



School Board Meeting
Susquehanna Township School District
Tuesday, September 8, 2026 at 7:00 PM

Administration Building
2579 Interstate Drive
Harrisburg, PA 17110

Agenda

1. CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE TO THE FLAG AND INTRODUCTIONS

A. Call to Order

Description: Board President will call the meeting to order.

BOARD MEMBERS:

Mr. Jesse Rawls, Sr. - President
Ms. Tameka Hatcher - Vice President
Ms. Elise LeMelle - Secretary
Mr. Warren Enoch
Mrs. Jackie Hill
Mr. Jayonn Folks
Mr. Eric Hedenberg
Keita Kalonji Johnson, Esq.
Dr. Anita Mareno

ADMINISTRATORS:

Dr. Tamara C. Willis - Superintendent
Dr. Andrae R. Martin - Assistant Superintendent
Mrs. Kathy Ciaciulli - Chief Finance and Operations Officer

SOLICITOR:

Eckert Seamans Cherin & Mellott, LLC

STUDENT REPRESENTATIVE(S):

Amare Johnson (Senior)

BOARD RECORDING SECRETARY:

Ms. Ann-Marie Rathmell

B. Moment of Silent Meditation and Pledge of Allegiance to the Flag

Description: Board President will lead the Board and those in attendance in a moment of silent meditation and Pledge of Allegiance to the Flag.

C. Roll Call

D. Announcement of Executive Session

E. Introductions / Guest Presentations

2. APPROVAL OF AGENDA FOR MEETING

Recommended Motion(s):

Approve the agenda for the September 8, 2026, Board Meeting.

3. **HEARING OF THE PUBLIC AND BOARD MEMBER COMMENTS**

A. **Hearing of the Public**

Description:

- People will be called in the order they appear on the "sign-in" sheet.
- Time limit is three (3) minutes per person.
- Individuals listed on the "sign-in" sheet are limited to one opportunity to address the board, either before or after "Presentations and Discussions."
- When called, please stand, state your name before beginning.
- This part of the agenda is the only time when members of the audience should address the board.

B. **Board Member Comments**

4. **PRESENTATION AND DISCUSSION (with approximate duration)**

5. **MINUTES**

6. **PROGRAM**

7. **PERSONNEL**

A. **Employee Separations**

Recommended Motion(s):

Approve Employee Separations as attached.

Attachments:

Employee Separations

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B. **Transfers**

Recommended Motion(s):

Approve Employee Transfers as attached.

Attachments:

Transfers

8

C. **Employment**

Recommended Motion(s):

Approve Employments as attached.

Attachments:

Employment

9

D. **Extensions and Supplementals**

Recommended Motion(s):

Approve Extensions and Supplementals as attached.

Attachments:

Extensions and Supplementals

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E. **Updates**

Recommended Motion(s):

Approve Personnel Updates as attached.

Attachments:

Updates

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8. FINANCES

A. Activity Fund 7/17/26 – 9/1/26

Recommended Motion(s):

Approve the payment of Activity Fund bill from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$400.00.

Attachments:

ACTIVITY FUND 9-1-26

16

B. Capital Reserve Fund Checking 7/28/26 – 9/1/26

Recommended Motion(s):

Approve the payment of Capital Reserve Fund Checking bill from the Capital Reserve Fund Checking, as listed on the Computer Check Summary, totaling \$34,311.78.

Attachments:

CPF (9-8-26)

17

C. First National General Fund Checking 8/13/26 – 9/2/26

Recommended Motion(s):

Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$2,165,283.93.

Attachments:

GENERAL FUND (9-9-26)

18

D. Food Service Checking 8/12/26 – 9/1/26

Recommended Motion(s):

Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$15,058.60.

Attachments:

FOOD SERVICE (9-1-26)

26

E. Personal Tax Refunds

Recommended Motion(s):

Approve the following Personal Tax Refund:

Description:

Taxpayer Name: Henry George, III

Bill #: 19086

Year: 2023

Refund Amount: \$297.00

Reason: Henry George, III is retired; paid the taxes in error.

9. CONTRACTS

A. Memorandum of Understanding (MOU): Capital Area Head Start and Susquehanna Township School District

Recommended Motion(s):

Approve the MOU between Capital Area Head Start and Susquehanna Township School District for the period July 1, 2026, through June 30, 2027.

Attachments:

MOU Capital Area Head Start 2026-2027 SY 28
MOU Capital Area Head Start_2025-2028 30

B. Kelly Pediatric Therapy - Addendum for School Counselor**Recommended Motion(s):**

Approve the Agreement with Kelly Pediatric Therapy to provide a school counselor 2026-2027 school year.

Attachments:

2026-2027 Susquehanna Township School District - SC Addendum 32

C. Educational Services of PA, LLC**Recommended Motion(s):**

Approve the Agreement with Educational Services of PA, LLC to provide psychological evaluations in all Susquehanna Township School Buildings for the 2026-2027 school year.

Attachments:

Educational Services of PA - Psychological Evaluations 2026-27 SY 33

D. Lobar Change Order (Oslwen C. Anderson, Jr. Center)**Recommended Motion(s):**

Administration recommends that the Board approve the following Job Order changes with Lobar Associates Construction. The changes resolve remaining construction change-order items associated with the Building Renovations project and result in a net project increase of \$230,200.29.

Description:

Category	Change orders included	Category total
General Construction	Concrete repair, ChildGard glazing, drywall/insulation replacement, fiber-optic infrastructure, accent tile, locker installation, Salto door preparation/credits, and security window; firestopping at the 3rd/4th floors; accent-color painting; walk-off mat replacement; ACT ceiling grid in the server room.	\$82,411.13
Electrical	Board Room data infrastructure, fiber-optic cabling, and Salto hardware/data connections; electrical power and breakers for water-source heat pumps.	\$59,041.32
Plumbing	Hose bibs, rain-leader relocation, and overflow-drain relocation.	\$18,756.48
HVAC	Boiler flue vent work; water-source heat-pump controls, relays, programming, and connections.	\$69,991.36
	Total Change Orders	\$230,200.29

Attachments:

145877.00.07 - Susquehanna Twp SD Building Renovations-Walk-off Mat Replacement	38
145877.00.06 - Susquehanna Twp SD Building Renovations-Accent Color Painting	43
145877.00.09 - Susquehanna Twp SD Building Renovations-ACTGrid in Server Room	47
145877.03.02 - Susquehanna Twp SD Building Renovations EL-Remaining COR's per 5142026	51
145877.00.02 - Susquehanna Twp SD Building Renovations GC-Remaining COR's per 5142026	56
145877.01.02 - Susquehanna Twp SD Building Renovations PL-Remaining COR's per 5142026	62
145877.02.02 - Susquehanna Twp SD Building Renovations HVAC-Remaining COR's per 5142026	66
145877.02.03 - Susquehanna Twp SD Building Renovations HVAC-Water Source Heat Pump	70
145877.03.05 - Susquehanna Twp SD Building Renovations EL- Water Source Heat Pump Power	74
145877.00.05 - Susquehanna Twp SD Building Renovations GC-Fire Stop 3rd4th Floor - signed	78
145877.02.02 - Susquehanna Twp SD Building Renovations HVAC-Remaining COR's per 5142026	83

E. Mobilease Modular Space, Inc.

Recommended Motion(s):

Approve the lease agreement with Mobilease Modular Space, Inc. to provide an office trailer at the district's existing bus depot to be utilized by Krise Transportation.

Description: Note: The modular office is required under the agreement between Krise Transportation and the Susquehanna Township School District.

Attachments:

Susquehanna Twp SD Bus Depot Office Trailer 8.20.26	87
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F. Environmental Hazards Controls (e.h.c)

Recommended Motion(s):

Approve the initial agreement and change order with e.h.c. Services for mold removal and cleaning of the modular classrooms at Thomas W. Holtzman Elementary School for \$42,000.00.

Attachments:

e.h.c.Initial Proposal for Mold Remediation	91
e.h.c. Additional Proposal for Mold Remediation	98

G. Terracon

Recommended Motion(s):

Approve the agreement with Terracon to perform post mold remediation testing on the Thomas W. Holtzman modulars in the amount \$6,050.00.

Attachments:

1000051000 Susquehanna Mold PRV Proposal_Final to Client_Revised_01SEP26	104
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H. Environmental Hazards Control (e.h.c) Change Order

Recommended Motion(s):

- Approve the change order from e.h.c. for additional remediation in the modular unit, in an amount not to exceed \$6,900.00.

Attachments:

e.h.c. Change Order #2

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10. **POLICY**

11. **OTHER**

A. **Board Treasurer**

Recommended Motion(s):

Retroactively approve the appointment of Jackie Hill as School Board Treasurer for the term beginning July 1, 2026, and ending June 30, 2027.

B. **Pennsylvania School Board Association (PSBA) Officer Candidates**

Recommended Motion(s):

Discuss candidates for the PSBA Officer Elections.

Attachments:

2026 PSBA Officer Candidate Bios

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TEMPLATE-Ballot-for-Section-C1-C2-C3-C4

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12. **NEW BUSINESS**

13. **ADJOURNMENT**

EMPLOYEE SEPARATIONS - * The employee is being held (60 days) but could be released earlier.					
Name	Position	Location	Reason	Agreement	Effective Date
Sherri Coonelly	Special Education Teacher	STHS	Retirement	STE A	July 14, 2027
*Saxie Deal	Special Education Teacher	TWH	Resignation	STE A	October 19, 2026. Employee will be held 60 days or until a replacement can be found, whichever occurs first.
Audrey Goldberg	Special Education Teacher	STMS	Resignation	STE A	September 1, 2026
Howard Rosenberry	Science Teacher	STHS	Resignation	STE A	September 2, 2026
Zimere Martin	Special Education Paraprofessional	SLAC	Resignation	STESPA	August 26, 2026
Jaylyn Roberts	Behavior Interventionist	STHS	Resignation	STESPA	September 15, 2026
*Hallie Sill	Special Education Teacher	STHS	Resignation	STE A	October 13, 2026 Employee will be held 60 days or until a replacement can be found, whichever occurs first.
*De'ja Speaks	Elementary Teacher	SLAC	Resignation	STE A	October 16, 2026 Employee will be held 60 days or until a replacement can be found, whichever occurs first.
Robert Warren	Food Service Employee	STHS	Resignation	TEAMSTERS	August 28, 2026

TRANSFERS					
Name	Postion/Location	to Position/Location	Salary	Agreement	Effective Date
Laxmi Nepal	Part Time Food Service Employee Autism Support	Assistant Food Service Manager / TWH	\$16.78 per hour to \$17.78 no change in	TEAMSTERS	September 1, 2026
Rebecca Zeigler	Teacher at SLAC	Life Skills at TWH	salary	STEA	September 9, 2026

EMPLOYMENT - All hires are contingent upon successful completion of all requirements						
Name	Position	Location	Reason	Salary/Rate	Agreement	Effective Date
Brooke Abdramane	Instructional Interventionist	TWH	Replacing Katrina Fry	\$77,970.00	STEA	TBD
Aliyah Ballard	Special Education Paraprofessional	TWH	Replacing Kiana Proctor	\$23.12 per hour	STESPA	TBD
Dwan Barton-Smiley	Special Education Paraprofessional	STHS	Replacing Cameron Demby	\$19.84 per hour	STESPA	September 8, 2026
Mary Butts	Special Education Paraprofessional	TWH	New Position	\$23.12 per hour	STESPA	September 8, 2026
Brittany Burgess	Special Education Paraprofessional	TWH	Replacing Melanie Weaver	\$23.12 per hour	STESPA	TBD
Gladys Campos	Special Education Paraprofessional	TWH	Replacing Zimere Martin	\$19.84 per hour	STESPA	TBD
Nicholas Dean	Learning Support Teacher	TWH	Replacing Audrey Goldberg	\$60,000.00	STEA	September 9, 2026
Jean Maxco Clerge	Special Education Paraprofessional	TWH	Replacing Michael Betsill	\$19.84 per hour	STESPA	TBD
Justin David	School Counselor	SLAC	Replacing Shy Lawing	\$60,000.00	STEA	TBD
Kelly Eure	Learning Support Teacher	STHS	Replacing Emily Murray	\$72,870.00	STEA	TBD
Thelma Enders	Part Time Food Service Worker	SLAC	Replacing Jocelyn Gaden	\$15.50 per hour	Teamsters	September 8, 2026
Charles Guerschon	Special Education Paraprofessional	TWH	Replacing Tyiesha Curry	\$19.84 per hour	STESPA	TBD
Matthew Herniak	Special Education Paraprofessional	STMS	Replacing Melissa Rico	\$19.84 per hour	STESPA	TBD
Landen Kalbarczyk	Math Teacher	STHS	Replacing Enjoli Edwards	\$60,000.00	STEA	TBD
Nicole Leas	Special Education Teacher	STHS	Replacing Hallie Sill	\$67,295.00	STEA	TBD
Logan McAllister	Elementary Teacher	SLAC	Replacing De'ja Speaks	\$60,000.00	STEA	TBD
Leida Morales	Part Time Food Service Worker	TWH	Replacing Laxmi Nepal	\$15.50 per hour	Teamsters	September 8, 2026

Danielle Puhala	Instructional Interventionist	SLAC	Replacing Jennifer Hotsko	\$77,970.00	STEA	TBD
Weslande Toussaint	Special Education Paraprofessional	STMS	Open Position	\$19.84 per hour	STESPA	TBD
Tylicka Twyman	Special Education Paraprofessional	STHS	Replacing Levi Mover	\$21.40 per hour	STESPA	TBD
Denise Van Buschbach	Special Education Paraprofessional	STMS	Replacing Joy Bechtel	\$19.84 per hour	STESPA	September 2, 2026
Freeman Wilson	Special Education Paraprofessional	STMS	Replacing Kaitlyn Beachy	\$19.84 per hour	STESPA	September 8, 2026

EXTENSIONS/SUPPLEMENTALS				
Name	Position	Location	Salary/Rate	Effective Date
Ron Foster	Volunteer Tennis Coach	STHS	\$0.00	2026-2027 School Year
Scott Weber	Volunteer Tennis Coach	STHS	\$0.00	2026-2027 School Year
Heather Otstot	Rescind as mentor for Hallie Sill	STHS	\$1,000.00	2026-2027 School Year
Tessa Stockdale	Counseling/Social Work (K-12) - Department Lead	DW	\$1,750.00	2026-2027 School Year
Alyson Cook	Sponsor for Danielle Puhala	SLAC	\$500.00	2026-2027 School Year
Jennifer Strohm	Mentor for Justin David	SLAC	\$1,000.00	2026-2027 School Year
Alli Morris	Rescind as mentor for Jennifer Kaiser	SLAC	\$1,000.00	2026-2027 School Year
Bobbie Mellott	Sponsor for Jennifer Kaiser	SLAC	\$500.00	2026-2027 School Year
Rebecca Delisio	Mentor for Rachel Moose	SLAC	\$1,000.00 (pro-rated)	August 19, 2026-December 2026
Jo Ellen Showers	Mentor for Logan McAlister	SLAC	\$1,000.00	2026-2027 School Year
Megan Krot	Sponsor for Brooke Abdramane	TWH	\$500.00	2026-2027 School Year
Kate McGovern	Rescind as Mentor for Daniella Rosado	TWH	\$1,000.00	2026-2027 School Year
Diana Smulkis	Mentor for Daniella Rosado	TWH	\$1,000.00	2026-2027 School Year
Morgan Barksdale	Mentor for Nicholas Dean	STMS	\$1,000.00	2026-2027 School Year
Heather Otstot	Rescind as Mentor for April Seward	STHS	\$1,000.00	2026-2027 School Year
Heather Otstot	Mentor for Nicole Leas	STHS	\$1,000.00	2026-2027 School Year
Jennifer Nolt	Sponsor for Kelly Eure	STHS	\$500.00	2026-2027 School Year
Mary Beth Graham	Mentor for Landen Kalbarcyk	STHS	\$1,000.00	2026-2027 School Year
Jordan Plempel	Art Club/Mural Club Advisor	STMS	\$500.00	2026-2027 School Year
Callan Wendell	Student Govt. Advisor	STMS	\$500.00	2026-2027 School Year
Erin Wright	Student Govt. Advisor	STMS	\$500.00	2026-2027 School Year
Benjamin Wiker	National Junior Honor Society Advisor	STMS	\$1,500.00	2026-2027 School Year
Graham Kerick	Orchestra Director Advisor	STMS	\$500.00	2026-2027 School Year
Corey Lohr	Science - Department Lead	STMS 11	\$1,750.00	2026-2027 School Year

John Williams	AAP Facilitator	STMS	\$40.00 per hour	2026-2027 School Year
Emily Litz	AAP Facilitator	STMS	\$40.00 per hour	2026-2027 School Year
Dhuhan Abdullah	AAP Facilitator	STMS	\$40.00 per hour	2026-2027 School Year
Olupcia Joseph	AAP Facilitator	STMS	\$40.00 per hour	2026-2027 School Year
Kiva Sutton	AAP Facilitator	STMS	\$40.00 per hour	2026-2027 School Year
Benjamin Wiker	AAP Facilitator	STMS	\$40.00 per hour	2026-2027 School Year
Jennifer Renaldi	AAP Facilitator	STMS	\$40.00 per hour	2026-2027 School Year
Josamarie Stalcar	AAP Facilitator	STMS	\$40.00 per hour	2026-2027 School Year
Gabrielle Longreen	AAP Facilitator	STMS	\$40.00 per hour	2026-2027 School Year
Madison Pentz	AAP Facilitator	STMS	\$40.00 per hour	2026-2027 School Year
Caitlin Jodoin	AAP Facilitator	STMS	\$40.00 per hour	2026-2027 School Year
Mackenzie Unger	AAP Facilitator	STMS	\$40.00 per hour	2026-2027 School Year
Lora Millar	AAP Facilitator	STMS	\$40.00 per hour	2026-2027 School Year
Nathaniel Clugston	AAP Facilitator	STMS	\$40.00 per hour	2026-2027 School Year
Dhuhan Abdullah	Detention Monitor	STMS	\$31.00 per hour	2026-2027 School Year
Tamaura Woodson	Detention Monitor	STMS	\$31.00 per hour	2026-2027 School Year
Caitlin Jodoin	Detention Monitor	STMS	\$31.00 per hour	2026-2027 School Year
Christine Rose-Brooks	Department Lead - ELA	STHS	\$1,750.00	2026-2027 School Year
Brandy Brant	Department Lead- Social Studies	STHS	\$1,750.00	2026-2027 School Year
Michele Stoneking	Department Lead-Math	STHS	\$1,750.00	2026-2027 School Year
Ross Webb	Department Lead - Science	STHS	\$1,750.00	2026-2027 School Year
Kerry Snell	Department Lead - Languages	STHS	\$1,750.00	2026-2027 School Year
Justin Hollenberg	Department Lead - Music	STHS	\$1,750.00	2026-2027 School Year
Brandy Brant	Quiz Bowl/Debate Advisor	STHS	\$500.00	2026-2027 School Year
Amy Vaughn	AAP Facilitator	STHS	\$40.00 per hour	2026-2027 School Year
Michele Stoneking	AAP Facilitator	STHS	\$40.00 per hour	2026-2027 School Year
Doug Shenk	AAP Facilitator	STHS	\$40.00 per hour	2026-2027 School Year
Ross Webb	AAP Facilitator	STHS	\$40.00 per hour	2026-2027 School Year
Robyn Russotto	AAP Facilitator	STHS	\$40.00 per hour	2026-2027 School Year
Brandy Brant	AAP Facilitator	STHS	\$40.00 per hour	2026-2027 School Year
Jaylen Hawthorne	AAP Facilitator	STHS	\$40.00 per hour	2026-2027 School Year
Jack Port	AAP Facilitator	STHS	\$40.00 per hour	2026-2027 School Year
Megan Hamsher	AAP Facilitator	STHS	\$40.00 per hour	2026-2027 School Year
Mark Billante	AAP Facilitator	STHS	\$40.00 per hour	2026-2027 School Year

Emily Biedka	AAP Facilitator	STHS	\$40.00 per hour	2026-2027 School Year
Tyler Shellhammer	AAP Facilitator	STHS	\$40.00 per hour	2026-2027 School Year
Johnathan Martindale	AAP Facilitator	STHS	\$40.00 per hour	2026-2027 School Year
Colton Jones	AAP Facilitator	STHS	\$40.00 per hour	2026-2027 School Year
Michaela Spangler	AAP Facilitator	STHS	\$40.00 per hour	2026-2027 School Year
Heather Otstot	AAP Facilitator	STHS	\$40.00 per hour	2026-2027 School Year
Wendy Sweigart	AAP Facilitator	STHS	\$40.00 per hour	2026-2027 School Year
Tessa Stockdale	Interact Club Advisor	STHS	\$500.00	2026-2027 School Year
Christine Rose-Brooks	National English Honor Society Advisor	STHS	\$500.00	2026-2027 School Year
Amy Vaughn	National Honor Society Advisor	STHS	\$750.00	2026-2027 School Year
Robyn Russotto	National Science Honor Society Advisor	STHS	\$750.00	2026-2027 School Year
Brandy Brant	Rho Kappa (Social Studies National Honor Society) Advisor	STHS	\$500.00	2026-2027 School Year
Mary Beth Graham	Mu Alpha Theta (Math National Honor Society) Advisor	STHS	\$500.00	2026-2027 School Year
Brian Krauss	Orchestra Director Advisor	STHS	\$500.00	2026-2027 School Year
Ross Webb	Robotics Club Advisor	STHS	\$1,000.00	2026-2027 School Year
Ross Webb	Science Fair Advisor	STHS	\$500.00	2026-2027 School Year
Robyn Russotto	Science Olympiad Advisor	STHS	\$500.00	2026-2027 School Year
Heather Otstot	Ski Club Advisor	STHS	\$500.00	2026-2027 School Year
Braydon Cockley	Spectrum Club Advisor	STHS	\$500.00	2026-2027 School Year
Duane Jones	Student Govt. Advisor	STHS	\$500.00	2026-2027 School Year
Robyn Russotto	Women in Stem Advisor	STHS	\$500.00	2026-2027 School Year
Brett Smith	Yearbook Advisor	STHS	\$2,500.00	2026-2027 School Year
Madeline George	Volleyball Intramural Advisor	STHS	\$1,200.00	2026-2027 School Year
Kerry Snell	PBIS Lead	STHS	\$875.00	2026-2027 School Year
Robyn Russotto	PBIS Lead	STHS	\$875.00	2026-2027 School Year
Mark May	9th Grade Class Advisor	STHS	\$500.00	2026-2027 School Year
Colton Jones	10th grade Class Advisor	STHS	\$500.00	2026-2027 School Year
Kerry Snell	11th Grade Class Advisor	STHS	\$500.00	2026-2027 School Year
Brandy Brant	12th Grade Class Advisor	STHS	\$1,500.00	2026-2027 School Year
Michelle Jeffries	Anime Club Advisor	STHS 13	\$500.00	2026-2027 School Year

Wendy Sweigart	Art Club Advisor	STHS	\$500.00	2026-2027 School Year
Kenneth Stone	Breakfast Support Team	STHS	\$250.00	2026-2027 School Year
Justin Hollenberg	Chorus Director (Select Choir, County Choir)	STHS	\$2,500.00	2026-2027 School Year
Jennifer Weller	Enviromental Club Advisor	STHS	\$500.00	2026-2027 School Year
Lauren Pettis	FBLA Advisor	STHS	\$1,500.00	2026-2027 School Year
Eric Hartanft	Jazz Band Advisor	STHS	\$1,500.00	2026-2027 School Year
Kerry Snell	Key Club Advisor	STHS	\$1,500.00	2026-2027 School Year
Graham Kerick	Marching Band Director	STHS	\$6,350.00	2026-2027 School Year
Shauna Moore	Assistant Marching Band	STHS	\$1,000.00	2026-2027 School Year
Sarah Hefflefinger	Marching Band Color Guard	STHS	\$3,500.00	2026-2027 School Year
Shauna Moore	Band Assistant (Woodwind Instructor)	STHS	\$1,000.00	2026-2027 School Year
Jillian Miller	Brass Instructor	STHS	\$1,000.00	2026-2027 School Year

UPDATES					
Name	From	To	Location	Original Date	Effective Date
Tyler Via	Temporary Professional Employee	Professional Employee (Tenure)	SLAC	September 1, 2026	
Darcy Wallace	Temporary Professional Employee	Professional Employee (Tenure)	TWH	September 2, 2026	
Meagan Hamsher	Sponsor for Joseph Reichard	STHS	\$1,000.00 to \$500.00	2026-2027 School Year	
Shari Banks	Special Education Paraprofessional	SLAC To TWH		August 17, 2026	
Kyrue Wade	Special Education Paraprofessional	SLAC To TWH		August 17, 2026	
Brittany Petch	PBIS Lead	SLAC	From \$201.00 to \$583.33	August 17, 2026	
Jordan Bour	PBIS Lead	SLAC	From \$201.00 to \$583.33	August 17, 2026	
Bobbie Mellott	PBIS Lead	SLAC	From \$201.00 to \$583.33	August 17, 2026	
Diana Smulkis	PBIS Lead	TWH	From \$301.50 to \$875.00	August 17, 2026	
Jennifer Strohm	PBIS Lead	TWH	From \$301.50 to \$875.00	August 17, 2026	
Tamaura Woodson	PBIS Lead	STMS	From \$603.00 to \$1,750.00	August 17, 2026	
Jaclyn Seigle	195-day employee	260-day employee	TWH		August 10, 2026
Emily Murray	Special Education Teacher	Resignation	STHS	October 9, 2026	September 1, 2026

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: AF - FIRST NATIONAL ACTIV **Payment Dates:** 07/17/2026 - 09/01/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001510	07/23/2026	MUSIC THEATRE INTERNATIONAL	MTI Invoice Payment for Musical		400.00
21 - Student Sponsored Activ					400.00
Grand Total All Funds					400.00
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					400.00
Grand Total Virtual Payments					0.00
Grand Total All Payments					400.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CR - CAP RSRV PSDLAF CHK **Payment Dates:** 07/28/2026 - 09/01/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000000637	08/20/2026	LOBAR ASSOCIATES INC.	CAPITAL EQUIP		34,311.78 #
32 - CAPITAL RESERVE FUND					34,311.78
Grand Total All Funds					34,311.78
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					34,311.78
Grand Total Virtual Payments					0.00
Grand Total All Payments					34,311.78

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FIRST NATIONAL GENER **Payment Dates:** 08/13/2026 - 09/02/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000048744	08/17/2026	LEADING NOW, INC.	Annual membership fee and professional deveopment		5,000.00
0000048745	08/19/2026	95 PERCENT GROUP LLC	Curriculum Platform		6,151.00
0000048746	08/19/2026	AMAZON CAPITAL SERVICES	capital project supplies		281.94
0000048747	08/19/2026	FREY LUTZ CORPORATION	TWH Frey Lutz Open PO		330.42
0000048748	08/19/2026	GDC IT Solutions	3cx Channel upgrade		2,100.00
0000048749	08/19/2026	GRAPHTECH	Portrait of a Graduate Signs		645.17
0000048750	08/19/2026	PENN WASTE INC.	Penn Waste- HS	Penn Waste TWH	10,042.64
0000048751	08/19/2026	TRIANGLE COMMUNICATIONS	GENERAL SUPPLIES		471.20 #
0000048752	08/19/2026	UGI ENERGY SERVICES LLC	UGI Energy Service (Just 1)		148.23
0000048753	08/20/2026	MARCO	RENTAL OF EQUIPMENT		179.72 #
0000048754	08/24/2026	COMCAST	Open PO to Comcast		5,348.78
0000048755	08/24/2026	Henry George III	Refund Personal Tax		297.00
0000048756	08/24/2026	MARCO	Copier Lease Agreement		5,008.83
0000048757	08/24/2026	PA TURNPIKE TOLL BY PLATE	PA Turnpike		38.30
0000048758	08/24/2026	SHI INTERNATIONAL CORP	Manage Engine Renewal		2,920.65
0000048759	08/24/2026	VERIZON	TRANSPORT/TELECOMM SVCS		402.54
0000048760	08/27/2026	ALL AMERICAN ATHLETICS, LLC	REPAIRS & MAINT BLDGS		4,050.00
0000048761	08/25/2026	GDC IT Solutions	CAPITAL EQUIP		23,100.00
0000048762	08/26/2026	Alera Group Inc	Open PO		4,166.67
0000048763	08/26/2026	BELL TECHLOGIX INC	Azure Credits		732.39
0000048764	08/26/2026	CASCADE SCHOOL SUPPLIES INC.	GENERAL SUPPLIES		796.57
0000048765	08/26/2026	ELAN	Grammerly July 2026-July 2027		144.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FIRST NATIONAL GENER **Payment Dates:** 08/13/2026 - 09/02/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000048766	08/26/2026	Encyclopedia Britannica Inc	Library		3,200.00
0000048767	08/26/2026	GDC IT Solutions	PSP Silver - Phone		4,095.00
0000048768	08/26/2026	GHR Healthcare Holdings Inc	OTHER PROFESSIONAL SVC		4,878.65 #
0000048769	08/26/2026	GIFTED NURSES, LLC	SLI Invoice		2,280.00 #
0000048770	08/26/2026	HORNUNG FAMILY HOME CTR INC	Hornungs Family Open PO- HS		93.49
0000048771	08/26/2026	KURTZ BROS	GENERAL SUPPLIES		5,304.56
0000048772	08/26/2026	MESSIAH UNIVERSITY	Messiah Career Expo		140.00
0000048773	08/26/2026	NATIONAL ART & SCHOOL SUPPLIES	GENERAL SUPPLIES		2,940.39
0000048774	08/26/2026	OTC BRANDS, INC.	Bus Incentives		102.01
0000048775	08/26/2026	PENN WASTE INC.	Penn Waste- HS	Penn Waste TWH	9,943.64
0000048776	08/26/2026	PURE WATER TECHNOLOGY	Pure Water Technology - Capital Region Water- Open PO		49.00
0000048777	08/26/2026	PYRAMID SCHOOL PRODUCTS	GENERAL SUPPLIES		7,339.30
0000048778	08/26/2026	R F FAGER CO	SLAC Open PO- Fager	MS Open PO- Fager	750.55
0000048779	08/26/2026	ROHRER BUS CO	Fuel Invoice		284,736.51 #
0000048780	08/26/2026	S & S WORLDWIDE	GENERAL SUPPLIES		12.00
0000048781	08/26/2026	SECTRI, LLC	Risk Mgmt		3,529.00
0000048782	08/26/2026	TRIANGLE COMMUNICATIONS	SLAC Radios/3 SL300		1,413.60
0000048783	08/26/2026	TRIANGLE PRESS	Letterhead		642.92
0000048784	08/26/2026	UniFirst Corporation	uniforms and mats		1,338.67
0000048785	08/26/2026	VERIZON	Open PO		494.85
0000048786	08/26/2026	W.C. Eshenaur & Son Inc	MS Eshenaur Open PO		240.96 #
0000048787	08/26/2026	WEST MUSIC	Recorders		1,136.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FIRST NATIONAL GENER **Payment Dates:** 08/13/2026 - 09/02/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000048788	08/27/2026	CENTRAL PA THERAPY CONNECTIONS, LLC	OT	CPA Speech	116,000.00
0000048789	08/31/2026	ACADEMIC THERAPY PUBLICATIONS	Speech Therapy		2,016.00
0000048790	08/31/2026	AMAZON CAPITAL SERVICES	Staples	Life Skills Supplies	1,973.93
0000048791	08/31/2026	AMERICHEM INTERNATIONAL	Open PO- Supplies HS		5,209.08
0000048792	08/31/2026	ANDREW RUTHERFORD	Open PO/Security Services		1,080.00
0000048793	08/31/2026	Apple Inc	Work Program		429.00
0000048794	08/31/2026	Blick Art	Art		272.46
0000048795	08/31/2026	CAIU	CAIU Emotional Support	Future Ready (78) and Project Search (25)	92,659.86
0000048796	08/31/2026	CASCADE SCHOOL SUPPLIES INC.	GENERAL SUPPLIES		197.90
0000048797	08/31/2026	Central Poly-Bag Corp.	GENERAL SUPPLIES		507.70
0000048798	08/31/2026	CINTAS CORPORATION #395	Cintas Open PO- HS		139.67
0000048799	08/31/2026	Contract Paper Group	GENERAL SUPPLIES		5,076.80
0000048800	08/31/2026	DAUPHIN COUNTY TECHNICAL SCHOOL	Invoices		227,833.60
0000048801	08/31/2026	DEMCO INC.	Library		940.29
0000048802	08/31/2026	GDC IT Solutions	Replacement Switch Modules		2,650.00
0000048803	08/31/2026	GRAINGER INC	Grainger Open PO- TWH	Grainger Open PO- HS	1,340.57
0000048804	08/31/2026	GRAPHTECH	Portrait of a Graduate Signs		344.37
0000048805	08/31/2026	HARRISBURG GARDENS - LOCUST4	Gardens Open PO- HS	Gardens Open PO- MS	181.00
0000048806	08/31/2026	HARRISBURG UNIVERSITY	Tuition for Haley Lawrence		300.00
0000048807	08/31/2026	HORNUNG FAMILY HOME CTR INC	Hornungs Family- Open PO SLAC	Hornungs Family Openb PO- TWH	398.21 #
0000048808	08/31/2026	J P HARRIS ASSOCIATES LLC	Invoice 8/11/2026		8,427.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FIRST NATIONAL GENER **Payment Dates:** 08/13/2026 - 09/02/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000048809	08/31/2026	J. C. EHRLICH	EXTERMINATION SERVICES		1,088.55
0000048810	08/31/2026	Johnson Controls Fire Protection LP	Fire Alarm Repair TH		793.78
0000048811	08/31/2026	KIT Communications	TRANSPORT/TELECOMM SVCS		3,335.00
0000048812	08/31/2026	KURTZ BROS	GENERAL SUPPLIES		1,116.70
0000048813	08/31/2026	LAKESHORE LEARNING MATERIALS	Learning Support Supplies		179.97
0000048814	08/31/2026	LEFFLER ENERGY	Leffler Open PO HS	Leffler Open PO- MS	1,628.12
0000048815	08/31/2026	Lindamood-Bell Learning Processes	Special Ed Supplies		5,800.00
0000048816	08/31/2026	Mobilease Modular Space Inc.	Mobilease Open PO- SLAC	Mobilease Open PO- TWH	15,231.00
0000048817	08/31/2026	NATIONAL BUSINESS FURNITURE	Nursing Supplies		438.90
0000048818	08/31/2026	NRG BUSINESS MARKETING	TWH NRG Open PO	HS NRG Open PO	1,781.93
0000048819	08/31/2026	OFFICE BASICS	Nursing Supplies		27.73
0000048820	08/31/2026	PANORAMA EDUCATION	Panorama		17,632.73
0000048821	08/31/2026	PENNSYLVANIA ASSOCIATION OF SCHOOL	Annual Renewal		425.00
0000048822	08/31/2026	PENNWEST UNIVERSITY	Tuition for Haley Lawrence		900.00
0000048823	08/31/2026	PITNEY BOWES INC	Ink Cartridge for Postage Meter		645.12
0000048824	08/31/2026	SAXTON & STUMP LLC	Legal Services		77.50
0000048825	08/31/2026	VEOLIA WATER PENNSYLVANIA	Veolia Open PO TWH		676.77 #
0000048826	08/31/2026	Voyager Sopris Learning	Supplies & Fees - Technology Related		25,440.00
0000048827	08/31/2026	AT&T MOBILITY	ATT&T Mobility		1,998.20
0000048828	08/31/2026	CAIU	TUITION-OTHER		15,648.64 #
0000048829	08/31/2026	GROVE CITY AREA SCHOOL DISTRIC	TUITION TO OTHER LEA		4,560.00 #
0000048830	08/31/2026	J. C. EHRLICH	EXTERMINATION SERVICES		630.27

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FIRST NATIONAL GENER **Payment Dates:** 08/13/2026 - 09/02/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000048831	08/31/2026	Pennsylvania Paper & Supply, LLC	GENERAL SUPPLIES		570.15
0000048832	08/31/2026	PRIMO BRANDS	WATER/SEWAGE		520.19
0000048833	08/31/2026	PURE WATER TECHNOLOGY	Pure Water Technology - Capital Region Water- Open PO		49.00
0000048834	08/31/2026	PYRAMID SCHOOL PRODUCTS	GENERAL SUPPLIES		683.48
0000048835	08/31/2026	ROYER'S FLOWERS INC	Royers flowers for graduation 2026		1,347.31 #
0000048836	08/31/2026	SCHOOL SPECIALTY LLC	Agenda Books		7,641.50
0000048837	08/31/2026	Securly	general	EHall Pass	6,210.00
0000048838	08/31/2026	SHI INTERNATIONAL CORP	tenable		4,544.73
0000048839	08/31/2026	SPORTS PARADISE	Open PO for swag bag T-shirts.		526.10
0000048840	08/31/2026	STAPLES	Art Bid follow-up		36.74
0000048841	08/31/2026	Staples	GENERAL SUPPLIES	KPN General Supplies	2,542.50
0000048842	08/31/2026	SUPER DUPER PUBLICATIONS	speech therapy	speech therpay	811.14
0000048843	08/31/2026	TFD Supplies	Ear buds		550.00
0000048844	08/31/2026	UGI ENERGY SERVICES LLC	UGI Energy Service (Just 1)		62.13
0000048845	08/31/2026	UNIFIED DOOR AND HARDWARE GROUP, LLC	door latch		325.00
0000048846	08/31/2026	USI INC.	Handwriting		318.44
0000048847	08/31/2026	VEOLIA WATER PENNSYLVANIA	Veolia Open PO TWH	WATER/SEWAGE	959.71
0000048848	08/31/2026	VERIZON	Open PO		964.07
0000048849	08/31/2026	W.B. Mason Co. Inc.	GENERAL SUPPLIES		5,399.20 #
0000048850	08/31/2026	Ward Science	Science supplies		645.58
0000048851	08/31/2026	WERT BOOKBINDING INC.	Binding of Minutes for 23-24 SY		341.20 #
0000048852	08/31/2026	YELLOW BREECHES EDUCATIONAL CENTER INC	YBEC Slots		34,838.40

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FIRST NATIONAL GENER **Payment Dates:** 08/13/2026 - 09/02/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000048853	09/02/2026	ANDREW RUTHERFORD	Open PO/Security Services		200.00
0000048854	09/02/2026	Encyclopedia Britannica Inc	Supplies & Fees - Technology Related		3,265.00
0000048855	09/02/2026	HARRISBURG GARDENS - LOCUST4	Gardens- Open PO OAC		257.49
0000048856	09/02/2026	MAJOR PREP LLC	Golf Polo's		250.00
0000048857	09/02/2026	Northern Speech Services	Speech Therapy		294.50
0000048858	09/02/2026	OAK SECURITY GROUP LLC	GENERAL SUPPLIES		13,686.96
0000048859	09/02/2026	POWERPRO EQUIPMENT	DW PowerPro Open PO		114.93
* 000TRF0828	08/26/2026	SUSQ TWP SD PAYROLL ACCT	TRF 08282026		912,176.64
* 00FICA0828	08/26/2026	SUSQ TWP SD PAYROLL ACCT	TRF 08282026		65,984.96
* 0G00000232	08/25/2026	CAPITAL REGION WATER	WATER/SEWAGE		4,803.76 #
D000000071	08/31/2026	JONATHAN T BISHOP	TRAVEL		70.91 D
D000000072	08/31/2026	TAMARA C WILLIS	COMMUNICATIONS		123.52 D
D000000073	08/31/2026	Ryan Evans	GENERAL SUPPLIES		91.48 D
* G000000179	08/24/2026	UGI Utilities Inc	NATURAL GAS		36.44
* G000000180	08/14/2026	UGI Utilities Inc	NATURAL GAS		36.87 #
* G000000181	08/17/2026	UGI Utilities Inc	NATURAL GAS		37.31 #
* G000000182	08/14/2026	UGI Utilities Inc	NATURAL GAS		478.86 #
* G000000183	08/14/2026	UGI Utilities Inc	NATURAL GAS		39.47 #
* G000000184	08/14/2026	UGI Utilities Inc	NATURAL GAS		166.31 #
* G000000185	08/14/2026	UGI Utilities Inc	NATURAL GAS		199.21 #
* G000000188	08/26/2026	PPL ELECTRIC UTILITIES	ELECTRICITY		0.00
* G000000189	08/19/2026	PPL ELECTRIC UTILITIES	ELECTRICITY		1,284.22 #

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FIRST NATIONAL GENER **Payment Dates:** 08/13/2026 - 09/02/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* G000000190	08/24/2026	PPL ELECTRIC UTILITIES	ELECTRICITY		1,811.62
* G000000211	08/24/2026	UGI Utilities Inc	NATURAL GAS		0.00
* G000000213	08/27/2026	PPL ELECTRIC UTILITIES	ELECTRICITY		10,797.19
* G000000214	08/21/2026	PPL ELECTRIC UTILITIES	ELECTRICITY		2,509.10
* G000000215	08/26/2026	PPL ELECTRIC UTILITIES	ELECTRICITY		0.00
* G000000216	08/28/2026	PPL ELECTRIC UTILITIES	ELECTRICITY		144.76
* G000000231	08/25/2026	CAPITAL REGION WATER	WATER/SEWAGE		4,989.02 #
* G000000233	08/25/2026	CAPITAL REGION WATER	WATER/SEWAGE		2,408.90 #
* G000000234	08/25/2026	CAPITAL REGION WATER	WATER/SEWAGE		8.17 #
* G000000235	08/25/2026	CAPITAL REGION WATER	WATER/SEWAGE		17.69 #
* G000000236	08/25/2026	CAPITAL REGION WATER	WATER/SEWAGE		35.47 #
* G000000237	08/25/2026	CAPITAL REGION WATER	WATER/SEWAGE		138.44 #
* G000000238	08/26/2026	PPL ELECTRIC UTILITIES	ELECTRICITY		21.69
* G000000239	08/31/2026	UGI Utilities Inc	NATURAL GAS		130.40
* IJ08262026	08/26/2026	Highmark	HRA Payment		33,214.93
* IJ8262026A	08/26/2026	Highmark	HRA Payment		20,674.69
* P08212026A	08/21/2026	Wex Bank	Fuel Invoice		826.34
* P08252026A	08/25/2026	Highmark	HRA Payment		17,990.33
* P08262026A	08/26/2026	Wex Bank	Transportation Fuel	Fuel Invoice	5,997.03
* P08262026B	08/26/2026	ARBITERPAY	Arbiter Pay for event staff workers and officials		15,000.00
* P09012026A	09/02/2026	PPL ELECTRIC UTILITIES	Electricity		32.25

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FIRST NATIONAL GENER Payment Dates: 08/13/2026 - 09/02/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

10 - GENERAL FUND	2,165,283.93
Grand Total All Funds	2,165,283.93
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	285.91
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	1,101,992.07
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	1,063,005.95
Grand Total Virtual Payments	0.00
Grand Total All Payments	2,165,283.93

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: FS - FOOD SERVICE CKG **Payment Dates:** 08/12/2026 - 09/01/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001845	08/24/2026	FEESERS FOOD DISTRIBUTORS	Open PO for food for school meals		458.97
0000001846	08/24/2026	MORABITO BAKING CO. INC.	Open PO for Bread for School Meals		57.50
0000001847	08/24/2026	SCHEID PRODUCE INC	Produce for School Meals		566.50
0000001848	08/24/2026	SIERRA HITZ	Refund of Meal Account Balance		1.12 #
0000001849	08/27/2026	FEESERS FOOD DISTRIBUTORS	Open PO for food for school meals		2,301.36 #
0000001850	08/27/2026	GOLD STAR FOODS	Open PO for brown box commodities for school meals		468.00 #
0000001851	08/27/2026	K & D Factory Service Inc.	Open PO for Food Service Equipment Repairs		515.60 #
0000001852	08/27/2026	KLEEN AIR SYSTEMS, INC	Open PO for Vent Cleaning		2,870.00 #
0000001853	08/27/2026	MORABITO BAKING CO. INC.	Open PO for Bread for School Meals		64.45 #
0000001854	08/27/2026	SCHEID PRODUCE INC	Produce for School Meals		219.65 #
0000001855	08/27/2026	SYSCO CENTRAL PENNSYLVANIA	Food for School Meals		7,385.75
D000000003	08/27/2026	JACLYN K MCMICHAEL	TRAVEL		149.70 D

51 - FOOD SERVICE/CAFETERIA

15,058.60

Grand Total All Funds

15,058.60

Grand Total Credit Cards

0.00

Grand Total Direct Deposits

149.70

Grand Total Manual Checks

0.00

Grand Total Other Disbursement Non-negotiables

0.00

Grand Total Procurement Card Other Disbursement Non-negotiables

0.00

Grand Total Regular Checks

14,908.90

Grand Total Virtual Payments

0.00

Grand Total All Payments

15,058.60

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: FS - FOOD SERVICE CKG **Payment Dates:** 08/12/2026 - 09/01/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

AGREEMENT BETWEEN
Susquehanna Township School District (STSD) AND
Keystone Service Systems, Inc. OBA Capital Area Head Start (CAHS)

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is for the purpose of coordinating mutually beneficial activities of the parties involved to provide effective services for children and families served. This agreement shall be in affect from July 1, 2026, through June 30, 2027, and will be reviewed annually for necessary updates.

PURPOSE

The purpose of this agreement is to describe the responsibilities of each agency and to provide guidance for coordination and cooperation between local education agencies and Head Start. In order to meet new requirements of the Elementary and Secondary Education Act (ESEA), as amended by Every Student Succeeds Act (ESSA), requiring local educational agencies (LEAs) receiving Title I funds to:

1. Establish channels of communication between school staff and Head Start staff;
2. Receive and transfer children's records, enrollment, parent communication;
3. Conduct parent meetings with Head Start teachers and kindergarten or elementary school teachers;
4. Organize and participate in joint transition-related training of Head Start staff, school staff, and early childhood education staff, as appropriate; and
5. Link LEA educational services with Head Start agency services.

Activity 1: Establish channels of communication between school staff and their counterparts.

Communications will occur between Assistant to the Superintendent or designee Susquehanna Township School District, hereinafter, (STSD) and CAHS Center Director at Sara Lindemuth/Anna Carter Primary School.

In addition, Susquehanna Township School District will conduct quarterly meetings with Capital Area Head Start appointed staff to discuss how to provide more transition opportunities with the kindergarten students at the Sara Lindemuth/Anna Carter Primary School. At the beginning of each school year, Susquehanna Township School District representatives will meet with Capital Area Head Start staff to develop a yearly transition calendar that will denote specific transition activities that Capital Area Head Start students and staff will jointly participate in with kindergarten students and staff.

Activity 2: Develop and implement a systematic procedure for receiving records regarding children who will attend the schools of the STSD.

CAHS will assure the Head Start programs compile records of children transitioning into STSD and seek parent consent to transfer these records. Records will be shared with STSD no later than the 15th day of June unless otherwise mutually agreed upon. The STSD will receive, file, and utilize the files shared with them. The STSD will assure the kindergarten teacher who will be responsible for a transferring child has access and utilizes the information shared with them from the Head Start agency.

Activity 3: Conduct and attend meetings involving parents, kindergarten or elementary school teachers, and Head Start teachers to discuss the developmental and other needs of individual children.

CAHS and STSD will coordinate an annual meeting with families and receiving school staff to discuss the kindergarten program, transition process and ways that parents can stay engaged. In addition, if needed, meetings related to developmental and other needs of individual children will occur. This district wide event will

occur annually and local meetings between school building staff and the Head Start program sending students to each specific school building will occur.

Activity 4: Joint transition-related training will occur between the STSD contact and CAHS Education and Curriculum Specialist.

The STSD and CAHS program staff, will actively plan and participate in any transition related training that occurs.

Activity 5: STSD will link the educational services provided by STSD with the services provided by the local Head Start agencies.

STSD and CAHS will coordinate efforts to ensure that families have the necessary information to access high-quality early childhood care and education. Head Start agencies will collaborate and coordinate with public and private entities to improve the availability of quality services to Head Start children and their families. In addition, the STSD will offer school spaces for Head Start family events, and, if feasible, to expand Head Start services into specific school buildings.

In addition, CAHS will share their professional development calendar with STSD designated staff and STSD will share their school calendar with CAHS as soon as it is available.

Signatures indicating agreement:

Susquehanna Township School District Representative:

Date:

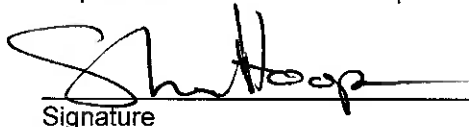
Signature

Tamara C. Willis, Ph.D., Superintendent

Printed Name and Title

Capital Area Head Start Representative:

Date:



Signature

8/20/26

Shawnee Hooper, M.Ed., Executive Director

Printed Name and Title

AGREEMENT BETWEEN
Susquehanna Township School District (STSD) AND
Keystone Service Systems, Inc. OBA Capital Area Head Start (CAHS)

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is for the purpose of coordinating mutually beneficial activities of the parties involved to provide effective services for children and families served. This agreement shall be in effect from July 1, 2025, through June 30, 2028, and will be reviewed annually for necessary updates.

PURPOSE

The purpose of this agreement is to describe the responsibilities of each agency and to provide guidance for coordination and cooperation between local education agencies and Head Start. In order to meet new requirements of the Elementary and Secondary Education Act (ESEA), as amended by Every Student Succeeds Act (ESSA), requiring local educational agencies (LEAs) receiving Title I funds to:

1. Establish channels of communication between school staff and Head Start staff.
2. Receive and transfer children's records, enrollment, parent communication.
3. Conduct parent meetings with Head Start teachers and kindergarten or elementary school teachers.
4. Organize and participate in joint transition-related training of Head Start staff, school staff, and early childhood education staff, as appropriate; and
5. Link LEA educational services with Head Start agency services.

Activity 1: Establish channels of communication between school staff and their counterparts.

Communications will occur between Assistant to the Superintendent or designee Susquehanna Township School District, hereinafter, (STSD) and CAHS Center Director at Sara Lindemuth/Anna Carter Primary School.

In addition, Susquehanna Township School District will conduct quarterly meetings with Capital Area Head Start appointed staff to discuss how to provide more transition opportunities with the kindergarten students at the Sara Lindemuth/Anna Carter Primary School. At the beginning of each school year, Susquehanna Township School District representatives will meet with Capital Area Head Start staff to develop a yearly transition calendar that will denote specific transition activities that Capital Area Head Start students and staff will jointly participate in with kindergarten students and staff.

Activity 2: Develop and implement a systematic procedure for receiving records regarding children who will attend the schools of the STSD.

CAHS will ensure the Head Start programs compile records of children transitioning into STSD and seek parent consent to transfer these records. Records will be shared with STSD no later than the 15th day of June unless otherwise mutually agreed upon. The STSD will receive, file, and utilize the files shared with them. The STSD will ensure the kindergarten teacher who will be responsible for a transferring child has access and utilizes the information shared with them from the Head Start agency.

Activity 3: Conduct and attend meetings involving parents, kindergarten or elementary school teachers, and Head Start teachers to discuss the developmental and other needs of individual children.

CAHS and STSD will coordinate an annual meeting with families and receiving school staff to discuss the kindergarten program, transition process and ways that parents can stay engaged. In addition, if needed, meetings related to developmental and other needs of individual children will occur. This district wide event will

occur annually and local meetings between school building staff and the Head Start program sending students to each specific school building will occur.

Activity 4: Joint transition-related training will occur between the STSD contact and CAHS Education and Curriculum Specialist.

The STSD and CAHS program staff, will actively plan and participate in any transition related training that occurs.

Activity 5: STSD will link the educational services provided by STSD with the services provided by the local Head Start agencies.

STSD and CAHS will coordinate efforts to ensure that families have the necessary information to access high-quality early childhood care and education. Head Start agencies will collaborate and coordinate with public and private entities to improve the availability of quality services to Head Start children and their families. In addition, the STSD will offer school spaces for Head Start family events, and, if feasible, to expand Head Start services into specific school buildings.

In addition, CAHS will share their professional development calendar with STSD designated staff and STSD will share their school calendar with CAHS as soon as it is available.

Signatures indicating agreement:

Susquehanna Township School District Representative:

Date:

Tamara Willis
Signature

08/18/25

Dr. Tamara C. Willis

Superintendent of Schools

Capital Area Head Start Representative:

Date:

Shawnee Hooper
Signature

6/5/2025

Shawnee Hooper
Printed Name/Title

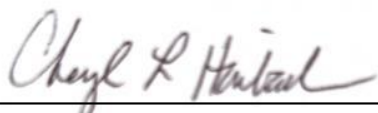
6/5/2025

Therapy Services Agreement Addendum

Once again, Kelly Pediatric Therapy, a division of Kelly Services, Inc. (“KPT”), is pleased to be able to extend services that meet the unique needs of the students and teachers at your school(s) and/or program. It is agreed by both parties that KPT will provide the service(s) and rate(s) listed in the chart below. The effective date is **August 21, 2026, through June 30, 2027.**

All other terms and conditions outlined in the original **Susquehanna Township School District** contract. Agreement for Services remain fully in force.

Discipline	2026-2027 School Year
School Counselor	\$72.99 / hour



Kelly Services, Inc.

8/21/2026

Date

Susquehanna Township School District

Date

Independent Contractor Agreement for School Psychological Services

This Standard Contract ("CONTRACT") sets forth YOUR and OUR respective responsibilities and obligations with regard to the SERVICES to be provided by YOU to US. When WE use "YOU" and "YOUR" in this CONTRACT, WE mean YOU, the CONTRACTOR that is identified below. When WE use "WE", "US", and "OUR", WE mean the Susquehanna Township school district (STSD), whose address is 2579 Interstate Drive, Harrisburg, PA 17110.

Full Legal Name of CONTRACTOR: Educational Services of PA, LLC	Term of CONTRACT: Begin on the effective date of this CONTRACT and will remain ongoing until the completion of the SERVICES, subject to earlier termination as provided in this CONTRACT, with the said term being capable of extension by mutual written agreement of the parties.
d/b/a Name of CONTRACTOR: Robyn Chotiner, Ph.D.	SERVICES to be Provided by CONTRACTOR: Psychoeducational assessments including initial evaluations, re- evaluations, and re-evaluations with new assessments. This contract includes assessments made for the determination of eligibility for Autism but does not include neuropsychological evaluations or Independent Educational Evaluations- which would require an additional contract and fee schedule.
CONTRACTOR'S Physical Address: 2297 Forest Lane, Harrisburg PA 17112	CONTRACT Price for SERVICES: See attached fee schedule
CONTRACTOR'S Mailing Address: 2297 Forest Lane, Harrisburg PA 17112	Special Terms:
CONTRACTOR'S Tax Identification Number: 84-2916706	

TERMS AND CONDITIONS OF CONTRACT

ARTICLE I CONSULTATION

SERVICES

1.1 Independent Contractor Status

Contractor and District understand and agree that their relationship is that of an independent contractor of English evaluation services and nothing in this Agreement shall be construed to create an employee/employer relationship. It is further agreed that because of this independent contracting relationship, the District does not have any obligation or responsibility for the payment of unemployment compensation or state or federal withholding taxes with respect to Contractor, including but not limited to the taxed levied or contributions required by the Federal Insurance Contributions Act (FICA), the withholding provisions of the Internal Revenue Code, or any state or local ordinance, the Social Security Act, the Federal Unemployment Insurance Act and Workers' Compensation. In addition, Contractor shall have no claim under this Agreement against the District for vacation pay, sick leave, or retirement benefits. Contractor understands that this is responsible and completely liable for all employment and payroll taxes or contributions imposed by any one of the above laws or ordinances. The District shall furnish Contractor with a Form 1099 at the end of each calendar year.

1.2 Contractor Responsibilities

For each student requested by the District, Contractor agrees to review all records of the student. Contractor agrees to work with the student and administer psychological assessments as indicated by the Permission to Evaluate. Following the Contractor's assessment, Contractor will provide a summary of the administered assessments and recommendations in a report (Word document) that will be emailed to the District unless access is provided to district system. If access is provided to electronic system, Contractor will input data directly. Contractor will consult with District staff as needed via telephone and E-mail conversations. The Contractor will email her invoices to the District.

1.3 District Responsibilities

District agrees to make the referral, chart the referral, provide the teacher/administrator summary, conduct classroom observations, complete teacher input forms, provide intervention, school and present level information and get parental permission to meet with the student. The District agrees to hold the MDE meeting and all meetings with parents. The District also agrees to maintain records on the District database and provide Contractor with access to data necessary to complete the report. This can be done through emailed file reviews, or by providing access to district information. District agrees to provide a testing location, necessary testing materials, and access to on-line scoring.

1.4 Term

The agreement shall commence September 2, 2026, and terminate June 30, 2027 unless terminated by either party upon sixty (60) days prior written notice to the other party. As of the date of termination, this Agreement shall thereafter be of no further force or effect and neither party shall have any rights under this Agreement, except that the provisions of Section 3.7 shall survive the termination of this Agreement.

1.5 Performance of Services

Contractor shall receive general direction from the District concerning the services to be performed. The Contractor shall retain the right to perform the services according to clinical judgement.

- Contractor shall be provided with workspace, and testing materials for the assessments in the district.
- Contractor agrees to make her services reasonably available to the District, as set forth in paragraph 1.1. Contractor and the District each represent that services will be requested and provided, as the case may be, without regard to race, sex, creed, color, religion, handicap or national origin. Contractor will not attend any meetings during the school day.
- Records required under this contract will be prepared, and collected by Contractor in accordance with professional standards and certified as accurate by Contractor. Protocols will remain the property of STSD and will be returned to STSD upon completion of assessments and reports.

1.6 Confidentiality

Contractor shall not during or after termination of the Agreement use for its benefit or disclosure or divulge, in any manner to any third party, any confidential information without the written consent of the Harrisburg School District. Confidential information for purposes of this paragraph shall not include the following:

- a. Information is or becomes available to the general public, provided the disclosure of such information did not result from a breach by Contractor of this paragraph.

Additionally, in the event a party fails to perform any of its obligations under this Agreement, the nonperforming party shall have five (5) days following written notice of such non- performance within which to cure the same. If the non-performing party fails to cure within the five (5) day period, the other party may, in addition to any other remedies available, terminate this Agreement.

ARTICLE II

COMPENSATION

2.1 Fee-for-Service/Compensation.

Fee for services is as follows

<u>Service</u>	<u>Fee/Evaluation</u>
Comprehensive Evaluation/Re-Evaluation: Includes 1-1 test administration of all assessments in alignment with PWN Evaluate/Re-Evaluate, record review, scoring, interpretation, team input, comprehensive report Note: If an FBA is part of an evaluation or re-evaluation, this additional fee is noted.	\$1,150.00 \$200.00
<u>Re-evaluation with Additional Assessment (no 1:1 assessment)</u> Includes record review, scoring of a rating scale, interpretation, team input and comprehensive re-evaluation report utilizing data collected by educational team.	\$650.00
<u>Re-evaluation with only Record Review</u> Re-evaluation report with record review, updated team input, comprehensive report.	\$500.00
<u>Additional Services:</u> Additional services include direct supervision of interns, clinical case consultation on complex cases with district school psychologists (with prior agreement from STSD), staff training, and additional psychologically focused services agreed upon by Contractor and STSD.	\$100.00 per hour

Contractor shall receive no other compensation from District for the services performed under this Agreement, unless an express written agreement is executed between the parties concerning the additional compensation. Upon the expiration of this Agreement or termination for any reason whatsoever, Contractor shall be entitled to no further payments under this Agreement except for sums which have accrued as of the date of termination or expiration. Any payments for fees or costs not received by Contractor within 30 days of the invoice date will be deemed late and shall be subject to a 10% per month late charge. This fee is applied for every 30 days that the payment is late.

ARTICLE III

MISCELLANEOUS

3.1 Nonexclusive Agreement

This Agreement is not exclusive. Contractor has the right to perform services for others during the term of this Agreement and the District has the right to use other Contractors to evaluations during the term of this Agreement.

3.2 Non-Assign Ability

This Agreement may not be assigned by Contractor. The assignment or attempted assignment shall be void and of no force or effect.

3.3 Severability

The covenants in this Agreement are severable and if any covenant or a portion thereof is held to be invalid or unenforceable for any reason, such covenant or portion thereof shall be modified or adjusted to the extent necessary to cure the invalidity or unenforceability (or deleted if it cannot be so modified), and all other provisions shall remain valid and enforceable.

3.4 Governing Law

This Agreement shall be governed by and interpreted in accordance with the laws of the Commonwealth of Pennsylvania.

3.5 Entire Agreement

This Agreement constitutes the entire understanding between the parties and supersedes all other agreements, oral or written, which may have been entered into between them. This Agreement may be amended and/or modified only by a writing signed by the parties. This Agreement shall be binding on and inure to the benefit of the parties and their respective successors and permitted assigns.

3.6 Clearances, etc..

Copies of all clearances, certifications and verifications shall be made available by Contractor upon the request of the District.

3.7 Professional Liability Insurance/Indemnity

Consultant shall maintain professional liability insurance and shall indemnify and hold harmless the District against any and all liability, claims, damages, and losses for the services provided by the Consultant hereunder.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

Susquehanna Township School District	CONTRACTOR:
By:	By:

Date:	Date:
-------	-------

Job Order**JOC Contract No.: 2021JOCC-31**☒**New Job Order**☐**Modify an Existing Job Order**

Job Order Number: 145877.00.07

Job Order Title: Susquehanna Twp SD Building Renovations-Walk-off Mat Replacement

Contact: Terry Heller

Contractor Name: Lobar Associates Construction

Phone:

Contact:

Amy Navratil

Phone:

717-432-3429

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 08/21/2026, and as per the terms and conditions of JOC Contract No 2021JOCC-31.

Brief Task Order Description:**Time of Performance**

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:

☐

Will NOT apply:

☒**Validation Information***Option 3 - Prevailing Wage Norma**1.0000***Job Order Firm Fixed Price: \$17,076.76**

Owner Purchase Order:

Approvals_____
Project Manager_____
Date_____
Contractor Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date

Scope of Work

To: Terry Heller
KPN - Susquehanna Township School District

From: Amy Navratil
Lobar Associates Construction
4 Barlo Circle
Dillsburg, PA 17019
(717) 432-3429

Job Order No: 145877.00.07

Job Order Title: Susquehanna Twp SD Building Renovations-Walk-off Mat Replacement

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Subject to the terms and conditions of JOC Contract 2021JOCC-31.

Terry Heller,

Date

Amy Navratil,

Date

Contractor's Cost Proposal - Summary (L/E/M)

Date:	August 25, 2026	
Re:	IQC Master Contract #:	2021JOCC-31
	JOC Work Order #:	145877.00.07
	Owner PO #:	
	Title:	Susquehanna Twp SD Building Renovations-Walk-off Mat Replacement
	Contractor:	Lobar Associates Construction
	Proposal Value:	\$17,076.76

Elevator Landing	\$1,928.40
Stairs	\$5,965.20
WOM-1	\$9,183.16
Proposal Total	\$17,076.76

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Contractor's Cost Proposal - Detail (L/E/M)

Date: August 25, 2026

Re: IQC Master Contract #: 2021JOCC-31
 JOC Work Order #: 145877.00.07
 Owner PO #:
 Title: Susquehanna Twp SD Building Renovations-Walk-off Mat Replacement
 Contractor: Lobar Associates Construction
 Proposal Value: \$17,076.76

Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)		
Elevator Landing					
1	09 01 60 91 0002		SY	Grinding Of Existing Concrete Floor Prior To Installation Of FlooringUp to 1/8" of material per pass	\$242.16
				Quantity Unit Price Factor = Total	
			Installation	24.00 x 10.09 x 1.0000 = 242.16	
				Demo/prep for floor install	
2	09 68 13 00 0028		SY	36 Ounce, Patterned, Nylon Carpet Tile	\$1,641.12
				Quantity Unit Price Factor = Total	
			Installation	24.00 x 61.43 x 1.0000 = 1,474.32	
			Demolition	24.00 x 6.95 x 1.0000 = 166.80	
				Carpet in elevator landing 201	
3	09 68 13 00 0028 0344		MOD	For >15 To 33, Add	\$45.12
				Quantity Unit Price Factor = Total	
			Installation	24.00 x 1.88 x 1.0000 = 45.12	
Subtotal for Elevator Landing					\$1,928.40
Stairs					
4	09 01 60 91 0003		LF	Up To 6" Wide, Hand Detail Work/Grinding At Wall Of Existing Concrete Floor Prior To Installation Of FlooringUp to 1/4" of material per pass	\$1,975.68
				Quantity Unit Price Factor = Total	
			Installation	96.00 x 20.58 x 1.0000 = 1,975.68	
				Demo/prep for floor install	
5	09 65 13 23 0004		LF	1/4" Thick, 9" To 12-1/2" Deep, Rubber Stair TreadRaised disc or other pattern.	\$2,008.32
				Quantity Unit Price Factor = Total	
			Installation	96.00 x 18.44 x 1.0000 = 1,770.24	
			Demolition	96.00 x 2.48 x 1.0000 = 238.08	
				Transition for stairs	
6	09 68 13 00 0012		SY	36 Ounce, Non-Patterned, Nylon Carpet Tile	\$1,981.20
				Quantity Unit Price Factor = Total	
			Installation	30.00 x 59.09 x 1.0000 = 1,772.70	
			Demolition	30.00 x 6.95 x 1.0000 = 208.50	
				Carpet for riser/treads	
Subtotal for Stairs					\$5,965.20
WOM-1					
7	09 01 60 91 0002		SY	Grinding Of Existing Concrete Floor Prior To Installation Of FlooringUp to 1/8" of material per pass	\$887.92
				Quantity Unit Price Factor = Total	
			Installation	88.00 x 10.09 x 1.0000 = 887.92	
				Demo/prep for floor install	

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 145877.00.07

Job Order Title: Susquehanna Twp SD Building Renovations-Walk-off Mat Replacement

WOM-1

8	09 30 13 00 0003	SF	Less Than 8" x 8", Mounted, Ceramic Floor TileIncludes glazed porcelain , unglazed porcelain and glazed ceramic tiles. Tiles mounted from back, side or front in 12" x 12", 12" x 24", or similar sized sheets.					\$323.95
			Quantity	Unit Price	Factor	=	Total	
		Installation	0.00 x	13.69 x	1.0000	=	0.00	
		Demolition	95.00 x	3.41 x	1.0000	=	323.95	
		Tile Removal around perimeter						
9	09 32 13 00 0003	SF	1-1/4" Minimum Thickness Portland Cement Mortar Setting BedFor commercial floors. Includes 15 Lb. felt and wire reinforcement.					\$287.85
			Quantity	Unit Price	Factor	=	Total	
		Installation	0.00 x	6.72 x	1.0000	=	0.00	
		Demolition	95.00 x	3.03 x	1.0000	=	287.85	
		Tile Removal around perimeter						
10	09 65 13 13 0006	LF	6" High, 1/8" Thick, Type TV Thermoplastic Vinyl Wall Base, All Colors					\$1,666.00
			Quantity	Unit Price	Factor	=	Total	
		Installation	200.00 x	6.88 x	1.0000	=	1,376.00	
		Demolition	200.00 x	1.45 x	1.0000	=	290.00	
		Vinyl base in vestibule 101						
11	09 68 13 00 0028	SY	36 Ounce, Patterned, Nylon Carpet Tile					\$6,017.44
			Quantity	Unit Price	Factor	=	Total	
		Installation	88.00 x	61.43 x	1.0000	=	5,405.84	
		Demolition	88.00 x	6.95 x	1.0000	=	611.60	
		New Walk off Mat for lobby						

Subtotal for WOM-1

\$9,183.16

Proposal Total

\$17,076.76

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Job Order**JOC Contract No.: 2021JOCC-31**☒**New Job Order**☐**Modify an Existing Job Order**

Job Order Number: 145877.00.06

Job Order Title: Susquehanna Twp SD Building Renovations-Accent Color Painting

Contact: Terry Heller

Contractor Name: Lobar Associates Construction

Phone:

Contact:

Amy Navratil

Phone:

717-432-3429

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 08/21/2026, and as per the terms and conditions of JOC Contract No 2021JOCC-31.

Brief Task Order Description:**Time of Performance**

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:

☐

Will NOT apply:

☒**Validation Information***Option 3 - Prevailing Wage Norma**1.0000***Job Order Firm Fixed Price: \$9,342.50**

Owner Purchase Order:

Approvals_____
Project Manager_____
Date_____
Contractor Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date

Scope of Work

To: Terry Heller
KPN - Susquehanna Township School District

From: Amy Navratil
Lobar Associates Construction
4 Barlo Circle
Dillsburg, PA 17019
(717) 432-3429

Job Order No: 145877.00.06

Job Order Title: Susquehanna Twp SD Building Renovations-Accent Color Painting

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Subject to the terms and conditions of JOC Contract 2021JOCC-31.

Terry Heller,

Date

Amy Navratil,

Date

Contractor's Cost Proposal - Summary (L/E/M)

Date:	August 25, 2026	
Re:	IQC Master Contract #:	2021JOCC-31
	JOC Work Order #:	145877.00.06
	Owner PO #:	
	Title:	Susquehanna Twp SD Building Renovations-Accent Color Painting
	Contractor:	Lobar Associates Construction
	Proposal Value:	\$9,342.50

Section - 09	\$9,342.50
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Proposal Total	\$9,342.50
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This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Contractor's Cost Proposal - Detail (L/E/M)

Date: August 25, 2026

Re: IQC Master Contract #: 2021JOCC-31
 JOC Work Order #: 145877.00.06
 Owner PO #:
 Title: Susquehanna Twp SD Building Renovations-Accent Color Painting
 Contractor: Lobar Associates Construction
 Proposal Value: \$9,342.50

Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)		
Section - 09					
1	09 91 23 00 0071		SF	2 Coats Paint, Sprayed, Paint Interior Plaster/Drywall Walls	\$10,153.00
				Installation	
				Quantity 7,810.00 x Unit Price 1.30 x Factor 1.0000 = Total 10,153.00	
				976 LF worth of accent paint at average of 8'	
2	09 91 23 00 0071 0267		MOD	For >5,000 To 10,000, Deduct	-\$1,015.30
				Installation	
				Quantity 7,810.00 x Unit Price -0.13 x Factor 1.0000 = Total -1,015.30	
3	09 91 23 00 0072		LF	1 Coat Paint, Cut-in Brush Work, Paint Interior Plaster/Drywall Walls	\$204.80
				Installation	
				Quantity 1,024.00 x Unit Price 0.20 x Factor 1.0000 = Total 204.80	
				32 locations - 2 sides - 8' tall on average	
Subtotal for Section - 09					\$9,342.50
Proposal Total					\$9,342.50

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Job Order**JOC Contract No.: 2021JOCC-31**☒**New Job Order**☐**Modify an Existing Job Order**

Job Order Number: 145877.00.09

Job Order Title: Susquehanna Twp SD Building Renovations-ACT/Grid in Server Room

Contact: Terry Heller

Contractor Name: Lobar Associates Construction

Phone:

Contact:

Amy Navratil

Phone:

717-432-3429

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 08/21/2026, and as per the terms and conditions of JOC Contract No 2021JOCC-31.

Brief Task Order Description:**Time of Performance**

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:

☐

Will NOT apply:

☒**Validation Information***Option 3 - Prevailing Wage Norma**1.0000***Job Order Firm Fixed Price: \$4,399.89**

Owner Purchase Order:

Approvals_____
Project Manager_____
Date_____
Contractor Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date

Scope of Work

To: Terry Heller
KPN - Susquehanna Township School District

From: Amy Navratil
Lobar Associates Construction
4 Barlo Circle
Dillsburg, PA 17019
(717) 432-3429

Job Order No: 145877.00.09

Job Order Title: Susquehanna Twp SD Building Renovations-ACT/Grid in Server Room

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Subject to the terms and conditions of JOC Contract 2021JOCC-31.

Terry Heller,

Date

Amy Navratil,

Date

Contractor's Cost Proposal - Summary (L/E/M)

Date:	August 25, 2026	
Re:	IQC Master Contract #:	2021JOCC-31
	JOC Work Order #:	145877.00.09
	Owner PO #:	
	Title:	Susquehanna Twp SD Building Renovations-ACT/Grid in Server Room
	Contractor:	Lobar Associates Construction
	Proposal Value:	\$4,399.89

Section - 09	\$4,399.89
--------------	------------

Proposal Total	\$4,399.89
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This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Contractor's Cost Proposal - Detail (L/E/M)

Date: August 25, 2026

Re: IQC Master Contract #: 2021JOCC-31
 JOC Work Order #: 145877.00.09
 Owner PO #:
 Title: Susquehanna Twp SD Building Renovations-ACT/Grid in Server Room
 Contractor: Lobar Associates Construction
 Proposal Value: \$4,399.89

Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)		
Section - 09					
1	09 51 13 00 0035		SF	2' x 4' x 3/4" Thick, Beveled Tegular Edge, Mineral Fiber Acoustical Ceiling Panel (Armstrong Fine Fissured)	\$2,376.06
				Quantity	Unit Price
			Installation	597.00 x	3.98 x
					Factor =
					Total
					2,376.06
				Added ACT for the server rooms on floors 1-4	
2	09 51 13 00 0035 0374		MOD	For Individual Room Quantities <495, Add	\$411.93
				Quantity	Unit Price
			Installation	597.00 x	0.69 x
					Factor =
					Total
					411.93
3	09 53 23 00 0005		SF	2' x 4' Grid, Hot Dipped Galvanized Steel, 15/16" T Bar Ceiling Suspension System	\$1,611.90
				Quantity	Unit Price
			Installation	597.00 x	2.70 x
					Factor =
					Total
					1,611.90
				Added grid/wall angle for the server rooms on floors 1-4	
Subtotal for Section - 09					\$4,399.89
Proposal Total					\$4,399.89

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Job Order**JOC Contract No.: 2021JOCC-32**☐**New Job Order**☒**Modify an Existing Job Order**

Job Order Number: 145877.03.02

Job Order Title: Susquehanna Twp SD Building Renovations EL-Remaining COR's per 5/14/2026

Contact: Terry Heller

Contractor Name: Lobar Associates Construction

Phone:

Contact:

Amy Navratil

Phone:

717-432-3429

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 05/14/2026, and as per the terms and conditions of JOC Contract No 2021JOCC-32.

Brief Task Order Description:**Time of Performance**

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:

☐

Will NOT apply:

☒**Validation Information***Option 3 - Prevailing Wage Norma**0.9000***Job Order Firm Fixed Price: \$44,931.62**

Owner Purchase Order:

Approvals_____
Project Manager_____
Date_____
Contractor Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date

Scope of Work

To: Terry Heller
KPN - Susquehanna Township School District

From: Amy Navratil
Lobar Associates Construction
4 Barlo Circle
Dillsburg, PA 17019
(717) 432-3429

Job Order No: 145877.03.02

Job Order Title: Susquehanna Twp SD Building Renovations EL-Remaining COR's per 5/14/2026

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Subject to the terms and conditions of JOC Contract 2021JOCC-32.

Terry Heller,

Date

Amy Navratil,

Date

Contractor's Cost Proposal - Summary (L/E/M)

Date:	August 27, 2026	
Re:	IQC Master Contract #:	2021JOCC-32
	JOC Work Order #:	145877.03.02
	Owner PO #:	
	Title:	Susquehanna Twp SD Building Renovations EL-Remaining COR's per 5/14/2026
	Contractor:	Lobar Associates Construction
	Proposal Value:	\$44,931.62

Board Room	\$13,943.11
Fiber Optic	\$2,533.40
Salto Hardware	\$28,455.11
Proposal Total	\$44,931.62

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Contractor's Cost Proposal - Detail (L/E/M)

Date: August 27, 2026

Re: IQC Master Contract #: 2021JOCC-32
 JOC Work Order #: 145877.03.02
 Owner PO #:
 Title: Susquehanna Twp SD Building Renovations EL-Remaining COR's per 5/14/2026
 Contractor: Lobar Associates Construction
 Proposal Value: \$44,931.62

Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)		
Board Room					
1	27 11 19 00 0011		EA	48 Port, Category 6 Patch Panel	\$1,532.32
				Quantity	Unit Price
			Installation	2.00 x 851.29 x 0.9000 =	Total 1,532.32
			Additional data per Bulletin #3		
2	27 15 13 00 0114		MLF	4-Pair Solid UTP, 23 AWG, Category 6A, Indoor Telecommunications Riser Cable, Installed In Conduit	\$11,236.73
				Quantity	Unit Price
			Installation	9.00 x 1,387.25 x 0.9000 =	Total 11,236.73
			Additional data per Bulletin #3		
3	27 15 43 00 0002		EA	One Port, Single Gang, Plastic Communication Faceplate With Station ID	\$248.18
				Quantity	Unit Price
			Installation	25.00 x 11.03 x 0.9000 =	Total 248.18
			Additional data per Bulletin #3		
4	27 15 43 00 0059		EA	One Port, Surface Mount Plastic Communication Box With Station ID	\$925.88
				Quantity	Unit Price
			Installation	25.00 x 41.15 x 0.9000 =	Total 925.88
			Additional data per Bulletin #3		
Subtotal for Board Room					\$13,943.11
Fiber Optic					
5	27 15 23 00 0346		MLF	12-Fiber, Singlemode, Single Jacket Loose Tube, Outdoor Fiber Optic Cable, Installed In Conduit	\$2,533.40
				Quantity	Unit Price
			Installation	1.13 x 2,499.90 x 0.9000 =	Total 2,533.40
Subtotal for Fiber Optic					\$2,533.40
Salto Hardware					
6	27 05 29 00 0010		EA	2" Hook Size, Pre-Galvanized Finish, Screw On Angle Bracket Attachment, Communications And Low Voltage Cable Hook (J-Hook) (Cooper B-line BCH32-RB)	\$9,580.86
				Quantity	Unit Price
			Installation	620.00 x 17.17 x 0.9000 =	Total 9,580.86
			Data Scope for Salto Hardware		
7	27 05 29 00 0010 0153		MOD	For >500, Deduct	-\$1,768.86
				Quantity	Unit Price
			Installation	620.00 x -3.17 x 0.9000 =	Total -1,768.86
8	27 15 13 00 0114		MLF	4-Pair Solid UTP, 23 AWG, Category 6A, Indoor Telecommunications Riser Cable, Installed In Conduit	\$20,643.11
				Quantity	Unit Price
			Installation	16.53 x 1,387.25 x 0.9000 =	Total 20,643.11
			Data Scope for Salto Hardware		
Subtotal for Salto Hardware					\$28,455.11

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 145877.03.02
Job Order Title: Susquehanna Twp SD Building Renovations EL-Remaining COR's per 5/14/2026

Proposal Total \$44,931.62

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Job Order**JOC Contract No.: 2021JOCC-31**☒**New Job Order**☐**Modify an Existing Job Order**

Job Order Number: 145877.00.02

Job Order Title: Susquehanna Twp SD Building Renovations GC-Remaining COR's per 5/14/2026

Contact: Terry Heller

Contractor Name: Lobar Associates Construction

Phone:

Contact:

Amy Navratil

Phone:

717-432-3429

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 05/14/2026, and as per the terms and conditions of JOC Contract No 2021JOCC-31.

Brief Task Order Description:**Time of Performance**

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:

☐

Will NOT apply:

☒**Validation Information***Option 3 - Prevailing Wage Norma**1.0000***Job Order Firm Fixed Price: \$37,094.81**

Owner Purchase Order:

Approvals_____
Project Manager_____
Date_____
Contractor Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date

Scope of Work

To: Terry Heller
KPN - Susquehanna Township School District

From: Amy Navratil
Lobar Associates Construction
4 Barlo Circle
Dillsburg, PA 17019
(717) 432-3429

Job Order No: 145877.00.02

Job Order Title: Susquehanna Twp SD Building Renovations GC-Remaining COR's per 5/14/2026

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Subject to the terms and conditions of JOC Contract 2021JOCC-31.

Terry Heller,

Date

Amy Navratil,

Date

Contractor's Cost Proposal - Summary (L/E/M)

Date: August 27, 2026

Re: IQC Master Contract #: 2021JOCC-31
JOC Work Order #: 145877.00.02
Owner PO #:
Title: Susquehanna Twp SD Building Renovations GC-Remaining COR's per 5/14/2026
Contractor: Lobar Associates Construction
Proposal Value: \$37,094.81

4th Floor Concrete	\$890.40
ChildGard	\$18,960.00
Drywall/Insulation	\$75,020.00
Fiber Optic	\$39,543.26
Glass Accent Tile	\$8,734.50
Locker Install	\$22,209.33
Salto	-\$135,389.90
Security Window	\$7,127.22
Proposal Total	\$37,094.81

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Contractor's Cost Proposal - Detail (L/E/M)

Date: August 27, 2026

Re: IQC Master Contract #: 2021JOCC-31
 JOC Work Order #: 145877.00.02
 Owner PO #:
 Title: Susquehanna Twp SD Building Renovations GC-Remaining COR's per 5/14/2026
 Contractor: Lobar Associates Construction
 Proposal Value: \$37,094.81

Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)		
4th Floor Concrete					
1	03 31 13 00 0003		SF	4" 3,000 PSI Slab On Grade Concrete Slab Assembly	\$890.40
				Quantity	Unit Price
			Installation	120.00 x	7.42 x
					Factor =
					Total
					890.40
				Replacement of flooring from duct chase	
2	03 31 13 00 0003 0070		MOD	For 4,000 PSI Concrete, Add	\$0.00
				Quantity	Unit Price
			Installation	0.00 x	0.22 x
					Factor =
					Total
					0.00
3	03 31 13 00 0003 0075		MOD	For Up To 500, Add	\$0.00
				Quantity	Unit Price
			Installation	0.00 x	3.08 x
					Factor =
					Total
					0.00
Subtotal for 4th Floor Concrete					\$890.40
ChildGard					
4	08 88 53 00 0011		SF	1/2" Forced Entry Resistant Laminated Glass Sheet	\$14,474.40
				Quantity	Unit Price
			Installation	240.00 x	60.31 x
					Factor =
					Total
					14,474.40
				Removal of existing glass at elevator vestibules with Childgard	
5	08 88 53 00 0011 0248		MOD	For Glass Removal And Preparing Opening For New Glazing, Add	\$4,485.60
				Quantity	Unit Price
			Installation	240.00 x	18.69 x
					Factor =
					Total
					4,485.60
Subtotal for ChildGard					\$18,960.00
Drywall/Insulation					
6	07 21 16 00 0004		SF	3-1/2" Thick, Kraft Faced, R-13 Fiberglass Flexible Insulation	\$39,820.00
				Quantity	Unit Price
			Installation	22,000.00 x	1.81 x
					Factor =
					Total
					39,820.00
				Replacement of insulation due to mold remediation	
7	07 21 16 00 0004 0339		MOD	For >1,600, Deduct	-\$4,400.00
				Quantity	Unit Price
			Installation	22,000.00 x	-0.20 x
					Factor =
					Total
					-4,400.00
8	09 29 10 00 0005		SF	1/2" Gypsum Board	\$31,824.00
				Quantity	Unit Price
			Installation	14,400.00 x	1.63 x
					Factor =
					Total
					23,472.00
			Demolition	14,400.00 x	0.58 x
					Factor =
					Total
					8,352.00
				Replacement of drywall due to mold remediation	
9	09 29 10 00 0005 0369		MOD	For >1,536, Deduct	-\$1,872.00
				Quantity	Unit Price
			Installation	14,400.00 x	-0.13 x
					Factor =
					Total
					-1,872.00

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 145877.00.02

Job Order Title: Susquehanna Twp SD Building Renovations GC-Remaining COR's per 5/14/2026

Drywall/Insulation

10	09	29	10	00	0038	SF	Up To 10' High, Walls, Tape, Spackle And Finish Gypsum Board										\$10,800.00
							Installation	Quantity	Unit Price	Factor	=	Total					
								14,400.00	0.75	1.0000		10,800.00					
							Replacement of drywall due to mold remediation										
11	09	29	10	00	0038	0054	MOD	For >5,400, Deduct									-\$1,152.00
								Quantity	Unit Price	Factor	=	Total					
							Installation	14,400.00	-0.08	1.0000		-1,152.00					

Subtotal for Drywall/Insulation

\$75,020.00

Fiber Optic

12	31	23	16	13	0025	LF	Direct Burial of Cable or Piping >24" to 36" Deep										\$4,200.00
							Installation	Quantity	Unit Price	Factor	=	Total					
								1,120.00	3.75	1.0000		4,200.00					
13	33	05	07	13	0023	LF	2" Diameter Directional Boring For Horizontal Pipe, Underground										\$22,556.80
							Installation	Quantity	Unit Price	Factor	=	Total					
								1,120.00	20.14	1.0000		22,556.80					
							Boring for Fiber Optic										
14	33	05	33	63	0005	LF	2" Schedule 40, ASTM F2160, UL 651-A, NEMA TC-7, Smooth Interior Wall HDPE Conduit, Pulled In Place By Boring Machine										\$5,252.80
							Installation	Quantity	Unit Price	Factor	=	Total					
								1,120.00	4.69	1.0000		5,252.80					
15	33	71	19	13	0003	EA	24" x 36" x 24", Electric Pull Boxes, Precast Concrete										\$4,690.30
							Installation	Quantity	Unit Price	Factor	=	Total					
								2.00	2,345.15	1.0000		4,690.30					
							Fiber Optic Structures										
16	33	71	19	13	0004	EA	24" x 36" x 36", Electric Pull Boxes, Precast Concrete										\$2,843.36
							Installation	Quantity	Unit Price	Factor	=	Total					
								1.00	2,843.36	1.0000		2,843.36					
							Fiber Optic Structures										

Subtotal for Fiber Optic

\$39,543.26

Glass Accent Tile

17	09	30	13	00	0005	SF	2" x 2" x 1/4" Thick, Mounted, Unpolished Ceramic Wall Tile Tiles mounted from back, side or front in 12" x 12", 12" x 24", 12" x 48", or similar sized sheets.										\$8,734.50
							Installation	Quantity	Unit Price	Factor	=	Total					
								450.00	19.41	1.0000		8,734.50					
							Additional cost for original tile specified not available										

Subtotal for Glass Accent Tile

\$8,734.50

Locker Install

18	01	66	19	00	0003	CY	Transfer Delivered Material Between Floors Via Elevator, Per Trip Quantity is not multiplied by number of floors traveled. Includes transfer of materials between elevators, if more than one bank of elevators is required.										\$1,042.47
							Installation	Quantity	Unit Price	Factor	=	Total					
								99.00	10.53	1.0000		1,042.47					
							Moving Lockers up to 2nd and 3rd floor										
19	10	51	13	00	0024	EA	15" x 15" x 72" Two Tier Institutional Or Corridor Locker										\$21,166.86
							Installation	Quantity	Unit Price	Factor	=	Total					
								286.00	74.01	1.0000		21,166.86					
							143 lockers per floor, provided by others and install by Lobar										

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 145877.00.02

Job Order Title: Susquehanna Twp SD Building Renovations GC-Remaining COR's per 5/14/2026

Subtotal for Locker Install **\$22,209.33**

Salto

20	08 05 13 00 0045	EA	Prepare Existing Wood Door (Non-Rated) For Cylindrical Lockset Hardware						\$5,914.33
			Quantity	Unit Price	Factor	=	Total		
		Installation	211.00 x	28.03 x	1.0000	=	5,914.33		
			Prep for door hardware						
21	08 05 13 00 0049	EA	Prepare Existing Door (Non-Rated) For Electric Hardware						\$20,110.41
			Quantity	Unit Price	Factor	=	Total		
		Installation	211.00 x	95.31 x	1.0000	=	20,110.41		
			Prep for door hardware						
22	08 71 11 00 2238	EA	Passage/Closet F01 Mortise LatchsetBoth sides always unlocked.						-\$4,279.62
			Quantity	Unit Price	Factor	=	Total		
X	X	Installation	-6.00 x	713.27 x	1.0000	=	-4,279.62		
			Door hardware						
23	08 71 11 00 2240	EA	Entrance/Office F04 Mortise LocksetLocked with key outside and thumb knob inside.						-\$80,675.70
			Quantity	Unit Price	Factor	=	Total		
X	X	Installation	-82.00 x	983.85 x	1.0000	=	-80,675.70		
			Door hardware						
24	08 71 11 00 2241	EA	Classroom F05 Mortise LocksetLocked with key outside. Inside always unlocked.						-\$38,229.66
			Quantity	Unit Price	Factor	=	Total		
X	X	Installation	-42.00 x	910.23 x	1.0000	=	-38,229.66		
			Door hardware						
25	08 71 11 00 2242	EA	Storeroom/Closet F07 Mortise LocksetLocked with key outside. Inside always unlocked. Fixed outside handle.						-\$38,229.66
			Quantity	Unit Price	Factor	=	Total		
X	X	Installation	-42.00 x	910.23 x	1.0000	=	-38,229.66		
			Door hardware						

Subtotal for Salto **-\$135,389.90**

Security Window

26	08 56 19 00 0005	EA	48" x 40", Bullet Resistant Pass Through Service Window, 1.25" Acrylic Glazing Level I, Steel Frame						\$7,127.22
			Quantity	Unit Price	Factor	=	Total		
		Installation	1.00 x	7,127.22 x	1.0000	=	7,127.22		
			Security Window in front entrance vestibule						

Subtotal for Security Window **\$7,127.22**

Proposal Total **\$37,094.81**

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Job Order**JOC Contract No.: 2021JOCC-33**☐**New Job Order**☒**Modify an Existing Job Order**

Job Order Number: 145877.01.02

Job Order Title: Susquehanna Twp SD Building Renovations PL-Remaining COR's per 5/14/2026

Contact: Terry Heller

Contractor Name: Lobar Associates Construction

Phone:

Contact:

Amy Navratil

Phone:

717-432-3429

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 05/14/2026, and as per the terms and conditions of JOC Contract No 2021JOCC-33.

Brief Task Order Description:**Time of Performance**

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:

☐

Will NOT apply:

☒**Validation Information***Option 3 - Prevailing Wage Norma**1.0500***Job Order Firm Fixed Price: \$18,756.48**

Owner Purchase Order:

Approvals_____
Project Manager_____
Date_____
Contractor Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date

Scope of Work

To: Terry Heller
KPN - Susquehanna Township School District

From: Amy Navratil
Lobar Associates Construction
4 Barlo Circle
Dillsburg, PA 17019
(717) 432-3429

Job Order No: 145877.01.02

Job Order Title: Susquehanna Twp SD Building Renovations PL-Remaining COR's per 5/14/2026

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Subject to the terms and conditions of JOC Contract 2021JOCC-33.

Terry Heller,

Date

Amy Navratil,

Date

Contractor's Cost Proposal - Summary (L/E/M)

Date:	August 27, 2026	
Re:	IQC Master Contract #:	2021JOCC-33
	JOC Work Order #:	145877.01.02
	Owner PO #:	
	Title:	Susquehanna Twp SD Building Renovations PL-Remaining COR's per 5/14/2026
	Contractor:	Lobar Associates Construction
	Proposal Value:	\$18,756.48

Hose Bibs	\$11,404.67
Rain Leader Relocation	\$6,061.99
Re-locate Overflow Drains	\$1,289.82
Proposal Total	\$18,756.48

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Contractor's Cost Proposal - Detail (L/E/M)

Date: August 27, 2026

Re: IQC Master Contract #: 2021JOCC-33
 JOC Work Order #: 145877.01.02
 Owner PO #:
 Title: Susquehanna Twp SD Building Renovations PL-Remaining COR's per 5/14/2026
 Contractor: Lobar Associates Construction
 Proposal Value: \$18,756.48

Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)		
Hose Bibs					
1	22 11 16 00 0864		LF	3/4" Inside Diameter, Type L, Copper Pipe/Tubing With Fittings AssemblyIncludes all hangers and couplings, elbow, tee, reducer fittings. All hangers are complete assemblies. Not for use where detail is available.	\$8,853.39
			Installation	Quantity Unit Price Factor = Total	
				260.00 x 32.43 x 1.0500 = 8,853.39	
			Additional hose bibs per RFI #46		
2	22 11 19 00 0095		EA	12" Thick Wall, Cast Bronze, Non-Freeze, Nikaloy Face, Integral Vacuum Breaker Wall Hydrant	\$2,551.28
			Installation	Quantity Unit Price Factor = Total	
				3.00 x 809.93 x 1.0500 = 2,551.28	
			Additional hose bibs per RFI #46		
Subtotal for Hose Bibs					\$11,404.67
Rain Leader Relocation					
3	22 07 19 00 0023		LF	6" Diameter Pipe, 1" Thick, Fiberglass Insulation With All Service Jacket (ASJ)	\$1,252.44
			Installation	Quantity Unit Price Factor = Total	
				42.00 x 22.55 x 1.0500 = 994.46	
			Demolition	42.00 x 5.85 x 1.0500 = 257.99	
			Relocate existing rain leader due to duct chase per RFI #50 & #51		
4	22 13 16 00 0519		LF	6" Aboveground Schedule 40 Polyvinyl Chloride (PVC) DWV Pipe AssemblyIncludes all fittings, couplings and hangers. Fittings are assumed every 10'. Not for use where detail is available.	\$4,809.55
			Installation	Quantity Unit Price Factor = Total	
				42.00 x 96.44 x 1.0500 = 4,253.00	
			Demolition	42.00 x 12.62 x 1.0500 = 556.54	
			Relocate existing rain leader due to duct chase per RFI #50 & #51		
Subtotal for Rain Leader Relocation					\$6,061.99
Re-locate Overflow Drains					
5	22 13 16 00 0518		LF	4" Aboveground Schedule 40 Polyvinyl Chloride (PVC) DWV Pipe AssemblyIncludes all fittings, couplings and hangers. Fittings are assumed every 10'. Not for use where detail is available.	\$1,289.82
			Installation	Quantity Unit Price Factor = Total	
				20.00 x 61.42 x 1.0500 = 1,289.82	
			Overflow drain relocations per RFI #63		
Subtotal for Re-locate Overflow Drains					\$1,289.82
Proposal Total					\$18,756.48

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Job Order**JOC Contract No.: 2021JOCC-34**☐**New Job Order**☒**Modify an Existing Job Order**

Job Order Number: 145877.02.02

Job Order Title: Susquehanna Twp SD Building Renovations HVAC-Remaining COR's per 5/14/2026

Contact: Terry Heller

Contractor Name: Lobar Associates Construction

Phone:

Contact:

Amy Navratil

Phone:

717-432-3429

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 05/14/2026, and as per the terms and conditions of JOC Contract No 2021JOCC-34.

Brief Task Order Description:**Time of Performance**

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:

☐

Will NOT apply:

☒**Validation Information***Option 3 - Prevailing Wage Norma**1.0500***Job Order Firm Fixed Price: \$27,085.59**

Owner Purchase Order:

Approvals_____
Project Manager_____
Date_____
Contractor Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date

Scope of Work

To: Terry Heller
KPN - Susquehanna Township School District

From: Amy Navratil
Lobar Associates Construction
4 Barlo Circle
Dillsburg, PA 17019
(717) 432-3429

Job Order No: 145877.02.02

Job Order Title: Susquehanna Twp SD Building Renovations HVAC-Remaining COR's per 5/14/2026

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Subject to the terms and conditions of JOC Contract 2021JOCC-34.

Terry Heller,

Date

Amy Navratil,

Date

Contractor's Cost Proposal - Summary (L/E/M)

Date:	August 27, 2026	
Re:	IQC Master Contract #:	2021JOCC-34
	JOC Work Order #:	145877.02.02
	Owner PO #:	
	Title:	Susquehanna Twp SD Building Renovations HVAC-Remaining COR's per 5/14/2026
	Contractor:	Lobar Associates Construction
	Proposal Value:	\$27,085.59

Boiler Flue Vents	\$27,085.59
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Proposal Total	\$27,085.59
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This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Contractor's Cost Proposal - Detail (L/E/M)

Date: August 27, 2026

Re: IQC Master Contract #: 2021JOCC-34
 JOC Work Order #: 145877.02.02
 Owner PO #:
 Title: Susquehanna Twp SD Building Renovations HVAC-Remaining COR's per 5/14/2026
 Contractor: Lobar Associates Construction
 Proposal Value: \$27,085.59

	Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)			
Boiler Flue Vents						
1	23	21	13	23	2230	
				LF	6" Schedule 40 Polyvinyl Chloride (PVC) Pressure Pipe	\$19,514.88
				Installation	Quantity Unit Price Factor = Total	
					440.00 x 42.24 x 1.0500 = 19,514.88	
					Additional Boiler Exhaust/intake shown for Bulletin #3	
2	23	21	13	23	2243	
				EA	6" Schedule 40 Polyvinyl Chloride (PVC) 90 Degree Elbows	\$2,354.27
				Installation	Quantity Unit Price Factor = Total	
					8.00 x 280.27 x 1.0500 = 2,354.27	
					Additional Boiler Exhaust/intake shown for Bulletin #3	
3	23	21	13	23	2339	
				EA	6" Schedule 40 Polyvinyl Chloride (PVC) Couplings	\$5,216.44
				Installation	Quantity Unit Price Factor = Total	
					22.00 x 225.82 x 1.0500 = 5,216.44	
					Additional Boiler Exhaust/intake shown for Bulletin #3	
Subtotal for Boiler Flue Vents						\$27,085.59
Proposal Total						\$27,085.59

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Job Order**JOC Contract No.: 2021JOCC-34**☐**New Job Order**☒**Modify an Existing Job Order**

Job Order Number: 145877.02.03

Job Order Title: Susquehanna Twp SD Building Renovations HVAC-Water Source Heat Pump

Contact: Terry Heller

Contractor Name: Lobar Associates Construction

Phone:

Contact:

Amy Navratil

Phone:

717-432-3429

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 08/21/2026, and as per the terms and conditions of JOC Contract No 2021JOCC-34.

Brief Task Order Description:**Time of Performance**

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:

☐

Will NOT apply:

☒**Validation Information***Option 3 - Prevailing Wage Norma**1.0500***Job Order Firm Fixed Price: \$42,905.77**

Owner Purchase Order:

Approvals_____
Project Manager_____
Date_____
Contractor Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date

Scope of Work

To: Terry Heller
KPN - Susquehanna Township School District

From: Amy Navratil
Lobar Associates Construction
4 Barlo Circle
Dillsburg, PA 17019
(717) 432-3429

Job Order No: 145877.02.03

Job Order Title: Susquehanna Twp SD Building Renovations HVAC-Water Source Heat Pump

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Subject to the terms and conditions of JOC Contract 2021JOCC-34.

Terry Heller,

Date

Amy Navratil,

Date

Contractor's Cost Proposal - Summary (L/E/M)

Date:	August 28, 2026	
Re:	IQC Master Contract #:	2021JOCC-34
	JOC Work Order #:	145877.02.03
	Owner PO #:	
	Title:	Susquehanna Twp SD Building Renovations HVAC-Water Source Heat Pump
	Contractor:	Lobar Associates Construction
	Proposal Value:	\$42,905.77

Section - 23	\$38,458.31
Section - 27	\$4,447.46
Proposal Total	\$42,905.77

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Contractor's Cost Proposal - Detail (L/E/M)

Date: August 28, 2026

Re: IQC Master Contract #: 2021JOCC-34
JOC Work Order #: 145877.02.03
Owner PO #:
Title: Susquehanna Twp SD Building Renovations HVAC-Water Source Heat Pump
Contractor: Lobar Associates Construction
Proposal Value: \$42,905.77

	Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)			
Section - 23						
1	23	09	23	53 0006	HR EMCS System Software Programming And Graphics Programming	\$9,779.70
				Installation	Quantity 40.00 x Unit Price 232.85 x Factor 1.0500 = Total 9,779.70	
					8 hrs of programming for each floor	
2	23	09	23	53 0603	EA SPDT, 24 Volt AC, Blade, Indicator Light Relay (Kele RH1B-ULAC24V)	\$28,678.61
				Installation	Quantity 184.00 x Unit Price 148.44 x Factor 1.0500 = Total 28,678.61	
					92 total heat pumps - 1 relay to hardwired safety to break power to compressor and 1 relay used to generate alarm to BAS	
Subtotal for Section - 23						\$38,458.31
Section - 27						
3	27	11	19	00 0109	EA Flat Terminal Block Connection With Wire Range 22-8 AWG	\$4,447.46
				Installation	Quantity 184.00 x Unit Price 23.02 x Factor 1.0500 = Total 4,447.46	
					Connection of relay from equipment to panel (not included in line item above)	
Subtotal for Section - 27						\$4,447.46
Proposal Total						\$42,905.77

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Job Order**JOC Contract No.: 2021JOCC-32**☐**New Job Order**☒**Modify an Existing Job Order**

Job Order Number: 145877.03.05

Job Order Title: Susquehanna Twp SD Building Renovations EL- Water Source Heat Pump Power

Contact: Terry Heller

Contractor Name: Lobar Associates Construction

Phone:

Contact:

Amy Navratil

Phone:

717-432-3429

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 08/21/2026, and as per the terms and conditions of JOC Contract No 2021JOCC-32.

Brief Task Order Description:**Time of Performance**

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:

☐

Will NOT apply:

☒**Validation Information***Option 3 - Prevailing Wage Norma**0.9000***Job Order Firm Fixed Price: \$14,109.70**

Owner Purchase Order:

Approvals_____
Project Manager_____
Date_____
Contractor Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date

Scope of Work

To: Terry Heller
KPN - Susquehanna Township School District

From: Amy Navratil
Lobar Associates Construction
4 Barlo Circle
Dillsburg, PA 17019
(717) 432-3429

Job Order No: 145877.03.05

Job Order Title: Susquehanna Twp SD Building Renovations EL- Water Source Heat Pump Power

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Subject to the terms and conditions of JOC Contract 2021JOCC-32.

Terry Heller,

Date

Amy Navratil,

Date

Contractor's Cost Proposal - Summary (L/E/M)

Date:	August 28, 2026	
Re:	IQC Master Contract #:	2021JOCC-32
	JOC Work Order #:	145877.03.05
	Owner PO #:	
	Title:	Susquehanna Twp SD Building Renovations EL- Water Source Heat Pump Power
	Contractor:	Lobar Associates Construction
	Proposal Value:	\$14,109.70

Section - 26	\$14,109.70
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Proposal Total	\$14,109.70
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This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Contractor's Cost Proposal - Detail (L/E/M)

Date: August 28, 2026

Re: IQC Master Contract #: 2021JOCC-32
JOC Work Order #: 145877.03.05
Owner PO #:
Title: Susquehanna Twp SD Building Renovations EL- Water Source Heat Pump Power
Contractor: Lobar Associates Construction
Proposal Value: \$14,109.70

	Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)			
Section - 26						
1	26	05	33	13	0015	
				CLF	3/4" Electrical Metallic Tubing (EMT) Conduit Assembly With 3 #10 Copper THHN And 1 #12 Copper Insulated Grounding ConductorIncludes conduit, set screw connectors, set screw couplings, straps, wire as indicated. Not for use where detail is available.	\$12,982.43
				Installation	Quantity 10.52 x Unit Price 1,371.19 x Factor 0.9000 = Total 12,982.43	
					Wiring for connections	
2	26	28	16	13	0065	
				EA	35 To 60 Amperes, 3 Pole, 120/240 Volt, Branch Circuit Breaker, 22,000 Amperes Interrupting Capacity	\$1,127.27
				Installation	Quantity 4.00 x Unit Price 313.13 x Factor 0.9000 = Total 1,127.27	
					Breakers for each of the new runs	
Subtotal for Section - 26						\$14,109.70
Proposal Total						\$14,109.70

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Job Order**JOC Contract No.: 2021JOCC-31**☒**New Job Order**☐**Modify an Existing Job Order**

Job Order Number: 145877.00.05

Job Order Title: Susquehanna Twp SD Building Renovations GC-Fire Stop 3rd/4th Floor

Contact: Terry Heller

Contractor Name: Lobar Associates Construction

Phone:

Contact:

Amy Navratil

Phone:

717-432-3429

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 07/17/2026, and as per the terms and conditions of JOC Contract No 2021JOCC-31.

Brief Task Order Description:**Time of Performance**

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:

☐

Will NOT apply:

☒**Validation Information***Option 3 - Prevailing Wage Norma**1.0000***Job Order Firm Fixed Price: \$14,497.17**

Owner Purchase Order:

Approvals~~Project Manager~~ Chief Finance and Operations Officer Date

Contractor Representative

Date

Agency Representative

Date

Agency Representative

Date

Agency Representative

Date

Agency Representative

Date

Scope of Work

To: Terry Heller
KPN - Susquehanna Township School District

From: Amy Navratil
Lobar Associates Construction
4 Barlo Circle
Dillsburg, PA 17019
(717) 432-3429

Job Order No: 145877.00.05

Job Order Title: Susquehanna Twp SD Building Renovations GC-Fire Stop 3rd/4th Floor

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Subject to the terms and conditions of JOC Contract 2021JOCC-31.

Terry Heller,

Date

Amy Navratil,

Date

Contractor's Cost Proposal - Summary (L/E/M)

Date:	August 07, 2026	
Re:	IQC Master Contract #:	2021JOCC-31
	JOC Work Order #:	145877.00.05
	Owner PO #:	
	Title:	Susquehanna Twp SD Building Renovations GC-Fire Stop 3rd/4th Floor
	Contractor:	Lobar Associates Construction
	Proposal Value:	\$14,497.17

Access Panels	\$3,330.43
Fire Barrier	\$11,166.74
Proposal Total	\$14,497.17

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Contractor's Cost Proposal - Detail (L/E/M)

Date: August 07, 2026

Re: IQC Master Contract #: 2021JOCC-31
 JOC Work Order #: 145877.00.05
 Owner PO #:
 Title: Susquehanna Twp SD Building Renovations GC-Fire Stop 3rd/4th Floor
 Contractor: Lobar Associates Construction
 Proposal Value: \$14,497.17

Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)		
Access Panels					
1	07 84 43 00 0018		CLF	1/4" x 1/4" Joint, Latex-Based, Intumescent Firestop Sealant (STI SSS Series)	\$66.98
			Quantity	Unit Price	Factor = Total
			Installation 0.16 x	418.63 x	1.0000 = 66.98
			Sealing access panels at chases		
2	07 84 43 00 0018 0066		MOD	For Up To 6 CLF, Add	\$3.81
			Quantity	Unit Price	Factor = Total
			Installation 0.16 x	23.83 x	1.0000 = 3.81
3	08 31 13 00 0007		EA	24" x 24" Fire Rated Stainless Steel Access Door With Cam Latch	\$3,038.84
			Quantity	Unit Price	Factor = Total
			Installation 4.00 x	759.71 x	1.0000 = 3,038.84
			(2) 12" x 48" fire rated access panels at 1st and 4th floor chases; (2) 24" x 24" access panels at 1st and 4th floor chases		
4	09 22 16 13 0010		SF	3-5/8" Width, 16" On Center, 20 Gauge, Non-Load Bearing, Non-Structural, Galvanized Steel Stud Framing With Tracks And Runners	\$176.96
			Quantity	Unit Price	Factor = Total
			Installation 32.00 x	4.65 x	1.0000 = 148.80
			Demolition 32.00 x	0.88 x	1.0000 = 28.16
			Framing out chases for panel install		
5	09 22 16 13 0010 0013		MOD	For Up To 100, Add	\$43.84
			Quantity	Unit Price	Factor = Total
			Installation 32.00 x	1.37 x	1.0000 = 43.84
Subtotal for Access Panels					\$3,330.43
Fire Barrier					
6	07 21 16 00 0038		SF	3-1/2" Unfaced, R-11 Mineral Wool Flexible Insulation	\$1,645.00
			Quantity	Unit Price	Factor = Total
			Installation 940.00 x	1.75 x	1.0000 = 1,645.00
			Additional rockwool utilized throughout 256 stud cavities		
7	07 62 13 00 0024		SF	0.024" Thick, Mill Finish, Aluminum Flashing And Trim	\$402.96
			Quantity	Unit Price	Factor = Total
			Installation 24.00 x	16.79 x	1.0000 = 402.96
			Brake metal utilized at area of spandrel glass		
8	07 62 13 00 0024 0001		MOD	For Up To 100, Add	\$100.80
			Quantity	Unit Price	Factor = Total
			Installation 24.00 x	4.20 x	1.0000 = 100.80
9	07 84 43 00 0005		CLF	3/8" x 3/8" Joint, Intumescent Firestop Sealant (3M CP 25WB+)	\$1,851.08
			Quantity	Unit Price	Factor = Total
			Installation 3.41 x	542.84 x	1.0000 = 1,851.08
			Fire caulking throughout 256 stud cavities		

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 145877.00.05
Job Order Title: Susquehanna Twp SD Building Renovations GC-Fire Stop 3rd/4th Floor

Fire Barrier									
10	07	84	56	13	0007	SF	1" Thermal Ceramics FireMaster Blanket Wrap		\$7,071.00
						Installation	Quantity	Unit Price	Factor = Total
							300.00	x 23.57	x 1.0000 = 7,071.00
							Blanket wrap required throughout 256 stud cavities		
11	09	29	10	00	0009	SF	5/8" Type X Fire Rated Gypsum Board		\$71.40
						Installation	Quantity	Unit Price	Factor = Total
							35.00	x 2.04	x 1.0000 = 71.40
							Additional drywall layer required at spandrel glass		
12	09	29	10	00	0009	0367	MOD	For Up To 128, Add	\$24.50
						Installation	Quantity	Unit Price	Factor = Total
							35.00	x 0.70	x 1.0000 = 24.50
Subtotal for Fire Barrier									\$11,166.74
Proposal Total									\$14,497.17

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Job Order**JOC Contract No.: 2021JOCC-34**☐**New Job Order**☒**Modify an Existing Job Order**

Job Order Number: 145877.02.02

Job Order Title: Susquehanna Twp SD Building Renovations HVAC-Remaining COR's per 5/14/2026

Contact: Terry Heller

Contractor Name: Lobar Associates Construction

Phone:

Contact:

Amy Navratil

Phone:

717-432-3429

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 05/14/2026, and as per the terms and conditions of JOC Contract No 2021JOCC-34.

Brief Task Order Description:**Time of Performance**

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:

☐

Will NOT apply:

☒**Validation Information***Option 3 - Prevailing Wage Norma**1.0500***Job Order Firm Fixed Price: \$27,085.59**

Owner Purchase Order:

Approvals_____
Project Manager_____
Date_____
Contractor Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date

Scope of Work

To: Terry Heller
KPN - Susquehanna Township School District

From: Amy Navratil
Lobar Associates Construction
4 Barlo Circle
Dillsburg, PA 17019
(717) 432-3429

Job Order No: 145877.02.02

Job Order Title: Susquehanna Twp SD Building Renovations HVAC-Remaining COR's per 5/14/2026

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Subject to the terms and conditions of JOC Contract 2021JOCC-34.

Terry Heller,

Date

Amy Navratil,

Date

Contractor's Cost Proposal - Summary (L/E/M)

Date:	August 27, 2026	
Re:	IQC Master Contract #:	2021JOCC-34
	JOC Work Order #:	145877.02.02
	Owner PO #:	
	Title:	Susquehanna Twp SD Building Renovations HVAC-Remaining COR's per 5/14/2026
	Contractor:	Lobar Associates Construction
	Proposal Value:	\$27,085.59

Boiler Flue Vents	\$27,085.59
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Proposal Total	\$27,085.59
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This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Contractor's Cost Proposal - Detail (L/E/M)

Date: August 27, 2026

Re: IQC Master Contract #: 2021JOCC-34
 JOC Work Order #: 145877.02.02
 Owner PO #:
 Title: Susquehanna Twp SD Building Renovations HVAC-Remaining COR's per 5/14/2026
 Contractor: Lobar Associates Construction
 Proposal Value: \$27,085.59

	Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)			
Boiler Flue Vents						
1	23	21	13	23	2230	
				LF	6" Schedule 40 Polyvinyl Chloride (PVC) Pressure Pipe	\$19,514.88
				Installation	Quantity Unit Price Factor = Total	
					440.00 x 42.24 x 1.0500 = 19,514.88	
					Additional Boiler Exhaust/intake shown for Bulletin #3	
2	23	21	13	23	2243	
				EA	6" Schedule 40 Polyvinyl Chloride (PVC) 90 Degree Elbows	\$2,354.27
				Installation	Quantity Unit Price Factor = Total	
					8.00 x 280.27 x 1.0500 = 2,354.27	
					Additional Boiler Exhaust/intake shown for Bulletin #3	
3	23	21	13	23	2339	
				EA	6" Schedule 40 Polyvinyl Chloride (PVC) Couplings	\$5,216.44
				Installation	Quantity Unit Price Factor = Total	
					22.00 x 225.82 x 1.0500 = 5,216.44	
					Additional Boiler Exhaust/intake shown for Bulletin #3	
Subtotal for Boiler Flue Vents						\$27,085.59
Proposal Total						\$27,085.59

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

MOBILELEASE

MODULAR SPACE, INC.

201 Route 130, Pedricktown, NJ 08067 | O: 856.686.9600 | F: 856.686.9240 | www.mobileasemodular.com

PROPOSAL

Bus Depot Office Trailer Replacement — Lease, Delivery & Installation

Susquehanna Township, Harrisburg, Pennsylvania | August 20, 2026

Prepared For:

Ms. Kathy Ciaciulli

Susquehanna Township School District
2579 Interstate Drive
Harrisburg, PA 17110

Ms. Ciaciulli:

Thank you for the opportunity to propose on the replacement of the office trailer at the District's existing bus depot. Mobilease Modular Space, Inc. is pleased to submit the following proposal for the lease, delivery, installation, and removal of one (1) 10' x 40' office trailer.

Mobilease is a third-generation, family-owned modular building general contractor serving K-12 and public sector clients throughout New Jersey, Pennsylvania, Delaware, and Maryland. We have previously completed full turnkey modular projects for the District at Thomas W. Holtzman Jr. Elementary School and Sara Lindemuth / Anna Carter Primary School, and we welcome the chance to support the District's transportation operations with the same level of service.

This proposal is offered through the Keystone Purchasing Network (KPN), a cooperative purchasing program administered by the Central Susquehanna Intermediate Unit. Mobilease is an awarded KPN vendor.

We appreciate your consideration and are available at your convenience if you have any questions.

Respectfully submitted,

Murphy Barton

Vice President
Mobilease Modular Space, Inc.

PROJECT INFORMATION	
Project	Existing Bus Depot — Office Trailer Replacement
Location	Susquehanna Township, Harrisburg, Dauphin County, PA
Client	Susquehanna Township School District
Contractor	Mobilease Modular Space, Inc.
Building	One (1) 10' × 40' office trailer — 400 gross square feet
Lease Term	Six (6) months from date of installation
Contract Vehicle	Keystone Purchasing Network (KPN) Cooperative Purchasing Contract
Proposal Date	August 20, 2026
Proposal Validity	Thirty (30) days from proposal date

I. PROJECT UNDERSTANDING

The District requires replacement of the existing office trailer at the bus depot. Mobilease will furnish one (1) 10' × 40' (400 SF) office trailer on a six (6) month lease, delivered and installed at the existing trailer location and reconnected to the utility services already serving that pad. At the conclusion of the lease term, Mobilease will disconnect, tear down, and return the building to our yard.

II. SCOPE OF WORK

A. Building and Lease

- One (1) 10' × 40' office trailer, 400 square feet, furnished on a six (6) month lease term.
- Building furnished in good, clean, like-new condition with lighting, HVAC, and standard interior finishes in place.

B. Delivery and Installation

- Freight and delivery of the building to the bus depot site.
- Set, block, and level the building on the existing prepared pad.
- Furnish and install skirting around the full perimeter of the building.
- Structural engineering for the building set, sealed by a Pennsylvania registered engineer.
- Project management and supervision during the installation.
- Building shop drawings furnished by the factory.

C. Utility Connections

- Connect the building to the existing water and sanitary sewer stub-ups located within the building envelope.
- Reconnect the building to the existing electrical service located adjacent to the building location.

D. Decks and Ramps

- Furnish and install two (2) decks with steps, set on ABS pads, leased for the duration of the term.
- See Clarification 5 regarding ADA-compliant access ramps.

E. Teardown and Return

- At the conclusion of the six (6) month lease term, disconnect utilities at the points of connection made under this scope.

- Remove decks, steps, and skirting.
- Tear down, load, and return the building to the Mobilease yard.

III. PRICING

Pricing is for one (1) 10' × 40' office trailer on a six (6) month lease term, furnished, delivered, installed, and removed as described in the Scope of Work above.

ITEM	DESCRIPTION	AMOUNT
A	Building Lease — Six (6) Months <i>One (1) 10' × 40' office trailer @ \$750.00 per month × 6 months</i>	\$4,500.00
B	Delivery and Installation <i>Freight, set and level, skirting, structural engineering, project management and supervision</i>	\$7,000.00
C	Utility Connections <i>Water and sanitary sewer connection to existing stub-ups; electrical reconnection to existing service</i>	\$5,650.00
D	Decks and Ramps — Six (6) Months <i>Two (2) decks with steps on ABS pads @ \$150.00 per month × 6 months — see Clarification 5</i>	\$900.00
E	Teardown and Return at Completion of Lease Term <i>Utility disconnection, removal of decks and skirting, teardown, and return freight</i>	\$5,000.00
	TOTAL SIX (6) MONTH CONTRACT VALUE	\$23,050.00

IV. CLARIFICATIONS & EXCLUSIONS

The following are clarifications to, and exclusions from, the scope and pricing above.

- MEP engineering.** Mechanical, electrical, and plumbing engineering is by Owner. Structural engineering for the building set is included by Mobilease.
- Permits, inspections, and testing.** All permits, inspections, and testing are by Owner. Mobilease will support the permit application with sealed drawings and documentation as required.
- Bonds.** Payment, performance, and maintenance bonds are excluded. If required, bonds can be furnished as an add.
- Site work and pad.** Pricing assumes the existing pad at the current trailer location is level, compacted, free-draining, and suitable to receive the building without modification. Site preparation, grading, paving, stone, and pad construction are excluded.
- ADA access ramps.** The base price includes two (2) decks with steps only. An ADA-compliant access ramp is not included. If the authority having jurisdiction requires an accessible route to the building, Mobilease will furnish and install a code-compliant ramp system as an add upon written authorization.
- Utility connections.** Pricing assumes water and sanitary sewer stub-ups are existing, active, and located within the footprint of the building, and that the existing electrical service adjacent to the building location is adequate, active, and requires reconnection only. Any extension, upsizing, relocation, or new service is excluded.
- Data, paging, and telephone.** Data, paging, and telephone systems and connections are by Owner.
- Fire alarm.** We do not believe a fire alarm system will be required for this building. If one is required by the authority having jurisdiction, Mobilease will provide pricing upon request.
- Furniture and equipment.** Furniture, appliances, window treatments, and loose equipment are excluded.

- 10. Winter conditions and unforeseen conditions.** Winter protection, dewatering, rock excavation, and remediation of unforeseen subsurface or environmental conditions are excluded.
- 11. Prevailing wage.** Pricing is based on prevailing wage rates as applicable to public work in the Commonwealth of Pennsylvania.
- 12. Lease term.** Pricing is based on a firm six (6) month lease term. Extensions beyond the initial term will continue at the combined monthly rate stated in Items A and D on a month-to-month basis until the building is released for removal.

V. SCHEDULE

Delivery and installation will be scheduled upon receipt of a signed proposal or purchase order. Mobilease will provide a firm delivery date once those items are in hand and will coordinate all site activity with District Transportation and Facilities staff to avoid disruption to bus operations.

VI. PROCUREMENT

This proposal is offered through the Keystone Purchasing Network (KPN), a national cooperative purchasing program administered by the Central Susquehanna Intermediate Unit, a political subdivision of the Commonwealth of Pennsylvania. KPN contracts are competitively bid in accordance with Chapter 19, Intergovernmental Relations, of the Pennsylvania Commonwealth Procurement Code, 62 Pa.C.S. §§ 1901 et seq. Membership in KPN is free to eligible agencies, and use of the contract allows the District to award without conducting a separate public bid.

VII. ACCEPTANCE

The undersigned accepts this proposal and authorizes Mobilease Modular Space, Inc. to proceed with the scope of work described herein, subject to the pricing, clarifications, and exclusions stated above.

SUSQUEHANNA TOWNSHIP SCHOOL DISTRICT	MOBILEASE MODULAR SPACE, INC.
_____ Authorized Signature	_____ Authorized Signature
_____ Print Name and Title	_____ Print Name and Title
_____ Date	_____ Date



**Standard Form of Agreement
Between The Client and The Remediation Contractor**

MADE AS OF 20th DAY OF AUGUST IN THE YEAR OF TWO THOUSAND TWENTY-SIX

Between the Client:

Susquehanna Township School District

and the Remediation Contractor:

ENVIRONMENTAL HAZARDS CONTROL (PA HIC 195)
A DIVISION OF EHC ASSOCIATES
2502 HORSESHOE ROAD
LANCASTER, PENNSYLVANIA 17601

For The Following Project:

MOLD REMEDIATION SERVICES
Thomas Holtzman Jr Elementary School
Classrooms #150 to #153

ehc Project No.: 64175530929

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General Summary of Work.....	Article 1
Client Responsibilities.....	Article 2
Contract Documents.....	Article 3
Contract Sum.....	Article 4
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Time for Work.....	Article 6
Proposal Assumptions.....	Article 7
Scope of Work / Work Plan.....	Exhibit 'A'
Photos.....	Exhibit 'B'

The Client and the Remediation Contractor agree as set forth in the following:

Article 1 - General Summary of Remediation Work

- 1.1 The general summary of the work consists of:

Remediation and decontamination of visible mold growth that is accessible in 4 classrooms, including desks, chairs, ceiling tiles, and ceiling tile grid. A one-stage decontamination unit for workers will be set up at the entrance to each of the classrooms in conjunction with HEPA air filtration machines, which will scrub the air in each classroom. **Please find Exhibit 'A', which details the full scope of work to be performed.**

Article 2 – Client Responsibilities

- 2.1 The Client shall furnish, without charge, a sufficient quantity and flow of water and sufficient electrical power for performance of the remediation work at locations readily accessible to the remediation work and extendable thereto using hoses and construction-type electrical extension cords.
- 2.2 The Client shall make no charges against the Remediation Contractor for electrical service, water usage, security, insurance, or for damage and/ or cleanup of debris not caused or created by the Remediation Contractor.
- 2.4 The Client must resolve any water intrusion issues, and/or insulation or ventilation problems prior to the start of remediation or directly upon completion of remediation. In most cases it is best to make repairs prior to remediation but is not always possible.

Article 3 - Contract Documents

- 3.1 Other Contract Documents, except for modifications issued after execution of this Agreement, are enumerated as follow: Exhibit 'A' - Scope of Work / Work Plan.

Article 4 - Contract Sum

- 4.1 **Base Bid** - Client shall pay the Remediation Contractor for performance of the work the Contract Sum of: \$21,200.00
*** Any unforeseen work above the specified amount listed will be communicated with the owner for change order and remediation approval.*
- 4.2 Payment is due upon receipt of Invoice. The interest rate for payments not made within thirty (30) days of submission of the invoice shall be one and one-half percent (1-1/2%) per month. A surcharge of 3% will be incurred for payment by Credit Card. All overdue accounts are subject to collection and legal costs

Article 5 - Insurance

- 5.1 EHC Associates will furnish the following insurance coverage for this Project:

General Liability \$1,000,000 Each Occurrence; \$2,000,000 General Aggregate

Automobile Liability \$1,000,000 Combined Single Limit

2502 HORSESHOE ROAD, LANCASTER, PA 17601 ♦ 717-656-3008 ♦ FAX: 717-656-7134

EMAIL: jbally@eco-pa.com ♦ WWW.EHCASSOCIATES.COM

Umbrella Liability	\$9,000,000 Each Occurrence; \$9,000,000 Aggregate
Professional Liability	\$1,000,000 Each Claim
Contractor's Pollution Liability	\$1,000,000 Each Claim
Worker's Compensation	\$2,000,000 Each Accident; \$2,000,000 Disease – Each Employee; \$2,000,000 Disease- Policy Limit

If additional insurance coverage is requested above and beyond the coverage and limits outlined herein, additional cost will be due to the Abatement Contractor.

Article 6 - Time

- 6.1 Work shall commence upon a mutually agreed upon schedule. It is estimated that the mold remediation shall be completed in approximately 5 days exclusive of Post Remediation Validation (PRV) by others under separate contract with the client. Please note that this is an estimated project duration and is subject to change depending on crew size, air sampling, etc.

Article 7 - Proposal Assumptions

- 7.1 The Contractor shall not be liable for paint or drywall damage caused by the use of adhesive/duct tape for installation of critical barriers. Care will be taken to minimize this.
- 7.2 The Contractor will cover and protect any built-in items (pressure tank, hot water heater, electrical panel, etc.) as needed for the remediation project. The client must have all uncontaminated stored contents/ items/materials/equipment removed from the work areas prior to our mobilization for the remediation project.
- 7.3 Contractor does not warranty/guarantee there will not be future mold growth.
- 7.4 The Contractor will have unrestricted access to the work areas during the scheduled work times. Others will remove the interior drywall to allow unimpeded access to the fiberglass and the inside surface of the exterior drywall.
- 7.5 Working hours for this project will be determined when the project is scheduled, general working hours are 7:00 AM to 3:30 PM, Monday through Friday. Overtime would be incurred by Client for holiday/weekend work.
- 7.6 In the event of unacceptable post remediation validation, we offer one recleaning at no additional cost. Please note that a second failed air test is likely an indication of an adjacent previously undiscovered mold reservoir(s).
- 7.7 This proposal is based on standard open shop wages. Based on our discussions on site and your request, we have not included prevailing wages for the field staff.

THIS AGREEMENT, along with any additional documents enumerated under Article 3, represents the entire and integrated agreement between the Client and the Remediation Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement is valid for thirty (30) calendar days from the date of quotation, and may be amended, only in writing, and when signed by both the Client and the Remediation Contractor.

THIS AGREEMENT ENTERED INTO AS OF THE DAY AND YEAR FIRST WRITTEN ABOVE

CLIENT

REMEDIATION CONTRACTOR

SUSQUEHANNA TOWNSHIP SCHOOL DISTRICT

ENVIRONMENTAL HAZARDS CONTROL

By: _____

By: Jack Bally 610-755-7563

Date: _____

Date: AUGUST 20, 2026

ehc Safety Record Since 1983

OSHA Fines: 0
EPA Fines: 0
DEP Fines: 0
PA L&I Fines: 0

We take safety very seriously; we will only perform the job the right way, following and going beyond all regulations to protect our clients and employees.

Exhibit 'A' – Scope of Work / Work Plan

Mold Remediation / Decontamination – Perimeter drywall on the 3rd and 4th floors and partial limited perimeter drywall on the first floor. Currently there is no work scope on the second floor.

Mobilize Equipment & Materials

Perform a site walk to identify any areas of safety concern.

Conduct a site meeting with crew to review work plan and safety plan.

Segregate the classroom work areas from the remainder of the building utilizing polyethylene sheeting.

Install a 1-stage worker decontamination chamber at the entry to each classroom work area.

Install HEPA air filtration machines to scrub the air inside the work areas.

Discard porous items with visible amplified microbial growth.

Cover desks and other furniture with polyethylene sheeting.

Remove and discard the ceiling tiles with visible amplified microbial growth from the ceiling grid and clean the associated ceiling grid.

Clean the diffusers and return grill.

Utilize Shockwave sanitizer to clean the desks, chairs, furniture, and ceiling grid.

Apply Shockwave anti-microbial to all surfaces multiple times throughout remediation process using atomizing sprayers.

HEPA vacuum and wet wipe/mop all surfaces within containment area.

Apply a fine mist of Benefect Decon 30 to classroom contents.

Remove segregation barriers when post remediation validation samples have been collected, analyzed, evaluated by Terracon and found to be acceptable.

Demobilize Equipment & Materials.

Exhibit 'B'- Schematic Floor Plan: not included

See attached SDS for Shockwave and Benefect Decon 30



**Standard Form of Agreement
Between The Client and The Remediation Contractor**

MADE AS OF 27th DAY OF AUGUST IN THE YEAR OF TWO THOUSAND TWENTY-SIX

Between the Client:

Susquehanna Township School District

and the Remediation Contractor:

ENVIRONMENTAL HAZARDS CONTROL (PA HIC 195)
A DIVISION OF EHC ASSOCIATES
2502 HORSESHOE ROAD
LANCASTER, PENNSYLVANIA 17601

For The Following Project:

MOLD REMEDIATION SERVICES
Thomas Holtzman Jr Elementary School
Modular Units #3 and #1

ehc Project No.: 64338334507

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Insurance.....	Article 5
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Proposal Assumptions.....	Article 7
Scope of Work / Work Plan.....	Exhibit 'A'

The Client and the Remediation Contractor agree as set forth in the following:

Article 1 - General Summary of Remediation Work

- 1.1 The general summary of the work consists of:

Additional work in addition to the initial accepted proposal and scope of work. **Please find Exhibit 'A', which details the full scope of the additional work to be performed.**

Article 2 – Client Responsibilities

- 2.1 The Client shall furnish, without charge, a sufficient quantity and flow of water and sufficient electrical power for performance of the remediation work at locations readily accessible to the remediation work and extendable thereto using hoses and construction-type electrical extension cords.
- 2.2 The Client shall make no charges against the Remediation Contractor for electrical service, water usage, security, insurance, or for damage and/ or cleanup of debris not caused or created by the Remediation Contractor.
- 2.4 The Client must resolve any water intrusion issues, and/or insulation or ventilation problems prior to the start of remediation or directly upon completion of remediation. In most cases it is best to make repairs prior to remediation but is not always possible.

Article 3 - Contract Documents

- 3.1 Other Contract Documents, except for modifications issued after execution of this Agreement, are enumerated as follow: Exhibit 'A' - Scope of Work / Work Plan.

Article 4 - Contract Sum

- 4.1 **Base Bid** - Client shall pay the Remediation Contractor for performance of the work the Contract Sum of: \$20,206.00

*** Any unforeseen work above the specified amount listed will be communicated with the owner for change order and remediation approval.*

- 4.2 Payment is due upon receipt of Invoice. The interest rate for payments not made within thirty (30) days of submission of the invoice shall be one and one-half percent (1-1/2%) per month. A surcharge of 3% will be incurred for payment by Credit Card. All overdue accounts are subject to collection and legal costs

Article 5 - Insurance

- 5.1 EHC Associates will furnish the following insurance coverage for this Project:

General Liability	\$1,000,000 Each Occurrence; \$2,000,000 General Aggregate
Automobile Liability	\$1,000,000 Combined Single Limit
Umbrella Liability	\$9,000,000 Each Occurrence; \$9,000,000 Aggregate
Professional Liability	\$1,000,000 Each Claim
Contractor's Pollution Liability	\$1,000,000 Each Claim
Worker's Compensation	\$2,000,000 Each Accident; \$2,000,000 Disease – Each Employee;

100

If additional insurance coverage is requested above and beyond the coverage and limits outlined herein, additional cost will be due to the Abatement Contractor.

Article 6 - Time

- 6.1 Work shall commence upon a mutually agreed upon schedule. It is estimated that the mold remediation shall be completed in an additional 5 shifts exclusive of Post Remediation Validation (PRV) by others under separate contract with the client. Please note that this is an estimated project duration and is subject to change depending on crew size, air sampling, etc.

Article 7 - Proposal Assumptions

- 7.1 The Contractor shall not be liable for paint or drywall damage caused by the use of adhesive/duct tape for installation of critical barriers. Care will be taken to minimize this.
- 7.2 The Contractor will cover and protect any built-in items (pressure tank, hot water heater, electrical panel, etc.) as needed for the remediation project. The client must have all uncontaminated stored contents/ items/materials/equipment removed from the work areas prior to our mobilization for the remediation project.
- 7.3 Contractor does not warranty/guarantee there will not be future mold growth.
- 7.4 The Contractor will have unrestricted access to the work areas during the scheduled work times. Others will remove the interior drywall to allow unimpeded access to the fiberglass and the inside surface of the exterior drywall.
- 7.5 Working hours for this project will be determined when the project is scheduled, general working hours are 7:00 AM to 3:30 PM, Monday through Friday. Overtime would be incurred by Client for holiday/weekend work.
- 7.6 In the event of unacceptable post remediation validation, we offer one recleaning at no additional cost. Please note that a second failed air test is likely an indication of an adjacent previously undiscovered mold reservoir(s).
- 7.7 This proposal is based on standard open shop wages. Based on our discussions on site and your request, we have not included prevailing wages for the field staff.

THIS AGREEMENT, along with any additional documents enumerated under Article 3, represents the entire and integrated agreement between the Client and the Remediation Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement is valid for thirty (30) calendar days from the date of quotation, and may be amended, only in writing, and when signed by both the Client and the Remediation Contractor.

THIS AGREEMENT ENTERED INTO AS OF THE DAY AND YEAR FIRST WRITTEN ABOVE

CLIENT

REMEDIATION CONTRACTOR

By: _____

By: Jack Bally 610-755-7563

Date: _____

Date: AUGUST 27, 2026

ehc Safety Record Since 1983

OSHA Fines: 0
EPA Fines: 0
DEP Fines: 0
PA L&I Fines: 0

We take safety very seriously; we will only perform the job the right way, following and going beyond all regulations to protect our clients and employees.

Exhibit 'A' – Scope of Work / Work Plan

Mold Remediation / Decontamination –

Mobilize additional Equipment & Materials

Conduct a site meeting with crew to review the additional work plan and safety plan.

Modular Unit #1

Segregate the classroom work areas from the remainder of the building utilizing polyethylene sheeting.

Install a 1-stage worker decontamination chamber at the entry to each classroom work area.

Install HEPA air filtration machines to scrub the air inside the class room work areas.

Discard porous items with visible amplified microbial growth, if any.

Cover desks and other furniture with polyethylene sheeting.

Remove and discard the ceiling tiles with visible amplified microbial growth from the ceiling grid and clean the associated ceiling grid.

Clean the diffusers and return grill.

Utilize Shockwave sanitizer to perform precautionary cleaning the desks, chairs, furniture, and ceiling grid.

Apply Shockwave anti-microbial to all surfaces multiple times throughout remediation process using atomizing sprayers.

HEPA vacuum and wet wipe/mop all surfaces within containment area.

Apply a fine mist of Benefect Decon 30 to classroom contents.

Modular Unit #3

Remove all remaining ceiling tiles in each class room. (Initial scope of work includes the removal of visibly stained ceiling tiles only that were identified as being adjacent to diffusers).

Clean all the items in the hallway and remove the ceiling tiles in the hallway. (The hallway was not included in the initial scope of work).

Remove segregation barriers when post remediation validation samples have been collected, analyzed, evaluated by Terracon and found to be acceptable.

Demobilize Equipment & Materials.

Notable exclusions;

The AETHER report recommends supplemental Dehumidification however the HVAC wall units provide dehumidification via the air conditioning mode. Humidity level will be assessed to verify. Dehumidification is currently not included.

Duct cleaning is recommended by AETHER, however the interior of the ducts has not been inspected and this can be added if the post remediation testing is not satisfactory. Often times the duct work in modular units cannot be cleaned and must be replaced. Duct cleaning is currently not included.

Servicing of the HVAC wall units will be left (if it hasn't been done already) to the modular unit provider under separate authorization with the District.

District to handle the Room 147 seam repair.

Exhibit 'B'- Schematic Floor Plan: not included



930 Harvest Drive, Suite 430
Blue Bell, Pennsylvania
P: (267) 512-7050
Terracon.com

September 1, 2026

Susquehanna Township School District
2579 Interstate Drive
Harrisburg, PA 17110

Attn: Kathy Ciaciulli
P: (717) 657-5100
E: kciaciulli@hannasd.org

RE: Proposal for Microbial Post Remediation Validation
Thomas Holtzman Jr Elementary School
1910 Linglestown Road
Harrisburg, PA 17110
Terracon Proposal No. 1000051000

Dear Ms. Ciaciulli:

Terracon Consultants, Inc. (Terracon) appreciates the opportunity to submit this proposal to Susquehanna Township School District (Client) to provide a microbial post remediation validation at the above-referenced location.

A. Project Information

Terracon understands that mold growth was observed in two modular classroom units located behind the Thomas Holtzman Jr Elementary School located at 1910 Linglestown Road in Harrisburg, Pennsylvania. Remediation in Modular Unit #1 will consist of all four classrooms. Remediation in Modular Unit #3 will consist of all four classrooms and the hallway. The Client is retaining Environmental Hazards Control (EHC) to conduct the mold remediation and is requesting Terracon provide post remediation validation following the remediation.

If the above information is inaccurate, or if Terracon should be aware of additional information, please contact us as soon as possible so that we may consider any necessary revisions to this proposal.

B. Scope of Services

Terracon will perform post remediation validation to document remediation activities following industry standards. The post remediation assessment will be completed after the completion of final cleaning and the operation of HEPA filtered air scrubbers in the idle space for a minimum of 24 hours. Terracon's services will include: post remediation visual assessments to document impacted materials and air sampling to evaluate and document remediation efforts. Samples will be submitted to an analytical laboratory accredited by the AIHA® Laboratory Accreditation Programs, LLC for environmental microbiology or industrial hygiene sample analysis.

Post-Remediation Assessment

Visual Inspections

Terracon will conduct post remediation visual inspection to assess building components for evidence of moisture intrusion, moisture damage, and microbial growth in each of the Modular Units. This will include observation of exposed finishes.

Non-Viable Bioaerosol Sampling

Terracon will collect up to six (6) non-viable spore trap air samples within the Modular Unit #3 containment following a satisfactory visual inspection and up to eight (8) non-viable spore trap air samples within the Modular Unit #1 containment following a satisfactory visual inspection. The spore trap sampling method used for total bioaerosol sampling can determine total fungal spore concentrations per cubic meter of air (spores/m³). High variability in fungal spore concentrations will exist in different geographic locations, during different seasons, and weather patterns, and over the course of a given day. As a general rule, indoor fungal spore concentrations in an HVAC-supplied building are typically less than, but qualitatively similar to, fungal spore concentrations found in the outside environment. To assist in the interpretation of bioaerosol sampling results, a comparative sampling strategy is employed. In accordance with accepted practices, two (2) comparison samples will also be collected at an exterior sampling location during each mobilization, for a total of 18 air samples throughout the duration of the project.

The samples will be collected at an approximate height of four feet above the finished floor surface utilizing a Buck BioAire IAQ bioaerosol sampling pump calibrated at 15 liters of air per minute prior to sample collection.

Each sample will be collected over a span of 10 minutes for a total volume of 150 liters of air per sample. The samples will be submitted to an accredited laboratory for analysis on a 24-hour analytical turnaround.

There are currently no regulatory standards or medically based threshold limit or dose-response relationships for exposure to airborne or surface concentrations of mold spores. Terracon relies upon experience, professional judgment, current scientific literature, guidelines and recommendations made by professional organizations and experts, and statistical methods in interpreting mold sampling results.

Report Preparation

Terracon will prepare a report describing the post remediation validation. The report will include the following:

- Executive Summary
- Project Information
- Scope of Services
- Evaluation Criteria and Methods
- Findings
- Conclusions
- Analytical Reports
- Representative Photographs

Schedule

Services will be initiated at an agreed upon time after receipt of the signed Agreement for Services. Terracon will prepare and submit preliminary results to Client, via email, within one business day of receipt of final laboratory analytical reports. The final report will be submitted within 10 business days after the completion of field activities.

Key Understandings

- Client will notify Terracon, in advance, of any operational changes or unique circumstances that might affect the scheduled assessment.
- Client will provide a point-of-contact during our time on site who will assist in identifying the containments and address questions regarding processes, practices, and site safety.
- The analysis, findings, and recommendations presented in the technical report will be based on the information collected as described in this proposal. When requested by Client, Terracon may provide verbal or electronic (interim) information prior to completing the technical report. Terracon does not recommend sole reliance on interim information regarding the results of the

monitoring. Due to time constraints, such information may be based upon limited or incomplete information and data evaluation. Consequently, the content of the technical report takes precedence over any previously conveyed information.

- Terracon makes no claim or assertion that every biological hazard will be identified or quantified as part of this assessment. Biological sampling procedures involve a risk of obtaining both false-positive and false-negative sample results.
- No regulatory requirements have been promulgated by the U.S. Department of Labor, the Environmental Protection Agency, or other state or federal agencies to establish unacceptable levels or permissible thresholds for the types or amount of mold or other allergens that can exist within buildings.
- Terracon does not warrant the work of regulatory agencies, laboratories, or other third parties supplying information used in the compilation of reports.
- Client should be aware that the scope of work is limited to the tasks identified above.

Reliance

The report is for the exclusive use and reliance of Client. Reliance by any other party is prohibited without the written authorization of Client and Terracon. If Client is aware of additional parties that will require reliance on the report, the names, addresses and relationships of these parties should be provided for Terracon approval prior to the time of authorization to proceed. Terracon will grant reliance on the report to those approved parties upon receipt of a fully executed Reliance Agreement (available upon request). If, in the future, Client and Terracon consent to reliance on the report by a third party, Terracon will grant reliance upon receipt of a fully executed Reliance Agreement and receipt of an additional fee of \$450.00 per relying party.

C. Compensation

The aforementioned scope of services described above will be performed in accordance with the fee presented below. This lump sum fee estimate includes mobilization, professional labor, equipment rental fees, laboratory analytical fees, shipping fees, data analysis, report preparation, and senior technical review.

The scope of services described above will be conducted for a lump sum fee of \$6,050. Should conditions be encountered that require additional services beyond the scope of services presented in this proposal, we will contact you prior to initiating such work, explain the situation, and negotiate additional costs beyond those proposed herein. Terracon's invoice will be submitted at the completion of our services.

D. Authorization

If this Proposal is acceptable, please provide Terracon authorization to proceed by signing the attached Agreement for Services and returning a signed copy to Amanda Ege, at amanda.ege@terracon.com. The terms, conditions, and limitations stated in the Agreement for Services (and sections of this proposal incorporated therein), shall constitute the exclusive terms and conditions and services to be conducted for this project. This Proposal is valid only if authorized within 90 days of the proposal date.

We appreciate the opportunity to provide this proposal and look forward to working with you on this project. If we can provide any additional environmental, occupational health, safety-related, or other services, please call Amanda Ege at (267) 512-7049.

Sincerely,

Terracon Consultants, Inc.

Amanda M. Ege
Senior Associate / Group Manager

Megan E. Starace
Authorized Project Reviewer

Attachments: Agreement for Services

AGREEMENT FOR SERVICES

This **AGREEMENT** is between Susquehanna Township School District ("Client") and Terracon Consultants, Inc. ("Consultant") for Services to be provided by Consultant for Client on the STSD Mold PRV-Harrisburg, PA - PHW - 26 - Proposal project ("Project"), as described in Consultant's Proposal dated 08/24/2026 ("Proposal"), including but not limited to the Project Information section, unless the Project is otherwise described in Exhibit A to this Agreement (which section or Exhibit is incorporated into this Agreement).

- 1. Scope of Services.** The scope of Consultant's services is described in the Proposal, including but not limited to the Scope of Services section ("Services"), unless Services are otherwise described in Exhibit B to this Agreement (which section or exhibit is incorporated into this Agreement). Portions of the Services may be subcontracted. Consultant's Services do not include the investigation or detection of, nor do recommendations in Consultant's reports address the presence or prevention of biological pollutants (e.g., mold, fungi, bacteria, viruses, or their byproducts) or occupant safety issues, such as vulnerability to natural disasters, terrorism, or violence. If Services include purchase of software, Client will execute a separate software license agreement. Consultant's findings, opinions, and recommendations are based solely upon data and information obtained by and furnished to Consultant at the time of the Services.
- 2. Acceptance/ Termination.** Client agrees that execution of this Agreement is a material element of the consideration Consultant requires to execute the Services, and if Services are initiated by Consultant prior to execution of this Agreement as an accommodation for Client at Client's request, both parties shall consider that commencement of Services constitutes formal acceptance of all terms and conditions of this Agreement. Additional terms and conditions may be added or changed only by written amendment to this Agreement signed by both parties. In the event Client uses a purchase order or other form to administer this Agreement, the use of such form shall be for convenience purposes only and any additional or conflicting terms it contains are stricken. This Agreement shall not be assigned by either party without prior written consent of the other party. Either party may terminate this Agreement or the Services upon written notice to the other. In such case, Consultant shall be paid costs incurred and fees earned to the date of termination plus reasonable costs of closing the Project.
- 3. Change Orders.** Client may request changes to the scope of Services by altering or adding to the Services to be performed. If Client so requests, Consultant will return to Client a statement (or supplemental proposal) of the change setting forth an adjustment to the Services and fees for the requested changes. Following Client's review, Client shall provide written acceptance. If Client does not follow these procedures, but instead directs, authorizes, or permits Consultant to perform changed or additional work, the Services are changed accordingly and Consultant will be paid for this work according to the fees stated or its current fee schedule. If project conditions change materially from those observed at the site or described to Consultant at the time of proposal, Consultant is entitled to a change order equitably adjusting its Services and fee.
- 4. Compensation and Terms of Payment.** Client shall pay compensation for the Services performed at the fees stated in the Proposal, including but not limited to the Compensation section, unless fees are otherwise stated in Exhibit C to this Agreement (which section or Exhibit is incorporated into this Agreement). If not stated in either, fees will be according to Consultant's current fee schedule. Fee schedules are valid for the calendar year in which they are issued. Fees do not include sales tax. Client will pay applicable sales tax as required by law. Consultant may invoice Client at least monthly and payment is due upon receipt of invoice. Client shall notify Consultant in writing, at the address below, within 15 days of the date of the invoice if Client objects to any portion of the charges on the invoice, and shall promptly pay the undisputed portion. Client shall pay a finance fee of 1.5% per month, but not exceeding the maximum rate allowed by law, for all unpaid amounts 30 days or older. Client agrees to pay all collection-related costs that Consultant incurs, including attorney fees. Consultant may suspend Services for lack of timely payment. It is the responsibility of Client to determine whether federal, state, or local prevailing wage requirements apply and to notify Consultant if prevailing wages apply. If it is later determined that prevailing wages apply, and Consultant was not previously notified by Client, Client agrees to pay the prevailing wage from that point forward, as well as a retroactive payment adjustment to bring previously paid amounts in line with prevailing wages. Client also agrees to defend, indemnify, and hold harmless Consultant from any alleged violations made by any governmental agency regulating prevailing wage activity for failing to pay prevailing wages, including the payment of any fines or penalties.
- 5. Third Party Reliance.** This Agreement and the Services provided are for Consultant and Client's sole benefit and exclusive use with no third party beneficiaries intended. Reliance upon the Services and any work product is limited to Client, and is not intended for third parties other than those who have executed Consultant's reliance agreement, subject to the prior approval of Consultant and Client.
- 6. LIMITATION OF LIABILITY.** CLIENT AND CONSULTANT HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING CONSULTANT'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE ASSOCIATED RISKS. TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF CONSULTANT (AND ITS RELATED CORPORATIONS AND EMPLOYEES) TO CLIENT AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO THE GREATER OF \$50,000 OR CONSULTANT'S FEE, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF CONSULTANT'S SERVICES OR THIS AGREEMENT. PRIOR TO ACCEPTANCE OF THIS AGREEMENT AND UPON WRITTEN REQUEST FROM CLIENT, CONSULTANT MAY NEGOTIATE A HIGHER LIMITATION FOR ADDITIONAL CONSIDERATION IN THE FORM OF A SURCHARGE TO BE ADDED TO THE AMOUNT STATED IN THE COMPENSATION SECTION OF THE PROPOSAL. THIS LIMITATION SHALL APPLY REGARDLESS OF AVAILABLE PROFESSIONAL LIABILITY INSURANCE COVERAGE, CAUSE(S), OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. THIS LIMITATION SHALL NOT APPLY TO THE EXTENT THE DAMAGE IS PAID UNDER CONSULTANT'S COMMERCIAL GENERAL LIABILITY POLICY.
- 7. Indemnity/Statute of Limitations.** Consultant and Client shall indemnify and hold harmless the other and their respective employees from and against legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by their negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are legally determined to be caused by the joint or concurrent negligence of Consultant and Client, they shall be borne by each party in proportion to its own negligence under comparative fault principles. Neither party shall have a duty to defend the other party, and no duty to defend is hereby created by this indemnity provision and such duty is explicitly waived under this Agreement. Causes of action arising out of Consultant's Services or this Agreement regardless of cause(s) or the theory of liability, including negligence, indemnity or other recovery shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of Consultant's substantial completion of Services on the project.
- 8. Warranty.** Consultant will perform the Services in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions in the same locale. EXCEPT FOR THE STANDARD OF CARE PREVIOUSLY STATED, CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
- 9. Insurance.** Consultant represents that it now carries, and will continue to carry: (i) workers' compensation insurance in accordance with the laws of the states having jurisdiction over Consultant's employees who are engaged in the Services, and employer's liability insurance (\$1,000,000); (ii) commercial general liability insurance (\$2,000,000 occ / \$4,000,000 agg); (iii) automobile liability insurance (\$2,000,000 B.I. and P.D. combined single limit); (iv) umbrella liability (\$5,000,000 occ / agg); and (v) professional liability insurance (\$1,000,000 claim / agg). Certificates of insurance will be provided upon request. Client and Consultant shall waive subrogation against the other party on all general liability and property coverage.

- 10. CONSEQUENTIAL DAMAGES.** NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE; LOSS OF USE OR OPPORTUNITY; LOSS OF GOOD WILL; COST OF SUBSTITUTE FACILITIES, GOODS, OR SERVICES; COST OF CAPITAL; OR FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR EXEMPLARY DAMAGES.
- 11. Dispute Resolution.** Client shall not be entitled to assert a Claim against Consultant based on any theory of professional negligence unless and until Client has obtained the written opinion from a registered, independent, and reputable engineer, architect, or geologist that Consultant has violated the standard of care applicable to Consultant's performance of the Services. Client shall provide this opinion to Consultant and the parties shall endeavor to resolve the dispute within 30 days, after which Client may pursue its remedies at law. This Agreement shall be governed by and construed according to Kansas law.
- 12. Subsurface Explorations.** Subsurface conditions throughout the site may vary from those depicted on logs of discrete borings, test pits, or other exploratory services. Client understands Consultant's layout of boring and test locations is approximate and that Consultant may deviate a reasonable distance from those locations. Consultant will take reasonable precautions to reduce damage to the site when performing Services; however, Client accepts that invasive services such as drilling or sampling may damage or alter the site. Site restoration is not provided unless specifically included in the Services.
- 13. Testing and Observations.** Client understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. Consultant will provide test results and opinions based on tests and field observations only for the work tested. Client understands that testing and observation are not continuous or exhaustive, and are conducted to reduce - not eliminate - project risk. Client shall cause all tests and inspections of the site, materials, and Services performed by Consultant to be timely and properly scheduled in order for the Services to be performed in accordance with the plans, specifications, contract documents, and Consultant's recommendations. No claims for loss or damage or injury shall be brought against Consultant by Client or any third party unless all tests and inspections have been so performed and Consultant's recommendations have been followed. Unless otherwise stated in the Proposal, Client assumes sole responsibility for determining whether the quantity and the nature of Services ordered by Client is adequate and sufficient for Client's intended purpose. Client is responsible (even if delegated to contractor) for requesting services, and notifying and scheduling Consultant so Consultant can perform these Services. Consultant is not responsible for damages caused by Services not performed due to a failure to request or schedule Consultant's Services. Consultant shall not be responsible for the quality and completeness of Client's contractor's work or their adherence to the project documents, and Consultant's performance of testing and observation services shall not relieve Client's contractor in any way from its responsibility for defects discovered in its work, or create a warranty or guarantee. Consultant will not supervise or direct the work performed by Client's contractor or its subcontractors and is not responsible for their means and methods. The extension of unit prices with quantities to establish a total estimated cost does not guarantee a maximum cost to complete the Services. The quantities, when given, are estimates based on contract documents and schedules made available at the time of the Proposal. Since schedule, performance, production, and charges are directed and/or controlled by others, any quantity extensions must be considered as estimated and not a guarantee of maximum cost.
- 14. Sample Disposition, Affected Materials, and Indemnity.** Samples are consumed in testing or disposed of upon completion of the testing procedures (unless stated otherwise in the Services). Client shall furnish or cause to be furnished to Consultant all documents and information known or available to Client that relate to the identity, location, quantity, nature, or characteristic of any hazardous waste, toxic, radioactive, or contaminated materials ("Affected Materials") at or near the site, and shall immediately transmit new, updated, or revised information as it becomes available. Client agrees that Consultant is not responsible for the disposition of Affected Materials unless specifically provided in the Services, and that Client is responsible for directing such disposition. In no event shall Consultant be required to sign a hazardous waste manifest or take title to any Affected Materials. Client shall have the obligation to make all spill or release notifications to appropriate governmental agencies. The Client agrees that Consultant neither created nor contributed to the creation or existence of any Affected Materials conditions at the site and Consultant shall not be responsible for any claims, losses, or damages allegedly arising out of Consultant's performance of Services hereunder, or for any claims against Consultant as a generator, disposer, or arranger of Affected Materials under federal, state, or local law or ordinance.
- 15. Ownership of Documents.** Work product, such as reports, logs, data, notes, or calculations, prepared by Consultant shall remain Consultant's property. Proprietary concepts, systems, and ideas developed during performance of the Services shall remain the sole property of Consultant. Files shall be maintained in general accordance with Consultant's document retention policies and practices.
- 16. Utilities.** Unless otherwise stated in the Proposal, Client shall provide the location and/or arrange for the marking of private utilities and subterranean structures. Consultant shall take reasonable precautions to avoid damage or injury to subterranean structures or utilities. Consultant shall not be responsible for damage to subterranean structures or utilities that are not called to Consultant's attention, are not correctly marked, including by a utility locate service, or are incorrectly shown on the plans furnished to Consultant.
- 17. Site Access and Safety.** Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees, but shall not be responsible for the supervision or health and safety precautions for any third parties, including Client's contractors, subcontractors, or other parties present at the site. In addition, Consultant retains the right to stop work without penalty at any time Consultant believes it is in the best interests of Consultant's employees or subcontractors to do so in order to reduce the risk of exposure to unsafe site conditions. Client agrees it will respond quickly to all requests for information made by Consultant related to Consultant's pre-task planning and risk assessment processes.

Consultant: **Terracon Consultants, Inc.**

By: Amanda M. Ege Date: **9/1/2026**

Name/Title: **Amanda M. Ege / Group Manager**

Address: **930 Harvest Dr, Ste 430
Blue Bell, PA 19422**

Phone: **(267) 512-7050** Fax:

Email: **Amanda.Ege@terracon.com**

Client: **Susquehanna Township School District**

By: Kathy Ciaciulli Date: **9/1/26**

Name/Title: **Kathy Ciaciulli /**

Address: **2579 Interstate Dr
Harrisburg, PA 17110**

Phone: **(717) 657-5100** Fax:

Email: **kciaciulli@hannasd.org**



**Standard Form of Agreement
Between The Client and The Remediation Contractor**

MADE AS OF 4th DAY OF SEPTEMBER IN THE YEAR OF TWO THOUSAND TWENTY-SIX

Between the Client:

Susquehanna Township School District

and the Remediation Contractor:

ENVIRONMENTAL HAZARDS CONTROL (PA HIC 195)
A DIVISION OF EHC ASSOCIATES
2502 HORSESHOE ROAD
LANCASTER, PENNSYLVANIA 17601

For The Following Project:

MOLD REMEDIATION SERVICES
Thomas Holtzman Jr Elementary School
Classrooms #150 to #153

ehc Project No.: 64175530929 CO#2

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The Client and the Remediation Contractor agree as set forth in the following:

Article 1 - General Summary of Remediation Work

- 1.1 The general summary of the work consists of:

Additional work recommended by Terracon for the remediation and decontamination of visible mold growth that is accessible in 2 modular classroom units, including desks, chairs, ceiling tiles, and ceiling tile grid. Now to include a week of dehumidification. **Please find Exhibit 'A', which details the full scope of work to be performed.**

Article 2 – Client Responsibilities

- 2.1 The Client shall furnish, without charge, a sufficient quantity and flow of water and sufficient electrical power for performance of the remediation work at locations readily accessible to the remediation work and extendable thereto using hoses and construction-type electrical extension cords.
- 2.2 The Client shall make no charges against the Remediation Contractor for electrical service, water usage, security, insurance, or for damage and/ or cleanup of debris not caused or created by the Remediation Contractor.
- 2.4 The Client must resolve any water intrusion issues, and/or insulation or ventilation problems prior to the start of remediation or directly upon completion of remediation. In most cases it is best to make repairs prior to remediation but is not always possible.

Article 3 - Contract Documents

- 3.1 Other Contract Documents, except for modifications issued after execution of this Agreement, are enumerated as follow: Exhibit 'A' - Scope of Work / Work Plan.

Article 4 - Contract Sum

- 4.1 **Base Bid** - Client shall pay the Remediation Contractor for performance of the work the Contract Sum of: \$6900.00

*** Any unforeseen work above the specified amount listed will be communicated with the owner for change order and remediation approval.*

- 4.2 Payment is due upon receipt of Invoice. The interest rate for payments not made within thirty (30) days of submission of the invoice shall be one and one-half percent (1-1/2%) per month. A surcharge of 3% will be incurred for payment by Credit Card. All overdue accounts are subject to collection and legal costs

Article 5 - Insurance

- 5.1 EHC Associates will furnish the following insurance coverage for this Project:

General Liability	\$1,000,000 Each Occurrence; \$2,000,000 General Aggregate
Automobile Liability	\$1,000,000 Combined Single Limit
Umbrella Liability	\$9,000,000 Each Occurrence; \$9,000,000 Aggregate

2502 HORSESHOE ROAD, LANCASTER, PA 17601 ♦ 717-656-3008 ♦ FAX: 717-656-7134
EMAIL: jbally@eco-pa.com ♦ WWW.EHCASSOCIATES.COM

Professional Liability	\$1,000,000 Each Claim
Contractor's Pollution Liability	\$1,000,000 Each Claim
Worker's Compensation	\$2,000,000 Each Accident; \$2,000,000 Disease – Each Employee; \$2,000,000 Disease- Policy Limit

If additional insurance coverage is requested above and beyond the coverage and limits outlined herein, additional cost will be due to the Abatement Contractor.

Article 6 - Time

- 6.1 Work shall commence upon a mutually agreed upon schedule. It is estimated that the mold remediation shall be completed in approximately 5 days exclusive of Post Remediation Validation (PRV) by others under separate contract with the client. Please note that this is an estimated project duration and is subject to change depending on crew size, air sampling, etc.

Article 7 - Proposal Assumptions

- 7.1 The Contractor shall not be liable for paint or drywall damage caused by the use of adhesive/duct tape for installation of critical barriers. Care will be taken to minimize this.
- 7.2 The Contractor will cover and protect any built-in items (pressure tank, hot water heater, electrical panel, etc.) as needed for the remediation project. The client must have all uncontaminated stored contents/ items/materials/equipment removed from the work areas prior to our mobilization for the remediation project.
- 7.3 Contractor does not warranty/guarantee there will not be future mold growth.
- 7.4 The Contractor will have unrestricted access to the work areas during the scheduled work times. Others will remove the interior drywall to allow unimpeded access to the fiberglass and the inside surface of the exterior drywall.
- 7.5 Working hours for this project will be determined when the project is scheduled, general working hours are 7:00 AM to 3:30 PM, Monday through Friday. Overtime would be incurred by Client for holiday/weekend work.
- 7.6 In the event of unacceptable post remediation validation, we offer one recleaning at no additional cost. Please note that a second failed air test is likely an indication of an adjacent previously undiscovered mold reservoir(s).
- 7.7 This proposal is based on standard open shop wages. Based on our discussions on site and your request, we have not included prevailing wages for the field staff.

THIS AGREEMENT, along with any additional documents enumerated under Article 3, represents the entire and integrated agreement between the Client and the Remediation Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement is valid for thirty (30) calendar days from the date of quotation, and may be amended, only in writing, and when signed by both the Client and the Remediation Contractor.

THIS AGREEMENT ENTERED INTO AS OF THE DAY AND YEAR FIRST WRITTEN ABOVE

CLIENT

SUSQUEHANNA TOWNSHIP SCHOOL DISTRICT

By: _____

Date: _____

REMEDIATION CONTRACTOR

ENVIRONMENTAL HAZARDS CONTROL

By: Jack Bally 610-755-7563

Date: SEPTEMBER 4, 2026

ehc Safety Record Since 1983

OSHA Fines: 0

EPA Fines: 0

DEP Fines: 0

PA L&I Fines: 0

We take safety very seriously; we will only perform the job the right way, following and going beyond all regulations to protect our clients and employees.

Exhibit 'A' – Scope of Work / Work Plan

Mold Remediation / Decontamination – Recommendations after Terracon Post Remediation Validation (PRV)

Mobilize additional Equipment & Materials

Install dehumidifiers in the modular units and direct condensate to nearby commodes and/or janitor's slop sink.

Redirect the HEPA filtration units to the indoors and seal the windows.

Install HEPA air filtration machines to scrub the air inside the work areas throughout the weekend.

Utilize Shockwave sanitizer to reclean the desks, chairs, furniture, and ceiling grid.

Apply Shockwave anti-microbial to all surfaces multiple times throughout remediation process using atomizing sprayers.

HEPA vacuum and wet wipe/mop all surfaces within containment area.

Apply a fine mist of Benefect Decon 30 to classroom contents.

Remove all surplus materials and unused equipment to the ecoservices support trailer.

Communicate completion of the above tasks to enable Terracon to test both modular units afterward.

Demobilize Equipment & Materials.

Exhibit 'B'- Schematic Floor Plan: not included

See attached SDS for Shockwave and Benefect Decon 30



2026 PSBA Officer Elections

Section: **C-1, C-2, C-3, C-4**

2027 President-Elect (one-year term)

Matt Vannoy*, Sharon City School District

My name is Matt Vannoy and I am a school director for the Sharon City School District (Mercer Co.) and serve on the Finance, Buildings and Grounds and Budget Committee. I am also currently in my second term as the vice president of the PSBA Governing Board. Prior to this I was a sectional advisor and sectional advisor representative to the PSBA Governing Board. Professionally, I am a principal in the Conneaut School District (Crawford Co.) and have also been a social studies teacher, athletic director and assistant principal in the Farrell Area School District, Moniteau School District and Sharon City School District. I am a member of the PIAA District 10 Committee, PIAA Cross Country Steering Committee, the Slippery Rock University (SRU) Alumni Association Board of Directors, several boards under the ARC of Mercer County umbrella and several other local boards. In 2018, I was a recipient of the SRU Alumni Association's Distinguished Recent Alumni Award as well as the Mercer County Chambers of Commerce 40 Under 40 award. I graduated summa cum laude from Slippery Rock University in 2009 and earned my Master of Education degree and Superintendent's Letter of Eligibility from Westminster College. Serving on the PSBA Governing Board has been a highlight of my career and I look forward to continuing to serve PSBA as the president-elect of the Governing Board and working with the staff and PSBA members across the state to advocate for public education. I look forward to working with PSBA to advocate for on-time budgets, cyber charter reform, mental health supports for schools, increased education funding and other areas that will benefit school districts. I appreciate your support. Thank you.

2027 Vice President (one-year term)

Kristy Bolte*, Northwestern School District

It has been an honor to serve as the Western Zone representative on the PSBA Governing Board since 2024. I am honored to seek election as vice president of the Pennsylvania School Boards Association and to continue advancing our shared mission of supporting school board directors as they lead their districts, build strong relationships and advocate for public education across Pennsylvania. I am a graduate of Edinboro University with a bachelor's degree in elementary education. As a former teacher, a mother of six, and the wife of a middle school teacher in the Conneaut School District, I have experienced public education from many perspectives. My family and I live in West Springfield, Pennsylvania, where I have been inspired to serve because I believe quality public education is the cornerstone of strong communities. I am currently serving my second term on the Northwestern School District Board of School Directors in Albion and am privileged to serve as board president. I also serve on the Tri-County Intermediate Unit 5 board. These leadership roles have reinforced my belief in the importance of effective governance, collaboration and continuous learning. Through PSBA's training, advocacy and support, I have grown as a leader and have become better equipped to serve my district and community. If elected vice president, I will remain committed to PSBA's vision of fostering informed, engaged and passionate school board directors who lead with integrity and advocate effectively for excellent public education. I will work to strengthen connections between PSBA and local school boards,

ensuring directors throughout the commonwealth understand and benefit from the valuable resources and services our association provides. Public education faces both significant challenges and tremendous opportunities. By working together with honesty, integrity, collaboration and innovation, we can support school directors, strengthen our districts and create the best possible educational opportunities for every student. I would be honored to continue serving the members of PSBA as your vice president. I respectfully ask for your trust, your vote and your support as we work together to advance public education and ensure a bright future for Pennsylvania's students.

2027- 2029 PSBA Treasurer (three-year term)

[David Hein*, Parkland School District](#)

My name is David Hein, and I am honored to ask for your support as treasurer of the Pennsylvania School Boards Association. For more than a decade, I have been privileged to serve PSBA in a variety of volunteer and governing board leadership roles, including as president, Eastern Zone representative, E-2 sectional advisor, member of the Finance Committee and other PSBA committees. These experiences have given me a deep understanding of our association, its mission and the importance of responsible financial stewardship. Locally, I am serving my fourth term on the Parkland School Board and currently have the privilege of serving as board president. Throughout my service, I have chaired our Personnel and Finance Committee and worked collaboratively on many of the complex financial and governance issues facing public education today. Beyond K-12 education, I currently serve as chair of the Lehigh Carbon Community College Board of Trustees after being reappointed to a second six-year term. I also served for 12 years on the Lehigh Career and Technical Institute Joint Operating Committee, holding several leadership positions there. These experiences have reinforced my commitment to sound governance, fiscal responsibility and long-term strategic planning. Professionally, I bring more than 35 years of finance and accounting experience across banking, healthcare IT, health insurance and the nonprofit sector. Today, I serve as assistant business administrator at Lehigh Career and Technical Institute, where fiscal accountability and responsible stewardship are central to my daily work. If elected treasurer, I will work to ensure that PSBA's financial resources are managed with transparency, integrity and a focus on delivering value to every member school district. I believe strong financial management allows our association to remain a trusted advocate for public education while providing the services and support our members depend on. I am passionate about protecting and strengthening public education through the fair allocation of resources, advocating for fully funded state and federal mandates, and ensuring a level playing field for our public schools in relation to charter and cyber charter schools. Public service has always been a family commitment. My wife and daughter are both elementary school teachers, giving me a firsthand appreciation for the work happening in our classrooms every day. I also proudly serve as president of the Parkland CARES Food Pantry, supporting families throughout our community. It would be an honor to continue serving PSBA in this new capacity. I respectfully ask for your vote for treasurer, and I thank you for your continued commitment to Pennsylvania's students, schools and communities.



2026 PSBA Officer Elections

Section: **C-1, C-2, C-3, C-4**

Unofficial Ballot – For entity use only

2027 President-elect (one-year term)

_____ **Matt Vannoy* (Sharon City School District)**

2027 Vice President (one-year term)

_____ **Kristy Bolte* (Northwestern School District)**

2027-2029 Treasurer (three-year term)

_____ **David Hein* (Parkland School District)**

*Any slated candidate that demonstrates exceptional leadership at the local and state level shall be considered for “endorsement” by the Nominating Committee and the determination shall be noted on the slate of candidates. (PSBA Bylaws, Article IV and PSBA Policy & Procedures Manual – Policy 302)

PSBA Insurance Trustees (three-year term)

(Choose two)

_____ Marianne L. Neel

_____ Dr. Michael Faccinetto

BALLOT FOR _____ SCHOOL DISTRICT/IU/CTC

SIGNATURE OF VOTING BOARD MEMBER

This is for internal entity use only. Your designated recorder is the only individual responsible for casting your entity’s simple majority votes to the link they received from Simply Voting.

Questions/concerns – Email Fawn.mcclure@psba.org