BOARD MEETING

Monday, August 17, 2026 7:00 PM
High School Library, 812 Southern Drive, Catawissa, PA 17820

1. **Call to Order**

1.A. Pledge of Allegiance

1.B. Welcome by President

1.C. Roll Call of Board Members

2. **AGENDA HEARING PERIOD**

2.A. AGENDA HEARING PERIOD

3. **SUPERINTENDENT'S REPORT**

4. **ADMINISTRATIVE REPORTS**

4.A. Brandon Traugh - Elementary Principal

4.B. Mike Keefer - Middle School Principal

4.C. Henry Hynoski - High School Principal

4.D. Crystal Gajkowski - Director of Curriculum, Instruction, and Assessment

4.E. Amy Willoughby - Director of Special Education

4.F. Cassandra Gum - Coordinator of Student Services

4.G. Brian Davis - Director of Technology

5. **COMMITTEE REPORTS**

5.A. Facilities - Joshua Maciejewski, Chairperson

5.B. Finance - Joshua Hoagland, Chairperson

5.C. Vo-Tech - Cynthia Brassington and James Levan, JOC Representatives

5.D. Activities - Cynthia Brassington, Chairperson

5.E. Curriculum, Instruction & Assessment - Drew Hampton, Chairperson

5.F. Negotiations & Personnel - Brianna Maciejewski, Chairperson

5.G. Wellness Committee - Brianna Maciejewski

5.H. CSIU - Cynthia Brassington, Representative

6. **TREASURER'S REPORTS**

6.A. Treasurer's Reports

7. **MINUTES & INVOICES**

7.A. Minutes

7.B. Invoices Excluding Cyber Charter School

7.C. Consent Vote

8. **ITEMS - FISCAL**

8.A. PA State Veteran's Real Estate Tax Exemption - Andrew Gajkowski

8.B. PA State Veteran's Real Estate Tax Exemption (review) - Mearl Spotts

8.C. Marquee Sign Replacement

8.D. Consent Vote

9. **ITEMS - PERSONNEL**

9.A. Authorization of Superintendent to temporarily appoint Staff

9.B. Substitutes for the 2026-2027 school year

9.C. Correction to salary information for Miranda Becker

9.D. 2026-2027 Extra-curricular and Co-curricular Staff and Stipends

9.E. 2026-2027 Bus and Van Drivers

9.F. Employment of Volunteer Junior High Football Coach - Peter Cheddar

9.G. Employment of Full-time Paraprofessional - Judith Merkert

9.H. Employment of Full-time Paraprofessional - Sheena VonBlohn

9.I. Employment of Full-time Paraprofessional - Caisey Kauffman

9.J. Employment of Full-time 2nd Shift Custodian - Megan Haverty

9.K. Resignation of Part-time Cafeteria Worker - Wanda Shadle

9.L. Resignation of Music Teacher (5-12) - Nicholas McWilliams

9.M. Termination of Special Education Secretary - Taylor Culver

9.N. Consent Vote

10. **ITEMS - POLICY & PROGRAMS**

10.A. 2026-2027 Athletic and Extracurricular Activities Handbook (K-12)

10.B. First reading of the following revised policy: 915 - Relations with Booster Organizations

10.C. Official School District Logo

10.D. Out-of-District CTE Enrollment

10.E. Consent Vote

11. **BOARD COMMENTS**

12. **RECOGNITION OF THE PUBLIC**

12.A. Public Comment - In-person

13. **ADJOURNMENT**

13.A. Adjournment

14. **MEETING RESOURCES**

14.A. Sunshine Law Updates

14.A.1. Policy 006 - Meetings

14.A.2. Policy 903 - Public Participation in Board Meetings

14.A.3. Five and Six Vote Lists

15. **ITEMS - PERSONNEL**

ELEMENTARY PRINCIPAL ADMINISTRATIVE REPORT

Brandon Traugh – Elementary Principal

Board Meeting – August 17, 2026

What's Happening in the Elementary…

- I'm excited for the 2026-2027 school year and look forward to the positive growth and changes ahead, as we work together toward our vision for the elementary school!
- Kindergarten - **August 17th** from 5:30 pm - 7:00 pm
- Grades 1 - 2 - **August 20th** from 5:30 pm - 6:30 pm
- Grades 3 - 4 - **August 20th** from 7:00 pm - 8:00 pm
- A special thank you to my secretaries, student workers, maintenance staff, and custodial staff for their hard work preparing supplies and getting the building ready for the start of the school year. Their time, effort, and support are greatly appreciated.
- Thank you to the teachers who attended summer curriculum writing for their time, collaboration, and dedication to aligning our grade-level and building-level curriculum. Their efforts will help provide greater consistency and support for our students throughout the school year.

Southern Columbia Area Middle School

School Board Report

August 17, 2026

Acknowledgements/Announcements/Events:

1) **OPEN HOUSE PROGRAMS FOR 2026-2027!**

   ✅ **Middle School Open House**

   📍 ***Tuesday, August 18th***

   - **5th and 7th Grade students from 5-6:30 PM**
   - **6th and 8th Grade students from 7-8:30 PM**

   *All parents/students should report directly to the **HS Auditorium** during their allotted time for a brief meeting with Mr. Keefer before proceeding to their child's Homeroom. If your child has questions concerning their schedule, please report to the office and speak to a counselor or administrator at some point during the evening.

2) **SCASD.US –** Parents and guardians are encouraged to regularly check the Middle School website for important updates, including changes to the school calendar, upcoming events, and grade-level or classroom supply lists. Staying informed will help ensure that your child is fully prepared for the start of the school year. Supply lists are updated by each grade level and include items needed for core subjects as well as special area classes.

3) **IMPORTANT UPCOMING DATES (UPCOMING):**
   a. *First Day of School*: August 25th – Students need to be in homerooms by 7:58 am.

   b. *Pictures*: September 4th (Fall), February 26th (Spring)

      i. *Picture Re-Takes*: October 8th (Fall), TBD (Spring)

   c. *MS Handbook Link & Student Supplies:* https://www.scasd.us/o/ms/page/students

d. *Student and Parent First Day Forms are now live on Sapphire.* Please complete these prior to the start of school!

e. *PSSA/CDT/Firefly Assessment Dates (for planning purposes)*:

CLASSROOM DIAGNOSTIC TEST #1: Aug 31- Sept 11

ELA (Reading): 8/31 - 9/2
Math: 9/3 - 9/4
Science: 9/8 - 9/9
Alg: 9/10 - 9/11

CLASSROOM DIAGNOSTIC TEST #2: Dec 1-11

ELA (Reading): 12/7 - 12/9
Math: 12/1 - 12/2
Science: 12/3 - 12/4
Alg: 12/10 - 12/11

FIREFLY ASSESSMENT (FINAL): March 1-12

ELA: 3/1
Math: 3/3
Science (5th/8th Only): 3/8
Alg I: 3/10

PSSA/KEYSTONE EXAMINATION WINDOW: April 26 – May 7

ELA: 4/27 – 4/29
ELA Make-Ups: 4/30
Math: 5/3 – 5/4
Science (5th and 8th Only): 5/5 – 5/6
Math/Science Make-Ups: 5/7
Keystone Algebra I: TBD – Window Opens 5/17

Dates may need to be adjusted due to unforeseen circumstances

f. MS Club Interest Form:

Weekly Club Time – PM Activity Days (Wednesdays): Back by popular demand, we will continue our weekly Club Time every Wednesday, now providing students with a dedicated ***55-minute afternoon activity period***. This expanded opportunity allows students to participate in an assortment of interest-based activities, explore new interests and passions, connect with peers, and develop new skills in a fun, engaging, and collaborative environment. **Please have your child fill this out by the first day of school – 1 submission per student** 😊

g. Additional Information (Procedures/Times, Communication, Safety) :

Apptegy Connect Communication Platform

New to this year, the Southern Columbia Area School District is excited to introduce **Connect**, our new secure communication platform through the SCASD app. Connect provides a convenient way for teachers, coaches, advisors, and families to stay connected through class, activity, and team-specific communication. Families can receive announcements, updates, reminders, and important information all in one place, with secure two-way messaging and automatic translation for many languages. We encourage all parents and guardians to download the Southern Columbia Area School District app from the Google Play (https://aptg.co/G6t2mf) or Apple App Store (https://aptg.co/2_g4jB) and watch for additional information on how to join your child's classes and activities in the coming weeks.

School Hours

The school day begins promptly at **7:58 a.m.** and concludes at **2:55 p.m.** Students should arrive with sufficient time to enter the building, complete the security screening and bag check, and report directly to the cafeteria upon arrival. For safety and supervision purposes, students should not be wandering the hallways before the start of the school day. Breakfast will continue to be available each morning for students who wish to participate. Students entering the building after 7:58 am must sign in at the Middle School office and will be considered tardy.

Student Drop-Off and Pick-Up Procedures

To help ensure the safety of all students, families are asked to follow established traffic patterns and staff directions during arrival and dismissal. Students who are dropped off by a parent or guardian should be released only in the designated drop-off area (Corner of Nesbitt Gymnasium – New Gym). Likewise, students being picked up at dismissal should be picked up only from the designated parent pick-up location (HS Old Gym Entrance). Please avoid stopping in bus lanes or other restricted areas, and exercise caution as students and staff are moving throughout the campus.

Transportation Update

For the 2026–2027 school year, Southern Columbia Area School District will be working with new transportation providers. Bond Transportation will provide bus services, while Fishing Creek Transportation will provide van transportation.

We are excited to partner with these companies and look forward to a successful transition. As with any change, we ask families for patience during the first few weeks of school as routes, schedules, and procedures are finalized. Additional transportation information, including bus assignments, pickup times, and route details, will be shared with families prior to the start of the school year.

Safety Procedures

The safety and well-being of our students and staff remain our highest priority. As part of our comprehensive school safety plan, all students will continue to pass through our weapons detection system each morning upon entering the building.

To help ensure a smooth and efficient arrival process, students should remove unnecessary metal items from their pockets before entering the screening area. In addition, laptops should be removed from cases, and large binders and water bottles should be taken out of bags for screening. Students are expected to follow the directions of school personnel throughout the process.

We greatly appreciate your continued cooperation and support as we work together to provide a safe, secure, and welcoming learning environment for every student and staff member.

Building Arrival and Dismissal Expectations

Middle School Students should report directly to the building upon arrival and proceed to their assigned area in the cafeteria or MS office (if a late arrival). During dismissal, students are expected to follow staff directions and report directly to their assigned bus or parent pick-up area (old gym doors).

High School Administrative Report

Aug 17th, 2026

After Last Meeting

- Handbook complete and updated
- Scheduling Complete
- All summer school students completed with success
- 26-27 school year goals submitted to superintendent
- Guidance and secretary plans completed and reviewed
- All Back to school items and communication to staff, students, and parents complete
- Personal Conduct Presentation for all athletes complete on Aug 11 at 6PM

Upcoming Items Prior to Next Meeting

- We will be moving forward with the USA scheduling platform. Goal is to set the new benchmark for streamlined scheduling. SCA is at the forefront. We are just waiting on Sapphire to verify compatibility.
- Aug 19th: Open house for high school 5:30-7pm

Curriculum Admin Report

August 17, 2026

Curriculum Office Update

Grant Submissions

Last week, I submitted two grant proposal applications to the Amazon Northeastern Pennsylvania Community Fund, seeking a total of $45,000 to support student wellness and preserve an important part of our community's heritage.

The Active for Life: K-12 Wellness Initiative requests $20,000 to update physical education and health equipment for all three buildings, helping students stay active, build healthy habits, and develop skills that support lifelong wellness.

The Center Stage: Preserving the Legacy initiative requested $25,000 to support much-needed upgrades to the auditorium, including improvements to the stage, seating, accessibility, and sound and lighting systems. These updates would enhance learning opportunities while preserving a space that has brings our community together.

If selected, grant awards will be announced in Fall 2026. We're hopeful these projects will create lasting benefits for both our students and the broader Southern Columbia community.

August 2026

Southern Columbia Area School District

Board Report – August 2026

Submitted by:

Amy Willoughby, Director of Special Education & Student Services

Guidance/SEL

School Beat

- This initiative will be funded by the CSIU for the 26-27 school year
- School wide check-ins will be conducted, and data will be monitored.
- This data will be used to identify student needs and initiate tiered support.

NEST Clinic

- Multiple planning meetings have been held, we will inform staff of the process during the PD Days.
- Alaina Johnson and Dr. Faulkner will support our district.
- Space has been dedicated in the High School Library.

Special Education

PaTTAN Autism Initiative

- The district will participate in a three-year partnership.
- Staff are attending the required training prior to the start of the school year.
- Classroom focus- District Autistic Support and Life Skills Support classrooms

Staffing Update

- Our Prevention Specialist position is currently vacant.
- This position is supported by the CMSU and will be filled through their agency.
- Guidance and intervention are planning to support students until their is someone hired to fill the position.

Board Report

Cassandra Gum, Coordinator of Student Services and Federal Programs

August 2026

Federal Programs

- The Consolidated Application for Title I, II, III, and IV federal funds was submitted before the July 1, 2026 deadline and is currently under PDE review. Grant updates will be shared as the review process continues.
- Work has begun on the Title I School Plan in the Future Ready Comprehensive Planning Portal (FRCPP). This plan outlines the school's needs assessment and goals. The plan will be submitted before the September 1, 2026 deadline.
- I will coordinate with the ESL teacher to schedule professional development opportunities through the CSIU throughout the school year.
- PDE is developing Fall Regional Workshop professional development opportunities for Federal Program Coordinators. Registration information will be shared when available.
- SCASD hosted another successful STEM Camp, with approximately 80 students in grades 2–8 registered for the "Get Ready to Take Flight" camp. Students explored aviation and engineering through hands-on activities, including designing flying machines and investigating the science of flight.

Student Services

- The elementary and middle schools will continue using the Positive Office Referral system to recognize students for positive actions that contribute to creating a positive district culture.
- Administrators, elementary grade-level team leaders, the MTSS Coordinator, the NEST Clinic, and CSIU representatives recently collaborated to align building goals for MTSS for the 2026–2027 school year.

August 17th School Board Meeting

Technology Office Report

At the beginning of the year, the Technology Office will provide three separate one-hour professional development sessions, one for each building, to train teachers in Apptegy Rooms, our new communication tool. Apptegy Rooms will help teachers communicate with guardians more easily while maintaining a documented record of those communications.

SMART Goal: Promote Communication to District Staff and School Stakeholders through Technology

During the first day of staff in-service, Mr. Medon will present the new MFA requirements for all staff members. To strengthen cybersecurity and meet Microsoft requirements, he will explain why staff must use the Microsoft Authenticator app when accessing school-related programs off campus.

SMART Goal: Strengthen District Cybersecurity Readiness and User Security Awareness

Throughout the summer, the Technology Office updated several key technology infrastructure components, including our on-premises and cloud backup solutions, wireless controller system, and school bandwidth capacity. Additional infrastructure upgrades are planned throughout the school year, and the Technology Office will provide updates as they progress.

SMART Goal: Modernize District Technology Infrastructure and Improve Digital Accessibility

SOUTHERN COLUMBIA AREA SD

Bank Reconciliation Summary FINALIZED 7/20/2026 10:57:18 AM

Bank Account ID: GF Statement Date: 04/30/2026

Bank Statement Beginning Balance as of 04/01/2026	**9,884,835.98**
Cleared Transactions	
Payments and Other Debits - 144 Items	(2,110,006.08)
Deposits and Other Credits - 17 Items	1,379,600.91
Bank Statement Ending Balance as of 04/30/2026	**9,154,430.81**
Cleared Ending Balance	**9,154,430.81**
Difference	**0.00**
Outstanding Transactions	
Payments and Other Debits - 42 Items	(152,055.68)
Deposits and Other Credits - 0 Items	0.00
Balance as of 04/30/2026	**9,002,375.13**
Voided This Statement Period - 3 Items	**(2,578.76)**

BOARD MEETING MINUTES (Monday, June 15, 2026)
Generated by Ashley Harmon on Tuesday, June 16, 2026

1. CALL TO ORDER

Mrs. Shupp called the meeting to order at 7:00PM in the High School Library with a virtual option through Microsoft Teams.

Procedural: A. Pledge of Allegiance

The Pledge of Allegiance was led by the Citizen of the Month, Claire Leisenring.

Procedural: B. Welcome by President

Mr. Hoagland, Board Vice President, welcomed Board of Directors, Administration, and Community to the Board Meeting.

Procedural: C. Roll Call of Board Members

Present:
Cynthia Brassington
Jill Haas
Drew Hampton
Kendall Hayman
Joshua Hoagland
James Levan
Joshua Maciejewski
Blaine Madara Jr.

Member(s) Absent:
Brianna Maciejewski

Others Present:
Jillann Shupp, Superintendent
Christopher Snyder, Director of Finance & Business Affairs
Brandon Traugh, Elementary Principal
Amy Willoughby, Director of Special Education
Crystal Gajkowski, Director of Curriculum, Instruction, and Assessment
Cassandra Gum, Coordinator of Student Services
Brian Davis, Technology Coordinator
Scott Tomcavage, Supervisor of Buildings and Grounds
Members of the public and media

2. AGENDA HEARING PERIOD

Procedural: A. Agenda Hearing Period

Members of the community voiced concerns about Columbia-Montour Vocational –Technical School and the ramifications of the budget.

3. SUPERINTENDENT'S REPORT

Information: A. Recognition of Baseball Team and Track & Field State Qualifiers

Mrs. Shupp recognized the baseball team and several members of the track and field for making it to the state championships and all of their hard-earned work.

Information: B. Recognition of FFA – State winning team in Turf Grass Management

Mrs. Shupp congratulated FFA for their accomplishment in winning 1st place in Turf Grass Management.

Information: C. Executive meeting needed

Mrs. Shupp stated there would be an executive meeting following the Board meeting Monday evening for the purpose of our District Safety Coordinator to review his yearly safety report.

4. ADMINISTRATIVE REPORTS

A. Brandon Traugh – Elementary Principal

ELEMENTARY PRINCIPAL ADMINISTRATIVE REPORT – JUNE 2026.pdf (19 KB)

B. Mike Keefer – Middle School Principal

MIDDLE SCHOOL ADMINISTRATIVE REPORT – JUNE 2026.pdf (115 KB)

C. Henry Hynoski – High School Principal

HIGH SCHOOL ADMINISTRATIVE REPORT – JUNE 2026.pdf (20 KB)

D. Crystal Gajkowski – Director of Curriculum, Instruction, and Assessment

CURRICULUM ADMINISTRATIVE REPORT – JUNE 2026.pdf (99 KB)

E. Amy Willoughby – Director of Special Education

SPECIAL EDUCATION ADMINISTRATIVE REPORT – JUNE 2026.pdf (70 KB)

F. Cassandra Gum – Coordinator of Student Services

COORDINATOR OF STUDENT SERVICES ADMINISTRATIVE REPORT – JUNE 2026.pdf (55 KB)

G. Brian Davis – Director of Technology

TECHNOLOGY ADMINISTRATIVE REPORT – JUNE 2026.pdf (100 KB)

5. COMMITTEE REPORTS

A. Facilities – Joshua Maciejewski, Chairperson

Mr. Hoagland stated that the gym floor replacement in the new gym has been completed and turned out great (pictures were shared during the committee meeting). There was also discussion on the summer 2026 water tank project.

B. Finance – Joshua Hoagland, Chairperson

Mr. Hoagland mentioned that a lengthy discussion was had around the CMAVTS budget for the 2026-2027 school year. Other items discussed were:

- Monthly invoices
- School district depositories
- Budgetary transfers to close out the fiscal year in preparation for the audit

- Liability, Property, Automobile, Cyber Security and Umbrella Insurance for2026-2027
- Worker's Compensation Insurance – Accident Fund
- Liability Coverage
- Liquid Propane Contract 2026-2027
- Pay June bills with terms equal to or less than "Net 45 Days"
- Agreements for Approval

C. Vo-Tech – Cynthia Brassington and James Levan, JOC Representatives
Mr. Levan stated that the teacher negotiations are at a standstill and have been ongoing for the last 18 months. The next negotiation meeting is on June 22nd, 2026. Mr. Levan also stated that the Vo-Tech budget was also discussed.

D. Activities – Cynthia Brassington, Chairperson
No report.

E. Curriculum, Instruction & Assessment – Drew Hampton, Chairperson
No report.

F. Negotiations & Personnel – Brianna Maciejewski
Mr. Hoagland stated that there are two contracts on for approval regarding Non-Union Support Handbook and Athletic Director.

G. Wellness Committee – Brianna Maciejewski
No report.

H. CSIU – Cynthia Brassington, Representative
No report.

6. TREASURER'S REPORTS
A. Treasurer's Reports are delayed due to staffing.

7. MINUTES & INVOICES
Action (Consent): A. Minutes
Recommended Action: Motion to approve Minutes of Board Meeting on May 18, 2026.
2026-05-18 Board Meeting Minutes.pdf (149 KB)

Action (Consent): B. Invoices Excluding Cyber Charter School
Recommended Action: Motion to approve the monthly invoices with the exception of the Cyber Charter School invoices.
Athletic Fund Invoices – June 2026.pdf (5 KB)
General Fund Invoices – June 2026.pdf (26 KB)

Action (Consent): C. Consent Vote
Recommended Action: Motion to approve (Consent) Items A and B.

Motion by Levan and second by Brassington. The motion carries by unanimous affirmative voice vote.

8. ITEMS – FISCAL

Action (Consent): A. Acceptance of $150.00 Donation to the District

Recommended Action: Motion to accept the donation to the District in the amount of $150.00 from Elysburg Presbyterian Church for unpaid Middle School student lunch balances.

Action (Consent): B. School District Depositories

Recommended Action: Motion to appoint the following institutions as school district depositories for the 2026-2027 fiscal year:

- Journey Bank
- Pennsylvania School District Liquid Asset Fund
- Pennsylvania Treasurer's INVEST Program
- M&T Bank

Action (Consent): C. Budgetary Transfers to close out the fiscal year in preparation for the audit

Recommended Action: Motion to authorize the Director of Finance to make appropriate transfers for budgetary accounting to close out the fiscal year and prepare for audit. (No additional funds will be expended due to transfers.)

Action (Consent): D. Liability, Property, Automobile, Cyber Security and Umbrella Insurance for 2026-2027

Recommended Action: Motion to approve Liberty Mutual as the District's Liability, Property, Automobile, School Leaders' Errors & Omissions, and Umbrella insurance provider for the 2026-2027 school year at a total annual premium of $163,886.

2026 Premium Comparison.pdf (461 KB)
2026 Notes to Prem Comparison.pdf (436 KB)
2026 SOV Liberty 7.1.2026.pdf (627 KB)
Southern Columbia Area School District_07-01-26_PROPOSAL (generated 06-09-26).PDF (649 KB)

Action (Consent): E. Worker's Compensation Insurance – Accident Fund

Recommended Action: Motion to approve Accident Fund as the district's Worker's Compensation Insurance provider for the 2026-2027 school year at a maximum annual premium of $37,412, to include $1,000,000 Employers Liability limits.

26-27 WC Coverage Cummary.pdf (435 KB)

Action (Consent): F. Liability Coverage

Recommended Action: Motion to approve to renew the coverage with PSBA insurance program (CRC/Chubb) at an annual premium not to exceed $7,040.00 for the term of 8/17/26 to 8/17/27.

2026 Premium Comparison.pdf (461 KB)

Action (Consent): G. Liability Propane Contract 2026-2027

Recommended Action: Motion to authorize the Director of Finance to enter into a propane supply contract with Koppy's Propane from July 1, 2026, through June 30, 2027, at the fixed price of $1.4990 per gallon that include service on all outside equipment, gas lines, regulators, and vaporizers owned by the District. Supplier will provide the District a preventative maintenance and safety check for any leaks or issues on lines, etc., and clean vaporizers at no charge to the District for both locations.

Action (Consent): H. Pay June bills with terms equal to or less than "Net 45 Days."
Recommended Action: Motion to approve paying June 2026 bills with terms equal to or less than "Net 45 Days."

Action (Consent): I. Consent Vote
Recommended Action: Motion to approve Consent Item A.

Motion by Levan and second by Brassington. The motion carries by unanimous affirmative voice vote.

Recommended Action: Motion to approve Consent Item B.

Motion by Levan and second by Brassington. The motion carries by 7-Yes, 1-Abstaintion (J. Maciejewski abstained).

Recommended Action: Motion to approve Consent Item C - H.

Motion by Brassington and second by Haas. The motion carries by unanimous affirmative voice vote.

Action (Consent): J. Columbia-Montour Area Vocational-Technical School Budget – 2026-2027
Recommended Action: Motion to approve the 2026-2027 Columbia-Montour Area Vocational Technical School General Operating Budget.
CMAVTS 2026-27 BUDGET – AUTHORIZED BY JOC 5.27.26.pdf (922 KB)
CMAVTS BUDGET REVISION SUMMARY 5.27.26.pdf (29 KB)

Recommended Action: Motion to approve Consent Item J.

Motion by Haas and second by Hampton to discuss the agenda item. Roll call vote to table the motion was unanimous 8 – Yes, 0 – No.

9. ITEMS – PERSONNEL
Action (Consent): A. Authorization of Superintendent to temporarily appoint Staff
Recommended Action: Motion to authorize the Superintendent to temporarily appoint Substitutes and Support Staff (including Teacher, Clerical, Custodial, Paraprofessionals, Cafeteria staff, and Coaches) until approval at next meeting.

Action (Consent): B. Substitutes for the 2026-2027 school year
Recommended Action: Motion to approve the following individual to the 2026-2027 Substitute List effective upon completion of all employment requirements:
- Kristin Smith (Substitute Secretary)

Action (Consent): C. CTE Enrollment
Recommended Action: Motion to approve a Southern Columbia Area High School student to attend Central Columbia School District (41256) for Chapter 339 Program, Rehabilitation Aide (CIP Code 51.2604).

Action (Consent): D. Resignation of Secondary Spanish Teacher – Aubyn Johnson
Recommended Action: Motion to approve the resignation of Aubyn Johnson from Secondary Spanish Teacher effective August 1, 2026. Mr. Johnson had been since August 2024.

Action (Consent): E. Resignation of Payroll & Benefits Specialist – Sara Crawford
Recommended Action: Motion to approve the resignation of Sara Crawford from Payroll & Benefits Specialist effective June 5, 2026. Mrs. Crawford had been employed since March 2023.

Action (Consent): F. Resignation of JH Boys Wrestling Assistant Coach – Lear Quinton
Recommended Action: Motion to approve the resignation of Lear Quinton from Junior High Boys Wrestling Assistant Coach effective May 20, 2026. Mr. Quintion had been employed since November 2024.

Action (Consent): G. Resignation of Junior High Boys Basketball Head Coach – Robert Beierschmitt Jr.
Recommended Action: Motion to approve the resignation of Robert Beierschmitt Jr. from Junior High Boys Basketball Head Coach effective May 26, 2026. Mr. Beierschmitt had been employed since November 2020.

Action (Consent): H. Resignation of Full-time Paraprofessional – LuAn Keller
Recommended Action: Motion to approve the resignation of LuAn Keller from Full-time Paraprofessional effective June 4, 2026. Ms. Keller had been employed since March 2025.

Action (Consent): I. Additional Extended School Year Staff
Recommended Action: Motion to approve the additional 2026 Extended School Year Staff (Monday through Thursday, June 15th - June 25th from 8:00am - 11:00am).
Paraprofessional:
Lyonne Emmons-Snyder

Action (Consent): J. Employment of K-12 School Guidance Counselor – Amber Uranko
Recommended Action: Motion to approve employment of Amber Uranko for the position of K-12 School Guidance Counselor effective July 1, 2026, (pending completion of all employment requirements), at Step 10 of the Master's salary schedule ($66,253.00); benefits per the SCEA Collective Bargaining Agreement.

Action (Consent): K. Employment of Summer Student Clerical Worker
Recommended Action: Motion to approve the employment of the following Summer Student Clerical Worker effective June 8, 2026, through August 13th, 2026, at an hourly rate of $11.00; 5 hours per day/25 hours per week/200 hours maximum per position (pending completion of all employment requirements):
High School:
Levi Heller

Action (Consent): L. Employment of Summer Student Custodial Worker – Joseph Singley
Recommended Action: Motion to approve the employment of the following Summer Student Custodial Worker effective June 15, 2026, through August 13th, 2026, at an hourly rate of $11.00; 5 hours per day/25 hours per week/200 hours maximum per position (pending completion of all employment requirements):
- Joseph Singley

Action (Consent): M. Employment of Full-time Paraprofessional – Caisey Kauffman
Recommended Action: Motion to approve employment of Caisey Kauffman for the position of Full-time Paraprofessional, High Intensity, effective August 17, 2026, at an hourly rate of $12.50; benefits per the AFSCME Collective Bargaining Agreement (pending completion of

all employment requirements)

Action (Consent): N. Employment of Elementary Secretary (Level I) – Natasha Merva
Recommended Action: Motion to approve employment of Natasha Merva for the position of Full-time Level I Secretary, Natasha Merva, effective July 6, 2026, at an hourly rate of $15.00; benefits per the AFSCME Collective Bargaining Agreement (pending completion of all employment requirements)

Action (Consent): O. Employment of Special Education Secretary – Taylor Culver
Recommended Action: Motion to approve employment of Taylor Culver for the position of Special Education Secretary effective July 13, 2026, at an hourly rate of $15.75; benefits per the AFSCME Collective Bargaining Agreement (pending completion of all employment requirements)

Action (Consent): P. Employment of 7th Grade Science Teacher – Miranda Becker
Recommended Action: Motion to approve employment of Miranda Becker for the position of 7th Grade Science Teacher effective August 17, 2026, (pending completion of all employment requirements), at Step 1 of the Master's salary schedule ($61,753.00); benefits per the SCEA Collective Bargaining Agreement.

Action (Consent): Q. Employment of Guidance/Athletic Secretary – Caeley McCollum
Recommended Action: Motion to approve employment of Caeley McCollum for the position of Guidance/Athletics Secretary effective July 13, 2026, on or about, at an hourly rate of $15.75; benefits per the AFSCME Collective Bargaining Agreement (pending completion of all employment requirements)

Action (Consent): R. Employment Status Change – Joshua Wells
Recommended Action: Motion to approve the employment status change of Joshua Wells from Substitute Custodian to Full-time 2nd Shift Custodian effective June 8, 2026.

Action (Consent): S. Employment Status Change – Brian Spillane
Recommended Action: Motion to approve the employment status change of Brian Spillane from Full-time Paraprofessional to the Payroll, Benefits, and Accounts Payable Specialist effective July 1, 2026, at an hourly rate of $24.79; benefits per the Non-Union Support Handbook.

Action (Consent): T. Employment Status Change – Corrine Petro
Recommended Action: Motion to change the employment status of Corrine Petro from Guidance/Athletics Secretary (Level I) to Middle School Secretary (Level II) effective July 6th, 2026; benefits per the AFSCME Collective Bargaining Agreement.

Action (Consent): U. Tenure Acknowledgment
Recommended Action: Motion to acknowledge tenure for the following employees effective as listed:
- Chad Romig - June 2026
- Rhonda Ivey - June 2026
- Connor Fulmer - June 2026

Action (Consent): V. 2026-2027 Coach and Volunteer Coach Positions and Stipends
Recommended Action: Motion to approve the 2026-2027 Coach and Volunteer Coach Positions and Stipends.
Coaching Salaries 2026-2027 and Volunteer Coaches.pdf (87 KB)

Action (Consent): W. Non-union Support Staff Handbook – 2026-2030
Recommended Action: Motion to approve the Non-union Support Staff Handbook effective July 1, 2026, through June 30, 2030.
Handbook-Non-Union Support 2026-2030 Proposed.pdf (351 KB)

Action (Consent): X. Athletic Director Agreement – Stephen Pesarchick
Recommended Action: Motion to approve an Agreement with Stephen Pesarchick for the position of Athletic Director effective July 1, 2026, through June 30, 2028.
Athletic Director Agreement 2026-Pesarchick.pdf (130 KB)

Action (Consent): Y. Consent Vote
Recommended Action: Motion to approve Consent Items A – I.

Motion by Levan and second by Haas. The motion carries by unanimous affirmative voice vote.

Recommended Action: Motion to approve Consent Items J.

Motion by Haas and second by Brassington. The motion carries by 7-Yes, 0 – No, 1-Abstaintion (J. Maciejewski abstained).

Recommended Action: Motion to approve Consent Items K.

Motion by Hampton and second by Madara Jr. The motion carries by 7-Yes, 0 – No, 1-Abstaintion (Brassington abstained).

Recommended Action: Motion to approve Consent Items L- V.

Motion by Levan and second by Madara Jr. The motion carries by unanimous affirmative voice vote.

Recommended Action: Motion to approve Consent Items W.

Motion by Madara Jr. and second by Levan. The motion carries by 7-Yes, 0 – No, 1-Abstaintion (Brassington abstained).

Recommended Action: Motion to approve Consent Items X.

Motion by Brassington and second by Madara Jr. The motion carries by unanimous affirmative voice vote.

10. ITEMS – POLICY & PROGRAMS

Action (Consent): A. Student Activities Fund – Skills USA Club
Recommended Action: Motion to establish a Student Activities Fund for Skills USA Club.

Action (Consent): B. State FFA Convention Trip
Recommended Action: Motion to authorize the Superintendent to temporarily appoint Substitutes and Support Staff (including Teacher, Clerical, Custodial, Paraprofessionals, Cafeteria staff, and Coaches) until approval at next meeting.

Action (Consent): C. Co-op Competition Cheer
Recommended Action: Motion to approve the co-op competition cheer with Bloomsburg High School effective July 1, 2026, to June 30, 2028.

Action (Consent): D. 2026-2027 G.C. Hartman Elementary Center Student Handbook
Recommended Action: Motion to approve the 2026-2027 G.C. Hartman Elementary Center Student Handbook.
2026-2027 Elementary Handbook.pdf (387 KB)

Action (Consent): E. 2026-2027 Southern Columbia Area Middle School Student Handbook
Recommended Action: Motion to approve the 2026-2027 Southern Columbia Area Middle School Student Handbook.
MS Student Handbook 26-27 (final)(1).pdf (790 KB)
Modifications to 26-27 Student Handbook.pdf (176 KB)

Action (Consent): F. 2026-2027 Southern Columbia Area High School Student Handbook
Recommended Action: Motion to approve the 2026-2027 Southern Columbia Area High School Student Handbook.
Reformated HS Student Handbook 2026-2027 (1).pdf (1,572 KB)

Action (Consent): G. Revised MOU with Locust Township Police Department
Recommended Action: Motion to approve the revised Memorandum of Understanding between the District and Locust Township Police Department effective through June 30, 2027, to include Threat Assessment Coordination Procedures.

Action (Consent): H. The second reading and adoption of the following revised policies:
Recommended Action: Motion to approve the second reading and adoption of the following revised policies:
Policy 246 - School Wellness (and Attachment)
Policy 626 - Federal Fiscal Compliance (Attachment)
246-School Wellness AR.pdf (88 KB)
626-Attach-Procurement 1.26.pdf (264 KB)

Action (Consent): I. Consent Vote
Recommended Action: Motion to approve Items.

Motion by Brassington and second by Madara Jr. The motion carries by unanimous affirmative voice vote.

11. BOARD COMMENTS

Levan asked if the storage container previously discussed had been purchased for $8,000; Shupp and Tomcavage answered yes and that they were waiting for the stone pad to be completed for the container to be placed on.

12. RECOGNITION OF THE PUBLIC

Procedural: A. Public Comment - In-person

Community members representing several townships addressed the Board regarding the importance of the Columbia-Montour Area Vocational-Technical School, highlighting its positive impact on students, local businesses, and the surrounding communities.

13. ADJOURNMENT

Action: A. Adjournment

Recommended Action: Motion to adjourn the meeting.

Motion by Levan and second by Madara Jr. The meeting adjourned at 8:08p.m. by unanimous affirmative voice vote.

Respectfully Submitted,

Ashley Harmon
Board Secretary

BOARD MEETING MINUTES (Monday, June 29, 2026)
Generated by Ashley Harmon on Tuesday, June 30, 2026

1. CALL TO ORDER

Mrs. Maciejewski called the meeting to order at 6:00PM in the High School Library with a virtual option through Microsoft Teams.

Procedural: A. Pledge of Allegiance
The Pledge of Allegiance was led by the Board President.

Procedural: B. Welcome by President
Mrs. Maciejewski, Board President, welcomed Board of Directors, Administration, and Community to the Board Meeting.

Procedural: C. Roll Call of Board Members

Present:
Cynthia Brassington
Jill Haas
Drew Hampton
Kendall Hayman
Joshua Hoagland
James Levan
Brianna Maciejewski
Joshua Maciejewski
Blaine Madara Jr.

Member(s) Absent:
No board members absent

Others Present:
Jillann Shupp, Superintendent
Christopher Snyder, Director of Finance & Business Affairs
Alec Sharrow, Technology Specialist
Members of the public and media

2. AGENDA HEARING PERIOD

Procedural: A. Agenda Hearing Period
Members of the community voiced concerns about Columbia-Montour Vocational –Technical School and the ramifications of the budget.

3. SUPERINTENDENT'S REPORT

Information: A. Vehicle Bid Discussion

Mrs. Shupp stated that we had bids for the vans that the district was going to be buying with the recommendation of buying one four-wheel drive vehicle. Discussions amongst the School Board, Superintendent and Business Manager were had on what the best option would be.

4. ITEMS – FISCAL

Action (Consent): A. Columbia-Montour Area Vocational-Technical School Budget – 2026-2027
Recommended Action: Motion to approve the 2026-2027 Columbia-Montour Area Vocational Technical School General Operating Budget.

Action (Consent): B. Vehicles Bid 2026 – Two Kia Carnivals
Recommended Action: Motion to award the bid for two Kia Carnival 8-person vans, from Sunbury Motors, at a cost of $79,996 (Bid tabulation in Public Files.)
BID_RESULTS_TAB_Vehicles_6.25.2026 (1).pdf (120 KB)

Action (Consent): C. Vehicles Bid 2026 – One Used Ford T-150
Recommended Action: Motion to award the bid for one used 2020 Ford T150 10-person van, AWD, for $35,000, from Brightbill Body Works, not to exceed 70,000 miles. (Bid tabulation in Public Files.)
BID_RESULTS_TAB_Vehicles_6.25.2026 (1).pdf (120 KB)

Action (Consent): D. Consent Vote
Recommended Action: Motion to approve Consent Item A.

Motion by J. Maciejewski and second by Brassington. The motion carries by unanimous affirmative voice vote.

Recommended Action: Motion to approve Consent Item B & C.

Motion by Hoagland and second by Hayman. The motion carries by unanimous affirmative voice vote.

5. ITEMS – PERSONNEL

Action (Consent): A. Authorization of Superintendent to temporarily appoint Staff
Recommended Action: Motion to authorize the Superintendent to temporarily appoint Substitutes and Support Staff (including Teacher, Bus and Van Drivers, Clerical, Custodial, Paraprofessionals, Cafeteria staff, and Coaches) until approval at next meeting.

Action (Consent): B. School Police Officer – Kent Lane
Recommended Action: Motion to approve a School Police Officer Agreement with Kent Lane effective July 1, 2026, through June 30, 2028.
SCASD SPO Agreement Lane 2026-2028.pdf (126 KB)

Action (Consent): C. School Police Officer – Mark Demko
Recommended Action: Motion to approve a School Police Officer Agreement with Kent Lane effective July 1, 2026, through June 30, 2028.
SCASD SPO Agreement Demko 2026-2028.pdf (124 KB)

Action (Consent): D. School Police Officer – Chris Kreisher
Recommended Action: Motion to approve a School Police Officer Agreement with Chris Kreisher effective July 1, 2026, through June 30, 2028.
SCASD SPO Agreement Kreisher, 2026-2028.pdf (125 KB)

Action (Consent): E. Consent Vote
Recommended Action: Motion to approve Consent Items A – D.

Motion by Hayman and second by J. Maciejewski. The motion carries by unanimous affirmative voice vote.

6. BOARD COMMENTS

B. Maciejewski congratulated the baseball team. She mentioned all of the back to school information is on the website. She also congratulated as the next time that there is a school board meeting it will be one whole year that Mrs. Shupp has been Superintendent.

7. RECOGNITION OF THE PUBLIC

Procedural: A. Public Comment - In-person

Members of Columbia-Montour Area Vocational-Technical staff and community members thanked the School Board for approving the budget.

8. ADJOURNMENT

Action: A. Adjournment

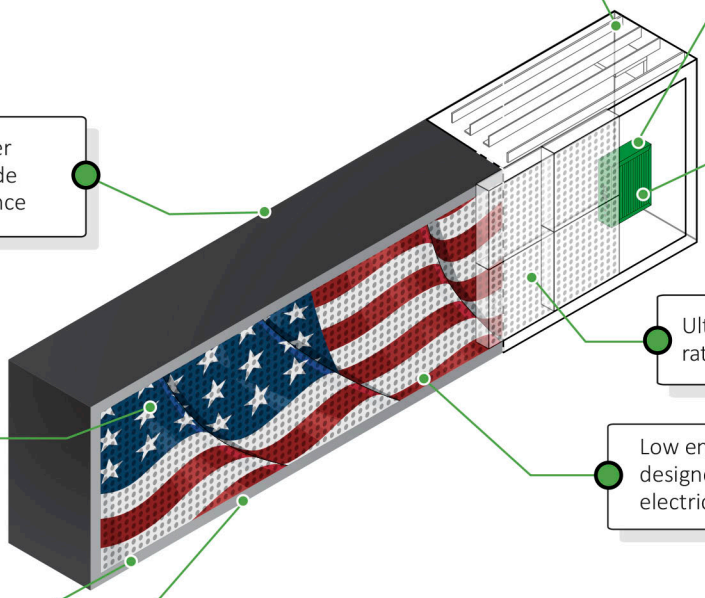
Recommended Action: Motion to adjourn the meeting.

Motion by Levan and second by J. Maciejewski. The meeting adjourned at 6:43p.m. by unanimous affirmative voice vote.

Respectfully Submitted,

Ashley Harmon
Board Secretary

ANATOMY OF THE CABINET-ONLY
POLARIS LED
FROM STEWART SIGNS



- Extruded & wire-welded all-aluminum cabinet for strength and rigidity
- Solid-state fanless internal controller for maximum weatherability
- LED cabinet powder coated for chip, fade and vandal resistance
- Optional cellular connection through Verizon 4G LTE (verizon)
- Ultra-bright, replaceable LED boards rated at 100,000 hours at full brightness
- Thermostatically controlled LED cabinet designed to endure extreme temperatures
- Low energy consumption designed to run on one electrical circuit (most sizes)
- Top hinged LED cabinet for easy access to internal components
- Weatherproof USB connection for backup communication and diagnostics
- Free U.S.-based technical support for the lifetime of the sign
- Complete sign is UL Listed and FCC Compliant (FC, UL LISTED, UL Energy Verified)

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ONE SIGN, ONE COMPANY
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50+ YEARS OF EXCELLENCE

BBB ACCREDITED BUSINESS

HUNDREDS OF FIVE STAR RATINGS

PolarisAnatomyCabonly-SS220501

Stewart Signs
ONE SIGN, ONE COMPANY

55 YEARS+ OF EXCELLENCE

Quote: Q-1019253
Account: 1720999
Quoted: 05-22-2026
Valid until: 06-20-2026

Prepared for:
Southern Columbia Area School District
800 SOUTHERN DR
CATAWISSA,

Prepared by:
Angie Harrell
aharrell@stewartsigns.com
1.888.237.3928 x2030

DESCRIPTION	PRICE
Double Sided Full Color Polaris Outdoor LED Sign For larger and higher resolution displays, a separate weather-resistant LED cabinet is top-hinged for easy front access to internal components. Our flagship LED sign. **LED display** • 10.66mm full color display at 60 pixels high by 210 pixels wide (12,600 total pixels per side) • Double sided 2'4" x 7'7" LED cabinet • Active display area: 2' 1" x 7' 4" (15.3 square feet per side) • 1 to 8 rows of text, and the ability to use your own images and video clips • 10-year parts availability guarantee (see warranty for details) • Entire sign UL Listed and FCC Part 15 compliant See full display capabilities **Communication method** • Communication provided by cellular modem and LIFETIME Cell Connect data plan. See full specifications **Sign structure** • Horizontal Angles (External) mount • Lifetime warranty on structure, including vandalism (see warranty for details) **Electrical specifications** • One 20 amp circuit, 120 volts; max draw: 10.40 amps	$23,147.61 10 YEAR PARTS AVAILABILITY GUARANTEE
Software SignCommand.com Cloud-based LED Sign Software FREE for the lifetime of the product. Control your sign from anywhere using any device. No monthly fees. Learn more.	Included

Installation, Freight & Sales Tax NOT Included.

~~Total: $23,620.01~~
Special Price: $23,147.61
+ any applicable sales tax and freight
Payment terms: Purchase Order, Net 30

Stewart Signs
ONE SIGN, ONE COMPANY

55 YEARS+ OF EXCELLENCE

Quote: Q-1019253
Account: 1720999
Quoted: 05-22-2026
Valid until: 06-20-2026

Prepared for: Southern Columbia Area School District • CATAWISSA, Pennsylvania
Prepared by: Angie Harrell • aharrell@stewartsigns.com • 1.888.237.3928 x2030

SHIPPING INFORMATION

Sign and All Other Components
800 SOUTHERN DR CATAWISSA, PA 17820 8410
Contact: Brian Davis
570-356-3465 bdavis@scasd.us

Invoices
800 SOUTHERN DR CATAWISSA PA, 17820 8410

All items not specified here will be shipped to:
800 SOUTHERN DR CATAWISSA PA, 17820 8410

Shipping terms: FOB Origin. Storage and other freight services may be added to your invoice should they be required. Unless managed installation services are included, customer is responsible for unloading of sign upon delivery. Signs greater than 6 feet wide are not eligible for lift gate services.

TERMS & CONDITIONS (*unless noted elsewhere in this quote)

TAX: Any applicable sales tax will be added to your invoice. Organizations exempt from sales tax must include exemption certificate with order.
PERMITS: Permits and zoning are the responsibilities of the buyer. Check with your city or county zoning office for proper permitting procedures in your area. Sealed engineer drawings available at additional cost.
INSTALLATION: Installation of footers, erection, electrical service to sign site, electrical hook-up, removal and/or disposal of any existing signage, and any decorative masonry are the responsibilities of the buyer. Managed installation services are available at additional cost.
CANCELLATION: Any cancellation may be subject to cancellation, return, and/or restocking fees. A late fee of 1.5% per month will be charged on any overdue balances. In the event of a payment default, customer will be responsible for all of Stewart Signs' costs of collection, including but not limited to court costs, filing fees and attorney fees.
SUPPORT: US-based phone and internet support are provided FREE for the lifetime of the product. A premier service warranty is available at additional cost.
SOFTWARE: By purchasing the SignCommand.com software product, you are agreeing with the Website Terms of Use (https://www.signcommand.com/terms) and Software End User License Agreement (https://www.signcommand.com/eula).
COMMUNICATION: Connectivity requires cell service at sign site. Must be within the United States (including Puerto Rico) with 4G LTE coverage shown on the Verizon Coverage Map (https://www.stewartsigns.com/verizon-map).
DATA PLAN: By purchasing the Cell Connect Data Plan, you are agreeing with the Data Plan Terms and Conditions (https://www.signcommand.com/data-plan).

INITIALS

I have read and understand the Terms & Conditions above.

ORDERING INSTRUCTIONS

1. Review this quote for accuracy. Initial each page of the quote. Sign and date the quote here.
2. Review any corresponding artwork provided with this quote. Check all spelling and colors. Sign and date the artwork.
3. Submit both documents along with your deposit payment to your sign consultant. Speak with your consultant about payment method options.
4. If your organization is sales tax exempt, provide your sales tax exemption certificate with order.

Customer's authorized signature for quote Q-1019253

SIGNATURE

PRINT NAME

DATE

05-22-2026

Angie Harrell

Angie Harrell, Sign Consultant

Prepared for: Southern Columbia Area School District • CATAWISSA, Pennsylvania
Prepared by: Angie Harrell • aharrell@stewartsigns.com • 1.888.237.3928 x2030

Limited Product Warranty ("Limited Warranty")

Definition of Warranty Coverage:

1) Stewart Signs (the "Company") expressly warrants to the original purchaser ("You" or "Buyer" or "Owner" or "Customer") that, for a period of five (5) years from the date of shipment (the "Warranty Period"), the electronic displays and the associated Company products (the "Product") will be reasonably free of material defects in materials and workmanship impacting Product fit, form and/or function. During the Warranty Period, the Company will, at its discretion, repair or replace any defective covered Product. The Owner will be responsible for removing and reinstalling any and all repaired or replacement parts. This Limited Warranty only applies to the Company's Product if installed, used, and maintained in the manner recommended by Company, and this Limited Warranty is conditioned upon compliance with all such instructions. Lifetime telephone support for the Product is provided, as needed.

2) In the event the Product is damaged during shipping, it is the responsibility of the Buyer to refuse delivery, causing the Product to be returned to the manufacturer for repair. Title to the Product passes to the Buyer upon the Company's delivery to the freight carrier. The Company assumes no liability for damage caused by careless handling or poor installation, except for work completed by employees of the Company.

3) Any information or suggestion by the Company with respect to the Product concerning applications, specifications or compliance with zoning, codes and standards is provided solely for your convenience and without any representation as to accuracy or suitability. You must verify and test the suitability of any information with respect to the Product for your specific application.

4) Sign Structure and Sign Face: In the event the sign structure or identification/changeable copy portion of the sign malfunctions under normal use and service thereof DURING THE LIFE OF THE SIGN due to material defects in workmanship or materials, the Company will, at its option, repair or replace any defective materials.

5) Vandalism to Sign Faces: This Limited Warranty covers polycarbonate faces against breakage due to vandalism DURING THE LIFE OF THE SIGN. Warranty protection does not extend to these surfaces if damaged by gunshots, or when damaged coincident with damage to the sign cabinet in which the faces are installed. LED panels are also covered from vandalism for the duration of the electronics portion of the Limited Warranty (5 years). Excludes Cornerstone monument signs and other Cornerstone components.

6) Failed electronic parts or assemblies will be repaired or replaced, at the sole discretion of the Company. Replacement or repaired parts are warranted to be free from material defects in material or workmanship for ninety (90) days, or for the remainder of the Warranty Period of the Product they are replacing or in which they are installed, whichever is longer.

7) The Company will repair failed LED pixels if greater than one quarter of one percent (0.25%) of the total number of pixels in the sign have failed in one (1) calendar year, provided the sign is installed with the recommended ventilation system for its location. The definition of pixel failure is when all LEDs in the pixel will no longer emit light. Pixel repair is performed at the Company Repair Center. It is common knowledge within the sign industry that all LEDs degrade and produce less light as they age. Eventually the LEDs will require replacement even though the LEDs will still emit light. This Limited Warranty does not cover normal LED degradation.

8) Customer Obligations:

Failure by the Customer to properly maintain the Product will void coverage for affected components. The Customer shall notify the Company immediately of equipment failure and allow the Company full and free access to the Product when required. Waiver of liability or other restriction shall not be imposed as a site access requirement. The Customer is responsible for all costs and management oversight associated with providing the Company access to the Product, providing the necessary machines, communication facilities and other equipment, inclusive of but not limited to lifting equipment. Should on-site repair be required, Customer is required to have a responsible individual on-site to provide access to the Product as well as sign off on a completed work order.

9) Exclusions and Restrictions:

The Company reserves the right to restrict service, limit replacement parts, or invalidate this Limited Warranty to Customers whose account balance is past due. This Limited Warranty specifically excludes any on-site labor required to service the covered Product, including diagnosis, removal, and installation of parts and/or products. Any on-site service required by the Customer of Company technicians or a local Company-authorized service provider is billable to the Customer based on an agreed-upon written quote. This Limited Warranty does not apply to software. Software is covered by a separate agreement, which appears in the Company's software license agreement.

ID cabinet LED illumination and power supply are covered for two (2) years, when purchased as a system.

10) This Limited Warranty specifically does not cover the following:

a) Third-party communication devices such as wireless devices and modems, which are covered by a separate electronic communication warranty. This includes the Ubiquiti wireless radios provided by Stewart Signs, which carry a one (1) year warranty from ship date when purchased with a new sign

b) Damage to Product that has been moved from its original installation location or is mounted in a mobile structure.

c) Cosmetic damage to the Product (including but not limited to scratches and dents that do not otherwise affect the fit, form or functionality of the Product or materially impair its use).

d) Recovery or transfer of any data or software stored on the Product not originally installed on the Product by the Company.

11) This Limited Warranty specifically does not cover conditions, defects or damage caused by or resulting from the following:

a) Defects caused by: unreasonable or unintended use of Product; improper or unauthorized handling; accident; omission; neglect; vandalism (unless otherwise noted in this Limited Warranty); misuse; physical abuse; installation, use and/or fabrication, and maintenance of the Product by any party other than the Company.

b) Damage (not resulting from manufacturing defects) that occurs while the Product is in the Owner's control and/or possession, unless otherwise noted in this Limited Warranty.

c) Extreme physical or electrical stress or interference; environmental conditions beyond the Company's control, such as man-made or naturally occurring salt air/fog, electrochemical oxidation or corrosion and/or metallic pollutants. Also not covered is normal wear and tear; inadequate, improper, or surges of electrical power; lightning, floods, fire, acts of God, war, terrorism, or other external causes, including Force Majeure.

d) Unauthorized modification, including installation of third-party software on the Product.

e) Product modification or service by anyone other than: (a) the Company, (b) a Company-authorized service provider, or (c) Customer's own installation of Company approved parts with instruction from the Company. Service to damaged or malfunctioning Product which has not been ordered or authorized by the Company's Customer Satisfaction Department is not covered under this Limited Warranty and will automatically invalidate this Limited Warranty.

f) Computer viruses, Trojan horses, worms, self-replicating code or like destructive code which was not included in the Product by the Company.

g) Products installed with known or visible manufacturing defects at the time of installation.

12) The Company will provide and be responsible for the cost of shipping parts from the Company to the Customer, with the exception of sign faces replaced due to vandalism. Standard shipping via the United States Postal Service or other commercial parcel delivery company is the default method of delivery. Expedited delivery is available to the Customer at his or her expense.

13) Warranty claims must be registered with the Company within thirty (30) days of damage or malfunction. To register a claim, the Customer must contact the Company at the location specified below and provide (a) his or her name and any other required contact information, (b) Product and purchase descriptions, and (c) the nature of the defect. The Company reserves the right (at its sole discretion) to require proof of original purchase (e.g. paid invoice, receipt) and to visit the site of the installation or to require documentation of the claim before assuming any responsibility under the provisions of this Limited Warranty.

14) THE LIMITED WARRANTIES SET FORTH HEREIN ARE THE ONLY WARRANTIES MADE BY THE COMPANY IN CONNECTION WITH THE PRODUCT. THE COMPANY CANNOT AND DOES NOT MAKE ANY IMPLIED OR EXPRESS WARRANTIES WITH RESPECT TO THE PRODUCT, AND DISCLAIMS ALL OTHER WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE COMPANY'S SOLE OBLIGATION UNDER THIS LIMITED WARRANTY SHALL BE TO REPAIR OR REPLACE MALFUNCTIONING OR DEFECTIVE PARTS OF THE PRODUCT. BUYER ASSUMES ALL RISK WHATSOEVER AS TO THE RESULT OF THE USE OF THE PRODUCT PURCHASED, WHETHER USED SINGULARLY OR IN COMBINATION WITH ANY OTHER PRODUCTS OR SUBSTANCES.

15) NO CLAIM BY BUYER OF ANY KIND, INCLUDING CLAIMS FOR INDEMNIFICATION, SHALL BE GREATER IN AMOUNT THAN THE PURCHASE PRICE OF THE PRODUCT WITH RESPECT TO WHICH DAMAGES ARE CLAIMED. IN NO EVENT SHALL COMPANY BE LIABLE TO BUYER IN TORT, CONTRACT OR OTHERWISE, FOR ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL, RELIANCE, PUNITIVE OR EXEMPLARY DAMAGES, OR FOR LOSS OF PROFIT, REVENUE OR USE, IN CONNECTION WITH, ARISING OUT OF, OR AS A RESULT OF, THE SALE, DELIVERY, SERVICING, USE OR LOSS OF USE OF THE PRODUCT SOLD HEREUNDER, OR FOR ANY LIABILITY THAT BUYER HAS TO ANY THIRD PARTY WITH RESPECT THERETO.

10-Year Parts Guarantee - Stewart Signs provides a 10-year parts guarantee for our LED signage. While hardware can change year over year, we will have available suitable hardware to allow the continued use of your signage for 10-years from the ship date of the sign. Changes in hardware include but are not limited to: visual hardware changes, software changes, or control system upgrades.

Contact Information:

Stewart Signs Customer Satisfaction
2201 Cantu Court, Suite 215
Sarasota, FL 34232
Phone: 855-841-4624
Web: www.stewartsigns.com/support/

TECHNICAL SPECIFICATIONS FOR THE Polaris Series

Available Pixel Pitches					
Physical pixel pitch	**6.67mm**	**8.88mm**	**10.66mm**	**16mm**	**20mm**
Module pixels (H) x (W)	48 x 48	36 x 36	30 x 30	20 x 20	16 x 16
Color options	Full color	Full color	Full color	Full color	Full color
LEDs per pixel	1 SMD	1 SMD	1R / 1B / 1G	1R / 1B / 1G	1R / 1B / 1G
Minimum character height	1.8''	2.4''	2.8''	4.4''	5.5''
Maximum NIT rating	Up to 10,000 nits	Up to 10,000 nits	Up to 10,000 nits	Up to 10,000 nits	Up to 10,000 nits

Features	
Video formats	AVI, MOV, MP4, MPG, WMV
Still image formats	JPG, BMP, PNG, TIF, GIF
Refresh rate	Up to 1,200 Hz
Frame rate	Up to 60 frames-per-second
Control type	On-board SignCommand media player
Storage capacity	32 gigabyte solid state drive
Communication options	Cell Connect, Direct Connect, Wireless, USB
Dimming	100 levels - automatic, scheduled or manual
Air circulation	Thermostatically controlled fans
Cabinet construction	All aluminum with mitered, wire-welded corners
LED module IP rating	IP65 (front), IP54 (back)
Service access	Front serviceable - hinged LED cabinet lid
Product warranty	5-year LED parts warranty, lifetime sign face and structure parts warranty*
Parts availability	10-year parts availability guarantee on LED display components*
Tech support	Unlimited from our in-house Stewart technical support team
Graphics capability	Text, animation, images and pre-recorded video clips
Voltage	120VAC, 208VAC or 240VAC, size specific
Average LED life	100,000 hours
Certification	UL Listed #E352634
Viewing angle	140° horizontal
Software	SignCommand.com, our proprietary cloud-based LED software
Built-in graphics library	Over 2,500 pieces optimized for use on LED displays

UL LISTED

FC

UL Energy Verified

** Refer to the sign quote for specific warranty information for your product.*

FCC Notice

All components have been tested and found to comply with the limits for a Class A digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instruction manual, may cause harmful interference to radio communications. The user is cautioned that any changes or modifications not expressly approved by the party responsible for FCC compliance could void the user's authority to operate the equipment.

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Create and send amazing messages from anywhere with the **easiest** LED sign software in the cloud!

Sign owners have told us that they want sign software that's easy to use and can be accessed from any device. Software with powerful editing and scheduling capabilities, built from the ground-up with security in mind. Software that **just works** and requires no installation or complex network setup.

Introducing SignCommand, the next generation in LED sign control. From a built-in library of video clips to easy collaboration with other users, your sign message will become a **powerful voice** for your organization. Get more from your sign with the power of the cloud!

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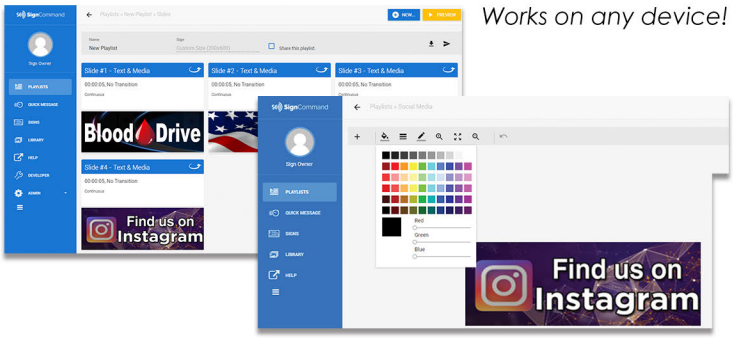

Works on any device!

Access From Anywhere

From home or work, computer or phone, you can change your sign message with no software setup.

The Media You Need

Search, preview and add from our constantly expanding graphics library, right inside the application.

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Eye-Catching Special Effects

Many built-in transition and text effects will increase interest and attention in your sign message.

Delivering Peace-of-Mind

Offering features like two-factor authentication, it's built from the ground-up with a focus on security.

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Remote diagnostics and monitoring allow us to fix existing problems and prevent future ones.

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Built-in Graphics Library

Generate attention and interest in your message!

With your investment in LED technology, the messages that you display will now have the power to be **more effective than any other communication**. But not just any content will have the impact you're after. Plain text messages can get lost in a crowded visual landscape, and many organizations don't have the resources to create their own dynamic sign graphics.

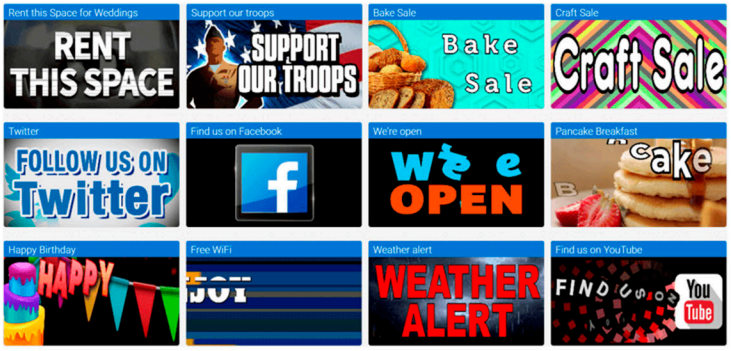
SignCommand offers a **built-in and constantly expanding library** of graphics and video animations. These media files are created and optimized by artists that specialize in sign content creation, and will turn a sign that *can* be read into a sign that *will* be read.

Learn more and see graphics in action at **stewartsigns.com/library**

Ask your sign consultant for SignCommand demo account access to view the library!

Church & Religious

School & Educational



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+15708848487
Route61Signs@yahoo.com

Estimate

ADDRESS
Angie Harrell
Stewart Signs

SALES REP
Scott

ESTIMATE	1738
DATE	07/06/2026
EXPIRATION DATE	07/27/2026

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
Delivery & Installation	Deliver & Install New LED Sign Faces For Southern School District -Sign Faces Provided By Stewart Signs -Accept Freight Shipment At Sunbury Warehouse & Store Freight -Remove & Dispose of Old Sign Faces' -Installation Address: 800 Southern Drive Catawissa, PA 17820	1	2,795.00	2,795.00

Thank you for your business! Cash and checks can be dropped off at 1437 State Route 61.
There will be a $30 fee for any bounced checks.

SUBTOTAL	2,795.00
TAX	0.00
TOTAL	**$2,795.00**

Accepted By

Accepted Date

2026-2027 Substitute List	
Name	**Position**
Allison Clark	Teacher
Aubree Malakoski	Paraprofessional & Secretary
Beth Jones	Paraprofessional
Carolyn Gajkowski	Nurse
Cynthia Linn	Teacher
Gerard Kuna	Teacher
Hyun Long	Paraprofessional
Jeffrey Witkoski	Teacher
Jessica Makowski	Nurse
JoAnne Stine	Paraprofessional
Judith Stine	Teacher
Kaila Cuff	Paraprofessional
Kyle Long	Teacher
Leslie Bieber-Brecht	Teacher
Lisa McGeary	Teacher
LuAn Keller	Teacher
Molly Thomas	Teacher
Nicole Gerrity	Nurse
Penny Fetterman	Teacher
Reese Humphrey	Teacher
Robert Brezinski	Teacher
Robert Jones	Teacher
Sandy Haggerty	Paraprofessional
Sapphire Gillaspy	Cafeteria Worker
Sharon Benson	Teacher
Sharon Leisenring	Teacher
Suzanne Harder	Teacher
Tia Brown	Teacher
Victoria Waugh	Teacher

Position / Title	Advisor/Teacher	2026-2027 Salary
Choral Director	Lexi McWilliams	$5,146.92
Musical Director	Lexi McWilliams	$3,080.07
FFA Advisor	Steven Roth	$1,011.74
Dramatics Club Advisor	(VACANT)	$2,155.18
Marching Band Advisor	Nicholas McWilliams	$3,991.93
Jazz Band Advisor	Nicholas McWilliams	$1,198.87
National Honor Society Advisor	Emily Zysset	$761.33
Junior High National Honor Society Advisor	Emily Zysset	$761.33
Spanish National Honor Society Advisor	Andrea Borys	$761.33
YIP Club Advisor	Ryan Mensch/Carissa Long (shared)	$761.33
CSO/STEM Club Advisor	Jack Rarig/Travis Williams (shared)	$761.33
Class Advisors - Class of 2027 (shared with Kayla Benfer and Christopher Gengler)	Dani Schwalm	$1,141.85
Class Advisors - Class of 2027 (shared with Dani Schwalm and Christopher Gengler)	Kayla Benfer	$1,141.85
Class Advisors - Class of 2027 (shared with Dani Schwalm ad Kayla Benfer)	Christopher Gengler	$1,141.85

Class Advisors - Class of 2028 (shared with Tricia Hoffman and Brian Leslie)	Cora Charlton	$1,141.85
Class Advisors - Class of 2028 (shared with Cora Charlton and Brian Leslie)	Tricia Hoffman	$1,141.85
Class Advisors - Class of 2028 (shared with Tricia Hoffman and Cora Charlton)	Brian Leslie	$1,141.85
Class Advisor - Class of 2029	Emily Zysset	$1,141.85
Class Advisor - Class of 2029	Amber Trometter	$1,141.85
Class Advisors - Class of 2030	Leanne Roughton	$1,141.85
Class Advisors - Class of 2030	Jennifer Stine	$1,141.85
Art Club Advisors K-12	Kimberly Roulin	$760.80
Secondary Yearbook Advisor	Ryan Mensch	$2,408.47
Print/Digital Media Advisor	Ryan Mensch	$1,141.85
Student Council Advisor	Jennifer Stine	$1,011.74
FBLA Advisor	Carissa Long	$1,011.74
Assistant FBLA Advisor	David Fegley	$761.33
Science Club Advisor	Cora Charlton	$761.33
Elementary Yearbook Advisor	Ryan Mensch	$1,839.65

Middle School Yearbook Advisor	Travis Williams	$1,839.65
Varsity Club Advisor	Jennifer Stine	$882.92
Tiger News Advisor	Christopher Gengler/Brent Kelchner (shared)	$3,080.07
Middle School Student Council Advisor	(VACANT)	$1,011.74
Debate Team/Forensics Advisor	Andrea Guffey	$1,142.01
Middle School SAVE Advisor	Andrea Borys	$1,011.74
FCCLA Advisor	Emily Zysset	$1,011.74
Debate Team/Forensics Assistant Advisor	(VACANT)	$761.33
eSports Advisor	(VACANT)	$952.99
Peer Leadership Advisor (S.A.V.E.)	Andrea Borys	$1,011.74
Dept. Lead Teacher - Science	Stephen Major	$1,898.99
Dept. Lead Teacher - Social Studies	Jerid Lindenmuth	$1,898.99
Dept. Lead Teacher - Business Education	Lori Becker	$1,898.99
Dept. Lead Teacher - Language Arts	Ryan Mensch	$1,898.99
Dept. Lead Teacher - Industrial/Fine Arts	Emily Zysset	$1,898.99

Dept. Lead Teacher - Mathematics	Maria Nunkester	$1,898.99
Lead of Career and Technical Education	Richard Roughton	$1,898.99
MS School-wide Positive Behavior Support Advisor	Patrice Coombe	$1,898.75
ES School-wide Positive Behavior Support Advisors	Jessie Singley/Kristy Trefsger (Shared)	$1,898.75
Dept. Lead Teacher - Learning Support K-6	Maria Callahan	$1,898.99
Dept. Lead Teacher - Learning Support 7-12	Dani Schwalm	$1,898.99
Dept. Lead Teacher - Transition Lead 8-12	Dani Schwalm	$1,898.99
Lead Teacher K-12	Tammy Toczylousky	$2,408.47
Team Leader - Kindergarten	Megan Haines	$1,898.99
Team Leader - 1st Grade	Paige Sharrow	$1,898.99
Team Leader - 2nd Grade	Pamela Merook	$1,898.99
Team Leader - 3rd Grade	Jeffrey Rooney	$1,898.99
Team Leader - 4th Grade	Kristen Diehl	$1,898.99
Team Leader - Specialist	Melinda Novak	$1,898.99
Team Leader - Student Support Services	Chad Romig	$1,898.99

Team Leader - 5th Grade	Tammy Toczylousky	$1,898.99
Team Leader - 6th Grade	David Fegley	$1,898.99
Team Leader - 7th Grade	Patrick McDevitt	$1,898.99
Team Leader - 8th Grade	Brent Kelchner	$1,898.99
Support Teacher - (Elementary Teacher - 2nd Grade - Lena Roberts)	Megan Habowski	$1,263.58
Support Teacher - (Long-term Sub - Rhett Mowery)	Holly Serafini	$1,263.58
Support Teacher - (7th Grade Science Teacher - Miranda Becker	Brent Kelchner	$1,263.58
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Tech Lead Teacher - Team #1	Theodore Deljanovan	$1,263.58
Tech Lead Teacher-Team #2	Lori Becker	$1,263.58
Tech Lead Teacher- Team #3	Shannon Troutman	$1,263.58
Tech Lead Teacher - Team #4	Kristen Diehl	$1,263.58
Tech Lead Teacher - Team #5	Shelley Pfirman	$1,263.58

Tech Lead Teacher -Team #6	Steven Roth	$1,263.58
Tech Lead Teacher - Team #7	Jennifer Stine	$1,263.58
Tech Lead Teacher - Team #8	Travis Williams	$1,263.58
Tech Lead Teacher - Team #9	Natalie Hunter	$1,263.58
Tech Lead Teacher - Team #10	Megan Habowski	$1,263.58
Tech Lead Teacher - Team #11	Ryan Mensch	$1,263.58
Tech Lead Teacher - Team #12	Brent Kelchner	$1,263.58
Assistant Marching Band Director*	Lexi McWilliams	$1,484.74
Pit Director*	Nick McWilliams	$115.00
Band Front Advisor*	Sarah Boucher	$2,877.00
Drill Designer*	(VACANT)	$1,100.00
Assistant Musical Director*	Heather Rummings	$1,020.00
Choreographer*	Anna DiLossi	$1.00
Ski Club Advisor*	(VACANT)	$881.00
Assistant Ski Club Advisor*	(VACANT)	$260.00

Tiger Club Cub*	Kam Traugh	$0.00
PAWSitive Leaders Club*	Kayla Huntington, Kaitlin Johnson, Sherry Jones, Courtney Deljanovan	$0.00

*Position not part of the Collective Bargaining Agreement

Category	Driver Name
Bus Driver	Amado, Cynthia
Bus Driver	Coulson, Russell
Bus Driver	Domenico, Chris
Bus Driver	Hagan, Andrew
Bus Driver	Irons, Kristy
Bus Driver	Ivey, Rhonda
Bus Driver	Madara, Dana
Bus Driver	Marks, Morgan
Bus Driver	Mowery, Juanita
Bus Driver	Rohrbach, Ron
Bus Driver	Romig, Chad
Bus Driver	Rooney, Jeff
Bus Driver	Roth, Steven
Bus Driver	Savidge, Bill
Bus Driver	Serafini, Holly
Bus Driver	Slotterback, Barbara
Bus Driver	Uslin, Jessica
Bus Driver	Walters, Gloria
Bus Driver	Wertman, Susette
Sub Bus Driver	Beers, Ryan
Sub Bus Driver	Harmon, Drew
Sub Bus Driver	Hidlay, Robert
Sub Bus Driver	Mayernick, Deb
Sub Bus Driver	Slegel, Jay
Sub Bus Driver	Sweigard, Wendell
Sub Bus Driver	Wilson, Mary
Sub Bus Driver	Bond, Tommy
Sub Bus Driver	Bond, Matt
Sub Bus Driver	Wilkerson, Estelle
Sub Bus Driver	Bond, Stacie

Category	Driver Name
Van Driver	Aagard, LaRue
Van Driver	Davis, Debbie
Van Driver	Duganitz, Mary
Van Driver	Nancy Scala
Van Driver	Edmonds, Cami
Van Driver	Gunter, Scott
Van Driver	Hughes Sr., Gary
Van Driver	Nilsa Lugo-Cruz
Van Driver	Marks, Carin
Van Driver	Mullen, Frances
Van Driver	Traugh, Kam
Van Driver	Wilkerson, Estelle
Van Driver	Yorks, Joshua

Southern Columbia Area School District Athletic & Extracurricular Activities Handbook (K-12)

2026-2027

Dear Parents/Guardians & Student Athlete:

Welcome to the Interscholastic Athletic and extracurricular programs offered in the Southern Columbia Area School District. This Handbook provides important information associated with participation in the School District's Athletic Program. PLEASE READ IT CAREFULLY AND SAVE FOR LATER REFERENCE.

Article I.
Definitions and Construction.

§1.1 When capitalized in this Handbook, the following terms shall have the following definitions unless the context clearly indicates otherwise:

§1.1.1 "Applicable Law" means any applicable federal, state or local law, regulation, ordinance, policy or the holding of any court decision that is applicable to the situation and Services being provided under this Agreement.

§1.1.2 "Crime(s)" means any crime as defined in Pennsylvania or Federal law, other than summary offenses relating to driving. The term Includes any "Delinquent Act" as defined in the Juvenile Act. *See* 42 Pa.C.S.A. § 6302.

§1.1.3 "Parent" means: (a) a biological or adoptive parent of a child; (b) a foster parent, unless State law, regulations, or contractual obligations with a State or local entity prohibit a foster parent from acting as a parent; (c) a guardian generally authorized to act as the child's parent, or authorized to make educational decisions for the child (but not the State if the child is a ward of the State); (d) an individual acting in the place of a biological or adoptive parent (including a grandparent, stepparent, or other relative) with whom the child lives, or an individual who is legally responsible for the child's welfare; or (e) a surrogate parent who has been appointed in accordance with 34 CFR §300.519.

§1.1.4 Policy" means any policy as adopted by the Board of School Directors of the School District and that is contained either in the policy manual as published on the School District's website or that is contained in or approved by any action of the School Board at a public meeting**.**

§1.1.5 "School District" means the Southern Columbia Area School District and its administrators and officials when acting for or on behalf of the School District.

§1.1.6 "Season" means: (a) in the case of a sport or activity that has a set schedule of games, tournaments or contests, it means that number of games, tournaments or contests scheduled during the regular season or the equivalent of a regular season; (b) in the case of an activity that does not have a set schedule of games, tournaments or contests, it means that amount of time between when the activity is scheduled to begin in any school year and when the activity is expected to end in any school year; or (c) in the case where the foregoing definitions would not be applicable or equitable, the coach and/or Principal may determine an appropriate time period for that is meant by the word "Season."

§1.2 For purposes of this Handbook: (a) the words "include," "includes," and "including" shall be deemed to be followed by the words "without limitation;" (b) the word "or" is not exclusive; and (c) the words "herein," "hereof," "hereby," "hereto," and "hereunder" refer to this Handbook as a whole. Unless the context otherwise requires, references to a statute means such statute as amended from time to time and includes any successor legislation thereto and any regulations promulgated thereunder**.**

§1.3 Unless the context otherwise requires, references herein to Articles and Sections refer to the Articles of and Sections of this Handbook. The headings in this Handbook are for reference only and shall not affect the interpretation of this Handbook

§1.4 Whenever an administer is referenced herein, the reference shall Include the administrator's designee, substitute, acting or interim administrator.

Article II.
Registration and Physical Examination Form

~~**§2.1 Registration.** Athletes are required to register in Healthy Roster for all sports in which they will participate during the school year. All sections of the registration process in Healthy Roster **must be completed**. The Healthy Roster registration site may be accessed through the Athletics page on the School District website or at the following URL:~~

~~https://www.familyid.com/organizations/southern-columbia-area-school-district~~

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~~Registration for sports, regardless of season, may be completed during the summer, prior to the first day of Fall sports practice.~~

§2.1 Registration: Athletes are required to be registered in the Healthy Roster app by a parent or legal guardian for all sports in which they may participate during each school year. All sections, including PIAA, Geisinger and SCA forms, must be completed in

Healthy Roster in order to begin practices, **no exceptions**. To gain access to Healthy Roster, email the Athletic Trainer at ~~ahower@scasd.us~~ with the athlete's name and DOB. An email will be sent back with an access code to be linked to the athlete's profile. Once linked, the documents can be accessed and completed via the app. Registration for any sport may be done at any time, but must be completed prior to the first day of practice in order to participate.

~~**§2.2 Physical Examination.** A valid physical examination form must be on file with the Athletic Trainer before an athlete will be permitted to participate in practice. *See* **Article** Error! Reference source not found.**I** hereof for more information.~~

§2.2 Physical Examination: A valid physical examination form must be on file in Healthy Roster and approved by the Athletic Trainer before an athlete will be permitted to participate in practice. See Article ~~XXXI~~ IV hereof for more information.

Article III. Insurance for Students in Interscholastic Sports.

§3.1 The School District does not provide student accident insurance.

Article IV. Physicals.

~~**§4.1** The PIAA requires that every athlete that wants to participate in a school-sponsored Junior High or Varsity sport must receive a yearly physical before they can practice or compete. This physical must be dated on or after June 1 of the prior year of competition (i.e. for the 2025-2026 school year the physical must be dated June 1, 2025 or later.~~ This physical must be dated on or after MAY 1 of the prior year or competition.

§4.1 The PIAA requires that sections 1 - 5 of the CIPPE (Comprehensive Initial Pre-Participation Exam) be filled out completely by the Parent and that section 6 be completed by a licensed health professional (DO, MD, PAC, CRNP, SNP). These forms must be completed before the athlete can participate.

~~**§4.34.2** The School District requires that the Athletic Training Room Medical Information Sheet be completed by the Parent(s) before participation. This form includes the acknowledgment of the policies in the Athletic and Extracurricular Handbook and permission to participate in athletics/clubs.~~

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§4.2 School Sport Physicals. Provided that the participation fee has been paid;~~-a free physical will be provided by the school district once per school year. These physicals are open to any student in grades 7 – 12 that wants to participate in athletics the next school year.~~ Open to any student in grades **6-11**. ~~Sports physicals will be held early in June.~~ Sports physicals will be held anytime from early May to late July, at the Athletic Trainer's discretion. ~~The School Physician, (through Geisinger), will perform all sports physicals at the school accompanied by a Physician Assistant~~ Physician Assistant(s) will perform all sports physicals at the school.

~~**§4.3** Procedure for Sports Physicals. All school and PIAA permission forms will be filled out in Healthy Roster and signed electronically. The only exceptions are the CIPPE Form 5, CIPPE Form 6 and the Geisinger Authorization to Release Athletic Medical Information. A packet of these forms is located in the high school and middle school offices and outside the Athletic Training Room. The forms may also be downloaded from the Healthy Roster registration site.~~

~~§4.5.1~~4.2.1 ~~All papers must be completed and signed prior to receiving a physical. No exceptions will be made.~~ All **forms** must be completed.

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~~§4.5.2~~4.2.2 ~~Students who miss the set physical dates or wish to get a private physical will need to make an appointment with their family doctor. The School District is not responsible to pay for private physicals. Also, it is the responsibility of the student to have all completed information turned into the Athletic Trainer and be registered on Healthy Roster before the first day of practices.~~ It is the responsibility of the student to have all **documents completed** on Healthy Roster before the first day of practices.

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~~§4.5.3~~4.2.3 ~~Completed paperwork can only be turned into the Head Coach or the Athletic Trainer. The high school, middle school or nurse's office will not accept any sports paperwork. There are bins on the wall outside the athletic training room door to turn in completed paperwork.~~

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~~§4.5.4~~4.2.4 ~~The Athletic Trainer will keep a complete list of all information turned in and will keep it on file in the Athletic Training Room.~~

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Article V.
Philosophy.
The primary purpose of the School District's athletics and extracurriculars is to promote the physical, mental, social, emotional, and moral well-being of the participants. The Athletic and extracurricular programs offers significant lifetime learning experiences that cannot be duplicated in other educational settings. The athletic extracurricular programs are an important and integral part of the total school program and is open to participation by all students. Through voluntary participation, an athlete gives time, energy, and loyalty to the program. He/she also accepts the training rules, regulations, and responsibilities that are unique to each team. In order to contribute to the welfare of the group, the athlete must willingly assume these obligations.

Article VI.
Specific Objectives.
The objectives of the athletic and extracurricular programs include:

§6.1 To promote character development in students and student athletes;

§6.2 To enhance student development in the specific areas of integrity, discipline, commitment, and work ethic;

§6.3 To promote physical fitness and desirable habits in health, wellness and safety;

§6.4 To learn that teamwork and cooperation with others are necessary for experiencing success;

§6.5 To provide opportunities to observe and exemplify good sportsmanship;

§6.6 To foster the realization that athletic competition is a privilege that carries with it responsibilities;

§6.7 To provide a chance to enjoy the opportunity to learn games and improve athletic skills;

§6.8 To learn that rules in sports must be followed or penalties will result, and that this same sequence applies in life;

§6.9 To develop a program with an atmosphere that results in positive interaction between the team, the school, and the community; and

§6.10 To ensure athletics and extracurriculars are an integral part of the education program through a focus on educating the student athlete as the primary purpose of the program.

Article VII.
Procedures For Reporting Concerns and Problems.
If a student and/or student athlete or parent/guardian has a problem, the following procedures should be followed:

§7.1 Level 1: Make an appointment to discuss your concern with the coach. Do not attempt to discuss concern just before or after a game, do it privately.

§**7.2** Level 2: If not satisfactorily resolved at Level 1, contact the Athletic Director or advisor. Set up appointment for Athletic Director, Coach, Advisor, and you to discuss concern. Do not contact Athletic Director until Level 1 has been completed.

§7.3 Level 3: If not resolved at Level 2, contact the Principal. Schedule an appointment with Principal, Athletic Director, Coach, Advisor, and you to discuss the concern. Do not contact Principal until Levels 1 and 2 have been completed.

§7.4 Level 4: If not resolved at Level 3, contact the Superintendent. Schedule a meeting with Superintendent, Principal, Athletic Director, Coach, Advisor, and you to discuss the concern. Do not contact Superintendent until you have gone through Levels 1, 2 and 3.

§7.5 Level 5: If not resolved at Level 4, a meeting with the Activity Committee of the School Board will be scheduled to discuss the concern. Do not contact the Board until Levels 1, 2, 3 and 4 have been completed.

Article VIII.
Pennsylvania Interscholastic Athletic Association ("PIAA").
PIAA rules will be followed in all cases of eligibility, transfer, physical examinations, insurance coverage, starting dates, use of school equipment, etc. Each coach has the responsibility to know and enforce the applicable PIAA rules and to inform team members and parents.

Article IX.
Annual Participation Fee
§9.1 In accordance with School Board Policy 123.1, Pay to Participate, students must pay a $50 fee as a condition for participating in Extracurricular Activities. In those cases where payment would constitute a true economic hardship for the student, the fee may be waived, in whole or in part, by the Principal.

§9.2 The $50 fee is paid once per school year and will allow the student to participate in multiple athletic and/or extra-curricular activities. The fee is not paid on a sport-by-sport basis or extra-curricular by extra-curricular basis. The fee must be paid the Friday before the start of PIAA practices for the fall, winter, and spring seasons. If payment is not made by this time, the student will be ineligible to participate. The pay to participate

can be paid in the following ways:

§9.2.1 Check or money order mailed to, or delivered in person, to the district business office, or can be handed in to admin of the day of the school's free sports physicals. Checks must be made payable to Southern Columbia Area School District; or

§9.2.2 Cash payments may be made in person to the District business office, or can be handed in to admin on the day of school's free sports physicals.

§9.3 The fee is not refundable once the student has participated in any manner in the activity.

§9.4 The School Board will approve the list of activities subject to the Annual Participation Fee each school year. Extracurricular activities subject to pay to participate fee during the 2025-2026 school year:

§9.4.1 Tier 1 – fee $50.00 per student, $100 maximum per family:

Band front
Baseball
Boys & Girls Basketball (including JH teams)
Cheerleading (including JH teams)
Choral Director Activities (i.e. Gospel Choir)
Boys and Girls Cross Country (including JH teams)
Drama Club activities
Field Hockey (including JH teams)
Football (including JH teams)
Jazz Band
Musical Director activities (i.e. Encore)
Boys Soccer (including JH teams)
Girls Soccer (including JH teams)
Softball
Boys & Girls Track
Wrestling

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§9.4.2 Tier 2 – fee $25.00 per student, $50 maximum per family

Ski Club (including 7th and 8th grade)

Article X.
Participation in Extracurricular Activities Is a Privilege.
Participation in Extracurricular Activities and Interscholastic Sports is a privilege and not a right. Nothing in this Handbook shall be construed as establishing any legal right to participate in Extracurricular Activities or Interscholastic Sports. Because participation in Extracurricular Activities and Interscholastic Sports is a privilege and not a right, the School District has broader authority to impose Extracurricular Discipline than it does regarding School Discipline. Consequently, the Student Code of Conduct will be enforced with all students in Grades 7-12 participating in extracurricular activities:

§10.1 regardless whether school is in session;

§10.2 regardless whether the offense occurs on or off school property or at a school-related event;

§10.3 regardless whether the student is directly involved with the activity at the time the prohibited conduct occurs;

§10.4 regardless whether the conduct occurs online or through electronic means;

§10.5 regardless whether the activity is in-season; and

§10.6 regardless of where or when the conduct occurs.

Article XI.
Coordination of School Discipline and Extracurricular Activity Discipline.
A student's violation of the Student Code of Conduct or the rules contained in this Handbook may lead to both School Discipline and Extracurricular Discipline. Consequently, it is possible that a student who violates the Student Code of Conduct or this Handbook will incur consequences from both the appropriate school administrator and from his/her coach or advisor for the same violation. It is also possible that a student participating in Extracurricular Activities could violate the Code of Conduct or this Handbook and be subject to discipline by a coach or advisor without receiving School Discipline.

Article XII.
Academic Eligibility. Students must be academically eligible.
§12.1 To be academically eligible, a student must schedule at least ~~6.33~~ 7 credits to be considered full time and may not be failing 2 or more credits. Academic eligibility will be reviewed on a weekly cumulative basis. A student who is determined academically ineligible at the end of a given week of school will be ineligible for a period of one (1) week starting on the following Sunday to the next Saturday. Eligibility for the first grading period is based on a student's final grades for the preceding school year.

Students who fail to meet this requirement will lose eligibility for at least 15 school days of the next grading period, beginning on the first day that report cards are posted. Early college students' eligibility is verified and maintained by enrollment in three 3-credit classes. Official grades are received at the conclusion of each semester. Early College students' participation in athletics/extracurricular activities will be contingent upon meeting all academic requirements at that time.

Article XIII.
Attendance Eligibility.

§13.1 Students arriving after ~~8:45~~ 9:45 a.m. will be marked ½ day absent. Students leaving before ~~2:00~~ 1:15 p.m. will be marked ½ day absent. Any student absent for ½ day because he/she was not feeling well will receive an excused ½ day absence but will be unable to participate that day in any extra-curricular event, including practice. In the event of the absence being on a Friday, it would preclude participating in a competition or performance on Saturday.

§13.2 A student can have an excused absence and be permitted to participate in athletic events for the following reasons:

§13.2.1 Doctor or dentist appointment (generally expected to be in school ½ day, note from the doctor or dentist is required);

§13.2.2 Learner's permit or driver's test (generally expected to be in school ½ day);

§13.2.3 Funeral or death in family;

§13.2.4 College visit (written verification required); and

§13.2.5 Principal's discretion (by prior approval).

§13.3 Any student who has a half or full day unexcused absence is ineligible for any athletic/extra-curricular events that day, including practice. If this unexcused absence is on Friday, the student is also ineligible to participate on Saturday.

§13.4 ~~If a student is absent 15 or more days, or has 4 illegal absences, the student will not be able to participate in athletics/extracurriculars.~~
A student who has been absent from school during a semester for a total of twenty (20) or more school days, is ineligible to participate in an Inter-School Practice, Scrimmage, or Contest until the student has been in attendance for a total of forty-five (45) school days following the student's twentieth (20th) day of absence. Exceptions may be granted by the Principal.

Article XIV.
Conduct Expectations

§14.1 The School District provides comprehensive athletics programs for the benefit of students. The underlying belief is that participation in interscholastic sports and extracurriculars can provide students the opportunity to learn responsibility, dedication, leadership, hard work, respect for rules, respect for authority, and many other positive qualities. Regulations are established to promote these qualities and to help build and maintain strong programs. It is recognized that some of the expectations for students involved in athletics and extracurriculars exceed the expectations for the general student body.

§14.2 These students are expected to follow School District policies and rules and all program-specific rules set by the School District and the school. Violations of the rules will result in corrective and/or disciplinary action. The facts and circumstances will be taken into consideration when determining consequences for rule violations.

§14.3 The following conduct is required of all participants. Failure to meet these expectations can result in disciplinary action by the coach, Principal, Athletic Director, Advisor, or Superintendent:

§14.3.1 Student commitment to a team/club is expected for the entire season. No student athlete or student may quit one sport/club and join another after the season has begun without the mutual consent of both coaches/advisors.

§14.3.2 Students who participate in activities that involve competition among schools and school districts will conduct themselves in a sportsmanlike manner at all times. This includes behavior toward visiting teams or hosting teams as well as the opponent's fans,

§14.3.3 Students must arrive to practices (including workouts), meetings, and events on time and prepared.

§14.3.4 Students who cannot be present for a practice (including workouts), meeting, or event must call the coach, advisor, or team captain as soon as they are aware that they will be absent. Each team/club will decide when missed practices, meetings, or workouts will be made-up and disciplinary action may be taken as outlined in each team's rules.
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§14.3.5 Injured or ill students who are unable to participate but are able to attend a practice (including workouts), meeting, or event are required to dress appropriately and sit or stand with the rest of the group.

§14.3.6 Students are required to show respect at all times to coaches and advisors.

§14.3.7 Student athletes must respect and not damage school property or equipment. This includes home and away contests.

§14.3.8 Students are required to follow the rules in the Student Code of Conduct. Failure to do so may result in additional disciplinary measures related to the student's participation with the team/club as determined by the coach/advisor.

Article XV.
Prohibited Conduct.
Students who participate in extracurricular activities are prohibited at all times from:

§15.1 Engaging in conduct prohibited by the Student Code of Conduct;

§15.2 Possessing, smoking, selling, or using tobacco products;

§15.3 Possessing or using electronic cigarettes or other non-tobacco nicotine-delivery products or accessories;

§15.4 Possessing or using drug paraphernalia;

§15.5 Possessing, selling, or delivering to another person look-alike drugs or items represented to be drugs or contraband of any kind;

§15.6 Possessing, selling, giving, delivering to another person, using, or being under the influence of marijuana, alcohol, a controlled substance, or any dangerous drug;

§15.7 Engaging in conduct that contains the elements of an offense relating to glue, aerosol paint, or volatile, mood-altering chemicals;

§15.8 Engaging in Level II and Level III violations as described in the Student Code of Conduct;

§15.9 Engaging in sexual harassment as defined in 34 C.F.R. §106.30;

§15.10 Attending any event at which underage drinking, smoking, or drug use is occurring (students will be allowed a slight concession for an amount of time long enough to determine that a violation is occurring and to leave the premises and area);
§15.11 riding in a vehicle containing alcohol unless a Parent(s), guardian, or other

responsible adult is present and aware of the presence of the alcohol;

§15.12 Stealing;

§15.13 Conduct that causes injury or harm to persons or property including bullying and hazing;

§15.14 Fighting;

§15.15 Assault intending to cause or resulting in bodily injury;

§15.16 Engaging in conduct resulting in arrest and/or citations from law enforcement officers other than a summary offense; and

§15.17 conduct that constitutes a crime or a violation of the Code of Student Conduct;

§15.18 Social media conduct that constitutes a crime, racism, or a violation of the code of student conduct.

Article XVI.
Duty of Cooperation.
Students have a duty of cooperation with the School District, including the duty to cooperate with investigations and to answer questions truthfully that are asked by coaches, principals, the Athletic Director, and other agents of the School District. The failure or refusal of a student to answer any questions asked shall itself be a violation of the requirements and shall result in the removal of the student from the team or activity until the questions are answered.

Article XVII.
Violations of the Student Code of Conduct.
The Principal, Athletic Director, or Superintendent may declare an athlete ineligible to participate in a sport if the athlete has violated the Student Code of Conduct. Temporary or permanent suspension from participation, probation, and successful completion of educational component may be required.

Article XVIII.
Minor Violations.
A coach/advisor shall be responsible for assessing penalties for violation of group and attendance rules. Such penalties may range from a verbal warning to removal from the activity for repeat offenses. Coaches/advisors shall generally practice progressive discipline, depending on the facts and circumstances, except that progressive discipline is not required for offenses or conduct deemed serious or

egregious. Whether progressive discipline will be applied in any given case is up to the discretion of the applicable authorities. A coach's or advisor's decision to remove a student from an activity will be approved by the Principal prior to the imposition of the penalty. The coach shall notify the Parent(s)s of the imposition of any sanction including the nature of the offense and the reason(s) for the disciplinary action.

Article XIX.
Tobacco.
No student or student athlete shall, while on or off school premises, use, possess, or distribute tobacco. In the absence of any reason to impose a higher level of discipline, the minimum disciplinary penalties will be as follows:

§19.1 A first offense will result in a 10-calendar-day suspension of the student from game competition. If there are not 10 calendar days remaining in the particular sport season, the balance will be fulfilled in a subsequent sport season. A contract may be required.

§19.2 A second offense will result in dismissal of the student from the Athletic Program/Club for the remainder of the school year in which the infraction occurred. Another contract may be required.

§19.3 A third offense will result in dismissal of the student from interscholastic athletics for one calendar year.

§19.4 A fourth-offense will result in the student being suspended from participating in interscholastic athletics/extracurriculars for the remainder of his/her enrollment as a student in the School District.

Article XX.
Tobacco and Nicotine Products, Alcohol, and Controlled Substances and Paraphernalia.
No student shall, while on or off campus, sell, give, deliver, use, or possess alcohol, controlled substances or drug paraphernalia or be under the influence of alcohol or controlled substances. In the absence of any reason to impose a higher level of discipline, the minimum disciplinary penalties will be as follows:

§20.1 All violations which occur while under the jurisdiction of the School District will be subject to consequences stated in **Policy 227**.

§20.2 A first violation, either on-campus or off-campus, will result in a suspension from Extracurricular Activities for 25% of the games or Season of the current or upcoming Season in which the student is involved including the next school year. For example, if a season has 20 games on its original schedule the student would be excluded from 5

games (either regular season or post-season). When a suspension is not satisfied by Season's end, the remaining balance will carry over and be applied to the next Season in which the student participates. A contract may be required.

§20.3 A second violation, either on-campus or off-campus, will result in a suspension from Extracurricular Activities for 50% of the games or Season of the current or upcoming Season in which the student is involved including the next school year. For example, if a season has 20 games on its original schedule the student would be excluded from 10 games (either regular season or post-season). When a suspension is not satisfied by Season's end, the remaining balance will carry over and be applied to the next Season in which the student participates. A contract may be required.

§20.4 If a suspension carries over to the next Season, the Principal will determine the proportion of the Season which must be served by the student to fulfill the suspension.

§20.5 A third violation, either on-campus or off-campus, will result in a suspension from Extracurricular Activities for one (1) full calendar year.

§20.6 A fourth violation, either on-campus or off-campus, will result in permanent exclusion from participating in Extracurricular Activities for the remainder of the student's enrollment in the School District.

§20.7 No student shall knowingly attend any party or other social gathering where underage drinking and drug use occurs. This rule applies to gatherings of two or more students or student aged individuals where underage drinking or drug use is occurring. It shall not be a defense to this rule that a gathering of students at which alcohol and drugs are consumed was sanctioned by any Parent(s) or held with Parental consent. It is the attendance at such gatherings that is prohibited by this rule. Actual consumption of alcohol or use of drugs is not a prerequisite to establish a violation of this rule. Any student who is found to have voluntarily remained in the vicinity of a gathering prohibited by this section shall be guilty of a violation of this rule whether or not he or she consumes or uses any prohibited substance. Notwithstanding anything herein to the contrary;

§20.8 The foregoing **§20.7** shall not apply to events such as a wedding, family reunion, or the like, unless the student was engaged in underage alcohol use or drug use; and

§20.9 No student will be found to have violated the foregoing **§20.7** if he or she can show to the satisfaction of the Principal that immediately upon becoming aware that underage drinking and/or drug use was occurring at the party or gathering, he/she promptly left and was not merely "outside."

Article XXI.
Self-Referral
§21.1 A student who is self-referred or who is voluntarily referred by a Parent(s) and who seeks assistance from the School District with controlled substance use, abuse, or dependency, and who is not at the time of referral under the influence or in possession of a controlled substance shall not be subject to the minimum penalties and may be referred to the SAP Team for assistance. All self-referrals by student must begin by informing a staff member, coach, Athletic Director/Administration, or Advisor.

§21.2 A self-referral/Parental referral, however, is not to be used by students and Parent(s) as a method to avoid consequences once an alcohol and/or drug policy violation has occurred. Voluntarily reporting a violation that has occurred shall not constitute as "self-referral" as defined herein even if the report is part of a request for assistance.

Article XXII.
Theft.
Any student guilty of theft will face the following minimum consequences:

§22.1 A first offense will result in a 15-30 calendar day suspension of the student from game competition or activity determined by the circumstances involved in the theft. If there are not 15-30 calendar days left in the Season, the balance will be fulfilled in the subsequent season. A contract may be required.

§22.2 A second offense will result in exclusion of the student from extracurricular participation for the remainder of the school year. Another contract may be required.

§22.3 A third offense will result in exclusion of the student from middle school or high school athletics or activities permanently.

Article XXIII.
Crimes.
§23.1 Any student who is charged with or convicted of any Crime(s) shall be suspended from participation in Extracurricular Activities, including practices and meetings, until the case has been adjudicated after which a review will be conducted to determine eligibility. If a student is found guilty of a Crime(s) or determined to be a Delinquent Child as defined in the Juvenile Act, he/she will be permanently excluded from Extracurricular Activities for the duration of his/her enrollment in the School District.

§23.2 If the administration receives notice from an appropriate law enforcement agency that the student was found not guilty of the felony offense and the case was dismissed with prejudice, or that the student was not prosecuted and no formal proceedings,

deferred adjudication, or deferred prosecution was initiated, the administration will review the student's suspension from Extracurricular Activities. The student will remain on suspension pending the review, which will take place reasonably promptly. The Parent(s) may be provided an opportunity for input. However, if after the review the administration believes that the presence of the student in an extra-curricular program will threaten the safety of other students or coaches or staff or will be detrimental to the programs and/or educational process, the suspension will continue indefinitely.

Article XXIV.
Citations or Arrests.
§24.1 Citations or arrests on or off campus for smoking, using, selling or possession of illegal drugs, drug paraphernalia, drinking alcoholic beverages, vandalism, or any behavior which causes embarrassment to the team, organization, or the School District may result in suspension or dismissal from Extracurricular Activities.

§24.2 Any student **must notify** the head coach, Athletic Director, Advisor, or Principal upon his/her arrest or issuance of a citation. The student's failure to notify the staff member responsible for the program (*or the failure of their Parent(s) to do the same*) may result in suspension or dismissal from Extracurricular Activities.

Article XXV.
Coach and Electronic Communications.
All communication between coaches and student athletes and/or guardians must be made only through platforms such as Band, GroupMe, etc. Any additional form of direct communication, such as text messaging or through any similar private electronic platform, is strictly prohibited. Students are responsible for their electronic communications delivered through devices and equipment such as cell phones, computers, and tablets as well as communication tools including social media sites, text messages, chat, and websites. Maintaining a higher standard of conduct also includes ensuring that School District's student personal electronic communication is appropriate. The areas of appropriateness will include, but are not limited to, language (abbreviated or alluding to negative, lewd, vulgar, or obscene comments about any individuals), pictures, suggestive poses, and reference to alcohol, drugs, and tobacco. Communication on the internet or by electronic means by students that are posted/sent and cause disruption or damage to School District property or another school district are also inappropriate. Incidents of inappropriate electronic communication, including cyberbullying, may result in suspension or dismissal from Extracurricular Activities. Additional disciplinary consequences can also be imposed by the appropriate school officials for conduct or behavior that violates the Student Code of Conduct.

Article XXVI.
Procedures.
Due process does not apply to Extracurricular Discipline. The coach, Principal, Athletic Director or Superintendent will determine whether Extracurricular Discipline will be

imposed using such procedures as deemed appropriate.

§26.1 Timing of Extracurricular Discipline. The School District shall determine the timing when Extracurricular Discipline shall be served. Generally, if the offense occurs during the summer, the suspension from activities will begin with the first day of practice, competition, or activity, as applicable. If the offense occurs during the season, the suspension will begin on a designated date as determined by the Principal.

§26.2 School Discipline. Notwithstanding anything herein to the contrary, a student who is suspended or expelled from school shall be ineligible to participate in any Extracurricular Activities for a period of time not less than the duration of the suspension or expulsion. In addition, Students who have been suspended from school because of misconduct may be dismissed from the team or activity.

§26.3 An objective of these rules is to instill in students a respect for good citizenship in the form of positive peer pressure. A student's failure to maintain good conduct, regardless of whether the behavior is school-related, will be grounds for disciplinary action ranging from counseling to immediate suspension or removal from the team depending on the severity of the misconduct.

Article XXVII.
Expulsion & Suspension.

§27.1 A student who is expelled from school shall be ineligible to participate in any sport or extracurricular that is under the jurisdiction of the Pennsylvania Interscholastic Athletic Association (PIAA) for a period of time not to exceed the duration of the expulsion.

§27.2 Athletes who have received a school suspension may not participate in practice, events, meetings, or compete in contests until the suspension has been completed; provided, however, that Students who have been suspended from school may be removed from the team permanently for such time as deemed appropriate.

Article XXVIII. Team Rules.

Each coach will submit a set of rules to the team for athletes to follow.

Article XXIX. Transportation.

§29.1 Students and student Athletes must travel to and from all contests in district provided transportation. While on the bus all students and student athletes must follow the bus regulations as stated in the student handbook.

§29.2 After the contest, a student or student athlete may be released to his/her Parent or guardian in person by informing the coach/advisor. If an athlete is to go home with another student or student athlete's parent or guardian, permission must be requested by the Parent in writing before the upcoming contest/event. Any athlete who does not return from a contest with the team without proper authorization will be suspended from

the team for the next contest/event. If a second offense occurs the student or student athlete will be removed from the team and forfeit any and all awards.

§29.3 The student is responsible for ensuring that any permission request from the Parent is given to the Coach in advance.

Article XXX. Trying Out, Quitting, & Removal.

§30.1 Any student wishing to try out for a team/club may do so and quit without consequence during the first two weeks of practice. Any student or student athlete who is removed from a team or voluntarily quits after the first 2 weeks of practice/events must have consent from the coach/advisor of the program they are leaving to participate in another sport during that season.

§30.2 Students and student athletes who have been removed from a team/club have a right of appeal, in writing, to the Athletic Director. The Athletic Director and Principal will adjudicate the problem. If players are participating in the playoffs, mutual agreement among the coaches will be reached before a player can play the next sport or join the next club. Suspension or termination of the participation privilege is within the sole discretion of the administration.

Article XXXI. Uniforms & Equipment.

§31.1 Students and student athletes are responsible for all uniforms or equipment loaned to them by the school for practices or contests. Equipment or uniforms that are purposely destroyed or not returned upon request will be paid for by the Parent(s) at current replacement cost. School records, awards, etc., will be withheld until the debt is settled. Students will not be allowed to participate in another sport or extra-curricular activity until the uniform or equipment problem has been resolved and all athletic obligations have been cleared.

§31.2 Game uniforms are only to be worn for the contest or during that school day of the contest and not at any other time.

§31.3 Athletic/club equipment must be returned within one week after the last game. All equipment must be returned only to the person who issued it. (Example: head coach/advisor or equipment manager.)

§31.4 Medical Excuses

> **§31.4.1** If student athletes become ill or injured during the course of the sports season and they need to see a physician, a note must be provided to the Athletic Trainer from that physician before they can return to play.
>
> **§31.4.2** ~~The arrangement between Geisinger Sports Medicine and the School District allows athletes quick access to the orthopedic doctors at Geisinger Sports~~

~~Medicine. In most cases an athlete can be seen in 24 hours or less for non-emergency medical care. The Athletic Trainer can assist you in scheduling an appointment and can be reached at 570-356-3529.~~ An athlete can be seen **within a week** for non-emergency medical care. The Athletic Trainer can assist you in scheduling an appointment and **can be contacted via the Healthy Roster app, or by email ahower@scasd.us."**

Article XXXII. Awards

Letters shall be awarded for Varsity sports for students in grades 9-12 who participate on a Varsity team in a PIAA sanctioned sport. The qualifications for earning a letter in each of the several interscholastic sports are as follows:

§32.1 Football—(a) regular starters on offense or defense for 2/3 of season; or (b) Starters on 2 or more special teams for 2/3 of season.

§**32.2** Field Hockey— 50% of games.

§32.3 Cross Country—finish as one of the top seven SCA runners in at least 40% of the scheduled contests for the season.

§32.4 Soccer— 50% of games.

§32.5 Basketball (boys & girls)—30% of quarters.

§32.6 Wrestling—wins 3 varsity matches.

§32.7 Baseball—must appear in 50% of total games.

§32.8 Softball - must appear in 50% of total games.

§32.9 Track (boys & girls)—21 points in track meets and 75% of practices.

§32.10 Managers—2 years.

§32.11 Competitive Spirit - Must appear in 50% of total competitions.

§32.12 The coach in all the above sports has the final determination and discretion whether an athlete has qualified for a letter. If the athlete makes a squad, all three years, even though he or she does not participate in the required amount of quarters or has not earned enough points in the sport, the athlete can be awarded a letter.

§32.13 Each athlete will receive one Varsity letter and sports pin their first year and a bar for second, third, etc., letter won. Managers and statistician's awards will be decided

upon by the Head Coach.

PARTICIPATION IN ALL SPORTS AND EXTRACURRICULARS REQUIRES AN ACCEPTANCE OF RISK OF POSSIBLE INJURY. YOUR CHILD AS A PLAYER CAN HELP MAKE THE GAME SAFER BY FOLLOWING THE COACHING GUIDELINES IN REGARD TO TECHNIQUES AND RULES.

Please do not hesitate to contact the Athletic Office at 570-356-3460 if we can help you or your child in any way during his/her athletic/extracurricular career in the Southern Columbia Area School District.

Policy: 915

Title: Relations With Booster Organizations

Adopted: April 19, 2010

Purpose

For the purpose of this policy, a **booster organization** is a group of parents and/or community members that supports a school curricular, cocurricular or extracurricular activity financially or by other means. Participation is completely voluntary. Booster organizations for the Southern Columbia Area School District are uniquely important to the continuation of excellence in instructional and extracurricular activities for the students of the district. The purpose of booster organizations is to provide positive support to the students, the program and the personnel in a particular area or activity; i.e., music, athletics, parent/teacher organizations, etc. Booster organizations shall comply with district policies, established guidelines and administrative rules and with the review and revision of the guidelines and administrative rules, as charged to the Superintendent. The following shall be implemented by each booster organization.

Authority

The Board agrees that approved booster organizations may provide the following services in conjunction with and subject to the approval of the administration:

1. Provide support to enhance instructional and extracurricular programs within the schools.
2. Arrange various activities to provide positive interaction among staff, parents and students.
3. With their own tax identification number, establish bank accounts that are independent of and separate from school district funds.
4. Expend funds with the approval of their membership and in accordance with their bylaws to supplement district programs and activities.

Guidelines

It is the responsibility of the Superintendent or his/her designee to inform the booster organization of any occasion when the planned booster activity may be in conflict with district practices governing extracurricular activities. If a concern exists regarding whether a proposed practice is in compliance, any person so concerned should bring the concern to the Superintendent.

All booster organizations must comply with the following regulations:

1. All booster organization meetings will be open to the public.

~~2. The Superintendent will approve all fundraising activities that involve students.~~

~~3.~~2. Booster organizations do not have the authority to direct the duties of a school district employee.

~~4.~~3. Booster organizations do not have the authority to hire personnel to work with students without School Board approval and applicable clearances.

~~5.~~4. Monies that are generated from the use of students to raise funds must be used for programs that directly benefit students.

~~6.~~5. Booster organizations may not use the school district federal identification number, sales tax license or sales tax exemption.

~~7.~~6. Booster organizations must comply with all state and federal regulations including those regarding accounting practices and fundraising.

~~8.~~7. Use of facilities by booster organizations must comply with School Board policy.

~~9.~~8. District employees assigned to an instructional program or any other Board-approved extracurricular program shall be funded through the school district's general, athletic or activity funds; and the district shall direct payments in accordance with the School Code and applicable laws and regulations and approved by the Board of School Directors. Booster organizations shall not provide compensation, in any form, to district employees.

~~10.~~9. Any booster organization engaging in activities to support a particular athletic team or the athletic program in general shall engage in such activities and in a manner that does not conflict with the policies and procedures of the Pennsylvania Interscholastic Athletic Association (P.I.A.A.).

~~11.~~10. Only those booster organizations that have been approved by the Board may use the name and/or logo of the Southern Columbia Area School District. ~~Booster organizations shall be approved on a yearly basis.~~

~~12.~~11. The School District reserves the right to withdraw recognition from any booster organizations whose actions are deemed to be detrimental to the interests

of the Southern Columbia Area School District or its pupils.

~~13.~~12. Students of the Southern Columbia Area School District will not be members of any booster group.

~~14.~~13. A request for fundraising must include a statement of the purpose for which the funds will be used.

~~15.~~14. Each booster club for athletics and extracurricular activities must maintain a list of current officers on file at the District Office. It will be necessary for the officers to provide current addresses and telephone numbers on an annual basis.

~~16.~~15. Each organization shall be required to identify the officers/parents who are permitted to sign checks for the organization. The organizations will further be required to identify the financial institution(s) where booster account(s) are maintained.

~~17.~~16. Coaches, teacher advisors, and the officers shall be required to sign the booster policy on an annual basis. The signed booster policy agreement shall be maintained on file in the District Office.

~~18.~~17. Records of the organization shall be maintained including invoices, deposit slips, and minutes of meetings showing approval of prior minutes, expenses and receipts. Records should be retained at least three (3) years.

~~19.~~18. A written Treasurer's Report shall be provided to the members of the organization indicating the beginning balance for the period, the deposits made, the checks written against that balance for the period, and the ending balance for the period. This report shall be approved and attached to the meeting minutes.

~~20.~~19. Bank statements shall be reconciled with the financial records within thirty (30) days of receipt of the statement to detect errors in a timely manner.

~~21.~~20. Fund raisers shall be evaluated individually as to the expenses, funds received, and net profit to the organization. Comparison of fundraising results from year to year can help identify inventory or cash shortage problems.

~~22. The use of a basic computerized checkbook program such as Quicken or Money is encouraged.~~

~~23.~~21. Each organization shall supply to the Superintendent an annual financial report indicating the beginning and ending balances, receipts and expenses.

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