

Regular Board Meeting

Monday, July 20, 2026 6:30 PM

Auditorium of the Northampton Area High School, 1619 Laubach Avenue,
Northampton, PA 18067

1. OPENING OF MEETING

1.A. CALL TO ORDER

1.B. PLEDGE OF ALLEGIANCE

1.C. MOMENT OF SILENCE

1.D. ROLL CALL

1.E. PUBLIC ANNOUNCEMENTS

1.F. COMMUNICATIONS

1.G. STUDENT COUNCIL REPORT

2. PRESENTATIONS

3. EAST ALLEN ELEMENTARY SCHOOL DISCUSSION

4. AGENDA REVIEW

5. REPORTS

5.A. Superintendent Report

5.B. Architect Report

5.C. Engineer Report

5.D. Administrator Reports

5.E. Board Reports

6. BOARD/ADMINISTRATIVE ITEMS

7. COMMENTS - STUDENTS (Agenda Items Only)

8. COMMENTS - PUBLIC (Agenda Items Only)

9. COMMENTS - BOARD/ADMINISTRATOR (Agenda Items
Only)

10. ADOPTION OF AGENDA

11. MINUTES

11.A. 26-281 - Approve the minutes of the June
15, 2026, Regular Board Meeting.

11.B. 26-290 - Accept the minutes of the June
1, 2026, Policy Committee Meeting

- 11.C. 26-291 - Accept the minutes of the June 4, 2026, Finance Committee Meeting

12. UNFINISHED BUSINESS

13. NEW BUSINESS - PERSONNEL/VOICE VOTE

- 13.A. 26-145R2 - Approve the revised Professional and Support Staff transfer list effective for the 2026-2027 school year

- 13.B. 26-283 - Approve the resignation of Rachel Laird as Teacher at Lehigh Elementary School, effective at the end of the day June 5, 2026.

- 13.C. 26-286 - Approve the resignation of Anne Lutz, Instructional Assistant at the Middle School for the purpose of retirement, effective at the end of the day, June 4, 2026.

- 13.D. 26-296 - Approve the resignation of Melissa Mayer, as Instructional Assistant at George Wolf Elementary School, effective at the end of the day June 4, 2026.

14. NEW BUSINESS - PERSONNEL/ROLL CALL VOTE

- 14.A. 26-282 - Approve any current full-time District Staff, part-time District Staff, substitutes, coaches, and extracurricular staff to be eligible to serve in various roles associated with District initiatives, programs, and events as needed. Authorize payment for these duties in accordance with their applicable contractual rates, established district hourly rates, or approved substitute rates of pay, effective July 1, 2026, through June 30, 2027.

- 14.B. 26-285 - Approve Michelle Weissmann as a 1:1 Instructional Assistant at the High School, effective August 17, 2026. Her salary will be \$22.38 per hour, paid through ACCESS funding, with benefits, in accordance with the ESPA Collective Bargaining Agreement.

- 14.C. 26-287 - Approve Nicole Barthol, LTS Kindergarten Teacher at Lehigh Elementary School, from August 17, 2026, to April 6, 2027, or on or before the last day of the school year. Her salary will be \$66,055.00 (Bachelor's, Step 1), prorated, in accordance with the Collective Bargaining Agreement between NASD and NAEA; she will maintain her ESPA Benefits in accordance with the NASD ESPA Contract.

- 14.D. 26-288 - Approve Kyleigh Straub, TPE First Grade Teacher at Lehigh Elementary School, effective August 17, 2026. Her salary will be \$66,055.00 (Bachelor's, Step 1), with benefits, in accordance with the Collective Bargaining Agreement between NASD and NAEA.

- 14.E. 26-295 - Approve Austin Hicks as a K-2 Autistic Support Instructional Assistant at East Allen Elementary

School, effective August 17, 2026. His salary will be \$22.38 per hour, with benefits, in accordance with the ESPA Collective Bargaining Agreement.

14.F. 26-299 - Approve the participation of Mrs. April Krempasky and Mrs. Courtney Schnyderite in the 2026-2027 German American Partnership Program (GAPP) from June 8, 2027, to June 25, 2027, which includes accompanying District students to Germany for the exchange visit and coordinating and hosting the visiting German students to our District. The cost to the District for the program will not exceed \$3,600. The cost for this program is included in the Board approved 2026-2027 Curriculum Budget.

14.G. 26-300 - Approve the Mentor and Inductee List for the 2026-2027 School Year including the mentors and stipend payments for the 2026-2027 school year.

15. **POLICY**

15.A. 26-277R - Approve the following policies as marked: Board Policy 005 – Organization; and Board Policy 236.1 - Threat Assessment

15.B. 26-294 - Approve filing of the District-Initiated Tax Assessment Appeals for the properties recommended for appeal based on Policy 628 guidelines.

16. **CURRICULUM**

16.A. 26-279R - Approve the revised and new curricula for the 2026-2027 school year: AP Computer Science Principles, HS Civics and Government, HS Personal Finance, HS Introduction to Business, HS Entrepreneurship, HS Business Law, HS Introduction to Programming, Grade 5 Growth and Development Lesson, MS Family and Consumer Science, MS Design Thinking & Innovation, HS Career Design Lab, HS Special Effects.

17. **FACILITIES**

17.A. 26-302 - Approve the Agreement of Sale of the former Franklin Elementary School building located at 855 Lincoln Avenue, Northampton, Pennsylvania, including the adjacent playground, with Tony Sayegh for the amount of \$1,025,000 and subject to the terms of the Agreement of Sale and the Pennsylvania School Code.

17.B. 26-303 - Approve the Agreement of Sale of the former Moore Elementary School building located at 2835 Mountain View Drive, Bath, Pennsylvania, with New Story, LLC, for the amount of \$3,400,000 and subject to the terms

of the Agreement of Sale and the Pennsylvania School Code.

- 17.C. 26-304 - Approve Change Order No. 1 to FieldTurf USA, Inc. for track depression repair work at the Northampton Area Middle School Stadium Turf Field in the amount of \$47,224.55, increasing the contract total to \$727,224.55, subject to proper execution of all change order documents.

18. FINANCES

- 18.A. 26-292 - Treasurer's Report

- 18.B. 26-293 - Approve the Bills for Payment.

19. MISCELLANEOUS

- 19.A. 26-284 - Approve the contract with Lehigh Learning Academy to provide education and behavioral services to our students.

- 19.B. 26-298 - Approve the Memorandum of Understanding summarizing the partnership between Big Brothers Big Sisters of the Lehigh Valley and The Northampton Area School District. The \$20,000 has been set aside from the 2025-2026 IDEA CCEIS funds.

- 20. **COMMENTS - STUDENT (On School District Business)**

- 21. **COMMENTS - PUBLIC (On School District Business)**

- 22. **COMMENTS - BOARD/ADMINISTRATOR (On School District Business)**

- 23. **ADJOURNMENT**

CALL TO ORDER AND ROLL CALL

The Regular meeting of the Northampton Area Board of Education was called to order by President John Becker on the above date at 6:43 p.m. in the Auditorium of the Northampton Area High School. Present were Michael Baird, John Becker, David Gogel, Josh Harris, Zach Kromer, Ross Makary, Jamie Marchiano, Fran Shehab, and Kristin Soldridge.

Others present were: Joseph Kovalchik, Superintendent; Michelle Schoeneberger, Assistant Superintendent; Craig Neiman, Business Administrator; Michael Alogna, Director of Human Resources; Jason Williamson, Assistant Business Administrator; Vicki Kropf, Director of Special Education; Scott Oste, Secondary Curriculum Supervisor; Mike Lopata, Principal, Middle School; Doug Sherman, Principal, Borough Elementary Schools; Curt Dimmick, Principal, Moore Elementary School; Shannin Peters, Principal, Lehigh Elementary School; Joshua Deutsch, Assistive Technology Assistant; Jonathan Jenny, Director of Operations; William LaFrankie, Supervisor of Facilities; Wilfred Williams, Chief of NASD Police; Eric Filer, Solicitor; sixty (60) members of the public and one (1) member of the press.

PUBLIC ANNOUNCEMENTS

Mr. Kovalchik indicated that an Executive Session was held on Monday, June 8, 2026, for real estate and legal discussions. Mr. Kovalchik added that an executive session was held prior to tonight's meeting to discuss personnel, real estate discussions, and legal matters. No action was taken during either executive session.

Mr. Kovalchik stated that 437 students graduated on May 29, 2026. Out of those 437 students, 116 or 27% of them will be attending a two year college; 169 or 39% are attending a four year college, 13 students are attending an apprenticeship program, 26 students are attending a career education trade school, 77 students are going directly into the workforce, 12 students are taking a gap year, 9 are going into the military with one attending the US Naval Academy and another the US Air Force Academy, and 15 students are undecided. He added that 81 seniors became members of the National Honor Society, 27 became members of the National Technical Society, 32 students became members of the National Science Honor Society, 21 students became members of the National Biology Honor Society, 15 students became TriMusic Honor Society members, and 6 students entered the Theater Group National Honor Society. There were also 11 AP Scholars with distinction which means they scored an average of 3.5 or higher on the AP exam, 13 AP Scholars with honor had an average of 3.25 on the test and 23 AP Scholars scored 3 or better on the test. Mr. Kovalchik went on to mention that out of the top 5% of students, 24 had an average GPA of 4.52 or higher. Over \$125,000 in scholarships were given out to Northampton students. Mr. Kovalchik mentioned the other achievements of the students including Freddy Awards, athletics, SkillsUSA, etc. He thanked the staff, parents, and students for their efforts.

Mr. Kovalchik stated that the District must transfer its server to the new building on Seemsville Road, which means the District will work remotely from June 22 until July 5. There will be messages on the phones and website to direct the public how to contact personnel. All employees will return to in person work on July 6.

Mr. Kovalchik stated that under Board/Administrator Items, Item A., New Transportation Hub Format is being pulled from the agenda for further discussion. He will be asking the Finance Committee to review the information to possibly put it in place for the 2027-28 school year.

Mr. Becker congratulated the seniors and wished them luck in their future endeavors. He also thanked the staff.

COMMUNICATIONS

There were no communications shared this evening.

STUDENT COUNCIL REPORT

There was no student council report this evening.

PRESENTATION

There were no presentations this evening.

BUDGET DISCUSSION:

Mrs. Marchiano stated that the Finance Committee has made a recommendation to eliminate the funding of the public library in the amount of \$270,000 and she made a motion to do that. Mr. Harris seconded the motion.

Dr. Baird stated that he doesn't disagree that the funding should be reduced, but he does disagree that it should be totally cut from the budget. He asked what the ramifications to the library would be if the funding is totally cut. Mr. Makary stated that the Board asked the library to come up with a plan, and they stated that they would put the funding out for referendum to ask the public directly. He added that he does not agree with cutting the funding at this time and would like to allow them to put it on the ballot for the next election. He added that it is not fair to cut their funding since the Board asked them to come up with a plan and they did. Mr. Harris stated that the Board has been discussing this for two years. The referendum will not take place until November of next year. He added that cutting the library funding will not affect any students in the District and added that the library was aware of the potential for this cut. Mr. Becker stated that cutting funding will affect students. Many students, including pre-school children, use the library which provides many opportunities. The library currently has 11,000 members. Mr. Harris stated that only 26% of the population holds a library card.

Mr. Becker stated that he has been advised by Attorney Filer that Mrs. Marchiano's motion should be made at the time that the budget is voted on.

Mr. Gogel stated that the library has been a part of the budget since he's been on the Board and it is discussed every year. He feels that \$80,000 should be cut this year to give them a chance to move forward seeking out other funding and the remaining \$190,000 could be cut next year. He added that since the Board passed a 4% budget increase last year and is looking at a 4.2% increase this year, he feels the increase should be reduced to 3.7% by using part of the Fund Balance to fund the difference. Mrs. Marchiano stated that in the past, Mr. Gogel was on board with cutting the full amount to the library and she asked why he had changed his mind. Mr. Becker stated that he does not feel it's appropriate to question each other in public.

Mrs. Soldridge stated that Mr. Gogel suggested taking money from the Fund Balance and she asked Mr. Neiman if the Board decides to do that if it would still be in compliance with policy. Mr. Neiman stated that he was not given any advanced notice regarding this so he doesn't have an answer, but he will do some math and try to calculate it. Mr. Becker asked approximately how much money would need to be taken out of Fund Balance. Mr. Neiman stated that he needs to do some math to be able to give accurate information. Mr. Kovalchik stated that there are presentations on the District website that contain all information. He stated that if the Board wants to reduce taxes from 4.2% to 3.7%, it will need an additional \$500,000. Mr. Neiman stated at a 4.2% increase, there would be a 5.9% Unassigned Fund Balance and adding another \$500,000 would drop it down to 5.5%.

Mrs. Marchiano stated if they cut \$270,000 from the library, only \$250,000 would have to be used from the Fund Balance.

Mr. Harris stated that the transportation hub is not a good idea because young children will be riding the bus with older children. He added that transportation is the only thing some families get from the District because they are receiving their education elsewhere and paying for it.

Mr. Kromer stated that he believes that if the Board doesn't make cuts where they can now, it will have to make cuts where it hurts later on.

Dr. Alogna stated that the District already buses K through 12 students together for the Executive and Lincoln Charter Schools. He added that there is a young student that goes to Pen Argyl every day with an 18-year-old and a 21-year-old for an hour-long bus ride. If that is not going to be allowed, then the District will need more buses. Mr. Kovalchik added that this is the reason the item was pulled from the agenda this evening.

Mr. Kovalchik stated that \$5 million was cut from this year's budget. Thirty positions were eliminated and he didn't receive one question. He added that if anyone feels that it is not going to affect students, they are incorrect. He reviewed how the staff eliminations will affect students.

Mrs. Soldridge stated that for the past two years the Finance Committee has given recommendations to the Board that were denied. They will continue to meet and make recommendations, but the Board needs to work together.

EAST ALLEN ELEMENTARY SCHOOL DISCUSSION:

Mr. Harris stated that he received a report from Mr. Fazil. Site work continues and is currently meeting the contract milestone dates, curb work has been completed, the playground curbing and under drains are complete, and backfilling of the curbs is also completed. Concrete sidewalks, topsoil, pole lighting, and electrical work all continue. Three flagpoles and associated lighting are installed and ready for concrete. Site parking and drives continue to be backfilled and rolled to subbase. The elementary school exterior building envelope work continues to advance including storefront installation. Roof lighting has been completed, and exterior building lights continue to be installed. Interior finishes are continuing to be completed. The terrazzo flooring is continuing building wide, and the tile flooring and wall installation are advancing in the kitchen areas. Ceiling tile installation are continuing in the classrooms, restroom fixtures and accessories including sink mirrors, grab bars and partitions are being installed. Kitchen equipment has been delivered and is being installed. The painting of the gymnasium is ongoing. In the education center, the above ceiling inspections have been completed on the first floor and the installation of ceiling grid tiles, acoustic and safety devices and light fixtures on the fourth floor are complete, and bathroom fixtures are being installed.

AGENDA REVIEW

Roll Call Vote:

Referring to Item h. (BIS #26-269) Mr. Harris stated that he noticed this is a new position, but it was his understanding that no new people were being hired. Mr. Kovalchik stated that there is a hiring freeze, however, this is a special education teacher, and the position is required because of the current caseloads. This is for an autistic support classroom at East Allen Elementary School. Mr. Kovalchik stated that there has been an extreme spike in the area of autism and the District currently does not have the staff to handle that spike.

Facilities:

With regard to Item 4. (BIS #26-274) Mr. Harris stated he had asked during the Facilities Committee meeting if a cost analysis had been done concerning this item. He was told there had not been. He added that the committee was told the contract would be approximately \$25,000, but it appears that amount will go up to \$38,450. He stated that he received an email several hours ago with figures, but it didn't contain all of the information he asked for, and he didn't have time to review that information before tonight's meeting. Mr. Jenny stated that the increase is for the virtual server that will be housed at JCI as well as a one-time fee of approximately \$5,400 for the switchover. He indicated that information was contained in his email that he sent out this afternoon. There will also be a deduction of approximately \$4,000 per month once Moore Elementary School goes offline. Mr. Jenny stated it is roughly a \$7,000 per year fee for JCI to house and manage the server which is a savings to the District.

Miscellaneous:

With regard to Item 6. (BIS #26-276) Mr. Harris stated that the District is currently receiving a grant to cover this, but asked what happens when the grant ends in 2028. Mr. Neiman stated that this was a grant that the District did not anticipate. It will pay for an existing teacher, therefore, the teacher will remain in the future, but the funds will go away. Mr. Kovalchik asked Mr. Oste to explain the grant in that Northampton was the only school in the region to receive it. Mr. Oste explained the Summer Career Mentorship Program stating it is the second year for this program and over 30 companies are participating in giving students hands on experience to help bridge the gap between their rising senior year and post-graduation. He added that he doesn't believe any other District in the region does anything like this program. With regard to the Chemistry Lab Testing Pre-Apprenticeship Program, the District received a grant from the Department of Labor and Industry. Mr. Oste is working with the high school guidance counselors to determine the curriculum and what working with a local company would look like. It would be a pathway for students to acquire training and eventually an education through the company as opposed to going to a two or four year school. It's a great way for students to acquire the knowledge and skills to go into a full-time career.

REPORTS:Superintendent:

Mr. Kovalchik had no further comment at this time.

Engineer:

There was no further comment at this time.

Administrators:

There were no reports this evening.

NCC:

Dr. Baird read his report, and it is attached to these minutes.

IU20:

Dr. Baird read his report, and it is attached to these minutes.

PSBA:

Dr. Baird discussed various issues outlined in the PSBA Liaison Editions which were forwarded to Board members and are attached to these minutes.

BAVTS:

Mrs. Soldridge stated that earlier in the month they celebrated the graduating students. No meeting will be held in July. The next meeting is scheduled for August 4, 2026, at 7:00 p.m.

Northampton Public Library:

Mrs. Shehab stated that the last meeting took place on June 11, 2026. The library continuee to apply for grants, and they will be conducting outreach programs in August and September. There is no meeting in July. The next meeting will be held on August 13, 2026, at 6:30 p.m.

Facilities:

Mr. Harris reported on the May 18, 2026, meeting. They discussed the pool which gets an acid wash and inspection every three years. When completing this, it was discovered that the pool needs to be completely re-grouted at an estimated cost of \$46,000. They discussed the possibility of moving the HVAC server to a virtual server at an estimated cost of \$25,000 per year. Work began on the high school roof on June 8, 2026. The committee discussed a depression found at the turf field. Investigation will take place with the hope that it just needs to be stabilized. Mr. Harris stated that he inquired about an Eagle Scout Project that is at Moore Elementary School and recommended that someone reaches out to Moore Township about moving it. The June 22, 2026, meeting is cancelled due to the District shutdown, and the next meeting will be on August 24, 2026, at 7:00 p.m.

Finance:

Mrs. Soldridge stated that the committee discussed the budget and other finance items which are reflected in the Board committee meeting minutes. The next meeting will be held on August 6, 2026, at 6:00 p.m. There will be no meeting July.

Policy:

Mrs. Marchiano stated their last meeting was held on June 1, 2026. They discussed Policy 105.2 with a first reading in April and a second reading in May. They also discussed Policy 005 where with the guidance of counsel, the committee better defined Board committee roles, number of required members and revision of language to better reflect the practice of determining committee members. The policy has a first reading tonight and a second reading will be done in July. Policy 236.1 was reviewed for an update from PSBA with a first reading tonight and second reading in July. The committee also discussed clarification of the Use of Facilities policy regarding outside entities. There is no July meeting. The next meeting will take place on August 3, 2026.

Mr. Makary made an additional comment concerning BAVTS. He mentioned that a senior student made it to Nationals for plumbing where he came in third. Mrs. Soldridge added that the student is Parker Haydt who received a bronze in SkillsUSA National competition in Atlanta, Georgia, for plumbing.

BOARD/ADMINISTRATIVE ITEMS:

Mr. Becker indicated that the Transportation Hub discussion that was listed on the Agenda has been removed this evening.

STUDENT COMMENT (Agenda Items Only)

There were no student comments at this time.

PUBLIC COMMENT (Agenda Items Only)

Mr. Makary stated that the Transportation Hub has been pulled from tonight's agenda, and he would ask that all comments concerning that wait for the second public comment portion of the agenda. Mr. Becker stated that he feels it isn't fair to the public to have to wait since the item was only pulled at the table this evening.

Mrs. Maggie Kemp stated that last year the District had a \$6.5 million deficit which has now increased to over \$12 million. She stated that the deficit is not caused by transportation costs, but salaries and benefits. The second largest expenditure is for construction and capital improvements. She stated that she and others have questioned the need for a \$75 million elementary school and administration center since projections are that there will be a 500 student decrease over the next 10 years. She added that transportation is a drop in the bucket to balance the budget. She added that the transportation hub plan is punishing students for a shortfall in the budget.

Ms. Lisa Weller read a letter from Corissa Strohl, a taxpayer of NASD, who was not able to attend the meeting. Ms. Strohl's children attend Good Shepherd Catholic School and pays out of pocket for her children's education. She does not agree with the proposed transportation option. She feels it is not a safe option to put young children on a bus with teenagers and some individuals who are legal adults.

Mrs. Nina Malsch stated that the District is in the middle of a teacher contract that gives them 4.5% every year for five years plus an increase in benefits. The Board is trying to cut the budget, but the biggest part of that budget is wages and benefits. A federal agency, National Center for Educational Statistics, has data for every school district and it shows that Northampton has double the number of teachers as the average district in Pennsylvania and the entire nation. She stated that positions need to be cut.

Ms. Jenn Kunkel stated that Northampton is a large school district and everyone is concerned with having younger children on buses with older children. She added that the weather needs to be taken into consideration as well. In the winter, children could be on buses for two hours and it will not be safe to have children walking to the hubs without sidewalks.

Dr. Katherine Mack stated that she does not agree with the proposed hub system. She added that she feels that the Board needs to review the budget for the last several years. The year 2023 was a decisive year for the District because the decision was made to build an elementary school and also have a five year teachers contract with a 3.6% annual salary increase and a 5.3% increase in benefits along with a five-year contract for Act 93. She states that there was no long-term planning considered.

Mrs. Ruth Meier stated that she has concerns about the bus hub in that young children will have to wake up early, ride a bus to a hub, change buses, and make additional stops which will make their ride to and from school almost two hours long. She added that they pay taxes and their grandchildren attend private school and the only benefit they receive is bussing and the proposal is not reasonable or safe. She asked that the Board keep the children in mind when making their decision for next school year.

Ms. Kimberly Kropka thanked the Board for tabling the transportation hub option for this year. She stated she is not against public schools. She stated that private school older children are big buddies to the younger children and they meet and partner up and walk them to the bus. She added that private school students don't get anything from the District other than transportation.

Mr. Jillian Sands thanked the Board members for the time they put in. Her children attend Bethlehem Christian School, and she wouldn't know who to contact if the hub system were to be put in place and there was an issue on the bus with Northampton students. She doesn't know the principal, she doesn't know the children, and that is a concern. She is a teacher at Bethlehem Christian and knows that other districts use hubs, but they are much smaller districts. Easton students arrive 20-30 minutes late every day. She added that a long commute for children is not acceptable.

Mr. Jerry Pritchard stated that he put his handicapped daughter on a bus at 6:00 a.m. every day and she was on the bus for an hour and half each way and it worked. He stated that the Board needs to get the finances of the District in order.

Ms. Wendy Kleintop commented on the funding for the library. She suggested that perhaps every card holder pay a fee much like the pool card holders do. She thanked whoever wrote the article that was in the Home News regarding the bus situation. She asked why some of the bus routes aren't combined because she has seen buses pulling into Lehigh Elementary School that are only $\frac{1}{4}$ full. Ms. Kleintop inquired about sabbaticals: how long they are, does the teacher get paid during a sabbatical, do they get their benefits paid, do they come back to their job after the sabbatical, and how much is a sub paid while they are out. She also inquired about the volunteer list and asked if teachers can volunteer their time. She offered to volunteer one day a week to teach at Lehigh Elementary School as community service.

Ms. Michelle Irby stated she home schooled her son for many years and when they moved to Moore Township, he asked to go to public school. Her son came home and stated some students in 8th grade couldn't read a book meant for 5th graders. She did some investigation and found out that 50% of the students in Northampton can't read at their grade level. She voiced her concerns over individuals not being able to pay their taxes and the school not doing a good job at educating students. She asked how the district can fund a football stadium but not busing.

Mrs. Heather Davis stated that it is not fair for young children to ride a bus for two hours one way. She stated that public school students and private school students have a different mentality. She asked if extra staff would be needed to help children get on and off the buses and make sure they arrive safely. Mrs. Davis inquired why an Eagle Scout project is being completed at Moore when it is being sold. She asked how the district is going to pay for the necessary pool repair. She added that four years ago she posted on Facebook trying to get the community involved because the new school was going to increase their taxes and the district still went ahead with that building. She stated that the Board has one job and that is to make sure the district has funding and they need to start agreeing.

Ms. Victoria Klaus voiced her concerns about redistricting, tax increases, and the closure of Moore Elementary School. She is concerned about where the district is headed and its long-term strategy.

BOARD/ADMINISTRATOR COMMENT (Agenda Items Only)

Mr. Kovalchik, answering the question about sabbaticals, stated it is part of school code. An individual needs to be a teacher for a required number of years. They get paid half of their salary. He stated that if someone wants to volunteer, they can apply on the District website. Mr. Becker added that sabbaticals must be taken for a purpose such as for educational or medical purposes.

With regard to extra personnel at the bus hub, Mr. Kovalchik stated that currently at the secondary campus, there are approximately 16 or 17 individuals that arrive early and are present without the hub system. The plan was to add four or five people to assist with the additional students that would be arriving through the hub system.

Mrs. Shehab, with regard to the transportation hub, stated that it is her understanding that the students would not go to a hub for the ride home, they would go to their normal stops. With regard to cutting positions, Mrs. Shehab stated that classrooms are already overcrowded and the district has to be careful when cutting positions. She added that she will suggest to the library that they charge a fee for library cards. Mrs. Shehab stated that she doesn't agree with the statement that was made that 50% of students cannot read or do math at their grade level.

Addressing Mrs. Davis' concern about the Eagle Scout Project, Mr. Harris stated that there isn't a new project being built, it is a complete project that he would like to see moved.

Mrs. Soldridge read a letter of congratulations and thanks to all students, parents, and staff of the District and BAVTS. She also recognized the emotions of those individuals who live in Moore Township and the closing of the elementary school.

Mrs. Marchiano also recognized the people of Moore Township and their emotions with the school closing. She added that the Board often talks about a lot of negative things, but she attended graduation, and it was absolutely a beautiful ceremony. The district graduates some of the most amazing individuals that she has encountered.

ADOPTION OF AGENDA

On motion of Dr. Baird and Mr. Makary, the Board approved the adoption of the agenda with one change. All members voted aye. Motion carried 9-0.

APPROVAL/ACCEPTANCE OF MINUTES

On motion of Mr. Makary and Mrs. Shehab, the following minutes were approved/accepted:

- May 11, 2026, Regular Board Meeting Minutes
- May 4, 2026, Policy Committee Meeting Minutes
- May 7, 2026, Finance Committee Meeting Minutes
- May 18, 2026, Facilities Committee Meeting Minutes

Mr. Harris stated on the second page of the Facilities Committee Meeting minutes, third paragraph states that Mr. Harris asked what the changes are. That should be Mr. Harris asked what the chances are.

All members voted aye. Motion carried 9-0.

UNFINISHED BUSINESS

There were no items listed under Unfinished Business.

NEW BUSINESSPersonnel:

On recommendation of the administration and on motion Dr. Baird and Mr. Makary, the Board approved the following personnel items by voice vote:

- a. 26-139R – Sarah Andrew’s unpaid leave of absence, without benefits, for the purpose of Student Teaching at the Northampton Area School District retroactively from March 3, 2026, to May 29, 2026.
- b. 26-145R1 – Revised Professional and Support Staff transfer list effective for the 2026-2027 school year.
- c. 26-156R – Employee #4854 an unpaid non-FMLA child-bearing leave of absence from September 30, 2026, to December 18, 2026.
- d. 26-234 – For Employee #4286 an unpaid FMLA, leave of absence from May 29, 2026, to June 2, 2026.
- e. 26-242 – Resignation of Deborah Vandergrift, Hall Monitor, at the High School, for the purpose of normal retirement, effective at the end of the day, June 4, 2026.
- f. 26-244 – Employee #5133 an unpaid, non-FMLA leave of absence from May 18, 2026, through on or before July 13, 2026.
- g. 26-249 – Half-year professional development sabbatical for Melissa Davis for the second semester of the 2026-2027 school year.
- h. 26-261 – Resignation of Meagan Lalama, as Family & Consumer Science Teacher at the High School, effective at the end of the day May 29, 2026.
- i. 26-271 – Additions and deletions to the Substitute Listing for the 2025-2026 school year.
- j. 26-272 – Revised Master District Volunteer List for the 2025-2026 school year.

All members voted aye. Motion carried 9-0 on Items a. through j.

Roll Call:

On recommendation of the administration and on motion of Mr. Makary and Dr. Baird, the Board approved the following personnel items by roll call vote:

- a. 26-241 – Appointment of Megan Coccetti as a full-year Long-Term Substitute Certified School Nurse at the Middle School, effective August 17, 2026. Her salary will be \$66,666 (Bachelor’s Degree, Step 2), with benefits, in accordance with the Collective Bargaining Agreement between NASD and NAEA.
- b. 26-243 – Joshua Youwakim as a Study Hall Instructional Assistant at the High School, retroactively effective May 22, 2026, pending receipt of proper employment documentation. His salary will be \$21.38 per hour, with benefits, in accordance with the ESPA Collective Bargaining Agreement.
- c. 26-245 – Mandatory attendance of School Security Officer Stephen Milkovits at the Basic School Resource Officer Training Course in Doylestown, PA, from June 29, 2026, through July 3, 2026, at a cost of

\$550 for the registration, which is included in the approved 2025-2026 Northampton Area School District Security Budget.

d. 26-247 – Matthew DeGirolamo as a Technology Technician at the Technology Building, effective June 16, 2026, pending receipt of proper employment documentation. His salary will be \$32.53 per hour, with benefits, in accordance with the ESPA Collective Bargaining Agreement.

e. 26-250 – Douglas Berry as a Technology Technician at the Technology Building, effective June 16, 2026, pending receipt of proper employment documentation. His salary will be \$32.53 per hour, with benefits, in accordance with the ESPA Collective Bargaining Agreement.

f. 26-251 – John Turk, Head Custodian at the High School, effective July 1, 2026. His salary will be \$31.27 per hour and include the additional \$2.00 per hour rate for Working Head Custodian, with benefits, as outlined in the Custodial Collective Bargaining Agreement.

g. 26-267 – 2026-2027 Fall Season Head Coaches and Assistant Coaches, contingent upon receipt and approval of all relevant employment requirements, with their designated payments, effective July 1, 2026, through June 30, 2027.

h. 26-269 – Joseph Kerbacher, TPE Special Education Teacher at East Allen Elementary School, effective August 17, 2026, pending receipt of proper documentation. His salary will be \$66,055.00 (Bachelor's, Step 1), in accordance with the Collective Bargaining Agreement between NASD and NAEA.

The roll call was: M. Baird, aye; D. Gogel, aye; J. Harris, aye; Z. Kromer, aye; R. Makary, aye; J. Marchiano, aye; F. Shehab, aye; K. Soldridge, nay; and J. Becker, aye. Motion carried 8-1 on Items a. through h.

Policy:

On recommendation of the administration and on motion of Mr. Makary and Dr. Baird, the Board approved the following Policy items by roll call vote:

1. 26-256 – Clinical/Field Education Affiliation Agreement with Moravian University and the Northampton Area School District for the Counseling Program, effective July 1, 2026.

2. 26-278 – The following policies as marked: Board Policy 200 – Enrollment of Students; and Board Policy 202.1 – Education of Children Residing With an Adult Other Than Natural and/or Custodial Parent.

The roll call was: D. Gogel, aye; J. Harris, aye; Z. Kromer, aye; R. Makary, aye; J. Marchiano, aye; F. Shehab, aye; K. Soldridge, aye; M. Baird, aye; and J. Becker, aye. Motion carried 9-0 on Items 1. and 2.

Curriculum:

On recommendation of the administration and on motion of Mr. Makary and Mrs. Soldridge, the Board voted on the following Curriculum items by roll call vote.

1. 26-220R – Northampton Area High School Additional Targeted Support and Improvement (A-TSI) Plan to be implemented July 1, 2026, through June 30, 2027.

2. 26-264 – Purchase of VapeEducate at a cost not to exceed \$1,500 to be paid through Title IV funding.

The roll call was: J. Harris, aye; Z. Kromer, aye; R. Makary, aye; J. Marchiano, aye; F. Shehab, aye; K. Soldridge, aye; M. Baird, aye; D. Gogel, aye; and J. Becker, aye. Motion carried 9-0 on Items 1. and 2.

Facilities:

On recommendation of the administration and on motion of Mr. Makary and Mr. Harris, the Board voted on the following Facilities item by roll call vote.

1. 26-233 – A two (2) year extension for trash removal/recycling services to Chrin Hauling, Inc., for the term of July 1, 2026, through June 30, 2028.
2. 26-265 – Contract for Houser Auctioneers of Schnecksville, Pennsylvania, to conduct a public auction for the sale of District items.
3. 26-266 – Agreement with If It's Water, Inc., to acid/pressure wash the pool tile and regROUT the entire pool at a total cost of \$53,000.
4. 26-274 - A two (2) year Service Agreement Amendment with Johnson Controls, Inc., for service to our District's HVAC's digital controls computer systems, as well as the migration and severe to a virtual service. This agreement is effective July 1, 2026, through June 30, 2028.

Yearly Total Annual Dollar Amount:

- Year 1 (7/1/23 – 6/30/24) \$21,500.00 Semi-Annual- Completed
- Year 2 (7/1/24 – 6/30/25) \$24,811.00 Semi-Annual- Completed
- Year 3 (7/1/25 – 6/30/26) \$25,556.00 Semi-Annual- Completed
- Year 4 (7/1/26 – 6/30/27) \$42,175.00 Semi-Annual- Virtual sever migration onetime costs, virtual sever maintenance, East Allen service, costs increase. Moore service cost removed.
- Year 5 (7/1/27 – 6/30/28) \$38,450.00 Semi-Annual- One-time virtual server migration costs removed. This price is for system service and virtual server maintenance.

The roll call was: Z. Kromer, aye to Items 1. through 3., nay to Item 4.; R. Makary, aye; J. Marchiano, aye; F. Shehab, aye; K. Soldridge, aye to Items 1. through 3., nay to Item 4.; M. Baird, aye; D. Gogel, aye; J. Harris, aye to Items 1. through 3., nay to Item 4.; J. Becker, aye. Motion carried 9-0 on Items 1. through 3. Motion carried 6-3 on Item 4.

Finances:

On recommendation of the administration and on motion of Mr. Makary and Mrs. Shehab, the Board voted on the following Finance items by roll call vote.

1. 26-238 – Authorize Administration to pay final invoices applicable to the 2025-2026 fiscal year and to make necessary budget transfers to close the fiscal year in conjunction with Gorman and Associates, P.C.

2. 26-239 - Adopt the 2026-2027 Final Budget. That the Board of Education approves the 2026-2027 Final Budget as follows:

General Fund \$149,233,848

The General Fund Budget is supported by a 4.2% increase to the Real Estate Tax and the following tax levy:

Act 511 Local Tax Enabling Act:

Per Capita Tax	\$5.00
Real Estate Transfer Tax	0.5%
Earned Income Tax	0.7%

Section 670 Pennsylvania School Code:

Per Capita Tax	\$5.00
Real Estate Tax	60.97 mills

3. 26-246 – Contract with New Story Schools Services to provide education and behavioral services to students.

4. 26-248 – Alternate method of billing and payment with Northampton Community College for the 2026-27 fiscal year.

5. 26-253 - Hourly rates for legal services by KingSpry in accordance with the Scope of Services and Compensation Agreement effective July 1, 2026.

6. 26-254 – Treasurer’s Report.

7. 26-255 – 2025-2026 Budget Transfers.

8. 26-260 - The following insurance coverages and amounts for the 2026-27 fiscal year:

Coverage	Carrier	Premium
Package Premium	Utica	\$258,150
Business Auto Premium	Utica	\$27,422
Workers’ Compensation Premium	MEMIC	\$281,960
Errors and Omissions Premium	AIG	\$30,275
Cyber Liability	Chubb Group	\$29,569
Umbrella Premium	Utica	\$19,173
Fiduciary Premium	Chubb Group	\$4,909

9. 26-273 – Bills for Payment.

10. 26-280 – VIA of the Lehigh Valley Agreement effective for the 2026-2027 school year at a cost not to exceed \$53,550.

Mrs. Marchiano made a motion to eliminate from the budget the full amount of funding to the public library. Mrs. Soldridge seconded the motion.

The roll call was: R. Makary, nay; J. Marchiano, aye; F. Shehab, nay; K. Soldridge, aye; M. Baird, nay; D. Gogel, nay; J. Harris, aye; Z. Kromer, nay; and J. Becker, nay. Motion failed 3-6.

Mr. Gogel made a motion to reduce the funding for the public library by the amount of \$80,000 from the budget. Dr. Baird seconded the motion.

The roll call was: R. Makary, nay; J. Marchiano, nay; F. Shehab, aye; K. Soldridge, aye; M. Baird, aye; D. Gogel, aye; J. Harris, aye; Z. Kromer, aye; and J. Becker, aye. Motion carried 7-2.

Mr. Gogel made a motion to use \$500,000 of the Fund Balance to reduce the property tax increase to 3.7% instead of 4.2%. Mrs. Soldridge seconded the motion. Mr. Kromer stated that the amount taxes are increased by this year affects how much they will need to be increased next year. Mr. Neiman stated that the Act 1 index is not influenced by the tax rate of the current year, there are other outside economic factors that determine that. As was shown in the January presentation and over the last several months, the Act 1 index is projected to decrease over the next several years limiting the Board's taxing authority. The loss from lowering the tax rate from 4.2% to 3.7% while a reduction of income this year, does carry forward in future budgets but does not influence the Act 1 index. Mr. Harris stated he doesn't feel that there is currently enough money in the Fund Balance and no further funds should be taken out at this time.

Mr. Neiman stated that the motion that was presented to the Board had a General Fund Budget of \$149,233,848. Reducing that by \$80,000 brings the number to \$149,153,848. Additionally, within that motion, the 4.2% tax increase goes down to 3.7% and then all of the other areas including Per Capita, Transfer, and Earned Income Taxes remain the same, however, the real estate tax millage would go down from 60.97 to 60.68 based on the numbers suggested in this motion.

The roll call for the motion made by Mr. Gogel was: R. Makary, nay; J. Marchiano, nay; F. Shehab, nay; K. Soldridge, nay; M. Baird, nay; D. Gogel, aye; J. Harris, nay; Z. Kromer, nay; and J. Becker, nay. Motion failed 1-8.

A roll call vote was taken for Items 1. through 10. under Finances with \$80,000 being taken away from the library funding. Dr. Baird asked if that affects the millage. Mr. Neiman stated it does not, it only affects the \$2.8 million deficit, which becomes \$80,000 less.

The roll call was: R. Makary, aye; J. Marchiano, nay. She stated that in good faith she cannot agree to Item 2. with increasing taxes without making more of an effort to make meaningful cuts. F. Shehab, aye; K. Soldridge, nay to Item 2., aye to the rest. M. Baird, aye; D. Gogel, nay to Item 2., aye to the rest; J. Harris, nay to Item 2., aye to the rest; Z. Kromer, nay to Item 2., aye to the rest; and J. Becker, aye. Motion fails 4-5 on Item 2. Motions pass 8-1 on Items 1., and 3. through 10.

Mr. Kovalchik stated that the budget failed and needs to be passed by June 30. He added that a special meeting could be held next week to discuss the budget again. Attorney Filer stated that a special meeting can be called, but it would have to be advertised for 24 hours in a generally circulated newspaper prior to the meeting being held. Mr. Kovalchik stated that the district could get an advertisement in the Morning Call which would cost several hundred dollars. Mrs. Soldridge asked if she could make another motion to reduce the library funding in full. Attorney Filer stated that it would have to be addressed again at the very end of the voting. Mr. Kovalchik asked if the Board was just looking at cutting the full funds to the public library or looking at other options. Mrs. Soldridge stated that she would like to wait until she can make her motion to make that decision.

Miscellaneous:

On recommendation of the administration and on motion of Dr. Baird and Mr. Makary, the Board voted on the following Miscellaneous items by roll call vote.

1. 26-204R – Elementary and Secondary Student/Parent Handbooks for the 2026-2027 school year.

2. 26-237 – 2026 Homestead and Farmstead real estate tax reduction amount of \$198.65 with a 2026 Homestead and Farmstead real estate assessed value reduction of \$3,258.

3. 26-258 – Revised list of active Krise Drivers/Operators for the 2025-2026 school year.

4. 26-262 - Summer Career Mentorship Program for High School students, as well as the teachers' and Program Coordinator's compensation in accordance with the NAEA Collective Bargaining Agreement. All compensation will be paid through Federal Title IV funding. Effective dates for the programs will be June 9, 2026 - August 14, 2026.

5. 26-268 – Substitute Teacher Service contract to provide instructors for Homebound and Instruction in the Home services.

6. 26-276 - Chemistry Lab Testing Pre-Apprenticeship Program for High School students, as well as the Program Coordinator's compensation in accordance with Department of Labor and Industry's Schools to Work Grant. All compensation will be paid through the \$249,843 grant to the district. Effective dates for the grant program will be June 1, 2026 - May 30, 2028.

Mr. Neiman made a recommendation that the Board pull Item 2., from the vote because it is tied to millage rates and if the budget is not approved, it will be incorrect. Mrs. Soldridge suggested the Board wait to vote on Item 2. until after she makes her motion regarding the library. Attorney Filer stated there should be a motion to table Item 2. until after the other motions are resolved. Mrs. Soldridge made a motion to table Item 2. (BIS #26-237) under Miscellaneous. All members voted aye. Motion carried 9-0 on tabling Item 2. (BIS #26-237).

The roll call on the other listed Items under Miscellaneous was: J. Marchiano, aye; F. Shehab, aye; K. Soldridge, aye; M. Baird, aye; D. Gogel, aye; J. Harris, aye; Z. Kromer, aye; R. Makary, aye; and J. Becker, aye. Motion passes 9-0 on Items 1. and 3. through 6.

Mrs. Soldridge made a motion to reduce the funding for the public library to \$90,000 in that Ms. Laroche stated previously that the library would still continue to meet the requirements of the state as long as they receive \$90,000 from the District. Mrs. Marchiano seconded the motion. Mr. Becker asked Ms. Laroche to comment. Ms. Laroche stated that the library will lose all state aid if the District cuts more than \$90,000.

Mrs. Soldridge stated that if the District gives the library only \$90,000, it will give the District additional funds in the General Fund. She added that the library had notice that their funds could potentially be cut. Mr. Makary stated that the transportation hub could have saved the district approximately \$500,000. If the library funding is cut, it won't be able to sustain itself. He added that many people showed up in favor of the library in the past. Mrs. Marchiano stated that less than 25% of the individuals in the district have a library card. She added that the children's safety needs to come first and voiced her concerns about the transportation hub and treating the non-public school population unfairly.

Mrs. Shehab stated that she attends monthly meetings for the public library and her children have attended many programs there. She feels they are doing all they are able to come up with other funding. They provide a lot of services and if their funding is cut by the amount that is being proposed, they will have no choice but to close. With regard to the transportation hub, she stated that no one on the Board wants to put children in danger and more discussion needs to occur.

Mr. Harris stated that if the taxpayers want to keep the library, they will come together and support it. With regard to the bus hub, the district will save \$500,000 on a group of students that use no other resources in the district. It will also put students together with different values and will expose younger children to older children.

A two-hour bus ride with no bathrooms is also not acceptable. Mr. Harris suggested that if transportation is going to be cut, it be cut across the whole district. Mr. Kovalchik stated that Mr. Harris's comment is a good point because transporting students is only required for special education and non-public school students. He stated the Board can always consider not transporting students.

Mr. Kromer applauded the administration for putting the plan together because the Board asked them to cut the budget. He believes more time needs to be spent on the idea of a transportation hub and he made a motion to put together a team of Board members to sit down and review the plan. He stated that he attended private school and had long bus rides.

Dr. Baird asked for a reading of the entire motion before a vote is taken. Mrs. Soldridge made a motion to offer the library \$90,000 instead of the \$270,000 that they were slated to receive from the District. Mrs. Marchiano seconded the motion. The roll call was: J. Marchiano, aye; F. Shehab, nay; K. Soldridge, aye; M. Baird, aye; D. Gogel, nay; J. Harris, aye; Z. Kromer, aye; R. Makary, nay; and J. Becker, nay. Motion passes 5-4.

Mrs. Soldridge asked if the budget could be discussed again to give administration an idea of how to proceed or if another vote could be taken on the budget.

Mr. Becker opened up discussion for Item 2. (BIS #26-239) under Finances.

Mr. Neiman stated that with only \$90,000 being given to the public library, the general fund budget would go down to \$149,053,848. The millage vote is separate. The Board needs to decide what they are going to do with the funds they will not be giving to the library. Mrs. Marchiano made a motion to put those funds into the General Fund. Dr. Baird seconded the motion. All members voted aye with the exception of Mr. Gogel. Motion carried 8-1.

Mr. Neiman stated that by putting the money back in the General Fund, he interprets that as saying the Board would like to keep the 4.2% tax increase as was presented. If the Board wants to use those funds to reduce the tax burden, then the number would be less than 4.2%. Dr. Baird stated that many individuals have spoken about planning for the future. If the \$180,000 is put back in the General Fund, it reduces the deficit amount that the Board will be facing next year immediately. Mr. Neiman stated that if the Board desires to lower millage for the amount of money that was taken from the library, the tax increase would go from 4.2% to approximately 4%.

Mr. Neiman stated that the original motion was to approve the expenditure budget as well as the tax rates all in one motion. If it is the Board's desire to approve an expenditure budget separate from the tax rates, that can be done, but the motion will need to be modified.

Mr. Harris stated that he feels if the money is used to cut taxes, the Board would not be thinking forward. Those funds need to go back into the budget even though he doesn't want to see taxes increase.

Mr. Becker confirmed that the plan is to put the \$180,000 that was pulled from the library into the General Fund. The tax rate will remain at 4.2% and that is the budget that is being voted on.

The roll call was taken for Item 2. (BIS #26-239) as revised: R. Makary, aye; J. Marchiano, aye; F. Shehab, aye; K. Soldridge, aye; M. Baird, aye; D. Gogel, nay; J. Harris, nay; Z. Kromer, aye; and J. Becker, aye. Motion passes 7-2.

Mr. Harris made a motion to untable Item 2. (BIS #26-237) under Miscellaneous. Mrs. Soldridge seconded the motion. All members voted aye. Motion carried 9-0. Item 2. (BIS #26-237) was untabled and a roll call vote was taken: J. Marchiano, aye; F. Shehab, aye; K. Soldridge, aye; M. Baird, aye; D. Gogel, aye; J. Harris, aye; Z. Kromer, aye; and J. Becker, aye. Motion passes on Item 2. (BIS #26-237) under Miscellaneous 9-0.

STUDENT COMMENT

There was no student comment.

PUBLIC COMMENT

Mrs. Britannia McCulloch stated that her son graduated in May and was enrolled in the District's virtual charter school because he was working full time. She was very pleased with the teachers and how they checked up on him throughout the year. Her twins will be entering middle school and had the best 5th grade year they could have imagined at George Wolf Elementary School. She thanked all of the teachers.

Mr. Doug Vaughn stated that cutting the library funding was very foolish because now they will need to close but are still going to get \$90,000 from the district to close its doors.

Ms. Karen Schell stated that she is a great grandmother to an autistic, non-verbal, but very active child. On June 3, 2026, at George Wolf Elementary School, they held a fifth grade graduation which she attended. She needed help finding her daughter and entered the back of the building several times without anyone knowing she was there. There was no security and the doors were open.

Ms. Veronica Laroche, director of the public library, commented on the idea of making the library a subscription service. She stated that if they were to do that, they would no longer be considered a public library and would lose all state and municipal funding.

Dr. Katherine Mack stated that she recently read the description of Moore Elementary School from the realtor listing the property in which it sounded like an amazing property, but according to the Board's evaluation, there should be a sign that reads "buyer beware" because of the leaking roof, old sewer system, and the building being too costly to renovate, demolish or keep. She stated that she doesn't understand how the members of the Board who approved the new school in East Allen didn't know the financial implications that would carry with it. She added that the main duty of the Board is financial responsibility.

Mr. Tim Harris congratulated the Board on passing the budget. He stated that he has been attending Board meetings, Finance Committee meetings and Facilities Committee meetings. The year will start next year with an approximate \$7.2 million deficit. In two years, cuts are going to have to be made because there will be no money and there won't be any other choice.

Mr. Paul Nikisher wished the Class of 2026 well and thanked the teachers and administrators. He added that tonight's meeting was a good one because there was a lot of conversation. He indicated that he thinks the library will be able to stay open. He congratulated the Board on passing the budget but indicated they need to keep looking for ways to cut it.

Mrs. Heather Davis congratulated the Board on passing the budget. She stated that the Board needs to come together for years to come to make sure the district doesn't go bankrupt. She added that last year her daughter was a senior and she was able to do the senior walk. She stated that some students that attended Lehigh Elementary School refused to go because the current building is not the building they attended. She asked if there was some way that every student that attended Moore Elementary School could walk through the halls

before it is sold.

Mr. Jerry Pritchard stated that he agrees with what the Board did tonight. He added that the Board has a tough job and they don't get paid.

BOARD/ADMINISTRATOR COMMENT

Mrs. Soldridge thanked all of the individuals that participated in the America 250 patriotic chorus concert. Mr. Becker agreed that it was a great concert saying the music department is second to none.

Mr. Harris stated that he voted no for the budget and clarified why. He doesn't feel the Board did enough to lower costs. He thanked the Board for having constructive discussion this evening. He also thanked the public for speaking this evening. He urged the community to support the library. Unfortunately, he was unable to attend graduation, but he congratulated the Class of 2026 and wished them well.

ADJOURNMENT

On motion of Mr. Makary and Mrs. Soldridge, the meeting was adjourned at 10:16 p.m. All members voted aye. Motion carried.

Respectfully submitted,

Craig Neiman
Board Secretary

Policy Committee Meeting Minutes - To be reviewed by the Board on July 20, 2026.

The Regular meeting of the Northampton Area School District Policy Committee was held on Monday, June 1, 2026, at 6:00 PM in the Library Media Lab of the Northampton Area High School. Voting members present were Joshua Harris, Jamie Marchiano, and Kristen Soldridge. Non-voting members present were Michelle Schoeneberger.

Dr. Schoeneberger welcomed everyone and reviewed the agenda.

OLD BUSINESS

Dr. Schoeneberger stated that the following policies will go for a first reading on June 15, and second reading on July 20, 2026.

Policy 236.1- Threat Assessment (Revision)

Policy 005 - Organization (Revision)

Mrs. Soldridge asked if this policy stipulated 3 people on each committee, and questioned the name of the Contract Negotiations/Act 93/Meet and Discuss committee. The name was adjusted and the Information BIS will be updated to reflect this change.

There was no additional discussion on these policies.

NEW BUSINESS

Policy 200 - Enrollment of Students

Policy 202.1 - Education of Children Residing with an Adult Other Than Natural and/or Custodial Parent

Dr. Schoeneberger explained that all of our enrollment policies were updated in November, however, the law was just changed to reflect updated guidelines in Act 47. These two policies and two of their attachments reflect these changes and will be sent for Board approval in June. The most significant change is that driver's licenses will no longer be accepted as a proof of residence. This legal change comes directly from the state and our policies and attachments must be updated as soon as possible to reflect those changes. We implemented our District procedure immediately, but the policies must be updated to match.

There was no additional discussion on these policies.

Policy 234 - Pregnant/Parenting/Married Students

Dr. Schoeneberger stated that the name and language of this policy must be updated for legal liability purposes. The updates are based on Title IX and come directly from the PSBA model policy. Mrs. Solderidge asked if students need to provide information from their medical provider. Dr. Schoeneberger replied that we cannot ask for documentation. Mrs. Solderidge expressed concern about students possibly abusing this policy because students need medical excuses for everything else, and these situations should be the same. Students should be required to provide a note to prove they are under a physician's care. Dr. Schoeneberger explained that KingSpry would need to be consulted for that confirmation. Mrs. Solderidge stated again that she is concerned

people will abuse this, especially if they have mental health issues. Mrs. Solderidge requested that KingSpry be consulted to see if we can require medical notes for these students, and to confirm that everything listed in the policy is appropriate. Dr. Schoeneberger will check with KingSpry for legal confirmation. Mrs. Solderidge asked if all of our buildings have lactation rooms. Dr. Schoeneberger confirmed that all buildings must have designated areas. Mrs. Marchiano asked if this has ever been abused. Dr. Schoeneberger repeated that no unreasonable requests relating to this have ever occurred to her knowledge. KingSpry will be contacted to see if we can require some type of medical note if accommodations are requested by students.

This policy will go to the Board for a first reading in July, and a second reading in August.

Policies 336, 436, and 536 - Personal Necessity Leave

Dr. Schoeneberger explained that these policies are all the same but they are split by staff classification. These were last updated in 2007, and changes have been made according to PSBA to remove specific information and more closely align to the collective bargaining agreements for each staff group. Mr. Harris asked if there were specifications for immediate family members, etc. Dr. Schoeneberger confirmed that those specifications are clearly listed in the staff contracts. She added that Dr. Alogna reviewed these policies and is satisfied that everything aligns with the contracts. Mrs. Solderidge questioned the bereavement leave for employees, specifically for immediate family as opposed to a friend. Dr. Schoeneberger confirmed the bereavement leave clause in the contracts.

This policy will go to the Board for a first reading in July, and a second reading in August.

OTHER ITEMS FOR DISCUSSION

There were no additional items for discussion.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting was adjourned at 6:44 PM.

NEXT POLICY COMMITTEE MEETING

The next Policy Committee Meeting will take place at the Northampton Area High School Library Media Room on Monday, August 3, 2026, at 6:00 PM.

DRAFT

Finance Committee Meeting Minutes

The Regular meeting of the Northampton Area Finance Committee was held on June 4, 2026, at 6:04 PM in the Library Media Lab of the Northampton Area High School.

Committee Members present (3): Josh Harris, Jamie Marchiano, and Kristin Soldridge

District Staff present (2): Craig Neiman, Business Administrator and Jaime Keller, Business Office Administrative Assistant

Others present (2): Fran Shehab and Paul Willistein

1. Courtesy of the Floor (Agenda Items Only)

None

2. Discussion Items

2026-27 Budget Update

Mr. Neiman stated that the board approved the proposed budget at last month's regular board meeting, and there will be a final vote at this month's regular board meeting to approve the budget. Mrs. Soldridge stated that she would like to add a motion to remove the Public Library funding before approving the budget. The rest of the committee members agreed. She also asked if the proposed transportation savings are included in the current budget. Mr. Neiman stated that the savings are not included in the budget that has been presented to the Board as it is too early to quantify an estimate.

3. Information Items

None

4. Agenda Items for June 15, 2026, Regular Board Meeting

2026-27 Budget Adoption

Mr. Neiman stated that assuming the Board approves the final budget at the June 15th Regular Board meeting, that the next steps include notifying the Pennsylvania Department of Education and providing Keystone Collections with the 2026-27 tax information.

2026-27 Homestead/Farmstead Resolution

Mr. Neiman stated that this is the formal resolution for the Board's consideration declaring the 2026 rebate amount available to all eligible homesteads and farmsteads.

Payment of Invoices and Budget Transfers to Close the 2025-26 Fiscal Year

Mr. Neiman stated that this is a standard annual motion authorizing the administration to pay invoices and complete budget transfers to close out the 2025-26 Fiscal Year. This facilitates a timely audit process, and all actions will be presented to the Board at a future meeting.

Alternate Method of Billing and Payment with Northampton Community College

Mr. Neiman stated that this is a standard annual motion to pay The Community College in 12 monthly installments instead of one annual payment.

2026-27 District Insurance Rates

Mr. Neiman stated that annually he works with our insurance broker to develop an insurance strategy for the next fiscal year. The broker then goes out to market for the different insurances we carry and gets various quotes. 2026-27 rates will be presented to the Board on June 15th for consideration. Mr. Neiman stated that the total 2026-27 insurance package is increasing in cost by 4.4% or just under \$28,000.00. This increase is mainly attributed to the property policy and inflationary replacement costs related to labor and materials. We will also be changing our Worker's Comp provider for the upcoming year due to rate increases with our current provider.

5. Courtesy of the Floor

None

6. Open Forum

Mrs. Jamie Machiano read a question submitted to her by a constituent regarding district employee sabbaticals. The committee suggested they submit an open records request to obtain the information. She also thanked Fran Shehab for attending the committee meeting.

7. Adjournment

Mr. Harris made a motion seconded by Mrs. Soldridge to adjourn the meeting at 6:21 PM

Next Finance Committee Meeting

The next Finance Committee Meeting will be held on Thursday, August 6, 2026, at 6:00 PM in the High School Library Conference Room.



Policy 005

CURRENT 7/21/25

Book	Board Policy Manual
Section	000 Local Board Procedures
Title	Organization
Code	005
Status	Active
Adopted	January 20, 2003
Last Revised	July 21, 2025
Prior Revised Dates	1/20/03; 3/12/12; 4/8/24

Organization Meeting

The school directors shall meet and organize annually during the first week of December. Notice of the time and place of the organization meeting shall be given to all school directors by mail at least five (5) days before the meeting by the Board Secretary. The organization meeting shall be a regular meeting.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)

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The organization meeting shall be called to order by the current President or Vice-President of the outgoing Board, or any hold-over member of the Board. A temporary President shall be elected from among the hold-over members of the Board. The Board Secretary shall be secretary of the meeting. In an election year, the certificates of election or appointment of all new school directors shall be read, and a list shall be prepared of the legally elected or appointed and qualified school directors.[\[2\]](#)[\[5\]](#)

At the organization meeting, the temporary President may administer the oath or affirmation of office to those school directors who have not previously taken and subscribed to the same.[\[2\]](#)[\[6\]](#)

Officers

Election of officers shall be by a majority vote of those present and voting. Where no such majority is achieved on the first ballot, a second ballot shall be cast for the two (2) candidates who received the greatest number of votes.

1. The school directors shall annually, during the first week of December, elect from their members a President and Vice-President who shall serve for one (1) year.[\[3\]](#)
2. The school directors shall annually, during the month of May, elect a Treasurer who shall serve for one (1) year beginning the first day of July after such election. The Treasurer may be a corporation duly qualified and legally authorized to transact a fiduciary business in the Commonwealth, and shall not be a member of the Board.[\[3\]](#)

The Treasurer shall not enter upon official duties until furnishing bond in accordance with law and with Board approval. The Treasurer shall be compensated in the manner and at the rate determined by the Board.[\[7\]](#)[\[8\]](#)[\[9\]](#)

3. The school directors shall, during the month of May in every fourth year, elect a Secretary who shall serve a term of four (4) years beginning the first day of July following such election, and shall not be a member of the Board.[\[3\]](#)

The Secretary shall not enter upon official duties until furnishing bond in accordance with law and with Board approval. The Secretary shall be compensated in the manner and at the rate determined by the Board.[\[9\]](#)[\[10\]](#)[\[11\]](#)

Vacancies in any office shall be filled by Board election; such officers shall serve for the remainder of the unexpired term.

The same school director may not hold more than one (1) office of the Board. No commissioned officer or professional employee of the Board shall serve, temporarily or permanently, as an officer of the Board.[\[3\]](#)[\[12\]](#)

Officers of the Board may only be removed from such office, during the designated term of office, after receiving notification of the reason for removal and the opportunity for a hearing before the Board, in accordance with applicable law.[\[13\]](#)[\[14\]](#)[\[15\]](#)

Appointments

The Board shall have the authority to appoint:

1. A tax collector, where a tax collector is not elected to collect taxes, there is a vacancy or an elected tax collector refuses to qualify.[\[16\]](#)[\[17\]](#)
2. School physician(s). [\[11\]](#)
3. School dentist(s). [\[11\]](#)
4. Solicitor.[\[12\]](#)[\[18\]](#)
5. Assistant Secretary.[\[19\]](#)
6. Independent auditor.[\[20\]](#)
7. Delegates to a state convention or association of school directors.[\[21\]](#)
8. Other appointments the Board deems necessary.

Appointees of the Board may be removed from such appointment with a two thirds (2/3rds) vote of the Board membership in accordance with the terms of a contract or provisions of applicable law.[\[15\]](#)

Resolutions

The Board may at the organization meeting, but shall prior to July 1 next following, designate:

1. Depositories for school funds.[\[22\]](#)
2. Newspaper(s) of general circulation as defined in law.[\[23\]](#)
3. Normal day, place and time for regular meetings, avoiding Federal holidays.[\[4\]](#)
4. Normal day, place and time for open committee meetings, avoiding Federal holidays.
5. Normal day, place and time for executive sessions of the Board.

Board Committees

The Board has the authority to appoint Board committees. Board committees authorized to take official action or render advice on district business shall operate in accordance with the provisions of the Sunshine Act.[15][24]

1. Members shall be appointed by the President who shall serve as an ex-officio member on all committees.
2. A member may request or refuse appointment to a committee.
3. Each Board committee shall be convened by a chairperson, who shall report for the committee and be appointed by the President.
4. The President may appoint at the organization meeting members of the Board to the following standing committees, where they shall serve a term of one (1) year: Contract Negotiations/Act93/Meet and Discuss, Employee Benefit Trust, Expulsion, Konkrete Kids Foundation, Northampton Area School District Community Council, PSBA Liaison, Safe Schools, Security, Facilities, Finance, and Policy.
5. Ad hoc committees may be created, charged and assigned a fixed termination date, which may be extended by the President.

The Board shall develop Board Operations Guidelines that describe the duties and establish procedures for the operation of standing committees.

Consultants

The Board may appoint, employ or retain consultants to provide the district with specialized services not normally required on a continuing basis. Compensation shall be determined and approved by the Board.

The function of a consultant shall be to make studies and present recommendations to the Board. A consultant shall not be charged with the implementation of the recommendation or findings.

A consultant has no administrative authority over any facet of district schools, but shall act solely as advisor to the Board, officers and employees.

The use of consultants from outside the district who promote a particular commercial product is discouraged.

Representatives

The Board shall elect Board members or a designee to serve as representatives for the following:

1. Colonial Intermediate Unit #20 Board (a designee is not acceptable for this position.)
2. Northampton Community College Delegate Body
3. Legislative Policy Council of PSBA
4. Bethlehem Area Vocational-Technical School

Legal

[1. 24 P.S. 401](#)

[2. 24 P.S. 402](#)

[3. 24 P.S. 404](#)

[4. 24 P.S. 421](#)

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9. Pol. 811

[10. 24 P.S. 431](#)

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[13. 24 P.S. 514](#)

14. Montemuro v. Jim Thorpe Area School District, No. 22-1866 (3d Cir. 2024)

15. Pol. 006

[16. 24 P.S. 508](#)

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[19. 24 P.S. 434](#)

[20. 24 P.S. 2401](#)

[21. 24 P.S. 516](#)

[22. 24 P.S. 621](#)

[23. 24 P.S. 106](#)

[24. 65 Pa. C.S.A. 701 et seq](#)

[PA Const. Art. VI Sec. 7](#)



Policy 005 REDLINE

Book	Board Policy Manual
Section	000 Local Board Procedures
Title	Organization - REDLINE 2026
Code	005
Status	Up for Revision
Adopted	January 20, 2003
Last Revised	July 20, 2026
Prior Revised Dates	1/20/03; 3/12/12; 4/8/24; 7/21/25

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At the organization meeting, the temporary President may administer the oath or affirmation of office to those school directors who have not previously taken and subscribed to the same.[\[2\]](#)[\[6\]](#)

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The Treasurer shall not enter upon official duties until furnishing bond in accordance with law and with Board approval. The Treasurer shall be compensated in the manner and at the rate determined by the Board.[\[7\]](#)[\[8\]](#)[\[9\]](#)

3. The school directors shall, during the month of May in every fourth year, elect a Secretary who shall serve a term of four (4) years beginning the first day of July following such election, and shall not be a member of the Board.[\[3\]](#)

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Vacancies in any office shall be filled by Board election; such officers shall serve for the remainder of the unexpired term.

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Officers of the Board may only be removed from such office, during the designated term of office, after receiving notification of the reason for removal and the opportunity for a hearing before the Board, in accordance with applicable law.[\[13\]](#)[\[14\]](#)[\[15\]](#)

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1. ~~Members shall be appointed by the~~At the organization meeting, the President shall ask members to volunteer to serve on Board committees.

2. After volunteers are noted, the Board shall vote to approve the appointments of all of the committee members for each committee.

3. Should there be a Board committee vacancy and no volunteer, the President shall appoint a member to serve on the Board committee.

4. The President ~~who~~ shall serve as an ex-officio member on all committees.

~~2. A member may request or refuse appointment to a committee.~~

~~3.~~5. Each Board committee shall be convened by a chairperson, who shall report for the committee and be appointed by the President.

~~4.~~6. The President may appoint at the organization meeting members of the Board to the following standing committees, where they shall serve a term of one (1) year: Contract Negotiations ~~and~~/Act93/-Meet and Discuss, Employee Benefit Trust, Expulsion, Konkrete Kids Foundation, Northampton Area School District Community Council, PSBA Liaison, Safe Schools, Security, Facilities, Finance, and Policy.

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Legal

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[2. 24 P.S. 402](#)

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[21. 24 P.S. 516](#)

[22. 24 P.S. 621](#)

[23. 24 P.S. 106](#)

[24. 65 Pa. C.S.A. 701 et seq](#)

[PA Const. Art. VI Sec. 7](#)



Policy 005 PROPOSED

Book	Board Policy Manual
Section	000 Local Board Procedures
Title	Organization - PROPOSED
Code	005
Status	Proposed
Adopted	January 20, 2003
Last Revised	July 20, 2026
Prior Revised Dates	1/20/03; 3/12/12; 4/8/24; 7/21/25

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[22. 24 P.S. 621](#)

[23. 24 P.S. 106](#)

[24. 65 Pa. C.S.A. 701 et seq](#)

[PA Const. Art. VI Sec. 7](#)



Policy 236.1

CURRENT (11/22)

Book	Board Policy Manual
Section	200 Pupils
Title	Threat Assessment
Code	236.1
Status	Active
Adopted	April 11, 2022
Last Revised	November 14, 2022
Last Reviewed	November 14, 2022
Prior Revised Dates	April 11, 2022

Purpose

The Board is committed to protecting the health, safety and welfare of its students and the school community and providing the resources and support to address identified student needs. The Board adopts this policy to address student behavior that may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[\[1\]](#)

Authority

The Board directs the Superintendent or designee, in consultation with the School Safety and Security Coordinator, to establish a threat assessment team and develop procedures for assessing and intervening with students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[\[1\]](#)

Definitions

Behavioral service providers – includes, but is not limited to, a state, county or local behavioral health service provider, crisis intervention center or psychiatric hospital. The term includes a private service provider which contracts with a state, county or local government to act as a behavioral health agency.[\[2\]](#)

Bias – the attitudes or beliefs we have about a person or group that affects our understanding, actions and decisions in a conscious or subconscious manner.[\[3\]](#)

Individualized Management Plan – a plan developed for a student who is referred to the threat assessment team that documents the concerns that brought a student to the team's attention, as well as the resources and supports a student might need based on the information gathered during the assessment.

Threat assessment – a fact-based process for the assessment of and intervention with students whose behaviors may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.

Delegation of Responsibility

The Superintendent or designee, in consultation with the School Safety and Security Coordinator, shall appoint individuals to a threat assessment team at each school building in the district.[\[1\]](#)

The Superintendent or designee shall designate a member of the team as team leader for the threat assessment team.[\[1\]](#)

The threat assessment team shall include the School Safety and Security Coordinator and individuals with expertise in school health; counseling, school psychology or social work; special education and school administration.[\[1\]](#)

The Superintendent or designee shall develop and implement administrative regulations to support the threat assessment process.

Guidelines

Training

The Superintendent or designee shall ensure that threat assessment team members are provided individual and/or group training annually on:[\[1\]](#)

1. Responsibilities of threat assessment team members.
2. Process of identifying, reporting, assessing, responding to and intervening with threats.
3. Identifying and avoiding racial, cultural or disability bias.[\[3\]](#)[\[8\]](#)
4. Confidentiality requirements under state and federal laws and regulations, and Board policies.[\[4\]](#)[\[6\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)

Threat assessment team training shall be credited toward professional education requirements and school safety and security training requirements for staff, in accordance with applicable law and Board policy.[\[1\]](#)[\[6\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)

Information for Students, Parents/Guardians and Staff

The district shall annually notify students, staff and parents/guardians about the existence and purpose of the threat assessment team through posting information on the district website, publishing in handbooks and through other appropriate methods.[\[1\]](#)

The threat assessment team shall make available age-appropriate informational materials to students regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Informational materials shall be available for review by parents/guardians.[\[1\]](#)[\[7\]](#)[\[8\]](#)[\[17\]](#)[\[18\]](#)[\[19\]](#)

The threat assessment team shall make available informational materials for school employees regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Information for school employees shall include a list of the staff members who have been appointed to the threat assessment team.[\[1\]](#)[\[7\]](#)[\[8\]](#)[\[17\]](#)[\[19\]](#)

The district shall annually provide mandatory training for school staff on identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with law, Board policy and the standards specified by the state's School Safety and Security Committee.[6][15]

Reporting and Identification

The threat assessment team shall document, assess and respond to reports received regarding students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.[1]

The threat assessment team shall assist in assessing and responding to reports that are received through the Safe2Say Something Program identifying students who may be a threat to themselves or others.[1][6]

The threat assessment team shall assist in assessing and responding to reports of students exhibiting self-harm or suicide risk factors or warning signs, as identified in accordance with applicable law and Board policy.[1][7]

When the threat assessment team has made a preliminary determination that a student's reported behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others, the team shall immediately take the following steps:[1]

1. Notify the Superintendent or designee and School Safety and Security Coordinator of the reported threat.
2. Notify the building principal of the school the student attends of the reported threat, who shall notify the student's parent/guardian of the reported threat.

When a reported student's behavior indicates that there may be an imminent threat to the safety of the student or others, or an emergency situation, a threat assessment team member shall take immediate action, which may include promptly reporting to the appropriate law enforcement agency and school administration.[1][5][6][20]

Where a threat assessment team member has reasonable cause to suspect that a reported situation indicates that a student may be a victim of child abuse, the member shall make a report of suspected child abuse in accordance with law and Board policy.[1][21][22]

Inquiry and Assessment

In investigating, assessing and responding to threat reports, the threat assessment team shall make a determination if the report should be addressed under one or more specific Board policies or administrative regulations, based on the subject matter of the report and the requirements of law, regulations and Board policy, including, but not limited to, reports involving:

1. Discrimination/Title IX Sexual Harassment.[8][17]
2. Bullying/Cyberbullying.[19]
3. Suicide Awareness, Prevention and Response.[7]
4. Hazing.[23]
5. Dating Violence.[24]

Members of the threat assessment team shall engage in an assessment of the reported student behavior that may indicate a threat, in accordance with training and established procedures. This process may include, but is not limited to:

1. Interviewing the student, other students, staff, parents/guardians or others regarding the subject(s) of the reported threat.
2. Reviewing existing academic, health and disciplinary records and assignments, as appropriate, regarding the subject(s) of the report.
3. Conducting searches of lockers, storage spaces, and other possessions on school property as applicable, in accordance with applicable law, regulations and Board policy.[25]
4. Examining outside resources such as social media sites, in coordination with law enforcement, or contacting law enforcement, juvenile probation, or community agencies to request additional information about the subject(s) of the report, in accordance with law, regulations and Board policies.
5. Where appropriate, convening the appropriate team to assess and/or address the situation that is the subject of the report, such as the Individualized Education Program (IEP) team, Section 504 Team, Behavior Support team, Student Assistance Program team, or others.[4][26][27][28][29][30]

The threat assessment team shall establish and implement procedures, in accordance with the district's Memorandum of Understanding, to address situations where the investigation of a reported threat shall be transferred to the appropriate law enforcement agency.[5][20]

The threat assessment team may request that the county agency or juvenile probation department consult and cooperate with the team in assessing the student who is the subject of a preliminary determination regarding a threat.[1]

When assessment of a student's behavior determines that it is not a threat to the student, other students, school employees, school facilities, the community or others, the threat assessment team shall document the assessment and may refer the student to other appropriate resources such as a child study team, the Student Assistance Program team, an IEP or Section 504 Team or other district supports and services.

Response and Intervention

The threat assessment team shall develop an Individualized Management Plan for each student identified and assessed as posing a threat to the student, other students, school employees, school facilities, the community or others. The plan should document the team's evaluation of the threat and recommendations for disposition of the threat, including the information gathered during the assessment and recommendations for response and intervention.

Following notification to the student's parent/guardian, the threat assessment team may refer the student to an appropriate program or take action to address the reported situation in accordance with applicable Board policy, which may include, but is not limited to:[1]

1. A referral to the Student Assistance Program.[4]
2. A referral to the appropriate law enforcement agency.[5][6][20]
3. An appropriate evaluation to determine whether the student is a qualified student with a disability in need of a Section 504 Service Agreement or in need of special education services through an Individualized Education Program (IEP), in accordance with applicable law and Board policy.[26][27][30]

4. A referral to the student's IEP Team to review and address the student's IEP and/or Positive Behavior Support Plan. This could include, but is not limited to, a manifestation determination or functional behavioral assessment in accordance with applicable law, regulations and Board policy.[27][28][29][30]
5. A referral to the student's Section 504 Team to review and address the student's Section 504 Service Agreement and/or Positive Behavior Support Plan.[26]
6. With prior parental consent, a referral to a behavioral service provider, health care provider or county agency.[31]
7. Addressing behavior in accordance with applicable discipline policies and the Code of Student Conduct.[32][33][34][35]
8. Ongoing monitoring of the student by the threat assessment team, a child study team, Student Assistance Program team or other appropriate school personnel.
9. Taking steps to address the safety of any potential targets identified by the reported threat.[6][36]

Safe Schools Incident Reporting –

For Safe Schools reporting purposes, the term incident means an instance involving an act of violence; the possession of a weapon; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act.[20][37][38][39]

When a reported threat also meets the definition of an incident under the Safe Schools Act, in accordance with reporting requirements, the Superintendent or designee shall immediately report required incidents, if not previously reported by district staff, and may report discretionary incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the Memorandum of Understanding with local law enforcement and Board policies.[20][32][37][38][40][41][42]

The Superintendent or designee shall notify the parent/guardian, if not previously notified by district staff, of any student directly involved in an incident on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, who is a victim or suspect, immediately, as soon as practicable. The Superintendent or designee will inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee will document attempts made to reach the parent/guardian.[20][38][43]

Students With Disabilities –

When reporting an incident committed by a student with a disability or referring a student with a disability to a law enforcement agency, the district shall provide the information required by state and federal laws and regulations and shall ensure that copies of the special education and disciplinary records of the student are transmitted for consideration by these authorities. The district shall ensure compliance with the Family Educational Rights and Privacy Act when transmitting copies of the student's special education and disciplinary records.[9][11][44][45][46][47]

Monitoring and Management

If a student has an Individualized Management Plan, the threat assessment team shall monitor the Individualized Management Plan and coordinate with the designated team or resource to provide support and follow-up assessment as necessary. Follow-up assessments, referrals, re-entry plans and other supports shall be documented as part of the student's Individualized Management Plan.

The threat assessment team, in coordination with other appropriate teams and supports, shall determine when the student's Individualized Management Plan is no longer needed for disposition of the threat(s), and may transfer appropriate information in accordance with applicable law, regulations and Board policy.[4][7][9][11][26][27]

Records Access and Confidentiality

In order to carry out their duties and facilitate the timely assessment of and intervention with students whose behavior may indicate a threat, the threat assessment team shall have access to the following student information to the extent permitted under applicable law and regulations: [1]

1. Student health records.[48][49]
2. Prior school disciplinary records.[9][11][50]
3. Records related to adjudication under applicable law and regulations.[50][51][52][53][54][55]
4. Records of prior behavioral or mental health or psychological evaluations or screenings maintained by the district.
5. Other records or information that may be relevant to evaluating a threat or determining treatment or referral options for a student that are maintained by the district.

The threat assessment team shall use all information or records obtained in fulfilling the team's duty in accordance with law to evaluate a threat or to recommend disposition of a threat. Team members shall not redisclose any record or information obtained or otherwise use any record of a student beyond the purpose for which the disclosure was made to the team, in accordance with law.[1]

The threat assessment team shall maintain confidentiality and handle all student records in accordance with applicable law, regulations, Board policy, the Student Records Plan and the district's legal and investigative obligations.[4][7][9][10][11][19][44][46][50][56]

Threat assessment members whose other assignments and roles require confidentiality of specific student communications, in accordance with law, shall ensure that all confidential communications and information are addressed in accordance with applicable law, regulations, Board policy and administrative regulations.[10][57][58][59][60]

Annual Board Report

The threat assessment team shall provide the required information to the Superintendent, in consultation with the School Safety and Security Coordinator, to annually develop and present to the Board, at an executive session, a report outlining the district's approach to threat assessment, which shall include:[1]

1. Verification that the district's threat assessment team and process complies with applicable law and regulations.
2. The number of threat assessment teams assigned in the district, and their composition.

3. The total number of threats assessed that year.
4. A summary of interactions with outside law enforcement agencies, juvenile probation and behavioral service providers.
5. An assessment of the district's threat assessment team(s) operation.
6. Recommendations for improvement of the district's threat assessment processes.
7. Any additional information required by the Superintendent or designee.

The annual threat assessment report shall be presented as part of the annual report to the Board by the School Safety and Security Coordinator on district safety and security practices.[\[1\]](#)[\[5\]](#)

The threat assessment team's information addressing verification of compliance with law and regulations, the number of threat assessment teams assigned in the district and their composition, the total number of threats assessed that year, and additional information required by the Superintendent or designee shall be included in the School Safety and Security Coordinator's annual report on district safety and security practices that is submitted to the state's School Safety and Security Committee.[\[1\]](#)[\[5\]](#)[\[61\]](#)

Legal

[1. 24 P.S. 1302-E](#)

[2. 24 P.S. 1301-E](#)

3. Pol. 832

4. Pol. 236

5. Pol. 805.2

6. Pol. 805

7. Pol. 819

8. Pol. 103

9. Pol. 113.4

10. Pol. 207

11. Pol. 216

12. Pol. 146.1

[13. 24 P.S. 1205.2](#)

[14. 24 P.S. 1205.5](#)

[15. 24 P.S. 1310-B](#)

16. Pol. 333

17. Pol. 104

18. Pol. 105.1

19. Pol. 249

20. Pol. 805.1

[21. 23 Pa. C.S.A. 6311](#)

22. Pol. 806

23. Pol. 247

24. Pol. 252

25. Pol. 226
26. Pol. 103.1
27. Pol. 113
28. Pol. 113.1
29. Pol. 113.2
30. Pol. 113.3
31. Pol. 146
32. Pol. 218
33. Pol. 218.1
34. Pol. 218.2
35. Pol. 233
36. Pol. 709
[37. 24 P.S. 1303-A](#)
[38. 22 PA Code 10.2](#)
[39. 35 P.S. 780-102](#)
[40. 24 P.S. 1302.1-A](#)
[41. 22 PA Code 10.21](#)
[42. 22 PA Code 10.22](#)
[43. 22 PA Code 10.25](#)
[44. 20 U.S.C. 1232g](#)
[45. 20 U.S.C. 1415](#)
[46. 34 CFR Part 99](#)
[47. 34 CFR Part 300](#)
[48. 24 P.S. 1409](#)
49. Pol. 209
50. Pol. 216.1
[51. 24 P.S. 1304-A](#)
[52. 24 P.S. 1305-A](#)
[53. 24 P.S. 1307-A](#)
[54. 42 Pa. C.S.A. 6341](#)
55. Pol. 218.3
[56. 24 P.S. 1304-D](#)
[57. 22 PA Code 12.12](#)
[58. 42 Pa. C.S.A. 5945](#)
[59. 42 Pa. C.S.A. 8337](#)
[60. 42 CFR Part 2](#)
[61. 24 P.S. 1309-B](#)
[20 U.S.C. 1400 et seq](#)
[35 P.S. 7601 et seq](#)
Pol. 203.1

[PA Commission on Crime and Delinquency, School Safety and Security Committee
Model K-12 Threat Assessment Procedures and Guidelines](#)



Policy 236.1 REDLINE

Book	Board Policy Manual
Section	200 Pupils
Title	Threat Assessment - REDLINE
Code	236.1
Status	Up for Revision
Adopted	April 11, 2022
Last Revised	April 6, 2026
Last Reviewed	November 14, 2022
Prior Revised Dates	April 11, 2022, November 14, 2022

Purpose

The Board is committed to protecting the health, safety and welfare of its students and the school community and providing the resources and support to address identified student needs. The Board adopts this policy to address student behavior that may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[\[1\]](#)

Authority

The Board directs the Superintendent or designee, in consultation with the School Safety and Security Coordinator, to establish a threat assessment team and develop procedures for assessing and intervening with students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[\[1\]](#)

The established procedures must include protocols for the timely consultation between the team and law enforcement, juvenile justice agencies, county agencies, health care providers or behavioral service providers, as appropriate, to refer students whose behavior indicates a potential threat for additional interventions or supports, including the exchange of relevant information in accordance with federal and state law. [\[1\]](#)[\[2\]](#)[\[3\]](#)

Definitions

Behavioral service providers – includes, but is not limited to, a state, county or local behavioral health service provider, crisis intervention center or psychiatric hospital. The term includes a private service provider which contracts with a state, county or local government to act as a behavioral health agency.[\[2\]](#)

Bias – the attitudes or beliefs we have about a person or group that affects our understanding, actions and decisions in a conscious or subconscious manner.[\[3\]](#)

Individualized Management Plan – a plan developed for a student who is referred to the threat assessment team that documents the concerns that brought a student to the team’s attention, as well as the resources and supports a student might need based on the information gathered during the assessment.

Threat assessment – a fact-based process for the assessment of and intervention with students whose behaviors may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.

Delegation of Responsibility

The Superintendent or designee, in consultation with the School Safety and Security Coordinator, shall appoint individuals to a threat assessment team at each school building in the district.[\[1\]](#)

The Superintendent or designee shall designate a member of the team as team leader for the threat assessment team.[\[1\]](#)

The threat assessment team shall include the School Safety and Security Coordinator and individuals with expertise in school health; counseling, school psychology or social work; special education and school administration.[\[1\]](#)

The Superintendent or designee shall develop and implement administrative regulations to support the threat assessment process.

Guidelines

Training

The Superintendent or designee shall ensure that threat assessment team members are provided individual and/or group training annually on:[\[1\]](#)

1. Responsibilities of threat assessment team members.
2. Process of identifying, reporting, assessing, responding to and intervening with threats.
3. Identifying and avoiding racial, cultural or disability bias.[\[3\]](#)[\[8\]](#)
4. Confidentiality requirements under state and federal laws and regulations, and Board policies.[\[4\]](#)[\[6\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)
5. Student Assistance Program process [\[5\]](#)
6. Youth suicide awareness, prevention, and response.[\[8\]](#)
7. Trauma-informed approach. [\[14\]](#)
8. Safe2Say Something procedures.[\[7\]](#)

Threat assessment team training shall be credited toward professional education requirements and school safety and security training requirements for staff, in accordance with applicable law and Board policy.[\[1\]](#)[\[6\]](#)[\[7\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)[\[18\]](#)

Information for Students, Parents/Guardians and Staff

The district shall annually notify students, staff and parents/guardians about the existence and purpose of the threat assessment team through posting information on the district website, publishing in handbooks and through other appropriate methods.[\[1\]](#)

The threat assessment team shall make available age-appropriate informational materials to students regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to

report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Informational materials shall be available for review by parents/guardians.

[1][7][8][9][17][18][19][20][21]

The threat assessment team shall make available informational materials for school employees regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Information for school employees shall include a list of the staff members who have been appointed to the threat assessment team.[1][7][8][9][17][19][21]

The district shall annually provide mandatory training for school staff on identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with law, Board policy and the standards specified by the state's School Safety and Security Committee.[6][15]

Reporting and Identification

The threat assessment team shall document, assess and respond to reports received regarding students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.[1]

The threat assessment team shall assist in assessing and responding to reports that are received through the Safe2Say Something Program identifying students who may be a threat to themselves or others.[1][6][7]

The threat assessment team shall assist in assessing and responding to reports of students exhibiting self-harm or suicide risk factors or warning signs, as identified in accordance with applicable law and Board policy.[1][7][8]

When the threat assessment team has made a preliminary determination that a student's reported behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others, the team shall immediately take the following steps:[1]

1. Notify the Superintendent or designee and School Safety and Security Coordinator of the reported threat.
2. Notify the building principal of the school the student attends of the reported threat, who shall notify the student's parent/guardian of the reported threat.

When a reported student's behavior indicates that there may be an imminent threat to the safety of the student or others, or an emergency situation, a threat assessment team member shall take immediate action, which may include promptly reporting to the appropriate law enforcement agency and school administration.[1][5][6][20]

Where a threat assessment team member has reasonable cause to suspect that a reported situation indicates that a student may be a victim of child abuse, the member shall make a report of suspected child abuse in accordance with law and Board policy.[1][21][22]

Inquiry and Assessment

In investigating, assessing and responding to threat reports, the threat assessment team shall make a determination if the report should be addressed under one or more specific Board policies or administrative regulations, based on the subject matter of the report and the requirements of law, regulations and Board policy, including, but not limited to, reports involving:

1. Discrimination/Title IX Sexual Harassment.[8][17]
2. Bullying/Cyberbullying.[19]
3. Suicide Awareness, Prevention and Response.[7]
4. Hazing.[23]
5. Dating Violence.[24]

Members of the threat assessment team shall engage in an assessment of the reported student behavior that may indicate a threat, in accordance with training and established procedures. This process may include, but is not limited to:

1. Interviewing the student, other students, staff, parents/guardians or others regarding the subject(s) of the reported threat.
2. Reviewing existing academic, health and disciplinary records and assignments, as appropriate, regarding the subject(s) of the report.
3. Conducting searches of lockers, storage spaces, and other possessions on school property as applicable, in accordance with applicable law, regulations and Board policy.[25][27]
4. Examining outside resources such as social media sites, in coordination with law enforcement, or contacting law enforcement, juvenile probation, or community agencies to request additional information about the subject(s) of the report, in accordance with law, regulations and Board policies.
5. Where appropriate, convening the appropriate team to assess and/or address the situation that is the subject of the report, such as the Individualized Education Program (IEP) team, Section 504 Team, Behavior Support team, Student Assistance Program team, or others.[4][26][27][5][10][28][29][30][31]

The threat assessment team shall establish and implement procedures, in accordance with the district's Memorandum of Understanding, to address situations where the investigation of a reported threat shall be transferred to the appropriate law enforcement agency.[5][20][6][22]

The threat assessment team may request that the county agency or juvenile probation department consult and cooperate with the team in assessing the student who is the subject of a preliminary determination regarding a threat.[1]

When assessment of a student's behavior determines that it is not a threat to the student, other students, school employees, school facilities, the community or others, the threat assessment team shall document the assessment and may refer the student to other appropriate resources such as a child study team, the Student Assistance Program team, an IEP or Section 504 Team or other district supports and services.

Response and Intervention

The threat assessment team shall develop an Individualized Management Plan for each student identified and assessed as posing a threat to the student, other students, school employees, school facilities, the community or others. The plan should document the team's evaluation of the threat and recommendations for disposition of the threat, including the information gathered during the assessment and recommendations for response and intervention.

Following notification to the student's parent/guardian, the threat assessment team may refer the student to an appropriate program or take action to address the reported situation in accordance with applicable Board policy, which may include, but is not limited to:[1]

1. A referral to the Student Assistance Program. [5][4]
2. A referral to the appropriate law enforcement agency. [5][6][7][20][22]
3. An appropriate evaluation to determine whether the student is a qualified student with a disability in need of a Section 504 Service Agreement or in need of special education services through an Individualized Education Program (IEP), in accordance with applicable law and Board policy. [26][27][30][10][28][31]
4. A referral to the student's IEP Team to review and address the student's IEP and/or Positive Behavior Support Plan. This could include, but is not limited to, a manifestation determination or functional behavioral assessment in accordance with applicable law, regulations and Board policy. [27][28][29][30][31]
5. A referral to the student's Section 504 Team to review and address the student's Section 504 Service Agreement and/or Positive Behavior Support Plan. [26][10]
6. With prior parental consent, a referral to a behavioral service provider, health care provider or county agency. [31][32]
7. Addressing behavior in accordance with applicable discipline policies and the Code of Student Conduct. [32][33][34][35][36]
8. Ongoing monitoring of the student by the threat assessment team, a child study team, Student Assistance Program team or other appropriate school personnel.
9. Taking steps to address the safety of any potential targets identified by the reported threat. [6][36][7][37]

Safe Schools Incident Reporting –

For Safe Schools reporting purposes, the term incident means an instance involving an act of violence; the possession of a weapon; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act. [20][37][38][39]

When a reported threat also meets the definition of an incident under the Safe Schools Act, in accordance with reporting requirements, the Superintendent or designee shall immediately report required incidents, if not previously reported by district staff, and may report discretionary incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the Memorandum of Understanding with local law enforcement and Board policies. [20][22][32][33][37][38][39][40][41][42][43]

The Superintendent or designee shall notify the parent/guardian, if not previously notified by district staff, of any student directly involved in an incident on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, who is a victim or suspect, immediately, as soon as practicable. The Superintendent or designee will inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee will document attempts made to reach the parent/guardian. [20][38][43][22][39][44]

Students With Disabilities –

When reporting an incident committed by a student with a disability or referring a student with a disability to a law enforcement agency, the district shall provide the information required by state and federal laws and regulations and shall ensure that copies of the special education and disciplinary records of the student are transmitted for consideration by these authorities. The district shall ensure compliance with the Family Educational Rights and Privacy Act when transmitting copies of the student's special education and disciplinary records. [9][2][3][11][13][44][45][46][47]

Monitoring and Management

If a student has an Individualized Management Plan, the threat assessment team shall monitor the Individualized Management Plan and coordinate with the designated team or resource to provide support and follow-up assessment as necessary. Follow-up assessments, referrals, re-entry plans and other supports shall be documented as part of the student's Individualized Management Plan.

The threat assessment team, in coordination with other appropriate teams and supports, shall determine when the student's Individualized Management Plan is no longer needed for disposition of the threat(s), and may transfer appropriate information in accordance with applicable law, regulations and Board policy. [4][7][9][5][8][10][11][13][26][27][28]

Records Access and Confidentiality

In order to carry out their duties and facilitate the timely assessment of and intervention with students whose behavior may indicate a threat, the threat assessment team shall have access to the following student information to the extent permitted under applicable law and regulations: [1]

1. Student health records. [47][48][49]
2. Prior school disciplinary records. [9][11][13][49][50]
3. Records related to adjudication under applicable law and regulations. [49][50][51][52][53][54][55]
4. Records of prior behavioral or mental health or psychological evaluations or screenings maintained by the district.
5. Other records or information that may be relevant to evaluating a threat or determining treatment or referral options for a student that are maintained by the district.

The threat assessment team shall use all information or records obtained in fulfilling the team's duty in accordance with law to evaluate a threat or to recommend disposition of a threat. Team members shall not redisclose any record or information obtained or otherwise use any record of a student beyond the purpose for which the disclosure was made to the team, in accordance with law. [1]

The threat assessment team shall maintain confidentiality and handle all student records in accordance with applicable law, regulations, Board policy, the Student Records Plan and the district's legal and investigative obligations. [2][3][4][5][7][8][9][10][11][12][13][19][21][44][46][50][56][49][55]

Threat assessment members whose other assignments and roles require confidentiality of specific student communications, in accordance with law, shall ensure that all confidential communications and information are addressed in accordance with applicable law, regulations, Board policy and administrative regulations. [10][12][56][57][58][59][60]

Annual Board Report

The threat assessment team shall provide the required information to the Superintendent, in consultation with the School Safety and Security Coordinator, to annually develop and present to the Board, at an executive session, a report outlining the district's approach to threat assessment, which shall include:[\[1\]](#)

1. Verification that the district's threat assessment team and process complies with applicable law and regulations.
2. The number of threat assessment teams assigned in the district, and their composition.
3. The total number of threats assessed that year.
4. A summary of interactions with outside law enforcement agencies, juvenile probation and behavioral service providers.
5. An assessment of the district's threat assessment team(s) operation.
6. Recommendations for improvement of the district's threat assessment processes.
7. Any additional information required by the Superintendent or designee.

The annual threat assessment report shall be presented as part of the annual report to the Board by the School Safety and Security Coordinator on district safety and security practices.[\[1\]](#)[\[5\]](#)[\[6\]](#)

The threat assessment team's information addressing verification of compliance with law and regulations, the number of threat assessment teams assigned in the district and their composition, the total number of threats assessed that year, and additional information required by the Superintendent or designee shall be included in the School Safety and Security Coordinator's annual report on district safety and security practices that is submitted to the state's School Safety and Security Committee.[\[1\]](#)[\[5\]](#)[\[6\]](#)[\[60\]](#)

Legal

- [1. 24 P.S. 1302-E](#)
2. 20 U.S.C.1232f
3. 34 CFR Part 99
4. 24 P.S. 1301-E
5. Pol. 236
6. Pol. 805.2
7. Pol. 805
8. Pol. 819
9. Pol. 103
10. Pol. 103.1
11. Pol. 113.4
12. Pol. 207
13. Pol. 216
14. Pol. 146.1
15. 24 P.S. 1205.2
16. 24 P.S. 1205.5

17. 24 P.S. 1310-B
18. Pol. 333
19. Pol. 104
20. Pol. 105.1
21. Pol. 249
22. Pol. 805.1
23. 23 Pa. C.S.A. 6311
24. Pol. 806
25. Pol. 247
26. Pol. 252
27. Pol. 226
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31. Pol. 113.3
32. Pol. 146
33. Pol. 218
34. Pol. 218.1
35. Pol. 218.2
36. Pol. 233
37. Pol. 709
38. 24 P.S. 1319-B
39. 22 PA Code 10.2
40. 35 P.S. 780-102
41. 24 P.S. 1306.2-B
42. 22 PA Code 10.21
43. 22 PA Code 10.22
44. 22 PA Code 10.25
45. 20 U.S.C. 1415
46. 34 CFR Part 300
47. 24 P.S. 1409
48. Pol. 209
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50. 24 P.S. 1304-A
51. 24 P.S. 1305-A
52. 24 P.S. 1307-A
53. 42 Pa. C.S.A. 6341
54. Pol. 218.3
55. 24 P.S. 1304-D
56. 22 PA Code 12.12

57. 42 Pa. C.S.A. 5945

58. 42 Pa. C.S.A. 8337

59. 42 CFR Part 2

60. 24 P.S. 1309-B

[20 U.S.C. 1400 et seq](#)

[35 P.S. 7601 et seq](#)

Pol. 203.1

[PA Commission on Crime and Delinquency, School Safety and Security Committee
Model K-12 Threat Assessment Procedures and Guidelines](#)



Policy 236.1 PROPOSED

Book	Board Policy Manual
Section	200 Pupils
Title	Threat Assessment - PROPOSED
Code	236.1
Status	Proposed
Adopted	April 11, 2022
Last Revised	June 15, 2026
Last Reviewed	November 14, 2022
Prior Revised Dates	April 11, 2022, November 14, 2022

Purpose

The Board is committed to protecting the health, safety and welfare of its students and the school community and providing the resources and support to address identified student needs. The Board adopts this policy to address student behavior that may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[\[1\]](#)

Authority

The Board directs the Superintendent or designee, in consultation with the School Safety and Security Coordinator, to establish a threat assessment team and develop procedures for assessing and intervening with students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[\[1\]](#)

The established procedures must include protocols for the timely consultation between the team and law enforcement, juvenile justice agencies, county agencies, health care providers or behavioral service providers, as appropriate, to refer students whose behavior indicates a potential threat for additional interventions or supports, including the exchange of relevant information in accordance with federal and state law. [\[1\]](#)[\[2\]](#)[\[3\]](#)

Definitions

Behavioral service providers – includes, but is not limited to, a state, county or local behavioral health service provider, crisis intervention center or psychiatric hospital. The term includes a private service provider which contracts with a state, county or local government to act as a behavioral health agency.[\[2\]](#)

Bias – the attitudes or beliefs we have about a person or group that affects our understanding, actions and decisions in a conscious or subconscious manner.[\[3\]](#)

Individualized Management Plan – a plan developed for a student who is referred to the threat assessment team that documents the concerns that brought a student to the team’s attention, as well as the resources and supports a student might need based on the information gathered during the assessment.

Threat assessment – a fact-based process for the assessment of and intervention with students whose behaviors may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.

Delegation of Responsibility

The Superintendent or designee, in consultation with the School Safety and Security Coordinator, shall appoint individuals to a threat assessment team at each school building in the district.[\[1\]](#)

The Superintendent or designee shall designate a member of the team as team leader for the threat assessment team.[\[1\]](#)

The threat assessment team shall include the School Safety and Security Coordinator and individuals with expertise in school health; counseling, school psychology or social work; special education and school administration.[\[1\]](#)

The Superintendent or designee shall develop and implement administrative regulations to support the threat assessment process.

Guidelines

Training

The Superintendent or designee shall ensure that threat assessment team members are provided individual and/or group training annually on:[\[1\]](#)

1. Responsibilities of threat assessment team members.
2. Process of identifying, reporting, assessing, responding to and intervening with threats.
3. Identifying and avoiding racial, cultural or disability bias.[\[3\]](#)[\[8\]](#)
4. Confidentiality requirements under state and federal laws and regulations, and Board policies.[\[4\]](#)[\[6\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)
5. Student Assistance Program process [\[5\]](#)
6. Youth suicide awareness, prevention, and response.[\[8\]](#)
7. Trauma-informed approach. [\[14\]](#)
8. Safe2Say Something procedures.[\[7\]](#)

Threat assessment team training shall be credited toward professional education requirements and school safety and security training requirements for staff, in accordance with applicable law and Board policy.[\[1\]](#)[\[7\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)[\[18\]](#)

Information for Students, Parents/Guardians and Staff

The district shall annually notify students, staff and parents/guardians about the existence and purpose of the threat assessment team through posting information on the district website, publishing in handbooks and through other appropriate methods.[\[1\]](#)

The threat assessment team shall make available age-appropriate informational materials to students regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to

report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Informational materials shall be available for review by parents/guardians. [\[1\]](#)[\[8\]](#)[\[9\]](#)[\[19\]](#)[\[20\]](#)[\[21\]](#)

The threat assessment team shall make available informational materials for school employees regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Information for school employees shall include a list of the staff members who have been appointed to the threat assessment team. [\[1\]](#)[\[8\]](#)[\[9\]](#)[\[19\]](#)[\[21\]](#)

The district shall annually provide mandatory training for school staff on identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with law, Board policy and the standards specified by the state's School Safety and Security Committee. [\[6\]](#)[\[15\]](#)

Reporting and Identification

The threat assessment team shall document, assess and respond to reports received regarding students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others. [\[1\]](#)

The threat assessment team shall assist in assessing and responding to reports that are received through the Safe2Say Something Program identifying students who may be a threat to themselves or others. [\[1\]](#)[\[7\]](#)

The threat assessment team shall assist in assessing and responding to reports of students exhibiting self-harm or suicide risk factors or warning signs, as identified in accordance with applicable law and Board policy. [\[1\]](#)[\[8\]](#)

When the threat assessment team has made a preliminary determination that a student's reported behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others, the team shall immediately take the following steps: [\[1\]](#)

1. Notify the Superintendent or designee and School Safety and Security Coordinator of the reported threat.
2. Notify the building principal of the school the student attends of the reported threat, who shall notify the student's parent/guardian of the reported threat.

When a reported student's behavior indicates that there may be an imminent threat to the safety of the student or others, or an emergency situation, a threat assessment team member shall take immediate action, which may include promptly reporting to the appropriate law enforcement agency and school administration. [\[1\]](#)[\[5\]](#)[\[6\]](#)[\[20\]](#)

Where a threat assessment team member has reasonable cause to suspect that a reported situation indicates that a student may be a victim of child abuse, the member shall make a report of suspected child abuse in accordance with law and Board policy. [\[1\]](#)[\[21\]](#)[\[22\]](#)

Inquiry and Assessment

In investigating, assessing and responding to threat reports, the threat assessment team shall make a determination if the report should be addressed under one or more specific Board policies or administrative regulations, based on the subject matter of the report and the requirements of law, regulations and Board policy, including, but not limited to, reports involving:

1. Discrimination/Title IX Sexual Harassment.[8][17]
2. Bullying/Cyberbullying.[19]
3. Suicide Awareness, Prevention and Response.[7]
4. Hazing.[23]
5. Dating Violence.[24]

Members of the threat assessment team shall engage in an assessment of the reported student behavior that may indicate a threat, in accordance with training and established procedures. This process may include, but is not limited to:

1. Interviewing the student, other students, staff, parents/guardians or others regarding the subject(s) of the reported threat.
2. Reviewing existing academic, health and disciplinary records and assignments, as appropriate, regarding the subject(s) of the report.
3. Conducting searches of lockers, storage spaces, and other possessions on school property as applicable, in accordance with applicable law, regulations and Board policy.[27]
4. Examining outside resources such as social media sites, in coordination with law enforcement, or contacting law enforcement, juvenile probation, or community agencies to request additional information about the subject(s) of the report, in accordance with law, regulations and Board policies.
5. Where appropriate, convening the appropriate team to assess and/or address the situation that is the subject of the report, such as the Individualized Education Program (IEP) team, Section 504 Team, Behavior Support team, Student Assistance Program team, or others.[5][10][28][29][30][31]

The threat assessment team shall establish and implement procedures, in accordance with the district's Memorandum of Understanding, to address situations where the investigation of a reported threat shall be transferred to the appropriate law enforcement agency.[6][22]

The threat assessment team may request that the county agency or juvenile probation department consult and cooperate with the team in assessing the student who is the subject of a preliminary determination regarding a threat.[1]

When assessment of a student's behavior determines that it is not a threat to the student, other students, school employees, school facilities, the community or others, the threat assessment team shall document the assessment and may refer the student to other appropriate resources such as a child study team, the Student Assistance Program team, an IEP or Section 504 Team or other district supports and services.

Response and Intervention

The threat assessment team shall develop an Individualized Management Plan for each student identified and assessed as posing a threat to the student, other students, school employees, school facilities, the community or others. The plan should document the team's evaluation of the threat and recommendations for disposition of the threat, including the information gathered during the assessment and recommendations for response and intervention.

Following notification to the student's parent/guardian, the threat assessment team may refer the student to an appropriate program or take action to address the reported situation in accordance with applicable Board policy, which may include, but is not limited to:[1]

1. A referral to the Student Assistance Program.[5]
2. A referral to the appropriate law enforcement agency.[6][7][22]
3. An appropriate evaluation to determine whether the student is a qualified student with a disability in need of a Section 504 Service Agreement or in need of special education services through an Individualized Education Program (IEP), in accordance with applicable law and Board policy.[10][28][31]
4. A referral to the student's IEP Team to review and address the student's IEP and/or Positive Behavior Support Plan. This could include, but is not limited to, a manifestation determination or functional behavioral assessment in accordance with applicable law, regulations and Board policy.[28][29][30][31]
5. A referral to the student's Section 504 Team to review and address the student's Section 504 Service Agreement and/or Positive Behavior Support Plan.[10]
6. With prior parental consent, a referral to a behavioral service provider, health care provider or county agency.[32]
7. Addressing behavior in accordance with applicable discipline policies and the Code of Student Conduct.[33][34][35][36]
8. Ongoing monitoring of the student by the threat assessment team, a child study team, Student Assistance Program team or other appropriate school personnel.
9. Taking steps to address the safety of any potential targets identified by the reported threat. [7][37]

Safe Schools Incident Reporting –

For Safe Schools reporting purposes, the term incident means an instance involving an act of violence; the possession of a weapon; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act.[20][37][38][39]

When a reported threat also meets the definition of an incident under the Safe Schools Act, in accordance with reporting requirements, the Superintendent or designee shall immediately report required incidents, if not previously reported by district staff, and may report discretionary incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the Memorandum of Understanding with local law enforcement and Board policies.[22][33][38]39[41][42][43]

The Superintendent or designee shall notify the parent/guardian, if not previously notified by district staff, of any student directly involved in an incident on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, who is a victim or suspect, immediately, as soon as practicable. The Superintendent or designee will inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee will document attempts made to reach the parent/guardian.[22][39][44]

Students With Disabilities –

When reporting an incident committed by a student with a disability or referring a student with a disability to a law enforcement agency, the district shall provide the information required by state and federal laws and regulations and shall ensure that copies of the special education and disciplinary records of the student are transmitted for consideration by these authorities. The district shall ensure compliance with the Family Educational Rights and Privacy Act when transmitting copies of the student's special education and disciplinary records.[2][3][11][13][45][46].

Monitoring and Management

If a student has an Individualized Management Plan, the threat assessment team shall monitor the Individualized Management Plan and coordinate with the designated team or resource to provide support and follow-up assessment as necessary. Follow-up assessments, referrals, re-entry plans and other supports shall be documented as part of the student's Individualized Management Plan.

The threat assessment team, in coordination with other appropriate teams and supports, shall determine when the student's Individualized Management Plan is no longer needed for disposition of the threat(s), and may transfer appropriate information in accordance with applicable law, regulations and Board policy.[5][8][10][11][13][28]

Records Access and Confidentiality

In order to carry out their duties and facilitate the timely assessment of and intervention with students whose behavior may indicate a threat, the threat assessment team shall have access to the following student information to the extent permitted under applicable law and regulations: [1]

1. Student health records.[47][48]
2. Prior school disciplinary records.[11][13][49]
3. Records related to adjudication under applicable law and regulations.[49][50][51][52][53][54]
4. Records of prior behavioral or mental health or psychological evaluations or screenings maintained by the district.
5. Other records or information that may be relevant to evaluating a threat or determining treatment or referral options for a student that are maintained by the district.

The threat assessment team shall use all information or records obtained in fulfilling the team's duty in accordance with law to evaluate a threat or to recommend disposition of a threat. Team members shall not redisclose any record or information obtained or otherwise use any record of a student beyond the purpose for which the disclosure was made to the team, in accordance with law.[1]

The threat assessment team shall maintain confidentiality and handle all student records in accordance with applicable law, regulations, Board policy, the Student Records Plan and the district's legal and investigative obligations.[2][3][5][8][11][12][13][21][49][55]

Threat assessment members whose other assignments and roles require confidentiality of specific student communications, in accordance with law, shall ensure that all confidential communications and information are addressed in accordance with applicable law, regulations, Board policy and administrative regulations.[12][56][57][58][59]

Annual Board Report

The threat assessment team shall provide the required information to the Superintendent, in consultation with the School Safety and Security Coordinator, to annually develop and present to the Board, at an executive session, a report outlining the district's approach to threat assessment, which shall include:[\[1\]](#)

1. Verification that the district's threat assessment team and process complies with applicable law and regulations.
2. The number of threat assessment teams assigned in the district, and their composition.
3. The total number of threats assessed that year.
4. A summary of interactions with outside law enforcement agencies, juvenile probation and behavioral service providers.
5. An assessment of the district's threat assessment team(s) operation.
6. Recommendations for improvement of the district's threat assessment processes.
7. Any additional information required by the Superintendent or designee.

The annual threat assessment report shall be presented as part of the annual report to the Board by the School Safety and Security Coordinator on district safety and security practices.[\[1\]](#)[\[6\]](#)

The threat assessment team's information addressing verification of compliance with law and regulations, the number of threat assessment teams assigned in the district and their composition, the total number of threats assessed that year, and additional information required by the Superintendent or designee shall be included in the School Safety and Security Coordinator's annual report on district safety and security practices that is submitted to the state's School Safety and Security Committee.[\[1\]](#)[\[6\]](#)[\[60\]](#)

Legal

[1. 24 P.S. 1302-E](#)

2. 20 U.S.C.1232f

3. 34 CFR Part 99

4. 24 P.S. 1301-E

5. Pol. 236

6. Pol. 805.2

7. Pol. 805

8. Pol. 819

9. Pol. 103

10. Pol. 103.1

11. Pol. 113.4

12. Pol. 207

13. Pol. 216

14. Pol. 146.1

15. 24 P.S. 1205.2

16. 24 P.S. 1205.5

17. 24 P.S. 1310-B

18. Pol. 333
19. Pol. 104
20. Pol. 105.1
21. Pol. 249
22. Pol. 805.1
23. 23 Pa. C.S.A. 6311
24. Pol. 806
25. Pol. 247
26. Pol. 252
27. Pol. 226
28. Pol. 113
29. Pol. 113.1
30. Pol. 113.2
31. Pol. 113.3
32. Pol. 146
33. Pol. 218
34. Pol. 218.1
35. Pol. 218.2
36. Pol. 233
37. Pol. 709
38. 24 P.S. 1319-B
39. 22 PA Code 10.2
40. 35 P.S. 780-102
41. 24 P.S. 1306.2-B
42. 22 PA Code 10.21
43. 22 PA Code 10.22
44. 22 PA Code 10.25
45. 20 U.S.C. 1415
46. 34 CFR Part 300
47. 24 P.S. 1409
48. Pol. 209
49. Pol. 216.1
50. 24 P.S. 1304-A
51. 24 P.S. 1305-A
52. 24 P.S. 1307-A
53. 42 Pa. C.S.A. 6341
54. Pol. 218.3
55. 24 P.S. 1304-D
56. 22 PA Code 12.12
57. 42 Pa. C.S.A. 5945

58. 42 Pa. C.S.A. 8337

59. 42 CFR Part 2

60. 24 P.S. 1309-B

[20 U.S.C. 1400 et seq](#)

[35 P.S. 7601 et seq](#)

Pol. 203.1

[PA Commission on Crime and Delinquency, School Safety and Security Committee
Model K-12 Threat Assessment Procedures and Guidelines](#)

Northampton Area School District
FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: ACTP - PLGIT ACTIVITY FUND **Payment Dates:** 06/09/2026 - 06/17/2026 **Omit Dates:** 2026-06-13

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000027201	Amazon Capital Services	Senior Sunset Items	Prom Supplies	6,177.46
0000027202	Backenstoe, Kelly	FCA End of Year Celebration		317.75
0000027203	Benner Daniel	Moving Up Donuts		120.00
0000027204	Boyle Emily J	IHE EOY Pizza Party	Student Activity ASL Pizza Party	124.69
0000027205	Costanzo, Michelle A	GSA Field Trip Expenses/Art Day	GSA Field Trip Expenses Art Day	177.03
0000027206	Dan's Camera City Inc.	Yearbook Purchase		5,325.60
0000027207	Dolan Cyndi	Caring Kids EOY Party		53.68
0000027208	Durich, Matthew D	8th Grade Donuts		120.00
0000027209	Eighty Proof Inc	Senior Recess Shirts		1,184.00
0000027210	Gertrude Hawk Brands, Inc.	Mythology Fundraiser		235.20
0000027211	Krempasky April	German Club Pizza		74.20
0000027212	Krise Transportation, Inc.	Kindness Crew Transportation		492.00
0000027213	Leitch Ryan C	6th Grade Student of the Month	6th Grade CDT Reward	174.84
0000027214	Melt Ice Cream Bar	Senior Sunset Ice Cream		943.62
0000027215	Courtney M Muick	Banquet Gifts		93.08
0000027216	JWJB LLC	Class of 2029 Pretzels		1,292.50
0000027217	Reinsmith Emily	Chorus Party		829.21
0000027218	Meredith E Roe	Graduation Pizza	MS Ice Cream Reward	0.00
0000027219	Troxell, Gretchen M	Volunteer Club Pizza Party	Caring Kids Party Items	124.26
0000027220	Vasquez, Elizabeth	Chorus Iron Pigs Refund		43.44
0000027221	Wagner Rebecca	Volunteer Club EOY Party		33.03
0000027222	Eighty Proof Inc	Car Show Shirts		406.00
0000027223	Lynch, Jonathan	8th Grade Ceremony Breakfast	Popcorn Half Day Reward	307.67
0000027224	Northampton Food Bank	Donation from Soups & Scoops NASD		500.00
0000027225	Wasilko Andrea	Prom Novelties		299.52
0000027226	NASD Lunch Fund	8th Grade Dance Food		425.00
0000027227	Meredith E Roe	MS Ice Cream Reward		122.40

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

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Northampton Area School District
FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: ACTP - PLGIT ACTIVITY FUND **Payment Dates:** 06/09/2026 - 06/17/2026 **Omit Dates:** 2026-06-13

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000027228	SHAFNISKY LUKE M	Graduation Pizza		149.38

80 - ACTIVITY FUND	20,145.56
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Grand Total All Funds	20,145.56
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Grand Total Credit Cards	0.00
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Grand Total Direct Deposits	0.00
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Grand Total Manual Checks	(271.78)
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Grand Total Other Disbursement Non-negotiables	0.00
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Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
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Grand Total Regular Checks	20,417.34
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Grand Total Virtual Payments	0.00
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Grand Total All Payments	20,145.56
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* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

**Northampton Area School District
FUND ACCOUNTING PAYMENT SUMMARY**

Bank Account: SATP - PLGIT SPONSORED ACTIVITY FUND **Payment Dates:** 06/09/2026 - 06/17/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001119	NASD Lunch Fund	Kids Koffee Bagels & Cream Cheese		79.00
0000001120	Pens.com	Frisbees for Students		478.52
0000001121	Call of Nature Inc.	George Wolf Spring Carnival Porta Potty Rental		150.00
0000001122	O'Neill, Taylor K	End of Year Celebration Prizes		931.73
21 - SPONSORED ACTIVITY FUND				1,639.25
Grand Total All Funds				1,639.25
Grand Total Credit Cards				0.00
Grand Total Direct Deposits				0.00
Grand Total Manual Checks				0.00
Grand Total Other Disbursement Non-negotiables				0.00
Grand Total Procurement Card Other Disbursement Non-negotiables				0.00
Grand Total Regular Checks				1,639.25
Grand Total Virtual Payments				0.00
Grand Total All Payments				1,639.25

Northampton Area School District
FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CAPP - PLGIT CAP RESERVE **Payment Dates:** 06/16/2026 - 06/17/2026 **Omit Dates:** 2026-06-13

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000000397	CHA	5/2026 Proj.Svcs-Geo.Wolf		12,019.62
32 - CAPITAL RESERVE FUND				12,019.62
Grand Total All Funds				12,019.62
Grand Total Credit Cards				0.00
Grand Total Direct Deposits				0.00
Grand Total Manual Checks				0.00
Grand Total Other Disbursement Non-negotiables				0.00
Grand Total Procurement Card Other Disbursement Non-negotiables				0.00
Grand Total Regular Checks				12,019.62
Grand Total Virtual Payments				0.00
Grand Total All Payments				12,019.62

Northampton Area School District
FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GENP - PLGIT GENERAL FUND **Payment Dates:** 06/16/2026 - 06/18/2026

Payment Categories: Regular Checks, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133477	21st Century Cyber CS	6/2026 Tuition		1,144.68
0000133478	A&A Limousine	Additional Van for Freddy's Tr		455.00
0000133479	Achievement House Cyber Charter	6/2026 Tuition		4,326.88
0000133480	Action Party Rentals	2026 Commencement Ceremony Sea		2,490.00
0000133481	Agora Cyber CS	6/2026 Tuition		23,030.90
0000133482	AIRGAS USA LLC	Bottled Gas - DW		1,123.73
0000133483	Airgas National Carbonation	MS Pool	Tank Rental	460.53
0000133484	Airport Rd Sunoco & Garage	PA State Inspection - DW Vehic		44.50
0000133485	Akca, Osman	Refund-AP Exam		106.00
0000133486	Amazon Capital Services	Audi / Video Phone - HS		1,120.00
0000133487	NASD Lunch Fund	2026 Awards Night Water	Payment for event 6/1/26	410.00
0000133488	Armstrong Jennifer	Refund-AP Exam		106.00
0000133489	Astound	6/2026 Phone-Admin	6/2026 Phone-HS	1,063.20
0000133490	Atlas Transportation	5/2026 Alt Student Trans		13,105.25
0000133491	AT&T Mobility	5/2026 Cellular Charges		4,707.99
0000133492	Bath Supply Co Inc	Adaptive Sensor - Lehigh	HVAC Supp - Siegfried	1,071.48
0000133493	Bethlehem Area Vo-Tech	2026 National Technical Honor		390.00
0000133494	Behavioral Health Associates	5/2026 Tuition		20,095.00
0000133495	Bellview Pump Sales & Service	Motor - Lehigh		9,615.00
0000133496	Beltrame, Arianna	Refund-AP Exam		106.00
0000133497	Bendekovits, John	1/2026-6/2026 Mileage		240.26
0000133498	Berks Co Intermediate Unit	3/2026 Tuition		255.00
0000133499	Bermudez, Jainielliz	Refund-AP Exam		53.00
0000133500	Blue Chip Sound	Class of 2026 Commencement Aud		9,082.00
0000133501	Bob's Flower Shop	Spring Senior Night Corsages	2026 Senior Awards and Graduate	706.00
0000133502	Bowser R. Todd	Reimbursement for STEAM class		68.54
0000133503	Boyle Emily J	Science Class Grocery Reimburse		32.61

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card
6/23/2026 9:23 AM

Northampton Area School District
FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GENP - PLGIT GENERAL FUND **Payment Dates:** 06/16/2026 - 06/18/2026

Payment Categories: Regular Checks, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133504	Butler Area School District	4/2026 Tuition		3,660.30
0000133505	Caffrey Timothy	Meal Money Reimbursement - PIA	Meal Money Reimbursement - EPC	610.00
0000133506	Cavagnaro, Dennise	Refund-AP Exam		53.00
0000133507	CHA	5/2026 Retainer		1,800.00
0000133508	Chester County IU-CCIU	5/2026 Tuition		17,959.63
0000133509	August W Chien	4/2026-5/2026 Mileage		69.18
0000133510	Chrin Hauling Inc.	6/2026 Trash Removal		6,692.41
0000133511	C J Wagner Bowling Supplies	Award Trophies	2026 Academic Awards Plaques a	3,828.38
0000133512	Commonwealth Charter Academy	6/2026 Tuition		189,432.87
0000133513	Concepcion, Jazmin	Refund-AP Exam		53.00
0000133514	Cooper Electric	Solid Copper Aluminum Armor Co	Vinyl Spade Terminal - Lehigh	452.46
0000133515	Coulter, Jayden	Refund-AP Exam		53.00
0000133516	Crespo, Yashira	Refund-AP Exam		159.00
0000133517	Daniels, Tia	Refund-AP Exam		159.00
0000133518	Deibert, Kelly M	2026 Commencement Ceremony Int		540.00
0000133519	De La Nuez, Altagracia	Refund-AP Exam		53.00
0000133520	Easton Arts Academy Charter School	6/2026 Tuition		5,124.71
0000133521	Eastern Warehouse Distributors, LLC	Vehic Supp - DW Vehic		240.56
0000133522	AXA Equitable	Employers Share		6,165.00
0000133523	Executive Education Academy Charter	5/2026 Tuition		81,505.57
0000133524	Fidelity Investments	Employers Share		16,965.00
0000133525	Fink Stefani M	1/2026-6/2026 Mileage		401.68
0000133526	Fogel, Everett	Refund-AP Exam		53.00
0000133527	Francisco, Nathaly	Refund-AP Exam		159.00
0000133528	Fraser Advanced Information Systems	Open PO 25-26 Leased Copiers		7,300.00
0000133529	F. W. Webb Company	Gas Connector - Lehigh		1,409.21
0000133530	General Healthcare Resources LLC	Registered Nurse services rend		418.50

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

6/23/2026 9:23 AM

Northampton Area School District
FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GENP - PLGIT GENERAL FUND **Payment Dates:** 06/16/2026 - 06/18/2026

Payment Categories: Regular Checks, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133531	Gibiser, Jarrod	Refund-AP Exam		53.00
0000133532	Giordano, AshleeLynn	Refund-AP Exam		53.00
0000133533	Gorman & Associates P.C.	6/2026 Audit Svcs		11,500.00
0000133534	Grainger Inc	Pillow Block Brg - Siegfried		191.62
0000133535	Gralnger Inc	Gauge - MS	Items for Storage Room - Lehigh	767.24
0000133536	Greenway, Christina	Refund-AP Exam		53.00
0000133537	Hahn, Frank	Refund-AP Exam		53.00
0000133538	Hirsch Michelle	Refund-AP Exam		106.00
0000133539	Horton, Shannon	Refund-AP Exam		53.00
0000133540	Horuz, Nermin	Refund-AP Exam		159.00
0000133541	Insight PA Cyber CS	6/2026 Tuition		7,886.84
0000133542	Interstate Battery of	Batteries - DW Vehic		270.14
0000133543	iResQ	Macbook Repairs		866.00
0000133544	Isaac, Bridgette	Refund-AP Exam		106.00
0000133545	Colonial Intermediate Unit 20	1/2026-6/2026 Col.Virtual	5/2026 OP Costs	530,567.46
0000133546	Jasper, Heather	Refund-AP Exam		159.00
0000133547	Joe's Battery & Tire Svc	Tires - DW Vehic		411.98
0000133548	JOHNSON CONTROLS INC	Service Call for AHU 10 - HS		2,104.80
0000133549	Jones, Kenneth	Refund-AP Exam		106.00
0000133550	Kades Margolls	Employers Share		12,960.00
0000133551	Nathan R Kelly	Safety Shoe Reimbursement		175.00
0000133552	K L Fulford Associates Inc	Analyses-Lehigh	Analyses-Moore	8,690.00
0000133553	Kondravy, Christie	Refund-AP Exam		106.00
0000133554	Krise Transportation, Inc.	10/2025 MS Field Trip	4/2026 Boys JV Baseball	34,563.00
0000133555	Lehigh Valley Charter High School for	5/2026 Tuition		42,408.07
0000133556	Lesisko, Roscaline	Refund-AP Exam		53.00
0000133557	Lincoln Investment Planning LLC	Employers Share		21,870.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card
6/23/2026 9:23 AM

Northampton Area School District
FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GENP - PLGIT GENERAL FUND **Payment Dates:** 06/16/2026 - 06/18/2026

Payment Categories: Regular Checks, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133558	Linde Gas & Equipment Inc.	Bottled Gas - DW		120.09
0000133559	Loch, Marleah	Refund-AP Exam		53.00
0000133560	Lehigh Valley Dual Language Charter	6/2026 Tuition		10,249.44
0000133561	Mager, Alana	Refund-AP Exam		53.00
0000133562	Marx Mariah	Refund-AP Exam		53.00
0000133563	Peter A McAfee	1/2026-6/2026 Mileage		348.00
0000133564	McAndrews, Mehalick, Connolly,	Legal Svcs-Spec.Ed.Settlement		15,700.00
0000133565	McDonald, Simone	Refund-AP Exam		53.00
0000133566	McDowell Tanya	Refund-AP Exam		106.00
0000133567	Meier Supply Co. Inc.	Actuator - GW		323.44
0000133568	Mercado, Samantha	Refund-AP Exam		159.00
0000133569	Met-Ed	4/2026-5/2026 Electric-Moore	4/2026-5/2026 Electric-GW	19,732.78
0000133570	Ace Hardware (Miller Supply)	Spring - Stadium	Auger - HS	196.60
0000133571	MKS Party Rental - Matt Scholl	2026 Commencement Tent for Orc		422.00
0000133572	Montiel, Julisa	Refund-AP Exam		106.00
0000133573	M.S. Techz	2026 Awards and Graduation Pro		7,275.00
0000133574	NAPA North East Parts Group	Vehic Supp - DW Vehic	Vehic Supp - DW	477.29
0000133575	NASD Lunch Fund	Bottled water		17.00
0000133576	Northampton Community College	6/2026 OP Costs		86,843.75
0000133577	TRANE U.S. Inc	Coil Assembly - Siegfried	Drain Pan - GW	338.85
0000133578	Neff, Daniel	Refund-AP Exam		53.00
0000133579	Newhard Pharmacy	Nurse Supplies - HS - Open PO		6.50
0000133580	New Story LLC	6/2026 Tuition		1,860.00
0000133581	Northampton Boro Fire Police	Commencement Traffic Control 2		200.00
0000133582	Northeast Chemical & Supply	Chemicals - Sodium Hypochlorite (Liquid Chlorine)		1,166.60
0000133583	Northampton Boro Municipal	5/2026 Water/Sewer	5/2026 Water/Sewer-Siegfried	8,020.29

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

6/23/2026 9:23 AM

Northampton Area School District
FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GENP - PLGIT GENERAL FUND **Payment Dates:** 06/16/2026 - 06/18/2026

Payment Categories: Regular Checks, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133584	Northampton Regional EMS Inc	5/2026 Commencement Ambulance		350.00
0000133585	Nunamacher, Amy	Refund-AP Exam		106.00
0000133586	US OMNI & TSACG Compliance	5/2026 Plan Mgmt.Fees		36.00
0000133587	Invesco Oppenheimer Funds	Employers Share		30,221.88
0000133588	Pa Distance Learning CS	6/2026 Tuition		9,924.36
0000133589	PA Leadership Charter School	6/2026 Tuition		4,578.71
0000133590	Pennsylvania Paper & Supply Co	Motor, Credit, Dispensers - Si		1,822.78
0000133591	Parallel Learning Behavioral Health P.C.	Psychological Service Charges		10,085.00
0000133592	Peer, Emily	Anatomy Lab Grocery Reimburse		25.77
0000133593	Pitney Bowes	4/2026-7/2026 Postage Machine		841.59
0000133594	Powerco Inc.	Kubota Parts - DW Grnds		171.89
0000133595	PPL Elec. Utilities	5/2026 Electric-HS	5/2026 Electric-MS	69,928.49
0000133596	Putnam Companies	Employers Share		14,715.00
0000133597	Raub, Wendy	Refund-AP Exam		53.00
0000133598	Astound	Communication Services		1,700.00
0000133599	Reach Cyber Charter School	6/2026 Tuition		22,264.00
0000133600	Reading Elevator Inc.	Elev. Svc Agreement - Admin		336.00
0000133601	American Red Cross	CPR Training		438.90
0000133602	Redner's Warehouse Markets	Consumable Nursing Supplies		12.37
0000133603	Rodriguez, Roxana	Refund-AP Exam		318.00
0000133604	Rosario, Lisyovanie	Refund-AP Exam		53.00
0000133605	Salas, Aida	Refund-AP Exam		53.00
0000133606	Samaan Jumana	Refund-AP Exam		212.00
0000133607	Douglas E Schmidt	Reimbursement for consumable s		57.02
0000133608	Scott-Joseph Michele	Refund-AP Exam		265.00
0000133609	Seven Generations Charter School	6/2026 Tuition		20,541.89
0000133610	Shadid, Sonia	Refund-AP Exam		53.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card
6/23/2026 9:23 AM

Northampton Area School District
FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GENP - PLGIT GENERAL FUND **Payment Dates:** 06/16/2026 - 06/18/2026

Payment Categories: Regular Checks, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000133611	Simmons, Amie	Refund-AP Exam		53.00
0000133612	Solo Pest Control	Extra Pest Svc - Moore	Pest Control Service - High Sc	575.00
0000133613	Steed Cynthia	2026 Science Grocery Reimburse		32.50
0000133614	Stiff, Rhoan	Refund-AP Exam		53.00
0000133615	STS, Inc	4/30-5/7/2026 Svcs	5/13-5/15/2026 Svcs	794.40
0000133616	Titan Mobile Shredding LLC	Shredding - DW		700.00
0000133617	TransPerfect Translations International	Bilingual Evaluation for ID#42		4,149.00
0000133618	Triangle Communications, LLC	Open PO Security - Connect Plus		144.00
0000133619	UGI Utilities Inc.	5/2026 Nat.Gas-East Allen	5/2026 Nat.Gas-HS	10,367.81
0000133620	UGI Energy Services LLC	5/2026 Nat.Gas-HS	5/2026 Nat.Gas-MS	4,857.44
0000133621	Via of the Lehigh Valley	4/2026 Svcs		3,485.00
0000133622	Wagner Chantell	2/2026-5/2026 Mileage1	1/2026 Mileage	59.15 P
0000133623	Whitehall Turf Equipment	Parts for Grounds Equip - Main	Oil - DW Grnds	359.88
0000133624	World Fuel Services Inc	Diesel-Buses		67,136.05
0000133625	Yoder, Tabitha	Refund-AP Exam		106.00
0000133626	Younes, Joseph	Refund-AP Exam		53.00
0000133627	Zapp, Riley	Refund-AP Exam		159.00
0000133628	Ziegler, Brandy	Refund-AP Exam		159.00
0000133629	CDW-G	EAES Network Items		3,810.30
D000002752	Randy D Burger	4/2026-6/2026 Mileage		61.24 D
D000002753	Cowitch Kayla N	10/2025-5/2026 Mileage	7/2026 Mileage	419.48 D
D000002754	DUNGAN AMANDA L	1/2026-5/2026 Mileage		87.57 D
D000002755	Follweiler Diane	1/2026-5/2026 Mileage	1/2026 Mileage	89.88 D
D000002756	Gensits, Jennifer M	1/2026-6/2026 Mileage		484.64 D
D000002757	Horvath Jamie L	1/2026-6/2026 Mileage		680.30 D
D000002758	Kremus Pamela	1/2026-6/2026 Mileage		65.22 D
D000002759	Lopata Michael J	9/2025-4/2026 Mileage		74.24 D

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

6/23/2026 9:23 AM

Bank Account: GENP - PLGIT GENERAL FUND **Payment Dates:** 06/08/2026 - 06/15/2026

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* ACH2600151	Baker Tilly Vantagen	Weekly S125 Funding		834.51
* ACH2600152	Baker Tilly Vantagen	Weekly S125 Funding		5,621.51

10 - GENERAL FUND	6,456.02
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Grand Total All Funds	6,456.02
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Grand Total Credit Cards	0.00
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Grand Total Direct Deposits	0.00
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Grand Total Manual Checks	0.00
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Grand Total Other Disbursement Non-negotiables	6,456.02
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Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
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Grand Total Regular Checks	0.00
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Grand Total Virtual Payments	0.00
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Grand Total All Payments	6,456.02
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Bank Account: GENL - LOCAL GENERAL FUND **Payment Dates:** 06/08/2026 - 06/24/2026

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* ACH2600059	Voya Financial	Employee PSERS DC	Employer PSERS DC	16,318.65
* ACH2600060	Public School Empl-PSERS	1st Qtr Retirement Payment		4,125,358.36
* ACH2600061	Public School Emp Retirement	Employer Share - Bell	Employer Share - Lindsay	11,677.80

10 - GENERAL FUND	4,153,354.81
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Grand Total All Funds	4,153,354.81
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Grand Total Credit Cards	0.00
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Grand Total Direct Deposits	0.00
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Grand Total Manual Checks	0.00
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Grand Total Other Disbursement Non-negotiables	4,153,354.81
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Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
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Grand Total Regular Checks	0.00
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Grand Total Virtual Payments	0.00
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Grand Total All Payments	4,153,354.81
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* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

6/23/2026 9:24 AM

Northampton Area School District
FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PSDM - PSDLAF MAX Payment Dates: 05/04/2026 - 06/30/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
+ PC00001183	Morning Call The	Newspaper		14.00
+ PC00001184	Skills USA Council	Ticket for Awards Ceremony		50.00
+ PC00001185	WALMART	4/2026 Supplies-HS		951.71
+ PC00001186	Mango Technologies, Inc DBA ClickUp	Annual renewal for planning pr		89.04
+ PC00001187	Mario's Pizza Shops	Title I Event SI Pizza		129.77
+ PC00001188	Sam's Club	Food Pantry SI	Food Pantry GW	153.20
+ PC00001189	AAFCS	Pintarich renewal		150.00
+ PC00001190	WCEPS	Title III - WIDA Model KDG		413.00
+ PC00001191	PersonalizationMall.com	Annual Employee Retirement and		2,515.89
+ PC00001192	Autism-Product.com	Headphones for HS		35.93
+ PC00001193	Pearson Assessment	Q-Interactive Site License: On		487.50
+ PC00001194	Redner's Warehouse Markets	4/2026 Supplies-HS		23.35
+ PC00001195	Mesko Glass - Allentown	Windshield Repair - DW Vehic		349.00
+ PC00001196	Supply House	Temp.Sensor-Maint		514.00
* PC00001197	Home Depot Credit Service	Refund-Tax		(15.99)
+ PC00001198	Redner's Warehouse Markets	Food and Supplies for Training		75.96
+ PC00001199	WALMART	4/2026 Supplies-HS		695.99
+ PC00001200	Morning Call The	Newspaper		14.00
+ PC00001201	WALMART	5/2026 Supplies-HS		470.72
+ PC00001202	Sam's Club	Food Pantry Supplies GW	Food Pantry Supplies SI	224.44
+ PC00001203	Mario's Pizza Shops	Title I Parent Event Pizza		259.53
+ PC00001204	Sprinkles Ice Cream Shop	Title III Family Engagement Ev		738.40
+ PC00001205	WPS	W-621AP5: ABAS-3 Parent/ Prima		25.00
+ PC00001206	Multi-Health Systems Inc	ASR024: Autism Spectrum Rating	ASR023: Autism Spectrum Rating	412.50
+ PC00001207	Morning Call The	2026-27 Final Budget Advertise		242.25
+ PC00001208	State Theatre	Freddy Tickets		610.00
+ PC00001209	Pearson Assessment	QNTRSITELIC: Q-Interactive Sit		975.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

6/25/2026 10:23 AM

Northampton Area School District
FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PSDM - PSDLAF MAX Payment Dates: 05/04/2026 - 06/30/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
+ PC00001210	PASBO	LEA Tier 2		800.00
+ PC00001211	Inclusive Schooling	Registration		179.00
+ PC00001212	Sam's Club	5/2026 Supplies-MS		96.41
+ PC00001213	Giant Food Markets	5/2026 Supplies-MS		80.97
+ PC00001214	Redner's Warehouse Markets	5/2026 Supplies-HS		16.17
+ PC00001215	Hometown Ticketing, Inc	Ticket for Coach to Track Cham		18.00
+ PC00001216	Kenmar Motel	PIAA State Championships - Shi		350.00
+ PC00001217	American AED	AED - DW		2,822.00
+ PC00001218	Supply House	Fan Motor - Siegfried	Fan Motor - Sigfried	339.70
+ PC00001219	Bethlehem Spy Shop	Electronics - Moore		75.00
+ PC00001220	J&G Supply, LLC	Motor - Siegfried	Fan & Blower Motor - HS	1,501.80
+ PC00001221	Ironclad	Gloves - Maint		1,319.34
+ PC00001222	WALMART	5/2026 Supplies-HS		727.77
10 - GENERAL FUND				18,930.35
Grand Total All Funds				18,930.35
Grand Total Credit Cards				0.00
Grand Total Direct Deposits				0.00
Grand Total Manual Checks				0.00
Grand Total Other Disbursement Non-negotiables				(15.99)
Grand Total Procurement Card Other Disbursement Non-negotiables				18,946.34
Grand Total Regular Checks				0.00
Grand Total Virtual Payments				0.00
Grand Total All Payments				18,930.35

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card
6/25/2026 10:23 AM

Bank Account: LUNP - PLGIT LUNCH FUND **Payment Dates:** 06/16/2026 - 06/17/2026

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006090	Aramark Corporation	5/2026 Labor Costs	5/2026 Food Costs	344,624.38
0000006091	Beam, Barrett	Reissue Lost CK		10.05
0000006092	Butler, Ebony	Refund-Acct.Balance		10.70
0000006093	Giovanna R DeMatteo	Refund-Acct.Balance		12.50
0000006094	Grube, Ryan	Reissue Lost CK		39.60
0000006095	Horn Jennifer	Refund-Acct.Balance		35.80
0000006096	Jacobson Melinda	Refund-Acct.Balance		6.85
0000006097	Lynch, Jonathan	Refund-Acct.Balance		2.50
0000006098	Querijero, Cathy	Reissue Lost CK		15.75
0000006099	Ruiz, Malinda	Reissue Lost CK		10.30
0000006100	Star GMC	Box Truck		69,695.00

50 - FOOD SERVICE FUND	414,463.43
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Grand Total All Funds	414,463.43
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Grand Total Credit Cards	0.00
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Grand Total Direct Deposits	0.00
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Grand Total Manual Checks	0.00
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Grand Total Other Disbursement Non-negotiables	0.00
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Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
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Grand Total Regular Checks	414,463.43
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Grand Total Virtual Payments	0.00
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Grand Total All Payments	414,463.43
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* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

6/23/2026 9:25 AM

Bank Account: RETP - RETIREE BENEFIT FUND **Payment Dates:** 06/16/2026 - 06/17/2026

Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000007326	Bundra Gail	1/2025-3/2025 Retiree Med.Benefits		1,149.00
0000007327	Leskowich, Brian	4/2026-6/2026 Retiree Med.Benefits		376.18
0000007328	Zagarella Anne	7/2025-9/2025 Retiree Med.Benefits		972.10
D000000147	Celia, Mary	3/2026-5/2026 Retiree Med.Benefits		1,925.13 <i>D</i>
D000000148	Donnelly, Mary E	1/2025-3/2026 Retiree Med.Benefits		625.00 <i>D</i>
D000000149	Heist Gregory	1/2026-6/2026 Retiree Med.Benefits		1,666.89 <i>D</i>
D000000150	Kowaleski Carol	4/2026-6/2026 Retiree Med.Benefits		900.00 <i>D</i>
D000000151	Krempasky, Kimberly	3/2026-5/2026 Retiree Med.Benefits		2,162.09 <i>D</i>
D000000152	David A Lafferty	3/2026-5/2026 Retiree Med.Benefits		5,485.35 <i>D</i>
D000000153	Monaghan Michael	12/2024-2/2025 Retiree Med.Benefits		288.15 <i>D</i>

73 - RETIREE BENEFIT FUND	15,549.89
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Grand Total All Funds	15,549.89
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Grand Total Credit Cards	0.00
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Grand Total Direct Deposits	13,052.61
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Grand Total Manual Checks	0.00
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Grand Total Other Disbursement Non-negotiables	0.00
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Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
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Grand Total Regular Checks	2,497.28
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Grand Total Virtual Payments	0.00
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Grand Total All Payments	15,549.89
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6/23/2026 9:25 AM



Northampton Area School District, PA
2014 Laubach Avenue
Northampton, PA 18067

May 29, 2026
Project No: 105877.000
Invoice No: 105877-04

PO#:

Project 105877.000 HS Roof Restoration & Masonry Repairs
Professional Services from May 2, 2026 to May 29, 2026

Phase Name	Contract Amount	Percent Complete	Earned to Date	Previous Billing	Current Billing
Basic Services	80,121.65	50.00	40,060.83	32,048.66	8,012.17
Total Fee	80,121.65		40,060.83	32,048.66	8,012.17
Total Current Billing					8,012.17
Total this Invoice					\$8,012.17 ✓

CHA Fee = 5% of Proposal #1 Construction Cost of \$1,602,433.00

512 6/8/24 to 6/8/24

39.4400-330-000-30-500

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103
Supporting remittance information should be sent via email to remittance@chasolutions.com

PO BOX 845746 | BOSTON, MA 02284-5746 | WORKSOURCE - 845746 | T: (518) 453-4500 | F: (518) 458-1735
CHASOLUTIONS.COM

NORTHAMPTON AREA SCHOOL DISTRICT
HS Roof & Masonry Repairs
CHA Project Number 105877
ACTIVITIES FOR THE MONTH OF MAY 2026

Article No.	Task	Task Performed
1	Meet with Client to develop Scope of Project.	✓
2	Perform field survey, engineering, investigation, and research for the preparation of Scope and Contracts. Develop drawings and notes for Scope.	✓
3	File for prevailing wages and incorporate wage requirements into Contract and prepare Project schedule.	✓
4	Prepare bid packages for state purchase procurement.	✓
5	Meeting and reconciliation of scope and contracts.	✓
6	Review contractor pricing, prepare Contracts, including review of bonds and insurance for conformance with Contract requirements.	✓
7	Provide construction administration services, including conducting pre-construction conference and attendance at job conference meetings through completion of the Project.	✓
8	Review and approve contractor's submittals, including shop drawings, applications for payment, etc.	✓
9	Process any necessary changes and respond to contractor questions.	
10	Provide limited construction observation. Additional construction observation can be provided at NASD's direction and approval at an hourly rate based on the needs of the project.	



Northampton Area School District, PA
2014 Laubach Avenue
Northampton, PA 18067

May 29, 2026
Project No: 090806.000
Invoice No: 90806-20

PO#:

Project 090806.000 Route 329 Elementary School and Administration Building
Professional Services from May 2, 2026 to May 29, 2026

Phase Name	Contract Amount	Percent Complete	Earned to Date	Previous Billing	Current Billing
Pre-Design Services	35,000.00	100.00	35,000.00	35,000.00	0.00
Design Phase Services	393,750.00	100.00	393,750.00	393,750.00	0.00
Construction Closeout Phase Services	1,286,250.00	90.0097	1,157,750.00	1,126,750.00	31,000.00
Total Fee	1,715,000.00		1,586,500.00	1,555,500.00	31,000.00
Total Current Billing					31,000.00

Phase	REIMB00	Reimbursable Expenses	
Phase	REIMB01	Reimbursable Submission Fees	
Total this Invoice			\$31,000.00 ✓

39-4400-330-000-10-250 —

J.R. U/EPY 5/26/26

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 401254330 - ABA #: 081313103
Supporting/ remittance information should be sent via email to remittance@chasolutions.com

PO BOX 845746 | Boston, MA 02284-5746 | Worksource - 845746 | T: (518) 453-4500 | F: (518) 458-1735
CHASOLUTIONS.COM

NORTHAMPTON AREA SCHOOL DISTRICT
NEW 329 ELEMENTARY SCHOOL & EDUCATION CENTER
CHA Solutions
DEI PROJECT NUMBER 022043
ACTIVITIES FOR THE MONTH OF MAY 2026

Article No.	Task	Task Performed
1.4.1	Assign one full time Field Representative to be on site during entire construction period to observe and review activities with OWNER, Architects, Contractors and Testing agencies or organizations.	✓
1.4.2	Assign Specialized Field Representative, at ENGINEER's determination for select periods of construction, to assist with mechanical, electrical and plumbing work observations.	✓
1.4.3	Assign Senior Project Manager to oversee all activities with the OWNER, Contractors and Architect.	✓
1.4.4	Maintain, at the job sites, orderly files for correspondence, reports of job conferences, shop drawings and samples, reproductions of original contract documents, including all work directive changes, addenda, change orders, field orders, additional drawings issued subsequent to the execution of the contract, Architect's clarifications and interpretations of the contract documents, progress reports, anticipated delays, and other Project related documents.	✓
1.4.5	Maintain Project record using ProjectMate web-based software, recording Contractor hours on the job site, weather conditions, data relative to questions of: work directive changes, change orders or changed conditions, list of job site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures.	✓
1.4.6	Maintain a full set of all project submittals, shop drawings, samples, as-built drawings and other documentation to be turned over to OWNER at project closeout.	✓
1.4.7	Monitor and assess construction schedule, progress and activities of Contractors to ensure conformance with project documents and construction schedule. ENGINEER shall report deviations from the schedule that might delay the Project completion and will review and advise the OWNER on the contractors' corrective actions necessary to meet the Project schedule. ENGINEER shall assist the OWNER with the preparation of all communications to contractors as to the corrective actions necessary to meet the Project schedule.	✓
1.4.8	Record names, addresses, and telephone numbers of all Contractors, subcontractors and major suppliers of materials and equipment.	✓
1.4.9	Review and approve in writing all Contractors' applications for payment with the Architect and recommend payment to the OWNER. The ENGINEER will develop and implement a procedure for the review and processing of contractor payment applications. The ENGINEER will evaluate the contractor's schedule of values to insure accurate and appropriate payments to the contractors.	✓
1.4.10	Advise OWNER regarding conformance with prevailing wage requirements.	✓
1.4.11	Maintain shop drawing submittal schedule and ensure that Architect and Contractors are processing submittals in a timely fashion.	✓
1.4.12	Attend scheduled construction meetings including job site meetings to discuss job progress, resolve problems and make decisions and including superintendent meetings to facilitate coordination of construction activities and discuss Project progress. Assist with preparation of meeting minutes.	✓
1.4.13	Evaluate, recommend and advise OWNER on any construction issues, changes or recommendations, including project schedule and enforcement of contract requirements.	✓
1.4.14	Process Change Orders: The ENGINEER, in consultation with the OWNER and the Architect, will develop and implement a system for review and processing of change orders. The ENGINEER in consultation with the Architect will estimate the cost of all change orders, ensure the validity of change orders, and negotiate the cost of change orders with the contractors on behalf of the OWNER.	No Change Orders to Date
1.4.15	Facilitate the coordination of contractors work with OWNER, Architect, Municipal Agencies and utility companies.	✓

1.4.16	Facilitate with coordinating activities between Prime Contractors.	✓
1.4.17	Recommend Construction Changes: The ENGINEER will evaluate work in progress and make recommendations for changes in the work on the basis of field conditions, improved quality, cost savings, or time savings.	
1.4.18	Maintain Photographic Records: The ENGINEER will coordinate and maintain photographic and/or videotape records of construction activities and record progress on a regular basis including construction defects, nonconformance of Contractor Work and site conditions.	✓
1.4.19	ENGINEER will be actively involved throughout the construction phase, including attendance at Board meetings and Board Facilities committee meetings to present construction progress reports as required.	✓
1.4.20	Establish and maintain an accurate and up-to-date construction cost accounting system.	✓
1.4.21	Provide Monthly Reports: The ENGINEER will at OWNER's request prepare and distribute a monthly report to the Owner and the Architect including information on schedule, budget, quality, safety, logistics, and general Project information. The ENGINEER will also attend monthly Board of School Directors meeting to update the Project status.	✓
1.4.22	Monitor Contractors' Safety Programs: The ENGINEER will require that each contractor have a safety program and that each contractor is responsible for job site safety of their workmen and subcontractors as required by municipal and government authorities having jurisdiction at each construction site.	✓
1.4.23	Monitor Site Security: The ENGINEER will require that each contractor comply with the OWNER's site security standards which have been developed by ENGINEER in consultation with the OWNER for the project. The ENGINEER will coordinate with contractors for submission to the OWNER of Acts 34 and 151 clearances and other clearances as required by law, issuance of project specific identification, and monitoring site access. Engineer will record all security violations of which they are aware.	✓
1.4.24	Develop Close-Out Program: The ENGINEER, in consultation with the OWNER and the Architect, will develop a detailed program of close-out activities in compliance with the contract documents. The program will include a close-out schedule, inspections, testing, start-up procedures, warranty processing, and occupancy.	✓
1.4.25	Participate in punch list preparation and final start up procedures to ensure smooth transition to occupancy by the OWNER.	✓
1.4.26	Coordinate Systems and Equipment Testing: The ENGINEER will coordinate, monitor, and document the testing, calibration, and start-up of all equipment and building systems. Engineer will review inspection and testing reports, make recommendations regarding the results of inspections and testing activities. (See Section 1.3.21)	✓
1.4.27	Process Operation Manuals and Warranties: The ENGINEER in conjunction with the Architect and contractors will collect and catalog all operating and instruction manuals for equipment and building systems. The ENGINEER will collect, log, review, and submit to OWNER all warranty documentation.	✓
1.4.28	Coordinate Training: The ENGINEER, in consultation with the OWNER, will ensure contractors coordinate and assist in the training of OWNER's personnel on the operation and maintenance of building systems and equipment.	✓
1.4.29	Coordinate Substantial and Final Inspections: The ENGINEER, in consultation with the Architect and contractors, will ensure the contractors schedule and coordinate substantial completion and final inspections. The ENGINEER will assist the Architect in the preparation of a list of deficiencies (punch list) and will ensure the contractors perform all correction actions.	✓
1.4.30	Coordinate Construction Close-Out: The ENGINEER will facilitate coordination of close-out activities including the completion of deficiencies, submittal of close-out documents, resolution of change orders, and recommendations for payment of retainage.	
1.4.31	Coordinate Warranty Work: The ENGINEER will coordinate the warranty work by contractors to ensure that their obligations are fulfilled in a timely manner.	
1.4.32	Certificates: The ENGINEER, upon completion of the Project, will be responsible for certifying that, to the best of his professional knowledge, the building conforms to the approved plans, specifications, and shop drawings.	
1.4.33	Coordinate Commissioning.	✓



Northampton Area School District, PA
2014 Laubach Avenue
Northampton, PA 18067

May 29, 2026
Project No: 090804.000
Invoice No: 90804-12

PO#:

Project 090804.000 George Wolf Elementary School HVAC Replacement
Construction Cost of \$5,771,738 x 6.5% = CHA Fee of \$375,162.97 + CO #1 of \$186,794.43 = 387,304
Professional Services from May 2, 2026 to May 29, 2026

Phase Name	Contract Amount	Percent Complete	Earned to Date	Previous Billing	Current Billing
Basic Services	387,304.00	99.00	383,430.96	371,411.34	12,019.62
Total Fee	387,304.00		383,430.96	371,411.34	12,019.62
			Total Current Billing		12,019.62
			Total this Invoice		\$12,019.62 ✓

GR 6/8/24 JCB 6/8/24

32-4400-330-000-10-210

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 401254230 - ABA #: 021313103
Supporting remittance information should be sent via email to remittances@chasolutions.com

PO BOX 845746 | BOSTON, MA 02284-5746 | Worksource - 845746 | T: (518) 453-4500 | F: (518) 458-1735
CHASOLUTIONS.COM

NORTHAMPTON AREA SCHOOL DISTRICT
 GEORGE WOLF ELEMENTARY SCHOOL - HVAC REPLACEMENT
 CHA
 DEI PROJECT NUMBER 022042
 ACTIVITIES FOR THE MONTH OF May 2026

Article No.	Task	Task Performed
1	Perform field survey, engineering, investigation, and research for the preparation of bid packages.	 COMPLETED
2	Apply and obtain necessary municipal agency approvals, including code conformance, Labor and Industry approval, etc.	 COMPLETED
3	Prepare bid packages, advertisement for bid and assist with soliciting bids from contractors.	 COMPLETED
4	Conduct pre-bid conference, respond to contractor questions, and issue necessary addenda.	 COMPLETED
5	Review bids, prepare contracts, including review of bonds and insurance for conformance with contract requirements.	 COMPLETED
6	File for prevailing wages and incorporate wage requirements into contract.	 COMPLETED
7	Prepare project schedule.	 COMPLETED
8	Provide construction administration services, including conducting pre-construction conference and attendance at job conference meetings through completion of the project.	 COMPLETED
9	Review and approve contractor's submittals, including shop drawings, applications for payment, etc.	 COMPLETED
10	Process any necessary change orders.	 CO for unforeseen & OT
11	Provide limited construction observation. Additional construction observation can be provided at NASD's direction and approval at an hourly rate based on the needs of the project.	 COMPLETED - Part time daily to manage & oversee work at completion



Northampton Area School District, PA
2014 Laubach Avenue
Northampton, PA 18067

May 29, 2026
Project No: 090791.000
Invoice No: 90791-20

PO#:

Project 090791.000 022002-Northampton Area School District Retainer
Professional Services from May 2, 2026 to May 29, 2026

Phase 6000000 Retainer Services

1,800.00
Total this Invoice \$1,800.00 ✓

Outstanding Invoices

Number	Date	Balance
90791-19	5/11/2026	1,800.00 PD 6/15 #133368
Total		1,800.00

JK 6/8/26
JCS 6/8/26

10-2620-330 —

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE
Bank Name: Citizens Bank NA - Account Name: CJA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103
Supporting remittance information should be sent via email to remittances@chasolutions.com

PO BOX 945746 | Boston, MA 02284-5746 | Worksource - 345746 | T: (518) 453-4500 | F: (518) 458-1735
CHASOLUTIONS.COM