Policy Committee

Tuesday, November 24, 2026 5:00 PM
This meeting will be held in a virtual format.

1.	**Opening**	
1.A.	Call to Order	**Speaker(s):** Mr. Al Roesch
1.B.	Pledge of Allegiance	**Speaker(s):** Mr. Al Roesch
2.	**Minutes**	
2.A.	Approval of Minutes	
3.	**Items Recommended for Worksession/Action Meeting**	
3.A.	Policy #809 - School Calendar	**Speaker(s):** Dr. D'Ana Waters, Mr. Kyle Somers
3.B.	Repeal of Policies	**Speaker(s):** Dr. D'Ana Waters, Mr. Kyle Somers
4.	**Informational Items**	
4.A.	Student Representative Update	
5.	**Other Business**	
6.	**Public Comments**	
6.A.	Guidelines for Addressing the Committee	
7.	**Summary of Items Recommended for Board Worksession and/or Action Meeting.**	**Speaker(s):** Mr. Al Roesch
8.	**Next Meeting Date**	
9.	**Adjournment**	

BOARD POLICY

803 School Calendar

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
803	v3.1	DRAFT	11/19/2026

PURPOSE

The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the district and communication with students, staff, parents/guardians and the school community.

AUTHORITY

The Board shall determine annually the days and the hours when the schools will be in session for instructional purposes, in accordance with state law and regulations. This may include, as appropriate, activities qualifying as instructional days or hours under the direction of certified school employees for fulfilling the minimum required days or hours of instruction under law, regulations and state guidance.[1][2][3][4][5][6][7][8][9]

The school calendar shall normally consist of a minimum of 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level or 180 student days. [1][2][8][10]

The Board reserves the right to alter the school calendar when it is in the best interests of the district, including in cases of emergency, in accordance with applicable law and regulations. The Board shall take action to establish temporary provisions in cases of emergency, in accordance with law, and shall document such actions with the PA Department of Education when required.[2][5][6][7][9][11][12][13] **[14]**

Temporary provisions established in accordance with law may include but are not limited to: [1][2][5][6][7][8][9][12][13] **[15]**

1. Keeping schools in session such days and hours as the Board deems necessary, which shall include maintaining the requirement for a minimum of (1) 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level or (2) 180 student days.
2. Reducing the length of time of daily instruction for courses and classes.
3. Implementing remote and other alternative methods of delivering instruction under the direction of certified school employees.

Each year, prior to finalizing the school calendar, the Board must discuss the use or potential use of flexible instructional days and remote or virtual instructional days at a public Board meeting.[7] **[14]**

DELEGATION OF RESPONSIBILITY

The Superintendent shall annually prepare a school calendar for Board consideration. Factors to be considered in the development of the proposed calendar shall include, but not be limited to, cultural and religious obligations of district students, staff, and community members.

The Superintendent or designee shall document alterations to the school calendar and any temporary provisions in accordance with law, regulations, guidance from the PA Department of Education and Board policy.[7][14] **[15]**

PSBA Revision 8/26 © 2026 PSBA

Legal Footnotes

[1] 24 P.S. 133 (Legal) palegis.us

[2] 24 P.S. 1501 (Legal) palegis.us

[3] 24 P.S. 1502 (Legal) palegis.us

[4] 24 P.S. 1503 (Legal) palegis.us

[5] 24 P.S. 1504 (Legal) palegis.us

[6] 24 P.S. 1505 (Legal) palegis.us

[7] 24 P.S. 1506 (Legal) palegis.us

[8] 22 PA Code 11.1 (Legal) pacodeandbulletin.gov

[9] 22 PA Code 11.2 (Legal) pacodeandbulletin.gov

[10] 22 PA Code 4.4 (Legal) pacodeandbulletin.gov

[11] 24 P.S. 520 (Legal) palegis.us

[12] 24 P.S. 520.1 (Legal) palegis.us

[13] 24 P.S. 1501.3 (Legal) palegis.us

[14] Pol. 006

[15] Pol. 805 — Emergency Preparedness and Response (Policy) policymain.org

NORTH PENN SCHOOL DISTRICT
School Board Policy

6201(a)

INSTRUCTION

Secondary

Placement of Alternative School Students North Montco Technical Career Center

For the purpose of this policy, an "Alternative School Student" shall be defined as a student of any one of the constituent districts forming the North Montco Technical Career Center who has been officially placed by the home school district in a Department of Education approved "alternative school" program that is not operated by district employees and is operated by an outside agency or entity. This policy is not designed to consider or deal with school district-operated alternative school students being placed in the North Montco Technical Career Center.

To facilitate the more effective placement of alternative school students as defined herein into North Montco Technical Career Center programs, employees of the alternative school program must adhere to the following guidelines when enrolling students in vocational programs at the North Montco Technical Career Center.

1. To initiate the placement process, a representative from the alternative school program will meet with the North Montco guidance counselor and transitional room teacher to discuss possible placement(s). At this time, the alternative school representative must present all pertinent information regarding the student (i.e., case history, discipline records, and the like, with appropriate parental consent) to the North Montco guidance counselor. No student will be admitted to North Montco to commence the assessment process until all information has been appropriately submitted to North Montco staff.

2. The alternative school representative must contact a representative at the home school district for the purposes of involving the home school district, as necessary, in the process. The home school district should give input to North Montco on the entry of the student into the program.

3. Prior to placement in a regular vocational program, alternative school students, as defined herein, must first complete a vocational assessment in the transitional room at North Montco. This assessment will measure vocational aptitudes, interests, and basic skill levels. The entire process may take up to four weeks in duration. The vocational assessment will take into account, in part, the input of the home school district.

4. Upon completion of the vocational assessment, North Montco staff will have the opportunity to call for a placement review which will involve representatives from the home school district, alternative school, and North Montco. This group will have the authority to determine if the student is prepared to enter a regular school setting. In the event that a special education student is involved, a multi-disciplinary team would be required to be involved in such a process, in that it would probably involve a change of placement.

continued

5. Nothing in these guidelines/procedures shall be construed to mean that only alternative school students, as defined herein, would be required to have a vocational assessment. Vocational assessments should be performed in accordance with the requirements of federal, state, or local law.

6. In the event there is an alternative school student who is not a resident of any one of North Montco's constituent school districts, the process for placement of such non-resident student shall be identical to resident pupils, except for what follows. Following the North Montco staff having the opportunity to review the student's vocational assessment data, a recommendation will be made regarding the placement. The director will then submit the names of the students who are recommended for placement to the North Montco Joint Operating Committee to determine whether or not the student will be accepted into the school.

Policy:
Adopted: October 17, 1996
Reviewed: November 15, 2007

NORTH PENN SCHOOL DISTRICT
School Board Policy

6151

INSTRUCTION Reference: Administrative Regulation #6151

Secondary

Instructional Arrangements

Scheduling Classes

With the exception of courses that have class size guidelines below 20, all courses with fewer than 20 students will be reviewed upon request by the board of school directors in the spring of each year. The impact of class sizes on staffing needs will also be presented as the school district budget is being developed.

Policy:
Adopted: June 19, 1980
Reviewed: April 6, 1993
Amended: November 15, 2007
Reviewed: October 4, 2016

NORTH PENN SCHOOL DISTRICT
School Board Policy

5148

Students Reference: Administrative Regulation #5141

Head Lice

North Penn School District is committed to maximizing students' academic performance and physical well being in a healthy and safe environment. The District recognizes that head lice infestations do not pose a health hazard, are not a sign of uncleanliness, and are not responsible for the spread of any disease. However, archaic guidelines and policies cause many unnecessary absences from school with potential negative effects on academic performance. Misinformation about head lice causes anxiety for parents and school staff.

The District defines a healthy and safe environment as one in which adults work together to provide the following environmental factors established by current research as necessary for the health and well being of students with head lice:

- Educating staff, students, and parents/guardians about head lice.
- Establishing evidence based management for students with head lice.

The goals of providing a healthy and safe environment for students with head lice are to:

- Maximize academic performance
- Minimize absence due to unnecessary exclusion of students with head lice

Reference:
American Academy of Pediatrics
Centers for Disease Control
National Association of School Nurses
Harvard School of Public Health Laboratory of Public Health Entomology

Adopted: May 19, 2011

NORTH PENN SCHOOL DISTRICT
School Board Policy

5131.7(a)

STUDENTS

Reference: Administrative Regulation #5144
& Board Policy #1411

Elementary and Secondary

Activities

Conduct

Drug, Narcotic, and Alcohol Abuse

This policy shall apply to all dangerous drugs, controlled substances, and devices as defined by the Controlled Substance, Drug, Device and Cosmetic Act (Act of 1972, No. 64), and to alcohol and alcoholic beverages as defined in Section 6308 of the Pennsylvania Crimes Code. This policy shall also apply to all counterfeit drugs, including but not limited to tablets, capsules, vegetative matter, and other substances sold or dispensed by a student and represented by said student as a dangerous drug, controlled substance, or narcotic. The exception to this policy would be those drugs administered on a physician's prescription and registered with the school nurse. The administration of prescribed medication should be followed as prescribed in school district Board Policy #5146. This policy shall apply whenever students are under the school's jurisdiction, including participation in field trips, sports, and all other extracurricular activities.

This school district and its individual employees shall be committed to the enforcement of all existing laws, regulations, and guidelines as adopted by federal, state, local, and school district authorities. Furthermore, the prime concern of this school district and its representatives shall be the welfare of students and school-related personnel. It must be understood that this policy alone cannot accomplish implementation of the philosophy and commitment of school district officials.

Prevention

> "Drug information is a concept in which the main elements are usually information about drugs themselves and their (harmful) effects upon people, along with instruction regarding specific drug control legislation and other forms of social control."

School district administrators shall develop appropriate programs which will provide school district personnel with background information that will enable them to become familiar with the various types of drugs, their proper and improper uses, contemporary impact of drug and alcohol use upon society, and their history and legal aspects. It is equally vital that drug and alcohol abuse education be integrated into all curricula and should include an approach by the teacher that is scientific, legal, and moral and which offers an opportunity for student interaction through question and answer periods, research projects, and small group activities.

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> "Drug education is a broad range of concerted activities and experiences which attempt to maximize opportunities for the intellectual, emotional, psychological, and physiological development of young people. It involves a total educational process embracing both cognitive and affective domains."

It is the policy of this school district that a maximum number of educational opportunities must be provided for all students. Extracurricular activities, special community projects, and new relationships between students, school employees, and community representatives shall be developed and encouraged as educational alternatives to drug abuse.

The superintendent shall, in the case of exceptional students, take all steps necessary to comply with the Individuals with Disabilities Education Act 20 U.S.C.§1400 et.seq.

Periodic review and evaluation of overall effectiveness of the program described above shall be a shared responsibility, including representation from the community, the board of school directors, school district employees, and students.

Staff Responsibilities

All school district personnel shall be given appropriate training in the recognition of and reaction to symptoms and signs of drug and alcohol abuse.

School district representatives shall actively seek the advice and assistance of community treatment agencies relative to the problems of drug and alcohol abuse.

Whenever a school district staff member has reason to believe that a student is under the influence of drugs or alcohol, the staff member has the specific responsibility of immediately reporting this suspicion to a building administrator who will escort the student to the health suite.

The school nurse will then determine if a medical emergency exists. If so, immediate action shall be taken to assure the student's safety (ambulance, hospital, etc.). The building administrator shall notify the parents or guardian.

If no medical emergency exists, the building administrator shall notify the parents or guardian to remove the student from the premises for health reasons.

For subsequent intervention, the building administrator will refer the student to the child study team, and in turn, the student assistance team (where one exists).

All incidents of drug or alcohol possession or abuse on school property shall be reported in accordance with the administrative procedures as set forth in the Student Discipline Code.

Whenever the student is in serious need of professional intervention and the parents refuse to cooperate or cannot be reached, the child study team and/or student assistance team shall decide if appropriate agency referral is necessary.

Since state law permits only guidance counselors, school nurses, school psychologists, or home and school visitors – including any clerical worker in the course of the clerical duties for the above – to exercise the right of confidentiality, it is imperative that all school district employees make an individual judgment regarding how much assistance may be rendered to a student and whether confidentiality may be offered. Staff members must not permit the issue of confidentiality to interfere with necessary action in the case of life-threatening situations.

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Whenever a student is thought to be involved in drugs or alcohol, the employee shall refer the student to the child study team. Whenever a student approaches an employee seeking help in a drug or alcohol related problem, the employee shall, with the student's consent or knowledge, refer the case to the child study team. Staff members shall refer to the procedures outlined in the student assistance team manual in schools where student assistance teams exist.

Enforcement

Whenever it is determined that a student possesses or is using controlled substances or devices or alcoholic beverages while under the school's jurisdiction, the student shall be suspended for such a period as determined by the principal, and such student may be placed on probation in accordance with the regulations and guidelines on student rights and responsibilities and the applicable provisions of the school code.

A student who, while subject to the school's jurisdiction, sells or distributes controlled substances or devices or alcoholic beverages may, depending upon circumstances and investigation by the school administration, be given a hearing before the board of school directors or subcommittee thereof to determine whether or not the student's conduct warrants expulsion.

The possession, sale, or distribution of all drugs and alcoholic beverages while under the school's jurisdiction is a criminal offense and therefore subject to legal prosecution. Consequently, whenever the principal has reliable information that drugs or alcoholic beverages are being sold or distributed, or are in the possession of a student, or have been sold or distributed, or were in possession of a student while under the school's jurisdiction, the principal shall make an investigation to ascertain all pertinent facts. If the principal determines that the information has been substantiated, appropriate law enforcement authorities shall be called, the information turned over to them, and any subsequent investigation placed in their hands. Parents shall in all cases be notified immediately by school authorities of any alleged violation hereinabove set forth.

School district employees and students shall be encouraged to understand the importance of reporting observed incidents involving the sale or distribution of drugs or alcoholic beverages.

With reasonable suspicion, desks and lockers provided for the use of students shall be subject to inspection at any time by the school authorities.

Similarly, with reasonable suspicion, any student may be requested to produce for inspection by school authorities any substance or article which such student may have on or about his/her person. This includes divulging the contents of pockets and handbags. It the student fails to cooperate, the matter will be turned over to proper law enforcement authorities, while at the same time notifying the parents.

School authorities have the right to take possession of any illegal materials and release them to law enforcement authorities after obtaining a proper receipt.

Police and public law enforcement officers shall not make arrests and/or conduct investigations upon school premises for offenses committed by students while not under the school's jurisdiction, except in "hot pursuit," as defined in district Policy 1411(a), paragraph 3.

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School personnel shall be obliged to work with local law enforcement agencies to resolve the differences existing among various police jurisdictions within the school district concerning policy on drug abuse prevention and enforcement.

A student charged by law enforcement authorities with violation of Act 1972, No. 64, or Section 6308 of the Pennsylvania Crimes Code while not under the school's jurisdiction shall be permitted to continue attending classes, but shall be subject to all rules of conduct of the North Penn School District.

In drug, narcotic, and alcohol abuse problems the school authorities shall involve police where appropriate in the manner provided by Policy 1411.

Policy:

Adopted:	February 13, 1975
Amended:	June 15, 1988
Reviewed:	June 20, 1991
Amended:	August 8, 2000
Amended:	June 22, 2006
Reviewed:	November 15, 2007