

Joint Operating Committee Meeting

Wednesday, August 12, 2026 7:00 PM

Cafeteria, 6001 Locust Lane, Harrisburg, PA 17109

1.	Call to Order	Speaker(s) : Mrs. Jennifer Scott, Chairperson
2.	Pledge to the Flag	
3.	Roll Call	Speaker(s) : Mrs. Gates
4.	Approval of Agenda	
5.	Announcement of Executive Session	Speaker(s) : Mrs. Jennifer Scott, Chairperson
6.	2026-2027 JOC Representatives	Speaker(s) : Mr. Keys
7.	Adult Education Spotlight	Speaker(s) : Mrs. Hanford
8.	Director's Report	Speaker(s) : Mr. Civitello
9.	JOC Comments	
10.	Recess Break	
11.	Chairperson's Report	
12.	Staff Reports	
13.	Recognition of Public Comments	
14.	Upcoming Events	
15.	Consent Agenda	
15.A.	Business Office Report	
15.A.1.	Approval of Revised May Treasurer's Report	
15.A.2.	Approval of June's Treasurer's Report	
15.A.3.	Expenditures	
15.B.	Approval of Minutes from June 10, 2026 JOC Meeting	
15.C.	Approval of Overnight, Weekend, or Out of State Field Trips	
15.D.	Credit Reimbursements	
15.E.	Approval of Third Party Contracts and MOUs	
15.E.1.	Agreement - Psycho-Educational Evaluation Services	
15.E.2.	CAIU#15 Title III Consortium	

15.E.3. MOU - HACC (DENTAL ASSISTING TO DENTAL
HYGIENE)

15.E.4. PASBO Agreements

15.E.5. Trane Service Agreement

15.E.6. Fraser Agreement

16. Personnel

16.A. Appointments

16.B. Resignations

16.C. Staff Supplemental Contract Agreements

16.C.1. Curriculum Days

16.C.2. PaTTAN Math Grant Recipients

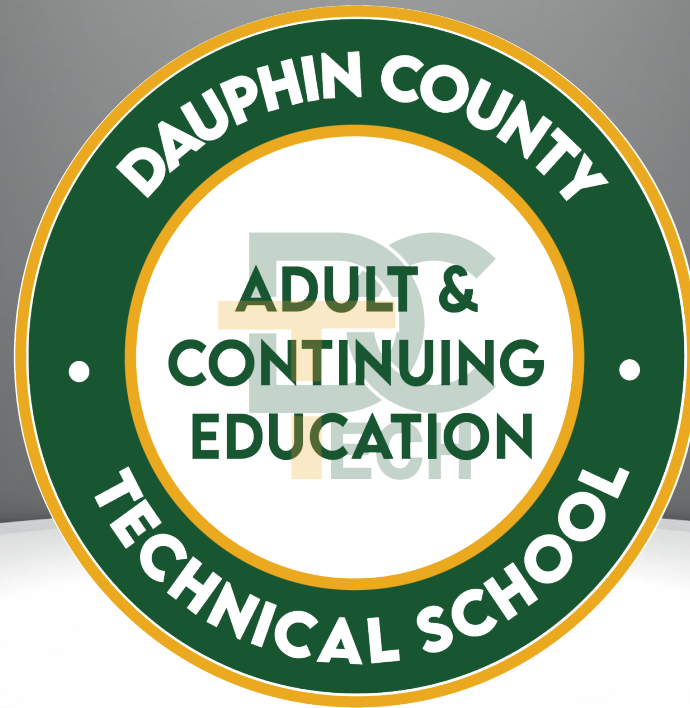
16.D. Tenure

16.E. 2026-2027 Mentors

16.F. Teaching Assistant Substitute List

17. Adjournment

June-July 2026 Spotlight





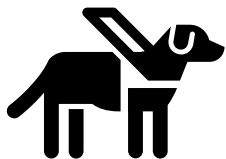
SUMMER NURSE AIDE TRAINING
CLASS GRADUATION

7/30/26

INSTRUCTORS: DARICE KAUFFMAN / JANE FISHER / JENNIFER DAVIS



TEAM TETON!



TEAM LATTE!



TEAM MICKEY!



TEAM EZRA!



TEAM LUNA!



**SUSQUEHANNA
SERVICE DOGS**
KEYSTONE HUMAN SERVICES

**GRADUATION
AUGUST 1, 2026**

Director's Report

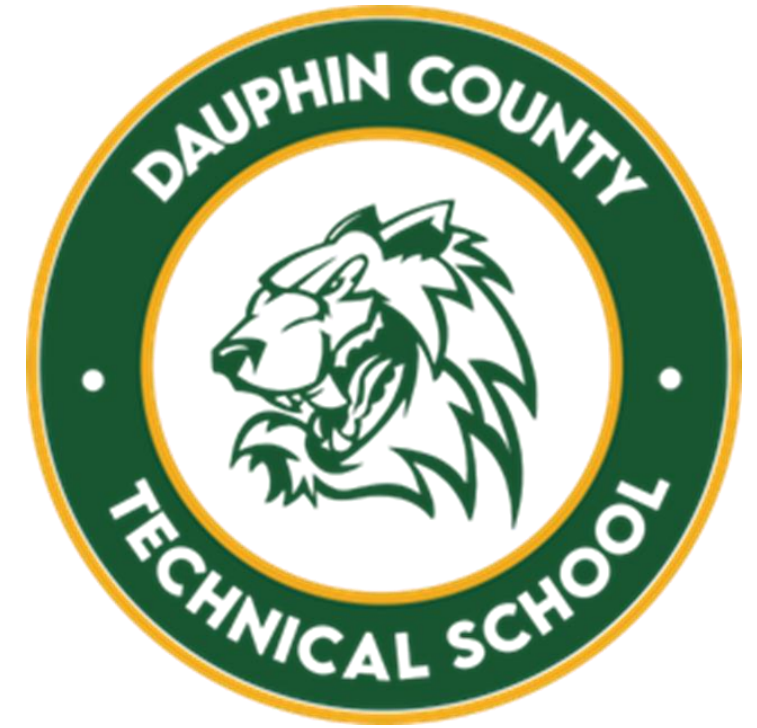
August 12, 2026



Feasibility Study

Initial findings August 17th

- Site Logistics
- Existing Building Utilization
- Labor & Industry Alignment
- Short, Mid, and Long Term
- Capacity Goals





Conferences

- Southern Regional Education Board (SREB)
 - 5 Members of Admin Team (funded by a grant)
- PA Association of Career and Technical Administrators
 - 9 Members of Admin Team

Professional Development

- SREB Curriculum & Instruction Review
- Implementing Newly Revamped PD Plan
- Focus on Engagement
- Instructional Strategies
- Curriculum Cycles

Student Success and Culture Initiatives

- Maintaining high expectations for attendance, behavior, and community
- Strengthening Academic and CTE program connections
- Leadership team alignment on accountability, communication, and visibility



DAUPHIN COUNTY TECHNICAL SCHOOL

Work-Based Learning

Connecting classroom learning to real-world career experience.

**CO-OP • INTERNSHIPS • CLINICALS • JOB
SHADOWING • INDUSTRY PARTNERSHIPS**

Building the bridge from CTE skills to career-ready graduates.



**Experience that leads to
opportunity.**



2026–2027 Strategic Goals

Building on our momentum through purposeful growth, quality programs, and expanded opportunity.

1

Expand Access to High-Quality CTE

Advance the feasibility study and evaluate expansion, satellite locations, partnerships, and delivery models.

2

Strengthen Programs Based on Workforce Demand

Launch Agricultural Technology and continue evaluating programs using labor market, enrollment, and employer data.

3

Grow Work-Based Learning & Co-Op

Expand employer, union, apprenticeship, and pre-apprenticeship pathways for students.

4

Advance Academic & CTE Instructional Excellence

Deepen curriculum alignment, instructional coaching, professional development, and applied academics.

5

Increase Student Achievement & Career Readiness

Use Keystone, NOCTI, PVAAS, CDT, credential, and attendance data to target supports.

Our focus: preserve what makes DCTS strong while expanding opportunity for students across Dauphin County.

2026–2027 Strategic Goals

Continuing the momentum with student success, strong partnerships, and responsible stewardship.

6

Expand Credentials, College Credit & Postsecondary Pathways

Increase industry credentials, dual enrollment, articulated credit, and advanced standing opportunities.

7

Strengthen Culture of High Expectations

Reinforce accountability, positive behavior, mutual respect, professionalism, safety, and pride.

8

Invest in Facilities, Technology, Equipment & Safety

Prioritize capital improvements, tech infrastructure, instructional equipment, preventive maintenance, and grants.

9

Strengthen Business, Community & Educational Partnerships

Deepen collaboration with employers, workforce agencies, sending districts, colleges, labor, and government partners.

10

Ensure Responsible Growth & Fiscal Stewardship

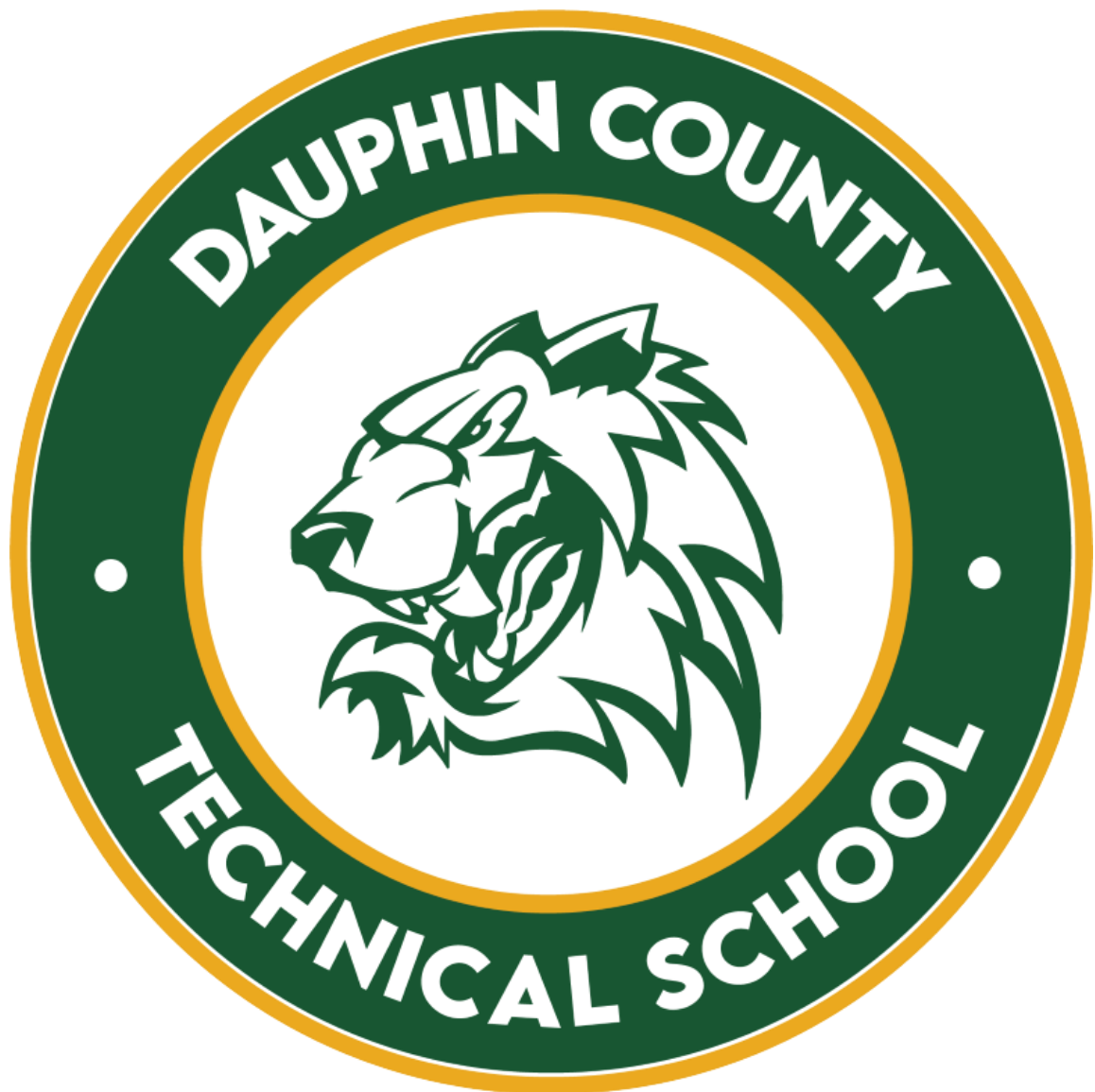
Align resources with priorities, improve internal systems, and protect DCTS quality and sustainability.

Purposeful growth means aligning people, programs, facilities, and resources with student success.

DCTS
EDUCATION
FOUNDATION

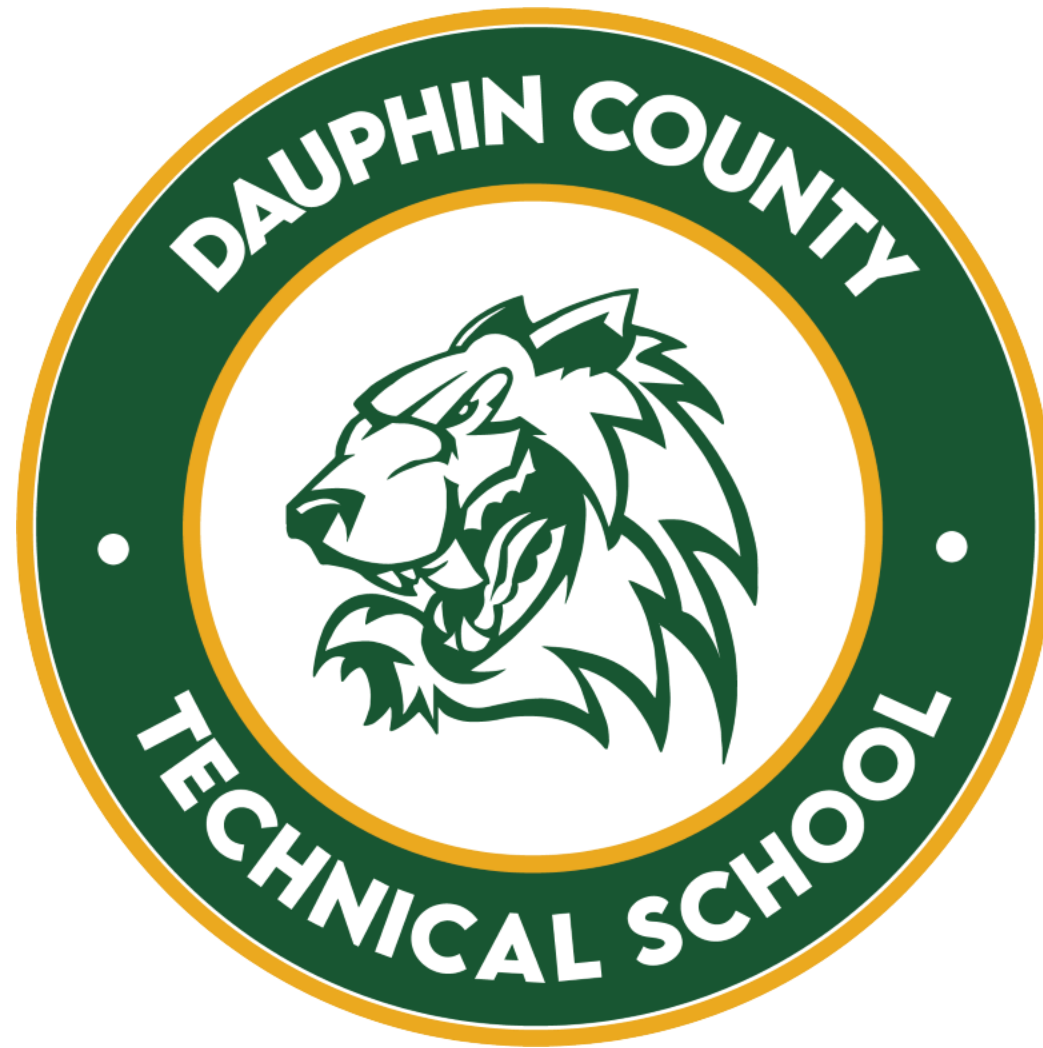
*Find
your* 
DIRECTION





Upcoming Events

- Emergency Simulation for Staff - August 13th
- Staff Development - August 24th - 26th
- Wolverine Welcome (Freshman First Day)/Early Dismissal - August 28th
- First Day – All Students – August 31st
- No School for Students/TechLink Collaborative In-Service Day for Staff - September 4th
- No School/School Closed (Labor Day) - September 7th
- JOC Meeting - September 9th
- CTSO Fall Bingo – September 26th
- Picture Day – September 29th
- No School (Columbus Day) - October 12th
- JOC Meeting - October 14th
- Senator Kim's Veteran's Breakfast - November 4th
- End of First Marking Period – November 5th
- Middle School Tours – November 9th
- CTE Expo – November 10th
- No School (Veteran's Day) - November 11th



Thank you

Administrator	Conference	Conference
Jason Civitello	PACTA (July 28-30, 2026)	
Claire Dacko	PACTA (July 28-30, 2026)	
Angela Troutman		
Matt Keys	PACTA (July 28-30, 2026)	SREB (July 13-17, 2026)
Gwen Mosteller	PACTA (July 28-30, 2026)	SREB (July 13-17, 2026)
Chris Estright	PACTA (July 28-30, 2026)	SREB (July 13-17, 2026)
Jennifer Spangler	PACTA (July 28-30, 2026)	SREB (July 13-17, 2026)
Betsy Standland	PACTA (July 28-30, 2026)	SREB (July 13-17, 2026)
Scott Davis	PACTA (July 28-30, 2026)	
Betsy Gates		
Leane Thorn -Beckey	PASBO (July 21-22, 2026)	
Caitlin Grim		
Stephanie Hanford		

Principal's Office Report - August 2026

New Students: Currently we have 336 students entering DCTS for the class of 2030. Also joining DCTS are 30 upperclassmen in various programs in grades 10 and 11. New student orientation will be held on August 26th from 3:30-6:30pm which includes meet and greets, access to the school store, computer 1 to 1 hand out, self-guided tours, and a chance to meet staff members. All freshmen will receive their Wolverine Welcome shirt, DCTS Education Foundation t-shirt, and a sweatshirt coupon as they are greeted at orientation night and will be instructed to wear their Wolverine Welcome shirt on August 28th.

Safe 2 Say Reports: Safe 2 Say reports have been arriving to DCTS via the portal and have been handled by administrators, the counseling office, and other support staff.

New JOC Student Reps: New JOC student representatives are Sydney Dame, Abenezer Mussie, Addison Fou Chong, and Jo Hercher. Students will be alternating each month to deliver the student report to the JOC.

Wolverine Welcome: Freshmen will be welcomed to DCTS on August 28, 2026 by student ambassadors and staff who will greet and direct freshmen to the gym to receive a packet of important information that includes their rotation schedule, academic schedules, student badge, resource information, and an agenda for the day's activities with corresponding times. Students will then be directed to the cafeteria, where they will meet their rotation teacher and sit with their rotation group while enjoying breakfast. Students will start their day in the auditorium with a welcome from the administrative team, followed by breakout sessions of icebreaker activities and a walk through their academic schedule. After a 30-minute lunch, students will report back to their rotation teacher to participate in activities centered around expectations for dress code, building procedures (attendance/dismissal procedures) and resources offered. Students will also participate in an ice cream social at the end of the day. Dismissal for students will be 12:55/1 PM.

SREB Conference:

Mrs. Estright, Dr. Mosteller, Betsy Standland, Jen Spangler and Mr. Keys attended the SREB school leader conference July 13-16th. During this conference we were able to attend various breakout sessions to improve our leadership knowledge and skills.

PACTA Leadership Conference:

The entire administrative team attended the PACTA summer leadership conference on July 28-30th. Individual members attended various breakout sessions to stay up to date

on current trends or issues that are affecting CTC's and specifically comprehensive CTC's.

Student Schedules: Student schedules are currently completed and have been released to students on 8/5/26.

First Day for All Students: First day for all students will be August 31st and students and staff will be operating on a normal A day schedule. This will also be the first day of 9th grade rotation. 10th and 11th grades will be attending their academic classes for the first time.

New Teacher Induction: With many new professional employees being hired the task of giving teachers a mentor has been completed. Currently new hires that are tenured must go through the induction program for one year and non-tenured teachers must be in the induction program for two years. We added a third year for non-tenured teachers who will meet quarterly to check in and receive any support they may need. Induction meetings will be held throughout the school year at the conclusion of the instructional days. New Staff Orientation: August 17-20, 2026.

Keystone Testing: Keystone results have been released and we are currently looking at the data for areas to improve in as well as areas of strengths.

First Time Test Taker P/A	22/23 School Year	23/24 School Year	24 / 25 School Year	25 / 26 School Year
Algebra 1	19%	29%	24%	34.9%
Literature	44%	58%	53%	60.3%
Biology	48%	66%	66%	Not In Yet
NOCTI	79%	92%	92%	89%

Safety Committee:

The safety committee will meet in August to recruit new members and review committee practices in addition to making sure everything is updated/ready for the 2026-27 school year. On Aug 13th we will have a special safety training for the staff in which we will review the steps of an Intruder drill and reunification.

Student Activities:

SkillsUSA: The 2026 SkillsUSA National Leadership & Skills Conference (NLSC) took place in Atlanta, Georgia, from June 1 to June 5, 2026. The 2026 DCTS SkillsUSA students competed in the following events: **Collision Damage Appraisal** - Addison Peck; **Criminal Justice** - Jo Hercher; **Opening/Closing Ceremonies** - Lia Tirado, Jesse Kariuki, Gunjan Baskota, Krish Chhetri, Umesh Dhimal, Antonio Delgado, Daynirah Williams; **Web Design and Development** - Samir Sunuwar, Mandip Siwa.

The results: **Jo Hercher** - Criminal Justice - **1st - Gold**; **Mandip Siwa and Samir Sunuwar** - Web Design and Development - **7th out of 24 teams**; **Gunjan Baskota, Lia Tirado, Jesse Kariuki, Krish Chhetri, Umesh Dhimal, Daynirah Williams, and Antonio Delgado** - Opening/Closing Ceremonies - **8th out of 27 teams**. **Addison Peck** - Collision Damage Appraisal - **9th out of 25**.

All of DCTS competitors not only finished in the top 50% of their competitions, but all in the top 10!!

The advisors are extremely proud of the hard work and dedication that all the competitors put in to achieve their accomplishments.

Additionally, the competitors and advisors would like to thank everyone for their support over the last year! It truly is a team effort to get these kids onto the stage at nationals, and they wouldn't be there without the support and guidance from all.

FBLA: From June 28 to July 3, four Dauphin County Technical School students (**Jessie Kariuki, Gunjan Baskota, Prakash Bhandari, and Mandip Siwa**) represented DCTS at the FBLA National Leadership Conference in San Antonio, Texas. Accompanied by advisors Mr. Choate and Mr. Richards, the team included **Jesse and Gunjan, who competed in Network Design, and Prakash and Mandip, who competed in Graphic Design.**

After arriving in San Antonio early on June 29, the students immediately began competition activities. Jesse and Gunjan participated in their preliminary Network Design event, while Mr. Choate, Prakash, and Mandip volunteered with the Microsoft Exploring Coding & Programming competition. The week also included opportunities to experience San Antonio through visits to the Riverwalk, Buckhorn Saloon, Villa Finale Museum and Gardens, SeaWorld, the Alamo, a Riverwalk boat tour, and the immersive Hopscotch art gallery.

A highlight of the conference came on July 1 when **Jesse and Gunjan advanced to the National Finals in Network Design**, an outstanding achievement that placed them among the top competitors in the country. Although DCTS did not finish in the national top ten, the students represented the school with professionalism, dedication, and excellence throughout the event.

The trip concluded with the team returning to Pennsylvania on July 3 after a memorable week of competition, learning, networking, and exploring. **Congratulations to Jesse, Gunjan, Prakash, and Mandip for proudly representing DCTS on the national stage and demonstrating what it means to be a DCTS Wolverine.**

Mr. Choate, Mr. Richards, and Ms. Rowe would like to thank everyone who supported the students throughout the year.

HOSA: DCTS HOSA chapter traveled to Indianapolis, IN with 5 students to participate in the International Leadership Conference held June 17-20, 2026.

The five outstanding HOSA students competed in the following events: **Will Korsak – Interviewing Skills; Lia Torado – Job Seeking Skills; Soniya Subba – World Health & Disparities; Eliza Bhandari – Behavioral Health & Development; Prava Adhikari – PA State HOSA Central Vice President.**

HOSA is pleased to announce that **Will Korsak came in 4th place for the Interviewing Skills competition. Will was also recognized with the Outstanding Achievement Award for Mental Health Awareness. Mrs. Barber was recognized as “The International HOSA Advisor of Year”.**

DCTS HOSA advisors are extremely proud of the students who represented DCTS and PA well! Please join us in congratulating the students.

DCTS club advisors are preparing for the 2026 school year with their kickoff during New Student and Parent Orientation on August 26th.

Respectfully,

Matt Keys - Principal

Gwen Mosteller - Assistant Principal

Christine Estright - Assistant Principal

Curriculum

Math & CTE Integration

Using funds from the 2026 PaTTAN CTE math/literacy stipend, teachers met over the summer to facilitate math integration between our CTE content areas and our Math Integration Specialist. Sessions focused on identifying student skill deficits, creating materials, co-taught lessons and long-term intervention strategies. Teachers had the opportunity to work on:

- Reviewing the spring assessment results together and identify specific math skill gaps for students
- Co-developing lesson materials that bring explicit math instruction into CTE coursework in a natural and relevant way
- Building reference tools or visual supports that students can use during lab and hands-on tasks
- Aligning math supports for students with IEPs to the real mathematical demands of your program
- Planning a schedule for how the Math Integration Specialist can push in or co-teach in programs during the upcoming school year

2026-2027 Curriculum Cycle

Study & Research	Map & Write	Implement & Support	Refinement	Evaluation of Program
Social Studies	English	Math	Science	Health & PE

Professional Development

August In-Service

Monday – August 24			
Time	Session	Location	Notes
7 - 8	Light Breakfast	Cafeteria	
8 – 8:45	Welcome Back!	Cafeteria	All Staff
9 – 10:30	Updates Rotation: Curriculum - 2104, Special Ed - 2106, IT – 2108 Principal - 2110	Various	All Professional Staff and Teaching Assistants 2 – 40 min sessions, 10 min break

10:45 – 11:30	Speed Dating	New Cafeteria	Required for Year 1 Staff, Open to all
11:30-12:30	Lunch on your own		
12:30 – 1:15	Compliance vs. Engagement	Main Cafeteria	All Professional Staff and Teaching Assistants
1:30 – 2:30	Admin Assistant/Teaching Assistant Training	Adult Ed	
1:15 - 3	Classroom Time/Final Assessments/Atlas		

Tuesday – August 25			
Time	Session	Location	Notes
7 – 8:00	Breakfast	Cafeteria	
8:00 – 9	Business Office	Cafeteria	All Staff
9:00 – 10:30	Updates Rotation: Curriculum - 2104, Special Ed - 2106, IT – 2108 Principal - 2110	Various	All Professional Staff and Teaching Assistants 2 – 40 min sessions, 10 min break
10:45 – 11:30	Activity Advisor Meeting	Cafeteria	All current activity advisors
10:45 – 11:30	Teaching Assistant Meeting	TBA	All teaching assistants
11:30 – 12:30	Lunch on your own		
12:30 – 2	Classroom Time/Final Assessments/Atlas		
12:50 – 1:50	CTE Meeting	DC Taste	All CTE Teachers
12:50 – 1:50	Special Education Meeting	TBA	All Special Education Teachers
2 - 3	Run, Hide, Fight	Auditorium	All Staff

Wednesday – August 26			
Time	Session	Location	Notes
8:00 – 9:00	Cyber Security	Auditorium	All Staff
9:15 – 10:00	Blocksi Session	Cafeteria	All Professional Staff and Teaching Assistants
10:15 – 11:30	Wolverine Welcome Prep	Cafeteria	All Professional Staff and Teaching Assistants
11:30 – 12:30	Lunch on your own		
12:30 – 2:30	Engagement Session – Structuring Class Period	Cafeteria	All Professional Staff and Teaching Assistants
2:30 – 3:00	Orientation Prep		

Induction Program

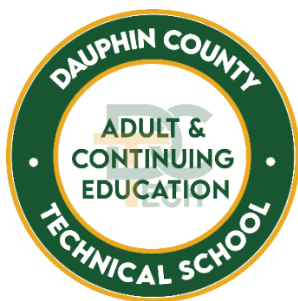
New professional staff and teaching assistants will attend the induction program from August 17th to August 20th, working with their mentors and the instructional coaches. This process equips new staff with the knowledge and skills to thrive at DCTS.

Assessment

Keystone Scores

25-26						
Algebra	Totals	Total Passing	Below Basic	Basic	Proficient	Advanced
Quantity	251	84	50	117	66	18
Percent	100%	33%	20%	47%	26%	7%
Biology	Totals	Total Passing	Below Basic	Basic	Proficient	Advanced
Quantity						
Percent	0%	#DIV/0!	0%	0%	0%	0%
Literature	Totals	Total Passing				
Quantity	304	177	31	96	158	19
Percent	100%	58%	10%	32%	52%	6%

Keystone Biology scores will be available at the end of September, due to updated grading guidelines associated with the STEELS standards.



Health Careers Update

- A **Summer nurse aide class** ran during the summer from June 8 – July 29, 2026 and graduated on July 30, 2026. The class was doubled to 20 participants to support numerous college and high school students interested in acquiring their nurse aide certifications. Classes were held in Nursing Foundations to accommodate the larger class size. All 20 students graduated and are registered to take state exams prior to returning to school.
- NA instructor, Pamela Tyson, RN continued to develop curriculum for a **hybrid NA program** and update current curriculum. Online meetings were held with a representative from Westmoreland County Community College (Brittany Shinsky) who shared strategies on how WMC achieved approval from PDE. WMC is the only educational facility in PA to date with PDE approval for virtual/hybrid NA program. They are currently not running classes. The other five facilities approved are skilled nursing care training sites.
- Discussions were held with **Cumberland Perry CTC** regarding offering a **DCTS-ACE satellite nurse aide training program** to their high school seniors. Curriculum, instructors, clinical sites, etc. is being reviewed and plans are to evaluate the steps necessary to implement this program in 2026-2027. All program details need final approval by the PA Department of Education. Pursuing this program would place the hybrid NA program on hold.
- **Nurse Aide Training Handbook** and **Nurse Aide Administration Handbook** were revised for 2026-2027 and submitted with all documentation required for the 2026 NATCEP audit.
- **New instructor, Pamela Betz, RN** hired to begin teaching evening classes/clinicals this Fall. A Report of Change was submitted to PA Department of Education (NATCEP). Awaiting final approval.

Other Course Updates

- Course schedules were updated for 2026-27 and instructors contacted throughout June-July to confirm dates and support. Plans are to have all instructors commit to courses in August so that they can be promoted by Spot Media Sept-Oct.
- A decision was made to revise Property Essentials (200-hours) to **Home Repairs & Property Maintenance (100-hours)**. This decision was based on difficulties in acquiring instructor commitments and numerous requests for less hours, reduced tuition, and a focus on maintenance versus construction. The course will be offered two days per week for \$2,500. Plans are to promote 30-hour short courses to participants interested in learning more in particular areas (Electrical, HVAC, Plumbing).
- **Drone Pilot & Unmanned Aircraft Systems (UAS) Operations Training** (60-hours) meetings occurred with new instructor, Brian Phillips, who worked on program details throughout June-July. The web page went live in July and Spot Media will promote on social media in August. The course is scheduled for Tues/Thur evenings from 9/22/26 – 11/19/26. Plans are to expand this course into a second course utilizing drones for mapping (real estate, forensics, agriculture, etc.).
- **TIDE Machining and Welding** courses were planned to start in July. TIDE representative, Quentin Moore, was unable to acquire a minimum number of participants for Machining and, although the minimum number for welding was not achieved, an agreement was made to increase the cost of tuition to allow three participants to train with instructor Marc Ohlwiler. One of the three approved welding participants showed up and the class was cancelled. Plans are to begin another TIDE Machining and Welding course in October 2026.

Marketing & Advertising

- Revisions were ongoing to Adult Ed course web pages to update new course schedules and information for 2026-2027.
- Spot Media began promoting Fall classes in June-July to fill Nurse Aide, Vet Assistant, and Automotive Essentials courses.
- IT Director, Scott Davis, supported Adult Ed to automate application forms into AdultEd@dcts.org emails and spreadsheet to help reduce the time of transferring/copying data.

General Business / Opportunity Outreach

- Meetings were held with **Central Penn College** (Ann Hoffman, Director of Dental and Brant Ellsworth) to explore opportunities in utilizing DCTS-ACE for evening **dental programs** for adult learners or “flex programs” for high school students/seniors unable to previously attend DCTS. Plans are to learn more about how Lancaster CTC operates its dental hygiene program to determine if this is something that can be applied to ACE programs in the evening. Meanwhile, CPC is pursuing dual enrollment pathways for DCTS dental assisting students/seniors where they can then attend CPC and finish with EFDA education and an AAS degree.

Facility Rentals

- Harrisburg Rugby (6/26-27/26) and Hershey Soccer Club (6/2026) utilized the outside fields in June.
- Motorcycle training and CDL testing utilized the back lot throughout June-July.
- Susquehanna Service Dogs Graduation 8/1/26.

SPOTLIGHTS

- Susquehanna Service Dogs Graduation
- Nurse Aide Summer class and instructors

Assistant Director's Report

August/Summer 2026

The summer months provided valuable opportunities to prepare for the 2026–2027 school year while continuing to strengthen instructional leadership, program quality, student services, and community partnerships at DCTS. Work throughout June, July, and early August has focused on recruiting and supporting staff, reviewing student and program data, coordinating Work-Based Learning processes, exploring grant and partnership opportunities, and engaging in professional learning. Ongoing collaboration with administrators, instructors, community partners, and statewide CTE organizations has supported our team's commitment to high-quality programming and positive student outcomes.

Professional Development:

- Participated in and presented at the PACTA Leadership Conference, collaborating with CTE administrators from across Pennsylvania and engaging in professional learning related to leadership, policy, program quality, and workforce development.
- Continued Penn State leadership coursework through sessions focused on facilitating teams by improving psychological safety, emotional intelligence, personality styles, group dynamics, strength-based leadership, and appreciative inquiry.
- Participated in the Dauphin County Technical School Leadership Academy virtual session from SREB.
- Attended PaTTAN grant training and participated in a visit and tour with PaTTAN representatives to discuss grant-supported programming and implementation.
- Conducted ServSafe training for staff members to support safe food-handling practices and strengthen coverage for school and student events.
- Attended the PASA State Budget Webinar, PASA CTE Caucus meetings, and a PDE standards listening session to remain informed about state-level initiatives, funding, and policy developments.
- Participated in professional learning related to PBIS support for teachers, focusing on administrative strategies for strengthening student behavior systems and positive learning environments.

Program Visits, Tours, and Partnerships:

- Participated in meetings and tours with PaTTAN, PFM, Trane, and other external partners to discuss facilities, grants, program resources, and future school initiatives.
- Participated in discussions regarding an opportunity for Culinary Arts students at the Governor's Residence, expanding potential experiential learning and community engagement opportunities.
- Met with representatives regarding a PennDOT grant opportunity for construction career pathways, exploring resources that could strengthen training and workforce preparation.
- Participated in planning discussions related to Career Camp, community events, the DCTS Car Show, fundraisers, and evening and weekend activities.

Professional Staff Interviews:

Participated in interviews and candidate-review processes for the following positions:

- Social Studies Instructor
- English Instructor
- Biology/General Science Instructor
- Special Education Instructor
- Spanish Instructor
- Long-Term Mathematics Substitute
- Teaching Assistant
- School Counselor

Several interview processes included second-round lessons or additional candidate review to support thoughtful hiring decisions and strong instructional staffing for the upcoming school year.

Work-Based Learning Coordination:

- Conducted summer check-ins with the Work-Based Learning Coordinators to review program operations, reporting requirements, employer partnerships, and preparation for the upcoming school year.
- Participated in discussions related to PIMS reporting and Work-Based Learning classifications, helping ensure accurate documentation and consistent reporting practices.
- Reviewed Work-Based Learning documents and procedures to strengthen organization, compliance, and communication with students, families, instructors, and employers.
- Participated in a CTE360 overview and discussions related to CTE360 and the student career portfolio, supporting more consistent documentation of career-readiness experiences and student accomplishments.

Curriculum, Assessment, and Instructional Planning:

- Reviewed Future Ready Index and PVAAS data to identify trends, instructional priorities, and opportunities for continued program and student improvement.
- Collaborated with instructors during summer curriculum work, including discussions related to course syllabi, schedule changes, instructional expectations, and coaching support.
- Participated in discussions focused on CIP revisions and updating student industry certifications, ensuring program documentation and credential opportunities remain aligned with PDE and workforce expectations.
- Supported planning related to CTE360 career portfolios, student certifications, and instructional documentation.
- Participated in discussions regarding CNA programming, instructional deadlines, and other program-specific needs in preparation for the new school year.

- Continued reviewing structures and expectations that will support consistent curriculum delivery, student engagement, and program accountability.

Staffing and Scheduling Preparation:

- Participated in Teaching Assistant scheduling meetings to review program needs and determine appropriate support assignments for the upcoming school year.
- Worked with the administrative team to coordinate staffing, scheduling, operational priorities, and beginning-of-year preparation.
- Participated in discussions regarding staff expectations, deadlines, evening and weekend event organization, and preparation for the start of the school year.
- Supported planning related to instructors, student support positions, and program coverage to ensure continuity of instruction.

CTSO and Student Activity Planning:

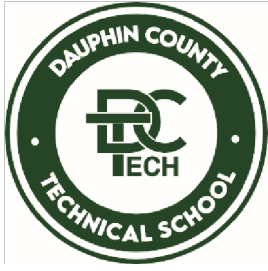
- Participated in discussions regarding a coordinated CTSO and club fundraising structure, including exploration of an online fundraising platform.
- Worked with staff to begin organizing evening and weekend events and establish consistent expectations for school-sponsored activities.
- Supported planning for student programming and extracurricular opportunities that encourage leadership, service, career development, and school engagement.

Safety and Operations:

- Participated in summer administrative meetings focused on facilities, staffing, scheduling, and operational readiness for the upcoming school year.
- Participated in reunification training planning to strengthen emergency preparedness and improve procedures for safely reconnecting students with families following a significant incident.
- Engaged in discussions related to school policy, student support, facilities projects, and operational updates.
- Participated in meetings regarding building systems and improvements, including camera installation and facilities-related partnerships.
- Continued reviewing school operations and program needs to support a safe, organized, and welcoming return for students and staff.

This summer's work focused on preparing DCTS for a successful 2026–2027 school year through staff recruitment, instructional planning, professional development, Work-Based Learning coordination, safety preparation, and partnership development. Interviews and scheduling conversations supported staffing needs, while curriculum, data, certification, and career-portfolio discussions strengthened instructional alignment and accountability. Professional learning through statewide education organizations expanded my leadership capacity. Continued collaboration with community, post-secondary, industry, and government partners created additional opportunities to support DCTS programs and students.

-Respectfully submitted by Mrs. Claire Dacko



Technology Department – Monthly Board Report

Reporting Period: June/July 2026

Department: Technology Department

Prepared by: Scott Davis, IT Director

Overview

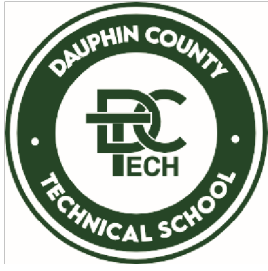
The Technology Department has been working on completing our summer tasks with a primary focus on the student computer inventory and refresh, wireless networks troubleshooting, school-year rollover, and deployment of new Vape/Smoke sensors. The below report outlines the department progress as of Friday August 7, 2026.

1. Computer Inventory and Refresh

- a. To date we have inventoried 1,113 computers
 - i. Computers are inventoried in the IT Department Asset Inventory Tool Hudu matching the assigned user, DCTS Asset Tag, and system information populated automatically.
 - ii. Ensured all systems are marked with a DCTS Asset Tag for inventory controls.
- b. To date less than 500 computers remain to complete the Student Laptop Refresh, during the process:
 - i. We have upgraded student computers decommissioning the oldest systems including systems placed into production in the 2018-19 school year.
 - ii. Identified broken and damaged systems and replaced with spare computers
 - iii. Near completion of the Computer Refresh for the Sophomore/Junior/Senior student systems.
 - iv. Will be unboxing and beginning the Freshman/New Students systems starting the week of August 10th, which is 350 of the 500 computers.

2. Wireless Network Troubleshooting

- a. The below completed steps have already improved the Wireless Network stability and connectivity as was reported and repeatable by the IT Team.
 - i. Upgraded the Controller Firmware to the latest firmware from the firmware that was last updated in March of 2021.
 - ii. Upgraded the Access Points
- b. Next steps
 - i. Beginning the process of relocating the Access Points so they are centered in each classroom the week of August 10 with the goal to maximize our wireless networks where they are needed most.



3. School Year Rollover

- a. The IT Department along with administration and the CAIU completed the rollover for the 2026-27 school year. Using the IT Documentation platform, the steps and process have been documented including a few missing steps which resulted in issues that needed to be resolved.

4. Deployment of New Vape Sensors

- a. The IT Department has completed the rollout of the new Vape Sensors into the restrooms and maintenance has removed the old battery powered sensors.

Cybersecurity & Governance, Risk, and Compliance Management

- The IT Department has been resetting credentials, deploying new Single Sign-On (SSO) integrations and improving security controls across systems.
- Unified Backups to the CAIU Backup Services, removing redundant expenses having two backup solutions – saving \$10,881 in budget.
- Worked with Administration to review Student and Staff Manuals, and associated paperwork.
- Made recommendations to prohibit student use of AI Notetakers as they likely impact state law on audio recording without consent as well as risks associated with where and how recordings and transcripts are stored.

Infrastructure & Facilities Support

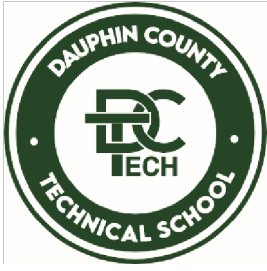
- The Core Network Server and Storage is past end of life, and a plan will be developed for presentation for the 27-28 budget as a Summer Project in 2027.
- The Wireless Controller reaches end of life on November 13, 2026

Project Management & Workflow Improvements

- Upgrade and Replace Access Points (PCCD Grant) – Ongoing
- Security Camera Replacements – Ongoing
- Digital Signage Displays and AbleSign Software – Ongoing

Staff Support & Communication

- The support desk saw 82 new tickets created and 58 tickets were closed. Majority of the summer projects are being completed outside of the ticket system.
- Established an Education Account with ChatGPT.



DAUPHIN COUNTY TECHNICAL SCHOOL

6001 LOCUST LANE • HARRISBURG, PA 17109

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FAX: 717-541-9639

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Non-Primary Summer Projects Completed

- Blocks i Internet Content Filter, Student Safety Monitor, and Teacher Controls
 - Blocks i has replaced Securly and ContentKeeper
 - We have completed the trial tests and are completing final tweaks before the staff and student body returns.
- Office Moves Wiring
 - A few construction projects and office moves have required IT to run new phone/network lines to provide access to users including the old school store and business office moves.
 - It was identified that there are very few phone lines (if any) left that can be used without increasing licensing and capacity.

Respectfully Submitted,

Scott Davis

IT Director

Special Education Director's Report
Mrs. Betsy Standland
August-26

SPECIAL EDUCATION DATA

	<u>Total</u>	<u>Percentage</u>
Total Student Enrollment	1212	.
Total Special Ed Enrollment (7/31/2026)	152	13%
Previous	136	11%
Total Gifted Enrollment (7/31/26)	18	1%
Previous	23	
Average Pennsylvania Special Education Enrollment in District High School		18%

PERCENT OF SPECIAL EDUCATION ENROLLMENT PER ELIGIBILITY CATEGORY

Autism	18	12%
Emotional Disturbance	10	7%
Intellectual Disability	6	4%
Other Health Impairment	26	17%
Specific Learning Disability	91	60%
Speech or Language Impairment	1	1%

STUDENT PROGRAMMING

Services Provided by DCTS:

Inclusion and Direct Instruction Learning Support	Adventure Based Education
Itinerant and Supplemental Autistic Support	Life Management
Itinerant and Supplemental Emotional Support	Resource Room

Services Provided by Districts on an Individual Basis

Speech and Language Support	Occupational Therapy
Curb to Curb Transportation	Paraprofessional Support
Assistive Technology	

Districts with Gifted Student Enrolled at DCTS

Central Dauphin School District	Middletown School District
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Harrisburg School District
Lower Dauphin School District

Susquehanna School Distr

Special Education Director Activities

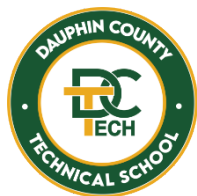
	Total	Week of 7/1 - 7/3	Week of 7/6 - 7/10	Week of 7/13 - 7/17
Administrative Meetings	7	2	5	
Candidate Interviews	1		1	
Curriculum and Special Education Meeting	0			
Department Meetings	0			
MTSS Meeting	0			
IEP Meetings	0			
IEP Revision Meetings	0			
Provider Meeting (ABE)	0			
Teacher Meetings	0			
Trainings	0			
Attended	1			1
Facilitated	1			1

ict

Week of	Week of 7/27
7/20 - 7/24	- 7/28

4	1
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Dauphin County Technical School

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2026-2027 Upcoming Events

- Emergency Simulation for Staff - August 13th
- Staff Development - August 24th - 26th
- Wolverine Welcome (Freshman First Day)/Early Dismissal - August 28th
- First Day – All Students – August 31st
- No School for Students/TechLink Collaborative In-Service Day for Staff - September 4th
- No School/School Closed (Labor Day) - September 7th
- JOC Meeting - September 9th
- CTSO Fall Bingo – September 26th
- Picture Day – September 29th
- No School (Columbus Day) - October 12th
- JOC Meeting - October 14th
- Senator Kim's Veteran's Breakfast - November 4th
- End of First Marking Period – November 5th
- Middle School Tours – November 9th
- CTE Expo – November 10th
- No School (Veteran's Day) - November 11th
- ASVAB Testing – November 17th
- JOC Meeting - November 18th
- Early Dismissal – November 24th
- No School (Fall Recess) - November 25th - 30th
- Literature Keystone – December 3rd
- JOC Meeting - December 9th
- Algebra I Keystone – December 15th
- Early Dismissal – December 23rd
- No School (Winter Break) - December 24th - January 1st
- JOC Meeting - January 13th
- No School (MLK Day) - January 18th
- End of Second Marking Period – January 25th
- JOC Meeting - February 10th
- Staff Development – Student Asynchronous Day – February 12th
- No School (President's Day) - February 15th
- Junior Mock Interviews – March 2nd
- Seal of Biliteracy Testing – March 9th
- JOC Meeting - March 10th
- Seal of Biliteracy Testing – March 16th
- No School (Spring Recess) - March 25th - 29th
- Asynchronous Day for Students – March 30th



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- End of Third Marking Period – April 5th
- ASVAVB Testing – April 14th
- JOC Meeting - April 14th
- Practical NOCTI – April 27th
- Written NOCTI – April 29th
- JOC Meeting - May 12th
- Staff Development/No School for Students – May 18th
- Senior Awards – May 27th
- No School (Memorial Day) - May 31st
- Field Day - June 4th
- Commencement at The Forum - June 8th
- Last Student Day/Early Dismissal - June 9th

TO: Dauphin County Technical School Joint Operating Committee
FROM: Angela Troutman, MBA - Business Administrator
SUBJECT: Treasurer's Report - May 2026 Revised
DATE: July 22, 2026

[illegible]

DATE: August 4, 2026

[illegible]

TO: Dauphin County Technical School Joint Operating Committee
FROM: Angela Troutman, MBA - Business Administrator
SUBJECT: June 2026 Payroll
DATE: August 4, 2026

	Month-To-Date	Quarter-To-Date	Year-To-Date
Total Gross:	\$ 1,742,335.82	\$ 4,730,144.92	\$ 11,004,182.93
Taxable Gross:	\$ 1,579,365.59	\$ 4,252,294.68	\$ 9,881,487.10
FICA Gross:	\$ 1,735,489.91	\$ 4,665,489.00	\$ 10,831,890.59
Medicare Gross:	\$ 1,735,489.91	\$ 4,665,489.00	\$ 10,831,890.59
Retirement Gross:	\$ 1,651,668.13	\$ 4,599,380.58	\$ 10,782,237.93
Federal Tax:	\$ 295,772.98	\$ 535,667.88	\$ 1,052,642.87
State Tax:	\$ 53,282.24	\$ 143,286.08	\$ 332,434.23
FICA Tax W/H:	\$ 107,600.43	\$ 289,260.69	\$ 671,578.31
Medicare W/H:	\$ 25,164.91	\$ 67,650.09	\$ 157,063.27
Retire-Deduction:	\$ 130,923.94	\$ 364,455.94	\$ 853,435.11
Retire-Employee:	\$ -	\$ -	\$ -
Retire-Employer:	\$ 561,567.34	\$ 1,563,790.55	\$ 3,551,372.87
Deferred Comp:	\$ 4,910.00	\$ 30,170.00	\$ 85,050.00
Net Pay:	\$ 1,216,678.55	\$ 3,250,074.60	\$ 7,511,952.46

CREDIT REIMBURSEMENTS

The Administration request approval of the following credit reimbursements:

Approval Only*

Matthew Beitman	3 cr. Earth Futures	\$2,814.00 PSU
Matthew Beitman	3 cr. Math 200	\$2,814.00 PSU
Choate, Joshua	3 cr. Vocational Education of Special Needs Learners	\$2,610.00 PSU
Choate, Joshua	3 cr. Vocational Guidance	\$2,610.00 PSU
Dacko, Claire	3 cr. Needs Assessment	\$3,144.00 PSU
Dacko, Claire	1 cr. Admin Internship	\$1,104.00 PSU
Dacko, Claire	3 cr. Administering Personnel Services	\$3,312.00 PSU
RJ Liddick	3 cr. Workforce Education for Diverse Learners	\$2,610.00 PSU
RJ Liddick	3 cr. Special Topics	\$2,610.00 PSU
Austin Mellinger	3 cr. Educational Leadership	\$2,460.00 Messiah University
Kimberly Pelino	3 cr. Student Teaching	\$2,610.00 PSU
Jennifer Spangler	3 cr. Qualitative Research Design in Education	\$1,986.00 Old Dominion University
Jennifer Spangler	3 cr. Instructional Design and Technology Seminar	\$1,986.00

		Old Dominion University
Andrew Wagner	3 cr. Cultural Diversity in the Workplace	\$2,814.00 PSU
Ryan Webster	2 cr. Conceptual Legal Basis for Co-Op	\$1,740.00 PSU
Ryan Webster	3 cr. Vocational Guidance	\$2,610.00
Jeff Williams	4 cr. Graduate Creative Writing for Teachers	\$2,000.00 Indiana University - Bloomington
Nicole Zart	2 cr. Student Teaching	\$1,740.00 PSU
Nicole Zart	3 cr. Educational Psychology	\$2,610.00 PSU
Nicole Zart	2 cr. Conceptual Legal Basis for Co-Op	\$1,740.00 PSU

Initial 50%*

Jessica Dullen	3 cr. Leadership & Strategic Design	\$841.50 Wilson College
Vito Mannino	3 cr. Education Workforce Trends & Issues	\$1,305.00 PSU
Vito Mannino	3 cr. Vocational Education of Special Needs Learners	\$1,305.00 PSU
Lukas Miller	3 cr. STEM Educational Foundations	\$993.00 Old Dominion University
Marc Ohlwiler	3 cr. Platform Skills	\$1,305.00 PSU

Ethan Stauffer	3 cr. Vocational Education for Special Needs Learners	\$1,305.00 PSU
Ethan Stauffer	3 cr. Education for Work: Trends & Issues	\$1,305.00 PSU

Final 50%*

Claire Dacko	3 cr. Workforce Education Management	\$1,623.00 PSU
Brian Keating	3 cr. Autism Across the Lifespan	\$669.38 Elizabethtown College
Vito Mannino	2 cr. Observation & Practice Teaching	\$853.00 PSU

Full Reimbursement

Lauren Arnold	2 cr. Student Teaching	\$1,706.00 PSU
Matthew Beitman	3 cr. Learning and Instruction	\$2,559.00 PSU
Matthew Beitman	3 cr. Occupational Safety	\$2,559.00 PSU
Andrew Groff	2 cr. Conceptual and Legal Basis for Co-Op	\$1,706.00 PSU
Monica Lazur-Hagerman	3 cr. Assessment Techniques	\$3,246.00 PSU
Austin Mellinger	3 cr. Research Methods	\$2,400.00 Messiah University
Jennifer Spangler	3 cr.	\$1,947.00

	Introduction to Applied Statistics and Data Analysis	Old Dominion University
Andrew Wagner	3 cr. Program and Facilities Management	\$2,760.00 PSU

*contingent on evidence of completion of course with grade of A, B, or P (for Pass/Fail courses); failure to comply will require repayment of advanced monies to DCTS