Joint Operating Committee

Wednesday, October 14, 2026 8:00 PM
EASTERN Seminar Room, 3075 Terwood Road, Willow Grove, PA 19090

1. **Meeting Opening**

1.A. Call to Order

1.B. Roll Call

1.C. Salute to the Flag - Ace Williams will lead

1.D. Acknowledgement and Honor of Indigenous and Diverse Communities - Carolyn Riley will read

2. **Community Participation**

3. **Approval of the Minutes**

4. **Executive Session Announcement**

5. **President's Report**

6. **Financial Report**

7. **Student Recognition**

7.A. Resolution of Joint Operating Committee

7.B. Introduction of Sponsoring Teacher
Presentation of Student
Presentation of Award

8. **Academic Affairs**

9. **Personnel Affairs**

10. **Facilities/Financial/Technology Affairs**

11. **Solicitor's Report**

12. **Schedule of Events**

13. **Old Business**

14. **New Business**

15. **Next Meeting - November 11, 2026**

16. **Adjournment**

EASTERN CENTER FOR ARTS AND TECHNOLOGY
JOINT OPERATING COMMITTEE MINUTES
WEDNESDAY, SEPTEMBER 9, 2026

Ms. Carolyn Riley, President, called the public meeting of the Joint Operating Committee to order at 8:00 p.m. via Zoom with the following members in attendance:

Ms. Elizabeth Eisenhart	Abington
	Bryn Athyn
Mr. Charles Burdell-Williams	Cheltenham
Ms. Jennifer Wilson	Hatboro-Horsham
Ms. Carolyn Riley	Jenkintown
Mr. Erskine Payton	Lower Moreland
Mr. Jeffrey Bedard	Springfield
	Upper Dublin
Mr. Grant Rounds	Upper Moreland
Mr. Justin O'Donoghue	Solicitor
Dr. Scott Eveslage	Superintendent of Record
Dr. Cathleen Plesnarski	Executive Director
Ms. Katie Braun	Secretary/Business Manager

A motion carried unanimously will necessarily, by reference, include each voting member in attendance.

SALUTE TO THE FLAG

Lucas Smith led the Joint Operating Committee and audience in a salute to the flag.

ACKNOWLEDGEMENT AND HONOR OF INDIGENOUS AND DIVERSE COMMUNITIES

Ms. Carolyn Riley read the Acknowledgement and Honor of Indigenous and Diverse Communities.

MINUTES

Ms. Elizabeth Eisenhart moved approval of the August 12, 2026 Joint Operating Committee minutes of the regular and agenda session minutes.
Motion carried unanimously.

EXECUTIVE SESSION ANNOUNCEMENT

Mr. Justin O'Donoghue announced that an Executive Session was not held before the public meeting.

PRESIDENT'S REPORT

Informational:

Practical Nursing Graduation

Dr. Cathleen Plesnarski attended the Practical Nursing Class #170 that was held on August 27, 2026 at Upper Moreland High School auditorium.

EASTERN Foundation and SkillsUSA Fundraiser

The EASTERN Foundation and Skills USA will co-sponsor a Designer Bag Bingo to be held on October 13, 2026, in Upper Moreland High School's cafeteria from 6 to 8 p.m. Seating is limited. Purchase your tickets!
https://my.cheddarup.com/c/2026-eastern-designer-bag-bingo/items

FINANCIAL REPORT – For the Period Ending August 31, 2026

Informational:
The Joint Operating Committee acknowledged receipt of the following:

- Statement of Revenues and Expenditures as presented
- Status of the Capital Reserve Fund revenues for the period ended August 31, 2026, showing cash and investment balances of $1,460,377.97 as presented.

Action:

Treasurer's Report *

Mr. Jeffrey Bedard moved acceptance of the Treasurer's Report for the period ended August 31, 2026, showing General Fund cash and investment balances of $5,422,182.83 and total assets of $7,751,666.00 and the current status of the Student Activity account.
Motion carried unanimously.

Disbursements *

Mr. Jeffrey Bedard moved approval of accounts payable checks #39373 through #39564 disbursed during the period of 8/01/2026 through 8/31/2026 in the amount of $610,515.65.
Motion carried unanimously.

Mr. Jeffrey Bedard moved approval of general fund expense wire/ACH transfers #WT270031 through #WT270049 disbursed during the period of 8/01/2026 through 8/31/2026 in the amount of $299,821.38.
Motion carried unanimously.

Mr. Jeffrey Bedard moved approval of ACH transfer for procurement card (P-card) expenses disbursed for the month of July in the amount of $1,723.94.
Motion carried unanimously.

Mr. Jeffrey Bedard moved approval of payroll vouchers #013501 through #013692 disbursed on 8/7/2026 and 8/21/2026 in the amount of $323,679.15.
Motion carried unanimously.

Mr. Jeffrey Bedard moved approval of capital reserve disbursement checks #11285 through #11289 disbursed during the period of 8/01/2026 through 8/31/2026 in the amount of $279,020.15.
Motion carried unanimously.

There were no disbursements for the Student Activities fund in August.

There were no budget transfers in August.

STUDENT RECOGNITION

Action:

Student of the Month *

Ms. Jennifer Wilson moved to approve a resolution recognizing Lucas Smith, a senior at Hatboro-Horsham High School and in the Protective Services program, as Outstanding Student of the Month for September. Ms. Carolyn Riley presented Lucas Smith with the Resolution and EASTERN shirt; the Rotary plaque will be presented on October 8, 2026; and the Association's contribution was presented by Mr. Jeffrey Pakula, Educators' Association President.
Motion carried unanimously.

ACADEMIC AFFAIRS

Informational:

The Joint Operating Committee acknowledged receipt of the following:

- Administrative Advisory Committee meeting minutes of September 3, 2026
- August Activities Report
- MOU – BCTE Technical Assistance Program

Action:

Cosmetology Curriculum Hours

Mr. Grant Rounds moved approval to offer Cosmetology instruction during the four in-service days on November 3, 2026, March 22, 2027, March 23, 2027 and May 18, 2027.
Motion carried unanimously.

Donation

Mr. Grant Rounds moved acceptance of the following donations in support of the instructional program: Culinary- Gardyne Hydroponic System and starter plants from Kevin and Karley Bunkin.
Motion carried unanimously.

PERSONNEL AFFAIRS

Informational:

Design, Photography, and Illustration Instructor Nicole Abruzzi returned from FMLA Leave effective August 25, 2026.

Action:

Classified

Administrative Assistant to Director of Practical Nursing – Extra Hours

Mr. Erskine Payton moved approval ratification and approval of Administrative Assistant to Director of Practical Nursing, Kristin Waldner, to work up to 5 extra hours per week as pre-approved by the Director of Practical Nursing, between August 31, 2026, and November 20, 2026, at her hourly rate of $32.91 to assist with increased administrative workload due to increase in cohort sizes to 40 students.
Motion carried unanimously.

Practical Nursing

Adjunct Faculty

Mr. Erskine Payton moved approval of Cathleen Evans, PhD, RN as Practical Nursing Adjunct Instructor at the rate of $46.19/hour for the 2026-2027 school year.
Motion carried unanimously.

Veterinary Science

Veterinary Science Student Interns

Mr. Erskine Payton moved approval of the following Veterinary Science Interns to work under the direction of the Veterinary Science Intern Supervisors at the rate of $15 per hour for the 2026-2027 school year. Daralynn Astree/Cheltenham SD, Alivia DuPont/Lower Moreland SD, Kiya Ervin/Cheltenham SD and Liliana Mexquititla-Martinez/Springfield SD.
Motion carried unanimously.

Veterinary Science Intern Supervisors

Mr. Erskine Payton moved approval of the following staff members to provide weekend supervision for Veterinary Science Interns providing animal care at the rate of $42 per hour for the 2026-2027 school year. Eileen Collins, Elena Hays, Karen McGeehan, Kyle Maurer, Shannon Rowley-Lavelle, Trisha Simmler-Totaro, and Kristin Waldner.
Motion carried unanimously.

FACILITIES AND FINANCIAL AFFAIRS

Informational:

PennDOT Grant

EASTERN has applied for the Career and Technical Education Grant to fund the implementation of the PennDOT Construction Inspector Certification Program in the Continuing Education Department. Montcoworks would assist in student and employer outreach. The program would provide 111 hours of in class instruction, supplemented by an additional 30 hours of work-based learning over two semesters. The grant proposal includes tuition for 20 adult students, work-based learning stipend for student and employer, materials, curriculum, certification, testing fess and advertising. The grant request is for $96,238.

Building Report *

The Joint Operating Committee acknowledged receipt of the building report for August activities regarding school plant and property.

Summer Electrical/Maintenance Work *

The Joint Operating Committee acknowledged receipt of the Summer Electrical/Maintenance report.

Action:

PAsmart Grant with Montgomery County Community College

Ms. Elizabeth Eisenhart moved acceptance of the PAsmart grant with Montgomery County Community College (MCCC) as the fiscal agent.
Motion carried unanimously.

MCCC – License to Use Agreement – Welding *

Ms. Elizabeth Eisenhart moved approval of the lease agreement, pending solicitor review, with the Montgomery County Community College for the use of our Welding space and equipment to offer adult evening programming for the 2026-2027 school year. This is a trial partnership

funded by a PAsmart grant where part of the grant expenditure is for MCCC to lease our Welding Lab for $10,000 to run 3 courses.
Motion carried unanimously.

Acceptance of Feminine Hygiene Products Grant *

Ms. Elizabeth Eisenhart moved approval to accept the Feminine Hygiene Products Grant in the amount of $1,211.24 to procure menstrual products/dispensers for student use. Governor Josh Shapiro signed Act 55 of 2024 to provide funding for school entities to provide menstrual products at no cost to students. Funding is proportional to the total number of students enrolled in a school and based on a rate of $1.81 per student.
Motion carried unanimously.

Solicitor's Report

Justin O'Donoghue shared his Solicitor Report with the Joint Operating Committee.

Other Business

Action:

PSBA Voting

Mr. Grant Rounds moved approval of the following for election.

Candidate	**Position**	**Yea**	**Nay**	**Absent**
Matt Vannoy	President Elect	6	0	1
Candidate	**Position**	**Yea**	**Nay**	**Absent**
Kristy Bolte	Vice President	6	0	1
Candidate	**Position**	**Yea**	**Nay**	**Absent**
David Hein	Treasurer	**6**	**0**	**1**
Candidate	**Position**	**Yea**	**Nay**	**Absent**
Jason Mell	PSBA Eastern Zone Representative	6	0	1
Candidate	**Position**	**Yea**	**Nay**	**Absent**
Dr. Tasliym Morales	PSBA Section E-4 Advisor	6	0	1
Candidate	**Position**	**Yea**	**Nay**	**Absent**
Marianne Neel	Trustee	6	0	1
Dr. Michael Faccinetto	Trustee	6	0	1

Motion carried unanimously.

NEXT MEETING

The next meeting of the Joint Operating Committee is on October 14, 2026.

ADJOURNMENT

Ms. Carolyn Riley adjourned the September 9, 2026 meeting at 8:27 p.m.

Ms. Carolyn Riley
Joint Operating Committee President

Ms. Katie Braun
Joint Operating Committee Secretary

Recording Secretary: Linda McAlpine

EASTERN CENTER FOR ARTS AND TECHNOLOGY
AGENDA SESSION MINUTES
WEDNESDAY, SEPTEMBER 9, 2026

1. 2026-2027 SCHOOL YEAR OPENING

Dr. Plesnarski highlighted opening day and in-service activities.

2. STUDENT ENROLLMENT UPDATE

Dr. Plesnarski reviewed the student enrollment for 2026-2027.

3. 2027-2028 BUDGET

Ms. Katie Braun presented highlights of the 2027-2028 Proposed Budget.

4. JOINT OPERATING COMMITTEE ANNUAL DINNER

Dr. Plesnarski discussed the Annual Dinner scheduled to take place in November before the November JOC meeting.
6:00-8:00 JOC Dinner (with local state and federal legislators and district Board Presidents as guests)
8:00 JOC Meeting

5. PSBA ELECTIONS

Ms. Carolyn Riley discussed the candidates for the PSBA officer elections. Votes will be submitted by the JOC Secretary.

V. PRESIDENT'S REPORT

INFORMATIONAL:

A. FAMILY ORIENTATION NIGHT *

On September 14, 2026, EASTERN conducted its annual Family Orientation Night. Three hundred and ninety-five (395) individuals attended the event. Forty-five percent (45%) of the students were represented by their parent(s)/guardian(s) at this event.

B. STUDENT SUCCESS

As part of our celebration of National Hispanic Heritage Month (September 15 – October 15) we will be recognizing the achievements and contributions of Hispanic American students who have inspired others and achieved great success in their programs. The following students were spotlighted in September:

Chelsea Martinez	Culinary Arts	Hatboro-Horsham
Anaya Roman	Cosmetology	Upper Dublin
Diego Pantoja Rangel	Culinary Arts	Hatboro-Horsham
Merlin Lopez-Turcios	Culinary Arts	Upper Moreland
Jaylah Mendez	Allied Health	Upper Moreland

C. PRACTICAL NURSING GRADUATION

Dr. Scott Eveslage will share about Practical Nursing Class #167 graduation on October 1, 2026.

D. EASTERN FOUNDATION *

The EASTERN Foundation Meeting minutes from September 28, 2026 are presented for your information.

FAMILY ORIENTATION NIGHT 2026

Below is a comparison of attendance on previous Parents Nights. The data used was from parent sign-in sheets:

Year		Total Attendance	# Students Represented	Total Enrollment	% Students Having Parent In Attendance
2026		395	313	689	45%
2025		410	298	680	43%
2024		392	286	684	42%
2023		361	273	639	43%
2022		390	319	619	52%
2021	*	309	309	620	50%
2020	*	289	289	594	48%
2019		321	243	527	46%
2018		272	216	524	41%
2017		242	192	487	39%
2016		274	214	494	43%
2015		250	203	486	42%
2014		263	195	456	43%
2013		250	187	470	39%
2012		251	201	501	40%
2011		250	191	470	41%
2010		269	221	555	40%
2009		318	236	534	44%
2008		294	225	564	40%
2007		371	192	540	36%
2006		291	208	528	39%
2005		312	222	623	36%
2004		325	234	590	40%
2003		283	208	578	36%
2002		319	230	591	39%
2001		245	175	536	33%
2000		315	232	492	47%
1999		284	204	465	44%
1998		240	160	469	34%
1997		276	222	512	43%
1996		282	192	512	38%
1995		242	160	468	34%

* Virtual

Foundation Board of Trustees Meeting
Monday, September 28, 2026
3 p.m. – Zoom /In-Person
MINUTES

Members in Attendance: Marie Hartlein, Dr. Cathleen Plesnarski, Carolyn Riley, Linda Heiberger, Susan Hoffman, Dr. Steve Seu, Chris McDermott, Gary Felmey, Susan Hoffman, Megan Dutch, Amy Shields, Gary Bissig, Christina Gallagher, Dr. Scott Eveslage, Pete Herczeg
Members not in Attendance: Betsy Herczeg, LouCrecie Garlanger, George Marin
EASTERN Staff: Joe Greb, Katie Braun

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1. **Call to Order**
   Marie Hartlein called the meeting to order at 3:02 p.m.

2. **April 20, 2026, Foundation Minutes**
   The committee reviewed the Minutes. Marie Hartlein made a motion to approve the minutes. Dr. Seu seconded the motion. All members in attendance unanimously approved of the minutes.

3. **EASTERN Update**
   Dr. Plesnarski reported that the Practical Nursing Program is officially across the street in the former Upper Moreland Administration Building. The renovation is complete, with Exercise Science moving to the former Practical Nursing area, and the new CCM program moved to the former Exercise Science area.

   The new Construction Careers and Management program is full. She noted that she had hoped that the new program would reduce the school's waiting list, but instead, it generated more interest.

   Dr. Plesnarski let the Board know about the Tradeswoman Club at EASTERN that is led by Meghan Ciccino, the Welding Technology Instructor.

4. **Treasurer Report – Katie Braun**
   Katie walked through the Committee through the reports. She noted that interest from the Vanguard accounts has certainly helped us.

   Marie Hartlein made a motion to approve the financials. Dr. Seu seconded the motion. All members in attendance approved the financials.

5. **Finance Committee Report – Chris McDermott and Katie Braun**
   Chris noted that the goal over the next six months is to move as much as we can into Vanguard as the CDs come due.

   The audit review was completed by the Finance Committee on Thursday, July 16 from 2:30 p.m. to 4:30 p.m. Testing of internal controls and sample transactions indicates full alignment with financial policies and procedures. No material deficiencies or compliance exceptions were observed.

   Marie noted that the Financial Review (internal audit) was completed and went very smoothly with no findings. She asked if we could formalize the procedure for the future.

   - Chris is working on documenting the audit procedure.

- The Finance Subcommittee is initiating the process for awards checks that have been outstanding for three years or more. This will be done in the Spring of 2027 timeframe. All students who have outstanding checks will be notified.

6. ***Summer Email Vote Ratification***
   - The purchase of the designer bags, for which we could spend a total of $1,600.
   - The selection of Clairmont, Paciello & Co. P.C. for the preparation of Form 990.

7. **Fundraising Committee Report – Amy Shields and Susan Hoffman**
   - The Fundraising Committee met in July 2026 and generated a list of potential fundraising ideas. Susan asked for assistance in researching and exploring ideas on the list. Members were asked to review the list and volunteer to research one activity by sending an email to Susan. Susan also noted that George Marin suggested visiting our local business partners with a plaque of recognition. Discussion arose regarding Donor Cultivation. Some items of note from that discussion:
     - Megan Dutch will work with Amy Shields on a communication schedule for donors, since we do not reach out other than when we are asking for contributions.
     - We could do a Donor Appreciation Evening
     - We could make an alum video thanking the donors for showing before the Awards presentation in May.
     - Katie agreed to run a report with a list of all donors.
     - Amy agreed to check in with Technology Services about adding recurring donations or an opportunity to cover processing fees on CheddarUp.
   - Amy will work with Megan on Fall Letter
   - Amy noted that a date has been set for the chicken dinner – April 28. Chef Ben suggested a Baked Chicken dinner this year. Amy will check in with him on the full dinner and costs associated.
   - Dine and Donate at Dave's Hot Chicken is set for Oct. 21 from 11 a.m. to 2 p.m. Amy reached out to see if this could be extended to 4 p.m.

8. **Membership Committee Update – Marie Hartlein**
   Marie shared the new leadership structure for voting:
   Chris McDermott for President – 3-year term
   Pete Herczeg for Vice President through 2028.
   Marie Harlein– Treasurer for 1 year.
   Dr. Seu will remain on the Boad for one more year.

   Marie made the motion to accept the membership changes. Chris seconded the motion. All members in attendance approved the motion.

   Dr. Seu recognized Linda Heibeger at her last meeting. She is a founding member of the Foundation and did much of the leg work getting it organized. She devoted numerous hours to helping the Foundation grow. She was recognized with a plaque, flowers, and gift cards.

9. **Designer Bag Bingo – Amy Shields**
   Our date is October 13, 2026.
   -32 people are currently registered.
   -Joe Greb noted that he will send it in his Oct. 1 e-blast to parents
   -Gary noted that the teachers will share it as well
   -Megan suggested a targeted boost on Facebook. Amy will complete that this week.
   -Carolyn Riley will mention it at her Board Meeting

10. **Old and New Business**
    - Shared drive – Dr. Plesnarski will discuss the possibility with Loe Geld, EASTERN's Technology Services Manager.

- Handout establishing new award – Amy will share what we currently have.

1. **Meeting Dates**
   - February 8, 2027 (Zoom only)
   - April 19, 2027 (In person or Zoom)
   - June 7, 2027 (In person or Zoom)

VI. FINANCIAL REPORT

For the Period ended September 30, 2026

INFORMATIONAL:

The administration requests the Joint Operating Committee acknowledge receipt of the following:

A. STATEMENT OF REVENUES AND EXPENDITURES *

The Statement of Revenues and Expenditures is presented for your information and review.

B. CAPITAL RESERVE FUND *

The status of the capital reserve fund for the period ending September 30, 2026, showing cash and investment balances of $1,414,171.82 is presented for your information and review.

ACTION:

C. TREASURER'S REPORT *

The administration recommends acceptance of the Treasurer's Report for the period ending September 30, 2026, showing General Fund cash and investment balances of $5,180,924.53 and total assets of $7,197,943.58 and the status of the Student Activity account.

D. DISBURSEMENTS *

1. General Fund Accounts Payable Checks

The administration recommends approval of checks #39565 through #39652 disbursed during the period of 9/01/2026 through 9/30/2026 in the amount of $368,811.39.

2. General Fund Expense Disbursements

The administration recommends approval of wire/ACH transfers #WT270050 through #WT270073 disbursed during the period of 9/01/2026 through 9/30/2026 in the amount of $860,083.28.

3. General Fund P-Card Transactions – August 2026

The administration recommends approval of ACH transfer for procurement card (P-card) expenses disbursed for the month of August in the amount of $7,549.17.

4. General Fund Payroll Disbursement Checks

The administration recommends approval of payroll vouchers #013693 through #013871 disbursed on 9/4/2026 and 9/18/2026 in the amount of $313,632.43.

5. Capital Reserve Disbursements Checks

The administration recommends approval of capital reserve disbursement checks #11290 through #11293 disbursed during the period of 9/01/2026 through 9/30/2026 in the amount of $145,493.64.

6. Student Activities Disbursement Checks

The administration recommends approval of student activity disbursement checks #82203 through #82205 disbursed during the period of 9/01/2026 through 9/30/2026 in the amount of $5,389.08.

E. BUDGET TRANSFERS

There were no budget transfers in September.

A. STATEMENT OF REVENUES AND EXPENDITURES

For Period Ended September 30, 2026

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance
SECONDARY (REVENUE, EXPENSES)						
6500	EARNINGS ON INVESTMENTS	(202,560.00)	(13,185.20)	(38,329.24)	-	(164,230.76)
6700	REVENUE FROM SCHOOL ACTIVITIES	(28,615.00)	(10,297.60)	(29,393.89)	-	778.89
6900	TUITION AND OTHER LOCAL REVENUE	(8,433,941.00)	(681,342.90)	(2,532,031.90)	-	(5,901,909.10)
7200	STATE REVENUE: SPECIFIED PROGRAMS	(835,000.00)	(126.29)	(126.29)	-	(834,873.71)
7500	STATE REVENUE: OTHER	(136,000.00)	-	-	-	(136,000.00)
7800	STATE REVENUE: EMPL BENF REIMBURSE	(906,563.00)	-	-	-	(906,563.00)
8500	RESTRICT FED GRANTS - PERKINS	-	(31,203.92)	(93,611.76)	-	93,611.76
	ASSIGNED FUND BALANCE	(410,000.00)	-	-	-	(410,000.00)
	TOTAL SECONDARY REVENUE	**(10,952,679.00)**	**(736,155.91)**	**(2,693,493.08)**	**-**	**(8,259,185.92)**
1200	ACADEMIC SUPPORT	611,971.00	52,583.73	91,183.14	221.25	520,566.61
1300	VOCATIONAL EDUCATION	5,220,277.00	374,127.39	730,883.78	116,222.63	4,373,170.59
1400	OTHER INSTRUCTION PROG	26,840.00	-	14,866.80	-	11,973.20
2100	SUPPORT SVCS-STUDENTS	722,005.00	54,236.49	151,480.16	975.58	569,549.26
2200	SUPPORT SERVICES-INSTRU	66,949.00	2,379.80	11,614.41	10,585.51	44,749.08
2300	SUPPORT SERVICES-ADMIN	1,323,948.00	93,132.17	312,417.19	29,555.54	981,975.27
2400	SUPP SVC-PUBLIC HEALTH	109,918.00	8,121.18	18,776.15	-	91,141.85
2500	SUPP SERVICES-BUSINESS	649,187.00	46,308.06	145,734.56	13,619.12	489,833.32
2600	OP/MAINT PLANT SVCS	1,215,437.00	95,709.49	375,078.57	282,574.88	557,783.55
2800	SUPPORT SVCS-CENTRAL	943,374.00	64,678.98	269,328.05	17,172.08	656,873.87
3200	STUDENT ACTIVITIES	42,773.00	464.00	495.48	8,076.65	34,200.87
3400	SCHOLARSHIPS AND AWARDS	5,000.00	-	-	-	5,000.00
4600	EXISTING BLDG IMPROVE	15,000.00	375.00	18,207.39	68,864.00	(72,071.39)
	TOTAL SECONDARY EXPENSES	**10,952,679.00**	**792,116.29**	**2,140,065.68**	**547,867.24**	**8,264,746.08**
	TOTAL SECONDARY	-	55,960.38	(553,427.40)	547,867.24	5,560.16

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance
PRACTICAL NURSING (REVENUE, EXPENSES)						
6700	REVENUE FROM SCHOOL ACTIVITIES	(1,400.00)	(975.00)	(1,735.00)	-	335.00
6800	PASS-THRU FUNDS - PERKINS GRANT	(58,946.00)	-	-	-	(58,946.00)
6900	TUITION AND OTHER LOCAL REVENUE	(499,155.00)	(260,014.05)	(1,121,487.74)	-	622,332.74
7200	STATE REVENUE: SPECIFIED PROGRAMS	(225,000.00)	-	(41,230.58)	-	(183,769.42)
7800	STATE REVENUE: EMPL BENF REIMBURSE	(181,981.00)	-	-	-	(181,981.00)
8600	RESTRICTED FEDERAL GRANTS	(1,292,718.00)	-	7,156.00	-	(1,299,874.00)
	TOTAL PRACTICAL NURSING REVENUE	**(2,259,200.00)**	**(260,989.05)**	**(1,157,297.32)**	**-**	**(1,101,902.68)**
1300	VOCATIONAL EDUCATION	1,468,001.00	211,683.64	500,763.34	15,874.14	951,363.52
2200	SUPPORT SERVICES-INSTRU	3,000.00	-	-	-	3,000.00
2300	SUPPORT SERVICES-ADMIN	433,880.00	41,271.88	110,151.05	1,026.72	322,702.23
2500	SUPP SERVICES-BUSINESS	54,159.00	4,376.36	13,005.40	6,387.64	34,765.96
2600	OP/MAINT PLANT SVCS	171,020.00	63,016.30	71,170.81	23,038.11	76,811.08
2800	SUPPORT SVCS-CENTRAL	129,140.00	4,720.56	33,887.40	12,739.95	82,512.65
4600	EXISTING BLDG IMPROVE	-	9,000.00	30,627.50	-	(30,627.50)
	TOTAL PRACTICAL NURSING EXPENSES	**2,259,200.00**	**334,068.74**	**759,605.50**	**59,066.56**	**1,440,527.94**
	TOTAL PRACTICAL NURSING	-	73,079.69	(397,691.82)	59,066.56	338,625.26
CONTINUING EDUCATION (REVENUE, EXPENSES)						
6700	REVENUE FROM SCHOOL ACTIVITIES	(2,885.00)	(3,175.00)	(7,475.00)	-	4,590.00
6900	TUITION AND OTHER LOCAL REVENUE	(117,042.00)	(22,614.00)	(49,889.00)	-	(67,153.00)
7200	STATE REVENUE: SPECIFIED PROGRAMS	(5,560.00)	-	-	-	(5,560.00)
7800	STATE REVENUE: EMPL BENF REIMBURSE	(6,688.00)	-	-	-	(6,688.00)
	TOTAL CONTINUING REVENUE	**(132,175.00)**	**(25,789.00)**	**(57,364.00)**	**0.00**	**(74,811.00)**
1600	ADULT EDUCATION PROGRAM	51,048.00	1,796.46	1,871.93	530.60	48,645.47
2300	SUPPORT SERVICES-ADMIN	81,127.00	8,776.07	18,853.57	25,454.04	36,819.39
	TOTAL CONTINUING EXPENSES	**132,175.00**	**10,572.53**	**20,725.50**	**25,984.64**	**85,464.86**
	TOTAL CONTINUING EDUCATION	-	(15,216.47)	(36,638.50)	25,984.64	10,653.86
	Total Revenue	**(13,344,054.00)**	**(1,022,933.96)**	**(3,908,154.40)**	**-**	**(9,435,899.60)**
	Total Expenditure	**13,344,054.00**	**1,136,757.56**	**2,920,396.68**	**632,918.44**	**9,790,738.88**
	GRAND TOTAL	-	113,823.60	(987,757.72)	632,918.44	354,839.28

B. CAPITAL RESERVE FUND (#30)

	TD Bank	PLGIT	TOTAL
Beginning Balance:			
Cash / Money Market	$ 1,025,875.42	$ 434,502.55	$ 1,460,377.97
TOTAL at 9/01/2026	$ 1,025,875.42	$ 434,502.55	$ 1,460,377.97
ADD: Capital Contributions from Sending Districts		$ -	$ -
ADD: Transfers	$ 131,949.00	$ -	$ 131,949.00
ADD: Interest	$ 1,110.34	$ 1,306.40	$ 2,416.74
LESS: Transfers	$ -	$ -	$ -
LESS: Vendor Checks	$ (180,571.89)	$ -	$ (180,571.89)
LESS: Outstanding Checks	$ -	$ -	$ -
Net Monthly Activity	$ (47,512.55)	$ 1,306.40	$ (46,206.15)
Ending Balance			
Cash / Money Market	$ 978,362.87	$ 435,808.95	$ 1,414,171.82
TOTAL - CAPITAL RESERVE 9/30/2026	**$ 978,362.87**	**$ 435,808.95**	**$ 1,414,171.82**

C. TREASURER'S REPORT

GENERAL FUND

ASSETS		**LIABILITIES & FUND EQUITIES**	
CASH ACCOUNT-TD BANK	1,286,582.42	INTERFUND PAYABLES	48,333.20
PAYROLL CASH ACCOUNT	-	INTERGOVERNMENT PAYABLE	-
PETTY CASH ACCOUNT	122.05	ACCOUNTS PAYABLE	44,439.09
CASH ACCOUNT-PLGIT	3,894,220.06	ACCRUED PAYROLL LIABILITIES	538,244.44
TOTAL CASH	**5,180,924.53**	DEFERRED REVENUE	920,476.57
		DEPOSITS PAYABLE	96.29
INVESTMENTS-TD BANK	-	**TOTAL CURRENT LIABILITES**	**1,551,589.59**
CD INVESTMENTS-PLGIT	-		
CD INTEREST RECEIVABLE-PLGIT	-		
TERM INVESTMENT-PLGIT	-	YEAR -TO-DATE REVENUE	3,908,154.40
TERM INTEREST RECEIVABLE-PLGIT	-	YEAR -TO-DATE EXPENDITURES	(2,920,396.68)
TOTAL INVESTMENTS	**-**	**NET REVENUE LESS EXPENDITURES**	**987,757.72**
TOTAL CASH AND INVESTMENTS	**5,180,924.53**	**FUND BALANCE:**	
		RESERVED FOR ENCUMBRANCES	1,874.17
		NONSPENDABLE FUND BALANCE	61,665.00
INTERFUND RECEIVABLE	258.97	COMMITTED-SELF FUNDED MEDICAL	187,500.00
INTERGOVERNMENT RECEIVABLE	0.23	COMMITTED-PSERS RATE STABILIZATION	187,500.00
PN STUDENT RECEIVABLES	1,916,408.04	ASSIGNED-CAPITAL IMPROVEMENTS	440,000.00
ACCOUNTS RECEIVABLE-OTHER	-	ASSIGNED-POST SECONDARY-PN	1,480,416.00
TOTAL ACCOUNTS RECEIVABLE	**1,916,667.24**	ASSIGNED-POST SECONDARY-CE	41,477.00
		ASSIGNED-26-27 BUDGETARY RESERVE	410,000.00
INVENTORIES	85,376.92	UNASSIGNED FUND BALANCE	1,848,164.10
		TOTAL FUND BALANCE	**4,658,596.27**
PREPAID EXPENSES	14,974.89		
DEPOSITS	-		
TOTAL ASSETS	**7,197,943.58**	**TOTAL LIABILITES & FUND EQUITIES**	**7,197,943.58**

STUDENT ACTIVITY FUND

ASSETS		**LIABILITIES & FUND EQUITIES**	
CASH ACCOUNT	49,657.71	ACCOUNTS PAYABLE-INTERFUND	258.97
		ACCOUNTS PAYABLE-INTERGOVT	70.00
		CURRENT SKILLS NET ACCT ACTIVITY	*18,269.32*
ACCOUNTS RECEIVABLE-INTERFUND	-		
ACCOUNTS RECEIVABLE-OTHER	-	UNASSIGNED FUND BALANCE	31,059.42
TOTAL ASSETS	**49,657.71**	**TOTAL LIABILITES & FUND EQUITIES**	**49,657.71**

D. DISBURSEMENTS

Payment #	Date	Vendor Name	Description Of Purchase	Amount
39565	9/1/2026	AQUA PA	WATER USAGE MONTHLY 7/17-8/19/26	738.35
39566	9/1/2026	UPPER MORELAND SCHOOL DISTRICT	2900 TERWOOD ROAD LEASE 1ST BI ANNUAL	58,900.00
39567	9/3/2026	MIKAYAH SMITH	VA TUITION OVERPAYMENT	3,407.00
39568	9/3/2026	THEREZ SUGGS	PHILA WORKS REFUND	1,500.00
39569	9/11/2026	AMAZON CAPITAL SERVICES, INC.	DESK PHONES, CABLES, AND MORE	1,215.75
39570	9/11/2026	AMAZON CAPITAL SERVICES, INC.	LPN JANITORIAL SUPPLIES	977.83
39571	9/11/2026	BRESLIN RIDYARD FADERO, INC.	PROF SVC 7/4-7/31/26 BOILER REPL	375.00
39572	9/11/2026	CAREERSAFE, LLC	ROB - OSHA 10-HOUR GENERAL INDUSTRY	1,400.00
39573	9/11/2026	CEDAR ELECTRIC INC.	APPL 6 THROUGH 8/31/26 LPN RELO	9,000.00
39574	9/11/2026	CLARK SERVICE GROUP, INC.	CULIN EQUIP SERVICE 076163	6,555.00
39575	9/11/2026	CM REGENT LLC	LTD SEPT 2026	4,274.72
39576	9/11/2026	FAST SIGNS WILLOW GROVE	RESTAURANT SIGN WITH LEFT ARROW	125.00
39577	9/11/2026	GBA PREMIUM ACCOUNT	MONTHLY DENTAL INS OCT 2026	3,167.10
39578	9/11/2026	GOVCONNECTION, INC.	EPSON INK TANKS	578.71
39579	9/11/2026	HOME DEPOT CREDIT SERVICES	LUMBER/SUPPLIES	7,547.13
39580	9/11/2026	IDEXX DISTRIBUTION, INC.	SEPT 26 NEO MONTHLY SUBSCRIPTION PLAN	277.00
39581	9/11/2026	INTERSTATE MAINTENANCE COPORATION	SEPT 26/27 SEC - MONTHLY CUSTODIAL SERVICES	29,104.00
39582	9/11/2026	J & J STAFFING RESOURCES	CONT SERV - W/E 9/6/26 - A. BRAHAN	919.70
39583	9/11/2026	KEYSTONE RECOGNITION	PERPETUAL PLATES SOM SEPT/OCT/NOV	37.50
39584	9/11/2026	MASTERMAN'S LLP	CCM - SAFETY GLASSES	1,126.36
39585	9/11/2026	PAPNA	YEARLY MEMBERSHIP RENEWAL 09-01-26 THRU 08-31-27	200.00
39586	9/11/2026	PDQ.COM	SOFTWARE DEPLOYMENT UTILITY	764.99
39587	9/11/2026	POCKET NURSE ENTERPRISES	SUPPLIES FOR FT/PT STUDENTS	2,503.05
39588	9/11/2026	RICOH USA INC.	8/22-9/21/26 RICOH COPIER LEASE FEES	1,269.66
39589	9/11/2026	STARS CAMPUS SOLUTIONS	LPN - STARS SOFTWARE FEE - SEPT 2026	1,700.00
39590	9/11/2026	TELEMEDIA LLC	SP2 CULINARY BUNDLE FOR STUDENTS	485.00
39591	9/11/2026	TELESYSTEM	PHONE SERVICE - SEPT 2026	1,280.13
39592	9/11/2026	T-MOBILE USA INC.	CE - 7/21-8/20/26 MOBILE CC	49.14
39593	9/11/2026	W.B. MASON CO., INC	INVENTORY CLOSET SUPPLIES	3,265.30
39594	9/11/2026	WILLOW TREE & LANDSCAPING SERVICES, LLC.	REMOVAL OF 4 DEAD TREES IN THE PARKING LOT	3,235.00
39595	9/11/2026	XEROX BUSINESS SOLUTIONS	SEC - MONTHLY PRINTER SUPP & MAINT FEES - SEPT 2026	1,454.23
39596	9/11/2026	YOUNGSCAPE, INC.	LANDSCAPING CONTRACT INSTALLMENT - AUG 2026	3,531.25
39597	9/11/2026	ZOOM COMMUNICATIONS INC.	SEC - ZOOM PHONE LICENSES	16,613.04
39598	9/17/2026	ANNE LEYLA JOSEPH	PN DISBURSEMENT REFUND 9/9/26	721.00
39599	9/17/2026	AYANA SIMPSON	PN DISBURSEMENT REFUND 9/9/26	2,457.00
39600	9/17/2026	DEVON DUNCAN	PN DISBURSEMENT REFUND 9/9/26	2,457.00
39601	9/17/2026	JANYA RIVERS	PN DISBURSEMENT REFUND 9/9/26	1,138.00
39602	9/17/2026	JAYDEN WILLIAMSON	PN DISBURSEMENT REFUND 9/9/26	1,134.00
39603	9/17/2026	KEIYONA SIMPSON	PN DISBURSEMENT REFUND 9/9/26	2,457.00

Payment #	Date	Vendor Name	Description Of Purchase	Amount
39604	9/17/2026	MEGHAN JOSEPH	PN DISBURSEMENT REFUND 9/9/26	1,364.00
39605	9/17/2026	SHENELL CHUE	PN DISBURSEMENT REFUND 9/9/26	1,035.00
39606	9/17/2026	SHENELL WELLINGTON	PN DISBURSEMENT REFUND 9/9/26	2,457.00
39607	9/18/2026	ACEN	2027 CONTINUING ACCREDITATION ANNUAL FEE-PN PROG	3,290.00
39608	9/18/2026	AMAZON CAPITAL SERVICES, INC.	CLASSROOM SUPPLIES	3,316.71
39609	9/18/2026	ANTONIO GARCIA	CE TEXTBOOK/WORKBOOK REFUND	195.00
39610	9/18/2026	CAREERSAFE, LLC	OSHA VOUCHERS	2,291.00
39611	9/18/2026	CompTIA, Inc.	PERKINS - CERTIFICATION FEES	5,460.00
39612	9/18/2026	GERHARD'S APPLIANCES	WASHER AND DRYER	2,716.93
39613	9/18/2026	GRAINGER W.W. INCORPORATED	MAINTENANCE ECAT SUPPLIES	676.48
39614	9/18/2026	J & J STAFFING RESOURCES	CONT SERV - W/E 9/13/26 - A. BRAHAN	392.23
39615	9/18/2026	JOSTENS DIPLOMA DIVISION	167PT DIPLOMAS FOR OCTOBER GRADUATION	114.75
39616	9/18/2026	NATIONAL ASSOC OF SCHOOL NURSES	NASN MEMBERSHIP M. BURMAN	115.00
39617	9/18/2026	NEIBAUER PRESS SUPREME SUPPLIER	BUSINESS CARDS FOR KEN	275.00
39618	9/18/2026	PACTA	C. RILEY REGISTRATION	775.00
39619	9/18/2026	PEARSON EDUCATION INC	ELECTRICAL TRAINING GUIDES	6,067.40
39620	9/18/2026	PECO - PAYMENT PROCESSING	GAS SVC 8/10-9/10/26	350.53
39621	9/18/2026	PITNEY BOWES BANK PURCHASE POWER	POSTAGE METER REFILL 8/11/26	200.00
39622	9/18/2026	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	POSTAGE MACHINE LEASE 7/15-10/14/26	603.00
39623	9/18/2026	SHAPIRO FIRE PROTECTION COMPAN	2026 ANNUAL INSPECTION OF FIRE EXT	2,445.80
39624	9/18/2026	STEVE ALDINGER	HUNTER TIRE AND ALIGNMENT EQUIPMENT SERVICE	1,118.49
39625	9/18/2026	TELEMEDIA LLC	SP2 BUNDLE 10/1/26-9/30/27	485.00
39626	9/18/2026	THE PERSONAL TOUCH INC	167PT GRADUATION PINS	1,627.00
39627	9/18/2026	TREASURER OF MONTGOMERY CTY	RETAIL FOOD NON PROFIT RENEWAL 1 YR 11/1/26-10/31/27	105.00
39628	9/21/2026	BILL FRUSCO PLUMBING & HEATING INC.	PLUMBING REPAIRS IN COS	1,895.00
39629	9/24/2026	SAM'S CLUB DIRECT	26/27 SAM'S CLUB PLUS MEMBERSHIP	808.01
39630	9/25/2026	AIRGAS USA LLC	WELDING GASES	1,160.28
39631	9/25/2026	AMAZON CAPITAL SERVICES, INC.	PN SUPPLIES	1,468.38
39632	9/25/2026	AMERICAN HERITAGE LIFE INSURAN	BIWEEKLY LIFE INSURANCE SEPT 2026	105.92
39633	9/25/2026	ASSESSMENT TECHNOLOGIES INSTIT	CLASS #175PT BUNDLE PYMT 1 OF 3	104,004.00
39634	9/25/2026	BARBACANE, THORTON AND CO LLP	PROF SVC PERIOD END 8/31/26	2,700.00
39635	9/25/2026	BILL FLANNERY AUTOMOTIVE INC.	COL SUPPLIES	718.30
39636	9/25/2026	BLICK ART MATERIALS	DPI SUPPLIES - 9/1/26	3,540.19
39637	9/25/2026	CAPITAL ONE TRADE CREDIT	CRP - CONSUMABLES - 9/8/26	4,055.24
39638	9/25/2026	CITY OF PHILADELPHIA - WAGE TA	AUGUST 2026 WAGE TAX	1,293.42
39639	9/25/2026	CLARK SERVICE GROUP, INC.	GRILL REPAIRS CUL 2	435.00
39640	9/25/2026	DARTER SPECIALTIES INC.	CUL - STUDENT SUPPORT SUPPLIES	296.41
39641	9/25/2026	HD SUPPLY	JANITORAL SUPPLIES - SEC	7,243.64

Payment #	Date	Vendor Name	Description Of Purchase	Amount
39642	9/25/2026	HIRSCHBERG MECHANICAL, LLC	COS SINK DIAGNOSTIC TESTING	489.00
39643	9/25/2026	J & J STAFFING RESOURCES	CONT SERV - W/E 9/20/26 - A. BRAHAN	405.75
39644	9/25/2026	J.C. EHRLICH CO. INC.	SEPT 2026 MONTHLY PEST CONTROL SERVICE	540.28
39645	9/25/2026	JOSEPH FAZZIO, INC.	WLD - METAL ORDER - SEPT 2026	5,955.95
39646	9/25/2026	LANCASTER-LEBANON IU13	SEC - ADOBE CREATIVE CLOUD LICENSES	2,653.20
39647	9/25/2026	M&H PROMOTIONS	T-SHIRTS FOR COMMUNITY EVENTS	900.00
39648	9/25/2026	PECO - PAYMENT PROCESSING	ELECTRIC SVC 8/10-9/10/26	10,208.28
39649	9/25/2026	REVOLUTION RECOVERY LLC	DUMPSTER DELIVERY FOR CONSTRUCTION BAY	719.00
39650	9/25/2026	SKILLS USA PENNSYLVANIA	SKILLS REGION I TRAINING - ADVISOR FEES	464.00
39651	9/25/2026	SUN LIFE FINANCIAL	VOL LIFE OCT 2026	1,021.35
39652	9/25/2026	VISION BENEFITS OF AMERICA INC.	VISION PREMIUM OCT 2026	313.53
			10 - ACCOUNTS PAYABLE	**$ 368,811.39**
WT270050	9/2/2026	SOUTHEASTERN PA SCHOOLS TRUST	MED - SEPTEMBER 2026	105,318.94
WT270051	9/4/2026	IRS- 941 PAYMENT	PURPOSE: EE FED PAY DATE: 9/4/2026	60,391.67
WT270052	9/4/2026	COMMONWEALTH OF PENNSYLVANIA	PURPOSE: EE STPA PAY DATE: 9/4/2026	7,157.12
WT270053	9/4/2026	TSA CONSULTING GROUP INC.	DED:[403B] TSA - KADES MARGOLIS - PAY DATE: 9/4/2026	8,961.27
WT270054	9/4/2026	EASTERN EDUCATION FOUNDATION	DED:[FOUN] FOUNDATION DONATION - PAY DATE: 9/4/2026	261.74
WT270055	9/4/2026	EQUITABLE	DED:[457B] 457B - AXA EQUITABLE - PAY DATE: 9/4/2026	25.00
WT270056	9/4/2026	CBIZ PAYROLL	DED:[FLEX] FLEX SPENDING -MED COV 26 - PAY DATE: 9/4/2026	2,206.22
WT270057	9/4/2026	VOYA FINANCIAL	PURPOSE: EE RETD PAY DATE: 9/4/2026	3,954.58
WT270058	9/9/2026	PSERS	PURPOSE: EE RETP PAY DATE: 8/21/2026	33,208.54
WT270059	9/10/2026	PRIORITY COMMERCIAL PAYMENTS	SEPTEMBER 26 MAINTENANCE FEE	135.47
WT270060	9/18/2026	IRS- 941 PAYMENT	PURPOSE: EE FED PAY DATE: 9/18/2026	57,309.47
WT270061	9/18/2026	COMMONWEALTH OF PENNSYLVANIA	PURPOSE: EE STPA PAY DATE: 9/18/2026	6,876.07
WT270062	9/18/2026	TSA CONSULTING GROUP INC.	DED:[403B] TSA - KADES MARGOLIS - PAY DATE: 9/18/2026	8,931.94
WT270063	9/18/2026	EQUITABLE	DED:[457B] 457B - AXA EQUITABLE - PAY DATE: 9/18/2026	25.00
WT270064	9/18/2026	EASTERN EDUCATION FOUNDATION	DED: FOUNDATION DONATION - PAY DATE: 9/18/2026	236.74
WT270065	9/30/2026	STATE OF NEW JERSEY - GIT	PURPOSE: EE STNJ PAY DATE: 9/4/2026	285.12
WT270066	9/3/2026	VOYA FINANCIAL	EE-K.MILLER PAYROLL CONTR. 8/21/26	159.31
WT270067	9/18/2026	CBIZ PAYROLL	DED:FLEX SPENDING -MED COV 26 - PAY DATE: 9/18/2026	2,206.22
WT270068	9/18/2026	VOYA FINANCIAL	PURPOSE: EE RETD PAY DATE: 9/18/2026	3,891.95
WT270069	9/16/2026	PA DEPTARTMENT OF REVENUE	SALES TAXABLE - COS	485.07
WT270070	9/22/2026	PSERS	QTR 2 2026 ER CONTRIBUTION	542,253.30
WT270071	9/22/2026	KADES-MARGOLIS	CBIZ SEPTEMBER 2026 FEES	132.00
WT270072	9/30/2026	HAB-EIT	PURPOSE: EE EIT PAY DATE: 8/21/2026	14,652.54
WT270073	9/30/2026	HAB-EIT	PURPOSE: EE LST PAY DATE: 9/18/2026	1,018.00
			10 - EXPENSE DISBURSEMENTS	**$ 860,083.28**

Payment #	Date	Vendor Name	Description Of Purchase	Amount
MZ09212626-J	7/27/2026	THE PENN STATER HOTEL	LUNCH EXPENSE PACTA CONF.	17.00
MZ09212626-J	7/27/2026	MCDONALDS	PACTA MEAL	14.82
MZ09212626-J	7/27/2026	THE PENN STATER HOTEL	PACTA - LUNCH	22.98
MZ09212626-J	7/28/2026	THE PENN STATER HOTEL	PACTA - BREAKFAST	24.14
MZ09212626-J	7/28/2026	THE PENN STATER HOTEL	PACTA - LUNCH	27.08
MZ09212626-J	7/28/2026	THE PENN STATER HOTEL	PACTA - BREAKFAST	16.78
MZ09212626-J	7/28/2026	COMMONWEALTH OF PA	EMERGENCY CERT - SHORTER	100.00
MZ09212626-J	7/28/2026	LCU THE CORNER ROOM	PACTA - DINNER	120.17
MZ09212626-J	7/28/2026	SHERWIN WILLIAMS	PAINT FOR INTERIOR OF PN CLOSET	56.17
MZ09212626-J	7/28/2026	FOLEY INC.	SKID STEER GLASS DOOR	491.91
MZ09212626-J	7/29/2026	THE PENN STATER HOTEL	PACTA - BREAKFAST	29.38
MZ09212626-J	7/30/2026	THE PENN STATER HOTEL	2026-2027 PACTA CONFRENCE	529.47
MZ09212626-J	7/30/2026	THE PENN STATER HOTEL	PACTA 26 CONFERENCE	541.45
MZ09212626-J	7/30/2026	BURGER KING	PACTA MEAL	16.74
MZ09212626-J	7/30/2026	THE PENN STATER HOTEL	PACTA MEAL	529.47
MZ09212626-J	7/30/2026	THE PENN STATER HOTEL	PACTA CONFERENCE	529.47
MZ09212626-J	8/5/2026	CHILD ACCOUNTING	MEMBERSHIP RENEWAL	240.00
MZ09212626-J	8/5/2026	CHILD ACCOUNTING	A/CAPA CONFERENCE REGISTRATION	390.00
MZ09212626-J	8/5/2026	PHILLY PRETZEL FACTORY	#174FT ORIENTATION	40.00
MZ09212626-J	8/7/2026	COMMONWEALTH OF PA	APPLICATION FEE FOR PSFIG TRANSFORMER	100.00
MZ09212626-J	8/12/2026	TRACTOR SUPPLY	BALL SHANK DIA	(21.19)
MZ09212626-J	8/12/2026	TRACTOR SUPPLY	RECEIVER TUBE WITH COLLAR	21.19
MZ09212626-J	8/12/2026	TRACTOR SUPPLY	RECEIVER TUBE WITH COLLAR	95.39
MZ09212626-J	8/13/2026	COVOC CORP	CURTAINS FOR EXAM ROOMS	1,080.52
MZ09212626-J	8/14/2026	THE WEBSTAURANT STORE	DISPLAY SINKS	184.41
MZ09212626-J	8/18/2026	THE WEBSTAURANT STORE	DISPLAY FAUCETS	160.91
MZ09212626-J	8/18/2026	WAWA	VAN GAS	96.24
MZ09212626-J	8/18/2026	WAWA	VAN GAS	28.51
MZ09212626-J	8/18/2026	WAWA	F-350 TRUCK	32.23
MZ09212626-J	8/19/2026	YUM YUM BAKE SHOP	IN-SERVICE	57.00
MZ09212626-J	8/20/2026	CHILD ACCOUNTING	A/CAPA CONFERENCE REGISTRATION	390.00
MZ09212626-J	8/21/2026	HOME DEPOT	SHELVES FOR KITCHEN	58.29
MZ09212626-J	8/24/2026	GIANT	IN-SERVICE	149.50
MZ09212626-J	8/24/2026	MANHATTAN BAGEL	IN-SERVICE	91.96
MZ09212626-J	8/24/2026	ABS AUTO GLASS	SKID STEER GLASS DOOR REPAIR	350.00
MZ09212626-J	8/25/2026	GIANT	IN-SERVICE-LUNCH	309.94
MZ09212626-J	8/25/2026	BRAINSTORM	2026 CONFERENCE	420.00
MZ09212626-J	8/25/2026	KALAHARI RESORT	2027 CONFERENCE	169.00
MZ09212626-J	8/26/2026	GIANT	IN-SERVICE	(7.17)
MZ09212626-J	8/26/2026	GIANT	IN-SERVICE	(6.98)
MZ09212626-J	8/26/2026	GIANT	IN-SERVICE	3.39
MZ09212626-J	8/26/2026	POWER TECHNOLOGIES	LAPTOP CART REPAIR	49.00

Payment #	Date	Vendor Name	Description Of Purchase		Amount
			Fund 10 - P-CARD PAYMENTS	**$**	**7,549.17**
11290	9/11/2026	AJM ELECTRIC	APPL 5 THROUGH 8/20/26 BLD TRADES		36,394.50
11291	9/11/2026	BALTON CONSTRUCTION, INC.	APPL 4 THROUGH 8/31/26 BLD TRADES		89,346.58
11292	9/11/2026	BRESLIN RIDYARD FADERO, INC.	PROF SVC 7/26-8/22/26 BLD TRADES		548.36
11293	9/11/2026	INTEGRITY MECHANICAL, INC	APPL 4 THROUGH 8/31/26 BLD TRADES		19,204.20
			30 - CAPITAL PROJECTS FUND	**$**	**145,493.64**
82203	9/11/2026	AMAZON CAPITAL SERVICES, INC.	CLIPBOARDS FOR SKILLS USA COUNCIL REPS 26/27 SY		115.36
82204	9/24/2026	SAM'S CLUB DIRECT	VENDING MACHINE SUPPLIES - 8/28/26		4,923.72
82205	9/24/2026	SKILLS USA PENNSYLVANIA	SKILLS REGION I TRAINING - STATE OFFICER FEES		350.00
			81 - ACTIVITY FUND	**$**	**5,389.08**

RESOLUTION OF RECOGNITION

WHEREAS, the Joint Operating Committee is committed to recognizing student achievement, scholarship, citizenship, leadership and skill mastery; and

WHEREAS, the Joint Operating Committee has requested the Faculty identify one student each month who exemplifies these traits; and

WHEREAS, *Ace Williams* is a student in the Design, Photography, and Illustration program and a senior at Abington Senior High School; and

WHEREAS, *Ace Williams* has been recommended by their teacher, Nicole Abruzzi, as having demonstrated superior accomplishment and performance in the Design, Photography, and Illustration program; now therefore

BE IT RESOLVED, the Joint Operating Committee takes pride in accepting the recommendation of the Faculty and officially designates *Ace Williams* as Student of the Month for October in honor of their accomplishments and exemplary performance.

IN WITNESS THEREOF, I herewith certify that I am the President of the Joint Operating Committee of the Eastern Center for Arts and Technology, and that the foregoing Resolution was adopted by unanimous vote by the members of the Joint Operating Committee at a duly called meeting held on Wednesday evening, October 14, 2026.

JOINT OPERATING COMMITTEE
EASTERN CENTER FOR
ARTS AND TECHNOLOGY

_____
Ms. Carolyn Riley
Joint Operating Committee President

EASTERN
CENTER FOR ARTS AND TECHNOLOGY

October 2026 Student of the Month
Ace Williams — Design, Photography, and Illustration

This award is sponsored each month by EASTERN's faculty, Joint Operating Committee, and the Willow Grove Rotary Club to highlight student excellence, success, and service. This month, Ace Williams was selected. They are a senior at Abington Senior High School and is being honored for their work in EASTERN's Design, Photography, and Illustration (DPI) program.

About Ace:

- Ace first learned about EASTERN from their school counselor at Abington Senior High School. They signed up to attend EASTERN's presentation at Abington and was especially impressed by a DPI student representative. Ace has a strong passion for photography and hopes to expand their skills to prepare for a future career as a forensic photographer.

- As a junior, Ace served as a SkillsUSA class officer for the DPI program, was selected to attend the Fall Leadership Conference in the Poconos, and assisted at EASTERN's Open House.

- Outside of school, Ace is a longtime Girl Scout who has earned the Bronze Award. They credit Girl Scouts with encouraging them to become more involved in community service activities, including volunteering with *One House at a Time*, whose mission is to help families in Greater Philadelphia establish or reestablish self-sufficient lives by providing the necessities of a functional home environment.

- After graduating from Abington and completing the DPI program, Ace plans to attend a four-year college to study forensics. They are already exploring their options and participated in a summer program at Johnson & Wales University, where they learned more about the university's state-of-the-art forensic science program, including its dedicated crime scene training areas and simulation labs.

Ace's accomplishments:

- At EASTERN, Ace served as a State Conference Delegate and campaign manager for a student running for SkillsUSA State Officer — and helped lead a successful campaign.

- At EASTERN's Awards Night in May 2026, Ace received the prestigious Director's Award.

- Through the DPI program, they earned their Adobe InDesign 2026 certification.

- At Abington High School, Ace is an Honor Roll student, participated in Marching Band, and is a dedicated member of the Gender and Sexuality Alliance (GSA), a student-led organization that provides a safe and supportive space for LGBTQ+ students and their allies. Through GSA, they were part of a student group that spoke with the school board about the topic of gender-neutral bathrooms.

VIII. ACADEMIC AFFAIRS

PRESENTATION:

A. 2027-2028 BUDGET PRESENTATION

Dr. Cathleen Plesnarski and Ms. Katie Braun presented recommendations for the 2027-2028 operating budget during the agenda session.

INFORMATIONAL:

B. COUNSELOR/SPECIAL EDUCATION LIAISON COMMITTEE MEETING *

The Counselor/Special Education Liaison Committee meeting minutes of September 16, 2026 are presented for your information.

C. PRINCIPALS' ADVISORY MEETING *

The Principals' Advisory Committee meeting minutes of September 17, 2026 are presented for your information.

D. ADMINISTRATIVE ADVISORY COMMITTEE MEETING *

The Administrative Advisory Committee meeting minutes of October 6, 2026 are presented for your information.

E. ADULT EDUCATION ENROLLMENT *

The administration submits the Fall Term 2026 Continuing Education enrollment snapshot. As of September 30, 2026, there were 59 students enrolled in Continuing Education courses, with 52 students in the Apprentice programs. There are 164 students enrolled in the Practical Nursing program.

F. ACTIVITIES REPORT *

The September Activities Report of students and staff is presented for your information.

ACTION:

G. CAREER AND TECHNICAL STUDENT ORGANIZATION

SkillsUSA Fall Leadership Conference

The administration requests approval for approximately 45 students and 5 chaperones to attend the **SkillsUSA Fall Leadership Conference** from November 18-20, 2026, at Kalahari resorts in Pocono Manor, PA.

EASTERN (General Fund) will cover the cost for the 4 chaperones and 1 SkillsUSA Board member to attend the conference at the cost not to exceed $4,500 for lodging and travel and student transportation at a cost not to exceed $3,500.

The SkillsUSA account (Student Activity Fund) will cover the cost for student lodging and registration at the cost not to exceed $15,000. Each student attending will be charged $200 to offset the expenses for the conference for a total of approximately $9,000.

The administration requests approval for Dr. Cathleen Plesnarski to attend the SkillsUSA Leadership Conference for one night, November 19, 2026, at Kalahari Resorts in Pocono Manor, PA. The cost for lodging and travel will be covered by EASTERN (General Fund) for the amount not to exceed $500.

The total cost for the conference to EASTERN (General Fund) is $8,000. The total cost to SkillsUSA (Student Activity Fund) will be approximately $6,000 after student fees are deducted.

SkillsUSA Fundraising Activities

The administration requests approval of the following SkillsUSA fundraising activities:

- 2nd Annual SkillsUSA Turkey Trot, November 17, 2026, to support SkillsUSA State Initiative
- CHOP Pajama Day, December 4, 2026, to benefit Children's Hospital of Philadelphia

EASTERN CENTER FOR ARTS AND TECHNOLOGY
Counselor/Special Education Liaison Committee
Meeting
Wednesday, September 16, 2026
9:00 AM – 10:30 AM
MINUTES

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1. **Welcome**
2. **In Attendance:**

Casey Chakler- Abington
Joe Greb- EASTERN
Beth McDonnell- Springfield
Meredith Penner- Lower Moreland
Tamika Perez- EASTERN
Amanda Roman- Cheltenham
Jennifer Romano- Lower Moreland
Colleen Cram- Hatboro-Horsham
Gerry Rooney- EASTERN
Jennifer Rubin- EASTERN
Scott Searfoss- Hatboro-Horsham
Greg Shields- EASTERN
Veronica Stanley- EASTERN
Lisa Vesper- Upper Moreland
Donna Ward- Upper Dublin

3. **Introduction of Members & New Staff**

Will Shorter – Construction Careers and Management Instructor
Elissa Johnson – CRP and ELE Instructional Aide
Ken Miller- Security

4. **Approval of Minutes (March 18, 2026)**
   - Motion: Lisa V. (UM)
   - Second: Amanda R. (CH)
   - Vote: Motion Accepted

5. **Executive Director's Updates – Dr. Cathleen Plesnarski**
   - n/a

6. **Assistant Director's Updates – Mr. Joe Greb**
   - **Dual Credit:**
     - Allied Health, Business and Technology Professional, and Networking and Cybersecurity programs have dual enrollment opportunities with Montgomery County Community College (full year).
     - Design, Photography, and Illustration, Culinary Arts, and Electrical Technology programs have dual enrollment opportunities at Pennsylvania College of Technology (full year). There're no fees, credits are transferable, and the courses run in conjunction to their EASTERN programs. Possible dual enrollment opportunities in the Spring for Collision Repair Technology and Welding Technology.
     - Donna W. (UD) pointed out the Dual Enrollment isn't on EASTERN's website. Joe G. confirmed that the dual enrollment information would be placed on EASTERN's website.
     - Lisa V. (UM) asked if the initial dual enrollment student list can be shared with the HSs? Joe G. confirmed that the initial list can be shared and that the actual rosters can be created and sent out in October.
   - **Pre-Apprenticeship** – share pre-apprenticeship opportunities.
     - Lisa V. asked if the pre-apprenticeship list of students can be shared? Joe. G confirmed, yes.
     - Joe G. discussed the Pre-Apprenticeship opportunities for the following programs: ELE, HVAC, NCS, ROB, and WLD.

- **Certification and SkillsUSA fees**-included in the Perkins Grant for 2026
- **Grant Proposals-**School to Career Grant, Supplemental Equipment Grant, PennDOT Construction Inspection Grant (pending)
    - This is the last year the Victory bank (brought out by QMB) will be offering a program to assist families with the cost of COS supplies. There are 3-4 spots available for students who meet the requirements, to receive partial or full reimbursement assistance.
- **Student of the Month**
    - Lucas Smith-Protective Services-Hatboro Horsham

7. Supervisor of CTE Updates – Mr. Gerry Rooney

- Enrollment Update (handout)
    - Enrollment count is hovering around 700
    - There are a few programs that aren't full
    - Would like to begin to finalize enrollment for the upcoming Sept. 30th deadline
- Verification of Enrollment and IEP Status
    - Verify, Sign, & Return by 10/9
- Notify of Changes throughout the year
- Career Scope before Enrollment- Career Scope is a tool to assist with placement.
    - Donna W. (UD) asked if a common rubric can be created for Career Scope? Greg S. responded that a document, GOE, assists with Career Scope and that he will share with the high schools.
- Enrollment Rubric Changes/Improvements

8. Back to School Nights, Intro Mailing, & Recruitment Activities - Amy Shields

- Back to School Nights in progress at the participating high schools
- Career Expo Visitation Dates: Dec. 17 – AM & PM sessions, Dec. 18 - PM session
- In-service for New Staff – January 15, 2027, 12:45 p.m. Please RSVP to Michele Smink – msmink@eastech.org
- Open House - Sunday, Feb. 28, 2027, **1:00-3:00 p.m.** (Snow date March 7, 2027)

9. Act 158 Tracking and CareerScope update – Greg Shields

- Dual Credit added to Act 158 Tracking (handout)
    - Pre-Apprenticeship will also be included.
    - 73% of students have met Act 158 requirements thus far.
- CareerScope
    - Casey C. (AB) asked if there was a summary report from Career Scope that would allow her to view all of the students' scores? Greg S. responded that he would contact Career Scope to inquire.

10. School Calendar – Distribute & Review (handout)

11. Open Discussion

- Casey (AB) asked if the enrollment forms would be open earlier due to the Career Expo visitation dates being a little early? The enrollment forms will continue to be released the day after the January Counselor/Sp. Ed. liaison breakfast meetings.

12. Meeting Dates:

Wednesday, January 20, 2027, 9:00 AM
Wednesday, March 17, 2027, 9:00 AM

13. Tour

- Visit programs that have been remodeled this past summer

14. Adjournment

Attachments:
Minutes from March 18, 2026
Enrollment Rubric
EASTERN 2026-2027 Calendar
Enrollment Reports per School District
Career Expo Schedule 2026-2027

EASTERN CENTER FOR ARTS AND TECHNOLOGY
PRINCIPALS' ADVISORY COMMITTEE MEETING
THURSDAY, SEPTEMBER 17, 2026 – 12:30 PM
SEMINAR ROOM AT EASTERN

MINUTES

Representatives were present from the following schools:

Dr. Alice Swift	Abington
Dr. Benjamin Hammond	Cheltenham
Mrs. Angela Whelan	Hatboro-Horsham
Mr. Thomas Roller	Jenkintown
Mr. Bill Miles	Lower Moreland
Dr. Meghan Markle	Springfield
Dr. Daniel Ortiz	Upper Dublin
Mr. Josh Levinson	Upper Moreland
Dr. MaryJo Yannacone	Superintendent Liaison
Mr. Greg Shields	EASTERN
Mr. Gerry Rooney	EASTERN
Mr. Joseph Greb	EASTERN
Dr. Cathleen Plesnarski	EASTERN

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1. **WELCOME**
   Dr. Plesnarski welcomed Dr. Meghan Markle, the new Principal at Springfield and Dr. MaryJo Yannacone who will be serving as the Principal Liaison for the 2026-2027 and 2027-2028 school year.

2. **INTRODUCTION OF NEW TEACHER**
   Mr. Greb introduced William Shorter, EASTERN's Construction Career and Management Instructor, who gave an overview of his background.

3. **APPROVAL OF THE APRIL 23, 2026 MEETING MINUTES***
   Dr. Plesnarski asked the principals to approve the minutes of the April 23, 2026, meeting.

4. **EXECUTIVE DIRECTOR'S UPDATES**
   - **Student of the Month**
     - Lucas Smith (September) Protective Services, Hatboro-Horsham
   - **Capital Projects and Facilities Update**

5. **KEY INDICATORS ***
   Dr. Plesnarski shared schoolwide key indicator data. Dr. Plesnarski will also solicit feedback on how our schools can partner around improving regular attendance and retention.

6. **COMMON RUBRIC FOR EASTERN ENROLLMENT**
   Mr. Rooney shared recommended changes from the Counselor and Special Education Liaisons with the goal of having a revised rubric approved at the January Principal Meeting.

7. **ASSISTANT DIRECTOR'S UPDATES**
   - **Dual Credit -** shared dual credit opportunities and will send rosters to schools once registration ends in mid October

- **Pre-Apprenticeship** – shared pre-apprenticeship opportunities and will send rosters to schools once registration ends in mid-October
- **Certification and SkillsUSA fees**-included in the Perkins Grant for 2026
- **Grant Proposals-**School to Career Grant, Supplemental Equipment Grant, PennDOT Construction Inspection Grant (pending)-discussed the School to Work Opportunities and equipment upgrades potentially available

8. SUPERVISOR OF CTE'S UPDATES

- **Enrollment Report *** Details about our current enrollment status were discussed.
- **Security Guard** (grant funded) Reminded the group that we now have a school security guard who is an EASTERN employee.

9. ECONOMIC EDUCATION AND FINANCIAL LITERACY REQUIREMENTS (24 P.S. § 15-1551)

Dr. Plesnarski noted that recent legislative changes resulted in a CTE program that covers the required content to be permitted to count as a rigorous course of study that includes a focus on personal financial literacy. Is any district considering allowing our Business and Technology Professional program to count towards this requirement? The language from the legislative announcement is below:

Effective immediately, a rigorous course of study that includes a focus on personal financial literacy content and is embedded within a business, economics, mathematics, social studies, career and technical education or other related course may satisfy the high school economic education and financial literacy requirements under section 1551 of the School Code. A rigorous course of study is an academically rigorous college-level course, including Advanced Placement, International Baccalaureate, Cambridge International, dual credit, or a concentrated career and technical education program. A rigorous course may satisfy the requirements of this section even if the course is not a standalone 0.5 credit.

10. STUDENT ASSISTANCE

Mr. Rooney reviewed the Student Assistance Process at EASTERN and discuss ways to be more streamlined in the process.

11. ACT 158 GRADUATION REQUIREMENTS

Mr. Greb informed the principals on the data sharing protocols for Act 158 graduation data. The primary focus will be on ensuring all students earn at least one industry certification by graduation or score competent or advanced on the pre-NOCTI (fall) or final NOCTI (spring). Mr. Greb reviewed current reports shared with principals by school and share the status of the senior class in meeting the benchmark.

12. INFORMATIONAL ITEMS

- **EASTERN Recruitment Activities ***Attached are the recruitment activities planned for the 2026-2027 school year.

- **Principals' Contact Information ***
  Dr. Plesnarski asked for any updates to contact information for the principals.

- **Emergency School Closing Procedures ***
  Dr. Plesnarski reviewed the emergency closing procedures.

- **District Planning Meetings for 2026-2027**
  Dr. Plesnarski noted that District Planning meetings for Abington, Springfield, Upper Dublin, and Upper Moreland will be held this year.

- **Foundation**
  Dr. Plesnarski discussed the benefits for all EASTERN students. Please use this link to contribute online - https://www.eastech.org/foundation/donate/

  Designer Bag Bingo. The EASTERN Foundation and Skills USA will co-sponsor a Designer Bag Bingo to be held on October 13, 2026, in Upper Moreland High School's cafeteria from 6 to 8 p.m. Seating is limited. Purchase your tickets here - https://my.cheddarup.com/c/2026-eastern-designer-bag-bingo/items.
  To register for the Bingo please use the link above. The EASTERN Foundation has one reason for existence; to raise funds to award outstanding EASTERN students as they move on to postsecondary education or into their career fields.

- **Meeting dates for 2026-2027 school year**
  Following are the remaining 2025-2026 school year Principals' Advisory Committee meeting dates:
  Thursday, January 21, 2027
  Thursday, April 22, 2027

  Open House – February 28, 2027
  Awards Night – May 19, 2027

EASTERN CENTER FOR ARTS AND TECHNOLOGY
ADMINISTRATIVE ADVISORY COMMITTEE
TUESDAY, OCTOBER 6, 2026 @ 9:30 a.m.
BOARD ROOM
MINUTES

Dr. Jeffrey Fetcher	Abington
Dr. Christopher McGinley	Cheltenham
Dr. Scott Eveslage	Hatboro-Horsham
Dr. Brea D'Angelo	Jenkintown
Dr. Dennis Best	Lower Moreland
Dr. MaryJo Yannacone	Springfield
Dr. Laurie Smith	Upper Dublin
Dr. Susan Elliott	Upper Moreland
Dr. Cathleen Plesnarski	EASTERN

1. **APPROVAL OF THE SEPTEMBER 3, 2026, MINUTES ***
   The Superintendents approved the September 3, 2026, meeting minutes.

2. **PRINCIPALS' ADVISORY COMMITTEE MEETING**
   Dr. MaryJo Yannacone updated the Superintendents on the Principals' Advisory Committee meeting of September 17, 2026.
   - Admission Rubric

3. **MEMORANDUM OF UNDERSTANDING FOR EXPULSION***
   Dr. Plesnarski reviewed legal recommendations for revising the MOU and solicited superintendent feedback on proposed changes.

   Recommendations to review:

   - Include "expulsion or alternative placement" in the document where expulsion is mentioned and keep the definition of alternative placement to limit it to placement due to discipline.
   - Alter exceptions to change from approval from the resident school board and JOC. Recommendation that the superintendent and EASTERN Director mutually approve and bring to the JOC for approval. In the event of a disagreement, it would be presented at an AAC meeting and then it to the JOC for consideration.

   The attached MOU will be revised based on discussion and presented again at the November 6, 2026 meeting.

4. **SEPTEMBER 30 ENROLLMENT ***
   Dr. Plesnarski provided the September 30, 2026, student enrollment reports pending verification.

5. **EASTERN's PROPOSED BUDGET FOR THE 2027-2028 SCHOOL YEAR**
   Ms. Braun presented the proposed 2027-2028 Budget and distributed the budget document. The Superintendents reviewed and recommended that the 2027-2028 Budget be presented to the Joint Operating Committee on October 14, 2026.

6. **ACT 45: INCREASING STUDENT ACCESS TO CTE**
   THIS ITEM WAS MOVED TO THE NOVEMBER 6, 2026 MEETING

7. **DIRECTOR'S UPDATE**
   Dr. Plesnarski gave an update on EASTERN activities
   - $200,000 grant opportunity through a benevolent benefactor
   - SkillsUSA officer launch and Student Voice initiative
   - Hanwha Registered Pre-Apprenticeship Collaborative
   - TAP CTDSL Plan of Work – Pre-Apprenticeship and Dual credit support.

8. **JOINT OPERATING COMMITTEE**
   EASTERN will reach out to discuss the process for renewing JOC member terms.
   The following Member terms expire on November 30, 2026:
   Abington Cheltenham Jenkintown

9. **DISTRICT PLANNING**
   This year we will meet with Abington, Springfield, Upper Dublin, and Upper Moreland School Districts. Dr. Plesnarski will contact the Superintendents to schedule a meeting date to review student performance data over the past three years. Dr. Plesnarski will discuss the team usually involved in the meetings, and the process and procedures for this year. Meetings are typically scheduled between January and March.

10. **JOC NOVEMBER DINNER**
    The **Joint Operating Committee Dinner** will be held on Wednesday, November 11, 2026, beginning at 6:00 pm in the Restaurant. Invitations will be mailed in October to Superintendents, Joint Operating Committee members and Board Presidents and community legislators.

11. **CONSORTIUM ADMINISTRATIVE PROFESSIONAL DEVELOPMENT**
    THIS ITEM WAS MOVED TO THE NOVEMBER 6, 2026 MEETING

12. INFORMATIONAL ITEMS

- Career Expo for the 2026-2027 school year *
- Career Pathways Guide can be found on our website
- Foundation donations can be made through the website
- **Designer Bag Bingo on October 13, 2026, from 6-8pm.** Doors will open at 5pm. Proceeds will benefit EASTERN foundation and SkillsUSA. Tickets are available online for $35 and $40 at the door. Purchase your seats here - my.cheddarup.com/c/2026-eastern... https://t.co/kwwhijGpvN

Following are the **Administrative Advisory Committee** meeting dates:

Thursday, November 5, 2026 – via Zoom
Tuesday, December 1, 2026
Tuesday, January 5, 2027 – via Zoom
Tuesday, February 2, 2027
Tuesday, March 2, 2027 – via Zoom
Tuesday, April 6, 2027
Tuesday, May 4, 2027 – via Zoom
Tuesday, June 1, 2027

Following are the **Principals' Advisory Committee** meeting dates:

Thursday, January 21, 2027
Thursday, April 22, 2027

Following are the **Counselor/Special Education Liaison** meeting dates:

Wednesday, January 20, 2027
Wednesday, March 17, 2027

EASTERN CENTER FOR ARTS AND TECHNOLOGY
ADMINISTRATIVE ADVISORY COMMITTEE (AAC)
THURSDAY, SEPTEMBER 3, 2026 – 9:30 AM
ZOOM
MINUTES

Dr. Jeffrey Fetcher	Abington
Dr. Christopher McGinley	Cheltenham
Dr. Scott Eveslage	Hatboro-Horsham
Dr. Brea D'Angelo	Jenkintown
Dr. Dennis Best	Lower Moreland
Dr. MaryJo Yannacone	Springfield
Dr. Laurie Smith	Upper Dublin
Dr. Susan Elliott	Upper Moreland
Dr. Cathleen Plesnarski	EASTERN

1. **WELCOME** *
   Dr. Plesnarski welcomed Cheltenham's Interim Superintendent Dr. Chris McGinley.

2. **SUPERINTENDENT ORIENTATION TO EASTERN.**
   Dr. Eveslage and Dr. Plesnarski offered orientation for Dr. McGinley and Dr. D'Angelo. Some dates will be sent out to schedule this orientation.

3. APPROVAL OF THE JUNE 2, 2026 MINUTES *
   Dr. Plesnarski asked the group to approve the June 2, 2026 meeting minutes. The minutes were approved unanimously.

4. 2026-2027 STUDENT ENROLLMENT *
   Dr. Plesnarski shared and reviewed the 2026-2027 Student Enrollment.

5. **CAPITAL PLANNING AND FACILITIES UPDATE**

   Dr. Plesnarski reviewed the status of the following projects:
   1. HVAC Upgrades
   2. LPN Relocation
   3. Construction Careers and Management

6. **DIRECTOR'S PERFORMANCE MEASURE**

   Dr. Plesnarski shared her Performance Measure goals:

   1. **NOCTI: 100% of EASTERN test-takers scoring Competent or Advanced**
      D: 92%-100% P: 82%-91% NI: 72%-81% F: <72%
   2. **Industry Certification: 100% of EASTERN Seniors earning at least one**
      D: 99.0%-100% P: 90%-98% NI: 85% - 89% F: <85%

3. **Climate and Culture: 100% of EASTERN student responses on the survey being positive.**
   D: 95%-100% P: 90%-94% NI: 85%-89% F: <85%

7. STAFFING UPDATES

New Hires:
William Shorter – Construction Careers and Management Instructor
Elissa Johnson – Construction Cluster Occupational Aide
Kenneth Miller – Security Guard

8. 2027-2028 BUDGET

Dr. Plesnarski shared the preliminary 2027-2028 proposed budget needs. If financially feasible and approved by the superintendents, this budget will begin to incorporate staffing and budget needs to launch a new program or expand an existing one for the 2028-2029 school year. The current budget cap for the 2027-2028 school year is 3.26% or the Act 1 Index, whichever is lower.

District	2025-2026 Budget	2026 -2027 Budget	Amount Increase	Percent Increase	Tax Increase
Abington	$190,957,963	$195,627,232	$4,669,269	2.45%	7.07%
Bryn Athyn	$226,620	$226,620	$0	0.00%	0.00%
Cheltenham	$129,599,004	$133,740,213	$4,141,209	3.20%	3.49%
Hatboro-Horsham	$122,489,126	$126,305,698	$3,816,572	3.12%	3.41%
Jenkintown	$19,227,550	$19,928,737	$701,187	3.65%	3.50%
Lower Moreland	$62,315,900	$64,218,929	$1,903,029	3.05%	3.50%
Springfield	$65,698,846	$67,591,710	$1,892,864	2.88%	3.51%
Upper Dublin	$110,645,187	$114,529,755	$3,884,568	3.51%	3.50%
Upper Moreland	$78,237,068	$82,672,499	$4,435,431	5.67%	4.20%
TOTAL	**$779,397,264**	**$804,841,393**	**$25,444,129**	**3.26%**	
			Max	5.67%	7.07%
			Average	3.06%	3.58%
			Min	0.00%	0.00%

BUDGET CAP CALCULATION			
2026-2027 EASTERN Base Budget		$10,952,679	SEC EXP ONLY
Allowable Budget Increase/Cap		3.26%	
2027-2028 Maximum Allowable Budget Increase		**$357,057**	

Source	A PDE-2028 Total Expenditures	B 4000 Facilities	C Debt	D ---------> Intrfnd Trnsfr	E Budget Res	[A-B-C-D-E] Revised Total Cap Basis
PDE-2028	213,258,184	-	17,630,952	-	-	195,627,232
PDE-2028	226,620	-	-	-	-	226,620
PDE-2028	145,092,567	-	11,352,354	-	-	133,740,213
PDE-2028	139,999,148	-	12,943,450	-	750,000	126,305,698
PDE-2028	21,456,955	-	1,528,218	-	-	19,928,737
PDE-2028	68,608,577	-	4,389,648	-	-	64,218,929
PDE-2028	78,144,709	-	10,552,999	-	-	67,591,710
PDE-2028	131,421,030	-	13,111,275	3,000,000	780,000	114,529,755
PDE-2028	90,098,371	-	6,559,494	-	866,378	82,672,499
	888,306,161	-	78,068,390	3,000,000	2,396,378	804,841,393

9. ACT 45: Collaborative Leadership for CTE: Addressing a Regional Problem of Practice

The group discussed the 2026-2027 Act 45 Focus and agreed to focus on increasing access to CTE as our problem of practice.

2025-2026: Legal entitlement to attend EASTERN -> common vetting instrument

2026-2027: Increasing student access to CTE

October – Review Key Indicator and waitlist data.

November – Identify a problem of practice

February – Root Cause

March/April Action Plan

10. MEMORANDUM OF UNDERSTANDING - TECHNICAL ASSISTANCE PROGRAM

The administration requested the approval of the 2026-2027 Memorandum of Understanding for participation in the BCTE Technical Assistance Program:

- Thaddeus Stevens Electrical Maintenance Professional Development
- Max Teaching Data Literacy
- Career and Technical Distinguished School Leader

11. ANNUAL REVIEW:

a. EMERGENCY SCHOOL CLOSING AND CONTACT INFORMATION
b. MOU FOR EXPULSION
c. SCHOOL NURSE

12. PRINCIPAL LIAISON

Dr. MaryJo Yannacone will be serving as the Principal Liaison July 1, 2026 – June 30, 2028.

13. DISTRICT PLANNING MEETINGS

2026-2027 – Abington, Springfield, Upper Dublin and Upper Moreland

14. JOC ANNUAL DINNER *

The JOC Annual Dinner will be held November 11th at 6:00pm. All Superintendents and will be invited to attend. Dr. Plesnarski discussed ideas for special guests and the group consensus was to invite the Superintendents, District Board Presidents, and our local state and federal legislators to advocate for funding to expansion.

15. Upcoming Meetings

Below are the 2026-2027 school year AAC meeting dates. All meetings except the June meeting will take place at 9:30 a.m. All meetings are on Zoom unless designated with as bold and with an *. These meetings will be in person at EASTERN.
Thursday, November 5, 2026
***Tuesday, December 1, 2026**
Tuesday, January 5, 2027
Tuesday, February 2, 2027
Tuesday, March 2, 2027
***Tuesday, April 6, 2027**
Tuesday, May 4, 2027
***Tuesday, June 1, 2027 **12:30p.m**

Following are the **Principals' Advisory Committee** meeting dates:
Thursday, September 17, 2026
Thursday, January 21, 2027
Thursday, April 22, 2027

Following are the **Counselor/Special Education Liaison** meeting dates:
Wednesday, September 16, 2026
Wednesday, January 20, 2027
Wednesday, March 17, 2027

MEMORANDUM OF UNDERSTANDING

==========

MEMORANDUM OF UNDERSTANDING
BETWEEN

ABINGTON SCHOOL DISTRICT, CHELTENHAM SCHOOL DISTRICT, HATBORO-HORSHAM SCHOOL DISTRICT, JENKINTOWN SCHOOL DISTRICT, LOWER MORELAND TOWNSHIP SCHOOL DISTRICT, BRYN ATHYN BOROUGH SCHOOL DISTRICT, SCHOOL DISTRICT OF SPRINGFIELD TOWNSHIP, SCHOOL DISTRICT OF UPPER DUBLIN AND SCHOOL DISTRICT OF UPPER MORELAND TOWNSHIP ("SENDING SCHOOL DISTRICTS")

and

EASTERN CENTER FOR ARTS AND TECHNOLOGY (EASTERN)

_____
(Date)

I. Introduction

A. The Sending School Districts have been operating under Articles of Jointure dated July 1, 1991 which provide for operation of EASTERN.

B. The parties seek to foster a relationship of cooperation and mutual support and to maintain a safe school environment.

II. Joint Statement of Concern Regarding Expulsion

A. The Sending School Districts recognize that EASTERN programs are an extension of the high school programs offered through the Sending School Districts. Any exclusion or expulsion of a student from EASTERN and/or the Sending School Districts therefore affects the student's entire school program.

B. A student who is expelled from one of the Sending School Districts should be regarded as expelled from EASTERN and not be permitted to attend EASTERN for the duration of the expulsion.

III. Definition

"Expulsion" means exclusion from attending school for a period in excess of ten school days.

"Alternate placement" means a placement of a student by a Sending School District resulting from the student's violation of the Sending School District's disciplinary policies and/or student codes of conduct.

IV. Exclusions from EASTERN for Offenses Committed While Participating in EASTERN's Programs or Activities

A. Should a student commit a violation of EASTERN's disciplinary policies and/or student codes of conduct while under EASTERN's jurisdiction which may merit expulsion from EASTERN as determined by the Director in accordance with EASTERN's policies, the offense will be referred to the Sending School District Superintendent for the District in which the student resides for the initiation of disciplinary proceedings in accordance with the Pennsylvania School Code and the Sending School District's and/or EASTERN'spolicies.

B. The Director and other administrators of EASTERN will cooperate with the administration and Board of School Directors of the Sending School District in order to coordinate an informal hearing procedure, conduct an investigation, secure written statements and anecdotal records substantiating the charges, and provide information and notification requirements for a formal hearing for expulsion proceedings in accordance with the Pennsylvania School Code. The formal hearing for expulsion will be conducted by the Board of the Sending School District.

C. The Director and other administrators or employees of EASTERN will be available as witnesses in any formal hearing conducted by the Sending School District or its Board in the same manner as if EASTERN had been a separate school building within that District. The results of any expulsion decisions made by the Sending School District will be applied and enforced by EASTERN as if they had been done by the administration and Joint Committee of EASTERN.

D. The jurisdiction for any expulsion decision which affects a student at EASTERN resides with the Sending School District Superintendent and Board of School Directors of the Sending School District under whose auspices the student attends EASTERN.

E. An exception to the above policy shall require approval of both the Sending School District's School Board and the Joint Operating Committee. (change to School district not board, but leave JOC)

V. Exclusions from EASTERN for Offenses Not Committed While Participating in EASTERN's Programs or Activities

A. If a student is expelled by the student's Sending School District or assigned to an alternate placement, then the student shall be deemed to be excluded from attendance at EASTERN under the same terms and for the same period as determined by the Sending School District.

B. If a student withdraws from a Sending School District in lieu of being expelled for an offense which EASTERN, then the student may not be permitted to attend EASTERN for whatever period of time the student is precluded from attending school in the Sending School District.

C. An exception to the above policy shall require approval of both the Sending School District's School Board and the Joint Operating Committee.

VI. Compliance with Laws Protecting Students with Disabilities

Irrespective of anything stated above, EASTERN and Sending School District will at all times act in compliance with all federal and state laws regarding the rights of students with disabilities.

AND NOW, this ___ day of _____, 2026, the parties hereby acknowledge the foregoing as the terms and conditions of their understanding.

Eastern Center for Arts and Technology

_____
Director

Abington School District

_____
Superintendent

Bryn Athyn Borough School District

_____
Superintendent

Hatboro-Horsham School District

_____
Superintendent

Lower Moreland Township School District

_____
Superintendent

School District of Cheltenham Township

_____
Superintendent

School District of Jenkintown

_____
Superintendent

School District of Springfield Township

_____
Superintendent

School District of Upper Dublin

_____
Superintendent

School District of Upper Moreland Township

_____
Superintendent

EASTERN CENTER FOR ARTS AND TECHNOLOGY
SENDING SCHOOL
September 30 Enrollment

PROGRAM	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	30-Sep	Max	%Cap	Waiting List
Allied Health	30	30	30	30	59	42	29	36	48	48	50	96%	5
Automotive Technology	40	36	40	41	46	41	46	46	37	44	46	96%	
Business and Technology Professional	22	25	28	23	30	22	31	38	24	29	40	73%	
Carpentry	36	40	39	40	40	40	40	40	40	40	40	100%	5
Construction Careers and Management										39	40	98%	
Collision Repair Technology	37	30	32	39	37	35	40	40	34	34	40	85%	
Cosmetology	58	63	53	70	63	60	62	73	72	75	80	94%	11
Culinary Arts	53	57	56	53	56	64	63	61	67	57	80	71%	
Design, Photography, and Illustration	37	49	39	43	41	35	44	43	46	31	54	57%	
Electrical Technology	32	40	39	44	40	42	41	44	44	46	46	100%	8
Exercise Science and Rehabilitation						30	35	39	39	40	40	100%	1
Heating, Ventilation and Air Conditioni	23	31	38	43	38	40	39	40	40	40	40	100%	16
Networking and Cybersecurity	13	14	18	33	29	35	28	27	37	25	40	63%	
Protective Services	26	32	32	37	29	25	25	37	40	40	40	100%	1
Robotics and Automated Technology	0	0	0	11	23	23	30	36	24	22	40	55%	
Veterinary Science	40	40	40	40	40	39	40	39	40	40	40	100%	5
Welding Technology	34	35	38	36	36	40	40	41	42	40	40	100%	14
CTE Programs SubTotal	**481**	**522**	**522**	**583**	**607**	**613**	**633**	**680**	**674**	**690**	**796**	**87%**	**66**
SENDING SCHOOL													
ABINGTON	93	108	105	127	135	131	157	175	154	156			27
BRYN ATHYN	0	0	0	0	0	0	0	0	0	0			
CHELTENHAM	83	108	94	83	92	90	101	112	116	111			10
HATBORO/HORSHAM	96	102	87	92	93	94	98	101	102	111			5
JENKINTOWN	7	14	23	21	19	17	22	25	28	19			
LOWER MORELAND	17	26	23	27	31	25	26	34	40	37			3
SPRINGFIELD	39	36	49	56	58	70	62	59	58	62			1
UPPER DUBLIN	34	35	32	40	49	57	56	64	50	62			7
UPPER MORELAND	106	85	97	124	114	117	105	102	118	124			13
OTHER	6	8	12	13	16	12	6	8	8	8			
TOTAL	**481**	**522**	**522**	**583**	**607**	**613**	**633**	**680**	**674**	**690**			**66**

EASTERN Career Expo Schedule 2026 - 2027

The following chart indicates the presentation dates chosen by each participating school that wishes to participate and the follow-up visitation date to EASTERN.

In-School Presentations – October through December

The presentation dates include a visit to the participating school from the Marketing and Recruitment Coordinator, the Student Success Coordinator, and a group of EASTERN student representatives. A PowerPoint and brief video are presented to all 10th graders, and a group of EASTERN students will briefly discuss their programs.

Visitation to EASTERN –December 17, 2026, and December 18, 2026

Thursday, December 17, 2026, from 8 – 10 a.m., and 12:15 to 2:15 p.m., or Friday, December 18, 2026, from 12:15 to 2:15 p.m. — Interested 10th grade students can visit two to three EASTERN programs of their choice for approximately 30-minute sessions with the instructor.

Subsequent cluster tours will be provided on the following dates:

- **Friday, March 5, 2027, from 9 – 10 a.m. – Arts, Human Services, and Hospitality Careers** (Design, Photography and Illustration, Cosmetology, and Culinary Arts)
- **Friday, March 12, 2027, from 9 – 10 a.m. – Construction Careers** (Carpentry, Construction Careers and Management, Electrical Technology, Heating, Ventilation and Air Conditioning
- **Friday, March 19, 2027, from 9 – 10 a.m. – Business, Computer & Public Safety Careers** (Business and Technology Professional, Protective Services, and Networking and Cybersecurity)
- **Friday, April 2, 2027, from 9 – 10 a.m.- Transportation & Manufacturing Careers** (Automotive Technology, Collision Repair Technology, Robotics and Automated Technology, and Welding Technology)
- **Friday, April 9, 2027, from 9 – 10 a.m. – Health Sciences Careers** (Allied Health, Exercise Science and Rehabilitation, and Veterinary Science)

Open House will be held Sunday, February 28, 2027, from 1 – 3 p.m. (Snow date, March 7, 2027)

School	Presentation date and time	10th and/or 11th	Where will the presentation take place?	Visitation to EASTERN	Bus pick-up time after visitation	Main POC
Cheltenham	Wednesday, November 4, 2026 at 8:30 a.m.	10th	Auditorium	Dec. 17 in the PM	1:45 p.m.	Ambrocia Martin Lori Felgoise
Springfield	Friday, November 6, 2026, at 10:45 a.m.	10th	Auditorium	Dec. 18 in the PM	2:05 p.m.	Beth McDonnell
Jenkintown	10th and 11th Grade Career Expos: Thursday, November 5, 2026, at 9:40 a.m.	10th and 11th	Community Room	Dec. 17 in the PM	2:00 p.m.	Chrissy Kafkalas
Lower Moreland	Thursday, December 3, 2026, at 9:00 a.m.	10th	Auditorium	Dec. 17 in the PM	1:45 p.m.	Jenn Romano
Upper Moreland	Thursday, Thursday, November 12, 2026, at 8 a.m.	10th	Auditorium	Dec. 17 in the AM	Coming @ 8 a.m.	Lisa Vesper
Upper Dublin	Tuesday, December 1, 2026, from 10:35 a.m. to 11:14 a.m.	10th	Auditorium	Dec. 17 in the AM	10:15 a.m.	Donna Ward
Abington High School	Wednesday, October 28, 2026, from 9:15 – 10:15 a.m.	Selected 10th graders	Auditorium	Dec. 18 in the PM	1:45 p.m.	Casey Chalker
Hatboro-Horsham High School	Monday, November 2, 2026, from 10:20 – 11:45 a.m.	10th	Auditorium	Dec. 17 in the PM	1:50 p.m.	Scott Searfoss

CONTINUING EDUCATION ENROLLMENT

Eastern Center for Arts and Technology
Continuing Education Comparative Enrollment
Fall term Snapshot
As of September 30, 2026

Course	2019	2020	2021	2022	2023	2024	2025	2026
Automotive Technology								
Automotive Collision Repair	3	-	-	-	11	9	6	6
Automotive Technology Basics	-	-	-	-	-	-	-	-
Enhanced Emissions Cert. EEIC	-	-	-	-	-	-	-	-
Enhanced Emissions Recert. EEIR	-	-	-	-	-	-	-	-
Automotive Subtotal	**3**	**0**	**0**	**0**	**11**	**9**	**6**	**6**
Cosmetology	**2**	-	-	-	-	-	**-**	**-**
Welding	-	-	-	-	-	-	-	-
Introduction to Welding	4	-	-	-	4	-	-	-
Welding I	-	-	-	-	-	-	-	-
Welding Subtotal	**4**	**0**	**0**	**0**	**4**	**0**	**0**	**0**
Workplace Skills								
Apprentice Placement Tests	-	-	-	-	-	-	-	-
Basic Math Refresher	-	-	-	-	-	-	-	-
CPR	-	-	-	-	-	-	-	-
Health Information	-	-	-	-	-	-	-	-
ServSafe Certification	-	-	-	-	-	-	-	-
Workplace Subtotal	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Apprenticeship								
Electrical I	26	33	24	28	23	22	14	9
Electrical II	18	23	26	17	15	19	19	12
Electrical III	20	13	20	22	11	12	15	18
Electrical IV	6	16	11	18	18	8	13	13
Electrical Subtotal	**70**	**85**	**82**	**85**	**67**	**61**	**61**	**52**
EASTERN Online Courses	**1**	**3**	**3**	**0**	**3**	**1**	**2**	**1**
TOTAL ENROLLMENT	**80**	**88**	**85**	**85**	**85**	**71**	**69**	**59**

ACTIVITIES REPORT

A. CURRICULUM

Advisory Committees

The following advisory committees met in September 2026:

September 28, 2026
Allied Health
Automotive Technology
Carpentry
Collision Repair Technology
Construction Careers and Management
Cosmetology
Culinary Arts
Design, Photography and Illustration
Electrical Technology
Exercise Science and Rehabilitation
Heating, Ventilation, and Air Conditioning
Protective Services
Robotics and Automated Technology
Welding Technology

September 29, 2026
Business and Technology Professional
Networking and Cybersecurity
Veterinary Science

B. STUDENT ACTIVITIES

1. Expanded Learning Opportunities

Lincoln Brenner, AC Phy, visited the Welding Technology classroom on September 11, 2026, to discuss post-secondary career opportunities.

Jake Eisele, Tecniplast, visited the Welding Technology classroom on September 15, 2026, to discuss post-secondary career opportunities.

Freddie Simko, Boilermakers 13 Applicant, visited the Welding Technology classroom on September 17, 2026, to discuss post-secondary career opportunities.

Matilda Akintoye, RN of Christ's Home, visited the Allied Health classroom on September 17, 2026, to discuss clinical guidelines and procedures.

Lincoln Brenner, AC Phy, visited the Welding Technology classroom on September 18, 2026, to discuss post-secondary career opportunities.

Tyler Wildgust and Daniel Weigner, OverclockedIT, offered co-op job placement interviews to students in the Networking and Cybersecurity program on September 28, 2026.

Emily Dugan, Temple-Tyler School of Art and Architecture, visited the Design, Photography and Illustration classroom on September 29, 2026, to discuss post-secondary opportunities.

Celia Colucci, Culinary Institute of America, visited the Culinary Arts classroom on October 1, 2026, to discuss post-secondary opportunities.

Robert Carson, University of Northwestern Ohio, presented post-secondary information to any interested students in Automotive Technology, Heating, Ventilation and Air Conditioning, and Robotics and Automated Technology on October 1, 2026.

Kyle Jacoby and Doug Wilson took Robotics students to participate in the KMM Group-Manufacturing Day 2026-Company Tour on October 2, 2026.

Carly Steiner, Moore College of Art and Design, visited the Design, Photography and Illustration classroom on October 5, 2026, to discuss post-secondary opportunities.

Amy Pfeiler-Wunder and Professor John Gurney, Kutztown University, visited the Design, Photography and Illustration classroom on October 7, 2026, to present post-secondary information.

Allison Latzo, Susan Zarzatian, Will Morales, Daphne Johnson, Nicole Abruzzi, and Elena Hays took students from several programs to the Project Glimmer Empower Event at Dow in Collegeville on October 7, 2026.

Erin Derby, Daphne Johnson, Michael Refsnider, and Rob Beck took Business and Technology Professional and Networking and Cybersecurity students to visit Montgomery County Community College on October 9, 2026.

Osmyn Oree, Pennsylvania College of Art and Design, visited the Design, Photography and Illustration classroom on October 12, 2026, to discuss post-secondary opportunities.

2. Career and Technical Student Organization (SkillsUSA)

SkillsUSA Student Activities

The week of September 28, 2026, all students were given the opportunity to vote for the School-wide SkillsUSA officers. The AM session had 246 students who voted, and the PM session had 221 students who voted. And the results are:

2026-2027 SkillsUSA School-Wide Officers

AM session
President – Deion Hunter – Design, Photography and Illustration – Abington
Vice President – Harrison James – Protective Services – Abington
Secretary – Jamie Obfenda – Allied Health – Cheltenham
Treasurer – Lilly Tobin – Business and Technology Professional – Hatboro-Horsham
Reporter – Maliah Opuni – Networking and Cybersecurity – Cheltenham
Sergeant-at-Arms – Alexander Keane – Collision Repair Technology – Hatboro-Horsham

PM session
President – Jordan Elkins – Protective Services – Upper Moreland
Vice President – Eva Davis – Allied Health – Abington
Secretary – Jaimil Patel – Welding Technology – Hatboro-Horsham
Treasurer – Se'honna Smith – Business and Technology Professional – Abington

C. PROFESSIONAL ACTIVITIES

Joseph Greb, Assistant Director, attended the PDE Standards Stakeholder reviews at MCIU on September 9, 2026.

Lou Geld, Technology Manager, attended the MCIU Tech Council on September 10, 2026.

Marketa Crane, Human Resources Coordinator, attended the EPASPA meeting at the MCIU on September 11, 2026.

Rebecca Ashworth, Student Success Coordinator, attended the SkillsUSA Board meeting on September 16, 2026.

Gerry Rooney, Supervisor of CTE, attended the MCIU Safety meeting on September 25, 2026.

Marketa Crane, Human Resources Coordinator, attended the Legal luncheon at Wisler Pearlstine on October 2, 2026.

Rebecca Ashworth, Student Success Coordinator, attended State Officer Training on October 8-9, 2026.

D. LIVE WORK

Live work consists of projects or services performed by students as part of their instructional program that benefit EASTERN, participating schools or service organizations. Materials are provided by the recipient of the live work.

The following live work was performed during September 2026:

Automotive Technology	12
Collision Repair Technology	1
Culinary Arts	5
Design, Photography, and Illustration	1
Total -	19

E. 2026-2027 SEPTEMBER INTERNSHIPS

September Visits -2026

Program	Employer
AUT	Team Collision Center of Langhorne
AUT	Faulkner Toyota Trevose

F. MARKETING AND RECRUITMENT

September News Releases

September 3, 2026 - September Student of the Month – Lucas Smith, Protective Services
Lucas Smith, a senior at Hatboro-Horsham High School, has been named September 2026 Student of the Month at the Eastern Center for Arts and Technology (EASTERN) in Willow Grove. He is being recognized for his outstanding performance in EASTERN's Protective Services program. The Student of the Month Award, sponsored by EASTERN's faculty, Joint Operating Committee, and the Willow Grove Rotary Club, honors student excellence, achievement, and service. Ten students are selected for this distinction each year.

September 18, 2026 - EASTERN National Hispanic Heritage Month Student Spotlight: Chelsea Martinez, Culinary Arts
Eastern Center for Arts and Technology (EASTERN) is proud to celebrate National Hispanic Heritage Month by highlighting the achievements and sharing the inspiring stories of our Hispanic American students. This week, we are excited to feature Chelsea Martinez, a junior in EASTERN's Culinary Arts program and at Hatboro-Horsham High School. Chelsea was selected for this student spotlight for her outgoing personality and dedication to learning more about the culinary field.

September 23, 2026 - EASTERN National Hispanic Heritage Month Student Spotlight: Anaya Roman, Cosmetology
Eastern Center for Arts and Technology (EASTERN) is proud to celebrate National Hispanic Heritage Month by highlighting the achievements and sharing the inspiring stories of our Hispanic students. This week, we are excited to feature Anaya Roman, a second-year student in EASTERN's Cosmetology program and a senior at Upper Dublin High School.

September 25, 2026 - EASTERN National Hispanic Heritage Month Student Spotlight: Merlin Lopez-Turcios, Culinary Arts
Eastern Center for Arts and Technology (EASTERN) is proud to celebrate National Hispanic Heritage Month by highlighting the achievements and sharing the inspiring stories of our Hispanic students. This week, we are excited to feature Merlin Lopez-Turcios, a first-year student in EASTERN's Culinary Arts program and a junior at Upper Moreland High School.

September 28, 2026 - EASTERN National Hispanic Heritage Month Student Spotlight: Diego Pantoja Rangel, Culinary Arts
Eastern Center for Arts and Technology (EASTERN) is proud to celebrate National Hispanic Heritage Month by highlighting the achievements and sharing the inspiring stories of our Hispanic students. This week, we are excited to feature Diego Pantoja Rangel, a second-year student in EASTERN's Culinary Arts program and a senior at Hatboro-Horsham High School. Diego was selected for this student spotlight by his Culinary Arts instructor, Chef Ben Vozzo, for his passion for cooking and learning.

September 30, 2026 - EASTERN National Hispanic Heritage Month Student Spotlight: Sophia Reyes, Allied Health
Eastern Center for Arts and Technology (EASTERN) is proud to celebrate National Hispanic Heritage Month by highlighting the achievements and sharing the inspiring stories of our Hispanic students. This week, we are excited to feature Sophia Reyes, a first-year student in EASTERN's Allied Health program and a senior at Abington Senior High School.

September MRC Activities
September 1, 2026: Amy Shields printed a staff photo and created a large "Welcome to EASTERN" banner for the main office, the first area visitors see when entering the waiting room.

September 9, 2026: Amy Shields represented EASTERN at Upper Moreland High School's Back to School Night.

September 14, 2026: Amy Shields shared the Congress-Bundestag Youth Exchange application with teachers for distribution to interested students.

September 24, 2026: Amy Shields represented EASTERN at Upper Dublin High School's Back to School Night.

September 25, 2026: Amy Shields and Dr. Plesnarski visited each class to introduce students to ways they can get involved at EASTERN.

Throughout September: Amy Shields finalized the Annual Report and sent it to the local printer.

Throughout September: Amy Shields solicited gift cards from local restaurants for the Designer Bag Bingo raffle baskets.

G. OTHER

EASTERN's Safety Committee met on September 17, 2026.
The Safety and Wellness Committee arranged for staff members to receive flu and vaccine shots on September 28, 2026 that were provided by Eric's Rx Pharmacy and administered by the Practical Nursing students.

EASTERN's CTSO Lead Advisors Committee met on September 8, 2026.

EASTERN's Medical Response Team met on September 14, 2026.

EASTERN's Professional Development Committee met on September 11, 2026.

EASTERN's Equity Committee met on September 17, 2026.

EASTERN's Student Services Discipline Committee met on September 24, 2026.

IX. PERSONNEL AFFAIRS

INFORMATIONAL:

Administrative Assistant to the Assistant Director Eileen Collins returned from FMLA leave on October 7, 2026.

Human Resources Coordinator Marketa Crane requested an intermittent FMLA leave to care for a family member effective September 28, 2026.

ACTION:

A. CLASSIFIED

Administrative Assistant (PT) to the Main Office – Job Description Change *

The administration requests approval of the changes to the job description to include duties and responsibilities to support Continuing Education program following the termination of J&J Staffing and to increase weekly hours from 25 to 28.

B. PRACTICAL NURSING

The administration requests approval and ratification of the following as Practical Nursing Adjunct instructors at the rate of $46.19 per hour for the remainder of the 2026-2027 school year:
Barbara Ochester, EdD, MSN, RN
Pamela Scimeca, BSN, RN
Danielle Serbin, BSN, RN
Teri-Ann Wollyung, BSN, RN

C. VOLUNTEER

Training Supervisor

The administration requests approval of the following Training Supervisors for EASTERN's students:

SUPERVISOR	COMPANY	STUDENT	PROGRAM / SD
Victor Baptista	Team Toyota	Flavio Quito-Ruchi	Automotive Technology / Hatboro-Horsham
Rich Bonito	Faulkner Toyota Trevose	Oliver Pratley	Automotive Technology / Springfield
Dean Seltzer	Techno Metal Post Montco LLC	Perry Irwin	Carpentry/Jenkintown

***** Note: There are currently 3 students out on cooperative education.

D. EXTRA WORK/EXTRA HOURS

The administration requests the approval of the below list of extra paid hours to be completed during 2026-2027 school year by our staff:

Activity	Rate	Hours	Employee
JOC Dinner	$42/hr	5.5	Culinary Arts I Instructor
JOC Dinner	$42/hr	5.5	Culinary Arts II Instructor
JOC Dinner	$42/hr	5.5	Culinary Arts Aide
Kiwanis Breakfast	$42/hr	8	Culinary Arts I Instructor
Kiwanis Breakfast	$42/hr	8	Culinary Arts II Instructor
Kiwanis Breakfast	$42/hr	8	Culinary Arts Aide
JOC Photos	$42/hr	3	Design, Photography and Illustration Aide
Craft Show Set Up	$47.51/hr*	8	Facilities Maintenance Technician
Snow Removal	$47.51/hr*	30	Facilities Maintenance Technician
Open House Set Up	$47.51/hr*	4	Facilities Maintenance Technician
Taste of Willow Grove	$42/hr	7	Culinary Arts Instructor
Taste of Willow Grove	$42/hr	7	Culinary Arts Aide
			* overtime rate subject to FLSA regulations

EASTERN CENTER FOR ARTS AND TECHNOLOGY
PART TIME ADMINISTRATIVE ASSISTANT TO THE MAIN OFFICE

REPORTS TO

- Assistant Director

POSITION DESCRIPTION

Serve as Administrative Assistant to the Occupational Advisory Committee and support the duties and responsibilities of the Main Office including Continuing Education.

REQUIREMENTS

Education

- Associate degree or related experience required in office administration

Qualification

- Microsoft Office Suite proficiency
- Ability to balance multiple assignments and priorities
- Ability to accept direction and work independently
- Excellent oral and written communication skills
- Courteous telephone manner and ability to operate general office equipment
- Maintain confidential/mature decorum
- Clearances as per School Code

RESPONSIBILITIES

- Prepare materials and maintain the integrity of the school.
- Attend and act as recording secretary to the two OAC Chairpersons Meetings.
- Handle all routine secretarial and clerical functions for the office including utilizing Microsoft Office.
- Scheduling appointments and meetings regarding the Occupational Advisory Committees.
- Facilitate, coordinate, develop the agenda and supporting material with the Assistant Director for the Occupational Advisory Committees, which includes preparing and distributing agenda packets, collecting and reviewing associated documents, ordering refreshments, and setting up meeting room.
- Aid the Assistant Director in the coordination, development and implementation of the Student Awards program and associated tasks.
- Provide backup to all office staff.
- Maintain records for Student Paid Internships.
- Cover the Security window and Student Attendance as needed.
- Input new student registration data including continuing education students and provide confirmations (mail/email)

Updated: 9/17/2026

- Develop room schedules for Continuing Education
- Prepare Deposits and Deposit reports as needed
- Responding to Customer Inquiries
- Order Textbook and Materials
- Maintain Continuing Education Student Records and Files

- Input and maintain student and district information throughout the year.
- Update changes in the Student Handbook and Safety Plan annually.
- Assist with career objective forms and certificates of completion.
- Aid the CTE Supervisor's office with student parking, teacher monthly meetings, and summer mailings.
- Provide other duties and responsibilities as assigned.

TERM OF EMPLOYMENT

- Classified Agreement – Grade IV
- 28 hours per week
- Twelve-month position

Employee: _____ Date: _____

Supervisor: _____ Date: _____

TERM OF EMPLOYMENT: 12 Months

STATUS AND SCOPE: Describe special skills and abilities needed to perform the job.
See Job Description

USE OF EQUIPMENT: Indicate (X) what type of equipment is typically used with the job.					
X	Computer/Network		SmartBoard	X	Postage Machine
X	Printer	X	Photocopier	X	Adding Machine
X	Telephone	X	Fax Machine	X	Scanner

LIFTING REQUIREMENTS: Indicate (X) what statement best describes the usual lifting activity.		
	Sedentary	Lifting up to 10 pounds maximum and carrying items.
X	Light	Lifting up to 20 pounds maximum and frequently lifting objects up to 10 pounds
	Medium	Lifting up to 50 pounds maximum and carrying objects up to 25 pounds.
	Heavy	Lifting up to 100 pounds and carrying objects up to 50 pounds.

PHYSICAL DEMANDS: Indicate (X) what best describes the physical activities for the job.				
	Not Required	Occasional	Frequent	Constant
Bending		X		
Pushing		X		
Hearing				X
Reaching		X		
Climbing		X		
Seeing				X
Speaking				X
Standing		X		
Walking		X		
Sitting			X	

Definitions:

Not Required	This activity may not be a routine part of the job.
Occasionally	This activity is an essential part of the job at random intervals.
Frequent	This activity is a usual and customary part of the job.
Constant	This activity is continually occurring as part of the job.

X. FACILITIES, FINANCIAL, AND TECHNOLOGY AFFAIRS

INFORMATIONAL:

The administration requests the Joint Operating Committee acknowledge receipt of the following:

A. BUILDING REPORT *

The attached building report for September regarding the school's plant and property is presented for your information.

ACTION ITEMS:

B. APPROVE AIR-VENT DUCT CLEANING, INC. (AVDC) SERVICE PROPOSAL FOR THE CLEANING OF THE KITCHEN HOOD EXHAUST SYSTEM *

The administration is requesting the approval of the service proposal from Air-Vent Duct Cleaning, Inc., for the cleaning of the kitchen hood exhaust system, which includes the cleaning of the hoods, ducts, and fans, in our Culinary Arts program. This service would be done twice a year for an estimated cost of $4,740 (note: this price excludes supplemental work needed on day of service) as per the attached proposal. This contract will renew each year unless terminated.

C. APPROVE MINUTEMAN SECURITY & LIFE SAFETY PLATINUM SERVICE AGREEMENT FOR SECURITY, FIRE ALARM AND DETECTION SYSTEMS *

The administration is requesting the approval of the platinum service agreement with Minuteman Security & Life Safety to provide ongoing maintenance, technical support, corrective services, preventative maintenance, and monitoring services for our security, fire alarm and intrusion detection systems. These services will be performed quarterly for an estimated total cost of $6,664 as per the attached agreement. This contract will renew each year unless terminated.

D. APPROVE INTEGRAONE HPE CONTRACT FOR STORAGE AREA NETWORK (SAN) AND SERVER SUPPORT *

The administration is requesting the approval of the HPE contract agreement with IntegraOne for storage area network (SAN) and server support for one year. This agreement runs on a calendar year (1/1-12/31) at a cost not to exceed $10,231.08 as per the attached contract. This contract will renew each year unless terminated.

EASTERN

CONTRACTOR VISITS:

September 2026

Facilities & Maintenance Activities

- ✓ Nalco Water – Performed chemical treatment of the building's heating and cooling water systems to improve efficiency and extend equipment lifespan.
- ✓ Ehrlich Pest Control – Completed routine monthly pest control services throughout the building.
- ✓ Youngscape, Inc. – Performed landscaping services and planted new flowers for the fall season in accordance with contract requirements.
- ✓ Clark Services – Performed troubleshooting and repairs on various kitchen equipment.
- ✓ Hirschberg Mechanical – Performed preventative maintenance on the building's sewer and drain system in accordance with the contract.
- ✓ Hartford Steam Boiler Inspection – Performed the required inspection of the building's boilers.
- ✓ Minuteman Security – Performed repairs to a door card-reader lock. Deactivated and removed a panic button from the security system that is no longer needed.
- ✓ SDA Mechanical – Performed preventative maintenance on the HVAC automation system in accordance with the contract.
- ✓ CM Regent Insurance Company – Performed a building safety walkthrough as required by the insurance company.
- ✓ Bill Frusco Plumbing- Performed repairs on two leaking sink drains in Cosmetology and cleared a clogged sink drain in Practical Nursing.

September Tickets:

- ✓ Work Order Tickets Submitted: 67
- ✓ Work Order Tickets Addressed: 62
- ✓ Tickets left in Progress: 5

September Fire Alarm drill:

Morning
September 23rd, 2026
Start time: 08:03 A.M.
Concluded time: 08:11 A.M.

Afternoon
September 23rd, 2026
Start time: 12:17 P.M.
Concluded time: 12:25 P.M.

Sam Keeley
Email: Sam@airventductcleaning.com
Website: www.airventductcleaning.com

September 10, 2026

Eastern Center for Arts and Technology
Attn: Fred Fox
3075 Terwood Road
Willow Grove, Pa 19090
215-784-4821 – Main
267-626-3159 - Cell
ffox@Eastech.org

Dear Fred,

Thank you for the opportunity to submit this proposal for the cleaning of the kitchen hood exhaust system(s) in your facility. As per our site visit and your request we enclose this proposal covering the following:

1) Kitchen Hood Exhaust: Cleaning Hoods, Ducts and Fans

AVDC (Air-Vent Duct Cleaning, Inc.) is a second generation, family owned and operated, professional kitchen hood exhaust cleaning company. We have serviced the Delaware Valley with offices in PA and NJ for over 40 years. We take pride in our services and will treat your facility like it is our own. The work proposed will be performed to exceed industry standards. We fully understand the complexity of your requirements and look forward to assisting you with our services. We offer a complete line of revolutionary metabolic cleaning products that make us stand out against any competitor and enable us to be your partner for a clean kitchen.

Please note:

- AVDC properly controls and disposes of all wastewater and complies with the EPA's *Clean Water Act*. Wastewater will NOT be disposed of into storm drains.
- A Certificate of Completion and Project Report will be presented documenting the success of the project through Post cleaning photographs.

Certificate of Insurance, References, and any other information required will be provided upon request.

We are aware of your interest in dealing with a reputable and responsible firm and are looking forward to the opportunity to be of service to you in the very near future.

Please call if you have any questions concerning this proposal or any of our other cleaning services or products

Sincerely,
Samantha Keeley
Air Vent Duct Cleaning Inc.
Direct – 267-382-0745

AIR-VENT DUCT CLEANING INC.

Sam Keeley
Email: Sam@airventductcleaning.com
Website: www.airventductcleaning.com

PROPOSAL

DATE: September 10, 2026

PURCHASER: Eastern Center for Arts and Technology
3075 Terwood Road
Willow Grove, PA 19090

DESCRIPTION: Kitchen Hood Exhaust System -
1. Main Kitchen – 2 Hoods
2. Bakery Main – 1 Hood
3. Bakery Ranges – 3-V Hoods
4. Dishwasher

PROJECT PRICE: Per Service
1. Main Kitchen - $850.00
2. Bakery Main - $455.00
3. Bakery Ranges - $900.00
4. Dishwasher - $115.00

Trip charge applied to each visit: $50.00 per visit
Plus, PA Sales Tax if applicable

TERMS: Payment is due upon completion of work unless payment arrangements have been agreed upon and accepted by both parties. A credit application must be completed to receive terms. We accept payment by check or credit card.

Proposal Submitted by: Samantha Keeley

AVDC, Inc.

$ACCEPTANCE OF PROPOSAL

Company Name: _____ P.O. _____

Signature: _____ Date: _____

(please return signed document)

PA OFFICE:
1555 Gehman Road, PO Box 353
Harleysville, PA 19438
Phone: 267-382-0745
Fax: 267-382-0748

NJ OFFICE:
7 Weymouth Road
Hammonton, NJ 08037
Phone: 609-704-0688
Fax: 609-704-0994

AIR-VENT DUCT CLEANING INC.

Sam Keeley
Email: Sam@airventductcleaning.com
Website: www.airventductcleaning.com

ATTACHMENT A:

Cleaning of kitchen exhaust hood systems. This includes"

1. Performing the work in compliance with the Occupational Safety and Health Administration (OSHA) Standards requiring compliance by all private employers on an ongoing basis under the General Industry (29CFR1910) and Construction Industry (29CFR1926) Regulations, which include but is not limited to:

Hazardous Communications OSHA 1910.120
Lock-Out/Tag-Out Protection OSHA 1910.47

2. Preparing and protecting work areas with 2ml or 4ml poly plastic, as necessary.

3. Providing access ports where necessary to thoroughly clean the entire system.

4. Covering access ports with High Temperature Rated Access Doors and securely installed per NFPA 96 standards.

   Please note: In order to properly clean the associated duct work, High Temperature Rated Access Doors may be installed, at an additional cost, upon notification and approval of owner

5. Removing of all visible grease, debris and contaminants from accessible areas of kitchen exhaust system, including fan, hood (external and internal), and associated horizontal and vertical ductwork. This to be performed in accordance with NFPA-96 Standards.

   NOTE: AVDC is not responsible for any ceiling, floor, wall, or stationary fixed equipment embedded stains, rust, or any other imperfections that are a result of deterioration, aging, or pre-existing damage.

   Grease filters are not included as they need to be cleaned according to the frequency suggested by the manufacturer.

   Supplemental outside air ductwork or registers are not included.

   Please note:
   - In order to properly clean the fan and vertical shaft, it may be necessary to lift the fan housing. It is the Purchaser's responsibility to maintain a hinged fan housing system, or one that is capable of being removed without damaging the electrical wiring/connection.

Fire Suppression Equipment cleaning and maintenance is not included.

6. Leaving all work areas in a neat and orderly fashion, and removing all accumulated debris from work site.

7. Checking total system upon completion to ensure functional operation in similar manner in which system was operating prior to cleaning process.

8. AVDC will present a report documenting the success of the project through post cleaning pictures. A Certificate of Compliance will be attached to the hood according to the NFPA 96 Standards, providing payment is received upon completion or terms are approved in advance.

AIR-VENT DUCT CLEANING INC.

Sam Keeley
Email: Sam@airventductcleaning.com
Website: www.airventductcleaning.com

Indemnification.

Customer shall indemnify, defend, and hold harmless AIR-VENT DUCT CLEANING, INC. and its respective directors, officers, employees, agents, sureties, subcontractors, and suppliers from and against any and all losses, costs, expenses, damages, injuries, claims, demands, obligations, liabilities, judgments, fines, penalties, interest and causes of action, including without limitation administrative and legal costs and reasonable attorney's fees, involving the following: (a) injury or death to any person, or damage to or destruction of any property (including loss of use thereof), except to the extent caused by the sole negligence or intentional misconduct of AIR-VENT DUCT CLEANING, INC. and (b) any failure of the Customer to comply with the requirements of the Purchase Agreement.

Risk of Loss.

Risk of loss shall pass to the Customer upon delivery of materials and equipment to Customer's Property. AIR-VENT DUCT CLEANING, INC. shall not be responsible for any loss due to fire, theft, vandalism, and/or malicious mischief once delivered to Customer's Property. Customer shall assume all responsibility for any such loss.

Terms of Payment. The terms of payment for services rendered and products being purchased as relates to the services performed is Net 30 Days. **Payments made after that date shall be subject to a 1 ½ % monthly interest charge**.

PA OFFICE:
1555 Gehman Road, PO Box 353
Harleysville, PA 19438
Phone: 267-382-0745
Fax: 267-382-0748

NJ OFFICE:
7 Weymouth Road
Hammonton, NJ 08037
Phone: 609-704-0688
Fax: 609-704-0994



We have prepared a quote for you

AGR Renewal - 8155 ASC: Eastern Center for Arts & Technology - Blue Diamond Service Agr. Access

Quote # 066897
Version 1

Prepared for:

Eastern Center for Arts & Technology

Fred Fox
ffox@eastech.org

1025 Thomas Drive
Warminster, PA 18974
https://www.minutemanst.com

Monday, September 28, 2026

Eastern Center for Arts & Technology
Fred Fox
3075 Terwood Road
Willow Grove, PA 19090
ffox@eastech.org

Dear Fred,

Minuteman is pleased to have the opportunity to submit our proposal for your review. The information provided herein is our response to your proposal for continuation of the Platinum Service Agreement (Formerly known as Blue Diamond when we were Access Security).

Please contact me if you have any questions regarding our proposal or any of the supporting documentation.

John Walsh
Senior Account Executive
PA-Warminster

Scope of Work

Scope

Overview

Minuteman Security Technologies, Inc. (“Minuteman”) will provide ongoing maintenance, technical support, corrective services, preventative maintenance, and monitoring services for **Eastern Center for Arts and Technology’s covered security, fire alarm, and intrusion detection systems**.

This agreement includes Minuteman’s **Platinum Service Agreement** for applicable covered systems, along with **monitoring services for Eastern Center for Arts and Technology’s fire alarm and intrusion detection systems** as specifically identified within the associated proposal.

The purpose of this agreement is to support continued system reliability and operation through priority technical support, corrective maintenance, manufacturer software support, comprehensive parts coverage, annual preventative maintenance, and continuous monitoring of designated fire and intrusion alarm systems.

Coverage applies only to systems, equipment, and monitoring accounts specifically identified as covered within the associated Service Agreement and proposal.

Scope of Platinum Services

The Platinum Service Agreement includes the following services for Eastern Center for Arts and Technology:

Manufacturer Software & License Renewal

Minuteman will manage and renew applicable manufacturer-required software licenses and software support agreements associated with covered systems.

This service is intended to maintain:

- Continued access to manufacturer technical support
- Applicable software updates and releases
- Required licensing for continued system operation
- Manufacturer-supported system functionality

Additional licenses required as a result of system expansions, added devices, or future system modifications may be subject to additional charges.

Remote Technical Support

Minuteman will provide remote diagnostic and technical support for covered systems utilizing secure access methods approved by Eastern Center for Arts and Technology’s IT department.

Remote support may include:

- System diagnostics and troubleshooting
- Configuration adjustments
- Software troubleshooting
- System performance verification
- Review of system alarms or faults

Scope of Work

- Coordination with manufacturer technical support when required

Eastern Center for Arts and Technology is responsible for providing appropriate network connectivity and secure remote access necessary for Minuteman to perform remote support.

If an issue cannot be resolved remotely, Minuteman will dispatch qualified personnel to provide on-site corrective service in accordance with the response times outlined within this agreement.

Annual Software Maintenance

Minuteman will perform annual software maintenance for applicable covered systems.

Services may include:

- Updating systems to the latest manufacturer-recommended software version
- Installation of applicable software patches
- Installation of applicable firmware updates
- General software maintenance and system performance verification

Software maintenance will generally be performed remotely.

If secure remote access cannot be provided and on-site software support is required, additional charges may apply.

Corrective Services

Minuteman will provide diagnostic and corrective services for covered system issues that cannot be resolved through remote technical support.

Corrective services may include:

- On-site system troubleshooting
- Diagnostic testing
- Software and configuration adjustments
- Repair of covered equipment
- Replacement of covered failed components, where applicable
- Restoration of covered systems to normal operation

Corrective services performed during normal business hours are included under the Platinum Service Agreement.

Emergency Corrective Services

Eastern Center for Arts and Technology will have access to Minuteman's after-hours technical support for critical system failures **24 hours per day, 365 days per year**.

Emergency corrective service is intended for conditions involving significant impairment or total loss of covered system functionality affecting safety, security, or compliance.

Platinum-level emergency corrective services are included in accordance with the terms of the Service Agreement.

Guaranteed Incident Response Times

Scope of Work

Minuteman will prioritize service requests based upon the severity and operational impact of the reported condition.

General System Support – Non-Critical

Applies to issues that do not materially affect overall system functionality, security operations, or life-safety functions.

Minuteman will provide:

- Remote response within **one (1) business day**
- On-site response within **two (2) business days**

Critical System Support

Applies to issues resulting in significant impairment or total loss of covered system functionality that impacts safety, security, or compliance.

Minuteman will provide:

- Remote response within **two (2) hours**
- On-site response within **eight (8) hours**

Comprehensive Parts Coverage

The Platinum Service Agreement includes comprehensive parts coverage for covered equipment installed by Minuteman.

If a covered component experiences a hardware failure that cannot reasonably be corrected through troubleshooting or repair, Minuteman will replace the affected component with the same or an equivalent model at no additional cost to Eastern Center for Arts and Technology.

Parts coverage applies only to equipment that:

- Was installed by Minuteman
- Is specifically identified as covered under the Service Agreement
- Has failed through normal system operation and use

Equipment installed by others or added to the system after execution of the agreement is not automatically covered unless specifically incorporated into the Service Agreement.

Annual Preventative Maintenance

Minuteman will provide **one (1) preventative maintenance visit annually** for Eastern Center for Arts and Technology's covered systems.

Preventative maintenance will be performed during normal business hours and may include the following services, as applicable to the covered systems:

Video Surveillance Systems

- Clean and visually inspect cameras for wear, damage, or obstruction
- Refocus and re-aim cameras as required
- Verify applicable cameras are communicating and displaying properly

Scope of Work

- Test video servers for proper recording, playback, and live-video functionality

Access Control Systems

- Test covered access-controlled doors for proper operation
- Verify associated system functionality
- Identify visible equipment deficiencies requiring corrective action

Intercom Systems

- Test covered intercom devices for proper operation
- Perform visual inspections for damage or deterioration

System Batteries

- Replace applicable covered batteries exceeding two (2) years of age

Preventative maintenance applies only to equipment installed by Minuteman and specifically covered under the Service Agreement.

Following the annual preventative maintenance visit, Minuteman will provide Eastern Center for Arts and Technology with a service report documenting:

- Maintenance activities performed
- Repairs completed during the visit
- Identified system deficiencies
- Recommended repairs
- Recommended system upgrades or improvements

Additional preventative maintenance visits requested by Eastern Center for Arts and Technology will be provided on a time-and-material basis unless otherwise specifically included within the proposal.

Fire & Intrusion Monitoring Services

In addition to the Platinum Service Agreement, Minuteman will provide monitoring services for Eastern Center for Arts and Technology's designated **fire alarm and intrusion detection systems**.

Monitoring services will apply only to the systems and monitoring accounts specifically identified within the associated proposal.

Fire Alarm Monitoring

Minuteman will provide central station monitoring for designated fire alarm system signals transmitted from Eastern Center for Arts and Technology.

Monitoring services may include receipt and processing of applicable:

- Fire alarm signals
- Supervisory signals
- System trouble signals
- Communication failure signals

Scope of Work

- Other designated signals transmitted by the monitored fire alarm system

Upon receipt of an actionable signal, the monitoring center will process the event in accordance with the monitoring account instructions, applicable procedures, and designated notification information maintained for Eastern Center for Arts and Technology.

Where required, appropriate emergency agencies and/or designated customer contacts will be notified in accordance with the established monitoring procedures.

Intrusion Alarm Monitoring

Minuteman will provide central station monitoring for designated intrusion detection systems at Eastern Center for Arts and Technology.

Monitoring services may include receipt and processing of applicable:

- Intrusion alarm signals
- Hold-up or panic signals, where applicable
- System trouble signals
- Low-battery signals
- Communication failure signals
- Opening and closing signals, where specifically configured
- Other designated signals transmitted by the monitored intrusion system

Upon receipt of an actionable intrusion alarm signal, the monitoring center will process the event in accordance with the established monitoring account instructions and customer-provided emergency contact information.

Monitoring Account Information

Eastern Center for Arts and Technology will provide and maintain accurate monitoring account information, including as applicable:

- Primary and secondary emergency contacts
- Authorized representatives
- Contact telephone numbers
- Passcodes or verification information
- Emergency agency information
- Site-specific notification instructions
- Changes to personnel or escalation procedures

Eastern Center for Arts and Technology is responsible for promptly notifying Minuteman of any changes to its monitoring contact list, authorized users, telephone numbers, site information, or notification procedures.

Monitoring Communication Path

Monitoring services are dependent upon the continued operation of the applicable alarm panel, communicator, communications pathway, and associated Customer-provided infrastructure.

Eastern Center for Arts and Technology is responsible for maintaining any required Customer-provided network, telephone, cellular, electrical, or communications infrastructure unless specifically stated otherwise in the associated proposal.

Scope of Work

Failure or interruption of a communications pathway may prevent alarm signals from reaching the monitoring center.

Alarm System Testing

Eastern Center for Arts and Technology should coordinate with Minuteman and/or the monitoring center prior to performing testing, maintenance, or other activities that may generate alarm signals.

The Customer is responsible for placing applicable systems or accounts on test when required to avoid unnecessary emergency dispatches.

False Alarms and Municipal Charges

Eastern Center for Arts and Technology is responsible for properly operating its monitored systems and maintaining current monitoring account information.

Any fines, penalties, permit fees, registration fees, or other charges imposed by an authority having jurisdiction as a result of false alarms, alarm activity, permits, registrations, or emergency response are the responsibility of Eastern Center for Arts and Technology unless specifically stated otherwise in the proposal.

Customer Responsibilities

Eastern Center for Arts and Technology will be responsible for:

- Maintaining adequate and regulated electrical power for covered systems
- Maintaining appropriate environmental conditions for installed equipment
- Maintaining network and communications infrastructure required for system operation and monitoring
- Providing Minuteman with approved secure remote access when required
- Providing appropriate IT or network resources when assistance is necessary
- Providing Minuteman personnel with reasonable access to covered systems and equipment
- Maintaining a clean and safe working environment
- Maintaining accurate monitoring account and emergency contact information
- Properly operating and testing monitored fire and intrusion systems
- Informing Minuteman of system additions, modifications, renovations, or equipment changes that may affect service or monitoring coverage

Exclusions

Unless specifically included within the associated proposal, this agreement does not include repairs or services resulting from:

- Misuse, abuse, neglect, vandalism, or use of equipment outside of its intended purpose
- Failure or inadequacy of electrical power, HVAC, environmental controls, network infrastructure, telephone service, cellular service, or other Customer-provided infrastructure
- Unauthorized modifications or attachments to covered systems
- Unauthorized equipment or supplies
- Repairs or maintenance performed by parties other than Minuteman that result in additional corrective work
- Customer-supplied PCs, servers, network equipment, switches, or other IT infrastructure unless specifically identified as covered
- Equipment not installed by Minuteman or specifically identified as covered
- System expansions or newly installed equipment not incorporated into the Service Agreement
- Additional software licenses required as a result of system expansion

Scope of Work

- Monitoring of systems, accounts, or communication paths not specifically identified within the associated proposal
- Fines, penalties, permit fees, or other charges assessed by municipalities, emergency agencies, or authorities having jurisdiction
- Emergency service requests for conditions that do not meet the definition of a critical system issue

Services or equipment determined to fall outside the Platinum Service Agreement or monitoring scope may be quoted separately or performed on a time-and-material basis upon authorization from Eastern Center for Arts and Technology.

Agreement Term

The Eastern Center for Arts and Technology Platinum Service Agreement and associated monitoring services will be provided for the term identified within the associated proposal.

Unless otherwise stated, the agreement will renew in accordance with Minuteman Security Technologies' Maintenance Agreement Terms & Conditions.

Changes to covered systems, monitoring accounts, system expansions, or significant equipment additions may require an adjustment to the agreement price and/or covered equipment and monitoring schedule.

Pricing

Pricing for the Eastern Center for Arts and Technology Platinum Service Agreement and fire and intrusion monitoring services will be identified within the associated proposal.

Pricing will be based upon the systems, equipment, locations, and monitoring accounts specifically included within the agreement.

System expansions, additional devices, additional monitoring accounts, additional software licensing, or other services outside the scope of this agreement will be quoted separately.

Acceptance

This Scope of Work is subject to Minuteman Security Technologies, Inc.'s Maintenance Agreement Terms & Conditions and any applicable monitoring terms and conditions incorporated into the associated proposal.

By accepting the associated proposal, Eastern Center for Arts and Technology acknowledges and agrees to the scope of services, coverage, exclusions, monitoring services, pricing, and applicable terms and conditions.

Fire and Intrusion Monitoring Services

Description	Recurring	Qty	Ext. Recurring
Fire and Intrusion Monitoring Services	$316.00	1	$316.00

Quarterly Subtotal: **$316.00**

Platinum Service Agreement Extension

Description	Recurring	Qty	Ext. Recurring
Standard Maintenance Agreement - Platinum Tier - Main Building	**$1,100.00**	**1**	**$1,100.00**
Standard Maintenance Agreement - Platinum Tier - New Building Across Street	**$250.00**	**1**	**$250.00**
		Quarterly Subtotal:	**$1,350.00**

1025 Thomas Drive
Warminster, PA 18974
https://www.minutemanst.com

AGR Renewal - 8155 ASC: Eastern Center for Arts & Technology - Blue Diamond Service Agr. Access



Prepared by:

PA-Warminster

John Walsh
jwalsh@minutemanst.com

Prepared for:

Eastern Center for Arts & Technology

3075 Terwood Road
Willow Grove, PA 19090
Fred Fox
(215) 784-4800
ffox@eastech.org

Quote Information:

Quote #: 066897

Version: 1
Delivery Date: 09/28/2026
Expiration Date: 09/30/2026

Quarterly Recurring Summary

Description	Amount
Fire and Intrusion Monitoring Services	$316.00
Platinum Service Agreement Extension	$1,350.00

Quarterly Total: **$1,666.00**

Payment Terms: - 40% Deposit, and balance Net 30 days.

All applicable taxes are in addition to the above prices.

Minuteman Security & Life Safety

Signature: John H. Walsh

Name: John Walsh

Title: Senior Account Executive

Date: 09/28/2026

Eastern Center for Arts & Technology

Signature: _____

Name: _____

Date: _____

Minuteman Security & Life Safety T&C's

Sales Agreement Terms & Conditions

These **Sales Agreement Terms & Conditions** (these "Terms & Conditions"), including the terms and conditions below, and any agreement, estimate, proposal, work order, or quote executed in writing pursuant thereto (each a "Proposal" and together with the Terms & Conditions, this "Agreement"), are entered into by and between Minuteman Security Technologies, Inc. ("Minuteman") and the customer listed on a Proposal ("Customer") and are subject to the laws in effect in the State in which it has been signed and executed.

SERVICES: This Agreement constitutes an offer to Customer for performance of installation, repair, and associated services listed in the applicable Proposal (the "Services") for certain equipment provided by Minuteman pursuant to the Proposal (the "System") upon the terms and conditions stated herein, and constitutes a binding contract between Customer and Minuteman upon Customer's acceptance of a Proposal. Upon acceptance, this Agreement, together with all documents referenced herein, shall constate the complete and exclusive agreement between the parties, superseding all other prior oral and written agreements. No modifications, alterations, additions or change orders shall be binding or enforceable unless approved in writing by both parties. For the avoidance of doubt, any terms and conditions listed in Customer's purchase order, confirmation, communications, or otherwise shall not apply to this Agreement and are hereby rejected by Minuteman.

PRICE: In consideration for the performance of the Services, Customer shall pay Minuteman the amount set forth in the Proposal (the "Price"), subject to any modifications in a Change Order (as defined below). Customer authorizes Minuteman to obtain labor and materials in accordance with the Price and the specifications set forth herein to accomplish the Services. Unless otherwise set forth in the Proposal, the Price does not include permits, licenses, sales tax, bonds, or shipping costs .

CHANGE ORDER: The parties may request changes in the Services consisting of reasonable additions, deletions or modifications pursuant to a written change order signed by both parties ("Change Order"). Such requested changes shall not be binding on Minuteman until accepted by Minuteman in a written Change Order. All reasonable and mutually agreed upon changes in the Services and corresponding changes in payments and deadlines shall be authorized by Customer in writing.

PAYMENT: Unless alternate payment terms are set forth in a Proposal, all amounts due hereunder are NET thirty (30) days of the date printed on the invoice. Minuteman may require a deposit in its sole discretion. To the extent permitted by applicable law, any unpaid amounts not received within seven (7) days from Minuteman' completion of the Services shall be subject to interest at the rate of 1.5% per month, or the maximum rate permitted by applicable law, whichever is less. Customer shall reimburse Minuteman for any interests, costs incidental to collection and attorney's fees incurred in the collection of past due amounts. Minuteman may suspend the Services in the event that Customer fails to timely pay any invoiced amount.

MOBILIZATION AND PROGRESS BILLING: Unless otherwise specified in the Proposal, Customer shall pay Minuteman in accordance with the following invoicing schedule: (i) an initial mobilization invoice equal to thirty percent (30%) of the Price shall be issued upon execution of the Proposal and shall be due prior to the commencement of Services. (ii) invoices for the balance of all equipment and materials shall be issued upon receipt of such items by Minuteman and shall be due in accordance with the terms set forth herein; and (iii) progress invoices for labor shall be issued monthly, based on the percentage of completion of the Services and as determined by Minuteman with reasonable discretion.

BILL AND HOLD: Customer may request that Minuteman invoice for and hold in its possession, certain equipment or materials purchased for the Project ("Bill and Hold Arrangement"). Minuteman may, in its sole discretion, agree to such request provided that all of the following conditions are satisfied: (i) Customer provides a written request confirming the need for a Bill and Hold Arrangement and acknowledging that billing will occur prior to delivery; (ii) the Bill and Hold Arrangement is established for a substantive business reason; (iii) the equipment and materials subject to the Bill and Hold Arrangement are specifically identified as belonging to Customer and are segregated from Minuteman's general inventory; (iv) the equipment and materials are complete, ready for physical transfer to Customer and available for delivery at Customer's request; and (v) Minuteman does not retain the ability to use or substitute the equipment and materials or direct them to another customer. Upon Minuteman's issuance of an invoice under a Bill and Hold Arrangement, Customer acknowledges and agrees that all risks of ownership, transfer to the Customer as of the invoice date.

PRE-LIEN NOTICE: MINUTEMAN HEREBY PROVIDES NOTIFICATION THAT ANY PERSON OR MINUTEMAN (INCLUDING MINUTEMAN) SUPPLYING LABOR OR MATERIAL FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST THE PROPERTY WHERE SERVICES ARE PERFORMED IF THAT PERSON OR MINUTEMAN IS NOT PAID FOR THE CONTRIBUTIONS. Upon a default in payment, a lien may be placed on the property and charges will be added from the date of substantial completion at the maximum rate allowed by law.

SCHEDULING: Customer acknowledges and agrees that any dates for performance of the Services set forth in a Proposal are estimates, and that Minuteman reserves the right to reschedule without additional charge to Customer, except as otherwise set forth herein. Customer will be responsible if any interruption of

Minuteman Security & Life Safety T&C's

Minuteman's Services results from Customer's failure to provide reasonable access or due to the acts of negligence of others not under Minuteman' direction.

TERMINATION: Minuteman may terminate this Agreement in the event of Customer's breach of any of its obligations, provided that Customer fails to cure such breach within thirty (30) days from Minuteman's written notice of the breach. In the event of Minuteman's termination for Customer's breach, Minuteman shall be entitled to collect from Customer all amounts for Services performed up to the date of termination, plus any amounts for non-returnable or non-refundable materials or contracts, and any demobilization costs. Minuteman may suspend its Services if there is any safety issue or if Customer fails to cooperate with Minuteman.

OPERATION: Customer shall be responsible for: (i) properly testing and setting the System on every closing and to properly turn off the System on each opening (if applicable); (ii) testing any detection device, or other electronic equipment designated in the Proposal prior to setting the System for closed periods; (iii) notifying Minuteman promptly if such equipment fails to respond to the test; and (iv) using and operating the System and the equipment properly and in accordance with proper operating procedures. Whenever Minuteman employees or authorized representatives are sent to the Customer's premises in response to a service call or alarm signal caused by the Customer improperly following operating instructions or failing to close or properly secure a protected point, Customer shall pay an additional service charge at Minuteman's prevailing rate per occurrence.

DELAYS; FORCE MAJEURE: Minuteman shall not be liable or responsible to Customer, not be deemed to have defaulted or breached this Agreement, for any failure or delay in fulfilling or performing any terms of this Agreement, however caused, or for interruptions of service caused by strikes, riots, floods, acts of God, fire, earthquake, explosion, government order, law, or action, , national emergency, revolution, insurrection, epidemic, pandemics, restraints or delays affecting carriers or inability or delay in obtaining supplies of adequate or suitable materials, materials, power outage, loss of communication and or other signal transmission lines, or by any event beyond the control of Minuteman.

EXCLUSIONS: Services to be provided by Minuteman pursuant to this Agreement do not include:

- Repair of damage or increase in completion time caused by failure to continually provide a suitable operating environment for the System as prescribed by Minuteman and/or the manufacturer of any equipment used in the System, including, but not limited to, the failure to provide, or the failure of, adequate and regulated electrical power, air conditioning or humidity control; or such special requirements as contained in the Proposal hereto.
- Repair of damage or increase in completion time caused by use of the equipment for other than the ordinary use for which the equipment was designed or purpose for which it was intended.
- Repair of damage, replacement parts (due to other than normal wear) or repetitive service calls caused by the use of unauthorized supplies or equipment.
- Repair of damage or increase in completion time caused by: neglect or misuse, alterations, which shall include, but not be limited to, any deviation from Minuteman's physical, mechanical or electrical machine design; attachments, which are defined as the mechanical, electrical or electronic interconnecting to non-Minuteman equipment and devices not supplied by Minuteman.

ADDITIONAL CHARGES: Unless otherwise specified in the Proposal, service charges for the System are based upon coverage during "normal business hours of operation." Services performed outside this window, or as a result of the failure of the Customer to adhere to the requirements as specified by either the manufacturer or outside the scope of the Agreement, shall be chargeable at Minuteman's prevailing rates. Customer shall not tamper with, adjust, alter, move, remove, or otherwise interfere with equipment without Minuteman's specific permission, nor permit the same by third party. Any work performed by Minuteman to correct Customer's breach of the foregoing obligation shall be paid for by Customer at Minuteman's prevailing rates. Remedial maintenance due to Acts of God or events beyond the control of Minuteman shall be corrected by Minuteman and paid for by Customer at Minuteman's prevailing rates.

Minuteman shall have the right to increase or decrease the rates provided above at any time or times after the expiration of one year from the date Services are provided under this Agreement, upon giving Customer written notice thirty (30) days in advance of the effective date of such increase or decrease.

MINUTEMAN'S LIMITS OF LIABILITY: Customer understands that Minuteman is not an insurer; that Customer is responsible for obtaining insurance for such reasons or purposes, including theft and vandalism, and in such amounts, as Customer shall determine. Customer further understands and agrees that the sums payable hereunder to Minuteman are based upon the value of Services offered and equipment value provided and such sums are not related to the value of property belonging to Customer or to others located on the Customer's premises. To the maximum extent permitted by law, Customer shall not seek indemnity under this Agreement from Minuteman, and specifically waives any rights for indemnity for any damages or losses caused by hazards to customers, invitees, guests, or property of Customer or third parties.

TO THE MAXIMUM EXTENT PERMITTED BY LAW, NEITHER MINUTEMAN NOR ITS AFFILIATES SHALL BE LIABLE FOR CONSEQUENTIAL, INDIRECT,

Minuteman Security & Life Safety T&C's

INCIDENTAL, SPECIAL, EXEMPLARY, PUNITIVE OR ENHANCED DAMAGES, LOST PROFITS OR REVENUES OR DIMINUTION IN VALUE, ARISING OUT OF OR RELATING TO THIS AGREEMENT OR THE UNDERLYING TRANSACTIONS HERETO, REGARDLESS OF (A) WHETHER SUCH DAMAGES WERE FORESEEABLE, (B) WHETHER OR NOT CUSTOMER WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND (C) THE LEGAL OR EQUITABLE THEORY (CONTRACT, TORT, OR OTHERWISE) UPON WHICH THE CLAIM IS BASED, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. TO THE MAXIMUM EXTENT PERMITTED BY LAW, MINUTEMAN'S TOTAL LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT AND THE UNDERLYING TRANSACTIONS HERETO SHALL NOT EXCEED THE AMOUNT OF $250.00. CUSTOMER ACKNOWLEDGES AND AGREES THAT THIS LIMITATION OF LIABILITY IS AN ESSENTIAL PART OF THIS AGREEMENT AND FURTHER AGREES THAT THIS LIMITATION OF LIABILITY IS REASONABLE. The payment of this amount shall be Minuteman's sole and exclusive liability regardless of the amount of loss or damage incurred by the Customer.

INDEMNIFICATION: Customer shall indemnify and hold harmless Minuteman, its affiliates, and its and their their trustees, officers, professional staff, employees and agents from and against any loss, damage, claim or liability, including reasonable attorneys' fees (collectively "Liabilities") to the extent that such Liabilities arise from: (i) the negligence or willful misconduct of Customer; (ii) any personal injury, death, and damage to real or personal property arising from Customer; (iii) Customer's violation of applicable laws, rules, or regulations; and (iv) Customer's use of any product, equipment, or System. Customer's obligations as an indemnifying party shall include those claims arising from Customer, its affiliates, and its and their trustees, officers, professional staff, employees or agents.

WARRANTY: The Services provided under this Agreement are subject to a one (1) year warranty as follows:

- What is Covered: This warranty covers any defects in workmanship, including installation, with the exceptions stated below.
- How Long Coverage Lasts: This warranty runs for one year from the date the System was installed.
- What Is Not Covered: This warranty does not cover intentional or misuse or of any of the system components or software. The warranty does not cover damage as a result of acts of god (weather, lighting, floods, storms, etc...) or electric surge.
- What Minuteman Will Do: As Customer's sole and exclusive remedy and Minuteman's sole responsibility and liability, Minuteman will repair any part of the System that is proved to be defective in workmanship. In the event repair is not possible on certain System components, Minuteman will replace said component with similar specification and price.
- How To Get Service: Contact our service department at your nearest service center. A service representative will review your system and take any necessary action to correct problems covered by this warranty.
- How State Law Applies: This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

Customer acknowledges that the Services and/or System may contain or incorporate products or materials manufactured by a third party ("Third-Party Materials"). Third-Party Materials provided under this Agreement and are not covered by warranties set forth herein; provided, however, Minuteman shall pass through to Customer any warranties given by such third parties for any Third-Party Materials, to the extent permitted by such warranties. If any warranties made or given by such third parties are not assignable, Minuteman shall use commercially reasonable efforts to enable Customer to receive the benefit from such warranties. EXCEPT FOR THE EXPRESS REPRESENTATIONS AND WARRANTIES SET FORTH HEREIN: (I) NEITHER MINUTEMAN NOR ANY PERSON ON MINUTEMAN'S BEHALF HAS MADE OR MAKES ANY EXPRESS OR IMPLIED REPRESENTATION OR WARRANTY WHATSOEVER, EITHER ORAL OR WRITTEN, RELATED TO THE SYSTEMS OR SERVICES, INCLUDING, WITHOUT LIMITATION, ANY WARRANTIES OF DESIGN, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, OR NON-INFRINGEMENT, THAT THE SYSTEM OR THE SERVICES IT FURNISHES WILL AVERT OR PREVENT SECURITY BREACHES, OR THE CONSEQUENCES THEREFROM, WHETHER ARISING BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE OR OTHERWISE, ALL OF WHICH ARE EXPRESSLY DISCLAIMED; AND (II) CUSTOMER ACKNOWLEDGES THAT IT HAS NOT RELIED UPON ANY REPRESENTATION OR WARRANTY MADE BY MINUTEMAN, OR ANY OTHER PERSON ON MINUTEMAN'S BEHALF, EXCEPT AS SPECIFICALLY PROVIDED HEREIN.

SUBCONTRACTING: Minuteman may subcontract any of its obligations under this Agreement; provided, however, that Minuteman shall not be relieved of any of its obligations under this Agreement by the appointment of such subcontractor.

ASSIGNMENT: Customer may not directly or indirectly assign, transfer, or delegate any of or all of its rights or obligations under this Agreement, voluntarily or involuntarily, including by change of control, merger (whether or not such party is the surviving entity), operation of law, or any other manner, without the prior written consent of Minuteman. Minuteman may freely assign or transfer any of its rights, obligations, or interests of this Agreement without prior written consent of

Minuteman Security & Life Safety T&C's

Customer. Any purported assignment or delegation in violation of this Section shall be null and void.

TARIFF & DUTY ADJUSTMENT CLAUSE: Prices are based on current tariffs and duties. Any increases due to changes in tariffs, duties, or government fees shall be Customer's responsibility. Minuteman reserves the right to adjust pricing and will provide notice before order fulfillment.

THIS QUOTE INCLUDES: Only the items and quantities of devices listed on this quotation. The design is pending approval of authorities having jurisdiction where approval is required. Pre-installation rough-in followed by one site visit for final connection of head-end w/ training if needed and all required testing to be performed during the same visit. Acceptance and testing documentation (when applicable). For alarm systems with a key lock box, if shown on plans the least expensive lock box will be provided unless specified otherwise. Services will be performed during 'normal business hours'. Minuteman may request a network connection in the building to facilitate commissioning and service remotely.

THIS PROPOSAL DOES NOT INCLUDE: Multiple site visits for phased projects unless it was specifically advised of the phasing schedule prior to providing this Proposal. Third party approvals or third-party testing or inspections unless specifically listed. Return visits if other trades could not be coordinated to be present during Minuteman's original site visit. Labeling of devices, controls or any required signs unless specifically listed on the Proposal. Unforeseen existing conditions that were not brought to our attention prior to the Proposal.

IT IS THE CUSTOMER'S RESPONSIBILITY TO: Provide a revised equipment count if the quantities shown are incorrect. Provide a minimum of FIVE business days to schedule. Provide a clean and safe working environment that complies with all OSHA rules and standards. Provide a safe and secure, climate-controlled storage area for tools and the equipment being installed. Provide labeling and any required signs. Provide trash receptacles and pay for all trash removal unless trash removal is specifically listed. Cutting, patching, and painting of any areas affected by the installation unless each of these functions are specifically listed on the quote. If there is a custom annunciator/map or custom control panel, etc. then AutoCAD files must be provided to work from. To pay additional travel and labor costs for any additional unplanned site-visits.

TC-Escalation Clause: Due to recent market volatility and ongoing supply chain issues, Minuteman is incorporating the following clause into all proposals and maintenance contracts: Through no fault of Minuteman, In the event of a delay in product availability or price increase of materials procured by any manufacturer, supplier, reseller, or distributer, the Price, time of completion, or contract requirements shall be adjusted by a Change Order. A change in price of any item of material from our manufacturers, suppliers, resellers, or distributers will be considered between the date of this Agreement and the date of installation. Issuance of a purchase order or signed proposal constitutes acceptance of this clause.

1025 Thomas Drive
Warminster, PA 18974
https://www.minutemanst.com

Standard Maintenance Agreement T&C's

Standard Maintenance Agreement

Levels of Service

Features	Silver	Gold	Platinum
Renewal of Manufacturer Software	Covered	Covered	Covered
Remote Support	Covered	Covered	Covered
Annual Software Maintenance	–	Covered	Covered
Corrective Services (Business Hours)	T&M	Covered	Covered
Emergency Corrective Services (After Hours)	T&M	T&M	Covered
Guaranteed Incident Response Times	–	Covered	Covered
Comprehensive Parts Coverage	–	–	Covered
Annual Preventative Maintenance	–	–	Covered

Silver Tier

Software & License Renewal: Any licenses and software support agreements required by the manufacturer will be managed and renewed throughout the system's lifecycle. This ensures uninterrupted system functionality, assistance from manufacturer support resources, and access to the latest software updates. Any additional licenses required due to system augmentations may be subject to additional fees.

Remote Support: Remote diagnosis and technical assistance will be provided for covered systems using secure access methods approved by Customer's IT department. Remote support includes configuration adjustment, software troubleshooting, and performance verification. Customer is responsible for providing network connectivity, and if proper access cannot be provided through a secure VPN, Minuteman will not be able to offer remote support. If an issue cannot be resolved remotely or if such remote access is unavailable, Minuteman will dispatch qualified personnel to perform on-site corrective action on a mutually agreed schedule.

Emergency System Maintenance and Repairs: Minuteman will provide customer access to on-call technicians outside of normal business hours via our After-Hours Support Number +1 (978) 783-0018. This line is monitored 24 hours a day, 365 days per year and is only intended for critical system failures. Should Minuteman need to deploy resources to the customer site, Silver customers may be subject to additional charges at standard labor rates. Non-emergency service requests should be directed to our website for better routing and customer service.

Gold Tier

Our Gold program includes all features provided through the Silver program, plus the following additional services:

Annual Software Maintenance: Software maintenance will be conducted on an annual basis, including an update to the newest recommended software version, software patching, and firmware updates. Software maintenance will be conducted remotely unless otherwise specified or if secure access cannot be provided. If secure access is unavailable, Minuteman can provide on-site software support, which may be subject to additional charges.

Corrective Services: On-site diagnostic and repair services will be provided to address system issues that cannot be resolved through Remote Support. Corrective Services are intended to restore normal operation of covered systems and may include troubleshooting or software adjustments as required. Information on guaranteed response times can be found below.

Standard Maintenance Agreement T&C's

Incident Response Times: Minuteman will respond to service incidents in accordance with the classification of the request and Customer's selected service tier.

General System Support (Non-Critical): Applies to issues that do not materially affect system functionality or life-safety operations. Services are to be provided during normal business hours.

Gold

Remote: 1 Business Day
On-Site: 3 Business Days

Critical System Support: Applies to issues resulting in significant impairment or total loss of system functionality that impacts safety, security, or compliance.

Gold

Remote: 4 Hours
On-Site: 24-Hours

Platinum Tier

Our Platinum program includes all features provided through the Gold program, plus the following additional services:

Comprehensive Parts Coverage: Comprehensive Parts Coverage is provided for hardware issues that cannot be resolved through troubleshooting or repair. In the event of equipment failure, Minuteman will replace the affected component with the same or equivalent model at no additional cost to the customer. This coverage only applies to equipment installed by Minuteman.

Incident Response Times: Minuteman offers increased response times in our platinum program.

General System Support (Non-Critical) : Applies to issues that do not materially affect system functionality or life-safety operations. Services are to be provided during normal business hours.

Platinum

Remote: 1 Business Day
On-Site: 2 Business Days

Critical System Support : Applies to issues resulting in significant impairment or total loss of system functionality that impacts safety, security, or compliance.

Platinum

Remote: 2 Hours
On-Site: 8 Hours

Annual Preventative Maintenance: Minuteman will provide one (1) Preventative Maintenance visit per year which will include the following services:

- Cleaning and visual inspection of cameras for wear or damage; refocusing and re-aiming as required.
- Testing of video servers for proper recording, playback, and live video functionality.
- Testing of access control doors for correct operation.
- Replacement of batteries exceeding two (2) years of age.
- Testing and visual inspection of intercoms.

Preventative Maintenance only applies to equipment installed by Minuteman and specifically covered under this Agreement. Additional devices will not be included unless otherwise stated. All inspections will be conducted during normal business hours.

Standard Maintenance Agreement T&C's

Following each visit, Minuteman will provide a report outlining any repairs performed and recommended upgrades. Additional requested preventative maintenance visits will be billed on a time-and-material basis.

This Proposal is subject to the Maintenance Agreement Terms & Conditions, attached hereto. Any additional or different terms or conditions proposed by Customer are objected to and are hereby rejected unless specifically approved by Minuteman in writing. By signing Customer acknowledges and agrees that it has read this Proposal and the Maintenance Agreement Terms & Conditions and agrees to be bound by all terms and conditions set forth herein.

Maintenance Agreement Terms & Conditions

These Maintenance Agreement Terms & Conditions (these "Terms & Conditions"), including the terms and conditions below, and any agreement, estimate, proposal, work order, or quote executed in writing pursuant thereto (each a "Proposal" and together with the Terms & Conditions, this "Agreement"), are entered into by and between Minuteman Security Technologies, Inc. ("Minuteman") and the customer listed above ("Customer") and are subject to the laws in effect in the State in which it has been signed and executed.

SERVICES: This Agreement constitutes an offer to Customer for performance of the services listed above (the "Services") upon the terms and conditions stated herein, and constitutes a binding contract between Customer and Minuteman upon Customer's acceptance of a Proposal. Upon acceptance, this Agreement, together with all documents referenced herein, shall constate the complete and exclusive agreement between the parties, superseding all other prior oral and written agreements. No modifications, alterations, additions or change orders shall be binding or enforceable unless approved in writing by both parties. For the avoidance of doubt, any terms and conditions listed in Customer's purchase order, confirmation, communications, or otherwise shall not apply to this Agreement and are hereby rejected by Minuteman.

Price: In consideration of the Services identified above, Customer agrees to pay the total quarterly charge set forth in the Proposal in accordance with the payment terms specified on the invoice. The cost of services does not include permits, licenses, sales tax, shipping costs, or costs for materials and equipment, unless identified in the Proposal.

Payment: Unless alternate payment terms are set forth in a Proposal, all amounts due hereunder are in accordance with the payment terms on the specified invoice. Any unpaid amounts not received within seven (7) days from the due date shall be subject to interest at the rate of 1.5% per month, or the maximum rate permitted by applicable law, whichever is less. Customer shall reimburse Minuteman for any interest, costs, costs incidental to collection and attorney's fees incurred in the collection of past-due amounts. Minuteman reserves the right to suspend this Agreement in the event that the customer fails to pay the owed amount on or before the payment due date.

Renewal: Upon expiration of the Initial Term, this Agreement will automatically renew for consecutive one (1) year terms (each, a "Renewal Term" and collectively with the Initial Term, the "Term") unless either party provides written notice of termination at least sixty (60) days prior to the expiration date of the then current Term. Multi-year agreements may be subject to an annual price increase equal to 5% or the current CPI rate, whichever is lower. Annual price may also be modified if additional hardware is added to the system within 6 months of an annual term beginning. The updated Proposal will be provided to the Customer at least 60 days prior to expiration of the then current Term. Unless the Customer provides written notice rejecting the updated Proposal prior to the renewal date, the updated Proposal will automatically take effect for the next Renewal Term.

Termination: Minuteman may terminate this Agreement in the event of Customer's breach of any of its obligations, if Customer fails to cure such breach within thirty (30) days from Minuteman's written notice of the breach. In the event of Minuteman's termination for Customer's breach, Minuteman shall be entitled to collect from Customer all amounts for Services performed up to the date of termination, plus any amounts for non-returnable or non -refundable materials or contracts, and any demobilization costs. Minuteman may suspend Services if there is any safety issue or if Customer fails to cooperate with Minuteman. In the event of termination of this Agreement for any reason, the Customer shall remain responsible for, and promptly pay to Minuteman, all fees and expenses incurred by Minuteman up to the effective termination date, plus any amounts for non-returnable or non -refundable materials or contracts, and any demobilization costs.

Warranty: Minuteman represents and warrants the Services will materially conform to the requirements of this Agreement at the time of completion. Customer must notify Minuteman of any nonconformance at the time Services are completed, or else Customer is deemed to have accepted the Services. If Customer provides timely notification of nonconforming Services, Minuteman shall, as Customer's sole and exclusive remedy and Minuteman's sole liability and responsibility for non-conforming Services, reperform such Services so that they are conforming Services. EXCEPT FOR THE EXPRESS REPRESENTATIONS AND WARRANTIES SET FORTH HEREIN: (I) NEITHER MINUTEMAN NOR ANY PERSON ON MINUTEMAN'S BEHALF HAS MADE OR MAKES ANY EXPRESS OR

Standard Maintenance Agreement T&C's

IMPLIED REPRESENTATION OR WARRANTY WHATSOEVER, EITHER ORAL OR WRITTEN, RELATED TO THE SERVICES, INCLUDING, WITHOUT LIMITATION, ANY WARRANTIES OF DESIGN, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, OR NON-INFRINGEMENT, THAT THE SERVICES IT FURNISHES WILL AVERT OR PREVENT SECURITY BREACHES, OR THE CONSEQUENCES THEREFROM, WHETHER ARISING BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE OR OTHERWISE, ALL OF WHICH ARE EXPRESSLY DISCLAIMED; AND (II) CUSTOMER ACKNOWLEDGES THAT IT HAS NOT RELIED UPON ANY REPRESENTATION OR WARRANTY MADE BY MINUTEMAN, OR ANY OTHER PERSON ON MINUTEMAN'S BEHALF, EXCEPT AS SPECIFICALLY PROVIDED HEREIN.

Exclusions: Services to be provided by Minuteman pursuant to this Agreement do not include:

- Repair of damage or increase in completion time caused by failure to continually provide a suitable operating environment for the system as prescribed by Minuteman and/or the manufacturer of any equipment used in the system, including, but not limited to, the failure to provide, or the failure of, adequate and regulated electrical power, air conditioning or humidity control; or such special requirements as contained in the Proposal hereto.
- Repair of damage or increase in completion time caused by use of equipment for other than the ordinary use for which the equipment was designed or purpose for which it was intended.
- Repair of damage, replacement parts (due to other than normal wear) or repetitive service calls caused by the use of unauthorized supplies or equipment.
- Repair of damage or increase in completion time caused by: neglect or misuse, alterations, which shall include, but not be limited to, any deviation from Minuteman's physical, mechanical or electrical machine design; attachments, which are defined as the mechanical, electrical or electronic interconnecting to non-Minuteman equipment and devices not supplied by Minuteman.
- Emergency calls for non-critical issues.
- If persons other than Minuteman representatives perform maintenance or repairs that result in further work for Minuteman, such repairs will be billed on a time and materials basis. This Agreement does not include maintenance or service of customer supplied PCs and Networks. The Customer's IT department may be required to help facilitate maintenance and service of the listed systems.

DELAYS; FORCE MAJEURE: Minuteman shall not be liable or responsible to Customer, nor be deemed to have defaulted or breached this Agreement, for any failure or delay in fulfilling or performing any terms of this Agreement, however caused, or for interruptions of service caused by strikes, riots, floods, acts of God, fire, earthquake, explosion, government order, law, national emergency, revolution, insurrection, epidemic, pandemics, restraints or delays affecting carriers or inability or delay in obtaining supplies of adequate or suitable materials, materials, power outage, loss of communication and or other signal transmission lines, or by any event beyond the control of Minuteman.

MINUTEMAN'S LIMITS OF LIABILITY: TO THE MAXIMUM EXTENT PERMITTED BY LAW, NEITHER MINUTEMAN NOR ITS AFFILIATES SHALL BE LIABLE FOR CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, PUNITIVE OR ENHANCED DAMAGES, LOST PROFITS OR REVENUES OR DIMINUTION IN VALUE, ARISING OUT OF OR RELATING TO THIS AGREEMENT OR THE UNDERLYING TRANSACTIONS HERETO, REGARDLESS OF (A) WHETHER SUCH DAMAGES WERE FORESEEABLE, (B) WHETHER OR NOT CUSTOMER WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND (C) THE LEGAL OR EQUITABLE THEORY (CONTRACT, TORT, OR OTHERWISE) UPON WHICH THE CLAIM IS BASED, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. TO THE MAXIMUM EXTENT PERMITTED BY LAW, MINUTEMAN'S TOTAL LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT AND THE UNDERLYING TRANSACTIONS HERETO SHALL NOT EXCEED THE AMOUNT OF $250.00. CUSTOMER ACKNOWLEDGES AND AGREES THAT THIS LIMITATION OF LIABILITY IS AN ESSENTIAL PART OF THIS AGREEMENT AND FURTHER AGREES THAT THIS LIMITATION OF LIABILITY IS REASONABLE. The payment of this amount shall be Minuteman's sole and exclusive liability regardless of the amount of loss or damage incurred by the Customer.

INDEMNIFICATION: Customer shall indemnify and hold harmless Minuteman, its affiliates, and its and their trustees, officers, professional staff, employees and agents from and against any loss, damage, claim or liability, including reasonable attorneys' fees (collectively "Liabilities ") to the extent that such Liabilities arise from: (i) the negligence or willful misconduct of Customer; (ii) any personal injury, death, and damage to real or personal property arising from Customer; (iii) Customer's violation of applicable laws, rules, or regulations; and (iv) Customer's use of any product, equipment, or system. Customer's obligations as an indemnifying party shall include those claims arising from Customer, its affiliates, and its and their trustees, officers, professional staff, employees or agents.

SUBCONTRACTING: Minuteman may subcontract any of its obligations under this Agreement; provided, however, that Minuteman shall not be relieved of any of its obligations under this Agreement by the appointment of such subcontractor.

ASSIGNMENT: Customer may not directly or indirectly assign, transfer, or delegate any of or all of its rights or obligations under this Agreement, voluntarily or involuntarily, including by change of control, merger (whether or not such party is the surviving entity), operation of law, or any other manner, without the prior written consent of Minuteman. Minuteman may freely assign or transfer any of its rights, obligations, or interests of this Agreement without prior written consent of Customer. Any purported assignment or delegation in violation of this Section shall be null and void.

IT IS THE CUSTOMER'S RESPONSIBILITY TO: (i) provide a clean and safe working environment that complies with all OSHA rules and standards; (ii) provide

Standard Maintenance Agreement T&C's

labeling and any required signs; (iii) provide trash receptacles and pay for all trash removal unless trash removal is specifically listed; (iv) cut, patch, and paint any areas affected by the Services; and (v) provide AutoCAD files if there is a custom annunciator/map or custom control panel, etc.

IntegraONE

PREPARED FOR
Eastern Center for Arts and Technology

PREPARED BY
David Bird - Account Manager
September 15, 2026

HPe Contract Renewal for December

Quote #050855 v1

HPe Contract

Description		Price	Qty	Ext. Price
HPE CONTRACT	**HPE Tech Care Essential wDMR SVC** **SAID: S4_000001665993** **Contract Dates: 1/1/2027 - 12/31/2027**	$2,245.54	1	$2,245.54
HPE CONTRACT	**HPE Tech Care Essential wDMR SVC** **SAID: S4_000001666480** **Contract Dates: 1/1/2027 - 12/31/2027**	$7,985.54	1	$7,985.54

Important – Please Read

Rate Update: To continue providing the quality, reliability, and support you expect, we will be adjusting our **professional services and projects** hour rates effective **October 1, 2026**. Beginning on that date, our pricing will increase by 10%. This adjustment reflects rising operational costs and our ongoing investment in improving our products and services If you are currently a Managed Services customer, please note that your existing rates will remain unchanged until your next renewal. We remain committed to delivering exceptional value and appreciate your understanding. If you have any questions regarding this change, please contact your integraONE account manager.

Subtotal: **$10,231.08**

Customer will be invoiced at the time of renewal quote approval, not at the renewal start date.

HPe Contract Renewal for December



Prepared by:

IntegraONE - Philadelphia Office

David Bird
dbird@integraone.com
484-223-3480 x4005

Chrissy Rex
crex@integraone.com
484-223-3480 x1174

Prepared for:

Eastern Center for Arts and Technology

3075 Terwood Road
Willow Grove, PA 19090
Lou Geld
(215) 784-4821
lgeld@eastech.org

Quote Information:

Quote #: 050855

Version: 1
Quote Date: 09/15/2026
Expiration Date: 12/31/2026

Quote Summary

Description	Amount
HPe Contract	$10,231.08
Total:	**$10,231.08**

All pricing subject to change without advance notice. All leasing rates subject to final configuration, total pricing, and credit approval. Shipping fees are not listed on the quote. We reserve the right to pass along shipping charges incurred due to weight, size, re-delivery, lift gates, white glove deliveries and/or overnight shipping. All Returns and Cancellations are subject to prior approval. Return or Cancellation Requests must be submitted to IntegraONE within 10 days of purchase. Any Return Requests for Items already received by the Customer require all items to be factory sealed and in good condition. Restocking fees may apply. If a Return Request is denied, it is the customer's responsibility to pay IntegraONE for the items that are not returnable. The information provided to you in this communication is regarded by IntegraONE to be Confidential and Proprietary information. This includes, but is not limited to, descriptions of materials, products, or services; prices quoted; and any description of Professional or Consulting Services. This information shall not be disclosed or made available to any party unrelated to this agreement without our expressed written consent. You must also exercise reasonable care to protect this information from any unauthorized disclosure by others. By my signature below, or the issuance of a signed Purchase Order reflecting the full amount of this quote, I am accepting this quote in its entirety and agreeing to IntegraONE's Terms and Conditions, which can be viewed in full at https://info.integraone.com/hubfs/IntegraONETermsandConditionsofSalesandReturns.pdf.

Ship to Address:

Additional Information:

EASTERN
CENTER FOR ARTS AND TECHNOLOGY

JOINT OPERATING COMMITTEE MEETING

Schedule of Events

November 11, 2026	Joint Operating Committee Dinner Joint Operating Committee Meeting - In Person	6:00 pm 8:00 pm
December 6, 2026	2nd Annual Craft Fair	9:00 am
December 9, 2026	Joint Operating Committee Meeting – Via Zoom	8:00 pm
January 13, 2027	Joint Operating Committee Meeting – Via Zoom	8:00 pm
January 28, 2027	PN Graduation – Class #172	7:00 pm
February 10, 2027	Joint Operating Committee Meeting – Via Zoom	8:00 pm
February 25, 2027	PN Graduation – Class #169	7:00 pm
February 28, 2027	Open House	1:00 pm
March 10, 2027	Joint Operating Committee Meeting – In Person	8:00 pm
April 14, 2027	Joint Operating Committee Meeting – Via Zoom	8:00 pm
May 12, 2027	Joint Operating Committee Meeting – In Person	8:00 pm
May 19, 2027	Awards Night	7:00 pm
June 16, 2027	Joint Operating Committee Meeting – Via Zoom	8:00 pm

3075 TERWOOD ROAD, WILLOW GROVE, PA 19090
TELEPHONE: 215-784-4800 FAX: 215-784-4801
WEBSITE: www.eastech.org