Workshop Agenda - Elizabethtown Area Board of School Directors

Tuesday, November 10, 2026 6:00 PM
Middle School Auditorium, 600 E. High Street, Elizabethtown, PA 17022

1.	**EXECUTIVE SESSION**	
1.A.	Board Executive Session will be held at 5:00 p.m.	
2.	**OPENING ITEMS**	
2.A.	Call to Order	**Speaker(s):** Mrs. Kelly Carter, School Board President
2.B.	Pledge of Allegiance	**Speaker(s):** Mrs. Kelly Carter, School Board President
2.C.	Moment of Silence	**Speaker(s):** Mrs. Kelly Carter, School Board President
2.D.	Roll Call	**Speaker(s):** Mrs. Becky Maxwell, Board Secretary
2.E.	Approval of Agenda	**Speaker(s):** Mrs. Kelly Carter, School Board President
2.F.	Student Participation	**Speaker(s):** Ms. Megan Moffett, Director of Curriculum & Instruction
2.G.	District Announcements	**Speaker(s):** Dr. Walter Smith, Director of Pupil Services
2.H.	Board President Remarks	**Speaker(s):** Mrs. Kelly Carter, School Board President
2.I.	Superintendent Announcements	**Speaker(s):** Mr. Tom Strickler, Superintendent
3.	**INFORMATIONAL ITEMS - NO ACTION REQUIRED**	
3.A.	Nominating Committee	**Speaker(s):** Mrs. Kelly Carter, School Board President
4.	**FACILITIES COMMITTEE ITEMS**	
4.A.	No Trespassing Signage at our Schools (During Specified Hours)	**Speaker(s):** Mr. James Gilles, Facilities Chairperson
5.	**FINANCE COMMITTEE ITEMS**	
5.A.	2027-2028 Budget Calendar	**Speaker(s):** Mrs. Liza Bazarian, Finance Chairperson
5.B.	District Credit Card Users	**Speaker(s):** Mrs. Liza

		Bazarian, Finance Chairperson
6.	**EDUCATIONAL PLANNING AND STUDENT SERVICES COMMITTEE ITEMS**	
6.A.	2026-2027 Approval of Anticipated Second Semester Field Trips	**Speaker(s):** Mr. Stephen Lindemuth, Educational Planning Chair
6.B.	2026-2027 Agriculture Occupational Advisory Committee	**Speaker(s):** Mr. Stephen Lindemuth, Educational Planning Chairperson
7.	**POLICY COMMITTEE ITEMS**	
7.A.	Proposed Policy Approvals - First Reading	**Speaker(s):** Mrs. Tina Wilson, Policy Committee Chairperson
7.B.	Proposed Policy Approvals - Second Reading	**Speaker(s):** Mrs. Tina Wilson, Policy Committee Chairperson
8.	**OUTSIDE PARTNERSHIPS RELATED TO THE DISTRICT**	
8.A.	Committee Reports and/or Updates Impacting Elizabethtown Area School District	**Speaker(s):** Mrs. Kelly Carter, School Board President
9.	**PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**	
9.A.	Public Comment on Agenda and Non-Agenda Items	
10.	**CLOSING ITEMS**	
10.A.	Announcement of Executive Session	**Speaker(s):** Mrs. Kelly Carter, School Board President
10.B.	Adjournment	**Speaker(s):** Mrs. Kelly Carter, School Board President

Introduction

- Annika Erikson & Evie Kopp









Highlights

- **Hershey Theater Apollo Awards**
  - 2026 FROZEN & PUFFS - Outstanding Musical, Student Orchestra, Featured Performer in a Musical among other nominations
  - 2025 PIRATES OF PENZANCE & ARSENIC & OLD LACE - Student Orchestra, among other nominations
  - 2024: MARY POPPINS & THE PLAY THAT GOES WRONG - Lead Actor & Lead Actress in a Musical among other nominations
- **Student participation #s:**
  - Fall Play = 60-70 students in cast, stage crew, tech crew
  - Musical = 100+ students in cast, stage crew, tech crew, and pit orchestra
- Stephen Schwartz Experience through Prima Theater
- Character meet & greets(Frozen)
- Workshop with Catherine Walker - played Mary Poppins on Broadway
- Ticket exchange with local high schools
- Senior Scholarships

Student Experience

- Student Run - Lights, Sound, Stage, Hair, makeup
  - Leadership opportunities
  - Student-designed posters, shirts
- Former students returning as directors, choreographers
- Sense of community
- Experience benefits post high school plans
- Learning skills like public speaking, time management, prioritizing, character and scene studies, dedication
- Previews for younger students

Student Feedback:

“Each production is tedious, yet incredibly rewarding”
-Avery Heckman(11th Grade)

“I feel like I have found myself through theater”
-Joey Wagner(10th Grade)

“EAHS Theater helps me express myself”
-Ben Creason (10th Grade)

“The friends we make in theater truly become family”
-Stephen Fasick(11th Grade)

“I like theater because my house is not the greatest place, but theater gives me a safety and a family”
-Anonymous(9th Grade)

“It’s one thing in life that actually gives me an escape and allows me to express myself artistically”
-Andrew Wagner(9th Grade)

Looking Ahead

- Fall Play: “Radium Girls” by DW Gregory will take the stage on November 12 and 14th.
  - Based on true events of the dial painters in the 1920s who got sick and many died from the effects of radium poisoning

- Musical: “Curtains” performances will be February 26, 27, and 28
  - Musical Comedy Murder Mystery

We strongly encourage you all to attend these productions in support of the arts and all of our EAHS students involved!





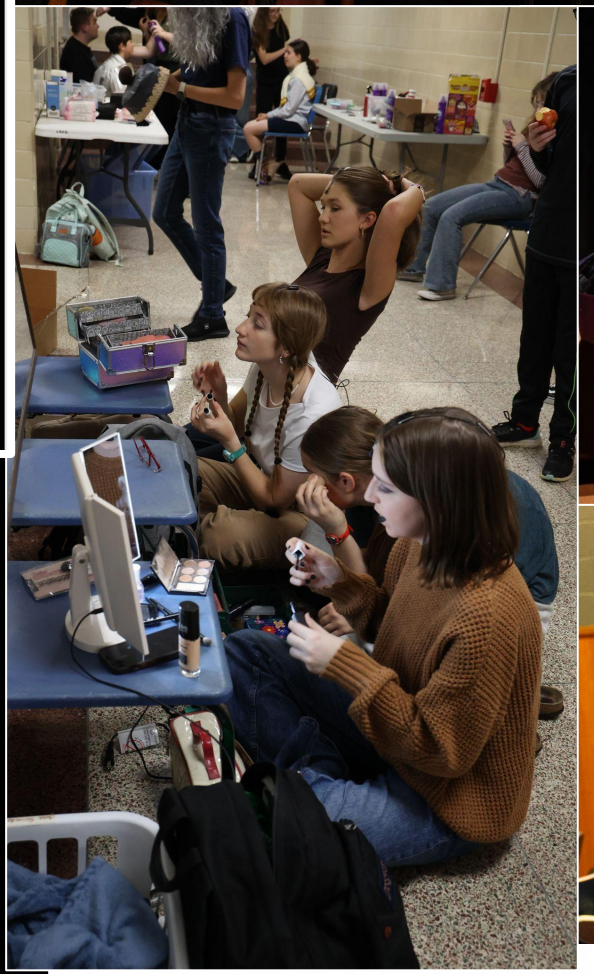








EAHS Theater











Bainbridge Elem. Kindergarten Nursery Rhyme-Introduction

- Kindergarteners learned:
  - Students learned 18 nursery rhymes
  - Rhyming words
  - Stories have characters
  - Words can have more than one meaning
  - vocabulary words

Bainbridge Elem.-Highlights

- Kindergarten students at Bainbridge participated in nursery rhyme stations reviewing the skills they learned: rhyming and retelling the rhymes.
- Families came to volunteer at the stations.






Bainbridge Elem.-Student Experience

- Nursery Rhyme: It's Raining, It's Pouring

  Harry Meinhardt learned rhyming words.

- Nursery Rhyme: Humpty Dumpty

  Isaiah Loizeaux learned the main character.

- Nursery Rhyme: 1, 2 Buckle My Shoe

  Collins Talmadge learned the vocabulary word buckle.

- Students reciting nursery rhymes: Seara MacDuff, Warren Musser, Aarvi Golla, and Alana Milliner, Sullivan Stoltzfus

Bainbridge Elem.-Looking Ahead

- Built on nursery rhymes by learning stories like The Three Little Pigs
- Read fiction and non-fiction books about plants, farms, colonial towns, and presidents and american symbols
- In first grade the students will build on these concepts by reading fables and then in second grade they will read tall tales.

EASD 2027-2028 Budget Calendar (DRAFT)

DATE	ITEM
10/13/2026	Act 1 Presentation
10/30/2026	Budget documents distributed to Buildings and Departments
11/16/2026	Administration begin Personnel Review
12/1/2026	ACT 1 Discussion / Vote
12/11/2026	Building & Department budgets due to Business Office
12/15/26	LOCAL Audit - Financial Presentation - Fund Balance Discussion
1/12/2027	Board Budget Presentation - Raymond James
1/26/2027	Board Budget Presentation - 1
1/18/2027	Begin review of retirements received by 1/15/27 deadline
2/9/2027	Board Exec Session - Personnel
2/9/2027	Board Presentation - 2
2/23/2027	Board Budget Presentation - 3
3/9/2027	Board Budget Presentation - 4
3/23/2027	Board Budget Presentation - 5
4/13/2027	Approve PRELIMINARY Budget
5/25/2027	Approve FINAL 2027-2028 Budget

EASD Field Trip Destinations / Activities 2026-2027 *Semester 2 for Board Approval 11/17/2026*	PRIORITY *1: District Funded (registration fees, transportation, substitute)* *2: No Cost to District*	SEMESTER *(1, 2, Both)*	OVERNIGHT	NOTES
K (Bainbridge)				
Heritage Creek Farm (BB)	1	Semester 2		
1st (Bainbridge)				
Fulton Theatre (BB)	1	Semester 2		
2nd (Bainbridge)				
Landis Valley Village & Farm Museum (BB)	1	Semester 2		
ZooAmerica Assembly (no travel; ZooAmerica visits BB)	1	Semester 2		
K-2 (Bainbridge)				
Bainbridge Post Office (walking)	2	Both		
Bainbridge Walking Parth (walking)	2	Both		
K (East High)				
Heritage Creek Farm (EH)	1	Semester 2		
1st (East High)				
Fulton Theatre (EH)	1	Semester 2		
2nd (East High)				
Gifted Education: Regional Invention Convention (at IU13) EH/BB	1	Semester 2		
Gifted Education: PA Invention Convention (if invited)- Hershey EH/BB	1	Semester 2		
Landis Valley Village & Farm Museum (EH)	1	Semester 2		
Learning Support (EH K-2) Community Helpers Unit trip to firehouse/farm or library/post office for hands-on learning	1	Semester 2		
ZooAmerica Assembly (no travel; ZooAmerica visits EH)	1	Semester 2		
3rd - 5th (Bear Creek)				
Chorus (5th Grade) to Hershey Bears Game	2	Semester 2		
Grade 3 Educational Field Trip: North Museum of Nature & Science	1	Semester 2		
Grade 5 Educational Field Trip: Junior Achievement BizTown	1	Semester 2		
24 Challenge Math Competition at IU13 (Grades 4 & 5)	1	Semester 2		
Elementary Regional Chess Tournament (Grades 2, 3, 4, 5) at IU13	1	Semester 2		
Gifted Education: Elementary STEM Bowl (Grades 4 & 5)	1	Semester 2		
Gifted Education: Free School Shows - Millersville Ware Center (Grades 3-5)	1	Both		
Gifted Education: K'NEX STEM Design Challenge at IU13 (Grades 4 & 5)	1	Semester 2		
Gifted Education: Mini-STEM Bowl at IU13 (Grade 3)	1	Semester 2		
Gifted Education: PA Invention Convention (if invited)- Hershey	1	Semester 2		
Gifted Education: Reading Olympics (Grades 4 & 5)	1	Semester 2		
Gifted Education: Regional Invention Convention (at IU13)	1	Semester 2		
Gifted Education: Trout Release	2	Semester 2		Grant Funded
Gifted Education: Various trips for Gifted enrichment and to meet GIEP requirements (including but not limited to Millersville University, Lancaster County Park, etc. Locations change annually based on student interest and availability)	1	Both		
Music: PMEA District 7 Song Fest (Grade 5)	1	Semester 2		
Music: PMEA District 7 String Fest (Grades 5)	1	Semester 2		
6th - 8th (Middle School)				
24 Math Challenge Competition at IU13 (Grades 6, 7, 8)	1	Semester 2		
Gifted Education: Eel Release - Riverfront Park (6-8)	1	Semester 2		
Gifted Education: Free School Shows - Millersville Ware Center (6-8)	1	Both		
Gifted Education: Reading Olympics at IU13 (Grades 6, 7, 8)	1	Semester 2		
Gifted Education: Various trips to regional establishments for Gifted enrichment and to meet GIEP requirements (including but not limited to Chadds Ford, Longwood Gardens, Live Surgeries, Millersville Univ Meteorology Center, Lancaster County Park, etc. Locations change annually based on student interest and availability) (6-8)	1	Both		
Gifted Education: Visit a local veterinarian's office	1	Semester 2		
Life Ready: Construction Wars for Grade 8 at ABC Keystone	1	Both		
Life Ready: Lancaster County CTC Tours (Grade 8)	1	Semester 2		
Music: Allegro Ensemble Performance at Masonic Village - Brossman Ballroom (with HS Chamber Strings)	2	Semester 2		
Music: Band Performances at senior living facilities - Peter Marsh Foundation music grant	2	Both		
Music: Community Service Band Performance	2	Both		
Music: Grade 8 Trombone Ensemble: senior living performance	2	Semester 2		
Music: LLMEA County Band (combined with HS)	1	Semester 2		
Music: LLMEA Middle School Orchestra Festival	1	Semester 2		
Music: LLMEA Middle School Song Fest: Grades 6-8	1	Semester 2		
Music: Performance in the Park (Hersheypark, Knoebels, Dorney, etc.)	2	Semester 2		
Quiz Bowl Team - Extracurricular Competition	2	Semester 2		
Turnaround Award Breakfast at Etown College (EACTC funds bus)	2	Semester 2		
Women in STEM Conference at Millersville University	1	Semester 2		
CLUBS: 6th-8th (Middle School)				
Etown Engineering Club: Sea, Air, and Land Challenge (MS/HS)	2	Semester 2		
MathCounts Competition	2	Semester 2		
Middle School Quiz Bowl - away matches	2	Semester 2		

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Music: Grades 5-8 BC & MS Band Performances (Reading Phils game, Hershey Bears game, FirstEnergy Stadium, etc.)	2	Semester 2		
Ski Club (EAMS): Ski Roundtop - After School	2	Both		
Student Council (MiniTHON Club): tour of Penn State Hershey Children's Hospital	2	Semester 2		
Student Council (MiniTHON Club): sponsorship walk (Elizabethtown businesses)	2	Semester 2		
Student Council (MS): to Bear Creek for informational meeting about STUCO to 5th graders	2	Semester 2		
Student Council (MS): Bingo at Masonic Village	2	Semester 2		
Student Council (MS): Community Place on Washington, Etown (cleaning up)	2	Both		
Student Council (MS): community service - drop off food donations to ECHOS	2	Both		
Student Council (MS): Community Service Project (SPCA, Pet Pantry, Humane League, etc.)	2	Both		
Student Council (MS): PASC Region F Conference	2	Semester 2		
Student Council (MS): Shopping for dance food/supplies	2	Both		
9th - 12th (High School)				
Academy Class community service or volunteer activities - various locations in Etown	1	Both		
Business: Lecture at Etown College	2	Semester 2		
Business Entrepreneurship Class walking to Etown square and local businesses	1	Both		
Exchange Student Field trip, fall and spring (destination TBD)	2	Both		
English Ed: Intro to Theater at Gamut Theater	2	Both		
FFA: Activities Week at PSU	1	Semester 2	OVERNIGHT	
FFA: Eastern Regional Leadership Development Events (LDEs)	1	Semester 2		
FFA: Eastern U.S. Regional CDEs (if qualified - 2nd place in State)	1	Semester 2	OVERNIGHT	
FFA: Lancaster County Ag Mechanics/Small Engine CDE	1	Semester 2		
FFA: Lancaster County Awards Banquet	1	Semester 2		
FFA: Livestock Judging & Horse Judging Contests at Penn State University	1	Semester 2		
FFA: Next Generation of Agriculture Program and Lancaster County FFA Public Speaking Contest at Lancaster Farm and Home Center	1	Semester 2		
FFA: No Till Agriculture/Pork and Poultry Conference	1	Semester 2		
FFA: PA Ag Cooperation Establishes Success Conference (ACES)	1	Semester 2	OVERNIGHT	
FFA: PA Spring Regional CDE's at Lebanon Expo Center	1	Semester 2		
FFA: PA State Legislative Leadership Conference (SLLC)	1	Semester 2	OVERNIGHT	
FFA: Spring Livestock Evaluation CDE at Del Val or PSU	1	Semester 2		
Foreign Language: Trip to a French Restaurant	2	Both		
Foreign Language: Field Trip to Washington DC to French market and French museum	2	Semester 2		
Foreign Language: Spanish I-V and College in the High School classes to Hispanic Restaurant	2	Both		
Foreign Language: Spanish I-College in the High School to Flamenco Ballet in Harrisburg	2	Semester 2		
Foreign Language: Spanish IV/V Honors and/or College in the High School to Philadelphia or Lancaster	2	Semester 2		
Gifted Education: Reading Olympics	1	Semester 2		
Gifted Education: Various trips to local establishments for Gifted enrichment and to meet GIEP requirements (including but not limited to IU13 seminars, Etown College/Millersville Univ, Philadelphia Museum of Art, and regional events). Locations change annually due to student interest and availability	1	Both		
Graduation Practice at LCBC (Manheim) and Bear Creek School	1	Semester 2		
Leadership: Student Trips to Rotary meetings	1	Both		Students of the Month and Speech Contest Winners
Leadership: Young Men's Junior Achievement Symposium per Counselors	2	Semester 2		
Leadership: Leadercast at St. Paul's United Methodist Church	2	Semester 2		
Life Ready: Career Exploration/Pathways (includes Discovering PATHS Lancaster County Chamber of Commerce Career Exploration Sessions):	1	Both		Locations include Lancaster County Convention Center & Lancaster Marriott, Saint Joseph's University, DoubleTree Lancaster, Thaddeus Stevens, Spooky Nook, Foundry 48, Wyndham Lancaster, The Junction Center, Lancaster General Health, Elizabethtown College, Millersville University, school visits, etc.
Life Ready: Career Exploration at ABC Mock Craft Competition	1	Both		
Life Ready: Career Exploration at Conrad Siegel Career Day	1	Both		
Life Ready: Career Exploration at Experience Live by Rock Lititz	1	Both		
Life Ready: Career Exploration at HACC Lancaster Campus Engineering & Computer Career Day	1	Semester 2		
Life Ready: Career Exploration at HACC Lancaster Campus Health Career Exploration Day	1	Semester 2		
Life Ready: Career Exploration at IEC Students Conduit Bending at Fullerton Electrical	1	Both		
Life Ready: Career Exploration at Manufacturing Pre-Apprenticeship	1	Both		Turkey Hill Dairy, York Expo Center, Workforce Development, Manufacturers Association
Life Ready: Career Exploration at Penn Medicine/LGH "A Day in the Life" Trip	1	Both		

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Life Ready: Career Exploration at Women in Mathematics, Science & Technology Conference at Millersville University (science and math depts pick 4 girls with excellent academic grades and are interested in a career in STEM)	1	Semester 2		
Life Ready: Career Ready Site visits	1	Both		
Life Ready: PACAC College Fair at Thaddeus College	2	Semester 2		Bus cost reimbursed by Thaddeus Stevens
Life Ready: Spanish Business and Marketing to Lancaster City or around Etown to see Hispanic businesses, products, and speak to business owners	2	Semester 2		
Link Crew: Field Trips (up to 2, location TBD)	1	Both		
Math Ed: Mathematics & Computer Science Competitions	1	Both		Colleges include: Shippensburg, HACC, Dickinson, Millersville, Elizabethtown
Science Ed: Competition Science Class to North Museum Science & Engineering Fair at Millersville University	1	Semester 2		
Music: Apollo Awards Ceremony at Hershey Theatre	2	Semester 2		
Music: Chamber Strings/Allegro perform at Masonic Village residents	2	Semester 2		
Music: High School Music Department in collaboration with the Music Club (band/chorus/orchestra): To New York City, NY (April 2027)	2	Semester 2	OVERNIGHT	OVERNIGHT - Festivals of Music Tour
Music: Jazz Band trip to baseball stadium in PA	2	Semester 2		
Music: Jazz Band OR Small Instrumental Ensemble to Local nursing homes (ex. Masonic)	2	Semester 2		
Music: Jazz Band(s) perform at local swing dance event (at The Elizabeth)	2	Semester 2		
Music: LLMEA County Band Festival	1	Semester 2		
Music: LLMEA County Orchestra Festival	1	Semester 2		
Music: LLMEA Honors Banquet	1	Semester 2		
Music: Parkside Voices HYPE (Harmony Youth Performance Experience) at Harrisburg Forum - Grades 9-12	2	Semester 2		
Music: PMEA District 7 Jazz Band Auditions	1	Semester 2		
Music: PMEA District 7 Jazz Band Festival	1	Semester 2	OVERNIGHT	
Music: PMEA Adjudication Festival	1	Semester 2		
Music: PMEA Central Region Orchestra Festival	1	Semester 2	OVERNIGHT	
Music: PMEA District 7 Band Festival	1	Semester 2	OVERNIGHT	
Music: PMEA District Orchestra Festival	1	Semester 2		
Music: PMEA Region 5 Band Festival	1	Semester 2	OVERNIGHT	
Music: PMEA Region 5 Chorus Festival	1	Semester 2	OVERNIGHT	
Music: PMEA All State Band	1	Semester 2	OVERNIGHT	
Music: PMEA All-State Chorus Festival	1	Semester 2	OVERNIGHT	
Music: PMEA All-State Orchestra Festival	1	Semester 2	OVERNIGHT	
Music: Small Ensemble performance at Rotary Lunch	1	Semester 2		
Music: String Orchestra/Chamber Strings Dress Rehearsal at Masonic Village Brossman Ballroom	2	Semester 2		
Music: Students Trip to Barnstormers Baseball Game (Spring)	2	Semester 2		
NNDCC (locations TBD, may include): U.S. Naval Academy Ship Visit - Spring U.S. Army Heritage and Education Center - Spring USS New Jersey Tour - Spring Penn State University NROTC/Campus Tour - Spring Ft. Indiantown Gap National Guard LRC/OC - Spring	1	Both		
NNDCC: MOAA Color Guard Color Guard Team Performances				
NNDCC: NJROTC Orienteering Meets	1	Both		
NNDCC: NJROTC Brain Brawl Competitions	1	Both		
NNDCC: NJROTC Drone Competitions	1	Both		
Science Ed: Chem-o-Thon/Chemathon at Etown College	2	Semester 2		High School Chemistry students
Science Ed: Competition Science Class to Regional Science Olympiad Invitational	1	Semester 2		
Science Ed: Competition Science Class to State Science Olympiad	1	Semester 2	OVERNIGHT	
Science Ed: Competition Science Class to Science Olympiad Tournament at North Pocono High School	1	Semester 2		
Senior Class Trip (location TBD)	2	Semester 2		
Social Studies Ed: PA History Field Trip - American Revolution Field Study at Capital Complex at Colonial York & Tour of Camp Security or another location TBD)	2	Semester 2		
Social Studies Ed: PA History Guided Walking Tour of Elizabethtown Borough (w/ Professor Benowitz of Etown College)	2	Semester 2		
Special Ed: Job Training/CBI at Giant	1	Both		Bi-weekly job trainings as outlined in student IEP goals
Special Ed: Job Training/CBI Bear Bags Deliveries - EASD	1	Both		Weekly job trainings as outlined in student IEP goals
Special Ed: Job Training/CBI Whole Group Outings/Trainings	1	Both		Monthly job trainings as outlined in student IEP goals
Special Ed: Job Training/CBI Downtown Walking Tours	1	Both		4-6x a year as outlined in student IEP goals
Special Ed: Job Training/CBI Elizabethtown Eateries	1	Both		Business locations will change annually based on availability
Special Ed: Job Training/CBI at local businesses	1	Both		Business locations will change annually based on availability
Special Ed: IU13 School to Work Center	1	Both		Pre-Admission, Social Worker takes Special Ed students

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Special Ed: School to Work Program Tour at IU13	1	Both		Social Worker takes Special Ed students
Science Ed: Mysteries of the Earth/Geology	1	Both		
Special Ed: LGH (Program Search) Interviews	1	Both		Social Worker takes Special Ed students
Special Ed: Masonic Work Immersion Program	1	Both		Social Worker takes Special Ed students
Special Ed: Material Logistic Handling Program, Brownstown CTC	1	Both		
Special Ed: Tour of half day CTC programs at Mount Joy campus	1	Both		Social Worker takes Special Ed students
Special Ed: Tour of counseling and Alt Ed programs for students & parents at Wellspan, etc.	1	Both		
Special Ed: Tour of full day CTC programs at all campuses	1	Both		Social Worker takes Special Ed students
Technology Ed: Eligibility for Registered Apprenticeship for NCCER Certification through ABC Keystone	1	Semester 2		
Turnaround Award Breakfast - Etown College	2	Semester 2		
Unified Bocce: Special Olympics Fundraiser at McCaskey	1	Semester 2		
Yearbook: Jostens Spring Yearbook Workshop	1	Semester 2		Location at a local school - released closer to date of event
CLUBS: 9th-12th (High School)				
Chess Club competitions	2	Both		
Elizabethtown Area Gay-Straight Alliance: GSA Leadership Summit	2	Semester 2		
Esports Club: PIEA Spring Conference Finals	2	Semester 2		
Esports Club: PSEL Spring Conference Championship	2	Semester 2		
Esports Club: PIEA State Championship	2	Semester 2	OVERNIGHT	OVERNIGHT
FBLA Club: to Harrisburg Senators - Business of Baseball	2	Semester 2		
FBLA Club: to Regional & State Conference/Competition	2	Semester 2		
FBLA Club: to Dauphin County Courthouse	2	Semester 2		
Key Club: District Key Club Convention w/Kiwanis	2	Semester 2	OVERNIGHT	OVERNIGHT
Key Club: Service Projects/Volunteer Hours (GEARS and Kiwanis)	2	Both		
MiniTHON: tour of Penn State Hershey Children's Hospital	2	Semester 2		
Model United Nations Club: Model UN Competitions	2	Both		
PAWS & Think Club: Sticker Shock Event (various businesses in Etown)	2	Semester 2		
Quiz Bowl: Lancaster-Lebanon Quiz Bowl League competitions	2	Both		
Quiz Bowl Club: Brain Busters at WGAL Studios, Lancaster	2	Both		
Quiz Bowl Club: League Matches	2	Both		
Quiz Bowl Club: NAQT Tournament	2	Semester 2		
Roots & Shoots Club: Environmental Club to Hershey Gardens	2	Semester 2		
Science Club: Environmental Science to Lancaster County Envirothon Competition	2	Semester 2		
Science Club: Environmental Science to Envirothon State Competition	2	Semester 2	OVERNIGHT	OVERNIGHT
Science Club: Envirothon Preparation - Canoe Trip (Quittapahilla Creek or Susquehanna River)	2	Semester 2		
Ski Club: Ski Roundtop - After School	2	Both		
Student Council: PASC Leadership Region F Conference	2	Semester 2		
Student Council: PASC Region F Board Meeting	2	Both		
Theater Club Trip to NYC	2	Both		
SCHOOL SPONSORED CONTRIBUTIONS FOR ACADEMIC NATIONAL COMPETITIONS INCLUDE (District will fund up to $4,500 (total of $9,000 available) to each group; group responsible for the balance of the costs):				
Competition Science (HS): (1) Science Olympiad National Tournament (trip occurs if qualify for National competition) (2) International Science and Engineering Fair (A Grand Champion or Senior Champion of the Regional North Museum Science and Engineering Fair qualifies to attend ISEF)		Semester 2	OVERNIGHT	OVERNIGHT
ATHLETICS				
PIAA-SOPA Interscholastic Unified Bocce Ball State Championship (OVERNIGHT)		Semester 2	OVERNIGHT	OVERNIGHT
PIAA Swimming and Diving Championship (OVERNIGHT)		Semester 2	OVERNIGHT	OVERNIGHT
State Bowling Championship (OVERNIGHT in even numbered years)		Semester 2	OVERNIGHT	OVERNIGHT
National Bowling Championship (OVERNIGHT)		Semester 2	OVERNIGHT	OVERNIGHT
Overnight Summer Team Camps (Athletics): The location and cost to athletes will vary yearly. *The only cost to district is vans/gas.* In May each year, the Athletic Director will provide a board logue with the specific information for each team that is attending a camp.		SUMMER	OVERNIGHT	OVERNIGHT
Wrestling to Lycoming University		SUMMER	OVERNIGHT	OVERNIGHT
Football to Millersville University/Lebanon Valley College		SUMMER	OVERNIGHT	OVERNIGHT
Girls Basketball to Messiah College		SUMMER	OVERNIGHT	OVERNIGHT
Boys Basketball to Alvernia University		SUMMER	OVERNIGHT	OVERNIGHT
Boys Soccer to Bucknell University		SUMMER	OVERNIGHT	OVERNIGHT
Cheerleading Team to Shippensburg University		SUMMER	OVERNIGHT	OVERNIGHT

2026-2027 Etown Occupational Advisory Committee:

Ed Hughes – Messick's Corporate Service Manager
Shanna Hanna – Corteva Agri-Science Production Location Manager
Josh Deaven – Deaven Tractor, LLC
Cindi Hughes – Heritage Creek Farm and Education Center
Eric Miller – The Wenger Group, Chief Sales and Marketing Officer
Scotty Miller – Masonic Village Farm Manager
Grace Book – Rohrer Seeds, Retail Store/Special Project Manager
Evelyn Zaleski – Seedway, Trial Coordinator and Elizabethtown Grange Representative
Maddie Musser – Horizon Farm Credit
Dr. Gregory Martin – PSU Extension Poultry Specialist
Sharon Fullerton – Etown Fair Livestock Chairman
Robert Crick – Elizabethtown Area High School, Assistant Principal
Lacie Meyer – Elizabethtown Area High School, Pathways Coordinator
Mark Anderson – Elizabethtown Area High School, Agriculture Teacher/FFA Advisor
Stephen Geib - Elizabethtown Area High School, Agriculture Teacher/FFA Advisor

** Evelyn Zaleski – Etown OAC President
** Grace Book – Etown OAC Recording Secretary

2026-2027 Etown OAC Meetings:

October 19, 2026 @ 7pm in the High School Agriculture Classroom
April 12, 2027 @ 7pm in the High School Agriculture Classroom

BOARD POLICY

105 Curriculum

POLICY NUMBER	VERSION	DOCUMENT STATUS	WORKFLOW
105	v3.1	UNDER REVIEW	First Reading

PRINTED
11/5/2026

PURPOSE

The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, developed and modified on a continuing basis and in accordance with a plan for curriculum improvement.[1]

DEFINTION

For purposes of this policy, curriculum shall be defined as a series of planned instruction aligned with established academic standards in each subject that is coordinated, articulated and implemented in a manner designed to result in the achievement of academic standards at the proficient level by all students.[2][3] **[4]**

AUTHORITY

The Board shall be responsible for the curriculum of the district's schools. The curriculum shall be designed to provide students the opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge.[1][3] **[4]**

In order to provide a quality educational program for district students, the Board shall adopt a curriculum plan that includes the requirements for courses to be taught; subjects to be taught in the English language; courses adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic standards.[1][3][5][6] **[7]** **[8]**

Special Instruction/Observances

The district's curriculum plan must also include provisions for special instruction and observances to comply with state and federal law including, but not limited to, Constitution Day and Citizenship Day, Arbor Day and the Bill of Rights Week. **[19][20][21]**

GUIDELINES

The district's curriculum shall provide the following:

1. Continuous learning through effective collaboration among the schools of this district.
2. Continuous access for all students to sufficient programs and services of a library/media facility and classroom collection to support the educational program. [9]
3. Guidance and counseling services for all students to assist in career and academic planning.[22]
4. A continuum of educational programs and services for all students with disabilities, pursuant to law and regulation. [10]
5. Language Instruction Educational Program for English Learner students, pursuant to law, and regulation and Board policy.[11] [12]
6. Compensatory education programs for students, pursuant to law and regulation.
7. Equal educational opportunity for all students, pursuant to law and regulation. [13] [14]
8. Career awareness and vocational education, pursuant to law and regulation. [15]
9. Educational opportunities for identified gifted students, pursuant to law and regulation. [16]
10. Regular and continuous instruction in required safety procedures. [17]

DELEGATION OF RESPONSIBILITY

As the educational leader of the district, the Superintendent shall be responsible to the Board for the district's curriculum. The Superintendent shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of administrators, teaching staff members, students, community members, and Board members. [1]

A listing of all curriculum materials shall be made available for the information of parents/guardians, students, staff and Board members.[1] [18]

With prior Board approval, the Superintendent may conduct pilot programs as deemed necessary to the continuing improvement of the instructional program. The Superintendent shall report periodically to the Board on the status of each pilot program, along with its objectives, evaluative criteria, and costs.

The Board encourages, where it is feasible and in the best interest of district students, participation in state-initiated pilot programs of educational research.

The Board directs the Superintendent to pursue actively state and federal aid in support of research activities.

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Legal Footnotes

[1] 22 PA Code 4.4
LEGAL REFERENCE

[2] 22 PA Code 4.3
LEGAL REFERENCE

[3] 22 PA Code 4.12
LEGAL REFERENCE

[4] Pol. 102 — Academic Standards
POLICY REFERENCE

[5] 24 P.S. 1511
LEGAL REFERENCE

[6] 24 P.S. 1512
LEGAL REFERENCE

[7] Pol. 107 — Adoption of Planned Instruction
POLICY REFERENCE

[8] Pol. 127 — Assessment System
POLICY REFERENCE

[9] Pol. 109 — Library Materials
POLICY REFERENCE

[10] Pol. 113 — Special Education
POLICY REFERENCE

[11] 22 PA Code 4.26
LEGAL REFERENCE

[12] Pol. 138 — Language Instruction Educational Program for English Learners
POLICY REFERENCE

[13] Pol. 103 — Discrimination/Title IX Sexual Harassment Affecting Students
POLICY REFERENCE

[14] Pol. 103.1 — Nondiscrimination — Qualified Students with Disabilities
POLICY REFERENCE

[15] Pol. 115 — Career and Technical Education
POLICY REFERENCE

[16] Pol. 114 — Gifted Education
POLICY REFERENCE

[17] Pol. 805 — Emergency Preparedness and Response
POLICY REFERENCE

[18] Pol. 105.1 — Review of Instructional Materials by Parents/Guardians and Students
POLICY REFERENCE

[19] 24 P.S. 1541-1555
LEGAL REFERENCE

[20] 36 U.S.C. 106
LEGAL REFERENCE

[21] P.L. 108-447 — P.L. 108-447
LEGAL REFERENCE

[22] Pol. 112 — School Counseling
POLICY REFERENCE

BOARD POLICY

702 Gifts, Grants, Donations

POLICY NUMBER	ADOPTED	REVISED	VERSION
702	10/18/2016	3/28/2023	v2.2
DOCUMENT STATUS	**WORKFLOW**	**PRINTED**	
UNDER REVIEW	First Reading	11/5/2026	

Purpose

The Board recognizes that individuals, businesses, community organizations, foundations, and other entities may wish to contribute cash, supplies, equipment, or other resources, including grants, to enhance or extend the educational programs and activities of the district.

Authority

The Board has the authority to accept or reject cash, gifts, and donations made to the school district or to any district school.[1]

The Board reserves the right to refuse or decline any cash, gift, and donation that does not align with district goals or its acceptance would require special handling, the expenditure of district funds, or adversely affect the district.[1]

Any gift accepted by the Board or its designee shall become district property, may not be returned without Board approval, and is subject to the same controls and regulations as are other district properties. The district is not responsible for loss or damage to the gifted or donated item(s).[1][2]

The Board shall not be responsible for the maintenance of any gift or donation it accepts, unless otherwise stipulated at the time of receipt through Board action. Any stipulation shall be declared and recorded in public Board meeting minutes.

The Board reserves the right to stipulate a statute of limitations on the gift or donation and will do so in a public meeting with the limitation being recorded in Board meeting minutes.

The Board shall authorize annually the Superintendent or designee, by majority vote, to accept ongoing gifts and/or donations from specific organizations and individuals that would be used to support District projects and/or programs regardless of the value of the gift and/or donation without ongoing Board-approval.

The Board shall make every effort to honor the intent of the donor in the use of the gift, but it reserves the right to utilize any gift in the best interests of the district's educational program.

In no case shall a gift by any organization or individual be considered an endorsement by the Board of Directors of said gift or organization.

All gifts shall be recorded in the appropriate inventory listing and property records.[1][3]

Delegation of Responsibility

The Superintendent or designee shall:

1. Provide potential donors with applicable administrative regulations.
2. Encourage individuals and organizations considering a donation to consult with the building principal or Superintendent before appropriating funds.

Guidelines

Gifts and Donations-

Any cash, gift, or donation greater than $1,000 shall require Board approval.

Prior to Board approval of any cash, gift, or donation, the district donation form must be completed by the donor and signed by the Superintendent or designee.

The Board authorizes the Superintendent or designee to accept cash, gifts, and donations valued at $1,000 or less without Board approval.

The Superintendent or designee reserves the right to refuse or decline any gift or donation that does not align with district goals, requires special handling or the expenditure of district funds, or may otherwise adversely affect the district.

The Superintendent or designee may consider the timeliness, usefulness, out-of-print status, and physical condition of gifted and donated materials when determining whether to accept a donation.

Gifts and donations of resource materials, regardless of estimated value, shall be subject to the same review process as purchased materials in accordance with School Board Policy 109.[4]

Grant Applications and Awards-

All grant applications submitted by district employees, whether individually or collaboratively, that are intended to support district programs, activities, students, staff, or facilities shall require prior written approval from the Superintendent or designee.

District employees shall not submit grant applications, solicit grant funding on behalf of the district, or represent that the district supports or endorses a grant proposal without obtaining such approval.

Prior to submission, employees shall provide the Superintendent or designee with sufficient information to evaluate the proposed grant, including its purpose, funding amount, intended use, eligibility requirements, and any financial, operational, personnel, reporting, or other obligations that may be imposed upon the district.

Approval to submit a grant application shall not constitute authorization to accept grant funds, expend district resources, enter into contractual agreements, or otherwise obligate the district.

Grant awards shall be subject to applicable Board approval requirements and district procedures prior to acceptance or implementation.

The Superintendent or designee may establish administrative procedures governing the review, approval, submission, acceptance, and administration of grant applications and awards.

Disclaimer: The legal and policy reference(s) listed below are for reference purposes only. The Pennsylvania School Boards Association used the listed legal and policy reference(s) to develop the proposed policy. If applicable, the legal and policy reference(s) will be updated and changed following second reading approval to reflect the final content of the EASD board-approved policy.

Legal Footnotes

[1] **24 P.S. 216**
LEGAL REFERENCE

[2] **24 P.S. 703**
LEGAL REFERENCE

[3] **Pol. 706 — Property Records**
POLICY REFERENCE

BOARD POLICY

805.2 School Security Personnel

POLICY NUMBER	VERSION	DOCUMENT STATUS	WORKFLOW
805.2	v3.2	UNDER REVIEW	First Reading

PRINTED
11/5/2026

AUTHORITY

The Board shall employ, contract for and/or assign staff to coordinate the safety and security of district students, staff, visitors and facilities.

The district shall employ or contract for at least one (1) full-time school security personnel who has completed the training required by law and this Board policy to be on duty during the school day.[1]

The district shall certify to the state School Safety and Security Committee annually that it has met the requirements for school security personnel or has received a waiver, in accordance with applicable law.[1]

DEFINITIONS

School security personnel - school police officers, school resource officers and school security guards.[2]

Independent contractor - an individual, including a retired federal agent or retired state, municipal or military police officer or retired sheriff or deputy sheriff, whose responsibilities, including work hours, are established in a written contract with the district for the purpose of performing school security services.[2]

School day - the hours between the morning opening of a school building and the afternoon dismissal of students on a day which classes are in session.[1]

Third-party vendor - a company or entity approved by the PA Commission on Crime and Delinquency that provides school security services in accordance with law.[2]

DELEGATION OF RESPONSIBILITY

The Superintendent shall appoint a school administrator to serve as the School Safety and Security Coordinator, in accordance with law. When a vacancy occurs in the role of the School Safety and Security Coordinator, the Superintendent shall appoint another school

administrator to serve as the School Safety and Security Coordinator within thirty (30) days of the vacancy and shall notify the Board regarding the appointment.[3]

The Superintendent or designee shall submit the name and contact information for the appointed School Safety and Security Coordinator to the state's School Safety and Security Committee within thirty (30) days of the appointment.[3]

The School Safety and Security Coordinator shall report directly to the Superintendent, and shall be responsible for the following:[3]

1. Oversee all School Resource Officers (SROs) and school security guards.
2. Review and provide oversight of all Board policies, administrative regulations and procedures related to school safety and security, and ensure compliance with federal and state laws and regulations regarding school safety and security.
3. Coordinate training and resources for students and staff related to situational awareness, trauma-informed approaches, behavioral health awareness, suicide **awareness and prevention,** bullying **and cyberbullying** awareness **and prevention**, substance use awareness, emergency procedures and training drills, and identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with the standards established by the state's School Safety and Security Committee and the requirements of applicable law and regulations.[3][4][5][6][7][8][9][10][11][12][13]
4. Meet with school employees annually to seek their input on the mandatory school safety and security training.[4]
5. Coordinate a tour of the district’s buildings and grounds biennially, or when a building is first occupied or reconfigured, with law enforcement and first responders responsible for protecting and securing the district to discuss and coordinate school safety and security matters.
6. Serve as the liaison with law enforcement and other state committees and agencies on matters of school safety and security.
7. Serve on the district's threat assessment team(s) and participate in required training and the threat assessment process.[8][14]
8. Coordinate School Safety and Security Assessments, School Safety and Security grant requirements and respond to School Safety and Security surveys, as applicable.[12][15]

The School Safety and Security Coordinator shall, within one (1) year of appointment, complete required training as specified by the state's School Safety and Security Committee for serving in the role of a School Safety and Security Coordinator. This training shall be in addition to other training requirements for school administrators, but shall count toward professional education credit, where applicable.[3][16][17][18]

The School Safety and Security Coordinator must complete any additional continuing education as required by the School Safety and Security Committee.[3]

By June 30 of each year, the School Safety and Security Coordinator shall make a report to the Board at an executive session on the district's current safety and security practices, and identify strategies to improve school safety and security.[3][19]

The Board directs the School Safety and Security Coordinator to include the following information in the annual report:

1. Threat assessment team information, including verification of compliance with law and regulations, the number and composition of the district's threat assessment team(s), the total number of threats assessed in the past year and additional information on threat assessment required by the Superintendent or designee, in accordance with Board policy.[8][14]
2. The number and type(s) of school security personnel contracted or employed by the district, including:[3]
   a. The number of school security personnel that are armed, listed by type(s) of personnel.
   b. The school building at which each school security personnel is assigned, listed by type(s) of personnel.
   c. The training, including the type of training and completion dates, of each school security personnel, listed by type(s) of personnel.
   d. A listing of other individuals utilized by the district for school safety-related duties.
3. An attendance report of the school and building personnel present at each school safety and security meeting, including yearly attendance totals.
4. Reports of required emergency preparedness, fire, bus evacuation and school security drills.[12]
5. Information on required school safety and security training and resources provided to students and staff.[12]
6. Safe2Say Something aggregate data, including a breakdown of Life Safety and Non-Life Safety reports received.
7. Behavioral health and school climate information, including aggregate data from surveys and assessments issued in the district, information on referrals and services accessed by students and families, and identification of additional resources needed in the district.[20]
8. School safety and security incident reports for the previous year(s) and/or data collected to date for the current year.[21]
9. Updates regarding the district's memorandum of understanding with law enforcement agencies.[21]
10. Updates to laws, regulations and/or Board policies related to school safety and security.
11. Information on tours, inspections and/or School Safety and Security Assessments of school facilities and programs.
12. Information on grants or funding applied for and/or received in support of school safety and security efforts.

A copy of the report, including the required information on threat assessment and school security personnel, shall be submitted to the state's School Safety and Security Committee.[3]

The Superintendent or designee shall implement job descriptions and procedures to address the responsibilities and requirements specific to each category of school security personnel in carrying out their duties.

School security personnel shall carry weapons, including firearms, in performance of their duties only if, and to the extent, authorized by the Board, including as provided in an agreement with a law enforcement agency for the stationing of a School Resource Officer or in a contract with an independent contractor or third-party vendor approved by the Board.

GUIDELINES

School Resource Officers (SROs)

The district shall establish an agreement with an applicable law enforcement agency, in accordance with the provisions of law, for the assignment of a School Resource Officer(s) to specified district schools.[2][45]

School Resource Officer (SRO) - a law enforcement officer commissioned and employed by a law enforcement agency whose duty station is located in the district and whose stationing is established by an agreement between the law enforcement agency and the district. The term includes an active certified sheriff or deputy sheriff whose stationing in the district is established by a written agreement between the county, the sheriff's office and the district.[2]

The agreement shall address the powers and duties conferred on SROs, which shall include but not be limited to:[46]

1. Assist in identification of physical changes in the environment which may reduce crime in or around a school.
2. Assist in developing Board policy, administrative regulations or procedures which address crime, and recommending procedural changes.
3. Develop and educate students in crime prevention and safety.
4. Train students in conflict resolution, restorative justice and crime awareness.
5. Address crime and violence issues, gangs and drug activities affecting or occurring in or around a school.
6. Develop or expand community justice initiatives for students.
7. Other duties as agreed upon between the district and municipal agency.

Prior to assignment in the district, the district shall confirm that the law enforcement agency has completed a law enforcement agency background investigation and received the SRO's separation record, when required, in compliance with applicable law and regulations. The

district shall coordinate with the law enforcement agency in making required reports regarding hiring and separation, and maintaining all required records, in accordance with applicable law and regulations.[31][36]

SROs shall successfully complete required training, in accordance with law.[46]

School Security Guards

The district shall employ and/or contract for one or more school security guards, in accordance with the provisions of law.[2][25][26][47]

School security guard - an individual employed by the district or a third-party vendor or an independent contractor who is assigned to a school for routine safety and security duties, and has not been granted powers by the court to issue citations, detain individuals or exercise the same powers as exercised by police of the municipality in which the school property is located, in accordance with law. An independent contractor or individual employed by a third-party vendor contracted with the district shall meet the requirements of contracted services personnel, in accordance with Board policy and the provisions of applicable law.[2][24][26][47]

Background Checks -

Prior to receiving an offer of employment, all school security guards shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school security guards employed by the district and Board policy 818 for school security guards employed by an independent contractor or third-party vendor.[25][26][27][28][29][30]

The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school security guards employed by the district and shall review a background investigation conducted for all school security guards employed by an independent contractor or third-party vendor.[31][32]

Following an offer of employment, the district shall request the separation record for a school security guard employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency.[33][34]

Requirements -

School security guards shall provide the following services, as directed by the district:[47]

1. School safety support services.
2. Enhanced campus supervision.
3. Assistance with disruptive students.
4. Monitoring visitors on campus.[48]
5. Coordination with law enforcement officials, including SROs.
6. Security functions which improve and maintain school safety.

School security guards shall successfully complete required training, in accordance with law, and applicable staff training in accordance with Board policy.[47]

School security guards authorized to carry a firearm shall maintain an appropriate license and successfully complete required firearm training in accordance with law.[47]

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations.[31][36]

Other Agreements

The district shall enter into a cooperative police service agreement(s) with a municipality(ies), in accordance with the provisions of law.[45][49][50][51]

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Legal Footnotes

[1] 24 P.S. 1316-C
LEGAL REFERENCE

[2] 24 P.S. 1301-C
LEGAL REFERENCE

[3] 24 P.S. 1309-B
LEGAL REFERENCE

[4] 24 P.S. 1310-B
LEGAL REFERENCE

[5] Pol. 146.1
POLICY REFERENCE
Referenced policy is not available in this policy book.

[6] Pol. 227 — Controlled Substances/Paraphernalia
POLICY REFERENCE

[7] Pol. 236 — Student Assistance Program
POLICY REFERENCE

[8] Pol. 236.1 — Threat Assessment
POLICY REFERENCE

[9] Pol. 249 — Bullying/Cyberbullying
POLICY REFERENCE

[10] Pol. 333 — Professional Development
POLICY REFERENCE

[11] Pol. 351 — Drug and Substance Abuse
POLICY REFERENCE

[12] Pol. 805 — Emergency Preparedness and Response
POLICY REFERENCE

[13] Pol. 819 — Suicide Awareness, Prevention and Response
POLICY REFERENCE

[14] 24 P.S. 1302-E
LEGAL REFERENCE

[15] 24 P.S. 1305-B
LEGAL REFERENCE

[16] 24 P.S. 1316-B
LEGAL REFERENCE

[17] 24 P.S. 1205.1
LEGAL REFERENCE

[18] 24 P.S. 1205.5
LEGAL REFERENCE

[19] Pol. 006 — Meetings
POLICY REFERENCE

[20] Pol. 235.1 — Surveys
POLICY REFERENCE

[21] Pol. 805.1 — Relations With Law Enforcement Agencies
POLICY REFERENCE

[24] 24 P.S. 1311-C
LEGAL REFERENCE

[25] Pol. 304 — Employment of District Staff
POLICY REFERENCE

[26] Pol. 818 — Contracted Services Personnel
POLICY REFERENCE

[27] 24 P.S. 111
LEGAL REFERENCE

[28] 24 P.S. 111.1
LEGAL REFERENCE

[29] 23 Pa. C.S.A. 6344
LEGAL REFERENCE

[30] 23 Pa. C.S.A. 6344.3
LEGAL REFERENCE

[31] 44 Pa. C.S.A. 7301
LEGAL REFERENCE

[32] 37 PA Code 241.5
LEGAL REFERENCE

[33] 44 Pa. C.S.A. 7310
LEGAL REFERENCE

[34] 37 PA Code 241.6
LEGAL REFERENCE

[36] 37 PA Code 241.1
LEGAL REFERENCE

[45] Pol. 909 — Municipal Government Relations
POLICY REFERENCE

[46] 24 P.S. 1313-C
LEGAL REFERENCE

[47] 24 P.S. 1314-C
LEGAL REFERENCE

[48] Pol. 907 — School Visitors
POLICY REFERENCE

[49] 24 P.S. 1309-C
LEGAL REFERENCE

[50] 42 Pa. C.S.A. 8953
LEGAL REFERENCE

[51] 53 Pa. C.S.A. 2303
LEGAL REFERENCE

BOARD POLICY

822 Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)

POLICY NUMBER	VERSION	DOCUMENT STATUS	WORKFLOW
822	v3.1	UNDER REVIEW	First Reading

PRINTED
11/5/2026

PURPOSE

The Board is committed to providing a safe and healthy environment for the school community.

Maintaining automated external defibrillator (AED) units and staff trained in cardiopulmonary resuscitation (CPR) in the schools enables responders to deliver early defibrillation and resuscitation to victims.

DEFINITION

Automated external defibrillator (AED) - a portable device that uses electric shock to restore a stable heart rhythm to an individual in cardiac arrest.[1]

AUTHORITY

Each school **building** shall have one (1) person **trained and** certified in the use of **an AED and** CPR during **the school day** when school is in session and students are present.[2][3]

Each school nurse or designee, coach of an athletic activity, marching band director, physical education teacher and athletic trainer in the district must participate in instruction in the use of an AED and CPR and maintain their certification.[2]

The AED units are owned by the district and shall be properly maintained **and tested,** and located in secure and accessible locations.

The district shall have an AED in a readily accessible location for students participating in interscholastic athletics and practices. Individuals trained in the use of an AED and CPR will be present during these times.[4][5]

The AED units shall be used in accordance with approved district procedures.

GUIDELINES

A core team shall be trained in CPR and AED procedures by completing a training program offered by approved providers. Members of the team shall be provided opportunities for annual training and retraining.

The district shall make instruction in the use of an AED available to all its employees and volunteers at least once every two (2) years. The instruction is optional and shall be conducted by an approved provider that may be through the Internet or other electronic means.[2]

The district may make instruction on the principles and techniques of CPR and the use of operating an AED available to students.[2]

Written guidelines for medical emergencies related to the use of AED units shall be provided to all **employees instructed in the use of an AED**.

Responders' use of AED units shall not replace the care provided by emergency medical services (EMS) providers. Patient care shall be transferred to the EMS providers upon their arrival.

DELEGATION OF RESPONSIBILITY

The **Superintendent** or designee shall develop and disseminate administrative regulations that detail the use of AED units.

The Superintendent or designee shall annually, by June 30, report to the PA Department of Education detailing the number, condition, age, expiration date and placement of AEDs in each school building.[6]

Legal Footnotes

[1] 24 P.S. 1401
LEGAL REFERENCE

[2] 24 P.S. 1423.1
LEGAL REFERENCE

[3] 24 P.S. 1424
LEGAL REFERENCE

[4] 24 P.S. 1423.3
LEGAL REFERENCE

[5] Pol. 123 — Interscholastic Athletics
POLICY REFERENCE

[6] 24 P.S. 1423.2
LEGAL REFERENCE

BOARD POLICY

102 Academic Standards

POLICY NUMBER	VERSION	DOCUMENT STATUS	WORKFLOW
102	v2.2	UNDER REVIEW	Second Reading

PRINTED
11/5/2026

PURPOSE

The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education.[1][2]

DEFINITION

Academic standards means what a student should know and be able to do at a specified grade level. For purposes of this policy, the term **academic standards** encompasses Pennsylvania Core Standards, **Pennsylvania Integrated Standards**, state academic standards and local academic standards.**[2]**[3]

AUTHORITY

The Board shall approve academic standards for district students to attain, in the following content areas:[2]

1. English Language Arts (reading, writing, speaking and listening) - **PA Core Standards**.
2. Mathematics **- PA Core Standards**.
3. Science, Environment, Ecology, Technology and Engineering (Grades K-5) **- PA Integrated Standards**.
4. Science, Environment and Ecology (Grades 6-12).
5. Technology and Engineering (Grades 6-12).
6. Social Studies (history, geography, civics and government, economics) - to include **PA Core Standards** reading in history and social studies, and writing for history and social studies.
7. Arts and Humanities.
8. Career Education and Work.
9. Health, Safety and Physical Education.
10. Family and Consumer Sciences.

11. **Personal Finance.**

Guidelines

The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards. **Such standards require the incorporation of education on social media literacy.**[2] **[4]** **[5]**

The district shall address social media literacy by providing instruction to students on the potential health and academic impacts, and safety and security concerns associated with social media use.[9]

The district shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards.[2] **[6]** **[7]**

Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.[2] **[8]**

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Legal Footnotes

[1] 22 PA Code 4.11
LEGAL REFERENCE

[2] 22 PA Code 4.12
LEGAL REFERENCE

[3] 22 PA Code 4.3
LEGAL REFERENCE

[4] Pol. 105 — Curriculum
POLICY REFERENCE

[5] Pol. 107 — Adoption of Planned Instruction
POLICY REFERENCE

[6] Pol. 127 — Assessment System
POLICY REFERENCE

[7] Pol. 212 — Reporting Student Progress
POLICY REFERENCE

[8] Pol. 113 — Special Education
POLICY REFERENCE

[9] 24 P.S. 1556
LEGAL REFERENCE

BOARD POLICY

103 Discrimination/Title IX Sexual Harassment Affecting Students

POLICY NUMBER	ADOPTED	REVISED	VERSION
103	11/17/2015	3/24/2026	v2.1
DOCUMENT STATUS	**WORKFLOW**	**PRINTED**	
UNDER REVIEW	Second Reading	11/5/2026	

AUTHORITY

The Board declares it to be the policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs and activities offered in the schools without discrimination on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy or handicap/disability.[1][2][3][4][5][6][7][8][9][10][11][12][13][14][15][16][17][18]

The Board also declares it to be the policy of this district to comply with federal law and regulations under Title IX prohibiting sexual harassment, which is a form of unlawful discrimination on the basis of sex. Such discrimination shall be referred to throughout this policy as Title IX sexual harassment. Inquiries regarding the application of Title IX to the district may be referred to the Title IX Coordinator, to the Assistant Secretary for Civil Rights of the U.S. Department of Education, or both.

The district is committed to the maintenance of a safe, positive learning environment for all students that is free from discrimination by providing all students course offerings, counseling, assistance, services, employment, athletics and extracurricular activities without any form of discrimination, including Title IX sexual harassment. Discrimination is inconsistent with the rights of students and the educational and programmatic goals of the district and is prohibited at or, in the course of, district-sponsored programs or activities, including transportation to or from school or school-sponsored activities.

Violations of this policy, including acts of retaliation as described in this policy, or knowingly providing false information, may result in disciplinary consequences under applicable Board policy and procedures.[19][20][21][22]

The Board directs that the foregoing statement of Board policy be included in each student and staff handbook, and that this policy and related attachments be posted to the district's website.

The Board requires a notice stating that the district does not discriminate in any manner, including Title IX sexual harassment, in any district education program or activity, to be issued to all students, parents/guardians, employment applicants, employees and all unions or professional organizations holding collective bargaining or professional agreements with the district. All discrimination notices and information shall include the title, office address, telephone number and email address of the individual(s) designated as the Compliance Officer and Title IX Coordinator.

Reports of Title IX Sexual Harassment and Other Discrimination and Retaliation

The Board encourages students and third parties who believe they or others have been subject to Title IX sexual harassment, other discrimination or retaliation to promptly report such incidents to the building principal, even if some elements of the related incident took place or originated away from school grounds, school activities or school conveyances. A person who is not an intended victim or target of discrimination but is adversely affected by the offensive conduct may file a report of discrimination.

The student's parents/guardians or any other person with knowledge of conduct that may violate this policy is encouraged to immediately report the matter to the building principal.

A school employee who suspects or is notified that a student has been subject to conduct that constitutes a violation of this policy shall immediately report the incident to the building principal, as well as properly making any mandatory police or child protective services reports required by law.[23][24]

If the building principal is the subject of a complaint, the student, third party or a reporting employee shall report the incident directly to the Title IX Coordinator.

The complainant or the individual making the report may use the Discrimination/Sexual Harassment/Bullying/Hazing/Dating Violence/Retaliation Report Form attached to this policy for purposes of reporting an incident or incidents in writing; however, verbal reports of an incident or incidents shall be accepted, documented and the procedures of this policy and the relevant attachments followed.

The building principal shall promptly notify the Title IX Coordinator of all reports of discrimination, Title IX sexual harassment or retaliation. The Title IX Coordinator shall promptly contact the complainant regarding the report to gather additional information as necessary, and to discuss the availability of supportive measures. The Title IX Coordinator shall consider the complainant's wishes with respect to supportive measures.

The Title IX Coordinator shall conduct an assessment to determine whether the reported circumstances are most appropriately addressed through the Discrimination Complaint Procedures prescribed in Attachment 2 to this policy, or if the reported circumstances meet the definition of Title IX sexual harassment and are most appropriately addressed through the Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints in Attachment 3, or other Board policies.

Disciplinary Procedures When Reports Allege Title IX Sexual Harassment

When a report alleges Title IX sexual harassment, disciplinary sanctions may not be imposed until the completion of the grievance process for formal complaints outlined in Attachment 3. The district shall presume that the respondent is not responsible for the alleged conduct until a determination has been made at the completion of the grievance process for formal complaints.

When an emergency removal, as described in Attachment 3, is warranted to address an immediate threat to the physical health or safety of an individual, and it is not feasible to continue educational services remotely or in an alternative setting, the normal procedures for suspension and expulsion shall be conducted to accomplish the removal, including specific provisions to address a student with a disability where applicable.[19][21][25][26]

When an emergency removal is not required, disciplinary sanctions shall be considered in the course of the Title IX grievance process for formal complaints. Following the issuance of the written determination and any applicable appeal, any disciplinary action specified in the written determination or appeal decision shall be implemented in accordance with the normal procedures for suspensions, expulsions or other disciplinary actions, including specific provisions to address a student with a disability where applicable.[19][25][20][21]

Discipline/Placement of Student Convicted or Adjudicated of Sexual Assault

Upon notification of a conviction or adjudication of a student in this district for sexual assault against another student enrolled in this district, the district shall comply with the disciplinary or placement requirements established by state law and Board policy.[27][28]

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a report and the investigation related to any form of discrimination or retaliation, including Title IX sexual harassment, shall be handled in accordance with applicable law, regulations, this policy, the attachments and the district's legal and investigative obligations.[29][30][31][32][33]

Retaliation

The Board prohibits retaliation by the district or any other person against any person for:[33]

1. Reporting or making a formal complaint of any form of discrimination or retaliation, including Title IX sexual harassment.
2. Testifying, assisting, participating or refusing to participate in a related investigation, process or other proceeding or hearing.
3. Acting in opposition to practices the person reasonably believes to be discriminatory.

The district, its employees and others are prohibited from intimidating, threatening, coercing, or discriminating against anyone for actions described above. Individuals are encouraged to contact the Title IX Coordinator immediately if retaliation is believed to have occurred.

DEFINITIONS

Complainant shall mean an individual who is alleged to be the victim.

Respondent shall mean an individual alleged to be the perpetrator of the discriminatory conduct.

Discrimination

Discrimination shall mean to treat individuals differently, or to harass or victimize based on a protected classification including race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy, or handicap/disability.

Harassment is a form of discrimination based on the protected classifications listed in this policy consisting of unwelcome conduct such as graphic, written, electronic, verbal or nonverbal acts including offensive jokes, slurs, epithets and name-calling, ridicule or mockery, insults or put-downs, offensive objects or pictures, physical assaults or threats, intimidation, or other conduct that may be harmful or humiliating or interfere with a person's school or school-related performance when such conduct is:

1. Sufficiently severe, persistent or pervasive; and
2. A reasonable person in the complainant's position would find that it creates an intimidating, threatening or abusive educational environment such that it deprives or adversely interferes with or limits an individual or group of the ability to participate in or benefit from the services, activities or opportunities offered by a school.

Definitions Related to Title IX Sexual Harassment

Formal complaint shall mean a document filed by a complainant or signed by the Title IX Coordinator alleging Title IX sexual harassment and requesting that the district investigate the allegation under the grievance process for formal complaints. The authority for the Title IX Coordinator to sign a formal complaint does not make the Title IX Coordinator a party in the grievance process for formal complaints. The phrase "document filed by a complainant" refers to a document or electronic submission that contains the complainant's physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint.[32][34]

Supportive measures shall mean nondisciplinary, nonpunitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed.[34]

Supportive measures shall be designed to restore or preserve equal access to the educational program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the educational environment, or to deter sexual harassment. Supportive measures may include, but are not limited to:[34]

1. Counseling.
2. Extensions of deadlines or other course-related adjustments.
3. Modifications of work or class schedules.

4. Campus escort services.
5. Mutual restrictions on contact between the parties.
6. Changes in work or housing locations.
7. Leaves of absence.
8. Increased security.
9. Monitoring of certain areas of the campus.
10. Assistance from domestic violence or rape crisis programs.
11. Assistance from community health resources including counseling resources.

Supportive measures may also include assessments or evaluations to determine eligibility for special education or related services, or the need to review an Individualized Education Program (IEP) or Section 504 Service Agreement based on a student's behavior. This could include, but is not limited to, a manifestation determination or functional behavioral assessment (FBA), in accordance with applicable law, regulations or Board policy.[18][19][25][26][35]

Title IX sexual harassment means conduct on the basis of sex that satisfies one or more of the following:[34]

1. A district employee conditioning the provision of an aid, benefit, or district service on an individual's participation in unwelcome sexual conduct, commonly referred to as quid pro quo sexual harassment.
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive and objectively offensive that it effectively denies a person equal access to a district education program or activity.

3. Sexual assault, dating violence, domestic violence or stalking.
    a. Dating violence means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship is determined by the following factors:
        i. Length of relationship.
        ii. Type of relationship.
        iii. Frequency of interaction between the persons involved in the relationship.
    b. **Domestic violence** includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving federal funding, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.[36]
    c. **Sexual assault** means a sexual offense under state or federal law that is classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.[37]
    d. **Stalking,** under Title IX means stalking on the basis of sex, for example when the stalker desires to date a victim. Stalking means to engage in a course of conduct directed at a specific person that would cause a reasonable person to either:[36]
        i. Fear for their safety or the safety of others.
        ii. Suffer substantial emotional distress.

Such conduct must have taken place during a district education program or activity and against a person in the United States to qualify as sexual harassment under Title IX. An **education program or activity** includes the locations, events or circumstances over which the district exercises substantial control over both the respondent and the context in which the harassment occurs. Title IX applies to all of a district's education programs or activities, whether such programs or activities occur on-campus or off-campus.[31][32][34]

DELEGATION OF RESPONSIBILITY

In order to maintain a program of nondiscrimination practices that is in compliance with applicable laws and regulations, the Board designates the Superintendent or designee as the district's Compliance Officer and Title IX Coordinator. The Compliance Officer/Title IX Coordinator can be contacted at:

Address: 600 East High Street, Elizabethtown PA 17022

Email: titleix@etownschools.org* (*Email address subject to change)

Phone Number: (717) 367-1521

Safe To Say Anonymous Tip Line: https://www.p3campus.com/tipform.aspx?ID=3085&C=e780ab

The Compliance Officer and Title IX Coordinator shall fulfill designated responsibilities to ensure adequate nondiscrimination procedures are in place, to recommend new procedures or modifications to procedures and to monitor the implementation of the district's nondiscrimination procedures in the following areas, as appropriate:

1. Curriculum and Materials - Review of curriculum guides, textbooks and supplemental materials for discriminatory bias.
2. Training - Provide training for students and staff to prevent, identify and alleviate problems of discrimination.
3. Resources - Maintain and provide information to staff on resources available to complainants in addition to the school complaint procedure or Title IX procedures, such as making reports to the police, and available supportive measures such as assistance from domestic violence or rape crisis programs and community health resources including counseling resources.
4. Student Access - Review of programs, activities and practices to ensure that all students have equal access and are not segregated except when permissible by law or regulation.
5. District Support - Assure that like aspects of the school programs and activities receive like support as to staffing and compensation, facilities, equipment, and related areas.[38]
6. Student Evaluation - Review of assessments, procedures, and guidance and counseling materials for stereotyping and discrimination.
7. Reports/Formal Complaints - Monitor and provide technical assistance to individuals involved in managing informal reports and formal complaints.

GUIDELINES

Title IX Sexual Harassment Training Requirements

The Compliance Officer and Title IX Coordinator, investigator(s), decision-maker(s), or any individual designated to facilitate an informal resolution process related to Title IX sexual harassment shall receive the following training, as required or appropriate to their specific role:

1. Definition of sexual harassment.
2. Scope of the district's education program or activity, as it pertains to what is subject to Title IX regulations.
3. How to conduct an investigation and grievance process for formal complaints, including examination of evidence, drafting written determinations, handling appeals and informal resolution processes, as applicable.
4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest and bias.
5. Use of relevant technology.
6. Issues of relevance including when questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant.

7. Issues of relevance, weight of evidence and application of standard of proof and drafting investigative reports that fairly summarize relevant evidence.
8. How to address complaints when the alleged conduct does not qualify as Title IX sexual harassment but could be addressed under another complaint process or Board policy.

All training materials shall promote impartial investigations and adjudications of formal complaints of Title IX sexual harassment without relying on sex stereotypes.

All training materials shall be posted on the district's website.

Disciplinary Consequences

A student who is determined to be responsible for violation of this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include but is not limited to:[19][20][21]

1. Loss of school privileges.
2. Permanent transfer to another school building, classroom or school bus.
3. Exclusion from school-sponsored activities.
4. Detention.
5. Suspension.
6. Expulsion.
7. Referral to law enforcement officials.

An employee who violates this policy shall be subject to appropriate disciplinary action consistent with the applicable Board policy, collective bargaining agreement and individual contract, up to and including dismissal and/or referral to law enforcement officials.[39][40]

Reports of Discrimination

Any reports of discrimination that are reviewed by the Title IX Coordinator and do not meet the definition of Title IX sexual harassment but are based on race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy or handicap/disability shall follow the Discrimination Complaint Procedures in Attachment 2 to this policy.

Reports of Title IX Sexual Harassment

Any reports deemed by the Title IX Coordinator to meet the definition of sexual harassment under Title IX shall follow the Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints in Attachment 3 to this policy.

Disclaimer: The legal and policy reference(s) listed below are for reference purposes only. The Pennsylvania School Boards Association used the listed legal and policy reference(s) to develop the proposed policy. If applicable, the legal and policy reference(s) will be updated and changed following second reading approval to reflect the final content of the EASD board-approved policy.

Legal Footnotes

[1] 22 PA Code 12.1
LEGAL REFERENCE

[2] 22 PA Code 12.4
LEGAL REFERENCE

[3] 22 PA Code 15.1 et seq
LEGAL REFERENCE

[4] 22 PA Code 4.4
LEGAL REFERENCE

[5] 24 P.S. 1301
LEGAL REFERENCE

[6] 24 P.S. 1310
LEGAL REFERENCE

[7] 24 P.S. 1601-C et seq
LEGAL REFERENCE

[8] 24 P.S. 5004
LEGAL REFERENCE

[9] 43 P.S. 951 et seq
LEGAL REFERENCE

[10] 20 U.S.C. 1681 et seq
LEGAL REFERENCE

[11] 16 PA Code 41.201
LEGAL REFERENCE

[12] 34 CFR Part 106
LEGAL REFERENCE

[13] 29 U.S.C. 794
LEGAL REFERENCE

[14] 42 U.S.C. 12101
LEGAL REFERENCE

[15] 42 U.S.C. 1981
LEGAL REFERENCE

[16] 42 U.S.C. 2000d
LEGAL REFERENCE

[17] U.S. Const. Amend. XIV, Equal Protection Clause — U.S. Const. Amend. XIV, Equal Protection Clause
LEGAL REFERENCE

[18] Pol. 103.1
POLICY REFERENCE
Referenced policy is not available in this policy book.

[19] Pol. 113.1 — Pol. 113.1
POLICY REFERENCE
Referenced policy is not available in this policy book.

[20] Pol. 218
POLICY REFERENCE
Referenced policy is not available in this policy book.

[21] Pol. 233
POLICY REFERENCE
Referenced policy is not available in this policy book.

[22] 24 P.S. 317
LEGAL REFERENCE

[23] Pol. 805.1
POLICY REFERENCE
Referenced policy is not available in this policy book.

[24] Pol. 806
POLICY REFERENCE
Referenced policy is not available in this policy book.

[25] Pol. 113.2
POLICY REFERENCE
Referenced policy is not available in this policy book.

[26] Pol. 113.3
POLICY REFERENCE
Referenced policy is not available in this policy book.

[27] **24 P.S. 1318.1**
LEGAL REFERENCE

[28] **Pol. 218.3**
POLICY REFERENCE
Referenced policy is not available in this policy book.

[29] **20 U.S.C. 1232g**
LEGAL REFERENCE

[30] **34 CFR Part 99**
LEGAL REFERENCE

[31] **34 CFR 106.44**
LEGAL REFERENCE

[32] **34 CFR 106.45**
LEGAL REFERENCE

[33] **34 CFR 106.71**
LEGAL REFERENCE

[34] **34 CFR 106.30**
LEGAL REFERENCE

[35] **Pol. 113**
POLICY REFERENCE
Referenced policy is not available in this policy book.

[36] **34 U.S.C. 12291**
LEGAL REFERENCE

[37] **20 U.S.C. 1092**
LEGAL REFERENCE

[38] **Pol. 150**
POLICY REFERENCE
Referenced policy is not available in this policy book.

[39] **Pol. 317**
POLICY REFERENCE
Referenced policy is not available in this policy book.

[40] **Pol. 317.1**
POLICY REFERENCE
Referenced policy is not available in this policy book.

BOARD POLICY

204.1 Virtual Attendance and Wellness Checks

POLICY NUMBER	VERSION	DOCUMENT STATUS	WORKFLOW
204.1	v1.3	UNDER REVIEW	Second Reading

PRINTED
11/5/2026

PURPOSE

This policy establishes standards for wellness checks for students who receive academic instruction exclusively through the district's virtual instruction program for the full school year. Wellness checks are conducted to ensure the well-being of the student and verify participation in the virtual instruction program.

AUTHORITY

The Board directs the maintenance of a wellness check process that complies with state law.[1]

This policy shall be posted on the district's publicly accessible website.[1]

DEFINITION

District employee/representative – a district teacher, administrator or other district representative who is subject to mandated reporter requirements for child abuse under the Child Protective Services Law.[2][3]

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall be responsible for implementing this policy.

It shall be the responsibility of the designated district employee(s)/representative(s) to administer wellness check procedures in accordance with applicable law and this policy.

GUIDELINES

Weekly Wellness Checks

Weekly wellness checks must be conducted for each student exclusively enrolled in the district's virtual instruction program for the full school year, and for each student who becomes exclusively enrolled at any point throughout the school year.[1]

At least once during any week consisting of three (3) or more full or partial academic instructional days, a district employee/representative shall ensure that each student is visibly seen and communicated with in real time either, in person or through electronic means.[1]

Wellness Check Methods

Acceptable methods of conducting wellness checks include:[1]

1. A student has a webcam on and a qualified district employee or representative visibly sees and communicates with the student.
2. Virtual or face-to-face participation by the student in any of the following activities:
    a. Health screenings.
    b. Standardized testing.
    c. Tutoring sessions.
    d. Approved district-sponsored event, in-person, chaperoned by a district employee/representative.
    e. IEP-related service
    f. Meeting with district staff member

Excused Absence Exemptions

A student may be exempt from a wellness check on the day a check is attempted if the student has an excused absence pursuant to applicable attendance requirements.[1] [4][5]

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week. If a student has an excused absence for all school days during the same week, the student shall be exempt from the wellness check requirement for that week.[1] [4][5]

Internet or Power Outage Exemptions

A student may be exempt from a wellness check when the student's household experiences a documented Internet or power outage during the day and time of the attempted wellness check.[1]

If this occurs, the district shall conduct the wellness check on the next school day during the same week following resolution of the outage. If the outage extends throughout the entire week, the wellness check must be conducted on the first day of the following week.[1]

The student's parent/guardian shall provide documentation of the outage to the district as soon as possible. Documentation may be provided in any format that verifies the duration of the outage.[1]

Failure to Complete a Required Wellness Check

Within one (1) school day after a student fails to complete a required wellness check, the district shall:[1]

1. Make documented and ongoing efforts to complete the required wellness check and contact the student's parent/guardian using at least two (2) different methods of communication; and
2. Provide written notice to the parent/guardian, in the parent's/guardian's preferred language, stating that the required wellness check has not been completed.

Wellness Review Conference

If the required wellness check is not completed within three (3) school days following the issuance of written notice, the district shall immediately schedule a wellness review conference to occur within one (1) school day. The wellness review conference may be conducted in person or through electronic means.[1]

The wellness review conference will be conducted to:[1]

1. Complete the required wellness check through real-time visual interaction with the student;
2. Reestablish communication with the student and the student's parent/guardian; and
3. Identify interventions to facilitate future participation in wellness checks.

The wellness review conference shall convene as scheduled regardless of whether the student or the student's parent/guardian participates.[1]

In-Person Wellness Check

If a student does not participate in the wellness review conference, the district must conduct an in-person wellness check within twenty-four (24) hours of the scheduled conference, even if this time period falls on a weekend or holiday.[1]

When the district has been unable to reach or obtain a response from the student or the student's parent/guardian, the Superintendent or designee shall consult with the district solicitor for guidance.

Wellness Check Records

The district shall maintain accurate records of all wellness checks, including the date, time, method, and outcome of each check.[1]

District administrators are prohibited from altering attendance records for wellness checks after a wellness check has been performed, except to correct an identified error.[1]

Reporting Requirements

Any district employee/representative who observes any indications of abuse, neglect or harm to a child during a wellness check, wellness review conference, or related contact, the district employee/representative is required to report the concerns in accordance with law and Board policy.[1][2][3]

The district shall maintain documentation sufficient to demonstrate compliance with this policy and applicable law.[1]

Such documentation shall be provided to the Pennsylvania Department of Education (PDE) upon request. Failure to comply with the such requests may result in:[1]

1. A requirement to report to PDE the date, time and method of each wellness check for each student enrolled exclusively in the district's virtual instruction program.
2. Mandating district educators, administrators and staff to complete child abuse recognition, prevention and reporting training annually.
3. Requiring the district to meet in person with each student enrolled in a virtual instruction program at least once during the school year following the school year in which the district was found to be out of compliance.
4. Prohibiting the district from being awarded a competitive state grant by PDE until the district demonstrates compliance.

Legal Footnotes

[1] **24 P.S. 1327.4**
LEGAL REFERENCE

[2] **23 Pa. C.S.A. 6301**
LEGAL REFERENCE

[3] **Pol. 806 — Child Abuse**
POLICY REFERENCE

[4] **24 P.S. 1329**
LEGAL REFERENCE

[5] Pol. 204 — Attendance
POLICY REFERENCE

BOARD POLICY

249 Bullying/Cyberbullying

POLICY NUMBER	VERSION	DOCUMENT STATUS	WORKFLOW
249	v2.3	UNDER REVIEW	Second Reading

PRINTED
11/5/2026

PURPOSE

The Board recognizes that bullying **and cyberbullying create** an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning and may lead to more serious violence. **The Board is committed to providing a safe, positive learning environment for district students that is free from bullying and cyberbullying.**

DEFINITIONS

Artificial Intelligence-Generated or Modified Media means text, code, images, audio or video data that has been created or modified from its original source data through the use of artificial intelligence technology, programs or platforms.[1]

Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting, that is severe, persistent or pervasive and has the effect of doing any of the following:[1]

1. Substantially interfering with a student's education**; or**
2. Creating a threatening environment**; or**
3. Substantially disrupting the orderly operation of the school.

Cyberbullying means bullying through the use of electronic technology or communication, including data, computer software or online platforms regardless of their origin, using a device, system network, internet service, email, social media or other digital means, including artificial intelligence–generated or modified media. Cyberbullying includes bullying conduct which occurs in a school setting and/or outside a school setting.[1]

School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.[1]

AUTHORITY

The Board prohibits all forms of bullying **and cyberbullying** by district students **and requires that this policy be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district website.**[1]

The Board encourages students who believe they or others have been bullied to promptly report such incidents to the building principal or designee.

The Board directs that complaints of bullying **and cyberbullying** be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of bullying **or cyberbullying** brought pursuant to this policy **to** also be reviewed for conduct which may not be proven to be bullying **or cyberbullying** under this policy but merits review and possible action under other Board policies.[1]

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the district's legal and investigative obligations.

Retaliation

Reprisal or retaliation relating to reports of bullying **or cyberbullying** or participation in an investigation of allegations of bullying **or cyberbullying** is prohibited and shall be subject to disciplinary action.

DELEGATION OF RESPONSIBILITY

Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying **and cyberbullying**.

The Superintendent or designee shall develop administrative regulations to **support** this policy.

The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.[1]

The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.[1]

District administration shall annually provide the following information with the school safety and security incident report:[1][2]

1. Board's Bullying**/Cyberbullying** Policy.
2. Report of bullying **and cyberbullying** incidents.
3. Information on the development and implementation of any bullying **and cyberbullying** prevention, intervention or education programs.

GUIDELINES

Reports of bullying or cyberbullying may be made orally or in writing and may be anonymous, except where made by district staff. Students are encouraged to use the district's reporting form attached to this policy, or to submit a written complaint; however, oral complaints will be accepted, documented and investigated.

Any individual receiving a complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor any person involved.

District staff who observe bullying/cyberbullying or receive a report of bullying/cyberbullying shall not conduct an independent investigation but shall take appropriate action to protect the safety of involved students and promptly provide a summary of the observed or reported conduct to the building principal or designee.

For purposes of this policy, a reporter is an individual, other than district staff, who reports alleged bullying/cyberbullying directed at one or more students. A complainant is the alleged victim or target of the conduct. In some circumstances, the same individual may serve as both reporter and complainant.

The building principal or designee shall encourage the complainant or reporter to complete the district's designated report form. If, due to age, disability or other incapacity, the complainant or reporter is unable to complete the form, the building principal or designee shall document the report and complete the form on the individual's behalf. If the report is made by someone other than the complainant, the complainant shall be notified promptly, informed of the report, and encouraged to complete the district reporting form.

As soon as practicable after the receipt of a report of bullying or cyberbullying, the district shall notify the parent(s)/guardian(s) of any student involved in the incident.

If the complainant, district staff, or other professionals with knowledge of the complainant's health and well-being indicate that notifying a parent/guardian could place the complainant or another person at risk of abuse, neglect or other imminent harm, the building principal, in consultation with the Superintendent and legal counsel, and as appropriate, law enforcement, child welfare authorities and other qualified professionals, may determine whether parental notification should be delayed as permitted by law. The basis for the delay must be documented, and parent/guardian notification shall occur as soon as legally and safely practicable.[3][4]

Every report of bullying/cyberbullying shall be reviewed and investigated promptly and sufficiently to address the alleged misconduct, even if the report is anonymous or the complainant requests that no action be taken.

Threat Assessment

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community, or others, district staff shall make a referral to the district's threat assessment team in accordance with applicable law and Board policy.[5][6]

Discrimination/Harassment

If, at the time of the report or at any time during the investigation of the alleged bullying/cyberbullying, there is reason to believe that the conduct may fall within the provisions of the district's discrimination/harassment policies, the Title IX Coordinator must be promptly notified. Upon notification, the Title IX Coordinator will immediately initiate steps to comply with appropriate policies and procedures. The investigation will be handled as a joint and concurrent investigation to address all appliable allegations and legal requirements.[7][8]

Investigation Procedures

After determining that the matter does not require handling under Policy 103, the building principal shall determine whether the investigation may be conducted by the principal or designee or whether the matter must be referred to the Superintendent or another appropriate administrator.

If law enforcement has been notified, a law enforcement report has been filed, or substantiated allegations could result in expulsion, the building principal shall consult with the Superintendent or appropriate administrator, who may seek advice from legal counsel.

Investigations shall be timely, impartial, thorough and comprehensive. The investigation may include:

1. **Interviewing the complainant.**
2. **Interviewing the individual(s) accused of the conduct.**
3. **Interviewing witnesses.**
4. **Reviewing physical, electronic or documentary evidence.**
5. **Reviewing any other relevant information provided during the investigation.**
6. **Conducting any additional inquiry reasonably necessary to determine the facts and address proven misconduct.**

Investigative Findings

The investigator shall prepare findings that summarize the investigation, determine whether the allegations have been substantiated, identify any violation of Board policy or applicable law, and recommend appropriate corrective action.

As soon as practicable after determining that an incident of bullying or cyberbullying has occurred, the district shall notify the parent(s)/guardian(s) of any student involved in the incident of the determination of the investigation.

The complainant/reporter and the accused shall be informed of the outcome of the investigation within a reasonable period of time, consistent with the Family Educational Rights and Privacy Act (FERPA) and other applicable laws. The accused shall not be informed of any individual remedies provided to the complainant.[9]

District Response and Corrective Action

If an investigation results in a finding that bullying or cyberbullying or other misconduct occurred, the district shall take prompt and appropriate corrective action designed to stop the conduct, prevent its recurrence, protect affected students, eliminate any hostile or disruptive environment, and prevent retaliation.[1]

The district shall document corrective actions taken and, when permitted by law, inform the complainant or reporter of responsive measures. District administrators shall monitor the effectiveness of corrective actions and take additional measures when necessary.[1]

If an investigation reveals violations of other Board policies or circumstances requiring additional review, referral, discipline or intervention, the district shall address those matters through the appropriate disciplinary, administrative or support processes.

Any disciplinary action imposed shall be consistent with the Code of Student Conduct, Board policies and administrative regulations, applicable collective bargaining agreements, and state and federal law, and may include:[1][2][13]

1. **Counseling within the school.**
2. **Parental conference.**
3. **Loss of school privileges.**
4. **Transfer to another school building, classroom or school bus.**
5. **Exclusion from school-sponsored activities.**
6. **Detention.**

7. **Suspension.**
8. **Expulsion.**
9. **Counseling/Therapy outside of school.**
10. **Referral to law enforcement officials.**

The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.[1][2][10]

Education

The district may develop, implement and evaluate bullying prevention and intervention programs and activities. Programs and activities shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.[1][11][12]

School Safety and Security Incidents Report

Annually, by July 31, the Superintendent shall report on the designated form, to the PA Department of Education, all new incidents as required by state law. The report must include the total number of bullying and cyberbullying incidents that occurred during the school year, including the number of cyberbullying incidents suspected to involve artificial intelligence-generated or modified media.[2][14]

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Legal Footnotes

[1] 24 P.S. 1303.1-A
LEGAL REFERENCE

[2] Pol. 805.1 — Relations With Law Enforcement Agencies
POLICY REFERENCE

[3] 23 Pa. C.S.A. 6301
LEGAL REFERENCE

[4] Pol. 806 — Child Abuse
POLICY REFERENCE

[5] 24 P.S. 1302-E
LEGAL REFERENCE

[6] Pol. 236.1 — Threat Assessment
POLICY REFERENCE

[7] Pol. 103 — Discrimination/Title IX Sexual Harassment Affecting Students
POLICY REFERENCE

[8] Pol. 103.1 — Nondiscrimination — Qualified Students with Disabilities
POLICY REFERENCE

[9] Pol. 216 — Student Records
POLICY REFERENCE

[10] 22 PA Code 12.3
LEGAL REFERENCE

[11] 20 U.S.C. 7118
LEGAL REFERENCE

[12] 24 P.S. 1302-A
LEGAL REFERENCE

[13] Pol. 236 — Student Assistance Program
POLICY REFERENCE

[14] 24 P.S. 1319-B
LEGAL REFERENCE

BOARD POLICY

704 Maintenance

POLICY NUMBER	VERSION	DOCUMENT STATUS	WORKFLOW
704	v2.3	UNDER REVIEW	Second Reading

PRINTED
11/5/2026

PURPOSE

Adequate maintenance of buildings, property and equipment is essential to fiscal responsibility and efficient management of district facilities.

AUTHORITY

The Board directs that a continuous program of inspection and maintenance of all district buildings, property and equipment be established and implemented. Wherever possible, maintenance shall be preventive.[2][3]

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall develop and supervise a maintenance program which shall include:

Regular program of maintenance, repair and improvement of buildings and facilities.

Testing lead levels in drinking water.[3]

Critical spare parts inventory.

Equipment replacement program.

Long-range plans for building modernization and conditioning.

The Superintendent or designee shall develop a maintenance check list applicable to all district buildings.

Each building principal, in conjunction with the building maintenance employee, shall conduct a physical inspection of the building on a periodic basis and return a written report to the Superintendent or designee as to the findings of that inspection.

The Superintendent shall report annually to the Board regarding the current maintenance and improvement program and projected maintenance needs that include cost analysis.

Legal Footnotes

[2] **24 P.S. 701**
LEGAL REFERENCE

[3] **24 P.S. 742.1**
LEGAL REFERENCE

POLICY PORTAL™ PSBA
Review stage updated successfully.

BOARD POLICY

803 School Calendar

POLICY NUMBER	VERSION	DOCUMENT STATUS	WORKFLOW
803	v2.2	UNDER REVIEW	Second Reading

PRINTED
11/5/2026

PURPOSE

The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the district and communication with students, staff, parents/guardians and the school community.

AUTHORITY

The Board shall determine annually the days and the hours when the schools will be in session for instructional purposes, in accordance with state law and regulations. This may include, as appropriate, activities qualifying as instructional days or hours under the direction of certified school employees for fulfilling the minimum required days or hours of instruction under law, regulations and state guidance.[1][2][3][4][5][6][7][8][9]

The school calendar shall normally consist of a minimum of 180 student days OR 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level and 450 hours of instruction for half-day kindergarten programs. [1][2][8][10]

The Board reserves the right to alter the school calendar when it is in the best interests of the district, including in cases of emergency, in accordance with applicable law and regulations. The Board shall take action to establish temporary provisions in cases of emergency, in accordance with law, and shall document such actions with the PA Department of Education when required.[2][5][6][7][9][11][12][13][14]
Temporary provisions established in accordance with law may include but are not limited to: [1][2][5][6][7][8][9][12][13] [15]

1. Keeping schools in session such days and hours as the Board deems necessary, which shall include maintaining the requirement for a minimum of 180 student days OR 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level and 450 hours of instruction for half-day kindergarten programs.
2. Reducing the length of time of daily instruction for courses and classes.
3. Implementing remote and other alternative methods of delivering instruction under the direction of certified school employees.

Each year, prior to finalizing the school calendar, the Board must discuss the use or potential use of flexible instructional days and remote or virtual instructional days at a public Board meeting.[7] [14]

DELEGATION OF RESPONSIBILITY

Review stage updated successfully.

The Superintendent shall annually prepare a school calendar for Board consideration.

The Superintendent or designee shall document alterations to the school calendar and any temporary provisions in accordance with law, regulations, guidance from the PA Department of Education and Board policy.[7][14] [15]

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Legal Footnotes

[1] 24 P.S. 133
LEGAL REFERENCE

[2] 24 P.S. 1501
LEGAL REFERENCE

[3] 24 P.S. 1502
LEGAL REFERENCE

[4] 24 P.S. 1503
LEGAL REFERENCE

[5] 24 P.S. 1504
LEGAL REFERENCE

[6] 24 P.S. 1505
LEGAL REFERENCE

[7] 24 P.S. 1506
LEGAL REFERENCE

[8] 22 PA Code 11.1
LEGAL REFERENCE

[9] 22 PA Code 11.2
LEGAL REFERENCE

[10] 22 PA Code 4.4
LEGAL REFERENCE

[11] 24 P.S. 520
LEGAL REFERENCE

[12] 24 P.S. 520.1
LEGAL REFERENCE

[13] 24 P.S. 1501.3
LEGAL REFERENCE

[14] Pol. 006
POLICY REFERENCE
Referenced policy is not available in this policy book.

[15] Pol. 805 — Emergency Preparedness and Response
POLICY REFERENCE