School Board Meeting
Susquehanna Township School District
Monday, October 5, 2026 at 7:00 PM

Administration Building
2579 Interstate Drive
Harrisburg, PA 17110

Agenda

1. **CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE TO THE FLAG AND INTRODUCTIONS**

   A. **Call to Order**
   Description: Board President will call the meeting to order.

   BOARD MEMBERS:
   Mr. Jesse Rawls, Sr. - President
   Ms. Tameka Hatcher - Vice President
   Ms. Elise LeMelle - Secretary
   Mrs. Jackie Hill - Treasurer
   Mr. Warren Enoch
   Mr. Jayonn Folks
   Mr. Eric Hedenberg
   Keita Kalonji Johnson, Esq.
   Dr. Anita Mareno

   ADMINISTRATORS:
   Dr. Tamara C. Willis - Superintendent
   Dr. Andrae R. Martin - Assistant Superintendent
   Mrs. Kathy Ciaciulli - Chief Finance and Operations Officer

   SOLICITOR:
   Eckert Seamans Cherin & Mellott, LLC

   STUDENT REPRESENTATIVE(S):
   Amare Johnson (Senior)
   Nyelli Rosario (Junior)

   BOARD RECORDING SECRETARY:
   Ms. Ann-Marie Rathmell

   B. **Moment of Silent Meditation and Pledge of Allegiance to the Flag**
   Description: Board President will lead the Board and those in attendance in a moment of silent meditation and Pledge of Allegiance to the Flag.

   C. **Roll Call**

   D. **Announcement of Executive Session**

   E. **Introductions / Guest Presentations**

      1. **American Heart Association - Jump Rope for Heart Recognition**

Description: Presenters:
Molly Emrich, Development Director, School Engagement, American Heart Association
Kody Shriner, Teacher, Sara Lindemuth / Anna Carter Primary School

2. **Celebrating Families - Sara Lindemuth / Anna Carter Primary School**
Description: Ms. Amanda Pressley, Principal, and Ms. Nicole Stewart, Assistant Principal, to present.

2. **APPROVAL OF AGENDA FOR MEETING**

Recommended Motion(s):
Approve the meeting agenda for October 5, 2026.

3. **HEARING OF THE PUBLIC AND BOARD MEMBER COMMENTS**

A. **Hearing of the Public**
Description:
- People will be called in the order they appear on the "sign-in" sheet.
- Time limit is three (3) minutes per person.
- Individuals listed on the "sign-in" sheet are limited to one opportunity to address the board, either before or after "Presentations and Discussions."
- When called, please stand, state your name before beginning.
- This part of the agenda is the only time when members of the audience should address the board.

B. **Board Member Comments**

4. **PRESENTATION AND DISCUSSION (with approximate duration)**

A. **Curriculum Department Review (approx. 10 mins.)**
Speaker(s): Dr. Andrae Martin, Assistant Superintendent; Cara Klinger, Director of Curriculum and Instruction
Attachments:
C&I October 2026 6

5. **MINUTES**

A. **Minutes: September 21, 2026**

Recommended Motion(s):
Approve the Minutes of the September 21, 2026, Board Meeting.

Attachments:
September 21, 2026 Board Meeting Minutes Final 19

6. **PROGRAM**

7. **PERSONNEL**

A. **Employee Separations**

Recommended Motion(s):
Approve the Employee Separations as attached.

Attachments:
Employee Separations 28

B. **Employment**

Recommended Motion(s):

Approve Employments as attached.

Attachments:
Employment 29

C. **Extensions and Supplementals**

Recommended Motion(s):
Approve Extensions and Supplementals as attached.

Attachments:
Extensions and Supplementals 30

D. **Updates**

Recommended Motion(s):
Approve Personnel Updates as attached.

Attachments:
Updates 34

E. **Job Description Revision — Director of Transportation**

Recommended Motion(s):
Approve the revised job description for Director of Transportation

Attachments:
ACT 93 - Transportation Director 2026.09.25 35

F. **2025-2026 Superintendent Evaluation**

Recommended Motion(s):
Approve the evaluation of Superintendent, Dr. Tamara Willis, with a rating of Satisfactory. This evaluation, prepared in June for the 2025-2026 school year, was completed by the School Board of Directors.

8. **FINANCES**

A. **Activity Fund 9/2/26 – 9/25/26**

Recommended Motion(s):
Approve the payment of Activity Fund bill from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling $6,305.00.

Attachments:
ACTIVITY FUND 10-5-26-1 38

B. **Capital Project Fund – 2025 Bond Fund Checking 9/16/26 – 9/25/26**

Recommended Motion(s):
Approve the payments of Capital Project Fund - 2025 Bond Fund Checking bills from the Capital Project Fund - 2025 Bond Fund Checking, as listed on the Computer Check Summary, totaling $9,577.20.

Attachments:
NCPF 10-5-26-2 39

C. **First National General Fund Checking 9/17/26 – 9/28/26**

Recommended Motion(s):
Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling $3,497,950.12.

Attachments:
GENERAL FUND 10-5-26-2 40

D. **Food Service Checking 9/16/26 – 9/25/26**

Recommended Motion(s):
Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling $17,048.09.

Attachments:
FOOD SERVICE 10-5-26-1 47

E. **Food Service Van Purchase**

Recommended Motion(s):
Approve the purchase of a Food Service Van in the amount of $59,733.20. This budgeted 2026-2027 expenditure will be fully funded by Food Services.

Attachments:
FS KPN Van Quote 9.28.26 48

F. **Krapf Bus Company**

Recommended Motion(s):
Authorize the administration, in collaboration with the district solicitor, to work with Krapf Bus Company to provide supplemental pupil transportation.

9. **CONTRACTS**

A. **Moore Engineering**

Recommended Motion(s):
Approve the design proposal from Moore Engineering to prepare bid specifications for the replacement of the existing chiller and pumps serving Susquehanna Township Middle School, in the amount of $26,900.00, to be funded through the General Obligation Bonds, Series 2025.

Attachments:
STSD - MS Chiller Replacement 49

B. **Lobar Change Orders - Oslwen C. Anderson, Jr. Center**

Recommended Motion(s):
Approve the following Job Order changes with Lobar Associates Construction. The changes resolve remaining construction change-order items associated with the Building Renovations project and result in a net project increase of $164,625.42.

Description:
- Exterior canopy replacement and related sidewalk, structural steel, roofing, drainage, and site work — $74,921.36
- Replacement of exterior doors and associated door hardware — $67,023.59
- Replacement and reconstruction of the District road sign, including masonry, concrete footings, sign brackets, and related electrical work — $22,680.47

Attachments:

145877.00.04 - Susquehanna Twp SD Building Renovations GC-Exterior Canopy 53
145877.00.12 - Susquehanna Twp SD Building Renovations-Door Hardware and Exterior Doors 60
145877.00.03 - Susquehanna Twp SD Building Renovations GC-STSD Road Sign 1 65

C. **We Believe in Your Child Too**

Recommended Motion(s):
Approve the Agreement with We Believe in Your Child Too for a mentoring program at the Susquehanna Township High School for the 2026-2027 school year.

Attachments:

We Believe in Your Child Too (True Colors) 2026-2027 (amr) 71

10. **POLICY**

11. **OTHER**

A. **Designation of 2027 School Board Meeting Dates**

Recommended Motion(s):
Approve proposed 2027 School Board Meeting dates as attached.

Attachments:

2027 Proposed School Board Meeting Dates 76

B. **Adjudication of Student #2026-27/002**

Recommended Motion(s):
The Board panel for student #2026-27/002 recommends the Adjudication and Disposition, as discussed in executive session, be adopted by the full Board of Directors of the Susquehanna Township School District.

12. **NEW BUSINESS**

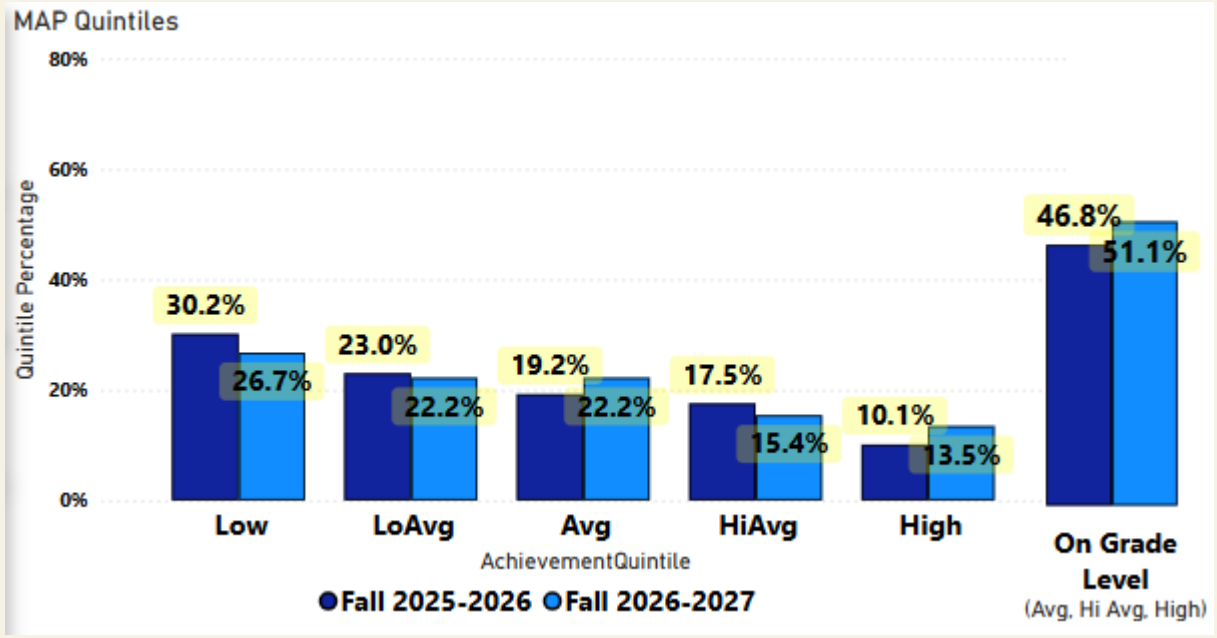
13. **ADJOURNMENT**

CURRICULUM DEPARTMENT REVIEW

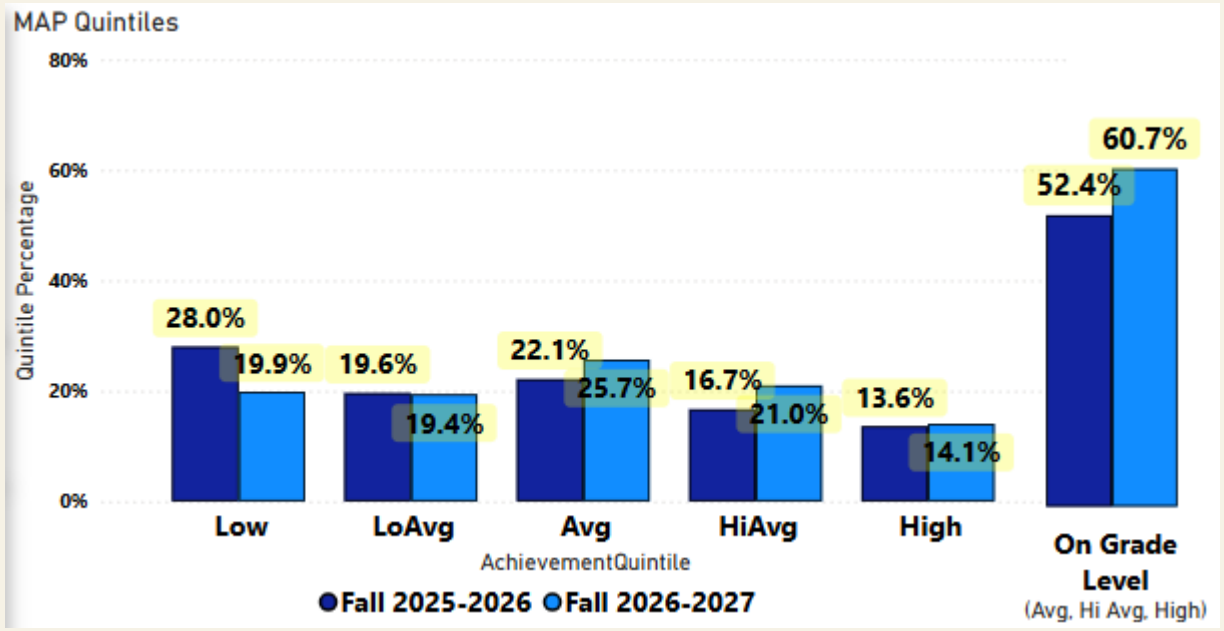
October 2026

MAP DATA- SLAC

ELA Year-over-Year Growth

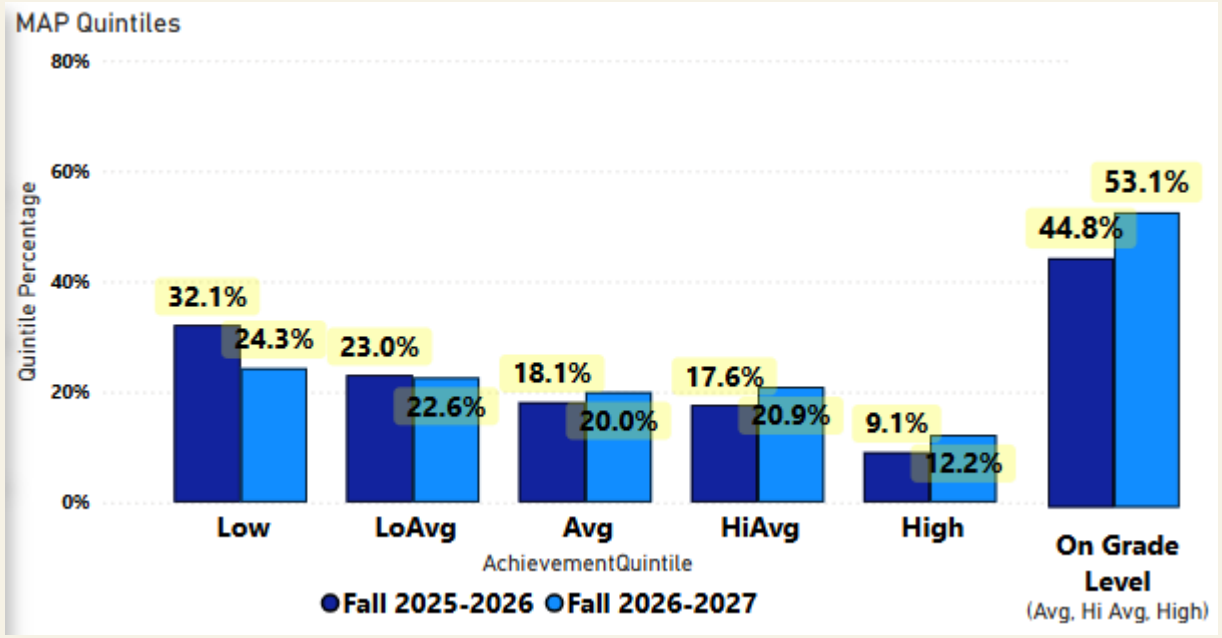


Math Year-over-Year Growth

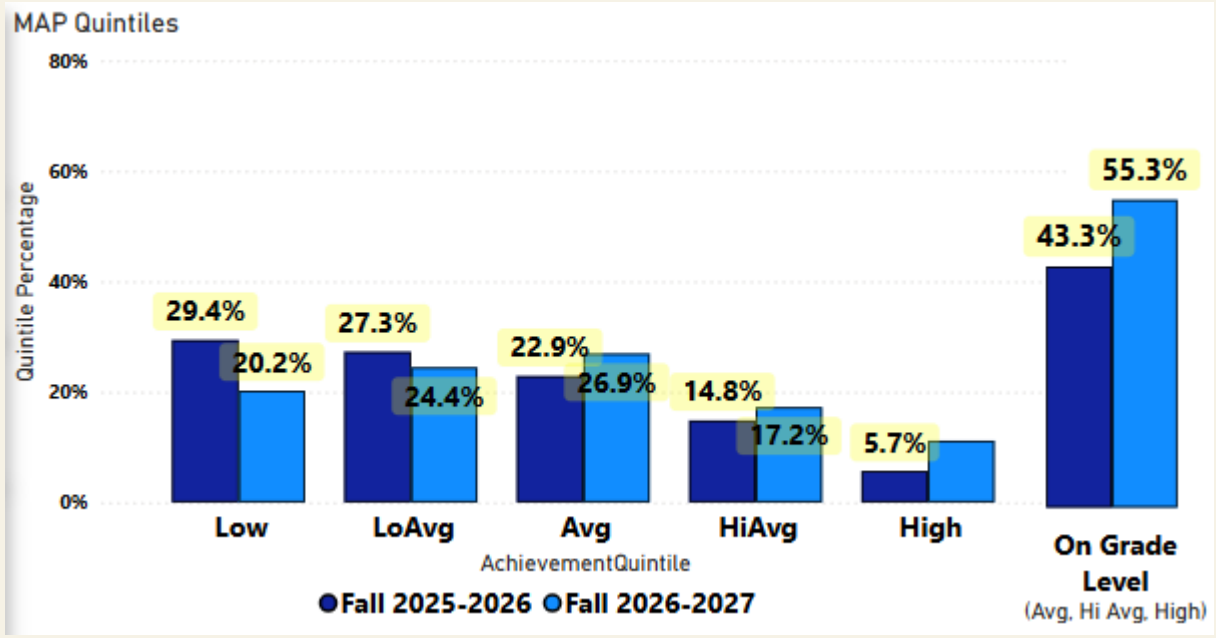


MAP DATA- TWH

ELA Year-over-Year Growth

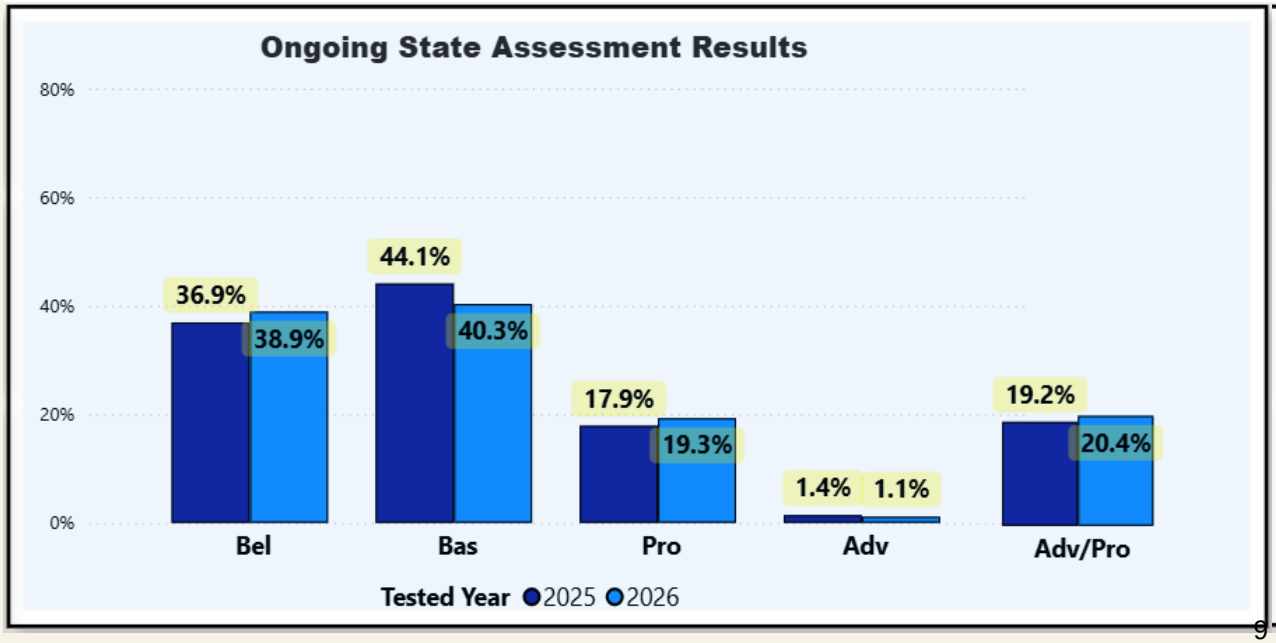


Math Year-over-Year Growth

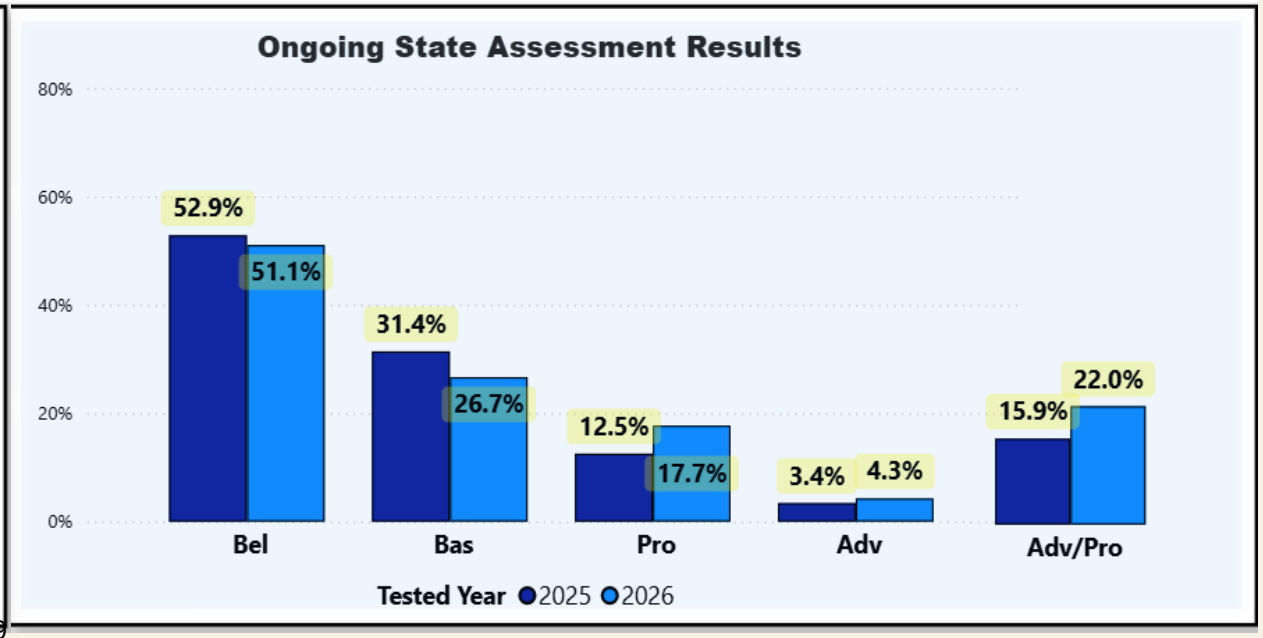


PRELIMINARY PSSA DATA- TWH

ELA

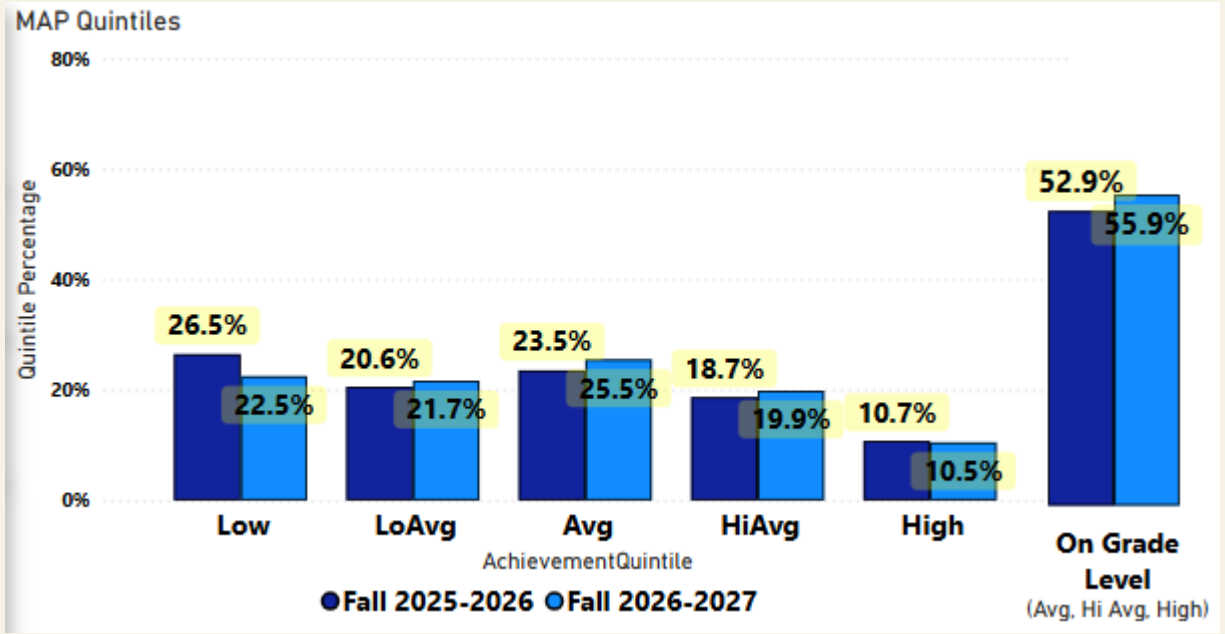


Math

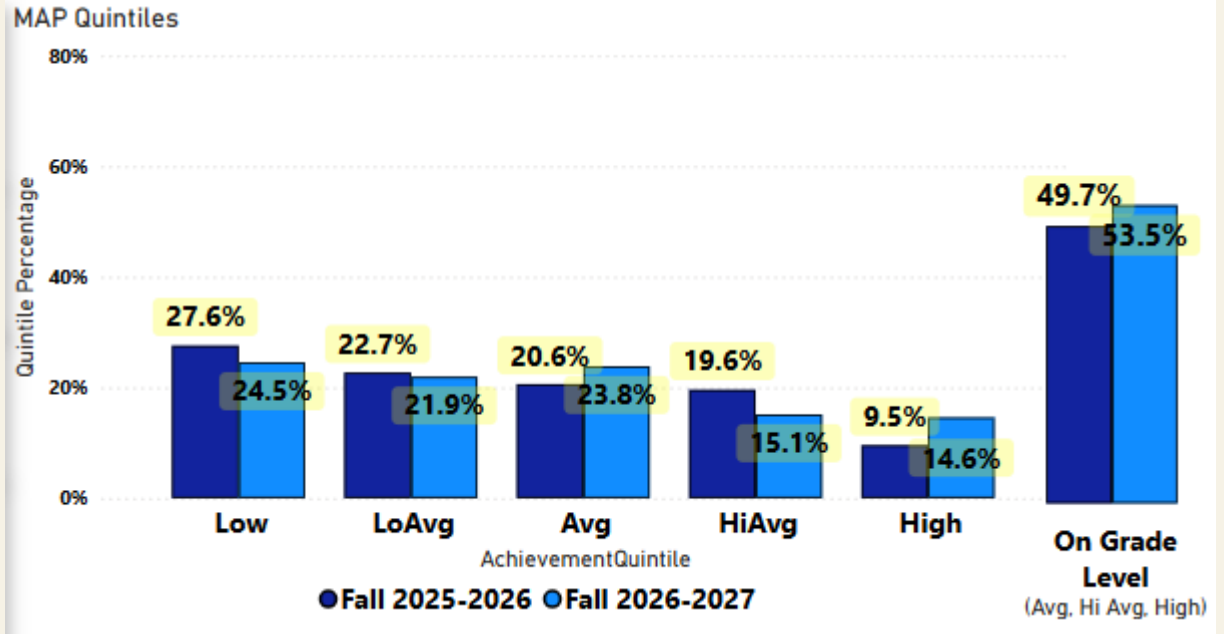


MAP DATA- MS

ELA Year-over-Year Growth

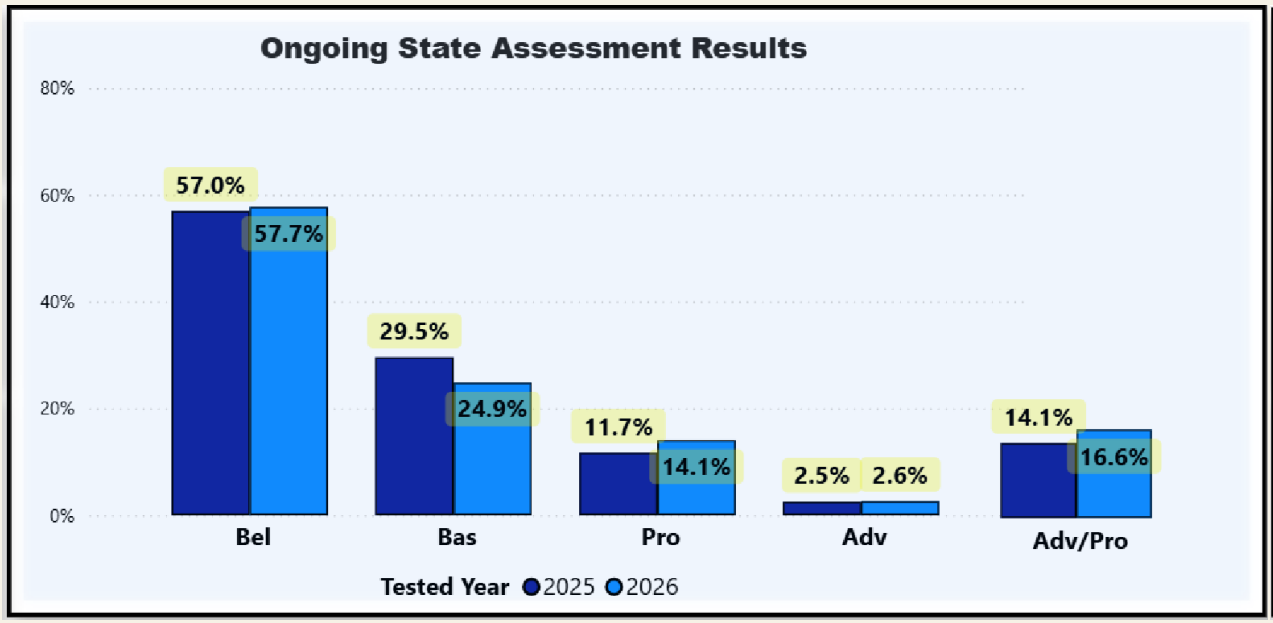


Math Year-over-Year Growth

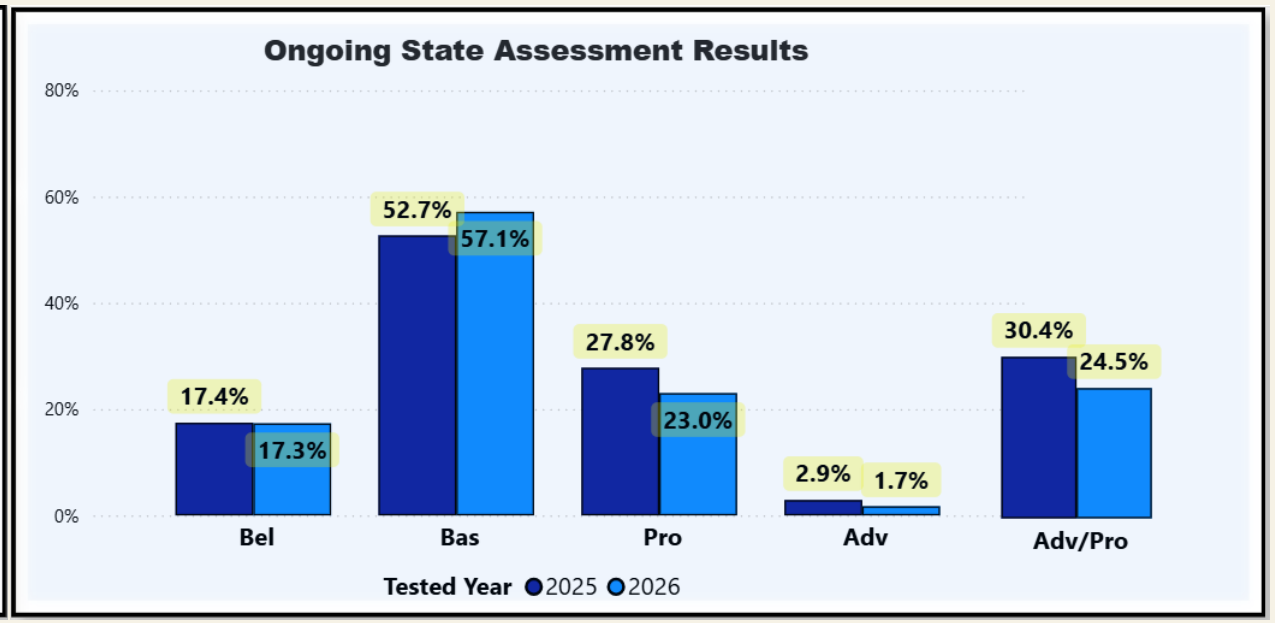


PRELIMINARY PSSA DATA- MS

Math

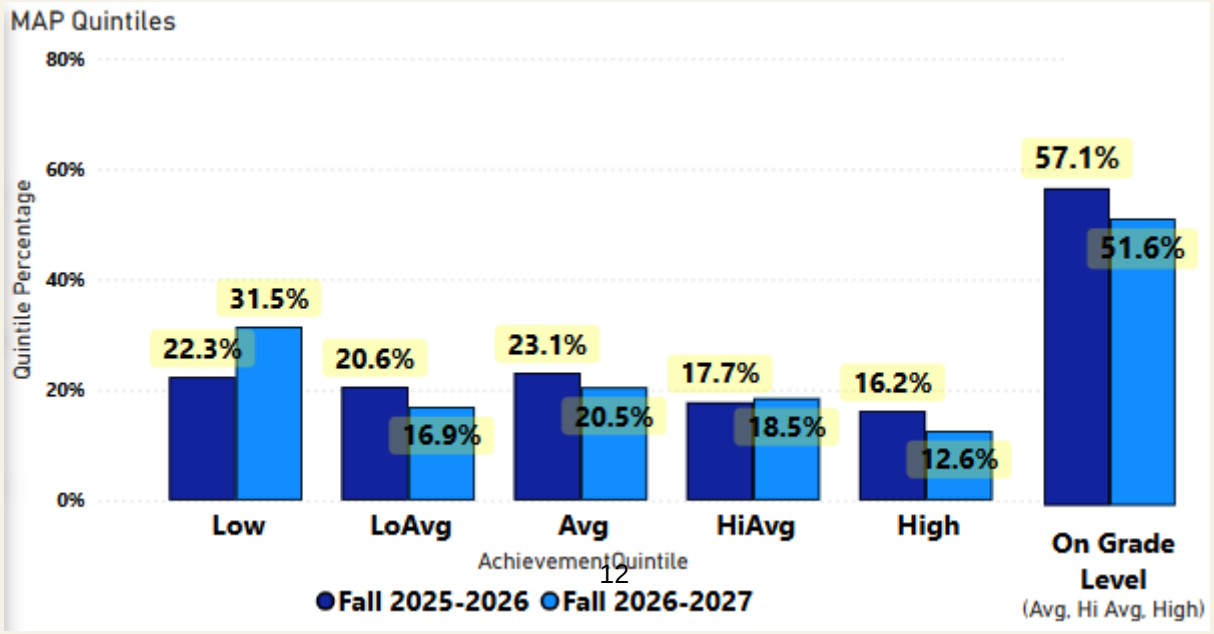


ELA



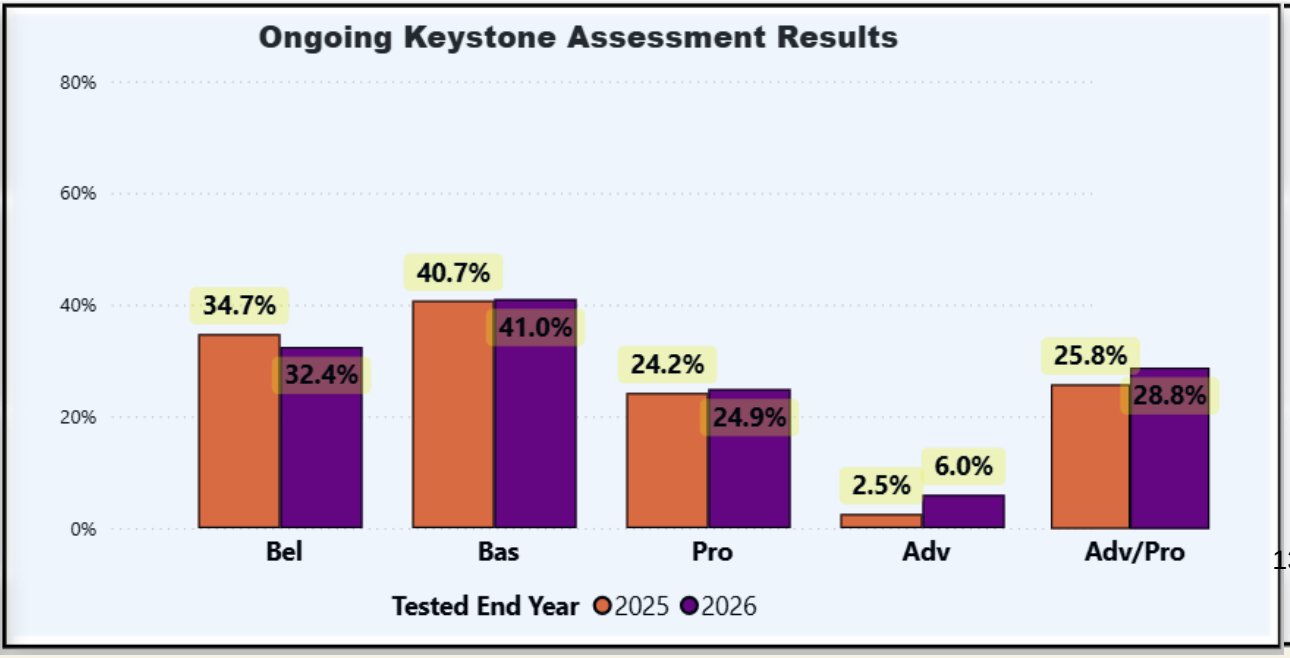
MAP DATA- HS

ELA Year-over-Year Growth

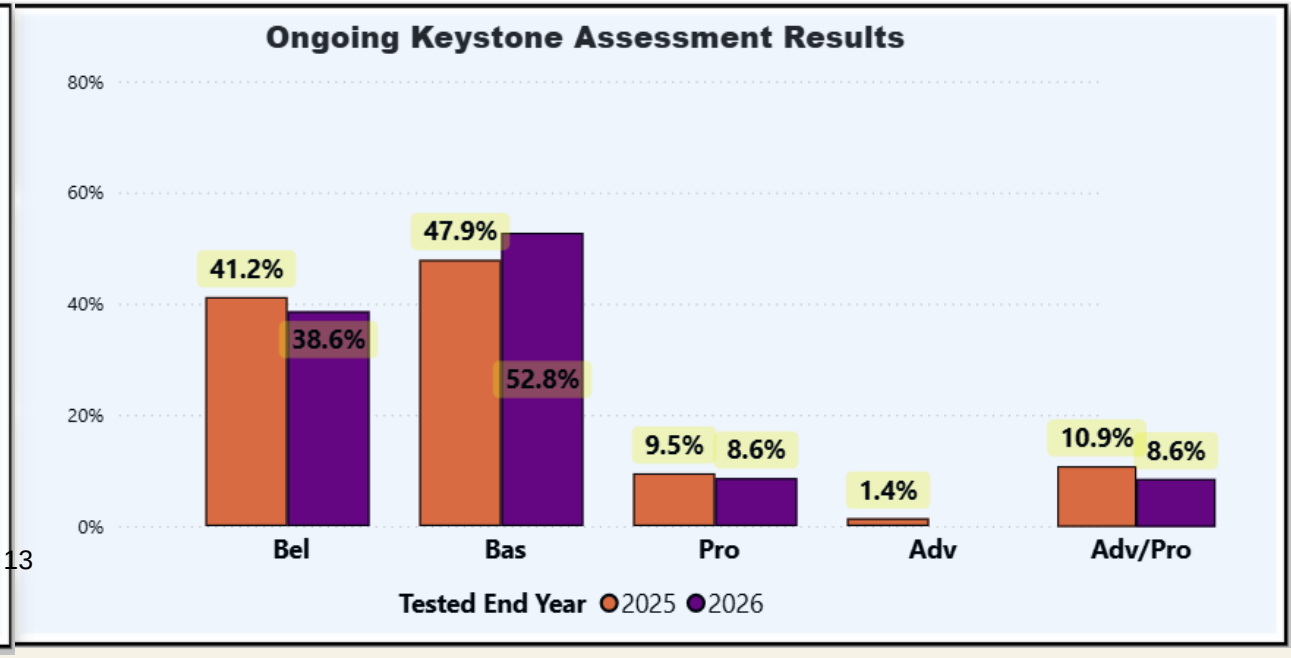


PRELIMINARY KEYSTONE DATA- HS

Literature Year-over-Year Growth



Algebra Year-over-Year Growth



PVAAS DATA

Waiting on PDE- Insert Charts

WHAT ARE WE DOING TO IMPROVE STUDENT PERFORMANCE OUTCOMES?

Our strategic actions are:

- Goal setting tied to the Strategic and Title I plan
- Aligned Curriculum (K-12 and standards/eligible content focus)
- SPM tied to building goals
- Evidence-Based Practice PD
- Diagnostic Assessments (CDT (HS), 95 Percent (Elem))
- Opportunities to collaborate

STAFF TURNOVER

26-27 School Year 62 new teachers

25-26 School Year 98 new teachers

WHAT ARE WE DOING TO MAINTAIN TEACHING STAFF?

Our strategic actions are:

- Team Leaders/ Department Chairs
- Leadership Development and Opportunities
- Professional Development
- Mentors/Sponsors
- Induction Improvements
- Building Administration Culture and Climate Focus

COMMENTS OR QUESTIONS?



MINUTES

Administration Building
2579 Interstate Drive
Harrisburg, PA 17110

Monday, September 21, 2026
School Board Meeting

Mr. Warren Enoch:	Present
Mr. Jayonn Folks:	Absent
Ms. Tameka Hatcher:	Present
Mr. Eric Hedenberg:	Present
Mrs. Jackie Hill:	Present
Keita Kalonji Johnson Esq.:	Present
Ms. Elise LeMelle:	Present
Dr. Anita Mareno:	Present
Mr. Jesse Rawls:	Present

Comments: Student Representative Present: Amare Johnson (Senior), Nyelli Rosario (Junior)

District Office Present: Dr. Andrae Martin, Mrs. Kathy Ciaciulli, Dr. Erika Willis, Mrs. Carrie Martin, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop, Mr. Terry Heller

Ms. Tameka Hatcher: Absent

Ms. Hatcher left the meeting at 7:44 p.m.

Ms. Tameka Hatcher: Present

Ms. Hatcher returned to the meeting at 7:45 p.m.

1. **CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE TO THE FLAG AND INTRODUCTIONS**

   A. **Call to Order**

   B. **Moment of Silent Meditation and Pledge of Allegiance to the Flag**

   C. **Roll Call**

   D. **Announcement of Executive Session**
   Discussion: The Board President announced that an executive session was held immediately prior to the meeting for the purpose of personnel, real estate and student matters.

   E. **Introducations / Guest Presentations**
   Discussion: None

   F. **Reports**
   Discussion:
   Legislative Update: Mr. Johnson reported that the General Assembly is currently in session and reminded Board members of the upcoming election on November 3, 2026.
   Student Representative: Amare Johnson presented a report highlighting recent activities and events across the district's schools (attached to the Keystone Agenda).
   Alumni Association: Mr. Dwayne DeFoor shared information regarding the Alumni Association's inaugural Hall of Fame induction ceremony, scheduled for October 10, 2026. Flavor 76 will provide catering. Additional information is available through the Alumni Association. Mr. DeFoor is also excited to see the FBLA Club is active at the high school.
   Capital Area Intermediate Unit: Ms. Hatcher reported that she will attend a Capital Area Intermediate Unit meeting next week.
   Superintendent: Dr. Andrae Martin, Assistant Superintendent, reported that the Steelton-

Highspire School District expressed its appreciation to the District for its hospitality and for providing the use of the stadium while renovations are being completed at its facility.

2. **APPROVAL OF AGENDA FOR MEETING**

Recommended Motion(s):
Approve the meeting agenda for September 21, 2026.

Action(s):
Approve the meeting agenda for September 21, 2026. This motion, made by Keita Kalonji Johnson Esq. and seconded by Mr. Eric Hedenberg, Carried.

Voting Detail:

Mr. Warren Enoch:	Yea
Mr. Jayonn Folks:	Absent
Ms. Tameka Hatcher:	Yea
Mr. Eric Hedenberg:	Yea
Mrs. Jackie Hill:	Yea
Keita Kalonji Johnson Esq.:	Yea
Ms. Elise LeMelle:	Yea
Dr. Anita Mareno:	Yea
Mr. Jesse Rawls:	Yea

Voting Summary: Yea: 8, Nay: 0, Absent: 1

3. **STUDENT BOARD REPRESENTATIVE**

Action(s):
Motion to approve items 3.A and 3.B. This motion, made by Keita Kalonji Johnson Esq. and seconded by Ms. Tameka Hatcher, Carried.

Voting Detail:

Mr. Warren Enoch:	Yea
Mr. Jayonn Folks:	Absent
Ms. Tameka Hatcher:	Yea
Mr. Eric Hedenberg:	Yea
Mrs. Jackie Hill:	Yea
Keita Kalonji Johnson Esq.:	Yea
Ms. Elise LeMelle:	Yea
Dr. Anita Mareno:	Yea
Mr. Jesse Rawls:	Yea

Voting Summary: Yea: 8, Nay: 0, Absent: 1

A. **Senior Class Student Board Representative**
Recommended Motion(s):
Approve Amare Johnson as the Senior Class Student Board Representative for the 2026-2027 School Year.

B. **Junior Class Student Board Representative**
Recommended Motion(s):
Approve Nyelli Rosario as the Junior Class Student Board Representative for the 2026-2027 School Year.

C. **Oath of Office: Student Board Representatives**
Discussion: Mr. Rawls administered the Oath of Office to Amare Johnson and Nyelli Rosario.

4. **HEARING OF THE PUBLIC AND BOARD MEMBER COMMENTS**

A. **Hearing of the Public**
Discussion: None

B. **Board Member Comments**
Discussion: Ms. Hatcher welcomed Nyelli Rosario as the Junior Representative. Ms. Hatcher reaffirmed her personal commitment to the safety and security of students, staff, and administrators and stated that student safety remains a priority in her service as a member of the School Board.

5. **PRESENTATION AND DISCUSSION (with approximate duration)**

A. **Finance Update**
Discussion: Mrs. Kathy Ciaciulli presented a Finance Update. (attached to Keystone Agenda)

6. **MINUTES**
Action(s):
Motion to approve Minutes items 5.A.B.C. This motion, made by Mr. Eric Hedenberg and seconded by Keita Kalonji Johnson Esq., Carried.
Voting Detail:

Mr. Warren Enoch:	Yea
Mr. Jayonn Folks:	Absent
Ms. Tameka Hatcher:	Absent
Mr. Eric Hedenberg:	Yea
Mrs. Jackie Hill:	Yea
Keita Kalonji Johnson Esq.:	Yea
Ms. Elise LeMelle:	Yea
Dr. Anita Mareno:	Yea
Mr. Jesse Rawls:	Yea

Voting Summary: Yea: 7, Nay: 0, Absent: 2

A. **Minutes: August 3, 2026, Board Meeting**
Recommended Motion(s):
Approve the Minutes of the August 3, 2026, Board Meeting.

B. **Minutes: August 17, 2026**
Recommended Motion(s):
Approve the Minutes of the August 17, 2026, Board Meeting.

C. **Minutes: September 8, 2026**
Recommended Motion(s):
Approve the Minutes of the September 8, 2026, Board Meeting.

7. **PROGRAM**

A. **Creative Writing and Art Magazine Club**
Recommended Motion(s):
Approve the creation of a Creative Writing and Art Magazine Club at the Susquehanna Township Middle School.
Action(s):
Approve the creation of a Creative Writing and Art Magazine Club at the Susquehanna Township Middle School. This motion, made by Keita Kalonji Johnson Esq. and seconded by Mrs. Jackie Hill, Carried.
Voting Detail:

Mr. Warren Enoch:	Yea
Mr. Jayonn Folks:	Absent
Ms. Tameka Hatcher:	Absent
Mr. Eric Hedenberg:	Yea
Mrs. Jackie Hill:	Yea
Keita Kalonji Johnson Esq.:	Yea

Ms. Elise LeMelle:	Yea
Dr. Anita Mareno:	Yea
Mr. Jesse Rawls:	Yea

Voting Summary: Yea: 7, Nay: 0, Absent: 2

8. **PERSONNEL**

Action(s):

Motion to approve Personnel items 8.B.C.D.E.F. This motion, made by Mr. Eric Hedenberg and seconded by Mrs. Jackie Hill, Carried.

Voting Detail:

Mr. Warren Enoch:	Yea
Mr. Jayonn Folks:	Absent
Ms. Tameka Hatcher:	Yea
Mr. Eric Hedenberg:	Yea
Mrs. Jackie Hill:	Yea
Keita Kalonji Johnson Esq.:	Yea
Ms. Elise LeMelle:	Yea
Dr. Anita Mareno:	Yea
Mr. Jesse Rawls:	Yea

Voting Summary: Yea: 8, Nay: 0, Absent: 1

A. **Employee Separations**

Recommended Motion(s):

Approve the Employee Separations as attached.

Action(s):

Approve the Resignations of employees identified on the attachment. This motion, made by Keita Kalonji Johnson Esq. and seconded by Mr. Eric Hedenberg, Carried.

Voting Detail:

Mr. Warren Enoch:	Yea
Mr. Jayonn Folks:	Absent
Ms. Tameka Hatcher:	Yea
Mr. Eric Hedenberg:	Yea
Mrs. Jackie Hill:	Yea
Keita Kalonji Johnson Esq.:	Yea
Ms. Elise LeMelle:	Yea
Dr. Anita Mareno:	Yea
Mr. Jesse Rawls:	Yea

Voting Summary: Yea: 8, Nay: 0, Absent: 1

B. **Transfers**

Recommended Motion(s):

Approve the Personal Transfers as attached.

C. **Employment**

Recommended Motion(s):

Approve the Employments as attached.

D. **Extensions and Supplementals**

Recommended Motion(s):

Approve the Extensions and Supplementals as attached.

E. **Elimination**

Recommended Motion(s):

Approve the Elimination as attached.

F. **Updates**
Recommended Motion(s):
Approve the Personnel Updates as attached.

9. **FINANCES**
Action(s):
Motion to approve Finance items 9.A.B.C.D.E.F. This motion, made by Mrs. Jackie Hill and seconded by Ms. Tameka Hatcher, Carried.
Voting Detail:

Mr. Warren Enoch:	Yea
Mr. Jayonn Folks:	Absent
Ms. Tameka Hatcher:	Yea
Mr. Eric Hedenberg:	Yea
Mrs. Jackie Hill:	Yea
Keita Kalonji Johnson Esq.:	Yea
Ms. Elise LeMelle:	Yea
Dr. Anita Mareno:	Yea
Mr. Jesse Rawls:	Yea

Voting Summary: Yea: 8, Nay: 0, Absent: 1

A. **Capital Project Fund – 2025 Bond Fund Checking 8/12/26 – 9/15/26**
Recommended Motion(s):
Approve the payments of Capital Project Fund - 2025 Bond Fund Checking bills from the Capital Project Fund - 2025 Bond Fund Checking, as listed on the Computer Check Summary, totaling $1,561,691.49.

B. **Food Service Checking 9/2/2026 - 9/15/2026**
Recommended Motion(s):
Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling $59,126.01.

C. **Food Service Condensed Board Summary**
Recommended Motion(s):
Approve the Food Service Cash Balance of $3,857,193.92.

D. **First National General Fund Checking 9/2/26 - 9/15/26**
Recommended Motion(s):
Approve the payment of First National General Fund Checking bills from the First National General Fund Checking as listed on the Computer Check Summary, totaling $1,849,594.06, and the check listed on the Computer Check Summary, totaling $700.00.

E. **General Fund Board Summary**
Recommended Motion(s):
Approve the General Fund Cash Balance of $5,677,637.85.

F. **General Fund PSDLAF Account 8-14-26 to 9-15-26**
Recommended Motion(s):
Approve the payment of PSDLAF General Fund Account bills from the PSDLAF General Fund Account, as listed on the Computer Check Summary, totaling $10,361.42.

10. **CONTRACTS**
Action(s):
Motion to approve Contract items 10.A.B.C.D.E.F.G.H.I. This motion, made by Mr. Eric Hedenberg and seconded by Mrs. Jackie Hill, Carried.
Voting Detail:

Mr. Warren Enoch:	Yea
Mr. Jayonn Folks:	Absent
Ms. Tameka Hatcher:	Yea
Mr. Eric Hedenberg:	Yea
Mrs. Jackie Hill:	Yea
Keita Kalonji Johnson Esq.:	Yea
Ms. Elise LeMelle:	Yea
Dr. Anita Mareno:	Yea
Mr. Jesse Rawls:	Yea

Voting Summary: Yea: 8, Nay: 0, Absent: 1

A. **Title 1 Nonpublic Programs and Services**
Recommended Motion(s):
Approve the Agreement with the Capital Area Intermediate Unit #15 for Title 1 Programs and Services.

B. **Title III Consortium Agreement**
Recommended Motion(s):
Approve the Title III Consortium Agreement between the Capital Area Intermediate Unit (CAIU) and Susquehanna Township School District for the 2026-2027 school year.

C. **CAIU & STSD IDEA Part B Agreement for School Aged Students**
Recommended Motion(s):
Approve the Agreement between STSD and CAIU for participation in the IDEA Part B School Aged Student Funds Program in the amount of $543,859.93 (District Contract #84.027 - Award # H027A260093).

D. **CAIU & STSD IDEA Part B Agreement for Pre-School Aged Students**
Recommended Motion(s):
Approve the Agreement between STSD and CAIU for participation in the IDEA Part B Pre-School Aged Student Funds Program in the amount of $4,950.00 (District Contract # 84.173 - Award # H173A260090).

E. **Central Penn Education Associates, Inc.**
Recommended Motion(s):
Approve the Agreement with Central Penn Education Associates, Inc. to provide psychoeducational evaluations and reevaluations, as needed, for the 2026-2027 school year.

F. **New Story Schools Harrisburg Agreement 2026-2027**
Recommended Motion(s):
Approve the contract with New Story Schools Harrisburg Campus and individual student contract, for student ID 2026-27/001, to provide educational services, as needed, during the 2026-2027 school year.

G. **Specialized Education of PA, Inc. (Capital Academy)**
Recommended Motion(s):
Approve the agreement with Specialized Education of PA, Inc. to provide education services, as needed, at Capital Academy for the 2025-2026 and 2026-2027 school years.

H. **Audit Engagement Letter**
Recommended Motion(s):
Approve the engagement of Boyer & Ritter, LLC to conduct the audit for the fiscal year ending June 30, 2026.

I. **TK Elevator Corporation (TKE)**
Recommended Motion(s):
Approve TKE's submitted Scope of Work for post-remediation cleaning of the freight and service elevators at the Oslwen C. Anderson Jr. Center, for an amount not to exceed $13,918.44.

11. **POLICY**
Discussion: None

12. **OTHER**
Action(s):
Motion to approve items 12.A.B. This motion, made by Mr. Eric Hedenberg and seconded by Ms. Tameka Hatcher, Carried.
Voting Detail:

Mr. Warren Enoch:	Yea
Mr. Jayonn Folks:	Absent
Ms. Tameka Hatcher:	Yea
Mr. Eric Hedenberg:	Yea
Mrs. Jackie Hill:	Yea
Keita Kalonji Johnson Esq.:	Yea
Ms. Elise LeMelle:	Yea
Dr. Anita Mareno:	Yea
Mr. Jesse Rawls:	Yea

Voting Summary: Yea: 8, Nay: 0, Absent: 1

A. **Pennsylvania School Board Association (PSBA) Officer Candidates**
Recommended Motion(s):
Approve candidates for the PSBA Officer Elections.

B. **Targeted Support and Improvement (TSI) Plan for Susquehanna Township High School**
Recommended Motion(s):
Approve the TSI Plan for the Susquehanna Township High School for 2026-2027.

C. **Designation of 2027 School Board Meeting Dates**
Recommended Motion(s):
Discuss the proposed 2027 School Board Meeting dates as attached.

13. **NEW BUSINESS**

14. **ADJOURNMENT**
Action(s):
Motion to adjourn the meeting at 8:03 p.m. This motion, made by Mr. Eric Hedenberg and seconded by Keita Kalonji Johnson Esq., Carried.
Voting Detail:

Mr. Warren Enoch:	Yea
Mr. Jayonn Folks:	Absent
Ms. Tameka Hatcher:	Yea
Mr. Eric Hedenberg:	Yea
Mrs. Jackie Hill:	Yea
Keita Kalonji Johnson Esq.:	Yea
Ms. Elise LeMelle:	Yea
Dr. Anita Mareno:	Yea
Mr. Jesse Rawls:	Yea

Voting Summary: Yea: 8, Nay: 0, Absent: 1

_____
Elise LeMelle, Board Secretary

Susquehanna Township School District

Education and Athletics Committee Meeting Minutes

Meeting Date: September 14, 2026
Meeting Time: 5:00 p.m.
Location: District Office Board Room

Attendance

Committee/Board Leadership: Ms. Elise LeMelle, Chair; Mr. Rawls, Board President
Administration: Dr. Willis; Dr. Martin; Mr. Deane
Public: Shaquan Chisholm, Football Coordinator, Susquehanna Township Midget Football Association

The meeting agenda included public comment, approval of prior meeting minutes, administrative reports, education contracts/programs, and athletics updates.

I. Call to Order

Ms. Elise LeMelle, Committee Chair, called the meeting to order at 5:00 p.m.

II. Public Comment

One individual, Shaquan Chisholm, Football Coordinator for the Susquehanna Township Midget Football Association, was present for public comment.

Mr. Chisholm announced that he will be resigning from his position as Football Coordinator. He shared that Kay Shell and Chanel Harris will serve as his replacements.

III. Approval of Meeting Minutes

The committee approved the minutes from the previous meeting.

IV. Administrative Reports — Education

The committee reviewed the administrative reports and discussed the contracts and agreements listed on the agenda, including the High School TSI Plan, Title I Nonpublic Programs and Services Agreement, New Story Schools Harrisburg Agreement, IDEA Part B, Creative Writing Club, Central Penn Education Associates, CAIU Title III, and Capital Academy.

High School TSI Plan: The committee spent additional time discussing the High School TSI Plan. Ms. LeMelle asked for clarification regarding the PD step and why “No” was indicated in one section/column of the plan. Dr. Martin will follow up with Pat Rowe, Data Supervisor, to obtain clarification and report back to the committee.

MAP Assessment/Cohort Data: Ms. LeMelle asked questions regarding MAP assessment cohort data for students in grades 3–11. Dr. Martin indicated that he will work with Pat Rowe to obtain

and provide the requested information. Discussion also included the possibility of developing a cohort data view for MAP assessment results through the District's Power BI system to assist with monitoring student performance over time.

V. Administrative Reports — Athletics

Mr. Deane provided an athletics update addressing the three areas identified on the meeting agenda: golf team growth, the upcoming athletics newsletter, and girls soccer.

Mr. Deane discussed the continued growth of the golf program, provided an update regarding his upcoming newsletter, and reviewed the current girls soccer schedule and team record.

VI. Follow-Up Items

- Dr. Martin will seek clarification from Pat Raugh regarding the PD-related item identified in the High School TSI Plan.
- Dr. Martin and Pat Rowe will work to provide the requested grades 3–11 MAP cohort data and explore development of a cohort-based MAP data view within Power BI.

VII. Adjournment

With no additional business brought before the committee, the meeting concluded following the athletics report. A motion to adjourn was made by Ms. LeMelle

EMPLOYEE SEPARATIONS - * The employee is being held (60 days) but could be released earlier.					
Name	**Position**	**Location**	**Reason**	**Agreement**	**Effective Date**
Diana Cooper	Director of Transportation	DO	Retirement	Act 93	October 31, 2026
Tramayne Hawthorne	Business Teacher	STHS	Resignation	STEA	September 21, 2026
Nicolette Hoover	Food Service Assistant Manager	STHS	Resignation	Teamsters	October 9, 2026
Jean Maxco Clerge	Special Education Paraprofessional	TWH	Rescind Job Offer	STESPA	September 23, 2026
Zion Patterson	Boys Basketball Coach	STHS	Resignation	Coach	September 25, 2026
Denise Van Buschbach	Special Education Paraprofessional	STMS	Resignation	STESPA	September 2, 2026

EMPLOYMENT - All hires are contingent upon successful completion of all requirements						
Name	**Position**	**Location**	**Reason**	**Salary/Rate**	**Agreement**	**Effective Date**
Enjoli Edwards	LTS - Business Teacher	STHS	Replacing Tramayne Hawthorne	$62, 571.00 (pro-rated)	STEA	September 28, 2026
Cherrena Trinta	Special Education Paraprofessional	SLAC	Donna Buser	$19.84 per hour	STESPA	October 13, 2026

EXTENSIONS/SUPPLEMENTALS				
Name	**Position**	**Location**	**Salary/Rate**	**Effective Date**
Kenny Stone	Head Boys Basketball Coach	STHS	$6,700.00	2026-2027 School Year
Daron Dickerson	Head Girls Basketball Coach	STHS	$6,700.00	2026-2027 School Year
Jahaad Proctor	Assistant Boys Basketball Coach	STHS	$4,600.00	2026-2027 School Year
Jaylen Hawthorne	JV Assistant Girls Basketball Coach	STHS	$4,000.00	2026-2027 School Year
Courtney Colston	Assistant Girls Basketball Coach	STHS	$2,050.00	2026-2027 School Year
Taylor Dippery	Assistant Girls Basketball Coach	STHS	$2,050.00	2026-2027 School Year
Terrance Williams	Girls Basketball Volunteer	STHS	$0.00	2026-2027 School Year
Alvin Kyle	Head Boys Basketball Coach	STMS	3,700.00	2026-2027 School Year
Jordan Lynch Rexroth	Assistant Boys Basketball Coach (Freshman)	STHS	$2,700.00	2026-2027 School Year
Jecon Alphonso	Head Girls Basketball Coach	STMS	$3,700.00	2026-2027 School Year
Casey Hayth	Assistant Girls Basketball Coach	STMS	$2,700.00	2026-2027 School Year
Cecelia Pharris	Head Cheerleading Coach	STHS	$4,700.00	2026-2027 School Year
Dionna Reeves	Assistant Cheerleading Coach	STHS	$3,700.00	2026-2027 School Year
LuAnn Hetherington	Head Swimming Coach	STHS	$4,700.00	2026-2027 School Year
Evelyn Lambert	Assistant Swimming Coach	STHS	$2,700.00	2026-2027 School Year
Dwayne McCarthur	Head Indoor Track Coach	STHS	$2,700.00	2026-2027 School Year
Erica Dickerson	Assistant Indoor Track Coach	STHS	$1,200.00	2026-2027 School Year
Ahkee Cox-Cowan	Assistant Indoor Track Coach	STHS	$1,200.00	2026-2027 School Year
Kemal Pegram	Head Boys Wrestling Coach	STHS	$6,700.00	2026-2027 School Year
James Braderman	Head Girls Wrestling Coach	STHS	$6,700.00	2026-2027 School Year
Matt Herniak	Assistant Boys Wrestling Coach	STHS	$2,600.00	2026-2027 School Year
Colton Jones	Volunteer Coach	STHS	$0.00	2026-2027 School Year
Zach Behrens	Head Wrestling Coach (Co-Ed)	STMS	$2,700.00	2026-2027 School Year

Christian Vaughn	Assistant Wrestling Coach	STMS	$2,600.00	2026-2027 School Year
Judy Hodgson	Rescind as mentor for Kody Schriner	SLAC	$1,000.00	2026-2027 School Year
Heather Philippe	Mentor for Kody Schriner	SLAC	$1,000.00 (pro-rated)	2026-2027 School Year
Robyn Russoto	Mentor for Michael Howard	STHS	$1,000.00 (pro-rated)	2026-2027 School Year
Christa Sepp	Special Educators Stipend	SLAC	$1,200.00	2026-2027 School Year
Katie McQuate	Special Educators Stipend	SLAC	$1,200.00	2026-2027 School Year
Hannah Zimmerman	Special Educators Stipend	SLAC	$1,200.00	2026-2027 School Year
Maya Swims	Special Educators Stipend	SLAC	$1,200.00	2026-2027 School Year
Joni Osterhout	Special Educators Stipend	SLAC	$1,200.00	2026-2027 School Year
Stephanie Wolfe	Special Educators Stipend	SLAC	$1,200.00	2026-2027 School Year
Rebecca DeLisio	Special Educators Stipend	SLAC	$1,200.00	2026-2027 School Year
Jordan Harner	Special Educators Stipend	SLAC	$1,200.00	2026-2027 School Year
Celia Bolich	Special Educators Stipend	SLAC	$1,200.00	2026-2027 School Year
Felicia Rivera-O'Brien	Special Educators Stipend	SLAC	$1,200.00	2026-2027 School Year
Kimarie Brown	Special Educators Stipend	SLAC	$1,200.00	2026-2027 School Year
Rebecca Zeigler	Special Educators Stipend	TWH	$1,200.00	2026-2027 School Year
Richard Anderson	Special Educators Stipend	TWH	$1,200.00	2026-2027 School Year
Denise Nassip	Special Educators Stipend	TWH	$1,200.00	2026-2027 School Year
Lalita Bajgai	Special Educators Stipend	TWH	$1,200.00	2026-2027 School Year
Caitlin Uffelman	Special Educators Stipend	TWH	$1,200.00	2026-2027 School Year
Sarah Codispoti	Special Educators Stipend	TWH	$1,200.00	2026-2027 School Year
MacKenzie Lynn	Special Educators Stipend	TWH	$1,200.00	2026-2027 School Year
Darcy Wallace	Special Educators Stipend	TWH	$1,200.00	2026-2027 School Year
Rachel Moose	Special Educators Stipend	TWH	$1,200.00	2026-2027 School Year

Daniella Rosado	Special Educators Stipend	TWH	$1,200.00	2026-2027 School Year
Kelly Burk	Special Educators Stipend	TWH	$1,200.00	2026-2027 School Year
Bridget Derr	Special Educators Stipend	TWH	$1,200.00	2026-2027 School Year
Diana Smulktis	Special Educators Stipend	TWH	$1,200.00	2026-2027 School Year
Emily Litz	Special Educators Stipend	STMS	$1,200.00	2026-2027 School Year
Nicole Thomas	Special Educators Stipend	STMS	$1,200.00	2026-2027 School Year
Jackie Hoffman	Special Educators Stipend	STMS	$1,200.00	2026-2027 School Year
Kennedi Welsh	Special Educators Stipend	STMS	$1,200.00	2026-2027 School Year
Morgan Barksdale	Special Educators Stipend	STMS	$1,200.00	2026-2027 School Year
Amanda Hookway	Special Educators Stipend	STMS	$1,200.00	2026-2027 School Year
Ahkee Cox-Cowan	Special Educators Stipend	STMS	$1,200.00	2026-2027 School Year
Sarah McCleaf	Special Educators Stipend	STMS	$1,200.00	2026-2027 School Year
Benjamin Wiker	Special Educators Stipend	STMS	$1,200.00	2026-2027 School Year
Karen Buckley	Special Educators Stipend	STMS	$1,200.00	2026-2027 School Year
Melissa Rico	Special Educators Stipend	STMS	$1,200.00	2026-2027 School Year
Nicholas Dean	Special Educators Stipend	STMS	$1,200.00	2026-2027 School Year
Marge Baum	Special Educators Stipend	STHS	$1,200.00	2026-2027 School Year
Sherri Coonelly	Special Educators Stipend	STHS	$1,200.00	2026-2027 School Year
Jennifer Nolt	Special Educators Stipend	STHS	$1,200.00	2026-2027 School Year
Kelly Eure	Special Educators Stipend	STHS	$1,200.00	2026-2027 School Year
Mark May	Special Educators Stipend	STHS	$1,200.00	2026-2027 School Year
Heather Otstot	Special Educators Stipend	STHS	$1,200.00	2026-2027 School Year
Nicole Leas	Special Educators Stipend	STHS	$1,200.00	2026-2027 School Year
April Seward	Special Educators Stipend	STHS	$1,200.00	2026-2027 School Year

Amber Jackson	Special Educators Stipend	STHS	$1,200.00	2026-2027 School Year
Kaitlin Putric	Special Educators Stipend	STHS	$1,200.00	2026-2027 School Year
Amanda Neenan	Special Educators Stipend	STHS	$1,200.00	2026-2027 School Year
Kemal Pegram	Special Educators Stipend	STHS	$1,200.00	2026-2027 School Year
John Kopack	Special Educators Stipend	STHS	$1,200.00	2026-2027 School Year
Kaitlyn McGovern	Special Educators Stipend	District Wide	$1,200.00	2026-2027 School Year
Kabita Acharya	Special Educators Stipend	District Wide	$1,200.00	2026-2027 School Year

UPDATES				
Name	**Position**	**Location**	**Original Date**	**Effective Date**
Brittany Burgess	Special Education Paraprofessional	TWH	TBD	October 5, 2026
Kelly Eure	Learning Support Teacher	STHS	TBD	October 19, 2026
Jessica Hull	Intructional Interventionist	SLAC	TBD	October 19, 2026
Matthew Herniak	Special Education Paraprofessional	STMS	TBD	September 28, 2026
Nicole Leas	Special Education Teacher	STHS	September 22, 2026	September 23, 2026
Gladys Campos	Special Education Paraprofessional	TWH	TBD	September 28, 2026
Weslande Toussaint	Special Education Paraprofessional	STMS	TBD	September 29, 2026
Danielle Puhala	Instructional Interventionist	SLAC	TBD	November 9, 2026

Position Title: Director of Transportation
Reports To: Director of Business Administration, Chief Finance and Operations Officer
Supervises: None
Terms of Employment: Act 93 Administrator, Exempt

Job Summary:

As a Director of Transportation, your role involves overseeing all aspects of transportation services for students within a school district or educational institution.

Job Goal:

The Director of Transportation plays a crucial role in ensuring the safe, efficient, and reliable transportation of students to support their access to educational opportunities. Leadership, expertise, and commitment to excellence contribute to the overall success of the school district or educational institution.

Job Description:

Essential Duties and Responsibilities

- Direct, manage, and evaluate all student transportation services for public, nonpublic, charter, and special education students, ensuring compliance with PDE transportation guidelines, the PA School Code, and all federal and state safety regulations.
- Maintain and enforce the District's transportation policies, procedures, driver handbook, and standard operating practices.
- Plan, develop, and oversee efficient bus routes, schedules, and stops using routing software and data analysis to maximize safety, cost-effectiveness, and service quality.
- Supervise district transportation staff (e.g., routers, drivers) or contracted service providers, ensuring adherence to performance standards, route safety, and customer service expectations.
- Administer transportation contracts, agreements, and vendor relationships; monitor contractor performance; conduct regular audits of service quality and billing accuracy.
- Verify, maintain, and monitor required driver credentials, clearances, licenses, certifications, and training records before drivers are permitted to operate District vehicles.
- Develop and manage the transportation department budget, including forecasting mileage, fuel costs, staffing needs, and contracted services.
- Coordinate transportation for specialized programs, including special education placements, vocational/technical programs, homeless/foster youth (McKinney-Vento), extracurricular activities, and field trips.
- Conduct investigations of transportation-related incidents, accidents, or disciplinary matters; ensures corrective actions, policy adherence, and documentation.

- Ensure compliance with all safety training requirements, driver qualifications, vehicle maintenance standards, and inspection schedules.
- Maintain accurate records of transportation requests, route changes, complaints, incidents, and communications.
- Ensure compliance with required state reporting, reimbursement documentation, and transportation data collection.
- Support the opening and closing of school by ensuring transportation information is complete and ready for families, schools, and drivers.
- Participate in annual route planning and preparation for the start of each school year.
- Maintain confidentiality of student, family, and district information.
- Stay current on school transportation laws, safety requirements, and industry regulations, and serve as a resource to District staff, families, and transportation personnel regarding transportation operations.
- Acts as liaison with parents for complaints and special requests.
- Submits all reports required by the state for reimbursement and or compliance.
- Review, approve, and assign appropriate accounting codes to transportation department invoices.
- Assists other administrators with the discipline and safety of all students being transported.
- Serve as the district's primary liaison with local law enforcement, municipal officials, bus contractors, and PDE representatives related to transportation operations.
- Other duties as assigned.

Marginal Functions:

- Liaising with parents and staff.
- Respond to parent inquiries about transportation routes, schedules, and safety concerns.
- Work with school staff to ensure smooth drop-off and pick-up processes and resolve any transportation-related issues.
- Occasionally participate in community meetings, school board discussions, or other public forums to address transportation concerns or provide updates.
- Help communicate any changes or updates to transportation services to the public or school community.

Qualifications:

- High School Diploma or GED: Some school districts may hire individuals with a high school diploma if they have significant relevant experience.
- Bachelor's Degree (preferred, but not always required):
- At least 2-3 years of experience in transportation management or a related field, particularly in managing school bus services or similar transportation operations.
- Experience in a School Setting: Familiarity with how school systems operate, especially in terms of safety and scheduling.

Physical/Mental/Environmental Demands:

Qualified applicants will possess good oral and written communication skills, organizational skills, problem solving, and consultation and collaboration skills. Oral and written communication is required for sharing information with staff and parents. Computer processing and data entry are required for this position. Visual acuity and hearing are required for the delivery of assessment, intervention, and consultation services. Occasional lifting of materials and equipment of less than 25 pounds may be required. The ability to maintain emotional control under stress and work with multiple deadlines, a variety of people and personnel, and frequent interruptions is required.

Equal Employment Opportunity (EEO) Statement:

The Susquehanna Township School District is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or any other characteristic protected by law.

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: AF - FIRST NATIONAL ACTIV **Payment Dates:** 09/02/2026 - 09/25/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001511	09/21/2026	MUSIC THEATRE INTERNATIONAL	MTI Invoice Payment for Musical	Karen Swanson-Musical	6,305.00

21 - Student Sponsored Activ	**6,305.00**
Grand Total All Funds	**6,305.00**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**0.00**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**6,305.00**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**6,305.00**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: 2025 - 2025 Bond Fund **Payment Dates:** 09/16/2026 - 09/25/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001086	09/25/2026	OAK SECURITY GROUP LLC	OAK Hardware		6,997.20
0000001087	09/25/2026	PAW Restoration LLC	Check request for mold remediation		2,580.00

39 - CPF - New Facilities Construction	**9,577.20**
Grand Total All Funds	**9,577.20**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**0.00**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**9,577.20**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**9,577.20**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FIRST NATIONAL GENER **Payment Dates:** 09/17/2026 - 09/28/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount	
0000048994	09/17/2026	CM REGENT LLC	CM Regent Open PO	OTHER PROFESSIONAL SVC	987.00	
0000048995	09/18/2026	Sprout Social Inc	Sprout Social Annual Fee		6,888.00	
0000048996	09/18/2026	BLICK ART MATERIALS	G. SMITH ART SUPPLIES FROM BLICK ART MATERIALS		4,403.39	
0000048997	09/18/2026	Communities in Schools of PA	Communities in School		28,125.00	
0000048998	09/18/2026	GDC IT Solutions	UPS Supplies	Supplies	40,002.49	
0000048999	09/18/2026	LEBANON VALLEY COLLEGE	Cross Country Invoice		40.00	
0000049000	09/18/2026	PSBA INSURANCE TRUST	BUCS Comprehensive Insurance		19,791.94	
0000049001	09/18/2026	W.B. Mason Co. Inc.	GENERAL SUPPLIES	paper	2,699.60	
0000049002	09/22/2026	Family Career and Community Leaders of America Inc	Membership Dues		1,125.00	
0000049003	09/22/2026	EVERY SPECIAL CHILD	PRO ED SVCS - OTHER		5,742.70	#
0000049004	09/22/2026	POWERPRO EQUIPMENT	HS PowerPro Open PO		206.02	
0000049005	09/22/2026	PURE WATER TECHNOLOGY	Pure Water Technology - Capital Region Water- Open PO		49.00	
0000049006	09/22/2026	S & S WORLDWIDE	GENERAL SUPPLIES		21.60	
0000049007	09/22/2026	SCHOOL HEALTH CORPORATION	Nursing Supplies		17.33	
0000049008	09/22/2026	SHERWIN WILLIAMS	Open PO- Paint		736.25	
0000049009	09/22/2026	SPORTS PARADISE	Golf Hats		97.90	
0000049010	09/22/2026	SPORTSMAN'S	GENERAL SUPPLIES		349.00	#
0000049011	09/22/2026	Staples	GENERAL SUPPLIES	KPN General Supplies	21.60	
0000049012	09/22/2026	SUSQUEHANNA TOWNSHIP	WATER/SEWAGE		278.27	#
0000049013	09/22/2026	THE TIRE MART TIRE PROS	TWH Open PO	SLAC Open PO	64.39	
0000049014	09/22/2026	TRIANGLE PRESS	Office Supplies	AP Envelope Order	781.26	
0000049015	09/22/2026	Underwood Distributing Co.	Math Department-Calculators		769.85	

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FIRST NATIONAL GENER **Payment Dates:** 09/17/2026 - 09/28/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000049016	09/22/2026	UniFirst Corporation	uniforms and mats		666.88
0000049017	09/22/2026	UPMC	OTHER PROFESSIONAL SVC		1,180.00
0000049018	09/22/2026	Walters Services	Portable Toilet		218.20
0000049019	09/22/2026	WEAVER'S GLASS & BUILDING	glass repair		4,279.00
0000049020	09/23/2026	21st CENTURY CHARTER SCHOOL	TUITION TO PA CHARTER		924.88 #
0000049021	09/23/2026	ANDREW RUTHERFORD	Open PO/Security Services		780.00
0000049022	09/23/2026	INFINITY CHARTER SCHOOL	TUITION TO PA CHARTER		10,308.96 #
0000049023	09/23/2026	Key Poulin Music	G. Kerick-Marching Band		2,000.00
0000049024	09/23/2026	Kuta Software	Math-Site Licenses		552.00
0000049025	09/23/2026	McGraw Hill LLC	Curriculum Platform		41,824.62
0000049026	09/23/2026	Mobilease Modular Space Inc.	Mobilease Open PO- TWH		4,686.00
0000049027	09/23/2026	NCS PEARSON, INC	speech therapy	School Psychologist	2,617.03
0000049028	09/23/2026	NOODLETOOLS	Noodletools Subscription		390.00
0000049029	09/23/2026	PENNSYLVANIA VIRTUAL CHARTER SCHOOL	TUITION TO PA CHARTER		3,566.33 #
0000049030	09/23/2026	PERFECTION LEARNING CORP	ELA-AMSCO AP English		955.58
0000049031	09/23/2026	LOWE'S	HS Open PO		3,065.77
0000049032	09/23/2026	AMAZON CAPITAL SERVICES	ESL Supplies	Student Services Supplies	1,852.44
0000049033	09/23/2026	AMERICHEM INTERNATIONAL	Open PO Supplies-TWH		174.99
0000049034	09/23/2026	ANDREW RUTHERFORD	Open PO/Security Services		160.00
0000049035	09/23/2026	BIOMEDICAL SERVICES, INC	AED Inspections		784.99
0000049036	09/23/2026	BOYER AND RITTER CPA	Annual Audit Open PO		6,900.00
0000049037	09/23/2026	CAPITAL AREA INTERMEDIATE UNIT	CAPT Program payment K. Wissler	CAPT Program payment C. Baumann	5,320.50

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FIRST NATIONAL GENER **Payment Dates:** 09/17/2026 - 09/28/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000049038	09/23/2026	Cartwheel Care Inc	PCCD Grant		28,500.00
0000049039	09/23/2026	CASCADE SCHOOL SUPPLIES INC.	GENERAL SUPPLIES		233.25
0000049040	09/23/2026	DEMCO INC.	Library materials & Supplies		1,209.76
0000049041	09/23/2026	ECKERT SEAMANS LLP	Open PO Legal Services		16,958.50
0000049042	09/23/2026	Folium Inc.	Laurel Life open PO		632,745.00
0000049043	09/23/2026	Follett School Solutions	Library		5,560.60
0000049044	09/23/2026	GRAINGER INC	Grainger Open PO- SLAC	Grainger Open PO- DW	898.91
0000049045	09/23/2026	HORNUNG FAMILY HOME CTR INC	Hornungs Family Open PO- OAC	Hornungs Family Openb PO- TWH	74.97
0000049046	09/23/2026	KELLY SERVICES, INC	HS	MS	25,122.65
0000049047	09/23/2026	LJC Janitorial Distributors LLC	GENERAL SUPPLIES		4,438.80
0000049048	09/23/2026	PATRIOT PRINT CO	SPED Shirts		1,307.00
0000049049	09/23/2026	TRIANGLE COMMUNICATIONS	SLAC Radio order		1,884.80
0000049050	09/24/2026	SPECIALIZED EDUCATION OF PA INC.	TUITION APPROVED PRIVAT		55,547.02
0000049051	09/25/2026	AMAZON CAPITAL SERVICES	OT Supplies	ELD	116.06
0000049052	09/25/2026	ANDREW RUTHERFORD	Open PO/Security Services		120.00
0000049053	09/25/2026	ARTISTIC IMPRINTS	Business Cards for Jeffrey Mack		45.00
0000049054	09/25/2026	AT&T	Landline		52.06
0000049055	09/25/2026	BLICK ART MATERIALS	G. SMITH ART SUPPLIES FROM BLICK ART MATERIALS		31.40
0000049056	09/25/2026	BSN Sports LLC	Basketball Scorebooks		62.00
0000049057	09/25/2026	CAIU	CAOLA Enrollment 3-1-26 - 5-31-26	CAOLA Advisor Services	46,550.75 #
0000049058	09/25/2026	CENTRAL PA THERAPHY CONNECTIONS, LLC	OT	CPA Speech	116,000.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FIRST NATIONAL GENER **Payment Dates:** 09/17/2026 - 09/28/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000049059	09/25/2026	DANIEL MALINICH	Digital Marketing Services 6/1/2026 - 7/1/2026 Invoice # 45		1,905.00
0000049060	09/25/2026	DAUPHIN COUNTY TECHNICAL SCHOOL	Invoices		227,833.60
0000049061	09/25/2026	EHC ASSOCIATES	Check request Ecoservices- Capital Project		41,406.00
0000049062	09/25/2026	Ellii	ESL Supplies		1,000.00
0000049063	09/25/2026	GHR Healthcare Holdings Inc	GHR Invoice		1,312.92
0000049064	09/25/2026	GIFTED NURSES, LLC	Contracted Counselor 26-27		2,972.50
0000049065	09/25/2026	HOFFMAN HOMES, INC	Psychiatric Alt Ed 26-27		1,800.00
0000049066	09/25/2026	J. C. EHRLICH	EXTERMINATION SERVICES		389.95
0000049067	09/25/2026	KELLY SERVICES, INC	Psych Services		18,310.32
0000049068	09/25/2026	Keystone Service Systems Inc	SAP		56.00
0000049069	09/25/2026	LANCASTER /LEBANON IU 13	Copilot		2,022.50
0000049070	09/25/2026	NAVIGATE360 LLC	Navigate 360 Virtual Learning Subscription		7,444.98
0000049071	09/25/2026	REACH CYBER CHARTER SCHOOL	TUITION TO PA CHARTER		9,441.55 #
0000049072	09/25/2026	ROHRER BUS CO	CONTRACTED CARRIERS		4,730.41 #
0000049073	09/25/2026	SEESAW LEARNING INC., LOCKBOX	Professional development sessions		15,090.73
0000049074	09/25/2026	SHI INTERNATIONAL CORP	screens		13,734.00
0000049075	09/25/2026	SUSQ TWP AUTHORITY	Wayne Open po		559.79
0000049076	09/25/2026	SYLVAN HEIGHTS SCIENCE CHARTER	TUITION TO PA CHARTER		6,233.26 #
0000049077	09/25/2026	TK ELEVATOR CORPORATION	TKE SLAC	OTHER PROFESSIONAL SVC	400.00
0000049078	09/25/2026	TRIANGLE PRESS	Envelopes for DO		183.31

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FIRST NATIONAL GENER **Payment Dates:** 09/17/2026 - 09/28/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount	
0000049079	09/25/2026	UniFirst Corporation	uniforms and mats		330.04	
0000049080	09/25/2026	UPMC	PMS & HS Physicals		1,680.00	
0000049081	09/25/2026	VERIZON	Open PO		593.34	
0000049082	09/25/2026	Walters Services	WATER/SEWAGE		108.06	#
0000049083	09/25/2026	WEST MUSIC	Musis supplemental instruments		585.00	
0000049084	09/25/2026	THE PENNSYLVANIA CYBER CHARTER	TUITION TO PA CHARTER		9,005.19	#
0000049085	09/28/2026	AMERICAN UNITED LIFE INSURANCE COMPANY	Open PO for 26-27 life and AD&D		2,954.95	
0000049086	09/28/2026	CURRICULUM ASSOCIATES INC.	iReady Teacher Guides		177.06	
0000049087	09/28/2026	PA PRINCIPALS ASSOCIATION	Membership		1,210.00	
* 00FICA0925	09/23/2026	SUSQ TWP SD PAYROLL ACCT	FICA 09-25-2026		81,970.26	
D000000078	09/23/2026	CRESLYN J VAN DYCK	TRAVEL		84.74	*D*
D000000079	09/23/2026	DOUGLAS SHENK	Shenk-Math Medic AP Statistics Subcription.		325.00	*D*
D000000080	09/23/2026	HEATHER SMITH	TRAVEL		4.72	*D*
D000000081	09/23/2026	JONATHAN T BISHOP	TRAVEL		78.28	*D*
D000000082	09/23/2026	KELLY L DUDLEY	TRAVEL		107.16	*D*
D000000083	09/23/2026	NADIA CLAIR	TRAVEL		4.72	*D*
D000000084	09/23/2026	NAVIR DELEON	TRAVEL		4.72	*D*
D000000085	09/25/2026	DAVID ARCHER	Reimbursement for supplies		230.00	*D*
* G000000209	09/17/2026	PPL ELECTRIC UTILITIES	NATURAL GAS		0.00	
* G000000220	09/17/2026	PPL ELECTRIC UTILITIES	ELECTRICITY		1,316.77	
* G000000222	09/24/2026	PPL ELECTRIC UTILITIES	ELECTRICITY		1,899.58	
* G000000240	09/24/2026	UGI Utilities Inc	NATURAL GAS		36.87	

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FIRST NATIONAL GENER **Payment Dates:** 09/17/2026 - 09/28/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* G000000253	09/18/2026	PPL ELECTRIC UTILITIES	ELECTRICITY		2,638.77
* G000000255	09/20/2026	CAPITAL REGION WATER	WATER/SEWAGE		2,408.47
* G000000256	09/20/2026	CAPITAL REGION WATER	WATER/SEWAGE		139.77
* G000000257	09/20/2026	CAPITAL REGION WATER	WATER/SEWAGE		8.17
* G000000258	09/20/2026	CAPITAL REGION WATER	WATER/SEWAGE		4,010.81
* G000000259	09/20/2026	CAPITAL REGION WATER	WATER/SEWAGE		17.69
* G000000260	09/20/2026	CAPITAL REGION WATER	WATER/SEWAGE		4,523.82
* G000000261	09/20/2026	CAPITAL REGION WATER	WATER/SEWAGE		35.47
* G000000262	09/28/2026	PPL ELECTRIC UTILITIES	ELECTRICITY		10,547.90
* NP9182026A	09/18/2026	Highmark	HRA Fees		1,522.50
* NP9182026B	09/18/2026	Highmark	HRA Payment		14,272.27
* NP9182026C	09/18/2026	Highmark	HRA Payment		14,520.15
* NP9182026D	09/18/2026	THE BENECON GROUP LLC	Dental Payment		16,804.69
* NP9182026E	09/18/2026	Versant Health	Vision Payment		2,258.69
* NP9182026F	09/18/2026	Versant Health	Vision Payment		1,863.06
* NP9182026G	09/18/2026	Versant Health	Vision Payment		3,089.91
* NP9182026H	09/18/2026	Versant Health	Vision Payment		157.08
* P09142026E	09/18/2026	Versant Health	Vision Payment		154.98
* P09142026G	09/22/2026	THE BENECON GROUP LLC	Health Insurance		609,326.21
* P09182026A	09/18/2026	Wex Bank	Transportation Fuel	Fuel	26,026.07
* P09182026B	09/18/2026	MARCO	Yearly Invoice TWH	Yearly Invoice SLAC	21,574.41
* P09182026J	09/18/2026	MARCO	Marco Lease		127.72

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FIRST NATIONAL GENER **Payment Dates:** 09/17/2026 - 09/28/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* P09212026B	09/21/2026	CAPITAL AREA SCHOOL FOR THE ARTS	CASA Year End Reconciliation		24,491.51 #
* PR09252026	09/23/2026	SUSQ TWP SD PAYROLL ACCT	PAYROLL09252026	FICA 09-25-2026	1,122,612.77
* TRF0925202	09/24/2026	VOYA FINANCIAL	VOYA 09252026		11,419.66

10 - GENERAL FUND	**3,497,950.12**
Grand Total All Funds	**3,497,950.12**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**839.34**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**1,979,776.03**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**1,517,334.75**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**3,497,950.12**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: FS - FOOD SERVICE CKG **Payment Dates:** 09/16/2026 - 09/25/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001868	09/18/2026	DEAN FOODS CO.	Open PO Milk for Deliveries		2,983.32
0000001869	09/18/2026	FEESERS FOOD DISTRIBUTORS	Open PO for food for school meals		11,280.02
0000001870	09/18/2026	MORABITO BAKING CO. INC.	Open PO for Bread for School Meals		803.10
0000001871	09/18/2026	SCHEID PRODUCE INC	Produce for School Meals		1,981.65

51 - FOOD SERVICE/CAFETERIA	**17,048.09**
Grand Total All Funds	**17,048.09**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**0.00**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**17,048.09**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**17,048.09**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

PFVT MOTORS, LLC.
9130 West Bell Road
Peoria, AZ 85382
Wesley Boswell
Government Account Team
Direct: 480-696-5930

Quote # 260604A

Date	9/28/2026
Valid Until	10/28/2026
Contract	024-G - PENNSYLVANIA KEYSTONE
PO	
Lead Time	2-4 Months

Customer:	Invoice Address:	Delivery Address:
Susquehanna Township School District Terry Heller (717) 657-5117 x50132 theller@hannasd.org Ford FIN: QR648	3500 Elmerton Avenue Harrisburg, PA 17109	3500 Elmerton Avenue Harrisburg, PA 17109

Customer unit number	Description		Line Total
	2027 Transit (W1X) 350 High Roof Cargo RWD	MSRP	$56,545.00
W1X0 T350 HR CARGO RWD$54300 148" WHEELBASE$0 TOTAL BASE VEHICLE$54300 OXFORD WHITE$0 VINYL$0 DARK PALAZZO GRAY$0 PREFERRED EQUIPMENT PKG.101A$0 .XL TRIM$0 3.5L PFDI V6 (GAS)$0 10-SPEED TRANSMISSION$0 .235/65R16C BSW ALL-SEASON$0 4.10 LIMITED SLIP AXLE$0 JOB #1 ORDER$0 FORD FLEET SPECIAL ADJUSTMENT$0 REAR COMPARTMENT LIGHTING$75 FRONT LICENSE PLATE BRACKET$0 9500# GVWR PACKAGE$0	50 STATE EMISSIONS$0 SPARE TIRE AND WHEEL$300 CONN PKG: 1 YR INCL W/FORD APP$0 HD CARGO FLOOR COVERING$1130 LARGE GRAB HANDLES KIT$185 EXTENDED FUEL TANK (31 GAL)$285 FRONT OVERHEAD SHELF$75 HEAVY-DUTY SCUFF PLATE KIT$0 2 ADDITIONAL KEYS$75 VINYL MATS FLOOR COVERING$120 SPECIAL DEALER ACCOUNT ADJUSTM$0 SPECIAL FLEET ACCOUNT CREDIT$0 FUEL CHARGE$0 NET INVOICE FLEET OPTION (B4A)$0 PRICED DORA$0 ADVERTISING ASSESSMENT$0 DESTINATION & DELIVERY$2395		
	AEPA ordered discount applied	3.00%	-$1,696.35
	Add: 2 rows of E-Track, Load ramp for dolly Flat Mount Bi-fold (installed)		$2,477.90
	Ford Destination & Delivery		$2,395.00

Subtotal		$59,721.55
Sales Tax	0.00%	$0.00
Tire Tax	5	$11.65
Extended Warranty		$0.00
Flooring		$0.00
Freight / Delivery		$0.00
Docs & Registration		$0.00
Total Per Unit		$59,733.20
Quantity of Units		1
PO Total		**$59,733.20**

Special Notes and Instructions

Arizona tax exempt with out of state delivery

Unit(s) will be drop shipped to local Ford Dealer

Unit(s) will be ordered once approved

Vehicle Registration not included

Signature

Print Name

Date

If you have any questions concerning this quote, contact Wesley Boswell

Thank you for your business!

MOORE
ENGINEERING COMPANY

September 22, 2026

Susquehanna Township School District
2579 Interstate Dr
Harrisburg, PA 17110

Attn: Kathy Ciaciulli, PCSBA
Chief Finance and Operations Officer

Re: Susquehanna Township Middle School
Chiller System Replacement
MEP Design Proposal

Dear Kathy:

We are very pleased to provide you with our proposal for engineering services associated with the proposed upgrades and replacement of the existing chiller and pumps serving the Susquehanna Township Middle School. The upgrades are based on the discussions with your office and maintenance staff.

Based on our discussions, the intent is for us to prepare plans and technical specs for the replacement of the chiller and pumps. It is our understanding that this will not be open bid, but it will be procured through a Keystone Purchasing Network (KPN) process.

Our general project design scope outline is as follows:

- Demolition of the existing Chiller and Chilled Water Pumps.
- Design of replacement Air Cooled Chiller and Chilled Water Pumps.
- Piping will be modified as required by the new equipment.
- Connection of the new plant components to the existing control system.
- Modify electrical as required to support the HVAC upgrades.
- We assume that the new chiller will fit on existing chiller roof framing. The general structural analysis in included, but If modifications are required, we will submit the related design work as an additional service.

The engineering scope of work will include:

1. Survey as required and coordination with your office to verify existing conditions and to determine the design parameters and specific requirements for the work.
2. Design of the new central plant as outlined above.
3. Preparation of electronic design drawings for the work using AutoCAD software. We have included the time required to prepare background base plans.
4. Preparation of technical specifications for the HVAC and electrical work.
5. Bidding support includes answering KPN Contractor bid questions.
6. Construction services to include replies to field MEP RFI's, review of shop drawings, and up to two site visits for coordination as required.
7. We have included one single final site visit to prepare a punch list.

3637 Columbia Avenue | Lancaster, PA 17603 | 717.285.3141 | MooreEngineering.com

Excluded Services:

1. Front end specifications.
2. Formal bidding.
3. Construction oversight or meetings, beyond what is noted.
4. Acoustical Engineering services.
5. Structural Engineering services, beyond what is noted.
6. Architectural design services.
7. Modifications to the exterior chiller supports.
8. Permitting or code review costs if required.
9. Cost estimating services.

The engineering fees for the above services will be as follows:

Design Phase	$12,900.00
*Structural Engineering Review (no design)	$ 3,000.00
Bid Support	$ 1,500.00
Construction Support	$ 4,500.00

*Note that if structural design is required for the roof support frame, we will pass the structural engineering invoices through at cost. We estimate that this will not exceed $5000.00.

Invoices will be submitted monthly based on the percentage of the work completed. Interest will be charged on past due invoices at a rate of 1-1/2% per month. Reimbursable expenses for travel, regulatory agency approvals, and duplication of documents will be billed at cost. Additional site visits, inspection work or specialized consultation required for the project, as requested by your office, will be invoiced on an hourly basis in accordance with our current rate schedule.

This proposal and the attached Terms and Conditions shall represent the entire understanding between the Susquehanna Township School District and Moore Engineering Company, in respect to this project, and may only be modified in writing if signed by both parties.

If this agreement satisfactorily sets forth your understanding between us, we would appreciate your signing the enclosed copy of this letter in the space provided and return it to us. Thank you.

Sincerely,



Kenneth L. Kauffman, PE
President

TERMS AND CONDITIONS

Moore Engineering Company shall perform the services outlined in this agreement for the stated fee arrangement.

Billings/Payments: Invoices for Moore Engineering Company services shall be submitted at Moore Engineering Company's option, either upon completion of such services or on a monthly basis. Invoices shall be payable upon receipt. If the invoice is not paid within 30 days, Moore Engineering Company, without waiving any claim or right against the client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice.

Late Payments: Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% on the then unpaid balance at the sole election of Moore Engineering Company. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

Indemnification: To the fullest extent permitted by law, the Client shall indemnify and hold harmless Moore Engineering Company and all of its personnel and agents from and against any and all claims, damages, losses, and expenses (including reasonable attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damage loss or expense is caused in whole or in part by the negligent act, omission, and/or strict liability of the Client, anyone directly or indirectly employed by the Client, except Moore Engineering Company, or anyone for whose acts any of them may be liable, regardless of whether or not such claim is caused in part by a party indemnified hereunder. This indemnification shall include any claim, damage or losses due to the presence of hazardous materials.

Limitation of Liability: In recognition of the relative risks and benefits of the project to both the Client and Moore Engineering Company, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of Moore Engineering Company to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorney's fees and costs and expert witness fees and costs, so that the total aggregate liability of Moore Engineering Company to the Client shall not exceed four times Moore Engineering Company's fee for the project. Such caused include, but are not limited to, Moore Engineering Company's negligence, errors, omissions, strict liability, breach of contract and breach of warranty.

Prototype Designs, Standards and Guidelines: To the extent the scope of services for Moore Engineering includes the preparation of protype designs, performance standards or guidelines on projects on which Moore Engineering is not the Engineer of Record, then Client agrees that those prototype designs, performance standards or guidelines are not to be used to obtain a building permit or for bidding purposes. Rather, those prototype designs, performance standards or guidelines are to be used for informational purposes only to inform the Engineer of Record as to the general design intent, and that to the extent that the prototype designs, performance standards or guidelines are incorporated into the project contract documents, the Engineer of Record will review the prototype designs, performance standards or guidelines in sufficient detail to take full professional responsibility for same.

Hazardous Materials: Moore Engineering Company shall have no responsibility for the discovery, presence, handling, removal, disposal, or exposure of persons to hazardous materials of any form.

Termination of Services: This agreement may be terminated by the Client or Moore Engineering Company should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay Moore Engineering Company for all services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.

Ownership of Documents: All documents produced by Moore Engineering Company under this agreement, including CAD files, design calculations and related information, shall remain the property of Moore Engineering Company and may not be used by the Client for any other endeavor without written consent of Moore Engineering Company.

Applicable Laws: Unless otherwise specified, this agreement shall be governed by the laws of the Commonwealth of Pennsylvania.

Construction Review: The Client recognizes that construction review is provided to minimize problems during construction by permitting detection of and/or rapid response to unanticipated or changed conditions, or errors or omissions committed by Moore Engineering Company, the contractors, sub-contractors, material providers or others. The Client also recognizes that no party is as intimately familiar with Moore Engineering Company as the Design Professional and those Moore Engineering Company prepares for and assigns to reviewing tasks. Accordingly, the Client agrees to retain Moore Engineering Company to review construction and Moore Engineering Company agrees to assign to the review function persons qualified to observe and report on construction of Moore Engineering Company's recommendation, plans and specification, and the quality of work performed by contractors. The Client recognizes that construction review is a technique employed to minimize the risk of problems arising during construction, that construction review by Moore Engineering Company is not insurance and does not constitute a warranty or guarantee of any type. In all cases, contractors, shall retain the responsibility for the quality of their work and for adhering to plans and specifications. Should the Client for any reason not retain Moore Engineering Company to review construction, or unduly restrict the Moore Engineering Company assignment of personnel to review construction, or should Moore Engineering Company at the direction of the Client for any reason not perform construction review during the full period of construction, Moore Engineering Company shall not have the ability to perform a complete service. In such a case, the Client waives any claim against Moore Engineering Company and agrees to indemnify, defend and hold Moore Engineering Company harmless for any claim or liability for injury or loss arising from problems during construction that allegedly result from findings, conclusions, recommendations, plans or specifications developed by Moore Engineering Company. The Client also agrees to compensate Moore Engineering Company for any time spent and expenses incurred by Moore Engineering Company in defense of any such claim, with such compensation based upon Moore Engineering Company's prevailing fee schedule and expenses reimbursement policy.

Means and Methods: Moore Engineering Company shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the work to be

performed, nor shall Moore Engineering Company be responsible for the contractors, sub-contractors and any other person or entities failure to perform its work in accordance with the requirements of its obligations.

Dispute Resolution: Any claim or dispute between the Client and Moore Engineering Company shall be submitted to non-binding mediation, subject to the parties agreeing to a mediator.

Accepted this_____Day of _____, 2026

By: _____

KLK/klk
cc: 2026 Proposal File

GORDIAN®

Job Order

JOC Contract No.: 2021JOCC-31

[X] **New Job Order** [ ] **Modify an Existing Job Order**

Job Order Number: 145877.00.04

Job Order Title: Susquehanna Twp SD Building Renovations GC-Exterior Canopy

Contact:	Terry Heller	Contractor Name:	Lobar Associates Construction
Phone:		Contact:	Amy Navratil
		Phone:	717-432-3429

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 07/17/2026, and as per the terms and conditions of JOC Contract No 2021JOCC-31.

Brief Task Order Description:

Time of Performance Estimated Start Date:

Estimated Completetion Date:

Liquidated Damages Will apply: [ ] Will NOT apply: [X]

Validation Information

Option 3 - Prevailing Wage Norma ***1.0000***

Job Order Firm Fixed Price: $74,921.36

Owner Purchase Order:

Approvals

Project Manager	Date	Contractor Representative	Date
Agency Representative	Date	Agency Representative	Date
Agency Representative	Date	Agency Representative	Date

Scope of Work

To: Terry Heller
KPN - Susquehanna Township School District

From: Amy Navratil
Lobar Associates Construction
4 Barlo Circle
Dillsburg, PA 17019
(717) 432-3429

Job Order No: 145877.00.04
Job Order Title: Susquehanna Twp SD Building Renovations GC-Exterior Canopy

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Subject to the terms and conditions of JOC Contract 2021JOCC-31.

Terry Heller, _____ Date _____

Amy Navratil, _____ Date _____

Contractor's Cost Proposal - Summary (L/E/M)

Date: September 30, 2026

Re:

IQC Master Contract #:	2021JOCC-31
JOC Work Order #:	145877.00.04
Owner PO #:	
Title:	Susquehanna Twp SD Building Renovations GC-Exterior Canopy
Contractor:	Lobar Associates Construction
Proposal Value:	$74,921.36

Concrete	**$7,587.20**
Demolition	**$2,225.56**
Sitework	**$2,953.72**
Structural Steel	**$45,753.18**
Thermal Protection	**$16,401.70**
Proposal Total	**$74,921.36**

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: **%**

Contractor's Cost Proposal - Detail (L/E/M)

Date: September 30, 2026

Re:

IQC Master Contract #:	2021JOCC-31
JOC Work Order #:	145877.00.04
Owner PO #:	
Title:	Susquehanna Twp SD Building Renovations GC-Exterior Canopy
Contractor:	Lobar Associates Construction
Proposal Value:	$74,921.36

	Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)			

Concrete

1	02 41 13	13 0045		EA	Grind Existing Sidewalks, Up To 1/2" Depth, To Remove Ridges (Tripping Hazard)For each location up to 5' wide, feather up to 12" each direction.									$883.16
				Installation		Quantity 4.00	x	Unit Price 220.79	x	Factor 1.0000	=	Total 883.16		
2	02 41 13	13 0045	0021	MOD	For Up To 5, Add									$176.64
				Installation		Quantity 4.00	x	Unit Price 44.16	x	Factor 1.0000	=	Total 176.64		
3	03 31 13	00 0013		CY	Direct Chute, Place 3,000 PSI Concrete Pile Caps									$299.18
				Installation		Quantity 1.50	x	Unit Price 199.45	x	Factor 1.0000	=	Total 299.18		
4	03 31 13	00 0013	0038	MOD	For Up To 20, Add									$34.77
				Installation		Quantity 1.50	x	Unit Price 23.18	x	Factor 1.0000	=	Total 34.77		
5	03 31 13	00 0019		CY	Direct Chute, Place 3,000 PSI Concrete Spread Footings									$1,599.01
				Installation		Quantity 7.00	x	Unit Price 228.43	x	Factor 1.0000	=	Total 1,599.01		
6	03 31 13	00 0019	0038	MOD	For Up To 20, Add									$243.46
				Installation		Quantity 7.00	x	Unit Price 34.78	x	Factor 1.0000	=	Total 243.46		
7	32 01 17	63 0020		SY	Grinding Asphalt To Level Bump Or Raised Area									$714.68
				Installation		Quantity 34.00	x	Unit Price 21.02	x	Factor 1.0000	=	Total 714.68		
8	32 16 23	00 0002		SF	4" Cast In Place Concrete Sidewalk									$2,966.70
				Installation		Quantity 310.00	x	Unit Price 9.57	x	Factor 1.0000	=	Total 2,966.70		
9	32 16 23	00 0002	0061	MOD	For >100 To 500, Add									$375.10
				Installation		Quantity 310.00	x	Unit Price 1.21	x	Factor 1.0000	=	Total 375.10		
10	32 16 23	00 0002	0067	MOD	For Welded Wire Reinforcement, Add									$294.50
				Installation		Quantity 310.00	x	Unit Price 0.95	x	Factor 1.0000	=	Total 294.50		

Subtotal for Concrete **$7,587.20**

Demolition

11	02 41 13	13 0042		SF	>3" To 6" By Hand, Break-up And Remove Concrete Paving									$1,996.40
				Installation		Quantity 310.00	x	Unit Price 6.44	x	Factor 1.0000	=	Total 1,996.40		
12	02 41 19	13 0007		LF	Welded Wire Reinforced Concrete Slab Up To 4" Depth, Saw Cut									$229.16
				Installation		Quantity 68.00	x	Unit Price 3.37	x	Factor 1.0000	=	Total 229.16		

Job Order No: 145877.00.04
Job Order Title: Susquehanna Twp SD Building Renovations GC-Exterior Canopy

Subtotal for Demolition **$2,225.56**

Sitework

13	31 05 16 00 0008		CY	#57 Stone Aggregate Fill (3/8" To 1")										$345.72
			Installation		Quantity 6.00	x	Unit Price 57.62	x	Factor 1.0000	=	Total 345.72			
14	31 05 16 00 0008	0042	MOD	For Up To 8, Add										$69.12
			Installation		Quantity 6.00	x	Unit Price 11.52	x	Factor 1.0000	=	Total 69.12			
15	31 23 16 36 0003		CY	Excavation For Building Foundations And Other Structures By Skid-Steer Loader In Soil										$185.80
			Installation		Quantity 20.00	x	Unit Price 9.29	x	Factor 1.0000	=	Total 185.80			
16	31 23 16 36 0003	0003	MOD	For Up To 20, Add										$185.80
			Installation		Quantity 20.00	x	Unit Price 9.29	x	Factor 1.0000	=	Total 185.80			
17	31 23 16 36 0006		CY	Excavation For Building Foundations And Other Structures By Hydraulic Excavator, Backhoe, Loader in Soil										$138.80
			Installation		Quantity 20.00	x	Unit Price 6.94	x	Factor 1.0000	=	Total 138.80			
18	31 23 16 36 0006	0003	MOD	For Up To 20, Add										$138.80
			Installation		Quantity 20.00	x	Unit Price 6.94	x	Factor 1.0000	=	Total 138.80			
19	31 23 16 36 0009		CY	Excavation For Building Foundations And Other Structures By Hand in Soil										$1,010.48
			Installation		Quantity 8.00	x	Unit Price 126.31	x	Factor 1.0000	=	Total 1,010.48			
20	31 23 16 36 0017		CY	Backfilling Around Building Foundations And Other Structures By Skid-Steer Loader										$91.60
			Installation		Quantity 20.00	x	Unit Price 4.58	x	Factor 1.0000	=	Total 91.60			
21	31 23 16 36 0017	0007	MOD	For Up To 20, Add										$91.60
			Installation		Quantity 20.00	x	Unit Price 4.58	x	Factor 1.0000	=	Total 91.60			
22	31 23 16 36 0018		CY	Backfilling Around Building Foundations And Other Structures By Hydraulic Excavator, Backhoe, Loader										$107.40
			Installation		Quantity 20.00	x	Unit Price 5.37	x	Factor 1.0000	=	Total 107.40			
23	31 23 16 36 0018	0007	MOD	For Up To 20, Add										$107.40
			Installation		Quantity 20.00	x	Unit Price 5.37	x	Factor 1.0000	=	Total 107.40			
24	31 23 16 36 0019		CY	Backfilling Around Building Foundations And Other Structures By Hand										$481.20
			Installation		Quantity 8.00	x	Unit Price 60.15	x	Factor 1.0000	=	Total 481.20			

Subtotal for Sitework **$2,953.72**

Structural Steel

25	05 12 23 00 0004		TON	>30-65 Lb./LF Beams, Girders And Columns										$43,859.50
			Installation		Quantity 5.00	x	Unit Price 8,771.90	x	Factor 1.0000	=	Total 43,859.50			

Job Order No: 145877.00.04
Job Order Title: Susquehanna Twp SD Building Renovations GC-Exterior Canopy

Structural Steel

26	05 12 23 00 0432		LF	3" x 3" x 1/4" Thick, Plain Steel Angle Iron								$1,071.68
		Installation	Quantity 68.00	x	Unit Price 15.76	x	Factor 1.0000	=	Total 1,071.68			
27	05 31 13 00 0006		SF	1-1/2" Deep, 20 Gauge Open Ribbed Galvanized Steel Deck								$822.00
		Installation	Quantity 200.00	x	Unit Price 4.11	x	Factor 1.0000	=	Total 822.00			

Subtotal for Structural Steel **$45,753.18**

Thermal Protection

28	06 11 16 00 0173		LF	2" x 4" Pressure Treated Lumber, For Roofing Nailers								$89.70
		Installation	Quantity 26.00	x	Unit Price 3.45	x	Factor 1.0000	=	Total 89.70			
29	07 22 16 00 0372		SF	2.25" Average Thickness (12.8 Average R-Value), 1/8" Slope, Tapered Polyisocyanurate Board, Mechanically Fastened								$1,143.10
		Installation	Quantity 230.00	x	Unit Price 4.97	x	Factor 1.0000	=	Total 1,143.10			
30	07 42 93 00 0009		LF	5' Overhang, 0.019" Thick, Solid Or Vented Aluminum Soffit								$1,237.80
		Installation	Quantity 60.00	x	Unit Price 20.63	x	Factor 1.0000	=	Total 1,237.80			
31	07 53 23 00 0009		SQ	60 Mil, Single Ply Ethylene Propylene Diene Monomer (EPDM) Roofing Membrane, Fully AdheredIncludes adhesive and fasteners.								$1,287.36
		Installation	Quantity 2.30	x	Unit Price 559.72	x	Factor 1.0000	=	Total 1,287.36			
32	07 53 23 00 0009	0124	MOD	For Up To 10, Add								$338.97
		Installation	Quantity 2.30	x	Unit Price 147.38	x	Factor 1.0000	=	Total 338.97			
33	07 53 23 00 0009	0131	MOD	For 20 Year Warranty, Add								$16.10
		Installation	Quantity 2.30	x	Unit Price 7.00	x	Factor 1.0000	=	Total 16.10			
34	07 53 23 00 0009	0135	MOD	For Reinforced Ethylene Propylene Diene Monomer (EPDM), Add								$67.69
		Installation	Quantity 2.30	x	Unit Price 29.43	x	Factor 1.0000	=	Total 67.69			
35	07 53 23 00 0009	0136	MOD	For Low VOC Adhesive, Add								$165.00
		Installation	Quantity 2.30	x	Unit Price 71.74	x	Factor 1.0000	=	Total 165.00			
36	07 71 19 00 0006		LF	4" To 6" Face Height, 0.032" Thick, KYNAR 500® Finish, Aluminum Gravel Stop								$2,698.92
		Installation	Quantity 68.00	x	Unit Price 39.69	x	Factor 1.0000	=	Total 2,698.92			
37	07 71 19 00 0006	0526	MOD	For >25 To 100 LF, Add								$211.48
		Installation	Quantity 68.00	x	Unit Price 3.11	x	Factor 1.0000	=	Total 211.48			
38	07 71 19 00 0173		LF	>7" To 9" Face Height, 24 Gauge, KYNAR 500® Finish, Galvanized Steel Snap-On Cover Fascia System With Continuous Cleat								$3,654.32
		Installation	Quantity 68.00	x	Unit Price 53.74	x	Factor 1.0000	=	Total 3,654.32			
39	07 71 19 00 0173	0526	MOD	For >25 To 100 LF, Add								$265.20
		Installation	Quantity 68.00	x	Unit Price 3.90	x	Factor 1.0000	=	Total 265.20			

Job Order No: 145877.00.04
Job Order Title: Susquehanna Twp SD Building Renovations GC-Exterior Canopy

Thermal Protection

40	07 71 23 00 0313	EA	3" x 4" x 18" Long, Cast Iron Roof Drainage Downspout Boot									$900.72
		Installation	Quantity	x	Unit Price	x	Factor	=	Total			
			2.00		450.36		1.0000		900.72			
41	22 13 16 00 0509	LF	3" Underground Schedule 40 Polyvinyl Chloride (PVC) DWV Pipe AssemblyIncludes all fittings and couplings. Fittings are assumed every 20'. Excludes earthwork excavation, backfill and compaction. Not for use where detail is available.									$790.14
		Installation	Quantity	x	Unit Price	x	Factor	=	Total			
			26.00		30.39		1.0000		790.14			
42	22 13 16 00 0517	LF	3" Aboveground Schedule 40 Polyvinyl Chloride (PVC) DWV Pipe AssemblyIncludes all fittings, couplings and hangers. Fittings are assumed every 10'. Not for use where detail is available.									$1,264.38
		Installation	Quantity	x	Unit Price	x	Factor	=	Total			
			26.00		48.63		1.0000		1,264.38			
43	22 14 26 13 0004	EA	15" Diameter Cast Iron Roof Drain With 3" Outlet, 124 Square Inch Free Area Polypropylene Dome									$2,270.82
		Installation	Quantity	x	Unit Price	x	Factor	=	Total			
			2.00		1,135.41		1.0000		2,270.82			

Subtotal for Thermal Protection **$16,401.70**

Proposal Total **$74,921.36**

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: **%**

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Job Order

JOC Contract No.: 2021JOCC-31

[X] **New Job Order** [ ] **Modify an Existing Job Order**

Job Order Number: 145877.00.12

Job Order Title: Susquehanna Twp SD Building Renovations-Door Hardware and Exterior Doors

Contact:	Terry Heller	Contractor Name:	Lobar Associates Construction
Phone:		Contact:	Amy Navratil
		Phone:	717-432-3429

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 09/23/2026, and as per the terms and conditions of JOC Contract No 2021JOCC-31.

Brief Task Order Description:

Time of Performance Estimated Start Date:

Estimated Completetion Date:

Liquidated Damages Will apply: [ ] Will NOT apply: [X]

Validation Information

Option 3 - Prevailing Wage Norma ***1.0000***

Job Order Firm Fixed Price: $67,023.59

Owner Purchase Order:

Approvals

Project Manager	Date	Contractor Representative	Date
Agency Representative	Date	Agency Representative	Date
Agency Representative	Date	Agency Representative	Date

Scope of Work

To: Terry Heller
KPN - Susquehanna Township School District

From: Amy Navratil
Lobar Associates Construction
4 Barlo Circle
Dillsburg, PA 17019
(717) 432-3429

Job Order No: 145877.00.12
Job Order Title: Susquehanna Twp SD Building Renovations-Door Hardware and Exterior Doors

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Subject to the terms and conditions of JOC Contract 2021JOCC-31.

Terry Heller, _____ Date _____

Amy Navratil, _____ Date _____

Contractor's Cost Proposal - Summary (L/E/M)

Date: September 30, 2026

Re:

IQC Master Contract #:	2021JOCC-31
JOC Work Order #:	145877.00.12
Owner PO #:	
Title:	Susquehanna Twp SD Building Renovations-Door Hardware and Exterior Doors
Contractor:	Lobar Associates Construction
Proposal Value:	$67,023.59

Aluminum Entrances	**$50,037.99**
Childgard	**$8,295.00**
Hardware	**$8,690.60**
Proposal Total	**$67,023.59**

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Contractor's Cost Proposal - Detail (L/E/M)

Date: September 30, 2026

Re:

IQC Master Contract #:	2021JOCC-31
JOC Work Order #:	145877.00.12
Owner PO #:	
Title:	Susquehanna Twp SD Building Renovations-Door Hardware and Exterior Doors
Contractor:	Lobar Associates Construction
Proposal Value:	$67,023.59

	Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)			

Aluminum Entrances

1 08 42 13 00 0006 EA 3' x 7' x 1-3/4" Wide Stile, Clear Anodized Finish, Aluminum Framed Entrance DoorsIncluding Glazing, Trim And Hardware — $28,859.16

	Quantity		Unit Price		Factor		Total
Installation	3.00	x	8,812.30	x	1.0000	=	26,436.90
Demolition	3.00	x	807.42	x	1.0000	=	2,422.26

(3) single aluminum entrance doors at stair towers; removal of existing and installation of new

2 08 42 13 00 0006 0303 MOD For Bronze Finish, Add — $2,531.40

	Quantity		Unit Price		Factor		Total
Installation	3.00	x	843.80	x	1.0000	=	2,531.40

3 08 42 13 00 0006 0307 MOD For 1" Insulated Glazing, Add — $498.75

	Quantity		Unit Price		Factor		Total
Installation	3.00	x	166.25	x	1.0000	=	498.75

4 08 42 13 00 0008 PR 6' x 7' x 1-3/4" Wide Stile, Clear Anodized Finish, Aluminum Framed Entrance DoorsIncluding Glazing, Trim And Hardware — $16,338.20

	Quantity		Unit Price		Factor		Total
Installation	1.00	x	15,127.31	x	1.0000	=	15,127.31
Demolition	1.00	x	1,210.89	x	1.0000	=	1,210.89

5 08 42 13 00 0008 0303 MOD For Bronze Finish, Add — $1,477.98

	Quantity		Unit Price		Factor		Total
Installation	1.00	x	1,477.98	x	1.0000	=	1,477.98

6 08 42 13 00 0008 0308 MOD For 1" Insulated Glazing, Add — $332.50

	Quantity		Unit Price		Factor		Total
Installation	1.00	x	332.50	x	1.0000	=	332.50

Subtotal for Aluminum Entrances **$50,037.99**

Childgard

7 08 88 53 00 0011 SF 1/2" Forced Entry Resistant Laminated Glass Sheet — $6,332.55

	Quantity		Unit Price		Factor		Total
Installation	105.00	x	60.31	x	1.0000	=	6,332.55

8 08 88 53 00 0011 0248 MOD For Glass Removal And Preparing Opening For New Glazing, Add — $1,962.45

	Quantity		Unit Price		Factor		Total
Installation	105.00	x	18.69	x	1.0000	=	1,962.45

Subtotal for Childgard **$8,295.00**

Hardware

9 08 71 11 00 0009 PR 4" x 4" Standard Duty, Full Mortise, Ball Bearing, Brass/Bronze, Satin Chrome Finish Hinge — $955.13

	Quantity		Unit Price		Factor		Total
Installation	7.50	x	116.13	x	1.0000	=	870.98
Demolition	7.50	x	11.22	x	1.0000	=	84.15

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 145877.00.12

Job Order Title: Susquehanna Twp SD Building Renovations-Door Hardware and Exterior Doors

Hardware

10	08	71	11	00 0770	EA	8" x 34", 0.050" Thick, Satin Aluminum Finish, Aluminum Kick Plate						$440.60
							Quantity		Unit Price		Factor	= Total
						Installation	5.00	x	79.15	x	1.0000	= 395.75
						Demolition	5.00	x	8.97	x	1.0000	= 44.85
11	08	71	11	00 2088	EA	3' Push Bar, Fire Rated, Rim Type, Exit Device (Von Duprin Series 22-F)Anodized finish: aluminum or dark brown.						$2,948.22
							Quantity		Unit Price		Factor	= Total
						Installation	3.00	x	856.54	x	1.0000	= 2,569.62
						Demolition	3.00	x	126.20	x	1.0000	= 378.60
12	08	71	11	00 2223	EA	Surface Mounted Heavy-Duty Door Closer (Norton 7500 Series)						$3,273.35
							Quantity		Unit Price		Factor	= Total
						Installation	5.00	x	622.14	x	1.0000	= 3,110.70
						Demolition	5.00	x	32.53	x	1.0000	= 162.65
13	08	72	33	00 0105	LF	7/16" Brush Insert, 90 Degree, Aluminum Retainer Door Sweeps With Rain Drip (Pemko 345ANB)						$699.30
							Quantity		Unit Price		Factor	= Total
						Installation	27.00	x	20.29	x	1.0000	= 547.83
						Demolition	27.00	x	5.61	x	1.0000	= 151.47
14	08	72	33	00 0147	LF	3/8" x 3/16", Silicon Compression Bulb, Adhesive Backed Perimeter Gasketing Weather-Strip (Pemko PK33)						$374.00
							Quantity		Unit Price		Factor	= Total
						Installation	85.00	x	4.40	x	1.0000	= 374.00

Subtotal for Hardware **$8,690.60**

Proposal Total **$67,023.59**

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: **%**

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Job Order

JOC Contract No.: 2021JOCC-31

[X] **New Job Order** [ ] **Modify an Existing Job Order**

Job Order Number: 145877.00.03

Job Order Title: Susquehanna Twp SD Building Renovations GC-STSD Road Sign

Contact:	Terry Heller	Contractor Name:	Lobar Associates Construction
Phone:		Contact:	Amy Navratil
		Phone:	717-432-3429

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 07/17/2026, and as per the terms and conditions of JOC Contract No 2021JOCC-31.

Brief Task Order Description:

Time of Performance Estimated Start Date:

Estimated Completetion Date:

Liquidated Damages Will apply: [ ] Will NOT apply: [X]

Validation Information

Option 3 - Prevailing Wage Norma ***1.0000***

Job Order Firm Fixed Price: $22,680.47

Owner Purchase Order:

Approvals

Project Manager	Date	Contractor Representative	Date
Agency Representative	Date	Agency Representative	Date
Agency Representative	Date	Agency Representative	Date

Scope of Work

To: Terry Heller
KPN - Susquehanna Township School District

From: Amy Navratil
Lobar Associates Construction
4 Barlo Circle
Dillsburg, PA 17019
(717) 432-3429

Job Order No: 145877.00.03
Job Order Title: Susquehanna Twp SD Building Renovations GC-STSD Road Sign

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Subject to the terms and conditions of JOC Contract 2021JOCC-31.

Terry Heller, _____ Date _____

Amy Navratil, _____ Date _____

Contractor's Cost Proposal - Summary (L/E/M)

Date: September 30, 2026

Re:

IQC Master Contract #:	2021JOCC-31
JOC Work Order #:	145877.00.03
Owner PO #:	
Title:	Susquehanna Twp SD Building Renovations GC-STSD Road Sign
Contractor:	Lobar Associates Construction
Proposal Value:	$22,680.47

Section - 02	**$110.65**
Section - 03	**$817.00**
Section - 04	**$17,059.35**
Section - 10	**$4,444.32**
Section - 26	**$165.87**
Section - 31	**$83.28**
Proposal Total	**$22,680.47**

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Contractor's Cost Proposal - Detail (L/E/M)

Date: September 30, 2026

Re:
IQC Master Contract #: 2021JOCC-31
JOC Work Order #: 145877.00.03
Owner PO #:
Title: Susquehanna Twp SD Building Renovations GC-STSD Road Sign
Contractor: Lobar Associates Construction
Proposal Value: $22,680.47

	Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)			

Section - 02

1 02 41 16 13 0009 CCF By Machine, Steel Framed Building Demolition $110.65

	Quantity		Unit Price		Factor	=	Total
Installation	2.50	x	44.26	x	1.0000	=	110.65

Sign Removal

Subtotal for Section - 02 **$110.65**

Section - 03

2 03 21 11 00 0090 LF #5, Grade 60, Footings, Steel Reinforcement Bar $75.24

	Quantity		Unit Price		Factor	=	Total
Installation	36.00	x	2.09	x	1.0000	=	75.24

3 03 21 11 00 0090 0096 MOD For Up To 100, Add $55.08

	Quantity		Unit Price		Factor	=	Total
Installation	36.00	x	1.53	x	1.0000	=	55.08

4 03 31 13 00 0016 CY Direct Chute, Place 3,000 PSI Concrete Continuous Footings $434.30

	Quantity		Unit Price		Factor	=	Total
Installation	2.25	x	193.02	x	1.0000	=	434.30

Concrete Footings

5 03 31 13 00 0016 0029 MOD For 4,000 PSI Concrete, Add $27.38

	Quantity		Unit Price		Factor	=	Total
Installation	2.25	x	12.17	x	1.0000	=	27.38

6 03 31 13 00 0079 EA Up To 3 CY, Delivery Fee For Small Concrete Purchases (Short Load) $225.00

	Quantity		Unit Price		Factor	=	Total
Installation	1.00	x	225.00	x	1.0000	=	225.00

Subtotal for Section - 03 **$817.00**

Section - 04

7 04 01 20 41 0006 EA 8mm Diameter, 900mm Length, 304 Stainless Steel Helical Pin, Grouted Tie For Stabilizing Solid Masonry (Helifix® CemTie) $3,605.84

	Quantity		Unit Price		Factor	=	Total
Installation	94.00	x	38.36	x	1.0000	=	3,605.84

Masonry anchor/ties for stone to CMU

8 04 05 16 26 0008 SF Grout Concrete Block Cores- 6" Block, Grout Fill Block Solid (0.175 CF/SF) $168.64

	Quantity		Unit Price		Factor	=	Total
Installation	32.00	x	5.27	x	1.0000	=	168.64

9 04 05 16 26 0009 SF Grout Concrete Block Cores- 8" Block, Grout Fill Block Solid (0.258 CF/SF) $120.16

	Quantity		Unit Price		Factor	=	Total
Installation	16.00	x	7.51	x	1.0000	=	120.16

10 04 05 19 26 0024 LF #5, Grade 60, Vertical Placed, Steel Masonry Reinforcement Bar $315.84

	Quantity		Unit Price		Factor	=	Total
Installation	96.00	x	3.29	x	1.0000	=	315.84

Job Order No: 145877.00.03
Job Order Title: Susquehanna Twp SD Building Renovations GC-STSD Road Sign

Section - 04

11	04 22 23 13 0018		SF	6" x 8" x 16", Cored, Normal Weight, Concrete Block									$483.84
		Installation		Quantity 32.00	x	Unit Price 15.12	x	Factor 1.0000	=	Total 483.84			
12	04 22 23 13 0019		SF	8" x 8" x 16", Cored, Normal Weight, Concrete Block									$260.64
		Installation		Quantity 16.00	x	Unit Price 16.29	x	Factor 1.0000	=	Total 260.64			
13	04 22 23 13 0020		SF	10" x 8" x 16", Cored, Normal Weight, Concrete Block									$316.32
		Installation		Quantity 16.00	x	Unit Price 19.77	x	Factor 1.0000	=	Total 316.32			
14	04 42 43 00 0014		SF	2-1/2" Thick Sandstone Panels									$11,623.32
		Installation		Quantity 166.00	x	Unit Price 70.02	x	Factor 1.0000	=	Total 11,623.32			
15	04 43 16 00 0027		SF	3-1/2" Thick Limestone Coping									$164.75
		Installation		Quantity 4.50	x	Unit Price 36.61	x	Factor 1.0000	=	Total 164.75			

Subtotal for Section - 04 **$17,059.35**

Section - 10

16	10 14 53 11 0240		EA	2-3/8" Outside Diameter, Single Side Sign Bracket SetIncludes 2 single side signpost brackets									$4,444.32
		Installation		Quantity 94.00	x	Unit Price 47.28	x	Factor 1.0000	=	Total 4,444.32			
		Brackets per attachment detail B											

Subtotal for Section - 10 **$4,444.32**

Section - 26

17	26 05 33 13 0883		LF	1/2" Schedule 40 Polyvinyl Chloride (PVC) Conduit With Coupled End									$140.88
		Installation		Quantity 24.00	x	Unit Price 5.87	x	Factor 1.0000	=	Total 140.88			
18	26 05 33 13 0896		EA	1/2" Schedule 40 Polyvinyl Chloride (PVC) Conduit 90 Degree ElbowSee CSI section 26 05 33 13-1722 for conduit field bending.									$24.99
		Installation		Quantity 1.00	x	Unit Price 24.99	x	Factor 1.0000	=	Total 24.99			

Subtotal for Section - 26 **$165.87**

Section - 31

19	31 23 16 36 0006		CY	Excavation For Building Foundations And Other Structures By Hydraulic Excavator, Backhoe, Loader in Soil									$41.64
		Installation		Quantity 6.00	x	Unit Price 6.94	x	Factor 1.0000	=	Total 41.64			
20	31 23 16 36 0006	0003	MOD	For Up To 20, Add									$41.64
		Installation		Quantity 6.00	x	Unit Price 6.94	x	Factor 1.0000	=	Total 41.64			

Subtotal for Section - 31 **$83.28**

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 145877.00.03
Job Order Title: Susquehanna Twp SD Building Renovations GC-STSD Road Sign

Proposal Total **$22,680.47**

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: **%**

WE BELIEVE IN YOUR CHILD TOO
SCHOOL PLACEMENT AGREEMENT

This School / School District Placement Agreement ("Agreement") is made as of _____, by and between the **Susquehanna Township School District** (the "School" and/or "District"), with a principal address of 2579 Interstate Drive, Harrisburg, PA 17110, and **WE Believe in Your Child Too**, a Virginia based community 501©3 nonprofit with an office address of 2798 Butternut Drive Hampton, Virginia 2366 (doing business as, and referred to herein as "**WBIYCT**"). We Believe In Your Child Too and the School/District may be referred to collectively as the "parties" and individually as a "party."

In consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

A. PURPOSE

The We Believe In Your Child Too pilot program (the "program") is an education, training, and mentoring program designed for the purpose of giving high school students the tools to transition into a chosen career after high school or college. The skills discussed in this program are important to ensure that every student who graduates from Susquehanna Township School District has a fundamental understanding of how to succeed and thrive in college, at work, or both.

B. WE BELIEVE IN YOUR CHILD TOO SERVICES:

We Believe In Your Child Too will provide to students in the program training and coaching in all areas of professional development using techniques including but not limited to individual mentoring, group discussions, case studies, portfolio development, presentation and speaking activities, business writing, email and telephone skills and etiquette, webinars, field trips, and interaction with guest speakers. All apparel, travel, and costs of meals/snacks are included in the program fees quoted below.

C. INDEPENDENT CONTRACTOR STATUS

WBIYCT status under this Agreement is that of an independent contractor. We Believe In Your Child Too shall not be deemed an employee, agent, partner, or joint venture of the School or School District for any purpose whatsoever, and We Believe In Your Child Too shall have no authority to bind or act on behalf of the School or School District. This Agreement shall not entitle any principals or employees of We Believe In Your Child Too to participate in any benefit plan or program offered by the School or School District. We Believe In Your Child Too shall be

responsible for, and agrees to comply with, obligations under federal and state tax laws for payment of income and, if applicable, self- employment tax.

D. STUDENT OBLIGATIONS

Students participating in the We Believe In Your Child Too will be expected to maintain a high level of professionalism and performance in a diverse and inclusive environment and will be encouraged to adopt a positive attitude with instructors and peers, openness to new ideas and constructive criticism, mutual respect for fellow students, and a high standard of dress, appearance, and hygiene. Failure to abide by the reasonable expectations of the We Believe In Your Child Too instructors and staff may result in dismissal from the program in the sole and absolute discretion of WBIYCT.

E. PROGRAM FEES

1. Initial Startup Cost: NONE. Initial Startup Costs for the Program have been waived.
2. Membership: The School agrees to pay a program participation fee of $10,000 Ten thousand dollars for the 2026-27 school year. That payment will be divided into (3) payment of $3,333.0 with the last payment for #3334.00 for a total of Fourteen (14) sessions, totaling Ten Thousand Dollars for the full term. As of the date of this Agreement, the School anticipates sponsoring six (10) students at the quoted rate, for a total cost of TEN Thousand Dollars ($10,000).

F. TERM

1. Initial Term: The Program will commence as of October 1, 2026, and the initial term of this Agreement will continue through May 31, 2027.
2. Cancelation/Renewal: Either party may terminate this Agreement effective as of the end of the then-existing term by giving the other party written notice at least Sixty (60) days before the end of the then-existing term. If no such notice of termination is given, the term of this Agreement shall automatically renew and the program extended for an additional One (1) year term, for a total of Three (3) full years. If We Believe In Your Child Too intends to change the terms or conditions of this Agreement, including increasing program fees, for any renewal term thereafter, We Believe In Your Child Too will give the School written notice at least Sixty (60) days prior to the end of the then applicable term.

G. WAIVERS

1. We Believe In Your Child Too shall not be liable to the School or School District for any loss incurred in the performance of the services hereunder unless caused by WBIYCT intentional misconduct. The School agrees, at its sole expense, to indemnify and defend We Believe In Your Child Too from and against any damages, claims, or suits by third parties against We Believe In Your Child Too arising from the performance of the services

hereunder unless caused by WBIYCT intentional misconduct. The School agrees to obtain such waivers or other documents from students and other third parties (e.g. permission slips for field trips) as may be required to ensure waiver of liability on the part of True Colors.

2. The School acknowledges that all right, title, and interest in and to photos or videos taken by We Believe In Your Child Too during the program, including, without limitation, all reproduction rights, distribution rights, display rights, and derivative work rights, are reserved exclusively to WBIYCT, and may be used for WBIYCT purposes, including commercial and promotional purposes, without further waiver. The School agrees to obtain such waivers or other documents from students and other third parties (e.g. photograph/recording releases) as may be required to ensure We Believe In Your Child Too maintains full usage rights over any recorded material.
3. No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provision, and the waivers of rights contemplated above shall not be construed to constitute an express or implied endorsement of WBIYCT services without the express written permission of the School and/or District.

H. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties and supersedes all prior and contemporaneous agreements, representations, and understandings of the parties with respect to the subject matter discussed herein.

I. MODIFICATION/ASSIGNMENT

No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing by all parties. This Agreement shall not be subject to assignment by either party.

J. BINDING EFFECT

Except as otherwise herein provided, the provisions of this Agreement shall be binding upon the respective heirs, executors and administrators, successors and assigns of each of the parties.

K. ADDITIONAL INSTRUMENTS

In addition to any instruments, documents or other items specifically set forth herein, each of the parties shall from time to time, at the request of the other, execute, acknowledge, and deliver to the other party any further instrument, document, or other item that may be reasonably required to give full force and effect to the provisions of this Agreement.

L. USE OF FEDERAL GRANT FUNDS

Funding for the WBIYCT's program under this Agreement is provided under a grant of federal funds. In the event the School District no longer receives funds for the WBIYCT program, the School District may, upon at least Sixty (60) days written notice to WBIYCT, terminate this Agreement with no further obligation to WBIYCT.

This Agreement is subject to all applicable provisions of 2 CFR Part 200 Appendix II, including but not limited to provisions related to contract work hours and safety standards, equal employment opportunity, termination for cause or convenience, debarment and suspension, and other requirements as applicable. The parties agree to comply with these regulations as they apply to the performance of this Agreement. Iin the event of any conflict between this Agreement and the requirements of 2 CFR Part 200 Appendix II, the provisions of 2 CFR Part 200 Appendix II shall govern.

M. GOVERNING LAW AND JURISDICTION

This Agreement shall be governed by and construed under the laws of the Commonwealth of Virginia.

ACKNOWLEDGED AND AGREED by and between the parties as of _____.

Susquehanna Township School District

By: **Date**
Title:

We Believe In Your Child Too (WBIYCT:

By: **Date**
Title:

Susquehanna Township School Board
2027 Proposed Meeting Dates

Updated 9/17/2026 amr

Monday, January 4, 2027	Work Session
Tuesday, January 19, 2027	Regular Meeting (moved due to MLK Day)
Monday, February 1, 2027	Work Session
Tuesday, February 16, 2027	Regular Meeting (moved due to President's Day Holiday)
Monday, March 1, 2027	Work Session
Monday, March 15, 2027	Regular Meeting
Monday, April 5, 2027	Work Session (moved due to Spring Recess)
Monday, April 19, 2027	Regular Meeting
Monday, May 3, 2027	Work Session
Monday, May 17, 2027	Regular Meeting
Monday, June 7, 2027	Work Session
Monday, June 21, 2027	Regular Meeting
No July Meeting	
Monday, August 2, 2027	Work Session
Monday, August 16, 2027	Regular Meeting
Tuesday September 7, 2027	Work Session (moved due to Labor Day Holiday)
Monday, September 20, 2027	Regular Meeting
Monday, October 4, 2027	Work Session
Monday, October 18, 2027	Regular Meeting
Monday, November 1, 2027	Work Session
Monday, November 15, 2027	Regular Meeting
Monday, December 6, 2027	Reorganization Meeting
Monday, December 20, 2027	Regular Meeting