Board of School Directors Meeting 4th

Monday, October 26, 2026 6:30 PM
Southern Lehigh High School/Media Center
5800 Main Street
CENTER VALLEY, PA 18034-9453

1. **OPENING PROCEDURES A. Recording of Attendance B. Pledge of Allegiance**
2. **VISITORS' COMMENTS A. Comments will be limited to three minutes per speaker to provide input to the board on items that are before us, or may come to us for a vote.**
3. **MINUTES A. Executive Session Summary B. Approval of the Board of School Directors Meeting minutes from October 12, 2026.**

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4. **SUPERINTENDENT**

   4.A. Spartan Spotlight — Bright Spots & Big Wins
5. **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

6. **SPECIAL EDUCATION AND STUDENT SERVICES**

7. **TECHNOLOGY**

8. **BUSINESS AND FINANCE**

   8.A. Approval of Bills List - Organizational Goal (2)
9. **SUPPORT SERVICES**

10. **HUMAN RESOURCES**

    10.A. Approval of Human Resources Report - Organizational Goal (4)
    10.B. Approval of the following Policies for First Reading as presented - Organizational Goal (4)
    - Policy 203 - Immunizations and Communicable Diseases
    - Policy 203.1 - Students Living with HIV (NEW)
    - Policy 209.2 - Diabetes Management (NEW)
    - Policy 210 - Medications Repeat First Read

11. **COMMITTEE REPORTS**

12. **NEW BUSINESS**

13. **OTHER BUSINESS**

14. **FOR INFORMATION ONLY**

14.A. Administrative Regulation - 209 Health Examination/Screening for review only Organizational Goal (4)

14.B. Conferences

14.C. Field Trips

15. **VISITORS' COMMENTS A. Comments will be limited to three minutes per speaker to provide input to the board on items that are before us, or may come to us for a vote.**

16. **ADJOURNMENT A. Adjourn**

Southern Lehigh School District
School Board Meeting
October 12, 2026
Southern Lehigh High School
Media Center
5800 Main Street
Center Valley, PA 18034
6:30 p.m.

Members present: Ms. Candi Kruse, Ms. Emily Gehman, Ms. Melissa Torba, Mr. Eric Boyer (virtual), Dr. Kimberly Jaramillo, Mr. Luis Melecio, Mr. Josh Rager, Mr. Chris Sykora, Mr. Timothy Kearney

Members excused absence:

Administrators present: Dr. Karen Trinkle, Dr. Tamara Solometo, Dr. Deanna Webb, Ms. Andria Buchman, Ms. Darbe DeHaven, Mr. Andrew Mather, Mr. Joshua Miller, Mr. Jim Stulgis

Others present: Solicitor Justin Barbetta, Ms. Nicole Lounsberry

1. OPENING PROCEDURES
    A. Call to Order
        1. A quorum was present and the meeting was called to order by Ms. Candi Kruse at 6:44 p.m.
    B. Recording of Attendance
        1. Present: Ms. Candi Kruse, Ms. Emily Gehman, Ms. Melissa Torba, Mr. Eric Boyer (virtual), Dr. Kimberly Jaramillo, Mr. Luis Melecio, Mr. Josh Rager, Mr. Chris Sykora, Mr. Timothy Kearney
        2. Excused Absence:
    C. Pledge of Allegiance
        1. Ms. Candi Kruse led the Board and others in attendance in the Pledge of Allegiance to the Flag.

2. VISITORS' COMMENTS
    A. Comments will be limited to three minutes per speaker to provide input to the board on items that are before us, or may come before us for a vote.

3. MINUTES
    A. Executive Session Summary
        1. This summary will be given by a solicitor from Wisler Pearlstine, LLP.
            - The board met in executive session this evening to discuss the following:
                - A potential matter of litigation

- A matter of litigation in the Lehigh County Court of Common Pleas Docket# 2025-C-4727
- A matter protected by the attorney/client privilege for which the solicitor was present to provide legal advice

B. Approval of Board Meeting Minutes of September 28, 2026

Motion to approve the School Board Meeting Minutes of September 28, 2026.

Motion: Mr. Timothy Kearney **Second:** Mr. Josh Rager
Motion Carried
No Discussion Occured

Yea: Ms. Candi Kruse, Ms. Emily Gehman, Ms. Melissa Torba, Mr. Eric Boyer (virtual), Dr. Kimberly Jaramillo, Mr. Luis Melecio, Mr. Josh Rager, Mr. Chris Sykora, Mr. Timothy Kearney
Nay:
Excused Absence:
Abstain:

4. SUPERINTENDENT

A. District Updates: Dr. Karen Trinkle spoke on the following topics:

1. Spartan Spotlight: Bright Spots & Big Wins - We are recognizing and celebrating the outstanding accomplishments, daily dedication, and highlighting the people and programs that make Southern Lehigh such an exceptional community. This meeting we will be recognizing our custodial staff. October 2, 2026 was National Custodian Appreciation Day. We want to take this opportunity to recognize and celebrate the extraordinary team that keeps Southern Lehigh running every single day. Long before our doors open in the morning and well after the last student leaves in the evening, this dedicated team is hard at work making sure our classrooms, hallways, athletic facilities, and grounds are safe, clean, and welcoming. Their efforts directly impact the health, safety, and learning environment of every student and staff member in our community. Thank you for your work ethic, your pride in our district, and everything you do to make Southern Lehigh a great place to learn and work.
2. SLEF - Southern Lehigh Education Foundation is a non-partisan 501(c)(3) organization which is designed to help enhance opportunities for students in our district. These grants directly support classroom ideas and enrich learning opportunities for all students. This organization is offering another year of Teacher Innovative Grants. Last year our teachers were awarded over $9,500.00 in grants.
3. Administration has been meeting internally to evaluate our digital environment and our device usage. Our goal is to maintain a thoughtful balance while being responsive to our parents and community concerns while preserving essential functional tools for our educators. The team assessed the digital environment

and software application to analyze usage patterns and measure the direct impact on classroom instruction. This critical evaluation has continued, ensuring that the technology serves as a purposeful tool. We are currently conducting a targeted approach to evaluate the impact of restricting direct student access to YouTube on student devices (K-2 does not have access to YouTube). This evaluation has taken place and we are reviewing the results. A K-12 focus parent group is evaluating a supplemental online monitoring program. This will allow families to monitor direct usage of devices outside of school hours.

4. Alloy5 will provide an update regarding the Performing Arts Center this evening.

B. Southern Lehigh High School Performing Arts Center. A presentation was made by the Alloy5 design team for the conceptual plan for the Southern Lehigh High School Performing Arts Center - Organizational Goal (3)

5. CURRICULUM/STUDENT AND STAFF ACTIVITIES

A. Contract from Lehigh University to use Stabler Arena on Friday, May 28, 2027 for the SLHS graduation - Organizational Goal (1)

Motion to approve the contract from Lehigh University to use Stabler Arenas on Friday, May 28, 2027 for the SLHS graduation - Organizational Goal (1)

B. Rental Contract for Zoellner Arts Center for the annual HS Winter Concert - Organizational Goal (1)

Motion to approve the rental contract for Zoellner Arts Center at Lehigh University for the HS Winter Concert on December 16, 2026 with a snow date of December 17, 2026.

C. DeSales University Strategic Partnership Agreement - Organizational Goal (1)

Motion to approve the renewal of the DeSales University Strategic Partnership Agreement.

D. Disposal of the Clavinova piano at the JPLIS building

Motion to approve the disposal of the Clavinova piano at the JPLIS building.

Motion to approve items A through D under category number five - CURRICULUM/STUDENT AND STAFF ACTIVITIES.

Motion: Mr. Josh Rager **Second:** Mr. Timothy Kearney
Motion Carried
No Discussion Occured

Yea: Mr. Chris Sykora, Mr. Josh Rager, Ms. Emily Gehman, Dr. Kimberly Jaramillo, Ms. Candi Kruse, Mr. Timothy Kearney, Mr. Luis Melecio, Ms. Melissa Torba, Mr. Eric Boyer (virtual)

Nay:
Excused Absence:
Abstain:

6. SPECIAL EDUCATION AND STUDENT SERVICES

7. TECHNOLOGY

8. BUDGET AND FINANCE

9. SUPPORT SERVICES

A. Construction Management Services for HS performing Arts Center project
Organizational Goal (3)

Motion to approve the proposal from ICS Consulting, LLC dba CMTA, Inc., Media, PA, for Construction Management Services on the New Performing Arts Center project at Southern Lehigh High School, with a total fixed fee of $1,189,706 subject to final contract review and approval by the District Solicitor.

Motion: Ms. Melissa Torba **Second:** Mr. Luis Melecio
Motion Carried
No Discussion Occured

Yea: Dr. Kimberly Jaramillo, Ms. Melissa Torba, Mr. Luis Melecio, Mr. Timothy Kearney, Mr. Eric Boyer (virtual), Ms. Candi Kruse, Mr. Josh Rager, Mr. Chris Sykora, Ms. Emily Gehman
Nay:
Excused Absence:
Abstain:

10. HUMAN RESOURCES

A. Approval of the Human Resources Report - Organizational Goal (4)

Motion to approve the Human Resources report.

Motion: Mr. Josh Rager **Second:** Ms. Melissa Torba
Motion Carried
No Discussion Occured

Yea: Mr. Luis Melecio, Ms. Candi Kruse, Mr. Timothy Kearney, Ms. Emily Gehman, Ms. Melissa Torba, Mr. Josh Rager, Mr. Chris Sykora, Dr. Kimberly Jaramillo
Nay:
Excused Absence:
Abstain: Mr. Eric Boyer (virtual)

B. Approval of the following policies for second reading as presented - Organizational Goal (4)

- Policy 123 - Interscholastic Athletics
- Policy 209 - Health Examinations Screenings
- Policy 209.1 - Food Allergy Management
- Policy 246 - School Wellness
- Policy 823 - Naloxone (Opioid Antagonist - NEW)

Motion to approve Policy 123 - Interscholastic Athletics with two non substantive changes.

Motion: Mr. Timothy Kearney **Second:** Ms. Emily Gehman
Motion Carried
No Discussion Occured

Yea: Mr. Timothy Kearney, Ms. Candi Kruse, Mr. Luis Melecio, Mr. Josh Rager, Ms. Melissa Torba, Ms. Emily Gehman, Mr. Chris Sykora, Mr. Eric Boyer (virtual), Dr. Kimberly Jaramillo
Nay:
Excused Absence:
Abstain:

- Policy 209 - Health Examinations Screenings
- Policy 209.1 Food Allergy Management
- Policy 246 - School Wellness
- Policy 823 - Naloxone (Opioid Antagonist - NEW)

Motion to approve the above policies for second reading.

Motion: Mr. Timothy Kearney **Second:** Dr. Kimberly Jaramillo
Motion Carried
No Discussion Occured

Yea: Mr. Luis Melecio, Mr. Eric Boyer (virtual), Mr. Josh Rager, Mr. Chris Sykora, Mr. Timothy Kearney, Ms. Melissa Torba, Dr. Kimberly Jaramillo, Ms. Candi Kruse, Ms. Emily Gehman
Nay:
Excused Absence:
Abstain:

11. COMMITTEE REPORTS

Education/Technology Committee:

1. Mr. Timothy Kearney provided an overview of the committee's educational focus, highlighting the following areas:

- Thank you to the community members that came to the committee meeting
- Curriculum update on K-5 Social Studies
- Curriculum update on K - 12 Personal Finance
- World Language 7 -12 is reviewing a needs assessment for Spanish, French, and Chinese
- Tech, Ed, and STEM K -12 is reviewing a needs assessment
- 429 people replied to the Activity Survey that was sent out and administration will be reviewing the results
- 2027-2028 school calendar will be reviewed at the next meeting
- The next committee meeting will be held on November 2, 2026

2. Ms. Melissa Torba provided an overview of the committee's technology focus, highlighting the following areas:
    - Technology department is reviewing a new phone system that will be implemented in the 2027 - 2028 school year
    - Planning has started to upgrade our window servers and install additional wireless access points
    - MOJO software has improved response and resolution times

Policy Committee:

1. Ms. Candi Kruse provided the following update from the last meeting:
    - All policies that were discussed for second read were approved this evening
    - First read of:
        1. Policy 203 - Immunizations & Communicable Diseases
        2. Policy 203.1 - HIV Infection which has been renamed to Students Living with HIV
        3. Policy 209.2 - Diabetes Management
        4. Policy 210 - Medications
        5. Policy 808 - Food Services
    - Reviewed the following Administrative Regulations:
        1. AR 123 - Interscholastic Athletics
        2. AR 209 - Health Examinations & Screenings

CLIU Committee:

1. Ms. Emily Gehman provided the following update from the last meeting:
    - The last committee meeting had a presentation on the Deaf and Hard of Hearing program

Finance/Facilities Committee:

1. Mr. Eric Boyer provided the following updates from the last meeting:
    - Construction Management Agreement which was approved this evening
    - Thank you to Alloy5 for the presentation

- Administration will be meeting with the township to discuss the tree line on Preston Lane and Route 378
- The next committee meeting will be held on November 3, 2026 where the preliminary budget and budget process will be discussed

2. Mr. Luis Melecio provided the following updates from the last meeting:
   - PTG disparity: if that should exist, what are the next steps?
   - The presence and support that Dr. Karen Trinkle provides at the Chamber of Commerce meetings
   - Discussion of bills list
   - SLEF - Teacher Innovative Grant was discussed

LCTI Update:

1. Mr. Timothy Kearney spoke on the following topics regarding the LCTI meeting:
   - Raising Cain's is hosting a fundraiser
   - October is manufacturing month
   - Open house is November 12, 2026 from 6:00 pm until 8 pm
   - The next meeting will be held on October 28, 2026

ACMC Update:

- No new submissions
- Next committee meeting will be held in November

12. NEW BUSINESS

A.Letter of Engagement- Cornerstone Discovery - Organizational Goal (1)

Motion to approve the Letter of Engagement with Cornerstone Discovery with the requested retainer of $10,000 as presented.

Motion: Ms. Melissa Torba **Second:** Mr. Josh Rager
Motion Carried
No Discussion Occured

Yea: Mr. Eric Boyer (virtual), Ms. Melissa Torba, Ms. Candi Kruse, Dr. Kimberly Jaramillo, Mr. Luis Melecio, Ms. Emily Gehman, Mr. Chris Sykora, Mr. Josh Rager, Mr. Timothy Kearney
Nay:
Excused Absence:
Abstain:

13. OTHER BUSINESS

A. Mr. Luis Melecio would like to discuss paid snow days for Instructional Assistants

14. FOR INFORMATION ONLY
    A. 2026-2027 Field Trips
    B. 10-12-2026 Conferences

15. VISITORS' COMMENTS
    A. Comments will be limited to three minutes per speaker to provide input to the board on items that are before us, or may come to us for a vote.

16. ADJOURNMENT
    A. Adjourn

Motion to adjourn the meeting.

Motion: Mr. Luis Melecio **Second:** Mr. Timothy Kearney

Ms. Candi Kruse adjourned the meeting at 7:27 p.m.

Respectfully submitted:

Nicole Lounsberry
Board Secretary & Executive Assistant to the Superintendent

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 09/29/2026 - 10/26/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 000001PEIT	10/20/2026	PHILADELPHIA EARNED INCOME TAX	Philadelphia EIT Q3'26		1,020.97
0000150483	10/26/2026	21ST CENTURY CYBER CHARTER SCHOOL	Oct 26 CS Tuition		1,350.74
0000150484	10/26/2026	95 PERCENT GROUP INC	26-27 Mrs Collins Training Video		47.00
0000150485	10/26/2026	ADFL	ADFL 26-27 Dues HS Debate		300.00
0000150486	10/26/2026	AGIREPAIR INC	Chromebook Screens		1,689.00
0000150487	10/26/2026	AGORA CYBER CHARTER SCHOOL	OCT26 Charter School		9,158.02
0000150488	10/26/2026	AIRGAS USA LLC	Lease Cylinder Renewal 10/01/26 to 09/30/27		645.55
0000150489	10/26/2026	ALAN KUNSMAN ROOFING & SIDING INC	Service		200.00
0000150490	10/26/2026	ALDERFER GLASS COMPANY	SUPPLY AND INSTALL		91.05
0000150491	10/26/2026	Alexandra R Cooperman	VISION 06/16/26		112.41
0000150492	10/26/2026	AMAZON CAPITAL SERVICES	LB Supplies		24,659.30
0000150493	10/26/2026	AMPLIFY EDUCATION INC	Amplify Desmos Math Grades K-5 (1/2 day remote & onsite)		13,250.00
0000150494	10/26/2026	Andrew R Mather	Lunch Custo AHERA Training 9/19/26	Lodging PASBO Facilities Conf	1,055.54
0000150495	10/26/2026	ANDYMARK INC	HS Robotics		187.42
0000150496	10/26/2026	Anne Cooper	Mileage 2026 Fall SAP Consortium		12.01
0000150497	10/26/2026	ANTHEM SPORTS LLC	HS Girls Wrestling Mat Guard Disinfectant		80.82
0000150498	10/26/2026	APPLE INC	JAMF Subscription Licenses - 1 YR	New Teacher Macbook	30,630.00
0000150499	10/26/2026	ARCHKEY DIEFENDERFER	PROVIDE POWER FOR NEW SCOREBOARDS IN GYM	ELECTRICAL SERVICE	15,832.80
0000150500	10/26/2026	ARTHUR J GALLAGHER RISK MANAGEMENT SERVICES LLC	Std Accident Insur 26-27 Bollinger		32,700.00
0000150501	10/26/2026	Arthur J Werner III	VISION 08/21/26	09/26/26 Uniform Pants	400.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150502	10/26/2026	ARTS ACADEMY CHARTER SCHOOL	Oct 26 CS Tuition		1,465.70
0000150503	10/26/2026	ARTS ACADEMY ELEMENTARY CHARTER SCHOOL	OCT26 Charter School		4,397.09
0000150504	10/26/2026	B & H PHOTO VIDEO INC	Flat Panel TV Cart		260.83
0000150505	10/26/2026	BARNES AND NOBLE INC	New Material		218.16
0000150506	10/26/2026	Benjamin D McConnell	TRAVEL 09/04/26-09/25/26		72.96
0000150507	10/26/2026	Benjamin J Becker	TRAVEL 08/24/26-10/02/26		45.60
0000150508	10/26/2026	BERKS COUNTY IU	Software and Services, SIS Technical Services		250.00
0000150509	10/26/2026	BLICK ART MATERIALS	Glazes & Clay for Art MS	HS Art 26/27 Supplies	4,615.69
0000150510	10/26/2026	BOUND TO STAY BOUND BOOKS INC	Library Books		408.51
0000150511	10/26/2026	BOYCE RECREATION	IS PLAYGROUND EQUIPMENT		3,611.00
0000150512	10/26/2026	Brenton T Ditchcreek	10/01/26 Track Wrestling Management Renewal 26/27 Season		76.00
0000150513	10/26/2026	Brooke E Ruch	10/06/26 Building Math Minds Monthly Subscription		39.00
0000150514	10/26/2026	BUCKNO LISICKY & COMPANY	26-27 Audit Progress Billing		24,000.00
0000150515	10/26/2026	BUCKS COUNTY INTERMEDIATE UNIT NO 22	2025-2026 Special Education Services Agreement		31,066.03
0000150516	10/26/2026	C J WAGNER BOWLING SUPPLIES	Athletic Chenille Award Pins	HS Golf Extra CL Medals	332.50
0000150517	10/26/2026	CARBON LEHIGH IU#21	Brainpop -1 yr eff 10/4/2026 (HW, LB, JPLIS & MS)	Discovery Education Streaming	13,069.42
0000150518	10/26/2026	Carol S Yale	TRAVEL 08/24/26-09/30/26		45.60
0000150519	10/26/2026	CARRIER CORPORATION	PROVIDE/INSTALL CHILLED WATER FOIL CARRIER AHU		13,386.00
0000150520	10/26/2026	Casey Gavalla	VISION 10/05/26		379.96
0000150521	10/26/2026	Casey S Cooperman	VISION 06/16/26		500.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150522	10/26/2026	CDW GOVERNMENT INC	Google Workspace Edu-Plus YR 2 of 3		13,824.00
0000150523	10/26/2026	CENGAGE LEARNING INC	Library Books		997.09
0000150524	10/26/2026	Charise M Trilling	TRAVEL 09/01/26-09/30/26	TRAVEL 08/18/26-08/31/26	156.56
0000150525	10/26/2026	Chelsea M Lilly	TRAVEL 09/01/26-09/28/26		36.94
0000150526	10/26/2026	CHEMAQUA	WATER TREATMENT PROGRAM		597.01
0000150527	10/26/2026	CHRIN HAULING INC	TRASH & RECYCLE		3,235.03
0000150528	10/26/2026	Christina S Piascik	TRAVEL 09/29/26	TRAVEL 10/09/26	115.83
0000150529	10/26/2026	CIRCLE OF SEASONS CHARTER SCHOOL	JUL26-OCT26 Charter School		51,507.09
0000150530	10/26/2026	CLEAR LIVE	Telephone 10/15/26-11/14/26	Telephone 9/15/26-10/14/26	298.59
0000150531	10/26/2026	CM REGENT SOLUTIONS	Sept 2026 COBRA Svcs		215.00
0000150532	10/26/2026	CM3 BUILDING SOLUTIONS INC	ANNUAL MAINTENANCE AGREEMENT		1,635.50
0000150533	10/26/2026	COMMONWEALTH CHARTER ACADEMY	OCT26 Charter School		53,894.59
0000150534	10/26/2026	CONCORD THEATRICALS CORP	HS - Theatre		649.90
0000150535	10/26/2026	COOPERSBURG BOROUGH	17990078 06/23/26-09/25/26 Water Sewer		3,070.22
0000150536	10/26/2026	CORNERSTONE DISCOVERY	Retainer Audit Specialty		10,000.00
0000150537	10/26/2026	CROSS THE ROAD ELECTRONICS	HS - Robotics		413.41
0000150538	10/26/2026	CURTIS POWER SOLUTIONS LLC	PM SERVICE/INSPECTIONS		1,521.42
0000150539	10/26/2026	Deanna L Webb	TRAVEL 09/03/26-09/22/26		66.42
0000150540	10/26/2026	Derek B Bleiler	VISION 09/25/26		276.00
0000150541	10/26/2026	DUFF COMPANY	SUPPLIES		3,720.23
0000150542	10/26/2026	EAST PENN SCHOOL DISTRICT	25-26 Tuition Mainstreaming IU21 DLC		11,919.06

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150543	10/26/2026	ELD CONSULTING GROUP LTD LLC	Q3 2026 HBC/DPC Consort Prof Svcs		3,414.89
0000150544	10/26/2026	EQUIPMENT DEPOT	REPAIR		2,511.70
0000150545	10/26/2026	Erica C Rich	TRAVEL 09/02/26-09/30/26		41.04
0000150546	10/26/2026	ESTRELLITA INC	LB 26-27 Estrellita Order 7.29.26-Morales/Zervos		1,059.57
0000150547	10/26/2026	EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL	Sept 26 CS Tuition		7,223.74
0000150548	10/26/2026	FIRST	Registration Supplies for Robotics Club	FLL 26-27 SY	1,253.96
0000150549	10/26/2026	FIRST	HS Robotics Registration - $1,500 General Fund, Balance Paid By Grant		1,500.00
0000150550	10/26/2026	FOLLETT CONTENT SOLUTIONS LLC	Library Books		2,968.14
0000150551	10/26/2026	FOLLETT SOFTWARE LLC	HS - Library		250.00
0000150552	10/26/2026	FRONTIER	484-188-5678-060916-3	610-791-0200-070616-3 OCT26	2,589.79
0000150553	10/26/2026	GARNET FINANCIAL LLC	Business Office Consultant Aug-Sep 2026		13,567.50
0000150554	10/26/2026	G-C ELECTRIC COMPANY INC	REPAIR		605.65
0000150555	10/26/2026	GETTYSBURG AREA HIGH SCHOOL	HS - S&D Entry # 896214		60.00
0000150556	10/26/2026	GHR HEALTHCARE	Services		6,581.25
0000150557	10/26/2026	GRAINGER	SUPPLIES		3,118.85
0000150558	10/26/2026	GREEN POND NURSERY INC	Playground Mulch IS		5,100.00
0000150559	10/26/2026	HERFF JONES LLC	HS - Yearbook		88.33
0000150560	10/26/2026	HOFFMAN HOMES INC	Academy Services		1,800.00
0000150561	10/26/2026	HOME DEPOT CREDIT SERVICES	SUPPLIES		1,791.90
0000150562	10/26/2026	HOME DEPOT CREDIT SERVICES	HS - FCS		1,938.00

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Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150563	10/26/2026	HSA MECHANICAL SERVICES INC	SERVICE		671.26
0000150564	10/26/2026	INDIAN VALLEY APPRAISAL COMPANY	Appraisal Homewood Suites	Appraisal Spring Hill Suites Cattani 5/9/26, 7/20/26	9,250.00
0000150565	10/26/2026	INSIGHT PA CYBER CHARTER SCHOOL	OCT26 Charter School		3,903.64
0000150566	10/26/2026	INTEGRA ONE	Aruba Switching	Aruba Wireless	18,558.02
0000150567	10/26/2026	INTERSTATE TAX SERVICE INC	UC Services October, November, December 2026		548.34
0000150568	10/26/2026	Jacqueline D Meder	TRAVEL 09/01/26-09/30/26		53.58
0000150569	10/26/2026	Jessica D Dimmig	TRAVEL 08/24/26-09/30/26		47.42
0000150570	10/26/2026	JOSEPH P LIBERATI INTERMEDIATE SCHOOL	IS Student Activity Fund - B Account		750.00
0000150571	10/26/2026	Joshua C Miller	TRAVEL 09/04/26-09/25/26		53.20
0000150572	10/26/2026	Justin A Kocis	10/04/26 Cross Country Meet Supplies		72.10
0000150573	10/26/2026	JW PEPPER & SON INC	HS - Music		3,311.24
0000150574	10/26/2026	KELLEY BROS LLC	SUPPLIES		235.00
0000150575	10/26/2026	KING SPRY HERMAN FREUND & FAUL LLC	Legal Services	Legal Services Sp Ed	1,187.50
0000150576	10/26/2026	KIRIPOSKI & SONS	RESTROOM RENTALS		260.00
0000150577	10/26/2026	KRISE TRANSPORTATION INC	August 2026 Fuel	HS Band Transportation	2,072.67
0000150578	10/26/2026	KUNDHAVAI JAWAHAR	HS FALL ATHLETIC REFUND		50.00
0000150579	10/26/2026	Kyle Greenwood	TRAVEL 09/01/26-09/30/26		38.30
0000150580	10/26/2026	Larry A Fisher	TRAVEL 09/01/26-09/30/26		85.12
0000150581	10/26/2026	Lauren Crain	10/01/26 ExplainEverything.com Subscription		69.00
0000150582	10/26/2026	LCTI DISTRIBUTION	Supplies - Trash Liners	(1) Skid Copy Paper for IS	5,074.16

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 09/29/2026 - 10/26/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150583	10/26/2026	LEHIGH CARBON COMMUNITY COLLEGE	Sept 26 Operating Expenses		12,499.75
0000150584	10/26/2026	LEHIGH UNIVERSITY	HS - Graduation Deposit		1,600.00
0000150585	10/26/2026	LEHIGH VALLEY ACADEMY REGIONAL CHARTER SCHOOL	OCT26 Charter School		11,515.92
0000150586	10/26/2026	LEHIGH VALLEY CHARTER HIGH SCHOOL FOR THE ARTS	OCT26 Charter School		20,310.10
0000150587	10/26/2026	LEHIGH VALLEY DUAL LANGUAGE CHARTER SCHOOL	OCT26 Charter School		1,465.69
0000150588	10/26/2026	LINCOLN LEADERSHIP ACADEMY CHARTER SCHOOL	OCT26 Charter School		1,465.70
0000150589	10/26/2026	Lindsey A McDonnell	TRAVEL 08/26/26-09/29/26		31.62
0000150590	10/26/2026	LONG ISLAND QUIZ BOWL ALLIANCE	HS - Schol. Scrim.		175.00
0000150591	10/26/2026	LOSER'S MUSIC INC	HS - Music		26.89
0000150592	10/26/2026	Luke A Wasilick	TRAVEL 08/24/26-10/02/26		53.35
0000150593	10/26/2026	LVBCH	LVBCH Dues 26-27 - Dental		776.00
0000150594	10/26/2026	MAA AMERICAN MATHEMATICS COMPETITIONS	HS - Math AMC 10/12 Competition & Registration		350.00
0000150595	10/26/2026	MADLE'S HARDWARE	SUPPLIES		262.97
0000150596	10/26/2026	MATHCOUNTS FOUNDATION	MathCounts registration for 4 students		168.00
0000150597	10/26/2026	MATHEMATICALLY MINDED LLC	Mrs. Ruch's Order 9.28.2026		69.50
0000150598	10/26/2026	Matthew A Greenawald	09/18/26 & 09/28/26 Golf Practice Fee	TRAVEL 10/18/26-10/20/26	1,079.42
0000150599	10/26/2026	Matthew J Spengler	TRAVEL 09/04/26-09/30/26		171.84
0000150600	10/26/2026	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS	Bluman, Elementary Statistics 2018, 10e (1 Year)		3,420.00
0000150601	10/26/2026	MCMASTER-CARR SUPPLY CO	HS Robotics Supplies	HS Robotics	1,223.32
0000150602	10/26/2026	Michael Faccinetto	TRAVEL 08/03/26-09/19/26		94.24

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 09/29/2026 - 10/26/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150603	10/26/2026	MIH SYSTEMS GROUP LLC	SERVICE	CREDIT MEMO - TAX INVOICE 180-111214	2,289.77
0000150604	10/26/2026	Mingjing Zhai	VISION 08/25/26	VISION 09/03/26	254.00
0000150605	10/26/2026	MONTERO VIOLINS	Instrument repair		290.00
0000150606	10/26/2026	Morgan J Weaver	10/05/26 PEAK Paint Supplies		63.44
0000150607	10/26/2026	MORNING CALL	Rescheduled Facilities and Finance Campaign No 152729		167.48
0000150608	10/26/2026	MUNICIPAL CAPITAL FINANCE	Copier Contract Payment		8,614.73
0000150609	10/26/2026	NAPA AUTO PARTS	AUTO PARTS	SUPPLIES	389.84
0000150610	10/26/2026	NAZARETH MUSIC CENTER LTD	Instrument	Repair instruments	947.00
0000150611	10/26/2026	NEW ERA TECHNOLOGY	Agreement		2,830.80
0000150612	10/26/2026	NEW ERA TECHNOLOGY	Services	EFAX Monthly Billing for October	586.86
0000150613	10/26/2026	NEW STORY LLC	Education Services		3,175.00
0000150614	10/26/2026	NORMAN'S BUS SERVICE INC	TRANSPORTATION REGULAR CONT CARRIERS	TRANSPORTATION NO PUBLIC CONT CAR	218,359.04
0000150615	10/26/2026	NORTHEAST JANITORIAL SUPPLY LLC	Hand Sanitizer, Buckeye Cleaners Various	SUPPLIES	8,507.57
0000150616	10/26/2026	NORTHEAST PA RIFLE LEAGUE	2026-2027 Rifle Team Dues		250.00
0000150617	10/26/2026	NRG BUSINESS MARKETING LLC	Natural Gas		102.21
0000150618	10/26/2026	Nytiesha M Zervos	Tuition Reimbursement Fall 2026		1,602.00
0000150619	10/26/2026	ODP BUSINESS SOLUTIONS LLC	HS - Tina Supplies	HS - Health Supplies	38.94
0000150620	10/26/2026	ORE INC	RENTAL		168.93
0000150621	10/26/2026	PASCD	Registration		1,199.00
0000150622	10/26/2026	Patricia A Heberlein	TRAVEL 10/09/02 IU20 Federal Programs Workshop		16.57
0000150623	10/26/2026	Patrick T Moran	10/05/26 Uniform Work Pants		150.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 09/29/2026 - 10/26/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150624	10/26/2026	PEDIATRIC THERAPEUTIC SERVICES INC	Behavior Services		9,895.71
0000150625	10/26/2026	PENNSYLVANIA CYBER CHARTER SCHOOL	OCT26 Charter School		15,465.98
0000150626	10/26/2026	PENNSYLVANIA FIRST ROBOTICS	2026-12-12 Lancaster Area Qualifier		200.00
0000150627	10/26/2026	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	OCT26 Charter School		24,016.18
0000150628	10/26/2026	PENNSYLVANIA PAPER AND SUPPLY	SUPPLIES		4,848.62
0000150629	10/26/2026	PENNSYLVANIA VIRTUAL CHARTER SCHOOL	SEP26 Charter School		1,350.75
0000150630	10/26/2026	PENNWOOD CYBER CHARTER SCHOOL	OCT26 Charter School		2,701.49
0000150631	10/26/2026	PENTELEDATA	2183411 E-Line Transport		719.77
0000150632	10/26/2026	PETROLEUM TRADERS CORP	DIESEL FUEL FOR KRISE TRANSPORTATION		76,089.75
0000150633	10/26/2026	PHSSL	2026-2027 School Year Membership HS - Speech & Debate		65.00
0000150634	10/26/2026	PIAA DISTRICT XI	District XI Hall of Fame Banquet Tickets		520.00
0000150635	10/26/2026	PICKUP PATROL LLC	Pickup Patrol Annual Subscription		3,175.92
0000150636	10/26/2026	PIONEER MANUFACTURING CO	Supplies Field Marking Paint		2,571.00
0000150637	10/26/2026	POSITIVE PROMOTIONS INC	Red Ribbon Week Supplies		308.80
0000150638	10/26/2026	POWER PRO EQUIPMENT	SUPPLIES		1,169.85
0000150639	10/26/2026	PPL ELECTRIC UTILITIES	26500-12009 Electric		63,078.65
0000150640	10/26/2026	PRECISION SOLUTIONS INC	Wrestling Scale Maintenance		261.00
0000150641	10/26/2026	PREFERRED EAP	EAP Oct-Dec 2026		1,362.90
0000150642	10/26/2026	PRIMO BRANDS	SUPPLIES		40.00
0000150643	10/26/2026	PRINTFORCE INC	HS Theatre Supplies		45.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 09/29/2026 - 10/26/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150644	10/26/2026	PURE WATER TECHNOLOGY	monthly water filtration system	Water Purification Rental	208.98
0000150645	10/26/2026	RACHAEL LYALL	HS FALL ATHLETIC REFUND		50.00
0000150646	10/26/2026	RE MICHEL COMPANY LLC	SUPPLIES		555.57
0000150647	10/26/2026	REACH CYBER CHARTER SCHOOL	OCT26 Charter School		3,903.64
0000150648	10/26/2026	REALLY GOOD STUFF LLC	ESL material		58.93
0000150649	10/26/2026	ROCKET MATH LLC	Online Tutor		300.00
0000150650	10/26/2026	SCHOOL SPECIALTY LLC	4th Grade FOSS		1,461.25
0000150651	10/26/2026	SCRIPPS NATIONAL SPELLING BEE	Spelling Bee		405.50
0000150652	10/26/2026	SERVICE ELECTRIC CABLE TV INC	0788233330 Internet		87.40
0000150653	10/26/2026	SEVEN GENERATIONS CHARTER SCHOOL	OCT26 Charter School		36,327.93
0000150654	10/26/2026	Shannon R Faleski	09/26/2026 Uniform Jeans		24.99
0000150655	10/26/2026	SHI INTERNATIONAL CORP	Techology Supplies		4,483.90
0000150656	10/26/2026	SHIFFLER EQUIPMENT SALES INC	SUPPLIES		275.05
0000150657	10/26/2026	SOUTHEASTERN PERFORMANCE APPAREL	HS - Music		726.30
0000150658	10/26/2026	SOUTHERN LEHIGH HIGH SCHOOL ACCOUNT # 25	Mainstreet Leasing Transportation HS ENG	Mainstreet Leasing Transportation HS SS	2,000.00
0000150659	10/26/2026	SOUTHERN LEHIGH HIGH SCHOOL ACCOUNT #1	Golf Girls District Match Reimburse SLHS Account # 1		317.46
0000150660	10/26/2026	SOUTHERN LEHIGH HIGH SCHOOL ACCOUNT #26	HS FBLA - Reimburse SLHS Account # 26		1,650.00
0000150661	10/26/2026	Stephen A Ogden	TRAVEL 08/24/26-09/11/26		320.11
0000150662	10/26/2026	SUNOCO LP LOCKBOX	GAS FOR MAINTENANCE		2,678.52
0000150663	10/26/2026	SWEET STEVENS KATZ & WILLIAMS LLP	Legal Tax Issues		3,059.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 09/29/2026 - 10/26/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150664	10/26/2026	THE PEST RANGERS	PEST CONTROL		230.00
0000150665	10/26/2026	THE TRI-M GROUP LLC	100 KEY FOBS		560.00
0000150666	10/26/2026	TRACTOR SUPPLY CREDIT PLAN	SUPPLIES		55.46
0000150667	10/26/2026	TRIANGLE FIRE PROTECTION INC	ANNUAL AGREEMENT		21,125.00
0000150668	10/26/2026	TYLER TECHNOLOGIES INC	ANNUAL TRAVERSA CORE SAAS ADV ROUTING 11/1/26-10/31/27		7,123.58
0000150669	10/26/2026	UGI ENERGY SERVICES INC	411006832652 Natural Gas	411007379356 Natural Gas	723.95
0000150670	10/26/2026	UGI UTILITIES INC	411007379356 Natural Gas	411006832652 Natural Gas	5,999.33
0000150671	10/26/2026	UNIVERSITY OF CHICAGO PRESS	Library Bookmarks		29.05
0000150672	10/26/2026	UPPER SAUCON TOWNSHIP	SRO Litz Oct 5-16, 2026	SRO Sept 21-Oct 2, 2026 Borso	50,385.37
0000150673	10/26/2026	US BANK	240389000 Bonds Series 2015 & 2015A		754.25
0000150674	10/26/2026	US OMNI & TSACG COMPLIANCE SERVICES INC	Sept 26-403b/457 Admin, Compliance Svc		60.00
0000150675	10/26/2026	VELOCITYEHS INC	DOMESTIC & SDS MGMT ANNUAL-FAX BACK SERVICE		5,878.96
0000150676	10/26/2026	VERIZON WIRELESS	442359616-00002		30.04
0000150677	10/26/2026	VERIZON WIRELESS	SUPP SERV-TELECOMMUNICATION SE	IS TRANSPORT/TELECOMMUNICATION	1,790.04
0000150678	10/26/2026	VEX ROBOTICS INC	Robot components (shaft collar, spacers & washers)		90.03
0000150679	10/26/2026	WARD'S SCIENCE	HS Science 26/27		145.38
0000150680	10/26/2026	WB MASON CO INC	SUPPLIES		1,836.00
0000150681	10/26/2026	WEAVER'S HARDWARE COMPANY	SUPPLIES		291.55
0000150682	10/26/2026	WEDGEWOOD GOLF COURSE	09-15-26 Golf Supplies/Rental		3,952.00
0000150683	10/26/2026	WELLS TECHNOLOGY INC	SUPPLIES		212.01

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 09/29/2026 - 10/26/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000150684	10/26/2026	WEX BANK	HS Girls Tennis District Van Gas	HS Golf Van Gas	212.74
0000150685	10/26/2026	WHITEHALL TURF EQUIPMENT INC	SUPPLIES		248.10
0000150686	10/26/2026	WILLIAM V MACGILL & CO	Material		609.22
0000150687	10/26/2026	WILSON LANGUAGE TRAINING	26-27 1st and 2nd Grade Fundations Order		2,419.20
0000150688	10/26/2026	WISLER PEARLSTINE LLP	Legal Services	26-27 Legal Services (2nd PO For 26 -27 Year)	22,000.00
0000150689	10/26/2026	ZOELLNER ARTS CENTER	HS Music Concert Deposit		2,000.00
* 00006FSADC	09/30/2026	SOUTHERN LEHIGH SCHOOL DISTRICT GENERAL FUND FSADC	GF to Self Insured for FSA DC Payroll 10/02/26		9,294.53
* 00007FSADC	10/16/2026	SOUTHERN LEHIGH SCHOOL DISTRICT GENERAL FUND FSADC	GF to Self Insured for FSA DC Payroll 10/16/26		9,294.53
* 0001PAUCTX	10/21/2026	PA UC TAX	PA UC TAX Q3'26		1,116.32
* 0002UCDHMO	09/30/2026	UNITED CONCORDIA	United Concordia DHMO Oct'26		47.78
* 000EITQ326	09/30/2026	BERKHEIMER WAGE ATTACHMENT	EIT Q3'26		69,305.40
* 000LSTQ326	09/30/2026	BERKHEIMER WAGE ATTACHMENT	LST Q3'26		4,180.00
* 00INSOCT26	10/02/2026	HIGHMARK	Highmark Current Employees	Highmark Retirees	849,313.50
* 01PSERSWNC	10/01/2026	PSERS PUBLIC SCHOOL EMPLOYEES' RETIREMENT SYSTEM	PSERS WNC Employee Sep'26		15,178.91
* 0NET100226	09/30/2026	SOUTHERN LEHIGH SCHOOL DISTRICT PAYROLL	GF to Payroll - Net Pay 10/02/26		885,442.58
* 0NET101626	10/16/2026	SOUTHERN LEHIGH SCHOOL DISTRICT PAYROLL	GF to Payroll - Net Pay 10/16/26		852,507.79
* 0PPGFSEP26	09/30/2026	QNB BANK	Positive Pay Fee		50.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 09/29/2026 - 10/26/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* BERK001016	10/16/2026	BERKHEIMER WAGE ATTACHMENT	DED:[Berk Wage Attac] Berkheimer Wage Attachment - Pay Date: 10/16/2026		181.50
* EPAR001002	10/02/2026	US OMNI & TSACG COMPLIANCE SERVICES INC	DED:[Equitable 403b] Equitable Life Assurance - Pay Date: 10/2/2026	DED:[Equitable Roth] Roth-AXA Equitable Life - Pay Date: 10/2/2026	32,339.15
* EPAR001016	10/16/2026	US OMNI & TSACG COMPLIANCE SERVICES INC	DED:[Equitable 403b] Equitable Life Assurance - Pay Date: 10/16/2026	DED:[Equitable Roth] Roth-AXA Equitable Life - Pay Date: 10/16/2026	35,590.41
* IRS0000922	10/02/2026	INTERNAL REVENUE SERVICE	Purpose: ER FICA Pay Date: 9/22/2026	Purpose: EE SS Pay Date: 9/22/2026	244.88
* IRS0001002	10/02/2026	INTERNAL REVENUE SERVICE	Purpose: EE FED Pay Date: 10/2/2026	Purpose: ER FICA Pay Date: 10/2/2026	306,267.76
* IRS0001016	10/16/2026	INTERNAL REVENUE SERVICE	Purpose: EE FED Pay Date: 10/16/2026	Purpose: ER FICA Pay Date: 10/16/2026	294,247.74
* KEY0001002	10/02/2026	KEYSTONE WAGE ATTACHMENT	DED:[Key Wage Attach] Keystone Wage Attachments - Pay Date: 10/2/2026		258.37
* KEY0001016	10/16/2026	KEYSTONE WAGE ATTACHMENT	DED:[Key Wage Attach] Keystone Wage Attachments - Pay Date: 10/16/2026		258.37
* PATX000922	10/02/2026	PENNSYLVANIA DEPT OF REVENUE	Purpose: EE STPA Pay Date: 9/22/2026		49.13
* PATX001002	10/02/2026	PENNSYLVANIA DEPT OF REVENUE	Purpose: EE STPA Pay Date: 10/2/2026		39,161.92
* PATX001016	10/16/2026	PENNSYLVANIA DEPT OF REVENUE	Purpose: EE STPA Pay Date: 10/16/2026		37,896.25
* PAUC000930	09/30/2026	PA UC TAX	Purpose: EE UNEM Pay Date: 9/18/2026	Purpose: EE UNEM Pay Date: 9/4/2026	4,517.69
* SCDU001002	10/02/2026	PA SCDU WAGE ATTACHMENT	DED:[Child Support] Child Support SCDU - Pay Date: 10/2/2026		262.89
* SCDU001016	10/16/2026	PA SCDU WAGE ATTACHMENT	DED:[Child Support] Child Support SCDU - Pay Date: 10/16/2026		262.89
* STNJ000930	09/30/2026	NEW JERSEY STATE INCOME TAX	Purpose: EE STNJ Pay Date: 8/7/2026	Purpose: EE STNJ Pay Date: 9/18/2026	1,144.04

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 09/29/2026 - 10/26/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

10 - GENERAL FUND	**4,644,286.41**
Grand Total All Funds	**4,644,286.41**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**3,449,435.30**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**1,194,851.11**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**4,644,286.41**

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CR - Capital Reserve **Payment Dates:** 09/29/2026 - 10/26/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000000002	10/26/2026	DIGITAL SCOREBOARDS LLC	HS Athletics Scoreboard- (2) Shot Clocks, (2) LED Backboards, Installation		9,900.00
0000000003	10/26/2026	WEATHERPROOFING TECHNOLOGIES INC	HS GYM ROOF REPLACEMENT		58,534.24
* 0PPCRSEP26	09/30/2026	QNB BANK	Positive Pay Fee		50.00

32 - CAPITAL RESERVE SCHOOL/MUNC	**68,484.24**
Grand Total All Funds	**68,484.24**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**50.00**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**68,434.24**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**68,484.24**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - Other Capital Projects Construction **Payment Dates:** 09/29/2026 - 10/26/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000000016	10/26/2026	EI ASSOCIATES ARCHITECTS & ENGINEERS PC	SLHS MECHANICAL UPGRADES	SLMS MECHANICAL UPGRADES	24,226.93
0000000017	10/26/2026	TRI-COUNTY MECHANICAL INC	SLHS- HVAC PHASE 2 AND BOILERS	SLMS-BOILER	237,396.87
0000000018	10/26/2026	UHRIG CONSTRUCTION INC	SLHS- HVAC PHASE 2 & BOILER	SLMS- HVAC PHASE 2 & BOILERS	18,059.57
* 0PPCFSEP26	09/30/2026	QNB BANK	Positive Pay Fee		50.00

39 - OTHER CAPITAL PROJECTS	**279,733.37**
Grand Total All Funds	**279,733.37**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**50.00**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**279,683.37**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**279,733.37**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CA - Cafeteria **Payment Dates:** 09/29/2026 - 10/26/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000013015	10/02/2026	COMMERCIAL KITCHEN REPAIRS INC	IS - Service Call Troubleshoot Connections for Gas Leak		350.00
0000013016	10/02/2026	GOLD STAR FOODS INC	HS - Food	IS - Food	998.40
0000013017	10/02/2026	HERSHEY CREAMERY COMPANY	HS - Food	MS - Food	1,486.96
0000013018	10/02/2026	HOWARD REFRIGERATION & A/C CO	HW - Freezer Repair Bad Condenser Fan Motor		806.00
0000013019	10/02/2026	MORABITO BAKING	IS - Food	HS - Food	825.25
0000013020	10/02/2026	POCONO MOUNTAIN DAIRIES	IS - Food	HS - Food	2,374.82
0000013021	10/02/2026	ROCKLAND BAKERY	HS - Food		711.85
0000013022	10/02/2026	SINGER EQUIPMENT COMPANY	MS - Non Food Supplies	LB - Non Food Supplies	8,503.52
0000013023	10/02/2026	SYSCO F S OF CENTRAL PA	HS - Food	MS - Food	60,747.74
0000013024	10/26/2026	AMAZON CAPITAL SERVICES	Cafeteria Supplies		746.05
0000013025	10/26/2026	Amy B Angelone	09/10/26 One Stop Candy Bars		26.99
0000013026	10/26/2026	Brenda A Yaich	Uniform Work Pants & Shoes		125.00
0000013027	10/26/2026	CHRISTINE ADAMS	LUNCH REFUND		44.50
0000013028	10/26/2026	DOUGLAS EQUIPMENT	Single Pantry Deck-Mount Faucet		513.52
0000013029	10/26/2026	Elizabeth M Laubach	Uniform Work Shoes		115.18
0000013030	10/26/2026	Heather M Gress	Uniform Work Pants & Shoes		125.00
0000013031	10/26/2026	Heidi M Trinkle	TRAVEL 04/01/26-05/29/26	TRAVEL 10/08/25-10/31/25	27.90
0000013032	10/26/2026	Kristen L Walter	TRAVEL 03/11/26-05/22/26	TRAVEL 06/24/26-06/25/26	40.60
0000013033	10/26/2026	Lauren E Sullivan	Uniform Work Pants & Shoes		125.00
0000013034	10/26/2026	MARIE KEENAN	LUNCH REFUND		46.00
0000013035	10/26/2026	Stacey K Bachman	Uniform Work Shoes		125.00
0000013036	10/26/2026	Susan Garofalo	Uniform Work Pants & Shoes		115.93

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CA - Cafeteria **Payment Dates:** 09/29/2026 - 10/26/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000013037	10/26/2026	VERIZON WIRELESS	CAFETERIA COMMUNICATIONS		42.62
0000013038	10/26/2026	Vincent M Paden	Uniform Work Pants		25.99
* 0003CATOGF	10/16/2026	SOUTHERN LEHIGH SCHOOL DISTRICT GENERAL FUND	Transfer Cafeteria to GF for Payroll 10/16/26		42,626.22
* 0004CATOGF	09/30/2026	SOUTHERN LEHIGH SCHOOL DISTRICT GENERAL FUND	Transfer Cafeteria to GF for Payroll 10/02/26		47,744.67
* 0PPCASEP26	09/30/2026	QNB BANK	Positive Pay Fee		50.00

50 - ENTERPRISE FUND	**169,470.71**
Grand Total All Funds	**169,470.71**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**90,420.89**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**79,049.82**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**169,470.71**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: QNB4 - QNB Self Insured Benefits **Payment Dates:** 09/29/2026 - 10/26/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 0PNC093026	09/30/2026	PNC BENEFITS	PNC Claims September 2026		11,042.27

10 - GENERAL FUND	**11,042.27**
Grand Total All Funds	**11,042.27**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**11,042.27**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**0.00**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**11,042.27**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

HUMAN RESOURCES REPORT

The following Personnel items are presented for discussion and action by the Southern Lehigh School District Board of Directors:

I. Appointments

a. Support
Motion to approve the appointment of the following employee(s):

Name	Position	Location	2026-2027 Compensation	Effective (Start Date (on or about)
Karan Clarke	Instructional Assistant	Joseph P. Liberati IS	$24.53 per hour	10/27/2026

b. Extracurricular Activities
Motion to approve the extracurricular appointment of the following employee(s):

Name	Level	Extracurricular Activity	2026-2027 Compensation
Isabella Crandall	HS	Assistant Girls Wrestling Coach	$6757 (100% Stipend)
Brett Snyder	HS	Assistant Boys Basketball Coach	$3378.50 (50% Stipend)
Jaymie Roddy	HS	Assistant (Show) Director	$2000 (100% Stipend)

c. Volunteer Coaches and Ancillary
Motion to approve the following volunteer coach(es) and ancillary appointment(s):

Volunteer Coach	Level	Position
Courtney McGeehan	HS	Volunteer Girls Basketball Coach
Josh Woodward	MS	Volunteer Boys Basketball Coach

d. 2026-2027 Substitutes
Motion to approve the following substitute appointment(s):

Name	Position	Pay Rate	Effective Date
Emily Sekerak	Extended Term HS Special Education Teacher (October 30) to Extended Term Sub MS FCS Teacher	$200 per day	11/2/2026
Rebecca Burch Morton	Sub Lunchroom Monitor	$13.92 per hours	8/20/2026

e. Tenure
The board acknowledges the attainment of tenure for the following professional staff:

Name	Location	Date
Kendra Kemp	Southern Lehigh MS	10/25/2026

f. Student Teachers/Unpaid Internships

Motion to approve the following student teacher/ field observer placement(s):

Name	Area	Institution	Cooperating Educator	Effective (Start/ End) Dates
Kayla Frederick	Speech / Language	DeSales University	Chelsea Lilly	1/11/2027 - 4/30/2027
Kaitlyn Shaffer	Speech / Language	DeSales University	Elizabeth Williams	1/13/2027 - 4/30/2027

g. 2026-2027 Homebound Instructors

Motion to approve the following homebound instructors paid via IDEA or district funding:

Name	Position	Start Date
Troy Ruch	Teacher	10/22/2026

II. Resignations

a. Support

Motion to approve the resignation(s) of the following employee(s):

Name	Position	Location	Effective (End) Date
Cynthia Braden	Extended Term Sub and Building Sub	Middle School	10/9/2026

Book: Southern Lehigh School District
Section: 200 Pupils
Title: Immunizations and Communicable Diseases
Code: 203
Status: Active
Adopted: February 14, 2022
Last Review/Revised: Second Reading February 14, 2022

Authority

In order to safeguard the school community from the spread of certain communicable diseases, the Board requires that guidance and orders from state and local health officials, established Board policy and administrative regulations, and Board-approved health and safety plans be followed by students, parents/guardians and district staff.[1][[2]

Definitions

Certificate of Immunization - the official form furnished by the Pennsylvania Department of Health. The certificate is filled out by the parent/guardian or health care provider and signed by the health care provider, public health official or school nurse or a designee. The certificate is given to the school as proof of full immunization. The school maintains the certificate as the official school immunization record or stores the details of the record in a computer database.[3]

Medical Certificate - the official form furnished by the Pennsylvania Department of Health setting out the immunization plan for a student who is not fully immunized, filled out and signed by a physician, certified registered nurse practitioner or physician assistant, or by a public health official when the immunization is provided by the Department of Health or a local health department, and given to a school as proof that the student is scheduled to complete the required immunizations.[3]

Required Immunization - shall mean full and complete sets of any and all doses of the immunizations set forth in 28 Pa. Code § 23.83.[28]

Communicable Disease - shall mean an illness which is capable of being spread to a susceptible host through the direct or indirect transmission of an infectious agent or its toxic product by an infected person, animal or arthropod, or through the inanimate environment.

Request for Religious Exemption from Immunization - shall mean an objection, in-writing, presented by a parent/guardian to the immunization on religious grounds. [1][2][3][4][6]

Guidelines

Immunization

All students shall be immunized against specific diseases in accordance with state law and regulations, unless specifically exempt for religious or medical reasons.[1][2][4]

A certificate of immunization shall be maintained as part of the health record for each student, as required by the Pennsylvania Department of Health.[5]

A student shall be exempt from immunization requirements whose parent/guardian objects in writing to such immunization on religious grounds or whose physician certifies that the student's physical condition contraindicates immunization.[1][4][6][7]

A student who has not been immunized in accordance with state regulations shall not be admitted to or permitted to attend district schools, unless exempted for medical or religious reasons, provisionally admitted by the Superintendent or designee after beginning a multiple dose vaccine series and submitting proof of immunization or a medical certificate on or before the fifth school day of attendance, or in accordance with programs or guidance established by the PA Department of Health.[1][4][5][6][7]

Students experiencing homelessness who have not been immunized or are unable to provide immunization records due to being homeless shall be admitted in accordance with the provisions of applicable law and regulations.[5]

Foster care students and students transferring into a school within the Commonwealth shall be admitted in accordance with law and regulations, and shall have thirty (30) days to provide proof of immunization, a medical certificate detailing the plan to complete a multiple dose vaccine series or to satisfy the requirements for an exemption.[5]

Monitoring of immunization requirements shall be the responsibility of the Assistant Superintendent, Building Principal and School Nurse.

The Superintendent or designee shall:

1. Ensure that parents/guardians are informed prior to a student's admission to school, or a grade requiring additional immunizations, of the requirements for immunization, the requisite proof of immunization, exemption available for religious or medical reasons, and means by which such exemptions may be claimed.[1][5][6][7]

2. Designate school personnel to review student medical certificates in accordance with law and regulations to ensure compliance with full immunization requirements.[3][5]

The Superintendent or designee shall report immunization data electronically to the PA Department of Health by December 31 of each year. If the district is unable to complete the report electronically, the Superintendent or designee shall report the immunization data on the required form to the PA Department of Health by December 15.[13]

Communicable Diseases

The Board directs that students who have been diagnosed by a physician or are suspected of having a disease by the school nurse shall be excluded from school for the period indicated by regulations of the PA Department of Health or guidance from state or local health officials for specified diseases and infectious conditions.[14][15]

Parents/Guardians shall be notified of this policy at the beginning of the school year, and that during the school year it may be necessary for a student to be excluded from school due to communicable disease. Parents/Guardians of a student needing to be excluded shall be notified and required to come to school or have a designated emergency contact come to school to transport the student home or to an appropriate place of care. Students may return to school when the criteria for readmission following a communicable disease, as set forth in law, regulations or guidance from state or local health officials, have been met.[14][15]

The Board directs school staff to request emergency contact information from parents/guardians of students at the beginning of each school year and request that it be updated as necessary during the school year.

The school nurse shall report the presence of suspected communicable diseases to the Superintendent and appropriate local health authority, as required by the PA Department of Health.[18][19][20]

The Superintendent or designee shall direct that health guidelines, Board-approved health and safety plans, and universal precautions designed to minimize the transmission of communicable diseases be implemented in district schools.

Instruction regarding prevention of communicable and life-threatening diseases shall be provided by the schools in the educational program for all levels, in accordance with state regulations.[21]

Parents/Guardians shall be informed of and be provided opportunities during school hours to review all curriculum materials used in instruction relative to communicable and life-threatening diseases, in accordance with Board policy.[21][22]

Health Records

A comprehensive health record shall be maintained for each student enrolled in the district. The record shall include the results of required tests, measurements, screenings, regular and special examinations, and medical questionnaires.[24]

All health records shall be confidential, and their contents shall be divulged only when necessary for the health of the student or to a physician at the written request of the parent/guardian. The district may disclose information from health records to appropriate parties in connection with an emergency when necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Board policy.[25][26][27]

Legal:

1. 24 P.S. 1303a
2. 28 PA Code 23.81 et seq
3. 28 PA Code 23.82
4. 22 PA Code 11.20
5. 28 PA Code 23.85
6. 28 PA Code 23.83
7. 28 PA Code 23.84

11. 28 PA Code 27.77

13. 28 PA Code 23.86
14. 28 PA Code 27.71
15. 28 PA Code 27.72
18. 28 PA Code 27.2
19. 28 PA Code 27.1
20. 28 PA Code 27.23
21. 22 PA Code 4.29
22. 22 PA Code 4.4
24. 24 P.S. 1402
25. 24 P.S. 1409
26. 20 U.S.C. 1232g
27. 34 CFR Part 99
28. 28 PA Code Sec. 23.83

Section **200 (Pupils)**
Policy **203.1**
Title **Students Living with HIV - NEW**

Purpose

The Board is committed to providing a safe, healthy environment for its students and employees. The purpose of this policy shall be to safeguard the health and well-being of students and **staff** while protecting the rights of the individual. This policy is based on current evidence that **HIV Infection** is not normally transmissible by infected individuals within the school setting, except as noted in this policy.

Definitions

AIDS - **Acquired Immune Deficiency Syndrome.**[1]

HIV Infection - refers to the disease caused by the HIV or human immunodeficiency virus.

Students living with HIV - refers to student**s** diagnosed **as having HIV Infection,** including those who are asymptomatic.

Authority

This policy shall apply to all students in all programs conducted by the school district. The Board directs that the established **Board policies and administrative regulations governing attendance and** school rules relative to illnesses and other diseases among students shall also apply to students living with HIV. [2] [3]

The Board shall not require routine screening tests for HIV Infection in the school setting, nor will such tests be a condition for school attendance.

Delegation of Responsibility

The Superintendent or designee shall be responsible for **developing** and releasing all information concerning **HIV Infection and** students living with HIV.

All district employees shall strive to maintain a respectful school climate and to prohibit physical or verbal harassment of any individual or group, including students living with HIV. [4]

Building principals shall notify students, parents/guardians and employees about current Board policies concerning HIV Infection and shall provide reasonable opportunities to discuss the policy and related concerns.

Guidelines

Attendance

Students living with HIV have the same right to attend school and receive services as other students and shall be subject to the same policies and **administrative regulations. HIV Infection shall not factor into decisions concerning educational programs, privileges or participation in any school-sponsored activity.**[4] [5] [6]

School authorities shall determine the educational placement of students living with HIV on a case-by-case basis by following **Board** policies and **administrative regulations** established for students with chronic health problems and students with disabilities.

When a student living with HIV parents/guardians voluntarily discloses information regarding the student's condition, the district employee who receives the information shall obtain the written consent of the parents/guardians to disclose the information to members of the Screening Team.[7]

A Screening Team comprised of the Superintendent or designee, **building** principal, school nurse, district physician, student's parents/guardians, and attending physician shall evaluate the student living with HIV educational placement. Placement decisions shall be based on the student's **need for accommodations or services.**

First consideration must be given to maintaining the student living with HIV in a regular assignment. Any decision for an alternative placement must be supported by specific facts and data.

A student living with HIV who is unable to attend school, as determined by a medical examination, shall be considered for homebound instruction or an alternative placement.[8][9] **[10]** **[11]**

A student living with HIV may be excused from school attendance if the parent/guardian seeks such excusal based on the advice of medical or psychological experts treating the student. **[3]** [8][12]

A student living with HIV's placement shall be reassessed if there is a change in the student's need for accommodations **or services.**

Confidentiality

District employees **who have knowledge of** a student living with HIV's **condition shall not disclose any information without prior written consent of the student's parents/guardians, consistent with the requirements of the Pennsylvania Confidentiality of HIV-Related Information Act.[7]**

All health records**, notes and other documents referring to a student living with HIV's condition** shall be secured and kept confidential.[7][13]

Infection Control

All employees shall be required to consistently follow infection control/universal precautions in all settings and at all times, including playgrounds and school buses. Employees shall notify the **school nurse** of all incidents of exposure to bodily fluids and when a student's health condition or behavior presents a reasonable risk of transmitting an infection.

The school district shall maintain reasonably accessible equipment and supplies necessary for infection control.

Staff Development

The district shall provide opportunities for employees to participate in **inservice** education **on HIV Infection.**

Designated district employees **may** receive additional, specialized training appropriate to their positions and responsibilities.

Prevention Education

The goals of **HIV Infection** prevention education shall be to promote healthy living and discourage the behaviors that put people at risk of acquiring **HIV Infection. Prevention education shall be taught at every grade level as part of the curriculum, be appropriate to students' developmental maturity, and include accurate information about reducing the risk of HIV Infection.[14]**

Prior to HIV Infection instruction in the schools, the district shall inform parents/guardians **that** curriculum **outlines** and materials **used in the instruction shall be available for review.[14][15] [16]**

A student shall be excused from HIV Infection education when the instruction conflicts with the religious beliefs or principles of the student or parents/guardians, upon the written request of the parents/guardians.[14][15] [17]

Legal Footnotes

[1] 35 P.S. 7603 **LEGAL REFERENCE**	**[2] Pol. 203** **POLICY REFERENCE** *Referenced policy is not available in this policy book.*
[3] Pol. 204 — Attendance **POLICY REFERENCE**	**[4] Pol. 103 — Nondiscrimination in School and Classroom Practices** **POLICY REFERENCE**

[5] 24 P.S. 1327
LEGAL REFERENCE

[6] Pol. 103.1 — Nondiscrimination of Qualified Students with Disabilities
POLICY REFERENCE

[7] 35 P.S. 7607
LEGAL REFERENCE

[8] 24 P.S. 1329
LEGAL REFERENCE

[9] 22 PA Code 11.25
LEGAL REFERENCE

[10] Pol. 117 — Homebound Instruction
POLICY REFERENCE

[11] Pol. 124
POLICY REFERENCE
Referenced policy is not available in this policy book.

[12] 24 P.S. 1330
LEGAL REFERENCE

[13] 24 P.S. 1409
LEGAL REFERENCE

[14] 22 PA Code 4.29
LEGAL REFERENCE

[15] 22 PA Code 4.4
LEGAL REFERENCE

[16] Pol. 105.1 — Review of Instructional Materials by Parents/Guardians and Students
POLICY REFERENCE

[17] Pol. 105.2 — Exemption From Instruction and/or Assessment
POLICY REFERENCE

[18] 22 PA Code 4.29
LEGAL REFERENCE

Legal References

Additional References

3. 24 P.S. 1327
LEGAL REFERENCE

9. 24 P.S. 1330
LEGAL REFERENCE

24 P.S. 1409
LEGAL REFERENCE

Section **200 (Pupils)**
Policy **209.2**
Title **Diabetes Management - NEW**

Purpose

The Board recognizes that an effective program of diabetes management in school is crucial to:

1. The immediate safety of students with diabetes.
2. The long-term health of students with diabetes.
3. Ensure that students with diabetes are ready to learn and participate fully in school activities.
4. Minimize the possibility that diabetes-related emergencies will disrupt classroom activities.

Authority

The Board adopts this policy in accordance with applicable state and federal laws and regulations, and Board policies and administrative regulations, regarding the provision of student health services. [1] 12]13]14]15]16] [7] [8] [9]

Definitions

Diabetes Medical Management Plan (DMMP) means a document describing the medical orders or diabetes regimen developed and signed by the student's health care practitioner and parent/guardian.12]

Individualized Education Program (IEP) means the written educational statement for each student with a disability that is developed, reviewed and revised in accordance with federal and state laws and regulations. A **student with a disability** is a school-aged child within the jurisdiction of the district who has been evaluated and found to have one or more disabilities as defined by law, and who requires, because of such disabilities, special education and related services. **[7]**

Section 504 Service Agreement (Service Agreement) means an individualized plan for a qualified student with a disability which sets forth the specific related aids, services, or accommodations needed by the student, which shall be implemented in school, in transit to and from school, and in all programs and procedures, so that the student has equal access to the benefits of the school's educational programs, nonacademic services, and extracurricular activities. A **qualified student with a disability** means a student who has a physical or mental disability which substantially limits or prohibits participation in or access to an aspect of the district's educational programs, nonacademic services or extracurricular activities. **[1]**

Trained Diabetes Personnel means non-licensed school employees who have successfully completed the required training.

Guidelines

Before a student can receive diabetes-related care and treatment in a school setting, the student's parent/guardian shall provide written authorization for such care and instructions from the student's health care practitioner. The written authorization may be submitted as part of a student's DMMP.[5]

Diabetes-related care shall be provided in a manner consistent with Board policy, district procedures and individualized student plans such as an IEP, Service Agreement or DMMP. **[1]** [3][4][5] **[7] [9]**

In order to maintain a student's health and safety, each student's individualized plan shall address what information will be provided to school staff and other adults who have responsibility for the student in the school setting. **[1]** [5] **[7] [10] [11]**

Student health records shall be confidential and maintained in accordance with state and federal laws and regulations.[12] **[13]** **[14]**

Trained Diabetes Personnel

The school nurse, in consultation with the Superintendent or designee, may identify at least one (1) school employee, who is not the school nurse and who does not need to be a licensed health care practitioner, in each school building attended by a student with diabetes to perform diabetes care and treatment for students. The identified school employee has the right to decline this role.[4]

An identified school employee who has accepted this role shall complete the training developed by the state or training offered by a licensed health care practitioner with expertise in the care and treatment of diabetes, that includes at a minimum:[4]

1. An overview of all types of diabetes.
2. Means of monitoring blood glucose.
3. The symptoms and treatment for blood glucose levels outside of target ranges, as well as symptoms and treatment for hypoglycemia, hyperglycemia and other potential emergencies.
4. Techniques on administering glucagon and insulin.

The identified school employee shall complete such training on an annual basis.[4]

Upon successful completion of the required training, individual trained diabetes personnel may be designated in a student's Service Agreement or IEP to administer diabetes medications, use monitoring equipment and provide other diabetes care.[4]

If the diabetes-related care provided to a particular student by trained diabetes personnel will include administration of diabetes medication via injection or infusion, the Board shall require the following:[4]

1. The parent/guardian and the student's health care practitioner must provide written authorization for such administration; and
2. The trained diabetes personnel must receive annual training for such administration from a licensed health care practitioner with expertise in the care and treatment of diabetes.

Training of Other School Personnel

School employees, including classroom teachers, lunchroom staff, coaches and bus drivers, shall receive annual diabetes care training appropriate to their responsibilities for students with diabetes.

Student Possession and Use of Diabetes Medication and Monitoring Equipment

Prior to student possession or use of diabetes medication and monitoring equipment, the Board shall require the following:[3][15]

1. A written request from the parent/guardian that the school comply with the instructions of the student's health care practitioner. The request from the parent/guardian shall include a statement relieving the district and its employees of responsibility for the prescribed medication or monitoring equipment and acknowledging that the school is not responsible for ensuring that the medication is taken or the monitoring equipment is used.

2. A written statement from the student's health care practitioner that provides:

    a. Name of the drug.

    b. Prescribed dosage.

    c. Times when medication is to be taken.

    d. Times when monitoring equipment is to be used.

    e. Length of time medication and monitoring equipment is prescribed.

    f. Diagnosis or reason medication and monitoring equipment is needed.

    g. Potential serious reactions to medication that may occur.

    h. Emergency response.

    i. Whether the child is competent and able to self-administer the medication or monitoring equipment and to practice proper safety precautions.

3. A written acknowledgement from the school nurse that the student has demonstrated that s/he is capable of self-administration of the medication and use of the monitoring equipment.

4. A written acknowledgement from the student that s/he has received instruction from the student's health care practitioner on proper safety precautions for the handling and disposal of the medications and monitoring equipment, including acknowledgement that the student will not allow other students to have access to the medication and monitoring equipment and that s/he understands appropriate safeguards.

The written request for student possession and use of diabetes medication and monitoring equipment shall be reviewed annually, along with the required written statements from the parent/guardian and the student's health care practitioner. If there is a change in the student's prescribed care plan, level of self-management or school circumstances during the school year, the parent/guardian and the student's health care practitioner shall update the written statements.

Students shall be prohibited from sharing, giving, selling and using diabetes medication and monitoring equipment in any manner other than which it is prescribed during school hours, at any time while on school property, at any school-sponsored activity and during the time spent traveling to and from school and school-sponsored activities. Violations of this policy, provisions of a Service Agreement or IEP, or demonstration of unwillingness or inability to safeguard the medication and monitoring equipment may result in loss of privilege to self-carry the diabetes medication and monitoring equipment, and may result in disciplinary action in accordance with Board policy and applicable procedural safeguards. [1] [3] **[10] [16] [17]**

If the district prohibits a student from possessing and self-administering diabetes medication and operating monitoring equipment, or if a student is not capable of self-administering diabetes medication or operating monitoring equipment, the district shall ensure that the diabetes medication and monitoring equipment is appropriately stored in a readily accessible location in the student's building. The school nurse and other designated school employees shall be informed where the medication and monitoring equipment is stored and the means to access them.[3]

Delegation of Responsibility

The Superintendent or designee, in conjunction with the school nurse(s), shall develop administrative regulations for care and treatment of students with diabetes in the school setting.

The Superintendent or designee shall coordinate training for school employees. Such training may be included in the district's Professional Education Plan.[4] **[18] [19]**

The Superintendent or designee shall annually distribute to all staff, students and parents/guardians this policy as part of with the Code of Student Conduct. In addition, the district must make the Type 1 Diabetes Fact Sheet developed by the PA Department of Health available to parents/guardians when their child is first enrolled in elementary school and again upon their child's entry into grade six. The Diabetes Fact Sheet must be made available in writing, electronically or on the school district's publicly accessible Internet website. [16] [20][21]

Legal Footnotes

[1] Pol. 103.1 — Nondiscrimination of Qualified Students with Disabilities
POLICY REFERENCE

[2] 24 P.S. 1401
LEGAL REFERENCE

[3] 24 P.S. 1414.5
LEGAL REFERENCE

[4] 24 P.S. 1414.3
LEGAL REFERENCE

[5] 24 P.S. 1414.4
LEGAL REFERENCE

[6] 24 P.S. 1414.7
LEGAL REFERENCE

[7] Pol. 113 — Special Education
POLICY REFERENCE

[8] Pol. 209 — Physical Examinations
POLICY REFERENCE

[9] Pol. 209.1 — Food Allergy Management
POLICY REFERENCE

[10] Pol. 113.1 — Discipline of Students With Disabilities
POLICY REFERENCE

[11] Pol. 810 — Transportation
POLICY REFERENCE

[12] 24 P.S. 1402
LEGAL REFERENCE

[13] Pol. 216 — Education Records
POLICY REFERENCE

[14] Pol. 113.4
POLICY REFERENCE
Referenced policy is not available in this policy book.

[15] 22 PA Code 12.41
LEGAL REFERENCE

[16] Pol. 218 — Student Discipline
POLICY REFERENCE

[18] Pol. 100 — Comprehensive Planning
POLICY REFERENCE

[17] Pol. 227 — Controlled Substances
POLICY REFERENCE

[20] 22 PA Code 12.3
LEGAL REFERENCE

[19] Pol. 333 — Professional Growth
POLICY REFERENCE

[21] 24 P.S. 1414.12

Section **200 (Pupils)**
Policy **210**
Title **Medications**

Purpose

The Board shall not be responsible for the diagnosis and treatment of student illness. The administration of prescribed medication to a student during school hours in accordance with the direction of a parent/guardian and licensed prescriber will be permitted only when failure to take such medicine would jeopardize the health of the student or the student would not be able to attend school if the medicine were not available during school hours.

Definitions

For purposes of this policy, medication shall include all medicines prescribed by a licensed prescriber and any over-the-counter medicines.

For purposes of this policy, licensed prescribers shall include licensed physicians (M.D. and D.O.), podiatrists, dentists, optometrists, certified registered nurse practitioners and physicians assistants.

For purposes of this policy and accompanying administrative regulation, **individualized healthcare plan (IHP)** means a written plan for responsible personnel to follow in meeting an individual student's health care needs. An IHP is initiated by responsible personnel. The IHP may be part of a Section 504 Service Agreement (504 Plan) or Individualized Education Plan (IEP) with a medical component.

For purposes of this policy and accompanying administrative regulation, **emergency care plan** means written steps for district staff to follow in dealing with a life threatening or seriously harmful health situation for an individual student. An emergency care plan is initiated by responsible personnel and may be part of a student's individualized health care plan (IHP), 504 Plan or IEP with a medical component.

For purposes of this policy and accompanying administrative regulation, **responsible personnel** shall mean a school nurse or other supplemental school nurse staff (registered nurse or licensed practical nurse), employed by the district directly or as an independent contractor, and any other personnel identified in the accompanying administrative regulation.

For purposes of this policy and accompanying administrative regulation, **self-administration** means pre-approved medication administered directly by the student to self-following the guidelines set forth below.[9]

Authority

The Board directs all district employees to comply with the Pennsylvania Department of Health's Guidelines for Pennsylvania Schools for the Administration of Medications and Emergency Care.

Before any medication may be administered to or by any student during school hours, the Board shall require the written request of the parent/guardian, giving permission for such administration.[1][2]

Delegation of Responsibility

The Superintendent or designee, in conjunction with the Certified School Nurse (CSN), shall develop administrative regulations for the administration and self-administration of students' medications.

All medications shall be administered by the Certified School Nurse, or in the absence of the Certified School Nurse by other licensed school health staff (RN, LPN) or other responsible personnel, except as otherwise noted in this policy.

In the event of an emergency, a district employee may administer medication when s/he believes, in good faith, that a student needs emergency care.[3]

The Certified School Nurse shall collaborate with parents/guardians, district administration, faculty and staff to develop an individualized healthcare plan to best meet the needs of individual students.[4][5]

The policy and administrative regulations for administration of medications shall be reviewed, at least every two (2) years, by a committee consisting of the Certified School Nurse, school physician, school dentist and designated administrators, and revised as necessary.

Guidelines

The district shall inform all parents/guardians, students and staff about the policy and administrative regulations governing the administration of medications.

All standing medication orders and parental consents shall be renewed at the beginning of each school year.

Student health records shall be confidential and maintained in accordance with state and federal laws and regulations and the Department of Health Guidelines.[6][7]

Students may possess and use asthma inhalers and epinephrine auto-injectors when permitted in accordance with state law and Board policy.[8][9]

Delivery and Storage of Medications

All medication shall be brought to the nurse's office, or the main office if the nurse is in another building, by the parent/guardian or by another adult designated by the parent/guardian. All medication shall be stored in the original pharmacy-labeled container and kept in a locked cabinet designated for storage of medication. Medications that require refrigeration shall be stored and locked in a refrigerator designated only for medications. The district shall not store more than a thirty-day (30)-supply of an individual student's medication.

Medication should be recorded and logged in with the date, name of student, name of medication, amount of medication, and signatures of the parent/guardian or designated adult delivering the medication and the school health personnel receiving the medication.

Nonprescription medication must be delivered in its original packaging and labeled with the student's name.

Prescription medication shall be delivered in its original packaging and labeled with:

1. Name, address, telephone and federal DEA (Drug Enforcement Agency) number of the pharmacy.
2. Student's name.
3. Directions for use (dosage, frequency and time of administration, route, special instructions).
4. Name and registration number of the licensed prescriber.
5. Prescription serial number.
6. Date originally filled.
7. Name of medication and amount dispensed.
8. Controlled substance statement, if applicable.

All medication shall be accompanied by a completed Medication Administration Consent and Licensed Prescriber's Medication Order Form, or other written communication from the licensed prescriber.

Disposal of Medications

Procedures shall be developed for the disposal of medications consistent with the Department of Health Guidelines, which shall include:

1. Guidelines for disposal of contaminated needles or other contaminated sharp materials immediately in an appropriately labeled, puncture-resistant container.
2. Processes for immediately returning to parents/guardians all discontinued and outdated medications, as well as all unused medications at the end of the school year.
3. Methods for safe and environmentally friendly disposal of medications.
4. Proper documentation of all medications returned to parents/guardians and for all medications disposed of by the Certified School Nurse or other licensed school health staff. Documentation shall include, but not be limited to, date, time, amount of medication and appropriate signatures.

Student Self-Administration of Emergency Medications

Prior to allowing a student to self-administer emergency medication, **glucagon or insulin, or medication to be taken during after-school activities or on field trips,** the district shall require the following:[9]

1. An order from the licensed prescriber for the medication, including a statement that it is necessary for the student to carry the medication and that the student is capable of self-administration.
2. Written parent/guardian consent.
3. **The development, review, dissemination, and release of the Emergency Care Plan by the nursing staff, as needed.**
4. The nurse shall conduct a baseline assessment of the student's health status.
5. The student shall demonstrate administration skills to the nurse and responsible behavior.

The nurse shall provide periodic and ongoing assessments of the student's self-management skills.

The student shall notify the school nurse immediately following each occurrence of self-administration of medication.

Students shall demonstrate a cooperative attitude in all aspects of self-administration of medication. Privileges for self-administration of medication will be revoked if school policies regarding self-administration are violated.

Administration of Medication During Field Trips and Other School-Sponsored Activities

The Board directs planning for field trips and other school-sponsored activities to start early in the school year and to include collaboration between administrators, teachers, nurses, appropriate parents/guardians and other designated health officials.[10]

Students who are authorized to self-administer their own medications may be required to store their medication with trained District staff members or other responsible adults designated by parent/guardian that are supervising or assisting in the supervision of the field trip or school sponsored activity, as listed below and deemed appropriate.

Considerations when planning for administration of medication during field trips and other school-sponsored programs and activities shall be based on the student's individual needs and may include the following:

1. Assigning school health staff to be available.
2. Utilizing a licensed person from the school district's substitute list.

3. Contracting with a credible agency which provides temporary nursing services.
4. Utilizing licensed volunteers via formal agreement that delineates responsibilities of both the school and the individual.
5. Addressing with parent/guardian the possibility of obtaining from the licensed prescriber a temporary order to change the time of the dose.
6. Asking parent/guardian to accompany the child on the field trip, with proper clearances.
7. Arranging for medications to be provided in an original labeled container with only the amount of medication needed.

Security procedures shall be established for the handling of medication during field trips and other school-sponsored activities.

Legal

1. 24 P.S. 510
2. 22 PA Code 12.41
3. 42 Pa. C.S.A. 8337.1
4. Pol. 103.1
5. Pol. 113
6. 24 P.S. 1409
7. Pol. 216
8. 24 P.S. 1414.1
9. Pol. 210.1
10. Pol. 121

    24 P.S. 1401

    24 P.S. 1402

    Pennsylvania Department of Health Guidelines for Pennsylvania Schools for the Administration of Medications and Emergency Care, March 2010

Book: Administrative Regulations
Section: 200 Pupils
Title: 209 Health Examination/Screenings
Code: 209-AR
Status: Administrative Review

Guidelines

Deviation from Normal Growth and Development

Where it appears to school health officials or teachers that a student deviates from normal growth and development, or where school examinations reveal conditions requiring health or dental care, the Superintendent or Superintendent's designee shall determine that a special health examination of the student is required. The parent/guardian shall be notified of the apparent need for a special examination by the student's private physician or dentist.

The criteria for evaluating whether a student deviates from normal growth and development can include, but are not limited to:

1. Speech and language delays;
2. Motor delays (gross or fine motor skills);
3. Social and emotional delays;
4. Cognitive delays.

District staff shall notify a student's parent/guardian of the apparent need for a special examination by the student's private physician or dentist in the following manner:

> Dear [Parent/Guardian],
>
> Following assessment by District staff, it has been determined, pursuant to SLSD Policy 209, that [Student Name] (choose one of the following):
>
> a) Is exhibiting [Speech and language delays/Motor delays/Social and emotional delays/Cognitive delays] which suggest that [he/she] may be deviating from patterns of normal growth and development for students of [his/her] age.
> b) Is exhibiting [insert conditions] that suggest [he/she] may be in need of health or dental care.
>
> The Superintendent (or Superintendent's designee) therefore recommends that [Student Name] undergoes further evaluation in the form of a special health examination by [Student Name]'s private physician or dentist.

SLSD Policy 209 requires that parents/guardians of students notify the school physician or nurse of any actions taken with respect to this recommendation for a special examination. Should you fail to report the results to the nurse or school physician, the nurse or school physician shall arrange a special medical examination of [Student Name], which you will be permitted to attend upon request.

Notification of Examinations and Screenings

District staff shall notify a student's parent/guardian of the need for a routine health or dental examination or screening in the following manner:

Dear [Parent/Guardian],

Pursuant to SLSD Policy 209, students must undergo comprehensive health examinations by a school physician upon original entry of school, in sixth grade, and in eleventh grade; and comprehensive dental examinations by a school dentist upon original entry of school, in third grade, and in seventh grade.

Accordingly, [Student Name] must undergo a [comprehensive health examination/comprehensive dental examination], which is due to take place on [Date&Time] at [Location]. You are permitted to attend the [examination/screening] with [Student Name].

To protect the continuity of [Student Name]'s medical care, the District encourages you to have the examination or screening conducted by [Student Name]'s private physician or dentist at your own expense. The district shall accept reports of privately conducted physical and dental examinations completed within one (1) year prior to a student's entry into the grade where an exam is required.

Southern Lehigh School District

Professional Development Conferences

To: Board of Directors

Date: 10/26/2026

Funding Source: L-Local, S-State, F-Federal, A-Applicant, O-Other, NC-No Charge

Name	Conference	Location	Date	# of Days	Registration	Lodging	Meals	Travel	Other	Sub Cost	Fund Source	Total Cost
Samantha Trachtman	PHEAA Financial Aid Workshops for Educators	DeSales University	10/5/2026	1	0	0	0	0	0	0	NC-No Charge	0
Trisha Faust	Library Networking Mtg.	CLIU21	10/19/2026	1	0	0	0	0	0	$130.00	D-District	$130.00
Carli Rasich	POWER Library Fall Training	CLIU21	10/30/2026	1	0	0	0	$17.40	0	$130.00	D-District	$147.40

On Spreadsheet
No exact date indicated ✓

SOUTHERN LEHIGH SCHOOL DISTRICT
FIELD TRIP PROPOSAL / REQUEST FORM

Directions: Teachers, please complete Step 1, Step 2, and Step 3 prior to submitting to the Curriculum Office for approval.

STEP 1: Field Trip Information and Educational Goals

School _Southern Lehigh High School_____

Teacher(s) _Beth Dottery & Rachel Saber or Jen Wlodek_____

Class/ Group_Scholastic Scrimmage_____

Date Request Submitted 10/2/2026
Date of Field Trips: **11/10**, possible additional dates: 12/4, 12/15, 1/8, 1/15
Rain Date none

Destination Ch 39 PBS Studios, Bethlehem, PA

Time of Departure **for 11/10/2026 only** 8:00 a.m. Return Time 1:00 p.m. or sooner

Method of Transportation School Van

Number of Students 6-8 Number of Staff 2 Number of other Chaperones none

How will students be grouped for supervision? Students will be at the Ch 39 PBS during the day and with a staff member at all times.

How is the trip financed? (Please provide details for all funding sources).
The cost of the school van will come from the Scholastic Scrimmage budget. There is no cost to attend the competition

Educational Goal(s) of Trip / How does this trip support the written/approved curriculum?

Each contest will be 30 minutes in length. Two types of questions will be asked: "toss-up" and "bonus." Answering a toss-up question correctly allows the team an opportunity to earn additional points by answering a bonus question. Toss up and bonus questions will not be in the same category. For example, the toss up question may be "Science" and the bonus question may be "Language Arts". There will be one lightning round in each half of each game in which both teams will take turns participating. Students will be asked a series of short questions in a related category. They will have one minute to answer, as individuals, as many of these questions as possible, up to a total of 10 questions. Students must buzz in to answer a question and each correct answer is worth 5 points. A coin toss prior to the start of the show will determine who chooses their category first from two choices. The alternating team will choose first in the second half. Students may buzz in before the host has finished reading the question but the host will not complete the question after a student rings in. Students must ring in to pass to the next question. Questions are provided by NAQT, National Academic Quiz Tournaments.

What specific student activities are planned for before, during and after the trip to ensure "value-added" to the learning process?

The Scholastic Scrimmage team practices every week, on Thursdays from 2:30 to 3:30 during the school year.

What method will you measure the achievement of the education goal(s)?

Team members thrive with competition and learn new facts, concepts, and trivia at every practice. We will discuss some of the questions from this contest at our practices and discuss strategies for future competitions.

STEP 2: Nursing Verification
Please submit the field trip proposal, student roster, and chaperone list to the building school nurse minimum fifteen (15) days in advance of the scheduled trip.

To Be Completed by the School Nurse:
I have reviewed the field trip request form and have all the information necessary for the teacher to move forward for approval.

____ Nurse is needed for the field trip.
__X__ Nurse is not needed for the field trip.

Nurse Signature: _____ Date 10/09/2026

RECEIVED
OCT 09 2026

School Nurse please send this form back to the teacher organizing the field trip.

STEP 3: Teacher Signature and Principal Approval
Please sign only when Step 1 and Step 2 are completed.

Teacher Signature: ____Beth Dottery_____
Date_10/2/2026_____

Principal Approval: _____ Date 10/12/26

STEP 4: Central Office Approval

Curriculum Office Approval: _____ Date 10/16/26

Superintendent Approval: _____ Date _____

on Spreadsheet
- No exact date indicated ✓

SOUTHERN LEHIGH SCHOOL DISTRICT
FIELD TRIP PROPOSAL / REQUEST FORM

Directions: Teachers, please complete Step 1, Step 2, and Step 3 prior to submitting to the Curriculum Office for approval.

STEP 1: Field Trip Information and Educational Goals

School Southern Lehigh High School

Teacher(s) Mrs. Marlo Spritzer

Class/ Group Journalism students

Date Request Submitted 10/9/26 Date of Field Trip 10/19/26 Rain Date N/A

Destination PSPA Student Journalism Competition, Penn State Berks Campus

Time of Departure approx 7:00 a.m. Return Time approx 2:00 p.m.

Method of Transportation district van (already reserved through athletic office)

Number of Students 6 Number of Staff 1 Number of other Chaperones N/A

How will students be grouped for supervision? Small group with teacher supervision

What preparation will occur for chaperones to ensure an understanding of expectations?
N/A

How is the trip financed? (Please provide details for all funding sources).
There is no cost for the students to attend, but there is a small entrance fee of $15 for each student to compete, billed after the event and paid for from the journalism budget, which can also be used to cover transportation.

Educational Goal(s) of Trip / How does this trip support the written/approved curriculum?
Students will engage in workshops and write-off competitions with students from other schools in our region. They will implement what they have learned so far and also gain experience that they can bring back to their high school newspaper publication.

What specific student activities are planned for before, during and after the trip to ensure "value-added" to the learning process?
Before: review of expectations After: discussion with teacher and classmates, share with classmates

What method will you measure the achievement of the education goal(s)?
Results of write-off competition, practical implementation of learned skills

STEP 2: Nursing Verification
Please submit the field trip proposal, student roster, and chaperone list to the building school nurse minimum fifteen (15) days in advance of the scheduled trip.

To Be Completed by the School Nurse:
I have reviewed the field trip request form and have all the information necessary for the teacher to move forward for approval.

RECEIVED
OCT 13 2026

___ Nurse is needed for the field trip.
_X_ Nurse is not needed for the field trip.

Nurse Signature: _____ Date 10/13/26

School Nurse please send this form back to the teacher organizing the field trip.

STEP 3: Teacher Signature and Principal Approval
Please sign only when Step 1 and Step 2 are completed.

Teacher Signature: _____ Date 10/14/2026

Principal Approval: _____ Date 10/14/26

STEP 4: Central Office Approval

Curriculum Office Approval: _____ Date 10/16/26

Superintendent Approval: _____ Date _____

Please return this form back to the building principal once approved.

Once approved, teachers and principals will ensure the following are completed:

Sub☐ssion for approval of School Bus Transportation -form SL-5130.2-1-77 to Central Office fifteen (15) days in advance.

Sec☐d parental permission slips for each student.

Sig☐ the trip verification from the bus driver and returned it to the principal's office as soon as possible after the trip.

Eva☐tion of the field trip.

not on Spreadsheet

SOUTHERN LEHIGH SCHOOL DISTRICT
FIELD TRIP PROPOSAL / REQUEST FORM

Directions: Teachers, please complete Step 1, Step 2, and Step 3 prior to submitting to the Curriculum Office for approval.

STEP 1: Field Trip Information and Educational Goals

School Southern Lehigh High School

Teacher(s) Coaches - Samantha Reinhart, Abbigail Wagner, Halle Hartman, Carly Ringenary, & Alexsis Daniel

Class/ Group Competition Cheer Team

Date Request Submitted _____ Date of Field Trip 1/27/2027 to 2/1/2027 *approximate dates due to travel plans not set yet Rain Date N/A

Destination National High School Cheerleading Championship - Orlando Florida

Time of Departure TBD (still planning flights) Return Time TBD (still planning flights)

Method of Transportation Air Transportation

Number of Students 15 Number of Staff 5 Number of other Chaperones 6-10 parents plan to travel as well

How will students be grouped for supervision? 1 coach per 3 athletes

What preparation will occur for chaperones to ensure an understanding of expectations?

We will hold a meeting to discuss travel plans, travel groups, room assignments, itinerary and behavioral expectations

How is the trip financed? (Please provide details for all funding sources).

This trip will be covered by both fundraising and individual contributions.

Educational Goal(s) of Trip / How does this trip support the written/approved curriculum?

Teamwork & Collaboration - Athletes will strengthen their ability to work as a team to achieve a goal.
Cultural & Experiential Learning - Athletes will be exposed to diverse teams from around the country. They will also get a chance to visit Epcot while there.
School & Community Representation - We will be given the opportunity to represent SL with pride. Along with bringing our own traditions in the game day division for the first time!

What specific student activities are planned for before, during and after the trip to ensure "value-added" to the learning process?

Before: Goal setting, team building, community showcase, time management, community engagement
During: Practices, performances, team bonding, cultural exposure, reflections between routines (individual and team)
After: Team reflection, goal setting for next season (individual and team)

What method will you measure the achievement of the education goal(s)?

- Coach observation
- Peer feedback and individual feedback
- Group reflection and debrief

STEP 2: Nursing Verification
Please submit the field trip proposal, student roster, and chaperone list to the building school nurse minimum fifteen (15) days in advance of the scheduled trip.

To Be Completed by the School Nurse:
I have reviewed the field trip request form and have all the information necessary for the teacher to move forward for approval.

____ Nurse is needed for the field trip.
__X__ Nurse is not needed for the field trip. parents chaperening.

Nurse Signature: _____ Date 09/10/26

School Nurse please send this form back to the teacher organizing the field trip.

STEP 3: Teacher Signature and Principal Approval
Please sign only when Step 1 and Step 2 are completed.

Teacher Signature: _____ Date _____

Principal Approval: _____ Date 9/10/26

STEP 4: Central Office Approval

Curriculum Office Approval: _____ Date 9/24/26

Superintendent Approval: _____ Date _____

Please return this form back to the building principal once approved.

Once approved, teachers and principals will ensure the following are completed:

Sul☐ssion for approval of School Bus Transportation -form SL-5130.2-1-77 to Central Office fifteen (15) days in advance.

Sec☐d parental permission slips for each student.

Sig☐ the trip verification from the bus driver and returned it to the principal's office as soon as possible after the trip.

Eva☐tion of the field trip.

not in Spreadsheet

SOUTHERN LEHIGH SCHOOL DISTRICT
FIELD TRIP PROPOSAL / REQUEST FORM

Directions: Teachers, please complete Step 1, Step 2, and Step 3 prior to submitting to the Curriculum Office for approval.

STEP 1: Field Trip Information and Educational Goals

School High School

Teacher(s) Hanebury

Class/ Group Technology Student Association

Date Request Submitted 9/14/26 Date of Field Trip 10/28/26 Rain Date _____

Destination Carbon Lehigh IU (21)

Time of Departure 8:00 Return Time 2:00 _____

Method of Transportation Van bus

Number of Students 4 Number of Staff 1 Number of other Chaperones N/A

How will students be grouped for supervision? 4/1 staff and parents volunteers

What preparation will occur for chaperones to ensure an understanding of expectations?

SLHS Technology Education teacher will be the only chaperone

How is the trip financed? (Please provide details for all funding sources).

Admin

Educational Goal(s) of Trip / How does this trip support the written/approved curriculum?

Benefits for students include building creativity, teamwork, and presentation skills while networking with peers and professionals.

What specific student activities are planned for before, during and after the trip to ensure "value-added" to the learning process?

TSA based (problem solving) activities will be given to the group prior to the event. Debrief after the event and provide intel on upcoming activites

What method will you measure the achievement of the education goal(s)?

Keyston Competition (STEM) Rubric

STEP 2: Nursing Verification
Please submit the field trip proposal, student roster, and chaperone list to the building school nurse minimum fifteen (15) days in advance of the scheduled trip.

To Be Completed by the School Nurse:
I have reviewed the field trip request form and have all the information necessary for the teacher to move forward for approval.

____ Nurse is needed for the field trip.
__X__ Nurse is not needed for the field trip.

Nurse Signature: _____ Date 9/14/16

School Nurse please send this form back to the teacher organizing the field trip.

STEP 3: Teacher Signature and Principal Approval
Please sign only when Step 1 and Step 2 are completed.

Teacher Signature: _____ Date 9/14

Principal Approval: _____ Date 10/13/26

STEP 4: Central Office Approval

Curriculum Office Approval: _____ Date 10/16/24

Superintendent Approval: _____ Date _____

Please return this form back to the building principal once approved.

Once approved, teachers and principals will ensure the following are completed:

- ☐ Submission for approval of School Bus Transportation -form SL-5130.2-1-77 to Central Office fifteen (15) days in advance.
- ☐ Secured parental permission slips for each student.
- ☐ Signed the trip verification from the bus driver and returned it to the principal's office as soon as possible after the trip.

On spreadsheet
- NO exact date indicated ✓

SOUTHERN LEHIGH SCHOOL DISTRICT
FIELD TRIP PROPOSAL / REQUEST FORM

Directions: Teachers, please complete Step 1, Step 2, and Step 3 prior to submitting to the Curriculum Office for approval.

STEP 1: Field Trip Information and Educational Goals

School High School

Teacher(s) Bausher, Tocci, Grucella, Fay, other selected staff (IAs and Teachers)

Class/ Group 10th grade English students

Date Request Submitted 10/9/26 Date of Field Trip 11/16/26 Rain Date _____

Destination National Holocaust Memorial Museum in Washington D.C.

Time of Departure 6:30 AM Return Time 6:30 PM

Method of Transportation Charter Bus

Number of Students 181 Number of Staff 16 Number of other Chaperones 0

How will students be grouped for supervision?
Students will attend the tour in groups of roughly 15 through the museum with a teacher present with each group.

What preparation will occur for chaperones to ensure an understanding of expectations?
We will have a whole group meeting in the auditorium one month prior to departure. We will discuss expectations and decorum while on the field trip.

How is the trip financed? (Please provide details for all funding sources).
The cost of the trip is free to students. Funding for the bus transportation is provided through the English department budget and principal budget if need be. The cost of the museum tickets are free.

Educational Goal(s) of Trip / How does this trip support the written/approved curriculum?
All 10th grade students will read *Night* by Elie Wiesel. Visiting the Holocaust Memorial Museum provides our students a unique opportunity to see a comprehensive recounting of the Holocaust while experience the incredible value of the tactile experience of seeing artifacts and being immersed in an experiential telling of the history of the time leading up to the Holocaust through the liberation of the camps.

What specific student activities are planned for before, during and after the trip to ensure "value-added" to the learning process?

Before the trip students will participate in an informational meeting in the auditorium to discuss the structure and highlights of the museum. The informational meeting will help to frame the structure of the museum, and prepare students for the experience of this very unique and groundbreaking approach to a memorial museum. Students will then connect the experience of the Holocaust museum to Wiesel's narrative when we read it.

What method will you measure the achievement of the education goal(s)?

Students will complete a reflective survey after the experience.

STEP 2: Nursing Verification
Please submit the field trip proposal, student roster, and chaperone list to the building school nurse minimum fifteen (15) days in advance of the scheduled trip.

To Be Completed by the School Nurse:
I have reviewed the field trip request form and have all the information necessary for the teacher to move forward for approval.

X Nurse is needed for the field trip.
____ Nurse is not needed for the field trip.

Nurse Signature: _____ Date 10/09/2026

School Nurse please send this form back to the teacher organizing the field trip.

STEP 3: Teacher Signature and Principal Approval
Please sign only when Step 1 and Step 2 are completed.

Teacher Signature: _____ Date 10/9/2026

Principal Approval: _____ Date 10/12/2026

STEP 4: Central Office Approval

Curriculum Office Approval: _____ Date 10/16/26

Superintendent Approval: _____ Date _____

not on Spreadsheet

SOUTHERN LEHIGH SCHOOL DISTRICT
FIELD TRIP PROPOSAL / REQUEST FORM

Directions: Teachers, please complete Step 1, Step 2, and Step 3 prior to submitting to the Curriculum Office for approval.

STEP 1: Field Trip Information and Educational Goals

School **SOUTHERN LEHIGH H.S.**

Teacher(s) **Fisher**

Class/ Group **Band**

Date Request Submitted **10/5/26** Date of Field Trip **10/30**

Destination **SOUTHERN LEHIGH INTERMEDIATE SCHOOL**

Time of Departure **8:50AM**

Method of Transportation **WALK TO I.S.**

Number of Students **67** Number of Staff **2?** Number of other Chaperones **0**

How will students be grouped for supervision? **As an ensemble together**

What preparation will occur for chaperones to ensure an understanding of expectations?

n/a

How is the trip financed? (Please provide details for all funding sources).

No financing required

Educational Goal(s) of Trip / How does this trip support the written/approved curriculum?

Perform for the Intermediate School

What specific student activities are planned for before, during and after the trip to ensure "value-added" to the learning process?

Rehearsal and performance

What method will you measure the achievement of the education goal(s)?

Post-performance discussion

STEP 2: Nursing Verification
Please submit the field trip proposal, student roster, and chaperone list to the building school nurse minimum fifteen (15) days in advance of the scheduled trip.

To Be Completed by the School Nurse:
I have reviewed the field trip request form and have all the information necessary for the teacher to move forward for approval.

___ Nurse is needed for the field trip.
_X_ Nurse is not needed for the field trip. will notify IS nurses

Nurse Signature: Mary Masi Date 10/06/26

School Nurse please send this form back to the teacher organizing the field trip.

STEP 3: Teacher Signature and Principal Approval
Please sign only when Step 1 and Step 2 are completed.

Teacher Signature: _____ Date 10/6/26

Principal Approval: _____ Date 10/6/26

STEP 4: Central Office Approval

Curriculum Office Approval: _____ Date 10/8/26

Superintendent Approval: _____ Date _____

Please return this form back to the building principal once approved.

Once approved, teachers and principals will ensure the following are completed:

- ☐ Submission for approval of School Bus Transportation -form SL-5130.2-1-77 to Central Office fifteen (15) days in advance.
- ☐ Secured parental permission slips for each student.
- ☐ Signed the trip verification from the bus driver and returned it to the principal's office as soon as possible after the trip.
- ☐ Evaluation of the field trip.

On Spreadsheet
- No exact date

SOUTHERN LEHIGH SCHOOL DISTRICT
FIELD TRIP PROPOSAL / REQUEST FORM

Directions: Teachers, please complete Step 1, Step 2, and Step 3 prior to submitting to the Curriculum Office for approval.

STEP 1: Field Trip Information and Educational Goals

School: **Middle School**

Teacher(s): **7th Grade Staff**

Class/ Group: **7th Grade**

Date Request Submitted: **October 15, 2026** Date of Field Trip **May 25, 2027** Rain Date: **none**

Destination: **Coca-Cola Park - Iron Pigs game**

Time of Departure: **9:30 am** Return Time: **2:15 pm**

Method of Transportation **Six** buses

Number of Students: Number of Staff: **20** Number of other Chaperones: **none**

How will students be grouped for supervision? **Students are grouped by homerooms.**

What preparation will occur for chaperones to ensure an understanding of expectations?

Communication through district email, team meetings and assembly.

How is the trip financed? (Please provide details for all funding sources).

Students' will cover the cost of the field trip.

Educational Goal(s) of Trip / How does this trip support the written/approved curriculum?

The field trip covers the following curriculum in science: friction, force, speed, velocity, energy and laws of motion.

What specific student activities are planned for before, during and after the trip to ensure "value-added" to the learning process?

After the field trip, students will complete a project in science class as part of their final grade.

What method will you measure the achievement of the education goal(s)?

A project will measure achievement of educational goals. A rubric will be used to evaluate student understanding.

STEP 2: Nursing Verification:
Please submit the field trip proposal, student roster, and chaperone list to the building school nurse minimum fifteen (15) days in advance of the scheduled trip.

To Be Completed by the School Nurse:
I have reviewed the field trip request form and have all the information necessary for the teacher to move forward for approval.

_X_ Nurse is needed for the field trip.
____ Nurse is not needed for the field trip.

Nurse Signature: _____ Date 10/15/26

School Nurse please send this form back to the teacher organizing the field trip.

STEP 3: Teacher Signature and Principal Approval
Please sign only when Step 1 and Step 2 are completed.

Teacher Signature: Kristin L. Hubbs Date 10/15/26

Principal Approval: _____ Date 10/15/26

STEP 4: Central Office Approval

Curriculum Office Approval: _____ Date 10/16/26

Superintendent Approval: _____ Date _____

Please return this form back to the building principal once approved.

Once approved, teachers and principals will ensure the following are completed:

- ☐ Submission for approval of School Bus Transportation -form SL-5130.2-1-77 to Central Office fifteen (15) days in advance.
- ☐ Secured parental permission slips for each student.
- ☐ Signed the trip verification from the bus driver and returned it to the principal's office as soon as possible after the trip.
- ☐ Evaluation of the field trip.

no exact date listed

SOUTHERN LEHIGH SCHOOL DISTRICT
FIELD TRIP PROPOSAL / REQUEST FORM

Directions: Teachers, please complete Step 1, Step 2, and Step 3 prior to submitting to the Curriculum Office for approval.

STEP 1: Field Trip Information and Educational Goals

School Southern Lehigh Middle School

Teacher(s) Jeff Loda

Class/ Group 7th and 8th Grade Band & Orchestra

Date Request Submitted: September 16, 2026

Date of Field Trip April 21, 2027

Rain Date N/A

Destination: East Stroudsburg North High School: 279 Timberwolf Dr, Dingmans Ferry, PA 18328

Time of Departure TBD Return Time TBD (departure and arrival should be during school hours)

Method of Transportation School Bus

Number of Students 100 Number of Staff 1 Number of other Chaperones 17

How will students be grouped for supervision?
Students will be assigned to buses based on their ensemble/grades, and chaperones will be assigned to each bus to ensure equal levels of supervision. Students will select groups (up to 6 students per adult) for our lunch break.

What preparation will occur for chaperones to ensure an understanding of expectations?
Chaperones will be prepped with the day's itinerary and student conduct expectations ahead of time. They are parents and guardians of musicians, so the majority of them have attended performances in the past.

How is the trip financed? (Please provide details for all funding sources).
Students are responsible for providing cash or checks of between $15-20 to cover the cost of the festival registration and buses. No student shall be excluded due to cost.



Educational Goal(s) of Trip / How does this trip support the written/approved curriculum?
The primary purpose of this trip is to have both large ensembles perform for a panel of adjudicators, who will provide written and recorded feedback about our performance. We will be recognized in the form of a rating and certificate. The feedback we will receive will be used to improve our musicianship as we prepare for the spring concert, which is a few weeks later.

What specific student activities are planned for before, during and after the trip to ensure "value-added" to the learning process?
My concert repertoire is selected to provide an appropriate challenge to the students, and to also teach critical musical concepts through performance (compound time signatures, changing and novel key signatures, major and minor tonalities, etc.). The students begin working on it several months in advance, and we will also view/listen to our judges' feedback and concert performances to evaluate our performances.

What method will you measure the achievement of the education goal(s)?
Our judges' feedback and ratings will serve as the first level of measuring achievement, since it is provided (almost) immediately. The spring concerts will then serve as the final, summative assessment, and we will critique these in the form of listening to and watching our performances during lessons.

STEP 2: Nursing Verification
Please submit the field trip proposal, student roster, and chaperone list to the building school nurse minimum fifteen (15) days in advance of the scheduled trip.

To Be Completed by the School Nurse:
I have reviewed the field trip request form and have all the information necessary for the teacher to move forward for approval.

✓ Nurse is needed for the field trip.
___ Nurse is not needed for the field trip.

Nurse Signature: _____ Date 9/16/26

School Nurse please send this form back to the teacher organizing the field trip.

STEP 3: Teacher Signature and Principal Approval
Please sign only when Step 1 and Step 2 are completed.

Teacher Signature: _____ Date 9/17/26.

Principal Approval: _____ Date 9/16/26

STEP 4: Central Office Approval

Curriculum Office Approval: DWill Date 9/24/24

Superintendent Approval:_____ Date_____

Please return this form back to the building principal once approved.

Once approved, teachers and principals will ensure the following are completed:

- ☐ Submission for approval of School Bus Transportation -form SL-5130.2-1-77 to Central Office fifteen (15) days in advance.
- ☐ Secured parental permission slips for each student.
- ☐ Signed the trip verification from the bus driver and returned it to the principal's office as soon as possible after the trip.
- ☐ Evaluation of the field trip.