Committee of the Whole

Monday, October 26, 2026 6:00 PM
Central Office, 6820 Market Street, Russell, PA 16345

1.	**Opening Activities**	
1.A.	Call to Order	
1.B.	Public Comment	
2.	**Physical Plants & Facilities**	
2.A.	Purchase of New Ford F-350 with Plow	**Speaker(s):** Operations Manager
2.B.	Professional Service Agreement for the Sheffield Partial Roof Replacement Project (WCSD #2702)	**Speaker(s):** Operations Manager
2.C.	Informational — September 2026 Work Order Report	**Speaker(s):** Operations Manager
2.D.	Other	
3.	**Finance**	
3.A.	Warren County Assessment Office Refund of Overpaid Taxes - FIN	**Speaker(s):** Mr. Mike Kiehl
3.B.	Youngsville High School Science Club Account Closure	**Speaker(s):** Mike Kiehl
3.C.	Youngsville High School Music Club Account Closure	**Speaker(s):** Mike Kiehl
3.D.	Informational — ACT 1 Index	**Speaker(s):** Mr. Mike Kiehl
3.E.	Informational — Financial Reports	
3.F.	Informational —The Nutrition Group Newsletter	**Speaker(s):** Mr. Mike Kiehl
3.G.	Informational — Donations Report	**Speaker(s):** Mr. Mike Kiehl
3.H.	Informational — Grant Reports	**Speaker(s):** Michael Kiehl
3.I.	Other	
4.	**Personnel/Athletics & Co-Curricular Activities**	
4.A.	Certificated Personnel Report	
4.B.	Support Personnel Report	
4.C.	Volunteer Report	
4.D.	New Bus Driver Report	
4.E.	Athletic Supplemental Contracts and Resignations - PACCA	
4.F.	Co-Curricular Supplemental Contracts and Resignations	

4.G.	Warren Area High School Performing Arts Club (PAC)	
4.H.	Other	
5.	**Curriculum, Instruction, and Technology**	
5.A.	Gaggle Safety Management Subscription Renewal	
5.B.	Zoom Renewal	**Speaker(s):** Lynn Shultz
5.C.	Lifetouch Service Agreements for 2027-2028	**Speaker(s):** Elizabeth Kent
5.D.	ECSI CPR/AED/First Aid and ECSI BLS (Healthcare Provider) Training	**Speaker(s):** Liz Kent
5.E.	Science K-5 Planned Instructions	**Speaker(s):** Lynn Shultz
5.F.	Wetmore Gallery Exhibit Application	**Speaker(s):** Lynn Shultz
5.G.	Accelerate Education Quote	**Speaker(s):** Lynn Shultz
5.H.	GRANT: 2026-27 Feminine Hygiene Products Grant	**Speaker(s):** Dr. Patricia Hawley-Mead
5.I.	GRANT: 2026–2027 Pennsylvania Braille Code Project	**Speaker(s):** Dr. Patricia Hawley-Mead
5.J.	GRANT: 2026-27 PDE Career & Technical Education Competitive Equipment Grant	**Speaker(s):** Eric Mineweaser
5.K.	GRANT: 2026-27 PARSS School Grants	**Speaker(s):** Lynn Shultz / Elizabeth Kent
5.L.	Informational — Positive Happenings	**Speaker(s):** Lynn Shultz
5.M.	Informational — September 2026 Technology Ticketing Report	
5.N.	Other	
6.	**Closing Activities**	
6.A.	Next Meeting — Monday, November 23, 2026, at 6:00 p.m.	
6.B.	Executive Session	
6.C.	Adjournment	

Prepared by: Bob Seidel
10/14/2026

Tri-Star Ford | 930 Route 22 West Blairsville Pennsylvania | 157177903

2027 F-350 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F3H)

Price Level: 720

As Configured Vehicle

Code	WERS	Description

Base Vehicle

F3H — Base Vehicle Price (F3H)

Packages

640A — Order Code 640A

Includes:
- Engine: 7.3L 2V DEVCT NA PFI V8 Gas
Includes CNG/propane gaseous engine prep package which includes hardened engine intake valves and valve seats.
- Transmission: TorqShift 10-Speed Automatic
Includes SelectShift, selectable drive modes: normal, tow/haul, eco, slippery roads and off-road and transmission power take-off provision.
- GVWR: 14,000 Lb Payload Package
- Tires: LT245/75Rx17E BSW PLUS A/S (6)
Spare may not be the same as the road tire.
- HD Vinyl 40/20/40 Split Bench Seat
Includes center armrest, cupholder, storage and driver's side manual lumbar.
- Radio: AM/FM Stereo w/MP3 Player
Includes 4 speakers.
- Ford Connectivity Package (1-Year Included)
Includes unlimited Wi-Fi hotspot. Included for one-year from warranty start date. Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.
- SYNC 4 w/8" Center Display
Includes wireless Apple CarPlay and Android Auto compatibility, embedded apps, digital owner's manual and 911 Assist.

Emissions

425 — 50-State Emissions System

Powertrain

99N — Engine: 7.3L 2V DEVCT NA PFI V8 Gas
Includes CNG/propane gaseous engine prep package which includes hardened engine intake valves and valve seats.

44G — Transmission: TorqShift 10-Speed Automatic
Includes SelectShift, selectable drive modes: normal, tow/haul, eco, slippery roads and off-road and transmission power take-off provision.

X4L — Limited Slip w/4.30 Axle Ratio

STDGV — GVWR: 14,000 Lb Payload Package

Wheels & Tires

TD8 — Tires: LT245/75Rx17E BSW PLUS A/S (6)
Spare may not be the same as the road tire.

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2027 F-350 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F3H)

Price Level: 720

As Configured Vehicle (cont'd)

Code	WERS	Description
64J		Wheels: 17" Forged Polished Aluminum *Includes bright hub covers/center ornaments (4 aluminum outer and 2 steel inner).*

Seats & Seat Trim

A		HD Vinyl 40/20/40 Split Bench Seat *Includes center armrest, cupholder, storage and driver's side manual lumbar.*

Other Options

PAINT		Monotone Paint Application
145WB		145" Wheelbase
STDRD		Radio: AM/FM Stereo w/MP3 Player *Includes 4 speakers.* *Includes:* *- Ford Connectivity Package (1-Year Included)* *Includes unlimited Wi-Fi hotspot. Included for one-year from warranty start date. Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.* *- SYNC 4 w/8" Center Display* *Includes wireless Apple CarPlay and Android Auto compatibility, embedded apps, digital owner's manual and 911 Assist.*
96V		XL Chrome Package *Includes:* *- Chrome Front Bumper* *- Remote Start* *- Halogen Fog Lamps*
473		Snow Plow Prep Package *Includes pre-selected springs (see order guide supplemental reference for springs/FGAWR of specific vehicle configurations). Note 1: Restrictions apply; see supplemental reference or body builders layout book for details. Note 2: Also allows for the attachment of a winch. Adding (67B) 410 amp dual alternators is highly recommended for max power output.* *Includes:* *- 350 Amp Dual Alternators* *Includes 190 Amp + 160 Amp.*
41P		Transfer Case Skid Plates
60X		Automated Emergency Braking (AEB) Removal *Removes Pre-Collision Assist with Automated Emergency Barking (AEB) and forward collision warning, auto high beams, post impact braking and audible lane departure warning.*
86M		Dual 68 AH/65 AGM Battery
67A		350 Amp Dual Alternators *Includes 190 Amp + 160 Amp.*

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2027 F-350 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F3H)

Price Level: 720

As Configured Vehicle (cont'd)

Code	WERS	Description
18B		Platform Running Boards
153		Front License Plate Bracket
		Standard in states requiring 2 license plates and optional to all others.
872		Rear View Camera & Prep Kit
		Pre-installed content includes cab wiring and frame wiring to the rear most cross member. Upfitters kit includes camera with mounting bracket, 20' jumper wire and camera mounting/aiming instructions.
52B		Trailer Brake Controller
61L		Front Wheel Well Liner (Pre-Installed)
C09		Priced DORA

Fleet Options

WARANT		Fleet Customer Powertrain Limited Warranty
		Requires valid FIN code.
		Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.

Exterior Color

Z1_01	Oxford White

Interior Color

AS_03	Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat

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9'3"x96" 2.5-5 yard capacity. 13" sides, downeaster dump body with C5515 hoist. Stainless steel underbody. with fully welded stainless steel long sills.
Hitch Plate With 2-1/2 Inch Receiver Tube for Ford® F-350 - F-550 Cab & Chassis (1999+)
J.W. Fleming Truck Equipment mud flaps with stainless steel brackets
Aluminum Splash Guard Kit
18x18x30 Inch Diamond Tread Aluminum Underbody Truck Box
Ultra Thin 5 Inch Green/Amber LED Strobe Light
6 Inch Combination LED Stop/Turn/Tail, Backup, and Amber/Green Strobe Light with 22 LEDs
Hourly labor charge
Boss 9'2" steel xt
Blade crate, RT3, 9'2" V, XT
PLOW BOX, RT3-V , SH2 7-6/ 8-2 /9-2, SL3
UC, RT3, Ford, 2017 +
CONTROL, HAND HELD,SMART TOUCH2,V BLADE
Kit-Wiring, RT3 SH2,12V FORD F250-600,23+
Snow Deflector, Str & V

Prepared by: Bob Seidel
10/14/2026

Tri-Star Ford | 930 Route 22 West Blairsville Pennsylvania | 157177903

2027 F-350 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F3H)

Price Level: 720

Pricing Summary - Single Vehicle

$91,399.00 MSRP
-3100 COSTARS
-4900 TRI STAR DISC.
$83,399.00
NO TAX/NO FEES

Vehicle Pricing	
Base Vehicle Price	
Options	
Colors	
Upfitting	
Fleet Discount	
Fuel Charge	
Destination Charge	
Total	

X _____
Customer Signature

X _____
Acceptance Date

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WARREN COUNTY SCHOOL DISTRICT
6820 MARKET STREET
RUSSELL, PA 16345

STANDARD FORM OF AGREEMENT
FOR PROFESSIONAL DESIGN SERVICES

No. AE2702

AGREEMENT made as of this _____ **day of** _____**, 20___**, at Warren County, by and between Warren County School District (hereinafter called the "School District") AND

HRLC Architects, LLC
4380 W. 12th Street #1, Erie, PA 16505

a corporation, Federal Identification No. **# 25-1881262** (hereinafter called the "Professional" or "Architect" or "Architect/Engineer").

The Professional shall act as the designer and project administrator for the professional services prescribed in this Agreement for the duration specified for a project for the **Sheffield Partial Roof Replacement** (hereinafter called the "PROJECT"), designated as Project No. **2702,** and as more particularly described in the "SCOPE" attached hereto as Rider A, which is made a part hereof.

The School District and the Professional in consideration of their mutual covenants herein agree in respect of the performance of professional architectural and engineering services by the Professional and the payment for those services by the School District as set forth below and in Riders A, B, C, D, E, and F.

WITNESSETH THAT:
The parties hereto, intending to be legally bound hereby, do agree as follows:

1. Retainer of Professional. The School District hereby retains the Professional to provide all necessary design services and to administer and review the Construction Phase for the Project.

2. Time Schedule. The time schedule established for the completion (including approval) of the several phases is:

Project Design Schedule:	**START DATE**	**FINISH DATE**
Schematic Design	11/10/2026	12/9/2026
Preliminary Design	12/10/2026	1/8/2027
Pre-Final Design	1/11/2027	2/9/2027
Final Design	2/10/2026	
Advertise	2/17/2027	3/2/2027
Bid Date	3/16/2027	
Construction Period	6/7/2027	8/13/2027

3. Adherence to Time Schedule. The Professional shall strictly adhere to submission schedules set forth in Paragraph 2. Should the Professional become aware that he will be unable to meet any of the dates set forth in Paragraph 2; the Professional shall immediately notify the

School District in writing. The Professional shall include in the notice the reason(s) for the Professional's inability to meet the date(s) and a request that the School District amend the time schedule. The School District shall review the Professional's notice and determine whether or not to amend the time schedule.

If the School District determines that the delay is due to the fault of the Professional, the School District may: 1) amend the schedule and direct the Professional to expeditiously proceed with the design of the Project, in which case the School District may hold the Professional responsible for any costs attributable to the delay, or 2) terminate the Agreement for default of the Professional, in accordance with the provisions of the General Conditions. If the School District determines that the delay is not due to the fault of the Professional, the School District may amend the time schedule. The Professional agrees that such an amendment of the time schedule is his exclusive remedy for a delay and that he may not make any claims against the School District for increased costs due to the delay.

4. Compensation and Cost. The Professional's compensation, to be rendered under this Agreement shall be **$37,050.00**, to be paid according to the provisions of Rider B, Exhibit D-Basic Services Compensation and Payment Schedule and Rider D-Special Conditions. A not-to-exceed allowance of **$500.00** for reimbursable expenses is established in accordance with Rider B, Exhibit D.

The construction cost allocation for this project, including contingencies, is **$37,550.00**. It is a condition of the Agreement that the Professional design this project within the Allocation unless that Allocation is changed in accordance with the terms and conditions of this Agreement.

The Professional agrees that the Professional's compensation indicated in this provision is based on the Pennsylvania Department of General Service's Fee schedule (hereinafter referred to as the "DGS Fee Schedule" or the "DGS Formula") and that, in the event the School District's Board of Directors modifies the cost allocation for this project prior to **February 9, 2027**, the Professional's compensation shall be proportionately increased or reduced in strict accordance with the DGS Fee Schedule and without the need for a written, signed amendment to this Agreement. In the event that the Professional's compensation is modified in accordance with this paragraph, the Parties further agree that all provisions of this Agreement, including but not limited to Exhibit D of Rider B and Rider D, shall also be modified to reflect the new Professional compensation amount without the need for a written, signed amendment to this Agreement. The Parties also agree that, in the event of conflict between this paragraph and any other provision governing the contractual relationship between the Parties, the terms of this paragraph shall govern and be controlling.

5. Incorporation by Reference. This Agreement is made subject to and is governed by the School District's General Conditions of the Standard Form of Agreement of Professional Design Services (Rider B) and all Plans, Specifications and other contract documents shall be prepared in conformity with the School District's Engineering/Architecture Instructions in effect at the time of execution of the Agreement which are hereto referenced and made a part hereof as if attached. The Agreement is also subject to and governed by any Special Conditions hereto attached (Rider D) and made a part thereof.

6. Assignment. This Agreement is for the personal/professional services of the Professional. Neither this Agreement, nor any of the Professional's rights or obligations hereunder, may be assigned to any other party without the prior written consent of the School District. This provision shall not prevent an assignment for financing purposes of moneys due, or to become due under this Agreement, nor the retaining, by the Professional, on his own responsibility and at his own expense, of such specialized architects or professional engineers as may be necessary for the proper design and development of the Project.

7. Amendment. The Professional hereby acknowledges receipt of notice that no person has any authority to amend or modify this Agreement or waive any term or provision hereof except by written amendment hereto signed by an authorized representative of the School District. The Parties agree that this provision shall not apply to a modification to this Agreement that is encompassed by the above Section 4 of this Agreement.

8. Notices. Wherever the term "notice" is used, such notices to be effective shall be in writing and, if to the School District, shall be mailed certified mail, postage and fees prepaid, or delivered to the School District, and if to the Professional shall be similarly mailed or delivered to him at the address set forth in the caption of this Agreement, unless and until notice of another address shall be given hereunder, in which case notices shall be so delivered or mailed to the address last so given.

9. No Third Party Rights. Nothing in this Agreement or in the General or Special Conditions or in any other document incorporated herein by reference or issued hereunder, expressed or implied, is intended to or shall be construed to confer upon, or give to, any person, firm or corporation or any Governmental Agency other than the School District, its successors and assigns, and the Professional, any right, remedy or claim, legal or equitable, whether as third party beneficiary or otherwise; this Agreement and all provisions applicable hereto or incorporated herein being intended to be, and being for the sole and exclusive benefit of the School District, its successors and assigns and the Professional.

10. Hold Harmless Clause. To the fullest extent permitted by law, the Professional agrees to protect, indemnify, and save harmless the School District from and again any and all liabilities, losses, damages, costs, expenses (including reasonable Attorney's fees), causes of action, suits, claims, demands, or judgments of any nature arising out of or resulting from performance by the Professional of this Agreement, provided that such liability, loss, damages, costs, expenses, causes of action, suits, claims, demands or judgments are caused in whole or in part by the negligent acts or omissions of the Professional, its employees, its agents, or its consultants or by the failure of the Professional to perform its obligations hereunder. The Professional's duties and obligations in accordance with this provision shall survive the termination of this Agreement and shall cover all claims, regardless of when they are asserted.

11. Professional Evaluations. In signing this Agreement, the Professional consents to the evaluation of its performance by the School District and understands that any such evaluation may be used in future selections of Professionals. Furthermore, the Professional's consultants will also be evaluated. The Professional is required to notify each of its consultants that in contracting with the Professional, the consultant consents to the School District's evaluation of the consultant and to the use of any such evaluation in future selections of Professionals.

12. Governing Law and Forum. This Agreement shall be governed by, interpreted and enforced in accordance with the laws of the Commonwealth of Pennsylvania (without regard to any conflict of law's provisions) and the decisions of the Pennsylvania courts. The Professional further acknowledges and agrees that exclusive jurisdiction and venue to settle any dispute and/or controversy of whatever nature arising out of or relating to this Agreement shall be with the United States District Court for the Western District of Pennsylvania or the Warren County Court of Common Pleas. The Professional irrevocably agrees to submit to the jurisdiction and venue of said Courts and irrevocably agrees to waive any defense or objection that the Professional may otherwise have with respect to the same.

13. Riders: Additional terms, requirements, conditions, and considerations of this Agreement are specified in Riders A, B, C, D, E and F, which are attached herein and made a part of the Agreement.

Rider A (Scope of Work to be Performed) consisting of **1** page(s).
Rider B (General Conditions) consisting of **15** page(s).
Exhibit A consisting of **1** page(s).
Exhibit B consisting of **1** page(s).
Exhibit C consisting of **2** page(s).
Exhibit D consisting of **2** page(s).
Rider C (Nondiscrimination Clause) consisting of **2** pages(s).
Rider D (Special Conditions) consisting of **1** page(s).
Rider E (Standards of Practice) consisting of **1** page(s).
Rider F (Professional Integrity Provisions) consisting of **2** page(s).

14. Integration. This Agreement supersedes any and all other Agreements, either oral or written, between the parties hereto and with respect to the services to be provided herein. This Agreement contains all the terms and conditions agreed to by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement exist.

15. Drafting/Preparation. This Agreement and the provisions contained therein should not be construed or interpreted for or against any party to this Agreement because that party drafted any part of its provisions.

16. Savings Clause. All sections, sentences, and provisions contained in this Agreement are severable. Should any section, sentence, or provision of this Agreement be rendered void, invalid or unenforceable by any court of law (or arbitrator), for any reason, such a determination shall not render void, invalid, or unenforceable any other section, sentence, or provision of this Agreement, and the remainder of this Agreement shall remain in full force and effect and binding on the parties hereto.

IN WITNESS WHEREOF, This Agreement has been executed and delivered as of the date set forth in the caption hereof, for School District Project #**WCSD 2702 – Sheffield Partial Roof Replacement**

FOR THE SCHOOL DISTRICT:

_____ By:_____

Attest Name:_____

Name: _____ Title:_____

Title: _____

FOR THE PROFESSIONAL:

_____ By:_____

Attest Name:_____

Name: _____ Title: _____

Title: _____

STANDARD FORM OF AGREEMENT
FOR
PROFESSIONAL DESIGN SERVICES

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WARREN COUNTY SCHOOL DISTRICT
6820 MARKET STREET
RUSSELL, PA 16345

STANDARD FORM OF AGREEMENT
FOR PROFESSIONAL DESIGN SERVICES

RIDER A

SCOPE OF WORK TO BE PERFORMED

All scheduled design work for this project and subsequent remuneration, in strict accordance with the fee payment schedule enumerated in Rider D of this instrument, shall be dependent upon the "Notice to Proceed" issued by the School District. Schedules and payment for same will be adjusted in a reasonable manner but similarly scheduled in duration based upon the date of the "Notice to Proceed."

As part of its duties, the Architect/Engineer will meet with the Pennsylvania Department of Education Representatives as required by the Pennsylvania Department of Education to discuss the owner's program for this project.

As part of the basic services provided by Professional, Professional will be responsible for evaluating Contractor's proposals, evaluating substitutions proposed by the Contractor, evaluating claims by the Contractor, analyzing School District's needs and project requirements, coordinating the various contractors performing the work, making minor revisions to the documents, preparing reproducible drawings, recommending contractors, approving contractor submittals, evaluating change orders, preparing record drawings, developing life cycle maintenance profiles, issuing certificates of completion, construction administration, and maintaining job conference minutes. This list is not exclusive and works to incorporate various other agreed upon services throughout the body of the Agreement.

The Warren County School District recommends the architect/engineer firm, **HRLC Architects, LLC.** to be the architect/engineer firm of record for the project.

WARREN COUNTY SCHOOL DISTRICT
6820 MARKET STREET
RUSSELL, PA 16345

STANDARD FORM OF AGREEMENT
FOR PROFESSIONAL DESIGN SERVICES

RIDER B
GENERAL CONDITIONS

ARTICLE 1
MATERIAL INCORPORATED INTO AGREEMENT

1.1 These General Conditions, the Engineering/Architecture Instructions for Facilities Projects of the Warren County School District in effect when the Professional Design Services Agreement is executed, and any included Special Conditions, shall govern the Professional's work and shall be deemed a part of the Professional Agreement. The Engineering/Architecture Instructions shall be construed as supplementing these General Conditions. In case of any irreconcilable inconsistency, the General Conditions shall govern. The following Exhibits are included as part of these General Conditions:

Exhibit A -	Options for Proceeding With Design When Cost Estimate Exceeds Allocation
Exhibit B -	Preparation and Reproduction of Bidding Documents
Exhibit C -	Additional Services
Exhibit D -	Basic Services Compensation and Payment Schedule

ARTICLE 2
THE PROFESSIONAL'S RESPONSIBILITIES AND SERVICES

2.1 BASIC SERVICES: GENERAL

2.1.100 The Professional's Basic Services consist of phases hereinafter described, and include all architectural, structural, mechanical, and electrical engineering, and landscape architectural design and all other Professional services and administration of the design services during construction required for the project.

2.1.101 Limited Budget Agreement. This is a limited budget Agreement, meaning that it is the Professional's responsibility to promptly notify the School District if the Project cannot be designed and constructed within the Allocation as identified in Paragraph 4 – Compensation, on page 2 of the Agreement. The School District shall then choose one of the options described in Exhibit A, and the Professional shall proceed in accordance with the terms defined therein.

2.1.102 Professional Client Relationship. The Professional is directly responsible to the School District, and only the School District may give instructions binding the School District. No person can change a scope or direct that items be included in the design which will increase the cost above the allocation without prior written approval of the School District. The School District may demand, with written justification to the Professional, the withdrawal from the project of any person employed by the Professional who the School District deems to be insufficiently qualified for that portion of the work or incompetent or guilty of misconduct. The Professional shall comply with all such reasonable demands.

2.1.103 Consultants. The Professional's Compensation for Basic Services, except as otherwise specifically provided herein, includes the compensation for all necessary consultants in the several branches of the architectural and engineering professions, except the compensation and cost of any additional services as described in Rider D - Special Conditions. The Professional is responsible for the work performed by his

Consultants and all of their work must conform to the requirements of this Agreement and must be completed in accordance with the standards of the profession and the latest issued Engineering/Architecture Instructions Manual.

The relationship between the Professional and the Consultant limits the participation of the Consultant as follows:

A. A Consultant cannot individually or as a firm submit a bid directly or indirectly to the School District, to any prime contractor, subcontractor or any contractor or firm submitting a bid on a project on which the Consultant has provided design or technical services for compensation.

B. A Consultant cannot individually or as a firm have any personal interest or holding in any firm or company that bids as a prime contractor, subcontractor or sub-subcontractor, submitting a bid on a project on which the Consultant has provided design or technical services for compensation.

C. A Consultant cannot individually or as a firm have any personal interest or holding, in any firm that bids as a manufacturer, distributor or supplier on any project on which the Consultant has provided design or technical services for compensation.

D. Consultants must inform the School District of any current or former School District employees on his payroll.

2.1.104 Progress Reports During Design. For projects exceeding three months in length, the Professional shall, during all design phases, submit to the School District monthly progress reports showing percentage of completion of work and any change in cost or schedule of submissions.

2.1.105 Attendance at and Minutes of Conferences and Meetings. The Professional, or his qualified representative, and the Professional's Consultants when appropriate, shall attend all meetings and conferences as required by the School District, including conferences during the design phase, the bidding phase, the construction phase and the one-year maintenance period. The Professional shall, within one week after each conference and meeting, prepare and submit to the School District detailed minutes of all such meetings and conferences.

2.1.106 Attendance and Testimony as Witness. In the event of a dispute between the School District and any person concerning or involving the Professional's failure to design or administer the project in accordance with this Agreement, the Professional and/or the appropriate Consultant, or their qualified and authorized representative or representatives shall attend all conferences, hearing and/or court proceedings, and, if requested by the School District shall submit to joinder in all such proceedings and shall prepare testimony and shall testify, both as to facts and as to expert opinion, in all such proceedings on behalf of the School District without any additional charge to the School District. In circumstances other than those concerning or involving the Professional's failure to design or administer construction in accordance with this Agreement, should the School District ask the Professional to serve as an expert witness, the Professional shall provide the requested expert witness services for the actual cost of said services, and the Professional shall enter into an "expert Witness Agreement" upon receiving a request for expert witness services from the School District.

2.1.107 Coordination with Existing Facilities and Utilities. The Professional shall consult with the School District and when appropriate, the Pennsylvania Department of Education, to obtain all necessary data for coordinating the Project with existing structures and all support utilities, future plans of the School District and all like services provided by public or private companies. When utility systems are impacted, the Professional shall determine and shall obtain from the various public services and utility companies, such as gas, electric, water, steam, waste water treatment/disposal, surface water disposal, telephone and communication, a written commitment of their capability to service this Project, and shall submit same as part of the pre-planning submission. Any reservations to this commitment by the utility companies,

such as in-house engineering and project costs, shall be brought to the immediate attention of the School District by the Professional. If utility services are not available at the site, the Professional must identify the location of the nearest available utility service.

When involved, the Professional's design shall include provisions for adequate water and sewage disposal services. Where water or sewage disposal are not readily available from the public services, the Professional's design responsibility shall, unless otherwise directed by the School District, include the preparation of necessary plans and specifications for well drilling or for the sewage disposal systems, and the cost thereof shall be included in the Cost of the Project.

2.1.108 Visits to Site During the Design Phases. The Professional shall visit the Project Site a minimum of one time per week, with additional visits being made as required by the School District, and shall obtain and study available record drawings, visual topographic data, and the School District's available future plans for the purpose of obtaining any and all pertinent or necessary information as to local conditions shown on the Plat of Survey and Report of Surveyor furnished to him by the School District, that may affect the design of the Project and may require the necessity for special provisions in the specifications. Should corrective or additional work become necessary by reason of such failure to obtain all necessary and available data for a proper and correct design of the Project, the Professional shall reimburse the School District for the cost of such corrective or additional work to the extent that such costs exceed the costs that would have been payable had the initial design taken such data into proper consideration.

2.1.109 Scheduling of Submissions. The Professional shall schedule his work so that the School District has adequate time in which to make its review and an opportunity to approve the submission in all phases. All other approvals as may be required shall be the responsibility of the Professional to obtain in due time to permit the work to continue on schedule.

2.1.110 Coordination for Separate Contracts. The Professional shall coordinate the plans and specifications for all of the separate prime construction contracts as required for the proper completion of the project to guard against omissions, overlaps or duplications of any items of work or materials on the Project.

2.1.111 Representation as to Qualification. The Professional specifically represents to the School District that he and his consultants, agents, servants, employees, officers and subcontractors possess the experience, knowledge, and skills necessary to qualify them individually and collectively for the particular duties they perform. It is understood and acknowledged that this representation is and was a material consideration for the School District's decision to enter into this Agreement.

2.1.112 Claims and Disputes: The Owner and Architect/Engineer will attempt to resolve all claims and/or disputes between them arising out of this Agreement. Any legal action or proceeding relating to such claims and/or disputes, or in any way related to this Agreement, shall be brought only in the Court of Common Pleas of Warren County, Pennsylvania. This Agreement, and any legal action or proceeding related thereto, shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania. During the pendency of any claim or dispute related to this Agreement, the parties shall continue to carry out their respective responsibilities under the Agreement.

2.1.113 Ownership of Documents. All preliminary studies, reports, working drawings, specifications, special requirements, cost estimates and all other data compiled by the Professional under this Agreement, shall not be copy written and shall be the sole property of the School District.

2.2 BASIC SERVICES: SCOPE OF WORK

2.2.100 Schematic Design Phase:

2.2.101 The Professional shall consult with the School District to more fully discuss the requirements of the scope for the project allocation as identified in Rider A. Based upon this consultation, and any feasibility study,

the Professional shall develop the program and alternatives, if any, and prepare and submit for approval sketches consisting of schematic design studies and other documents based on the Scope and the program required to be developed.

2.2.102 The Professional shall prepare a Schematic Cost Estimate with a detailed breakdown of the estimated construction costs projected to the estimated bid receipt date and its relationship to the allocation. Such costs shall be based on current area, volume and other unit costs.

If the Schematic Design Phase Cost Estimate is not within the Allocation, the School District, at its sole discretion, may choose one of the options outlined in Exhibit A.

2.2.200 Preliminary Design Phase:

2.2.201 The Preliminary Design Development Documents shall be prepared by the Professional, and shall consist of such drawings, outline specifications and other documents as may be necessary to fix and describe the approximate size and character of the entire Project, its exact site location, the nature of the work to be performed by trade disciplines, and such other essentials as may be appropriate or as may be required by the School District.

The School District requires a submission of progress drawings at the 50% completion stage of this design phase.

2.2.202 With the submission of the completed Preliminary Design Phase Documents, the Professional shall submit a Cost Estimate with a detailed cost breakdown to include material cost, labor man-hours, quantity takeoff and unit prices, of the estimated construction cost computed at present prices projected to the estimated bid receipt date, along with a Construction Time Frame Schedule indicating the estimated length of time to complete the work, taking into account local weather patterns, bidding market, etc., and a justification of the factors used for such projections.

If the Preliminary Design Phase Cost Estimate is not within the Allocation, the School District, at its sole discretion, may choose one of the options outlined in Exhibit A.

2.2.300 Pre-Final Design Phase:

2.2.301 Upon receipt of the School District's written approval of the Preliminary Design Phase Documents, Cost Estimate, and the Construction Time Frame Schedule, the Professional shall develop the Drawings, Plans, and Specifications on or before the time period provided in the Design Time Schedule, and shall submit the same for Pre-Final Design review and approval to the School District.

2.2.302 With the submission of the Pre-Final Design Phase Documents, the Professional shall submit a Cost Estimate with a detailed breakdown to include material cost, labor man-hours, quantity takeoff, and appropriate unit prices for each anticipated separate prime construction contract and the estimated construction cost computed at present prices projected to the estimated bid receipt date, and shall advise the School District of any changes necessitated by current market conditions and a justification for any change. The Pre-Final Design Phase Cost Estimate, if within the Allocation and approved by the School District, shall become the agreed basis upon which the design is completed. An estimated payout schedule shall also be submitted that shows the Professional's best estimated payouts of the project cost based on his best estimate of the construction period.

If the Pre-Final Design Phase Cost Estimate is not within the Allocation, the School District, at its sole discretion, may choose one of the options outlined in Exhibit A.

2.2.303 The Professional shall familiarize himself with the School District's normal operating and maintenance programs and shall submit with both the Pre-Final Design and Final Design Phase submissions, a report

on any special operating or maintenance procedures required by his design. If the design does not require departures from the School District's normal procedures, the Professional shall submit a signed statement to that effect to the School District with his Pre-Final Design Phase submission.

2.2.400 Final Design Phase:

2.2.401 Upon receipt of written approval of his Pre-Final Design Phase submission from the School District, the Professional shall make all corrections called for by such approval or required in the Professional's judgment, and prepare a Final Design Phase submission, complete and appropriate for solicitation of construction bids, which shall include tracings, specifications, and all documents which are required by the Engineering/Architectural Instructions to the School District for final approval.

2.2.402 In order to provide further assurance that bids will be within the Allocation, the Professional shall include one or more alternative base bids in the bidding documents for each contract as part of his Basic Services. This requirement is in addition to any deductive base bids as required in Exhibit A.

2.2.500 Bidding Phase:

2.2.501 The School District shall provide to the Professional all necessary instructions required to proceed with the Bidding Phase. The Professional shall prepare all bidding documents and procurement forms subject to the approval of the School District and PA Department of Education, and shall comply with the procedures in Exhibit B.

2.2.502 The Professional, together with his consultants, shall, as part of his Basic Services, attend all pre-bid conferences scheduled by the School District.

2.2.503 The Professional shall evaluate the reasonableness of the bids and their compliance with the requirements of the bidding documents, and shall render a confidential report to the School District on all information known to him, or ascertained by reasonable inquiry, bearing on the responsibility and experience of the two lowest responsible bidders on each contact, all of which shall be submitted within fifteen (15) calendar days after the bid opening.

2.2.504 Redesign Requirements Upon Receipt of Bids:

A. If the aggregate of low bids for all prime construction contracts exceeds the Allocation plus five percent (5%), and the aggregate bid total cannot be brought within the Allocation plus five percent (5%) by the acceptance of one of the deductive base bids, and the Pre-Final Cost Estimate was within the Allocation, the Professional shall, at the direction of and without any expense to the School District, redesign and re-bid the Project until the aggregate of low bids is within the Allocation plus five percent (5%).

B. If the aggregate of low bids for all prime construction contracts falls more than ten percent (10%) below the Allocation, and the Pre-Final Cost Estimate was within the Allocation, the Professional shall, at the direction of and without any expense to the School District, redesign and re-bid the Project until the aggregate of low bids is within the Allocation plus five percent (5%).

In this case, however, the School District may, at its option, award all or some of the bid proposals submitted, and the Professional shall, at the direction of and without any expense to the School District, provide design services and develop contract documents sufficient to allow the School District to bid additional work to the extent permitted by the Allocation minus the awarded contracts.

2.2.600 Construction Phase:

2.2.601 The Construction Phase will commence with the Notice to Proceed to the first Prime Contractor, and will terminate upon acceptance by the School District of the Professional's recommendation for final payment on the last prime contract to be completed.

2.2.602 Professional of Record. The Professional will be, in the first instance, the interpreter of the requirements of the contract documents and the initial evaluator of each prime contractor's performance thereunder. The Professional will, within ten (10) days after receipt of a written request from a prime contractor or the School District (or as otherwise necessary and appropriate to avoid delay to the project), render in writing such interpretation or evaluation which shall be consistent with the contract documents.

2.2.603 Administration of the Construction Contracts. The Professional shall review the performance of the work in accordance with the Drawings, Specifications and other contract documents for the project. Professional shall ensure all contractors' adherence to such documents. Professional bears the responsibility of rejecting any and all non-conforming work. Deviations from the contract documents will be reported to the School District project manager. The Professional, his authorized representatives, and any authorized School District representative shall have full access to the work at all times.

2.2.604 Visits to the Project Site. The Professional, or an authorized and qualified representative, shall visit the site at a minimum of one time per week, more frequently if the Project's progress dictates, or as required by the School District during periods of active construction, review the progress of the work and take such actions as are necessary or appropriate to achieve the requirements of the contract documents by the contractors, including advising the School District, in writing, as to particular matters to watch and guard against. It shall also be the duty of the Professional to have his Consultants visit the site periodically as required during their respective phases of the work, at such intervals as may reasonably be deemed necessary, to review their respective phases of the work in order to achieve the requirements of the contract documents. In addition to the above, the Professional shall be required to attend any and all project site conferences that may be necessary to clarify the contract documents, the requirements of which shall be at the determination of the School District.

The Professional shall, within ten (10) days of each site visit, make written reports to the School District relative to the progress of the work. The various consultants shall also report their respective findings on their respective visits to the site to the Professional, who, in turn, shall include such information in his progress reports to the School District.

The Professional shall not be responsible for developing the construction means, methods, techniques, sequences or procedures, or for developing safety programs in connection with the work.

2.2.605 Rejection or Stoppage of Work. The Professional shall recommend to the School District rejection or stoppage of work which does not conform to the contract documents, in writing, within 24 hours of the event, together with the reasons for such recommendation. If, in the opinion of the Professional, immediate action is required to either protect the work or to avoid future additional costs to the School District, the Professional shall immediately reject the work by verbally notifying the responsible contractor of the Professional's intention to recommend rejection of the work.

2.2.606 Approval of Payment to Contractors. The Professional shall review and analyze the detailed Schedule of Values submitted by all contractors. Professional shall then, within seven (7) business days from the date of receipt of any Schedule of Values, approve or disapprove the same. If Professional disapproves any Schedule of Values, Professional shall, within seven (7) business days, submit his Recommended Schedule of Values, along with an explanation thereof to the School District for its determination.

Based on the Professional's visits to the site and the contractor's applications for payment, the Professional will, within seven (7) working days from receipt of the contractor's application for payment,

either approve or disapprove the application for payment. If the Professional disapproves the contractor's application for payment, the Professional will forward in writing his reasons for the disapproval to the School District.

2.2.607 Estimated Expenditures. The Professional shall, upon request of the School District, furnish updates of the Professional's Estimated Payout Schedule, previously provided at the Pre-Final Design Phase, for the time period from the date of the request to the construction contract completion date. The Professional would then compare their updated Payout Schedule to the Contractor's Projected Payment Draw-down Schedule for the same time period, and advise the School District whether or not the remaining expenditures can realistically be accomplished in the remaining time period. The Professional shall inform the School District in writing if the remaining expenditures cannot be realistically accomplished in the remaining time period.

2.2.608 Change Orders. The Professional shall prepare all necessary change orders to the construction contracts, and, subject to the approval of the School District, shall place the same in effect. When submitting change orders for approval to the School District, the Professional shall provide a detailed Cost Estimate, prepared by their office or the affected professional consultant, and shall provide complete documentation, including a statement that indicates whether the change order is the result of a School District directed change, an unknown condition, or a Professional error and/or omission. The Professional shall fully explain the background of the change order and substantiate the reason(s) for his decision. Upon project completion, the Professional shall submit a Change Order Summary, which tabulates the change orders into the above-mentioned categories.

Should the School District be called upon by any prime contractor for additional compensation, or should it become necessary during the course of construction to issue change orders increasing the cost of the project, by reason of the failure, in either case, of the Professional due to design errors and omissions and/or failure to produce proper and coordinated plans, specifications or drawings, or any portions thereof relating to the project, in accordance with accepted standards and procedure, the Professional shall be liable to the School District for the difference between the amount of such extra costs or compensation, and what the School District would have incurred had the design been proper.

Change orders shall be prepared and submitted timely so as not to delay the work, or if delay has already occurred, to minimize the length of the delay, and, in every case shall be submitted not more than 15 days (or as otherwise mutually agreed) after determination that a change order is necessary and appropriate.

2.2.609 Review and Approval of Contractor's Shop Drawings and Submittals. The Professional shall review, approve, and process shop drawings and other submittals by the contractors and respond unequivocally and affirmatively in approving or rejecting the tendered shop drawings and submittals for compliance with the contract documents and for conformity to and harmony with the design concept of the project. The School District maintains a right of review of all submittals.

The Professional agrees that time is of the essence of this provision and shall, unless otherwise approved by the School District, return the approved shop drawings or detailed notation for resubmission if required, within fifteen (15) days after receipt from a contractor. The Professional shall act on any resubmissions within fifteen (15) calendar days of his receipt thereof. A detailed log shall be maintained by the Professional as to time of receipt of the submittals and time of return with adequate notes as to their disposition.

Each prime contractor is required to submit to the Professional a shop drawing submittal schedule on or before the first regular job conference. The Professional shall review and check the shop drawing submittal schedule within fifteen (15) calendar days of receipt from the contractor.

2.2.610 Record Drawings ("As-Built" Tracings). Upon completion of the project, the Professional shall revise the contract tracings ("Mylar"-type) reflecting all changes made during the course of construction and

shall deliver one (1) set of tracings for each construction contract to the School District at no extra cost to the School District. Required information shall be obtained from the contractors and project offices of the School District. When completed, the tracings shall reflect only the project completed. The tracings shall be identified as Record Drawings ("As-Built" tracings) and shall be delivered to the School District and become the property of the School District.

2.2.611 Life Cycle Maintenance Profile. The Professional shall prepare a life cycle maintenance profile for all projects for new construction and/or renovation of existing facilities. The profile shall include the estimated time and cost for replacement of the major components, equipment, and support systems used in construction of the project. The profile shall also show the minimum annual dollar amounts that should be reserved without inflation to maintain, repair and renovate the facility when due. The School District shall provide the forms for the Professional to utilize.

The Professional shall also prepare a Preventive Maintenance Plan for all equipment incorporated in the project, and an estimate of the operating costs to use the building for its intended purpose.

2.2.612 Substantial Completion. The Professional shall, together with each prime construction contractor and the School District, determine whether or not each prime construction contractor has complied with the Section 01700 Project Closeout requirements for Substantial Completion. The Professional shall participate in all inspections of the project necessary to accomplish this purpose, and shall advise each Contractor of work items that must be completed or corrected before the project can be considered substantially complete.

The Professional shall collect from each prime contractor, as required and provided for in the contract documents, all shop drawings, catalog data, manufacturer's operating instructions, manufacturer's or supplier's maintenance instructions, certificates, warranties, guaranties and other pertinent operating and maintenance data. The Professional shall assemble and correlate such materials and submit two (2) copies thereof to the School District. The Professional shall provide written indication of his evaluation of the adequacy of the data and if required, request resubmission of materials until adequate data is provided.

Before determining the project is substantially complete, the Professional shall prepare for the School District's review the Punch List of Uncompleted Work Items that shall be attached to the Certificate of Substantial Completion. The Professional shall determine the date of Substantial Completion and prepare and issue the Certificate of Substantial Completion upon School District's written approval.

2.2.613 Final Completion. The Professional shall, together with the prime construction contractors and the School District, determine whether or not each prime construction contractor has complied with the Section 01700 Project Closeout requirements for Final Completion. The Professional shall participate in all inspections of the project necessary to inspect the Punch List of Uncompleted Work Items, and to determine whether or not the Project has been completed in accordance with contract requirements.. The Professional shall advise the Contractor of work items that must be completed or corrected, or obligations that must be fulfilled, before the project can be considered completed and accepted by the School District. Upon determining the project is completed, the Professional shall determine the date of Final Completion, prepare and issue the Certificate of Final Completion.

2.2.614 Warranty Inspection. The Professional and their consultants are required to conduct an inspection of the Project, together with the School District, 10 months after the issuance of the Certificate of Substantial Completion for each construction contract. The Professional shall prepare and provide to the School District a punch list of scope of work items that are required to be replaced or otherwise repaired under the terms of the warranty provisions of the contractor's agreement.

The Professional and their consultants shall participate in all inspections of the punch list repair or replacement work, together with the School District and the affected contractors until contract and

warranty requirements are satisfied. The Professional, upon finding the remedial work satisfactory and acceptable, shall so indicate in writing to the School District.

2.3 ADDITIONAL SERVICES

The Additional Services described in Exhibit C are NOT covered by the compensation for Basic Services. If requested in writing by the School District and performed by the Professional, such Additional Services shall be the subject for additional compensation, pursuant to the provisions of Exhibit C or a negotiated Fiscal Adjustment to the Standard Form of Agreement for Professional Design Services.

ARTICLE 3
THE SCHOOL DISTRICT'S RESPONSIBILITIES AND DUTIES

3.1 The School District shall provide the Professional with the project scope and all available information as to the educational requirements of the project, including the amount of the allocation. If the information furnished is not sufficient for the initiation of design development, the Professional shall immediately notify the School District. The Professional shall rely on information provided by the School District.

3.2 Plat or Survey and Surveyor's Report. The School District will furnish to the Professional, when and to the extent required by the project, a plat or survey of the site and sufficient adjacent lands, certified by a qualified licensed surveyor, and a report of survey, giving, as applicable, grades and lines of streets, encroachments, boundaries and contours of the site; location, dimensions and other complete data as to the exterior of existing buildings, other improvements and trees; and full information concerning all services and all known utility lines crossing the site, which information must be included as necessary by the Professional in the contract drawings.

3.3. Interpretation of Instructions. The School District shall be the sole interpreter of any printed instructions, including the Engineering/Architectural Instructions furnished the Professional, and shall have the right to require conformance with same at all times during the development of the Project.

3.4 School District to Act Promptly. The School District shall act with reasonable promptness upon all submission and any failure of the School District to so act shall result in an extension of time to the Professional under the current Design Time Schedule equal to the number of days of the delay. Such a time extension shall be the Professional's exclusive remedy for any delay caused by the School District; i.e. under no circumstances shall the School District be liable to the Professional for any additional compensation attributable to delay, irrespective of the cause.

3.5 Effect of School District's Failure to Disapprove Design Work. Any approval issued by the School District or any failure of the School District to disapprove or reject design work submitted by the Professional shall not constitute such an acceptance of the work as to relieve the Professional of his full responsibility to the School District for the proper and professional performance of all design and related work on the project to the satisfaction of the School District.

ARTICLE 4
THE PROFESSIONAL'S COMPENSATION AND PAYMENT

4.1 Unless otherwise agreed by the School District, the Professional's compensation and payment for design services for construction projects will be paid after completion of the Professional's design work, according to the provision shown in Exhibit D - Basic Services: Compensation and Payment Schedule.

The Professional's compensation and payment shall not be adjusted based on the construction contract award amounts.

4.2 At the Project orientation meeting, or during the several design phases, the School District, in its sole discretion, shall determine whether or not the Project will be designed and the related construction contracts bid and/or constructed in one or more than one phase. Additional compensation for phasing of the design work and/or administration during the phased construction periods will be paid only in the event that phasing of the project was not part of the original concept of the Project, and if the new phasing designs constitute fifty percentage (50%) increase in overall costs.

4.3 Together with the School District, the Professional shall determine the estimated time frame of construction and accordingly reflect this time in Rider B, Exhibit D - Construction Phase. If the actual construction time exceeds the estimated time frame due only to an error or omission on the part of the School District, then the Professional shall be entitled to additional compensation. The amount of compensation will be a matter of negotiation between the Professional and the School District at the time of such an occurrence.

Payment for additional compensation under this paragraph shall be made in one lump sum amount. Professional shall submit an invoice to the School District following the substantial completion of the project, and upon approval of an invoice by the School District, a Fiscal Adjustment shall be necessary to provide for payment. Professional may, however, request payment of additional compensation for six (6) month intervals if the period of delay exceeds six (6) months. Should there be more than one work phase in the project, the calculation of additional compensation due the Professional under this paragraph shall be made separately for each phase.

The Professional shall not be entitled to additional compensation, under this paragraph, for delays in construction that are attributable to acts or failures to act on the part of the Professional.

4.4 Reimbursable expenses shall mean the actual expenses incurred by the Professional or the Professional's consultants, directly in connection with the Project, such as expenses for: transportation (with the mileage rate charged not to exceed the applicable IRS per mile reimbursement rate), lodging, reproduction of reports, drawings, specifications, bidding documents, and similar project-related items. Under no circumstances shall postage charges, telephone charges, or meals at which an employee of the School District is not present be charged to the School District as a reimbursable expense. It is mutually agreed that a not-to-exceed allowance for anticipated reimbursable expenses in the amount of **$ 500** has been established and will be paid only to the extent that reimbursable expenses are incurred. Under no circumstances shall the District be responsible for the payment of any asserted reimbursable expense once the **$ 500** not-to-exceed amount has been met.

4.5 The Professional's direct personnel costs, consultant costs, and all other expenses pertaining to the Project, shall be kept on a generally recognized accounting basis and with proper records shall be available to the School District at the Professional's office for inspection and copying at mutually convenient times. Cost incurred by Professional for providing additional services shall be kept separate and apart from all other project costs.

ARTICLE 5
OBSERVANCE OF LAWS AND PROPRIETARY ITEMS

5.1 Basic Responsibility. The Professional shall be responsible for the compliance of the drawings and specifications with all applicable laws, regulations and ordinances of all agencies and governments, federal, state and local, insofar as they are applicable to, and have jurisdiction over, the project. At all times throughout the project, Professional bears the responsibility of completing and ensuring that all work, both Professional's and others' is completed in a manner that is consistent with the acceptable and reasonable standard of care for the industry. The Professional shall make all required submittals to, and shall obtain all required approvals from, the applicable agency in a timely manner so as not to cause delays to the projects. The Professional shall pay all required fees and shall be reimbursed by the School District apart from compensation for Basic Services.

5.2 Cooperation with Local Government Entities. During the design of the project, the Professional shall keep informed and comply with the requirements of all local zoning, planning and supervisory governing bodies. Should these requirements substantially increase the cost of the Project, or should any required approvals be withheld by the local governing bodies, the Professional shall immediately notify the School District.

5.3 Proprietary Items, Copyrights, Patents. The Professional shall not include in the design of the project any equipment, material or mode of construction which is proprietary or which contains a copyright or patent right relating to designs, plans, drawings or specifications, unless the equipment, material or mode of construction is different and considered superior in quality and performance, and is not done primarily for the purpose of preventing or restricting competitive bidding.

In all cases, the Professional shall provide a list of such recommended proprietary, copyrighted or patented items to the School District during the design phases, including the justification for their use. The Professional must then receive the written approval from the School District to include any such equipment, material or modes of construction as proprietary items prior to including them as such in the bidding contract documents.

ARTICLE 6
INSURANCE

6.1 Professional Liability Insurance. The Professional shall secure and maintain, at his sole cost and expense, professional liability insurance to protect against loss resulting from design errors and omissions, failure to coordinate properly the drawings and specifications of the project, failure to properly execute the construction administration duties for the project, or failure to otherwise perform his obligations pursuant to this Agreement.

A. Unless otherwise specifically provided in the Agreement, the Professional shall be required to secure and maintain professional liability insurance with a minimum coverage of $3,000,000, or the total of the Professional's fee, based on current allocations, under all the contracts with the School District as of the date of this Agreement, whichever is greater.

B. If the Professional is a Joint Venture, one professional liability insurance policy covering the joint venture may be furnished, or two separate policies covering the individual joint ventures may be furnished. If, however, two separate policies covering the individual joint ventures are furnished, each policy must provide the minimum coverage as specified herein. In addition, the certificates of insurance, in the case of two separate policies, must include statements that the insurance covers joint venture projects.

C. The Professional is required to secure and maintain professional liability insurance, in accordance with this paragraph, up to and including two years after the date of the last final inspection of the construction contracts under the project.

6.2 General Liability Insurance. The Professional shall secure and maintain, at his sole cost and expense, general liability insurance to protect the School District and its employees, officers, and Board Members against claims arising out of the Professional's or the Professional's employees or agents acts or omissions during the design, construction, and warranty period of the project, for damages in law or equity for property damage and/or personal injury, including wrongful death.

The School District shall also be named as an Additional Insured in the Policy and an Additional Insured Endorsement shall be provided along with the Certificates of Insurance. Upon request, the professional shall submit a certified copy of the entire policy to the School District. The limits of coverage shall be at least $1,000,000 per occurrence and $3,000,000 aggregate

6.3 Additional Insurance. Professional shall secure, on behalf of himself, his agents and his employees, and maintain at his sole cost and expense during the design and construction phases, worker's compensation insurance in amounts required by law, automobile liability insurance in the minimum amount of $1,000,000 million and sufficient to cover all automobiles utilized by the Professional, his employees or agents, and an umbrella policy in the amount of at least $1,000,000.

6.4 Certificate of Insurance. Prior to beginning the initial phase of this project, and thereafter at the request of the School District, the Professional shall furnish to the School District annually, unless otherwise requested during the active terms of this Agreement, a Certificate from an Insurance Carrier authorized to do business in Pennsylvania indicating: 1) the existence of the insurance required under this Article 6, 2) the amount of the deductible, 3) the amount of coverage of such insurance, 4) the list of exclusions for all insurance coverage, including errors and omissions insurance. All exclusions to the policies shall be provided on the Certificate of Insurance, or attached to it as a list of exclusions. Such exclusions must be acceptable to and agreed upon by the School District. If no such listing is provided, it will be understood by the School District that there are no exclusions to the policy.

The Certificate of Insurance shall contain a provision that "**coverage afforded under the policies will not be canceled, allowed to expire, or in any way changed, including alterations to the conditions of the policy, until at least thirty (30) days written notice has been given, by registered mail, to the School District.**"

6.5 Failure to Comply with Insurance Requirements. During any period in which the Professional is not in compliance with the terms of this Article, no compensation shall be paid by the School District to the Professional. Failure to maintain the required insurance coverage or failure to comply fully with the insurance provisions shall in no way act to relieve the Professional from the obligations of this Agreement including, but not limited to, the Hold Harmless Clause.

ARTICLE 7
SUSPENSION, TERMINATION, AND REACTIVATION OF WORK

7.1 SUSPENSION OF WORK

The School District may, at any time, direct the Professional to suspend all work on the Project, or any part thereof, pending receipt of further notice from the School District. In all such cases the School District and the Professional shall agree upon an appropriate phasing out of the work, or any part thereof, in such a manner that the work may be resumed with a minimum of added costs to the School District, but in no event shall the work be continued beyond the completion of the design phase in which it then is. The Professional shall be compensated for the reasonable value of all professional services provided to the date of suspension with no further recourse against the School District.

7.2 TERMINATION OF AGREEMENT

7.2.100 Termination for Convenience. The School District shall have the right at any time for any reason, to terminate the Agreement by written notice, which termination shall be effective as provided in said notice. The Professional shall comply with all instructions of the School District then or subsequently given, relating to such termination, including but not limited to: instructions concerning delivery of drawings, sketches, and other architectural/engineering data to the School District, discontinuance of the work on outstanding contracts, and furnishing to the School District information concerning all action to be taken respecting outstanding agreements with consultants, contracts, awards, orders or other matters.

7.2.101 Termination upon Disability of Professional. In the event of death, or mental or physical disability of Professional, or his inability to complete the contract for any reason over which Professional has no

control including military mobilization, or dissolution of the Professional firm, the School District shall have the right to terminate the Agreement and to select and employ a new professional to complete the work. This provision does not negate the School District's right to recover damages from the Professional for breach of the Agreement as may be appropriate.

7.2.102 Adjustment of Compensation Upon Termination. Upon termination of the Agreement, as herein before provided, the compensation of the Professional shall be adjusted in accordance with the following. Nothing set forth hereafter shall be construed as negating the School District's right to recover damages from the Professional for breach of the Agreement where appropriate.

A. If the Agreement shall be terminated as of the end of any of the five stages of the Professional's work, for any reason except the material default by the Professional, all obligations of the School District to the Professional shall be discharged by the payment to the Professional of that percentage of the fee due under Article 4 for the compensation of the work through that phase, plus any reimbursable costs properly approved under the Agreement or otherwise authorized and properly incurred under any provision of these General Conditions.

B. If the Agreement shall be terminated at any time during the construction phase, for any reason except the material default by the Professional, the obligation of the School District to the Professional shall be discharged by the payment of the monthly payment due for the month in which such termination occurs, plus any other unpaid items due and owing for work performed prior to the terminate date.

C. If the Agreement shall be terminated for any reason except the material default by the Professional, at any time during the course of any Design Phase, all obligations of the School District to the Professional shall be discharged by the payment to the Professional of all sums due and unpaid in respect of all completed design phases, plus an appropriate portion of the payment due for the phase in which the Agreement is terminated.

D. If the Agreement is terminated by reason of death or incapacity of the Professional, all payments due and owing shall be made to his personal representative. If the Agreement is terminated by reason of the liquidation of a partnership or the dissolution of a corporation, payment shall be made to the liquidating partner or trustees as the case may be.

E. If the Agreement is terminated by reason of a material default of the Professional, continuing for the period specified in the written notice of such default and demand for cure, no further payments shall be made to the Professional until the School District shall have engaged another Professional to complete the project. If another Professional is engaged, the cost to the School District of the compensation and expenses of such other Professional shall be deducted from the remainder of the compensation otherwise payable to the Professional for completion of the work under the Agreement. Nothing in the preceding Section or Sections shall limit the remedies available to the School District which result from Professional's breach. The School District shall be entitled to all available remedies at law or in equity. Any shortage shall be recoverable from the Professional.

7.3 PROVISION FOR SPECIAL CASES

If the Agreement, in its Special Conditions, so provides, by a reference to this paragraph, then upon any suspension of work or termination of the Agreement, the School District and the Professional shall agree upon the amount to be reimbursed to the Professional to cover the costs, during any period of suspension, or incurred in effecting a termination, of any additional space specifically leased for the project and of holding or terminating the employment of any group of employees specially hired for the project. The Professional shall have given the School District notice prior to leasing such space or hiring such personnel as a prerequisite to receiving additional compensation hereunder. The Professional shall use

his best efforts to minimize all claims for additional compensation hereunder. The Professional shall not incur any claims for additional compensation hereunder without the prior written approval of the School District.

7.4 REACTIVATION OF PROJECT

Where the project has been terminated or suspended for a time period that is less than twelve (12) months, School District shall not be liable to Professional for any additional compensation, start up costs, or reimbursable expenses associated with reactivating the project. Where a Project has been suspended or terminated for a longer time than twelve (12) months and is subsequently reactivated, the School District and the Professional shall agree, prior to the beginning of the reactivation work, upon a lump sum, or other basis, of reimbursement to the Professional of his extra startup costs as result of the work having been suspended or terminated. If agreement as to the amount of reimbursement is not reached, the Professional shall proceed with the project and seek adjustment under the claims provisions of the contract. If the Professional does not proceed within 30 days from notice to proceed, the School District may terminate the Agreement for material default.

ARTICLE 8
PROVISIONS REQUIRED BY PENNSYLVANIA LAW OR FEDERAL LAW TO BE INSERTED

8.1 Provisions Deemed Inserted. Each and every provision required to be inserted in Professional Agreements by the law of Pennsylvania, or the lawful regulations of any agency of the Commonwealth, and, if the Project involves the use of federal funds, by any law of the United States of America or the lawful regulations of any agency thereof applicable to the Agreement, shall be deemed to be inserted herein, and the Agreement shall be read, interpreted and enforced as if such provisions were set forth therein in full.

8.2 Physical Amendment of Agreement. If desired by the School District or by any State or Federal Officer having power to require the inclusion of provisions and terms in Professional Agreements, the Agreement shall be forthwith physically amended to include such provisions.

ARTICLE 9
DEFINITIONS

9.1 As used in these General Conditions and Special Conditions, and in the Agreement, the following definitions shall be as described herein, unless the context clearly dictates otherwise.

A. Agreed Estimated Construction Cost shall mean the most recent estimate approved as such, or, in the absence of any other approved Agreed Estimated Construction Cost, the amount approved by the School District as the Allocation.

B. Agreement means the Standard Form of Agreement for Professional Design Services, of which these General Conditions are made a part.

C. Cost Allocation or Allocation shall mean the estimated construction costs or base amount set forth by the School District, or amended as provided for herein, and meant to be the same sum as the aggregate of low bids received on the bid date.

D. Bid Date means the last day upon which bids are received for construction contracts for the Project.

E. Contract Documents (for the prime construction contracts) refers to the School District's standard construction contract provisions, which consist of the construction agreement, notice to bidders,

the instructions to bidders, the bid proposal, the contract bonds, the conditions of the contract (General Provisions, General and Special Requirements, and Additional Contract Conditions), the drawings and specifications of all contracts, and all bulletins and addenda issued prior to execution of the construction agreement, and all modifications thereto.

F. Program Development means the compilation of raw statistical space data, including basic functional units. Approximate number of persons and special equipment for each function will be provided by the School District. The Professional shall be responsible for translating the raw statistical data into organizational relationships, activities and functions to be housed within the building or buildings of this Project and shall develop layouts and building plans which establish net and gross space and volume requirements for the Project within the established allocation.

G. Project Scope means the authorized and approved work to be included in the Project that defines the allocation, the property site and a description of the construction required, as outlined in Rider A of this Agreement.

H. School District shall mean the Warren County School District.

I. Error or Omission Change Order means a change order required to correct a professional's error in contract documents or an omission of information, material or construction necessary to complete the project.

J. The Construction Phase is defined as commencing with the Notice to Proceed being issued to the first prime contract for the work of the Project or any part thereof, and terminating upon acceptance by the School District of recommendation of final payment on the last prime contract to be completed.

K. Wasted Design. Wasted Design is that part of an approved design which was previously approved by the School District, which cannot be reused in a revised design, providing the design changes or revisions to the design were not necessitated by actions or inactions of the Professional.

L. Qualified Representative. Registered Architect in the Commonwealth of Pennsylvania.

M. Allowable Reimbursable Expense: Mileage and meals for project representative, printing, and hotel for project representative. All other are considered part of overheard and as such are not allowable.

RIDER B
GENERAL CONDITIONS

EXHIBIT A

SCHOOL DISTRICT'S OPTIONS FOR PROCEEDING WITH DESIGN
WHEN COST ESTIMATE EXCEEDS ALLOCATION

1. **REDESIGN:**
When the Cost Estimate exceeds the Allocation, it shall be the responsibility of the Professional to adjust the entire design, at no expense to the School District, to bring the Cost Estimate within the Allocation.

2. **DEDUCTIVE BASE BIDS:**
When the Cost Estimate exceeds the Allocation, the Professional, with the approval of the School District, may include Deduct Alternates from the Base Bid, at no expense to the School District, to bring the construction Cost within the Allocation.

3. **CHANGE IN SCOPE OF WORK:**
When the Cost Estimate exceeds the Allocation and the basis for the difference arises from factors which indicate the desired Program has been changed by the School District and, as such, is not reasonably attainable within the current Allocation, the School District may choose to adjust the Program and Scope of Work to bring the Cost Estimate within the Allocation. The School District shall instruct the Professional on how to proceed with the adjustment in the Design. The School District shall negotiate the Professional's compensation for adjusting the Design, subject to a negotiated credit for that portion of the original design which is applicable to the redesign.

4. **INCREASE COST ALLOCATION:**
When the Cost Estimate exceeds the Allocation and the Scope of Work (Rider A) has not changed, the School District, at its sole discretion, may increase the Allocation and direct the Professional to proceed with the Design. The Professional's compensation shall remain as negotiated on the original Allocation.

5. **DIRECTION TO PROCEED:**
When the Cost Estimate or subsequent Cost Estimates exceed the Allocation, and, in the opinion of the School District the estimate is considered high, the School District may direct the Professional to proceed with the design without a change in Scope of Work or in the Allocation. However, should the aggregate of low bids exceed the allocation plus five percent (5%), the Professional's obligation with regard to redesigning and re-bidding shall not apply. The Professional's compensation shall remain as negotiated on the current Allocation.

RIDER B
GENERAL CONDITIONS

EXHIBIT B

PREPARATION AND REPRODUCTION OF BIDDING DOCUMENTS

1. The Professional shall, as part of his Basic Services, assemble complete sets of Drawings and Specifications for each Construction Contract included in the Project.

2. The School District shall arrange for the necessary publication by advertisement of the notice to bidders, and shall notify the Professional when the advertisements are released for publication. Until so notified, the Professional shall not release contract documents to any proposed bidder.

3. The Warren County School District will arrange for the reproduction of complete sets of bid documents and provide information where documents may be purchased to all prospective bidders.

4. The bidding documents supplied to prospective bidders by the District shall include (1) the Drawings for each Construction Contract included in the Project, (2) a complete set of Specifications for each Construction Contract included in the Project, (3) Prevailing Wage Determination, (4) Notice to Bidders, (5) Special Requirements, (6) Bid Proposal Forms, (7) Bid Bond Forms, and (8) all Bulletins and Addenda issued to the date of request.

5. All Bulletins and/or Addenda issued after date of mailing of documents shall be forwarded to the bidder and bidders' services by the Professional.

6. The Professional shall furnish to the School District three (3) complete sets of reproducible Bidding Documents.

RIDER B
GENERAL CONDITIONS

EXHIBIT C

ADDITIONAL SERVICES

Unless incorporated as part of the Special Conditions to the Agreement (Rider D), the Additional Services described in Exhibit C are NOT covered by the compensation for Basic Services.

1. Revisions to Approved Drawings and Specifications. Any revisions to drawings or specifications will be part of the Professional's basic services and will result in no extra charges for compensation to the School District.

2. Detailed Estimates of Project Cost. Furnishing detailed estimates of construction project costs except as specifically provided in the agreement.

3. Replacement of Work Damaged by Fire or Other Causes. Evaluating and/or providing replacement studies of any work damaged by fire or other causes beyond the Professional's control during project accomplishment.

4. Default of Contractor. Preparation of Bidding Documents and review of work completed and/or yet to be done upon default of the contractor(s).

5. Project Representation

    a. If more extensive representation at the site is required by the School District than is provided for in the Agreement, the Professional shall provide one or more Full Time Project Representative(s). Such Full Time Project Representative(s) shall be selected, employed and directed by the Professional, and such selection shall be approved by the School District.

    b. The Full Time Project Representative(s) shall, through continuous on-site observations, exercise good faith and due care to provide further protection to the School District against defects or deficiencies in the performance of the construction contracts, but the furnishing thereof shall not relieve the Professional of the responsibilities under the Agreement.

6. Construction Scheduling. Providing services related to Construction Phase Scheduling requested by the School District.

7. Interior Design Services. Providing Interior Design Services of a specialized nature, such as: space planning, interior color and finish schedule, furnishing selections and specifications, window treatment, graphic wall design, art work selection, interior plants, and contract documents for bidding of the above.

8. Surveys. Providing, to the extent required by the project, a Plat of Survey of the site and sufficient adjacent lands, certified by a qualified licensed surveyor, and a Report of Survey, giving, as applicable, grades and lines of streets, alleys and pavements; the location of all rights of way restrictions, easements, encroachments, boundaries and contours of the site; location, dimensions and other complete data as to the exterior of existing buildings, or other improvements and trees; and full information concerning all services and utility lines crossing the site. Such services shall be performed in accordance with the Engineering/Architectural Instructions in effect at the time of the execution of the Agreement.

9. Change Orders. When the School District determines the design work is so extensive that negotiated compensation is required, the School District shall make the determination of the reasonableness of compensation prior to the commencement of the work, unless an emergency situation exists or failure to proceed with the work shall cause delay, in which case the Professional shall maintain an accurate record of his costs.

10. Field Tests. Providing sub-surface explorations, test borings, test pits, related work in accordance with Engineering/Architectural Instructions in effect at the time of the execution of the Agreement.

11. Soils Foundation Engineer. Engaging the services of a registered, qualified soils foundation engineer for furnishing necessary recommendations. Such services shall be performed in accordance with the Engineering/Architecture Instructions in effect at the time of the execution of the Agreement.

12. Laboratory Tests. Providing laboratory testing of soils, concrete or other materials and equipment in accordance with Engineering/Architectural Instructions in effect at the time of the execution of the Agreement.

13. Subsurface Utility Engineering. Providing the location and identification of unknown, unobservable underground facilities, utilities, tanks and other buried objects to the extent required for construction of the project. Prospecting techniques including radio frequency electromagnetic, magnetic acoustic emission sonic, terrain conductivity, ground penetrating radar and select excavation shall be used to provide a comprehensive horizontal map and give an indication of vertical position. Information obtained using this service shall be shown on the Plat of Survey of the project site.

COMPENSATION FOR ADDITIONAL SERVICES

The Direct Labor rates and Overhead costs and rates for reimbursable expenses that shall be used by the Professional and any consultants for the term of this Agreement shall be those Hourly Rates attached to or listed in Rider D.

1. For the additional services described in Exhibit C subparagraphs “1” through “11”, compensation shall be mutually agreed upon in advance by the School District and the Professional and reflected in the original Agreement or set forth in a Fiscal Adjustment to the Agreement. In the event an agreement in advance cannot be reached, the School District may direct the Professional to provide the additional services, in which case the Professional shall provide said services and shall keep a daily record of his cost for performing the additional services. After the additional services are completed by the Professional or are terminated by the School District, the Professional may submit an itemized claim for the cost incurred in performing the additional services.

2. For the additional services described in Exhibit C subparagraphs “12” through “17”, compensation shall be based upon the actual cost of services. If the services are performed by an entity other than the Professional, the School District shall consider the actual cost of such services to be the amount paid to that entity by the Professional after soliciting bids or proposals approved by the School District. Should the Professional perform these additional services, the actual costs of such services shall be at the hourly rates.

RIDER B
GENERAL CONDITIONS

EXHIBIT D

BASIC SERVICES COMPENSATION AND PAYMENT SCHEDULE

1. Payments During Design. The Professional's compensation and payments shall be based upon the amount of the Agreement as detailed in Paragraph 2 (below) --Schedule of Payments During Design. If, at any time, the cost estimate for the Project exceeds or falls below the Allocation by more than ten percent (10%), the School District or the Design Professional may request equitable adjustments. Any adjustments made will be determined by the adjustments made to the scope of the work.

2. Schedule of Payments During Design. The Professional's compensation shall be payable in installments as follows, unless otherwise agreed. As set forth below, the approval required is the written approval of the School District that the indicated phase has been satisfactorily completed. [Such approval shall not be construed as relieving the Professional of his obligation to provide professional services to the standard required by this Agreement or applicable law.]

			PAYMENT
A.	Schematic Design Phase		$ 5,557.50
B.	Preliminary Design Development Phase		$ 5,557.50
C.	Pre-Final Design Documents Phase		$ 7,410.00
D.	Final Design Documents Phase		$ 5,557.50
E.	Bid and Award of Contracts		$ 3,705.00
F.	Construction Phase		
	(1)	Construction Administration:	$ 7,410.00
	(2)	Product and Fabrication Shop Drawings.	$ 370.50
	(3)	Record Drawings:	$ 370.50
	(4)	Life Cycle Maintenance Profile:	$ 370.50
	(5)	Final Completion:	$ 370.50
G.	Warranty Inspection:		$ 370.50
	SUBTOTAL: BASIC SERVICES		**$ 37,050.00**

4. Reimbursable Expenses:

Reimbursable expenses are those listed on Form R-1-Basic Services. The total amount of the reimbursable expenses included in the agreement will be a **not-to-exceed amount** to be invoiced as the

expenses occur. It should be understood that expenses will be reimbursed only to the extent that they are incurred.

SUBTOTAL: REIMBURSABLE EXPENSES (not to exceed) $ 500.00

5. Summary:

SUBTOTAL: BASIC SERVICES (not to exceed)	**$ 37,050.00**
SUBTOTAL: REIMBURSABLE EXPENSES (not to exceed)	**$ 500.00**
TOTAL COMPENSATION:	**$ 37,550.00**

WARREN COUNTY SCHOOL DISTRICT
6820 MARKET STREET
RUSSELL, PA 16345

STANDARD FORM OF AGREEMENT
FOR PROFESSIONAL DESIGN SERVICES

RIDER C
NONDISCRIMINATION CLAUSE

During the term of this contract, Professional agrees as follows:

1. The Professional shall not discriminate against any employee, applicant for employment, independent professional or any other person because of race, color, religious creed, ancestry, national origin, age, sex or handicap. The Professional shall take affirmative action to ensure that applicants are employed, and that employees or agents are treated during employment without regard to their race, color, religious creed, ancestry, national origin, age, sex or handicap. Such affirmative action shall include, but is not limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination, and selection for training. The Professional shall post in conspicuous places, available to employees, agents, applicants for employment and other persons, a notice to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

2. The Professional shall, in advertisements or requests for employment placed by it or on its behalf, state all qualified applicants will receive consideration for employment without regard to race, color, religious creed, ancestry, national origin, age, sex, or handicap.

3. The Professional shall send each labor union or workers' representative with which it has collective bargaining agreement or other contract or understanding a notice advising said labor union or workers' representative of its commitment to this nondiscrimination clause. Similar notice shall be sent to every other source of recruitment regularly utilized by the Professional.

4. It shall be no defense to a finding of noncompliance with this nondiscrimination clause that Professional had delegated some of its employment practices to any union, training program or other source of recruitment which prevents it from meeting its obligations. However, if the evidence indicates that the Professional was not on notice of the third-party discrimination or made a good faith effort to correct it, such factor shall be considered in mitigation in determining appropriate sanctions.

5. Where the practices of a union or of any training program or other source of recruitment will result in the exclusion of minority group persons, so that the Professional will be unable to meet its obligations under this nondiscrimination clause, the Professional shall them employ and fill vacancies through other nondiscriminatory employment procedures.

6. The Professional shall comply with the all state and federal laws prohibiting discrimination in hiring or employment opportunities. In the event of the Professional's noncompliance with the nondiscrimination clause of this contract or with any such laws, this contract may be terminated or suspended in whole or in part, and the Professional may be declared temporarily ineligible for further School District contracts, and other sanctions may be imposed and remedies invoked.

7. The Professional shall furnish all necessary employment documents and records to, and permit access to its books, records and accounts by the contracting agency and the Office of Administration, Bureau of Affirmative Action, for purposes of investigation to ascertain compliance with the provisions of this clause. If the Professional does not possess documents or records reflecting the necessary information requested, it shall furnish such information on reporting forms supplied by the contracting agency or the Bureau of Affirmative Action.

WARREN COUNTY SCHOOL DISTRICT
6820 MARKET STREET
RUSSELL, PA 16345

STANDARD FORM OF AGREEMENT
FOR PROFESSIONAL DESIGN SERVICES

RIDER D
SPECIAL CONDITIONS

1) As a condition of this agreement, it is mutually agreed that **Christopher Coughlin** is the Architect in charge of this project and that will oversee this project both in design and construction administration. Due to the size and scope of this project, the Professional will be obligated to provide a Project Representative registered as an architect in the Commonwealth of Pennsylvania who will attend and conduct all project meetings as described within this agreement. Both parties agree that **Christopher Coughlin** will be the above mentioned Project Representative.

2) The Warren County School District will prepare all construction contracts.

3) During the design phase of this project, the architect/engineer shall cooperate fully with the owner to adjust and change the size and character of the project to meet the owner's evolving project requirements.

4) The Warren County School District may, at its discretion, employ the services of a construction management firm to work on this project. It is mutually agreed and understood that the employment of a construction management firm does not constitute a change in this agreement or give cause for an increase in fee or change in personnel or responsibility.

WARREN COUNTY SCHOOL DISTRICT
6820 MARKET STREET
RUSSELL, PA 16345

STANDARD FORM OF AGREEMENT
FOR PROFESSIONAL DESIGN SERVICES

RIDER E

STANDARDS OF PRACTICE

The Professional agrees that it will exercise the care and diligence expected and required by law of a comparably situated professional in the application of its professional knowledge to accomplish the purpose for which it retained. The Professional represents that it has the experience, skill and knowledge to perform its responsibilities under the contract so as to attain the required standard of care and diligence. It is expressly agreed that any review or approval by the School District of the plans and/or specifications shall not diminish the Professional's obligation to provide plans and specifications that are adequate and sufficient to accomplish the purposes of the project. The Professional hereby represents that it has and will maintain the requisite insurance throughout the duration of this project for Errors and Omissions, and that nothing within this Rider shall exclude reasonable protection for the Professional or the School District under the coverage provisions afforded by the Professional's Insurance Policy.

WARREN COUNTY SCHOOL DISTRICT
6820 MARKET STREET
RUSSELL, PA 16345

STANDARD FORM OF AGREEMENT
FOR PROFESSIONAL DESIGN SERVICES

RIDER F

PROFESSIONAL INTEGRITY PROVISIONS

1. Definitions

   a. Confidential information means information that is not public knowledge, or available to the public on request, disclosure of which would give an unfair, unethical, or illegal advantage to another desiring to contract with the Warren County School District.

   b. Consent means written permission signed by a duly authorized officer or employee of the Warren County School District, provided that where the material facts have been disclosed, in writing, by pre-qualification, bid, proposal, or contractual terms, the Warren County School District shall be deemed to have consented by virtue of execution of this agreement.

   c. Professional means the individual or entity that has entered into this agreement with the Warren County School District, including directors, officers, partners, managers, key employees, and owners of more than a 5% interest.

   d. Financial interest means:

      (1) ownership of more than a five percent interest in any business; or
      (2) holding a position as an officer, director, trustee, partner, employee, or the like, or holding any position of management.

   e. Gratuity means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, services, employment, or contracts of any kind.

2. The Professional shall maintain the highest standards of integrity in the performance of this agreement and shall take no action in violation of state or federal laws, regulations, or other requirements that govern contracting with the Warren County School District.

3. The Professional shall not disclose to others any confidential information gained by virtue of this agreement.

4. The Professional shall not, in connection with this or any other agreement with the Warren County School District, directly or indirectly, offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for the decision, opinion, recommendations, vote, other exercise of discretion, or violation of a known legal duty by any officer or employee of the Warren County School District.

5. The Professional shall not, in connection with this or any other agreement with the Warren County School District directly or indirectly, offer, give, or agree or promise to give to anyone any gratuity for the benefit of or at the direction or request of any officer or employee of the Warren County School District.

6. Except with the consent of the Warren County School District, neither the Professional nor anyone in privity with him shall accept or agree to accept from, or give or agree to give to, any person, any gratuity from any person in connection with the performance of work under this agreement except as provided therein.

7. Except with the written consent of the Warren County School District, the Professional shall not have a financial interest in any other contractor, subcontractor, or supplier providing services, labor, or material on this project.

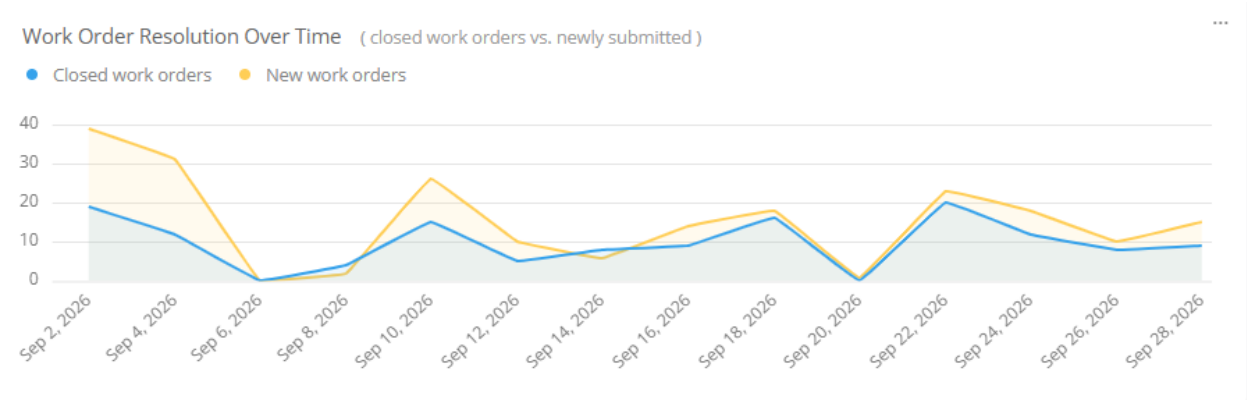
8. Professional shall waive all rights to file a mechanics lien or any type of lien on all or any portion of the project in the event that School District defaults as to any provision contained herein.

9. The Professional, by execution of this agreement and by the submission of any bills or invoices for payment pursuant thereto, certifies and represents that he has not violated any of these provisions.

10. The Professional shall, upon request of the Warren County School District, reasonably and promptly make available to that office and its representatives, for inspection and copying, all business and financial records of the Professional of, concerning, and referring to this agreement with the Warren County School District or which are otherwise relevant to the enforcement of these provisions.

11. For violation of any of the above provisions, the Warren County School District may terminate this and any other agreement with the Professional, claim liquidated damages in an amount equal to the value of anything received in breach of these provisions, claim additional damages for all expenses incurred in obtaining another Professional to complete performance hereunder, and debar and suspend the Professional from doing business with the Warren County School District. These rights and remedies are cumulative, and the use or non-use of any one shall not preclude the use of all or any other. These rights and remedies are in addition to those the Warren County School District may have under law, statute, regulation, or otherwise.

September 2026 Facilities Work Order Report



Anderson Building Total Work Orders: 1	Beaty-Warren Middle School Total Work Orders: 31	Central Office Total Work Orders: 13	Eisenhower Elementary School Total Work Orders: 4	Eisenhower Middle High School Total Work Orders: 24
Sheffield Area Elementary Mid... Total Work Orders: 23	Sheffield Area Middle High Sch... Total Work Orders: 1	Warren Area Elementary Center Total Work Orders: 42	Warren Area High School Total Work Orders: 37	Warren County Career Center Total Work Orders: 19
Youngsville Elementary Middle... Total Work Orders: 31				



176
Work Orders now closed
out of 226 submitted

50
Work Orders still open
0 waiting on requestor

89641

Warren County Assessment Office

OFFICE OF CHIEF ASSESSOR

Chief Assessor: Brian Bull C.P.E.

REFUND OF OVER PAID TAXES

October 9, 2026

Taxing Body; Warren County School District

Municipality; Conewango Twp

Tax Parcel(s); WN-005-429800-000

Payment to; Walmart Real Estate Business Trust
Po Box 8050 MS 0555
Bentonville, AR 72716

Tax Year	Prior Total Assessed Value	Revised Total Assessed Value	Difference	Refund Amount
2026	12,928,560	6,780,000	6,148,560	$ 46,001.15

Sincerely,

Brian Bull, C.P.E.
Chief Assessor

204 Fourth Avenue · Warren Pennsylvania 16365 · Telephone (814) 728-3420 · Fax (814) 728-3472
Email: assessment@warrencountypa.gov

Youngville Elementary Middle School

Quarterly Activity Report for Period Ending: 9/30/26

Account/Club Name	Beginning Balance	Receipts	Withdrawals	Ending Balance
National Junior Honor Society	765.53	0.22	0	765.75
Student Council	2132.30	0.43	0	2132.73
Music Club	541.88		0	541.88
Science Club	1717.09		0	1717.09
Total	5156.80	0.65	0	5157.45

Signed: Amy Hammell

Date: 10/6/26

Science Club Advisor:

Vendor/Deposit	Date	Receipt# Check#			Beginning Balance	Deposit	Check	Ending Balance	Science Club
					$ 1,717.09			$ 1,717.09	Starting Balance
					$ 1,717.09	$ -	$ -	$ 1,717.09	Science Club
					$ 1,717.09	$ -	$ -	$ 1,717.09	Science Club
					$ 1,717.09	$ -	$ -	$ 1,717.09	Science Club
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					$ 1,717.09			$ 1,717.09	Science Club
					$ 1,717.09			$ 1,717.09	Science Club
					$ 1,717.09			$ 1,717.09	Science Club
					$ 1,717.09			$ 1,717.09	Science Club
					$ 1,717.09			$ 1,717.09	Science Club
					$ 1,717.09			$ 1,717.09	Science Club
					$ 1,717.09			$ 1,717.09	Science Club

WARREN COUNTY SCHOOL DISTRICT
CENTRAL ADMINISTRATIVE OFFICES
6820 MARKET STREET
RUSSELL PA 16345-3406

GARY WEBER
SUPERINTENDENT

REQUEST TO TRANSFER/CLOSE AN ACTIVITY/CLUB ACCOUNT

School: YEMS

Name of Account: Science Club

Requested By: Amy Stimmell

Account Balance: $1,717.09

Has Account Been Inactive for 1 year or more? ☒ **Yes** ☐ **No**

If **YES:**
Transfer funds to Student Council ☒

If **NO:**
Please provide approved minutes that request the money be transferred to Activity/Club.

Special Request:
Transfer funds to OTHER ☐ List:

For ALL transfer requests, please attach a copy of the most recent quarterly activity report **AND** the last activity/club minutes.

Amy Stimmell — Building Principal Signature — Date: 10/19/26

Lou McCreary — Building Secretary Signature — Date: 10/19/26

Inactive Activity/Club Account Advisor Signature — Date
Leave Blank if Inactive Over 1 Year

For Office Use Only

Michael D Tiell — Director of Business Services — Date: 10/22/26

Amount: $1,717.09

Youngville Elementary Middle School

Quarterly Activity Report for Period Ending: 9/30/26

Account/Club Name	Beginning Balance	Receipts	Withdrawals	Ending Balance
National Junior Honor Society	765.53	0.22	0	765.75
Student Council	2132.30	0.43	0	2132.73
Music Club	541.88		0	541.88
Science Club	1717.09		0	1717.09
Total	5156.80	0.65	0	5157.45

Signed: Amy Hammell

Date: 10/6/26

Music Club Advisor:

Vendor/Deposit	Date	Receipt# Check#			Beginning Balance	Deposit	Check	Ending Balance	Music Club
					$ 541.88			$ 541.88	Starting Balance
					$ 541.88	$ -	$ -	$ 541.88	Music Club
					$ 541.88	$ -	$ -	$ 541.88	Music Club
					$ 541.88	$ -	$ -	$ 541.88	Music Club
					$ 541.88	

WARREN COUNTY SCHOOL DISTRICT
CENTRAL ADMINISTRATIVE OFFICES
6820 MARKET STREET
RUSSELL PA 16345-3406

GARY WEBER
SUPERINTENDENT

REQUEST TO TRANSFER/CLOSE AN ACTIVITY/CLUB ACCOUNT

School: YEMS

Name of Account: Music Club

Requested By: Amy Stimmell

Account Balance: $541.88

Has Account Been Inactive for 1 year or more? ☒ **Yes** ☐ **No**

If **YES:**
Transfer funds to Student Council ☒

If **NO:**
Please provide approved minutes that request the money be transferred to _____ Activity/Club.

Special Request:
Transfer funds to OTHER ☐ List:

For ALL transfer requests, please attach a copy of the most recent quarterly activity report **AND** the last activity/club minutes.

Amy Stimmell
Building Principal Signature

10/19/26
Date

Lori M'Cheney
Building Secretary Signature

10/19/26
Date

_____
Inactive Activity/Club Account Advisor Signature
Leave Blank if Inactive Over 1 Year

_____
Date

For Office Use Only

Michael R Teuff
Director of Business Services

10/22/26
Date

Amount: $541.88

	A	B	C	D	E	F
1	**WCSD**					
2	**Historical Millage**					
3						
4						
5			**YOY**	**YOY**	**Adjusted**	**Adj Index MAX**
6	**Year**	**Millage**	**Mill Δ**	**Increase**	**Index**	**Mills Allowable**
15	2013-14	50.9658	-	0.00%	2.50%	1.2741
16	2014-15	51.9658	1.0000	1.96%	3.00%	1.5290
17	2015-16	51.9658	-	0.00%	2.70%	1.4031
18	2016-17	53.4658	1.5000	2.89%	3.40%	1.7668
19	2017-18	53.4658	-	0.00%	3.60%	1.9248
20	2018-19	55.3371	1.8713	3.50%	3.50%	1.8713
21	2019-20	55.3371	-	0.00%	3.30%	1.8261
22	2020-21	55.3371	-	0.00%	3.70%	2.0475
23	2021-22	55.3371	-	0.00%	4.30%	2.3795
24	2022-23	55.8371	0.5000	0.90%	4.90%	2.7115
25	2023-24	55.8371	-	0.00%	5.90%	3.2944
26	2024-25	57.8371	2.0000	3.58%	7.70%	4.4534
27	2025-26	57.8371	-	0.00%	5.70%	3.2966
28	2026-27	7.6343	-	0.00%	5.10%	0.3892
29	2027-28	7.6343	TBD		5.20%	0.3969
30	**Mill Increase**		**9.8371**			
31						
32						
33	**Approx Value .1 Mill**		**$ 340,000**			
34						

Treasurer's Report

Fund	Northwest Savings 01 General	Northwest Savings 01 Payroll	Northwest Savings 01 Petty Cash	PLGIT 01 Invst	Northwest Savings 01 Holding	Northwest Savings 02 Food Svc	Northwest Savings 03 Athletics	Northwest Savings 06 Cap Res	Total Balance
Account	0105	0106	0103	0112	0199	0105	0105	0105	
GL Beginning Bal 09/01/26	14,693,755.21	0.00	18,623.44	14,026,599.81	6,322.26	189,998.12	59,575.25	3,123,239.39	32,118,113.48
Debits	8,314,330.31	2,825,476.86	0.77	20,099.52	9,322.84	16,493.53	24,567.07	6,081.95	11,216,372.85
Credits	-10,157,725.09	-2,825,476.86	0.00	0.00	-26.00	-100,551.41	-54,469.17	-389,755.79	-13,528,004.32
Interfund Transactions	-500,000.00	0.00	0.00	0.00	0.00	400,000.00	100,000.00	0.00	0.00
October Debits	13,160,959.48	0.00	0.00	0.00	0.00	3,661.30	0.00	0.00	13,164,620.78
October Credits	-2,594,405.28	-2,576,900.69	0.00	0.00	-273.07	-175,851.15	-25,459.52	-2,232.00	-5,375,121.71
Interfund Transactions	-2,576,900.69	2,576,900.69	0.00	0.00	0.00		0.00	0.00	0.00
Encumbrances	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance as of 10/19/26	20,340,013.94	0.00	18,624.21	14,046,699.33	15,346.03	333,750.39	104,213.63	2,737,333.55	37,595,981.08
* Reconciled 09/30/26	*	*	*	*	*	*	*	*	

WARREN COUNTY SCHOOL DISTRICT

Capital Reserve Account Activity

		Balances		Deposits (+)		Checks (-)		Running
Date	Description	Tech	B&G	Tech	B&G	Tech	B&G	Balance
07/19/24	Lake Shore Paving, Inc.	$64,608.20	$1,236,311.57				$155,291.44	$1,145,628.32
07/19/24	Siemens Industry, Inc.	$64,608.20	$1,081,020.13				$92,225.21	$1,053,403.11
07/30/24	Avail Construction	$64,608.20	$988,794.91				$5,887.50	$1,047,515.61
07/30/24	Tip Construction, Inc.	$64,608.20	$982,907.41				$27,496.28	$1,020,019.33
07/31/24	July Interest	$64,608.20	$955,411.13	$1,792.84	$1,792.84			$1,023,605.01
07/31/24	July Service Charge	$66,401.04	$957,203.97	($88.34)	($88.34)			$1,023,428.32
08/07/24	Avail Construction	$66,312.69	$957,115.63				$4,980.00	$1,018,448.32
08/07/24	CCT Labs, Inc	$66,312.69	$952,135.63				$1,487.50	$1,016,960.82
08/07/24	Combustion Service & Equipment	$66,312.69	$950,648.13				$16,839.14	$1,000,121.68
08/07/24	HRLC Architects	$66,312.69	$933,808.99				$39,152.33	$960,969.35
08/09/24	Avail Construction	$66,312.69	$894,656.66				$4,380.00	$956,589.35
08/19/24	Blackhawk Neff	$66,312.69	$890,276.66				$12,354.00	$944,235.35
08/19/24	HRLC Architects	$66,312.69	$877,922.66				$2,910.00	$941,325.35
08/19/24	Lake Shore Paving, Inc.	$66,312.69	$875,012.66				$16,935.13	$924,390.22
08/19/24	Arch Masonry, Inc.	$66,312.69	$858,077.53				$18,094.50	$906,295.72
08/21/24	Avail Construction	$66,312.69	$839,983.03				$5,810.00	$900,485.72
08/24/24	Siemens Industry, Inc.	$66,312.69	$834,173.03				$14,896.50	$885,589.22
08/26/24	Scobell Co., Inc.	$66,312.69	$819,276.53				$12,490.45	$873,098.77
08/26/24	William T. Spaeder Co., Inc.	$66,312.69	$806,786.08				$626.00	$872,472.77
08/30/24	Avail Construction	$66,312.69	$806,160.08				$960.00	$871,512.77
08/30/24	August Interest	$66,312.69	$805,200.08	$1,353.06	$1,353.06			$874,218.89
08/30/24	August Service Charge	$67,665.75	$806,553.14	($87.66)	($87.66)			$874,043.58
09/04/24	Arch Masonry, Inc.	$67,578.10	$806,465.48				$18,373.50	$855,670.08
09/24/24	Avail Construction	$67,578.10	$788,091.98				$4,800.00	$850,870.08
09/26/24	Lake Shore Paving, Inc.	$67,578.10	$783,291.98				$17,232.27	$833,637.81
09/30/24	September Interest	$67,578.10	$766,059.71	$1,076.06	$1,076.06			$835,789.93
09/30/24	September Service Charge	$68,654.16	$767,135.77	($88.56)	($88.56)			$835,612.81
10/02/24	Blackhawk Neff	$68,565.60	$767,047.21				$13,224.00	$822,388.81
10/04/24	HRLC Architects	$68,565.60	$753,823.21				$2,225.00	$820,163.81
10/04/24	Tip Construction, Inc.	$68,565.60	$751,598.21				$28,425.14	$791,738.67
10/09/24	B.J. Muirhead Co., Inc	$68,565.60	$723,173.07				$16,020.00	$775,718.67
10/22/24	Arch Masonry, Inc.	$68,565.60	$707,153.07				$4,052.00	$771,666.67
10/22/24	HRLC Architects	$68,565.60	$703,101.07				$7,323.40	$764,343.27
10/31/24	October Interest	$68,565.60	$695,777.67	$973.91	$973.91			$766,291.09
10/31/24	October Service Charge	$69,539.51	$696,751.58	($88.15)	($88.15)			$766,114.80
11/26/24	Avail Construction	$69,451.36	$696,663.44				$3,640.00	$762,474.80
11/26/24	Lake Shore Paving, Inc.	$69,451.36	$693,023.44				$21,050.98	$741,423.82
11/26/24	Scobell Co., Inc.	$69,451.36	$671,972.46				$44,457.82	$696,966.00
11/29/24	November Interest	$69,451.36	$627,514.64	$873.50	$873.50			$698,713.00
11/29/24	November Service Charge	$70,324.86	$628,388.14	($88.06)	($88.06)			$698,536.89
12/03/24	L.P. Electric, LLC	$70,236.81	$628,300.08				$3,052.79	$695,484.10
12/05/24	H.F. Lenz Company	$70,236.81	$625,247.29				$473.60	$695,010.50
12/05/24	Siemens Industry, Inc.	$70,236.81	$624,773.69				$37,258.50	$657,752.00
12/31/24	December Interest	$70,236.81	$587,515.19	$732.41	$732.41			$659,216.81
12/31/24	December Service Charge	$70,969.21	$588,247.60	($87.75)	($87.75)			$659,041.32
01/24/25	Enviro Serv, Inc	$70,881.47	$588,159.85				$20,000.00	$639,041.32
01/31/25	January Interest	$70,881.47	$568,159.85	$675.17	$675.17			$640,391.66
01/31/25	January Service Charge	$71,556.64	$568,835.02	($87.86)	($87.86)			$640,215.95
02/05/25	Scobell Co., Inc.	$71,468.78	$568,747.17				$20,881.00	$619,334.95
02/13/25	Blackhawk Neff	$71,468.78	$547,866.17				$12,423.78	$606,911.17
02/28/25	February Int	$71,468.78	$535,442.39	$534.21	$534.21			$607,979.58
02/08/25	February Service Charge	$72,002.99	$535,976.59	($89.71)	($89.71)			$607,800.16
03/27/25	Transfer from General Fund	$71,913.28	$535,886.88		$625,000.00			$1,232,800.16
03/31/25	March Interest	$71,913.28	$1,160,886.89	$674.67	$674.67			$1,234,149.49
03/31/25	March Service Charge	$72,587.94	$1,161,561.55	($91.52)	($91.52)			$1,233,966.45
04/03/25	H.F. Lenz Company	$72,496.42	$1,161,470.03				$950.00	$1,233,016.45
04/09/25	Scobell Co., Inc.	$72,496.42	$1,160,520.03				$27,019.49	$1,205,996.96
04/15/25	Blackhawk Neff	$72,496.42	$1,133,500.54				$5,888.00	$1,200,108.96
04/30/25	April Interest	$72,496.42	$1,127,612.54	$1,361.74	$1,361.74			$1,202,832.44
04/30/25	April Service Charge	$73,858.16	$1,128,974.28	($89.82)	($89.82)			$1,202,652.80
05/14/25	Avail Construction	$73,768.34	$1,128,884.46				$1,420.00	$1,201,232.80
05/30/25	May Interest	$73,768.34	$1,127,464.46	$1,384.75	$1,384.75			$1,204,002.30
05/30/25	May Service Charge	$75,153.09	$1,128,849.21	($90.54)	($90.54)			$1,203,821.23
06/10/25	Transfer from General Fund	$75,062.56	$1,128,758.68		$1,380,000.00			$2,583,821.23
06/30/25	June Interest	$75,062.56	$2,508,758.68	$2,510.48	$2,510.48			$2,588,842.19
06/30/25	June Service Charge	$77,573.04	$2,511,269.16	($89.82)	($89.82)			$2,588,662.55
07/10/25	Avail Construction	$77,483.22	$2,511,179.34				$9,780.00	$2,578,882.55
07/29/25	Blackhawk Neff	$77,483.22	$2,501,399.34				$16,560.00	$2,562,322.55
07/29/25	Avail Construction	$77,483.22	$2,484,839.34				$2,880.00	$2,559,442.55
07/31/25	July Interest	$77,483.22	$2,481,959.34	$3,293.44	$3,293.44			$2,566,029.42
07/31/25	July Service Charge	$80,776.65	$2,485,252.77	($90.32)	($90.32)			$2,565,848.79
08/13/25	Deiss & Halmi Engineering, Inc.	$80,686.34	$2,485,162.46				$3,200.50	$2,562,648.29

WARREN COUNTY SCHOOL DISTRICT

Capital Reserve Account Activity

		Balances		Deposits (+)		Checks (-)		Running
Date	Description	Tech	B&G	Tech	B&G	Tech	B&G	Balance
08/19/25	Blackhawk Neff	$80,686.34	$2,481,961.96				$36,800.00	$2,525,848.29
08/20/25	Avail Construction	$80,686.34	$2,445,161.96				$2,450.00	$2,523,398.29
08/20/25	Deiss & Halmi Engineering, Inc.	$80,686.34	$2,442,711.96				$50.00	$2,523,348.29
08/31/25	August Interest	$80,686.34	$2,442,661.96	$3,264.56	$3,264.56			$2,529,877.40
08/31/25	August Service Charge	$83,950.89	$2,445,926.51	($89.82)	($89.82)			$2,529,697.76
09/10/25	Avail Construction	$83,861.07	$2,445,836.69				$11,570.00	$2,518,127.76
09/10/25	Blackhawk Neff	$83,861.07	$2,434,266.69				$6,634.00	$2,511,493.76
09/23/25	Siemens Industry, Inc.	$83,861.07	$2,427,632.69				$3,566.00	$2,507,927.76
09/30/25	September Interest	$83,861.07	$2,424,066.69	$3,088.63	$3,088.63			$2,514,105.01
09/30/25	September Service Charge	$86,949.70	$2,427,155.32	($90.26)	($90.26)			$2,513,924.49
10/16/25	Avail Construction	$86,859.44	$2,427,065.06				$5,780.00	$2,508,144.49
10/16/25	Blackhawk Neff	$86,859.44	$2,421,285.06				$7,820.00	$2,500,324.49
10/24/25	Clean Harbors Environmental Service	$86,859.44	$2,413,465.06				$16,285.06	$2,484,039.43
10/24/25	Siemens Industry, Inc.	$86,859.44	$2,397,180.00				$37,228.50	$2,446,810.93
10/27/25	Sale of Sugar Grove	$86,859.44	$2,359,951.50		$67,726.80			$2,514,537.73
10/28/25	Clean Harbors Environmental Service	$86,859.44	$2,427,678.30				$18,737.92	$2,495,799.81
10/31/25	Sale of Sugar Grove	$86,859.44	$2,408,940.38		$7,525.20			$2,503,325.01
10/31/25	October Interest	$86,859.44	$2,416,465.58	$2,954.14	$2,954.14			$2,509,233.29
10/31/25	October Service Charge	$89,813.58	$2,419,419.72	($90.54)	($90.54)			$2,509,052.22
11/20/25	Blackhawk Neff	$89,723.04	$2,419,329.18				$26,404.00	$2,482,648.22
11/30/25	November Interest	$89,723.04	$2,392,925.18	$2,849.92	$2,849.92			$2,488,348.06
11/30/25	November Service Charge	$92,572.96	$2,395,775.10	($90.66)	($90.66)			$2,488,166.74
12/09/25	Warren Fence Co	$92,482.30	$2,395,684.44				$12,900.00	$2,475,266.74
12/15/25	Clean Harbors Environmental Service	$92,482.30	$2,382,784.44				$23,534.45	$2,451,732.29
12/31/25	December Interest	$92,482.30	$2,359,249.99	$2,901.24	$2,901.24			$2,457,534.76
12/31/25	December Service Charge	$95,383.54	$2,362,151.23	($90.43)	($90.43)			$2,457,353.91
01/06/26	Blackhawk Neff	$95,293.11	$2,362,060.80				$1,472.00	$2,455,881.91
01/06/26	Caster Drilling Enterprises	$95,293.11	$2,360,588.80				$13,348.25	$2,442,533.66
01/06/26	Siemens Industry, Inc.	$95,293.11	$2,347,240.55				$20,466.50	$2,422,067.16
01/16/26	Avail Construction	$95,293.11	$2,326,774.05				$1,600.00	$2,420,467.16
01/16/26	Quick Solutions	$95,293.11	$2,325,174.05				$175.35	$2,420,291.81
01/31/26	January Interest	$95,293.11	$2,324,998.70	$2,863.89	$2,863.89			$2,426,019.58
01/31/26	January Service Charge	$98,157.00	$2,327,862.59	($89.93)	($89.93)			$2,425,839.72
02/28/26	February Interest	$98,067.07	$2,327,772.66	$2,442.31	$2,442.31			$2,430,724.34
02/28/26	February Service Charge	$100,509.38	$2,330,214.97	($95.15)	($95.15)			$2,430,534.04
03/31/26	March Interest	$100,414.23	$2,330,119.82	$2,607.59	$2,607.59			$2,435,749.22
03/31/26	March Service Charge	$103,021.82	$2,332,727.41	($96.30)	($96.30)			$2,435,556.62
04/13/26	Transfer from General Fund	$102,925.52	$2,332,631.11		$1,125,000.00			$3,560,556.62
04/30/26	April Interest	$102,925.52	$3,457,631.11	$3,249.92	$3,249.92			$3,567,056.46
04/30/26	April Service Charge	$106,175.44	$3,460,881.03	($94.71)	($94.71)			$3,566,867.04
05/31/26	May Interest	$106,080.73	$3,460,786.32	$3,936.06	$3,936.06			$3,574,739.16
05/31/26	May Service Charge	$110,016.79	$3,464,722.38	($95.32)	($95.32)			$3,574,548.53
06/24/26	Avail Construction	$109,921.47	$3,464,627.06				$2,020.00	$3,572,528.53
06/29/26	Siemens Industry, Inc.	$109,921.47	$3,462,607.06				$25,658.75	$3,546,869.78
06/30/26	Avail Construction	$109,921.47	$3,436,948.31				$2,300.00	$3,544,569.78
06/30/26	June Interest	$109,921.47	$3,434,648.31	$3,817.63	$3,817.63			$3,552,205.03
06/30/26	June Service Charge	$113,739.10	$3,438,465.94	($94.71)	($94.71)			$3,552,015.61
07/21/26	Avail Construction	$113,644.39	$3,438,371.23				$4,800.00	$3,547,215.61
07/21/26	Blackhawk Neff	$113,644.39	$3,433,571.23				$2,232.00	$3,544,983.61
07/21/26	Vollmer Paving Inc	$113,644.39	$3,431,339.23				$199,203.08	$3,345,780.53
07/31/26	July Interest	$113,644.39	$3,232,136.15	$3,894.11	$3,894.11			$3,353,568.74
07/31/26	July Service Charge	$117,538.49	$3,236,030.25	($95.21)	($95.21)			$3,353,378.33
08/04/26	Avail Construction	$117,443.29	$3,235,935.05				$1,800.00	$3,351,578.33
08/04/26	Vollmer Paving Inc	$117,443.29	$3,234,135.05				$172,815.55	$3,178,762.78
08/10/26	Siemens Industry, Inc.	$117,443.29	$3,061,319.50				$22,686.25	$3,156,076.53
08/19/26	Avail Construction	$117,443.29	$3,038,633.25				$6,020.00	$3,150,056.53
08/19/26	Blackhawk Neff	$117,443.29	$3,032,613.25				$28,365.00	$3,121,691.53
08/21/26	Siemens Industry, Inc.	$117,443.29	$3,004,248.25				$5,305.00	$3,116,386.53
08/31/26	August Interest	$117,443.29	$2,998,943.25	$3,521.80	$3,521.80			$3,123,430.13
08/31/26	August Service Charge	$120,965.09	$3,002,465.05	($95.37)	($95.37)			$3,123,239.39
09/03/26	Avail Construction	$120,869.72	$3,002,369.68				$4,120.00	$3,119,119.39
09/03/26	Vollmer Paving Inc	$120,869.72	$2,998,249.68				$322,402.99	$2,796,716.40
09/10/26	HRLC Architects	$120,869.72	$2,675,846.69				$23,374.85	$2,773,341.55
09/14/26	Shelterlogic Group Holdings, Inc	$120,869.72	$2,652,471.84				$8,771.99	$2,764,569.56
09/16/26	Blackhawk Neff	$120,869.72	$2,643,699.85				$20,367.00	$2,744,202.56
09/22/26	Culligan Water Conditioning	$120,869.72	$2,623,332.85				$10,528.00	$2,733,674.56
09/30/26	September Interest	$120,869.72	$2,612,804.85	$3,040.98	$3,040.98			$2,739,756.51
09/30/26	September Service Charge	$123,910.69	$2,615,845.82	($95.48)	($95.48)			$2,739,565.55
10/14/26	Blackhawk Neff	$123,815.21	$2,615,750.34				$2,232.00	$2,737,333.55
		$123,815.21	$2,613,518.34					$2,737,333.55
		$123,815.21	$2,613,518.34					$2,737,333.55
		$123,815.21	$2,613,518.34					$2,737,333.55

WARREN COUNTY SCHOOL DISTRICT

Capital Reserve Account Activity

Date	Description	Balances Tech	Balances B&G	Deposits (+) Tech	Deposits (+) B&G	Checks (-) Tech	Checks (-) B&G	Running Balance
	ENCUMBERED	0.00	0.00			ENCUMBERED		-
	AVAILABLE	$120,869.72	$2,998,249.68			AVAILABLE		$3,119,119.39
	PENDING BOARD BID APPROVAL	-	-			PENDING BOARD BID APPROVAL		-
	PENDING BALANCE	$120,869.72	$2,998,249.68			PENDING BALANCE		$3,119,119.39

YTD 2015-2016	$567.19	$545,748.72	$0.00	$443,888.47	
YTD 2016-2017	$425.27	$2,557,350.85	$0.00	$686,984.84	
YTD 2017-2018	$882.53	$1,131,616.23	$0.00	$2,521,947.55	
YTD 2018-2019	$253.36	$2,067,202.91	$0.00	$1,873,541.91	
YTD 2019-2020	$295.01	$600,809.79	$0.00	$1,803,874.05	
YTD 2020-2021	($154.75)	$2,707,412.25	$106,326.00	$1,148,498.76	
YTD 2021-2022	$1,104.33	$1,976,104.33	$0.00	$1,015,814.90	
YTD 2022-2023	$9,125.77	$723,371.71	$0.00	$1,566,185.43	
YTD 2023-2024	$23,180.83	$725,680.84	$0.00	$2,080,379.96	
YTD 2024-2025	$12,875.02	$2,017,875.02	$0.00	$743,007.25	
YTD 2025-2026					

2015-2016 DEPOSITS	$546,315.91	$443,888.47	2015-2016 DISBURSEMENTS
2016-2017 DEPOSITS	$2,557,776.12	$686,984.84	2016-2017 DISBURSEMENTS
2017-2018 DEPOSITS	$1,132,498.76	$2,521,947.55	2017-2018 DISBURSEMENTS
2018-2019 DEPOSITS	$2,067,456.27	$1,873,541.91	2018-2019 DISBURSEMENTS
2019-2020 DEPOSITS	$601,104.80	$1,803,874.05	2019-2020 DISBURSEMENTS
2020-2021 DEPOSITS	$2,707,257.50	$1,254,824.76	2020-2021 DISBURSEMENTS
2021-2022 DEPOSITS	$1,977,208.66	$1,015,814.90	2021-2022 DISBURSEMENTS
2022-2023 DEPOSITS	$732,497.47	$1,566,185.43	2022-2023 DISBURSEMENTS
2023-2024 DEPOSITS	$748,861.67	$2,080,379.96	2023-2024 DISBURSEMENTS
2024-2025 DEPOSITS	$2,030,750.04	$743,007.25	2024-2025 DISBURSEMENTS

THE RESCHINI GROUP

922 PHILADELPHIA ST. INDIANA, PA 15701 **(800) 442-8047**

TO: Austin Stofferahn, Business Manager, Crawford Central School District
Amy Beers, Superintendent, Forest Area School District
Sheila Dubrawka, Asst. Business Administrator, Forest Area School District
Shawn Sampson, Business Manager, Titusville Area School District
Tara Lineman, Business Manager, Union City Area School District
Michael Kiehl, Director of Bus. Services, Warren County School District

FROM: Pat Schneider
Account Executive

RE: ASC Self -Funding Analysis – September 2026

Please find enclosed your copy of the ASC Self-Funding Report for the Warren-Erie-Crawford Schools Consortium for the month of September 2026. September was a favorable month for the Consortium. Included in the month's activity was one member with claims over $117k.

If you should have any questions, please feel free to contact me.

Thank you.

Attachments

cc: Chris Holuta

WARREN - ERIE - CRAWFORD SCHOOLS

SELF FUNDING ANALYSIS

Outcome Calculation - July 2026 - June 2027

	July 2026*	August 2026	September 2026	October 2026*	November 2026	December 2026	January 2027*	February 2027	March 2027	April 2027*	May 2027	June 2027	Contract Period Total
Income													
Medical/Drug Funding	$2,810,934	$2,819,887	$2,807,639										$8,438,460
Stop Loss Reimbursements	$44,530	$0	$0										$44,530
Investment Income	$9,753	$9,141	$7,541										$26,435
Total Income	**$2,865,216**	**$2,829,028**	**$2,815,180**										**$8,509,425**
Expense													
Medical Claims	$1,860,180	$1,793,031	$1,616,899										$5,270,110
Drug Claims	$983,022	$736,759	$676,171										$2,395,952
Additional Payments	$18,921	$22,024	$22,529										$63,474
Value Based Reimbursement	$27,737	$27,574	$26,976										$82,287
Medical/RX Retention	$71,102	$69,930	$69,876										$210,909
Drug Rebates	$0	$0	$0										$0
Stop Loss Premium	$136,164	$136,752	$136,066										$408,981
Consulting Fee	$4,862	$4,883	$4,858										$14,602
PCORI Fee	$9,251	$0	$0										$9,251
Total Expenses	**$3,111,238**	**$2,790,953**	**$2,553,376**										**$8,455,566**
Monthly Outcome	**($246,022)**	**$38,076**	**$261,804**										**$53,858**
September 2000 to Current													**($3,126,746)**
Deficit Adjustments (July 2024 - current)													**$4,895,807**
Fund Balance w/Reserve													**$1,769,060**

	July 2026*	August 2026	September 2026	October 2026*	November 2026	December 2026	January 2027*	February 2027	March 2027	April 2027*	May 2027	June 2027	Contract Period Averages
Contracts	1,389	1,395	1,388										1,391
Number of Claims Over $25,000	12	7	13										11
Claims Over $25,000	$555,458	$417,951	$643,802										$539,070
Weekly Claims Averages	$568,640	$632,448	$573,268										$589,697

*Denotes five weeks of paid claims.

Note: Drug Claims under a QHDHP are reflected under the medical claims lines on this report.

WEC Schools Consortium

ASC - EFFECTIVE SEPTEMBER 1, 2000 - FUND ACCUMULATION

Contract Period 2019-2020	Monthly Outcome
July	$476,168
August*	($302,000)
September	$156,204
October	$340,149
November*	($16,755)
December	$57,725
January*	($2,942)
February	$76,765
March	($103,361)
April	$763,337
May*	($110,704)
June	$247,160
Total	**$1,581,745**

Contract Period 2020-2021	Monthly Outcome
July*	($319,360)
August	$26,868
September	$121,931
October*	($194,697)
November	$205,471
December	($31,658)
January*	($347,143)
February	$260,858
March	($156,645)
April*	($178,064)
May	($79,306)
June	$139,096
Total	**($552,649)**

Contract Period 2021-2022	Monthly Outcome
July*	$352,880
August	($294,245)
September	($11,381)
October*	($383,779)
November	($58,920)
December*	($556,561)
January	($43,709)
February	$278,265
March	$63,681
April*	($442,374)
May	($91,672)
June	($5,904)
Total	**($1,193,718)**

Contract Period 2022-2023	Monthly Outcome
July*	($265,093)
August	$280,988
September*	$17,788
October	$170,197
November	$130,001
December*	($510,036)
January	$294,997
February	$61,548
March*	($386,944)
April	$49,903
May	($385,948)
June*	($306,048)
Total	**($848,647)**

Contract Period 2023-2024	Monthly Outcome
July	($313,513)
August	$174,590
September*	($735,184)
October	($596,156)
November	$18,285
December*	($1,359,362)
January	($24,717)
February	($179,223)
March*	($586,489)
April	($287,957)
May*	($611,789)
June	($266,136)
Total	**($4,767,651)**

Contract Period 2024-2025	Monthly Outcome
July	($184,350)
August*	($665,848)
September	($178,066)
October	$1,219
November*	($691,560)
December	($121,421)
January*	($1,121,406)
February	$135,735
March	($35,187)
April	($106,705)
May*	($716,295)
June	($174,432)
Total	**($3,858,314)**

Contract Period 2025-2026	Monthly Outcome
July	($24,492)
August*	($451,470)
September	$105,479
October*	($199,991)
November	$179,943
December	$229,496
January*	($224,584)
February	$351,055
March	$157,244
April	$339,318
May*	($1,035)
June	$1,108
Total	**$462,072**

Contract Period 2026-2027	Monthly Outcome
July*	($246,022)
August	$38,076
September	$261,804
October*	
November	
December	
January*	
February	
March	
April*	
May	
June	
Total	**$53,858**

Monthly Net Outcome Average by Contract Period	
July 2019 - June 2020	*$131,812*
July 2020 - June 2021	*($46,054)*
July 2021 - June 2022	*($99,476)*
July 2022 - June 2023	*($70,721)*
July 2023 - June 2024	*($397,304)*
July 2024 - June 2025	*($321,526)*
July 2025 - June 2026	*$38,506*
July 2026 - June 2027	*$17,953*

*denotes a five-week month

Confidential and Proprietary Information
Prepared by The Reschini Group

	A	B	C	D	E	F
1	**Warren County School District**					
2	**TTM Burn Rate Analysis**					
3						
4						
5	**Month**	**Budget**	**Expense**	**TTM Budget**	**TTM Expense**	**TTM Burn Rate**
104	Sep-24	$ 7,630,670	$ 6,340,845	$ 95,441,886	$ 92,535,623	96.95%
105	Oct-24	$ 7,630,670	$ 11,042,991	$ 95,011,459	$ 92,472,179	97.33%
106	Nov-24	$ 7,630,670	$ 8,812,490	$ 94,581,032	$ 94,488,058	99.90%
107	Dec-24	$ 7,630,670	$ 6,644,351	$ 94,150,605	$ 91,340,158	97.01%
108	Jan-25	$ 7,630,670	$ 6,819,661	$ 93,720,178	$ 91,051,179	97.15%
109	Feb-25	$ 7,630,670	$ 7,685,716	$ 93,289,751	$ 90,519,817	97.03%
110	Mar-25	$ 7,630,670	$ 6,834,182	$ 92,859,324	$ 90,679,642	97.65%
111	Apr-25	$ 7,630,670	$ 6,903,317	$ 92,428,897	$ 90,174,276	97.56%
112	May-25	$ 7,630,670	$ 8,944,284	$ 91,998,470	$ 89,327,536	97.10%
113	Jun-25	$ 7,630,670	$ 12,939,691	$ 91,568,043	$ 90,509,490	98.84%
114	Jul-25	$ 7,813,522	$ 2,907,503	$ 91,750,894	$ 90,801,606	98.97%
115	Aug-25	$ 7,813,522	$ 6,204,719	$ 91,933,746	$ 92,079,751	100.16%
116	Sep-25	$ 7,813,522	$ 5,736,748	$ 92,116,597	$ 91,475,653	99.30%
117	Oct-25	$ 7,813,522	$ 8,649,327	$ 92,299,448	$ 89,081,989	96.51%
118	Nov-25	$ 7,813,522	$ 7,702,840	$ 92,482,299	$ 87,972,339	95.12%
119	Dec-25	$ 7,813,522	$ 7,380,313	$ 92,665,151	$ 88,708,302	95.73%
120	Jan-26	$ 7,813,522	$ 6,844,696	$ 92,848,002	$ 88,733,337	95.57%
121	Feb-26	$ 7,813,522	$ 8,238,541	$ 93,030,853	$ 89,286,162	95.97%
122	Mar-26	$ 7,813,522	$ 6,835,401	$ 93,213,704	$ 89,287,381	95.79%
123	Apr-26	$ 7,813,522	$ 9,212,573	$ 93,396,556	$ 91,596,637	98.07%
124	May-26	$ 7,813,522	$ 9,294,631	$ 93,579,407	$ 91,946,984	98.26%
125	Jun-26	$ 7,813,522	$ 15,094,262	$ 93,762,258	$ 94,101,555	100.36%
126	Jul-26	$ 7,902,904	$ 3,338,600	$ 93,851,640	$ 94,532,652	100.73%
127	Aug-26	$ 7,902,904	$ 4,853,155	$ 93,941,022	$ 93,181,087	99.19%
128	Sep-26	$ 7,902,904	$ 7,033,793	$ 94,030,405	$ 94,478,132	100.48%

Warren Area High School

Quarterly Activity Report for Period Ending : September 30, 2026

Account	Beginning Balance	Receipts	Withdrawals	Ending Balance
Academic Bowl	3.59	0.00	0.00	3.59
Art Club	1,095.40	0.00	0.00	1,095.40
Freshman Class 2030	0.00	0.00	0.00	0.00
Junior Class 2028	2,343.06	0.00	0.00	2,343.06
Senior Class 2027	9,910.06	0.00	0.00	9,910.06
Sophomore Class 2029	1,674.20	0.00	0.00	1,674.20
CBI Club	1,248.12	0.00	0.00	1,248.12
History Club	1,361.84	0.00	0.00	1,361.84
Key Club	2,193.09	0.00	0.00	2,193.09
National Honor Society	1,002.83	0.00	0.00	1,002.83
SADD	2,289.29	0.00	0.00	2,289.29
Science Club	455.78	0.00	0.00	455.78
RAK	428.47	0.00	77.01	351.46
Spitfire	685.25	0.00	0.00	685.25
Spanish Club	1,372.50	0.00	0.00	1,372.50
Student Council	13,831.41	41.19	588.47	13,284.13
Dragon's Lens	2,351.06	0.00	0.00	2,351.06
Varsity Club	731.14	378.99	0.00	1,110.13
Vocal Music	495.22	0.00	0.00	495.22
Yearbook	7,100.04	0.00	0.00	7,100.04
Interest	349.17	10.01	0.00	359.18
Robotics	1,030.39	0.00	0.00	1,030.39
GSA	0.00	0.00	0.00	0.00
Esports	353.78	0.00	0.00	353.78
Strive	2,198.26	0.00	600.00	1,598.26
Heal Club	315.00	0.00	0.00	315.00
Youth Leadership	5,863.55	0.00	0.00	5,863.55
Track and Field	12,537.33	0.00	74.00	12,463.33
Cross Country	3,160.57	0.00	0.00	3,160.57
Unified Bocce	0.00			0.00
Unified Track	0.00			0.00
Golf	0.00			0.00
TOTAL	$76,380.40	$430.19	$1,339.48	$75,471.11

10.12.26

Marsha Madigan
10/12/2026

Youngville Elementary Middle School

Quarterly Activity Report for Period Ending: 9/30/26

Account/Club Name	Beginning Balance	Receipts	Withdrawals	Ending Balance
National Junior Honor Society	765.53	0.22	0	765.75
Student Council	2132.30	0.43	0	2132.73
Music Club	541.88		0	541.88
Science Club	1717.09		0	1717.09
Total	5156.80	0.65	0	5157.45

Signed: Amy Hammell

Date: 10/6/26

Eisenhower Middle High School

Quarterly Activity Report for Period Ending : September 2027

Account	Beginning Balance	Receipts	Withdrawals	Ending Balance
Academic Bowl (YHS)	$105.97	$0.00	$0.00	$105.97
Art Club	$477.57	$0.00	$0.00	$477.57
Band Club	$990.39	$700.00	$526.81	$1,163.58
Big Blue	$2,780.21	$0.00	$0.00	$2,780.21
Cheer	$468.44	$0.00	$0.00	$468.44
Choir	$3,475.29	$0.00	$0.00	$3,475.29
Class of 2026	$192.64	$0.00	$192.64	$0.00
Class of 2027	$4,373.98	$0.00	$0.00	$4,373.98
Class of 2028	$4,510.58	$0.00	$0.00	$4,510.58
Class of 2029	$580.90	$0.00	$0.00	$580.90
Class of 2030	$0.00	$51.00	$0.00	$51.00
Cross Country	$1,934.75	$0.00	$0.00	$1,934.75
Girls Basketball	$6,952.35	$0.00	$0.00	$6,952.35
Interest	$790.13	$7.02	$0.00	$797.15
Junior Honor Society	$91.71	$0.00	$0.00	$91.71
Key Club	$1,403.42	$0.00	$0.00	$1,403.42
MS Student Council	$1,127.01	$50.00	$84.21	$1,092.80
Mock Trial	$110.21	$0.00	$0.00	$110.21
National Honor Society	$549.37	$0.00	$0.00	$549.37
NHS Wellness	$2,113.98	$0.00	$22.58	$2,091.40
SADD	$167.12	$0.00	$0.00	$167.12
Sports Support	$5,096.92	$0.00	$1,285.00	$3,811.92
Squire	$1,786.36	$0.00	$0.00	$1,786.36
Student Council	$6,887.31	$1,750.00	$2,243.65	$6,393.66
School Wide	$1,135.28	$0.00	$0.00	$1,135.28
Track	$2,131.25	$0.00	$0.00	$2,131.25
Yearbook	$5,631.81	$0.00	$0.00	$5,631.81
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
TOTAL	$55,864.95	$2,558.02	$4,354.89	54,068.08

Quarterly Activity Report for Period Ending: September 2026 Sheffield

Account	Beginning Balance	Receipts	Withdrawals	Ending Balance	
Activities Club	$2,911.77	$40.27		$2,952.04	x
Art Club	$1,078.66			$1,078.66	x
Athletic Club	$6,707.70			$6,707.70	x
Band Fund	$1,264.64			$1,264.64	x
Choir Fund	$1,672.89			$1,672.89	x
Girls' B-Ball	$3,492.15	$691.40		$4,183.55	x
Library Fund	$8,247.90		$51.69	$8,196.21	x
National Honor Society	$154.91			$154.91	x
Spirit Club	$1,803.85			$1,803.85	x
Student Council - Middle Level	$1,802.31		$369.93	$1,432.38	x
Varsity Cheerleading (Melissa)	$375.08			$375.08	x
Wolverine Fund (Yearbook)	$2,673.20			$2,673.20	x
TOTALS	**$32,185.06**	**$731.67**	**$421.62**	**$32,495.11**	

DRuo 10/2/26

School Name: Warren County Career Center

Quarterly Activity Report for Period Ending: 09/30/2026

Account	Beginning Balance	Receipts	Withdrawals	Ending Balance
Auto Collision	$ 89.76	$ 100.00	$ -	$ 189.76
Auto Technology	$ 1,133.77	$ -	$ 168.38	$ 965.39
Building Construction	$ 158.80	$ -	$ -	$ 158.80
Business Education / FBLA	$ 598.10	$ -	$ -	$ 598.10
Computer Specialist Technology	$ 544.77	$ -	$ -	$ 544.77
DECA	$ 15.00			$ 15.00
Early Childhood Dev.	$ 1,340.00	$ -	$ -	$ 1,340.00
Electronics Technology	$ 44.18	$ -	$ -	$ 44.18
Food Production	$ 3,993.71	$ -	$ -	$ 3,993.71
Fundraiser Account	$ 5,800.77	$ -	$ -	$ 5,800.77
Health/Medical Assisting	$ -	$ 560.78	$ 560.00	$ 0.78
Machine Technology	$ 10,453.14	$ -	$ -	$ 10,453.14
Marketing	$ 1,208.43	$ -	$ -	$ 1,208.43
Power Equipment Technology	$ 515.46		$ -	$ 515.46
Pre-Engineering	$ 146.63	$ 75.00	$ 113.36	$ 108.27
Protective Services	$ 94.93	$ -	$ -	$ 94.93
Skills USA	$ 2,967.33	$ -	$ -	$ 2,967.33
Welding	$ 1,974.69	$ -	$ 217.82	$ 1,756.87
TOTAL	$ 31,079.47	$ 735.78	$ 1,059.56	$ 30,755.69

Secretary Signature: _____ Date: 10-6-26

Principal Signature: _____ Date: 10-6-2026

BEATY WARREN MIDDLE SCHOOL

Quarterly Activity Report for Period Ending: SEPTEMBER 2026

Account	Beginning Balance	Receipts	Withdrawals	Ending Balance
Art Club	$ 45.34	$ -	$ -	$ 45.34
Academic Quiz Bowl	$ 1,388.09	$ -	$ -	$ 1,388.09
Builders Club	$ 311.78	$ -	$ -	$ 311.78
Cheer	$ 1,222.06	$ 903.65	$ 1,854.52	$ 271.19
Music Club	$ 355.01	$ -	$ -	$ 355.01
Student Government	$ 15,045.86	$ 50.00	$ 1,745.84	$ 13,350.02
Battle of the Books	$ 159.77	$ -	$ -	$ 159.77
Library	$ 334.05	$ -	$ -	$ 334.05
Pantry	$ 2,115.57	$ -	$ 120.00	$ 1,995.57
PBIS (School-wide)	$ 862.39	$ 30.29	$ -	$ 892.68
PO	$ 2,215.52	$ -	$ -	$ 2,215.52
Save Promise	$ 2,422.43	$ -	$ -	$ 2,422.43
Science	$ 1,075.08	$ -	$ -	$ 1,075.08
Sunshine	$ 671.61	$ -	$ -	$ 671.61
Tech Ed	$ 173.24	$ -	$ -	$ 173.24
Track	$ 1,640.75	$ -	$ -	$ 1,640.75
Yearbook Club	$ 6,383.60	$ -	$ -	$ 6,383.60
TOTAL	$ 36,422.15	$ 983.94	$ 3,720.36	$ 33,685.73

Principal Signature: _____

Date: 10/7/26

Caring People.
Serving Great Food.

September 2026
Food Service Report

WARREN COUNTY SCHOOL DISTRICT

What's cooking? Find out here!

The Nutrition Group

A Great School Year Awaits!

It's a new beginning, a fresh, bright year! We're more excited than ever to welcome our students back! Over the summer months we developed new programs to unveil and continued training our staff. We've refined and improved the favorite foods they've come to love, and we also created delicious, new chef-crafted meals that we can't wait to share with them.

Caring people.

Serving great food.

Welcome back!

Leadership Summit 2026

This year's theme: ***Grow Together***



TNG hosted our annual **Leadership Summit** (formerly Summer Seminar) at two locations, Wind Creek Casino and Rivers Casino, in July. **Each session was an outstanding showing of unity,** bringing together our K12, Commissary, and FMS team members. This year's theme, **"Growing Together,"** was seeded with inspiration planted by our three speakers, Simon T. Bailey, Joe Pettit, and Clay Scroggins. **Our team is all prepped and ready for a hardy harvest in the coming year!**





Professional Development Day 2026

Our hourly cafeteria staff attend our **Professional Development Day and opening meetings** where they earn continuing education credit requirements set by the USDA.

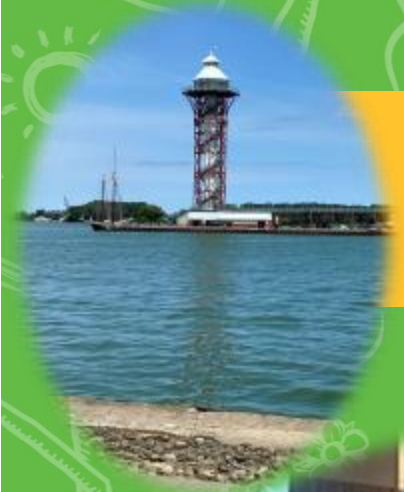
This year's continuing education sessions included:

- Seeds to Success: Introduction with Joe Pettit
- Civil Rights: State Specific
- The Seed and The Soil: Conflict Management
- The Farmer: Customer Service
- The Seasons and Plan: Communication & Time Management
- Preparing the Garden: Safety
- Plant & Produce: Offer vs Serve



This training also empowers our staff to deliver delish meals with outstanding customer service!

Professional Development Day 2026 continued











It was a great day to be together at the Erie Bayfront on 8/18 and then together again for our District Meeting on 8/19 at BWMS. We are ready for another awesome school year.

This training also empowers our staff to deliver delish meals with outstanding customer service!

What's New at Nutrition

for the 2026-2027 School Year?

We have new initiatives, programs, and ideas that we're cooking up to keep our customers excited!

The Nutrition Group

PIZZAPALOOZA

This fun new Pizza Party Contest incentivizes teachers to try our cooking instead of brown-bagging it.

MY SCHOOL. MY MENU.

My School. My Menu.

This new program lets the principal (or someone in the administration) select and serve the lunch menu for the day.

We can't wait to see what they will choose to serve up!

THE SCOOP

The Scoop Newsletter is back!

Secret Shopper Card

Shhh...Select students and school staff will secretly rate their entire meal and provide feedback to help enhance the dining experience.

Previously know as TNG Cares, the Heart Award honors employees who lead with love and whose actions consistently reflect our mission, values, and spirit-making a meaningful, lasting difference in the kitchen and beyond!

heart award

A taste of what's to come!

We are excited to reveal our fresh, innovative recipes for this school year!

New Chef-crafted Recipes for the 2026-2027 School Year



New Breakfast & Lunch Items Include:

Chicken Tenders with TNG Crave Sauce
Chicken Tenders in Wraps, with Sauces, and on Waffles
Whole Grain Ciabatta Sliders in a variety of new recipes
Gluten-Free Breaded Boneless Wings
Mini Square Cheese Ravioli with a variety of Sauces
Breakfast Bagel Pizza
Egg & Cheese Breakfast Pizza
Cheesy Sausage Breakfast Frittata
Breakfast Scramble Mac N Cheese Bowl
Egg, Sausage, & Cheese Breakfast Taco
Fiesta Beef Breakfast Nachos

New Ala Carte Items:

Asian Vegetable, Southwest Chicken, and Breakfast Egg Rolls
Sriracha Doritos
Sunflower Kernels
Backpack Shelf Stable Yogurt

Breakfast Item

Pillsbury Cinnamon Rolls-WG

Stop in your cafeteria and check it out!

The Nutrition Group

TNG On-Site

WCSD Summer Meals Program

The Nutrition Group





See you next summer





The fun never stops when we jump into the summer months. Our hard-working food service staff remain at Warren Area Elementary School and Beaty Warren Middle School to provide a healthy breakfast and lunch to students attending summer programs in our schools and throughout our communities.

From June 8 to July 31, we happily served 2393 breakfasts and 4310 lunches.

TNG On-Site

Welcome Back to School

The Nutrition Group







Each year we are honored to be a part of the large "Welcome Back" Professional Development Day at WAHS for all our WCSD administrators, teachers, and paraprofessionals.

TNG On-Site

Open Houses Across the District

The Nutrition Group

Nutrition Staff were on hand before the start of the 2026-2027 school year at Open House events to welcome back friends, meet new first-time parents, and provide information or answer parents' questions about our nutrition programs.







TNG On-Site

Districtwide Bow Tie Day

The Nutrition Group

On our first Friday of the new school year, we couldn't wait to have fun during lunch, so we celebrated National Bow Tie Day. Our students and staff were encouraged to dress the part and enjoy some great bow tie pasta.











cRave dayz
Yum + Fun in the Cafeteria

TNG On-Site

Honoring 37 years of service to our students

The Nutrition Group

On August 25th we surprised cafeteria manager, Debra Bees, as she began her 37th year of serving students amazing meals. Many people stopped by to say Happy Work Anniversary.







HAPPY ANNIVERSARY

Our Principals also love to remind her that SHE was also their lunch lady back when they were in school.

TNG On-Site

Pirate Day in the Warren County School District

The Nutrition Group

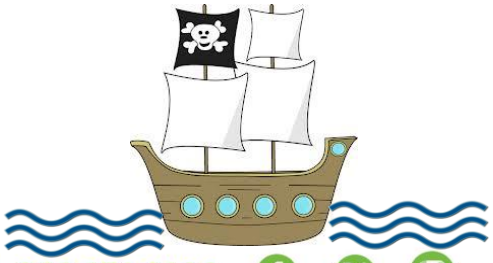








Ahoy Mateys!
It was all hands-on deck for a fun Pirate Theme Day in all our elementary schools on Friday, September 18th.
Students found lucky tray treasure and had pirate names.
The café staff love dressing up to make the students smile.



September Events and Celebrations

TNG On-Site

Taking Nutrition Global Traveling to Italy

The Nutrition Group

Each month throughout the district we celebrate international cuisine. In September, all our schools received a taste of Italy when we had a great mini ravioli and awesome pizza for lunch. Buon Appetito!







TNG On-Site

Eisenhower Paul Bunyan Celebration

The Nutrition Group

Our Eisenhower Second Grade Teachers reached out to TNG to help them celebrate the conclusion of their Paul Bunyan Fairytale reading series. The students all worked hard during the series.
On September 25th, we celebrated with a fun pancake luncheon in their classrooms including a game of can you flip pancakes in the air and catch them.















TNG On-Site

Honoring The Amazing Dolly Parton

The Nutrition Group

September 25th (9-25 or 9 to 5) we chose to honor Dolly Parton. It was Dolly sparkle breakfast day throughout the district. We saw a lot of pink, sparkles, and cowboy boots. The elementary students were most excited to hear the Dolly music playing when they entered in the morning.



Be Brave like Dolly
Be Smart like Dolly
Most of all
Be Kind like Dolly





Mark your calendars and visit your cafeteria!

The Nutrition Group

CELEBRATE
National School
Lunch Week





This year's theme is "Cafeteria Circus."

- ***The Main Attraction:** Highlighting the nutrient-dense "star performers" on the menu.
- ***Feats of Strength:** Celebrating the resilience and dedication of the kitchen staff.
- ***A Ringmaster's Precision:** Showcasing the administrative excellence required to run a world-class nutrition program.

NSLW26!

Mark your calendars

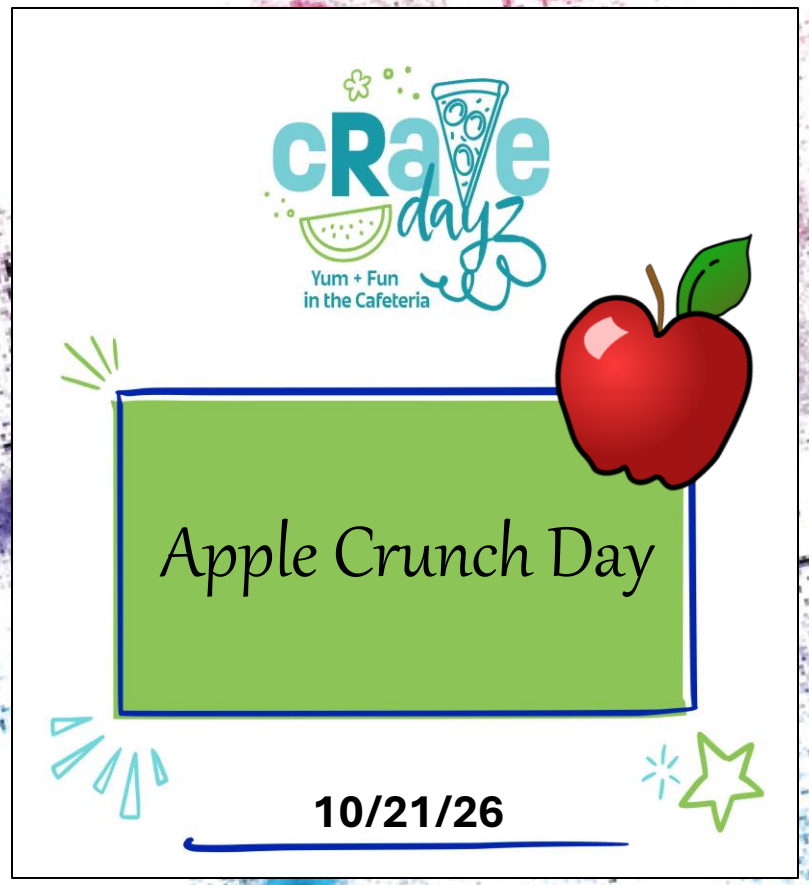
to join us in your cafeteria for our delicious and fun upcoming events!



Exciting October happenings. Stop in any cafeteria and join us.

- *10/2/26 Taking Nutrition Global with tastes from China*
- *10/6/26 Mad Hatter's Unbirthday Celebration with colorful cake*
- *10/13 -10/16 National School Lunch Week*
  The Greatest Lunch on Earth with lucky trays and prizes
- *10/20/26 Wellness Day sampling new healthy recipes*
- *10/21/26 Apple Crunch Day*
- *10/23/26 EES-EMHS Annual Knights Pen pal Tailgate Luncheon*
- *10/31/26 Freaky Foods Halloween*





Upcoming events

New school year.
New menu innovations.

This year, our Culinary Department invited our employees in more than 300 schools to submit innovative, new recipes that meet our nutritional and budget requirements. We received more than 70 new recipes, and we partnered with students in our schools to choose their favorites. **In all, we added a dozen new, on-trend menu options; the top five winners are featured here.**



Breakfast Pizza Dunkers
Stefane Nirella
Canon McMillan School District

Pizza Pretzel
Melissa Preklas
Brentwood Borough School District

Apple & Raisin Jicama Slaw
Jennifer Selman
Lebanon School District

Big Mac Pizza
Michele Speck
Shaler Area School District

Big Mac Tater Tots
Team Carbondale
Carbondale Area School District

1.888.272.8106 | TheNutritionGroup.com | 580 Wendel Road, Suite 100, Irwin, PA 15642

The Nutrition Group

Caring People.
Serving Great Food.

Your Food Service Team:





JANIELLE CRESSLEY,
Director of Food and Nutrition
CANDY RIEDER, Assistant DFN
IAN ABRAMS, Assistant DFN
Directors of Food and Nutrition
814-723-6900 ext 1603
cressleyj@wcsdpa.org



MELISSA KINGEN
Regional Manager
814-720-1140
mkingen@thenutritiongroup.com

A great school year awaits!

TheNutritionGroup.com | 888.272.8106

The Nutrition Group

Donations

Date	Donor	Amount	Purpose
07/13/26	Community Foundation	485.33	KIN Fund
07/31/26	Fenton Mobility Products	400.00	KIN Gulf Tournament Hole Sponsor
08/05/26	Alicia McTavish	1,100.00	WAHS Girls/Boys Track and Cross Country
09/15/26	Community Foundation	3,893.87	KIN Fund
09/15/26	Sarah Korchak	25.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Timothy & Cheryl Huber	50.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Julie Myler	100.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Struthers Independent Hose Co #1	300.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Dennis Bonavita	20.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Deborah & Lawrence Vicini	50.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Mark & Karen Davis	30.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Lawrence & Catherine Gnage	200.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Rosemary Wensel	100.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Maureen Flanders	50.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Gary Culbertson	50.00	WAHS Sports Boosters-In memory of Steve Goodwill
10/09/26	Jacqueline & Paul Rhodes	20.00	WAHS Sports Boosters-In memory of Steve Goodwill
10/09/26	Michael & Barbara McAvoy	25.00	WAHS Sports Boosters-In memory of Steve Goodwill
10/14/26	Sugar Grove American Legion	250.00	PAWSitive Support Program
10/14/26	Doris & Charles Lloyd	25.00	WAHS Sports Boosters-In memory of Steve Goodwill
10/16/26	Bent Run Brewing	200.00	WCCC Protective Services Activities-Support Ohio Trip

WCSD GRANT REPORT

*please note that grants listed as "Not Submitted" occur for a number of reasons, including: change in grant program guidelines/requirements, planned projects proving ineligible for funding, program deadline conflicts with existing building/teacher activities, etc.

Thursday, October 15, 2026

SchoolYear	GrantName	FunderName	Requested	Received	Notes*
2026-27	2026–2027 Pennsylvania Braille Code Project	Pennsylvania Department of Education (PDE)	$5,000.00		In process.
2026-27	2026-27 Competitive Equipment Grant	Pennsylvania Department of Education	$85,000.00		Submitted.
2026-27	2026-27 Feminine Hygiene Products Grant (WCCC)	Pennsylvania Department of Health	$692.40		In process.
2026-27	2026-27 Feminine Hygiene Products Grant (WCSD)	Pennsylvania Department of Health	$6,676.28		In process.
2026-27	2026-27 PARSS School Grants	Pennsylvania Association of Rural and Small Schools (PARSS)			In process.
2026-27	2026-27 School Safety & Mental Health Grants (WCCC)	Pennsylvania Commission on Crime and Delinquency (PCCD)	$70,000.00		Submitted.
2026-27	2026-27 School Safety & Mental Health Grants (WCSD)	Pennsylvania Commission on Crime and Delinquency (PCCD)	$274,033.00		Submitted.
2026-27	2026-27 Supplemental Equipment Grant	Pennsylvania Department of Education	$98,860.00		Submitted.
2026-27	Carl D. Perkins Secondary Local Plan Grant	Pennsylvania Department of Education	$85,268.00	$85,268.00	Awarded.

SchoolYear	GrantName	FunderName	Requested	Received	Notes*
2026-27	Fresh Fruit and Vegetable Program, 2026-27 (BWMS)	Pennsylvania Department of Education			Declined. Bldg does not meet min. Free & Reduced percentages.
2026-27	Fresh Fruit and Vegetable Program, 2026-27 (EES)	Pennsylvania Department of Education			Declined. Bldg does not meet min. Free & Reduced percentages.
2026-27	Fresh Fruit and Vegetable Program, 2026-27 (SAEMS)	Pennsylvania Department of Education			Declined. Bldg does not meet min. Free & Reduced percentages.
2026-27	Fresh Fruit and Vegetable Program, 2026-27 (WAEC)	Pennsylvania Department of Education			Declined. Bldg does not meet min. Free & Reduced percentages.
2026-27	Fresh Fruit and Vegetable Program, 2026-27 (YEMS)	Pennsylvania Department of Education			Declined. Bldg does not meet min. Free & Reduced percentages.
2026-27	Highmark Foundation School Grants Program, 2026-27	Highmark Foundation	$1,000.00	$1,000.00	Awarded. Funding will be applied to the WCSD Healthy Heads Support Program.
2026-27	Laser Welder Grant for WCCC Grant 2026-27	Richard T. Betts Family Foundation	$28,050.00	$28,049.15	Awarded. The grant will fully cover the WCCC laser welder purchase.
2026-27	Pasmart Planning Grant, 2026-27 (WCCC)	Pennsylvania Department of Education	$70,000.00		Declined.
2026-27	Ready To Learn Grant, 2026-27	Pennsylvania Department of Education	$2,444,137.36		Submitted.
2026-27	Title I, Part A (2026-27)	Pennsylvania Department of Education	$1,335,456.00	$1,335,456.00	Awarded.
2026-27	Title II, Part A (2026-27)	Pennsylvania Department of Education	$149,703.00	$149,703.00	Awarded.

SchoolYear	GrantName	FunderName	Requested	Received	Notes*
2026-27	Title IV, Part A (2026-27)	Pennsylvania Department of Education	$113,950.00	$113,950.00	Awarded.
			$4,767,826.04	$1,713,426.15	

Grant Detail Report 2026-27

Report Date 10/15/2026

Grant

Title I, Part A (2026-27)

Funder

Pennsylvania Department of Education

Federal Aid ID # (FAIN)

Assistance Listing # (ALN)

84.010

Due Date: 07/1/2026

Amount Received: $1,335,456.00

Grant Overview

The Title I, Part A grant provides educational support to eligible students in the Warren County School District for SY 2026-27.

Grant

Title II, Part A (2026-27)

Funder

Pennsylvania Department of Education

Federal Aid ID # (FAIN)

Assistance Listing # (ALN)

84.367

Due Date: 07/01/26

Amount Received: $149,703.00

Grant Overview

The Title II, grant provides a variety of professional development activities for WCSD staff during the 2026-27 school year.

Grant

Title IV, Part A (2026-27)

Funder

Pennsylvania Department of Education

Federal Aid ID # (FAIN)

Assistance Listing # (ALN)

84.424

Due Date: 07/01/26

Amount Received: $113,950.00

Grant Overview

The Title IV, Part A grant will provide activities to support well rounded educational opportunities, safe and healthy students, and effective use of technology for the 2026-27 school year.

Grant

Laser Welder Grant for WCCC Grant 2026-27

Funder

Richard T. Betts Family Foundation

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

Due Date: 08/15/26

Amount Received: $28,049.15

Grant Overview

The Warren County Career Center (WCCC) Welding Occupational
Advisory Committee has proposed the purchase of a laser welding system to supplement welding instruction. The unit will provide WCCC students and adult learners through the Warren-Forest Higher
Education Council with additional opportunities for future success.

The administration is requesting $28,050.00 from the Richard T. Betts Family Foundation to purchase one (1) Lincoln Electric Flex Lase Handheld Laser Welding System.

Grant

Highmark Foundation School Grants Program, 2026-27

Funder

Highmark Foundation

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

NA NA

Due Date: 03/31/26

Amount Received: $1,000.00

Grant Overview

The Highmark Foundation is offering the following grants for PA schools:
- Access To Care Grants (up to $7,500)
- Fitness & Nutrition Grants (up to $7,500)
- Social-Emotional Connection Grants (up to $7,500)
- Basic Needs Items Grants ((up to $1,000)

The WCSD is applying for the $1,000 Basic Needs funding for its Healthy Heads Support Program. The program will provide free lice treatment kits to district families in need to help address financial strain, missed school days, and social stigma.

Grant

Carl D. Perkins Secondary Local Plan Grant

Funder

Pennsylvania Department of Education

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

84048A

Due Date: 06/16/2026

Amount Received: $85,268.00

Grant Overview

The intent of the Perkins Grant is to develop the academic, career and technical skills of secondary education students. It supports efforts to: develop challenging academic and technical standards and activities designed to help students meet them; preparation efforts for high skill, high wage, and/or high demand occupations; efforts to integrate academic rigor into career and technical instruction; programs that link postsecondary education to career and technical education students; professional development; and partnerships between local workforce investment boards, secondary schools, AVTS, business and industry, etc.

The Warren County Career Center proposes using the grant for salaries/benefits, contracted services, field trips, and recommended equipment/supplies for programs of study.

WARREN COUNTY SCHOOL DISTRICT

Warren, Pennsylvania

Mister President and Members
Board of School Directors

November 9, 2026

CERTIFICATED PERSONNEL REPORT

LEAVE OF ABSENCES

Turk, Janelle C.: requests approval for a leave of absence in accordance with the Family and Medical Leave Act beginning on December 18, 2026 and continuing through December 22, 2026. Janelle is an Art Instructor at Warren Area High School.

Phillips, Lindsey M.: requests approval for a leave of absence on March 3, 2027 and March 4, 2027 for travel. This leave is in accordance with the WCEA negotiated agreement, Article V, Section 5.12. Lindsey is a Special Education Instructor at Warren Area Elementary Center.

Napolitan, Erin S.: requests approval for a leave of absence on November 6, 2026 and November 9, 2026 for travel. This leave is in accordance with the WCEA negotiated agreement, Article V, Section 5.12. Erin is an Elementary Instructor at Warren Area Elementary Center.

INFORMATIONAL CERTIFICATED PERSONNEL ITEMS

PAYMENT OF VACATION DAYS

The following is a list of Warren County School District Act 93 – Non-Certificated resignees and the amount due to them in accordance with the Act 93 Non-Certificated Administrator Evaluation and Compensation Plan (Article VI, Section C) for their unused accumulated vacation days:

Name	Number of Accumulated Vacation Days	Rate	Payment
Wilson, Braden M.	3.00	$309.14	$927.42

ADVANCED DEGREES

The following professional employees have earned a Master's Degree and have thereafter earned 24 graduate credits. These employees will receive $1,000.00 more in annual salary than what is stated in the Master's column of the 2026/2027 negotiated agreement salary schedule. This will be retroactive to the October 16, 2026 pay.

Linkerhof, Monica C.

Respectfully submitted,
COMMITTEE OF THE WHOLE

de

WARREN COUNTY SCHOOL DISTRICT

Warren, Pennsylvania

Mister President and Members
Board of School Directors

November 9, 2026

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Respectfully submitted,
COMMITTEE OF THE WHOLE

de

WARREN COUNTY SCHOOL DISTRICT
Warren, Pennsylvania

Mister President and Members
Board of School Directors

November 9, 2026

SUPPORT PERSONNEL REPORT

It is recommended that the following be approved:

EMPLOYMENT

Effective January 1, 2020, Act 47 of 2019 requires all employees having contact with children to obtain criminal background checks and the Pennsylvania Child Abuse History Clearance prior to beginning employment. Therefore, the effective dates of the new hires below are subject to all employment requirements being met and determined to be satisfactory to the District.

Donachy, Wendi D.: requests approval to the position as Grade IV Cafeteria Helper at Sheffield Area Elementary Middle School. This will be a Class B position working 5.75 hours per day at the negotiated rate of $15.05 per hour after the probationary period. Wendi will be replacing Sarah Copley who resigned. This will be effective October 19, 2026 with Superintendent approval.

Larsen, Emma K.: requests approval to the position as Building Paraprofessional at Beaty-Warren Middle School. This will be a Class B position working eight (8) hours per day at the negotiated rate of $17.10 per hour after the probationary period. This was a new position that was approved by the Warren County School District Board of School Directors on September 14, 2026. This will be effective October 26, 2026 with Superintendent approval.

Allen, Susan M.: requests approval to the position as Central Attendance Area Grade IV Cafeteria Helper. This is a Class C position working three (3) hours per day at the negotiated rate of $15.05 per hour after the probationary period. Susan will be replacing Anthony Gottschalk who resigned. This will be effective October 26, 2026 with Superintendent approval.

Hanks-Jache, Madison D.: requests approval to the position as Building Paraprofessional at Warren Area High School. This is a Class B position working eight (8) hours per day at the negotiated rate of $17.10 per hour after the probationary period. This was a new position that was approved by the Warren County School District Board of School Directors on September 14, 2026. This will be effective October 26, 2026 with Superintendent approval.

RESIGNATIONS

Simons, Daryl E.: requests approval to resign from her position as Support Nurse for the Warren County School District effective October 27, 2026.

Sweet, Megan K.: requests approval to resign from her position as Secretary for Warren County School District effective November 6, 2026.

SUPPORT PERSONNEL REPORT CONTINUED

RETIREMENTS

Saxman, Jocelyn K.: requests approval to retire from her position as Secretary at Eisenhower Elementary School – Eisenhower Middle/High School effective January 8, 2027.

LEAVE OF ABSENCES

VanOrd, Lori A: requests approval for an extension to her present leave of absence through January 8, 2027, unless sooner terminated. Lori was previously approved for a leave of absence beginning on August 27, 2026 and continuing thought October 27, 2026. This leave is in accordance with the Family and Medical Leave Act. Lori is a Central Attendance Area Paraprofessional for the Warren County School District.

Darling, Lucinda E.: requests approval for a leave of absence in accordance with the Family and Medical Leave Act beginning on October 16, 2026 and continuing through November 9, 2026, unless sooner terminated. Lucinda is a Building Paraprofessional at Beaty-Warren Middle School.

Drum, Katrina M.: requests approval for a leave of absence in accordance with the Family and Medical Leave Act beginning on November 16, 2026 and continuing through December 1, 2026, unless sooner terminated. Katrina is a Grade II Cafeteria Manager at Beaty-Warren Middle School.

Morrison, Alberta J.: requests approval for a leave of absence beginning on October 19, 2026 and continuing through October 23, 2026. This leave is in accordance with the WCESPA negotiated contract, Article XI, Section 7. Alberta is a Grade IV Cafeteria Helper at Eisenhower Elementary School – Eisenhower Middle/High School.

ADDITIONAL HOURS

Morse, Laura L.: requests approval to have 15 minutes added to her position as Grade III Custodian at Youngsville Elementary Middle School – Warren County School District. With this additional time, Laura will work a total of eight (8) hours per day and will remain a Class A employee. This will be effective October 26, 2026.

INFORMATIONAL SUPPORT PERSONNEL ITEMS

VOLUNTARY TRANSFERS

Fedorchuk, Kirk A.: voluntarily transferring from his position as Grade HH Custodian at Eisenhower Elementary School - Eisenhower Middle/High School – Warren County School District to the position as Grade III Custodian at Eisenhower Elementary School - Eisenhower Middle/High School – Warren County School District. Kirk will be replacing James Gray who resigned. This will be effective October 19, 2026.

INFORMATIONAL SUPPORT PERSONNEL ITEMS CONTINUED

PAYMENT OF VACATION DAYS

The following is a list of Warren County School District support personnel employees who have retired or resigned and the amount due to them in accordance with the WCESPA negotiated agreement (Article XVI, Vacation, Section 8) for their unused accumulated vacation days:

Name	Number of Accumulated Vacation Days	Rate	Payment
Benjamin, Samuel J.	8.823	$134.85	$1,189.78
Griffin, Michael B.	27.00	$168.08	$4,538.16

PAYMENT OF SICK/PERSONNEL DAYS

The following is a list of Warren County School District support personnel retirees and the amount due to them in accordance with the WCESPA negotiated agreement (Article XX, Retirement of Employee, Section 1) for their unused accumulated sick/personal days:

Name	Number of Accumulated Sick/Personal Days	Rate	Payment
Johnson, Susan L.	9.477	$35.00	$331.70
Griffin, Michael B.	33.25	$35.00	$1,163.75

Respectfully submitted,
COMMITTEE OF THE WHOLE
de

WARREN COUNTY SCHOOL DISTRICT
Warren, Pennsylvania

Mister President and Members
Board of School Directors

November 9, 2026

SUPPORT PERSONNEL REPORT

It is recommended that the following be approved:

EMPLOYMENT

Effective January 1, 2020, Act 47 of 2019 requires all employees having contact with children to obtain criminal background checks and the Pennsylvania Child Abuse History Clearance prior to beginning employment. Therefore, the effective dates of the new hires below are subject to all employment requirements being met and determined to be satisfactory to the District.

Donachy, Wendi D.: requests approval to the position as Grade IV Cafeteria Helper at Sheffield Area Elementary Middle School. This will be a Class B position working 5.75 hours per day at the negotiated rate of $15.05 per hour after the probationary period. Wendi will be replacing Sarah Copley who resigned. This will be effective October 19, 2026 with Superintendent approval.

Larsen, Emma K.: requests approval to the position as Building Paraprofessional at Beaty-Warren Middle School. This will be a Class B position working eight (8) hours per day at the negotiated rate of $17.10 per hour after the probationary period. This was a new position that was approved by the Warren County School District Board of School Directors on September 14, 2026. This will be effective October 26, 2026 with Superintendent approval.

Allen, Susan M.: requests approval to the position as Central Attendance Area Grade IV Cafeteria Helper. This is a Class C position working three (3) hours per day at the negotiated rate of $15.05 per hour after the probationary period. Susan will be replacing Anthony Gottschalk who resigned. This will be effective October 26, 2026 with Superintendent approval.

Hanks-Jache, Madison D.: requests approval to the position as Building Paraprofessional at Warren Area High School. This is a Class B position working eight (8) hours per day at the negotiated rate of $17.10 per hour after the probationary period. This was a new position that was approved by the Warren County School District Board of School Directors on September 14, 2026. This will be effective October 26, 2026 with Superintendent approval.

RESIGNATIONS

Simons, Daryl E.: requests approval to resign from her position as Support Nurse for the Warren County School District effective October 27, 2026.

Sweet, Megan K.: requests approval to resign from her position as Secretary for Warren County School District effective November 6, 2026.

SUPPORT PERSONNEL REPORT CONTINUED

RETIREMENTS

Saxman, Jocelyn K.: requests approval to retire from her position as Secretary at Eisenhower Elementary School – Eisenhower Middle/High School effective January 8, 2027.

LEAVE OF ABSENCES

VanOrd, Lori A: requests approval for an extension to her present leave of absence through January 8, 2027, unless sooner terminated. Lori was previously approved for a leave of absence beginning on August 27, 2026 and continuing thought October 27, 2026. This leave is in accordance with the Family and Medical Leave Act. Lori is a Central Attendance Area Paraprofessional for the Warren County School District.

Darling, Lucinda E.: requests approval for a leave of absence in accordance with the Family and Medical Leave Act beginning on October 16, 2026 and continuing through November 9, 2026, unless sooner terminated. Lucinda is a Building Paraprofessional at Beaty-Warren Middle School.

Drum, Katrina M.: requests approval for a leave of absence in accordance with the Family and Medical Leave Act beginning on November 16, 2026 and continuing through December 1, 2026, unless sooner terminated. Katrina is a Grade II Cafeteria Manager at Beaty-Warren Middle School.

Morrison, Alberta J.: requests approval for a leave of absence beginning on October 19, 2026 and continuing through October 23, 2026. This leave is in accordance with the WCESPA negotiated contract, Article XI, Section 7. Alberta is a Grade IV Cafeteria Helper at Eisenhower Elementary School – Eisenhower Middle/High School.

ADDITIONAL HOURS

Morse, Laura L.: requests approval to have 15 minutes added to her position as Grade III Custodian at Youngsville Elementary Middle School – Warren County School District. With this additional time, Laura will work a total of eight (8) hours per day and will remain a Class A employee. This will be effective October 26, 2026.

INFORMATIONAL SUPPORT PERSONNEL ITEMS

VOLUNTARY TRANSFERS

Fedorchuk, Kirk A.: voluntarily transferring from his position as Grade HH Custodian at Eisenhower Elementary School - Eisenhower Middle/High School – Warren County School District to the position as Grade III Custodian at Eisenhower Elementary School - Eisenhower Middle/High School – Warren County School District. Kirk will be replacing James Gray who resigned. This will be effective October 19, 2026.

INFORMATIONAL SUPPORT PERSONNEL ITEMS CONTINUED

PAYMENT OF VACATION DAYS

The following is a list of Warren County School District support personnel employees who have retired or resigned and the amount due to them in accordance with the WCESPA negotiated agreement (Article XVI, Vacation, Section 8) for their unused accumulated vacation days:

Name	Number of Accumulated Vacation Days	Rate	Payment
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Griffin, Michael B.	27.00	$168.08	$4,538.16

PAYMENT OF SICK/PERSONNEL DAYS

The following is a list of Warren County School District support personnel retirees and the amount due to them in accordance with the WCESPA negotiated agreement (Article XX, Retirement of Employee, Section 1) for their unused accumulated sick/personal days:

Name	Number of Accumulated Sick/Personal Days	Rate	Payment
Johnson, Susan L.	9.477	$35.00	$331.70
Griffin, Michael B.	33.25	$35.00	$1,163.75

Respectfully submitted,
COMMITTEE OF THE WHOLE
de

WARREN COUNTY SCHOOL DISTRICT
Volunteers
2026/2027 School Year
November 9, 2026

Beaty Warren Middle School
Adam Miller

Eisenhower Elementary School/
Eisenhower Middle High School
Charissa Agens+
Easton Hedman
Dustin Wilcox

Sheffield Area Elementary Middle School
Christine Gustafson
Brittany Spicer

Warren Area High School
Brian Ferry+

Youngsville Elementary Middle School
Tiffany Beattie*
Brianne Mitchell+*
Allison Pavlock
Barbara Roberts+
Jerica Slack

+TB Test
*Superintendent Approval

WARREN COUNTY SCHOOL DISTRICT
Volunteers
2026/2027 School Year
November 9, 2026

Beaty Warren Middle School
Adam Miller

Eisenhower Elementary School/
Eisenhower Middle High School
Charissa Agens+
Easton Hedman
Dustin Wilcox

Sheffield Area Elementary Middle School
Christine Gustafson
Brittany Spicer

Warren Area High School
Brian Ferry+

Youngsville Elementary Middle School
Tiffany Beattie*
Brianne Mitchell+*
Allison Pavlock
Barbara Roberts+
Jerica Slack

+TB Test
*Superintendent Approval

WARREN COUNTY SCHOOL DISTRICT
Warren, Pennsylvania

October 26, 2026

Mr. President and Members Board
of School Directors

ATHLETIC SUPPLEMENTAL CONTRACTS

It is recommended that the following be approved:

EMPLOYMENT
The following individual(s) are subject to the restriction that any new hires shall not be finalized and, unless all of the requirements for provisional employment have been met, shall not be permitted to work or have direct contact with children until all criminal history requirements, child abuse clearance requirements, and Act 168 requirements have been complied with and the results are determined to be satisfactory to the District.

BEATY WARREN MIDDLE SCHOOL	BOYS' WRESTLING- ASSISTANT COACH MS David Tudor
	BOYS' WRESTLING- INTRAMURAL COACH MS Ryan Wellner
	WINTER CHEERLEADING- INTRAMURAL COACH MS Brianna Richard
SHEFFIELD AREA ELEMENTARY MIDDLE SCHOOL	GIRLS' VOLLEYBALL- ASSISTANT COACH MS Brandi Dunn
	CHEERLEADING – WINTER – ASSISTANT COACH MS Kari Smith Morgan Briggs
WARREN AREA HIGH SCHOOL	BOYS' WRESTLING- ASSISTANT COACH MS Garrett Eddy
WARREN AREA HIGH SCHOOL	SWIMMING- HEAD COACH Mark Medina

RESIGNATIONS

YOUNGSVILLE ELEMENTARY MIDDLE SCHOOL	GIRLS' VOLLEYBALL- ASSISTANT COACH MS Michelle Johnson
BEATY WARREN MIDDLE SCHOOL	TRACK- ASSISTANT COACH MS Jinelle Salvatore

Respectfully submitted,

HM
*Superintendent Approved

WARREN COUNTY SCHOOL DISTRICT
Warren, Pennsylvania

October 26, 2026

Mr. President and Members Board
of School Directors

ATHLETIC SUPPLEMENTAL CONTRACTS

It is recommended that the following be approved:

EMPLOYMENT
The following individual(s) are subject to the restriction that any new hires shall not be finalized and, unless all of the requirements for provisional employment have been met, shall not be permitted to work or have direct contact with children until all criminal history requirements, child abuse clearance requirements, and Act 168 requirements have been complied with and the results are determined to be satisfactory to the District.

BEATY WARREN MIDDLE SCHOOL	BOYS' WRESTLING- ASSISTANT COACH MS David Tudor
	BOYS' WRESTLING- INTRAMURAL COACH MS Ryan Wellner
	WINTER CHEERLEADING- INTRAMURAL COACH MS Brianna Richard
SHEFFIELD AREA ELEMENTARY MIDDLE SCHOOL	GIRLS' VOLLEYBALL- ASSISTANT COACH MS Brandi Dunn
	CHEERLEADING – WINTER – ASSISTANT COACH MS Kari Smith Morgan Briggs
WARREN AREA HIGH SCHOOL	BOYS' WRESTLING- ASSISTANT COACH MS Garrett Eddy
WARREN AREA HIGH SCHOOL	SWIMMING- HEAD COACH Mark Medina

RESIGNATIONS

YOUNGSVILLE ELEMENTARY MIDDLE SCHOOL	GIRLS' VOLLEYBALL- ASSISTANT COACH MS Michelle Johnson
BEATY WARREN MIDDLE SCHOOL	TRACK- ASSISTANT COACH MS Jinelle Salvatore

Respectfully submitted,

HM
*Superintendent Approved

WARREN COUNTY SCHOOL DISTRICT 2026-2027 SCHOOL YEAR - FALL COACH LIST

Beaty Warren Middle School 03-3200-000-50-06-000 / 192

School	Last Name	First Name	Position	26.27 Contracted Pay	Season	BUN #	Account
BWMS	Knapp	Michael	Basketball-Boys' - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-06-000	192
BWMS	Onuffer	Steven	Basketball-Boys' - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-06-000	192
BWMS	Johnson	Diane	Cheerleading - Winter Assistant Coach MS	$2,823.23	Winter	03-3200-000-50-06-000	192
BWMS	**Richard**	**Brianna**	Cheerleading - Winter Intermural Coach MS	$1,108.99	Winter	03-3200-000-50-06-000	192
BWMS	Baldensperger	Sue	Volleyball-Girls' - Assistant Coach MS (Season Starts Late - January)	$2,823.23	Winter	03-3200-000-50-06-000	192
BWMS	Dolan	Michael	Volleyball-Girls' - Assistant Coach MS (Season Starts Late - January)	$2,823.23	Winter	03-3200-000-50-06-000	192
BWMS	**Tudor**	**David**	Wrestling-Boys' - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-06-000	192
BWMS	**Wellner**	**Ryan**	Wrestling-Boys' - Intramural Coach MS	$1,108.99	Winter	03-3200-000-50-06-000	192
BWMS	Wiles	James	Wrestling-Girls' - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-06-000	192
			Total	$25,528.31			

Sheffield Area Elementary Middle School 03-3200-000-50-09-000 / 192

School	Last Name	First Name	Position	26.27 Contracted Pay	Season	BUN #	Account
SAEMS	Richards	Anthony	Basketball-Boys' - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-09-000	192
SAEMS	Richards	Terrence	Basketball-Boys' - Intermural Coach MS	$1,108.99	Winter	03-3200-000-50-09-000	192
SAEMS	**Briggs**	**Morgan**	Cheerleading - Winter - Assistant Coach MS	$1,411.62	Winter	03-3200-000-50-09-000	192
SAEMS	**Smith**	**Kari**	Cheerleading - Winter - Assistant Coach MS	$1,411.61	Winter	03-3200-000-50-09-000	192
SAEMS	**Dunn**	**Brandi**	Volleyball-Girls' - Assistant Coach MS	$2,823.23	Winter	03-3200-000-50-09-000	192
SAEMS	OPEN		Volleyball-Girls' - Intramural Coach MS	$1,108.99	Winter	03-3200-000-50-09-000	192
SAEMS	Holden	Tom	Wrestling - Assistant Coach MS	$2,823.23	Winter	03-3200-000-50-09-000	192
SAEMS	OPEN		Wrestling - Intramural Coach MS	$1,108.99	Winter	03-3200-000-50-09-000	192
			Total	$15,506.82			

Eisenhower Middle High School 03-3200-000-50-01-000 / 192

School	Last Name	First Name	Position	26.27 Contracted Pay	Season	BUN #	Account
EMHS	OPEN		Basketball-Boys' - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-01-000	192
EMHS	OPEN		Basketball-Boys' - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-01-000	192
EMHS	Pellegrino	Joseph	Basketball-Boys' - Assistant Coach	$3,710.16	Winter	03-3200-000-50-01-000	192
EMHS	Mangini	Ryan	Basketball-Boys' - Head Coach	$5,807.60	Winter	03-3200-000-50-01-000	192
EMHS	Rockwell	Cassie	Basketball-Girls' - Assistant Coach	$3,710.16	Winter	03-3200-000-50-01-000	192
EMHS	Steinberg Jr	Duane	Basketball-Girls' - Head Coach	$5,807.60	Winter	03-3200-000-50-01-000	192
EMHS	Chapman-Heubach	Nicole	Cheerleading - Winter Head Coach	$3,952.52	Winter	03-3200-000-50-01-000	192

EMHS	Lund	Ashley	Volleyball-Girls' - Assistant Coach MS	$2,823.23	Winter	03-3200-000-50-01-000	192
EMHS	Williams	Mark	Wrestling - Assistant Coach	$3,710.16	Winter	03-3200-000-50-01-000	192
EMHS	Lindell	Jared	Wrestling - Head Coach	$5,807.60	Winter	03-3200-000-50-01-000	192
			Total	$42,749.35			

Warren Area High School 03-3200-000-50-04-000 / 192

School	Last Name	First Name	Position	26.27 Contracted Pay	Season	BUN #	Account
WAHS	McGraw	Joseph E	Basketball-Boy's Grade 9 - Assistant Coach	$2,823.23	Winter	03-3200-000-50-04-000	192
WAHS	Baum	Jodi	Basketball-Boys' Grade 9 - Intermural Coach	$1,108.99	Winter	03-3200-000-50-04-000	192
WAHS	Eaton	Jeffrey	Basketball-Boys' - Assistant Coach	$3,710.16	Winter	03-3200-000-50-04-000	192
WAHS	Berdine	Jeffrey	Basketball-Boys' - Head Coach	$5,807.60	Winter	03-3200-000-50-04-000	192
WAHS	Haibach	Morgan	Basketball-Girls' - Assistant Coach	$3,710.16	Winter	03-3200-000-50-04-000	192
WAHS	Phillips	Jenny	Basketball-Girls' - Head Coach	$5,807.60	Winter	03-3200-000-50-04-000	192
WAHS	Critzer	Shaina	Cheerleading - Winter Assistant Coach	$2,823.23	Winter	03-3200-000-50-04-000	192
WAHS	Weissinger	Holly	Cheerleading - Winter Head Coach	$3,952.52	Winter	03-3200-000-50-04-000	192
WAHS	Weissinger	Holly	Competitive Cheerleading	$1,108.99	Winter	03-3200-000-50-04-000	192
WAHS	OPEN		Swimming - Assistant Coach	$2,823.23	Winter	03-3200-000-50-04-000	192
WAHS	**Medina**	**Mark**	Swimming - Head Coach	$3,952.52	Winter	03-3200-000-50-04-000	192
WAHS	Dustin	Kevin	Unified Bocce - Intermural Coach	$1,108.99	Winter	03-3200-000-50-04-000	192
WAHS	Onoratti	Cayla	Unified Bocce - Head Coach	$2,823.23	Winter	03-3200-000-50-04-000	192
WAHS	Kramer	James	Wrestling-Boys' - Assistant Coach	$3,710.16	Winter	03-3200-000-50-04-000	192
WAHS	**Eddy**	**Garrett**	Wrestling- Boys' - Assistant Coach	$3,710.16	Winter	03-3200-000-50-04-000	192
WAHS	Eason	Koltyn	Wrestling-Boys' - Head Coach	$5,807.60	Winter	03-3200-000-50-04-000	192
WAHS	Waite	Paul	Wrestling-Girls' - Assistant Coach	$3,710.16	Winter	03-3200-000-50-04-000	192
WAHS	Baldensperger	Glenn	Wrestling-Girls' - Head Coach	$5,807.60	Winter	03-3200-000-50-04-000	192
			Total	$64,306.13			

Youngsville Elementary Middle School 03-3200-000-50-32-000 / 192

School	Last Name	First Name	Position	25.26 Contracted Pay	Season	BUN #	Account
YEMS	OPEN		Basketball-Boys' - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-32-000	192
YEMS	OPEN		Basketball-Boys' - Intermural Coach MS	$1,108.99	Winter	03-3200-000-50-32-000	192
YEMS	OPEN		Volleyball-Girls' - Assistant Coach MS	$2,823.23	Winter	03-3200-000-50-32-000	192
YEMS	Rex	Darcy	Volleyball-Girls' - Assistant Coach MS	$2,823.23	Winter	03-3200-000-50-32-000	192
YEMS	Suydan	Timothy	Wrestling - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-32-000	192
			Total	$14,175.77			

WARREN COUNTY SCHOOL DISTRICT 2026-2027 SCHOOL YEAR - FALL COACH LIST

Beaty Warren Middle School 03-3200-000-50-06-000 / 192

School	Last Name	First Name	Position	26.27 Contracted Pay	Season	BUN #	Account
BWMS	Knapp	Michael	Basketball-Boys' - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-06-000	192
BWMS	Onuffer	Steven	Basketball-Boys' - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-06-000	192
BWMS	Johnson	Diane	Cheerleading - Winter Assistant Coach MS	$2,823.23	Winter	03-3200-000-50-06-000	192
BWMS	**Richard**	**Brianna**	Cheerleading - Winter Intermural Coach MS	$1,108.99	Winter	03-3200-000-50-06-000	192
BWMS	Baldensperger	Sue	Volleyball-Girls' - Assistant Coach MS (Season Starts Late - January)	$2,823.23	Winter	03-3200-000-50-06-000	192
BWMS	Dolan	Michael	Volleyball-Girls' - Assistant Coach MS (Season Starts Late - January)	$2,823.23	Winter	03-3200-000-50-06-000	192
BWMS	**Tudor**	**David**	Wrestling-Boys' - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-06-000	192
BWMS	**Wellner**	**Ryan**	Wrestling-Boys' - Intramural Coach MS	$1,108.99	Winter	03-3200-000-50-06-000	192
BWMS	Wiles	James	Wrestling-Girls' - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-06-000	192
			Total	**$25,528.31**			

Sheffield Area Elementary Middle School 03-3200-000-50-09-000 / 192

School	Last Name	First Name	Position	26.27 Contracted Pay	Season	BUN #	Account
SAEMS	Richards	Anthony	Basketball-Boys' - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-09-000	192
SAEMS	Richards	Terrence	Basketball-Boys' - Intermural Coach MS	$1,108.99	Winter	03-3200-000-50-09-000	192
SAEMS	**Briggs**	**Morgan**	Cheerleading - Winter - Assistant Coach MS	$1,411.62	Winter	03-3200-000-50-09-000	192
SAEMS	**Smith**	**Kari**	Cheerleading - Winter - Assistant Coach MS	$1,411.61	Winter	03-3200-000-50-09-000	192
SAEMS	**Dunn**	**Brandi**	Volleyball-Girls' - Assistant Coach MS	$2,823.23	Winter	03-3200-000-50-09-000	192
SAEMS	OPEN		Volleyball-Girls' - Intramural Coach MS	$1,108.99	Winter	03-3200-000-50-09-000	192
SAEMS	Holden	Tom	Wrestling - Assistant Coach MS	$2,823.23	Winter	03-3200-000-50-09-000	192
SAEMS	OPEN		Wrestling - Intramural Coach MS	$1,108.99	Winter	03-3200-000-50-09-000	192
			Total	**$15,506.82**			

Eisenhower Middle High School 03-3200-000-50-01-000 / 192

School	Last Name	First Name	Position	26.27 Contracted Pay	Season	BUN #	Account
EMHS	OPEN		Basketball-Boys' - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-01-000	192
EMHS	OPEN		Basketball-Boys' - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-01-000	192
EMHS	Pellegrino	Joseph	Basketball-Boys' - Assistant Coach	$3,710.16	Winter	03-3200-000-50-01-000	192
EMHS	Mangini	Ryan	Basketball-Boys' - Head Coach	$5,807.60	Winter	03-3200-000-50-01-000	192
EMHS	Rockwell	Cassie	Basketball-Girls' - Assistant Coach	$3,710.16	Winter	03-3200-000-50-01-000	192
EMHS	Steinberg Jr	Duane	Basketball-Girls' - Head Coach	$5,807.60	Winter	03-3200-000-50-01-000	192
EMHS	Chapman-Heubach	Nicole	Cheerleading - Winter Head Coach	$3,952.52	Winter	03-3200-000-50-01-000	192

EMHS	Lund	Ashley	Volleyball-Girls' - Assistant Coach MS	$2,823.23	Winter	03-3200-000-50-01-000	192
EMHS	Williams	Mark	Wrestling - Assistant Coach	$3,710.16	Winter	03-3200-000-50-01-000	192
EMHS	Lindell	Jared	Wrestling - Head Coach	$5,807.60	Winter	03-3200-000-50-01-000	192
			Total	**$42,749.35**			

Warren Area High School 03-3200-000-50-04-000 / 192

School	Last Name	First Name	Position	26.27 Contracted Pay	Season	BUN #	Account
WAHS	McGraw	Joseph E	Basketball-Boy's Grade 9 - Assistant Coach	$2,823.23	Winter	03-3200-000-50-04-000	192
WAHS	Baum	Jodi	Basketball-Boys' Grade 9 - Intermural Coach	$1,108.99	Winter	03-3200-000-50-04-000	192
WAHS	Eaton	Jeffrey	Basketball-Boys' - Assistant Coach	$3,710.16	Winter	03-3200-000-50-04-000	192
WAHS	Berdine	Jeffrey	Basketball-Boys' - Head Coach	$5,807.60	Winter	03-3200-000-50-04-000	192
WAHS	Haibach	Morgan	Basketball-Girls' - Assistant Coach	$3,710.16	Winter	03-3200-000-50-04-000	192
WAHS	Phillips	Jenny	Basketball-Girls' - Head Coach	$5,807.60	Winter	03-3200-000-50-04-000	192
WAHS	Critzer	Shaina	Cheerleading - Winter Assistant Coach	$2,823.23	Winter	03-3200-000-50-04-000	192
WAHS	Weissinger	Holly	Cheerleading - Winter Head Coach	$3,952.52	Winter	03-3200-000-50-04-000	192
WAHS	Weissinger	Holly	Competitive Cheerleading	$1,108.99	Winter	03-3200-000-50-04-000	192
WAHS	OPEN		Swimming - Assistant Coach	$2,823.23	Winter	03-3200-000-50-04-000	192
WAHS	**Medina**	**Mark**	Swimming - Head Coach	$3,952.52	Winter	03-3200-000-50-04-000	192
WAHS	Dustin	Kevin	Unified Bocce - Intermural Coach	$1,108.99	Winter	03-3200-000-50-04-000	192
WAHS	Onoratti	Cayla	Unified Bocce - Head Coach	$2,823.23	Winter	03-3200-000-50-04-000	192
WAHS	Kramer	James	Wrestling-Boys' - Assistant Coach	$3,710.16	Winter	03-3200-000-50-04-000	192
WAHS	**Eddy**	**Garrett**	Wrestling- Boys' - Assistant Coach	$3,710.16	Winter	03-3200-000-50-04-000	192
WAHS	Eason	Koltyn	Wrestling-Boys' - Head Coach	$5,807.60	Winter	03-3200-000-50-04-000	192
WAHS	Waite	Paul	Wrestling-Girls' - Assistant Coach	$3,710.16	Winter	03-3200-000-50-04-000	192
WAHS	Baldensperger	Glenn	Wrestling-Girls' - Head Coach	$5,807.60	Winter	03-3200-000-50-04-000	192
			Total	**$64,306.13**			

Youngsville Elementary Middle School 03-3200-000-50-32-000 / 192

School	Last Name	First Name	Position	25.26 Contracted Pay	Season	BUN #	Account
YEMS	OPEN		Basketball-Boys' - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-32-000	192
YEMS	OPEN		Basketball-Boys' - Intermural Coach MS	$1,108.99	Winter	03-3200-000-50-32-000	192
YEMS	OPEN		Volleyball-Girls' - Assistant Coach MS	$2,823.23	Winter	03-3200-000-50-32-000	192
YEMS	Rex	Darcy	Volleyball-Girls' - Assistant Coach MS	$2,823.23	Winter	03-3200-000-50-32-000	192
YEMS	Suydan	Timothy	Wrestling - Assistant Coach MS	$3,710.16	Winter	03-3200-000-50-32-000	192
			Total	**$14,175.77**			

WARREN COUNTY SCHOOL DISTRICT
Warren, Pennsylvania

October 26, 2026

Mr. President and Members
Board of School Directors

CO-CURRICULAR/INSTRUCTIONAL SUPPLEMENTAL CONTRACTS

It is recommended that the following be approved:

EMPLOYMENT
The following individual(s) are subject to the restriction that any new hires shall not be finalized and, unless all of the requirements for provisional employment have been met, shall not be permitted to work or have direct contact with children until all criminal history requirements, child abuse clearance requirements, and Act 168 requirements have been complied with and the results are determined to be satisfactory to the District.

NONE AT THIS TIME.

RESIGNATIONS

Sheffield Area Elementary Middle School

Student Government Advisor – National Junior Honor Society
Heidi Colosimo

Respectfully submitted,

RLH
*Superintendent Approval

WARREN COUNTY SCHOOL DISTRICT
Warren, Pennsylvania

October 26, 2026

Mr. President and Members
Board of School Directors

CO-CURRICULAR/INSTRUCTIONAL SUPPLEMENTAL CONTRACTS

It is recommended that the following be approved:

EMPLOYMENT
The following individual(s) are subject to the restriction that any new hires shall not be finalized and, unless all of the requirements for provisional employment have been met, shall not be permitted to work or have direct contact with children until all criminal history requirements, child abuse clearance requirements, and Act 168 requirements have been complied with and the results are determined to be satisfactory to the District.

NONE AT THIS TIME.

RESIGNATIONS

Sheffield Area Elementary Middle School

Student Government Advisor – National Junior Honor Society
Heidi Colosimo

Respectfully submitted,

RLH
*Superintendent Approval

Gaggle.Net, Inc.
P.O. Box 736907
Chicago, IL 60673-6907
800-288-7750
www.gaggle.net

Gaggle Quote

Warren County School District intends to implement and use the Gaggle services as outlined below:

Service Details

DESCRIPTION	NOTES	QUANTITY	UNIT PRICE	DISCOUNT	NET UNIT PRICE	NET TOTAL
Gaggle Safety Management - Office 365 - Student	Email and OneDrive	3,447	$7.00	$0.50	$6.50	$22,405.50
Learn More: https://www.gaggle.net/safety-management						
Gaggle Safety Management - Microsoft Teams - Student		3,447	$3.00	$0.00	$3.00	$10,341.00
Learn More: https://www.gaggle.net/safety-management						
Gaggle Safety Management: Web Activity Monitor - Chrome	Extension	2,116	$0.00	$0.00	$0.00	$0.00
Learn More: https://news.gaggle.net/web-activity-monitoring						
Gaggle Safety Management: Web Activity Monitor - Edge	Extension	2,116	$0.00	$0.00	$0.00	$0.00
Learn More: https://news.gaggle.net/web-activity-monitoring						
					TOTAL:	$32,746.50

PRICING TERM: 12 Month Annual
SERVICE TERM: 1/1/2027 - 12/31/2027
VALID THROUGH: 12/31/2027
ADDITIONAL INFO:

*Does not include any applicable sales tax.

Please send Purchase Orders to accounting@gaggle.net.

While this letter shall not constitute a legal binding license, it is an expression of the intent of both parties to work towards formalizing a legally binding agreement.

Upon the commencement of service; Gaggle's applicable Quote, Invoice, Terms of Service, Service Level Agreement, Privacy Policy, Student Data Privacy Notice along with future engagements and renewals of service; are hereby acknowledged and incorporated by reference.

Quote Number: Q-127861

Account Number: 156402
Order Form Number: Q4308929
Valid Until: 12/08/2026

Zoom Communications, Inc. ('Zoom')
55 Almaden Blvd, 6th Floor
San Jose, CA

Billed To	Sold To
Customer: Warren County School District **Account Legal Name:** WARREN COUNTY SCHOOL DISTRICT **Contact Name:** Cathy wolf **Address:** 6820 Market Street Russell,Pennsylvania 16345, United States **Email Address:** wolfc@wcsdpa.org **Phone:** (814) 723-0574	**Customer:** Warren County School District **Account Legal Name:** WARREN COUNTY SCHOOL DISTRICT **Contact Name:** Misty Weber **Address:** 347 East Fifth Avenue Warren,Pennsylvania 16345, United States **Email Address:** webermd@wcsdpa.org **Phone:** (814) 723-0574
Auto Renew: No **Initial Paid Subscription Term:** 12 Months **Paid Period Start Date:** 12/08/2026	**Billing Method:** Email **Currency:** USD **Payment Term:** Net 30

This Zoom Order Form and any other Order Forms that reference this Order Form are governed by the Zoom Terms of Service found at https://explore.zoom.us/en/terms/ (unless Customer and Zoom have entered a written governing Master Subscription Agreement, in which case such written agreement will govern).

SERVICE	BILLING PERIOD	QUANTITY	PRICE	TOTAL
Webinar 1000 Annual	Annual	1	USD 2,890.00	USD 2,890.00
Cloud Recording Annual Prepay 200 GB Monthly Usage	Annual	1	USD 480.00	USD 480.00
Cloud Recording 200 GB - overage fee	Month	NA	USD 1.5000	NA
Zoom Workplace for Education School and Campus Annual	Annual	23	USD 102.00	USD 2,346.00

(Before Taxes) Annual Payment:	USD 5,716.00

The terms of this Order Form, including any applied discounts, are time-sensitive and must be accepted by Customer via a signature to this Order Form by December 8, 2026 (the "Valid Until Date") or they may be modified or revoked in Zoom's sole discretion. Please return this Order Form timely to maintain the current proposal structure. Nothing in this Section alters Zoom's right to reject this Order Form in its entirety if not duly signed and received by Zoom on or before the Valid Until Date.

Payment Schedule Summary (Before Taxes)
First Payment: USD 5,716.00

Other Terms & Notes
Zoom One is rebranding to Zoom Workplace! This new name does not impact your services. **Other:** **Named Host -** means any licensed host who may host an unlimited number of meetings, one meeting at a time, during the Term using the Service. Any meeting will have at least one Named Host. Unless Customer has purchased an extended capacity, the number of participants (participants do not require a license) will not exceed 300 per meeting. Named Host license may not be shared or used by anyone other than the individual to whom the Named Host license is assigned. **Zoom Workplace for Education School and Campus:** Zoom Workplace for Education School and Campus Named Host Plan includes 300 Meeting capacity, 5 GB Cloud Storage, unlimited Whiteboard, Zoom Canvas, Zoom Scheduler, Workspace Reservation, Visitor Management, Zoom Tasks, Zoom Hub, Custom Avatars, ZoomMate and Translated Captions. **Fees** - The fees for the Services, if any, are described in the Order Form. The actual fees may also include overage amounts or per use charges for audio and/or cloud recording in addition to the fees in the Order, if such use is higher than the amounts described in the Order, and you agree to pay these amounts or charges if you incur them. Invoicing for Services begins on the first day that the service is available for use by the Customer and monthly there after for the duration Term, except for annual pre-pay option which is invoiced once in the first month of the annual term. Amendment orders will co-term with the existing subscription term end date. Invoices are pro-rated from paid period start date to base subscription end date. Purchase order, if any, issued in connection with this order should reference the above order form number. Commitments not utilized by the Customer during the month for which they are committed may not be carried forward into any subsequent month or term. All invoices for the subscription Services listed herein will be provided to the Customer via the billing email address associated with the corresponding Zoom Account. All prices shown for Zoom services are exclusive of taxes and fees. The terms ‘taxes' and 'fees' include but are not limited to: US state and local taxes, VAT, GST, HST, JCT, any other consumption based taxes, Digital Service Taxes, Universal Service Fund, or other telecom regulatory fees and Withholding Taxes that may apply upon making payments to Zoom. Any taxes that apply will be based on the prevailing rates in place at the time of invoicing. If you are exempt from any of these taxes or fees, please submit your exemption documentation online through the Billing Management section of your account. The document will be reviewed and if approved, will exempt you from all applicable taxes. *Professional Services, if purchased, will be presented in a separate Order Form.*

Accepted and agreed as of the date specified below by the authorized representative of Customer

Signature:
Print Name:

Date:
Zoom Service Effective Date: 12/8/2026
PO # (If Applicable):

The Services will be activated within 48 hours of order signature or Zoom Service Effective Date, whichever is later.

Zoom reserves the right at its sole discretion to accept Order Forms received after the Valid Until date.

If a PO# is required for processing the invoice related to this order, please provide a PO with this order. If issuance of PO is delayed, please provide a PO within 5 days of the service effective date via email to *purchase-orders@zoom.us*. Notwithstanding the foregoing, the period for payment shall commence as of the applicable invoice date. Such payment period shall not restart based on any delays in issuing a Purchase Order or any procurement process.

Lifetouch
Shutterfly Lifetouch, LLC

Service Agreement

Beaty-Warren Middle School

Lifetouch ID: 79197
Account Representative Email: dmorse@lifetouch.com

School Year(s): 2027-2028
Agreement Length: 1

Account Information

Beaty-Warren Middle School
2 E 3rd Ave
Warren, PA 16365-2685

Main Phone: 814-723-5200
Enrollment: 760
Grades: 5 - 8

Summary of Programs Provided

✓ Fall Individuals	☐ Yearbook	☐ Groups	☐ Commencements
✓ Spring Individuals	☐ Prestige Seniors	☐ Dance	☐ Other/Misc
☐ Underclass Grads	☐ Sports	☐ Special Events	

Program Type*	Start Date	End Date	Setup Time	Start Time	End Time	Est. Photo'd	Setup Location
Fall Individuals - Original							
Spring Individuals - Original							

*All dates are tentative and subject to change or TBD if blank.

Account Services

✓ Yearbook - Media CD/DMD

☐ Storefront — Storefront Contact:

☐ Lifetouch Portal — Lifetouch Portal Contact:

Picture Day Notify is a complimentary service included when parent/guardian emails are provided.

Other Services

Digital Media Download - Medium Res - Yearbook
Lab Media Download - Wall Composite
Photo Labels
ID Services

Additional Details

Program	Incentive Details
Fall Individual	Eligible for up to 10% commission paid on net sales to end customers based upon % of students with purchases.
Spring Individual	Eligible for up to 20% commission paid on net sales to end customers based upon % of students with purchases.

1 - Digital Camera

Contact information

Contact Name	Title	Phone	Email
Rob Cook	President	814-723-5200	cookr@wcsdpa.org
Taylor Trisket	Executive Secretary	814-723-5200	triskett@wcsdpa.org

Agreement Terms

AUTHORIZED ACTIVITY: The account noted above (referred to as "you") designates Shutterfly Lifetouch, LLC (referred to as "Lifetouch") as your professional photographer and authorizes Lifetouch to: (i) photograph all students and staff who participate in "Picture Day" or other photography events, and (ii) produce and deliver photographs and services for the programs identified above. If the account is designated as exclusive, you agree not to use any third party for the programs identified above. These terms & conditions shall be considered the "Agreement". ACCOUNT DATA: You are solely responsible for obtaining staff and parent or guardian consent to or opt out of: (i) participation in all events and activities, and (ii) inclusion in class photographs or yearbooks (if included in services). You will provide us with access to students and staff, and use of your facilities, property, and information for the purpose of performing the services, including Picture Day or event administration, fulfillment and distribution of photographs and yearbooks to you, delivery of Picture Day or event notices, and providing parents or guardians of photographed students opportunities to purchase individual and class pictures and yearbooks (if included in services). PAYMENT OBLIGATION: You agree to promptly pay all invoices or monies owed by you to Lifetouch and in no case later than thirty (30) days. Any invoices that remain unpaid after sixty (60) days shall accrue interest at a rate of one (1) percent per month or the maximum amount allowed under applicable law and may accumulate fees for collection services. Lifetouch may remove your access to value-added goods and services, such as the Lifetouch Portal, until invoices are paid in full. Lifetouch provides access to value-added goods and services as a courtesy to customers; termination of this Agreement or failure to renew will result in removal of your ongoing access to these goods and services, including the Lifetouch Portal. DATA PRIVACY: Lifetouch will not disclose confidential information provided by you or use or retain it for any purpose other than performing the services or other internal uses as allowed by law. Lifetouch agrees to comply with laws, regulations and governmental orders governing the privacy and security of personal information including, where applicable and without limitation, the Family Educational Rights in Privacy Act. COPYRIGHT: Lifetouch is and remains the copyright owner of all photographic images created in connection with this agreement. If Lifetouch is obligated to provide photographic images to you as part of the services provided under this agreement, Lifetouch hereby grants you a nonexclusive, irrevocable, royalty-free license to use such photographic images solely for your administrative and educational purposes. CANCELLATION: Within any term, this Agreement may only be terminated i) by the written agreement of both parties, or ii) for convenience only more than ninety (90) days prior to the first photography event of that term. If you terminate this Agreement under the preceding sentence or reduce the number, kind, or amount of services and received anything of value from Lifetouch as part of this Agreement, you agree to immediately repay Lifetouch for the full value of any products or services received. In order to cancel this Agreement or modify the services under this paragraph, contact your Lifetouch account representative in writing. MODIFICATION or ASSIGNMENT: Lifetouch may modify the terms of this agreement or terminate this agreement upon notice to you. You may terminate this agreement if Lifetouch notifies you of a material change. If you do not terminate this agreement within 30 days after you receive notice of a change to the terms, you will be deemed to have accepted the change. Lifetouch's liability for any breach is limited to the amount you paid for services. Neither party is liable for delays or losses as a result of strikes, accidents, government restrictions, acts of God, acts of war, or other causes beyond its control, and such delays will not constitute a breach of contract. Lifetouch's liability for any breach is limited to the amount you paid for services. Lifetouch may assign, transfer, or delegate its rights or obligations under this Agreement, in whole or in part, without consent to its affiliates or to a successor-in-interest in connection with a merger, acquisition, corporate reorganization, or a sale of all or substantially all of Lifetouch's assets. INSURANCE: During the term of the agreement, Lifetouch agrees to maintain, at Lifetouch's expense, insurance coverage of the types and limits reflected on the attached certification of insurance in full force and effect with a company that has an A.M. Best rating of not less than A-. Commercial general liability insurance shall include you as additional insured and require thirty (30) days' notice of cancellation. Further, Lifetouch's insurance will be primary, and any insurance maintained by you shall be excess and non-contributory. Lifetouch agrees to waive and shall require its insurer to waive its right of subrogation in your favor solely with respect to workers' compensation insurance. QUALIFIED, TRAINED, CERTIFICATED, AND LICENSED PERSONNEL: Lifetouch shall provide services under this Agreement by appropriately trained and qualified staff. Lifetouch shall be responsible for verifying qualifications, providing training, and monitoring all staff certification at its own expense.

Signatures

David Morse — Sales Account Executive - School



Rob Cook — President

Taylor Trisket — Executive Secretary

Lifetouch
Shutterfly Lifetouch, LLC

Service Agreement

Eisenhower Elementary School

Lifetouch ID: 470489
Account Representative Email: dmorse@lifetouch.com

School Year(s): 2027-2028
Agreement Length: 1

Account Information

Eisenhower Elementary School
3700 Route 957
Russell, PA 16345

Main Phone: 814-757-4507
Enrollment: 363
Grades: K - 5

Summary of Programs Provided

✓ Fall Individuals	✓ Yearbook	Groups	Commencements
✓ Spring Individuals	Prestige Seniors	Dance	Other/Misc
Underclass Grads	Sports	Special Events	

Program Type*	Start Date	End Date	Setup Time	Start Time	End Time	Est. Photo'd	Setup Location
Fall Individuals - Original							
Spring Individuals - Original							
Yearbook - Original							

*All dates are tentative and subject to change or TBD if blank.

Account Services

✓ Yearbook - Media CD/DMD

Storefront

Storefront Contact:

✓ Lifetouch Portal

Lifetouch Portal Contact: Brian Reynolds

Picture Day Notify is a complimentary service included when parent/guardian emails are provided.

Other Services

Photo Labels
Lab Media Download - Wall Composite
Digital Media Download - Composite Verify
Principal Album - Soft Cover Spiral Bound
ID Services

Additional Details

Program	Incentive Details
Fall Individual	Eligible for up to 10% commission paid on net sales to end customers based upon % of students with purchases.
Spring Individual	Eligible for up to 20% commission paid on net sales to end customers based upon % of students with purchases.

1 - Digital Camera

Contact information

Contact Name	Title	Phone	Email
Rob Cook	President	814-757-4507	cookr@wcsdpa.org
Taylor Trisket	Executive Secretary	814-757-4507	triskett@wcsdpa.org

Agreement Terms

AUTHORIZED ACTIVITY: The account noted above (referred to as "you") designates Shutterfly Lifetouch, LLC (referred to as "Lifetouch") as your professional photographer and authorizes Lifetouch to: (i) photograph all students and staff who participate in "Picture Day" or other photography events, and (ii) produce and deliver photographs and services for the programs identified above. If the account is designated as exclusive, you agree not to use any third party for the programs identified above. These terms & conditions shall be considered the "Agreement". ACCOUNT DATA: You are solely responsible for obtaining staff and parent or guardian consent to or opt out of: (i) participation in all events and activities, and (ii) inclusion in class photographs or yearbooks (if included in services). You will provide us with access to students and staff, and use of your facilities, property, and information for the purpose of performing the services, including Picture Day or event administration, fulfillment and distribution of photographs and yearbooks to you, delivery of Picture Day or event notices, and providing parents or guardians of photographed students opportunities to purchase individual and class pictures and yearbooks (if included in services). PAYMENT OBLIGATION: You agree to promptly pay all invoices or monies owed by you to Lifetouch and in no case later than thirty (30) days. Any invoices that remain unpaid after sixty (60) days shall accrue interest at a rate of one (1) percent per month or the maximum amount allowed under applicable law and may accumulate fees for collection services. Lifetouch may remove your access to value-added goods and services, such as the Lifetouch Portal, until invoices are paid in full. Lifetouch provides access to value-added goods and services as a courtesy to customers; termination of this Agreement or failure to renew will result in removal of your ongoing access to these goods and services, including the Lifetouch Portal. DATA PRIVACY: Lifetouch will not disclose confidential information provided by you or use or retain it for any purpose other than performing the services or other internal uses as allowed by law. Lifetouch agrees to comply with laws, regulations and governmental orders governing the privacy and security of personal information including, where applicable and without limitation, the Family Educational Rights in Privacy Act. COPYRIGHT: Lifetouch is and remains the copyright owner of all photographic images created in connection with this agreement. If Lifetouch is obligated to provide photographic images to you as part of the services provided under this agreement, Lifetouch hereby grants you a nonexclusive, irrevocable, royalty-free license to use such photographic images solely for your administrative and educational purposes. CANCELLATION: Within any term, this Agreement may only be terminated i) by the written agreement of both parties, or ii) for convenience only more than ninety (90) days prior to the first photography event of that term. If you terminate this Agreement under the preceding sentence or reduce the number, kind, or amount of services and received anything of value from Lifetouch as part of this Agreement, you agree to immediately repay Lifetouch for the full value of any products or services received. In order to cancel this Agreement or modify the services under this paragraph, contact your Lifetouch account representative in writing. MODIFICATION or ASSIGNMENT: Lifetouch may modify the terms of this agreement or terminate this agreement upon notice to you. You may terminate this agreement if Lifetouch notifies you of a material change. If you do not terminate this agreement within 30 days after you receive notice of a change to the terms, you will be deemed to have accepted the change. Lifetouch's liability for any breach is limited to the amount you paid for services. Neither party is liable for delays or losses as a result of strikes, accidents, government restrictions, acts of God, acts of war, or other causes beyond its control, and such delays will not constitute a breach of contract. Lifetouch's liability for any breach is limited to the amount you paid for services. Lifetouch may assign, transfer, or delegate its rights or obligations under this Agreement, in whole or in part, without consent to its affiliates or to a successor-in-interest in connection with a merger, acquisition, corporate reorganization, or a sale of all or substantially all of Lifetouch's assets. INSURANCE: During the term of the agreement, Lifetouch agrees to maintain, at Lifetouch's expense, insurance coverage of the types and limits reflected on the attached certification of insurance in full force and effect with a company that has an A.M. Best rating of not less than A-. Commercial general liability insurance shall include you as additional insured and require thirty (30) days' notice of cancellation. Further, Lifetouch's insurance will be primary, and any insurance maintained by you shall be excess and non-contributory. Lifetouch agrees to waive and shall require its insurer to waive its right of subrogation in your favor solely with respect to workers' compensation insurance. QUALIFIED, TRAINED, CERTIFICATED, AND LICENSED PERSONNEL: Lifetouch shall provide services under this Agreement by appropriately trained and qualified staff. Lifetouch shall be responsible for verifying qualifications, providing training, and monitoring all staff certification at its own expense.

Signatures

David Morse — Sales Account Executive - School



Rob Cook — President

Taylor Trisket — Executive Secretary

Lifetouch
Shutterfly Lifetouch, LLC

Service Agreement

Eisenhower Middle High School

Lifetouch ID: 60084
Account Representative Email: dmorse@lifetouch.com

School Year(s): 2027-2028
Agreement Length: 1

Account Information

Eisenhower Middle High School
3700 Route 957
Russell, PA 16345

Main Phone: 814-757-8878
Enrollment: 550
Grades: 6 - 12

Summary of Programs Provided

✓ Fall Individuals	Yearbook	Groups	Commencements
Spring Individuals	Prestige Seniors	Dance	Other/Misc
Underclass Grads	Sports	Special Events	

Program Type*	Start Date	End Date	Setup Time	Start Time	End Time	Est. Photo'd	Setup Location
Fall Individuals - Original							

*All dates are tentative and subject to change or TBD if blank.

Account Services

✓ Yearbook - Media CD/DMD

Storefront — Storefront Contact:

✓ Lifetouch Portal — Lifetouch Portal Contact: Jessica Mcelhaney

Picture Day Notify is a complimentary service included when parent/guardian emails are provided.

Other Services

Lab Media Download - Wall Composite
Digital Media Download - Medium Res - Yearbook
Photo Labels
ID Services

Additional Details

Program	Incentive Details
Fall Individual	Eligible for up to 10% commission paid on net sales to end customers based upon % of students with purchases.

1 - Digital Camera

Contact information

Contact Name	Title	Phone	Email
Rob Cook	President	814-757-8878	cookr@wcsdpa.org
Taylor Trisket	Executive Secretary	814-757-8878	triskett@wcsdpa.org

Agreement Terms

AUTHORIZED ACTIVITY: The account noted above (referred to as "you") designates Shutterfly Lifetouch, LLC (referred to as "Lifetouch") as your professional photographer and authorizes Lifetouch to: (i) photograph all students and staff who participate in "Picture Day" or other photography events, and (ii) produce and deliver photographs and services for the programs identified above. If the account is designated as exclusive, you agree not to use any third party for the programs identified above. These terms & conditions shall be considered the "Agreement". ACCOUNT DATA: You are solely responsible for obtaining staff and parent or guardian consent to or opt out of: (i) participation in all events and activities, and (ii) inclusion in class photographs or yearbooks (if included in services). You will provide us with access to students and staff, and use of your facilities, property, and information for the purpose of performing the services, including Picture Day or event administration, fulfillment and distribution of photographs and yearbooks to you, delivery of Picture Day or event notices, and providing parents or guardians of photographed students opportunities to purchase individual and class pictures and yearbooks (if included in services). PAYMENT OBLIGATION: You agree to promptly pay all invoices or monies owed by you to Lifetouch and in no case later than thirty (30) days. Any invoices that remain unpaid after sixty (60) days shall accrue interest at a rate of one (1) percent per month or the maximum amount allowed under applicable law and may accumulate fees for collection services. Lifetouch may remove your access to value-added goods and services, such as the Lifetouch Portal, until invoices are paid in full. Lifetouch provides access to value-added goods and services as a courtesy to customers; termination of this Agreement or failure to renew will result in removal of your ongoing access to these goods and services, including the Lifetouch Portal. DATA PRIVACY: Lifetouch will not disclose confidential information provided by you or use or retain it for any purpose other than performing the services or other internal uses as allowed by law. Lifetouch agrees to comply with laws, regulations and governmental orders governing the privacy and security of personal information including, where applicable and without limitation, the Family Educational Rights in Privacy Act. COPYRIGHT: Lifetouch is and remains the copyright owner of all photographic images created in connection with this agreement. If Lifetouch is obligated to provide photographic images to you as part of the services provided under this agreement, Lifetouch hereby grants you a nonexclusive, irrevocable, royalty-free license to use such photographic images solely for your administrative and educational purposes. CANCELLATION: Within any term, this Agreement may only be terminated i) by the written agreement of both parties, or ii) for convenience only more than ninety (90) days prior to the first photography event of that term. If you terminate this Agreement under the preceding sentence or reduce the number, kind, or amount of services and received anything of value from Lifetouch as part of this Agreement, you agree to immediately repay Lifetouch for the full value of any products or services received. In order to cancel this Agreement or modify the services under this paragraph, contact your Lifetouch account representative in writing. 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Lifetouch may assign, transfer, or delegate its rights or obligations under this Agreement, in whole or in part, without consent to its affiliates or to a successor-in-interest in connection with a merger, acquisition, corporate reorganization, or a sale of all or substantially all of Lifetouch's assets. INSURANCE: During the term of the agreement, Lifetouch agrees to maintain, at Lifetouch's expense, insurance coverage of the types and limits reflected on the attached certification of insurance in full force and effect with a company that has an A.M. Best rating of not less than A-. Commercial general liability insurance shall include you as additional insured and require thirty (30) days' notice of cancellation. Further, Lifetouch's insurance will be primary, and any insurance maintained by you shall be excess and non-contributory. 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Signatures

David Morse — Sales Account Executive - School

David Morse

Rob Cook — President

Taylor Trisket — Executive Secretary

Lifetouch
Shutterfly Lifetouch, LLC

Service Agreement

Sheffield Area Elementary/Middle School

Lifetouch ID: 117184
Account Representative Email: dmorse@lifetouch.com

School Year(s): 2027-2028
Agreement Length: 1

Account Information

Sheffield Area Elementary/Middle School
6760 Route 6
Sheffield, PA 16347-2536

Main Phone: 814-968-3720
Enrollment: 300
Grades: K - 8

Summary of Programs Provided

✓ Fall Individuals	☐ Yearbook	☐ Groups	☐ Commencements
✓ Spring Individuals	☐ Prestige Seniors	☐ Dance	☐ Other/Misc
✓ Underclass Grads	☐ Sports	☐ Special Events	

Program Type*	Start Date	End Date	Setup Time	Start Time	End Time	Est. Photo'd	Setup Location
Fall Individuals - Original							
Underclass Grads - Original							
Spring Individuals - Original							

*All dates are tentative and subject to change or TBD if blank.

Account Services

✓ Yearbook - Media CD/DMD

☐ Storefront — Storefront Contact:

✓ Lifetouch Portal — Lifetouch Portal Contact: Lyle Dosser

Picture Day Notify is a complimentary service included when parent/guardian emails are provided.

Invoicing Products

Product Name	Sales Price	Line Description
Principal's Album (Softcover)	$0.00	Per copy
ID Services	$0.00	
Composite/Service Class Picture	$0.00	
Photo Labels	$0.00	Per copy

All payments payable by you are due upon invoice delivery. If you terminate this agreement after services are performed, deliverables (photographs, class pictures, yearbooks, etc.) will be provided only after all invoices are paid in full.

Other Services

Digital Media Download - Medium Res - Yearbook
Lab Media Download - Wall Composite
Indigo Folio Grad Certificate plus 8x10 Image Sheet - Gold

Digital Media Download - Composite Verify

Additional Details

Program	Incentive Details
Fall Individual	Eligible for up to 10% commission paid on net sales to end customers based upon % of students with purchases.
Spring Individual	Eligible for up to 20% commission paid on net sales to end customers based upon % of students with purchases.

1 - Digital Camera

Contact information

Contact Name	Title	Phone	Email
Rob Cook	President	814-968-3720	cookr@wcsdpa.org
Taylor Trisket	Executive Secretary	814-968-3720	triskett@wcsdpa.org

Agreement Terms

AUTHORIZED ACTIVITY: The account noted above (referred to as "you") designates Shutterfly Lifetouch, LLC (referred to as "Lifetouch") as your professional photographer and authorizes Lifetouch to: (i) photograph all students and staff who participate in "Picture Day" or other photography events, and (ii) produce and deliver photographs and services for the programs identified above. If the account is designated as exclusive, you agree not to use any third party for the programs identified above. These terms & conditions shall be considered the "Agreement". ACCOUNT DATA: You are solely responsible for obtaining staff and parent or guardian consent to or opt out of: (i) participation in all events and activities, and (ii) inclusion in class photographs or yearbooks (if included in services). You will provide us with access to students and staff, and use of your facilities, property, and information for the purpose of performing the services, including Picture Day or event administration, fulfillment and distribution of photographs and yearbooks to you, delivery of Picture Day or event notices, and providing parents or guardians of photographed students opportunities to purchase individual and class pictures and yearbooks (if included in services). PAYMENT OBLIGATION: You agree to promptly pay all invoices or monies owed by you to Lifetouch and in no case later than thirty (30) days. Any invoices that remain unpaid after sixty (60) days shall accrue interest at a rate of one (1) percent per month or the maximum amount allowed under applicable law and may accumulate fees for collection services. Lifetouch may remove your access to value-added goods and services, such as the Lifetouch Portal, until invoices are paid in full. Lifetouch provides access to value-added goods and services as a courtesy to customers; termination of this Agreement or failure to renew will result in removal of your ongoing access to these goods and services, including the Lifetouch Portal. DATA PRIVACY: Lifetouch will not disclose confidential information provided by you or use or retain it for any purpose other than performing the services or other internal uses as allowed by law. Lifetouch agrees to comply with laws, regulations and governmental orders governing the privacy and security of personal information including, where applicable and without limitation, the Family Educational Rights in Privacy Act. COPYRIGHT: Lifetouch is and remains the copyright owner of all photographic images created in connection with this agreement. If Lifetouch is obligated to provide photographic images to you as part of the services provided under this agreement, Lifetouch hereby grants you a nonexclusive, irrevocable, royalty-free license to use such photographic images solely for your administrative and educational purposes. CANCELLATION: Within any term, this Agreement may only be terminated i) by the written agreement of both parties, or ii) for convenience only more than ninety (90) days prior to the first photography event of that term. If you terminate this Agreement under the preceding sentence or reduce the number, kind, or amount of services and received anything of value from Lifetouch as part of this Agreement, you agree to immediately repay Lifetouch for the full value of any products or services received. In order to cancel this Agreement or modify the services under this paragraph, contact your Lifetouch account representative in writing. MODIFICATION or ASSIGNMENT: Lifetouch may modify the terms of this agreement or terminate this agreement upon notice to you. You may terminate this agreement if Lifetouch notifies you of a material change. If you do not terminate this agreement within 30 days after you receive notice of a change to the terms, you will be deemed to have accepted the change. Lifetouch's liability for any breach is limited to the amount you paid for services. Neither party is liable for delays or losses as a result of strikes, accidents, government restrictions, acts of God, acts of war, or other causes beyond its control, and such delays will not constitute a breach of contract. Lifetouch's liability for any breach is limited to the amount you paid for services. 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Lifetouch agrees to waive and shall require its insurer to waive its right of subrogation in your favor solely with respect to workers' compensation insurance. QUALIFIED, TRAINED, CERTIFICATED, AND LICENSED PERSONNEL: Lifetouch shall provide services under this Agreement by appropriately trained and qualified staff. Lifetouch shall be responsible for verifying qualifications, providing training, and monitoring all staff certification at its own expense.

Signatures

David Morse — Sales Account Executive - School



Rob Cook — President

Taylor Trisket — Executive Secretary

Lifetouch
Shutterfly Lifetouch, LLC

Service Agreement

Warren Area Elementary Center

Lifetouch ID: 312576
Account Representative Email: dmorse@lifetouch.com

School Year(s): 2027-2028
Agreement Length: 1

Account Information

Warren Area Elementary Center
343 E 5th AVE
Warren, PA 16365-4376

Main Phone: 814-723-9061
Enrollment: 750
Grades: K - 4

Summary of Programs Provided

✓ Fall Individuals	✓ Yearbook	☐ Groups	☐ Commencements
✓ Spring Individuals	☐ Prestige Seniors	☐ Dance	☐ Other/Misc
☐ Underclass Grads	☐ Sports	☐ Special Events	

Program Type*	Start Date	End Date	Setup Time	Start Time	End Time	Est. Photo'd	Setup Location
Fall Individuals - Original							
Spring Individuals - Original							
Yearbook - Original							

*All dates are tentative and subject to change or TBD if blank.

Account Services

✓ Yearbook - Media CD/DMD

☐ Storefront — Storefront Contact:

✓ Lifetouch Portal — Lifetouch Portal Contact: Shawn Bedow

Picture Day Notify is a complimentary service included when parent/guardian emails are provided.

Other Services

Photo Labels
Lab Media Download - Wall Composite
Digital Media Download - Composite Verify
Principal Album - Soft Cover Spiral Bound
ID Services

Additional Details

Program	Incentive Details
Fall Individual	Eligible for up to 10% commission paid on net sales to end customers based upon % of students with purchases.
Spring Individual	Eligible for up to 20% commission paid on net sales to end customers based upon % of students with purchases.

1- Digital Camera

Contact information

Contact Name	Title	Phone	Email
Rob Cook	President	814-723-9061	cookr@wcsdpa.org
Taylor Trisket	Executive Secretary	814-723-9061	triskett@wcsdpa.org

Agreement Terms

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You will provide us with access to students and staff, and use of your facilities, property, and information for the purpose of performing the services, including Picture Day or event administration, fulfillment and distribution of photographs and yearbooks to you, delivery of Picture Day or event notices, and providing parents or guardians of photographed students opportunities to purchase individual and class pictures and yearbooks (if included in services). PAYMENT OBLIGATION: You agree to promptly pay all invoices or monies owed by you to Lifetouch and in no case later than thirty (30) days. Any invoices that remain unpaid after sixty (60) days shall accrue interest at a rate of one (1) percent per month or the maximum amount allowed under applicable law and may accumulate fees for collection services. Lifetouch may remove your access to value-added goods and services, such as the Lifetouch Portal, until invoices are paid in full. Lifetouch provides access to value-added goods and services as a courtesy to customers; termination of this Agreement or failure to renew will result in removal of your ongoing access to these goods and services, including the Lifetouch Portal. DATA PRIVACY: Lifetouch will not disclose confidential information provided by you or use or retain it for any purpose other than performing the services or other internal uses as allowed by law. Lifetouch agrees to comply with laws, regulations and governmental orders governing the privacy and security of personal information including, where applicable and without limitation, the Family Educational Rights in Privacy Act. COPYRIGHT: Lifetouch is and remains the copyright owner of all photographic images created in connection with this agreement. If Lifetouch is obligated to provide photographic images to you as part of the services provided under this agreement, Lifetouch hereby grants you a nonexclusive, irrevocable, royalty-free license to use such photographic images solely for your administrative and educational purposes. CANCELLATION: Within any term, this Agreement may only be terminated i) by the written agreement of both parties, or ii) for convenience only more than ninety (90) days prior to the first photography event of that term. If you terminate this Agreement under the preceding sentence or reduce the number, kind, or amount of services and received anything of value from Lifetouch as part of this Agreement, you agree to immediately repay Lifetouch for the full value of any products or services received. In order to cancel this Agreement or modify the services under this paragraph, contact your Lifetouch account representative in writing. MODIFICATION or ASSIGNMENT: Lifetouch may modify the terms of this agreement or terminate this agreement upon notice to you. You may terminate this agreement if Lifetouch notifies you of a material change. If you do not terminate this agreement within 30 days after you receive notice of a change to the terms, you will be deemed to have accepted the change. Lifetouch's liability for any breach is limited to the amount you paid for services. Neither party is liable for delays or losses as a result of strikes, accidents, government restrictions, acts of God, acts of war, or other causes beyond its control, and such delays will not constitute a breach of contract. Lifetouch's liability for any breach is limited to the amount you paid for services. 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Lifetouch agrees to waive and shall require its insurer to waive its right of subrogation in your favor solely with respect to workers' compensation insurance. QUALIFIED, TRAINED, CERTIFICATED, AND LICENSED PERSONNEL: Lifetouch shall provide services under this Agreement by appropriately trained and qualified staff. Lifetouch shall be responsible for verifying qualifications, providing training, and monitoring all staff certification at its own expense.

Signatures

David Morse — Sales Account Executive - School



Rob Cook — President

Taylor Trisket — Executive Secretary

Lifetouch
Shutterfly Lifetouch, LLC

Service Agreement

Warren Area High School

Lifetouch ID: 60099
Account Representative Email: dmorse@lifetouch.com

School Year(s): 2027-2028
Agreement Length: 1

Account Information

Warren Area High School
345 E 5th Ave
Warren, PA 16365-4376

Main Phone: 814-723-3370
Enrollment: 850
Grades: 9 - 12

Summary of Programs Provided

✓ Fall Individuals	☐ Yearbook	☐ Groups	☐ Commencements
☐ Spring Individuals	☐ Prestige Seniors	☐ Dance	☐ Other/Misc
☐ Underclass Grads	☐ Sports	☐ Special Events	

Program Type*	Start Date	End Date	Setup Time	Start Time	End Time	Est. Photo'd	Setup Location
Fall Individuals - Original							

*All dates are tentative and subject to change or TBD if blank.

Account Services

✓ Yearbook - Media CD/DMD

☐ Storefront — Storefront Contact:

✓ Lifetouch Portal — Lifetouch Portal Contact: Jennifer Mazzone

Picture Day Notify is a complimentary service included when parent/guardian emails are provided.

Other Services

Photo Labels
Digital Media Download - Medium Res - Yearbook
ID Services

Additional Details

Program	Incentive Details
Fall Individual	Eligible for up to 10% commission paid on net sales to end customers based upon % of students with purchases.

1- Digital Camera

Contact information

Contact Name	Title	Phone	Email
Rob Cook	President	814-723-3370	cookr@wcsdpa.org
Taylor Trisket	Executive Secretary	814-723-3370	triskett@wcsdpa.org

Agreement Terms

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You will provide us with access to students and staff, and use of your facilities, property, and information for the purpose of performing the services, including Picture Day or event administration, fulfillment and distribution of photographs and yearbooks to you, delivery of Picture Day or event notices, and providing parents or guardians of photographed students opportunities to purchase individual and class pictures and yearbooks (if included in services). PAYMENT OBLIGATION: You agree to promptly pay all invoices or monies owed by you to Lifetouch and in no case later than thirty (30) days. Any invoices that remain unpaid after sixty (60) days shall accrue interest at a rate of one (1) percent per month or the maximum amount allowed under applicable law and may accumulate fees for collection services. Lifetouch may remove your access to value-added goods and services, such as the Lifetouch Portal, until invoices are paid in full. 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Signatures

David Morse



Sales Account Executive - School

Rob Cook

President

Taylor Trisket

Executive Secretary

Lifetouch
Shutterfly Lifetouch, LLC

Service Agreement

Youngsville Elementary Middle School

Lifetouch ID: 60100
Account Representative Email: dmorse@lifetouch.com

School Year(s): 2027-2028
Agreement Length: 1

Account Information

Youngsville Elementary Middle School
232 2nd St
Youngsville, PA 16371-1413

Main Phone: 814-563-7207
Enrollment: 400
Grades: K - 8

Summary of Programs Provided

- ✓ Fall Individuals
- ✓ Spring Individuals
- ☐ Underclass Grads
- ✓ Yearbook
- ☐ Prestige Seniors
- ☐ Sports
- ☐ Groups
- ☐ Dance
- ☐ Special Events
- ☐ Commencements
- ☐ Other/Misc

Program Type*	Start Date	End Date	Setup Time	Start Time	End Time	Est. Photo'd	Setup Location
Fall Individuals - Original							
Spring Individuals - Original							
Yearbook - Original							

*All dates are tentative and subject to change or TBD if blank.

Account Services

- ✓ Yearbook - Media CD/DMD
- ☐ Storefront
- ✓ Lifetouch Portal

Storefront Contact:

Lifetouch Portal Contact: Amy Stimmell

Picture Day Notify is a complimentary service included when parent/guardian emails are provided.

Other Services

Photo Labels
Lab Media Download - Wall Composite
Digital Media Download - Composite Verify
Principal Album - Soft Cover Spiral Bound
ID Services

Additional Details

Program	Incentive Details
Fall Individual	Eligible for up to 10% commission paid on net sales to end customers based upon % of students with purchases.
Spring Individual	Eligible for up to 20% commission paid on net sales to end customers based upon % of students with purchases.

1 - Digital Camera

Contact information

Contact Name	Title	Phone	Email
Joe Cook	President	814-563-7207	cookr@wcsdpa.org
Taylor Trisket	Executive Secretary	814-563-7207	triskett@wcsdpa.org

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Signatures

David Morse — Sales Account Executive - School



Joe Cook — President

Taylor Trisket — Executive Secretary

Date: October 22, 2026

To: Elizabeth Kent
Supervisor of Secondary Education
Warren County School District
kentel@wcsdpa.org

From: Robert Mosher
Director of Community Education
Northern Pennsylvania Regional College
300 2nd Avenue, Suite 500
Warren, PA 16365

Re: ECSI CPR/AED/First Aid and ECSI BLS (Healthcare Provider)

We appreciate your partnership at Northern Pennsylvania Regional College (NPRC) and the opportunity to meet your training needs. This proposal is based on communication between Michael Noe and Robert Mosher via email from September 15th to September 18, 2026.

The training was provided by Mike Noe who is an appointed Instructor with Northern Pennsylvania Regional College. The training did take place from September 10th to September 18th, located at the Warren County Career Center, Protective Services Program. This training proposal is for providing training to Sixteen (16) total students.

The training did include the following topics/descriptions:

Course Name: ECSI CPR/AED/First Aid and ECSI BLS (Healthcare Provider)

Length: 16 hours
Credential: ECSI CPR/AED/First Aid
ECSI BLS (Healthcare Provider)
Format: In person

Course Description: This course combines two ECSI programs into one class. CPR/AED/First Aid and BLS for Healthcare Providers. The instructor taught the curriculum over 16 hours to multiple groups of students to achieve competency in each ECSI Program. 4 Seniors are receiving CPR/AED/First Aid and 12 Sophomores are receiving BLS.

The total cost for this training is **$560.00** ($35/ Student)**.** This quote will remain good for 30 days upon receipt.

Financial Responsibility: By signing this contract, you acknowledge that you have read, understand, and agree to be bound by the terms outlined in the provided Organization Financial Responsibility Agreement.

Participant Privacy Rights: By signing this proposal, you agree that your participants are students at Northern Pennsylvania Regional College (NPRC) and that prior to the start of class, you will collect permission from your participants to receive their enrollment information including, but not limited to: bill, grades, attendance, and certificates and you will notify NPRC of any participants who did not consent to the release of their enrollment information. WFD FORM-9040-02_FERPA Waiver is available upon request.

The undersigned are in concurrence with the contents of the course quote and outline.

Organization	*Northern Pennsylvania Regional College*
*Signature*_____	*Signature* Robert L. Mosher
*Title*_____	*Title* Director of Community Education
*Date*_____	*Date* October 22, 2026

Digitally signed by Robert L. Mosher
DN: cn=Robert L. Mosher, c=US, o=Northern Pennsylvania Regional College, ou=Workforce Development Health Sciences, email=rmosher@rrcnpa.org
Date: 2026.10.22 14:06:12 -04'00'

Organization Financial Responsibility Agreement

PAYMENT OF TUITION AND FEES/PROMISE TO PAY STATEMENT

Our organization accepts full responsibility to pay all tuition, fees, and other associated costs (hereafter referred to as "charges") as a result of our sponsored student(s) registration in any contracted course, program, and/or receipt of services at Northern Pennsylvania Regional College ("NPRC" or the "College"). We promise to pay for all charges by the published or otherwise agreed upon due date. We have read the terms and conditions of the contracted schedule, which are incorporated herein by reference.

METHOD OF BILLING

We understand that NPRC uses electronic billing statements as its official billing method of charges. We are responsible for viewing and paying our account statement by the scheduled or otherwise agreed upon due date. If we prefer an alternative delivery method, we must arrange this by contacting the Business Office.

We understand that failure to review or receive a bill does not constitute a valid reason for not paying our bill on time.

BILLING ERRORS

We understand that administrative, clerical, or technical billing errors do not absolve us of financial responsibility to pay the correct amount of charges assessed.

RETURNED/DECLINED PAYMENTS

We understand if a payment made to our account is returned by the bank for any reason, we agree to repay the original amount of the payment plus a returned payment fee in accordance with the financial institution charges.

We understand if a credit/debit card payment was declined, other payment arrangements must be made with the Business Office and do not absolve our financial responsibility to pay.

DELINQUENT ACCOUNT/COLLECTION

Financial Hold: We understand and agree that if we fail to pay charges due to NPRC by the published or otherwise agreed upon due date, NPRC may place a financial hold on our account, and we may be unable to contract future courses or programs with the College and our sponsored student(s) may not receive their certificates or diplomas.

Late Payment Fee: We understand and agree that if we fail to pay charges owed to NPRC by the published or otherwise agreed upon due date, our account may be assessed a late fee.

Collection Agency Fees: We understand and accept that if we fail to pay charges due to NPRC by the published or otherwise agreed upon due date and fail to make acceptable payment arrangements to bring our account current, NPRC reserves the right to turn our account over to a collection agency per NPRC-6005: Delinquent and Uncollectible Debt policy, which is incorporated herein by reference. We further understand and accept that we may be responsible for any costs associated with debt collection, in addition to the balance due and late fees.

We understand that our delinquent account may be reported to one or more of the national credit bureaus.

Legal Action: We understand and agree that if we fail to pay charges due to NPRC by the published or assigned due date and fail to make acceptable payment arrangements to bring our account current, NPRC reserves the right to take legal action to recover the outstanding balance per NPRC-6005: Delinquent and Uncollectible Debt policy, which is incorporated herein by reference. We further understand and accept that we may be responsible for any costs associated with debt collection, in addition to the balance due and late fees.

ATTENDANCE AND REGISTRATION CANCELLATIONS

We understand that our sponsored student's failure to attend their class date(s) does not absolve us of our financial responsibility to pay the charges assessed.

If a sponsored student cancels their registration in one or more courses or programs for which they were registered through us, our organization remains financially responsible for all associated costs, unless otherwise specified in our contract with NPRC, which is incorporated herein by reference.

COURSE CANCELLATIONS

Our organization is responsible for all associated fees if we initiate the cancellation of the training, unless otherwise specified in our contract with NPRC, which is incorporated herein by reference.

If NPRC initiates the cancellation of the training, NPRC will be responsible for all associated fees, unless otherwise specified in our contract with NPRC, which is incorporated herein by reference.

TERM CHANGES

Any proposed changes must be agreed upon by all parties involved. A new contract or addendum is required outlining the specified changes.

REFUNDS

Refunds will be processed in accordance with NPRC-8420: Assessment, Payment, and Adjustment of Workforce Development Tuition and Fees, which is incorporated herein by reference.

COMMUNICATION

Method of Communication: We understand that NPRC requires an email to be on file as an official method of communication with us, and that therefore we are responsible for reading the emails we receive from the College.

Contact: We authorize NPRC, its agents or contractors, to contact us at our current contact information provided regarding the debt we owe to NPRC or to receive general information from NPRC.

We authorize NPRC's agents and contractors to use any means permissible by law to contact us.

Updating Organizational Contact Information: We understand and agree that we are responsible for providing NPRC with any changes to our organization's current physical addresses, email addresses, and phone numbers through the Business Office.

Upon discontinuing business with NPRC for any reason, it is our responsibility to provide NPRC with updated contact information for purposes of continued communication regarding any balance due to NPRC.

STUDENT AGE

We acknowledge that if the student we sponsor is under the age of majority (18 in Pennsylvania) at the time of contract execution, the educational services provided by NPRC are considered necessaries. Therefore, this agreement is enforceable under the doctrine of necessaries.

GOVERNING LAW

The agreement set forth in these terms shall be governed by the laws of the Commonwealth of Pennsylvania without regard to its conflict of law rules.

IRS Form W-9

We agree to provide our taxpayer identification number (TIN) to NPRC using the form W-9.

ENTIRE AGREEMENT

This agreement constitutes the entire agreement between the parties hereto and supersedes all prior agreements, understandings, and negotiations between our organization and NPRC with respect to the subject matter contained in this agreement.

We understand and agree that if NPRC changes any of the policies or procedures covered by these terms, this agreement shall be deemed modified accordingly.

AGREEMENT

By signing a contract with NPRC, our organization confirms that we have read, understand, and are bound by the terms outlined in this agreement.

If you have any questions or would like more information, please contact Student Billing at (814) 230-9010 or studentbilling@nprc.edu.

WARREN COUNTY SCHOOL DISTRICT

PLANNED INSTRUCTION

COURSE DESCRIPTION

Course Title: Science Kindergarten
Course Number: 08033
Course Prerequisites: None

Course Description: Students will develop an understanding of the basic needs and characteristics of living things and how they interact with their environments. Students will explore weather patterns, seasonal changes, temperature, and the effects of sunlight and shade. Students will investigate how pushes and pulls affect the motion of objects and examine the properties of different materials. Through hands-on investigations and engineering design challenges, students will explore how human activities impact the environment and develop solutions to real-world problems.

Suggested Grade Level: Kindergarten
Length of Course: Two Semesters
Units of Credit: None
PDE Certification and Staffing Policies and Guidelines (CSPG) Required Teacher Certifications:
CSPG 69 grades PK-4
To find the CSPG information, go to CSPG
Certification verified by the WCSD Human Resources Department: ☒Yes ☐No

WCSD STUDENT DATA SYSTEM INFORMATION

Course Level: Academic
Mark Types: Check all that apply.
☒F – Final Average ☒MP – Marking Period ☐EXM – Final Exam

GPA Type: ☒ GPAEL-GPA Elementary ☐ GPAML-GPA for Middle Level ☐ NHS-National Honor Society
☐ UGPA-Non-Weighted Grade Point Average ☐ GPA-Weighted Grade Point Average

State Course Code: 03230
To find the State Course Code, go to State Course Code, download the Excel file for *SCED*, click on SCED 6.0 tab, and choose the correct code that corresponds with the course.

TEXTBOOKS AND SUPPLEMENTAL MATERIALS

Board Approved Textbooks, Software, and Materials:

Title:	mySci
Publisher:	mySci
ISBN #:	No textbook
Copyright Date:	2020
WCSD Board Approval Date:	November 9, 2026

Supplemental Materials: MySci curriculum kits

Curriculum Document

WCSD Board Approval:

Date Finalized:	10/15/2026
Date Approved:	11/9/2026
Implementation Year:	2024-2025

SPECIAL EDUCATION, 504, and GIFTED REQUIREMENTS

The teacher shall make appropriate modifications to instruction and assessment based on a student's Individual Education Plan (IEP), Chapter 15 Section 504 Plan (504), and/or Gifted Individual Education Plan (GIEP).

SCOPE AND SEQUENCE OF CONTENT AND CONCEPTS

Marking Period 1

Earth and Space Science: Playground Cooldown

Temperature and Shade, Seasons, Weather Forecasting, Engineering Design

Marking Period 2

Life Sciences: Life in the Rainforest

Needs and Classification of Living Things, How Living Things Interact with the Environment

Marking Period 3

Physical Science: Make It Go!

Pushes and Pulls, Introduction to Forces and Motion, Speed

Marking Period 4

Physical Science: River Rescue

Observing Properties of Materials, Human Impacts on Earth's Systems, Engineering Design

Standards/Eligible Content and Skills

Performance Indicator	PA Core Standard and/or Eligible Content	Marking Period Taught
Use and share observations of local weather conditions to describe patterns over time.	**3.3.K.A**	MP 1 MP 2
Ask questions to obtain information about the purpose of weather forecasting to prepare for, and respond to, severe weather.	3.3.K.D	MP 1 MP 2
Use observations of the sun, moon, and stars to describe patterns that can be predicted.	3.3.1.A	MP 1
Make observations to determine the effect of sunlight on Earth's surface.	3.2.K.C	MP 1
Explain the tools and techniques that people use to help them do things.	3.5.K-2.G	MP 1 MP 4
Developing Possible Solutions	ETS1.B	MP 1
Optimizing the Design Solution	ETS1.C	MP 1
Conservation of Energy and Energy Transfer	PS3.B	MP 1
Use observations to describe patterns of what plants and animals (including humans) need to survive.	3.1.K.A	MP 2
Use a model to represent the relationship between the needs of different plants or animals (including humans) and the places they live.	3.3.K.C	MP 2
Construct an argument supported by evidence for how plants and animals (including humans) can change the environment and meet their needs.	3.3.K.B	MP 2
Communicate solutions that will reduce the impact of humans on land, water, air, and/or other living things in the local environment.	3.3.K.E	MP 2 MP 4
Analyze how things work.	3.5.K-2.N	MP 3 MP 4
Apply design concepts, principles, and processes through play and exploration.	3.5.K-2.S	MP 3 MP 4
Demonstrate that designs have requirements.	3.5.K-2.T	MP 3 MP 4
Plan and conduct an investigation to compare the effects of different strengths or different directions of pushes and pulls on the motion of an object.	3.2.K.B	MP 3 MP 4
Analyze data to determine if a design solution works as intended to change the speed or direction of an object with a push or a pull.	3.2.K.A	MP 3

ASSESSMENTS

PDE Academic Standards, Assessment Anchors, and Eligible Content: The teacher must be knowledgeable of the PDE Academic Standards, Assessment Anchors, and Eligible Content and incorporate them regularly into planned instruction.

Formative Assessments: The teacher will utilize a variety of assessment methods to conduct in-process evaluations of student learning.

> **Effective formative assessments for this course include:** teacher observations and anecdotal notes, oral questioning and classroom discussions, student responses during hands-on investigations, drawings, models, and verbal explanations, science journals and recording sheets, partner and small-group discussions, checks for understanding during lessons, and observations of students' use of scientific practices and vocabulary.

Summative Assessments: The teacher will utilize a variety of assessment methods to evaluate student learning at the end of an instructional task, lesson, and/or unit.

> **Effective summative assessments for this course include:** mySci unit assessments and culminating activities, performance-based tasks and hands-on demonstrations, engineering design challenges and projects, student-created models, drawings, and explanations, completed science investigations and recording sheets, teacher-developed assessments aligned with grade-level standards, and individual oral explanations demonstrating understanding of scientific concepts.

WARREN COUNTY SCHOOL DISTRICT

PLANNED INSTRUCTION

COURSE DESCRIPTION

Course Title: Science 1
Course Number: 08133
Course Prerequisites: None

Course Description: Students will develop an understanding of how plants and animals grow, develop, and use their structures and behaviors to survive. Students will explore how traits are inherited and how living things share similarities and differences. Students will investigate patterns in the sky, including day and night, seasonal changes, and the positions of the Sun, Earth, and Moon. Students will examine the properties of light and sound and explore how they can be used to communicate information.

Suggested Grade Level: Grade 1
Length of Course: Two Semesters
Units of Credit: None
PDE Certification and Staffing Policies and Guidelines (CSPG) Required Teacher Certifications:
CSPG 69 grades PK-4
To find the CSPG information, go to CSPG
Certification verified by the WCSD Human Resources Department: ☒Yes ☐No

WCSD STUDENT DATA SYSTEM INFORMATION

Course Level: Academic
Mark Types: Check all that apply.
☒F – Final Average ☒MP – Marking Period ☐EXM – Final Exam

GPA Type: ☒ GPAEL-GPA Elementary ☐ GPAML-GPA for Middle Level ☐ NHS-National Honor Society
☐ UGPA-Non-Weighted Grade Point Average ☐ GPA-Weighted Grade Point Average

State Course Code: 03231
To find the State Course Code, go to State Course Code, download the Excel file for *SCED*, click on SCED 6.0 tab, and choose the correct code that corresponds with the course.

TEXTBOOKS AND SUPPLEMENTAL MATERIALS

Board Approved Textbooks, Software, and Materials:

Title:	mySci
Publisher:	mySci
ISBN #:	No textbook
Copyright Date:	2020
WCSD Board Approval Date:	November 9, 2026

Supplemental Materials: mySci curriculum kits

Curriculum Document

WCSD Board Approval:

Date Finalized:	10/15/2026
Date Approved:	11/9/2026
Implementation Year:	2024-2025

SPECIAL EDUCATION, 504, and GIFTED REQUIREMENTS

The teacher shall make appropriate modifications to instruction and assessment based on a student's Individual Education Plan (IEP), Chapter 15 Section 504 Plan (504), and/or Gifted Individual Education Plan (GIEP).

SCOPE AND SEQUENCE OF CONTENT AND CONCEPTS

Marking Period 1

Physical Science: **Putting on a Show with Light and Sound**

Properties of Sound and Light, Communication Over Long Distances, Coding

Marking Period 2

Earth and Space Science: **Patterns in the Sky**

Time, Seasonal Patterns, Relative Position of the Sun, Earth and Moon, Day and Night

Marking Period 3

Life Sciences: **Tiny Flyers**

Growth and Development of Organisms, Animal Structures and Behaviors, Inheritance and Variation

Marking Period 4

Life Sciences: **Mastering Mimicry**

Plant Structures and Processes, Inheritance and Variation, Engineering Design

Standards/Eligible Content and Skills

Performance Indicator	PA Core Standard and/or Eligible Content	Marking Period Taught
Use materials to design a solution to a human problem by mimicking how plants and/or animals use their external parts to help them survive, grow, and meet their needs.	3.1.1.A	MP 3 MP 4
Read texts and use media to determine patterns in behavior of parents and offspring that help offspring survive.	3.1.1.B	MP 3 MP 4
Make observations to construct an evidence-based account that young plants and animals are like, but not exactly like, their parents.	3.1.1.C	MP 3 MP 4
Plan and conduct investigations to provide evidence that vibrating materials can make sound and that sound can make materials vibrate.	3.2.1.A	MP 1
Make observations to construct an evidence-based account that objects can be seen only when illuminated.	3.2.1.B	MP 1
Plan and conduct an investigation to determine the effect of placing objects made with different materials in the path of a beam of light.	3.2.1.C	MP 1
Use tools and materials to design and build a device that uses light or sound to solve the problem of communicating over a distance.	3.2.1.D	MP 1
Use observations of the sun, moon, and stars to describe patterns that can be predicted.	3.3.1.A	MP 2 MP 3
Make observations at different times of year to relate the amount of daylight to the time of year.	3.3.1.B	MP 2 MP 4
Analyze how things work.	3.5.K-2.N	MP 1 MP 3 MP 4
Illustrate that there are different solutions to a design and that none are perfect.	3.5.K-2.O	MP 4
Discuss that all designs have different characteristics that can be described.	3.5.K-2.P	MP4
Apply design concepts, principles, and processes through play and exploration.	3.5.K-2.S	MP 1 MP 3 MP 4
Demonstrate that designs have requirements.	3.5.K-2.T	MP 1 MP 3 MP 4
Structure and function	LS1.A	MP 3 MP 4
Growth and development of organisms	LS1.B	MP 3
Inheritance of traits	LS3.A	MP 4

ASSESSMENTS

PDE Academic Standards, Assessment Anchors, and Eligible Content: The teacher must be knowledgeable of the PDE Academic Standards, Assessment Anchors, and Eligible Content and incorporate them regularly into planned instruction.

Formative Assessments: The teacher will utilize a variety of assessment methods to conduct in-process evaluations of student learning.

Effective formative assessments for this course include: teacher observations and anecdotal notes, oral questioning and classroom discussions, student responses during hands-on investigations, drawings, models, and verbal explanations, science journals and recording sheets, partner and small-group discussions, checks for understanding during lessons, and observations of students' use of scientific practices and vocabulary.

Summative Assessments: The teacher will utilize a variety of assessment methods to evaluate student learning at the end of an instructional task, lesson, and/or unit.

Effective summative assessments for this course include: mySci unit assessments and culminating activities, performance-based tasks and hands-on demonstrations, engineering design challenges and projects, student-created models, drawings, and explanations, completed science investigations and recording sheets, teacher-developed assessments aligned with grade-level standards, and individual oral explanations demonstrating understanding of scientific concepts.

WARREN COUNTY SCHOOL DISTRICT

PLANNED INSTRUCTION

COURSE DESCRIPTION

Course Title: Science 2
Course Number: 08233
Course Prerequisites: None

Course Description: Students will develop an understanding of the needs and structures of plants, biodiversity, pollination, and how seeds are dispersed. Students will explore Earth's systems and investigate how natural processes change the land over time. Students will examine the properties of matter and how heating and cooling can cause changes in materials. Through hands-on investigations and engineering design challenges, students will explore Earth's resources, observe interactions between materials, and develop solutions to real-world problems. Students will also explore the importance of pollinators through the Engineering Pumpkin Pollinators unit, applying the engineering design process to create, test, and improve models that transfer pollen between flowers.

Suggested Grade Level: Grade 2
Length of Course: Two Semesters
Units of Credit: None
PDE Certification and Staffing Policies and Guidelines (CSPG) Required Teacher Certifications:
CSPG 69 grades PK-4
To find the CSPG information, go to CSPG
Certification verified by the WCSD Human Resources Department: ☒Yes ☐No

WCSD STUDENT DATA SYSTEM INFORMATION

Course Level: Academic
Mark Types: Check all that apply.
☒F – Final Average ☒MP – Marking Period ☐EXM – Final Exam

GPA Type: ☒ GPAEL-GPA Elementary ☐ GPAML-GPA for Middle Level ☐ NHS-National Honor Society
☐ UGPA-Non-Weighted Grade Point Average ☐ GPA-Weighted Grade Point Average

State Course Code: Click or tap here to enter text.
To find the State Course Code, go to State Course Code, download the Excel file for *SCED*, click on SCED 6.0 tab, and choose the correct code that corresponds with the course.

TEXTBOOKS AND SUPPLEMENTAL MATERIALS

Board Approved Textbooks, Software, and Materials:

Title:	mySci
Publisher:	mySci
ISBN #:	No Textbook
Copyright Date:	2020
WCSD Board Approval Date:	November 9, 2026

Supplemental Materials: mySci Curriculum Kits, pumpkin pollinators unit

Curriculum Document

WCSD Board Approval:

Date Finalized:	10/15/2026
Date Approved:	11/9/2026
Implementation Year:	2024-2025

SPECIAL EDUCATION, 504, and GIFTED REQUIREMENTS

The teacher shall make appropriate modifications to instruction and assessment based on a student's Individual Education Plan (IEP), Chapter 15 Section 504 Plan (504), and/or Gifted Individual Education Plan (GIEP).

SCOPE AND SEQUENCE OF CONTENT AND CONCEPTS

Marking Period 1

Physical Science: **Exploring Earth**

Earth's Systems, Matter and its Interactions

Marking Period 2

Physical Science: **A Home for a Penguin**

Properties of Matter, Heating and Cooling Substances

Marking Period 3

Life Sciences: **How Seeds Travel**

Needs and Parts of Flowering Plants, Biodiversity, Pollination and Seed Dispersal

Marking Period 4

Earth and Space Science: **How Seeds Travel**

Needs and Parts of Flowering Plants, Biodiversity, Pollination and Seed Dispersal

Pumpkin Pollinators

Standards/Eligible Content and Skills

Performance Indicator	PA Core Standard and/or Eligible Content	Marking Period Taught
Use materials to design a solution to a human problem by mimicking how plants and/or animals use their external parts to help them survive, grow, and meet their needs.	3.1.1.A	MP 4
Plan and conduct an investigation to determine if plants need sunlight and water to grow.	3.1.2.A	MP 3
Develop a simple model that mimics the function of an animal dispersing seeds or pollinating plants.	3.1.2.B	MP 3 MP 4
Make observations of plants and animals to compare the diversity of life in different habitats.	3.1.2.C	MP 2 MP 3
Plan and conduct investigations to provide evidence that vibrating materials can make sound and that sound can make materials vibrate.	3.2.1.A	MP 1
Plan and conduct an investigation to describe and classify different kinds of materials by their observable properties.	3.2.2.A	MP 2 MP 4
Analyze data obtained from testing different materials to determine which materials have the properties that are best suited for an intended purpose.	3.2.2.B	MP 2 MP 3 MP 4
Make observations to construct an evidence-based account of how an object made of a small set of pieces can be disassembled and made into a new object.	3.2.2.C	MP 1
Construct an argument with evidence that some changes caused by heating or cooling can be reversed and some cannot.	3.2.2.D	MP 2
Use information from several sources to provide evidence that Earth events can occur quickly or slowly.	3.3.2.A	MP 4
Compare multiple solutions designed to slow or prevent wind or water from changing the shape of land.	3.3.2.B	MP 4
Develop a model to represent the shapes and kinds of land and bodies of water in an area.	3.3.2.C	MP 1
Obtain information to identify where water is found on Earth and that it can be solid or liquid.	3.3.2.D	MP 1
Analyze how things work.	3.5.K-2.N	MP 2 MP 3 MP 4
Illustrate that there are different solutions to a design and that none are perfect.	3.5.K-2.O	MP 2 MP 4
Discuss that all designs have different characteristics that can be described.	3.5.K-2.P	MP 2 MP 4
Apply design concepts, principles, and processes through play and exploration.	3.5.K-2.S	MP 2 MP 3 MP 4
Demonstrate that designs have requirements.	3.5.K-2.T	MP 2

Performance Indicator	**PA Core Standard and/or Eligible Content**	**Marking Period Taught**
		MP 3 MP 4
Explain that materials are selected for use because they possess desirable properties and characteristics.	3.5.K-2.V	MP 4
Collaborate effectively as a member of a team.	3.5.K-2.DD	MP 4

ASSESSMENTS

PDE Academic Standards, Assessment Anchors, and Eligible Content: The teacher must be knowledgeable of the PDE Academic Standards, Assessment Anchors, and Eligible Content and incorporate them regularly into planned instruction.

Formative Assessments: The teacher will utilize a variety of assessment methods to conduct in-process evaluations of student learning.

> **Effective formative assessments for this course include:** teacher observations and anecdotal notes, oral questioning and classroom discussions, student responses during hands-on investigations, drawings, models, and verbal explanations, science journals and recording sheets, partner and small-group discussions, checks for understanding during lessons, and observations of students' use of scientific practices and vocabulary.

Summative Assessments: The teacher will utilize a variety of assessment methods to evaluate student learning at the end of an instructional task, lesson, and/or unit.

> **Effective summative assessments for this course include:** mySci unit assessments and culminating activities, performance-based tasks and hands-on demonstrations, engineering design challenges and projects, student-created models, drawings, and explanations, completed science investigations and recording sheets, teacher-developed assessments aligned with grade-level standards, and individual oral explanations demonstrating understanding of scientific concepts.

WARREN COUNTY SCHOOL DISTRICT

PLANNED INSTRUCTION

COURSE DESCRIPTION

Course Title: Science 3
Course Number: 08333
Course Prerequisites: None

Course Description: Students will develop an understanding of how organisms adapt to their environments, how fossils provide evidence of past life, and how environmental changes affect survival. Students will investigate life cycles, inherited traits, and variations among organisms. Students will explore weather and climate patterns and examine ways to reduce the impacts of weather-related hazards. Students will investigate balanced and unbalanced forces, interactions between objects, and how forces affect motion. Students will participate in a Meaningful Watershed Educational Experience (MWEE), as recommended by the Pennsylvania Department of Education. This experience includes approximately 9–10 lessons focused on watershed education, environmental awareness, and real-world applications of scientific concepts, as instructional time and curriculum pacing allow.

Suggested Grade Level: Grade 3
Length of Course: Two Semesters
Units of Credit: None
PDE Certification and Staffing Policies and Guidelines (CSPG) Required Teacher Certifications:
CSPG 69 grades PK-4
To find the CSPG information, go to CSPG
Certification verified by the WCSD Human Resources Department: ☒Yes ☐No

WCSD STUDENT DATA SYSTEM INFORMATION

Course Level: Choose an item.
Mark Types: Check all that apply.
☒F – Final Average ☒MP – Marking Period ☐EXM – Final Exam

GPA Type: ☒ GPAEL-GPA Elementary ☐ GPAML-GPA for Middle Level ☐ NHS-National Honor Society
☐ UGPA-Non-Weighted Grade Point Average ☐ GPA-Weighted Grade Point Average

State Course Code: Click or tap here to enter text.
To find the State Course Code, go to State Course Code, download the Excel file for *SCED*, click on SCED 6.0 tab, and choose the correct code that corresponds with the course.

TEXTBOOKS AND SUPPLEMENTAL MATERIALS

Board Approved Textbooks, Software, and Materials:

Title:	mySci
Publisher:	mySci
ISBN #:	No Textbook
Copyright Date:	2020
WCSD Board Approval Date:	November 9, 2026

Supplemental Materials: mySci Curriculum Kits, MWEE

Curriculum Document

WCSD Board Approval:

Date Finalized:	10/15/2026
Date Approved:	11/9/2026
Implementation Year:	2024-2025

SPECIAL EDUCATION, 504, and GIFTED REQUIREMENTS

The teacher shall make appropriate modifications to instruction and assessment based on a student's Individual Education Plan (IEP), Chapter 15 Section 504 Plan (504), and/or Gifted Individual Education Plan (GIEP).

SCOPE AND SEQUENCE OF CONTENT AND CONCEPTS

Marking Period 1

Life Sciences: **Bugs and Blooms**

Life Cycles, Social Groups, Inheritance and Variation of Traits, Natural Selection

Marking Period 2

Physical Science: **Pinball Wizards**

Balanced and Unbalanced Forces, Contact and Non-Contact Forces, Changes in Motion, Types of Interactions

Marking Period 3

Earth and Space Science: **Guardians of the Garden**

Weather and Climate, Reducing Impacts of Weather-Related Hazards, Engineering Design

Marking Period 4

Life Sciences: **Avoiding Extinction**

Ecosystem Interactions, Fossils, Adaptations, Natural Selection, Ecosystem Changes

Meaningful Watershed Educational Experience (MWEE)

Standards/Eligible Content and Skills

Performance Indicator	PA Core Standard and/or Eligible Content	Marking Period Taught
Develop a simple model that mimics the function of an animal in dispersing seeds or pollinating plants.	3.1.2.B	MP 1
Develop models to describe that organisms have unique and diverse life cycles but all have in common birth, growth, reproduction, and death.	3.1.3.A	MP 1
Construct an argument that some animals form groups that help members survive.	3.1.3.B	MP 1
Analyze and interpret data to provide evidence that plants and animals have traits inherited from parents and that variation of these traits exists in a group of similar organisms.	3.1.3.C	MP 1
Use evidence to support the explanation that traits can be influenced by the environment.	3.1.3.D	MP 1
Use evidence to construct and explanation for how the variations in characteristics among individuals of the same species may provide advantages in surviving, finding mates, and reproducing.	3.1.3.F	MP 1 MP 4
Construct an argument with evidence that in a particular habitat some organisms can survive well, some survive less well, and some cannot survive at all.	3.1.3.G	MP 3 MP 4
Make a claim supported by evidence about the merit of a solution to a problem caused when the environment changes and the types of plants and animals that live there may change.	3.1.3.H	MP 3 MP 4
Construct an argument to support whether action is needed on a selected environmental issue and propose possible solutions.	3.2.2.D	MP 3 MP 4
Make and communicate observations and/or measurements of an object's motion to provide evidence that a pattern can be used to predict future motion.	3.2.3.A	MP 2
Plan and conduct an investigation to provide evidence of the effects of balanced and unbalanced forces on the motion of an object.	3.2.3.B	MP 2
Ask questions to determine cause and effect relations of electric or magnetic interactions between two objects not in contact with each other.	3.2.3.C	MP1 MP 2
Define a simple design problem that can be solved by applying scientific ideas about magnets.	3.2.3.D	MP 2
Represent data in tables and graphical displays to describe typical weather conditions expected during a particular season.	3.3.3.A	MP 3
Obtain and combine information to describe climates in different regions of the world.	3.3.3.B	MP 3 MP 4
Make a claim supported by evidence about the merit of a solution to a problem caused when the environment changes and the types of plants and animals that live there may change.	3.3.3.C	MP 3

WARREN COUNTY SCHOOL DISTRICT

PLANNED INSTRUCTION

Performance Indicator	**PA Core Standard and/or Eligible Content**	**Marking Period Taught**
Analyze how living organisms, including humans, affect the environment in which they live, and how their environment affects them.	3.4.3-5.A	MP 4
Make a claim about the environmental and social impacts of design solutions and civic actions, including their own actions.	3.4.3-5.B	MP 3 MP 4
Examine ways you influence your local environment and community by collecting and displaying data.	3.4.3-5.C	MP 4
Develop a model to demonstrate how local environmental issues are connected to larger local environment and human systems.	3.4.3-5.D	MP 4
Construct an argument to support whether action is needed on a selected environmental issue and propose possible solutions.	3.4.3-5.E	MP 3 MP 4
Critique ways that people depend on and change the environment.	3.4.3-5.F	MP 3 MP 4
Investigate how perspectives over the use of resources and the development of technology have changed over time and resulted in conflict over the development of societies and nations.	3.4.3-5.G	MP 4
Explain how technologies are developed or adapted when individual or societal needs and wants change.	3.5.3-5.J	MP 2
Judge technologies to determine the best one to use to complete a given task or meet a need.	3.5.3-5.K	MP 2
Demonstrate essential skills of the engineering design process.	3.5.3-5.M	MP 2
Identify why a product or system is not working properly.	3.5.3-5.N	MP 2
Describe requirements of designing or making a product or system.	3.5.3-5.O	MP 2
Evaluate the strengths and weaknesses of existing design solutions, including their own solutions.	3.5.3-5.P	MP 2 MP 3
Practice successful design skills.	3.5.3-5.Q	MP 2
Apply tools, techniques, and materials in a safe manner as part of the design process.	3.5.3-5.R	MP 2
Illustrate that there are multiple approaches to design.	3.5.3-5.S	MP 2
Evaluate designs based on criteria, constraints, and standards.	3.5.3-5.U	MP 2
Describe the properties of different materials.	3.5.3-5.W	MP 2
Demonstrate how simple technologies are often combined to form more complex systems.	3.5.3-5.DD	MP 2

ASSESSMENTS

PDE Academic Standards, Assessment Anchors, and Eligible Content: The teacher must be knowledgeable of the PDE Academic Standards, Assessment Anchors, and Eligible Content and incorporate them regularly into planned instruction.

Formative Assessments: The teacher will utilize a variety of assessment methods to conduct in-process evaluations of student learning.

Observation of students' use of scientific practices and vocabulary

> **Effective formative assessments for this course include**: teacher observations and anecdotal notes, oral questioning and classroom discussions, student responses during hands-on investigations, drawings, models, and verbal explanations, science journals and recording sheets, partner and small-group discussions, checks for understanding during lessons, and observations of students' use of scientific practices and vocabulary.

Summative Assessments: The teacher will utilize a variety of assessment methods to evaluate student learning at the end of an instructional task, lesson, and/or unit.

> **Effective summative assessments for this course include:** mySci unit assessments and culminating activities, performance-based tasks and hands-on demonstrations, engineering design challenges and projects, student-created models, drawings, and explanations, completed science investigations and recording sheets, teacher-developed assessments aligned with grade-level standards, and individual oral explanations demonstrating understanding of scientific concepts.

WARREN COUNTY SCHOOL DISTRICT

PLANNED INSTRUCTION

COURSE DESCRIPTION

Course Title: Science 4
Course Number: 08433
Course Prerequisites: None

Course Description: Students will develop an understanding of how animal structures and behaviors help organisms receive, process, and respond to information from their environments. Students will explore natural resources, renewable and nonrenewable energy, and the effects of human activities on the environment. Students will investigate the properties of waves, sound, and electrical energy and examine how technology supports communication. Students will explore energy transfer, changes in energy, speed, and simple machines through hands-on investigations and engineering design challenges.

Suggested Grade Level: Grade 4
Length of Course: Two Semesters
Units of Credit: None
PDE Certification and Staffing Policies and Guidelines (CSPG) Required Teacher Certifications:
CSPG 69 Grades K-4
To find the CSPG information, go to CSPG
Certification verified by the WCSD Human Resources Department: ☒Yes ☐No

WCSD STUDENT DATA SYSTEM INFORMATION

Course Level: Academic
Mark Types: Check all that apply.
☒F – Final Average ☒MP – Marking Period ☐EXM – Final Exam

GPA Type: ☒ GPAEL-GPA Elementary ☐ GPAML-GPA for Middle Level ☐ NHS-National Honor Society
☐ UGPA-Non-Weighted Grade Point Average ☐ GPA-Weighted Grade Point Average

State Course Code: 03235
To find the State Course Code, go to State Course Code, download the Excel file for *SCED*, click on SCED 6.0 tab, and choose the correct code that corresponds with the course.

TEXTBOOKS AND SUPPLEMENTAL MATERIALS

Board Approved Textbooks, Software, and Materials:

Title:	mySci
Publisher:	mySci
ISBN #:	No textbook
Copyright Date:	2020
WCSD Board Approval Date:	11/9/2026

Supplemental Materials: mySci kits

Curriculum Document

WCSD Board Approval:

Date Finalized:	10/15/2026
Date Approved:	11/9/2026
Implementation Year:	2024-2025

SPECIAL EDUCATION, 504, and GIFTED REQUIREMENTS

The teacher shall make appropriate modifications to instruction and assessment based on a student's Individual Education Plan (IEP), Chapter 15 Section 504 Plan (504), and/or Gifted Individual Education Plan (GIEP).

SCOPE AND SEQUENCE OF CONTENT AND CONCEPTS

Marking Period 1

A Playground for All

Energy Transfer, Changes in Energy, Work, Speed, Simple Machines

Marking Period 2

The Power of Water

Natural Resources, Renewable and Non-Renewable Energy, Human Impacts, Energy transfer

Marking Period 3

Sensing Tsunamis

Properties of Waves, Sound, Electrical Energy, Communicating with Technology, Coding

Marking Period 4

Streamside Survival

Animal Structures and Behaviors, Information Processing

Standards/Eligible Content and Skills

Performance Indicator	PA Core Standard and/or Eligible Content	Marking Period Taught
Use a model to describe that animals receive different types of information through their senses, process the information in their brain, and respond to the information in different ways.	3.1.4.B	MP1, MP3, MP4
Use evidence to construct an explanation relating the speed of an object to the energy of that object.	3.2.4.A	MP1
Make and communicate observations to provide evidence that energy can be transferred from place to place by sound, light, heat, and electric currents.	3.2.4.B	MP1 , MP3
Ask questions and predict outcomes about the changes in energy that occur when objects collide.	3.2.4.C	MP1
Apply scientific ideas to design, test, and refine a device that converts energy from one form to another.	3.2.4.D	MP2
Identify evidence from patterns in rock formations and fossils in rock layers to support an explanation for changes in a landscape over time.	3.3.4.A	MP2
Make observations and/or measurements to provide evidence of the effects of weathering or the rate of erosion by water, ice, wind, or vegetation.	3.3.4.B	MP2, MP4
Obtain and combine information to describe that energy and fuels are derived from natural resources and their uses affect the environment.	3.3.4.D	MP2
Analyze how living organisms, including humans, affect the environment in which they live, and how their environment affects them.	3.4.3-5.A	MP2
Examine information to assess the trade-offs to using a product or system.	3.5.3-5.B	MP2
Follow directions to complete a technological task.	3.5.3-5.C	MP2
Develop a model to demonstrate how local environmental issues are connected to larger local environment and human systems.	3.5.3-5.D	MP2
Critique ways that people depend on and change the environment.	3.5.3-5.F	MP2
Investigate how perspectives over the use of resources and the development of technology have changed over time and resulted in conflict over the development of societies and nations.	3.5.3-5.G	MP2
Determine factors that influence changes in a society's technological systems or infrastructure.	3.5.3-5.H	MP2
Explain how technologies are developed or adapted when individual or societal needs and wants change.	3.5.3-5.J	MP2
Explain how various relationships can exist between technology and engineering and other content areas.	3.5.3-5.X	MP2
Explain how solutions to problems are shaped by economic, political, and cultural forces.	3.5.3-5.EE	MP2

Performance Indicator	**PA Core Standard and/or Eligible Content**	**Marking Period Taught**
Compare how things found in nature differ from things that are human-made, noting differences and similarities in how they are produced and used.	3.5.3-5.FF	MP2
Describe the unique relationship between science and technology, and how the natural world can contribute to the human-made world to foster innovation.	3.5.3-5.GG	MP2
Develop a model of waves to describe patterns in terms of amplitude and wavelength and that waves can cause objects to move.	3.2.4.E	MP3
Generate and compare multiple solutions that use patterns to transfer information.	3.2.4.G	MP3
Analyze and interpret data from maps to describe patterns of Earth's features.	3.3.4.C	MP3
Generate and compare multiple solutions to reduce the impacts of natural Earth processes on humans.	3.3.4.E	MP3
Use appropriate symbols, numbers, and words to communicate key ideas about technological products and systems.	3.5.3-5.A	MP3
Design solutions by safely using tools, materials, and skills.	3.5.3-5.I	MP3
Demonstrate essential skills of the engineering design process.	3.5.3-5.M	MP3
Identify why a product or system is not working properly.	3.5.3-5.N	MP3
Describe requirements of designing or making a product or system.	3.5.3-5.O	MP3
Evaluate the strengths and weaknesses of existing design solutions, including their own solutions.	3.5.3-5.P	MP3
Practice successful design skills.	3.5.3-5.Q	MP3
Apply tools, techniques, and materials in a safe manner as part of the design process.	3.5.3-5.R	MP3
Apply universal principles and elements of design.	3.5.3-5.T	MP3
Evaluate designs based on criteria, constraints, and standards.	3.5.3-5.U	MP3
Create representations of the tools people made, how they cultivated to provide food, made clothing, and built shelters to protect themselves	3.5.3-5.AA	MP3
Differentiate between the role of scientists, engineers, technologists, and others in creating and maintaining technological systems.	3.5.3-5.HH	MP3
Construct an argument that plants and animals have internal and external structures that function to support survival, growth, behavior, and reproduction.	3.1.4.A	MP4
Develop a model to describe that light reflecting from objects and entering the eye allows objects to be seen.	3.2.4.F	MP4

ASSESSMENTS

PDE Academic Standards, Assessment Anchors, and Eligible Content: The teacher must be knowledgeable of the PDE Academic Standards, Assessment Anchors, and Eligible Content and incorporate them regularly into planned instruction.

Formative Assessments: The teacher will utilize a variety of assessment methods to conduct in-process evaluations of student learning.

> **Effective formative assessments for this course include:** teacher observations and anecdotal notes, oral questioning and classroom discussions, student responses during hands-on investigations, drawings, models, and verbal explanations, science journals and recording sheets, partner and small-group discussions, checks for understanding during lessons, and observations of students' use of scientific practices and vocabulary.

Summative Assessments: The teacher will utilize a variety of assessment methods to evaluate student learning at the end of an instructional task, lesson, and/or unit.

> **Effective summative assessments for this course include:** mySci unit assessments and culminating activities, performance-based tasks and hands-on demonstrations, engineering design challenges and projects, student-created models, drawings, and explanations, completed science investigations and recording sheets, teacher-developed assessments aligned with grade-level standards, and individual oral explanations demonstrating understanding of scientific concepts.

WARREN COUNTY SCHOOL DISTRICT

PLANNED INSTRUCTION

COURSE DESCRIPTION

Course Title: Science 5
Course Number: 08533
Course Prerequisites: None

Course Description: Students will develop an understanding of how matter and energy move through living things and ecosystems, including plant needs and food webs. Students will investigate Earth's systems, natural resources, renewable and nonrenewable energy, and the effects of human activities on the environment. Students will explore gravity, the solar system, and observable patterns in the sky. Students will examine the properties and states of matter, mixtures and solutions, and physical and chemical changes through scientific investigations.

Suggested Grade Level: Grade 5
Length of Course: Two Semesters
Units of Credit: None
PDE Certification and Staffing Policies and Guidelines (CSPG) Required Teacher Certifications:
CSPG 70 Grades 4-8
To find the CSPG information, go to CSPG
Certification verified by the WCSD Human Resources Department: ☒Yes ☐No

WCSD STUDENT DATA SYSTEM INFORMATION

Course Level: Academic
Mark Types: Check all that apply.
☒F – Final Average ☒MP – Marking Period ☐EXM – Final Exam

GPA Type: ☒ GPAEL-GPA Elementary ☐ GPAML-GPA for Middle Level ☐ NHS-National Honor Society
☐ UGPA-Non-Weighted Grade Point Average ☐ GPA-Weighted Grade Point Average

State Course Code: 03235
To find the State Course Code, go to State Course Code, download the Excel file for *SCED*, click on SCED 6.0 tab, and choose the correct code that corresponds with the course.

TEXTBOOKS AND SUPPLEMENTAL MATERIALS

Board Approved Textbooks, Software, and Materials:

Title:	mySci
Publisher:	mySci
ISBN #:	No textbook
Copyright Date:	2020
WCSD Board Approval Date:	November 9, 2026

Supplemental Materials: mySci kits

Curriculum Document

WCSD Board Approval:

Date Finalized:	10/15/2026
Date Approved:	11/9/2026
Implementation Year:	2024-2025

SPECIAL EDUCATION, 504, and GIFTED REQUIREMENTS

The teacher shall make appropriate modifications to instruction and assessment based on a student's Individual Education Plan (IEP), Chapter 15 Section 504 Plan (504), and/or Gifted Individual Education Plan (GIEP).

SCOPE AND SEQUENCE OF CONTENT AND CONCEPTS

Marking Period 1

From Sun To Food

Matter and Energy in Living Things and Ecosystems, Plant Needs, Food Webs

Marking Period 2

Using Our Resources Wisely

Natural Resources, Earth Systems, Renewable and Non-Renewable Energy, Human Impacts

Marking Period 3

Celestial Clocks And Calendars

Gravity, Parts of the Solar System and Universe, Observable Seasonal Patterns

Marking Period 4

Particle Picnic

States and Properties of Matter, Changes and Interactions of Matter, Mixtures and Solutions, Physical and Chemical Changes

Standards/Eligible Content and Skills

Performance Indicator	PA Core Standard and/or Eligible Content	Marking Period Taught
Support an argument that plants get the materials for growth chiefly from air and water.	3.1.5.A	MP1
Develop a model to describe the movement of matter among plants, animals, decomposers, and the environment.	3.1.5.B	MP1
Use models to describe that energy in animals' food (used for body repair, growth, motion, and to maintain body warmth) was once energy from the sun.	3.2.5.G	MP1
Analyze how living organisms, including humans, effect the environment in which they live, and how their environment affects them.	3.4.3-5.A	MP1
Investigate how perspectives over the use of resources and the development of technology have changed over time and resulted in conflict over the development of societies and nations.	3.4.3-5.G	MP1
Compare how things found in nature differ from things that are human-made, noting differences and similarities in how they are produced and used.	3.4.3-5.FF	MP1
Obtain and combine information to describe that energy and fuels are derived from natural resources and their uses affect the environment.	3.3.4.D	MP2
Develop a model using an example to describe ways the geosphere, biosphere, hydrosphere, and/or atmosphere interact.	3.3.5.C	MP2
Describe and graph the amounts and percentages of water and fresh water in various reservoirs to provide evidence about the distribution of water on Earth.	3.3.5.D	MP2
Obtain and combine information about ways individual communities use science ideas to protect the Earth's resources and environment.	3.3.5.E	MP2
Generate and design possible solutions to a current environmental issue, threat, or concern.	3.3.5.F	MP2
Explain why responsible use of technology requires sustainable management of resources.	3.5.3-5.E	MP2
Classify resources used to create technologies as either renewable or nonrenewable.	3.5.3-5.F	MP2
Determine factors that influence changes in a society's technological systems or infrastructure.	3.5.3-5.H	MP2
Demonstrate essential skills of the engineering design process.	3.5.3-5.M	MP2
Identify why a product or system is not working properly.	3.5.3-5.N	MP2
Describe requirements of designing or making a product or system.	3.5.3-5.O	MP2
Evaluate the strengths and weaknesses of existing design solutions, including their own solutions.	3.5.3-5.P	MP2
Practice successful design skills.	3.5.3-5.Q	MP2

Performance Indicator	**PA Core Standard and/or Eligible Content**	**Marking Period Taught**
Apply tools, techniques, and materials in a safe manner as part of the design process.	3.5.3-5.R	MP2
Illustrate that there are multiple approaches to design.	3.5.3-5.S	MP2
Evaluate designs based on criteria, constraints, and standards.	3.5.3-5.U	MP2
Illustrate how, when parts of a system are missing, it may not work as planned.	3.5.3-5.BB	MP2
Support an argument that the gravitational force exerted by Earth on objects is directed down.	3.2.5.F	MP3
Develop a model to describe that matter is made of particles too small to be seen.	3.2.5.A	MP3
Support an argument that the gravitational force exerted by Earth on objects is directed down.	3.2.5.F	MP3
Support an argument that differences in the apparent brightness of the sun compared to other stars is due to their relative distances from Earth.	3.3.5.A	MP3
Represent data in graphical displays to reveal patterns of daily changes in length and direction of shadows, day and night, and the seasonal appearance of some stars in the night sky.	3.3.5.B	MP3

ASSESSMENTS

PDE Academic Standards, Assessment Anchors, and Eligible Content: The teacher must be knowledgeable of the PDE Academic Standards, Assessment Anchors, and Eligible Content and incorporate them regularly into planned instruction.

Formative Assessments: The teacher will utilize a variety of assessment methods to conduct in-process evaluations of student learning.

> **Effective formative assessments for this course include:** teacher observations and anecdotal notes, oral questioning and classroom discussions, student responses during hands-on investigations, drawings, models, and verbal explanations, science journals and recording sheets, partner and small-group discussions, checks for understanding during lessons, and observations of students' use of scientific practices and vocabulary.

Summative Assessments: The teacher will utilize a variety of assessment methods to evaluate student learning at the end of an instructional task, lesson, and/or unit.

> **Effective summative assessments for this course include:** mySci unit assessments and culminating activities, performance-based tasks and hands-on demonstrations, engineering design challenges and projects, student-created models, drawings, and explanations, completed science investigations and recording sheets, teacher-developed assessments aligned with grade-level standards, and individual oral explanations demonstrating understanding of scientific concepts.

Warren Library Association ("the Library") provides the Wetmore Gallery for public use at no fee. The Gallery is available to individuals and community nonprofit groups on equal terms regardless of opinion or affiliation. Gallery exhibitions are intended for the cultural, informational, and recreational enjoyment of our patrons. The Library (staff and board) does not sponsor nor endorse the views of any individual or group using the exhibit and display spaces. The acceptability of a display is at the discretion of the Executive Director in collaboration with the Board of Library Trustees.

The Wetmore Gallery committee will exercise judgment as to current usefulness or interest. Exhibitors should be aware that the Library is a public space where all people are welcome. Exhibits should be suitable for viewing by all ages. The Library reserves the right to refuse or remove any material judged unsuitable, or to rescind an exhibit in violation of this policy. All artwork must meet existing local, state, and federal laws on obscenity, copyright, libel, defamation of character, or invasion of privacy. All artwork must be original human creations; No AI-generated pieces will be accepted. **Applications for Wetmore Gallery exhibitions must be received no fewer than six months in advance of the proposed show date to allow for proper coordination within the library's scheduling calendar.** Use of the gallery is restricted to the group named in the signed agreement. No additional groups may be added without prior authorization from the Executive Director. Only the Executive Director or a designated Library representative can transfer an exhibit reservation to another exhibitor. Individual exhibitors or groups are limited to a single one-month exhibit annually. Failure to comply with this policy may result in loss of eligibility to exhibit in the gallery.

The Library's need for exhibit space takes precedence over the public's request to use the Wetmore Gallery. The Warren Library Association reserves the right to cancel without notice the use of exhibit space should the Executive Director or Board of Library Trustees determine space is needed for Library purposes.

Exhibitions remain on display for no more than one calendar month, scheduled by the Wetmore Gallery Committee. Artwork will be hung on the first of the month, or shortly thereafter, and dismantled on the last day of the month, during regular Library hours. The Exhibitor will need to arrange a time and date for installation and deinstallation of the exhibit with the Committee. Library staff are not responsible for installing or hanging gallery exhibits; all installation duties rest solely with the exhibiting party. The individual or group reserving space is required to utilize the hanging hardware/materials provided by the Library (Unframed Works: Velcro, or non-rusting, non-tarnishing straight pins; Framed Works: 1-3/4" cedar shake aluminum nails). Display cases must remain in their designated locations, and their shelves may not be removed, adjusted, or otherwise altered. The Library will not provide storage for organizations or individuals displaying in the Library (this includes items used in preparation for the set up or removal of a display). The individual or group installing the display shall be responsible for any damage caused to the exhibit space while installing or removing the exhibit or display. Any unclaimed artwork will become the property of the Warren Library Association and may be stored or disposed of at the Library's discretion. The condition of unclaimed artwork will not be guaranteed.

No prices may be posted on items on display, nor may an admission fee be charged. No transaction for the purchase or sale of display items may be conducted on the premises. The Library will not sell, act as an agent for, or be involved in the sale of items on display. The artist's biography may be posted alongside the show as well as the artist's contact information. Any sales of exhibited materials must take place after the exhibit has ended. No works of art may be removed during the exhibit period.

The Library is released from any liability that may result from theft of or damage to an exhibit, in whole or in part, while on display at the Library. Artists and collectors presenting displays shall provide their own insurance coverage. Exhibitors must sign a waiver of liability holding the Library, its employees, and trustees harmless for any damage to loaned material.

Exhibitors may reserve a meeting room space for a reception. Use of a meeting room requires a separate application and is subject to the guidelines outlined in the Library's meeting room policy. No alcoholic beverages may be served.

The artist may give a brief description of the exhibit to Administration if they would like mention of the exhibit made in the library newsletter, the Library's website, and social media posts. A photo of the exhibit may be posted on the Library's web page and social media posts.

Adopted by the
Warren Library Association Board of Directors
November 18, 1985
Last revised: April 20, 2026

Wetmore Gallery Exhibit Application

Completed applications may be delivered in person, by mail, or email. New applicants **must** submit two or three color photographs or color photocopies of the artwork.

Name: ___Heather Walters

Organization (if applicable): Warren County School District Art Department (WCSD)

Address: 232 Second Street

City/State/Zip: Youngsville, PA 16371

Phone: 814-563-7207x5543 Email: waltershl@wcsdpa.org

Briefly describe the exhibit/display, the number of works to be exhibited/displayed, and the approximate dimensions of the works (use back if necessary):

The exhibit will feature artwork created by secondary art students in grades 9-12 from both WCSD high schools. Approximately 450-500 pieces will be displayed, showcasing a wide range of artistic media and styles. Artwork dimensions will vary, ranging from as small as 4" x 4" to as large as 24" x 36".

Which dates are your works available for display?
Set-Up: May 3-4
Judging: May 5
Open to the Public: May 6-20
Tear Down: May 21-24
TBA: opening May 11 or 12

I understand that this application does not constitute a contract. I understand, accept, and will abide by the Wetmore Gallery Policy of the Warren Library Association. If my work is chosen, I will be contacted by the Warren Library Association Wetmore Gallery Committee to arrange formal dates for the showing. I understand that in offering my works of art to be exhibited/displayed in the Wetmore Gallery, that I release the Warren Library Association and all related entities from any liability for injury or damages, destruction, loss, or theft of item(s) that may occur during the exhibit/display period, during the installation or removal of the exhibit/display, or in the transportation of the exhibit/display.

Signature: Robert Cook, Board President Date:

Signature: Taylor M. Trisket, Board Secretary Date:

For Library Use Only

Application Received Date: **Committee Approved Date:**

Confirmed Set Up Date: **Confirmed Tear Down Date:**

Signature of Executive Director: **Date:**

ACCELERATE EDUCATION

QUOTE

Date: 10/15/2026

Quote #: Q03430

This Quote is entered into and made a part of the Master Services and License Agreement dated 7/30/2018 (the "Agreement") by and between Accelerate Education Incorporated ("Accelerate") and Warren County PA ("Customer"), with an effective date of 10/16/2026 for the services described below. All capitalized terms not defined in this Quote have the respective meanings set forth in the Agreement. To the extent that the terms of this Quote conflict with any of the terms of the Agreement, and the Quote explicitly states that it intends to modify the conflicting terms, this Quote supersedes the Agreement.

1000	Predictive Grading Tool	• Includes access to Predictive Grader for all teachers/all courses • Annual license billed per active user (inclusive of all student and teacher accounts) • Licenses are not reusable or assignable to another user	$11.04	$11,040.00

Additional Information

Subtotal	$11,040.00
Tax	$0.00
Total	$11,040.00

Detailed catalogs and course descriptions of the Licensed Materials listed on this quote can be accessed at www.Accelerate.Education within the catalogs section of the web site.

BY SIGNING BELOW, CUSTOMER THROUGH ITS DULY ACCEPTED REPRESENTATIVE, AGREES THAT THE TERMS SET FORTH HEREIN SHALL BE EFFECTIVE AS OF THE QUOTE EFFECTIVE DATE.

Warren County PA

_____ _____

Robert Cook, Board President Date

ATTEST: _____ _____

Taylor M. Trisket, Board Secretary Date

2026-27 Feminine Hygiene Products Grant Summary

Grant Overview: The 2026-2027 Pennsylvania state budget includes $3 million for schools to increase student access to menstrual products. The funding allows schools to purchase menstrual product dispensers as one-time purchases and procure menstrual products to make available to students at no cost both at school and for take-home use.

Eligible entities include school districts, brick and mortar charter schools, regional charter schools, intermediate units and career and technical schools. The Feminine Hygiene Product Grant Program is a non-competitive, non-solicitation grant program. Applications and reimbursement requests are not required.

Schools may use the funding for purchases made between July 1, 2026, and June 30, 2027. Allocations will be included in the October Subsidy payments. Allocations may increase if LEAs choose to opt out of the grant.

Amount of Award: $6,676.28 (WCSD); $692.40 (WCCC)

Due Date/Notification of Award: None needed.

Alternatives if not Awarded: N/A

WCSD Resources Required: None.

Administrative Recommendation: That the Board of School Directors accepts the 2026-27 Feminine Hygiene Products Grant allocations of $6,676.28 and $692.40 from the Pennsylvania Department of Health on behalf of the Warren County School District and the Warren County Career Center.

2026-27 Feminine Hygiene Products Grant Summary

Grant Overview: The 2026-2027 Pennsylvania state budget includes $3 million for schools to increase student access to menstrual products. The funding allows schools to purchase menstrual product dispensers as one-time purchases and procure menstrual products to make available to students at no cost both at school and for take-home use.

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Amount of Award: $6,676.28 (WCSD); $692.40 (WCCC)

Due Date/Notification of Award: None needed.

Alternatives if not Awarded: N/A

WCSD Resources Required: None.

Administrative Recommendation: That the Board of School Directors accepts the 2026-27 Feminine Hygiene Products Grant allocations of $6,676.28 and $692.40 from the Pennsylvania Department of Health on behalf of the Warren County School District and the Warren County Career Center.

2026-27 Pennsylvania Braille Code Project Grant Summary

Grant Overview: Local Education Agencies (LEAs) are invited to apply to provide a $5,000 stipend to school employees who complete the Pennsylvania Braille Code Project during the 2026-27 school year.

In partnership with the Technical Assistance for Excellence in Special Education (TAESE), project participants will build foundational Unified English Braille knowledge to reinforce braille instruction provided by a certified Teacher of Students with Visual Impairments (TVI) and support timely access to braille materials.

Approved private schools, charter schools, chartered schools for the Deaf and Blind, cyber charter schools, intermediate units, and school districts are eligible to apply.

Amount of Award: $5,000.

Due Date/Notification of Award: Applications are due on October 31, 2026; Notification by late December 2026/January 2027.

Alternatives if not Awarded: None.

WCSD Resources Required: None.

Administrative Recommendation: That the Board of School Directors instructs the administration to apply for funding through the Pennsylvania Braille Code Project to provide a $5,000 stipend to an eligible district employee.

2026-27 Pennsylvania Braille Code Project Grant Summary

Grant Overview: Local Education Agencies (LEAs) are invited to apply to provide a $5,000 stipend to school employees who complete the Pennsylvania Braille Code Project during the 2026-27 school year.

In partnership with the Technical Assistance for Excellence in Special Education (TAESE), project participants will build foundational Unified English Braille knowledge to reinforce braille instruction provided by a certified Teacher of Students with Visual Impairments (TVI) and support timely access to braille materials.

Approved private schools, charter schools, chartered schools for the Deaf and Blind, cyber charter schools, intermediate units, and school districts are eligible to apply.

Amount of Award: $5,000.

Due Date/Notification of Award: Applications are due on October 31, 2026; Notification by late December 2026/January 2027.

Alternatives if not Awarded: None.

WCSD Resources Required: None.

Administrative Recommendation: That the Board of School Directors instructs the administration to apply for funding through the Pennsylvania Braille Code Project to provide a $5,000 stipend to an eligible district employee.

2026-27 PDE Career & Technical Education Competitive Equipment Grant

Grant Overview: The purpose of the Career and Technical Education Equipment Grant program is to purchase equipment for programs that meet industry standards. Grants must be used to purchase equipment for the purpose of training students (i.e., hands-on use of the equipment) in approved career and technical education programs. The career and technical education programs must align with Pennsylvania targeted industry cluster areas and the specific high-priority jobs within each cluster area. The grant may be written for up to $85,000. Items purchased must cost $3,000 or more per unit.

The administration is proposing the purchase of two mills and one lathe to replace equipment used by the students in its Machine Technology Program of Study.

Matching funds are not required for this grant cycle.

Amount of Award: $70,197.00

Due Date/Notification of Award: Due October 16, 2026. Notification date unknown.

Alternatives if not Awarded: Equipment will not be purchased without the grant funding.

WCSD Resources Required: None required.

Administrative Recommendation: That the Board of School Directors directs the administration to submit an application to the Competitive Equipment Grant for two mills and one lathe to replace equipment used by the Warren County Career Center Machine Technology Program of Study.

2026-27 PDE Career & Technical Education Competitive Equipment Grant

Grant Overview: The purpose of the Career and Technical Education Equipment Grant program is to purchase equipment for programs that meet industry standards. Grants must be used to purchase equipment for the purpose of training students (i.e., hands-on use of the equipment) in approved career and technical education programs. The career and technical education programs must align with Pennsylvania targeted industry cluster areas and the specific high-priority jobs within each cluster area. The grant may be written for up to $85,000. Items purchased must cost $3,000 or more per unit.

The administration is proposing the purchase of two mills and one lathe to replace equipment used by the students in its Machine Technology Program of Study.

Matching funds are not required for this grant cycle.

Amount of Award: $70,197.00

Due Date/Notification of Award: Due October 16, 2026. Notification date unknown.

Alternatives if not Awarded: Equipment will not be purchased without the grant funding.

WCSD Resources Required: None required.

Administrative Recommendation: That the Board of School Directors directs the administration to submit an application to the Competitive Equipment Grant for two mills and one lathe to replace equipment used by the Warren County Career Center Machine Technology Program of Study.

2026-27 Pennsylvania Association of Rural and Small Schools (PARSS) Classroom Grant Summary

Grant Overview: The PARSS grant has again been made available to classroom teachers from across the state. Applications may be in the areas of technology and the arts, or afterschool and competition programs. Applicants must write a 500-word essay outlining their project and explaining the impact it will have on their class, building, or district.

Amount of Award: Grants are awarded in the range of small ($1-1,999), moderate ($2,000-4,999), and large ($5,000-9,999). Most awards are small or moderate in size.

Due Date/Notification of Award: All completed applications must be submitted by October 26, 2026; Notification by late December 2026/January 2027.

Alternatives if not Awarded: None.

WCSD Resources Required: None.

Administrative Recommendation: That the Board of School Directors instructs the administration to help interested staff complete and submit a PARSS grant in support of eligible projects for the 2026-27 school year.

2026-27 Pennsylvania Association of Rural and Small Schools (PARSS) Classroom Grant Summary

Grant Overview: The PARSS grant has again been made available to classroom teachers from across the state. Applications may be in the areas of technology and the arts, or afterschool and competition programs. Applicants must write a 500-word essay outlining their project and explaining the impact it will have on their class, building, or district.

Amount of Award: Grants are awarded in the range of small ($1-1,999), moderate ($2,000-4,999), and large ($5,000-9,999). Most awards are small or moderate in size.

Due Date/Notification of Award: All completed applications must be submitted by October 26, 2026; Notification by late December 2026/January 2027.

Alternatives if not Awarded: None.

WCSD Resources Required: None.

Administrative Recommendation: That the Board of School Directors instructs the administration to help interested staff complete and submit a PARSS grant in support of eligible projects for the 2026-27 school year.

WCSD
Positive Happenings
Learning in Action
October

BWMS:

Our 6th, 7th, and 8th graders attended a special field trip to hear the Butter Chicken Brass Band at the Library Theatre today. A huge thanks to the Warren County Summer Music School for sponsoring this event!

Congratulations to our outstanding September Students of the Month for displaying F.I.R.E.!
F – Fierceness I – Integrity R – Responsibility E – Excellence

We are proud of our students for shining bright and being great examples of F.I.R.E.





In honor of Childhood Cancer Awareness Month, Beaty-Warren Middle School spent the month of September raising money for St. Jude Children's Hospital. This year marked the 6th Annual Change a Life Coin War at Beaty. This year's winning team was that of Mrs. Salvatore and Mrs. Suppa's homeroom with a final total of $224.68. Congratulations to all the Beaty-Warren Middle School Dragons for raising a grand total of $1210.55 for St. Jude Children's Hospital!

EES:

Second graders have been loving writing to their pen pals each week! They are very excited for the upcoming pen pal lunch and pen pal football game.

We had over 100 students turn in the NOBLE at home for the Month of September! It is a great opportunity to connect school and home expectations. Keep up the good work!

We had our 1st PBIS-NOBLE- Fun day in October. Students were able to pick different stations and spend an afternoon doing fun Fall activities! Thank you to the Teacher's and parent volunteers for a great afternoon!

Students and staff showed their appreciation for our custodial staff on Custodian Appreciation Day earlier this month! Students created pictures and cards for them. As a school also celebrated Mr. Chad and all he did for EES before moving on to a new position in the district. Thanks for all the custodial staff does to keep our school looking great!

EMHS:

Eisenhower Middle High School and Eisenhower Elementary participated in creating artwork for the upcoming Pawstober Fest annual fundraiser for Friday, October 30th.

Peyton Elms, Grade 11, EMHS





Juliet Fargo, Grade 9, EMHS

Madelyn Morrison, Grade 12, EMHS





Hudson, Grade 1, EES







Our beloved school dog, Wags, continues to bring smiles and positivity to our school community! Recently, Wags served as the inspiration for some wonderful student artwork that captures her personality and the special place she holds in our school. The artwork showcases the creativity and talents of our students while celebrating the joy and companionship Wags brings to students and staff each day!

SAEMS:









Dolly Day was a lot of fun! Our students brought the sparkle, style, and country flair as SAEMS celebrated Dolly Parton. From pink and rhinestones to cowgirl and cowboy hats and everything in between, they absolutely rocked their Dolly-inspired looks! We had a day full of music, reading, kindness, and LOTS of sparkle! Thank you to our families for helping our kids join in on the fun. We think Dolly would be proud! Be kind. Be you. Be a little bit Dolly!



Last week we celebrated Lucky Tray all week in celebration of National School Lunch Week! One theme was “The Greatest Lunch on Earth!” Students whose names were called had a chance to win a surprise bag, and everyone who spun the wheel and didn’t win received fruit gummies!

VIRTUAL:



Superintendent Gary Weber and VAS Administrator Misty Weber presenting at the 2026 PASA-PSBA School Leadership Conference.

Warren County School District had the exciting opportunity to be featured during one of the opening sessions of the 2026 PASA-PSBA School Leadership Conference on Sunday, October 18. Superintendent Gary Weber and Virtual Academy Services Administrator Misty Weber presented a session titled “Stop the Bleed: Keeping Students in Your District.” The presentation highlighted the work WCSD has done to develop and expand its virtual programming to better meet student and family needs while providing districts with strategies to retain students who may otherwise transition to cyber charter schools.

Throughout the session, we shared our experiences with family outreach, identifying reasons students leave their home districts, expanding flexible learning opportunities, and using attendance and engagement data to intervene before students withdraw. We also highlighted how Virtual Academy Services has evolved to support full-time, part-time, blended, credit recovery, and enrichment programming, demonstrating how districts can adapt their educational offerings to meet changing student needs.

The presentation was very well received, generating numerous questions and meaningful conversations with school leaders from across Pennsylvania. Several attendees continued discussions following the session, providing valuable opportunities to share more about our program and the services we offer. Being selected to present during an opening conference session was a wonderful opportunity to showcase the innovative work happening within WCSD and increase statewide awareness of Virtual Academy Services. We are hopeful that the connections made will lead to future partnerships with additional school districts looking for flexible, district-supported virtual education solutions.

WAEC:

WAEC shared its 2025–26 SPEL (Success for PA Early Learners) results with families this fall. Students in Kindergarten through 2nd grade made significant gains in early reading, and every grade finished the year above the statewide average for students at or above benchmark.

- Kindergarten: 32.8% at or above benchmark at the beginning of the year to 92.6% at the end (state average 66.4%)
- 1st Grade: 64.9% to 81.9% (state average 58.9%)
- 2nd Grade: 52.5% to 62.9% (state average 55.8%)

On October 15, WAEC families filled the building for the PTO's Fall Fest and Trail of Treats, which included a sensory friendly early entry time. A SPEL family table shared a new brochure with simple reading and math tips for home, along with a "Story Talk" bookmark that gives parents and children questions to ask each other as they take turns reading aloud. The PTO's Fall Book Fair ran October 8–15, with classes visiting during the school day and the fair open during Fall Fest for families to shop together.

During a 2nd grade STEM class, students used magnetic tiles to build 3D shapes, then drew them and counted sides and vertices. One pair of seven-year-olds built a pyramid with a six-sided base and asked each other, "Since ours has six sides, would this be a hexagonal or heptagonal pyramid?" Conversations like this one show the kind of thinking happening in our classrooms every day.

WAEC launched WIN (What I Need) Time building-wide, with every student working in small groups on targeted ELA skills. Students learned about the Constitution in their classrooms, and each class signed the "WAEC Constitution." Fourth graders explored the Nature Trail, and students in several special education programs are taking part in Community Based Instruction at the Warren YMCA. In the classroom, third graders studied Jane Goodall in their animal classification unit, while fourth graders began their Middle Ages unit.

Students showed their FIRE during two spirit weeks. September 21–25 featured Tech Hero Day, Twinning Tuesday, Team Up Thursday, and World Dolly Day (9-2-5), and wrapped up with our first PBIS Assembly of the year. October 5–9, students celebrated Warren High Homecoming with PJ Day, Hawaiian Day, USA Day, Color Splash Day by grade level, and a White Out. Hank, our WAEC dragon, also moved into an "Andy's Room" display near the office and is visiting classrooms throughout October.

The Backpack Program returned September 24 in partnership with Second Harvest Food Bank of NW PA, sending enrolled students home with food each weekend. The WAEC Family Video Series also launched on the WAEC Facebook page, sharing read-alouds and learning tips for families. An early episode featured our PTO Book Fair Chair giving families a tour of the Book Fair.

Coming up, students will enjoy Monster Mash PBIS incentive week (October 26–30), followed by a PBIS Assembly and our Halloween Parade on October 30.

WAHS:



Over the course of several weekends in August, students and their families got together to continue our tradition of Seniors painting their parking spaces. This year was the largest turnout for painting in the five years we have completed this. It's always a great day with students, family, and friends coming together to create personalized works of art.

Warren Volleyball held its annual Pink Out match on Oct. 8, 2026. This year's recipient was former player Lilly Hokel.



Lilly was represented by her mom, Jennifer, and sister, Layna, and who were also joined by previous recipients Holly Yeager, and Christine Porter. Photo by Mark Evans.



Homecoming week/weekend was another great experience for the Dragons this year. Hundreds of students participated each day with the spirit week themes. The football team was victorious with a score of 40-16 over Franklin. Attie Corey was crowned the Homecoming Queen during the halftime celebrations. The Homecoming Dance hosted 524 students. At the dance, Tilman Limpert was crowned the Homecoming King.

WCCC:

Early Childhood Development is off and running! First year students created and presented their first preschool lessons based on apples.





Peyton Arthurs (12th grade) recently earned her Pharmacy Technician Trainee certification. The TANF program paid the cost for Ms. Arthurs to take and earn this certification.

The WCCC currently have 12 students out on COOP placements and 3 on TANF placements. Mr. Smith was just informed that he can place numerous more students on TANF this year.

Mr. Smith also announced the addition of several new local businesses supporting the COOP/TANF programs: Warren General Hospital, CRS Roofing, A&B Heating, John Anderson Construction, Warren YMCA, Watson Home, Horner Family Practice, Warren Police Department







Students in the welding program provided targets for local law enforcement agents to qualify. Pictured are Corry based PA State Police using several of the targets our students created for them. Our welding students used the CNC plasma cutter and welded them with the pulsed mig welding process.







Several members from the Pennsylvania Department of Transportation were on site October 20 for school wide program. Kristi Rodgers (HR manager) provided information on various Penn DOT careers and allowed students to use the driving simulator. Andrew Stacy (Community Relations) demonstrated a drone used by Penn DOT and the head of maintenance brought a Penn DOT plow truck and discussed this aspect of Penn DOT services. Overall, the students really seemed to enjoy the day's activities.

YEMS:

We are excited to see wonderful participation in our elementary instrumental music program this year! Approximately 36 fourth- and fifth-grade students are enrolled, including 12 returning fifth-grade musicians and 24 new students. That means approximately 40% of our fourth- and fifth-grade students are participating in instrumental music! It has been especially exciting to welcome so many new musicians while continuing to build on the experience of our returning students.

Our middle school Band, Orchestra, and Choir were all represented in the evening Homecoming Parade as part of the inaugural Homecoming celebration bringing together our two newly blended school communities. Students gave their time outside the school day to participate and help represent our school during this special community event. Our middle school music ensembles also have a healthy combined membership of approximately 35 students, making their participation a wonderful reflection of the enthusiasm and involvement growing within our music program.

The Eisenhower Middle High School Marching Band came to YEMS on Thursday, September 24th to put on an exhibition at 10:00 for our K-8 students. Pictured are some YEMS teachers and students following marching band commands in a competition for which group who could follow the marching band commands the best. The teachers overall won the competition while all who attended were entertained by the marching band. Many former YEMS students were in the marching band along with some current students performing as well!

Family Consumer Science: Mrs. Sanford shared that her 8th grade students just finished their first sewing machine project in Family and Consumer Sciences. They were able to use the brand-new sewing machines, and all the students did a fantastic job. Below is a picture of her students showing off their final products!





GIFTED:

This year, our Gifted Education program is excited to engage students in a year-long, interdisciplinary Shipwreck Project in collaboration with the Regional Science Consortium (RSC). Students will explore the history of shipwrecks on Lake Erie through hands-on learning, collaborative shipbuilding, and several exciting field trip experiences.

During our District Gifted Enrichment Days, our gifted teachers will be integrating science, history, math, and English language arts into the project. Students will investigate historical weather conditions and shipwreck causes, explore ship designs and cargo, apply triangulation and scale measurements, and create ship logs, diaries, and skits. With support from RSC staff, students will build a model ship and backdrop. We also have a few field trips planned. On November 18, students will travel to the Tom Ridge Environmental Center (TREC) to watch a 3D video on Erie Shipwrecks and visit their wave tank and talk about how it impacts ships. On April 13, students will participate in an introductory scuba experience at the Warren YMCA, and on May 12 students will sail aboard the *Lettie G. Howard* on Lake Erie.

The photos are from our last Gifted Enrichment Day on September 30th when the Regional Science Consortium came and introduced the shipwreck project to our students.





September 2026 Technology Ticketing Report

