Committee of the Whole

Monday, November 23, 2026 6:00 PM
Central Office, 6820 Market Street, Russell, PA 16345

1.	**Opening Activities**	
1.A.	Call to Order	
1.B.	Public Comment	
2.	**Finance**	
2.A.	Repository Bids	**Speaker(s):** Mr. Mike Kiehl
2.B.	Tax Exonerations — Improperly Assessed Properties	**Speaker(s):** Mr. Mike Kiehl
2.C.	Tax Resolution - 2027-2028 - Stay Within the Index	**Speaker(s):** Mr. Mike Kiehl
2.D.	Budget Transfer - $2,023,000.00	**Speaker(s):** Mr. Mike Kiehl
2.E.	Informational — The Nutrition Group Newsletter	**Speaker(s):** Mr. Mike Kiehl
2.F.	Informational — Financial Reports	
2.G.	Informational — Donations Report	**Speaker(s):** Mr. Mike Kiehl
2.H.	Informational — Grants Report	**Speaker(s):** Michael Kiehl
2.I.	Informational — Budget Timeline	**Speaker(s):** Mr. Mike Kiehl
2.J.	Informational — Rough Cut Budget 2027-2028	**Speaker(s):** Mr. Mike Kiehl
2.K.	Other	
3.	**Personnel/Athletics & Co-Curricular Activities**	
3.A.	Certificated Personnel Report	
3.B.	Support Personnel Report	
3.C.	Volunteer Report	
3.D.	New Bus Driver Report	
3.E.	Affiliation Agreement — St. Bonaventure University	
3.F.	Affiliation Agreement — Moreland University	
3.G.	Co-Curricular Supplemental Contracts and Resignations - PACCA	
3.H.	Athletic Supplemental Contracts and Resignations - PACCA	
3.I.	Informational — WCSD Athletic and After School Summarized Student Survey Results	
3.J.	Discussion — Entry Fees for Athletics	

3.K.	Discussion — Transportation for Spring Sports	
3.L.	Other	
4.	**Curriculum, Instruction, and Technology**	
4.A.	PowerSchool Customization Contract - Signature Change to Payroll and Vendor Checks	**Speaker(s):** Mr. Mike Kiehl
4.B.	PowerSchool eFinance Plus System Upgrade	**Speaker(s):** Mr. Mike Kiehl
4.C.	PowerSchool eFinance Plus Version Update	**Speaker(s):** Mr. Mike Kiehl
4.D.	Alertus Quote #157810	
4.E.	All Lines Technology Quote #16923 - Laptop Purchase	
4.F.	Limen Pilot Agreement	
4.G.	Cariina Proposal	
4.H.	PA Friends of Agriculture Foundation	**Speaker(s):** Lynn Shultz
4.I.	GRANT: ASE Larry Marone Grant Application	**Speaker(s):** Lynn Shultz, Elizabeth Kent
4.J.	GRANT: Wacom Lab Grant 2026-27	**Speaker(s):** Lynn Shultz, Elizabeth Kent
4.K.	GRANT: PASR Classroom Grants 2026-27	**Speaker(s):** Lynn Shultz, Elizabeth Kent
4.L.	Informational — Parent Teacher Conference Day Data	**Speaker(s):** Lynn Shultz
4.M.	Informational — SPEL Addendum	**Speaker(s):** Lynn Shultz
4.N.	Informational — Positive Happenings	**Speaker(s):** Lynn Shultz
4.O.	Informational — Technology Ticketing Report - October 2026	
4.P.	Other	
5.	**Physical Plants & Facilities**	
5.A.	Professional Service Agreement for the Warren Campus Parking Lot Lights Upgrade (WCSD #2703)	**Speaker(s):** Operations Manager
5.B.	Informational — October 2026 Work Order Report	**Speaker(s):** Operations Manager
5.C.	Informational — Utilities Report	**Speaker(s):** Operations Manager
5.D.	Other	
6.	**Closing Activities**	
6.A.	Next Meeting - TBD	
6.B.	Executive Session	

6.C. Adjournment

WARREN COUNTY TAX CLAIM
WARREN COUNTY COURTHOUSE
204 FOURTH AVENUE
WARREN PA 16365
(814) 728-3415 FAX (814) 728-3419

PHILIP J. GILBERT
DIRECTOR

11/02/2026

Mrs. Taylor Trisket
Warren County School District
Superintendent's Office
6820 Market Street
Russell, PA 16345-3406
(triskett@wcsdpa.org)

RE: Repository Property Bid

Enclosed you will find a copy of a bid which the Tax Claim Bureau received for a property described below.

Tax Parcel #:	WN-587-529660-000
Current Owner:	Huckleberry Ventures
Municipality:	LLC CITY OF WARREN
Description:	810 – 814 PA Ave E
Assessed Value:	$142450
Bidder:	Mark Shaffer
Bid Amount:	$1000.00

According to Real Estate Tax Sale Law, all bids received for properties listed on the Repository Sale must be approved by the Taxing Districts. Please advise in writing or email (pgilbert@warrencountypa.gov) if this bid is acceptable at your earliest convenience. **If no response is received in sixty (60) days, it shall be deemed that you consent to the bid amount.**

Sincerely,
Phil Gilbert Jr.
Director of Tax Claim Bureau

Enclosure

OCT 19

WARREN COUNTY TAX CLAIM
WARREN COUNTY COURTHOUSE
204 FOURTH AVENUE
WARREN PA 16365
(814) 728-3415 FAX (814) 728-3419

PHILIP J. GILBERT
DIRECTOR

REPOSITORY BID FORM

I/we hereby submit a repository bid offer in the amount of $ 1000.00 for the property assessed in the name(s) of the following

Owners/reputed owners: Huckleberry Ventures LLC
Parcel #: WV-587529660-000 **Municipality:** Warren **Date:** 2026
Description of Property: 810-814 PA Ave E
Bidders Name: Mark Shaffer
Bidder's Address: 8 Carriage Drive Youngsville Pa 16371
Bidder's Phone Number: 814-730-1237
Intended Use of Property: rental

Name on Deed/Bill of Sale: Mark Shaffer
Mailing Address for Deed/Bill of Sale: 8 Carriage Drive Youngsville Pa 16371

The rule of Caveat Emptor (buyers beware) applies. (See 72 P.S. 5931)We urge you to research the property prior to placing a bid. The property is offered for sale by the Tax Claim Bureau without any guarantee or warranties what so ever, either as to existence, correctness of ownership, size boundaries, locations, structures or lack of a structure, liens, and title or any other matter. Also be advised that the Bureau does not guarantee that this property has not been slated for demolition or condemnation. For that reason, be advised that it would be prudent to conduct your own inspection of the title to the property you are purchasing prior to placing your bid.

Be advised that you are NOT the rightful owner of the property until you have the recorded deed/bill of sale in your possession.

Any person who owes delinquent taxes in Warren County is prohibited from participating in this sale, either individually or through an agent.
Be advised – Should we discover that you are delinquent in taxes or municipal utility bills on any property in Warren County, You will not receive a deed/bill of sale to the property on which you bid.

Furthermore, you understand and acknowledge that all sales are FINAL. There will be no refunds given under any circumstances.

I have read & acknowledge the above: Mark Shaffer

WARREN COUNTY TAX CLAIM
WARREN COUNTY COURTHOUSE
204 FOURTH AVENUE
WARREN PA 16365
(814) 728-3415 FAX (814) 728-3419

PHILIP J. GILBERT
DIRECTOR

11/02/2026

Mrs. Taylor Trisket
Warren County School District
Superintendent's Office
6820 Market Street
Russell, PA 16345-3406
(triskett@wcsdpa.org)

RE: Repository Property Bid

Enclosed you will find a copy of a bid which the Tax Claim Bureau received for a property described below.

Tax Parcel #:	WN-574-573900-000
Current Owner:	Mark Lindsey
Municipality:	CITY OF WARREN
Description:	921 Stone Hill Rd
Assessed Value:	$11110
Bidder:	Kesha Marshall
Bid Amount:	$250.00

According to Real Estate Tax Sale Law, all bids received for properties listed on the Repository Sale must be approved by the Taxing Districts. Please advise in writing or email (pgilbert@warrencountypa.gov) if this bid is acceptable at your earliest convenience. **If no response is received in sixty (60) days, it shall be deemed that you consent to the bid amount.**

Sincerely,
Phil Gilbert Jr.
Director of Tax Claim Bureau

Enclosure

OCT 13 AM 11:47

WARREN COUNTY TAX CLAIM
WARREN COUNTY COURTHOUSE
204 FOURTH AVENUE
WARREN PA 16365
(814) 728-3415 FAX (814) 728-3419

PHILIP J. GILBERT
DIRECTOR

REPOSITORY BID FORM

I/we hereby submit a repository bid offer in the amount of $ 250.00 for the property assessed in the name(s) of the following

Owners/reputed owners: LINSEY MARK
Parcel #: WN-574-573900-000 **Municipality:** City of Warren Ward 4 **Date:** Oct 8, 2026
Description of Property: 921 Stone Hill Rd
Bidders Name: Kesha Marshall
Bidder's Address: 5008 Townsend Way APT C3 Bladensburg MD 20710
Bidder's Phone Number: (202) 848-3884
Intended Use of Property: Residential

Name on Deed/Bill of Sale: Kesha Charis Marshall
Mailing Address for Deed/Bill of Sale: 5008 Townsend Way APT C3 Bladensburg MD 20710

The rule of Caveat Emptor (buyers beware) applies. (See 72 P.S. 5931)We urge you to research the property prior to placing a bid. The property is offered for sale by the Tax Claim Bureau without any guarantee or warranties what so ever, either as to existence, correctness of ownership, size boundaries, locations, structures or lack of a structure, liens, and title or any other matter. Also be advised that the Bureau does not guarantee that this property has not been slated for demolition or condemnation. For that reason, be advised that it would be prudent to conduct your own inspection of the title to the property you are purchasing prior to placing your bid.

Be advised that you are NOT the rightful owner of the property until you have the recorded deed/bill of sale in your possession.

Any person who owes delinquent taxes in Warren County is prohibited from participating in this sale, either individually or through an agent.
Be advised – Should we discover that you are delinquent in taxes or municipal utility bills on any property in Warren County, You will not receive a deed/bill of sale to the property on which you bid.

Furthermore, you understand and acknowledge that all sales are FINAL. There will be no refunds given under any circumstances.

I have read & acknowledge the above: KMarshall

Warren County Assessment Office

OFFICE OF CHIEF ASSESSOR

Chief Assessor: Brian Bull C.P.E.

November 3rd, 2026

DEERFIELD TOWNSHIP
TAX DISTRICT

WHEREAS, the Chief Assessor of Warren County has exhibited satisfactory evidence that the property of:

NAME	IDENTIFICATION NO.	ASSESSMENT
HEATER ROBERT M & BARBARA A 1066 ROSS HILL RD PITTSFIELD, PA 16340	YV-007-856500-000	$16,960

EXONERATE TO: 0

PLEASE EXONERATE HEATER ON BOTH SPRING & FALL 2026 BILLS.
OWNERSHIP TRANSFERRED IN ERROR. ES

WAS IMPROPERLY ASSESSED FOR THE YEAR – SPRING & FALL 2026

BE IT HEREBY RESOLVED, the Collector of the above listed taxing district be, and hereby is exonerated from collecting the County taxes which would be due on the excess assessment on said property.

AND BE IT FURTHER RESOLVED, that the School Board and Borough Council or Township Supervisors of said taxing district are requested to exonerate the tax collector of said district from collecting such amounts as would be due them.

WARREN COUNTY BOARD OF APPEALS

204 Fourth Avenue · Warren Pennsylvania 16365 · Telephone (814) 728-3420 · Fax (814) 728-3472
Email: assessment@warrencountypa.gov

November 3rd, 2026

ADDITIONAL ASSESSMENT DEERFIELD **BOROUGH/TOWNSHIP** SPRING & FALL 2026 **YEAR OF DUPLICATE**

NAME & ADDRESS	IDENTIFICATION NUMBER	VALUATION
BEDOW RODNEY A SR & SNYDER JOHN M **3123 ROUTE 8** **TITUSVILLE, PA 16354**	**YV-007-856500-000**	**16,960**

Land:	**16,960**
Building	**0**
Total:	**16,960**

PLEASE ADD FOR THE 2026 TAX YEAR ON BOTH SPRING & FALL BILLS. OWNERSHIP TRANSFERRED IN ERROR. PLEASE ALLOW OWNER TO PAY AT DISCOUNT. ES

Warren County Assessment Office

OFFICE OF CHIEF ASSESSOR

Chief Assessor: Brian Bull C.P.E.

November 3rd, 2026

PITTSFIELD TOWNSHIP
TAX DISTRICT

WHEREAS, the Chief Assessor of Warren County has exhibited satisfactory evidence that the property of:

NAME	IDENTIFICATION NO.	ASSESSMENT
HEATER ROBERT M & BARBARA A 1066 ROSS HILL RD PITTSFIELD, PA 16340	YV-007-837100-000	$18,470

EXONERATE TO: 0

PLEASE EXONERATE HEATER ON BOTH SPRING & FALL 2026 BILLS.
OWNERSHIP TRANSFERRED IN ERROR. ES

WAS IMPROPERLY ASSESSED FOR THE YEAR – SPRING & FALL 2026

BE IT HEREBY RESOLVED, the Collector of the above listed taxing district be, and hereby is exonerated from collecting the County taxes which would be due on the excess assessment on said property.

AND BE IT FURTHER RESOLVED, that the School Board and Borough Council or Township Supervisors of said taxing district are requested to exonerate the tax collector of said district from collecting such amounts as would be due them.

WARREN COUNTY BOARD OF APPEALS

204 Fourth Avenue · Warren Pennsylvania 16365 · Telephone (814) 728-3420 · Fax (814) 728-3472
Email: assessment@warrencountypa.gov

November 3rd, 2026

ADDITIONAL ASSESSMENT DEERFIELD SPRING & FALL 2026

BOROUGH/TOWNSHIP **YEAR OF DUPLICATE**

NAME & ADDRESS	IDENTIFICATION NUMBER	VALUATION
BEDOW RODNEY A SR & SNYDER JOHN M **3123 ROUTE 8** **TITUSVILLE, PA 16354**	**YV-007-837100-000**	**18,470**

Land:	**18,470**
Building	**0**
Total:	**18,470**

PLEASE ADD FOR THE 2026 TAX YEAR ON BOTH SPRING & FALL BILLS. OWNERSHIP TRANSFERRED IN ERROR. PLEASE ALLOW OWNER TO PAY AT DISCOUNT. ES

Warren County Board of Appeals

Chief Assessor: Brian Bull C.P.E.

November 5, 2026

RE: RAINES MATTHEW E & SHELLIE L
760 CARR LN
RUSSELL, PA 16345
ELK TOWNSHIP
KI-142-696400-000
ASSESSED VALUE: $294,000

The individual listed above has been approved for tax exemption on the real estate property located in Elk Township as of September 24, 2026 per the Pennsylvania Department of Military and Veterans Affairs.

Thank you,

Warren County Assessment Office
204 Fourth Avenue
Warren, PA 16365
814-728-3420

WARREN COUNTY SCHOOL DISTRICT
WARREN COUNTY, PENNSYLVANIA

RESOLUTION NO. 26-12-01

RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE WARREN COUNTY SCHOOL DISTRICT ELECTING TO NOT INCREASE ANY TAX RATE FOR THE 2027-2028 FISCAL YEAR ABOVE THE ESTABLISHED ACT 1 INDEX

WHEREAS, Act 1 of Special Session of 2006, as amended, provides that a Board of School Directors may elect to adopt a resolution no later than January 28, 2027, indicating that it will not raise the rate of any tax for the support of its public school for the following fiscal year by more than the index; and

WHEREAS, the Board of School Directors of the Warren County School District desires to keep all proposed tax increases for the 2027-2028 fiscal year within its index to provide the necessary revenue to meet the proposed expenditures for the 2027-2028 fiscal year.

NOW, THEREFORE, **BE IT RESOLVED** that pursuant to Act 1 of Special Session 2006, as amended, the Warren County School District hereby certifies that it shall not increase any tax used for the support of the school district by a rate greater than the index of 5.2 percent, as calculated by the Pennsylvania Department of Education (PDE).

BE IT FURTHER RESOLVED, that the Board of School Directors, hereby certifies that it:

i. Shall comply with the budgeting procedures set forth in 24 P.S. 6-687 for the adoption of its proposed and final budgets; and

ii. Shall by limiting its tax rate to no greater than the index have sufficient funds to balance its final budget.

BE IT FURTHER RESOLVED, that the District's Director of Business Services is hereby directed to, no later than 5 days after the adoption of this Resolution, submit a copy of this Resolution and information on proposed tax increases (on a uniform form prepared by the PDE) to the PDE pursuant to 53 P.S. §6926.311(d)(2)(ii) and 53 P.S. §6926.311(d)(2)(iii).

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All Resolutions or parts of Resolutions of this District which are not in accord with this Resolution are hereby repealed insofar as they affect this Resolution.

ADOPTED as a Resolution of the Warren County School District this 3rd day of December, 2026.

ATTEST: (seal) WARREN COUNTY SCHOOL DISTRICT

_____ BY _____

Secretary, Board of School Directors President, Board of School Directors

BUDGETARY TRANSFER REQUEST FORM

Warren County School District

Individual Requesting Transfer of Funds: M. Kiehl

Date: 12.03.26 **Building:** CO

Budget Year: 25-26

Year End Budget Transfer

This is the current "budget," amount not the current balance amount.

The amount of funds requested for transfer from this account indicates more funds are available than required this year.

Budget Request #1 **From(Cr):**

	BUN #	Acct #	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
	0114200002500564	194	SUM SCH- CYBER SUPP CONT/NON ATHL	16,000.00	29,672.03	13,672.03
	0121200002105000	120	GUID YHS PROF - TEACHER SALARIES	72,000.00	78,886.00	6,886.00
	0121520001212000	120	SPEECH - SAES PROF - TEACHER SALARIES	34,000.00	73,886.00	39,886.00
	0123800001112000	150	SES PRINCIPAL OFFICE SECY	28,000.00	32,403.53	4,403.53
	0123800002102000	230	SAHS RETIREMENT	71,000.00	71,585.18	585.18
	0123800002105000	110	YAHS PRINCIPAL PRINCIPAL SALARIES	147,000.00	148,439.50	1,439.50
	0124400001112000	120	NURSE - ELEM SAES PROF - TEACH SAL	60,000.00	60,023.00	23.00
	0124400001112000	211	NURSE - ELEM SAES GROUP MED INS	24,000.00	24,208.17	208.17
	0124400001112000	230	SCHOOL NURSE - ELEM SAES RETIREMENT	2,000.00	20,407.82	18,407.82
	0124400001210000	211	SCHOOL NURSE -SE-EL-WAEC MEDICAL	28,000.00	57,602.08	29,602.08
	0124400002204000	190	NURSE-WAHS INSTRUC AIDES/ASSIST SAL	28,000.00	102,749.17	74,749.17
			Balances to Page 2			
			TOTAL CREDITS	510,000.00	699,862.48	189,862.48

This is the current "budget," amount not the current balance amount.

The amount of funds requested for transfer to this account indicates more funds are needed than estimated for this year.

Budget Request #1 **To (Db):**

	BUN #	Acct #	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
	0111100000000000	650	REG INST SUPPLIES & FEES-TECH REL	114,000.00	435,375.00	549,375.00
	0112900000000000	563	SP ED SERV TUITION SPECIAL SCHOOLS	348,000.00	213,312.10	561,312.10
	0112900000000562	562	TIDIOUTE CHARTER SCHOOL TUITION	369,000.00	2,140,543.51	2,509,543.51
	0112900000000563	562	CYBER CHARTER SCHOOLS TUITION	100,000.00	1,017,328.96	1,117,328.96
	0113800002407000	211	TRADE & INDUSTRY MEDICAL INSURANCE	20,000.00	236,110.70	256,110.70
	0113800002407000	329	TRADE & INDUS PROF EDUC SERV - OTHER	116,000.00	0.00	116,000.00
	0122710000000000	240	PROF DVLP TUITION REIMBURSEMENT	72,000.00	0.00	72,000.00
	0125140000035000	650	PAYROLL SERV SUPP & FEES-TECH REL	28,000.00	0.00	28,000.00
	0126200000000000	610	OPER OF BUILD SERV GENERAL SUPPLIES	74,000.00	250,152.00	324,152.00
	0126200000009000	180	OP OF BLDG SVC SAEMS CUSTODIAL SAL	16,000.00	0.00	16,000.00
	0126200000032000	180	OPER OF BUILD SERV - YEMS CUST SAL	34,000.00	0.00	34,000.00
	0127200000000000	511	CONTRACT CARR STU TRANS W/IN STATE	43,000.00	0.00	43,000.00
			Balances to Page 2			
			TOTAL DEBITS	1,334,000.00	4,292,822.27	5,626,822.27

Directions: This form is to be submitted by the individual who has "budget oversight responsibility" and the authority to transfer funds in accordance with Board Policy. When it is determined that a specific budget account requires additional funds beyond those originally budgeted to meet approved/planned expenditures, a request may be made to transfer funds from a budget account that has "excess funds" available from what was estimated in the budget. Questions on any requested budget transfers should be forwarded to the Director of Business Services.

CENTRAL OFFICE APPROVAL: Michael R. Kiehl DATE: 11/17/26

11/17/2026

BUDGETARY TRANSFER REQUEST FORM

Warren County School District

Individual Requesting Transfer of Funds: M. Kiehl

Date: 12.03.26 **Building:** CO

Budget Year: 25-26

Year End Budget Transfer

This is the current "budget," amount not the current balance amount.

The amount of funds requested for transfer from this account indicates more funds are available than required this year.

Budget Request #1 **From(Cr):**

	BUN #	Acct #	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
			Balances from Page 1	510,000.00	699,862.48	189,862.48
	0128180000000000	438	SYSTEM WIDE TECH MAINT, REPAIR IS	369,000.00	1,112,246.78	743,246.78
	0128180000000000	530	SYSTEM W TECH SERV COMMUNICATIONS	116,000.00	150,000.00	34,000.00
	0128180000000000	650	SYSTEM W TECH SERV SUP & FEES-TECH	348,000.00	349,500.00	1,500.00
	0128180000035000	141	SYSTEM WIDE TECH SERV OVERTIME	12,000.00	12,100.00	100.00
	0128310000035000	211	SUPERV STAFF SERV GROUP MEDICAL	13,000.00	96,016.75	83,016.75
	0128340000000000	240	PROF DVP NONINST-CERT TUITION REIMB	100,000.00	150,000.00	50,000.00
	0128340000035000	360	PD-NON INSTR-CERT-ADM EMP TRN & DEV	9,400.00	9,451.52	51.52
	0128360000000000	240	PD NOINST NON CERT-BOARD TUIT REIMB	20,000.00	35,700.00	15,700.00
	0128360000035000	360	PD-N INST NON CERT-OTH EMP TRN & DEV	74,000.00	74,651.34	651.34
	0128500000035000	230	STATE FED AGENCY LIASON RETIREMENT	8,600.00	8,664.37	64.37
	0129000000000000	595	IU INSTR MEDIA IU MEDIA SERVICES	27,000.00	107,000.00	80,000.00
	0159000000000000	912	CONTINGENCY UNRSLVD STAFF RESERVE	416,000.00	510,000.00	94,000.00
			TOTAL CREDITS	2,023,000.00	3,315,193.24	1,292,193.24

This is the current "budget," amount not the current balance amount.

The amount of funds requested for transfer to this account indicates more funds are needed than estimated for this year.

Budget Request #1 **To (Db):**

	BUN #	Acct #	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
			Balances from Page 1	1,334,000.00	4,292,822.27	5,626,822.27
	0127500000000000	513	NON-PUB TRANS CONTRACT TRANSPORT	27,000.00	589,911.00	616,911.00
	0128180000000000	610	SYSTEM WIDE TECH SERV GEN SUPPLIES	2,000.00	25,000.00	27,000.00
	0132000000000000	519	STUDENT ACTIVITY STUDENT TRANS SVC	73,500.00	0.00	73,500.00
	0132000000009000	194	STU ACT SV SAEMS SUPM CONT/NON ATH	71,000.00	0.00	71,000.00
	0132500000000000	130	SCH SPONSORED ATHLETIC SUPERVISOR	73,500.00	68,952.74	142,452.74
	0151100000000000	910	DEBT SERVICE DEBT SERVICE PRINCIPAL	302,000.00	4,081,198.00	4,383,198.00
	0151400000000000	830	LEASES & OTH RIGHT USE INTEREST	28,000.00	0.00	28,000.00
	0151400000000000	910	LEASES & OTH RIGHT USE DBT SRV PRINC	112,000.00	0.00	112,000.00
			TOTAL DEBITS	2,023,000.00	9,057,884.01	11,080,884.01

Directions: This form is to be submitted by the individual who has "budget oversight responsibility" and the authority to transfer funds in accordance with Board Policy. When it is determined that a specific budget account requires additional funds beyond those originally budgeted to meet approved/planned expenditures, a request may be made to transfer funds from a budget account that has "excess funds" available from what was estimated in the budget. Questions on any requested budget transfers should be forwarded to the Director of Business Services.

CENTRAL OFFICE APPROVAL: Michael R Kiehl DATE: 11/18/26

WARREN COUNTY SCHOOL DISTRICT
WARREN COUNTY, PENNSYLVANIA

RESOLUTION NO. 2026-12-02

A RESOLUTION AUTHORIZING FUNDS ADJUSTMENT

WHEREAS, the District and Board wish to approve a Funds Transfer in the amount of $2,023,000.00 in accordance with 24 P.S. 6-687(d) and 24 P.S. 6-609.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes a funds transfer in the amount of $2,023,000.00 to clear negative year-end balances.

All Resolutions or parts of Resolutions of this District which are not in accord with this Resolution are hereby repealed insofar as they affect this Resolution.

ADOPTED as a Resolution of the Warren County School District this 3rd day of December, 2026.

ATTEST: WARREN COUNTY SCHOOL DISTRICT

_____ BY_____

Board Secretary Board President

BUDGET TRANSFER
M.Kiehl
12.03.26

SUMMARY: This transfer is to clear negative year-end balances.

RECOMMENDATION: That the Board of School Directors approve the Resolution and Budget Transfer in the amount of $2,023,000.00.

Caring People.
Serving Great Food.

October 2026
Food Service Report

Warren County School District

What's cooking? Find out here!

The Nutrition Group

TNG On-Site

Apple Crunch Day throughout WCSD

The Nutrition Group

On Wednesday, October 21st all the cafeterias celebrated our Farmer's Market Apple Crunch Day. We enjoyed all things apple. Students look forward to the beginning of apple season in all our cafeterias.







TNG On-Site

Eisenhower Tailgate Pen Pal Day

The Nutrition Group



On October 23rd the long-standing tradition of Tailgate Day at our Eisenhower Schools continued.
For more than 45 years the EMHS Knights Varsity football team and cheerleaders have been pen pals each year with the EES 2nd grade classes. Since that time, we have had many of our 2nd graders grow up to become Eisenhower Knights Football Players.
Our players fondly remember being that young elementary student who looked up to their high school football pen pal.
Even our coaches remember being a high school pen pal. This year the Erie News was on hand to highlight this tradition on their nightly broadcast.
The WCSD Food Service Team and The Nutrition Group help celebrate the connection by providing a huge tailgate luncheon for players, cheerleaders, and all elementary students leading up to the game. The Knights then have an extended recess with their pen pals learning cheers and football skills and have a time of sitting and providing advice to their young pen pals. It is a very special day. Everyone was invited with their families to attend the big Warren vs Eisenhower game that evening.







TNG On-Site

Traveling to China in the Cafeteria

The Nutrition Group

Take Nutrition Global



On October 2nd all our schools celebrated Take Nutrition Global and Nutrition Expedition Day with a trip to China. Our elementary school students enjoyed dumplings and rice. Our middle and high school students enjoyed the new beef broccoli bowl.









Nutrition expedition

Nutrition for Life

Welcoming New Learners to the Cafeteria

This 3-day event welcomes first-year full-time students to the cafeteria while making the experience fun and making them feel special. During September & October students at WAEC, SAEMS, YEMS, and EES were oriented to the food service program, encouraged to participate in activities in the cafeteria, and they received small prizes as a reward for their participation. We also reviewed the difference between fruits and vegetables and where to find them on the serving line. The students all did a great job showing they already know what goes on a tray to make a lunch. The highlight is always a tour of the kitchen to meet the cafeteria crew.











We had so much fun intoducing our new learners to the tastiest part of their day!

NUTRITION for LIFE!

Educating students on how to eat properly for growing bodies & minds

- This three-day event is designed to **help first-year students feel comfortable in the cafeteria.**
- We make it fun and relaxing for them, as a big cafeteria can be intimidating to a young student.
- Students are welcomed to our cafeteria as they take a tour and are shown how to order and get their lunch. They also receive a prize from us.
- Plus, they get to experience all the fresh and nutritious food we offer, as we kick off a relationship with students that will last throughout their time in school.



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The Nutrition Group

TNG On-Site

Halloween Fun throughout WCSD

The Nutrition Group



Our cafeteria staff really jumped into the holiday spirit celebrating Halloween in all our buildings on October 30th.













National School Lunch Week

October 12-16 | This year's theme: "Cafeteria Circus."

The National School Lunch Program (NSLP) serves nearly 30 million children every school day. President John F. Kennedy created National School Lunch Week (NSLW) in 1962 to promote the importance of a healthy school lunch in a child's life and the impact it has inside and outside of the classroom. In Warren, each school was treated to lucky circus tray give aways as well as carnival games. You could hear the carnival music and fun giggles from the cafeteria all week.



The Nutrition Group









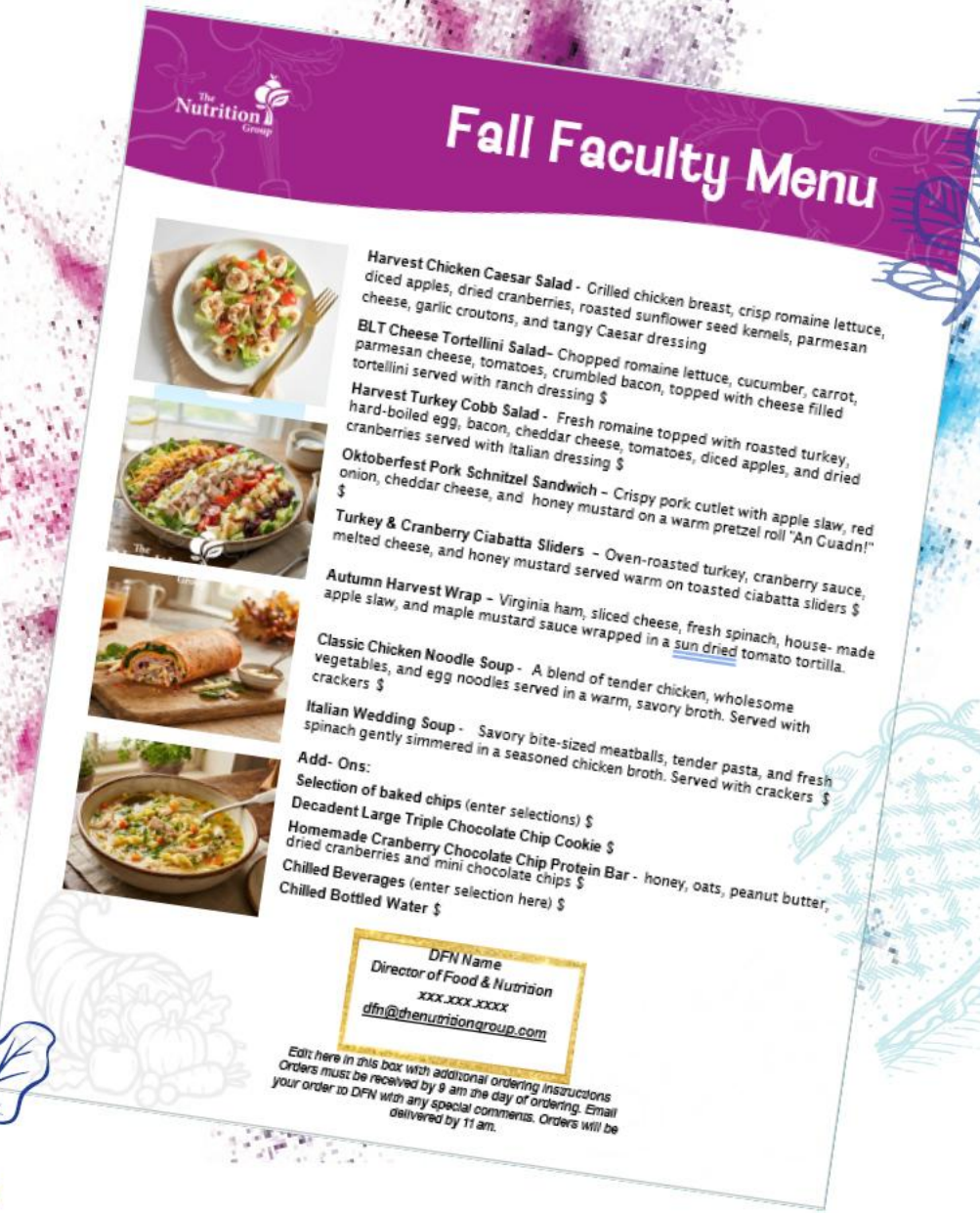
CAFETERIA CIRCUS
NATIONAL SCHOOL LUNCH WEEK
OCT 12TH-16TH ★2026

NSLW26!

Fall Faculty Menu

Convenient, delicious, seasonal meals available in your cafeteria!

Stop by your cateteria and treat yourself!



Innovative, Trendy Food and Beverages!

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The Nutrition Group

TNG's FIRST ANNUAL RECIPE CONTEST

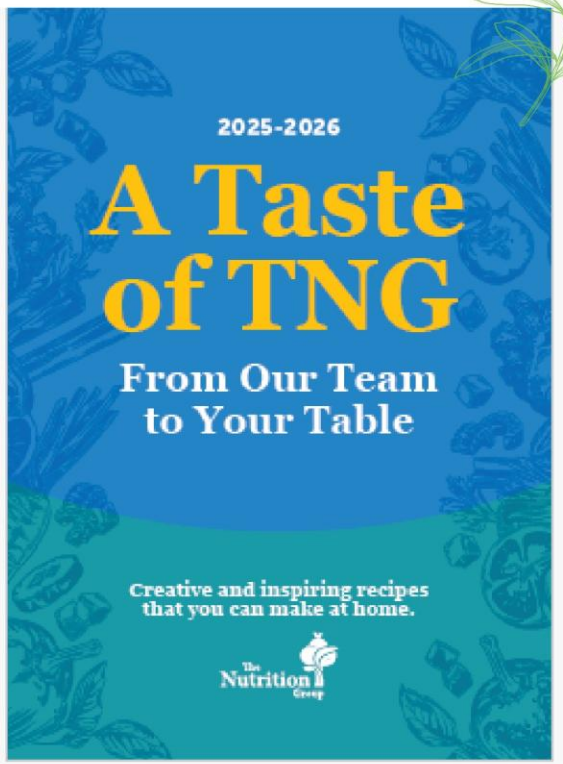
TNG kicked off its first company-wide recipe competition for staff, celebrating and collaborating in the kitchen.

We wanted to celebrate creativity and teamwork across all TNG kitchens by showcasing original, school-friendly recipes. All submissions are included in our new recipe book, *A Taste of TNG*. Winning dishes will appear in future menus.

Submissions could be individual or team collaborations. Categories included:

- Breakfast Entree
- Lunch Entree
- Wellness Wednesday
- Ala Carte/Snack

Show your creativity. Inspire your team. Leave your mark!



A TASTE OF TNG

Scan QR code to access *A Taste of TNG* recipe book.

CONTEST WINNERS

BREAKFAST DUNKERS-(Breakfast Category) Submitted by Stefane Nirella-Canon-McMillian SD

BIG MAC BOWL-(Team Lunch Category) Submitted by Roselyn Durkin-Carbondale Area SD

APPLE & RAISIN JICAMA SLAW (Wellness Wednesday Category) Submitted by Jennifer Selman-Lebanon SD

BIG MAC PIZZA (Individual Lunch Category) Submitted by Sue Cook & Alex Ficorilli-Shaler Area SD

PIZZA PRETZEL (Ala Carte Category) Submitted by Lily Briggs-Brentwood Borough SD

Thank you to all that entered submissions.

CONGRATULATIONS TO THE WINNERS!

Stop in your cafeteria and see what's cooking!

Mark your calendars

to join us in your cafeteria for our delicious and fun upcoming events!

11/3/26-Election Day
Vote for your favorite School Lunch
11/06/26 – Farmer's Market Day at WAHS, EMHS, BWMS
Highlighting Potatoes from our local Lauger's Farm in Pittsfield. Join us and support our local agriculture while enjoying a warm hearty meal made with care and community pride.
11/10/26 -Thanksgiving Day Feast in all our Cafeterias

cRave dayz
Yum + Fun in the Cafeteria

Thanksgiving Dinner



November 10, 2026



Upcoming events

Nutrition for Life

The Nutrition Group

THANK YOU
to each of our
GENEROUS SPONSORS

who kindly donated to the **Nutrition for Life** program which helps to educate our youngest students on the benefits of school nutrition.



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4 SCHOOLS, KIDS, YOU

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J.T.M. FOOD GROUP
LET'S CREATE GREAT DISHES TOGETHER.



Caring People.
Serving Great Food.

Your Food Service Team:





JANIELLE CRESSLEY,
Director of Food and Nutrition
CANDY RIEDER, Assistant DFN
IAN ABRAMS, Assistant DFN
Directors of Food and Nutrition
814-723-6900 ext 1603
cressleyj@wcsdpa.org



MELISSA KINGEN
Regional Manager
814-720-1140
mkingen@thenutritiongroup.com

A great school year awaits!

Treasurer's Report

Fund	Northwest Savings 01 General	Northwest Savings 01 Payroll	Northwest Savings 01 Petty Cash	PLGIT 01 Invst	Northwest Savings 01 Holding	Northwest Savings 02 Food Svc	Northwest Savings 03 Athletics	Northwest Savings 06 Cap Res	Total Balance
Account	0105	0106	0103	0112	0199	0105	0105	0105	
GL Beginning Bal 10/01/26	12,350,360.43	0.00	18,624.21	14,046,699.33	15,569.10	513,009.89	129,673.15	2,739,565.55	29,813,501.66
Debits	24,804,789.04	0.00	0.79	39,989.04	2,114.21	94,750.70	12,482.03	5,944.65	24,960,070.46
Credits	-7,163,035.56	-3,914,467.86	0.00	0.00	-825.07	-250,331.43	-37,142.53	-2,423.51	-11,368,225.96
Interfund Transactions	-3,914,467.86	3,914,467.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00
November Debits	-53,044,626.61	0.00	0.00	0.00	0.00	314,759.97	9,529.98	0.00	-52,720,336.66
November Credits	53,875,528.48	-1,252,606.68	0.00	0.00	0.00	-493,974.90	-64,726.35	0.00	52,064,220.55
Interfund Transactions	-1,252,606.68	1,252,606.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Encumbrances	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance as of 11/17/26	25,655,941.24	0.00	18,625.00	14,086,688.37	16,858.24	178,214.23	49,816.28	2,743,086.69	42,749,230.05
* Reconciled 10/31/26		*	*	*	*	*	*	*	

WARREN COUNTY SCHOOL DISTRICT

Capital Reserve Account Activity

		Balances		Deposits (+)		Checks (-)		Running
Date	Description	Tech	B&G	Tech	B&G	Tech	B&G	Balance
07/19/24	Lake Shore Paving, Inc.	$64,608.20	$1,236,311.57				$155,291.44	$1,145,628.32
07/19/24	Siemens Industry, Inc.	$64,608.20	$1,081,020.13				$92,225.21	$1,053,403.11
07/30/24	Avail Construction	$64,608.20	$988,794.91				$5,887.50	$1,047,515.61
07/30/24	Tip Construction, Inc.	$64,608.20	$982,907.41				$27,496.28	$1,020,019.33
07/31/24	July Interest	$64,608.20	$955,411.13	$1,792.84	$1,792.84			$1,023,605.01
07/31/24	July Service Charge	$66,401.04	$957,203.97	($88.34)	($88.34)			$1,023,428.32
08/07/24	Avail Construction	$66,312.69	$957,115.63				$4,980.00	$1,018,448.32
08/07/24	CCT Labs, Inc	$66,312.69	$952,135.63				$1,487.50	$1,016,960.82
08/07/24	Combustion Service & Equipment	$66,312.69	$950,648.13				$16,839.14	$1,000,121.68
08/07/24	HRLC Architects	$66,312.69	$933,808.99				$39,152.33	$960,969.35
08/09/24	Avail Construction	$66,312.69	$894,656.66				$4,380.00	$956,589.35
08/19/24	Blackhawk Neff	$66,312.69	$890,276.66				$12,354.00	$944,235.35
08/19/24	HRLC Architects	$66,312.69	$877,922.66				$2,910.00	$941,325.35
08/19/24	Lake Shore Paving, Inc.	$66,312.69	$875,012.66				$16,935.13	$924,390.22
08/19/24	Arch Masonry, Inc.	$66,312.69	$858,077.53				$18,094.50	$906,295.72
08/21/24	Avail Construction	$66,312.69	$839,983.03				$5,810.00	$900,485.72
08/24/24	Siemens Industry, Inc.	$66,312.69	$834,173.03				$14,896.50	$885,589.22
08/26/24	Scobell Co., Inc.	$66,312.69	$819,276.53				$12,490.45	$873,098.77
08/26/24	William T. Spaeder Co., Inc.	$66,312.69	$806,786.08				$626.00	$872,472.77
08/30/24	Avail Construction	$66,312.69	$806,160.08				$960.00	$871,512.77
08/30/24	August Interest	$66,312.69	$805,200.08	$1,353.06	$1,353.06			$874,218.89
08/30/24	August Service Charge	$67,665.75	$806,553.14	($87.66)	($87.66)			$874,043.58
09/04/24	Arch Masonry, Inc.	$67,578.10	$806,465.48				$18,373.50	$855,670.08
09/24/24	Avail Construction	$67,578.10	$788,091.98				$4,800.00	$850,870.08
09/26/24	Lake Shore Paving, Inc.	$67,578.10	$783,291.98				$17,232.27	$833,637.81
09/30/24	September Interest	$67,578.10	$766,059.71	$1,076.06	$1,076.06			$835,789.93
09/30/24	September Service Charge	$68,654.16	$767,135.77	($88.56)	($88.56)			$835,612.81
10/02/24	Blackhawk Neff	$68,565.60	$767,047.21				$13,224.00	$822,388.81
10/04/24	HRLC Architects	$68,565.60	$753,823.21				$2,225.00	$820,163.81
10/04/24	Tip Construction, Inc.	$68,565.60	$751,598.21				$28,425.14	$791,738.67
10/09/24	B.J. Muirhead Co., Inc	$68,565.60	$723,173.07				$16,020.00	$775,718.67
10/22/24	Arch Masonry, Inc.	$68,565.60	$707,153.07				$4,052.00	$771,666.67
10/22/24	HRLC Architects	$68,565.60	$703,101.07				$7,323.40	$764,343.27
10/31/24	October Interest	$68,565.60	$695,777.67	$973.91	$973.91			$766,291.09
10/31/24	October Service Charge	$69,539.51	$696,751.58	($88.15)	($88.15)			$766,114.80
11/26/24	Avail Construction	$69,451.36	$696,663.44				$3,640.00	$762,474.80
11/26/24	Lake Shore Paving, Inc.	$69,451.36	$693,023.44				$21,050.98	$741,423.82
11/26/24	Scobell Co., Inc.	$69,451.36	$671,972.46				$44,457.82	$696,966.00
11/29/24	November Interest	$69,451.36	$627,514.64	$873.50	$873.50			$698,713.00
11/29/24	November Service Charge	$70,324.86	$628,388.14	($88.06)	($88.06)			$698,536.89
12/03/24	L.P. Electric, LLC	$70,236.81	$628,300.08				$3,052.79	$695,484.10
12/05/24	H.F. Lenz Company	$70,236.81	$625,247.29				$473.60	$695,010.50
12/05/24	Siemens Industry, Inc.	$70,236.81	$624,773.69				$37,258.50	$657,752.00
12/31/24	December Interest	$70,236.81	$587,515.19	$732.41	$732.41			$659,216.81
12/31/24	December Service Charge	$70,969.21	$588,247.60	($87.75)	($87.75)			$659,041.32
01/24/25	Enviro Serv, Inc	$70,881.47	$588,159.85				$20,000.00	$639,041.32
01/31/25	January Interest	$70,881.47	$568,159.85	$675.17	$675.17			$640,391.66
01/31/25	January Service Charge	$71,556.64	$568,835.02	($87.86)	($87.86)			$640,215.95
02/05/25	Scobell Co., Inc.	$71,468.78	$568,747.17				$20,881.00	$619,334.95
02/13/25	Blackhawk Neff	$71,468.78	$547,866.17				$12,423.78	$606,911.17
02/28/25	February Int	$71,468.78	$535,442.39	$534.21	$534.21			$607,979.58
02/08/25	February Service Charge	$72,002.99	$535,976.59	($89.71)	($89.71)			$607,800.16
03/27/25	Transfer from General Fund	$71,913.28	$535,886.88		$625,000.00			$1,232,800.16
03/31/25	March Interest	$71,913.28	$1,160,886.89	$674.67	$674.67			$1,234,149.49
03/31/25	March Service Charge	$72,587.94	$1,161,561.55	($91.52)	($91.52)			$1,233,966.45
04/03/25	H.F. Lenz Company	$72,496.42	$1,161,470.03				$950.00	$1,233,016.45
04/09/25	Scobell Co., Inc.	$72,496.42	$1,160,520.03				$27,019.49	$1,205,996.96
04/15/25	Blackhawk Neff	$72,496.42	$1,133,500.54				$5,888.00	$1,200,108.96
04/30/25	April Interest	$72,496.42	$1,127,612.54	$1,361.74	$1,361.74			$1,202,832.44
04/30/25	April Service Charge	$73,858.16	$1,128,974.28	($89.82)	($89.82)			$1,202,652.80
05/14/25	Avail Construction	$73,768.34	$1,128,884.46				$1,420.00	$1,201,232.80
05/30/25	May Interest	$73,768.34	$1,127,464.46	$1,384.75	$1,384.75			$1,204,002.30
05/30/25	May Service Charge	$75,153.09	$1,128,849.21	($90.54)	($90.54)			$1,203,821.23
06/10/25	Transfer from General Fund	$75,062.56	$1,128,758.68		$1,380,000.00			$2,583,821.23
06/30/25	June Interest	$75,062.56	$2,508,758.68	$2,510.48	$2,510.48			$2,588,842.19
06/30/25	June Service Charge	$77,573.04	$2,511,269.16	($89.82)	($89.82)			$2,588,662.55
07/10/25	Avail Construction	$77,483.22	$2,511,179.34				$9,780.00	$2,578,882.55
07/29/25	Blackhawk Neff	$77,483.22	$2,501,399.34				$16,560.00	$2,562,322.55
07/29/25	Avail Construction	$77,483.22	$2,484,839.34				$2,880.00	$2,559,442.55
07/31/25	July Interest	$77,483.22	$2,481,959.34	$3,293.44	$3,293.44			$2,566,029.42
07/31/25	July Service Charge	$80,776.65	$2,485,252.77	($90.32)	($90.32)			$2,565,848.79
08/13/25	Deiss & Halmi Engineering, Inc.	$80,686.34	$2,485,162.46				$3,200.50	$2,562,648.29

WARREN COUNTY SCHOOL DISTRICT

Capital Reserve Account Activity

		Balances		Deposits (+)		Checks (-)		Running
Date	Description	Tech	B&G	Tech	B&G	Tech	B&G	Balance
08/19/25	Blackhawk Neff	$80,686.34	$2,481,961.96				$36,800.00	$2,525,848.29
08/20/25	Avail Construction	$80,686.34	$2,445,161.96				$2,450.00	$2,523,398.29
08/20/25	Deiss & Halmi Engineering, Inc.	$80,686.34	$2,442,711.96				$50.00	$2,523,348.29
08/31/25	August Interest	$80,686.34	$2,442,661.96	$3,264.56	$3,264.56			$2,529,877.40
08/31/25	August Service Charge	$83,950.89	$2,445,926.51	($89.82)	($89.82)			$2,529,697.76
09/10/25	Avail Construction	$83,861.07	$2,445,836.69				$11,570.00	$2,518,127.76
09/10/25	Blackhawk Neff	$83,861.07	$2,434,266.69				$6,634.00	$2,511,493.76
09/23/25	Siemens Industry, Inc.	$83,861.07	$2,427,632.69				$3,566.00	$2,507,927.76
09/30/25	September Interest	$83,861.07	$2,424,066.69	$3,088.63	$3,088.63			$2,514,105.01
09/30/25	September Service Charge	$86,949.70	$2,427,155.32	($90.26)	($90.26)			$2,513,924.49
10/16/25	Avail Construction	$86,859.44	$2,427,065.06				$5,780.00	$2,508,144.49
10/16/25	Blackhawk Neff	$86,859.44	$2,421,285.06				$7,820.00	$2,500,324.49
10/24/25	Clean Harbors Environmental Service	$86,859.44	$2,413,465.06				$16,285.06	$2,484,039.43
10/24/25	Siemens Industry, Inc.	$86,859.44	$2,397,180.00				$37,228.50	$2,446,810.93
10/27/25	Sale of Sugar Grove	$86,859.44	$2,359,951.50		$67,726.80			$2,514,537.73
10/28/25	Clean Harbors Environmental Service	$86,859.44	$2,427,678.30				$18,737.92	$2,495,799.81
10/31/25	Sale of Sugar Grove	$86,859.44	$2,408,940.38		$7,525.20			$2,503,325.01
10/31/25	October Interest	$86,859.44	$2,416,465.58	$2,954.14	$2,954.14			$2,509,233.29
10/31/25	October Service Charge	$89,813.58	$2,419,419.72	($90.54)	($90.54)			$2,509,052.22
11/20/25	Blackhawk Neff	$89,723.04	$2,419,329.18				$26,404.00	$2,482,648.22
11/30/25	November Interest	$89,723.04	$2,392,925.18	$2,849.92	$2,849.92			$2,488,348.06
11/30/25	November Service Charge	$92,572.96	$2,395,775.10	($90.66)	($90.66)			$2,488,166.74
12/09/25	Warren Fence Co	$92,482.30	$2,395,684.44				$12,900.00	$2,475,266.74
12/15/25	Clean Harbors Environmental Service	$92,482.30	$2,382,784.44				$23,534.45	$2,451,732.29
12/31/25	December Interest	$92,482.30	$2,359,249.99	$2,901.24	$2,901.24			$2,457,534.76
12/31/25	December Service Charge	$95,383.54	$2,362,151.23	($90.43)	($90.43)			$2,457,353.91
01/06/26	Blackhawk Neff	$95,293.11	$2,362,060.80				$1,472.00	$2,455,881.91
01/06/26	Caster Drilling Enterprises	$95,293.11	$2,360,588.80				$13,348.25	$2,442,533.66
01/06/26	Siemens Industry, Inc.	$95,293.11	$2,347,240.55				$20,466.50	$2,422,067.16
01/16/26	Avail Construction	$95,293.11	$2,326,774.05				$1,600.00	$2,420,467.16
01/16/26	Quick Solutions	$95,293.11	$2,325,174.05				$175.35	$2,420,291.81
01/31/26	January Interest	$95,293.11	$2,324,998.70	$2,863.89	$2,863.89			$2,426,019.58
01/31/26	January Service Charge	$98,157.00	$2,327,862.59	($89.93)	($89.93)			$2,425,839.72
02/28/26	February Interest	$98,067.07	$2,327,772.66	$2,442.31	$2,442.31			$2,430,724.34
02/28/26	February Service Charge	$100,509.38	$2,330,214.97	($95.15)	($95.15)			$2,430,534.04
03/31/26	March Interest	$100,414.23	$2,330,119.82	$2,607.59	$2,607.59			$2,435,749.22
03/31/26	March Service Charge	$103,021.82	$2,332,727.41	($96.30)	($96.30)			$2,435,556.62
04/13/26	Transfer from General Fund	$102,925.52	$2,332,631.11		$1,125,000.00			$3,560,556.62
04/30/26	April Interest	$102,925.52	$3,457,631.11	$3,249.92	$3,249.92			$3,567,056.46
04/30/26	April Service Charge	$106,175.44	$3,460,881.03	($94.71)	($94.71)			$3,566,867.04
05/31/26	May Interest	$106,080.73	$3,460,786.32	$3,936.06	$3,936.06			$3,574,739.16
05/31/26	May Service Charge	$110,016.79	$3,464,722.38	($95.32)	($95.32)			$3,574,548.53
06/24/26	Avail Construction	$109,921.47	$3,464,627.06				$2,020.00	$3,572,528.53
06/29/26	Siemens Industry, Inc.	$109,921.47	$3,462,607.06				$25,658.75	$3,546,869.78
06/30/26	Avail Construction	$109,921.47	$3,436,948.31				$2,300.00	$3,544,569.78
06/30/26	June Interest	$109,921.47	$3,434,648.31	$3,817.63	$3,817.63			$3,552,205.03
06/30/26	June Service Charge	$113,739.10	$3,438,465.94	($94.71)	($94.71)			$3,552,015.61
07/21/26	Avail Construction	$113,644.39	$3,438,371.23				$4,800.00	$3,547,215.61
07/21/26	Blackhawk Neff	$113,644.39	$3,433,571.23				$2,232.00	$3,544,983.61
07/21/26	Vollmer Paving Inc	$113,644.39	$3,431,339.23				$199,203.08	$3,345,780.53
07/31/26	July Interest	$113,644.39	$3,232,136.15	$3,894.11	$3,894.11			$3,353,568.74
07/31/26	July Service Charge	$117,538.49	$3,236,030.25	($95.21)	($95.21)			$3,353,378.33
08/04/26	Avail Construction	$117,443.29	$3,235,935.05				$1,800.00	$3,351,578.33
08/04/26	Vollmer Paving Inc	$117,443.29	$3,234,135.05				$172,815.55	$3,178,762.78
08/10/26	Siemens Industry, Inc.	$117,443.29	$3,061,319.50				$22,686.25	$3,156,076.53
08/19/26	Avail Construction	$117,443.29	$3,038,633.25				$6,020.00	$3,150,056.53
08/19/26	Blackhawk Neff	$117,443.29	$3,032,613.25				$28,365.00	$3,121,691.53
08/21/26	Siemens Industry, Inc.	$117,443.29	$3,004,248.25				$5,305.00	$3,116,386.53
08/31/26	August Interest	$117,443.29	$2,998,943.25	$3,521.80	$3,521.80			$3,123,430.13
08/31/26	August Service Charge	$120,965.09	$3,002,465.05	($95.37)	($95.37)			$3,123,239.39
09/03/26	Avail Construction	$120,869.72	$3,002,369.68				$4,120.00	$3,119,119.39
09/03/26	Vollmer Paving Inc	$120,869.72	$2,998,249.68				$322,402.99	$2,796,716.40
09/10/26	HRLC Architects	$120,869.72	$2,675,846.69				$23,374.85	$2,773,341.55
09/14/26	Shelterlogic Group Holdings, Inc	$120,869.72	$2,652,471.84				$8,771.99	$2,764,569.56
09/16/26	Blackhawk Neff	$120,869.72	$2,643,699.85				$20,367.00	$2,744,202.56
09/22/26	Culligan Water Conditioning	$120,869.72	$2,623,332.85				$10,528.00	$2,733,674.56
09/30/26	September Interest	$120,869.72	$2,612,804.85	$3,040.98	$3,040.98			$2,739,756.51
09/30/26	September Service Charge	$123,910.69	$2,615,845.82	($95.48)	($95.48)			$2,739,565.55
10/14/26	Blackhawk Neff	$123,815.21	$2,615,750.34				$2,232.00	$2,737,333.55
10/31/26	October Interest	$123,815.21	$2,613,518.34	$2,972.33	$2,972.33			$2,743,278.20
10/31/26	October Service Charge	$126,787.54	$2,616,490.67	($95.76)	($95.76)			$2,743,086.69
		$126,691.78	$2,616,394.91					$2,743,086.69

WARREN COUNTY SCHOOL DISTRICT

Capital Reserve Account Activity

Date	Description	Balances Tech	Balances B&G	Deposits (+) Tech	Deposits (+) B&G	Checks (-) Tech	Checks (-) B&G	Running Balance
		$126,691.78	$2,616,394.91					$2,743,086.69
		$126,691.78	$2,616,394.91					$2,743,086.69
		$126,691.78	$2,616,394.91					$2,743,086.69
		$126,691.78	$2,616,394.91					$2,743,086.69
	ENCUMBERED	0.00	0.00			ENCUMBERED		-
	AVAILABLE	$120,869.72	$2,998,249.68			AVAILABLE		$3,119,119.39
	PENDING BOARD BID APPROVAL	-	-			PENDING BOARD BID APPROVAL		-
	PENDING BALANCE	$120,869.72	$2,998,249.68			PENDING BALANCE		$3,119,119.39

YTD 2015-2016	$567.19	$545,748.72	$0.00	$443,888.47	
YTD 2016-2017	$425.27	$2,557,350.85	$0.00	$686,984.84	
YTD 2017-2018	$882.53	$1,131,616.23	$0.00	$2,521,947.55	
YTD 2018-2019	$253.36	$2,067,202.91	$0.00	$1,873,541.91	
YTD 2019-2020	$295.01	$600,809.79	$0.00	$1,803,874.05	
YTD 2020-2021	($154.75)	$2,707,412.25	$106,326.00	$1,148,498.76	
YTD 2021-2022	$1,104.33	$1,976,104.33	$0.00	$1,015,814.90	
YTD 2022-2023	$9,125.77	$723,371.71	$0.00	$1,566,185.43	
YTD 2023-2024	$23,180.83	$725,680.84	$0.00	$2,080,379.96	
YTD 2024-2025	$12,875.02	$2,017,875.02	$0.00	$743,007.25	
YTD 2025-2026					

2015-2016 DEPOSITS	$546,315.91	$443,888.47	2015-2016 DISBURSEMENTS
2016-2017 DEPOSITS	$2,557,776.12	$686,984.84	2016-2017 DISBURSEMENTS
2017-2018 DEPOSITS	$1,132,498.76	$2,521,947.55	2017-2018 DISBURSEMENTS
2018-2019 DEPOSITS	$2,067,456.27	$1,873,541.91	2018-2019 DISBURSEMENTS
2019-2020 DEPOSITS	$601,104.80	$1,803,874.05	2019-2020 DISBURSEMENTS
2020-2021 DEPOSITS	$2,707,257.50	$1,254,824.76	2020-2021 DISBURSEMENTS
2021-2022 DEPOSITS	$1,977,208.66	$1,015,814.90	2021-2022 DISBURSEMENTS
2022-2023 DEPOSITS	$732,497.47	$1,566,185.43	2022-2023 DISBURSEMENTS
2023-2024 DEPOSITS	$748,861.67	$2,080,379.96	2023-2024 DISBURSEMENTS
2024-2025 DEPOSITS	$2,030,750.04	$743,007.25	2024-2025 DISBURSEMENTS

THE RESCHINI GROUP

922 PHILADELPHIA ST. INDIANA, PA 15701 **(800) 442-8047**

TO: Austin Stofferahn, Business Manager, Crawford Central School District
Amy Beers, Superintendent, Forest Area School District
Sheila Dubrawka, Asst. Business Administrator, Forest Area School District
Shawn Sampson, Business Manager, Titusville Area School District
Tara Lineman, Business Manager, Union City Area School District
Michael Kiehl, Director of Bus. Services, Warren County School District

FROM: Pat Schneider
Account Executive

RE: ASC Self -Funding Analysis – October 2026

Please find enclosed your copy of the ASC Self-Funding Report for the Warren-Erie-Crawford Schools Consortium for the month of October 2026. October was an unfavorable month for the Consortium. Included in the month's activity were five weeks of paid claims. In addition, one member had claims over $138k.

If you should have any questions, please feel free to contact me.

Thank you.

Attachments

cc: Chris Holuta

WARREN - ERIE - CRAWFORD SCHOOLS

SELF FUNDING ANALYSIS

Outcome Calculation - July 2026 - June 2027

	July 2026*	August 2026	September 2026	October 2026*	November 2026	December 2026	January 2027*	February 2027	March 2027	April 2027*	May 2027	June 2027	Contract Period Total
Income													
Medical/Drug Funding	$2,810,934	$2,819,887	$2,807,639	$2,827,028									$11,265,489
Stop Loss Reimbursements	$44,530	$0	$0	$3,286									$47,816
Investment Income	$9,753	$9,141	$7,541	$8,826									$35,261
Total Income	**$2,865,216**	**$2,829,028**	**$2,815,180**	**$2,839,141**									**$11,348,565**
Expense													
Medical Claims	$1,860,180	$1,793,031	$1,616,899	$1,927,506									$7,197,617
Drug Claims	$983,022	$736,759	$676,171	$920,665									$3,316,617
Additional Payments	$18,921	$22,024	$22,529	$22,692									$86,166
Value Based Reimbursement	$27,737	$27,574	$26,976	$26,719									$109,006
Medical/RX Retention	$71,102	$69,930	$69,876	$72,785									$283,693
Drug Rebates	$0	$0	$0	$0									$0
Stop Loss Premium	$136,164	$136,752	$136,066	$136,948									$545,929
Consulting Fee	$4,862	$4,883	$4,858	$4,890									$19,492
PCORI Fee	$9,251	$0	$0	$0									$9,251
Total Expenses	**$3,111,238**	**$2,790,953**	**$2,553,376**	**$3,112,204**									**$11,567,770**
Monthly Outcome	**($246,022)**	**$38,076**	**$261,804**	**($273,063)**									**($219,205)**
September 2000 to Current													**($3,399,809)**
Deficit Adjustments (July 2024 - current)													**$4,895,807**
Fund Balance w/Reserve													**$1,495,997**

	July 2026*	August 2026	September 2026	October 2026*	November 2026	December 2026	January 2027*	February 2027	March 2027	April 2027*	May 2027	June 2027	Contract Period Averages
Contracts	1,389	1,395	1,388	1,397									1,392
Number of Claims Over $25,000	12	7	13	11									11
Claims Over $25,000	$555,458	$417,951	$643,802	$642,348									$564,890
Weekly Claims Averages	$568,640	$632,448	$573,268	$569,634									$584,124

*Denotes five weeks of paid claims.

Note: Drug Claims under a QHDHP are reflected under the medical claims lines on this report.

Confidential and Proprietary Information
Prepared by The Reschini Group

WEC Schools Consortium

ASC - EFFECTIVE SEPTEMBER 1, 2000 - FUND ACCUMULATION

Contract Period 2019-2020	Monthly Outcome
July	$476,168
August*	($302,000)
September	$156,204
October	$340,149
November*	($16,755)
December	$57,725
January*	($2,942)
February	$76,765
March	($103,361)
April	$763,337
May*	($110,704)
June	$247,160
Total	**$1,581,745**

Contract Period 2020-2021	Monthly Outcome
July*	($319,360)
August	$26,868
September	$121,931
October*	($194,697)
November	$205,471
December	($31,658)
January*	($347,143)
February	$260,858
March	($156,645)
April*	($178,064)
May	($79,306)
June	$139,096
Total	**($552,649)**

Contract Period 2021-2022	Monthly Outcome
July*	$352,880
August	($294,245)
September	($11,381)
October*	($383,779)
November	($58,920)
December*	($556,561)
January	($43,709)
February	$278,265
March	$63,681
April*	($442,374)
May	($91,672)
June	($5,904)
Total	**($1,193,718)**

Contract Period 2022-2023	Monthly Outcome
July*	($265,093)
August	$280,988
September*	$17,788
October	$170,197
November	$130,001
December*	($510,036)
January	$294,997
February	$61,548
March*	($386,944)
April	$49,903
May	($385,948)
June*	($306,048)
Total	**($848,647)**

Contract Period 2023-2024	Monthly Outcome
July	($313,513)
August	$174,590
September*	($735,184)
October	($596,156)
November	$18,285
December*	($1,359,362)
January	($24,717)
February	($179,223)
March*	($586,489)
April	($287,957)
May*	($611,789)
June	($266,136)
Total	**($4,767,651)**

Contract Period 2024-2025	Monthly Outcome
July	($184,350)
August*	($665,848)
September	($178,066)
October	$1,219
November*	($691,560)
December	($121,421)
January*	($1,121,406)
February	$135,735
March	($35,187)
April	($106,705)
May*	($716,295)
June	($174,432)
Total	**($3,858,314)**

Contract Period 2025-2026	Monthly Outcome
July	($24,492)
August*	($451,470)
September	$105,479
October*	($199,991)
November	$179,943
December	$229,496
January*	($224,584)
February	$351,055
March	$157,244
April	$339,318
May*	($1,035)
June	$1,108
Total	**$462,072**

Contract Period 2026-2027	Monthly Outcome
July*	($246,022)
August	$38,076
September	$261,804
October*	($273,063)
November	
December	
January*	
February	
March	
April*	
May	
June	
Total	**($219,205)**

Monthly Net Outcome Average by Contract Period	
July 2019 - June 2020	*$131,812*
July 2020 - June 2021	*($46,054)*
July 2021 - June 2022	*($99,476)*
July 2022 - June 2023	*($70,721)*
July 2023 - June 2024	*($397,304)*
July 2024 - June 2025	*($321,526)*
July 2025 - June 2026	*$38,506*
July 2026 - June 2027	*($54,801)*

*denotes a five-week month

Confidential and Proprietary Information
Prepared by The Reschini Group

	A	B	C	D	E	F
1	**Warren County School District**					
2	**TTM Burn Rate Analysis**					
3						
4						
5	**Month**	**Budget**	**Expense**	**TTM Budget**	**TTM Expense**	**TTM Burn Rate**
105	Oct-24	$ 7,630,670	$ 11,042,991	$ 95,011,459	$ 92,472,179	97.33%
106	Nov-24	$ 7,630,670	$ 8,812,490	$ 94,581,032	$ 94,488,058	99.90%
107	Dec-24	$ 7,630,670	$ 6,644,351	$ 94,150,605	$ 91,340,158	97.01%
108	Jan-25	$ 7,630,670	$ 6,819,661	$ 93,720,178	$ 91,051,179	97.15%
109	Feb-25	$ 7,630,670	$ 7,685,716	$ 93,289,751	$ 90,519,817	97.03%
110	Mar-25	$ 7,630,670	$ 6,834,182	$ 92,859,324	$ 90,679,642	97.65%
111	Apr-25	$ 7,630,670	$ 6,903,317	$ 92,428,897	$ 90,174,276	97.56%
112	May-25	$ 7,630,670	$ 8,944,284	$ 91,998,470	$ 89,327,536	97.10%
113	Jun-25	$ 7,630,670	$ 12,939,691	$ 91,568,043	$ 90,509,490	98.84%
114	Jul-25	$ 7,813,522	$ 2,907,503	$ 91,750,894	$ 90,801,606	98.97%
115	Aug-25	$ 7,813,522	$ 6,204,719	$ 91,933,746	$ 92,079,751	100.16%
116	Sep-25	$ 7,813,522	$ 5,736,748	$ 92,116,597	$ 91,475,653	99.30%
117	Oct-25	$ 7,813,522	$ 8,649,327	$ 92,299,448	$ 89,081,989	96.51%
118	Nov-25	$ 7,813,522	$ 7,702,840	$ 92,482,299	$ 87,972,339	95.12%
119	Dec-25	$ 7,813,522	$ 7,380,313	$ 92,665,151	$ 88,708,302	95.73%
120	Jan-26	$ 7,813,522	$ 6,844,696	$ 92,848,002	$ 88,733,337	95.57%
121	Feb-26	$ 7,813,522	$ 8,238,541	$ 93,030,853	$ 89,286,162	95.97%
122	Mar-26	$ 7,813,522	$ 6,835,401	$ 93,213,704	$ 89,287,381	95.79%
123	Apr-26	$ 7,813,522	$ 9,212,573	$ 93,396,556	$ 91,596,637	98.07%
124	May-26	$ 7,813,522	$ 9,294,631	$ 93,579,407	$ 91,946,984	98.26%
125	Jun-26	$ 7,813,522	$ 15,094,262	$ 93,762,258	$ 94,101,555	100.36%
126	Jul-26	$ 7,902,904	$ 3,338,600	$ 93,851,640	$ 94,532,652	100.73%
127	Aug-26	$ 7,902,904	$ 4,853,184	$ 93,941,022	$ 93,181,117	99.19%
128	Sep-26	$ 7,902,904	$ 7,038,512	$ 94,030,405	$ 94,482,880	100.48%
129	Oct-26	$ 7,902,904	$ 12,392,457	$ 94,119,787	$ 98,226,010	104.36%

Donations

Date	Donor	Amount	Purpose
07/13/26	Community Foundation	485.33	KIN Fund
07/31/26	Fenton Mobility Products	400.00	KIN Gulf Tournament Hole Sponsor
08/05/26	Alicia McTavish	1,100.00	WAHS Girls/Boys Track and Cross Country
09/15/26	Community Foundation	3,893.87	KIN Fund
09/15/26	Sarah Korchak	25.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Timothy & Cheryl Huber	50.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Julie Myler	100.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Struthers Independent Hose Co #1	300.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Dennis Bonavita	20.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Deborah & Lawrence Vicini	50.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Mark & Karen Davis	30.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Lawrence & Catherine Gnage	200.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Rosemary Wensel	100.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Maureen Flanders	50.00	WAHS Sports Boosters-In memory of Steve Goodwill
09/29/26	Gary Culbertson	50.00	WAHS Sports Boosters-In memory of Steve Goodwill
10/09/26	Jacqueline & Paul Rhodes	20.00	WAHS Sports Boosters-In memory of Steve Goodwill
10/09/26	Michael & Barbara McAvoy	25.00	WAHS Sports Boosters-In memory of Steve Goodwill
10/14/26	Sugar Grove American Legion	250.00	PAWSitive Support Program
10/14/26	Doris & Charles Lloyd	25.00	WAHS Sports Boosters-In memory of Steve Goodwill
10/16/26	Bent Run Brewing	200.00	WCCC Protective Services Activities-Support Ohio Trip
10/26/26	Myers Foundation	500.00	WCCC Protective Services Activities-Support Ohio Trip
10/28/26	Community Foundation-Sokolski Family Fund	1,000.00	WCCC Protective Services Activities-Support Ohio Trip
10/28/26	Community Foundation	2,520.71	PAWSitive Support Program
10/28/26	Communtiy Foundation	2,860.10	KIN Fund
11/02/26	Community Foundation	1,000.00	WCCC Protective Services Activities-Support Ohio Trip
11/02/26	Olewine Financial Group	200.00	WCCC Protective Services Activities-Support Ohio Trip
11/10/26	Teresa Walters	934.98	Football Equipment-Down Chain Set

WCSD GRANT REPORT

*please note that grants listed as "Not Submitted" occur for a number of reasons, including: change in grant program guidelines/requirements, planned projects proving ineligible for funding, program deadline conflicts with existing building/teacher activities, etc.

Thursday, November 19, 2026

SchoolYear	GrantName	FunderName	Requested	Received	Notes*
2026-27	2026–2027 Pennsylvania Braille Code Project	Pennsylvania Department of Education (PDE)	$5,000.00		Not submitted.
2026-27	2026-27 Competitive Equipment Grant	Pennsylvania Department of Education	$85,000.00		Submitted.
2026-27	2026-27 Feminine Hygiene Products Grant (WCCC)	Pennsylvania Department of Health	$692.40	$692.40	Awarded.
2026-27	2026-27 Feminine Hygiene Products Grant (WCSD)	Pennsylvania Department of Health	$6,676.28	$6,676.28	Awarded.
2026-27	2026-27 PARSS School Grants (Bierbower, EMHS)	Pennsylvania Association of Rural and Small Schools (PARSS)	$5,250.00		Submitted.
2026-27	2026-27 PARSS School Grants (Sutton, WAHS)	Pennsylvania Association of Rural and Small Schools (PARSS)	$2,700.00		Submitted.
2026-27	2026-27 PARSS School Grants (Walters, WCSD)	Pennsylvania Association of Rural and Small Schools (PARSS)	$9,900.00		Submitted.
2026-27	2026-27 School Safety & Mental Health Grants (WCCC)	Pennsylvania Commission on Crime and Delinquency (PCCD)	$70,000.00	$70,000.00	Awarded.

SchoolYear	GrantName	FunderName	Requested	Received	Notes*
2026-27	2026-27 School Safety & Mental Health Grants (WCSD)	Pennsylvania Commission on Crime and Delinquency (PCCD)	$274,033.00	$274,033.00	Awarded.
2026-27	2026-27 Supplemental Equipment Grant	Pennsylvania Department of Education	$98,860.00		Submitted.
2026-27	ASE Larry Marone Grant Application (McElhaney, EMHS)	Arts In Special Education (ASE)	$500.00		Submitted.
2026-27	Carl D. Perkins Secondary Local Plan Grant	Pennsylvania Department of Education	$85,268.00	$85,268.00	Awarded.
2026-27	Fresh Fruit and Vegetable Program, 2026-27 (BWMS)	Pennsylvania Department of Education			Declined. Bldg does not meet min. Free & Reduced percentages.
2026-27	Fresh Fruit and Vegetable Program, 2026-27 (EES)	Pennsylvania Department of Education			Declined. Bldg does not meet min. Free & Reduced percentages.
2026-27	Fresh Fruit and Vegetable Program, 2026-27 (SAEMS)	Pennsylvania Department of Education			Declined. Bldg does not meet min. Free & Reduced percentages.
2026-27	Fresh Fruit and Vegetable Program, 2026-27 (WAEC)	Pennsylvania Department of Education			Declined. Bldg does not meet min. Free & Reduced percentages.
2026-27	Fresh Fruit and Vegetable Program, 2026-27 (YEMS)	Pennsylvania Department of Education			Declined. Bldg does not meet min. Free & Reduced percentages.
2026-27	Highmark Foundation School Grants Program, 2026-27	Highmark Foundation	$1,000.00	$1,000.00	Awarded. Funding will be applied to the WCSD Healthy Heads Support Program.
2026-27	Laser Welder Grant for WCCC Grant 2026-27	Richard T. Betts Family Foundation	$28,050.00	$28,049.15	Awarded. The grant will fully cover the WCCC laser welder purchase.

SchoolYear	GrantName	FunderName	Requested	Received	Notes*
2026-27	Pasmart Planning Grant, 2026-27 (WCCC)	Pennsylvania Department of Education	$70,000.00		Declined. PDE will reconsider applicants when funding is availab.e
2026-27	PASR Classroom Grants 2026-27 (Alexander, WAHS)	Pennsylvania Association of School Retirees (PASR)	$150.00	$150.00	Awarded.
2026-27	PASR Classroom Grants 2026-27 (Brennan, BWMS)	Pennsylvania Association of School Retirees (PASR)	$150.00	$150.00	Awarded.
2026-27	PASR Classroom Grants 2026-27 (Carrington, BWMS)	Pennsylvania Association of School Retirees (PASR)	$150.00	$150.00	Awarded.
2026-27	PASR Classroom Grants 2026-27 (Manning, WAEC)	Pennsylvania Association of School Retirees (PASR)	$150.00	$150.00	Awarded.
2026-27	PASR Classroom Grants 2026-27 (Richardson, EMHS)	Pennsylvania Association of School Retirees (PASR)	$150.00	$150.00	Awarded.
2026-27	PASR Classroom Grants 2026-27 (Walters, YEMS)	Pennsylvania Association of School Retirees (PASR)	$150.00	$150.00	Awarded.
2026-27	Ready To Learn Grant, 2026-27	Pennsylvania Department of Education	$2,444,137.36	$2,444,137.36	Awarded.
2026-27	Title I, Part A (2026-27)	Pennsylvania Department of Education	$1,335,456.00	$1,335,456.00	Awarded.
2026-27	Title II, Part A (2026-27)	Pennsylvania Department of Education	$149,703.00	$149,703.00	Awarded.
2026-27	Title IV, Part A (2026-27)	Pennsylvania Department of Education	$113,950.00	$113,950.00	Awarded.

SchoolYear	GrantName	FunderName	Requested	Received	Notes*
2026-27	Wacom Lab Grant (Walters, YEMS)	Wacom	$0.00		In process.
			$4,787,076.04	$4,509,865.19	

Grant Detail Report 2026-27

Report Date 11/19/2026

Grant

Title I, Part A (2026-27)

Funder

Pennsylvania Department of Education

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

84.010

Due Date: 07/1/2026

Amount Received: $1,335,456.00

Grant Overview

The Title I, Part A grant provides educational support to eligible students in the Warren County School District for SY 2026-27.

Grant

Title II, Part A (2026-27)

Funder

Pennsylvania Department of Education

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

84.367

Due Date: 07/01/26

Amount Received: $149,703.00

Grant Overview

The Title II, grant provides a variety of professional development activities for WCSD staff during the 2026-27 school year.

Grant

Title IV, Part A (2026-27)

Funder

Pennsylvania Department of Education

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

84.424

Due Date: 07/01/26

Amount Received: $113,950.00

Grant Overview

The Title IV, Part A grant will provide activities to support well rounded educational opportunities, safe and healthy students, and effective use of technology for the 2026-27 school year.

Grant

Laser Welder Grant for WCCC Grant 2026-27

Funder

Richard T. Betts Family Foundation

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

Due Date: 08/15/26

Amount Received: $28,049.15

Grant Overview

The Warren County Career Center (WCCC) Welding Occupational
Advisory Committee has proposed the purchase of a laser welding system to supplement welding instruction. The unit will provide WCCC students and adult learners through the Warren-Forest Higher
Education Council with additional opportunities for future success.

The administration is requesting $28,050.00 from the Richard T. Betts Family Foundation to purchase one (1) Lincoln Electric Flex Lase Handheld Laser Welding System.

Grant

2026-27 School Safety & Mental Health Grants (WCSD)

Funder

Pennsylvania Commission on Crime and Delinquency (PCCD)

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

Due Date: 10/16/26

Amount Received: $274,033.00

Grant Overview

The Pennsylvania Commission of Crime & Delinquency (PCCD) School Safety and Mental Health Grants provide non-competitive grant funds to school entities to address school safety needs. Schools will use the School Safety and Security (SSSC) Baseline Criteria Standards to determine their level of need and identify areas for further improvement.

Level 1 criteria must be satisfied prior to school entities utilizing these funds for other Eligible Program Activities and Expenses within each respective physical security or mental health section.

The Pennsylvania Commission of Crime & Delinquency (PCCD) School Safety and Mental Health Grants provide non-competitive grant funds to school entities to address school safety needs. Schools will use the School Safety and Security (SSSC) Baseline Criteria Standards to determine their level of need and identify areas for further improvement.

Level 1 criteria must be satisfied prior to school entities utilizing these funds for other Eligible Program Activities and Expenses within each respective physical security or mental health section.

The administration is currently developing a proposal that follows PCCD criteria and considers recommendations made by the PA State Troopers. Grant activities may include the following:
- Continuation of salary and benefits for a School Social Worker
- Art Therapy Services

- Interior classroom door window coverings
- Warren Campus lighting
- Bollards at Beaty Warren Middle School

Grant

2026-27 School Safety & Mental Health Grants (WCCC)

Funder

Pennsylvania Commission on Crime and Delinquency (PCCD)

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

Due Date: 10/16/26

Amount Received: $70,000.00

Grant Overview

The Pennsylvania Commission of Crime & Delinquency (PCCD) School Safety and Mental Health Grants provide non-competitive grant funds to school entities to address school safety needs. Schools will use the School Safety and Security (SSSC) Baseline Criteria Standards to determine their level of need and identify areas for further improvement.

Level 1 criteria must be satisfied prior to school entities utilizing these funds for other Eligible Program Activities and Expenses within each respective physical security or mental health section.

The administration is currently developing a proposal that follows PCCD criteria and considers recommendations made by the PA State Troopers. Grant activities may include the following:
- Security fencing
- Interior classroom door window coverings
•- Mesh systems for shop garage doors to allow for safe ventilation during class
- Bollards at Beaty Warren Middle School
- Replacement door swipe mechanisms

Grant

Ready To Learn Grant, 2026-27

Funder

Pennsylvania Department of Education

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

Due Date: 10/16/26

Amount Received: $2,444,137.36

Grant Overview

The Pennsylvania Department of Education provides the Ready To Learn Block Grant to Pennsylvania districts to address numerous issues and practices deemed eligible by the establishing legislation.

The administration proposes using RTL funds for the following:
- Full Day Kindergarten Teachers
- Class Size Reduction

- Purchases in support of the Academic Performance of Students
- Science, Technology, Engineering, Math, and Applied Knowledge supports
- Math and Literacy Programming

Grant

2026-27 Feminine Hygiene Products Grant (WCSD)

Funder

Pennsylvania Department of Health

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

Due Date:

Amount Received: $6,676.28

Grant Overview

The 2026-2027 Pennsylvania state budget includes $3 million for schools to increase student access to menstrual products. The funding allows schools to purchase menstrual product dispensers as one-time purchases and procure menstrual products to make available to students at no cost both at school and for take-home use.

Eligible entities include school districts, brick and mortar charter schools, regional charter schools, intermediate units and career and technical schools. The Feminine Hygiene Product Grant Program is a non-competitive, non-solicitation grant program. Applications and reimbursement requests are not required.

Schools may use the funding for purchases made between July 1, 2026, and June 30, 2027. Allocations will be included in the October Subsidy payments. Allocations may increase if LEAs choose to opt out of the grant.

Grant

2026-27 Feminine Hygiene Products Grant (WCCC)

Funder

Pennsylvania Department of Health

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

Due Date:

Amount Received: $692.40

Grant Overview

The 2026-2027 Pennsylvania state budget includes $3 million for schools to increase student access to menstrual products. The funding allows schools to purchase menstrual product dispensers as one-time purchases and procure menstrual products to make available to students at no cost both at school and for take-home use.

Eligible entities include school districts, brick and mortar charter schools, regional charter schools, intermediate units and career and technical schools. The Feminine Hygiene Product Grant Program is a non-competitive, non-solicitation grant program. Applications and reimbursement requests are not required.

Schools may use the funding for purchases made between July 1, 2026, and June 30, 2027. Allocations will be included in the October Subsidy payments. Allocations may increase if LEAs choose to opt out of the grant.

Grant

PASR Classroom Grants 2026-27 (Carrington, BWMS)

Funder

Pennsylvania Association of School Retirees (PASR)

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

Due Date: 10/23/26

Amount Received: $150.00

Grant Overview

The Warren/Forest Chapter of the Pennsylvania Chapter of the Pennsylvania Association of School Retirees (PASR) offers a grant program to assist school employees in purchasing materials, supplies or learning opportunities for students.

Six (6) grants of $150.00 each will awarded this school year. This grant opportunity is available to all Warren and Forest County School District employees.

The request is for an egg incubator and supplies for BWMS.

Grant

PASR Classroom Grants 2026-27 (Brennan, BWMS)

Funder

Pennsylvania Association of School Retirees (PASR)

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

Due Date: 1/23/26

Amount Received: $150.00

Grant Overview

The Warren/Forest Chapter of the Pennsylvania Chapter of the Pennsylvania Association of School Retirees (PASR) offers a grant program to assist school employees in purchasing materials, supplies or learning opportunities for students.

Six (6) grants of $150.00 each will awarded this school year. This grant opportunity is available to all Warren and Forest County School District employees.

The request is for art materials for BWMS.

Grant

PASR Classroom Grants 2026-27 (Manning, WAEC)

Funder

Pennsylvania Association of School Retirees (PASR)

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

Due Date: 10/23/26

Amount Received: $150.00

Grant Overview

The Warren/Forest Chapter of the Pennsylvania Chapter of the Pennsylvania Association of School Retirees (PASR) offers a grant program to assist school employees in purchasing materials, supplies or learning opportunities for students.

Six (6) grants of $150.00 each will awarded this school year. This grant opportunity is available to all Warren and Forest County School District employees.

The request is for classroom books for WAEC.

Grant

PASR Classroom Grants 2026-27 (Richardson, EMHS)

Funder

Pennsylvania Association of School Retirees (PASR)

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

Due Date: 10/23/26

Amount Received: $150.00

Grant Overview

The Warren/Forest Chapter of the Pennsylvania Chapter of the Pennsylvania Association of School Retirees (PASR) offers a grant program to assist school employees in purchasing materials, supplies or learning opportunities for students.

Six (6) grants of $150.00 each will awarded this school year. This grant opportunity is available to all Warren and Forest County School District employees.

The request is for supplies in support of the EMHS PBIS program.

Grant

PASR Classroom Grants 2026-27 (Alexander, WAHS)

Funder

Pennsylvania Association of School Retirees (PASR)

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

Due Date: 10/23/26

Amount Received: $150.00

Grant Overview

The Warren/Forest Chapter of the Pennsylvania Chapter of the Pennsylvania Association of School Retirees (PASR) offers a grant program to assist school employees in purchasing materials, supplies or learning opportunities for students.

Six (6) grants of $150.00 each will awarded this school year. This grant opportunity is available to all Warren and Forest County School District employees.

The request is for rice cookers to support cooking skill instruction for WAHS students.

Grant

Highmark Foundation School Grants Program, 2026-27

Funder

Highmark Foundation

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

NA NA

Due Date: 03/31/26

Amount Received: $1,000.00

Grant Overview

The Highmark Foundation is offering the following grants for PA schools:
- Access To Care Grants (up to $7,500)
- Fitness & Nutrition Grants (up to $7,500)
- Social-Emotional Connection Grants (up to $7,500)
- Basic Needs Items Grants ((up to $1,000)

The WCSD is applying for the $1,000 Basic Needs funding for its Healthy Heads Support Program. The program will provide free lice treatment kits to district families in need to help address financial strain, missed school days, and social stigma.

Grant

Carl D. Perkins Secondary Local Plan Grant

Funder

Pennsylvania Department of Education

Federal Aid ID # (FAIN) **Assistance Listing # (ALN)**

84048A

Due Date: 06/16/2026

Amount Received: $85,268.00

Grant Overview

The intent of the Perkins Grant is to develop the academic, career and technical skills of secondary education students. It supports efforts to: develop challenging academic and technical standards and activities designed to help students meet them; preparation efforts for high skill, high wage, and/or high demand occupations; efforts to integrate academic rigor into career and technical instruction; programs that link postsecondary education to career and technical education students; professional development; and partnerships between local workforce investment boards, secondary schools, AVTS, business and industry, etc.

The Warren County Career Center proposes using the grant for salaries/benefits, contracted services, field trips, and recommended equipment/supplies for programs of study.

BOARD POLICY

4020 Annual Operating Budget Development

POLICY NUMBER	ADOPTED	REVISED	VERSION
4020	11/11/2002	11/10/2008	v1
DOCUMENT STATUS	**PRINTED**		
ACTIVE	11/11/2026		

4020.1 Definition

The "school budget" is a complete financial plan for a specific period of time based on estimates of expenditure needs (programs, support systems) and probable revenue.

The "school budget" functions as a basis for a tax levy on real property within the District and provides legal authority for expenditures which fall within the Board's adopted parameters.

In addition, the budget shows residents the cost of the District's services; provides an overview of the year's educational priorities as set by the Board; facilitates the development of sound fiscal management and helps establish guidelines for financial operation.

4020.2 Budget Development Calendar

The Administration of the Warren County School District will adhere to the following budget development calendar.

Aug.:	Board approves and publishes District goals. Business Administrator analyzes fund balance after expenditures and revenues are reconciled in July.

Nov.:	Superintendent conducts an internal review and comparison of the budget, reviewing prior year's actuals against the approved budget, and presents to the Board of School Directors the comparison of the a rough-cut budget outlining estimated revenues, expenditures, and associated assumptions used in developing the estimates.
Dec.:	Board in partnership with the Superintendent refines goals based on rough-cut budget.
Jan.:	Superintendent presents to the Board either a "Proposed Preliminary Budget" or a recommended resolution indicating taxes will not be raised above the "Index." The Board of School Directors acts on Superintendent's recommendation as mandated by PDE under Act 1.
Feb.-April:	Business Administrator conducts Budget Workshops with the Board Finance committee to review projected revenues, line item expenditures, and staffing and requests for new programs, services or personnel.
April:	Superintendent prepares and presents a proposed budget to the Finance Committee.
May:	Board Finance Committee recommends proposed school budget to the Board of School Directors.
June:	Board of School Directors adopts final school budget and certifies that the proposed final budget complied with the requirements of Section 687 of the School Code.

Timeline for Events Related to 2027-2028 Budget Process

Special Session Act 1 of 2006

Dates in Timeline Apply to All School Districts except Philadelphia City SD, Pittsburgh SD, and Scranton SD

Date	Description	Section
September 1, 2026 *(Annual deadline)*	***Department of Education*** publishes the 2027-2028 base index in the Pennsylvania Bulletin.	Section 333(l)
September 30, 2026 *(Annual deadline)*	***Department of Education*** notifies school districts of their 2027-2028 adjusted index.	Section 313(2)
December 15, 2026 *(Annual deadline)*	***School districts*** with residents paying tax on compensation imposed by Philadelphia under the authority of the Sterling Act certify to the Department of Education the total amount of 2025 tax credits provided based on the tax rate of the school district. (Applies only to school districts that had an earned income and net profits tax in the 2025 calendar year.)	Sections 503(b)(2); 324(2)
December 29, 2026 *(30 days prior to preliminary budget public inspection deadline)*	***Department of Education*** deadline to notify school districts of school year of AFR data to be used when calculating referendum exception in Section 333(f)(2)(v).	Section 333(j)(4)
December 31, 2026 *(60 days prior to March 1 application deadline)*	***School Districts*** send notification, by first class mail, to owners of each parcel of residential property – which can be limited to owners who are not currently approved or whose approval is due to expire – stating that the owner must submit a completed application to county assessor to qualify for homestead exclusion. Mailing must include application, instructions, and deadline to apply.	Section 341(b)
January 28, 2027 *(110 days prior to primary election)*	***School district*** deadline to make 2027-2028 proposed version of preliminary budget available for public inspection **or** adopt resolution pursuant to Section 311(d)(1) indicating that it will not raise the rate of any tax by more than its index.	Section 311(c); 311(d)(1)
February 2, 2027 (*5 days after resolution adoption*)	***School district*** deadline to submit a copy of resolution adopted pursuant to 311(d)(1) and proposed tax rate increases to Department of Education in the Consolidated Financial Reporting System (CFRS) application.	Section 311(d)(2)
February 7, 2027 (*10 days prior to preliminary budget adoption deadline*)	***School district*** deadline to give public notice of the intent to adopt the 2027-2028 preliminary budget unless resolution was adopted under Section 311(d)(1) indicating that it will not raise the rate of any tax by more than its index.	Section 311(c)

Taxpayer Relief Act, SS Act 1 of 2006: Timeline for Events Related to 2027-2028 Budget Process

Date	Description	Section
February 12, 2027 (*10 days after receipt of resolution*)	***Department of Education*** deadline to notify school districts that adopted a resolution pursuant to Section 311(d)(1) whether the 2027-2028 proposed tax rates are equal to or less than their Index.	Section 311(d)(4)
February 17, 2027 (*90 days prior to primary election*)	***School district*** deadline to adopt the 2027-2028 preliminary budget unless resolution adopted under Section 311(d)(1).	Section 311(a)
February 22, 2027 (*85 days prior to primary election*)	***School district*** deadline to submit 2027-2028 preliminary budget containing proposed tax rate increases to Department of Education in the CFRS application.	Section 333(e)
February 25, 2027 (*1 week prior to filing of request for referendum exception*)	***School district*** deadline to publish notice in newspaper of intent to request approval from Department of Education for a referendum exception.	Section 333(j)(2)
No later than March 1, 2027 *(Annual deadline)*	Deadline for ***homeowners*** to file a homestead application (and, if applicable, a farmstead application) with county assessor indicating property is owner-occupied. Resubmission of application required no more than one time every three years. No application fee for filing. (See December 31, 2026)	Section 341(c), (e), (i)
March 4, 2027 *(75 days prior to primary election)*	***Department of Education*** deadline to notify school districts that submitted the 2027-2028 preliminary budget whether the proposed tax rates are equal to or less than their Index.	Section 333(e)
March 4, 2027 *(75 days prior to primary election)*	***School district*** deadline to seek approval from Department of Education for referendum exceptions requiring their approval.	Sections 333(j)
March 19, 2027 *(60 days prior to primary election)*	***School district*** deadline to submit referendum question seeking voter approval of tax rate increase in excess of index to the county board of elections (for each county in which the school district is located), unless request for referendum exception has been submitted to Department of Education. If the school district's proposed tax rate increase would exceed their Index even if all its referendum exception requests were approved, and if it intends to submit a referendum question for that part of the tax rate increase, it must do so by this date.	Section 333(c)(3)
March 24, 2027 *(55 days prior to primary election)*	Deadline for ***Department of Education*** to issue ruling on school district's petition for referendum exception.	Sections 333(j)(5)

Taxpayer Relief Act, SS Act 1 of 2006: Timeline for Events Related to 2027-2028 Budget Process

Date	Description	Section
March 29, 2027 *(50 days prior to primary election)*	***School district*** deadline, if the Department of Education denies all or a part of the school district's request for referendum exception, to submit to the county board of elections referendum question seeking voter approval of tax rate increase in excess of index for the portion of the referendum exception request denied.	Sections 333(j)(5)
April 15, 2027 *(Annual deadline)*	***Secretary of the Budget*** certifies the total amount of revenue in the Property Tax Relief Fund and the Property Tax Relief Reserve Fund and the total amount available for distribution in 2027-2028.	Section 503(a)(1), (e)
April 20, 2027 *(Annual deadline)*	***Secretary of the Budget*** notifies Department of Education whether it is authorized to provide school districts with property tax allocations under Section 505.	Section 503(d)
May 1, 2027 *(Annual deadline)*	***Department of Education*** notifies school districts of the amount of their state allocation of property tax reduction funding. This only occurs if the Secretary of the Budget certifies, by April 15, 2027, that there are enough funds in the Property Tax Relief Fund to make a distribution to school districts in 2027-2028.	Section 505(a)(4)
May 1, 2027 *(Annual deadline)*	***Assessor*** provides each school district with a certified report with information on homestead and farmstead properties, as provided in 53 Pa CS §8584(i).	Section 341(g)(3)
Prior to May 18, 2027	***Municipal Primary election***. County election officials, in conjunction with board of school directors, shall draft a non-legal interpretive statement to accompany referendum question that references items of expenditure for which tax rate increases are being sought. (See March 19 or March 29, 2027)	Section 333(c)(4)
No later than May 31, 2027 (*Optional action*)	Deadline for ***school district board of directors*** electing to adopt resolution rejecting 2027-2028 property tax allocation. This action can only occur if the Department of Education has notified school districts by May 1, 2027, that there are enough funds in the Property Tax Relief Fund to make a distribution to school districts in 2027-2028. (This action applies only if a school district has not rejected a previous state property tax allocation.)	Section 903(a)
No later than May 31, 2027	***School district*** deadline to adopt 2027-2028 proposed version of final budget and upload the signed Certification of Use document in the CFRS application.	Section 687(a)(1) (School Code)
June 5, 2027	***School district*** deadline to submit copy of resolution (if adopted) rejecting 2027-2028 property tax allocation to Department of Education. (See May 31, 2027.)	Section 903(b)

Taxpayer Relief Act, SS Act 1 of 2006: Timeline for Events Related to 2027-2028 Budget Process

Date	Description	Section
June 10, 2027 (*20 days prior to final budget adoption deadline*)	***School district*** deadline to make 2027-2028 proposed final budget available for public inspection on the General Fund Budget from the CFRS application.	Section 312(c)
June 20, 2027 (*10 days prior to final budget adoption deadline*)	***School district*** deadline to offer public notice of its intent to adopt the 2027-2028 final budget.	Section 312(c) Section 687(a)(2)(i) (School Code)
June 30, 2027 (*Annual deadline*)	***School district*** deadline to adopt the 2027-2028 final budget.	Section 312(a)
June 30, 2027 (*Annual deadline*)	***School district*** deadline to adopt a resolution implementing the homestead/farmstead exclusion. For school districts whose voters did not approve a local income tax for the purpose of providing homestead/farmstead exclusions, this only occurs if the Department of Education has notified school districts by May 1, 2027, that there are enough funds in the Property Tax Relief Fund to make a distribution to school districts in 2027-2028.	Section 321(d), 342, 505(a)(4)
July 15, 2027 (*Annual deadline*)	***School district*** deadline to submit 2027-2028 final budget to Department of Education in the CFRS application.	Section 687(b) (School Code)
No later than August 4, 2027 (*60 days after receipt of resolution*)	***Department of Education*** deadline to notify election officials of each county of the school districts in that county that have taken action to reject their 2027-2028 property tax relief allocation under Section 903(a). (See May 31, 2027.)	Section 904(b)
August 26, 2027	***Department of Education*** pays school districts 50 percent of their state allocation of property tax reduction funding. This only occurs if the Secretary of the Budget certifies, by April 15, 2027, that there are enough funds in the Property Tax Relief Fund to make a distribution to school districts in 2027-2028.	Section 505(b)
October 28, 2027	***Department of Education*** pays school districts 50 percent of their state allocation of property tax reduction funding. This only occurs if the Secretary of the Budget certifies, by April 15, 2027, that there are enough funds in the Property Tax Relief Fund to make a distribution to school districts in 2027-2028.	Section 505(b)
December 1, 2027	Deadline for ***school districts*** to report to the Department of Community and Economic Development, tax enactments, repeals, and changes to require withholding of a new tax, withholding at a new rate or to suspend withholding of such tax effective January 1, 2028.	Section 351(f)(2)

Warren County School District Total Enrollment

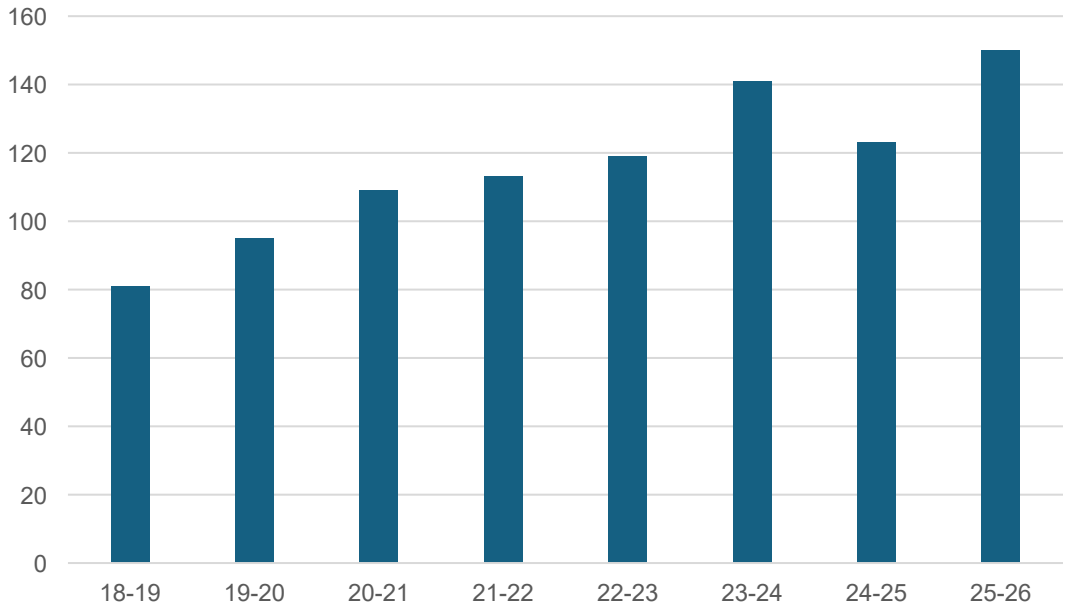
8,900



3,600

Outside Virtual Enrollment

81



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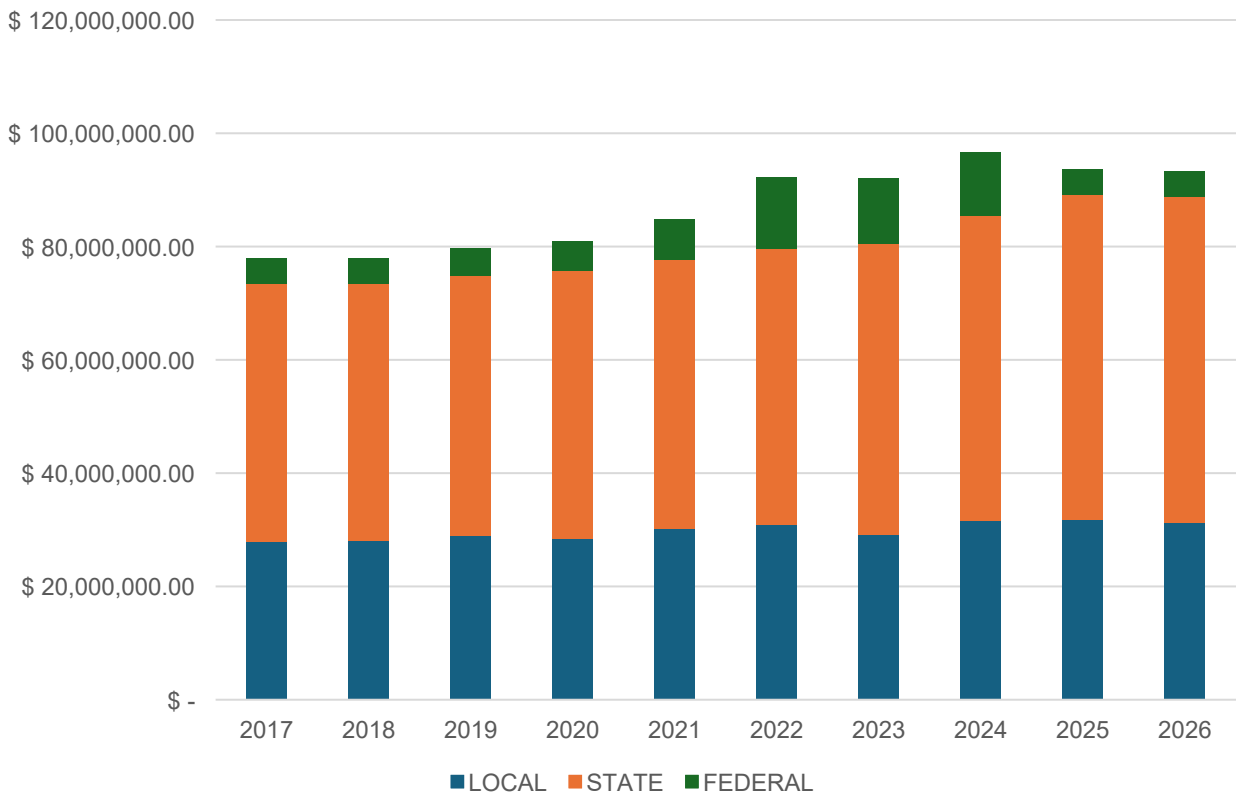
WARREN COUNTY SCHOOL DISTRICT

Warren County School District Revenue



WARREN COUNTY SCHOOL DISTRICT

Warren, Pennsylvania

Mister President and Members
Board of School Directors

December 3, 2026

CERTIFICATED PERSONNEL REPORT

RETIREMENTS

Crosby, Randi R.: requests approval to retire from her Elementary Instructor position at Youngsville Elementary Middle School effective November 17, 2026.

Loutzenhiser, Susan D.: requests approval to retire from her Elementary Instructor position at Eisenhower Elementary School effective June 4, 2027.

LEAVE OF ABSENCES

Sensenig, Kerlyn K.: requests approval for a leave of absence in accordance with the Family and Medical Leave Act beginning on November 3, 2026 and continuing through November 3, 2027 with days to be used on an intermittent basis as needed. Kerlyn is an Itinerant Spanish Instructor for the Warren County School District.

Smaroff, Carrie D.: request approval for a leave of absence in accordance with the Family and Medical Leave Act beginning on November 9, 2026 and continuing through May 20, 2027 with days to be used on an intermittent basis as needed. Carrie is a School Counselor at the Warren County Career Center.

ATTAINMENT OF TENURED STATUS

The following temporary professional employee has satisfied all the requirements of tenure in accordance with the Pennsylvania Public School Code of 1949, 24 PS 11 1108:

Ross, Dianna J.

INFORMATIONAL CERTIFICATED PERSONNEL ITEMS

Nothing to report at this time.

Respectfully submitted,
COMMITTEE OF THE WHOLE

de

WARREN COUNTY SCHOOL DISTRICT

Warren, Pennsylvania

Mister President and Members
Board of School Directors

December 3, 2026

CERTIFICATED PERSONNEL REPORT

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ATTAINMENT OF TENURED STATUS

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Ross, Dianna J.

INFORMATIONAL CERTIFICATED PERSONNEL ITEMS

Nothing to report at this time.

Respectfully submitted,
COMMITTEE OF THE WHOLE

de

WARREN COUNTY SCHOOL DISTRICT
Warren, Pennsylvania

Mister President and Members
Board of School Directors

November 9, 2026

SUPPORT PERSONNEL REPORT

It is recommended that the following be approved:

EMPLOYMENT

Effective January 1, 2020, Act 47 of 2019 requires all employees having contact with children to obtain criminal background checks and the Pennsylvania Child Abuse History Clearance prior to beginning employment. Therefore, the effective dates of the new hires below are subject to all employment requirements being met and determined to be satisfactory to the District.

Jones, Audrey F.: requests approval to the position as Secretary at Warren County School District – Central Office. This will be a Class A position working eight (8) hours per day at the negotiated rate of $19.13 per hour after the probationary period. Audrey will be replacing Joyce Myers who transferred to another Secretary position. This will be effective December 7, 2026.

Wilson, Heather M.: requests approval to the position as Secretary at Warren County School District – Central Office. This is a Class A position working seven (7) hours per day at the negotiated rate of $19.13 per hour after the probationary period. Heather will be replacing Rachel Heer who resigned. This will be effective December 7, 2026.

RETIREMENTS

Buck, Linda M.: requests approval to retire from her Grade IV Cafeteria Helper position at Sheffield Area Elementary Middle School effective December 4, 2026.

LEAVE OF ABSENCES

Eger, Judie L.: requests approval for a leave of absence beginning on January 14, 2027 and continuing through March 15, 2027 unless sooner terminated. This leave is in accordance with the WCESPA negotiated agreement, Article XI, Section 7. Judie is a Building Paraprofessional at Youngsville Elementary Middle School.

Eaton, Jeffrey D.: requests approval for a leave of absence in accordance with the Family and Medical Leave Act beginning on November 11, 2026 and continuing through December 1, 2026. Jeffrey is an Information Specialist – Warehouse.

Darling, Lucinda E.: requests approval for an extension to her leave of absence through November 10, 2026. Lucinda was previously approved for a leave of absence beginning on October 16, 2026 and continuing through November 9, 2026. This leave is in accordance with the Family and Medical Leave Act Lucinda would also like to request a leave of absence in accordance with the Family and Medical Leave Act beginning on November 11, 2026 and continuing through May 31, 2027 with days to be used on an intermittent basis. Lucinda is a Building Paraprofessional at Beaty-Warren Middle School.

INFORMATIONAL SUPPORT PERSONNEL ITEMS

Nothing to report at this time.

Respectfully submitted,
COMMITTEE OF THE WHOLE
de

WARREN COUNTY SCHOOL DISTRICT
Warren, Pennsylvania

Mister President and Members
Board of School Directors

November 9, 2026

SUPPORT PERSONNEL REPORT

It is recommended that the following be approved:

EMPLOYMENT

Effective January 1, 2020, Act 47 of 2019 requires all employees having contact with children to obtain criminal background checks and the Pennsylvania Child Abuse History Clearance prior to beginning employment. Therefore, the effective dates of the new hires below are subject to all employment requirements being met and determined to be satisfactory to the District.

Jones, Audrey F.: requests approval to the position as Secretary at Warren County School District – Central Office. This will be a Class A position working eight (8) hours per day at the negotiated rate of $19.13 per hour after the probationary period. Audrey will be replacing Joyce Myers who transferred to another Secretary position. This will be effective December 7, 2026.

Wilson, Heather M.: requests approval to the position as Secretary at Warren County School District – Central Office. This is a Class A position working seven (7) hours per day at the negotiated rate of $19.13 per hour after the probationary period. Heather will be replacing Rachel Heer who resigned. This will be effective December 7, 2026.

RETIREMENTS

Buck, Linda M.: requests approval to retire from her Grade IV Cafeteria Helper position at Sheffield Area Elementary Middle School effective December 4, 2026.

LEAVE OF ABSENCES

Eger, Judie L.: requests approval for a leave of absence beginning on January 14, 2027 and continuing through March 15, 2027 unless sooner terminated. This leave is in accordance with the WCESPA negotiated agreement, Article XI, Section 7. Judie is a Building Paraprofessional at Youngsville Elementary Middle School.

Eaton, Jeffrey D.: requests approval for a leave of absence in accordance with the Family and Medical Leave Act beginning on November 11, 2026 and continuing through December 1, 2026. Jeffrey is an Information Specialist – Warehouse.

Darling, Lucinda E.: requests approval for an extension to her leave of absence through November 10, 2026. Lucinda was previously approved for a leave of absence beginning on October 16, 2026 and continuing through November 9, 2026. This leave is in accordance with the Family and Medical Leave Act Lucinda would also like to request a leave of absence in accordance with the Family and Medical Leave Act beginning on November 11, 2026 and continuing through May 31, 2027 with days to be used on an intermittent basis. Lucinda is a Building Paraprofessional at Beaty-Warren Middle School.

INFORMATIONAL SUPPORT PERSONNEL ITEMS

Nothing to report at this time.

Respectfully submitted,
COMMITTEE OF THE WHOLE
de

WARREN COUNTY SCHOOL DISTRICT
Volunteers
2026/2027 School Year
December 3, 2026

Eisenhower Elementary School/
Elementary Middle High School
Joseph Glotz
Jen Neall

Warren Area High School
Benjamin Berdine**
Kylie Cook**
Joseph Peterson
Troy Weissinger

Youngsville Elementary Middle School
Mindy Littlefield
Andrea Phinney

WARREN COUNTY SCHOOL DISTRICT
Volunteers
2026/2027 School Year
December 3, 2026

Eisenhower Elementary School/
Elementary Middle High School
Joseph Glotz
Jen Neall

Warren Area High School
Benjamin Berdine**
Kylie Cook**
Joseph Peterson
Troy Weissinger

Youngsville Elementary Middle School
Mindy Littlefield
Andrea Phinney

Warren County School District
Drivers for Board approval
December 3, 2026

All the below drivers have their clearances and necessary paperwork filed with the District Transportation Office. Their Names are hereby being submitted for board approval.

Transportation Department

WCSD Drivers	**Contractors**
John Swift	Taraska bus LLC

Warren County School District
Drivers for Board approval
December 3, 2026

All the below drivers have their clearances and necessary paperwork filed with the District Transportation Office. Their Names are hereby being submitted for board approval.

Transportation Department

WCSD Drivers	**Contractors**
John Swift	Taraska bus LLC

MEMORANDUM OF AGREEMENT BETWEEN
Warren County School District
AND ST. BONAVENTURE UNIVERSITY

This agreement is entered into between St. Bonaventure University, (hereinafter referred to as "University") and the Warren County School District, hereinafter referred to as "Organization") for the purpose of providing field placements for School of Education students from St. Bonaventure University.

School of Education students will be made available to the Organization by the University to function as observers, tutors, methods participants, student teachers and interns, both in person and virtual. This agreement pertains to these groups beginning November 1, 2026, and ending July 31, 2028.

Payment. There is no financial obligation to/from either the University in regard to the placement of students for field work.

Selection of Students. The University will select school students who will be placed within the Organization. All students will be required to obtain, before placement, state police and child abuse registry background checks, and provide evidence of professional liability coverage. All placements within the school district are directly linked to course requirements.

Termination of Placement. Education students may be removed from an assigned placement, or from the Organization, by the University on its own initiative, for the health, safety and welfare of the student, or at the request of the organization.

Supervision of Education Students. The University will be responsible for the selection and supervision of students. They will perform regular and periodic student observations, and will assist in determining program needs. The Organization will provide opportunities for participation in classroom activities, guidance for successful outcomes, and assist with performance evaluation.

Data Access. The University and the Organization agree that the University's students shall not be given access to the Organization's Data (as defined by 8 NYCRR section 121.1(q)) (hereinafter "confidential data"). Additionally, to the extent that the University's students do obtain knowledge in respect of said confidential data without being granted such access the University warrants that, prior to the placement of students with the Organization, the University shall advise its Students of their duty to refrain from acting or omitting to act in any manner that could be reasonably foreseen to result in the disclosure of such confidential data. Provided however, that the University shall be under no obligation to adopt any particular cyber security protocols, platforms or frameworks in respect of such potential disclosures of confidential data because access thereto is not contemplated within the scope of this MOU.

Liability. It is understood that students are not employees of the Organization, and the University will obtain and provide the Organization with professional liability insurance for the students who are participating in this program.

Communicable and/or Infectious Disease Risk.

1. The Organization and University agree that while each expects the other to use reasonable and routine cleaning and sanitization procedures on and within the areas of their respective premises, and enforcement of appropriate social distancing protocols with respect to the occupancy thereof, the Organization and the University acknowledge that no cleaning and sanitization procedures or social distancing protocol can be expected to entirely eliminate the spread of communicable diseases. Organization and University further acknowledge that communicable diseases including, but not limited to, viruses and bacterial infections, can be spread by and between human beings through airborne respiratory droplets or bodily fluids, incidental breaches of proscribed social distance thresholds, or surface contamination even where best practices are followed with respect to said cleaning and sanitization, and social distancing protocols.

2. Therefore, both the Organization and University acknowledge and agree that despite the other's cleaning, sanitization, and social distancing procedures, Students, and those with whom said Students interact within a shared space are at risk of either spreading or contracting a communicable or infectious disease in connection with the activities contemplated herein. By choosing to enter into this Memorandum of Agreement, University and Organization hereby waive, as to one another, all claims or demands for damages, indemnification, contribution or the like stemming from the contraction, spread, or transmission of a communicable or infectious disease from such other individuals with whom the Student(s) is/are sharing Organization's space. Further, the University and Organization hereby waive any claims or demands that may accrue to their heirs or assignees, that they may now have or may in the future come to have against the other, or the officers, directors, faculty members, employees, or servants of the other for damages arising from or relating to the transmission or contraction of a communicable or infectious disease while entering, using, remaining within or residing at the Organization's premises, or arising from the transmission or spread of a communicable of infectious disease.

3. To the extent that any provision of this acknowledgment and waiver is deemed violative of any statute, rule, regulation, common law or other authority, the University and Organization agree that this clause shall be reformed to the maximum extent possible so as to give reasonable force and effect to its terms to the greatest extent permissible under such law or controlling authority.

Indemnification. The above acknowledgement and waiver notwithstanding and without waiving the same, the Organization and University agree to defend, indemnify, and hold one another, along with the other's officers, directors, employees and agents, harmless from and against any and all other claims, losses, liabilities and expenses, whether or not litigation is commenced, arising out of or relating to the activities contemplated herein, except to the extent that such acts or occurrences are the result, exclusively, of the negligence or culpable conduct of the party that would otherwise be the indemnifying party.

Entered into this the _____ day of _____, 20__

_____ _____

Vice President for Finance and Administration
St. Bonaventure University

Superintendent

Moreland University

1100 17th Street, NW, Suite 650
Washington, D.C. 20036
+1 (844) 283-2246 | www.moreland.edu

MEMORANDUM OF UNDERSTANDING

Warren County School District

This Memorandum of Understanding ("**Agreement**") is made as of the date on which this Agreement is signed and delivered by the last of the two Parties to sign as per below ("**Effective Date**") by and between TeachNow, Inc. dba Moreland University ("**Moreland**") and the party identified on the signature page to this Agreement ("**Institution**"). Moreland and Institution may be individually referred to as a "**Party**" and collectively referred to as the "**Parties**."

STATEMENT OF PURPOSE

Moreland is accredited by the Council for the Association of Educator Preparation (CAEP), is accredited as an institution of higher education by the Distance Education Accrediting Commission (DEAC), and is approved to offer its programs by the Higher Education Licensure Commission (HELC) and the Office of the Superintendents of Education. Moreland offers the TEACH-NOW Teacher Preparation Certification Program ("**Program**") for students. The Program is comprised of a nine-month virtual, collaborative, project-based learning curriculum. The first six months of the Program involves completing collaborative project activities that include field experiences such as observing, surveying, interviewing, and teaching supervised mini-lessons. After completing the first six months of the Program, the qualifying students ("**Candidates**") move to the culminating Clinical Practice portion of the Program ("**Clinical Practice**"), where the Candidates transition to participate in classroom teaching for three months under the guidance of a qualified classroom teacher ("**Mentor**"). Upon successful completion of the Program and the passing of all state teacher licensure requirements including those related to subject area, the Candidate will be eligible to apply for a teaching certificate in one or more states including the District of Columbia, and the states of Arizona, Florida, and West Virginia.

The Parties acknowledge that the classroom teaching experience is critical in preparing students to teach and educate others and, correspondingly, The Parties desire to allow the Candidate(s) identified in an addendum ("**Addendum**"), a sample of which is annexed hereto, to this Agreement to successfully complete their Clinical Practice at the Institution's facilities ("**Location**") and Institution desires to provide the Location for the same purpose. An Addendum shall not be binding unless it is executed by the Parties.

Moreland and Institution, intending to be legally bound, agree as follows.

1. Moreland's Obligations. In addition to any other obligation set forth in this Agreement, Moreland shall:
    a. Identify only Candidates to participate in Clinical Practice who have completed the academic requirements established by Moreland as a pre-qualification for Candidate participation in Clinical Practice.
    b. Provide two weeks of Clinical Practice preparation for Candidates regarding the Clinical Practice process.
    c. Provide interaction and support to the Candidate from Moreland's instructors while participating in Clinical Practice.
    d. Assign a representative from Moreland who is responsible for handling inquiries ("**Program**

Advisor") from the Institution regarding the planning and administering of the Clinical Practice and, if necessary, coordinate with other Moreland staff or administrative personnel to provide additional support or assistance.

e. Monitor and evaluate the Candidates' progress during the term of the Clinical Practice, in collaboration with the Institution, to assess pedagogical proficiency and confirm that the Candidate meets the Program requirements in this regard for Program completion.

f. Inform Candidates of any known criminal background check requirements required by the Institution applicable to the Candidate.

2. Institution's Obligations. In addition to any other obligation set forth in this Agreement, the Institution shall:

a. Provide the availability and use of the Location by the Candidates throughout the entire term of the Clinical Practice as necessary and appropriate for successful participation and completion of Clinical Practice.

b. Institution shall notify Moreland in writing if, based upon any criminal background check required by the Institution and other information available to it, that the Candidate has a criminal conviction, a pending criminal matter or other criminal history disqualifying the Candidate for participating in Clinical Practice.

c. Notify Moreland, in writing, within twenty-four hours of any violation by the Candidate of school policy, rules, or regulations.

d. Provide a structured, supervised educational learning experience in a safe environment for the Candidates throughout the term of the Clinical Practice.

e. Ensure that no Candidate is assigned as a substitute teacher during the period of Clinical Practice.

f. Ensure that the Institution has policies and procedures in place to ensure the safety and welfare of each student enrolled at the Institution ("**Student**" or "**Students**").

g. Assign a representative ("**School Supervisor**"), which may include the Mentor, who is responsible for the planning and administering of Clinical Practice at the Institution and communicating with the Program Advisor.

h. Inform Moreland of any significant staff or administrative changes that may have an impact on the Candidates' Clinical Practice performance.

i. While Candidates are at the Location participating in Clinical Practice, Moreland shall not direct or control their activities at the Location. The Institution shall provide Candidates with the same protections for their safety and welfare at the Location that it provides to its own employees.

3. Mutual Obligations.

a. If a Party has access to the educational records of the individual students ("**Education Records**") of the other Party, then such Party shall treat said Educational Records as private and confidential and shall only use the Education Records for the purposes as to which the Educational Record was provided. Without limiting the generality of the foregoing, the Institution shall use the Candidate's Educational Record only as necessary for participation in Clinical Practice. Neither Party shall share or disclose the Educational Records of the other Party to any third party except as required by law, or as authorized in writing by the Party owning the Education Record. The Parties shall comply with the Family Educational Rights

and Privacy Act ("**FERPA**") (20 U.S.C. §1232g; 34 CFR Part 99) and applicable state law, if to the extent FERPA or state law applies.

b. The Parties shall not discriminate against the Candidates because of race, sex, color, religion, national origin or ancestry, age, marital status, disability, veteran's status, personal appearance, gender identity or expression, sexual orientation, familial status, family responsibilities, political affiliation, source of income, or any other protected status in accordance with all applicable laws.

4. Mentor Selection and Supervision.

a. The Institution shall use its best efforts to secure a Mentor (meeting the qualifications set forth under this Section) who shall: (i) teach, provide feedback, and conduct informal and formal evaluations of the Candidates' teaching practice based on the Interstate Teacher Assessment and Support Consortium (InTASC) Standards; and (ii) communicate any concerns with Moreland in order to support the Candidate's growth and provide remediation, if needed. The Parties shall collaborate and agree upon the selection of the Mentor.

b. In the event the Institution has provided Moreland with written notice not less than 7 days prior to the start date of the Clinical Practice that it is unable to provide the Candidate with a qualified Mentor during the Candidate's participation in Clinical Practice, then, in this instance, Moreland shall provide a substitute Mentor who shall be available virtually to the Candidate, away from the Location, (hereinafter sometimes referred to as the "**Virtual Mentor**"). The Institution shall cooperate with Moreland in ensuring the success of the Virtual Mentor relationship with the Candidate.

c. The Parties agree that the criteria for selecting and supervising a Mentor or Virtual Mentor for a Candidate shall include the following:

i. have at least three (3) years of outstanding teaching experience at the P-12 school level;
ii. have a teaching license or experience equivalent to of the certification specialization that the Candidate is seeking;
iii. must not be a current Moreland teaching candidate or a spouse/family member of the Candidate that would be directly mentored by the spouse/family member;
iv. must complete Moreland's asynchronous mentor training via the TEACH NOW platform once the Mentor is approved by Moreland and given access to the TEACH-NOW platform;
v. must be capable of observing the Candidates during the Candidates' teaching sessions;
vi. must adhere to Moreland's evaluation procedures for assessing the Candidates' teaching performance as provided on the TEACH-NOW platform and described in Moreland's Mentor Handbook; and
vii. also, if a Mentor is secured by the Institution:
(a) be employed by the Institution and working at the Location;
(b) recommended by the Institution's district or the Mentor's supervisor;
(c) Moreland shall directly pay the Mentor a stipend of $250.00 within six (6) weeks of Mentor's submission of the remittance form via the TEACH-NOW platform; and
(d) if any change is to occur with the Mentor assignment, the School Supervisor shall promptly contact Moreland.

5. Video Recordings.

a. The Institution acknowledges that as a tool for becoming an effective teacher, the Candidate, or a Moreland designee, will collect audio/video recordings of his/her teaching within the classroom environment ("**Recordings**"). The purpose of the Recordings is to provide

Commented [RG1]: Minor changes made in this section to improve clarity in the language, not substantive changes.

reflection and feedback for the Candidate. The Recordings may incidentally contain the first name and voice of a Student in the classroom in which the Candidate is teaching as part of his/her Clinical Practice. The Recordings shall not contain images of Students.

b. The Institution approves the collection and use of the Recordings upon the following conditions:

i. To protect Student privacy, Students will be identified only by their first names on any Recording.

ii. The Recordings will ~~only~~ be viewed only by Moreland faculty directly involved in evaluating or guiding the Candidate's Clinical Practice.

iii. The Recordings are treated as confidential, used only for the purpose of evaluating and educating the Candidate, and will not be used for any other purpose.

iv. Upon request, and for any reason, the Institution will be permitted to view any Recording and receive a copy from the Candidate and/or Moreland at any ~~time during the Candidate's Clinical Practice~~prior to its destruction.

v. The Recording(s) are stored by Moreland in a secure computing environment until destroyed.

vi. Upon the Candidate's completion of the Clinical Practice or removal from the Location, the Candidate and Moreland shall destroy any Recordings in their possession relating to the Candidate's Clinical Practice.

c. It is expressly understood that ~~any information revealed in~~in the contents of any Recording may be the subject of a court order or lawful subpoena, and Moreland and/or the Candidate may not be able to avoid compliance with the order or subpoena. If Moreland is required to disclose any Recording collected pursuant to this Section 5, pursuant to lawful requirement of any governmental agency or by any subpoena, summons, order or other judicial process, Moreland shall notify the Institution in writing of the requirement to disclose, and reasonably cooperate with the Institution's lawful efforts to resist, limit or delay disclosure.

6. Candidate Removal

a. The Institution may request a Candidate be removed from the Location and discontinue the involvement of the Institution with that Candidate's Clinical Practice if the Institution determines the Candidate has violated any policy of the Institution, acted in a manner that is unsafe or inappropriate for Students or employees of the Institution, or repeatedly acts in a manner contrary to their Mentor's instruction and guidance.

b. Upon such request, the Institution may prohibit the Candidate from returning to the Location and shall notify Moreland of the Candidate's removal, and the Institution shall no longer be required to fulfill the Obligations contained in this Agreement with regard to that Candidate. Moreland shall pay the Mentor a prorated stipend within six (6) weeks of such removal.

7. Indemnification and Insurance.

a. Each Party shall defend, indemnify, and hold harmless the other Party and each of their respective officers, directors, agents, employees, and trustees from and against all third-party tort liabilities, claims, actions, causes of action, losses, damages, or expenses, including reasonable attorneys' fees, caused by the indemnifying Party's breach of its obligations under this Agreement.

b. Each Party shall maintain commercial general liability insurance including contractual liability, and professional liability, with limits not less than $1 million per occurrence and $2 million

annual aggregate. Each Party further agrees that, with respect to insurance coverage maintained by it, it will provide evidence of such insurance upon request and notify the other as soon as possible and cooperate with the other in the investigation and/or settlement of any loss or damage or potential loss or damage arising out of this Agreement. In addition, each Party shall maintain Worker's Compensation for all its respective employees according to statutory limits as required by law.

c. While in the performance of this Agreement, Candidates, as student teachers participating in an educational program, are not, and shall not be an officer, agent, contractor, employee, other personnel, or staff of Moreland for any purpose.

8. Notices. All notices and other communications by or to a Party shall be in writing and shall be given to any Party, at Party's address shown on the signature page hereof, and to any other Person at its address shown on the signature page hereof. Any required notice shall be in writing and shall be deemed to have been properly given when: (a) hand delivered with delivery acknowledged in writing; (b) sent by U.S. Certified mail, return receipt requested; (c) sent by overnight delivery service (Fed Ex, UPS, etc.) with receipt; or (d) on the email date (provided electronic delivery shall be deemed given on the next business day if sent either on a non-business day or on a business day after 5:00 p.m., receiving Party's time), unless an electronic undeliverable message has been received. As used herein "**business day**" shall mean a weekday other than a U.S. Federal holiday.

9. Term and Termination. This Agreement shall begin on the Effective Date and shall continue for two (2) years unless terminated as provided herein. Either Party may terminate this Agreement with or without cause upon ninety (90) days' prior written notice to the other Party. If the Agreement is terminated without cause, the Candidates shall be allowed to complete Clinical Practice at the Location.

10. Miscellaneous.
    a. This Agreement shall be governed in accordance with the laws of the Commonwealth of Pennsylvania. Any disputes between the parties shall be litigated in the Court of Common Pleas of Warren County Pennsylvania or the U.S. District Court for the Western District of Pennsylvania, and Moreland submits to the jurisdiction of those Courts.

    b. This Agreement and any Addenda represent the entire understanding between the Parties with respect to the subject matter contained herein and supersedes all prior agreements and understandings between the Parties, whether oral, written, electronic or otherwise with respect to the subject matter.
    c. This Agreement is for the sole benefit of Moreland and the Institution. The Candidates nor any other third party shall be a beneficiary of this Agreement or have any right to enforce the terms of this Agreement.
    d. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. All electronic copies of signatures of this Agreement shall be treated as an original for all purposes.
    e. No amendment, waiver or modification to this Agreement shall be valid or enforceable unless it is in writing and executed by both Parties.
    f. If any provision of this Agreement is held to be unenforceable, the remaining provisions of this Agreement will be unimpaired and will remain in full force and effect. If practicable, the Parties shall substitute for the affected provision an enforceable provision which approximates the intent of the affected provision.
    g. Each Party represents and warrants that the person signing below on its behalf has the authority

to enter into this Agreement and that this Agreement does not violate any of its existing agreements or obligations.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

TEACH NOW, INC. dba MORELAND UNIVERSITY	**WARREN COUNTY SCHOOL DISTRICT**
Lauren Donmoyer, M.Ed	By:
Name: Lauren Donmoyer, M. Ed	Name:
Title: Student Teaching/Clinical Specialist	Title:
Date:	Date:
Notice: **Moreland University** 1100 17th St NW Suite 650 Washington, DC 20036 Attn: Clinical Team Email: clinical@moreland.edu	Notice: **Warren County School District** 6820 Market Street Russell, PA 16345 Attn: Email:

ADDENDUM [enter sequential number]

This Addendum One ("**Addendum**") is made as of the last date signed below by and between TeachNow, Inc. dba Moreland University ("**Moreland**") and the party identified on the signature page to this Addendum ("**Institution**"), collectively referred to as the "**Parties**." This Addendum is governed by the Memorandum of Understanding between the Parties dated as of the date set forth in Table 1 below ("**Agreement**") and, upon the date by the last of the Parties to execute this Addendum, is incorporated into the Agreement. All capitalized terms not defined in this Addendum shall have the meaning set forth in the Agreement.

The Parties agree that Clinical Practice will involve the identified Candidate for the duration, schedule, and areas of concentration as described in Table 1 below:

Table 1

Date of Memorandum of Understanding (Agreement)		
Candidate Name ("Candidate")		
Candidate's Status with Institution (add "x" to the appropriate box)		Employee or agent of Institution
		Not an employee or agent of Institution
Clinical Practice Start Date		
Clinical Practice End Date		
Clinical Practice Schedule (e.g.; M-F full-days or M-F half-days, etc.)		
Grade Level(s) of Clinical Placement		
Subject Area(s) of Clinical Placement		
Designated Mentor's Name		
Name & Address of Location		

1. Moreland's Certification. Based on the information provided in Table 1, Moreland certifies that the Candidate is currently enrolled in Moreland's Program and is eligible for Clinical Practice.
2. Institution's Certification. Based on the information provided in Table 1, Institution certifies that: (i) the Candidate is the individual accepted by the Institution for Clinical Practice at the Location; (ii) the Candidate's employment status with the Institution is as identified by the adjacent "x." Institution further certifies that it shall provide applicable policies and procedures to the Candidate prior to Clinical Practice Start Date, and it will not change the employment status of the Candidate during the term of Clinical Practice.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

TEACH NOW, INC. dba MORELAND UNIVERSITY	**WARREN COUNTY SCHOOL DISTRICT**
Lauren Donmoyer, M.Ed	By:
Name: Lauren Donmoyer, M. Ed	Name:
Title: Student Teaching/Clinical Specialist	Title:
Date:	Date:

WARREN COUNTY SCHOOL DISTRICT
Warren, Pennsylvania

November 23, 2026

Mr. President and Members
Board of School Directors

CO-CURRICULAR/INSTRUCTIONAL SUPPLEMENTAL CONTRACTS

It is recommended that the following be approved:

EMPLOYMENT
The following individual(s) are subject to the restriction that any new hires shall not be finalized and, unless all of the requirements for provisional employment have been met, shall not be permitted to work or have direct contact with children until all criminal history requirements, child abuse clearance requirements, and Act 168 requirements have been complied with and the results are determined to be satisfactory to the District.

Warren County School District	All County Musical Jr. Choir Director Matthew McClard
Warren Area High School	Student Safety Monitor - Outdoor (AM) Elisabeth Dougherty
	Student Safety Monitor - Outdoor (PM) Tiffany Mandeville

RESIGNATIONS

Warren Area High School	Student Safety Monitor - Outdoor (AM) Jeffrey Scutella
	Student Safety Monitor - Outdoor (PM) Jeffrey Scutella

Respectfully submitted,

HM
*Superintendent Approval

WARREN COUNTY SCHOOL DISTRICT
Warren, Pennsylvania

November 23, 2026

Mr. President and Members
Board of School Directors

CO-CURRICULAR/INSTRUCTIONAL SUPPLEMENTAL CONTRACTS

It is recommended that the following be approved:

EMPLOYMENT
The following individual(s) are subject to the restriction that any new hires shall not be finalized and, unless all of the requirements for provisional employment have been met, shall not be permitted to work or have direct contact with children until all criminal history requirements, child abuse clearance requirements, and Act 168 requirements have been complied with and the results are determined to be satisfactory to the District.

Warren County School District	All County Musical Jr. Choir Director Matthew McClard
Warren Area High School	Student Safety Monitor - Outdoor (AM) Elisabeth Dougherty
	Student Safety Monitor - Outdoor (PM) Tiffany Mandeville

RESIGNATIONS

Warren Area High School	Student Safety Monitor - Outdoor (AM) Jeffrey Scutella
	Student Safety Monitor - Outdoor (PM) Jeffrey Scutella

Respectfully submitted,

HM
*Superintendent Approval

WARREN COUNTY SCHOOL DISTRICT
Warren, Pennsylvania

November 23, 2026

Mr. President and Members Board
of School Directors

ATHLETIC SUPPLEMENTAL CONTRACTS

It is recommended that the following be approved:

EMPLOYMENT
The following individual(s) are subject to the restriction that any new hires shall not be finalized and, unless all of the requirements for provisional employment have been met, shall not be permitted to work or have direct contact with children until all criminal history requirements, child abuse clearance requirements, and Act 168 requirements have been complied with and the results are determined to be satisfactory to the District.

BEATY WARREN MIDDLE SCHOOL

UNIFIED BOCCE- OUT OF SCHOOL CLUB
Koltyn Eason

UNIFIED BOCCE – OUT OF SCHOOL CLUB
Kelsey Stuart

EISENHOWER MIDDLE HIGH SCHOOL

BOYS' BASKETBALL – ASSISTANT COACH MS
Taylor Mineweaser
Preston J Cathcart

RESIGNATIONS

Respectfully submitted,

HM
*Superintendent Approved

WARREN COUNTY SCHOOL DISTRICT
Warren, Pennsylvania

November 23, 2026

Mr. President and Members Board
of School Directors

ATHLETIC SUPPLEMENTAL CONTRACTS

It is recommended that the following be approved:

EMPLOYMENT
The following individual(s) are subject to the restriction that any new hires shall not be finalized and, unless all of the requirements for provisional employment have been met, shall not be permitted to work or have direct contact with children until all criminal history requirements, child abuse clearance requirements, and Act 168 requirements have been complied with and the results are determined to be satisfactory to the District.

BEATY WARREN MIDDLE SCHOOL

UNIFIED BOCCE- OUT OF SCHOOL CLUB
Koltyn Eason

UNIFIED BOCCE – OUT OF SCHOOL CLUB
Kelsey Stuart

EISENHOWER MIDDLE HIGH SCHOOL

BOYS' BASKETBALL – ASSISTANT COACH MS
Taylor Mineweaser
Preston J Cathcart

RESIGNATIONS

Respectfully submitted,

HM
*Superintendent Approved

WCSD ATHLETIC/AFTER-SCHOOL PROGRAMMING

STUDENT SURVEY RESULTS

2026-2027

Middle Level Summary Results

- 412 students in Grades 7 and 8 participated from all four middle schools

---

- 210 students (51%) participate in one or more athletic programs
    - Most Popular Girls Athletic Program - Volleyball
    - Most Popular Boys Athletic Program – Boys Basketball
- Top reasons for athletic participation – enjoy the sport; exercise; improve skills; play in high school

---

- 202 students (49%) do not participate in an athletic program
    - Top reasons students are not participating in sports was "Other"
        - Spending time at home with family and friends
        - Gaming
        - Do not enjoy sports/Do not think I'm good enough (tie)
        - Hunt/fish

- Positive result from survey
    - 51% of students in Grades 7 and 8 participate in an athletic program
    - 57% of students indicated they plan to participate in an athletic program in the future.
        - This could be related to sports not offered at the middle level (EX: Soccer; Swimming; Golf)

- Athletic programs not offered at the middle level that have some student interest
    - Boys Volleyball – 53 (13.0%)
    - Girls/Boys Soccer Program – 47 students (11.5%)
    - Baseball – 16 (3.9%)
    - Swimming – 12 (2.9%)
    - Golf – 4 (1.0%)

- After school activities mentioned by middle level students that could be considered designed into clubs
    - Arts/Crafts (Art Club) – 22 (5.3%)
    - Outdoor/Nature Club – 13 (3.2%)
    - Music/Gaming/eSports Club – 11 (2.7%)

WCSD ATHLETIC/AFTER-SCHOOL PROGRAMMING

STUDENT SURVEY RESULTS

2026-2027

High School Summary Results

- 527 students in Grades 9 through participated from both high schools

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- 314 students (60%) participate in one or more athletic programs
    - Most Popular Girls Athletic Program(s) - Track
    - Most Popular Boys Athletic Program(s) – Track
- Top reasons for athletic participation – enjoy the sport; exercise; enjoy competing

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- 213 students (40%) do not participate in an athletic program
    - Top reasons students are not participating in sports was "Other"
        - Spending time at home with family and friends
        - Gaming
        - Hunt/fish

- Athletic programs not offered at the high school level that have some student interest
    - Girls Flag Football (currently a PIAA sport; some District 10 teams compete) – 55 students (10.4%)
    - Boys Volleyball (currently a PIAA sport; some District 10 teams compete) – 50 students (9.5%)
    - Lacrosse – 24 students (4.6%)
    - Hockey 22 students – (4.2%)

- After school activities mentioned by high school students that could be considered designed into clubs
    - Arts/Theater/Music – 41 (7.8%) -> *This club was recently approved at WAHS.*
    - Outdoor/Fishing/Nature Club – 19 (3.6%)
    - Speech/Debate Club – 7 (1.3%)

WCSD ATHLETIC/AFTER-SCHOOL PROGRAMMING

STUDENT SURVEY RESULTS

2026-2027

Middle Level Summary Results

- 412 students in Grades 7 and 8 participated from all four middle schools

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- 210 students (51%) participate in one or more athletic programs
    - Most Popular Girls Athletic Program - Volleyball
    - Most Popular Boys Athletic Program – Boys Basketball
- Top reasons for athletic participation – enjoy the sport; exercise; improve skills; play in high school

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- 202 students (49%) do not participate in an athletic program
    - Top reasons students are not participating in sports was "Other"
        - Spending time at home with family and friends
        - Gaming
        - Do not enjoy sports/Do not think I'm good enough (tie)
        - Hunt/fish

- Positive result from survey
    - 51% of students in Grades 7 and 8 participate in an athletic program
    - 57% of students indicated they plan to participate in an athletic program in the future.
        - This could be related to sports not offered at the middle level (EX: Soccer; Swimming; Golf)

- Athletic programs not offered at the middle level that have some student interest
    - Boys Volleyball – 53 (13.0%)
    - Girls/Boys Soccer Program – 47 students (11.5%)
    - Baseball – 16 (3.9%)
    - Swimming – 12 (2.9%)
    - Golf – 4 (1.0%)

- After school activities mentioned by middle level students that could be considered designed into clubs
    - Arts/Crafts (Art Club) – 22 (5.3%)
    - Outdoor/Nature Club – 13 (3.2%)
    - Music/Gaming/eSports Club – 11 (2.7%)

WCSD ATHLETIC/AFTER-SCHOOL PROGRAMMING

STUDENT SURVEY RESULTS

2026-2027

High School Summary Results

- 527 students in Grades 9 through participated from both high schools

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- 314 students (60%) participate in one or more athletic programs
    - Most Popular Girls Athletic Program(s) - Track
    - Most Popular Boys Athletic Program(s) – Track
- Top reasons for athletic participation – enjoy the sport; exercise; enjoy competing

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- 213 students (40%) do not participate in an athletic program
    - Top reasons students are not participating in sports was "Other"
        - Spending time at home with family and friends
        - Gaming
        - Hunt/fish

- Athletic programs not offered at the high school level that have some student interest
    - Girls Flag Football (currently a PIAA sport; some District 10 teams compete) – 55 students (10.4%)
    - Boys Volleyball (currently a PIAA sport; some District 10 teams compete) – 50 students (9.5%)
    - Lacrosse – 24 students (4.6%)
    - Hockey 22 students – (4.2%)

- After school activities mentioned by high school students that could be considered designed into clubs
    - Arts/Theater/Music – 41 (7.8%) -> *This club was recently approved at WAHS.*
    - Outdoor/Fishing/Nature Club – 19 (3.6%)
    - Speech/Debate Club – 7 (1.3%)

PowerSchool

Sales Quote - This Is Not An Invoice

PowerSchool Group LLC
150 Parkshore Dr.
Folsom CA 95630

Quote #:	Q-905049-2
Quote Expiration Date	17-DEC-2026

Prepared By:	Stephen Thomas
Customer Name:	Warren County School District
Enrollment:	3,139
Contract Term:	12 Months
Start Date:	December 7, 2026
End Date:	December 6, 2027
Payment Terms:	Net 30

Customer Contact:	Sarah Fisher
Title:	Staff Accountant II
Address:	6820 Market St
City:	Russell
State/Province:	Pennsylvania
Zip Code:	16345-3406
Phone #	814-723-6903
Pricing Vehicle Contract #:	

Contract Term : December 7, 2026 to December 6, 2027

Quote Summary

License and Subscription Period(s)	License and Subscription	Implementation/ Training	Total
Subscription Period 1: December 7, 2026 to December 6, 2027	USD 0.00	USD 480.00	USD 480.00
Total Contract : December 7, 2026 to December 6, 2027	USD 0.00	USD 480.00	USD 480.00

Period 1 : December 7, 2026 to December 6, 2027

Professional Services and Setup

Product Description	Quantity	Unit	Price
eFinancePlus Custom Configuration Development	2.00	Hour	USD 480.00

Professional Services and Setup : USD 480.00

Training Services : USD 0.00

Term 1 Total Fees : USD 480.000000

Total Contract Amount: : USD 480.00

SERVICES ONLY QUOTE

The Start Date may be delayed based upon the date that PowerSchool receives this executed quote or Customer's purchase order if one is needed. Any applicable sales or other tax has not been added to this quote. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or executed agreement between the parties (e.g., services billed on time and material basis will be invoiced when such services are incurred).

All purchase orders must include the exact quote number of this quote. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions of this quote or any agreement executed between the parties. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will expire after 12 months.

If Customer pays in advance for any professional services, all professional services must be scheduled and delivered within twelve (12) months of the applicable quote start date, unless otherwise agreed in writing by PowerSchool; any portion of any prepaid amount for professional services that has not been used within such twelve (12) month period will be forfeited.

This quote incorporates any statement of work attached hereto. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at: https://www.powerschool.com/MSA_2024

Notwithstanding anything to the contrary anywhere else, after the contract term set forth above, this quote can only be renewed upon mutual written agreement by the Parties.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC	Warren County School District
Signature:	Signature:
	
Printed Name: Jon Scrimshaw	Printed Name:
Title: Chief Accounting Officer	Title:
Date: 9-NOV-2026	Date:

*****Sales Quote - This Is Not an Invoice*****

PowerSchool

Sales Quote - This Is Not An Invoice

PowerSchool Group LLC
150 Parkshore Dr.
Folsom CA 95630

Quote #:	Q-892837-3
Quote Expiration Date	17-DEC-2026

Prepared By:	Stephen Thomas	Customer Contact:	Whitney Youngren
Customer Name:	Warren County School District	Title:	Information Technology Coordinator
Enrollment:	0	Address:	6820 Market St
Contract Term:	12 Months	City:	Russell
Start Date:	November 27, 2026	State/Province:	Pennsylvania
End Date:	November 26, 2027	Zip Code:	16345-3406
Payment Terms:	Net 30	Phone #	(814) 723 – 6900 ext. 1223
		Pricing Vehicle Contract #:	

Contract Term : November 27, 2026 to November 26, 2027

Quote Summary

License and Subscription Period(s)	License and Subscription	Implementation/ Training	Total
Subscription Period 1: November 27, 2026 to November 26, 2027	USD 0.00	USD 26,150.00	USD 26,150.00
Total Contract : November 27, 2026 to November 26, 2027	USD 0.00	USD 26,150.00	USD 26,150.00

Period 1 : November 27, 2026 to November 26, 2027

Professional Services and Setup

Product Description	Quantity	Unit	Price
Analytics eFinancePlus Upgrade	1.00	Server	USD 2,840.00
Analytics eFinancePlus Go Live	1.00	Each	USD 950.00
eFinancePlus Version Upgrade Go Live	1.00	Each	USD 1,890.00
eFinancePlus App Deployment (New Servers)	4.00	Servers	USD 9,440.00
eFinancePlus Standard Upgrade Pack	1.00	Each	USD 7,200.00
eFinancePlus Custom Configuration Development	8.00	Hour	USD 1,920.00
eFinancePlus Data Refresh	1.00	Databases	USD 950.00
		Professional Services and Setup :	**USD 25,190.00**

Training Services

Product Description	Quantity	Unit	Price
eFinancePlus Training Remote	0.50	Day	USD 960.00
		Training Services :	**USD 960.00**

Term 1 Total Fees : USD 26,150.00

Total Contract Amount: : USD 26,150.00

SERVICES ONLY QUOTE

The Start Date may be delayed based upon the date that PowerSchool receives this executed quote or Customer's purchase order if one is needed. Any applicable sales or other tax has not been added to this quote. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or executed agreement between the parties (e.g., services billed on time and material basis will be invoiced when such services are incurred).

All purchase orders must include the exact quote number of this quote. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions of this quote or any agreement executed between the parties. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will expire after 12 months.

If Customer pays in advance for any professional services, all professional services must be scheduled and delivered within twelve (12) months of the applicable quote start date, unless otherwise agreed in writing by PowerSchool; any portion of any prepaid amount for professional services that has not been used within such twelve (12) month period will be forfeited.

This quote incorporates any statement of work attached hereto. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at: https://www.powerschool.com/MSA_2024

Notwithstanding anything to the contrary anywhere else, after the contract term set forth above, this quote can only be renewed upon mutual written agreement by the Parties.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC	Warren County School District
Signature:	Signature:
Printed Name: Jon Scrimshaw	Printed Name:
Title: Chief Accounting Officer	Title:
Date: 3-NOV-2026	Date:

*****Sales Quote - This Is Not an Invoice*****

ERP Upgrade Service

To assist you with the management of ERP, the PowerSchool **Technical Solutions Group ("TSG")** offers the **ERP Upgrade Service** to upgrade your existing eFinancePlus environment. The ERP Upgrade Service includes deploying ERP on new ERP server(s) and migrating your existing eFinancePlus configuration(s) and data to the new ERP configuration.

Professional Services

The Professional Services listed below will be delivered remotely by a TSG representative:

Integration Design
• Review of the desired deployment including infrastructure readiness, network topology, compliance with minimum system requirements, and service-related deliverables and schedules
Microsoft Windows Operating System Configuration
• Deploy and configure applicable operating systems Roles and Features for the server(s) identified herein • Configure optimal operating environment variables specific to the application and database for the server(s) identified herein
Microsoft SQL Server Configuration
• Deploy and configure Microsoft .NET framework for the database server(s) identified herein • Deploy and configure the customer-provided relational database management system pertinent to the function of the PowerSchool application • Apply applicable database updates for security and performance • Configure applicable database instance features • Configure database authentication • Configure optimal database memory settings • Configure optimal database collation & database settings • Configure optimal database and log file directory settings based on disk subsystem • Create database(s) with recovery model(s) • Migrate existing databases to the new database configuration • Configure applicable database maintenance plans for data recovery
ERP Configuration
• Deploy the release of the application version as indicated herein • Migrate existing application code to the new application configuration • Apply pre-existing SSL/TLS certificates to the new application configuration (if applicable) • Configure Microsoft Network Load Balancing (NLB) for multiple application servers (if applicable and as identified herein) • Configure ERP Notification component settings

• Deploy and configure application-requisite software to the server(s) identified herein as determined by TSG • Test and validate service fulfillment outcomes as prescribed by TSG protocol
Go Live Service
• Update/refresh production database(s) with current data as identified herein • Update/refresh production application configuration files • Reconfigure/update ERP Notification component settings • Verify SQL maintenance plans are properly configured and functioning • Test and validate service fulfillment outcomes as prescribed by TSG protocol

Customer Responsibilities

It will be the responsibility of the customer's designated personnel to ensure each of the following items are understood and addressed:

General
1. Provide a technical resource to work with the designated TSG representative for the duration of the service 2. Provide TSG with a preferred and alternative date for the initiation of the service using the medium prescribed by TSG; all work will be performed during the agreed-upon service window only. 3. All work will be performed during normal business hours unless otherwise specified. TSG business hours are Monday through Friday from 5:00 AM to 5:00 PM Pacific Time excluding PowerSchool holidays. 4. Initiate remote access using the software designated by TSG to perform the service(s) listed within this proposal
Infrastructure Configuration
1. Provide TSG with pre-configured Microsoft Windows servers that have network connectivity and are remotely accessible 2. Provide TSG with naming conventions, TCP/IP parameters, and user accounts passwords associated with all service-related infrastructure components 3. Provide TSG with media and licensing for the desired database version (if applicable) 4. Ensure the server(s) that is/are intended to house the application and/or database is/are in compliance with all aspects of the minimum system requirements for the supported version(s) being applied 5. During the service, the server(s) may require a restart. It will be the Customer's responsibility to ensure no USB drives or other bootable devices are attached to the server(s). 6. Provide TSG with SSL/TLS Certificates to be used with fully qualified domain names (FQDN) for ERP access including Certificate files, Intermediate Certificates, and applicable Key; failing to provide the certificates at the initiation of the service will result in the exclusion of its integration by TSG or may incur an additional fee.
ERP

1. The upgrade and applicable migration of the elements of the application within the scope of this service will be performed within TSG's conventional business days and hours unless weekend or off-hour services have been purchased or otherwise negotiated with TSG.
2. The upgrade and applicable migration of the applicable resources within this scope of this service does not include configuring Microsoft SQL for Always On/Clustering or other SQL High-Availability configurations.
3. The upgrade and applicable migration of the application within this scope of this service does not include any interaction with Cognos.
4. Customers are responsible to backup any existing application and/or database configurations prior to the initiation of this service.
5. TSG will perform the deployment of the database in full, and will not assume responsibility for, nor interact with, an environment that has been partially deployed or configured by the Customer or other parties external to TSG.
6. TSG will not deploy nor configure the application and/or database to, nor otherwise interact with, any environment consisting of one or more cloned assets.
7. TSG is not responsible for the integrity of the data stored within the instance(s) of the application and/or database being upgraded.
8. TSG is not responsible for any deployment that fails due to third party applications and/or interfaces being run against the database that prohibits the upgrade of the application.
9. TSG will deploy only the version identified herein. TSG is not responsible for the degree to which the code being deployed addresses known issues or introduces new issues or conflicts into the customer's environment, and no pricing concessions will be made as a result.
10. TSG will not perform any subsequent deployment of code that might address known issues or other concerns during the same service window, nor will TSG deploy a subsequent version during the next available service window without additional funding.
11. PowerSchool strongly recommends upgrading ERP using new infrastructure, and TSG is not responsible for preventing, mitigating, or otherwise addressing the risks or implications of a same-server upgrade in the event the customer opts to forego those recommendations.
12. During the Go Live service, all elements associated with the identified instance(s) will be unavailable to the customer's user community. Customers are responsible for notifying all users of any scheduled downtime.
13. During the Go Live service, customers are responsible to update existing internal and external DNS records for access to the application by the user community as appropriate.
14. Customers with more than 10 district databases (Consortiums) will need to plan for and purchase multiple Go-Lives in groups not exceeding 10. This represents the upper limit of what can be accomplished in a single day by TSG and still have the outcome validated by the customer.
15. The Customer shall review all documentation related to the version release being deployed, and fully understand the implications (benefits and impact on current operations) introduced as a result of the upgrade. Questions concerning the upgrade's influence on the visibility to, or condition of your data; the continued access to, or use of, customizations; and/or the influence of changes to functionality to business rules or processes should be directed to the Technical Support department.
16. The elements enumerated within the scope of this service do not include any transactions relating to the deployment or configuration of any other third-party applications that have direct access to the application and/or database. Questions or issues concerning the configuration of other applications should be directed to the appropriate technical support department that is affiliated with the application in question.

17. The elements enumerated within the scope of this service do not include any transactions relating to the installation, configuration, or update of any API(s) or other third-party applications that integrate with the application identified herein.
18. The elements enumerated within the scope of this service do not include any transactions relating to modifications to customizations that may be necessary for ensuring compatibility with the version being deployed. Questions or needs concerning custom page compatibility should be directed to PowerSchool's Product Tailoring department.
19. Any failure to adequately prepare for or otherwise facilitate the initiation of the service prior to the scheduled service start date will result in the upgrade service being rescheduled for the next available service window and may be subject to a cancellation fee as specified by PowerSchool's Licensed Product and Services Agreement.
20. TSG is not affiliated with the Technical Support department and is unable to address any questions relating to the use or troubleshooting of functionality within the application as a result of an ERP configuration or upgrade performed by TSG. Customers with questions of this nature will be instructed to contact the Technical Support department.

Scale of Service Summary

Versioning
The scale of this service shall be limited to transactions involving the following version(s): • Upgrade of Version **[23.10]** to Version **[25.7]** to: • New Server(s) as identified below
Instance(s)
The scale of this service shall be limited to the following instance(s): • Test
Database(s) and Parallel Refresh(es)
The scale of this service shall be limited to the following database(s) and refreshes (if applicable): • **(1)** ERP SQL Server Database(s) as identified below: • **[Test]**
Server(s)
The scale of this service shall be limited to the following server(s): • **(1)** ERP Test SQL Database Server(s) • **(1)** ERP Test Application Server(s) • **(1)** ERP Test Workflow Server(s) • **(1)** ERP Test Web/Edge Server(s)

Note: Additional services, or services to additional elements of the customer's environment not specified above, will require additional funding. Please contact TSG for more information or a supplemental proposal.

Completion Criteria

The services within this proposal will be considered complete and delivered when the following conditions have been met:

1. TSG has contacted the customer and established remote access to the customer's environment.
2. TSG has deployed and configured the applicable RDBMS software within the customer's environment.
3. TSG has applied the applicable Version Release to the customer's environment.
4. TSG has applied existing application code to the new application configuration.
5. TSG has migrated the customer's existing data to the new environment.
6. The customer is presented with the ERP logon screen.
7. The customer has been notified that the service has been completed.

Within five (5) business days of completion of the services within this proposal, the Customer's designated contact will either accept the Deliverables or provide TSG with a written list of any objections. If no response from the Customer is received within five (5) business days, then the Deliverables will be deemed accepted, unless the Customer has previously requested an extension in writing.

If the Customer experiences issues directly related to a configuration performed by TSG, it will be the Customer's responsibility to contact TSG in writing within five (5) business days. Configuration-related requests may incur additional service costs.

Pricing Summary – As of September 14, 2026

- **ERP Upgrade Service:** **$9,440.00**

ERP Upgrade Service Total: (USD) **$9,440.30**

The pricing set forth above shall be valid for a period of sixty (60) days from the date of this proposal and is only applicable to those products and services described herein. If the Customer has not returned a signed copy of this Proposal to PowerSchool prior to the expiration of the foregoing sixty (60) day period, PowerSchool reserves the right to modify the products, services and associated pricing quoted herein, or in the alternative, cancel this Proposal in whole or in part.

All products and services set forth in this Proposal will be provided to the Customer in accordance with the terms and conditions of the standard PowerSchool Licensed Product and Services Agreement.

AGREED TO: Warren County School District			
By:			
(Authorized Signature)			
Name:			
Title:			
Date:		**Phone Number:**	

To purchase this offering, please sign the last page of this proposal and submit back to the PowerSchool Group, LLC along with a purchase order via fax to (916) 288-1590 or email to tsghelpdesk@powerschool.com. Thank you and we look forward to working with you and your staff.

PowerSchool Group, LLC
150 Parkshore Drive
Folsom, CA 95630

Cognos Upgrade Service

To assist you with the management of the Cognos upgrade, PowerSchool **Technical Solutions Group ("TSG")** offers the **Cognos Upgrade Service** to upgrade your existing Cognos environment. The Cognos Upgrade Service includes deploying Cognos on new Cognos server(s) and upgrading your existing Cognos database(s) to the new Cognos configuration.

Professional Services

The Professional Services listed below will be delivered remotely by a TSG Representative:

Integration Design
• Review of the desired deployment including infrastructure readiness, network topology, compliance with minimum system requirements, and service-related deliverables and schedules
Microsoft Windows Server Operating System Configuration
• Deploy and configure applicable operating systems Roles and Features for the server(s) identified herein • Configure optimal operating environment variables specific to the application and database for the server(s) identified herein
Cognos Configuration
• Deploy the release of the application version as indicated herein • Migrate existing application code to the new application configuration • Deploy and configure application-requisite software to the server(s) identified herein as determined by TSG • Migrate existing Cognos Content store database to the new Cognos configuration • Configure Cognos data source for application database • Test and validate service fulfillment outcomes as prescribed by TSG protocol
Go Live Service
• Update / refresh production environment with new Cognos configuration • Test and validate service fulfillment outcomes as prescribed by TSG protocol

Customer Responsibilities

It will be the responsibility of the Customer's designated personnel to ensure each of the following items are understood and addressed:

General
1. Provide a technical resource to work with the designated TSG representative for the duration of the service

2. Provide TSG with a preferred and alternative date for the initiation of the service using the medium prescribed by TSG; all work will be performed during the agreed-upon service window only.
3. All work will be performed during normal business hours unless otherwise specified. TSG business hours are Monday through Friday from 5:00 AM to 5:00 PM Pacific Time excluding PowerSchool holidays.
4. Initiate remote access using the software designated by TSG to perform the service(s) listed within this proposal

Infrastructure Configuration

1. Provide TSG with pre-configured Microsoft Windows servers that have network connectivity and are remotely accessible
2. Provide TSG with naming conventions, TCP/IP parameters, and user accounts passwords associated with all service-related infrastructure components
3. Provide TSG with media and licensing for the desired database version (if applicable)
4. Ensure the server(s) that is/are intended to house the application and/or database is/are in compliance with all aspects of the minimum system requirements for the supported version(s) being applied
5. During the service, the server(s) may require a restart. It will be the Customer's responsibility to ensure no USB drives or other bootable devices are attached to the server(s).
6. Provide TSG with SSL/TLS Certificates to be used with fully qualified domain names (FQDN) for Application access including Certificate files, Intermediate Certificates, and applicable Key; failing to provide the certificates at the initiation of the service will result in the exclusion of its integration by TSG or may incur an additional fee.

Cognos

1. The upgrade and applicable migration of the elements of the application within the scope of this service will be performed within TSG's conventional business days and hours unless weekend or off-hour services have been purchased or otherwise negotiated with TSG.
2. Customers are responsible to backup any existing application and/or database configurations prior to the initiation of this service.
3. TSG will perform the deployment of the database in full, and will not assume responsibility for, nor interact with, an environment that has been partially deployed or configured by the Customer or other parties external to TSG.
7. TSG will not deploy nor configure the application and/or database to, nor otherwise interact with, any environment consisting of one or more cloned assets.
8. TSG is not responsible for the integrity of the data stored within the instance(s) of the application and/or database being upgraded.
9. TSG is not responsible for any deployment that fails due to third party applications and/or interfaces being run against the database that prohibits the upgrade of the application.
10. TSG will deploy only the version identified herein. TSG is not responsible for the degree to which the code being deployed addresses known issues or introduces new issues or conflicts into the customer's environment, and no pricing concessions will be made as a result.
11. TSG will not perform any subsequent deployment of code that might address known issues or other concerns during the same service window, nor will TSG deploy a subsequent version during the next available service window without additional funding.
12. During the Go Live service, all elements associated with the identified instance(s) will be unavailable to the customer's user community. Customers are responsible for notifying all users of any scheduled downtime.

4. During the Go Live service, customers are responsible to update existing internal and external DNS records for access to the application by the user community as appropriate
5. The Customer shall review all documentation related to the version release being deployed, and fully understand the implications (benefits and impact on current operations) introduced as a result of the upgrade. Questions concerning the upgrade's influence on the visibility to, or condition of your data; the continued access to, or use of, customizations; and/or the influence of changes to functionality to business rules or processes should be directed to the Technical Support department.
6. The elements enumerated within the scope of this service do not include any transactions relating to the deployment or configuration of any other third-party applications that have direct access to the application and/or database. Questions or issues concerning the configuration of other applications should be directed to the appropriate technical support department that is affiliated with the application in question.
7. The elements enumerated within the scope of this service do not include any transactions relating to the installation, configuration, or update of any API(s) or other third-party applications that integrate with the application identified herein.
8. The elements enumerated within the scope of this service do not include any transactions relating to modifications to customizations that may be necessary for ensuring compatibility with the version being deployed. Questions or needs concerning custom page compatibility should be directed to PowerSchool's Product Tailoring department.
9. Any failure to adequately prepare for or otherwise facilitate the initiation of the service prior to the scheduled service start date will result in the upgrade service being rescheduled for the next available service window and may be subject to a cancellation fee as specified by PowerSchool's Licensed Product and Services Agreement.
10. TSG is not affiliated with the Technical Support department and is unable to address any questions relating to the use or troubleshooting of functionality within the application as a result of a BusinessPlus configuration or upgrade performed by TSG. Customers with questions of this nature will be instructed to contact the Technical Support department

Scale of Service Summary

Versioning
The scale of this service shall be limited to transactions involving the following version(s): • Upgrade of Version **[11.2.4]** to Version **[12.1]** to: • New Server(s) as identified below
Instance(s)
The scale of this service shall be limited to the following instance(s): • Production
Database(s)
The scale of this service shall be limited to the following database(s): • **(1)** Cognos Database(s) as identified below: ○ **[Primary]**
Server(s)
The scale of this service shall be limited to the following server(s): • **(1)** Cognos Server(s)

Note: Additional services, or services to additional elements of the customer's environment not specified above, will require additional funding. Please contact TSG for more information or a supplemental proposal.

Completion Criteria

The services within this proposal will be considered complete and delivered when the following conditions have been met:

1. TSG has contacted the customer and established remote access to the customer's Cognos environment.
2. TSG has applied or deployed the applicable Cognos Version Release to the customer's Cognos environment.
3. TSG has migrated the customer's existing data models to the new Cognos environment.
4. The customer is presented with the Cognos logon screen.
5. The customer has been notified that the Cognos Upgrade Service has been completed.

Within five (5) business days of completion of the services within this proposal, the Customer's designated contact will either accept the Deliverables or provide TSG with a written list of any objections. If no response from the Customer is received within five (5) business days, then the Deliverables will be deemed accepted, unless the Customer has previously requested an extension in writing.

If the Customer experiences issues directly related to a configuration performed by TSG, it will be the Customer's responsibility to contact TSG in writing within five (5) business days. Configuration-related requests may incur additional service costs.

Pricing Summary – September 14, 2026

- **Cognos Upgrade Service:** **$2,840.00**
- **Cognos Go Live Service:** **$950.00**

Cognos Upgrade Service Total: (USD) **$3,790.00**

The pricing set forth above shall be valid for a period of sixty (60) days from the date of this proposal and is only applicable to those products and services described herein. If customer has not returned a signed copy of this Proposal to PowerSchool prior to the expiration of the foregoing sixty (60) day period, PowerSchool reserves the right to modify the products, services and associated pricing quoted herein, or in the alternative, cancel this Proposal in whole or in part.

All products and services set forth in this Proposal will be provided to Client in accordance with the terms and conditions of the standard PowerSchool Licensed Product and Services Agreement.

AGREED TO: Warren County School District			
By:			
(Authorized Signature)			
Name:			
Title:			
Date:		**Phone Number:**	

To purchase this offering, please sign the last page of this proposal and submit back to the PowerSchool Group, LLC along with a purchase order via fax to (916) 288-1590 or email to tsghelpdesk@powerschool.com Thank you and we look forward to working with you and your staff.

PowerSchool Group, LLC
150 Parkshore Drive
Folsom, CA 95630

ERP Upgrade Service

To assist you with the management of ERP, the PowerSchool **Technical Solutions Group ("TSG")** offers the **ERP Upgrade Service** to upgrade your existing eFinancePlus environment. The ERP Upgrade Service includes deploying ERP on new ERP server(s) and migrating your existing eFinancePlus configuration(s) and data to the new ERP configuration.

Professional Services

The Professional Services listed below will be delivered remotely by a TSG representative:

Integration Design
• Review of the desired deployment including infrastructure readiness, network topology, compliance with minimum system requirements, and service-related deliverables and schedules
Microsoft Windows Operating System Configuration
• Deploy and configure applicable operating systems Roles and Features for the server(s) identified herein • Configure optimal operating environment variables specific to the application and database for the server(s) identified herein
Microsoft SQL Server Configuration
• Deploy and configure Microsoft .NET framework for the database server(s) identified herein • Deploy and configure the customer-provided relational database management system pertinent to the function of the PowerSchool application • Apply applicable database updates for security and performance • Configure applicable database instance features • Configure database authentication • Configure optimal database memory settings • Configure optimal database collation & database settings • Configure optimal database and log file directory settings based on disk subsystem • Create database(s) with recovery model(s) • Migrate existing databases to the new database configuration • Configure applicable database maintenance plans for data recovery
ERP Configuration
• Deploy the release of the application version as indicated herein • Migrate existing application code to the new application configuration • Apply pre-existing SSL/TLS certificates to the new application configuration (if applicable) • Configure Microsoft Network Load Balancing (NLB) for multiple application servers (if applicable and as identified herein) • Configure ERP Notification component settings

• Deploy and configure application-requisite software to the server(s) identified herein as determined by TSG • Test and validate service fulfillment outcomes as prescribed by TSG protocol
Go Live Service
• Update/refresh production database(s) with current data as identified herein • Update/refresh production application configuration files • Reconfigure/update ERP Notification component settings • Verify SQL maintenance plans are properly configured and functioning • Test and validate service fulfillment outcomes as prescribed by TSG protocol

Customer Responsibilities

It will be the responsibility of the customer's designated personnel to ensure each of the following items are understood and addressed:

General
1. Provide a technical resource to work with the designated TSG representative for the duration of the service 2. Provide TSG with a preferred and alternative date for the initiation of the service using the medium prescribed by TSG; all work will be performed during the agreed-upon service window only. 3. All work will be performed during normal business hours unless otherwise specified. TSG business hours are Monday through Friday from 5:00 AM to 5:00 PM Pacific Time excluding PowerSchool holidays. 4. Initiate remote access using the software designated by TSG to perform the service(s) listed within this proposal
Infrastructure Configuration
1. Provide TSG with pre-configured Microsoft Windows servers that have network connectivity and are remotely accessible 2. Provide TSG with naming conventions, TCP/IP parameters, and user accounts passwords associated with all service-related infrastructure components 3. Provide TSG with media and licensing for the desired database version (if applicable) 4. Ensure the server(s) that is/are intended to house the application and/or database is/are in compliance with all aspects of the minimum system requirements for the supported version(s) being applied 5. During the service, the server(s) may require a restart. It will be the Customer's responsibility to ensure no USB drives or other bootable devices are attached to the server(s). 6. Provide TSG with SSL/TLS Certificates to be used with fully qualified domain names (FQDN) for ERP access including Certificate files, Intermediate Certificates, and applicable Key; failing to provide the certificates at the initiation of the service will result in the exclusion of its integration by TSG or may incur an additional fee.
ERP
1. The upgrade and applicable migration of the elements of the application within the scope of this service will be performed within TSG's conventional business days and hours unless weekend or off-hour services have been purchased or otherwise negotiated with TSG.

2. The upgrade and applicable migration of the applicable resources within this scope of this service does not include configuring Microsoft SQL for Always On/Clustering or other SQL High-Availability configurations.
3. The upgrade and applicable migration of the application within this scope of this service does not include any interaction with Cognos.
4. Customers are responsible to backup any existing application and/or database configurations prior to the initiation of this service.
5. TSG will perform the deployment of the database in full, and will not assume responsibility for, nor interact with, an environment that has been partially deployed or configured by the Customer or other parties external to TSG.
6. TSG will not deploy nor configure the application and/or database to, nor otherwise interact with, any environment consisting of one or more cloned assets.
7. TSG is not responsible for the integrity of the data stored within the instance(s) of the application and/or database being upgraded.
8. TSG is not responsible for any deployment that fails due to third party applications and/or interfaces being run against the database that prohibits the upgrade of the application.
9. TSG will deploy only the version identified herein. TSG is not responsible for the degree to which the code being deployed addresses known issues or introduces new issues or conflicts into the customer's environment, and no pricing concessions will be made as a result.
10. TSG will not perform any subsequent deployment of code that might address known issues or other concerns during the same service window, nor will TSG deploy a subsequent version during the next available service window without additional funding.
11. PowerSchool strongly recommends upgrading ERP using new infrastructure, and TSG is not responsible for preventing, mitigating, or otherwise addressing the risks or implications of a same-server upgrade in the event the customer opts to forego those recommendations.
12. During the Go Live service, all elements associated with the identified instance(s) will be unavailable to the customer's user community. Customers are responsible for notifying all users of any scheduled downtime.
13. During the Go Live service, customers are responsible to update existing internal and external DNS records for access to the application by the user community as appropriate.
14. Customers with more than 10 district databases (Consortiums) will need to plan for and purchase multiple Go-Lives in groups not exceeding 10. This represents the upper limit of what can be accomplished in a single day by TSG and still have the outcome validated by the customer.
15. The Customer shall review all documentation related to the version release being deployed, and fully understand the implications (benefits and impact on current operations) introduced as a result of the upgrade. Questions concerning the upgrade's influence on the visibility to, or condition of your data; the continued access to, or use of, customizations; and/or the influence of changes to functionality to business rules or processes should be directed to the Technical Support department.
16. The elements enumerated within the scope of this service do not include any transactions relating to the deployment or configuration of any other third-party applications that have direct access to the application and/or database. Questions or issues concerning the configuration of other applications should be directed to the appropriate technical support department that is affiliated with the application in question.
17. The elements enumerated within the scope of this service do not include any transactions relating to the installation, configuration, or update of any API(s) or other third-party applications that integrate with the application identified herein.

18. The elements enumerated within the scope of this service do not include any transactions relating to modifications to customizations that may be necessary for ensuring compatibility with the version being deployed. Questions or needs concerning custom page compatibility should be directed to PowerSchool's Product Tailoring department.
19. Any failure to adequately prepare for or otherwise facilitate the initiation of the service prior to the scheduled service start date will result in the upgrade service being rescheduled for the next available service window and may be subject to a cancellation fee as specified by PowerSchool's Licensed Product and Services Agreement.
20. TSG is not affiliated with the Technical Support department and is unable to address any questions relating to the use or troubleshooting of functionality within the application as a result of an ERP configuration or upgrade performed by TSG. Customers with questions of this nature will be instructed to contact the Technical Support department.

Scale of Service Summary

Versioning
The scale of this service shall be limited to transactions involving the following version(s): • Upgrade of Version **[23.10]** to Version **[25.7]** to: • New Server(s) as identified below
Instance(s)
The scale of this service shall be limited to the following instance(s): • Production
Database(s) and Parallel Refresh(es)

The scale of this service shall be limited to the following database(s) and refreshes (if applicable):
• **(2)** ERP SQL Server Database(s) as identified below:
  • **[*Primary (Live)*]**
  • **[*Secondary*]**
• **(1)** ERP Parallel Refresh(es)
• **(1)** ERP Go-Live Refresh(es)

Server(s)
The scale of this service shall be limited to the following server(s): • **(1)** ERP SQL Database Server(s) • **(1)** ERP Application Server(s) • **(1)** ERP Workflow Server(s) • **(1)** ERP Web/Edge Server(s)

Note: Additional services, or services to additional elements of the customer's environment not specified above, will require additional funding. Please contact TSG for more information or a supplemental proposal.

Completion Criteria

The services within this proposal will be considered complete and delivered when the following conditions have been met:

1. TSG has contacted the customer and established remote access to the customer's environment.
2. TSG has deployed and configured the applicable RDBMS software within the customer's environment.
3. TSG has applied the applicable Version Release to the customer's environment.
4. TSG has applied existing application code to the new application configuration.
5. TSG has migrated the customer's existing data to the new environment.
6. The customer is presented with the ERP logon screen.
7. The customer has been notified that the service has been completed.

Within five (5) business days of completion of the services within this proposal, the Customer's designated contact will either accept the Deliverables or provide TSG with a written list of any objections. If no response from the Customer is received within five (5) business days, then the Deliverables will be deemed accepted, unless the Customer has previously requested an extension in writing.

If the Customer experiences issues directly related to a configuration performed by TSG, it will be the Customer's responsibility to contact TSG in writing within five (5) business days. Configuration-related requests may incur additional service costs.

Pricing Summary – As of November 3, 2026

• **ERP Upgrade Service:**	**$9,440.00**
• **ERP Data Refresh Service:**	**$950.00**
• **ERP Go Live Service:**	**$1,890.00**
ERP Upgrade Service Total: (USD)	**$12,280.00**

The pricing set forth above shall be valid for a period of sixty (60) days from the date of this proposal and is only applicable to those products and services described herein. If the Customer has not returned a signed copy of this Proposal to PowerSchool prior to the expiration of the foregoing sixty (60) day period, PowerSchool reserves the right to modify the products, services and associated pricing quoted herein, or in the alternative, cancel this Proposal in whole or in part.

All products and services set forth in this Proposal will be provided to the Customer in accordance with the terms and conditions of the standard PowerSchool Licensed Product and Services Agreement.

AGREED TO: Warren County School District			
By:			
(Authorized Signature)			
Name:			
Title:			
Date:		**Phone Number:**	

To purchase this offering, please sign the last page of this proposal and submit back to the PowerSchool Group, LLC along with a purchase order via fax to (916) 288-1590 or email to tsghelpdesk@powerschool.com. Thank you and we look forward to working with you and your staff.

PowerSchool Group, LLC
150 Parkshore Drive
Folsom, CA 95630



eFinancePlus Services Statement of Work

PowerSchool

Personalized Education for Every Journey

Service: eFinancePlus 25.7 Upgrade Services

This Statement of Work (**"SOW"**) for Professional Services is entered into and between **PowerSchool Group LLC ("PowerSchool")** and **Customer.** This SOW is not a software subscription agreement, nor does it provide Customer with licenses to any PowerSchool application which requires a separately executed Master Services Agreement (**"MSA"**) and PowerSchool Quote. This SOW is issued pursuant to the Professional Services terms and conditions incorporated into the MSA entered by and between PowerSchool and Customer.

"Project" refers to the scope of services, including the performance of all work, activities, and deliverables, set forth in this SOW. Appendices are hereby included in this SOW. Notwithstanding any other provision of these terms, the timeline contained in this SOW shall be regarded only as an estimate.

"Professional Services" as used herein means Professional Services work rendered by PowerSchool in relation to this SOW. It is distinguished from the meaning of "Service" as used in the MSA.

1. SCOPE OF WORK

This section defines the scope of the Professional Services to be delivered by PowerSchool with support from Customer resources under this SOW. If changes or expanded scope are necessary, the parties shall follow the **Project Change Request ("PCR")** procedure. Upon investigation of changes, the SOW may result in modifications to the Estimated Schedule, Fees, or other terms of this SOW. PCR terms are defined in section 6.

1.2 Organizational Scope

The following organizations are in scope:

- 1 Organization
- 1 Language (English)
- 1 Currency (USD)

The Project will be executed through the following mediums:

- Remote Services
  - All services will be rendered through secure remote access or web-based meetings.
- Onsite Services
  - Upon request, services can be rendered onsite when agreed upon by both parties. Travel expenses will be billed as incurred, and the customer is responsible for travel expenses. Terms defined in Section 5.

1.3 Scope of Service

As part of these services, PowerSchool will include and assist with the following services to migrate to the newest version of the application:

	Scope	Details
	Project Management	The project manager is the customer's single point of contact to facilitate all aspects of the upgrade including professional services, custom development, and training.
	Deployment	PowerSchool will deploy the future production environment for eFinancePlus Cloud Customers. PowerSchool will partner with premised customers, to assist with deployment of the future production environment. The future production environment will become the customer production environment after the production cut-over date.
	Configuration	Configuration is the setup within the application required to continue the operational functions of the modules within PowerSchool ERP.
	Testing Assistance	Testing Assistance is a partnership between PowerSchool and customer to complete required User Acceptance Testing

		before migrating to the new production environment.
	Office Hours	Office Hours are remote seminars where customers with an active upgrade can meet with Application Specialists to answer questions related to their upgrade.
	Training	Training is delivered to educate customers on new and required functionality in the new version of the software.
	Post Upgrade Assistance	Post Upgrade Assistance is an additional services engagement with the customer after the production go-live to ensure production environment stability, prior to transition to PowerSchool support.

1.4 Configuration Scope

As part of these services, PowerSchool will assist in configuration of the following functionality:

	Scope	Details
	Position Control Enhancements	PowerSchool will review configuration enhancements for position control where position control has already been implemented. The implementation of Position Control is out of scope of the upgrade project.

1.5 Training Scope

Customers that have elected to purchase 1:1 training will receive scheduled remote training delivered by a PowerSchool trainer. Training is also available via online video format and provided by the project manager after the project kickoff.

	Scope	Details
	Position Control Enhancements	PowerSchool will provide an overview of Position Control enhancements where position control has already been implemented. The implementation of Position Control is out of scope of the upgrade project.

1.6 Testing Scope

PowerSchool will provide upgrade testing support during the testing phase of the project. Below are the mediums in which PowerSchool will provide testing support.

	Scope	Details
	Upgrade Office Hours	PowerSchool will provide office hours where customers in an active upgrade project can discuss upgrade related questions with PowerSchool Application Specialist.
	Scheduled Testing Review Checkpoint	The PowerSchool project manager will schedule two testing check points where the application specialist and customer will meet to discuss testing checklist completion and barriers to completing application testing.
	Go-Live Readiness Review	The PowerSchool Project Manager will initiate a final meeting to discuss customer readiness to move the 25.7 production environment.

2. CUSTOMER RESPONSIBILITIES

In addition to the scope of services identified above, the matrix below is recommended customer actions for this engagement.

	Service	Details
Customer Responsibilities	Engagement Meetings	The customer will attend the following meetings. • Actively participate in project meetings at the guidance of the PowerSchool Project Manager. • Actively participate in engagement meetings at the guidance of the PowerSchool Application or Technical Specialist.
	Configuration	The customer will commit to the following configuration responsibilities. • Support the Application & Technical Specialist with configuration requirements as required. • Premised environment customers will provide environment infrastructure modifications which may include enabling access to solutions (if applicable).
	Consultation	The customer will commit to the following consultation responsibilities. • When applicable PowerSchool provides consultation on best practice use of the software, the customer will be responsible for applying use and change management of recommendations provided by PowerSchool.
	User Acceptance Testing	The customer will be responsible for user acceptance testing for the services engagement. • The customer will conduct appropriate user acceptance testing at the guidance of PowerSchool Professional Services. • The customer will communicate any concerns discovered during the user acceptance testing period, prior to final deliverable(s) and enter Support tickets to address those concerns.
	Customer Education & Enablement	The customer is expected to participate in customer education and enablement when applicable to services delivery. • The customer participates in all recommended education and training related to the services outlined in this statement of work. • The customer will complete all recommended post-education recommendations provided by PowerSchool.

3. PROJECT MANAGEMENT

3.2 Project Management

As part of this Professional Services engagement, PowerSchool has staffed a Project Manager to handle status reporting, project progression, and management of project resources. The hours allocated in this project can be applied to a project manager. The customer, or its designee, is responsible for managing customer resources, organizational change management, and user acceptance testing. If more time is required from the PowerSchool Project Manager, the parties will follow the Project Change Request procedure (Section 6).

3.3 Project Timeline

The customer can expect a project initiation email upon completion of an executed contract within six (6) business days. The PowerSchool Project Manager will set a project timeline that will include mutually agreed upon dates for project milestones and deliverables. Project timeline dates will be based on PowerSchool and customer resource availability and completion by the Customer of the Pre-requisite deliverables. Adjustments to the Project Plan may occur during the Project and may require the Project PCR procedure (Section 6) to be followed which may result in a Change Order.

Planned Project duration: 65 Business Days
(60 Business Days from Project Kickoff to Launch plus 5 business days of Post Upgrade Assistance)

For the avoidance of doubt, a day is eight (8) hours, Monday through Friday, on PowerSchool's standard business days. The timeline can vary based on several factors. Anticipated deviations from the Project Plan will be brought to the attention of the Customer and agreed with the Steering Committee according to the agreed Project governance. **Any changes in duration or delays to the Go-Live date will require the Project Change Request Procedure to be followed.**

3.4 Project Governance

The success of a project correlated to the project governance established within a statement of work.

- Project stakeholders will be identified during the initiation of the project. The customer will provide the key decision maker(s), responsible team members and technical resources.
- The PowerSchool project manager will serve as the primary point of contact for all project-related activities.
- The PowerSchool project manager will establish communication cadences and shared at the initiation of the project.
- Project "Go-Live" refers to the acceptance of deliverables for the PowerSchool in the Production environment, unless otherwise stated in the scope of service. A single go-live event is in scope. Additional "go-lives" are subject to the Project Change Request procedure (Section 6) which may result in a change order.
- Project "Postproduction Support" are defined within the scope of services. Issues identified after the Postproduction Support period will be addressed per the terms set forth in the MSA.

3.5 Project Methodology

The upgrade project approach uses a "partnership" model between PowerSchool and Customer such that the PowerSchool team primarily serves as an enabler, coach, and trainer for the client to confirm the solution.

Project kickoff will be planned on a mutually agreed upon date, based on POWERSCHOOL and Customer resource availability and completion by the Customer of the prerequisite deliverables. Adjustments to the Project Plan may occur during the Project and may require the Project CCR Procedure to be followed which may result in a Change Order.

Based upon the known requirements, estimates effort, and scope, the following Project Plan is anticipated for the delivery of the solution. The Project Plan will be confirmed after the kickoff phase.

The project will be broken into 10 key phases to bring the customer into the new environment.

1. Customer Readiness Review
2. Contract Signature
3. Project Kickoff
4. Environment Installation
5. Customization Retrofits
6. Training
7. User Acceptance Testing
8. Upgrade Readiness
9. Production Go-Live
10. Post Upgrade Assistance

3.6 Project Production Go-Live

- "Go-Live" refers to the on-boarding of users to the PowerSchool in the Production environment.
- A single go-live event is in scope. Additional go-lives are not in scope and any functionality that is mutually agreed to be deferred from the single go-live is no longer part of the scope of this SOW.
- Go-Live will occur after the migration of the PowerSchool Solution to the Production environment.
- Customer will be responsible for Go-Live planning with guidance from PowerSchool.
- PowerSchool assumes that Customer's information technology policies, those that govern the deployment of Solutions to the Production environment and the Go-Live of new information technology, will not extend the Project Plan described herein via a delay in the deployment or Go-Live of the PowerSchool Solution.

3.7 Project Postproduction Support

- "Post Upgrade Assistance" describes the period and Professional Services following the Go-Live of the PowerSchool Solution.
- The Post Upgrade Assistance period will begin at Go-Live and conclude in five (5) business days, i.e., one (1) week, unless otherwise stated.
- Issues identified after the Post Upgrade Assistance period will be addressed per the terms set forth in the MSA.

4. APPENDICES

To assist you with your customizations within PowerSchool ERP, PowerSchool **Product Tailoring ("PT")** offers the **PowerSchool ERP Upgrade Retrofit Service** to upgrade your existing customizations into the new version.

Scope of Service

Retrofit Customizations
The scale of this service shall be limited to the following Retrofits outlined in the following appendix. **DOCUMENT: Product Tailoring Retrofit Services APPENDIX A which will be sent after initiation of the project for verification and sign off.**

4.2 Customization PowerSchool Responsibilities

- PowerSchool will assign a Project Manager/Technical Resource to assist through the following phases:
  - Project Kickoff, Planning, and Management
  - Consult/System Analysis
  - Design of any Deliverable

- Active Development and Configuration
- Testing and Validation
- Project Completion/Sign-Off
- Participate in milestone deliveries and sign-off as needed.

All services will be delivered remotely, unless specified above. During the project, PowerSchool will provide the following project management functions:

- **Kickoff Meeting:** Where applicable, the PowerSchool resource will conduct a Kickoff Meeting with the Client to establish responsibilities, milestones, and a basic project timeline. All effort shall be scheduled, and milestones defined during the project kickoff or emailed to the Client in lieu of a Kickoff Meeting.
- **Establish development tasks:** The PowerSchool resource will establish the tasks necessary for development of the deliverable for use in PowerSchool.
- **Milestone deliveries:** The PowerSchool resource will establish the tasks necessary for development of the deliverable for use in PowerSchool.
- **Project Status Reporting:** The PowerSchool resource will establish the timeline for delivery of milestones during development.

The project management activity will be considered complete when a kickoff meeting is completed, and a project timeline created.

4.3 Customization Client Responsibilities

- All business decisions, specific task assignments, general governance, and liability for work performed are the responsibility of Client's school personnel. PowerSchool is not authorized to take responsibility for business decisions, or to assign work to individuals except via the Client's project manager or their designees.
- The Client will create, oversee, and enforce a change control methodology including all test plans, cases, and scripts to ensure that proposed data, technical, and functional changes are evaluated in a test or support environment before they are deployed to a Production environment so as not to adversely affect any deliverables. All liability for changes made to the Production PowerSchool environment(s) approved by the Client in the test and development phase are assumed by the Client.
- The Client will provide access to test/development environment and/or production environment as needed or required to complete the delivery. This includes but is not limited to access to the PowerSchool application(s), database, local server file system, and other resources as needed to complete the deliverable.
- The Client understands that diagnosing or otherwise troubleshooting access issues is outside of this Statement of Work and is billable on a time and materials basis.
- During the project, the Client will:
  - Identify Client project lead that will work with PowerSchool throughout the effort.
  - Attending Kickoff meeting and all subsequent meetings.
  - Provide access as needed to Client resources throughout the effort.
  - Provide timeline input and feedback throughout the effort.
  - Manage Client business process change throughout the effort.
  - Test any deliverables for the agreed upon functionality and notify the PowerSchool Project Manager/Technical Resource of any concerns.
  - Participate in any milestone deliveries.

4.4 Customization Completion Criteria

This SOW will be considered delivered and the Client will receive an email notification when the applicable condition is met:

- If consultative services are to be provided under this SOW, with no defined deliverable, then

this activity will be considered complete when PowerSchool provides agreed upon consult/system analysis and provides recommended next steps. Once provided, PowerSchool will have no further obligation to deliver services under this SOW.

- If a defined deliverable is to be provided under this SOW, then this activity will be considered complete when PowerSchool installs the final PowerSchool Deliverable, provides recommended next steps, and sends final deliverable sign off documentation.
- If a productization effort is to be provided under this SOW, then upon delivery, this product will be considered a part of core functionality and will be covered under the Client's existing Core Maintenance and Support agreement.

4.5 Annually Recurring Maintenance and Support for Customizations

Your deliverable may come with a standard annual maintenance and support service ("M&S") that begins on delivery of the customization and is expected to be renewed annually via a signed renewal quote. This service does not cover changes that are out of scope of this statement of work, nor does it include changes or enhancements to the delivery provided. This service protects your investment from any issues that may arise involving the original code as delivered by PowerSchool and as agreed upon in this SOW that may result from upgrades to the product. This service will continue to cover your deliverable on the current production release of the product that the deliverable was built on. If you upgrade to a new version and your deliverable becomes inoperable due to product changes/enhancements in the latest upgrade, a new quote to rework the code and bring the deliverable current with the latest software to ensure continued compatibility with the current product version will be required. This rework will not result in added maintenance and support costs and your service shall continue as renewed.

5. DELIVERABLES

5.2 Acceptance of Deliverables

Customer shall have six (6) business days from the date of receipt of a deliverable to provide final acceptance or rejection of the deliverable.

If Customer rejects a deliverable, it will specify in reasonable detail each deficiency and / or nonconformance serving as the basis of rejection. Changes requested to the original form will not be considered valid reasons for rejection of the deliverable. Upon receipt of such rejection notification, PowerSchool will promptly correct such deficiencies and / or nonconformities and re-deliver the deliverable for Customer's review. Upon re-delivery of the deliverable, Customer shall provide notification of final acceptance or rejection as soon as reasonably possible, but no later than six (6) business days from the date of receipt.

If the Customer does not provide notice of final acceptance or rejection within six (6) business days of a deliverable or re-delivery of a rejected deliverable, the deliverable will be deemed accepted.

5.3 Completion Criteria

The completion criteria for this services engagement are defined through the list below.

- **25.7 Version of the software has been deployed.**
- **25.7 Customization Retrofits have been received (if applicable)**
- **25.7 Upgrade Testing has been completed.**
- **Customer and Project Manager have signed off that 25.7 version of application is in production status.**

6. FEES, PAYMENT, AND EXPENSES

6.2 Professional Services Fees

Services rendered as Time & Materials, the customer will be invoiced monthly in arrears for actual hours

delivered; otherwise, fixed bid services are due net 30 days from invoice date. Invoices will be sent to the Customer via electronic mail. The Fees and Expenses are based on the assumptions on roles, plans, scope, etc. as described in this SOW. Material changes to these assumptions may impact schedule and/or cost. If changes to resources are requested or required that would cause the Total Estimated Fees and Expenses to change materially, then the parties agree to address any such change using the PCR process.

6.3 Change Order Rates

All Change Orders to this SOW will follow the process outlined in the Project Change Request procedure (Section 7) and will be mutually agreed at $240.00 per hour. PowerSchool Standard Hourly Rates are subject to change at PowerSchool sole discretion. The above rates will remain in effect for the duration of this SOW.

6.4 Limitation of Pricing

PowerSchool shall be obligated to honor the pricing contained herein only if this SOW is signed by the expiration date outlined in the quotation for services. However, if upon receipt of the SOW after the deadline, PowerSchool countersigns the SOW and returns to Customer, then such deadline shall be deemed to have been waived by PowerSchool and the SOW terms, including pricing, shall be binding and in full effect.

6.5 Onsite Travel Expenses

Customers choosing to engage in onsite engagements will be invoiced separately for travel expenses incurred monthly. Payment is due 30 days from the invoice. Invoices will be sent to the Customer via electronic mail. Travel expenses are not included in the hourly rate, unless specifically stated within the statement of work.

7. PROJECT CHANGE REQUESTS

The following process will be followed in cases of change to Project scope, budget, or timeline:

- A **Project Change Request ("PCR")** form will be the vehicle for communicating change. The PCR must describe the change, the rationale for the change, and the effect the change will have on the Project.
- The designated Project Manager of the requesting party will submit the request to the other party.
- All Project Managers will review the proposed change and approve it or reject it.
- The PowerSchool Project Manager and Client Project manager must sign a PCR form to authorize implementation and invoicing of the changes.

The following is an example template:

"Sample Template"

Customer Name:	**Date Requested:**
Change Order #:	**PowerSchool EM:**
Project Name:	**Project Sponsor:**

Change Order Value:		**Billing Type:**
Estimated Fees:	$	
Estimated Expenses:	$	**Type of Change:**
Estimated Total:	$	Scope? Schedule? Both?

Hourly Rate:
The Professional Services will be delivered on a Time & Materials basis. Customer will be billed $xxx per hour starting with the first monthly invoice and up to a maximum of xxx hours. Any additional hours will require a new Change Order.

Description of Change Requested:
Reason for Change:
Proposed Approach to Resolve:

Impact on Scope	Impact on Proposed Changes:
Impact on Scope Risk	
Impact on Schedule	

Approvals to Proceed:	
Customer:	**PowerSchool Corporation**
Signature:	**Signature:**
Date:	**Date:**

8. ESCALATIONS

The following procedure will be followed if resolution is required to a conflict arising during the performance of this SOW.

- **Level 1:** Customer project lead will notify PowerSchool Project Manager via email with details of escalation.
- **Level 2:** If the PowerSchool Project Manager cannot provide resolution or path to resolution six (6) business days from receipt of level 1 escalation email, the Customer project lead will notify PowerSchool manager via email as identified in the project kickoff call.
- **Level 3:** If the concern remains unresolved after Level 2 intervention, resolution will be addressed in accordance with Project Change Request Procedure (Section 6) or termination of this SOW under the terms of the Contract.

During any resolution, PowerSchool agrees to provide services related to items not in dispute, to the extent practicable, pending resolution of the concern. The Customer agrees to pay invoices per the Contract, as rendered.

PowerSchool

Sales Quote - This Is Not An Invoice

PowerSchool Group LLC
150 Parkshore Dr.
Folsom CA 95630

Quote #: Q-904258-2
Quote Expiration Date 17-DEC-2026

Prepared By:	Stephen Thomas	Customer Contact:	Whitney Youngren
Customer Name:	Warren County School District	Title:	Information Technology Coordinator
Enrollment:	3,139	Address:	6820 Market St
Contract Term:	12 Months	City:	Russell
Start Date:	November 9, 2026	State/Province:	Pennsylvania
End Date:	November 8, 2027	Zip Code:	16345-3406
Payment Terms:	Net 30	Phone #	(814) 723 – 6900 ext. 1223
		Pricing Vehicle Contract #:	

Contract Term : November 9, 2026 to November 8, 2027

Quote Summary

License and Subscription Period(s)	License and Subscription	Implementation/ Training	Total
Subscription Period 1: November 9, 2026 to November 8, 2027	USD 0.00	USD 950.00	USD 950.00
Total Contract : November 9, 2026 to November 8, 2027	USD 0.00	USD 950.00	USD 950.00

Period 1 : November 9, 2026 to November 8, 2027

Professional Services and Setup

Product Description	Quantity	Unit	Price
eFinancePlus Version Update	1.00	Servers	USD 950.00

Professional Services and Setup : USD 950.00

Training Services : USD 0.00

Term 1 Total Fees : USD 950.000000

Total Contract Amount: : USD 950.00

SERVICES ONLY QUOTE

The Start Date may be delayed based upon the date that PowerSchool receives this executed quote or Customer's purchase order if one is needed. Any applicable sales or other tax has not been added to this quote. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or executed agreement between the parties (e.g., services billed on time and material basis will be invoiced when such services are incurred).

All purchase orders must include the exact quote number of this quote. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions of this quote or any agreement executed between the parties. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will expire after 12 months.

If Customer pays in advance for any professional services, all professional services must be scheduled and delivered within twelve (12) months of the applicable quote start date, unless otherwise agreed in writing by PowerSchool; any portion of any prepaid amount for professional services that has not been used within such twelve (12) month period will be forfeited.

This quote incorporates any statement of work attached hereto. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at: https://www.powerschool.com/MSA_2024

Notwithstanding anything to the contrary anywhere else, after the contract term set forth above, this quote can only be renewed upon mutual written agreement by the Parties.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC	Warren County School District
Signature:	Signature:
	
Printed Name: Jon Scrimshaw	Printed Name:
Title: Chief Accounting Officer	Title:
Date: 9-NOV-2026	Date:

*****Sales Quote - This Is Not an Invoice*****

Buyer	Warren County School District	Prepared By	Cameron Wohlgemuth
		Email	cwohlgemuth@alertus.com
		Quote Date	10/29/2026
		Quote Number	00157810

Bill To Name	Warren County School District	Ship To Name	Warren County School District
Bill To	6820 Market Street Russell, Pennsylvania 16345 United States	Ship To	Pennsylvania United States
		Additional To	United States
Quote To	United States		

Product Code	Product	Product Description	Quantity	Sales Price	Total Price
PRO-E1	Professional Services (Daily Rate)	Daily rate for an Alertus Emergency Management Expert on site. *On site travel cost billed separately	1.00	$2,048.00	$1,536.00
HPSA-TL	Travel and Accommodations for HPSA	Travel and Living. Includes flight, rental car, food and lodging. Additional costs may apply if a specialized vehicle is required.	1.00	$2,800.00	$1,400.00

Subtotal	$4,848.00
Total Price	$2,936.00
Grand Total	$2,936.00
	US Dollars (USD)

Additional Notes

Terms & Conditions

1. Order Details. Buyer agrees to pay the total amount in the above Quote or accompanying P.O. upon execution of this Agreement, and in exchange, Alertus agrees to provide the deliverables. All orders are non-cancellable and all fees are non-refundable. Buyer acknowledges that Alertus incurs costs and expenses to allocate resources immediately upon Buyer's acceptance of the Quote or issuance of a P.O. (each, an "order").
2. Taxes & Duties. Buyer is responsible for all taxes and duties related to this transaction, except taxes based on Alertus' net income. Buyer is responsible for remitting any applicable use, sales, or similar taxes to the relevant authorities unless Alertus is legally required to collect such taxes. If Alertus is required to collect or pay any such amounts, Alertus may invoice Buyer immediately, and Buyer agrees to pay the invoiced amount unless Buyer has provided a valid tax-exemption certificate.
3. Orders & Acceptance. This Quote is Alertus' offer; Buyer's execution or P.O. issuance constitutes acceptance. All orders are exclusively subject to the Agreement. Alertus reserves the right to reject materially deviating orders.
4. Implementation & Enhanced Notification Support ("ENS") Services. Implementation Services must be initiated within six

10. Limitation of Liability. IF BUYER IS A PUBLIC ENTITY, THIS SECTION APPLIES ONLY TO THE MAXIMUM EXTENT PERMITTED BY LAW, WITHOUT WAIVING ANY IMMUNITY, DEFENSES, OR LEGAL PROTECTIONS BUYER MAY HAVE. ALERTUS' TOTAL CUMULATIVE LIABILITY FOR ALL CLAIMS ARISING OUT OF OR RELATED TO THIS AGREEMENT SHALL NOT EXCEED THE TOTAL FEES PAID BY BUYER TO ALERTUS IN THE TWELVE (12) MONTHS PRECEDING THE EVENT GIVING RISE TO THE CLAIM. IN NO EVENT SHALL ALERTUS BE LIABLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, EXEMPLARY, OR PUNITIVE DAMAGES, INCLUDING LOST PROFITS, BUSINESS INTERRUPTION, LOSS OF DATA, OR COSTS OF SUBSTITUTE GOODS OR SERVICES, EVEN IF ALERTUS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND EVEN IF ANY LIMITED REMEDY FAILS OF ITS ESSENTIAL PURPOSE. NOTHING IN THIS SECTION LIMITS LIABILITY TO THE EXTENT SUCH LIMITATION IS PROHIBITED BY APPLICABLE LAW, INCLUDING LIABILITY RESULTING FROM ALERTUS' GROSS NEGLIGENCE OR WILLFUL MISCONDUCT.
11. Warranties & Disclaimers. Alertus Hardware will be free

(6) months of the initial P.O. date or will automatically expire without refund. ENS is provided for the period stated on the applicable Quote, commencing on the date of Buyer's initial P.O., and runs concurrently with deployment and use of the System.

5.Delivery. Orders are fulfilled sequentially. Alertus is not liable for delivery delays. Risk of loss for Hardware transfers to Buyer upon delivery to the Buyer-designated address or carrier. Buyer pays all delivery costs. Buyer must inspect Hardware upon receipt and notify Alertus of any damage or missing items within fifteen (15) days, after which shipment-related liability is disclaimed.

6. Buyer's Duties, Product Suitability & Safety. Hardware, Licensed Software, and their features and integrations operate in conjunction with Buyer's communications systems, networks and equipment. Buyer is solely responsible for determining the suitability of any Hardware, Licensed Software, features or integrations purchased from Alertus for use with Buyer's systems, environment, and intended application, and for ensuring that all configuration and operation of the System complies with all applicable laws and regulations (including telecommunications and radio-frequency requirements, such as FCC rules), and any internal Buyer requirements. Certain Hardware, including high-power audio, electrical, and mounted components, may pose safety risks if improperly used or maintained, such as potential hearing loss, electric shock, or injury from improper installation or access. Buyer is solely responsible for ensuring that all Hardware is installed, accessed, and maintained only by qualified personnel, in accordance with applicable safety laws and Alertus documentation.

7. Software License. Alertus grants Buyer a limited, non-exclusive, non-transferable license to use the Licensed Software identified on the Quote solely for Buyer's internal business operations, subject to any term, version, or usage limitations specified for each line item on the order. Software is licensed, not sold, and remains at all times the property of Alertus. Use of the Software is governed by the Alertus End User License Agreement ("EULA"), as updated by Alertus from time to time. Licensed Software or certain features or integrations may require periodic or recurring fees, as determined by Alertus or as reflected on the applicable Quote.

8. Non-Transferability; Resale. Buyer shall not resell, transfer, sublicense, distribute, or otherwise make available any Hardware, Licensed Software, or related materials to any third party, including through online marketplaces or redeployment to another customer, without Alertus' prior written authorization. All Hardware, Licensed Software, and related materials are provided solely for Buyer's internal use and may not be used to commercially compete with Alertus or to facilitate any third party's ability to do so.

9. Indemnification. If Buyer is a Public Entity, indemnity applies only to the extent permitted by law. Alertus will defend and indemnify Buyer against third-party Claims that Alertus Hardware or Alertus-developed Software, when used as authorized, infringes a valid U.S. patent, copyright, or trademark, if Buyer promptly notifies, cooperates, and allows Alertus to control the defense. This does not apply to Claims arising from misuse, modification, combination with non-Alertus systems, outdated versions, Buyer-provided specifications, or use of Third-Party Software. Buyer will indemnify Alertus against third-party Claims arising from misuse, misconfiguration, unauthorized messaging, or use of the System in violation of law. IP infringement indemnification obligations are not subject to the limitation of liability in Section 10.

from defects in materials and workmanship for two (2) years from delivery; all exclusions in the Master Terms apply. ALL SOFTWARE IS PROVIDED "AS IS" WITHOUT WARRANTIES OF ANY KIND. ALERTUS SPECIFICALLY DISCLAIMS ALL EXPRESS OR IMPLIED WARRANTIES, INCLUDING ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT. BUYER IS SOLELY RESPONSIBLE FOR THE CONFIGURATION, INTEGRATION, OPERATION, AND USE OF THE ALERTUS SYSTEM AND ASSUMES ALL RELATED RISKS. ALERTUS DOES NOT WARRANT OR GUARANTEE THAT THE SYSTEM WILL OPERATE WITHOUT ERROR, INTERRUPTION, OR FAILURE, OR THAT IT WILL ACHIEVE ANY INTENDED RESULT, PERFORMANCE LEVEL, OR SAFETY OR EMERGENCY-RESPONSE OUTCOME. ALERTUS SHALL HAVE NO RESPONSIBILITY OR LIABILITY FOR ANY ISSUES, FAILURES, DELAYS, INACCURACIES, OR DAMAGES ARISING FROM BUYER'S ENVIRONMENT, INFRASTRUCTURE, SYSTEM SETTINGS, USE WITH THIRD-PARTY HARDWARE OR SOFTWARE, OR RELIANCE ON INFORMATION NOT EXPRESSLY PROVIDED BY ALERTUS. TO THE MAXIMUM EXTENT PERMITTED BY LAW, ALERTUS SHALL HAVE NO LIABILITY FOR ANY PERSONAL INJURY, DEATH, OR PROPERTY DAMAGE ARISING FROM THE PERFORMANCE OR NONPERFORMANCE OF THE SYSTEM, EXCEPT TO THE EXTENT CAUSED BY ITS GROSS NEGLIGENCE OR WILLFUL MISCONDUCT.

12. Governing Law, Venue & Dispute Resolution. Except for injunctive relief, the Master Terms' informal dispute resolution process applies before litigation. If applicable law prohibits mandatory venue or governing law outside Buyer's jurisdiction, then this Agreement shall be governed by and disputes shall be heard in accordance with such law and venue requirements to the extent required. In all other cases, this Agreement shall be governed by and construed under the laws of the State of Maryland, without regard to its conflict of laws principles, and any disputes shall be litigated exclusively in courts located in Maryland.

13. Confidentiality. Proprietary information exchanged under this Agreement shall be confidential and used only to implement and operate the System. Buyer shall not disclose such information to third parties without Alertus' written consent. If Buyer is subject to public records laws, it shall notify Alertus prior to any required disclosure and cooperate to protect such information to the extent permitted by law.

14. Termination. This Agreement may be terminated by either party upon written notice if the other party materially breaches and fails to cure within thirty (30) days of notice, or immediately if the other party becomes insolvent or ceases business operations. Termination does not affect Buyer's obligation to pay any fees due or committed under this Agreement.

15. Agreement to Terms; Entire Agreement; Order of Precedence. By signing this Quote, submitting a purchase order ("P.O."), or otherwise proceeding with the order, Buyer agrees to be bound by Alertus Technologies, LLC's ("Alertus") Master Terms and Conditions ("Master Terms"), EULA, and applicable Service Level Agreements ("SLAs"), each available at https://www.alertus.com/legal and incorporated by reference (collectively, the "Agreement"). This Agreement constitutes the entire agreement between the parties and supersedes all prior or contemporaneous agreements or representations. In the event of any conflict, the order of precedence set forth in the Master Terms controls. Any additional or conflicting terms in Buyer's P.O. or other documents are rejected unless expressly

agreed in writing by an authorized Alertus executive. No failure or delay in enforcement constitutes a waiver. By signing below or submitting a P.O., Buyer represents that the signer is authorized to bind Buyer.

BUYER:

By: _____

Name & Title: _____

Date: _____

All Lines Technology

PROPOSAL PRESENTED TO:



Warren County SD

Jennifer Dilks
dilksj@wcsdpa.org

Lenovo -V14 G5 - 3 year ADP

Quote # 016923
Version 1

Lenovo V14G5

Description		One-Time Price	Qty	Ext. One-Time Price
	COSTARS #003-E22-598			
83VES00U00	**Lenovo V14 G5 Intel® Core™ 3 304 Processor - 14"" FHD - 8GB 256GB SSD - non-touch**	$719.00	954	$685,926.00

Subtotal: **$685,926.00**

3 Year Accidental Damage Protection

Description		One-Time Price	Qty	Ext. One-Time Price
5WS0Q81869	**3Y Courier/Carry-in upgrade from 1Y Courier/Carry-in**	$46.00	954	$43,884.00
5PS0Q81868	**3Y Accidental Damage Protection Add on**	$66.00	954	$62,964.00

Subtotal: **$106,848.00**

Lenovo Urban Carrying Case (Sleeve) for 14"

Description		One-Time Price	Qty	Ext. One-Time Price
GX40Z50941	**Lenovo Urban Carrying Case (Sleeve) for 14" Notebook - Charcoal Gray - Water Resistant, Drop Resistant, Scratch Resistant, Anti-slip - Polyester Fabric Body - 10" Height x 14.7" Width x 1.2" Depth**	$13.50	954	$12,879.00

Subtotal: **$12,879.00**

Lenovo -V14 G5 - 3 year ADP

Prepared by:

All Lines Technology

John Cogan
412-301-7946
jcogan@all-lines-tech.com

Prepared for:

Warren County SD

, PA
Jennifer Dilks
(814) 781-1591
dilksj@wcsdpa.org

Quote Information:

Quote #: 016923

Version: 1
Quote Delivery Date: 11/16/2026
Expiration Date: 11/23/2026

One-Time Summary

Description	Amount
Lenovo V14G5	$685,926.00
3 Year Accidental Damage Protection	$106,848.00
Lenovo Urban Carrying Case (Sleeve) for 14"	$12,879.00
Total:	**$805,653.00**

Invoices paid with a credit card will be subject to a convenience fee

Due to current supply chain issues, All Lines Technology cannot be held responsible for changes in pricing due to manufacturer constraints.

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Warren County SD

Signature: _____

Name: Jennifer Dilks

Date: _____

Limen Pilot Agreement

This Pilot Agreement (the "Agreement") is made as of December 3, 2026 (the "Effective Date") between:

Milk and Hunni LLC, a Pennsylvania limited liability company with its principal office at 2461 Old State Road, Russell, Pennsylvania 16345 ("Milk and Hunni"); and

Warren County School District, a Pennsylvania public school district with its Central Office at 6820 Market Street, Russell, Pennsylvania 16345 (the "District").

1. Purpose

1.1 **Evaluation Pilot.** The District wants to evaluate Milk and Hunni's Limen weapons detection system at one entrance for a limited time. This Agreement sets the terms of that evaluation (the "Pilot"). The Pilot runs from the Installation Date to the end of the Pilot Term. It covers only screening of people entering through the Pilot Location. No other System function is included in the Pilot or enabled during it.

1.2 **Pre-Commercial System.** The System is a new product that Milk and Hunni is still testing and refining. Milk and Hunni will use the Pilot to observe and test the System under real operating conditions. Milk and Hunni keeps ownership of the System and control of its design and configuration throughout the Pilot. Milk and Hunni may change the Hardware and Software during the Pilot to give the District the best setup for the Pilot Location (Section 4.5). The Pilot Fee offsets part of Milk and Hunni's cost of running the Pilot.

1.3 **No Further Commitment.** Nothing in this Agreement obligates the District to buy anything after the Pilot, or obligates Milk and Hunni to provide anything this Agreement does not state.

1.4 **Two Phases.** The Pilot has two phases:

(a) **Calibration Phase.** The Calibration Phase starts on the Installation Date. During it, Milk and Hunni will set up, calibrate and test the System, including recording and reviewing System records as people pass, as described in Section 15.4. Milk and Hunni will not start recording until the Pilot Coordinator confirms in writing that the notices and signs required by Section 15.1 are in place. During the Calibration Phase the System is not in service. The District will not use or rely on it for security screening, and it may not produce alerts. The Calibration Phase has no fixed length. When Milk and Hunni believes calibration is complete, it will tell the Pilot Coordinator in writing, and the District will respond within five (5) business days. The Calibration Phase ends when both parties agree in writing that it is complete (an email from the Pilot Coordinator is enough). The Go-Live Phase then begins on the Handoff Date.

If the parties have not agreed that the Calibration Phase is complete within [ninety (90)] days after the Installation Date, either party may end this Agreement on written notice, and Milk and Hunni will refund the Pilot Fee in full (Section 14.3).

(b) **Go-Live Phase.** On the Handoff Date, Milk and Hunni will place the System in service. The Go-Live Phase runs from the Handoff Date to the end of the Pilot Term. From the Handoff

Date, the District is solely responsible for operating the System and responding to it, as described in Section 6.

2. Definitions

"System" means the Software and Hardware together, as installed at the Pilot Location.

"Software" means Milk and Hunni's Limen software in every form, including the software embedded in the Hardware, any application or console the District uses, and all updates.

"Hardware" means the devices, mounts, cables and accessories Milk and Hunni supplies for the Pilot, as listed in Exhibit A and as updated under Section 4.5.

"Documentation" means the operating instructions, safety and regulatory notices and other written materials Milk and Hunni gives the District for the System. Documentation is delivered separately. It is not part of this Agreement, and it is Confidential Information. Milk and Hunni will give the Documentation to the Pilot Coordinator in parts during the Pilot, as each part is needed, and may update it at any time by giving the updated version to the Pilot Coordinator. Milk and Hunni will give the District the clearance and the barrier or marking requirements for Section 6.4 before the Installation Date. A District duty that depends on the Documentation applies once the Pilot Coordinator has received the part that sets it.

"Pilot Location" means the single entrance described in Exhibit A, at Warren Area High School in Warren, Pennsylvania.

"District Camera" means the District's existing camera that covers the Pilot Location and that the System uses. The District Camera belongs to the District and is not part of the Hardware.

"Installation Date" means the date Milk and Hunni finishes mounting and connecting the Hardware, confirmed in writing to the Pilot Coordinator and recorded on the Handoff Certificate.

"Handoff Date" means the date the District signs the Installation Acceptance and Handoff Certificate (Exhibit C) after the parties agree under Section 1.4(a) that the Calibration Phase is complete, or the earlier date set by Section 7.2.

"Pilot Term" means the Go-Live Phase: the 60-day period beginning on the Handoff Date, unless ended earlier under Section 14 or extended under Section 13.4.

"Deployment Agreement" means a separate signed written contract between the District and Milk and Hunni (or its successor) for use of the System after the Pilot.

"Confidential Information" is defined in Section 12.2. **"District Data"** and **"Technical Data"** are defined in Section 15.

3. What Milk and Hunni Provides; Pilot Fee

3.1 **Scope.** Milk and Hunni will (a) lease the Hardware to the District for the Pilot (Section 4); (b) license the Software to the District for the Pilot (Section 5); (c) install the System as described in Exhibit B; (d) provide Software updates and support as described in Section 5.3; and (e) remove the

System when the Pilot ends (Section 14.4). Milk and Hunni provides nothing else under this Agreement.

3.2 **Pilot Fee.** The District will pay Milk and Hunni a flat fee of $2,500.00 (the "Pilot Fee") within thirty (30) days of the invoice date. Milk and Hunni will send its invoice for the Pilot Fee together with this Agreement. The Pilot Fee covers everything in Section 3.1 for the Pilot and is non-refundable except as stated in Section 14.3. The District is exempt from Pennsylvania sales tax and will give Milk and Hunni a completed exemption certificate (Form REV-1220).

3.3 **Authority and Funding.** The District represents that:

(a) it has followed its own purchasing policies and all procurement laws that apply to this Agreement;

(b) its Board of School Directors has approved this Agreement, or the person signing has authority to bind the District without Board action; and

(c) it will pay the Pilot Fee from its general funds, and not from grant or program funds that restrict the equipment or vendors they may be spent on, unless Milk and Hunni agrees in writing.

4. Hardware Ownership and Lease

4.1 **Lease.** Milk and Hunni leases the Hardware to the District for use at the Pilot Location during the Pilot. The Pilot Fee includes all rent for the Pilot.

4.2 **Milk and Hunni Owns the Hardware.** Milk and Hunni owns the Hardware at all times, including any Hardware it adds or replaces during the Pilot. This Agreement is a lease. It is not a sale or a security arrangement, and it gives the District no ownership interest in the Hardware and no option to buy it. The District will keep the Hardware free of liens and claims, will not remove or cover Milk and Hunni's labels, and authorizes Milk and Hunni to file any notice of its ownership.

4.3 **Use and Care.** The District will:

(a) keep the Hardware at the Pilot Location, where and how Milk and Hunni installed it;

(b) use it only with the Software and only as the Documentation describes;

(c) not move, open, modify, repair, disassemble or connect anything to it, and not let anyone else do so;

(d) not sell, lend, sublease or give possession of it to anyone; and

(e) take reasonable care to protect it from loss, theft, damage and tampering.

4.4 **Risk of Loss.** From delivery until Milk and Hunni removes it, the District bears the risk of loss, theft or damage to the Hardware, other than normal wear or a defect in the Hardware itself. The District will tell Milk and Hunni promptly of any loss or damage. The District will pay Milk and Hunni the replacement value stated in Exhibit A for any Hardware that is lost, stolen, damaged beyond repair or not returned.

4.5 **Access and Changes.** Milk and Hunni may inspect, service, update, adjust, reposition, add to, replace or remove any Hardware or Software at any time during the Pilot, including during the Go-Live Phase, to improve the System's setup at the Pilot Location. It will give the Pilot Coordinator reasonable notice before any on-site work, but not before remote Software updates, and the District will give it access. A new mounting location or cable route needs the District's approval under Exhibit B, which the District will not unreasonably withhold. After any change to the Hardware, Milk and Hunni will give the Pilot Coordinator an updated Hardware list, which replaces the list in Exhibit A. A change does not shift to Milk and Hunni any responsibility that rests with the District under Section 6.

4.6 **End of the Pilot.** The District's right to possess the Hardware ends when the Pilot ends. The Hardware will then be returned under Section 14.4. The District can become the owner of the Hardware only as provided in Section 13.3.

5. Software License

5.1 **License.** Milk and Hunni grants the District a limited, non-exclusive, non-transferable, revocable license to use the Software during the Pilot, only at the Pilot Location, only with the Hardware, and only for the District's own evaluation of the System. The Software is licensed, not sold.

5.2 **Restrictions.** Except as Section 5.5 allows, the District will not, and will not let anyone else:

(a) copy, modify or create derivative works of the Software;

(b) reverse engineer, decompile, disassemble or analyze the Software or the Hardware, or otherwise try to learn the System's source code, design, methods, data or models;

(c) change the System's settings or configuration, except through the controls the Documentation makes available to District users;

(d) let any vendor, consultant or other third party inspect, test or evaluate the System, or share any test or evaluation results outside the District, without Milk and Hunni's written consent;

(e) give access to the Software to anyone other than District employees who need it for the Pilot;

(f) remove any proprietary or regulatory notice or label; or

(g) use the System or any Confidential Information to develop, or help anyone develop, a competing product.

5.3 **Updates and Support.** During the Pilot, Milk and Hunni will provide the Software updates it chooses to release and will acknowledge support requests within three (3) business days. Milk and Hunni may install updates and access the System remotely only for setting up, calibrating, testing, updating, supporting and maintaining the System, as further described in Section 15.4, and the District will provide the network access this requires and keep it enabled throughout the Pilot. Milk and Hunni is not responsible for any problem that an update or remote support would have prevented while that access is unavailable. Milk and Hunni does not monitor alerts and has no duty to notice, report or respond to anything the System does or does not detect. Milk and Hunni may receive automated copies of System status notifications, but not alert notifications, for support and testing.

Receiving them creates no duty to monitor, notice, report or respond. If Milk and Hunni's personnel happen to see what appears to be a weapon or an immediate threat while working on the System, they may tell the Pilot Coordinator or emergency services. Doing so is voluntary and creates no duty to monitor, notice, report or respond at any other time.

5.4 **Suspension.** Milk and Hunni may suspend, disable, modify or remove all or part of the System at any time, without liability, if it reasonably believes that is needed for safety, security, legal or regulatory reasons, to protect its intellectual property, or because the District has breached this Agreement. Milk and Hunni will notify the District's Pilot Coordinator before doing so when practical, and otherwise promptly afterward.

5.5 **Third-Party and Open-Source Components.** The Software and Hardware include third-party and open-source components. Those components are governed by their own license terms, and the required notices are in the Documentation. Nothing in Sections 4.3, 5.2 or 12 limits any right the District has under those license terms for those components.

6. District Responsibilities

6.1 **Sole Responsibility for Operation and Safety.** From the Handoff Date, the District is solely responsible for:

(a) operating the System, including turning it on and off, staffing it and deciding when and how it is used;

(b) monitoring all alerts, notifications and System outputs;

(c) secondary screening, searches and all responses to any alert or to any person or item, whether or not the System alerts;

(d) all emergency response, security, law enforcement contact and incident management;

(e) all policies, procedures, staff training (beyond the orientation in Exhibit B), signage and notices to students, staff, parents and visitors;

(f) keeping the Hardware powered, connected to the network and physically secure; and

(g) complying with all laws and District policies that apply to screening, searches, students' rights, disability accommodations, privacy and records.

6.2 **Existing Security Stays in Place.** The District will keep all of its existing security measures, staffing and procedures in place throughout the Pilot, and will not reduce any of them because of the System.

6.3 **The System May Be Unavailable.** The System may be unavailable at any time, with or without notice, because of power, network, equipment or software problems, updates, or suspension under Section 5.4. The District will maintain security procedures that do not depend on the System.

6.4 **Follow the Documentation; Clearance.** The District will use the System only as the Documentation describes, including its placement, clearance, safety and regulatory notices, and will make sure its staff do the same. By the Installation Date, the District will either (a) install the barriers or guides Milk and Hunni specifies, or (b) where Milk and Hunni confirms in writing that the area

can be marked off instead, put in place the floor markings and signs Milk and Hunni specifies. Either way, people must walk through the Pilot Location without stopping, standing, waiting or gathering inside the clearance the Documentation requires. The District will keep the barriers, guides or markings in place for the whole Pilot. If they are removed or moved, the District is solely responsible, and Milk and Hunni may suspend the System until they are restored.

6.5 **Pilot Coordinator.** The District names the staff member listed in Exhibit A as its Pilot Coordinator. The Pilot Coordinator has authority to act for the District on Pilot matters, including agreeing that the Calibration Phase is complete and signing the Handoff Certificate.

6.6 **Reporting.** The District will promptly tell Milk and Hunni about any malfunction, damage or tampering, and about any incident, complaint or claim that involves the System.

6.7 **Public Statements.** The District will not state or suggest to anyone that the System guarantees safety or detects all weapons, and will not attribute any statement about detection performance to Milk and Hunni. Neither party will issue a press release or public announcement about the Pilot without the other's written consent, except as the law requires.

6.8 **District Camera.** From the Installation Date to the end of the Pilot, the District will give the System access to the District Camera's video feed, keep the District Camera working and connected, and tell Milk and Hunni before moving it or changing its settings. The District authorizes the System to receive images from the District Camera and to store them on the Hardware at the Pilot Location, as Section 15 describes. Milk and Hunni is not responsible for the District Camera or for any problem it causes.

7. Installation and Handoff

7.1 **Installation.** Milk and Hunni will install the System as described in Exhibit B. The District will provide the items Exhibit B lists by the Installation Date.

7.2 **Handoff.** When the parties agree under Section 1.4(a) that the Calibration Phase is complete, Milk and Hunni will give the District's designated staff the orientation described in Exhibit B, and the District will sign the Installation Acceptance and Handoff Certificate (Exhibit C). The District may list installation problems on the certificate, and Milk and Hunni will correct the listed items within a reasonable time. If the District begins using the System for screening before it signs the certificate, the Handoff Date is the first day of that use. On the Handoff Date, the installation is accepted and all responsibilities in Section 6 rest with the District.

7.3 **No Ongoing Services.** After the Handoff Date, Milk and Hunni's only obligations are Software updates and support (Section 5.3), repair or replacement (Section 9.2) and removal (Section 14.4). Milk and Hunni has no obligation to provide monitoring, operation, staffing, training, on-site visits or any other service. Any other service must be agreed in a separate signed writing. This does not limit Milk and Hunni's right to make changes under Section 4.5.

8. Nature of the System; No Guarantee

8.1 **The District acknowledges that:**

(a) no screening technology detects every weapon or threat, and the System may fail to alert on a weapon and may alert on harmless items;

(b) the System is a new, pre-commercial product in a pilot evaluation, and its detection performance has not been independently verified;

(c) the System is one tool that supports the District's own security program, and it does not replace the District's staff, policies, procedures or other security measures;

(d) Milk and Hunni has made no promise or statement about detection performance that the District has relied on, and the District decided to run the Pilot on its own independent judgment; and

(e) the District alone decides how to use the System and how to respond to any alert or situation.

8.2 **No Duty to Protect.** Milk and Hunni is a technology supplier. It does not provide security, monitoring or protective services. It assumes no duty to protect any person or property, or to detect or prevent any incident. This Agreement creates no such duty to the District or to anyone else.

9. Warranties and Disclaimers

9.1 **Installation.** Milk and Hunni warrants that it will install the System in a workmanlike manner. The District's sole remedy for a breach of this warranty is for Milk and Hunni to redo the affected work, if the District reports the problem on the Handoff Certificate or in writing within thirty (30) days after the Handoff Date.

9.2 **Repair or Replacement.** If the Hardware or Software stops working during the Pilot under normal use, Milk and Hunni will, at its option, repair it, replace it, or remove the System and end this Agreement with the refund stated in Section 14.3. This is the District's sole remedy for any defect in or failure of the Hardware or Software.

9.3 **Third-Party Components.** The Hardware includes components made by others that Milk and Hunni has configured for the System. Their makers are not affiliated with Milk and Hunni, have not approved the System and give the District no warranty.

9.4 **Disclaimer. EXCEPT AS STATED IN SECTIONS 9.1 AND 9.2, THE HARDWARE, SOFTWARE, SYSTEM, DOCUMENTATION AND ALL SERVICES ARE PROVIDED "AS IS" AND "WITH ALL FAULTS." MILK AND HUNNI DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, ANY WARRANTY AGAINST INTERFERENCE OR INFRINGEMENT, AND ANY WARRANTY THAT THE SYSTEM WILL DETECT ANY WEAPON OR THREAT, PREVENT ANY INCIDENT, OR OPERATE WITHOUT INTERRUPTION OR ERROR. THERE IS NO WARRANTY THAT THE SYSTEM WILL BE FIT FOR A PARTICULAR PURPOSE.**

9.5 **Intellectual Property Claims.** If anyone claims that the System infringes its intellectual property rights, Milk and Hunni may modify or replace the System, or remove the System and end this

Agreement with the refund stated in Section 14.3. This is the District's sole remedy for any such claim. Milk and Hunni has no obligation to defend or indemnify the District.

10. Limitation of Liability

10.1 **Cap. TO THE FULLEST EXTENT PERMITTED BY LAW, MILK AND HUNNI'S TOTAL LIABILITY ARISING OUT OF OR RELATING TO THIS AGREEMENT, THE PILOT, THE SYSTEM OR ANY SERVICES, UNDER ANY THEORY (CONTRACT, WARRANTY, TORT, NEGLIGENCE, STRICT LIABILITY, PRODUCT LIABILITY OR OTHERWISE), WILL NOT EXCEED THE PILOT FEE THE DISTRICT ACTUALLY PAID.**

10.2 **Excluded Damages. TO THE FULLEST EXTENT PERMITTED BY LAW, MILK AND HUNNI WILL NOT BE LIABLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, EXEMPLARY OR PUNITIVE DAMAGES, OR FOR ANY LOSS ARISING FROM (A) THE SYSTEM'S FAILURE TO DETECT ANY WEAPON OR THREAT, OR ANY FALSE ALERT; (B) THE SYSTEM BEING UNAVAILABLE, SUSPENDED OR REMOVED; (C) THE DISTRICT'S OPERATION OF THE SYSTEM, OR ITS RESPONSE OR FAILURE TO RESPOND TO ANY ALERT; OR (D) ANY ACT OF A THIRD PARTY, INCLUDING ANY CRIMINAL ACT OR ACT OF VIOLENCE. THIS APPLIES EVEN IF MILK AND HUNNI WAS ADVISED THAT THE LOSS WAS POSSIBLE.**

10.3 **Who Is Protected.** These limits also protect Milk and Hunni's members, managers, employees, agents, contractors, successors and assigns. Milk and Hunni is a limited liability company, and none of them is personally liable to the District.

10.4 **Time Limit.** The District must bring any claim against Milk and Hunni within one (1) year after the claim arises.

10.5 **Essential Basis.** The Pilot Fee reflects the limits in this Section 10 and in Sections 8 and 9. They are an essential basis of the bargain, and they apply even if a remedy fails of its essential purpose.

11. Responsibility for Claims

11.1 **District's Own Conduct.** To the extent permitted by Pennsylvania law, the District is responsible for claims arising from its operation of the System, its screening, search and response decisions and actions, its failure to put in place or keep in place the barriers, guides or markings required by Section 6.4, its breach of this Agreement, and the acts or omissions of its employees, agents and contractors. Nothing in this Agreement waives the District's governmental immunities.

11.2 **Release.** To the extent permitted by law, the District releases Milk and Hunni and the persons listed in Section 10.3 from any claim by the District arising from the System's failure to detect a weapon or threat, a false alert, or the System being unavailable, suspended or removed. This release does not affect any refund owed under Section 14.3.

11.3 **Notice and Cooperation.** If any claim relating to the Pilot is made against either party, that party will promptly notify the other. The parties will reasonably cooperate in the defense, including by preserving relevant records and data.

11.4 **Insurance.** The District will keep its own liability coverage in force during the Pilot, and will cover the Hardware for its replacement value under its property coverage or self-insurance.

11.5 **No Third-Party Beneficiaries.** This Agreement creates no rights for any third party, including students, parents, staff and visitors.

12. Intellectual Property, Confidentiality and Public Records

12.1 **Ownership.** Milk and Hunni owns the System, the Software, the Documentation and the Technical Data, subject to the rights of its licensors and of the owners of third-party components. Patent rights in the System belong to Milk and Hunni's licensors. All inventions, improvements, know-how and intellectual property rights in or arising from the System or the Pilot belong to Milk and Hunni or its licensors, as they have agreed between themselves. The District receives only the limited rights stated in Sections 4 and 5. Milk and Hunni may use any feedback or suggestion from the District without restriction or payment, and the District assigns to Milk and Hunni any rights it has in that feedback. Aspects of the System are the subject of a pending United States patent application.

12.2 **Confidential Information.** "Confidential Information" means all non-public information about the System that the District receives or learns, in any form. It includes the Documentation, how the System is designed, built and configured and how it works, its components, its performance and test results, and the Technical Data. It does not include this Agreement or information that becomes public through no fault of the District.

12.3 **District's Duties.** The District will:

(a) use Confidential Information only to run the Pilot;

(b) share it only with District employees who need it for the Pilot and who have been told it is confidential;

(c) not disclose it to anyone else, including other vendors, consultants and other schools, except as the law requires;

(d) not create records that describe how the System works beyond what the Pilot requires; and

(e) protect it with reasonable care.

These duties last for five (5) years after this Agreement ends and, for any trade secret, for as long as it remains a trade secret.

12.4 **Marking and Written Statement.** Milk and Hunni will give the District written Confidential Information only in documents marked confidential. By signing this Agreement, Milk and Hunni states in writing that the Documentation and every record it gives the District that is marked confidential contain trade secrets or confidential proprietary information.

12.5 **Public Records Requests.** The District is subject to the Pennsylvania Right-to-Know Law. If the District receives a request, subpoena or other demand for records that contain Confidential Information or security details about the System, the District will:

(a) notify Milk and Hunni in writing within five (5) business days of receiving it, and before releasing anything;

(b) give Milk and Hunni the opportunity the law allows to object and to take part in any appeal;

(c) assert the exemptions that reasonably apply, including those for trade secrets and confidential proprietary information and for records whose release would be reasonably likely to endanger public safety or the physical security of a building; and

(d) release only what the law requires.

The District does not breach this Agreement by releasing a record that a final order or the law requires it to release.

12.6 **Remedies.** A breach of Section 5.2 or this Section 12 could cause Milk and Hunni harm that money cannot repair. Milk and Hunni may seek an injunction for any such breach, in addition to its other remedies.

13. Success Criteria, Full Deployment and Pilot Credit

13.1 **Criteria.** The District will evaluate the Pilot against the usability and availability criteria in Exhibit D. These criteria measure only how usable and available the System is at the Pilot Location. They do not measure detection, and they are not a promise, warranty or guarantee of any result.

13.2 **Decision.** Within ten (10) days after the Pilot Term ends, the District will tell Milk and Hunni in writing whether it wants to (a) move to a full deployment or (b) end the Pilot. Neither party is obligated to sign a Deployment Agreement, and Milk and Hunni is not obligated to offer any particular price or terms. The District may use the System after the Pilot Term only under a Deployment Agreement or an extension under Section 13.4.

13.3 **Pilot Credit and Hardware Ownership.** If the District and Milk and Hunni (or its successor) sign a Deployment Agreement within sixty (60) days after the Pilot Term ends:

(a) Milk and Hunni will credit the Pilot Fee the District paid against the amounts due under the Deployment Agreement; and

(b) ownership of the Hardware will transfer to the District as the Deployment Agreement provides, once the District has paid the amounts then due under it. Milk and Hunni may first update the Hardware or replace it with equivalent equipment. The transfer is subject to any legal or regulatory requirement that applies to the Hardware.

The credit has no cash value, cannot be refunded or transferred, and expires if no Deployment Agreement is signed within that period. The Software is always licensed and never sold. The District’s use of the Software after the Pilot will be governed by the Deployment Agreement.

13.4 **Extension.** Milk and Hunni may agree in writing to leave the System in place while the parties discuss a Deployment Agreement. This Agreement continues to apply during any extension.

14. Term, Termination and Return

14.1 **Term.** This Agreement begins on the Effective Date (except that Section 3.2 applies from the date both parties have signed it) and ends at the end of the Pilot Term, unless it is ended earlier under this Section or extended under Section 13.4.

14.2 **Termination.** Either party may end this Agreement for any reason on ten (10) days' written notice. Milk and Hunni may end it immediately on written notice if the District breaches Section 4.3, 5.2 or 12, or if Milk and Hunni removes the System under Section 5.4, 9.2 or 9.5. The District may stop using the System at any time.

14.3 **Refunds.** The Pilot Fee is non-refundable, except as stated in this Section. If Milk and Hunni ends this Agreement or removes the System for any reason other than the District's breach, Milk and Hunni will refund the Pilot Fee in full if that happens before the Handoff Date, or pro rata for the unused part of the Pilot Term if it happens later. If either party ends this Agreement under Section 1.4(a), Milk and Hunni will refund the Pilot Fee in full. A refund under this Section is the District's sole remedy for the Pilot ending early. If the District ends this Agreement or stops using the System for any other reason, no refund is due, and the full Pilot Fee remains payable if the Hardware has been delivered.

14.4 **Return of the Hardware.** Unless a Deployment Agreement says otherwise, within ten (10) business days after this Agreement ends the District will stop using the System and give Milk and Hunni access to shut down and remove the Hardware. Removal does not include construction, wiring or repair of surfaces, including paint or marks lifted by adhesive mounts the District approved under Exhibit B. The District will also return or destroy all Documentation and other Confidential Information, except copies the law requires it to keep. If the District does not give access in that time, Milk and Hunni may disable the System remotely, and the District will pay the replacement value stated in Exhibit A.

14.5 **Survival.** Sections 4.2, 4.4, 5.2, 8, 9.4, 9.5, 10, 11, 12, 13.3, 14.3, 14.4, 15 and 17 survive the end of this Agreement.

15. Data and Privacy

15.1 **District Data.** "District Data" means any images, alert records and other System records that identify, or could reasonably be used to identify, a person. District Data belongs to the District. Technical Data (Section 15.3) and Test Data (Section 15.7) are not District Data. The District is solely responsible for how District Data is collected, used, kept, disclosed and destroyed, for all required notices, signage and consents from the Installation Date, and for complying with FERPA, Pennsylvania law and District policy. The System does not record audio.

15.2 **Milk and Hunni's Handling.** The System stores District Data only on equipment located at the District. Milk and Hunni will not copy District Data or move it off that equipment, and will access it only as needed to install, set up, calibrate, test, support and maintain the System, or as the District directs in writing. To the extent District Data includes student education records, Milk and Hunni acts as a "school official" with a legitimate educational interest under FERPA, under the District's direct control as to that data. Milk and Hunni will keep District Data confidential, protect it with reasonable safeguards, never sell it or use it for advertising, and notify the District without undue

delay if it learns of unauthorized access to it. Milk and Hunni does not keep or back up District Data and is not the District's records custodian. Before Milk and Hunni removes any Hardware, the District will copy any District Data it wants to keep, and Milk and Hunni will then delete the District Data stored on that Hardware.

15.3 **Technical Data.** "Technical Data" means sensor readings, logs, settings, and performance and diagnostic information generated by or about the System that do not identify a person. It includes labels about sensor readings, the date and time of day of each reading and each pass through the Pilot Location, the body positions the radios detect (which are not taken from images), and pass counts. Technical Data does not include images. It belongs to Milk and Hunni, is Confidential Information, and may leave the Pilot Location. Milk and Hunni may use it for any purpose, including testing and improving the System, during and after the Pilot, except that labels made by reviewing images may be used only to set up, calibrate, maintain and improve the System. Milk and Hunni will not use Technical Data, alone or with District video or records, to identify any person. On request, Milk and Hunni will give the District a copy of the pass counts for the Pilot Location.

15.4 **Remote Access and Review.** The District authorizes and directs the following:

(a) Milk and Hunni's authorized personnel and contractors may view District Data on site or by secure remote access, including reviewing images to set up and calibrate the System during the Calibration Phase;

(b) they will use that access only for those purposes and only for the System at the Pilot Location;

(c) remote access is over an encrypted connection, and no District Data is downloaded, saved, recorded, printed or kept outside the System at the Pilot Location; and

(d) access is limited to persons bound in writing by duties equal to those in this Section 15, and Milk and Hunni is responsible for them.

15.5 **Notifications.** Alert and status texts and emails pass through Milk and Hunni's service providers and third-party communication services, contain no images, and are not restricted by Section 15.2. The District chooses the recipients and is responsible for their devices and accounts.

15.6 **Automatic Deletion of Images.** The System deletes images once they are no longer needed for the purposes in Section 15.4. The District authorizes this deletion and will tell Milk and Hunni in writing in advance if it wants or is required to keep any images.

15.7 **Test Data.** Data recorded from consenting volunteers during a test under a signed test plan (Section 16.5) ("Test Data") belongs to Milk and Hunni. The District has no ownership or other rights in Test Data, and Milk and Hunni has full access to it and may remove it from the Pilot Location. Test Data is governed by that test plan and by each volunteer's consent agreement with Milk and Hunni. Any image or record of a person who is not a consenting volunteer remains District Data under this Section 15.

16. Site Access, Clearances and Regulatory Matters

16.1 **Clearances.** Any Milk and Hunni personnel who will have direct contact with students will hold the clearances that Pennsylvania law requires for school contractors, and Milk and Hunni will give the District copies before installation.

16.2 **Access and Utilities.** The District will provide escorted access to the Pilot Location, and the electrical power, network connectivity and mounting surfaces described in Exhibit B, by the Installation Date and throughout the Pilot.

16.3 **District Network.** The District is responsible for the security of its own network and systems. Milk and Hunni will follow the District's reasonable written rules for network access.

16.4 **Regulatory Matters.** The Hardware is regulated electronic equipment. The District will operate it only as Milk and Hunni installed and configured it and as the regulatory notices in the Documentation describe, and will not modify it. Milk and Hunni may change, replace, suspend or remove the System under Section 5.4 if it concludes that a law, regulation, authorization or government request requires it.

16.5 **Test Plan.** No test that uses a weapon, a replica or any other test item will take place on District property except under a separate written test plan signed by the District and Milk and Hunni. This Agreement does not include a test plan. The results of any test under a test plan are Confidential Information and are not Pilot success criteria.

17. General Terms

17.1 **Independent Contractor.** Milk and Hunni is an independent contractor. Nothing in this Agreement creates an agency, partnership, joint venture or employment relationship. Milk and Hunni may perform its obligations through contractors and service providers, including for remote support and delivering notifications, and is responsible for them.

17.2 **Entire Agreement.** This Agreement, with Exhibits A through D, is the entire agreement between the parties about the Pilot. It replaces all prior proposals, quotes, drafts, discussions, demonstrations and marketing statements. Terms on any District purchase order, invoice or vendor form that add to or conflict with this Agreement have no effect, even if Milk and Hunni acknowledges or accepts the form. Any test plan signed under Section 16.5 is a separate written agreement that adds to this one.

17.3 **Order of Precedence.** If this Agreement conflicts with an Exhibit, this Agreement controls, except that Exhibit A controls on Pilot details and pricing. A signed test plan controls on the test it covers, but it cannot reduce the protection this Agreement gives the District Data of anyone who is not a consenting volunteer.

17.4 **Governing Law and Venue.** Pennsylvania law governs this Agreement. Any lawsuit will be brought only in the Court of Common Pleas of Warren County, Pennsylvania. [Each party waives trial by jury to the extent the law allows.]

17.5 **Amendments and Waivers.** Changes must be in a writing signed by both parties. Failing to enforce a term is not a waiver.

17.6 **Assignment.** The District may not assign or transfer this Agreement. Milk and Hunni may assign this Agreement, and transfer the Hardware and Software subject to it, to an affiliate or to a successor to its Limen business, on written notice to the District.

17.7 **Force Majeure.** Neither party is responsible for delays caused by events beyond its reasonable control, such as supply delays, natural disasters, utility or network failures, or government action.

17.8 **Notices.** Notices must be in writing and sent to the addresses above (or as updated in writing) by email with confirmation of receipt, by courier or by certified mail.

17.9 **Severability.** If any part of this Agreement cannot be enforced, the rest remains in effect, and that part will be enforced to the fullest extent the law allows.

17.10 **Interpretation.** Each party had the opportunity to review this Agreement with its own lawyer. It will not be interpreted against either party as the drafter.

17.11 **Signatures.** This Agreement may be signed electronically and in counterparts. Each person signing confirms that he or she has authority to bind the party named.

Signatures

Milk and Hunni LLC	**Warren County School District**
By: _____	By: _____
Name: Alex Johnson	Name: [ ]
Title: Owner	Title: [Superintendent / Board President]
Date: _____	Date: _____

Exhibit A: Pilot Details and Pricing

Item	Detail
Pilot Location	Warren Area High School, Warren, Pennsylvania; bus entrance
Calibration Phase	From the Installation Date until both parties agree in writing that it is complete (Section 1.4(a))
Pilot Term	60 days from the Handoff Date (the Go-Live Phase)
District Pilot Coordinator	Brandon Deppen, Safety and Security Officer, Warren County School District; deppenb@wcsdpa.org; 814-723-6900 (Central Office)
Milk and Hunni contact for support	Alex Johnson; 856-310-4698; ajohnson@hejhub.org
Pilot Fee	$2,500.00, a flat fee. Pricing is not itemized.
Included in the Pilot Fee	Lease of the Hardware and license of the Software for the Pilot; installation (Exhibit B); changes under Section 4.5; Software updates and support (Section 5.3); removal (Section 14.4)
Hardware	[Quantity] sensing units; [1] computer; [1] network switch and power equipment; cabling, raceway and mounts. Each item carries a Milk and Hunni asset tag [numbers]. Milk and Hunni owns all Hardware and may update this list under Section 4.5. The District Camera is not Hardware (Section 6.8).
Hardware replacement value	$[amount] per item, by type (Sections 4.4 and 14.4)
Pilot credit period	60 days after the Pilot Term ends (Section 13.3)
Sales tax	The Pilot Fee excludes sales tax. The District is tax exempt (Form REV-1220).

Exhibit B: Installation Scope

Milk and Hunni will:

1. Deliver the Hardware to the Pilot Location.
2. Mount the Hardware and connect it to the District-provided power and network connection.
3. Set up, calibrate and test the System during the Calibration Phase (Section 1.4).
4. Give District-designated staff a brief orientation on turning the System on and off, checking its status, reading alerts and contacting support.
5. Deliver the Documentation to the Pilot Coordinator, in parts as each is needed during the Pilot (Section 2).
6. Complete the Handoff Certificate (Exhibit C) with the District.

The District will provide, by the Installation Date:

1. Electrical power at the Pilot Location.
2. A network connection that meets the requirements Milk and Hunni gives the District separately, including any firewall or account settings and the remote access described in Section 5.3.
3. Written approval of each device location, the mounting method (including adhesive mounts) and the cable route, including any cable that crosses a doorway or threshold, plus any facilities, fire-code or building-code approvals needed.
4. Escorted access to the Pilot Location on the agreed dates.
5. The staff who will attend the orientation.
6. The barriers, guides or markings required by Section 6.4.
7. Written confirmation that the notices and signs required by Section 15.1 are in place (Section 1.4(a)).
8. Access to the District Camera's video feed, including any account, network or camera settings the System needs (Section 6.8).

Not included: any System function other than screening at the Pilot Location; electrical wiring work, construction, permits, changes to District network equipment, staffing, monitoring, operation, ongoing training, relocation, or any service after the Handoff Date other than those listed in Section 7.3.

Exhibit C: Installation Acceptance and Handoff Certificate

The District confirms that, as of the date below:

1. The System was installed at the Pilot Location, on the Installation Date shown below.
2. The parties agreed in writing that the Calibration Phase is complete (Section 1.4(a)).
3. District-designated staff received the orientation described in Exhibit B.
4. The Pilot Coordinator received the Documentation issued so far and Milk and Hunni's support contact.
5. The District's existing security measures, staffing and procedures remain in place and will stay in place throughout the Pilot (Section 6.2).
6. The District has read Section 8 of the Pilot Agreement and understands that the System may miss a weapon and may alert on harmless items.

Installation problems, if any: _____

The Installation Date is _____. The Handoff Date is _____, and the Pilot Term ends on _____ (60 days after the Handoff Date).

As of the Handoff Date, the District accepts the installation and takes sole responsibility for operating the System and for monitoring and responding to it, as described in Section 6 of the Pilot Agreement. The Hardware remains the property of Milk and Hunni LLC.

District: Name _____ Title _____ Signature _____ Date _____

Milk and Hunni LLC: Name _____ Title _____ Signature _____ Date _____

Exhibit D: Pilot Success Criteria and District Decision

These criteria measure only the System's usability and availability during the Pilot. They do not measure, and are not a promise or guarantee of, the System's ability to detect any weapon or threat, or any other result. Time the System is down because of District power, network, District Camera or facilities problems does not count against availability. Nor does time the System is down for changes under Section 4.5, suspension under Section 5.4, or maintenance announced to the Pilot Coordinator in advance. The System is available when it is screening people at the Pilot Location, even if some sensing units are not working. All criteria are measured during the Go-Live Phase.

Criterion	Target	Measured by
System availability during school entry hours	90% or more	System status reports / District log
Staff access	All District-designated staff can log in within the first week of the Go-Live Phase	District confirmation
Ease of daily operation	Designated staff can turn the System on and off and check its status without outside help after the orientation	District observation
Staff usability rating	Average of [3] or higher on a 5-point ease-of-use scale	District staff survey at the end of the Pilot Term
Support responsiveness	Support requests acknowledged within 3 business days	Milk and Hunni support log

District decision (Section 13.2). At the end of the Pilot Term, the District:

☐ wants to discuss a full deployment under a Deployment Agreement. The Pilot credit and Hardware ownership terms in Section 13.3 apply if that agreement is signed within 60 days after the Pilot Term ends.

☐ is ending the Pilot. Milk and Hunni will remove the Hardware under Section 14.4.

District: Name _____ Title _____ Signature _____ Date _____

CARIINA ORDER FORM

Customer: Warren County SD	**Contact:** Gary Weber
E-mail: weberg@wcsdpa.org	**Phone:** 814-723-6900

Services: Cariina offers a software platform to help administrators manage their operations systems. The Cariina platform allows administrators to keep track and gather key data points in their systems. (the "Service(s)").

Initial Service Term and Fees: December 15, 2027 - June 30, 2030

Period 1: January 1, 2027 - June 30, 2027
Period 1 Fee: $10,000

Period 2: July 1, 2027 - June 30, 2028
Period 2 Fee: $35,000

Period 3: July 1, 2028 - June 30, 2029
Period 3 Fee: $35,000

Period 4: July 1, 2029 - June 30, 2030
Period 4 Fee: $35,000

Implementation Fee: $10,000

There is a one-time implementation fee of $15,000, which includes at least (2) on-site implementation visits. Implementation will be reduced to $10,000 if the contract is executed on or before December 11, 2026.

Notwithstanding anything to the contrary found herein, the CUSTOMER, shall have the **option to terminate Period 4 of the agreement**, for any reason, at any time with written notice thirty (30) days before the start of the period.

Standard Pricing is $24/student per year. Enrollment is based on 3700 students. If the contract is executed on or before December 11, 2026: Instead of $88,800, **the price will be $35,000 annually**, a savings of $53,800 per year. In addition, the Period 1 subscription fee (January 1, 2027 - June 30, 2027) will be $10,000.

The Cariina Website Builder & Communications bundle standard pricing is $6/student per year ($22,200 annually). **The Website Builder & Communications bundle will be included** at no additional fee if the contract is executed on or before December 11, 2026.

Support will be included at no additional cost.

Implementation Services: Company will use commercially reasonable efforts to provide Customer the services described in the Statement of Work attached as Exhibit A hereto ("Implementation Services").

Payment Terms: Payment Terms: Payments are to be made from the Customer to the Company as outlined below. All payments are due net-thirty (30) days from the payment due date.

- Period 1 Payment: December 20, 2026
- Period 2 Payment: July 1, 2027
- Period 3 Payment: July 1, 2028
- Period 4 Payment: July 1, 2029
- Implementation Fee: December 20, 2026

SAAS SERVICES AGREEMENT

This SaaS Services Agreement ("Agreement") is entered into on this _____ (the "Effective Date") between **Cariina, Inc**, a corporation organized in Delaware, with its principal place of business in Boston, Massachusetts ("Company"), and the Customer listed above ("Customer"). This Agreement includes and incorporates the above Order Form, as well as the attached Terms and Conditions and contains, among other things, warranty disclaimers, liability limitations and use limitations. There shall be no force or effect to any different terms of any related purchase order or similar form even if signed by the parties after the date hereof.

Cariina, Inc.	**Warren County SD**
By: Matthew Barron	By: _____
Title: Cofounder and Chief Executive Officer	Title: _____

TERMS AND CONDITIONS

SAAS SERVICES AND SUPPORT

1. Subject to the terms of this Agreement, Company will use commercially reasonable efforts to provide Customer the Implementation Services attached hereto as Exhibit A. As part of the registration process, Customer will identify an administrative user name and password for Customer's Company account. Company reserves the right to refuse registration of, or cancel passwords it deems inappropriate.
2. Subject to the terms hereof, Company will provide Customer with reasonable technical support services in accordance with the terms set forth in Exhibit B.

2. RESTRICTIONS AND RESPONSIBILITIES

2.1. Customer will not, directly or indirectly: reverse engineer, decompile, disassemble or otherwise attempt to discover the source code, object code or underlying structure, ideas, know-how or algorithms relevant to the Services or any software, documentation or data related to the Services ("Software"); modify, translate, or create derivative works based on the Services or any Software (except to the extent expressly permitted by Company or authorized within the Services); use the Services or any Software for time-sharing or service bureau purposes or otherwise for the benefit of a third-party; or remove any proprietary notices or labels. With respect to any Software that is distributed or provided to Customer for use on Customer premises or devices, Company hereby grants Customer a non-exclusive, non-transferable, non sublicensable license to use such Software during the Term only in connection with the Services.

2.2. Customer represents, covenants, and warrants that Customer will use the Services only in compliance with Company's standard published policies as well as all applicable laws and regulations. Customer hereby agrees to indemnify and hold harmless Company against any damages, losses, liabilities, settlements and expenses (including without limitation costs and attorneys' fees) in connection with any claim or action that arises from an alleged violation of the foregoing or otherwise from Customer's use of Services. Although Company has no obligation to monitor Customer's use of the Services, Company may do so and may prohibit any use of the Services it believes may be (or alleged to be) in violation of the foregoing.

2.3. Customer shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Services, including, without limitation, modems, hardware, servers, software, operating systems, networking, web servers and the like (collectively, "Equipment"). Customer shall also be responsible for maintaining the security of the Equipment, Customer account, passwords (including but not limited to

administrative and user passwords) and files, and for all uses of Customer account or the Equipment with or without Customer's knowledge or consent.

2.4 Customer shall be responsible to enforce the proper usage of the Company's service to any third-party bus providers working with the customer. The Company is not responsible for any non-compliance of the third party providers.

3. CONFIDENTIALITY; PROPRIETARY RIGHTS

3.1. Each party (the "Receiving Party") understands that the other party (the "Disclosing Party") has disclosed or may disclose business, technical or financial information relating to the Disclosing Party's business (hereinafter referred to as "Proprietary Information" of the Disclosing Party). Proprietary Information of Company includes non-public information regarding features, functionality and performance of the Service. Proprietary Information of Customer includes non public data provided by Customer to Company to enable the provision of the Services ("Customer Data"). The Receiving Party agrees: (i) to take reasonable precautions to protect such Proprietary Information, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. The Disclosing Party agrees that the foregoing shall not apply with respect to any information that the Receiving Party can document (a) is or becomes generally available to the public, or (b) was in its possession or known by it prior to receipt from the Disclosing Party, or (c) was rightfully disclosed to it without restriction by a third party, or (d) was independently developed without use of any Proprietary Information of the Disclosing Party or (e) is required to be disclosed by law.

3.2. The Company shall not own the right, title and interest in and to the Customer Data, nor any data that is based on or derived from the Customer Data and provided to Customer as part of the Services. Company shall own and retain all right, title and interest in and to (a) the Services and Software, all improvements, enhancements or modifications thereto, (b) any software, applications, inventions or other technology developed in connection with Implementation Services or support, and (c) all intellectual property rights related to any of the foregoing. All data including student data shall be stored in the United States of America.

3.3. Notwithstanding anything to the contrary, Company shall have the right to collect and analyze data and other information relating to the provision, use and performance of various aspects of the Services and related systems and technologies (including, without limitation, information concerning Customer Data and data derived therefrom), and Company will be free (during and after the term hereof) to (i) use such information and data to improve and enhance the Services and for other development, diagnostic and corrective purposes in connection with the Services and other Company offerings, and (ii) disclose such data solely in aggregate or other de-identified form in connection with its business.] No rights or licenses are granted except as expressly set forth herein.

4. TERM AND TERMINATION

4.1. Subject to earlier termination as provided below, this Agreement is for the Initial Service Term as specified in the Order Form, and shall be automatically renewed for additional periods of the same duration as the Initial Service Term (collectively, the "Term"), unless either party requests termination at least thirty (30) days prior to the end of the then-current term.

5. WARRANTY AND DISCLAIMER

Company shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Implementation Services in a professional and workmanlike manner. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Company or by third-party providers, or because of other causes beyond Company's reasonable control, but Company shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption. HOWEVER, COMPANY DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES AND IMPLEMENTATION SERVICES ARE PROVIDED "AS IS" AND COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT.

6. INDEMNITY

Company shall hold Customer harmless from liability to third parties resulting from infringement by the Service of any United States patent or any copyright or misappropriation of any trade secret, provided Company is promptly notified of any and all threats, claims and proceedings related thereto and given reasonable assistance and the opportunity to assume sole control over defense and settlement; Company will not be responsible for any settlement it does not approve in writing. The foregoing obligations do not apply with respect to portions or components

of the Service (i) not supplied by Company, (ii) made in whole or in part in accordance with Customer specifications, (iii) that are modified after delivery by Company, (iv) combined with other products, processes or materials where the alleged infringement relates to such combination, (v) where Customer continues allegedly infringing activity after being notified thereof or after being informed of modifications that would have avoided the alleged infringement, or (vi) where Customer's use of the Service is not strictly in accordance with this Agreement. If, due to a claim of infringement, the Services are held by a court of competent jurisdiction to be or are believed by Company to be infringing, Company may, at its option and expense (a) replace or modify the Service to be non-infringing provided that such modification or replacement contains substantially similar features and functionality, (b) obtain for Customer a license to continue using the Service, or (c) if neither of the foregoing is commercially practicable, terminate this Agreement and Customer's rights hereunder and provide Customer a refund of any prepaid, unused fees for the Service.

7. LIMITATION OF LIABILITY

7.1 NOTWITHSTANDING ANYTHING TO THE CONTRARY, THE COMPANY AND ITS SUPPLIERS (INCLUDING BUT NOT LIMITED TO ALL EQUIPMENT AND TECHNOLOGY SUPPLIERS) , OFFICERS , AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY OR OTHER THEORY: (A) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY OR CORRUPTION OF DATA OR COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY OR LOSS OF BUSINESS; (B) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (C) FOR ANY MATTER BEYOND COMPANY'S REASONABLE CONTROL; OR (D) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH ALL OTHER CLAIMS, EXCEED THE FEES PAID BY CUSTOMER TO COMPANY FOR THE SERVICES UNDER THIS AGREEMENT IN THE 12 MONTHS PRIOR TO THE ACT THAT GAVE RISE TO THE LIABILITY, IN EACH CASE, WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

7.2 The Company shall not be held liable for the misuse of its platform by Customer and it will be compensated for any consequences of the inadequate use of the Company's service. The following use cases, including but not limited, are examples of the inadequate use of the platform: the use of the platform while the vehicle is in motion; the use of the platform for unassigned students; and the loss or theft of data, account information, or passwords.

8. MISCELLANEOUS If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable. This Agreement is not assignable, transferable or sublicensable by Customer except with Company's prior written consent. Company may transfer and assign any of its rights and obligations under this Agreement without consent. This Agreement is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements, communications and other understandings relating to the subject matter of this Agreement, and that all waivers and modifications must be in a writing signed by both parties, except as otherwise provided herein. No agency, partnership, joint venture, or employment is created as a result of this Agreement and Customer does not have any authority of any kind to bind Company in any respect whatsoever. In any action or proceeding to enforce rights under this Agreement, the prevailing party will be entitled to recover costs and attorneys' fees. All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by facsimile or e-mail; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified or registered mail, return receipt requested. This Agreement shall be governed by the laws of the State of Delaware without regard to its conflict of laws provisions.

EXHIBIT A

Statement of Work

The Company will be responsible for the implementation of the Cariina platform which is property of the Company. The system's prime objective is to allow administrators to oversee and manage their operations systems.

To accomplish this objective, the Company will provide each parent with their own account to have access to the Cariina Parent application. The Company will also provide each relevant faculty member with access to the Cariina Faculty application.

For the functional use of the platform a Warren County SD staff member will have to be signed in to their Cariina Faculty application and the parent must have their account set up and logged in.

For the Cariina Administrator Platform to function completely and effectively, all faculty members, parents, and students must comply with the proper usage of their Cariina platform.

The Communications module includes unlimited SMS and Robocalling.

EXHIBIT B

Support Terms

Company will provide Technical Support to Customer via both telephone and electronic mail on weekdays during the hours of 7:00 am through 7:00 pm Eastern Time, with the exclusion of Federal Holidays ("**Support Hours**").

Customer may initiate a helpdesk ticket during Support Hours by calling [(+1) 617-777-2379] or any time by emailing [support@cariina.com].

Company will use commercially reasonable efforts to respond to all Helpdesk tickets within two (2) business days.

Cariina

WHAT'S IN YOUR CARIINA PACKAGE · PREPARED FOR WARREN COUNTY SCHOOL DISTRICT

One system for the district office, the website and every message home.

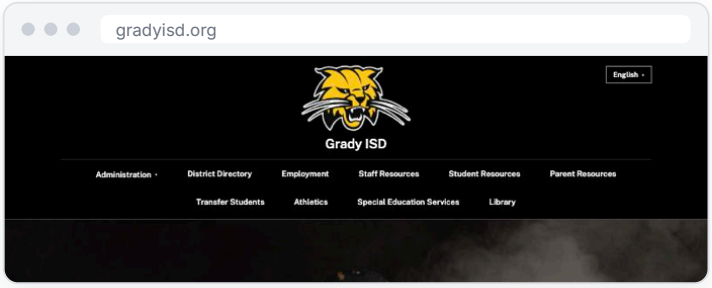
Cariina is the organizational management system for K-12. Licensing is based on your student count, not by module or usage, with no limit on users, portals, workflows or calendars.

150,000+	40+	1,000+	10+
students served	U.S. states	workflows available	hours saved per admin each week, on average

NEW IN THE PACKAGE — WEBSITE BUILDER

Your district website, hosted in Cariina

Staff directories, calendars, board pages and forms pull straight from Cariina, so the website stays current without a second system.



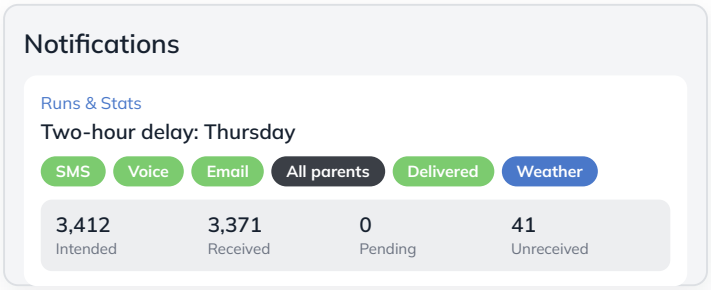
- Rebuild from your current site and keep your domain
- ADA Title II and Section 508 checks block failing contrast
- Change log on every edit, with one-click restore
- Post once to the homepage, social media and families
- Alert banners for closures and weather

Grady ISD (TX) moved its website off Apptegy and now runs it alongside the rest of Cariina.

NEW IN THE PACKAGE — COMMUNICATIONS

Calls, texts and email from one screen

Reach every family, a single grade, or only the students on one bus, using rosters that sync from your SIS.



- Email, SMS, voice call and app notification in one send
- A dedicated local number, or send from your school line
- Target by grade, group, bus route or stop
- Immediate, scheduled or recurring sends
- Delivery report showing who received each message

Notifications screen shown with example data. SMS and voice are an add-on.

ALSO INCLUDED

The rest of the platform, connected

Admin & data dashboards
Live views by campus and department, customized to you.

Portals
Staff, families, prospective families, board and community.

Mobile apps
For faculty, parents and students.

Workflows & forms
Requests, approvals and sign-offs with an audit trail.

Calendars & events
District and campus calendars that feed the website.

Groups & afterschool
Clubs, programs and sign-ups in one place.

Transportation
Bus rosters, check-on and check-off, and parent alerts.

SIS integration
Rosters and contacts stay in sync automatically.

No limits on: Users · Portals · Workflows · Calendars · Support hours

COMMON WORKFLOWS

1,000+ AVAILABLE

Every process below can live in Cariina

Operations & Technology Maintenance requests · Facilities & custodial · Supply requests · Security walkthroughs · IT ticketing · Chromebook repair · Tech check-in/out · Inventory & assets · Room reservations	**Finance & Human Resources** Purchase orders · Reimbursements · Cash & credit card forms · PTO & leave · Onboarding & offboarding · Recruiting & retention · Budget tracking · Handbook signatures	**Front Office & Communications** Copy requests · Visitor sign-in/out · Late arrival & early dismissal · Field trip requests · Parent contact log · Newsletters & campaigns · Surveys · Event reminders
Parents Enrollment & re-enrollment · Student applications · Permission slips · Handbook signatures · Conferences · Volunteer & event sign-ups · Attendance & contact changes	**Classroom & Student Support** Substitute requests · SPED requests · IEP & lesson plan upload · Nurse's log · Counseling referrals · Behavior incidents · Tutoring requests	**Professional Development** PD requests · PD check-in/out · PD reflections · Teacher observations · Training SOPs · Online training · Staff surveys
Transportation Transportation requests · Bus rosters · Bus tracking · Ridership data · Bus behavior reports · Bus policy acknowledgment · Repair requests	**Board of Directors** Minutes & agendas · Goal tracking · Strategic planning · Board governance · Fundraising tracking	**Safety & Website** Emergency action plans · Drill logs · Incident reports · Website pages & news · Alert banners · Public forms

And hundreds more...

IMPLEMENTATION

Hands-on and onsite, sized to your district

Up to 2,000
students

One onsite visit, 3 days

Mapping, build and training happen in a single visit, with the admin team first and then each campus.

2,000 to 5,000
students

RECOMMENDED FOR WARREN COUNTY

At least two onsite visits

Warren County School District has about 3,800 students across nine schools.

1. **Map and launch with admin**
   Mind-mapping your processes, training, and rollout to the admin team.
2. **Department go-lives**
   Training by department, such as PD, HR and paper-and-pen processes, plus retraining across all campuses.

Website on its own timeline: we can start the website before the first visit, or run it as a separate project.

1 · Learn & Identify
We map every workflow, process and source of information to build your blueprint.

2 · Build & Train
Together we build the blueprint into Cariina and train the people who'll run it.

3 · Go Live & Grow
Your teams own and customize Cariina, first at the admin level, then at every campus.

PRODUCT SUCCESS

A dedicated specialist, with no cap on hours

Your Product Success Specialist helps build something new, make a change or answer a question, whenever you need it.

EVERY SEMESTER

Focus areas, tracked and reviewed

We set your focus areas, track them through the semester, then review trends and insights from your data together.

See it with Warren County's data.

We'll walk through the website, a live test notification and the workflows your team uses most.

Book a walkthrough

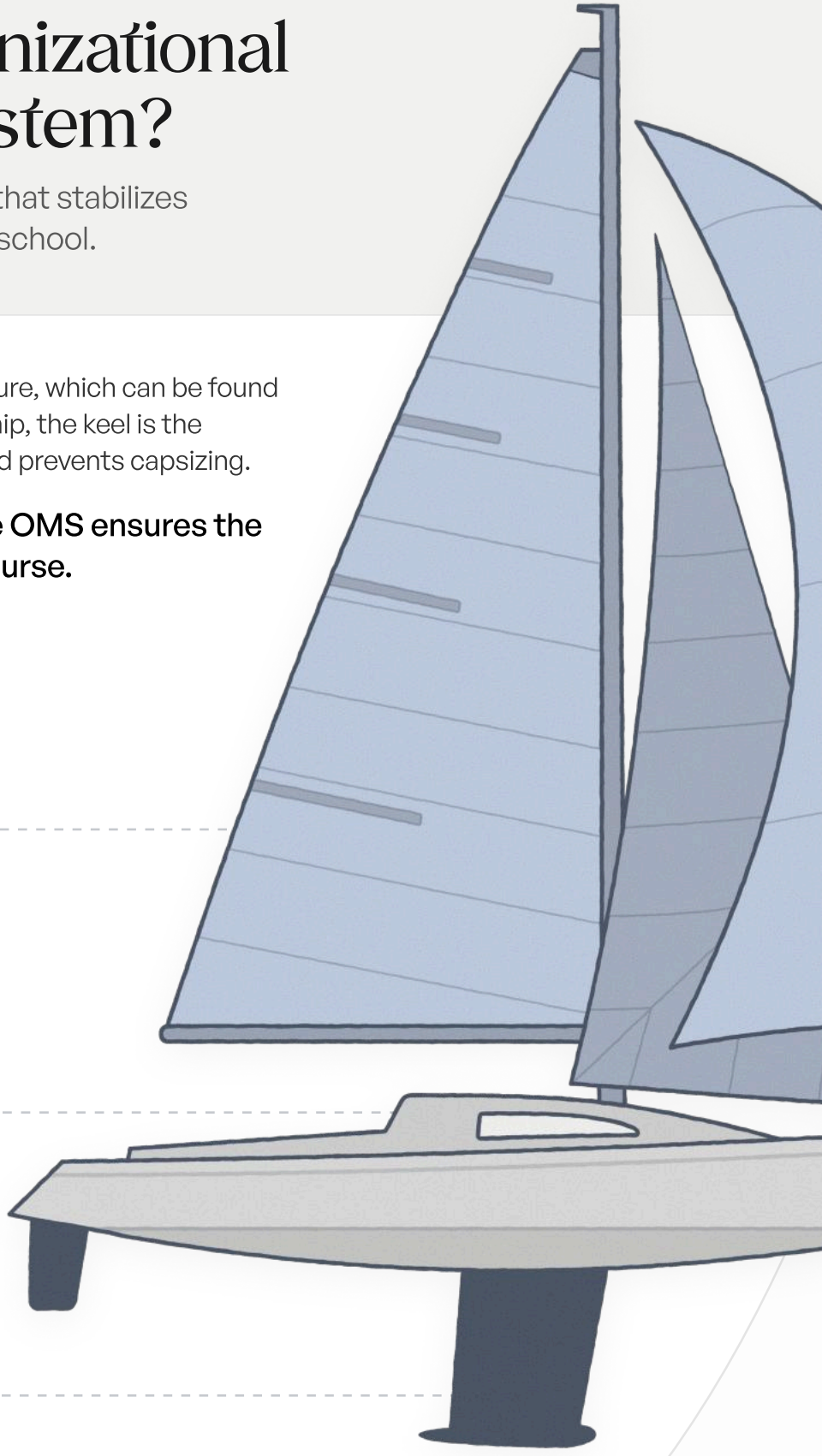
Cariina

What is an Organizational Management System?

An OMS is the structural foundation that stabilizes everything outside of instruction in a school.

In Latin, *carena* means a keel shaped structure, which can be found throughout nature and engineering. On a ship, the keel is the strong foundation that provides stability and prevents capsizing.

SIS and LMS power the mission. The OMS ensures the organization stays upright and on course.



The Sails (LMS)

The Instruction – How the move is powered.

Quiz Apps | Class Sites | Content

The Deck/Cargo (SIS)

The Students – Who and what is on board.

Registrar | Gradebooks | Paper

The Keel (Cariina OMS)

The Operations – The non-instructional backbone that stabilizes everything else.

Building | Business | Academic

Leadership Benefits

Absolute Stability

Replace a dozen shifting systems with one permanent organizational foundation.

True North Visibility

Real-time data across transportation, HR, and facilities so you always know your district's heading.

Structural Efficiency

Eliminate the 'drag' of manual workflows and redundant paperwork.

Confidence in Storms

Maintain compliance and operational continuity even during staff turnover or rapid growth.

Without a centralized OMS, districts try to balance their 'ship' with a hundred small weights (endpoint tools). Cariina provides a single, weighted foundation.

Stop Wrestling the Wind. Stabilize the Ship.

Most leaders focus on the sails and the deck — the curriculum and the classroom. But when non-instructional workflows are fragmented across a dozen "hidden" endpoint tools, it creates an invisible drag. You don't have a performance problem; you have a stability problem.

Cariina replaces the patchwork of "shadow systems" with a single, weighted foundation. By centralizing the non-instructional backbone of your district, you don't just "manage" you free your leadership team to focus entirely on the mission.

Eliminate the Hidden Friction

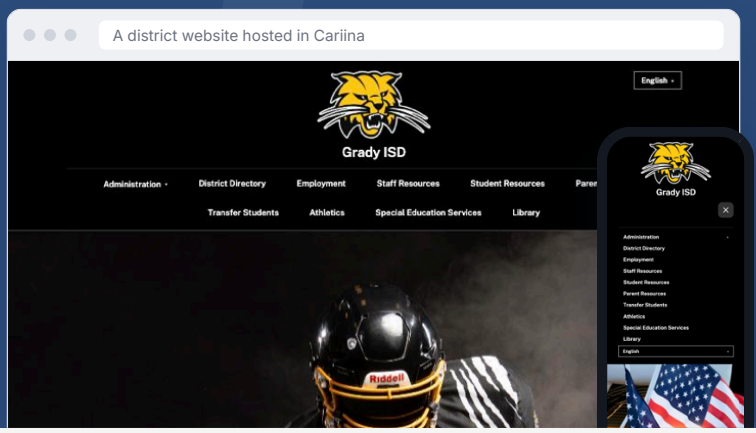
You already have an SIS and an LMS. Discover the missing Third Platform that brings stability to everything else.

Cariina

WEBSITE & COMMUNICATIONS

Your website, on the platform that runs your district.

Build, edit and host your district website in Cariina. Accessibility is checked before anything goes live, every change is on the record, and your site runs on the same live data as your forms, calendars and notifications.

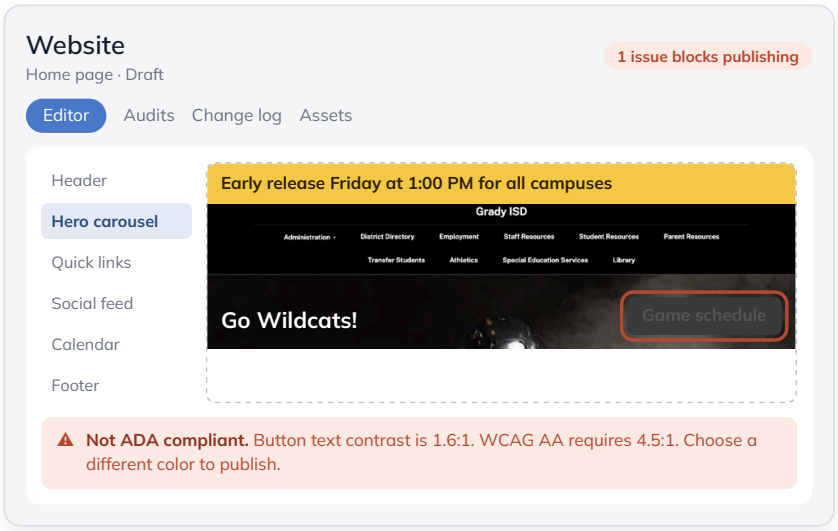


Cariina brings a district's workflows, forms, transportation, safety, communications and website into one platform, with one login for staff and one place for families.

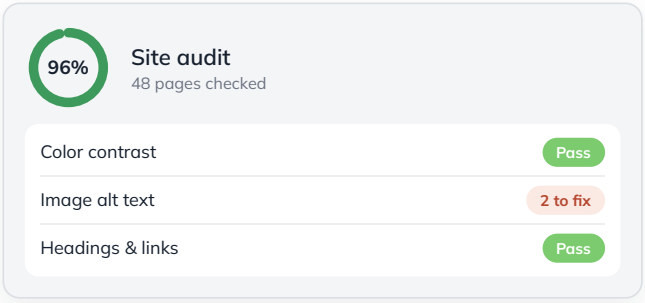
ADA TITLE II & SECTION 508

WCAG 2.1 AA

Accessible by default, before anything goes live



Cariina's website editor, shown with example data.



Blocked before it's published
Low-contrast colors and images without alt text can't go live.

Audits on demand
See which pages pass and what to fix, without a separate audit service.

FULL AUDIT TRAIL & EASY EDITING

NO IT TICKET NEEDED

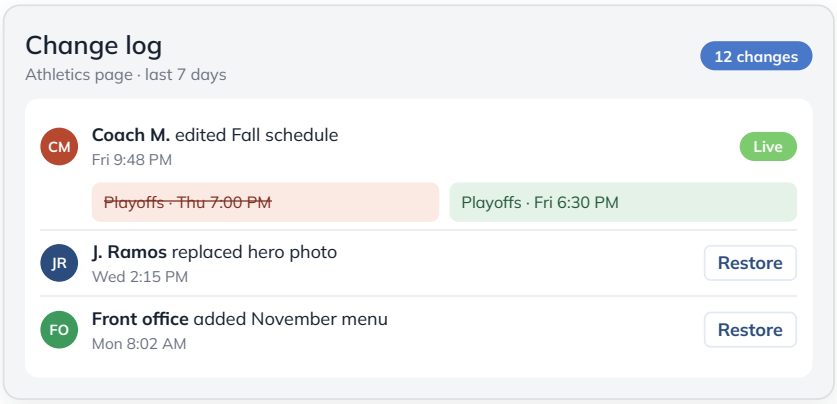
Anyone can update it, and nothing gets lost

Click to edit
Double-click any text, photo or button. Rearrange sections and preview on desktop, tablet and phone.

Change log
Every edit is recorded with who made it, when, and what changed.

Restore in one click
Roll any page back to a previous save. Drafts stay private until published.

Permissions by role
Principals, coaches and the front office edit only their own sections.



Change log with version restore, shown with example data.

FEATURE VERIFICATION · AVAILABLE IN CARIINA TODAY

- ✓ ADA checks that block non-compliant changes
- ✓ Change log and one-click version restore
- ✓ Posting to Facebook, Instagram and X
- ✓ On-demand accessibility audits
- ✓ Role-based editing permissions
- ✓ Full site migration, keeping your domain

A dedicated live-feed section for quick daily posts is on the roadmap. Bus location requires a cellular-connected phone or tablet on each bus. Confirm accessibility deadlines for your district with counsel.

LIVE, CONNECTED CONTENT

WEBSITE + COMMUNICATIONS

Post once, and it reaches everyone

New post — Send now or schedule

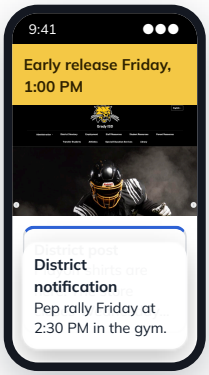
Playoff shirts are here! The store closes Wednesday morning. Pep rally Friday at 2:30 PM in the gym.



Website · Facebook · Instagram · X · All parents

Media resized for each platform — Publish

- **Homepage feed** — Shows with your latest posts
- **Facebook, Instagram, X** — From one screen
- **Families notified** — App, text, call or email
- **Alert banner** — Closures and weather



Also connected: a staff directory that updates from your SIS or HR records, calendars with two-way Google and Outlook sync, Cariina forms on any page, and one-tap Spanish plus 100+ languages.

CASE STUDY

LIVE SINCE OCTOBER 2026

Grady ISD left Apptegy and gained a whole platform

DISTRICT
Grady ISD

LOCATION
Lenorah, Texas

PROFILE
Small, rural West Texas district

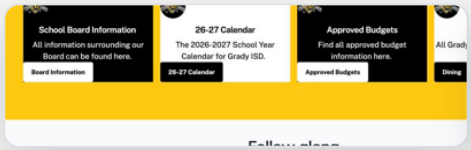
BEFORE
Apptegy website

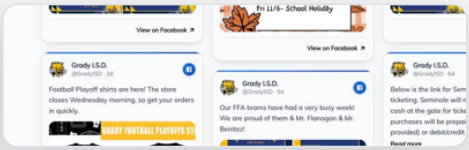
The challenge

Grady's Apptegy contract was ending in November. They wanted a better value without a gap in their website or paying two vendors at once.

The solution

Cariina rebuilt the site and handled the full migration, keeping the domain and the look families know. Social posts, the master calendar, menus and required postings now run from Cariina.





100%
of the migration handled by Cariina

~1 mo.
from build to a live site

1
platform for website, communications and operations, for less than their Apptegy website

SWITCHING TO CARIINA

MIGRATION INCLUDED

How the move works

1. **Share your current site** — We review your pages, documents and calendars with you.
2. **We rebuild it in Cariina** — Content, menus and postings move over, keeping the look families know.
3. **You review and adjust** — Edit anything yourself, run an accessibility audit and approve.
4. **Go live on your domain** — Timed to your current contract so you don't pay twice.

ONE-STOP SHOP

ONE LOGIN · ONE ROSTER

The website is one piece of Cariina

- **Workflows & forms** — Requests that route for approval with a full record.
- **Mass notifications** — Calls, texts, email and app alerts with delivery reports.
- **Transportation** — Bus check-on and check-off with parent alerts.
- **Safety & security** — Emergency plans, drills, walkthroughs and incidents.
- **Facilities & maintenance** — Work orders and facility-use requests on one calendar.
- **HR & onboarding** — New-hire paperwork and substitute management.
- **Inventory** — Chromebooks and equipment tracked to each person.
- **Mobile apps** — Submit and approve from a phone, for staff and families.

Two ways to start: Website & Communications on its own | The full Cariina platform

See your website rebuilt in Cariina.

We'll pull up your current site, walk through a Cariina rebuild and run an accessibility audit together.

Book a walkthrough

Cariina — Powering Organizational Excellence in Schools · cariina.com

PA Friends of Agriculture Foundation
P.O. Box 8736 • Camp Hill, PA 17001-8736 • 717.761.2740
Email: FriendsOfAg@pfb.com • www.pafbfriends.org

A Charitable Organization Supported by the Pennsylvania Farm Bureau

MOBILE AG ED SCIENCE LAB AGREEMENT

THIS AGREEMENT is made this 4th day of November, 2026, between Eisenhower Elementary School, a Pennsylvania school, with its principal business office at 3700 Route 957, Russell, PA ("School") and **PENNSYLVANIA FRIENDS OF AGRICULTURE FOUNDATION**, a Pennsylvania not-for-profit corporation, 214 Senate Ave., Suite 401, Camp Hill, PA 17001-8736 ("Foundation").

BACKGROUND

A. Foundation presents specialized classes about agriculture science for the benefit of elementary and middle school students throughout Pennsylvania based on a unique curriculum taught by certified teachers in a mobile agricultural education science laboratory ("Lab"). The presentations constitute the "Mobile Ag Ed Science Lab Program" (the "Program").

B. School wishes to engage Foundation to present the Program.

NOW, THEREFORE, the parties, with intent to be legally bound, in consideration of the mutual covenants and promises set forth herein, agree as follows:

1. Background. The background is incorporated herein.

2. The Program. School requests and Foundation agrees to present the Program during the following day(s):

April 13-15, 2027

3. Fees. The fee, to cover the program costs of hauling, staffing, and materials, is $600 per day. Your school is scheduled for three days for a total of $1,800. Your school qualified for a $600 sponsorship from the Pa Soybean Board and a $1,200 sponsorship from the Warren Forest Higher Education Council. These sponsorships cover the total cost of your visit.

4. Preparation/Scheduling. School will designate its representative to contact the Foundation's Area Coordinator to schedule, coordinate and prepare for the visit of the Program.

A. If the Foundation has not previously presented the Program to the School, School will, schedule and complete, at least one (1) month in advance of the visit, a mandatory, thirty minute Zoom orientation session for School teachers whose classes will attend the Program. The time and date for the orientation shall be arranged with Foundation's Area Coordinator.

B. At least two (2) weeks prior to the visit, School will: (1) share with the Mobile Ag Ed Science Lab Area Coordinator a final Lab Schedule for the visits; (2) provide directions to the School from major highways/interstates; (3) supply a "birds eye" map of the School location proposed for the Lab; and (4) identify, provide contact information for, and assure that a School representative will be present at the time of the delivery of the Lab, typically the weekend before the scheduled week of visit.

5. Required Facilities. For the placement of the Lab, School agrees to designate a level, paved area of at least 400 sq. ft. on its premises, not more than 75 feet from electrical connections, including a receptacle capable of delivering 220 volts / 50 amp with NEMA 14-50R. School agrees to reimburse Foundation for any damage or repair resulting from an improper electrical connection. If the specified electrical connection is not available, Foundation will provide the electricity for the Program by generator, and School agrees to provide mid-week refill of the generator fuel (approximately 10-15 gallons diesel fuel) consumed during the scheduled visit.

6. Security Camera. School will permit the Foundation to record the presentations of the Program for the sole purposes of security, safety, and supervision. Images captured will not be shared publicly.

7. Insurance. Upon request, Foundation will provide certificates of its insurance coverages, including employers, public liability and property damage and workers' compensation insurance.

8. Foundation Responsibilities. The Program will be presented entirely at Foundation's risk, and Foundation assumes responsibility for the content and nature of the presentations, subject only to School's right to suggest modifications or alterations to tailor it to its students' needs. Foundation will comply with applicable laws and regulations and will adhere to applicable School policies while on site.

9. School Responsibilities. Prior to visit, school will be responsible for providing person to meet lab upon delivery. During visit, school will be responsible for the supervision, control and conduct of its students attending the Program and will ensure that a teacher or other responsible agent of School is present at all times during the visit. Additionally, school will be responsible for providing both a means of communication with the school and access to the building for the Ag Lab Teacher.

10. Indemnification. Foundation agrees to indemnify and save School harmless from any claim, demand, cause of action, suit, damage, cost or expense, including reasonable attorney's fees, which arise directly or indirectly by reason of any accident, personal injury or property damage of any nature as a consequence of the services it renders, excepting, however, those arising from negligent acts or omissions of School, its agents, employees, officers and directors.

School agrees to indemnify and save Foundation harmless from any claim, demand, cause of action, suit, damage, cost or expense, including reasonable attorney's fees, which arise directly or indirectly by reason of any accident, personal injury or property damage claim as a consequence of negligent acts or omissions of School, its agents, employees, officers and directors.

11. Independent Contractor. The parties acknowledge that Foundation is an independent contractor, not an agent, servant, partner or joint venturer of the School. Foundation will be solely responsible for the compensation of its personnel involved in the Program.

12. Miscellaneous. This Agreement is governed by the laws of the Commonwealth of Pennsylvania. The proper jurisdiction and venue for any legal action shall be in the Court of Common Pleas of Cumberland County.

IN WITNESS WHEREOF, the parties have caused these presents to be duly executed on the day and year first above written.

_____ School
By:

Title:

_____
Board President

Pennsylvania Friends of Agriculture Foundation

_____
ATTEST: Taylor M. Trisket, Board Secretary

_____
By: Charlene M. Shupp Espenshade
Title: Executive Director

:396574v6

PA Friends of Agriculture Foundation
P.O. Box 8736 • Camp Hill, PA 17001-8736 • 717.761.2740
Email: FriendsOfAg@pfb.com • www.pafbfriends.org

A Charitable Organization Supported by the Pennsylvania Farm Bureau

MOBILE AG ED SCIENCE LAB AGREEMENT

THIS AGREEMENT is made this 4th day of November, 2026, between Sheffield Area Elementary School, a Pennsylvania school, with its principal business office at 6760 Route 6, Sheffield, PA ("School") and **PENNSYLVANIA FRIENDS OF AGRICULTURE FOUNDATION**, a Pennsylvania not-for-profit corporation, 214 Senate Ave., Suite 401, Camp Hill, PA 17001-8736 ("Foundation").

BACKGROUND

A. Foundation presents specialized classes about agriculture science for the benefit of elementary and middle school students throughout Pennsylvania based on a unique curriculum taught by certified teachers in a mobile agricultural education science laboratory ("Lab"). The presentations constitute the "Mobile Ag Ed Science Lab Program" (the "Program").

B. School wishes to engage Foundation to present the Program.

NOW, THEREFORE, the parties, with intent to be legally bound, in consideration of the mutual covenants and promises set forth herein, agree as follows:

1. Background. The background is incorporated herein.

2. The Program. School requests and Foundation agrees to present the Program during the following day(s):

April 13-15, 2027

3. Fees. The fee, to cover the program costs of hauling, staffing, and materials, is $600 per day. Your school is scheduled for three days for a total of $1,800. Your school qualified for a $600 sponsorship from the Pa Soybean Board and a $1,200 sponsorship from the Warren Forest Higher Education Council. These sponsorships cover the total cost of your visit.

4. Preparation/Scheduling. School will designate its representative to contact the Foundation's Area Coordinator to schedule, coordinate and prepare for the visit of the Program.

A. If the Foundation has not previously presented the Program to the School, School will, schedule and complete, at least one (1) month in advance of the visit, a mandatory, thirty minute Zoom orientation session for School teachers whose classes will attend the Program. The time and date for the orientation shall be arranged with Foundation's Area Coordinator.

B. At least two (2) weeks prior to the visit, School will: (1) share with the Mobile Ag Ed Science Lab Area Coordinator a final Lab Schedule for the visits; (2) provide directions to the School from major highways/interstates; (3) supply a "birds eye" map of the School location proposed for the Lab; and (4) identify, provide contact information for, and assure that a School representative will be present at the time of the delivery of the Lab, typically the weekend before the scheduled week of visit.

5. Required Facilities. For the placement of the Lab, School agrees to designate a level, paved area of at least 400 sq. ft. on its premises, not more than 75 feet from electrical connections, including a receptacle capable of delivering 220 volts / 50 amp with NEMA 14-50R. School agrees to reimburse Foundation for any damage or repair resulting from an improper electrical connection. If the specified electrical connection is not available, Foundation will provide the electricity for the Program by generator, and School agrees to provide mid-week refill of the generator fuel (approximately 10-15 gallons diesel fuel) consumed during the scheduled visit.

6. Security Camera. School will permit the Foundation to record the presentations of the Program for the sole purposes of security, safety, and supervision. Images captured will not be shared publicly.

7. Insurance. Upon request, Foundation will provide certificates of its insurance coverages, including employers, public liability and property damage and workers' compensation insurance.

8. Foundation Responsibilities. The Program will be presented entirely at Foundation's risk, and Foundation assumes responsibility for the content and nature of the presentations, subject only to School's right to suggest modifications or alterations to tailor it to its students' needs. Foundation will comply with applicable laws and regulations and will adhere to applicable School policies while on site.

9. School Responsibilities. Prior to visit, school will be responsible for providing person to meet lab upon delivery. During visit, school will be responsible for the supervision, control and conduct of its students attending the Program and will ensure that a teacher or other responsible agent of School is present at all times during the visit. Additionally, school will be responsible for providing both a means of communication with the school and access to the building for the Ag Lab Teacher.

10. Indemnification. Foundation agrees to indemnify and save School harmless from any claim, demand, cause of action, suit, damage, cost or expense, including reasonable attorney's fees, which arise directly or indirectly by reason of any accident, personal injury or property damage of any nature as a consequence of the services it renders, excepting, however, those arising from negligent acts or omissions of School, its agents, employees, officers and directors.

School agrees to indemnify and save Foundation harmless from any claim, demand, cause of action, suit, damage, cost or expense, including reasonable attorney's fees, which arise directly or indirectly by reason of any accident, personal injury or property damage claim as a consequence of negligent acts or omissions of School, its agents, employees, officers and directors.

11. Independent Contractor. The parties acknowledge that Foundation is an independent contractor, not an agent, servant, partner or joint venturer of the School. Foundation will be solely responsible for the compensation of its personnel involved in the Program.

12. Miscellaneous. This Agreement is governed by the laws of the Commonwealth of Pennsylvania. The proper jurisdiction and venue for any legal action shall be in the Court of Common Pleas of Cumberland County.

IN WITNESS WHEREOF, the parties have caused these presents to be duly executed on the day and year first above written.

_____ School
By:

_____
Board President

Title:

_____
ATTEST: Taylor M. Trisket, Board Secretary

Pennsylvania Friends of Agriculture Foundation



_____
By: Charlene M. Shupp Espenshade
Title: Executive Director

:396574v6

PA Friends of Agriculture Foundation
P.O. Box 8736 • Camp Hill, PA 17001-8736 • 717.761.2740
Email: FriendsOfAg@pfb.com • www.pafbfriends.org

A Charitable Organization Supported by the Pennsylvania Farm Bureau

MOBILE AG ED SCIENCE LAB AGREEMENT

THIS AGREEMENT is made this 11th day of June, 2026, between Warren Area Elementary School, a Pennsylvania school, with its principal business office at 343 E 5th Ave, Warren, PA ("School") and **PENNSYLVANIA FRIENDS OF AGRICULTURE FOUNDATION**, a Pennsylvania not-for-profit corporation, 214 Senate Ave., Suite 401, Camp Hill, PA 17001-8736 ("Foundation").

BACKGROUND

A. Foundation presents specialized classes about agriculture science for the benefit of elementary and middle school students throughout Pennsylvania based on a unique curriculum taught by certified teachers in a mobile agricultural education science laboratory ("Lab"). The presentations constitute the "Mobile Ag Ed Science Lab Program" (the "Program").

B. School wishes to engage Foundation to present the Program.

NOW, THEREFORE, the parties, with intent to be legally bound, in consideration of the mutual covenants and promises set forth herein, agree as follows:

1. Background. The background is incorporated herein.

2. The Program. School requests and Foundation agrees to present the Program during the following day(s):

May 17-21, 2027

3. Fees. The fee, to cover the program costs of hauling, staffing, and materials, is $600 per day. Your school is scheduled for five days for a total of $3,000. Your school qualified for a $600 sponsorship from the Pa Soybean Board and a $ $2,400 sponsorship from Warren County Farm Bureau. These sponsorships cover the total cost of your visit.

4. Preparation/Scheduling. School will designate its representative to contact the Foundation's Area Coordinator to schedule, coordinate and prepare for the visit of the Program.

A. If the Foundation has not previously presented the Program to the School, School will, schedule and complete, at least one (1) month in advance of the visit, a mandatory, one-hour training session for School teachers whose classes will attend the Program. The time and date for the training shall be arranged with Foundation's Area Coordinator.

B. At least two (2) weeks prior to the visit, School will: (1) share with the Mobile Ag Ed Science Lab Area Coordinator a final Lab Schedule for the visits; (2) provide directions to the School from major highways/interstates; (3) supply a "birds eye" map of the School location proposed for the Lab; and (4) identify, provide contact information for, and assure that a School representative will be present at the time of the delivery of the Lab, typically the weekend before the scheduled week of visit.

5. Required Facilities. For the placement of the Lab, School agrees to designate a level, paved area of at least 400 sq. ft. on its premises, not more than 75 feet from electrical connections, including a receptacle capable of delivering 220 volts / 50 amp with NEMA 14-50R. School agrees to reimburse Foundation for any damage or repair resulting from an improper electrical connection. If the specified electrical connection is not available, Foundation will provide the electricity for the Program by generator, and School agrees to provide mid-week refill of the generator fuel (approximately 10-15 gallons diesel fuel) consumed during the scheduled visit.

6. Security Camera. School will permit the Foundation to record the presentations of the Program for the sole purposes of security, safety, and supervision. Images captured will not be shared publicly.

7. Insurance. Upon request, Foundation will provide certificates of its insurance coverages, including employers, public liability and property damage and workers' compensation insurance.

8. Foundation Responsibilities. The Program will be presented entirely at Foundation's risk, and Foundation assumes responsibility for the content and nature of the presentations, subject only to School's right to suggest modifications or alterations to tailor it to its students' needs. Foundation will comply with applicable laws and regulations and will adhere to applicable School policies while on site.

9. School Responsibilities. Prior to visit, school will be responsible for providing person to meet lab upon delivery. During visit, school will be responsible for the supervision, control and conduct of its students attending the Program and will ensure that a teacher or other responsible agent of School is present at all times during the visit. Additionally, school will be responsible for providing both a means of communication with the school and access to the building for the Ag Lab Teacher.

10. Indemnification. Foundation agrees to indemnify and save School harmless from any claim, demand, cause of action, suit, damage, cost or expense, including reasonable attorney's fees, which arise directly or indirectly by reason of any accident, personal injury or property damage of any nature as a consequence of the services it renders, excepting, however, those arising from negligent acts or omissions of School, its agents, employees, officers and directors.

School agrees to indemnify and save Foundation harmless from any claim, demand, cause of action, suit, damage, cost or expense, including reasonable attorney's fees, which arise directly or indirectly by reason of any accident, personal injury or property damage claim as a consequence of negligent acts or omissions of School, its agents, employees, officers and directors.

11. Independent Contractor. The parties acknowledge that Foundation is an independent contractor, not an agent, servant, partner or joint venturer of the School. Foundation will be solely responsible for the compensation of its personnel involved in the Program.

12. Miscellaneous. This Agreement is governed by the laws of the Commonwealth of Pennsylvania. The proper jurisdiction and venue for any legal action shall be in the Court of Common Pleas of Cumberland County.

IN WITNESS WHEREOF, the parties have caused these presents to be duly executed on the day and year first above written.

_____ School

By:

_____
Board President

Title:

Pennsylvania Friends of Agriculture Foundation

_____
ATTEST: Taylor M. Trisket, Board Secretary

_____
By: Charlene M. Shupp Espenshade
Title: Executive Director

:396574v6

PA Friends of Agriculture Foundation
P.O. Box 8736 • Camp Hill, PA 17001-8736 • 717.761.2740
Email: FriendsOfAg@pfb.com • www.pafbfriends.org

A Charitable Organization Supported by the Pennsylvania Farm Bureau

MOBILE AG ED SCIENCE LAB AGREEMENT

THIS AGREEMENT is made this 4th day of November, 2026, between Youngsville Elementary Middle School, a Pennsylvania school, with its principal business office at 232 Second St, Youngsville, PA ("School") and **PENNSYLVANIA FRIENDS OF AGRICULTURE FOUNDATION**, a Pennsylvania not-for-profit corporation, 214 Senate Ave., Suite 401, Camp Hill, PA 17001-8736 ("Foundation").

BACKGROUND

A. Foundation presents specialized classes about agriculture science for the benefit of elementary and middle school students throughout Pennsylvania based on a unique curriculum taught by certified teachers in a mobile agricultural education science laboratory ("Lab"). The presentations constitute the "Mobile Ag Ed Science Lab Program" (the "Program").

B. School wishes to engage Foundation to present the Program.

NOW, THEREFORE, the parties, with intent to be legally bound, in consideration of the mutual covenants and promises set forth herein, agree as follows:

1. Background. The background is incorporated herein.

2. The Program. School requests and Foundation agrees to present the Program during the following day(s):

May 24-27, 2027

3. Fees. The fee, to cover the program costs of hauling, staffing, and materials, is $600 per day. Your school is scheduled for four days for a total of $2,400. Your school qualified for a $600 sponsorship from the Pa Soybean Board and a $1,800 sponsorship from the Warren Forest Higher Education Council. These sponsorships cover the total cost of your visit.

4. Preparation/Scheduling. School will designate its representative to contact the Foundation's Area Coordinator to schedule, coordinate and prepare for the visit of the Program.

A. If the Foundation has not previously presented the Program to the School, School will, schedule and complete, at least one (1) month in advance of the visit, a mandatory, thirty minute Zoom orientation session for School teachers whose classes will attend the Program. The time and date for the orientation shall be arranged with Foundation's Area Coordinator.

B. At least two (2) weeks prior to the visit, School will: (1) share with the Mobile Ag Ed Science Lab Area Coordinator a final Lab Schedule for the visits; (2) provide directions to the School from major highways/interstates; (3) supply a "birds eye" map of the School location proposed for the Lab; and (4) identify, provide contact information for, and assure that a School representative will be present at the time of the delivery of the Lab, typically the weekend before the scheduled week of visit.

5. Required Facilities. For the placement of the Lab, School agrees to designate a level, paved area of at least 400 sq. ft. on its premises, not more than 75 feet from electrical connections, including a receptacle capable of delivering 220 volts / 50 amp with NEMA 14-50R. School agrees to reimburse Foundation for any damage or repair resulting from an improper electrical connection. If the specified electrical connection is not available, Foundation will provide the electricity for the Program by generator, and School agrees to provide mid-week refill of the generator fuel (approximately 10-15 gallons diesel fuel) consumed during the scheduled visit.

6. Security Camera. School will permit the Foundation to record the presentations of the Program for the sole purposes of security, safety, and supervision. Images captured will not be shared publicly.

7. Insurance. Upon request, Foundation will provide certificates of its insurance coverages, including employers, public liability and property damage and workers' compensation insurance.

8. Foundation Responsibilities. The Program will be presented entirely at Foundation's risk, and Foundation assumes responsibility for the content and nature of the presentations, subject only to School's right to suggest modifications or alterations to tailor it to its students' needs. Foundation will comply with applicable laws and regulations and will adhere to applicable School policies while on site.

9. School Responsibilities. Prior to visit, school will be responsible for providing person to meet lab upon delivery. During visit, school will be responsible for the supervision, control and conduct of its students attending the Program and will ensure that a teacher or other responsible agent of School is present at all times during the visit. Additionally, school will be responsible for providing both a means of communication with the school and access to the building for the Ag Lab Teacher.

10. Indemnification. Foundation agrees to indemnify and save School harmless from any claim, demand, cause of action, suit, damage, cost or expense, including reasonable attorney's fees, which arise directly or indirectly by reason of any accident, personal injury or property damage of any nature as a consequence of the services it renders, excepting, however, those arising from negligent acts or omissions of School, its agents, employees, officers and directors.

School agrees to indemnify and save Foundation harmless from any claim, demand, cause of action, suit, damage, cost or expense, including reasonable attorney's fees, which arise directly or indirectly by reason of any accident, personal injury or property damage claim as a consequence of negligent acts or omissions of School, its agents, employees, officers and directors.

11. Independent Contractor. The parties acknowledge that Foundation is an independent contractor, not an agent, servant, partner or joint venturer of the School. Foundation will be solely responsible for the compensation of its personnel involved in the Program.

12. Miscellaneous. This Agreement is governed by the laws of the Commonwealth of Pennsylvania. The proper jurisdiction and venue for any legal action shall be in the Court of Common Pleas of Cumberland County.

IN WITNESS WHEREOF, the parties have caused these presents to be duly executed on the day and year first above written.

_____ School
By:

_____
Board President

Title:

_____
ATTEST: Taylor M. Trisket, Board Secretary

Pennsylvania Friends of Agriculture Foundation

_____
By: Charlene M. Shupp Espenshade
Title: Executive Director

:396574v6

2026-27 ASE Larry Marone Grant Application Grant Summary

Grant Overview: In recognition of a dedicated art educator who works within the interdisciplinary field of Art & Special Education. The grant is a $500 cash award provided by the membership of the Art In Special Education (ASE), an interest group under National Art Education Association. Grant applicants/recipients must be current members of both NAEA and ASE. Funding is intended to make art more accessible in the classroom.

The application requests funds to purchase 3D printer filament in support of art projects.

Amount of Award: $500.

Due Date/Notification of Award: November 15, 2026. Notification by December 31, 2026.

Alternatives if not Awarded: Submitted teacher projects will not occur without this, or other, external funding.

WCSD Resources Required: None.

Administrative Recommendation: That the Board of School Directors instruct the administration to assist interested and qualified staff with the completion and submission of a ASE Larry Marone grant, in support of allowable projects, for the 2026-27 school year.

2026-27 ASE Larry Marone Grant Application Grant Summary

Grant Overview: In recognition of a dedicated art educator who works within the interdisciplinary field of Art & Special Education. The grant is a $500 cash award provided by the membership of the Art In Special Education (ASE), an interest group under National Art Education Association. Grant applicants/recipients must be current members of both NAEA and ASE. Funding is intended to make art more accessible in the classroom.

The application requests funds to purchase 3D printer filament in support of art projects.

Amount of Award: $500.

Due Date/Notification of Award: November 15, 2026. Notification by December 31, 2026.

Alternatives if not Awarded: Submitted teacher projects will not occur without this, or other, external funding.

WCSD Resources Required: None.

Administrative Recommendation: That the Board of School Directors instruct the administration to assist interested and qualified staff with the completion and submission of a ASE Larry Marone grant, in support of allowable projects, for the 2026-27 school year.

Wacom Lab Grant 2026-27

Grant Overview: The Wacom Lab Grant is being offered to help schools create dynamic, digitally creative learning environments. It's designed for classrooms where creativity and career exploration go hand in hand, from visual arts and animation to CTE, media production, and more.

The winning classrooms will receive a full lab of Wacom Cintiq 16 pen displays, plus educator support and resources to help integrate the technology into instruction.

The YEMS art instructor is applying to support various art course.

Amount of Award: N/A

Due Date/Notification of Award: Due November 27, 2026. Notification by January 31, 2027.

Alternatives if not Awarded: None.

WCSD Resources Required: None.

Administrative Recommendation: That the Board of School Directors instructs the administration to assist interested WCSD instructors with applying for the Wacom Lab Grant to support efforts to provide digital tools to inspire and engage students.

Wacom Lab Grant 2026-27

Grant Overview: The Wacom Lab Grant is being offered to help schools create dynamic, digitally creative learning environments. It's designed for classrooms where creativity and career exploration go hand in hand, from visual arts and animation to CTE, media production, and more.

The winning classrooms will receive a full lab of Wacom Cintiq 16 pen displays, plus educator support and resources to help integrate the technology into instruction.

The YEMS art instructor is applying to support various art course.

Amount of Award: N/A

Due Date/Notification of Award: Due November 27, 2026. Notification by January 31, 2027.

Alternatives if not Awarded: None.

WCSD Resources Required: None.

Administrative Recommendation: That the Board of School Directors instructs the administration to assist interested WCSD instructors with applying for the Wacom Lab Grant to support efforts to provide digital tools to inspire and engage students.

2026-27 PA Association of School Retirees (PASR) Grant Summary

Grant Overview: The Warren/Forest Chapter of the Pennsylvania Chapter of the Pennsylvania Association of School Retirees (PASR) is pleased to offer grant funding to assist school employees in purchasing materials, supplies or learning opportunities for students. There will be six (6) grants of $150.00 each will be available to the Warren County School District and Forest County School District employees this year. This grant opportunity is available to all WCSD employees.

Amount of Award: $150.00 per award; up to six (6) awards.

Due Date/Notification of Award: October 23, 2026. Notification by December 31, 2026.

Alternatives if not Awarded: Submitted teacher projects will not occur without this, or other, external funding.

WCSD Resources Required: None.

Administrative Recommendation: That the Board of School Directors instruct the administration to assist interested WCSD staff with the completion and submission of a PASR grant, in support of allowable projects, for the 2026-27 school year.

2026-27 PA Association of School Retirees (PASR) Grant Summary

Grant Overview: The Warren/Forest Chapter of the Pennsylvania Chapter of the Pennsylvania Association of School Retirees (PASR) is pleased to offer grant funding to assist school employees in purchasing materials, supplies or learning opportunities for students. There will be six (6) grants of $150.00 each will be available to the Warren County School District and Forest County School District employees this year. This grant opportunity is available to all WCSD employees.

Amount of Award: $150.00 per award; up to six (6) awards.

Due Date/Notification of Award: October 23, 2026. Notification by December 31, 2026.

Alternatives if not Awarded: Submitted teacher projects will not occur without this, or other, external funding.

WCSD Resources Required: None.

Administrative Recommendation: That the Board of School Directors instruct the administration to assist interested WCSD staff with the completion and submission of a PASR grant, in support of allowable projects, for the 2026-27 school year.

WCSD

Positive Happenings

Learning in Action

October

BWMS:

Some of our Student Council members volunteered their time to help clean up litter as part of the Adopt-A-Highway program! We are proud of their efforts to keep our community clean and beautiful. Thank you for making a difference!





The tradition continues! The Gold B homeroom was up bright and early to “chalk” the sidewalk out in front of the school with an important message during Red Ribbon Week! Make a Difference. Be a Hero. Live Drug Free!







Congratulations to our outstanding October Students of the Month for displaying F.I.R.E.!
F – Fierceness I – Integrity R – Responsibility E – Excellence
We are proud of our students for shining bright and being great examples of F.I.R.E.

EES:

Eisenhower Elementary continues to demonstrate a strong commitment to student achievement, community involvement, and fostering a positive school environment.

EES is coordinating Thanksgiving dinner packages for 20 Eisenhower families. Thanks to the generous donations of food and monetary contributions from families, staff, and community members, twenty families will be able to enjoy a Thanksgiving meal. We are grateful for the generosity and support of our school community.

Our annual Eisenhower Angel Tree Program is officially underway. Families are already submitting requests to participate, and we are excited to continue this tradition of supporting members of our school community during the holiday season.

Our Accelerated Reader program is off to an outstanding start! Students have collectively read more than seven million words at this early point in the school year. This is an impressive accomplishment and reflects the enthusiasm our students are demonstrating toward reading.

We continue to hold monthly staff luncheons, providing opportunities for staff members to connect and build relationships outside of their daily responsibilities. This month's soup-luncheon featured more than eight crockpots of homemade soup, along with salads, breads, and desserts. These gatherings contribute to a positive and supportive school culture.

We have been fortunate to welcome educators from Audubon into our building to provide engaging, hands-on learning experiences for our students. Lessons have covered a variety of topics, including wetlands, life cycles, beavers, animal adaptations, and clothing. These educational opportunities provide meaningful connections to classroom instruction and help bring learning to life for our students.

Eisenhower Elementary is proud of the continued accomplishments of our students, the dedication of our staff, and the generosity of our families and community partners. Together, these efforts help make EES a wonderful place to learn and grow.

EMHS:

Eisenhower Students Shine at COG Student Government Day





Eisenhower Middle High School Student Council members participated in their third COG Student Government Day, joining more than seventy students from neighboring districts. Students collaborated on solutions to community challenges and heard from local leaders, including Senator Scott Hutchinson and Representative Kathy Rapp. Eisenhower students demonstrated outstanding leadership, with four of the six group presenters representing EMHS! Congratulations to Ben, Carson, Caitlyn, and Lilly for stepping out of their comfort zones and representing Eisenhower so well!

Congratulations to the Eisenhower Girls Soccer Team on an outstanding season and a trip to the District 10 playoffs! The Lady Knights earned an impressive first-round victory over Mercyhurst Prep before falling to eventual District 10 champion Seneca.

Led by first-year head coach Ashley Elms and a talented group of underclassmen, the team demonstrated tremendous growth and determination throughout the season. With a strong foundation of young players, the future looks bright for Eisenhower Girls Soccer!

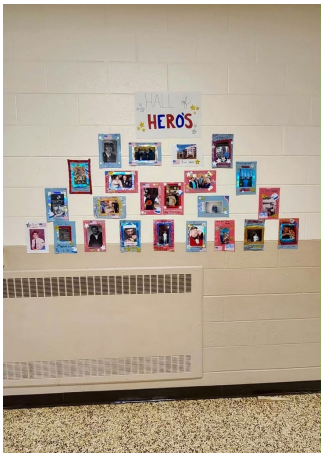






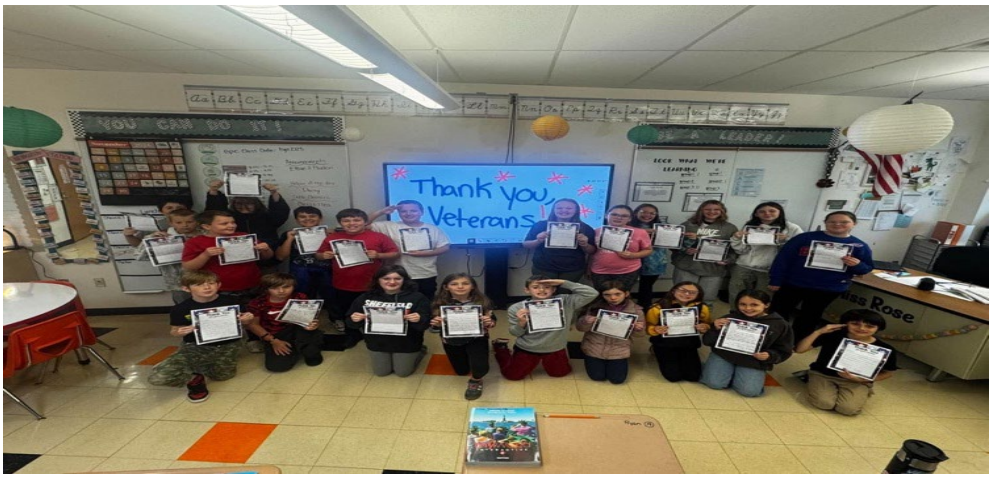
SAEMS:







Mr. Yohe's classroom took some time to learn about the history of Veterans Day—exploring how it transitioned from Armistice Day to honoring all who have served. The students also worked on writing heartfelt letters to give to veterans in their families or to local heroes in our community. We are so proud of their hard work and thoughtfulness!



In honor of Veterans Day, Miss Rose's class took time to write heartfelt letters to veterans to express their gratitude and appreciation for their service and sacrifices. We are so thankful for the brave men and women who have served our country. Thank you, veterans, for your courage, dedication, and service!

VIRTUAL:

As we complete the first marking period, WCSD Virtual Academy Services continues to focus on student success, engagement, and providing the support necessary for students to be successful in a virtual learning environment. Our staff have been working to finalize marking period grades and provide our partner districts with the information they need to monitor student progress. With students participating in full-time, part-time, blended, and enrichment programming, having accurate and timely information is essential to ensuring students remain on track academically.

Another important focus this year has been strengthening our student wellness and attendance monitoring procedures. Through weekly student check-ins, increased communication with families, and improved tracking systems, we are working to ensure students remain connected and engaged in their virtual education. These efforts allow our staff to identify concerns earlier and work collaboratively with families and school districts to provide additional support when needed.

We also continue to see interest in Virtual Academy Services from school districts across Pennsylvania. Our recent outreach and participation in statewide educational conferences have provided opportunities to share the success of our program and connect with district leaders interested in expanding their own virtual learning options. These conversations highlight the value of the program WCSD has developed and the opportunities it provides not only for our own students but also for students across the Commonwealth.

WAEC:

Congratulations to Vanessa Milliren, WAEC Life Skills Support Teacher, on receiving a “Teacher of the Year” Award through the Corry Federal Credit Union. The award was presented to Vanessa at WAEC on Thursday, October 22, 2026. This recognition celebrates her dedication, compassion, and commitment to supporting Life Skills Support students.

The PTO-Sponsored October Book Fair allowed students to explore a wide selection of books and demonstrated a strong interest in reading. The fair resulted in approx. $13,000.00 in sales. These funds will help provide additional free books and resources for our students throughout the year!

Mrs. Downey's 2nd, 3rd, and 4th grade Math enrichment students recently took a test to qualify to be on the District Noetic Math Competition Team. We are pleased to announce that all students qualified! They will compete in the National Noetic Math Contest later this month! Congratulations!

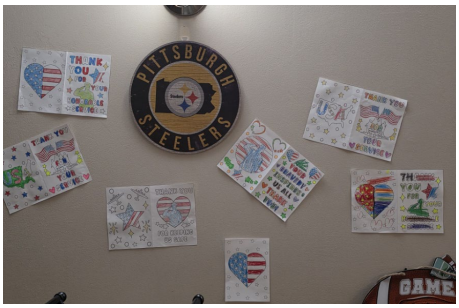
Friday, November 13th, our third graders had a very special visitor: Sara Aiello, the talented local artist who painted the beautiful new mural by the roundabout in downtown Warren! Sara spoke with the entire third grade about the history of Warren and the earliest people who lived here, connecting perfectly with their studies of America's first people in social studies. What a gift to have local artists share their talents and our community's story with our students. Ask your third grader what they learned about Warren's history this week!







Ms. Slattery organized, collaborated, and carried out a Veteran's Day community service activity with her class. In recognition of Veteran's Day, students colored "thank you" cards for local Veterans. Cards were contributed from three different classes, extending the activity beyond her own classroom. Ms. Slattery personally delivered the completed cards to the Warren American Legion, where they were displayed for the Veteran's Day luncheon held on Veteran's Day. This effort provided students with a meaningful opportunity to express gratitude to local Veterans while fostering a connection between the school and the community.







WAHS

Warren's Student Council participated in Student Government Day. The students were able to connect with local leaders and learn how the local government works. The students were excited that they had an opportunity to discuss issues affecting the region and their community.





Ms. Zawacki took a group of lady dragons to Penn State Behrend to participate in the "Women in Engineering" program. The students were introduced to careers in engineering and the STEM field. Students participated in a hands-on learning activity building a catapult.

The "Dragon" and members of the Dragon football team participated in the WAEC PBIS Assembly. It was a great way to strength the collaboration between the schools. Students really enjoyed their experience and giving back to future Dragons.



WCCC:



Snell Landscaping Services LLC recently donated $500 and some great equipment to the Power Equipment program.



October 23-24, Protective Services went on a field trip to the Ohio State Reformatory to learn the history, look at the living conditions, and understand the "modern" features of the facility for the time. Eighteen students attended.

On the return home, there was a stop in Cleveland to visit the Western Reserve Fire Museum. This museum is rich in the history of the Cleveland Fire Department and was the location for the city's dispatch and alarm box system. Here the students were able to see working fire department call boxes (the red pull stations that where on street corners), see the evolution of the city's fire apparatus, and participated in 2 fire safety training events involving escaping a bedroom and kitchen fire suppression.

On November 17, 2026, Protective Services students conducted an after-school activity with Hospice of Warren County addressing Fire & Safety and fire extinguisher practical. The goal is to make this an annual event.





YEMS:

YEMS held a Pumpkin Decorating/Carving Contest for Grades K-8. Our students/families came up with some very creative pumpkins this year. The winners were:







Marion Winslow, classroom aide at YEMS, is pictured having a dance party in the cafeteria with our late bus students on Fridays as a positive behavior incentive. She is having as much fun as our students!





Our kindergarten students took a walking field trip to the Youngsville Fire Department for October's Fire Safety Month. The student enjoyed a tour of the fire station and enjoyed seeing inside the fire truck.





Mr. Greg Barnett's Creating Technology students just finished their Creo projects and are pictured showing off their hard work on their cars! The students were very proud of their work and Mr. Barnett was too!

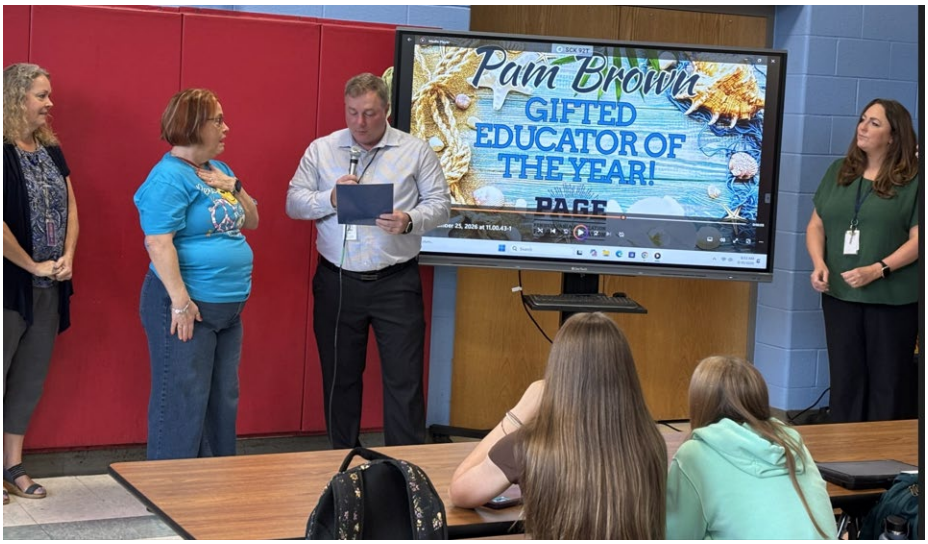
GIFTED:

Pamela Brown was awarded the 2026 Outstanding Gifted Educator Award on Monday, October 26, 2026, at the Pennsylvania Association of Gifted Education Conference in Harrisburg, PA. Pam is retiring on November 17, 2026; this award is well deserved! Pam will be recognized at the November 9th board meeting! Our Gifted Support team is so proud of her and will miss her dearly! Pictured below are highlights from her esteemed recognition!

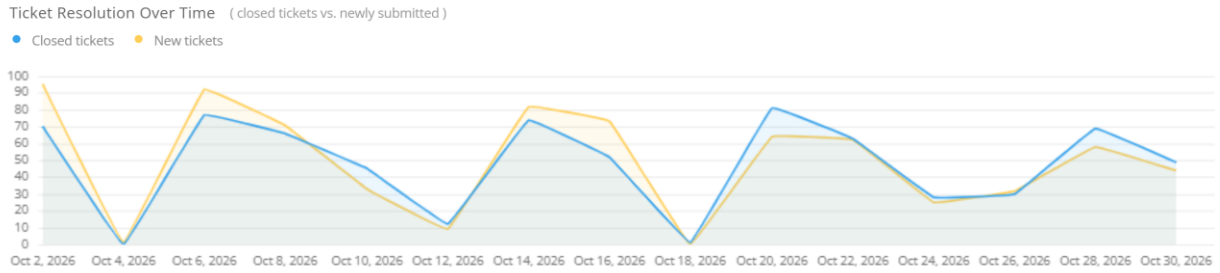




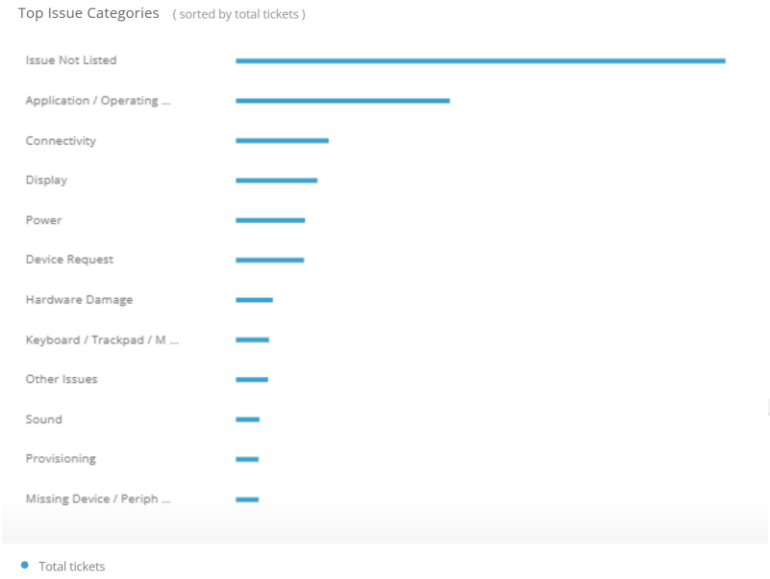
On September 30, during the Gifted Enrichment Day, Superintendent Mr. Gary Weber surprised Pam Brown with the announcement that she had been selected for this award and would be attending the PAGE Conference on October 26! Also pictured with Pam are Rebecca Downey, gifted support teacher, and Misti Weber, VA principal and former gifted support administrator. Adding to the surprise, Pam's family was also in attendance to celebrate this special recognition!



October 2026 Technology Ticketing Report



Beaty-Warren Middle School Total Tickets: 182	Central Office Total Tickets: 17	Eisenhower Elementary School Total Tickets: 30	Eisenhower Middle High School Total Tickets: 127	Sheffield Area Elementary Middle School Total Tickets: 50
Virtual Academy Total Tickets: 1	Warren Area Elementary Center Total Tickets: 61	Warren Area High School Total Tickets: 165	Warren County Career Center Total Tickets: 27	Youngsville Elementary Middle School Total Tickets: 82



720

Tickets now closed
out of 742 submitted

22

Tickets still open
6 waiting on requestor

WARREN COUNTY SCHOOL DISTRICT
6820 MARKET STREET
RUSSELL, PA 16345

STANDARD FORM OF AGREEMENT
FOR PROFESSIONAL DESIGN SERVICES

No. AE#2703

AGREEMENT made as of this _____ **day of _____, 2026** , at Warren County, by and between Warren County School District (hereinafter called the "School District") AND

H.F. Lenz Company
322 State St. Conneaut, OH 44030

a corporation, Federal Identification No. **# 25-1007465** (hereinafter called the "Professional" or "Architect" or "Architect/Engineer").

The Professional shall act as the designer and project administrator for the professional services prescribed in this Agreement for the duration specified for a project for the **Warren Campus Parking Lot Lights Upgrade** (hereinafter called the "PROJECT"), designated as Project No. **2703,** and as more particularly described in the "SCOPE" attached hereto as Rider A, which is made a part hereof.

The School District and the Professional in consideration of their mutual covenants herein agree in respect of the performance of professional architectural and engineering services by the Professional and the payment for those services by the School District as set forth below and in Riders A, B, C, D, E, and F.

WITNESSETH THAT:
The parties hereto, intending to be legally bound hereby, do agree as follows:

1. Retainer of Professional. The School District hereby retains the Professional to provide all necessary design services and to administer and review the Construction Phase for the Project.

2. Time Schedule. The time schedule established for the completion (including approval) of the several phases is:

Project Design Schedule:	**START DATE**	**FINISH DATE**
Schematic Design	12/7/2026	1/6/2027
Preliminary Design	1/7/2027	2/4/2027
Pre-Final Design	2/5/2027	2/15/2027
Final Design	2/16/2027	
Advertise	2/23/2027	3/9/2027
Bid Date	3/16/2027	
Construction Period	6/7/2027	8/18/2027

3. Adherence to Time Schedule. The Professional shall strictly adhere to submission schedules set forth in Paragraph 2. Should the Professional become aware that he will be unable

to meet any of the dates set forth in Paragraph 2; the Professional shall immediately notify the School District in writing. The Professional shall include in the notice the reason(s) for the Professional's inability to meet the date(s) and a request that the School District amend the time schedule. The School District shall review the Professional's notice and determine whether or not to amend the time schedule.

If the School District determines that the delay is due to the fault of the Professional, the School District may: 1) amend the schedule and direct the Professional to expeditiously proceed with the design of the Project, in which case the School District may hold the Professional responsible for any costs attributable to the delay, or 2) terminate the Agreement for default of the Professional, in accordance with the provisions of the General Conditions. If the School District determines that the delay is not due to the fault of the Professional, the School District may amend the time schedule. The Professional agrees that such an amendment of the time schedule is his exclusive remedy for a delay and that he may not make any claims against the School District for increased costs due to the delay.

4. Compensation and Cost. The Professional's compensation, to be rendered under this Agreement shall be **$ 7,500.00**, to be paid according to the provisions of Rider B, Exhibit D-Basic Services Compensation and Payment Schedule and Rider D-Special Conditions. A not-to-exceed allowance of **$ 500.00** for reimbursable expenses is established in accordance with Rider B, Exhibit D.

The construction cost allocation for this project, including contingencies, is **$ 8,000.00**. It is a condition of the Agreement that the Professional design this project within the Allocation unless that Allocation is changed in accordance with the terms and conditions of this Agreement.

The Professional agrees that the Professional's compensation indicated in this provision is based on the Pennsylvania Department of General Service's Fee schedule (hereinafter referred to as the "DGS Fee Schedule" or the "DGS Formula") and that, in the event the School District's Board of Directors modifies the cost allocation for this project prior to **February 16, 2027**, the Professional's compensation shall be proportionately increased or reduced in strict accordance with the DGS Fee Schedule and without the need for a written, signed amendment to this Agreement. In the event that the Professional's compensation is modified in accordance with this paragraph, the Parties further agree that all provisions of this Agreement, including but not limited to Exhibit D of Rider B and Rider D, shall also be modified to reflect the new Professional compensation amount without the need for a written, signed amendment to this Agreement. The Parties also agree that, in the event of conflict between this paragraph and any other provision governing the contractual relationship between the Parties, the terms of this paragraph shall govern and be controlling.

5. Incorporation by Reference. This Agreement is made subject to and is governed by the School District's General Conditions of the Standard Form of Agreement of Professional Design Services (Rider B) and all Plans, Specifications and other contract documents shall be prepared in conformity with the School District's Engineering/Architecture Instructions in effect at the time of execution of the Agreement which are hereto referenced and made a part hereof as if attached. The Agreement is also subject to and governed by any Special Conditions hereto attached (Rider D) and made a part thereof.

6. Assignment. This Agreement is for the personal/professional services of the Professional. Neither this Agreement, nor any of the Professional's rights or obligations hereunder, may be assigned to any other party without the prior written consent of the School District. This provision shall not prevent an assignment for financing purposes of moneys due, or to become due under this Agreement, nor the retaining, by the Professional, on his own

responsibility and at his own expense, of such specialized architects or professional engineers as may be necessary for the proper design and development of the Project.

7. Amendment. The Professional hereby acknowledges receipt of notice that no person has any authority to amend or modify this Agreement or waive any term or provision hereof except by written amendment hereto signed by an authorized representative of the School District. The Parties agree that this provision shall not apply to a modification to this Agreement that is encompassed by the above Section 4 of this Agreement.

8. Notices. Wherever the term "notice" is used, such notices to be effective shall be in writing and, if to the School District, shall be mailed certified mail, postage and fees prepaid, or delivered to the School District, and if to the Professional shall be similarly mailed or delivered to him at the address set forth in the caption of this Agreement, unless and until notice of another address shall be given hereunder, in which case notices shall be so delivered or mailed to the address last so given.

9. No Third Party Rights. Nothing in this Agreement or in the General or Special Conditions or in any other document incorporated herein by reference or issued hereunder, expressed or implied, is intended to or shall be construed to confer upon, or give to, any person, firm or corporation or any Governmental Agency other than the School District, its successors and assigns, and the Professional, any right, remedy or claim, legal or equitable, whether as third party beneficiary or otherwise; this Agreement and all provisions applicable hereto or incorporated herein being intended to be, and being for the sole and exclusive benefit of the School District, its successors and assigns and the Professional.

10. Hold Harmless Clause. To the fullest extent permitted by law, the Professional agrees to protect, indemnify, and save harmless the School District from and again any and all liabilities, losses, damages, costs, expenses (including reasonable Attorney's fees), causes of action, suits, claims, demands, or judgments of any nature arising out of or resulting from performance by the Professional of this Agreement, provided that such liability, loss, damages, costs, expenses, causes of action, suits, claims, demands or judgments are caused in whole or in part by the negligent acts or omissions of the Professional, its employees, its agents, or its consultants or by the failure of the Professional to perform its obligations hereunder. The Professional's duties and obligations in accordance with this provision shall survive the termination of this Agreement and shall cover all claims, regardless of when they are asserted.

11. Professional Evaluations. In signing this Agreement, the Professional consents to the evaluation of its performance by the School District and understands that any such evaluation may be used in future selections of Professionals. Furthermore, the Professional's consultants will also be evaluated. The Professional is required to notify each of its consultants that in contracting with the Professional, the consultant consents to the School District's evaluation of the consultant and to the use of any such evaluation in future selections of Professionals.

12. Governing Law and Forum. This Agreement shall be governed by, interpreted and enforced in accordance with the laws of the Commonwealth of Pennsylvania (without regard to any conflict of law's provisions) and the decisions of the Pennsylvania courts. The Professional further acknowledges and agrees that exclusive jurisdiction and venue to settle any dispute and/or controversy of whatever nature arising out of or relating to this Agreement shall be with the United States District Court for the Western District of Pennsylvania or the Warren County Court of Common Pleas. The Professional irrevocably agrees to submit to the jurisdiction and venue of said Courts and irrevocably agrees to waive any defense or objection that the Professional may otherwise have with respect to the same.

13. Riders: Additional terms, requirements, conditions, and considerations of this Agreement are specified in Riders A, B, C, D, E and F, which are attached herein and made a part of the Agreement.

Rider A (Scope of Work to be Performed) consisting of **1** page(s).
Rider B (General Conditions) consisting of **15** page(s).
Exhibit A consisting of **1** page(s).
Exhibit B consisting of **1** page(s).
Exhibit C consisting of **2** page(s).
Exhibit D consisting of **2** page(s).
Rider C (Nondiscrimination Clause) consisting of **2** pages(s).
Rider D (Special Conditions) consisting of **1** page(s).
Rider E (Standards of Practice) consisting of **1** page(s).
Rider F (Professional Integrity Provisions) consisting of **2** page(s).

14. Integration. This Agreement supersedes any and all other Agreements, either oral or written, between the parties hereto and with respect to the services to be provided herein. This Agreement contains all the terms and conditions agreed to by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement exist.

15. Drafting/Preparation. This Agreement and the provisions contained therein should not be construed or interpreted for or against any party to this Agreement because that party drafted any part of its provisions.

16. Savings Clause. All sections, sentences, and provisions contained in this Agreement are severable. Should any section, sentence, or provision of this Agreement be rendered void, invalid or unenforceable by any court of law (or arbitrator), for any reason, such a determination shall not render void, invalid, or unenforceable any other section, sentence, or provision of this Agreement, and the remainder of this Agreement shall remain in full force and effect and binding on the parties hereto.

IN WITNESS WHEREOF, This Agreement has been executed and delivered as of the date set forth in the caption hereof, for School District Project #**WCSD 2703 – Warren Campus Parking Lot Lights Upgrade**

FOR THE SCHOOL DISTRICT:

_____ By:_____

Attest Name:_____

Name: _____ Title:_____

Title: _____

FOR THE PROFESSIONAL:

_____ By:_____

Attest Name:_____

Name: _____ Title: _____

Title: _____

STANDARD FORM OF AGREEMENT
FOR
PROFESSIONAL DESIGN SERVICES

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WARREN COUNTY SCHOOL DISTRICT
6820 MARKET STREET
RUSSELL, PA 16345

STANDARD FORM OF AGREEMENT
FOR PROFESSIONAL DESIGN SERVICES

RIDER A

SCOPE OF WORK TO BE PERFORMED

All scheduled design work for this project and subsequent remuneration, in strict accordance with the fee payment schedule enumerated in Rider D of this instrument, shall be dependent upon the "Notice to Proceed" issued by the School District. Schedules and payment for same will be adjusted in a reasonable manner but similarly scheduled in duration based upon the date of the "Notice to Proceed."

As part of its duties, the Architect/Engineer will meet with the Pennsylvania Department of Education Representatives as required by the Pennsylvania Department of Education to discuss the owner's program for this project.

As part of the basic services provided by Professional, Professional will be responsible for evaluating Contractor's proposals, evaluating substitutions proposed by the Contractor, evaluating claims by the Contractor, analyzing School District's needs and project requirements, coordinating the various contractors performing the work, making minor revisions to the documents, preparing reproducible drawings, recommending contractors, approving contractor submittals, evaluating change orders, preparing record drawings, developing life cycle maintenance profiles, issuing certificates of completion, construction administration, and maintaining job conference minutes. This list is not exclusive and works to incorporate various other agreed upon services throughout the body of the Agreement.

The Warren County School District recommends the architect/engineer firm, **H.F. Lenz Company.** to be the architect/engineer firm of record for the project.

WARREN COUNTY SCHOOL DISTRICT
6820 MARKET STREET
RUSSELL, PA 16345

STANDARD FORM OF AGREEMENT
FOR PROFESSIONAL DESIGN SERVICES

RIDER B
GENERAL CONDITIONS

ARTICLE 1
MATERIAL INCORPORATED INTO AGREEMENT

1.1 These General Conditions, the Engineering/Architecture Instructions for Facilities Projects of the Warren County School District in effect when the Professional Design Services Agreement is executed, and any included Special Conditions, shall govern the Professional's work and shall be deemed a part of the Professional Agreement. The Engineering/Architecture Instructions shall be construed as supplementing these General Conditions. In case of any irreconcilable inconsistency, the General Conditions shall govern. The following Exhibits are included as part of these General Conditions:

Exhibit A -	Options for Proceeding With Design When Cost Estimate Exceeds Allocation
Exhibit B -	Preparation and Reproduction of Bidding Documents
Exhibit C -	Additional Services
Exhibit D -	Basic Services Compensation and Payment Schedule

ARTICLE 2
THE PROFESSIONAL'S RESPONSIBILITIES AND SERVICES

2.1 BASIC SERVICES: GENERAL

2.1.100 The Professional's Basic Services consist of phases hereinafter described, and include all architectural, structural, mechanical, and electrical engineering, and landscape architectural design and all other Professional services and administration of the design services during construction required for the project.

2.1.101 Limited Budget Agreement. This is a limited budget Agreement, meaning that it is the Professional's responsibility to promptly notify the School District if the Project cannot be designed and constructed within the Allocation as identified in Paragraph 4 – Compensation, on page 2 of the Agreement. The School District shall then choose one of the options described in Exhibit A, and the Professional shall proceed in accordance with the terms defined therein.

2.1.102 Professional Client Relationship. The Professional is directly responsible to the School District, and only the School District may give instructions binding the School District. No person can change a scope or direct that items be included in the design which will increase the cost above the allocation without prior written approval of the School District. The School District may demand, with written justification to the Professional, the withdrawal from the project of any person employed by the Professional who the School District deems to be insufficiently qualified for that portion of the work or incompetent or guilty of misconduct. The Professional shall comply with all such reasonable demands.

2.1.103 Consultants. The Professional's Compensation for Basic Services, except as otherwise specifically provided herein, includes the compensation for all necessary consultants in the several branches of the architectural and engineering professions, except the compensation and cost of any additional services as described in Rider D - Special Conditions. The Professional is responsible for the work performed by his

Consultants and all of their work must conform to the requirements of this Agreement and must be completed in accordance with the standards of the profession and the latest issued Engineering/Architecture Instructions Manual.

The relationship between the Professional and the Consultant limits the participation of the Consultant as follows:

A. A Consultant cannot individually or as a firm submit a bid directly or indirectly to the School District, to any prime contractor, subcontractor or any contractor or firm submitting a bid on a project on which the Consultant has provided design or technical services for compensation.

B. A Consultant cannot individually or as a firm have any personal interest or holding in any firm or company that bids as a prime contractor, subcontractor or sub-subcontractor, submitting a bid on a project on which the Consultant has provided design or technical services for compensation.

C. A Consultant cannot individually or as a firm have any personal interest or holding, in any firm that bids as a manufacturer, distributor or supplier on any project on which the Consultant has provided design or technical services for compensation.

D. Consultants must inform the School District of any current or former School District employees on his payroll.

2.1.104 Progress Reports During Design. For projects exceeding three months in length, the Professional shall, during all design phases, submit to the School District monthly progress reports showing percentage of completion of work and any change in cost or schedule of submissions.

2.1.105 Attendance at and Minutes of Conferences and Meetings. The Professional, or his qualified representative, and the Professional's Consultants when appropriate, shall attend all meetings and conferences as required by the School District, including conferences during the design phase, the bidding phase, the construction phase and the one-year maintenance period. The Professional shall, within one week after each conference and meeting, prepare and submit to the School District detailed minutes of all such meetings and conferences.

2.1.106 Attendance and Testimony as Witness. In the event of a dispute between the School District and any person concerning or involving the Professional's failure to design or administer the project in accordance with this Agreement, the Professional and/or the appropriate Consultant, or their qualified and authorized representative or representatives shall attend all conferences, hearing and/or court proceedings, and, if requested by the School District shall submit to joinder in all such proceedings and shall prepare testimony and shall testify, both as to facts and as to expert opinion, in all such proceedings on behalf of the School District without any additional charge to the School District. In circumstances other than those concerning or involving the Professional's failure to design or administer construction in accordance with this Agreement, should the School District ask the Professional to serve as an expert witness, the Professional shall provide the requested expert witness services for the actual cost of said services, and the Professional shall enter into an "expert Witness Agreement" upon receiving a request for expert witness services from the School District.

2.1.107 Coordination with Existing Facilities and Utilities. The Professional shall consult with the School District and when appropriate, the Pennsylvania Department of Education, to obtain all necessary data for coordinating the Project with existing structures and all support utilities, future plans of the School District and all like services provided by public or private companies. When utility systems are impacted, the Professional shall determine and shall obtain from the various public services and utility companies, such as gas, electric, water, steam, waste water treatment/disposal, surface water disposal, telephone and communication, a written commitment of their capability to service this Project, and shall submit same as part of the pre-planning submission. Any reservations to this commitment by the utility companies,

such as in-house engineering and project costs, shall be brought to the immediate attention of the School District by the Professional. If utility services are not available at the site, the Professional must identify the location of the nearest available utility service.

When involved, the Professional's design shall include provisions for adequate water and sewage disposal services. Where water or sewage disposal are not readily available from the public services, the Professional's design responsibility shall, unless otherwise directed by the School District, include the preparation of necessary plans and specifications for well drilling or for the sewage disposal systems, and the cost thereof shall be included in the Cost of the Project.

2.1.108 Visits to Site During the Design Phases. The Professional shall visit the Project Site a minimum of one time per week, with additional visits being made as required by the School District, and shall obtain and study available record drawings, visual topographic data, and the School District's available future plans for the purpose of obtaining any and all pertinent or necessary information as to local conditions shown on the Plat of Survey and Report of Surveyor furnished to him by the School District, that may affect the design of the Project and may require the necessity for special provisions in the specifications. Should corrective or additional work become necessary by reason of such failure to obtain all necessary and available data for a proper and correct design of the Project, the Professional shall reimburse the School District for the cost of such corrective or additional work to the extent that such costs exceed the costs that would have been payable had the initial design taken such data into proper consideration.

2.1.109 Scheduling of Submissions. The Professional shall schedule his work so that the School District has adequate time in which to make its review and an opportunity to approve the submission in all phases. All other approvals as may be required shall be the responsibility of the Professional to obtain in due time to permit the work to continue on schedule.

2.1.110 Coordination for Separate Contracts. The Professional shall coordinate the plans and specifications for all of the separate prime construction contracts as required for the proper completion of the project to guard against omissions, overlaps or duplications of any items of work or materials on the Project.

2.1.111 Representation as to Qualification. The Professional specifically represents to the School District that he and his consultants, agents, servants, employees, officers and subcontractors possess the experience, knowledge, and skills necessary to qualify them individually and collectively for the particular duties they perform. It is understood and acknowledged that this representation is and was a material consideration for the School District's decision to enter into this Agreement.

2.1.112 Claims and Disputes: The Owner and Architect/Engineer will attempt to resolve all claims and/or disputes between them arising out of this Agreement. Any legal action or proceeding relating to such claims and/or disputes, or in any way related to this Agreement, shall be brought only in the Court of Common Pleas of Warren County, Pennsylvania. This Agreement, and any legal action or proceeding related thereto, shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania. During the pendency of any claim or dispute related to this Agreement, the parties shall continue to carry out their respective responsibilities under the Agreement.

2.1.113 Ownership of Documents. All preliminary studies, reports, working drawings, specifications, special requirements, cost estimates and all other data compiled by the Professional under this Agreement, shall not be copy written and shall be the sole property of the School District.

2.2 BASIC SERVICES: SCOPE OF WORK

2.2.100 Schematic Design Phase:

2.2.101 The Professional shall consult with the School District to more fully discuss the requirements of the scope for the project allocation as identified in Rider A. Based upon this consultation, and any feasibility study,

the Professional shall develop the program and alternatives, if any, and prepare and submit for approval sketches consisting of schematic design studies and other documents based on the Scope and the program required to be developed.

2.2.102 The Professional shall prepare a Schematic Cost Estimate with a detailed breakdown of the estimated construction costs projected to the estimated bid receipt date and its relationship to the allocation. Such costs shall be based on current area, volume and other unit costs.

If the Schematic Design Phase Cost Estimate is not within the Allocation, the School District, at its sole discretion, may choose one of the options outlined in Exhibit A.

2.2.200 Preliminary Design Phase:

2.2.201 The Preliminary Design Development Documents shall be prepared by the Professional, and shall consist of such drawings, outline specifications and other documents as may be necessary to fix and describe the approximate size and character of the entire Project, its exact site location, the nature of the work to be performed by trade disciplines, and such other essentials as may be appropriate or as may be required by the School District.

The School District requires a submission of progress drawings at the 50% completion stage of this design phase.

2.2.202 With the submission of the completed Preliminary Design Phase Documents, the Professional shall submit a Cost Estimate with a detailed cost breakdown to include material cost, labor man-hours, quantity takeoff and unit prices, of the estimated construction cost computed at present prices projected to the estimated bid receipt date, along with a Construction Time Frame Schedule indicating the estimated length of time to complete the work, taking into account local weather patterns, bidding market, etc., and a justification of the factors used for such projections.

If the Preliminary Design Phase Cost Estimate is not within the Allocation, the School District, at its sole discretion, may choose one of the options outlined in Exhibit A.

2.2.300 Pre-Final Design Phase:

2.2.301 Upon receipt of the School District's written approval of the Preliminary Design Phase Documents, Cost Estimate, and the Construction Time Frame Schedule, the Professional shall develop the Drawings, Plans, and Specifications on or before the time period provided in the Design Time Schedule, and shall submit the same for Pre-Final Design review and approval to the School District.

2.2.302 With the submission of the Pre-Final Design Phase Documents, the Professional shall submit a Cost Estimate with a detailed breakdown to include material cost, labor man-hours, quantity takeoff, and appropriate unit prices for each anticipated separate prime construction contract and the estimated construction cost computed at present prices projected to the estimated bid receipt date, and shall advise the School District of any changes necessitated by current market conditions and a justification for any change. The Pre-Final Design Phase Cost Estimate, if within the Allocation and approved by the School District, shall become the agreed basis upon which the design is completed. An estimated payout schedule shall also be submitted that shows the Professional's best estimated payouts of the project cost based on his best estimate of the construction period.

If the Pre-Final Design Phase Cost Estimate is not within the Allocation, the School District, at its sole discretion, may choose one of the options outlined in Exhibit A.

2.2.303 The Professional shall familiarize himself with the School District's normal operating and maintenance programs and shall submit with both the Pre-Final Design and Final Design Phase submissions, a report

on any special operating or maintenance procedures required by his design. If the design does not require departures from the School District's normal procedures, the Professional shall submit a signed statement to that effect to the School District with his Pre-Final Design Phase submission.

2.2.400 Final Design Phase:

2.2.401 Upon receipt of written approval of his Pre-Final Design Phase submission from the School District, the Professional shall make all corrections called for by such approval or required in the Professional's judgment, and prepare a Final Design Phase submission, complete and appropriate for solicitation of construction bids, which shall include tracings, specifications, and all documents which are required by the Engineering/Architectural Instructions to the School District for final approval.

2.2.402 In order to provide further assurance that bids will be within the Allocation, the Professional shall include one or more alternative base bids in the bidding documents for each contract as part of his Basic Services. This requirement is in addition to any deductive base bids as required in Exhibit A.

2.2.500 Bidding Phase:

2.2.501 The School District shall provide to the Professional all necessary instructions required to proceed with the Bidding Phase. The Professional shall prepare all bidding documents and procurement forms subject to the approval of the School District and PA Department of Education, and shall comply with the procedures in Exhibit B.

2.2.502 The Professional, together with his consultants, shall, as part of his Basic Services, attend all pre-bid conferences scheduled by the School District.

2.2.503 The Professional shall evaluate the reasonableness of the bids and their compliance with the requirements of the bidding documents, and shall render a confidential report to the School District on all information known to him, or ascertained by reasonable inquiry, bearing on the responsibility and experience of the two lowest responsible bidders on each contact, all of which shall be submitted within fifteen (15) calendar days after the bid opening.

2.2.504 Redesign Requirements Upon Receipt of Bids:

A. If the aggregate of low bids for all prime construction contracts exceeds the Allocation plus five percent (5%), and the aggregate bid total cannot be brought within the Allocation plus five percent (5%) by the acceptance of one of the deductive base bids, and the Pre-Final Cost Estimate was within the Allocation, the Professional shall, at the direction of and without any expense to the School District, redesign and re-bid the Project until the aggregate of low bids is within the Allocation plus five percent (5%).

B. If the aggregate of low bids for all prime construction contracts falls more than ten percent (10%) below the Allocation, and the Pre-Final Cost Estimate was within the Allocation, the Professional shall, at the direction of and without any expense to the School District, redesign and re-bid the Project until the aggregate of low bids is within the Allocation plus five percent (5%).

In this case, however, the School District may, at its option, award all or some of the bid proposals submitted, and the Professional shall, at the direction of and without any expense to the School District, provide design services and develop contract documents sufficient to allow the School District to bid additional work to the extent permitted by the Allocation minus the awarded contracts.

2.2.600 Construction Phase:

2.2.601 The Construction Phase will commence with the Notice to Proceed to the first Prime Contractor, and will terminate upon acceptance by the School District of the Professional's recommendation for final payment on the last prime contract to be completed.

2.2.602 Professional of Record. The Professional will be, in the first instance, the interpreter of the requirements of the contract documents and the initial evaluator of each prime contractor's performance thereunder. The Professional will, within ten (10) days after receipt of a written request from a prime contractor or the School District (or as otherwise necessary and appropriate to avoid delay to the project), render in writing such interpretation or evaluation which shall be consistent with the contract documents.

2.2.603 Administration of the Construction Contracts. The Professional shall review the performance of the work in accordance with the Drawings, Specifications and other contract documents for the project. Professional shall ensure all contractors' adherence to such documents. Professional bears the responsibility of rejecting any and all non-conforming work. Deviations from the contract documents will be reported to the School District project manager. The Professional, his authorized representatives, and any authorized School District representative shall have full access to the work at all times.

2.2.604 Visits to the Project Site. The Professional, or an authorized and qualified representative, shall visit the site at a minimum of one time per week, more frequently if the Project's progress dictates, or as required by the School District during periods of active construction, review the progress of the work and take such actions as are necessary or appropriate to achieve the requirements of the contract documents by the contractors, including advising the School District, in writing, as to particular matters to watch and guard against. It shall also be the duty of the Professional to have his Consultants visit the site periodically as required during their respective phases of the work, at such intervals as may reasonably be deemed necessary, to review their respective phases of the work in order to achieve the requirements of the contract documents. In addition to the above, the Professional shall be required to attend any and all project site conferences that may be necessary to clarify the contract documents, the requirements of which shall be at the determination of the School District.

The Professional shall, within ten (10) days of each site visit, make written reports to the School District relative to the progress of the work. The various consultants shall also report their respective findings on their respective visits to the site to the Professional, who, in turn, shall include such information in his progress reports to the School District.

The Professional shall not be responsible for developing the construction means, methods, techniques, sequences or procedures, or for developing safety programs in connection with the work.

2.2.605 Rejection or Stoppage of Work. The Professional shall recommend to the School District rejection or stoppage of work which does not conform to the contract documents, in writing, within 24 hours of the event, together with the reasons for such recommendation. If, in the opinion of the Professional, immediate action is required to either protect the work or to avoid future additional costs to the School District, the Professional shall immediately reject the work by verbally notifying the responsible contractor of the Professional's intention to recommend rejection of the work.

2.2.606 Approval of Payment to Contractors. The Professional shall review and analyze the detailed Schedule of Values submitted by all contractors. Professional shall then, within seven (7) business days from the date of receipt of any Schedule of Values, approve or disapprove the same. If Professional disapproves any Schedule of Values, Professional shall, within seven (7) business days, submit his Recommended Schedule of Values, along with an explanation thereof to the School District for its determination.

Based on the Professional's visits to the site and the contractor's applications for payment, the Professional will, within seven (7) working days from receipt of the contractor's application for payment,

either approve or disapprove the application for payment. If the Professional disapproves the contractor's application for payment, the Professional will forward in writing his reasons for the disapproval to the School District.

2.2.607 Estimated Expenditures. The Professional shall, upon request of the School District, furnish updates of the Professional's Estimated Payout Schedule, previously provided at the Pre-Final Design Phase, for the time period from the date of the request to the construction contract completion date. The Professional would then compare their updated Payout Schedule to the Contractor's Projected Payment Draw-down Schedule for the same time period, and advise the School District whether or not the remaining expenditures can realistically be accomplished in the remaining time period. The Professional shall inform the School District in writing if the remaining expenditures cannot be realistically accomplished in the remaining time period.

2.2.608 Change Orders. The Professional shall prepare all necessary change orders to the construction contracts, and, subject to the approval of the School District, shall place the same in effect. When submitting change orders for approval to the School District, the Professional shall provide a detailed Cost Estimate, prepared by their office or the affected professional consultant, and shall provide complete documentation, including a statement that indicates whether the change order is the result of a School District directed change, an unknown condition, or a Professional error and/or omission. The Professional shall fully explain the background of the change order and substantiate the reason(s) for his decision. Upon project completion, the Professional shall submit a Change Order Summary, which tabulates the change orders into the above-mentioned categories.

Should the School District be called upon by any prime contractor for additional compensation, or should it become necessary during the course of construction to issue change orders increasing the cost of the project, by reason of the failure, in either case, of the Professional due to design errors and omissions and/or failure to produce proper and coordinated plans, specifications or drawings, or any portions thereof relating to the project, in accordance with accepted standards and procedure, the Professional shall be liable to the School District for the difference between the amount of such extra costs or compensation, and what the School District would have incurred had the design been proper.

Change orders shall be prepared and submitted timely so as not to delay the work, or if delay has already occurred, to minimize the length of the delay, and, in every case shall be submitted not more than 15 days (or as otherwise mutually agreed) after determination that a change order is necessary and appropriate.

2.2.609 Review and Approval of Contractor's Shop Drawings and Submittals. The Professional shall review, approve, and process shop drawings and other submittals by the contractors and respond unequivocally and affirmatively in approving or rejecting the tendered shop drawings and submittals for compliance with the contract documents and for conformity to and harmony with the design concept of the project. The School District maintains a right of review of all submittals.

The Professional agrees that time is of the essence of this provision and shall, unless otherwise approved by the School District, return the approved shop drawings or detailed notation for resubmission if required, within fifteen (15) days after receipt from a contractor. The Professional shall act on any resubmissions within fifteen (15) calendar days of his receipt thereof. A detailed log shall be maintained by the Professional as to time of receipt of the submittals and time of return with adequate notes as to their disposition.

Each prime contractor is required to submit to the Professional a shop drawing submittal schedule on or before the first regular job conference. The Professional shall review and check the shop drawing submittal schedule within fifteen (15) calendar days of receipt from the contractor.

2.2.610 Record Drawings ("As-Built" Tracings). Upon completion of the project, the Professional shall revise the contract tracings ("Mylar"-type) reflecting all changes made during the course of construction and

shall deliver one (1) set of tracings for each construction contract to the School District at no extra cost to the School District. Required information shall be obtained from the contractors and project offices of the School District. When completed, the tracings shall reflect only the project completed. The tracings shall be identified as Record Drawings ("As-Built" tracings) and shall be delivered to the School District and become the property of the School District.

2.2.611 Life Cycle Maintenance Profile. The Professional shall prepare a life cycle maintenance profile for all projects for new construction and/or renovation of existing facilities. The profile shall include the estimated time and cost for replacement of the major components, equipment, and support systems used in construction of the project. The profile shall also show the minimum annual dollar amounts that should be reserved without inflation to maintain, repair and renovate the facility when due. The School District shall provide the forms for the Professional to utilize.

The Professional shall also prepare a Preventive Maintenance Plan for all equipment incorporated in the project, and an estimate of the operating costs to use the building for its intended purpose.

2.2.612 Substantial Completion. The Professional shall, together with each prime construction contractor and the School District, determine whether or not each prime construction contractor has complied with the Section 01700 Project Closeout requirements for Substantial Completion. The Professional shall participate in all inspections of the project necessary to accomplish this purpose, and shall advise each Contractor of work items that must be completed or corrected before the project can be considered substantially complete.

The Professional shall collect from each prime contractor, as required and provided for in the contract documents, all shop drawings, catalog data, manufacturer's operating instructions, manufacturer's or supplier's maintenance instructions, certificates, warranties, guaranties and other pertinent operating and maintenance data. The Professional shall assemble and correlate such materials and submit two (2) copies thereof to the School District. The Professional shall provide written indication of his evaluation of the adequacy of the data and if required, request resubmission of materials until adequate data is provided.

Before determining the project is substantially complete, the Professional shall prepare for the School District's review the Punch List of Uncompleted Work Items that shall be attached to the Certificate of Substantial Completion. The Professional shall determine the date of Substantial Completion and prepare and issue the Certificate of Substantial Completion upon School District's written approval.

2.2.613 Final Completion. The Professional shall, together with the prime construction contractors and the School District, determine whether or not each prime construction contractor has complied with the Section 01700 Project Closeout requirements for Final Completion. The Professional shall participate in all inspections of the project necessary to inspect the Punch List of Uncompleted Work Items, and to determine whether or not the Project has been completed in accordance with contract requirements.. The Professional shall advise the Contractor of work items that must be completed or corrected, or obligations that must be fulfilled, before the project can be considered completed and accepted by the School District. Upon determining the project is completed, the Professional shall determine the date of Final Completion, prepare and issue the Certificate of Final Completion.

2.2.614 Warranty Inspection. The Professional and their consultants are required to conduct an inspection of the Project, together with the School District, 10 months after the issuance of the Certificate of Substantial Completion for each construction contract. The Professional shall prepare and provide to the School District a punch list of scope of work items that are required to be replaced or otherwise repaired under the terms of the warranty provisions of the contractor's agreement.

The Professional and their consultants shall participate in all inspections of the punch list repair or replacement work, together with the School District and the affected contractors until contract and

warranty requirements are satisfied. The Professional, upon finding the remedial work satisfactory and acceptable, shall so indicate in writing to the School District.

2.3 ADDITIONAL SERVICES

The Additional Services described in Exhibit C are NOT covered by the compensation for Basic Services. If requested in writing by the School District and performed by the Professional, such Additional Services shall be the subject for additional compensation, pursuant to the provisions of Exhibit C or a negotiated Fiscal Adjustment to the Standard Form of Agreement for Professional Design Services.

ARTICLE 3
THE SCHOOL DISTRICT'S RESPONSIBILITIES AND DUTIES

3.1 The School District shall provide the Professional with the project scope and all available information as to the educational requirements of the project, including the amount of the allocation. If the information furnished is not sufficient for the initiation of design development, the Professional shall immediately notify the School District. The Professional shall rely on information provided by the School District.

3.2 Plat or Survey and Surveyor's Report. The School District will furnish to the Professional, when and to the extent required by the project, a plat or survey of the site and sufficient adjacent lands, certified by a qualified licensed surveyor, and a report of survey, giving, as applicable, grades and lines of streets, encroachments, boundaries and contours of the site; location, dimensions and other complete data as to the exterior of existing buildings, other improvements and trees; and full information concerning all services and all known utility lines crossing the site, which information must be included as necessary by the Professional in the contract drawings.

3.3. Interpretation of Instructions. The School District shall be the sole interpreter of any printed instructions, including the Engineering/Architectural Instructions furnished the Professional, and shall have the right to require conformance with same at all times during the development of the Project.

3.4 School District to Act Promptly. The School District shall act with reasonable promptness upon all submission and any failure of the School District to so act shall result in an extension of time to the Professional under the current Design Time Schedule equal to the number of days of the delay. Such a time extension shall be the Professional's exclusive remedy for any delay caused by the School District; i.e. under no circumstances shall the School District be liable to the Professional for any additional compensation attributable to delay, irrespective of the cause.

3.5 Effect of School District's Failure to Disapprove Design Work. Any approval issued by the School District or any failure of the School District to disapprove or reject design work submitted by the Professional shall not constitute such an acceptance of the work as to relieve the Professional of his full responsibility to the School District for the proper and professional performance of all design and related work on the project to the satisfaction of the School District.

ARTICLE 4
THE PROFESSIONAL'S COMPENSATION AND PAYMENT

4.1 Unless otherwise agreed by the School District, the Professional's compensation and payment for design services for construction projects will be paid after completion of the Professional's design work, according to the provision shown in Exhibit D - Basic Services: Compensation and Payment Schedule.

The Professional's compensation and payment shall not be adjusted based on the construction contract award amounts.

4.2 At the Project orientation meeting, or during the several design phases, the School District, in its sole discretion, shall determine whether or not the Project will be designed and the related construction contracts bid and/or constructed in one or more than one phase. Additional compensation for phasing of the design work and/or administration during the phased construction periods will be paid only in the event that phasing of the project was not part of the original concept of the Project, and if the new phasing designs constitute fifty percentage (50%) increase in overall costs.

4.3 Together with the School District, the Professional shall determine the estimated time frame of construction and accordingly reflect this time in Rider B, Exhibit D - Construction Phase. If the actual construction time exceeds the estimated time frame due only to an error or omission on the part of the School District, then the Professional shall be entitled to additional compensation. The amount of compensation will be a matter of negotiation between the Professional and the School District at the time of such an occurrence.

Payment for additional compensation under this paragraph shall be made in one lump sum amount. Professional shall submit an invoice to the School District following the substantial completion of the project, and upon approval of an invoice by the School District, a Fiscal Adjustment shall be necessary to provide for payment. Professional may, however, request payment of additional compensation for six (6) month intervals if the period of delay exceeds six (6) months. Should there be more than one work phase in the project, the calculation of additional compensation due the Professional under this paragraph shall be made separately for each phase.

The Professional shall not be entitled to additional compensation, under this paragraph, for delays in construction that are attributable to acts or failures to act on the part of the Professional.

4.4 Reimbursable expenses shall mean the actual expenses incurred by the Professional or the Professional's consultants, directly in connection with the Project, such as expenses for: transportation (with the mileage rate charged not to exceed the applicable IRS per mile reimbursement rate), lodging, reproduction of reports, drawings, specifications, bidding documents, and similar project-related items. Under no circumstances shall postage charges, telephone charges, or meals at which an employee of the School District is not present be charged to the School District as a reimbursable expense. It is mutually agreed that a not-to-exceed allowance for anticipated reimbursable expenses in the amount of **$ 500** has been established and will be paid only to the extent that reimbursable expenses are incurred. Under no circumstances shall the District be responsible for the payment of any asserted reimbursable expense once the **$ 500** not-to-exceed amount has been met.

4.5 The Professional's direct personnel costs, consultant costs, and all other expenses pertaining to the Project, shall be kept on a generally recognized accounting basis and with proper records shall be available to the School District at the Professional's office for inspection and copying at mutually convenient times. Cost incurred by Professional for providing additional services shall be kept separate and apart from all other project costs.

ARTICLE 5
OBSERVANCE OF LAWS AND PROPRIETARY ITEMS

5.1 Basic Responsibility. The Professional shall be responsible for the compliance of the drawings and specifications with all applicable laws, regulations and ordinances of all agencies and governments, federal, state and local, insofar as they are applicable to, and have jurisdiction over, the project. At all times throughout the project, Professional bears the responsibility of completing and ensuring that all work, both Professional's and others' is completed in a manner that is consistent with the acceptable and reasonable standard of care for the industry. The Professional shall make all required submittals to, and shall obtain all required approvals from, the applicable agency in a timely manner so as not to cause delays to the projects. The Professional shall pay all required fees and shall be reimbursed by the School District apart from compensation for Basic Services.

5.2 Cooperation with Local Government Entities. During the design of the project, the Professional shall keep informed and comply with the requirements of all local zoning, planning and supervisory governing bodies. Should these requirements substantially increase the cost of the Project, or should any required approvals be withheld by the local governing bodies, the Professional shall immediately notify the School District.

5.3 Proprietary Items, Copyrights, Patents. The Professional shall not include in the design of the project any equipment, material or mode of construction which is proprietary or which contains a copyright or patent right relating to designs, plans, drawings or specifications, unless the equipment, material or mode of construction is different and considered superior in quality and performance, and is not done primarily for the purpose of preventing or restricting competitive bidding.

In all cases, the Professional shall provide a list of such recommended proprietary, copyrighted or patented items to the School District during the design phases, including the justification for their use. The Professional must then receive the written approval from the School District to include any such equipment, material or modes of construction as proprietary items prior to including them as such in the bidding contract documents.

ARTICLE 6
INSURANCE

6.1 Professional Liability Insurance. The Professional shall secure and maintain, at his sole cost and expense, professional liability insurance to protect against loss resulting from design errors and omissions, failure to coordinate properly the drawings and specifications of the project, failure to properly execute the construction administration duties for the project, or failure to otherwise perform his obligations pursuant to this Agreement.

A. Unless otherwise specifically provided in the Agreement, the Professional shall be required to secure and maintain professional liability insurance with a minimum coverage of $3,000,000, or the total of the Professional's fee, based on current allocations, under all the contracts with the School District as of the date of this Agreement, whichever is greater.

B. If the Professional is a Joint Venture, one professional liability insurance policy covering the joint venture may be furnished, or two separate policies covering the individual joint ventures may be furnished. If, however, two separate policies covering the individual joint ventures are furnished, each policy must provide the minimum coverage as specified herein. In addition, the certificates of insurance, in the case of two separate policies, must include statements that the insurance covers joint venture projects.

C. The Professional is required to secure and maintain professional liability insurance, in accordance with this paragraph, up to and including two years after the date of the last final inspection of the construction contracts under the project.

6.2 General Liability Insurance. The Professional shall secure and maintain, at his sole cost and expense, general liability insurance to protect the School District and its employees, officers, and Board Members against claims arising out of the Professional's or the Professional's employees or agents acts or omissions during the design, construction, and warranty period of the project, for damages in law or equity for property damage and/or personal injury, including wrongful death.

The School District shall also be named as an Additional Insured in the Policy and an Additional Insured Endorsement shall be provided along with the Certificates of Insurance. Upon request, the professional shall submit a certified copy of the entire policy to the School District. The limits of coverage shall be at least $1,000,000 per occurrence and $3,000,000 aggregate

6.3 Additional Insurance. Professional shall secure, on behalf of himself, his agents and his employees, and maintain at his sole cost and expense during the design and construction phases, worker's compensation insurance in amounts required by law, automobile liability insurance in the minimum amount of $1,000,000 million and sufficient to cover all automobiles utilized by the Professional, his employees or agents, and an umbrella policy in the amount of at least $1,000,000.

6.4 Certificate of Insurance. Prior to beginning the initial phase of this project, and thereafter at the request of the School District, the Professional shall furnish to the School District annually, unless otherwise requested during the active terms of this Agreement, a Certificate from an Insurance Carrier authorized to do business in Pennsylvania indicating: 1) the existence of the insurance required under this Article 6, 2) the amount of the deductible, 3) the amount of coverage of such insurance, 4) the list of exclusions for all insurance coverage, including errors and omissions insurance. All exclusions to the policies shall be provided on the Certificate of Insurance, or attached to it as a list of exclusions. Such exclusions must be acceptable to and agreed upon by the School District. If no such listing is provided, it will be understood by the School District that there are no exclusions to the policy.

The Certificate of Insurance shall contain a provision that "**coverage afforded under the policies will not be canceled, allowed to expire, or in any way changed, including alterations to the conditions of the policy, until at least thirty (30) days written notice has been given, by registered mail, to the School District.**"

6.5 Failure to Comply with Insurance Requirements. During any period in which the Professional is not in compliance with the terms of this Article, no compensation shall be paid by the School District to the Professional. Failure to maintain the required insurance coverage or failure to comply fully with the insurance provisions shall in no way act to relieve the Professional from the obligations of this Agreement including, but not limited to, the Hold Harmless Clause.

ARTICLE 7
SUSPENSION, TERMINATION, AND REACTIVATION OF WORK

7.1 SUSPENSION OF WORK

The School District may, at any time, direct the Professional to suspend all work on the Project, or any part thereof, pending receipt of further notice from the School District. In all such cases the School District and the Professional shall agree upon an appropriate phasing out of the work, or any part thereof, in such a manner that the work may be resumed with a minimum of added costs to the School District, but in no event shall the work be continued beyond the completion of the design phase in which it then is. The Professional shall be compensated for the reasonable value of all professional services provided to the date of suspension with no further recourse against the School District.

7.2 TERMINATION OF AGREEMENT

7.2.100 Termination for Convenience. The School District shall have the right at any time for any reason, to terminate the Agreement by written notice, which termination shall be effective as provided in said notice. The Professional shall comply with all instructions of the School District then or subsequently given, relating to such termination, including but not limited to: instructions concerning delivery of drawings, sketches, and other architectural/engineering data to the School District, discontinuance of the work on outstanding contracts, and furnishing to the School District information concerning all action to be taken respecting outstanding agreements with consultants, contracts, awards, orders or other matters.

7.2.101 Termination upon Disability of Professional. In the event of death, or mental or physical disability of Professional, or his inability to complete the contract for any reason over which Professional has no

control including military mobilization, or dissolution of the Professional firm, the School District shall have the right to terminate the Agreement and to select and employ a new professional to complete the work. This provision does not negate the School District's right to recover damages from the Professional for breach of the Agreement as may be appropriate.

7.2.102 Adjustment of Compensation Upon Termination. Upon termination of the Agreement, as herein before provided, the compensation of the Professional shall be adjusted in accordance with the following. Nothing set forth hereafter shall be construed as negating the School District's right to recover damages from the Professional for breach of the Agreement where appropriate.

A. If the Agreement shall be terminated as of the end of any of the five stages of the Professional's work, for any reason except the material default by the Professional, all obligations of the School District to the Professional shall be discharged by the payment to the Professional of that percentage of the fee due under Article 4 for the compensation of the work through that phase, plus any reimbursable costs properly approved under the Agreement or otherwise authorized and properly incurred under any provision of these General Conditions.

B. If the Agreement shall be terminated at any time during the construction phase, for any reason except the material default by the Professional, the obligation of the School District to the Professional shall be discharged by the payment of the monthly payment due for the month in which such termination occurs, plus any other unpaid items due and owing for work performed prior to the terminate date.

C. If the Agreement shall be terminated for any reason except the material default by the Professional, at any time during the course of any Design Phase, all obligations of the School District to the Professional shall be discharged by the payment to the Professional of all sums due and unpaid in respect of all completed design phases, plus an appropriate portion of the payment due for the phase in which the Agreement is terminated.

D. If the Agreement is terminated by reason of death or incapacity of the Professional, all payments due and owing shall be made to his personal representative. If the Agreement is terminated by reason of the liquidation of a partnership or the dissolution of a corporation, payment shall be made to the liquidating partner or trustees as the case may be.

E. If the Agreement is terminated by reason of a material default of the Professional, continuing for the period specified in the written notice of such default and demand for cure, no further payments shall be made to the Professional until the School District shall have engaged another Professional to complete the project. If another Professional is engaged, the cost to the School District of the compensation and expenses of such other Professional shall be deducted from the remainder of the compensation otherwise payable to the Professional for completion of the work under the Agreement. Nothing in the preceding Section or Sections shall limit the remedies available to the School District which result from Professional's breach. The School District shall be entitled to all available remedies at law or in equity. Any shortage shall be recoverable from the Professional.

7.3 PROVISION FOR SPECIAL CASES

If the Agreement, in its Special Conditions, so provides, by a reference to this paragraph, then upon any suspension of work or termination of the Agreement, the School District and the Professional shall agree upon the amount to be reimbursed to the Professional to cover the costs, during any period of suspension, or incurred in effecting a termination, of any additional space specifically leased for the project and of holding or terminating the employment of any group of employees specially hired for the project. The Professional shall have given the School District notice prior to leasing such space or hiring such personnel as a prerequisite to receiving additional compensation hereunder. The Professional shall use

his best efforts to minimize all claims for additional compensation hereunder. The Professional shall not incur any claims for additional compensation hereunder without the prior written approval of the School District.

7.4 REACTIVATION OF PROJECT

Where the project has been terminated or suspended for a time period that is less than twelve (12) months, School District shall not be liable to Professional for any additional compensation, start up costs, or reimbursable expenses associated with reactivating the project. Where a Project has been suspended or terminated for a longer time than twelve (12) months and is subsequently reactivated, the School District and the Professional shall agree, prior to the beginning of the reactivation work, upon a lump sum, or other basis, of reimbursement to the Professional of his extra startup costs as result of the work having been suspended or terminated. If agreement as to the amount of reimbursement is not reached, the Professional shall proceed with the project and seek adjustment under the claims provisions of the contract. If the Professional does not proceed within 30 days from notice to proceed, the School District may terminate the Agreement for material default.

ARTICLE 8
PROVISIONS REQUIRED BY PENNSYLVANIA LAW OR FEDERAL LAW TO BE INSERTED

8.1 Provisions Deemed Inserted. Each and every provision required to be inserted in Professional Agreements by the law of Pennsylvania, or the lawful regulations of any agency of the Commonwealth, and, if the Project involves the use of federal funds, by any law of the United States of America or the lawful regulations of any agency thereof applicable to the Agreement, shall be deemed to be inserted herein, and the Agreement shall be read, interpreted and enforced as if such provisions were set forth therein in full.

8.2 Physical Amendment of Agreement. If desired by the School District or by any State or Federal Officer having power to require the inclusion of provisions and terms in Professional Agreements, the Agreement shall be forthwith physically amended to include such provisions.

ARTICLE 9
DEFINITIONS

9.1 As used in these General Conditions and Special Conditions, and in the Agreement, the following definitions shall be as described herein, unless the context clearly dictates otherwise.

A. Agreed Estimated Construction Cost shall mean the most recent estimate approved as such, or, in the absence of any other approved Agreed Estimated Construction Cost, the amount approved by the School District as the Allocation.

B. Agreement means the Standard Form of Agreement for Professional Design Services, of which these General Conditions are made a part.

C. Cost Allocation or Allocation shall mean the estimated construction costs or base amount set forth by the School District, or amended as provided for herein, and meant to be the same sum as the aggregate of low bids received on the bid date.

D. Bid Date means the last day upon which bids are received for construction contracts for the Project.

E. Contract Documents (for the prime construction contracts) refers to the School District's standard construction contract provisions, which consist of the construction agreement, notice to bidders,

the instructions to bidders, the bid proposal, the contract bonds, the conditions of the contract (General Provisions, General and Special Requirements, and Additional Contract Conditions), the drawings and specifications of all contracts, and all bulletins and addenda issued prior to execution of the construction agreement, and all modifications thereto.

F. Program Development means the compilation of raw statistical space data, including basic functional units. Approximate number of persons and special equipment for each function will be provided by the School District. The Professional shall be responsible for translating the raw statistical data into organizational relationships, activities and functions to be housed within the building or buildings of this Project and shall develop layouts and building plans which establish net and gross space and volume requirements for the Project within the established allocation.

G. Project Scope means the authorized and approved work to be included in the Project that defines the allocation, the property site and a description of the construction required, as outlined in Rider A of this Agreement.

H. School District shall mean the Warren County School District.

I. Error or Omission Change Order means a change order required to correct a professional's error in contract documents or an omission of information, material or construction necessary to complete the project.

J. The Construction Phase is defined as commencing with the Notice to Proceed being issued to the first prime contract for the work of the Project or any part thereof, and terminating upon acceptance by the School District of recommendation of final payment on the last prime contract to be completed.

K. Wasted Design. Wasted Design is that part of an approved design which was previously approved by the School District, which cannot be reused in a revised design, providing the design changes or revisions to the design were not necessitated by actions or inactions of the Professional.

L. Qualified Representative. Registered Architect in the Commonwealth of Pennsylvania.

M. Allowable Reimbursable Expense: Mileage and meals for project representative, printing, and hotel for project representative. All other are considered part of overheard and as such are not allowable.

RIDER B
GENERAL CONDITIONS

EXHIBIT A

SCHOOL DISTRICT'S OPTIONS FOR PROCEEDING WITH DESIGN
WHEN COST ESTIMATE EXCEEDS ALLOCATION

1. **REDESIGN:**
When the Cost Estimate exceeds the Allocation, it shall be the responsibility of the Professional to adjust the entire design, at no expense to the School District, to bring the Cost Estimate within the Allocation.

2. **DEDUCTIVE BASE BIDS:**
When the Cost Estimate exceeds the Allocation, the Professional, with the approval of the School District, may include Deduct Alternates from the Base Bid, at no expense to the School District, to bring the construction Cost within the Allocation.

3. **CHANGE IN SCOPE OF WORK:**
When the Cost Estimate exceeds the Allocation and the basis for the difference arises from factors which indicate the desired Program has been changed by the School District and, as such, is not reasonably attainable within the current Allocation, the School District may choose to adjust the Program and Scope of Work to bring the Cost Estimate within the Allocation. The School District shall instruct the Professional on how to proceed with the adjustment in the Design. The School District shall negotiate the Professional's compensation for adjusting the Design, subject to a negotiated credit for that portion of the original design which is applicable to the redesign.

4. **INCREASE COST ALLOCATION:**
When the Cost Estimate exceeds the Allocation and the Scope of Work (Rider A) has not changed, the School District, at its sole discretion, may increase the Allocation and direct the Professional to proceed with the Design. The Professional's compensation shall remain as negotiated on the original Allocation.

5. **DIRECTION TO PROCEED:**
When the Cost Estimate or subsequent Cost Estimates exceed the Allocation, and, in the opinion of the School District the estimate is considered high, the School District may direct the Professional to proceed with the design without a change in Scope of Work or in the Allocation. However, should the aggregate of low bids exceed the allocation plus five percent (5%), the Professional's obligation with regard to redesigning and re-bidding shall not apply. The Professional's compensation shall remain as negotiated on the current Allocation.

RIDER B
GENERAL CONDITIONS

EXHIBIT B

PREPARATION AND REPRODUCTION OF BIDDING DOCUMENTS

1. The Professional shall, as part of his Basic Services, assemble complete sets of Drawings and Specifications for each Construction Contract included in the Project.

2. The School District shall arrange for the necessary publication by advertisement of the notice to bidders, and shall notify the Professional when the advertisements are released for publication. Until so notified, the Professional shall not release contract documents to any proposed bidder.

3. The Warren County School District will arrange for the reproduction of complete sets of bid documents and provide information where documents may be purchased to all prospective bidders.

4. The bidding documents supplied to prospective bidders by the District shall include (1) the Drawings for each Construction Contract included in the Project, (2) a complete set of Specifications for each Construction Contract included in the Project, (3) Prevailing Wage Determination, (4) Notice to Bidders, (5) Special Requirements, (6) Bid Proposal Forms, (7) Bid Bond Forms, and (8) all Bulletins and Addenda issued to the date of request.

5. All Bulletins and/or Addenda issued after date of mailing of documents shall be forwarded to the bidder and bidders' services by the Professional.

6. The Professional shall furnish to the School District three (3) complete sets of reproducible Bidding Documents.

RIDER B
GENERAL CONDITIONS

EXHIBIT C

ADDITIONAL SERVICES

Unless incorporated as part of the Special Conditions to the Agreement (Rider D), the Additional Services described in Exhibit C are NOT covered by the compensation for Basic Services.

1. Revisions to Approved Drawings and Specifications. Any revisions to drawings or specifications will be part of the Professional's basic services and will result in no extra charges for compensation to the School District.

2. Detailed Estimates of Project Cost. Furnishing detailed estimates of construction project costs except as specifically provided in the agreement.

3. Replacement of Work Damaged by Fire or Other Causes. Evaluating and/or providing replacement studies of any work damaged by fire or other causes beyond the Professional's control during project accomplishment.

4. Default of Contractor. Preparation of Bidding Documents and review of work completed and/or yet to be done upon default of the contractor(s).

5. Project Representation

    a. If more extensive representation at the site is required by the School District than is provided for in the Agreement, the Professional shall provide one or more Full Time Project Representative(s). Such Full Time Project Representative(s) shall be selected, employed and directed by the Professional, and such selection shall be approved by the School District.

    b. The Full Time Project Representative(s) shall, through continuous on-site observations, exercise good faith and due care to provide further protection to the School District against defects or deficiencies in the performance of the construction contracts, but the furnishing thereof shall not relieve the Professional of the responsibilities under the Agreement.

6. Construction Scheduling. Providing services related to Construction Phase Scheduling requested by the School District.

7. Interior Design Services. Providing Interior Design Services of a specialized nature, such as: space planning, interior color and finish schedule, furnishing selections and specifications, window treatment, graphic wall design, art work selection, interior plants, and contract documents for bidding of the above.

8. Surveys. Providing, to the extent required by the project, a Plat of Survey of the site and sufficient adjacent lands, certified by a qualified licensed surveyor, and a Report of Survey, giving, as applicable, grades and lines of streets, alleys and pavements; the location of all rights of way restrictions, easements, encroachments, boundaries and contours of the site; location, dimensions and other complete data as to the exterior of existing buildings, or other improvements and trees; and full information concerning all services and utility lines crossing the site. Such services shall be performed in accordance with the Engineering/Architectural Instructions in effect at the time of the execution of the Agreement.

9. Change Orders. When the School District determines the design work is so extensive that negotiated compensation is required, the School District shall make the determination of the reasonableness of compensation prior to the commencement of the work, unless an emergency situation exists or failure to proceed with the work shall cause delay, in which case the Professional shall maintain an accurate record of his costs.

10. Field Tests. Providing sub-surface explorations, test borings, test pits, related work in accordance with Engineering/Architectural Instructions in effect at the time of the execution of the Agreement.

11. Soils Foundation Engineer. Engaging the services of a registered, qualified soils foundation engineer for furnishing necessary recommendations. Such services shall be performed in accordance with the Engineering/Architecture Instructions in effect at the time of the execution of the Agreement.

12. Laboratory Tests. Providing laboratory testing of soils, concrete or other materials and equipment in accordance with Engineering/Architectural Instructions in effect at the time of the execution of the Agreement.

13. Subsurface Utility Engineering. Providing the location and identification of unknown, unobservable underground facilities, utilities, tanks and other buried objects to the extent required for construction of the project. Prospecting techniques including radio frequency electromagnetic, magnetic acoustic emission sonic, terrain conductivity, ground penetrating radar and select excavation shall be used to provide a comprehensive horizontal map and give an indication of vertical position. Information obtained using this service shall be shown on the Plat of Survey of the project site.

COMPENSATION FOR ADDITIONAL SERVICES

The Direct Labor rates and Overhead costs and rates for reimbursable expenses that shall be used by the Professional and any consultants for the term of this Agreement shall be those Hourly Rates attached to or listed in Rider D.

1. For the additional services described in Exhibit C subparagraphs “1” through “11”, compensation shall be mutually agreed upon in advance by the School District and the Professional and reflected in the original Agreement or set forth in a Fiscal Adjustment to the Agreement. In the event an agreement in advance cannot be reached, the School District may direct the Professional to provide the additional services, in which case the Professional shall provide said services and shall keep a daily record of his cost for performing the additional services. After the additional services are completed by the Professional or are terminated by the School District, the Professional may submit an itemized claim for the cost incurred in performing the additional services.

2. For the additional services described in Exhibit C subparagraphs “12” through “17”, compensation shall be based upon the actual cost of services. If the services are performed by an entity other than the Professional, the School District shall consider the actual cost of such services to be the amount paid to that entity by the Professional after soliciting bids or proposals approved by the School District. Should the Professional perform these additional services, the actual costs of such services shall be at the hourly rates.

RIDER B
GENERAL CONDITIONS

EXHIBIT D

BASIC SERVICES COMPENSATION AND PAYMENT SCHEDULE

1. Payments During Design. The Professional's compensation and payments shall be based upon the amount of the Agreement as detailed in Paragraph 2 (below) --Schedule of Payments During Design. If, at any time, the cost estimate for the Project exceeds or falls below the Allocation by more than ten percent (10%), the School District or the Design Professional may request equitable adjustments. Any adjustments made will be determined by the adjustments made to the scope of the work.

2. Schedule of Payments During Design. The Professional's compensation shall be payable in installments as follows, unless otherwise agreed. As set forth below, the approval required is the written approval of the School District that the indicated phase has been satisfactorily completed. [Such approval shall not be construed as relieving the Professional of his obligation to provide professional services to the standard required by this Agreement or applicable law.]

			PAYMENT
A.	Schematic Design Phase		$ 1,125.00
B.	Preliminary Design Development Phase		$ 1,125.00
C.	Pre-Final Design Documents Phase		$ 1,500.00
D.	Final Design Documents Phase		$ 1,125.00
E.	Bid and Award of Contracts		$ 750.00
F.	Construction Phase		
	(1)	Construction Administration:	$ 1,500.00
	(2)	Product and Fabrication Shop Drawings.	$ 75.00
	(3)	Record Drawings:	$ 75.00
	(4)	Life Cycle Maintenance Profile:	$ 75.00
	(5)	Final Completion:	$ 75.00
G.	Warranty Inspection:		$ 75.00
		SUBTOTAL: BASIC SERVICES	**$ 7,500.00**

4. Reimbursable Expenses:

Reimbursable expenses are those listed on Form R-1-Basic Services. The total amount of the reimbursable expenses included in the agreement will be a **not-to-exceed amount** to be invoiced as the

expenses occur. It should be understood that expenses will be reimbursed only to the extent that they are incurred.

SUBTOTAL: REIMBURSABLE EXPENSES (not to exceed) $ 500.00

5. Summary:

SUBTOTAL: BASIC SERVICES (not to exceed)	**$ 7,500.00**
SUBTOTAL: REIMBURSABLE EXPENSES (not to exceed)	**$ 500.00**
TOTAL COMPENSATION:	**$ 8,000.00**

WARREN COUNTY SCHOOL DISTRICT
6820 MARKET STREET
RUSSELL, PA 16345

STANDARD FORM OF AGREEMENT
FOR PROFESSIONAL DESIGN SERVICES

RIDER C
NONDISCRIMINATION CLAUSE

During the term of this contract, Professional agrees as follows:

1. The Professional shall not discriminate against any employee, applicant for employment, independent professional or any other person because of race, color, religious creed, ancestry, national origin, age, sex or handicap. The Professional shall take affirmative action to ensure that applicants are employed, and that employees or agents are treated during employment without regard to their race, color, religious creed, ancestry, national origin, age, sex or handicap. Such affirmative action shall include, but is not limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination, and selection for training. The Professional shall post in conspicuous places, available to employees, agents, applicants for employment and other persons, a notice to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

2. The Professional shall, in advertisements or requests for employment placed by it or on its behalf, state all qualified applicants will receive consideration for employment without regard to race, color, religious creed, ancestry, national origin, age, sex, or handicap.

3. The Professional shall send each labor union or workers' representative with which it has collective bargaining agreement or other contract or understanding a notice advising said labor union or workers' representative of its commitment to this nondiscrimination clause. Similar notice shall be sent to every other source of recruitment regularly utilized by the Professional.

4. It shall be no defense to a finding of noncompliance with this nondiscrimination clause that Professional had delegated some of its employment practices to any union, training program or other source of recruitment which prevents it from meeting its obligations. However, if the evidence indicates that the Professional was not on notice of the third-party discrimination or made a good faith effort to correct it, such factor shall be considered in mitigation in determining appropriate sanctions.

5. Where the practices of a union or of any training program or other source of recruitment will result in the exclusion of minority group persons, so that the Professional will be unable to meet its obligations under this nondiscrimination clause, the Professional shall them employ and fill vacancies through other nondiscriminatory employment procedures.

6. The Professional shall comply with the all state and federal laws prohibiting discrimination in hiring or employment opportunities. In the event of the Professional's noncompliance with the nondiscrimination clause of this contract or with any such laws, this contract may be terminated or suspended in whole or in part, and the Professional may be declared temporarily ineligible for further School District contracts, and other sanctions may be imposed and remedies invoked.

7. The Professional shall furnish all necessary employment documents and records to, and permit access to its books, records and accounts by the contracting agency and the Office of Administration, Bureau of Affirmative Action, for purposes of investigation to ascertain compliance with the provisions of this clause. If the Professional does not possess documents or records reflecting the necessary information

requested, it shall furnish such information on reporting forms supplied by the contracting agency or the Bureau of Affirmative Action.

WARREN COUNTY SCHOOL DISTRICT
6820 MARKET STREET
RUSSELL, PA 16345

STANDARD FORM OF AGREEMENT
FOR PROFESSIONAL DESIGN SERVICES

RIDER D
SPECIAL CONDITIONS

1) As a condition of this agreement, it is mutually agreed that **Cody Belnap** is the Architect in charge of this project and that will oversee this project both in design and construction administration. Due to the size and scope of this project, the Professional will be obligated to provide a Project Representative registered as an architect in the Commonwealth of Pennsylvania who will attend and conduct all project meetings as described within this agreement. Both parties agree that **Cody Belnap** will be the above mentioned Project Representative.

2) The Warren County School District will prepare all construction contracts.

3) During the design phase of this project, the architect/engineer shall cooperate fully with the owner to adjust and change the size and character of the project to meet the owner's evolving project requirements.

4) The Warren County School District may, at its discretion, employ the services of a construction management firm to work on this project. It is mutually agreed and understood that the employment of a construction management firm does not constitute a change in this agreement or give cause for an increase in fee or change in personnel or responsibility.

WARREN COUNTY SCHOOL DISTRICT
6820 MARKET STREET
RUSSELL, PA 16345

STANDARD FORM OF AGREEMENT
FOR PROFESSIONAL DESIGN SERVICES

RIDER E

STANDARDS OF PRACTICE

The Professional agrees that it will exercise the care and diligence expected and required by law of a comparably situated professional in the application of its professional knowledge to accomplish the purpose for which it retained. The Professional represents that it has the experience, skill and knowledge to perform its responsibilities under the contract so as to attain the required standard of care and diligence. It is expressly agreed that any review or approval by the School District of the plans and/or specifications shall not diminish the Professional's obligation to provide plans and specifications that are adequate and sufficient to accomplish the purposes of the project. The Professional hereby represents that it has and will maintain the requisite insurance throughout the duration of this project for Errors and Omissions, and that nothing within this Rider shall exclude reasonable protection for the Professional or the School District under the coverage provisions afforded by the Professional's Insurance Policy.

WARREN COUNTY SCHOOL DISTRICT
6820 MARKET STREET
RUSSELL, PA 16345

STANDARD FORM OF AGREEMENT
FOR PROFESSIONAL DESIGN SERVICES

RIDER F

PROFESSIONAL INTEGRITY PROVISIONS

1. Definitions

   a. Confidential information means information that is not public knowledge, or available to the public on request, disclosure of which would give an unfair, unethical, or illegal advantage to another desiring to contract with the Warren County School District.

   b. Consent means written permission signed by a duly authorized officer or employee of the Warren County School District, provided that where the material facts have been disclosed, in writing, by pre-qualification, bid, proposal, or contractual terms, the Warren County School District shall be deemed to have consented by virtue of execution of this agreement.

   c. Professional means the individual or entity that has entered into this agreement with the Warren County School District, including directors, officers, partners, managers, key employees, and owners of more than a 5% interest.

   d. Financial interest means:

      (1) ownership of more than a five percent interest in any business; or
      (2) holding a position as an officer, director, trustee, partner, employee, or the like, or holding any position of management.

   e. Gratuity means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, services, employment, or contracts of any kind.

2. The Professional shall maintain the highest standards of integrity in the performance of this agreement and shall take no action in violation of state or federal laws, regulations, or other requirements that govern contracting with the Warren County School District.

3. The Professional shall not disclose to others any confidential information gained by virtue of this agreement.

4. The Professional shall not, in connection with this or any other agreement with the Warren County School District, directly or indirectly, offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for the decision, opinion, recommendations, vote, other exercise of discretion, or violation of a known legal duty by any officer or employee of the Warren County School District.

5. The Professional shall not, in connection with this or any other agreement with the Warren County School District directly or indirectly, offer, give, or agree or promise to give to anyone any gratuity for the benefit of or at the direction or request of any officer or employee of the Warren County School District.

6. Except with the consent of the Warren County School District, neither the Professional nor anyone in privity with him shall accept or agree to accept from, or give or agree to give to, any person, any gratuity from any person in connection with the performance of work under this agreement except as provided therein.

7. Except with the written consent of the Warren County School District, the Professional shall not have a financial interest in any other contractor, subcontractor, or supplier providing services, labor, or material on this project.

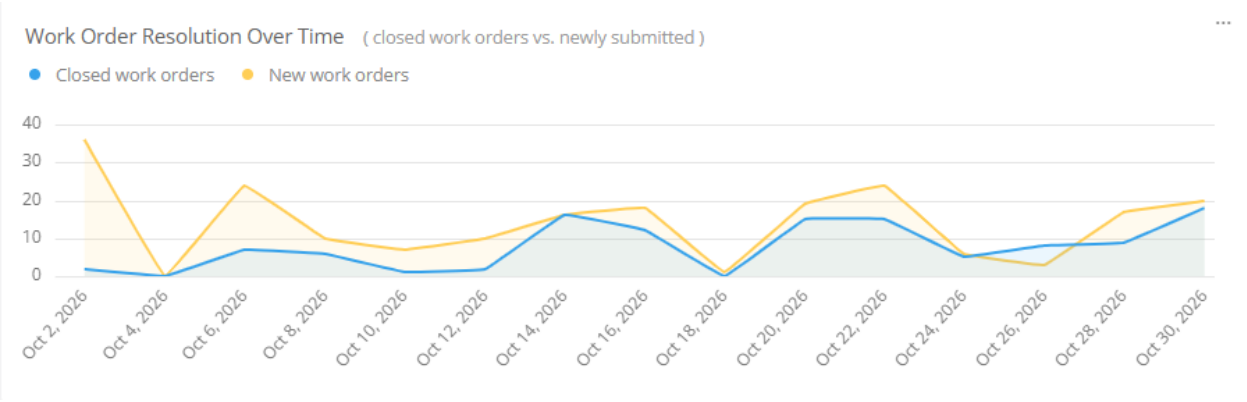
8. Professional shall waive all rights to file a mechanics lien or any type of lien on all or any portion of the project in the event that School District defaults as to any provision contained herein.

9. The Professional, by execution of this agreement and by the submission of any bills or invoices for payment pursuant thereto, certifies and represents that he has not violated any of these provisions.

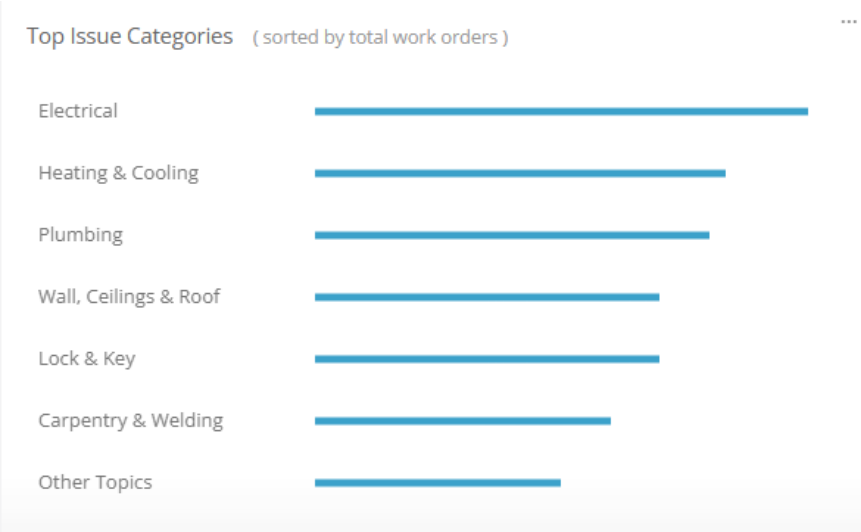
10. The Professional shall, upon request of the Warren County School District, reasonably and promptly make available to that office and its representatives, for inspection and copying, all business and financial records of the Professional of, concerning, and referring to this agreement with the Warren County School District or which are otherwise relevant to the enforcement of these provisions.

11. For violation of any of the above provisions, the Warren County School District may terminate this and any other agreement with the Professional, claim liquidated damages in an amount equal to the value of anything received in breach of these provisions, claim additional damages for all expenses incurred in obtaining another Professional to complete performance hereunder, and debar and suspend the Professional from doing business with the Warren County School District. These rights and remedies are cumulative, and the use or non-use of any one shall not preclude the use of all or any other. These rights and remedies are in addition to those the Warren County School District may have under law, statute, regulation, or otherwise.

September 2026 Facilities Work Order Report



Anderson Building Total Work Orders: 13	Beaty-Warren Middle School Total Work Orders: 274	Central Office Total Work Orders: 138	Eisenhower Elementary School Total Work Orders: 45	Eisenhower Middle High School Total Work Orders: 178
Sheffield Area Elementary Mid... Total Work Orders: 172	Sheffield Area Middle High Sc... Total Work Orders: 13	Sugar Grove Operations Center Total Work Orders: 1	Warren Area Elementary Center Total Work Orders: 313	Warren Area High School Total Work Orders: 411
Warren County Career Center Total Work Orders: 120	Youngsville Elementary Middle... Total Work Orders: 231	Youngsville Middle High School Total Work Orders: 7		



148
Work Orders now closed
out of 211 submitted

63
Work Orders still open
0 waiting on requestor

Penelec Usage Report September 2025 - August 2026

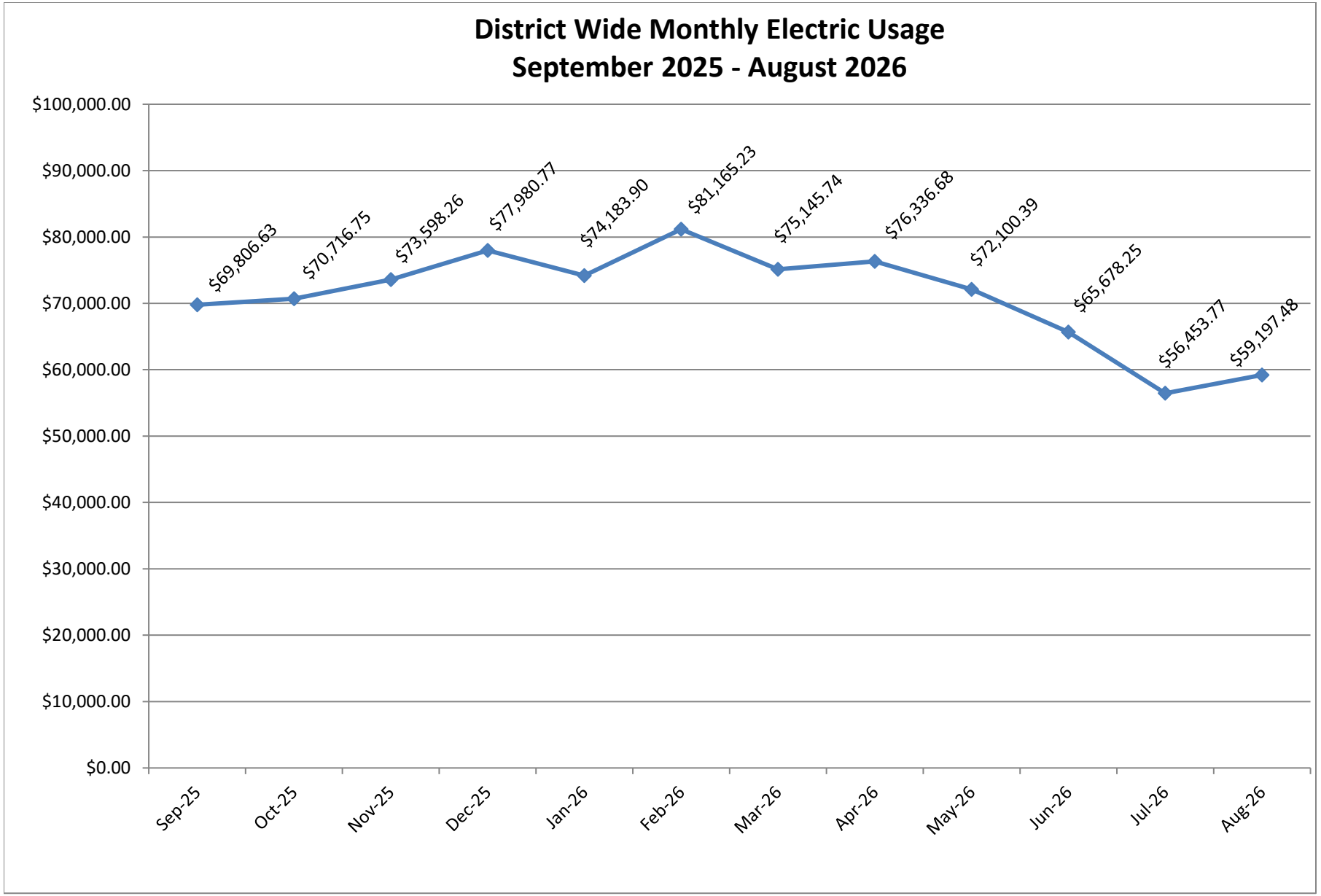
WCSD Facility	sq. ft.	Sep-25		Oct-25		Nov-25		Dec-25		Jan-26		Feb-26	
		Units(kwh)	Total Cost $	Units(kwh)	Total Cost $	Units(kwh)	Total Cost $	Units(kwh)	Total Cost $	Units(kwh)	Total Cost $	Units(kwh)	Total Cost $
Anderson Bldg.	**9,474**	14,494	$ 1,957.08	13,906	$ 1,886.30	8,980	$ 1,745.06	12,793	$ 1,780.36	12,793	$ 1,396.28	9,856	$ 1,635.21
BWMS	**147,300**	67,948	$ 9,241.30	67,618	$ 9,187.68	72,130	$ 9,694.53	76,235	$ 10,327.31	73,853	$ 10,032.71	84,124	$ 11,085.80
CO	**47,590**	20,143	$ 2,863.28	21,448	$ 2,993.95	23,635	$ 3,233.04	23,746	$ 3,319.27	23,296	$ 3,114.68	24,899	$ 3,263.27
EMHS/EES	**187,499**	98,256	$ 12,666.61	100,269	$ 12,904.36	99,205	$ 12,816.67	104,951	$ 13,524.98	98,189	$ 12,662.10	109,222	$ 13,691.70
SAMHS/SAES	**130,241**	48,935	$ 6,920.81	52,885	$ 7,416.34	61,626	$ 8,279.66	63,319	$ 8,641.16	59,430	$ 8,175.87	66,376	$ 8,951.28
SGES	**31,178**	2941	$ 481.95	3059	$ 504.82								
WAEC	**130,944**	56,105	$ 7,658.94	57,401	$ 7,721.38	57,015	$ 7,681.82	53,366	$ 7,488.70	51,021	$ 7,131.15	59,754	$ 8,004.08
WAHS/WCCC	**269,781**	153,584	$ 19,788.86	155,610	$ 19,924.60	169,656	$ 21,420.55	184,598	$ 22,944.75	174,131	$ 21,692.23	193,847	$ 23,621.10
YEMS	**100,465**	44,972	$ 6,168.40	43,769	$ 6,044.07	47,805	$ 6,391.64	54,948	$ 7,229.33	52,104	$ 6,731.37	59,281	$ 7,455.50
YHS	**154,126**	10,332	$ 2,059.40	11,427	$ 2,133.25	13,475	$ 2,335.29	17,357	$ 2,724.91	20,972	$ 3,247.51	22,671	$ 3,457.29
Usage Totals:	**1,208,598**	**517,710**	**$ 69,806.63**	**527,392**	**$ 70,716.75**	**553,527**	**$ 73,598.26**	**591,313**	**$ 77,980.77**	**565,789**	**$ 74,183.90**	**630,030**	**$ 81,165.23**

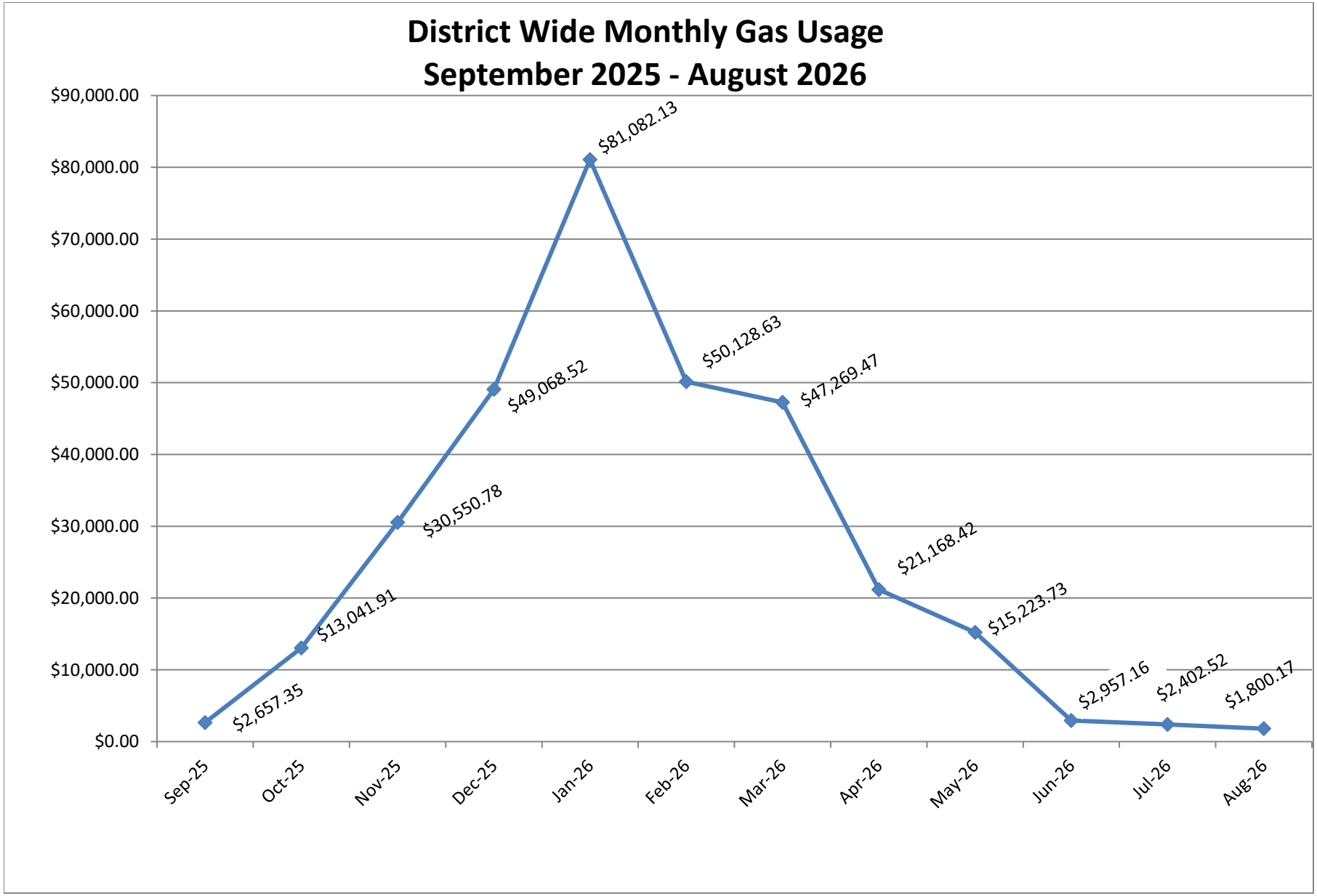
WCSD Facility	sq. ft.	Mar-26		Apr-26		May-26		Jun-26		Jul-26		Aug-26	
		Units(kwh)	Total Cost $	Units(kwh)	Total Cost $	Units(kwh)	Total Cost $	Units(kwh)	Total Cost $	Units(kwh)	Total Cost $	Units(kwh)	Total Cost $
Anderson Bldg.	**9,474**	19,920	$ 2,271.52	18221	$ 2,104.60	11277	$ 2,222.01	21402	$ 2,457.10	15,164	$ 1,918.89	13,236	$ 1,702.86
BWMS	**147,300**	73,437	$ 10,078.58	72,127	$ 10,143.55	68,420	$ 9,730.40	61,844	$ 9,257.77	48,108	$ 7,600.60	51,885	$ 8,074.01
CO	**47,590**	22,044	$ 2,970.85	22,072	$ 3,041.05	20,585	$ 2,865.17	19,789	$ 3,114.02	20,976	$ 3,149.41	20,742	$ 3,122.63
EMHS/EES	**187,499**	99,413	$ 12,862.32	100,104	$ 13,126.50	93,976	$ 12,419.17	77,285	$ 11,044.51	59,059	$ 8,755.46	66,158	$ 9,902.13
SAMHS/SAES	**130,241**	57,883	$ 8,174.33	56,607	$ 8,455.48	52,184	$ 7,677.82	42,420	$ 7,018.50	36,365	$ 5,941.75	37,434	$ 6,249.97
SGES	**31,178**												
WAEC	**130,944**	57,813	$ 7,888.01	59,968	$ 8,292.35	56,407	$ 7,885.56	52,106	$ 7,465.84	48,460	$ 6,880.44	47,076	$ 6,842.65
WAHS/WCCC	**269,781**	161,985	$ 20,970.72	159,550	$ 21,234.85	149,335	$ 20,001.97	120,958	$ 17,304.59	102,524	$ 15,039.23	111,105	$ 15,977.15
YEMS	**100,465**	52,214	$ 6,751.53	52,007	$ 6,929.21	49,163	$ 6,600.99	39,920	$ 5,813.09	36,435	$ 5,116.21	36,340	$ 5,305.73
YHS	**154,465**	19,755	$ 3,177.88	16,328	$ 3,009.09	13,513	$ 2,697.30	10,371	$ 2,202.83	9,581	$ 2,051.78	9,578	$ 2,020.35
Usage Totals:	**1,208,937**	**564,464**	**$ 75,145.74**	**538,763**	**$ 76,336.68**	**503,583**	**$ 72,100.39**	**424,693**	**$ 65,678.25**	**361,508**	**$ 56,453.77**	**380,318**	**$ 59,197.48**

12-month Totals		
Units(kwh)	Total Cost $	Per sq. ft.
172,042	$ 23,077.27	$ 2.44
817,729	$ 114,454.24	$ 0.78
242,633	$ 37,050.62	$ 0.78
1,106,087	$ 146,376.51	$ 0.78
635,464	$ 91,902.97	$ 0.71
26,742	$ 4,109.40	$ 0.13
609,416	$ 90,940.92	$ 0.69
1,725,778	$ 239,920.60	$ 0.89
889,889	$ 76,537.07	$ 0.76
175,360	$ 31,116.88	$ 0.20

Combined Yearly Usage	
6,401,140	**$ 855,486.48**

** NR - Electric usage not reported by company.*


District Wide Monthly Electric Usage
September 2025 - August 2026
$100,000.00
$90,000.00
$80,000.00
$70,000.00
$60,000.00
$50,000.00
$40,000.00
$30,000.00
$20,000.00
$10,000.00
$0.00
$69,806.63
$70,716.75
$73,598.26
$77,980.77
$74,183.90
$81,165.23
$75,145.74
$76,336.68
$72,100.39
$65,678.25
$56,453.77
$59,197.48
Sep-25
Oct-25
Nov-25
Dec-25
Jan-26
Feb-26
Mar-26
Apr-26
May-26
Jun-26
Jul-26
Aug-26


District Wide Monthly Gas Usage
September 2025 - August 2026
$90,000.00
$80,000.00
$70,000.00
$60,000.00
$50,000.00
$40,000.00
$30,000.00
$20,000.00
$10,000.00
$0.00
$2,657.35
$13,041.91
$30,550.78
$49,068.52
$81,082.13
$50,128.63
$47,269.47
$21,168.42
$15,223.73
$2,957.16
$2,402.52
$1,800.17
Sep-25
Oct-25
Nov-25
Dec-25
Jan-26
Feb-26
Mar-26
Apr-26
May-26
Jun-26
Jul-26
Aug-26

Natural Gas Usage
September 2025 - August 2026

Facility	Sq. Ft.	Company	Sep-25		Oct-25		Nov-25		Dec-25	
			Units	Total Cost $	Units	Total Cost $	Units	Total Cost $	Units	Total Cost $
Anderson Bldg.	9,474	National Fuel (mcf) Usage	8	$ 88.18	4	$ 77.28	66	$ 222.96	100	$ 293.48
		Marathon Energy (mcf) Transportation	6	$ -	20	$ -	55	$ 77.63	105	$ 319.32
		NRG (MMBTU)								
		Total Monthly Gas	**14**	**$ 88.18**	**24**	**$ 77.28**	**121**	**$ 300.59**	**205**	**$ 612.80**
BWMS	147,300	Columbia Gas (thm)	360	$ 312.44	2,590	$ 2,140.23	7,760	$ 5,435.81	11,810	$ 8,397.76
		Marathon Energy (mcf)	24	$ 73.20	36	$ 110.07	304	$ 927.00	785	$ 2,394.45
		National Fuel (mcf) Usage								
		NRG (MMBTU)								
		Total Monthly Gas	**384**	**$ 385.64**	**2,626**	**$ 2,250.30**	**8,064**	**$ 6,362.81**	**12,595**	**$ 10,792.21**
CO	47,590	National Fuel (mcf)	6	$ 166.42	192	$ 558.47	404	$ 1,003.16	401	$ 996.86
		Marathon Energy (mcf)	7	$ 19.15	212	$ 613.46	447	$ 1,300.69	422	$ 1,287.39
		NRG (MMBTU)								
		Total Monthly Gas	**13**	**$ 185.57**	**404**	**$ 1,171.93**	**851**	**$ 2,303.85**	**823**	**$ 2,284.25**
EMHS/EES	187,499	National Fuel (mcf)	38	$ 234.20	393	$ 980.08	812	$ 1,858.97	1,258	$ 2,794.50
		Marathon Energy (mcf)	18	$ 51.08	434	$ 1,255.68	898	$ 2,614.26	1,324	$ 4,038.63
		NRG (MMBTU)								
		Total Monthly Gas	**56**	**$ 285.28**	**827**	**$ 2,235.76**	**1,710**	**$ 4,473.23**	**2,582**	**$ 6,833.13**
SAMHS / SAES	130,241	National Fuel (mcf)	60	$ 280.79	301	$ 787.11	577	$ 1,366.04	928	$ 2,102.29
		Marathon Energy (mcf)	66	$ -	333	$ 852.43	638	$ 1,857.67	977	$ 2,979.18
		NRG (MMBTU)								
		Total Monthly Gas	**126**	**$ 280.79**	**634**	**$ 1,639.54**	**1,215**	**$ 3,223.71**	**1,905**	**$ 5,081.47**
SGES	31,178	National Fuel (mcf)	3	$ 160.92	23	$ 170.08				
		Marathon Energy (mcf)	4	$ -	25	$ 63.23				
		Total Monthly Gas	**7**	**$ 160.92**	**48**	**$ 233.31**	**-**	**$ -**	**-**	**$ -**
WAEC	130,944	National Fuel (mcf)	17	$ 54.54	189	$ 431.48	420	$ 916.59	706	$ 1,518.84
		Marathon Energy (mcf)	19	$ 54.27	209	$ 603.88	464	$ 1,352.20	610	$ 1,860.71
		NRG (MMBTU)								
		Total Monthly Gas	**36**	**$ 108.81**	**398**	**$ 1,035.36**	**884**	**$ 2,268.79**	**1,316**	**$ 3,379.55**
WAHS	159,323	National Fuel (mcf)	92	$ 338.16	354	$ 808.18	776	$ 1,773.11	1,144	$ 2,517.74
		Marathon Energy (mcf)	38	$ 111.72	328	$ 948.94	719	$ 2,092.69	763	$ 2,325.88
		NRG (MMBTU)								
		Total Monthly Gas	**130**	**$ 449.88**	**682**	**$ 1,757.12**	**1,495**	**$ 3,865.80**	**1,907**	**$ 4,843.62**
WCCC / WCTC	110,465	National Fuel (mcf)	35	$ 112.28	299	$ 722.62	650	$ 1,418.53	1,053	$ 2,265.34
		Marathon Energy (mcf)	98	$ 284.09	391	$ 1,131.06	848	$ 2,469.38	1,678	$ 5,116.94
		NRG (MMBTU)								
		Total Monthly Gas	**133**	**$ 396.37**	**690**	**$ 1,853.68**	**1,498**	**$ 3,887.91**	**2,731**	**$ 7,382.28**
YES	100,465	National Fuel (mcf)	6	$ 166.42	176	$ 524.92	421	$ 1,038.82	682	$ 1,586.29
		Marathon Energy (mcf)	7	$ -	194	$ -	465	$ 774.56	718	$ 2,189.39
		NRG (MMBTU)								
		Total Monthly Gas	**13**	**$ 166.42**	**370**	**$ 524.92**	**886**	**$ 1,813.38**	**1,400**	**$ 3,775.68**
YMHS	154,126	National Fuel (mcf)	12	$ 149.49	51	$ 262.71	412	$ 1,019.93	740	$ 1,707.94
		Marathon Energy (mcf)	13	$ -	56	$ -	456	$ 1,030.78	779	$ 2,375.59
		NRG (MMBTU)								
		Total Monthly Gas	**25**	**$ 149.49**	**107**	**$ 262.71**	**868**	**$ 2,050.71**	**1,519**	**$ 4,083.53**
		Monthly Totals:								
		National Fuel / Columbia ~	637	$ 2,063.84	4,572	$ 7,463.16	12,298	$ 16,053.92	18,822	$ 24,181.04
		Marathon Energy (mcf)*	300	$ 593.51	2238	$ 5,578.75	5294	$ 14,496.86	8161	$ 24,887.48
		NRG (MMBTU)								
		Totals	**937**	**$ 2,657.35**	**6,810**	**$ 13,041.91**	**17,592**	**$ 30,550.78**	**26,983**	**$ 49,068.52**

Natural Gas Usage
September 2025 - August 2026

Natural Gas Usage
September 2025 - August 2026

Facility	Sq. Ft.	Company	Jan-26		Feb-26		Mar-26		Apr-26		May-26	
			Units	Total Cost $	Units	Total Cost $	Units	Total Cost $	Units	Total Cost $	Units	Total Cost $
Anderson Bldg.	9,474	National Fuel (mcf) Usage	95	$ 292.56	2	$ 30.00	62	$ 249.79	31	$ 145.65	28	$ 125.60
		Marathon Energy (mcf) Transportation	99	$ 515.55	126	$ 529.65	64	$ 254.98	32	$ 127.99	29	$ 117.11
		NRG (MMBTU)										
		Total Monthly Gas	**103**	**$ 808.11**	**128**	**$ 559.65**	**126**	**$ 504.77**	**63**	**$ 273.64**	**57**	**$ 242.71**
BWMS	147,300	Columbia Gas (thm)	11,230	$ 8,664.28	8,930	$ 6,904.07	5,090	$ 3,967.33	3,450	$ 2,712.25	1,850	$ 1,486.82
		Marathon Energy (mcf)	1,198	$ 6,445.62	1,139	$ 4,521.55	906	$ 3,596.65	516	$ 2,049.18	350	$ 1,403.57
		National Fuel (mcf) Usage										
		NRG (MMBTU)										
		Total Monthly Gas	**12,428**	**$ 15,109.90**	**10,069**	**$ 11,425.62**	**5,996**	**$ 7,563.98**	**3,966**	**$ 4,761.43**	**2,200**	**$ 2,890.39**
CO	47,590	National Fuel (mcf)	466	$ 1,149.88	402	$ 1,013.65	263	$ 717.81	178	$ 537.75	148	$ 473.80
		Marathon Energy (mcf)	487	$ 2,621.24	420	$ 1,666.90	2,088	$ 9,664.96	186	$ 738.40	155	$ 616.07
		NRG (MMBTU)										
		Total Monthly Gas	**953**	**$ 3,771.12**	**822**	**$ 2,680.55**	**2,351**	**$ 10,382.77**	**364**	**$ 1,276.15**	**303**	**$ 1,089.87**
EMHS/EES	187,499	National Fuel (mcf)	1,464	$ 3,274.07	1,048	$ 2,388.63	797	$ 1,854.40	430	$ 1,075.00	372	$ 951.35
		Marathon Energy (mcf)	1,531	$ 8,235.07	1,095	$ 4,345.82	831	$ 3,298.63	449	$ 1,783.28	390	$ 1,548.36
		NRG (MMBTU)										
		Total Monthly Gas	**2,995**	**$ 11,509.14**	**2,143**	**$ 6,734.45**	**1,628**	**$ 5,153.03**	**879**	**$ 2,858.28**	**762**	**$ 2,499.71**
SAMHS / SAES	130,241	National Fuel (mcf)	1,053	$ 2,399.27	851	$ 1,969.34	623	$ 1,484.04	310	$ 819.17	270	$ 733.90
		Marathon Energy (mcf)	1,101	$ 5,923.16	889	$ 3,529.07	650	$ 2,578.56	324	$ 1,285.70	283	$ 1,124.10
		NRG (MMBTU)										
		Total Monthly Gas	**2,154**	**$ 8,322.43**	**1,740**	**$ 5,498.41**	**1,273**	**$ 4,062.60**	**634**	**$ 2,104.87**	**553**	**$ 1,858.00**
SGES	31,178	National Fuel (mcf)										
		Marathon Energy (mcf)										
		Total Monthly Gas	**-**	**-**	**-**	**$ -**	**-**	**$ -**	**-**	**$ -**	**-**	**$ -**
WAEC	130,944	National Fuel (mcf)	850	$ 1,848.28	606	$ 1,324.23	360	$ 797.87	189	$ 437.04	305	$ 710.57
		Marathon Energy (mcf)	719	$ 3,865.57	379	$ 1,505.30	375	$ 1,489.19	375	$ 727.31	168	$ 666.06
		NRG (MMBTU)										
		Total Monthly Gas	**1,569**	**$ 5,713.85**	**985**	**$ 2,829.53**	**735**	**$ 2,287.06**	**564**	**$ 1,164.35**	**473**	**$ 1,376.63**
WAHS	159,323	National Fuel (mcf)	1,329	$ 3,011.39	982	$ 2,242.70	656	$ 1,551.09	327	$ 863.97	170	$ 452.98
		Marathon Energy (mcf)	1,976	$ 10,630.33	474	$ 1,881.63	1,032	$ 4,095.28	1,032	$ 2,000.09	210	$ 1,831.67
		NRG (MMBTU)										
		Total Monthly Gas	**3,305**	**$ 13,641.72**	**1,456**	**$ 4,124.33**	**1,688**	**$ 5,646.37**	**1,359**	**$ 2,864.06**	**380**	**$ 2,284.65**
WCCC / WCTC	110,465	National Fuel (mcf)	1,273	$ 2,768.06	1,208	$ 2,639.71	793	$ 1,757.52	372	$ 860.21	330	$ 768.82
		Marathon Energy (mcf)	898	$ 4,831.97	1,043	$ 4,139.58	469	$ 1,861.49	469	$ 909.14	461	$ 832.57
		NRG (MMBTU)										
		Total Monthly Gas	**2,171**	**$ 7,600.03**	**2,251**	**$ 6,779.29**	**1,262**	**$ 3,619.01**	**841**	**$ 1,769.35**	**791**	**$ 1,601.39**
YES	100,465	National Fuel (mcf)	774	$ 1,805.45	559	$ 1,347.83	417	$ 1,045.59	193	$ 569.74	156	$ 490.85
		Marathon Energy (mcf)	809	$ 4,353.86	584	$ 2,318.14	435	$ 1,725.82	202	$ 800.18	164	$ 649.39
		NRG (MMBTU)										
		Total Monthly Gas	**1,583**	**$ 6,159.31**	**1,143**	**$ 3,665.97**	**852**	**$ 2,771.41**	**395**	**$ 1,369.92**	**320**	**$ 1,140.24**
YMHS	154,126	National Fuel (mcf)	1,069	$ 2,433.34	904	$ 2,082.14	817	$ 1,896.97	409	$ 1,030.23	13	$ 185.99
		Marathon Energy (mcf)	1,118	$ 6,013.18	944	$ 3,748.69	852	$ 3,381.50	427	$ 1,696.14	14	$ 54.15
		NRG (MMBTU)										
		Total Monthly Gas	**2,187**	**$ 8,446.52**	**1,848**	**$ 5,830.83**	**1,669**	**$ 5,278.47**	**836**	**$ 2,726.37**	**27**	**$ 240.14**
		Monthly Totals:										
		National Fuel / Columbia ~	19,603	$ 27,646.58	15,492	$ 21,942.30	9,878	$ 15,322.41	5,889	$ 9,051.01	3,642	$ 6,380.68
		Marathon Energy (mcf)*	9936	$ 53,435.55	7093	$ 28,186.33	7702	$ 31,947.06	4012	$ 12,117.41	2224	$ 8,843.05
		NRG (MMBTU)										
		Totals	**29,539**	**$ 81,082.13**	**22,585**	**$ 50,128.63**	**17,580**	**$ 47,269.47**	**9,901**	**$ 21,168.42**	**5,866**	**$ 15,223.73**

Natural Gas Usage
September 2025 - August 2026

Natural Gas Usage
September 2025 - August 2026

Facility	Sq. Ft.	Company	Jun-26 Units	Jun-26 Total Cost $	Jul-26 Units	Jul-26 Total Cost $	Aug-26 Units	Aug-26 Total Cost $	Total Yearly Cost	Cost per sq. ft.
Anderson Bldg.	9,474	National Fuel (mcf) Usage	5	$ 66.38	3	$ 76.28	3	$ 75.31		
		Marathon Energy (mcf) Transportation	5	$ 20.56	5	$ 17.64				
		NRG (MMBTU)					6	$ 19.86		
		Total Monthly Gas	**10**	**$ 86.94**	**8**	**$ 93.92**	**9**	**$ 95.17**	**$ 3,743.76**	**$ 0.40**
BWMS	147,300	Columbia Gas (thm)	220	$ 238.38	240	$ 253.69				
		Marathon Energy (mcf)	188	$ 746.70	22	$ 87.42	24	$ 58.81		
		National Fuel (mcf) Usage					9	$ 143.62		
		NRG (MMBTU)								
		Total Monthly Gas	**408**	**$ 985.08**	**22**	**$ 87.42**	**33**	**$ 202.43**	**$ 62,817.21**	**$ 0.43**
CO	47,590	National Fuel (mcf)	25	$ 211.58	11	$ 181.73	11	$ 181.38		
		Marathon Energy (mcf)	26	$ 103.83	12	$ 45.61				
		NRG (MMBTU)								
		Total Monthly Gas		**$ 315.41**		**$ 227.34**	**11**	**$ 181.38**	**$ 25,870.19**	**$ 0.54**
EMHS/EES	187,499	National Fuel (mcf)	15	$ 143.36	16	$ 192.39	20	$ 200.29		
		Marathon Energy (mcf)	16	$ 62.48	17	$ 66.54				
		NRG (MMBTU)					2	$ 67.60		
		Total Monthly Gas	**31**	**$ 205.84**	**33**	**$ 258.93**	**22**	**$ 267.89**	**$ 43,314.67**	**$ 0.23**
SAMHS / SAES	130,241	National Fuel (mcf)	41	$ 245.69	48	$ 260.61	29	$ 219.20		
		Marathon Energy (mcf)	43	$ 170.47	50	$ 199.46				
		NRG (MMBTU)					3	$ 98.07		
		Total Monthly Gas	**84**	**$ 416.16**	**98**	**$ 460.07**	**32**	**$ 317.27**	**$ 33,265.32**	**$ 0.26**
SGES	31,178	National Fuel (mcf)								
		Marathon Energy (mcf)								
		Total Monthly Gas	**-**	**$ -**	**-**	**$- **	**-**	**$ -**	**$ 394.23**	**$ 0.01**
WAEC	130,944	National Fuel (mcf)	3	$ 12.71	1	$ 4.73	2	$ 10.53		
		Marathon Energy (mcf)	1	$ 2.43	13	$ 50.64				
		NRG (MMBTU)					2	$ 6.77		
		Total Monthly Gas	**4**	**$ 15.14**	**14**	**$ 55.37**	**4**	**$ 17.30**	**$ 20,251.74**	**$ 0.15**
WAHS	159,323	National Fuel (mcf)	12	$ 107.70	13	$ 61.45	9	$ 47.39		
		Marathon Energy (mcf)	1	$ 6.68	35	$ 139.24	1	$ 36.50		
		NRG (MMBTU)								
		Total Monthly Gas	**13**	**$ 114.38**	**48**	**$ 200.69**	**10**	**$ 83.89**	**$ 39,876.51**	**$ 0.25**
WCCC / WCTC	110,465	National Fuel (mcf)	48	$ 203.37	47	$ 222.14	39	$ 205.37		
		Marathon Energy (mcf)	1	$ 3.03	16	$ 63.29				
		NRG (MMBTU)								
		Total Monthly Gas	**49**	**$ 206.40**	**63**	**$ 285.43**	**39**	**$ 205.37**	**$ 35,586.51**	**$ 0.32**
YES	100,465	National Fuel (mcf)	35	$ 232.89	15	$ 190.27	16	$ 191.88		
		Marathon Energy (mcf)	37	$ 145.59	16	$ 61.97				
		NRG (MMBTU)					2	$ 54.10		
		Total Monthly Gas	**72**	**$ 378.48**	**31**	**$ 252.24**	**18**	**$ 245.98**	**$ 22,263.95**	**$ 0.22**
YMHS	154,126	National Fuel (mcf)	12	$ 183.87	11	$ 181.73	12	$ 183.49		
		Marathon Energy (mcf)	12	$ 49.46	12	$ 45.69				
		NRG (MMBTU)								
		Total Monthly Gas	**24**	**$ 233.33**	**23**	**$ 227.42**	**12**	**$ 183.49**	**$ 29,713.01**	**$ 0.19**

Monthly Totals:								
National Fuel / Columbia ~	416	$ 1,645.93	405	$ 1,625.02	150	$ 1,458.46	**Total Cost All Schools:**	**Total mcf All Schools:**
Marathon Energy (mcf)*	330	$ 1,311.23	198	$ 777.50	25	$ 95.31		
NRG (MMBTU)					15	$ 246.40		
Totals	**746**	**$ 2,957.16**	**603**	**$ 2,402.52**	**190**	**$ 1,800.17**	**$ 317,350.79**	**47,513**

Natural Gas Usage
September 2025 - August 2026