Agenda of Board Meeting

The Board of Directors
Wallenpaupack Area School District

A Board Meeting of the Board of Directors of Wallenpaupack Area School District will be held Monday, November 9, 2026, beginning at 6:00 PM Wallenpaupack Area High School Library, 2552 Route 6, Hawley, PA 18428.

1. **Meeting Opening**
   - 1.A. Call to Order
   - 1.B. Moment of Silence
   - 1.C. Salute of Flag
   - 1.D. Roll Call
   - 1.E. Student Recognition
     Description: Olivia Kogan
     Ruby Montoya
     Gabe Racine
2. **Public Comment**
3. **Approval of Minutes**
   Description: It is recommended that the Board approve the minutes as presented.
4. **Reports**
   - 4.A. Cafeteria Report
     Description: It is recommended that the Board approve the Cafeteria Report as presented.
   - 4.B. Treasurer's Report
     Description: It is recommended that the Board approve the Treasurer's Reports as presented.
   - 4.C. Capital Reserve Fund Financial Report
     Description: It is recommended that the Board approve the Capital Reserve Fund Financial Report as presented.
   - 4.D. 2026 Construction Fund Financial Report
     Description: It is recommended that the Board approve the 2026 Construction Fund Financial Report as presented.
   - 4.E. Financial Board Summary
     Description: It is recommended that the Board approve the Financial Board Summary as presented.
   - 4.F. Student Activities Accounts
     Description: It is recommended that the Board approve the Student Activities Accounts as presented.
   - 4.G. Realty Transfer Report
     Description: It is recommended that the Board accept the Realty Transfer Report as

presented.

4.H. Enrollment Report
Description: It is recommended that the Board approve the enrollment report as presented.

5. **Single Audit Report - PCCD**
Description: It is recommended that the Board approve the attached Single Audit Report for PCCD for the year ending June 30, 2026.

6. **Agreements**

6.A. Pennsylvania Western University - Affiliation Agreement
Description: It is recommended that the Board approve the attached agreement between the Wallenpaupack Area School District and Pennsylvania Western University.

6.B. Lackawanna College Agreement
Description: It is recommended that the Board approve the attached agreement between the Wallenpaupack Area School District and Lackawanna College.

7. **Memorandums of Understanding**
Description: It is recommended that the Board approve the following Memorandums of Understanding for the 2026-27 School Year.

7.A. MOU - Pike County District Attorney's Office
Description: It is recommended that the Board approve the attached Memorandum of Understanding between the Pike County District Attorney's Office and the Wallenpaupack Area School District.

7.B. MOU - Pike County Sheriff's Office
Description: It is recommended that the Board approve the attached Memorandum of Understanding between the Pike County Sheriff's Office and the Wallenpaupack Area School District.

7.C. MOU - Pennsylvania State Police, Blooming Grove Barracks
Description: It is recommended that the Board approve the attached Memorandum of Understanding between the Pennsylvania State Police, Blooming Grove Barracks and the Wallenpaupack Area School District.

7.D. MOU - Pennsylvania State Police, Honesdale Barracks
Description: It is recommended that the Board approve the attached Memorandum of Understanding between the Pennsylvania State Police, Honesdale Barracks and the Wallenpaupack Area School District.

7.E. MOU - Wayne County District Attorney's Office
Description: It is recommended that the Board approve the attached Memorandum of Understanding between the Wayne County District Attorney's Office and the Wallenpaupack Area School District.

7.F. MOU - Wayne County Sheriff's Office
Description: It is recommended that the Board approve the attached Memorandum of Understanding between the Wayne County Sheriff's Office and the Wallenpaupack Area School District.

8. **Bills**

8.A. Approval of Bills
Description: Approval of bills prepaid and current - general fund account.

It is recommended that the Board approve the bills prepaid and current as presented.

9. **Board Policy - Final Review**
Description: It is recommended that the Board approve the final review of the following policies:

Policy 102. Academic Standards
Policy 105. Curriculum
Policy 204.1. Virtual Attendance and Wellness Checks - NEW Policy
Policy 209. Health Examinations/Screenings
Policy 246. School Wellness
Policy 249. Bullying/Cyberbullying
Policy 704. Maintenance
Policy 803. School Calendar
Policy 805.2. School Security Personnel
Policy 822. Automated External Defibrillators (AED)/Cardiopulmonary Resuscitation (CPR)

10. **2026-27 Occupational Advisory Committees**
Description: It is recommended that the Board approve the attached listing of the Occupational Advisory Committees for the 2026-27 School Year.

11. **Home Education**
Description: It is recommended that the Board excuse the following students from regular education to participate in a Home Education Program as requested by the parents in accordance with the District Home Education Policy for the 2026-2027 school year, pending receipt of all required paperwork:

Family #58, Family #59

12. **Volunteers**
Description: It is recommended that the Board approve the attached list of volunteers at the Wallenpaupack Area School District for the 2026-2027 school year:

Dylan Hartman, Volunteer Assistant Wrestling Coach

Bob Nied, Softball Volunteer

Kathryn Nied, Softball Volunteer

13. **Student Observation**
Description: It is recommended that the Board approve the following student observations:

Pennsylvania West University
Student: Antonio DiSilvestre

Cooperating Teacher: Jennifer Simpson
Dates: 10/26/2026-01/29/2027

Eastern University
Student: Michelle Markulin
Cooperating Teacher: Kelley Warner
Dates: 10/26/2026-01/29/2027

14. **Field Experience**
Description: It is recommended that the Board approve the following field experience from East Stroudsburg University:

Student: Alexander Cron
Cooperating Teacher: Christina Ferrara
Date: 10/19/2026-12/07/2026

15. **Transportation**
Description: It is recommended that the Board approve the following bus/van drivers, pending receipt of Act 34 and all required paperwork:

Christine Cangas, Tafton, PA 18464, Bus/Van Driver
Jeffrey Jeter, Telford, PA 18969, Bus/Van Driver
Corrie Jones, Newfoundland, PA 18445, Bus/Van Driver

16. **Personnel**

16.A. Probationary Employees
Description: It is recommended that the Board appoint the following employees as permanent employees as they have completed their probationary period:

Joanne Dunn, Secretary, Wallenpaupack Area Middle School
Angelica Ragusa, Secretary, Wallenpaupack Area High School

16.B. Substitute Appointments
Description: It is recommended that the Board approve the following substitute appointments, at the approved category substitute rate, pending receipt of Act 34 and all required paperwork:

Bethany Giombetti, Lake Ariel, PA 18436, Math 7-12
Christopher Quigley, Lakeville, PA 18438, Social Studies 7-12
Nicole Pacella, Greentown, PA 18426, Teacher Assistant/Secretary/Cafeteria
Eryn Hull, Greentown, PA 18426, Teacher Assistant/Secretary
Joana Pelaez-Mendez, Hawley, PA 18428, Cafeteria
Robert Gentile, Peckville, PA 18452, Teacher Assistant

16.C. Long-Term Substitutes
Description: It is recommended that the Board approve the following long-term substitute appointments, pending receipt of Act 34 and all required paperwork:

Laurie Sherman, Tafton, PA 18464, Wallenpaupack Area High School, Social Studies Teacher Long-Term Substitute, effective Semester I, 2026-27 School Year, salary set

at Level 3, Master's.

Christopher Quigley, East Stroudsburg, PA 18301, Wallenpaupack Area Middle School Seventh Grade Social Studies Teacher Long-Term Substitute, effective December 1, 2026, salary set at Level 1, Bachelor's.

Lauren Lienert, Honesdale, PA 18431, Wallenpaupack Area High School Art Teacher Long-Term Substitute, effective Semester II, 2026-27 School Year, salary set at Level 2, Bachelor's.

16.D. Guest Teacher Appointments
Description: It is recommended that the Board approve the following guest teacher and guest nurse appointments, pending receipt of Act 34 and all required paperwork:

Theresa Valent, Paupack PA 18451, Guest RN Nurse

16.E. Mentor Appointments
Description: It is recommended that the Board approve the following mentor appointments for the 2026-2027 school year:

Year I

Middle School
Term: 2026-27
Mentee: Chris Quigley, Mentor: Vicky Waldron

High School
Term: Semester II, 2026-27
Mentee: Justine Burrell, Mentor: Kelly Elders
Mentee: Lauren Lienert, Mentor: Eric Warner

16.F. Appointments
Description: It is recommended that the Board approve the following appointments, pending receipt of Act 34 and all required paperwork:

Mallory Coe, Hawley, PA 18428, Wallenpaupack North Intermediate School Para-Educator, effective October 20, 2026, salary as per contract.

Justine Burrell, Prompton, PA 18456, Wallenpaupack Are High School ESSM Teacher, effective January 4, 2027, salary Level 1, Master's +60.

Raymond McKnight, Dingmans Ferry, PA 18328, Wallenpaupack North Intermediate School Custodian, effective November 16, 2026, salary Level 1.

Ashley Lotz, Honesdale, PA 18431, Wallenpaupack North Intermediate School Special Education Teacher, effective November 10, 2026, salary Level 1, Bachelor's.

16.G. Transfers
Description: It is recommended that the Board approve the following transfers:

Christine Dennison, Wallenpaupack North Primary School Custodian, effective October 19, 2026.

Christopher Kryeski, Wallenpaupack Area High School Social Studies Teacher, effective Semester II, 2026-27 school year.

Dylan Landmesser, Wallenpaupack Area High School Custodian, effective December 1, 2026.

16.H. Co-Curricular Appointments
Description: It is recommended that the Board approve the attached list of co-curricular appointments for the 2026-2027 school year.

Michael Lorady, Wallenpaupack Area Middle School Grade Level Coordinator - 7th Grade

Courtnie Wellerson, Wallenpaupack Junior High Cheerleading Coach - Winter

Michael Quigley, Wallenpaupack Boys Basketball Assistant Coach

Jane Fiore, Wallenpaupack Softball Assistant Coach

Lauren McGinnis, Paupack United Advisor (split position)

Janice Frayko, Paupack United Advisor (split position)

16.I. Days Without Pay Requests
Description: It is recommended that the Board approve the following days without pay requests:

Employee #3526 - November 19, 2026 and November 20, 2026
Employee #2653 - December 2, 2026 (half day), December 3, 2026, and December 4, 2026
Employee #1442 - December 10, 2026 and December 11, 2026

16.J. Resignations
Description: It is recommended that the Board accept the following resignations:

Accept a letter from Kimberly Loftus-Toy, Wallenpaupack Area Middle School Teacher, of resignation of her Youth Prints Advisor position, effective August 20, 2026, with regret.

Accept a letter from Amanda Rosemergy, Wallenpaupack North Primary School Teacher, of resignation of her SAP Team Member position, effective August 3, 2026, with regret.

Accept a letter of resignation from Franciso Gonzalez, Wallenpaupack North Intermediate Custodian, effective October 13, 2026, with regret.

Accept a letter of resignation from Karl Stygar, Wallenpaupack Area High School Custodian, effective December 15, 2026, with regret.

Accept a letter from Susan Roos, Wallenpaupack Are Middle School Teacher, of resignation of her 7th Grade Leader position, effective July 1, 2026, with regret.

Accept a letter of resignation from John Hildebrand, Wallenpaupack Area School District Junior High Girls Wrestling Coach, effective August 18, 2026, with regret.

Accept a letter from Allison Francesco, Wallenpaupack Area Middle School Teacher, of resignation of her Junior High Winter Cheer position, effective October 30, 2026, with regret.

17. **Other Business**

18. **Correspondence**

19. **Administrators' Reports**

20. **Superintendent's Report**

21. **Future Meetings**
Description: Executive Session - Wednesday, December 2, 2026
High School Library - 4:30pm

Committee Meeting - Wednesday, December 2, 2026
High School Library - 5:30pm

Regular Board Meeting - Wednesday, December 2, 2026
High School Library - 6:00pm

22. **Adjournment**

WALLENPAUPACK AREA HIGH SCHOOL

2552 Route 6
Hawley, PA 18428-7045
(570) 226-4557
Fax: (570) 251-3187

PRINCIPAL
Travis Ey

ASSISTANT PRINCIPAL
Amanda Schmalzle, Ed.D

ASSISTANT PRINCIPAL/ATHLETIC DIRECTOR
Brett Buselli

DIRECTOR OF SCHOOL SECURITY
Eric Halas

COUNSELORS
Janice Frayko
Jeffrey Hupfer
Shawn Knisely
Lauren McGinnis
Melissa Monte
Susan Sullum
Catherine Zultewicz

TO: Keith Gunuskey, Ed.D.

FROM: Travis Ey

RE: November 9, 2026 Student Recognition

DATE: November 2, 2026

- Olivia Kogan is the daughter of Emil Kogan. Following is a list of activities Olivia has participated in during her high school years and awards/honors received:

  - Tennis .....four years
  - VIP .....four years
  - Paupack Press ..... three years
  - National Honor Society .....three year
  - Ambassador .....four years
  - Swim ..... one year

  Awards/honors:

  - Gold Award/High Honors – four years
  - College board rural/small town recognition award- once

  Future plans: to go to college and major in Finance and then go to law school to become a corporate lawyer.

- Ruby Montoya is the daughter of Shantal Martin. Following is a list of activities Ruby has participated in during her high school years and awards/honors received:

  - WAHS Players Stage Crew .....four years
  - National Honor Society ..... one year
  - Girls Wrestling..... two years
  - Photography Club ..... two years

The Wallenpaupack Area School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies. Keith Gunuskey, Superintendent, 2552 Route 6, Hawley, PA, 18428. Telephone-570-226-4557 ext. 3000.

Awards/honors:

- Gold Award – three years
- Fine Art Student of the Month – one year

Future Plans: Ruby plans to continue on to college to pursue a Master of Arts in Art Therapy in order to be an Art Therapist.

- Gabe Racine is the son of Laina Racine. Following is a list of activities Gabe has participated in during his high school years and awards/honors received:

  - Scholastics ..... four years
  - Science Olympiad ..... three years
  - Cross Country ..... four years
  - Winter Track ..... two years
  - Track and Field ..... three years
  - Chamber Choir ..... four years
  - Show Choir ..... four years
  - District & Regional Choir ..... two years
  - Gifted ..... four years
  - Engineering CTE ..... three years

Awards/honors:

- Gold Academic Award – three times
- Scholastic State Comp 2nd place – once
- Science Olympiad Event Medalist---four times

Future Plans: Gabe plans to attend college and major in Electrical Engineering with a masters in Photonics and a minor in Music Performance.

Wallenpaupack Area School District
Board Meeting

Monday, October 12, 2026 6:00 PM
Wallenpaupack Area High School Library, 2552 Route 6, Hawley, PA 18428

1. Meeting Opening — **Meeting Opening**

1.A. Call to Order — **Call to Order**

The meeting was called to order by President Spall at 6:24pm.

1.B. Moment of Silence — **Moment of Silence**

1.C. Salute of Flag — **Salute of Flag**

1.D. Roll Call — **Roll Call**

Present at roll call were Roy Finney Jr., John Kiesendahl, Kelly Obermiller, Paul Otway, Genevieve Reese, and Jack Spall. Also present were Dr. Gunuskey, Dr. Starnes, Mr. Ey, Mr. Buselli, Dr. Schmalzle, Mr. Kane, Mrs. Gross, Mrs. Peppiatt, Dr. Carrelle, Mr. Nalesnik, Dr. Bronson, Mr. Theobald, Mr. Obermiller, Mrs. Ussia, Dr. LaCoe, Mrs. Horan, Mrs. Klocko, Atty. Waldron, visitors and members of the press.

1.E. Student Recognition — **Student Recognition**

Ed Kiesendahl
Sophia Braida
Noah Braida

2. Public Comment — **Public Comment**

Joe Gruber – CTC
Vivian Yetter – School Restrooms
Timothy Gannon – Digital 1:1 Program

3. Approval of Minutes — **Approval of Minutes**

It is recommended that the Board approve the minutes from the September 14, 2026 meeting as presented. This motion, made by Kelly Obermiller and seconded by Roy Finney, Carried.
Yea: 6, Nay: 0, Absent: 3

4. Reports — **Reports**

President Spall called for a motion for items 4.A. though 4.H. to be approved as one motion. This motion, made by Genevieve Reese and seconded by Paul Otway, Carried.
Yea: 6, Nay: 0, Absent: 3

4.A. Cafeteria Report

Cafeteria Report

It is recommended that the Board approve the Cafeteria Report as presented.

4.B. Treasurer's Report

Treasurer’s Report

It is recommended that the Board approve the Treasurer's Reports as presented.

4.C. Capital Reserve Fund Financial Report

Capital Reserve Fund Financial Report

It is recommended that the Board approve the Capital Reserve Fund Financial Report as presented.

4.D. 2026 Construction Fund Financial Report

2026 Construction Fund Financial Report

It is recommended that the Board approve the 2026 Construction Fund Financial Report as presented.

4.E. Financial Board Summary

Financial Board Summary

It is recommended that the Board approve the Financial Board Summary as presented.

4.F. Student Activities Accounts

Student Activities Accounts

It is recommended that the Board approve the Student Activities Accounts as presented.

4.G. Realty Transfer Report

Realty Transfer Report

It is recommended that the Board accept the Realty Transfer Report as presented.

4.H. Enrollment Report

Enrollment Report

It is recommended that the Board approve the enrollment report as presented.

5. Bills

Bills

5.A. Approval of Bills

Approval of Bills

Approval of bills prepaid and current - general fund account and capital reserves account.

It is recommended that the Board approve the bills prepaid and current as presented. This motion, made by John Kiesendahl and seconded by Paul Otway, Carried. Yea: 6, Nay: 0, Absent: 3

6. Mileage Rate

Mileage Rate

It is recommended that the Board approve the 2026 IRS Mileage Reimbursement Rate (mid-year rate increase) of

$0.76 per mile, effective July 1, 2026. This motion, made by Genevieve Reese and seconded by Kelly Obermiller, Carried.
Yea: 6, Nay: 0, Absent: 3

7. Agreements

Agreements

President Spall called for a motion for items 7.A. though 7.C. to be approved as one motion. This motion, made by Roy Finney and seconded by Paul Otway, Carried.
Yea: 6, Nay: 0, Absent: 3

7.A. DeSales University Articulation Agreement

DeSales University Articulation Agreement

It is recommended that the Board approve the attached Articulation Agreement between the Wallenpaupack Area School District and DeSales University.

7.B. Revised Motley Rice Agreement

Revised Motley Rice Agreement

It is recommended that the Board approve the attached revised agreement between the Wallenpaupack Area School District and Motley Rice Attorneys at Law.

7.C. University of Phoenix Affiliation Agreement

University of Phoenix Affiliation Agreement

It is recommended that the Board approve the attached affiliation agreement between the Wallenpaupack Area School District and the University of Phoenix.

8. SitelogIQ Proposal

SitelogIQ Proposal

It is recommended that the Board approve the attached Proposal for Facility Condition Assessment for the Wallenpaupack Area School District with SitelogIQ. This motion, made by Genevieve Reese and seconded by Kelly Obermiller, Carried.
Yea: 6, Nay: 0, Absent: 3

9. USDA Loan Resolution

USDA Loan Resolution

It is recommended that the Board approve the attached USDA Loan Resolution. This motion, made by Kelly Obermiller and seconded by John Kiesendahl, Carried.
Yea: 6, Nay: 0, Absent: 3

10. Technology Incident Response Plan

Technology Incident Response Plan

It is recommended that the Board approve the attached Technology Incident Response Plan. This motion, made by John Kiesendahl and seconded by Kelly Obermiller, Carried.
Yea: 6, Nay: 0, Absent: 3

11. Board Policy - First Review

Board Policy – First Review

It is recommended that the Board approve the First Review of

the following policies as presented:

Policy 102. Academic Standards
Policy 105. Curriculum
Policy 204.1. Virtual Attendance and Wellness Checks - NEW Policy
Policy 209. Health Examinations/Screenings
Policy 246. School Wellness
Policy 249. Bullying/Cyberbullying
Policy 704. Maintenance
Policy 803. School Calendar
Policy 805.2. School Security Personnel
Policy 822. Automated External Defibrillators (AED)/Cardiopulmonary Resuscitation (CPR)

This motion, made by Roy Finney and seconded by Paul Otway, Carried.
Yea: 6, Nay: 0, Absent: 3

12. Home Education

Home Education

It is recommended that the Board excuse the following students from regular education to participate in a Home Education Program as requested by the parents in accordance with the District Home Education Policy for the 2026-2027 school year, pending receipt of all required paperwork:

Family #56, Family #57

This motion, made by Genevieve Reese and seconded by Paul Otway, Carried.
Yea: 6, Nay: 0, Absent: 3

13. Volunteers

Volunteers

It is recommended that the Board approve the following and attached lists of volunteers for the 2026-2027 school year:

Robin Scartelli, Basketball Volunteer
Maria Miller, Basketball Volunteer

This motion, made by John Kiesendahl and seconded by Kelly Obermiller, Carried.
Yea: 6, Nay: 0, Absent: 3

14. Volunteer Coaches

Volunteer Coaches

It is recommended that the Board approve the following list of volunteer coaches for the 2026-2027 school year:

Jaclyn LeMin-Miller, Volunteer Assistant Cheer Coach

This motion, made by Paul Otway and seconded by Genevieve Reese, Carried.
Yea: 6, Nay: 0, Absent: 3

15. Student Observation

Student Observation

It is recommended that the Board approve a student observation from University of Phoenix Online as follows:

Student: Samantha Rossi
Cooperating Teacher: AnnMarie Igoe
Dates: 09/23/2026-01/29/2027

This motion, made by Roy Finney and seconded by Kelly Obermiller, Carried.
Yea: 6, Nay: 0, Absent: 3

16. Field Experience

Field Experience

It is recommended that the Board approve a field experience from Eastern University as follows:

Student: Michelle Markulin
Cooperating Teacher: Kristy Whittle/Ruth Swenson
Dates: 09/21/2026-12/23/2026

This motion, made by Paul Otway and seconded by John Kiesendahl, Carried.
Yea: 6, Nay: 0, Absent: 3

17. Transportation

Transportation

It is recommended that the Board approve the following bus/van drivers, pending receipt of Act 34 and all required paperwork:

David Chapman, Newfoundland, PA 18445, Bus/Van Driver
Iana Sokolova, Lake Ariel, PA 18436, Bus/Van Driver
Sonja Cassel, Paupack, PA 18451, Bus/Van Driver
Amy Hammen, Tafton, PA 18464, Bus/Van Driver
Thomas Stephens, Lake Ariel, PA 18436, Bus/Van Driver
Samantha Struble, Honesdale, PA 18431, Bus/Van Driver

This motion, made by Genevieve Reese and seconded by John Kiesendahl, Carried.
Yea: 6, Nay: 0, Absent: 3

18. Personnel

Personnel

President Spall called for a motion for items 18.A. though 18.M. to be approved as one motion. This motion, made by Kelly Obermiller and seconded by Paul Otway, Carried.
Yea: 6, Nay: 0, Absent: 3

18.A. Probationary Employees

Probationary Employees

It is recommended that the Board appoint the following employees as permanent employees as they have completed their probationary period:

David Gross, Custodian, High School
Patrick Stroh, Custodian, High School
Jennifer Murtha, Para Educator, North Intermediate School

18.B. Probationary Employees — Unsatisfactory

Probationary Employees Unsatisfactory

It is recommended that Employee #3712 not continue as a district employee due to an unsatisfactory probationary period.

18.C. Substitute Appointments

Substitute Appointments

It is recommended that the Board approve the following substitute appointments, at the approved category substitute rate, pending receipt of Act 34 and all required paperwork:

Dante Giammarco, Lake Ariel, PA 18436, English 7-12 — **D. Giammarco**

Patricia Kellogg, Greentown, PA 18426, Teacher Aide — **P. Kellogg**

Grace Peterman, Hawley, PA 18428, Grades PK-4 — **G. Peterman**

Rylee Sheehan, Waymart, PA 18472, Grades PK-4 — **R. Sheehan**

James Dzichko, Matamoras, PA 18336, English 7-12 — **J. Dzichko**

18.D. Long-Term Substitutes

Long-Term Substitutes

It is recommended that the Board approve the following long-term substitute appointments, pending receipt of Act 34 and all required paperwork:

Alexandra Taffera, Milford, PA 18337, Wallenpaupack North Intermediate School and Wallenpaupack Area Middle School Special Education Teacher Long-Term Substitute, effective Semester II, 2026-2027 School Year, salary set at Level 1, Master's +12. — **A. Taffera**

18.E. Guest Teacher Appointments

Guest Teacher Appointments

It is recommended that the Board approve the following guest teacher and guest nurse appointments, pending receipt of Act 34 and all required paperwork:

Adam Young, Hawley, PA 18428 — **A. Young**

Holli Saar, Greentown, PA 18426 — **H. Saar**

Tammy Rivezzi, Lake Ariel, PA 18436 — **T. Rivezzi**

18.F. Mentor Appointments

Mentor Appointments

It is recommended that the Board approve the following

mentor appointments for the 2026-2027 school year:

Year 2

North Intermediate School
Term: 2026-27
Mentee: Kristin Fylstra, Mentor: Rene Gentile

Year 1

Middle School
Term: Semester 2, 2026-27
Mentee: Alexandra Taffera, Mentor: Danielle Morey

18.G. Appointments **Appointments**

It is recommended that the Board approve the following appointments, pending receipt of Act 34 and all required paperwork:

Joshua Hoch, Lake Ariel, PA 18436, Wallenpaupack Area High School Para-Educator, effective October 5, 2026, salary as per contract. **J. Hoch**

Dylan Landmesser, Honesdale, PA 18431, Wallenpaupack North Intermediate School Custodian, effective October 26, 2026, salary as per contract. **D. Landmesser**

Casey Newcomer, Hawley, PA 18428, Wallenpaupack Area High School Assistant Principal/Administrator of CTE Programs, effective date TBD, salary as per contract. **C. Newcomer**

Igor Sokolov, Lake Ariel, PA 18436, Wallenpaupack Hawley Center Custodian, effective October 12, 2026, salary as per contract. **I. Sokolov**

18.H. Co-Curricular Appointments **Co-Curricular Appointments**

It is recommended that the Board approve the attached list of co-curricular appointments for the 2026-2027 school year:

Christopher Carroll, Wallenpaupack Area High School Girls' Wrestling Assistant Coach

Rene Gentile, Wallenpaupack Area High School Literary Magazine Club Advisor

Lindsey Kozuch, Wallenpaupack Area Middle School Youth Prints

Laura Lofberg, Wallenpaupack Area High School Track and Field Assistant Coach

Lisa Fives, Wallenpaupack Area High School Boys Tennis Assistant Coach

Sarah Clauss, Wallenpaupack Area High School Drama/Set Construction

Dave Jackman, Wallenpaupack Area High School Stage Crew

18.I. FMLA Leaves

FMLA Leaves

It is recommended that the Board approve the following FMLA Leaves:

Board Policy #435, Family and Medical Leave, for employee #2327, effective September 2, 2026.

Board Policy #535, Family and Medical Leave, for employee #3525, effective September 14, 2026.

18.J. Professional Development Leave

Professional Development Leave

It is recommended that the Board approve a Compensated Professional Development Leave, under Board Policy #438.1, Compensated Professional Development Leave, for employee #2080, effective the second semester of the 2026-2027 school year.

18.K. Days Without Pay Requests

Days Without Pay

It is recommended that the Board approve the following days without pay requests:

Employee #3373 - September 29, 2026

Employee #2999 - December 16, 2026 through December 18, 2026

Employee #3457 - February 18, 2027 through February 26, 2027.

18.L. Resignations

Resignations

It is recommended that the Board accept the following resignations:

Accept letter from Marilyn Jansco, Wallenpaupack South Elementary School Teacher, of resignation from her Mentor Position, effective September 22, 2026, with regret.

M. Jansco

Accept a letter of resignation from Laura Ragonese, Wallenpaupack Area High School Teacher, effective January 29, 2027, for retirement, with regret.

L. Ragonese

Accept a letter of resignation from Alexus Brandt, Wallenpaupack North Intermediate School Teacher Aide, effective October 9, 2026, with regret.

A. Brandt

Accept a letter of resignation from William Pitz, Wallenpaupack North Primary School Custodian, effective October 23, 2026, with regret.	**W. Pitz**
18.M. Resignation Agreement It is recommended that the Board approve the attached resignation agreement between the Wallenpaupack Area School District and Employee #1971.	**Resignation Agreement**
19. Other Business	**Other Business**
20. Correspondence	**Correspondence**
21. Administrators' Reports It is recommended that the Board accept the Administrators' Reports as presented. This motion, made by Genevieve Reese and seconded by Paul Otway, Carried. Yea: 6, Nay: 0, Absent: 3	**Administrator's Reports**
22. Superintendent's Report It is recommended that the Board accept the Superintendent's Report as presented. This motion, made by Kelly Obermiller and seconded by John Kiesendahl, Carried. Yea: 6, Nay: 0, Absent: 3	**Superintendent's Report**
23. Future Meetings Executive Session - Monday, November 9, 2026 High School Library - 4:30pm Committee Meeting - Monday, November 9, 2026 High School Library - 5:30pm Regular Board Meeting - Monday, November 9, 2026 High School Library - 6:00pm	**Future Meetings**
24. Adjournment The meeting was adjourned at 7:04pm. This motion, made by Genevieve Reese and seconded by Paul Otway, Carried. Yea: 6, Nay: 0, Absent: 3	**Adjournment**

_____

Board Secretary

Wallenpaupack Area School District Food Service Program

October 26

	2025	2026
Days Lunch Served	22	21
Days Breakfast Served	22	21
Days Afterschool Snack Served	22	21

Lunch	41,353	37,593
Daily Lunch Average	1,880	1,790
Breakfasts	32,479	29,668
Daily Breakfast Average	1,476	1,413
Afterschool Snack	8,962	4,603

.

SCHOOL	Estimated ENROLLMENT	MONTHLY BREAKFAST PARTICIPATION	DAYS	AVG DAILY PARTICIPATION	DAILY % OF ENROLLMENT
South	250	4613	21	220	88%
High	924	7998	21	381	41%
Middle	646	5376	21	256	40%
North Intermediate	490	6548	21	312	64%
Primary	433	5133	21	244	56%
District-wide	2743	29668		1413	52%

SCHOOL	Estimated ENROLLMENT	MONTHLY LUNCH PARTICIPATION	DAYS	AVG DAILY PARTICIPATION	DAILY % OF ENROLLMENT
South	250	4373	21	208	83%
High	924	12126	21	577	62%
Middle	646	8655	21	412	64%
North Intermediate	490	6592	21	314	64%
Primary	433	5847	21	278	64%
District-wide	2743	37593		1790	65%

Wallenpaupack Area School District
Cafeteria Report - October 2026

BUSINESS CHECKING

Book balance	9/30/2026	$132,663.50
Receipts		$200,361.50
Void Ck		$0.00
Bank fees		$0.00
Interest		$12.47
		$333,037.47
Disbursements Total		$113,428.02
Book balance	10/31/2026	$219,609.45
Outstanding checks		$43,828.67
Bank balance	10/31/2026	$263,438.12

PLGIT

Bank balance	9/30/2026	$86,143.10
Interest		$270.97
Bank balance	10/31/2026	$86,414.07

RECEIPTS

Voucher	$ 181,501.15
Headstart	$ -
Food Revenue	$ 18,822.35
Rebates	$ -
InnerSchool	$ 38.00
	$ 200,361.50

WALLENPAUPACK AREA SCHOOL DISTRICT

2552 Route 6
Hawley, PA 18428-7045
Tele: 570 226-4557 Option 6
Fax: 570-226-0638

Keith E. Gunuskey Ed .D.
Superintendent
Jay Starnes, Ed. D.
Assistant Superintendent

Kerriann Horan
Business Administrator
Jillian Klocko
Board Secretary

October 31, 2026

TREASURER'S REPORT

	General Fund		
Book Balance -	September 30, 2026		$ 16,972,357.48
	Receipts		41,718,745.31
	Void Checks		3,156.90
	Returned CD's		-
	Interest:	Checking	20,546.13
		Payroll	53.45
		Investment	-
		TOTAL	$ 58,714,859.27
	Disbursements		6,508,765.98
Book Balance -	October 31, 2026		52,206,093.29
	Outstanding Checks		176,037.86
BANK BALANCE -	October 31, 2026		$ 52,382,131.15
	Payroll		
Book Balance -	September 30, 2026		$ 53.45
	Transfers from General Fund		2,114,937.13
	Interest		34.83
		TOTAL	$ 2,115,025.41
	Net Payroll/Interest Transfer to General Fund		2,114,990.58
Book Balance -	October 31, 2026		34.83
	Outstanding Checks		2,288.76
BANK BALANCE -	October 31, 2026		$ 2,323.59

TREASURER

INVESTMENT INFORMATION October 2026 $8,000,000.00

The Wallenpaupack Area School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies. Mr. Keith Gunuskey, Superintendent, 2552 Rt. 6, Hawley, PA 18428. Telephone: (570)226-4557

REVENUE

October 31, 2026

Real Estate Taxes	$	35,952,074.99
RE Transfer Taxes	$	190,642.58
Delinquent Taxes	$	760,740.99
CONTRA	$	2,217,162.33
Scranton Lackawanna Human Development - Rent	$	2,450.00
Comm of PA - PURTA	$	62,174.94
Comm of PA - Wayne County Family Center	$	24,192.00
Comm of PA - Basic Ed	$	737,685.12
Comm of PA - Voc Ed	$	45,306.00
Comm of PA - Driver Ed	$	2,835.00
Comm of PA - Feminine Hygiene Grant	$	5,040.21
Comm of PA - Property Tax Relief	$	1,182,443.64
Comm of PA - Ready to Learn Block Grant	$	357,524.00
Comm of PA - Ready to Learn Adequacy	$	50,000.00
Comm of PA - Title I	$	92,651.34
Comm of PA - Title II	$	10,586.40
Comm of PA - Title IV	$	7,306.00
Comm of PA - Perkins	$	16,865.68
Tax Collector Interest	$	1,064.09
TOTAL	$	41,718,745.31

WALLENPAUPACK AREA SCHOOL DISTRICT

CAPITAL RESERVES

FINANCIAL REPORT

October 31, 2026

Book Balance - October 1, 2026	$706,486.87
Receipts	
Transfer from General Fund	
Interest & Other Earnings	
Interest - Checking Account	304.64
Expenditures - October 2026	78,709.00
Book Balance - October 31, 2026	$628,082.51
Outstanding Checks - October 2026	$0.00
Bank Balance - October 31, 2026	$628,082.51

WALLENPAUPACK AREA SCHOOL DISTRICT

2026 CONSTRUCTION FUND (39)

FINANCIAL REPORT

October 30, 2026

Book Balance - October 1, 2026	$3,299,981.03
Receipts	
Wire Transfer -General Obligation Bond	
Interest & Other Earnings	
Interest - Checking Account	1,735.88
Expenditures - October 2026	
Transfer Out- CD Investments	
Book Balance - October 2026	$3,301,716.91
Outstanding Checks- October 2026	
Balance - October 30, 2026	$3,301,716.91

CD Investments

Maturity Date 12/17/2026	$2,000,000.00
Maturity Date 1/14/2027	$1,500,000.00
Maturity Date 4/30/2027	$2,000,000.00
	$5,500,000.00

WNIS ACTIVITY ACCOUNT

Oct-2026

ACCOUNT	BEGINNING BALANCE	DEPOSITS	EXPENDITURES	ENDING BALANCE
STUDENT COUNCIL	2,050.65	308.00	830.73	1,527.92
TOTALS	$ 2,050.65	$ 308.00	$ 830.73	1,527.92

WAMS ACTIVITY ACCOUNT

October 2026

ACCOUNT	BEGINNING BALANCE	DEPOSITS	EXPENDITURES	ENDING BALANCE
YEARBOOK	3277.02			3277.02
STUDENT COUNCIL	5033.87		622.05	4411.82
WAMS MUSIC	215.33			215.33
TECH ED / WOODWORKING	136.31			136.31
BELL CHOIR	22.57			22.57
6TH GRADE	1227.00			1227.00
7TH GRADE	2149.51			2149.51
8TH GRADE	3781.99	3438.00	2018.48	5201.51
LIBRARY	54.72			54.72
SCHOOL STORE	331.19			331.19
SAP	418.61			418.61
INTEREST*	3.28			3.28
TOTALS	$ 16,651.40	$ 3,438.00	$ 2,640.53	$ 17,448.87

Wallenpaupack Area High School
Activity Account

#		Beginning Balance 10/1/2026	$ In	$ Out	Ending Balance 010/31/2026
#	**Checking**	**$109,374.20**	**$140,922.33**	**$82,827.63**	**$167,468.90**
1	Class of 2026	$2,221.39	$0.00	$0.00	$2,221.39
2	Class of 2027	$17,792.52	$116,436.00	$60,181.82	$74,046.70
3	Class of 2028	$2,113.07	$0.00	$0.00	$2,113.07
4	Class of 2029	$1,092.49	$244.25	$78.42	$1,258.32
5	Class of 2030	$126.50	$0.00	$0.00	$126.50
5	Art	$1,101.66	$0.00	$50.00	$1,051.66
6	Athletic Council	$135.24	$60.00	$190.00	$5.24
7	Automotive Technology	$251.56	$0.00	$0.00	$251.56
8	Aviation	$9,828.20	$0.00	$0.00	$9,828.20
9	Aevidum Club	$730.15	$0.00	$0.00	$730.15
10	Awards	$160.00	$0.00	$0.00	$160.00
11	Band	$558.66	$0.00	$175.36	$383.30
12	Boys Basketball	$554.00	$0.00	$315.00	$239.00
13	Building Trades	$464.75	$0.00	$0.00	$464.75
14	Cheerleading	$406.90	$0.00	$0.00	$406.90
15	Chorus	$111.40	$0.00	$0.00	$111.40
16	Cross Country	$22.07	$5,466.55	$0.00	$5,488.62
17	Culinary	$2,783.53	$0.00	$0.00	$2,783.53
18	Environmental	$2,018.34	$0.00	$0.00	$2,018.34
19	FBLA	$1,479.48	$1,089.75	$1,536.00	$1,033.23
20	FCCLA	$889.29	$210.00	$527.82	$571.47
21	Field Hockey	$2,828.47	$0.00	$0.00	$2,828.47
22	Football	$4,254.52	$0.00	$0.00	$4,254.52
23	Foreign Language	$423.51	$0.00	$0.00	$423.51
24	Girls Basketball	$96.45	$0.00	$0.00	$96.45
	GOLF	$1,680.00	$0.00	$0.00	$1,680.00
25	Tennis	$264.65	$0.00	$0.00	$264.65
26	HOSA	$2,265.24	$0.00	$0.00	$2,265.24
27	Literary Magazine	$730.38	$0.00	$0.00	$730.38
28	Paupack Press	$204.53	$0.00	$0.00	$204.53
29	Protective Services	$990.63	$0.00	$0.00	$990.63
30	SADD	$920.70	$0.00	$94.44	$826.26
31	SAP	$901.48	$0.00	$0.00	$901.48
32	Scholastic Team	$1,314.54	$0.00	$334.30	$980.24
33	Science Olympiad	$2,001.20	$0.00	$0.00	$2,001.20
34	Soccer	$4,393.26	$13,849.47	$8,715.44	$9,527.29
35	Softball	$166.36	$0.00	$0.00	$166.36
36	Student Council	$7,421.11	$2,910.00	$7,828.96	$2,502.15
37	Technology	$715.72	$0.00	$0.00	$715.72
38	Track	$6.66	$0.00	$0.00	$6.66
39	Transition Room	$963.43	$0.00	$231.43	$732.00
40	Video Production	$1,028.88	$0.00	$0.00	$1,028.88
41	VIP	$6,872.52	$0.00	$0.00	$6,872.52
42	Wrestling	$1,173.84	$0.00	$0.00	$1,173.84
43	Yearbook	$7,397.97	$0.00	$0.00	$7,397.97
44	WAHS_OK_Food Pantry	$14,137.46	$650.00	$2,568.64	$12,218.82
45	Unified Sports	$1,192.30	$0.00	$0.00	$1,192.30
46	Interest	$187.19	$6.31	$0.00	$193.50
47	Bank Charges	$0.00	$0.00	$0.00	$0.00
	Admin: Outstanding Deposit	$0.00			$0.00
		$109,374.20	**$140,922.33**	**$82,827.63**	**$167,468.90**

REALTY TRANSFER TAX REPORT

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
PIKE COUNTY											
JULY	59,473	64,024	75,824	79,613	128,579	136,791	117,144	113,744	75,935	111,511	188,834
AUGUST	60,922	94,795	57,896	90,966	173,095	155,202	127,974	121,879	138,658	150,203	180,024
SEPTEMBER	63,911	72,450	65,771	89,971	183,518	146,859	79,434	106,171	113,888	109,323	141,181
OCTOBER	104,443	58,916	82,612	99,711	226,014	175,541	154,133	124,336	140,184	141,546	160,191
NOVEMBER	90,545	73,838	83,250	70,466	197,059	130,601	157,459	121,818	115,377	108,291	
DECEMBER	63,498	58,135	56,611	89,773	178,596	129,708	134,297	101,808	97,963	129,091	
JANUARY	42,196	40,882	46,906	79,437	137,633	124,960	65,353	55,126	63,305	82,800	
FEBRUARY	47,023	28,487	40,804	26,062	88,713	99,208	69,239	66,612	65,537	70,858	
MARCH	35,254	47,977	35,656	44,493	155,206	105,586	74,638	92,072	88,355	79,763	
APRIL	59,460	67,300	59,214	41,544	144,967	118,769	96,355	81,093	93,620	127,226	
MAY	61,033	55,099	83,432	45,959	138,400	169,008	96,239	69,400	120,100	110,239	
JUNE	72,984	71,153	71,905	84,276	164,162	124,852	103,292	103,293	88,157	146,707	
WAYNE COUNTY											
JULY	19,858	21,807	24,453	37,831	58,825	66,281	42,872	55,989	109,298	44,211	74,418
AUGUST	19,775	33,137	55,146	29,000	80,133	61,695	40,818	62,739	51,161	79,266	38,848
SEPTEMBER	19,537	27,939	23,111	28,644	94,920	55,849	94,815	44,827	52,491	63,140	49,461
OCTOBER	18,078	29,412	25,156	52,017	50,884	48,464	49,195	33,663	67,623	76,776	89,133
NOVEMBER	20,217	27,029	49,713	37,747	69,136	57,130	74,092	57,892	37,820	50,571	
DECEMBER	29,503	20,593	16,275	46,956	73,449	45,264	19,015	50,206	58,990	52,717	
JANUARY	19,575	35,025	21,553	18,496	52,140	65,649	17,305	34,817	30,166	31,445	
FEBRUARY	20,758	10,653	17,260	15,178	35,767	48,623	20,658	41,469	50,988	19,920	
MARCH	20,350	17,344	11,153	23,394	54,634	30,114	29,433	24,784	29,028	42,127	
APRIL	18,113	22,148	20,572	7,799	46,865	21,095	39,174	37,105	30,924	21,662	
MAY	30,117	26,906	28,346	14,440	55,528	50,203	31,177	46,485	50,570	41,344	
JUNE	22,964	31,603	22,480	33,907	62,325	64,590	65,404	75,886	25,800	36,143	
TOTALS	1,019,587	1,036,652	1,075,099	1,187,680	2,650,547	2,232,043	1,799,515	1,723,213	1,795,938	1,926,880	922,090

WALLENPAUPACK AREA SCHOOL DISTRICT
ENROLLMENT REPORT
2026-2027 SCHOOL YEAR

Today's Date 11/4/2026
School Day 41

Building	Grade	All	Cyber	JIAF	OOD	WVA	Charter	Non-Public	District Total	*(NOT INCLUDED IN DISTRICT TOTAL)* Consortium
WSES	K	49	0	0	0	1	0	0	50	0
	1	49	0	0	0	0	0	0	49	0
	2	64	0	0	0	0	0	0	64	0
	3	58	0	0	0	2	0	0	60	0
	4	51	0	0	0	0	0	0	51	0
	5	54	0	0	0	1	0	0	55	0
WNPS	K	139	4	0	2	1	0	2	148	1
	1	146	1	0	3	0	0	2	152	0
	2	125	5	0	1	3	0	4	138	0
WNIS	3	161	4	0	2	2	0	4	173	0
	4	159	9	0	2	0	0	5	175	1
	5	167	5	0	5	0	0	4	181	0
WAMS	6	203	5	0	4	2	0	0	214	1
	7	217	9	0	5	1	0	2	234	0
	8	214	13	0	3	7	0	2	239	0
WAHS	9	202	16	0	0	6	0	1	225	4
	10	190	11	0	3	12	0	1	217	7
	11	199	11	0	5	21	1	2	239	9
	12	241	8	0	5	19	1	1	275	14
								Pre-K	23	
							District Total		2962	

Grade Totals			
Pre-K	23	Grade 6	214
Grade K	198	Grade 7	234
Grade 1	201	Grade 8	239
Grade 2	202	Grade 9	225
Grade 3	233	Grade 10	217
Grade 4	226	Grade 11	239
Grade 5	236	Grade 12	275

Cyber	101
JIAF	0
OOD	40
WVA	78
Charter	2
Non-Public	30
Consortium	37

Previous Enrollment Totals

	DAY 1 MONTH SEPT	DAY 3 MONTH SEPT	DAY 10 MONTH SEPT	DAY 18 MONTH OCT	DAY 41 MONTH NOV	DAY MONTH DEC	DAY MONTH JAN	DAY MONTH FEB	DAY MONTH MAR	DAY MONTH APR	DAY MONTH MAY	DAY MONTH JUNE	DAY MONTH
WSES	323	324	324	325	329								
WNPS	437	434	436	436	438								
WNIS	531	531	531	531	529								
WAMS	687	687	688	688	687								
WAHS	960	964	960	956	956								
PRE-K	24	24	24	24	23								
TOTAL	2962	2964	2963	2960	2962								

Pennsylvania
Commission on Crime and Delinquency

October 30, 2026

Ms. Kerriann Horan
Business Manager
Wallenpaupack Area School District
2252 Route 6
Hawley, PA 18422

Dear Ms. Horan:

The Pennsylvania Commission on Crime and Delinquency (PCCD) has received your response to our request for an explanation of the variance(s) between our records and the federal funds reported in your Schedule of Expenditures of Federal Awards for the period ending June 30, 2025. We hereby accept the resolution of the difference(s) noted in your email dated October 30, 2026.

Our review of your response satisfied us that there remain no material variances between the Schedule of Expenditures of Federal Awards (SEFA) and the fiscal reports submitted through Egrants. Therefore, the single audit report for the above-mentioned fiscal year is now considered cleared.

Grants that remained active at the end of the referenced fiscal year will be reviewed when the applicable single audit reports are received. If you have any questions, please contact me at (717) 265-8484 or kameyers@pa.gov.

Please note: As part of the SEFA reconciliation, PCCD requires that grant numbers and amounts expended for each PCCD award must be individually identifiable on all Single Audit Report Schedules of Expenditures of Federal Awards. Reference: 2 CFR 200.510(B)(2)

Sincerely,

Katherine Meyers

Katherine Meyers, Audit Specialist
Office of Financial Management
and Administration

cc: Master file: 41734

STATE SYSTEM OF HIGHER EDUCATION
PENNSYLVANIA WESTERN UNIVERSITY

AFFILIATION AGREEMENT FOR AN ACADEMIC EXPERIENCE SITE

THIS AGREEMENT, is made this _____ day of _____, 2026, by and between PENNSYLVANIA WESTERN (PennWest) UNIVERSITY, (hereinafter referred to as "University"), an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania and WALLENPAUPACK AREA SCHOOL DISTRICT, 2552 Route 6, Hawley, PA 18428, (hereinafter "Site"), Federal Identification (EIN) number _____.

BACKGROUND

WHEREAS, Site is equipped with the facilities and professional staff necessary to provide an academic experience to the University's students; and

WHEREAS, the University is currently conducting various programs and desires to obtain assistance of Site in furthering the University's educational objectives; and

WHEREAS, the University is desirous of providing academic experience to its students limited to participation through supervision in a professional setting; and

WHEREAS, the Site is desirous of establishing a relationship with the University whereby its students may receive academic experience in their area of matriculation subject to the provisions of this Agreement.

NOW THEREFORE, intending to be legally bound, the parties hereto agree as follows:

I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY

a. *Selection of Students*. The University shall be responsible for the selection of qualified students to participate in the academic experience. Selected students must have the appropriate educational background and skills consistent with the contemplated academic experience offered by the Site.

b. *Education of Students*. The University shall assume full responsibility for the classroom and classroom education of its students. The University shall be responsible for the administration of the program,

the curriculum content, the requirements of matriculation, grading and graduation.

c. *Submission of Candidates.* The University shall submit the names of the students to the Site or a designated representative at least four (4) weeks prior to the academic experience.

d. *Advising Students of Rights and Responsibilities.* The University will be responsible for advising the student of his or her own responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of the Site, and should any student fail to abide by any policy and/or procedure, he or she may be expelled from the program.

e. *Health and Safety Requirements.* The University will require its students who are participating in the academic experience to comply with clearances, fingerprinting, and/or health status requirements of the site.

f. *Professional Liability Insurance.* If required, Students shall be responsible for procuring professional liability insurance at their own expense. The limits of the policy shall be a minimum of $1,000,000.00 per claim and an aggregate of $3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the academic experience.

The Site understands that as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality, there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance Program administered by the Bureau of Finance and Risk Management of the Pennsylvania Department of General Services. This program covers Commonwealth/University-owned property, employees and officials acting within the scope of their employment, and claims arising out of the University's performance under this Agreement, subject to the provisions of the Tort Claims Act, 42 Pa.C.S.A. §§8521, *et seq.*

II. DUTIES AND RESPONSIBILITIES OF SITE

a. *Establishment of Educational Experience.* The Site authorizes the use of its facilities as may be agreed upon by the Site and the University as a learning center. This academic experience is for students enrolled at the University.

b. *Policies of Site.* The University will review with each student, prior to

the assignment, any and all applicable policies, codes or confidentiality issues related to the experience. The Site will provide the University all the applicable information at least two (2) weeks in advance of the Student's participation.

c. *Administration*. The Site will have the sole authority and control over all aspects of student services. The Site will be responsible for and retain control over the organization, and operation of its programs.

d. *Removal of Noncompliant Student*. The Site shall have the authority to immediately remove a student who fails to comply with its policies and procedures. If such a removal occurs, the Site should immediately contact the responsible University Faculty Advisor.

e. *Designation of Representative*. The Site shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the University in order to discuss, plan and evaluate the experience on the student(s).

f. *Supervision of Students*. The Site shall provide a site supervisor who will supervise student activities during the academic experience.

g. *Reporting of Student Progress*. The Site shall provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and the Site.

h. *Student Records*. The Site shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of this Agreement.

III. MUTUAL TERMS AND CONDITIONS

a. *Number of Participating Students*. The parties will mutually agree upon the number of students that shall be assigned to the Site for this academic experience.

b. *Term of Agreement*. The term of this Agreement shall be five (5) years from the date of execution. This Agreement may not exceed a period of five (5) years.

c. *Termination of Agreement*. The University or the Site may terminate this Agreement for any reason with ninety (90) days notice. Either party may terminate this Agreement in the event of a substantial breach. However,

should the Site terminate this Agreement prior to the completion of an academic semester, all students enrolled at that time may continue their academic experience until it would have been concluded absent the termination.

d. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act (ADA). University students are protected by Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of Section 504 of the Rehabilitation Act of 1973 (as amended) and the ADA. Site agrees to cooperate with the University in its investigation of claims of discrimination or harassment.

e. *Reporting of Sexual Violence and Sexual Harassment:* Site shall report any incident in which a student is the victim of sexual assault, dating violence, domestic violence, stalking or sexual harassment to the University Title IX Coordinator, Amy Salsgiver, at 814.393.2109 or asalsgiver@pennwest.edu.

f. *Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.

g. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.

h. *Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.

i. *Liability.* Neither of the parties shall assume any liabilities to each other. As to liability to each other for injury or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or the University.

j. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regard to this relationship.

IV. GENERAL PROVISIONS

Notices. All notices which either party may be required or desire to give to the other party shall be in writing. Notices sent by mail or courier shall be sent to the following address:

If to the Site: _____

_____

_____

With a copy to: _____

_____

_____

If to the University: Pennsylvania Western University
250 University Ave.
California, PA 15419

Legal: Vice President of Finance
Academic: Office of the Provost

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

Pennsylvania Western University

_____
Kristy A. Bishop, PhD
Provost and Vice President for
Academic Affairs

Wallenpaupack Area School District

_____
Authorized Signature

Keith Gunnsky Superintendent
Print Name/Title

LACKAWANNA COLLEGE DIVISION OF HEALTH SCIENCES STUDENT AFFILIATION AGREEMENT

FACE SHEET

Date of Agreement: 10/5/2026

COLLEGE	FACILITY
Lackawanna College	Facility Legal Name: Wallenpaupack Area School District
501 Vine Street Scranton, PA 18509	Address: 2552 Route 6 City, State, Zip: Hawley PA 18428

Program of Study	Occupational Therapy Assistant (OTA) Physical Therapy Assistant (PTA)
Terms of Agreement	Renewing annually unless terminated under conditions as stated in the agreement
Type of Student (Clinical, Administrative, etc)	Clinical Affiliation
Number of Students per rotation	As designated by facility
Term of Training (beginning date and ending date)	As designated by Division of Health Sciences Programs and in conjunction with availability of facility staff
Clinical rotations shall be provided at Facility's site located at:	All sites within purview of school district
Designated Contact Person to act as liaison between Facility and College	Melanie Brock COTA/L (OTA Program) Ashley Reedy PT, DPT (PTA Program)

Responsibility for Certain Checks and Testing:

Available directly via Exxat and results provided by electronic access, including, but not limited to:

1. PA State Background Check
2. Federal Background Check
3. PA Child Abuse History Clearance
4. Immunization Record
5. Annual physical/physician clearance form
6. HIPAA and OSHA certification
7. CPR certification
8. Drug Screen
9. Proof of personal health insurance

The attached Standard Terms and Conditions are incorporated into this Non Exclusive Student Affiliation Agreement ("Agreement").

SIGNATURES:

COLLEGE		FACILITY	
Lackawanna College		d/b/a:	Wallenpaupack Area School District
By:	[signature]	By:	[signature]
Title:	VP for Finance & Admin	Title:	Facility CEO
Date:	10-5-2026	Date:	10-12-26

LACKAWANNA COLLEGE DIVISION OF HEALTH SCIENCES STUDENT AFFILIATION AGREEMENT

STANDARD TERMS AND CONDITIONS

PURPOSE

The purpose of this agreement is to establish rights and responsibilities of all parties involved in the Lackawanna College Occupational Therapy Assistant (OTA) & Physical Therapy Assistant (PTA) Clinical Agreement.

OBJECTIVES

1. To establish the rights and responsibilities of the clinical education site/clinic.
2. To establish the rights and responsibilities of Lackawanna College.
3. To establish rights and responsibilities as related to patient/client care.
4. To establish rights and responsibilities as related to the supervision and evaluation of students.
5. To establish procedures for reviewing, revising, and terminating this agreement.

1. JOINT RESPONSIBILITIES OF COLLEGE AND FACILITY

A. Provide clinical training to Students inclusive of experiences offering practical application of material taught in the didactic portion of curricula.

B. Provide contact persons to the other party to oversee Students' clinical experiences.

C. Review Students' background checks and Substance testing results. Facility shall be solely responsible for determining if Students may participate in the clinical affiliation program with their organization.

D. Evaluate Students' performance per individual program policy.

2. COLLEGE RESPONSIBILITIES

A. Coordinate with the Facility to assign Students and plan the clinical training program. Only Students who meet the College's criteria for eligibility, which must be Facility-approved, shall be referred to the Facility.

B. Educate Students about clinical safety, including OSHA blood borne pathogens standards, infectious disease precautionary measures, and tuberculosis transmission prevention prior to their clinical rotation.

C. Notify Facility if any Students fail to meet education and/or training requirements.

D. College policy requires students to remain current on all health immunizations, physical examination requirements and background clearances as set forth by Lackawanna College Division

of Health Sciences. College will supply documentation upon documentation upon require which may include:

(1) (a) a negative TB skin test within the past year or, in the event of a positive TB skin test, a chest x-ray within the past three (3) years; OR provide evidence of no TB disease per negative result of interferon-gamma release assay blood test (T-Spot or Quantiferon Gold) within twelve (12) months of student activity at facility; (b) a completed series of Hepatitis-B vaccine, having begun the series, or informed refusal of the vaccine; and (c) any other appropriate immunizations requested by Facility.

(2) License or Certification

- College shall not refer Students whose medical licenses or certifications have ever been suspended, revoked, terminated, or otherwise modified as to rights and privileges. If such sanctions resulted from controlled substance use, and the Students have successfully completed a rehabilitation program, College may refer them so long as they undergo periodic substance abuse testing as determined by the Facility.

(3) Other Background Checks Required by Law

E. No curricular or proprietary material related to the clinical education experience at the Facility shall be circulated or published without the Facility's prior written consent.

F. College will immediately remove any Student or Faculty member from assignment at Facility upon the request of Facility. When feasible, Facility will attempt to discuss a particular situation with the appropriate representative at College before it makes an official request for removal. Facility, however, shall have the right at any time to take whatever action it deems necessary, including barring a Student or Faculty member from its premises, to ensure the safety and welfare of its patients and to maintain the operation of its facilities free from disruption. College shall notify Facility of any relevant information that may affect a Student's or Faculty member's performance during the Program, including but not limited to situations where: (i) s/he is under pending disciplinary action from the College; (ii) s/he has been disciplined by the College in the past; or (iii) s/he has failed to complete proper training prior to the placement.

3. FACILITY RESPONSIBILITIES

A. Provide supervised clinical experiences to Students, as mutually agreed upon by parties.

B. Retain responsibility for the care of its patients at all times and students may not replace staff while on clinical training.

C. Orient Students and College clinical instructors who visit Facility on matters including, but not limited to, Facility's policies and procedures, personal protective equipment availability and use, and fire and emergency response plans.

D. Provide medical care for work-related accidents and illnesses that occur during the scheduled, clinical training hours. Facility shall bill such first aid care to Students' insurance carrier. Facility and College shall not be financially or otherwise liable for any Student's care beyond providing initial first aid, regardless of whether additional services are covered by such Student's insurance.

E. Provide staff for normal service functions.

F. Provide reasonable storage space for Students' apparel and personal effects, and meeting space or conference room space at Facility for program use.

G. In the event that any Student or Faculty member is involved in an incident which requires a report to a governmental or accrediting agency by Facility pursuant to applicable laws, rules, regulations or policies, College shall be advised of the nature of the situation giving rise to such report and the parties shall discuss the potential impact, if any, on this Agreement, including whether appropriate corrective action should be taken.

H. To the extent applicable, with respect to personally identifiable student education records to which it may have access, Facility and its staff shall comply with the requirements of FERPA, as amended.

I. Will advise the College in a timely manner of any changes in personnel, operation, and/or policies which directly impact the student clinical experience at the facility.

J. Will inform the College, as soon as possible, when it becomes necessary to remove a Student from the program.

4. TERM AND TERMINATION

A. This Agreement shall be effective upon execution by parties and may be renewed upon the parties' mutual agreement.

B. Notwithstanding any other terms or conditions hereunder, either party may terminate this Agreement without cause by giving thirty (30) days' written notice to the other party. However, in such a case, this Agreement shall continue in full force until Students complete current clinical rotations. No such accommodation will be made for those Students removed pursuant to Section 2F.

C. If either party declares bankruptcy or is or otherwise becomes insolvent, the other party may immediately terminate this Agreement.

5. INSURANCE

A. Documentation shall be available upon request to prove that:

1) Students have health insurance during their clinical rotation at Facility;

2) Clinical instructors and other College staff present on Facility grounds and property have worker's compensation insurance, and;

3) Students have professional liability coverage in the amount of $2 million per occurrence / $5 million aggregate of the occurrence type of coverage.

B. If Students' coverage is of the claims made type, such coverage shall outlive this Agreement for at

least twenty-four (24) months (which may require tail or prior acts coverage). The Coverage retroactive date shall be this Agreement's effective date.

C. Facility shall be notified in writing within fifteen (15) days of any material alteration, cancellation or nonrenewal of coverage. Inadequate insurance or proof of insurance shall be grounds for immediate termination of this Agreement. Insurance shall be provided by a carrier who is acceptable to Facility, which shall not unreasonably withhold its approval.

6. CLAIMS AND NOTIFICATION

A. Each party shall be liable for payment of its portion of all claims, liability, costs, expenses, demands, settlements, or judgments resulting from negligence, actions or omissions of itself or its own representatives, directors, and employees relating to or arising under this Agreement.

B. To the fullest extent allowed by law and unless otherwise provided by this Agreement, each party agrees to indemnify, hold harmless, and defend the other party from and against any and all claims, demands, actions, settlements, costs, damages or judgments, including reasonable attorney's fees and litigation expenses, based upon or arising out of the activities described in this Agreement, where such claims, demands, actions, settlements, costs, damages, or judgments relate to its own negligence, actions or omissions or that of its agents, representatives, Students, as applicable, or employees.

C. In the event that College is limited in its ability to indemnify Facility, College shall provide to Facility a list of alternative insurance, legal and/or equitable relief that will be available to Facility if a claim arises for which College would otherwise be required to indemnify Facility. College shall also identify the appropriate forum and venue of such relief. The absence of, or limited nature of, such relief is a material factor that Facility will consider in determining whether to enter into this Agreement, as well as the future scope and extent of Facility's relationship with College. Additionally, any legal or equitable relief for College from Facility shall be limited to the same legal or equitable relief that is available for Facility from College.

D. Parties agree to notify each other as soon as possible, in writing, of any incident, occurrence, or claim arising out of or in connection with this Agreement which could result in a liability or claim of liability to the other party. Facility shall have the right to investigate any incident or occurrence and College shall cooperate fully.

7. CONFIDENTIALITY (all applicable laws and regulations, including HIPAA)

A. College, its employees, and representatives agree to keep confidential from third parties all information which relates to or identifies a particular patient, including, but not limited to name, address, medical treatment or condition, financial status, or any other personal information which is deemed confidential according to applicable state and federal laws, regulations, and standards of professional ethics ("Confidential Information"). College also agrees to inform its Students about their obligations under federal and state law to keep confidential information from third parties. College and its employees and representatives shall comply with the terms of this Agreement, as well as all applicable requirements of HIPAA, regarding the use, disclosure and security of protected health information (PHI). Further, College shall not, and shall cause its employees and agents not to, use or disclose PHI in any manner that would violate HIPAA, including 45 CFR Part 164 Subpart E, if such use or disclosure were made by Facility.

B. Patient records are Facility property. Retention and release shall comply with all applicable laws

and regulations, policies and procedures. Access and use of patient information is restricted to only what is necessary to provide the noted services so noted herein.

C. The Facility shall supply information and applicable forms to Students to meet legal confidentiality provisions.

8. **NOTICES.** Notices or other communications per this Agreement shall be given to the parties addressed as follows:

If to Facility: As stated on Face Sheet

With a copy to:

_____

_____

If to College: As stated on Face Sheet

With a copy to: Kreder Brooks Hailstone, LLP
A. James Hailstone, Esquire
220 Penn Avenue
Suite 200
Scranton, PA 18503

9. **ASSIGNMENT OF CONTRACT AND BINDING EFFECT** Neither party shall assign, subcontract, or transfer ("Assignment") any of its rights or obligations under this Agreement to a third party without prior written consent of the other party. If there is a valid Assignment, this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

10. **DISCRIMINATION** Each party shall comply with all applicable laws and regulations relating to discrimination, harassment and retaliation which may include those such as Title IX of the Education Amendments of 1972, the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, all as amended. This compliance may also include non-discrimination based classifications such as race, color, religion, sex, national origin, age, disability and other legally protected classifications.

11. **INDEPENDENT CONTRACTOR STATUS** Each party is an independent party and not an agent or representative of the other party, and therefore has no liability for the acts or omissions of the other party. In addition, neither party, nor any of its employees, agents, or subcontractors, shall be deemed to be employees or agents of the other party. Therefore, neither party nor any of its employees, agents or subcontractors, shall be entitled to compensation, worker's compensation, or employee benefits of the other party by virtue of this Agreement.

12. **COUNTERPARTS** This Agreement may be executed in one or more counterparts and may be electronically transmitted. Each counterpart shall be deemed an original and all of which shall constitute one Agreement.

13. **CONSIDERATION** Consideration for this Agreement is the mutual promises contained herein. No compensation shall exchange hands between the parties.

14. **GOVERNING LAW AND VENUE** This Agreement shall be governed by and interpreted under the laws of Lackawanna County and the Commonwealth of Pennsylvania.

15. **WAIVER OF PUNITIVE DAMAGES** The parties knowingly, unconditionally, and absolutely waive the right to seek, collect or retain punitive damages in regard to any claims arising from this Agreement. This unconditional waiver is a material portion of the consideration provided by College to Facility to induce Facility to enter into this Agreement.

16. **ENTIRE AGREEMENT & SEVERABILITY** This is the parties' entire agreement on this Agreement's subject matter. It supersedes any other agreements, restrictions, representations, or warranties between the parties. This Agreement cannot be amended, modified, supplemented, rescinded or waived except in a writing signed by each party. This Agreement is severable. If a part(s) is (are) void or unenforceable, the remainder of this Agreement shall remain in effect.

Memorandum of Understanding
Between

Pike County District Attorney's Office
(Law Enforcement Authority)

and

Wallenpaupack Area School District
(School Entity)

2026-2027 School Year
(Date)

I. Introduction

A. Parties

The following Law Enforcement Authority or Authorities agree to follow the policies and procedures contained in this Memorandum of Understanding (hereinafter – Memorandum):

Pike County District Attorney's Office

The following School Entity or Entities agree to follow the policies and procedures contained in this Memorandum:

Wallenpaupack Area High School (WAHS), Wallenpaupack Area Middle School (WAMS), Wallenpaupack North Intermediate School (WNIS), Wallenpaupack North Primary School (WNPS)

B. This Memorandum establishes procedures to be followed when certain incidents – described in Section II below – occur on school property, at any sponsored activity, or on a conveyance as described in the Safe Schools Act (such as a school bus) providing transportation to or from a school or school sponsored activity. This Memorandum does not cover incidents that are outside of those school settings and create no substantial disruption to the learning

environment.

C. The parties seek to foster a relationship of cooperation and mutual support and to maintain a safe school environment.

D. Legal Authority

1. The parties make this agreement as required by Article XIII-A of the Public School Code of 1949, popularly known as the – Safe Schools Act, as amended, 24 P.S. §§ 13-1301-A – 13-1313-A.

2. In so recognizing this legal authority, the parties acknowledge their respective duties pursuant to the Safe Schools Act and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.

3. Information from Student Records

a. The Law Enforcement Authority shall be governed by the following reporting and information exchange guidelines:

i. Criminal History Record Information Act, 18 Pa C.S. § 1901 *et seq.*

ii. The prohibition against disclosures, specified in section IV (C)(5) of this Memorandum.

b. When sharing information and evidence necessary for the Law Enforcement Authority to complete its investigation, the School Entity shall:

i. Comply with the Family Educational Rights and Privacy Act (hereinafter -FERPA), 20 U.S.C. § 1232g, and its implementing regulations at 34 C.F.R. § 99,1 *et seq*., and 22 Pa. Code §§ 12.31-12.33, including any amendments thereto.

ii. Comply with the requirements of the Safe Schools Act, 24 P.S. §§ 13-1303-A and 13-1313-A, and any amendments thereto.

iii. Complete reports as required by section 13-303-A of the Safe Schools Act, 24 P.S. § 13-1303-A, and any amendments thereto.

c. The School Entity may disclose personally identifiable information from an educational record of a student to the Law Enforcement Authority if a health or safety emergency exists and knowledge of that information is necessary to protect the health or safety of the student or other individuals. In determining whether a health or safety emergency exists, the School Entity may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the School Entity determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to the Law Enforcement Authority, if knowledge of that information is necessary for the Law Enforcement Authority to protect the health or safety of the student or other individuals. The School Entity must record the articulable and significant threat to the health or safety of a student or other

individuals so that it can demonstrate to parents, students and the Family Policy Compliance Office[1] – what circumstance led it to determine that a health or safety emergency existed and why the disclosure was justified.

E. Priorities of the Law Enforcement Authority

1. Help the School Entity prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.

2. Investigate as appropriate all incidents reported to have occurred on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity. The investigation of all reported incidents shall be conducted in the manner that the Law Enforcement Authority, in its sole discretion, deems appropriate; but any investigation shall be conducted so as to involve as little disruption to the school environment as is practicable.

3. Identify those responsible for the commission of the reported incident and, where appropriate, apprehend and prosecute those individuals. Identification and apprehension procedures shall involve as little disruption to the school environment as is practicable.

4. Establish and maintain a cooperative relationship with the School Entity in the reporting and resolution of all incidents described in Section II of this document.

F. Priorities of the School Entity

1. Help law enforcement prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.

2. Create a safe learning environment.

3. Establish and maintain a cooperative relationship with the Law Enforcement Authority in the reporting and resolution of all incidents described in Section II of this document.

4. Provide the Law Enforcement Authority with all relevant information and required assistance in the event of a reported incident.

5. The School Entity shall give the Law Enforcement Authority a copy of the School Entity's behavior support services procedures and invite Law Enforcement Authority representatives to behavior support trainings.

[1] Questions related to FERPA should be directed to the Family Policy Compliance Office within the U.S. Department of Education.

II. Notification of Incidents to Law Enforcement

The School Entity is required to notify law enforcement in specific situations listed in subsection A of this section, and has discretion over whether to notify law enforcement about incidents listed in subsection B of this section. Law enforcement's decision to investigate and file charged may be made in consultation with school administrators.

A. Mandatory Notification

1. The School Entity shall immediately notify the Law Enforcement Authority having jurisdiction where the offense occurred by the most expeditious means practicable of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:

    a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):

        i. Section 908 (relating to prohibited offensive weapons).

            a. The term offensive weapon is defined by section 908 of the Crimes Code as any bomb, grenade, machine gun, sawed-off shotgun with a barrel less than 18 inches, firearm specially made or specially adapted for concealment or silent discharge, any blackjack, sandbag, metal knuckles, dagger, knife, razor or cutting instrument, the blade of which is exposed in an automatic way by switch, push-button, spring mechanism, or otherwise, any stun gun, stun baton, taser or other electronic or electric weapon or other implement for the infliction of serious bodily injury which serves no common lawful purpose. See 18 Pa.C.S. § 908 (c) (relating to definitions).

            b. Consistent with section 908(b) of the Crimes Code (relating to exceptions), this reporting requirement does not apply to one who possessed or dealt with an offensive weapon solely as a curio or in a dramatic performance, or to one who possessed an offensive weapon briefly in consequence of having found it taken it from an aggressor, or under circumstances similarly negating any intent or likelihood that the weapon would be used unlawfully.

        ii. Section 912 (relating to possession of weapon on school property).

            a. The term weapon is defined by section 912 of the Crimes Code to include but is not limited to, a knife, cutting instrument, cutting tool, nunchuck stick, firearm, shotgun, rifle and any other tool, instrument or implement capable of inflicting serious bodily injury.

            b. Consistent with section 912(c) of the Crimes Code (relating to defense), this reporting requirement does not apply to a weapon that is: (a) possessed and used in conjunction with a lawful supervised school activity or course; or (b) is possessed for other lawful purpose.

iii. Chapter 25 (relating to criminal homicide).

iv. Section 2702 (relating to aggravated assault).

v. Section 2709.1 (relating to stalking).

vi. Section 2901 (relating to kidnapping).

vii. Section 2902 (relating to unlawful restraint).

viii. Section 3121 (relating to rape).

ix. Section 3122.1 (relating to statutory sexual assault).

x. Section 3123 (relating to involuntary deviate sexual intercourse).

xi. Section 3124.1 (relating to sexual assault).

xii. Section 3124.2 (relating to institutional sexual assault).

xiii. Section 3125 (relating to aggravated indecent assault).

xiv. Section 3126 (relating to indecent assault).

xv. Section 3301 (relating to arson and related offenses)

xvi. Section 3307 (relating to institutional vandalism), when the penalty is a felony of the third degree.

xvii. Section 3502 (relating to burglary).

xviii. Section 3503(a) and (b)(1)(v)(relating to criminal trespass).

xix. Section 5501 (relating to riot).

xx. Section 6110.1 (relating to possession of firearm by minor).

b. The possession, use or sale of a controlled substance, designer drug or drug paraphernalia as defined in The Controlled Substance, Drug, Device and Cosmetic Act, *as amended*, 35 P.S. §§ 780-101 – 780-144, popularly known as the Drug Act. For purposes of the Memorandum, the terms controlled substance, designer drug and drug paraphernalia shall be defined as they are in Section 102 of the Drug Act. See 35 P.S. § 780-102 (relating to definitions).

c. Attempt, solicitation or conspiracy to commit any of the offenses listed in paragraphs 1 and 2 of this subsection.

d. An offense for which registration is required under 42 Pa.C.S. § 9795.1 (relating to registration).

2. In responding to student who commit an incident listed under section 1303-A(b)(4.1) of the Safe Schools Act (24 P.S. § 13-1303-A(b)(4.1)), a school entity may consider the propriety of utilizing available school-based program, such as school-wide positive behavior supports, to address the student's behavior. Nothing in this provision shall be read to limit law enforcement's discretion.

B. Discretionary Notification

1. The School Entity may notify the Law Enforcement Authority having jurisdiction where the incident occurred of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:

   a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):

      i. Section 2701 (relating to simple assault)

      ii. Section 2705 (relating to recklessly endangering another person).

      iii. Section 2706 (relating to terroristic threats).

      iv. Section 2709 (relating to harassment).

      v. Section 3127 (relating to indecent exposure)

      vi. Section 3307 (relating to institutional vandalism), when the penalty is a misdemeanor of the second degree.

      vii. Section 3503(b)(1)(i), (ii), (iii), and (iv), (b.1) and (b.2) (relating to criminal trespass).

      viii. Chapter 39 (relating to theft and related offenses).

      ix. Section 5502 (relating to failure of disorderly persons to disperse upon official order).

      x. Section 5503 (relating to disorderly conduct).

      xi. Section 6305 (relating to sale of tobacco).

      xii. Section 6306.1 (relating to use of tobacco in schools prohibited).

      xiii. Section 6308 (relating to purchase, consumption, possession, or transportation of liquor or malt or brewed beverages by a person under 21 years of age).

   b. Attempt, solicitation or conspiracy to commit any of the offenses listed in subsection (a).

2. In exercising its discretion to determine whether to notify law enforcement of such incidents, the School Entity may consider the following factors: the seriousness of the situation, the school's ability to defuse or resolve the situation, the child's intent, the child's

age, whether the student has a disability and, if so, the type of disability and its impact on the student's behavior, and other factors believed to be relevant.

C. Law Enforcement Response to Notification

1. When notified of an incident listed in subsections A or B, law enforcement's decision to investigate and file charges, at the sole discretion of the Law Enforcement Authority, may be made in consultation with school administrators.

2. In determining whether to file charges, the Law Enforcement Authority is encouraged to consult with the District Attorney. Where appropriate under the law, part of this consultation may include a discussion about the availability or propriety of utilizing a diversionary program as an alternative to filing charges.

D. Notification of the Law Enforcement Authority when incident involves children with disabilities

1. If a child with a disability commits and incident of misconduct, school administrators and the Law Enforcement Authority should take into consideration that the child's behavior may be a manifestation of the disability and there may be no intent to commit an unlawful act. A child with a disability under this subsection shall mean a student with an IEP, a protected handicapped student with a service agreement that includes a behavior support plan, or such student for whom an evaluation is pending under 22 Pa. Code §§ 14.123 (relating to evaluation), 15.5 (relating to school district initiated evaluation and provision of services), 15.6 (relating to parent initiated evaluation and provision of services), or Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities).

2. In the event a child with a disability commits a mandatory notification offense under Subsection A, the School Entity must provide immediate notification to the Law Enforcement Authority regardless of the disability. Such notification will state that the child has an IEP or a service agreement that includes a behavior support plan and may include the School Entity's recommendation that police intervention may not be required and advisement that the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133 (relating to positive behavior support), 15.3 (relating to protected handicapped students general) or 711.46 (relating to positive behavior support). The Law Enforcement Authority may take the recommendation under advisement but reserves the right to investigate and file charges.

3. In the event a child with a disability commits a discretionary offense under Subsection B and the School Entity does not believe that police intervention is necessary, the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133, 15.3 or 711.46.

4. In accordance with 34 CFR 300.535 (relating to referral to and action by law enforcement and judicial authorities), nothing will prohibit the School Entity from reporting an offense committed by a child with a disability to the Law Enforcement Authority, and nothing will prevent State law enforcement and judicial authorities from exercising their responsibilities with regard to the application of Federal and State law to crimes committed by a child with a

disability.

5. The School Entity, when reporting an offense committed by a child with a disability, should ensure that copies of the special education and disciplinary records of the child are transmitted for consideration by the appropriate authorities to the Law Enforcement Authority to whom the incident was reported.

6. The School Entity, when reporting an incident under this section, may transmit copies of the child's special education and disciplinary records only to the extent that the transmission is permitted by FERPA.

[Describe any specific procedures to be followed for incidents involving a student with a disability having an IEP as required by 22 Pa. Code § 14.104 (relating to special education plans) or 22 Pa. Code Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities)]

E. Upon notification of the incident to the Law Enforcement Authority, the School Entity shall provide as much of the following information as is available at the time of notification. In no event shall the gathering of information unnecessarily delay notification:

1. Whether the incident is in-progress or has concluded.
2. Nature of the incident.
3. Exact location of the incident.
4. Number of persons involved in the incident.
5. Names and ages of the individuals involved.
6. Weapons, if any, involved in the incident.
7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.
8. Injuries involved.
9. Whether EMS or the Fire Department have been notified.
10. Identity of the school contact person.
11. Identity of the witnesses to the incident, if any.
12. Whether the incident involves a student with a disability and, if so, the type of disability and its impact on the student's behavior.
13. Other such information as is known to the school entity and believed to be relevant to the incident.

F. No later than September 30 of each year, the School Entity shall assemble and make ready for immediate deployment to its Incident Command Post the following information for the purpose of assisting the Law Enforcement Authority in responding to an emergency:

1. Blueprints or floor plans of the school buildings.
2. Aerial photo, map or layout of the school campus, adjacent properties and surrounding streets or roads.
3. Location(s) of predetermined or prospective command posts.
4. Current teacher/employee roster.
5. Current student roster.
6. Most recent school yearbook.
7. School fire-alarm shutoff location and procedures.
8. School sprinkler system shutoff location and procedures.
9. Gas/utility line layouts and shutoff valve locations.
10. Cable/satellite television shutoff location and procedures.
11. Other information the School Entity deems pertinent to assist local police departments in responding to an emergency.

III. Law Enforcement Authority Response

A. Depending on the totality of the circumstances, initial response by the Law Enforcement Authority may include:

1. For incidents in progress:

a. Meet with contact person and locate scene of incident.

b. Stabilize incident.

c. Provide/arrange for emergency medical treatment, if necessary.

d. Control the scene of the incident.

i. Secure any physical evidence at the scene.

ii. Identify involved persons and witnesses.

e. Conduct investigation.

f. Exchange information.

g. Confer with school officials to determine the extent of law enforcement involvement required by the situation.

2. Incidents not in progress:
   a. Meet with contact person.
   b. Recover any physical evidence.
   c. Conduct investigation.
   d. Exchange information.
   e. Confer with school officials to determine the extent of law enforcement involvement required by the situation.

3. Incidents initially reported to the Law Enforcement Authority

If any incident described in sections IIA or IIB is initially reported to the Law Enforcement Authority, the Law Enforcement Authority shall proceed directly with its investigation, shall immediately notify the School Entity of the incident, and shall proceed as outlined in sections IIA through IIE.

B. Custody of Actors

1. Students identified as actors in reported incidents may be taken into custody at the discretion of the investigating law enforcement officer under any of the following circumstances:
   a. The student has been placed under arrest.
   b. The student is being placed under investigative detention
   c. The student is being taken into custody for the protection of the student.
   d. The student's parent or guardian consents to the release of the student to law enforcement custody.

2. The investigating law enforcement officer shall take all appropriate steps to protect the legal and constitutional rights of those students being taken into custody.

IV. Assistance of School Entities

A. In Loco Parentis

1. Teachers, Guidance Counselors, Vice Principals and Principals in the public schools have the right to exercise the same authority as a parent, guardian or person in parental relation to such pupil concerning conduct and behavior over the pupils attending a school during the time they are in attendance, including the time required in going to and from their homes.

2. School authorities' ability to stand *in loco parentis* over children does not extend to matters beyond conduct and discipline during school, school activities, or on a conveyance as described in the Safe Schools Act providing transportation to or from school or a school sponsored activity.

B. Notification of Parent or Guardian

1. Parents or guardians of all victims and suspects directly involved in an incident listed under Section IIA or IIB shall be immediately notified of the involvement, and they shall be informed about any notification regarding the incident that has been, or may be, made to the Law Enforcement Authority.

2. The School Entity shall document attempts made to reach the parents or guardians of all victims and suspects directly involved in incident listed under Section IIA or IIB.

C. Scope of School Entity's Involvement

1. General principles: Once the Law Enforcement Authority assume primary responsibility for a matter, the legal conduct of interviews, interrogations, searches, seizures of property, and arrests are within the purview of the Law Enforcement Authority. The School Entity shall defer to the Law Enforcement Authority on matters of criminal and juvenile law procedure, except as is necessary to protect the interests of the School Entity. The Law Enforcement

Authority will keep the chief school administrator, or his designees, informed of the status of pending investigations.

2. Victims

    a. The School Entity shall promptly notify the parent or guardian of a victim when the Law Enforcement Authority interviews that victim. The Law Enforcement Authority shall follow its policies and procedures when interviewing a victim to ensure the protection of the victim's legal and constitutional rights.

    b. In the event a victim is interviewed by Law Enforcement Authority on school property, a guidance counselor or similar designated personnel may be present during the interview.

3. Witness

    a. The School Entity shall promptly notify the parent or guardian of a witness when the Law Enforcement Authority interviews that witness. The Law Enforcement Authority shall follow its policies and procedures when interviewing a witness to ensure the protection of the witness's legal and constitutional rights.

    b. In the event a witness is interviewed by the Law Enforcement Authority on school property, a guidance counselor or similar designated personnel should be present during the interview.

4. Suspects and Custodial Interrogation

    a. The School Entity shall help the Law Enforcement Authority to secure the permission and presence of at least one parent or guardian of a student suspect before that student is interrogated by law enforcement authorities.

    b. When a parent or guardian is not present, school authorities shall not stand *in loco parentis* (in the place of the parent/guardian) during an interview.

    c. If an interested adult cannot be contacted, the School Entity shall defer to the investigating Law Enforcement Authority, which will protect the student suspect's legal and constitutional rights as required by law.

5. Conflicts of Interest
    a. The parties to this Memorandum recognize that if a School Entity employee, contractor, or agent of the School Entity is the subject of an investigation, a conflict of interest may exist between the School Entity and the adult suspect.

    b. Neither the individual that is the subject of the investigation, nor any person acting as his/her subordinate or direct supervisor, shall be present during Law Enforcement Authority's interviews of student co-suspects, victims or witnesses by the Law Enforcement Authority.

    c. Neither the individual who is the subject of the investigation, nor his/her subordinate(s) and/or direct supervisor(s), shall be informed of the contents of the statements made by

student co-suspects, victims or witnesses, except at the discretion of the Law Enforcement Authority or as otherwise required by law.

D. Reporting Requirements

All school entities are required to submit an annual report, which will include violence statistics and reports, to the Department of Education's Office for Safe Schools. This annual report must include all new incidents described in Sections IIA and IIB. Before submitting the required annual report, each chief school administrator and each police department having jurisdiction over school property of the School Entity shall do the following:

a. No that than thirty days prior to the deadline for submitting the annual report, the chief school administrator shall submit the report to the police department with jurisdiction over the relevant school property. The police department shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine its accuracy.

b. No later than fifteen days prior to the deadline for submitting the annual report, the police department shall notify the chief school administrator, in writing, whether the report accurately reflects police incident data. Where the police department determines that the report accurately reflects police incident data, the chief of police shall sign the report. Where the police department determines that the report does not accurately reflect police incident data, the police department shall notify the chief school administrator and the office in writing.

c. Prior to submitting the annual report, the chief school administrator and the police department shall attempt to resolve discrepancies between the report and police incident data. Where a discrepancy remains unresolved, the police department shall notify the chief school administrator and the office in writing.

d. Where a police department fails to take action as required under clause a or b, the chief school administrator shall submit the annual report and indicate that the police department failed to take action as required under clause a or b.

e. Where there are discrepancies between the School Entity's incident data and the police indicate data, the following shall occur:

[Describe procedure to be followed for the resolution of school violence data discrepancies prior to filing the annual report]

V. General Provisions

A. This Memorandum does not create any contractual rights or obligations between the signatory Law Enforcement Authority, the signatory School Entity, any other signatory authorities or entities, or their respective officers, employees, agents or representatives.

B. This Memorandum may be amended, expanded or modified at any time upon the written consent of the parties. It must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter. Describe what modifications have been made to this Memorandum of Understanding. If you have not made any modifications or amended it in any way, please enter "Not Applicable" in the space provided.

C. If changes in state or federal law require changes to the Memorandum, the parties shall amend this Memorandum.

D. All parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.

VI. Act 47 Requirement

A. Per the Threat Assessment Flow Chart/Protocol, when the threat assessment team determines a threat to be medium or high level threat or emergency, law enforcement agencies will be contacted promptly (see attached).

_____ _____

Keith Gunuskey, Superintendent Pike County District Attorney's Office

_____ _____

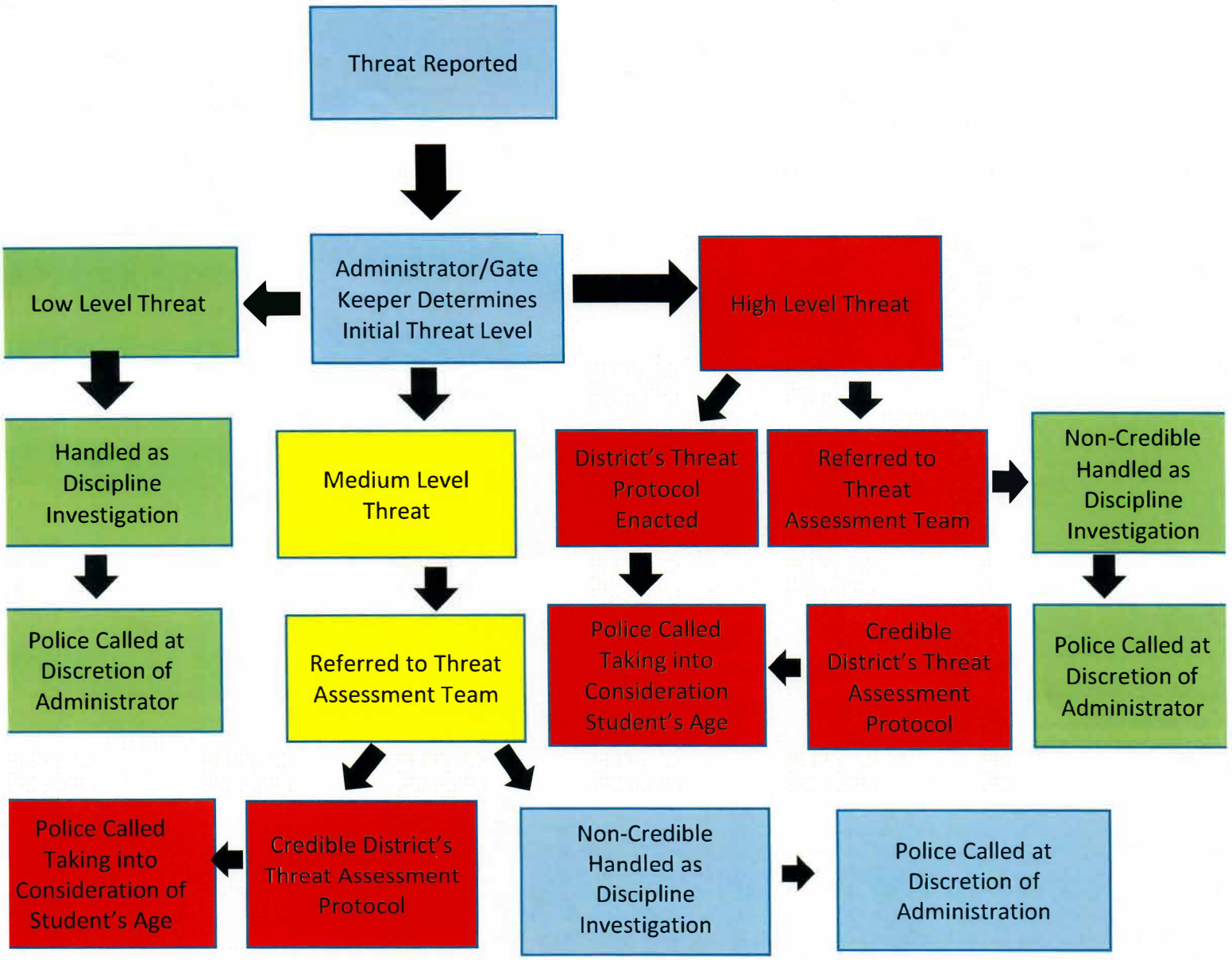
WAHS Principal WAMS Principal

_____ _____

WNIS Principal WNPS Principal

Updated, March 11, 2026

C. Wallenpaupack Area School District Student Threat Assessment Procedures
Threat of Violence Systematic Process Chart



Memorandum of Understanding
Between

Pike County Sheriff's Office
(Law Enforcement Authority)

and

Wallenpaupack Area School District
(School Entity)

2026-2027 School Year
(Date)

I. Introduction

A. Parties

The following Law Enforcement Authority or Authorities agree to follow the policies and procedures contained in this Memorandum of Understanding (hereinafter – Memorandum):

Pike County Sheriff's Office

The following School Entity or Entities agree to follow the policies and procedures contained in this Memorandum:

Wallenpaupack Area High School (WAHS), Wallenpaupack Area Middle School (WAMS), Wallenpaupack North Intermediate School (WNIS), Wallenpaupack North Primary School (WNPS)

B. This Memorandum establishes procedures to be followed when certain incidents – described in Section II below – occur on school property, at any sponsored activity, or on a conveyance as described in the Safe Schools Act (such as a school bus) providing transportation to or from a school or school sponsored activity. This Memorandum does not cover incidents that are outside of those school settings and create no substantial disruption to the learning

environment.

C. The parties seek to foster a relationship of cooperation and mutual support and to maintain a safe school environment.

D. Legal Authority

1. The parties make this agreement as required by Article XIII-A of the Public School Code of 1949, popularly known as the – Safe Schools Act, as amended, 24 P.S. §§ 13-1301-A – 13-1313-A.

2. In so recognizing this legal authority, the parties acknowledge their respective duties pursuant to the Safe Schools Act and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.

3. Information from Student Records

a. The Law Enforcement Authority shall be governed by the following reporting and information exchange guidelines:

i. Criminal History Record Information Act, 18 Pa C.S. § 1901 *et seq.*

ii. The prohibition against disclosures, specified in section IV (C)(5) of this Memorandum.

b. When sharing information and evidence necessary for the Law Enforcement Authority to complete its investigation, the School Entity shall:

i. Comply with the Family Educational Rights and Privacy Act (hereinafter -FERPA), 20 U.S.C. § 1232g, and its implementing regulations at 34 C.F.R. § 99,1 *et seq*., and 22 Pa. Code §§ 12.31-12.33, including any amendments thereto.

ii. Comply with the requirements of the Safe Schools Act, 24 P.S. §§ 13-1303-A and 13-1313-A, and any amendments thereto.

iii. Complete reports as required by section 13-303-A of the Safe Schools Act, 24 P.S. § 13-1303-A, and any amendments thereto.

c. The School Entity may disclose personally identifiable information from an educational record of a student to the Law Enforcement Authority if a health or safety emergency exists and knowledge of that information is necessary to protect the health or safety of the student or other individuals. In determining whether a health or safety emergency exists, the School Entity may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the School Entity determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to the Law Enforcement Authority, if knowledge of that information is necessary for the Law Enforcement Authority to protect the health or safety of the student or other individuals. The School Entity must record the articulable and significant threat to the health or safety of a student or other

individuals so that it can demonstrate to parents, students and the Family Policy Compliance Office[1] – what circumstance led it to determine that a health or safety emergency existed and why the disclosure was justified.

E. Priorities of the Law Enforcement Authority

1. Help the School Entity prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.

2. Investigate as appropriate all incidents reported to have occurred on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity. The investigation of all reported incidents shall be conducted in the manner that the Law Enforcement Authority, in its sole discretion, deems appropriate; but any investigation shall be conducted so as to involve as little disruption to the school environment as is practicable.

3. Identify those responsible for the commission of the reported incident and, where appropriate, apprehend and prosecute those individuals. Identification and apprehension procedures shall involve as little disruption to the school environment as is practicable.

4. Establish and maintain a cooperative relationship with the School Entity in the reporting and resolution of all incidents described in Section II of this document.

F. Priorities of the School Entity

1. Help law enforcement prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.

2. Create a safe learning environment.

3. Establish and maintain a cooperative relationship with the Law Enforcement Authority in the reporting and resolution of all incidents described in Section II of this document.

4. Provide the Law Enforcement Authority with all relevant information and required assistance in the event of a reported incident.

5. The School Entity shall give the Law Enforcement Authority a copy of the School Entity's behavior support services procedures and invite Law Enforcement Authority representatives to behavior support trainings.

[1] Questions related to FERPA should be directed to the Family Policy Compliance Office within the U.S. Department of Education.

II. Notification of Incidents to Law Enforcement

The School Entity is required to notify law enforcement in specific situations listed in subsection A of this section, and has discretion over whether to notify law enforcement about incidents listed in subsection B of this section. Law enforcement's decision to investigate and file charged may be made in consultation with school administrators.

A. Mandatory Notification

1. The School Entity shall immediately notify the Law Enforcement Authority having jurisdiction where the offense occurred by the most expeditious means practicable of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:

    a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):

        i. Section 908 (relating to prohibited offensive weapons).

            a. The term offensive weapon is defined by section 908 of the Crimes Code as any bomb, grenade, machine gun, sawed-off shotgun with a barrel less than 18 inches, firearm specially made or specially adapted for concealment or silent discharge, any blackjack, sandbag, metal knuckles, dagger, knife, razor or cutting instrument, the blade of which is exposed in an automatic way by switch, push-button, spring mechanism, or otherwise, any stun gun, stun baton, taser or other electronic or electric weapon or other implement for the infliction of serious bodily injury which serves no common lawful purpose. See 18 Pa.C.S. § 908 (c) (relating to definitions).

            b. Consistent with section 908(b) of the Crimes Code (relating to exceptions), this reporting requirement does not apply to one who possessed or dealt with an offensive weapon solely as a curio or in a dramatic performance, or to one who possessed an offensive weapon briefly in consequence of having found it taken it from an aggressor, or under circumstances similarly negating any intent or likelihood that the weapon would be used unlawfully.

        ii. Section 912 (relating to possession of weapon on school property).

            a. The term weapon is defined by section 912 of the Crimes Code to include but is not limited to, a knife, cutting instrument, cutting tool, nunchuck stick, firearm, shotgun, rifle and any other tool, instrument or implement capable of inflicting serious bodily injury.

            b. Consistent with section 912(c) of the Crimes Code (relating to defense), this reporting requirement does not apply to a weapon that is: (a) possessed and used in conjunction with a lawful supervised school activity or course; or (b) is possessed for other lawful purpose.

iii. Chapter 25 (relating to criminal homicide).

iv. Section 2702 (relating to aggravated assault).

v. Section 2709.1 (relating to stalking).

vi. Section 2901 (relating to kidnapping).

vii. Section 2902 (relating to unlawful restraint).

viii. Section 3121 (relating to rape).

ix. Section 3122.1 (relating to statutory sexual assault).

x. Section 3123 (relating to involuntary deviate sexual intercourse).

xi. Section 3124.1 (relating to sexual assault).

xii. Section 3124.2 (relating to institutional sexual assault).

xiii. Section 3125 (relating to aggravated indecent assault).

xiv. Section 3126 (relating to indecent assault).

xv. Section 3301 (relating to arson and related offenses)

xvi. Section 3307 (relating to institutional vandalism), when the penalty is a felony of the third degree.

xvii. Section 3502 (relating to burglary).

xviii. Section 3503(a) and (b)(1)(v)(relating to criminal trespass).

xix. Section 5501 (relating to riot).

xx. Section 6110.1 (relating to possession of firearm by minor).

b. The possession, use or sale of a controlled substance, designer drug or drug paraphernalia as defined in The Controlled Substance, Drug, Device and Cosmetic Act, *as amended*, 35 P.S. §§ 780-101 – 780-144, popularly known as the Drug Act. For purposes of the Memorandum, the terms controlled substance, designer drug and drug paraphernalia shall be defined as they are in Section 102 of the Drug Act. See 35 P.S. § 780-102 (relating to definitions).

c. Attempt, solicitation or conspiracy to commit any of the offenses listed in paragraphs 1 and 2 of this subsection.

d. An offense for which registration is required under 42 Pa.C.S. § 9795.1 (relating to registration).

2. In responding to student who commit an incident listed under section 1303-A(b)(4.1) of the Safe Schools Act (24 P.S. § 13-1303-A(b)(4.1)), a school entity may consider the propriety of utilizing available school-based program, such as school-wide positive behavior supports, to address the student's behavior. Nothing in this provision shall be read to limit law enforcement's discretion.

B. Discretionary Notification

1. The School Entity may notify the Law Enforcement Authority having jurisdiction where the incident occurred of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:

   a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):

      i. Section 2701 (relating to simple assault)

      ii. Section 2705 (relating to recklessly endangering another person).

      iii. Section 2706 (relating to terroristic threats).

      iv. Section 2709 (relating to harassment).

      v. Section 3127 (relating to indecent exposure)

      vi. Section 3307 (relating to institutional vandalism), when the penalty is a misdemeanor of the second degree.

      vii. Section 3503(b)(1)(i), (ii), (iii), and (iv), (b.1) and (b.2) (relating to criminal trespass).

      viii. Chapter 39 (relating to theft and related offenses).

      ix. Section 5502 (relating to failure of disorderly persons to disperse upon official order).

      x. Section 5503 (relating to disorderly conduct).

      xi. Section 6305 (relating to sale of tobacco).

      xii. Section 6306.1 (relating to use of tobacco in schools prohibited).

      xiii. Section 6308 (relating to purchase, consumption, possession, or transportation of liquor or malt or brewed beverages by a person under 21 years of age).

   b. Attempt, solicitation or conspiracy to commit any of the offenses listed in subsection (a).

2. In exercising its discretion to determine whether to notify law enforcement of such incidents, the School Entity may consider the following factors: the seriousness of the situation, the school's ability to defuse or resolve the situation, the child's intent, the child's

age, whether the student has a disability and, if so, the type of disability and its impact on the student's behavior, and other factors believed to be relevant.

C. Law Enforcement Response to Notification

1. When notified of an incident listed in subsections A or B, law enforcement's decision to investigate and file charges, at the sole discretion of the Law Enforcement Authority, may be made in consultation with school administrators.

2. In determining whether to file charges, the Law Enforcement Authority is encouraged to consult with the District Attorney. Where appropriate under the law, part of this consultation may include a discussion about the availability or propriety of utilizing a diversionary program as an alternative to filing charges.

D. Notification of the Law Enforcement Authority when incident involves children with disabilities

1. If a child with a disability commits and incident of misconduct, school administrators and the Law Enforcement Authority should take into consideration that the child's behavior may be a manifestation of the disability and there may be no intent to commit an unlawful act. A child with a disability under this subsection shall mean a student with an IEP, a protected handicapped student with a service agreement that includes a behavior support plan, or such student for whom an evaluation is pending under 22 Pa. Code §§ 14.123 (relating to evaluation), 15.5 (relating to school district initiated evaluation and provision of services), 15.6 (relating to parent initiated evaluation and provision of services), or Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities).

2. In the event a child with a disability commits a mandatory notification offense under Subsection A, the School Entity must provide immediate notification to the Law Enforcement Authority regardless of the disability. Such notification will state that the child has an IEP or a service agreement that includes a behavior support plan and may include the School Entity's recommendation that police intervention may not be required and advisement that the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133 (relating to positive behavior support), 15.3 (relating to protected handicapped students general) or 711.46 (relating to positive behavior support). The Law Enforcement Authority may take the recommendation under advisement but reserves the right to investigate and file charges.

3. In the event a child with a disability commits a discretionary offense under Subsection B and the School Entity does not believe that police intervention is necessary, the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133, 15.3 or 711.46.

4. In accordance with 34 CFR 300.535 (relating to referral to and action by law enforcement and judicial authorities), nothing will prohibit the School Entity from reporting an offense committed by a child with a disability to the Law Enforcement Authority, and nothing will prevent State law enforcement and judicial authorities from exercising their responsibilities with regard to the application of Federal and State law to crimes committed by a child with a

disability.

5. The School Entity, when reporting an offense committed by a child with a disability, should ensure that copies of the special education and disciplinary records of the child are transmitted for consideration by the appropriate authorities to the Law Enforcement Authority to whom the incident was reported.

6. The School Entity, when reporting an incident under this section, may transmit copies of the child's special education and disciplinary records only to the extent that the transmission is permitted by FERPA.

[Describe any specific procedures to be followed for incidents involving a student with a disability having an IEP as required by 22 Pa. Code § 14.104 (relating to special education plans) or 22 Pa. Code Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities)]

E. Upon notification of the incident to the Law Enforcement Authority, the School Entity shall provide as much of the following information as is available at the time of notification. In no event shall the gathering of information unnecessarily delay notification:

1. Whether the incident is in-progress or has concluded.
2. Nature of the incident.
3. Exact location of the incident.
4. Number of persons involved in the incident.
5. Names and ages of the individuals involved.
6. Weapons, if any, involved in the incident.
7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.
8. Injuries involved.
9. Whether EMS or the Fire Department have been notified.
10. Identity of the school contact person.
11. Identity of the witnesses to the incident, if any.
12. Whether the incident involves a student with a disability and, if so, the type of disability and its impact on the student's behavior.
13. Other such information as is known to the school entity and believed to be relevant to the incident.

F. No later than September 30 of each year, the School Entity shall assemble and make ready for immediate deployment to its Incident Command Post the following information for the purpose of assisting the Law Enforcement Authority in responding to an emergency:

1. Blueprints or floor plans of the school buildings.
2. Aerial photo, map or layout of the school campus, adjacent properties and surrounding streets or roads.
3. Location(s) of predetermined or prospective command posts.
4. Current teacher/employee roster.
5. Current student roster.
6. Most recent school yearbook.
7. School fire-alarm shutoff location and procedures.
8. School sprinkler system shutoff location and procedures.
9. Gas/utility line layouts and shutoff valve locations.
10. Cable/satellite television shutoff location and procedures.
11. Other information the School Entity deems pertinent to assist local police departments in responding to an emergency.

III. Law Enforcement Authority Response

A. Depending on the totality of the circumstances, initial response by the Law Enforcement Authority may include:

1. For incidents in progress:

a. Meet with contact person and locate scene of incident.

b. Stabilize incident.

c. Provide/arrange for emergency medical treatment, if necessary.

d. Control the scene of the incident.

i. Secure any physical evidence at the scene.

ii. Identify involved persons and witnesses.

e. Conduct investigation.

f. Exchange information.

g. Confer with school officials to determine the extent of law enforcement involvement required by the situation.

2. Incidents not in progress:
   a. Meet with contact person.
   b. Recover any physical evidence.
   c. Conduct investigation.
   d. Exchange information.
   e. Confer with school officials to determine the extent of law enforcement involvement required by the situation.

3. Incidents initially reported to the Law Enforcement Authority

If any incident described in sections IIA or IIB is initially reported to the Law Enforcement Authority, the Law Enforcement Authority shall proceed directly with its investigation, shall immediately notify the School Entity of the incident, and shall proceed as outlined in sections IIA through IIE.

B. Custody of Actors

1. Students identified as actors in reported incidents may be taken into custody at the discretion of the investigating law enforcement officer under any of the following circumstances:
   a. The student has been placed under arrest.
   b. The student is being placed under investigative detention
   c. The student is being taken into custody for the protection of the student.
   d. The student's parent or guardian consents to the release of the student to law enforcement custody.

2. The investigating law enforcement officer shall take all appropriate steps to protect the legal and constitutional rights of those students being taken into custody.

IV. Assistance of School Entities

A. In Loco Parentis

1. Teachers, Guidance Counselors, Vice Principals and Principals in the public schools have the right to exercise the same authority as a parent, guardian or person in parental relation to such pupil concerning conduct and behavior over the pupils attending a school during the time they are in attendance, including the time required in going to and from their homes.

2. School authorities' ability to stand *in loco parentis* over children does not extend to matters beyond conduct and discipline during school, school activities, or on a conveyance as described in the Safe Schools Act providing transportation to or from school or a school sponsored activity.

B. Notification of Parent or Guardian

1. Parents or guardians of all victims and suspects directly involved in an incident listed under Section IIA or IIB shall be immediately notified of the involvement, and they shall be informed about any notification regarding the incident that has been, or may be, made to the Law Enforcement Authority.

2. The School Entity shall document attempts made to reach the parents or guardians of all victims and suspects directly involved in incident listed under Section IIA or IIB.

C. Scope of School Entity's Involvement

1. General principles: Once the Law Enforcement Authority assume primary responsibility for a matter, the legal conduct of interviews, interrogations, searches, seizures of property, and arrests are within the purview of the Law Enforcement Authority. The School Entity shall defer to the Law Enforcement Authority on matters of criminal and juvenile law procedure, except as is necessary to protect the interests of the School Entity. The Law Enforcement

Authority will keep the chief school administrator, or his designees, informed of the status of pending investigations.

2. Victims

    a. The School Entity shall promptly notify the parent or guardian of a victim when the Law Enforcement Authority interviews that victim. The Law Enforcement Authority shall follow its policies and procedures when interviewing a victim to ensure the protection of the victim's legal and constitutional rights.

    b. In the event a victim is interviewed by Law Enforcement Authority on school property, a guidance counselor or similar designated personnel may be present during the interview.

3. Witness

    a. The School Entity shall promptly notify the parent or guardian of a witness when the Law Enforcement Authority interviews that witness. The Law Enforcement Authority shall follow its policies and procedures when interviewing a witness to ensure the protection of the witness's legal and constitutional rights.

    b. In the event a witness is interviewed by the Law Enforcement Authority on school property, a guidance counselor or similar designated personnel should be present during the interview.

4. Suspects and Custodial Interrogation

    a. The School Entity shall help the Law Enforcement Authority to secure the permission and presence of at least one parent or guardian of a student suspect before that student is interrogated by law enforcement authorities.

    b. When a parent or guardian is not present, school authorities shall not stand *in loco parentis* (in the place of the parent/guardian) during an interview.

    c. If an interested adult cannot be contacted, the School Entity shall defer to the investigating Law Enforcement Authority, which will protect the student suspect's legal and constitutional rights as required by law.

5. Conflicts of Interest
    a. The parties to this Memorandum recognize that if a School Entity employee, contractor, or agent of the School Entity is the subject of an investigation, a conflict of interest may exist between the School Entity and the adult suspect.

    b. Neither the individual that is the subject of the investigation, nor any person acting as his/her subordinate or direct supervisor, shall be present during Law Enforcement Authority's interviews of student co-suspects, victims or witnesses by the Law Enforcement Authority.

    c. Neither the individual who is the subject of the investigation, nor his/her subordinate(s) and/or direct supervisor(s), shall be informed of the contents of the statements made by

student co-suspects, victims or witnesses, except at the discretion of the Law Enforcement Authority or as otherwise required by law.

D. Reporting Requirements

All school entities are required to submit an annual report, which will include violence statistics and reports, to the Department of Education's Office for Safe Schools. This annual report must include all new incidents described in Sections IIA and IIB. Before submitting the required annual report, each chief school administrator and each police department having jurisdiction over school property of the School Entity shall do the following:

a. No that than thirty days prior to the deadline for submitting the annual report, the chief school administrator shall submit the report to the police department with jurisdiction over the relevant school property. The police department shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine its accuracy.

b. No later than fifteen days prior to the deadline for submitting the annual report, the police department shall notify the chief school administrator, in writing, whether the report accurately reflects police incident data. Where the police department determines that the report accurately reflects police incident data, the chief of police shall sign the report. Where the police department determines that the report does not accurately reflect police incident data, the police department shall notify the chief school administrator and the office in writing.

c. Prior to submitting the annual report, the chief school administrator and the police department shall attempt to resolve discrepancies between the report and police incident data. Where a discrepancy remains unresolved, the police department shall notify the chief school administrator and the office in writing.

d. Where a police department fails to take action as required under clause a or b, the chief school administrator shall submit the annual report and indicate that the police department failed to take action as required under clause a or b.

e. Where there are discrepancies between the School Entity's incident data and the police indicate data, the following shall occur:

[Describe procedure to be followed for the resolution of school violence data discrepancies prior to filing the annual report]

V. General Provisions

A. This Memorandum does not create any contractual rights or obligations between the signatory Law Enforcement Authority, the signatory School Entity, any other signatory authorities or entities, or their respective officers, employees, agents or representatives.

B. This Memorandum may be amended, expanded or modified at any time upon the written consent of the parties. It must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter. Describe what modifications have been made to this Memorandum of Understanding. If you have not made any modifications or amended it in any way, please enter "Not Applicable" in the space provided.

C. If changes in state or federal law require changes to the Memorandum, the parties shall amend this Memorandum.

D. All parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.

VI. Act 47 Requirement

A. Per the Threat Assessment Flow Chart/Protocol, when the threat assessment team determines a threat to be medium or high level threat or emergency, law enforcement agencies will be contacted promptly (see attached).

_____
Keith Gunuskey, Superintendent

_____
Pike County Sheriff's Office

_____
WAHS Principal

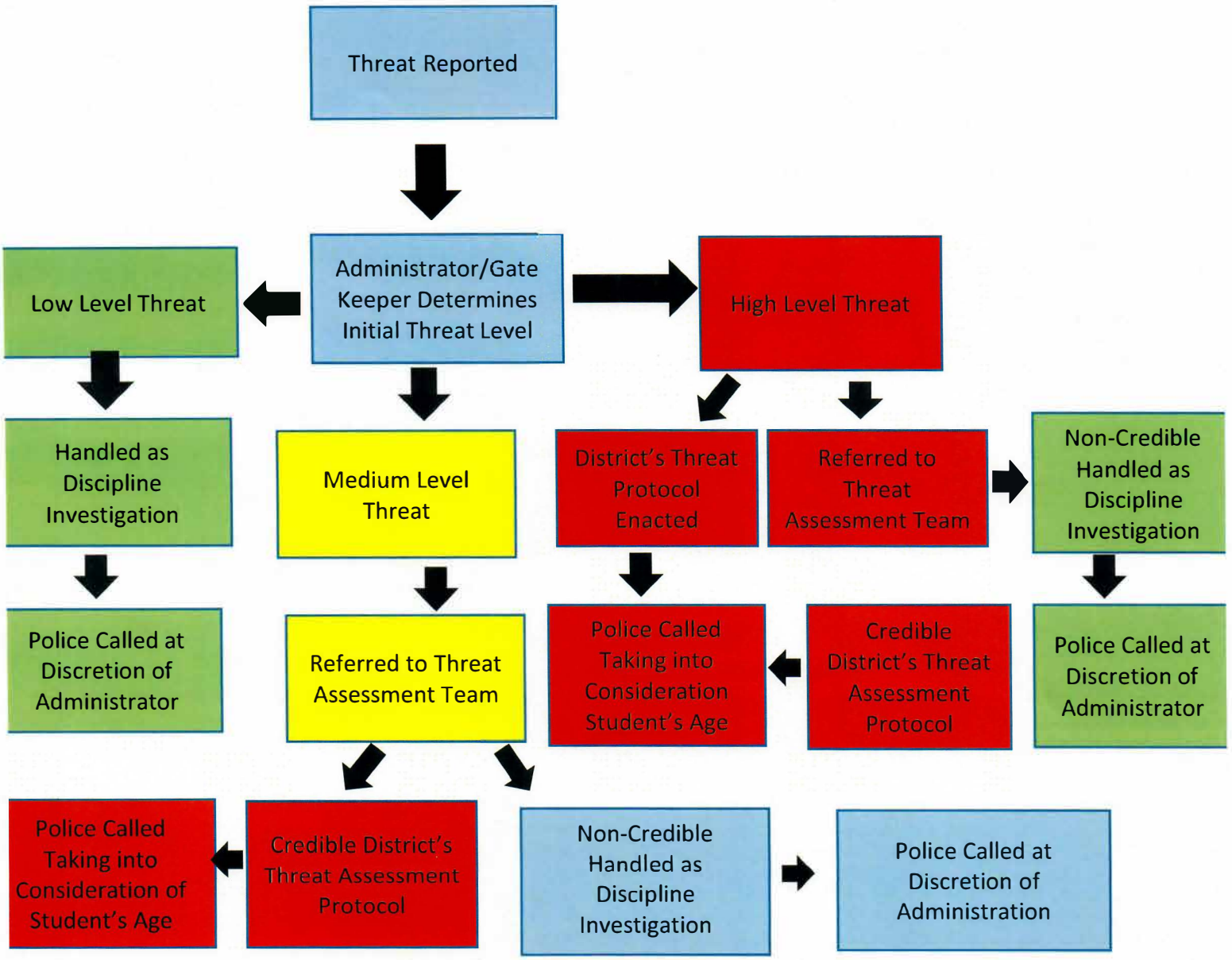
_____
WAMS Principal

_____
WNIS Principal

_____
WNPS Principal

Updated, March 11, 2026

C. Wallenpaupack Area School District Student Threat Assessment Procedures
Threat of Violence Systematic Process Chart



Memorandum of Understanding
Between

PA State Police, Blooming Grove Barracks
(Law Enforcement Authority)

and

Wallenpaupack Area School District
(School Entity)

2026-2027 School Year
(Date)

I. Introduction

A. Parties

The following Law Enforcement Authority or Authorities agree to follow the policies and procedures contained in this Memorandum of Understanding (hereinafter – Memorandum):

PA State Police, Blooming Grove Barracks

The following School Entity or Entities agree to follow the policies and procedures contained in this Memorandum:

Wallenpaupack Area High School (WAHS), Wallenpaupack Area Middle School (WAMS), Wallenpaupack North Intermediate School (WNIS), Wallenpaupack North Primary School (WNPS)

B. This Memorandum establishes procedures to be followed when certain incidents – described in Section II below – occur on school property, at any sponsored activity, or on a conveyance as described in the Safe Schools Act (such as a school bus) providing transportation to or from a school or school sponsored activity. This Memorandum does not cover incidents that are outside of those school settings and create no substantial disruption to the learning

environment.

C. The parties seek to foster a relationship of cooperation and mutual support and to maintain a safe school environment.

D. Legal Authority

1. The parties make this agreement as required by Article XIII-A of the Public School Code of 1949, popularly known as the – Safe Schools Act, as amended, 24 P.S. §§ 13-1301-A – 13-1313-A.

2. In so recognizing this legal authority, the parties acknowledge their respective duties pursuant to the Safe Schools Act and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.

3. Information from Student Records

a. The Law Enforcement Authority shall be governed by the following reporting and information exchange guidelines:

i. Criminal History Record Information Act, 18 Pa C.S. § 1901 *et seq.*

ii. The prohibition against disclosures, specified in section IV (C)(5) of this Memorandum.

b. When sharing information and evidence necessary for the Law Enforcement Authority to complete its investigation, the School Entity shall:

i. Comply with the Family Educational Rights and Privacy Act (hereinafter -FERPA), 20 U.S.C. § 1232g, and its implementing regulations at 34 C.F.R. § 99,1 *et seq*., and 22 Pa. Code §§ 12.31-12.33, including any amendments thereto.

ii. Comply with the requirements of the Safe Schools Act, 24 P.S. §§ 13-1303-A and 13-1313-A, and any amendments thereto.

iii. Complete reports as required by section 13-303-A of the Safe Schools Act, 24 P.S. § 13-1303-A, and any amendments thereto.

c. The School Entity may disclose personally identifiable information from an educational record of a student to the Law Enforcement Authority if a health or safety emergency exists and knowledge of that information is necessary to protect the health or safety of the student or other individuals. In determining whether a health or safety emergency exists, the School Entity may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the School Entity determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to the Law Enforcement Authority, if knowledge of that information is necessary for the Law Enforcement Authority to protect the health or safety of the student or other individuals. The School Entity must record the articulable and significant threat to the health or safety of a student or other

individuals so that it can demonstrate to parents, students and the Family Policy Compliance Office[1] – what circumstance led it to determine that a health or safety emergency existed and why the disclosure was justified.

E. Priorities of the Law Enforcement Authority

1. Help the School Entity prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.

2. Investigate as appropriate all incidents reported to have occurred on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity. The investigation of all reported incidents shall be conducted in the manner that the Law Enforcement Authority, in its sole discretion, deems appropriate; but any investigation shall be conducted so as to involve as little disruption to the school environment as is practicable.

3. Identify those responsible for the commission of the reported incident and, where appropriate, apprehend and prosecute those individuals. Identification and apprehension procedures shall involve as little disruption to the school environment as is practicable.

4. Establish and maintain a cooperative relationship with the School Entity in the reporting and resolution of all incidents described in Section II of this document.

F. Priorities of the School Entity

1. Help law enforcement prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.

2. Create a safe learning environment.

3. Establish and maintain a cooperative relationship with the Law Enforcement Authority in the reporting and resolution of all incidents described in Section II of this document.

4. Provide the Law Enforcement Authority with all relevant information and required assistance in the event of a reported incident.

5. The School Entity shall give the Law Enforcement Authority a copy of the School Entity's behavior support services procedures and invite Law Enforcement Authority representatives to behavior support trainings.

[1] Questions related to FERPA should be directed to the Family Policy Compliance Office within the U.S. Department of Education.

II. Notification of Incidents to Law Enforcement

The School Entity is required to notify law enforcement in specific situations listed in subsection A of this section, and has discretion over whether to notify law enforcement about incidents listed in subsection B of this section. Law enforcement's decision to investigate and file charged may be made in consultation with school administrators.

A. Mandatory Notification

1. The School Entity shall immediately notify the Law Enforcement Authority having jurisdiction where the offense occurred by the most expeditious means practicable of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:

    a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):

        i. Section 908 (relating to prohibited offensive weapons).

            a. The term offensive weapon is defined by section 908 of the Crimes Code as any bomb, grenade, machine gun, sawed-off shotgun with a barrel less than 18 inches, firearm specially made or specially adapted for concealment or silent discharge, any blackjack, sandbag, metal knuckles, dagger, knife, razor or cutting instrument, the blade of which is exposed in an automatic way by switch, push-button, spring mechanism, or otherwise, any stun gun, stun baton, taser or other electronic or electric weapon or other implement for the infliction of serious bodily injury which serves no common lawful purpose. See 18 Pa.C.S. § 908 (c) (relating to definitions).

            b. Consistent with section 908(b) of the Crimes Code (relating to exceptions), this reporting requirement does not apply to one who possessed or dealt with an offensive weapon solely as a curio or in a dramatic performance, or to one who possessed an offensive weapon briefly in consequence of having found it taken it from an aggressor, or under circumstances similarly negating any intent or likelihood that the weapon would be used unlawfully.

        ii. Section 912 (relating to possession of weapon on school property).

            a. The term weapon is defined by section 912 of the Crimes Code to include but is not limited to, a knife, cutting instrument, cutting tool, nunchuck stick, firearm, shotgun, rifle and any other tool, instrument or implement capable of inflicting serious bodily injury.

            b. Consistent with section 912(c) of the Crimes Code (relating to defense), this reporting requirement does not apply to a weapon that is: (a) possessed and used in conjunction with a lawful supervised school activity or course; or (b) is possessed for other lawful purpose.

iii. Chapter 25 (relating to criminal homicide).

iv. Section 2702 (relating to aggravated assault).

v. Section 2709.1 (relating to stalking).

vi. Section 2901 (relating to kidnapping).

vii. Section 2902 (relating to unlawful restraint).

viii. Section 3121 (relating to rape).

ix. Section 3122.1 (relating to statutory sexual assault).

x. Section 3123 (relating to involuntary deviate sexual intercourse).

xi. Section 3124.1 (relating to sexual assault).

xii. Section 3124.2 (relating to institutional sexual assault).

xiii. Section 3125 (relating to aggravated indecent assault).

xiv. Section 3126 (relating to indecent assault).

xv. Section 3301 (relating to arson and related offenses)

xvi. Section 3307 (relating to institutional vandalism), when the penalty is a felony of the third degree.

xvii. Section 3502 (relating to burglary).

xviii. Section 3503(a) and (b)(1)(v)(relating to criminal trespass).

xix. Section 5501 (relating to riot).

xx. Section 6110.1 (relating to possession of firearm by minor).

b. The possession, use or sale of a controlled substance, designer drug or drug paraphernalia as defined in The Controlled Substance, Drug, Device and Cosmetic Act, *as amended*, 35 P.S. §§ 780-101 – 780-144, popularly known as the Drug Act. For purposes of the Memorandum, the terms controlled substance, designer drug and drug paraphernalia shall be defined as they are in Section 102 of the Drug Act. See 35 P.S. § 780-102 (relating to definitions).

c. Attempt, solicitation or conspiracy to commit any of the offenses listed in paragraphs 1 and 2 of this subsection.

d. An offense for which registration is required under 42 Pa.C.S. § 9795.1 (relating to registration).

2. In responding to student who commit an incident listed under section 1303-A(b)(4.1) of the Safe Schools Act (24 P.S. § 13-1303-A(b)(4.1)), a school entity may consider the propriety of utilizing available school-based program, such as school-wide positive behavior supports, to address the student's behavior. Nothing in this provision shall be read to limit law enforcement's discretion.

B. Discretionary Notification

1. The School Entity may notify the Law Enforcement Authority having jurisdiction where the incident occurred of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:

   a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):

      i. Section 2701 (relating to simple assault)

      ii. Section 2705 (relating to recklessly endangering another person).

      iii. Section 2706 (relating to terroristic threats).

      iv. Section 2709 (relating to harassment).

      v. Section 3127 (relating to indecent exposure)

      vi. Section 3307 (relating to institutional vandalism), when the penalty is a misdemeanor of the second degree.

      vii. Section 3503(b)(1)(i), (ii), (iii), and (iv), (b.1) and (b.2) (relating to criminal trespass).

      viii. Chapter 39 (relating to theft and related offenses).

      ix. Section 5502 (relating to failure of disorderly persons to disperse upon official order).

      x. Section 5503 (relating to disorderly conduct).

      xi. Section 6305 (relating to sale of tobacco).

      xii. Section 6306.1 (relating to use of tobacco in schools prohibited).

      xiii. Section 6308 (relating to purchase, consumption, possession, or transportation of liquor or malt or brewed beverages by a person under 21 years of age).

   b. Attempt, solicitation or conspiracy to commit any of the offenses listed in subsection (a).

2. In exercising its discretion to determine whether to notify law enforcement of such incidents, the School Entity may consider the following factors: the seriousness of the situation, the school's ability to defuse or resolve the situation, the child's intent, the child's

age, whether the student has a disability and, if so, the type of disability and its impact on the student's behavior, and other factors believed to be relevant.

C. Law Enforcement Response to Notification

1. When notified of an incident listed in subsections A or B, law enforcement's decision to investigate and file charges, at the sole discretion of the Law Enforcement Authority, may be made in consultation with school administrators.

2. In determining whether to file charges, the Law Enforcement Authority is encouraged to consult with the District Attorney. Where appropriate under the law, part of this consultation may include a discussion about the availability or propriety of utilizing a diversionary program as an alternative to filing charges.

D. Notification of the Law Enforcement Authority when incident involves children with disabilities

1. If a child with a disability commits and incident of misconduct, school administrators and the Law Enforcement Authority should take into consideration that the child's behavior may be a manifestation of the disability and there may be no intent to commit an unlawful act. A child with a disability under this subsection shall mean a student with an IEP, a protected handicapped student with a service agreement that includes a behavior support plan, or such student for whom an evaluation is pending under 22 Pa. Code §§ 14.123 (relating to evaluation), 15.5 (relating to school district initiated evaluation and provision of services), 15.6 (relating to parent initiated evaluation and provision of services), or Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities).

2. In the event a child with a disability commits a mandatory notification offense under Subsection A, the School Entity must provide immediate notification to the Law Enforcement Authority regardless of the disability. Such notification will state that the child has an IEP or a service agreement that includes a behavior support plan and may include the School Entity's recommendation that police intervention may not be required and advisement that the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133 (relating to positive behavior support), 15.3 (relating to protected handicapped students general) or 711.46 (relating to positive behavior support). The Law Enforcement Authority may take the recommendation under advisement but reserves the right to investigate and file charges.

3. In the event a child with a disability commits a discretionary offense under Subsection B and the School Entity does not believe that police intervention is necessary, the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133, 15.3 or 711.46.

4. In accordance with 34 CFR 300.535 (relating to referral to and action by law enforcement and judicial authorities), nothing will prohibit the School Entity from reporting an offense committed by a child with a disability to the Law Enforcement Authority, and nothing will prevent State law enforcement and judicial authorities from exercising their responsibilities with regard to the application of Federal and State law to crimes committed by a child with a

disability.

5. The School Entity, when reporting an offense committed by a child with a disability, should ensure that copies of the special education and disciplinary records of the child are transmitted for consideration by the appropriate authorities to the Law Enforcement Authority to whom the incident was reported.

6. The School Entity, when reporting an incident under this section, may transmit copies of the child's special education and disciplinary records only to the extent that the transmission is permitted by FERPA.

[Describe any specific procedures to be followed for incidents involving a student with a disability having an IEP as required by 22 Pa. Code § 14.104 (relating to special education plans) or 22 Pa. Code Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities)]

E. Upon notification of the incident to the Law Enforcement Authority, the School Entity shall provide as much of the following information as is available at the time of notification. In no event shall the gathering of information unnecessarily delay notification:

1. Whether the incident is in-progress or has concluded.
2. Nature of the incident.
3. Exact location of the incident.
4. Number of persons involved in the incident.
5. Names and ages of the individuals involved.
6. Weapons, if any, involved in the incident.
7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.
8. Injuries involved.
9. Whether EMS or the Fire Department have been notified.
10. Identity of the school contact person.
11. Identity of the witnesses to the incident, if any.
12. Whether the incident involves a student with a disability and, if so, the type of disability and its impact on the student's behavior.
13. Other such information as is known to the school entity and believed to be relevant to the incident.

F. No later than September 30 of each year, the School Entity shall assemble and make ready for immediate deployment to its Incident Command Post the following information for the purpose of assisting the Law Enforcement Authority in responding to an emergency:

1. Blueprints or floor plans of the school buildings.
2. Aerial photo, map or layout of the school campus, adjacent properties and surrounding streets or roads.
3. Location(s) of predetermined or prospective command posts.
4. Current teacher/employee roster.
5. Current student roster.
6. Most recent school yearbook.
7. School fire-alarm shutoff location and procedures.
8. School sprinkler system shutoff location and procedures.
9. Gas/utility line layouts and shutoff valve locations.
10. Cable/satellite television shutoff location and procedures.
11. Other information the School Entity deems pertinent to assist local police departments in responding to an emergency.

III. Law Enforcement Authority Response

A. Depending on the totality of the circumstances, initial response by the Law Enforcement Authority may include:

1. For incidents in progress:

a. Meet with contact person and locate scene of incident.

b. Stabilize incident.

c. Provide/arrange for emergency medical treatment, if necessary.

d. Control the scene of the incident.

i. Secure any physical evidence at the scene.

ii. Identify involved persons and witnesses.

e. Conduct investigation.

f. Exchange information.

g. Confer with school officials to determine the extent of law enforcement involvement required by the situation.

2. Incidents not in progress:
   a. Meet with contact person.
   b. Recover any physical evidence.
   c. Conduct investigation.
   d. Exchange information.
   e. Confer with school officials to determine the extent of law enforcement involvement required by the situation.

3. Incidents initially reported to the Law Enforcement Authority

If any incident described in sections IIA or IIB is initially reported to the Law Enforcement Authority, the Law Enforcement Authority shall proceed directly with its investigation, shall immediately notify the School Entity of the incident, and shall proceed as outlined in sections IIA through IIE.

B. Custody of Actors

1. Students identified as actors in reported incidents may be taken into custody at the discretion of the investigating law enforcement officer under any of the following circumstances:
   a. The student has been placed under arrest.
   b. The student is being placed under investigative detention
   c. The student is being taken into custody for the protection of the student.
   d. The student's parent or guardian consents to the release of the student to law enforcement custody.

2. The investigating law enforcement officer shall take all appropriate steps to protect the legal and constitutional rights of those students being taken into custody.

IV. Assistance of School Entities

A. In Loco Parentis

1. Teachers, Guidance Counselors, Vice Principals and Principals in the public schools have the right to exercise the same authority as a parent, guardian or person in parental relation to such pupil concerning conduct and behavior over the pupils attending a school during the time they are in attendance, including the time required in going to and from their homes.

2. School authorities' ability to stand *in loco parentis* over children does not extend to matters beyond conduct and discipline during school, school activities, or on a conveyance as described in the Safe Schools Act providing transportation to or from school or a school sponsored activity.

B. Notification of Parent or Guardian

1. Parents or guardians of all victims and suspects directly involved in an incident listed under Section IIA or IIB shall be immediately notified of the involvement, and they shall be informed about any notification regarding the incident that has been, or may be, made to the Law Enforcement Authority.

2. The School Entity shall document attempts made to reach the parents or guardians of all victims and suspects directly involved in incident listed under Section IIA or IIB.

C. Scope of School Entity's Involvement

1. General principles: Once the Law Enforcement Authority assume primary responsibility for a matter, the legal conduct of interviews, interrogations, searches, seizures of property, and arrests are within the purview of the Law Enforcement Authority. The School Entity shall defer to the Law Enforcement Authority on matters of criminal and juvenile law procedure, except as is necessary to protect the interests of the School Entity. The Law Enforcement

Authority will keep the chief school administrator, or his designees, informed of the status of pending investigations.

2. Victims

    a. The School Entity shall promptly notify the parent or guardian of a victim when the Law Enforcement Authority interviews that victim. The Law Enforcement Authority shall follow its policies and procedures when interviewing a victim to ensure the protection of the victim's legal and constitutional rights.

    b. In the event a victim is interviewed by Law Enforcement Authority on school property, a guidance counselor or similar designated personnel may be present during the interview.

3. Witness

    a. The School Entity shall promptly notify the parent or guardian of a witness when the Law Enforcement Authority interviews that witness. The Law Enforcement Authority shall follow its policies and procedures when interviewing a witness to ensure the protection of the witness's legal and constitutional rights.

    b. In the event a witness is interviewed by the Law Enforcement Authority on school property, a guidance counselor or similar designated personnel should be present during the interview.

4. Suspects and Custodial Interrogation

    a. The School Entity shall help the Law Enforcement Authority to secure the permission and presence of at least one parent or guardian of a student suspect before that student is interrogated by law enforcement authorities.

    b. When a parent or guardian is not present, school authorities shall not stand *in loco parentis* (in the place of the parent/guardian) during an interview.

    c. If an interested adult cannot be contacted, the School Entity shall defer to the investigating Law Enforcement Authority, which will protect the student suspect's legal and constitutional rights as required by law.

5. Conflicts of Interest
    a. The parties to this Memorandum recognize that if a School Entity employee, contractor, or agent of the School Entity is the subject of an investigation, a conflict of interest may exist between the School Entity and the adult suspect.

    b. Neither the individual that is the subject of the investigation, nor any person acting as his/her subordinate or direct supervisor, shall be present during Law Enforcement Authority's interviews of student co-suspects, victims or witnesses by the Law Enforcement Authority.

    c. Neither the individual who is the subject of the investigation, nor his/her subordinate(s) and/or direct supervisor(s), shall be informed of the contents of the statements made by

student co-suspects, victims or witnesses, except at the discretion of the Law Enforcement Authority or as otherwise required by law.

D. Reporting Requirements

All school entities are required to submit an annual report, which will include violence statistics and reports, to the Department of Education's Office for Safe Schools. This annual report must include all new incidents described in Sections IIA and IIB. Before submitting the required annual report, each chief school administrator and each police department having jurisdiction over school property of the School Entity shall do the following:

a. No that than thirty days prior to the deadline for submitting the annual report, the chief school administrator shall submit the report to the police department with jurisdiction over the relevant school property. The police department shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine its accuracy.

b. No later than fifteen days prior to the deadline for submitting the annual report, the police department shall notify the chief school administrator, in writing, whether the report accurately reflects police incident data. Where the police department determines that the report accurately reflects police incident data, the chief of police shall sign the report. Where the police department determines that the report does not accurately reflect police incident data, the police department shall notify the chief school administrator and the office in writing.

c. Prior to submitting the annual report, the chief school administrator and the police department shall attempt to resolve discrepancies between the report and police incident data. Where a discrepancy remains unresolved, the police department shall notify the chief school administrator and the office in writing.

d. Where a police department fails to take action as required under clause a or b, the chief school administrator shall submit the annual report and indicate that the police department failed to take action as required under clause a or b.

e. Where there are discrepancies between the School Entity's incident data and the police indicate data, the following shall occur:

[Describe procedure to be followed for the resolution of school violence data discrepancies prior to filing the annual report]

V. General Provisions

A. This Memorandum does not create any contractual rights or obligations between the signatory Law Enforcement Authority, the signatory School Entity, any other signatory authorities or entities, or their respective officers, employees, agents or representatives.

B. This Memorandum may be amended, expanded or modified at any time upon the written consent of the parties. It must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter. Describe what modifications have been made to this Memorandum of Understanding. If you have not made any modifications or amended it in any way, please enter "Not Applicable" in the space provided.

C. If changes in state or federal law require changes to the Memorandum, the parties shall amend this Memorandum.

D. All parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.

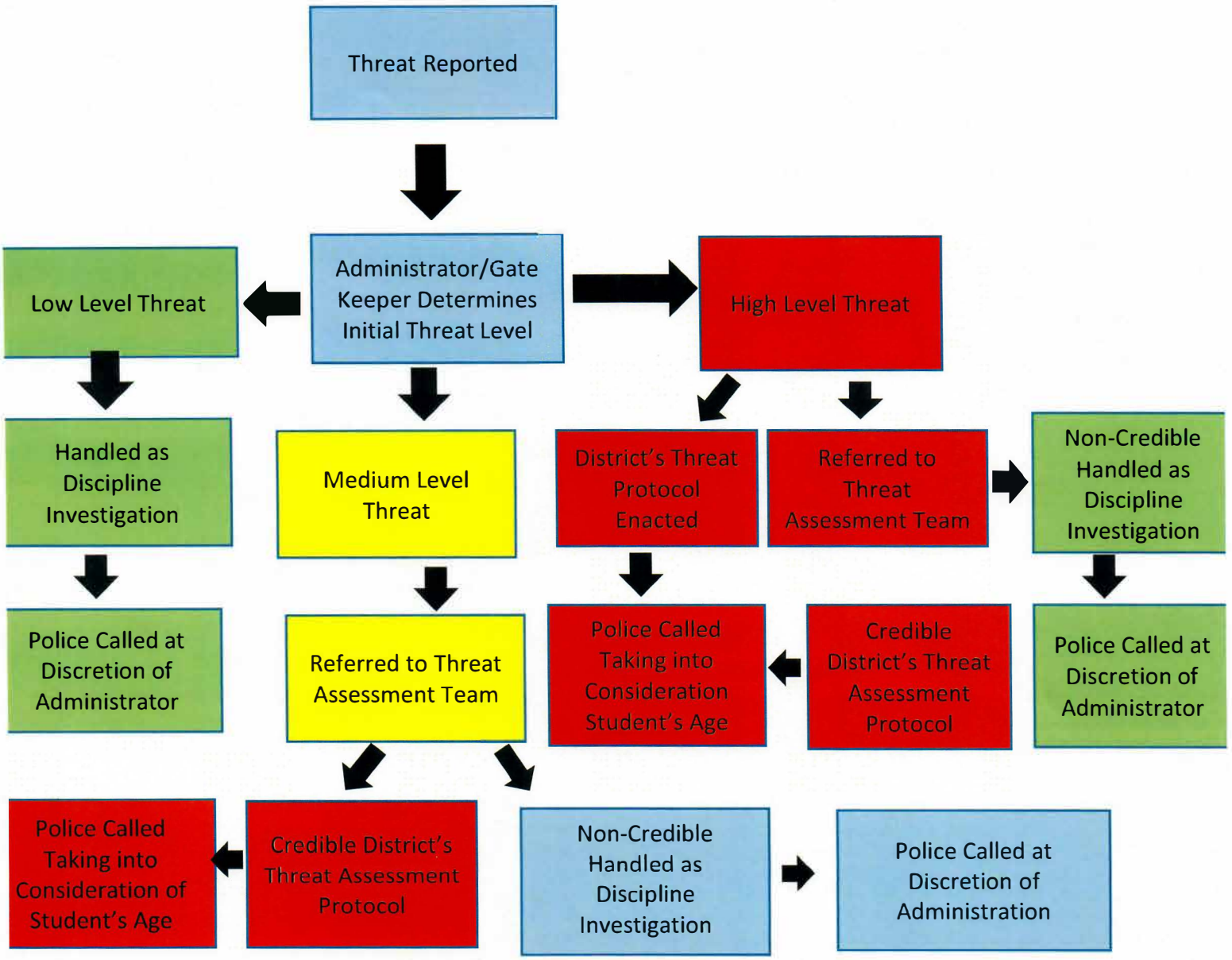
VI. Act 47 Requirement

A. Per the Threat Assessment Flow Chart/Protocol, when the threat assessment team determines a threat to be medium or high level threat or emergency, law enforcement agencies will be contacted promptly (see attached).

_____	_____
Keith Gunuskey, Superintendent	PSP Blooming Grove
_____	_____
WAHS Principal	WAMS Principal
_____	_____
WNIS Principal	WNPS Principal

Updated, March 11, 2026

C. Wallenpaupack Area School District Student Threat Assessment Procedures
Threat of Violence Systematic Process Chart



Memorandum of Understanding
Between

PA State Police, Honesdale Barracks
(Law Enforcement Authority)

and

Wallenpaupack Area School District
(School Entity)

2026-2027 School Year
(Date)

I. Introduction

A. Parties

The following Law Enforcement Authority or Authorities agree to follow the policies and procedures contained in this Memorandum of Understanding (hereinafter – Memorandum):

PA State Police, Honesdale Barracks

The following School Entity or Entities agree to follow the policies and procedures contained in this Memorandum:

Wallenpaupack South Elementary School (WSES), Wallenpaupack Hawley Center (WHC)

B. This Memorandum establishes procedures to be followed when certain incidents – described in Section II below – occur on school property, at any sponsored activity, or on a conveyance as described in the Safe Schools Act (such as a school bus) providing transportation to or from a school or school sponsored activity. This Memorandum does not cover incidents that are outside of those school settings and create no substantial disruption to the learning

environment.

C. The parties seek to foster a relationship of cooperation and mutual support and to maintain a safe school environment.

D. Legal Authority

1. The parties make this agreement as required by Article XIII-A of the Public School Code of 1949, popularly known as the – Safe Schools Act, as amended, 24 P.S. §§ 13-1301-A – 13-1313-A.

2. In so recognizing this legal authority, the parties acknowledge their respective duties pursuant to the Safe Schools Act and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.

3. Information from Student Records

a. The Law Enforcement Authority shall be governed by the following reporting and information exchange guidelines:

i. Criminal History Record Information Act, 18 Pa C.S. § 1901 *et seq.*

ii. The prohibition against disclosures, specified in section IV (C)(5) of this Memorandum.

b. When sharing information and evidence necessary for the Law Enforcement Authority to complete its investigation, the School Entity shall:

i. Comply with the Family Educational Rights and Privacy Act (hereinafter -FERPA), 20 U.S.C. § 1232g, and its implementing regulations at 34 C.F.R. § 99,1 *et seq*., and 22 Pa. Code §§ 12.31-12.33, including any amendments thereto.

ii. Comply with the requirements of the Safe Schools Act, 24 P.S. §§ 13-1303-A and 13-1313-A, and any amendments thereto.

iii. Complete reports as required by section 13-303-A of the Safe Schools Act, 24 P.S. § 13-1303-A, and any amendments thereto.

c. The School Entity may disclose personally identifiable information from an educational record of a student to the Law Enforcement Authority if a health or safety emergency exists and knowledge of that information is necessary to protect the health or safety of the student or other individuals. In determining whether a health or safety emergency exists, the School Entity may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the School Entity determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to the Law Enforcement Authority, if knowledge of that information is necessary for the Law Enforcement Authority to protect the health or safety of the student or other individuals. The School Entity must record the articulable and significant threat to the health or safety of a student or other

individuals so that it can demonstrate to parents, students and the Family Policy Compliance Office[1] – what circumstance led it to determine that a health or safety emergency existed and why the disclosure was justified.

E. Priorities of the Law Enforcement Authority

1. Help the School Entity prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.

2. Investigate as appropriate all incidents reported to have occurred on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity. The investigation of all reported incidents shall be conducted in the manner that the Law Enforcement Authority, in its sole discretion, deems appropriate; but any investigation shall be conducted so as to involve as little disruption to the school environment as is practicable.

3. Identify those responsible for the commission of the reported incident and, where appropriate, apprehend and prosecute those individuals. Identification and apprehension procedures shall involve as little disruption to the school environment as is practicable.

4. Establish and maintain a cooperative relationship with the School Entity in the reporting and resolution of all incidents described in Section II of this document.

F. Priorities of the School Entity

1. Help law enforcement prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.

2. Create a safe learning environment.

3. Establish and maintain a cooperative relationship with the Law Enforcement Authority in the reporting and resolution of all incidents described in Section II of this document.

4. Provide the Law Enforcement Authority with all relevant information and required assistance in the event of a reported incident.

5. The School Entity shall give the Law Enforcement Authority a copy of the School Entity's behavior support services procedures and invite Law Enforcement Authority representatives to behavior support trainings.

[1] Questions related to FERPA should be directed to the Family Policy Compliance Office within the U.S. Department of Education.

II. Notification of Incidents to Law Enforcement

The School Entity is required to notify law enforcement in specific situations listed in subsection A of this section, and has discretion over whether to notify law enforcement about incidents listed in subsection B of this section. Law enforcement's decision to investigate and file charged may be made in consultation with school administrators.

A. Mandatory Notification

1. The School Entity shall immediately notify the Law Enforcement Authority having jurisdiction where the offense occurred by the most expeditious means practicable of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:

    a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):

        i. Section 908 (relating to prohibited offensive weapons).

            a. The term offensive weapon is defined by section 908 of the Crimes Code as any bomb, grenade, machine gun, sawed-off shotgun with a barrel less than 18 inches, firearm specially made or specially adapted for concealment or silent discharge, any blackjack, sandbag, metal knuckles, dagger, knife, razor or cutting instrument, the blade of which is exposed in an automatic way by switch, push-button, spring mechanism, or otherwise, any stun gun, stun baton, taser or other electronic or electric weapon or other implement for the infliction of serious bodily injury which serves no common lawful purpose. See 18 Pa.C.S. § 908 (c) (relating to definitions).

            b. Consistent with section 908(b) of the Crimes Code (relating to exceptions), this reporting requirement does not apply to one who possessed or dealt with an offensive weapon solely as a curio or in a dramatic performance, or to one who possessed an offensive weapon briefly in consequence of having found it taken it from an aggressor, or under circumstances similarly negating any intent or likelihood that the weapon would be used unlawfully.

        ii. Section 912 (relating to possession of weapon on school property).

            a. The term weapon is defined by section 912 of the Crimes Code to include but is not limited to, a knife, cutting instrument, cutting tool, nunchuck stick, firearm, shotgun, rifle and any other tool, instrument or implement capable of inflicting serious bodily injury.

            b. Consistent with section 912(c) of the Crimes Code (relating to defense), this reporting requirement does not apply to a weapon that is: (a) possessed and used in conjunction with a lawful supervised school activity or course; or (b) is possessed for other lawful purpose.

iii. Chapter 25 (relating to criminal homicide).

iv. Section 2702 (relating to aggravated assault).

v. Section 2709.1 (relating to stalking).

vi. Section 2901 (relating to kidnapping).

vii. Section 2902 (relating to unlawful restraint).

viii. Section 3121 (relating to rape).

ix. Section 3122.1 (relating to statutory sexual assault).

x. Section 3123 (relating to involuntary deviate sexual intercourse).

xi. Section 3124.1 (relating to sexual assault).

xii. Section 3124.2 (relating to institutional sexual assault).

xiii. Section 3125 (relating to aggravated indecent assault).

xiv. Section 3126 (relating to indecent assault).

xv. Section 3301 (relating to arson and related offenses)

xvi. Section 3307 (relating to institutional vandalism), when the penalty is a felony of the third degree.

xvii. Section 3502 (relating to burglary).

xviii. Section 3503(a) and (b)(1)(v)(relating to criminal trespass).

xix. Section 5501 (relating to riot).

xx. Section 6110.1 (relating to possession of firearm by minor).

b. The possession, use or sale of a controlled substance, designer drug or drug paraphernalia as defined in The Controlled Substance, Drug, Device and Cosmetic Act, *as amended*, 35 P.S. §§ 780-101 – 780-144, popularly known as the Drug Act. For purposes of the Memorandum, the terms controlled substance, designer drug and drug paraphernalia shall be defined as they are in Section 102 of the Drug Act. See 35 P.S. § 780-102 (relating to definitions).

c. Attempt, solicitation or conspiracy to commit any of the offenses listed in paragraphs 1 and 2 of this subsection.

d. An offense for which registration is required under 42 Pa.C.S. § 9795.1 (relating to registration).

2. In responding to student who commit an incident listed under section 1303-A(b)(4.1) of the Safe Schools Act (24 P.S. § 13-1303-A(b)(4.1)), a school entity may consider the propriety of utilizing available school-based program, such as school-wide positive behavior supports, to address the student's behavior. Nothing in this provision shall be read to limit law enforcement's discretion.

B. Discretionary Notification

1. The School Entity may notify the Law Enforcement Authority having jurisdiction where the incident occurred of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:

   a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):

      i. Section 2701 (relating to simple assault)

      ii. Section 2705 (relating to recklessly endangering another person).

      iii. Section 2706 (relating to terroristic threats).

      iv. Section 2709 (relating to harassment).

      v. Section 3127 (relating to indecent exposure)

      vi. Section 3307 (relating to institutional vandalism), when the penalty is a misdemeanor of the second degree.

      vii. Section 3503(b)(1)(i), (ii), (iii), and (iv), (b.1) and (b.2) (relating to criminal trespass).

      viii. Chapter 39 (relating to theft and related offenses).

      ix. Section 5502 (relating to failure of disorderly persons to disperse upon official order).

      x. Section 5503 (relating to disorderly conduct).

      xi. Section 6305 (relating to sale of tobacco).

      xii. Section 6306.1 (relating to use of tobacco in schools prohibited).

      xiii. Section 6308 (relating to purchase, consumption, possession, or transportation of liquor or malt or brewed beverages by a person under 21 years of age).

   b. Attempt, solicitation or conspiracy to commit any of the offenses listed in subsection (a).

2. In exercising its discretion to determine whether to notify law enforcement of such incidents, the School Entity may consider the following factors: the seriousness of the situation, the school's ability to defuse or resolve the situation, the child's intent, the child's

age, whether the student has a disability and, if so, the type of disability and its impact on the student's behavior, and other factors believed to be relevant.

C. Law Enforcement Response to Notification

1. When notified of an incident listed in subsections A or B, law enforcement's decision to investigate and file charges, at the sole discretion of the Law Enforcement Authority, may be made in consultation with school administrators.

2. In determining whether to file charges, the Law Enforcement Authority is encouraged to consult with the District Attorney. Where appropriate under the law, part of this consultation may include a discussion about the availability or propriety of utilizing a diversionary program as an alternative to filing charges.

D. Notification of the Law Enforcement Authority when incident involves children with disabilities

1. If a child with a disability commits and incident of misconduct, school administrators and the Law Enforcement Authority should take into consideration that the child's behavior may be a manifestation of the disability and there may be no intent to commit an unlawful act. A child with a disability under this subsection shall mean a student with an IEP, a protected handicapped student with a service agreement that includes a behavior support plan, or such student for whom an evaluation is pending under 22 Pa. Code §§ 14.123 (relating to evaluation), 15.5 (relating to school district initiated evaluation and provision of services), 15.6 (relating to parent initiated evaluation and provision of services), or Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities).

2. In the event a child with a disability commits a mandatory notification offense under Subsection A, the School Entity must provide immediate notification to the Law Enforcement Authority regardless of the disability. Such notification will state that the child has an IEP or a service agreement that includes a behavior support plan and may include the School Entity's recommendation that police intervention may not be required and advisement that the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133 (relating to positive behavior support), 15.3 (relating to protected handicapped students general) or 711.46 (relating to positive behavior support). The Law Enforcement Authority may take the recommendation under advisement but reserves the right to investigate and file charges.

3. In the event a child with a disability commits a discretionary offense under Subsection B and the School Entity does not believe that police intervention is necessary, the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133, 15.3 or 711.46.

4. In accordance with 34 CFR 300.535 (relating to referral to and action by law enforcement and judicial authorities), nothing will prohibit the School Entity from reporting an offense committed by a child with a disability to the Law Enforcement Authority, and nothing will prevent State law enforcement and judicial authorities from exercising their responsibilities with regard to the application of Federal and State law to crimes committed by a child with a

disability.

5. The School Entity, when reporting an offense committed by a child with a disability, should ensure that copies of the special education and disciplinary records of the child are transmitted for consideration by the appropriate authorities to the Law Enforcement Authority to whom the incident was reported.

6. The School Entity, when reporting an incident under this section, may transmit copies of the child's special education and disciplinary records only to the extent that the transmission is permitted by FERPA.

[Describe any specific procedures to be followed for incidents involving a student with a disability having an IEP as required by 22 Pa. Code § 14.104 (relating to special education plans) or 22 Pa. Code Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities)]

E. Upon notification of the incident to the Law Enforcement Authority, the School Entity shall provide as much of the following information as is available at the time of notification. In no event shall the gathering of information unnecessarily delay notification:

1. Whether the incident is in-progress or has concluded.
2. Nature of the incident.
3. Exact location of the incident.
4. Number of persons involved in the incident.
5. Names and ages of the individuals involved.
6. Weapons, if any, involved in the incident.
7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.
8. Injuries involved.
9. Whether EMS or the Fire Department have been notified.
10. Identity of the school contact person.
11. Identity of the witnesses to the incident, if any.
12. Whether the incident involves a student with a disability and, if so, the type of disability and its impact on the student's behavior.
13. Other such information as is known to the school entity and believed to be relevant to the incident.

F. No later than September 30 of each year, the School Entity shall assemble and make ready for immediate deployment to its Incident Command Post the following information for the purpose of assisting the Law Enforcement Authority in responding to an emergency:

1. Blueprints or floor plans of the school buildings.
2. Aerial photo, map or layout of the school campus, adjacent properties and surrounding streets or roads.
3. Location(s) of predetermined or prospective command posts.
4. Current teacher/employee roster.
5. Current student roster.
6. Most recent school yearbook.
7. School fire-alarm shutoff location and procedures.
8. School sprinkler system shutoff location and procedures.
9. Gas/utility line layouts and shutoff valve locations.
10. Cable/satellite television shutoff location and procedures.
11. Other information the School Entity deems pertinent to assist local police departments in responding to an emergency.

III. Law Enforcement Authority Response

A. Depending on the totality of the circumstances, initial response by the Law Enforcement Authority may include:

1. For incidents in progress:

a. Meet with contact person and locate scene of incident.

b. Stabilize incident.

c. Provide/arrange for emergency medical treatment, if necessary.

d. Control the scene of the incident.

i. Secure any physical evidence at the scene.

ii. Identify involved persons and witnesses.

e. Conduct investigation.

f. Exchange information.

g. Confer with school officials to determine the extent of law enforcement involvement required by the situation.

2. Incidents not in progress:
   a. Meet with contact person.
   b. Recover any physical evidence.
   c. Conduct investigation.
   d. Exchange information.
   e. Confer with school officials to determine the extent of law enforcement involvement required by the situation.

3. Incidents initially reported to the Law Enforcement Authority

If any incident described in sections IIA or IIB is initially reported to the Law Enforcement Authority, the Law Enforcement Authority shall proceed directly with its investigation, shall immediately notify the School Entity of the incident, and shall proceed as outlined in sections IIA through IIE.

B. Custody of Actors

1. Students identified as actors in reported incidents may be taken into custody at the discretion of the investigating law enforcement officer under any of the following circumstances:
   a. The student has been placed under arrest.
   b. The student is being placed under investigative detention
   c. The student is being taken into custody for the protection of the student.
   d. The student's parent or guardian consents to the release of the student to law enforcement custody.

2. The investigating law enforcement officer shall take all appropriate steps to protect the legal and constitutional rights of those students being taken into custody.

IV. Assistance of School Entities

A. In Loco Parentis

1. Teachers, Guidance Counselors, Vice Principals and Principals in the public schools have the right to exercise the same authority as a parent, guardian or person in parental relation to such pupil concerning conduct and behavior over the pupils attending a school during the time they are in attendance, including the time required in going to and from their homes.

2. School authorities' ability to stand *in loco parentis* over children does not extend to matters beyond conduct and discipline during school, school activities, or on a conveyance as described in the Safe Schools Act providing transportation to or from school or a school sponsored activity.

B. Notification of Parent or Guardian

1. Parents or guardians of all victims and suspects directly involved in an incident listed under Section IIA or IIB shall be immediately notified of the involvement, and they shall be informed about any notification regarding the incident that has been, or may be, made to the Law Enforcement Authority.

2. The School Entity shall document attempts made to reach the parents or guardians of all victims and suspects directly involved in incident listed under Section IIA or IIB.

C. Scope of School Entity's Involvement

1. General principles: Once the Law Enforcement Authority assume primary responsibility for a matter, the legal conduct of interviews, interrogations, searches, seizures of property, and arrests are within the purview of the Law Enforcement Authority. The School Entity shall defer to the Law Enforcement Authority on matters of criminal and juvenile law procedure, except as is necessary to protect the interests of the School Entity. The Law Enforcement

Authority will keep the chief school administrator, or his designees, informed of the status of pending investigations.

2. Victims

    a. The School Entity shall promptly notify the parent or guardian of a victim when the Law Enforcement Authority interviews that victim. The Law Enforcement Authority shall follow its policies and procedures when interviewing a victim to ensure the protection of the victim's legal and constitutional rights.

    b. In the event a victim is interviewed by Law Enforcement Authority on school property, a guidance counselor or similar designated personnel may be present during the interview.

3. Witness

    a. The School Entity shall promptly notify the parent or guardian of a witness when the Law Enforcement Authority interviews that witness. The Law Enforcement Authority shall follow its policies and procedures when interviewing a witness to ensure the protection of the witness's legal and constitutional rights.

    b. In the event a witness is interviewed by the Law Enforcement Authority on school property, a guidance counselor or similar designated personnel should be present during the interview.

4. Suspects and Custodial Interrogation

    a. The School Entity shall help the Law Enforcement Authority to secure the permission and presence of at least one parent or guardian of a student suspect before that student is interrogated by law enforcement authorities.

    b. When a parent or guardian is not present, school authorities shall not stand *in loco parentis* (in the place of the parent/guardian) during an interview.

    c. If an interested adult cannot be contacted, the School Entity shall defer to the investigating Law Enforcement Authority, which will protect the student suspect's legal and constitutional rights as required by law.

5. Conflicts of Interest
    a. The parties to this Memorandum recognize that if a School Entity employee, contractor, or agent of the School Entity is the subject of an investigation, a conflict of interest may exist between the School Entity and the adult suspect.

    b. Neither the individual that is the subject of the investigation, nor any person acting as his/her subordinate or direct supervisor, shall be present during Law Enforcement Authority's interviews of student co-suspects, victims or witnesses by the Law Enforcement Authority.

    c. Neither the individual who is the subject of the investigation, nor his/her subordinate(s) and/or direct supervisor(s), shall be informed of the contents of the statements made by

student co-suspects, victims or witnesses, except at the discretion of the Law Enforcement Authority or as otherwise required by law.

D. Reporting Requirements

All school entities are required to submit an annual report, which will include violence statistics and reports, to the Department of Education's Office for Safe Schools. This annual report must include all new incidents described in Sections IIA and IIB. Before submitting the required annual report, each chief school administrator and each police department having jurisdiction over school property of the School Entity shall do the following:

a. No that than thirty days prior to the deadline for submitting the annual report, the chief school administrator shall submit the report to the police department with jurisdiction over the relevant school property. The police department shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine its accuracy.

b. No later than fifteen days prior to the deadline for submitting the annual report, the police department shall notify the chief school administrator, in writing, whether the report accurately reflects police incident data. Where the police department determines that the report accurately reflects police incident data, the chief of police shall sign the report. Where the police department determines that the report does not accurately reflect police incident data, the police department shall notify the chief school administrator and the office in writing.

c. Prior to submitting the annual report, the chief school administrator and the police department shall attempt to resolve discrepancies between the report and police incident data. Where a discrepancy remains unresolved, the police department shall notify the chief school administrator and the office in writing.

d. Where a police department fails to take action as required under clause a or b, the chief school administrator shall submit the annual report and indicate that the police department failed to take action as required under clause a or b.

e. Where there are discrepancies between the School Entity's incident data and the police indicate data, the following shall occur:

[Describe procedure to be followed for the resolution of school violence data discrepancies prior to filing the annual report]

V. General Provisions

A. This Memorandum does not create any contractual rights or obligations between the signatory Law Enforcement Authority, the signatory School Entity, any other signatory authorities or entities, or their respective officers, employees, agents or representatives.

B. This Memorandum may be amended, expanded or modified at any time upon the written consent of the parties. It must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter. Describe what modifications have been made to this Memorandum of Understanding. If you have not made any modifications or amended it in any way, please enter "Not Applicable" in the space provided.

C. If changes in state or federal law require changes to the Memorandum, the parties shall amend this Memorandum.

D. All parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.

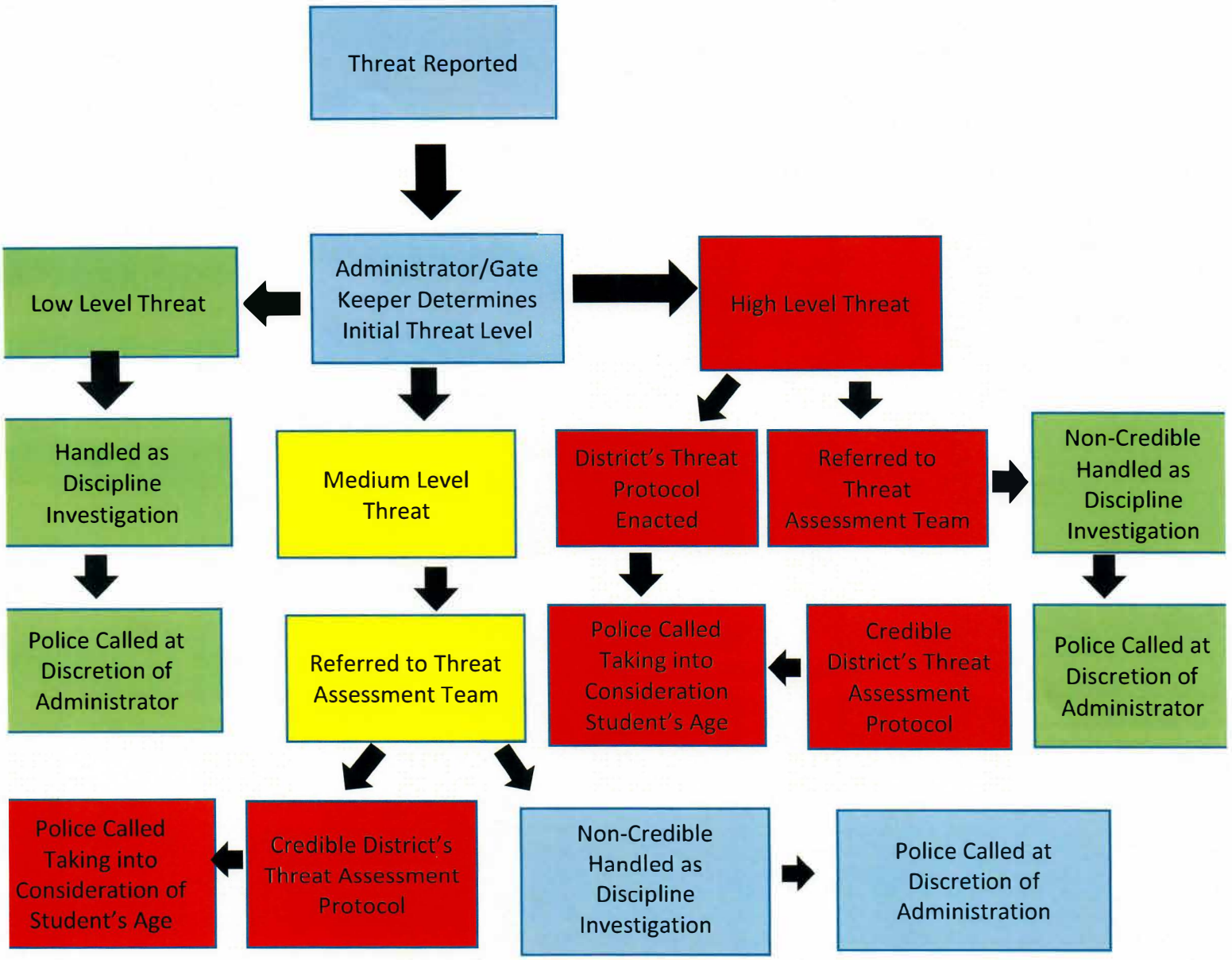
VI. Act 47 Requirement

A. Per the Threat Assessment Flow Chart/Protocol, when the threat assessment team determines a threat to be medium or high level threat or emergency, law enforcement agencies will be contacted promptly (see attached).

_____	_____
Keith Gunuskey, Superintendent	PSP Honesdale
_____	_____
WSES Principal	WHC Adminstrator

Updated, March 11, 2026

C. Wallenpaupack Area School District Student Threat Assessment Procedures
Threat of Violence Systematic Process Chart



Memorandum of Understanding
Between

Wayne County District Attorney's Office
(Law Enforcement Authority)

and

Wallenpaupack Area School District
(School Entity)

2026-2027 School Year
(Date)

I. Introduction

A. Parties

The following Law Enforcement Authority or Authorities agree to follow the policies and procedures contained in this Memorandum of Understanding (hereinafter – Memorandum):

Wayne County District Attorney's Office

The following School Entity or Entities agree to follow the policies and procedures contained in this Memorandum:

Wallenpaupack South Elementary School (WSES), Wallenpaupack Hawley Center (WHC)

B. This Memorandum establishes procedures to be followed when certain incidents – described in Section II below – occur on school property, at any sponsored activity, or on a conveyance as described in the Safe Schools Act (such as a school bus) providing transportation to or from a school or school sponsored activity. This Memorandum does not cover incidents that are outside of those school settings and create no substantial disruption to the learning

environment.

C. The parties seek to foster a relationship of cooperation and mutual support and to maintain a safe school environment.

D. Legal Authority

1. The parties make this agreement as required by Article XIII-A of the Public School Code of 1949, popularly known as the – Safe Schools Act, as amended, 24 P.S. §§ 13-1301-A – 13-1313-A.

2. In so recognizing this legal authority, the parties acknowledge their respective duties pursuant to the Safe Schools Act and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.

3. Information from Student Records

a. The Law Enforcement Authority shall be governed by the following reporting and information exchange guidelines:

i. Criminal History Record Information Act, 18 Pa C.S. § 1901 *et seq.*

ii. The prohibition against disclosures, specified in section IV (C)(5) of this Memorandum.

b. When sharing information and evidence necessary for the Law Enforcement Authority to complete its investigation, the School Entity shall:

i. Comply with the Family Educational Rights and Privacy Act (hereinafter -FERPA), 20 U.S.C. § 1232g, and its implementing regulations at 34 C.F.R. § 99,1 *et seq*., and 22 Pa. Code §§ 12.31-12.33, including any amendments thereto.

ii. Comply with the requirements of the Safe Schools Act, 24 P.S. §§ 13-1303-A and 13-1313-A, and any amendments thereto.

iii. Complete reports as required by section 13-303-A of the Safe Schools Act, 24 P.S. § 13-1303-A, and any amendments thereto.

c. The School Entity may disclose personally identifiable information from an educational record of a student to the Law Enforcement Authority if a health or safety emergency exists and knowledge of that information is necessary to protect the health or safety of the student or other individuals. In determining whether a health or safety emergency exists, the School Entity may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the School Entity determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to the Law Enforcement Authority, if knowledge of that information is necessary for the Law Enforcement Authority to protect the health or safety of the student or other individuals. The School Entity must record the articulable and significant threat to the health or safety of a student or other

individuals so that it can demonstrate to parents, students and the Family Policy Compliance Office[1] – what circumstance led it to determine that a health or safety emergency existed and why the disclosure was justified.

E. Priorities of the Law Enforcement Authority

1. Help the School Entity prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.

2. Investigate as appropriate all incidents reported to have occurred on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity. The investigation of all reported incidents shall be conducted in the manner that the Law Enforcement Authority, in its sole discretion, deems appropriate; but any investigation shall be conducted so as to involve as little disruption to the school environment as is practicable.

3. Identify those responsible for the commission of the reported incident and, where appropriate, apprehend and prosecute those individuals. Identification and apprehension procedures shall involve as little disruption to the school environment as is practicable.

4. Establish and maintain a cooperative relationship with the School Entity in the reporting and resolution of all incidents described in Section II of this document.

F. Priorities of the School Entity

1. Help law enforcement prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.

2. Create a safe learning environment.

3. Establish and maintain a cooperative relationship with the Law Enforcement Authority in the reporting and resolution of all incidents described in Section II of this document.

4. Provide the Law Enforcement Authority with all relevant information and required assistance in the event of a reported incident.

5. The School Entity shall give the Law Enforcement Authority a copy of the School Entity's behavior support services procedures and invite Law Enforcement Authority representatives to behavior support trainings.

[1] Questions related to FERPA should be directed to the Family Policy Compliance Office within the U.S. Department of Education.

II. Notification of Incidents to Law Enforcement

The School Entity is required to notify law enforcement in specific situations listed in subsection A of this section, and has discretion over whether to notify law enforcement about incidents listed in subsection B of this section. Law enforcement's decision to investigate and file charged may be made in consultation with school administrators.

A. Mandatory Notification

1. The School Entity shall immediately notify the Law Enforcement Authority having jurisdiction where the offense occurred by the most expeditious means practicable of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:

    a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):

        i. Section 908 (relating to prohibited offensive weapons).

            a. The term offensive weapon is defined by section 908 of the Crimes Code as any bomb, grenade, machine gun, sawed-off shotgun with a barrel less than 18 inches, firearm specially made or specially adapted for concealment or silent discharge, any blackjack, sandbag, metal knuckles, dagger, knife, razor or cutting instrument, the blade of which is exposed in an automatic way by switch, push-button, spring mechanism, or otherwise, any stun gun, stun baton, taser or other electronic or electric weapon or other implement for the infliction of serious bodily injury which serves no common lawful purpose. See 18 Pa.C.S. § 908 (c) (relating to definitions).

            b. Consistent with section 908(b) of the Crimes Code (relating to exceptions), this reporting requirement does not apply to one who possessed or dealt with an offensive weapon solely as a curio or in a dramatic performance, or to one who possessed an offensive weapon briefly in consequence of having found it taken it from an aggressor, or under circumstances similarly negating any intent or likelihood that the weapon would be used unlawfully.

        ii. Section 912 (relating to possession of weapon on school property).

            a. The term weapon is defined by section 912 of the Crimes Code to include but is not limited to, a knife, cutting instrument, cutting tool, nunchuck stick, firearm, shotgun, rifle and any other tool, instrument or implement capable of inflicting serious bodily injury.

            b. Consistent with section 912(c) of the Crimes Code (relating to defense), this reporting requirement does not apply to a weapon that is: (a) possessed and used in conjunction with a lawful supervised school activity or course; or (b) is possessed for other lawful purpose.

iii. Chapter 25 (relating to criminal homicide).

iv. Section 2702 (relating to aggravated assault).

v. Section 2709.1 (relating to stalking).

vi. Section 2901 (relating to kidnapping).

vii. Section 2902 (relating to unlawful restraint).

viii. Section 3121 (relating to rape).

ix. Section 3122.1 (relating to statutory sexual assault).

x. Section 3123 (relating to involuntary deviate sexual intercourse).

xi. Section 3124.1 (relating to sexual assault).

xii. Section 3124.2 (relating to institutional sexual assault).

xiii. Section 3125 (relating to aggravated indecent assault).

xiv. Section 3126 (relating to indecent assault).

xv. Section 3301 (relating to arson and related offenses)

xvi. Section 3307 (relating to institutional vandalism), when the penalty is a felony of the third degree.

xvii. Section 3502 (relating to burglary).

xviii. Section 3503(a) and (b)(1)(v)(relating to criminal trespass).

xix. Section 5501 (relating to riot).

xx. Section 6110.1 (relating to possession of firearm by minor).

b. The possession, use or sale of a controlled substance, designer drug or drug paraphernalia as defined in The Controlled Substance, Drug, Device and Cosmetic Act, *as amended*, 35 P.S. §§ 780-101 – 780-144, popularly known as the Drug Act. For purposes of the Memorandum, the terms controlled substance, designer drug and drug paraphernalia shall be defined as they are in Section 102 of the Drug Act. See 35 P.S. § 780-102 (relating to definitions).

c. Attempt, solicitation or conspiracy to commit any of the offenses listed in paragraphs 1 and 2 of this subsection.

d. An offense for which registration is required under 42 Pa.C.S. § 9795.1 (relating to registration).

2. In responding to student who commit an incident listed under section 1303-A(b)(4.1) of the Safe Schools Act (24 P.S. § 13-1303-A(b)(4.1)), a school entity may consider the propriety of utilizing available school-based program, such as school-wide positive behavior supports, to address the student's behavior. Nothing in this provision shall be read to limit law enforcement's discretion.

B. Discretionary Notification

1. The School Entity may notify the Law Enforcement Authority having jurisdiction where the incident occurred of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:

   a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):

      i. Section 2701 (relating to simple assault)

      ii. Section 2705 (relating to recklessly endangering another person).

      iii. Section 2706 (relating to terroristic threats).

      iv. Section 2709 (relating to harassment).

      v. Section 3127 (relating to indecent exposure)

      vi. Section 3307 (relating to institutional vandalism), when the penalty is a misdemeanor of the second degree.

      vii. Section 3503(b)(1)(i), (ii), (iii), and (iv), (b.1) and (b.2) (relating to criminal trespass).

      viii. Chapter 39 (relating to theft and related offenses).

      ix. Section 5502 (relating to failure of disorderly persons to disperse upon official order).

      x. Section 5503 (relating to disorderly conduct).

      xi. Section 6305 (relating to sale of tobacco).

      xii. Section 6306.1 (relating to use of tobacco in schools prohibited).

      xiii. Section 6308 (relating to purchase, consumption, possession, or transportation of liquor or malt or brewed beverages by a person under 21 years of age).

   b. Attempt, solicitation or conspiracy to commit any of the offenses listed in subsection (a).

2. In exercising its discretion to determine whether to notify law enforcement of such incidents, the School Entity may consider the following factors: the seriousness of the situation, the school's ability to defuse or resolve the situation, the child's intent, the child's

age, whether the student has a disability and, if so, the type of disability and its impact on the student's behavior, and other factors believed to be relevant.

C. Law Enforcement Response to Notification

1. When notified of an incident listed in subsections A or B, law enforcement's decision to investigate and file charges, at the sole discretion of the Law Enforcement Authority, may be made in consultation with school administrators.

2. In determining whether to file charges, the Law Enforcement Authority is encouraged to consult with the District Attorney. Where appropriate under the law, part of this consultation may include a discussion about the availability or propriety of utilizing a diversionary program as an alternative to filing charges.

D. Notification of the Law Enforcement Authority when incident involves children with disabilities

1. If a child with a disability commits and incident of misconduct, school administrators and the Law Enforcement Authority should take into consideration that the child's behavior may be a manifestation of the disability and there may be no intent to commit an unlawful act. A child with a disability under this subsection shall mean a student with an IEP, a protected handicapped student with a service agreement that includes a behavior support plan, or such student for whom an evaluation is pending under 22 Pa. Code §§ 14.123 (relating to evaluation), 15.5 (relating to school district initiated evaluation and provision of services), 15.6 (relating to parent initiated evaluation and provision of services), or Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities).

2. In the event a child with a disability commits a mandatory notification offense under Subsection A, the School Entity must provide immediate notification to the Law Enforcement Authority regardless of the disability. Such notification will state that the child has an IEP or a service agreement that includes a behavior support plan and may include the School Entity's recommendation that police intervention may not be required and advisement that the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133 (relating to positive behavior support), 15.3 (relating to protected handicapped students general) or 711.46 (relating to positive behavior support). The Law Enforcement Authority may take the recommendation under advisement but reserves the right to investigate and file charges.

3. In the event a child with a disability commits a discretionary offense under Subsection B and the School Entity does not believe that police intervention is necessary, the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133, 15.3 or 711.46.

4. In accordance with 34 CFR 300.535 (relating to referral to and action by law enforcement and judicial authorities), nothing will prohibit the School Entity from reporting an offense committed by a child with a disability to the Law Enforcement Authority, and nothing will prevent State law enforcement and judicial authorities from exercising their responsibilities with regard to the application of Federal and State law to crimes committed by a child with a

disability.

5. The School Entity, when reporting an offense committed by a child with a disability, should ensure that copies of the special education and disciplinary records of the child are transmitted for consideration by the appropriate authorities to the Law Enforcement Authority to whom the incident was reported.

6. The School Entity, when reporting an incident under this section, may transmit copies of the child's special education and disciplinary records only to the extent that the transmission is permitted by FERPA.

[Describe any specific procedures to be followed for incidents involving a student with a disability having an IEP as required by 22 Pa. Code § 14.104 (relating to special education plans) or 22 Pa. Code Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities)]

E. Upon notification of the incident to the Law Enforcement Authority, the School Entity shall provide as much of the following information as is available at the time of notification. In no event shall the gathering of information unnecessarily delay notification:

1. Whether the incident is in-progress or has concluded.
2. Nature of the incident.
3. Exact location of the incident.
4. Number of persons involved in the incident.
5. Names and ages of the individuals involved.
6. Weapons, if any, involved in the incident.
7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.
8. Injuries involved.
9. Whether EMS or the Fire Department have been notified.
10. Identity of the school contact person.
11. Identity of the witnesses to the incident, if any.
12. Whether the incident involves a student with a disability and, if so, the type of disability and its impact on the student's behavior.
13. Other such information as is known to the school entity and believed to be relevant to the incident.

F. No later than September 30 of each year, the School Entity shall assemble and make ready for immediate deployment to its Incident Command Post the following information for the purpose of assisting the Law Enforcement Authority in responding to an emergency:

1. Blueprints or floor plans of the school buildings.
2. Aerial photo, map or layout of the school campus, adjacent properties and surrounding streets or roads.
3. Location(s) of predetermined or prospective command posts.
4. Current teacher/employee roster.
5. Current student roster.
6. Most recent school yearbook.
7. School fire-alarm shutoff location and procedures.
8. School sprinkler system shutoff location and procedures.
9. Gas/utility line layouts and shutoff valve locations.
10. Cable/satellite television shutoff location and procedures.
11. Other information the School Entity deems pertinent to assist local police departments in responding to an emergency.

III. Law Enforcement Authority Response

A. Depending on the totality of the circumstances, initial response by the Law Enforcement Authority may include:

1. For incidents in progress:

a. Meet with contact person and locate scene of incident.

b. Stabilize incident.

c. Provide/arrange for emergency medical treatment, if necessary.

d. Control the scene of the incident.

i. Secure any physical evidence at the scene.

ii. Identify involved persons and witnesses.

e. Conduct investigation.

f. Exchange information.

g. Confer with school officials to determine the extent of law enforcement involvement required by the situation.

2. Incidents not in progress:
   a. Meet with contact person.
   b. Recover any physical evidence.
   c. Conduct investigation.
   d. Exchange information.
   e. Confer with school officials to determine the extent of law enforcement involvement required by the situation.

3. Incidents initially reported to the Law Enforcement Authority

If any incident described in sections IIA or IIB is initially reported to the Law Enforcement Authority, the Law Enforcement Authority shall proceed directly with its investigation, shall immediately notify the School Entity of the incident, and shall proceed as outlined in sections IIA through IIE.

B. Custody of Actors

1. Students identified as actors in reported incidents may be taken into custody at the discretion of the investigating law enforcement officer under any of the following circumstances:
   a. The student has been placed under arrest.
   b. The student is being placed under investigative detention
   c. The student is being taken into custody for the protection of the student.
   d. The student's parent or guardian consents to the release of the student to law enforcement custody.

2. The investigating law enforcement officer shall take all appropriate steps to protect the legal and constitutional rights of those students being taken into custody.

IV. Assistance of School Entities

A. In Loco Parentis

1. Teachers, Guidance Counselors, Vice Principals and Principals in the public schools have the right to exercise the same authority as a parent, guardian or person in parental relation to such pupil concerning conduct and behavior over the pupils attending a school during the time they are in attendance, including the time required in going to and from their homes.

2. School authorities' ability to stand *in loco parentis* over children does not extend to matters beyond conduct and discipline during school, school activities, or on a conveyance as described in the Safe Schools Act providing transportation to or from school or a school sponsored activity.

B. Notification of Parent or Guardian

1. Parents or guardians of all victims and suspects directly involved in an incident listed under Section IIA or IIB shall be immediately notified of the involvement, and they shall be informed about any notification regarding the incident that has been, or may be, made to the Law Enforcement Authority.

2. The School Entity shall document attempts made to reach the parents or guardians of all victims and suspects directly involved in incident listed under Section IIA or IIB.

C. Scope of School Entity's Involvement

1. General principles: Once the Law Enforcement Authority assume primary responsibility for a matter, the legal conduct of interviews, interrogations, searches, seizures of property, and arrests are within the purview of the Law Enforcement Authority. The School Entity shall defer to the Law Enforcement Authority on matters of criminal and juvenile law procedure, except as is necessary to protect the interests of the School Entity. The Law Enforcement

Authority will keep the chief school administrator, or his designees, informed of the status of pending investigations.

2. Victims

    a. The School Entity shall promptly notify the parent or guardian of a victim when the Law Enforcement Authority interviews that victim. The Law Enforcement Authority shall follow its policies and procedures when interviewing a victim to ensure the protection of the victim's legal and constitutional rights.

    b. In the event a victim is interviewed by Law Enforcement Authority on school property, a guidance counselor or similar designated personnel may be present during the interview.

3. Witness

    a. The School Entity shall promptly notify the parent or guardian of a witness when the Law Enforcement Authority interviews that witness. The Law Enforcement Authority shall follow its policies and procedures when interviewing a witness to ensure the protection of the witness's legal and constitutional rights.

    b. In the event a witness is interviewed by the Law Enforcement Authority on school property, a guidance counselor or similar designated personnel should be present during the interview.

4. Suspects and Custodial Interrogation

    a. The School Entity shall help the Law Enforcement Authority to secure the permission and presence of at least one parent or guardian of a student suspect before that student is interrogated by law enforcement authorities.

    b. When a parent or guardian is not present, school authorities shall not stand *in loco parentis* (in the place of the parent/guardian) during an interview.

    c. If an interested adult cannot be contacted, the School Entity shall defer to the investigating Law Enforcement Authority, which will protect the student suspect's legal and constitutional rights as required by law.

5. Conflicts of Interest
    a. The parties to this Memorandum recognize that if a School Entity employee, contractor, or agent of the School Entity is the subject of an investigation, a conflict of interest may exist between the School Entity and the adult suspect.

    b. Neither the individual that is the subject of the investigation, nor any person acting as his/her subordinate or direct supervisor, shall be present during Law Enforcement Authority's interviews of student co-suspects, victims or witnesses by the Law Enforcement Authority.

    c. Neither the individual who is the subject of the investigation, nor his/her subordinate(s) and/or direct supervisor(s), shall be informed of the contents of the statements made by

student co-suspects, victims or witnesses, except at the discretion of the Law Enforcement Authority or as otherwise required by law.

D. Reporting Requirements

All school entities are required to submit an annual report, which will include violence statistics and reports, to the Department of Education's Office for Safe Schools. This annual report must include all new incidents described in Sections IIA and IIB. Before submitting the required annual report, each chief school administrator and each police department having jurisdiction over school property of the School Entity shall do the following:

a. No that than thirty days prior to the deadline for submitting the annual report, the chief school administrator shall submit the report to the police department with jurisdiction over the relevant school property. The police department shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine its accuracy.

b. No later than fifteen days prior to the deadline for submitting the annual report, the police department shall notify the chief school administrator, in writing, whether the report accurately reflects police incident data. Where the police department determines that the report accurately reflects police incident data, the chief of police shall sign the report. Where the police department determines that the report does not accurately reflect police incident data, the police department shall notify the chief school administrator and the office in writing.

c. Prior to submitting the annual report, the chief school administrator and the police department shall attempt to resolve discrepancies between the report and police incident data. Where a discrepancy remains unresolved, the police department shall notify the chief school administrator and the office in writing.

d. Where a police department fails to take action as required under clause a or b, the chief school administrator shall submit the annual report and indicate that the police department failed to take action as required under clause a or b.

e. Where there are discrepancies between the School Entity's incident data and the police indicate data, the following shall occur:

[Describe procedure to be followed for the resolution of school violence data discrepancies prior to filing the annual report]

V. General Provisions

A. This Memorandum does not create any contractual rights or obligations between the signatory Law Enforcement Authority, the signatory School Entity, any other signatory authorities or entities, or their respective officers, employees, agents or representatives.

B. This Memorandum may be amended, expanded or modified at any time upon the written consent of the parties. It must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter. Describe what modifications have been made to this Memorandum of Understanding. If you have not made any modifications or amended it in any way, please enter "Not Applicable" in the space provided.

C. If changes in state or federal law require changes to the Memorandum, the parties shall amend this Memorandum.

D. All parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.

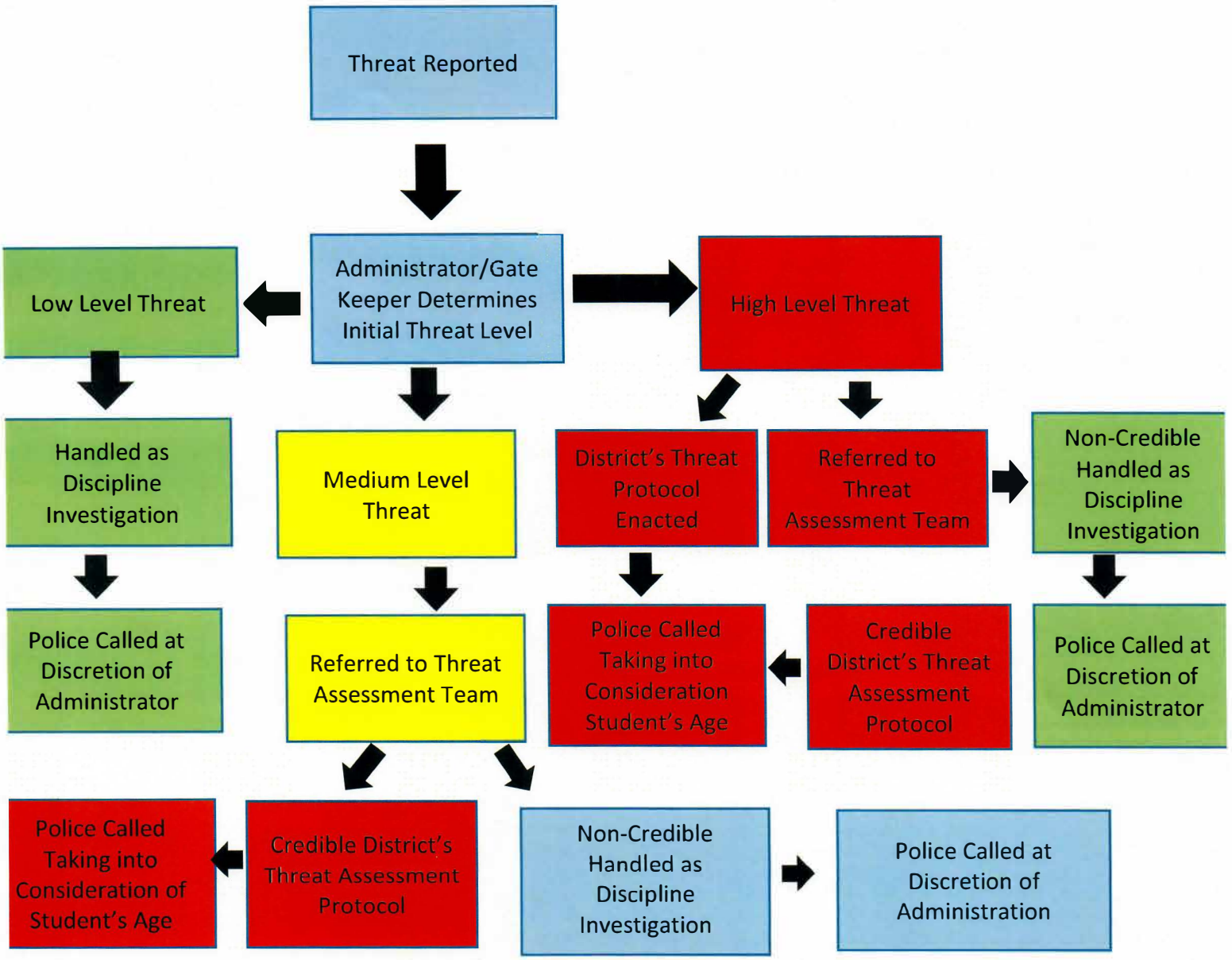
VI. Act 47 Requirement

A. Per the Threat Assessment Flow Chart/Protocol, when the threat assessment team determines a threat to be medium or high level threat or emergency, law enforcement agencies will be contacted promptly (see attached).

_____	_____
Keith Gunuskey, Superintendent	Wayne County District Attorney's Office
_____	_____
WSES Principal	WHC Adminstrator

Updated, March 11, 2026

C. Wallenpaupack Area School District Student Threat Assessment Procedures
Threat of Violence Systematic Process Chart



Memorandum of Understanding
Between

Wayne County Sheriff's Office
(Law Enforcement Authority)

and

Wallenpaupack Area School District
(School Entity)

2026-2027 School Year
(Date)

I. Introduction

A. Parties

The following Law Enforcement Authority or Authorities agree to follow the policies and procedures contained in this Memorandum of Understanding (hereinafter – Memorandum):

Wayne County Sheriff's Office

The following School Entity or Entities agree to follow the policies and procedures contained in this Memorandum:

Wallenpaupack South Elementary School (WSES), Wallenpaupack Hawley Center (WHC)

B. This Memorandum establishes procedures to be followed when certain incidents – described in Section II below – occur on school property, at any sponsored activity, or on a conveyance as described in the Safe Schools Act (such as a school bus) providing transportation to or from a school or school sponsored activity. This Memorandum does not cover incidents that are outside of those school settings and create no substantial disruption to the learning

environment.

C. The parties seek to foster a relationship of cooperation and mutual support and to maintain a safe school environment.

D. Legal Authority

1. The parties make this agreement as required by Article XIII-A of the Public School Code of 1949, popularly known as the – Safe Schools Act, as amended, 24 P.S. §§ 13-1301-A – 13-1313-A.

2. In so recognizing this legal authority, the parties acknowledge their respective duties pursuant to the Safe Schools Act and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.

3. Information from Student Records

a. The Law Enforcement Authority shall be governed by the following reporting and information exchange guidelines:

i. Criminal History Record Information Act, 18 Pa C.S. § 1901 *et seq.*

ii. The prohibition against disclosures, specified in section IV (C)(5) of this Memorandum.

b. When sharing information and evidence necessary for the Law Enforcement Authority to complete its investigation, the School Entity shall:

i. Comply with the Family Educational Rights and Privacy Act (hereinafter -FERPA), 20 U.S.C. § 1232g, and its implementing regulations at 34 C.F.R. § 99,1 *et seq*., and 22 Pa. Code §§ 12.31-12.33, including any amendments thereto.

ii. Comply with the requirements of the Safe Schools Act, 24 P.S. §§ 13-1303-A and 13-1313-A, and any amendments thereto.

iii. Complete reports as required by section 13-303-A of the Safe Schools Act, 24 P.S. § 13-1303-A, and any amendments thereto.

c. The School Entity may disclose personally identifiable information from an educational record of a student to the Law Enforcement Authority if a health or safety emergency exists and knowledge of that information is necessary to protect the health or safety of the student or other individuals. In determining whether a health or safety emergency exists, the School Entity may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the School Entity determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to the Law Enforcement Authority, if knowledge of that information is necessary for the Law Enforcement Authority to protect the health or safety of the student or other individuals. The School Entity must record the articulable and significant threat to the health or safety of a student or other

individuals so that it can demonstrate to parents, students and the Family Policy Compliance Office[1] – what circumstance led it to determine that a health or safety emergency existed and why the disclosure was justified.

E. Priorities of the Law Enforcement Authority

1. Help the School Entity prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.

2. Investigate as appropriate all incidents reported to have occurred on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity. The investigation of all reported incidents shall be conducted in the manner that the Law Enforcement Authority, in its sole discretion, deems appropriate; but any investigation shall be conducted so as to involve as little disruption to the school environment as is practicable.

3. Identify those responsible for the commission of the reported incident and, where appropriate, apprehend and prosecute those individuals. Identification and apprehension procedures shall involve as little disruption to the school environment as is practicable.

4. Establish and maintain a cooperative relationship with the School Entity in the reporting and resolution of all incidents described in Section II of this document.

F. Priorities of the School Entity

1. Help law enforcement prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.

2. Create a safe learning environment.

3. Establish and maintain a cooperative relationship with the Law Enforcement Authority in the reporting and resolution of all incidents described in Section II of this document.

4. Provide the Law Enforcement Authority with all relevant information and required assistance in the event of a reported incident.

5. The School Entity shall give the Law Enforcement Authority a copy of the School Entity's behavior support services procedures and invite Law Enforcement Authority representatives to behavior support trainings.

[1] Questions related to FERPA should be directed to the Family Policy Compliance Office within the U.S. Department of Education.

II. Notification of Incidents to Law Enforcement

The School Entity is required to notify law enforcement in specific situations listed in subsection A of this section, and has discretion over whether to notify law enforcement about incidents listed in subsection B of this section. Law enforcement's decision to investigate and file charged may be made in consultation with school administrators.

A. Mandatory Notification

1. The School Entity shall immediately notify the Law Enforcement Authority having jurisdiction where the offense occurred by the most expeditious means practicable of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:

    a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):

        i. Section 908 (relating to prohibited offensive weapons).

            a. The term offensive weapon is defined by section 908 of the Crimes Code as any bomb, grenade, machine gun, sawed-off shotgun with a barrel less than 18 inches, firearm specially made or specially adapted for concealment or silent discharge, any blackjack, sandbag, metal knuckles, dagger, knife, razor or cutting instrument, the blade of which is exposed in an automatic way by switch, push-button, spring mechanism, or otherwise, any stun gun, stun baton, taser or other electronic or electric weapon or other implement for the infliction of serious bodily injury which serves no common lawful purpose. See 18 Pa.C.S. § 908 (c) (relating to definitions).

            b. Consistent with section 908(b) of the Crimes Code (relating to exceptions), this reporting requirement does not apply to one who possessed or dealt with an offensive weapon solely as a curio or in a dramatic performance, or to one who possessed an offensive weapon briefly in consequence of having found it taken it from an aggressor, or under circumstances similarly negating any intent or likelihood that the weapon would be used unlawfully.

        ii. Section 912 (relating to possession of weapon on school property).

            a. The term weapon is defined by section 912 of the Crimes Code to include but is not limited to, a knife, cutting instrument, cutting tool, nunchuck stick, firearm, shotgun, rifle and any other tool, instrument or implement capable of inflicting serious bodily injury.

            b. Consistent with section 912(c) of the Crimes Code (relating to defense), this reporting requirement does not apply to a weapon that is: (a) possessed and used in conjunction with a lawful supervised school activity or course; or (b) is possessed for other lawful purpose.

iii. Chapter 25 (relating to criminal homicide).

iv. Section 2702 (relating to aggravated assault).

v. Section 2709.1 (relating to stalking).

vi. Section 2901 (relating to kidnapping).

vii. Section 2902 (relating to unlawful restraint).

viii. Section 3121 (relating to rape).

ix. Section 3122.1 (relating to statutory sexual assault).

x. Section 3123 (relating to involuntary deviate sexual intercourse).

xi. Section 3124.1 (relating to sexual assault).

xii. Section 3124.2 (relating to institutional sexual assault).

xiii. Section 3125 (relating to aggravated indecent assault).

xiv. Section 3126 (relating to indecent assault).

xv. Section 3301 (relating to arson and related offenses)

xvi. Section 3307 (relating to institutional vandalism), when the penalty is a felony of the third degree.

xvii. Section 3502 (relating to burglary).

xviii. Section 3503(a) and (b)(1)(v)(relating to criminal trespass).

xix. Section 5501 (relating to riot).

xx. Section 6110.1 (relating to possession of firearm by minor).

b. The possession, use or sale of a controlled substance, designer drug or drug paraphernalia as defined in The Controlled Substance, Drug, Device and Cosmetic Act, *as amended*, 35 P.S. §§ 780-101 – 780-144, popularly known as the Drug Act. For purposes of the Memorandum, the terms controlled substance, designer drug and drug paraphernalia shall be defined as they are in Section 102 of the Drug Act. See 35 P.S. § 780-102 (relating to definitions).

c. Attempt, solicitation or conspiracy to commit any of the offenses listed in paragraphs 1 and 2 of this subsection.

d. An offense for which registration is required under 42 Pa.C.S. § 9795.1 (relating to registration).

2. In responding to student who commit an incident listed under section 1303-A(b)(4.1) of the Safe Schools Act (24 P.S. § 13-1303-A(b)(4.1)), a school entity may consider the propriety of utilizing available school-based program, such as school-wide positive behavior supports, to address the student's behavior. Nothing in this provision shall be read to limit law enforcement's discretion.

B. Discretionary Notification

1. The School Entity may notify the Law Enforcement Authority having jurisdiction where the incident occurred of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:

   a. The following offenses under 18 Pa.C.S. (relating to crimes and offenses):

      i. Section 2701 (relating to simple assault)

      ii. Section 2705 (relating to recklessly endangering another person).

      iii. Section 2706 (relating to terroristic threats).

      iv. Section 2709 (relating to harassment).

      v. Section 3127 (relating to indecent exposure)

      vi. Section 3307 (relating to institutional vandalism), when the penalty is a misdemeanor of the second degree.

      vii. Section 3503(b)(1)(i), (ii), (iii), and (iv), (b.1) and (b.2) (relating to criminal trespass).

      viii. Chapter 39 (relating to theft and related offenses).

      ix. Section 5502 (relating to failure of disorderly persons to disperse upon official order).

      x. Section 5503 (relating to disorderly conduct).

      xi. Section 6305 (relating to sale of tobacco).

      xii. Section 6306.1 (relating to use of tobacco in schools prohibited).

      xiii. Section 6308 (relating to purchase, consumption, possession, or transportation of liquor or malt or brewed beverages by a person under 21 years of age).

   b. Attempt, solicitation or conspiracy to commit any of the offenses listed in subsection (a).

2. In exercising its discretion to determine whether to notify law enforcement of such incidents, the School Entity may consider the following factors: the seriousness of the situation, the school's ability to defuse or resolve the situation, the child's intent, the child's

age, whether the student has a disability and, if so, the type of disability and its impact on the student's behavior, and other factors believed to be relevant.

C. Law Enforcement Response to Notification

1. When notified of an incident listed in subsections A or B, law enforcement's decision to investigate and file charges, at the sole discretion of the Law Enforcement Authority, may be made in consultation with school administrators.

2. In determining whether to file charges, the Law Enforcement Authority is encouraged to consult with the District Attorney. Where appropriate under the law, part of this consultation may include a discussion about the availability or propriety of utilizing a diversionary program as an alternative to filing charges.

D. Notification of the Law Enforcement Authority when incident involves children with disabilities

1. If a child with a disability commits and incident of misconduct, school administrators and the Law Enforcement Authority should take into consideration that the child's behavior may be a manifestation of the disability and there may be no intent to commit an unlawful act. A child with a disability under this subsection shall mean a student with an IEP, a protected handicapped student with a service agreement that includes a behavior support plan, or such student for whom an evaluation is pending under 22 Pa. Code §§ 14.123 (relating to evaluation), 15.5 (relating to school district initiated evaluation and provision of services), 15.6 (relating to parent initiated evaluation and provision of services), or Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities).

2. In the event a child with a disability commits a mandatory notification offense under Subsection A, the School Entity must provide immediate notification to the Law Enforcement Authority regardless of the disability. Such notification will state that the child has an IEP or a service agreement that includes a behavior support plan and may include the School Entity's recommendation that police intervention may not be required and advisement that the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133 (relating to positive behavior support), 15.3 (relating to protected handicapped students general) or 711.46 (relating to positive behavior support). The Law Enforcement Authority may take the recommendation under advisement but reserves the right to investigate and file charges.

3. In the event a child with a disability commits a discretionary offense under Subsection B and the School Entity does not believe that police intervention is necessary, the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133, 15.3 or 711.46.

4. In accordance with 34 CFR 300.535 (relating to referral to and action by law enforcement and judicial authorities), nothing will prohibit the School Entity from reporting an offense committed by a child with a disability to the Law Enforcement Authority, and nothing will prevent State law enforcement and judicial authorities from exercising their responsibilities with regard to the application of Federal and State law to crimes committed by a child with a

disability.

5. The School Entity, when reporting an offense committed by a child with a disability, should ensure that copies of the special education and disciplinary records of the child are transmitted for consideration by the appropriate authorities to the Law Enforcement Authority to whom the incident was reported.

6. The School Entity, when reporting an incident under this section, may transmit copies of the child's special education and disciplinary records only to the extent that the transmission is permitted by FERPA.

[Describe any specific procedures to be followed for incidents involving a student with a disability having an IEP as required by 22 Pa. Code § 14.104 (relating to special education plans) or 22 Pa. Code Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities)]

E. Upon notification of the incident to the Law Enforcement Authority, the School Entity shall provide as much of the following information as is available at the time of notification. In no event shall the gathering of information unnecessarily delay notification:

1. Whether the incident is in-progress or has concluded.
2. Nature of the incident.
3. Exact location of the incident.
4. Number of persons involved in the incident.
5. Names and ages of the individuals involved.
6. Weapons, if any, involved in the incident.
7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.
8. Injuries involved.
9. Whether EMS or the Fire Department have been notified.
10. Identity of the school contact person.
11. Identity of the witnesses to the incident, if any.
12. Whether the incident involves a student with a disability and, if so, the type of disability and its impact on the student's behavior.
13. Other such information as is known to the school entity and believed to be relevant to the incident.

F. No later than September 30 of each year, the School Entity shall assemble and make ready for immediate deployment to its Incident Command Post the following information for the purpose of assisting the Law Enforcement Authority in responding to an emergency:

1. Blueprints or floor plans of the school buildings.
2. Aerial photo, map or layout of the school campus, adjacent properties and surrounding streets or roads.
3. Location(s) of predetermined or prospective command posts.
4. Current teacher/employee roster.
5. Current student roster.
6. Most recent school yearbook.
7. School fire-alarm shutoff location and procedures.
8. School sprinkler system shutoff location and procedures.
9. Gas/utility line layouts and shutoff valve locations.
10. Cable/satellite television shutoff location and procedures.
11. Other information the School Entity deems pertinent to assist local police departments in responding to an emergency.

III. Law Enforcement Authority Response

A. Depending on the totality of the circumstances, initial response by the Law Enforcement Authority may include:

1. For incidents in progress:

a. Meet with contact person and locate scene of incident.

b. Stabilize incident.

c. Provide/arrange for emergency medical treatment, if necessary.

d. Control the scene of the incident.

i. Secure any physical evidence at the scene.

ii. Identify involved persons and witnesses.

e. Conduct investigation.

f. Exchange information.

g. Confer with school officials to determine the extent of law enforcement involvement required by the situation.

2. Incidents not in progress:
   a. Meet with contact person.
   b. Recover any physical evidence.
   c. Conduct investigation.
   d. Exchange information.
   e. Confer with school officials to determine the extent of law enforcement involvement required by the situation.

3. Incidents initially reported to the Law Enforcement Authority

If any incident described in sections IIA or IIB is initially reported to the Law Enforcement Authority, the Law Enforcement Authority shall proceed directly with its investigation, shall immediately notify the School Entity of the incident, and shall proceed as outlined in sections IIA through IIE.

B. Custody of Actors

1. Students identified as actors in reported incidents may be taken into custody at the discretion of the investigating law enforcement officer under any of the following circumstances:
   a. The student has been placed under arrest.
   b. The student is being placed under investigative detention
   c. The student is being taken into custody for the protection of the student.
   d. The student's parent or guardian consents to the release of the student to law enforcement custody.

2. The investigating law enforcement officer shall take all appropriate steps to protect the legal and constitutional rights of those students being taken into custody.

IV. Assistance of School Entities

A. In Loco Parentis

1. Teachers, Guidance Counselors, Vice Principals and Principals in the public schools have the right to exercise the same authority as a parent, guardian or person in parental relation to such pupil concerning conduct and behavior over the pupils attending a school during the time they are in attendance, including the time required in going to and from their homes.

2. School authorities' ability to stand *in loco parentis* over children does not extend to matters beyond conduct and discipline during school, school activities, or on a conveyance as described in the Safe Schools Act providing transportation to or from school or a school sponsored activity.

B. Notification of Parent or Guardian

1. Parents or guardians of all victims and suspects directly involved in an incident listed under Section IIA or IIB shall be immediately notified of the involvement, and they shall be informed about any notification regarding the incident that has been, or may be, made to the Law Enforcement Authority.

2. The School Entity shall document attempts made to reach the parents or guardians of all victims and suspects directly involved in incident listed under Section IIA or IIB.

C. Scope of School Entity's Involvement

1. General principles: Once the Law Enforcement Authority assume primary responsibility for a matter, the legal conduct of interviews, interrogations, searches, seizures of property, and arrests are within the purview of the Law Enforcement Authority. The School Entity shall defer to the Law Enforcement Authority on matters of criminal and juvenile law procedure, except as is necessary to protect the interests of the School Entity. The Law Enforcement

Authority will keep the chief school administrator, or his designees, informed of the status of pending investigations.

2. Victims

    a. The School Entity shall promptly notify the parent or guardian of a victim when the Law Enforcement Authority interviews that victim. The Law Enforcement Authority shall follow its policies and procedures when interviewing a victim to ensure the protection of the victim's legal and constitutional rights.

    b. In the event a victim is interviewed by Law Enforcement Authority on school property, a guidance counselor or similar designated personnel may be present during the interview.

3. Witness

    a. The School Entity shall promptly notify the parent or guardian of a witness when the Law Enforcement Authority interviews that witness. The Law Enforcement Authority shall follow its policies and procedures when interviewing a witness to ensure the protection of the witness's legal and constitutional rights.

    b. In the event a witness is interviewed by the Law Enforcement Authority on school property, a guidance counselor or similar designated personnel should be present during the interview.

4. Suspects and Custodial Interrogation

    a. The School Entity shall help the Law Enforcement Authority to secure the permission and presence of at least one parent or guardian of a student suspect before that student is interrogated by law enforcement authorities.

    b. When a parent or guardian is not present, school authorities shall not stand *in loco parentis* (in the place of the parent/guardian) during an interview.

    c. If an interested adult cannot be contacted, the School Entity shall defer to the investigating Law Enforcement Authority, which will protect the student suspect's legal and constitutional rights as required by law.

5. Conflicts of Interest
    a. The parties to this Memorandum recognize that if a School Entity employee, contractor, or agent of the School Entity is the subject of an investigation, a conflict of interest may exist between the School Entity and the adult suspect.

    b. Neither the individual that is the subject of the investigation, nor any person acting as his/her subordinate or direct supervisor, shall be present during Law Enforcement Authority's interviews of student co-suspects, victims or witnesses by the Law Enforcement Authority.

    c. Neither the individual who is the subject of the investigation, nor his/her subordinate(s) and/or direct supervisor(s), shall be informed of the contents of the statements made by

student co-suspects, victims or witnesses, except at the discretion of the Law Enforcement Authority or as otherwise required by law.

D. Reporting Requirements

All school entities are required to submit an annual report, which will include violence statistics and reports, to the Department of Education's Office for Safe Schools. This annual report must include all new incidents described in Sections IIA and IIB. Before submitting the required annual report, each chief school administrator and each police department having jurisdiction over school property of the School Entity shall do the following:

a. No that than thirty days prior to the deadline for submitting the annual report, the chief school administrator shall submit the report to the police department with jurisdiction over the relevant school property. The police department shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine its accuracy.

b. No later than fifteen days prior to the deadline for submitting the annual report, the police department shall notify the chief school administrator, in writing, whether the report accurately reflects police incident data. Where the police department determines that the report accurately reflects police incident data, the chief of police shall sign the report. Where the police department determines that the report does not accurately reflect police incident data, the police department shall notify the chief school administrator and the office in writing.

c. Prior to submitting the annual report, the chief school administrator and the police department shall attempt to resolve discrepancies between the report and police incident data. Where a discrepancy remains unresolved, the police department shall notify the chief school administrator and the office in writing.

d. Where a police department fails to take action as required under clause a or b, the chief school administrator shall submit the annual report and indicate that the police department failed to take action as required under clause a or b.

e. Where there are discrepancies between the School Entity's incident data and the police indicate data, the following shall occur:

[Describe procedure to be followed for the resolution of school violence data discrepancies prior to filing the annual report]

V. General Provisions

A. This Memorandum does not create any contractual rights or obligations between the signatory Law Enforcement Authority, the signatory School Entity, any other signatory authorities or entities, or their respective officers, employees, agents or representatives.

B. This Memorandum may be amended, expanded or modified at any time upon the written consent of the parties. It must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter. Describe what modifications have been made to this Memorandum of Understanding. If you have not made any modifications or amended it in any way, please enter "Not Applicable" in the space provided.

C. If changes in state or federal law require changes to the Memorandum, the parties shall amend this Memorandum.

D. All parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.

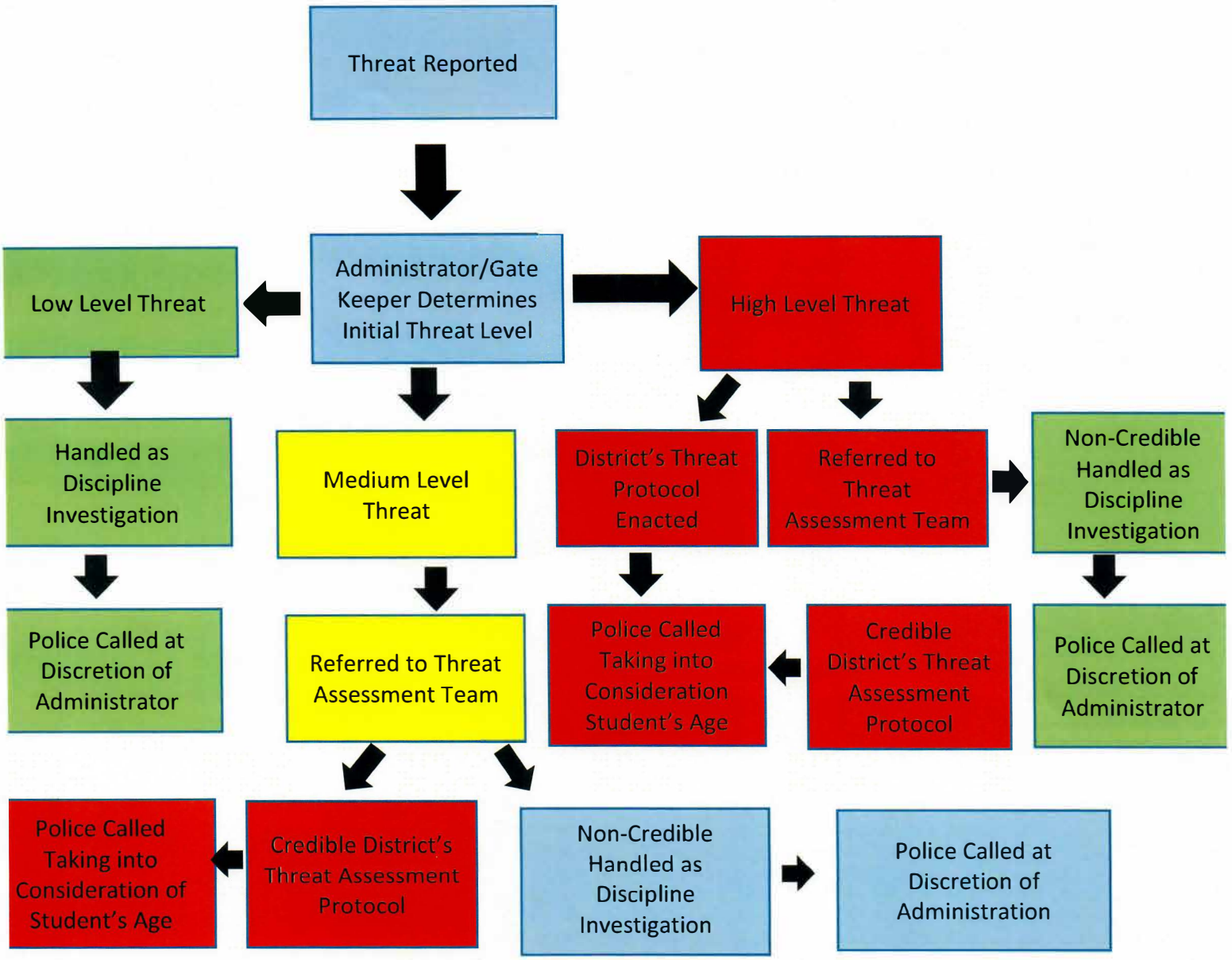
VI. Act 47 Requirement

A. Per the Threat Assessment Flow Chart/Protocol, when the threat assessment team determines a threat to be medium or high level threat or emergency, law enforcement agencies will be contacted promptly (see attached).

_____	_____
Keith Gunuskey, Superintendent	Wayne County Sheriff's Office
_____	_____
WSES Principal	WHC Adminstrator

Updated, March 11, 2026

C. Wallenpaupack Area School District Student Threat Assessment Procedures
Threat of Violence Systematic Process Chart



FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: 01 - GENERAL FUND AP **Payment Dates:** 10/13/2026 - 11/09/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 00000W9662	10/13/2026	Express Scripts Inc.	Express Scripts		54,858.21
* 00000W9663	10/13/2026	United Concordia Companies Inc.	Dental Claims		7,800.21
* 00000W9664	10/13/2026	PA UC Fund	UC Employer		95.38
* 00000W9665	10/15/2026	Highmark Blue Shield	Highmark		354,407.01
* 00000W9666	10/15/2026	First Stop Health LLC	First Stop Health		8,178.80
* 00000W9667	10/19/2026	Cloudflare, Inc.	Technology Supplies & Fees		3,156.90
* 00000W9668	10/19/2026	Public Sch Empl Retire System	L. Golshirazi	D. Demiri	7,268.19
* 00000W9669	10/20/2026	Express Scripts Inc.	Express Scripts		116,925.15
* 00000W9670	10/20/2026	United Concordia Companies Inc.	Dental Claims		15,101.96
* 00000W9671	10/22/2026	Highmark Blue Shield	Highmark		175,237.25
* 00000W9672	10/22/2026	WASD Payroll Account #01-0153-	Net PR Transfer		1,105,445.56
* 00000W9673	10/27/2026	Express Scripts Inc.	Express Scripts		118,682.08
* 00000W9674	10/27/2026	United Concordia Companies Inc.	Dental Claims		5,492.14
* 00000W9675	10/29/2026	Highmark Blue Shield	Highmark		228,799.18
* 00000W9676	10/28/2026	Public Sch Empl Retire System	B. Minich		589.30
* 00000W9677	10/26/2026	Aqua Pennsylvania	9/16/26-10/16/26		206.19
* 00000W9678	10/26/2026	Aqua Pennsylvania	9/16/26-10/16/26		504.97
* 00000W9679	10/26/2026	UGI Utilities Inc.	9/22/26-10/20/26		97.99
* 00000W9680	10/26/2026	UGI Utilities Inc.	9/22/26-10/20/26		63.27
* 00000W9681	11/03/2026	Express Scripts Inc.	Express Scripts		53,019.00
* 00000W9682	11/03/2026	United Concordia Companies Inc.	Dental Claims		8,459.74
* 00000W9683	11/03/2026	Highmark Blue Shield	Highmark		272,818.31
* 00000W9684	11/02/2026	The Dime Bank	CD Purchase - Due 6/2/26 4.35%	CD Purchase - Due 6/29/26 4.40%	15,700,000.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 00000W9685	11/02/2026	HONESDALE NATIONAL BANK	Interest		217,525.00
* 00000W9686	11/04/2026	Wayne County Family Center	Advance		24,192.00
* 00000W9687	11/09/2026	Wex Bank	Oct Fuel		275.66
* 00000W9688	11/04/2026	WASD Payroll Account #01-0153-	Net PR Transfer		1,017,602.85
* 00000W9689	11/09/2026	Sam's Club/SYNCHRONY BANK	Parkes/ Culinary Sam's Club Requisition	Social Worker Supplies	260.43
0000132066	10/16/2026	Uniti	9/4/26-10/3/26		245.31
0000132067	10/16/2026	PEAC Solutions	9/24/26-10/23/26		242.32
0000132068	10/16/2026	Cloudflare, Inc.	Email Security Enterprise - 3 Months at 1052.30 per month		0.00
0000132069	10/28/2026	Verizon	10/16/26-11/15/26		175.63
0000132070	10/28/2026	AT&T Mobility	10/17/26-11/16/26		252.91
0000132071	11/02/2026	Sysco Allentown	Parkes/ Culinary Sysco Requisition	Culinary/Open PO for Sysco	3,703.13
0000132072	11/06/2026	Now U PA 529 GSP	DED: TAP - Full Payroll Pay Date: 11/6/2026		800.00
0000132073	11/05/2026	Best Western - Carlisle South	Lodging for Cross Country State Championship		1,653.90
0000133153	10/15/2026	PA FBLA	Winagle/8 SLW FBLA registrations		480.00
0000133154	10/20/2026	Fredrick Ceccacci III	10/16/2026 FB V		74.00
0000133155	10/20/2026	BRYAN FINEGAN	10/16/2026 FB V		96.00
0000133156	10/20/2026	Melissa Briggs	10/16/2026 FB Security		125.00
0000133157	10/20/2026	Mason Briggs	10/16/2026 FB Security		125.00
0000133158	10/20/2026	Dyllon J. Fillebrown	10/16/2026 FB Security		125.00
0000133307	10/14/2026	Ed Van Kampen	10/07/2026 FB JH		74.00
0000133308	10/14/2026	ROBERT GENTILEZZA	10/07/2026 FB JH		74.00
0000133309	10/14/2026	Raymond Ofner	10/09/2026 BS JH		93.00

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0000133310	10/14/2026	RONALD SCHMALZLE	10/07/2026 GS V/JV	9/24/2026 BS V	223.00
0000133311	10/14/2026	John Gilpin	10/07/2026 GS V/JV	9/24/2026 BS V/JV	264.00
0000133312	10/14/2026	Sandy Hayduk	10/07/2026 FH V/JV		118.00
0000133313	10/14/2026	BOB KRUKOVITZ	10/08/2026 GS V/JV		117.00
0000133314	10/14/2026	Alan Gillow	10/08/2026 GS V/JV		108.00
0000133315	10/14/2026	JOHN BONDA	10/09/2026 FB JV		74.00
0000133316	10/14/2026	CHRIS ROSS	10/07/2026 FH V/JV		118.00
0000133317	10/14/2026	William Roberts	9/19/2026 GS JV Tournament		250.00
0000133318	10/14/2026	Chase Snyder	9/30/2026 FB JH		74.00
0000133319	10/14/2026	Terry Smith	10/12/2026 FB JV		74.00
0000133320	10/14/2026	GARY SCHIMELFENIG	10/12/2026 FB JV		74.00
0000133321	10/14/2026	JEFF THOMAS	10/12/2026 FB JV		74.00
0000133322	10/14/2026	Ray Barrese	10/09/2026 BS JH		93.00
0000133323	10/14/2026	Mark A Kirsten	10/07/2026 BS JH	9/24/2026 BS V/JV	271.00
0000133324	10/14/2026	Michael Luciani	10/07/2026 FB JH		74.00
0000133325	10/14/2026	BRYAN RUPP	10/07/2026 FB JH		74.00
0000133326	10/14/2026	Mike Sotak	10/08/2026 GS V		82.00
0000133327	10/14/2026	SportGait Inc	Annual License Fee - SportGait School Package 3		1,500.00
0000133328	10/16/2026	Joseph Lalli Jr.	10/14/2026 FB JH		74.00
0000133329	10/16/2026	ALLEN HOLTZER	10/15/2026 GS V/JV		132.00
0000133330	10/16/2026	ROBERT GENTILEZZA	10/14/2026 FB JH		74.00
0000133331	10/16/2026	RONALD SCHMALZLE	10/15/2026 GS V		91.00

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0000133332	10/16/2026	Jim Von Broock	10/14/2026 FH V/JV		118.00
0000133333	10/16/2026	John Gilpin	10/15/2026 GS V/JV		132.00
0000133334	10/16/2026	Sandy Hayduk	10/14/2026 FH V/JV		118.00
0000133335	10/16/2026	David McDermott	10/13/2026 GS JH		95.00
0000133336	10/16/2026	Logan Pauler	10/14/2026 BS JH		63.00
0000133337	10/16/2026	Terry Smith	10/14/2026 FB JH		74.00
0000133338	10/16/2026	Wayne Pike Shrine Club	Shrine Bowl		2,500.00
0000133339	10/16/2026	Cullen Fanning	10/14/2026 FB JH		74.00
0000133340	10/16/2026	Timothy E Tirjan	10/14/2026 BS JH		63.00
0000133341	10/16/2026	Wil-Time Event Management	Girls 9/29/2026 X-Country Cluster Meet	Boys 9/29/2026 X-Country Cluster Meet	625.00
0000133342	10/20/2026	PAUL COLAIEZZI	10/16/2026 FB V		96.00
0000133343	10/20/2026	Pat Salvage	10/16/2026 FB V		96.00
0000133344	10/20/2026	Tom Noto	10/16/2026 FB V		96.00
0000133345	10/20/2026	Bryan Pica	10/16/2026 FB V		96.00
0000133346	10/20/2026	Wayne Briggs	10/16/2026 FB Security		125.00
0000133347	10/20/2026	Robert Highhouse	10/16/2026 FB Security		125.00
0000133348	10/20/2026	Trevor Johnson	10/16/2026 FB Security		125.00
0000133349	10/20/2026	Mitch Kammeier	10/16/2026 FB Security		125.00
0000133350	10/21/2026	Tri-County Independent	Annual Subscription		444.00
0000133351	10/23/2026	Now U PA 529 GSP	DED: TAP - Full Payroll Pay Date: 10/23/2026		800.00
0000133352	10/27/2026	Vision Benefits of America, Inc.	November 2026		8,974.95
0000133353	10/13/2026	Amazon Capital Services	AED Supplies Order from Amazon	Szader/Perkins/Parkes	15,096.59

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133354	10/13/2026	AllData LLC	AllData Repair		975.00
0000133355	10/13/2026	American Time	Repairs - Building		1,917.86
0000133356	10/13/2026	Cayle Ambrose	September 2026 Mileage		2,375.10
0000133357	10/13/2026	American Reading Company Inc	ARC digital K-5		5,710.00
0000133358	10/13/2026	AreteLabs	Connor/ Math Enrichment Activity		440.00
0000133359	10/13/2026	Luke Bancroft	Sport Management and Marketing		1,287.00
0000133360	10/13/2026	Freddy Battaglia Sporting Goods, Inc	TK Hi-soft field hockey Grip	New Staff T Shirts	2,690.00
0000133361	10/13/2026	Breakout Inc.	gifted		129.00
0000133362	10/13/2026	Wayne Briggs	09/08/2026-10/02/2026 After School Security		600.00
0000133363	10/13/2026	Steven L Brown	Reimbursement for Striping Paint		120.61
0000133364	10/13/2026	Brown & Brown Insurance Services Inc	November 2026		13,500.00
0000133365	10/13/2026	BSN Sports, LLC	Gill/Tru flight Boys 800g Javelins	Predicament Wrestling Scoreboard 25-26	2,140.24
0000133366	10/13/2026	Brett J Buselli	September 2026 Mileage	Reimbursement for TrackWrestling 2026-2027 Weight Program	276.96
0000133367	10/13/2026	Carolina Biological Supply Co	Peifer/Science/Carolina Bio		232.20
0000133368	10/13/2026	Amanda B Cykosky	September 2026 Mileage	Mileage Rate Correction Towards CK#0000133019	128.00
0000133369	10/13/2026	The CAR WASH on RT 6	Transportation Van Wash - September 2026		27.30
0000133370	10/13/2026	The Chamber of the Northern Poconos	Community Awards Banquet		360.00
0000133371	10/13/2026	William Conklin	September 2026 Mileage		72.20
0000133372	10/13/2026	CTAM Inc	Safety Bumps for the HS Athletic Field Fencing Area		1,271.51
0000133373	10/13/2026	CGA-Husky Fund	Gifted/Entrance Fee for 2 teams		200.00

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133374	10/13/2026	Casella Waste Systems Inc	October 2026		6,446.00
0000133375	10/13/2026	Chaney Electronics Inc.	Heckman/Engineering/Chaney		228.50
0000133376	10/13/2026	Demco Inc.	General Supplies		248.73
0000133377	10/13/2026	Christopher L Doty	Fuel Reimbursement - G Tennis		44.95
0000133378	10/13/2026	Drug and Alcohol Rehabilitation Services Inc	ES		1,102.60
0000133379	10/13/2026	Eastern Penn Supply Company	McCue/EPSCO requisition		2,667.04
0000133380	10/13/2026	EPlus Technology Inc.	Network Infrastructure - E-Rate		5,722.69
0000133381	10/13/2026	Evergreen Community	October 2026 Charter School Tuition Regular Education	2025-2026 Reconciliation Report	2,788.77
0000133382	10/13/2026	Formlabs Inc.	Heckman/FormLabs		816.28
0000133383	10/13/2026	C.L Fenkner Inc.	Portable Toilet Rental		345.00
0000133384	10/13/2026	Follett Content Solutions, LLC	Library Periodicals/Books		738.46
0000133385	10/13/2026	Fox Ledge Inc.	September 2026 DO		40.90
0000133386	10/13/2026	Teri E Field	Reimbursement for Postage		7.00
0000133387	10/13/2026	Keith E Gunuskey	SEP 25	Mileage Rate Correction Towards CK#0000133183	139.44
0000133388	10/13/2026	Ashley A Gross	The Learning Leader Book Study		170.57
0000133389	10/13/2026	Highhouse Energy	Propane - [123.2 Gallons]		246.28
0000133390	10/13/2026	Human Resources Center Inc.	Shredding		1,755.52
0000133391	10/13/2026	Halo Branded Solutions Inc	2700000740-Skills USA Medals		1,460.54
0000133392	10/13/2026	Colleen Harlos	Daniel Miele Comp Ed Fund		2,308.68
0000133393	10/13/2026	Industrial Electronics Inc.	September 2026		1,088.00
0000133394	10/13/2026	Interstate Tax Service Inc.	OCT-NOV-DEC 2026: Unemployment Compensation Cost Control Services		604.20

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0000133395	10/13/2026	Infradapt	11/01/2026-11/30/2026		1,217.23
0000133396	10/13/2026	Interim Home Healthcare Inc	09/28/2026-10/02/2026	09/18/2026	1,378.28
0000133397	10/13/2026	Im1design, LLC	September 2026		8,450.00
0000133398	10/13/2026	ITHAKA	Saylor/ JSTOR Annual Access fee		1,530.00
0000133399	10/13/2026	Alexa Jones	Educational Research and Assessment	Instructional Methods for Behavior and Learning	3,090.00
0000133400	10/13/2026	Mitch Kammeier	09/08/2026-10/02/2026 After School Security		825.00
0000133401	10/13/2026	Megan Kraft	September 2026 Mileage		101.84
0000133402	10/13/2026	Barbara Kaiser	ACT 34 Public Hearing Transcript		599.00
0000133403	10/13/2026	K&D Factory Service Inc.	Lakeside Deep Fryer Hook-up		777.36
0000133404	10/13/2026	Katom Restaurant Supply Inc	PREPAID - Brett/Faucet/ Concessions need		322.84
0000133405	10/13/2026	Jillian Klocko	Mileage Rate Correction Towards CK#0000132733		9.24
0000133406	10/13/2026	Laprea Education Inc	Decodables		374.28
0000133407	10/13/2026	LessonPix Inc.	Ot/Speech Therapeutic Supplies		179.31
0000133408	10/13/2026	Dp Luhrs True Value Hardware	Repairs - Equipment		1,788.20
0000133409	10/13/2026	LIAA	Golf Boys Predistricts Tourney at Elkview		105.00
0000133410	10/13/2026	MatterHackers Inc	2600002317		2,279.00
0000133411	10/13/2026	Alexa Morea	September 2026 Mileage		16.72
0000133412	10/13/2026	Main Pool & Chemical Company Inc.	Water Treatment Chemicals		230.00
0000133413	10/13/2026	Med Mobile LLC	Annual School Bus Physicals		1,040.00
0000133414	10/13/2026	Moravian Academy	Ryan/Scholastics Tournament		150.00
0000133415	10/13/2026	James R. Martin	2026 Monroe Country/Statewide Grants		3,000.00

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0000133416	10/13/2026	McClure Company	Operation Repair & Maint Equip	Boiler Room: MultiStack	7,129.86
0000133417	10/13/2026	MAA American Mathematics Competitions	Connors/Gifted Education Enrichment Activity		250.00
0000133418	10/13/2026	Mike's Auto Service and Towing	Repairs - Vehicles		103.50
0000133419	10/13/2026	David C Miller	Repair of Hip/Glute machine		48.01
0000133420	10/13/2026	Napa Auto Parts	General Supplies	Operation Repair & Maint Equip	334.03
0000133421	10/13/2026	The New York Times Company	NY Times Subscription MS/HS	Subscription service	2,704.00
0000133422	10/13/2026	Northeast Med-Equip	O2-Contents D Basic		15.00
0000133423	10/13/2026	NEIU 19 General Fund	Connors/Gifted Registration Fee		50.00
0000133424	10/13/2026	Northern Light Counseling	09/08/2026-09/18/2026 IOP Classroom	09/21/2026-09/25/2026 IOP Classroom	1,231.25
0000133425	10/13/2026	PillarRx Consulting, LLC	August 2026		1,140.67
0000133426	10/13/2026	PAFPC	Federal Programs Membership		125.00
0000133427	10/13/2026	Pennsylvania Paper & Supply LLC	Operations General Supplies	Liners	2,544.25
0000133428	10/13/2026	PPL Electric Utilities	Aug 31 - Sep 30		262.02
0000133429	10/13/2026	JW Pepper & Son Inc.	Choir sheetmusic/640		236.00
0000133430	10/13/2026	Frances D Peppiatt	Mileage Rate Correction Towards CK#0000133214		1.26
0000133431	10/13/2026	Perma-Bound	Library Periodicals/Books		562.34
0000133432	10/13/2026	Petroleum Traders Corporation	Ultra Low Sulfur #2 Diesel with 2% Biodiesel 7503 Gallons + Additive & Tax	87 Conventional Unleaded Gasoline with 10% Ethanol 9.0 RVP • 7500 Gallons	45,043.41
0000133433	10/13/2026	Pitsco Education LLC	Heckman/Engineering/Pitsco		358.12
0000133434	10/13/2026	Platform Industries	Ragonese/ ESSM shirts	Uniforms	975.75
0000133435	10/13/2026	Plank Road Publishing Inc.	Subscription Renewal		150.45
0000133436	10/13/2026	PPSS North America Inc	Bite Proof Vest		374.99

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Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133437	10/13/2026	PASO	Ryan/ Science Olympiad registration		320.00
0000133438	10/13/2026	Quality Printing and Design, Inc.	Wallenpaupack logo printed on the Shrine T-Shirts		125.00
0000133439	10/13/2026	Reynolds Advanced Materials	Heckman/Engineering/Reynolds		374.67
0000133440	10/13/2026	Raptor Technologies, LLC	Security Supplies		380.00
0000133441	10/13/2026	Rochester 100 Inc.	General Supplies - WNPS		537.60
0000133442	10/13/2026	School Outlet	Fives/ stools requisitions		533.03
0000133443	10/13/2026	Valerie A Sandercock	Reading Across the Curriculum		1,125.00
0000133444	10/13/2026	School Safety Solution	Brett/LifeVac/ Concessions need		93.78
0000133445	10/13/2026	Sysco Allentown	Parkes/ Culinary Sysco Requisition		54.30
0000133446	10/13/2026	School Specialty LLC	Tardy Books		46.45
0000133447	10/13/2026	Scholastic Inc	Textbooks & Periodicals - WNPS - Grade 1	Textbooks & Periodicals - WNPS - Grade 2	3,106.67
0000133448	10/13/2026	School Nurse Supply	Medical Supplies	Dental Supplies	254.98
0000133449	10/13/2026	Leonard N Spoor	September 2026 Mileage		8.66
0000133450	10/13/2026	Sportsman's	Cliff Keen Gorilla Grip Mat Tape		160.20
0000133451	10/13/2026	School Health Corporation	CRAMER SKIN-LUBE 5 LBS		128.08
0000133452	10/13/2026	Beth A Smith	Math Dept/ B. Smith / Quizizz		216.00
0000133453	10/13/2026	Subscription Services of America Inc.	Library		111.95
0000133454	10/13/2026	Diane J Szader	Mileage Rate Correction Towards CK#0000132858	Mileage Rate Correction Towards CK#0000133232	11.13
0000133455	10/13/2026	T-Mobile	08/21/2026-09/20/2026		200.00
0000133456	10/13/2026	Tuleya Refrigeration Inc.	Weight Room	Cleaned Harvest Assist	650.00
0000133457	10/13/2026	United Concordia Companies Inc.	09/01/2026-09/30/2026		945.00
0000133458	10/13/2026	USA TODAY Media Corp.	September 2026 Board Meeting		77.84

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133459	10/13/2026	VEX Robotics Inc	Heckman/Engineering/VEX Robotics		1,724.99
0000133460	10/13/2026	VLN Partners LLC	[4] Cyber School in a Box - Course Bundle + [4] Fully-Supported Login		19,820.00
0000133461	10/13/2026	Kelly A Vanston	September 2026 Mileage		37.85
0000133462	10/13/2026	R. Anthony Waldron III	Professional Services Rendered		4,007.50
0000133463	10/13/2026	Watson Bros Small Engine Repair	Lance/ Golf cart repairs		343.81
0000133464	10/13/2026	Wayne Memorial Community Health Centers	DD		80.00
0000133465	10/13/2026	Western Wayne School District	2025-2026 Special Education	2025-2026 Early Intervention	219,441.49
0000133466	10/13/2026	White Mills Pet Shop Inc.	Pet Supplies OE		12.00
0000133467	10/13/2026	Xerox Corporation	August 2026		8,051.71
0000133468	10/13/2026	Zeswitz Music	Music Supplies		381.96
0000133469	10/23/2026	Amazon Capital Services	ELA General Supplies	Heckman/Engineering/Gen supplies/cart #1	19,947.32
0000133470	10/23/2026	CM Regent LLC.	November 2026 Group Life Insurance	November 2026 Long Term Disability Insurance	14,272.36
0000133471	10/23/2026	Casella Waste Systems Inc	November 2026		5,484.00
0000133472	10/23/2026	First Advantage Occupational Health Service Corp.	Admin Fee + Drug Test		71.80
0000133473	10/23/2026	Kristin Fylstra	Canva for Instructional Design and Interactive Learning		1,290.96
0000133474	10/23/2026	Hawley Area Authority	533 Atkinson Street		390.00
0000133475	10/23/2026	The Home Depot Credit Services	Community Partnership Supplies	Repairs - Equipment	837.48
0000133476	10/23/2026	Emma C Hamer	Bringing Excitement to the Science Classroom		672.00
0000133477	10/23/2026	Lenovo Financial Services	4 Year Leasing Connections and Visual Sound 1st of 4 years		61,736.18
0000133478	10/23/2026	LIAA	L.I.A.A. Golf Business/ All Star Selection Meeting		74.00

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133479	10/23/2026	National Union Fire Insurance	November 2026 Accident & Health		774.00
0000133480	10/23/2026	PMEA District 9	Alexsis/ District Chorus Auditions Registrations fee	Warner/ District Band Auditions student reg fees	360.00
0000133481	10/23/2026	Lisa M Peet	Investigations in Curriculum Change		2,434.00
0000133482	10/23/2026	PPL Electric Utilities	Sep 14 - Oct 13		75,804.97
0000133483	10/23/2026	PenTeleData	10/01/2026-10/31/2026		512.78
0000133484	10/23/2026	Quadient Finance USA Inc.	09/14 and 10/07 Postage		2,000.00
0000133485	10/23/2026	Verizon Wireless	Sep 13 - Oct 12		294.49
0000133486	10/23/2026	Walmart	Principal Food		250.00
0000133487	10/23/2026	Xerox Corporation	September 2026		41.20
0000133488	10/29/2026	WASD Cafeteria Fund	Comm of PA - Lunch Hi/Low Reg Ndy Brkfst	Comm of PA - State Breakfast Initiative	181,501.15
0000133489	11/02/2026	HONESDALE NATIONAL BANK	CD Purchase - Due 4/29/2027 4.34%	CD Purchase - Due 4/7/2027 4.34%	16,800,000.00
0000133490	11/02/2026	WAYNE BANK	CD Purchase - Due 6/29/2027 4.25%		5,500,000.00
0000133491	11/02/2026	Steven L Brown	XC States meal allowance		605.00
0000133492	11/03/2026	Jim Mchugh	10/27/2026 FH V		99.00
0000133493	11/03/2026	Matthew Woody	10/16/2026 FB V		96.00
0000133494	11/03/2026	Bonnie Gregory	10/27/2026 FH V		99.00
0000133495	11/05/2026	John Gilpin	10/17/2026 GS JH		63.00
0000133496	11/05/2026	Brent McLLeland	10/17/2026 GS JH		63.00
0000133501	10/29/2026	PAUL COOPER	10/21/2026 GS JH		63.00
0000133502	10/29/2026	John Loomis	10/23/2026 FB V		96.00
0000133503	10/29/2026	Pat Salvage	10/20/2026 FB JH		74.00
0000133504	10/29/2026	ALLEN HOLTZER	10/22/2026 GS V		82.00

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: 01 - GENERAL FUND AP **Payment Dates:** 10/13/2026 - 11/09/2026

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133505	10/29/2026	Raymond Ofner	10/21/2026 GS JH		63.00
0000133506	10/29/2026	MICHAEL CERRA	10/23/2026 FB V		96.00
0000133507	10/29/2026	RONALD SCHMALZLE	10/22/2026 BS V	10/07/2026 GS V/JV	124.00
0000133508	10/29/2026	John Gilpin	10/22/2026 BS V/JV	10/07/2026 GS V/JV	174.00
0000133509	10/29/2026	Matt Kromko	10/20/2026 FB JH		74.00
0000133510	10/29/2026	Mark James	10/23/2026 FB V		71.00
0000133511	10/29/2026	Tom Noto	10/20/2026 FB JH		74.00
0000133512	10/29/2026	JOHN BONDA	10/19/2026 FB JV		74.00
0000133513	10/29/2026	Terry Smith	10/19/2026 FB JV		74.00
0000133514	10/29/2026	GARY SCHIMELFENIG	10/19/2026 FB JV		74.00
0000133515	10/29/2026	Alexander Jackson	10/22/2026 GS V		91.00
0000133516	10/29/2026	JEFF THOMAS	10/19/2026 FB JV		74.00
0000133517	10/29/2026	Melissa Briggs	10/23/2026 FB Security		112.50
0000133518	10/29/2026	Wayne Briggs	10/23/2026 FB Security		112.50
0000133519	10/29/2026	Cherylann Bodie	10/23/2026 FB Security		112.50
0000133520	10/29/2026	Mason Briggs	10/23/2026 FB Security		112.50
0000133521	10/29/2026	James Clancy	10/23/2026 FB V		96.00
0000133522	10/29/2026	Randy Donato	10/23/2026 FB V		96.00
0000133523	10/29/2026	Robert Highhouse	10/23/2026 FB Security		112.50
0000133524	10/29/2026	Trevor Johnson	10/23/2026 FB Security		112.50
0000133525	10/29/2026	Mitch Kammeier	10/23/2026 FB Security		112.50
0000133526	10/29/2026	Mark A Kirsten	10/22/2026 BS V/JV		141.00
0000133527	10/29/2026	Paul Sokoloski	10/23/2026 FB V		96.00

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Bank Account: 01 - GENERAL FUND AP **Payment Dates:** 10/13/2026 - 11/09/2026

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133528	10/29/2026	Joseph Watral	10/23/2026 FB V		96.00
0000133529	10/29/2026	Eric Weinberg	10/22/2026 GS V		82.00
0000133602	11/09/2026	WVHS Wrestling Booster Club	Gary Woodruff Memorial Duals 2026 BW		350.00
0000133603	11/09/2026	CoalCracker Wrestling Tournament	16th Annual Coal Cracker Varsity Tournament BW		400.00
0000133604	11/09/2026	WBA Boys Basketball	Freshman Holiday Basketball Tournament BB		250.00
0000133605	11/09/2026	Amazon Capital Services	Heckman/Engineering/Gen supplies cart#2	Geisheimer/Child Care/Amazon	13,407.71
0000133606	11/09/2026	ASHA	ACCOUNT # 14147103	ACCOUNT # 14230722	1,668.00
0000133607	11/09/2026	Airgas USA, LLC	Rent Cyl Ind Large Argon		220.35
0000133608	11/09/2026	Alice's Wonderland	Uniforms		834.40
0000133609	11/09/2026	Angle Spray, Inc	Lance/ hood cleaning invoice		750.00
0000133610	11/09/2026	Cayle Ambrose	October 2026 Mileage		2,362.08
0000133611	11/09/2026	Aurel's TV & Appliances, Inc.	Lance/Culinary washing machine repair/parts		124.00
0000133612	11/09/2026	Apple Inc.	Apple Application		125.00
0000133613	11/09/2026	Joey B Aikens	Piano Tuning & Maintenance		360.00
0000133614	11/09/2026	ArbiterSports LLC	Winter Season of 2026-2027 - Referee Fees		27,000.00
0000133615	11/09/2026	Association of School Psychologists of PA	Fall Conference M. Jones		215.00
0000133616	11/09/2026	Luke Bancroft	Physical Education in the Elementary School	Psychology and Sociology of Human Performance	2,694.00
0000133617	11/09/2026	Belin-Blank Center	APSI Registration SR		675.00
0000133618	11/09/2026	Elizabeth Bellush-Moore	Using Movement and Music to Enhance Learning in the K-12	Fostering a Growth Mindset in Teachers and Learners	400.00
0000133619	11/09/2026	Freddy Battaglia Sporting Goods, Inc	Russell T-shirts		525.00

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133620	11/09/2026	Bell Techlogix Inc	Azure Overages (9/26)		174.49
0000133621	11/09/2026	Sherman M Bronson JR	October 2026 Mileage		190.61
0000133622	11/09/2026	Belmont Behavioral Hospital	09/02/2026-09/22/2026 ES	09/01/2026 ES	4,400.00
0000133623	11/09/2026	Brown & Brown Insurance Services Inc	December 2026		13,500.00
0000133624	11/09/2026	Brett J Buselli	October 2026 Mileage		59.28
0000133625	11/09/2026	Bound Tree Medical LLC	Szader/Perkins/Mac & Rosemergy		6,016.71
0000133626	11/09/2026	WCASD	Ryan/ Scholastics Registration		60.00
0000133627	11/09/2026	Ryan Brennan	Reimbursement for Uniform Pants		79.98
0000133628	11/09/2026	Kaitlin M Buselli	September 2026 Mileage	October 2026 Mileage	93.48
0000133629	11/09/2026	Amanda B Cykosky	October 2026 Mileage		345.04
0000133630	11/09/2026	CCIU	Sep 1 - 30, 2026 - Regular Ed Tuition - CHOR • TL	Sept 21, 2026 Service Coordination TL	4,084.45
0000133631	11/09/2026	Michele Cigna	Sexual Assault, Cannabinoid Overview and Addressing Human Trafficking		51.00
0000133632	11/09/2026	The CAR WASH on RT 6	Transportation Van Wash - October 2026		25.20
0000133633	11/09/2026	Colonial School District	Extended School Year Tuition HS		9,107.30
0000133634	11/09/2026	Tanya A Carrelle	Paving the Way to Educational Success		759.96
0000133635	11/09/2026	Crestline Specialties, Inc.	Board Meeting Pens		437.08
0000133636	11/09/2026	William Conklin	October 2026 Mileage		87.40
0000133637	11/09/2026	Discovery Education Inc.	Fives/Pivot/Electronic subscription		61.05
0000133638	11/09/2026	Christopher L Doty	October 2026 Mileage		48.64
0000133639	11/09/2026	Dyberry Sand & Gravel Company	McCue/mason sand order		84.00
0000133640	11/09/2026	Drug and Alcohol Rehabilitation Services Inc	ES		4,851.44

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133641	11/09/2026	Tiffanie Dunn	October 2026 Mileage		68.40
0000133642	11/09/2026	Evergreen Community	November 2026 Charter School Tuition Regular Education		1,837.25
0000133643	11/09/2026	Eldridge Specialty Services	Carney/ Lift repair		333.00
0000133644	11/09/2026	Amy Eldred	Student Reimbursement for TI-84 Graphing Calculator		92.00
0000133645	11/09/2026	Greeley Grill & Market	Principal Food		169.52
0000133646	11/09/2026	Family, Career & Community Leaders of America	FCCLA Membership Dues	FCCLA Membership Dues - 1 addition	936.00
0000133647	11/09/2026	C.L Fenkner Inc.	Portable Toilet Rental		1,035.00
0000133648	11/09/2026	1st Alarm Security	Service Call 08/26/2026	Service Call 08/25/2026	1,079.99
0000133649	11/09/2026	Follett Content Solutions, LLC	books		1,843.19
0000133650	11/09/2026	Fox Ledge Inc.	October 2026 DO		51.30
0000133651	11/09/2026	Patricia K Frey	AP French Language and Culture		175.00
0000133652	11/09/2026	Lisa E Fives	Fives/Wayground-Quizizz subscription	Fives/Blooket renewal	339.35
0000133653	11/09/2026	Gershey Appliance Service	Repairs - Equipment		325.00
0000133654	11/09/2026	Government Software Services, Inc.	[Pike County] Bulk Postage (all except 01-0)	[Pike County] Tax&Binding Dup.,Tax Bills,Envelopes,Postage	38,890.26
0000133655	11/09/2026	Grainger	Switches		31.35
0000133656	11/09/2026	The Gregory Center for Applied Behavior Analysis	08/05/2026-08/13/2026 AB		1,235.00
0000133657	11/09/2026	Eric E Greenberger	Greenberger/Aviation SIM reimbursement	Greenberger/Aviation reimbursement	630.45
0000133658	11/09/2026	Keith E Gunuskey	June-November 2026 Mileage	SEP 29	112.81
0000133659	11/09/2026	Great Valley Wrestling Boosters	2027 Great Valley Invitational BW		500.00
0000133660	11/09/2026	Daniel Gardner	Communicating with Parents and Families		349.00

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133661	11/09/2026	David Gross	Reimbursement for HEPA Air Purifier		28.76
0000133662	11/09/2026	The Horsham Clinic	08/24/2026-09/04/2026 SR		600.00
0000133663	11/09/2026	Highhouse Energy	Propane - [106.3 Gallons]		233.75
0000133664	11/09/2026	Hummer Turfgrass Systems Inc.	Fall 2026 Fertilizer Application		2,890.00
0000133665	11/09/2026	Hanover Area Girls Wrestling Booster Club	2026 Hawkeye Girls Classic Tournament for Varsity and Junior Hight		550.00
0000133666	11/09/2026	Emma C Hamer	Empower Students with Critical Thinking in Science	Foundations of Effective Biology Instruction	978.00
0000133667	11/09/2026	Honesdale Friends of Wrestling	6th Annual Honesdale JH Wrestling Round Robin		400.00
0000133668	11/09/2026	Sarah F Heinly	Speech Pathology Continuing Education		129.00
0000133669	11/09/2026	Brooke Hochreither	Canva for Instructional Design and Interactive Learning	Teaching Artificial Intelligence (AI) Literacy for Students	1,290.96
0000133670	11/09/2026	Hummert International Inc	Brett/Kerriann Baseball field		1,986.10
0000133671	11/09/2026	Samantha J Hiller	EITC After School SE program		288.50
0000133672	11/09/2026	Hemlock Farms Community Association	Girls Swim Indoor Pool Rental	Boys Swim Indoor Pool Rental	1,500.00
0000133673	11/09/2026	Industrial Electronics Inc.	October 2026	Radio Reprogramming	1,140.25
0000133674	11/09/2026	Interpretek	10/02/2026	09/28/2026	462.00
0000133675	11/09/2026	Infradapt	12/01/2026-12/31/2026		1,276.36
0000133676	11/09/2026	Interim Home Healthcare Inc	10/05/2026-10/09/2026	10/26/2026-10/30/2026	5,363.30
0000133677	11/09/2026	Im1design, LLC	October 2026		6,175.00
0000133678	11/09/2026	J and C Awards Plus	Scholar Night Awards/Saylor		2,786.00
0000133679	11/09/2026	Jeffers Handbell Supply Inc	Music Supplies		109.90
0000133680	11/09/2026	Melissa J Jones	October 2026 Mileage		20.52
0000133681	11/09/2026	Jim Thorpe Wrestling	55th Annual Jim Thorpe Christmas Tournament Boys Wrestling		400.00

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0000133682	11/09/2026	Megan Kraft	October 2026 Mileage		116.28
0000133683	11/09/2026	K&D Factory Service Inc.	New equipment in the culinary kitchen		6,819.13
0000133684	11/09/2026	Kades-Margolis	September 2026		61.25
0000133685	11/09/2026	KidsPeace Children's Hospital	09/03/2026-09/30/2026 IBW		360.00
0000133686	11/09/2026	Geo W. Kinsman Inc.	2600002311 BUS 32	Bus No. 32: Replaced transmission lines	2,622.15
0000133687	11/09/2026	King Spry	05415-0075	05415-0085	4,650.50
0000133688	11/09/2026	Wind River Environmental LLC	Pump HC		450.00
0000133689	11/09/2026	Kevin E Kromko	Reimbursement for "The Learning Leader Book Study" Member Registration		149.00
0000133690	11/09/2026	Kurtz Bros.	curiculum supplies	Supplies	636.96
0000133691	11/09/2026	Keystone Concrete Block & Supply Co. Inc	McCue/Building Trades/Lime		216.00
0000133692	11/09/2026	Jillian Klocko	SHRM Legal Update		203.88
0000133693	11/09/2026	James Kane	Principal Food		130.34
0000133694	11/09/2026	LJC Janitorial Distributors LLC	Lance/ general supplies	Lance/ supplies	3,079.50
0000133695	11/09/2026	Jill A Ludwig	PBIS 101		489.00
0000133696	11/09/2026	Lakota Family Practice	[81] HS Sports Physicals	2000-2021 Employee Physicals and Tine Tests	4,284.00
0000133697	11/09/2026	Lakeside Cafe	10/5/26 Keith Continental Bfast	10/28/26 Perkins Bfast	574.00
0000133698	11/09/2026	Eric M Lenz	Lenz/Triathlon Pavilion		83.50
0000133699	11/09/2026	Paul Lemoncelli JR	CTE Introduction to Teaching	CTE Classroom Management	1,752.00
0000133700	11/09/2026	Lacawac Sanctuary	5th Grade Field Trip		130.00
0000133701	11/09/2026	Lacawac Sanctuary Foundation	K-2 Field Trip		120.00
0000133702	11/09/2026	Clayton S LaCoe III	Engineering Competition Supplies LaCoe	EITC Engineering Competition Supplies	60.93

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: 01 - GENERAL FUND AP **Payment Dates:** 10/13/2026 - 11/09/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133703	11/09/2026	Learn Well Services	09/02/2026-09/04/2026 DK		599.20
0000133704	11/09/2026	Main Pool & Chemical Company Inc.	Water Treatment Chemicals		4,312.20
0000133705	11/09/2026	Med Mobile LLC	Annual School Bus Physicals and PPD		1,000.00
0000133706	11/09/2026	Marshall Machinery Inc	Lance/Forks for tractor		975.00
0000133707	11/09/2026	Erica McCue	October 2026 Mileage	September 2026 Mileage	165.68
0000133708	11/09/2026	McClure Company	HVAC Maintenance 10/01/2026-12/31/2026		15,119.00
0000133709	11/09/2026	Mike's Auto Service and Towing	2007 Ford F250:Brake Hose-front &brake fluid.Front calipers & front u-joint		1,292.50
0000133710	11/09/2026	Mitchell 1	Carney/Auto/ Mitchell1		1,412.00
0000133711	11/09/2026	Napa Auto Parts	Transportation Supplies		164.89
0000133712	11/09/2026	Nevco Sports LLC	Girls Lacross Remote Repair	Boys Soccer Remote Repair	202.89
0000133713	11/09/2026	NoodleTools Inc	Saylor/ NoodleTools		612.00
0000133714	11/09/2026	NOCTI	CTE--PERKINS NOCTI Study Guides		162.00
0000133715	11/09/2026	Northampton Area School District	2025-2026 Group Home Tuition IK		17,563.75
0000133716	11/09/2026	Northern Light Counseling	10/13/2026-10/15/2026	10/02/2026-10/14/2026	447.50
0000133717	11/09/2026	95 Percent Group LLC	3rd grade ELA	95 Phonics	6,983.20
0000133718	11/09/2026	PillarRx Consulting, LLC	September 2026		2,885.81
0000133719	11/09/2026	Peterson’s LLC	Allied/ Textbook/ E subscription		1,202.62
0000133720	11/09/2026	Commonwealth of Pennsylvania	Lenz/ Triathlon Admin Fee		100.00
0000133721	11/09/2026	Pranzo's Auto Service Inc	Van 6: Replace right rear tire pressure sensor & cleaned airflow sensor		217.30
0000133722	11/09/2026	Commonwealth of Pennsylvania	2521062 - Chapter 109 SDW Annual Fee WASD Soccer Concession	2521064 - Chapter 109 SDW Annual Fee WASD Baseball Concession	100.00
0000133723	11/09/2026	PA Treatment & Healing (PATH)	October 2026 - East Stroudsburg - Special Education - AV,JC		1,375.00

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133724	11/09/2026	PASA	Superintendent Impact Series Event Registration		300.00
0000133725	11/09/2026	PACTA	Payment Correction: 2026 PACTA Leadership Conference		100.00
0000133726	11/09/2026	Pocono Mountain West HS	Girls Wrestling V / JH Pink Panther Invitational		500.00
0000133727	11/09/2026	Pennsylvania Paper & Supply LLC	26/27 Custodial Bid		20,662.35
0000133728	11/09/2026	Pennsylvania Trust	2026-2027 GASB 75 Valuation Services		7,150.00
0000133729	11/09/2026	JW Pepper & Son Inc.	Alexsis/ Sheetmusic		183.00
0000133730	11/09/2026	Perma-Bound	Library Periodicals/Books		557.82
0000133731	11/09/2026	Aroa M Petrillo	AP Spanish Language and Culture		175.00
0000133732	11/09/2026	Petroleum Traders Corporation	Ultra Low Sulfur #2 Diesel with 2% Biodiesel 7500 Gallons + Additive & Tax	Heating Oil • 15 PPM (Ultra Low Sulfur #2 Diesel Dyed) • 7500 Gallons	49,059.65
0000133733	11/09/2026	Pike County Public Library	Library Services 2026/2027		1,500.00
0000133734	11/09/2026	Pioneer Manufacturing Company	Paint machine repair		192.02
0000133735	11/09/2026	Pitney Bowes	Aug 28 2026 - Nov 27 2026		111.33
0000133736	11/09/2026	Platform Industries	Greenberger/BCIT shirts	Lance/Custodial shirts/Platform	3,051.87
0000133737	11/09/2026	Pocket Nurse	HOSA/ Pocket Nurse order		873.77
0000133738	11/09/2026	Paupack Plumbing & Heating	Secured (4) toilets to the floor and rebuilt the sloane valves	Concession Stand: Installed 3 Elements and 3 Transformers on Water Heater	4,040.00
0000133739	11/09/2026	Prosser Laboratories Inc	August 2026 Wastewater Treatment Plant		20,136.27
0000133740	11/09/2026	Push Plastic	Heckman/Engineering/Push Plastic		324.95
0000133741	11/09/2026	Quill LLC	paper	ink	2,461.86
0000133742	11/09/2026	PMG SM Holdings LLC	Repairs - Building		2,313.00

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133743	11/09/2026	S2 Pass Holdings, LLC	Girls Basketball S2 Pass Protective Cases for S700	Girls Wrestling S2 Pass Protective Cases for S700	58.00
0000133744	11/09/2026	Specialized Education of Pennsylvania, Inc.	September 2026 KD,HH		19,849.50
0000133745	11/09/2026	Sysco Allentown	Culinary/Open PO for Sysco		923.99
0000133746	11/09/2026	Sawmill Cycles	Lenz/Sawmill cycles/repairs		2,491.99
0000133747	11/09/2026	Skills USA Inc	SkillsUSA Nationals Registration Fees/Dues		440.00
0000133748	11/09/2026	Leonard N Spoor	October 2026 Mileage		17.33
0000133749	11/09/2026	Sportsman's	General Supplies	Cramer Track & Field Scorebook - Red	1,592.70
0000133750	11/09/2026	Stephens Pharmacy	nurse supplies		24.00
0000133751	11/09/2026	Northeast Med-Equip	Medical Supplies	Repair & Maint of Equipment	412.00
0000133752	11/09/2026	Subscription Services of America Inc.	Saylor/ subscriptions		579.84
0000133753	11/09/2026	Spring Hill Laser Service's Corp	Envelopes, Note Cards J.K.		512.00
0000133754	11/09/2026	T-Mobile	09/21/2026-10/20/2026		200.00
0000133755	11/09/2026	John Thach	October 2026 Mileage		424.08
0000133756	11/09/2026	Tormach Inc	Heckman/Tormach requisition		250.88
0000133757	11/09/2026	Lisa L Ussia	Fire Prevention Refreshments		51.97
0000133758	11/09/2026	United Concordia Companies Inc.	10/01/2026-10/31/2026		928.80
0000133759	11/09/2026	USA TODAY Media Corp.	October 2026 Board Meeting		68.14
0000133760	11/09/2026	Verizon	10/25/2026-11/24/2026		50.58
0000133761	11/09/2026	VEX Robotics Inc	Szader/Perkins/Heckman		4,999.98
0000133762	11/09/2026	VLN Partners LLC	[7] Cyber School in a Box - Course Bundles		26,845.00
0000133763	11/09/2026	Kelly A Vanston	Addressing Learning Disabilities in Education	October 2026 Mileage	549.46

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Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133764	11/09/2026	Aimee L Wentzell	Math Dept/ Wentzell / Quizizz		216.00
0000133765	11/09/2026	Wallenpaupack Bowling and Sports Center LLC	EITC - After School SE program		65.00
0000133766	11/09/2026	James L Winagle	PA FBLA SLW		345.00
0000133767	11/09/2026	Wallenpaupack Area Educational Association	October 2026		70,674.41
0000133768	11/09/2026	Wallenpaupack Area Support Personnel Association	October 2026		4,473.72
0000133769	11/09/2026	WASD Cafeteria Fund	Grandparents Day Refreshments	EITC Engineering Competition Supplies	688.47
0000133770	11/09/2026	Wayne Memorial Community Health Centers	BG		80.00
0000133771	11/09/2026	White Mills Pet Shop Inc.	Pet Supplies OE		9.00
0000133772	11/09/2026	Wind River Environmental LLC	Pump Septic HS		2,123.00
0000133773	11/09/2026	Xerox Corporation	September 2026	026440058, 026346231-026346246 September 2026	13,602.19
0000133774	11/09/2026	Zeswitz Music	Music Supplies		151.20
* 0EIT000930	10/20/2026	HAB-DLT	Purpose: EE EIT Pay Date: 9/25/2026	Purpose: EE EIT Pay Date: 7/3/2026	36,260.05
* 0OCT26FESS	10/31/2026	The Dime Bank	Oct Bank fees		172.40
* BERK001023	10/23/2026	HAB-DLT	DED:[LEVY] Berkheimer Tax Levy - Pay Date: 10/23/2026		32.90
* BERK001106	11/06/2026	HAB-DLT	DED:[LEVY] Berkheimer Tax Levy - Pay Date: 11/6/2026		18.80
* CRED001023	10/23/2026	Penn East Federal Credit Union	DED:[CRED] Credit Union - Pay Date: 10/23/2026		3,619.00
* CRED001106	11/06/2026	Penn East Federal Credit Union	DED:[CRED] Credit Union - Pay Date: 11/6/2026		3,619.00
D000002833	10/13/2026	Ed Cykosky Jr. Inc.	September 2026 Late Bus Run: D	September 2026 Late Bus Run: I	6,247.67 *D*
D000002834	10/13/2026	DiMino Bus Service Inc.	10HR Refresh [VS]		350.00 *D*

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Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount	
D000002835	10/13/2026	Jason W Hunt LLC	September 2026 Late Bus Run: H	September 2026 Transportation Services	3,335.00	D
D000002836	10/13/2026	Paupack Transportation LLC	September 2026 Late Bus Run: F	September 2026 Late Bus Run: E	9,073.92	D
D000002837	10/13/2026	Herbert Peet	September 2026 Late Bus Run: A		3,346.96	D
D000002838	10/13/2026	Garold W. Van Orden	September 2026 Late Bus Run: C	September 2026 Transportation Services	5,681.75	D
D000002839	10/13/2026	Weist Transportation LLC	September 2026 Late Bus Run: B	September 2026 Transportation Services [09/04/2026-09/18/2026	5,071.96	D
D000002840	10/20/2026	Cykosky Busing Inc.	Oct Bus Pay	Oct Fuel	9,287.90	D
D000002841	10/20/2026	Ed Cykosky Jr. Inc.	Oct Bus Pay	Oct Fuel	44,042.58	D
D000002842	10/20/2026	DiMino Bus Service Inc.	Oct Bus Pay	Oct Fuel	72,318.16	D
D000002843	10/20/2026	DiMino Transportation Inc.	Oct Bus Pay	Oct Fuel	44,140.89	D
D000002844	10/20/2026	Grabher Enterprises LLC	Oct Bus Pay	Oct Fuel	8,719.40	D
D000002845	10/20/2026	Jason W Hunt LLC	Oct Bus Pay	Oct Fuel	4,046.73	D
D000002846	10/20/2026	Ledgedale Recreation Area LLC	Oct Bus Pay	Oct Fuel	36,105.19	D
D000002847	10/20/2026	Daniel J McKean	Oct Bus Pay	Oct Fuel	3,076.99	D
D000002848	10/20/2026	Paupack Transportation LLC	Oct Bus Pay	Oct Fuel	30,487.47	D
D000002849	10/20/2026	Herbert Peet	Oct Bus Pay	Oct Fuel	6,107.30	D
D000002850	10/20/2026	Ellen Peet	Oct Bus Pay	Oct Fuel	2,667.55	D
D000002851	10/20/2026	JoAnn Peet	Oct Bus Pay	Oct Fuel	2,621.07	D
D000002852	10/20/2026	Garold W. Van Orden	Oct Bus Pay	Oct Fuel	55,281.99	D
D000002853	10/20/2026	Tonya VanOrden	Oct Bus Pay	Oct Fuel	17,071.77	D
D000002854	10/20/2026	Weist Transportation LLC	Oct Bus Pay	Oct Fuel	26,941.11	D
D000002855	11/09/2026	Cykosky Busing Inc.	October 2026 Transportation Services		2,224.24	D
D000002856	11/09/2026	Ed Cykosky Jr. Inc.	October 2026 Late Bus Run: D	October 2026 Late Bus Run: I	9,940.71	D

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount	
D000002857	11/09/2026	Grabher Enterprises LLC	October 2026 Late Bus Run: Shine A		2,887.50	*D*
D000002858	11/09/2026	Jason W Hunt LLC	October 2026 Late Bus Run: H		3,307.50	*D*
D000002859	11/09/2026	Paupack Transportation LLC	October 2026 Late Bus Run: F	October 2026 Late Bus Run: E	12,493.96	*D*
D000002860	11/09/2026	Herbert Peet	October 2026 Late Bus Run: A		4,134.48	*D*
D000002861	11/09/2026	Garold W. Van Orden	October 2026 Late Bus Run: C	October 2026 Transportation Services	8,915.00	*D*
D000002862	11/09/2026	Weist Transportation LLC	October 2026 Late Bus Run: B	October 2026 Late Bus Run: Shine B	8,915.48	*D*
* IRS0001023	10/23/2026	EFTPS	Purpose: EE FED Pay Date: 10/23/2026	Purpose: ER FICA Pay Date: 10/23/2026	425,420.66	
* IRS0001106	11/06/2026	EFTPS	Purpose: EE FED Pay Date: 11/6/2026	Purpose: ER FICA Pay Date: 11/6/2026	380,037.46	
* OCA0001023	10/23/2026	O.C.A. Benefit Services LLC	DED:[MECA] Medical Care Flex Spend - Pay Date: 10/23/2026	DED:[DECA] Dependent S125 - Pay Date: 10/23/2026	5,558.06	
* OCA0001106	11/06/2026	O.C.A. Benefit Services LLC	DED:[MECA] Medical Care Flex Spend - Pay Date: 11/6/2026	DED:[DECA] Dependent S125 - Pay Date: 11/6/2026	5,558.06	
* PAST001023	10/23/2026	Pennsylvania Electronic Funds	Purpose: EE STPA Pay Date: 10/23/2026		51,831.63	
* PAST001106	11/06/2026	Pennsylvania Electronic Funds	Purpose: EE STPA Pay Date: 11/6/2026		47,597.56	
* PAWA001106	11/06/2026	Pennsylvania Electronic Funds	DED:[PA Tax Levy] State Wage Garnishment - Pay Date: 11/6/2026		268.94	
* POS0001031	11/05/2026	Public Sch Empl Retire System	DED:[RETP] Purchase of Service - Pay Date: 10/23/2026	DED:[RETP] Purchase of Service - Pay Date: 10/9/2026	73.42	
* PSEE001031	11/05/2026	Public Sch Empl Retire System	Purpose: EE RETP Pay Date: 10/23/2026	Purpose: EE RETP Pay Date: 10/9/2026	226,323.94	
* SCDU001023	10/23/2026	PA SCDU	DED:[SUPP] Child Support - Pay Date: 10/23/2026		777.44	
* SCDU001106	11/06/2026	PA SCDU	DED:[SUPP] Child Support - Pay Date: 11/6/2026		777.44	
* TSA0001023	10/23/2026	TSA Consulting Group Inc.	DED:[ROTH] Roth 403b - Pay Date: 10/23/2026	DED:[KADS] Kades-Margolis - Pay Date: 10/23/2026	52,058.06	
* TSA0001106	11/04/2026	TSA Consulting Group Inc.	DED:[ROTH] Roth 403b - Pay Date: 11/6/2026	DED:[KADS] Kades-Margolis - Pay Date: 11/6/2026	52,933.06	

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* VOYA001023	10/23/2026	Voya	Purpose: EE RETD Pay Date: 10/23/2026	Purpose: ER RETD Pay Date: 10/23/2026	19,564.10
* VOYA001106	11/06/2026	Voya	Purpose: EE RETD Pay Date: 11/6/2026	Purpose: ER RETD Pay Date: 11/6/2026	16,517.90
* VOYAEXC911	10/30/2026	Voya	Employee Share	Employer Share	1,430.19
* WUEM000930	10/13/2026	PA UMEMPLOYMENT COMP FUND	Purpose: EE UNEM Pay Date: 9/25/2026	Purpose: EE UNEM Pay Date: 9/11/2026	7,113.22

10 - General Fund	**44,943,128.17**
Grand Total All Funds	**44,943,128.17**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**448,842.23**
Grand Total Manual Checks	**22,499,878.30**
Grand Total Other Disbursement Non-negotiables	**20,834,626.02**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**1,159,781.62**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**44,943,128.17**

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Wallenpaupack Area School District

2026-27

Occupational Advisory Committees

Administration Office
2552 Route 6
Hawley, PA 18428

The Wallenpaupack Area School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies. Dr. Keith E. Gunuskey, Superintendent, 2552 Rt. 6, Hawley, PA, 18428. Telephone-(570)226-4557 ext. 3000

Revised 10/26/2026

Institutional Food Workers
CIP 12.0508

Member	Organization	Job Title	Committee Representation
Kegan Marchand	French Manor	Executive Chef	Working in Training Occupation
Janna Genzlinger	Settlers Hospitality	Human Resources Director	Working in Training Occupation
Jason Hornung	Beyond Bagel	Owner	Working in Training Occupation
Brian Davis *	Smack Attack	Owner	Working in Training Occupation
Jennifer Davis *	Smack Attack	Owner	Working in Training Occupation
Heather Fedoryk	WASD	Food Service Director	Working in Training Occupation
Leah Klinkiewicz	Student	Student	Student
Madeline Carter	Student	Student	Student
Janice Frayko	WASD	School Counselor	Other
Melissa Monte	WASD	Career Counselor	Other
Sue Rowe	Rotary	Rotarian	Civic Organization
Sara Grande	Lackawanna College	Culinary Instructor	Post-Secondary Representative
Dave Dunster	Susquehanna Career and Technical Center	Culinary Instructor	Working in Training Occupation

***Also serves on Perkins Local Advisory Committee**

Engineering/Engineering Related Technologies
CIP 15.9999

Member	Organization	Job Title	Committee Representation
Fred Mutzek	STC Industries	Owner	Working in Training Occupation
Paul Mutzek	STC Industries	Owner	Working in Training Occupation
Bob Schargel	Retired	Engineer	Working in Training Occupation
John Sloane	Private Lighting Designer	Graduate	Working in Training Occupation/ Graduate of Program
Mitch Jacobs *	Kiley Associates		Working in Training Occupation
Christopher Higgins	Microchip Global	Graduate	Working in Training Occupation/ Graduate of Program
Henry Reichman	Student	Student	Student
Rosa SanClemente	Student	Student	Student
Erin SanClemente *	Parent	Parent	Parent
Katie Schkolenko, Ed.D.	WASD	Teacher	Other
Janice Frayko	WASD	School Counselor	Other
Melissa Monte	WASD	Career Counselor	Other

***Also serves on Perkins Local Advisory Committee**

Child Care and Support Services Management
CIP 19.0708

Member	Organization	Job Title	Committee Representation
Mindy Skelton	The Little Playroom	Director/ Owner	Working in Training Occupation
Beth Gregory *	Western Wayne Consortium	Early Intervention Supervisor	Working in Training Occupation
Jennifer Manley	Head Start	Education Coordinator	Working in Training Occupation
Leann Wash	Wayne County 0-3 Early Intervention	0-3 Supervisor	Working in Training Occupation
Matthew Nied	Penn State Scranton	Director of Student Services and Engagement	Post-Secondary Representative
Sue Rowe	Rotary	Rotarian	Civic Organization
Michele Young *	Wayne County Children's Coalition	Consultant	Civic Organization
Jeff Hupfer	WASD	School Counselor	Other
Sue Sullum	WASD	Career Counselor	Other

***Also serves on Perkins Local Advisory Committee**

Homeland Security, Law Enforcement, Firefighting and Related Protective Services
CIP 43.9999

Member	Organization	Job Title	Committee Representation
Kyle Rohner *	Pike County Safety Operations	Manager	Working in Training Occupations
Amanda Rosemergy	Central Fire Department	Chief	Working in Training Occupations
Rich Ulrich	Lackawaxen EMS	Captain	Working in Training Occupations
Debbie Kulick	Bushkill Emergency Corps	Corps Member	Working in Training Occupations
Keith Gunuskey*	Texas 4 Fire Company	Captain	Working in Training Occupation
Tim Knapp *	Pike County Emergency Services	Director	Working in Training Occupation
Al Seibold	Retired Paid Firefighter/Current Member Tafton Fire/EMS	Fire/EMS	Working in Training Occupation
Scott Meade	Hawley Fire Department	Chief	Working in Training Occupation
Mike Miller	Tafton Fire/EMS	Captain	Working in Training Occupation
Kathryne Hait	Pike Workforce Alliance	Workforce Development	Workforce Development
Tom Barnowski	Northampton Community College	Fire/EMS Instructor	Post-Secondary Representative
Shawn Gill	Lackawaxen EMS	Lieutenant	Working in Training Occupation
Dan Harmuth	Wayne County EMA	OEM Director	Working in Training Occupation
Michael Schuman	Wayne County EMA	OEM Deputy Director	Working in Training Occupation
Jordan Wisniewski	Pike County Training Center	EMS Training Coordinator	Working in Training Occupation
Melissa Wormuth	Lackawaxen EMS	Lieutenant	Working in Training Occupation
Jeff Hupfer	WASD	School Counselor	Other
Sue Sullum	WASD	Career Counselor	Other

***Also serves on Perkins Local Advisory Committee**

Construction Trades
CIP 46.9999

Member	Organization	Job Title	Committee Representation
Mark Nilsen *	Clemleddy Construction	Foreman	Working in Training Occupation
Ryan Smith *	Clemleddy Construction	Owner	Working in Training Occupation
Robert Boogertman	Robert Boogertman Construction	Owner	Working in Training Occupation
Jim Johanson	Top Notch Carpentry	Manager	Working in Training Occupation
Tim Krochta	TCR Masonry	Owner	Working in Training Occupation
Wayne McCue	Wayne T. McCue, Contractor	Contractor	Working in Training Occupation
Savannah O'Fee	Student	Student	Student
Paul Cenusa	Student	Student	Student
Tyler Preston	Student	Student	Student
Ryan Vargo	Student	Student	Student
Lauren McGinnis	WASD	Career Counselor	Other
Shawn Knisely	WASD	School Counselor	Other
Harry Van Orden	Van Orden Construction	Owner	Working in Training Occupation
Shawn Knisely	WASD	School Counselor	Other
Lauren McGinnis	WASD	Career Counselor	Other

***Also serves on Perkins Local Advisory Committee**

Automotive Technology
CIP 47.0604

Member	Organization	Job Title	Committee Representation
Scott Watson *	Watson Brothers Inc.	Owner	Working in Training Occupation
Manny Sirris	Edw. J. Schwartz, Inc.	Service Manager	Working in Training Occupation
Jeremy Palmer	Dick Palmer & Sons Truck Service	Technician	Working in Training Occupation
Frank Evans	Honesdale Chrysler Dodge Jeep Ram	Technician	Working in Training Occupation
Bob Fortuna	Hawley Garage	Technician	Working in Training Occupation
Brian Polifrone	Church Street Automotive	Technician	Working in Training Occupation
Bob Fortuna	Hawley Garage	Technician	Working in Training Occupation
Mike Kuzmiak *	Mike's Automotive	Owner	Working in Training Occupation
Lauren McGinnis	WASD	Career Counselor	Other
Shawn Knisely	WASD	School Counselor	Other
Ron Bayly	Skills USA	Advisor	CTSO
Elmer Hertz	WASD	Student	Student

***Also serves on Perkins Local Advisory Committee**

Health/Medical Assisting Services
CIP 51.0899

Member	Organization	Job Title	Committee Representation
Christy Elders, LPN	Bethany Village Assisted Living	Health Services Coordinator	Working in Training Occupation
Barbara-Griggs Pratt, MA, RD, LDN *	Wayne Memorial Hospital	Clinical Nutrition Manager	Working in Training Occupation
Carol Kneier, MS, RD, LDN, CDE *	Wayne Memorial Hospital	Community Health Manager	Working in Training Occupation
Beth Korb	Retired RN		Other
Gina Mastrioanni, RTC	Lake Region Urgent Care	Manager	Working in Training Occupation
Linda Vega, RN	Wayne Memorial Hospital	Same Day Surgery, Endoscopy	Working in Training Occupation
Christina Foster	Horizon Dental Care		Working in Training Occupation
Rebecca Park, RN, MSN	Wayne Highlands Health	Occupations Instructor	Working in Training Occupation
Rachel Waszczak, RN	Camp Oneka WMH	Owner/Nurse Labor& Delivery	Working in Training Occupation
Chelsea Henderson, RN	Wayne Memorial Health	Same Day Surgery, PACU	Working in Training Occupation
Alayna Atos	Student	Student	Student
Noor Abdallah	Student	Student	Student
Daniela Davis, RN	Parent/ Wayne Memorial Health	Parent RN	Parent/ Working in Training Occupation
Sue Sullum	WASD	Career Counselor	Other
Jeffrey Hupfer	WASD	School Counselor	Other
John Romano	Wayne Memorial Hospital	Laboratory Manager	Management/Labor Personnel
Mary Kate Ruddy, RN AGCNS-BC	Wayne Memorial Hospital	Nursing Laboratory & Simulation Mgr.	Management/Labor Personnel
Traci Winters	Bethany Village	Administrator	Management/Labor Personnel
Erika Collins	Wayne Memorial Hospital	HR Generalist	Management/Labor Personnel
Connor Simon	Wayne County Community Foundation	Representative	Civic Organization
Ericka Thaxton	Parent	Parent	Parent
Frank Reid	Wayne Memorial Hospital	RN/Cardiac Cath Lab Manager	Working in Training Occupation
Melissa Simmons, CCMA	The Wright Cetner	Hawley Office Manager	Working in Training Occupation

***Also serves on Perkins Local Advisory Committee**

Revised 10/26/2026

Rehabilitation Aide
CIP 51.2604

Member	Organization	Job Title	Committee Representation
Ed Desmet	Pivot PT	Clinic Director	Working in Training Occupation
Karin Desmet	Occupational Therapist	Occupational Therapist	Working in Training Occupation
Carol Kneier	Wayne Memorial Hospital	Nutritionist	Working in Training Occupation
Bill Conklin	Physical Therapist	Physical Therapy Assistant	Working in Training Occupation
Sue Pasquani *	Elmtree PT Clinic	Physical Therapist & Owner	Working in Training Occupation
Carley Gustin *	WASD	Athletic Trainer	Working in Training Occupation
Noah Braida	Student	Student	Student
Kelcie Fullebrown	Student	Student	Student
Heidi Peters	Cumberland University	Professor	Post-Secondary Representative
Dave Marchetti	Kings College	Professor	Post-Secondary Representative
Jennifer Bowers	Parent	Parent	Parent
Sue Sullum	WASD	Career Counselor	Other
Jeffrey Hupfer	WASD	School Counselor	Other

***Also serves on Perkins Local Advisory Committee**

Outdoor Power Equipment
CIP 47.0699

Member	Organization	Job Title	Committee Representation
Roy Finney, Jr. *	The Boat Shop	President	Working in Training Occupation
Dan Peterson	Rusty Palmer, Inc.	Owner	Working in Training Occupation
Mark Hardler	Seaman Marine	Owner	Working in Training Occupation
Scott Watson	Watson Brothers	Owner	Working in Training Occupation
DJ VanBlarcom	Rusty Palmer, Inc.	Technician	Working in Training Occupation
Eric Richter	Marchal's Machinery	Technician	Working in Training Occupation
John Short	Rusty Palmer, Inc.	Parts Manager	Working in Training Occupation
Jason Hazen	Rusty Palmer, Inc.	Service Manager	Working in Training Occupation
Tim Corcoran	Marshal's Machinery	Manager	Working in Training Occupation
Steve Deluca	Seaman Marine	Technician	Working in Training Occupation
Casey Santiago	Yamaha Watercraft	Technician	Working in Training Occupation
Tom Mueller *	1st Klas Marina	Owner	Working in Training Occupation
Riley Peterson	Student	Student	Student
Christopher Petersen	Parent	Parent	Parent
Lauren McGinnis	WASD	Career Counselor	Other
Shawn Knisely	WASD	School Counselor	Other

***Also serves on Perkins Local Advisory Committee**

Aviation

CIP 49.0101

Member	Organization	Job Title	Committee Representation
Rich Quitoni	Cherry Ridge Airport	Airport Manager	Working in Training Occupation
Barb West	Wilkes-Barre Scranton International Airport	Air Traffic Control Tower Manager	Working in Training Occupation
Anna Zieba	Parent	Parent	Parent
Joseph Pettinato	Student	Student	Graduate of Program
George Harrison	Student	Student	Student
Christina DeCola	WASD	Teacher	Special Populations
Andy Sigler	EAA Chapter 283	President	Civic Organization
Justin Green	Marywood University	Aviation Instructor	Post-Secondary Representative
Janice Frayko	WASD	School Counselor	Other
Melissa Monte	WASD	Career Counselor	Other

Available to Serve on all OAC Committees

Member	Organization	Job Title	Committee Representation
Diane Szader, Ed.D. *	Business and Professional Women's Club	Board Member	Civic Organization
R. Jay Starnes, Ed. D. *	Multiple	Member	Civic Organization Post-Secondary Representative
Keith Gunuskey, Ed.D.*	Multiple	Member	Civic Organization
Ann Monaghan *	Hawley Boro	Council President	Civic Organization
Cindy DeFebo	Pike County Career Center	Director	Workforce Development
Ryanne Jennings	Director	Wayne County Community Foundation	Civic Organization
Pantea Shademani	Wayne Pike Workforce Alliance	Director of Program Development	Civic Organization
Melissa Monte	FBLA	Advisor	CTSO
Ron Bayly	Skills USA	Advisor	CTSO
Kelly Elders	HOSA	Advisor	CTSO
Mark Watson, Ph.D.	Retired	Retired Teacher	Other
Tanya Carrelle, Ph.D.	WASD	Homeless Liaison Director of Special Education	Other
Melissa Regenski	WASD	Special Populations Transition Coordinator	Other
Cindy Matthews	Wayne County Behavioral Health	Director	Other
Amanda Cykosky	District Administrator of Federal Programs, Grants, & Community Partnerships	Wallenpaupack Area School District	Other
Jennifer Passenti, Ed.D. *	Lackawanna College	Lake Region Director	Post-Secondary Representative
Kellyn Williams, Ph.D. *	Associate VP of Special Programs	Johnson College	Post-Secondary Representative
Janine Engelmann, Ed.D. *	CAO	Johnson College	Post-Secondary Representative

***Also serves on Perkins Local Advisory Committee**

Perkins and Local Advisory Committee

Member	Organization	Committee Representation
Cindy Matthews	Wayne County Behavioral Health	Other
Pantea Shademani	Wayne Pike Workforce Alliance	Civic Organization
Janna Genzlinger	Settlers Hospitality	Working in Training Occupation
Brian Davis	Smack Attack	Working in Training Occupation
Jennifer Davis	Smack Attack	Working in Training Occupation
Mitch Jacobs	Kiley Associates	Working in Training Occupation
Beth Gregory	Western Wayne Consortium	Working in Training Occupation
Michele Young	Wayne County Children's Coalition	Civic Organization
Kyle Rohner	Pike County Safety Operations	Working in Training Occupation
Tim Knapp	Pike County Emergency Services	Working in Training Occupation
Mark Nilsen	Clemleddy Construction	Working in Training Occupation
Ryan Smith	Clemleddy Construction	Working in Training Occupation
Scott Watson	Watson Brothers Inc.	Working in Training Occupation
Mike Kuzmiak	Mike's Automotive	Working in Training Occupation
Barbara-Griggs Pratt, MA, RD, LDN	Wayne Memorial Hospital	Working in Training Occupation
Carol Kneier, MS, RD, LDN, CDE	Wayne Memorial Hospital	Working in Training Occupation
Sue Pasquani	Elmtree PT Clinic	Working in Training Occupation
Roy Finney, Jr.	The Boat Shop	Working in Training Occupation
Tom Mueller	1st Klas Marina	Working in Training Occupation
Diane Szader, Ed.D.	Business and Professional Women's Club	School District/Civic Organization
R. Jay Starnes, Ed. D.	Multiple	School District/Civic Organization/Post-Secondary Representative
Keith Gunuskey, Ed.D.	Multiple	School District/Civic Organization/Working in Training Occupation
Ann Monaghan	Hawley Boro	School District/Civic Organization
Jennifer Passenti, Ed.D.	Lackawanna College	Post-Secondary Representative

Revised 10/26/2026

Kellyn Williams, Ph.D.	Associate VP of Special Programs	Post-Secondary Representative
Janine Engelmann, Ed.D.	CAO	Post-Secondary Representative
Kelli DeVoe	SUTPHEN	Working in Training Occupation
Cynthia DeFebo	Pike County Career Center	Workforce Development
Jack Lawless	Johnson College	Post-Secondary Representative
Michael Schuman	Wayne County EMA	Working in Training Occupation
Rich Ulrich	Lackawaxen EMS	Working in Training Occupation
Shawn Gill	Lackawaxen EMS	Working in Training Occupation
Melissa Wormuth	Lackawaxen EMS	Working in Training Occupation
Patrick Vennie	CW Grimm	Working in Training Occupation
Matthew Sickler	McGoey, Hauser and Edsall Consulting Engineers	Working in Training Occupation

Students on all OACs will be invited to attend the June Perkins meeting

187 Atlantic Avenue
Hawley, PA 18428
(570)226-4557 ext. 3069
Fax (272)638-6232

WALLENPAUPACK NORTH INTERMEDIATE SCHOOL

Lisa Ussia
Principal

Mary Ellen Holbert
School Counselor
Deborah Katz
School Counselor

Neal Vosburg
Head Teacher

TO: Keith Gunuskey

FROM: Lisa Ussia

DATE: November 2, 2026

SUBJECT: November Board Meeting

- Citizens of the month for October:

Grade 3	Grade 4	Grade 5
Phinehas Dessources	Regina Babyak	Kai Czapnik
Axl Erickson	Bridget Berens	Oisin Dougherty
Max Kline	Kapar Dessources	Louisa Ivakhnenko
Robert Shasta-Dominguez	Olivia Fiebiger	Tegan Rivera
Angelina Troi	Matthew James	Ethan Thomas
Jace Voto	Savannah Kline	Olivia Voto
Rowen Williams	Nathan Minich	Alexa Walsh
	Abdus Poteat	

Students were chosen based on their display of respect toward others as well as themselves.

- The fifth-grade classes at the North Intermediate School held elections for the fifth grade Student Council. Students who ran had to sign a contract and prepare a one-minute speech for their class. The following is a list of the representatives that have become the 2026-2027 fifth-grade Student Council, which is under the direction of Mrs. Heather Cole.

Brynn Brubaker	Olivia Erickson	Jett Swanick
Brayden Brucculeri	Dean Erway	Talia Ubel
Cayla Clifford	Braxton Griffenkranz	Alexa Walsh
Natalie Dilanyan	Aiden Sasala	
Emanuel Doblado	Ezmae Schutt	
Oisin Dougherty	Jaclyn Strohmaier	

- The North Intermediate School has begun operating its school store through the cooperation of adult volunteers and the Student Council. A variety of items are available for purchase such as pencils, erasers, notebooks, etc.

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- On October 1, the North Intermediate School held its code red drill.

- Fire Prevention Day was held at the North Intermediate School on Wednesday, October 7. Students and teachers were able to listen to information provided by local fire companies, tour fire engines, and work on safety planning in the event of a fire in their homes. The North Intermediate School appreciates the area's volunteer fire efforts in educating children with respect to fire safety.

- On Tuesday, October 13, Grandparents Day was held at the North Intermediate School. Approximately 300 grandparents attended this event and were grateful to have an opportunity to see their grandchildren at work.

- On October 13, third grade held its curriculum focused, *Pioneer Day*. Students participated in several activities throughout the morning with students and staff dressed in costume. All our grandparents of third graders were also invited to join into the activities. It was a fun day at the North Intermediate School!

- On Friday, October 16, students from the North Intermediate School traveled to the high school to participate in a district-wide pep rally as part of the district's homecoming festivities. Elementary students and staff enjoyed showing their school spirit and supporting their Wallenpaupack teams.

- School photos were taken on Wednesday, October 21. The make-up date for students has been scheduled for Thursday, November 19.

- On October 23, the WANES PTSA generously donated pumpkins to all students at the North Intermediate School. Students were invited to pick their very own pumpkins that they were able to take home and share with their families. The North Intermediate School continues to appreciate all the ways the PTSA works to brighten our students' days.

- On Friday, October 30, the North Intermediate School students participated in their annual Halloween parade.

- In honor of Veterans Day, the North Intermediate School will be presenting a program to honor all those who have served in our armed services. The entire fourth grade class, along with numerous veterans from the community will be staging this program on Wednesday, November 11, at 6:00 p.m. in the Wallenpaupack Area High School gym. The program for the evening has been arranged with the assistance of Loriann Kerber, music director, Sally Guerrieri, fourth grade coordinator and Tiffany Guzzo, art teacher. In addition, students from

grades three, four, and five have been writing essays to honor our Veterans. A winner from each grade will be invited to read their essay at the Veterans Day program.

- During the week of November 16, our annual parent visitation will occur. Parents are invited to come into the school on designated days to observe their children's classroom in action. This year's schedule is as follows:

  Tuesday, November 17 – Grade 3
  Wednesday, November 18 – Grade 4
  Thursday, November 19 – Grade 5

- The North Intermediate School's Drama Club will have its performance of *The Music Man* on the evening of November 20. The program is under the direction of Mrs. Loriann Kerber and Ms. Tori Billbe. The performance is open to the public and begins at 6:00 p.m.

- This year, parent/teacher conferences are scheduled for Tuesday, November 24. Conferences will be held from 12:00 to 4:00 p.m. and 5:00 to 8:00 p.m. All parents will have the opportunity to meet with their child's teacher.

- Thanksgiving recess begins with an early dismissal on Wednesday, November 25. School reopens on Tuesday, December 1.

WALLENPAUPACK AREA HIGH SCHOOL

2552 Route 6
Hawley, PA 18428-7045
(570) 226-4557
Fax: (570) 251-3187

PRINCIPAL
Travis Ey

ASSISTANT PRINCIPAL
Amanda Schmatzle, Ed.D

ASSISTANT PRINCIPAL/ATHLETIC DIRECTOR
Brett Buselli

DIRECTOR OF SCHOOL SECURITY
Eric Halas

COUNSELORS
Janice Frayko
Jeffrey Hupfer
Shawn Knisely
Lauren McGinnis
Melissa Monte
Susan Sullum
Catherine Zultewicz

MEMORANDUM

TO: Keith Gunuskey, Ed.D

FROM: Travis Ey

RE: High School Board Report – November 2, 2026 School Board Meeting

DATE: November 2, 2026

- Travis Ey, High School Principal reports that the events have taken place at the high school:
  - District Wide Homecoming Pep Rally -----October 16, 2026
  - Senior Breakfast ----------October 22, 2026
  - 10th and 11th Grades PSAT's ----------October 22, 2026
  - Freshmen College Tours ----------October 22, 2026
  - Together for Health Fair ----------October 23, 2026
  - Engineering Competition ----------October 23, 2026
  - Scholar Nigh----------October 26, 2026
  - HOSA Blood Drive ----------October 28, 2026
  - Senior Trunk or Treat ----------October 30, 2026

Upcoming events include:

- ASVAB----------November 4, 2026
- WAHS Players Fall Play ----------November 5-8, 2026
- Senior Trip ---------Monday, November 9 through Friday, November 13, 2026
- Mock Interviews---------- November 12, 2026
- Reality Fair ----------November 23, 2026
- Parent Teacher Conferences ----------November 24, 2026

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WALLENPAUPACK SOUTH ELEMENTARY SCHOOL

989 Main Street
Newfoundland, PA 18445-5212
(570) 226-4557 option 1
Fax: (570) 676-3389

DELIA PEPPIATT
Principal

KATHLEEN SEAGRAVES
Head Teacher

JENNIFER GATENS
Guidance Counselor

MEMORANDUM

TO: Keith Gunuskey

FROM: Delia Peppiatt DP

SUBJECT: Items for the November Board Meeting

- On Friday, October 9th, Wallenpaupack South Elementary School welcomed the Promised Land Volunteer Fire Department and the Northeast Highway Safety Program for a day of safety education. Students in kindergarten through fifth grade participated in engaging presentations about fire prevention, bus safety, and passenger safety. These important lessons helped students learn how to stay safe at school, at home, and on the road.
- Picture day was on Thursday, October 15th.
- On Friday, October 16th, South Elementary students traveled to the High School for a Homecoming Game Day Pep Rally.
- Students in Grades 3-5 recently put their creativity to work by participating in the Wayne County Red Ribbon Week Poster Contest. This year's Theme, "Make a Difference, Be a Hero, Stay Drug Free", encouraged students to illustrate the importance of making healthy choices, showing kindness, being positive role models, and living drug-free lives. In this county wide contest, we had two students win. Aleena Class placed 1st and Hartlyn Boruta placed 3rd.
- A Red Ribbon mile run was held for 4th and 5th grade students. The winners for the boys were: 1st Place- Tyson Haser, 2nd Place- Evan Hornung, 3rd Place- Jonas Corcoran. The winners for the girls were: 1st Place- Audrey Kuhn, 2nd Place- Aleena Class, 3rd Place- Gyselle Class.

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- The following students in Kindergarten- Grade 5 have earned "Good Citizen" awards at the South Elementary for the month of October.

Kindergarten	Grade 1	Grade 2
Remington Devita	Tripp Cumiskey	Isaiah Christel
Danica Hynak	Brandon Meyers	Joseph Skurjunis
Grade 3	**Grade 4**	**Grade 5**
Levi Gross	Gyselle Class	Leigha Bambrick
Shelby Pedone	Briana Perez Martinez	Aubrey Kratzer

kh

WALLENPAUPACK NORTH PRIMARY SCHOOL

158 Atlantic Avenue
Hawley, PA 18428-7002
(570) 226-4557 option 2
Fax: (570) 251-3151

Kevin Kromko
Principal

Megan Trainor
Head Teacher

Tonia Carmody
Paige Vennie
School Counselors

MEMORANDUM

TO: Dr. Keith Gunuskey

FROM: Mr. Kevin E. Kromko

DATE: November 9, 2026

SUBJECT: November Board Meeting

- The following students received the October Good Citizen award:

Grade Kindergarten	**Grade One**	**Grade Two**
Jameson Bellush-Moore	Elijah Hayes	Riley Kandrovy
Hunter Harsche	Clara Hubner	Kylan Richard
Riley Heller	Rome Kiesendahl	Victoria Rivera Medina
River Hollingshead	Alanna Mims	Carter Sasala
Ava McCall	Athena Mohr	Francis Smith
Phoebe Petrillo	Patrick Schmidt	Lilah Ventre
Mara Radu	Vera Swanick	Raelyn Walsh
Reagan Sargeant	Ilia Tepnadze	
	Emmanuel Torres Ruballos	

- October's Fire Drill was held on Monday, October 19, 2026.
- Kindergarten, First, and Second grade teachers have been working hard to administer end of quarter assessments for all students in both reading and mathematics. This is in conjunction with our new standards-based report card in ELA and our standards-based report card in math.
- North Primary teachers took part in professional development on technology, OGAP, and co-teaching. First grade teachers explored different uses of iPads and ways to integrate technology into their classrooms.

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- WANES PTSA provided all North Primary students with the opportunity to attend their annual pumpkin patch. Pumpkins were provided by and placed out by PTSA members and each student got to pick a pumpkin and take it home.

- In conjunction with Fire Prevention Week, all students in physical education class participated in fire safety and 911 stations. Stations included: crawl under the smoke, fire engines, feel your way out, stop drop and roll, 911 and the meeting place, and bowl out the flames.

- Students in technology class have been working on coding and the appropriate use of student iPads.

- North Primary Art Teacher, Danielle Fitzmorris, reports the Candyland themed pipe cleaner headbands were a great success at Family Fun Night! Kindergarten students are putting the final touches on their Thanksgiving placemats, showcasing marbled paper techniques and horizontal and vertical brushstrokes using flat and round brushes to create a woven fabric effect. First and second grades are busy creating their winter artwork which will be on display for our first-grade winter concert in December.

- Guidance lessons during the month of October focused on conflict resolution. Support groups are also up and running. The following support groups are currently being offered:

    - Friendship/Self-esteem
    - Stress Busters
    - Family Changes
    - Stop & Think
    - Executive Functioning
    - Coping Skills

- All students attended the district wide pep rally on Friday, October 16th at the high school. Students and staff enjoyed the festivities and the pep rally!

- On Wednesday, October 21st North Primary teachers held an innovation night and parent report card meeting. Students created and tested "tin foil boats" in the gymnasium while parents attended sessions facilitated by our teachers explaining our new ELA standards-based report cards.

- Our annual Scholastic Book Fair was held during the week of October 26th. Students had the opportunity to visit the book fair all week long. The week was capped off with our annual Family Fun Night on Thursday, October 29th. This year's theme was "Candyland". Families were treated to pizza, pretzels, popcorn, and drinks. Many activities were a big hit, including a dance party, guest readers, face painting, raffle baskets, a duck pond, bingo, and arts and crafts. A special thank you to North Primary Head Teacher, Megan Trainor, and North Primary Librarian, Margaret Murphy, for taking the lead in planning this year's book fair. At the end of the week a new sales record was set with net sales of over $26,000 dollars!

WALLENPAUPACK AREA MIDDLE SCHOOL

139 Atlantic Avenue
Hawley, PA 18428-7045
(570)226-4557 option 4
Fax: (570)251-3165

Principal
Jim Kane

Assistant Principal
Ashley Gross

Counselors
Nathan Heinly
Danielle Mangan
Amanda Olving

MEMORANDUM

TO: Keith E. Gunuskey

FROM: Jim Kane

SUBJECT: November Board Meeting Report

DATE: November 9, 2026

- School nurse, MaryEllen Olsheski conducted hearing screenings on October 19th.
- Mrs. Alyssa Pierce, Discipline Committee Member, reports that make-up picture day will be held on Thursday, November 12.
- The middle school conducted a Code Red Drill on October 1st.
- Ms. Angela Franko, Physical Education Teacher, reports that the annual 7th Grade *Together for Health Day* was held on Wednesday, October 21. Presenters included National Alliance on Mental Illness - healthy stress coping, Wayne Memorial Hospital EMTs - signs of a stroke & taking action, Victims Intervention Program - healthy relationships, Calming techniques for better sleep, Nutrition Education - making healthy choices, PA State Police - youth programs, Camp Cadet, Test your Power - fitness challenges, Wayne County Drug and Alcohol - know the facts, PA 4H - Find your local programs, and Hawley Library - emotional health
- On Wednesday, October 28 students and staff members came to school dressed in Halloween costumes. Students and staff members competed in a Halloween Costume Contest and students participated in an after-school dance.
- Mr. Michael Lorady, 7th Grade Level Coordinator, reports that the annual fall book fair is being held November 2-6.
- WAMS is planning to host Innovation Night on Wednesday, November 4. Mrs. Cynthia Tillger, 7th grade math teacher, is coordinating the event. Students and families will enjoy light refreshments as they participate in a variety of educational opportunities and peruse our Scholastic Book Fair.

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- Mrs. Tara Winagle, 6th Grade Level Coordinator, reports that sixth grade students recently explored the science of heat transfer by learning about **conduction, convection, and radiation**. To bring these concepts to life, students designed and built solar ovens, then took them outside to harness the sun's energy and make s'mores. This hands-on activity gave students the opportunity to apply their learning while building creativity, collaboration, and problem-solving skills.








- Ms. Victoria Waldron, Student Council Advisor, reports the following: Student Council hosted their annual Halloween Dance on October 28, 2026. This year's dance had an impressive attendance of 380 students. Students enjoyed a hayride (thank you to Duane Schmidt for his donation of time and hayride), toured through a Haunted Music Wing (thank you to Mr. Shaun Stuart, Mr. Ryan Kozich, Dr. Katie Morell and their students for decorating), took part in a costume contest (judged by President Dylan Kuhn, Vice President Travis Bayer, Secretary Gianna Cardiello, and Treasurer Mackenzie Genovese) and dancing to the music! Admission to the dance was $3 or 3 non-perishable food items - this helps to kickstart our annual WAMS Food Drive for the Kids First Food Pantry. This year's donation is 300 food items and a monetary donation of $500 to assist their efforts in providing holiday meals for our deserving families.

- Plans are in the works for the North Intermediate's annual *Veteran's Day Assembly* to recommence this year on Wednesday, November 11. The Middle School students and staff members will travel to the High School to observe an assembly held during the day. Jazz Band and Bell Choir students will participate in the assembly along with representatives from the Boy Scouts.

- Teachers are preparing to host Parent/Teacher Conferences on Tuesday, November 24 from 12:00-4:00 p.m. and 5:00-8:00 p.m. either meeting with parents face-to-face or via telephone.

JK/aw