevens, D. Graft**

**11.A. Approval of Monthly Financial Reports**

Depository Report - August 2026

List of Bills and Payments - 9-28-26 Board Meeting

Tax Collectors Reports - August 2026

Activity Statements submitted for Sept

1. That the *List of Bills and Payments* for the month of September 2026, in the total amount of \$16,293,813.01, be approved as submitted.

2. That the *Depository Report* for the month of August 2026 be approved as submitted.

3. That the *Tax Collector's Report* for the month of August 2026 be approved as submitted.

4. All *Activity Statements* received for approval in the month of September 2026 be approved as submitted.

**Motion to approve all Monthly Financial Reports as presented.**

**11.B** Approval of Booster Clubs and Support Organizations' Annual applications.

**Motion that the Annual Applications received from the following Booster Clubs and Support Organizations for the 2026-2027 fiscal year be approved: (1). Stanwood Elementary School Caring Parents and Teachers (Stanwood Elementary PTO), (2). Hempfield Area Softball Parents Association. \*new\* (3). Hempfield Area Band Parents Association.**

**11.C.** WIU Joint Purchasing Consortium authorizes District Representatives.

**Motion that authorization of the Westmoreland Intermediate Unit Joint Purchasing Consortium District authorized Representative (Paul A. Schott - Business Manager & Board Treasurer) and District Alternate Representative (Jim Miller - Assistant Business Manager) be approved and that authorization of the Westmoreland Intermediate Unit Joint Purchasing Consortium to advertise for bids be approved for the 2027-2028 fiscal year bid programs.**

**11.D** Sale of the District's 2011 Dodge Dump Truck.

**Motion that approval be given to sell the District's old 2011 Dodge Dump Truck in "as-is condition" to Nicholas Szczerba for \$5,250.00.**

**11.E** Approval to sell the District's house in "as-is condition."

**Motion that approval be given to sell the District's house in "as is condition" and land located at 113 Sterling Run Lane, Greensburg, PA 15601 to Mark and Lisa Rendulic for \$216,500.00 and to pay all applicable agreed upon closing costs on the property with the sale dependent upon submission and approval of a Petition to the Westmoreland County Courts authorizing the sale by the District.**

**11.F** Approval of the Indemnification Agreement with Eliot Ventures LLC

Indemnification Agt - Hempfield Area SD CLEAN.docx

**Motion to approve the Indemnification Agreement between Hempfield Area School District and Eliot Ventures LLC d/b/a/ Daniel Advance.**

**11.G** \*new\* Approval of an exemption from the payment of real property taxes.

**Motion that approval be given to exempt Matthew J. May from the payment of real property taxes for a period of five (5) years that become due on or after December 29, 2025 per the Pennsylvania Department of Military and Veterans Affairs ruling for Disabled Veterans through the State Veterans' Commission.**

**11.H.** \*new\* Approval to accept the grant award of 800lbs of ground beef from McCall Farms via the PA Beef Council.

**Motion that approval be given to accept and to utilize the District's grant award allocation of 800 pounds of ground beef with a total value of \$6,000.00 from McCall Farms via the Pennsylvania Beef Council passed through the PA Beef to PA Schools Program from a joint funding partnership between the Beef Checkoff and the Pennsylvania Department of Agriculture for the 2026-2027 fiscal year in a 50/50 cost-share investment with a 50% District cost of \$3,000.00 to be paid from the District's Food Service Fund.**

*Mrs. Tracy Miller moved to approve motions 11.A through 11.H, as presented. Motion seconded by Mrs. Jennifer Bretz, and being put to a vote, carried, vote being polled as follows:*

*Ayes: Mike Alfery Jennifer Bretz, Vince DeAugustine, Daniel Graft, Scott Learn, Tracy Miller, Jerry Radebaugh, Jennifer Stape and Lindsay Stevens.*

*Nays: None*

**12. ATHLETICS - M. Alfery (Chair), V. DeAugustine, D. Graft**

**13. BOARD SAFETY & SECURITY - M. Alfery (Chair), T. Miller, L. Stevens**

**14. TECHNOLOGY - J. Bretz (Chair), M. Alfery, T. Miller, J. Stape**

**14.A** \*new\* Approval to extend the current Agreement with DQE Communications for Internet Services.

**Motion that approval be given to extend the current Agreement with DQE Communications for Internet Services with an increase in the incoming speed from 3Gbps to 10 Gbps for a period of 45 months at a total monthly cost of \$1,874.00 for the period of October 1, 2026 through June 30, 2030.**

*Mrs. Jennifer Bretz moved to approve motion 14.A, as presented. Motion seconded by Mrs. Jennifer Stape, and being put to a vote, carried, vote being polled as follows:*

*Ayes: Mike Alfery Jennifer Bretz, Vince DeAugustine, Daniel Graft, Scott Learn, Tracy Miller, Jerry Radebaugh, Jennifer Stape and Lindsay Stevens.*

*Nays: None*

**15. SCHOOL BOARD - Jerry Radebaugh (Pres.), Dr. Scott Learn (VP)**

**15.A** Approval of Hempfield Area School District's vote for 2026-2027 PSBA Officers.

Motion to approve the Hempfield Area School District's vote for the following 2026-2027 PSBA officers.

**(1) President-Elect: Matt Vannoy** (only one running)

**(2) Vice President: Kristy Bolte** (only one running)

**(3) Treasurer: David Hein** (only one running)

**(4) Trustees: Marianne L. Neel; Dr. Michael Faccinetto** (two spots available; only two running)

**Motion to approve the Hempfield Area School District's vote for the following 2026-2027 PSBA officers. (1) President-elect: Matt Vannoy; (2) Vice President: Kristy Bolte; (3) Treasurer: David Hein; Trustees: Marianne L. Neel; Dr. Michael Faccinetto.**

**15-B** Approval for the expulsion of student **#908361** for the remainder of the 2026-2027 school year in its entirety.

**Motion that the Board of Education of the Hempfield Area School District, after discussing a student discipline incident in an executive meeting, moves that student #908361 be expelled and not be eligible for readmission to Hempfield Area School District for the remainder of the 2026-2027 school year in its entirety.**

**15-C** Approval of the Memorandum of Understanding (MOU) between the Hempfield Area School District and the Hempfield Area Education Association pertaining to the Edgenuity online programming compensation for the 2026–2027 school year.

**Motion to approve the Memorandum of Understanding (MOU) between the Hempfield Area School District and the Hempfield Area Education Association pertaining to Edgenuity online programming compensation for the 2026-27 school year.**

**15-D** \*new\* Approval of a confidential settlement agreement.

**Motion that the Board accepts the confidential settlement agreement between the District and employee #356 in accordance with the terms and conditions contained therein.**

**15.E** \*new\* Approval for the expulsion of student **#915490** till January 15th of the 2026-27 school year.

**Motion that the Board of Education of the Hempfield Area School District, after discussing a student discipline incident in an executive meeting, moves that student #915490 be expelled and not be eligible for readmission to Hempfield Area School District through January 15, 2027.**

**15.F** \*new\* Approval to purchase and pay for five OPENGATE AI Weapons Detectors.

**Motion that approval be given to purchase and to pay for the five OPENGATE AI Weapons Detectors with all applicable required accessories from CEIA USA, LTD. Through the CoStars State Purchasing Program in the grand total amount of \$121,065.00 to be paid from the District's 2026-2027 fiscal year PCCD School Safety & Mental Health Grant received in the General Fund.**

**15.G** \*new\* Approval for the expulsion of student **#913204** for the remainder of the 2026-2027 school year in its entirety.

**Motion that the Board of Education of the Hempfield Area School District, after discussing a student discipline incident in an executive meeting, moves that student #913204 be expelled and not be eligible for readmission to Hempfield Area School District for the remainder of the 2026-2027 school year in its entirety.**

**15.H** \*new\* Approval of the Separation and Release Agreement between Hempfield Area School District and employee **#4025**.

**Motion to approve the separation and release agreement between the Hempfield Area School District and employee #4025.**

*Dr. Scott Learn moved to approve motions 15.A through and 15.H, as presented. Motion seconded by Mr. Mike Alfery, and being put to a vote, carried, vote being polled as follows:  
Ayes: Mike Alfery Jennifer Bretz, Vince DeAugustine, Daniel Graft, Scott Learn, Tracy Miller, Jerry Radebaugh, Jennifer Stape and Lindsay Stevens.  
Nays: None*

**16. COMMITTEE REPORTS**

- a. District Safety & Security - Mrs. Lindsay Stevens
- b. Drug Awareness & Prevention - Mr. Mike Alfery
- c. Foundation Funds Committee - Dr. Scott Learn
- d. Greensburg-Hempfield Area Library - Mrs. Jennifer Bretz
- e. Central Westmoreland Career and Technology Center - Dr. Scott Learn
- f. Westmoreland Intermediate Unit - Mrs. Jennifer Bretz

**17. HEARING OF CITIZENS (Non-Agenda Items)**

**18. MEETING CLOSING**

**18.A. Adjournment**

**Motion to adjourn meeting at 8:10 PM.**

*Mr. Mike Alfery made a motion to approve motion 8.A, as presented. Motion seconded by Mrs. Tracy Miller, and being put to a vote, carried, vote being polled as follows:  
Ayes: Mike Alfery Jennifer Bretz, Vince DeAugustine, Daniel Graft, Scott Learn, Tracy Miller, Jerry Radebaugh, Jennifer Stape and Lindsay Stevens.  
Nays: None*

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

HEMPFIELD AREA SCHOOL DISTRICT  
2022 GOB FUND  
HIGH SCHOOL PROJECT  
CONTRACTOR CHANGE ORDERS  
APPROVED

|                                                                     | CONTRACTORS: |              |                 |              |                  |            |                    |
|---------------------------------------------------------------------|--------------|--------------|-----------------|--------------|------------------|------------|--------------------|
|                                                                     | CHANGE       | GENERAL (G)  | PLUMBING (P)    | HVAC (H)     | ELECTRICAL (E)   | BOARD      | MEETING TOTALS &   |
|                                                                     | ORDER        | MASSARO      | RENICK BROTHERS | HRANEC SHEET | MERIT ELECTRICAL | APPROVAL   | GRAND TOTAL OF ALL |
| CHANGE ORDER DESCRIPTION OF WORK                                    | NUMBER       | CORPORATION  | CONSTRUCTION CO | METAL INC    | GROUP INC        | DATE       | CHANGE ORDERS      |
| To provide additional moment connections.                           | G1           | \$ 21,339.87 | \$ -            | \$ -         | \$ -             | 9/28/2026  |                    |
| To replace the existing 8" sanitary pipe with SDR #35.              | G2           | \$ 26,114.46 | \$ -            | \$ -         | \$ -             | 9/28/2026  |                    |
| To remove three additional trees.                                   | G3           | \$ 11,838.19 | \$ -            | \$ -         | \$ -             | 9/28/2026  |                    |
| To provide a new S8 wall in room F107.                              | G4           | \$ 8,306.03  | \$ -            | \$ -         | \$ -             | 9/28/2026  |                    |
| To provide a new 3-5/8" furring wall in Electric Closet E209.       | G5           | \$ 1,913.65  | \$ -            | \$ -         | \$ -             | 9/28/2026  |                    |
| To provide additional chase wall in Room E227.                      | G6           | \$ 3,204.50  | \$ -            | \$ -         | \$ -             | 9/28/2026  |                    |
| To provide additional work associated with the fire entrance.       | P1           | \$ -         | \$ 13,540.00    | \$ -         | \$ -             | 9/28/2026  | \$ 86,256.70       |
| To provide a bulkhead with Axiom Transition Trim to Room A203.      | G7           | \$ 1,640.59  | \$ -            | \$ -         | \$ -             | 10/26/2026 |                    |
| To provide added demolition in the pool area not shown on drawings. | H1           | \$ -         | \$ -            | \$ 24,904.91 | \$ -             | 10/26/2026 | \$ 26,545.50       |
|                                                                     |              |              |                 |              |                  |            |                    |
|                                                                     |              |              |                 |              |                  |            |                    |
|                                                                     |              |              |                 |              |                  |            |                    |
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|                                                                     |              |              |                 |              |                  |            |                    |
|                                                                     |              |              |                 |              |                  |            |                    |
| TOTALS OF CHANGE ORDERS                                             |              | \$ 74,357.29 | \$ 13,540.00    | \$ 24,904.91 | \$ -             |            | \$ 112,802.20      |
|                                                                     |              |              |                 |              |                  |            |                    |



## College in the High School Agreement

This Agreement is entered into by and between Hempfield Area High School (hereinafter referred to as the "School District") and Westmoreland County Community College (hereinafter referred to as the "College"). This agreement sets out the terms and conditions of the College in the High School program offered by these two institutions in accordance with Article XVI of the Public School Code (hereinafter "Program").

The College and the School District do hereby agree to the following:

### 1. Term

- a The term of this agreement shall be from: 7/1/2025-7/1/2028

### 2. Student Eligibility

- a Students who meet all of the following criteria are qualified to participate in the College in the High School program
  - i The student is a sophomore, junior or senior with a 2.5 cumulative grade point average on a 4.0 scale. The subject matter GPA should also be a 2.5 on a 4.0 scale.
- b The student is making satisfactory progress toward fulfilling applicable secondary school graduation requirements, as determined by the School District. The School District will determine satisfactory progress based on the students current grades.
- c The student demonstrates readiness for entry into college-level coursework and meets all course prerequisites as outlined in the current College catalog. This may require the student to complete placement testing.
- d Exceptions to the above eligibility requirements may be made for High School students of any grade level who are able to exhibit readiness for college-level coursework. A written petition from the student's High School administration must be submitted to the College's VP of Enrollment Management or designee for consideration.
- e Students must complete a College in the High School Class Scheduling form, which includes the signatures of a parent/guardian and High School administrator.

- b In order to remain in this Program, the student must maintain an overall secondary school grade average of **75%**. The student also must maintain a minimum grade of “C” in each College in the High School course in which the student is enrolled.
- c Student eligibility must be verified each term by the School District

### **3. Courses Offered**

- a The following criteria apply to all courses covered by this Agreement:
  - i. The courses are non-remedial.
  - ii. The courses are in a core academic subject as defined by the College catalog.
  - iii. The courses, as offered to College in the High School students at the High School, are equivalent to those offered at the College; including the use of an equivalent curriculum, assessments and instructional materials.
  - iv. The courses, as offered to College in the High School students at the High School, enforce prerequisites equivalent to those offered at the College.
  - v. The School District will provide course-level learning outcome assessment data as requested.

All courses shall be offered in accordance with the terms of this Agreement and Article XVI of the Public School Code and are listed in Appendix I.

### **4. Student Credit**

- a In order to successfully complete a course listed in this Agreement, students must earn a minimum grade of 2.0 or “C”.
- b Students are limited to 24 credits per academic year.
- c The School District may award credit for and recognize courses that are successfully completed under this Agreement as fulfilling the graduation requirements identified above.
- d The College will award postsecondary credit to students who successfully complete courses identified in this Agreement as identified above and will transcript this credit in a manner similar to other students who take a course at this institution. If a College in the High School student becomes a regularly enrolled student at Westmoreland County Community College following graduation from secondary school, the College shall recognize those credits as applying to the student's degree requirements.

- e If students are completing an associates degree while in high school, then students can take up to 49% of the associate degree at the high school location. The remaining credits can be earned from courses available on the College course schedule.

## 5. Additional Administrative Responsibilities

- a Fiscal Transactions: Students are responsible for registering and making payment to the College for all tuition. Payment must be received by the college's payment deadlines. College in the High School students will pay the rates set by Westmoreland's Board of Trustees, based on their county of residence for the academic years determined by the agreement. *\*Tuition and fees listed are subject to change by the Board of Trustees. When changes are made, notice will be given as far in advance as possible.*
- b Withdrawals: Students who wish to be removed from their College in the High School courses must follow the College's Add/Drop or Withdrawal Policy in accordance with the Academic Calendar. Refunds are not awarded for withdrawals, and students will receive a W grade on their transcript.
- c Library Privileges: The College will grant High School students taking at least one course full library privileges.
- d Teacher Qualifications: High School teachers approved to teach as a part of the College in the High School program must meet the College's qualifications for adjunct faculty.
- e Syllabus: Courses offered through the College in the High School program must make use of a course syllabus in accordance with College guidelines.
- f Learning Management Systems: Students and faculty may be required to log into the College's Learning Management System, as part of their College in the High School course.
- g FERPA: The College and the school district agree to share information in compliance with FERPA (Federal Education Right to Privacy Act). FERPA guidance states, "If the student is under 18, the parent/s still retain the rights under FERPA at the high school and may inspect and review any records sent by the postsecondary institution to the high school. Additionally, the postsecondary institution may disclose personally identifiable information from the student's education records to the parents, without the consent of the eligible student, if the student is a dependent for tax purposes under the IRS rules." (<https://studentprivacy.ed.gov/faq/if-student-under-18-enrolled-both-high-school-and-local-college-do-parents-have-right-inspect> )

# Signature Page

The College and School District will agree not to discriminate in their educational programs, activities or employment practices based on race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, union membership or any other legally protected classification. Announcement of this policy is in accordance with state law, including the Pennsylvania Human Relations Act, and with federal law, including Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Inquiries should be directed to the Affirmative Action Officer (presently Kimberly Robertson) at 724-925-4079 or in Room 250, Westmoreland County Community College, Student Achievement Center, Youngwood, PA 15697.

For the School District:

|                         |               |
|-------------------------|---------------|
| _____<br>Superintendent | _____<br>Date |
|-------------------------|---------------|

|                                               |               |
|-----------------------------------------------|---------------|
| _____<br>President, Board of School Directors | _____<br>Date |
|-----------------------------------------------|---------------|

For the College:

|                                                                 |               |
|-----------------------------------------------------------------|---------------|
| _____<br>Dr. Matthew Reed<br>Vice-President of Academic Affairs | _____<br>Date |
|-----------------------------------------------------------------|---------------|

Updated 2025

## **NONEXCLUSIVE REFERRAL AFFILIATION AGREEMENT**

To facilitate continuity of care, aftercare, follow-up and timely transfer of clients and their records between two agencies,

MON YOUGH COMMUNITY SERVICES, INC. d/b/a UPMC WESTERN BEHAVIORAL HEALTH AT  
MON YOUGH a subsidiary of  
Western Psychiatric Hospital of UPMC Presbyterian Shadyside

UPMC Western Behavioral Health at Mon Yough  
500 Walnut Street  
McKeesport PA 15132

AND

Hempfield Area School District  
4347 Route 136  
Greensburg, PA 15601

### **AGREE TO THE FOLLOWING:**

1. This agreement will NOT bind either agency to use the services of the other exclusively, nor will it obligate either agency to accept referrals unconditionally from the other.
2. When a client is referred from one agency to the other, the receiving agency agrees to use best efforts to schedule or admit the client for treatment as promptly as possible consistent with clinical presentation, provided all admission and/or scheduling criteria are met. If such criteria are NOT met, the referring agency will be notified in a timely manner that the client has not met admission or scheduling criteria and that another provider or other action should be considered by the referring agency.
3. The referring agency will send with the client at the time of referral, or as soon as possible thereafter, pertinent information necessary to determine appropriate treatment and a client signed "Release of Information" form that is compliant with HIPAA and applicable other federal and state laws.
4. No person shall be denied treatment or be discriminated against on the basis of age, race, sex, ethnicity, color, national origin, marital status, sexual orientation, handicap, or religion.
5. Both entities will adhere to patient freedom of provider choice principles and federal and state privacy/confidentiality requirements.
6. This agreement will be in effect for ONE YEAR from date of last signature but may be terminated at any time by providing no less than thirty (30) days prior written notice to the other agency.

7. This agreement may be revised or amended only in writing and as signed by authorized representatives of both entities.



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**UPMC WESTERN BEHAVIORAL HEALTH  
at MON YOUGH**  
Christine Hogan-Zellefrow

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Director of Clinical Care Services  
President, Board of Directors

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**Signature**  
Mr. Jerry Radebaugh

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President, School Board of Directors

Date: \_\_\_\_\_

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# **Westmoreland County Crisis Center**

**Coming Soon!**

# What We Are

24/7 Crisis Facility available to all Westmoreland County Residents or unhoused individuals within the county

- Ages 14+ are able to stay at the facility for up to 23 hours.
- Under 14 are able to present for support/linkage but are unable to stay at the facility

A safe place staffed with mental health professionals to support individuals in crisis

- “The consumer defines the crisis”
  - Recent loss, uncomfortable symptoms of mental illness, stressful events (job loss, financial issues, homelessness), relationship problems, substance use issues, disruptions in school, work or home settings, family concerns, parenting needs, feeling overwhelmed, depression/anxiety, etc.

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# What We Offer

## 24/7 staffed facility

- Safety Specialists, Crisis Clinicians, & Nurses onsite 24/7
- Peers, Crisis Technicians, & Service Coordinator available AM and/or PM
- Psychiatrist available as needed for consultation and psych evals

## Linkage to services

- Service Coordination, Outpatient Therapy, Psychiatrist, Drug & Alcohol Treatment, Intensive Outpatient (IOP), and more.

A safe and secure place with supportive staff

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# Contact Us

Please don't hesitate to reach out! We are happy to meet via Zoom/Teams or present in person for further discussion.

Marissa Tira – Program Manager

[tiramj@upmc.edu](mailto:tiramj@upmc.edu)

412-935-8344

Jessica Kaddy – Nurse Manager

[kaddyj2@upmc.edu](mailto:kaddyj2@upmc.edu)

412-719-9584

# HEMPFIELD AREA SCHOOL DISTRICT

## FIELD TRIP REQUEST FORM

SIDE A

Date of Request (At least 60 Days in advance of trip. If not, explain why.) October 5, 2026

|                                  |                                    |                           |                       |
|----------------------------------|------------------------------------|---------------------------|-----------------------|
| School Name                      | <u>Hempfield Area High School</u>  | Teacher(s) Making Request | <u>Karen Sternick</u> |
| Date(s) of Trip                  | <u>June 2028</u>                   | Number of Pupils          | <u>20-35</u>          |
| Grade Level(s)/Club/Organization | <u>9-12</u>                        |                           |                       |
| Destination of Trip              | <u>Northern Italy</u>              |                           |                       |
| Detailed Purpose of Trip         | <u>Food tour of Northern Italy</u> |                           |                       |

Students to discover the food, culture and places of Northern Italy

|                    |                      |                       |                         |
|--------------------|----------------------|-----------------------|-------------------------|
| Place of Departure | <u>Pittsburgh PA</u> | Departure Time        | <u>To be determined</u> |
|                    |                      | Estimated Return Time | <u>To be determined</u> |

Overnight Lodging (If yes, complete name, address & phone below) ☐ No ☒ Yes

|                 |            |         |         |
|-----------------|------------|---------|---------|
| Name of Lodging | <u>TBD</u> | Address | <u></u> |
| Phone           | <u></u>    |         | <u></u> |

|                                                                                  |                          |                                |             |
|----------------------------------------------------------------------------------|--------------------------|--------------------------------|-------------|
| Number of Teachers                                                               | <u>1</u>                 | Number of Substitutes Needed   | <u>None</u> |
| Number of Adults (non-teachers)                                                  | <u>6</u>                 | Dates Substitute(s) are Needed | <u></u>     |
| List Names of Teachers Attending Field Trip. ALL Teacher's names MUST be listed. | 1. <u>Karen Sternick</u> | 4. <u></u>                     |             |
|                                                                                  | 2. <u></u>               | 5. <u></u>                     |             |
|                                                                                  | 3. <u></u>               | 6. <u></u>                     |             |

|                     |                      |                  |                     |
|---------------------|----------------------|------------------|---------------------|
| Total Cost of Trip  | <u>\$5,800.00</u>    | Per Student Cost | <u>\$5,800.00</u>   |
| Breakdown Cost for: | <u>Food Included</u> | Admission/Fees   | <u></u>             |
| Other explain       | <u></u>              | Transportation   | <u>All included</u> |

Method of Fundraising Planned for this Field Trip: Self Paid

|                                                 | Signature | Date    |
|-------------------------------------------------|-----------|---------|
| Principal/Athletic Director's Authorization     | <u></u>   | <u></u> |
| Assistant Superintendent's Authorization        | <u></u>   | <u></u> |
| School Board or Superintendent's Authorization* | <u></u>   | <u></u> |

\*Superintendent signature is required for field trips NOT requiring an overnight stay.

IF DISSAPPROVED, STATE REASON:

cc: Building Principal  
Teacher Making Request

Check off items listed on Side B as completed and attach documentation to this request form as needed.

**Side B**

**PLEASE NOTE THE FOLLOWING AND PLACE A CHECK MARK IN FRONT OF EACH NOTING THAT THE INFORMATION IS ATTACHED OR THOSE REQUIRING NOTIFICATION HAVE BEEN NOTIFIED.**

**Items attached**

- ☒ The Field Trip Request that was submitted to the Principal sixty (60) days prior to the trip. If not, explain why.
- ☐ Fundraising Form submitted for approval.
- ☒ A correlation of the rationale with Club/Activity Goals or District Planned Courses, including examples of related student activities to be completed before and/or after the trip.
- ☒ A detailed student and teacher itinerary documenting how each activity correlates with items in #2. Note any dates that would conflict with school related activities and/or obligations.
- ☒ A plan for student study time and provisions for over night security for overnight trips.
- ☒ A plan for administering medication. It is the sponsor's responsibility to find an individual to dispense medication. List name(s) of those dispensing the medication. If a nurse is not on the district's volunteer list have the nurse contact Pupil Services. The sponsor may check with the field trip site to determine if personnel are available to dispense medication.
- ☐ Evidence of adequate performance liability insurance for any private contracted services, including transportation.

***I am aware that I must complete the following before going on the trip***

- ☐ District Transportation Form must be completed.  
Notify the cafeteria at least two (2) weeks in advance as to the number of students who will miss lunch on the day of the field trip and make provisions for the students' lunches on that day, if the trip extends through the lunch period.
- ☐ Prepare a list of students who are to participate in the trip and present this list to the building principal at least one (1) week in advance.
- ☐ Prepare a list of students who are restricted from the field trip and preparations for their programs for the day and give this to the building principal.
- ☒ Prepare the students and chaperones who are taking the trip with respect to the purpose, the acceptable type of behavior while traveling and at the destination, the form of recommended attire, and their responsibility to serve as representatives of their school and district.
- ☒ Notify the school nurse of the dates for the scheduled field trip at least two (2) weeks in advance.
- ☐ Distribute and collect completed Hempfield Area School District Field Trip Permission Form(s) and complete Hempfield Area School District Field Trip Medication Form(s) for students who will need medication during the field trip.
- ☐ Send District Field Trip Medication Forms(s) to the school nurse at least eight (8) days prior to the field trip. The school nurse will review the completed Field Trip Medication Form(s) and give directions to the student and parent regarding medication/health services.
- ☐ Give all over-the-counter medications/prescription medications to the school nurse three (3) days prior to the field trip.
- ☐ Check with your building principal as to other building requirements.
- ☐ Complete the Field Trip Evaluation Form and return it to the building principal within ten (10) days of the field trip.



EDUCATIONAL  
TOURS

# Global Travel Program Proposal



# Your partner in travel-based learning

## Our mission

**We're educators, just like you. And we're dedicated to helping students become more future ready.**

EF stands for Education First. For almost 60 years, we've worked in service of our mission, *Opening the World Through Education*, to help learners of all ages overcome barriers of culture, language, and geography to increase global understanding. We partner with educators to provide innovative, immersive programs that prepare students to succeed in college, in their careers, and throughout their adult lives. Here's how we'll collaborate with your school to create meaningful learning experiences.

## What's in this document

- pg. 2 Learning outcomes
- pg. 4 Academic credit & professional learning
- pg. 5 Building equitable travel programs
- pg. 6 Managing cost & payments
- pg. 7 Safety
- pg. 9 Protection for travelers, schools & districts
- pg. 11 Travel logistics
- pg. 13 Next steps



This proposal is property of EF Education First and the educator/school for which it was intended. Distributing, copying, and/or sharing it are prohibited. The proposal, including pricing, is valid for the educator, tour, and date(s) specifically mentioned herein. For additions, subtractions, or modifications, please contact your EF Tour Consultant.

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# Learning outcomes

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It's our goal to put “education first” in every single tour. That's why we carefully design our itineraries to complement your teaching, offering students hands-on experiences that deepen their understanding, build essential skills, and inspire them to apply their learning in meaningful ways.

## Our method

**We enhance what you teach with relevant experiences outside the classroom.**

Our proven travel-based learning method safely takes students out of their comfort zones and helps them understand more about themselves and the world around them. It sparks a true journey of self-discovery, empowering them to take action and make a positive impact in their communities and beyond.

## Our programs

**We design every EF program with a curriculum of immersive, hands-on learning that builds essential skills.**

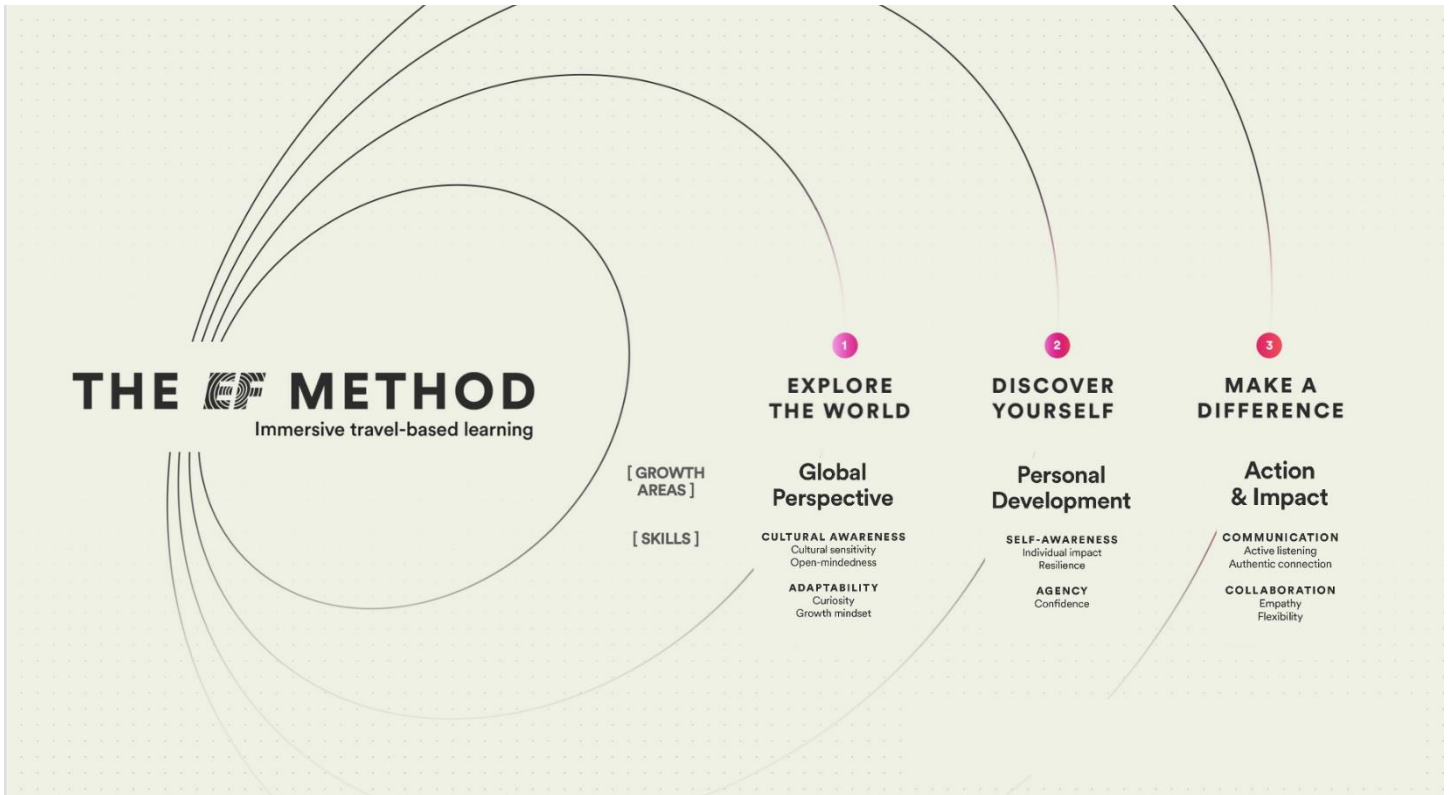
EF learning journeys offer incredible growth opportunities. Through professionally guided travel, authentic cultural exchange, experiential learning, and independent discovery, students develop critical skills they'll carry with them through the rest of their lives.



# Learning outcomes

Continued

EF students build essential skills in these key growth areas:



## Explore the World

Students will gain a global perspective & gain skills in:

- **Cultural awareness:** Experiencing different contexts fosters cross-cultural knowledge and skills, encouraging open-mindedness.
- **Adaptability:** Navigating unfamiliar environments teaches you how to adjust to new situations, overcome challenges, and thrive in diverse settings. This helps build curiosity and develop a growth mindset.

## Discover Themselves

Students will encounter personal development & gain skills in:

- **Self-awareness:** Building meaningful connections with others helps reveal your own biases and beliefs, fostering mindset shifts and strengthening resilience.
- **Agency:** Knowing yourself builds confidence and helps you decide who you want to be and the mark you want to make—empowering you to become a stronger advocate for your dreams.

## Make a Difference

Students will grow in action & impact and gain skills in:

- **Communication:** You connect with others more deeply through active listening, authentic connection, empathy, and appreciation—then share your own point of view.
- **Collaboration:** You develop the interpersonal skills to thrive in multicultural teams—embracing empathy and flexibility to discover better solutions, take action, and create meaningful impact.

# Academic credit & professional learning

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We provide opportunities for students to earn academic credit and for educators to pursue professional development, supplementing their travel experiences with real-world educational achievements.

## EF is an accredited institution

Like all our tours, EF's academic courses are built around the EF Method: immersive travel-based learning that helps students and educators learn more about the world, themselves, and the impact they can make. Students can also develop the essential skills that colleges and employers value most. EF is accredited by the same prestigious organizations who accredit the schools we work with across the country.



## Academic credit for students

Every EF tour includes opportunities to enhance the educational experience by earning academic credit. Immersive travel combined with academic coursework is a powerful way for students to build their resumes, stand out on college applications, and even get a jumpstart on undergraduate-level college credits—at a fraction of the normal cost!

- Students in grades 6-12 can earn **1 high school elective credit** through an online course before, during and after travel (included in the cost of tour!)
- Students in grades 6-12 can earn the **EF | Nobel Prize Museum Global Citizen Certificate**. (included in the cost of tour!)
- Students in grades 9–12 can **earn 3.0 undergraduate credits**, along with the confidence that comes with taking a college course, by completing a series of assignments and a final research project with our partner, Southern New Hampshire University—all for just \$550.

## Professional learning for educators

EF offers educators unique professional learning opportunities, including graduate-level college courses at a fraction of the typical cost, flexible professional learning hours, and much more.

- Group Leaders can earn **25 professional learning hours** by participating in the seminars and scheduled activities on an EF training tour. **10 hours** can also be earned on a Virtual Training Tour.
- Group Leaders can earn **45 professional learning hours** by completing EF's in-house course. This includes pre-tour research and coursework.
- Group Leaders can earn **3 or 6 graduate-level credits** (\$550/\$900) upon the completion of a 16-week, online course, "Leading Global Discussions," with Southern New Hampshire University the year after their tour.
- Group Leaders going on an EF Leadership Summit can earn **15 professional learning hours** by simply participating in the Professional Learning Track at Summit.

To learn more about EF's educational philosophy, visit [eftours.com/education](https://eftours.com/education)

# Building equitable travel programs

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One tour can open up countless possibilities for a group of students. A sustainable, multi-tour travel program extends those possibilities to even more students—year after year. It also promotes greater equity by giving families time to fund travel and by offering options that cater to different interests.

**A multi-tour program could include:**

## **2026**

London, Paris & Rome (Summer)

Japan: Land of the Rising Sun (Summer)

## **2027**

Belize: Conservation from Ridge to Reef (Spring)

Greece & Italy (Summer)

Culture & Service in Thailand (Summer)

## **2028**

Costa Rican Explorer (Spring)

Language Immersion through Spain (Summer)

Marine Conservation in the Dominican Republic (Summer)

# Managing cost & payments

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**We believe in the life-changing power of educational travel and want as many students as possible to be able to experience it. With flexible payment options, fundraising tools, and scholarships, we aim to make these transformative experiences more widely accessible.**

## **Automatic Payment Plan**

Our recommended payment plan allows travelers to break their tour fee into manageable installments. Since most tours are planned well in advance, travelers can enroll for only \$95 and then spread the tour cost over an extended period—often up to 18 months or two years—with the final payment due 30 days before departure. Families make payments directly to EF, with no payments going through the school.

## **Fundraising pages**

Each student receives their own unique and customizable fundraising page. This easy-to-share page makes it simple for friends and family to contribute directly to the tour cost, with no fees

## **Global Citizen Scholarship Fund**

Every year, EF Educational Tours awards \$100,000 in scholarships to students across the country. Any student can apply for the Global Citizen Scholarship, which is granted on both a merit and needs basis.

## **Risk-Free Enrollment Period**

New travelers who enroll can cancel for any reason up to 7 days after enrollment for a full refund of 100% of the money paid to EF. Travelers must pay in full or enroll in our Automatic Payment Plan at the time of program enrollment and must remain either paid in full or enrolled in our Automatic Payment Plan and in good financial standing at the time of cancellation to remain eligible. To be eligible, the traveler must enroll on a tour at least 110 days prior to the scheduled departure date.



# Safety

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**Our travelers' safety is our top priority. With an extensive global presence, industry-leading experience, and close relationships with U.S. and international authorities, that's a statement we can back up with confidence. We ensure that every situation is managed with the utmost care.**

## Worldwide presence

EF's global presence is truly unmatched. We have staff on the ground 365 days a year in over 50 countries around the world. And we don't just work in those countries—we call them home. Better yet, EF has team members in nearly every one of our tour destinations, providing local knowledge and ensuring the safety of our groups. This presence allows us to support travelers wherever and whenever they need us.

## 24/7 emergency support

In the event that anything on tour goes wrong, EF staff are always available to help. Your Tour Director serves as your group's constant companion and first point of contact in an emergency. Our fully trained support teams are also on call 24/7, ready to assist teachers with any issues and provide the necessary resources to get things back on track. Finally our Safety and Incident Response Team—comprised of industry experts, healthcare experts, and even former FBI personnel—is ready to spring into action 365 days a year.



# Safety

Continued

## Your school's team

**These EF staff are fully committed to your school's travel program and the safety of every student.**

### OPERATIONS SAFETY & INCIDENT RESPONSE TEAM

This team is strategically based in our Boston, Panama, and Zurich offices to accommodate all time zones. Available 24 hours a day, every day of the year, they are trained to react quickly if travelers need help. The team uses a combination of extensive training, simulations, incident response planning, and experience to manage emergencies. They also facilitate additional support for groups on tour, solve operational issues, arrange assistance from outside specialists, and liaise with local and international authorities as needed.

### EMERGENCY SERVICES & SUPPORT TEAM

Our support team is also available 24/7 to help resolve any issue, from a missed flight or a lost passport to more serious on-tour incidents. They're also the ones facilitating communication between travelers and families in the event of an emergency at home. The team is made up of highly trained and dedicated EF staff in our Boston and Denver offices who are equipped to solve problems and answer questions that may come up, even outside of regular business hours.

### TOUR DIRECTOR

Tour Directors are assigned exclusively to each tour for the duration of the trip. They meet your group at the airport and stay with them until their departure home. All Tour Directors undergo a background check as permissible by local law every two years and are required to participate in ongoing EF safety trainings.

They're the first point of contact in an emergency and provide safety information to the travelers in their group. Tour Directors assist Group Leaders with hotel check-ins, coordinate meals, facilitate excursions with local guides, and much more. They're culturally connected and expertly trained to support impactful learning experiences.

### EF TRAVEL TEAM

This team—comprised of a Tour Consultant and an EF Experience Specialist—is your school's main point of contact at EF. The Tour Consultant serves as your itinerary expert and is devoted to making sure your students get the most out of their travel experience. They partner with your school on everything from finding the perfect tour and enrolling travelers to developing long-term programs for your district and community. The EF Experience Specialist handles the finer details that make your experience with EF seamless. They work directly with Group Leaders (your teachers) right up until the moment of departure, ensuring everything goes smoothly.

### TRAVELER SUPPORT

Our team of Travel Support Specialists are readily available to walk families through insurance inquiries, payment plans, food allergy issues, and any other topics that arise.

### CHAPERONES

For every six travelers who enroll on a school's tour, the group is eligible to bring along a chaperone for free (with the first spot reserved for the Group Leader). This creates a 6:1 student-to-chaperone ratio, and allows chaperones to assist Group Leaders in supervising students.

# Protection for travelers, schools & districts

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We understand that unpredictable situations can happen, whether on tour or before departure. That's why we offer a range of protections to make sure travelers, schools, and districts are covered no matter what. We do everything we can to make planning for the future as flexible as possible.

## General liability insurance

All Group Leaders, schools, and districts who travel with EF are added as additional insureds under our **\$50 million General Liability Policy**, whether or not the tour is considered a school event. EF's liability coverage is primary and non-contributory for covered third-party claims. The policy helps safeguard Group Leaders and their schools for covered third-party claims related to bodily injury or property damage, which includes providing a legal defense and covering legal costs for such claims. In addition, all travelers are required to sign EF's Release and Agreement which includes a release of liability of their Group Leader, school, and school board.

## Peace of Mind Program

### Provided to all groups

When your school decides to travel with EF, we want you to feel secure in that decision. This benefit, built into every EF program, gives groups the flexibility to change their tour dates or destination. It can be enacted up to 59 days prior to departure for any reason, including terrorism or other world events.



# Protection for travelers, schools & districts

[Continued](#)

## Protection for individual travelers

While on tour, travelers can help protect their investment and themselves from certain unexpected events and expenses with our Global Travel Protection and Global Travel Protection Plus plans.

### **GLOBAL TRAVEL PROTECTION**

#### **Available to all travelers**

Designed specifically with EF travelers in mind, this plan provides both pre-departure and post-departure benefits, including medical expense coverage that may apply on tour and tour cancellation coverage for specified reasons.

### **GLOBAL TRAVEL PROTECTION PLUS**

#### **Available to all travelers**

This plan provides all of the benefits included in the Global Travel Protection Plan as well as expanded cancellation protection.

## Background checks for adult travelers

EF requires all adults (20 years and older) to pass a criminal background check before travelling on our student tours. This provides a safer tour experience for all and aligns with the process many school districts have for adults who volunteer or chaperone school activities. Conducted by a leading professional provider, the secure background check only flags individuals who could present a risk to student travelers while on tour.



# Travel logistics

## Proposed tour for Karen Sternick in Summer 2028

### Price of this tour

The tour program price covers a wide range of services that ensure students have an incredible travel experience. It includes all the planning and preparation that leads up to departure, travel and accommodations, and logistical support once the group reaches their destination.

Full, flexible travel window: June 4-June 21, 2028  
Requested travel dates: June 7-June 18, 2028

Valid Today

STUDENTS

\$5,799

or \$272/Month

ADULTS

\$6,899

or \$324/Month

TOUR INCLUDES:

Program Price

\$5,539

Global Travel Protection [US Fire]

\$190

Piedmontese Cooking Class

\$110

Italian Coffee Experience (pre-book only)

\$40

Early Enrollment Discount

(\$250)

Included Gratuities[170]

\$170

# Travel logistics

Continued

## Hotels

Every hotel we partner with must meet our strict standards for safety, quality, and cleanliness. Hotels are thoroughly vetted by our team and they're regularly inspected to ensure they continue to meet these standards. It's important to note that hotels abroad may have different amenities than travelers may be accustomed to in the United States. Below are expectations & examples of hotels travelers may encounter at your proposed destination:

### Florence, Italy

Groups stay an hour or so from the center of Florence in areas such as Montecatini Terme and Chianciano. Florence's historic architecture doesn't support accommodations for large groups, so hotels are situated outside the city in the countryside or in small Tuscan villages. Accommodations meet the standard you'd expect from a typical European hotel, which means that rooms come with private bathrooms and feature multiple single or shared double beds. Rooms may also be on the smaller side without AC, and hotels may not have elevator access.

#### Hotel Prati

<https://www.hotel-prati.it/>

Address: Viale Rosselli, 27 Montecatini

#### Hotel Piccadilly

<https://www.piccadillyhotel.com/>

Address: Via Trieste, 41, 51016, Montecatini Terme

#### Hotel Montebello

<https://www.hotelmontebello.it/>

Address: V. Montebello, 54, 50123 Firenze FI, Italy

### Rome, Italy

Groups stay an hour or so from the center of Rome, near one of the airports or in areas such as Monterotondo, Nemi, Castel Gandolfo, Pomezia, Fiano Romano, Civitavecchia, and Torre Angela. Rome is a bustling and expansive city, so hotels are selected to minimize travel time between the previous and following stops on your itinerary and can be located in commercial or residential areas. Accommodations meet the standard you'd expect from a typical European hotel, which means that rooms come with private bathrooms and feature multiple single or shared double beds. Rooms may also be on the smaller side without AC, and hotels may not have elevator access.

#### Villa Valente

<https://www.villavalente.com/>

Address: Via Alberto Tulli, 71, 00123 Roma RM, Italy

## Meals

Meals are chosen to provide a more immersive cultural experience, giving students the chance to sample traditional cuisine and experience local dining customs. Below are examples of dishes travelers may encounter at your proposed destination:

### Italy: Sample Meals

Tomato bruschetta, cannellini beans with garlic and sage, lasagna, gelato. Spaghetti with pesto, pork loin with spinach and potatoes, fruit salad

On tour, breakfast is typically simple and served at the hotel, either plated or buffet-style. Lunch usually gives travelers the opportunity to explore the local cuisine on their own. Dinners will be a mix of familiar dishes and local specialties, all served from a pre-set group menu.

Curriculum Connections to PA Education Standards  
Hempfield Area High School  
Cuisine and Culture in Northern Italy

**Primary Subject Alignment: Culinary Arts / Family and Consumer Sciences**

**Rural Farm Visit, Milan Region** — guided tour of a working cascina with cheese-making demonstration and tasting of local products

- **PA Standard:** 11.1.9-12.A — *Evaluate local, regional, and global food systems and analyze the impact of consumer choices on food supply chains.*
- **Curricular Connection:** Students tour a traditional Italian farmhouse (La Cascina), observe working stables and fields, and watch an artisan cheese-making demonstration from raw milk to finished product. This firsthand exposure to small-scale, regional food production illustrates the farm-to-table supply chain in a way that cannot be replicated through textbook study alone.
- **Student Outcome:** Students will compare the artisan farm-to-consumer production model observed in rural Lombardy with industrialized food supply systems in the United States.

**Food-Themed Walking Tour and Slow Food University, Turin** — guided tasting tour through Turin's historic center with a visit to the University of Gastronomic Sciences

- **PA Standard:** 11.1.9-12.J — *Analyze opportunities for employment, entrepreneurial endeavors, and emerging careers in food services, sciences, and nutrition industries.*
- **Curricular Connection:** Turin is the birthplace of the international Slow Food movement, which champions food quality, sustainability, and reduced waste. Students visit the Slow Food University and taste regional specialties at multiple stops, connecting the philosophy of mindful food production to real career pathways in food science, sustainable agriculture, and culinary entrepreneurship.
- **Student Outcome:** Students will identify at least three career pathways within the food industry that prioritize sustainability and evaluate how the Slow Food philosophy creates entrepreneurial opportunities.

**Hands-On Cooking Class, Langhe Region** — chef-led preparation of traditional Piedmontese dishes using locally sourced ingredients

- **PA Standard:** 11.1.9-12.F — *Apply the fundamentals of time, temperature, and cooking techniques to preparing, cooking, cooling, reheating, and holding a variety of foods.*
- **Curricular Connection:** Under the guidance of a local Italian chef, students prepare classic Piedmontese dishes from scratch, applying fundamental culinary techniques such as pasta dough preparation, sauce reduction, and proper timing. Working with unfamiliar regional ingredients in a professional kitchen setting reinforces classroom instruction on cooking methods while demanding real-time adaptation to new equipment and techniques.
- **Student Outcome:** Students will demonstrate proficiency in fundamental cooking techniques by independently preparing a multi-component Italian dish using time and temperature management skills.

**Acetaia Visit and Balsamic Vinegar Production, Modena** — guided tour of a traditional balsamic vinegar aging facility with tasting

- **PA Standard:** 11.1.9-12.G — *Analyze the relevance of scientific principles to food processing, preparation, and packaging.*
- **Curricular Connection:** At a traditional acetaia in Modena, students observe the centuries-old process of producing Aceto Balsamico Tradizionale, where grape must undergoes acetification and ages in a succession of wooden barrels for years. This experience makes food science tangible: students witness fermentation, evaporation, and the chemical transformations that concentrate flavor, connecting biology and chemistry principles directly to an artisan food product.

- **Student Outcome:** Students will explain how fermentation and aging processes alter the chemical composition of balsamic vinegar and connect those principles to food science concepts studied in the classroom.

**Food-Themed Walking Tour and Mercato Centrale, Florence** — guided culinary walk through Florence’s historic food districts with free time at the city’s central market

- **PA Standard:** 11.3.12.A — *Analyze how food engineering and technology trends will influence the food supply.*
- **Curricular Connection:** Florence’s Mercato Centrale is a living case study in how traditional food markets adapt to modern consumer demands. Students observe vendors selling DOP- and IGP-certified products alongside contemporary food stalls, examining how geographic indication labeling, food traceability, and quality certification systems protect regional food traditions while shaping consumer behavior and market economics.
- **Student Outcome:** Students will evaluate how food certification and labeling systems such as DOP and IGP influence consumer choices and protect the integrity of regional food supply chains.

#### **Cross-Curricular Connections**

- **Science (Environment and Ecology):** The vineyard walk in the UNESCO-listed Langhe region and the rural farm visit near Milan connect to PA Integrated Standards for Science, Environment, and Ecology, specifically the expectation that students develop a model to describe how agricultural systems function, including the sustainable use of natural resources and the production and management of food.
- **Resource Management (FCS 11.2):** The Slow Food University visit in Turin directly supports Standard 11.2.9-12.A, which asks students to develop a global view to weigh consumer and design decisions within the parameters of sustainability, socioeconomic, and cultural contexts.



Student travel strengthens our mission of making future graduates into global citizens. After their travels, our students return more well-rounded and success-driven because they now understand the connections between what is taught in the classroom and what is needed in the global market.

Mitch S., Administrator



| HEMPFIELD AREA SCHOOL DISTRICT                                      |                                  |  |  |                   |                              |                                    |                   |                |
|---------------------------------------------------------------------|----------------------------------|--|--|-------------------|------------------------------|------------------------------------|-------------------|----------------|
| DEPOSITORY REPORT                                                   |                                  |  |  |                   |                              |                                    |                   |                |
| OCTOBER 26, 2026 - BOARD MEETING                                    |                                  |  |  |                   |                              |                                    |                   |                |
| CASH                                                                | FOR THE MONTH OF SEPTEMBER 2026: |  |  | GENERAL FUND      | GOB 2022 FUND                | FOOD SERVICE FUND                  | TOTAL BALANCE     |                |
| FNB - CASH BALANCES AT BEGINNING OF THE MONTH                       |                                  |  |  | \$ 18,622,784.98  | \$ 1,165,617.80              | \$ 2,137,303.32                    |                   |                |
| ADD: DEPOSITS FOR THE MONTH                                         |                                  |  |  | \$ 9,986,360.13   | \$ 6,000,177.12              | \$ 105,715.12                      |                   |                |
| DEDUCT: DISBURSEMENTS FOR THE MONTH                                 |                                  |  |  | \$ (5,669,641.08) | \$ (339,923.29)              | \$ (174,068.73)                    |                   |                |
| FNB - BALANCES PER BANK STATEMENT AT END OF THE MONTH               |                                  |  |  | \$ 22,939,504.03  | \$ 6,825,871.63              | \$ 2,068,949.71                    | \$ 31,834,325.37  |                |
|                                                                     |                                  |  |  |                   |                              |                                    |                   |                |
| INVESTMENTS                                                         |                                  |  |  | INTEREST RATE     | INTEREST (9/1/26 TO 9/30/26) | TOTAL INTEREST (7/1/26 TO 9/30/26) | SEPTEMBER BALANCE | MATURITY DATE  |
| GENERAL FUND:                                                       |                                  |  |  |                   |                              |                                    |                   |                |
| PSDLAF - MAX                                                        |                                  |  |  | 3.591%            | \$ 970.90                    | \$ 2,884.84                        | \$ 329,929.17     | NOT APPLICABLE |
| PSDLAF - FULL FLEX POOL (BELLCO)                                    |                                  |  |  | 3.830%            | \$ 8,908.00                  | \$ 26,834.68                       | \$ 2,962,062.48   | NOT APPLICABLE |
| PSDLAF - FULL FLEX POOL (VNB LOC)                                   |                                  |  |  | 3.500%            | \$ 25,523.10                 | \$ 78,036.17                       | \$ 8,897,788.07   | NOT APPLICABLE |
| FNB - MONEY MARKET ICS SWEEP                                        |                                  |  |  | 3.850%            | \$ 8,385.47                  | \$ 25,576.69                       | \$ 2,785,579.67   | NOT APPLICABLE |
| GENERAL FUND INTEREST EARNED FISCAL YEAR TO DATE                    |                                  |  |  |                   |                              | \$ 133,332.38                      |                   |                |
| GOB 2022 FUND:                                                      |                                  |  |  |                   |                              |                                    |                   |                |
| FNB - DEMAND DEPOSIT SLUGS (NET)                                    |                                  |  |  | 3.760%            | \$ 150,942.88                | \$ 476,426.81                      | \$ 64,420,218.86  | NOT APPLICABLE |
| GOB 2022 FUND INTEREST EARNED FISCAL YEAR TO DATE                   |                                  |  |  |                   |                              | \$ 476,426.81                      |                   |                |
| TOTAL INVESTMENTS (FNB & PSDLAF) CURRENTLY HELD AT END OF THE MONTH |                                  |  |  |                   |                              |                                    | \$ 79,395,578.25  |                |

**HEMPFIELD AREA SCHOOL DISTRICT  
GENERAL FUND  
EXPENDITURE BUDGET TRANSFERS - OCTOBER 2026  
2026-2027**

| BUDGET MANAGER OR REQUESTOR | TRANSFER TO ACCOUNT                 | AMOUNT             | TRANSFER FROM ACCOUNT               | AMOUNT             |
|-----------------------------|-------------------------------------|--------------------|-------------------------------------|--------------------|
| MRS. LINDSAY SCARPO         | 10-1110-610-000-10-236-151-000-0000 | \$ 2,955.00        | 10-1110-610-000-10-236-000-000-0000 | \$ 1,336.00        |
| WEST POINT ELEMENTARY       | READING SUPPLIES - WEST POINT       |                    | GENERAL SUPPLIES - WEST POINT       |                    |
| SCHOOL PRINCIPAL            |                                     |                    |                                     |                    |
|                             |                                     |                    | 10-1110-610-000-10-236-000-000-ELEM | \$ 318.00          |
|                             |                                     |                    | SHIPPING & HANDLING - WEST POINT    |                    |
|                             |                                     |                    |                                     |                    |
|                             |                                     |                    | 10-1110-610-000-10-236-170-000-0000 | \$ 451.00          |
|                             |                                     |                    | MATH SUPPLIES - WEST POINT          |                    |
|                             |                                     |                    |                                     |                    |
|                             |                                     |                    | 10-1110-610-000-10-236-260-000-0000 | \$ 850.00          |
|                             |                                     |                    | COMPUTER SUPPLIES - WEST POINT      |                    |
|                             |                                     |                    |                                     |                    |
|                             | <b>TOTAL</b>                        | <b>\$ 2,955.00</b> | <b>TOTAL</b>                        | <b>\$ 2,955.00</b> |
|                             |                                     |                    |                                     |                    |