



**The Board of Directors
Northwestern School District**

Agenda of Board Voting Meeting

A Board Voting Meeting of the Board of Directors of Northwestern School District will be held Monday, October 19, 2026, beginning at 7:00 PM District Office, 100 Harthan Way, Albion, PA 16401.

1. Zoom Instructions

Description: ZOOM Information for VIEW only:

*If you wish to address the Board as a scheduled visitor, please contact the Superintendent's office **by 1:30pm** on the day of the meeting at 814-756-9400. Unscheduled visitors may sign in upon arrival at the meeting and will be called on by the Board President at the appropriate time. Anyone wishing to address the Board is asked to attend in-person.*

Join from PC, Mac, iPad, or Android:

<https://nwsd.zoom.us/j/83338923061?pwd=QuEhaS7btgfK3aFcFUEK4OuS7xb7Cq.1>
Passcode:641377

2. Introduction

2.A. Call to Order

Speaker(s): President

2.B. Flag Salute

2.C. Silent Moment of Reflection

2.D. Roll Call

Speaker(s): Board Secretary

Description:

Bolte	Dalaba	Fawcett	Hough	Kumar	Peppers	Rice	Ring	Swanson
P A	P A	P A	P A	P A	P A	P A	P A	P A

2.E. Election of Temporary President

2.F. Positive Things Happening at Northwestern

Description:

Springfield Elementary

https://drive.google.com/file/d/1_YC8Kn1rb6-_mY9cp1ecMUDSQC9UC-rw/view?usp=drive_link

2.G. Recognition of Scheduled Visitors and Correspondence

Description:

Scheduled Visitors

Correspondence

1. Youth Center letter



**The Board of Directors
Northwestern School District**

Agenda of Board Voting Meeting

2.H. Recognition of Unscheduled Visitors

2.I. Consent Agenda

Description:

1. Policy, Personnel, Finance Items

A. Lateral Movement on Salary Schedule

Name	Current Level	Move to:
Michelle Cotton	Step 13.5, M+24 \$67,386	Step 13.5, M+30 \$67,940

B. Overnight Conference Request

Conference:	ACAPA Fall Conference
Location:	Hershey, PA
Dates:	November 4-6, 2026
Attending:	Gretchen Kuhl
Estimated Cost:	Registration: \$410.00 Lodging: \$975.00 Meals: \$80.00 Transportation & Gas: \$580.28 Estimated Total: \$2,045.28

C. Extra Curricular Volunteers

Name	Activity
Isaak Schwartz	Boys Basketball
Dylan Holliday	Boys Basketball
Dean Campbell	Softball
Brianna Bricker	Softball
Madison Camp	Softball
Garrett Eddy	Baseball
Shane Johnson	Baseball
Austin Kitcey	Baseball
Craig Miller	Baseball
Marcus Paradise	Baseball
Dick Sembower	Baseball
Brian Stout	Baseball
Joshua Roberts	Drama Club

2. Education Items

A. Student Travel Guidelines

B. Overnight Trip Request

Proposed Trip:	FBLA to State Leadership Workshop
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**The Board of Directors
Northwestern School District**

Agenda of Board Voting Meeting

Date:	October 31-November 2, 2026
Location:	Poconos, PA
Number of Students:	1
Chaperone(s):	Barb Miller
Estimated Costs:	Registration: \$60.00 (District) Lodging: \$380.00 Meals: \$100.00 Transportation: \$300.00 Substitute Cost: \$164.88 (District) Estimated Total: \$1,004.88 (covered by District & FBLA Fundraising)

3. Building/Grounds Items

A. Equipment Discard List

Athletic training equipment

B. Sunday Facility Usage Request

Northwest Little Gridders

October 18, 2026 8am-9pm

High School Cafeteria

Highlander Youth Sports-E. Bard

January 3-March 28, 2027 1pm-5pm

High School Gym

2.J. Approval of Minutes

3. Reports

3.A. Erie County Technical School Report-Mr. Sam Ring

Description:

- August 13, 2026 meeting minutes attached
- September 24, 2026 agenda link
- Next meeting is October 22, 2026

3.B. Northwest Tri-County Intermediate Unit Report-Mrs. Kristy Bolte

Description:

- August 26, 2026 meeting minutes attached
- September 23, 2026 meeting agenda link
- Next meeting is October 28, 2026

3.C. Student Board Representatives Report (only during school year)

3.D. Solicitor's Report-Attorney Schmidt, Knox McLaughlin Gornall and Sennett PC

3.E. Superintendent's Report-Mr. Greg Lehman



**The Board of Directors
Northwestern School District**

Agenda of Board Voting Meeting

3.F. Secretary's Report-Mrs. Tammie Clinger

Description:

- September 2026 Report from Nutrition Group

3.G. Financial Reports-Mr. Jonathan Hannon

Description:

1. General Fund
 - Trial Balance Sheet
 - Statement of Revenue and Expenditures
 - Treasurer's Report
 - Bills Payable
 - BMO Credit Card Detail
2. Cafeteria Fund
 - Trial Balance Sheet
 - Statement of Operation
3. Activity Fund
 - Trial Balance Sheet
 - Statement of Revenues and Expenditures
4. Athletic Fund
 - Trial Balance Sheet
 - Statement of Revenues and Expenditures
5. Capital Reserve Fund
 - Trial Balance Sheet
 - Statement of Revenues and Expenditures
 - Bills Payable

3.H. Approval of Written, Oral, and Financial Reports

4. Old Business

5. New Business-Policy

5.A. Policy Approval-Second Reading

5.B. Policy Approval-First Reading

6. New Business-Personnel

6.A. Superintendent Resignation/Retirement

6.B. Confidential Personnel Recommendation

6.C. Confidential Personnel Substitute Recommendation

6.D. Support Staff Recommendations

Description:

Name	Position	Rate of Pay	Effective Date
Lucille Shaffer	Cafeteria Aide (2.5 hour) Northwestern High School	\$15.87 per hour Max. 182 days per school year	September 30, 2026
Danielle Merritt	Paraprofessional Aide Northwestern Middle School Emotional Support AND	\$16.25 per hour 6.5 hours per day Max. 182 days per school year	October 6, 2026



**The Board of Directors
Northwestern School District**

Agenda of Board Voting Meeting

	Northwestern High School Life Skills Support Gr. 6-12		
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6.E. Support Staff Resignations

Description:

Name	Position	Effective Date
Jody Boratyn	Paraprofessional Aide Northwestern Elementary Life Skills Support	October 23, 2026
Danielle Merritt	Paraprofessional Aide Northwestern Middle School Emotional Support and Northwestern High School Life Skills Support Gr. 6-12	October 19, 2026

6.F. Extra Curricular Recommendations

Description:

Name	Activity	Salary
Al Bricker	Head Softball Coach	\$6,198.00
Al Cox	Assistant Softball Coach	\$4,131.00
Aaron Morley	Head Baseball Coach	\$6,198.00
Ben Dettore	Assistant Baseball Coach	\$4,131.00
Zach Webb	Head Boys Track & Field Coach	\$5,853.00
Sue Fargo	Head Girls Track & Field Coach	\$5,853.00
Nicole Ludwig	Assistant Boys Track & Field Coach	\$4,131.00
Dan Spring	MS Assistant Boys & Girls Track & Field Coach	\$3,443.00
Tiffani Schell	Basketball Cheer Advisor	\$1,722.00
Brittany Reynolds	Wrestling Cheer Advisor	\$1,722.00
Joanne Bolte	Wrestling Timer	\$791.00
Justin Burgos	MS Assistant Boys Basketball Coach (7th Gr.)	\$3,443.00

6.G. Extra Curricular Resignation

6.H. Emergency Substitute Approval

6.I. Classroom Monitor Approval

7. New Business-Finance

7.A. Bills Payable

7.B. Sale of Parcel from Repository for Unsold Properties

7.C. 2026-2027 Special Education Services Contract with Northwest Tri-County IU5



**The Board of Directors
Northwestern School District**

Agenda of Board Voting Meeting

7.D. Act 1 Resolution

8. New Business-Education

8.A. 2026-2027 Purchase of Service Agreement with Beacon Light Academy

9. New Business-Building & Grounds

9.A. Snow Removal Bid

Description:

Albion Campus (Northwestern High School, Middle School & Elementary)

TMG USA

Year	Service	Cost
26/27	Plowing Ice Removal	\$185/hr \$225/hr
27/28	Plowing Ice Removal	\$185/hr \$225/hr
28/29	Plowing Ice Removal	\$185/hr \$225/hr

Springfield Elementary Campus

Andrzejczak Landscaping

Year	Service	Cost
26/27	Plowing Ice Removal	\$81/hr \$84/hr
27/28	Plowing Ice Removal	\$85/hr \$88/hr
28/29	Plowing Ice Removal	\$89/hr \$92/hr

10. Addendum Items

11. Close of Meeting

11.A. Critique & Review

11.B. Announcements & Future Meetings

Description:

Day	Date	Time	Meeting	Location
Monday	November 9, 2026	6:30pm	Committee of the Whole/Study Session	District Office
Monday	November 16, 2026	7:00pm	Board Voting Meeting	District Office

11.C. Adjournment

NWSD Conference/Workshop Request Form as of 26-...

2026-2027 NWSD Conference/Workshop Pre-Approval and Follow-Up

Gretchen Kuhl

Last modified by Gretchen Kuhl (10/09/2026 1:31 PM)

History

Directions:

This form must be completed when requesting to attend a conference or workshop. Please note that overnight conferences REQUIRE Board approval.

Name of Requestor: *

Gretchen Kuhl

Name of Conference/Workshop: *

ACAPA Fall Conference

Provider/Event Website: *

<https://acapa.org/event-6748799>

Purpose for Attending Conference/Workshop: *

Continue knowledge in my employment fields of Special Education, Child Accounting and Central Registration.

Will you receive a stipend for attending this conference/workshop? *

- ☐ Yes (if selected, you must submit the stipend to the Business Office, or use personal days for the absence.)
- ☒ No

Conference Date/Location

Start Date: *

11/04/2026

End Date: *

11/06/2026

Location of Event: *

Hotel Hershey, Hershey, PA

Do you need a travel advance? *

- ☐ Yes (if selected, please specify amount and date needed in next section)
- ☒ No

Amount of advance needed:

Advance needed by:

Registration Expenses

Registration Fees: *

410

Hotel/Lodging Expenses

Number of Nights:

3

Room Rate:

325

Grand Total for Lodging:

975

Meals Expense

Estimated Total Breakfast Expense:

20

Estimated Total Lunch Expense:

20

Estimated Total Dinner Expense:

40

Grand Total for all Meals:

80

Transportation/Mileage Expense

Mode of Transportation (i.e., Personal Car, Bus, Train, Plane, Other)

Rental Vehicle

Number of Miles:

303

Current Rate Per Mile (Please verify current mileage rates in cents per mile by entering the exact decimal value below)
(<https://www.irs.gov/tax-professionals/standard-mileage-rates>)

.76

Mileage Expense (Number of Miles x Current Rate Per Mile):

230.28

Substitute Expenses

Will this conference request require a paid substitute? *

☐ Yes ☒ No

Note:

If you selected "Yes" that a substitute teacher is needed, please create an absence in Frontline and notify your building secretary.

Number of Substitute Days Required:

0

Grand Total for Substitute Expenses (Number of Substitute Days Required x Substitute Costs Per Day):

0

Other Expenses

If there are additional expenses (i.e., parking, tolls, etc. please specify):

Fuel

Grand Total for Other Expenses:

350

Expense Summary

Grand Total for All Expenses (registration + hotel/lodging + meals + mileage + substitute + other):

2045.28

Electronic Signature: *

Justin Paul

Student Travel Guidelines

Rental Car vs. Personal Mileage

- Calculate and go with the lesser expense and keep balance
- Employee will ALWAYS be reimbursed for the lesser of the cost IF they choose to take their own vehicle

Extra-Curriculars can receive a district-provided Coach bus in **playoff competition** when a team travels 1.5 hours or more; and leaves the D10 boundaries to play the contest.

Student meals are NOT reimbursed on day trip or overnight travel for ANY group: Booster Groups and District Families can cover the cost

- ☐ Single day field trips can take bagged lunch from school, standard practice

Travel costs for groups that have a paid advisor: [Groups List](#) *Link is not an all encompassing list, it may change as groups/clubs are added or removed from NWSD)*

- ☐ Student & Advisor registration paid for by NWSD - **no matter the level** (Registration that includes a meal will be subject to review)
- ☐ Portions of transportation paid for by NWSD - up thru the state level
 - ☐ Bus / Van / Car / to and from the event
- ☐ Lodging (**national level**) - paid for by a combination of that group's fundraising, NWSD families, and NWSD; (not to exceed \$3,000.00 per group for **earned** competition status)

Fundraising is an expectation for ANY group in the NWSD if travel is required for that group, or is being considered at any point.

Even if there is a paid advisor, groups are expected to fundraise, IF they will be requesting financial assistance for any reason.

Overnight Trip Request Form as of 2026-2027SY

2026-2027 NWSD Overnight Field Trip or Athletic Trip Request

Barbara Miller

Last modified by Tammie Clinger (10/09/2026 8:57 AM)

History

Name of Teacher/Advisor/Coach: *

Barbara Miller

Select Building (check all that apply): *

- ☐ Northwestern Elementary
- ☐ Springfield Elementary
- ☐ Northwestern Middle School
- ☒ Northwestern High School

Select Grade Level(s)-check all that apply: *

- ☐ K
- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5
- ☐ 6
- ☐ 7
- ☐ 8
- ☐ 9
- ☐ 10
- ☐ 11
- ☒ 12

Name of Athletic Team/Class/Extra-Curricular Group/Organization: *

FBLA

Contact number where advisor/coach/teacher can be reached while on trip: *

[REDACTED]

IMPORTANT REMINDER: Parent permission slips are REQUIRED for ALL TRIPS

Destination: *

Kalahari Conference Center, Poconos, PA

Departure Date: *

10/30/2026

Time of Departure: *

12:00 p.m.

Point of Departure: *

HS

Return Date:

11/02/2026

Time of Return: *

7:00 p.m.

Educational Values: *

State, Regional and Local Officer development, communication skills, leadership skills, community service, college and career prep and developing professionalism training will all happen in sessions throughout the trip. As an adviser, there will be multiple training and professional development sessions to attend.

Number of Students: *

1

Number of District Staff (i.e. teacher/advisor/coach/support staff): *

1

Names of District Staff attending trip (list each separately):

Note:

IF SUBSTITUTES ARE NEEDED, PLEASE CREATE AN ABSENCE IN FRONTLINE AND NOTIFY YOUR BUILDING SECRETARY. THIS ACTION MUST BE COMPLETED FOR EACH DISTRICT EMPLOYEE ATTENDING THE TRIP.

District Staff #1:

Barbara Miller

Will a substitute be needed?

- ☒ Yes
☐ No

District Staff #2:

Will a substitute be needed?

- ☐ Yes
☐ No

District Staff #3:

Will a substitute be needed?

- ☐ Yes
☐ No

District Staff #4:

Will a substitute be needed?

- ☐ Yes
☐ No

Number of Other Chaperones (do not include district staff): *

0

Names of Other Chaperones (please list each chaperone individually):

Chaperone #1:

Chaperone #2:

Chaperone #3:

Chaperone #4:

Chaperone #5:

Chaperone #6:

Chaperone #7:

Chaperone #8:

Chaperone #9:

Chaperone #10:

Is District Transportation Needed? *

- ☒ Yes
- ☐ No (if personal vehicle, estimate mileage reimbursement within the next section)

Select the type(s) of transportation needed: *

- ☐ Bus
- ☐ Van (Maximum of 9 passengers plus a driver)
- ☒ Vehicle Rental (i.e. Enterprise---notify building secretary and/or Business Office to make reservation)

Cost of Vehicle/Trip to be paid by:

- ☒ District
- ☐ Grant Funded
- ☐ Booster Group
- ☒ Other

If you selected "Other" please specify below:

FBLA Fundraising

Estimated Cost for Personal Vehicle Use

Will you be using a PERSONAL vehicle for this trip? *

☐ Yes ☒ No

Note:

When entering costs associated with this trip, please do not include dollar signs \$.

Estimated Total Miles roundtrip:

Enter the current mileage rate: (\$0.70 per mile as of 1.1.2025 NEW RATE 1.1.2026 IS \$0.725 PER MILE)

Personal Vehicle Total Cost for Mileage: (Total miles x current mileage rate):

Registration Fee: *

Lodging: *

Meals: *

Van/Bus Cost (contact Mrs. Roseski or Bus Garage for estimate):

Vehicle Rental Cost:

Other (Please specify below):

Estimated Total (Mileage + Registration + Lodging + Meals + Van/Bus Cost + Vehicle Rental Cost + Other):

Electronic Signature: *



Teacher Name (if applicable)	Building	Item	Quantity	Potential Value	Board Approval
Abe Talbott (Athletic Trainer)	High School	Fluidotherapy unit	1	\$350	
Abe Talbott (Athletic Trainer)	High School	Whitehall whirlpool unit	1	\$325	
Abe Talbott (Athletic Trainer)	High School	Sammons & Preston whirlpool unit	1	\$325	

APPLICATION FOR USE OF FACILITIESNAME OF ORGANIZATION: Northwest Little GriddersNAME OF REPRESENTATIVE: David CorsiADDRESS: [REDACTED]TELEPHONE NO.: (Home) _____ (Cell) [REDACTED]PURPOSE: Banquet - HS CafeteriaDATE(S) OF USE: Sun Oct 18th SCHOOL YEAR 2026TIME(S) OF USE: 8am to 9pmINSURANCE COVERAGE PROVIDED BY Erie Insurance

(NAME OF GROUP)

BUILDING & FACILITIES REQUESTED: HS cafeteriaEQUIPMENT NEEDS (mats, tables, chairs, microphones, etc.): HS cafeteria - podium - tables - chairsNumber people attending? 250Number of Northwestern students attending? 150Do you charge admissions? noHow much? 0Is this a fundraising event? noWho receives the funds? naWill you be conducting Small Games of Chance? _____ Yes or NO NoIf yes, provide license # _____ **AND** Complete a Small Games of Chance Event ApplicationName(s) of adult supervisors: 30

Please note: Organization will need to reimburse the District the cost of any custodial and/or building monitor services if event is scheduled during non-regular working hours.

ATTACH - CERTIFICATE OF INSURANCE listing Northwestern School District as additional insured with minimum \$1,000,000 liability coverage per occurrence/\$2,000,000 aggregate

The organization agrees to indemnify and hold the Northwestern School District harmless of and from any and all liability for personal injury, property damage, or liability of any other kind whatsoever, in connection with the organization's use of the facilities, and agrees that it shall at its sole expense, defend any legal proceedings brought against the district for personal injury or property damage arising out of the use of the facilities in accordance with this application, and agrees to indemnify the district of and from any judgment entered against it.

The campus of the Northwestern School District is an alcohol, tobacco and smoke-free environment. Possession of weapons on the campus is prohibited. These district policies will be strictly enforced.

Representative's Signature and Date

Matthew M. Herath 10/2/26
 Building Administrator's Signature and Date

Superintendent's Signature and Date

Box **MUST** be signed prior to approval by building principal**ANY GROUP NOT COVERED BY DISTRICT INSURANCE:**

By signing below, I verify that our organization has read and understand Northwestern School District's Policy #916-School Volunteers. I also confirm that our volunteers have met the clearance requirements as outlined in the above policy.

16

Representative's Signature and Date

APPLICATION FOR USE OF FACILITIESNAME OF ORGANIZATION: HIGHLANDER YOUTH SPORTSNAME OF REPRESENTATIVE: ERIC BARDADDRESS: [REDACTED]TELEPHONE NO.: (Home) [REDACTED](Cell) [REDACTED]PURPOSE: SOFT BALL PRACTICEDATE(S) OF USE: 1/3, 1/10, 1/17, 1/24, 1/31, 2/7, 2/14, 2/21, 2/28, 3/7, 3/14 SCHOOL YEAR 26/27TIME(S) OF USE: 3/21, 3/28 1-5 p.m.INSURANCE COVERAGE PROVIDED BY HIGHLANDER YOUTH SPORTS
(NAME OF GROUP)BUILDING & FACILITIES REQUESTED: HIGH SCHOOL GYMNASIUM

EQUIPMENT NEEDS (mats, tables, chairs, microphones, etc.): _____

Number people attending? 14Number of Northwestern students attending? 6Do you charge admissions? NOHow much? N/AIs this a fundraising event? NOWho receives the funds? N/AWill you be conducting Small Games of Chance? _____ Yes or ☒ No

If yes, provide license # _____ AND Complete a Small Games of Chance Event Application

Name(s) of adult supervisors: ERIC BARD, REGINA FISCH, TRAVIS SCHAAF

Please note: Organization will need to reimburse the District the cost of any custodial and/or building monitor services if event is scheduled during non-regular working hours.

ATTACH – CERTIFICATE OF INSURANCE listing Northwestern School District as additional insured with minimum \$1,000,000 liability coverage per occurrence/\$2,000,000 aggregate

The organization agrees to indemnify and hold the Northwestern School District harmless of and from any and all liability for personal injury, property damage, or liability of any other kind whatsoever, in connection with the organization's use of the facilities, and agrees that it shall at its sole expense, defend any legal proceedings brought against the district for personal injury or property damage arising out of the use of the facilities in accordance with this application, and agrees to indemnify the district of and from any judgment entered against it, except as may result from the sole negligence or willful misconduct of Northwestern School District.

The campus of the Northwestern School District is an alcohol, tobacco and smoke-free environment. Possession of weapons on the campus is prohibited. These district policies will be strictly enforced.

Representative's Signature and Date 9/1/26Building Administrator's Signature and Date 9/29/26

Superintendent's Signature and Date

Box **MUST** be signed prior to approval by building principal**ANY GROUP NOT COVERED BY DISTRICT INSURANCE:**

By signing below, I verify that our organization has read and understand Northwestern School District's Policy #916-School Volunteers. I also confirm that our volunteers have met the clearance requirements as outlined in the above policy.

17

Representative's Signature and Date

OK A. Ziem 9/28/26



9/21/2026

Northwestern School District
Board Voting Meeting
Monday, September 21, 2026 7:00 PM Eastern

District Office
100 Harthan Way
Albion, PA 16401

1. Zoom Instructions

ZOOM Information for VIEW only:

*If you wish to address the Board as a scheduled visitor, please contact the Superintendent's office **by 1:30pm** on the day of the meeting at 814-756-9400. Unscheduled visitors may sign in upon arrival at the meeting and will be called on by the Board President at the appropriate time. Anyone wishing to address the Board is asked to attend in-person.*

Join from PC, Mac, iPad, or Android:

<https://nwsd.zoom.us/j/83338923061?pwd=QuEhaS7btqfK3aFcFUEK4OuS7xb7Cq.1>

Passcode:641377

2. Introduction

2.A. Call to Order, 2.B. Flag Salute, 2.C. Silent Moment of Reflection, 2.D. Roll Call

The meeting was officially called to order at 7:03pm by Vice President Mark Swanson. After the Pledge of Allegiance and a moment of silent reflection, roll was called with the following board members present:

Kristy Bolte:	Absent
Meghan Dalaba:	Present
Heather Fawcett:	Absent
Beth Hough:	Present
Jennifer Kumar:	Absent
Dan Peppers:	Present
Shelly Rice:	Absent
Sam Ring:	Present
Mark Swanson:	Present

Present: 5, Absent: 4.

Present from the administration were the following: Greg Lehman, Superintendent; Jonathan Hannon, Business Manager; Christina Costello, Director of Curriculum & Instruction; and Tammie Clinger, Board Secretary.

Sam Boothby attended in-person and others viewed the meeting via the Zoom link.

2.E. Positive Things Happening at Northwestern (October-May)

2.F. Recognition of Scheduled Visitors and Correspondence

Correspondence

Mr. Lehman read an email from Brenda Homansky of the Refocus Room. She encourages in-person visits to the room to see what happens on a daily basis.

Scheduled Visitors

There were no scheduled visitors.

2.G. Recognition of Unscheduled Visitors

There were no unscheduled visitors.

2.H. Consent Agenda

Move to approve the items on the consent agenda as presented. This motion, moved by Dan Peppers and seconded by Meghan Dalaba, Carried.

Kristy Bolte: Absent, Heather Fawcett: Absent, Jennifer Kumar: Absent, Shelly Rice: Absent, Meghan Dalaba: Yea, Beth Hough: Yea, Dan Peppers: Yea, Sam Ring: Yea, Mark Swanson: Yea

Yea: 5, Nay: 0, Absent: 4

A. Policy, Personnel, Finance Items

1. PSBA Officer Election

Authorize Board Secretary to cast ballot for the following:

2027 President (one-year term)-Matt Vannoy, Sharon City SD

2027 Vice President (one-year term)-Kristy Bolte, Northwestern SD

2027-2029 PSBA Treasurer (three-year term)-David Hein, Parkland SD

2027 Section W1 Advisor (one-year term)-Tracey Leyda, Franklin Area SD

PSBA Insurance Trustees (term ends 12/31/2029)-Marianne L. Neel and Dr. Michael Faccinnetto

2. Annual Policy Review of Policy 827 Conflict of Interest

Required review for Federal Programs monitoring

3. Lateral Movement on Salary Schedule

Effective 1st Day of 1st Semester for 2026-2027SY

Name	Current Level	Move to:
Abbey DiPlacido	Step 8, M+12 \$60,539	Step 8, M+18 \$61,093

4. Extra-Curricular Volunteer

Name	Activity
Justin East	Wrestling

5. Contracted Services Employees

Krise Transportation

Name	Position
Kristal Lance	Van Driver
Autumn Platz	Bus Driver

Peterson's Property Maintenance

Name	Position
Tony Brewer	P/T Evening Custodian at High School

B. Education Items

1. Book Discard

High School Library Books (list attached)

Old Spanish Textbooks (list attached)-recommend selling

2. Overnight Trip Requests

Proposed Trip:	Ag Class/FFA to National Convention
Date:	October 20-24, 2026
Location:	Indianapolis, IN
Number of Students:	18
Chaperones:	Anthony Honeycutt, Adam Mattocks, Sarah Lasko
Estimated Costs:	Registration: \$300.00 (for advisors; student pays own fee) Lodging: \$500.00 (for advisors; student pays own lodging) Meals: Covered by individual Transportation: \$1,100.00 Substitute Cost: \$1,319.04 Estimated Total: \$3,219.04

Proposed Trip:	PMEA Regional Chorus
Date:	March 4-March 6, 2027
Location:	Bradford, PA
Number of Students:	Potentially 4
Chaperone(s):	Dana Kuhn (Teacher/Advisor)
Estimated Costs:	Registration: \$640.00 Lodging: \$300.00 (for advisor) Meals: \$100.00 (for advisor) Transportation: \$250.00 (Car rental) Substitute: \$164.88 (March 4 only; March 5 is a potential No School Day-Snow Makeup Day) Estimated Total: \$1,454.88

C. Building and Grounds Items

1. 1976 Bicentennial Time Capsule Recovery Permission

2. Authorization to Solicit Bids for Snow Removal

3. Sunday Use of Facility Request

Northwestern Little Gridders on Sunday, October 11, 2026

4. Albion Fair Parking Lot Use

Run shuttle service from Northwestern Elementary parking lot from September 15-19, 2026

2.I. Approval of Minutes

Move to approve the minutes from the meeting of August 17, 2026. This motion, moved by Dan Peppers and seconded by Sam Ring, Carried.

Kristy Bolte: Absent, Heather Fawcett: Absent, Jennifer Kumar: Absent, Shelly Rice: Absent, Meghan Dalaba: Yea, Beth Hough: Yea, Dan Peppers: Yea, Sam Ring: Yea, Mark Swanson: Yea

Yea: 5, Nay: 0, Absent: 4

3. Reports

3.A. Erie County Technical School Report-Mr. Sam Ring is hoping to have an update on the solar panels in October.

- August 13, 2026 meeting minutes (not yet available)
- Next meeting is September 24, 2026

3.B. Northwest Tri-County Intermediate Unit Report-Mrs. Kristy Bolte was absent.

- August 26, 2026 meeting agenda link was shared in Keystone Agenda
- Next meeting is September 23, 2026

3.C. Student Board Representatives Report (October-May)

3.D. Solicitor's Report-Attorney Schmidt, Knox McLaughlin Gornall and Sennett PC had no report.

3.E. Superintendent's Report-Mr. Greg Lehman mentioned the fence around the track had been installed, and the rubberized surface is scheduled for this week.

3.F. Secretary's Report-Mrs. Tammie Clinger shared that an icon had been added to the website for Board Policies. She is trying to make it easier to access and she is also working on the administrative regulations formatting. She hopes to reduce the number of clicks to view the information.

3.G. Financial Reports-Mr. Jonathan Hannon provided an update on the chiller at Northwestern Elementary. Currently, there is a rental in place until the new chiller arrives, hoping to have it by mid-October.

3.H. Approval of Written, Oral, and Financial Reports

Move to approve and file for audit the written, oral, and financial reports, items A-G, specifically the Erie County Technical School report, Northwest Tri-County Intermediate Unit report, Student Board Representatives report, Superintendent's report, and Secretary's report. This motion, moved by Meghan Dalaba and seconded by Dan Peppers, Carried.

Kristy Bolte: Absent, Heather Fawcett: Absent, Jennifer Kumar: Absent, Shelly Rice: Absent, Meghan Dalaba: Yea, Beth Hough: Yea, Dan Peppers: Yea, Sam Ring: Yea, Mark Swanson: Yea

Yea: 5, Nay: 0, Absent: 4

4. Old Business

There was no old business to address.

5. New Business-Policy

5.A. Policy Approval-First Reading

Move to approve the first reading of Northwestern School District Board Policies, #102-Academic Standards, #105-Curriculum, #204.1-Virtual Attendance and Wellness Checks, #249-Bullying/Cyberbullying, and #716-Integrated Pest Management. This motion, moved by Dan Peppers and seconded by Meghan Dalaba, Carried.

Kristy Bolte: Absent, Heather Fawcett: Absent, Jennifer Kumar: Absent, Shelly Rice: Absent, Meghan Dalaba: Yea, Beth Hough: Yea, Dan Peppers: Yea, Sam Ring: Yea, Mark Swanson: Yea

Yea: 5, Nay: 0, Absent: 4

6. New Business-Personnel

6.A. Building Substitute Approval

Move to approve the use of two (2) full-time building substitutes through ESS, Inc. beginning October 1, 2026 through the end of the 2026-2027 school year. Angela Conley will be designated as the elementary level substitute and Veronica Fulton will be designated as the secondary level substitute. This motion, moved by Meghan Dalaba and seconded by Dan Peppers, Carried.

Kristy Bolte: Absent, Heather Fawcett: Absent, Jennifer Kumar: Absent, Shelly Rice: Absent, Meghan Dalaba: Yea, Beth Hough: Yea, Dan Peppers: Yea, Sam Ring: Yea, Mark Swanson: Yea

Yea: 5, Nay: 0, Absent: 4

6.B. Professional Staff Tenure Acknowledgement

Move to acknowledge the attainment of tenure for the listed professional staff, having achieved three years of satisfactory service and further that said employees be tendered a regular contract of employment for professional employees in accordance with provisions of the Public School Code. This motion, moved by Meghan Dalaba and seconded by Dan Peppers, Carried.

Kristy Bolte: Absent, Heather Fawcett: Absent, Jennifer Kumar: Absent, Shelly Rice: Absent, Meghan Dalaba: Yea, Beth Hough: Yea, Dan Peppers: Yea, Sam Ring: Yea, Mark Swanson: Yea

Yea: 5, Nay: 0, Absent: 4

6.C. Professional Staff Unpaid FMLA and Child Rearing Leave Request

Move to approve Lindsey Nulph's request for unpaid FMLA from September 11-December 3, 2026, followed by unpaid child rearing leave from December 4, 2026-June 3, 2027. This motion, moved by Dan Peppers and seconded by Meghan Dalaba, Carried.

Kristy Bolte: Absent, Heather Fawcett: Absent, Jennifer Kumar: Absent, Shelly Rice: Absent, Meghan Dalaba: Yea, Beth Hough: Yea, Dan Peppers: Yea, Sam Ring: Yea, Mark Swanson: Yea

Yea: 5, Nay: 0, Absent: 4

6.D. Confidential Employee Transfer

Move to approve the transfer of Linda Stevick from Part-Time School Police Officer to Full-Time School Police Officer effective October 17, 2026. Salary will be set at \$52,480 (\$32.00 per hour, 1640 hours, 205 days per school year), pro-rated for the remainder of the 2026-2027 school year. Benefits will be provided as outlined in the Benefit Plan for Confidential Personnel. This motion, moved by Meghan Dalaba and seconded by Dan Peppers, Carried.

Kristy Bolte: Absent, Heather Fawcett: Absent, Jennifer Kumar: Absent, Shelly Rice: Absent, Meghan Dalaba: Yea, Beth Hough: Yea, Dan Peppers: Yea, Sam Ring: Yea, Mark Swanson: Yea

Yea: 5, Nay: 0, Absent: 4

6.E. Confidential Employee Resignation

Move to approve Kristine Wheeler's resignation from part-time Accountant/Administrative Specialist effective January 31, 2027. This motion, moved by Meghan Dalaba and seconded by Dan Peppers, Carried.

Kristy Bolte: Absent, Heather Fawcett: Absent, Jennifer Kumar: Absent, Shelly Rice: Absent, Meghan Dalaba: Yea, Beth Hough: Yea, Dan Peppers: Yea, Sam Ring: Yea, Mark Swanson: Yea

Yea: 5, Nay: 0, Absent: 4

6.F. Support Staff Resignations

Move to approve the resignations of the support staff employees listed in the table. This motion, moved by Meghan Dalaba and seconded by Dan Peppers, Carried.

Kristy Bolte: Absent, Heather Fawcett: Absent, Jennifer Kumar: Absent, Shelly Rice: Absent, Meghan Dalaba: Yea, Beth Hough: Yea, Dan Peppers: Yea, Sam Ring: Yea, Mark Swanson: Yea

Yea: 5, Nay: 0, Absent: 4

Name	Position	Effective Date
Katelyn Curtis	Paraprofessional Aide High School Life Skills Support Grades 6-12	August 18, 2026
Andrea Gariepy	Cafeteria Aide (2.5 hour) High School	September 22, 2026

6.G. Support Staff Transfer

Move to approve the transfer of Denita Palermo from Paraprofessional Aide-Middle School Emotional Support and High School Life Skills Support Gr. 6-12 to Paraprofessional Aide-High School Life Skills Support Gr. 6-12 effective September 1, 2026. Rate of pay will remain at \$16.25 per hour, 6.5 hours per day for a maximum of 182 days per school year. This motion, moved by Meghan Dalaba and seconded by Dan Peppers, Carried.

Kristy Bolte: Absent, Heather Fawcett: Absent, Jennifer Kumar: Absent, Shelly Rice: Absent, Meghan Dalaba: Yea, Beth Hough: Yea, Dan Peppers: Yea, Sam Ring: Yea, Mark Swanson: Yea

Yea: 5, Nay: 0, Absent: 4

6.H. Support Staff Recommendation

Move to approve Lucille Shaffer as a Breakfast Aide (2.0 hour) at Northwestern High School effective September 22, 2026. Rate of pay, as outlined in the NWESP Collective Bargaining Agreement, will be \$15.90 per hour, maximum of 180 days per school year. This motion, moved by Meghan Dalaba and seconded by Dan Peppers, Carried.

Kristy Bolte: Absent, Heather Fawcett: Absent, Jennifer Kumar: Absent, Shelly Rice: Absent, Meghan Dalaba: Yea, Beth Hough: Yea, Dan Peppers: Yea, Sam Ring: Yea, Mark Swanson: Yea

Yea: 5, Nay: 0, Absent: 4

6.I. Classroom Monitor Approval

Move to approve Jody Boratyn and Lisa Lemerise as Classroom Monitors effective immediately for use in the Northwestern Elementary Life Skills Support classroom when a professional staff absence exists. Rate of pay will be the substitute teacher rate of \$125.00 per day as outlined in Public School Code, Act 33, Section 1218.1. The classroom monitor permit issued by PDE remains valid through June 30, 2029. This motion, moved by Meghan Dalaba and seconded by Dan Peppers, Carried.

Kristy Bolte: Absent, Heather Fawcett: Absent, Jennifer Kumar: Absent, Shelly Rice: Absent, Meghan Dalaba: Yea, Beth Hough: Yea, Dan Peppers: Yea, Sam Ring: Yea, Mark Swanson: Yea

Yea: 5, Nay: 0, Absent: 4

6.J. Extra-Curricular Resignation

Move to accept the resignation from Justin East, Middle School Assistant Wrestling Coach, effective immediately. This motion, moved by Dan Peppers and seconded by Meghan Dalaba, Carried.

Kristy Bolte: Absent, Heather Fawcett: Absent, Jennifer Kumar: Absent, Shelly Rice:

Absent, Meghan Dalaba: Yea, Beth Hough: Yea, Dan Peppers: Yea, Sam Ring: Yea, Mark Swanson: Yea
Yea: 5, Nay: 0, Absent: 4

6.K. Extra-Curricular Recommendations

Move to approve the extra-curricular recommendations presented in the table for the 2026-2027 school year. This motion, moved by Meghan Dalaba and seconded by Dan Peppers, Carried.

Kristy Bolte: Absent, Heather Fawcett: Absent, Jennifer Kumar: Absent, Shelly Rice: Absent, Meghan Dalaba: Yea, Beth Hough: Yea, Dan Peppers: Yea, Sam Ring: Yea, Mark Swanson: Yea
Yea: 5, Nay: 0, Absent: 4

Name	Position	Salary
Adam English	Middle School Assistant Wrestling Coach	\$3,443.00
Tyson Harmon	Middle School Assistant Wrestling Coach-Girls	\$3,443.00

7. New Business-Finance

7.A. Bills Payable

Move to approve the bills in the amount of \$3,959,487.20. This motion, moved by Dan Peppers and seconded by Meghan Dalaba, Carried.

Kristy Bolte: Absent, Heather Fawcett: Absent, Jennifer Kumar: Absent, Shelly Rice: Absent, Meghan Dalaba: Yea, Beth Hough: Yea, Dan Peppers: Yea, Sam Ring: Yea, Mark Swanson: Yea
Yea: 5, Nay: 0, Absent: 4

8. New Business-Education

There were no education items to address.

9. New Business-Building & Grounds

There were no building & grounds items to address.

10. Addendum Items

There were no addendum items to address.

11. Close of Meeting

11.A. Critique & Review

Mr. Ring suggested that the solicitor not attend both the Committee of the Whole/Study Session and the Voting meeting. If he isn't providing a report or participating in an executive session then he wouldn't have to attend. District administration can communicate whether his attendance is needed at both meetings.

11.B. Announcements & Future Meetings

Day	Date	Time	Meeting	Location
Monday	October 12, 2026	6:30pm	Committee of the Whole/Study Session	District Office
Monday	October 19, 2026	7:00pm	Board Voting Meeting	District Office

11.C. Adjournment

Move to adjourn the meeting. This motion, moved by Meghan Dalaba and seconded by Dan Peppers, Carried.

Kristy Bolte: Absent, Heather Fawcett: Absent, Jennifer Kumar: Absent, Shelly Rice: Absent, Meghan Dalaba: Yea, Beth Hough: Yea, Dan Peppers: Yea, Sam Ring: Yea, Mark Swanson: Yea

Yea: 5, Nay: 0, Absent: 4

Respectfully submitted,

Tammie R. Clinger

Tammie Clinger
Board Secretary

DRAFT

JOC AGENDA (Thursday, August 13, 2026)

Generated by Misty Dempsey on Friday, August 14, 2026

Work Session

- **Student/School Updates:** Four co-op students were recognized for their work with local employers. New student orientation, new teacher orientation, and staff in-service activities were scheduled in preparation for the August 25 start of school.
- **Non-Member Tuition:** Non-member tuition rates were reviewed. Adult enrollment will not be permitted in programs, with the exception of Cosmetology.
- **Annual Updates:** Employee/student handbook updates, substitute lists, textbook adoptions, donations, fundraisers, and cyber-school contracts were reviewed. Handbook changes were minor.
- **Heavy Equipment Purchases:** Discussed planned purchases of a bulldozer and mini excavator. One purchase was moved forward from the original schedule to support the new program. Competitive bidding was underway where applicable.
- **Advanced Manufacturing:** Discussed bringing in a consultant/instructional coach one day per week to assist with curriculum, instruction, recruitment, and program development due to low enrollment.
- **Program/Student Agreements:** Articulation agreements and NOCTI/NIMS results were reviewed. A new agreement with Pennsylvania Leadership Charter School was also discussed.
- **Solar Project:** Solar grant project remains in the permitting process. Construction was anticipated to be completed by the end of October, with the system expected to become operational in early 2027.
- **School Safety Grant:** Grant funding is being used primarily for surveillance cameras, servers/data storage, and a campus vehicle for the School Police Officer.
- **Grant Updates:** ECTS was not awarded the PA Smart CTE grant. A Bureau of CTE representative was scheduled to visit in September to review the Heavy Equipment industry partnership. ECTS also planned to apply for the PennDOT Heavy Construction grant.
- **Staffing:** New hires discussed included Dale Winchell, Networking Teacher, and Amanda Chamberlain, Enrollment Engagement.

1. Call to Order @ 12:35 PM

Procedural: A. Moment of Reflection

Procedural: B. Pledge of Allegiance

Procedural: C. Roll Call

Board Members Present: Mr. McManus, Ms. Turi, Dr. Wise, Mr. Legnasky, Mr. Lindner (remote), Mr. Gilbert (remote), Mr. Morvay

2. Executive Session

Procedural: A. Personnel

An executive session was held to discuss personnel matters/negotiations involving classified and professional staff.

3. Amendments

26

Action: A. NONE

4. Meeting Minutes

Action: A. Meeting Minutes

Recommended Action: Motion to approve the meeting minutes from June 25, 2026, as presented.

Motion moved by Dr. Wise with second by Mr. McManus

Roll Call Vote-

Mr. McManus - Yes

Ms. Turi - Yes

Dr. Wise - Yes

Mr. Legnasky - Yes

Mr. Lindner - Yes

Mr. Gilbert - Yes

Mr. Morvay - Yes

Final resolution - motion carries

5. Student Accomplishments/Highlights

Information: A. Student Accomplishments/Highlights

6. Guest and Public Comment

7. Important Items Coming to the ECTS

Information: A. Important Items Coming to the ECTS

8. Operations - Old Business

Action: A. 2026-2027 Tuition Rates for Non-member Students

Recommended Action: Motion to approve the 2026-2027 Tuition Rates for Non-member Students, as presented in May.

Motion moved by Mr. Legansky with second by Mr. Gilbert

Roll Call Vote-

Mr. McManus - Yes

Ms. Turi - Yes

Dr. Wise - Yes

Mr. Legnasky - Yes

Mr. Lindner - Yes

Mr. Gilbert - Yes

Mr. Morvay - Yes

Final resolution - motion carries

9. Operations - New Business

Action: A. 2026-2027 ECTS Student Handbook

Recommended Action: Motion to approve the updated 2026-2027 ECTS Student Handbook, as presented.

Action: B. 2026-2027 ECTS Employee Handbook

Recommended Action: Motion to approve the 2026-2027 ECTS Employee Handbook, as presented.

Action: C. 2026-2027 ESS & ECTS Substitute Lists

Recommended Action: Motion to approve the 2026-2027 ESS & ECTS Substitute Lists, as presented.

Action: D. 2026-2027 ECTS Textbook Adoptions

Recommended Action: Motion to approve the 2026-2027 ECTS Textbook Adoptions, as presented.

Action: E. Donations

Recommended Action: Motion to accept the donation of various steel flat bar material of various sizes, donated by Erie Strayer to support our MTF program, and acceptance of a 2004 Audi A4 donated by the Colao family.

Action: F. Fundraiser and Community Service Requests

Recommended Action: Motion to approve the Fundraiser and Community Service Requests, as presented.

Action: G. HEO Equipment Purchases

Recommended Action: Motion to approve purchasing a Bull Dozer, not to exceed \$95,000 (competitive bid process ends 8/26/2026) and a Mini-Excavator for \$70,312 (costars)

Action: H. AMT & HEO Consultant

Recommended Action: Motion to approve Emily Chivers Yochim as a consultant (instructional coach) working in Advanced Manufacturing Technologies and Heavy Equipment Operation at a rate of \$46/hr, not to exceed 240 hours for the school year.

Action: I. 2026-2027 ECTS Local Post-Secondary Agreements

Recommended Action: Motion to approve the 2026-2027 ECTS Local Post-Secondary Agreements, as presented.

Information: J. 2025-2026 NOCTI Results

Action: K. Contracting with The Pennsylvania Leadership Charter School

Recommended Action: Motion to approve the contracting with The Pennsylvania Leadership Charter School for the 2026-2027 school year.

Action: L. Approve Operations Section of the Agenda

Recommended Action: Motion to approve operations section of the agenda

Motion moved by Dr. Wise with second by Mr. McManus

Roll Call Vote-

Mr. McManus - Yes

Ms. Turi - Yes

Dr. Wise - Yes

Mr. Legnasky - Yes

Mr. Lindner - Yes

Mr. Gilbert - Yes

Mr. Morvay - Yes

Final resolution - motion carries

10. New Financial Items

Reports: A. Business Manager Report

Reports: B. Treasurer Report

Reports: C. Statement of Activities

Reports: D. Payables

Information, Reports: E. VISA Procurement Card Payment

Action: F. Approval of Financial Items Section of the Agenda

Recommended Action: Motion to approve Financial Items Section of the Agenda

Motion moved by Mr. McManus with second by Mr. Legnasky

Roll Call Vote-

Mr. McManus - Yes

Ms. Turi - Yes

Dr. Wise - Yes

Mr. Legnasky - Yes

Mr. Lindner - Yes

Mr. Gilbert - Yes

Mr. Morvay - Yes

Final resolution - motion carries

11. Administrative Services and Human Resources

Information, Reports: A. Administrative Services and Human Resources Report

Action: B. Hiring & Transfers

Recommended Action: 11B.a: Motion to approve the hire of Amanda Chamberlain as the Enrollment and Engagement Coordinator, at Column D Step 16, for an annual salary of \$59,299 per year. 11B.b: Motion to approve the hire of Dale Winchell as the Computer Networking Instructor, at Column A step 5, for an annual salary of \$47,408 per year. 11B.c: Motion to ratify the hiring of Kori Bememt as the IT Summer Help, effective 7/13/2026. 11B.d: Motion to ratify the transfer of Jordan Berdis from a part-time Custodian C2 to a Temporary part-time Custodian C2, effective July 1, 2026. 11B.e: Motion to ratify the transfer of John Bizzarro from a temporary part-time Custodian C2 to a regular part-time Custodian C2, effective July 1, 2026. 11B.f: Motion to approve the hire of Penny King as a part-time Instructional Aide SAA2 at a rate of \$20.20 per hour (less .25 during probationary period), effective August 18, 2026. 11B.g: Motion to approve the hire of Jenn Feltenberger as a part-time Instructional Aide SAA2 at a rate of \$20.20 per hour (less .25 during probationary period), effective on August 18, 2026. 11B.h: Motion to approve the hire of Carrie Hayes as a part-time Instructional Aide SAA2 at a rate of \$20.20 per hour (less .25 during probationary period), effective August 18, 2026. 11B.i: Motion to approve the hire of Guillaume Coussement as a temporary part-time Instructional Aide SAA2 at a rate of \$20.20 per hour (less .25 during 1st 120 days), effective on or about August 18, 2026. 11B.j: Motion to approve the addition of Charles McFadden to the RCTC Instructor List. 11B.k: Motion to approve the hire of Reghan McChesney as a part-time Instructional Aide SAA2 at a rate of \$20.20 per hour (less .25 during probationary period), effective August 18, 2026. 11B.l: Motion to hire Nathan Warnick as a part-time Maintenance Utility Worker M4 at a rate of \$20.12 per hour (less .25 during 120-day probationary period), effective on or about August 31, 2026.

29

Action: C. Resignations & Retirements

Recommended Action: Motion to approve the resignation request of Gabriella Cook as an Instructional Aide SAA2, effective July 31, 2026.

Action: E. Approve Administrative Services and Human Resources Section of the Agenda

Recommended Action: Motion to approve Administrative Services and Human Resources Section of the Agenda

Motion moved by Mr. Legnasky with second by Mr. Morvay

Roll Call Vote-

Mr. McManus - Yes

Ms. Turi - Yes

Dr. Wise - Yes

Mr. Legnasky - Yes

Mr. Lindner - Yes

Mr. Gilbert - Yes

Mr. Morvay - Yes

Final resolution - motion carries

12. Reports

Information, Reports: A. Leadership Report - Director & Principal

Reports: B. Superintendent

Reports: C. Solicitor

Action: D. Approval of Reports Section of the Agenda

Recommended Action: Motion to approve the Reports Section of the Agenda

Motion moved by Mr. Legnasky with second by Dr. Wise

Roll Call Vote-

Mr. McManus - Yes

Ms. Turi - Yes

Dr. Wise - Yes

Mr. Legnasky - Yes

Mr. Lindner - Yes

Mr. Gilbert - Yes

Mr. Morvay - Yes

Final resolution - motion carries

13. Supplemental Reports and Information

Information, Reports: A. Facilities Report

Information, Reports: B. Supervisors of CIA & SEWBL

Information, Reports: C. Technology Report

Information, Reports: D. JOC Member Attendance Report

Information, Reports: E. Secondary Program & Transition Program Enrollment Report

Information, Reports: F. Disabled Population

Information, Reports: G. Business Partnership Coordinator Report

Information, Reports: H. Enrollment and Community Engagement Coordinator Report

Information, Reports: I. Career Planning Coordinator Report

Information, Reports: J. RCTC Report

14. Statute-Related Business

Reports: A. Staff Travel > 400 Miles

Action: B. Facility Use Request

Recommended Action: Motion to approve the facility use request of Groovy Pooch/USCSS.

Motion moved by Ms. Turi with second by Mr. Legnasky

Roll Call Vote-

Mr. McManus - Yes

Ms. Turi - Yes

Dr. Wise - Yes

Mr. Legnasky - Yes

Mr. Lindner - Yes

Mr. Gilbert - Yes

Mr. Morvay - Yes

Final resolution - motion carries

15. Correspondence

16. Board Actions

17. Adjournment

Action: A. Adjourn

Recommended Action: Motion to adjourn

Motion moved by Dr. Wise with second by Mr. Morvay

Roll Call Vote-

Mr. McManus - Yes

Ms. Turi - Yes

Dr. Wise - Yes

Mr. Legnasky - Yes

Mr. Lindner - Yes

Mr. Gilbert - Yes

Mr. Morvay - Yes

Final resolution - motion carries

18. Reminders

Information: A. Next Meeting Date - September 24, 2026

Northwest Tri-County Intermediate Unit 5 Board Agenda

Wednesday, August 26, 2026

Generated by Raina George

1. Meeting Opening:

A. Call Board Meeting to Order:

The Board meeting of the Northwest Tri-County Intermediate Unit Board was called to order by Dr. Andrew Pushchak, President, at 5:45 p.m.

B. Roll Call:

Present were: Dr. Jane Blystone (NE); Kristy Bolte (NW); Randy Styborski (PC); Paul Mangione (WC); Joseph Meka (GR); Fran New (FV); Dr. Andrew Pushchak (WB); George Roberts (GM); Scott Taylor (FLB); Kimberle Thomas (UC); David Vrenna (HC); Gary Winschel (MC); Ed Williamson (CN)

Absent were: Amanda Cox (CR); Jennifer Sheldon (IR); Tammy Silvis (CC)

Present from the Intermediate Unit Leadership Team: Brad Whitman, Executive Director; Sally Daehnke; Becca Kelley; Kirk Shimshock; Brandie Stvens; JT Stewart; Amanda Porter

Also present: Solicitor Pat Kennedy; Wendy Carson; Hannah Flynn; Jill Lewis; Leah Merski; Nick Paolini

C. Moment of Silence: Dr. Pushchak asked those in attendance to stand for a moment of silence.

D. Pledge to the Flag: Dr. Pushchak led everyone present in the Pledge to the Flag.

E. Recognition of PSEA: Dr. Pushchak recognized all PSEA Representatives.

F. Recognition of Visitors: Dr. Pushchak welcomed all visitors in attendance.

2. Presentation of the Annie Sullivan Award:

Mr. Brad Whitman gave a brief overview of the Annie Sullivan Award. "The award, named after Helen Keller's teacher and friend, is presented by each participating Intermediate Unit to an IU employee who facilitates acceptance of students with disabilities in schools and the community.

Mr. Whitman recognized Mrs. Sheryl Decker as the 2025-26 Annie Sullivan Award recipient.

3. Reports:

A. Executive Director (Mr. Brad Whitman):

IU5

- In August, TruNorth Security Training was offered again, bringing together 15 School Resource Officers (SROs) from local school districts.

Early Intervention

- This past year, IU5 EI was selected to participate in the Positive Behavior Supports Agreement, sponsored by the Office of Child Development and Early Learning (OCDEL) and Early Intervention Technical Assistance (EITA). This opportunity strengthened the capacity of our Preschool Early Intervention program to support children engaging in persistent challenging behaviors by utilizing the Prevent Teach Reinforce for Young Children (PTR-YC) model—a collaborative, team-based approach that includes families and educators—to guide individualized behavior support. This year we will expand the use of this tool to our team by providing continuing training and implementation opportunities.
- In Preschool Early Intervention programs located in Pennsylvania, Embedded Instruction for Early Learning has been identified as the primary evidence-based practice/strategy for providing high-quality Early Intervention services. IU5 continues the OCDEL guided rollout and our Core Leadership Team has selected six teaching professionals for the learning path that will provide the essential knowledge and skills to effectively implement the practices of Embedded Instruction for Early Learning with fidelity.

EI Data	July 2026	July 2025	
• Year to Date Referrals	• 75	• 108	
• Active IEPs	• 1411	• 1488	
• Aggregate	• 1411	• 1488	32

Federal and State Programs

- The SUN Meal Program wrapped up the season serving a record of over 152,000 meals to students ages 18 and under. A big thank you to our districts who ran rural non-congregate (grab and go) sites serving over 2/3's of these meals.
 - Conneaut (2 sites)
 - Harborcreek
 - General McLane
 - Northwestern
- The Talent Search TRiO Program was notified this month that they won their lawsuit against USDE as the program was reinstated their funding for year 5 of the grant totaling \$310,325. We are awaiting the results to have a no-cost extension allowing expenditures to be spent through August 31, 2027.

Financial Services

- Compiling and organizing documentation and financial data for the 2025-2026 audit.
- Coordinating transportation services and implementation with new transportation providers.
- Finalizing 2025-2026 budget reconciliation and closeout activities.

Human Resources

- Evaluating a new software platform that will better integrate many of our processes which should result in more efficiency and better collaboration across departments.
- Working to implement a new clerical applicant process which will include an onsite software/technology assessment to help us to better understand skillset of applicants before bringing them on.

Innovative Technology Solutions (ITS)

- Launched the new IU5 website – Successfully rolled out IU5's redesigned website, providing staff, districts, families, and community members with a more modern, accessible, and user-friendly platform for accessing IU5 programs, services, and information.
- Strengthened cybersecurity and infrastructure resilience – Completed major server migration efforts to Scale Computing and continued disaster recovery planning while expanding cybersecurity monitoring, secure access controls, email security through Mimecast, and endpoint management capabilities.
- Supported In-Service and back-to-school readiness – Provided technology support throughout IU5 In-Service and the return to school, including conference room readiness, device deployments, classroom connectivity, staff technology assistance, and troubleshooting across IU5 programs and locations to help ensure a smooth start to the new school year.

School Improvement Services

- Staff in both TaC and SIS presented on multiple topics throughout the opening in-service. Topics included assistive technology, IEP Transitions, positive behavior supports, strengthening math skills, and drones.

Special Education

- Students are back in session this week across our three counties.
- The department is working with our school psychologist to asset tag our testing protocols and inventory response booklets. As protocols or response booklets are ordered, we now have a system to ensure we have an accurate count of what is available and whether they need to be ordered.
- Para Academy was conducted the week after in-service. Both the special education department and the CIA department partnered to support over 125 para-educators across the IU5 region in professional development on topics relevant to their positions.

State

Gov. Shapiro Signs \$50.8 Billion Compromise Budget, Despite Some Opposition In Both Parties Gov. Josh Shapiro signed a package of bills into law enacting a \$50.8 billion state budget for the next year. The spending plan was approved by the state House and Senate earlier Sunday afternoon with only a handful of opposing votes.

Read the rest of the story: [“Gov. Shapiro Signs \\$50.8 Billion Compromise Budget, Despite Some Opposition In Both Parties”](#) (Pennsylvania Capital-Star, 7-12-26)

PA Has High Special Education Needs. What Federal Shift Could Mean Special education oversight is shifting out of the U.S. Department of Education, federal officials have announced, a move that many disability advocates decried as potentially fragmenting critical programs. The change could have particular effects in Pennsylvania, which has one of the nation's highest shares of students with disabilities. Officials in President Donald Trump's administration have said relocating these functions to the U.S. Department of Health and Services cuts through red tape and "scales back federal micromanagement."

Read the rest of the story: [“PA Has High Special Education Needs. What Federal Shift Could Mean”](#) (USA Today, 6-22-26)

How Much Supplemental Money Did Your School District Get? Pennsylvania's 500 school districts will share \$565 million to help fill education “adequacy” gaps and ease higher tax burdens. Lawmakers have included supplemental education funds in state budgets since 2024, in response to a Commonwealth Court ruling that found Pennsylvania's previous system for funding schools violated the state constitution and led to inequity across districts.

Read the rest of the story: [“SEARCH: How Much Supplemental Money Did Your PA School District Get?”](#) (SpotlightPA, 8-5-26)

This Western PA School District Found A New Way To Address A Shortage Of Substitute Teachers Andrea Potts was nervous last school year when she stepped in as a seventh-grade substitute teacher at Trinity Middle School for the first time. As a patrol sergeant for the South Strabane Township Police Department, Potts has rarely found herself leading dozens of students in lessons. And she had the additional pressure of ensuring she didn't embarrass her daughter in front of her classmates.

Read the rest of the story: [“This Western PA School District Found A New Way To Address A Shortage Of Substitute Teachers”](#) (Pittsburgh Post-Gazette, 7-29-26)

Special Education State Complaints Jump Nearly 50% State education agencies saw a 46% jump in the number of written state complaints in special education during the 2025-26 school year compared to the year before, according to new survey responses from 31 states. The self-reported survey data, collected by the Council for Exceptional Children and the National Association of State Directors of Special Education, shows that during the 2024-25 school year there were 7,907 written state complaints. That number rose to 11,523 in the 2025-26 school year.

Read the rest of the story: ["Special Education State Complaints Jump Nearly 50%"](#) (K-12 Dive, 8-11-26)

Pennsylvania Still On The Fence About Federal School Choice Tax Credits Pennsylvania's public school students could benefit from a new federal education tax credit program next year, but the state has yet to opt into it. Thirty-one others have done so or announced plans to participate. Meanwhile, Gov. Josh Shapiro says he is waiting for additional federal guidance, as lawmakers seek out Pennsylvania's participation through legislation.

Read the rest of the story: ["Pennsylvania Still On The Fence About Federal School Choice Tax Credits"](#) (Politics PA, 8-17-26)

Federal

New Study Cites Growing "Crisis" of Healthcare Costs on School District Budgets

Will rising healthcare costs affect teacher hiring? | edsurge.com [Read More](#)

Inside The Education Department's Interagency Agreements Under the second Trump administration's push to "return education to the states," the U.S. Department of Education has entered more than a dozen interagency agreements with six other federal agencies since May 2025. The 14 agreements outsource a number of Education Department responsibilities to the departments of Health and Human Services, Justice, State, Labor, Interior and Treasury. The four most recent agreements, for instance, transfer various special education and civil rights enforcement activities to the departments of Health and Human Services and Justice, respectively.

Read the rest of the story: ["Inside The Education Department's Interagency Agreements"](#) (K-12 Dive, 7-6-26)

Walberg moves to codify ED's dismantlement On July 9, House Education and Workforce Chair Tim Walberg introduced the "Less Bureaucracy, Better Education" legislative package. It's a collection of 10 bills designed to make the current administration's dismantling of the Department of Education permanent. The legislation seeks to codify the web of interagency agreements established following the March 2025 executive order. Under the plan, federal student aid would transition to the Treasury; K-12, higher education, and career programs would move to Labor; and family engagement, child care, and medical school accreditation would shift to HHS. State would manage international programs, while Interior would oversee tribal education. Interestingly, the Office for Civil Rights and special education remain governed by recent DOJ and HHS agreements rather than these bills. However, the path forward is steep. Shutting a federal department requires an act of Congress. These measures would need to clear a 60-vote Senate filibuster, which would require Democratic support that currently doesn't exist. For now, expect plenty of committee hearings and messaging votes, but don't count on quick passage into law. Read the package [HERE](#).

ESEA waivers ED's ESEA waivers keep coming. In late June, ED approved Vermont's request, making it the fourth state (Iowa, Louisiana, and Indiana) permitted to consolidate its state-level activities funds under Titles II-A, IV-A, and IV-B. That's more than \$4 million through 2029 that Vermont can redirect toward its own improvement priorities. Read the approval [HERE](#).

Arkansas became the fifth on July 7. ED approved a Title I-A state plan amendment and Ed-Flex authority. Arkansas will consolidate four funding streams (Titles II-A, III-A, IV-A, and IV-B) totaling more than \$8.8 million over four years, expand Alternative Fund Use Authority to additional rural districts, and adjust how advanced test-takers and alternative learning environments are counted for accountability. What changed with accountability? Reasonable technical stuff. Students in grades five through eight who are taking advanced, high school-level courses in math, science, or reading/language arts can take the corresponding end-of-course assessment instead of the grade-level test. Students enrolled in Alternative Learning Environment districts will be reassigned to their school of origin for accountability and school identification. All of this operates within Arkansas' existing accountability framework. Read more [HERE](#).

Social Media Lawsuits Could Net Payouts. How Are Districts Planning? Some 1,400 school districts across the country have sued social media companies in the past few years, claiming the companies' apps harmed student mental well-being and, in turn, put financial burdens on schools as they had to hire additional counselors and staff to address bullying, depression and school security concerns.

Read the rest of the story: ["Social Media Lawsuits Could Net Payouts. How Are Districts Planning?"](#) (K-12 Dive, 7-28-26)

FY2027 Appropriations Update When Congress returns from August recess, they will have about 15 legislative days left to fund the government before Fiscal Year (FY) 2027 begins on October 1. [This blog](#) outlines where things stand and what to expect.

CISA Releases New Cybersecurity Resources for K12 Schools and Districts the Cybersecurity and Infrastructure Security Agency (CISA) released new cybersecurity resources to help schools strengthen their defenses. To support the work, CISA has released [K-12 Cybersecurity Foundations Resource Package](#), designed specifically for schools and districts. The collection includes guides, videos, and supplemental materials that provide cost-effective, actionable steps for preventing, mitigating, and responding to cyber threats.

Quote:

"Every student can learn, just not on the same day or in the same way."
— George Evans

B. Solicitor (Ms. Patricia Kennedy): Ms. Kennedy had nothing to report this evening.

C. Executive Committee (Dr. Andrew Pushchak): Dr. Pushchak reported that the Executive Committee met on August 19, 2026, at 10:00 am to review the board agenda. Dr. Jane Blystone, Mr. Paul Mangione, and Dr. Andrew Pushchak were present.

D. Budget & Audit Committee (Mr. Paul Mangione): Mr. Paul Mangione, Chairperson, reported that the Budget & Audit Committee met on August 26, 2026 at 5:30 pm. The Committee reviewed the Elevator Bid Award, Agenda Item 7O.

E. Personnel Committee (Dr. Jane Blystone): Dr. Blystone, Chairperson, reported that the Personnel Committee met on August 26, 2026 at 5:30 pm. Dr. Blystone noted that there are seven items on the agenda for approval.

F. Policy Committee (Mrs. Fran New): Mrs. Fran New, Chairperson, reported that the Policy Development Committee met on August 26, 2026, at 5:30 p.m. There are five policies on the agenda for first reading: Policies 221, 236.1, 325, 332, and 619.

4. Appointment of IU Board Member:

It was moved by Mrs. Bolte and seconded by Mr. Taylor to approve the Appointment of IU Board member as presented.

A. Ms. Leah Merski - Erie's Public Schools

Motion carried unanimously by roll call vote Dr. Jane Blystone (NE) yes; Kristy Bolte (NW) yes; Amanda Cox (CR) absent; Paul Mangione (WC) yes; Joseph Meka (GR) yes; Fran New (FV) yes; Dr. Andrew Pushchak (WB) yes; George Roberts (GM) yes; Jennifer Sheldon (IR) absent; Tammy Silvis (CC) absent; Randy Styborski (PC) yes; Scott Taylor (FL) yes; Kimberlee Thomas UC) yes; David Vrenna (HC) yes; Ed Williamson (CN) yes; Gary Winschel (MC) yes

5. Minutes:

It was moved by Mr. Vrenna and seconded by Mrs. Bolte to approve Minutes from the June 24, 2026 IU Board of Directors Meeting as presented.

Motion carried unanimously.

6. 2026-27 Organizational Chart:

It was moved by Mrs. Bolte and seconded by Mr. Mangione to approve the IU5 Assistant Board Secretary as presented.

A. Appointment of Emily Douglass as Assistant Board Secretary

Motion carried unanimously by roll call vote Dr. Jane Blystone (NE) yes; Kristy Bolte (NW) yes; Amanda Cox (CR) absent; Paul Mangione (WC) yes; Joseph Meka (GR) yes; Fran New (FV) yes; Dr. Andrew Pushchak (WB) yes; George Roberts (GM) yes; Jennifer Sheldon (IR) absent; Tammy Silvis (CC) absent; Randy Styborski (PC) yes; Scott Taylor (FL) yes; Kimberlee Thomas UC) yes; David Vrenna (HC) yes; Ed Williamson (CN) yes; Gary Winschel (MC) yes

7. Financial Items (Mr. Mangione):

It was moved by Mr. Mangione and seconded by Mrs. Bolte to approve Financial Items 7A-7O as presented.

- A. Preliminary Treasurer's Report for June 30, 2026
- B. Preliminary Treasurer's Report for July 31, 2026
- C. Investment Report for June 30, 2026
- D. Investment Report for July 31, 2026
- E. June 2026 Monthly Revenue Board Report
- F. July 2026 Monthly Revenue Board Report
- G. June 2026 Monthly Expense Board Report
- H. July 2026 Monthly Expense Board Report
- I. PNC Easy Procure Payments as of June 25, 2026
- J. PNC Easy Procure Payments as of July 27, 2026
- K. Approval of Bills
- L. Authorization for new IU Credit Cards
- M. Approval to Reclassify Unassigned Funds to Committed Fund Balance
- N. Transportation 2025-2026 Final Report
- O. Elevator Upgrade Award Bid

Motion carried unanimously by roll call vote Dr. Jane Blystone (NE) yes; Kristy Bolte (NW) yes; Amanda Cox (CR) absent; Paul Mangione (WC) yes; Joseph Meka (GR) yes; Fran New (FV) yes; Dr. Andrew Pushchak (WB) yes; George Roberts (GM) yes; Jennifer Sheldon (IR) absent; Tammy Silvis (CC) absent; Randy Styborski (PC) yes; Scott Taylor (FL) yes; Kimberlee Thomas UC) yes; David Vrenna (HC) yes; Ed Williamson (CN) yes; Gary Winschel (MC) yes

8. Personnel Items (Dr. Jane Blystone):

It was moved by Dr. Blystone and seconded by Mrs. Thomas to approve Personnel Items 8A-8G as presented.

A. Resignations

- B. Tenures
- C. Job Descriptions
- D. Employment of Personnel
- E. Position Changes
- F. Terminations
- G. Clerical Association Release Time

Motion carried unanimously by roll call vote Dr. Jane Blystone (NE) yes; Kristy Bolte (NW) yes; Amanda Cox (CR) absent; Paul Mangione (WC) yes; Joseph Meka (GR) yes; Fran New (FV) yes; Dr. Andrew Pushchak (WB) yes; George Roberts (GM) yes; Jennifer Sheldon (IR) absent; Tammy Silvis (CC) absent; Randy Styborski (PC) yes; Scott Taylor (FL) yes; Kimberlee Thomas UC) yes; David Vrenna (HC) yes; Ed Williamson (CN) yes; Gary Winschel (MC) yes

9. Transportation Items:

It was moved by Mr. Vrenna and seconded by Mrs. Bolte to approve Transportation Items 9A-9B as presented.

- A. 2026-27 Blank Transportation Contracts
- B. 2026-27 Transportation Contracts
- C. 2026-27 Transportation Contract with Krise Transportation

Motion carried unanimously by roll call vote Dr. Jane Blystone (NE) yes; Kristy Bolte (NW) yes; Amanda Cox (CR) absent; Paul Mangione (WC) yes; Joseph Meka (GR) yes; Fran New (FV) yes; Dr. Andrew Pushchak (WB) yes; George Roberts (GM) yes; Jennifer Sheldon (IR) absent; Tammy Silvis (CC) absent; Randy Styborski (PC) yes; Scott Taylor (FL) yes; Kimberlee Thomas UC) yes; David Vrenna (HC) yes; Ed Williamson (CN) yes; Gary Winschel (MC) yes

10. Contracted Payroll:

It was moved by Dr. Blystone and seconded by Mr. Taylor to approve Contracted Payroll 10A - 10B as presented.

- A. Shahraban Al-Maleki
- B. Ashley Eichhorn

Motion carried unanimously by roll call vote Dr. Jane Blystone (NE) yes; Kristy Bolte (NW) yes; Amanda Cox (CR) absent; Paul Mangione (WC) yes; Joseph Meka (GR) yes; Fran New (FV) yes; Dr. Andrew Pushchak (WB) yes; George Roberts (GM) yes; Jennifer Sheldon (IR) absent; Tammy Silvis (CC) absent; Randy Styborski (PC) yes; Scott Taylor (FL) yes; Kimberlee Thomas UC) yes; David Vrenna (HC) yes; Ed Williamson (CN) yes; Gary Winschel (MC) yes

11. Agreements /Contracts/ MOUs:

It was moved by Mrs. Bolte and seconded by Mr. Mangione to approve Agreements and Contracts 11A-13S as presented.

- A. Agora Cyber Charter School Agreement
- B. Bayfront Convention Center (N&D Symposium) - Revised Agreement
- C. Chief Science Officers Program Agreements with MCIU
- D. Chris Singleton Speaks, LLC (N&D Symposium)
- E. Commonwealth Charter Academy Agreement
- F. Erie County Mental Health/Intellectual Disabilities Contract - SAP
- G. Erie's Public Schools - Special Education Contract
- H. Fort LeBoeuf School District - Special Education Contract
- I. iSolved Renewal Agreement
- J. Millcreek Township School District - Special Education Contract
- K. Montessori Regional Charter School- Special Education Contract
- L. Northwest Tri-County Intermediate IU5 Education Association, PSEA/NEA Memorandum of Understandings (MOU)
- M. PA Virtual Charter School Agreement
- N. PETE&C Streaming Equipment Use Rental Agreement
- O. Service Agreement with Berks County Intermediate Unit
- P. Social Media School Representation Agreement
- Q. Talent LMS Agreement (Revised)
- R. The Pennsylvania Cyber Charter School Agreement
- S. Valley Grove School District LIEP Contract

Motion carried unanimously by roll call vote Dr. Jane Blystone (NE) yes; Kristy Bolte (NW) yes; Amanda Cox (CR) absent; Paul Mangione (WC) yes; Joseph Meka (GR) yes; Fran New (FV) yes; Dr. Andrew Pushchak (WB) yes; George Roberts (GM) yes; Jennifer Sheldon (IR) absent; Tammy Silvis (CC) absent; Randy Styborski (PC) yes; Scott Taylor (FL) yes; Kimberlee Thomas UC) yes; David Vrenna (HC) yes; Ed Williamson (CN) yes; Gary Winschel (MC) yes

12. Service Purchase Contracts:

It was moved by Mrs. Thomas and seconded by Mr. Vrenna to approve Contracted Payroll 12A - 12JJ as presented.

- A. Barber National Institute SPC 71403
- B. Bethesda Lutheran Services SPC 71377

C. Bethesda Lutheran Services SPC 71378
 D. Bethesda Lutheran Services SPC 71379
 E. Bethesda Lutheran Services SPC 71380
 F. Bethesda Lutheran Services SPC 71381
 G. Bethesda Lutheran Services SPC 71382
 H. Bethesda Lutheran Services SPC 71383
 I. Bethesda Lutheran Services SPC 71384
 J. Bethesda Lutheran Services SPC 71385
 K. Bethesda Lutheran Services SPC 71386
 L. Bethesda Lutheran Services SPC 71387
 M. Bethesda Lutheran Services SPC 71388
 N. Bethesda Lutheran Services SPC 71389
 O. Bethesda Lutheran Services SPC 71390
 P. Bethesda Lutheran Services SPC 71391
 Q. Bethesda Lutheran Services SPC 71392
 R. Bethesda Lutheran Services SPC 71393
 S. Bethesda Lutheran Services SPC 71394
 T. Bethesda Lutheran Services SPC 71395
 U. Bethesda Lutheran Services SPC 71396
 V. Bethesda Lutheran Services SPC 71397
 W. Bethesda Lutheran Services SPC 71398
 X. Bethesda Lutheran Services SPC 71399
 Y. Bethesda Lutheran Services SPC 71400
 Z. Bethesda Lutheran Services SPC 71401
 AA. Bethesda Lutheran Services SPC 71402
 BB. Bethesda Lutheran Services SPC 71405
 CC. Clean Guard SPC 71369
 DD. Denning Landscaping & Snow Removal SPC
 EE. Jay Gill Plumbing and Heating SPC 71364
 FF. Jacoby Transportation SPC 71367
 GG. Sarah A. Reed Children's Center SPC 71368
 HH. Sarah A. Reed Children's Center SPC 71373
 II. Translation Links SPC 71376
 JJ. The Achievement Center SPC 71406

Motion carried unanimously by roll call vote Dr. Jane Blystone (NE) yes; Kristy Bolte (NW) yes; Amanda Cox (CR) absent; Paul Mangione (WC) yes; Joseph Meka (GR) yes; Fran New (FV) yes; Dr. Andrew Pushchak (WB) yes; George Roberts (GM) yes; Jennifer Sheldon (IR) absent; Tammy Silvis (CC) absent; Randy Styborski (PC) yes; Scott Taylor (FL) yes; Kimberlee Thomas UC) yes; David Vrenna (HC) yes; Ed Williamson (CN) yes; Gary Winschel (MC) yes

13. Request to Travel:

It was moved by Mrs. Bolte and seconded by Mr. Taylor to approve Request to Travel as presented.

A. National PBIS Leadership Forum - Kevin Webber

Motion carried unanimously by roll call vote Dr. Jane Blystone (NE) yes; Kristy Bolte (NW) yes; Amanda Cox (CR) absent; Paul Mangione (WC) yes; Joseph Meka (GR) yes; Fran New (FV) yes; Dr. Andrew Pushchak (WB) yes; George Roberts (GM) yes; Jennifer Sheldon (IR) absent; Tammy Silvis (CC) absent; Randy Styborski (PC) yes; Scott Taylor (FL) yes; Kimberlee Thomas UC) yes; David Vrenna (HC) yes; Ed Williamson (CN) yes; Gary Winschel (MC) yes

14. Policies:

It was moved by Mrs. New and seconded by Mrs. Bolte to approve Policies 14A-14E as presented.

A. First Reading - Policy 221: Dress and Grooming
 B. First Reading - Policy 236.1: Threat Assessment
 C. First Reading - Policy 325: Dress and Grooming
 D. First Reading - Policy 332: Working Periods
 E. First Reading - Policy 619: Intermediate Unit Audit

Motion carried unanimously by roll call vote Dr. Jane Blystone (NE) yes; Kristy Bolte (NW) yes; Amanda Cox (CR) absent; Paul Mangione (WC) yes; Joseph Meka (GR) yes; Fran New (FV) yes; Dr. Andrew Pushchak (WB) yes; George Roberts (GM) yes; Jennifer Sheldon (IR) absent; Tammy Silvis (CC) absent; Randy Styborski (PC) yes; Scott Taylor (FL) yes; Kimberlee Thomas UC) yes; David Vrenna (HC) yes; Ed Williamson (CN) yes; Gary Winschel (MC) yes

15. Other Business:

Dr. Pushchak informed everyone the next Board meeting will be held on September 23, 2026.

Dr. Pushchak thanked the board of directors for their dedication and willingness to serve on the IU5 Board.

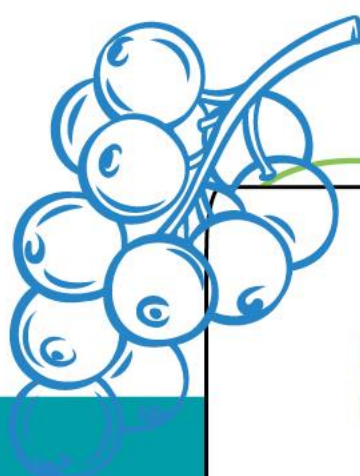
16. Adjournment:

It was moved by Mr. Vrenna and seconded by Mr. Taylor to adjourn the Northwest Tri-County Intermediate Unit Board of Directors at 6:07 p.m.

Raina George, Board Secretary



**Caring People.
Serving Great Food.**



September 2026 Food Service Report

Northwestern School District

What's cooking? Find out here!



A Great School Year Awaits!



It's a new beginning, a fresh, bright year! We're more excited than ever to welcome our students back! Over the summer months we developed new programs to unveil and continued training our staff. We've refined and improved the favorite foods they've come to love, and we also created delicious, new chef-crafted meals that we can't wait to share with them.

Caring
people.
**Serving
great
food.**

Leadership Summit 2026



This year's theme: ***Grow Together***



TNG hosted our annual **Leadership Summit** (formerly Summer Seminar) at two locations, Wind Creek Casino and Rivers Casino, in July. **Each session was an outstanding showing of unity**, bringing together our K12, Commissary, and FMS team members. This year's theme, **"Growing Together,"** was seeded with inspiration planted by our three speakers, Simon T. Bailey, Joe Pettit, and Clay Scroggins. **Our team is all prepped and ready for a hardy harvest in the coming year!**



Professional Development Day 2026



Northwestern Wildcats

Our hourly cafeteria staff attend our **Professional Development Day and opening meetings** where they earn continuing education credit requirements set by the USDA.

This year's continuing education sessions included:

- Seeds to Success: Introduction with Joe Pettit
- Civil Rights: State Specific
- The Seed and The Soil: Conflict Management
- The Farmer: Customer Service
- The Seasons and Plan: Communication & Time Management
- Preparing the Garden: Safety
- Plant & Produce: Offer vs Serve



This training also empowers our staff to deliver delish meals with outstanding customer service!

Talk Like A Pirate Day

Springfield elementary students had fun pretending to be pirates while enjoying their lunch in September. The cafeteria staff did a wonderful job making decorations, a pirate ship, and treasure chest. Students had a chance to win some lucky prizes during the week.



Summer Scholar Luncheon



Students who participated and completed summer reading activities enjoyed a special luncheon in September along with a guest. The Nutrition Group is thankful to be part of this celebration.

After School Meal Program



Students continue to take advantage of the dinner program after school before attending activities, committees, and other academic programs. The elementary schools will be starting up in October!

Numbers across the cafeteria

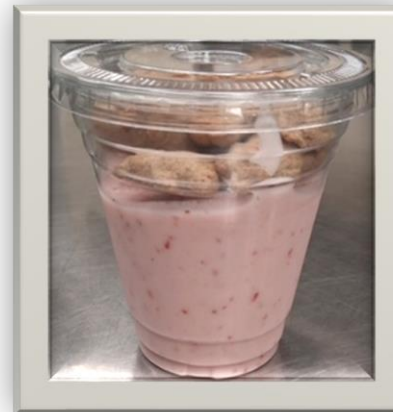
September	Budget	Actual
Breakfast	8673	8786
Lunch	15561	16177
Ala-Carte	1554	1892

Dinner Meals Served YTD 1138

Offering a variety of new products for students to try will continue to increase participation.

Student Feedback

"Smoothies are delicious"



Fresh Smoothies

"They smell really good, taste is ok"



Fresh Baked Cinnamon Rolls

**Katie Kohler**

Welcome New Staff

Katie and Lucille both have children attending Northwestern. The cafeteria staff is excited to add them to the Wildcat team. We welcome you and look forward to working with you both!

**Lucille Shaffer**

What's New at Nutrition

for the 2026-2027 School Year?

We have new initiatives, programs, and ideas that we're cooking up to keep our customers excited!



This fun new Pizza Party Contest incentivizes teachers to try our cooking instead of brown-bagging it.



My School. My Menu.

This new program lets the principal (or someone in the administration) select and serve the lunch menu for the day.

We can't wait to see what they will choose to serve up!

A taste of what's to come!



The Scoop Newsletter is back!

Secret Shopper Card

Shhh...Select students and school staff will secretly rate their entire meal and provide feedback to help enhance the dining experience.

Previously known as TNG Cares, the Heart Award honors employees who lead with love and whose actions consistently reflect our mission, values, and spirit-making a meaningful, lasting difference in the kitchen and beyond!



We are excited to reveal our fresh, innovative recipes for this school year!

New Chef-crafted Recipes for the 2026-2027 School Year



New Breakfast & Lunch Items Include:

- Chicken Tenders with TNG Crave Sauce
- Chicken Tenders in Wraps, with Sauces, and on Waffles
- Whole Grain Ciabatta Sliders in a variety of new recipes
- Gluten-Free Breaded Boneless Wings
- Mini Square Cheese Ravioli with a variety of Sauces
- Breakfast Bagel Pizza
- Egg & Cheese Breakfast Pizza
- Cheesy Sausage Breakfast Frittata
- Breakfast Scramble Mac N Cheese Bowl
- Egg, Sausage, & Cheese Breakfast Taco
- Fiesta Beef Breakfast Nachos

New Ala Carte Items:

- Asian Vegetable, Southwest Chicken, and Breakfast Egg Rolls
- Sriracha Doritos
- Sunflower Kernels
- Backpack Shelf Stable Yogurt

Breakfast Item

Pillsbury Cinnamon Rolls-WG

Stop in your cafeteria and check it out!

TheNutritionGroup.com | 888.272.8106



Mark your calendars and
visit your cafeteria!

CELEBRATE

National School
Lunch Week

October 12-16, 2026



This year's theme is "Cafeteria Circus."

- ***The Main Attraction:** Highlighting the nutrient-dense "star performers" on the menu.
- ***Feats of Strength:** Celebrating the resilience and dedication of the kitchen staff.
- ***A Ringmaster's Precision:** Showcasing the administrative excellence required to run a world-class nutrition program.

Mark your calendars

to join us in your cafeteria for our
delicious and fun upcoming events!

Daily Drawings & Prizes

HS/MS

October 13th- Golden Ticket- Lucky Tray

October 14th-Funnel Cakes

October 15th -Taste Testing Pumpkin Hummus

October 16th- Local Apples w/Carmel

Elementary Schools

October 13th- Golden Ticket –Lucky Tray

October 14th-Funnel Cakes

October 15th –Local Popcorn

October 16th- Local Apples w/Carmel Dip

Upcoming events

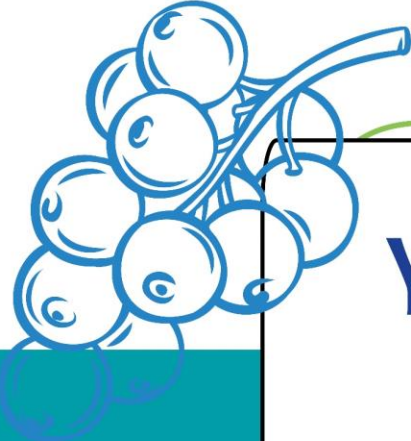


**National School
Lunch Week**

October 12th-October 16th



**Caring People.
Serving Great Food.**



Your Food Service Team:

Heather Brady

Director of Food & Nutrition

814-756-9400 Ext. 5263

hbrady@nwsd.org

Melissa Kingen

Regional Manager

814-720-1140

mkingen@thenutritiongroup.com

A great school year awaits!



NORTHWESTERN SCHOOL DISTRICT
FINANCIAL REPORTS
VOTING MEETING
OCTOBER 19, 2026
(SEPTEMBER PRELIMINARY REPORTS)

	PAGE
1. GENERAL FUND:	
• TRIAL BALANCE	01
• GENERAL FUND REVENUE REPORT	02 - 03
• GENERAL FUND EXPENDITURE REPORT	04 - 09
• TREASURER'S REPORT	10 - 11
• BILLS PAYABLE	12 - 17
• BMO CREDIT CARD DETAIL	18 - 19
2. CAFETERIA FUND:	
• TRIAL BALANCE	20
• CAFETERIA FUND REVENUE REPORT	21
• CAFETERIA FUND EXPENDITURE REPORT	22
• BILLS PAYABLE	23
3. ACTIVITY FUND:	
• TRIAL BALANCE	24 - 25
• STATEMENT OF REVENUES & EXPENDITURES	26 - 27
4. ATHLETIC FUND:	
• TRIAL BALANCE	28
• ATHLETIC FUND REVENUE REPORT	29
• ATHLETIC FUND EXPENDITURE REPORT	30
5. CAPITAL RESERVE FUND:	
• TRIAL BALANCE	31
• CAPITAL RESERVE REVENUE REPORT	32
• CAPITAL RESERVE EXPENDITURE REPORT	33
• BILLS PAYABLE	34

1. GENERAL FUND/CAPITAL RESERVE INVESTMENT REPORT	35
2. GENERAL FUND LIQUID ASSET REPORT (PSDLAF)	36

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT
GENERAL FUND TRIAL BALANCE

ALL FUNDS INCLUDED

PERIOD ENDING: 09/30/2026

<u>ACCOUNT</u>	<u>ACCOUNT BALANCE</u>	
	<u>DEBIT</u>	<u>CREDIT</u>
10 GENERAL FUND		
10-0101-000-000-00-00-0000 CASH (MARQUETTE)	3,678.31	
10-0106-000-000-00-00-0000 CASH & INVESTMENTS (PLA)	13,658,463.73	
10-0109-000-000-00-00-0000 PAYROLL CASH (MARQUETTE)	809,970.81	
10-0111-000-000-00-00-0000 INVESTMENTS (CD'S)	1,497,000.00	
10-0121-000-000-00-00-0000 DELINQUENT TAXES RECEIVABLE	260,505.04	
10-0132-000-000-00-00-0000 INTERFUND RECEIVABLES	56,523.02	
10-0142-000-000-00-00-0000 SUBSIDIES RECEIVABLES (STATE)	1,328,783.01	
10-0143-000-000-00-00-0000 SUBSIDIES RECEIVABLES (FEDERAL)	42,031.62	
10-0150-000-000-00-00-0000 OTHER REVENUE RECEIVABLES	110.50	
10-0155-513-000-00-00-0000 OTHER RECEIVABLE - TRANSPORTATION	623.48	
10-0170-000-000-00-00-0000 INVENTORIES	532,021.24	
10-0182-000-000-00-00-0090 DUE FROM OTHER SOURCES	385.00	
10-0421-000-000-00-00-0000 ACCOUNTS PAYABLE		500.00
10-0421-009-000-00-00-0000 AP GRANTS/AWARDS		1,500.00
10-0462-000-000-00-00-0000 PAYROLL DEDUCTIONS		56.44
10-0462-006-000-00-00-0000 FICA		0.87
10-0462-007-000-00-00-0000 RETIREMENT		802,650.51
10-0480-000-000-00-00-0000 UNEARNED REVENUE		17,376.06
10-0761-000-000-00-00-0000 DELINQUENT TAX EQUITY		260,505.04
10-0810-000-000-00-00-0000 FB - NONSPENDABLE - INVENTORY		532,021.24
10-0830-000-000-00-00-0000 FUND BALANCE - COMMITTED		12,008,214.49
10-0850-000-000-00-00-0000 FUND BALANCE - UNASSIGNED		913,331.48
10-0000-000-000-00-00-0000 REVENUE		6,962,570.87
10-0000-000-000-00-00-0000 EXPENDITURES	3,308,631.24	
10 GENERAL FUND	21,498,727.00	21,498,727.00
	<u>21,498,727.00</u>	<u>21,498,727.00</u>

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT

GENERAL FUND REVENUE

CURRENT PERIOD: 09/01/2026 TO 09/30/2026

ACCOUNT	BUDGETED REVENUE	CURRENT REVENUE	YEAR TO DATE REVENUE	ENCUMBRANCE	REMAINING BALANCE	PCT
100 LOCAL						
10-6100-000-100-00-00-0000 TAXES LEVIED BY THE LEA	5,021,810.00	0.00	0.00	0.00	5,021,810.00	100
10-6101-000-100-00-00-0000 REAL ESTATE ~ ALBION (01)	0.00	434,169.26	523,117.61	0.00	-523,117.61	0
10-6102-000-100-00-00-0000 REAL ESTATE ~ CONNEAUT	0.00	662,783.34	815,641.33	0.00	-815,641.33	0
10-6103-000-100-00-00-0000 REAL ESTATE ~ CRANESVILLE	0.00	116,122.21	186,245.36	0.00	-186,245.36	0
10-6104-000-100-00-00-0000 REAL ESTATE ~ ELK CREEK	0.00	768,947.05	949,426.87	0.00	-949,426.87	0
10-6105-000-100-00-00-0000 REAL ESTATE ~ PLATEAU (38)	0.00	152,845.03	187,149.47	0.00	-187,149.47	0
10-6106-000-100-00-00-0000 REAL ESTATE ~ SPRINGFIELD	0.00	1,020,054.34	1,370,192.97	0.00	-1,370,192.97	0
10-6112-000-100-00-00-0000 REAL ESTATE ~ INTERIUM	14,000.00	1,395.93	3,905.55	0.00	10,094.45	72
10-6113-000-100-00-00-0000 PUBLIC UTILITY REALTY TAX	5,300.00	0.00	0.00	0.00	5,300.00	100
10-6114-000-100-00-00-0000 PAYMENTS IN LIEU OF TAXES	16,500.00	0.00	19,181.31	0.00	-2,681.31	-16
10-6151-000-100-00-00-0000 EARNED INCOME TAX ACT	1,050,000.00	25,462.04	257,161.48	0.00	792,838.52	76
10-6153-000-100-00-00-0000 REALTY TRANSFER TAX ACT	115,000.00	16,310.95	25,224.60	0.00	89,775.40	78
10-6311-000-100-00-00-0000 DELINQUENT REAL ESTATE	45,000.00	7,203.22	7,203.22	0.00	37,796.78	84
10-6411-000-100-00-00-0000 DELINQUENT REAL ESTATE	270,000.00	25,816.03	25,816.03	0.00	244,183.97	90
10-6510-000-100-00-00-0000 INVESTMENT EARNINGS	425,000.00	44,033.33	118,811.04	0.00	306,188.96	72
10-6740-000-100-00-00-0000 STUDENT ACTIVITY FEES	10,000.00	2,645.00	7,805.00	0.00	2,195.00	22
10-6910-000-100-00-00-0000 RENTAL ON PROPERTY	64,000.00	2,324.96	4,649.92	0.00	59,350.08	93
10-6944-000-100-00-00-0000 TUITION-OTHER LEA'S	50,000.00	21,488.31	21,488.31	0.00	28,511.69	57
10-6990-000-100-00-00-0000 MISC REVENUE/REFUND PR	2,100.00	1,647.01	1,681.99	0.00	418.01	20
10-9220-000-100-00-00-0000 LEASES & OTHER RIGHT TO	70,000.00	0.00	0.00	0.00	70,000.00	100
100 LOCAL TOTALS:	7,158,710.00	3,303,248.01	4,524,702.06	0.00	2,634,007.94	37
200 STATE						
10-7111-000-201-00-00-0000 BASIC ED SUBSIDY - FORMULA	10,326,287.00	0.00	1,527,377.00	0.00	8,798,910.00	85
10-7220-000-240-00-00-0000 VOCATIONAL EDUCATION	222,994.00	0.00	35,069.00	0.00	187,925.00	84
10-7271-000-271-00-00-0000 SPECIAL EDUCATION	1,424,372.00	226,381.00	452,762.00	0.00	971,610.00	68
10-7340-000-204-00-00-0000 STATE PROPERTY TAX REDUCTION	649,676.00	0.00	324,838.00	0.00	324,838.00	50
10-7531-000-222-00-00-0000 READY TO LEARN BLOCK GRANT	796,496.00	0.00	0.00	0.00	796,496.00	100
10-7532-000-222-00-00-0000 RTL-ADEQUACY SUPPLEMENT	248,756.00	0.00	0.00	0.00	248,756.00	100
200 STATE TOTALS:	13,668,581.00	226,381.00	2,340,046.00	0.00	11,328,535.00	83
300 STATE PROJECTS						
10-7311-000-311-00-00-0000 PUPIL TRANSPORTATION SUBSIDY	1,040,000.00	0.00	103,274.00	0.00	936,726.00	90
10-7312-000-312-00-00-0000 NONPUBLIC/CHARTER SCHOOL	5,000.00	0.00	0.00	0.00	5,000.00	100
10-7331-000-330-00-00-0000 NURSE'S SERVICES	21,000.00	0.00	0.00	0.00	21,000.00	100
10-7361-000-360-00-00-0024 PCCD SAFETY GRANT	123,197.00	0.00	0.00	0.00	123,197.00	100
10-7810-000-322-00-00-0000 SOCIAL SECURITY PAYMENTS	449,312.00	-770.98	-1,502.12	0.00	450,814.12	100
10-7820-000-323-00-00-0000 RETIREMENT REVENUE	2,267,137.00	-3,113.53	-6,404.07	0.00	2,273,541.07	100
300 STATE PROJECTS TOTALS:	3,905,646.00	-3,884.51	95,367.81	0.00	3,810,278.19	98
400 FEDERAL						
10-8514-000-411-00-00-0026 TITLE I 25-26	511,016.00	0.00	0.00	0.00	511,016.00	100
10-8515-000-421-00-00-0026 TITLE II 25-26	57,545.00	0.00	0.00	0.00	57,545.00	100
10-8517-000-431-00-00-0026 TITLE IV 25-26	39,388.00	0.00	0.00	0.00	39,388.00	100
400 FEDERAL TOTALS:	607,949.00	0.00	0.00	0.00	607,949.00	100
500 IDEA						
10-6832-000-510-00-00-0000 IDEA SEC 619 PASS-THROUGH	3,000.00	0.00	0.00	0.00	3,000.00	100

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT
GENERAL FUND REVENUE
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
500 IDEA (continued)						
10-6832-000-520-00-00-0000 IDEA PART B PASS-THROUGH	330,000.00	0.00	0.00	0.00	330,000.00	100
500 IDEA TOTALS:	333,000.00	0.00	0.00	0.00	333,000.00	100
800 OTHER FED PROJECTS						
10-8820-000-892-00-00-0000 ACCESS: ADMIN COSTS	10,000.00	2,455.00	2,455.00	0.00	7,545.00	75
800 OTHER FED PROJECTS TOTALS:	10,000.00	2,455.00	2,455.00	0.00	7,545.00	75
	25,683,886.00	3,528,199.50	6,962,570.87	0.00	18,721,315.13	73

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT
GENERAL FUND EXPENDITURES
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

	BUDGETED EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
100 LOCAL					
1100 PROGRAMS ~ REGULAR					
100 PERSONNEL SVCS - SALARIES TOTALS:	4,710,347	356,145	0.00	4,354,202	92
200 PERSONNEL SVCS - EMP BENE TOTALS:	3,909,641	305,954	0.00	3,603,687	92
300 PURCHASED PROF/TECH SVCS TOTALS:	312,587	-6,413	137,423.55	181,577	58
400 PURCHASED PROPERTY SVCS TOTALS:	49,500	498	610.00	48,392	98
500 OTHER PURCHASED SVCS TOTALS:	697,600	116,265	475,714.60	105,621	15
600 SUPPLIES TOTALS:	259,100	64,078	8,316.16	186,706	72
700 PROPERTY TOTALS:	73,000	0	0.00	73,000	100
800 OTHER OBJECTS TOTALS:	1,500	0	0.00	1,500	100
1100 PROGRAMS ~ REGULAR TOTALS:	10,013,276	836,527	622,064.31	8,554,685	85
1300 VOCATIONAL EDUCATION					
100 PERSONNEL SVCS - SALARIES TOTALS:	391,770	43,923	0.00	347,847	89
200 PERSONNEL SVCS - EMP BENE TOTALS:	302,845	33,545	0.00	269,300	89
300 PURCHASED PROF/TECH SVCS TOTALS:	10,300	989	0.00	9,311	90
400 PURCHASED PROPERTY SVCS TOTALS:	12,200	3,913	490.30	7,796	64
500 OTHER PURCHASED SVCS TOTALS:	312,079	26,565	281,030.75	4,484	1
600 SUPPLIES TOTALS:	43,050	129	7,600.00	35,321	82
700 PROPERTY TOTALS:	5,500	0	0.00	5,500	100
800 OTHER OBJECTS TOTALS:	3,000	0	0.00	3,000	100
1300 VOCATIONAL EDUCATION TOTALS:	1,080,744	109,064	289,121.05	682,559	63
1400 OTHER INSTRUCTIONAL PROG					
100 PERSONNEL SVCS - SALARIES TOTALS:	31,700	0	0.00	31,700	100
200 PERSONNEL SVCS - EMP BENE TOTALS:	13,074	0	0.00	13,074	100
300 PURCHASED PROF/TECH SVCS TOTALS:	25,395	600	0.00	24,795	98
500 OTHER PURCHASED SVCS TOTALS:	52,000	4,995	39,960.00	7,045	14
600 SUPPLIES TOTALS:	0	51	0.00	-51	0
1400 OTHER INSTRUCTIONAL PROG TOTALS:	122,169	5,646	39,960.00	76,563	63
1700 HIGHER EDUCATION PROGRAMS					
500 OTHER PURCHASED SVCS TOTALS:	4,000	0	0.00	4,000	100
1700 HIGHER EDUCATION PROGRAMS TOTALS:	4,000	0	0.00	4,000	100
2100 SUPPORT SVCS PUPIL PERS.					
100 PERSONNEL SVCS - SALARIES TOTALS:	491,547	43,684	0.00	447,863	91
200 PERSONNEL SVCS - EMP BENE TOTALS:	441,008	35,176	0.00	405,832	92
300 PURCHASED PROF/TECH SVCS TOTALS:	127,720	40,005	84,682.25	3,033	2
500 OTHER PURCHASED SVCS TOTALS:	875	0	0.00	875	100
600 SUPPLIES TOTALS:	7,625	6,866	436.11	323	4
800 OTHER OBJECTS TOTALS:	250	90	0.00	160	64
2100 SUPPORT SVCS PUPIL PERS. TOTALS:	1,069,025	125,821	85,118.36	858,086	80
2200 SUPPORT SVCS - INSTR					
100 PERSONNEL SVCS - SALARIES TOTALS:	378,587	49,808	0.00	328,778	87
200 PERSONNEL SVCS - EMP BENE TOTALS:	380,550	65,155	1,035.00	314,360	83

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT
GENERAL FUND EXPENDITURES
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

	BUDGETED EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
100 LOCAL (continued)					
300 PURCHASED PROF/TECH SVCS TOTALS:	165,500	54,071	102,130.00	9,299	6
400 PURCHASED PROPERTY SVCS TOTALS:	7,000	0	3,267.60	3,732	53
500 OTHER PURCHASED SVCS TOTALS:	2,400	0	0.00	2,400	100
600 SUPPLIES TOTALS:	163,400	108,982	7,416.86	47,002	29
800 OTHER OBJECTS TOTALS:	550	0	0.00	550	100
2200 SUPPORT SVCS - INSTR TOTALS:	1,097,987	278,017	113,849.46	706,121	64
2300 SUPPORT SVCS - ADMIN					
100 PERSONNEL SVCS - SALARIES TOTALS:	923,793	143,358	0.00	780,436	84
200 PERSONNEL SVCS - EMP BENE TOTALS:	730,970	106,854	0.00	624,117	85
300 PURCHASED PROF/TECH SVCS TOTALS:	117,000	41,350	0.00	75,650	65
400 PURCHASED PROPERTY SVCS TOTALS:	3,500	0	0.00	3,500	100
500 OTHER PURCHASED SVCS TOTALS:	51,950	22,818	12,358.42	16,774	32
600 SUPPLIES TOTALS:	40,050	4,246	614.85	35,189	88
800 OTHER OBJECTS TOTALS:	20,075	15,566	0.00	4,509	22
2300 SUPPORT SVCS - ADMIN TOTALS:	1,887,339	334,191	12,973.27	1,540,174	82
2400 PUPIL HEALTH					
400 PURCHASED PROPERTY SVCS TOTALS:	150	0	0.00	150	100
600 SUPPLIES TOTALS:	0	500	0.00	-500	0
2400 PUPIL HEALTH TOTALS:	150	500	0.00	-350	-233
2500 SUPPORT SERVICES BUSINESS					
100 PERSONNEL SVCS - SALARIES TOTALS:	230,177	47,048	0.00	183,129	80
200 PERSONNEL SVCS - EMP BENE TOTALS:	180,778	31,244	0.00	149,534	83
300 PURCHASED PROF/TECH SVCS TOTALS:	20,000	0	0.00	20,000	100
400 PURCHASED PROPERTY SVCS TOTALS:	2,500	0	0.00	2,500	100
500 OTHER PURCHASED SVCS TOTALS:	2,425	0	0.00	2,425	100
600 SUPPLIES TOTALS:	4,775	60	580.40	4,135	87
800 OTHER OBJECTS TOTALS:	2,250	500	0.00	1,750	78
2500 SUPPORT SERVICES BUSINESS TOTALS:	442,905	78,852	580.40	363,473	82
2600 OPERATION & MAINTENANCE					
100 PERSONNEL SVCS - SALARIES TOTALS:	144,611	31,036	0.00	113,575	79
200 PERSONNEL SVCS - EMP BENE TOTALS:	85,830	20,037	0.00	65,793	77
300 PURCHASED PROF/TECH SVCS TOTALS:	5,000	1,254	0.00	3,746	75
400 PURCHASED PROPERTY SVCS TOTALS:	1,198,727	554,713	593,558.55	50,455	4
500 OTHER PURCHASED SVCS TOTALS:	148,000	2,803	0.00	145,197	98
600 SUPPLIES TOTALS:	580,000	88,025	514,935.77	-22,961	-4
700 PROPERTY TOTALS:	6,500	-184,175	248,900.00	-58,225	-896
800 OTHER OBJECTS TOTALS:	750	270	0.00	480	64
2600 OPERATION & MAINTENANCE TOTALS:	2,169,418	513,963	1,357,394.32	298,061	14
2700 TRANSPORTATION SERVICES					
100 PERSONNEL SVCS - SALARIES TOTALS:	13,680	1,692	0.00	11,988	88
200 PERSONNEL SVCS - EMP BENE TOTALS:	19,541	2,986	0.00	16,555	85

FY 2026-2027

**NORTHWESTERN SCHOOL DISTRICT
GENERAL FUND EXPENDITURES
CURRENT PERIOD: 09/01/2026 TO 09/30/2026**

	BUDGETED EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
100 LOCAL (continued)					
400 PURCHASED PROPERTY SVCS TOTALS:	150	0	0.00	150	100
500 OTHER PURCHASED SVCS TOTALS:	1,675,000	178,452	1,540,051.26	-43,504	-3
2700 TRANSPORTATION SERVICES TOTALS:	1,708,371	183,130	1,540,051.26	-14,810	-1
2800 SUPPORT SERVICES - CENTRAL					
200 PERSONNEL SVCS - EMP BENE TOTALS:	0	1,602	0.00	-1,602	0
300 PURCHASED PROF/TECH SVCS TOTALS:	4,500	774	0.00	3,726	83
500 OTHER PURCHASED SVCS TOTALS:	800	0	0.00	800	100
600 SUPPLIES TOTALS:	100	0	0.00	100	100
800 OTHER OBJECTS TOTALS:	1,000	400	0.00	600	60
2800 SUPPORT SERVICES - CENTRAL TOTALS:	6,400	2,776	0.00	3,624	57
2900 OTHER SUPPORT SERVICES					
500 OTHER PURCHASED SVCS TOTALS:	25,000	0	0.00	25,000	100
2900 OTHER SUPPORT SERVICES TOTALS:	25,000	0	0.00	25,000	100
3200 STUDENT ACTIVITIES					
100 PERSONNEL SVCS - SALARIES TOTALS:	280,015	30,734	0.00	249,281	89
200 PERSONNEL SVCS - EMP BENE TOTALS:	115,478	12,668	0.00	102,810	89
300 PURCHASED PROF/TECH SVCS TOTALS:	29,000	-1,100	0.00	30,100	104
400 PURCHASED PROPERTY SVCS TOTALS:	1,000	891	0.00	109	11
500 OTHER PURCHASED SVCS TOTALS:	106,750	7,560	6,000.00	93,190	87
600 SUPPLIES TOTALS:	2,900	227	617.98	2,055	71
800 OTHER OBJECTS TOTALS:	8,000	300	0.00	7,700	96
3200 STUDENT ACTIVITIES TOTALS:	543,143	51,280	6,617.98	485,245	89
5100 DEBT SVCS/OTHER EXP & FIN					
900 OTHER USES OF FUNDS TOTALS:	401,000	8,522	93,745.74	298,732	74
5100 DEBT SVCS/OTHER EXP & FIN TOTALS:	401,000	8,522	93,745.74	298,732	74
5200 INDIRECT COST					
900 OTHER USES OF FUNDS TOTALS:	633,050	33,825	33,825.00	565,400	89
5200 INDIRECT COST TOTALS:	633,050	33,825	33,825.00	565,400	89
5800 SUSPENSE ACCOUNTS					
200 PERSONNEL SVCS - EMP BENE TOTALS:	0	38,945	24,120.00	-63,065	0
5800 SUSPENSE ACCOUNTS TOTALS:	0	38,945	24,120.00	-63,065	0
100 LOCAL TOTALS:	21,203,978	2,601,059	4,219,421.15	14,383,498	68
150 ERIE COUNTY DEPT OF HEALT					
2100 SUPPORT SVCS PUPIL PERS.					
300 PURCHASED PROF/TECH SVCS TOTALS:	210,516	0	0.00	210,516	100
2100 SUPPORT SVCS PUPIL PERS. TOTALS:	210,516	0	0.00	210,516	100
150 ERIE COUNTY DEPT OF HEALT TOTALS:	210,516	0	0.00	210,516	100
271 SPECIAL EDUCATION					
1200 PROGRAMS ~ SPECIAL					
100 PERSONNEL SVCS - SALARIES TOTALS:	1,247,442	134,335	0.00	1,113,107	89

FY 2026-2027

**NORTHWESTERN SCHOOL DISTRICT
GENERAL FUND EXPENDITURES
CURRENT PERIOD: 09/01/2026 TO 09/30/2026**

	<u>BUDGETED EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
271 SPECIAL EDUCATION (continued)					
200 PERSONNEL SVCS - EMP BENE TOTALS:	1,220,845	125,307	0.00	1,095,538	90
300 PURCHASED PROF/TECH SVCS TOTALS:	1,266,606	107,563	207,726.00	951,317	75
500 OTHER PURCHASED SVCS TOTALS:	795,500	111,714	449,012.73	234,773	30
600 SUPPLIES TOTALS:	31,350	14,905	5,016.68	11,429	36
700 PROPERTY TOTALS:	1,350	0	0.00	1,350	100
1200 PROGRAMS ~ SPECIAL TOTALS:	4,563,094	493,824	661,755.41	3,407,514	75
1400 OTHER INSTRUCTIONAL PROG					
300 PURCHASED PROF/TECH SVCS TOTALS:	6,704	0	0.00	6,704	100
1400 OTHER INSTRUCTIONAL PROG TOTALS:	6,704	0	0.00	6,704	100
2200 SUPPORT SVCS - INSTR					
100 PERSONNEL SVCS - SALARIES TOTALS:	172,178	36,292	0.00	135,886	79
200 PERSONNEL SVCS - EMP BENE TOTALS:	114,711	22,125	0.00	92,586	81
300 PURCHASED PROF/TECH SVCS TOTALS:	2,962	0	0.00	2,962	100
500 OTHER PURCHASED SVCS TOTALS:	2,400	50	550.00	1,800	75
600 SUPPLIES TOTALS:	2,000	67	205.08	1,728	86
2200 SUPPORT SVCS - INSTR TOTALS:	294,250	58,533	755.08	234,962	80
2400 PUPIL HEALTH					
300 PURCHASED PROF/TECH SVCS TOTALS:	126,490	0	0.00	126,490	100
2400 PUPIL HEALTH TOTALS:	126,490	0	0.00	126,490	100
271 SPECIAL EDUCATION TOTALS:	4,990,538	552,357	662,510.49	3,775,670	76
330 PUPIL HEALTH					
2400 PUPIL HEALTH					
100 PERSONNEL SVCS - SALARIES TOTALS:	158,329	12,890	0.00	145,439	92
200 PERSONNEL SVCS - EMP BENE TOTALS:	149,562	15,197	0.00	134,364	90
300 PURCHASED PROF/TECH SVCS TOTALS:	18,725	1,484	0.00	17,241	92
400 PURCHASED PROPERTY SVCS TOTALS:	150	0	0.00	150	100
500 OTHER PURCHASED SVCS TOTALS:	575	0	0.00	575	100
600 SUPPLIES TOTALS:	3,350	1,115	565.95	1,669	50
2400 PUPIL HEALTH TOTALS:	330,691	30,686	565.95	299,439	91
330 PUPIL HEALTH TOTALS:	330,691	30,686	565.95	299,439	91
360 PCCD SAFETY GRANT					
2600 OPERATION & MAINTENANCE					
100 PERSONNEL SVCS - SALARIES TOTALS:	83,664	6,249	0.00	77,415	93
200 PERSONNEL SVCS - EMP BENE TOTALS:	39,482	2,765	0.00	36,717	93
300 PURCHASED PROF/TECH SVCS TOTALS:	0	6,260	0.00	-6,260	0
400 PURCHASED PROPERTY SVCS TOTALS:	0	3,869	0.00	-3,869	0
600 SUPPLIES TOTALS:	0	1,563	0.00	-1,563	0
2600 OPERATION & MAINTENANCE TOTALS:	123,146	20,707	0.00	102,439	83
360 PCCD SAFETY GRANT TOTALS:	123,146	20,707	0.00	102,439	83
392 DUAL ENROLLMENT GRANT					

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT
GENERAL FUND EXPENDITURES
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

	BUDGETED EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
392 DUAL ENROLLMENT GRANT (continued)					
1700 HIGHER EDUCATION PROGRAMS					
600 SUPPLIES TOTALS:	750	0	0.00	750	100
1700 HIGHER EDUCATION PROGRAMS TOTALS:	750	0	0.00	750	100
392 DUAL ENROLLMENT GRANT TOTALS:	750	0	0.00	750	100
411 TITLE I					
1100 PROGRAMS ~ REGULAR					
100 PERSONNEL SVCS - SALARIES TOTALS:	303,338	24,381	0.00	278,958	92
200 PERSONNEL SVCS - EMP BENE TOTALS:	207,678	20,666	0.00	187,012	90
600 SUPPLIES TOTALS:	0	7,209	0.00	-7,209	0
1100 PROGRAMS ~ REGULAR TOTALS:	511,016	52,256	0.00	458,760	90
411 TITLE I TOTALS:	511,016	52,256	0.00	458,760	90
421 TITLE IIA					
1100 PROGRAMS ~ REGULAR					
600 SUPPLIES TOTALS:	3,545	11,342	0.00	-7,797	-220
1100 PROGRAMS ~ REGULAR TOTALS:	3,545	11,342	0.00	-7,797	-220
2200 SUPPORT SVCS - INSTR					
100 PERSONNEL SVCS - SALARIES TOTALS:	0	3,169	0.00	-3,169	0
200 PERSONNEL SVCS - EMP BENE TOTALS:	0	1,304	0.00	-1,304	0
300 PURCHASED PROF/TECH SVCS TOTALS:	24,000	7,100	0.00	16,900	70
600 SUPPLIES TOTALS:	30,000	12	1,596.00	28,392	95
2200 SUPPORT SVCS - INSTR TOTALS:	54,000	11,586	1,596.00	40,818	76
2800 SUPPORT SERVICES - CENTRAL					
300 PURCHASED PROF/TECH SVCS TOTALS:	0	99	0.00	-99	0
2800 SUPPORT SERVICES - CENTRAL TOTALS:	0	99	0.00	-99	0
3300 COMMUNITY SERVICES					
600 SUPPLIES TOTALS:	0	10,789	0.00	-10,789	0
3300 COMMUNITY SERVICES TOTALS:	0	10,789	0.00	-10,789	0
421 TITLE IIA TOTALS:	57,545	33,816	1,596.00	22,133	38
431 TITLE IV					
1100 PROGRAMS ~ REGULAR					
300 PURCHASED PROF/TECH SVCS TOTALS:	9,388	0	0.00	9,388	100
600 SUPPLIES TOTALS:	25,000	15,329	2,654.58	7,017	28
1100 PROGRAMS ~ REGULAR TOTALS:	34,388	15,329	2,654.58	16,405	48
2100 SUPPORT SVCS PUPIL PERS.					
800 OTHER OBJECTS TOTALS:	5,000	0	0.00	5,000	100
2100 SUPPORT SVCS PUPIL PERS. TOTALS:	5,000	0	0.00	5,000	100
3300 COMMUNITY SERVICES					
600 SUPPLIES TOTALS:	0	2,423	920.60	-3,344	0
3300 COMMUNITY SERVICES TOTALS:	0	2,423	920.60	-3,344	0

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT
GENERAL FUND EXPENDITURES
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

	BUDGETED EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
431 TITLE IV TOTALS:	39,388	17,752	3,575.18	18,061	46
510 IDEA, SECTION 619					
2100 SUPPORT SVCS PUPIL PERS.					
300 PURCHASED PROF/TECH SVCS TOTALS:	3,000	0	0.00	3,000	100
2100 SUPPORT SVCS PUPIL PERS. TOTALS:	3,000	0	0.00	3,000	100
510 IDEA, SECTION 619 TOTALS:	3,000	0	0.00	3,000	100
520 REGULAR IDEA PART B (611)					
1200 PROGRAMS ~ SPECIAL					
100 PERSONNEL SVCS - SALARIES TOTALS:	145,468	0	0.00	145,468	100
200 PERSONNEL SVCS - EMP BENE TOTALS:	210,728	0	0.00	210,728	100
1200 PROGRAMS ~ SPECIAL TOTALS:	356,196	0	0.00	356,196	100
520 REGULAR IDEA PART B (611) TOTALS:	356,196	0	0.00	356,196	100
	27,826,763	3,308,631	4,887,668.77	19,630,463	71

**NORTHWESTERN SCHOOL DISTRICT
TREASURER'S REPORT
October 19th, 2026**

Balance on Hand, September 1st, 2026 **\$636.80**

RECEIPTS:

Sept 1	L. Cook; taxes collected	100,028.74
Sept 1	Fairview School District; tuition	14,111.75
Sept 1	J. Hansen; medical insurance	2,290.09
Sept 1	R. Miller; medical insurance	911.72
Sept 1	Great North Bank; interest	898.79
Sept 1	N.W.S.D. Payroll Fund; deductions	217.49
Sept 2	Girard School District; tuition	7,376.56
Sept 2	Northwest Tri-County I. Unit; classroom rent	1,162.48
Sept 3	N.W.S.D. Cafeteria Fund; reimbursement	18.15
Sept 3	N.W.S.D. Payroll Fund; interest	8.57
Sept 3	PLA; transfer of funds	236,000.00
Sept 3	A. Shade; refund	3.00
Sept 3	M. Wheeler; medical insurance	1,823.44
Sept 3	N.W.S.D. Payroll Fund; deductions	435.25
Sept 4	Eagle Bank; interest	881.89
Sept 8	Clayton Miller; student activity fees	1,880.00
Sept 8	Northwest Tri-County I. Unit; 2025-26 reconc.	7,202.56
Sept 8	USI Insurance; cyber liability refund	2,175.36
Sept 8	Mercyhurst University; MELIA program	8,134.40
Sept 8	PNB Bank; interest	1,078.55
Sept 8	D. Freeland; taxes collected	152,912.91
Sept 8	YMCA; utilities	450.00
Sept 8	C. Chipley; Chromebook repair	170.00
Sept 9	B. Howland; taxes collected	1,024,652.17
Sept 9	B. Howland; interim taxes	622.70
Sept 9	L. Gorton; taxes collected	662,783.34
Sept 9	L. Gorton; interim taxes	439.86
Sept 9	S. Bilek; taxes collected	772,023.86
Sept 10	L. Cook; taxes collected	16,093.47
Sept 10	R. Kelley; student activity fees	80.00
Sept 10	N.W.S.D. Cafeteria Fund; reimbursements	1,435.91
Sept 11	J. Limbeck; repayment of tuition reimbursement	389.00
Sept 11	Magisterial Court; fines	1,647.01
Sept 14	N. Jafko; taxes collected	434,169.26
Sept 14	PLA; transfer of funds	1,382,492.27
Sept 14	Erie Clerk; realty transfer tax	15,984.73
Sept 14	C. Denham; medical insurance	911.72
Sept 14	M. Novak; Middle School Home Ec supplies	203.00
Sept 16	S. Brown; medical insurance	911.72
Sept 16	T. Crane; medical insurance	911.72
Sept 16	Springfield PTO; field trip transportation	1,375.06
Sept 17	PLA; transfer of funds	146,000.00
Sept 17	N.W.S.D. Payroll Fund; deductions	471.75
Sept 18	S. Macfarlane; medical insurance	992.02
Sept 18	Clayton Miller; student activity fees	565.00
Sept 18	Football Boosters; transportation	190.65
Sept 22	ACB Bank; interest	838.70
Sept 22	Erie Tax Claim; delinquent taxes	31,368.24
Sept 23	D. Kuhn; Springfield Elementary recorders	72.00
Sept 23	Superintendent's Office; ESS emergency sub permits	10.00
Sept 23	High School Activity Fund; reimbursement	120.00
Sept 23	N.W.S.D. Athletic Fund; reimbursement	47.87
Sept 23	PLA; transfer of funds	48,000.00

**NORTHWESTERN SCHOOL DISTRICT
TREASURER'S REPORT
October 19th, 2026**

Sept 25	TAB Bank; interest	1,245.11
Sept 25	21st Century Charter School; 15-26 reconcil.	36.66
Sept 29	Northwest Tri-County I. Unit; classroom rent	1,162.48
Sept 29	Commonwealth Charter Academy; refund	144.35
Sept 29	High School Activity Fund; reimbursement	385.00
Sept 30	Marquette Bank; interest	4.57

Total Receipts 5,088,952.90

Total Receipts and Balance 5,089,589.70

EXPENDITURES:

Bills Payable	1,239,026.75
Payroll	1,382,492.27
PLA Transfers	2,470,000.00
Wire Transfer Fees	0.00
Voided Checks	-5,607.63

Total Expenditures 5,085,911.39

Balance on Hand, October 1st, 2026 3,678.31

Respectfully submitted,

Kristine S. Wheeler

Kristine Wheeler, Treasurer

NORTHWESTERN SCHOOL DISTRICT GENERAL FUND

THE TREASURER OF THE NORTHWESTERN SCHOOL DISTRICT IS AUTHORIZED & DIRECTED TO MAKE PAYMENT OF THE BILLS PAYABLE

APPROVED BY THE BOARD OF DIRECTORS AT THEIR MEETING OCTOBER 19, 2026 IN THE AMOUNT OF:

\$568,276.96

KRISTY BOLTE, BOARD PRESIDENT

TAMMIE CLINGER, BOARD SECRETARY

BILLS PAYABLE								
SEPTEMBER 2026	09/23/26	CHECK RUN #1433	27268	TO	27298	MARQUETTE BILLS PAYABLE	COMPUTER	81,082.69
OCTOBER 2026	10/01/26	CHECK RUN #1437	27299	TO	27339	MARQUETTE BILLS PAYABLE	COMPUTER	91,253.90
OCTOBER 2026	10/07/26	CHECK RUN #1438	27340	TO	27359	MARQUETTE BILLS PAYABLE	COMPUTER	53,116.23
OCTOBER 2026	10/07/26	CHECK RUN #1440	27360	TO	27363	MARQUETTE BILLS PAYABLE	COMPUTER	38,328.88
OCTOBER 2026	10/14/26	CHECK RUN #1444	27364	TO	27394	MARQUETTE BILLS PAYABLE	COMPUTER	300,864.47
TOTAL \$ CHECK RUNS								564,646.17
ACH PAYMENTS								
SEPTEMBER 2026	09/08/26	ACH	BMO (INVOICE 702549-2608)					3,630.79
TOTAL ACH PAYMENTS								\$3,630.79
VOIDED CHECKS								
CHECK DATE	REASON	CHECK NUMBER	VENDOR				AMOUNT	
TOTAL VOIDED CHECKS								\$0.00

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT

CHECK REGISTER FOR 9/22/2026 TO 10/19/2026 & CHECK NUMBERS 0 TO 2147483647

CASH ACCT 10-0101-000-000-00-00-0000

<u>CHECK NUM</u>	<u>CHECK DATE</u>	<u>VENDOR NO / NAME</u>	<u>CHECK AMT</u>
CHECK RUN: 1433			
27268	09/23/2026	1218 Amazon Capital Services	2,973.25
27269	09/23/2026	9043 Center For Hearing & Deaf Services, Inc.	3,876.99
27270	09/23/2026	8157 Clark, John & Theresa	143.68
27271	09/23/2026	2091 COLT PLUMBING CO, INC. *	145.53
27272	09/23/2026	8625 Computer Solutions	12,735.00
27273	09/23/2026	8794 Cross Schultz, LLC	5,240.00
27274	09/23/2026	9193 Galena, Daniel & Eileen	1,601.06
27275	09/23/2026	8856 Gibson, Melissa	129.85
27276	09/23/2026	8672 HADDEN, TIMOTHY & RICHARD	22.75
27277	09/23/2026	3500 HEARN PAPER COMPANY *	20,600.15
27278	09/23/2026	9168 Loren Keiser	113.45
27279	09/23/2026	9194 Kmecik, Daniel	268.92
27280	09/23/2026	4067 KNOX McLAUGHLIN GORNALL AND SENNETT, PC	4,758.00
27281	09/23/2026	8857 Andrea Kobylinski, LLC	1,896.25
27282	09/23/2026	7881 McGRAW-HILL EDUCATION ***	2,052.46
27283	09/23/2026	5309 PARENT INSTITUTE	279.00
27284	09/23/2026	5390 PDQ PEST CONTROL **	650.00
27285	09/23/2026	5390 PDQ PEST CONTROL **	1,750.00
27286	09/23/2026	9167 Mark & Tina Peters	849.01
27287	09/23/2026	8953 Stephen & Heather Pettis	2,357.52
27288	09/23/2026	3581 Rexel USA, Inc. d/b/a/ The Hite Company	101.02
27289	09/23/2026	6127 SARAH A REED CHILDREN'S CENTER **	13,597.00
27290	09/23/2026	8140 SAVVAS Learning Company LLC	2,170.00
27291	09/23/2026	9192 Schell, Bradley	67.88
27292	09/23/2026	6177 SCHOLASTIC INC. EDUCATION	711.00
27293	09/23/2026	6593 STEVE WEISS MUSIC	137.89
27294	09/23/2026	8673 STICKNER, ROBERT	46.10
27295	09/23/2026	9170 Leslie & Suzanne Twentier	151.11
27296	09/23/2026	8952 VANHONK, KEVIN & ARTIE	1,570.49
27297	09/23/2026	8628 Weber, Christopher	36.11
27298	09/23/2026	8627 Wheeler, Jeffrey L.	51.22

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT

CHECK REGISTER FOR 9/22/2026 TO 10/19/2026 & CHECK NUMBERS 0 TO 2147483647

CASH ACCT 10-0101-000-000-00-00-0000

<u>CHECK NUM</u>	<u>CHECK DATE</u>	<u>VENDOR NO / NAME</u>		<u>CHECK AMT</u>
CHECK RUN: 1433		NUMBER OF CHECKS:	31	81,082.69
		NUMBER OF EPAYMENTS:	0	0.00
		NUMBER OF UPDATE-ONLYS:	0	0.00
				81,082.69

CHECK RUN: 1437

27299	10/01/2026	8536	Acer Service Corporation	7,165.38
27300	10/01/2026	9005	Achievement Center, Inc	54.86
27301	10/01/2026	1218	Amazon Capital Services	583.35
27302	10/01/2026	8961	Amplify Education Inc.	350.00
27303	10/01/2026	9208	Brenc Law	250.00
27304	10/01/2026	9012	CLARK, BRIAN M	1,602.00
27305	10/01/2026	8683	Clinger, Monica L	36.25
27306	10/01/2026	6188	CM Regent, LLC (D)	922.68
27307	10/01/2026	6189	CM Regent, LLC (L)	1,021.96
27308	10/01/2026	2091	COLT PLUMBING CO, INC. *	20.02
27309	10/01/2026	9013	CORSI, ASHLEY C	103.15
27310	10/01/2026	7926	COSTELLO, CHRISTINA	10.50
27311	10/01/2026	9014	DUNN, REBECCA L	3,204.00
27312	10/01/2026	7853	EDWARDS, CHAD L	363.46
27313	10/01/2026	9207	Enssle, Brian	52.99
27314	10/01/2026	8535	ESS Northeast, LLC	2,562.97
27315	10/01/2026	8358	Ford Office Technologies	8,522.34
27316	10/01/2026	8591	GROUNDWATER RESOURCES LLC	770.00
27317	10/01/2026	3500	HEARN PAPER COMPANY *	11,879.60
27318	10/01/2026	3567	HILL, BRAD	3,450.00
27319	10/01/2026	4366	Lowe's Business Account (CC)	192.83
27320	10/01/2026	9020	MALENA, SARAH M	3,204.00
27321	10/01/2026	7881	McGRAW-HILL EDUCATION ***	51.06
27322	10/01/2026	8865	MCLEOD, SHANNON M	3,204.00
27323	10/01/2026	4617	MELZERS FUEL SERVICE	1,769.15
27324	10/01/2026	4927	National School Forms	592.33
27325	10/01/2026	5057	NORTHWEST TRI COUNTY I U **	16,525.80
27326	10/01/2026	5429	PENNFOSTER	600.00
27327	10/01/2026	9134	Platinum Powder Coating&Mobile Blasting	4,100.00

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT

CHECK REGISTER FOR 9/22/2026 TO 10/19/2026 & CHECK NUMBERS 0 TO 2147483647

CASH ACCT 10-0101-000-000-00-00-0000

<u>CHECK NUM</u>	<u>CHECK DATE</u>	<u>VENDOR NO / NAME</u>	<u>CHECK AMT</u>
CHECK RUN: 1437 (continued)			
27328	10/01/2026	4978 QUADIENT	60.00
27329	10/01/2026	5795 QUILL CORPORATION *	131.78
27330	10/01/2026	8880 Ramco Communications Inc.	326.25
27331	10/01/2026	7799 RUTKOWSKI, KRISTEN E	50.00
27332	10/01/2026	6070 RYDER TRANSPORTATION SERVICES *	212.07
27333	10/01/2026	9209 Sipes, Joshua et Ratajczak, Jamie	306.56
27334	10/01/2026	9188 Start 2 Sew	212.11
27335	10/01/2026	8550 STAUFFER, ROBERT K	100.00
27336	10/01/2026	9053 Stiles' Garage	620.79
27337	10/01/2026	6953 TRI-COUNTY INDUSTRIES, INC. **	1,366.00
27338	10/01/2026	9195 Tyler Technologies, Inc.	7,215.00
27339	10/01/2026	7209 WAYNESBORO AREA SCHOOL DISTRICT	7,488.66
CHECK RUN: 1437		NUMBER OF CHECKS:	41
		NUMBER OF EPAYMENTS:	0
		NUMBER OF UPDATE-ONLYS:	0
			91,253.90
			91,253.90

CHECK RUN: 1438

27340	10/07/2026	1157 Albion Borough	2,900.36
27341	10/07/2026	1218 Amazon Capital Services	368.45
27342	10/07/2026	8794 Cross Schultz, LLC	8,400.00
27343	10/07/2026	8615 Ford Office Technologies	72.08
27344	10/07/2026	3301 GREAT EASTERN MANAGEMENT INC.	500.68
27345	10/07/2026	3500 HEARN PAPER COMPANY *	1,104.20
27346	10/07/2026	3980 KENNEDYS HARDWARE *	76.08
27347	10/07/2026	4366 Lowe's Business Account (CC)	1,332.92
27348	10/07/2026	5344 PASBO-NORTHWEST REGION	15.00
27349	10/07/2026	5407 PENELEC (083) **	14,204.44
27350	10/07/2026	5408 PENELEC (265) **	4,367.02
27351	10/07/2026	5410 PENELEC (617) **	26.13
27352	10/07/2026	5411 PENELEC (879) **	7,204.26
27353	10/07/2026	5412 PENELEC (971) **	26.99
27354	10/07/2026	8135 PENELEC (786)**	8,987.04
27355	10/07/2026	5429 PENNFOSTER	600.00

CHECK REGISTER FOR 9/22/2026 TO 10/19/2026 & CHECK NUMBERS 0 TO 2147483647

CASH ACCT 10-0101-000-000-00-00-0000

<u>CHECK NUM</u>	<u>CHECK DATE</u>	<u>VENDOR NO / NAME</u>		<u>CHECK AMT</u>
CHECK RUN: 1438 (continued)				
27356	10/07/2026	7903	Pennsylvania Virtual Charter School	1,057.07
27357	10/07/2026	9178	Raptor Technologies, LLC	1,640.00
27358	10/07/2026	6070	RYDER TRANSPORTATION SERVICES *	213.51
27359	10/07/2026	8087	T-MOBILE	20.00
CHECK RUN: 1438			NUMBER OF CHECKS:	20
			NUMBER OF EPAYMENTS:	0
			NUMBER OF UPDATE-ONLYS:	0
				53,116.23
				0.00
				0.00
				53,116.23

CHECK RUN: 1440

27360	10/07/2026	4116	KURTZ *	13,075.34
27361	10/07/2026	4116	KURTZ *	7,744.60
27362	10/07/2026	4116	KURTZ *	6,400.49
27363	10/07/2026	4116	KURTZ *	11,108.45
CHECK RUN: 1440			NUMBER OF CHECKS:	4
			NUMBER OF EPAYMENTS:	0
			NUMBER OF UPDATE-ONLYS:	0
				38,328.88
				0.00
				0.00
				38,328.88

CHECK RUN: 1444

27364	10/14/2026	9056	Albion Auto Parts & Supply LLC	222.44
27365	10/14/2026	1218	Amazon Capital Services	535.38
27366	10/14/2026	8161	Bethesda Lutheran Services	4,995.00
27367	10/14/2026	7904	Commonwealth Charter Academy	32,547.39
27368	10/14/2026	2795	ERIE COUNTY TECHNICAL SCHOOL **	51,096.50
27369	10/14/2026	2819	ERIE OTTERS	3,432.00
27370	10/14/2026	8535	ESS Northeast, LLC	4,821.25
27371	10/14/2026	8535	ESS Northeast, LLC	3,882.15
27372	10/14/2026	8615	Ford Office Technologies	72.08
27373	10/14/2026	8793	Gannett Media Corp - LocaliQ	443.62
27374	10/14/2026	3282	GRAINGER, INC. W.W. *	256.08
27375	10/14/2026	3567	HILL, BRAD	250.00
27376	10/14/2026	8857	Andrea Kobylinski, LLC	5,698.00
27377	10/14/2026	4103	KRISE TRANSPORTATION, INC. **	8,970.55

CHECK REGISTER FOR 9/22/2026 TO 10/19/2026 & CHECK NUMBERS 0 TO 2147483647

CASH ACCT 10-0101-000-000-00-00-0000

<u>CHECK NUM</u>	<u>CHECK DATE</u>	<u>VENDOR NO / NAME</u>	<u>CHECK AMT</u>
CHECK RUN: 1444 (continued)			
27378	10/14/2026	4617 MELZERS FUEL SERVICE	41,538.94
27379	10/14/2026	4658 MICROBAC LABORATORIES, INC. **	97.25
27380	10/14/2026	4745 MOBYMAX	1,671.00
27381	10/14/2026	9036 Mosyle Corporation	1,170.00
27382	10/14/2026	4897 NATIONAL FUEL (N) **	639.28
27383	10/14/2026	5057 NORTHWEST TRI COUNTY I U **	67,998.92
27384	10/14/2026	5120 NORTHWESTERN COMMUNITY YOUTH CENTER**	3,000.00
27385	10/14/2026	9198 PA Distance Learning Charter School	1,997.87
27386	10/14/2026	9119 Pennwood Cyber Charter School	2,114.16
27387	10/14/2026	5494 PETERSON'S PROPERTY **	53,085.59
27388	10/14/2026	8244 PMEA District 2	280.00
27389	10/14/2026	8244 PMEA District 2	280.00
27390	10/14/2026	5644 POWELL'S PORTABLE TOILETS	1,200.00
27391	10/14/2026	5795 QUILL CORPORATION *	189.50
27392	10/14/2026	7909 Reach Cyber Charter School	6,342.40
27393	10/14/2026	8850 Sprague Operating Resources LLC	877.74
27394	10/14/2026	8120 VELOCITY NETWORK, INC.	1,159.38
CHECK RUN: 1444		NUMBER OF CHECKS:	31
			300,864.47
		NUMBER OF EPAYMENTS:	0
			0.00
		NUMBER OF UPDATE-ONLYS:	0
			0.00
			300,864.47
		TOTAL NUMBER OF CHECKS:	127
			564,646.17
		TOTAL NUMBER OF EPAYMENTS:	0
			0.00
		TOTAL NUMBER OF UPDATE-ONLYS:	0
			0.00
			564,646.17

NORTHWESTERN SCHOOL DISTRICT

FY 2026-2027

LEDGER TRANSACTION REPORT BY BATCH FOR BATCH 6864

DATES: 09/01/2026 TO 09/30/2026

MODULE	REFERENCE	DATE	JE# or VOUCHER#	CHECK #	USER	DEBIT	CREDIT
BATCH NO: 6864							
FL	BMO COSTELLO	09/30/2026	2176		KWHEELER		
	10-0182-000-000-00-00-0000 BMO						396.04
	POST REF: Costello - September						
	10-2260-635-100-00-00-0000 CURRICULUM, MEALS & REFRESH					150.06	
	POST REF: Costello - Wegmans						
	10-3300-610-431-15-00-0027 SUPPLIES, SPR - TITLE IV 26/27					233.98	
	POST REF: Costello - Sams Club						
	10-2270-610-421-00-00-0027 SUPPLIES-TITLE II 26/27					12.00	
	POST REF: Costello - Baldrige Foundation						
FL	BMO EDWARDS	09/30/2026	2177		KWHEELER		
	10-0182-000-000-00-00-0000 BMO						542.14
	POST REF: Edwards - September						
	10-0182-000-000-00-00-0090 DUE FROM OTHER SOURCES						24.06
	POST REF: Edwards - Swingsetmall.com						
	10-2620-610-100-00-00-0000 MAINTENANCE CONSUMABLE SUPPLI						267.04
	POST REF: Edwards - Lowes (Credit)						
	10-2620-610-100-00-00-0000 MAINTENANCE CONSUMABLE SUPPLI					267.04	
	POST REF: Edwards - Lowes						
	10-2620-610-100-30-00-0000 GEN SUPPLIES - HS - MAINT					566.20	
	POST REF: Edwards - Carter Lumber						
FL	BMO HARVEY	09/30/2026	2178		KWHEELER		
	10-0182-000-000-00-00-0000 BMO						1,242.63
	POST REF: Harvey - September						
	10-3300-610-431-15-00-0027 SUPPLIES, SPR - TITLE IV 26/27					207.70	
	POST REF: Harvey - DRI Uprinting						
	10-1110-610-100-15-00-0000 SUPPLIES - SPR					483.96	
	POST REF: Harvey - Walmart						
	10-1110-610-100-15-00-0000 SUPPLIES - SPR					129.98	
	POST REF: Harvey - Walmart						
	10-3300-610-431-15-00-0027 SUPPLIES, SPR - TITLE IV 26/27					420.99	
	POST REF: Harvey - Walmart						
FL	BMO HERATH	09/30/2026	2179		KWHEELER		
	10-0182-000-000-00-00-0000 BMO						633.00
	POST REF: Herath - September						
	10-2834-360-421-30-00-0027 HS STAFF DEV, NON-INSTR, CERT					99.00	
	POST REF: Herath - PA Principals Assoc						
	10-2380-360-100-30-00-0000 PRINCIPAL TRAINING/DEV - HS					149.00	
	POST REF: Herath - PA Principals Assoc						
	10-0182-000-000-00-00-0070 DUE FROM ACTIVITY FUND					385.00	
	POST REF: Herath - NASSAP NHS Membership						
FL	BMO LEHMAN, G.	09/30/2026	2180		KWHEELER		
	10-0182-000-000-00-00-0000 BMO						410.00

* - indicates entry was rolled back

NORTHWESTERN SCHOOL DISTRICT

FY 2026-2027

LEDGER TRANSACTION REPORT BY BATCH FOR BATCH 6864

DATES: 09/01/2026 TO 09/30/2026

MODULE	REFERENCE	DATE	JE# or VOUCHER#	CHECK #	USER	DEBIT	CREDIT
	POST REF: G. Lehman - September						
10-2832-810-100-00-00-0000	RECRUITMENT & PLACEMENT SVS FEE					100.00	
	POST REF: G. Lehman - Comm of PA OB/OCO						
10-2832-810-100-00-00-0000	RECRUITMENT & PLACEMENT SVS FEE					100.00	
	POST REF: G. Lehman - Comm of PA OB/OCO						
10-2511-810-100-00-00-0000	DUES & FEES					100.00	
	POST REF: G. Lehman - Commonwealth Finance						
10-2832-810-100-00-00-0000	RECRUITMENT & PLACEMENT SVS FEE					100.00	
	POST REF: G. Lehman - Comm of Pa OB/OCO						
10-2832-810-100-00-00-0000	RECRUITMENT & PLACEMENT SVS FEE					5.00	
	POST REF: G. Lehman - Comm of Pa OB/OCO						
10-2832-810-100-00-00-0000	RECRUITMENT & PLACEMENT SVS FEE					5.00	
	POST REF: G. Lehman - Comm of Pa OB/OCO						
FL	BMO C. MILLER	09/30/2026	2181		KWHEELER		
10-0182-000-000-00-00-0000	BMO						47.87
	POST REF: C. Miller - September						
10-0182-000-000-00-00-0080	DUE FROM ATHLETIC FUND					47.87	
	POST REF: C. Miller - PIAA (Rule Books)						
FL	BMO RUTKOWSKI	09/30/2026	2182		KWHEELER		
10-0182-000-000-00-00-0000	BMO						67.20
	POST REF: Rutkowski - September						
10-1211-634-271-13-00-0000	SNACKS					67.20	
	POST REF: Rutkowski - Sams Club						
FL	BMO CHRISTENSEN	09/30/2026	2183		KWHEELER		
10-0182-000-000-00-00-0000	BMO						291.91
	POST REF: Christensen - September						
10-3300-610-431-13-00-0027	SUPPLIES, NWE - TITLE IV 26/27					291.91	
	POST REF: Christensen - DRU Uprinting						
	SYSTEM NO: 6864	BATCH NO: 6864				3,921.89	3,921.89
						3,921.89	3,921.89

* - indicates entry was rolled back

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT
CAFETERIA FUND TRIAL BALANCE

ALL FUNDS INCLUDED

PERIOD ENDING: 09/30/2026

<u>ACCOUNT</u>	<u>ACCOUNT BALANCE</u>	
	<u>DEBIT</u>	<u>CREDIT</u>
50 CAFETERIA FUND		
50-0101-000-000-00-00-0000 CAFETERIA CASH (MARQUETTE)	18,715.03	
50-0106-000-000-00-00-0000 CASH & INVESTMENTS (PLA)	303,852.11	
50-0111-000-000-00-00-0000 INVESTMENTS (MARQUETTE)	31,581.63	
50-0142-000-000-00-00-0000 SUBSIDIES RECEIVABLES (STATE)	5,039.61	
50-0143-000-000-00-00-0000 SUBSIDIES RECEIVABLES (FEDERAL)	104,046.78	
50-0171-000-000-00-00-0000 INVENTORY (FOOD)	6,475.54	
50-0175-000-000-00-00-0000 INVENTORY (MATERIAL & SUPPLIES)	2,922.43	
50-0176-000-000-00-00-0000 INVENTORY (DONATED FOOD)	5,506.63	
50-0230-000-000-00-00-0000 FOOD SERVICE EQUIPMENT	505,942.13	
50-0240-000-000-00-00-0000 ACCUM DEPRECIATION (EQUIPMENT)		425,558.24
50-0401-000-000-00-00-0000 DUE TO - INTERFUND		56,297.42
50-0493-000-000-00-00-0000 PREPAYMENTS		1,880.90
50-0762-000-000-00-00-0000 FUND BALANCE-UNRESERVED, UNDESIGN		223,025.15
50-0771-000-000-00-00-0000 INVESTMENT IN INVENTORY-FUND BALAN		1,536.91
50-0799-000-000-00-00-0000 FUND BALANCE		293,284.61
50-0000-000-000-00-00-0000 REVENUE		144,291.19
50-0000-000-000-00-00-0000 EXPENDITURES	161,792.53	
50 CAFETERIA FUND	<u>1,145,874.42</u>	<u>1,145,874.42</u>
	<u><u>1,145,874.42</u></u>	<u><u>1,145,874.42</u></u>

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT

CAFETERIA FUND REVENUE

CURRENT PERIOD: 09/01/2026 TO 09/30/2026

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
50 CAFETERIA FUND						
50-6510-000-100-00-00-0000 INTEREST	10,000.00	1,235.35	3,518.80	0.00	6,481.20	65
50-6610-000-100-00-00-0000 SALES, STUDENTS	9,363.00	0.00	0.00	0.00	9,363.00	100
50-6610-000-113-00-00-0000 SALES STUDENT NW	0.00	15.00	15.00	0.00	-15.00	0
50-6610-000-115-00-00-0000 SALES STUDENT SPR	0.00	185.00	225.00	0.00	-225.00	0
50-6610-000-135-00-00-0000 SALES STUDENT SECONDAI	0.00	1,342.25	1,626.60	0.00	-1,626.60	0
50-6620-000-100-00-00-0000 SALES, ADULT	4,463.00	0.00	0.00	0.00	4,463.00	100
50-6620-000-113-00-00-0000 SALES ADULT NW	0.00	174.50	298.50	0.00	-298.50	0
50-6620-000-115-00-00-0000 SALES ADULT SPR	0.00	153.60	173.60	0.00	-173.60	0
50-6620-000-135-00-00-0000 SALES ADULT SECONDARY	0.00	201.55	229.20	0.00	-229.20	0
50-6630-000-102-00-00-0000 SPECIAL FUNCTIONS	5,000.00	1,663.43	1,663.43	0.00	3,336.57	67
50-6690-000-102-00-00-0000 SALES VENDING	3,550.00	45.00	118.00	0.00	3,432.00	97
50-7600-000-370-00-00-0000 SUBSIDY STATE	40,454.00	5,039.61	6,059.61	0.00	34,394.39	85
50-7810-000-322-00-00-0000 FICA STATE SHARE	12,875.00	59.95	791.09	0.00	12,083.91	94
50-7820-000-323-00-00-0000 RETIREMENT REVENUE	59,194.00	-81.28	3,209.26	0.00	55,984.74	95
50-8500-000-700-00-00-0000 SUBSIDY, FEDERAL	763,898.00	0.00	0.00	0.00	763,898.00	100
50-8531-000-164-00-00-0000 CHILD & ADULT CARE FOOI	0.00	4,422.04	5,416.88	0.00	-5,416.88	0
50-8531-000-169-00-00-0000 CHILD CARE CASH-IN-LIEU	0.00	297.28	364.16	0.00	-364.16	0
50-8531-000-371-00-00-0000 FRESH FRUITS/VEG	0.00	1,368.08	1,368.08	0.00	-1,368.08	0
50-8531-000-710-00-00-0000 SUBSIDY FEDERAL-LUNCH	0.00	73,058.31	89,835.81	0.00	-89,835.81	0
50-8531-000-720-00-00-0000 SUBSIDY FEDERAL-BREAKI	0.00	24,901.07	29,378.17	0.00	-29,378.17	0
50 CAFETERIA FUND TOTALS:	908,797.00	114,080.74	144,291.19	0.00	764,505.81	84
	<u>908,797.00</u>	<u>114,080.74</u>	<u>144,291.19</u>	<u>0.00</u>	<u>764,505.81</u>	<u>84</u>

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT
CAFETERIA FUND EXPENDITURES
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

	BUDGETED EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
3100 FOOD SERVICES					
100 PERSONNEL SVCS - SALARIES TOTALS:	301,589	23,241	0.00	278,348	92
200 PERSONNEL SVCS - EMP BENE TOTALS:	251,616	14,774	0.00	236,842	94
300 PURCHASED PROF/TECH SVCS TOTALS:	13,000	0	9,000.00	4,000	31
400 PURCHASED PROPERTY SVCS TOTALS:	37,100	16,107	35,000.00	-14,007	-38
500 OTHER PURCHASED SVCS TOTALS:	458,032	103,119	416,820.58	-61,908	-14
600 SUPPLIES TOTALS:	35,000	3,754	0.00	31,246	89
700 PROPERTY TOTALS:	0	437	0.00	-437	0
800 OTHER OBJECTS TOTALS:	1,937	360	0.00	1,577	81
3100 FOOD SERVICES TOTALS:	<u>1,098,274</u>	<u>161,793</u>	<u>460,820.58</u>	<u>475,661</u>	<u>43</u>
	<u><u>1,098,274</u></u>	<u><u>161,793</u></u>	<u><u>460,820.58</u></u>	<u><u>475,661</u></u>	<u><u>43</u></u>

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT

CHECK REGISTER FOR 9/22/2026 TO 10/19/2026 & CHECK NUMBERS 0 TO 2147483647

CASH ACCT 50-0101-000-000-00-00-0000

<u>CHECK NUM</u>	<u>CHECK DATE</u>	<u>VENDOR NO / NAME</u>		<u>CHECK AMT</u>
CHECK RUN: 1434				
3790	09/23/2026	7304 SPAEDER, CO., INC. WILLIAM T.		2,963.55
	CHECK RUN: 1434	NUMBER OF CHECKS:	1	2,963.55
		NUMBER OF EPAYMENTS:	0	0.00
		NUMBER OF UPDATE-ONLYS:	0	0.00
				2,963.55
CHECK RUN: 1436				
3791	10/01/2026	7854 Enssle, Mary M.		43.50
3792	10/01/2026	4366 Lowe's Business Account (CC)		239.32
3793	10/01/2026	7864 MITCHELL, AMY L		43.50
3794	10/01/2026	7304 SPAEDER, CO., INC. WILLIAM T.		6,259.19
3795	10/01/2026	8744 STAFFORD, REBECCA A		43.50
3796	10/01/2026	7182 WALTERS, BARBARA J.		43.50
	CHECK RUN: 1436	NUMBER OF CHECKS:	6	6,672.51
		NUMBER OF EPAYMENTS:	0	0.00
		NUMBER OF UPDATE-ONLYS:	0	0.00
				6,672.51
CHECK RUN: 1445				
3797	10/14/2026	8305 Bauer Specialty Commercial Services		11,899.02
3798	10/14/2026	8535 ESS Northeast, LLC		185.25
3799	10/14/2026	8145 PROFLOORING INSTALLATION COMP		2,525.00
3800	10/14/2026	8144 PROSOURCE OF ERIE		50.22
3801	10/14/2026	7304 SPAEDER, CO., INC. WILLIAM T.		558.75
	CHECK RUN: 1445	NUMBER OF CHECKS:	5	15,218.24
		NUMBER OF EPAYMENTS:	0	0.00
		NUMBER OF UPDATE-ONLYS:	0	0.00
				15,218.24
		TOTAL NUMBER OF CHECKS:	12	24,854.30
		TOTAL NUMBER OF EPAYMENTS:	0	0.00
		TOTAL NUMBER OF UPDATE-ONLYS:	0	0.00
				24,854.30

NORTHWESTERN SCHOOL DISTRICT
ACTIVITY FUND TRIAL BALANCE

FY 2026-2027

ALL FUNDS INCLUDED

PERIOD ENDING: 09/30/2026

<u>ACCOUNT</u>	<u>DEBIT</u>	<u>CREDIT</u>
70 HS ACTIVITY FUND		
70-0101-000-000-00-0000 CASH (MARQUETTE)	45,936.06	
70-0111-000-000-00-0000 INVESTMENTS (MARQUETTE)	4,845.36	
70-0112-000-000-00-0000 INVESTMENTS (ANDOVER)	32,693.44	
70-0840-000-000-00-00-6603 FUND BALANCE, INVESTMENTS		213.98
70-0840-000-000-00-00-6605 FUND BALANCE, BASEBALL		341.49
70-0840-000-000-00-00-6608 FUND EQUITY		0.45
70-0840-000-000-00-00-6612 FUND BALANCE, CHEER FOOTBALL		477.24
70-0840-000-000-00-00-6613 FUND BALANCE, CHEER BASKETBALL		147.94
70-0840-000-000-00-00-6615 FUND BALANCE, CHEER WRESTLING		265.47
70-0840-000-000-00-00-6616 FUND BALANCE, HS STUDENT COUNCIL		7,780.14
70-0840-000-000-00-00-6617 FUND BALANCE, CHORAL		2,031.23
70-0840-000-000-00-00-6622 FUND BALANCE, TRACK GIRLS		317.72
70-0840-000-000-00-00-6624 FUND BALANCE, HS YEARBOOK		1,822.76
70-0840-000-000-00-00-6632 FUND BALANCE, ART		3,933.90
70-0840-000-000-00-00-6634 FUND BALANCE, BAND		230.94
70-0840-000-000-00-00-6638 FUND BALANCE, CHEMISTRY		1.70
70-0840-000-000-00-00-6639 FUND BALANCE, DRAMA		5,587.04
70-0840-000-000-00-00-6643 FUND BALANCE, FFA		3,381.15
70-0840-000-000-00-00-6644 FUND BALANCE, INDUSTRIAL ARTS		3,577.34
70-0840-000-000-00-00-6645 FUND BALANCE, NHS		17.29
70-0840-000-000-00-00-6656 FUND BALANCE, VOLLEYBALL		126.88
70-0840-000-000-00-00-6657 FUND BALANCE, CROSS COUNTRY		2,675.31
70-0840-000-000-00-00-6661 FUND BALANCE, WILDCAT VENTURES		5,582.83
70-0840-000-000-00-00-6663 FUND BALANCE, TOYS FOR CATS		886.42
70-0840-000-000-00-00-6670 FUND BALANCE, BASKETBALL BOYS		45.41
70-0840-000-000-00-00-6672 FUND BALANCE, ACADEMIC SPORTS LEAQ		1,248.70
70-0840-000-000-00-00-6674 FUND BALANCE, CLASS OF 2024		0.30
70-0840-000-000-00-00-6676 FUND BALANCE, CLASS OF 2026		177.42
70-0840-000-000-00-00-6677 FUND BALANCE, CLASS OF 2027		3,448.46
70-0840-000-000-00-00-6678 FUND BALANCE, CLASS OF 2028		1,846.00
70-0840-000-000-00-00-6679 FUND BALANCE, CLASS OF 2029		662.81
70-0840-000-000-00-00-6698 FUND BALANCE, FBLA		175.15
70-0840-000-000-00-00-6699 FUND BALANCE, SCHOOL STORE		38.12
70-0840-000-000-00-00-6740 FUND BALANCE, ACTIVITIES MS		8,852.19
70-0840-000-000-00-00-6742 FUND BALANCE, MS STUDENT COUNCIL		3,230.23
70-0840-000-000-00-00-6743 FUND BALANCE, MS YEARBOOK		1,303.16
70-0840-000-000-00-00-6744 FUND BALANCE, MS CATS CLOSET		1,342.00
70-0840-000-000-00-00-6751 FUND BALANCE, SCIENCE 7TH		347.13
70-0840-000-000-00-00-6777 FUND BALANCE, BOOK FAIR MS		371.66
70-0840-000-000-00-00-6779 FUND BALANCE, VOLLEYBALL 7TH & 8TH		209.65
70-0840-000-000-00-00-6781 FUND BALANCE, GERMAN		1,014.51
70-0840-000-000-00-00-6782 FUND BALANCE, GUITAR AND STRINGS		19.17
70-0840-000-000-00-00-6783 FUND BALANCE, SPANISH		1,044.92
70-0840-000-000-00-00-6785 FUND BALANCE, LIFE SKILLS		9,938.26
70-0840-000-000-00-00-6786 FUND BALANCE, ENVIRONMENTAL F		1,124.30
70-0840-000-000-00-00-6787 FUND BALANCE, NY CITY TRIP		9.00
70-0840-000-000-00-00-6788 FUND BALANCE, GAMERS GUILD		350.80
70-0840-000-000-00-00-6790 FUND BALANCE, PAW MENTORING*		557.65
70-0840-000-000-00-00-6791 FUND BALANCE, UNIFIED SPORTS		6,127.80
70-0840-000-000-00-00-6792 FUND BALANCE, STUDENT ASSISTANCE		3,943.73
70-0000-000-000-00-00-0000 REVENUE		4,030.83

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT
ACTIVITY FUND TRIAL BALANCE

ALL FUNDS INCLUDED

PERIOD ENDING: 09/30/2026

<u>ACCOUNT</u>	<u>ACCOUNT BALANCE</u>	
	<u>DEBIT</u>	<u>CREDIT</u>
70 HS ACTIVITY FUND (continued)		
70-0000-000-000-00-0000 EXPENDITURES	7,383.72	
70 HS ACTIVITY FUND	90,858.58	90,858.58
	90,858.58	90,858.58

NORTHWESTERN SCHOOL DISTRICT
ACTIVITY FUND/MODIFIER REPORT

FY 2026-2027

70 HS ACTIVITY FUND

MONTH ENDING 09/30/2026

	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>TRANSFERS</u>	<u>EXPENDITURES</u>	<u>ENDING BALANCE</u>
6603 INVESTMENT	213.98	3.09	0.00	0.00	217.07
6605 BASEBALL	341.49	0.00	0.00	0.00	341.49
6607 SKI CLUB	-72.87	0.00	0.00	0.00	-72.87
6608 CLEARING ACCOUNT	0.45	0.00	0.00	0.00	0.45
6612 CHEERLEADING FOOTBALL	477.24	0.00	0.00	120.00	357.24
6613 CHEERLEADING BASKETBAI	147.94	0.00	0.00	0.00	147.94
6615 CHEERLEADING WRESTLING	265.47	0.00	0.00	0.00	265.47
6616 HS STUDENT COUNCIL	7,780.14	0.00	0.00	1,690.00	6,090.14
6617 CHORAL	2,031.23	0.00	0.00	0.00	2,031.23
6622 TRACK- GIRLS	317.72	0.00	0.00	0.00	317.72
6624 YEARBOOK HS	1,822.76	217.00	0.00	0.00	2,039.76
6632 ART	3,933.90	0.00	0.00	0.00	3,933.90
6634 BAND	230.94	0.00	0.00	0.00	230.94
6638 CHEMISTRY	1.70	0.00	0.00	0.00	1.70
6639 DRAMA	4,511.97	0.00	0.00	785.00	3,726.97
6643 FFA	3,381.15	240.00	0.00	2,546.00	1,075.15
6644 INDUSTRIAL ARTS	3,577.34	0.00	0.00	0.00	3,577.34
6645 NHS	17.29	0.00	0.00	385.00	-367.71
6656 VOLLEYBALL	126.88	0.00	0.00	0.00	126.88
6657 CROSS COUNTRY	2,675.31	0.00	0.00	0.00	2,675.31
6661 HS SAV ACCOUNT	5,582.83	30.00	0.00	300.00	5,312.83
6663 TOYS FOR CATS	886.42	395.50	0.00	0.00	1,281.92
6670 BASKETBALL BOYS CLUB	45.41	0.00	0.00	0.00	45.41
6672 ACADEMIC SPORTS LEAGUE	1,248.70	0.00	0.00	0.00	1,248.70
6674 CLASS OF 2024	0.30	0.00	0.00	0.00	0.30
6676 CLASS OF 2026	177.42	0.00	0.00	0.00	177.42
6677 CLASS OF 2027	3,448.46	2,810.00	0.00	0.00	6,258.46
6678 CLASS OF 2028	1,846.00	0.00	0.00	0.00	1,846.00
6679 CLASS OF 2029	662.81	0.00	0.00	0.00	662.81
6698 FBLA	175.15	34.00	0.00	0.00	209.15
6699 SCHOOL STORE	110.99	0.00	0.00	0.00	110.99
6740 ACTIVITIES- MS	8,852.19	115.00	0.00	0.00	8,967.19
6742 MS STUDENT COUNCIL	3,230.23	85.00	0.00	155.65	3,159.58
6743 YEARBOOK MS	1,303.16	0.00	0.00	0.00	1,303.16
6744 MS CATS CLOSET	1,342.00	0.00	0.00	0.00	1,342.00
6751 SCIENCE- 7TH	347.13	0.00	0.00	0.00	347.13
6777 BOOK FAIR	371.66	0.00	0.00	0.00	371.66

NORTHWESTERN SCHOOL DISTRICT
ACTIVITY FUND/MODIFIER REPORT

FY 2026-2027

70 HS ACTIVITY FUND

MONTH ENDING 09/30/2026

	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>TRANSFERS</u>	<u>EXPENDITURES</u>	<u>ENDING BALANCE</u>
6779 VOLLEYBALL- 7TH AND 8TH	209.65	0.00	0.00	0.00	209.65
6781 GERMAN	1,014.51	0.00	0.00	0.00	1,014.51
6782 GUITAR AND STRINGS	19.17	0.00	0.00	0.00	19.17
6783 SPANISH	1,044.92	0.00	0.00	0.00	1,044.92
6785 LIFE SKILLS	9,938.26	0.00	0.00	0.00	9,938.26
6786 ENVIRONMENTAL	1,124.30	0.00	0.00	0.00	1,124.30
6787 NY CITY TRIP	9.00	0.00	0.00	0.00	9.00
6788 GAMERS GUILD	350.80	0.00	0.00	0.00	350.80
6790 PAW MENTORING*	557.65	0.00	0.00	327.00	230.65
6791 UNIFIED SPORTS*	6,127.80	0.00	0.00	0.00	6,127.80
6792 STUDENT ASSISTANCE	3,944.57	100.40	0.00	0.00	4,044.97
TOTALS	<u>85,753.52</u>	<u>4,029.99</u>	<u>0.00</u>	<u>6,308.65</u>	<u>83,474.86</u>

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT
ATHLETIC FUND TRIAL BALANCE

SELECTED FUND(S) INCLUDED

PERIOD ENDING: 09/30/2026

<u>ACCOUNT</u>	<u>ACCOUNT BALANCE</u>	
	<u>DEBIT</u>	<u>CREDIT</u>
80 ATHLETIC FUND		
80-0101-000-000-00-00-0000 CASH (MARQUETTE)	61,718.87	
80-0770-000-000-00-00-0000 FUND BALANCE		48,503.12
80-0000-000-000-00-00-0000 REVENUE		39,150.85
80-0000-000-000-00-00-0000 EXPENDITURES	25,935.10	
80 ATHLETIC FUND	<u>87,653.97</u>	<u>87,653.97</u>
	<u>87,653.97</u>	<u>87,653.97</u>

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT
ATHLETIC FUND REVENUE
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
80 ATHLETIC FUND						
80-7751-000-751-00-00-0004 REVENUE BASKETBALL BO	2,700.00	0.00	0.00	0.00	2,700.00	100
80-7756-000-756-00-00-0004 REVENUE FOOTBALL	10,500.00	4,974.00	4,974.00	0.00	5,526.00	53
80-7760-000-760-00-00-0004 REVENUE COACH LISEK	500.00	0.00	0.00	0.00	500.00	100
80-7762-000-762-00-00-0004 REVENUE BB GIRLS	2,700.00	0.00	0.00	0.00	2,700.00	100
80-7765-000-765-00-00-0004 REVENUE VOLLEYBALL	2,400.00	351.85	351.85	0.00	2,048.15	85
80-7766-000-766-00-00-0004 REVENUE WRESTLING	1,400.00	0.00	0.00	0.00	1,400.00	100
80-7823-000-823-00-00-0004 REVENUE GF CONTRIBUTIO	67,650.00	33,825.00	33,825.00	0.00	33,825.00	50
80 ATHLETIC FUND TOTALS:	87,850.00	39,150.85	39,150.85	0.00	48,699.15	55
	87,850.00	39,150.85	39,150.85	0.00	48,699.15	55

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT
ATHLETIC FUND EXPENDITURES
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
80-7750-000-750-00-00-0007 EXPENSE MISC	4,150.00	1,772.50	3,594.72	0.00	555.28	13
80-7751-000-751-00-00-0007 EXPENSE BASKETBALL BOY	1,500.00	0.00	0.00	0.00	1,500.00	100
80-7752-000-752-00-00-0007 EXPENSE CHEERLEADING	2,000.00	0.00	0.00	0.00	2,000.00	100
80-7755-000-755-00-00-0007 EXPENSE BASEBALL	5,500.00	0.00	0.00	0.00	5,500.00	100
80-7756-000-756-00-00-0007 EXPENSE FOOTBALL	15,000.00	415.91	14,475.39	0.00	524.61	3
80-7758-000-758-00-00-0007 EXPENSE CROSS COUNTRY	800.00	0.00	0.00	0.00	800.00	100
80-7759-000-759-00-00-0007 EXPENSE TRACK	2,400.00	0.00	0.00	0.00	2,400.00	100
80-7762-000-762-00-00-0007 EXPENSE BB GIRLS	2,000.00	0.00	694.88	0.00	1,305.12	65
80-7764-000-764-00-00-0007 EXPENSE SOFTBALL	2,300.00	0.00	0.00	0.00	2,300.00	100
80-7765-000-765-00-00-0007 EXPENSE VOLLEYBALL	4,000.00	702.76	2,059.39	0.00	1,940.61	49
80-7766-000-766-00-00-0007 EXPENSE WRESTLING	1,800.00	0.00	0.00	0.00	1,800.00	100
80-7769-000-769-00-00-0007 EXPENSE TRAIN. SUPPLIES	2,200.00	96.09	96.09	0.00	2,103.91	96
80-7772-000-772-00-00-0007 EXPENSE OFFICIALS	27,000.00	2,578.00	2,578.00	0.00	24,422.00	90
80-7781-000-781-00-00-0007 EXPENSE W & SECURITY	8,500.00	0.00	0.00	0.00	8,500.00	100
80-7783-000-783-00-00-0007 EXPENSE AWARDS	1,200.00	0.00	926.63	0.00	273.37	23
80-7785-000-785-00-00-0007 EXPENSE TOURN/TRAVEL F	12,500.00	535.00	1,510.00	0.00	10,990.00	88
	<u>92,850.00</u>	<u>6,100.26</u>	<u>25,935.10</u>	<u>0.00</u>	<u>66,914.90</u>	<u>72</u>

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT
CAPITAL RESERVE TRIAL BALANCE

SELECTED FUND(S) INCLUDED

PERIOD ENDING: 09/30/2026

<u>ACCOUNT</u>	<u>ACCOUNT BALANCE</u>	
	<u>DEBIT</u>	<u>CREDIT</u>
32 CAPITAL RESERVE		
32-0101-000-000-00-00-0000 CASH (MARQUETTE)	12,001.86	
32-0106-000-000-00-00-0000 CASH & INVESTMENTS (PLA)	3,853,621.38	
32-0111-000-000-00-00-0000 INVESTMENTS (CD'S)	996,000.00	
32-0830-000-000-00-00-0000 FUND BALANCE - COMMITTED		5,344,413.63
32-0000-000-000-00-00-0000 REVENUE		46,847.61
32-0000-000-000-00-00-0000 EXPENDITURES	529,638.00	
32 CAPITAL RESERVE	<u>5,391,261.24</u>	<u>5,391,261.24</u>
	<u><u>5,391,261.24</u></u>	<u><u>5,391,261.24</u></u>

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT
CAPITAL RESERVE FUND REVENUE
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
32 CAPITAL RESERVE						
32-6510-000-100-00-00-0000 INVESTMENT EARNINGS	105,000.00	14,653.18	46,847.61	0.00	58,152.39	55
32-9310-000-100-00-00-0000 GENERAL FUND TRANSFER:	100,000.00	0.00	0.00	0.00	100,000.00	100
32 CAPITAL RESERVE TOTALS:	205,000.00	14,653.18	46,847.61	0.00	158,152.39	77
	<u>205,000.00</u>	<u>14,653.18</u>	<u>46,847.61</u>	<u>0.00</u>	<u>158,152.39</u>	<u>77</u>

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT
CAPITAL RESERVE EXPENDITURES
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

	BUDGETED EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
100 LOCAL					
2519 OTHER FINANCIAL SERVICES TOTALS:	1,500	0	0.00	1,500	100
2620 BUILDING SERVICES TOTALS:	75,000	0	0.00	75,000	100
2640 EQUIPMENT SERVICES TOTALS:	23,500	0	0.00	23,500	100
4200 EXISTING SITE IMPROVEMENT SERVICES TOTALS:	0	529,638	567,362.00	-1,097,000	0
4600 EXISTING BUILDING IMPROVEMENT SVCS TOTALS:	2,000,000	0	0.00	2,000,000	100
100 LOCAL TOTALS:	2,100,000	529,638	567,362.00	1,003,000	48
	2,100,000	529,638	567,362.00	1,003,000	48

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT

CHECK REGISTER FOR 9/22/2026 TO 10/19/2026 & CHECK NUMBERS 0 TO 2147483647

CASH ACCT 32-0101-000-000-00-00-0000

<u>CHECK NUM</u>	<u>CHECK DATE</u>	<u>VENDOR NO / NAME</u>	<u>CHECK AMT</u>
CHECK RUN: 1439			
1040	10/07/2026	9183 Perry Construction Group, Inc.	320,977.00
	CHECK RUN: 1439	NUMBER OF CHECKS: 1	320,977.00
		NUMBER OF EPAYMENTS: 0	0.00
		NUMBER OF UPDATE-ONLYS: 0	0.00
			320,977.00
		TOTAL NUMBER OF CHECKS: 1	320,977.00
		TOTAL NUMBER OF EPAYMENTS: 0	0.00
		TOTAL NUMBER OF UPDATE-ONLYS: 0	0.00
			320,977.00

THE ABOVE LISTED CHECKS ARE HEREBY APPROVED FOR CHECK SIGNING

AUTHORIZED SIGNATURE(S):

(DATE)

(DATE)



NORTHWESTERN SCHOOL DISTRICT
GENERAL FUND INVESTMENTS BY MATURITY DATE
FOR THE MONTH OF: SEPTEMBER 2026

	INVESTMENT DATE	BANK	BROKER	FDIC	CD NUMBER	MATURITY DATE	TRANSACTION AMOUNT	INTEREST RATE	MONTHLY TRANSACTIONS
1	03/20/25	NEXBANK	Great Eastern	29209	41644154	09/11/26	250,000.00	4.25%	Returned to District
2	05/27/25	TAB BANK	Great Eastern	34781	504001305	11/27/26	250,000.00	3.95%	
3	08/27/25	GREAT NORTH BANK	Great Eastern	15146	9000 3111	02/27/27	249,000.00	4.25%	
4	08/31/25	EAGLE BANK	Great Eastern	34742	4322070728	08/31/27	249,000.00	4.25%	
5	12/04/23	PESHTIGO NATIONAL BANK	Great Eastern	5317	24093839	12/04/27	249,000.00	5.10%	
6	05/22/26	ACB BANK	Great Eastern	4061	978500	05/22/28	250,000.00	3.95%	
7	09/10/26	PRIME ALLIANCE BANK	Great Eastern	57920	01-4001997-07	09/10/28	250,000.00	4.35%	New Investment
		TOTAL GENERAL FUND INVESTMENTS					1,497,000.00		



NORTHWESTERN SCHOOL DISTRICT
CAPITAL RESERVE INVESTMENTS BY MATURITY DATE
FOR THE MONTH OF: SEPTEMBER 2026

	INVESTMENT DATE	BANK	BROKER	FDIC	CD NUMBER	MATURITY DATE	TRANSACTION AMOUNT	INTEREST RATE	MONTHLY TRANSACTIONS
1	12/05/25	UNION NB & TR CO OF ELGIN	Great Eastern	3661	5005031	12/05/26	249,000.00	3.95%	
2	01/06/25	COMMUNITY COMMERCE BANK	Great Eastern	26363	100703-2	01/06/27	249,000.00	4.05%	
3	12/10/25	FINANCIAL FEDERAL BANK	Great Eastern	31840	722208	06/07/27	249,000.00	4.00%	
4	06/22/26	TRI STATE CAPITAL	Great Eastern	58457	0370	06/22/28	249,000.00	4.08%	
		TOTAL CAPITAL RESERVE INVESTMENTS					996,000.00		

FY 2026-2027

NORTHWESTERN SCHOOL DISTRICT

CASH RECEIPTS REPORT BY ACCOUNT FOR 10-0106-000-000-00-00-0000

DEPOSIT DATES: 09/01/2026 TO 09/30/2026

USER ID: TO

<u>DEPOSIT NUMBER</u>	<u>DEPOSIT DATE</u>	<u>REFERENCE</u>	<u>INITIALS</u>	<u>DEPOSIT AMT</u>
10-0111-000-000-00-00-0000 INVESTMENTS (CD'S)				
16151	09/14/2026	14477344	KW	250,000.00
				<u>250,000.00</u>
10-0142-000-000-00-00-0000 SUBSIDIES RECEIVABLES (STATE)				
16152	09/16/2026	2302224	KW	529,265.55
				<u>529,265.55</u>
10-6151-000-100-00-00-0000 EARNED INCOME TAX ACT 511				
16147	09/02/2026	2296682	KW	7,783.23
16148	09/04/2026	2297701	KW	876.28
16149	09/10/2026	2299606	KW	716.70
16150	09/11/2026	2300176	KW	648.83
16152	09/16/2026	2302316	KW	2,529.32
16153	09/18/2026	2303448	KW	5,682.59
16154	09/23/2026	2305676	KW	3,995.93
16156	09/25/2026	2307118	KW	3,229.16
				<u>25,462.04</u>
10-6510-000-100-00-00-0000 INVESTMENT EARNINGS				
16150	09/11/2026	2300175	KW	640.41
16157	09/30/2026	14622120	KW	11,109.31
16157	09/30/2026	43796741	KW	17,421.30
16157	09/30/2026	43797212	KW	9,905.60
				<u>39,076.62</u>
10-7271-000-271-00-00-0000 SPECIAL EDUCATION				
16155	09/24/2026	2306338	KW	226,381.00
				<u>226,381.00</u>
10-8820-000-892-00-00-0000 ACCESS: ADMIN COSTS				
16154	09/23/2026	14558166	KW	2,455.00
				<u>2,455.00</u>
			REPORT TOTAL	<u><u>1,072,640.21</u></u>

Academic Standards

POLICY NUMBER	ADOPTED	REVISED	VERSION
102	5/12/2008	11/17/2025	v1.6
DOCUMENT STATUS	WORKFLOW	PRINTED	
UNDER-REVIEW	Second Reading	9/25/2026	

■ Proposed addition ■ Proposed deletion

Purpose

The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education. [\[1\]](#)[\[2\]](#)

Definition

Academic standards means what a student should know and be able to do at a specified grade level. For purposes of this policy, the term **academic standards** encompasses Pennsylvania Core Standards, [Pennsylvania Integrated Standards](#), state academic standards and local academic standards. [\[3\]](#)[\[2\]](#)

Authority

The Board shall approve academic standards for district students to attain, in the following content areas: [\[2\]](#)

1. English Language Arts (reading, writing, speaking and listening) - [PA Core Standards](#).
2. Mathematics - [PA Core Standards](#).

3. Science, Environment, Ecology, Technology and Engineering (Grades K-5) - [PA Integrated Standards](#).
4. Science, Environment and Ecology (Grades 6-12).
5. Technology and Engineering (Grades 6-12).
6. Social Studies – (history, geography, civics and government, economics) – to include [PA Core Standards](#) reading in history and social studies, and writing for history and social studies.
7. Arts and Humanities.
8. Career Education and Work.
9. Health, Safety and Physical Education.
10. Family and Consumer Sciences.
- 11.
12. [Personal Finance](#).
- 13.

Guidelines

The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards. [Such standards require the incorporation of education on social media literacy.](#)^[2] ^[4] ^[5]

[The district shall address social media literacy by providing instruction to students on the potential health and academic impacts, and safety and security concerns associated with social media use.](#)^[9]

The district shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards.^[2] ^[6] ^[7]

Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.^[2] ^[8]

Legal Footnotes

[1] 22 PA Code 4.11
LEGAL REFERENCE

[2] 22 PA Code 4.12
LEGAL REFERENCE

[3] 22 PA Code 4.3
LEGAL REFERENCE

[4] Pol. 105 — Curriculum
POLICY REFERENCE

[5] Pol. 107 — Adoption of Planned Instruction
POLICY REFERENCE

[6] Pol. 127 — Assessments
POLICY REFERENCE

[7] Pol. 212 — Reporting Student Progress
POLICY REFERENCE

[8] Pol. 113 — Special Education
POLICY REFERENCE

POLICY NUMBER	ADOPTED	REVISED	VERSION
105	5/12/2008	11/17/2025	v1.7
DOCUMENT STATUS	WORKFLOW	PRINTED	
UNDER-REVIEW	Second Reading	10/8/2026	

■ Proposed addition ■ Proposed deletion

Purpose

The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, developed and modified on a continuing basis and in accordance with a plan for curriculum improvement.[\[1\]](#)

Definition

For purposes of this policy, **curriculum** shall be defined as a series of planned instruction aligned with established academic standards in each subject that is coordinated, articulated and implemented in a manner designed to result in the achievement of academic standards at the proficient level by all students.[\[2\]](#)[\[3\]](#) [\[4\]](#)

Authority

The Board shall be responsible for the curriculum of the district's schools. The curriculum shall be designed to provide students the opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge.[\[1\]](#)[\[2\]](#) [\[4\]](#)

In order to provide a quality educational program for district students, the Board shall adopt a curriculum plan that includes the requirements for courses to be taught; subjects to be taught in the English language; courses adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic standards.~~[1]~~~~[2]~~~~[5]~~~~[6]~~ [7] [8] [3]

Special Instruction/Observations

The district's curriculum plan must also include provisions for special instruction and observances to comply with state and federal law including, but not limited to, Constitution Day and Citizenship Day, Arbor Day and the Bill of Rights Week.~~[9]~~~~[10]~~~~[11]~~ [20][21][22]

Guidelines

The district's curriculum shall provide the following:

1. Continuous learning through effective collaboration among the schools of this district.
2. Continuous access for all students to sufficient programs and services of a library/media facility and classroom collection to support the educational program. ~~[12]~~ [9]
3. Guidance and counseling services for all students to assist in career and academic planning. ~~[13]~~ [23]
4. A continuum of educational programs and services for all students with disabilities, pursuant to law and regulation. ~~[14]~~ [11]
5. Language Instruction Educational Program for English Learner students pursuant to law, regulation and Board policy. ~~[15]~~ ~~[16]~~ [12] [13]
6. Compensatory education programs for students, pursuant to law and regulation.
7. Equal educational opportunity for all students, pursuant to law and regulation. ~~[17]~~ ~~[18]~~ [14] [15]
8. Career awareness and vocational education, pursuant to law and regulation. ~~[19]~~ [16] }

9. Educational opportunities for identified gifted students, pursuant to law and regulation.
~~[20]~~ [17]
10. Regular and continuous instruction in required safety procedures. ~~[21]~~ [18]

Delegation of Responsibility

As the educational leader of the district, the Superintendent shall be responsible to the Board for the district’s curriculum. The Superintendent shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of administrators and all professional personnel.[1]

A listing of all curriculum materials shall be made available for the information of parents/guardians, students, staff and Board members.[1]

~~[22]~~

[19]

With prior Board approval, the Superintendent may conduct pilot programs as deemed necessary to the continuing improvement of the instructional program and shall report periodically to the Board on the status of each pilot program, along with its objectives, evaluative criteria, and costs.

The Board encourages, where it is feasible and in the best interest of district students, participation in state-initiated pilot programs of educational research.

The Board directs the Superintendent to pursue actively state and federal aid in support of research activities.

Legal Footnotes

[1] 22 PA Code 4.4
LEGAL REFERENCE

[2] 22 PA Code 4.12
LEGAL REFERENCE

[3] 22 PA Code 4.3
LEGAL REFERENCE

[4] Pol. 102 — Academic Standards
POLICY REFERENCE

[5] 24 P.S. 1511
LEGAL REFERENCE

[6] 24 P.S. 1512
LEGAL REFERENCE

[7] Pol. 107 — Adoption of Planned Instruction
POLICY REFERENCE

[8] Pol. 127 — Assessments
POLICY REFERENCE

[9] 36 U.S.C. 106
LEGAL REFERENCE

[10] P.L. 108-447
LEGAL REFERENCE

[11] 24 P.S. 1541-1555
LEGAL REFERENCE

[12] Pol. 109 — Resource Materials
POLICY REFERENCE

[13] Pol. 112 — Guidance Counseling
POLICY REFERENCE

[14] Pol. 113 — Special Education
POLICY REFERENCE

[15] 22 PA Code 4.26
LEGAL REFERENCE

[16] Pol. 138 — Language Instruction Educational Program for English Learners
POLICY REFERENCE

[17] Pol. 103 — Discrimination/Harassment Affecting Students
POLICY REFERENCE

[18] Pol. 103.1 — Nondiscrimination — Qualified Students With Disabilities
POLICY REFERENCE

[20] Pol. 114 — Gifted Education
POLICY REFERENCE

[21] Pol. 805 — Emergency Preparedness and Response
POLICY REFERENCE

[22] Pol. 105.1 — Review of Instructional Materials by Parents/Guardians and Students
POLICY REFERENCE

[23] Pol. 112 — Guidance Counseling
POLICY REFERENCE

Virtual Attendance and Wellness Checks

POLICY NUMBER

204.1

VERSION

v3.3

DOCUMENT STATUS

UNDER-REVIEW

WORKFLOW

Second Reading

PRINTED

9/25/2026

PURPOSE

This policy establishes standards for wellness checks for students who receive academic instruction exclusively through the district's virtual instruction program for the full school year. Wellness checks are conducted to verify attendance and to facilitate the safety and well-being of students.

AUTHORITY

The Board directs the maintenance of a wellness check process that complies with state law.^[1]

This policy shall be posted on the district's publicly accessible website.^[1]

DEFINITION

District employee/representative – a district teacher, administrator or other district representative who is subject to mandated reporter requirements for child abuse under the Child Protective Services Law.^[2]^[3]

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall be responsible for implementing this policy.

It shall be the responsibility of the designated district employee/representative to administer wellness check procedures in accordance with applicable law and this policy.

GUIDELINES

Weekly Wellness Checks

Weekly wellness checks must be conducted for each student enrolled in the district's virtual instruction program who receives academic instruction exclusively through virtual means for the full school year.^[1]

At least once during any week consisting of three (3) or more full or partial academic instructional days, a district employee/representative shall ensure that each student is visibly seen and communicated with in real time either, in person or through electronic means.^[1]

Wellness Check Methods

Acceptable methods of conducting wellness checks include:^[1]

1. A student turning on a webcam and the district employee/representative visibly seeing and communicating with the student during synchronous online instruction.
2. Virtual or face-to-face participation by the student in any of the following activities:
 - a. Health screenings.
 - b. Standardized testing.
 - c. Advising sessions.
 - d. Tutoring sessions.
 - e. In person, school-sponsored activities chaperoned by a district employee/representative.

Excused Absence Exemptions

A student may be exempt from a wellness check on the day a check is attempted if the student has an excused absence pursuant to applicable attendance requirements.^[1] ^[4] ^[5]

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week. If a student has an excused absence for all school days during the same week, the student shall be exempt from the wellness check requirement for that week.^[1] ^[4] ^[5]

Internet or Power Outage Exemptions

A student may be exempt from a wellness check when the student's household experiences a documented Internet or power outage during the day and time of the attempted wellness check.^[1]

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week following resolution of the outage.^[1]

The student's parent/guardian shall provide documentation of the outage to the district as soon as possible.^[1]

Failure to Complete a Required Wellness Check

Within one (1) school day after a student fails to complete a required wellness check, the district shall:^[1]

1. Make documented and ongoing efforts to complete the required wellness check and contact the student's parent/guardian using at least two (2) different methods of communication; and
2. Provide written notice to the parent/guardian, in the parent's/guardian's preferred language, stating that the required wellness check has not been completed.

Wellness Review Conference

If the required wellness check is not completed within three (3) school days following the issuance of written notice, the district shall immediately schedule a wellness review conference to occur within one (1) school day. The wellness review conference may be conducted in person or through electronic means.^[1]

The wellness review conference will be conducted to:^[1]

1. Complete the required wellness check through real-time visual interaction with the student;
2. Reestablish communication with the student and the student's parent/guardian; and
3. Identify interventions to facilitate future participation in wellness checks.

The wellness review conference shall convene as scheduled regardless of whether the student or the student's parent/guardian participates.^[1]

In-Person Wellness Check

If a student does not participate in the wellness review conference, the district must conduct an in-person wellness check within twenty-four (24) hours of the scheduled conference, even if this time period falls on a weekend or holiday.^[1]

{ } When the district has been unable to reach or obtain a response from the student or the student’s parent/guardian, the Superintendent or designee shall consult with the district solicitor for guidance.

Wellness Check Records

The district shall maintain accurate records of all wellness checks, including the date, time, method, and outcome of each check.^[1]

District administrators are prohibited from altering attendance records for wellness checks after a wellness check has been performed, except to correct an identified error.^[1]

Reporting Requirements

Any district employee/representative who observes an indications of abuse, neglect or harm to a child during a wellness check, wellness review conference, or related contact, the district employee/representative is required to report the concerns in accordance with law and Board policy.^{[1][2][3]}

The district shall maintain documentation sufficient to demonstrate compliance with this policy and applicable law.^[1]

Such documentation shall be provided to the Pennsylvania Department of Education (PDE) upon request. Failure to comply with the with such requests may result in:^[1]

- 1. A requirement to report to PDE the date, time and method of each wellness check for each student enrolled exclusively in the district’s virtual instruction program.
- 2. Mandating district educators, administrators and staff to complete child abuse recognition, prevention and reporting training annually.
- 3. Requiring the district to meet in person with each student enrolled in a virtual instruction program at least once during the school year following the school year in which the district was found to be out of compliance.
- 4. Prohibiting the district from being awarded a competitive state grant by PDE until the district demonstrates compliance.

Legal Footnotes

[1] 24 P.S. 1327.4
LEGAL REFERENCE

[2] 23 Pa. C.S.A. 6301
LEGAL REFERENCE

[3] Pol. 806 — Child Abuse
POLICY REFERENCE

[4] 24 P.S. 1329
LEGAL REFERENCE

[5] Pol. 204 — Attendance
POLICY REFERENCE

Bullying/Cyberbullying

POLICY NUMBER	ADOPTED	REVISED	VERSION
249	9/20/2010	11/18/2024	v1.9
DOCUMENT STATUS	WORKFLOW	PRINTED	
UNDER-REVIEW	Second Reading	10/8/2026	

■ Proposed addition ■ Proposed deletion

Purpose

~~The Board is committed to providing a safe, positive learning environment for district students.~~ The Board recognizes that bullying and cyberbullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. The Board is committed to providing a safe, positive learning environment for district students that is free from bullying and cyberbullying. ~~Therefore, the Board prohibits bullying by district students.~~

Definitions

Artificial Intelligence-Generated or Modified Media means text, code, images, audio or video data that has been created or modified from its original source data through the use of artificial intelligence technology, programs or platforms.^[1]

Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting, that is severe, persistent or pervasive and has the effect of doing any of the following:^[1]

1. Substantial interference with a student's education~~;~~ or
2. Creation of a threatening environment~~;~~ or
3. Substantial disruption of the orderly operation of the school.

~~Bullying, as defined in this policy, includes cyberbullying.~~ **Cyberbullying** means bullying through the use of electronic technology or communication, including data, computer software or online platforms regardless of their origin, using a device, system network, internet service, email, social media or other digital means, including artificial intelligence-generated or modified media. Cyberbullying included bullying conduct which occurs in a school setting and/or outside a school setting. ^[1]

School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school. ^[1]

Authority

The Board prohibits all forms of bullying and cyberbullying by district students and requires that this policy be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district website. ^[1]

The Board encourages students who believe they or others have been bullied to promptly report such incidents to the building principal or designee.

~~Students are encouraged to use the district's report form, available from the building principal, or to put the complaint in writing; however, oral complaints shall be accepted and documented. The person accepting the complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor the student filing the complaint or those accused of a violation of this policy.~~

The Board directs that ~~verbal and written~~ complaints of bullying and cyberbullying ~~shall~~ be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of bullying or cyberbullying brought pursuant to this policy ~~to shall~~ also be reviewed for conduct which may not be proven to be bullying or cyberbullying under this policy but merits review and possible action under other Board policies. ^[1]

~~When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy.~~ ^[2] ^[3]

Confidentiality

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Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the district's legal and investigative obligations.

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Retaliation

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Reprisal or retaliation relating to reports of bullying or cyberbullying or participation in an investigation of allegations of bullying or cyberbullying is prohibited and shall be subject to disciplinary action.

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Delegation of Responsibility

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Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying or cyberbullying.

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The Superintendent or designee shall develop administrative regulations to ~~implement~~ support this policy.

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The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.[1]

-

The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.[1]

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District administration shall annually provide the following information with the school safety and security incident report:[1][62]

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1. Board's Bullying/Cyberbullying Policy.

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2. Report of bullying and cyberbullying incidents.

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3. Information on the development and implementation of any bullying and cyberbullying prevention, intervention or education programs.

Discrimination/Harassment

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~~Every report of alleged bullying that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination or harassment shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of a bullying investigation, potential issues of discrimination or harassment are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination or harassment as well as the incidents of alleged bullying.~~ [\[4\]](#) [\[5\]](#)

Confidentiality

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~~Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the district's legal and investigative obligations.~~

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Retaliation

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~~Reprisal or retaliation relating to reports of bullying or participation in an investigation of allegations of bullying is prohibited and shall be subject to disciplinary action.~~

Delegation of Responsibility

-

~~Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying.~~

-

~~The Superintendent or designee shall develop administrative regulations to implement this policy.~~

-

~~The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.~~ [\[1\]](#)

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~~The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.~~ [\[1\]](#)

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~~District administration shall annually provide the following information with the school safety and security incident report: [1] [6]~~

-
~~1. Board's Bullying Policy.~~

-
~~2. Report of bullying incidents.~~

-
~~3. Information on the development and implementation of any bullying prevention, intervention or education programs.~~

Guidelines

~~The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students. [1] [7] [8]~~

-
~~This policy shall be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district website. [1]~~

Reports of bullying or cyberbullying may be made orally or in writing and may be anonymous, except where made by district staff. Students are encouraged to use the district's reporting form attached to this policy, or to submit a written complaint; however, oral complaints will be accepted, documented and investigated.

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Any individual receiving a complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor any person involved.

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District staff who observe bullying/cyberbullying or receive a report of bullying/cyberbullying shall not conduct an independent investigation but shall take appropriate action to protect the safety of involved students and promptly provide a summary of the observed or reported conduct to the building principal or designee.

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For purposes of this policy, a reporter is an individual, other than district staff, who reports alleged bullying/cyberbullying directed at one or more students. A complainant is the alleged victim or target of the conduct. In some circumstances, the same individual may serve as both reporter and complainant.

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The building principal or designee shall encourage the complainant or reporter to complete the district's designated report form. If, due to age, disability or other incapacity, the complainant or reporter is unable to complete the form, the building principal or designee shall document the report and complete the form on the individual's behalf. If the report is made by someone other than the complainant, the complainant shall be notified promptly, informed of the report, and encouraged to complete the district reporting form.

As soon as practicable after the receipt of a report of bullying or cyberbullying, the district shall notify the parent(s)/guardian(s) of any student involved in the incident.

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If the complainant, district staff, or other professionals with knowledge of the complainant's health and well-being indicate that notifying a parent/guardian could place the complainant or another person at risk of abuse, neglect or other imminent harm, the building principal, in consultation with the Superintendent and legal counsel, and as appropriate, law enforcement, child welfare authorities and other qualified professionals, may determine whether parental notification should be delayed as permitted by law. The basis for the delay must be documented, and parent/guardian notification shall occur as soon as legally and safely practicable. [3] [4]

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Every report of bullying/cyberbullying shall be reviewed and investigated promptly and sufficiently to address the alleged misconduct, even if the report is anonymous or the complainant requests that no action be taken.

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Threat Assessment

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community, or others, district staff shall make a referral to the district's threat assessment team in accordance with applicable law and Board policy. [5] [6]

Discrimination/Harassment

~~Every report of alleged bullying that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination or harassment shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of a bullying investigation, potential issues of discrimination or harassment are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination or harassment as well as the incidents of alleged bullying. [4] [5]~~

If, at the time of the report at any time during the investigation of the alleged bullying/cyberbullying, there is reason to believe that the conduct may fall within the provisions of the district's discrimination/harassment policies, the Title IX Coordinator must be promptly notified. Upon notification, the Title IX Coordinator will immediately initiate steps to comply with appropriate policies and procedures. The investigation will be handled as a joint and concurrent investigation to address all applicable allegations and legal requirements. [7] [8]

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Investigation Procedures

After determining that the matter does not require handling under Policy 103, the building principal shall determine whether the investigation may be conducted by the principal or designee or whether the matter must be referred to the Superintendent or another appropriate administrator.

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If law enforcement has been notified, a law enforcement report has been filed, or substantiated allegations could result in expulsion, the building principal shall consult with the Superintendent or appropriate administrator, who may seek advice from legal counsel.

-

Investigations shall be timely, impartial, thorough and comprehensive. The investigation may include:

1. Interviewing the complainant.
2. Interviewing the individual(s) accused of the conduct.
3. Interviewing witnesses.
4. Reviewing physical, electronic or documentary evidence.
5. Reviewing any other relevant information provided during the investigation.
6. Conducting any additional inquiry reasonably necessary to determine the facts and address proven misconduct.

Investigative Findings

The investigator shall prepare findings that summarize the investigation, determine whether the allegations have been substantiated, identify any violation of Board policy or applicable law, and recommend appropriate corrective action.

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As soon as practicable after determining that an incident of bullying or cyberbullying has occurred, the district shall notify the parent(s)/guardian(s) of any student involved in the incident of the determination of the investigation.

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The complainant/reporter and the accused shall be informed of the outcome of the investigation within a reasonable period of time, consistent with the Family Educational Rights and Privacy Act (FERPA) and other applicable laws. The accused shall not be informed of any individual remedies provided to the complainant.^[9]

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District Response and Corrective Action

If an investigation results in a finding that bullying or cyberbullying or other misconduct occurred, the district shall take prompt and appropriate corrective action designed to stop the conduct, prevent its recurrence, protect affected students, eliminate any hostile or disruptive environment, and prevent retaliation.^[1]

-

The district shall document corrective actions taken and, when permitted by law, inform the complainant or reporter of responsive measures. District administrators shall monitor the effectiveness of corrective actions and take additional measures when necessary.^[1]

-

If an investigation reveals violations of other Board policies or circumstances requiring additional review, referral, discipline or intervention, the district shall address those matters through the appropriate disciplinary, administrative or support processes.

-

Any disciplinary action imposed shall be consistent with the Code of Student Conduct, Board policies and administrative regulations, applicable collective bargaining agreements, and state and federal law, and may include:^{[1][2][3]}

1. Counseling within the school.
2. Parental conference.
3. Loss of school privileges.
4. Transfer to another school building, classroom or school bus.
5. Exclusion from school-sponsored activities.
6. Detention.
7. Suspension.
8. Expulsion.
9. Counseling/Therapy outside of school.
10. Referral to law enforcement officials.

The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.^{[1][2]}
^[10]

Education

The district shall develop, implement and evaluate bullying prevention and intervention programs and activities. Programs and activities shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.^{[1][9][10]} ^[11] ^[12]

Consequences for Violations

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~~A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include, but shall not be limited to:~~
~~^[1] ^[7] ^[12]~~

-

1. ~~Counseling within the school:~~
-
2. ~~Parental conference:~~
-
3. ~~Loss of school privileges:~~
-
4. ~~Transfer to another school building, classroom or school bus:~~
-
5. ~~Exclusion from school-sponsored activities:~~
-
6. ~~Detention:~~
-

- 7. ~~Suspension:~~
-
- 8. ~~Expulsion:~~
-
- 9. ~~Counseling/Therapy outside of school:~~
-
- 10. ~~Referral to law enforcement officials:~~
- 1.
- 1.

School Safety and Security Incidents Report

Annually, by July 31, the Superintendent shall report on the designated form, to the PA Department of Education, all new incidents as required by state law. The report must include the total number of bullying and cyberbullying incidents that occurred during the school year, including the number of cyberbullying incidents suspected to invovle artificial intelligence-generater or modified media. ~~[2]~~~~[14]~~

Legal Footnotes

[1] 24 P.S. 1303.1-A LEGAL REFERENCE	[2] 24 P.S. 1302-E LEGAL REFERENCE
[3] Pol. 236.1 — Threat Assessment POLICY REFERENCE	[4] Pol. 103 — Discrimination/Harassment Affecting Students POLICY REFERENCE
[5] Pol. 103.1 — Nondiscrimination — Qualified Students With Disabilities POLICY REFERENCE	[6] Pol. 805.1 — Relations With Law Enforcement Agencies POLICY REFERENCE
[7] Pol. 218 — Student Discipline POLICY REFERENCE	[8] 22 PA Code 12.3 LEGAL REFERENCE
[9] 20 U.S.C. 7118 LEGAL REFERENCE	[10] 24 P.S. 1302-A LEGAL REFERENCE
[11] Pol. 236 — Student Assistance Program POLICY REFERENCE	[12] Pol. 236 — Student Assistance Program POLICY REFERENCE

Integrated Pest Management

POLICY NUMBER	ADOPTED	VERSION	DOCUMENT STATUS
716	3/16/2009	v1.7	UNDER-REVIEW
WORKFLOW	PRINTED		
Second Reading	10/8/2026		

■ Proposed addition ■ Proposed deletion

Purpose

The school district shall utilize integrated pest management procedures to manage structural and landscape pests and the toxic chemicals used for their control in order to alleviate pest problems with the least possible hazard to people, property and the environment.

~~The district shall integrate IPM education into the curriculum in accordance with relevant academic standards.~~ [1] [2]

Definitions

Integrated Pest Management (IPM) is the ~~coordinated~~ managed use of combined pest control alternatives, including cultural, mechanical, biological and chemical to most effectively prevent or reduce to acceptable levels damage caused by pests. [1] ~~pest and environmental information to design and implement pest control methods that are economically, environmentally and socially sound. IPM promotes prevention over remediation and advocates integration of at least two (2) or more strategies to achieve long-term solutions.~~

Integrated Pest Management Plan is a plan that establishes a sustainable approach to managing pests by combining biological, cultural, physical and chemical tools in a way that minimizes economic, health and environmental risks. [3] [2]

Authority

The Board establishes that the school district shall use pesticides only after consideration of the full range of alternatives, based on analysis of environmental effects, safety, effectiveness and costs.^{[3][4][5]}

The Board shall adopt an Integrated Pest Management Plan for district buildings and grounds that complies with policies and regulations promulgated by the Department of Agriculture.^{[3][5][2][4]}

The Board shall designate an employee to facilitate IPM for the district. The designated employee will be referred to as the district's IPM Coordinator or as otherwise specified at the district.

Delegation of Responsibility

The Superintendent or ~~designee~~IPM Coordinator shall be responsible to implement the integrated pest management plan and to coordinate communications between the district and the approved contractor.

The Superintendent or ~~designee~~IPM Coordinator shall be responsible to annually notify parents/ guardians of the procedures for requesting notification of planned and emergency applications of pesticides in school buildings and on school grounds.^{[6][5]}

The IPM Coordinator shall maintain detailed records of all chemical pest control treatments for at least three (3) years. Information regarding pest management activities shall be available to the public at the district's administrative office.^[5]

Appropriate personnel involved in making decisions relative to pest management shall participate in ~~update~~periodic training, as needed.

Guidelines

Pest management strategies may include education, exclusion, sanitation, maintenance, biological and mechanical controls, and site appropriate pesticides.

??An IPM Plan shall include the education of staff, students and the public about IPM policies and procedures.

~~An integrated pest management decision shall consist of the following five (5) steps:~~

- ~~1. Identify pest species:~~
 -
- ~~2. Estimate pest populations and compare to established action thresholds:~~
 -

3. ~~Select the appropriate management tactics based on current on-site information.~~
-
4. ~~Assess effectiveness of pest management.~~
-
5. ~~Keep appropriate records.~~
- 1.

When pesticide applications are scheduled ~~for district~~in school buildings and ~~on school~~ grounds, the district shall provide notification at least seventy-two (72) hours in advance in accordance with law, including:~~[6][5]~~

1. Posting a pest control sign in an appropriate area, at the place to be treated. The sign shall remain in place for at least two (2) days following each planned treatment.
2. Providing the pest control information sheet to all individuals working in the affected school building.
3. Providing required notice to all parents/guardians of students or to a list of parents/guardians who have requested notification of individual applications of pesticides.

Where pests pose an immediate threat to the health and safety of students or employees, the district may authorize an emergency pesticide application and shall notify by telephone any parent/guardian who has requested such notification.~~[6][5]~~

~~The district shall maintain detailed records of all chemical pest control treatments for at least three (3) years. Information regarding pest management activities shall be available to the public at the district's administrative office.~~~~[6]~~

~~Written guidelines shall be developed under the direction of the designated IPM coordinator, curriculum coordinator, and the Buildings/Grounds/Transportation Committee.~~

Legal Footnotes

[1] 22 PA Code 4.12
LEGAL REFERENCE

[2] Pol. 102 — Academic Standards
POLICY REFERENCE

[3] 3 P.S. 111.21 et seq
LEGAL REFERENCE

[4] 3 P.S. 111.21 et seq
LEGAL REFERENCE

[5] 7 PA Code 128.1 et seq
LEGAL REFERENCE

[6] 24 P.S. 772.2
LEGAL REFERENCE

[32] 24 P.S. 772.1
LEGAL REFERENCE

Health Examinations/Screenings

POLICY NUMBER	ADOPTED	REVISED	VERSION
209	9/15/2008	10/19/2020	v1.4
DOCUMENT STATUS	WORKFLOW	PRINTED	
UNDER-REVIEW	Administrative Review	9/17/2026	

■ Proposed addition ■ Proposed deletion

Authority

In compliance with applicable law and regulations, and Board-approved health and safety plans, the Board shall require that district students submit to health and dental examinations, screenings and health monitoring in order to protect the school community from the spread of communicable disease and to ensure that the student's participation in health, safety and physical education courses meets the student's individual needs and that the learning potential of each student is not lessened by a remediable physical disability.[\[1\]](#)
[\[2\]](#)[\[3\]](#)[\[4\]](#)

Guidelines

Each student shall receive a comprehensive health examination upon original entry, in sixth grade, and in eleventh grade, conducted by the school physician.[\[2\]](#)[\[4\]](#)[\[5\]](#)

Each student shall receive a comprehensive dental examination upon original entry, in third grade, and in seventh grade, conducted by the school dentist.[\[3\]](#)[\[4\]](#)[\[5\]](#)

A private health and/or dental examination conducted at the parents'/guardians' request and expense will be accepted in lieu of the school examination. The district shall accept reports of privately conducted physical and dental examinations completed within one (1) year prior to a student's entry into the grade where an exam is required.[\[5\]](#)

The school nurse or medical technician shall administer to each student vision tests, hearing tests, tuberculosis tests, and other tests deemed advisable, ~~and height and weight measurements,~~ at intervals established by the district. ~~Height and weight measurements shall be used to calculate the student's weight-for-height ratio.~~[\[2\]](#)[\[4\]](#)[\[6\]](#)

The school nurse or other health care practitioner shall conduct measurements of height and weight for each student for the purpose of tracking growth patterns. Height and weight measurements will be conducted at intervals established by the district in a manner that protects student confidentiality. Parents/Guardians have the right to request an exemption from height and weight measurements for their child, and the district must provide notification of the exemption request procedure.[\[2\]](#)[\[25\]](#)

Parents/Guardians of students who are to receive physical and dental examinations or screenings shall be notified. The notice shall include the date and location of the examination or screening and notice that the parents/guardians may attend. The notice shall encourage the parent/guardian to have the examination or screening conducted by the student's private physician or dentist at the parent's/guardian's expense to promote continuity of care. Such statement may also include notification that the student may be exempted from such examination or screening if it is contrary to the parent's/guardian's religious beliefs.[\[7\]](#)[\[8\]](#)[\[9\]](#)

A student who presents a statement signed by the parent/guardian that a health examination is contrary to the student's or parent's/guardian's religious beliefs shall be examined only when the Secretary of Health determines that facts exist indicating that certain conditions would present a substantial menace to the health of others in contact with the student if the student is not examined for those conditions.[\[10\]](#)[\[11\]](#)

Where it appears to school health officials or teachers that a student deviates from normal growth and development, or where school examinations reveal conditions requiring health or dental care, the parent/guardian shall be notified of the apparent need for a special examination by the student's private physician or dentist. The parent/guardian shall report to the school whether a special examination occurred. If the parent/guardian fails to report whether the examination occurred within a reasonable time after being notified of the apparent need and the abnormal condition persists, appropriate school health personnel shall arrange a special health examination for the student.[\[2\]](#)[\[4\]](#)[\[12\]](#)

In the event that the parent/guardian objects to or refuses to obtain a regular or special health or dental examination or refuses to permit the child to be examined as arranged by the school nurse or school physician, the school nurse, in consultation with the school physician, shall determine whether the student appears to have unaddressed health conditions such that under the circumstances the refusal should be reported to the Pennsylvania Department of Health or other appropriate authorities.

Where school health officials or staff have reasonable cause to suspect that a student may be the victim of child abuse, the school employee shall make a report of suspected child abuse in accordance with law and Board policy.^[13] ^[14]

Health Monitoring

The Board directs staff to monitor student health in accordance with applicable Board policy and the Board-approved health and safety plan. ^[15]

A student may request an alternative method of monitoring as a religious accommodation, and designated district staff shall assess and respond to such request in accordance with applicable law, regulations and Board policy. A request for an accommodation that would unreasonably impair safety or cause undue hardship will not be granted. ^[16]

A student with a health condition that may render a monitoring method ineffective should notify designated staff so that alternative or supplemental methods may be considered. ^[16] ^[17]

Students who may be exhibiting symptoms that indicate health concerns shall be referred to the school nurse or designated staff for further assessment and response, in accordance with Board policy. ^[15]

Health Records

The district shall maintain for each student a comprehensive health record which includes a record of immunizations and the results of tests, measurements, regularly scheduled examinations and special examinations. ^[2]

All health records shall be confidential and shall be disclosed only when necessary for the health of the student or when requested by the parent/guardian, in accordance with law and Board policy. ^[18] ^[19] ^[20]

The district may disclose information from health records to appropriate parties in connection with an emergency when necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Board policy. ^[15] ^[18] ^[19] ^[20] ^[21] ^[22] ^[23]

Designated district staff shall request from the transferring school the health records of students transferring into district schools. Staff shall respond to such requests for the health records of students transferring from district schools to other schools. ^[18]

The district shall destroy student health records only after the student has not been enrolled in district school for at least two (2) years.^[18] ^[24]

Delegation of Responsibility

The Superintendent or designee shall instruct all staff members to continually observe students for conditions that indicate health concerns or disability and to promptly report such conditions to the school nurse or designated staff.^[2]

The Superintendent or designee shall ensure that educational information and materials regarding eating disorder awareness and education are made available to students in grades six through twelve. Eating disorder awareness and educational materials must also be posted on the district's website.^[26]^[27]

The Superintendent or designee shall ensure that notice is provided to all parents/guardians regarding the existence of and eligibility for the Children's Health Insurance Program (CHIP).^[12]

Legal Footnotes

[1] 24 P.S. 1401 LEGAL REFERENCE	[2] 24 P.S. 1402 LEGAL REFERENCE
[3] 24 P.S. 1403 LEGAL REFERENCE	[4] 22 PA Code 12.41 LEGAL REFERENCE
[5] 24 P.S. 1407 LEGAL REFERENCE	[6] 28 PA Code 23.1 LEGAL REFERENCE
[7] 24 P.S. 1405 LEGAL REFERENCE	[8] 28 PA Code 23.2 LEGAL REFERENCE
[9] 20 U.S.C. 1232h LEGAL REFERENCE	[10] 24 P.S. 1419 LEGAL REFERENCE
[11] 28 PA Code 23.45 LEGAL REFERENCE	[12] 24 P.S. 1406 LEGAL REFERENCE
[13] 23 Pa. C.S.A. 6311 LEGAL REFERENCE	[14] Pol. 806 — Child Abuse POLICY REFERENCE

[15] Pol. 203 — Immunizations and Communicable Diseases

POLICY REFERENCE

[16] Pol. 103 — Discrimination/Harassment Affecting Students

POLICY REFERENCE

[17] Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities

POLICY REFERENCE

[18] 24 P.S. 1409

LEGAL REFERENCE

[19] Pol. 113.4 — Confidentiality of Special Education Student Information

POLICY REFERENCE

[20] Pol. 216 — Student Records

POLICY REFERENCE

[21] 20 U.S.C. 1232g

LEGAL REFERENCE

[22] 34 CFR Part 99

LEGAL REFERENCE

[23] Pol. 805 — Emergency Preparedness and Response

POLICY REFERENCE

[24] Pol. 800 — Records Management

POLICY REFERENCE

Legal References

No additional references listed.

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246	9/15/2008	3/18/2024	v1.4
DOCUMENT STATUS	WORKFLOW	PRINTED	
UNDER-REVIEW	Administrative Review	9/15/2026	

■ Proposed addition ■ Proposed deletion

Purpose

The Northwestern School District recognizes that student wellness and proper nutrition are related to students’ physical well-being, growth, development, and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

Authority

The Board adopts this policy based on the recommendations of the Wellness Committee and in accordance with federal and state laws and regulations.[\[1\]](#)[\[2\]](#)[\[3\]](#)

To ensure the health and well-being of all students, the Board establishes that the district shall provide to students:

1. A comprehensive nutrition program consistent with federal and state requirements.
2. Access at reasonable cost to foods and beverages that meet established nutritional guidelines.

3. Physical education courses and opportunities for developmentally appropriate physical activity during the school day.
4. Curriculum and programs for grades K-12 that are designed to educate students about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.

Delegation of Responsibility

The Superintendent or designee shall be responsible for the implementation and oversight of this policy to ensure each of the district's schools, programs and curriculum is compliant with this policy, related policies and established guidelines or administrative regulations. [\[1\]](#)[\[2\]](#)[\[3\]](#)

Each building principal or designee shall annually report to the Superintendent or designee regarding compliance in his/her school. [\[2\]](#)[\[3\]](#)

Staff members responsible for programs related to school wellness shall report to the Superintendent or designee regarding the status of such programs.

The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to school wellness. The report may include:

1. Assessment of school environment regarding school wellness issues.
2. Evaluation of food services program.
3. Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.
4. Recommendations for policy and/or program revisions.
5. Suggestions for improvement in specific areas.
6. Feedback received from district staff, students, parents/guardians, community members and the Wellness Committee.
7. Listing of activities and programs conducted to promote nutrition and physical activity.

The Superintendent or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:^{[1][2][3]}

1. The extent to which each district school is in compliance with law and policies related to school wellness.
2. A description of the progress made by the district in attaining the goals of this policy.
3. The extent to which this policy compares to model wellness policies.

At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; wellness goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued.^{[2][3]}

The district shall annually inform and update the public, including parents/guardians, students, and others in the community, about the contents, updates and implementation of this policy via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.^{[1][2][3]}

Guidelines

Recordkeeping

The district shall retain records documenting compliance with the requirements of the School Wellness policy, which shall include:^{[2][3][4]}

1. The written School Wellness policy.
2. Documentation demonstrating that the district has informed the public, on an annual basis, about the contents of the School Wellness policy and any updates to the policy.
3. Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the district to inform the public of their ability to participate in the review.
4. Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy and notification of the assessment results to the public.

Wellness Committee

The district shall establish a Wellness Committee comprised of, but not necessarily limited to, at least one (1) of each of the following: School Board member, district administrator, district food service representative, student, parent/guardian, school health professional, physical education teacher and member of the public. It shall be the goal that committee membership will include representatives from each school building and reflect the diversity of the community.^{[1][2]}

The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, implementing and periodically reviewing and updating a School Wellness Policy that complies with law to recommend to the Board for adoption.

The Wellness Committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition education and promotion, physical activity and other school based activities that promote student wellness as part of the policy development and revision process.^{[2][3]}

Nutrition Education

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences.^{[4][5][6][7][8]}

Nutrition education in the district shall teach, model, encourage and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement.

Nutrition education shall provide all students with the knowledge and skills needed to lead healthy lives.

Nutrition education lessons and activities shall be age-appropriate.

Nutrition curriculum shall teach behavior-focused skills, which may include menu planning, reading nutrition labels and media awareness.

School food service and nutrition education classes shall cooperate to create a learning laboratory.

Nutrition education may be integrated into other subjects such as math, science, language arts and social sciences to complement but not replace academic standards based on nutrition education as appropriate.

Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.

The staff responsible for providing nutrition education shall be properly trained and prepared and shall participate in appropriate professional development. The district shall develop standards for such training and professional development. [FZ1\[9\]](#)

Nutrition education shall extend beyond the school environment by engaging and involving families and the community.

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

District schools shall promote nutrition through the implementation of Farm to School activities, where possible. Activities may include, but not be limited to, the initiation/maintenance of school gardens, taste-testing of local products in the cafeteria and classroom, classroom education about local agriculture and nutrition, field trips to local farms and incorporation of local foods into school meal programs.

District staff shall cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition.

District food service personnel shall review and implement research-based, behavioral economics techniques in the cafeteria to encourage consumption of more whole grains, fruits, vegetables and legumes, and to decrease plate waste.

Consistent nutrition messages shall be disseminated and displayed throughout the district, schools, classrooms, cafeterias, homes, community and media.

Consistent nutrition messages shall be demonstrated by avoiding use of unhealthy food items in classroom lesson plans.

District schools shall offer resources about health and nutrition to encourage parents/guardians to provide healthy meals for their children.

Physical Activity

District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

District schools shall contribute to the effort to provide students opportunities to accumulate at least sixty (60) minutes of age-appropriate physical activity daily, as recommended by the Centers for Disease Control and Prevention. Opportunities offered at school will augment physical activity outside the school environment, such as outdoor play at home, sports, etc.

Students shall participate daily in a variety of age-appropriate physical activities designed to achieve optimal health, wellness, fitness, and performance benefits.

Age-appropriate physical activity opportunities, such as outdoor and indoor recess; before and after school programs; during lunch; clubs; intramurals; and interscholastic athletics, shall be provided to meet the needs and interests of all students, in addition to planned physical education.

A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.

Extended periods of student inactivity, two (2) hours or more, shall be discouraged.

Physical activity breaks shall be provided for elementary students during classroom hours.

Before and/or after-school programs shall provide developmentally appropriate physical activity for participating children.

District schools shall partner with parents/guardians and community members and organizations, such as YMCAs, Boys & Girls Clubs, local and state parks, hospitals, etc., to institute programs that support lifelong physical activity.

Physical activity shall not be used or withheld as a form of punishment.

Students and their families shall be encouraged to utilize district-owned physical activity facilities, such as playgrounds and fields, outside school hours in accordance with established district rules.

Physical Education

A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education. ~~f5~~ ~~f6~~ [8][7][10]

Instruction involving the collection of a student's height and weight measurements must be conducted in a manner that protects student confidentiality. The calculation of body mass index (BMI) is prohibited. [10]

Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided. 124

Physical education classes shall be the means through which all students learn, practice and are assessed on developmentally appropriate skills and knowledge for lifelong, health-enhancing physical activity.

A comprehensive physical education course of study that focuses on providing students the skills, knowledge and confidence to participate in lifelong, health-enhancing physical activity shall be implemented.

A varied and comprehensive curriculum that promotes both team and individual activities and leads to students becoming and remaining physically active for a lifetime shall be provided in the physical education program.

Adequate amounts of planned instruction shall be provided in order for students to achieve the proficient level for the Health, Safety and Physical Education academic standards.

A local assessment system shall be implemented to track student progress on the Health, Safety and Physical Education academic standards.

Students shall be moderately to vigorously active as much time as possible during a physical education class. Documented medical conditions and disabilities shall be accommodated during class.

Safe and adequate equipment, facilities and resources shall be provided for physical education courses.

Physical education shall be taught by certified health and physical education teachers.

Appropriate professional development shall be provided for physical education staff.

Physical education classes shall have a teacher-student ratio comparable to those of other courses for safe and effective instruction.

[Social Media](#)

A social media literacy program consisten with curriculum regulations and academic standards shall be developed and implemented to address the following: [7][8][23]

1. Mental, psychological and physical effects of social media and mobile device use.
 2. Potential impacts of social media and mobile devise use on academic growth and learning.
 3. Safe use of social media, including how to recognize suspicious online behavior including, but not limited to:
 - a. Cyberbullying.
 - b. Predatory behavior.
 - c. Potential human trafficking.
 4. Personal security and privacy on mobile devices.
- 1.

Other School Based Activities

Safe drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day. [9][10][11][12][13][24]

Nutrition professionals who meet hiring criteria established by the district and in compliance with federal regulations shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal regulations. [7][13][14][15][9][16][17]

District schools shall provide adequate space, as defined by the district, for eating and serving school meals.

Students shall be provided a clean and safe meal environment.

Students shall be provided adequate time to eat: ten (10) minutes sit down time for breakfast; twenty (20) minutes sit down time for lunch.

District schools shall implement alternative service models to increase school breakfast participation where possible, such as breakfast served in the classroom, "grab & go breakfast" and breakfast after first period to reinforce the positive educational, behavioral and health impacts of a healthy breakfast.

Meal periods shall be scheduled at appropriate hours, as required by federal regulations and as defined by the district. [9][11]

Students shall have access to hand washing or sanitizing before meals and snacks.

Access to the food service operation shall be limited to authorized staff.

Nutrition content of school meals shall be available to students and parents/guardians.

To the extent possible, the district shall utilize available funding and outside programs to enhance student wellness.

The district shall provide appropriate training to all staff on the components of the School Wellness Policy.

Goals of the School Wellness Policy shall be considered in planning all school based activities.

Fundraising projects submitted for approval shall be supportive of healthy eating and student wellness.

Administrators, teachers, food service personnel, students, parents/guardians, and community members shall be encouraged to serve as positive role models through district programs, communications and outreach efforts.

The district shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods.

The district shall maintain a healthy school environment to optimize conditions for learning and minimize potential health risks to students, in accordance with the district's school environmental health program and applicable laws and regulations.

Nutrition Guidelines for All Foods/Beverages at School

All foods and beverages available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing obesity.

Foods and beverages provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards.~~[9][10][13][14]~~~~[11][12]~~~~[15][16]~~

Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall be encouraged to offer healthy options in addition to more traditional fare.

Competitive Foods -

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers.~~[2][16][17]~~~~[3][18][19]~~

~~**Competitive foods** are defined as foods and beverages offered or sold to students on school campus during the school day, which are not part of the reimbursable school breakfast or lunch.~~

For purposes of this policy, **school campus** means any area of property under the jurisdiction of the school that students may access during the school day.~~[2][16]~~~~[3][18]~~

For purposes of this policy, **school day** means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.~~[2][16]~~~~[3][18]~~

The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.~~[16]~~~~[18]~~

Fundraiser Exemptions -

Fundraiser activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations. ~~[18]~~ [20]

The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. **Exempt fundraisers** are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards. ~~[16]~~ [18]

The district shall establish administrative regulations to implement fundraising activities in district schools, including procedures for requesting a fundraiser exemption.

Non-Sold Competitive Foods -

Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, or as shared classroom snacks, shall meet or exceed the standards established by the district.

If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

1. Rewards and Incentives:

- a. Foods and beverages that do not meet the Smart Snacks in School nutrition standards must be approved by the principal. This exception may be granted on a limited basis.

2. Classroom Parties and Celebrations:

- a. Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages should only be brought in when requested for scheduled parties. Food for birthday celebrations are encouraged to be pre-arranged with the classroom teacher and are limited to the elementary level.
- b. Classroom parties shall offer a minimal amount of foods (maximum 2-3 items) containing added sugar as the primary ingredient (e.g., cupcakes, cookies).
- c. When possible, foods/beverages for parties and celebrations shall be provided by the food service department to help prevent food safety and allergy concerns.
- d. Food celebrations shall not occur until thirty (30) minutes after the end of the last lunch period.

The district shall provide a list of suggested nonfood ideas and health food and beverage alternatives to parents/guardians and staff, which may be posted via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods.

Marketing/Contracting -

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations.

~~[2]~~~~[16]~~~~[3]~~~~[18]~~

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutritional standards, including applicable marketing restrictions.~~[19]~~~~[21]~~

Management of Food Allergies in District Schools

The district shall establish Board policy and administrative regulations to address food allergy management in district schools in order to: ~~[20]~~ [22]

1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.
2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.
3. Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

Safe Routes to School

1. The district shall assess and, to the extent possible, implement improvements to make walking and biking to school safer and easier for students.
2. The district shall cooperate with local municipalities, public safety agency, police departments, and community organizations to develop and maintain safe routes to school.
3. District administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.

Legal Footnotes

[1] 42 U.S.C. 1758b
LEGAL REFERENCE

[2] 7 CFR 210.31
LEGAL REFERENCE

[3] 7 CFR 210.31
LEGAL REFERENCE

[4] 7 CFR 210.15
LEGAL REFERENCE

[5] Pol. 102 — Academic Standards
POLICY REFERENCE

[6] Pol. 105 — Curriculum
POLICY REFERENCE

[7] Pol. 105 — Curriculum
POLICY REFERENCE

[8] 24 P.S. 1512.1
LEGAL REFERENCE

[9] 7 CFR 210.10
LEGAL REFERENCE

[10] 7 CFR 220.8
LEGAL REFERENCE

[11] 24 P.S. 701
LEGAL REFERENCE

[12] 24 P.S. 742
LEGAL REFERENCE

[13] **42 U.S.C. 1751**
LEGAL REFERENCE

[14] **42 U.S.C. 1773**
LEGAL REFERENCE

[15] **7 CFR 210.30**
LEGAL REFERENCE

[16] **7 CFR 210.11**
LEGAL REFERENCE

[17] **7 CFR 220.12**
LEGAL REFERENCE

[18] **7 CFR 210.11**
LEGAL REFERENCE

[19] **24 P.S. 504.1**
LEGAL REFERENCE

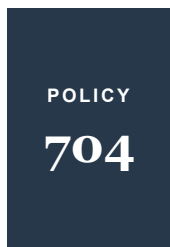
[20] **Pol. 229 — Student Fundraising**
POLICY REFERENCE

[21] **24 P.S. 504.1**
LEGAL REFERENCE

[22] **Pol. 209.1 — Food Allergy Management**
POLICY REFERENCE

Legal References

No additional references listed.



BOARD POLICY

Maintenance



POLICY NUMBER	ADOPTED	REVISED	VERSION
704	3/16/2009	10/15/2018	v1.3
DOCUMENT STATUS	WORKFLOW	PRINTED	
UNDER-REVIEW	Administrative Review	9/15/2026	

■ Proposed addition

■ Proposed deletion

Purpose

Adequate maintenance of buildings, property and equipment is essential to fiscal responsibility and efficient management of district facilities.

Authority

The Board directs that a continuous program of inspection and maintenance of all district buildings, property and equipment be established and implemented. Wherever possible, maintenance shall be preventive.^{[1] [2] [3]}

Delegation of Responsibility

The Superintendent, Maintenance Supervisor or designee shall develop and supervise a maintenance program which shall include:

1. Regular program of maintenance, repair and improvement of buildings and facilities.
- 2.
3. Testing lead levels in drinking water.^[3]
- 4.
5. Equipment replacement program.

6. Long-range plans for building modernization and conditioning.

7. Critical spare parts inventory.

The Maintenance Supervisor or designee shall develop a maintenance check list applicable to all district buildings.

Each building principal, in conjunction with the building maintenance employee, shall conduct a physical inspection of the building on a periodic basis and return a written report to the Superintendent, Maintenance Supervisor or designee as to the findings of that inspection.

The Superintendent, Maintenance Supervisor or designee shall report annually to the Board regarding the current maintenance and improvement program and projected maintenance needs that include cost analysis.

Legal Footnotes

[1] 24 P.S. 701
LEGAL REFERENCE

[2] 24 P.S. 772
LEGAL REFERENCE

[3] 24 P.S. 742
LEGAL REFERENCE

Legal References

No additional references listed.



BOARD POLICY

School Calendar



POLICY NUMBER	ADOPTED	REVISED	VERSION
803	1/20/2009	10/21/2024	v1.3
DOCUMENT STATUS	WORKFLOW	PRINTED	
UNDER-REVIEW	Administrative Review	9/15/2026	

■ Proposed addition ■ Proposed deletion

Purpose

The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the district and communication with students, staff, parents/guardians and the school community.

Authority

The Board shall determine annually the days and the hours when the schools will be in session for instructional purposes, in accordance with state law and regulations. This may include, as appropriate, activities qualifying as instructional days or hours under the direction of certified school employees for fulfilling the minimum required days or hours of instruction under law, regulations and state guidance.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)

The school calendar shall normally consist of a minimum of 180 student days or 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.[\[1\]](#)[\[2\]](#)[\[8\]](#)[\[10\]](#)

The Board reserves the right to alter the school calendar when it is in the best interests of the district, including in cases of emergency, in accordance with applicable law and regulations. The Board shall take action to establish temporary provisions in cases of emergency, in accordance with law, and shall document such actions with the PA Department of Education when required.[\[2\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[9\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)

Temporary provisions established in accordance with law may include, but are not limited to:
[\[1\]](#)[\[2\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[12\]](#)[\[13\]](#)[\[15\]](#)

1. Keeping schools in session such days and and hours as the Board deems necessary, which shall include maintaining the requirement for a minimum of 180 student days or 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.
2. Reducing the length of time of daily instruction for courses and classes.
3. Implementing remote and other alternative methods of delivering instruction under the direction of certified school employees.

Each year, prior to finalizing the school calendar, the Board must discuss the use or potential use of flexible instructional days and remote or virtual instructional days at a public Board meeting;[\[7\]](#)[\[14\]](#)

Delegation of Responsibility

The Superintendent shall prepare annually a school calendar for Board consideration.

The Superintendent or designee shall document alterations to the school calendar and any temporary provisions in accordance with law, regulations, guidance from the PA Department of Education and Board policy. [\[15\]](#)[\[7\]](#)[\[14\]](#)

Legal Footnotes

[1] 24 P.S. 133
LEGAL REFERENCE

[2] 24 P.S. 1501
LEGAL REFERENCE

[3] 24 P.S. 1502
LEGAL REFERENCE

[4] 24 P.S. 1503
LEGAL REFERENCE

[5] 24 P.S. 1504
LEGAL REFERENCE

[6] 24 P.S. 1505
LEGAL REFERENCE

[7] 24 P.S. 1506
LEGAL REFERENCE

[8] 22 PA Code 11.1
LEGAL REFERENCE

[9] 22 PA Code 11.2
LEGAL REFERENCE

[10] 22 PA Code 4.4
LEGAL REFERENCE

[11] 24 P.S. 520
LEGAL REFERENCE

[12] 24 P.S. 520.1
LEGAL REFERENCE

[13] 24 P.S. 1501.3
LEGAL REFERENCE

[14] Pol. 006 — Meetings
POLICY REFERENCE

[15] Pol. 805 — Emergency Preparedness and Response
POLICY REFERENCE

Legal References

No additional references listed.

School Security Personnel

POLICY NUMBER	ADOPTED	REVISED	VERSION
805.2	11/21/2022	2/17/2026	v1.3
DOCUMENT STATUS	WORKFLOW	PRINTED	
UNDER-REVIEW	Administrative Review	9/15/2026	

■ Proposed addition ■ Proposed deletion

Authority

The Board shall employ, contract for and/or assign staff to coordinate the safety and security of district students, staff, visitors and facilities.

The district shall employ or contract for at least one (1) full-time school security personnel who has completed the training required by law and this Board policy to be on duty during the school day.[\[1\]](#)

The district shall certify to the state School Safety and Security Committee annually that it has met the requirements for school security personnel or has received a waiver, in accordance with applicable law.[\[1\]](#)

Definitions

School security personnel - school police officers, school resource officers and school security guards.[\[2\]](#)

Independent contractor - an individual, including a retired federal agent or retired state, municipal or military police officer or retired sheriff or deputy sheriff, whose responsibilities, including work hours, are established in a written contract with the district for the purpose of performing school security services.[\[2\]](#)

School day - the hours between the morning opening of a school building and the afternoon dismissal of students on a day which classes are in session.[\[1\]](#)

Third-party vendor - a company or entity approved by the PA Commission on Crime and Delinquency that provides school security services in accordance with law.[\[2\]](#)

Delegation of Responsibility

The Superintendent shall appoint a school administrator to serve as the School Safety and Security Coordinator, in accordance with law. When a vacancy occurs in the role of the School Safety and Security Coordinator, the Superintendent shall appoint another school administrator to serve as the School Safety and Security Coordinator within thirty (30) days of the vacancy and shall notify the Board regarding the appointment.[\[3\]](#)

The Superintendent or designee shall submit the name and contact information for the appointed School Safety and Security Coordinator to the state's School Safety and Security Committee within thirty (30) days of the appointment.[\[3\]](#)

The School Safety and Security Coordinator shall report directly to the Superintendent, and shall be responsible for the following:[\[3\]](#)

1. Oversee all School Police Officers (SPOs) or school security guards.
2. Review and provide oversight of all Board policies, administrative regulations and procedures related to school safety and security, and ensure compliance with federal and state laws and regulations regarding school safety and security.
3. Coordinate training and resources for students and staff related to situational awareness, trauma-informed approaches, behavioral health awareness, suicide [awareness and prevention](#),~~and~~ bullying [and cyberbullying](#) awareness and prevention, substance use awareness, emergency procedures and training drills, and identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with the standards established by the state's School Safety and Security Committee and the requirements of applicable law and regulations.[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)

4. Communicate with school employees annually to seek their input on the mandatory school safety and security training. [\[4\]](#)
5. Coordinate a tour of the district's buildings and grounds biennially, or when a building is first occupied or reconfigured, with law enforcement and first responders responsible for protecting and securing the district to discuss and coordinate school safety and security matters.
6. Serve as the liaison with law enforcement and other state committees and agencies on matters of school safety and security.
7. Serve on the district's threat assessment team(s) and participate in required training and the threat assessment process. [\[7\]](#) [\[8\]](#) [\[14\]](#)
8. Coordinate School Safety and Security Assessments, School Safety and Security grant requirements and respond to School Safety and Security surveys, as applicable. [\[11\]](#) [\[12\]](#) [\[15\]](#)
9. Coordinate school safety and security meeting with school and building leadership, at least on a quarterly basis.

The School Safety and Security Coordinator shall, within one (1) year of appointment, complete required training as specified by the state's School Safety and Security Committee for serving in the role of a School Safety and Security Coordinator. This training shall be in addition to other training requirements for school administrators, but shall count toward professional education credit, where applicable. [\[3\]](#) [\[16\]](#) [\[17\]](#) [\[18\]](#)

The School Safety and Security Coordinator must complete any additional continuing education as required by the School Safety and Security Committee. [\[3\]](#)

By June 30 of each year, the School Safety and Security Coordinator shall make a report to the Board at an executive session on the district's current safety and security practices, and identify strategies to improve school safety and security. [\[3\]](#) [\[19\]](#)

The Board directs the School Safety and Security Coordinator to include the following information in the annual report:

1. Threat assessment team information, including verification of compliance with law and regulations, the number and composition of the district's threat assessment team(s), the total number of threats assessed in the past year and additional information on threat assessment required by the Superintendent or designee, in accordance with Board policy. ~~17~~ 8 14.
2. The number and type(s) of school security personnel contracted or employed by the district, including: 3.
 - a. The number of school security personnel that are armed, listed by type(s) of personnel.
 - b. The school building at which each school security personnel is assigned, listed by type(s) of personnel.
 - c. The training, including the type of training and completion dates, of each school security personnel, listed by type(s) of personnel.
 - d. A listing of other individuals utilized by the district for school safety-related duties.
3. An attendance report of the school and building personnel present at each school safety and security meeting, including yearly attendance totals.
4. Reports of required emergency preparedness, fire, bus evacuation and school security drills. ~~11~~ 12
5. Information on required school safety and security training and resources provided to students and staff. ~~11~~ 12
6. Safe2Say Something aggregate data, including a breakdown of Life Safety and Non-Life Safety reports received.
7. Behavioral health and school climate information, including aggregate data from surveys and assessments issued in the district, information on referrals and services accessed by students and families, and identification of additional resources needed in the district. 20
8. School safety and security incident reports for the previous year(s) and/or data collected to date for the current year. 21
9. Updates regarding the district's Memorandum of Understanding with law enforcement agencies. 21

10. Updates to laws, regulations and/or Board policies related to school safety and security.
11. Information on tours, inspections and/or School Safety and Security Assessments of school facilities and programs.
12. Information on grants or funding applied for and/or received in support of school safety and security efforts.

A copy of the report, including the required information on threat assessment and school security personnel, shall be submitted to the state's School Safety and Security Committee.

[\[3\]](#)

The Superintendent or designee shall implement job descriptions and procedures to address the responsibilities and requirements specific to each category of school security personnel in carrying out their duties.

School security personnel shall carry weapons, including firearms, in performance of their duties only if, and to the extent, authorized by the Board, including as provided in an agreement with a law enforcement agency or in a contract with an independent contractor or third-party vendor approved by the Board.

Guidelines

School Police Officers

The district shall employ and/or contract for one (1) or more school police officers and apply to the appropriate court for appointment and powers of authority, in accordance with the provisions of law.[\[2\]](#)[\[22\]](#)[\[23\]](#)[\[24\]](#) [\[25\]](#) [\[26\]](#)

Within thirty (30) days of court approval for appointment of a school police officer, the district shall notify the School Safety and Security Committee and submit a copy of the court's order.

[\[22\]](#)

School police officer - [\[2\]](#)[\[23\]](#)[\[24\]](#)

1. A law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district; or
2. An independent contractor or an individual provided through a third-party vendor who has been appointed in accordance with law, and who meets the requirements of contracted service personnel, in accordance with Board policy. [\[26\]](#)

Background Checks -

Prior to receiving an offer of employment, all school police officers shall comply with the requirements for background checks/certification and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school police employed by the district and Board policy 818 for school police employed by an independent contractor or third-party vendor. [\[25\]](#) [\[26\]](#) [\[27\]](#) [\[28\]](#) [\[29\]](#) [\[30\]](#)

The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school police employed by the district and shall review a background investigation conducted for all school police employed by an independent contractor or third-party vendor. [\[31\]](#) [\[32\]](#)

Following an offer of employment, the district shall request the separation record for a school police officer employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency. [\[33\]](#) [\[34\]](#)

Requirements -

The district shall annually report the following information regarding school police officers receiving required training to the PA Department of Education, the School Safety and Security Committee and the PA Commission on Crime and Delinquency: [\[35\]](#)

1. The district's name and the number of school police officers employed or contracted by the district.
2. The municipalities comprising the district.
3. The date and type of training provided to each school police officer.

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations.³²^[31]^[36]

School police officers shall take and subscribe to the Oath of Office required by law.^[37]

The district shall request that the court grant the school police officer authority to carry a firearm, in accordance with law. The school police officer shall maintain all applicable firearm license and training requirements, in accordance with applicable law and Board policy.^[22]^[38]

School police officers shall successfully complete required training, in accordance with law, and other required staff training, including district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to behavior for students with disabilities, in accordance with law, regulations and Board policy.^[38]^[39]^[40]^[41]^[42]

School police officers shall possess and exercise the following duties:^[43]

1. Enforce good order in school buildings, on school buses or vehicles owned or leased by the district, and on school grounds.
2. If authorized by the court, issue summary citations or detain individuals who are in school buildings, on school buses and on school grounds in the district until local law enforcement is notified.
3. If authorized by the court, a school police officer who is a law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district, may exercise the same powers as exercised under authority of law or ordinance by the police of the municipality in which the school property is located.

School police officers shall wear the assigned metallic shield or badge provided by the district in plain view when on duty.^[44]

School Security Guards

The district shall employ and/or contract for one (1) or more school security guards, in accordance with the provisions of law.^[2] ^[25] ^[26] ^[47]

School security guard - an individual employed by the district or a third-party vendor or an independent contractor who is assigned to a school for routine safety and security duties, and has not been granted powers by the court to issue citations, detain individuals or exercise the same powers as exercised by police of the municipality in which the school property is located, in accordance with law. An independent contractor or individual employed by a third-party vendor contracted with the district shall meet the requirements of contracted services personnel, in accordance with Board policy and the provisions of applicable law.^[2] ^[24] ^[26] ^[47]

Background Checks -

Prior to receiving an offer of employment, all school security guards shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school security guards employed by the district and Board policy 818 for school security guards employed by an independent contractor or third-party vendor. ^[25] ^[26] ^[27] ^[28] ^[29] ^[30]

The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school security guards employed by the district and shall review a background investigation conducted for all school security guards employed by an independent contractor or third-party vendor.^[31] ^[32]

Following an offer of employment, the district shall request the separation record for a school security guard employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency.^[33] ^[34]

Requirements -

School security guards shall provide the following services, as directed by the district:^[47]

1. School safety support services.

2. Enhanced campus supervision.
3. Assistance with disruptive students.
4. Monitoring visitors on campus. [\[48\]](#)
5. Coordination with law enforcement officials, including school police officers.
6. Security functions which improve and maintain school safety.

School security guards shall successfully complete required training, in accordance with law, and applicable staff training in accordance with Board policy.[\[47\]](#)

School security guards authorized to carry a firearm shall maintain an appropriate license and successfully complete required firearm training in accordance with law.[\[47\]](#)

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations.~~32]~~[\[36\]](#)

Legal Footnotes

[1] 24 P.S. 1316-C
LEGAL REFERENCE

[2] 24 P.S. 1301-C
LEGAL REFERENCE

[3] 24 P.S. 1309-B
LEGAL REFERENCE

[4] 24 P.S. 1310-B
LEGAL REFERENCE

[5] Pol. 146.1
POLICY REFERENCE
Referenced policy is not available in this policy book.

[6] Pol. 227 – Controlled Substances/Paraphernalia
POLICY REFERENCE

[7] Pol. 236 – Student Assistance Program
POLICY REFERENCE

[8] Pol. 236.1 – Threat Assessment
POLICY REFERENCE

[9] Pol. 249 – Bullying/Cyberbullying
POLICY REFERENCE

[10] Pol. 333 – Professional Development
POLICY REFERENCE

[11] Pol. 351 – Controlled Substance Abuse
POLICY REFERENCE

[12] Pol. 805 – Emergency Preparedness and Response
POLICY REFERENCE

[13] Pol. 819 — Suicide Awareness, Prevention and Response
POLICY REFERENCE

[14] 24 P.S. 1302-E
LEGAL REFERENCE

[15] 24 P.S. 1305-B
LEGAL REFERENCE

[16] 24 P.S. 1316-B
LEGAL REFERENCE

[17] 24 P.S. 1205.1
LEGAL REFERENCE

[18] 24 P.S. 1205.5
LEGAL REFERENCE

[19] Pol. 006 — Meetings
POLICY REFERENCE

[20] Pol. 235.1 — Surveys
POLICY REFERENCE

[21] Pol. 805.1 — Relations With Law Enforcement Agencies
POLICY REFERENCE

[22] 24 P.S. 1302-C
LEGAL REFERENCE

[23] 24 P.S. 1310-C
LEGAL REFERENCE

[24] 24 P.S. 1311-C
LEGAL REFERENCE

[25] Pol. 304 — Employment of District Staff
POLICY REFERENCE

[26] Pol. 818 — Contracted Services Personnel
POLICY REFERENCE

[27] 23 Pa. C.S.A. 6344
LEGAL REFERENCE

[28] 23 Pa. C.S.A. 6344.3
LEGAL REFERENCE

[29] 24 P.S. 111
LEGAL REFERENCE

[30] 24 P.S. 111.1
LEGAL REFERENCE

[31] 44 Pa. C.S.A. 7301
LEGAL REFERENCE

[32] 37 PA Code 241.5
LEGAL REFERENCE

[33] 37 PA Code 241.6
LEGAL REFERENCE

[34] 44 Pa. C.S.A. 7310
LEGAL REFERENCE

[35] 24 P.S. 1303-C
LEGAL REFERENCE

[36] 37 PA Code 241.1
LEGAL REFERENCE

[37] 24 P.S. 1304-C
LEGAL REFERENCE

[38] 24 P.S. 1305-C
LEGAL REFERENCE

[39] 22 PA Code 10.23
LEGAL REFERENCE

[40] 22 PA Code 14.104
LEGAL REFERENCE

[41] 22 PA Code 14.133
LEGAL REFERENCE

[42] Pol. 113.2 — Behavior Support
POLICY REFERENCE

[43] 24 P.S. 1306-C
LEGAL REFERENCE

[44] 24 P.S. 1307-C
LEGAL REFERENCE

Legal References

No additional references listed.



Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)

POLICY NUMBER	ADOPTED	REVISED	VERSION
822	1/20/2009	5/20/2013	v1.3
DOCUMENT STATUS	WORKFLOW	PRINTED	
UNDER-REVIEW	Administrative Review	9/15/2026	

■ Proposed addition ■ Proposed deletion

Purpose

The Board is committed to providing a safe and healthy environment for the school community.

Maintaining automated external defibrillator (AED) units and staff trained in cardiopulmonary resuscitation (CPR) in the schools enables responders to deliver early defibrillation and resuscitation to victims.

Definition

Automated external defibrillator (AED) - a portable device that uses electric shock to restore a stable heart rhythm to an individual in cardiac arrest.^[1]

Authority

~~Except in extenuating circumstances, e~~Each school building shall have one (1) person trained and certified in the use of an AED and cardiopulmonary resuscitation (CPR) during ~~the regular~~ school ~~day hours~~ when school is in session and students are present.^{[1][2][3]}

Each school nurse or designee, coach of an athletic activity, marching band director, physical education teacher and athletic trainer in the district must participate in instruction in the use of an AED and CPR and maintain their certification.^[2]

The automated external defibrillator (AED) units are owned by the district and shall be properly maintained and tested, and located in secure and accessible locations.

The district shall have an AED in a readily accessible location for students participating in interscholastic athletics and practices. Individuals trained in the use of an AED and CPR will be present during these times.^[4]
^[5]

The automated external defibrillator (AED) units shall be used in accordance with approved district procedures.

Guidelines

A Core Team shall be trained in CPR and AED procedures by completing a training program offered by approved providers. Members of the team shall be provided opportunities for annual training and retraining.

The district shall make instruction in the use of an AED available to all its employees and volunteers at least once every two (2) years. The instruction is optional and shall be conducted by an approved provider that may be through the Internet or other electronic means.^[2]

DO WE WANT TO INCLUDE THE FOLLOWING?

The district may make instruction on the principles and techniques of CPR and the use of operating an AED available to students.^[2]

Written guidelines for medical emergencies related to the use of automated external defibrillator (AED) units shall be provided to all employees instructed in the use of an AED.~~members of the core team.~~

Responders' use of the AED should not replace the care provided by emergency medical services (EMS) providers,~~but is meant to provide a lifesaving bridge during the first few critical minutes it takes for ambulance personnel to arrive.~~ Upon arrival of the EMS providers, patient care should be transferred.

Delegation of Responsibility

The Superintendent or designee shall develop and disseminate administrative regulations that detail the use of automated external defibrillator (AED) ~~units~~systems.

The Superintendent or designee shall annually, by June 30, report to the PA Department of Education detailing the number, condition, age, expiration date and placement of AEDs in each school building.^[6]

Legal Footnotes

[1] 24 P.S. 1424
LEGAL REFERENCE

Legal References

No additional references listed.

**NORTHWESTERN SCHOOL DISTRICT
GENERAL FUND**

THE TREASURER OF THE NORTHWESTERN SCHOOL DISTRICT IS AUTHORIZED & DIRECTED TO MAKE PAYMENT OF THE BILLS PAYABLE

APPROVED BY THE BOARD OF DIRECTORS AT THEIR MEETING OCTOBER 19, 2026 IN THE AMOUNT OF:

\$568,276.96

KRISTY BOLTE, BOARD PRESIDENT

TAMMIE CLINGER, BOARD SECRETARY

BILLS PAYABLE

SEPTEMBER 2026	09/23/26	CHECK RUN #1433	27268	TO	27298	MARQUETTE BILLS PAYABLE	COMPUTER	81,082.69
OCTOBER 2026	10/01/26	CHECK RUN #1437	27299	TO	27339	MARQUETTE BILLS PAYABLE	COMPUTER	91,253.90
OCTOBER 2026	10/07/26	CHECK RUN #1438	27340	TO	27359	MARQUETTE BILLS PAYABLE	COMPUTER	53,116.23
OCTOBER 2026	10/07/26	CHECK RUN #1440	27360	TO	27363	MARQUETTE BILLS PAYABLE	COMPUTER	38,328.88
OCTOBER 2026	10/14/26	CHECK RUN #1444	27364	TO	27394	MARQUETTE BILLS PAYABLE	COMPUTER	300,864.47

TOTAL \$ CHECK RUNS

564,646.17

ACH PAYMENTS

SEPTEMBER 2026	09/08/26	ACH	BMO (INVOICE 702549-2608)	3,630.79

TOTAL ACH PAYMENTS

\$3,630.79

VOIDED CHECKS

CHECK DATE	REASON	CHECK NUMBER	VENDOR	AMOUNT

TOTAL VOIDED CHECKS

\$0.00

CONTRACT FOR NORTHWEST TRI-COUNTY INTERMEDIATE UNIT SPECIAL
EDUCATION PROGRAMS AND SERVICES FOR THE 2026-2027 SCHOOL YEAR

THIS CONTRACT FOR SPECIAL EDUCATION PROGRAMS AND SERVICES (the "Contract") is made this 1 of June, 2026, by and between the NORTHWEST TRI-COUNTY INTERMEDIATE UNIT NUMBER 5, an Intermediate Unit organized pursuant to the laws of the Commonwealth of Pennsylvania, with a principal location of 252 Waterford Street, Edinboro, Pennsylvania 16412 (the "Intermediate Unit") and NORTHWESTERN SCHOOL DISTRICT, having a principal place of business at 100 Harthan Way Albion, PA 16401 (the "LEA").

WHEREAS, the Intermediate Unit offers consortia special education programs, bundled services, and administrative support to school districts within its catchment area; and

WHEREAS, the LEA believes it would benefit from engaging the Intermediate Unit to provide certain special education programs and services on its behalf; and

WHEREAS, the specific programs and services subject to this Contract are described more fully in Attachment I (collectively, the "Attachments"); and

WHEREAS, the Intermediate Unit and the LEA (collectively, the "Parties") have previously successfully collaborated to fulfil their mutual obligations with respect to special education and related services, which both parties wish to continue and memorialize in this Contract and the attached Attachments;

NOW THEREFORE, in consideration of the mutual covenants set forth, and intending to be legally bound hereby, the Intermediate Unit and the LEA mutually agree as follows:

1. Recitals. The above recitals are incorporated as if more fully set forth herein.
2. Services. Subject to the terms and conditions set forth in this Contract and the attached Agreements, the Intermediate Unit will provide special education programs and services (collectively referred to as the "Services"), which are more particularly described in each of the attached Attachments.
 - (a) Unless otherwise designated in an Attachment attached to this Contract, the Services are offered and provided as consortium programs to all LEAs who have entered into this Contract with the Intermediate Unit.
 - (b) Students of the LEA may participate in programs and services provided within any school district that has entered into a contract for consortium programs with the Intermediate Unit. The host district will charge any concurrent regular education costs to the sending district in a manner determined separately by the respective districts.
3. Term. The term of this Contract shall begin on July 1, 2026, and end on June 30, 2027 (the "Term"), unless terminated sooner as provided below.

4. Costs and Payments.

- (a) Services Cost and Payment Schedule. The LEA agrees to pay the Intermediate Unit the Services Umbrella Cost in monthly installments as described in Schedule I attached hereto.
- (b) Early Intervention. Early Intervention services provided by the Intermediate Unit to kindergarten-aged students are not covered by this Contract. Any Early Intervention services shall continue to be billed and invoiced to the LEA under the terms of the Intermediate Unit's existing Early Intervention program.

5. School-Based ACCESS Program ("SBAP") Reimbursement. The Intermediate Unit shall provide SBAP billing services on behalf of the LEA.

(a) SBAP Duties of the Intermediate Unit

- (i) The Intermediate Unit shall submit relevant documentation to the Pennsylvania Department of Education ("PDE") on behalf of the LEA in order to receive applicable reimbursements.
- (ii) The Intermediate Unit shall promptly reimburse the LEA any and all amounts received from PDE and due the LEA for Services subject to this Contract, after deduction for Intermediate Unit costs, upon receipt of information from the Commonwealth's SBAP provider, following cost settlement.
- (iii) The Intermediate Unit shall provide to the LEA information and cooperation, as necessary, for an Audit Firm to perform a Single Audit for the LEA; and
- (iv) The Intermediate Unit shall cooperate with the LEA in resolving any proposed disallowances the District's audit firm recommends as a result of audits, or any final audit disallowances imposed by the appropriate regulatory authorities; provided, however, that the Intermediate Unit shall not be held liable by the LEA for such disallowed costs, or for any non-payment or partial nonpayment by PDE.

(b) SBAP Duties of LEA

- (i) The LEA shall maintain complete cost records of all expenditures made in association with this Contract, as well as employee, programmatic, statistical records, and supporting documents;
- (ii) Any final audit disallowances imposed on the Intermediate Unit resulting from reimbursements to the LEA for expenditures under this Contract shall be the responsibility of the LEA, and the LEA

shall reimburse the Intermediate Unit on a timely basis if any such costs are disallowed.

- (c) The LEA, any appropriate Federal or State Agency, or audit firm performing a Single Audit for the LEA or Intermediate Unit shall have free and unrestricted access to the workpapers, records, reports, and other supportive documentation prepared, or in the process of being prepared, in connection with the billing performed under this Contract. Free and unrestricted access to and the right to require submittal of the documentation to the LEA or an appropriate agency shall exist during the Term of this Contract and shall continue for six (6) years thereafter or until any litigation, audit, or claim has been fully resolved, if later.

6. Compliance with Laws. The Parties agree to comply with all applicable federal, state and local laws, statutes, ordinances, codes, rules, regulations, standards, orders and other governmental requirements of any kind, including, but not limited to, those relating to (i) affirmative action and equal employment opportunity, (ii) nondiscrimination based on race, color, creed, religion, sex, age, ethnic origin or existence of a disability, (iii) wages and hours, (iv) workers' compensation and unemployment insurance, (v) labor and employment conditions, (vi) occupational safety and health and (vii) the environment and the use and handling and disposal of toxic and/or hazardous substances and materials.

7. Grant Requirements. The Parties agree to comply with all statutory and regulatory requirements of the Individuals with Disabilities Education Act ("IDEA"), Chapters 14 and 15 of the Pennsylvania State Board of Education Regulations, federal Uniform Guidance established by the Office of Management and Budget ("UG"), federal requirements for use of the Electronic Data Gathering, Analysis, and Retrieval system ("EDGAR"), administrative guidelines pertaining to the School-Based ACCESS Program, and any additional requirements particular to federal or state funding furnished for the purpose of providing the Services to students of the LEA.

8. Right-to-Know Law. The Pennsylvania Right-to-Know Law (the "RTKL"), 65 P.S. §§ 67.101-67.3104, as amended or replaced, applies to this Contract, and the RTKL Officers of each party shall mutually assist each other when required to comply with a RTKL request relevant to this Contract or the Services submitted to either party.

9. Privacy and Confidentiality Obligations. For purposes of compliance with the Federal Education Rights and Privacy Act ("FERPA"), the Intermediate Unit shall be considered a school official with a legitimate educational interest in any educational records required to perform the Services. Each party will fully comply with applicable federal and state laws and regulations regarding confidentiality and privacy of records and information.

10. Non-Discrimination. The Intermediate Unit and LEA are equal opportunity employers under applicable law. As such, the Intermediate Unit and the LEA covenant and agree that neither shall discriminate against or intimidate any employee or other person on account of age, race, color, sex, gender identity, sexual orientation, gender, handicap, disability,

religious creed, ancestry, familial status, national origin, criminal history or veteran status in any activity related to the Services or this Contract.

11. Fraud and Illegal Acts. If, during the Term of this Contract, or subsequent auditing of the Services provided hereby, the Intermediate Unit uncovers indications of possible fraud or other illegal acts, the Intermediate Unit shall immediately notify the LEA in writing.

12. Indemnification. Notwithstanding Paragraph 4(a) above, each party shall indemnify and save harmless the other party against any and all claims from any third parties, and all associated losses, arising out of or relating to the gross negligence or willful misconduct of any party in performing any of its obligations under this Contract or material breach by a party of any of its representations, warranties, covenants or agreements under this Contract. The indemnification clause shall not reduce or impact either entity from utilizing the statutory governmental, official, and other immunity provided pursuant to the Pennsylvania Political Subdivision Tort Claims Immunity Act, at 42 Pa.C.S. §8501 et seq., as amended.

13. Default; Notice and Cure; Remedies.

- (a) **Event of Default.** The LEA shall provide the Intermediate Unit with notice of the occurrence of an Event of Default within five (5) business days of the occurrence. Each of the following constitutes an Event of Default under this Contract:
 - (i) Failure by the Intermediate Unit to comply with any term, covenant, or condition set forth in this Contract.
 - (ii) The Intermediate Unit's (a) filing for bankruptcy, (b) making any assignment for the benefit of creditors, (c) consent to the appointment of a trustee or receiver, (d) insolvency, as defined under applicable law, or (e) the filing of an involuntary petition against the Contractor under the Federal Bankruptcy Code or any similar state or federal law, said petition remaining un-dismissed for a period of forty-five (45) days.
 - (iii) Default in the performance of the Services by the Intermediate Unit under this Contract.
 - (iv) Any material misrepresentations by the Intermediate Unit in this Contract or otherwise related to performance of the Services.
- (b) **Notice and Cure.** The Intermediate Unit shall have ten (10) business days from receipt of that notice to correct the Event of Default.
- (c) **Remedies.** If the Intermediate Unit does not cure the Event of Default within the abovementioned period allowed by the LEA, then the LEA may, without further notice or demand to the Intermediate Unit, invoke and pursue any or all of the following remedies:

- (i) Terminate this Contract by giving the Intermediate Unit a Notice of Termination.
- (ii) Perform, or cause a third party to perform the Services, in whole or in part. The Intermediate Unit shall be liable to the LEA, as damages, for all expenses incurred by the LEA in securing an alternative party to perform the Services.
- (iii) Any other legal or equitable remedy available to the LEA, including, but not limited to, a legal action for breach of the Contract and damages against the Intermediate Unit.

14. Termination. This Contract may be terminated by a mutual agreement in writing signed by both parties, which shall include terms for any outstanding fees and reimbursements due.

15. Independent Contractor. The Parties agree that their relationship is one of arms-length parties to a contract, and under no circumstances shall this Contract be construed as an employment agreement or joint venture between the Intermediate Unit and the LEA. The Intermediate Unit is authorized to act as an agent of the LEA for the limited purpose of providing SBAP billing services and any additional "pass-through" billing contemplated by the Agreements. Neither party shall be responsible for the other's payment of employee wages, salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension or other deferred compensation plans, workers' compensation or Social Security obligations, or licensing and certification fees and expenses.

16. Venue and Governing Law. This Contract is interpreted and enforced in accordance with the laws of the Commonwealth of Pennsylvania. Any disputes arising under this Agreement shall be brought before the Court of Common Pleas of Erie County or the United States District Court for the Western District of Pennsylvania.

17. Force Majeure. Notwithstanding anything to the contrary contained herein, neither party shall be liable to the other for any delays or failure in performance of obligations hereunder resulting from acts beyond its reasonable control, including, but not limited to, acts of God, acts of war, civil unrest or terrorism, shortage of supply, breakdowns or malfunctions, interruptions or malfunction of computer facilities, loss of data due to power failures or mechanical difficulties, labor difficulties, pandemic or the effects of a national, state or local emergency as declared by the appropriate elected official(s) of the jurisdiction (each, a "Force Majeure"), Notwithstanding the foregoing, in the event of a Force Majeure, and to the extent permitted, practicable or possible, each party agrees to make a good faith effort to perform its obligations hereunder and/or to negotiate an addendum to this Contract to reflect an amended Scope of Work and compensation therefore. If either party is unable to perform due to a Force Majeure, neither party is obligated to perform during the period affected by the Force Majeure.

18. Severability. If any provision of this Contract is held to be invalid or unenforceable, such holding shall not affect or impair any other terms, covenants, or conditions

of this Contract, which the parties hereby deem severable and which shall remain in full force and effect.

19. Entire Contract. This Contract and each attachment hereto (the "Contract Documents") constitute the entire agreement between the parties hereto and there are no other understandings, oral or written, relating to the subject matter hereof. The Contract Documents may not be changed, modified, or amended, in whole or in part, except in writing, signed by all parties. The terms and conditions of the Contract Documents are intended to govern the purchase and provision of the Services, and any conflicting terms and conditions, or additional terms and conditions, in any exhibits shall not prevail to the detriment of any corresponding term of the Contract Documents.

20. Survival. Any and all provisions of this Contract regarding confidentiality of records and indemnification obligations shall survive and be enforceable after the expiration or termination of this Contract.

21. Headings. Section headings in this Agreement shall serve for reference only and shall not in any way affect the meaning or interpretation of this Contract.

22. Counterparts. The parties may execute and deliver this Contract in any number of counterparts, each of which the parties shall deem an original and all of which shall constitute, together, one and the same Contract.

IN WITNESS WHEREOF, the Intermediate Unit and the LEA, intending to be legally bound hereby, have executed and delivered this Contract as of the day and year set forth above.

ATTEST:

NORTHWEST TRI-COUNTY
INTERMEDIATE UNIT NO. 5

Secretary

By _____

Title: _____

ATTEST:

SCHOOL DISTRICT

By _____

Title: _____

SCHEDULE I

TYPE OF SERVICE

26-27 INTERMEDIATE UNIT SPECIAL EDUCATION PROGRAMS AND SERVICES

GRAND TOTAL COST FOR SPECIAL EDUCATION PROGRAMS AND SERVICES: \$ 834,885.00

The Schedule of payment is as follows:

August 1 -	\$	75,898.64
September 1 -	\$	75,898.64
October 1 -	\$	75,898.64
November 1 -	\$	75,898.64
December 1 -	\$	75,898.64
January 1 -	\$	75,898.64
February 1 -	\$	75,898.64
March 1 -	\$	75,898.63
April 1 -	\$	75,898.63
May 1 -	\$	75,898.63
June 1 -	\$	75,898.63

Northwestern School District
BOARD OF DIRECTORS

RESOLUTION

WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the “Taxpayer Relief Act” (hereinafter “Act 1”);

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the Northwestern School District adjusted index for the 2027-2028 fiscal year is 5.2%;

WHEREAS, the Northwestern School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the Northwestern School District for the 2027-2028 fiscal year by more than its index.

AND NOW, on this 19th day of October, 2026, it is hereby RESOLVED by the Northwestern School District (hereinafter “District”) Board of Directors (hereinafter “Board”) the following:

1. The Board certifies that it will not increase any school district tax for the 2027-2028 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter “School Code”), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2027-2028 fiscal year.
4. The Administration of the District will submit the District’s information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board’s adoption of this Resolution.

5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2027-2028 fiscal year.
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
 - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
 - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
 - (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

Gregory J. Lehman
Superintendent

Kristy Bolte
President, Northwestern School District

Tammie R. Clinger
Secretary

Seal

RECEIVED SEP 21 2026



BEACON LIGHT
BEHAVIORAL HEALTH SYSTEM
AN AFFILIATE OF JOURNEY HEALTH SYSTEM

Northwestern School District

100 Harthan Way
Albion, PA 16401

To Whom It May Concern,

We are writing to you at this time because our records indicate one (or more) of your district students will be placed in our private school this upcoming school year.

At this time we need to obtain agreements for the 2026-2027 academic school year to cover services actively being provided, or in anticipation of future placements.

Enclosed you will find one original of the Purchase of Service Agreement between Northwestern School District and Beacon Light Academy.

If you find the terms acceptable, please execute all originals and return a copy by either faxing to 814-817-1447 or mailing back to the attention of Susan Sayers. As always, please feel free to contact me at 814-817-1400 x1205 should you have any questions or require any additional information.

Thank you for your time.

Sincerely,

Jennifer Gesing | Executive Director

PRTF EDUCATION SERVICES
PURCHASE OF SERVICE AGREEMENT
Beacon Light Academy, Bradford, PA

This AGREEMENT is made between **Northwestern School District**, ("Home District") whose principal place of business is 100 Harthan Way Albion, PA 16401 and the **Children's Center for Treatment and Education d/b/a Beacon Light Behavioral Health Systems** ("CCTE") which operates Beacon Light Academy at 17 Derrick Road, Bradford, PA 16701 and **Bradford Area School District** ("Host District"), whose principal place of business is 150 Lorana Avenue, Bradford, PA 16701.

WHEREAS, the CCTE operates a psychiatric residential treatment facility and is licensed and approved by the Pennsylvania Department of Education to provide education services for children and youth; and

WHEREAS, Home District desires to purchase the education services set forth in this Agreement for the benefit of one or more students who are residents of Home District; and

WHEREAS, Host District provide administrative services to facilitate the CCTE's provision of educational services to Home District.

THEREFORE, in consideration of the mutual promises contained in this Agreement, and intending to be legally bound, the parties agree as follows:

1. **Term.** This Agreement shall commence on August 26, 2026 and terminate on June 3, 2027.
2. **Services.** CCTE offers special education, life skills education, autistic education, speech services, occupational therapy, physical therapy, and PCA (personal care aide). CCTE shall provide one or more of the foregoing services to students of Home District when such services are requested by the Host District. All services shall be performed in accordance with the standards and requirements of the Pennsylvania Department of Education and relevant state and federal laws and regulations.
3. **Referral and Acceptance into CCTE Program.**
 - a. A student may be referred to CCTE by the Home District, the Host District, a Court, or a parent or legal guardian of the student.
 - b. CCTE shall notify the Host District within one business day of the student's admission to CCTE via the *Notification of Admission to Facility or Institution and School Enrollment* Form or such other form as may be prescribed by the Commonwealth of Pennsylvania.
 - c. Home District, in coordination with CCTE shall schedule a pre-placement conference with the student and their parent(s) or guardian(s). The participants may include, but not be limited to, the child, parent or guardian, Home and Host District staff, county caseworker, and probation officer and other members of the student's support system.
 - d. When CCTE accepts the student into the program and agrees to provide services pursuant to this Agreement, Host District shall provide the CCTE with the student's books and student network access for academic purposes, prior to or upon the date of placement, or as soon as the information is available.
 - e. The CCTE will request, in writing, any necessary information about the student and their parents or guardians that has not been received from the Home District within fourteen calendar days following placement of the student. CCTE shall retain a copy of the request in the student's record.

- f. CCTE's acceptance of a student for services is conditioned upon Home District accepting financial responsibility for the CCTE services provided to the student. If Home District determines that another school district is or should be the financially responsible for the CCTE services provided to the student, Home District shall seek compensation solely from that school district for services provided by CCTE until the school district enters into a signed agreement for services with CCTE.
- g. CCTE shall notify Home District and Host District at least two weeks prior to the anticipated discharged date for the student, unless extenuating circumstances inhibit such notice, in which case CCTE shall notify Home District and Host District as soon as possible of the anticipated discharge date.

4. CCTE and Host District Responsibilities.

a. Individual Education Plan.

- A. Host District and CCTE will mutually agree upon a procedure to ensure that accurate documentation is being completed on educational reviews of Individualized Education Plan ("IEP") goals and objectives.
- B. CCTE shall ensure that the requirements of a student's IEP, as established by the Host District with input from CCTE, are met in all respects and that the students are provided with a free and appropriate public education.
- C. The Home District and CCTE mutually agree to complete the required regulatory paperwork for special education students. This includes, but may not necessarily be limited to: the ER/RR (Evaluation / Re-evaluation), the IEP (Individual Education Plan) and the NOREP (Notice of Recommended Educational Placement).
- D. CCTE shall submit to Home District and parents, quarterly progress reports pertaining to a student's Individualized Education Plan in such format as Home District may request.

b. Report Cards. CCTE shall complete academic progress reports and report cards utilizing Host District forms on the schedule required by the Host District.

c. Transportation. While the student is admitted to CCTE, CCTE shall be responsible for all student transportation associated with fulfilling the terms of this Agreement.

d. Attendance. CCTE will maintain daily attendance records on all students and provide copies of attendance reports to the Home District and the Host District.

e. Participation. CCTE, Home District, and Host District shall make their staff available to participate in evaluations, IEP meetings, hearings, and similar sessions or meetings to evaluate, make educational decisions for, or otherwise meet the needs of students served mutually by Host District, Home District, and CCTE.

f. The term "IEP" or "Individualized Education Plan" shall refer to, and include, any applicable IEP and/or GIEP (Gifted Individualized Education Plan).

g. Restraints. In the event that the CCTE or any employee or representative thereof who performs services for the Home District as contemplated in this Agreement restrains or causes to be restrained a Home District student, as the term "restraint" is contemplated in the Pennsylvania special education regulations, CCTE shall immediately, or as soon as practicable thereafter, notify the Home District's Director of Pupil Services and provide reasonable assistance to the Home District in performing any additional reporting that must take place as a result.

5. Fee for Services.

- a. The Fee Schedule for the educational and therapeutic services provided by CCTE to Home District is attached as Annex A.

- b. On a monthly basis, CCTE and Host District shall prepare an invoice for all education services provided by CCTE to Home District during the immediately preceding month.
- c. While the student is admitted to CCTE, Host District will invoice Home District, on a monthly basis, for the educational services provided by CCTE to Home District students during the preceding month. Home District shall pay the invoice in full, without counterclaim or offset, within 30 days of receipt of an invoice from Host District.
- d. Host District will remit Home District's payment for the services to CCTE.
- e. CCTE shall separately invoice Home District for all ancillary (non-educational) services (Speech services, Occupational Therapy, Physical Therapy, PCA listed in Annex. A) provided during the immediately preceding month. Home District shall pay the invoice in full, without counterclaim or offset, within 30 days of the receipt of the invoice.

6. Confidentiality.

- a. Each party and their agents and employees shall perform their respective obligations under this Agreement in such a manner as to ensure that records, names, and identities of persons shall remain confidential, except as disclosure is permitted by law or as required for fulfillment of the terms of this Agreement. In addition, the CCTE will be bound and follow the same rules of confidentiality and protection from disclosure of educational records as governs Home District, including the Family Educational Right to Privacy Act, the Protection of Pupil Rights Amendment, the Health Insurance Portability and Accountability Act, the Individuals with Disabilities Act, as well as the provisions of Chapter 12 of the State Board of Education Regulations.
- b. The Parties will comply with the terms of the HIPAA Business Associate Agreement in effect between CCTE and Home District and CCTE and Host District.
- c. The Parties shall and comply with the terms of the FERPA Confidentiality Agreement in effect between the Parties.
- d. The terms of this Confidentiality provision shall survive the termination of this Agreement.

- 7. **Insurance.** CCTE shall, at its sole cost and expense, procure and maintain, so long as this Agreement is in effect, insurance covering the performance of the services rendered by CCTE and its employees and subcontractors under this Agreement in accordance with the limits specified below.

a. General Liability Insurance

- A. *Minimum limits of liability:* \$1,000,000 per occurrence, \$3,000,000 in the aggregate.
- B. *Scope of Coverage:* Premises operations, blanket contractual liability, personal injury liability (employee exclusion deleted), products and completed operations, independent contractors, employees, subcontractors, and volunteers as additional insured, joint liability and broad form property damage (including completed operations).

b. Professional Liability Insurance.

- A. *Minimum limits of liability:* \$1,000,000 per occurrence, \$3,000,000 aggregate
- B. *Scope of Coverage:* Occurrences during the performance of services required under this Agreement plus tail coverage for up to a two-year period of exposure.

c. Automobile Liability Insurance.

- A. *Minimum limits of liability:* \$1,000,000 per person, \$3,000,000 per accident

d. Failure to maintain insurance coverage or failure to comply fully with the insurance provisions shall in no way act to relieve CCTE from the obligations of this Agreement. All insurance policies required of CCTE under the terms of this Agreement shall contain provisions that underwriters shall have no rights of recovery or subrogation against Home District, its agents, directors, officers, or employees; it being the intention of the Parties that the insurance so effected shall protect all such Parties and that said insurance shall be primarily liable for any and all losses covered by the described insurance.

8. **Relationship of Parties.** The Parties agree that they conduct completely separate businesses and affairs, are separate entities, and are not partners or joint ventures in any sense whatsoever. The Parties further agree that CCTE and CCTE's employees, agents and subcontractors are independent contractors and not employees, agents or representatives of the Home District or Host District.

9. **Indemnification.**

a. **Duty to Indemnify.** CCTE shall indemnify, defend, and hold harmless Home District, its directors, officers, agents and employees for, or on account of any damage, injury, or loss (including Home District's cost of litigation and attorneys' fees) to the extent such result from the actions, or inactions, of CCTE and CCTE's agents, employees, and contractors, in fulfilling the terms and obligations of this Agreement.

b. **Notice.** Home District must promptly notify CCTE, in writing, of any claim, action, proceeding, or demand that it has knowledge of in relation to this Agreement. Failure to do so shall not relieve CCTE, of its obligation to indemnify, defend, and hold harmless except to the extent CCTE can demonstrate damages attributable to Home District's failure to provide timely notice.

c. **Control of Defense.** CCTE shall be entitled to have sole control over the defense and settlement of such claim; provided that (i) Home District shall be entitled to participate in the defense of such claim and to employ counsel at its own expense to assist in the handling of such claim, and (ii) CCTE shall obtain the prior written approval Home District before entering into any settlement of such claim or ceasing to defend against such claim if such settlement or cessation would cause injunctive or other equitable relief to be imposed against Home District.

d. **Survival.** The terms of this Indemnification provisions shall survive the termination of this Agreement.

10. **Force Majeure.** No party shall be responsible for delays or failures in performance resulting from acts that are beyond the control of such party and could not have been prevented or lessened in effect by reasonable mitigation efforts, including, without limitation, act of God, natural disaster, failures of utility or communication systems, strikes, acts of war or terrorism, and legal acts of the public authorities.

11. **CCTE Licensure and Certification.** CCTE shall ensure that its staff obtain and maintain the certifications and licenses required by the Commonwealth of Pennsylvania's Department of Education to provide the services of this Agreement to Home District. CCTE shall notify Host District and Home District, in writing, within five business days of any loss of its Licensure for any of the services being provided to Home District in accordance with this Agreement.

12. **CCTE Legal Compliance.** CCTE shall comply with, and provide Home District proof of compliance with all applicable child safeguarding, criminal background checks, and child abuse reporting requirements (for example, Act 33, Act 34, Act 114, Act 126, Act 24, Act 151, and Act 168). CCTE shall not permit any employee, agent, or subcontractor of CCTE to have direct contact with any student of the Home District until said clearances have been provided to the Home District. CCTE agrees that it, including its employees or representatives performing services for the Home District in connection with

this Agreement, will comply with all applicable federal, state, and local laws and regulations in carrying out its obligations.

- 13. Non-Discrimination.** The parties to this Agreement agree that no person shall be excluded from participation in the services and total access to the services provided hereunder on the grounds of sex, color, religion, race, national origin, non-disqualifying disability or due to membership in any other class protected by law.
- 14. Termination.**
 - a. Home District may terminate this Agreement only upon the material breach of CCTE and only after providing written notice of the breach to CCTE and allowing CCTE a reasonable period to cure such breach.
 - b. CCTE may terminate this Agreement only upon the material breach of Home District and only after providing written notice of the breach to Home District and allowing Home District a reasonable period to cure such breach.
- 15. Notice.** Any legal notice required to be provided by one party to the other party under this Agreement shall be deemed given and received on the date it is delivered (i) in person or (ii) via the US Postal Service or nationally recognized carrier, so long as it is delivered with a confirmation of delivery.
 - a. If to Home District: Northwestern School District, 100 Harthan Way, Albion PA 16401
 - b. If to Host District: Bradford Area School District, 150 Lorana Ave., Bradford PA. 16701
 - c. If to CCTE: Children's Center for Treatment and Education, 47 Beacon Light Way, Bradford, PA 16701, Attn: Executive Director.
- 16. Assignment/Subcontracting.** No party may assign this agreement, or the party's respective obligations hereunder, without the consent of the other parties. None of the work or services covered by this Agreement shall be subcontracted without the prior approval of the Home District.
- 17. Entire Agreement/Modification.** This Agreement, including all Annexes, constitutes the entire agreement between the parties relating the subject matter contained herein and supersedes all prior oral or written agreements and negotiations between the parties. No change, alteration or modification to this Agreement may be made except in a writing signed by the parties hereto.
- 18. Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Scanned, digital, emailed, and faxed signatures shall be treated as originals.
- 19. Use of Home District's Name/Logo.** CCTE shall not use the Home District's name or logo for the purposes of advertising, marketing, or promotion of CCTE's services without the express written authorization of the District Superintendent.
- 20. Promotional Materials.** CCTE agrees not to utilize any materials prepared in connection with the services rendered under this Agreement for the purpose of illustration, advertising, publication or promotion without the Home District's express written consent. CCTE shall not publish any photograph, video, or audio recording of a student without the express written consent of the student and the student's parents or legal guardians
- 21. Right to Know Law.** CCTE agrees that it will, when requested by the Home District, cooperate with the District in complying with the Pennsylvania Right-to-Know Law, 65 P.S. §67.101 et seq., and any

other similar laws, in complying with requests for public records made under such laws. This provision does not obligate the CCTE to create any record other than the written report to the Home District.

22. Governing Law and Severability. This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania. In the event any provision of this Agreement is held to be unenforceable for any reason, the unenforceability of thereof shall not affect the remainder of this Agreement, which shall remain in full force and affect enforceable in accordance with its terms.

Intending to be legally bound, the parties have executed this Agreement:

{Signature Page Follows}

Home District

Northwestern School District

Name/ Title

Signature

Date

CHILDREN'S CENTER FOR TREATMENT AND EDUCATION D/B/A BEACON LIGHT BEHAVIORAL
HEALTH SYSTEMS

Jennifer Gesing, Executive Director

Name/ Title



Signature

08/31/2026

Date

Host District

Bradford Area School District

Erin Waugaman, BASD Superintendent

Name/ Title



Signature

9/11/26

Date

Annex A
Education Services Fee Schedule

CCTE shall provide the following Educational Services to Home District per the following fee schedule:

Service	Duration	Fee
Special Education	Full Day	\$352.32
	Half Day	\$176.16
Life Skills	Full Day	\$297.62
	Half Day	\$148.81
Autistic Education	Full Day	\$360.30
	Half Day	\$180.15
Speech Services	Per 15 Min.	\$28.75
Occupational Therapy	Per 15 Min.	\$28.75
Physical Therapy	Per 15 Min.	\$36.75
PCA (Personal Care Aide)	Per Hr	\$24.46

BUSINESS ASSOCIATE AGREEMENT

THIS BUSINESS ASSOCIATE AGREEMENT (this "Agreement"), is made and entered into as of August 26, 2026, by and between **Beacon Light Behavioral Health Systems**, located at 47 Beacon Light Way, Bradford, PA 16701 ("Covered Entity"), and **Northwestern School District** ("Business Associate"), to address the parties responsibilities under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), and the regulations promulgated there under, including without limitation, the Standards for Privacy of Individually Identifiable Health Information (the "HIPAA Privacy Rule") and the Security Standards for the Protection of Electronic Protected Health Information (the "HIPAA Security Rule") set forth at 45 C.F.R., Parts 160 and 164; and

WHEREAS, Covered Entity has contracted the services of Business Associate that may involve the use and disclosure of Protected Health Information ("PHI") (as that term is defined below); and

WHEREAS, the HIPAA Privacy and Security Rules require Covered Entity to enter into this Agreement with Business Associate to obtain satisfactory assurances that Business Associate will appropriately safeguard all PHI that Business Associate receives from, creates or receives on behalf of, Covered Entity.

NOW, THEREFORE, in consideration of the promises and mutual covenants contained herein, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1.0 DEFINITIONS

1.1 Health Care Operations shall have the meaning defined in 45 C.F.R. §164.501, as currently drafted and subsequently amended.

1.2 Individually Identifiable Health Information shall mean information that is a subset of health information, including demographic information collected from an individual, and (i) is created or received by a healthcare provider, health plan, or healthcare clearinghouse; and (ii) relates to the past, present, or future physical or mental health or condition of an individual; the provision of healthcare to an individual; or the past, present, or future payment for the provision of health care to an individual; and (a) identifies the individual, or (b) with respect to which there is a reasonable basis to believe the information can be used to identify the individual.

1.3 Protected Health Information ("PHI") shall mean Individually Identifiable Health Information that is (i) transmitted by electronic media, (ii) maintained in any medium constituting electronic media, or (iii) transmitted or maintained in any other form or medium. PHI shall not include (i) education records covered by the Family Educational Right and Privacy Act, as amended, 20 U.S.C. §1232g, and (ii) employment records held by Covered Entity in its role as employer.

1.4 Designated Record Set shall mean a group of records maintained by or for Covered Entity that is (i) the medical records and billing records about individuals maintained by or for Covered Entity, (ii) the enrollment, payment, claims adjudication, and case or medical management record systems maintained by or for a health plan; or (iii) used, in whole or in part, by or for Covered Entity to make decisions about individuals. As used herein the term, "Record" means any item, collection, or grouping of information that includes PHI and is maintained, collected, used, or disseminated by or for Covered Entity.

1.5 Affiliated Covered Entity shall mean another legal entity that shares common ownership and/or control with Covered Entity and with whom Covered Entity has elected to be designated as a single Covered Entity for purposes of the HIPAA Privacy and Security Rules.

1.6 Catch-all definition. Terms used, but not otherwise defined in this Agreement shall have the same meaning as those terms in the HIPAA Privacy and Security Rules.

2. PERMISSIVE AND REQUIRED USES AND DISCLOSURES OF PHI BY BUSINESS ASSOCIATE

2.1 Contractual Obligations. Except as otherwise limited by this Agreement, Business Associate may use or disclose PHI necessary to perform its obligations as may be required under any and all applicable oral or written contracts with Covered Entity provided that such use or disclosure of PHI would not violate the HIPAA Privacy or Security Rules if done by Covered Entity. All other uses and

disclosures not authorized by this Agreement are prohibited, unless required by law or agreed to in writing by Covered Entity.

2.2 Business Activities. Unless otherwise limited herein, Business Associate may:

- a. Use PHI in its possession for Business Associate's proper management and administration and to fulfill any present or future legal responsibilities of Business Associate provided that such uses are permitted under the HIPAA Privacy and Security Rules and any other applicable federal and state privacy laws.
- b. Disclose the PHI in its possession to third parties for the purpose of Business Associate's proper management and administration and to fulfill any present or future legal responsibilities of Business Associate, provided that Business Associate represents to Covered Entity in writing, (i) that the disclosures are required by law; or (ii) Business Associate has received from the third party written assurances that the PHI will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the third party, and the third party agrees to notify Business Associate of any instances of which it is aware in which the confidentiality of the PHI has been breached.
- c. Aggregate the PHI in its possession with the PHI of other Affiliated Covered Entities that Business Associate has in its possession through its capacity as a business associate to such other Affiliated Covered Entities provided that the purpose of such aggregation is to provide Covered Entity with data analysis relating to the Health Care Operations of Covered Entity. Business Associate will not disclose PHI obtained from Covered Entity to another non-affiliated covered entity absent written authorization from Covered Entity.
- d. De-identify any and all PHI, provided that the de-identification conforms to the requirements of 45 CFR §164.514(b) and that Business Associate maintains such documentation as required by applicable law, as provided for in 45 CFR §164.514(b). The parties understand that properly de-identified information is not PHI under the terms of this Agreement.
- e. Use PHI to report violations of law to appropriate federal and state authorities consistent with 45 CFR §164.502(j)(1).

3. RESPONSIBILITIES OF THE PARTIES WITH RESPECT TO PHI

3.1 Responsibilities of the Business Associate. With regard to its use and/or disclosure of PHI, Business Associate hereby agrees to:

- a. Not use or further disclose the information other than as permitted or required by this Agreement or as required by law;
- b. Mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of PHI in violation of the requirements of this Agreement.
- c. Report to Covered Entity in writing, any use or disclosure of PHI that is not permitted or required by this Agreement, or any security incident, of which it becomes aware within 10 days of Business Associate's discovery of such unauthorized use or disclosure or security incident.
- d. Ensure that any agent, including a subcontractor to whom Business Associate provides PHI received from, or created or received by Business Associate on behalf of, Covered Entity agrees in writing to the same restrictions and conditions that apply through this Agreement to the Business Associate with respect to PHI, and agrees to implement reasonable and appropriate safeguards to protect such information.
- e. Use appropriate safeguards to maintain the security of the PHI and to prevent unauthorized use and/or disclosure of the PHI. Business Associate shall implement and use administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of electronic PHI that it creates, receives, maintains, or transmits on behalf of Covered Entity as required by the HIPAA Security Rule, and shall comply, where applicable, with the

HIPAA Security Rule, to prevent use or disclosure of the information other than as provided for by this Agreement.

- f. Make available all of its internal records, books, agreements, policies, and procedures relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of, Covered Entity to the Secretary of the U.S. Department of Health and Human Services ("HHS") for the purposes of determining Covered Entity's compliance with the HIPAA Privacy and Security Rules.
- g. Document uses and disclosures of PHI and within thirty (30) days of Covered Entity's request, make available such documentation to Covered Entity for an accounting of the individual's PHI as required by 45 C.F.R. §164.528.
- h. Make available to Covered Entity all records, books, agreements, policies and procedures relating to Business Associate's use and disclosure of PHI for purposes of determining Business Associate's compliance with the terms of this Agreement.
- i. If records containing PHI constitute a Designated Record Set, Business Associate agrees to provide access to PHI at the request of Covered Entity and make available PHI for amendment and incorporate any amendments as directed by Covered Entity, all in accordance with applicable law.
- j. To the extent that Business Associate is to carry out one or more of Covered Entity's obligations under the HIPAA Privacy Rule, comply with the requirements of the HIPAA Privacy Rule that apply to Covered Entity in the performance of such obligations.

3.2 Responsibilities of Covered Entity. With regard to the use and/or disclosure of PHI by the Business Associate, Covered Entity hereby agrees:

- a. To inform Business Associate of any change(s) in its Notice of Privacy Practices (the "Notice") that Covered Entity provides to individuals pursuant to 45 C.F.R. §164.520, to the extent that any such change(s) may affect Business Associate's use or disclosure of PHI, and to provide the Business Associate a copy of the Notice currently in use.
- b. To inform the Business Associate of any changes in, or revocation of, the consent or authorization provided to Covered Entity by individuals to use or disclose PHI, to the extent that such changes or revocation may affect Business Associate's use or disclosure of PHI pursuant to 45 C.F.R. §164.506 and §164.508.
- c. To notify the Business Associate of any restrictions on use and/or disclosure of PHI that Covered Entity has agreed to in accordance with 45 C.F.R. §164.522 agreed to by Covered Entity.
- d. That Covered Entity shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under the HIPAA Privacy or Security Rules even if done by Covered Entity.

3.3 Data Breach Notification Requirements. Covered Entity and Business Associate shall each comply with the HHS Final Rule on Breach Notification for Unsecured Protected Health Information ("Notification Rule"). Business Associate shall alert Covered Entity immediately if it discovers an actual or suspected breach of unsecured PHI (as defined in the Notification Rule) in connection with Covered Entity data acquired, accessed, used, or disclosed by Business Associate or its agents, or Covered Entity data stored at or transmitted through a Business Associate-managed data center or Business Associate-managed servers or networks. Business Associate shall provide, either in conjunction with the above notification, or promptly thereafter as information becomes available and to the extent possible, the identification of each individual whose unsecured PHI has been, or is reasonably believed to have been, accessed, acquired, used, or disclosed during the breach. As between Covered Entity and Business Associate, the Covered Entity shall have final authority to determine whether a breach of unsecured PHI has occurred, whether HHS notification requirements have been triggered, and the necessity for and content of any required notifications. Business Associate shall cooperate fully to assist Covered Entity in identifying individuals potentially affected by the breach, conducting the risk assessment required by the Notification Rule, and providing any required notifications. To the extent that the breach of unsecured PHI

resulted from acts or omissions of Business Associate or its agents, Business Associate shall be responsible for all costs reasonably incurred by Covered Entity or Business Associate as a result of such breach. Business Associate shall train the members of its workforce who provide services to Covered Entity with respect to the requirements of the Notification Rule, as necessary and appropriate for those persons to carry out their job duties and comply with the foregoing obligations.

4. TERM AND TERMINATION

4.1 Term. The Term of this Agreement shall be effective on the date specified above, and shall terminate when all PHI provided by Covered Entity to Business Associate, or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity, or if it is not feasible to return or destroy PHI, when protections are extended to such information in accordance with paragraph 4.3 of this Section.

4.2 Termination for Cause. Upon Covered Entity's knowledge of a material breach by Business Associate, Covered Entity shall:

- a. Provide an opportunity for Business Associate to cure the breach or end the violation within the time specified by Covered Entity, and if Business Associate does not cure the breach or end the violation within the specified time, Covered Entity shall terminate this Agreement and any related agreement/amendments; or
- b. Immediately terminate this Agreement and any related agreements if Business Associate has breached a material term of this Agreement and cure is not possible.

4.3 Effect of Termination

- a. Immediately upon termination of this Agreement or within sixty (60) days thereafter, Business Associate agrees to return or destroy all PHI received from, or created or received by the Business Associate on behalf of, Covered Entity, and to retain no copies thereof. Business Associate further agrees to recover any PHI in the possession of its subcontractors or agents and return it to Covered Entity.
- b. If it is not feasible for Business Associate to return or destroy said PHI, Business Associate will notify Covered Entity in writing that it has determined that it is not feasible to return or destroy the PHI and the specific reasons for such determination. In the event that Business Associate determines that returning or destroying PHI is not feasible, Business Associate shall extend any and all protections, contained in this Agreement to the Business Associate's use and/or disclosure of PHI retained after the termination of this Agreement, and to limit any further uses and/or disclosures to those purposes that make the return or destruction of the information not feasible. Additionally, upon termination of this Agreement, if it is not feasible for Business Associate to obtain from a subcontractor or agent any PHI in the possession of such subcontractor or agent, the Business Associate must provide a written explanation to Covered Entity and require the subcontractors and agents to agree in writing to extend any and all protections, limitations and restrictions contained in this Agreement to the subcontractors' and/or agents' use and/or disclosure of any PHI retained after the termination of this Agreement, and to limit any further uses and/or disclosures to the purposes that make the return or destruction of the PHI not feasible.

5. MISCELLANEOUS

5.1 Regulatory References. A reference in this Agreement to a section in the HIPAA Privacy or Security Rule means the section as in effect or as amended.

5.2 Amendment. The parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for the parties to comply with the requirements of the HIPAA Privacy and Security Rules.

5.3 Survival. The respective rights and obligations of Business Associate under Section 4.3 related to "Effect of Termination" shall survive the termination of this Agreement.

5.4 Interpretation. Any ambiguity in this Agreement shall be resolved to permit Covered Entity to comply with the HIPAA Privacy and Security Rules.

6.

7. FERPA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

- Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.
- Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.
- Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):
 - School officials with legitimate educational interest;
 - Other schools to which a student is transferring;
 - Specified officials for audit or evaluation purposes;
 - Appropriate parties in connection with financial aid to a student;
 - Organizations conducting certain studies for or on behalf of the school;
 - Accrediting organizations;
 - To comply with a judicial order or lawfully issued subpoena;
 - Appropriate officials in cases of health and safety emergencies; and
 - State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

IN WITNESS WHEREOF, the parties have executed this Agreement through their duly authorized representatives as of the effective date stated above.

Covered Entity:

Business Associate:

By:  _____

By: _____

Print Name: Jennifer Gesing

Print Name: _____

Print Title: Executive Director

Print Title: _____

Date: 08/31/2026

Date: _____