

Board of School Directors Meeting

Monday, August 24, 2026 6:30 PM

Southern Lehigh High School/Media Center

5800 Main Street

CENTER VALLEY, PA 18034-9453

1. OPENING PROCEDURES

1.A. Call to Order

1.B. Recording of Attendance

Board Recording
Secretary

1.C. Pledge of Allegiance

2. VISITORS' COMMENTS

3. MINUTES

3.A. Executive Session Summary

Solicitor from Wisler
Pearlstone, LLP

3.B. Approval of the August 10, 2026, School
Board Meeting minutes.

4. SUPERINTENDENT

Superintendent

5. CURRICULUM/STUDENT AND STAFF ACTIVITIES

5.A. Approval for the Intergovernmental
Agreement for Title 1, Equitable Services,
between Southern Lehigh School District and
The Carbon Lehigh Intermediate Unit #21.

5.B. Materials for Disposal

5.C. Supplementary Texts for Academic Literacy
Course

5.D. Approval of the Bylaws of the Southern
Lehigh Cheerleading Booster Club

6. SPECIAL EDUCATION AND STUDENT SERVICES

7. TECHNOLOGY

7.A. SWANK K-12 Streaming + Licensing

7.B. EDGE Technology Purchasing Consortium

7.C. Annual Microsoft software license
subscriptions and coverage

7.D. Professional Services Agreement - BCIU

8. BUSINESS AND FINANCE

8.A. Approval of Bills List

8.B. Approval of Copier Lease Agreement

- 8.C. Settlement of Pending Tax Assessment
Appeal
- 9. **SUPPORT SERVICES**
 - 9.A. Approval of web-based School Nutrition
software
- 10. **HUMAN RESOURCES**
 - 10.A. Approval of the Human Resource Report
 - 10.B. Chester County Intermediate Unit Human
Resources Contracted Services Agreement
 - 10.C. Support Staff Change of Status
 - 10.D. Krise Transportation Staff
 - 10.E. Norman's Bus Service staff
- 11. **COMMITTEE REPORTS**
- 12. **NEW BUSINESS**
- 13. **OTHER BUSINESS**
- 14. **FOR INFORMATION ONLY**
 - 14.A. Conferences
 - 14.B. Graduate Study
- 15. **VISITORS' COMMENTS**
- 16. **ADJOURNMENT A. Adjourn**

**Southern Lehigh School District
School Board Meeting
August 10, 2026
Southern Lehigh High School
Media Center
5800 Main Street
Center Valley, PA 18034
6:30 p.m.**

Members present: Ms. Candi Kruse, Dr. Kimberly Jaramillo, Mr. Luis Melecio, Mr. Josh Rager, Mr. Chris Sykora, Mr. Timothy Kearney, Ms. Melissa Torba (virtual)

Members excused absence: Mr. Eric Boyer, Ms. Emily Gehman

Administrators present: Dr. Karen Trinkle, Ms. Darbe DeHaven, Dr. Tamara Solometo, Mr. Jim Stulgis, Dr. Deanna Webb, Ms. Shannon Williams, Mr. Andrew Mather, Ms. Andria Buchman, Dr. Michael Faccinetto

Others present: Attorney Ken Roos, Ms. Nicole Lounsberry

1. OPENING PROCEDURES

A. Call to Order

1. A quorum was present and the meeting was called to order by Ms. Candi Kruse at 6:32 p.m.

B. Recording of Attendance

1. Present: Ms. Candi Kruse, Dr. Kimberly Jaramillo, Mr. Luis Melecio, Mr. Josh Rager, Mr. Chris Sykora, Mr. Timothy Kearney, Ms. Melissa Torba (virtual)
2. Excused Absence: Mr. Eric Boyer, Ms. Emily Gehman

C. Pledge of Allegiance

1. Ms. Candi Kruse led the Board and others in attendance in the Pledge of Allegiance to the Flag.

2. VISITORS' COMMENTS

A. Comments will be limited to three minutes per speaker to provide input to the board on items that are before us, or may come before us for a vote.

1. Catherine McBride spoke on the topic of kindergarten repetition..

3. MINUTES

A. Executive Session Summary

1. This summary will be given by a solicitor from Wisler Pearlstine, LLP.
 - The board met in executive session this evening concerning a confidential student matter.

B. Approval of Board Meeting Minutes: 6/22/2026

Motion to approve the School Board Meeting Minutes of 6/22/2026.

Motion: Mr. Timothy Kearney

Second: Mr. Luis Melecio

Motion Carried

No Discussion Occured

Yea: Mr. Luis Melecio, Mr. Timothy Kearney, Ms. Candi Kruse, Ms. Melissa Torba (virtual), Mr. Josh Rager, Mr. Chris Sykora, Dr. Kimberly Jaramillo

Nay:

Excused Absence: Ms. Emily Gehman, Mr. Eric Boyer

Abstain:

4. SUPERINTENDENT

A. District Updates: Dr. Karen Trinkle spoke on the following topics:

1. Thank you to the Special Education and Student Services Team. They facilitated another fantastic ESY program for our students.
2. Thank you to our team of educators and instructional assistants for our Jumpstart Program. They are in their final week.
3. Thank you to the Facilities Team for their maintenance, infrastructure projects, and the transformation of the Intermediate Building by preparing classrooms and learning spaces. Thank you as well for preparing the elementary buildings for Full Day Kindergarten beginning this year.
4. Thank you to our Curriculum Team and steering committee for their work over this summer. They have been refining our academic programs.
5. Thank you to the Tech Department for working tirelessly for device deployments and hardware enhancements.
6. Thank you to Kelly Katzbeck for her great work in Infinite Campus.
7. Thank you to our leadership team for who has worked tirelessly this summer as well.
8. We are proud to announce that on this evening's agenda for consideration is Dr. Michael Faccinetto for the Middle School Principal position.

5. CURRICULUM/STUDENT AND STAFF ACTIVITIES

A. Approval of the Bylaws of the Southern Lehigh High School Boys Soccer Booster Association

Recommended Motion for the approval of the Bylaws of the Southern Lehigh High School Boys Soccer Booster Association.

B. Approval for the Letter of agreement between Southern Lehigh School District and Carbon Lehigh Intermediate Unit 21 for Title IIA Nonpublic Programs and Services

Recommend motion to approve the Letter of agreement between Southern Lehigh School District and Carbon Lehigh Intermediate Unit 21 for Title IIA Nonpublic Programs and Services.

C. CLIU 21 Title III Consortium 2026-2027, Memorandum of Understanding

Recommend motion to approve CLIU 21 Title III Consortium 2026-2027 Memorandum of Understanding.

Motion to approve items A, B, C, under category number 5.

Motion: Mr. Timothy Kearney

Second: Mr. Josh Rager

Motion Carried

No Discussion Occurred

Yea: Mr. Chris Sykora, Mr. Timothy Kearney, Dr. Kimberly Jaramillo, Mr. Luis Melecio, Mr. Josh Rager, Ms. Melissa Torba (virtual), Ms. Candi Kruse

Nay:

Excused Absence: Ms. Emily Gehman, Mr. Eric Boyer

Abstain:

6. SPECIAL EDUCATION AND STUDENT SERVICES

A. Approval of the Aveanna Staffing Services LLC School Provider Agreement for the 2026-27 school year.

Motion to approve the Aveanna Staffing Services LLC School Provider Agreement for the 2026-27 school year.

Motion: Mr. Luis Melecio

Second: Mr. Josh Rager

Motion Carried

No Discussion Occurred

Yea: Ms. Melissa Torba (virtual), Mr. Timothy Kearney, Dr. Kimberly Jaramillo, Mr. Josh Rager, Mr. Chris Sykora, Ms. Candi Kruse, Mr. Luis Melecio

Nay:

Excused Absence: Ms. Emily Gehman, Mr. Eric Boyer

Abstain:

7. TECHNOLOGY

A. Metadot Corporation

Recommend motion to approve the quote of Metadot Corporation for the purchase of: Mojo Helpdesk Annual subscription.

Motion: Mr. Timothy Kearney

Second: Ms. Melissa Torba (virtual)

Motion Carried

Discussion Occurred

Yea: Ms. Candi Kruse, Dr. Kimberly Jaramillo, Mr. Chris Sykora, Mr. Josh Rager, Mr. Luis Melecio, Mr. Timothy Kearney, Ms. Melissa Torba (virtual)

Nay:

Excused Absence: Ms. Emily Gehman, Mr. Eric Boyer

Abstain:

8. BUDGET AND FINANCE

A. Treasurer's Report and Investment Report for the month of June, 2026

Recommend motion to approve the Treasurer's Report and Investment Report for the month of June, 2026.

B. Concord Public Finance Engagement Letter

Recommend motion to approve engagement of Concord Public Financial Advisors, Inc. 2938 Columbia Avenue, Suite 1002 Lancaster, PA 17603 dated August 4, 2026 with an initial fee of \$9,500 due upon signing as attached.

Motion to approve items A and B under category number 8.

Motion: Mr. Timothy Kearney

Second: Mr. Luis Melecio

Motion Carried

No Discussion Occurred

Yea: Dr. Kimberly Jaramillo, Ms. Candi Kruse, Ms. Melissa Torba (virtual), Mr. Luis Melecio, Mr. Josh Rager, Mr. Chris Sykora, Mr. Timothy Kearney

Nay:

Excused Absence: Ms. Emily Gehman, Mr. Eric Boyer

Abstain:

9. SUPPORT SERVICES

A. 2026-2027 Primary Student Transportation Program

Recommend motion to approve the Primary Student Transportation Program for the 2026-2027 school year, provided by: Krise Transportation 1325 Scotland Ave. Extension Punxsutawney, PA 15767.

B. 2026 - 2027 Specialized Transportation Program

Recommended motion to approve Administration's request to provide Specialized Transportation Routing as required for 2026/2027 school year.

C. Triangle Fire Protection service agreement

Recommended motion to approve proposal dated July 21, 2026 submitted by Triangle Fire Protection, Inc. 749 E Goepp St, Bethlehem, PA 18018 in the annual amount of \$21,930 for a 3-year period with a total amount of \$65,790 as attached.

D. Sell Unused Equipment - Municibid

Recommend motion to approve placing additional unused furniture on Municibid.com for auction as per attached.

E. Cafeteria Price Increase for the 2026-2027 School Year

Recommend motion to approve the cafeteria price increase for the 2026-2027 school year.

Motion to approve items A, B, C, D, and E, under category number 9.

Motion: Mr. Timothy Kearney

Second: Ms. Melissa Torba (virtual)

Motion Carried

No Discussion Occurred

Yea: Mr. Chris Sykora, Ms. Candi Kruse, Mr. Timothy Kearney, Dr. Kimberly Jaramillo, Mr. Luis Melecio, Mr. Josh Rager, Ms. Melissa Torba (virtual)

Nay:

Excused Absence: Mr. Eric Boyer, Ms. Emily Gehman

Abstain:

10. HUMAN RESOURCES

A. Approval of the Human Resources Report

Recommend motion to approve the Human Resources report.

B. Approval of the Independent Contractor Agreement

Recommend motion to approve the Independent Contractor Agreement with Stacy M. Gober, Garnet Financial, LLC for the agreed upon contracted rate beginning September 2, 2026 per the attached agreement.

Motion to approve items A and B under number 10.

Motion: Ms. Melissa Torba (virtual)

Second: Mr. Timothy Kearney

Motion Carried

No Discussion Occurred:

Yea: Mr. Josh Rager, Mr. Chris Sykora, Ms. Melissa Torba (virtual), Ms. Candi Kruse, Mr. Luis Melecio, Mr. Timothy Kearney, Dr. Kimberly Jaramillo

Nay:

Excused Absence: Mr. Eric Boyer, Ms. Emily Gehman

Abstain:

C. Support Staff Change of Status

D. Graduate Study

11. COMMITTEE REPORTS

Education/Technology Committee:

The next meeting will be held on September 8, 2026 at 4:00 p.m. due to the Labor Day Holiday

Policy Committee:

- No update

CLIU Committee:

- No update

Finance/Facilities Committee:

Mr. Luis Melecio stated the following items about the committee:

1. Great progress regarding transparency and the budget.
2. CSIU system is in place and a new bills list will be forthcoming.
3. Discussion of paid snow days for Instructional Assistants.
4. Project Green Spartan - focuses on having healthier food options.

LCTI Update:

Mr. Luis Melecio spoke on the following topics:

1. LCTI met on June 24, 2026, counseling will return in person instead of telehealth. Two counseling services were approved.

2. LCTI audit is complete.
3. Due to budget restraints, LCTI had to restructure or remove certain programs.
4. The LCTI Foundation was started and held their first meeting.

Mr. Timothy Kearney spoke on the following topics:

1. 500 students attended Senior Recognition Night along with 3,000 ticketed spectators.
2. 30 scholarships were given during Senior Recognition Night.
3. A recent Southern Lehigh / LCTI senior graduate student, Justina received the bronze medal at the National Skills USA competition in Atlanta, GA for graphic communication.
4. Two recently graduated students, Greg and Brent received the Loyalty Award. This award is given to those that have completed a two-year co-op at the same business. Thank you to Hausman's Fruit Farm for the learning opportunity.
5. LCTI first day of school will be on August 24, 2026
6. The next committee meeting will be held on August 26, 2026.

ACMC Update:

Mr. Timothy Kearney stated that the committee met on July 9, 2026 and approved one application. The next meeting will be held on August 13, 2026 and three submissions will be evaluated.

12. NEW BUSINESS

1. Mr. Timothy Kearney would like to amend the current name of the Southern Lehigh Senior High School to Southern Lehigh High School. This item will be forthcoming on an upcoming Board of School Directors meeting agenda.

13. OTHER BUSINESS

1. Lehigh Valley Summer Varsity Basketball League (LVSL) went undefeated (13-0) to reach the small-school division final.
2. The Southern Lehigh (SL) Spartans won the 2026 Pennsylvania State Connie Mack Baseball Championship.
3. Isabella G. was recognized in the Lehigh Valley Live for her contribution to the Southern Lehigh School District Softball Team.
4. Congratulations to Wyatt, a former senior who was recognized for his leadership at the Debate Conference in Valley Forge, PA.
5. Pennsylvania state will now provide funding to support the 988 lifeline crisis stabilization centers.
6. Get Joy, an ice cream and coffee shop that employs individuals with different abilities, is now open. This business was started by a Special Education Teacher and Teacher.
7. Two Founding Forward Teacher Workshops will be available in October and November.

8. Coopersburg Community Day will be held at the Southern Lehigh Living Memorial Park on September 19, 2026.

14. FOR INFORMATION ONLY

- A. Conferences

15. VISITORS' COMMENTS

- A. Comments will be limited to three minutes per speaker to provide input to the board on items that are before us, or may come before us for a vote.

16. ADJOURNMENT

- A. Adjourn

Motion to adjourn the meeting

Motion: Mr. Josh Rager

Second: Ms. Melissa Torba

Ms. Candi Kruse adjourned the meeting at 7:10 p.m.

Respectfully submitted:

Nicole Lounsberry, Board Secretary & Executive Assistant to the Superintendent

**Southern Lehigh School District
School Board Meeting
August 24, 2026
Southern Lehigh High School
Media Center
5800 Main Street
Center Valley, PA 18034
6:30 p.m.**

Members present: Ms. Candi Kruse, Dr. Kimberly Jaramillo, Mr. Luis Melecio, Mr. Josh Rager, Mr. Chris Sykora, Mr. Timothy Kearney, Ms. Melissa Torba, Mr. Eric Boyer, Ms. Emily Gehman

Members excused absence:

Administrators present: Dr. Karen Trinkle, Ms. Darbe DeHaven, Dr. Tamara Solometo, Mr. Jim Stulgis, Dr. Deanna Webb, Ms. Shannon Williams, Mr. Andrew Mather, Ms. Andria Buchman, Dr. Lynn Chromiak, Mr. Greg Martin, Mr. Sean McGinty, Ms. Melissa Petronio

Others present: Solicitor Justin Barbetta, Ms. Nicole Lounsberry

1. OPENING PROCEDURES

A. Call to Order

1. A quorum was present and the meeting was called to order by Ms. Candi Kruse at 6:42 p.m.

B. Recording of Attendance

1. Present: Ms. Candi Kruse, Dr. Kimberly Jaramillo, Mr. Luis Melecio, Mr. Josh Rager, Mr. Chris Sykora, Mr. Timothy Kearney, Ms. Melissa Torba, Mr. Eric Boyer, Ms. Emily Gehman
2. Excused Absence:

C. Pledge of Allegiance

1. Ms. Candi Kruse led the Board and others in attendance in the Pledge of Allegiance to the Flag.

2. VISITORS' COMMENTS

- A. Comments will be limited to three minutes per speaker to provide input to the board on items that are before us, or may come before us for a vote.

3. MINUTES

A. Executive Session Summary

1. This summary will be given by a solicitor from Wisler Pearlstine, LLP.
 - The board met in executive session this evening to discuss a confidential student matter, confidential personnel matters, and a matter docketed

before the Lehigh County Court of Common Pleas. Docket number:
2025-C-4740.

B. Approval of Board Meeting Minutes of August 10, 2026

Motion to approve the School Board Meeting Minutes of August 10, 2026.

Motion: Mr. Timothy Kearney

Second: Mr. Luis Melecio

Motion Carried

No Discussion Occured

Yea: Mr. Luis Melecio, Mr. Timothy Kearney, Ms. Candi Kruse, Ms. Melissa Torba, Mr. Josh Rager, Mr. Chris Sykora, Dr. Kimberly Jaramillo, Ms. Emily Gehman, Mr. Eric Boyer
Nay:

Excused Absence:

Abstain:

4. SUPERINTENDENT

A. District Updates: Dr. Karen Trinkle spoke on the following topics:

1. Today marked the multi-year comprehensive and planned events; Full Day Kindergarten and a successful transition of our third graders to the JPLIS building.
2. The district's set core of organizational goals that will serve as organizational stability, operational transparency, and continuous academic growth.
3. The key priorities of this school year will continue to focus on AI, curricular innovation, as well as our fiscal stewardship and operational efficiency.
4. A priority will be capital improvements, and facility modernization by advancing our 3 to 5 year strategic plan from transforming our high school auditorium to a performing arts center.
5. Administration will be implementing a standardized proactive Human Resource framework to move towards operational excellence.

5. CURRICULUM/STUDENT AND STAFF ACTIVITIES

A. Approval for the Intergovernmental Agreement for Title 1, Equitable Services, between Southern Lehigh School District and The Carbon Lehigh Intermediate Unit #21.

B. Approve Materials for Disposal

C. Approval of Supplementary Texts for Academic Literacy Course

D. Approval of the Bylaws of the Southern Lehigh Cheerleading Booster Club

Motion to approve items A, B, C, and D under the category: Curriculum/Student and Staff Activities

Motion: Mr. Timothy Kearney

Second: Mr. Eric Boyer

Motion Carried

No Discussion Occurred

Yea: Mr. Chris Sykora, Mr. Timothy Kearney, Ms. Emily Gehman, Mr. Eric Boyer, Dr. Kimberly Jaramillo, Mr. Luis Melecio, Mr. Josh Rager, Ms. Melissa Torba, Ms. Candi Kruse

Nay:

Excused Absence:

Abstain:

6. SPECIAL EDUCATION AND STUDENT SERVICES

7. TECHNOLOGY

A. Approval of SWANK K-12 Streaming + Licensing

B. Approval of EDGE Technology Purchasing Consortium

C. Approval of the annual Microsoft software license subscriptions and coverage

D. Approval of Professional Services Agreement - BCIU

Motion to approve items A, B, C, and D, under the category: Technology.

Motion: Ms. Melissa Torba

Second: Mr. Timothy Kearney

Motion Carried

No Discussion Occurred

Yea: Ms. Candi Kruse, Dr. Kimberly Jaramillo, Mr. Chris Sykora, Mr. Josh Rager, Mr. Eric Boyer, Mr. Luis Melecio, Mr. Timothy Kearney, Ms. Melissa Torba, Ms. Emily Gehman

Nay:

Excused Absence:

Abstain:

8. BUDGET AND FINANCE

A. Approval of Bills List

Motion to approve items A, B, and C under category Budget and Finance.

Motion: Mr. Eric Boyer

Second: Ms. Melissa Torba

Motion to amend the motion by separating item A under the category: Budget and Finance.

Motion: Ms. Emily Gehman

Second: Mr. Luis Melecio

Motion Carried

No Discussion Occurred

Yea: Ms. Candi Kruse, Mr. Timothy Kearney, Mr. Chris Sykora, Ms. Emily Gehman, Mr. Luis Melecio, Mr. Eric Boyer, Mr. Josh Rager, Dr. Kimberly Jaramillo, Ms. Melissa Torba

Nay:

Excused Absence:

Abstain:

Motion to approve the Bills List

Motion: Mr. Eric Boyer

Second: Mr. Josh Rager

Motion Carried

No Discussion Occurred

Yea: Ms. Candi Kruse, Mr. Timothy Kearney, Ms. Melissa Torba, Mr. Chris Sykora, Mr. Eric Boyer, Mr. Josh Rager, Dr. Kimberly Jaramillo

Nay: Ms. Emily Gehman, Mr. Luis Melecio,

Excused Absence:

Abstain:

B. Approval of Copier Lease Agreement

C. Approval regarding the Settlement of Pending Tax Assessment Appeal

Motion to approve items B and C under the category: Budget and Finance.

Motion: Mr. Eric Boyer

Second: Mr. Timothy Kearney

Motion Carried

No Discussion Occurred

Yea: Mr. Chris Sykora, Mr. Josh Rager, Ms. Emily Gehman, Ms. Candi Kruse, Mr. Timothy Kearney, Mr. Luis Melecio, Ms. Melissa Torba, Dr. Kimberly Jaramillo, Mr. Eric Boyer

Nay:

Excused Absence:

Abstain:

9. SUPPORT SERVICES

A. Approval of web-based School Nutrition Program

Motion to approve eTriton POS (5-year) software and license agreement dated 8/12/26 presented by Harris School Solutions, 1701 Austin Avenue, Waco, TX 76701, in the amount of \$71,964.84 pending solicitor review as attached.

Motion: Mr. Luis Melecio

Second: Mr. Eric Boyer

Motion Carried

Discussion Occurred

Yea: Ms. Emily Gehman, Ms. Melissa Torba, Mr. Chris Sykora, Mr. Josh Rager, Ms. Candi Kruse, Mr. Timothy Kearney, Mr. Luis Melecio, Dr. Kimberly Jaramillo, Mr. Eric Boyer

Nay:

Excused Absence:

Abstain:

10. HUMAN RESOURCES

A. Approval of the Human Resources Report

Motion to approve the Human Resources report.

Motion: Mr. Eric Boyer

Second: Ms. Melissa Torba

Motion to amend the motion for a line separation of 10A I b line 1.

Motion: Luis Melecio

Second: Dr. Kimberly Jaramillo

Roll call was taken for the motion of a line separation for 10A I b line 1.

Mr. Eric Boyer	No
Mr. Timothy Kearney	No
Ms. Candi Kruse	No
Ms. Melissa Torba	No

Ms. Emily Geham	Yes
Dr. Kimberly Jaramillo	Yes
Mr. Luis Melecio	Yes
Mr. Josh Rager	Yes
Mr. Chris Sykora	Yes

Total: 5 Yes, 4 No

Motion passes

Discussion occurred

Motion to approve the Human Resources report with the exclusion of 10A 1 b line 1.

Motion: Timothy Kearney

Second: Mr. Eric Boyer

Motion Carried

No Discussion Occurred

Yea: Mr. Josh Rager, Ms. Candi Kruse, Mr. Chris Sykora, Mr. Timothy Kearney, Ms. Melissa Torba, Dr. Kimberly Jaramillo, Mr. Luis Melecio, Mr. Eric Boyer, Ms. Emily Gehman

Nay:

Excused Absence:

Abstain:

Motion to approve the Human Resources Report 10A, I b line 1.

Motion: Mr. Eric Boyer

Second: Ms. Melissa Torba

Roll call was taken for the motion to approve Human Resource Report 10A I b line 1.

Mr. Eric Boyer	Yes	Ms. Emily Geham	No
Mr. Timothy Kearney	Yes	Dr. Kimberly Jaramillo	No
Ms. Candi Kruse	Yes	Mr. Luis Melecio	No
Ms. Melissa Torba	Yes	Mr. Josh Rager	No
		Mr. Chris Sykora	No

Total: 4 Yes, 5 No

Motion Fails

Discussion Occured

B. Chester County Intermediate Unit Human Resources Contracted Services Agreement

C. Support Staff Change of Status

D. Krise Transportation Staff

E. Norman's Bus Service Staff

Motion to approve items B, C, D, and E under the category: Human Resources.

Motion: Ms. Emily Gehman

Second: Mr. Eric Boyer

Motion Carried

No Discussion Occurred

Yea: Ms. Candi Kruse, Mr. Timothy Kearney, Mr. Luis Melecio, Ms. Melissa Torba, Mr. Chris Sykora, Mr. Josh Rager, Ms. Emily Gehman, Mr. Eric Boyer, Dr. Kimberly Jaramillo

Nay:

Excused Absence:

Abstain:

11. COMMITTEE REPORTS

Education/Technology Committee:

The next meeting will occur on September 8, 2026 at 4:00 p.m. due to the Labor Day Holiday.

Policy Committee:

- No update

CLIU Committee:

- No update

Finance/Facilities Committee:

- The next meeting will occur on September 8, 2026 at 5:00 p.m.

LCTI Update:

- The next meeting will occur on August 26, 2026.

ACMC Update:

Mr. Timothy Kearney stated that the committee met on August 13, 2026 and three submissions were approved. The next meeting will occur on September 10, 2026 and 1 submission has been received for review.

12. NEW BUSINESS

1. Emily Gehman thanked the administration for their community updates and communications. She asked if it would be possible to add a clause that is something similar to what the athletic office uses such as: Please let us know if you need help obtaining these items. ie: school supplies list
This clause would then be included on the communications and updates.

13. OTHER BUSINESS

1. Ms. Melissa Torba spoke on the following topics:
 - The school board's role is to support administration and uphold standards, drawing new families into the district.
 - Recognition for Samantha Reinhart on her second year of coaching cheerleading. She has brought stability and elevation to the organization with her student athletes, staff members, and competing in competitions.
2. Mr. Timothy Kearney spoke on the following topics:
 - Thanks to Mr. Matt Spengler for his entry regarding the Friday Night Lights Sweepstake.
 - Wishing the teachers that he met at the induction luncheon well for the year.
 - The Welcome Back Breakfast was a successful event. He wished everyone well for the new school year. Mr. Timothy Kearney reiterated a quote from Dr. Karen Trinkle which resonated with him: "Our greatest asset is our mindset."
 - Mr. Timothy Kearney, Mr. Josh Rager, Ms. Emily Gehman, Mr. Luis Melecio, and Dr. Kimberly Jaramillo spoke to potential candidates and legislators about supporting public education.

- Southern Lehigh School District was rated the 64th best high school in Pennsylvania making the district in the top 8 percent.

14. FOR INFORMATION ONLY

- A. Conferences
- B. Graduate Study

15. VISITORS' COMMENTS

- A. Comments will be limited to three minutes per speaker to provide input to the board on items that are before us, or may come before us for a vote.

16. ADJOURNMENT

- A. Adjourn

Motion to adjourn the meeting

Motion: Mr. Timothy Kearney

Second: Mr. Josh Rager

Ms. Candi Kruse adjourned the meeting at 7:15 p.m.

Respectfully submitted:

Nicole Lounsberry, Board Secretary & Executive Assistant to the Superintendent

INTERGOVERNMENTAL AGREEMENT
For Title I Equitable Services
Between
SOUTHERN LEHIGH SCHOOL DISTRICT
And
THE CARBON LEHIGH INTERMEDIATE UNIT #21

This Intergovernmental Agreement is made and entered into as of the 25th day of August, 2026, by and between **SOUTHERN LEHIGH SCHOOL DISTRICT** (hereinafter referred to as the “School District”) and the **CARBON LEHIGH INTERMEDIATE UNIT #21** (hereinafter referred to as the “CLIU #21”), for provision of the bundled remedial instructional services, as described in Section 4 of this Agreement, to School District students in Non-Public schools in accordance with Title I Equitable Services requirements and funding allocations.

1. **TERM**

This Agreement shall commence on the first day of instruction and terminate on the last day of instruction for Non-Public school students for the 2026-2027 school year.

2. **DESCRIPTION**

- 2.1 Upon the terms and conditions set forth herein, the School District requests that the CLIU #21 provide bundled remedial instructional services as per district’s request for services (chart listed below) and as described in Section 4 of this Agreement in accordance with the Title I Equitable Services requirements for its eligible students enrolled in:

Non-Public School(s)	Grade Level
St Michaels	Reading 3-8 Math 3-8
St Ann’s	Reading 3-8 Math 3-8
St Thomas More	Reading 3-8 Math 3-8

- 2.2 The School District and the CLIU #21 agree to pool funds for Remedial Reading and Math Instructional Services in the identified Non-Public schools. The pooled funds shall be used to serve the Non-Public school students most at risk who reside in the School District attendance areas regardless of the amount of funds generated based on the number of children from low-income families attending the Non-Public schools.

3. FEES AND PAYMENT

- 3.1 In consideration of the bundled services mutually agreed upon as noted in section 2.1 and described in Section 4 of this Agreement, the School District shall pay the CLIU #21 the amount of its final Title I Equitable Services funding allocation for the 2026-2027 school year for students in the Non-Public school(s) identified in Section 2.1 with no administrative costs.
- 3.2 The CLIU #21 will invoice the School District fifty percent of the Preliminary Allocation by January 31, 2027. The final bill will be based on a reconciliation utilizing the final Title I Equitable Services allocation. Total billing will not exceed the amount of the final allocation and district will be billed by July 31, 2027. Payment is due to the CLIU #21 within 90 days of the invoice date.
- 3.3 The School District shall provide CLIU #21 notice of its *preliminary and final* Title I Equitable Services funding allocation for the 2026-2027 school year within 10 business days of receiving notice of their Title I allocation. Services will not begin until notice of preliminary allocation is received by CLIU and the agreement is executed.

Preliminary Allocation:

Instructional Services: \$ 12041.10 Parental Involvement: \$ 0

- 3.4 The School District and the CLIU #21 acknowledge that an increase or decrease between the preliminary and final Title I Equitable Services funding allocations may increase or decrease the Title I services provided under this Agreement.

4. CLIU #21 RESPONSIBILITIES

- 4.1 To provide remedial instructional services by certified instructional staff as required by Title I: two (2) thirty-minute instructional sessions per student (each week) as school calendar and student attendance permits and as specified in the School District request for services noted in 2.1.
- 4.2 To use Acadience evaluative testing/screening procedures and materials.
- 4.3 To provide small group supplemental instruction for eligible Non-Public school students.
- 4.4 To complete the following activities or resources is involved in providing the instruction:
- 4.4.1 Employ certified instructional staff, including, but not limited to certified Reading Specialists.
- 4.4.2 Provide instructional materials which supplement regular instruction.
- 4.4.3 Provide diagnostic testing instruments.

- 4.4.4 Supervise the instruction.
- 4.5 To require the CLIU #21 certified instructional staff to complete the following requirements in addition to providing the weekly instructional periods:
 - 4.5.1 Conduct diagnostic and benchmark testing as needed on eligible Non-Public school students.
 - 4.5.2 Provide records of assessment data, instructional activities, and dates of service for students served.
 - 4.5.3 Meet with parents for conferences as requested.
 - 4.5.4 Provide progress reports at the end of the year for each student served, including performance goal data.
 - 4.5.5 Provide two (2) parent engagement activities per school year.
- 4.6 To be responsible for the following:
 - 4.6.1 Provide the School District with the names and addresses of the students served.
 - 4.6.2 Provide the School District with the data necessary to complete its Title I responsibilities including assessment data and related data.
 - 4.6.3 Meet with Non-Public school administrators a minimum of once a year to review services provided to their students.
 - 4.6.4 Provide the School District access to the student information at any time.

5. SCHOOL DISTRICT RESPONSIBILITIES

- 5.1 To assist the CLIU #21 in identifying names and addresses of students eligible for Title I Equitable Services who reside in the School District attendance areas and attend a Non-Public school listed in Section 2.1.
- 5.2 To inform the CLIU #21 of any and all circumstances which may directly or indirectly affect the performance of this Agreement, including changes in the Title I Equitable Services funding allocation.
- 5.3 The School District shall provide CLIU #21 notice of its *preliminary* and *final* Title I Equitable Services funding allocation for the 2026-2027 school year within 10 business days of receiving notice of their Title I allocation.

6. MISCELLANEOUS

- 6.1 CLIU #21 will provide staff training on CLIU Policies and Procedures including confidentiality of records and compliance with FERPA.
- 6.2 The CLIU #21 shall maintain and keep in force such insurance as Workers Compensation, Liability, and Property Damage.
- 6.3 The School District agrees to indemnify and hold harmless the CLIU #21 and its officers, agents, and employees against all liability, losses, and costs imposed on the CLIU #21, including attorney fees, attributable to acts or omissions of the School District arising out of the conduct and/or responsibilities to be carried out by the School District under this agreement with the understanding that nothing herein shall be construed to waive the immunities or expand the limitations on liability granted to the School District under state law. The CLIU #21 agrees to indemnify and hold harmless the School District and its officers, agents, and employees against all liability, losses, and costs imposed on the School District, including attorney fees, attributable to acts or omissions of the CLIU #21 arising out of the conduct and/or responsibilities to be carried out by the CLIU #21 under this agreement with the understanding that nothing herein shall be construed to waive the immunities or expand the limitations on liability granted to the CLIU #21 under state law.
- 6.4 It is mutually understood and agreed that the CLIU #21 is an independent Contractor rendering services pursuant to this Agreement through its own providers. The CLIU #21 shall perform the services pursuant to this Agreement in accordance with the accepted methods and standards of its professional specialties. The School District shall have the right to request services, but not to control the manner in which the services are performed. Nothing contained in this Agreement shall be construed to make the CLIU #21 the employee or servant of the School District. The CLIU #21 shall pay all compensation, benefits, payroll, and related taxes, including workers' compensation, related to the personnel furnishing the services pursuant to this Agreement.
- 6.5 Either the CLIU #21 or the School District may cancel this contract with or without cause at any time by giving the other party sixty (60) days written notice of intent to terminate this contract.

The parties have entered into this Agreement as of the Effective Date first above written:

Southern Lehigh School District

**Carbon Lehigh Intermediate Unit
#21**

By: _____

By: _____

Title: Superintendent

Dr. Gregory Koons
Title: Executive Director CLIU #21

Date: _____

Date: _____

Title	Subtitle	Author	Author (Last, First)	ISBN	number of copies
The Gettysburg Address		Abraham Lincoln	Lincoln, Abraham	9780395883976	19
The bears on Hemlock Mountain		Alice Dalglish	Dalglish, Alice	9780689716041	3
The Courage of Sarah Noble		Alice Dalglish	Dalglish, Alice	9780689710575	8
The School Story		Andrew Clements	Clements, Andrew	9780439814072	1
Belle Teal		Ann M. Martin	Martin, Ann M.	9780439452311	5
Katie's Trunk		Ann Warren Turner	Turner, Ann Warren	9780689810541	11
The secret school		Avi	Avi	9780439430067	1
Loop the Loop		Barbara Dugan	Dugan, Barbara	9780140549041	5
The World at His Fingertips	A Story about Louis Braille	Barbara O'Connor	O'Connor, Barbara	9781575050522	4
How Bullfrog Found His Sound, Single Copy, First Chapters		Barbara Reeves	Reeves, Barbara	9780765208880	4
Dead Letter		Betsy Cromer Byars	Byars, Betsy Cromer	9780140381382	4
A More Perfect Union	The Story of Our Constitution	Betsy Maestro	Maestro, Betsy	9780688101923	32
In the Year of the Boar and Jackie Robinson		Bette Bao Lord	Lord, Bette Bao	9780064401753	4
Chocolate by Hershey	a story about Milton S. Hershey	Betty Burford	Burford, Betty	9780876146415	31
A Book about Planets and Stars		Betty Polisar Reigot	Reigot, Betty Polisar	9780590405935	2
A Book about Planets and Stars		Betty Polisar Reigot	Reigot, Betty Polisar	9780590405935	3
A Book about Planets and Stars		Betty Polisar Reigot	Reigot, Betty Polisar	9780590405935	5
The mouse and the motorcycle		Beverly Cleary	Cleary, Beverly	9780380709243	1
A Waste of Space		Bill Condon	Condon, Bill	9780760832943	3
The Wright 3		Blue Balliett	Balliett, Blue	9780439693684	26
The Wright 3		Blue Balliett	Balliett, Blue	9780439929257	1
The silver chair		C. S. Lewis	Lewis, C. S.	9780060234959	1
Children of the Civil War		Candice F. Ransom	Ransom, Candice F.	9781575052410	1
Children of the Civil War		Candice F. Ransom	Ransom, Candice F.	9781575052410	7
Listening to Crickets	A Story about Rachel Carson	Candice Ransom	Ransom, Candice	9780876146156	17
Pennsylvania		Capstone Press Geography Department	Department, Capstone Press Geography	9780736883375	26
Flush		Carl Hiaasen	Hiaasen, Carl	9780375861253	3
Explorers		Carlotta Hacker	Hacker, Carlotta	9780778700265	1
Explorers		Carlotta Hacker	Hacker, Carlotta	9780778700265	3
Explorers		Carlotta Hacker	Hacker, Carlotta	9780778700265	23
Stay Away from Simon!		Carol Carrick	Carrick, Carol	9780899198491	3
Stay Away from Simon!		Carol Carrick	Carrick, Carol	9780899198491	1
Benjamin Franklin	A Man with Many Jobs	Carol Greene	Greene, Carol	9780516042022	5
Benjamin Franklin	A Man With Many Jobs (Rookie Biographies)	Carol Greene	Greene, Carol	9780516442020	9
Daniel Boone	Man of the Forests	Carol Greene	Greene, Carol	9780516442105	14
Space		Carole Stott	Stott, Carole	9780531152690	4
Space		Carole Stott	Stott, Carole	9780531152690	11
Mistakes That Worked	40 Familiar Inventions & How They Came to Be	Charlotte Foltz Jones	Jones, Charlotte Foltz	9780385320436	1

Title	Subtitle	Author	Author (Last, First)	ISBN	number of copies
The Watsons Go to Birmingham--1963		Christopher Paul Curtis	Curtis, Christopher Paul	9780385382946	57
The Watsons Go to Birmingham--1963		Christopher Paul Curtis	Curtis, Christopher Paul	9780385382946	77
Betsy Ross		Connie Roop,Betsy Ross,Peter Roop	Roop, Connie	9780439263214	1
Journey to Freedom	A Story of the Underground Railroad	Courtnei Crump Wright	Wright, Courtnei Crump	9780823413331	24
The Hoboken Chicken Emergency		Daniel M. Pinkwater	Pinkwater, Daniel M.	9780671664473	2
Economic Systems		Daniel Rosen	Rosen, Daniel	9781616721596	71
A Picture Book of Benjamin Franklin		David A. Adler	Adler, David A.	9780823408825	3
A Picture Book of Benjamin Franklin		David A. Adler	Adler, David A.	9780823408825	11
Sweet Clara and the Freedom Quilt		Deborah Hopkinson	Hopkinson, Deborah	9780679874720	5
Sweet Clara and the Freedom Quilt		Deborah Hopkinson	Hopkinson, Deborah	9780679874720	1
Sweet Clara and the freedom quilt		Deborah Hopkinson,Deborah Gould	Hopkinson, Deborah	9780679874720	16
Pennsylvania		Dennis Brindell Fradin	Fradin, Dennis Brindell	9780516438382	27
Sharon Plays it Cool		Diana Oliver	Oliver, Diana	9780679870449	1
Pueblo Storyteller		Diane Hoyt-Goldsmith	Hoyt-Goldsmith, Diane	9780021795116	2
A Taste of Blackberries		Doris Buchanan Smith	Smith, Doris Buchanan	9780064402385	2
From the Mixed-up Files of Mrs. Basil E. Frankweiler		E. L. Konigsburg	Konigsburg, E. L.	9780545041737	7
Tangerine		Edward Bloor	Bloor, Edward	9780152057800	43
Blood on the River	James Town 1607	Elisa Lynn Carbone	Carbone, Elisa Lynn	9780439026994	1
Blood on the River	James Town 1607	Elisa Lynn Carbone	Carbone, Elisa Lynn	9780439026994	1
Blood on the River	James Town 1607	Elisa Lynn Carbone	Carbone, Elisa Lynn	9780439026994	2
The Sign of the Beaver		Elizabeth George Speare	Speare, Elizabeth George	9780395338902	1
The Sign of the Beaver		Elizabeth George Speare	Speare, Elizabeth George	9780547577111	1
If You Were There When They Signed the Constitution		Elizabeth Levy	Levy, Elizabeth	9780590451598	2
Amos Fortune, Free Man		Elizabeth Yates	Yates, Elizabeth	9780140341584	8
If You Traveled West in a Covered Wagon		Ellen Levine	Levine, Ellen	9780590451581	13
If you lived with the Iroquois		Ellen Levine	Levine, Ellen	9780590674454	22
The Warrior Maiden	A Hopi Legend	Ellen Schecter	Schecter, Ellen	9780553370225	1
Dear Austin	Letters from the Underground Railroad	Elvira Woodruff	Woodruff, Elvira	9780375803567	1
The Secret of Platform 13		Eva Ibbotson,Jiang shu qin,Yi bo sen	Ibbotson, Eva	9780141302867	4
The Courage of Helen Keller		Francene Sabin	Sabin, Francene	9780816745593	5
Rachel Carson		Francene Sabin,Sabin	Sabin, Francene	9780816745579	6
The Moon Seems to Change		Franklyn M. Branley	Branley, Franklyn M.	9780064450652	8
Old Yeller		Fred Gipson	Gipson, Fred	9780064403825	9

Title	Subtitle	Author	Author (Last, First)	ISBN	number of copies
Old Yeller		Fred Gipson,Steven Polson	Gipson, Fred	9780060935474	16
Explorers	searching for adventure	Gare Thompson	Thompson, Gare	9780817272999	3
Martin Luther King, Jr.	A Man of Peace	Garnet Jackson	Jackson, Garnet	9780439206433	1
Woods Runner		Gary Paulsen	Paulsen, Gary	9780545336772	77
The Bat Boy and His Violin		Gavin Curtis	Curtis, Gavin	9780689841156	2
Swindle		Gordon Korman	Korman, Gordon	9780545107563	3
Three Cups of Tea: Young Readers Edition	One Man's Journey to Change the World... One Child at a Time	Greg Mortenson,David Oliver Relin	Mortenson, Greg	9780142414125	7
Three Cups of Tea: Young Readers Edition	One Man's Journey to Change the World... One Child at a Time	Greg Mortenson,David Oliver Relin	Mortenson, Greg	9780142414125	17
Three Cups of Tea: Young Readers Edition	One Man's Journey to Change the World... One Child at a Time	Greg Mortenson,David Oliver Relin	Mortenson, Greg	9780142414125	29
Pennsylvania		Gwenyth Swain	Swain, Gwenyth	9780822597032	1
Pennsylvania		Gwenyth Swain	Swain, Gwenyth	9780822597032	7
A Boy No More		Harry Mazer	Mazer, Harry	9780439702249	4
Doll Bones		Holly Black	Black, Holly	9780545684361	1
Children of the Trail West		Holly Littlefield	Littlefield, Holly	9781575053042	4
The Whipping Boy		Houghton Mifflin Company	Company, Houghton Mifflin	9780395618189	27
Go Free Or Die		Houghton Mifflin Company	Company, Houghton Mifflin	9780395618080	1
Space Challenger	The Story of Guion Bluford : an Authorized Biography	Houghton Mifflin Company	Company, Houghton Mifflin	9780395618202	1
Vassilisa the Wise		Houghton Mifflin Company	Company, Houghton Mifflin	9780395618226	1
How My Parents Learned to Eat		Ina R. Friedman	Friedman, Ina R.	9780395442357	11
Exploration of North America.		inc Barron's Educational Series	Series, inc Barron's Educational	9780764106347	5
Good-bye Marianne		Irene N. Watts	Watts, Irene N.	9780887764455	5
Harry Potter and the Order of the Phoenix	#5 [large print]	J. K. Rowling	Rowling, J. K.	9780439358064	1
The Lemonade War		Jacqueline Davies	Davies, Jacqueline	9780547237657	8
Feathers		Jacqueline Woodson	Woodson, Jacqueline	9780545107679	1
Feathers		Jacqueline Woodson	Woodson, Jacqueline	9780545107679	5
Tikta'liktak	An Inuit-Eskimo Legend	James A. Houston	Houston, James A.	9780395618127	12
Dame Shirley and the Gold Rush		James J. Rawls	Rawls, James J.	9780811472227	4
Dame Shirley and the Gold Rush		James J. Rawls,Alex Haley,John Holder	Rawls, James J.	9780811480628	22
It Goes Eeeeeeeeeeeee!		Jamie Gilson	Gilson, Jamie	9780618051557	18
Gorillas		Jane Goodall,Miriam Schlein	Goodall, Jane	9780689713965	1
The Fledgling		Jane Langton	Langton, Jane	9780590434515	6
Black Duck		Janet Taylor Lisle	Lisle, Janet Taylor	9780545029384	4
Why Not, Lafayette?		Jean Fritz	Fritz, Jean	9780698118829	2
George Washington's Breakfast		Jean Fritz	Fritz, Jean	9780698206168	10
Why Not, Lafayette?		Jean Fritz	Fritz, Jean	9780698118829	19
Follow the Drinking Gourd		Jeanette Winter	Winter, Jeanette	9780679819974	16
Loser		Jerry Spinelli	Spinelli, Jerry	9780439460798	1
Crash		Jerry Spinelli	Spinelli, Jerry	9780679885504	8

Title	Subtitle	Author	Author (Last, First)	ISBN	number of copies
Maniac Magee	a novel	Jerry Spinelli	Spinelli, Jerry	9780316809061	39
The Magic School Bus	Lost in the Solar System	Joanna Cole	Cole, Joanna	9780785703372	1
Susanna of the Alamo	A True Story	John Jakes	Jakes, John	9780152005955	1
Stone Fox 25th Anniversary Edition		John Reynolds Gardiner	Gardiner, John Reynolds	9780690039832	20
Top Secret		John Reynolds Gardiner	Gardiner, John Reynolds	9780316303637	20
Drums, Girls, And Dangerous Pie		Jordan Sonnenblick	Sonnenblick, Jordan	9780439755207	24
War, Terrible War		Joy Hakim	Hakim, Joy	9780195153293	1
War, Terrible War		Joy Hakim	Hakim, Joy	9780195153293	9
War, Terrible War		Joy Hakim	Hakim, Joy	9780195153293	14
The Adventures of Spider	West African Folktales	Joyce Cooper Arkhurst	Arkhurst, Joyce Cooper	9780316051071	3
Retold Classic Myths	Volume 2	Jr. William S. E. Coleman, Rebecca Spears Schwartz	Coleman, Jr. William S. E.	9780812491470	3
Retold Classic Myths	Volume 2	Jr. William S. E. Coleman, Rebecca Spears Schwartz	Coleman, Jr. William S. E.	9780812491470	9
Retold Classic Myths	Volume 2	Jr. William S. E. Coleman, Rebecca Spears Schwartz	Coleman, Jr. William S. E.	9780812491470	10
Retold Classic Myths	Volume 2	Jr. William S. E. Coleman, Rebecca Spears Schwartz	Coleman, Jr. William S. E.	9780812491470	26
Mr. Lincoln's Whiskers		Karen B. Winnick	Winnick, Karen B.	9781563978050	7
Mr. Lincoln's Whiskers		Karen B. Winnick	Winnick, Karen B.	9781563978050	13
Tales from the Underground Railroad		Kate Connell	Connell, Kate	9780811480635	21
Redcoats and Petticoats		Katherine Kirkpatrick	Kirkpatrick, Katherine	9780823414161	1
The king's equal		Katherine Paterson	Paterson, Katherine	9780440832546	7
The King's Equal		Katherine Paterson	Paterson, Katherine	9780440832546	1
Deadbolts and Dinkles		Kathy Kennedy Tapp	Tapp, Kathy Kennedy	9781572557741	2
Deadbolts and Dinkles		Kathy Kennedy Tapp	Tapp, Kathy Kennedy	9781572557741	3
Baseball Saved Us		Ken Mochizuki	Mochizuki, Ken	9781880000199	13
The Gettysburg Address		Kenneth G. Richards	Richards, Kenneth G.	9780516466545	20
The Gettysburg Address		Kenneth G. Richards	Richards, Kenneth G.	9780516466545	1
Seventh & Walnut		Knight.	Knight.	9780816749744	4
K is for Keystone	A Pennsylvania Alphabet	Kristen Kane	Kane, Kristen	9781585361045	6
Chains		Laurie Halse Anderson	Anderson, Laurie Halse	9781416905868	40
A Series of Unfortunate Events #9: The Carnivorous Carnival	The Carnivorous Carnival	Lemony Snicket	Snicket, Lemony	9780064410120	1
Storm Run	The Story of the First Woman to Win the Iditarod Sled Dog Race	Libby Riddles	Riddles, Libby	9781570612930	26
The First Thanksgiving		Linda Hayward	Hayward, Linda	9780679802181	3
Down a Dark Hall		Lois Duncan	Duncan, Lois	9780440918059	20
Holes		Louis Sachar	Sachar, Louis	9780374332655	13
A. Lincoln and Me		Louise Borden	Borden, Louise	9780590457156	28
The Little Ships	The Heroic Rescue at Dunkirk in World War II	Louise Borden	Borden, Louise	9780689853968	29
Vejigante masquerader		Lulu Delacre	Delacre, Lulu	9780590457774	10

Title	Subtitle	Author	Author (Last, First)	ISBN	number of copies
The Indian in the Cupboard		Lynne Reid Banks	Banks, Lynne Reid	9780380600120	23
Striker Jones	Elementary Economics For Elementary Detectives, Second Edition	Maggie M. Larche	Larche, Maggie M.	9781460962879	20
Striker Jones	Elementary Economics For Elementary Detectives, Second Edition	Maggie M. Larche	Larche, Maggie M.	9781460962879	20
King of the Wind		Marguerite Henry	Henry, Marguerite	9780689714863	15
On the Same Day in March	A Tour of the World's Weather	Marilyn Singer	Singer, Marilyn	9780064435284	8
Rachel's Journal	The Story of a Pioneer Girl	Marissa Moss	Moss, Marissa	9780152021689	9
The Ugly Menorah		Marissa Moss	Moss, Marissa	9780374480479	9
Emma's Journal	The Story of a Colonial Girl	Marissa Moss	Moss, Marissa	9780152163259	11
Rachel's Journal	The Story of a Pioneer Girl	Marissa Moss	Moss, Marissa	9780152021689	14
Emma's Journal	The Story of a Colonial Girl	Marissa Moss	Moss, Marissa	9780152163259	15
White Star	A Dog on the Titanic	Marty Crisp	Crisp, Marty	9780439754231	5
Oh, the places he went	a story about Dr. Seuss--Theodor Seuss Geisel	Maryann N. Weidt	Weidt, Maryann N.	9780876146279	1
Oh, The Places He Went	A Story about Dr. Seuss	Maryann N. Weidt	Weidt, Maryann N.	9780876146279	4
Mr. Blue Jeans	A Story about Levi Strauss	Maryann N. Weidt	Weidt, Maryann N.	9780876145883	26
Mira, Mirror		Mette Ivie Harrison	Harrison, Mette Ivie	9780670059232	1
Folk Tales from Asia		Michael Collins	Collins, Michael	9781572557888	10
War Horse		Michael Morpurgo	Morpurgo, Michael	9780439796644	11
Angel Child, Dragon Child		Michele Maria Surat	Surat, Michele Maria	9780590422710	7
Retold Classic Myths	Volume1	Michele Price,Jr. William S. E. Coleman	Price, Michele	9780812491463	28
The Gold Cadillac		Mildred D. Taylor	Taylor, Mildred D.	9780140389630	14
The Gold Cadillac		Mildred D. Taylor	Taylor, Mildred D.	9780140389630	16
Justin and the Best Biscuits in the World		Mildred Pitts Walter	Walter, Mildred Pitts	9780395618028	58
Nim and the War Effort (Sunburst Book)		Milly Lee	Lee, Milly	9780374455064	28
Columbus Day		Mir Tamim Ansary	Ansary, Mir Tamim	9781588104304	6
The Year of the Panda		Miriam Schlein	Schlein, Miriam	9780064403665	14
Puzzle Maps U.S.A		Nancy L. Clouse	Clouse, Nancy L.	9780590442114	12
Sir Francis Drake (Groundbreakers)		Neil Champion	Champion, Neil	9781588103727	8
Atlas of Our Country's History		Nyrom Staff,Nystrom (Firm)	Staff, Nyrom	9780782508727	27
The Gift Of The Magi And Other Stories (Scholastic Classics)		O. Henry	Henry, O.	9780439545112	11
The Gift Of The Magi And Other Stories (Scholastic Classics)		O. Henry	Henry, O.	9780439545112	1
Lift And Look Egypt		Pam Beasant,Incorporated Parragon	Beasant, Pam	9781405494380	1
Esperanza Rising		Pam Muñoz Ryan	Ryan, Pam Muñoz	9780439576178	3
The Crab Man		Patricia E. Van West	West, Patricia E. Van	9781890515256	1
The Crab Man		Patricia E. Van West	West, Patricia E. Van	9781890515256	5

Title	Subtitle	Author	Author (Last, First)	ISBN	number of copies
Abby Takes a Stand		Patricia McKissack	McKissack, Patricia	9780142406878	6
Abby Takes a Stand		Patricia McKissack	McKissack, Patricia	9780142406878	47
Babushka Baba Yaga		Patricia Polacco	Polacco, Patricia	9780440833093	4
Just Plain Fancy		Patricia Polacco	Polacco, Patricia	9780440409373	11
Her Seven Brothers		Paul Goble	Goble, Paul	9780021795024	2
Hoop Dreams		Paul Robert Walker	Walker, Paul Robert	9781570361975	1
Gifford Pinchot	American Forester	Peter Anderson	Anderson, Peter	9780531157602	5
Glorious Days, Dreadful Days	The Battle of Bunker Hill	Philippa Kirby	Kirby, Philippa	9780811480666	2
Glorious Days, Dreadful Days	The Battle of Bunker Hill	Philippa Kirby	Kirby, Philippa	9780811480666	19
Shiloh		Phyllis Reynolds Naylor	Naylor, Phyllis Reynolds	9780689835827	7
Retold	Classic Myths, Volume 1	Plc	Plc	9780895989925	10
Retold	Classic Myths, Volume 1	Plc	Plc	9780895989925	19
Space and Beyond		R. A. Montgomery	Montgomery, R. A.	9781933390031	1
Flying Solo		Ralph J. Fletcher	Fletcher, Ralph J.	9780545202961	2
Amish Home		Raymond Bial	Bial, Raymond	9780395720219	4
The Wood Sprite		Rebecca Motil	Motil, Rebecca	9780021930517	4
In the Land of the Giants		Rebecca Motil	Motil, Rebecca	9780021930173	6
In the Land of the Giants		Rebecca Motil	Motil, Rebecca	9780021930173	1
Walking for Freedom	The Montgomery Bus Boycott	Richard Kelso	Kelso, Richard	9780811480581	22
The Percy Jackson and the Olympians, Book Two: Sea of Monsters		Rick Riordan	Riordan, Rick	9781423103349	1
Esio Trot		Roald Dahl	Dahl, Roald	9780140360998	3
James and the Giant Peach		Roald Dahl	Dahl, Roald	9780142410363	75
Home Run	The Story of Babe Ruth	Robert Burleigh	Burleigh, Robert	9780152045999	5
Our Star--the Sun		Robert Estalella	Estalella, Robert	9780812017397	1
We Want Jobs!	A Story of the Great Depression	Robert Jefferson Norrell,Norrelli	Norrell, Robert Jefferson	9780811472296	29
Chocolate Fever		Robert Kimmel Smith	Smith, Robert Kimmel	9780142405956	3
Chocolate Fever		Robert Kimmel Smith	Smith, Robert Kimmel	9780142405956	9
From Fields of Fire and Glory	Letters of the Civil War	Rod Gragg	Gragg, Rod	9780811833608	4
The Captain's Dog	My Journey with the Lewis and Clark Tribe	Roland Smith	Smith, Roland	9780152026967	5
Mary On Horseback	Three Mountain Stories	Rosemary Wells	Wells, Rosemary	9780141308159	3
Mary On Horseback	Three Mountain Stories	Rosemary Wells	Wells, Rosemary	9780141308159	22
Mary on Horseback: Three Mountain Stories		Rosemary Wells	Wells, Rosemary	9780141308159	36
Wagons West!		Roy Gerrard	Gerrard, Roy	9780374482107	2
Who Eats What?		Ruth Komesaroff,Kelly	Komesaroff, Ruth	9780725320645	6
Henry Hudson		Ruth Manning	Manning, Ruth	9781588103420	7
Hernando de Soto		Ruth Manning	Manning, Ruth	9781588103437	8
Juan Ponce de León		Ruth Manning	Manning, Ruth	9781588103444	8
Francisco Pizarro		Ruth Manning	Manning, Ruth	9781588103413	12
Laura Ingalls Wilder	An Author's Story	Sarah Glasscock	Glasscock, Sarah	9780817272852	1

Title	Subtitle	Author	Author (Last, First)	ISBN	number of copies
Laura Ingalls Wilder	An Author's Story	Sarah Glasscock	Glasscock, Sarah	9780817272852	8
Island of the Blue Dolphins		Scott O'Dell	O'Dell, Scott	9780547328614	7
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Island of the Blue Dolphins		Scott O'Dell	O'Dell, Scott	9780547328614	4
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Southern Lehigh Spirit Cheerleading Booster Club

Bylaws

Adopted 3/22/2023 (change to current date: June 2026)

ARTICLE I *Name*

1.1 The name of this organization is '**Southern Lehigh Spirit Cheerleading Booster Club**' (**SL Spirit Cheer**) (hereafter known as "The Booster Club").

ARTICLE II *Purposes*

2.1 The purpose of The Booster Club is to promote and support the Southern Lehigh Spirit Cheerleading Squad. Its members support the program by providing human and financial support on a voluntary basis to the Spirit Cheerleading Squad while also encouraging teamwork and good sportsmanship.

ARTICLE III *Offices*

3.1

Principal Office.

The principal office of the organization shall be **5800 Main Street, Center Valley, PA 18034** or such other location as the Directors may from time to time determine.

ARTICLE IV *Members*

4.1

Membership

VOTING RIGHTS and MEMBERSHIP

- Membership will be limited to parents and guardians of participating students of the Southern Lehigh Spirit Cheerleading Squad
- Each member of The Booster Club who has maintained their voting privileges, and is in attendance at a meeting, shall be entitled to one (1) vote.
- In order to establish voting privileges, each member must attend (3) consecutive meetings within the Booster Club season with the third meeting being able to vote.
- Once voting privileges are established, they will remain in effect for that Booster Club season. Voting rights will be carried over to the following season for members that attend 50% of the meetings within the season. If voting rights are not maintained and carried over, one must reestablish voting rights by again attending (3) consecutive meetings in that new season.

- Voting privileges are individual. Each individual must acquire and maintain their own voting rights.
- Absences to be approved by the President or a member of the executive board by emailing prior to the meeting.
- The affirmative vote of the majority of the Board and voting members collectively in attendance shall be necessary for the passage of any resolution.
- Meetings shall be held monthly, or as deemed necessary by the Board.

ARTICLE V *Directors*

5.1 *Number, Election, Term.*

The Board of Directors shall consist of Four (4) persons; President, Vice-President, Secretary and Treasurer. Directors shall be chosen annually by the Members at the first meeting following selection of the Team (change to: following the final game and/or competition of the season).

The Directors shall serve for a term of one year until their successors are elected and qualified. Change to: The Board shall serve for a term of two years, for no more than two terms. No director shall hold the same position for more than two consecutive terms unless the position is uncontested. See Section 5.8

To be considered for a Board position one must:

- Have established and maintained voting privileges in the previous season.
- Have an athlete at the HS level. Exceptions can be made if there are not enough HS parents interested in filling the required positions within a particular season.
- Must have a signed copy of the Statement of Intent/ Code of Conduct on file with the booster club.

5.2

Powers.

The Directors have all powers and authority necessary for the management of the business of the organization.

5.3

Quorum.

A simple majority of the current members present in person at any duly convened, annual, regular or special meeting after proper notice, as fixed by the members, shall constitute a quorum.

5.4

Vote.

Each Director shall be entitled to one (1) vote in person. An affirmative vote of a majority of the Director's present at any annual, regular, or special meeting duly convened after proper notice, at which a quorum is present, shall constitute Board action, unless a greater number is required by the Act or these By-laws.

5.5

The annual meeting of the Directors shall be held on a date as agreed upon by the Directors, or upon five (5) days notice to each Director at such other time and place as the Directors shall determine. Other regular meetings of the Directors may be held as determined by the Directors.

5.6

Special Meetings.

Special meetings of the Directors may be called by the President or by a simple majority of the voting members at any time. It shall be the duty of the Secretary, upon receipt of a request for such a special meeting, to send at least **five (correct to: three)** (3) days' written notice stating the time, place and purpose of any special meeting to the members of the Board. If the Secretary fails or refuses to send such notice, the person(s) calling for the special meeting may call the meeting at such time at the Southern Lehigh High School or at a location otherwise designated by The Board.

5.7

Removal.

Any Director may be removed from office, without the assignment of any cause, by an affirmative vote of a majority of the Directors in office at any annual, regular or special meeting, provided that written notice of the intention to consider removal of a Director has been included in the notice of the meeting. No Director shall be removed without having the opportunity to be heard at such meeting, but no formal hearing procedure need be followed.

5.8

Consecutive Terms.

Directors may be elected for consecutive terms. However, no director shall hold the same position for more than two consecutive terms unless the position is uncontested.

5.9

Duties.

The duties of the directors shall include the following:

President

- Presides at all meetings of the organization
- Will be the Executive Director of the Organization
- Be the liaison between the parents and the coach(es)

Vice President

- Shall be vested with all the powers and required to perform all the duties of the President in the absence of the President.

Secretary

- Charged with the duty to record minutes of all meetings
- Provide copies of the minutes to members at regular meetings or as requested.
- Maintain a list of names and contact information of all directors, and members of all committees authorized by these Bylaws.
- Attend to all correspondence needs of the Booster Club including, but not limited to meeting notices.
- Perform such other duties as requested by the President.

Treasurer

- Receive all money of the Organization
- Keep full and accurate accounts of receipts and disbursements
- Shall collect all funds due to the organization and disburse funds as required to meet the obligations of the organization
- Shall render to the President and Directors as requested by them but not less than once a year, regular accountings of all transactions and of the financial condition of the organization.
- Report on the organization budget status at all regular, and Board meetings

- Have available all financial records of The Booster Club for any member in good standing with questions regarding club expenditures.

All Directors are required to attend at least 50% (change to: 75%) of the regularly scheduled meetings each year. Any of the above listed parties who miss three (3) consecutive meetings shall automatically be relieved of their official duties except for legitimate excuses presented prior to the meeting limited to work, illness, or death in the family.

The Secretary shall notify the affected party of this impending action following his/her absence at two (2) consecutive meetings and prior to the date of the third consecutive meeting. Three (3) Boards members must vote in approval of any action outside of a general meeting.

ARTICLE VI

Vacancies

6.1 If the office of any Director becomes vacant, by an increase in the number of Directors, or by reason of death, resignation, and disqualification or otherwise, the remaining Directors may choose a person or persons who shall hold office for the remaining term.

ARTICLE VII

Resignation

7.1 Any Director may resign from office at any time, such resignation to be made in writing, and to take effect from the time of its receipt by the organization, unless some later time may be fixed in the resignation, and then from that date. The acceptance of the resignation shall not be required to make it effective.

ARTICLE VIII

Fiscal Year and Financial Reporting

8.1 The fiscal year of the organization shall begin on June 1st and end on May 31st.

- Two signatures are required to authorize a check: The Treasurer and anyone of the remaining directors, as long as they are not of the same family and it is not for their personal reimbursement. • The retiring Treasurer shall prepare an account of operation expenses and financial balance for the previous year and present it to the incoming Treasurer.
- Spending Limits: The board can approve up to \$300 (change to \$1000) spending by a simple majority vote of the entire board. Amounts above that limit must be approved by a simple majority of the voting members in attendance at a meeting(remove).

- Expenses will only be reimbursed with a valid receipt or purchase order.
- Reconciliation of monies from any related events shall be witnessed and attested by at least one member of the board and be deposited in the Southern Lehigh Spirit Cheerleading checking account.
- Any gift, either financial or material, received by any member in the performance of their duties for the Booster Club shall become the property of the Booster Club.

ARTICLE IX

Amendment

9.1 These Bylaws may be amended from time to time. Any proposed changes may be submitted for consideration at any general meeting of the members. The proposed changes will be communicated to the members in advance of the next general meeting. At the next general meeting the proposed changes will be discussed and brought to a vote. An affirmative vote of two-thirds (2/3) of the members in attendance at the meeting will be required for an amendment to pass.

ARTICLE X

Liability and Indemnification of Directors

10.1

General Rule.

A Director shall not be personally liable for monetary damages as Director for any action taken, or any failure to take any action, unless

- (1) the Director has breached or failed to perform the duties of Director in accordance with the standard of conduct contained in Section 8363 of Subchapter F of Chapter 83 of Title 42 of the Pennsylvania Consolidated Statutes and any amendments and successor acts thereto; and
- (2) The breach or failure to perform constitutes self-dealing, willful misconduct or recklessness;

Provided however,

The foregoing provision shall not apply to (1) the responsibility or liability of a Director pursuant to any criminal statute or (2) the liability of a Director for the payment of taxes pursuant to local, state or federal law.

10.2

Indemnification.

The organization shall indemnify any Director who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative, (and whether or not by, or in the right of, the organization) by reason of the fact that such person is or was a representative of the organization, against all expenses (including attorney fees), judgments, fines and amounts paid in settlement as to actions taken, or omitted to be taken, in such person's official capacity as Director and as to actions taken, or omitted to be taken, in another capacity while holding such official capacity, provided, however, that no person shall be entitled to indemnification pursuant to this Article in any instance in which the action or failure to take action giving rise to the claim for indemnification is determined by a court to have constituted willful misconduct or recklessness.

10.3

Advancement of Expenses.

Expenses incurred by a person entitled to indemnification pursuant to this Article in defending a civil or criminal action, suit or proceeding shall be paid by the organization in advance of the final disposition of such action, suit or proceeding upon receipt of an undertaking by or on behalf of such person to repay the amount so advanced if it shall ultimately be determined that such person is not entitled to be indemnified by the organization.

10.4

Continuing Right to Indemnification.

The indemnification and advancement of expenses provided pursuant to this Article shall continue as to any person who has ceased to be a Director of the organization and shall inure to the benefit of the heirs, executors and administrators of such person.

10.5

Other Rights.

This Article shall not be exclusive of any other right which the organization may have to indemnify any person as a matter of law.

ARTICLE XI *Committees*

11.1

Establishment.

The Directors may establish such committees with such powers as they deem desirable for the operation of the organization.

11.2

Appointment of Members.

Unless otherwise determined by the Board, the President shall appoint members of all committees which are created by the Board of Directors or these Bylaws. Board members are responsible for overseeing Committee Chairpersons in the absence of a meeting.

ARTICLE XII *Disbandment*

12.1

Should the Booster Club ever disband, all money and property accumulated by the Booster Club shall be held for a period of one (1) year. If the Booster Club is not reorganized within that year, this money and property shall be assigned to the Southern Lehigh School District Superintendent for use at their discretion to support any Athletic program in financial need at the High School.

- This provision could be superseded by the need to conform to State and Federal regulations or school policy governing booster clubs.

ARTICLE XIII *Miscellaneous Provisions*

- (1) The Board shall govern any rule not covered by the by laws so long as not inconsistent with the Act. 2. A copy of the by-laws will be maintained and made available to all members of the Booster Club. 3. If there is an official snow date and school is cancelled or dismissed early, the Booster Club meeting will be cancelled as well. Based on weather conditions, the Board will decide if the meeting will be postponed, rescheduled, or cancelled.
- (2) Committee Chairpersons may recruit as many members as necessary to accomplish the responsibility of the Committee. The Chairperson shall also keep a historical file of the year's proceedings, financial records, vendor contacts, etc., for turnover to his/her successor. At the end of each fiscal year, these committee records should be turned over to the Committee Chairperson successor.

Statement of Intent / Code of Conduct (still being finalized)

Must be signed by all parents

Anyone being considered for a Board position must have a signed copy on file with the Booster Club and agree to adhere to the contents of the document.

Relationship Between Coaches and Booster Club

Purpose and Roles

The Booster Club exists to support the cheer program through fundraising, volunteer coordination, financial assistance, and activities that enhance the experience of student-athletes. The Booster Club serves in a support role and shall not direct or manage the coaching, supervision, selection, or operation of the team.

Authority of Coaches

The Head Coach and coaching staff retain sole authority over matters related to:

- Team selection and tryouts
- Athlete placement and participation
- Practice schedules and attendance expectations
- Performance decisions
- Discipline and team rules
- Competition preparation and coaching decisions
- Athlete and team development

Booster Club members shall not interfere with coaching decisions or attempt to influence decisions regarding individual athletes.

Communication and Collaboration

The Head Coach (or designee) may attend Booster Club meetings as a non-voting advisor unless otherwise permitted by school policy. Coaches and the Booster Club will maintain open communication regarding program needs, fundraising goals, and activities that support the program.

Conflict of Interest / Parent Conduct

Booster Club members serving as officers or committee chairs shall not use their position to seek preferential treatment for their athlete(s) or to influence coaching decisions.

Concerns related to coaching decisions shall follow the school district's established chain of communication.

Respect and Professional Boundaries

All interactions between coaches and Booster Club members shall reflect professionalism, respect, and a shared commitment to the success of the program and student-athletes. Harassment, undermining coaching authority, or behavior that creates division within the program may be addressed according to school and Booster Club policies.

Financial Independence

The Booster Club may provide financial support and recommendations regarding expenditures; however, purchases and expenditures intended for team use should align with the needs identified by the coaching staff and comply with school district policies.



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Swank Movie Licensing USA does not provide a copy of the physical movie content; however, you may use any legally obtained copy including those owned, borrowed or rented in order to show films corresponding with the license provided herein. This license authorizes unlimited movie showings by anyone on school property, regardless of whether or not they are affiliated with the school. Outdoor screenings on school property are allowed for by this license but are limited to students, faculty, staff and their families/friends ("School Community"). Outdoor movie events intended for audiences outside of School Community are not covered by this license.

LICENSE AND COPYRIGHT RESTRICTIONS

This license is for K-12 schools only. Refunds are not granted after the license has been processed; however, you may request cancellation any time after the initial term of agreement. Movie showings must take place on school property and cannot be open to the general public. In addition, the movies may not be altered, duplicated, digitized or transmitted electronically in any form without specific

permission from the copyright owner. Swank Movie Licensing USA has the right to add or delete any studio throughout the course of the license period. A current list of available studios can be found on our website.

ADVERTISING GUIDELINES

We encourage you to print publicity materials from swank.com/k-12-schools to advertise the movie in your facility or to pass out directly to students and staff. You are permitted to use the studio approved images provided by Swank. Please note that these images may not be edited or altered and must include the © symbol and the studio name. Advertising movie showings via on-premises signage, the school specific website, email targeted to families of students, school specific social media accounts or direct mail to enrolled student's families is acceptable. Advertising outside of these parameters including to the general public/community is prohibited.

FUNDRAISING AND DONATIONS

When fundraising at movie events, an unlimited amount of funds can be raised for the school. These funds can come from suggested donations, concessions, giveaways, and more. Some popular event ideas are Dinner and a Movie (charging for dinner), Parent's Night Out (charging for childcare), or Book to Movie themed showings (bringing a book to donate to the library).

RENEWAL OF YOUR LICENSE

This Public Performance Site License is scheduled to renew at the end of your selected initial agreement. You may, however, request cancellation any time after the initial term of the agreement. Approximately one month prior to expiration, the renewal packet will be mailed. Requests for cancellation may be made by calling toll-free 1.877.321.1300 or emailing: movielicensing@swankmp.com



THE REGION'S NONPROFIT TECHNOLOGY CONSORTIUM

**EDGEMARKET CO-OP
AFFILIATE PARTICIPATION AGREEMENT**

WHEREAS, the entity known as, Southern Lehigh School District with a primary address at 5775 Main St. Center Valley, PA 18034 (herein, "Affiliate"), is

☒ an eligible entity organized outside the State of New Jersey – or –

☐ is an eligible private entity that is organized within New Jersey (please check one)

and seeks to participate in the EdgeMarket Cooperative Pricing System (herein, "EdgeMarket" or "Co-op")

WHEREAS, the Co-op complies with New Jersey procurement laws to acquire certain goods and services through a public bid process by developing bid specifications, publicly advertising and conducting competitive bids, and making awards to vendors as a result of these competitive bids.

NOW, THEREFORE, Affiliate shall have the right to use the current and future bid awards of the Co-op and agrees that purchases through these contracts may be invoiced directly by vendor to the Affiliate.

Affiliate shall include the designated EdgeMarket Contract Identification Number (ECIN) on all purchase orders for goods or services purchased pursuant to a Co-op contract vehicle and shall request that the vendor include the same ECIN on relevant invoices directed to the Affiliate.

Affiliate shall submit a completed [Notice of Use of EdgeMarket Agreement](#) to the Co-op when a purchase is made through a Co-op contract vehicle.

Affiliate shall notify the Co-op of any changes to the terms and conditions of the contract vehicles so that the Co-op can monitor performance of the vendors over the course of the awarded contract.

Affiliate recognizes that EdgeMarket makes no representation or warranties as to the suitability, fitness for a particular purpose, or quality of any goods or services provided the vendor, and therefore expressly waives any such claims against the Co-op.

Affiliate recognizes there is no fee to join EdgeMarket, but the Co-op may require vendors to pay an administrative fee that may in turn be incorporated into the prices for goods or services.

Upon acceptance by the Co-op, Affiliate's designee(s) shall be granted access to the electronic knowledgebase and contract portal known as [EdgeMarket](#).

Affiliate Representative

Signature:  Name: Louis J. Pepe, MBA SFO Date: 08/14/2026
Director of Business Services

EdgeMarket Representative

Signature: _____ Name: _____ Date: _____

Send completed document by email to edgemarket@njedge.net.



Pricing Proposal

Quotation #: 27840888

Reference #: EES Net New - Paperwork Required

Valid Until: 8/31/2026

PA-Southern Lehigh School District

James Stulgis

5775 Main Street
Center Valley, Pennsylvania 18034
United States
Phone: 610-282-3121 ext. 5401
Email: stulgisj@sbsd.org

Microsoft Inside Account Manager

Stace Tindaan

SHI International Corp.
290 Davidson Avenue
Somerset, NJ 08873
Phone: .
Email: MSMidatlantic@SHI.com

8/14 - 7 Sent PO + Quote. Invoice needed

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 M365 A3 Unified Edu Sub Per User Microsoft - Part#: AAD-38391 Contract Name: Edge Market - TeCHS Full Catalog Contract #: 269EMCPS-21-001-EM-SHI Coverage Term: 8/1/2026 - 7/31/2027 Note: FAC B	267	\$54.10	\$14,444.70
2 M365 A3 Unified Edu Sub Student Use Benefit Per User Microsoft - Part#: AAD-38397 Contract Name: Edge Market - TeCHS Full Catalog Contract #: 269EMCPS-21-001-EM-SHI Coverage Term: 8/1/2026 - 7/31/2027 Note: STU	4000	\$0.00	\$0.00
3 SQL Server Standard ALng LSA Microsoft - Part#: 228-04437 Contract Name: Edge Market - TeCHS Full Catalog Contract #: 269EMCPS-21-001-EM-SHI Coverage Term: 8/1/2026 - 7/31/2027 Note: AP	1	\$81.40	\$81.40
4 SQL CAL ALng LSA Device CAL Microsoft - Part#: 359-00765 Contract Name: Edge Market - TeCHS Full Catalog Contract #: 269EMCPS-21-001-EM-SHI Coverage Term: 8/1/2026 - 7/31/2027 Note: AP	5	\$18.85	\$94.25
5 Win Server DC Core ALng LSA 2L Microsoft - Part#: 9EA-00039 Contract Name: Edge Market - TeCHS Full Catalog	16	\$41.86	\$669.76

Contract #: 269EMCPS-21-001-EM-SHI

Coverage Term: 8/1/2026 - 7/31/2027

Note: AP

Total	\$15,290.11
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Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

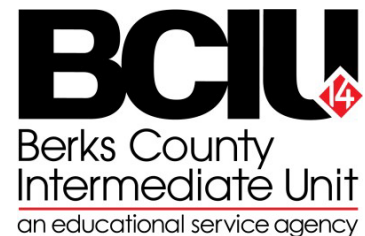
Professional Services Agreement

STRICTLY CONFIDENTIAL. This document may contain confidential and proprietary material for the sole use of the intended recipient. Any review or distribution to or by others is strictly prohibited.

July 1, 2026

Presented to:
Southern Lehigh School District

Prepared by:
Office of Information Technology



1111 Commons Boulevard, P.O. Box 16050
Reading, PA 19612-6050
www.berksiu.org

Contact Information:

Karen Brown
Customer Success Specialist
Phone: 610-987-8463
karbro@berksiu.org

Rich Loveless
Program Administrator – Software Development &
Support Services
Phone: 610-987-8465
riclov@berksiu.org

Berks County Intermediate Unit
1111 Commons Boulevard
P.O. Box 16050
Reading, PA 19612-6050

Phone: 610-987-2248
info@berksiu.org

PROFESSIONAL SERVICES AGREEMENT

This Professional Service Agreement (hereinafter “Agreement”) entered into effective as of the 1st day of July 2026, between **SOUTHERN LEHIGH SCHOOL DISTRICT**. (hereinafter the “SLSD”), and **BERKS COUNTY INTERMEDIATE UNIT** (hereinafter the "BCIU"), with its principal place of business at 1111 Commons Boulevard Reading, PA 19612.

WHEREAS, SLSD desires to engage the BCIU Office of Information Technology to provide consultation and technical services related to the Infinite Campus student information system, specifically its special education functionalities, per the terms and conditions set out herein.

NOW, THEREFORE, in consideration of the mutual promises and the covenants set forth herein and for other good and valuable consideration, the receipt and sufficiency of which the parties hereby acknowledge, the SLSD and the BCIU, intending to be legally bound, agree as follows:

1. **TERM.**

This Agreement shall commence at full execution and continue in effect until June 30, 2027 (the “Term”). The Term may be extended, upon the mutual written agreement of the parties, for renewal terms of one year (or such other period as the parties may mutually agree) at the expiration of the initial term or any renewal term unless and until this Agreement is terminated by any party in accordance with the terms hereof. **If either party wishes to terminate the agreement at the end of the initial term, formal notification must be made.**

2. **SERVICES.**

Under the terms contained in this Agreement, the SLSD hereby engages the BCIU to provide specific professional consulting and technical services in the use of the Infinite Campus Student Information System, focused on Special Education functionality and reporting, as outlined in Appendix A.

3. **FEES AND EXPENSES.**

3.1 **Fees.** Invoicing for consulting hours, as outlined in Appendix A, will occur upon service delivery, but not to exceed 25 hours. BCIU will track and maintain records of all consulting hours and services delivered as part of the block of hours purchased at the then-current BCIU board-approved rate for Consulting Services. All other services, as outlined in Appendix A (e.g., training, technical services, etc.), will be quoted in advance and invoiced upon service delivery.

3.2 **Travel and Onsite Services:**

3.2.1 **Travel Requirements:** If onsite services are required and agreed upon, the necessary travel incurred will be added to the support time given, or the SLSD shall reimburse the BCIU for reasonable travel-related expenses incurred in connection with the provision of onsite services.

3.2.2 **Reimbursable Expenses:** Reimbursable expenses may include, but are not

limited to, transportation, lodging, and meals. The BCIU agrees to provide SLSD with a detailed breakdown of costs incurred.

- 3.2.3 **Travel Authorization:** Before incurring any travel-related expenses, the BCIU shall obtain approval from SLSD, specifying the travel scope and estimated costs.

4. **ENGAGEMENT AND STAFFING**

- 4.1 The BCIU will provide a Software Support Specialist, whose responsibilities and expertise encompass supporting the Infinite Campus student information system, to provide professional consultation services. Additionally, in the performance of this Agreement, the Software Support Specialist shall engage the services of other Office of Information Technology staff as needed. The BCIU will provide services for up to twenty (20) hours per month, during the Term of this Agreement.
- 4.1.1 All communications, including questions, concerns, and requests for assistance and additional services, must be made by emailing CampusConsulting@berksiu.org.
- 4.1.2 Normal support hours are from 8:00 AM to 4:00 PM, Monday through Friday, except for BCIU board-approved holidays, BCIU summer hours, and unplanned/emergency closings.
- 4.2 The SLSD agrees to notify the BCIU at least three (3) business days in advance of services requested for scheduled sessions, including training. These sessions will be arranged within the BCIU's regular working hours, from 8:00 a.m. to 4:00 p.m. Eastern Time.
- 4.3 BCIU will make every effort to accommodate SLSD's requests in alignment with BCIU schedules and availability.
- 4.4 If the BCIU needs to cancel a scheduled session, they will provide notice as reasonably practicable and propose alternate dates to the SLSD.
- 4.5 **Location of Services.**
- 4.5.1 **Remote.** The consulting services under this Agreement are primarily intended to be performed remotely. The BCIU will use its best efforts to ensure the services are efficiently delivered without needing onsite presence.
- 4.5.2 **Onsite.** In the event that onsite services are deemed necessary by the SLSD, both parties will mutually agree on the timing and duration of such onsite services. The SLSD shall provide two weeks advance notice of the need for onsite services.

5. CONFIDENTIALITY.

The BCIU recognizes that the SLSD has a legitimate interest in protecting its confidential information from unauthorized use and disclosure. Per the terms of this agreement, the BCIU will have access to documents, papers, records, and electronic systems and platforms of the SLSD that are directly pertinent to providing consulting and technology services as outlined.

- 5.1 BCIU agrees that it will not knowingly disclose to any third party or make any use of school district confidential information. Confidential Information includes information that school districts are required to maintain as confidential under various state and federal laws, including, but not limited to, the Family Education Rights and Privacy Act (FERPA), 42 U.S.C. § 1232(g), and the regulations promulgated thereunder, and the privacy standards associated with the Health Insurance Portability and Accountability Act of 1996 (HIPAA). BCIU will use at least the same standard of care to maintain the confidentiality of school district confidential information that it uses to maintain the confidentiality of its own confidential information of equal importance.
- 5.2 BCIU will instruct all employees about the confidentiality requirements of this Service Level Agreement.
- 5.3 BCIU will require any person granted access to the confidential information of the school district to be bound by written obligations of confidentiality no less restrictive than the BCIU Acceptable Use Policy and these confidentiality obligations.
- 5.4 BCIU will provide all staff with the required devices necessary to provide the services as outlined. BCIU will deploy reasonable commercial measures to ensure that BCIU's computers, servers, and related equipment are secure and that any district confidential information contained therein is not accessible to anyone not authorized by the BCIU, and BCIU will allow access to the school district confidential information only as outlined in this agreement.

6. OWNERSHIP OF WORK PRODUCT

The BCIU grants access to and rights for all work products provided, modified, and/or developed under this agreement, subject to the following conditions:

- 6.1 **Pre-Existing Work Product:** SLSD acknowledges that any work product owned by BCIU prior to this agreement—including but not limited to training materials, process documentation, and BCIU-developed tools (e.g., Data Extract Utility (DEU) and related extracts)—remains the exclusive property of BCIU. SLSD is granted a non-exclusive, non-transferable, non-sublicensable license to use such work products solely for its internal business purposes as related to the services outlined in this Agreement. SLSD may not sell, assign, distribute, or otherwise transfer these materials to any third party.
- 6.2 **Modified or Newly Created Work Product:** Any modifications or custom work created by BCIU to meet the specific needs of SLSD during the term of this agreement shall remain the property of BCIU. SLSD is granted a non-exclusive, non-transferable, non-sublicensable license to use such modified or newly created work products for its internal business purposes. SLSD may make further

modifications to meet its own internal needs after the termination of this agreement, provided that such modifications are not sold, shared, or distributed to any third parties or outside entities.

- 6.3 **Prohibited Use and Transfer:** Under no circumstances may SLSD sell, license, transfer, or disclose any pre-existing, modified, or newly created work products to third parties, including future employers, contractors, or outside organizations.

7. **OTHER SERVICES.**

The parties may at any time, by a written agreement executed by both parties, provide for additional services including but not limited to technical services to be performed by the BCIU, under such other consideration or additional terms as the parties deem appropriate. Except as otherwise provided in the agreement instrument signed by both parties, such additional or expanded services shall be considered "Services" covered by and subject to all the terms of this Agreement.

8. **TERMINATION.**

This Agreement may be terminated before the expiration date of the Term on written notice:

- 8.1 by either Party, for convenience with thirty (30) days written notice;
- 8.2 by either Party, if the other Party materially breaches any provision of this Agreement and either the breach cannot be cured or, if the breach can be cured and it is not cured by the breaching Party within 10 days after the breaching Party's receipt of written notice of such breach; by either Party upon the occurrence of a Force Majeure Event that lasts longer than 30 days;
- 8.3 by either Party if the other Party (i) becomes insolvent, (ii) is generally unable to pay, or fails to pay, its debts as they become due, (iii) files, or has filed against it, a petition for voluntary or involuntary bankruptcy or pursuant to any other insolvency Law, (iv) makes or seeks to make a general assignment for the benefit of its creditors, or (v) applies for, or consents to, the appointment of a trustee, receiver or custodian for a substantial part of its property or business.
- 8.4 In the event the Agreement is terminated, the BCIU shall be reimbursed for all reasonable amounts earned, expenses incurred, and/or non-cancelable obligations as of the date of termination.

9. **INSURANCE AND INDEMNITY.**

During and throughout the entire Term of this Agreement, the BCIU shall maintain, at their expense, policies of insurance as follows:

- 9.1 Commercial General Liability with a limit of not less than \$1,000,000 per occurrence and \$3,000,000 aggregate).

9.2 Professional Liability. Whenever work under this Agreement involves professional services excluded from the BCIU's Commercial General Liability coverage, the BCIU shall evidence Professional Liability coverage with a limit of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate.

9.3 Cyber Liability with a limit of not less than \$1,000,000 Per Claim/Aggregate.

9.4 Workers' Compensation with coverage in compliance with statutory requirements.

10. **LIMITATION OF LIABILITY FOR CONSULTANT**

In furnishing the SLSD with consulting advice and other services as herein provided, the BCIU shall not be liable to the SLSD for errors of judgment or for anything except malfeasance or gross negligence in the performance of its duties or reckless disregard of the obligations and duties under the terms of this Agreement; provided that, notwithstanding the foregoing, BCIU shall be strictly liable for breaches of confidentiality or personal privacy. It is further understood and agreed that the BCIU may rely upon information furnished to it reasonably believed to be accurate and reliable and the BCIU shall not be accountable for any loss suffered by the SLSD by reason of the SLSD'S action or non-action on the basis of any advice, recommendation, or approval of the BCIU.

11. **LIMITATION OF DAMAGES.**

In no event shall either party be liable for special, indirect, incidental, or consequential damages, (including, without limitation, loss of profits) suffered by the other party, regardless of the theory of liability (including contract, tort, negligence, strict liability, or otherwise) and regardless of any prior notice of such damages.

12. **RELATIONSHIP OF PARTIES.**

The SLSD, as a public school district, and the BCIU, as an independent contractor for the purposes of this agreement, are entering into this Agreement as separate entities. Nothing in this Agreement is intended, nor shall be construed, to establish a partnership or joint venture between the parties concerning this Agreement or any matters herein. Neither party shall be considered an employee, representative, or agent of the other, and neither has any express or implied authority to make representations, warranties, or commitments on behalf of or in the other party's name to any third party.

13. **NON-SOLICITATION.**

For a period of twelve (12) months following the date on which any Personnel either: (i) interviewed with the Customer for purposes of Customer qualifying a candidate or applicant for a role or position or (ii) last worked a shift under this Agreement, or a subsequent Assignment through this Agreement, the Customer agrees that it will take no steps to solicit, recruit, hire, or employ as its own employees, or as a contractor, those Personnel provided or introduced by BCIU during the term of this Agreement. The Customer understands and agrees that BCIU is not an employment agency and that Personnel are assigned to the Customer to render temporary service(s) and are not assigned to become employed by the Customer. The Customer further acknowledges and agrees that there is a substantial investment in business-related costs incurred

by BCIU in recruiting, onboarding, training, and employing Personnel, which necessarily includes recruiting, qualifying, credentialing, training, retaining, and supervising Personnel. In the event that the Customer, or any Customer affiliate, subsidiary, department, division, School Work Site, or any other agent of the Customer or agent acting on behalf of the Customer solicits, hires, or employs any Personnel, Customer will be in material breach of this Agreement.

16. **CHOICE OF LAW.**

The Agreement shall be governed by the laws of the Commonwealth of Pennsylvania without regard to its principles or rules concerning conflicts of law.

17. **VENUE.**

The SLSD and the BCIU hereby agree that any dispute under this Agreement shall be subject to the exclusive jurisdiction and venue of the Berks County Court of Common Pleas.

18. **NON-DISCRIMINATION.**

Both parties agree that in the performance of this Agreement, there will be no discrimination against any individual or group on account of any Federal, State, or Local Law, regulation, or rule, including but not limited to race, color, gender, sexual preference, religious creed, ancestry, disability, age, or national origin. Receipt by either party of evidence of such discrimination shall be cause for termination.

19. **AMERICANS WITH DISABILITIES ACT**

Pursuant to federal regulations promulgated under the authority of the Americans with Disabilities Act, 28 C.F.R. §35.101 *et seq.*, the Parties understand and agree that no individual with a disability shall, on the basis of the disability, be excluded from participation in this Agreement or from the activities provided for under this Agreement. As a condition of accepting and executing this Agreement, the parties agree to comply with the “General Prohibitions Against Discrimination,” 28 C.F.R. §35.130, and all other regulations promulgated under Title II of the Americans with Disabilities Act which are applicable to the benefits, services, programs, and activities provided by the Commonwealth of Pennsylvania through contracts with outside providers.

20. **DISPUTE RESOLUTION.**

Both parties agree that any matter arising out of the Agreement shall be heard by a judge without a jury. Both parties waive any right they may have to a jury trial.

21. **NON-WAIVER.**

No waiver of any term, provision, or condition of this Agreement, whether by conduct or otherwise, shall be deemed to be or be construed as a further and continuing waiver of any such term, provision, or condition of this Agreement. No waiver shall be valid unless in writing and signed by the parties.

22. **FORCE MAJEURE**

If either party hereto shall be delayed or hindered in, or prevented from, the performance of any act required hereunder for any reason beyond such party's direct control, including but not limited to, strikes, lockouts, labor troubles, or labor disputes of any kind, civil disorders, governmental or judicial actions or orders, riots, insurrections, war, acts of God, accident, energy or other conservation measures imposed by law or regulation, explosions, failure of utilities, mechanical breakdowns, material shortages, disease, inclement weather, or other reason beyond the party's control (a "Disability") then such party's performance shall be excused for the period of the Disability. Any timelines affected by a Disability may be modified and affected fees and expenses may be adjusted to account for cost increases or decreases resulting from the Disability. The party affected by the Disability shall notify the other party of such Disability as provided for herein.

23. **SEVERABILITY.**

The provisions of this Agreement shall be deemed to be severable. Consequently, if any provision of this Agreement is found to be void or unenforceable, such findings shall not be construed to render any other provision of this Agreement either void or unenforceable, and all other provisions shall remain in full force and effect unless the provisions which are void or unenforceable shall substantially affect the rights or obligations granted to or undertaken by either party.

24. **ENTIRE AGREEMENT.**

The Agreement constitutes the entire understanding between the parties and supersedes all other agreements, oral or written, which may have been entered into between them. The Agreement may be amended or modified only by writing signed by the parties. The Agreement shall be binding on and inure to the benefit of the parties and their respective successors and permitted assigns.

25. **JOINTLY DRAFTED.**

This Agreement shall be deemed to be jointly drafted by both parties and, in the event of a dispute, shall not be construed against or in favor of either party on account of its participation in the drafting hereof.

26. **NOTICES.**

All notices, statements, and other communications required or permitted under this Agreement shall be in writing and shall be sufficiently given only if personally delivered, mailed by registered, certified mail, or transmitted by a reputable express courier service to the following addresses, or at such other addresses as the party may, by notice, direct.

If to the Southern Lehigh School District:
5775 Main Street
Center Valley, PA 18034 Office: 610-282-3121
Attn: Dr. Karen Trinkle

If to the Berks County Intermediate Unit:
1111 Commons Boulevard, P.O. Box 16050
Reading, PA 19612-6050 Office: 610-987-8507
Attn: Scott Major

IN WITNESS WHEREOF, the parties have executed this Agreement, under seal, on the day and year first written above.

SOUTHERN LEHIGH SCHOOL DISTRICT

By: Dr. Karen Trinkle

Title: Superintendent of Schools

Signature: _____

Date: _____

BERKS COUNTY INTERMEDIATE UNIT

By: Melanie Serrano

Title: Chief Financial Officer

Signature: _____

Date: _____

Berks County Intermediate Unit
Office of Information Technology
Professional Services Agreement
Appendix A

BACKGROUND

The **SOUTHERN LEHIGH SCHOOL DISTRICT (SLSD)** requests consultation services provided by the **BERKS COUNTY INTERMEDIATE UNIT (BCIU)**.

The SLSD desires to engage the BCIU Office of Information Technology to provide consultation and technical services related to the Infinite Campus student information system for the 2026-2027 school year.

CONSULTING HOURS

- BCIU will provide Infinite Campus Consulting (Special Ed. Specific) in 5-hour blocks @ \$140/hr (current BCIU board-approved rate).
- Invoicing will occur upon service delivery, with a not-to-exceed 25 hours unless mutually discussed and approved in writing.

TECHNICAL SERVICES

The BCIU can provide technical services in the use of the Infinite Campus Student Information System, and will be quoted on an individual basis at the current BCIU board-approved rate for district approval prior to proceeding.

Data Extract Utility (DEU) – “Special Education Caseload Active Today Extract”

- The Data Extract Utility and the named extract were provided to SLSD in 2025-26.
- Annual maintenance, required/mandated updates, and support are provided at a rate of \$250.00 per year.
- Additional extracts are available for purchase, as requested.

TRAINING HOURS

- BCIU will provide training sessions (with two weeks' advance notice).
- BCIU provided onsite training (15 participant limit) at a rate of \$1,030.00/day or via webinar at a rate of \$130.00/hr.

All rates, as outlined herein, are subject to annual review, revision, and approval by the BCIU Board of Directors. Any renewal of ongoing services will be subject to the then-board-approved BCIU IT Rate Schedule.

SOUTHERN LEHIGH SCHOOL DISTRICT
Bills to be Approved at School Board Meeting
Monday August 24, 2026
Alio System - Ending 6/30/2026

General Fund Bills Paid

Annuities PR- June 26, 2026 (Includes retired teachers severance payments)	\$9,570.92
Annuities PR- July 10, 2026	\$5,571.93
Annuities PR- July 24, 2026	\$1,873.11
Annuities PR- August 7, 2026	\$5,698.11
Annuities PR- August 21, 2026	\$1,512.11

Total Paid	\$24,226.18
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General Fund Bills

General Fund Bills List June 30 , 2026 (attached)	\$651,590.20
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Total General Fund Bills to be Approved	\$651,590.20
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Construction Fund Bills

Total Construction Fund Bills to be Approved	\$0.00
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Capital Reserve Fund Bills

Weatherproofing Technologies, Inc.	\$223,893.48
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Total Capital Reserve Fund Bills to be Approved	\$223,893.48
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General Fund Bills List June 30, 2026

Vendor Name	Payment Amount
AGIREPAIR INC	569.49
AGORA CYBER CHARTER SCHOOL	6,605.13
AIRGAS USA LLC	76.55
AMAZON	18,475.67
APPLE INC	2,097.00
ARCHKEY DIFENDERFER	1,829.07
ARTS ACADEMY ELEMENTARY CHARTER SCHOOL	5,939.00
ATLANTIC TOMORROWS OFFICE	539.84
AVEANNA HEALTHCARE	26,006.25
BAHNIUK, KIMBERLY	57.71
BELMONT BEHAVIORAL HOSPITAL LLC	525.00
BERKS COUNTY IU	79.92
B & H FOTO & ELECTRONICS CORP	3,881.00
BROOKAIRE COMPANY LLC	1,501.80
BSN SPORTS LLC	299.95
BUCKS COUNTY SCHOOLS	1,579.00
CARBON LEHIGH IU#21	92,299.92
CARRERAS, DENEEN	33.54
CHEM-AQUA INC	552.85
CHRISTMAN'S SEPTIC SERVICE	1,670.00
CINTAS FIRE PROTECTION	1,574.36
CIRCLE OF SEASONS CHARTER SCHOOL	7,418.17
CJ WAGNER BOWLING SUPPLIES	384.80
CLEAR LIVE	143.77
CM3 BUILDING SOLUTIONS INC	1,588.00
CM REGENT LLC	475.00
COLONIAL INTERMEDIATE UNIT #20	200.00
COMMONWEALTH CHARTER ACADEMY	540.40
CONSOLIDATED GRAPHIC COMMUNICATIONS	735.88
CONTINENTAL PRESS	239.12
COOPERSBURG BOROUGH	3,092.65
COPE COMMERCIAL FLOORING & INTERIORS	6,685.00
CUSTOM COMPUTER SPECIALISTS LLC	200.00
DUFF COMPANY	406.16
ELD CONSULTING GROUP LTD LLC	1,812.61

EXECUTIVE EDUC ACADEMY CHARTER SCHOOL	5,757.95
FACCINETTO, MICHAEL	95.70
FASTSIGNS OF ALLENTOWN	565.00
FITNESS HEADQUARTERS	1,400.00
FOLLETT CONTENT SOLUTIONS LLC	185.15
FOUNDATIONS BEHAVIORAL HEALTH	3,472.00
FRONTIER	4,887.35
GHR HEALTHCARE	4,807.50
GIANT FOOD STORES LLC-AHOLD	59.66
GRAINGER	307.36
GREAT MINDS PBC	1,250.00
HOME DEPOT CREDIT SERVICES - SUPPORT SVC	295.88
HOVIS, SARA	29.00
ILASI, MEGHAN	1,350.00
I. MILLER PRECISION OPTICAL	1,500.00
JOHNSON CONTROLS SECURITY SOLUTIONS LLC	251.91
JW PEPPER & SON INC	987.89
KELLY SERVICES INC	10,091.52
KEY BUSINESS SOLUTIONS	129.00
KIDSPEACE CORP	120.00
KING, SPRY, HERMAN, FREUND & FAUL LLC	7,276.50
KIRIPOSKI & SONS	260.00
KLETT WORLD LANGUAGES INC	17,589.20
KREYCO	81,999.98
KRISE TRANSPORTATION INC	106,814.48
LANG, SUZANNE	11.75
LAWN AND GOLF SUPPLY CO INC	747.57
LEHIGH CARBON COMMUNITY COLLEG	13,097.67
LEHIGH LEARNING ACADEMY	5,238.00
LENHART, DANIELLE	1,649.40
LIMEPORT STADIUM INC	2,230.00
LINCOLN LEADERSHIP ACADEMY CHARTER	4,036.57
LONG, DAVID	710.90
LYNX SYSTEM DEVELOPERS INC	2,739.00
MADLE'S HARDWARE	456.88
MAHON, MICHAEL	391.27
MASSACHUSETTS GENERAL PHYSICIANS	560.00
MATHER, ANDREW	97.88

MCGINTY, SEAN	675.00
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS	3,276.41
MCI	38.03
MONTERO VIOLINS	167.99
MUNICIPAL CAPITAL FINANCE	8,614.73
NAESP	259.00
NAZARETH FORD INC	158.04
NEVCO SPORTS LLC	4,985.00
NEW ERA TECHNOLOGY	3,809.88
NORTHEAST JANITORIAL SUPPLY LLC	19,796.82
NORTH EAST PARTS GROUP / NAPA AUTO PARTS	197.89
NORTHEAST TECH SALES INC	850.00
NRG BUSINESS MARKETING LLC	175.76
PENNBLINDS	1,233.00
PENNSYLVANIA PAPER AND SUPPLY	3,563.18
PENNSYLVANIA SCHOOL BOARDS	549.00
PENNSYLVANIA VIRTUAL CHARTER SCHOOL	1,350.74
PIASCIK, CHRISTINA	500.00
PPL ELECTRIC UTILITIES	31,415.55
PRESENTATION SYSTEMS	6,403.00
PURE WATER TECHNOLOGY OF CENTRAL PA INC	69.00
QUADIENT FINANCE USA INC	465.50
RACEWAY CHEVROLET	191.48
RIDDELL / ALL AMERICAN SPORTS CORP	183.42
ROBIN MERGER CORPORATION INC	83.74
SANGUINITO, GREG	305.00
SAVVAS LEARNING COMPANY LLC	1,074.15
SHERWIN-WILLIAMS CO	623.99
SHORT TRONICS INC	99.45
SONGOR, YORYI	264.63
SOUTHERN LEHIGH CAFETERIA ACCT	6,509.00
SOUTHERN LEHIGH HIGH SCHOOL	900.00
SOUTHERN LEHIGH MIDDLE SCHOOL	306.63
STILES, KRISTIN	144.72
SWEET, STEVENS, KATZ & WILLIAMS LLP	4,346.25
TOTO, HEATHER	163.32
TRACTOR SUPPLY CREDIT PLAN	201.94
TREVDAN BUILDING SUPPLY	211.53

TRILLING, CHARISE M	72.14
TRINKLE, KAREN	499.83
TUCKER, RUSSELL W	72.86
UGI ENERGY SERVICES INC	983.36
UGI UTILITIES INC	3,449.32
UPPER SAUCON TOWNSHIP	58,089.23
US OMNI & TSACG COMPLIANCE SERVICES INC	60.00
VERIZON	338.36
VERIZON WIRELESS	1,862.44
W.B. MASON CO INC	633.18
WELSKO, JOSEPH	90.00
WESTBROOKS, TAMME	61.44
WESTERN INDUSTRIES-NORTH LLC	532.72
WEX BANK	244.52
WISLER PEARLSTINE LLP	1,893.50
ZANER-BLOSER INC	3,432.00
ZERVOS, NYTIESHA	1,548.00
Total	651,590.20

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 07/01/2026 - 07/31/2026

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150000	07/08/2026	FRONTLINE TECHNOLOGIES GROUP LLC	Frontline 4 Platform Annual Membership		35,093.70
0000150001	07/08/2026	ASSETWORKS INC	AssetMAXX Annual Subscription 07/01/26 to 06/30/27		2,459.69
0000150002	07/08/2026	EMS LINQ INC	6 Month Renewal Alio 07/01/26 to 12/31/26		17,572.76
0000150003	07/08/2026	NEW ERA TECHNOLOGY	TECH TELECOMMUNICATION SERVICES		99.58
0000150004	07/08/2026	ESM SOLUTIONS CORP	07/01/26 to 09/28/26 90 Day Extension		1,824.40
0000150005	07/14/2026	INK'D STORES	New Employee Swag		9,001.74
0000150006	07/27/2026	CLEAR LIVE	161		149.99
0000150007	07/27/2026	HSLC	Library Tech Support Fee 07/01/26 to 06/30/27		1,400.00
0000150008	07/27/2026	NAPA AUTO PARTS	AUTO PARTS		329.15
0000150009	07/27/2026	INTEGRA ONE	Lightspeed Renewal		25,375.00
0000150010	07/27/2026	INTERSTATE TAX SERVICE INC	QUARTERLY FEE		552.66
0000150011	07/27/2026	JUNIOR LIBRARY GUILD	Junior Libray Guild Subscription		938.84
0000150012	07/27/2026	EDMENTUM INC	Renewal		28,600.00
0000150013	07/27/2026	EVERWAY LLC	SymbolStix PRIME 07/15/26 to 07/14/27		381.98
0000150014	07/27/2026	PENNSYLVANIA PAPER AND SUPPLY	MISC SUPPLIES		1,371.10
0000150015	07/27/2026	PIAA INC	PIAA Rules Books		396.00
0000150016	07/27/2026	LEARNING A-Z	Annual Subscription		3,216.00
0000150017	07/27/2026	MCI COMM SERVICE	2DG84471		38.53
0000150018	07/27/2026	NEWSELA INC	Newsela		23,075.77
0000150019	07/27/2026	PORTNOFF LAW ASSOCIATES LTD	Notice of Delinquency		7,072.63

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 07/01/2026 - 07/31/2026

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150020	07/27/2026	NAZARETH MUSIC CENTER LTD	HS Music		5,625.00
0000150021	07/27/2026	NORTHEAST JANITORIAL SUPPLY LLC	HOSE COUPLING		20.10
0000150022	07/27/2026	PMEA	HS Music		150.00
0000150023	07/27/2026	PAFPC	Renewal		200.00
0000150024	07/27/2026	PASPA	Renewal Membership		275.00
0000150025	07/27/2026	PA PRINCIPALS ASSOCIATION	PD		1,510.00
0000150026	07/27/2026	PENNA MATHEMATICS LEAGUE	HS Math		109.95
0000150027	07/27/2026	PPL ELECTRIC UTILITIES	63895-52001	75715-56250	23,605.20
0000150028	07/27/2026	JW PEPPER & SON INC	HS Music		766.98
0000150029	07/27/2026	BSN SPORTS LLC	HS Football Jerseys	HS Football White Pants	50,710.59
0000150030	07/27/2026	RENAISSANCE LEARNING INC	Renewal		53,459.95
0000150031	07/27/2026	RIDDELL / ALL AMERICAN SPORTS CORP	Football Equipment Maintenance	Football Cloth Reconditioning	15,351.69
0000150032	07/27/2026	SCHINDLER ELEVATOR CORPORATION	Preventive Maintenance Elevator IS		8,307.06
0000150033	07/27/2026	UPPER SAUCON TOWNSHIP	RESOURCE OFFICER-PROFESS SERV	ANNUAL SUBSCRIPTION	17,114.72
0000150034	07/27/2026	BRIGHTLY SOFTWARE INC	Annual renewal	2026-2027 School Dude Yearly Subscription	12,600.53
0000150035	07/27/2026	SERVICE ELECTRIC CABLE TV INC	Pole Rental		9,670.67
0000150036	07/27/2026	SERVICE ELECTRIC CABLE TV INC	0788233330 JULY26		87.40
0000150037	07/27/2026	SHERWIN-WILLIAMS CO	SLMS-1 Gallon of paint & pail		59.23
0000150038	07/27/2026	INSTRUCTURE INC	Canvas LMS Cloud Renewal		8,869.50
0000150039	07/27/2026	SEESAW LEARNING INC	PD		11,135.00

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 07/01/2026 - 07/31/2026

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150040	07/27/2026	SOUTHERN LEHIGH HIGH SCHOOL ACCOUNT #1	26-27 Athletic Misc Expenses		25,000.00
0000150041	07/27/2026	VOYAGER SOPRIS LEARNING	renewal		10,508.75
0000150042	07/27/2026	LEXIA LEARNING SYSTEMS LLC	Renewal		27,510.00
0000150043	07/27/2026	SUNTEX INTERNATIONAL INC	subscription		13,125.00
0000150044	07/27/2026	SNO SITES	HS Journalism		900.00
0000150045	07/27/2026	PREFERRED EAP	BILLING JUL26-SEPT26		1,310.10
0000150046	07/27/2026	PROJECT LEAD THE WAY	HS Tech Ed		3,200.00
0000150047	07/27/2026	VARSITY SPIRIT FASHIONS & SUPPLIES	HS Competition Uniforms	MS Spirit Uniforms	10,824.00
0000150048	07/27/2026	VERIZON	TECH TELECOMMUNICATION SERVICES		540.35
0000150049	07/27/2026	CLASSLINK INC	Renewal		13,460.20
0000150050	07/27/2026	WORLD BOOK INC	Renewal		2,880.00
0000150051	07/27/2026	NOTABLE INC	Teacher License		1,215.00
0000150052	07/27/2026	MACMILLAN HOLDINGS LLC	Material		3,164.40
0000150053	07/27/2026	SAVVAS LEARNING COMPANY LLC	Professional Development	Material	1,589.88
0000150054	07/27/2026	PURE WATER TECHNOLOGY	HS Main Office	Yearly Pure Water payment	208.98
0000150055	07/27/2026	KYTE LEARNING SOLUTIONS LLC	Kyte Learning District License		3,600.00
0000150056	07/27/2026	DELTAMATH SOLUTIONS INC	HS Math		1,620.00
0000150057	07/27/2026	NAVIGATE360 LLC	renewal		6,580.06
0000150058	07/27/2026	ARBITERSPORTS LLC	Subscription 07/01/26 - 06/30/27		4,393.00
0000150059	07/27/2026	MARTINIZING DRY CLEANING	HS Music		1,723.74
0000150060	07/27/2026	BUCKS COUNTY SCHOOLS	Services		115,819.00

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 07/01/2026 - 07/31/2026

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150061	07/27/2026	EDUCATIONPLUS	PAReap July2026-June2027		1,099.00
			Membership Fees		
0000150062	07/27/2026	NEW ERA TECHNOLOGY	Monthly billing		2,830.80
0000150063	07/27/2026	Brooke E Ruch	BUILDING MATH MINDS - JULY		39.00
0000150064	07/27/2026	THE ART OF EDUCATION UNIVERSITY LLC	Curriculum Suite		9,158.94
0000150065	07/27/2026	JUICEMIND	renewal		1,600.00
0000150066	07/27/2026	SUNOCO LP LOCKBOX	GASOLINE FOR MAINTENANCE SHOP		2,306.82
0000150067	07/27/2026	ARTHUR J GALLAGHER RISK MANAGEMENT SERVICES LLC	26-27 Insurance Renewal		224,608.00
0000150068	07/27/2026	GRACENOTES LLC	HS Music		756.00
0000150069	07/27/2026	CHORAL TRACKS LLC	HS Music		699.99
0000150070	07/27/2026	CARBON LEHIGH IU#21	Overdrive Consortium		2,855.00
0000150071	07/27/2026	AMPLIFY EDUCATION INC	PD		1,500.00
0000150072	07/27/2026	LEHIGH COUNTY SCHOOL NURSES ADVISORY BOARD	PD		260.00
0000150073	07/27/2026	EDCLUB INC	Student licenses		2,842.50
0000150074	07/27/2026	UPMC WORK ALLIANCE INC	WORKMENS COMPENSATION		104,790.00
0000150075	07/27/2026	APPLE FINANCIAL SERVICES	Lease Agreement		136,827.94
0000150076	07/27/2026	KEY BUSINESS SOLUTIONS	Main Office		275.00
0000150077	07/27/2026	LINKIT	New Adoption		34,475.00
0000150078	07/27/2026	V!ROC	HS Comp Cheer Choreography		4,500.00
0000150079	07/27/2026	RUTGERS THE STATE UNIVERSITY	Workshop		900.00
0000150080	07/27/2026	INNOVAGEOUS LLC	HS Principal		300.00
0000150081	07/27/2026	CHRIN HAULING INC	Monthly Trash & Reycle-LB		3,963.35

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 07/01/2026 - 07/31/2026

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150082	07/27/2026	COLONIAL LEAGUE	2026-2027 Colonial League Dues		5,720.00
0000150083	07/27/2026	CUSTOM COMPUTER SPECIALISTS LLC	Infinite Campus		74,989.40
0000150084	07/27/2026	DESIGN SCIENCE INC	HS Math		607.53
0000150085	07/27/2026	PENTELEDATA	2183411		717.68
0000150086	07/27/2026	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	JULY BILLING		21,314.70
0000150087	07/27/2026	FRONTIER	TECH TELECOMMUNICATION SERVICES	610-791-0200-070616-3	2,480.41
0000150088	07/27/2026	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS	ALEKS Renewal		22,396.50

10 - GENERAL FUND

1,292,564.11

Grand Total All Funds

1,292,564.11

Grand Total Credit Cards

0.00

Grand Total Direct Deposits

0.00

Grand Total Manual Checks

0.00

Grand Total Other Disbursement Non-negotiables

0.00

Grand Total Procurement Card Other Disbursement Non-negotiables

0.00

Grand Total Regular Checks

1,292,564.11

Grand Total Virtual Payments

0.00

Grand Total All Payments

1,292,564.11

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 08/01/2026 - 08/31/2026

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150089	08/17/2026	C J WAGNER BOWLING SUPPLIES	HS ATHLETIC SUPPLIES		68.60 #
0000150090	08/17/2026	CARBON LEHIGH IU#21	SPEC ED PROF EDUC SERV CLIU ELEM	SPEC ED PROF EDUC SERV CLIU SEC	79,768.25 #
0000150091	08/17/2026	Cindy L Roam	BUSINESS OFFICE VISION		20.00 #
0000150092	08/17/2026	FASTSIGNS	PO#54652	PO#54657	5,325.10 #
0000150093	08/17/2026	Greg Sanguinito	HS LEARNING SUPPORT VISION		195.00 #
0000150094	08/17/2026	H & H INTERIORS INC	HW REG INSTR BUILD CAPITAL EQUIP	LB REG INSTR BUILD CAPITAL EQUIP	97,735.85 #
0000150095	08/17/2026	HOME DEPOT CREDIT SERVICES	PO#54706		8,966.14 #
0000150096	08/17/2026	KRISE TRANSPORTATION INC	TRANSPORTATION REGULAR CONT CARRIERS	TRANSPORTATION NO PUBLIC CONT CAR	1,754.78 #
0000150097	08/17/2026	LEHIGH VALLEY CHARTER HIGH SCHOOL FOR THE ARTS	REG CHARTER SCHOOL TUITION	SPEC ED CHARTER SCHOOL TUITION	28,388.77 #
0000150098	08/17/2026	LOWES	PO#54820		113.89 #
0000150099	08/17/2026	NEW STORY LLC	SPEC ED TUIT PRIVATE INST ELEM		2,790.00 #
0000150100	08/17/2026	PENNSYLVANIA CYBER CHARTER SCHOOL	SPEC ED CHARTER SCHOOL TUITION	REG CHARTER SCHOOL TUITION	11,710.93 #
0000150101	08/17/2026	PENNWOOD CYBER CHARTER SCHOOL	REG CHARTER SCHOOL TUITION		2,971.66 #
0000150102	08/17/2026	PPL ELECTRIC UTILITIES	JUNE BILLING		14,602.31 #
0000150103	08/17/2026	PURE WATER TECHNOLOGY	IS SUPPLIES		69.00 #
0000150104	08/17/2026	RECREATION RESOURCE USA LLC	PO#53607	HW REG INSTR BUILD CAPITAL EQUIP	60,697.00 #
0000150105	08/17/2026	ROSE TREE MEDIA SCHOOL DISTRICT	SPEC ED TUIT PRIVATE INST ELEM		13,136.13 #
0000150106	08/17/2026	WISLER PEARLSTINE LLP	PO#54700		9,286.50 #
0000150107	08/24/2026	95 PERCENT GROUP INC	Books Cheryl Heurich		1,798.00
0000150108	08/24/2026	ACADEMIC THERAPY PUBLICATIONS	material		672.00

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FUND ACCOUNTING PAYMENT SUMMARY

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Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150109	08/24/2026	AGENTIS PLUMBING LLC	SERVICE & REPAIR URINAL-SLMS		583.00
0000150110	08/24/2026	AMAZON CAPITAL SERVICES	School Supplies	JPLIS Building Supplies	49,315.34
0000150111	08/24/2026	AMPLIFY EDUCATION INC	material	PD	25,600.45
0000150112	08/24/2026	Amy L Bausher	TRANSCRIPT PURCHASE		20.00
0000150113	08/24/2026	Anne R Snyder	TUITION REIMBURSEMENT-INSTRUCT CERT ELEM		1,639.20
0000150114	08/24/2026	ARTHUR J GALLAGHER RISK MANAGEMENT SERVICES LLC	2022 Ford F350 Truck		902.00
0000150115	08/24/2026	ARTS ACADEMY CHARTER SCHOOL	REG CHARTER SCHOOL TUITION		4,397.10
0000150116	08/24/2026	ARTS ACADEMY ELEMENTARY CHARTER SCHOOL	REG CHARTER SCHOOL TUITION		4,397.09
0000150117	08/24/2026	ATLANTIC TOMORROWS OFFICE	SL02		4,460.40
0000150118	08/24/2026	B & H FOTO & ELECTRONICS CORP	New material		260.83
0000150119	08/24/2026	B & H PHOTO VIDEO INC	HS Art 26/27		503.42
0000150120	08/24/2026	Barbara A Bracalente	HS HEALTH NURSE VISION		244.80
0000150121	08/24/2026	BARNES AND NOBLE INC	Replacement books		1,563.85
0000150122	08/24/2026	BENCHMARK EDUCATION COMPANY	Supplies		3,460.80
0000150123	08/24/2026	BERKS COUNTY IU	26-27 Tax Collector Admin/Postage/Printing		8,953.53
0000150124	08/24/2026	BLICK ART MATERIALS	Art Supplies 26-27	HS Art 26/27	10,696.67
0000150125	08/24/2026	Brian Mansfield	LB PRINCIPAL SERVICES OFFICE VISION		569.97
0000150126	08/24/2026	BSN SPORTS LLC	HS Boys Wrestling Singlets	HS/MS Girls Basketball Supplies	3,868.55
0000150127	08/24/2026	CARBON LEHIGH IU#21	Licenses		2,568.00
0000150128	08/24/2026	Carli A Rasich	IS INSTRUCTION VISION		101.00

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FUND ACCOUNTING PAYMENT SUMMARY

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150129	08/24/2026	CAROLINA BIOLOGICAL SUPPLY CO	HS Science 26/27		2,914.57
0000150130	08/24/2026	CARRIER CORPORATION	SERVICE FAN MOTOR ISSUE AHU7		460.00
0000150131	08/24/2026	CHEMAQUA	1 WATER TREATMENT PROGRAM		552.85
0000150132	08/24/2026	CHRIN HAULING INC	MONTHLY TRASH & RECYCLE AUGUST		3,655.03
0000150133	08/24/2026	CM REGENT SOLUTIONS	HR OFFICIAL/ADMINISTRATIVE SERVICES		200.00
0000150134	08/24/2026	CM3 BUILDING SOLUTIONS INC	ANNUAL MAINTENANCE AGREEMENT		3,271.00
0000150135	08/24/2026	CMRS-FP	PREPAID POSTAGE		2,000.00
0000150136	08/24/2026	COLONIAL INTERMEDIATE UNIT #20	Services		20,450.62
0000150137	08/24/2026	COMSTAR TECHNOLOGIES	Monthly billing		2,830.80
0000150138	08/24/2026	CURTIS POWER SOLUTIONS LLC	ANNUAL PM SERVICE/INSPECTIONS		5,887.47
0000150139	08/24/2026	Dana Kleppinger	MS INSTRUCTION VISION		412.44
0000150140	08/24/2026	DAVID KILPATRICK INC	supplies		120.00
0000150141	08/24/2026	DEMCO	Library supplies		360.79
0000150142	08/24/2026	ECCO COMMUNICATIONS LLC	Material	KENWOOD USB PROGRAMMING CABLE (2 PIN TYPE)	5,805.00
0000150143	08/24/2026	ENVIRAHEALTH CORPORATION	LEAD IN WATER SAMPLING		3,380.00
0000150144	08/24/2026	Erik J Steiner	HS INSTRUCTION VISION		190.44
0000150145	08/24/2026	EVERWAY LLC	Subscriptions		3,217.17
0000150146	08/24/2026	FLINN SCIENTIFIC INC	HS Science 26/27		2,211.88
0000150147	08/24/2026	FOLLETT CONTENT SOLUTIONS LLC	Library books		1,033.44
0000150148	08/24/2026	FP FINANCE	Postage Lease-June	Postage Lease-July	449.00
0000150149	08/24/2026	FRONTIER	610-791-0200-070616-3		53.22

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FUND ACCOUNTING PAYMENT SUMMARY

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Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150150	08/24/2026	GOPHER SPORT	26-27 Gym Supplies		2,760.21
0000150151	08/24/2026	GRAINGER	SUPPLIES	AUTOMATIC FLUSH VALVE RETRO FIT KIT	1,688.53
0000150152	08/24/2026	GREAT MINDS PBC	New Material for K & IS	PD	11,478.25
0000150153	08/24/2026	HOME DEPOT CREDIT SERVICES	SUPPLIES		612.00
0000150154	08/24/2026	INSIGHT PA CYBER CHARTER SCHOOL	REG CHARTER SCHOOL TUITION		1,350.74
0000150155	08/24/2026	JOHNSON CONTROLS FIRE PROTECTION LP	HW		360.00
0000150156	08/24/2026	Joshua C Miller	HS PRIN DUES/FEES		149.00
0000150157	08/24/2026	JW PEPPER & SON INC	Choir Sheet Music - Winter Concert	Marston Music	1,837.73
0000150158	08/24/2026	K & S TIRE CO	CAR-OFF RIM-DISPOSAL		40.00
0000150159	08/24/2026	Katherine Payne	TUITION REIMBURSEMENT-INSTRUCT CERT ELEM	HW INSTRUCTION VISION	1,903.20
0000150160	08/24/2026	KEY BUSINESS SOLUTIONS	PostBase Fusion Ink		248.00
0000150161	08/24/2026	KI PALLAS TEXTILES	10 SEAT REPLACEMENTS-SLHS		1,065.79
0000150162	08/24/2026	KING SPRY HERMAN FREUND & FAUL LLC	2026 - 2027 Miscellaneous School District Legal Services	Invoice	2,032.00
0000150163	08/24/2026	KIRIPOSKI & SONS	RESTROOM RENTALS	2 STANDARD RESTROOM RENTALS	520.00
0000150164	08/24/2026	KURTZ BROS	Yellow Cumulative folders		75.60
0000150165	08/24/2026	LAMINATORCOM INC	Laminator rolls		466.47
0000150166	08/24/2026	LEGO EDUCATION	STEM Material		7,679.20
0000150167	08/24/2026	LEHIGH CARBON COMMUNITY COLLEGE	26-27 Cap. Debt Svc. & Lease Appropriation	26-27 Operating Expenses	74,971.75
0000150168	08/24/2026	LEHIGH CAREER & TECHNICAL INSTITUTE	26-27 Biannual Debt Service	26 - 27 Monthly District Billings (Tuition)	488,094.13
0000150169	08/24/2026	LEHIGH UNIVERSITY	Annual Membership Fees		2,000.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 08/01/2026 - 08/31/2026

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150170	08/24/2026	LEHIGH VALLEY ACADEMY REGIONAL CHARTER SCHOOL	REG CHARTER SCHOOL TUITION		23,031.84
0000150171	08/24/2026	LEHIGH VALLEY DUAL LANGUAGE CHARTER SCHOOL	REG CHARTER SCHOOL TUITION		1,465.70
0000150172	08/24/2026	Lisa J Dickinson	IS SUPPLIES		41.86
0000150173	08/24/2026	LITERACY RESOURCES LLC	Kindergarten Teachers		398.72
0000150174	08/24/2026	Lori A Simons	SPEC ED SUPPLIES		61.63
0000150175	08/24/2026	Louis J Pepe	BUS OFF TRAV/CONF STATE		11.40
0000150176	08/24/2026	LOWES	SUPPLIES		186.45
0000150177	08/24/2026	MADISON NATIONAL LIFE INSURANCE COMPANY	DISABILITY INSURANCE	LIFE INSURANCE	7,922.35
0000150178	08/24/2026	MADLE'S HARDWARE	SUPPLIES FROM 6/25/26-7/25/26		285.41
0000150179	08/24/2026	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS	Material		385.43
0000150180	08/24/2026	MCI COMM SERVICE	610-861-4045		38.53
0000150181	08/24/2026	Megan N Valley	LB INSTRUCTION VISION		205.00
0000150182	08/24/2026	Meghan E Ilasi	HS HEALTH NURSE VISION		85.00
0000150183	08/24/2026	MEIER SUPPLY CO INC	SUPPLIES		1,694.94
0000150184	08/24/2026	MHS	Material needed for Psych dept		1,557.50
0000150185	08/24/2026	MORNING CALL	public notice committee meeting dates	Legal/Public Notices	1,241.69
0000150186	08/24/2026	MUNICIPAL CAPITAL FINANCE	BUS OFF TECH EQUIP LEASE GASB 87	BUS OFF-MAINT REP UPGRDE TECHN	8,614.73
0000150187	08/24/2026	MUSEUM OF SCIENCE	STEM Material		9,937.40
0000150188	08/24/2026	NATIONAL SPEECH & DEBATE ASSOCIATION	HS - S&D		177.00
0000150189	08/24/2026	NAZARETH FORD INC	2021 FORD SUPER DUTY F-350 DRW- INSPECTION,		775.73

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 08/01/2026 - 08/31/2026

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150190	08/24/2026	NAZARETH MUSIC CENTER LTD	Marston Supplies	HS Music	457.00
0000150191	08/24/2026	NEW ERA TECHNOLOGY	services		489.54
0000150192	08/24/2026	NEW STORY LLC	Services		19,530.00
0000150193	08/24/2026	Nicholas R Weaver	IS SUPPLIES		285.84
0000150194	08/24/2026	Nicole Lounsberry	BOARD-MEALS/REFRESHMENT		116.23
0000150195	08/24/2026	Nicole M Castetter	HW NURSE TRAVEL STATE		83.00
0000150196	08/24/2026	NICOLE MARKOVCY	reimbursement		249.00
0000150197	08/24/2026	Noah Waltenbaugh	IS INSTRUCTION SPECIAL EDUCATION VISION		500.00
0000150198	08/24/2026	NOODLE TOOLS INC	HS Library	Database subscription for MS Library	810.00
0000150199	08/24/2026	NORMAN'S BUS SERVICE INC	TRANSPORTATION OTHER STUDENT SERVICES		52,723.68
0000150200	08/24/2026	NORTHEAST JANITORIAL SUPPLY LLC	SUPPLIES		447.00
0000150201	08/24/2026	NRG BUSINESS MARKETING LLC	BLDG NATURAL GAS		91.13
0000150202	08/24/2026	Nytiesha M Zervos	TUITION REIMBURSEMENT-INSTRUCT CERT ELEM		1,548.00
0000150203	08/24/2026	ODP BUSINESS SOLUTIONS LLC	HS - Main Office		2,318.67
0000150204	08/24/2026	ORE INC	RENTAL OF LIFT		954.13
0000150205	08/24/2026	PA PRINCIPALS ASSOCIATION	PA pricncipal Association renewal for Mike F.	HS Josh Miller	1,210.00
0000150206	08/24/2026	PASCO SCIENTIFIC	HS Science 26/27		1,039.45
0000150207	08/24/2026	Patricia A Heberlein	SUPT MEALS/REFRESMENTS		129.10
0000150208	08/24/2026	PEIRCE-PHELPS LLC	1 FAN PROP KIT		595.46
0000150209	08/24/2026	PENNSYLVANIA PAPER AND SUPPLY	SUPPLIES		5,657.56

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 08/01/2026 - 08/31/2026

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150210	08/24/2026	PENNSYLVANIA SCHOOL BOARDS ASSOCIATION	2026 Board Sec. Conference		63.75
0000150211	08/24/2026	PENNSYLVANIA SCHOOL LIBRARY ASSOCIATION	Membership renewal		75.00
0000150212	08/24/2026	PENNSYLVANIA VIRTUAL CHARTER SCHOOL	REG CHARTER SCHOOL TUITION		1,350.74
0000150213	08/24/2026	PENNWOOD CYBER CHARTER SCHOOL	REG CHARTER SCHOOL TUITION		2,701.48
0000150214	08/24/2026	PENTELEDATA	2183411		719.77
0000150215	08/24/2026	PERCH WORKS INC	Kyte Renewal		3,600.00
0000150216	08/24/2026	POWERSCHOOL GROUP LLC	HS Guidance Subscription	HS Guidance Subscription	7,655.37
0000150217	08/24/2026	PPL ELECTRIC UTILITIES	BLDG ELECTRIC FUEL	92231-51003	23,717.57
0000150218	08/24/2026	PRIMO BRANDS	water for hvac		141.46
0000150219	08/24/2026	PROJECT LEAD THE WAY	HS Tech Ed		2,022.00
0000150220	08/24/2026	PSADA	Athletic Director Membership Dues		150.00
0000150221	08/24/2026	PSPA MEMBERSHIP	HS - Spritzer		60.00
0000150222	08/24/2026	PURE WATER TECHNOLOGY	MONTHLY RENTAL OF 1 WATER PURIFICATION UNIT	MONTHLY RENTAL	486.96
0000150223	08/24/2026	RIVERSIDE INSIGHTS	subscription		4,236.13
0000150224	08/24/2026	ROCHESTER 100 INC	3rd grade folders		672.00
0000150225	08/24/2026	SCHOLASTIC MAGAZINES	Renewal Subscription		69.19
0000150226	08/24/2026	SCHOLASTIC MAGAZINES	HS SS	HS Special Ed	577.94
0000150227	08/24/2026	SCHOOL NURSE SUPPLY INC	26-27 Nurse Supplies		462.28
0000150228	08/24/2026	SCHOOL SPECIALTY LLC	Lamper classroom rug		468.66
0000150229	08/24/2026	SCHOOL SPECIALTY LLC	Material		489.72
0000150230	08/24/2026	SERVICE ELECTRIC CABLE TV INC	0788233330		87.40

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 08/01/2026 - 08/31/2026

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150231	08/24/2026	SEVEN GENERATIONS CHARTER SCHOOL	REG CHARTER SCHOOL TUITION	SPEC ED CHARTER SCHOOL TUITION	39,259.33
0000150232	08/24/2026	SHAR PRODUCTS COMPANY	3rd Grade music supplies		208.29
0000150233	08/24/2026	SHERWIN-WILLIAMS CO	SUPPLIES		593.32
0000150234	08/24/2026	SHI INTERNATIONAL CORP	Chrome books		4,551.60
0000150235	08/24/2026	SOUTHERN LEHIGH PUBLIC LIBRARY ASSOCIATION	2026 - 2027 Southern Lehigh Public Library		17,850.00
0000150236	08/24/2026	SPRINT SYSTEMS OF PHOTOGRAPHY	HS Art 26/27		382.24
0000150237	08/24/2026	Suzanne E Lang	HS TRAVEL/STATE		8.20
0000150238	08/24/2026	SWEET STEVENS KATZ & WILLIAMS LLP	26-27 Miscellaneous Tax Issues		3,910.00
0000150239	08/24/2026	Tamara E Solometo	TUITION REIMBURSEMENT-NON-INSTRUCT CERTIFIED		1,461.00
0000150240	08/24/2026	TITAN MOBILE SHREDDING LLC	SHREDDING- 95 GALLON BINS (14)		895.00
0000150241	08/24/2026	TRACTOR SUPPLY CREDIT PLAN	SUPPLIES		399.97
0000150242	08/24/2026	TRANE COMPANY	SERVICE CHILLERS	INTERMEDIATE SCHOOL—SCHEDULED MAINTENANCE INSPECTION, 8/1/26	11,245.00
0000150243	08/24/2026	UGI ENERGY SERVICES INC	411007379729	411006832652	953.92
0000150244	08/24/2026	UGI UTILITIES INC	411007379356 JUL26	411007379729 JULY26	4,302.90
0000150245	08/24/2026	ULINE	SUPPLIES		417.72
0000150246	08/24/2026	ULINE	LB Uline Order 7.16.26		2,544.51
0000150247	08/24/2026	UNITED ELECTRIC SUPPLY COMPANY INC	20 SYLVANIA LIGHT BULBS	10 SYLVANIA LIGHT BULBS	664.44
0000150248	08/24/2026	UPPER SAUCON TOWNSHIP	BLDG NATURAL GAS	Emergency Operations Planning	6,692.90
0000150249	08/24/2026	US OMNI & TSACG COMPLIANCE SERVICES INC	HR OFFICIAL/ADMINISTRATIVE SERVICES		60.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 08/01/2026 - 08/31/2026

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150250	08/24/2026	VERIZON	TECH TELECOMMUNICATION SERVICES		333.60
0000150251	08/24/2026	VERIZON WIRELESS	SUPP SERV-TELECOMMUNICATION SE	IS TRANSPORT/TELECOMMUNICATION	1,805.80
0000150252	08/24/2026	VERNIER SOFTWARE & TECHNOLOGY LLC	HS Science 26/27		448.85
0000150253	08/24/2026	VOYAGER SOPRIS LEARNING	Subscription & Material	Material	4,656.40
0000150254	08/24/2026	WARD'S SCIENCE	HS Science 26/27		3,894.95
0000150255	08/24/2026	WAREHOUSE BATTERY OUTLET INC	BATTERIES		374.24
0000150256	08/24/2026	WAWA INC	HS - Wawa Order		85.92
0000150257	08/24/2026	WEST MUSIC COMPANY INC	Mrs. Yale 26-27 Classroom Budget Order		90.00
0000150258	08/24/2026	WILSON LANGUAGE TRAINING	Material		18,457.20
0000150259	08/24/2026	WISLER PEARLSTINE LLP	26-27 Legal Services		10,161.00
0000150260	08/24/2026	WOODBURN PRESS LTD	HS - Josh		248.95
0000150261	08/24/2026	Xiao R Zhu Sears	Membership Renewal		80.00
0000150262	08/24/2026	ZONES OF REGULATION INC	Zones of Regulation Renewal	Subscription Renewal	288.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 08/01/2026 - 08/31/2026

Payment Categories: Regular Checks

Sort: Payment Number

10 - GENERAL FUND	1,457,450.00
Grand Total All Funds	1,457,450.00
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	1,457,450.00
Grand Total Virtual Payments	0.00
Grand Total All Payments	1,457,450.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - Other Capital Projects Construction **Payment Dates:** 08/01/2026 - 08/31/2026

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000000001	08/17/2026	EI ASSOCIATES ARCHITECTS & ENGINEERS PC	51399	53842	9,944.06 #
0000000002	08/17/2026	SARGENT ENTERPRISES INC	PO #54721		6,500.00 #
0000000003	08/17/2026	THE TRI-M GROUP LLC	53726	53727	80,000.00 #
0000000004	08/17/2026	TRI-COUNTY MECHANICAL INC	53932		240,765.64 #
0000000005	08/17/2026	UHRIG CONSTRUCTION INC	53847		58,365.00 #
0000000006	08/24/2026	CONCORD PUBLIC FINANCIAL ADVISORS INC	Financing-HS Auditorium Project (Signing Fee)		9,500.00
0000000007	08/24/2026	THE TRI-M GROUP LLC	MS INTRUSION & ACCESS CONTROL SYSTEM	LB INTRUSION & ACCESS CONTROL SYSTEM	47,665.00
0000000008	08/24/2026	TRI-COUNTY MECHANICAL INC	SLHS- HVAC PHASE 2 AND BOILERS	SLMS-BOILER	375,827.05
0000000009	08/24/2026	UHRIG CONSTRUCTION INC	SLHS- HVAC PHASE 2 & BOILER	SLMS- HVAC PHASE 2 & BOILERS	76,887.00

39 - OTHER CAPITAL PROJECTS

905,453.75

Grand Total All Funds

905,453.75

Grand Total Credit Cards

0.00

Grand Total Direct Deposits

0.00

Grand Total Manual Checks

0.00

Grand Total Other Disbursement Non-negotiables

0.00

Grand Total Procurement Card Other Disbursement Non-negotiables

0.00

Grand Total Regular Checks

905,453.75

Grand Total Virtual Payments

0.00

Grand Total All Payments

905,453.75

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CR - Capital Reserve Payment Dates: 08/01/2026 - 08/31/2026

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000000001	08/24/2026	WEATHERPROOFING TECHNOLOGIES INC	HS GYM CONSTRUCT SVCS ROOF REPLACEMENT		302,914.70
32 - CAPITAL RESERVE SCHOOL/MUNC					302,914.70
Grand Total All Funds					302,914.70
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					302,914.70
Grand Total Virtual Payments					0.00
Grand Total All Payments					302,914.70

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

Current

CID	Organization	Qty	Code	Description	2026 Invoice					
SOU924	Southern Lehigh School Dist.	1	PLSS001	eTriton 7 Central - SaaS	\$0.00					
SOU924	Southern Lehigh School Dist.	5	PLSS101	eTriton 7 POS Serving Line (Per add'l serving line)	\$3,100.93					
SOU924	Southern Lehigh School Dist.	6	PLSS100	eTriton 7 POS Site License w/1 Serv Line (Per Site)	\$6,743.39	District Cost Projected at 3% for multi-year comparison				
SOU924	Southern Lehigh School Dist.	11	PLSS000	eTriton 7 SaaS Annual Hosting Fee	\$4,383.21	[@3%]	[@3%]	[@3%]	[@3%]	5-year Cost
					\$14,227.54	\$ 14,654.37	\$ 15,094.00	\$ 15,546.82	\$ 16,013.22	\$75,535.95

Option 1	3YR Renewal (4% increase years 2-3)									
CID	Organization	Qty	Code	Description	2026-27	2027-28	2028-29			
SOU924	Southern Lehigh School Dist.	1	PLSS001	eTriton 7 Central - SaaS	\$0.00	\$0.00	\$0.00			
SOU924	Southern Lehigh School Dist.	5	PLSS101	eTriton 7 POS Serving Line (Per add'l serving line)	\$3,100.93	\$3,224.97	\$3,353.97			
SOU924	Southern Lehigh School Dist.	6	PLSS100	eTriton 7 POS Site License w/1 Serv Line (Per Site)	\$6,743.39	\$7,013.13	\$7,293.66			
SOU924	Southern Lehigh School Dist.	11	PLSS000	eTriton 7 SaaS Annual Hosting Fee	\$4,383.21	\$4,558.54	\$4,740.88	5-year Cost		
					\$14,227.54	\$14,796.64	\$15,388.51	\$44,412.69		
Option 2	5YR Renewal w/Unlimited Serv Line Model, Year 1 and 2 at same price; 3.75% increase years 3-5									
CID	Organization	Qty	Code	Description	2026-27	2027-28	2028-29	2029-30	2030-31	
SOU924	Southern Lehigh School Dist.	1	PLSS001	eTriton 7 Central - SaaS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
SOU924	Southern Lehigh School Dist.	6	PLSS050	eTriton 7 POS Site License w/Unlim Serving Lines (Per Site)	\$8,970.00	\$9,306.38	\$9,655.37	\$10,017.45	\$10,393.10	
SOU924	Southern Lehigh School Dist.	1	PLSS000	eTriton 7 SaaS Annual Hosting Fee	\$4,383.21	\$4,547.58	\$4,718.11	\$4,895.04	\$5,078.60	
					\$13,353.21	\$13,353.21	\$13,853.96	\$14,373.48	\$14,912.48	
										5-year Cost
										\$69,846.34
										\$ 5,689.61 Savings

Software As A Service Agreement

This **Software As A Service Agreement** (the "**Agreement**") is entered into on October 1, 2026 (the "**Effective Date**") by and between Southern Lehigh School District (SOU924) ("**Customer**") of 5800 Main Street, Center Valley, PA 18034 and N. Harris Computer Corporation of 1 Antares Drive, Suite 400, Ottawa, Ontario K2E 8C4 ("**Harris**").

NOW THEREFORE, in consideration of the mutual covenants and obligations contained here and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Definitions

The following terms shall have the meaning set out below; all other capitalized terms not otherwise defined in this Section shall have the meaning set forth in the Agreement:

- (a) "**Annual Subscription Fees**" means the annual subscription fees set out in Schedule "A" to this Agreement.
- (b) "**Change Order**" means any written documentation between the Customer and Harris evidencing their agreement to change particular aspects of this Agreement.
- (c) "**Completion of Services**" means the Professional Services are complete and shall be deemed to have occurred on the date which the Customer commences using the Services.
- (d) "**Confidential Information**" means, with respect to a party hereto, all information or material which: is (A) marked "Confidential," "Restricted," or "Proprietary Information" or other similar marking, (B) known by the parties to be considered confidential, proprietary, or is confidential under federal or state law or (C) which should be known or understood to be confidential or proprietary by an individual exercising reasonable commercial judgment in the circumstances. Confidential Information of Harris shall include, without limitation, the Software, the Documentation, and any information with respect to the Services that Harris may provide to Customer from time to time, including without limitation, all information disclosed by Harris relating to the security of its facilities, computer systems and products. Confidential Information does not include information to the extent that such information: (i) is or becomes generally known to the public by any means other than a breach of the obligations of a receiving party hereunder; (ii) was previously known to the receiving party as evidenced by its written records; (iii) is rightly received by the receiving party from a third party who is not under an obligation of confidentiality; or (iv) is independently developed by the receiving party without reference to or use of the other party's Confidential Information and which such independent development can be established using evidence that would be acceptable to a court of competent jurisdiction. Confidential Information of Harris shall include, without limitation, the Services, the Software, Documentation, and any information with respect to the Services that Harris may provide to Customer from time to time, including without limitation, the terms and conditions of this Agreement and all information disclosed by Harris relating to the security of its facilities, computer systems and products.
- (e) "**Data Conversion Fees**" shall have the meaning set forth in Section 10 of this Agreement.
- (f) "**Data**" means all data that is provided by Customer to Harris and all other content transmitted, posted, received or created through Customer's use of the Services or the Software.
- (g) "**Documentation**" means user guides, operating manuals, education materials, product descriptions and specifications, technical manuals, supporting materials, and other information relating to the Software or used in conjunction with the Software, whether distributed in print, magnetic, electronic, or video format, in effect as of the date the Software are provided to the Customer.

- (h) **“Fees”** means the Annual Subscription Fees, Professional Services Fees, Conversion Costs and other Fees as may be further described and listed in Schedule “A” of this Agreement.
- (i) **“Professional Service(s)”** means those implementation, training, consulting and professional service(s) provided by the Harris Professional Services team as further described in Schedule “A” and Schedule “C” to this Agreement.
- (j) **“Professional Services Fees”** means the Professional Service(s) fees set out in Schedule “A” to this Agreement.
- (k) **“Services” and “Software Services”** each means the web-based service(s) commonly referred to as a “Software as a Service” (SaaS) solution to be provided by or on behalf of Harris under this Agreement that includes hosting, monitoring, operating and maintaining the Software as a service at a site owned or controlled by Harris and the delivery of non-exclusive access via the Internet to Customer to use the Software, as a service, granted to Customer pursuant to Section 2 hereof. The Services shall also include storing all data entered and maintained by Users through use of the Services.
- (l) **“Software”** means the software product(s) that are owned by Harris, including those products that are delivered as a SaaS solution and the Terminal Software, as listed in Schedule “A”.
- (m) **“Support Services”** means those support services to be provided by the Harris Support team as further described in Schedule “D” to this Agreement.
- (n) **“Terminal Software”** means that portion of the eTrition software product that is downloaded on each point of sale terminal in order to access the Services.
- (o) **“Third Party Components”** means any third party telecommunications, energy/utility transportation, managed facilities and/or software applications and services that Harris or its service providers have licensed or purchased and provided access to or otherwise made available as part of the Services.
- (p) **“User”** means an employee or agent of Customer that has been authorized by the Customer in writing to access and use the Services.

2. Authorization

Subject to the terms and conditions of this Agreement, including without limitation, payment by Customer of the Professional Services Fees required for set-up and the Annual Subscription Fees, Harris hereby grants to Customer a personal, non-exclusive, non-transferable limited right during the Term (a) to install and use the Terminal Software on the number of serving lines and at the number of sites specified in Schedule “A” (the **“Serving Lines”** and **“Sites”**, respectively); (b) to allow Users to access and use the Services on an annual subscription basis from the Serving Lines solely at the Sites and in accordance with the Documentation solely for Customer’s internal business purposes; and (c) to use, copy and modify the Documentation solely for the purpose of creating and using internal training materials relating to the Services.

3. Fees

In consideration of receiving the Terminal Software, Services and the Professional Services, Customer agrees to pay to Harris the Fees and all applicable travel and lodging expenses as described in Section 4 of this Agreement in accordance with the payment terms as defined in Schedule “A”.

The Annual Subscription Fees, Professional Services Fees and any other fees set out in this Agreement are exclusive of taxes. Customer agrees to pay all foreign, federal, state, provincial, county or local income taxes, value added taxes, use, personal, property sales and any other taxes, tariff, duty or similar charges that may be levied by a taxing authority (excluding taxes on Harris’ net income).

If any Fees are not paid when due, then at Harris’ discretion, (a) such Fees may accrue late interest at the rate of 1.5% (18% per annum) of the outstanding balance per month, or the maximum rate permitted by law, whichever is lower, from the date

such fee was due until the date paid, and/or (b)] Harris may suspend the Service, including all Customer access to the Service, pursuant to Section 16(b).

4. Travel and Lodging Expenses

Travel and lodging expenses will be billed in conjunction with any Professional Services work performed at Customer's offices by any Harris personnel. Harris travel expenses are billed to Customer for each Harris employee providing Professional Services as follows:

- Lodging and Hotel expenses: If the Harris employee must spend the evening.
- Airfare expenses: If the Harris employee must travel by air to reach Customer's offices.
- Rental Car or Taxi fees: As appropriate to travel to / from Customer's offices.
- Personal Vehicle expenses: If a Harris employee uses his/her personal vehicle, mileage will be charged at the currently published IRS reimbursement rate.
- Per Diem expenses: Fifty-five dollars (\$55) per day will be charged to cover meals and incidentals when an employee is at or traveling to and from Customer's offices. If an employee must travel on Saturday, Sunday, or a holiday, or is at Customer's office on a holiday, the Per Diem rate shall increase to one hundred ten dollars (\$110) per day for the corresponding days. Harris reserves the right to change the rates charged for reimbursable meals and incidentals.

Harris will use its reasonable efforts to minimize all travel and lodging expenses. Only actual travel and lodging expenses will be billed to the Customer.

5. Term

Unless terminated earlier in accordance with the terms hereof, this Agreement shall commence on the Effective Date and shall continue for a period of five (5) years from the date that the initial Software Services listed in Schedule "A" are installed and configured in Harris' hosted environment (the "Initial Term"); with evidence of said installation and configuration being by the issuance of an Invoice by Harris to Customer for the applicable Fees. After the Initial Term, the Agreement shall be automatically renewed for successive one (1) year periods (each a "Renewal Term") subject to Harris' then-current price structure unless either party provides written notice to the other party of its intention not to renew within one hundred and twenty (120) days of the end of the then current term. The Initial Term and Renewal Term(s) shall collectively be referred to as the "Term".

6. Restrictions on Use

- (a) Except as expressly provided herein, Customer may not give away, rent, lease or otherwise sell, re-sell, sublicense, distribute or transfer the license rights granted under this Agreement or otherwise use the Software or Services except as expressly permitted by this Agreement without the prior written consent of Harris.
- (b) Customer agrees that it will not reverse engineer, decompile, translate or otherwise attempt to derive, or permit or help others to derive the source code relating to all or any part of the Software or Software Services, or attempt to otherwise convert or alter the Software or Software Services into human readable code, except to the extent applicable law expressly prohibits the foregoing restriction.
- (c) Customer may duplicate Documentation, at no additional charge, for Customer's internal use so long as all required proprietary markings are retained on all duplicated copies.
- (d) No third party, other than duly authorized agents or employees of Customer authorized pursuant to Section 2 hereunder, shall have access to or use of the Software or Services.
- (e) Customer shall not copy, frame or mirror any part or content of the Services, other than copying or framing on Customer's own intranets or otherwise for Customer's own internal business purposes.
- (f) Customer shall not access the Services in order to (i) build a competitive product or service; (ii) copy any features, functionality or graphics of the Software; or (iii) knowingly allow access to any competitor of Harris.

- (g)** The Customer shall not transmit, upload, post, distribute, store or otherwise publish, through use of the Services, any data, material or Information that: (i) contains a software virus, Trojan horse, worm or other harmful or deleterious computer code, files or programs that may adversely affect any hardware or software, or that intercepts or misappropriates any data or information; (ii) is threatening, defamatory, libelous, harassing, profane, is an invasion of privacy, offensive, obscene or harmful; (iii) infringes or otherwise violates any patent, copyright, trademark, trade secret or other intellectual property or proprietary right of any third party; (iv) violates any law, statute, ordinance or regulation; or (v) includes unsolicited bulk e-mails, advertisements or solicitations.
- (h)** Customer shall not knowingly transmit any data to the system used by Harris to provide the Services that contains software viruses or other harmful or deleterious computer code, files or programs.
- (i)** Customer shall not interfere with or disrupt services or networks connected to the system used to provide the Services and shall not attempt to gain unauthorized access to the Services or such services or networks connected to the system used to provide the Services.
- (j)** Customer shall not use the Services to store or transmit any material that is infringing, libelous, an invasion of privacy, obscene, offensive, harmful, illegal or would otherwise violate or infringe the rights of any third party.
- (k)** Customer shall not provide the results of using the Services for the purposes of monitoring its availability, performance, functionality, benchmarking or competitive analysis to any third party.
- (l)** In addition to its termination rights under Section 16, Harris may restrict or limit Customer's access to the Services if Harris reasonably determines that Customer has engaged in or is likely to engage in (whether knowingly or unknowingly) any prohibited conduct described herein and such conduct, in Harris' reasonable opinion poses any risk of any kind or nature to Harris or its service providers' network, business or other customers. As promptly as practicable after becoming aware of Customer's engagement in any such prohibited conduct, Harris will use reasonable efforts to notify Customer of the restriction or limitation to Customer's access to the Services and will promptly restore Customer's access after Harris has had reasonable assurance that such conduct has been permanently discontinued. In addition to and without limiting the foregoing, Harris reserves the right to refuse to post or to remove in whole or in part any information or materials provided or submitted by or on behalf of Customer in connection with its use of the Services that Harris determines, in its reasonable discretion, are either in violation of this Agreement or pose any risk of any kind or nature to Harris or its service provider's network, business or other customers.

7. Services Availability (SaaS)

- (a)** Harris shall provide all facilities, equipment, and software required to make the Software Services available.
- (b)** Harris shall use commercially reasonable efforts to make the Software Services available to Users twenty four (24) hours per day, seven (7) days per week; subject to the terms further defined in Schedule "B".
- (c)** Harris reserves the right to have additional User acceptance criteria that may be applied to Users prior to their ability to have access to the Software Services. Harris shall inform Customer of such criteria but Harris shall be free to implement such criteria at any time without prior written warning to the Customer and/or to Users. Where Users do not accept such and/or agree to such criteria, Harris reserves its rights to not grant to such Users access to the Software Services. Harris reserves its rights to restrict access to the Software Services to Users for any violation of any additional terms and conditions to which such Users accept/agree to access the Software Services.
- (d)** Harris shall provide installation, configuration, system administration and maintenance of the facilities and equipment and software required to operate and ensure availability of the Software Services. Customer, not Harris, shall be responsible for creating and maintaining all User account information and for performing all other application level system administration functions that are available within the Software Services.
- (e)** Harris shall comply with the terms and conditions regarding access and use of Data as set out in Section 18 of this Agreement.
- (f)** Customer acknowledges that in order to provide the Services Harris may be required to purchase access the Third Party

Components. Customer further acknowledges that the availability of such Third Party Components is based solely on the best information available to Harris and its service providers as of the Effective Date including third party representations and government regulations and is subject to change during the Term with little or no advance notice. If any necessary Third Party Components are determined by Harris to be unavailable as a result of changes to any third party availability, governmental regulations or other condition or circumstance outside of Harris' control, then (a) Harris shall not be in breach hereof or otherwise liable for any failure or inability to provide the Services as a result of such unavailability of any Third Party Components; and (b) Harris may in its sole discretion modify, change or replace the applicable Third Party Components and otherwise attempt to mitigate the impact of the such unavailability of Third Party Components, subject to the right to terminate set out in Section 16.

8. Customer Responsibilities

- (a) Cooperation by Customer.** Customer acknowledges that the success and timeliness of the implementation process shall require the active participation and collaboration of Customer and its staff and agrees to act reasonably and co-operate fully with Harris to achieve the Completion of Services related to any Professional Services provided by Harris. To enable Harris to provide effective Support Services, the Customer will establish auto remote access based on remote access procedures compatible with Harris' practices.
- (b) Project Manager.** Customer shall appoint a project manager who shall work closely with Harris to facilitate the successful completion of the implementation process and who shall be responsible for supervising Customer staff and ensure their co-operation with and participation in such process during any Professional Services engagement.
- (c) Customer Equipment.** Customer agrees that it shall be responsible, at its sole expense, for providing all Internet access, including but not limited to obtaining, installing and maintaining all equipment, hardware, network, Internet or direct telecommunications connections and software applications (e.g. web browser) at Customer's facilities required for Users to access and use the Services. Harris shall not be responsible for the operation of any Internet, network or other communication services. Customer further acknowledges that access to and the operation of the Services requires Customer's and Users' hardware to be of sufficient quality, condition and repair, and Customer agrees to and/or to ensure that Users' maintain their applicable hardware in the appropriate quality, condition and repair at its sole cost and expense. These requirements may also be necessary in order to facilitate the achievement of Completion of Services related to any Professional Services supplied by Harris.
- (d) Passwords.** Customer agrees to comply with all Harris security policies and procedures as provided to it and amended from time to time. Customer and its Users shall be responsible for keeping any and all passwords and user ID's assigned to it its Users secret and confidential. Customer agrees that it is and shall remain solely and completely liable for any communications or other uses that are made using Customer's or its Users' passwords and user ID's, as well as any obligation that may result from such use. Customer agrees to notify Harris in writing to change Customer or User's password(s) for any reason, including without limitation if it believes that a password has been stolen or might otherwise be misused. Customer agrees to notify Harris immediately of any unauthorized use of any password or user ID or any other breach of security suspected by Customer.
- (e) Users.** The Customer is responsible for: (i) the actions of Users using the Services in accordance with this Agreement; (ii) ensuring that Users agree to any further terms and conditions as may be provided by Harris from time to time for Users; and (iii) informing Harris of any information about Users' actions that may affect either the Services or third party data contained in or used by the Services, or Harris' ability to provide the Services as contemplated by this Agreement.
- (f) Compliance with Laws.** Customer represents and warrants to Harris that it and its Users will at all times be in compliance with all applicable local, state, provincial, federal and international laws including but not limited to those laws regarding restrictions on exports, defamation, libel, harm to reputation, invasion of privacy, misuse or failure to protect personal information, violation of secrecy, confidentiality, unfair competition and other situations which could generate liability.
- (g) Data Security.** Customer acknowledges and agrees that use of or connection to the Internet is inherently insecure and provides opportunity for unauthorized access by a third party to Customer's and its Users' (as well as Harris') computer systems, networks and any and all information stored therein. Customer is solely responsible for ensuring that (i) Customer's computer systems are secure and protected from unwanted interference (such as "hackers" and viruses), (ii) all transmissions are screened for viruses or other harmful code prior to transmission to Harris' servers; and (iii) Data is

encrypted.

HARRIS DOES NOT GUARANTEE THE PRIVACY, SECURITY, AUTHENTICITY, AND NON-CORRUPTION OF ANY INFORMATION TRANSMITTED OR STORED IN ANY SYSTEM CONNECTED TO THE INTERNET. WE SHALL NOT BE RESPONSIBLE FOR ANY ADVERSE CONSEQUENCES WHATSOEVER OF CUSTOMER'S OR ITS USERS' CONNECTION TO OR USE OF THE INTERNET, AND HARRIS SHALL NOT BE RESPONSIBLE FOR ANY USE BY CUSTOMER OR ANY USER OF CUSTOMER'S INTERNET CONNECTION IN VIOLATION OF ANY LAW, RULE OR REGULATION.

9. Delivery Schedule

The parties will mutually agree in writing upon a delivery schedule based on, among other things, the purchased modules, required training and availability of both Customer and Harris staff members.

10. Data Conversion Fees

Harris may offer data conversion services for the purpose of migrating existing Customer data to a format usable by the Purchased Service. The success of the data conversion effort is largely based on the format and quality of the Customer provided data. Unless otherwise indicated, converted data is strictly limited to non-dollar amounts and typically includes information such as names, addresses, and phone numbers. Only information explicitly listed in this Agreement will be converted. In certain instances, initial cost estimates for a data conversion may have been included in a Professional Services pricing proposal. Unless specifically included in this Agreement as part of Schedule "A", said cost estimates, and all prior data conversion cost estimates, are not binding nor are they incorporated into this Agreement. Accordingly, Harris shall notify Customer of the final data conversion fees and costs after the Customer provided sample data is examined by Harris to verify existing Customer data formats and data integrity; but before data conversion efforts are commenced. In such event, and upon receipt by Harris of notice in writing from Customer that said data conversion fees are acceptable, such data conversion fees (Data Conversion Fees) shall be in addition to all fees currently stated in this Agreement.

Any costs associated with obtaining the data from an existing Customer vendor are the responsibility of the Customer. Sample data shall be provided in standard fixed length format, CSV format, or another mutually agreed upon format with ASCII display characters only. Data must be on a media formats readable by Harris.

Wherever possible, the data extraction shall be done twice. The first extraction is to test and create the conversion tools. The second extraction is done when the implementation is ready to go live.

In the event a data re-conversion is required, for whatever reason, Customer will be billed at the Professional Services Fee rate set out in Schedule "A" to this Agreement.

11. Forms

The use of Harris standard forms ensures compatibility with the Software Services. Customer agrees to use standard Harris forms for use with the Services. Customer may purchase standard forms from Harris and Harris agrees to provide said forms to Customer at a competitive price. Customer must notify Harris in writing in the event that Customer elects to order forms from a third-party forms provider so that Harris is able to confirm that said third-party provider forms are compatible with the Software Services. In the event that Customer purchases non-compatible forms and has not received written confirmation from Harris that said forms are compatible with the Services, Harris may be required to modify the Services to be compatible with the third-party provided forms. In such event, Harris may issue a Change Order to Customer for the purpose of completing modifications to the Services and underlying software. Said modifications shall be billed to Customer at the rate of one hundred-seventy five dollars (\$175) per hour; with a minimum of four (4) hours effort. Said Change Order must be executed by both parties prior to commencement of the corresponding Professional Services.

12. Professional Services & Support Services

- (a) **Professional Services and Support Services.** Subject to the terms and conditions of this Agreement, Harris shall provide the Professional Services to Customer in accordance with Schedules "A" and "C" and the Support Services in accordance with Schedule "D".

(b) **Manner of Performance**. Harris shall perform the Professional Services in an efficient, competent and timely manner and exercise reasonable care, skill and diligence in the performance thereof. Harris shall determine in its sole discretion the manner and means by which the Professional Services shall be performed, with due consideration of adequate knowledge transfer to Customer personnel. Harris will communicate openly with Customer in its methodology, manner and means.

(c) **Conduct on Customer's Premises**. In the event that Harris is required to perform Professional Services on Customer's premises, any such Professional Services shall be performed with Customer's full co-operation and on the premises of Customer or, if agreed to by both parties, at an alternate location. Harris agrees that, while working on Customer's premises, each of its employees shall observe Customer's rules and policies provided to Harris in writing relating to conduct thereon.

13. Warranty and Warranty Disclaimer

a) **Limited Warranty**. Harris warrants to Customer that the Services shall be performed at a level and shall substantially conform to the specifications, as stated in Harris' manuals and other documentation provided to Customer, provided that all use of the Services is for the purposes and in the environment for which they were designed and in accordance with such specifications. Customer's sole remedy in the event the Services do not conform to the foregoing limited warranty is for Harris to use commercially reasonable efforts to correct such non-conformance and the right to terminate this Agreement in accordance with Section 16(b).

b) **Warranty Disclaimer**. TO THE GREATEST EXTENT PERMITTED BY LAW, EXCEPT FOR THE EXPRESS LIMITED WARRANTY SET OUT IN SECTION 13(A), THE SERVICES, THE SOFTWARE, THE PROFESSIONAL SERVICES AND ANY OTHER PRODUCTS OR SERVICES PROVIDED UNDER THIS AGREEMENT ARE PROVIDED TO CUSTOMER "AS IS" AND THERE ARE NO OTHER WARRANTIES, REPRESENTATIONS OR CONDITIONS, EXPRESSED OR IMPLIED, WRITTEN OR ORAL, ARISING BY STATUTE, OPERATION OF LAW, COURSE OF DEALING, USAGE OF TRADE OR OTHERWISE, REGARDING THEM OR ANY OTHER PRODUCT, SERVICE OR MATERIAL PROVIDED HEREUNDER OR IN CONNECTION HERewith.

HARRIS, ITS LICENSORS AND SUPPLIERS DISCLAIM ANY IMPLIED WARRANTIES OR CONDITIONS REGARDING THE SOFTWARE, THE SERVICES, THE PROFESSIONAL SERVICES AND ANY OTHER PRODUCTS, SERVICES AND MATERIALS PROVIDED HEREUNDER OR IN CONNECTION HERewith, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY, DURABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE OR NON-INFRINGEMENT.

HARRIS DOES NOT REPRESENT OR WARRANT THAT THE SERVICES OR THE SOFTWARE SHALL OPERATE ERROR FREE OR UNINTERRUPTED, SHALL MEET ANY OR ALL OF CUSTOMER'S PARTICULAR REQUIREMENTS, THAT ALL ERRORS OR DEFECTS IN THE SERVICES OR SOFTWARE CAN BE FOUND OR CORRECTED.

WITHOUT LIMITING THE FOREGOING, HARRIS DOES NOT MAKE ANY REPRESENTATIONS OR WARRANTIES WHATSOEVER WITH REGARD TO PRODUCTS OR SERVICES FROM THIRD PARTIES (INCLUDING WITHOUT LIMITATION THE THIRD PARTY COMPONENTS, THE HARDWARE, THE OPERATION OF THE INTERNET, NETWORK OR OTHER COMMUNICATION SERVICES) AND ASSUMES NO RESPONSIBILITY OR LIABILITY WITH RESPECT TO THE FOREGOING OR THE APPROPRIATENESS OF YOUR DATA MANAGEMENT SYSTEM OR THE ACCURACY OF DATA CONTAINED IN SUCH SYSTEM.

NO AGREEMENTS VARYING OR EXTENDING ANY EXPRESS WARRANTIES SET FORTH IN THIS AGREEMENT SHALL BE BINDING ON EITHER PARTY UNLESS IN WRITING AND SIGNED BY AN AUTHORIZED SIGNING OFFICER OF HARRIS.

14. Limitations on Liability

TO THE GREATEST EXTENT PERMITTED BY APPLICABLE LAW, CUSTOMER AGREES THAT THE ENTIRE LIABILITY OF HARRIS AND CUSTOMER'S EXCLUSIVE REMEDY WITH RESPECT TO THE SERVICES, THE SOFTWARE, THE PROFESSIONAL SERVICES AND ANY OTHER PRODUCTS, MATERIALS OR SERVICES SUPPLIED BY HARRIS IN CONNECTION WITH THIS AGREEMENT FOR DAMAGES FOR ANY CAUSE AND REGARDLESS OF THE FORM OF

ACTION, WHETHER IN CONTRACT OR IN TORT, INCLUDING FUNDAMENTAL BREACH OR NEGLIGENCE, SHALL BE LIMITED TO ACTUAL DIRECT DAMAGES AND SHALL NOT EXCEED IN THE AGGREGATE THE ANNUAL SUBSCRIPTION FEES PAID IN THE **THEN-CURRENT YEAR** BY CUSTOMER TO HARRIS UNDER THIS AGREEMENT.

CUSTOMER FURTHER AGREES THAT IN NO EVENT SHALL HARRIS BE LIABLE, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT OR IN TORT, INCLUDING FUNDAMENTAL BREACH OR NEGLIGENCE, FOR ANY INDIRECT, PUNITIVE, CONSEQUENTIAL, INCIDENTAL, SPECIAL, OR EXEMPLARY DAMAGES WHATSOEVER, INCLUDING WITHOUT LIMITATION FOR LOST PROFITS, LOSS OF REVENUE, FAILURE TO REALIZE ANTICIPATED SAVINGS, LOST OR DAMAGED DATA, LOSS OF GOODWILL, BUSINESS OPPORTUNITIES OR REPUTATION, OR ECONOMIC LOSS, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH POTENTIAL LOSS OR DAMAGES, OR SUCH LOSSES OR DAMAGES ARE FORESEEABLE.

15. Change Order Process

With respect to any proposed changes to the Professional Services defined by this Agreement, the parties will cooperate in good faith to execute Change Orders in respect thereof, and will not unreasonably withhold approval of such proposed changes. If either party causes or requests a change in the allocation of the resources of Harris applied to a task, changes in completion schedules for individual tasks or for overall implementation, and changes in staffing that require Harris to provide additional work hours, Harris may propose a change to cover the additional work effort required of it. Approval of any such proposed changes will not be unreasonably withheld (it being acknowledged that any such material changes may require modifications to the consideration paid, and timelines governing the Professional Services), and any disputes regarding changes shall be handled initially by discussions between the parties which will be convened in good faith by the parties to resolve any such matters in dispute.

The following individuals are authorized to sign off on Change Orders on the Customer's behalf:

Name: _____ Title: _____

Name: _____ Title: _____

16. Cancellations and Termination

(a) Professional Services may be cancelled as follows:

Cancellation of any on-site Professional Services by Customer is allowed for any reason if done in writing more than fourteen (14) days in advance of such Professional Services. In the case of cancellation of Professional Services within fourteen (14) days or less of scheduled on-site Professional Services, Customer will be billed for any on-site fees, plus any non-recoverable costs incurred by Harris due to advance scheduling of travel. Additionally, Customer hereby acknowledges that cancellation of on-site services means that such on-site services will be rescheduled as Harris' then current schedule permits. Harris is not responsible for any delay in Customer's project resulting from Customer's cancellation of Professional Services. If additional services are required because the Customer was not adequately prepared for the on-site services, Harris will provide a Change Order to the Customer for the additional services.

(b) This Agreement may be terminated as follows:

- i. If either party is in material breach of any of its obligations or any provision under this Agreement, the other party must notify the breaching party in writing of such default (a "**Default Notice**"). Upon receipt of a Default Notice, the breaching party must correct the default at no additional cost to the other party within ninety (90) days, or issue a written notice of its own disputing the alleged default within thirty (30) days, of the date of receipt of a Default Notice. If the breaching party fails to correct the default within such ninety (90) day period, and did not issue a notice disputing the alleged default within such thirty (30) day period, the other party may terminate this Agreement upon written notice to the other party to that effect.

- ii. If Customer has failed to pay any amounts when due under this Agreement, Harris shall have the right to (i) suspend performance of the Services (including Customer access to the Services) until all amounts are paid in full; and/or (ii) terminate this Agreement effective immediately upon written notice to Customer to that effect.
- iii. Harris may terminate this Agreement effective immediately upon written notice to Customer if Customer has breached its obligations of confidentiality or any intellectual property right or proprietary right of Harris.
- iv. Either party may terminate this Agreement effective immediately upon written notice to the other party if the other party: (i) becomes insolvent; (ii) becomes the subject of any proceeding under any bankruptcy, insolvency or liquidation law, whether domestic or foreign, and whether voluntary or involuntary, which is not resolved favorably to the subject party within ninety (90) days of commencement thereof; or (iii) becomes subject to property seizure under court order, court injunction or other court order which has a material adverse effect on its ability to perform hereunder.

17. Effects of Termination

In the event of termination or expiration of this Agreement:

- a) All rights granted to Customer in this Agreement shall immediately terminate and Harris will immediately cease to perform or provide the Services.
- b) Customer will pay all amounts due under this Agreement up to and through the date of termination and all costs reasonably incurred in collecting the amounts due to Harris (including court costs, attorney fees, and repossession charges to the extent not prohibited by law).
- c) Customer shall return to Harris or at Harris' option purge or destroy all copies of any Confidential Information of Harris in its possession or under its control (except as required under any statute or legislation related to retention requirements), and provide a duly authorized certificate of an officer of Customer confirming same within thirty (30) days.
- d) Except as otherwise provided in this Agreement, termination of this Agreement shall not affect any right of action of either party arising from anything which was done or not done, as the case may be, prior to the termination taking effect.
- e) Any cancellation and/or termination of this Agreement prior to the end of the Initial Term shall result in the following: an acceleration of all Annual Subscription Fees due for each year of the Initial Term not already invoiced and/or paid, which amount will be due immediately. This section will not affect Harris's right to collect any further invoiced amounts for other Professional Service Fees.
- f) Conditional upon Customer's payment of all Fees that are due to Harris, Harris will furnish the Customer with a copy of the Data in a format to be mutually agreed upon between the parties in writing (typically a .csv file). The anticipated services to provide a copy of the Data are one to two days and will be billed at Harris' then current daily rate. Upon receipt of notice from Customer confirming receipt of the Data, Harris shall have the right to destroy all copies of the Data and delete all Data on the database in accordance with this Section 17(f) and upon request an Officer of Harris shall certify the destruction and deletion to the Customer. Subject to any legal requirement that Harris must retain a copy of the Data, Harris shall not delete the Data for 90 days from the date of termination except: (i) where Harris has provided the Data to Customer pursuant to this Subsection; or (ii) where it has received written instructions from Customer to delete the Data. Following 90 days from the date of termination if Customer has not communicated with Harris regarding the Data, Harris shall have the right to delete all Data at any time as either required by law or as determined by Harris in its sole discretion. Notwithstanding the foregoing, Harris shall be permitted to delete all Data without providing notification to Customer and Harris shall not be required to adhere to the time frames detailed above where Harris is required by law to delete such Data.

18. Ownership

- (a) **By Harris.** Harris its service providers and licensors are and shall at all times remain the owner of all copyright,

trademarks, trade secrets, patents and any other intellectual property rights in and to the Software, the Services, and related documentation, materials, logos, names and other support materials provided pursuant to the terms of this Agreement. Customer shall acquire no right whatsoever to all or any part of the Services, Software, or underlying software except the limited right to access and use the Software and Services in accordance with the terms of this Agreement and Harris and its licensors reserve all rights not expressly granted to Customer. Customer must fully reproduce any copyright or other notice marked on any part of the documentation or other materials on all authorized copies and must not alter or remove any such copyright or other notice. Customer hereby grants to Harris a royalty-free, worldwide, irrevocable, perpetual license to use and incorporate into the Services and Software any suggestions, ideas, enhancement requests, recommendations or other feedback provided by Customer relating to the operation of the Services or Software.

(b) Customer Data. As between Harris and Customer, all Data will remain the sole and exclusive property of Customer. Customer is solely responsible for ensuring the accuracy, quality, integrity, reliability, appropriateness and right to view and use the Data. Subject to the terms and conditions of the Agreement, Customer grants to Harris a world-wide, non-exclusive, royalty-free license to access the Data for the purpose of performing the Services. Access to the Data shall only be by Harris's employees and/or subcontractors whose job function requires access. Except as specified in this Agreement, Harris may not access the Data for any other purpose without the express written consent of Customer. Access to Data by any outside party shall only be in accordance with the terms of this Agreement or where required by law.

Customer grants to Harris a world-wide, non-exclusive, royalty-free license to aggregate or compile Data with the customer data of other customers using the Services so long as such aggregation or compilation omits any data that would enable the identification of Customer, its clients or any individual, company or organization ("Aggregated Data"). Harris shall have a worldwide, perpetual, royalty-free license to use, modify, distribute and create derivative works based on such Aggregated Data, including all reports, statistics or analyses created or derived therefrom. Additionally, Customer grants Harris the right to access Data to provide feedback to Customer concerning its use of the Services.

In the event that Harris will have access to "education records" for the Customer's students as defined under the Family Educational Rights and Privacy Act (FERPA), Harris acknowledges that for the purposes of this Agreement it will be designated as a "school official" with "legitimate educational interests" in the Client's Education records, as those terms have been defined under FERPA and its implementing regulations, and Harris agrees to abide by the FERPA limitations and requirements imposed on school officials. Harris will use the Education records only for the purpose of fulfilling its duties under this Agreement, and will not share such Data with or disclose it to any third party except as provided for in this Agreement, where required by law, or authorized in writing by Customer.

(c) Data and Privacy Policy of Customer

The Customer represents and warrants to Harris that:

- i. Data that is either provided to or acquired by Harris from Customer is owned exclusively by Customer and that the Customer has full right and title to provide the Data to Harris;
- ii. Data that is either provided to or acquired by Harris is subject to a privacy policy in effect as of the Effective Date and Customer's customers have provided to Customer their written consent for its collection, use and storage by Harris and its third-party service providers in accordance with this Agreement and in any jurisdiction in North America;
- iii. Customer complies with all applicable privacy legislation as of the Effective Date in the performance of its obligations hereunder in respect of any Data collected, used, transferred, created or disclosed pursuant to this Agreement; and
- iv. Customer will not provide Harris with data of any kind for which Harris either has no need or does not have the right to collect, use and store under the terms of this Agreement.

19. Confidential Information

The parties agree to keep confidential any and all Confidential Information with respect to the other party which it has received or may in the future receive in connection with this Agreement and shall only disclose such Confidential Information of the other party (i) to its agents, employees or representatives who have a need to know such information, for the purpose of performance under this Agreement and exercising the rights granted under this Agreement, and who have entered into a non-disclosure agreement at least as protective of the other party's Confidential Information as this Agreement, or (ii) to the extent required by applicable law or during the course of or in connection with any litigation, arbitration or other proceeding based upon or in connection with the subject matter of this Agreement, provided that the receiving party shall give the disclosing party reasonable notice prior to such disclosure and shall comply with any applicable protective order or equivalent. The parties each agree to hold the other party's Confidential Information in confidence and to take all reasonable steps, which shall be no less than those steps it takes to protect its own confidential and proprietary information, to protect the Confidential Information of the other party.

In addition to any other restrictions on Harris' use of the Data, the confidentiality obligations above apply except to the extent that both parties agree that the Data may be subject to privacy laws providing for the owners of the Data to review such Data or to challenge the collection and storage of the Data. Customer shall indemnify and reimburse Harris in relation to all reasonable fees and other disbursements paid by Harris to comply with such requests, whether by an individual or a government body, or to challenge such requests at either Harris' or Customer's request. Customer represents and warrants to Harris that as of the Effective Date no individual, government body or third party has requested a review of the Data or challenged the collection and storage of the Data to be stored in the Software.

20. Indemnity

Customer is solely responsible for its Data, its use, and its Users' use, of the Services in any way, and all legal liability arising out of or relating thereto. Customer shall defend, indemnify and hold Harris and its third party service providers, if applicable, and each of their respective officers, directors, employees and agents (the "**Indemnities**") harmless from and against any and all losses, costs, damages and expenses (including reasonable attorney's fees) that the Indemnities may suffer in connection with any demands, claims, actions, suits or proceedings arising out of or in connection with (i) the use of the Services including but not limited to any Third Party Components by Customer or its Users; (ii) any breach by Customer or its Users of this Agreement; or (iii) Customer's Data, including but not limited to any third party claims that the inclusion, use, reference, incorporation of or linking to any third party materials or the Customer's Data violates such third party's copyright and/or other intellectual property, privacy or other rights, or that such use is illegal.

21. General

(a) Governing Law; Venue: This Agreement shall be governed by and construed in accordance with the laws of the state in which the Customer resides and the federal laws of the United States applicable therein. This Agreement expressly excludes that body of law applicable to choice of law, the Uniform Commercial Code and the United Nations Convention on Contracts for the International Sale of Goods and any legislation implementing such Convention, if otherwise applicable. Customer and Harris hereby waive, to the fullest extent permitted by applicable law, the right to trial by jury in any action, proceeding or counterclaim filed by any party, whether in contract, tort or otherwise, relating directly or indirectly to this Agreement or any acts or omissions of Harris in connection therewith or contemplated thereby.

(b) Mediation: Except where this Agreement explicitly states that this Section does not apply, the parties agree to submit any claim, controversy or dispute arising out of or relating to this Agreement or the relationship created by this Agreement to non-binding mediation before bringing a claim, controversy or dispute in a court or before any other tribunal. The mediation is to be conducted by either an individual mediator or a mediator appointed by mediation services mutually agreeable to the parties. Such mediator shall be knowledgeable in software system agreements. The mediation shall take place at a time and location which is also mutually agreeable; provided; however, in no event shall the mediation occur later than ninety (90) days after either party notified the other of its desire to have a dispute be placed before a mediator. The costs and expenses of mediation, including compensation and expenses of the mediator (and except for the attorneys' fees incurred by either party), is to be shared by the parties equally. If the parties are unable to resolve the claim, controversy or dispute within ninety (90) days after the date either party provides the other notice of mediation, then either party may bring and initiate a legal proceeding to resolve the claim,

controversy or dispute unless the time period is extended by a written agreement of the parties. Nothing in this Section shall inhibit a party's right to seek injunctive relief at any time.

(c) Notice

Any notice required or permitted to be given to any party to this Agreement shall be given in writing and shall be delivered either personally, mailed by prepaid registered post or sent by facsimile to the appropriate address or facsimile number set out below. Any such notice shall be conclusively deemed to have been given and received on the day on which it is delivered or transmitted (or on the next succeeding business day if delivered or received by facsimile after 5:00 p.m. local time on the date of delivery or receipt, or if delivered or received by facsimile on a day other than a business day), if personally delivered or sent by facsimile or, if mailed, on the third business day following the date of mailing, and addressed, in the case of the Consultant, to:

N. HARRIS COMPUTER CORPORATION
1 Antares Drive, Suite 400
Ottawa, Ontario K2E 8C4
Attention: CEO
Telephone: 613-226-5511, extension 2149

and in the case of the Customer, to:

Southern Lehigh School District
5800 Main Street
Center Valley, PA 18034

Each party may change its particulars respecting notice, by issuing notice to the other party in the manner described in this Section 21(c).

- (d) Currency:** Unless otherwise indicated, all dollar amounts referred in this Agreement are in lawful money of the United States of America.
- (e) Use of Name.** Customer agrees to the following promotional activities in relation to the purchase of Harris' solutions, products and services: (i) Customer permits Harris to issue a mutually agreed upon press release announcing Customer's purchase of Harris' products and services; and (ii) Customer grants Harris the right to reasonably include the Customer's name and logo in published lists referencing the users of the products and services of Harris. Customer may unilaterally withdraw their consent to the above promotional activities at any time by providing written notice to Harris of said revocation.
- (f) Entire Agreement:** This Agreement together with the Schedules attached to this Agreement constitute the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements, representations, negotiations, understandings, arrangements, and communications between the parties, both written and oral, relating to the subject matter hereof. No terms and conditions in any Customer orders, or in any other documentation employed by or on behalf of Customer in connection with this Agreement, regardless of the date of such documentation, will affect the terms of this Agreement, even if such document is accepted by the receiving party, with such provisions being deemed deleted. This Agreement may only be modified by a written amendment signed by an authorized representative of each of the parties.
- (g) Waiver.** No waiver of any breach of any provision of this Agreement shall constitute a waiver of any prior, concurrent, or subsequent breach of the same or any other provisions hereof, and no waiver shall be effective unless made in writing and signed by an authorized representative of the waiving party.
- (h) Assignment:** Customer may not assign any of its rights or duties under this Agreement without the prior written consent of Harris, such consent not to be unreasonably withheld. This Agreement shall inure to the benefit of and be binding upon the parties to this Agreement and their respective successors and permitted assigns.
- (i) Severability:** If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or

unenforceable under any applicable law, then such provision shall be deemed modified to the extent necessary in order to render such provision valid and enforceable. If such provision may not be so saved, it shall be severed and the remainder of this Agreement shall remain in full force and effect.

- (j) **Allocation of Risk:** Customer acknowledges and agrees that the warranty disclaimer and limitation of liability contained in this Agreement are fundamental elements of the basis of the bargain between Harris and Customer and set forth an allocation of risk reflected in the fees and payments due hereunder.
- (k) **Relationship:** The parties are and shall at all times remain independent contractors in the performance of this Agreement and nothing herein shall be deemed to create a joint venture, partnership or agency relationship between the parties. Neither party will have the power to bind the other party or to contract in the name of or create any liability against the other party in any way for any purpose. Neither party will be responsible for the acts or defaults of the other party or of those for whom the other party is law responsible.
- (l) **Equitable Relief:** Customer acknowledges and agrees that it would be difficult to compute the monetary loss to Harris arising from a breach or threatened breach of this Agreement by Customer and that, accordingly, Harris will be entitled to specific performance, injunctive or other equitable relief in addition to or instead of monetary damages in the event of a breach or threatened breach of this Agreement by Customer.
- (m) **Force Majeure:** No default, delay or failure to perform on the part of Harris shall be considered a breach of this Agreement where such default, delay or failure is due to a force majeure or to circumstances beyond its control. Such circumstances will include, without limitation, strikes, riots, civil disturbances, actions or inactions concerning government authorities, epidemics, war, terrorist acts, embargoes, severe weather, fire, earthquakes, acts of God or the public enemy or default of a common carrier, unavailability of Third Party Components or other disasters or events.
- (n) **Survival:** Sections 1 (Definitions), 3 (Fees), 4 (Travel and Lodging Expenses), 6 (Restrictions on Use), 8(f) (Compliance with Laws), 8(g) (Security), 13 (Warranty and Warranty Disclaimer), 14 (Limitations of Liability), 17 (Effects of Termination), 18 (Ownership), 19 (Confidential Information), 20 (Indemnity), 21 (General) and any other provision of this Agreement which is required to ensure that the parties fully exercise their rights and their obligations hereunder shall survive any termination or expiration of this Agreement unless and until waived expressly in writing by the party to whom they are the benefit.
- (o) **Counterparts:** This Agreement may be executed in counterparts (whether by facsimile signature, PDF via email, or otherwise), each of which when so executed shall constitute an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, Harris and the Customer have duly executed this Agreement to be effective on the Effective Date first written above.

N. HARRIS COMPUTER CORPORATION

SOUTHERN LEHIGH SCHOOL DISTRICT

NAME

NAME

TITLE

TITLE

SIGNATURE

SIGNATURE

DATE

DATE

Schedule "A"
Fees and Payment Schedule *

ANNUAL RENEWAL ITEMS – YEAR 1:

Quantity	Code	Description	Period Start	Period End	Unit Cost	Annual Total	Amount Due Year 1
1.00	PLSS001	eTriton 7 Central – SaaS	October 1, 2026	September 30, 2027	\$0.00	\$0.00	\$0.00
6.00	PLSS050	eTriton 7 POS Site License w/Unlim Serving Lines (Per Site)	October 1, 2026	September 30, 2027	\$1,495.00	\$8,970.00	\$8,970.00
1.00	PLSS000	eTriton 7 SaaS Annual Hosting Fee	October 1, 2026	September 30, 2027	\$4,383.21	\$4,383.21	\$4,383.21
TOTAL ANNUAL							\$13,353.21
TOTAL DUE YEAR 1							\$13,353.21

ANNUAL RENEWAL ITEMS – YEAR 2:

Quantity	Code	Description	Period Start	Period End	Unit Cost	Annual Total	Amount Due Year 2
1.00	PLSS001	eTriton 7 Central – SaaS	October 1, 2027	September 30, 2028	\$0.00	\$0.00	\$0.00
6.00	PLSS050	eTriton 7 POS Site License w/Unlim Serving Lines (Per Site)	October 1, 2027	September 30, 2028	\$1,495.00	\$8,970.00	\$8,970.00
1.00	PLSS000	eTriton 7 SaaS Annual Hosting Fee	October 1, 2027	September 30, 2028	\$4,383.21	\$4,383.21	\$4,383.21
TOTAL ANNUAL							\$13,353.21
TOTAL DUE YEAR 2							\$13,353.21

ANNUAL RENEWAL ITEMS – YEAR 3:

Quantity	Code	Description	Period Start	Period End	Unit Cost	Annual Total	Amount Due Year 3
1.00	PLSS001	eTriton 7 Central – SaaS	October 1, 2028	September 30, 2029	\$0.00	\$0.00	\$0.00
6.00	PLSS050	eTriton 7 POS Site License w/Unlim Serving Lines (Per Site)	October 1, 2028	September 30, 2029	\$1,551.06	\$9,306.36	\$9,306.36
1.00	PLSS000	eTriton 7 SaaS Annual Hosting Fee	October 1, 2028	September 30, 2029	\$4,547.58	\$4,547.58	\$4,547.58

TOTAL ANNUAL							\$13,853.96
TOTAL DUE YEAR 3							\$13,853.96

ANNUAL RENEWAL ITEMS – YEAR 4:

Quantity	Code	Description	Period Start	Period End	Unit Cost	Annual Total	Amount Due Year 3
1.00	PLSS001	eTriton 7 Central – SaaS	October 1, 2029	September 30, 2030	\$0.00	\$0.00	\$0.00
6.00	PLSS050	eTriton 7 POS Site License w/Unlim Serving Lines (Per Site)	October 1, 2029	September 30, 2030	\$1,609.23	\$9,655.37	\$9,655.37
1.00	PLSS000	eTriton 7 SaaS Annual Hosting Fee	October 1, 2029	September 30, 2030	\$4,718.11	\$4,718.11	\$4,718.11
TOTAL ANNUAL							\$14,373.48
TOTAL DUE YEAR 3							\$14,373.48

ANNUAL RENEWAL ITEMS – YEAR 5:

Quantity	Code	Description	Period Start	Period End	Unit Cost	Annual Total	Amount Due Year 3
1.00	PLSS001	eTriton 7 Central – SaaS	October 1, 2030	September 30, 2031	\$0.00	\$0.00	\$0.00
6.00	PLSS050	eTriton 7 POS Site License w/Unlim Serving Lines (Per Site)	October 1, 2030	September 30, 2031	\$1,669.58	\$10,017.45	\$10,017.45
1.00	PLSS000	eTriton 7 SaaS Annual Hosting Fee	October 1, 2030	September 30, 2031	\$4,895.04	\$4,895.04	\$4,895.04
TOTAL ANNUAL							\$14,912.48
TOTAL DUE YEAR 3							\$14,912.48

ONE-TIME LICENSE FEES

Quantity	Code	Description	Unit Cost	Amount Due
This section intentionally left blank. If future purchases require One-Time License fees, these will be quoted and invoiced separately at time of purchase.				
TOTAL ONE-TIME LICENSES DUE				\$0.00

PROFESSIONAL SERVICE(S)

Quantity	Code	Description	Unit Cost	Amount Due
This section intentionally left blank. If future purchases require Professional Services fees, these will be quoted and invoiced separately at time of purchase.				
TOTAL ONE-TIME SERVICES DUE				\$0.00

HARDWARE

Quantity	Code	Description	Unit Cost	Amount Due
This section intentionally left blank. If future purchases require Hardware fees, these will be quoted and invoiced separately at time of purchase.				
TOTAL HARDWARE DUE				\$0.00

SUMMARY

TOTAL ANNUAL SUBSCRIPTION FEE – Year 1	\$13,353.21
TOTAL ANNUAL SUBSCRIPTION FEE – Year 2	\$13,353.21
TOTAL ANNUAL SUBSCRIPTION FEE – Year 3	\$13,853.96
TOTAL ANNUAL SUBSCRIPTION FEE – Year 4	\$14,373.48
TOTAL ANNUAL SUBSCRIPTION FEE – Year 5	\$14,912.48
TOTAL PROFESSIONAL SERVICES FEES*	\$0.00
TOTAL ONE-TIME LICENSE FEES	\$0.00
TOTAL HARDWARE	\$0.00
TAX*	\$0.00
GRAND TOTAL:	\$69,846.34

* All charges are exclusive of out of pocket expenses for Professional Services performed. Charges for actual and reasonable out-of-pocket expenses including, but not limited to, travel and lodging expenses will be billed monthly as incurred. All pricing is exclusive of applicable sales, use or similar taxes. Customer is responsible for any such taxes that may apply; if Customer is tax exempt, evidence of such tax exemption must be provided. Lapsed payments may lead to denial of access to the Service in accordance with Section 16(b)(ii) of the Agreement.

PAYMENT TERMS:

Annual Maintenance (Year 1), Licenses, and Professional Services will be invoiced, in full, upon signing and due within thirty (30) days from invoice date. Annual Maintenance (Years 2-5) will be invoiced by the period Start Dates listed and will be due within thirty (30) days from invoice date. Hardware items will be invoiced, in full, once all purchased items have been shipped and are due within thirty (30) days from invoice date. Any applicable travel and lodging expenses will be invoiced, as incurred, and due within thirty (30) days from invoice date.

ADDITIONAL PROFESSIONAL SERVICE(S) FEES:

Amounts quoted to Customer in this Agreement include one (1) training session per module, either via onsite services or

via remote services. Additional Professional Services, such as module refresher trainings or more than one training session per implementation project, may be provided on-site or via telephone. Professional Service work provided via telephone is billed at the rate of one hundred-eighty five dollars (\$185) per hour. On-site work is billed at the rate of one thousand four hundred-ninety five dollars (\$1,495) per day, plus travel, lodging and per-diem expenses. Professional Services performed one year or more after the execution date of this Agreement shall be billed at the then current Harris Professional Services rate. Help line support and Support Services do not include training or other Professional Services.

Customer shall incur a seven-hundred fifty dollar (\$750) daily surcharge for any Professional Services provided on weekends or Harris recognized holidays; plus the corresponding standard Professional Services fees and any applicable travel charges per paragraph 4.

Professional Services include, but are not limited to, the following: software installation, configuration, data validation, system setup, system balancing, interface setup, interface testing, process training, application training and business requirements gathering.

RESET OF TERM TO MATCH FISCAL YEAR:

Customer may request that Harris match the annual invoicing of the Annual Subscription Fees with Customer's fiscal year. In order for Customer to elect to match annual invoicing with their fiscal year, Customer must make said request to Harris in writing and during the Initial Term of this Agreement. If such election is made Harris shall, a) issue a prorated invoice for any Subscription Fees due for the portion of the year remaining in Customer's current fiscal year, b) extend the then current term to expire at the end of the Customer's subsequent fiscal year, c) issue an annual invoice thereafter on the annual anniversary date of Customer's fiscal year for any Subscription Fees due, and d) reset future annual terms to expire at the end of Customer's fiscal year. Annual Subscription Fees are invoiced in advance of an upcoming annual term. Subscription fees shall be due and payable thirty (30) days from date of invoice.

Schedule "B"
Service Availability

Availability and Uptime Objectives:

1. Availability of the Services is defined as when the Software Services are operational and accessible via a public internet connection. The Services shall be unavailable during certain scheduled downtime periods for the purpose of conducting maintenance and upgrades to the Services.
2. Uptime is defined as the time that the Services are either available or in scheduled downtime. Specific Service Level Objectives relating to Uptime are as follows:
 - a. Routine scheduled downtime shall not exceed eight (8) hours per month, averaged over twelve (12) months. Scheduled downtimes shall occur, to the extent practicable, during the weekend hours from 10:00 p.m. Friday to 3:00 a.m. Monday Eastern Time.
 - b. Harris shall notify Customer a minimum of five (5) calendar days prior to any period of scheduled downtime.
 - c. Harris reserves the right to schedule downtime for emergency situations with less than five (5) advance calendar days' notice.

Harris shall make commercially reasonable efforts to achieve the service level objectives described herein.

3. Harris will not be responsible for any failure to meet the above Service Level Objectives if the failure is caused by:
 - a. Customer's network infrastructure (equipment, software or other technology), Customer's connection to the Internet or an Internet failure beyond the control of Harris;
 - b. A breach of the Agreement by Customer, its employees, subcontractors or agents ("Customer Representatives");
 - c. The negligence or intentional acts or omissions of Customer Representatives or Users;
 - d. Scheduled maintenance or other mutually agreed upon downtime; or
 - e. Any other force majeure event, as set out in Section 21(l) of the Agreement.

Schedule "C"
Professional Services

In order to achieve the Completion of Services, Harris agrees, subject to the terms and conditions of this Agreement, to perform the following Professional Services for Customer:

1. If applicable, oversee and implement the conversion of Customer's existing software application data and migration to the purchased Harris Services substantially in accordance with the below Implementation Process Timetable.
2. Install the purchased Software Services in Harris' hosted environment, perform the necessary set up and configuration operations, perform initial testing and parallel testing in accordance with below Implementation Process Timetable.
3. Provide the training substantially in accordance with the below Implementation Process Timetable.

IMPLEMENTATION PROCESS AND TIMETABLE

COMPLETION OF SERVICES – GLOBAL TIMETABLE

1. Project Commencement Date: TBD at Implementation Planning Meeting
2. Estimated Project Completion Date: TBD at Implementation Planning Meeting
3. Project Schedule: TBD at Implementation Planning Meeting

The parties shall each assign a project manager responsible for driving tasks and deliverables for their respective teams.

COMPLETION OF SERVICES – KEY PHASE TIMETABLES

1. Conversion Process

Projected Commencement Date:	TBD at Implementation Planning Meeting
Projected Completion Date:	TBD at Implementation Planning Meeting
Estimated Hours Required:	TBD at Implementation Planning Meeting

2. Installation/Setup

Projected Commencement Date:	TBD at Implementation Planning Meeting
Projected Completion Date:	TBD at Implementation Planning Meeting
Estimated Hours Required:	TBD at Implementation Planning Meeting

3. Training

The parties will mutually agree upon an appropriate training schedule based upon the purchased modules and the corresponding required skills and availability of Customer staff members.

- (a) Harris recommends a class size of eight (8) students. Customer may be assessed an additional charge at the then current Harris rates for class sizes larger than eight (8) students where it has been determined by Harris that an additional instructor is required.
- (b) Customer is required to make copies of the training manuals for the training classes. Photocopy, electronic duplication and distribution is subject to the confidentiality restrictions and obligations contained in this

Agreement.

- (c) On-line reference documentation is available and may be printed by Customer solely for its internal use in accordance with Section 2 of this Agreement.

Schedule “D” **Support Services**

Standard Guidelines

The purpose of this Schedule “D” is to define:

- ⚙ Harris’ standard Support Services coverage (i.e. the Support Services that are included with the annual recurring subscription and hosting fees listed in Schedule “A”),
- ⚙ Harris’ call priorities process and escalation procedures, and
- ⚙ Other relevant Support information.

Harris reserves the right to make modifications to this Schedule as required; provided, however, Harris shall not reduce the scope of Support Services provided hereunder without the prior consent of the Customer.

STANDARD SUPPORT AND MAINTENANCE SERVICES

The following services are included as part of Harris’ software support contract:

- ⚙ Toll-free telephone support
- ⚙ Seamless and cost-effective upgrade solutions to leverage technological advances
- ⚙ Technical troubleshooting, including assessment, diagnosis, documentation, and ultimate resolution of issues that pertain specifically to the customer’s software (troubleshooting does **not** extend to any hardware or operating system components, unless the customer has a hardware support contract)
- ⚙ Email support call logging and notification
- ⚙ Online access 24 hours a day, 7 days a week (“24 x 7”). Harris’ online portal (the “Hub”) can be used to log support issues and check for status updates on issues. Access to published documentation pertaining to a customer’s particular software line (if available) may be contained in the Knowledge Base article section within the Hub. The Hub also enables the customer to assign a specific priority based on the specific level of urgency for a particular circumstance. In summary, the Hub benefits include the ability to:
 - Log, view, update and close support tickets
 - Update contact information
 - Access published documentation
 - Access available downloads
 - Access Knowledge Base
- ⚙ Standard software releases and updates, which include defect corrections (as warranted), planned enhancements, state- or federally-mandated changes, and release notes
- ⚙ Limited training questions (15 minutes) – questions pertaining to a customer’s software line that Harris deems as training-related, i.e., information that has already been covered and/or reviewed with the customer will be considered training-related in scope and is limited to a 15-20 minute timeframe. Anything going beyond the aforementioned timeframe may be classified as a billable service for which the customer will receive a quotation prior to the service being administered
- ⚙ Customer Care Program, which includes technical support notifications and communications on new products and services
- ⚙ Outstanding Calls Report, which details outstanding calls and the respective status of those calls
- ⚙ Design review for potential enhancements or custom modifications – based on the customer’s needs and requests, Harris will determine, document and program changes, as needed. Modifications that result from an inherent flaw in the customer’s software package will be rectified at no additional charge to the customer. Modifications which are performed as a result of a customer request and are not determined to be a result of an inherent flaw will be considered a billable service for which the customer will receive a quotation prior to the service being delivered

BILLABLE SUPPORT SERVICES

The services listed below are outside the scope of the customer’s standard software support contract and are therefore considered billable services, as deemed by Harris:

- ⚙ Extended telephone training
- ⚙ Forms/reports (re-design or creation)
- ⚙ Setup and changes to handheld interface, or creation of new interface
- ⚙ Setup of new services, or changes to existing services
- ⚙ File imports/exports
- ⚙ Interfaces to other applications
- ⚙ Setting up test areas, database refreshes, backups, restores
- ⚙ Setup of new printers, printer setup changes (if available)
- ⚙ Custom modifications (reports, forms, software customizations)
- ⚙ Reversal of custom code
- ⚙ Data conversions/global modifications to setup table data
- ⚙ Integrity issues due to database updates by non-Harris personnel
- ⚙ Hardware and Operating System support
- ⚙ Installations and/or re-installations (workstations, servers)
- ⚙ "On-Call," after-hours support (scheduled assistance for installations, upgrades and other special projects, may include charges depending on scope of work)

STANDARD COVERAGE

Harris' standard hours of telephone and email support across all product lines are from 7:00 AM to 8:00 PM EST, Monday through Friday, excluding designated statutory holidays, as detailed in the next section ("HOLIDAY SCHEDULE"). Harris' online Hub is, however, available and accessible 24 hours a day, 7 days a week.

HOLIDAY SCHEDULE

Please note that our offices will be **closed** on designated days, as outlined below. In instances where the Statutory Holiday falls on a weekend, Harris offices will be closed on either the preceding Friday or following Monday:

- ⚙ New Year's Day
- ⚙ President's Day
- ⚙ Memorial Day
- ⚙ Independence Day
- ⚙ Labor Day
- ⚙ Columbus Day
- ⚙ Thanksgiving Day
- ⚙ Day After Thanksgiving
- ⚙ Christmas Eve
- ⚙ Christmas Day

CALL PROCESSES

All support issues or questions reported to Harris are tracked via a support ticket. Harris' Support Analysts cannot provide assistance unless a support ticket is logged. The current process for logging tickets is outlined below.

A support ticket must be placed through one of the following methods:

- ⚙ **Online (Hub):** <https://schoolnutritionsolutions.na2.teamsupport.com>
- ⚙ **Email:** support@harriscomputer.com
- ⚙ **Phone:** 1-877-387-4846, option 1
- ⚙ **Fax:** 613-226-3377

Customer ticket information must contain the following:

- ⚙ School District Name
- ⚙ Contact Person
- ⚙ Software Product and/or Version
- ⚙ Module and/or Menu Selection
- ⚙ Nature of the question or issue
- ⚙ Detailed Description of the question or issue
- ⚙ Serial Number / Patron Number / Account Number / Serving Date, etc. (where applicable)

Harris' online Hub, or the Support Call Coordinator, for those customers who email and/or telephone for support, will provide the customer with the Ticket Number to track the issue and the customer ticket will be logged in to our support tracking database (TeamSupport).

The customer's call will be stored in a queue, and the first available Harris Support Analyst will be assigned to review the issue.

As the Harris Support Analyst assigned to the ticket investigates the issue, the customer will be contacted and advised as to where the issue stands, and the course of action that will be taken for resolution. If the Harris Support Analyst requires additional information, the customer will be contacted by the assigned Harris Support Analyst to supply the information required.

All correspondence and actions associated with the customer ticket will be tracked in Harris' support database. At any time, the customer may log onto the Hub to see the status of the ticket.

Once the customer issue has been resolved, the customer will receive an automated notification via email that the ticket has been closed. This email will contain the entire event history of the call from the time the call was created leading up to the resolution of the ticket. The customer also has the option of viewing both open and closed tickets online through the Hub.

RESPONSE TIMES

Response times will vary, and are dependent upon the priority of the ticket. Harris will do its best to ensure that Harris Support Analysts deal with incoming tickets in the order that they are received, however, calls will be escalated based on the urgency of the issue reported. Harris' targeted response times are as follows:

- ⚙ Priority 1 (Urgent): First available Harris Support Analyst
- ⚙ Priority 2 (Normal): 1 to 8 business hours
- ⚙ Priority 3 (Low): 1 to 24 business hours

CALL PRIORITIES

In an effort to assign resources to incoming tickets as effectively as possible, Harris has identified three types of call priorities (1 / 2 / 3). A Priority 1 ticket is deemed by Harris Support Analysts to be an Urgent, or "High Priority," ticket; Priority 2 is classified as Medium, or "Normal" priority; Priority 3 is deemed to be Low priority. The criteria used to establish guidelines for these tickets are as follows:

Priority 1 (High):

- ⚙ System down (all users unable to access/use software)
- ⚙ POS Serving Line(s) down
- ⚙ Incorrect calculation errors impacting a majority of records
- ⚙ Trainer on-site
- ⚙ Auditor on-site
- ⚙ Program errors without workarounds
- ⚙ Performance issues of severe nature, impacting critical processes

Priority 2 (Medium):

- ⚙ Workstation down (individual user unable to use software)
- ⚙ Calculation errors impacting a minority of records
- ⚙ Report calculation issues
- ⚙ Tech/Contact person on-site
- ⚙ System errors / issues that have workarounds
- ⚙ Printer-related issues (related to interfaces with Harris' software and not the printer itself)
- ⚙ Performance issues not impacting critical processes
- ⚙ Security issues
- ⚙ Usability issues
- ⚙ Workstation connectivity issues (workstation-specific)

Priority 3 (Low):

- Training questions, how-to, or implementing new processes
- Report formatting issues
- Aesthetic issues
- Issues with workarounds for large majority of accounts
- Recommendations for enhancements on system changes
- Questions on documentation

ESCALATION PROCEDURES

Harris' escalation process is defined below. This process has been put in to place to ensure that issues are dealt with appropriately. If, at any time, the customer is not satisfied with the resolution of the issue, or the response to the ticket, they are encouraged to escalate with Harris' Support Services organization as follows:

- **Level 1:** Contact the Support Analyst assigned to working on the issue
- **Level 2:** Contact the Support Supervisor / Team Lead
- **Level 3:** Contact the Director / Manager of Support
- **Level 4:** Contact the Vice-President of Support
- **Level 5:** Contact the Executive Vice-President of Harris School Nutrition Solutions

Escalation Process within our Internal Ticket Tracking System:

- Customer ticket is logged with Harris Support
- If a customer ticket is a Priority 1 and has not been responded to within 4 hours, the Harris Support Analysts responsible for the ticket are notified via email, and the ticket is escalated internally. Priority 2 tickets will be escalated if not responded to within 8 hours, and Priority 3 tickets will be escalated if not responded to within 12 hours
- If a customer's Priority 1 ticket has not been responded to 4 hours after the designated timeframe, Harris' Support Supervisor(s) are notified and the call is escalated
- If a customer's Priority 1 ticket has not been responded to after 6 hours from the designated timeframe, Harris' Vice-President of Support is notified and the call is escalated
- If a customer's Priority 1 ticket has not been responded to after 7 hours from the designated timeframe, Harris' Executive Management Team is notified and the call is escalated

CONNECTION METHODS

To ensure Harris can effectively support the customer, Harris asks that a communication link is established and maintained between Harris and the customer site. It is the customer's responsibility to ensure the connection is valid at its location so that Harris can connect to the customer site and resolve the issue at hand. Harris' supported methods of connection are:

- Harris School Nutrition Solutions' Remote Support Portal, powered by ConnectWise Control (**preferred**)
- VPN
- Remote Desktop Connection
- WebEx

HARDWARE AND "THIRD-PARTY" SUPPORT (if applicable)

Harris is not responsible for providing support on third-party components, plug-ins or hardware systems.

CONFIDENTIALITY

During the course of this Agreement, either party may have or may be provided access to the other's proprietary items or confidential information ("Confidential Information"). Except as may be otherwise required by law, each party agrees to maintain the confidentiality of the other's Confidential Information in accordance with this provision and any separate non-disclosure agreement that expressly references the disclosure(s) between the customer and Harris. At a minimum, each party agrees that, except as otherwise required by law, it shall not make the other's Confidential Information available to any third-party without the expressed written consent of the other, and that title and ownership of the Confidential Information provided by one party to the other shall remain the exclusive property of the party who has the right to

possess the Confidential Information.

MAINTENANCE CONTRACT PRICING

In order to keep pace with the increasing cost of doing business within our industry (including, but not limited to: increased overhead and production development costs, inflation, staff salaries, etc.), Harris, as a standard practice, reviews the software maintenance contracts of each client every year. In light of the aforementioned, Harris reserves the right to raise annual maintenance charges in accordance with industry standards and/or increased costs that are incurred. Such costs may vary within any given year. Customer acknowledges these outlined variances and reserves the right to discuss any disagreements with members of the Harris School Nutrition Solutions management team.

PAYMENT TERMS

Maintenance amounts will be billed and due no later than thirty (30) days after the renewal date of the current term. Lapses in annual maintenance will be monitored and will lead to denial of support, upgrade privileges and termination of licenses, provided, however, that Harris provides the customer with written notice of any such lapse and customer shall have the right to cure any such lapse within thirty (30) days of such notice.

REFUNDS

Harris, as a standard practice, does not issue refunds for full or unused portions of any paid maintenance fees. Circumstances, such as an error in billing, or billing disputes, are handled on a case-by-case basis, at the discretion of the Harris School Nutrition Solutions management team.

PRORATIONS

Certain circumstances may require a prorated invoice to be issued for annual maintenance fees. As a standard practice, Harris will issue a prorated invoice with a minimum six- (6) month term. In instances where a prorated invoice is issued, a fifteen (15%) processing/handling fee will be applied to the overall invoice total.

Schedule "E"
Security

1. Harris shall store and process Data in accordance with commercially reasonable practices, including appropriate safeguards, to secure such Data from unauthorized access, disclosure, alteration and use.
2. Harris shall ensure that its employees and subcontractors who have potential access to Data have undergone appropriate background screening and possess the required qualifications to comply with the terms of this Agreement.
3. Response to Legal Orders, Demands or Requests for Data.
 - a. Where permitted by law Harris shall:
 - i. Promptly notify the Customer of any subpoenas, warrants, or other legal orders, demands or requests received by Harris seeking Data;
 - ii. Consult with the Customer regarding its response;
 - iii. Cooperate with the Customer's reasonable requests, at Customer's expense, in connection with efforts by the Customer to intervene and quash or modify the legal order, demand or request; and
 - iv. Upon the Customer's request, provide the Customer with a copy of its response.
 - b. If the Customer receives a subpoena, warrant, or other legal order, demand ("requests") or request seeking Data maintained by Harris, Customer will promptly provide a copy of the request to Harris. Harris will, where permitted by law, promptly supply Customer with copies of records or information required for the Customer to respond, and will cooperate with Customer's reasonable requests, and at Customer's expense, in connection with its response.

HUMAN RESOURCES REPORT

The following Personnel items are presented for discussion and action by the Southern Lehigh School District Board of Directors:

I. Appointments

a. Administrative ACT 93

Motion to approve the appointment of the following employee(s):

Name	Position	Location	2026-2027 Compensation	Effective (Start) Date (on or about)
Spencer Cameron	Assistant Principal	Southern Lehigh MS	\$102,500.00 <i>Annual</i>	TBD <i>(Pending Paperwork)</i>

b. Support

Motion to approve the appointment of the following employee(s):

Name	Position	Location	2026-2027 Compensation	Effective (Start) Date (on or about)
Jenelle Castrignano	Instructional Assistant	Liberty Bell ES	\$24.53 per hour	8/25/2026 <i>(Pending Paperwork)</i>
Kelly Luzader	Instructional Assistant	Joseph P. Liberati IS	\$24.53 per hour	TBD <i>(Pending Paperwork)</i>
Kayla Myers	Instructional Assistant	Hopewell ES	\$24.53 per hour	8/18/2026 <i>(Retroactive)</i> <i>(Pending Paperwork)</i>

c. Extracurricular Activities

Motion to approve the extracurricular appointment of the following employee(s):

Name	Level	Extracurricular Activity	2026-2027 Compensation
Alexandra Cooperman	IS	Chorus	\$2,842.00 (Stipend)
Vera Marston	IS	Band	\$4,633.00 (Stipend)
Vera Marston	IS	Orchestra	\$1,778.00 (Stipend)
Alyssa Ehret	MS	PEAK (Intramural Pay)	\$69.17 per event
Stephanie Kerrick	MS	PEAK (Intramural Pay)	\$69.17 per event
Donald West, Jr.	MS	PEAK (Intramural Pay)	\$69.17 per event
William (BJ) Spigelmyer	HS	Boys Basketball Coach	\$3,378.50 (50% Stipend)
Matthew Stevens	MS	JRHI Girls Head Wrestling Coach	\$6,193.00 (100% Stipend)

d. Volunteer Coaches and Ancillary

Motion to approve the following volunteer coach(es) and ancillary appointment(s):

Volunteer Coach	Level	Position
Christian Colasurdo	HS	Volunteer Football Coach
Andrea Drabensott	HS	Volunteer Girls Tennis Coach
Paige Jones	MS	Volunteer JRHI Girls Soccer Coach

e. Tenure

The board acknowledges attainment of Tenure to the following certified staff:

Name	Location	Date
Ines Echevarria	Liberty Bell ES	8/22/2026
Jessica Gibbons	Hopewell ES	8/22/2026
Katie Marks	Liberty Bell ES	8/22/2026
Jacqueline Morales	Liberty Bell ES	8/22/2026
Lauren Murphy	Southern Lehigh MS	8/22/2026
Jordain Piazza	Joseph P. Liberati IS	8/22/2026
Amanda Remick	Hopewell ES	8/22/2026
Gregory Sanguinito	Southern Lehigh HS	8/22/2026
Morgan Weaver	Southern Lehigh MS	8/22/2026

f. 2026-2027 Mentors

Motion to approve the following mentor(s) and stipend(s):

Mentor	Level	Inductee	Effective Date	Rate
Tricia Anderson (50%) Jessica Kohler (50%)	Joseph P. Liberati IS	Amber Germani	8/17/2026	\$700.00

g. 2026-2027 MS Dance Chaperones

Motion to approve the following employee(s) for the Southern Lehigh MS Dance Chaperone Eligibility List paid per the 2026-2027 Ancillary Activities Workers Pay Rate Schedule:

Name		
Alyssa Ehret	Stephanie Kauffman	Stephanie Kerrick
Jenna Leanch	Jennifer Meaney	Christopher Strobl
Donald West, Jr.	Amy Wilkins	

h. MS Afterschool Tutoring Staff and Detention Monitors

Motion to approve the following middle school staff members for the 2026-2027 school year, paid via building funds.

Name	Job Title	Rate
Kristin Hubbs	After School Tutor	\$57.29 per hour
Morgan Weaver	After School Tutor	\$57.29 per hour
Christopher Strobl	Detention Monitor	\$55.30 per hour
Morgan Weaver	Detention Monitor	\$55.30 per hour

i. 2026-2027 Substitutes

Motion to approve the following substitute appointment(s):

Name	Position	Pay Rate	Effective Date
Katie Christman-Conrad	Sub Teacher	\$130 per day	8/25/2026
Melinda Guffy	Sub Teacher	\$130 per day	8/25/2026
Kelsey Hoffner	Sub Teacher	Staff IA Rate (LB Only)	8/25/2026
Cristin Miller	Sub Teacher	\$130 per day	8/25/2026
Jeremy Onorato	Sub Teacher	\$130 per day	8/25/2026

Garret Pavlacka	Sub Teacher	\$130 per day	8/25/2026
Amy Wilkins	Sub Teacher	Staff IA Rate (MS Only)	8/25/2026

II. Resignations

a. Support

Motion to approve the resignation(s) of the following employee(s):

Name	Position	Location	Effective (End) Date
Jodie Christiansen	Instructional Assistant	Liberty Bell ES	8/10/2026
Peri Joyce	Instructional Assistant	Joseph P. Liberati IS	8/7/2026



An Educational Service Agency

Chester County Intermediate Unit

HUMAN RESOURCES OPERATIONS REVIEW PROPOSAL

Southern Lehigh School District

July 21, 2026

Overview

The Southern Lehigh School District has requested that the Chester County Intermediate Unit conduct a comprehensive review of Human Resources Department operations from both a workload and organizational effectiveness perspective.

This review will focus on two critical areas:

Workload and Operational Effectiveness

An assessment of current HR functions, staffing levels, role assignments, workflows, and departmental capacity to meet organizational needs. Particular attention will be given to workload concerns raised through the recent compensation analysis, including recommendations related to compensation administration, documentation practices, job descriptions, salary placement procedures, and organizational consistency.

Interpersonal and Team Effectiveness

An assessment of communication patterns, working relationships, collaboration, leadership practices, and overall team dynamics within the Human Resources Department and with key stakeholders across the organization.

The goal is to provide an independent evaluation of Human Resources operations and organizational effectiveness, along with recommendations to improve efficiency, strengthen communication, clarify responsibilities, and support a sustainable service delivery model.

Goals

1. Assess the current organizational structure, staffing model, and workload distribution within the Human Resources Department.
2. Evaluate the department's ability to effectively perform critical Human Resources functions including:
 - Recruitment and hiring
 - Employee relations
 - Compensation administration
 - Benefits administration
 - Labor relations
 - Performance management
 - Compliance and reporting
 - Professional development and leadership support
3. Identify opportunities to improve role clarity, accountability, workflow efficiency, and service delivery.
4. Evaluate current compensation-related practices in light of recommendations identified in the compensation analysis, including compensation documentation, salary placement practices, compensation guidelines, job description management, and compensation review processes.

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5. Assess communication, collaboration, trust, and working relationships within the Human Resources team and with key internal stakeholders.
6. Identify barriers to effectiveness and opportunities to strengthen organizational culture, teamwork, and customer service.
7. Develop practical recommendations that improve both operational effectiveness and interpersonal functioning.

Scope of Work

The CCIU will complete the following activities:

1. Document Review
 - Organizational charts
 - Job descriptions
 - Staffing structures
 - Department goals and strategic plans
 - Workload and service metrics
 - Vacancy and turnover data
 - Compensation administration procedures
 - Relevant findings from the compensation analysis
 - Board policies and administrative procedures impacting Human Resources operations
2. Interviews and Focus Groups
 - Superintendent
 - Cabinet-level administrators
 - Human Resources staff
 - Other identified stakeholders
3. Analysis and Recommendations
 - Evaluate workload distribution and staffing capacity
 - Identify operational inefficiencies and role redundancies
 - Assess communication and relationship challenges
 - Review compensation-related processes and controls
 - Completion of AMP (Assessment, Motivation, Performance) assessment by HR Department to identify drivers of engagement, strength, and workplace health.
 - Identify organizational strengths and opportunities for improvement
 - Evaluate human capital practices utilizing the Human Practices Capital Inventory to identify strengths, uncover opportunities for improvement, and provide a prioritized roadmap for enhancing organizational effectiveness and performance.
 - Develop recommendations regarding:
 - Organizational structure
 - Staffing levels and assignments
 - Workflow redesign
 - Communication and collaboration practices
 - Compensation administration procedures
 - Documentation standards
 - Department effectiveness measures
4. Final Report & Presentation of Report
 - Present findings to identified district leadership

Proposed Timeline

The project timeline will be developed collaboratively based on district needs and availability. A typical timeline would include:

- Week 1: Planning meeting and document review
- Weeks 2–6: Data collection (interviews, benchmarking, internal review)
- Weeks 7–8: Data analysis and development of recommendations
- Week 9: Draft report review with district leadership
- Week 10: Final report and presentation

Timeline may be adjusted based on availability and project scope

Cost

Professional Services Fee: \$10,500

The fee includes project planning, document review, interviews, focus groups, analysis, report development, and presentation of findings and recommendations. Travel expenses, if applicable, are included.

The Chester County Intermediate Unit appreciates the opportunity to partner with the District on this important review and looks forward to providing recommendations that support an effective, collaborative, and sustainable Human Resources operation.

CCIU Commitment

The Chester County Intermediate Unit is committed to providing a high-quality, objective review that supports informed decision-making. This process is designed to ensure that the district's administrative structure and compensation model align with both organizational needs and regional best practices, while supporting long-term sustainability.

Meet our Leadership Team



Ms. Maureen Linahan **Director of Human Resources**

Ms. Maureen Linahan is a human resources professional with almost 30 years' experience, which span private industry, higher education and school districts. She has served as the director of human resources at the Chester County Intermediate Unit since 2020. Previous to her appointment as the director of human resources she was the assistant director of human resources with the Chester County Intermediate Unit for 18 years. During her career, Ms. Linahan has worked extensively supporting school districts across Chester County, including working as the acting human resources director for partner districts.

She has a strong background in employee and labor relations, compensation management, benefits administration, recruiting and employee development. Ms. Linahan is the past president of the Pennsylvania Association of School Personnel Administrators (PASPA), the statewide professional HR group for PA school districts and past lead of the Pennsylvania Association of Intermediate Units (PAIU) human resources director group. Ms. Linahan has facilitated numerous searches for superintendents, human resources directors, and business managers for PA school districts. In addition, she has lead several human resources audits across Chester and Delaware Counties. Ms. Linahan earned her undergraduate degree in business management from West Chester University and her master's degree in human resources management from Widener University. In addition, she holds a Senior Professional in Human Resources certification and the Senior Human Resources Management - Senior Certified Professional designation.



Ms. Danielle Hawkins **Assistant Director of Human Resources**

Ms. Danielle Hawkins offers over two decades of impactful experience in special education, culminating in her current role as Assistant Director of Human Resources for Employee Development at the Chester County Intermediate Unit since 2022. In this capacity, she spearheads the CCIU Induction program and drives talent development strategies across the organization. Her 15-year tenure as a Special Education Supervisor at the CCIU provided her with extensive experience in supervision, program oversight, and the completion of comprehensive special education program reviews. Ms. Hawkins' deep understanding of the educational landscape is built upon a strong academic foundation, including an undergraduate degree in communication disorders from Pennsylvania State University and a master's degree in communication sciences and disorders from the University of Pittsburgh. She also holds certifications in special education and as a supervisor of special education, along with the Certificate of Clinical Competence from the American Speech-Language and Hearing Association.



Ms. Ashley Rawls

Assistant Director of Human Resources

Ms. Ashley Rawls is a human resources professional with experience across public education and intermediate unit settings. She has served as an Assistant Director of Human Resources at the Chester County Intermediate Unit since October 2024. Prior to her current position, she served as Supervisor of Human Resources with the Upper Moreland Township School District from April 2023 to October 2024, and as a Personnel Coordinator with the Montgomery County Intermediate Unit from May 2015 to April 2023.

Throughout her career, Ms. Rawls has developed extensive experience in recruitment and retention strategies, human resources audits and compliance, and employee relations, and oversees compensation, recruiting and hiring, and employee benefits in her current role. She is highly proficient in HR technologies, including Frontline applications.

Ms. Rawls is an active member of the broader HR professional community, currently serving on the American Association of School Personnel Administrators (AASPA) Scholarship Committee. She will also serve as the Treasurer of the Pennsylvania Association of School Personnel Administrators - Eastern Region (EPASPA) beginning in the 2026-27 school year.

Ms. Rawls earned a master's degree in human resource management in 2017 and obtained the SHRM-CP (Certified Professional) certification in June 2023.



Ms. Sharon Krawczun

Compensation and Data Analytics Manager

Ms. Sharon Krawczun has been employed by the Chester County Intermediate Unit since 2007. During her career at the Chester County Intermediate Unit, she has held many positions within the human resources department. Currently, she manages all aspects of compensation, payroll, salary offers and is responsible for conducting job analysis of all CCIU positions. Ms. Krawczun earned her undergraduate degree from Widener University and her MBA from West Chester University. In addition, she holds a Professional in Human Resources certification and a People Analytics for HR certification.

SUPPORT TRANSFER

Employee Name	Transfer to	Assignment	Rate	Effective Date
Stacey Bachman	Southern Lehigh MS (<i>no change in building</i>)	Adding 3 hour lunch shift to the 2 hour breakfast shift totaling 5 hours per day	\$21.12 per hour (<i>no change in rate</i>)	8/24/2026
Heather Gress	Southern Lehigh MS(<i>no change in building</i>)	Moving from 3 hour shift to 4 hour shift	\$21.12 per hour (<i>no change in rate</i>)	8/24/2026

Krise Transportation	
Bus Drivers	2026/2027 SY
First Name	Last Name
Kathleen	Anderson
Lynn	Benner
Michele	Bird
Joanne	Blake
Kim	Church
Holly	Dearringer
Gunnar	Denton-Borhaug
Van	Dorman
Norbin	Feliz-Feliz
Adriana	Garcia
Claude	Gebec
Diane	Getz
Eric	Haney
Carol	Hausman
Dave	Hein
Allen	Howell
Kristian	Hubler
Elizabeth	Huggett
Ulysses	Jackson
Noelia	Jimenez Rivera
Charlene	Keller
Roger	Kichline
John	Kirsch
Gary	Lieberman
Edwin	Lopez
Ronald	Lorenz
Christina	Mangle
Tom	Metzger
John	Nichols
Joel	Pagan

Michael	Perry
Daniel	Pope
Nathaniel	Pringle
Stephen	Reinhard
Pamela	Reppert
Connor	Resto
Joseph	Rosanelli
David	Rubart
Marilyn	Rufe
Noah	Scharper
Melody	Schmidt
Lisa	Schroy
William	Sharrer
Janet	Smith
Angel	Torres
Al	Trump
Justin	Vazquez
Robert	Velez
Harry	Weaver
Tammy	Wheitsel (Awckland)
Nathaniel	Woodruff
Yeh	Yen-Fernandez
William	Yenca Jr

Norman's Bus Service	
Bus Drivers	2026/2027 SY
First Name	Last Name
Michelle	Bartholomew
Allison	Brauchle
Elaine	Bushold
Renny	Cobb
Debrah	Cozzie-Nester
Donald	Deck
Richard	Eisenhard
Gwyn	Fadler
Richard	Finocchio Jr
Jason	Flexer
Randi	Flexer (Brauchle)
Mary	Fritchman
Gene	Galluppi
Holly	Gaugler
Steven	Harner
Edward	Hummel
Edmund	Kolbush
Ethel	McGowan
James	Meitzler
Pamela	Meitzler
Joseph	Miller
Robert	Morris
David	Myers
James	Myers
Susan	Myers
Nancy	Nickerson (Greger)
Joseph	Piekarski
Dawn	Purcell
Jennifer	Reynolds
William	Roberts
Dawn	Schlichter
Linda	Scholl
Carol	Schultz
Christa	Shankweiler
Lisa Ann	Stitt

Robert	Stitt
Judy	Turi
Anita	Van-Zile
Christine	Zuck

Southern Lehigh School District												
Professional Development Conferences												
To:	Board of Directors											
Date:	8/24/2026											
Funding Source:	L-Local, S-State, F-Federal, A-Applicant, O-Other, NC-No Charge											
Name	Conference	Location	Date	# of Days	Registration	Lodging	Meals	Travel	Other	Sub Cost	Fund Source	Total Cost
Matt Greenawald	Keys to Financial Success Refresher Training	Philadelphia	7/28/2026	1	0	0	0	\$75.40	0	0	D-District	\$75.40
Tricia Anderson	PAGE 2026 - Connecting in the Commonwealth	Harrisburg, PA	10/26 - 10/27/2026	2	\$438.21	\$328.17	\$90.00	\$54.38	0	\$260.00	D-District	\$1,170.76

GRADUATE STUDY

Name	Position	Course/ Program Pre-Approval	Institution	Reimbursement Approval	Column Movement (Approval)	Approval Date
Holly DeNofa	Assistant Principal	K-12 Human Resources Leadership Certificate	Moravian University	<i>\$554.80 per credit</i>		8/10/2026
Kyle Greenwood	Librarian	Online Teaching K-12 Endorsement	East Stroudsburg	<i>\$568.40 per credit</i>	X	8/13/2026
Haley Iacobelli	Learning Support Teacher	M. Ed in Multicultural Education	Kutztown University	<i>\$560.00 per credit</i>	X	8/13/2026
Kendra Kemp	Learning Support Teacher	Master of Arts Science Education	Western Governors University	<i>\$560.00 per credit</i>	X	8/13/2026