Joint Operating Committee Meeting

Wednesday, October 14, 2026 7:00 PM
Cafeteria, 6001 Locust Lane, Harrisburg, PA 17109

1.	**Call to Order**	
2.	**Pledge to the Flag**	
3.	**Roll Call**	
4.	**Approval of Agenda**	
5.	**Announcement of Executive Session**	
6.	**JOC Representatives**	
7.	**Cooperative Education Student Report**	
8.	**DCTS Sensory Friendly Trick-or-Treat**	
9.	**SkillsUSA**	**Speaker(s):** Audrey Batterson, SkillsUSA State Officer
10.	**Students of the Month**	**Speaker(s):** Mr. Keys
11.	**Employees of the Month**	**Speaker(s):** Mr. Keys
12.	**Director's Report**	**Speaker(s):** Mr. Civitello
13.	**JOC Comments**	
14.	**Recess Break**	
15.	**DCTS Emergency Operations Plan**	
16.	**Chairperson's Report**	
17.	**Staff Reports**	
18.	**Recognition of Public Comments**	
19.	**Upcoming Events**	
20.	**Policies - First Read**	
21.	**Consent Agenda**	
21.A.	Business Office Report	
21.B.	Approval of Minutes for September 9, 2026	
21.C.	Approval of Overnight, Weekend, or Out of State Field Trips	
21.D.	Credit Reimbursements	
21.E.	Third Party Contracts and MOUs	

21.F. Program Explorations

21.G. Partnership Explorations

21.H. DCTS Emergency Operations Plan

22. **Personnel**

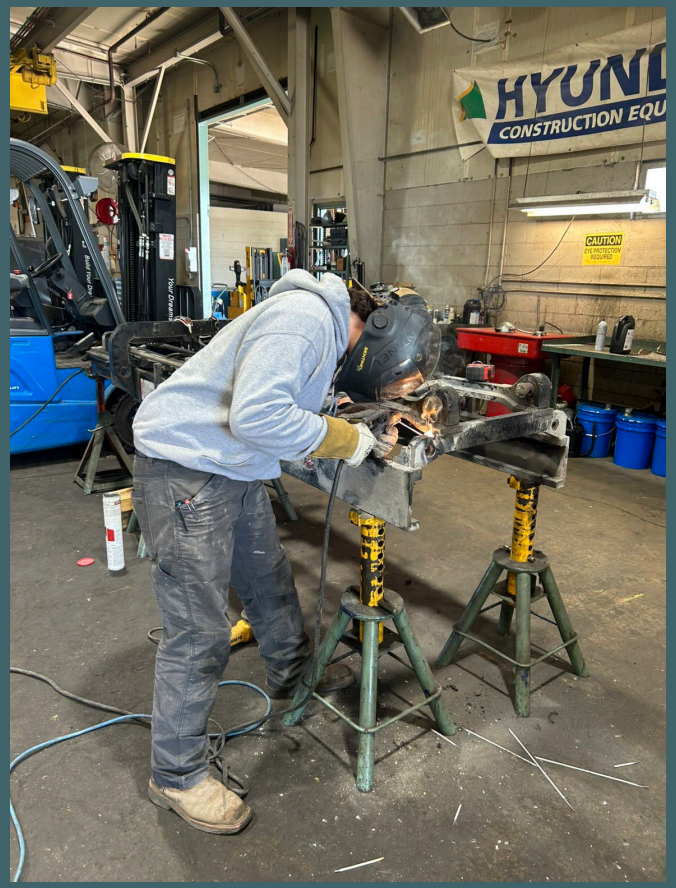
22.A. Appointments

22.B. Resignations

22.C. Retirements

22.D. FMLA

23. **Adjournment**



W.C. ESHENAUR & SON, INC.

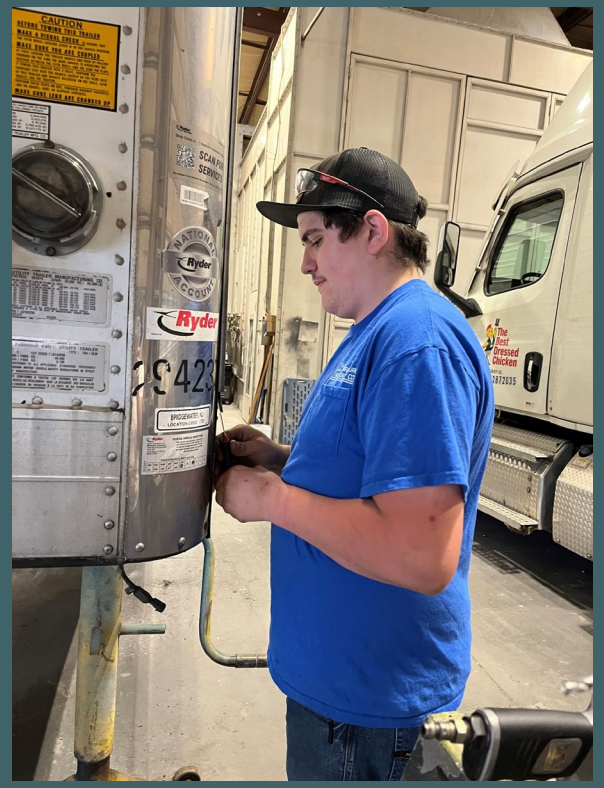
Ian Swank

Welding Technology

Central Dauphin School District

DAUPHIN COUNTY TECHNICAL SCHOOL

THE NEW HARRISBURG TRUCK BODY COMPANY



Aidan Fanning

Welding Technology

Derry Township School District

DAUPHIN COUNTY TECHNICAL SCHOOL

Presented By :
Jameelah Taalibuddeen







Sensory Trick or Treat

Enjoying Halloween with Kids



Presented By :
Chloe Imoisili

DAUPHIN COUNTY TECHNICAL SCHOOL

TRICK OR TREAT

SENSORY-FRIENDLY
TRICK OR TREAT
SPONSOR OPPORTUNITIES

Help us make this a spooktacular and inclusive event for our community!

$50
TREAT SPONSOR
Helps provide candy/ non-food items

$100
SENSORY SPONSOR
Helps purchase sensory-friendly toys, fidgets and activities

$250
COMMUNITY SPONSOR
Recognition on event signage



SUGGESTED ITEM DONATIONS:

- Glow sticks
- Play-Doh
- Bubbles
- Stickers
- Fidgets
- Mini coloring books
- Crayons
- Halloween pencils
- Temporary tattoos
- Individually packaged snackers
- Allergy friendly candy
- Bottled water
- Disposable tablecloths
- Halloween decorations

THANK YOU for supporting an inclusive and welcoming event!

DAUPHIN COUNTY TECHNICAL SCHOOL

Sensory Friendly

TRICK OR TREAT

Join us for an inclusive trick-or-treating experience featuring:

- Smaller crowds and reduced noise
- Calm, sensory-conscious trick-or-treat stations
- Limited flashing lights and startling decorations
- No verbal response required to receive a treat
- A welcoming environment for guests of all ages

Limited spots available – Registration is required

REGISTER HERE



October 24, 2026

3:30–5:30 P.M.

Parents, caregivers, siblings, and other family members are encouraged to attend.

Costumes encouraged but not required!

HAPPY HALLOWEEN

Presented By :
Jameelah Taalibuddeen

What is Autism?

- **A developmental disability that can affect communication, social interaction, and how a person experiences the world**
- **Some autistic people are especially sensitive to noise, bright lights, crowds, or unexpected changes.**
- **Every autistic person has different strengths, needs, and preferences.**





Presented By :
Chloe Imoisili

Presented By :
Jameelah Taalibuddeen

Why Sensory-Friendly Events Matter



Some traditional holiday events can feel overwhelming.



Small adjustments can help make autistic individuals participate comfortably.

Examples: Lower sound levels, softer lighting, quiet spaces, clear schedules, smaller crowds

Sensory-friendly options also support people with anxiety, ADHD, and other sensory needs.



Presented By :
Chloe Imoisili

Presented By :
Jameelah Taalibuddeen

What Inspired Us?



Ms. Seiler!



Teachers

One of our teachers , Ms. Seiler, organized this initiave. Her son is on the Autism Spectrum and her family's experiences help us understand why sensory-friendly spaces matter!

Community

We also want community family members to know that they belong at traditional holiday events!

Presented By :
Chloe Imoisili

Presented By :
Jameelah Taalibuddeen

Who could benefit?

Any autistic person who wants to feel acknowledged or parent who is looking to find sensory-friendly events.



Our Plan !

Sweet & Spooky Snacks



What change do we hope to make?

We hope to make autistic children realize that we care and gather community resources for families.

Our Plan for the Events

Provide a way for local businesses to support our families by donating funds or participating in the events.



Presented By :
Chloe Imoisili

Presented By :
Jameelah Taalibuddeen

Why Is This Important to Us?



And what have we learned?



Helps autistic children know that we care about them

- To provide a comfortable space for them
- Let them feel acknownledged and welcomed

During the planning of this event, we realized that society cagetorizes autistic children into one box and we learnt that autistic children are unquiely themselves.





Presented By :
Chloe Imoisili

SENSORY SANTA COMING SOON!

















DAUPHIN COUNTY TECHNICAL SCHOOL

WORK ETHIC
LEADERSHIP
TEAMWORK
RESPECT
PRIDE

Director's Report

October 2026

DCTS

Director's Report

October 2026

Student Achievement

Literature Keystone

Reported increase of approximately 5%

Algebra Keystone

Reported increase of approximately 9%

Comprehensive education

Rigorous academics alongside hands-on career and technical instruction

Work-based learning

Full CTE days support meaningful experiences with industry partners

DCTS

Director's Report

October 2026

Enrollment & Admissions

More than 1,200 students

Highest enrollment in DCTS history

Upcoming application cycle

Application process begins toward the end of October

Health Sciences demand

Strong student interest continues to inform capacity planning

Program quality

Planning focuses on access while maintaining strong instruction

DCTS

Director's Report

October 2026

Regional CTE Opportunities

Hub-and-spoke approach

DCTS Main Campus remains the center of our comprehensive model

Central Dauphin

Exploring Logistics, Materials & Supply Chain Management

Lower Dauphin and Halifax

Exploring potential satellite instructional opportunities

PPATEC and LCCTC

Exploring a regional HVAC instructional partnership

DCTS

Director's Report

October 2026

Construction & Partnerships

Upper Dauphin

Exploring a multi-trade training opportunity at a proposed housing development

Regional coordination

Working with district partners to respond to student interest

Planning considerations

Instructional space, staffing, transportation and student schedules

JOC consideration

Discussions remain exploratory. Formal agreements will return to the JOC

DCTS

Director's Report

October 2026

Facilities & Long-Range Planning

KCBA feasibility study

Evaluating facility needs and potential expansion options

Main Campus capacity

Considering how additional space could support student demand

Workforce alignment

Labor & Industry projections will inform program planning

Comprehensive model

Preserving the connection between academics and technical education

DCTS

Director's Report

October 2026

Adult Education & Healthcare

Cumberland Perry partnership

Expanding Certified Nursing Assistant training opportunities

Lebanon County CTC

Exploring CNA collaboration and potential LPN opportunities

Healthcare employers

Continuing outreach to UPMC regarding student experiences and pathways

Regional access

Expanding opportunities for adult learners through partnerships

DCTS

Director's Report

October 2026

School Operations

Professional staffing

Professional teaching positions are fully staffed

Support staffing

Recruitment continues for School Nurse and paraprofessional openings

DCTS

Community Events

October 2026

Wolverine Garage Car Show

Saturday, October 17

Registration: 9 a.m.
Car show: 10 a.m.–2 p.m.
Awards: 12:30 p.m.

$20 registration fee

Dauphin County Technical School
6001 Locust Lane
Harrisburg, PA

Car show, food and music

Proceeds benefit DCTS Drive





VETERANS APPRECIATION BREAKFAST

NOVEMBER 4TH • 9AM-11AM

Dauphin County Technical School | 6001 Locust Lane • Harrisburg

Breakfast will be prepared by DCTS students!

TO REGISTER: PASENATORKIM.COM/EVENT/VETERANS-BREAKFAST

HOSTED BY:



SENATOR
PATTY KIM
in collaboration with



STATE REP.
JUSTIN FLEMING



STATE REP.
DAVE MADSEN



STATE REP.
NATE DAVIDSON

PASenatorKim.com

DCTS

Director's Report

October 2026

Upcoming Events

October

October 17

Wolverine Garage Car Show

October 24

FBLA Haunted Trail

October 24

Sensory Friendly Trick or Treat

November

November 4: Senator Kim's Veterans Breakfast

November 5: End of First Marking Period

November 9: Middle School Tours

November 10: CTE Expo

November 11: No School (Veterans Day)

November 17: ASVAB Testing

November 18: JOC Meeting

November 19: HarvestFest

November 24: Early Dismissal

November 25–30: No School (Fall Recess)

DAUPHIN COUNTY TECHNICAL SCHOOL

WORK ETHIC
LEADERSHIP
TEAMWORK
RESPECT
PRIDE

Dauphin County Technical School Emergency Operation Plan

EOP

A comprehensive guide that outlines how our school prepares for, responds to, and recovers from emergencies. Its primary purpose is to protect the safety and well-being of our students, staff, and visitors.

EOP Plan Focus on Five Important Areas:

- Prevention
- Protection
- Mitigation
- Response
- Recovery

- Our plan addresses situation such as fires, severe weather, medical emergencies, lockdowns, and other potential threats.

- Ultimately, our EOP plan is about being proactive rather than reactive.

DAUPHIN COUNTY TECHNICAL SCHOOL

WORK ETHIC
LEADERSHIP
TEAMWORK
RESPECT
PRIDE

DAUPHIN COUNTY TECHNICAL SCHOOL
2026-2027 School Year

DCTS ENROLLMENT REPORT OCTOBER 2026
OCTOBER REPORT

CTE PROGRAM		9th Male	9th Female	10th Male	10th Female	11th Male	11th Female	12th Male	12th Female	Total SN	Percent SN	Totals
AGRICULTURAL TECHNOLOGY	AGT	0	0	7	2	12	0	5	3	6	20.7%	29
AUTOMOTIVE TECHNOLOGY	AMT	0	0	18	7	17	6	12	6	9	13.6%	66
BUILDING CONSTRUCTION TECH	BCT	0	0	7	5	3	8	8	3	3	8.8%	34
CARPENTRY	CRP	0	0	5	6	4	7	7	3	4	12.5%	32
COLLISION & REFINISHING TECH	CRT	0	0	5	3	3	4	2	4	5	23.8%	21
COMMERCIAL ART	CMA	0	0	3	11	7	14	5	13	12	22.6%	53
COMPUTER NETWORKING TECH	CNT	0	0	12	0	9	2	12	0	0	0.0%	35
COSMETOLOGY	COS	0	0	0	12	1	11	0	12	0	0.0%	36
CULINARY ARTS	CUL	0	0	5	16	5	10	5	6	13	27.7%	47
DENTAL ASSISTANT	DNA	0	0	3	9	1	11	2	9	0	0.0%	35
DIESEL TECHNOLOGY	DST	0	0	10	2	6	2	5	2	11	40.7%	27
ELECTRICAL CONSTRUCTION & MAINTENANCE	ECM	0	0	10	2	10	2	11	0	2	5.7%	35
EMERGENCY & PROTECTIVE SERVICES	EPS	0	0	2	10	6	6	2	6	5	15.6%	32
ENGINEERING & TECHNICAL DESIGN	ETD	0	0	2	10	7	4	6	6	0	0.0%	35
ENGINEERING & MACHINING DESIGN	EMD	0	0	8	3	8	2	4	0	3	12.0%	25
EXERCISE & SPORT SCIENCE	EXS	0	0	1	11	2	10	5	5	4	11.8%	34
HEATING VENTING & AIR COND.	HVAC	0	0	8	4	10	2	7	2	1	3.0%	33
LANDSCAPING & GREENHOUSE PRODUCTION	LGP	0	0	5	7	3	3	0	6	6	25.0%	24
MASONRY	MAS	0	0	8	4	4	8	5	5	5	14.7%	34
MEDICAL ASSISTANT	MED	0	0	3	9	0	12	4	8	0	0.0%	36
NURSING FOUNDATIONS	NUF	0	0	0	23	1	22	2	21	2	2.9%	69
VETERINARY ASSISTANT	VET	0	0	1	11	1	11	1	10	3	8.6%	35
WEB DEVELOPMENT	WEB	0	0	5	1	6	1	6	2	3	14.3%	21
WELDING	WLD	0	0	11	1	7	5	9	0	7	21.2%	33
EXPLORATORY	EXP	158	173	0	0	0	0	0	0	44	13.3%	331
TOTALS		158	173	139	169	133	163	125	132	148	12.4%	1192
		9th Grade		10th Grade		11th Grade		12th Grade				
SCHOOL DISTRICT/HIGH SCHOOL		Male	Female	Male	Female	Male	Female	Male	Female	SN Totals	% SN	TOTALS
CENTRAL DAUPHIN	CD	22	22	32	33	35	37	29	24	35	15.0%	234
CENTRAL DAUPHIN EAST	CE	44	61	47	51	32	27	33	31	29	8.9%	326
DERRY TOWNSHIP	DT	4	0	3	4	3	2	3	3	4	18.2%	22
HALIFAX	HA	4	6	4	8	3	8	3	3	3	7.7%	39
HARRISBURG SD	HB	39	33	16	29	24	33	20	29	32	14.3%	223
LOWER DAUPHIN	LD	9	5	12	6	4	11	7	6	20	33.3%	60
MIDDLETOWN	MA	7	8	2	6	6	4	2	8	9	20.9%	43
SUSQUEHANNA TOWNSHIP	ST	28	38	21	27	25	35	27	26	15	6.6%	227
OTHER TUITION	OTH	1	0	2	5	1	6	1	2	1	5.6%	18
TOTALS		158	173	139	169	133	163	125	132	148	12.4%	1192

PROGRAM INFORMATION STATISTICS AND ACTIVITIES October 2026
2026-2027

ENROLLMENT BY GRADE:

9th Grade -	331
10th Grade -	308
11th Grade -	296
12th Grade -	257
TOTAL -	**1192**

ENROLLMENT BY PARTICIPATING DISTRICT:

Central Dauphin -	560
Derry Township -	22
Halifax Area -	39
Harrisburg	223
Lower Dauphin -	60
Middletown Area -	43
Susquehanna Twp -	227
Tuition -	18
TOTAL -	**1192**

EXIT CODES

Std Transfer to & is reported by another public LEA (returned to home school) (W5):

Central Dauphin	2	
Central Dauphin E	6	
Derry Twp	0	
Halifax	0	
Harrisburg	3	
Lower Dauphin	0	
Middletown Area	1	
Susquehanna Twp	3	
	Millersburg	0
	Steelton	0
	Upper Dauphin	0
Total W5:		**15**

Pupil moved from area but known to be in public LEA in PA (W4B):

Central Dauphin	0	
Central Dauphin E	0	
Derry Twp	0	
Halifax	0	
Harrisburg	0	
Lower Dauphin	0	
Middletown Area	0	
Susquehanna Twp	0	
	Millersburg	0
	Steelton	0
	Upper Dauphin	0
Total W4B:		**0**

Moved from district and known to be in a nonpublic or out of state of PA (W4C)

Central Dauphin	0		
Central Dauphin E	0		
Derry Twp	0		
Halifax	0		
Harrisburg	0		
Lower Dauphin	0		
Middletown Area	0		
Susquehanna Twp	0		
	Millersburg	0	
	Steelton	0	
	Upper Dauphin	0	
Total W4C:			**0**

Student quit or missed 10 consecutive days / met required age (W6):

Central Dauphin	0		
Central Dauphin E	0		
Derry Twp	0		
Halifax	0		
Harrisburg	1		
Lower Dauphin	0		
Middletown Area	1		
Susquehanna Twp	0		
	Millersburg	0	
	Steelton	0	
	Upper Dauphin	0	
Total W6:			**2**

Pupil committed to correctional institution (W12):	0
Deceased (W10):	0
Incapacitated (W11):	0
Runaway (W16):	0
Expelled (W17):	0

PROGRAM INFORMATION STATISTICS AND ACTIVITIES October 2026
2026-2027

ENTRY CODES

Pupil received from another school district (R4):

Central Dauphin	1		
Central Dauphin E	2		
Derry Twp	0		
Halifax	0		
Harrisburg	0		
Lower Dauphin	1		
Middletown Area	0		
Susquehanna Twp	0		
	Millersburg	0	
	Steelton	0	
	Upper Dauphin	0	
Total R4:			**4**

Pupil re-entered after incapacitation: (R6)

Central Dauphin	0		
Central Dauphin E	0		
Derry Twp	0		
Halifax	0		
Harrisburg	0		
Lower Dauphin	0		
Middletown Area	0		
Susquehanna Twp	0		
	Millersburg	0	
	Steelton	0	
	Upper Dauphin	0	
Total R6:			**0**

Residency status change to non-resident foster not included in enrollment report (R9):

Central Dauphin	0		
Central Dauphin E	0		
Derry Twp	0		
Halifax	0		
Harrisburg	0		
Lower Dauphin	0		
Middletown Area	0		
Susquehanna Twp	0		
	Millersburg	0	
	Steelton	0	
	Upper Dauphin	0	
Total non-resident status:			**0**

Pupil re-enters same school district after being expelled or dropping-out (R8): 0

Curriculum

2026-2027 Curriculum Cycle

Study & Research	Map & Write	Implement & Support	Refinement	Evaluation of Program
Social Studies	English	Math	Science	Health & PE

Professional Development

Staff Training/Conference Attendance

Date	Name	Training/Conference
9/14/2026	Shomper, Cathy	Acapa workshop
9/15/2026	Shomper, Cathy	Acapa workshop
9/17/2026	Wells, Jamal	PHEAA (@ PSU HBG)- Financial Aid updates from 9 a.m.- 12:15 p.m. Will return to DCTS in afternoon.
9/18/2026	Choate, Joshua	HACC College in the High School Professional Development
9/18/2026	Hauser, Meaghan	HACC College in the High School Professional Development
9/18/2026	Mader, Stephanie	HACC - College in the High School Professional Development
9/18/2026	Wilhelm-Resto, Tonya	NACEP Advisory committee at HACC
9/21/2026	Barber, Kelly	Washington DC Leadership Conference for State Officers for HOSA
9/21/2026	Gates, Betsy	COSSBA Conference
9/22/2026	Barber, Kelly	Washington DC Leadership Conference for State Officers for HOSA
9/22/2026	Gates, Betsy	COSSBA Conference
9/22/2026	Wells, Jamal	Dual Enrollment Opportunities at Harrisburg University
9/23/2026	Gates, Betsy	COSSBA Conference
9/24/2026	Dullen, Jessica	Math Collaboration at the IU
9/30/2026	Dullen, Jessica	PaTTAN - Language of the Trades
9/30/2026	Haste, Jennifer	PaTTAN - Language of the Trades
9/30/2026	Headdings, Hannah	PaTTAN - Language of the Trades
9/30/2026	Lazur-Hagerman, Monica	PaTTAN - Language of the Trades
9/30/2026	STAUFFER, ETHAN	PaTTAN - Language of the Trades
10/1/2026	Hoachlander, Kir	PACTA Coaching Conference Penn State
10/1/2026	Hoover, Teresa	PACTA Coaching Conference Penn State
10/1/2026	Short, Denise	PACTA Counseling Conference - State College

10/1/2026	Wilhelm-Resto, Tonya	Fall workshop for CTE School Counselors at Penn State
10/2/2026	Bridgehouse, Michael	HACC College in High School in service day.
10/2/2026	Hoachlander, Kirah	PACTA Coaching Conference Penn State
10/2/2026	Hoover, Teresa	PACTA Coaching Conference Penn State
10/2/2026	Seiler, Amber	HACC College in High School in service day.
10/2/2026	Short, Denise	PACTA Counseling Conference - State College
10/2/2026	Wilhelm-Resto, Tonya	Fall workshop for CTE School Counselors at Penn State
10/6/2026	Finkey, Courtney	ECYEH Paving The Way Conference in Lancaster
10/7/2026	Finkey, Courtney	ECYEH Paving The Way Conference in Lancaster

November In-Service

Time	**Session**		**Location**	**Notes**
8:00 – 8:30	Feasibility Study Update		Auditorium	
8:45 – 9:45	Admin Assistant – Team Building (Adult Ed)	Teaching Assistant - TBD (1205)	Adult Ed	
8:45 – 11:30	Final Assessment Alignment Review		Dept Leader Classrooms	
11:30 – 12:30	Lunch			
12:30 – 1:00	Year 1 Induction Meeting		Media Center	
1 – 2	ESL Training		Auditorium	All Professional Staff and Teaching Assistants required to attend
2:00 – 2:30	Year 2 Induction Meeting		Media Center	
2:30 – 3:00	Year 3 Induction Meeting		Media Center	
Notes:				

Faculty Meetings & Coaching Café

October Faculty Meeting

Staff received training on Blocksi, to support student focus and on task behavior during classroom instruction.

October Coaching Café

Professional staff will receive support on Atlas updates, Final Assessment writing, Blocksi implementation, FID setup, Differentiated Supervision Support, and grading strategies.

Induction Program

The October induction meetings will focus on PDESAS resources for Year 1 teachers, Universal Design for Learning (Learning Environments) for Year 2 teachers, and Engagement methods and opportunities for Year 3 teachers. Year 1 and 2 teachers will continue to meet with and receive support from their mentors, completing relevent tasks to help support their development.

Assessment

Final Exams

The administrative team will provide feedback to teachers on their proposed final exams, focused on core content, readability and rigor. Teachers will receive feedback prior to the November professional development session, in order to continue revising their exams.

Diagnostic Testing

English – Students in 9th and 10th grade have taken the Classroom Diagnostic test, aligned with the Literature Keystone exam. This information will help teachers to focus on content and differentiate appropriately for students.

Keystone Results

25-26

Algebra	**Totals**	**Total Passing**	**Below Basic**	**Basic**	**Proficient**	**Advanced**
Quantity	251	84	50	117	66	18
Percent	100%	33%	20%	47%	26%	7%

Biology	Totals	Total Passing	**Below Basic**	**Basic**	**Proficient**	**Advanced**
Quantity						
Percent	0%	#DIV/0!	0%	0%	0%	0%

Literature	**Totals**	**Total Passing**				
Quantity	304	177	31	96	158	19
Percent	100%	58%	10%	32%	52%	6%

Keystone Biology scores continue to be unavailable, due to PDE updated grading guidelines associated with the STEELS standards. Scores will be provided when they are available.

Discipline Incident Totals by Month (2026-2027)

August (6/4 – 8/3/26)

Written Warnings = 0

Detention = 0

ISS = 0

OSS = 0

September (8/4 – 9/1/26)

Written Warnings = 2

Detention = 0

ISS = 3

OSS = 0

October

Written Warnings = 10

Detention = 18

ISS = 10

OSS = 5

November

Written Warnings =

Detention =

ISS =

OSS =

December

Written Warnings =

Detention =

ISS =

OSS =

January

Written Warnings =

Detention =

ISS =

OSS =

February

Written Warnings =

Detention =

ISS =

OSS =

March

Written Warnings =

Detention =

ISS =

OSS =

April

Written Warnings =

Detention =

ISS =

OSS =

May/

Written Warnings =

Detention =

ISS =

OSS =

June

Written Warnings =

Detention =

ISS =

OSS =

Report for Joint Operating Committee
Brenda Scheidler, Tiff Houtz
Work Based Learning Coordinators
Month: September 2026

Partnership Development-Meetings/Phone/Contact *NEW

*Penn National Insurance – Co-op
*Platinum Mitsubishi– Co-op
Phil's Auto Body– Co-op
Penn Dot – Co-op
Schaedler Yesco– Co-op
HB McClure – Co-op
*Governor's Residence – Internship
Oliver Construction – Co-op
*P&G – Co-op
*Nova Dental – Co-op
* Achenbach & Curry– Co-op
Penn State Health – West Shore- Internship
* Capital Region Water- Partnerships Varied
* Bell & Evans – Partnerships Varied
* H2H Marketing – Co-op
Verber Dental Specialties -Co-op
Susquehanna TWP EMS- Co-op
Country Meadows Retirement Community – Internship

Planning Meetings

- WBL Administrator meeting- 9/1, 9/15, 9/29 (Dacko, Scheidler, Houtz)
- WBL Team meeting 9/8, 9/10, 9/17,9/23,9/25 (Houtz, Scheidler)
- ETD -WBL Brainstorm 9/1, 9/28 (Scheidler, Miller)
- MED- Externship Discussion 9/28 (Scheidler, Barber)
- Partner Development 9/25 (Houtz, Scheidler, Gates, Civitello, Dacko, Stickle)
- WBL- Governor's Residence Opportunity Discussion 9/14 (Houtz, Dacko, Groff)

Student Meetings (Co-op, Resumes, Post Grad Placement, Job Shadow, internships, interview prep, etc.)

- Student meetings Cooperative Education/Internships – 46
- Co-op/Service-Learning student orientation - 17
- Parent meetings (in-person/virtual/phone/email) -
- Co-op Employer Interviews/Skills Testing - 11
- Employer/Student conferences – 1
- Student IEP Meetings -
- Cooperative Education Theory – 9/18 (Scheidler, Houtz)
- Senior WBL Program Meeting (Houtz)– 9/2 (BCT),9/10 (ECM) 9/22 (AMT, CRP, HVAC, CRT, MAS, DST, LGH), 9/24 (VET)

Pre-Apprenticeships/Mentor Programs/Career Exploration Programs

- IEC Pre- Apprenticeship – 9 students enrolled (ECM)
- ACE Mentor Presentation (10/1) - Construction, Engineering, and Architecture Programs

Report for Joint Operating Committee
Brenda Scheidler, Tiff Houtz
Work Based Learning Coordinators
Month: September 2026

Conference/Webinars/Meetings/Professional Development

- Hershey Partnership – 9/3 (Scheidler, Houtz)
- TechLink Collaboration Day – 9/4 (Houtz)
- Cradle to Career (9/16)

WORK BASED LEARNING
WBL
FIND YOUR DIRECTION

Report for Joint Operating Committee
Brenda Scheidler, Tiff Houtz
Work Based Learning Coordinators
Month: September 2026

Cooperative Education Students Enrolled

Co-op Active	**29**	**Internships Active**	**0**	**Total Active**	**29**
Co-op Completed	**4**	**Internships Completed**	**4**	**TOTAL Students**	**37 (13 new October Starts)**

POS	Co-op Visits	Internship Visits	New adds
Automotive Technology	2		1-10/12
Building Construction Technology			1-10/8
Carpentry		2	
Collision Repair Technology			
Commercial Art	2 New 9/26		
Computer Networking Technology	3		
Cosmetology			
Culinary Art		2	
Dental Assistant	3		1-10/5
Diesel Technology	2		1- 10/12
Electrical Construction & Maintenance	4		1-10/12
Emergency & Protective Services			1 -10/12
Engineering & Drafting Design			
Engineering & Machine Design			1 -11/2
Exercise & Sport Science	1		1- 10/2 Internship
HVAC	3		
Landscape & Greenhouse Production			
Masonry	1		
Medical Assistant	1		1-10/2, Internship, 1-10/16
Nursing Foundations			1-10/2 Internship
Small Engine Equipment Technology			
Veterinary Assistant			
Web Development & Design	2		
Welding Technology	5		2-10/5
Totals	29	4	10 Co-op / 3 internships

Special Education Director's Report
Mrs. Betsy Standland
September-26

SPECIAL EDUCATION DATA

	Total	Percentage
Total Student Enrollment	1192	.
Total Special Ed Enrollment (9/30/2026)	148	12%
Previous	151	13%
Total Gifted Enrollment (9/30/26)	18	2%
Previous	23	
Average Pennsylvania Special Education Enrollment in District High School		18%

PERCENT OF SPECIAL EDUCATION ENROLLMENT PER ELIGIBILITY CATEGORY*

Autism	19	13%
Emotional Disturbance	10	7%
Intellectual Disability	5	3%
Other Health Impairment	25	17%
Specific Learning Disability	88	59%
Speech or Language Impairment	1	1%

STUDENT PROGRAMMING

Services Provided by DCTS:

Inclusion and Direct Instruction Learning Support
Itinerant and Supplemental Autistic Support
Itinerant and Supplemental Emotional Support
Adventure Based Education
Life Management
Resource Room

Services Provided by Districts on an Individual Basis

Speech and Language Support
Curb to Curb Transporation
Assistive Technology
Occupational Therapy
Paraprofessional Support

Districts with Gifted Student Enrolled at DCTS

Central Dauphin School District
Harrisburg School District
Lower Dauphin School District
Middletown School District
Susquehanna School District

Special Education Director Activities

	Total	Week of 9/1 - 9/4	Week of 9/8 - 9/11	Week of 9/14 - 9/18	Week of 9/21 - 9/25	Week of 9/28 - 9/30
Administrative Meetings	10	1	3	1	4	1
Candidate Interviews	0					
Curriculum and Special Education Meeting	0					
Consortium/SEAC Meeting	4		1	2	1	
Department Meetings	1		1			
GIEP Meetings	1					1
MTSS Meeting	3		1	1		1
504 Meeting	2		1		1	
IEP Meetings	15	1		6		8
IEP Revision Meetings	26	6	4	5	4	7
Provider Meeting (ABE)	0					
Teacher Meetings	21	4	2		7	8
Teacher Observations	1				1	
Teacher Walkthroughs	0					
Trainings	0					
Attended	1		1			
Faculitated	0					

Principal's Office Report - September 2026

Safe 2 Say Reports: Safe 2 Say reports have been arriving to DCTS via the portal and have been handled by administrators, the counseling office, and other support staff. Safe 2 Say training for all students will be done in their CTE programs on September 9th.

CDT Assessments: The English department gave CDT's to check student levels to get a baseline and support student growth. The department will give the CDT's again in March to check for student growth over the school year.

Teacher Appreciation: For teacher appreciation staff was treated to a variety of different types of bagels and coffee on 10/2/26.

9th - 12th Grade Student / Staff Pictures: 9th - 12th grade student / staff pictures were done on 9/29/26 and students were to report to the auditorium by following the picture day schedule. The day went smooth and all students had their pictures taken by 12:00pm. Picture retakes and makeups will be done on 10/23/26.

Faculty Meeting 10/7/26: The faculty meeting was held on 10/7/26 and included important information from the beginning of school and what is to come. Topics included new teacher induction, DCTS car show, safety committee meeting dates, PSAT testing, picture make-ups, haunted trails and trunk or treat, flu clinic, veterans breakfast, and Blocksi professional development.

Student and Staff Retake Photos: Student and staff retake photos will be taken by Colleen and Company on 10/23/26.

Middle School Counselor Informational Brunch: The annual middle school counselor informational brunch in regards to the DCTS application process will be held on 10/27/26 in DC Taste restaurant.

10th Grade Class Ring Meeting by Jostens: The annual Josten's class ring meeting was held in the auditorium on September 21st at 8:00am for all 10th grade students.

12th Grade Cap and Gown Meeting by Jostens: The annual Josten's cap and gown meeting was held in the auditorium on September 23rd at 8:00am for all 12th grade students.

Student Teacher Field Placements: DCTS is once again collaborating with Messiah College and Penn State Harrisburg to host student teacher field placements during the 2026-2027 school year. These placements are starting with observation hours during the fall semester and can lead to student teacher placements during the spring semester.

Middle School Tours: Middle school tours will be done on one day this year which will be on 11/9/26. Our student ambassadors will be working with these tours to give probable incoming students the best experiences of DCTS.

DCTS Fall Car Show: Wolverine garage will be hosting the Annual Fall Car Show at DCTS on October 17th from 9 - 2pm.

Trick or Treat and Haunted Trails: DCTS will be hosting a trick or treat and haunted trail on 10/24/26 with the trick or treat being from 2:30 - 5:30pm and the haunted trail being from 6:30 - 8:00pm.

Flu Clinic: DCTS will be hosting a flu clinic for employees on 11/3/26.

Veterans Breakfast: DCTS will be hosting a Veterans breakfast on 11/4/26.

Department Meetings on 10/21/26: All departments will have their meeting on 10/21/26. They will be discussing items from the given agenda which will be distributed closer to the date of the meetings.

PSAT's - Will be given to roughly 94 10th and 11th graders on 10/22/26 in the gym starting at 8:00am.

End of First Marking Period: The end of the first marking period will be November 5, 2026.

Safety Committee Meetings: Our first fire drill was a success. This month we will practice our intruder drill. Our Emergency Operations plan is updated. We sent out our first Safety Newsletter this month.

Genuine Act Of Kindness: Genuine Acts of Kindness: Genuine acts of kindness (simply doing the right thing without being told), create a positive school climate by highlighting the importance of treating one another and property with respect. The following students were recognized with a certificate by DCTS administration for their genuine acts of kindness: Jesus Campana and Jaren Haste.

The Genuine Acts of Kindness observed by these students were: Mrs. McAloose stated, “Jesus helped a fellow classmate through a difficult moment in class. He gave the classmate a pep talk and encouraged him to take advantage of the redo opportunity for his assignment. He helped him through the moment and remained calm and encouraging.”

Mrs. Smoyer stated, “Jaren stopped me as I walked past, handed me a blank lined piece of paper that he ripped out of his notebook and asked me if I could write down the steps for simplifying square roots on a piece of paper for his seat partner to use as a reference when practicing. I appreciated that he advocated for that student to try to help him understand, and it resulted in the student being more confident in that skill by the end of class.”

Student Activities:

Club sign-ups for students were held on September 3rd. Clubs began on September 16th with great attendance by students.

SkillsUSA: DCTS SkillsUSA students had an exciting and successful summer and are already off to a strong start for the 2026–27 school year.

- Regional Leadership: Audrey Batterson, Senior in Exercise Science and our states SkillsUSA President traveled to Albany, New York, to participate in Region 1 and present on Pennsylvania SkillsUSA with her fellow officers in the beginning of October.
- National Competition: In June, DCTS sent 11 competitors to Atlanta, Georgia, to compete at the SkillsUSA National Championships. Our students achieved outstanding results, including:
    - Criminal Justice – 1st Place - Jo Hercher - Current Senior in Emergency Protective Services
    - Web Design – 7th Place - Samir Sunuwar and Mandip Siwa - Current Seniors in Web Design and Development
    - Opening & Closing Ceremonies – 8th Place - 2026 Graduates: Gunjan Baskota, Jesse Kariuki, Krish Chhetri, Lia Tirado, Daynirah Williams, Antonio Delgado, Umesh Dhimal
    - Collision Damage Appraisal – 9th Place - 2026 Graduate: Addison Peck
    - DCTS State SkillsUSA Officer, Audrey Batterson, also represented Pennsylvania and participated in national meetings and activities.

- Community Partnership: Constellation Energy is continuing its partnership with DCTS SkillsUSA and generously donated $10,000 to support our chapter and student opportunities.
- Looking Ahead: Our students have hit the ground running this school year, planning a variety of activities, fundraisers, and leadership opportunities. We are also preparing to take approximately 40 students to the Central Region Fall Leadership Workshop in Camp Hill in November.

We are proud of the accomplishments of our students and excited to see what they accomplish throughout the 2026–27 school year.

Robotics: The DCTS Robotics Team, Normality Zero, participated in the "RoboCon" event at Bridgewater Commons last month. This event was a great opportunity for new students to learn how robotics competitions operate, meet other teams, and even get to drive the robot! Back at DCTS, students are learning how to program, machine parts and wire up practice robots. The team is looking forward to their next event at the end of October, where they will continue to prepare for the new season.

FBLA: FBLA Officers were invited to the Dame Leadership Conference, Evolution '26 on September 29th. Officers assisted with registration and had the opportunity to network with business professionals throughout the event. This year, we were fortunate to have an Exhibitor Table. Conference attendees were able to learn more about DCTS, our WBL program, and the FBLA organization.

On October 24, 2026, FBLA will host the 2nd Haunted Trail. The cost is $5.00 per person.

Thirteen FBLA members will attend the State Leadership Workshop at Kalahari Resorts from October 31st through November 2nd. Then, on November 5th, 6th and 7th, three officers will attend the National Fall Leadership Conference in Washington DC.

Archery: DCTS Archery Club had more than 40 students participate this year. Team members will be selected from the club based on individual scores and performance. Our goal is to select approximately 20 students for the competition team and rotate shooters throughout the competition season to provide opportunities for team members to compete.

Additionally, Mr. Brightbill is also in the process of applying for a State Fund Grant through the NRA to provide financial support for the Archery Club, including funding for equipment and other program needs.

HOSA: On September 30, HOSA members met to discuss and select, discuss, and vote on fundraising opportunities to help offset the costs associated with future leadership conferences and competitions. The following fundraisers were selected:

- Sweet G's Bakery & Pretzels – Orders are due October 23 and will be delivered November 9.
- Gertrude Hawk Chocolates – Orders are due October 23 and will be delivered November 16.
- Marianna's – Orders are due October 23 and will be delivered November 4.

These fundraising efforts will provide financial support for HOSA members as they prepare for and participate in future leadership conferences and competitions.

FFA: On October 9, FFA held its first in-house Chicken Barbecue Fundraiser. Tickets were $14 per meal, which included ½ chicken, applesauce, green beans, a roll, and butter. Proceeds from the fundraiser support FFA members by helping to offset the costs associated with leadership conferences, FFA event participation fees, and competitions.

Environmental Club: Club members are meeting several times to prepare for the Trick or Treat event (making bracelets out of recycled yarn, making nature-themed decor) and then they will meet several times to make Nightmare Before Christmas-inspired upcycled holiday ornaments. Additionally, they will pick up litter on some days as well.

Fundraising events: DCTS has 3 multi-club fundraisers going on for the month of October: Marianna's, Gertrude Hawk, and Sweet G's Pretzels. We are very excited to have the participation of so many clubs as we move to multi-club fundraisers this year. Hopefully we have a great turnout and the kids are already eager to fundraise and support their clubs!

Respectfully,

Matt Keys - Principal
Gwen Mosteller - Assistant Principal
Christine Estright - Assistant Principal

Nurses's Monthly Report

Aug/Sept 2026

Visit Type

Accidents	**0**
Accident/ Incident	**2**
Injuries	**42**
Other- Walk-in	**63**
Other- Window	**163**
Student Illness	**111**
Student Return to Class	**190**

Outcome & Actions

EMS Activation- Accidents	**0**
-Illness	**0**
Referred to Guidance/ Office	**0**
RN-Counsel	**217**
Medications Given	**280**
Medication Check-In/Verified	**155**
Home with Parents/ Guardian	**28**
Sent Home(Drive)	**0**
Staff	**36**
Staff- EMS Activation- AED	**0**
Vision	**0**
Vision Referrals/ Return	**0**
Hearing	**0**

Hearing Referrals/ Return		**0**
Health Screenings HT/ WT		**0**
Immunizations Entry	**Aug.**	**1,350**
	Sept.	**5,878**
	Total	**7,218**
Physicals Entry		**35**
Annual Health Survey Review		**978**
Withdrawal Health Record Review		**54**
Total Nurse's Visit		**163**
Window		**217**
Student Visit		**0**
School Physicals		**0**
HT/WT		**0**
Vision		**0**
Hearing		**280**
Medication Given		

Total Students Seen _____

Respectfully Submitted,
Melissa Lotz, BSN, RN

Assistant Director's Report
September 2026

Teacher Meetings and Support

- Attended CTE Department and Team Leader meetings to review instructional priorities, program needs, staff expectations, and collaboration opportunities.
- Held program-specific meetings with CTE instructors to review industry certifications, proposed CIP revisions, and strategies to strengthen student credential attainment.
- Attended individual teacher meetings to address classroom needs, instructional strategies, and professional growth.
- Collaborated with CTE instructors to clarify Teaching Assistant responsibilities and identify strategies for effectively using additional instructional support within programs.
- Conducted formal pre-observation conferences with instructors to review lesson objectives, instructional strategies, student needs, and assessment methods.
- Participated in beginning-of-year professional goal setting and educator evaluation activities, including coordinating Student Performance Measure (SPM) requirements.

CTSO & Student Leadership Support

- Participated in fundraising committee discussions to coordinate student organization fundraising and set consistent expectations.
- Participated in FBLA planning discussions and supported preparations for student leadership activities.
- Continued planning student-centered activities and events that promote leadership, teamwork, service, and school engagement.

Assessment & Student Support

- Reviewed updated NOCTI assessments and blueprints to inform assessment planning and align with current program competencies.
- Coordinated activation of Career Objective Forms to document student career goals and readiness.
- Collaborated with counseling staff to review school counseling documentation, student services processes, and school profile information.
- Participated in discussions about field placements and opportunities to support future educators at DCTS.

Program & Curriculum Updates

- Conducted program-specific CIP revision discussions with CTE instructors, reviewing proposed updates and their alignment with program standards and industry expectations.

- Participated in discussions on welding equipment and Perkins equipment planning to identify instructional needs and support the appropriate use of program resources.
- Participated in the Academic/CTE Integration Committee to explore opportunities for collaboration, shared instructional responsibilities, and stronger connections between academic and technical instruction.
- Participated in discussions regarding the Veterinary Assistant program, the DCTS Drone Program, and other program-specific initiatives.
- Continued planning for CTE program equipment, instructional materials, and resources that support hands-on learning and workforce preparation.

Policy, Compliance & Professional Development

- Participated in PACTA Central Region meetings and CTE Caucus activities, collaborating with CTE leaders on statewide initiatives, legislative priorities, and workforce development.
- Continued Penn State coursework and administrative internship activities focused on personnel management, educator evaluation, professional development, and organizational leadership.
- Participated in Administration/DSTEA meetings to facilitate communication and collaboration between administration and professional staff.
- Reviewed employee training requirements and compliance documentation, including Vector training and Perkins-funded work-hour reporting.
- Participated in discussions on staff mentoring, new teacher induction, professional development, and educator effectiveness practices.
- Supported personnel management processes, emphasizing consistent expectations, appropriate documentation, confidentiality, and adherence to established procedures.

Partnerships, Outreach & Career Development

- Conducted regular Outreach Coordinator check-ins and several Middle School Tour planning meetings to coordinate program visits, tour routes, staff responsibilities, and student experiences.
- Participated in Work-Based Learning Coordinator check-ins to review student placements, employer partnerships, program documentation, and ongoing student support.
- Explored a Work-Based Learning opportunity at the Governor's Residence, coordinating program expectations and required documentation.
- Participated in partner development meetings and KCBA follow-up discussions to strengthen industry and community relationships.
- Supported planning for junior mock interviews, providing students with opportunities to develop interviewing and career-readiness skills.
- Participated in discussions about DCTS Drive and opportunities to connect students with hands-on learning and community engagement.

- Participated in DCTS Education Foundation activities and in planning for the Veterans Day Breakfast.
- Collaborated with PDE representatives on planning for an upcoming CTE media event highlighting career and technical education opportunities.

Safety and Operations

- Attended regular administrative team and Director/Assistant Director meetings to review staffing, scheduling, facilities, student services, and schoolwide priorities.
- Supported the Business Office transition by ensuring operational continuity, processing purchasing approvals and payments, and coordinating responsibilities during staffing changes.
- Participated in interviews for Business Administrator and cafeteria staff positions, supporting recruitment and selection.
- Participated in 2027–2028 budget preparation discussions and in distributing departmental budget worksheets.
- Conducted Transportation check-ins to review operational needs and support coordination of student transportation services.
- Participated in discussions on field trip procedures, school technology systems, and improvements to administrative workflows.
- Collaborated with administrative staff to review purchasing procedures, equipment requests, and program resource needs.

Instructional Leadership & School Culture

- Participated in schoolwide communication initiatives, including Website and Branding Committee discussions and reviews of school counseling information.
- Supported collaborative problem-solving among staff and departments, emphasizing clear communication, professional expectations, and positive working relationships.
- Continued efforts to strengthen a supportive, accountable school culture aligned with DCTS's five core values: Work Ethic, Leadership, Teamwork, Respect, and Pride.

This past month focused on instructional support, program improvement, student career readiness, and schoolwide operations. Program-specific meetings addressed CIP revisions, industry certifications, equipment needs, and assessment planning. Collaboration with instructors and instructional leaders supported professional growth and instructional consistency. Middle School Tour preparation, Work-Based Learning coordination, and industry partnerships continued to expand student opportunities. Additional responsibilities, including personnel management, staffing, and the Business Office transition, reinforced the importance of effective communication, collaboration, and organizational continuity in supporting DCTS's mission.

-Respectfully submitted by Mrs. Claire Dacko

DAUPHIN COUNTY TECHNICAL SCHOOL
6001 LOCUST LANE • HARRISBURG, PA 17109
MAIN OFFICE: 717-652-3170
FAX: 717-541-9639
WWW.DCTS.ORG

Technology Department – Monthly Board Report

Reporting Period: September 2026
Department: Technology Department
Prepared by: Scott Davis, IT Director

Overview

Over the month of September, The Technology Department has helped solve issues for more than 250 students, including 256 students that checked in with the IT Department. The Technology Department has prioritized tickets related to the student learning environment. Beyond the day-to-day technology support issues the Technology Department has hit goals with the following:

1. Completed testing and feedback stages with Blocksi Content Filter.
2. Completed rollout of the Blocksi Student Safety Module with e-mail alerts going to counselors (based on program) and principals. Emergency Student notifications trigger Blocksi originated phone calls to Matt Keys (Principal) and Scott Davis (IT Directory)
3. Completed migration of Business Office File Server to Microsoft 365 to allow DCTS vendors access to files for auditing and assistance during transition.
4. Expanded the use of Digital Signage throughout the school to include Bus Numbers during departure in cafeteria and highlighting events in the school.
5. Updated the Acceptable Use Policy highlighting new technologies around hot spots, artificial intelligence, wearable technology, and language more consistent with technology use in 2026.
6. Deployed over 18 applications from Microsoft Intune/Company Portal – streamlining how students receive program specific software.
7. Worked with over 100 parents on assistance to login to PowerSchool Parent Portal over the phone, in person, and e-mails.
8. Resolved 50+ support tickets for teachers with classroom related technology issues.

Cybersecurity & Governance, Rick, and Compliance Management

- Weekly reviews of Blocksi Content Filtering adjusting the rules based on student safety, educational/program requirements, and use case for sites during school or after school.
- Completed review of technology information regarding an incident that occurred from July.

Infrastructure & Facilities Support

- Continuing the decommission process of old technology assets.

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- The Core Network Server and Storage is past end of life, and a plan will be developed for presentation for the 27-28 budget as a Summer Project in 2027.
- The Wireless Controller reaches end of life on November 13, 2026

Project Management & Workflow Improvements

- Upgrade and Replace Access Points (PCCD Grant) – Ongoing
- Security Camera Replacements – Ongoing
- Digital Signage Displays and AbleSign Software – Completed

Staff Support & Communication

- Deployed the Education Account with ChatGPT.
- Completed Blocksi Teacher Dashboard training at Faculty meeting

Respectfully Submitted,

Scott Davis

IT Director

Adult & Continuing Education
Board Report –October 7, 2026
Stephanie Hanford, Adult & Continuing Education (A.C.E.) Director
September 2026 Activity

Health Careers Update

- **Cumberland Perry Area CTC** (CPA CTC) **satellite nurse aide training program** progress continued through September. Curriculum revisions were made to support nurse aide courses scheduled in 2-hour increments. Reports of Change (ROC) were prepared and submitted to PA Department of Education (PDE).
- ROC for a new instructor (Amy Fogelsanger, LPN) was approved however, PDE delayed approvals for curriculum, classroom, and skills labs until CPA CTC submitted their ROC to deactivate their existing NATCEP.
- A second potential clinical site (Bethanny Village) was contacted to support the clinical hours for the DCTS-ACE/CPA CTC program. Plans are to approve both Bethanny Village and Messiah Lifeways as potential clinical sites for CPA CTC students.
- Final approval of the ROCs for new classroom, skills lab, and clinical site should be finalized early October by the PA Department of Education.
- Two additional new NA instructors, **Pamela Betz, RN** and **Linda Stevens, LPN** began shadowing classes to support daytime nurse aide training programs. Plans are for both instructors to fill in for current instructors and take over clinical hour responsibilities for the October 2026 AM and PM classes.

Other Course Updates

- **Home Repairs & Property Maintenance (100-hours)** start date was delayed one month to allow time to focus on CPA CTC and instructor availability. A meeting was held at the Arko Flooring (Christina Rodis-Durst). Plans are to schedule a representative from Arko as a guest speaker on flooring and tiling. A meeting with DCTS-ACE Home Repair instructors and several Arko representative is planned for 10/13/26 to discuss topics to cover.
- **Drone Pilot & Unmanned Aircraft Systems (UAS) Operations Training** (60-hours) began in September with instructor Brian Phillips. The course occurs Tues/Thur evenings from 9/22/26 – 11/19/26. All participants received a practice drone as part of their tuition. A second course was added to the Adult Ed website and will begin in March 2027. Brian is completing the training with Drone Launch Academy to teach Part II of the course that includes mapping (or taking measurements using a drone). This technology can be applied to many skill fields including agriculture, real estate and other areal photography, construction, emergencies or forensics, etc.
- **Talent & Innovation Defense Ecosystem (TIDE) Welding (120-hours)** was promoted throughout September and 14 participants were selected through the PA Manufacturers Association (**tuition costs covered**) to participate in the first welding cohort. The course will occur three evenings (Tues, Wed, Thurs) each week from October to December. This course will be offered in the Summer of 2027 and is an amazing opportunity for graduating high school seniors. More information regarding this program can be found on our website:

  TIDE Skilled Basic Welder

  Course Description*:*
  This program supports the U.S. Maritime and Defense Industrial Base manufacturing through The Manufacturers' Association's Talent & Innovation Defense Ecosystem (TIDE) Project, helping build highly capable and innovation-driven talent for our regional defense manufacturers. Whether you are a defense employer looking to skill up your existing workforce, or an individual interested in working in defense manufacturing, this course will deliver hands-on, skill-focused training to help meet the critical demands of modern defense manufacturing in our region

Participants in this entry-level welding basics course will learn:

- *Basics in SMAW, Mig, Tig, and Flux Core welding*
- *Blueprint reading*
- *Welding safety protocols*
- *Proper equipment setup and usage*

***Course Information**:*

- ***Eligibility**: Referrals from employers, Referrals from partner organizations, Qualified individuals*
- ***Course**: Skilled Basic Welder*
- ***Cost**: No Cost to qualified individuals or employers (TIDE Grant)*
- ***Register****: Here*
- ***Questions**: Vicki Krotzer (vkrotzer@mascpa.org) or Quentin Moore, Program Manager (qmoore@mascpa.org)*

When completing the registration*:*

1. *Please complete the Employer/Sponsor section if you wish to sponsor a current employee(s) and/or potential hire(s). **Sponsoring companies must be engaged directly with U.S. Defense Industrial Base (DIB) manufacturing and/or in support of the DIB supply chain.***
2. *If you are an individual and not sponsored by a defense manufacturing employer, **please leave the employer contact portion of the registration blank**.*

- A new schedule was created for the first **TIDE Machining** cohort that will occur Summer 2027. Plans are to run both welding and machining in the Summer 2027 and promote heavily to sending school seniors. Participants receive paid skills training and are placed in jobs.
- Dates were determined to begin promoting the PERC Grant **HVAC/Plumbing Propane Systems course (80-hours**). Course start date is scheduled February 2027. Mailers will target HVAC and Plumbing businesses in the region.

Marketing & Advertising

- Spot Media paid advertising in September targeted the Automotive Essentials, Drone Pilot Operations, and Home Repair courses successfully with leads resulting in paid participants to secure the start of these classes.

General Business / Opportunity Outreach

- Adult Ed worked with Business Office to establish a new process streamlining payroll using Alio Time to reduce input time and easily approve instructor timesheet hours.

Facility Rental Activities

- Motorcycle training and CDL testing utilized the back lot throughout September.

Facility Rentals – To be Approved (click link for more details)

- Lower Paxton Township Volleyball - September 2026 - April 2027 (Mon, Tues, Thurs) ($130/night)
- Capital Area Soccer Association (CASA) - Sept-Oct 2026 ($150/wk)
- Susquehanna Service Dogs Graduation (Auditorium & Gym) 8/5/2026 (Saturday)
- Central Dauphin Youth Basketball - $130/night (Wed & Fri) Dec-Feb
- York County School of Technology - CDL Training - July '25- June '26 Varied ($500/participant)
- Independent Electrical Contractors (IEC) Education - Sept 2026 - May 2027 (Mon - Thur) $8,700.00
- Dodgeball Tournament – Saturday October 31, 2006 Flyer.png (optional date 12/12/26)

Dauphin County Technical School
6001 Locust Lane | Harrisburg, PA
17109 Main Office: 717-652-3170
Fax: 717-652-9326
www.dcts.org

2026-2027 Upcoming Events

- Wolverine Garage Car Show – October 17th
- Picture Retakes – October 23rd
- Sensory Friendly Trick-or-Treat and FBLA Haunted Trails & Trunk-or-Treat – October 24th
- Staff Development/No School for Students – November 3rd
- Senator Kim's Veteran's Breakfast - November 4th
- End of First Marking Period – November 5th
- Middle School Tours – November 9th
- CTE Expo – November 10th
- No School (Veteran's Day) - November 11th
- First Program Day for Freshmen – November 12th
- ASVAB Testing – November 17th
- JOC Meeting - November 18th
- Fall Play – November 21st – 23rd
- Early Dismissal – November 24th
- No School (Fall Recess) - November 25th - 30th
- Literature Keystone – December 3rd
- Book Fair – December 7th- 11th
- JOC Meeting - December 9th
- Algebra I Keystone – December 15th
- Early Dismissal – December 23rd
- No School (Winter Break) - December 24th - January 1st
- JOC Meeting - January 13th
- No School (MLK Day) - January 18th
- End of Second Marking Period – January 25th
- JOC Meeting - February 10th
- Staff Development – Student Asynchronous Day – February 12th
- No School (President's Day) - February 15th
- Junior Mock Interviews – March 2nd
- Seal of Biliteracy Testing – March 9th
- JOC Meeting - March 10th
- Seal of Biliteracy Testing – March 16th
- Spring Musical – March 19th – 21st
- No School (Spring Recess) - March 25th - 29th
- Asynchronous Day for Students – March 30th
- End of Third Marking Period – April 5th
- Cultural Festival – April 9th
- ASVAVB Testing – April 14th

Dauphin County Technical School
6001 Locust Lane | Harrisburg, PA
17109 Main Office: 717-652-3170
Fax: 717-652-9326
www.dcts.org

- JOC Meeting - April 14th
- Practical NOCTI – April 27th
- Written NOCTI – April 29th
- Asynchronous Day for Students – April 30th
- Prom – May 7th
- JOC Meeting - May 12th
- Staff Development/No School for Students – May 18th
- Senior Awards – May 27th
- No School (Memorial Day) - May 31st
- Field Day - June 4th
- Commencement at The Forum - June 8th
- Last Student Day/Early Dismissal - June 9th
- Career Camp – June 14th – 16th

BOARD POLICY

815 Acceptable Use of Internet, Computers, Digital Technology and Network Resources

POLICY NUMBER	ADOPTED	REVISED	VERSION
815	8/9/2023	6/12/2024	v1.5
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Purpose

The Joint Operating Committee supports use of the computers, Internet and other network resources in the school's instructional and operational programs in order to facilitate learning, teaching and daily operations through interpersonal communications and access to information, research and collaboration.

Dauphin County Technical School ("DCTS or "school") provides students, staff, and other authorized individuals with access to the school's technology resources, including but not limited to computer equipment, computer services, Internet access, and industry standard "for educational purposes" electronic resources to its students and staff for educational purposes. This Acceptable Use Policy outlines the guidelines and expectations for the use of ~~Dauphin County Technical School (also referred to as DCTS or school)~~ school technology resources and services.

Definitions

~~The term child pornography is defined under both federal and state law.~~

Artificially generated child sex abuse material – under state law, is any book, magazine, pamphlet, slide, photograph, videotape, film, computer depiction or other material that appears to authentically depict a child under eighteen (18) years of age engaging in a prohibited sexual act or in the simulation of such act that did not occur in reality, and the production of which was substantially dependent upon technical means, including artificial intelligence or photo editing software.[2]

Child pornography - under federal law, is any visual depiction, including any photograph, film, video, picture, or computer or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means, of sexually explicit conduct, where:[1]

1. The production of such visual depiction involves the use of a minor engaging in sexually explicit conduct;
2. Such visual depiction is a digital image, computer image, or computer-generated image that is, or is indistinguishable from, that of a minor engaging in sexually explicit conduct; or
3. Such visual depiction has been created, adapted, or modified to appear that an identifiable minor is engaging in sexually explicit conduct.

Child ~~pornography~~sexual abuse material - under state law, is any book, magazine, pamphlet, slide, photograph, film, videotape, computer depiction or other material depicting a child under the age of eighteen (18) years engaging in a prohibited sexual act or in the simulation of such act.This definition shall include artificially generated child sexual abuse material[2]

~~Digital technology~~ Technology Assets - shall mean all forms of ~~digital~~ technology, including software, hardware and digital services of any nature and kind, that is based on ~~digital~~ technology that is:

1. Owned, leased, or licensed to the school.
2. Provided directly or indirectly by the school to its employees or students.
3. Accessed by or through ~~digital technology~~ that is owned, leased, or licensed to the school.

~~Digital technology~~ This definition includes computers; servers; networks; programs; digital files, folders, data and records of any nature; the Internet; modems; voicemail; e-mail; wikis; blogs; and other similar technologies. ~~Digital technology~~ Technology assets, when meeting the other requirements of this definition, may also include ~~school issued cell phones and~~ the use of personal technology including with limitation, devices, wearables, cloud devices, AI tools, drones, 3D Printers, accounts, recordings, and network connections. ~~personal digital assistants (PDAs) for employee use.~~

~~The term harmful to minors is defined under both federal and state law.~~

Personal Technology means any technology device, accessory, network connection, account, application, or digital service that a student owns, possesses, controls, or uses and that is not issued or expressly managed by DCTS. This includes, but is not limited to, cell phones, tablets, laptops, smartwatches, smart glasses, cameras, recording devices, earbuds, gaming devices, removable storage, personal hotspots, cellular data connections, personal accounts, generative AI tools, and AI notetaking or transcription services. A student's use of personal technology is subject to this policy when it occurs on DCTS property, during a school activity, through a DCTS ~~account or system~~technology asset, or in a manner that affects the school environment. Use of a personal device or connection does not exempt a student from DCTS rules on recording, privacy, academic integrity, network access, and cybersecurity.

~~**Hacking** - unauthorized access, manipulation, or disruption of school technical systems or network resources, including but not limited to hacking, unauthorized software installation, and inappropriate use of device, or any activity that could alter the integrity of the school systems and/or network resources.~~

Hacking means any unauthorized attempt, whether successful or unsuccessful, to access, test, scan, manipulate, interfere with, or disrupt DCTS devices, accounts, networks, systems, or data. It includes attempting to bypass security controls, obtain
another user's credentials, install unauthorized software, or alter or delete information.

Activities expressly authorized and supervised by DCTS as part of instruction are excluded.

Harmful to minors - under federal law, is any picture, image, graphic image file or other visual depiction that:[3][4]

1. Taken as a whole, with respect to minors, appeals to a prurient interest in nudity, sex or excretion;

2. Depicts, describes or represents in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or lewd exhibition of the genitals; and

3. Taken as a whole lacks serious literary, artistic, political or scientific value as to minors.

Harmful to minors - under state law, is any depiction or representation in whatever form, of nudity, sexual conduct, sexual excitement, or sadomasochistic abuse, when it:[5]

1. Predominantly appeals to the prurient, shameful, or morbid interest of minors;

2. Is patently offensive to prevailing standards in the adult community as a whole with respect to what is suitable for minors; and

3. Taken as a whole lacks serious literary, artistic, political, educational or scientific value for minors.

Obscene - any material or performance, if:[5]

1. The average person applying contemporary community standards would find that the subject matter taken as a whole appeals to the prurient interest;

2. The subject matter depicts or describes in a patently offensive way, sexual conduct described in the law to be obscene; and

3. The subject matter, taken as a whole, lacks serious literary, artistic, political, educational or scientific value.

Technology protection measure - ~~a specific~~ technology that blocks or filters Internet access to visual depictions that are obscene, child pornography or harmful to minors.[4]

User I.D. - shall mean the unique identification number(s) or letter(s) that is assigned to the individual student, employee or other authorized individual.

Users - shall mean an individual using any DCTS technology asset.

Authority

The availability of access to electronic information does not imply endorsement by DCTS of the content, nor does DCTS guarantee the accuracy of information received. DCTS shall not be responsible for any information that may be lost, damaged or unavailable when using the network or for any information that is retrieved via the Internet.

DCTS shall not be responsible for any unauthorized charges or fees resulting from access to the Internet or other ~~network resources~~ technology assets. Under normal operating procedures, costs associated with the use of data or applications on personal electronic devices will be the responsibility of the user.

The Joint Operating Committee declares that school internet, computer, and network use is a privilege, not a right. The school's computer and network resources are the property of the school. Users shall have no expectation of privacy in anything they create, store, send, delete, access receive or display on or over the school's Internet, computers or network resources, including personal files or any use of the school's technology assets ~~Internet, computers or network resources~~. DCTS is not, through digital technology that ~~is being~~ are made available to users, creating a public forum, an open public forum or a limited public forum. DCTS reserves the right to monitor, track, and log network access and use of school technology assets; monitor fileserver space utilization by users; or deny access to prevent unauthorized, inappropriate or illegal activity and may revoke access privileges and/or administer appropriate disciplinary action. DCTS shall cooperate to the extent legally required with the Internet Service Provider (ISP), local, state and federal officials in any investigation concerning or related to the misuse of the school's Internet, computers and network resources. **[6]** **[7]** **[8]**

Network administrators may review student and staff files and communications to maintain system integrity and ensure that students and staff are using the system only for appropriate purposes. Users of technology assets should expect that files stored on school servers or computers will not be private. The school maintains archives of all email messages.

The Joint Operating Committee requires all users of school technology assets to fully comply with this policy and to immediately report any violations or suspicious activities to the Administrative Director or designee.

DCTS reserves the right to restrict access to any Internet sites or functions it deems inappropriate through established Joint Operating Committee policy, or the use of software and/or online server blocking. Specifically, DCTS operates and enforces ~~a~~ technology protection measure(s) that blocks or filters access to inappropriate matter by minors on its computers used and accessible to adults and students. The technology protection measure shall be enforced during use of technology assets with internet access ~~computers with Internet access~~.[3][4][9]

Upon request by students or staff, the Administrative Director or designee shall expedite a review and may authorize the disabling of Internet blocking/filtering software to enable access to material that is blocked through technology protection measures but is not prohibited by this policy.[9]

Upon request by students or staff, building administrators may authorize the temporary disabling of Internet blocking/filtering software to enable access for bona fide research or for other lawful purposes. Written permission from the parent/guardian is required prior to

disabling Internet blocking/filtering software for a student's use. If a request for temporary disabling of Internet blocking/filtering software is denied, the requesting student or staff member may appeal the denial to the Administrative Director or designee for expedited review.[3][10]

Delegation of Responsibility

The school shall make every effort to ensure that ~~this digital technology~~ technology assets are ~~is~~ used responsibly by students and staff.

The school shall inform staff, students, parents/guardians and other users about this policy through employee and student handbooks, posting on the school website, and by other appropriate methods. A copy of this policy shall be provided to parents/guardians, upon written request.[9]

Users of ~~digital technology~~ technology assets shall~~, prior to being given access or being issued equipment,~~ sign user agreements acknowledging awareness of the provisions of this policy, and awareness that the school uses monitoring systems to monitor and detect inappropriate use and tracking systems to track and recover lost or stolen equipment. Failure to sign may result in technology assets being locked and/or disabled until the agreements are signed.

Students shall be required to submit a user agreement signed by the student and a parent/guardian at the beginning of each school year. ~~As long as the student remains in the same school building,~~ The user agreement shall remain in effect until September 30 of the following year to provide ample time for students to return a new signed agreement. ~~Any student who moves from one building to another at the end of the school year must submit a signed agreement prior to being allowed to use the school's computer network.~~

Administrators, teachers and staff have a professional responsibility to work together to help students develop the intellectual skills necessary to discern among information sources, to identify information appropriate to their age and developmental levels, and to evaluate and use the information to meet their educational goals.

Students, staff and other authorized individuals have the responsibility to respect and protect the rights of every other user in the school and on the Internet.

Building administrators shall make initial determinations of whether inappropriate use has occurred.

The Administrative Director or designee shall be responsible for recommending technology assets and developing procedures ~~used~~ to determine whether the ~~digital~~ technology assets are ~~is~~ being used for purposes prohibited by law or for accessing sexually explicit materials or child sexual abusive materials. The procedures shall include but not be limited to:[3][4][11]

1. Utilizing a technology protection measure that blocks or filters Internet access for minors and adults to certain visual depictions that are obscene, child pornography, harmful to minors with respect to use by minors, or determined inappropriate for use by minors by the Joint Operating Committee.

2. Maintaining and securing a usage log.

3. Monitoring online activities of minors.

The Administrative Director or designee shall develop and implement administrative regulations that ensure students are educated on network etiquette and other appropriate online behavior, including:[4]

1. Interaction with other individuals on social networking websites and in chat rooms.

2. Cyberbullying awareness and response.**[12]**[13]

Guidelines

~~Digital technology is to be used solely for educational and instructional purposes, as well as in accordance with the DCTS handbook and federal and state regulations.~~ Use of school technology assets shall be in compliance with this policy, the DCTS handbook, and federal and state law and regulations. Unauthorized use, utilizing another user's school account, or exceeding one's authorization to use school technology assets is prohibited. Nothing in this policy, however, shall prevent a parent or guardian from assisting his or her child with the use of the school technology assets, or from monitoring a student's use of the school's technology assets in the student's home.

- It is the responsibility and expectation for students and staff to adhere to the proper use of DCTS ~~digital~~ technology assets in accordance with this policy and comply with all applicable guidelines.

- ~~Digital t~~Technology assets, whether connected to the school's network or used outside of the network, are subject to the procedures and guidelines outlined in this policy.

Prohibited Activities

Dauphin County Technical School (DCTS) has strict policies regarding the use of ~~digital~~ technology assets and network resources. The prohibited activities include but are not limited to the following uses of technology assets:

1. Gaming, chatrooms, social engineering, and any form of cyberbullying. **[12]** [13]
2. Usage of external devices like flash drives or other portable storage devices.
3. Installation of any software, third-party or proprietary, without approval from the department of technology.
4. Use of personal devices ~~that utilize DCTS network resources~~ during instructional hours instead of school-issued devices.
5. Attempting to gain unauthorized access, tamper with, disrupt, or enter the DCTS network, resources, and/or services.
6. Use of Virtual Private Networks (VPNs) to bypass network restrictions.
7. Plagiarism of any kind; proper attribution must be given to the original authors or sources. **[14]**
8. Communication that is defamatory, lewd, vulgar, threatening, harassing, discriminatory, bullying, terroristic, or facilitating illegal activity. **[12]** **[15]** **[16]** **[17]** **[18]** **[19]**
9. ~~Using~~ Use ~~digital technology~~ for purposes other than legitimate educational or school-related activities.
10. Accessing or sharing obscene, pornographic, child sexual abuse materials, or other ~~or~~ illegal materials.

11. Accessing material harmful to minors or inappropriate for minors.
12. Unauthorized modification of school technology assets ~~computers or data~~.
13. Violation of copyright laws or licensing agreements.[20]
14. Disruption of other users' work.
15. ~~Installation~~ Removal of software or ~~removal of~~ security features without authorization.
16. ~~Changing desktop settings or screen savers on school computers.~~
17. Hacking, planting viruses, or engaging in any malicious activities on school-owned hardware and/or software.
18. Disconnecting school ~~computers~~ technology assets or hardware without explicit permission.
19. I~~nserting removable media into school computers without permission.~~
20. Accessing, sending, or downloading confidential information without authorization.
21. Sending fraudulent, harassing, sexually explicit, defamatory, or unlawful material via electronic communication using DCTS ~~resources~~ technology assets.
22. Using DCTS ~~resources~~ technology assets for commercial or personal advertisements, solicitations, promotions, or political material, except as relevant to educational purposes.
23. Failing to report any encounter with inappropriate material to a teacher or school administrator.
24. Not paying for printing beyond the allowed limit set by the administration.
25. Avoiding acts that waste or misuse ~~digital~~ technology assets or monopolize resources unfairly, including sending unauthorized mass mailings, phishing emails, chain letters, or engaging in non-curriculum-related activities like playing games or chatting.
26. Downloading game, audio, video, and picture files unless related to the curriculum.
27. Accessing the DCTS network through non-secure Wi-Fi or non-DCTS provided hotspots.
28. Bypassing the DCTS network to access unauthorized networks or content.

29. Sharing account usernames and passwords.

30. Intentionally obtaining or modifying files, passwords, user accounts, and/or data belonging to other users.

31. Making unauthorized purchases using DCTS technology assets ~~resources~~.

32. Violating the privacy rights of others using ~~digital~~ technology assets.

33. ~~Logging off or locking digital technology when not in use.~~ Failure to secure an unattended device.
34. Credential theft and impersonation, QR-code and phishing scams, unauthorized account recovery or MFA approvals, malicious browser extensions, and sharing school data with unapproved applications or websites.
35. Using artificial intelligence or other digital tools to create, alter, or manipulate images or videos depicting an identifiable student, faculty member, or staff member without their permission and authorization from DCTS. This includes creating deceptive, harassing, humiliating, ~~or~~ sexually explicit content, or child sexual abuse material, or sharing such content, whether or not it was created using DCTS technology assets. School-authorized educational or publication activities are permitted when they follow applicable privacy and consent requirements.

CIPA Compliance and Content Filtering

Dauphin County Technical School complies with the Children's Internet Protection Act (CIPA), maintains technology protection measures to restrict access to inappropriate material; and provides education on appropriate online behavior, social networking, cyberbullying awareness, and response.[4][11]**[12]**[13]

Dauphin County Technical School reserves the right to establish policies and procedures related to online safety.

Children's Internet Protection Act CIPA mandates the following:[4][11]

1. All computers incorporate technology to protect students from obscene material, child pornography, and other harmful material while accessing network resources and/or services.

2. All student online activity is monitored and audited while accessing or using school technology assets ~~network resources and/or services~~.

3. All students receive education regarding appropriate online behavior, including social networking and engineering while in chatrooms, personal privacy and information security, and cyber bullying awareness and response. **[12]** [13]

~~Dauphin County Technical School~~ DCTS will maintain protective measures such as filtering software and end point protection to limit access to prohibited material and provide a safe and secure device for exploration and education. While filtering software is implemented and utilized, users should understand that it may not block all inappropriate content. ~~Dauphin County Technical School~~ DCTS is not liable for any materials accessed or downloaded by users while surfing the Internet and reserves the right to limit student access to content, due to pedagogical, safety and system integrity concerns.

If material is accidentally accessed which violates the guidelines within this policy, it should be reported to the supervising instructor or department of technology personnel. Users who are blocked from sites needed for specific educational purposes may request to unblock a site with the department of technology. Dauphin County Technical School reserves the right to block or unblock specific website content.

Children's Online Privacy Protection Act (COPPA)[21][22]

Under the provisions of COPPA (Children's Online Privacy Protection Act), all commercial websites must obtain prior consent before children under the age of thirteen (13) are permitted to share any personal information about themselves, or are permitted to use any interactive communication technologies where they would be able to share personal information with others. Although sites used for educational purposes which do not share student information outside of the school environment are exempt, ~~we cannot allow~~ students under thirteen (13) years of age are not permitted to visit outside sites without parental consent. Both students in this age group and their teachers will be educated as to the provisions of the law.

COPPA requires express parental permission for children under the age of thirteen (13) to access any websites that can, or are able to, collect information via interactive components, prior to allowing children under the age of thirteen (13) to access its site. The site must secure this permission regardless of whether information is collected. Students under the age of thirteen (13) visiting such sites without permission will be in violation of this policy

~~Agreement~~. By providing a signature, parents/guardians are granting permission for their child under the age of thirteen (13) to access such sites as part of the curricular activities of the school.

Digital Etiquette, Proper Use, and Digital User Code of Conduct

~~Dauphin County Technical School~~ DCTS users are expected to adhere to proper digital etiquette outlined within this policy, which includes respectful and responsible usage of devices and online behavior and align with the educational mission, vision, and goals.

User Expected Conduct

Users are expected to act in a responsible, ethical, and legal manner in accordance with federal and state legislation.

Wearable technology and recording devices.

Smart glasses, smartwatches, cameras, microphones, earbuds, and other wearable or portable devices that can record, transmit, display, or process information are subject to this policy, whether or not they connect to the DCTS network. Students may not use such devices to photograph, record, livestream, transcribe, or transmit another person, a class, a meeting, a computer screen, or school records without prior authorization from a school administrator or supervising teacher, as applicable. Possession of a device or a recording indicator does not constitute permission to record. Students must turn off, remove, or store a device when directed under school rules. Authorized uses, including documented accommodations, remain subject to applicable privacy, consent, and instructional

requirements, state and federal laws and regulations, and school policy.

Recording devices are strictly restricted from restrooms, locker rooms, health services, counseling, and other spaces where privacy is expected.

Hotspots and alternate connections.

Students may not connect a school-issued device to a personal hotspot, phone tether,

portable router, public Wi-Fi network, or other alternate internet connection during school activities unless the Technology Department authorizes it. Students may not use any connection on school property, including cellular data on a personal device, to evade school filtering,

monitoring, access controls, or a teacher's directions. Students may not connect unauthorized routers, wireless access points, or network-sharing equipment to DCTS systems. DCTS-provided hotspots may be used only by the assigned student and according to DCTS instructions.

Students may connect technology assets to a personal hotspot, public Wi-Fi network, or home-based internet connection while off campus.

AI tools and automated notetakers.

Students may not use generative AI or automated transcription and notetaking tools for schoolwork unless written permission by the teacher and IT Director is provided, in accordance with school policy. Students may not add an AI bot to a class or meeting, or use a device or application to record, transcribe, summarize, or livestream participants, without advance school authorization and all required notices and consents. Students may not enter or upload another person's private information, student records, credentials, assessments, tests, quizzes, or other confidential DCTS information into an unapproved tool. Students are responsible for checking AI-generated content for accuracy, following assignment-specific rules, and acknowledging AI assistance when the teacher requires it. Presenting AI-generated work as independently completed work when an assignment prohibits it is an academic integrity violation. [S&S1]

No Expectation of Privacy

~~Digital t~~Technology assets are ~~is~~ the property of DCTS. Users have no expectation of privacy in anything they create, store, send, receive, or access while using DCTS resources and/or services.

Dauphin County Technical School reserves the right to monitor any and all aspects of its technology assets, resources, services, or content; including, but not limited to, monitoring sites visited by a user on the Internet, monitoring chat groups and news groups, reviewing material downloaded or uploaded by a user, and reviewing communications and/or e-mail sent and received by a user.

~~Users waive any right of privacy in anything they create, store, send, receive, or access on Dauphin County Technical School resources. Users also consent to allowing the system administrator and/or technology department personnel to access and review all materials they create, store, send, receive, or access on Dauphin County Technical School resources.~~

Users consent to allowing the system administrator and/or technology department personnel to access and review all materials they create, store, send, receive, or access on DCTS technology assets.

~~Dauphin County Technical School~~ DCTS reserves the right to provide this form of oversight by human interaction or automated means.

Confidentiality

~~Dauphin County Technical School~~ DCTS reserves the right to reveal a staff member's or student's name or photograph unless the staff or student has opted out via a written request. With the exception of name and photograph, no confidential information concerning the staff member or student shall be transmitted~~, or~~ shared, or disclosed unless required by law. [23] [24] [25]

All content created by staff and students will be subject to classification as a DCTS-sponsored publication. ~~Dauphin County Technical School~~ DCTS reserves the right to exercise editorial control over such publications, including the use of student names and images, in accordance with the opt-out policy described above.

Electronic Communication Retention and Oversight

Electronic mail (e-mail) is an electronic message sent by or to a user in correspondence with another person having Internet mail access. Messages received by the system are retained on the system ~~until deleted by the recipient or~~ until they reach the expiration date set by the system administrator.

~~A canceled or inactive DCTS account will not retain its mail. Users are expected to remove old messages in a timely fashion. The system administrators may remove such messages if not attended to regularly by the user.~~

The contents of messages will not be provided to anyone other than the sender or an intended recipient without the consent of the sender or the intended recipients, unless required to do so by law or policies of DCTS or to investigate complaints ~~regarding mail that may be in violation of this agreement~~. Anyone receiving inappropriate mail should refer it to the proper authorities for investigation.

DCTS will provide e-mail accounts to all staff and students who require them for curricular or professional purposes. These accounts are for educational use only. DCTS provided e-mail accounts may not be used to sign up for personal or promotional services.

Liability and Financial Responsibility

Users are responsible for the proper care and use of ~~Dauphin County Technical School~~ DCTS technology assets ~~resources~~. Any damages to DCTS resources resulting from deliberate or willful acts may incur financial liability for repair or replacement. Users assume full liability of the physical technology asset ~~device~~ and usage of the technology asset ~~device~~ and will be held to the guidelines outlined in this policy during the usage and lifecycle of the technology asset ~~resource~~.[9]

Financial Responsibility -

Students will be responsible for an annual ~~$20.00~~ technology fee for usage of device, security, and usage of technology assets ~~services/programs provided~~, as well as minor classification repairs such as malfunctions and/or wear and tear.

Users and their parents/guardians and/or primary users (staff users) specifically agree to indemnify the school and the system administrators for any losses, costs, or damages, including reasonable attorneys' fees incurred by DCTS relating to or arising out of any breach of this policy by the user.

~~Dauphin County Technical School~~ DCTS reserves the right to cooperate fully with local, state, or federal officials in any investigation related to activity on the ~~Dauphin County Technical School~~ DCTS technology assets ~~network or using it's technology resources~~.

Violations and Consequences

Violations of this policy or the guidelines outlined in this policy may result in a range of consequences, including but not limited to suspension, expulsion, or other disciplinary actions. ~~Dauphin County Technical School~~ DCTS reserves the right to refuse or remove posted files, suspend access privileges, and report illegal activities to the appropriate authorities. Users are responsible for any financial costs associated with damage to ~~Dauphin County Technical School resources~~ DCTS technology assets. **[6] [7] [8]**

Updates and Modifications to Policy

Dauphin County Technical School reserves the right to modify this policy as necessary. Any changes will be communicated through the Dauphin County Technical School website, www.dcts.org, and notification will be provided to the users.

By signing the Dauphin County Technical School Technology Acknowledgment Form, parties indicate their understanding of the policy and guidelines outlined in the policy, agreement to abide by the rules, and consent to any updates or modifications.

Legal Footnotes

[1] 18 U.S.C. 2256
LEGAL REFERENCE

[2] 18 Pa. C.S.A. 6312
LEGAL REFERENCE

[3] 20 U.S.C. 7131
LEGAL REFERENCE

[4] 47 U.S.C. 254
LEGAL REFERENCE

[5] 18 Pa. C.S.A. 5903
LEGAL REFERENCE

[6] Pol. 218 — Student Discipline
POLICY REFERENCE

[7] Pol. 233 — Suspension and Expulsion
POLICY REFERENCE

[8] Pol. 317 — Conduct/Disciplinary Procedures
POLICY REFERENCE

[9] 24 P.S. 4604
LEGAL REFERENCE

[10] 24 P.S. 4610
LEGAL REFERENCE

[11] 47 CFR 54.520
LEGAL REFERENCE

[12] Pol. 249 — Bullying/Cyberbullying
POLICY REFERENCE

[13] 24 P.S. 1303.1-A
LEGAL REFERENCE

[14] Pol. 814 — Copyright Material
POLICY REFERENCE

[15] Pol. 103 — Discrimination/Harassment Affecting Students
POLICY REFERENCE

[16] Pol. 103.1 — Nondiscrimination — Qualified Students With Disabilities
POLICY REFERENCE

[17] Pol. 104 — Discrimination/Title IX Sexual Harassment Affecting Staff
POLICY REFERENCE

[18] Pol. 218.2
POLICY REFERENCE
Referenced policy is not available in this policy book.

[19] Pol. 247 — Hazing
POLICY REFERENCE

[20] 17 U.S.C. 101 et seq
LEGAL REFERENCE

[21] **15 U.S.C. 6501 et seq**
LEGAL REFERENCE

[22] **16 CFR Part 312**
LEGAL REFERENCE

[23] **Pol. 113.4 — Confidentiality of Special Education Student Information**
POLICY REFERENCE

[24] **Pol. 216 — Student Records**
POLICY REFERENCE

[25] **Pol. 324 — Personnel Files**
POLICY REFERENCE

CREDIT REIMBURSEMENTS

The Administration request approval of the following credit reimbursements:

Approval Only*

Nathan Eck	3 cr. Special Topics	$2,610.00 PSU
Betsy Gates	3 cr. Emotionally Intelligent Leadership	$1,671.00 Shippensburg University
Monica Lazur-Hagerman	3 cr. Building Professional & Community Partnerships	$1,041.00 Columbia Southern University
Kimberly Pelino	3 cr. Special Topics	$2,610.00 PSU

*contingent on evidence of completion of course with grade of A, B, or P (for Pass/Fail courses); failure to comply will require repayment of advanced monies to DCTS