

Facilities and Finance Committee Meeting

Monday, October 5, 2026 5:30 PM

The Administration Building / Conference Room

5775 Main St.

Center Valley, PA 18034

1. OPENING PROCEDURES

1.A. Call To Order

1.B. Recording of Attendance

1.C. APPROVAL OF MINUTES Approval of the
Facilities and Finance Committee Meeting
Minutes of September 8, 2026

2. VISITORS' COMMENTS

3. FACILITIES AGENDA ITEMS

3.A. Construction Management Services for HS
Performing Arts Center Project

3.B. Tree Line Concerns -SLHS Campus

3.C. Southern Lehigh High School Performing
Arts Center

4. FINANCE AGENDA ITEMS

4.A. No agenda items for review

5. VISITORS' COMMENTS

6. ADJOURNMENT

Southern Lehigh School District Facilities & Finance Committee Meeting
September 8, 2026

Southern Lehigh School District
Facilities & Finance Committee Meeting
September 8, 2026
Southern Lehigh School District
Conference Room
5775 Main Street
Center Valley, PA 18034
5:00 pm

Members present: Mr. Eric Boyer, Mr. Luis Melecio, Ms. Emily Gehman, Mr. Josh Rager

Members Absent:

Administrators present: Dr. Karen Trinkle, Mr. Andrew Mather, Ms. Shannon Williams, Mr. Greg Martin

1. OPENING PROCEDURES

A. Call to Order

1. The meeting was called to order by 5:10 p.m.

B. Recording of Attendance

1. Present: Mr. Eric Boyer, Mr. Luis Melecio, Ms. Emily Gehman, Mr. Josh Rager
2. Absent: N/A

2. VISITORS COMMENTS:

A. Comments will be limited to three minutes per speaker to provide input to the board.

1. No visitors' comments were made at this time.

3. APPROVAL OF MINUTES

A. Approval of 5/26/26 **Facilities and Finance Committee Meeting Minutes**

1. Motion to approve the Facilities and Finance Committee meeting minutes: 5/26/2026

- a. Motion & Second: Mr. Josh Rager and Ms. Emily Gehman

4. AGENDA ITEMS

A. Summer Project Updates:

- a. HS HVAC Phase 1 - 2026, Phase 2 - 2027
 - i. Substantial Completion 8/21
 - ii. Ongoing work — HS & MS boiler installation to be complete by end of Sept.
- b. MS/LBES Fire Alarm System Replacement
 - i. Substantial Completion 8/21
 - ii. Close-out/Punch List work Demolition of existing systems (During breaks)
- c. HS Roof Replacement & Gym Floor Restoration (water damage)
 - i. All work was completed prior to the beginning of the school year.
- d. MS/LBES Security and Access Control

- i. Project Complete 8/14
- B. Auditorium Project / Construction Management Firm RFP Review:
 - a. The Administration provided a comprehensive analysis of the proposals that were received.
 - i. Alvin H. Butz Construction Manager
 - ii. CMTA, Inc. — ICS Mid-Atlantic
 - iii. Boyle Construction
 - iv. Quandel Construction Group, LLC
 - b. The Administration recommended bringing Butz, Boyle, and ICS for interviews next week with an anticipation for approval of the recommended firm at the 9/28 Board Meeting.
- C. Project Green Spartan:
 - a. The Administration provided a review of the ongoing operations of the Food Service Department as well as the new initiatives that are being implemented this year.
- D. Audit Schedule Update:
 - a. The audit schedule is on track; all information has been uploaded. The auditor is scheduled to be onsite two days this week and next.
- E. Status of Financial Reports - CSIU "Treasurer's Report & Bills List"
 - a. The Business Office is working on a new format of the Treasurer's Report based on the change to CSIU.
 - b. The Bills List format has already been updated and approved.

5. VISITORS' COMMENTS:

- A. Comments will be limited to three minutes per speaker to provide input to the board.
 - 1. Visitor was very impressed with Project Green Spartan; suggested increased communication regarding the Round-Up program at Giant.
 - 2. Mr. Sykora questioned the plan for Breakfast for Lunch. Mr Martin noted that it is a very popular option and will look to re-vamp some of the menu items. It was suggested to have tables at open houses/parent teacher conferences for increased communication and feedback.

6. ADJOURNMENT

- A. The meeting was adjourned at 6:16 p.m.

Notes taken by Dr. Karen Trinkle
Transcribed and Respectfully submitted by
Nicole Lounsberry
Board Secretary & Executive Assistant to the Superintendent